

**PALOS TOWNSHIP  
MEETING OF THE TOWNSHIP BOARD  
10802 S. ROBERTS ROAD PALOS HILLS 60465**

**DECEMBER 10TH, 2015- 6:30 P.M.**

**1. Call to Order**

The General Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M.

**2. Roll Call**

Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck

**3. Pledge of Allegiance**

**4. Approval of Prior Meeting's Minutes**

**a. General Meeting - November 12, 2015**

**Trustee Brannigan** moved to approve the minutes of the November 12th, 2015, General Meeting. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**5. Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

**6. Special Presentations/Communications**

There were no special presentations or communications.

## **7. Reports of Officials**

### **a. Supervisor/Treasurer**

**Supervisor Schumann** stated that the Township finances are currently doing well.

### **b. Clerk**

#### **1. Current Press Releases**

**Clerk Nolan** stated that she had no current press releases. **Supervisor Schumann** noted that there was a press release in the Regional Newspaper concerning cholesterol screening at the Health Service.

#### **2. TOIPAC Donations**

**Clerk Nolan** reminded the officials that she still needs the outstanding donations in order to send everything to Springfield.

#### **3. Electronic Attendance Discussion**

**Clerk Nolan** explained the Electronic Attendance sheet that any official who is attending electronically must complete. The Clerk must have a copy of such.

## **8. Attorney's Report**

**Attorney Peck** stated that he had no report.

## **9. Reports of Standing Committees**

### **a. Finance and Administration - Trustee Woods**

#### **1. Approval of Financial Matters**

**Trustee Woods** stated that there was no financial matters report.

## **2. Property Tax Collection Report**

**Trustee Woods** reported that he has to upload his corrected formula for the year to date for the Board packet. The calendar year to date is correct. The General Assistance Fund is 21% ahead of what it was last year. There is \$15,000 more in that fund than there was last year.

## **3. Finance Reports - October 2015**

**Trustee Woods** stated that the October Finance Report for all funds was found on the officials I-pads, and is on the township website.

## **4. Budget Planning Workshop**

**Trustee Woods** would like to set up a budget planning workshop in January. Officials can decide which date is good for them, and answer the e-mail sent by Trustee Woods so the meeting can be set-up.

## **b. Policy and Personnel - Supervisor Schumann**

**Supervisor Schumann** stated that she had no report. The township Holiday Party is December 17th, 2015, at Ciao Ristorante in Palos Hills.

## **c. Technology, Automation and Information - Trustee Riley**

**Trustee Riley** stated that he had no report.

## **d. Buildings and Grounds - Trustee Jeanes**

**Trustee Jeanes** stated that she had no report.

## **e. Health Service Report - Trustee Brannigan**

### **1. Health Service Report - November 2015**

**Trustee Brannigan** stated that she spoke with Jenette

Leedy concerning the pharmaceutical refrigerator that the Health Service must purchase by January 2017. She suggested that at least \$5,000 be budgeted for this expense. She has not found a suitable refrigerator at this time.

#### **10. Unfinished Business**

**Trustee Brannigan** stated that she did confirm that the Citizen's Utility Board will present a seminar at the township on January 13th, 2016, at 10:00 A.M. She has prepared a press release which the township will send to the local papers, and a mini breakfast will be served. **Trustee Brannigan** is soliciting donations for the breakfast foods at this time. She stated that the township is still seeking bids for the storage unit at this time..

#### **11. New Business**

There is no new business at this time.

#### **12. Executive Session**

#### **13. Adjournment**

**Trustee Jeanes** moved to adjourn the meeting at 7:45 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**