

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

December 28, 2020 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** who was in attendance at the Township Hall. The meeting was held via internal conference call pursuant to Executive Order of the Governor. It was held via video/audio conference on WWW.Zoom.US at 6:30 P.M.

All persons interested in attending were able to do so by visiting the website at www.palostownship.org and selecting the link to JOIN THE MEETING.

All persons wishing to address the Board will be permitted to do so through the web conference platform, following the standard rules previously adopted by the Board.

The Township Hall was not opened for the meeting.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck.

Absent: Trustee Riley

Officials present: Clerk Nolan

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

a. Approval of Minutes – Combined Bill Audit and Road and Bridge District Meeting of November 23, 2020

Trustee Woods moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of November 23, 2020. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, and Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

1. PLOWS Donation

Supervisor Schumann reported that the township did send a donation to PLOWS for 2021 and they were very grateful for the donation. The township received a thank you note for the donation and the services from PLOWS are accessible to all residents.

2. Com Ed LED Lighting

Supervisor Schumann said that Com Ed did come to the township and completed the installation of the LED lights. She thanked Trustee Jeanes for following through with the light project.

b. Clerk

1. April 6, 2021 Consolidated Election Information

Clerk Nolan informed the Board of who filed for the April 6, 2021 Consolidated Township Election.

The filings are:

Palos Independent Party

Supervisor:	Colleen Grant Schumann
Clerk:	Jane Nolan
Assessor:	Robert E. Maloney
Highway Commissioner:	Gene Adams
Trustees:	Brent Woods Pamela M. Jeanes Richard C. Riley Tasneen Abuzir

Independents

Clerk:	Tammy Georgiou
Assessor:	Sharon M. Brannigan
Highway Commissioner:	Michael S. McHugh
Trustee:	Mervate Mohammed

2. MTA Open Meeting Act and FOIA

Clerk Nolan attended a Zoom Educational Session concerning FOIA and the Open Meetings Act called Transparency 201. She thought it was very well put together. Some of the things mentioned were:

1. More stringent standards for FOIA since the summer.
2. IMRF posting requirements.
3. The election season is not easy for the Clerks who must be ready for all election season things and all the FOIA's.
4. The appearance of hiding something is problematic.
5. Keep an exact copy of what you send out.
6. Every time you make up a list of what you have sent out you have created another record.
7. Videos are records.
8. Nothing has changed regarding FOIA under COVID-19

9. During a zoom meeting you cannot mute a zoom to ask any questions of each other even if they are short and have to do with business.

c. Highway Commissioner

Highway Commissioner Adams informed the Board that there was a contractor working at 125th Street and 104th Avenue. He was made aware of it because the County inspector was at the site, and he was made aware that the contractor did not have a permit from the County or from the township. He was proceeding with the work he was doing. The work was brick sidewalks, brick patios and brick driveways. He had trucks parked at the end of the street at 8 AM. **Commissioner Adams** was there, and he asked him to move his trucks because there were two school buses on 104th Avenue that had to make the turn at 125th Street. The contractor proceeded to say that he would not move his trucks and began to swear at Commissioner Adams. Finally, a member of his crew moved a truck. The buses were finally able to get through. **Commissioner Adams** has contacted **Attorney Peck** who will most likely have to go through with a court appearance. The contractor did not get a permit from the township. They removed the asphalt apron from the street and cut part of the street. The township does not want brick pavers into the street. They must meet the street with asphalt. Neither the County nor the township allows them. The Highway District intends to proceed. The paver apron needs to be removed and replaced with asphalt to meet the street. **Commissioner Adams** is not familiar with the contractor. The contractor did come to the township for the proper paperwork, but never followed through or put up the \$2,500 bond. This will cost much more money than the bond. The contractor also dumped his debris in the Forest Preserve.

Attorney Peck will send a letter informing them that the township will act if they do not come into compliance.

Trustee Woods asked if the township had an enforcement officer? If we had an ordinance that had a fine attached to it, would we be able to write citations to be adjudicated at the Circuit Court? The answer to that question is yes. **Attorney Peck** stated that he will file a quasi-criminal complaint with the Circuit Court. **Commissioner Adams** stated that the Cook County Sheriff

did show up, and the Sheriff has a record of this complaint. There is a violation on record at Cook County. There is a new inspector in the area. Everything is taking more time since the County workers are working from home.

Attorney's Report

Attorney Peck stated there was no legal report today. He filed the Levy today downtown at Cook County.

a. Consideration of Resolution No. 2020-R-04 Adopting the CARES Act

Trustee Woods moved to adopt Resolution No. 2020-R-04 RESOLUTION AUTHORIZING THE CARES ACT. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Consideration of Resolution No. 2020-R-05 Adopting the Annual Meeting Schedule of the Palos Township Board for Calendar Year 2021

Trustee Woods moved to adopt Resolution 2020-R-05 RESOLUTION ADOPTING THE ANNUAL MEETING SCHEDULE OF THE PALOS TOWNSHIP BOARD FOR CALENDAR YEAR 2021. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants dated January 1, 2021.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$39,259.50. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, and Supervisor Schumann. Nays: None. Motion carried 4-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants dated January 1, 2021

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$42,090.46 and the Administrative Expense in the amount of \$6,181.69 for a total of \$48,272.15. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Approval of General Assistance Fund Bills and Warrants dated January 1, 2021

Supervisor Schumann moved to approve the General Assistance Fund Bills and Warrants. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Consideration of Ordinance 2020-0-03 An Ordinance Amending Title 2-9-2 of the Palos Township Code Regarding the Budget and Appropriation

Trustee Woods explained how he was able to write the ordinance. It was very easy. He had the ordinance on line for the Board to see and was able to discuss the changes to it point by point.

Trustee Woods moved to adopt **ORDINANCE 2020-0-03, "ORDINANCE AMENDING TITLE 2-9-2 OF THE PALOS TOWNSHIP CODE REGARDING THE BUDGET AND APPROPRIATION."** **Supervisor Schumann** seconded the motion. Roll Call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Consideration of Ordinance 2020-0-04 An Ordinance Amending Chapter 2-9-5 of the Palos Township Code Regarding Township Fees for Services

Trustee Woods explained each change to the ordinance one by one. These were fees that were no longer part of the Health Service practices so they were removed.

Trustee Woods moved to adopt **ORDINANCE 2020-0-04, "ORDINANCE AMENDING CHAPTER 2-9-5 OF THE PALOS TOWNSHIP CODE REGARDING TOWNSHIP FEES FOR SERVICES."** **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion 4-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann has not been notified that there is anyone who has not completed the Sexual Harassment Training. If you have not completed the Sexual Harassment Training please do so before the end of the year.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley did not attend the meeting so there was no report.

Trustee Woods reported that the new website is very close to completion. The Office Manager has completed the training concerning the new website and Trustee Woods plans to schedule a training session also. When we are ready to go live Trustee Woods will make the changes to the domain name servers so that it points to the new website.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan stated that she had no report for the Board.

Unfinished Business

Commissioner Adams discussed Julie calls which have become a nuisance. Cook County Highway Department does not go out on Julie calls, but the people then call Palos Township. Residents all call for various reasons and Palos Township Road District knows nothing about the residential projects, but Julie does. Commissioner Adams feels this is causing the Road and Bridge District money because Palos Township is involved.

Commissioner Adams feels an Enforcement Officer would be a help to him, but he feels it needs a good deal of discussion with the township Board. Trustee Woods stated that this is not a part of the budget at this time. There is no line item for this. It will have to be considered during the next budget process.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board at this meeting.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:10 P.M. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township