MORGAN COUNTY COMMISSION
A G E N D A

September 19, 2023
5:00 PM
150 East Washington Street, Madison, GA
2nd Floor Board Room

Pledge and Invocation

Agenda Approval

Minutes
1. September 05, 2023 Minutes**-pg. #2**

New Business
2. Retirement Benefit Plan Proposal**-pg. #9**
3. 5311 Grant Application**-pg. #12**
4. Porter-Tax Refund Request**-pg. #109**
5. Alcoholic Beverage License for the General Store at 4420 Buckhead Road**-pg. #114**
6. Property to Declare Surplus**-pg. #117**
7. Public Comments on Agenda Items
8. Commissioner Comments

EXECUTIVE SESSION
9. Potential Litigation

THE HONORABLE BOARD OF COUNTY COMMISSIONERS, MADISON, GEORGIA, MET THIS DAY IN REGULAR SESSION.

MEETING WAS HELD ON THE SECOND FLOOR OF THE ADMINISTRATION BUILDING.

PRESENT: Chairman Ben Riden, Jr., Vice-Chair Bill Kurtz, Commissioners Philipp von Hanstein, Donald Harris, and Blake McCormack.

STAFF: County Manager Adam Mestres, Assistant County Manager Mark Williams, County Attorney Christian Henry, and County Clerk Leslie Brandt.

The meeting was called to order at 5:00 p.m., followed by the Pledge of Allegiance and Invocation.

AGENDA APPROVAL

Motion by Commissioner McCormack, Seconded by Commissioner Kurtz to approve the agenda with the following modification: add Executive Session-Potential Litigation & Personnel. Motion Passed Unanimously.

MINUTES

August 15, 2023 BOC Meeting

Motion by Commissioner McCormack, Seconded by Commissioner von Hanstein to approve the minutes as presented. Motion Passed Unanimously.

CONSENT AGENDA

Motion to accept as information the August 2023 payables and financials.

MOTION by Commissioner Harris, Seconded by Commissioner McCormack to approve the consent agenda as presented. Motion Passed Unanimously.

MORGAN COUNTY PLANNING & DEVELOPMENT IS REQUESTING A TEXT AMENDMENT TO ARTICLE 7 SECTION 7.19 RELATED TO CHURCHES.

The Planning staff has been examining particular uses to determine if conditional use requests should continue to be required for accessory buildings related to churches.

Senior Planner, Tara Cooner stated that currently, conditional use approval is required when a new church is constructed. Typical issues with new churches include entrances, parking, and environmental review. Staff feels that new churches should remain a conditional use. However, additional buildings at church locations currently also require conditional use approval. These requests are most often related to a pavilion or other outbuilding and have always been approved if the structure met the required setbacks. The accessory buildings typically use the same entrance and parking lot as the church and do not create additional traffic hazards or hard surface run-off. Staff is suggesting that these structures located at stand-alone churches be permitted by right as long as the same entrance and parking are used, and as long as they are on the same parcel. However, Staff is requesting that the conditional use requirement remains for accessory uses associated with mega-churches since the scale of mega-churches could create concerns related to accessory uses. Also, the conditional use requirement for churches that are combined with other uses is recommended to remain, since accessory uses could affect the other uses with which the church is combined.

Chairman Riden opened the floor for proponents and opponents to speak. No one spoke in favor or against the proposed text amendment.

MOTION by Commissioner McCormack, Seconded by Commissioner Harris to approve the text amendment to Article 7, Section 7.19 related to churches. Motion Passed Unanimously.

MORGAN COUNTY PLANNING & DEVELOPMENT IS REQUESTING A TEXT AMENDMENT TO ARTICLE 7 SECTION 7.8 RELATED TO FAMILY BURIAL PLOTS.

Senior Planner, Tara Cooner stated that typically, a family burial plot is approved if the application and survey meet the requirements of the ordinance. The only discussion related to a family burial plot application was in late 2022/early 2023 when a proposed family cemetery was opposed by family members and the distance requirement to an accessory structure (woodshed) was not met. Issues with family members were resolved and the application was approved with a reduced distance to the accessory building.

The planning staff is suggesting that the language be modified to allow family burial plots as a permitted use if the requirements are met. This would permit a family cemetery to be approved by staff by allowing the recording of a compliant plat and remove the wait time associated with family cemetery approval.

The Planning staff is also suggesting that the distance to accessory buildings be reduced to 50 feet. Many of the properties proposed for family cemeteries have ancillary buildings scattered throughout the property that will not affect a burial plot. However, it is recommended to keep the distance from a residence at 100 feet. This will (hopefully) prevent the cemetery from being near accessory residential uses such as swimming pools and playgrounds.

Chairman Riden opened the floor for proponents and opponents to speak. No one spoke in favor or against the proposed text amendment.

MOTION by Commissioner Harris, Seconded by Commissioner Kurtz to approve the text amendment to Article 7, Section 7.8 related to family burial plots. Motion Passed Unanimously.

MORGAN COUNTY PLANNING & DEVELOPMENT IS REQUESTING A TEXT AMENDMENT TO ARTICLE 7 SECTION 7.2 RELATED TO ACCESSORY DWELLINGS
&
MORGAN COUNTY PLANNING & DEVELOPMENT IS REQUESTING A TEXT AMENDMENT TO ARTICLE 3 DEFINITIONS RELATED TO THE DEFINITION FOR ACCESSORY DWELLINGS

Senior Planner, Tara Cooner stated that requests related to tiny home use in the unincorporated county ramped up again after the tiny home show in Madison a couple of months ago, partly due to inaccurate information printed in the local newspaper that stated tiny homes are allowed in both the county and in Madison. While there were requests for tiny homes as primary dwellings, the questions were mainly related to accessory dwellings. This prompted Staff to review the language for accessory dwellings and it was realized that both the definition and the language left open the possibility for the use of tiny homes.

The proposed definition has been modified to state that particular structures are not allowed for accessory dwellings, including tiny homes and other structures for which inquiries are frequently received. The proposed minimum square footage has been increased from 300 square feet, which would be considered a tiny home, to 600 square feet, which is room for a modest one-bedroom house.

Chairman Riden noted when the Board previously made modifications to accessory dwellings, he believed an avenue was added for property owners to request a variance or conditional use to go over the permitted 1,200 square foot maximum. The way the current language reads, it appears it does not inform property owners of this option.

Cooner stated that if the Board wanted to address adding language to clarify the maximum size, it can be done in a future discussion. What is being presented today is regarding minimum square footage.

Board members agreed that they would like to revisit the maximum square footage at a future meeting.

Chairman Riden opened the floor for proponents and opponents to speak. No one spoke in favor or against the proposed text amendment. However, two Morgan County residents made comments regarding the items.

Bob McCauley stated two areas require further consideration. The two items are Section 7.2.6 Subdivision and Section 7.2.1 Purpose and Intent.

JoEllen Artz questioned if it would be better to table the request in light of the new housing committee being formed.

MOTION by Commissioner McCormack, Seconded by Commissioner von Hanstein to approve the text amendment to Article 7, Section 7.2 related to accessory dwellings and the text amendment to Article 3, Definitions related to the definitions for accessory dwellings. Motion Passed Unanimously.

GERALD AND SUMMER WOOD ARE REQUESTING A TEXT AMENDMENT TO TABLE 4.1 TO ADD SHIPPING CONTAINERS AND ASSOCIATED REGULATIONS TO THE MORGAN COUNTY ZONING ORDINANCE.

This item has come before the Board twice. First on May 2, 2023, and second on June 6, 2023. At both meetings, the item was tabled for further review and discussion.

The proposed text amendment contains modified language to address Commission comments that were provided since the June 6, 2023 meeting. Based on comments from the Board, the modified language permits shipping containers in general commercial (C2), agricultural (AG), and agricultural residential (AR). AR districts would require a minimum of 5 acres.

The Board discussed if a concrete foundation was necessary and how to handle existing containers. Overall, the Board was in favor of allowing containers in AG, but not in residential.

Senior Planner, Tara Cooner suggested tabling the item for one month to address how to handle existing containers.

MOTION by Commissioner McCormack, seconded by Commissioner Kurtz to table the text amendment request. Motion Passed Unanimously.

AMENDMENT-CODE OF MORGAN COUNTY, CHAPTER 66, ARTICLE IV. PURCHASING

This amendment will remove Article IV Purchasing from Chapter 66 of the Morgan County Code of Ordinances.

MOTION by Commissioner von Hanstein, seconded by Commissioner Harris to approve the amendment to Chapter 66, Article IV Purchasing of the Morgan County Code of Ordinances by Resolution 2023-RES-004. Motion Passed Unanimously.

FY 2023 FINAL BUDGET AMENDMENTS

This request is for final FY2023 budget amendments to move funds from contingency to cover year-end deficits. Also included is a budget amendment to move $11,000,000 from the general fund year-end fund balance to capital projects funds. $10 million will go into the Park and Recreation Project fund and $1 million will go into Capital Projects Fund 350 for planned use for internet projects.

FY 2023 HIGHLIGHTS			
Revenue over			5,144,507
Expenditures under			2,508,363
Net gain for the year			7,652,870
Revenue			
Transfer in from ARPA		2,779,124	
Savings from health insurance		167,245	
Forfeited funds from retirement		174,291	
Property tax		446,123	
TAVT		205,882	
Sales tax		626,799	
Interest		270,803	
Probate fines & forfeitures		305,690	
Misc other depts		168,549	
		5,144,507	
Expenditures			
Salaries and benefits		1,472,216	
Sheriff (Jail, Patrol, Court)	206,108		
Fire	143,330		
Roads & Bridges	320,186		
Planning & Dev/Bldg	234,841		
E911	124,495		
	1,028,960		
Contingency payroll and health		865,257	
Public buildings		100,060	
Misc other departments		70,830	
		2,508,363	
Beginning fund balance		14,709,141	
FY 23 increase		7,652,870	
		22,362,010	
Transfer out to capital projects - Park & Recreation		(10,000,000)	
Transfer to fund 350 for internet projects		(1,000,000)	
		11,362,010	
FY 24 budgeted revenue		25,849,227	
Fund balance ratio - proposed with transfers		43.95%	
Comparison with where we ended FY 2022			
FY 22 ending fund balance		14,709,141	
Fund Balance ration to FY 23 budgeted revenue		63.15%	

Post Year Budget Amendments			
Dept	**Dept name**	**Description**	**Amount**
Transfer from contingency to cover deficits in various departments at year end			
1100	Boad of Commissioners	salaries, group insurance	700
1550	Tax Assessor	fuel and accrued salaries	1,100
1517			
1535	IT	communications	22,500
1550	Purchasing	accrued salaries at year end	1,500
2200	District Attorney	accrued salaries at year end	900
2450	Probate Court	Employee hired mid year	4,000
			$ 30,700
Transer out of General Fund to Capital Project Funds			
9000	Transfer out to 350	for internet with Charter	1,000,000
9000	Transfer out to fund 360 P&R	self funded portion of park project	10,000,000
	Use of fund balance		11,000,000

MOTION by Commissioner McCormack, seconded by Commissioner Harris to approve the FY2023 budget amendments and the transfer of fund balance in the amount of $11 million to Capital Projects Fund. Motion Passed Unanimously.

BUDGET AMENDMENT
Animal Services is requesting a budget amendment of $9,500 from Contingency to Animal Services to purchase a slide-in kennel unit for a new truck that was recently purchased.

Vendor Quotes		
Jones Trailer Co.	Deerskin Manufacturing	Jackson Creek
$9,473.32	$13,202.00	$14,555.00

MOTION by Commissioner Kurtz, seconded by Commissioner Harris to approve the budget amendment of $9,500 from Contingency to Animal Services. Motion Passed Unanimously.

CIVIC GROUP MEDIA OPERATING AGREEMENT
On 08/15/2023 Matt Schulze with Civic Media Group presented an opportunity for our parks and recreation department to have a digital sign placed at Bill Wood Park facing the 441 bypass at no cost to the county. Mr. Schulze explained that if approved, an operating agreement would be put in place allowing the county to place paid sponsorships on the sign estimated to generate roughly $150,000 in revenue per year.

The operating agreement being presented today governs that Morgan County would receive 50% of the earned sponsor revenues resulting in $75,000. The remaining 50% of revenue would be retained by Civic Media Group to cover operating & maintenance costs and capital repayment costs of the digital sign. Aside from the paid sponsorships on the sign, the county would also have the ability to place informational slides on the sign about any upcoming or important events. The sign would also be used to notify the public of amber alerts and other public safety messaging as necessary.

Commissioner von Hanstein expressed concerns about the sign's placement and brightness, which could distract drivers at the busy intersection. He also stated the sign would go against the County and City ordinances.

Commissioner McCormack was not opposed to the sign but wanted to table the item until the Board could speak with the City of Madison.

MOTION by Commissioner Harris, seconded by Commissioner Kurtz to approve the operating agreement with Civic Group Media as presented. Commissioners McCormack and von Hanstein voted against the motion. Chairman Riden cast the tie-breaking vote in favor of the motion to approve the operating agreement with Civic Group Media. Motion Passed 3-2 to approve the agreement.

FLOCK SAFETY CONTRACT
The Sheriff's Office is requesting approval for a 5-year contract for annual service for Flock cameras. The contract will guarantee the current rate of $2,500 per year per camera for the term of the contract.

MOTION by Commissioner von Hanstein, seconded by Commissioner McCormack to approve the 5-year contract with Flock Safety. Motion Passed Unanimously.

PURCHASE OF VEHICLES FOR FIRE DEPARTMENT
Between FY23 and FY24, the Fire Department was budgeted to replace 2 rescue trucks for $234,663. Covington Ford has contacted us with an opportunity to purchase a 2020 Ford F550 with 15,000 miles already equipped with a rescue body for $50,290. This truck was a Ford buyback but has been repaired. The purchase price includes a 3-year 36,000-mile bumper-to-bumper warranty. The battalion chiefs and mechanic have inspected the truck and repair history. The mechanic believes the issues are resolved and the battalion chiefs recommend purchasing this truck to replace the rescue truck at Central Station. The recommendation is to also equip a truck purchased in FY23 intended to replace the fire chief's vehicle as a squad truck to replace Squad 16. The result would be replacing 3 rescue trucks for approximately $202,000. Further recommend using remaining SPLOST funds and general funds budgeted in the Fire Department's FY24 budget to purchase a vehicle for the fire chief, not to exceed $ 60,000.

MOTION by Commissioner von Hanstein, seconded by Commissioner Kurtz to approve the purchase of a rescue truck from Covington Ford for $50,290 and to purchase a new vehicle for the Fire Chief not to exceed $60,000. Motion Passed Unanimously.

FIRE-SCBA REPLACEMENT
As part of the SCBA replacement program, interim Fire Chief, Cindy Williams is requesting the purchase of 8 air packs (SCBA's).

MES
MUNICIPAL EMERGENCY SERVICES
(877) 637-3473

Quote

Quote #	QT1730844
Date	08/17/2023
Expires	09/01/2023
Sales Rep	Funderburk, Brett
Shipping Method	FedEx Ground
Customer	MORGAN CO FIRE RESCUE - GA
Customer #	C37800

Bill To
MORGAN CO BOARD OF COMMISSIONE
P.O. BOX 168
MADISON GA 30650
United States

Ship To
Chief Jeff Stone
MORGAN CO FIRE RESCUE
1380 MONTICELLO ROAD
MADISON GA 30650
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X8914021305304			Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, E-Z Flo Regulator with Standard Hose, Universal EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, Pak-Tracker, No Case, Packaged 2 SCBA Per Box (Black)	8	$6,975.00	$55,800.00
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	16	$1,265.00	$20,240.00
201215-22			AV3000 HT with Kevlar lining and 4-strap harness-Red, Medium	8	$350.00	$2,800.00

Subtotal	$78,840.00
Shipping Cost	$0.00
Tax Total	$0.00
Total	$78,840.00

MOTION by Commissioner Harris, seconded by Commissioner von Hanstein to approve the purchase of 8 SCBAs for $78,840 from MES. Motion Passed Unanimously.

RECREATION BOARD VACANCY
Randy Brown applied to be considered for reappointment to the Recreation Board. No other applications were received. If reappointed, the term would expire April 30, 2028.

MOTION by Commissioner Harris, seconded by Commissioner Kurtz to reappoint Randy Brown with a term ending April 30, 2028. Motion Passed Unanimously.

PROPOSED FORM BASED DESIGN STANDARDS
Senior Planner, Tara Cooner presented the Board with proposed form-based design standards which include language based on building form and massing for housing common developments. The Board was asked to review the suggested language and provide comments to the Planning staff concerning the proposed design standards.

No action was taken, discussion only.

COUNTY MANAGER REPORT
County Manager, Adam Mestres, presented a monthly overview of Morgan County government's current projects and/or issues.

PUBLIC COMMENTS ON AGENDA ITEMS

JoEllen Artz, Rutledge resident commented on Rivian and a potential battery factory.

COMMISSIONER COMMENTS
Commissioners made comments and gave updates on Liaison assignments.

MOTION by Commissioner McCormack, seconded by Commissioner Kurtz to exit regular session at 12:36 p.m. Motion Passed Unanimously.

EXECUTIVE SESSION- POTENTIAL LITIGATION & PERSONNEL

MOTION by Commissioner McCormack, seconded by Commissioner Kurtz to enter Executive Session to discuss potential litigation & personnel at 12:42 p.m. Motion Passed Unanimously. (Original signed Affidavit in Executive Session Legal Requirement Book).

MOTION by Commissioner von Hanstein, seconded by Commissioner McCormack to exit Executive Session and adjourn at 1:45 p.m. Motion Passed Unanimously.

_____
Ben Riden, Jr., Chairman

ATTEST:

_____
Leslie Brandt, County Clerk

MORGAN COUNTY AGENDA REQUEST

Department:	Administration	Presenter(s):	A. Mestres
Meeting Date: mm/dd/yyyy	9/19/2023	Type of Request:	New Business

Wording for the Agenda:

Retirement Benefit Plan Proposal

Background/History/Details:

Over the last year and a half, administration has had conversations around the county's retirement plans with our plan administrator the Association of County Commissioners of Georgia (ACCG). The county currently has 2 different retirement plans - a frozen defined benefit (DB) plan and a active defined contribution (DC) plan. The proposal before the Board is to modify our retirement benefit plans by eliminating the current DC plan and moving all current DC employees and new employees as of 1/1/2024 over to a hybrid retirement plan consisting of both a DB and DC component for our employees. Greg Gease serves as the ACCG Retirement Field Services Manager and is here to go through the proposed plan and answer any questions.

If the Board wishes to formally make changes to the retirement plan, authorizing resolutions will be presented at the October 17, 2023 board meeting for approval.

What action are you seeking from the Board of Commissioners?

Motion to authorize the ACCG to draw up the necessary resolutions for the proposed plan changes for consideration at the October 17, 2023 board meeting.

If this item requires funding, please describe:

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

* ***All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes
Approved by Purchasing	Not Applicable
Manager's Approval	Yes

Staff Notes:

Morgan County
Proposed Benefit Plan

Summary of Estimated Plan Costs

		Scenario 1	Scenario 2
1	Estimated Gross Increase/Decrease in Actuarial Accrued Liability as of 1/1/2023	$ 890,200	$ 485,900
2	Assumed Asset Transfer	$ 553,100	N/A
3	Estimated Net Increase in Actuarial Accrued Liability as of 1/1/2023	$ 337,100	$ 485,900
4	Estimated Amortization of Plan Changes as a Level Percentage of Future Compensation	22,400	32,200
5	Estimated increase in Normal Cost Due to Plan Change for 2023	205,200	146,800
6	Estimated increase in Term Cost for 2023	-	-
7	Estimated increase in Administrative Fees	22,000	22,000
8	Covered Payroll for 2022 (Non DC Ptps)	$ 2,724,200	$ 2,724,200
9	Covered Payroll for 2022 (DC Ptps Only)	$ 3,998,000	$ 3,998,000
10	Covered Payroll for 2022 (All Ptps)	$ 6,722,200	$ 6,722,200
	Required Contributions		
11	2023 Required Employer Contribution Prior to Proposed Plan Change	$ 420,300	$ 420,300
	Employee Contribution Prior to Proposed Plan Change	-	-
	2023 Required Contribution Prior to Proposed Plan Change	420,300	420,300
	- Employer contribution as a percent of payroll	15.4%	15.4%
12	Estimated 2023 Required Employer Contribution After Proposed Plan Change	$ 550,000	$ 501,400
	Estimated Employee Contribution After Proposed Plan Change	119,900	119,900
	Estimated 2023 Required Contribution After Proposed Plan Change	669,900	621,300
	- Employer contribution as a percent of payroll	8.2%	7.5%
	Recommended Contributions		
13	2023 Recommended Employer Contribution Prior to Proposed Plan Change	$ 436,800	$ 436,800
	Employee Contribution Prior to Proposed Plan Change	-	-
	2023 Recommended Contribution Prior to Proposed Plan Change	$ 436,800	$ 436,800
	- Employer contribution as a percent of payroll	16.0%	16.0%
14	Estimated 2023 Recommended Employer Contribution After Proposed Plan Change	$ 568,300	$ 521,200
	Estimated Employee Contribution After Proposed Plan Change	119,900	119,900
	Estimated 2023 Recommended Contribution After Proposed Plan Change	$ 688,200	$ 641,100
	- Employer contribution as a percent of payroll	8.5%	7.8%

Morgan County
Summary of Scenarios

Scenario 1

Add 401a Participants

Entry into the Plan:	Immediate
Normal Retirement Age:	Age 65 with 5 years of service
Formula:	1.25% x FAE x CS
Credited Service:	**From Date of Hire** (max of 30 years)
Reduced Early:	Age 60 with 10 years of service
Unreduced Early:	Age 60 with 25 years of service
Disability Benefit:	Accrued Benefit at Disability
Pre-retirement Death:	None
Vesting:	100% after 10 years of service
EE Contributions:	3.00%
401(a) Balance Offset:	$553,100

Current Participants

Add 30 year service cap to current formula

Scenario 2

Add 401a Participants

Entry into the Plan:	Immediate
Normal Retirement Age:	Age 65 with 5 years of service
Formula:	1.25% x FAE x CS
Credited Service:	**From 1/1/2023** (max of 30 years)
Reduced Early:	Age 60 with 10 years of service
Unreduced Early:	Age 60 with 25 years of service
Disability Benefit:	Accrued Benefit at Disability
Pre-retirement Death:	None
Vesting:	100% after 10 years of service
EE Contributions:	3.00%

Current Participants

Add 30 year service cap to current formula

MORGAN COUNTY AGENDA REQUEST

Department: Transit

Presenter(s): Stephanie Martin

Meeting Date: mm/dd/yyyy 9/19/2023

Type of Request: New Business

Wording for the Agenda:

Section 5311 Grant Application

Background/History/Details:

The 5311 Grant is the support Morgan County Transit receives from the Federal Transit Administration (FTA) through the Georgia Department of Transportation (GDOT). Every year the FTA requires the application to be submitted to continue funding assistance.

What action are you seeking from the Board of Commissioners?

A motion to approve the Resolution Authorizing the filing of the application and authorize the Chairman to sign all grant application, certificate and award documents for FY25.

If this item requires funding, please describe:

The Grant itself does not require funding, it is the funding source the County gets to assist in running Transit.

Has this request been considered within the past two years? Yes

If so, when? Every year

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? No

* ***All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance No

Approved by Purchasing No

Manager's Approval No

Staff Notes:

Georgia Department of Transportation

FEDERAL TRANSIT ADMINISTRATION

FY 2025 GRANT APPLICATION SECTION 5311 PROGRAM

FORMULA FUNDS FOR RURAL TRANSIT

APPLICATION DUE

SEPTEMBER 30, 2023

This is a fillable form. Please use Adobe Acrobat Reader to complete this application. You may use the tab button to navigate between fillable form fields. Only the Transmittal Letter and Authorizing Resolution should be printed and returned as a scanned application attachment. All other application components should be completed and returned electronically.

APPLICANT

Morgan County Transit

Transit Agency Name

Benjamin Riden

Authorized Representative
(Name & Title)

9/19/23

Date Submitted

GDOT

GDOT District Project Manager Signature

Date Received

FY 2025 Section 5311 Grant Application Checklist

To be completed by APPLICANT:

Name/Description of Item	Completed (Yes/No)
Part A: Contract Authorization Tracking System (CATS) Profile Form	Yes
Part B: Transmittal Letter	Yes
Part C: Authorizing Resolution	Yes
Part D: FTA-Funded Assets/State of Good Repair	Yes
Part E: Sources of Local Matching Funds and Three-Year Budget Trends	Yes
Part F: Third Party Operators	No
Part G: Public Notice & Private Enterprise Coordination	Yes
Part H: FTA Title VI Data Collection, Reporting, and Economic Impacts	Yes
Part I: Certification of No Intent to Charter Service	Yes
Part J: Drug-Free Workplace and Drug Alcohol Program	Yes
Part K: Drug-Free Workplace Act Certification for Public and Private Entities	Yes
Part L: Certification of Equivalent Access for Persons with Disabilities	Yes
Part M: FTA Civil Rights Assurance	Yes
Part N: Debarment and Suspension	Yes
Part O: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting	Yes
Part P: Lobbying Restrictions	Yes
Part Q: FTA Certifications and Assurances	Yes
Part R: Americans with Disabilities Act (ADA) Checklist	Yes
Part S: Financial Certifications	Yes
Part T: Equal Employment Opportunity Questionnaire	Yes
Part U: TAMP Accountable Executive Form	Yes
Part V: Grant Expenditures Form	Yes
Part W: Agency Inventory	Yes

To be completed by GDOT Staff:

Reviewed By	Date
GDOT Project Manager	Date
Transit Program Manager	Date
Assistant Division Director – Intermodal Division	Date

Part A: Contract Authorization Tracking System (CATS) Profile Form

SUBRECIPIENT ORGANIZATION INFORMATION		
Organization Official Name (as it appears in W9 Tax form)	**Physical Address**	**Mailing Address (if different)**
Morgan County Board of Commissioners	991 South Main Street Madison, Ga. 30650	991 South Main Street Madison, Ga. 30650

Charging Indirect Costs:	☐ YES	☐ NO		
Approved ICR Plan:	☐ YES	☐ NO		
De minimis Cost Rate:	☐ YES	☐ NO		
Agency EIN (Tax ID):	58 6000867			
SAM Identification:	WF67KDELLEQ9		**SAM ID EXP. Date** (mm/dd/yyyy):	12/05/2023
DUNS Number:	7979467			
eVerify Number:	114439		**eVerify Date** (mm/dd/yyyy):	

SUBRECIPIENT CONTRACT PERSONNEL in ORDER of APPROVAL (EXCLUDE THIRD PARTY OPERATORS)		
Contract Reviewer (if applicable)	**Name:**	Stephanie Martin
	Title:	Morgan County Transit Director
	Phone:	706-342-4052
	Email:	smartin@morgancountyga.gov
Attorney (if applicable)	**Name:**	
	Title:	
	Phone:	
	Email:	
Executor #1 (must have the organization's seal affixed or write the word seal next to signature when signing contract)	**Name:**	Benjamin Riden
	Title:	Chairman
	Phone:	706-342-0725
	Email:	briden@morgancountyga.gov
Executor #2 (if applicable) "must have the organization's seal affixed or write the word seal next to the signature when signing contract"	**Name:**	
	Title:	
	Phone:	
	Email:	
Attestor / Witness	**Name:**	Leslie Brandt
	Title:	County Clerk
	Phone:	706-342-0725
	Email:	lbrandt@morgancountyga.gov
Notary (must be separate from attestor and have a valid Notary Seal)	**Name:**	Kim Cox
	Title:	Notary
	Phone:	706-342-0725
	Email:	kcox@morgancountyga.gov

1. Does the Applicant Organization employ 100 or more employees?

   _____ Yes ___✓___ No

2. Do you use one or more Third Party Operators (TPO) that have 100 or more employees? If yes, please state the name of the company(ies), the TPO manager in responsible charge of your service, and their number of employees.

   _____ Yes ___✓___ No

   Company Name: _____

   TPO Manager: _____

   Number of Employees: _____

3. Does your organization currently operate public transportation services using FTA Section 5311 funding?

   ___✓___ Yes No

4. FY 2025 Section 5311 application requests include: (check all that apply)

   ___✓___ Operating

   Capital – Vehicles

   Capital – Small Equipment

   Mobility Management

Part B: Transmittal Letter

The following page includes a sample transmittal letter with fillable fields. Once all fields are complete, Applicants must electronically submit the transmittal letter on the Applicant Organization's letterhead and include the signature of the Authorized Official with the complete application package.

Please note that the Transmittal Letter and/or Authorized Official MAY NOT be submitted to GDOT from a Third-Party Operator (TPO) on the TPO's letterhead.

9/19/23

Date

Patricia Smith, Ph.D.
Transit Program Delivery Manager
Division of Intermodal
Georgia Department of Transportation
600 W. Peachtree Street
Atlanta, Georgia 30308

Ms. Smith, Ph.D.:

Morgan County Board of Morgan County Transit is applying for an FTA Section 5311 grant to aid in the operation of the for FY 2025 in the amount of $ 542,599.00 as detailed in the table below. The financial assistance requested for this project has been reviewed and approved by the local transportation planning process and is identified in the State Transportation Improvement Program (STIP).

	Federal Share	State Share	Local Share	Total
Operating Assistance	$ 271,299.50		$ 271,299.50	$ 542,599.00
Large Capital	$ 0.00		$ 0.00	$ 0.00
Small Capital	$ 0.00		$ 0.00	$ 0.00
Mobility Management	$ 0.00		$ 0.00	$ 0.00
Total	$ 271,299.50	$ 0.00	$ 271,299.50	$ 542,599.00

Local operating assistance will be provided by Morgan County Transit.

Local share of Large Capital Purchases will be provided by Morgan County Transit.

Local share of Small Capital Purchases will be provided by Morgan County Transit.

Local share of Mobility Management will be provided by Morgan County Transit.

The Applicant certifies sufficient financial capacity exists to carry out the proposed projects listed above for a minimum of 90 days in the event of delays in the receipt of federal funds or execution of a contract. The applicant certifies the local match is from an eligible source of funds.

The applicant certifies all of the information contained in this funding application is correct and the applicant has the legal, financial, technical, and managerial capacity to carry out the proposed project and maintain the

project property. If you have questions about this request for funding, please contact Stephanie Martin at 706-342-4052 or smartin@morgancountyga.

Signature

Benjamin Riden

Name of Authorized Official

Chairman

Title of Authorized Official

Part C: Authorizing Resolution

The following two pages include an authorizing resolution that must be enacted by the governing body of the Applicant Organization and signed by the Chair of the County Commission, Mayor, or the head of the governing body as appropriate. Please complete the fillable fields on the resolution, then print and sign the designated fields. The authorizing resolution must be properly witnessed and notarized, including the date the notary's commission expires. The resolution should also be stamped with the notary seal as well as the seal of the county commission, city, or appropriate applicant jurisdiction. The certificate of the attesting officer must also be completed. A scanned copy of the completed, signed, and notarized Authorizing Resolution should be submitted as an attachment with the full application package.

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, AND GEORGIA DEPARTMENT OF TRANSPORTATION, FOR A GRANT UNDER TITLE 49 U.S.C., SECTION 5311.

WHEREAS, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY Morgan County hereinafter referred to as the "Applicant",

1. That the Designated Official Benjamin Riden, hereinafter referred to as the "Official, is authorized to execute and file an application on behalf of Morgan County Transit with the Georgia Department of Transportation, to aid in the purchase of bus transit vehicles and/or the planning, development, and construction of bus transit-related facilities pursuant to Section 5307 of the Federal Transit Act.

2. That the Official is authorized to execute and file such application and assurances, or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

3. That the Official is authorized to execute and file all other standard assurances, or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.

4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.

6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9030.1E, FTA Certifications and Assurances for Federal Assistance 2023 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.

7. That the applicant has or will have available in the General Fund the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this 19 day of September, 2023.

_____
Signature of Authorized Official

Benjamin Riden, Chairman
Name and Title of Authorized Official

Signed, sealed, and delivered this 19 day of September, 2023 in the presence of

_____
Witness

_____
Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting County Clerk of Morgan County *(Title of Certifying/Attesting Official) (Applicant's Legal Name)* certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on September 19, 2023.

Leslie Brandt
Name of Certifying/Attesting Officer

County Clerk
Title of Certifying/Attesting Officer

Part D: FTA-Funded Assets/State of Good Repair

FTA requires that organizations receiving federal transit funds maintain a complete inventory of their transit (revenue-producing) vehicles and transit facilities. Please complete the agency's inventory using the Inventory form provided in Part W.

Table 2: Inventory of Transit Facilities

Facility Name	Facility Type	Physical Address	Condition (Excellent, Good, Fair, Poor)	Acquired under which FTA Grant Number?
Morgan County	Brick Building	991 South Main	Good	No
			Select	
			Select	
			Select	
			Select	
			Select	
			Select	
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			Select	

Part E: Sources of Local Matching Funds and Three-Year Budget Trends

Please list ALL sources of local matching funds, including the amounts for each. The use of purchase of service (POS) contracts with the Georgia Department of Human Services (DHS) and other similar entities should also be shown, along with the source of the POS revenues.

For budgeting purposes, all POS revenues must be deducted from the total transit operating expenses (as defined by FTA) as "program revenue" to arrive at the net Section 5311 transit operating expenses each month. The funding share of the net operating expenses is then calculated at 50% federal funds and 50% local funds.

Please note that other FTA funds, including Section 5310, 5316, and 5317 funds, are not eligible sources of local match funds. Local match funds must be traceable back to the source of origination (from a specific local governmental entity) and can be used only once as a local match source for a federal grant

E-1: Purchase of Service Contracts

List all POS contracts in the table below. Include contracting agency/office, the contract start and end dates, contract amounts, cost per unit of service, and anticipated annual trips.

Table 3: List of POS Contracts

POS Contracting Agency/Office	Contract Start Date	Contract End Date	Total Contract Amount	Cost per Unit of Transit Service	Anticipated Annual Trips
Pos w/ DHS from	7/1/24	6/30/25	$ 150,000.00	$ 0 - $ 400.00	10,000.00
Total of All POS Contracts			$ 150,000.00		10,000.00

E-2: Sources of Local Matching Funding

Please list all sources of local matching funds in the table below.

Table 4: Sources of Local Matching Funds

Local Funding Source	Amount
Local Government General Revenues	$ 271,299.50
Estimated NEMT Revenues (DCH Brokers)	
POS Contracts (total from Table 3 above)	$ 150,000.00
Other Local Fund Source (please specify, add rows for addition sources as needed)	
Total Local Matching Funds	$ 421,299.50

E-3: Three-Year Operating Budget Trend (FY 2023 – FY 2025)

Please complete Table 5 with federal and local operating funding from FY 2032 through FY 2025. **Only operating funds should be used to populate the table below.**

Actual FY 2023 funding levels should be extrapolated from your agency's Final Reimbursement Form from July 2023. FY 2024 funding levels should be extrapolated from the budget submitted by your agency for FY 2024. Proposed FY 2025 funding levels should be extrapolated from the budget submitted with this application.

Table 5: Three-Year Operating Budget Trend

FY 2023 – Actual		FY 2024 – Current Year Budget		Proposed FY 2025	
Federal Funds	$ 155,642.00	Federal Funds	$ 213,445.00	Federal Funds	$ 271,299.50
Local Funds *(Total including general fund and POS revenues)*	$ 223,778.65	Local Funds *(Total including general fund and POS revenues)*	$ 213,445.00	Local Funds *(Total including general fund and POS revenues)*	$ 271,299.50
Total	$ 379,420.65	**Total**	$ 426,890.00	**Total**	$ 542,599.00

Part F: Third-Party Operators

Please check one (1) of the boxes below to indicate whether your agency employs a third-party operator (TPO). If your agency employs one or more TPOs, you must attach a copy of all TPO contracts to this application.

TPO contracts must include a maximum amount or "Not to exceed" amount for proposed transit operations in FY 2025.

1. Does this applicant Agency employ a Third-Party Operator?

_____ This Agency employs a TPO and a copy of the TPO contract(s) is attached.

✓ This Agency does not employ a TPO.

*****A copy of all TPO contracts must be attached to this application. *****

Part G: Public Notice & Private Enterprise Coordination

The Applicant Organization MUST publish the public notice, on the following page, one time in the local government's legal newspaper, and have a 15-day comment period that concludes PRIOR to September 30, 2023.

This is required to make private transportation service providers aware of the Applicant's grant application. The original legal ad and notarized publisher's affidavit from the newspaper must be included in your grant application.

The "Private Enterprise Coordination Certification" (see Part H-1) must be completed and included in the Applicant's completed grant application. Applicants must indicate if no response is received within the fifteen (15) days. If there is a response to the Public Notice, the Applicant must include the responses in Certification form.

The Applicant Organization MUST publish the following notice one time in the local government's legal newspaper and have a 15-day comment period that concludes PRIOR to September 30, 2023. This is required to make private transportation service providers aware of the Applicant's grant application. The original legal ad and notarized publisher's affidavit from the newspaper must be included in your grant application.

Public Notice

Morgan County Transit is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

Morgan County Transit will offer general public transportation to all citizens of _____ for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

Morgan County Transit solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

Morgan County Transit also solicits comments and concerns from the general population on local rural public transportation services.

Morgan County Transit also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing, and/or written notice of intent by private for- profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:

Commission Chairman/Mayor/Chief Executive of Applicant Organization:

Benjamin Riden

Address/City/State/Zip Code of Applicant:

PO BOX 168, Madison, GA. 30650

Phone Number of Applicant: 706-342-4052

If no response is received within the fifteen (15) days, Morgan County Transit will proceed with the application to the Georgia Department of Transportation.

G-1: No Response to Public Notice Private Enterprise Coordination Certification

The Applicant Organization's County Commission Chair, Mayor, or Authorized Executive must complete the certification below, sign, and date this form. The Applicant must also attach a Notice and Affidavit from the newspaper or letter sent to private transportation providers. For paper application submissions, these attachments should be inserted after this page.

This form, the original legal ad appearing in the local newspaper, and a notarized publisher's affidavit from the newspaper must be included in this Section 5311 grant application.

Advertisement run in the 8/10/2023 edition of the Morgan County Citizen.

Indicate whether Applicant received a response to the public notice within 15 days:

✓ No response received

Response(s) received

If one or more responses were received, please complete the table below with a list of private transportation providers operating in the service area, including a contact person, address, and phone number.

Private Transportation Provider	Point of Contact	Phone Number	Address

Date of Notification(s) Requesting Public Hearing (if any): N/A

Last day for private transportation providers to request the public hearing: 8/25/23

The Applicant Organization, Morgan County Transit, will annually review existing service and any proposed service changes to determine the feasibility of private providers providing the public service. An annual review will be scheduled, and a review format will be developed to carry out this task. Private transportation service providers will be notified and their interest in the service provision will be assessed. Private transportation service providers will be invited to attend and be a part of the annual review process.

Signature

Benjamin Riden, Chairman

Name and Title of Authorized Official

9/19/23

Date

Morgan County Citizen

259 North 2nd Street
Madison, GA. 30650

AFFIDAVIT OF PUBLICATION

STATE OF GEORGIA
COUNTY OF MORGAN

I, Otis A. Brumby III, DO HEREBY CERTIFY that I am the Publisher of the Morgan County Citizen, the official legal organ of Morgan County, and the attached legal advertisement of MCC1246 FEDERAL TRANSIT MCC1246 GPN14 PUBLIC NOTI appeared in Morgan County Citizen newspaper on the following dates:
08/10/2023

Sworn to and subscribed before me
This 10th day of August, 2023

Otis A. Brumby III

Notary public

JENNIFER FUTCH
MY COMMISSION EXPIRES
NOTARY
PUBLIC
MARCH 29, 2026
FLOYD COUNTY, GEORGIA

Ad text :
MCC1246
gpn14
Public Notice
The Morgan County Transit is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.
The Morgan County Transit will offer general public transportation to all citizens of Morgan County for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.
The Morgan County Transit solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.
The Morgan County Transit also solicits comments and concerns from the general population on local rural public transportation services.
The Morgan County Transit also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.
Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.
Written comments, requests for a public hearing and/or written notice of intent by private for- profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:
Commission Chairman/Mayor/Chief Executive of Applicant Organization:
Benjamin Riden
Address/City/State/Zip Code of
Applicant:
PO Box 168, Madison, GA. 30650
Phone Number of Applicant:
706-342-0725
If no response is received within the fifteen (15) days, the Morgan County will proceed with the application to the Georgia Department of Transportation.
9:10, 2023

7999 LEGALS

8000 Miscellaneous Legals

MCC1246
gpn14
Public Notice

The Morgan County Transit is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

The Morgan County Transit will offer general public transportation to all citizens of Morgan County for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

The Morgan County Transit solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

The Morgan County Transit also solicits comments and concerns from the general population on local rural public transportation services.

The Morgan County Transit also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing and/or written notice of intent by private for- profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:

Commission Chairman/Mayor/Chief Executive of Applicant Organization:
Benjamin Riden
Address/City/State/Zip Code of Applicant:
PO Box 168, Madison, GA. 30650
Phone Number of Applicant:
706-342-0725

If no response is received within the fifteen (15) days, the Morgan County will proceed with the application to the Georgia Department of Transportation.

9:10, 2023

8008 Citation

MCC1235
gpn14
CITATION
IN THE SUPERIOR COURT OF MORGAN COUNTY, STATE OF GEORGIA

DEPARTMENT OF TRANSPORTATION
VS.
2.539 acres of land; and certain easement rights; and PLANEVIEW DEVELOPMENT, INC.; and PLANEVIEW PROPERTY HOLDINGS, LLC, individually,
Docket No.In REM Petition 2023-SU-CA-160

The said named persons and any and all other persons known and unknown claiming any right, title, power, interest, ownership, equity, claim or demand in and to the lands hereinafter described, and all occupants, tenants, lessees, licensees and all holders, owners and users of ways and easements in, across, over and under said land are hereby notified, under the provisions of the Official Code of Georgia Annotated Sections 32-3-4 through 32-3-19, providing for the exercise of the power of eminent domain by the State

8008 Citation

struction centerline laid out for US 441 Proposed; thence S 56°04'19.7" E a distance of 100.62 feet to a point 140.00 feet right of and opposite station 500+22.92 on said construction centerline laid out for US 441 Proposed; thence southwesterly 158.48 feet along the arc of a curve (said curve having a radius of 3987.72 feet and a chord distance of 158.47 feet on a bearing of S 35°06'53.0" W) to the point 140.00 feet right of and opposite station 498+ 70.00 on said construction centerline laid out for US 441 Proposed; thence N 53° 44'48.2" W a distance of 25.00 feet to a point 115.00 feet right of and opposite station 498+ 70.00 on said construction centerline laid out for US 441 Proposed ; thence southwesterly 195.09 feet along the arc of a curve (said curve having a radius of 3962.72 feet and a chord distance of 195.07 feet on a bearing of S 37°39'49.2" W) to the point 115.00 feet right of and opposite station 496+80.57 on said construction centerline laid out for US 441 Proposed; thence N 51 °12'54.4" W a distance of 20.00 feet to a point 95.00 feet right of and opposite station 496+80.47 on said construction centerline laid out for US 441 Proposed; thence southwesterly 541.03 feet along the arc of a curve (said curve having a radius of 3942.72 feet and a chord distance of 540.61 feet on a bearing of S 43°00'24.1" W) to the point 95.00 feet right of and opposite station 491 +52.47 on said construction centerline laid out for US 441 Proposed; thence S 46°56'16.3" W a distance of 452.47 feet to a point 95.00 feet right of and opposite station 487+00.00 on said construction centerline laid out for US 441 Proposed; thence S 27° 17'02.5" W a distance of 74.33 feet to a point 120.00 feet right of and opposite station 486+30.00 on said construction centerline laid out for US 441 Proposed; thence S 46°56'16.3" W a distance of 235.27 feet to a point 120.00 feet right of and opposite station 483+94.73 on said construction centerline laid out for US 441 Proposed ; thence S 80°40'08.6" W a distance of 1.35 feet to a point 119.25 feet right of and opposite station 483+93.61 on said construction centerline laid out for US 441 Proposed; thence N 43°05'56.6" W a distance of 81.64 feet back to the point of beginning. Containing 2.539 acres more or less.

TEMPORARY CONSTRUCTION EASEMENT

All that tract or parcel of land lying and being in Land Lots 228 and 250 of the N/A Land District and/or N/A Georgia Militia District of Morgan County, Georgia, being more particularly described as follows:

Beginning at a point 115.00 feet right of and opposite Station 497+61.57 on the construction centerline of US 441 Proposed on Georgia Highway Project No. 0013617; running thence northeasterly 111.67 feet along the arc of a curve (said curve having a radius of 3962.72 feet and a chord distance of 111.66 feet on a bearing of N 37°03'38.0" E) to the point 115.00 feet right of and opposite station 498+ 70.00 on said construction centerline laid out for US 441 Proposed; thence S 53°44'48.2" E a distance of 25.00 feet to a point 140.00 feet right of and opposite station 498+70.00 on said construction centerline laid out for US 441 Proposed; thence northeasterly 158.48 feet along the arc of a curve (said curve having a radius of 3987.72 feet and a chord distance of 158.47 feet on a bearing of N 35°06'53.0" E) to the point 140.00 feet right of and opposite station 500+22.92 on said construction centerline laid out for US 441 Proposed; thence S 56°03'04.8" E a distance of 12.87 feet to a point 152.87 feet right of and opposite station 500+22.93 on said construc-

8008 Citation

widening and reconstruction on SR 24 FROM N OF SR 12/MORGAN TO N OF APALACHEE RIVER/OCONEE
P. I. NO.: 0013617
PARCEL NO.: 90
COUNTY: MORGAN
EASEMENT: Certain Easement Rights
DATE OF R/W PLANS: December 9,2020
REVISION DATE: For Drawing No 60-0055, June 23, 2022; For Drawing No 60-0056, June 23, 2022; For Drawing No 60-0057, June 23, 2022; For Drawing No 60-0058, June 23, 2022; For Drawing No 60-0059, January 21, 2022; For Drawing No 60-0087, May 19, 2022
PROPERTY OWNER: The Athens Line, LLC, individually

Area 1 - Required Easement

All that tract or parcel of land lying and being in Land Lots 185, 186, 203, 204, 205 of the N/A Land District and/or N/A Georgia Militia District of Morgan County, Georgia, being more particularly described as follows:

Beginning at a point 65.00 feet left of and opposite Station 33+51.24 on the construction centerline of Apalachee Road / Lower Apalachee Road on Georgia Highway Project No. 0013617; running thence southeasterly 174.16 feet along the arc of a curve (said curve having a radius of 715.00 feet and a chord distance of 173.73 feet on a bearing of S 56°57'16.8" E) to the point 65.00 feet left of and opposite station 35+09.56 on said construction centerline laid out for Apalachee Rd/Lower Apalachee Rd; thence S 49°58'36.2" E a distance of 200.44 feet to a point 65.00 feet left of and opposite station 37+10.00 on said construction centerline laid out for Apalachee Rd/Lower Apalachee Rd; thence S 40°01 '23.8" W a distance of 23.34 feet to a point 41.66 feet left of and opposite station 37+10.00 on said construction centerline laid out for Apalachee Rd/Lower Apalachee Rd; thence N 49°37'59.6" W a distance of 372.88 feet back to the point of beginning. Containing 0.163 acres more or less.

Area 2 - Required Easement

All that tract or parcel of land lying and being in Land Lots 185, 186, 203, 204, 205 of the N/A Land District and/or N/A Georgia Militia District of Morgan County, Georgia, being more particularly described as follows:

Beginning at a point 79.59 feet right of and opposite Station 411 +02.49 on the construction centerline of S.R. 24 / U.S. 441 on Georgia Highway Project No. 0013617;
running thence N 30°40'41.4" W a distance of 64.52 feet to a point 67.54 feet right of and opposite station 411 +65.88 on said construction centerline laid out for US 441 Proposed
; thence N 19°54'59.4" W a distance of 330.37 feet to a point 67.46 feet right of and opposite station 414+96.82 on said construction centerline laid out for US 441 Proposed
; thence northwesterly 600.22 feet along the arc of a curve (said curve having a radius of 2250.66 feet and a chord distance of 598.45 feet on a bearing of N 12°16'36.0" W) to the point 69.23 feet right of and opposite station 421 +13.42 on said construction centerline laid out for US 441 Proposed; thence N 4°38'11.6" W a distance of 686.91 feet to a point 67.59 feet right of and opposite station 428+01.53 on said construction centerline laid out for US 441 Proposed; thence northeasterly 118.30 feet along the arc of a curv (said curve having a radius of 1486. feet and a chord distance of 118.27 fe on a bearing of N J029'13.0" E) to t point 92.09 feet right of and opposite station 429+17.23 on said construction centerline laid out for US

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Notice i

Part H: FTA Title VI Data Collection, Reporting, and Economic Impacts

The Applicant Organization must complete the following sections pertaining to its Title VI Program activities.

H-1: General Reporting

1. List any Title VI-related lawsuits or complaints filed pertaining to the Applicant Organization's Section 5311 program.

   N/A

2. Has your organization applied for any other federal financial assistance for transportation?

   Yes ✓ No

   If "Yes," what kind of financial assistance and from which source?

3. In the last three years, has any Civil Rights/Title VI Compliance Review Activity been conducted at your organization?

   Yes ✓ No

H-2: Title VI Monitoring Procedures/Monthly Vehicle Reports

GDOT requires the following monthly reporting in order to meet FTA National Transit Database requirements. Accurate completion of the following information is critical to continued Section 5311 grant eligibility. Subrecipients must provide this data monthly, including data on population of your service area, percentage of trips made by minority population (compared to the total); types of services provided; days and hours of operation; number and type of vehicles in operation; number/percentage of wheelchair-equipped vehicles' total seating capacity; service area; total monthly ridership; transit costs by hour, mile, etc.; number of trips by trip purpose; quality of service; etc. Please seek technical assistance from your District Project Manager, if you have any questions regarding the definitions or completion of these data.

The Applicant Organization agrees to provide this data on a monthly basis in a format designated by GDOT.

_____
Signature

Benjamin Riden
Name of Authorized Official

Chairman
Title of Authorized Official

9/19/23
Date

H-3: Performance and Quality of Service

Level of Service

Complete the table below with the requested information regarding Applicant Organization's transit service and area. Please use https://www.census.gov/quickfacts/fact/table to obtain information for population and minority percentage.

Table 6: Level of Service Data

Total Population	21,031.00
Percent Minority	27.10%
Type of Service	Demand Response
Days/Hours of Operation	Monday - Friday 6am to 5:15pm
Number of Vehicles	5.00
Number of Wheelchair Equipped Vehicles	3.00
Total Seating Capacity	71.00

Performance and Quality of Service

Complete the table below with the Applicant Organization trip data from FY 2023. Suggested calculation methods are included in the parenthesis.

Table 7: Performance Data

Annual Trip Total	24,764.00
Average Trips per Month *(Total trips divided by 12)*	2,063.00
Annual Trips Serving Minority Populations *(Annual trip total less trips by Caucasian riders)*	19,908.00
Percentage of Trips Serving Minority Populations *(Trips serving minority populations divided by total annual trips, multiplied by 100)*	80.39%

Complete the table below with trip purpose data from the Applicant Organization's records for FY 2023.

Table 8: Trip Counts by Purpose

	Trip Count
Medical	1731
Employment	12299
Nutrition	1819
Social/Recreation	4183
Education	138
Shopping/Personal	4594
Total	24764

Transit Cost Analysis

The table below is used to complete the transit cost analysis for this application. The table includes embedded formulas to calculate the cost per hour, cost per one-way passenger trips, and cost per mile. Applicants should enter data into each of the highlighted cells below ONLY. Once the requested data is entered, the remaining fields should update automatically using the embedded formulas.

The Applicant Organization should use the FEDERAL SHARE, LOCAL SHARE, and TOTAL line items from its FY 2023 Final Reimbursement Form.

Table 9: Transit Cost Analysis

Total Annual Trip Count	Federally Allocated Funds Spent in FY 2023	Locally Allocated Funds Spent in FY 2023	Total Funds Spent in FY 2023	Annual Revenue Service Hours in FY 2023	Annual Miles in Revenue Service in FY 2023
24764	$ 155,642.00	$ 155,650.00	$ 311,292.00	7997.51	151241
Cost Per Hour	$ 19.46	$ 19.46	$ 38.92		
Cost Per One- Way Passenger Trips (OWPT)	$ 6.29	$ 6.29	$ 311,292.00		
Cost Per Mile	$ 1.12	$ 1.12	$ 2.24		
Number of Revenue Vehicles in FY 2022	5		Farebox Revenue in FY 2022	$ 79,301.00	
Cost Per Vehicle	$ 62,258.40		Farebox Revenue Per Trip	$ 3.02	

H-4: Economic Impacts

Transportation System and Services

Applicant Organization should describe its current Section 5311 transit system in the text boxes below.

1. Service area (e.g., Countywide, city only, multi-county. Specify and all counties and municipalities served):

County wide/ Multi- County (DHS and Medical Trips)

2. Methods used to communicate transit system information to the public. (Check all that apply):

✓ Word of Mouth
Public Meetings
Newsletters
Social Media
✓ Newspaper
✓ County Website
_____ TV/Radio
Government Buildings
✓ Community Events
_____ Other: _____

3. Trends in the number of public transit riders over the past three years. Please use data from the Natural Transit Database reports for FY 2020 and FY 2021: The National Transit Database (NTD) | FTA (dot.gov)

FY 2020 - Number of OWPTs	FY 2021 - Number of OWPTs	FY 2022 - Number of OWPTs
19,980	17,681	22,688

4. Please explain any significant drops or increases in ridership over the past three years (e.g., new POS contact, reduced service area):

The drop down in FY21 was due to covid. In FY22 and FY 23 (24,764) is getting back on track from the p

5. Period of time Applicant Organization has provided transit service:

Over 3o years.

6. Describe how transit services are delivered (i.e. by a third-party operator, by county staff, a combination of county and TPO staff, etc.):

✓ County Staff
Third Party Operator (TPO)
_____ Combination County Staff and TPO
_____ Other: _____

7. Optional – New Starts Only: If Applicant Organization is applying for a NEW public transportation service, describe the area to be served, transit needs to be met, public outreach activities conducted, and overall organization for planning and delivering transit services. Please include all agencies/entities providing key transit-related activities, including vehicle operations, vehicle maintenance, operations reporting capabilities, etc.

N/A

Service Area Details

Table 10: Service Area Details

Funding Sources	Total OWPT Provided in the Past 12 Months, by Source	Rates Charged per OWPT, by Source
5311	17,741	$ 2.00
DHS	679	$ 23.00
DFAC		
Aging	5,204	$ 23.00
DBHDD	1,117	$ 23.00
NEMT – Medicaid		
GVRA		
DCH		
Other (specify)		

*****Please insert a copy of the current fare sheet for the 5311 transit agency that shows fares charged for one-way passenger trips for all types of fares charged.*****

Morgan County Transit Fare Sheet

PUBLIC	FARE
Rural Rate	$2.00
Senior Rate	$1.75
Greensboro (Round Trip)	$16.00
Covington (round trip)	$16.00
Athens (round trip)	$25.00

DHS Contract	FARE
Aging-	$23.00
DBHDD-	$23.00
DFACS-	$23.00

These Trips are one-way passenger trips passenger trips (Core Rates).

Non-core	$26.00

Long Distance (over 25 miles) $35.00 (per one-way passenger trip.

Hourly Rate	$50.00
Field Trip Hourly	$400.00

Statement of Public Benefits

List Applicant Organization's three most important focus areas in the communities it serves for FY 2023. Describe the role transit plays in those focus areas (jobs, medical, etc.).

Focus Area #1

Transportation for Employment: We have a positive impact on the local economy by providing trips for employment purposes.

Focus Area #2

Transportation for Senior Citizens: We provide trips through a purchase of service agreement with NGRC to bring Seniors to and from the Morgan County Senior Center. We have the transportation for Jasper Co. residents going to the Putnam/Jasper Service Center.

Focus Area #3

General Transportation Needs: We are the primary means for many residents to medical appointments, grocery shopping.

What specific actions are the Applicant Organization taking to increase ridership, especially among under-served populations (Veterans, transitioning services, etc.)?

We have our website and brochures. We reach out to local service providers, such as assisted living communities and medical providers. We have flyers/ brochures at our local welcome center, schools, and business.

Project Coordination

Describe how the FTA-funded services detailed in this grant application will be coordinated with social service agencies and private transportation providers in the Applicant Organization's service area. Descriptions should include, but not be limited to, coordination with DCH, DHS, employer contracts, and on-the-job training (OJT) programs. Provide detailed information on existing coordinated services and any planned coordination activities.

*****For New Government Entity Applicants Only - Service Initiation and Delivery:** If Applicant Organization is a NEW applicant for FTA Section 5311 funding, please describe your plan for initiating the service, including major phases and milestone dates for launching the new service and any other public or private sector partners participating in the launch of the new service).

In addition to providing general public transportation, we have a purchase of service agreements with NEGRC to provide trips for our aging populations. The agreement also provides for transportation for our residents to receive mental health services in surrounding counties. This agreement also provides transportation for our residents who are receiving assistance from DFACS (only approved through DEFACS). We coordinate with local assisted living facilities located in the County to provide transportation for shopping, medical and personal needs for their residents. There are no private public transportation companies providing transportation with Morgan County.

Part I: Certification of No Intent to Charter Service

The Applicant Organization must provide the certification shown below and include the signature of the Authorized Official.

The Applicant Organization, Morgan County certifies that it does not intend to and will not provide charter service with Federal Transit Administration funded equipment and facilities or provide any exclusive service during the operating period of this application.

The Applicant also certifies that conveyance of government officials shall not exceed 80 hours in a given year and such services must also be reported to the Federal Transit Administration.

Signature

Benjamin Riden

Name of Authorized Official

Chairman

Title of Authorized Official

9/19/23

Date

Part J: Drug-Free Workplace and Drug and Alcohol Program

Applicant Organizations that are current Section 5311 funding recipients must complete the following certification. New (or first time) Applicant Organizations may not sign this certification until their program has been approved by GDOT.

I, Benjamin Riden, Chairman (Name and Title of Authorized Official), certify that Morgan County and its contractors, as required, for the Section Rural Public Transportation Program has established and implemented an alcohol misuse prevention program and anti-drug abuse program in accordance with the terms of 49 CFR Part 40 and Part 655. I further certify that the employee training conducted under this part meets the requirements of 49 CFR Part 40 and Part 655.

Signature of Authorized Official

Benjamin Riden

Printed Name of Authorized Official

Chairman

Printed Title of Authorized Official

9/19/23

Date

Part K: Drug-Free Workplace Act Certification for Public and Private Entities

Applicant Organizations must complete the following certification and include the signature of the Authorized Official.

The Morgan County certifies that it will provide a drug-free workplace as specified in U.S. Department of Transportation's (DOT) rule, 49 CFR Part 40 and 655, which describes required procedures for conducting workplace drug and alcohol testing for FTA programs, including:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

B. Establishing an ongoing drug-free awareness program to inform employees about:
   a. The dangers of drug abuse in the workplace;
   b. The Applicant's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

C. Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (A);

D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant or cooperative agreement, the employee will abide by the terms of the statement; and notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

E. Notifying the Federal agency in writing, within ten calendar days after receiving notice under subparagraph (D) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers(s) of each affected grant or cooperative agreement;

F. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (D), with respect to any employee who is so convicted:
   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

Morgan County Transit

Name of Applicant Organization

Benjamin Riden

Name of Authorized Official

991 South Main Street, Madison, GA 30650

Address

Signature of Authorized Official

Benjamin Riden

Printed Name of Authorized Official

Chairman

Printed Title of Authorized Official

9/19/23

Date

Part L: Certification of Equivalent Access for Persons with Disabilities

Applicant Organization is required to sign this certification only if the organization is requesting the purchase of a vehicle without disability access features (i.e. wheelchair lift) as required in 49 CFR Part 38).

Morgan County Transit certifies that all our vehicles are purchased with disability access features.

Fill out the form below if the agency is requesting the purchase of vehicles without disability features.

I hereby certify that when viewed in its entirety, the demand-responsive transportation program of Morgan County Transit provides disabled persons with access equal to that afforded to any other person in terms of the following criteria:

- Response time,
- Fares (demand response system cannot charge higher fare for wheelchair boarding),
- Geographic area of service,
- Hours and days of service,
- Restrictions based on trip purpose,
- Availability of information and reservations capabilities, and
- Constraints on capacity or service availability.

Public Demand Response Agencies: In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under Section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Public entities receiving FTA funds under any other section of the FTA Act must file the certification with the appropriate FTA regional office.

Certified this 19 day of 9, 2023.

Signature of Authorized Official

Benjamin Riden

Printed Name of Authorized Official

Chairman

Printed Title of Authorized Official

9/19/23

Date

Part M: FTA Civil Rights Assurance

Applicant Organization must complete the following certification and include the signature of the Authorized Official.

Morgan County hereby certifies that, as a condition of receiving Federal financial assistance under the Federal Transit Act, the organization will ensure that:

- No person on the basis of race, color, or national origin, will be subjected to discrimination in the level and quality of transportation services and transit related benefits.
- Morgan County will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1B and in compliance with the Department of Transportation's Title VI regulation, 49 CFR Part 21.7(a).
- Morgan County will make it known to the public that those persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

The Applicant/Recipient assures that it will comply with the following laws and regulations so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in any U.S. DOT or FTA funded program or activity (particularly in the level and quality of transportation services and transportation-related benefits) on the basis of race, color, national origin, religion, sex, disability, or age):

- Federal transit laws, specifically 49 U.S.C. 5332, as amended by MAP-21 (prohibiting discrimination on the basis of race, color, religion, national origin, sex, disability, or age, and in employment or business opportunity),
- Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d,
- The Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, et seq.,
- The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 et seq.,
- U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964," 49 CFR part 21.7(a),
- U.S. DOT regulations, specifically 49 CFR parts 27, 37, 38, and 39, and
- Any other applicable Federal statutes that may be signed into law or Federal regulations that may be promulgated,

As required by 49 CFR 21.7:

- It will comply with Federal guidance implementing Federal nondiscrimination laws and regulations, except to the extent FTA determines otherwise in writing, with 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR Part 21 in the manner it conducts each Project, undertakes property acquisitions, and operates its Project facilities, including: it's entire facilities and its facilities operated in connection with its Project. This assurance applies to your Applicant/Recipient's entire Project and to all parts of its facilities, including the facilities it operates to implement its Project,

- It will promptly take the necessary actions to carry out this assurance, including: notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA, and submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request,

- If it transfers FTA funded real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination: (1) while the property is used for the purpose that the Federal funding is extended, and (2) while the property is used for another purpose involving the provision of similar services or benefits,

- It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to comply with Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR part 21, and Federal transit laws, 49 U.S.C. 5332, as amended by MAP-21,

- It will comply with Federal guidance issued to implement Federal nondiscrimination requirements, except as FTA determines otherwise in writing,

- It will extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each Third Party Participant, including: (1) Any Subrecipient, (2) Any Transferee, (3) Any Third Party Contractor or Subcontractor at any tier, (4) Any Successor in Interest, (5) Any Lessee, or (6) Any other Third Party Participant in its Project,

- It will include adequate provisions to extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party agreement, including: (1) Each subagreement, (2) Each property transfer agreement, (3) Each third party contract or subcontract at any tier, (4) Each lease, or (5) Each participation agreement, and

As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27, specifically 49 CFR 27.9, and consistent with 49 U.S.C. 5307(c)(1)(D)(iii), as amended by MAP-21, the Applicant/Recipient assures that:

1. It will comply with the following prohibitions against discrimination on the basis of disability, which are a condition of approval or extension of any FTA funding awarded to: (1) Construct any facility, (2) Obtain any rolling stock or other equipment, (3) Undertake studies, (4) Conduct research, or (5) Participate in or obtain any benefit from any FTA administered program, and

2. In any program or activity receiving or benefiting from Federal funding that U.S. DOT administers, no otherwise qualified people with a disability will, because of their disability, be:

    1. Excluded from participation,

2. Denied benefits, or
3. Otherwise subjected to discrimination.

The United States has a right to seek judicial enforcement of any matter arising under Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR Part 21, and this assurance.

The assurances made will remain in effect as long as: (1) Federal funding is extended to your Project, (2) Project property is used for a purpose for which the Federal funding is extended, (3) Project property is used for a purpose involving the provision of similar services or benefits, or (4) Ownership or possession is retained of its Project property.

The person whose signature appears below is authorized to sign this assurance on behalf of the recipient.

_____
Signature of Authorized Official

Benjamin Riden
Printed Name of Authorized Official

Chairman
Printed Title of Authorized Official

9/19/23
Date

Part N: Debarment and Suspension

If the Applicant Organization is requesting funding exceeding $25,000, the Applicant must provide the following certification, including the signature of the Authorized Official.

N-1: Non-Procurement Suspension and Debarment

U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 CFR Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 CFR part 180, permit certifications to assure the Applicant/Recipient acknowledges that:

The Applicant/Recipient certifies to the best of its knowledge and belief that, it, its principals, and first tier sub-recipients:

a. Are eligible to participate in covered transactions of any Federal department or agency and are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded, or disqualified.
b. Have not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction, violation of any Federal or State antitrust statute, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property.
c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in the preceding Section A of this certification.
d. Have not had one or more public transactions (Federal, State, or local) terminated for cause or default within a three-year period preceding this certification.
e. Will promptly provide any information to the FTA if at a later time any information contradicts the statements of subparagraphs above, and
f. Will treat each lower tier contract or lower tier subcontract under the Project as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it equals or exceeds $25,000, is for audit services, or requires the consent of a Federal official.
g. Will require that each covered lower tier contractor and subcontractor comply and facilitate compliance with the Federal requirements of 2 CFR parts 180 and 1200, and assure that each lower tier participant in the Project is not presently declared by any Federal department or agency to be:
    - Debarred from participation in the federally funded project,
    - Suspended from participation in the federally funded project,
    - Proposed for debarment from participation in the federally funded project,
    - Declared ineligible to participate in the federally funded project,
    - Voluntarily excluded from participation in the federally funded project, or
    - Disqualified from participation in the federally funded Project.

The Applicant/Recipient will promptly provide a written explanation to GDOT if it or any of its principals, including any of its first-tier sub-recipients or lower tier participants, is unable to certify to the preceding statements in this certification.

Signature of Authorized Official

Benjamin Riden, Chairman

Name & Title of Authorized Official

9/19/23

Date

N-2: SAM Certification

GDOT subrecipients must verify they are current within the Federal government's System for Awards Management (SAM) before a contract can be extended. More information can be found on the SAM website: https://www.sam.gov/SAM/pages/public/index.jsf

Please attach a copy of the Applicant Organization's SAM certification when submitting the application package.

SAM.GOV®

MORGAN COUNTY GOVERNMENT

Unique Entity ID	CAGE / NCAGE	Purpose of Registration
WF67KDELLEQ9	**58GE3**	**Federal Assistance Awards Only**
Registration Status	Expiration Date	
Active Registration	**Dec 5, 2023**	
Physical Address	Mailing Address	
150 E Washington ST **Madison, Georgia 30650-1306** **United States**	**P O Box 168** **Madison, Georgia 30650-1346** **United States**	

Business Information

Doing Business as	Division Name	Division Number
MORGAN COUNTY BOARD OF COMMISSIONERS	**(blank)**	**(blank)**
Congressional District	State / Country of Incorporation	URL
Georgia 10	**(blank) / (blank)**	**http://www.morgancountyga.gov**

Registration Dates

Activation Date	Submission Date	Initial Registration Date
Dec 7, 2022	**Dec 5, 2022**	**Oct 28, 2008**

Entity Dates

Entity Start Date	Fiscal Year End Close Date
Jan 1, 1807	**Jun 30**

Immediate Owner

CAGE	Legal Business Name
(blank)	**(blank)**

Highest Level Owner

CAGE	Legal Business Name
(blank)	**(blank)**

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than $10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than $5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than $5,000 or reimbursement, restitution, or damages greater than $100,000, or other acknowledgment of fault?

Not Selected

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure	Entity Type	Organization Factors
U.S. Government Entity	**US Local Government**	**(blank)**

Profit Structure
(blank)

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government
County

Other Government Entities

Planning Commission

Financial Information

Accepts Credit Card Payments	Debt Subject To Offset
Yes	**No**

EFT Indicator	CAGE Code
0000	**58GE3**

Electronic Funds Transfer

Account Type	Routing Number	Lock Box Number
Checking	*******0104**	**(blank)**

Financial Institution	Account Number
TRUIST BANK	*******00147**

Automated Clearing House

Phone (U.S.)	Email	Phone (non-U.S.)
8007868787	**(blank)**	**(blank)**

Fax
(blank)

Remittance Address

LORI SAYER
P.O. Box 168
Madison, Georgia 30650
United States

Taxpayer Information

EIN	Type of Tax	Taxpayer Name
*******0867**	**Applicable Federal Tax**	**MORGAN COUNTY OF**

Tax Year (Most Recent Tax Year)	Name/Title of Individual Executing Consent	TIN Consent Date
2010	**Finance Director**	**Dec 5, 2022**

Address	Signature
150 East Washington ST **Madison, Georgia 30650**	**Lori Sayer**

Points of Contact

Accounts Receivable POC

Lori Sayer
lsayer@morgancountyga.gov
7063420725

Electronic Business

Mark Williams
mwilliams@morgancountyga.gov
7063420725

150 East Washington Street
Madison, Georgia 30650
United States

Government Business

Mark Williams
mwilliams@morgancountyga.gov
7063420725

150 East Washington Street
Madison, Georgia 30650
United States

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
(blank)	**(blank)**

Location

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
(blank)	**(blank)**

Industry-Specific

Barrels Capacity	Megawatt Hours	Total Assets
(blank)	**(blank)**	**(blank)**

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

This entity does not appear in the disaster response registry.

Part O: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting

The Applicant Organization must complete the following certification that it will provide the required semi-annual DBE reports to GDOT on May 1st and November 1st of each year.

As FTA Subrecipient GDOT has set a DBE FTA goal of 6.02% goal attainment for FY 2022-FY 2025. All subrecipients engaging in Third-party procurements for FTA Transit contracts should make Good Faith efforts to solicit certified DBE's as listed in the GDOT UCP Directory. Would you like to be included in the GDOT FTA goal of 6.02% Good Faith Effort for participation of DBE's in 3rd party contract opportunities, in lieu of having to prepare individual DBE goals?

Yes ✓ No

The Applicant, Morgan County, will provide the required FTA Semi-Annual Disadvantaged Business Enterprise (DBE) Program Report, referred to as the Uniform Report of DBE Commitments/Award and Payments, which is a requirement of 49 CFR Part 26. The semi-annual DBE report is a spreadsheet that captures a detailed breakdown of DBE participation in the Georgia Department of Transportation's DBE program.

Signature of Authorized Official

Benjamin Riden

Name of Authorized Official

Chairman

Printed Title of Authorized Official

9/19/23

Date

Part P: Lobbying Restrictions

The lobbying requirements apply to all contracts and subcontracts of $100,000 or more at any tier under a Federal grant. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this agreement, the payor must complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature of Authorized Official

Benjamin Riden

Name of Authorized Official

Chairman

Printed Title of Authorized Official

9/19/23

Date

Part Q: FTA Certifications and Assurances

As part of this grant application package, all applicants must attach a signed copy of the most recent available FTA Certifications and Assurances (FY 2023) included as the following two pages.

The full FTA FY 2023 Certifications and Assurances document is available at:

FY2023 Annual List of Certifications and Assurances for FTA Grants and Cooperative Agreements (dot.gov)

- The FTA FY 2023 Certifications and Assurances sheet listing all of the relevant documents should be marked with a check mark (√) showing that ALL categories numbered 01 through 18 are being certified by your organization OR indicate which of the categories are applicable.
- Original signatures must be placed on the FTA Fiscal Year 2023 Certifications and Assurances page, which includes the "Affirmation of Applicant" and "Affirmation of the Applicant's Attorney."

Federal Fiscal Year 2023 Certifications and Assurances for FTA Assistance Programs

Name of Applicant: Morgan County

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. ✓

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

Category	Description	
1	Certifications and Assurances Required of Every Applicant	✓
2	Public Transportation Agency Safety Plans	✓
3	Tax Liability and Felony Convictions	✓
4	Lobbying	✓
5	Private Sector Protections	✓
6	Transit Asset Management Plan	✓
7	Rolling Stock Buy America Reviews and Bus Testing	✓
8	Urbanized Area Formula Grants Program	✓
9	Formula Grants for Rural Areas	✓
10	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	✓
11	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	✓
12	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	✓
13	State of Good Repair Grants	✓
14	Infrastructure Finance Programs	✓
15	Alcohol and Controlled Substances Testing	✓
16	Rail Safety Training and Oversight	✓
17	Demand Response Service	✓
18	Interest and Financing Costs	✓
19	Cybersecurity Certification for Rail Rolling Stock Operations	✓
20	Tribal Transit Programs	✓
21	Emergency Relief Program	✓

Federal Fiscal Year 2023 FTA Certifications and Assurances Signature Page

Required of all Applicants for federal assistance to be awarded by FTA in FY 2025.

AFFIRMATION OF APPLICANT

Name of Applicant: Morgan County

Name and Relationship of the Authorized Representative: Benjamin Riden, Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2025, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2025.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature: _____ Date: 9/19/23

Name and Relationship of the Authorized Representative: Benjamin Riden, Chairman

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision.

Text in italic is guidance to the public. It does not have the force and effect of law, and is not meant to bind the public in any way. It is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

(a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

(b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

(d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

(e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

(f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

(1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21;

(2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;

(3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.

(4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;

(5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;

(6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;

(7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;

(8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;

(9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;

(10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,

(11) the requirements of any other nondiscrimination statute(s) which may apply to the application.

(g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 ("Uniform Act") (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.

(h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

(i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.

(j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

(k) Will comply with environmental standards which may be prescribed pursuant to the following:

(1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;

(2) Notification of violating facilities pursuant to EO 11738;

(3) Protection of wetlands pursuant to EO 11990;

(4) Evaluation of flood hazards in floodplains in accordance with EO 11988;

(5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);

(6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);

(7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and

(8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93–205).

(l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

(m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).

(n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

(o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded

animals held for research, teaching, or other activities supported by this award of assistance.

(p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

(q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 CFR Part 1201.

(r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.

(s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:

(1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;

(2) Procuring a commercial sex act during the period of time that the award is in effect; or

(3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

(a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

(b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.

(c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.325, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.

The applicant certifies that its procurement system complies with:

(a) U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.327 "Procurement Standards;

(b) Federal laws, regulations, and requirements applicable to FTA procurements; and

(c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant's exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant's principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

(a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;

(b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;

(c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;

(d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.5. Coronavirus Response and Relief Supplemental Appropriations Act, 2021, and CARES Act Funding.

The applicant certifies:

(a) To the maximum extent possible, funds made available under title IV of division M of the Consolidated Appropriations Act, 2021 (Public Law 116–260), and in title XII of division B of the CARES Act (Public Law 116–136; 134 Stat. 599) shall be directed to payroll and operations of public transit (including payroll and expenses of private providers of public transportation); or

(b) The applicant certifies that the applicant has not furloughed any employees.

1.6. American Rescue Plan Act Funding.

The applicant certifies:

(a) Funds made available by Section 3401(a)(2)(A) of the American Rescue Plan Act of 2021 (Public Law 117-2) shall be directed to payroll and operations of public transportation (including payroll and expenses of private providers of public transportation); or

(b) The applicant certifies that the applicant has not furloughed any employees.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a Public Transportation Agency Safety Plan on behalf of a Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) pursuant to 49 CFR § 673.11(d).

This certification is required by 49 U.S.C. § 5307(c)(1)(L), 49 U.S.C. § 5329(d)(1), and 49 CFR § 673.13. This certification is a condition of receipt of Urbanized Area Formula Grants Program (49 U.S.C. § 5307) funding.

This certification does not apply to any applicant that only receives financial assistance from FTA under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C.

§ 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs, unless it operates a rail fixed guideway public transportation system.

If the applicant is an operator, the applicant certifies that it has established a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673; including, specifically, that the board of directors (or equivalent entity) of the applicant has approved, or, in the case of an applicant that will apply for assistance under 49 U.S.C. § 5307 that is serving an urbanized area with a population of 200,000 or more, the safety committee of the entity established under 49 U.S.C. § 5329(d)(5), followed by the board of directors (or equivalent entity) of the applicant has approved, the Public Transportation Agency Safety Plan or any updates thereto; and, for each recipient serving an urbanized area with a population of fewer than 200,000, that the Public Transportation Agency Safety Plan has been developed in cooperation with frontline employee representatives.

If the applicant is a State that drafts and certifies a Public Transportation Agency Safety Plan on behalf of a public transportation operator, the applicant certifies that:

(a) It has drafted and certified a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673 for each Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) in the State, unless the Small Public Transportation Provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own Public Transportation Agency Safety Plan; and

(b) Each Small Public Transportation Provider within the State that opts to use a State-drafted Public Transportation Agency Safety Plan has a plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5), Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5), and, if the Small Public Transportation Provider serves an urbanized area with a population of 200,000 or more, the safety committee of the Small Public Transportation Provider established under 49 U.S.C. § 5329(d)(5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2023, Pub. L. 117-328, div. E, tit. VII, §§ 744–745. U.S. DOT Order 4200.6 defines a "corporation" as "any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association", and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT

Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

(a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. LOBBYING.

If the applicant will apply for a grant or cooperative agreement exceeding $100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding $150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

4.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and

contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

4.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

CATEGORY 5. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

5.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

5.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

(a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
   (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
   (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).

(b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
   (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
   (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
   (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
   (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 6. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 7. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

7.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

7.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 8. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act ("TIFIA") (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

(a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;

(b) Has or will have satisfactory continuing control over the use of equipment and facilities;

(c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;

(d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—

(1) Senior;

(2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and

(3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);

(e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);

(f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);

(g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);

(h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);

(i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;

(j) Either—

(1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or

(2) Has decided that the expenditure for security projects is not necessary;

(k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and

(l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 9. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

(a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
   (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
   (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and

(b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.

(c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
   (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
   (2) It has determined that otherwise eligible local transit needs are being addressed.

CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

(a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
(b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
(c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
(d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

CATEGORY 11. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 9 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

Making this certification will incorporate by reference the applicable certifications in Category 8 or Category 9.

If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in subsection (c)(1)) or related infrastructure under subsection (b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

CATEGORY 12. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 8, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 8 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 8, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

(a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;

(b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;

(c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and

(d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 13. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

CATEGORY 14. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 8 for the Urbanized Area Formula Grants Program, Category 10 for the Fixed Guideway Capital Investment Grants program, and Category 13 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 8, 10, and 13 by reference.

CATEGORY 15. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 16. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

(a) Compliant with the requirements of 49 CFR Part 672, "Public Transportation Safety Certification Training Program"; and
(b) Compliant with the requirements of 49 CFR Part 674, "Sate Safety Oversight".

CATEGORY 17. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

(a) Response time;
(b) Fares;
(c) Geographic area of service;
(d) Hours and days of service;
(e) Restrictions or priorities based on trip purpose;
(f) Availability of information and reservation capability; and
(g) Any constraints on capacity or service availability.

CATEGORY 18. INTEREST AND FINANCING COSTS.

*If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (*see *49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).*

The applicant certifies that:

(a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
(b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 19. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit https://www.nist.gov/cyberframework *and* https://www.cisa.gov/.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 20. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS).

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant must select the Certifications in Category 21, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

(a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.

(b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.

(c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.

(d) With respect to its procurement system:

  (1) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost

Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, for Awards made on or after December 26, 2014,

(2) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or

(3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.

(e) It will comply with the Certifications, Assurances, and Agreements in:

(1) Category 05.1 and 05.2 (Charter Service Agreement and School Bus Agreement),

(2) Category 06 (Transit Asset Management Plan),

(3) Category 07.1 and 07.2 (Rolling Stock Buy America Reviews and Bus Testing),

(4) Category 09 (Formula Grants for Rural Areas),

(5) Category 15 (Alcohol and Controlled Substances Testing), and

(6) Category 17 (Demand Responsive Service).

CATEGORY 21. EMERGENCY RELIEF PROGRAM.

An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

FEDERAL FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant:_____

The Applicant certifies to the applicable provisions of all categories: (*check here*) _____.

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category		**Certification**
01	Certifications and Assurances Required of Every Applicant	_____
02	Public Transportation Agency Safety Plans	_____
03	Tax Liability and Felony Convictions	_____
04	Lobbying	_____
05	Private Sector Protections	_____
06	Transit Asset Management Plan	_____
07	Rolling Stock Buy America Reviews and Bus Testing	_____
08	Urbanized Area Formula Grants Program	_____
09	Formula Grants for Rural Areas	_____
10	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

12	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
13	State of Good Repair Grants	_____
14	Infrastructure Finance Programs	_____
15	Alcohol and Controlled Substances Testing	_____
16	Rail Safety Training and Oversight	_____
17	Demand Responsive Service	_____
18	Interest and Financing Costs	_____
19	Cybersecurity Certification for Rail Rolling Stock and Operations	_____
20	Tribal Transit Programs	_____
21	Emergency Relief Program	_____

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature_____ Date: _____

Name_____ Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): _____

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature_____ Date: _____

Name_____ Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Part R: Americans with Disabilities Act Checklist

Please fill out the below checklist. This must be signed by the authorized Transit ADA Representative for your system.

Is our Section 5311 Rural Transit System Compliant with the Americans with Disabilities Act (ADA)?

✓ We offer curb to curb service for ADA passengers, as needed.

✓ We do not charge passengers for no-shows. Our No-Show Policy suspension never exceeds 30 days.

✓ Cancellations made with less than 1-2 hours prior to pick-up can be considered no-shows.

✓ Our written No-Show policy for suspensions (if have one) is based on the percentage that a passenger rides overall, not on monthly occurrences.

✓ Have we documented any ADA complaints from public transit system users?

✓ Do we have enough wheelchair lift-equipped vehicles to meet our demand[1]?

✓ During peak times when/if our capacity cannot meet demand, disabled passengers are not denied service more often than non-disabled passengers?

✓ Our drivers test the wheelchair lifts before starting service each day.

✓ Our system accepts all types of wheelchairs for transport if wheelchair and passenger combined do not exceed the weight capacity of the lift and fits on the lift platform.[1]

✓ When we have a wheelchair lift failure, the repairs are completed quickly (within five days) so that our service to disabled passengers is not disrupted.

✓ We offer the same service to disabled and non-disabled passengers as described below:

- We have the same hours of operation for services for disabled and non-disabled persons.
- We have the same reservation time requirements, such as 24-hour notice, etc. for all passengers.
- We do not charge a higher fare for ADA passengers as for other passengers.
- Our disabled passengers are permitted to travel to all places that our non-disabled passengers can go.

✓ We allow service animals on the buses if they are assisting the passenger.

✓ We allow passengers to travel with their portable oxygen supply.

✓ We do not require disabled passengers to sit in designated seats if they do not wish to do so.

✓ We allow passengers to bring their mobility aids on the buses such as crutches, canes, walkers, etc.).

✓ Our drivers are trained to assist disabled passengers.

✓ Our drivers are familiar with the 800 lb. or 1,000 lb. weight limit of the wheelchair lifts and that all types of wheelchairs must be accommodated (scooters, etc.), unless weight capacity is exceeded.

✓ Passengers who have difficulty using stairs are allowed to stand and ride up the lift as standees.

✓ Our drivers properly use the wheelchair securement systems on our vehicles.

✓ Smoking is prohibited on our vehicles.

✓ We have ADA-standard operating procedures, and all of our employees are trained and familiar with them.

[1]ADA rule provides that transit operators must carry a wheelchair and occupant if the lift and vehicle can physically accommodate them, unless doing so is inconsistent with legitimate safety requirements. "Legitimate safety requirements" include such circumstances as a mobility device of such size that it would block an aisle or would interfere with the safe evacuation of passengers in an emergency, or weight exceeds lift capacity.

Signature of Authorized Official

Benjamin Riden

Printed Name of Authorized Official

Chairman

Printed Title of Authorized Official

9/19/23

Date

Part S: Financial Certifications

N/A

The GDOT Transit Department has recently finalized our Financial Management Policy requirements and has held multiple trainings on this subject so that our subrecipients understand and abide by the federal requirements of 2 CFR Part 200.

1. Please complete the following Financial Certification if you will be charging any indirect costs to your transit project. Please only complete the certification for the type of entity making application i.e., "governmental or private-nonprofit."

2. If you have an approved De minimis Cost Allocation Plan, please include a full copy of that plan in your application.

3. If you wish to charge indirect costs using the simplified method, please complete the "GDOT Modified Total Direct Cost Certification."

4. If GDOT is your cognizant agency, you may choose to use the Modified Total Direct Cost Plan, which is a simplified method for determining your indirect cost basis.

Financial System Certification – Government Entities

To be completed annually by "Governmental Entities" charging Indirect Costs.

CERTIFICATION OF INDIRECT COST RATE PROPOSAL

Certification of Financial Management System

I, the undersigned, certify that _____ has a financial management system that accumulates and segregates direct costs (costs that can be specifically identified to a final cost objective, e.g., a project, program, or other direct activity of an organization) from indirect costs (costs incurred for a common or joint purpose benefitting more than one final cost objective, e.g. administrative costs such as clerical support, human resources, accounting, payroll, financial audits, rent, utilities, supplies, vehicle expense, executive management that are not readily assignable to the final cost objectives specifically benefitted, without effort disproportionate to the results achieved) and by project/activity, that are allowable in accordance with Title 2 Code of Federal Regulations Part 200 (2 CFR § 200).

I certify the agency's financial management system has the following attributes:

- Account numbers identifying allowable direct, indirect, and unallowable cost accounts.
- Ability to accumulate and segregate allowable direct, indirect, and unallowable costs into different cost accounts.
- Ability to accumulate and segregate allowable direct costs by project, funding source, and type of cost (e.g., labor, consulting, pass-thru, or other).
- Internal controls to maintain integrity of financial management system.
- Ability to consistently record and report costs as described in 2 CFR § 200.403.
- Ability to ensure costs billed are in compliance with 2 CFR § 200.
- Ability to ensure costs billed reconcile to general ledgers and job costing ledgers.
- Ability to ensure costs are in compliance with contract terms and federal and state requirements.

I also certify that the types of records that are used to support the existence of these attributes include the following:

- General ledger and job costing ledgers.
- Subsidiary general ledgers.
- Chart of accounts.
- Audited financial statements.
- Time keeping records.
- Documents supporting actual costs (e.g., invoices, canceled checks).
- Accounting policy and procedure manuals specific to the agency.

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

All costs included in this application proposal _____to establish billing or final indirect costs rates for the period of _____are allowable in accordance with the requirements of the Federal award(s) to which they apply and the provisions of 2 CFR Part 200.19. Unallowable costs have been adjusted for, in allocating costs as indicated in the indirect cost proposal.

All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the subsequent agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal government cognizant agency will be notified of any accounting changes that would affect the predetermined rate.

I, hereby, declare that the foregoing is true and correct.

_____

Governmental Unit / Subrecipient Name

_____

Signature of Authorized Official

_____

Name of Official

_____

Title

_____

Date of Execution of ICRP

Financial System Certification – Non-Profit Organizations

To be completed annually by "Non-Profit Organizations" charging Indirect Costs.

CERTIFICATION OF INDIRECT COST RATE PROPOSAL

Certification of Financial Management System

I, the undersigned, certify that _____ has a financial management system that accumulates and segregates direct costs (costs that can be specifically identified to a final cost objective, e.g., a project, program, or other direct activity of an organization) from indirect costs (costs incurred for a common or joint purpose benefitting more than one final cost objective, e.g. administrative costs such as clerical support, human resources, accounting, payroll, financial audits, rent, utilities, supplies, vehicle expense, executive management that are not readily assignable to the final cost objectives specifically benefitted, without effort disproportionate to the results achieved) and by project/activity, that are allowable in accordance with Title 2 Code of Federal Regulations Part 200 (2 CFR § 200).

I certify the agency's financial management system has the following attributes:

- Account numbers identifying allowable direct, indirect, and unallowable cost accounts.
- Ability to accumulate and segregate allowable direct, indirect, and unallowable costs into different cost accounts.
- Ability to accumulate and segregate allowable direct costs by project, funding source, and type of cost (e.g., labor, consulting, pass-thru, or other).
- Internal controls to maintain integrity of financial management system.
- Ability to consistently record and report costs as described in 2 CFR § 200.403.
- Ability to ensure costs billed are in compliance with 2 CFR § 200.
- Ability to ensure costs billed reconcile to general ledgers and job costing ledgers.
- Ability to ensure costs are in compliance with contract terms and federal and state requirements.

I also certify that the types of records that are used to support the existence of these attributes include the following:

- General ledger and job costing ledgers.
- Subsidiary general ledgers.
- Chart of accounts.
- Audited financial statements.
- Time keeping records.
- Documents supporting actual costs (e.g., invoices, canceled checks).
- Accounting policy and procedure manuals specific to the agency.

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

All costs included in this application proposal date of _____20 to establish billing or final indirect (F&A) costs rate for the Fiscal Year period beginning _____20_____to _____20_____ are allowable in accordance with the requirements of the Federal awards to which they apply and with Subpart E–Cost Principles of Part 23 "Cost Principles for Nonprofit Organization."

This proposal does not include any costs, which are unallowable under Subpart E–Cost Principles of Part 200 such as (without limitation): public relations costs, contributions and donations, entertainment costs, fines and penalties, lobbying costs, and defense of fraud proceedings; and

All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements.

I declare that the foregoing is true and correct.

_____

Nonprofit Organization

_____

Signature of Authorized Official

_____

Name of Official

_____

Title

_____

Date of Execution of ICRP

De Minimis Cost Allocation Plan

For Recovery of Indirect Costs for a Federal Grant Award.

Certification of Financial Management System

I, the undersigned, certify that _____has a financial management system that accumulates and segregates direct costs (costs that can be specifically identified to a final cost objective, e.g., a project, program, or other direct activity of an organization) from indirect costs (costs incurred for a common or joint purpose benefitting more than one final cost objective, e.g. administrative costs such as clerical support, human resources, accounting, payroll, financial audits, rent, utilities, supplies, vehicle expense, executive management that are not readily assignable to the final cost objectives specifically benefitted, without effort disproportionate to the results achieved) and by project/activity, that are allowable in accordance with Title 2 Code of Federal Regulations Part 200 (2 CFR § 200).

I certify the agency's financial management system has the following attributes:

- Account numbers identifying allowable direct, indirect, and unallowable cost accounts.
- Ability to accumulate and segregate allowable direct, indirect, and unallowable costs into different cost accounts.
- Ability to accumulate and segregate allowable direct costs by project, funding source, and type of cost (e.g., labor, consulting, pass-thru, or other).
- Internal controls to maintain integrity of financial management system.
- Ability to consistently record and report costs as described in 2 CFR § 200.403.
- Ability to ensure costs billed are in compliance with 2 CFR § 200.
- Ability to ensure costs billed reconcile to general ledgers and job costing ledgers.
- Ability to ensure costs are in compliance with contract terms and federal and state requirements.

I also certify that the types of records that are used to support the existence of these attributes include the following:

- General ledger and job costing ledgers.
- Subsidiary general ledgers.
- Chart of accounts.
- Audited financial statements.
- Time keeping records.
- Documents supporting actual costs (e.g., invoices, canceled checks).
- Accounting policy and procedure manuals specific to the agency.

Certification of Eligibility:

I, the undersigned, certify that _____is eligible to use the 10% *de minimis* indirect cost rate as the organization has:

- Received less than $35 million in direct federal funding for the fiscal year requested and each fiscal year thereafter.

Finally, I understand:

The de minimis rate of 10% is to be applied to Modified Total Direct Costs, which means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $25,000 of each subaward (regardless of the period of performance of the subawards under the award). Modified Total Direct Cost excludes equipment, capital expenditures, rental costs, and the portion of each subaward in excess of $25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

Costs must be consistently charged as either indirect or direct but may not be double charged or inconsistently charged as both.

The proper use and application of the de minimis rate is the responsibility of _____and GDOT reserves the right to perform an audit to ensure compliance with 2 CFR § 200 and agreements with GDOT. If it is determined that _____ inconsistently charged costs, or is otherwise not in compliance with 2 CFR § 200, _____may be required to reimburse GDOT for any identified overbilling.

_____'s schedule of expenditures of federal awards must include a note on whether it elected to use the 10% de minimis cost rate in accordance with 2 CFR 200 § 200.510(b)(6).

Certification

By signing this declaration, I certify to the best of my knowledge and belief that the information is true, complete, and accurate. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

_____	_____	
Name of Non-Federal Entity	Date	
_____	_____	
Signature of Authorized Official*	Name (Printed)	
_____	_____	_____
Title	Telephone	Email

*Must be an executive, financial officer, or equivalent of entity)

Part T: Equal Employment Opportunity Questionnaire

The FTA Master Agreement requires all applicants, recipients, subrecipients, and contractors receiving funding to comply with applicable Federal civil rights laws and regulations and to follow applicable Federal guidance. FTA applicants, recipients, subrecipients, and contractors who meet both of the following threshold requirements must implement the EEO Program elements (FTA C 4704.1A Chapter 2.2).

This requirement applies to state-administered programs covered by Federal Transit Laws and FTA Master Agreement funding categories under 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities; 5311 – Rural formula grants for Rural Areas; 5339 – Bus and Bus facilities; 5307 – Urbanized Area formula grants; and 5303, 5304, and 5305 – Metropolitan and Statewide Planning funds.

All FTA applicants, recipients, subrecipients, and contractors who do not meet the EEO Program threshold are not required to submit an EEOP. However, they are still required to comply with all Equal Employment Opportunity statutes and regulations.

A recipient is required to submit a full or abbreviated EEO Program based on the number of its transit-related employees and whether it reaches a monetary threshold. Transit-related employees include temporary, full-time, or part-time employees.

- Employs 100 or more transit-related employees (requires a full EEO Program)
- Employs 50 or more transit-related employees; (requires an abbreviated EEO program)

And:

- Requests or receives capital or operating assistance in excess of $1 million in the previous Federal fiscal year or requests or receives planning assistance in excess of $250,000 in the previous Federal fiscal year.

Example: If '*ABC Transit*' is a direct subrecipient and has 22 employees, it does not meet the threshold. If '*ABC Transit*' subcontracts with a *Third-Party Operator* each entity is considered separately. If '*ABC Transit*' with 22 employees, contracts with two agencies, one with 25 employees, and one with 52 employees (i.e. 22+25=52), then *ABC Transit* would not be required to have an EEO Program, but the contracted agency with 52 employees would be required to develop and submit to '*ABC Transit*' an abbreviated EEO Program.

EEO Program Components (Full EEO Program)

- Statement of Policy
- Dissemination
- Designation of Personnel Responsibility
- Utilization Analysis
- Goals and Timetables
- Assessment of Employment Practices
- Monitoring and Reporting

Abbreviated EEO Program Components

- Statement of Policy
- Dissemination Plan
- Designation of Personnel Responsibility
- Assessment of Employee Practices
- Monitoring and Reporting Plan

Please complete all fields annually and submit to GDOT Transit Department.

Legal Name of Applicant: Morgan County Transit

Organization Type: _____ MPO ✓ Transit Agency _____ Third-Party Contractor

1. How many transit-related employees do you have in your organization? 9

   (A transit-related employee is an employee of an FTA applicant, recipient, or subrecipient who is involved in an aspect of an agency's mass transit operation funded by FTA. For example, a city planner involved in planning bus routes would be counted, but a city planner involved in land use would not be counted)

2. How much did your organization receive in capital or operating assistance the previous federal fiscal year?

   $ $ 155,643.00

3. How much did your organization receive in planning assistance the previous federal fiscal year?

   $ $ 0.00

4. Has your agency submitted a full EEO Program/or abbreviated program to GDOT based on the thresholds noted?

   _____ Yes ✓ No

5. If yes, what is the date of your last submission? _____

6. Do you contract out any of your transit services?

   _____ Yes ✓ No.

   If yes,

   a. What is the name of the agency(ies)? _____

   b. How much did the agency receive in capital or operating assistance?

      $ _____

   c. How many transit employees does the agency have? _____

   d. Did the contracting agency submit an EEO Program to you?

      _____ Yes _____ No

      If yes, what is the date of their last EEO Program submission? 10/4/22

I certify that the foregoing is true and correct.

Signature:

Title: Stephanie Martin

Date: 9/19/23

Part U: TAMP Participant Accountable Executive Approval Form

GDOT GROUP TRANSIT ASSET MANAGEMENT (TAM) PLAN

FY 2023 TAM PERFORMANCE TARGETS

As the Accountable Executive for the below-named Participant in the Group Transit Asset Management (TAM) Plan sponsored by the Georgia Department of Transportation (GDOT), I hereby approve the enclosed FY 2023 TAM Performance Targets (dated 9/08/20) on behalf of the Participant transit provider organization.

Participant Organization Name: Morgan County Board of Commissior

Transit Provider Name (if different): Morgan County Transit

FTA Program Subgroup (check all that apply)

✓ 5311 Rural 5307 Urban

Did the Accountable Executive change from the FY 2024 name AE?

Yes ✓ No

Name of Accountable Executive: Benjamin Riden

Signature of Accountable Executive: _____

Title: Chairman

Date: 9/19/23

Enclosure

Project expenditure plan for active projects

Please use Exhibit A of the Contracts issued to the agency to find the information below. Expenditures projections should be realistic and accurate.

Insert additional rows if needed

GDOT Project ID Number (contract #)	FTA Project No.	Scope/Suffix	Suffix	Program	Amount Authorized to Spend			Previous Reimbursement to Date (Federal + State) to Date	Balance Available	Projected Monthly Expenditures	Projected Completion Date	Justification
					Federal	State	Local					
TD07332	GA-2023-008-01-0	300-A3		5311		$ 213,445.00	$ 213,445.00	$ 1,000,000.00	$ (573,110.00)	$ 47,759.16	Jun-23	Funds will be spent in six months and by end of FY2023
									$ -			
									$ -			
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FY [illegible] Transit Vehicle Inventory Report

NTD Reporting Accountable Executive Certification

Applicant Organizations requesting Section 5311 funds must complete the following certification.

I, Benjamin Riden (Accountable Executive/Board of Commission Chair) acknowledge that Section 5311 funds shall be used for the sole purpose of rural transit capital and operating assistance as set forth in FTA Circular 9040.1G.

Furthermore, I certify that Morgan County Board of Commission (Applicant Organization) will not utilize any FY 25 5311 funding and/or associated assets to conduct any urban to urban "public" transportation trips within any UZA.

https://www.transit.dot.gov/ntd/fta-census-map

Morgan County Transit

Transit Agency/Applicant Organization

Signature of Accountable Executive

Benjamin Riden

Printed Name & Title

9/19/23

Date

Annual NTD Reporting Certification

FY 25 Section 5311 recipients must complete the following certification.

I, Benjamin Riden (Accountable Executive/Board of Commission Chair) acknowledge that Section 5311 funds shall be used for the sole purpose of rural transit capital and operating assistance as set forth in FTA Circular 9040.1G.

Furthermore, I certify that Morgan County Board of Commissioners (Organization's name) did not utilize any FY 25 5311 funding and associated assets to conduct any urban to urban "public" transportation trips within any UZA during the period of 7/1/24 (Date) to 6/30/25 (Date).

Morgan County Transit

Transit Agency/ Section 5311 Recipient

Signature of Accountable Executive

Benjamin Riden, Chairman

Printed Name & Title

9/19/23

Date

Reporting Requirements

Data that GDOT subrecipients collect, monitor, and report is used to assess the performance of their transit services and document compliance with federal and state requirements. This information must be tabulated for monthly, semi-annual, and annual reports. Transit managers are primarily responsible for monitoring and reporting system performance on an ongoing basis.

GDOT's FTA subrecipients are contractually required to provide the following reports:

Monthly Reports

- Monthly Vehicle Usage and Ridership Reports – due the 15th of each month
- Monthly Reimbursement Requests (Please include supporting documentation) – due 30 days after the end of each month

Semi-Annual Reports

- DBE Semi Annual Reports – due May 1st and November 1st
- Semi Annual Preventative Maintenance Interval Checklists - due January 25th and July 25th

Annual Reports

- Annual NTD Reporting Certification – due December 31st
- Drug and Alcohol Management Information System (DAMIS) reports – due March 1st

The table below provides a baseline schedule of activities and important reporting deadlines for FY 2025. Other activities may be added during the fiscal year.

October	- Monthly Vehicle Reports Due – September - Monthly Operating Reimbursements Due – September	- Semi-Annual Substance Abuse Awareness Training – Macon - FY 2025 Application Packages Received from GDOT
November	- DBE report due – November 1 - Monthly Vehicle Reports Due – October - Monthly Operating Reimbursements Due – October	- Monitor Capital Contract Purchases -
December	- Monthly Vehicle Reports Due – November - Monthly Operating Reimbursements Due – November - Monitor Capital Contract Purchases	- Final operating reimbursements due December 31, 2023 - Annual NTD Reporting Certification – due December 31st
January	- Monthly Vehicle Reports Due – December - Monthly Operating Reimbursements Due - December	- Monitor Capital Contract Purchases - Semi-annual PM Checklist due – January 25
February	- Monthly Vehicle Reports Due – January - Monthly Operating Reimbursements Due - January	- Monitor Capital Contract Purchases - Receive D&A Updates from GDOT for DAMIS reporting
March	- Monthly Vehicle Reports Due - February - Monthly Operating Reimbursements Due – February - Monitor Capital Contract Purchases	- Drug and Alcohol Monitoring - Conduct Annual Vehicle Inspections
April	- Monthly Vehicle Reports Due - March - Monthly Operating Reimbursements Due – March - Monitor Capital Contract Purchases	- Drug and Alcohol Monitoring - Conduct Annual Vehicle Inspections
May	- DBE report due - May 1 - Semi-Annual Substance Abuse Awareness Training - Macon - Monthly Vehicle Reports Due - April - Monthly Operating Reimbursements Due – April	- Monitor Capital Contract Purchases - Drug and Alcohol Training and - Monitoring - Conduct Annual Vehicle Inspections
June	- Monthly Vehicle Reports Due - May - Monthly Operating Reimbursements Due – May - Monitor Capital Contract Purchases	- Drug and Alcohol Monitoring - Conduct Annual Vehicle Inspections - Vehicle Insurance Updates
July	- Monthly Vehicle Reports Due – June - Monthly Operating Reimbursements Due – June - Provide updated insurance information to GDOT	- Semi-annual PM Checklist due - July 25th - Monitor capital contract purchases
August	- Monthly Vehicle Reports Due - July - Monthly Operating Reimbursements Due - July	- Monitor Capital Contract Purchases - Final Reimbursements for FY 2024 Due
September	- Monthly Vehicle Reports Due - August - Monthly Operating Reimbursements Due - August - Monitor Capital Contract Purchases	- Submit FY2025 Operating and - Capital Budgets by September 1

October	- Monthly Vehicle Reports Due – September - Monthly Operating Reimbursements Due – September	- Semi-Annual Substance Abuse Awareness Training – Macon - FY 2025 Application Packages Received from GDOT
November	- DBE report due – November 1 - Monthly Vehicle Reports Due – October - Monthly Operating Reimbursements Due – October	- Monitor Capital Contract Purchases -
December	- Monthly Vehicle Reports Due – November - Monthly Operating Reimbursements Due – November - Monitor Capital Contract Purchases	- Final operating reimbursements due December 31, 2023 - Annual NTD Reporting Certification – due December 31st
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August	- Monthly Vehicle Reports Due - July - Monthly Operating Reimbursements Due - July	- Monitor Capital Contract Purchases - Final Reimbursements for FY 2024 Due
September	- Monthly Vehicle Reports Due - August - Monthly Operating Reimbursements Due - August - Monitor Capital Contract Purchases	- Submit FY2025 Operating and - Capital Budgets by September 1

Appendix A: Contact Information for GDOT District Project Managers

Carrie Anderson
Assistant Program Delivery Manager
Division of Intermodal Programs
115 Transportation Blvd.
Thomaston, GA 30286
caanderson@dot.ga.gov
706.646.7570 (o) 706.975.8749 (c)

Freida J. Black
Assistant Program Delivery Manager
Division of Intermodal Programs
30 Great Valley Parkway
White, GA 30184
fblack@dot.ga.gov
770.262.3778

Troy Green
Transit Program Delivery Manager
Division of Intermodal Programs
204 North Highway 301
Jesup, GA 31546
tgreen@dot.ga.gov
912.530.4372

Program Delivery Area	Assigned Counties	Transit Project Manager
1	Bartow, Catoosa, Cedartown, Chattooga, Cherokee, Dade, Fannin, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield	**Charnele Dobbins** 404-631-1231 404-973-6435 (c) cdobbins@dot.ga.gov
2	Banks, Clarke, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union, White	**Zinia Pruna-Franklin** 770-533-8971 ZPruna-Fanklin@dot.ga.gov
3	Barrow, Columbia, Elbert, Greene, Jackson, Jasper, Lincoln, Madison, Morgan, Newton, Oconee, Oglethorpe, Taliaferro, Walton, Wilkes	**Myron Mills** 404-631-1236 mmills@dot.ga.gov
4	Butts, Carroll, Chattahoochee, Coweta, Crisp, Dooly, Floyd, Harris, Heard, Henry, Lamar, Macon, Marion, Meriwether, Pike, Quitman, Randolph, Schley, Spalding, Stewart, Sumter, Talbot, Taylor, Troup, Upson, Webster	**Harvey Smith** 478-973-1308 harsmith@dot.ga.gov
5	Baldwin, Bibb, Crawford, Houston, Jones, Monroe, Peach, Pulaski, Putnam, Twiggs, Wilkinson	**Robin Walker** 404-347-1790 rwalker@dot.ga.gov
6	Bleckley, Burke, Dodge, Emanuel, Glascock, Hancock, Jefferson, Jenkins, Johnson, Laurens, McDuffie, Richmond, Treutlen, Warren, Washington, Wilcox	**Kim Smith** (478) 553-3381 kismith@dot.ga.gov
7	Baker, Calhoun, Clay, Colquitt, Decatur, Dougherty, Early, Grady, Lee, Miller, Mitchell, Seminole, Terrell, Thomas, Worth	**Algenia Skinner** (229) 391-5433 pskinner@dot.ga.gov
8	Appling, Atkinson, Bacon, Ben Hill, Berrien, Brantley, Brooks, Bryan, Bulloch, Camden, Candler, Chatham, Charlton, Clinch, Coffee, Cook, Echols, Effingham, Evans, Glynn, Irwin, Jeff Davis, Lanier, Liberty, Long, Lowndes, McIntosh, Montgomery, Pierce, Screven, Tattnall, Telfair, Tift, Toombs, Turner, Ware, Wayne, Wheeler	**Kimberly Bryant** (912) 530-4388 kbryant@dot.ga.gov

Minimal Asset Useful Life Standards for FTA Grants

Asset	Useful Life	Source
Buses/Light Vehicles		
Large heavy-duty transit buses 35'-40'	12 years/500,000 miles	FTA Circular 5010.1D
Small heavy-duty transit buses 30'	10 years/350,000 miles	FTA Circular 5010.1D
Medium medium-duty transit buses 25'-35'; Sprinter bus	7 years/200,000 miles	FTA Circular 5010.1D
Medium light-duty transit buses 25'-35', BOC vehicles, Expansion vans	5 years/150,000 miles	FTA Circular 5010.1D
Light-duty vehicles (vans, sedans, light-duty buses); Support vehicles; BOC (15-19 passenger), < 30 ft	4 years/100,000 miles	FTA Circular 5010.1D
Trolleys		
Fixed guideway steel-wheeled	25 years	FTA Circular 5010.1D
Fixed guideway electric, rubber tires	15 years	FTA Circular 5010.1D
Simulated trolleys (rubber tires, internal combustion engine)	Refer to bus useful life	FTA Circular 5010.1D
Rail Vehicles	25 years, see circular	FTA Circular 5010.1D
Ferries		
Passenger ferrries	25 years	FTA Circular 5010.1D
Other ferries (w/o refurbishment)	30 years	FTA Circular 5010.1D
Other ferries (w/refurbishment)	60 years	FTA Circular 5010.1D
Facilities		
Buildings- concrete, steel and frame construction	40 years	FTA Circular 5010.1D
Other Capital Equipment		
Fare boxes	10 years	Manfacturer/Industry stds.
Computer hardware	4 years	GAAP Guidelines/Industry Stds.
Computer hardware- Domain controllers	4 years	Industry Stds.
Mobile data computers (real-time dispatching)	7 years	Manfacturer
Computer software	4 years	GAAP Guidelines/Industry Stds.
Computer software- HASTUS	4 years	Manufactuer
Computer software- ADP	4 years	Industry Stds.
Scheduling/fleet management software	4 years	GAAP Guidelines/Industry Stds.
Communications equipment, mobile radios, base stations	10 years	GAAP Guidelines/Industry Stds.
Security/Surveillance equipment, cameras for vehicles	Same as useful life of vehicle	
Security/Surveillance equipment, cameras for buildings	10 years	Industry Stds.
Shop equipment- Alignment machines, bus washing, tire changers	10 years	Manufactuer
Bus lift	20 years	Manufactuer
Wheelchair lift	Same as useful life of vehicle	
Bus shelters	15 years	Industry Stds.
Bus shelter/stop benches	10 years	Manufactuer
Office furniture	10 years	Manufactuer
Carpeting	5 years	Manufactuer
Repeater tower	25 years	Manufactuer
Engine for bus/trolley	4 years	Industry Stds.
Bus stop signage	10 years	Industry Stds.
HVAC parts	5 years	Grantee experience
Asphalt parking lot	15 years	GASB
Thermal diesel particle filter cleaner	10 years	Manufactuer
Commercial roofing	15 years	Industry Stds.

N/A

INFORMATION REQUIRED TO INITIATE NEPA

A CHECKLIST

For FTA to determine the extent of environmental analysis required for a proposed project, we must have a clear idea of what it may do to the environment. This includes the **natural environment** (soil, water, air, flora/fauna) *and* the **human environment** (socioeconomics, land use, traffic, etc.). Additionally, FTA must determine whether any Federal funding is sought (now or in the future) for the proposal and if FTA is required to make a decision or approval (e.g., approval for incidental use of property).

INFORMATION REQUIRED	QUESTIONS to be ADDRESSED
☐ Sources of federal, state, and local funds and transit nexus	*Is the project a Federal Action eligible for FTA funding?*
☐ Description of existing property with a clear map showing the Area of Potential Effect (APE)	*What are the Existing conditions? Cleared land or forested land? Water? Urban, rural, suburban? Gently rolling, flat, etc.? Modern visual intrusions in the area, such as cell towers, modern buildings, etc.? Is the site a brownfield or contaminated? Have any site assessments been completed?*
☐ Street address or coordinates	*Are there possible environmental areas of concern at the site or in its surroundings? Any known hazards? Existing buildings contain lead paint/asbestos? Standing water on site? Industrial site? Industrial sites within a block of the project site? In a historic district?*
☐ Photos of property, any buildings on property and the surrounding area directly adjacent to the project site.	*What are the characteristics of the natural environment of the property? Provide photos of the land in all directions and of any buildings or structures on the land. Are any of the buildings be historic? Are the buildings in use? Are the buildings safe? Who/what industry occupies the building?*
☐ Photos of surrounding buildings visible from property	*Are there any nearby buildings that may be historic? Any new construction visible from the project site? Number of stories of the buildings surrounding the project site.*
☐ Description of complete project with site plan. Be specific for each action of the project.	*What physical changes will be made to the existing site? Any digging or other ground disturbing activities such as clearing and grubbing? Will a building be constructed? Will an existing building be renovated or rehabilitated? Will parking be added or subtracted? Any changes to the traffic amount or flow due to the project? Provide any renderings that are available of the existing project site and the planned work. Be specific about actions, such as replacement of windows/doors, new construction, etc. Will the completed project include storage facilities, maintenance facilities or an operation center?*

☐ List of actions required upon existing property to achieve complete project (e.g., clear 5 acres of wooded land, demolish building, culvert and cover creek, etc.)	*Are there physical changes that are not obvious in the site plan? (e.g., excavation for a basement, fuel storage) Are there going to be any residential or business displacements?*
☐ Logical termini, alignment, mode, and technology (if a linear project).	*Has thorough planning for the proposed project occurred? (3 out of 4 are typically enough to begin NEPA.) Any feasibility or environmental studies been completed? If so, please attach to the checklist document.*
☐ List of any public involvement done for the project, to date, if any	*Has the community affected by the project been informed? If so, when was the community engaged/informed? Is there any potential controversy? Are there any local organizations that should be informed?*

Property Acquisition: Unless an early or at-risk (hardship or protective buy) acquisition meets the conditions, property cannot be acquired until NEPA is **complete** and an environmental determination or decision document has been issued by FTA TR04. This restriction is found in FTA's environmental regulations (23 CFR 771.113) and includes offers to purchase the property or any other commitment to purchase the property or to proceed to a settlement (FTA Circular 5010.1E). Project sponsors should contact FTA TR04 with any questions about potential timing of property acquisitions and their corresponding NEPA documentation.

Examples, which can be either implied or explicit, of prohibited acquisition activities during the NEPA process include:

- Any offer to purchase;
- Any negotiation to purchase;
- Any discussion on price;
- Any commitment to purchase or establishing any conditions of purchase; and,
- Any commitment to proceed to settlement.

Equity Analysis: Be sure to review and understand your responsibilities per 49 CFR Section 21.5(b)(3) for **facility** construction projects. Additionally, please review and comply with FTA Title VI Circular.

The more information FTA knows about a project, the more accurate we can be in assigning the most appropriate level of environmental analysis.

Updated 10/15/2021

MORGAN COUNTY AGENDA REQUEST

Department: Administration

Presenter(s): C. Henry

Meeting Date: mm/dd/yyyy 9/19/2023

Type of Request: New Business

Wording for the Agenda:

Porter-Tax Refund

Background/History/Details:

See attached.

What action are you seeking from the Board of Commissioners?

If this item requires funding, please describe:

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

* ***All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance Not Applicable

Approved by Purchasing Not Applicable

Manager's Approval No

Staff Notes:

LAMBERT, REITMAN AND ABNEY, L.L.C.
ATTORNEYS AT LAW
126 EAST WASHINGTON STREET
MADISON, GEORGIA 30650

E. R. LAMBERT (1925-2008)
M. JOSEPH REITMAN, JR.
LEE M. ABNEY

TELEPHONE (706) 342-3566
FACSIMILE (706) 342-9683

September 11, 2023

Morgan County Board of Commissioners
Attn: Refund Claim
150 East Washington Street, Suite 100
Madison, GA 30650

Re: Sarah H. Porter
6391 Winding Woods Way
Brooksville, FL 34062-9406
706-818-5020
sallyp501@gmail.com
Amended Tax Refund Claim, See August 21, 2023 letter
Tax Map 060, Parcel 058

Dear Sir/Madame:

I have been retained by Sarah H. Porter to claim a tax refund for payments made in relation to an alleged conservation use breach of the above parcel. We would like to be placed on the agenda for the September 19, 2023 County Commission meeting. Ms. Porter is seeking a refund of the penalty paid in relation to said alleged breach for tax years 2014-2022(see Conservation Use Assessment Agreement attached), in the amount of $33,217.66 paid via check on July 12, 2023, clearing the bank two days later. The summary statement for the grounds upon which the taxpayer relies for the refund follows below:

On April 14, 2022, Sarah H. Porter visited the tax assessor office and asked a series of questions regarding the potential sale of her property to Atkinson Developments, LLC. She informed Eddie Tolbert that she was over 65 years old and it was her understanding that she could sell the property without a conservation use breach. She was informed that due to these circumstances she could sell the property without penalty and she was "good to go." She again inquired if she would be penalized and was told, "you are good to go and sell." She then asked if she was required to sign a documentation and was again told, "you are good to go and sell." In reliance upon this meeting, Ms. Porter sold her property under the belief she would have a non-penalty breach as discussed.

On April 22, 2022, Sarah H. Porter sold her property to Atkinson Developments, LLC. On July 11, 2023, she received a call from the Tax Commissioner. After discussing the matter with her, she was transferred to the Tax Assessor who informed her verbally she had breached her conservation use covenant. She has not received any communication in writing regarding this

matter, or been given a time period to appeal any decision made regarding her alleged breach as required by O.C.G.A. section § 48-5-7.4(k.1):

"(k.1) In the case of an alleged breach of the covenant, the owner shall be notified in writing by the board of tax assessors. The owner shall have a period of 30 days from the date of such notice to cease and desist the activity alleged in the notice to be in breach of the covenant or to remediate or correct the condition or conditions alleged in the notice to be in breach of the covenant. Following a physical inspection of property, the board of tax assessors shall notify the owner that such activity or activities have or have not properly ceased or that the condition or conditions have or have not been remediated or corrected. The owner shall be entitled to appeal the decision of the board of tax assessors and file an appeal disputing the findings of the board of tax assessors. Such appeal shall be conducted in the same manner that other property tax appeals are made pursuant to Code Section 48-5-311. If the final determination on appeal to superior court is to reverse the decision of the board of tax assessors to enforce the breach of the covenant, the taxpayer shall recover costs of litigation and reasonable attorney's fees incurred in the action."

Sarah H. Porter requests that she be allowed to communicate these matters to the County Commission and receive a refund of any penalty or increased tax rates for the years she was in the conservation use program(2014-2022).

Please feel free to contact me with any questions or concerns.

Sincerely,

LAMBERT, REITMAN AND ABNEY, L.L.C.

By: _____

Lee M. Abney

112

Recording information for application of conservation use assessment

DOC# 001229
FILED IN OFFICE
04/24/2014 08:20 AM
BK:528 PG:75-76
JODY M MOSS
CLERK OF SUPERIOR COURT
MORGAN COUNTY

PT263A Rev 6/07

APPLICATION AND QUESTIONNAIRE FOR CURRENT USE ASSESSMENT OF BONA FIDE AGRICULTURAL PROPERTY

Ren

To the Board of Tax Assessors of Morgan County: In accordance with the provisions of O.C.G.A. § 48-5-7.4, I submit this application and the completed questionnaire on the back of this application for consideration of current use assessment on the property described herein. Along with this application, I am submitting the fee of the Clerk of Superior Court for recording such application if approved.

Name of owner (individual(s), family owned farm entity, trust, estate, non-profit conservation organization or club) – **The name of each individual and the percentage interest of each must be listed on the back of this application. For special rules concerning Family Farm Entities and the maximum amount of property that may be entered into a covenant, please consult the County Board of Tax Assessors**

PORTER SARAH H

Owner's mailing address	City, State, Zip	Number of acres included in this application
1300 PORTER RD	BUCKHEAD, GA 30625	Agricultural Land: _____ Timber Land: _____
Property location (Street, Route, Hwy, etc.)	City, State, Zip of Property:	Covenant Acres _____
0 SEVEN ISLANDS ROAD	.	Total Acres 29.19

District	Land Lot	Sublot & Block	Recorded Deed Book/Page	List types of storage and processing buildings.
4	213		298 747	

AUTHORIZED SIGNATURE

I, the undersigned, do hereby solemnly swear, covenant and agree that all the information contained above, as well as the information provided on the questionnaire, is true and correct to the best of my knowledge and that the above described property qualifies under the ownership and land [illegible] of O.C.G.A. § 48-5-7.4. I further swear that I am authorized to sign this application on behalf of the owner(s) making application and that I have shown the percentage [illegible] individuals having an ownership right to this property on the back of this application form. I am also aware that certain penalty provisions are applicable if this [illegible]

Sarah H. Porter

Signature of Taxpayer or Taxpayer's Authorized Representative

Signature of Taxpayer or Taxpayer's Authorized Representative
(Please have additional taxpayers sign on reverse side of application)

Sworn to and subscribed before me this [illegible] day of March 2014

Notary Public

If denied, Georgia law O.C.G.A. § 48-5-7.4 provides that the applicant may appeal in the same manner [illegible] property [illegible] are made pursuant to O.C.G.A. § 48-5-311.

FOR TAX ASSESSORS USE ONLY

MAP & PARCEL NUMBER	TAX DISTRICT	TAXPAYER ACCOUNT NUMBER	YEAR COVENANT:
060 025	01	5574	Begin: Jan 1, 2014 Ends: Dec 31, 2023

If transferred from Preferential Agricultural Assessment, provide date of transfer:	If applicable, covenant is a renewal for tax year: Begin: Jan 1, ____ Ends: Dec 31, ____	If applicable, covenant is a continuation for tax year: Begin: Jan 1, ____ Ends: Dec 31, ____
_____	Pursuant to O.C.G.A. § 48-5-7.4(d) a taxpayer may enter into a renewal contract in the 9th year of a covenant period so that the contract is continued without a lapse of an additional 10 years.	If continuing a covenant where part of the property has been transferred, list Original Covenant Map and Parcel Number: _____

Approved: ✓ Date: 4-22-14 Ron Zey Board of Tax Assessors 4-22-14 Date

Denied: ____ Date: _____ If denied, the County Board of Tax Assessors shall issue a notice to the taxpayer in the same manner as all other notices are issued pursuant to O.C.G.A. Section 48-5-306.

APPLICATION FOR RELEASE OF CURRENT USE ASSESSMENT OF BONA FIDE AGRICULTURAL PROPERTY

I, the owner of the above described property, having satisfied all applicable taxes and penalties associated with the covenant above, do hereby file this application for release of current use assessment with the county board of tax assessors. Pursuant to O.C.G.A. § 48-5-7.4(w), no fee is required for the clerk of superior court to file and index this release in the real property records of the clerk's office.

Sworn to and subscribed before me
This ___ day of _____, _____

Taxpayer's Authorized Signature

Approved by: Board of Tax Assessors

Notary Public

Date Filed

Date Approved

CURRENT USE ASSESSMENT QUESTIONNAIRE – PT283A 060 025

ALL APPLICANTS, other than single titled owners, must list below each individual's name that owns a beneficial interest in the property described in this application, the percentage interest of each, the relationship of each (if the applicant is a family farm entity), and all other information applicable to this application.

Each Person's Name having any beneficial interest in the property described in this application. (If this form does not contain sufficient lines to list all owners, please attach list providing all information requested for each individual.)	Relationship (complete only if application is for a family farm entity)	Percent Interest owned in property in this application only	Counties where you own interest in property under other covenants and total acres in other conservation use covenants		Each owner's percent interest owned and number of acres owned by each under other covenants	
			County	Total Acres	% Interest	No of Acres

BK 528 PG 7

Check Appropriate Ownership Type:

- [X] One or more natural or naturalized citizens.
- [ ] An estate of which the devisees or heirs are one or more natural or naturalized citizens.
- [ ] A trust of which the beneficiaries are one or more natural or naturalized citizens.
- [ ] A family owned farm entity (e.g., a family corporation, family partnership, family general partnership, family limited partnership, family limited corporation or family limited liability company. Percent (%) of gross income from bona fide conservation uses. _____(including earnings on investments directly related to past or future bona fide conservation uses, within this state within the year immediately preceding the year in which eligibility is sought (include supporting tax records); provided, however, that in the case of a newly formed family farm entity, an estimate of the income of such entity may be used to determine its eligibility (include supporting estimate records.)
- [ ] Nonprofit conservation organization designated as a 501(c)(3) organization under the Internal Revenue Code. (Provide copy of IRS determination letter/charter with application.)
- [ ] Bona fide club organized for pleasure, recreation, and other nonprofitable purposes pursuant to Section 501(c)(7) of the Internal Revenue Code. (Provide copy of IRS determination letter/charter with application.)

Check All Bona fide uses that apply and the percentage use, as they relate to the property described in this application.

- [X] Raising, harvesting, or storing crops % 80 Canola/Sesame/Wheat/Soybean
- [ ] Feeding, breeding, or managing livestock or poultry %_____
- [ ] Producing plants, trees, fowl, or animals (including the production of fish or wildlife) %_____
- [ ] Wildlife habitat of not less than ten (10) acres of wildlife habitat (either in its natural state or under management; no form of commercial fishing or fish production shall be considered a type of agriculture); %_____ (see board of tax assessors for appropriate documentation in accordance with O.C.G.A. Section 48-5-7.4(b)(2)
- [ ] Production of aquaculture, horticulture, floriculture, forestry, dairy, livestock, poultry, and apiarian products %_____
- [ ] Other

[ ] Yes	[X] No	Is this property or any portion thereof, currently being leased? (If yes, list the name of the person or entity and briefly explain how the property is being used by the lessee, as well as the percentage of the property leased.)
[ ] Yes	[X] No	Are there other real property improvements located on this property other than the storage and processing buildings listed on the front of this application? If yes, briefly list and describe these real property improvements.
[ ] Yes	[X] No	Are there any restrictive covenants currently affecting the property described in this application? If yes, please explain.
[ ] Yes	[X] No	Are there any deed restrictions on this property? If yes, please list the restrictions.
[X] Yes	[ ] No	Does the current zoning on this property allow agricultural use? If no, please explain.
[ ] Yes	[X] No	Is there any type business operated on this property? If yes please indicate business name & type of business.

- If this application is for property that is less than 10 acres in size, a taxpayer must submit additional relevant records providing proof of bona fide agricultural use.
- Although not required, the applicant(s) for a property having more than 10 acres may wish to provide additional information to assist the board of assessors in making their determination. This information may include:
  - o Plans or programs for the production of agricultural and timber products.
  - o Evidence of participation in a government subsidy program for crops or timber.
  - o Receipts that substantiate a bona fide conservation use, such as receipts for feed, equipment, etc
  - o Income tax records, such as copies of a previously filed Federal Schedule F or the appropriate entity return (e.g., Federal Form 1065, 1120, etc.)
- The Board of Tax Assessors can only deny an application if the use of the property does not meet the definition of bona fide agricultural property or if the ownership of the property is no in compliance with O.C.G.A. § 48-5-7.4

MORGAN COUNTY AGENDA REQUEST

Department: Planning & Zoning

Presenter(s): Chuck Jarrell

Meeting Date: mm/dd/yyyy 9/19/2023

Type of Request: New Business

Wording for the Agenda:

Alcohol License for The General Store - Mohammad Farid

Background/History/Details:

The General Store at 4420 Buckhead Road has sold to a new owner, Mohammad Farid. He has applied for a business license and has applied for his alcoholic beverage license. Mr. Farid has met all of the requirements to qualify for an alcoholic beverage license.

What action are you seeking from the Board of Commissioners?

Approval of the alcoholic beverage license for the General Store.

If this item requires funding, please describe:

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

* ***All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance: Not Applicable

Approved by Purchasing: Not Applicable

Manager's Approval: No

Staff Notes:

MORGAN COUNTY PLANNING AND DEVELOPMENT
150 East Washington Street, Suite 200
P.O. Box 1357
Madison, Georgia 30650
(706)342-4373 Office · (706)343-6455 Fax

Sworn Statement of Eligibility for the Sale of Alcoholic Beverages

I, MOHAMMAD FARID being a person of good moral character, do hereby make application for a license to engage in the package sale of malt beverages and wine in Morgan County, Georgia, at:

Establishment Name: THE GENERAL STORE

Address: 4420 BUCKHEAD RD

City: MADDISON State: GA Zip Code: 30650

Phone Number: 404-839-6975

Licensee Qualifications and Acknowledgements

Section 6-52. - I am over the age of 25 and have been a resident of the State of Georgia for a minimum of one (1) year.

Section 6-54. – I am not an official or employee of the county, nor a member of the Board of Commissioners.

Section 6-55. - I have not been convicted nor pled nolo contendre within the previous ten (10) years of the date of this application to a felony or a misdemeanor involving moral turpitude. Furthermore, I have not been convicted under federal, state or local law for a criminal offense involving alcoholic beverages, gambling or tax law violations.

Section 6-56. - I have not been denied a license to sell alcoholic beverages within one (1) year of the date of this application.

Section 6-57. – I am the owner(s) or authorized agent of the parent corporation of the premises for which the license is requested or the holder of any lease thereon.

Section 6-58. – I attest that I, or the corporation, have adequate financial participation in the proposed business to direct and mange its affairs.

Section 6-198. – I understand that I am responsible for the management and operation of the business for which the license is granted and shall be responsible for all violations by the licensee's agents and employees.

Section 6-300 - I understand that any violation of federal, state, or any of the regulations adopted by Morgan County pertaining to the sale of malt beverages and wine, shall subject my license to immediate revocation or suspension.

Section 6-210 - I have in possession a copy of the Morgan County Alcoholic Beverage Ordinance and I have read and understand the regulations.

Section 6-324 – I understand that I must post a cash bond or a performance bond with the Morgan County Board of Commissioners in the amount of $500.00 for retail establishments and $2,500.00 for wholesale establishments.

Over

Section 6-325 – I understand that the annual license fee is $500.00 and must be paid prior to issuance of a license. The license is only valid for the year in which it is issued and shall expire on December 31 of the year that it is granted.

Section 6-328 – I understand that the annual license fee stated in this section must be paid prior to issuance of a license. The license is only valid for the year in which it is issued and shall expire on December 31 of the year that it is granted.

Section 6-354 – I understand that I must post a cash bond or a performance bond with the Morgan County Board of Commissioners in the amount of $1000.00 for a pouring license.

Section 6-358 – I understand that the annual license fee is $1000.00 and must be paid prior to issuance of a license. The license is only valid for the year in which it is issued and shall expire on December 31 of the year that it is granted.

Section 6-391 – I understand that the annual license fee is $100.00 per location and must be paid prior to issuance of a alcoholic catering license. The license is only valid for the year in which it is issued and shall expire on December 31 of the year that it is granted.

Section 6-142. – I understand that any misstatement, false statement, or concealment of fact in this application shall be grounds for the denial of the application for license issuance or revocation of the license issued, and shall make the applicant liable to prosecution for perjury under the laws of the state.

I have read and I distinctly understand the Alcoholic Beverage regulations and the qualifications and acknowledgements above and agree to abide by these regulations. I certify to the best of my knowledge that all items of the application and sworn statement are true and correct.

Signed: _____

Sworn to and subscribed before me
This 8th day of Oct, 20__

_____
(Signature) Notary Public

ALLISON STOVER NOTARY PUBLIC Exp. Nov 2, 2025 MORGAN COUNTY, GA

(A) If ownership is vested in more than one person, additional owners Sign Below:

_____

_____

Please Note:

Please return all required documents **in person** to the Morgan County Planning & Development Office no later than **the second Tuesday of the month**. The applications will be reviewed at the Commissioner's work session in that month and will be voted on at their regular meeting for the following month. **No application will be placed on the current work session that is received after the second Tuesday. Applications received after the second Tuesday will be placed on the following month's work session and will not be voted on until the regular meeting in two months.** You will be notified of the decision. If your application is approved, you may bring your performance bond and required fee to the Planning & Development office and pick up your license. If your application is rejected, you will be notified of the cause of rejection.

THIS SPACE IS FOR COMMISSIONERS USE ONLY

_____ APPROVED

DATE: _____

_____ DISAPPROVED

_____
Clerk, Morgan County Commissioners

(Form Revised 10-20-10)

MORGAN COUNTY AGENDA REQUEST

Department: Administration

Presenter(s): Mark Williams

Meeting Date: mm/dd/yyyy 11/1/2022

Type of Request: New Business

Wording for the Agenda:

Property to be Declared Surplus

Background/History/Details:

The attached list identifies equipment and property that are no longer utilized or have exceeded their useful life to be declared surplus. The items will be sold or properly disposed.

What action are you seeking from the Board of Commissioners?

Motion to approve the items to be declared surplus and sold/disposed.

If this item requires funding, please describe:

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

* ***All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance Yes

Approved by Purchasing Yes

Manager's Approval Yes

Staff Notes:

PROPERTY TO BE DECLARED SURPLUS AND SOLD

DESCRIPTION	DEPT
2018 Ford F150: VIN: 1FTMF1EB4JFE69350	Public Works
2012 Ford E350 Van VIN: 1FBNE3BL9CDA61090	Ag. Extension
2015 Dodge Charger VIN: 2C3CDXAT3FH890652	Sheriff's Office
2015 Dodge Charger VIN: 2C3CDXAT1FH890651	Sheriff's Office
2015 Dodge Charger VIN: 2C3CDXAT2FH759907	Sheriff's Office
2003 Ford Crown Vic VIN: 2FAFP71W34X124682	Sheriff's Office
2011 Chevy Tahoe VIN: 1GNLG2E04BR261341	Sheriff's Office
2012 Chevy Tahoe VIN: 1GNLC2E04CR188781	Sheriff's Office
2008 Ford Expedition VIN: 1FMFK15598LA80452	Sheriff's Office
2011 Ford Expedition VIN: 1FMJU1G55BEF36766	Sheriff's Office
2016 Ford F150 VIN: 1FTFX1EF1GFB29588	Planning
2011 Ford F150 VIN: 1FTFW1CF4BFD15608	Animal Services