



MORGAN COUNTY COMMISSION
A G E N D A
September 17, 2019
5:00 PM
150 East Washington Street, Madison, GA

Pledge and Invocation

Agenda Approval

Unfinished Business

1. Hospital Board Opening

New Business

2. Recreation Board Opening
3. FY 2019 Year-End Budget Amendment
4. Public Safety Complex Access Control Replacement/Upgrade
5. Commissioner Liaison Reports
6. Public Comments on Agenda Items



MORGAN COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date: mm/dd/yyyy

Type of Request:

Wording for the Agenda:

Morgan Medical Center Board Opening-Last discussed at the July 2, 2019 BOC Meeting

Background/History/Details:

The Board voted at the July 2nd, 2019 BOC meeting to table this item until more applications were received for the board opening left vacant by Mary Ellen Shannon. Since then, we have received one other application from Sally Buffington. We also have on file, an application from Wendell McNeal that was previously presented for this position.

The Hospital Board voted last month to recommend Sally Buffington to fill the vacant position.

What action are you seeking from the Board of Commissioners?

Motion to appoint applicant to fill vacant position with term ending June 30th, 2022.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Approved by Purchasing

Manager's Approval

Staff Notes:



Morgan County Advisory Board Application

Morgan County Hospital Authority

Applicant Information:

SAULY PHILLIPS BUFFINGTON

Full Name

PLANTATION RD.

Address

MADISON GA 30650

Mailing Address (if different)

SAME

Telephone-Home

Telephone-Work

I reside in Commission District# _____

Board interested in serving on:

Hospital Authority

Background Information:

Occupation/Employer

PRINCIPLE ARTIST
SELF EMPLOYED - CERTIFIED INSTRUCTOR UNITED STATES EVENTING ASSOCIATION

Education:

BFA MISSISSIPPI UNIVERSITY FOR WOMEN

Do you have any experience in the field you are applying? If so explain.

I CURRENTLY SERVE ON THE BOARD OF TRUSTEES - MADISON FIRST UNITED METHODIST CHURCH.

Contribution/Intentions:

What do you feel will be your biggest contribution if appointed to this board/position?

I WILL BRING A FAIR AND EQUITABLE JUDGMENT ON ANY MATTER BROUGHT BEFORE ME.

Other Comments or Information:

This board meets the last Thursday of each month at 5:30 P.M. in the DFACS building at 2005 South Main Street, Madison, GA. In addition, there are Special Called Meetings on an as needed basis.

Policy:

I understand the obligations and commitments required by this board/position. If appointed by the Morgan County Board of Commissioners, I agree to serve and faithfully execute the obligations and commitments of said board/position for the duration of the term of appointment. In all respects, I will uphold the ordinances and policies of Morgan County and all municipalities in a professional and courteous manner and fully divulge any and all potential conflicts of interest.



Morgan County Advisory Board Application

Morgan County Hospital Authority

Applicant Information:

WENDELL D. MCNEAL
Full Name

Monticello Road, Madison, Georgia 30650
Address

Mailing Address (If different)

Telephone-Home Telephone-Work Telephone-Mobile
I reside in Commission District# _____

Board interested in serving on:

Hospital Authority

Background Information:

Occupation/Employer
KeyCorp Financial, Inc. - President (Owner/Manager)

Education:
Electronics Degree-South Georgia Technical College

Do you have any experience in the field you are applying? If so explain.

As owner/operator of four retail locations for 27 years, I have vast experience and knowledge of advertising and marketing strategies; managing facilities; negotiating leases; analyzing financial reports, projections, budgets; meeting personnel needs

Contribution/Intentions:

What do you feel will be your biggest contribution if appointed to this board/position?
Marketing and advertising; sound business judgment and financial analysis

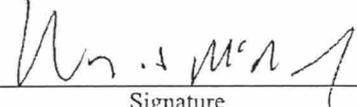
Other Comments or Information:

See attached letter and resume

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Signature
WENDELL D. MCNEAL

May 8, 2019
Date



MORGAN COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date: mm/dd/yyyy

Type of Request:

Wording for the Agenda:

Background/History/Details:

What action are you seeking from the Board of Commissioners?

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Approved by Purchasing

Manager's Approval

Staff Notes:



Morgan County Board of Commissioners
Recreation Board Application

Applicant Information:

Thomas Edward Burden
Full Name
Atlanta Hwy. Madison, Ga. 30650
Address
same
Mailing Address (If different)
Telephone-Home _____ Telephone-Work _____

Background Information:

Occupation/Employer
Ga. Farm Bureau Insurance Company - Agency Mgr.
37 years.

Education:
2 yrs. college - West Ga.

Do you have any experience in the field you are applying? If so explain.

Was on Bremen City Recreation Board in the 1980's including serving
as Chairman until I moved. Have coached various sports for over
30 years.

Contribution/Intentions:

What do you feel will be your biggest contribution if appointed to this board/position?

Experience and a strong commitment to this recreation department
along with the people it serves (all ages and all activities)

Other Comments or Information:

Anything I can do to help.

Term of service on this board is for five years. Meetings are held the first Thursday of January, March, May, July, September & November and they normally start at 12:00 noon.

Policy:

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Thomas E. Burden
Signature

9-5-2019
Date



MORGAN COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date: mm/dd/yyyy

Type of Request:

Wording for the Agenda:

Background/History/Details:

This year-end amendment will serve as a transfer out to our Capital Fund in order to help defray the cost for the upcoming Schneider Project and other future capital needs. The revenues associated with this amendment are tied to a stronger than expected sales tax base, vehicle sales and revenue from the sale of property by the JDA.

What action are you seeking from the Board of Commissioners?

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Approved by Purchasing

Manager's Approval

Staff Notes:

**Morgan County
Final Year End Budget Amendment
Fiscal Year 2019**

To increase original budgeted revenues and transfer funds to Capital Projects Fund to help pay for Schneider Project and future capital needs.
This will reduce amount borrowed and interest cost.

Transfer out to capital fund	100-9000-61.1912	1,000,000.00	
Motor Vehicle TAVT	100-1515-31.1315		350,000.00
Local Option Sales Tax	100-1515-31.3100		265,000.00
Intergovernmental Revenue - JDA	100-1515-33.6000		385,000.00
		<u>1,000,000.00</u>	<u>1,000,000.00</u>



MORGAN COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date: mm/dd/yyyy

Type of Request:

Wording for the Agenda:

Background/History/Details:

Equipment to be upgraded or replaced due to age and interoperability. Original system was purchased in 2009 and has been in need of upgrade/repair for several years. The proposed upgrades will include several PCs, servers, and controller boards that are necessary for the operations of the Public Safety Complex.

What action are you seeking from the Board of Commissioners?

If this item requires funding, please describe:

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If so, when?

Is Audio-Visual Equipment Required for this Request?

Backup Provided with Request?

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Approved by Finance

Approved by Purchasing

Manager's Approval

Staff Notes:

**PURCHASE ORDER REQUEST FORM
MORGAN COUNTY, GEORGIA**

PO# _____

Vendor Quotation Requirements
\$2,000.00 - \$99,999 - Three quotes required
\$100,000 & up - Sealed bids

VENDOR #1 Stanley	VENDOR #2	VENDOR #3
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ACCOUNT NUMBER	QTY	UNIT	DESCRIPTION	UNIT	EXTENDED	UNIT	EXTENDED	UNIT	EXTENDED
			Replacement\upgrade Stanley PSC Access Controls		\$47,700.00				

Total				\$47,700.00		\$0.00		\$0.00
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Recommended Vendor:	Requesting Department	<u>MCSO</u>	Date	<u>9/4/2019</u>
	Elected Official/Department Head:	<u>Keith Howard</u>	Date	<u>9/4/2019</u>

For Purchases Exceeding \$7,500 Date approved by Commission: _____ Any stipulations of the Commission: _____	Approved for preparation of purchase order	
	Purchasing Officer	Date

To:	Sheriff Robert Markley
Organization:	Morgan County Jail
Phone:	706-342-1507
Email:	rmarkley@morganga.org

QUOTATION #180283-1	Morgan County Jail, GA – Commander, Informer, Audio Recording Computer/Server, PLC, & ASA Replacements

August 30, 2019

Dear Sheriff Markley:

Per your request, we have attached pricing to provide replacement Commander Computers, replacement Informer/Gatekeeper Server, upgrade to an Audio Recording Server, replacement PLC, and replacement ASA. We will provide five (5) new Commander computers (1 will be a spare), one (1) Informer/Gatekeeper Server, one (1) Audio Recording Server, one (1) PLC Processor, and one (1) ASA. All of these computers and servers will be tested in house with a mock-up of your PLC system to reduce faults and down time at your facility. After testing, the computers will be shipped to site, installed, and validated.

Commander Computers

The Commander computers will include Windows10 OS and Wonderware InTouch v10.x, which means that all of these software platforms are once again supported. In addition, since your existing touchscreen drivers are not supported by Windows10, four (4) new 19" LCD touchscreen monitors have been included.

Computers to be replaced:

1. CC1 – Central Control, Room 1159
2. CC2 – Central Control, Room 1159
3. CC3 – Housing Control, Room 2048
4. CC4 – Intake/Booking Control, Room 1257
5. CC5 – Spare

Informer/Gatekeeper Server

The Informer/Gatekeeper server will be upgraded to include Windows Server 2016. Please note that the data from the old data logger may not be compatible with the new system. We will make you aware if you need to keep your old unit online to archive the old data.

Computers to be upgraded:

1. INF – Security Electronics, Room 1163

Audio Recording Server

We will provide the equipment necessary to retain the intercom audio recording functionality. Your current system records the audio conversations between each Commander Touchscreen Control Station and any intercom that they are connected to. The recording device that is existing is no longer supported and is not compatible with Windows Server 2016. Therefore, we will be providing an audio recording server to record these conversations. Please note that the old audio recordings are not compatible with the new system, therefore, this data will not be migrated.

Computers to be upgraded:

1. AUD – Security Electronics, Room 1163

PLC Processor

Due to your existing PLC processor running out of memory, and causing your Commander Control Stations to lose connection, we will provide a new PLC Processor with 2MB of memory. The existing power supply and end caps shall be reused.

Secure Gateway Lite

Due to your existing ASA device failing, we will be providing Secure Gateway Lite, which is a new ASA device. The secure gateway lite is a hardware/software firewall added between your administrative network and the security electronics system network to allow our service department access to the security system, while providing increased security against unwanted intrusion. Should you desire, the physical connection may be left "unplugged" until service is required.

The price includes the equipment listed below plus labor for engineering documentation updates, PC/Server/PLC/ASA Configuration, Software Installation, and on-site installation & validation.

Equipment and services included:

- (4) Commander Computers
 - Windows 10 OS
 - Wonderware Runtime License
- (1) Spare Commander Computer
 - Windows 10 OS
- (4) 19" LCD Touchscreen Monitors (4:3 Ratio)
- (1) Informer Server
 - Server 2016 OS
 - Informer Software
 - LaserJet Printer
- (1) Audio Recording Server
 - Server 2016 OS
 - Audio Recording Software
- (1) PLC Processor with 2MB of Memory
- (1) Secure Gateway Lite (ASA Device)
- (1 lot) Labor, Engineering Documentation updates
- (1 lot) Labor, PC/Server/PLC/ASA Configuration
- (1 lot) Labor, Software Installation
- (1 lot) Labor, On-site installation & validation
- (1 lot) Travel & Living Expenses
- (1 lot) Freight
- (1 lot) Warranty
- (1 lot) 7% Sales Tax

Price\$ 47,700.00*

**Please note: Some peripherals, i.e. touchscreen monitors, printers, etc., may not function after the upgrade due to new OS/End of Life Driver conflicts, requiring this equipment to be upgraded for restored functionality. Therefore, additional costs may be incurred.*

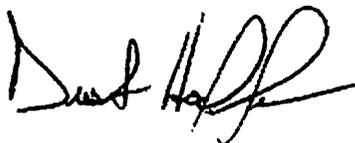
Stanley Convergent Security Solutions guarantees its engineering and hardware to be free from defects for a period of one year, unless otherwise specified. This warranty does not include acts of God or abuse by the owner.

Terms are per due upon receipt. We are not responsible for any work associated with hazardous materials (i.e. asbestos, lead paint, etc) that is associated with the work. This work will be the responsibility of the Owner or General Contractor.

We work under the terms of a purchase order or signed agreement only. No applicable bonding have been included in our price. However, 7% sales tax and shipping and handling is included. We are pleased to provide this quotation, and we hope it meets with your approval. We will wait to proceed with this change until we receive a Purchase Order/Signed Sales Agreement.

All paperwork to be addressed to: **Stanley Convergent Security Solutions, Inc.** Please fax the Purchase order or signed sales agreement to 317-578-4983 and send the original to our office to my attention. The price is valid for 30 days. If you have any questions, please feel free to call.

Sincerely,



Dusty Hackleman
Senior Sales Engineer
dustin.hackleman@sbdinc.com
317-572-2120 Direct Line

Terms and Conditions

GENERAL

Terms are due upon receipt. SCSS works under the terms of a purchase order only. We will wait to proceed with this change until we receive a Purchase Order or Signed Sales Agreement. SCSS is not responsible for any work associated with hazardous materials (i.e. asbestos, lead paint, etc) that is associated with the work. This work will be the responsibility of the Owner or General Contractor.

All paperwork to be addressed to: **Stanley Convergent Security Solutions, Inc.** Please fax the Purchase Order or Signed Sales Agreement; W-9, and a Tax Exempt Certificate to 317-578-4983 and mail the originals to our main office to my attention. If you have any questions, please feel free to call.

WARRANTY

SCSS warrants that the engineering and equipment will be free from defects in material and workmanship for a period of twelve (12) months from the date the system is placed into operation. If during this warranty period, any of the equipment or parts are defective or malfunction, they will be repaired or replaced free of charge. Warranty repair and/or service shall be provided in accordance with the terms and conditions set forth in the Agreement between SCSS and Owner.

DISCLAIMER OF ALL OTHER WARRANTIES: EXCEPT FOR THE FOREGOING LIMITED EQUIPMENT WARRANTY DESCRIBED ABOVE, SCSS MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IT IS EXPRESSLY AGREED THAT UNDER NO CIRCUMSTANCES SHALL SCSS BE HELD LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS, WHETHER ARISING UNDER ALLEGED BREACH OF AGREEMENT, NEGLIGENCE, STRICT LIABILITY OR ANY OTHER LEGAL OR EQUITABLE THEORY, AND SCSS'S LIABILITY SHALL BE STRICTLY LIMITED AS STATED ABOVE.

ADDITIONAL CHARGES:

1. All prices quoted do not include sales tax or bonds unless specifically written on the face of the proposal.
2. Unless otherwise stated in the proposal, the price quoted is FOB shipping point. All shipments will be UPS ground, unless otherwise specified.
3. Applicable permitting fees will be billed on a pass-through basis.
4. The price quoted assumes installation will be performed during SCSS's normal working hours and using its own personnel. If Customer requests the installation or any part thereof to be performed outside ordinary business hours or, if the installation must be performed by outside contractors, or SCSS's wage rates do not apply as a result of prevailing wage requirements, or otherwise, then the installation charge will be adjusted accordingly.
5. Any changes to the system required by any government agency or Authority Having Jurisdiction will be billed to Customer, and are not the responsibility of SCSS.

INSURANCE:

SCSS will carry Liability Insurance and Workers Comp. Insurance and will provide Certificates of Insurance to Contractor, with Contractor named as Certificate Holder, prior to the execution of any work. In the event SCSS is required to indemnify Contractor, Owner or a third party, the indemnification shall be limited to the installation amount.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions attached hereto are satisfactory and are hereby accepted. SCSS is authorized to do the work as specified. Payment will be made as outlined above.

Stanley Convergent Security Solutions, Inc.

Written By: Dusty Hackleman
Title: Senior Sales Engineer

Approved and Accepted by Stanley CSS
By: _____
Title: _____
Date: _____

Customer

Approved By: _____
Title: _____
Date: _____

This proposal may be withdrawn by us if not accepted within thirty (30) days.