

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

November 25, 2019 – 6:30 P.M.

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M. Roll call was taken by the **Clerk** of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney **Erik Peck** and Road and Bridge Administrative Assistant, **April Schrader**.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes of the Combined Bill Audit and Road and Bridge District Meeting – October 28, 2019

a. Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting – October 28, 2019

Trustee Jeanes moved to approve the minutes of the October 28, 2019, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations-Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor Schumann

1. Approval of Senior Services Grant to Over 50 Fellowship

Supervisor Schumann informed the Board that the new Senior group in Palos Heights at St. Alexander's Parish is now called the Over 50 Fellowship Group. They are asking to be reinstated as one of our senior groups who receive assistance from us in Palos Township through the Senior Grant Program. **Supervisor Schumann** met with the group and explained the services the township does for the residents, such as the Health Service, the Podiatrist, etc. Residents were surprised at the number of services available.

Supervisor Schumann moved that the Over 50 Fellowship Group from St. Alexander in Palos Heights be reinstated in the Senior Grant Program.

Trustee Jeanes seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. **Supervisor Schumann** explained that the township is completing the Thanksgiving Distribution this week. Over thirty families were involved and received food and gift cards. There is a family the township is helping in conjunction with the City of Palos Hills. They have just moved into Palos Hills and are in need of employment and other help.

b. Clerk Nolan

1. VTCC Program Announcement

Clerk Nolan informed the Board that she received her certificate at the November Conference in Springfield as she has completed the Voluntary Township Clerk Certification Program. **Clerk Nolan** is one of six clerks in the state of Illinois who possess this certification at this time.

c. Highway Commissioner

Commissioner Adams informed the Board that Morris Engineering met with the contractor from Lindahl concerning the nine roads that are supposed to be paved. The contractor issued a letter to the township stating that because there was nasty weather at the end of October and he didn't know what was going to happen in November, subsequently, they didn't want to do a bad job. They want decent weather in order to proceed. If they must wait until the spring of next year, they will hold the price on the contract. They requested to leave it up to them. Nothing has been accomplished since the contract was let. All **Commissioner Adams** has been doing is pothole patching and raking leaves out of sewers.

Commissioner Adams stated that he had nothing to report on the 133rd Street issue other than the MWRD has been unable to find the permit issued to Orland Park for the obstruction that they did at 133rd and 86th Avenue. He does not know how they are proceeding, but he cannot tell them anything nor make them do anything as it is Water Reclamation's jurisdiction.

There were many ideas presented the day at the site **Trustee Woods** stated.

Orland Park has a new business manager who has no idea what happened in the past. There was a discussion of what can be done to have the MWRD proceed.

It was discussed that the township call MWRD weekly to see what is happening. The township shall contact the residents in this area and tell them that the township will help MWRD to ascertain where we are concerning this problem.

Attorney's Report

Attorney Peck discussed a FOIA that was filed with the PAC at the Attorney General's Office. It was alleged that Palos Township did not provide all the documentation with regard to the security company that was employed by the Township. The Clerk provided all the documentation the Township had. Our attorneys prepared their response and last week they received the judgment of the PAC officer. They stated that the Township acted in accordance with the law and provided all the documentation that the Township was in possession of. The exact wording from the letter sent reads "the Public Access Bureau concludes that the Township's response to Ms. Marajda's request did not violate FOIA." Attorney Peck stated that he would supply copies of the letter to any Board member who requests it.

Attorney Peck is working on changes for the requirements for the Township for driveway permits. He is working on a packet which will contain ordinances, the permit, etc. April Schrader, the Administrative Assistant, can then just pass these out to the resident. This is being done just to clarify what is there.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$30,584.09 for the month of December plus an additional \$2,430.43 for the month of November. The total amount is \$33,014.52. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants in the amount of \$24,068.35 and the Administrative Expense in the amount of \$5,721.88 for a total of

\$29,790.23 for the Road and Bridge Fund Bills and Warrants. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Bills and Warrants

Supervisor Schumann moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Approval of Ordinance 2019-0-02 Tax Levy

Trustee Woods read the Levy Ordinance aloud. The amount of money that was extended from the previous year and levied is as follows. The Town Fund Tax is \$965,800.00 the General Assistance is \$136,000.00.

Trustee Woods moved to approve the adoption of ORDINANCE NUMBER 2019-0-02 "AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2019 AND ENDING MARCH 31, 2020." **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

5. Consideration of Ordinance 2019-0-02 Providing for the Levy for Road Purposes

Trustee Woods read the ordinance aloud. There was a shift between the levies of General Road Tax and the Hard Road Tax. This year there will not be a proportion at 50/50 between the two taxes, but it will be a 60/40 proportion. The Hard Road Tax will be 60%. The General Road Tax is \$306,900.00, and The Hard Road Tax is \$463,100 totaling \$709,000.00.

Trustee Woods moved to approve the adoption of ORDINANCE 2019-02-0 ANNUAL TAX LEVY FOR ROAD PURPOSES-2019 AND CERTIFICATION OF A SPECIAL TAX PURSUANT TO SECTION 6 601(605 ILCS 5/6 – 601, ET

SEQ.) OF THE HIGHWAY CODE. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann,

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann reported that the new Health Service nurse does live in Palos Township. She stated that Friday, December 20, 2019, will be the Holiday Luncheon. All are invited.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Buildings and Grounds – Trustee Jeanes.

Supervisor Schumann stated she has not heard from the contractor for the township security cameras. The township is looking for different ideas concerning the installation of these cameras, and will move forward in this direction.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan stated that she had no report for the Board.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business.

Citizen's Wishing to Address the Board

Fran Tourdot from Illumident which has headquarters in Palos Hills, and promotes oral health and preventive care spoke. She would like a small grant as they never

charge for any of the programs they do. They are a 501C, and this past year they did five programs in the Palos Area, several of which were at the Township. She gave information to the Clerk. She stated that the seniors have always enjoyed the programs and the nurses are very pleased with the information they receive. **Supervisor Schumann** informed Ms. Tourdot that the township does not do Grant Programs for Service Organizations, but we can do ad participation or a donation for your advertisement. Ms. Tourdot stated that they do not have an ad book. She stated mainly their funding comes from grants.

Trustee Woods said that our budget is not presently set up for a grant. This would have to be done during budget restructuring. This will have to be addressed with the budget.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 7:09 P.M. **Trustee Brannigan** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township