

**NOTICE OF OPEN MEETING & VOTE TO
CLOSE PART OF THE MEETING
A G E N D A
COUNCIL MEETING
City of Moberly
City Council Room – Moberly City Hall
101 West Reed Street
March 16, 2020
6:00 PM**

Posted:

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

1. Council meeting minutes

Recognition of Visitors

Communications, Requests, Informational Items & Consent Calendar

2. Communication from the Moberly Crossing Community Improvement District of the Fiscal Year 2020-2021 Proposed Budget.
3. Communication from the Downtown Community Improvement District of the Fiscal Year 2020-2021 Proposed Budget.
4. Communication regarding the 9-1-1 Emergency Telephone Fund.

Public Hearing and Receipt of Bids

Ordinances & Resolutions

5. An Ordinance Changing The Names Of KWIX Road And Pig-N-Bun Road To Shepherd Brothers Boulevard.
6. A Resolution Of The City Of Moberly, Missouri, Accepting A Federal Emergency Management Agency Grant Award For The Purchase Of A Siren And Authorizing The City Manager To Execute The Grant Award.
7. A Resolution Authorizing The Mayor Of Moberly To Execute A Consent And Agreement Between Orscheln Management Company And The City Of Moberly, Missouri
8. A Resolution Accepting And Approving A Cost Estimate For Rehabilitation Of The Fennel And Pro Auto Buildings
9. A Resolution Calling For A Public Hearing To Consider The Approval Of A Plan For An Industrial Development Project In The City Of Moberly, Missouri; Directing Notice Of Such Project To Be Delivered To All Taxing Entities Affected By Such Project; And Ratifying All Prior Actions In Furtherance Thereof.
10. Resolution Approving The Commitment Of Local Match For Economic Development Administration Grant Application In The Amount Of \$1,500,000.
11. A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Official Reports

12. Department Head Monthly Reports

Anything Else to Come Before the Council

13. Consideration of a Motion to Adjourn to a Work Session

Adjournment

The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.

February 18, 2020
City of Moberly, Missouri Council Minutes

Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons, Cole Davis and Austin Kyser.

A motion was made by Kimmons and seconded by Davis to approve the agenda. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

A motion was made by Brubaker and seconded by Kyser to approve the minutes of January 21, 2020 and February 3, 2020 Council meetings as presented. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

A request was received from Nikki Soendker, for an Autism Awareness 5k walk/run event, April 4, 2020, 10:00 a.m. (registration 8:00 a.m.), Moberly Rothwell Park. A motion was made by Kyser and seconded by Davis to approve the request. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE AMENDING SECTIONS 10-129 AND 10-130 AND 10-131 AND 10-132 AND 10-133 OF THE MOBERLY CITY CODE"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons Davis and Kyser. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Davis seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons Davis and Kyser. Nays: none.

Brubaker introduced a bill for an ordinance entitled: **"AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO TASK ORDER NUMBER 9 WITH BARTLETT & WEST SUPPLEMENTING A MASTER AGREEMENT DATED JUNE 14, 2016 FOR PARTIAL CONSTRUCTION OBSERVATION SERVICES FOR THE CDBG FUNDED PRESIDENTIAL STREET PROJECT"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Kimmons, Davis, Kyser and Jeffrey. Nays: none. The bill having previously been made available for public inspection was read by title two times. Brubaker moved that the bill be enacted into an ordinance. Kimmons seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Kimmons, Davis, Kyser and Jeffrey. Nays: none.

Kimmons introduced **"A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A 2012 PROT UTILITY TRAILER FOR GLASS RECYCLING"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Davis and seconded by Kimmons to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Davis introduced "A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$325,376.22" and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Kimmons and seconded by Davis to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Monthly reports were received from various departments.

Mayor Jeffrey nominated Sara Fleming and J. W. Ballinger to be re-appointed to the Historic Preservation Commission. A motion was made by Brubaker and seconded by Kyser to re-appoint Sara Fleming and J. W. Ballinger to the Historic Preservation Commission. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Mayor Jeffrey nominated Gina Fowler to be appointed to the Tourism Advisory Commission. A motion was made by Kyser and seconded by Kimmons to appoint Gina Fowler to the Tourism Advisory Commission. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Mayor Jeffrey nominated Chris Long to be re-appointed to the Electrical Board. A motion was made by Kimmons and seconded by Davis to re-appoint Chris Long to the Electrical Board. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Members from the news media present were: Bob Ehle, KWIX/KRES Radio Station, Erik Cliburn, Moberly Monitor-Index.

A motion was made by Davis and seconded by Kyser to adjourn to a work session followed by a closed session to discuss personnel and negotiated contract (MO Statutes 610.021,3,12). Roll call vote: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

A work session was held followed by a closed session.

Mayor Jeffrey reopened the meeting.

A motion was made by Davis and seconded by Kyser to adjourn. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Work Session

The following was discussed at the work session:

Discussion of On-Call Engineering Agreement with Bartlett & West.

Safe Passage 2020 Wine Stroll to benefit Safe Passage on August 29, 2020 from 3:00 p.m. to 8:00 p.m.

Heritage Hills Mower Replacement.

Discussion of Task Order #12 for the engineering proposal for the multi-level parking garage.

March 2, 2020

City of Moberly, Missouri Council Minutes

Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons, Cole Davis and Austin Kyser.

A motion was made by Kimmons and seconded by Kyser to approve the agenda. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

A request was received by Kelly Pedigo, Safe Passage to hold a Taste of Missouri Stroll, August 29, 2020 and the enforcement of the open alcohol container and public consumption ordinances to be lifted for the following areas during the Taste of Missouri Stroll event participants using designated glassware: Basement Brews, 7-10 breweries will sample out product in the lower level of the Moberly Municipal Auditorium; Craft/Food vendors, will be set up on the Moberly Municipal Auditorium Parking Lot; Tent and Seating area will be on the Moberly Municipal Auditorium Parking Lot; Silent Auction will be set up inside of the Moberly Municipal Auditorium; Catered Meal will be available inside the Moberly Municipal Auditorium; Mobile Photo Booth will be located on the Moberly Municipal Auditorium Parking Lot; 4th Street Theater; stores along Reed Street; Reed Street, from the intersection of Johnson Street east to the intersection of Clark Street sidewalks; 4th Street, from the intersection of Rollins Street north through the intersection of Reed Street sidewalks; Williams Street, from the intersection of Rollins Street north through the intersection of Reed Street sidewalks; Rollins Street, from the intersection of 4th Street to the east intersection of Clark Street, northern sidewalks only; Clark Street, from the intersection of Rollins Street north to the intersection of Reed Street, western sidewalk only; City parking lot and alley west of the Municipal Auditorium. A motion was made by Kyser and seconded by Kimmons to approve the request. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATIVE AGREEMENT FOR FUNDING OF THE MOBERLY DEPOT PARK SHELTER"** and moved that the bill be read two times by title for passage. Davis seconded the motion, and upon said motion the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The bill having previously been made available for public inspection was read by title two times. Davis moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Brubaker introduced a bill for an ordinance entitled: **"AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO TASK ORDER NUMBER 12 WITH BARTLETT & WEST SUPPLEMENTING A MASTER AGREEMENT DATED JUNE 14, 2016 FOR PROVIDING A PRELIMINARY ENGINEERING REPORT FOR USE IN APPLYING FOR EDA FUNDING FOR CONSTRUCTION OF A PARKING STRUCTURE AND ASSOCIATED DRAINAGE/DETENTION WORK"**

and moved that the bill be read two times by title for passage. **(A motion was made by Kyser and seconded by Davis to change the wording of garage to structure in Ordinance 9585 and in Task Order Number 12 with Bartlett and West. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.)** Kyser seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Kimmons, Davis, Kyser and Jeffrey. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Davis seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Kimmons, Davis, Kyser and Jeffrey. Nays: none.

Kimmons introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING A PURCHASE OPTION AGREEMENT WITH MGB INVESTMENTS, LLC"** and moved that the bill be read two times by title for passage. Davis seconded the motion, and upon said motion the vote was as follows: Ayes: Kimmons, Davis, Kyser, Jeffrey and Brubaker. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Brubaker seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Kimmons, Davis, Kyser, Jeffrey and Brubaker. Nays: none.

Davis introduced **"A RESOLUTION AUTHORIZING A MASTER AGREEMENT FOR PROFESSIONAL SERVICES WITH BARTLETT & WEST, INC"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Brubaker and seconded by Davis to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced **"A RESOLUTION AUTHORIZING THE PURCHASE OF TWO GREENS MOWERS FOR THE PARKS AND RECREATION DEPARTMENT"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Davis and seconded by Kyser to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Brubaker introduced **"A RESOLUTION AUTHORIZING SAFE PASSAGE TASTE OF MISSOURI WINE STROLL FOR AUGUST 29, 2020 ON PUBLIC SIDEWALKS, ALLEYS AND PUBLIC GROUNDS"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Kimmons and seconded by Davis to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kimmons introduced **"A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF MOBERLY, MISSOURI AND BRIAN CRANE AND AUTHORIZING THE MAYOR OF MOBERLY TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY"** and made a motion for it to be read. Brubaker seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Kyser and seconded by Davis to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Davis introduced "A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$375.927.42" and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution was read. A motion was made by Kimmons and seconded by Davis to adopt the Resolution as read. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Police Chief, Troy Link updated the Council on police vehicles from Moberly Motor Company, he requested permission to purchase a 2019 Dodge Durango Pursuit with 3,787 miles with light package, purchase price \$29,500.00 plus sales fee and shipping witch is less than the cost of a new Ford Explorer. This request is due to an order that was placed by Moberly Motor Company to Ford, but due to a reduced production run at the factory, Ford did not accept the order.

The following original liquor application was submitted for approval: Anna Haney, Shady Tuesday's Bar & Grill, 400/402 W. Reed Street (liquor by the drink and Sunday sales). A motion was made by Kyser and seconded by Brubaker to grant the license subject to investigation. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Members from the news media present were: Bob Ehle, KWIX/KRES Radio Station, Erik Cliburn, Moberly Monitor-Index.

A motion was made by Davis and seconded by Kyser to adjourn to a work session. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Work Session

The following was discussed at the work session:

Consent and Agreement between Orscheln Management Company and the City of Moberly for Temporary Access.

Discussion of estimates on the Fennel, Pro Auto and JT Cross buildings clean up.

Presentation from Public Utilities on Bond Issue.

March 10, 2020
City of Moberly, Missouri Council Minutes

Council met in special session at 6:00 p.m. at the Moberly Municipal Building, large conference room, 204 N. Clark Street, Moberly, Missouri with Mayor Jeffrey presiding.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons and Cole Davis. Absent: Austin Kyser (entered the meeting at approximately 6.52 p.m.).

A motion was made by Brubaker and seconded by Kimmons to approve the agenda. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. Absent: Kyser.

Members from the news media present were: Erik Cliburn, Moberly Monitor-Index.

A motion was made by Brubaker and seconded by Kimmons to adjourn to a work session, joint meeting with Parks and Recreation Board and staff. Ayes: Jeffrey, Brubaker, Kimmons and Davis. Nays: none. Absent: Kyser.

Work Session

The following was discussed at the work session: Solar Pavilion, Auditorium Projects, Depot Park Projects, Heritage Hills Golf Course, all attending thanked each other in joint efforts of working together. It was the consensus of all to continue joint meetings especially in areas of mutual concern where cooperation will benefit Moberly citizens, the City of Moberly and the Moberly Parks and Recreation Board and Department.

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: City Manager
 Date: March 16, 2020

Agenda Item: Communication from the Moberly Crossing Community Improvement District of the Fiscal Year 2020-2021 Proposed Budget.

Summary: The attached Moberly Crossing Improvement District proposed budget is for the City Council to review

Recommended

Action: Information only

Fund Name: N/A

Account Number: N/A

Available Budget \$: \$0

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Davis	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other _____		Passed	Failed

**MOBERLY CROSSINGS
COMMUNITY IMPROVEMENT DISTRICT
BUDGET MESSAGE FOR
FISCAL YEAR 2020-2021 PROPOSED BUDGET**

The Board of Directors of the Moberly Crossings Community Improvement District (the “District”) has the following budget message for the fiscal year 2020-2021:

1. The District has imposed a CID sales tax at a rate of 1% (the “CID Sales Tax”), in accordance with Section 67.1545 of the Revised Statutes of Missouri, as amended.
2. The Board of Directors of the District hereby adopts the District’s annual budget for the fiscal year beginning on July 1, 2020, and ending on June 30, 2021, a copy of which is attached.
3. The amounts set forth on the Budget are hereby appropriated for the fiscal year beginning on July 1, 2020, and ending on June 30, 2021.
4. The expenditures appropriated do not exceed the amount of revenues anticipated plus initial fund balances.
5. The Board of Directors of the District hereby adopts the attached Revised 2018-2019 Budget for the fiscal year beginning on July 1, 2019, and ending on June 30, 2020.

**MOBERLY CROSSINGS COMMUNITY
IMPROVEMENT DISTRICT
2020-2021 PROPOSED ANNUAL BUDGET**

Income, Revenues:

	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Original Budget</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2019-20 Revised Budget</u>	<u>FY 2020-21 Budget</u>
1% CID Sales/Use Tax Receipts	31,165.30	25,000	25,000.00	26,000.00	26,000.00
Interest Earnings	60.50	25.00	35.00	35.00	35.00
Total Revenue	31,225.80	25,025.00	25,035.00	26,035.00	26,035.00

Expenditures:

	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Original Budget</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2019-20 Revised Budget</u>	<u>FY 2020-21 Budget</u>
Administrative Expenses					
Legal and Accounting Fees	6,043.50	1,500.00	1,500.00	2,500.00	2,000.00
Insurance Premium	1,280.00	-0-	1,500.00	1,500.00	1,500.00
Total Admin. Expenses	7,323.50	1,500.00	3,000.00	4,000.00	3,500.00
Principal and Interest Payment					
Principal and Interest Payment	21,391.41	24,000.00	24,000.00	28,000.00	28,000.00
Total All Expenditures	28,714.91	25,500.00	27,000.00	32,000.00	31,500.00

Other Financing Sources:

	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Original Budget</u>	<u>FY 2019-20 Estimated</u>	<u>FY 2019-20 Revised Budget</u>	<u>FY 2020-21 Budget</u>
Fund Balance at Beginning of Fiscal Year – All Funds	21,809.56	20,000.00	20,000.00	29,000.00	20,000.00

Ending Fund Balance:

	<u>FY 2018-19 Actual</u>	<u>FY 2018-19 Original Budget</u>	<u>FY 2018-19 Estimated</u>	<u>FY 2018-19 Revised Budget</u>	<u>FY 2019-20 Budget</u>
	29,143.95	20,000.00	20,000.00	32,000.00	20,000.00

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: City Manager
 Date: March 16, 2020

Agenda Item: Communication from the Downtown Community Improvement District of the Fiscal Year 2020-2021 Proposed Budget.

Summary: The Downtown CID’s budget must be sent to the municipality in accordance with section 67.1471.2 RSMo., by Monday, April 2, 2020. This budget is for information only and will be adopted prior to June 30th, 2020

Recommended

Action: Information only

Fund Name: N/A

Account Number: N/A

Available Budget \$: \$0

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney’s Report	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Davis	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other _____		Passed	Failed

CITY OF MOBERLY
FISCAL YEAR 2020-2021 BUDGET WORKSHEET

Created:
Revised:
Revision #

3/13/2020
NA
Original

		2019-2020 Budget	2019-2020 Actual @ 2/28/2020	2019-2020 Estimated Total	2020-2021 Requested	2020-2021 Revised	Comment
911 - DOWNTOWN MOBERLY COMMUNITY IMPROVEMENT DISTRICT SALES TAX FUND							
REVENUES							
TAXES							
911.000.4100	Sales Tax	50,000.00	36,531.61	54,797.42	55,000.00	55,000.00	
911.000.4115	Use Tax	500.00	314.37	471.56	1,000.00	1,000.00	
TAXES TOTAL		50,500.00	36,845.98	55,268.97	56,000.00	56,000.00	
TRANSFERS							
911.000.4600	Transfer From General Fund	11,310.00	0.00	0.00	0.00	0.00	
TRANSFERS TOTAL		11,310.00	0.00	0.00	0.00	0.00	
MISCELLANEOUS							
911.000.4901	Interest Income	950.00	4.80	7.20	500.00	500.00	
MISCELLANEOUS TOTAL		950.00	4.80	7.20	500.00	500.00	
TOTAL REVENUES		62,760.00	36,850.78	55,276.17	56,500.00	56,500.00	
EXPENSES							
SUPPLIES							
911.000.5212	Advertising	7,500.00	672.15	1,008.23	7,200.00	7,200.00	
SUPPLIES TOTAL		7,500.00	672.15	1,008.23	7,200.00	7,200.00	
CONTRACTUAL SERVICES							
911.000.5406	Contracted Services	20,000.00	19,252.08	28,878.12	34,000.00	34,000.00	
911.000.5411	Administrative Fees	0.00	0.00	0.00	0.00	0.00	
911.000.5420	Special Event Grants	10,000.00	0.00	0.00	7,500.00	7,500.00	
CONTRACTUAL SERVICES TOTAL		30,000.00	19,252.08	28,878.12	41,500.00	41,500.00	
LEGAL							
911.000.5700	Legal Fees	5,000.00	2,205.50	3,308.25	5,000.00	5,000.00	
LEGAL TOTAL		5,000.00	2,205.50	3,308.25	5,000.00	5,000.00	
MISCELLANEOUS							
911.000.5802	Insurance & Bonds	1,260.00	1,280.00	1,920.00	1,300.00	1,300.00	MOPERM
911.000.5806	Miscellaneous	5,000.00	761.07	1,141.61	1,000.00	1,000.00	1% County Collector fee
TRANSFERS TOTAL		6,260.00	2,041.07	3,061.61	2,300.00	2,300.00	
TOTAL EXPENSES		48,760.00	24,170.80	36,256.20	56,000.00	56,000.00	
NET REVENUE / EXPENSES		14,000.00	12,679.98	19,019.97	500.00	500.00	

CITY OF MOBERLY
FISCAL YEAR 2020-2021 BUDGET WORKSHEET

Created:
Revised:
Revision #

3/13/2020
NA
Original

		2019-2020 Budget	2019-2020 Actual @ 2/28/2020	2019-2020 Estimated Total	2020-2021 Requested	2020-2021 Revised	Comment
912 - DOWNTOWN MOBERLY COMMUNITY IMPROVEMENT DISTRICT PROPERTY TAX FUND							
REVENUES							
TAXES							
912.000.4101	Real Estate Tax	230,000.00	172,005.65	258,008.48	190,000.00	190,000.00	
912.000.4102	Delinquent Real Estate Taxes	0.00	2,731.97	4,097.96	0.00	0.00	
912.000.4105	Interest On Delinquent Taxes	0.00	1,984.83	2,977.25	0.00	0.00	
TAXES TOTAL		230,000.00	176,722.45	265,083.68	190,000.00	190,000.00	
MISCELLANEOUS							
912.000.4901	Interest Income	350.00	1,328.36	1,992.54	500.00	500.00	
912.000.4909	CID Reimbursements	50,000.00	0.00	0.00	80,500.00	80,500.00	From public utilities
MISCELLANEOUS TOTAL		50,350.00	1,328.36	1,992.54	81,000.00	81,000.00	
TOTAL REVENUES		280,350.00	178,050.81	267,076.22	271,000.00	271,000.00	
EXPENSES							
CONTRACTUAL SERVICES							
912.000.5406	Contracted Services	18,850.00	11,265.50	16,898.25	25,000.00	25,000.00	Public infrastructure improvements
912.000.5419	Property Improvement Incentives	80,000.00	25,424.84	38,137.26	20,000.00	20,000.00	Façades, windows, brickwork, signs
912.000.5421	Economic Development Incentives	80,000.00	0.00	0.00	45,000.00	45,000.00	EDC administration, rental subsidies, Pitch Pool program, sales tax rebates on building materials, property tax rebates
CONTRACTUAL SERVICES TOTAL		178,850.00	36,690.34	55,035.51	90,000.00	90,000.00	
CAPITAL OUTLAY							
912.000.5500	Principal & Interest	150,000.00	0.00	0.00	149,500.00	149,500.00	\$115K NID payment, \$34.5K parking garage
912.000.5502	Capital Improvement Plan	0.00	0.00	0.00	20,000.00	20,000.00	
CAPITAL OUTLAY TOTAL		150,000.00	0.00	0.00	169,500.00	169,500.00	
MISCELLANEOUS							
912.000.5806	Miscellaneous	1,500.00	0.00	0.00	10,000.00	10,000.00	
MISCELLANEOUS TOTAL		1,500.00	0.00	0.00	10,000.00	10,000.00	
TOTAL EXPENSES		330,350.00	36,690.34	55,035.51	269,500.00	269,500.00	
NET REVENUE / EXPENSES		(50,000.00)	141,360.47	212,040.71	1,500.00	1,500.00	

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Finance Dept.
 Date: March 16, 2020

Agenda Item: Communication regarding the 9-1-1 Emergency Telephone Fund.

Summary: See attached memo and document

Recommended

Action: Information only

Fund Name: N/A

Account Number: N/A

Available Budget \$: \$0

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		Passed	Failed
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other _____			

MEMORANDUM

To: Moberly City Council; Brian Crane, City Manager
From: Greg Hodge, Director of Finance *GH*
Re: 9-1-1 Emergency Telephone Fund cash infusion
Date: March 13, 2020

In a recent weekly update report, Brian provided information on the failure of the Missouri Department of Revenue to notify telecom companies to begin collecting and remitting Randolph County's new wireless device monthly fee. To reiterate Brian's information, this will have a very significant effect on the cashflow of the 9-1-1 Emergency Telephone Fund. Accordingly, I have prepared a cashflow projection for this fund for the remainder of this fiscal year, a copy of which is attached.

Line 6 of the cashflow projection shows the total revenues. Our revenue budget was set at \$715,600 but I am projecting only \$445,952 in revenue, due primarily to the shortage in the Randolph County Wireless Device Fees line item (line # 3). Expenditures are itemized in lines 7 through 32. Total expenditures on line 32 are projected to run approximately \$35,000 over budget due to General Equipment Maintenance (line #25) and Capital Improvement Plan (line #31) being over budget. Line #25 is a radio maintenance contract that was not budgeted for and line #31 is the new radio equipment for the dispatch center. The combination of the reduced revenues and the excess expenditures results in a \$300,000 loss to the fund. The fund had a cash balance of approximately \$216,000 at 7/1/2019, but the cash balance will be negative at 6/30/2020 as you can see on line #34.

The obvious solution is to borrow money somewhere. Initially I had considered approaching one of the local banks for a short-term loan, but there is interest cost involved there. A better alternative is to obtain the funds from another City fund. General Fund is the obvious choice, but there have been some unbudgeted expenditures made for projects this year which has dropped the cash balance down somewhat. City staff have been advised to reduce General Fund spending to only essential items for the remainder of the fiscal year. If the available cash balance in General Fund recovers enough by fiscal year end, the cash infusion can be made from the General Fund. A second option is to borrow from the Solid Waste Fund (110) with payback made by the General Fund over two fiscal periods if necessary. There is over \$700,000 in the fund with no plans for use in the near future. Infusing \$120,000 into the 9-1-1 Fund brings the projected cash balance @ 6/30/2020 to just over \$36,000, which is not substantial by any means but it will provide us some time to continue working on solutions to the reduction in the County's revenue stream.

This is quite a bit of information to digest, and I will be prepared to speak about it at the 3/16/20 City Council meeting.

**City of Moberly - 9-1-1 Emergency Telephone Fund Cashflow Projection
Fiscal Year 2019-2020**

Line #	Account Number	Account Title	Budget	YTD Balance @ 2/29/2020	Unexpended @ 2/29/2020	Estimated March 2020	Estimated April 2020	Estimated May 2020	Estimated June 2020	Estimated 2019-2020
1	400.000.4113	Moberly Landline Fees	115,000.00	66,055.62	48,944.38	900.00	15,300.00	900.00	900.00	84,055.62
2	400.000.4116	Randolph Cty Landline Fees	70,000.00	81,365.50	(11,365.50)	8,322.90	4,000.00	4,000.00	4,000.00	101,688.40
3	400.000.4117	Rand Cty Wireless Device Fees	275,000.00	0.00	275,000.00	3,768.75	1,800.00	1,800.00	1,800.00	9,168.75
4	400.000.4600	Transfer From General Fund	250,000.00	50,000.00	200,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00
5	400.000.4901	Interest Income	5,600.00	939.32	4,660.68	25.00	25.00	25.00	25.00	1,039.32
6	TOTAL REVENUES		715,600.00	198,360.44	517,239.56	63,016.65	71,125.00	56,725.00	56,725.00	445,952.09
7	400.000.5100	Salaries	249,784.81	145,600.27	104,184.54	18,000.00	18,000.00	18,000.00	18,000.00	217,600.27
8	400.000.5101	FICA	20,507.27	10,559.67	9,947.60	1,377.00	1,377.00	1,377.00	1,377.00	16,067.67
9	400.000.5102	LAGERS	30,834.42	13,819.81	17,014.61	2,000.00	2,000.00	2,000.00	2,000.00	21,819.81
10	400.000.5103	Health Insurance	69,651.35	44,705.31	24,946.04	5,600.00	5,600.00	5,600.00	5,600.00	67,105.31
11	400.000.5104	Liability & Workmen's Comp Ins	20,376.95	19,222.45	1,154.50	0.00	0.00	0.00	0.00	19,222.45
12	400.000.5105	Long Term Disability	1,038.72	400.63	638.09	50.00	50.00	50.00	50.00	600.63
13	400.000.5106	Overtime Salaries	1,500.00	1,090.16	409.84	150.00	150.00	150.00	150.00	1,690.16
14	400.000.5107	Clothing Allowance	3,150.00	0.00	3,150.00	0.00	0.00	0.00	0.00	0.00
15	400.000.5108	Housing Allowance	16,800.00	0.00	16,800.00	0.00	0.00	0.00	0.00	0.00
16	400.000.5200	General Supplies	1,050.00	0.00	1,050.00	0.00	0.00	0.00	0.00	0.00
17	400.000.5204	Laundry, Cleaning, & Janitor S	50	0.00	50.00	0.00	0.00	0.00	0.00	0.00
18	400.000.5206	Uniforms	0	72.00	(72.00)	0.00	0.00	0.00	0.00	72.00
19	400.000.5209	Electricity & Gas	4,500.00	303.82	4,196.18	0.00	0.00	0.00	0.00	303.82
20	400.000.5211	Telephone	72,000.00	55,105.46	16,894.54	7,000.00	7,000.00	7,000.00	7,000.00	83,105.46
21	400.000.5217	Safety & Medical Supplies	235	0.00	235.00	0.00	0.00	0.00	0.00	0.00
22	400.000.5300	Building Maintenance	2,250.00	4,029.45	(1,779.45)	0.00	0.00	0.00	0.00	4,029.45
23	400.000.5306	Office Equipment Maintenance	300	0.00	300.00	0.00	0.00	0.00	0.00	0.00
24	400.000.5307	Radio Maintenance	2,750.00	0.00	2,750.00	0.00	0.00	0.00	0.00	0.00
25	400.000.5311	General Equipment Maintenance	1,500.00	26,488.00	(24,988.00)	0.00	0.00	0.00	0.00	26,488.00
26	400.000.5402	Training Registration	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00
27	400.000.5403	Data Processing	37,400.00	0.00	37,400.00	0.00	0.00	10,000.00	0.00	10,000.00

**City of Moberly - 9-1-1 Emergency Telephone Fund Cashflow Projection
Fiscal Year 2019-2020**

Line #	Account Number	Account Title	Budget	YTD Balance @ 2/29/2020	Unexpended @ 2/29/2020	Estimated March 2020	Estimated April 2020	Estimated May 2020	Estimated June 2020	Estimated 2019-2020
28	400.000.5411	Administrative Fees	32,596.37	18,725.48	13,870.89	9,675.65	1,708.85	2,208.85	3,208.85	35,527.68
29	400.000.5415	Other Professional Services	500	0.00	500.00	0.00	0.00	0.00	0.00	0.00
30	400.000.5421	9-1-1 County Expenses	30,437.86	0.00	30,437.86	0.00	0.00	0.00	30,000.00	30,000.00
31	400.000.5502	Capital Improvement Plan	100,000.00	53,112.50	46,887.50	159,337.50	0.00	0.00	0.00	212,450.00
32	TOTAL EXPENDITURES		701,712.75	393,235.01	308,477.74	203,190.15	35,885.85	46,385.85	67,385.85	746,082.71
33	NET INCOME (LOSS)		13,887.25	(194,874.57)	208,761.82	(140,173.50)	35,239.15	10,339.15	(10,660.85)	(300,130.62)
34	Estimated cash balance			21,308.74		(118,864.76)	(83,625.61)	(73,286.46)	(83,947.31)	
35	Add \$120,000 cash infusion					1,135.24	36,374.39	46,713.54	36,052.69	

City of Moberly City Council Agenda Summary

Agenda Number: _____
Department: Public Works
Date: March 16, 2020

Agenda Item: An Ordinance Changing The Names Of KWIX Road And Pig-N-Bun Road To Shepherd Brothers Boulevard

Summary: This ordinance officially changes the name of KWIX and Pig-N-Bun to where now this single stretch of road will have only one name as it should have. While there was some concern as to it potential confusion with Shepherd Drive, the uniform name of a single road would seem to be a greater benefit.

In addition, the efforts will bring in \$20,000 towards a much-needed sidewalk project that will allow students off-street access to the schools.

Staff recommends the approval.

Recommended

Action: Approve this ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Davis	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____			
		Passed	Failed	

BILL NO: _____

ORDINANCE NO: _____

AN ORDINANCE CHANGING THE NAMES OF KWIX ROAD AND PIG-N-BUN ROAD TO SHEPHERD BROTHERS BOULEVARD.

WHEREAS, on January 21, 2020 this council, by Resolution, declared a change of name was necessary for KWIX Road from Gratz-Brown to S. Morley and Pig-N-Bun Road from S. Morley to S. Williams to Shepherd Brothers Boulevard; and

WHEREAS, said Resolution was published at least one week in the Moberly Monitor-Index; and

WHEREAS, during the four-week period following publication of said Resolution no resident property owner along the line of such streets filed written protest against such proposed change of name.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI TO WIT:

SECTION ONE: Pursuant to Article II of Chapter 36, Section 40 of the Moberly City Code the names of KWIX Road from Gratz-Brown to S. Morley and Pig-N-Bun Road from S. Morley to S. Williams are changed to Shepherd Brothers Boulevard.

SECTION TWO: The City Clerk is hereby directed to file with the County Recorder of Deeds a certified copy of this Ordinance.

SECTION THREE: This ordinance shall take immediate effect upon passage by the City Council.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 16th day of March, 2020.

Presiding Officer at Meeting

ATTEST:

City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Fire Department
 Date: March 16, 2020

Agenda Item: A Resolution Of The City Of Moberly, Missouri, Accepting A Federal Emergency Management Agency Grant Award For The Purchase Of A Siren And Authorizing The City Manager To Execute The Grant Award.

Summary: In February 2020 the Moberly Emergency Management applied for an EMPG mini grant. On February 28, 2020 the City was approved, and then notified on March 9, 2020, of the funding for \$26,000.00 to purchase an outdoor weather alert siren. The siren will replace the existing one at 101 College at MACC.

The current siren is over 35 years old and maintenance and parts will be hard to obtain. The new siren will provide greater coverage and overlap with current the sirens. The new siren will allow the City to further enhance the system in the future.

Recommended

Action: Approve this resolution

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Davis	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, ACCEPTING A FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT AWARD FOR THE PURCHASE OF A SIREN AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT AWARD.

WHEREAS, Fire Chief George Albert on behalf of the Moberly Emergency Management Agency made application to the Missouri State Emergency Management Agency (SEMA) for a Federal Emergency Management Agency (FEMA) grant to purchase a Siren; and

WHEREAS, Chief Albert was notified by SEMA that his grant application was approved and \$26,000.00 was awarded for the purchase of a Siren; and

WHEREAS, FEMA must also approve the award and the City of Moberly is required to execute a Subrecipient Grant Award and return the Award no later than March 30, 2020.

NOW, THEREFORE, BE IT RESOLVED this 16th day of March 2020, by the City of Moberly, Missouri, that the SEMA/FEMA grant award is accepted; and

BE IT FURTHER RESOLVED, that the City Manager of Moberly, Missouri is hereby authorized to execute and submit the Subrecipient Grant Award on behalf of the City and take such other and further actions as may be necessary to successfully obtain the grant funds.

Presiding Officer

DATE: _____

ATTEST: _____
City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Public Utilities
 Date: March 16, 2020

Agenda Item: A Resolution Authorizing The Mayor Of Moberly To Execute A Consent And Agreement Between Orscheln Management Company And The City Of Moberly, Missouri

Summary: The City of Moberly and Orscheln propose the attached agreement regarding repairs to certain sewer lines that requires access to the sewer lines.

Recommended

Action: Approve this resolution

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION AUTHORIZING THE MAYOR OF MOBERLY TO EXECUTE A CONSENT AND AGREEMENT BETWEEN ORSCHELN MANAGEMENT COMPANY AND THE CITY OF MOBERLY, MISSOURI.

WHEREAS, Orscheln Management Company (“Orscheln”) and the City of Moberly, Missouri (“City”) are desirous of either rehabilitating or closing certain sewer laterals and manholes in proximity to 1177 North Morley Street; and

WHEREAS, Orscheln has submitted a memorandum detailing an Orbco Sewer Rehabilitation Plan wherein the process for evaluating, rehabilitating and closing portions of the sewer infrastructure is explained; and

WHEREAS, Orscheln will conduct the process once the City agrees to allow Orscheln access to the city sewer infrastructure; and

WHEREAS, attached hereto is a Consent and Agreement document whereby the City agrees to grant Orscheln access to the city sewer for the evaluation, rehabilitation and closing of portions of the city sewer.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby directs the Mayor of Moberly, Missouri to execute the Consent and Agreement attached hereto and to take such other and further measures which may be necessary to complete the intent of this Resolution.

RESOLVED this 16th day of March, 2020, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

CONSENT AND AGREEMENT

This Agreement (this “**Agreement**”) is made as of this ____ day of March, 2020 (the “**Effective Date**”), by and between Orscheln Management Co., a Delaware company (“**Orscheln**”), and the City of Moberly, Missouri, a city of the third class and Missouri municipal corporation (the “**City**”).

WHEREAS, Orscheln desires to rehabilitate and/or close off certain sewers, sewer mains and sewer lines in proximity to property at 1177 North Morley, Moberly, Missouri (collectively the “**Sewer**”) owned and maintained by the City.

WHEREAS, the City desires to grant temporary access to Orscheln in order to allow Orscheln to close and rehabilitate the Sewer.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties agree as follows:

1. The above recitals are incorporated herein by reference.
2. The City hereby grants Orscheln and its contractors and agents temporary access and right-of-way to certain Sewers for the sole purpose of evaluating and rehabilitating, or if no longer in service, closing such Sewers (“**Sewer Activity**”). Such access shall be in effect during the time of the performance of any construction, work or access required to perform and complete the Sewer Activity.
3. Any such work commenced in furtherance of the Sewer Activity shall be done under Orscheln’s direction and control.
4. Orscheln shall perform Sewer Activity at its sole cost and expense.
5. By their signatures below, the parties hereby agree to bind themselves and their successors or assigns to the terms of this Agreement. The parties acknowledge and agree that fax or PDF signatures on this Agreement shall be given the same effect as original signatures.
6. Orscheln agrees to defend, indemnify, and hold harmless the City, its City Council, officers, agents, and employees from any and all loss, damage, cost, expense, liability, claims, demands, suits, attorneys’ fees and judgments arising directly or indirectly from or in any manner related to the Sewer Activity.
7. This Agreement may be signed in multiple identical counterparts with the same effect as if the signatures thereof and hereto were upon the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date first mentioned above.

Orscheln

City

Orscheln Management Co.

City of Moberly, Missouri,

By: _____
Barbara A. Westhues
Executive Vice President

By: _____
Jerry Jeffrey
Mayor

ATTEST:

D.K. Galloway CMC/MRCC, City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Public Works
 Date: March 16, 2020

Agenda Item: A Resolution Accepting And Approving A Cost Estimate For Rehabilitation Of The Fennel And Pro Auto Buildings
 A Resolution Accepting And Approving A Cost Estimate For Rehabilitation Of The Fennel And Pro Auto Buildings

Summary: I was tasked with getting these cleaned up and salvaging what we could to evaluate for potential renovation, at least to a level for preservation.

Please see attached summary.

Recommended

Action: Approve this resolution.

Fund Name: Structure Demolition

Account Number: 100.005.5418

Available Budget \$: \$40,390.17

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Davis	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other			
		Passed	Failed	

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION ACCEPTING AND APPROVING A COST ESTIMATE FOR REHABILITATION OF THE FENNEL AND PRO AUTO BUILDINGS.

WHEREAS, city staff estimates the cost of rehabilitation of the Fennel Building to be \$140,000.00 and the cost to rehabilitate the Pro Auto Building to be \$70,000.00; and

WHEREAS, city staff will perform the rehabilitation work on each building except roof work which will be approved by council action by contract with separate contractors through the city bid process; and

WHEREAS, none of the contracts will exceed \$75,000 for either building.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby accepts and approves the cost estimate for the rehabilitation of the Fennel and Pro Auto Buildings and authorizes city staff to proceed with each project.

RESOLVED this 16th day of March, 2020, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

Fennel, Pro Auto & JT Cross Resolution

This resolution is approving the anticipated cost for the minimum required improvements to the Fennel and Pro Auto buildings to get them shored up, secured and watertight. As mentioned, Richard Warren and other City staff will be completing most of the work, however there will be individual contracts (which are included in resolution total) for demolition of the roof and removal of the asbestos (Wiederman Construction) and Watkins Roofing in separate contracts for the Fennel Roof and the Pro Auto Roof. We are getting bids from Beaverson roofing, if they are at or below Watkins roofing for an equal product, we will use them for the work.

Wiederman's bid for demo and removal of the asbestos is set at a not to exceed of \$36,146, however if the material come down as easy as anticipated, the cost could be up to \$10K less than that.

Watkins Roofing price would be \$51,150 to install the 20 year warranty membrane roof on the Fennel Building. We are hoping for a slightly better price from Beaverson Roofing.

Watkins Roofing price for the Pro Auto building is \$38,100, again for a 20 year membrane roof.

The remainder of the costs are for the labor and materials to build back the framing, trusses, decking and sheeting in prep for the roof work, replace the garage and walk in doors and repair windows.

The proposed work will have the Pro Auto viable for storage for the Police and Fire department and provide 5,750 sq. ft. of space for a cost of around \$12/sq. ft. The Fennel Building will have nearly 9,000 sq. ft on two levels. This facility would be untouched on the inside and be ready for full renovation.

Staff recommends the approval of these funds to provide needed storage for police and fire, and preserve a key corner historical building in our downtown for future redevelopment.

As discussed, we have some funding on hand, and would need an additional \$115,000 approved to complete the repairs.

BEAVERSON ROOFING SERVICE
Moberly's Roofing Professionals since 1982

3324 Highway EE
Moberly, Mo. 65270
660-263-9320
660-651-9320

BOTH ROOFS
\$60,788.27
- \$34,838.27
PRO AUTO \$25,950

City of Moberly
Roof bid on the Pro Auto building rehab
209 W. Coates St.
Moberly, Mo. 65270

This bid includes all materials and labor to perform the following work:
Over the existing screwed down plywood deck, we will install a white Thermo Plastic Polyolefin (TPO) roof in the following manner:

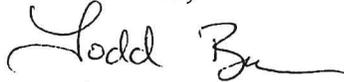
1. The membrane to be installed will be a 60-mil TPO membrane with polyester reinforcing running throughout. A 6' perimeter sheet will be run around all of the edges of the roof and mechanically fastened into place.
2. The field membrane will be the same material. It will be 8' sheets that will be mechanically fastened down to the roof deck, then the seams will be robotically welded.
3. On the North wall, TPO membrane will be run up and over the top of the wall and glued into place. The bottom edge will be robotically welded to the field membrane. Once installed, a metal coping will be manufactured and installed over the top of the wall running down approximately 4" on each side.
4. On the East (front) of the building, we will remove the existing terra cotta wall caps. TPO membrane will be run up and over the top of the wall, glued in place, and the edge terminated with a termination bar. The terra cotta tile will then be reinstalled. An alternative to this would be to make a metal coping identical to that used on the North side.
5. On the South side of the roof where it meets the wall of the Fennel building, we will run the TPO membrane up onto the wall approximately 2', glue it in place, and terminate it at the top with termination bar.
6. On the rear of the building, the membrane will be run over the back edge, covered with a drip edging made to match the coping, screwed in place, and covered with a 6" cover strip.

BEAVERSON ROOFING SERVICE
Moberly's Roofing Professionals since 1982

This roof will be covered with a 20-year warranty from Mule-Hide Products Company Inc. All warranty information is available at

The total cost for Beaverson Roofing Service to perform all of the work specified above, including all warranty fees to be paid to Mule-Hide Products Company Inc. would be Twenty-Five Thousand Nine Hundred Fifty dollars (\$25,950.00)

Thank You,

A handwritten signature in cursive script that reads "Todd Beaverson". The signature is written in black ink and is positioned above the printed name.

Todd Beaverson

City of Moberly City Council Agenda Summary

Agenda Number: _____

Department: City Manager

Date: March 16, 2020

Agenda Item: A Resolution Calling For A Public Hearing To Consider The Approval Of A Plan For An Industrial Development Project In The City Of Moberly, Missouri; Directing Notice Of Such Project To Be Delivered To All Taxing Entities Affected By Such Project; And Ratifying All Prior Actions In Furtherance Thereof.

Summary: As required by Chapter 100 of the Revised Statutes of Missouri, as amended (“Chapter 100”), prior to the approval of a project for industrial development and the issuance of Chapter 100 Bonds, the municipal governing body must approve a plan for industrial development and give notice to affected taxing jurisdictions. The notice must include the plan information, state the date on which the governing body will first consider approval of the plan, and invite such taxing jurisdictions to submit comments to the governing body which comments shall be fairly and duly considered.

Accordingly, the City Council will first consider a Plan for Industrial Development Project and Costs/Benefits Analysis dated February 27, 2020 prepared in accordance with Chapter 100 for the Plumrose USA Manufacturing Facility Project at the regular meeting of April 6, 2020 and this resolution formally sets the date for such consideration, calls for a public hearing on the Plan, directs the giving of notice required by section 100.059 of the Revised Statutes of Missouri, as amended, and ratifies and confirms all prior acts in furtherance of the giving of such notice.

Recommended

Action: Approve this resolution

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Davis	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION CALLING FOR A PUBLIC HEARING TO CONSIDER THE APPROVAL OF A PLAN FOR AN INDUSTRIAL DEVELOPMENT PROJECT IN THE CITY OF MOBERLY, MISSOURI; DIRECTING NOTICE OF SUCH PROJECT TO BE DELIVERED TO ALL TAXING ENTITIES AFFECTED BY SUCH PROJECT; AND RATIFYING ALL PRIOR ACTIONS IN FURTHERANCE THEREOF.

WHEREAS, the Council (the “**Council**”) of the City of Moberly, Missouri (the “**City**”) pursuant to the provisions and requirements of §§100.010 through 100.200 of the Revised Statutes of Missouri, as amended (the “**Act**”) desires to consider a certain plan for a proposed project for industrial development entitled “City of Moberly, Missouri (Plumrose USA Manufacturing Facility Project) Plan for Industrial Development Project and Costs/Benefits Analysis” (the “**Plan**”) dated February 27, 2020 which is incorporated by reference in this Resolution in its entirety as if set forth herein; and

WHEREAS, the Plan calls for the undertaking of an “industrial development project” (as such term is defined in the Act) by the City and Plumrose USA, Inc., a Delaware corporation duly authorized to do business in Missouri (the “**Company**”), all as further described in the Plan (the “**Project**”); and

WHEREAS, the Project and the Plan contemplate issuance of revenue bonds for certain property located in the City (the “**Bonds**”) and, pursuant §100.059 of the Act, the Council desires to conduct a public hearing on the Plan and Project and to provide notice of the Project and the contents of the Plan to all taxing entities in Randolph County, Missouri affected by the Project and the Plan (each a “**Taxing Entity**”).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOBERLY, MISSOURI, as follows, to wit:

SECTION 1. The preambles to this Resolution are hereby incorporated by reference in this Resolution.

SECTION 2. The Council shall hold a public hearing regarding the Project and the Plan (the “**Hearing**”) on Monday, April 6, 2020 at 6:00 p.m., or at such other later date and time as may be determined by the Council, at the Moberly City Hall, 101 W. Reed, Moberly, Missouri 65270.

SECTION 3. Immediately following conclusion of the Hearing, the Council intends to consider for the first time the approval of the Plan.

SECTION 4. Pursuant to §100.059 of the Act, each Taxing Entity shall be and is hereby invited to submit comments to the Council, and such comments shall be fairly and duly considered.

SECTION 5. The City Clerk is hereby authorized and directed to provide notice of the Hearing and the Plan and Project by providing a copy of this Resolution and a copy of the Plan containing the information required in §100.050 of the Act, and a notice in substantially the form attached as

Exhibit A to and incorporated by reference in this Resolution (the “**Notice**”) to each Taxing Entity not less than Twenty (20) days before the Council’s consideration of approval of the Plan for the Project at the Hearing, pursuant to §100.059 of the Act.

SECTION 6. Any and all prior actions of the City Manager, the City Clerk, and Bond Counsel for the Bonds taken in furtherance of the giving of notice as required by §100.059 of the Act are hereby acknowledged, ratified, confirmed, and approved. The officials, officers, staff, and consultants of and to the City, including, without limitation, the Mayor, the City Manager, the City Clerk, and Bond Counsel for the Bonds are hereby further authorized to take such actions as any of them may deem necessary or advisable to carry out and perform the purposes of this Resolution, and the execution, taking or approval of such action by such officials or any of them shall be conclusive evidence of such necessity or advisability.

SECTION 7. The sections, sentences, phrases and words contained in this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Council would have adopted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

SECTION 8. This Resolution shall take effect and be in force from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri on this 16th day of March, 2020.

Presiding Officer at Meeting

ATTEST:

Diane Kay Galloway, CMC/MRCC, City Clerk

EXHIBIT A

Form of Notice of Hearing

By Certified Mail, Return Receipt Requested

Addressees

Re: Notice of Industrial Development Project
and Public Hearing

Ladies and Gentlemen:

The City Council of the City of Moberly, Missouri (the “City”) will hold a public hearing on Monday, April 6, 2020, at 6:00 p.m. at the Moberly City Hall, 101 W. Reed, Moberly, Missouri 65270 (the “Hearing”), regarding a proposed industrial development project to be undertaken (the “Project”) pursuant to the provisions and requirements of § 100.010 through § 100.200 of the Revised Statutes of Missouri, as amended (the “Act”). The Project will be undertaken by the City and Plumrose USA, Inc., a Delaware corporation duly authorized to conduct business in Missouri and is further described in the attached Industrial Development Plan and Costs/Benefits Analysis (the “Plan”). The City Council will consider the Project and the Plan for approval for the first time immediately following the Hearing on April 6.

This notice of the Project and the attached Plan are being furnished to you pursuant to §100.059 of the Act as an affected taxing entity within Randolph County, Missouri, and you are hereby invited to submit comments to the City Council. All such comments shall be fairly and duly considered.

Any inquiries prior to the Hearing may be addressed to Brian Crane, City Manager, who may be reached by mail at 101 West Reed Street, Moberly, Missouri 65270, or by telephone at (660) 269-8705 x2063; or Michael Bugalski, President of the Moberly Area Economic Development Corporation, who may be reached by mail at 115 North Williams Street, Moberly, Missouri 65270 or by telephone (660) 263-8811.

Sincerely,

D.K. Galloway, CMC/MRCC,
City Clerk, City of Moberly

Encl.

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: City Manager
 Date: March 16, 2020

Agenda Item: Resolution Approving The Commitment Of Local Match For Economic Development Administration Grant Application In The Amount Of \$1,500,000.

Summary: The grant application for the parking structure is in the process. The match from the is \$1,500,000. This is coming from the CID. This grant will potentially pay \$5,500,000 for a 125-car parking structure and stormwater detention basin and the city kicks in \$1,500,000 which was the amount we committed to Mashburn in the development agreement

Recommended

Action: Approve this resolution

Fund Name: Downtown CID Principal and Interest Fund

Account Number: 912-000-5500

Available Budget \$: \$150,000.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

RESOLUTION APPROVING THE COMMITMENT OF LOCAL MATCH FOR ECONOMIC DEVELOPMENT ADMINISTRATION GRANT APPLICATION IN THE AMOUNT OF \$1,500,000.

WHEREAS, the Economic Development Administration has grants funds available that provide regions with comprehensive and flexible resources to address a wide variety of local economic development needs, and

WHEREAS, these grants funds are designed to leverage existing assets and support implementation of local economic development strategies to advance economic prosperity, and

WHEREAS, the City of Moberly is supportive of the application to the downtown infrastructure improvement project,

WHEREAS, the project is consistent with the regional Comprehensive Economic Development Strategy and local development priorities, and

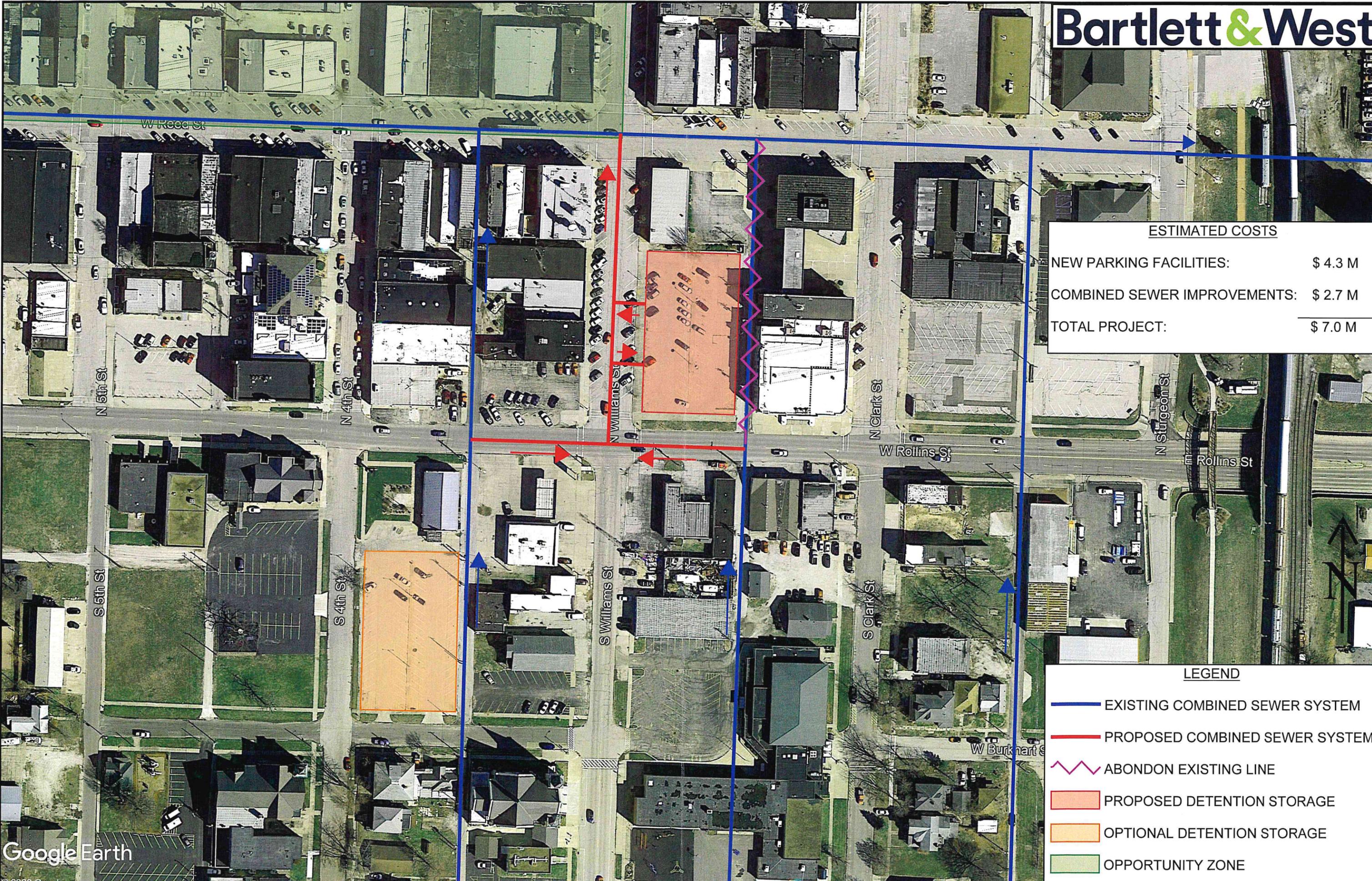
WHEREAS, the City is prepared to execute said project in a timely manner upon approval of the application by the Economic Development Administration,

NOW, THEREFORE, it is resolved by the City of Moberly, \$1,500,000 is available as unencumbered funds for the local match of said EDA grant application.

Dated this ____ day of _____, 2020

Mayor Jerry Jeffrey

City Clerk



ESTIMATED COSTS

NEW PARKING FACILITIES:	\$ 4.3 M
COMBINED SEWER IMPROVEMENTS:	\$ 2.7 M
TOTAL PROJECT:	\$ 7.0 M

LEGEND

	EXISTING COMBINED SEWER SYSTEM
	PROPOSED COMBINED SEWER SYSTEM
	ABONDON EXISTING LINE
	PROPOSED DETENTION STORAGE
	OPTIONAL DETENTION STORAGE
	OPPORTUNITY ZONE

City of Moberly

City Council Agenda Summary

Agenda Number: _____
 Department: City Clerk
 Date: March 16, 2020

Agenda Item: A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Summary: Appropriation Resolution.

Recommended

Action: Please approve this Resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Role Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Jeffrey	___	___
___ Correspondence	<u>x</u> Proposed Resolution			
___ Bid Tabulation	___ Attorney's Report	Council Member		
___ P/C Recommendation	___ Petition	M___ S___ Brubaker	___	___
___ P/C Minutes	___ Contract	M___ S___ Kimmons	___	___
___ Application	___ Budget Amendment	M___ S___ Davis	___	___
___ Citizen	___ Legal Notice	M___ S___ Kyser	___	___
___ Consultant Report	___ Other _____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$261,265.57.

WHEREAS, the funds are to be disbursed as follows;

- SECTION 1: There is hereby appropriated out of the **General Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$102,011.37.**
- SECTION 2: There is hereby appropriated out of the **Payroll Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$4,095.63.**
- SECTION 3: There is hereby appropriated out of the **Solid Waste Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$62,511.59.**
- SECTION 4: There is hereby appropriated out of the **Parks and Recreation Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$16,031.59.**
- SECTION 5: There is hereby appropriated out of the **Airport Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$340.94.**
- SECTION 6: There is hereby appropriated out of the **Utilities OP & Maintenance Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$26,712.88.**
- SECTION 7: There is hereby appropriated out of the **Capital Improvement Trust Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$26,106.24.**
- SECTION 8: There is hereby appropriated out of the **Emergency Telephone Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$7,788.52.**
- SECTION 9: There is hereby appropriated out of the **Street Improvement Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$6,656.81.**
- SECTION 10: There is hereby appropriated out of the **Downtown CID Sales Tax Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$4,000.00.**
- SECTION 11: There is hereby appropriated out of the **Downtown CID Property Tax Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due March 16, 2020 in the amount of **\$5,010.00.**

NOW, THEREFORE, the Moberly City Council authorizes these expenditures.

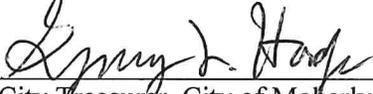
RESOLVED this 16th day of March 2020 by the Council of the City of Moberly, Missouri.

ATTEST:

Presiding Officer

City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated in the several funds covered by this resolution to meet the requirements of this resolution.



City Treasurer, City of Moberly, Missouri

**EXPENSES PAID MARCH 3, 2020 - MARCH 13, 2019 FOR THE
FOLLOWING FUNDS ARE TO BE INCLUDED WITH THE
MARCH 16, 2020 APPROPRIATION RESOLUTION TOTAL.**

General Fund	\$	102,011.37
Payroll Fund	\$	4,095.63
Solid Waste Fund	\$	62,511.59
Parks and Recreation Fund	\$	16,031.59
Airport Fund	\$	340.94
Utilities OP & Maintenance Fund	\$	26,712.88
Capital Improvement Trust Fund	\$	26,106.24
Emergency Telephone Fund	\$	7,788.52
Street Improvement Fund	\$	6,656.81
Downtown CID Sales Tax Fund	\$	4,000.00
Downtown CID Property Tax Fund	\$	5,010.00

Total **\$ 261,265.57**

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated to cover the above funds.



City Treasurer, City of Moberly, Missouri

3/13/2020

Date

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
24 DISBURSEMENTS										
		82757	3/05/2020	3	AFLAC GROUP INSURANCE	2,680.63				
		82758	3/05/2020	2646	VALIC	992.00				
		82759	3/09/2020	1565	MACON ELECTRIC COOP	40.46				
		82760	3/09/2020	1954	MOBERLY MOTOR COMPANY	701.00				
		82761	3/09/2020	5298	ZAMKUS AND ASSOCIATES LLC	1,000.00				
*		82762	Thru	82769						
		82770	3/12/2020	2011	4TH STREET THEATRE	5,000.00				
		82771	3/12/2020	3055	ADVANCED DISPOSAL - MACON	62,064.02				
		82772	3/12/2020	4693	ADVANCED TURF SOLUTIONS	3,302.00				
		82773	3/12/2020	5459	ALLIANCE MEMBER SERVICES	1,250.00				
		82774	3/12/2020	30	ARTDEP+BENTON	1,344.79				
		82775	3/12/2020	17	AT&T 5001	5,141.86				
		82776	3/12/2020	4504	AT&T 5011	616.07				
		82777	3/12/2020	3808	ATCO INTERNATIONAL	480.00				
		82778	3/12/2020	15	AUSTIN COFFEE SERVICE	170.21				
		82779	3/12/2020	16	AUTOZONE INC	25.84				
		82780	3/12/2020	3625	BARR ENGINEERING COMPANY	3,919.35				
		82781	3/12/2020	35	BOGIE PUMP INC	24.96				
		82782	3/12/2020	5057	BOONE ANTHONY G.	2,640.27				
		82783	3/12/2020	2885	BOTKINS TRUCKING LLC	1,906.18				
		82784	3/12/2020	2975	BRENNTAG MID SOUTH INC	2,197.83				
		82785	3/12/2020	191	BROWNFIELD OIL CO INC	140.00				
		82786	3/12/2020	424	BUTLER SUPPLY INC	898.76				
		82787	3/12/2020	591	CASON BUILDING MAINTENANCE INC	2,063.70				
		82788	3/12/2020	598	CHARITON VALLEY COMMUNICATIONS	168.98				
		82789	3/12/2020	1301	CINTAS CORPORATION	74.43				
		82790	3/12/2020	3137	CINTAS CORPORATION #379	494.48				
		82791	3/12/2020	460	COLUMBIA DAILY TRIBUNE	265.62				
		82792	3/12/2020	1110	CONTROLLED AIRE LLC	285.00				
		82793	3/12/2020	2645	CORE & MAIN LP	2,846.66				
		82794	3/12/2020	870	COUNTRY FLORAL AND GIFTS	102.00				
		82795	3/12/2020	2913	CULLIGAN WATER CONDITIONING	39.78				
		82796	3/12/2020	389	DETECTION INSTRUMENTS CORPORAT	1,885.16				
		82797	3/12/2020	5987	DIVE RESCUE INTERNATIONAL	4,800.00				
		82798	3/12/2020	3571	DMZ ENTERPRISE INC	361.00				
		82799	3/12/2020	2939	EMERGENCY MEDICAL PRODUCTS INC	466.68				
		82800	3/12/2020	695	ENGINEERING SURVEYS & SERVICES	1,549.90				
		82801	3/12/2020	3750	ENVIRONMENTAL SYSTEMS RESEARCH	1,667.00				
		82802	3/12/2020	3103	FASTENAL COMPANY	767.77				
		82803	3/12/2020	2839	FUSION TECHNOLOGY LLC	978.27				
		82804	3/12/2020	704	GALLS LLC	357.05				
		82805	3/12/2020	5883	GREATLIFE KANSAS CITY LLC	1,020.00				
		82806	3/12/2020	62	HILLYARD - COLUMBIA	250.58				
		82807	3/12/2020	5721	HOWE COMPANY LLC	1,300.00				
		82808	3/12/2020	5763	HULTZ RACHEL	39.03				
		82809	3/12/2020	5993	HUTCHINSON COMMUNITY COLL	1,205.00				
		82810	3/12/2020	759	HUTCHINSON SALT COMPANY	4,387.81				
		82811	3/12/2020	763	SUMNER ONE	177.17				
		82812	3/12/2020	5591	INOVATIA LABORATORIES LLC	361.75				
		82813	3/12/2020	2812	JACOBS ENGINEERING	3,760.00				
		82814	3/12/2020	5988	JEFFRIES TIMOTHY, CPA, PC	150.00				

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
82815	3/12/2020	5965	KIM HOSKINS ENVIRONMENTAL	7,350.00				
82816	3/12/2020	89	KINDER DAVID	965.00				
82817	3/12/2020	2964	LEES LAWN CARE & EQUIPMENT LLC	73.95				
82818	3/12/2020	1381	LEON UNIFORM COMPANY	419.00				
82819	3/12/2020	3015	LOWE'S HOME CENTERS, LLC	132.79				
82820	3/12/2020	2136	MABCA	300.00				
82821	3/12/2020	4718	MACON COUNTY HEALTH DEPARTMENT	125.00				
82822	3/12/2020	679	MARTECK	40.00				
82823	3/12/2020	1639	MATTOX ADVERTISING CO	254.00				
82824	3/12/2020	1694	MFA INCORPORATED	114.80				
82825	3/12/2020	5433	MGB INVESTMENTS LLC	10.00				
82826	3/12/2020	260	MIDLAND GIS SOLUTIONS	240.00				
82827	3/12/2020	2816	MIRACLE RECREATION EQUIPMENT	2,600.80				
82828	3/12/2020	2889	MISSOURI DEPART OF CORRECT	1,132.50				
82829	3/12/2020	5992	MO DEPT NATURAL RESOURCES	48.00				
82830	3/12/2020	3041	MO ONE CALL SYSTEM INC	205.00				
82831	3/12/2020	1770	MO VOCATIONAL ENTERPRISES	135.00				
82832	3/12/2020	2740	MOBERLY AREA CHAMBER OF COMMER	4,040.00				
82833	3/12/2020	1921	MOBERLY LUMBER INC	490.78				
82834	3/12/2020	1954	MOBERLY MOTOR COMPANY	4.39				
82835	3/12/2020	1954	MOBERLY MOTOR COMPANY	29,449.95				
82836	3/12/2020	1036	MUNICIPAL CODE CORPORATION	950.00				
82837	3/12/2020	1604	NAPA AUTO PARTS OF MOBERLY	.00				VOID:
82838	3/12/2020	1604	NAPA AUTO PARTS OF MOBERLY	.00				VOID:
82839	3/12/2020	1604	NAPA AUTO PARTS OF MOBERLY	1,966.23				
82840	3/12/2020	3030	NATIONAL FIRE PROTECTION ASSOC	315.00				
82841	3/12/2020	3079	NEWMAN COMLEY & RUTH PC	300.00				
82842	3/12/2020	2299	O'REILLY AUTOMOTIVE STORES INC	.00				VOID:
82843	3/12/2020	2299	O'REILLY AUTOMOTIVE STORES INC	619.44				
82844	3/12/2020	2596	PLUMB SUPPLY COMPANY	59.41				
82845	3/12/2020	3090	POEPPING STONE BACH	1,386.00				
82846	3/12/2020	5718	POMP'S TIRE SERVICE	701.20				
82847	3/12/2020	5829	Q SECURITY SOLUTIONS	198.00				
82848	3/12/2020	1716	QUADIENT LEASING USA, INC	314.79				
82849	3/12/2020	4924	R P LUMBER COMPANY INC	6,728.87				
82850	3/12/2020	415	RANDOLPH AREA YMCA	1,295.00				
82851	3/12/2020	5656	RICHARD CAPLAN & ASSOCIATES	1,550.00				
82852	3/12/2020	5989	ROSS FENCING & SALES, LLC	146.44				
82853	3/12/2020	2052	SAFETY FIRE PRODUCTS LLC	739.00				
82854	3/12/2020	3014	SAM'S CLUB	471.88				
82855	3/12/2020	280	SCHIPPERS INTERNATIONAL TRUCK	753.37				
82856	3/12/2020	2610	BRENDLINGER ENTERPRISES INC	1,977.22				
82857	3/12/2020	5639	SOCKET	.00				VOID:
82858	3/12/2020	5639	SOCKET	2,407.50				
82859	3/12/2020	5700	STAPLES	544.17				
82860	3/12/2020	5990	SUGAR CREEK VETERINARY SE	61.00				
82861	3/12/2020	488	SUPERIOR ADVENTURE CENTER	1,055.82				
82862	3/12/2020	3958	SYN-TECH SYSTEMS, INC	1,175.00				
82863	3/12/2020	5991	THE AUSTIN COMPANY	4,766.00				
82864	3/12/2020	2640	THOMAS HILL PUBLIC WATER SUPPL	102.91				
82865	3/12/2020	642	TOWN & COUNTRY ABSTRACT CO	2,250.00				
82866	3/12/2020	5960	TRAVELSTORYSGPS,LLC	10,360.00				
82867	3/12/2020	5469	TRK SPECIALTIES LLC	99.00				

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
82868	3/12/2020	2644	USA BLUE BOOK	273.09				
82869	3/12/2020	5575	USI INSURANCE SERVICE LLC	6,250.00				
82870	3/12/2020	2921	UTILITY SERVICE CO INC	17,040.89				
82871	3/12/2020	5800	VERIZON CONNECT NWF INC	21.95				
82872	3/12/2020	2652	WATER & SEWER SUPPLY INC	129.39				
82873	3/12/2020	2656	WESTLAKE HARDWARE	.00			VOID:	
82874	3/12/2020	2656	WESTLAKE HARDWARE	.00			VOID:	
82875	3/12/2020	2656	WESTLAKE HARDWARE	611.27				
82876	3/12/2020	2772	WIRELESS USA	487.85				
82877	3/12/2020	5294	ZURCHER TIRE INC	408.00				
82878	3/13/2020	2956	GREEN HILLS VET CLINIC LLC	100.00				
*20190770								
20190771	3/06/2020	5783	BANKCARD SERVICES	16,157.87		E-PAY		

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	261,265.57
CLEARED	.00

BANK 24 TOTAL	261,265.57
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL FUND	102,011.37	102,011.37	.00	.00
105 PAYROLL FUND	4,095.63	4,095.63	.00	.00
110 SOLID WASTE FUND	62,511.59	62,511.59	.00	.00
115 PARKS & RECREATION FUND	16,031.59	16,031.59	.00	.00
120 AIRPORT FUND	340.94	340.94	.00	.00
301 UTILITIES OP & MAINT	26,712.88	26,712.88	.00	.00
304 CAPITAL IMPROVEMENT TRUST	26,106.24	26,106.24	.00	.00
400 EMERGENCY TELEPHONE FUND	7,788.52	7,788.52	.00	.00
601 STREET IMPROVEMENT FUND	6,656.81	6,656.81	.00	.00
911 DOWNTOWN CID SALES TAX	4,000.00	4,000.00	.00	.00
912 DOWNTOWN CID PROP TAX	5,010.00	5,010.00	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

BANK# BANK NAME
CHECK# DESCRIPTION

24 DISBURSEMENTS

82757 Thru 82761 Accounts Payable Checks
82762 Thru 82769 Utility Billing Checks
82770 Thru 82878 Accounts Payable Checks

20190771 Accounts Payable E-Pay

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: City Manager
 Date: March 16, 2020

Agenda Item: Department Head Monthly Reports

Summary: Attached is Community Development Monthly Report/Public Works Monthly, Finance Department Monthly Report, Parks and Rec. Monthly Report, Police Department Monthly Report, Fire Department Monthly Report, Public Utility Monthly Report, Moberly Area Economic Development, Moberly Chamber of Commerce.

These are for you to review on the activity that each Department has accomplished for the Month February.

Recommended

Action: Just for your review

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

COMMUNITY DEVELOPMENT/PUBLIC WORKS MONTHLY REPORT

February 2020

A. PROJECTS

Community Development

CCCB Housing RFP – City Staff our housing consultant Rich Caplan have been working with CCCB in regards to some undeveloped acreage that they own immediately North of their campus. They are wanting to sell the property, but want to see an organized residential development occur on the property. Working with CCCB to better understand what they are willing to do to make this occur through potentially partnering with the developer on possible services to financing some of the land costs, Caplan & Staff developed and RFP that will be sent out to area developers by CCCB requesting proposals for the residential development of this property. This should go out later in March.

We have had several new issues to review and address as well as reviewing our existing codes and fees as part of our upcoming budget planning. Some of those issues are as follows;

Medical Cannabis – As I had mentioned in last month's report, we have been working with Randall to come up with some middle of the road position that will not be over the top but gives us the ability to deal with complaints. As in most places, the used of medical marijuana would not be allowed in public, additionally, it would be a violation if the odor of its growth or use is leaving the premises where its being grown or used. There are measures in the draft that would provide for a warning, prior to any tickets or formal violations. Staff is reviewing the draft currently and we are planning on submitting it to P&Z for review in April. Following their review, it would come to council for discussion and a vote. This particular format has been in place in several communities that have allowed medical marijuana, one specific location would be Boulder, CO.

Warming Shelters & Homeless Shelters – Bartlett & West has completed their draft for *Temporary Living Facilities (TLFs)*. Both warming shelters and homeless shelters are recommended to fall under this classification. TLFs would require a conditional use in B-3 Commercial or M-1 Industrial districts. Under the draft, warming shelters could be available for overnight use between Nov. 1st and April 30th, but only when the forecast low (including wind chill) would be at or below 32 degrees Fahrenheit. Homeless Shelters could be open year around, but users of the facility could not exceed 30 days in a year.

There are several additional requirements as to staff training, background checks, etc. which are all laid out in the draft ordinance. This draft is projected to go to P&Z in April, and to the Council for review and vote.

Residential Dwelling in B-2 (downtown) – Bartlett & West, and staff have completed the draft to revise the residential use in the downtown district. As we have discussed, the downtown district was set up for residential to be only an accessory use to the associated retail business. Over the years, upper level apartments began to develop. As we have seen less demand for retail space in the downtown district, people are searching for viable use solution for existing space in the downtown, not just on the upper floors, but also the ground floor. This draft revision basically would allow 100% residential use on basement and second floor and higher of buildings in the downtown, and up to 50% residential on the ground floor, as long as the street front remained commercial. Staff believes that this is a workable solution that will allow building owners to maximize their space in buildings yet retain the commercial storefronts and feel in the

downtown. This draft is also set to go to the April P&Z for review and would come to council for review and vote following.

Permit Fee's – As discussed, it has been a few years since we have had an increase in our permit fees. We are extremely low in many areas and are making recommendations that would move us up to in most cases middle of the pack. We must consider that many of the City's that would be lower than what we are proposing are also considering increasing their fees, so when they increase, it could have us right back at the bottom. These fees are not making or break for our budget, but we do need them to produce a reasonable cost offset as compared to other communities. Staff anticipates bringing these to council for review at the April 6th work session.

Mixed Glass Recycling Grant – One recycling container has been purchased a second has been ordered. We expect the fabrication of the second container to take approximately six weeks. A truck has also been ordered, to haul recycling containers, and is expected to be delivered in April. Construction of the bunker at the transfer station has begun. DMC concrete is waiting for the remaining concrete blocks to be delivered and hopes to finish this week. Discussion has also been taking place with Orscheln Industries to get approval for placement of a container on the store parking lot.

Demolition Grant – MTCOG, our contracted administrator is moving right along with the Environmental Assessment and the Title company has completed several of the O&E reports so that we can see where there are bills and liens against the properties. We have found that many of the properties have some tax bills and/or liens against them which we must work with the owners to clear up prior to starting the demolition work. We are trying to clear up at least 20 for a fall round of bidding.

Entry Signs – We have an approved format for this, I need to put together formal specs for bid from the local sign makers, after we finalize the exact locations.

Mattox signs has put in several hours on the layout and coming up with a breakaway pole design that would meet highway specs and look attractive for a 4'x 8' Welcome sign. The weather has improved, and I have finished up the budget draft, I will get out soon to mark specific locations for the signs.

Below is the summary of proposed work;

Fennel Building and Associated Property – By serving as the general contractor for this project and doing the framing in-house, we can greatly reduce the costs to make the below repairs to the three former buildings.

What this would include;

Fennel Building – Removal and disposal of asbestos roofing material, all underlying sheeting and the deteriorated joist (third party asbestos contractor), reconstruction of joist, beams, sheeting (city or private contractor, the later possibly as part of the roof), new membrane roof skin with 20 year warranty (third party), replacement of all doors, and glass, as necessary (third party).

The goal is to have the fennel building sealed from further weather damage and provide a shell that a developer could come in and run with specific improvements. While there would be extensive work remaining for the building to be utilized for a redevelopment project. The remaining work would be specific to the potential future use. This property being a well-established cornerstone in our downtown district, we have made extensive efforts to save this row of structures. We have some good leads for its potential redevelopment currently.

Pro Auto – The west wall would be put back as a block wall, while most of the wall would consist of a 14’ and a 16’ wide doorways so that it could be drive through for better egress for the police and fire. The building is large enough he police fleet could mostly be stored indoor during the winter. All of the roof joist & sheeting needs replaced (City), and new membrane roof with 20-year warranty (third party), new doors front and back (third Party) windows repaired as necessary, electrical and LED lighting.

The goal for this building is to have it operational for storage of accessory vehicles/equipment of the police and fire. While this is the primary proposed use, if a development project came along for the Fennel building, it’s very likely this building could also be acquired as part of a larger project and a new building for Police and Fire storage could be constructed in the immediate area.

JT Cross Lumber – The only thing remaining that were exclusive to this building are the East & West walls. With the connection to Pro auto, we have three walls to work with. The plan is to put up structural steel that would support the walls and provide a framework for a sloped metal canopy around the inner perimeter (most likely third party). We are not proposing any work to this area currently and are still waiting on some costs to review.

The goal is to create a horseshoe shaped covered area that could be used for outdoor events such as swap meets, farmers market etc. There would be parking available on the adjacent open lot to the North. This area could also be added as a potential component for a large development project that would use all the properties, if necessary.

Public Works

Staffing – The street department has only 7 full-time field staff, and one of them is out on extended medical leave. We have had up to 5 people out sick with Influenza A, four of them for a week to recover and not be contagious. We have been inundated with requests to do ditch work, clean culverts and catch basins. With the ditches not seeing any significant rain prior to the most recent event, many were filled with leaves and debris creating back-ups all over town. For the most part the weather seems to be on an upturn coming into Spring, however we have at least to more snow events projected. Currently, staff is healthy, but I have just enough using supervisors, part-time and the shop foreman to fill our plow vehicles. Another round of sickness during a snow event would be very bad for our street clearing efforts.

We are looking at options as to how we can have more staff available, such as additional seasonal, more part-time, but the ultimate solution is more full-time staff that is properly trained on our equipment and knowledgeable of our various tasks.

Route M Phase II – (Bridge & abutment design) – Rhad Baker Construction is currently working on the Bridge install on Route M Sidewalk project. The abutment footings have been installed and the abutments should be going in soon. We anticipate the bridge will be manufactured and ready for install likely late April.

Budget Prep – This has been one of the most difficult budgets to put together for the Public Works division due to the substantial amounts of funds that will be flowing in and out of the Transportation Trust Fund. This fund typically generates a little over \$1.1M/yr. in revenue, and we typically run close to that or slightly over that amount through it per year (with outside grant funds added in). Over the next 24 months, we are projecting that we will be running just shy of \$10M through this account. We are fortunate that most of that, \$9.5M, will be covered by grants (\$6.4M), fund revenue (\$2.3M) and funds from utilities for their portion of projects (\$800K). The key will be keeping some working capital in place while we are waiting on reimbursements. Based on all of the timing projections, it should be possible without any

temporary transfers from other funds to cover, but we have contingencies in place if that changes.

PR/Communications/Grant Specialist – Emily Goyea-Furlong – February Monthly Report

- Manage all City of Moberly social media accounts
- Managed city's website content.
- Created press releases and dispersed them to media outlets
- Continued discussion regarding murals/banners
- Contacted mural artists regarding bids for two downtown murals.
- Spoke with building owners about painting murals.
- Attended bi-weekly City Council meetings.
- Discussion with artist regarding murals.
- Continued work to begin glass recycling program.
- Attended BCBH Coalition Meeting at Randolph Co. Health Dept. and participating in coalition
- Worked on SHPO grant for historical walking tour
- Participated in quarterly accountable health meeting at Randolph Co. Caring Communities.
- Promoted Civic Alert throughout the community.
 - Dropped off Civic Ready cards to local businesses.
- Completed paperwork for Moberly EAA, coordinated new chapter with founding members and promotion of chapter.
- Coordinated and attended EAA meetings at Omar Bradley Airport
- Worked with Public Utilities to coordinate a bond issue informational initiative.
- Publicizing and creating content for public information regarding the bond issue.
- Ordered O&E reports for houses on the demo list.
- Attended Main St. Moberly board meeting
- Attended the fire department's ice training and worked with media outlets to publicize the training.
- Participated in a meeting regarding the state impaired water list and discussed options for Rothwell Lake.
- Began discussion regarding city wide clean up and Mess Busters dates.

Cemetery Department

There were two (2) grave lots sold; five (5) graves opened; and zero (0) monument permit sold during the month of February.

B. Planning & Zoning Commission

The Planning and Zoning Commission for the City of Moberly had no meeting for the month of February.

C. Code Enforcement

Occupancy Inspection – We continue to have some landlords bypass this by keeping the water in their name rather than the tenants. We have identified some, but it's difficult to prove without having the occupants name on file and comparing that with the inspections. As the occupant's name being on file is a requirement under utilities, we have not had good success in getting this in our system as there wasn't much in the way of penalties for non-compliance. We are looking at bypassing the courts all together for this issue and having water shut off for lack of compliance. In addition, if we suspect a property of being rented after the last inspection and there was not previously an occupant listed, we should be able to obtain a copy of the lease. If they refuse to comply with this, the water may be shut off as well.

Our first and foremost goal is making sure the housing stock of Moberly is in good, safe condition. We are not looking for fines, shutting water off, etc., but we must have some ability to enforce our regulations or nothing happens. I have people that want to comply complaining as they see others bypassing our regulations with no penalty and saving the cost of inspection plus any costs to make the required improvements to their properties. To try and take them to court is a waste of time, but we need methods to prove who is in these and how long they have been there and be able to do something about it when we do find problems. I have put our ideas down for Randall to try and work into a useable format and hope to have something to review soon.

Month of February: Rick

- Completed 11 building inspections.
- Issued 14 building permits to contractors
- Removed and replaced damaged wall in water dept.
- Removed blueprints and papers from storage in Kelly hotel.
- Started looking at properties for demolition reports for demolition grant project.
- Working on list of unlicensed vehicles for violation notices.
- Sent out yard violation for cleanup.
- 30-day property maintenance notice on 621 Franklin Ave next step is condemnation if repairs aren't started.
- Remainder of month was issuing permits, answering phones, code violations, commercial occupancy permits and zoning matters.

Month of February: Karen

- 84 inspections and re-inspections.
- Returned phone calls.
- Overall beginning to see more properties pass first time through.
- Looking forward to Randall putting a process in place for the City to deal with landlords who place tenants without an inspection.

Month of February: Aaron

- During the month of February, time was spent answering questions to contractors, answering questions about current city codes, and brushing up on inspection knowledge and researching masonry construction. Continued to perform inspections on Moberly Inn as they were working more diligently on the interior of the former restaurant portion. Confirming with the contractor expectations and clarifying the documentation that is expected. I covered residential occupancy inspections over a couple days while that inspector was off. Several reminders of outstanding code issues were sent out and several new issues that have been identified were also addressed.
- Commercial and Residential inspections along with planning and zoning activity. (plan reviews: 0 zoning reviews:1 permits issued: 26 Commercial Inspections: 8 Residential Inspections: 21 Historic Preservation Inquiries: 1 Business License Reviews: 3)
- Two – three complaints were received and processed and corrected during the month for code enforcement activity. Also I identified 4-5 issues from code enforcement activity that were started. However with the weather, they are still pending as the freezing days did not permit continuous progress and we are working with owners as they continue to make progress. Discussion of cars, brush, and ways to push large scale problems were talked through in our office to start developing a plan of action to initiate.

City of Moberly - Street Department

Man-Hours Allocated by Task, Materials Used & Purchased - Month & Year

MAINTENANCE FACILITY					
	Hours	O/T	Loads	Tons	Cost
Compost Mixing	0	0	0	0	\$0.00
Load Compost, Millings, & Mulch	2	0	3	0	\$0.00
Sand, Salt, & Geomelt Mixing	29.5	0	0	405	\$0.00
Tub Grinder Operation	16	0	0	0	\$0.00
Winter Weather Equipment Preparations	93	0	0	0	\$0.00
ROADS & ALLEYWAYS					
	Hours	O/T	Loads	Tons	Cost
Alleys, Grade & Rock	0	0	0	0	\$0.00
Catch Basin Maintenance	128	0	3	0	\$0.00
Crack Sealing	0	0	0	0	\$0.00
Culvert Flushing	8	0	0	0	\$0.00
Culvert Installation	0	0	0	0	\$0.00
Curb Repair	0	0	0	0	\$0.00
Ditch Maintenance	8	0	0	0	\$0.00
Ice & Snow Removal	661	0	54	539	\$0.00
Milling	0	0	0	0	\$0.00
Mowing, Right-Of-Ways	0	0	0	0	\$0.00
Rock Loaded/Hauled	0	0	0	0	\$0.00
Street Repair & Maintenance	70	0	0	0	\$0.00
Street Sign Maintenance	50	0	0	0	\$0.00
Street Sweeper Operation	13	0	6.5	0	\$0.00
Street Sweepings Hauled To Disposal	32	0	22	0	\$0.00
Weedeating & Brush Removal, Alleys	48	0	9	0	\$0.00
Weedeating & Brush Removal, Streets	73	0	14	0	\$0.00
Weedkiller Application, Alleys	0	0	0	0	\$0.00
Weedkiller Application, Streets	0	0	0	0	\$0.00
MISCELLANEOUS					
	Hours	O/T	Loads	Tons	Cost
Inmate Labor	735	0	0	0	\$0.00
Mowing, City Lots	0	0	0	0	\$0.00
Outer Road Fill Dump Site Grading	40	0	0	0	\$0.00
Sidewalk Maintenance	0	0	0	0	\$0.00

Trash Removal & Clean-Up, Downtown	12	0	47	0	\$0.00
Trash Removal & Clean-Up, All Wards	0	0	0	0	\$0.00
FACILITIES & EQUIPMENT MAINTENANCE					
	Hours	O/T	Loads	Tons	Cost
Airport Maintenance	4	0	0	0	\$0.00
Building Maintenance	22	0	0	0	\$0.00
Cemetery Maintenance	116	0	0	0	\$0.00
Grounds Maintenance	8	0	0	0	\$0.00
Landfill Maintenance	6	0	0	0	\$0.00
Maintenance Facility Maintenance	8	0	0	0	\$0.00
Wash Trucks & Equipment	24	0	0	0	\$0.00
MATERIALS PURCHASED					
	Loads	Tons	Cubic Yards	Gallons	Cost
Asphalt	0	0	0	0	\$0.00
Road Marking Paint, White	0	0	0	0	\$0.00
Road Marking Paint, Yellow	0	0	0	0	\$0.00
Salt	0	0	0	0	\$0.00
Sand	0	0	0	0	\$0.00
MECHANIC WORK PERFORMED					
	Units	Hours			
Routine Service	14	35			
Maintenance And Repair	73	219			

To: Moberly City Council; Brian Crane, City Manager
From: Greg Hodge, Director of Finance *GH*
Subject: Monthly Report – February 2020

General Information

We received our final report regarding our 2020 MIRMA annual evaluation, scoring 96%. This is the second highest score we have ever received, and I am pleased that our employees take the safety of themselves and others so seriously. Our scores have been in the 90's since 2017, so this year's score is not an anomaly.

Matt and I travelled with Lora Colley and Mary West-Calcagno to Indianola, IA and Beatrice, NE during the month to review the Caselle software that is being considered for purchase to replace the current Summit/SimpleCity software. Caselle is a much more robust package, appears to be very intuitive to operate, and has many very innovative features compared to other software we have reviewed. We all feel very confident that it will serve the City well for many years to come. The Caselle folks will be on-hand March 11 to give us a hands-on demonstration of the software from stem to stern. We hope to be making a recommendation in the very near future.

Sales Tax Revenues

Charts for each sales and use tax fund are included for your review. Below are the comparisons of current YTD to prior YTD.

General Fund	+0.32%	Parks	+0.72%	Capital Improvement	+0.71%
Transportation	+0.71%	Use Tax	-4.84%	Downtown CID	+16.06%

Employee Health Insurance

Health claims were up again in February, at \$77,436. Pharmaceuticals were \$27,969, which is just a bit over "normal". As expected, claims have dropped off substantially and should continue to drop off for a couple more months.

Health Insurance Budget Line Items (. **. 5103)**

<u>Month</u>	<u>Contribution</u>	<u>YTD Total</u>	<u>Budget</u>	<u>Remaining</u>
February 2020	\$108,830.43	\$923,748.36	\$1,441,304.54	\$517,556.18

Health Trust Fund Balance

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
July	\$845,859.67	\$868,756.32	\$953,912.59	\$959,446.10	\$789,647.32	\$600,499.65	\$452,115.58
August	\$844,809.45	\$874,161.89	\$950,828.33	\$978,085.80	\$800,479.76	\$558,026.39	\$289,833.52
September	\$772,680.01	\$974,093.54	\$1,000,905.00	\$974,427.10	\$684,692.43	\$519,407.60	\$239,111.95
October	\$924,366.04	\$946,611.09	\$1,008,278.61	\$990,003.69	\$665,224.98	\$533,065.43	\$161,101.66
November	\$916,526.48	\$983,197.01	\$1,000,000.00	\$1,000,000.00	\$689,931.75	\$521,176.81	\$161,006.25
December	\$921,527.48	\$999,278.76	\$1,002,488.15	\$867,421.94	\$524,297.94	\$521,228.06	\$244,153.89
January	\$949,084.37	\$1,000,000.00	\$997,205.10	\$888,519.67	\$590,612.39	\$549,457.98	\$309,105.79
February	\$901,141.11	\$996,307.51	\$1,001,764.14	\$815,725.20	\$712,106.49	\$559,700.67	\$297,198.27
March	\$1,001,141.14	\$1,000,000.00	\$980,176.79	\$762,230.98	\$587,567.48	\$578,509.63	
April	\$928,865.80	\$880,223.00	\$968,681.17	\$710,720.45	\$640,541.51	\$599,662.04	
May	\$924,669.38	\$899,497.24	\$1,000,000.00	\$762,796.66	\$608,960.67	\$543,627.95	
June	\$989,424.83	\$911,402.69	\$1,000,000.00	\$807,724.83	\$569,163.71	\$512,223.04	

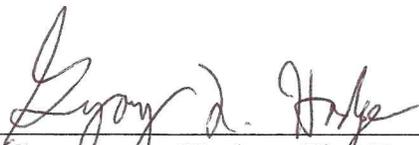
TO THE HONORABLE MAYOR
and
CITY COUNCIL
of the
CITY OF MOBERLY, MISSOURI



Per RSMo 78.620 I have hereby filed an itemized statement of receipts and expenditures with the City Clerk for your review upon request.

I submit herein a summary of the business transactions for the month of

February 2020



Gregory L. Hodge, City Treasurer

Gregory L. Hodge, City Treasurer

City of Moberly Cash Balance Report - February 2020

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
100	General	1,744,512.33	549,639.35		588,696.27	50,000.00	1,655,455.41
102	Non-Resident Lodging Tax	174,795.16	5,550.81		-		180,345.97
105	Payroll	505,426.02	518.24		(12,331.08)		518,275.34
110	Solid Waste	750,591.74	89,633.38		82,642.97		757,582.15
114	Heritage Hills Golf Course	6,881.19	-	12,025.31	18,906.50		0.00
115	Parks and Recreation	14,411.20	20,596.61	66,336.19	86,447.80		14,896.20
116	Park Sales Tax	234,255.56	113,769.76		-	78,361.50	269,663.82
120	Airport	(36,452.86)	58,904.34		66,678.26		(44,226.78)
125	Perpetual Care Cemetery Sales	3,936.23	2,200.00		-		6,136.23
126	Perpetual Care Cemetery Investment	478,350.16	494.57		-		478,844.73
137	Use Tax Trust	248,088.16	254.34		-		248,342.50
140	Veterans Memorial Flag Project	39,375.00	490.42		-		39,865.42
141	Community Betterment	3,362.59	-		-		3,362.59
300	Utilities Collection	77,336.37	418,928.47		10,598.26	419,651.01	66,015.57
301	Utilities Operation and Maintenance	60,674.76	-	228,802.03	228,802.03		60,674.76
302	Utilities Replacement	636,000.93	-	4,083.33	-		640,084.26
303	Utilities Operating Reserve	911,273.40	3,307.08	105,493.67	25,416.93		994,657.22
306	Utilities Consumer Security	202,812.20	-		1,873.96		200,938.24
307	Sugar Creek Lake Fund	56,842.75	58.30		-		56,901.05
377	2004B SRF Bonds Debt Service	1,040,178.03	1,066.58	43,896.46	37,639.16		1,047,501.91
378	2006A SRF Bonds Debt Service	1,497,844.24	1,535.84	37,375.52	27,007.38		1,509,748.22
379	2004C Bond Debt Service	52,843.51	54.14	29,464.17	26,016.96		56,344.86
380	2008A Bonds Debt Service	52,282.55	53.64	15,032.21	38,109.29		29,259.11
381	ESP Projects Debt Service	(580.81)	-	-	-		(580.81)
	Escrow	999,079.88					999,079.88
	Total CWWSS (funds 300-380)	5,586,587.81	425,004.05	464,147.39	395,463.97	419,651.01	5,660,624.27
304	Capital Improvement Trust	1,356,509.12	105,272.14		22,137.34	44,496.38	1,395,147.54

City of Moberly Cash Balance Report - February 2020

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
400	911 Emergency Telephone	3,685.25	240.68	50,000.00	32,617.19		21,308.74
406	Inmate Security Fund	13,139.63	75.47		-		13,215.10
408	Police Forfeiture Fund	4,320.59	-		-		4,320.59
600	Transportation Trust	1,237,829.72	104,659.10		1,169.25		1,341,319.57
601	Street Improvement	547,134.12	32,735.92		31,271.97		548,598.07
900	MODAG Grant/Loan	21,734.54	22.29		-		21,756.83
901	Misc. Project Residuals	47,581.46	48.73		-		47,630.19
903	Ameren MO Solar Rebates	416,130.00	-		-		416,130.00
905	ICSC/Buxton Scholarship	6,607.72	6.80		-		6,614.52
908	Railcar Preservation Fund	585.80	0.63		-		586.43
909	Lucille Manor CDBG Reimbursement	195,549.90	4,004.65		-		199,554.55
911	Downtown CID Sales Tax	(3,605.96)	3,938.19		(6,900.00)		7,232.23
912	Downtown CID Property Tax	270,121.07	1,883.57		11,404.84	15,000.00	245,599.80
995	Health Trust	309,105.79	136,360.04		148,267.56		297,198.27
995	Investments	-					-
Total Health Trust		309,105.79	136,360.04	-	148,267.56	-	297,198.27
Total Cash		14,180,549.04	1,656,304.08	592,508.89	1,466,472.84	607,508.89	14,355,380.28
Less Escrow Accounts		(999,079.88)					(999,079.88)
Less Investments		-					-
Less Petty Cash		(2,950.00)					(2,950.00)
Net Cash per Bank Cash Report		13,178,519.16	1,656,304.08	592,508.89	1,466,472.84	607,508.89	13,353,350.40

City of Moberly Budget Comparison Report - February 2020

		Percentage of Year Completed								66.67%
		Revenues				Expenditures				
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	
100	General	549,639.35	5,241,240.84	7,970,522.57	65.76%	645,842.30	5,252,411.09	7,970,522.57	65.90%	
102	Non-Resident Lodging Tax	5,550.81	67,962.76	108,300.00	62.75%	0.00	58,158.00	107,100.00	54.30%	
105	Payroll	518.24	5,508.46	0.00	0.00%	-18,827.86	-5,982.34	0.00	0.00%	
110	Solid Waste	89,633.38	721,319.91	1,050,683.23	68.65%	82,747.15	701,734.71	1,402,498.88	50.03%	
114	Heritage Hills Golf Course	12,025.31	159,455.05	190,000.00	83.92%	18,906.50	159,455.05	190,000.00	83.92%	
115	Parks and Recreation	86,932.80	1,842,865.09	2,060,949.08	89.42%	86,932.80	1,842,865.09	2,060,949.09	89.42%	
116	Park Sales Tax	113,769.76	871,025.13	1,302,100.00	66.89%	78,361.50	1,287,917.55	1,329,649.08	96.86%	
120	Airport	58,904.34	295,724.03	746,461.73	39.62%	66,678.26	345,507.17	746,461.73	46.29%	
125	Perpetual Care Cemetery Sales	2,200.00	5,850.00	20,000.00	29.25%	0.00	0.00	20,000.00	0.00%	
126	Perpetual Care Cemetery Investment	494.57	4,844.73	28,700.00	16.88%	0.00	0.00	6,000.00	0.00%	
140	Veterans Memorial Flag Project	490.42	2,507.05	5,250.00	47.75%	0.00	2,729.21	2,500.00	109.17%	
300	Utilities Collection	418,928.47	3,730,116.85	5,959,915.29	62.59%	421,853.57	3,661,104.97	5,929,915.29	61.74%	
301	Utilities Operation and Maintenance	228,802.03	2,309,984.43	4,537,171.70	50.91%	228,802.03	2,309,984.43	4,537,171.70	50.91%	
302	Utilities Replacement	4,083.33	32,666.64	49,000.00	66.67%	0.00	57,538.55	0.00	0.00%	
303	Utilities Operating Reserve	108,800.75	680,579.89	380,502.02	178.86%	25,416.93	220,975.57	820,317.31	26.94%	
304	Capital Improvement Trust	105,272.14	815,069.51	1,212,800.00	67.21%	66,633.72	492,034.60	2,210,281.50	22.26%	
307	Sugar Creek Lake Fund	58.30	1,498.21	2,500.00	59.93%	0.00	0.00	0.00	0.00%	
377	2004B SRF Bonds Debt Service	44,963.04	361,559.32	544,757.50	66.37%	37,639.16	314,438.80	480,325.00	65.46%	
378	2006A SRF Bonds Debt Service	38,911.36	313,761.54	473,606.25	66.25%	27,007.38	227,601.78	409,187.50	55.62%	
379	2004C Bond Debt Service	29,518.31	236,210.96	353,920.00	66.74%	26,016.96	219,066.81	322,700.00	67.89%	
380	2008A Bonds Debt Service	15,085.85	120,640.50	180,686.50	66.77%	38,109.29	120,292.58	164,760.45	73.01%	
381	ESP Projects Debt Service	0.00	0.00	0.00	0.00%	0.00	580.81	0.00	0.00%	
400	911 Emergency Telephone	50,240.68	198,360.44	715,600.00	27.72%	32,617.19	393,235.01	701,712.75	56.04%	
406	Inmate Security Fund	75.47	642.25	1,400.00	45.88%	0.00	0.00	0.00	0.00%	
600	Transportation Trust	104,659.10	916,495.45	2,499,700.00	36.66%	1,169.25	1,007,935.96	2,699,025.00	37.34%	
601	Street Improvement	32,735.92	275,161.84	393,700.00	69.89%	31,271.97	197,118.35	359,625.00	54.81%	
903	Ameren MO Solar Rebates	0.00	416,130.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
905	ICSC/Buxton Scholarship	6.80	66.80	0.00	0.00%	0.00	0.00	0.00	0.00%	

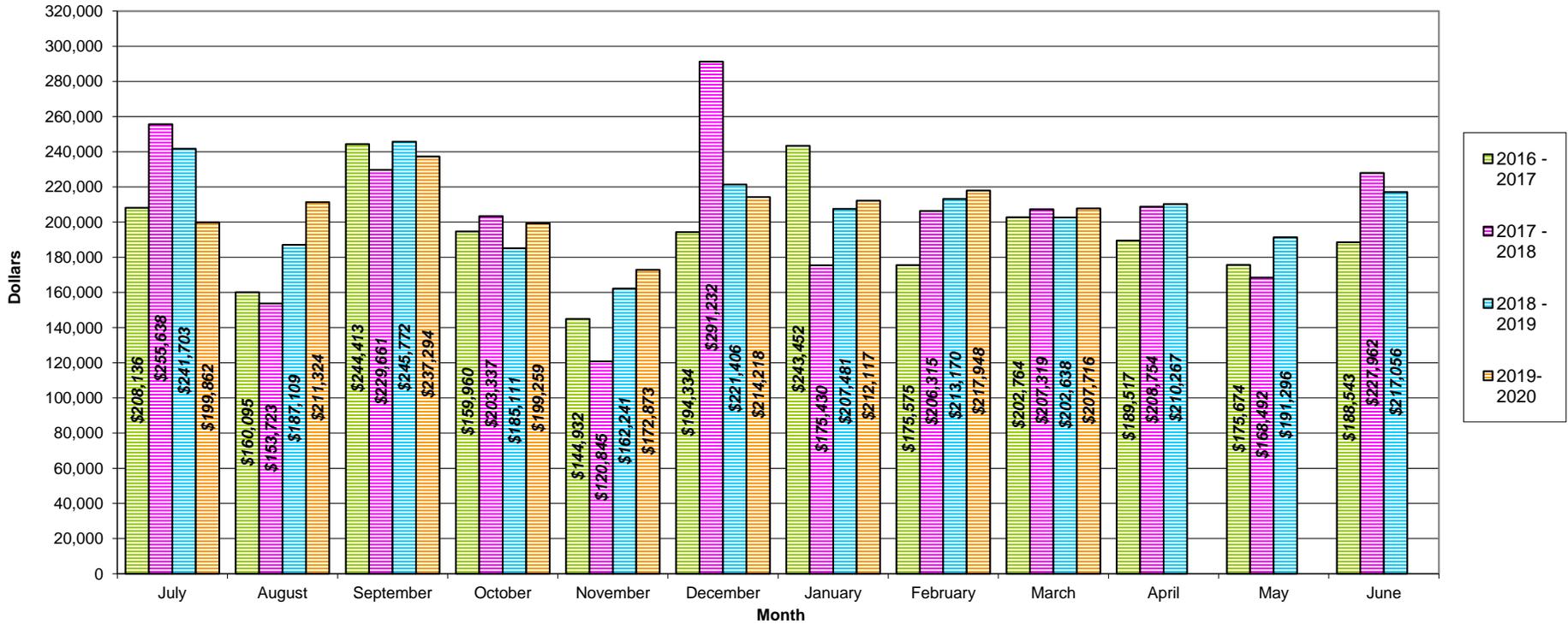
City of Moberly Budget Comparison Report - February 2020

		Percentage of Year Completed								66.67%
		Revenues				Expenditures				
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	
908	Railcar Preservation Fund	0.63	5.95	0.00	0.00%	0.00	0.00	0.00	0.00%	
909	Lucille Manor CDBG Reimbursement	4,004.65	17,130.02	25,525.20	67.11%	0.00	0.00	0.00	0.00%	
911	Downtown CID Sales Tax	3,938.19	36,850.78	62,760.00	58.72%	-6,900.00	24,170.80	62,760.00	38.51%	
912	Downtown CID Property Tax	1,883.57	203,050.81	280,350.00	72.43%	11,404.84	37,183.58	280,350.00	13.26%	
995	Health Trust	136,360.04	1,223,755.53	0.00	0.00%	148,267.56	1,438,780.30	0.00	0.00%	
TOTALS		2,248,487.61	21,108,040.77	31,156,861.07	67.75%	2,049,950.50	20,366,838.43	32,813,812.85	62.07%	

City of Moberly
One Percent (1%) General Fund Sales Tax Analysis

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	8.96%	\$208,136	-6.38%	-6.38%	10.44%	\$255,638	22.82%	22.82%	9.73%	\$241,703	-5.45%	-5.45%	10.67%	\$199,862	-17.31%	-17.31%
August	6.89%	\$160,095	8.19%	-0.56%	6.28%	\$153,723	-3.98%	11.17%	7.53%	\$187,109	21.72%	4.75%	11.29%	\$211,324	12.94%	-4.11%
September	10.53%	\$244,413	0.18%	-0.27%	9.38%	\$229,661	-6.04%	4.31%	9.89%	\$245,772	7.02%	5.57%	12.67%	\$237,294	-3.45%	-3.87%
October	8.38%	\$194,632	-5.34%	-1.54%	8.30%	\$203,337	4.47%	4.35%	7.45%	\$185,111	-8.96%	2.06%	10.64%	\$199,259	7.64%	-1.39%
November	6.24%	\$144,932	-8.77%	-2.71%	4.94%	\$120,845	-16.62%	1.15%	6.53%	\$162,241	34.26%	6.10%	9.23%	\$172,873	6.55%	-0.13%
December	8.37%	\$194,334	-11.82%	-4.39%	11.89%	\$291,232	49.86%	9.41%	8.91%	\$221,406	-23.98%	-0.88%	11.44%	\$214,218	-3.25%	-0.68%
January	10.48%	\$243,452	32.26%	0.49%	7.16%	\$175,430	-27.94%	2.87%	8.35%	\$207,481	18.27%	1.47%	11.33%	\$212,117	2.23%	-0.27%
February	7.56%	\$175,575	-1.47%	0.27%	8.43%	\$206,315	17.51%	4.51%	8.58%	\$213,170	3.32%	1.70%	11.64%	\$217,948	2.24%	0.05%
March	8.73%	\$202,764	-12.02%	-1.31%	8.47%	\$207,319	2.25%	4.25%	8.15%	\$202,638	-2.26%	1.25%	11.09%	\$207,716	2.51%	0.32%
April	8.16%	\$189,517	-3.53%	-1.53%	8.53%	\$208,754	10.15%	4.82%	8.46%	\$210,267	0.72%	1.20%	0.00%	\$0	0.00%	0.00%
May	7.57%	\$175,674	19.71%	-0.07%	6.88%	\$168,492	-4.09%	4.09%	7.70%	\$191,296	13.53%	2.14%	0.00%	\$0	0.00%	0.00%
June	8.12%	\$188,543	-21.24%	-2.21%	9.31%	\$227,962	20.91%	5.45%	8.73%	\$217,056	-4.78%	1.49%	0.00%	\$0	0.00%	0.00%
Total	100.00%	\$2,322,067			100.00%	\$2,448,705			100.00%	\$2,485,248			100.00%	\$1,872,612		

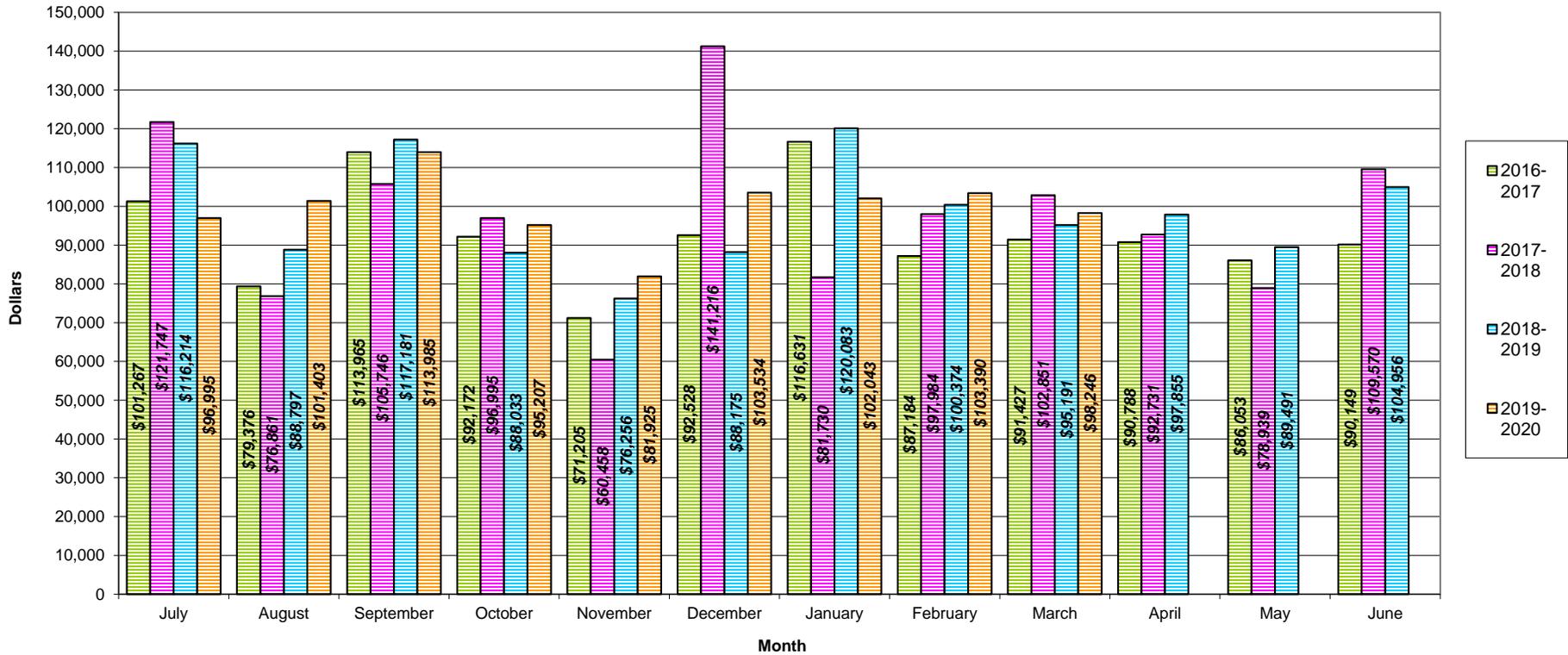
Annual Comparison by Month



**City of Moberly
One-Half Percent (1/2%) Parks Fund Sales Tax Analysis**

	2016-2017				2017-2018				2018-2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	9.10%	\$101,267	-6.50%	-6.50%	10.43%	\$121,747	20.22%	20.22%	9.83%	\$116,214	-4.54%	-4.54%	10.82%	\$96,995	-16.54%	-16.54%
August	7.13%	\$79,376	7.88%	-0.68%	6.59%	\$76,861	-3.17%	9.94%	7.51%	\$88,797	15.53%	3.22%	11.31%	\$101,403	14.20%	-3.23%
September	10.24%	\$113,965	-0.23%	-0.50%	9.06%	\$105,746	-7.21%	3.31%	9.91%	\$117,181	10.81%	5.86%	12.71%	\$113,985	-2.73%	-3.04%
October	8.28%	\$92,172	-5.62%	-1.77%	8.31%	\$96,995	5.23%	3.77%	7.44%	\$88,033	-9.24%	2.21%	10.62%	\$95,207	8.15%	-0.64%
November	6.40%	\$71,205	-9.69%	-3.09%	5.18%	\$60,458	-15.09%	0.83%	6.45%	\$76,256	26.13%	5.34%	9.14%	\$81,925	7.43%	0.62%
December	8.32%	\$92,528	-10.26%	-4.38%	12.10%	\$141,216	52.62%	9.54%	7.46%	\$88,175	-37.56%	-4.70%	11.55%	\$103,534	17.42%	3.20%
January	10.48%	\$116,631	31.09%	0.37%	7.00%	\$81,730	-29.92%	2.64%	10.15%	\$120,083	46.93%	1.46%	11.38%	\$102,043	-15.02%	0.05%
February	7.84%	\$87,184	-1.52%	0.15%	8.40%	\$97,984	12.39%	3.77%	8.49%	\$100,374	2.44%	1.58%	11.53%	\$103,390	3.00%	0.42%
March	8.22%	\$91,427	-13.48%	-1.53%	8.81%	\$102,851	12.50%	4.71%	8.05%	\$95,191	-7.45%	0.53%	10.96%	\$98,246	3.21%	0.72%
April	8.16%	\$90,788	-1.86%	-1.56%	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,855	5.53%	1.01%	0.00%			
May	7.73%	\$86,053	18.21%	-0.16%	6.77%	\$78,939	-8.27%	3.39%	7.57%	\$89,491	13.37%	1.93%	0.00%			
June	8.10%	\$90,149	-19.69%	-2.08%	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,956	-4.21%	1.35%	0.00%			
Total	100.00%	\$1,112,745			100.00%	\$1,166,827			100.00%	\$1,182,605			100.00%	\$896,728		

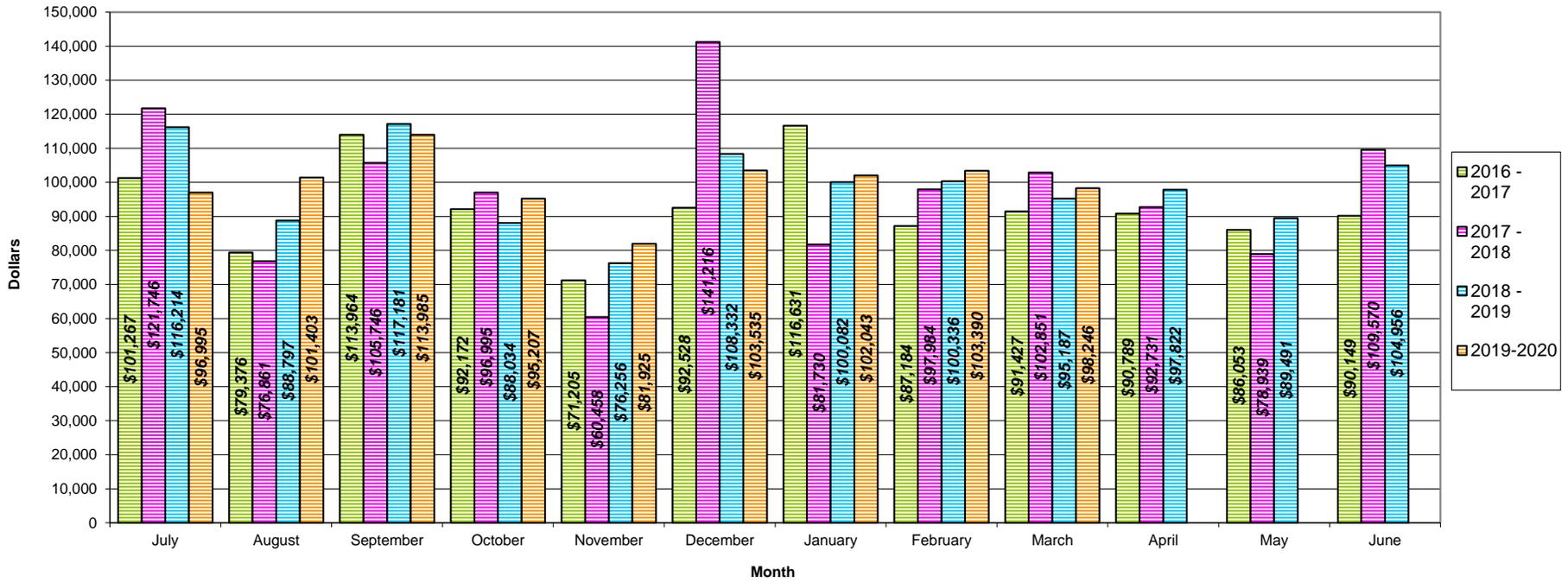
Annual Comparison by Month



**City of Moberly
One-Half Percent (1/2%) Capital Improvement Fund Sales Tax Analysis**

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	9.10%	\$101,267	-6.50%	-6.50%	10.43%	\$121,746	20.22%	20.22%	9.83%	\$116,214	-4.54%	-4.54%	10.82%	\$96,995	-16.54%	-16.54%
August	7.13%	\$79,376	7.88%	-0.68%	6.59%	\$76,861	-3.17%	9.94%	7.51%	\$88,797	15.53%	3.22%	11.31%	\$101,403	14.20%	-3.23%
September	10.24%	\$113,964	-0.23%	-0.50%	9.06%	\$105,746	-7.21%	3.31%	9.91%	\$117,181	10.81%	5.86%	12.71%	\$113,985	-2.73%	-3.04%
October	8.28%	\$92,172	-5.62%	-1.77%	8.31%	\$96,995	5.23%	3.77%	7.44%	\$88,034	-9.24%	2.21%	10.62%	\$95,207	8.15%	-0.64%
November	6.40%	\$71,205	-9.69%	-3.09%	5.18%	\$60,458	-15.09%	0.83%	6.45%	\$76,256	26.13%	5.34%	9.14%	\$81,925	7.43%	0.62%
December	8.32%	\$92,528	-10.26%	-4.38%	12.10%	\$141,216	52.62%	9.54%	9.16%	\$108,332	-23.29%	-1.36%	11.55%	\$103,535	-4.43%	-0.30%
January	10.48%	\$116,631	31.09%	0.37%	7.00%	\$81,730	-29.92%	2.64%	8.46%	\$100,082	22.45%	1.48%	11.38%	\$102,043	1.96%	0.03%
February	7.84%	\$87,184	-1.54%	0.15%	8.40%	\$97,984	12.39%	3.77%	8.48%	\$100,336	2.40%	1.60%	11.53%	\$103,390	3.04%	0.41%
March	8.22%	\$91,427	-13.48%	-1.53%	8.81%	\$102,851	12.50%	4.71%	8.05%	\$95,187	-7.45%	0.55%	10.96%	\$98,246	3.21%	0.71%
April	8.16%	\$90,789	-1.86%	-1.56%	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,822	5.49%	1.01%	0.00%			
May	7.73%	\$86,053	18.21%	-0.16%	6.77%	\$78,939	-8.27%	3.39%	7.57%	\$89,491	13.37%	1.94%	0.00%			
June	8.10%	\$90,149	-19.69%	-2.09%	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,956	-4.21%	1.36%	0.00%			
Total	100.00%	\$1,112,745			100.00%	\$1,166,827			100.00%	\$1,182,688			100.00%	\$896,730		

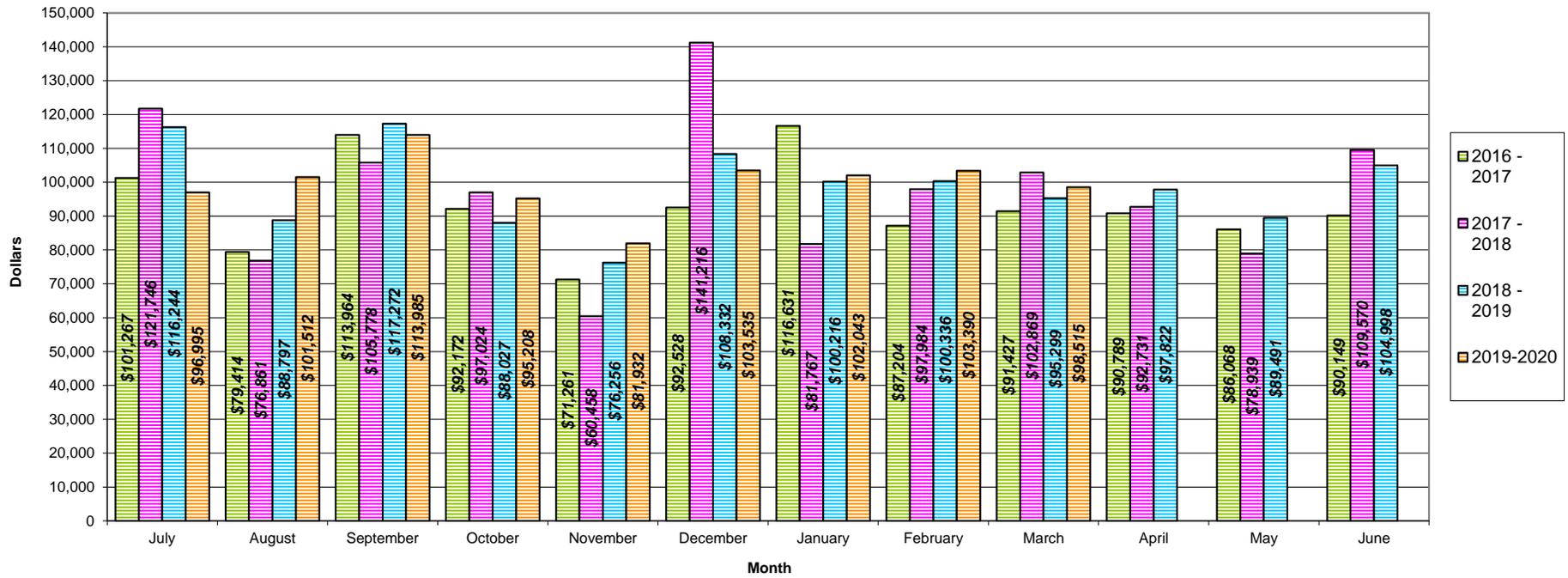
Annual Comparison by Month



**City of Moberly
One-Half Percent (1/2%) Transportation Trust Fund Sales Tax Analysis**

	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	9.10%	\$101,267	-6.50%	-6.50%	10.43%	\$121,746	20.22%	20.22%	9.83%	\$116,244	-4.52%	-4.52%	10.81%	\$96,995	-16.56%	-16.56%
August	7.14%	\$79,414	7.89%	-0.67%	6.59%	\$76,861	-3.21%	9.92%	7.51%	\$88,797	15.53%	3.24%	11.32%	\$101,512	14.32%	-3.19%
September	10.24%	\$113,964	-0.23%	-0.50%	9.06%	\$105,778	-7.18%	3.31%	9.91%	\$117,272	10.87%	5.89%	12.71%	\$113,985	-2.80%	-3.05%
October	8.28%	\$92,172	-5.62%	-1.77%	8.31%	\$97,024	5.26%	3.77%	7.44%	\$88,027	-9.27%	2.22%	10.61%	\$95,208	8.16%	-0.64%
November	6.40%	\$71,261	-9.62%	-3.08%	5.18%	\$60,458	-15.16%	0.83%	6.45%	\$76,256	26.13%	5.35%	9.13%	\$81,932	7.44%	0.62%
December	8.31%	\$92,528	-10.36%	-4.38%	12.10%	\$141,216	52.62%	9.53%	9.16%	\$108,332	-23.29%	-1.35%	11.54%	\$103,535	-4.43%	-0.30%
January	10.48%	\$116,631	31.09%	0.36%	7.01%	\$81,767	-29.89%	2.64%	8.47%	\$100,216	22.56%	1.50%	11.37%	\$102,043	1.82%	0.01%
February	7.84%	\$87,204	-1.50%	0.14%	8.40%	\$97,984	12.36%	3.76%	8.48%	\$100,336	2.40%	1.62%	11.52%	\$103,390	3.04%	0.39%
March	8.22%	\$91,427	-13.48%	-1.53%	8.82%	\$102,869	12.52%	4.71%	8.06%	\$95,299	-7.36%	0.57%	10.98%	\$98,515	3.37%	0.71%
April	8.16%	\$90,789	-1.86%	-1.56%	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,822	5.49%	1.04%	0.00%			
May	7.73%	\$86,068	18.18%	-0.16%	6.76%	\$78,939	-8.28%	3.39%	7.56%	\$89,491	13.37%	1.96%	0.00%			
June	8.10%	\$90,149	-19.69%	-2.09%	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,998	-4.17%	1.38%	0.00%			
Total	100.00%	\$1,112,873			100.00%	\$1,166,944			100.00%	\$1,183,089			100.00%	\$897,115		

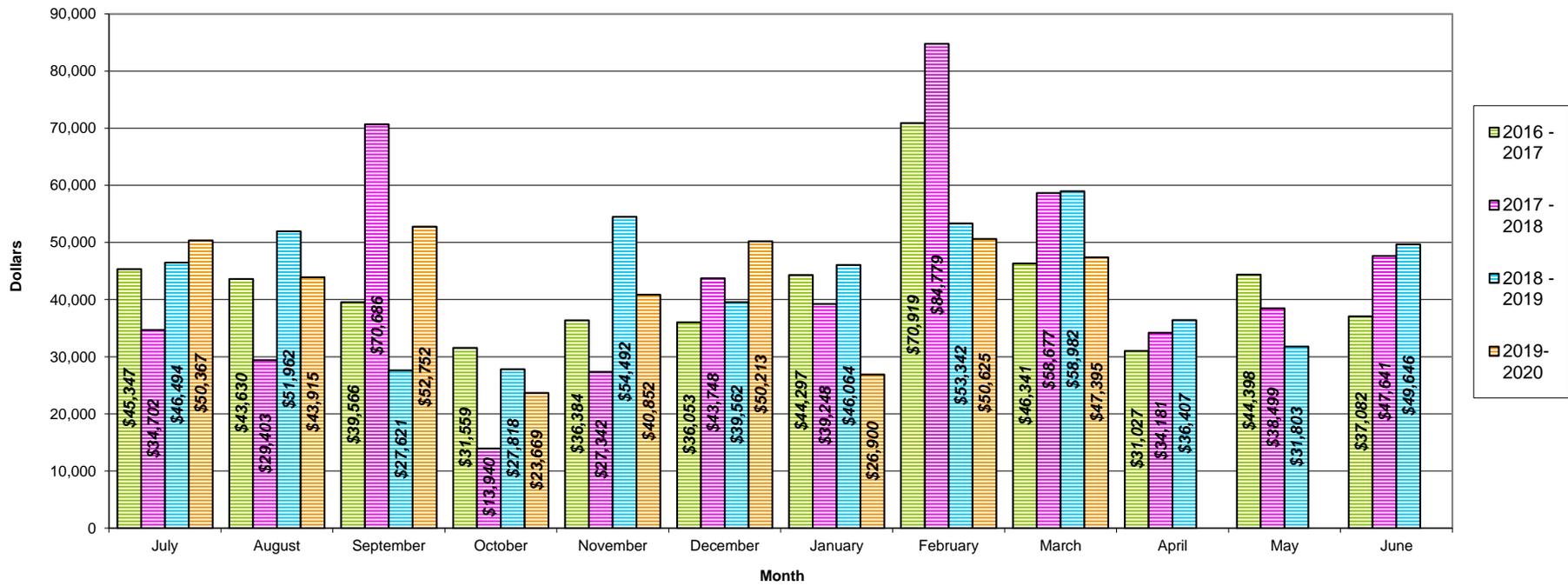
Annual Comparison by Month



**City of Moberly
Two & One-Half Percent (2-1/2%) Use Tax Analysis**

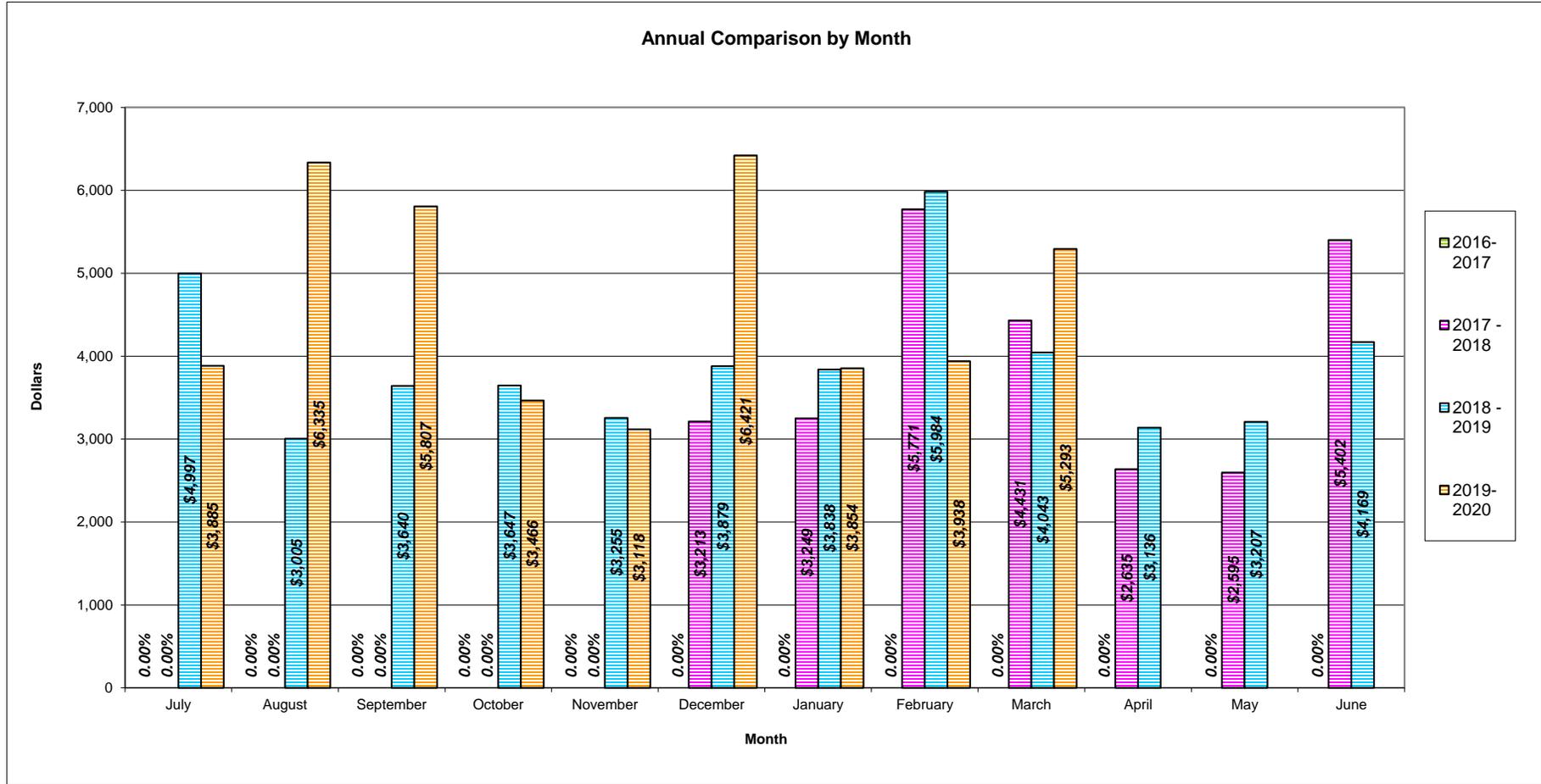
	2016 - 2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	8.95%	\$45,347	8.05%	8.05%	6.64%	\$34,702	-23.47%	-23.47%	8.87%	\$46,494	33.98%	33.98%	13.03%	\$50,367	8.33%	8.33%
August	8.61%	\$43,630	41.85%	22.34%	5.62%	\$29,403	-32.61%	-27.95%	9.91%	\$51,962	76.73%	53.59%	11.36%	\$43,915	-15.49%	-4.24%
September	7.81%	\$39,566	-6.23%	11.85%	13.52%	\$70,686	78.65%	4.86%	5.27%	\$27,621	-60.92%	-6.46%	13.64%	\$52,752	90.99%	16.62%
October	6.23%	\$31,559	-13.98%	5.60%	2.67%	\$13,940	-55.83%	-7.10%	5.31%	\$27,818	99.55%	3.47%	6.12%	\$23,669	-14.91%	10.92%
November	7.18%	\$36,384	-19.45%	-0.15%	5.23%	\$27,342	-24.85%	-10.39%	10.40%	\$54,492	99.30%	18.35%	10.56%	\$40,852	-25.03%	1.52%
December	7.12%	\$36,053	-67.19%	-24.17%	8.37%	\$43,748	21.34%	-5.47%	7.55%	\$39,562	-9.57%	12.80%	12.99%	\$50,213	26.92%	5.57%
January	8.74%	\$44,297	-34.66%	-26.07%	7.51%	\$39,248	-11.40%	-6.42%	8.79%	\$46,064	17.37%	13.49%	6.96%	\$26,900	-41.60%	-1.82%
February	14.00%	\$70,919	21.73%	-19.63%	16.21%	\$84,779	19.54%	-1.12%	10.18%	\$53,342	-37.08%	1.02%	13.09%	\$50,625	-5.09%	-2.32%
March	9.15%	\$46,341	-68.04%	-31.78%	11.22%	\$58,677	26.62%	2.14%	11.25%	\$58,982	0.52%	0.95%	12.26%	\$47,395	-19.65%	-4.84%
April	6.12%	\$31,027	16.49%	-29.65%	6.54%	\$34,181	10.17%	2.72%	6.95%	\$36,407	6.51%	1.38%	0.00%			
May	8.76%	\$44,398	24.73%	-26.63%	7.36%	\$38,499	-13.29%	1.21%	6.07%	\$31,803	-17.39%	-0.14%	0.00%			
June	7.32%	\$37,082	-41.14%	-27.93%	9.11%	\$47,641	28.48%	3.21%	9.47%	\$49,646	4.21%	0.26%	0.00%			
Total	100.00%	\$506,603			100.00%	\$522,845			100.00%	\$524,193			100.00%	\$386,688		

Annual Comparison by Month



City of Moberly
One Percent (1%) Downtown Community Improvement District Sales & Use Tax Analysis

	2016-2017				2017 - 2018				2018 - 2019				2019-2020			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	NA	NA	NA	NA	NA	NA	NA	NA	10.68%	\$4,997	NA	NA	9.22%	\$3,885	-22.25%	-22.25%
August	NA	NA	NA	NA	NA	NA	NA	NA	6.42%	\$3,005	NA	NA	15.04%	\$6,335	110.82%	27.72%
September	NA	NA	NA	NA	NA	NA	NA	NA	7.78%	\$3,640	NA	NA	13.79%	\$5,807	59.53%	37.67%
October	NA	NA	NA	NA	NA	NA	NA	NA	7.79%	\$3,647	NA	NA	8.23%	\$3,466	-4.97%	27.50%
November	NA	NA	NA	NA	NA	NA	NA	NA	6.96%	\$3,255	NA	NA	7.40%	\$3,118	-4.21%	21.93%
December	NA	NA	NA	NA	11.77%	\$3,213	NA	NA	8.29%	\$3,879	20.72%	20.72%	15.25%	\$6,421	65.55%	29.48%
January	NA	NA	NA	NA	11.90%	\$3,249	NA	NA	8.20%	\$3,838	18.14%	19.42%	9.15%	\$3,854	0.40%	25.23%
February	NA	NA	NA	NA	21.14%	\$5,771	NA	NA	12.79%	\$5,984	3.69%	12.00%	9.35%	\$3,938	-34.19%	14.20%
March	NA	NA	NA	NA	16.23%	\$4,431	NA	NA	8.64%	\$4,043	-8.74%	6.48%	12.57%	\$5,293	30.90%	16.06%
April	NA	NA	NA	NA	9.65%	\$2,635	NA	NA	6.70%	\$3,136	19.03%	8.20%	0.00%			
May	NA	NA	NA	NA	9.51%	\$2,595	NA	NA	6.85%	\$3,207	23.58%	10.02%	0.00%			
June	NA	NA	NA	NA	19.79%	\$5,402	NA	NA	8.91%	\$4,169	-22.83%	3.52%	0.00%			
Total					100.00%	\$27,296			100.00%	\$46,801			100.00%	\$42,118		



**City of Moberly Health Plan Trust
Comparative Profit & Loss Statement
February 2020**

<u>Income</u>	<u>July 2019-Feb. 2020</u>	<u>July 2018-Feb. 2019</u>	<u>\$ Change</u>	<u>% Change</u>
4900 Miscellaneous	6,789.79	414.92	6,374.87	1536.41%
4901 Interest Income	12,702.06	10,003.08	2,698.98	26.98%
4950 Employer Contributions	923,748.39	740,171.55	183,576.84	24.80%
4951 Employee Contributions	136,719.81	137,102.08	(382.27)	-0.28%
4952 Employee Cobra Payments	5,930.59	0.00	5,930.59	100.00%
4953 Reinsurance Refunds	<u>137,864.89</u>	<u>0.00</u>	<u>137,864.89</u>	<u>100.00%</u>
Total Income	1,223,755.53	887,691.63	336,063.90	37.86%
 <u>Expenditures</u>				
5415 Other Professional Services	1,000.00	800.00	200.00	25.00%
5806 Miscellaneous	0.00	0.00	0.00	100.00%
5817 Bank Fees	416.92	774.18	(357.26)	-46.15%
5850 Health Claims Paid	902,549.11	437,653.91	464,895.20	106.22%
5851 Pharmaceuticals	228,675.63	188,633.41	40,042.22	21.23%
5852 Reinsurance Premiums	213,625.22	184,061.47	29,563.75	16.06%
5853 Life Insurance Premiums	20,896.37	21,202.37	(306.00)	-1.44%
5854 Medical Claims Admin Fees	13,004.78	12,502.18	502.60	4.02%
5855 Dental Claims Admin Fees	3,152.50	4,601.53	(1,449.03)	-31.49%
5856 PPO Network Admin Fees	0.00	0.00	0.00	100.00%
5857 Dental Claims Paid	<u>55,459.77</u>	<u>46,925.62</u>	<u>8,534.15</u>	<u>18.19%</u>
Total Expenditures	<u>1,438,780.30</u>	<u>897,154.67</u>	<u>541,625.63</u>	<u>60.37%</u>
 Net Income (Loss)	 <u>(215,024.77)</u>	 <u>(9,463.04)</u>	 <u>(205,561.73)</u>	 <u>2172.26%</u>

**City of Moberly Health Plan Trust
Comparative Balance Sheet
February 29, 2020**

<u>ASSETS</u>	<u>Feb. 29, 2020</u>	<u>Feb. 29, 2019</u>	<u>\$ Change</u>	<u>% Change</u>
Current Assets				
1000 Cash	<u>297,198.27</u>	<u>159,700.67</u>	<u>137,497.60</u>	<u>86.10%</u>
Total Current Assets	<u>297,198.27</u>	<u>159,700.67</u>	<u>137,497.60</u>	<u>86.10%</u>
Other Assets				
1300 Investments	<u>0.00</u>	<u>400,000.00</u>	<u>(400,000.00)</u>	<u>-100.00%</u>
Total Other Assets	<u>0.00</u>	<u>400,000.00</u>	<u>(400,000.00)</u>	<u>-100.00%</u>
TOTAL ASSETS	<u>297,198.27</u>	<u>559,700.67</u>	<u>(262,502.40)</u>	<u>-46.90%</u>
 <u>LIABILITIES & EQUITY</u>				
Equity				
3000 Unreserved Fund Balance	512,223.04	569,163.71	(56,940.67)	-10.00%
Net Income (Loss)	<u>(215,024.77)</u>	<u>(9,463.04)</u>	<u>(205,561.73)</u>	<u>2172.26%</u>
Total Equity	<u>297,198.27</u>	<u>559,700.67</u>	<u>(262,502.40)</u>	<u>-46.90%</u>
TOTAL LIABILITIES & EQUITY	<u>297,198.27</u>	<u>559,700.67</u>	<u>(262,502.40)</u>	<u>-46.90%</u>



City of

Police Department

Troy Link
Chief of Police
264th Session FBI Academy

300 N Clark Street
Moberly, MO 65270
Phone: 660-263-0346
Fax: 660-263-8540

**Division of Criminal Investigation
Monthly Report
February 2020**

1. Arrest on Marion County Warrant: RH; W/M, 38 yoa, Victim: State of Missouri, Disposition: To Marion Co PA
2. Arrest on Linn County Warrant: DS; W/M, 28 yoa, Victim: State of Missouri, Disposition: To Linn Co PA
3. Arrest on Randolph County Warrant: TM, B/M, 34 yoa, Victim: State of Missouri, Disposition: To RCPA
4. Possession of a Controlled Substance: TM, B/M, 34 yoa, Victim: State of Missouri, Disposition: To RCPA
5. Possession of a Controlled Substance: TM, B/M, 34 yoa, Victim: State of Missouri, Disposition: To RCPA
6. Keep or Maintain a Public Nuisance: TM, B/M, 34 yoa, Victim: State of Missouri, Disposition: To RCPA
7. Unlawful Use of Drug Paraphernalia: TM, B/M, 34 yoa, Victim: State of Missouri, Disposition: To RCPA
8. Possession of a Controlled Substance: AP, B/F, 28 yoa, Victim: State of Missouri, Disposition: To RCPA
9. Possession of a Controlled Substance: AP, B/F, 28 yoa, Victim: State of Missouri, Disposition: To RCPA
10. Keep or Maintain a Public Nuisance: AP, B/F, 28 yoa, Victim: State of Missouri, Disposition: To RCPA
11. Unlawful Possession of Drug Paraphernalia: AP, B/F, 28 yoa, Victim: State of Missouri, Disposition: To RCPA
12. Keep of Maintain a Public Nuisance: JJ, W/M, 32 yoa, Victim: State of Missouri, Disposition: To RCPA
13. Keep of Maintain a Public Nuisance: KG, W/F, 34 yoa, Victim: State of Missouri, Disposition: To RCPA
14. Child Molestation 2nd: Suspect; JB, W/M, 56 yoa, Victim: CB, W/M, 6 yoa, Disposition: Case cleared, unfounded.

15. Abuse of Child: Suspect: BP, W/F, 27 yoa; Victim: AW, B/M, 8 yoa. Case cleared, unfounded.
16. Failure to Register as Sex Offender: Suspect: WA, W/M, 39 yoa; Victim: State of MO.
17. Possession of a Controlled Substance: Suspect; LM, W/M, 41 yoa, Victim: State of Missouri, Disposition: To RCPA
18. Possession of Marijuana: Suspect; LM, W/M, 41 yoa, Victim: State of Missouri, Disposition: To RCPA
19. DWR: Suspect; LM, W/M, 41 yoa, Victim: State of Missouri, Disposition: To RCPA
20. Resisting Arrest: Suspect; KB, W/M, 21 yoa, Victim: State of Missouri, Disposition: To RCPA
21. Possession of Marijuana: Suspect; KB, W/M, 21 yoa, Victim: State of Missouri, Disposition: To RCPA
22. Assault on a LEO 1st: Suspect; RG, W/M, 66 yoa, Victim: Det. West 218, Disposition: To RCPA
23. Domestic 4th: Suspect; RG, W/M, 66 yoa, Victim: VG, W/F, 93 yoa, Disposition: To RCPA
24. Warrant arrest(FTA Traffic Violation); Suspect; RW, 36 year old; Victim; City of Moberly; Disposition: Sent to RCPA
25. Child Abuse; Suspect; ES, 31 year old; Victim; ZS, 6 year old; Disposition: Case cleared, unfounded
26. Warrant arrest (FTA Traffic Violation); Suspect; TD, 53 year old; Victim; City of Moberly; Disposition: Sent to RCPA
27. Sexual Misconduct; Suspect; CB, 19 year old; Victim; EM, 16 year old; Disposition: To RCPA
28. Warrant Arrest (Drugs & Unlawful Use); Suspect; TG, 31 year old; Victim; State of Missouri; Disposition: Sent to RCPA

Cases Cleared.....	28
Interviews.....	97
Interrogations.....	5
Reports Written.....	72

Special Assignments

Monthly Report

Completed Paycom for detective unit.

Approved numerous reports for Detective Unit.

Assisted Patrol Division with warrant arrest.

Testified in Juvenile Court in Huntsville.

Assisted with two warrant arrests.

Assisted with arrest for Possession of a Controlled Substance and warrant arrest.



City of

Police Department

Troy Link
Chief of Police
264th Session FBI Academy

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Secured residence while awaiting search warrant.
Assisted with executing search warrant.
Assisted MUPD with contacting a subject in reference to Robbery investigation.
Assisted with locating missing juvenile.
Investigated report of felon in possession of a firearm.
Assisted with warrant arrest and transport to RCJC.
Emailed two Investigative Subpoenas.
Completed returns of Investigative Subpoenas at courthouse.
Attempted contact with wanted subjects.
Assisted Patrol Division with burglary investigation.
Assisted with foot pursuit/ resisting arrest.
Field contact conducted in reference to burglary investigation.
Spoke with attorney about on-going case.
Observed returned information from Facebook Search Warrant.
MIRMA Online Training- Officer Wellness and Mental Health Awareness.
MIRMA Online Training- Interviews and Interrogations.
Attended Supervisor's Meeting.
Attended deposition at RCJC.
Contacted Juvenile Office in reference to an investigation.
MIRMA Online Training- Advanced Defensive Driving Techniques.
Liquor License Application- Shady Tuesday's Bar and Grill.
Conducted a field contact
Met with DEA Diversion Investigators and briefed them on case
SWAT training
Responded to Boone Co Sheriff's Office to retrieve evidence and cell phone download
Conducted MPD warrant round up. Arrested multiple subjects with outstanding warrants
Typed and applied for drug related search warrant
Executed search warrant on residence, locating evidence
Assisted MUPD with robbery investigation
Interviewed subject at RCJC for criminal intelligence
Located missing juvenile. Assisted Children's Division and Juvenile Office
Typed reports
Interviewed suspects in reference to a shots fired/felon in possession of a firearm case

Assisted in warrant arrest
Assisted patrol division with locating a stolen vehicle and searching for wanted person.
Interviewed Suspect in child molestation case
Initiated foot pursuit
Interviewed subject for criminal intelligence
Attempted contact with wanted fugitive
Called in to assist with manhunt for subject who attempted to strike LE with his car
Responded to domestic assault in progress
Attended law enforcement specific Jiu Jitsu training
Attended Heartland Tactical Officers Association conference
Attended training with the Mid Missouri Major Case Squad
Met with PA's investigator in reference to cases
Initiated field contact with juvenile during school hours
Initiated field contact with juvenile for suspicious activity
Spoke with law enforcement coordinator t US Attorney's Office in reference to gun related case
Interview with victim of child abuse
Interview with victim's aunt in reference to child abuse
Contact with RCCD in reference to child abuse
Interviewed suspect of child abuse
Interviewed juvenile witnesses of a possible child abuse case
Assisted in MPD Warrant Round Up
Followed up on a potential felon in possession of a firearm
Applied for a Snapchat search warrant for a child pornography case
Assisted patrol with felony warrant arrest
Received and processed Facebook search warrant in reference to sexual assault case
Applied for cell phone search warrant in reference to child pornography case
Submitted Snapchat search warrant for sexual assault case
Received signed search warrant for sexual assault case
Contacted Boone County Cyber Crimes in reference to downloading cell phone via search warrant Attended training for Mid-Missouri Major Case Squad
Contacted RCCD in reference to a sex assault case for a secondary Rainbow House interview
Processed information sent from a cell phone search warrant in reference to robbery
Attempted contact with mother of victim in reference to child pornography case
Submitted a preservation request to Snapchat in reference to child pornography
Contact made with victim of child pornography
Preservation Request sent to Snapchat in reference to child pornography
Preservation Request sent to Snapchat in reference to child pornography

Respectfully Submitted,



City of

Police Department

Troy Link
Chief of Police
264th Session FBI Academy

300 N Clark Street
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Phone: 660-263-0346
Fax: 660-263-8540

Tracey Whearty
Commander

**Moberly Fire Department
February Monthly Report
2020**



City of Moberly Fire Department

Emergency Dial 911
Station #1 660-269-8705 EXT 2032
Fax# 660-263-0596
E-mail galbert@moberlyfd.com
Station #2 660-263-4121

310 N. Clark
Moberly, MO 65270-1520
Fire Chief
George Albert

To: Mayor and City Council
From: George Albert, Fire Chief
Date: March 9, 2020
Re: February Monthly Council Report:

- The Moberly Fire Department responded to 94 incidents (23 different types of service to the community) in February 2020. We responded to 78.5 percent of these incidents in five minutes or less. The type of incidents the department responded to last month include: 3 fires (1 structure), 43 EMS incidents, 11 lift assist, 1 water/ice rescue, and 14 Gas Appliance and CFO Inspections (these would be non emergency response), and 22 other types.
- Truck maintenance: Engine 2 will be scheduled for a front in alignment in near future and get have some water valves replaced. .
- Equipment/station maintenance: Still waiting for quote on replacement SCBA bottles that are expired. The department will be going out for bids for station exhaust systems.
- The Department completed 623 hours of training on Health and Wellness, MIRMA, Ice Rescue, Officer II training, Ropes, SCBA, and MIRMA.
- Emergency Management/Fire Chief: Completed Grant Applications for EMPG and mini grant for a siren. Attended 24/63 Chief's meeting, Completed MU training Owensville and Huntsville.
- Fire Department Community Service involvement: Fire Drill at Valley View, and provided safety education classes.

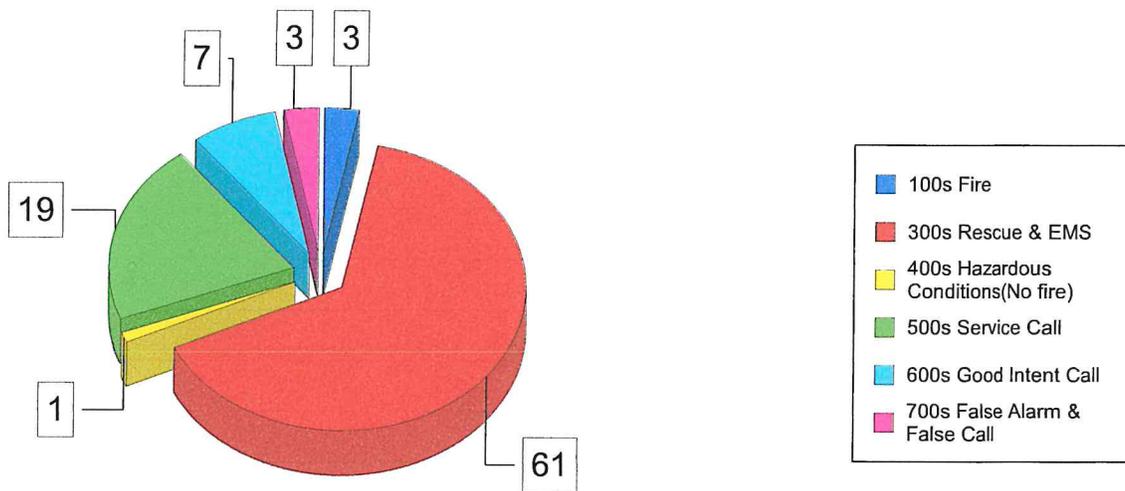
Thank you for attending the Fire Banquet

Incident Reports By Incident Type, Summary

Page 1 of 1

Incident Type	Total Incidents:
111 Building fire	1
131 Passenger vehicle fire	1
1514 Recreational Fire	1
3112 Lift Assistance	11
3113 Standby, No care provided	6
321 EMS call, excluding vehicle accident with injury	40
323 Motor vehicle/pedestrian accident (MV Ped)	1
324 Motor vehicle accident with no injuries	2
361 Swimming/recreational water areas rescue	1
412 Gas leak (natural gas or LPG)	1
5001 Gas Appliance Inspection	12
5005 CFO Inspection	2
5101 Assist person in distress	1
551 Assist police or other governmental agency	1
553 Public service	1
554 Assist invalid	2
600 Good intent call, other	3
611 Dispatched & canceled en route	1
622 No incident found on arrival at dispatch address	2
651 Smoke scare, odor of smoke	1
700 False alarm or false call, other	1
735 Alarm system sounded due to malfunction	1
745 Alarm system sounded, no fire - unintentional	1
Total Number of Incidents:	94
Total Number of Incident Types:	23

Print Date: 3/9/2020



Graphed Items are sorted by Incident Type

Type Of Incident:

Total Of Incidents:

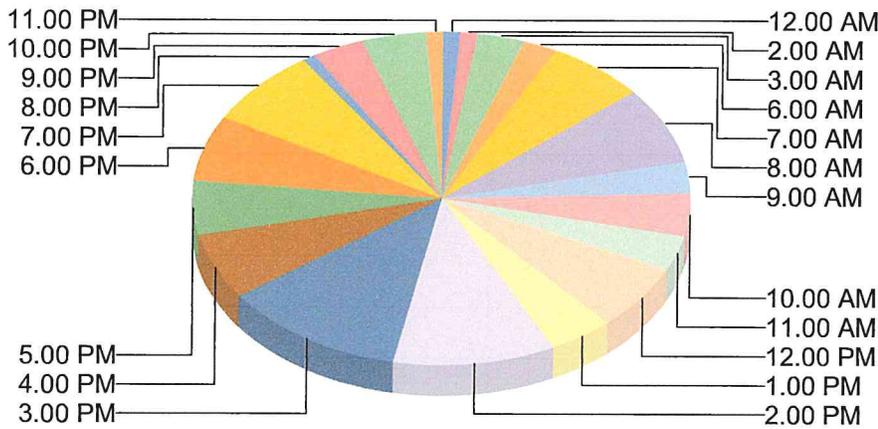
Percentage Value:

100 Series-Fire	3	3.19%
300 Series-Rescue & EMS	61	64.89%
400 Series-Hazardous Conditions(No fire)	1	1.06%
500 Series-Service Call	19	20.21%
600 Series-Good Intent Call	7	7.45%
700 Series-False Alarm & False Call	3	3.19%

Grand Total: 94

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Incident Statistics by Hour of the Day



12.00 AM	1.1%
2.00 AM	1.1%
3.00 AM	3.2%
6.00 AM	2.1%
7.00 AM	6.4%
8.00 AM	7.4%
9.00 AM	3.2%
10.00 AM	4.3%
11.00 AM	3.2%
12.00 PM	6.4%
1.00 PM	4.3%
2.00 PM	10.6%
3.00 PM	11.7%
4.00 PM	6.4%
5.00 PM	5.3%
6.00 PM	6.4%
7.00 PM	7.4%
8.00 PM	1.1%
9.00 PM	3.2%
10.00 PM	4.3%
11.00 PM	1.1%
Total:	100.0%

Hour of the Day: 12.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **1.06%**

Hour of the Day: 2.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **1.06%**

Hour of the Day: 3.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **3.19%**

Hour of the Day: 6.00 AM

Total # of Incidents: **2.00** % of Total Incidents: **2.13%**

Hour of the Day: 7.00 AM

Total # of Incidents: **6.00** % of Total Incidents: **6.38%**

Hour of the Day: 8.00 AM

Total # of Incidents: **7.00** % of Total Incidents: **7.45%**

Hour of the Day: 9.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **3.19%**

Hour of the Day: 10.00 AM

Total # of Incidents: **4.00** % of Total Incidents: **4.26%**

Hour of the Day: 11.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **3.19%**

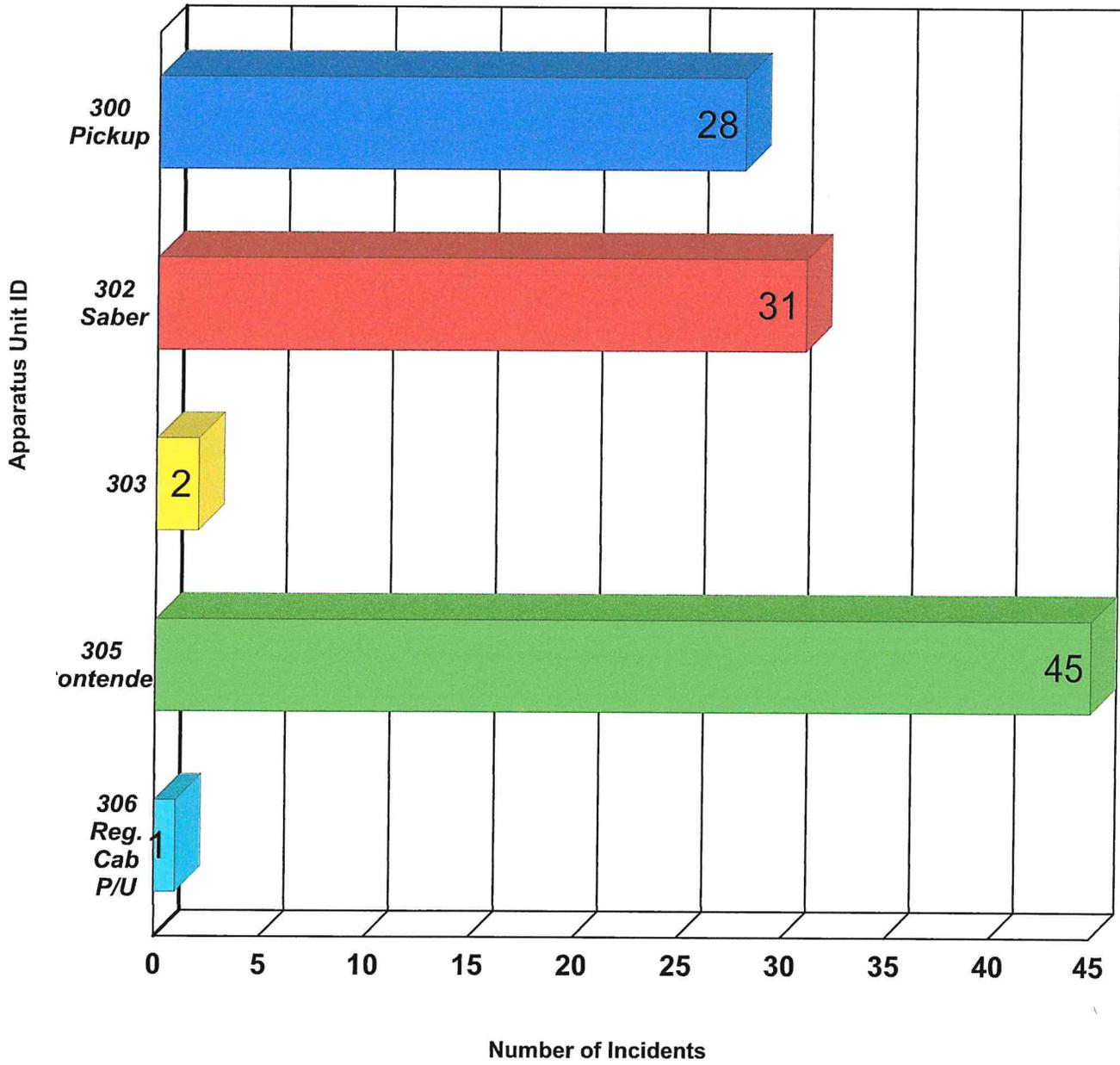
Hour of the Day: 12.00 PM

Total # of Incidents: **6.00** % of Total Incidents: **6.38%**

Hour of the Day: 1.00 PM

Total # of Incidents:	4.00	% of Total Incidents:	4.26%
Hour of the Day: 2.00 PM			
Total # of Incidents:	10.00	% of Total Incidents:	10.64%
Hour of the Day: 3.00 PM			
Total # of Incidents:	11.00	% of Total Incidents:	11.70%
Hour of the Day: 4.00 PM			
Total # of Incidents:	6.00	% of Total Incidents:	6.38%
Hour of the Day: 5.00 PM			
Total # of Incidents:	5.00	% of Total Incidents:	5.32%
Hour of the Day: 6.00 PM			
Total # of Incidents:	6.00	% of Total Incidents:	6.38%
Hour of the Day: 7.00 PM			
Total # of Incidents:	7.00	% of Total Incidents:	7.45%
Hour of the Day: 8.00 PM			
Total # of Incidents:	1.00	% of Total Incidents:	1.06%
Hour of the Day: 9.00 PM			
Total # of Incidents:	3.00	% of Total Incidents:	3.19%
Hour of the Day: 10.00 PM			
Total # of Incidents:	4.00	% of Total Incidents:	4.26%
Hour of the Day: 11.00 PM			
Total # of Incidents:	1.00	% of Total Incidents:	1.06%
<u>Grand Total Incidents:</u>	<u>94.00</u>		

Apparatus Responding to Incidents



Total Amount of Incidents: 94
Apparatus Count: 5



noberly!
Parks & Recreation
Monthly Report
February 2020

	2020		2019
Parks	Thompson Campground	11	Daily(4) Monthly(7) 11
	Misc Thompson Campground	-	-
	Miscellaneous Park Fees	\$77.00	Scrap metal \$0.00
	Overnight Fishing Passes	-	-
	Paddleboat Rental	-	-
	Canoe Storage	\$25.00	1 Boat Storage \$0.00
	Archery Range	-	-
	Overlook & Plaza	-	-
	Midway	-	-
	Agricultural Barns	-	-
	Equestrian Area/ Rodeo Ground	-	-
	James Youth Center	4	Fair Board meeting(1) 4-H meeting(1) Baby Shower(1) Internal: Fire Dept Training(1) Rotary(4) Valentines Banquet(1) Birthday Party(1) Memorial Service(1) MCC Employee Lunch(1) Driver's Banquet(1) Internal: Floor Maintenance(1 res. For 5 days) 8
	Lodge	10	11
	Lion's Beuth Park	-	-
	Fox Park (entire)	-	-
	Fox Park Pickleball/ Tennis Courts	-	-
	Tannehill Park	-	-
Depot Park	-	-	
	2020		2019
Fields/Courts	Red 1	-	-
	Red 2	-	-
	Blue 1	-	-
	Blue 2	-	-
	Blue 3	-	-
	Green 1	-	-
	Green 2	-	-
	Green 3	-	-
	Green 4	-	-
	Green 5	-	-
	Green 6	-	-
	Groeber	-	-
	Meinert	-	-
	Patrick	-	-
	Fox Field	-	-
	Batting Cages	-	-
	Shelter 1 Tennis Courts	-	-
Wilhite Tennis Courts	-	-	

	2020	2019	
Shelters	Shelter 1	-	-
	Shelter 3	-	-
	Shelter 5	-	-
	Fox Park Shelter	-	-
	Klein Shelter	-	-
	Lake Pavilion	-	-
	Riley Pavilion	-	-
	Meditation Garden and Legacy Overlook	-	-

	2020	2019	
Auditorium	Entire Facility	3	7
		Miss Moberly Pageant(1 res for 2 days) Fire Fighter's Banquet(1 Internal: Father Daughter Dance Event and Clean Up(1 res for 2 days)	

	2020	2019	
Aquatic Center	Entire Facility	-	-
	Party Area	-	-

	2020	2019	
Recreation	Father Daughter Dance	375	425

Director – Troy Bock

- MC Power is tentatively looking to do the aquatic center solar shelter in April and the solar pavilion to replace the demolished barns in May.
- GreatLIFE released rates in mid-February for the upcoming season.
- Eric Brown and I have been scheduling meetings with civic clubs and other entities to cover Parks and Recreation and Heritage Hills/GreatLIFE. We sponsored the January Chamber Coffee Chat and presented, presented at the Kiwanis Club, and are scheduled for the Optimist Club and Rotary Club. Meanwhile, we are working on scheduling Altrusa and others.
- We are working with a few volunteers who are putting together a potential event May 9th to commemorate General Omar Bradley's role in the successful conclusion of WWII in this 75th anniversary year.
- Continued work on the 2020-2021 budget, trying to get it into approximate alignment before Finance completes their revenue and personnel projections.
- We are soliciting bids for demolition of the main building and trailer at 3418 Hwy JJ (2 properties to the east of the Heritage Hills clubhouse. This will open up a great view of the course from Hwy JJ in the short term, essentially serving as a life 200 ft billboard.
- Two new mowers have been ordered for Heritage Hills and should arrive in mid-April with the payment being due in July. We are budgeting for this in the upcoming budget year. This is the first step in replacing aging equipment at the course.
- We are soliciting proposals for the Depot Park pavilion and restroom. This will address all of our projects slated for Depot Park in the 10 year plan in one project for efficiency and to ensure the park looks cohesive and planned when finished.
- Brian Crane and I met for nearly 3 hours with GreatLIFE staff – Eric Brown, Josh Black, and Bryan Minnis – to get on the same page for the upcoming season. There will be slight rate increases (though more discount opportunities) and a little more structure to ensure they are running the course efficiently and, if possible, in the black in terms of operational expenses.
- Met with OnMedia to set up the spring Television advertising for the train (April), pool (May), and 4th of July (June).

Administration – Leslie Keeney

- Processed bills and timesheets for the department.
- Began training Hannah Mauzey, the new department Receptionist/Recreation Assistant.
- Continued filing 2019 documents.
- Oversaw day to day operations of Parks and Recreation Office.

Dirk Miller – Park Superintendent

- Continue to remove trailer loads of tree limbs on the ground throughout the Parks system (Fox, Depot, Tannehill, and Rothwell).
- Staff is prepping the land for the Solar Panel Shelter.
- Hoping to complete the floor resurfacing in the foyer and main room of the Lodge.
- Due to the nice weather, the department has installed the tennis and pickleball nets.
- Continuing reupholstering the chair seats that we acquired from the Auditorium last summer, to store in the Rodeo building for later use.
- Installed the new “wall pack” lights for the Riley Pavilion and replaced a faulty photocell on a light at the Sale Barn.
- Working on pool maintenance for the upcoming season.

Jacob Buntten-Athletic Complex Supervisor/Sports Manager

Athletic Complex:

- Winter fertilizer application applied to the new parking lot grass.
- Replaced old irrigation hoses and fittings for our Kifco Water Reels.
- Received bids and placed order for our new 3-bay swing-set. Swing-set will be located just south of the current playground and will connect with existing surface area and mulch.

Sports:

- Met with Michelle with the Chamber to discuss the Sports Tourism conference we are attending March 10th and 11th.

Amanda Warder – Recreation Supervisor

Aquatics:

- I have purchased 3 new lifeguard stands with the intent of local businesses sponsoring them for advertisement space. With the life of the stands being around 10 years, this is a great opportunity for people to be seen.
- Started revamping the lifeguard orientation to contain more pertinent information.

Concessions:

- I am pricing out large air fryers to boost concessions sales for the upcoming season. Staff has had internal conversations about pricing for food and adding new menu items.

Events:

- Flashlight Easter Egg Hunt supplies have been bought and that event is ready to take place. Lego Camp is coming up on March 12-13th. I have partnered with Missouri Department of Conservation on having a fly-fishing knot tying class being held at the James Youth. I plan on introducing more class type opportunities to the community with help from the MDC.
- I am working with the YMCA to coordinate a pickleball tournament that will take place in June of this year. This will be a one-day tournament that will hopefully bring in a crowd from Moberly, and surrounding regions.
- Young Picasso art classes are being held on March 24, 25, 26th at A Stroke of Magic. This is the first year we are doing this type of class, and I am optimistic that the community will enjoy learning about the fundamentals of art.

MAEDC Economic Development Report

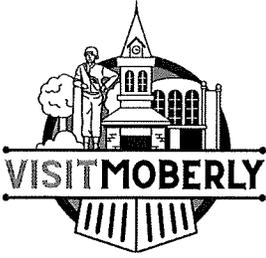
February 16, 2020 – March 14, 2020

MAEDC Activity Highlights

- Communicated with a PPI applicant about finalizing their lien release paperwork
- Communicated with City of Moberly utilities department about updated water usage summaries for Project Emerald. City is working with consultants to design the pump station and treatment plan for the project.
- Scheduled Notionfront to come present to the MAEDC BOD about the upcoming marketing initiatives for MAEDC.
- Worked with the City of Fayette to complete a discussion flyer for the CID. Teams of two will talk to building owners about the proposed CID and utilize the same discussion points.
- Held meeting of the MAIP Joint Board to discuss granting a license to Project Emerald to begin construction prior to the completion of the development agreement. Board voted to authorize the license.
- Forwarded the executed license agreement for MAIP to Project Emerald
- Communicated with the Randolph County FSA office about farming for 2020.
- Assisted with the transition planning of Shady Tuesday's in Moberly. Ownership changed hands on March 1, 2020.
- Scheduled a meeting with the leadership of MFA Oil to discuss Project Emerald
- Sent a draft agenda to Project Emerald for their upcoming workforce site visit. Company is sending 2-3 members from its HR department to meet with key partners.
- Got in touch with the construction manager for Project Emerald and began sharing information for local subcontractors.
- Forwarded a draft flyer to the city stakeholders in Fayette
- Communicated with Retail Strategies about the traffic counts in Moberly. Their data showed the traffic counts as half of what they should have been. They are correcting it in their marketing materials and will reach back out to prospects with the updated information.
- Attended Downtown CID meeting, received a briefing on the tourism plan and discussed the next round of PPI applicants.
- Attended excel training presented by MACC
- Worked with Randy about transitioning the PPI work for the Moberly Downtown CID to Principled Solutions and Strategies.
- Met with Lisa Hollingsworth of City of Paris to get an update on City initiatives
- Met with the prospect purchasing Shady Tuesday's in Moberly. Discussed the details of the transition plan and the CID incentives.

- Spoke to a gentleman purchasing a historic home seeking assistance with historic tax credits.
- Held a conference call with Notionfront and Hubspot about utilizing a CRM system for MAEDC.
- Finalized the Pitch Pool program with Central Bank of Moberly. Forwarded needed documents and answered remaining questions.
- Communicated with Project Software 2 about their potential expansion plans. They have hired a contractor and are beginning the design process for a potential expansion.
- Incorporated feedback from Fayette officials and finalized the CID flyer. CMU offered to print the flyers, and the group will begin talking to property owners.
- Local business owner requested contact information for the owners of Randolph County Raceway, forwarded that information.
- Attended NMDP in Macon, MO. Group heard a presentation from the Missouri Partnership about regional marketing efforts. Also, had a conference call with Vision One a succession planning company that is interested in partnering with NMDP.
- Attended a partner's lunch in Macon with Ameren Missouri's economic development team.
- Project Emerald requested the contact information for Fiber providers at MAIP.
- Communicated with Missouri Partnership about the HR site visit for Project Emerald. Divided responsibility between the two offices for various meetings.
- Met with MFA Oil about Project Emerald. Discussed the project and how it would impact MFA's operations.
- Filmed Econ Initiative videos with Notionfront and Randy Asbury. Videos are designed to launch the new initiatives aimed at the local economy.
- Had conference call with Project Emerald about the upcoming HR site visit
- Hosted Walmart DC for their strategic planning session
- Sent a local company to DED to see if they could provide any resources to them. Company is an employment pre-screening service that is looking for new customers in the area.
- Sent the Fayette Flyer to Fayette Main Street for their use while discussing the proposed CID.
- Received updated traffic counts with Retail Strategies for the Moberly market. Traffic counts were being undercounted and have since been corrected.
- Made arrangement for the Project Emerald HR site visit, secured a community tour with the Moberly Area Chamber of Commerce, meeting with City officials, and private companies.
- Hosted the 2-day HR site visit for Project Emerald
- Reviewed platting proposal for MAIP, City of Moberly and Moberly Holding Company are seeking to plat the industrial park to expedite future development projects.
- Reviewed updated development agreement for Project Emerald

- Joined Mike Dimond, Fayette Main Street Director, and Fayette Mayor Greg Stidham in a meeting regarding the Fayette CID with the Howard County Clerk Shelly Howell
- Met with Michael Bugalski to discuss taking responsibility for the Moberly Depot District Private Property Improvement program
- Sent an email to Brandi Glover, Executive Director of MACC's Workforce Development program, and Rachael Grimes, Executive Director for Little Dixie Library to connect them for possible opportunities for training at the library
- Familiarized myself with the Moberly Depot District private property improvement process
- Followed up with J.B. Waggoner and Amber Overfelt regarding rescheduling our standing meeting
- Followed up with Rachael Grimes regarding connecting Brandi Glover with her
- Joined Michael Bugalski and Paris City Superintendent Lisa Hollingsworth for a conversation regarding Monroe County and the Paris city building
- Delivered Moberly CID PPI contracts to participating businesses
- Attended the Huddle at CMU
- Joined J.B. Waggoner, Inovatia Laboratories, LLC, and Amber Overfelt, Howard Electric Cooperative, to discuss Howard County economic development issues
- Stopped in at Monnig Industries to visit with John and Ryan Monnig
- Stopped in at Tri-County Trust Company in Glasgow to introduce myself to Shannon Damron, executive vice-president
- Responded to an email from Derek Bryant, Septagon, and sent a follow-up email to Shannon Damron
- Worked Moberly Depot District PPI projects
- Completed Moberly Depot District PPI paperwork
- Joined Michael Bugalski at meeting with MFA Oil executives to discuss Plumrose progress
- Joined Michael Bugalski and Randal Weidenaar for MAEDC video shoot in Glasgow, Fayette, & Moberly
- Completed Paris office hours and visited with City Superintendent Lisa Hollingsworth



Moberly Area Chamber of Commerce
211 West Reed | Moberly, MO 65270
p. 660.263.6070 | f. 660.263.9443
www.moberlychamber.com
www.moberly.com

March 16, 2020

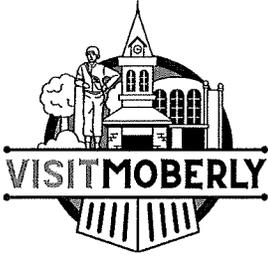
Report on: Tourism Promotion Services Agreement

Services Completed:

- Continued working on plans for junk junction & gathering vendors
- Started working on Run for the Roses, Railroad days vendors & Christmas festival plans
- Submitted Quarter 2 Report to the Missouri Division of Tourism for all ads from Sept-Dec.
- Continued working with group tour that is traveling here in June & JW is assisting
- Attended CID meeting
- Had two monthly meetings with Steve on training/assistance
- Met with Jacob (MPRD) on Sports Travel Exchange, attended this event w/ him and sold Moberly to sports planners
- Met with Missouri Life on a travel to Moberly spread, met with the CAPS program to establish plans for a Junior Chamber Ambassador program, met with the Higbee Fair Board
- Continued working on visitor's guide & editing proofs
- Had our yearly Mayors meeting with all Mayors in the county (one of our requirements for our Missouri Division of Tourism grant)
- Wrote March tourism blog over MACC Greyhounds
- Continued writing pitches to travel writers and group tour operators
- Finalized March newsletter & sent it out
- Worked on a yearly digital marketing plan to include newsletters and all digital ads
- Continued updating the tourism website (www.moberly.com) to add or delete relevant content to improve the overall quality of the website
- Generated graphics, content calendar and shared social media posts for all Randolph County events/tourism attractions to promote regional activity
- Promoted all upcoming events on social media, weekly Chamber Chat, submitted them to Moberly Monitor-Index and Missouri magazines
- Restocked hotels and checked in with Comfort Inn, Super 8 and Thompson Campground for monthly reporting
- Answered all calls and emails regarding events and assets in Randolph County.
- Continued updating the community calendar and Tip Tuesday, a weekly tip to all tourism partners
- Identifying potential travel writers with Tourism Consultant and sent pitches

Services Planned:

- Continued communicating with Tourism Assets to discuss 2020 programming
- Develop Cooperative Marketing Efforts with Tourism Consultant
- Develop Performance Measures with Tourism Consultant
- Working on a Sports Tourism Plan with Tourism Consultant



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Social Media Reporting

	Dec	Jan	Feb	March				
Facebook-Chamber Page	3,648	3,680	3,755	3,819				
Facebook-Depot District	605	633	637	652				
Facebook-Railroad Days	3,273	3,268	3,272	3,270				
Facebook-Com Betterment	176	190	190	190				
Twitter	462	464	470	470				
Instagram	671	707	726	745				
Instagram # of posts	557	588	613	636				

Ads Report: No ads to report this month

Missouri sports travel exchange:

I attended the Missouri Sports Travel Exchange on March 10th and 11th. The event gave me an opportunity to sell Moberly's sports facilities to planners, network and receive education on sports tourism. Jacob, with Moberly Parks and Recreation came with me to assist in our selling efforts. We have 5 leads of people that are interested from E-Sports to the Fastpitch American Softball Association.

Overall, it was a really good event with some great education included in the mix as well. We do have some great leads for tournaments, but we just don't have the facilities for many of the larger tournaments.

Director of Utilities Monthly Report, Mary West-Calcano, Director

March 2020

Director's Summary

Energy Solutions Professionals Project: Work has begun on installation of the variable frequency drives at the Water Treatment Plant for the high service pumps that pump treated water to town. This will reduce our electricity use by allowing operators to slow the speed of the motors instead of pumping at 100% speed against a partially closed valve to control flow. Staff will also be installing a backflow preventer on the potable water system within the Plant as well as a new water meter to measure the Water Plant use. The submittals for the blowers and variable frequency drives were approved for the Wastewater Treatment Facility and the equipment was placed on order by ESP and Martin Contracting (subcontractor). Pricing was received from RTS for the Neptune residential meters and the automated meter interface system. ESP is currently working on evaluating the pricing proposal for a discussion with the Council on March 16.

Four City staff (Greg Hodge, Matt Douglass, Finance; Mary West-Calcano and Lora Colley, Utilities) traveled to two cities who are using the software package that the City of Moberly is proposing to purchase. A full day demonstration in Moberly for other staff will be held March 11, 2020. A report will be provided with a formal recommendation at the April 6, 2020 Council Work Session.

MML Legislative Conference: Director West-Calcano attended the MML Legislative Conference and attended several legislator visits with City Manager Crane, Mayor Jeffrey, and Tom Sanders. The meetings were informative for several reasons, and information on environmental regulatory initiatives in Moberly was shared with legislators.

Budget Preparation: The internal Utilities Department budget meetings were held with supervisors in each Department to determine ideas for cost savings, identification of ongoing needs, future projects and equipment needs as well as a discussion of future staffing requirements. Increased regulatory pressure, aging infrastructure challenges, delayed maintenance and community growth all put more pressure on the Utilities Department. We look forward to working on achieving the mutual goals of economic development, community sustainability, and residential growth.

Staffing: The Utilities Department has four openings again. The Distribution and Collection Department hired one new employee for skilled maintenance worker, but one employee resigned (just after probation for personal reasons), and the Wastewater Plant still has an opening for a pretreatment coordinator/lab technician/wastewater operator.

Dept. Summary:

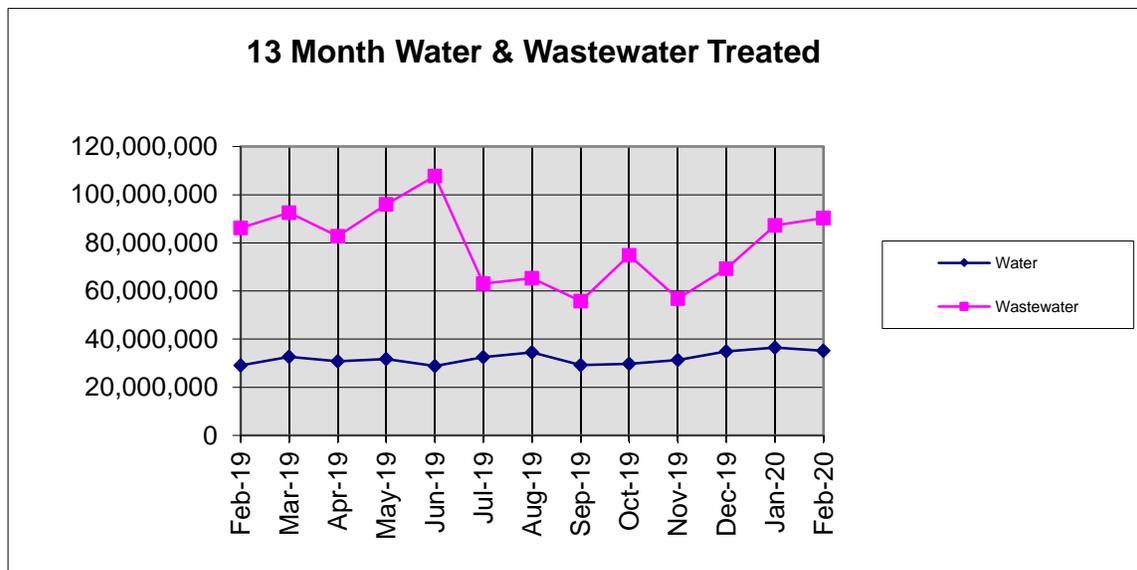
Drinking water produced:	33,405,234 (1.151 MG/Day)
Wastewater Treated:	90,274,000 MG (3.113 MG/Day)
Wastewater from Combined Sewer Overflows:	12.445MG
Total precipitation for February	1.72 inches

Billing activity: 29,379,675 gallons of water in the amount of \$256,124.90 and 28,807,872 gallons of sewage in the amount of \$339,718.89.

Staff issued 2,482 bills for cycle 1 in the amount of \$384,822.47 and 2655 bills for cycle 2 in the amount of \$280,481.823 that included water, sewer, garbage, tax and arrears outstanding.

Unaccounted Water for February 2020 = 1.11% This number is low due to the high number of water leaks found and accounted for during February.

Month	Water Produced	City Usage/ Unbilled	Water Leaks	Hydrant Flush	D&C Maint	Metered/Billed	Accounted	Unaccounted
FEB-2020	33,405,234	1,089,215	2,559,605		4,750	29,379,675	33,033,245	371,989



Distribution and Collection Department and Customer Service

- There were 8 Water Leaks during the month of February. One of the leaks found was a 2” abandoned line at the corner of Beuth Road and Park Avenue near the creek. It is unknown how long this leak has been happening, but we believe it may have been going on since mid-December.
- There were 13 sewer calls.
- Replaced a lead service line at 713 Harrison Street.
- Crews worked diligently searching for water loss (leaks) for much of the month.

- Replaced two-meter pits, two-meter valves, and assisted with other meter pit repairs such as replacing frames and covers in preparation for the meter change out.
- Poured 10.75 cubic yards of concrete.
- Completed 163 Missouri one call tickets.
- Crews washed backhoes, dump trucks, vac trucks as well as changed oil in the generators and other pumps.

Wastewater Treatment Facility

- Treated 90.274 MGM an average of 3.113 MGD.
- Transferred 1,526,380 gallons of sludge from the SBR's to the digesters.
- 1.72 inches of rain fell over a 9-day period.
- Sanitary sewer overflows were reported at 520 Greenbriar Road and 424 Corinth Drive, these events were due to roots in the sewer main, these events were reported to MDNR NERO.
- Taylor CSO (outfall 002) – No discharge.
- Rollins CSO (outfall 003) discharged 11.42 MGM on 2/1/2020 – 2/20/2020 and 2/24/2020 – 2/27/2020.
- Seven bridges CSO (outfall 004) discharged 1.045 MGM on 2/2/2020 – 2/4/2020.
- Holman Rd. CSO (outfall 005) discharged 0.0000762 MGM on 2/4/2020 and 2/24/2020.
- NEMO Electric installed new surge protection modules in MCC #2 at WWTP.
- Solomon Boiler Work tested all backflow devices at WWT and pump stations, the backflow device in the UV building was repaired.
- Replaced the alternating relay and all float switches at Huntsville pump station.
- Completed the 2019 annual biosolids report and reported it to EPA Region 7 and MDNR NERO.
- Had several meetings with KimHec to discuss industrial compliance.
- S-E-A-Limited and Aerzen met at WWTP to inspect and discuss the fire failure with blower #4. Willis Bros removed the burned unit and replaced it with a new blower, the new unit is scheduled for startup on 3/16/2020.
- Replaced the circulation fan on the drying oven in the lab at WWTP.
- Vandevanter Engineering rebuilt influent pump #1 and installed it in the influent pump station at WWTP.

Water Plant

- Pumped 33,405,234 gals of finished water to the distribution system. This is a daily average of 1,151,905 gals per day.
- Performed 3,612 lab tests in house and 6 bacteria tests for distribution on water leaks.
- Collected monthly TOC, SOC and 16 Bacteria samples for state analysis.
- Performed monthly preventative maintenance on the following equipment: Free and Total chlorine analyzers.

- Performed corrective maintenance repairs to alum feeder, booster station on Sparks Ave., south filter console PLC and the Solar Panels at Sugar Creek Lake
- Installation of new VFD on Raw Water pump #1 at the Sugar Creek Pump house. This will allow us to control the flow to the plant without over working the motors due to pumping against a closed valve. This will cut electric costs and be easier on the equipment.
- Installed a new heater at the Sugar Creek Pump House that will serve as a backup in the event of main heater failure.
- Received a new portable ultrasonic meter for the plant that we can verify our existing meter accuracy in-house.
- Continued working on converting the old break room of the meter maintenance building into a records room with a new restroom.

Sugar Creek Lake Ranger

- Attended a FEMA site visit at Sugar Creek Lake.
- Spoke to Hunnewell Fish Hatchery about getting some walleye to put in the lake.
- Attended the DNR dam inspection with the Department of Natural Resources.

Water Quality Coordinator

- Stabilized and recycled 417.1 lbs. non-reusable materials
- Distributed 414.55 lbs. of recycled material to Moberly residents for reuse
- Accepted 755 lbs. hazardous waste into the Household Hazardous Waste Facility
- Attended Master Gardener meeting to collaborate about protecting area waterways from nutrient enrichment
- Met with Master Gardeners to plan library display about fertilizer use
- Met with Moberly Mess Busters to plan city cleanup
- Worked with Emily Goyea to plan city clean-up, and advertise Mess Busters
- Met with Parks Department, City Manager, and Emily Goyea about impaired water listing
- Met with Bo Wilson about erosion in cemetery
- Attended WEF webinar about utility management
- Contacted Kim Dickerson and Paula Burkhart about establishing school Stream Teams
- Managed Open Household Hazardous Waste Day on February 8th
- Provided Stormwater Training to Animal Shelter
- Scheduled Stormwater Training for Water Treatment Facility
- Scheduled course for CSI certification
- Attended Erosion Control Training in Edwardsville, IL
- Gathered records from Household Hazardous Waste Facility from 2018
- Performed regular construction inspections
- Finished 1st Quarter priority outfall inspections
- Scheduled E-Waste drop-off
- Researched plants for City Hall Rain Gardens
- Dropped off fluorescent light bulbs for recycling
- Dropped off 90 lbs. empty cans at Fussleman's for recycling

- Wrapped batteries
- Reviewed SWPPP for Project Emerald
- Redesigned forms for Household Hazardous Waste Facility