

**NOTICE OF OPEN MEETING & VOTE TO
CLOSE PART OF THE MEETING
A G E N D A
COUNCIL MEETING
City of Moberly
City Council Room – Moberly City Hall
101 West Reed Street
February 01, 2021
6:00 PM**

Posted:

Pledge of Allegiance

Roll Call

Approval of Agenda

Recognition of Visitors

Communications, Requests, Informational Items & Consent Calendar

Public Hearing and Receipt of Bids

1. Receipt of Bids for Oakland Cemetery grave opening and closing.

Ordinances & Resolutions

2. An Ordinance Amending Chapter 40 Of The Moberly City Code Relating To Parking Regulations To Provide For Curbside Pickup Parking In The B-2 Central Business District.
3. An Ordinance Approving A Cooperative Agreement With Howard County, Missouri For Backup PSAP Services.
4. A Resolution Authorizing The City Manager Of The City Of Moberly, Missouri To Execute A Fireworks Display Agreement With J & M Displays, Inc.
5. A Resolution Authorizing The City Manager To Extend Additional Sick Leave During The Calendar Year 2021 For COVID Related Absences.
6. A Resolution Recording The Destruction Of Certain Local Government Records.
7. A Resolution Accepting The Bid Of D&L Trenching For Burial Services At Oakland Cemetery.
8. A Resolution Authorizing The City Manager To Purchase A Pickup And Associated Equipment For The Lake Ranger
9. A Resolution Authorizing The City Manager To Execute A Letter Agreement With Howe Company, LLC For An Amendment To A Professional Survey Agreement.
10. A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Official Reports

Anything Else to Come Before the Council

11. Consideration of a Motion to Adjourn to a Work Session followed by a Closed Session to discuss the status of pending legal issues, real estate, personnel, and negotiated contract. (Closed Statute 610.021 (1,2,3,12))

Adjournment

We invite you to attend virtually by viewing it live on the City of Moberly You Tube Live Channel, Facebook page. A link to the City's Channel can be found on our website's main page at www.cityofmoberly.com. The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.

City of Moberly City Council Agenda Summary

Agenda Number: #1.
 Department: Public Works
 Date: February 1, 2021

Agenda Item: Receipt of Bids for Oakland Cemetery grave opening and closing.

Summary: We advertised for bids on grave opening and closing at Oakland Cemetery. Two bids were received, from Cundiff Excavating and D&L Trenching. Attached are the advertisement, bids and the bid opening sheet.

Recommended

Action: Accept these bids.

Fund Name: Cemetery/Contracted Services

Account Number: 100.010.5406

Available Budget \$: 17,850.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Davis	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

OAKLAND CEMETERY
MOBERLY, MISSOURI

BURIAL SERVICES – BID FORM

STANDARD GRAVE OPENINGS

- 1.) On weekdays Monday through Friday, \$ 460.00 per grave.
- 2.) On weekends, \$ 575.00 per grave.
- 3.) On holidays, \$ 575.00 per grave.

COMBINED SPACE BURIAL OPENINGS – The First Burial shall be 9' deep and 6" of sand shall be placed on top of the vault before backfilling (City will provide the sand). The Second Burial shall be the same as a Standard grave Opening (See Exhibit A).

- 1.) On weekdays, Monday through Friday, \$ 975.00 per grave.
- 2.) On weekends, \$ 1175.00 per grave.
- 3.) On holidays, \$ 1175.00 per grave.

DISINTERMENT OPENINGS

- 1.) On weekdays, Monday through Friday, \$ 1000.00 per grave.
- 2.) On weekends, \$ 1000.00 per grave.
- 3.) On holidays, \$ 1000.00 per grave.

Rick Cundiff
Contractor (Name)

2749 et. Pl. 2480 Higbee MO 65257
Address

Rick Cundiff 1-6-21
Signature Date

OAKLAND CEMETERY
MOBERLY, MISSOURI

BURIAL SERVICES – BID FORM

STANDARD GRAVE OPENINGS

- 1.) On weekdays Monday through Friday, \$ 475⁰⁰ per grave.
- 2.) On weekends, \$ 600⁰⁰ per grave.
- 3.) On holidays, \$ 600⁰⁰ per grave.

COMBINED SPACE BURIAL OPENINGS – The First Burial shall be 9’ deep and 6” of sand shall be placed on top of the vault before backfilling (City will provide the sand). The Second Burial shall be the same as a Standard grave Opening (See Exhibit A).

- 1.) On weekdays, Monday through Friday, \$ 1,000⁰⁰ per grave.
- 2.) On weekends, \$ 1,200⁰⁰ per grave.
- 3.) On holidays, \$ 1,200⁰⁰ per grave.

DISINTERMENT OPENINGS

- 1.) On weekdays, Monday through Friday, \$ 225⁰⁰ per grave.
- 2.) On weekends, \$ 225⁰⁰ per grave.
- 3.) On holidays, \$ 225⁰⁰ per grave.

Danny Koenig D&L Trenching

Contractor (Name)

2339 Hwy D Huntsville mo. 65259

Address

Danny Koenig

Signature

12-21-20

Date

City of Moberly
101 West Reed Street
Moberly, MO 65270
Fax: 660-263-9398
Phone: 660-263-4420

Facsimile transmittal

To: Monitor Index, KWIX, KRES, KIRK
KZZT

From: Tom Sanders **Date:** 12/10/2020

Re: Burial Opening and Closing **Pages:** 1

NOTICE

The City of Moberly will be accepting sealed bids for services (grave opening and closings) at Oakland Cemetery. Sealed bids marked **“Burial Opening & Closing”** must be submitted on forms available at the City Clerk’s office. Bids will be accepted at the City Clerk’s office until Wednesday, January 6, 2021 at 10:00 a.m.

The City reserves the right to accept or reject any or all bids. For more information, contact the Director of Public Works at City Hall, 660-269-7644.

Submitted by Tom Sanders
Director of Community Development

PLEASE PUBLISH IN WEDNESDAY EDITION, DECEMBER 16, 2020

CITY OF MOBERLY

"BID OPENING"

Date: 01/06/2021
10:00AM

D&L Trenching

\$ 475.⁰⁰ ^{M-F} Weekdays Standard

\$ 600.⁰⁰ Weekend/Holiday Standard

\$ 1000 combined M-F

\$ 1500 combined Weekend/Holiday

\$ 225 Disinterment ^{Weekend/Holiday} M-F

\$ _____

Rick Cundiff

\$ 460 M-F Standard

\$ 575 weekend/holiday Standard

\$ 975 combined M-F

\$ 1175 weekend/Holiday Combined

\$ 1000 Disinterment all/any

\$ _____

\$ _____

Oakland Cemetery Grave Openings & Closings

CITY OF MOBERLY

"BID OPENING"

Sign-In Sheet

Date: 01/06/2021
10:00 AM

Name

Company

Shannon Hance

City of Moberly

Curia Beal

City of Moberly

TOM SANDERS

u

City of Moberly City Council Agenda Summary

Agenda Number: #2.

Department: Public Works

Date: February 1, 2021

Agenda Item: An Ordinance Amending Chapter 40 Of The Moberly City Code Relating To Parking Regulations To Provide For Curbside Pickup Parking In The B-2 Central Business District.

Summary: Due to the issues surrounding the Covid-19 last year, business have had to adapt to stay afloat. One of the more heavily impacted businesses by this is dine in restaurants. To be able to meet their customer's needs, they frequently do significantly more carry out business, which has created the need for short term temporary parking.
This ordinance would allow dine-in restaurant facilities in the downtown district the ability to make application for a single designated short-term parking space in front of their business. If approved, there would be a \$100 fee for a yearly permit. The City would install a small pole and sign identifying the short-term space and the hours that it is in effect. Enforcement would fall upon the police department, maintenance and upkeep of the space and surrounding area would be upon the applicant. Abuse by the owner or staff utilizing it for long term parking would result in revocation of the permit. Staff recommends approval of the ordinance.

Recommended

Action: Approve this ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

ORDINANCE NO: _____

AN ORDINANCE AMENDING CHAPTER 40 OF THE MOBERLY CITY CODE RELATING TO PARKING REGULATIONS TO PROVIDE FOR CURBSIDE PICKUP PARKING IN THE B-2 CENTRAL BUSINESS DISTRICT.

WHEREAS, the City provides parking spaces on City streets and property for the convenience of motorists and patrons of restaurants within the B-2 Central Business District; and

WHEREAS, recent events have demonstrated an increasingly popular pattern in which patrons of these restaurants rely on the convenience and safety of curbside delivery and pick-up of food rather than longer term vehicle parking and dining at a facility, and the pattern is reasonably expected to continue in the future; and

WHEREAS, the availability of curbside locations to deliver food to customers is increasingly important to the success of Moberly’s downtown restaurateurs and, therefore, to the character and economic vitality of the City; and

WHEREAS, the City Manager should have the authority to establish fees and parking locations in accordance with certain guidelines in order to keep pace with changing circumstances and demands.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI TO WIT:

SECTION ONE. Division 2 of Article XI of Chapter 40 of the Moberly City Code is hereby amended to read as follows:

Chapter 40, Traffic and Vehicles

Article XI, Traffic Schedules

Division 2. Stopping, Standing and Parking Regulations

Sec. 40-716. Curbside Pickup Parking.

(a) Pursuant to the provisions of this Section, curbside pickup parking locations may be established on such public streets and in such places and for such times and in such number as may be determined by the Director of Public Works to be in the best interest of the City, its citizens and visitors in order to provide convenient short-term parking near the point of destination in those portions of the City designated as B-2 Central Business District in the Zoning Regulations.

(b) A curbside pickup parking location shall be created only upon a written curbside pickup parking permit application submitted to the Director of Public Works by the owner or occupant of the property licensed as a restaurant adjacent to the site of the proposed curbside pickup parking location setting forth the terms of the proposed parking location, which terms shall include, but may not be limited to the following

1. Each application must be accompanied by a non-refundable initial permit application fee of one hundred dollars (\$100.00). All permits shall be subject to renewal by the Director of Public Works on an annual basis and payment of the annual fee of one hundred dollars (\$100.00) payable on each renewal date. In determining whether to renew the permit, the Director shall consider the manner in which the parking location has been operated, the degree to which the applicant has complied with the requirements of the permit, whether the location has caused a traffic impediment, contributed to disruption of safe traffic movements or posed a safety hazard for motorists, and has been in the best interests of the City and its citizens and visitors.

2. The Director shall determine the location of all curbside pickup locations based on factors including traffic flow, pedestrian safety, other no parking, valet and other restricted parking zones, and impact on the overall streetscape and business environment. No location shall be greater than one on-street parking space.

3. Curbside parking locations shall be restricted for use during the hours of operation of the permit holder, but in no event shall the restriction be in force earlier than 7:00 A.M. or later than 10:00 P.M. Sunday through Saturday.

4. The City shall issue appropriate signage, which cost will be passed along to the permit holder, to be placed at the permitted location for curbside parking.

5. All vehicles to be parked in permitted locations shall be limited to a maximum of ten (10) minutes.

6. The permittee, at its own expense and cost, shall keep the permitted location in a neat and clean condition, free from nuisance and filth and provide for the removal of snow, ice, trash and waster therefrom.

7. The permittee shall operate the curbside pickup location in accordance with all requirements of this Section and any conditions required by the applicable permit.

8. The permittee shall provide and maintain, at its own expense, general liability insurance in full force and effect for the curbside pickup location, in standard form generally in use in the State of Missouri with insurance companies having a current "best" rating of not less than A and financial rating not less than Class VII and authorized to do business in Missouri in an amount determined by the Director from time to time on the basis of liability limits then applicable to the City and an assessment of the City's risks associated with the activity involved. Executed copies of said policies of insurance or certificates thereof shall be delivered to the Director within thirty (30) days of the date on which the Director authorizes the issuance of the permit. No permit shall be issued unless and until the policy or policies or certificate(s) have been delivered to the Director. Failure of the permittee to comply with the requirements of this subsection shall be grounds for immediate termination of the permit notwithstanding any other provision of this section or the permit.

9. Any curbside parking permit issued herein is subject to suspension or revocation upon a finding by the Director of Public Works, after affording the applicant or permittee an opportunity to be heard thereon, that any representation on the permit application was false or that the curbside parking location has been operated in violation of the conditions or requirements of this Section.

10. Any applicant or permittee aggrieved by a decision of the Director may appeal the decision to the City Manager by filing with the City Manager a written request therefor stating wherein and why the Director's decision is in error and specifying the facts in support of the

appellant’s position within five (5) days of the Director’s decision. Judicial review of the City Manager’s decision may be had by filing a petition therefor pursuant to Chapter 536, RSMo., in the Circuit Court for Randolph County, Missouri within ten (10) days of the Manager’s decision.

11. Any person who shall violate any provision of this Section shall be guilty of a misdemeanor punishable by a fine of not less than twenty-five dollars (\$25.00) and not more than two hundred dollars (\$200.00) for each violation. Any vehicle parked in violation of the restrictions specified on curbside pickup parking signs installed pursuant to this Section may be subject to being ticketed and towed.

SECTION TWO. The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City’s Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable.

SECTION THREE. It is hereby declared to be the intention of the City Council that each and every part, section and subsection of this Ordinance shall be separate and severable from each and every other part, section and subsection hereof and that the City Council intends to adopt each said part, section and subsection separately and independently of any other part, section and subsection. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, sections and subsections shall be and remain in full force and effect.

SECTION FOUR: This ordinance shall be in full force and effect upon passage by the City Council.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this first day of February, 2021.

Presiding Officer at Meeting

ATTEST:

City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: _____ #3.

Department: Police

Date: February 1, 2021

Agenda Item: An Ordinance Approving A Cooperative Agreement With Howard County, Missouri For Backup PSAP Services

Summary: The Moberly Joint Communication 911 center or Public Safety Answering Point desires to have a mutual agreement with Howard County 911 to be each other back up PSAP for the answering of 911 calls. At present, the Moberly Joint Communication PSAP does not have a backup agency, we currently use a backup PSAP location. A dedicated 911 connection between Moberly PSAP and Howard County 911 is required along with compatible 911 equipment and software. Howard County 911 has the proposed PSAP agreement and presently are reviewing the agreement with their 911 Board.

Recommended Action Approve this ordinance

Fund Name:

Account Number:

Available Budget \$:

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
<u>x</u> Staff Report	<u>x</u> Proposed Ordinance	M___ S___ Jeffrey	___	___
___ Correspondence	___ Proposed Resolution			
___ Bid Tabulation	___ Attorney's Report	Council Member		
___ P/C Recommendation	___ Petition	M___ S___ Brubaker	___	___
___ P/C Minutes	___ Contract	M___ S___ Kimmons	___	___
___ Application	___ Budget Amendment	M___ S___ Davis	___	___
___ Citizen	___ Legal Notice	M___ S___ Kyser	___	___
___ Consultant Report	___ Other_____		Passed	Failed

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT WITH HOWARD COUNTY, MISSOURI FOR BACKUP PSAP SERVICES.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:

SECTION ONE: It is a best practice to have a PSAP Backup provider for answering Moberly 911 calls in the event Moberly Joint Communications is unable to answer emergency calls.

SECTION TWO: Howard County is willing to serve as a backup PSAP for Moberly as provided in the attached Cooperative Backup PSAP Agreement (the “Agreement”).

SECTION THREE: Howard County is in the process of approving this Agreement.

SECTION FOUR: The City Council hereby approves the Cooperative Agreement and authorizes the City Manager to execute the Cooperative Agreement on behalf of the City of Moberly.

SECTION SIX: This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 1st day of February, 2021.

ATTEST:

Presiding Officer at Meeting

City Clerk

Cooperative Backup PSAP Agreement

This Agreement made on the _____ day of _____, _____ by and between the City of Moberly, Missouri, the “PSAP”, and Howard County, Missouri, the “Backup PSAP”, and collectively known as the “parties”.

WHEREAS, the installation of Enhanced-9-1-1 telephone systems has provided one common number to call to receive public safety assistance and is intended to assure the caller that his/her request for assistance will be answered and that the appropriate emergency response agency will be notified as a result of dialing 9-1-1; and

WHEREAS, the parties desire to formalize an arrangement whereby 9-1-1 calls are properly routed; and

WHEREAS, it is understood that if 9-1-1 calls are unable to be answered by the PSAP, all calls will be routed to the Backup PSAP:

NOW THEREFORE, the parties agree as follows:

ARTICLE I. General Purpose

It is the purpose of this Agreement to establish certain procedures for handling 9-1-1 calls between the PSAP and the Backup PSAP if the PSAP is unable to receive or transfer its 9-1-1 calls.

ARTICLE II. Definitions

- A. PSAP – Public Safety Answering Point as defined by the Emergency Services Communication Bureau.
- B. Backup PSAP – Public Safety Answering Point maintained by Howard County, Missouri, designated to take calls on a backup basis and transfer them in accordance with mutually agreed upon call handling procedures.
- C. ANI/ALI – Automatic Number Identification/Automatic Location Identification.

ARTICLE III. Conditions

- A. Duties performed as a result of this Agreement are considered services to the general public and this Agreement shall not be construed to create an employer-employee, principal-agent or co-partnership relationship between the parties.
- B. The cost of operating the PSAP and the Backup PSAP shall remain the responsibilities of the respective parties.

- C. This Agreement applies to Enhanced-9-1-1 telephone calls that are not answered by the PSAP and therefore routed to the Backup PSAP.

ARTICLE IV. Procedures

- A. 9-1-1 calls not answered by the PSAP will be routed to the Backup PSAP.
- B. Once PSAP acquires the necessary upgraded equipment for this function the Backup PSAP, upon receiving the ANI/ALI information on the call, can determine that the call has been transferred from the PSAP and shall attempt to transfer the call back to the PSAP.

Information on the ANI/ALI screen, such as location or emergency response agency(s) listed will alert the call taker that the call originated from another PSAP.

- C. The Backup PSAP shall, while attempting to transfer the call back to the originating PSAP, stay on the line with the caller. Once answered by the originating PSAP, the Backup PSAP can either remain connected (monitoring the call) or disconnect from the 9-1-1 call after insuring that the call transfer has been completed.
- D. If the call still goes unanswered, the Backup PSAP call taker will take certain information to start processing the call.
 - i.) Type of incident/action request.
 - ii.) Verify location information and where emergency services are needed.
 - iii.) Verify telephone callback number and ask name of caller.
 - iv.) Time of incident.
- E. It may be the judgement of the Backup PSAP dispatcher that circumstances require immediate or direct contact with the originating PSAP via mobile radio to relay a message. When possible the procedure described above in (D) shall be used.
- F. The PSAP will continually maintain and provide to the Backup PSAP a list of resources (i.e. primary contact telephone numbers, other information as agreed upon) to enable the Backup PSAP to contact emergency services if it becomes necessary to handle the emergency. As changes arise, updated information shall be forwarded as soon as possible.
- G. If it is necessary to provide other communications equipment or procedures to be able to accomplish the purpose of this Agreement, amendments to this Agreement may be executed identifying the cost obligations of each party for such additional equipment.
- H. The parties shall review this Agreement annually.

ARTICLE V. Relationship Between the Parties

In consideration of the mutual services provided herein, both parties agree that nothing contained herein is intended to be or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting an agency relationship in any manner whatsoever. The individual parties are and shall remain independent entities with respect to all services performed under this Agreement. Each party represents that it has, or will secure all its expense, all personnel required in performing its service obligation under this Agreement and that the acts of its employees performing the service under this Agreement shall be the acts of employees of that entity alone. Each entity agrees that in the performance of this mutual service, its employees shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the other entity to this Agreement, including, but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability, Worker's Compensation, Unemployment Compensation or severance pay.

ARTICLE VI. Sovereign Immunity

Nothing in this Agreement shall be construed or deemed to constitute a waiver of the PSAP's or Backup PSAP's sovereign immunity. No official, officer, agent, attorney, employee, or representative of the PSAP of the Backup PSAP shall be personally liable to any other party or person for any act taken in furtherance of this Agreement.

ARTICLE VII. Execution

Each person executing this Agreement in a representative capacity warrants and represents that he or she has authority to do so, and upon request by another party, proof of such authority will be furnished to the requesting party. This Agreement may be executed at different times and in two or more counterparts, and all counterparts so executed shall for all purposes constitute one and the same instrument, binding on the parties hereto, notwithstanding that all of the parties may not have executed the same counterpart.

IN WITNESS, WHEREOF, the parties hereto have signed this Agreement on the _____ day of _____, _____.

City of Moberly, Missouri
PSAP
Brian Crane, City Manager

Howard County, Missouri
Backup PSAP

ACKNOWLEDGEMENTS

STATE OF MISSOURI)
) SS.

City of Moberly City Council Agenda Summary

Agenda Number: #4.
Department: Parks & Recreation
Date: February 1, 2021

Agenda Item: A Resolution Authorizing The City Manager Of The City Of Moberly, Missouri To Execute A Fireworks Display Agreement With J & M Displays, Inc.

Summary: The City has had a positive ongoing relationship with J&M Displays for decades. J&M is a very professional and safe company which is responsible for most of the larger shows in Missouri including the show in Jefferson City. Given the size and scale of the show, the professionalism and technical experience required, the potential safety risks given the mass crowd and adjacent forests, and the fact that J&M Displays provides bonus product given the size of the show and early order, staff recommends continuing with J&M Displays in 2021. The Park Board approved the agreement on January 19th.

The contract is attached for a \$23,000 show after discounts and bonus product (\$28,827.30 value). This is an increase from \$20,000 last year due to donations. The increase, therefore, will be paid out of the Parks and Recreation budget with said donations. Please see the attached agreement and proposal.

Also note the \$10,000,000 insurance carried by J&M Displays. The City of Moberly will, as in past years, be listed as an additional insured.

Recommended

Action: Approve the Resolution.

Fund Name: Recreation – Contract Services

Account Number: 115.043.5406

Available Budget \$: \$16,600

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Brubaker	___	___
<input type="checkbox"/> P/C Minutes	<input checked="" type="checkbox"/> Contract	M__ S__ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Davis	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF MOBERLY, MISSOURI TO EXECUTE A FIREWORKS DISPLAY AGREEMENT WITH J & M DISPLAYS, INC.

WHEREAS, the City of Moberly, Missouri is desirous of providing a public firework display as part of the community July 4th celebration, and

WHEREAS, J & M Displays, Inc. is a proven and reliable provider of fireworks displays and has successfully provided the City of Moberly with firework displays in the past, and

WHEREAS, J & M Displays, Inc. has offered to furnish a firework display on July 4, 2021, for a total cost of Twenty-Three Thousand Dollars (\$23,000.00) as provided in a certain Fireworks Display Agreement attached hereto and incorporated herein.

NOW, THEREFORE, the City of Moberly agrees to the terms of the Fireworks Display Agreement presented by J & M Displays, Inc. and hereby authorizes the City Manager to execute said Agreement on behalf of the City of Moberly.

RESOLVED this 1st day of February, 2021, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk



FIREWORKS DISPLAY AGREEMENT



THIS AGREEMENT is made and entered into this 8 day of January, 2021, by and between J & M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and Moberly Parks and Recreation, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$23000 program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of July 4, 2021 at approximately 09:30 pm, weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Firing of Display (check one of the below options):

Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.

Buyer waives the services of Seller's technician. Buyer is a municipality or has a valid permit from the Bureau of Alcohol, Tobacco, Firearms & Explosives and will be firing the display.

2. Payment. The Buyer shall pay to the Seller (check one of the below options):

the sum of \$ _____ as a down payment upon execution of this Agreement. The balance of \$ _____ shall be due and payable in full within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 1/2%) per month shall be added to the unpaid balance if the account is not paid in full within the fifteen (15) days from the date of the show. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.

\$23000 in full by April 15 (70 days prior to event date).
The Buyer will receive the 8% prepayment bonus product in this fireworks display.

\$ _____ in full by _____ (30 days prior to event date).
The Buyer will receive the 5% prepayment bonus product in this fireworks display.

3. Postponement/Cancellation. Displays postponed to an alternate date will be charged an additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date.

In the event the display is cancelled and not re-scheduled, J&M Displays, Inc. shall be entitled to 20% of the contract price for out of pocket expenses incurred in preparation for the show.

4. Rain Date. Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of July 5 or another date as agreed to by both parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, and the lead pyrotechnician.

5. Insurance. If Seller is firing the show, Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

6. Buyer agrees to provide:

- (a) Sufficient area for the display, including a minimum spectator set back as determined by Seller.
- (b) Protection of the display area by roping off or similar facility.
- (c) Adequate police protection to prevent spectators from entering display area.
- (d) Dry, clean sand, if needed, for firing.
- (e) Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display for anything that may have been missed at the night search.
- (f) Necessary local permits.

7. No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller's negligence as above stated.

8. It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement. The Agreement shall not be construed to have been drafted, authored, or written by any specific Party. Rather, the Agreement shall be construed as co-drafted, co-authored, or co-written by the Parties. Therefore, the Agreement shall not be construed against any Party on the claim or basis the Agreement was drafted, written, or authored by any specific Party.

9. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

10. Excluded Damages and Limitation of Liability. Except for claims covered by Seller's applicable general liability insurance, notwithstanding any provision to the contrary in this Agreement:

- (a) In no event shall Seller be liable to Buyer or any third party for any loss of use, revenue or profit or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.
- (b) In no event shall Seller's liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount paid or payable to Seller pursuant to this Agreement.

11. Choice of Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as provided in paragraph one above. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each Party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BY: _____
J & M Displays, Inc.
SELLER

BY: _____
BUYER

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



J&M Displays Proposal for: City of Moberly MO

Flight 1

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Lemon Peony	lemon tail	\$11.70	\$23.40
2	Orange peony		\$11.70	\$23.40
2	Peony with brocade ring assorted	Brocade tail	\$11.70	\$23.40
2	Pink Peony	pink tail	\$11.70	\$23.40
2	Pink peony		\$11.70	\$23.40
2	Purple peony		\$11.70	\$23.40
2	Red peony		\$11.70	\$23.40
2	White peony		\$11.70	\$23.40
2	Blue peony		\$22.30	\$44.60

Category Shell Count: 18

\$231.80

Section Shell Count: 18

Main Event

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	Small Finale #2 with reports 100 shot		\$298.60	\$597.20

Category Shell Count: 200

\$597.20

Ignition Items

Quantity	Name	Rising Effect	Price	Total
545	Igniter 3 meter leads		\$1.95	\$1,062.75
50	Igniter 4 meter leads		\$2.20	\$110.00
1	5 shot finale chain with e-match connectors		\$3.90	\$3.90

Category Shell Count: 0

\$1,176.65

3 Inch Salutes

Quantity	Name	Rising Effect	Price	Total
10	Silver sparked salute with silver tail	silver tail	\$10.85	\$108.50

Category Shell Count: 10

\$108.50

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Green, orange, and purple peony	Gold tail	\$11.70	\$23.40
2	Red ring pattern		\$11.70	\$23.40
2	Red white and blue peony		\$11.70	\$23.40
2	Silver Spike		\$11.70	\$23.40
2	White ring pattern		\$11.70	\$23.40
2	Glittering willow	glitter tail	\$22.30	\$44.60
2	Assortment B of 20 (5 report& 15 color) Patriotic shells ELECTRIC FIRE	mixed tails	\$229.00	\$458.00
2	Assortment X of 20 (5 salute, 15 color) J&M Brand Shells ELECTRIC FIRE	mixed tails	\$229.00	\$458.00
2	Assortment E of 20 different J&M Brand shells ELECTRIC FIRE		\$230.00	\$460.00
2	Assortment K Of 20 different J&M Brand shells ELECTRIC FIRE		\$230.00	\$460.00
2	Assortment M of 20 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$230.00	\$230.00
1	Assortment S of 10 pairs (20 shells) of J&M Brand shells (Low fallout)	mixed tails	\$230.00	\$230.00
1	Assortment Z of 10 pairs of 3" J&M shells ELECTRIC FIRE		\$230.00	\$230.00

Category Shell Count: 232

\$2,687.60



J&M Displays Proposal for: City of Moberly MO

Main Event

3 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
4	Multicolor Rays with gold glitter center ELECTRIC FIRE ONLY (cylinder)		\$30.65	\$122.60
2	White strobe		\$30.65	\$61.30
Category Shell Count: 6				\$183.90

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Wave to variegated	Silver tail	\$22.30	\$44.60
2	Purple to dark to Green		\$37.70	\$75.40
2	Red Coco Crossette	red tail	\$37.70	\$75.40
2	Red green and blue moving stars		\$37.70	\$75.40
2	Six angle chrysanthemum	Gold tail	\$37.70	\$75.40
2	Assortment M of 10 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$210.00	\$420.00
2	Assortment U of 10 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$210.00	\$420.00
2	Assortment E of 20 different J&M Brand shells ELECTRIC FIRE		\$420.00	\$840.00
2	Assortment V of 20 different Patriotic J&M Brand shells ELECTRIC FIRE	mixed tails	\$420.00	\$840.00
Category Shell Count: 130				\$2,866.20

4 Inch Special Effect shells

Quantity	Name	Rising Effect	Price	Total
4	Ghost Orange to crackle peony		\$47.35	\$189.40
2	Glittering silver to magenta to green strobe chrys		\$47.35	\$94.70
2	Gold Strobe		\$47.35	\$94.70
Category Shell Count: 8				\$378.80

5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment M of 10 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$360.00	\$360.00
1	Assortment Q of 10 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$360.00	\$360.00
1	Assortment Z of 10 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$360.00	\$360.00
1	Assortment A of 15 Patriotic J&M shells ELECTRIC FIRE		\$540.00	\$540.00
1	Assortment W of 15 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$540.00	\$540.00
2	Assortment P of 10 Special J&M Brand pattern shells ELECTRIC FIRE		\$600.00	\$1,200.00
Category Shell Count: 80				\$3,360.00

5 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Golden wave to red to blue chrys		\$72.35	\$72.35
1	Red crackling double hearts		\$72.35	\$72.35
Category Shell Count: 2				\$144.70



J&M Displays Proposal for: City of Moberly MO

Main Event

6 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Blue to silver willow		\$86.80	\$86.80
1	Brocade ring with glitter pistil with double crackle	rising flowers	\$86.80	\$86.80
1	Chrysanthemum to blue to silver with red pistil	whistle tail	\$86.80	\$86.80
1	Chrysanthemum to time rain with time rain and coconut pistil		\$86.80	\$86.80
1	Glittering silver to white chrysanthemum		\$86.80	\$86.80
1	Green strobe willow		\$86.80	\$86.80
1	Green willow		\$86.80	\$86.80
1	Red crossette		\$86.80	\$86.80
1	Sea blue with orange strobe pistil		\$86.80	\$86.80
1	Assortment A of 9 different Patriotic shells ELECTRIC FIRE		\$530.00	\$530.00
1	Assortment C of 9 different J&M brand shells ELECTRIC FIRE	mixed tails	\$530.00	\$530.00
1	Assortment N of 9 different J&M brand shells ELECTRIC FIRE	mixed tails	\$530.00	\$530.00
1	Assortment S of 9 different J&M Brand Shells		\$530.00	\$530.00

Category Shell Count: 45

\$2,901.20

Section Shell Count: 713

Finales

3 Inch Finales

Quantity	Name	Rising Effect	Price	Total
6	Color red white and blue peony 10 Shot finale chain	mixed tails	\$139.80	\$838.80
6	Red white and blue dahlia 10 Shot finale chain	mixed tails	\$139.80	\$838.80
3	Report and palm 10 Shot finale chain		\$139.80	\$419.40

Category Shell Count: 150

\$2,097.00

4 Inch Finales

Quantity	Name	Rising Effect	Price	Total
3	Red white and blue dahlia 8 shot finale chain	mixed tails	\$221.15	\$663.45
6	Red white and blue peony 8 shot finale chain	mixed tails	\$221.15	\$1,326.90

Category Shell Count: 72

\$1,990.35

5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
5	Red and Blue Dahlia with silver glitter		\$34.05	\$170.25

Category Shell Count: 5

\$170.25

Section Shell Count: 227

8% Free for Early Payment

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	Brocade Crown King 36 shot		\$130.95	\$261.90
2	Variety color 50 shot		\$166.40	\$332.80
2	Silver tail to variegated coconut chrysanthemum 100 shot		\$298.60	\$597.20

Category Shell Count: 372

\$1,191.90



J&M Displays Proposal for: City of Moberly MO

8% Free for Early Payment

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Glittering willow waterfall	glitter tail	\$22.30	\$44.60
Category Shell Count: 2				\$1,236.50

3 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
2	Gold Strobe	Large Brocade tail	\$30.65	\$61.30
Category Shell Count: 2				\$1,297.80

5 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Twitter glitter to purple butterfly with green eyes		\$72.35	\$72.35
Category Shell Count: 1				\$1,370.15

Section Shell Count: 377

15% Free for Multiple Year Agreement

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	Blue tail to golden belt w/red glitter green glitter & white glitter 36 shot		\$166.40	\$332.80
2	Silver Strobe Willow w/Silver Strobe Tail 49 shot		\$166.40	\$332.80
2	Silver tails to Red and silver strobe and blue 100 shot		\$166.40	\$332.80
2	1.5" 35 Shot Fan Shape Thunder Tourbillion w/Red & Blue Mine w/Tail		\$216.80	\$433.60
2	Color pearls - orange magenta lemon blue and green 234 shot fan		\$216.80	\$433.60
Category Shell Count: 908				\$1,865.60

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Rainbow crossette		\$37.70	\$75.40
2	Tracer assorted		\$37.70	\$75.40
Category Shell Count: 4				\$2,016.40

4 Inch Special Effect shells

Quantity	Name	Rising Effect	Price	Total
2	Lemon strobe		\$47.35	\$94.70
Category Shell Count: 2				\$2,111.10

5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Twitter glitter to red to blue with red strobe pistil		\$61.40	\$61.40
1	Two times scattering with crackling pistil		\$61.40	\$61.40
Category Shell Count: 2				\$2,233.90



J&M Displays Proposal for: City of Moberly MO

15% Free for Multiple Year Agreement

6 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
2	Aqua to crackling ghost peony		\$119.70	\$239.40
1	Blue to red to crackling ghost peony		\$119.70	\$119.70
Category Shell Count: 3				\$2,593.00
Section Shell Count: 919				



J&M Displays Proposal for: City of Moberly MO

This proposal includes an extension of our \$10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Fireworks Price: \$18,894.15
Discount: \$1,864.15
Subtotal Fireworks: **\$17,030.00**
Sales Tax:
Local Sales Tax:
Insurance Processing: \$2,300.00
License and Permit: \$50.00
Shoot Fee: \$2,500.00
Delivery: \$920.00
Musical Firing:
Shoot Cost: \$200.00
Equipment Rental:
Barge/Pontoon Fee:
Total Price of Show: **\$23,000.00**

Total Shot Count: 2254
Packing Check: 764
Date of Display: 07/04/21
Customer Number: 10671

Summary of Free Items Added to Your Show
See Previous Pages for a Listing of Free Items
Free Items are Based on the \$17,030.00 Fireworks Subtotal

\$1,370.15 8% Free for Early Payment
\$2,593.00 15% Free for Multiple Year Agreement
\$3,963.15 Total Free

Total Value of Show is \$28,827.30. Your Price is \$23,000.00

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.

City of Moberly City Council Agenda Summary

Agenda Number: _____ #5.

Department: Administration

Date: February 1, 2021

Agenda Item: A Resolution Authorizing The City Manager To Extend Additional Sick Leave During The Calendar Year 2021 For COVID Related Absences

Summary: Federally mandated COVID Leave of 80 hours expired as of 12/31/20 and it does not appear it will be continued. The city's supplemental 80 hours of COVID leave also expires as of 12/31/20. Do circumstances warrant the city extending COVID Leave for the year 2021?

Recommended

Action: Approve this resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXTEND ADDITIONAL SICK LEAVE DURING THE CALENDAR YEAR 2021 FOR COVID RELATED ABSENCES.

WHEREAS, in March of 2020 the City of Moberly authorized 80 hours of emergency sick leave in addition to other earned regular sick leave for COVID related absences to effective through December 31, 2020; and

WHEREAS, the COVID pandemic is ongoing and city employees are still experiencing or may experience illness or absences from work due to quarantine orders; and

WHEREAS, all eligible regular, full-time employees should continue to receive the benefit of emergency sick leave for COVID related absences through December 31, 2021 of 80 hours beginning January 1, 2021 and the City Manager is hereby authorized to extend additional sick leave as such.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby approves this employee benefit and authorizes the City Manager to provide 80 hours of COVID sick leave for the calendar year 2021.

RESOLVED this 1st day of February, 2021, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: #6.
 Department: Administration
 Date: February 1, 2021

Agenda Item: A Resolution Recording The Destruction Of Certain Local Government Records.

Summary: Multiple City Hall Departments have determined certain records no longer have administrative, legal, fiscal, research or historical value and these records are listed in the Missouri Records Manual and the minimum retention period has been exceeded. These records have been destroyed in accordance with current record retention policy consist of the following items:

Clerk’s Department: Personnel Sheets from 1966-2007 – 10 boxes.

Parks and Recreation Department: Registration/Facility Waivers from 2012-2015 – 1 Box; Copies of Bills/Supporting Documents: 2013-2015 – 3 boxes.

Personnel Department: Personnel Files from 1947-2010 – 20 boxes.

Police Department: Miscellaneous Reports from 1999, 2000 and 2003 – 9 boxes; Miscellaneous Reports from 2017-2018 – 14 boxes; Response to Resistance Reports from 2013-2017 – less than ¼ box.

Public Utilities Department: 10% Shut Off Listing from 2012-2015 – 4 boxes; Cash Receipts 2013-2015 – 21 boxes; E Pay Reports from 2013 – 1 box; Journal Entries from 2013-2014 – 3 boxes; Billing Registers from 2013-2014 – 4 boxes; Daily Reconciliation Reports from 2014-2015 – 12 boxes; ACH Reports from 1999-2007 – 1 box; Year End Reports from 1995-2000 – 1 box; Bad Debt Reports from 1980-2010 – ½ box; Meter Reads Reports from 2010-2011 – 2 ½ boxes; Consumer Security Reports from 1999-2013 – 3 boxes; Sales Tax/Bankruptcy Reports from 1986-2010 – 1 box; Billing Adjustment Reports from 2013 – 1 box; Miscellaneous and Duplicate Test Results, Manuals and Scrap Paper from 2002-2020 – 2 boxes.

Recommended

Action: Approve this resolution

Fund Name:

Account Number:

Available Budget \$:

ATTACHMENTS:	Roll Call	Aye	Nay
<input type="checkbox"/> Memo			
<input checked="" type="checkbox"/> Staff Report			
<input type="checkbox"/> Correspondence			
<input type="checkbox"/> Bid Tabulation			
<input type="checkbox"/> P/C Recommendation			
<input type="checkbox"/> P/C Minutes			
<input type="checkbox"/> Application			
<input type="checkbox"/> Citizen			
<input type="checkbox"/> Consultant Report			
<input type="checkbox"/> Council Minutes			
<input type="checkbox"/> Proposed Ordinance			
<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Attorney’s Report			
<input type="checkbox"/> Petition			
<input type="checkbox"/> Contract			
<input type="checkbox"/> Budget Amendment			
<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Other_____			
	Mayor		
	M___ S___ Jeffrey	___	___
	Council Member		
	M___ S___ Brubaker	___	___
	M___ S___ Kimmons	___	___
	M___ S___ Davis	___	___
	M___ S___ Kyser	___	___
		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION RECORDING THE DESTRUCTION OF CERTAIN LOCAL GOVERNMENT RECORDS.

WHEREAS, Section 109.255 RSMo. authorizes the Local Records Board to establish minimum retention periods for local government records; and

WHEREAS, the following records have reached their minimum retention period and may be legally destroyed:

- City Clerk records, Personnel Sheets from 1966-2007 – 10 boxes;
- Parks and Recreation records, Registration/Facility Waivers from 2012 – 2015 – 1 box, Copies of Bills/Supporting Documents from 2013 – 2015 - 3 boxes;
- Personnel Department records, Personnel Files from 1947 – 2010 – 20 boxes;
- Police Department records, Miscellaneous reports from 1999, 2000 and 2003 – 9 boxes, Miscellaneous reports from 2017-2018 – 14 boxes; Response to Resistance Reports from 2013-2017 – less than ¼ box; and
- Public Utilities records, 10% Shut off listing from 2012-2015 – 4 boxes, Cash receipts 2013-2015 – 21 boxes, E pay reports from 2013 – 1 box, Journal Entries from 2013 – 2014 – 3 boxes, Billing Registers from 2013 - 2014 – 4 boxes, Daily Reconciliation Reports from 2014-2015 – 12 boxes, ACH Reports from 1999 – 2007 – 1 box, Year End Reports from 1995- 2000 – 1 box, Bad Debt Reports from 1980 – 2010 – ½ box, Meter Reads Reports from 2010 – 2011 – 2 1/2 boxes, Consumer Security Reports from 1999 – 2013 – 3 boxes, Sales Tax/Bankruptcy Reports from 1986 – 2010 – 1 box, Billing Adjustment Reports from 2013 – 1 box, Miscellaneous and Duplicate Test Results, Manuals and Scrap Paper from 2002 – 2020 – 2 boxes; and

WHEREAS, the listed records have been previously destroyed by shredding.

NOW, THEREFORE, the destruction of said records is hereby ratified and approved in all respects.

RESOLVED this 1st day of February, 2021, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

Exhibit A

Clerk's Office Shredded Documents

City of Moberly, Missouri

(This form documents the destruction of public records in accordance with the State of Missouri Records Retention Schedule, as of January 11, 2021)

<u>Description</u>	<u>Date Range</u>	<u># of Boxes</u>
Personnel Sheets	1966-2007	10

Shannon Hance

Shannon Hance, City Clerk

Date of Destruction

Exhibit A

Public Utilities Shredded Documents

City of Moberly, Missouri

(This form documents the destruction of public records in accordance with the State of Missouri Records Retention Schedule, as of December 15, 2020)

<u>Description</u>	<u>Date Range</u>	<u># of Boxes</u>
10% shut off listing	2012-2015	4
Cash Receipts	2013-2015	21
E Pay reports	2013	1
Journal entries	2013-2014	3
Billing Registers	2013-2014	4
Daily Reconciliation Reports	2014-2015	12
Ach reports	1999-2007	1
Year End Reports	1995-2000	1
Bad debt reports	1980-2010	½
Meter reads reports	2010-2011	2 ½
Consumer security reports	1999-2013	3
Sales tax/bankruptcy reports	1986-2010	1
Billing adjustment reports	2013	1



Lora Colley, Water Billing Supervisor

Date of destruction

Exhibit A

Public Utilities Shredded Documents

City of Moberly, Missouri

(This form documents the destruction of public records in accordance with the State of Missouri Records Retention Schedule, as of December 15, 2020)

<u>Description</u>	<u>Date Range</u>	<u># of Boxes</u>
Misc. and duplicate test results, manuals and scrap paper	2002-present	2



Matt Everts, Water Plant Chief Operator

Date of destruction

Exhibit A

Employee Personnel Records Shredded

City of Moberly, Missouri

(This form documents the destruction of Personnel Records in accordance with the State of Missouri Records Retention Schedule, as of August 25, 2015 10yr retention).

<u>Description</u>	<u>Date Range</u>	<u># of Boxes</u>
<u>Personnel Files</u>	<u>1947-2010</u>	<u>20</u>

Please see the following attachment for description detail.



Jackie Robinson, Administrative Assistant

Date of destruction

GS 060

Also Called:
Function:

Contracts, Leases, and Agreements

Memorandum of Understanding
Official agreements enforceable by law to acquire services, equipment, or maintenance. Documents the terms and conditions of agreements between local government(s), private companies, and individuals.

Content:

May include contracts, exhibits, bid documents, change orders and amendments, leases, agreements and significant related correspondence. Information in contracts usually includes contract number, certificate of required insurance, dates, terms, parties involved, period covered, and signatures. May also include leases, rental schedules, specifications, bids awarded and attached copies of payments, receipts, and other supporting papers used in managing the contract.

Minimum Retention:

5 years after expiration *
Prevailing wage documentation – 1 Year after completion of contract

Disposition:

Destroy

Note:

Contracts, leases and agreements in effect are considered VITAL RECORDS (see introduction). Recommend duplicate copies be maintained in a secure location, accessible to authorized personnel in the event of an emergency. *Consult RSM0 516.110 for any exceptions. Prevailing wage, see 8 CSR 30-3.010

Approval Date:

August 24, 2004; Revised August 28, 2012; Revised, August 24, 2017; Revised August 21, 2018

Personnel Records

GS 026

Also Called:
Function:
Content:

Employee Personnel Records

The master personnel records maintained for each employee.
May include: job application, notices of appointment, personnel transaction records reflecting position classification and salary level, employee orientation checklists, payroll withholding information, leave summary record, performance documentation, and other records related to an individual's employment.

Minimum Retention:

Master personnel file, date of separation + 10 years; Employment summary, date of separation + 20 years*

Disposition:

Destroy securely

Note:

Duplicate copies may be kept at the office or department level. These records should be retained one year following separation, then transferred to the Personnel Officer for evaluation. * If no employment summary is prepared, the personnel file is kept 20 years after separation. Summary files contain the following pertinent information condensed from the personnel files: appointments, resignations, promotions, salary history, years of service, and all accumulate leave. August 19, 2003; Revised August 20, 2013; Revised August 25, 2015

Approval Date:

GS 027

Also Called:

Employee Medical Records

Family Medical Leave Act Records; Americans with Disabilities Act Records; Hazardous Exposure Records; Employment Physicals or Screenings

Function:

Records documenting an individual employee's work related medical history.

Content:

Records may include but are not limited to: medical examination records (pre-employment, pre-assignment, periodic, or episodic), X-rays, records of significant health or disability limitations related to job assignments, documentation of work related injuries or illnesses, hearing test records, hazard exposure records (see below), drug testing records, first aid incident records, physical examination statements, Family Medical Leave Act records, release consent forms, and related correspondence. Hazard exposure records document an employee's exposure to hazardous conditions such as chemicals, toxic substances, blood-borne pathogens, biological agents, bacteria, virus, fungus, radiation, noise, dust, heat, cold, vibration, repetitive motion, or other dangerous conditions.

Minimum Retention:

Hazard Exposure Records 30 years after separation; all other records 7 years after separation

Disposition:

Destroy securely

Note:

These records are not personnel records. Pursuant to the Americans with Disabilities Act, medical records must be kept physically separate from personnel records. See also: 29 CFR 1910.1020 for more information on the retention of Hazard Exposure Records.

Approval Date:

August 19, 2003; Updated January 8, 2015

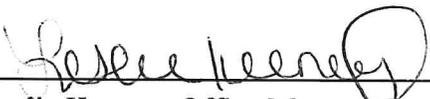
Exhibit A

Parks and Recreation Shredded Documents

City of Moberly, Missouri

(This form documents the destruction of public records in accordance with the State of Missouri Records Retention Schedule, as of December 17, 2020).

<u>Description</u>	<u>Date Range</u>	<u># of Boxes</u>
Registration/Facility Waivers	2012-2015	1
Copies of Bills/supporting documents	2013-2015	3



Leslie Keeney, Office Manager Parks and Recreation

Date of Destruction

GS 065

Also Called:

Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Participant Registration and Attendance Records

Documents the registration and attendance of participants in sponsored events, activities, and classes.

Records may include registration forms or cards, class or activity rosters, consent/waiver forms and related documents. Information usually includes name, dates, and times of class or activity, fee paid, and name, address, phone number, and signature of participant. Further information may include pertinent medical data, date of birth, signature of parent or guardian, and other data.

3 years

Destroy securely.

August 24, 2005

GS 066

Also Called:

Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Public Information Requests and Documentation

Sunshine Law Requests; Open Records Requests; Request for Voter Information Data Requests for information pursuant to RSMo 610 (Sunshine Law) and related documentation. May include, but is not limited to: a description of the records being requested (a specific document created on a certain date, or records of a general subject matter within a general date span); whether a copy will be required or the records will be viewed in person; and the name, address, phone number or electronic mail address of the person requesting information. If the record does not exist or cannot be found, certification of this information may be included. When a request is denied, contents may also include a statement of denial, appeal records, documentation of review and decision.

Retain request forms for military information 5 years. (RSMO 59.480) Retain all other requests 3 years.

Destroy

For detailed information about Missouri's Sunshine Law, go to the Attorney General's web site: <http://www.ago.state.mo.us/sunshinelaw/sunshinelaw.htm>.

August 24, 2005

GS 067

Also Called:

Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Vehicle Ownership and Maintenance Records

Certificate of Title; Registration; Licenses; Warranties; Maintenance Record; Vehicle and Equipment Checklist.

Documents purchase, ownership, licensing and maintenance of all office-owned vehicles.

May include, but is not limited to: legal titles, registration documents, purchase invoice, contracts, warranties, inspections, maintenance logs.

Retain titles, licenses, warranties, and maintenance records until vehicle is sold or disposed of. Retain registration records until superseded or disposition of vehicle.

Destroy

August 24, 2005

GS 069

Also Called:

Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Equipment Ownership and Maintenance Records

Legal titles; warranties; maintenance log

Records documenting the legal ownership and maintenance of all office-owned equipment.

May include, but is not limited to: date of purchase or lease; purchase price; contract or lease agreement; warranty information; ownership information; make and model; owner's manual; maintenance/service agreements; maintenance logs.

Retain for the life of the equipment, then transfer to the new owner of the equipment or destroy as appropriate.

See also: Vehicle Ownership and Maintenance Records.

August 24, 2005

1322

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Street Design Improvement Files

Reports used to assess cause of accidents on city streets and make street design improvements in order to reduce accidents

May include collision diagrams showing time, direction of approach, weather, type of accident, pavement, accident severity, time of year, type of vehicle, and related documents

5 years

Destroy

1323

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Backflow Prevention Testing Records

Documents tests to check for water contamination

5 years

Destroy

Department of Natural Resources mandated test, see 10 CSR 60-11

August 28, 2012

Special Facilities Records

1401

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Event Files

Records relating to the leasing of municipal facilities to various groups

May include scheduling, license checklist, equipment rental requests and invoices, contracts, licenses, seating charts, floor plans, work orders, and sales and service reports

5 years after expiration or cancellation of lease

Destroy

1402

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Special Facilities Regulations

City, state, and federal regulations unique to the operation of a municipally owned facility

5 years

Destroy

1403/1404

Also Called:

Function:

Content:

Retention:

Disposition:

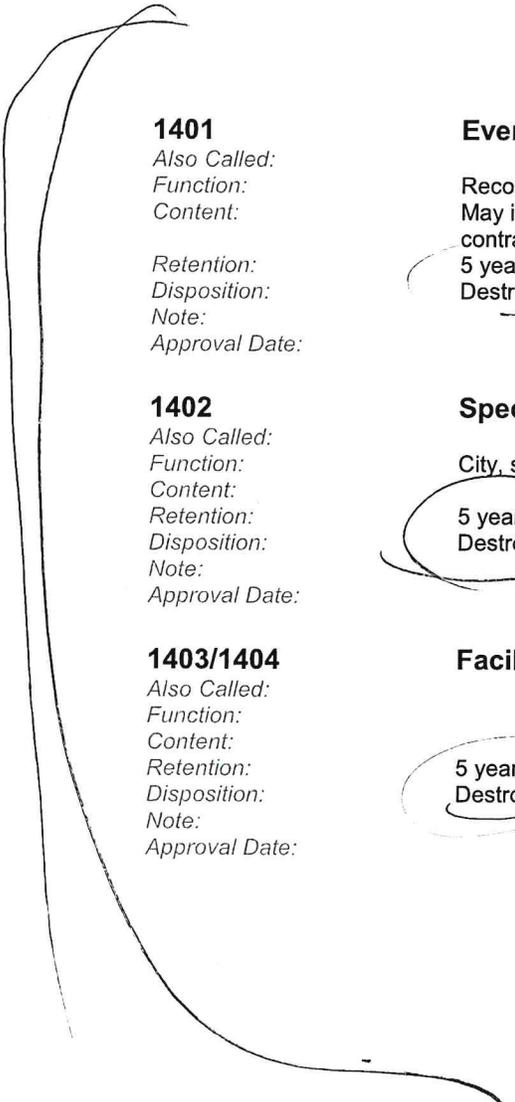
Note:

Approval Date:

Facility Event and Recreation Program Scheduling and Reservation File

5 years

Destroy



GS 003

Also Called:
Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Adopted Budget

Official Budget; Approved Budget

Records documenting the final annual financial plan approved by the city, county or other authorizing body.

May include: budget message, financial summaries, revenues and expenditures, operating programs, position and wage analysis, overhead allocations, organizational charts, previous actual and budgeted amounts, and related data.

Permanent

Archive. Microfilm for preservation

Provides administrative history of the office.

August 15, 2001

GS 004

Also Called:
Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Budget Preparation Records

Budget Working Papers, Budget Requests

Documents used in the preparation of the annual office budget; Estimates expenditures and disbursements.

May include: correspondence, budget requests, proposal and instructions, computer reports, notes, staff reports, worksheets, surveys, and other related materials.

Completion of audit

Destroy

August 15, 2001

GS 005

Also Called:
Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

General Ledgers

Year end print-out with aggregate totals, Year-end ledger

Documents the summary of accounts, financial receipts and expenditures normally used to monitor, manage and verify the budget and financial position of the office.

May include: debit, credit and balance amounts per account, budget, fund and department numbers, and totals for notes receivable, interest income, amounts due from other funds, federal and state grants received, bank loans received, cash in escrow, deferred loans received, cash, encumbrances, revenues, accounts receivable, accounts payable and other data.

Permanent

Archive. Microfilm for preservation

Provides administrative history of the office.

August 15, 2001

GS 006

Also Called:

Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Subsidiary Ledgers

Journals, Registers, Monthly Ledgers, Accounting Summary Report File, Revenue Sharing, Trial Balance Fund

May include: date, payee, purpose, fund credited or debited, check number and similar or related data.

Completion of audit

Destroy

August 15, 2001

GS 007

Also Called:
Function:

Content:

Minimum Retention:

Disposition:

Note:

Approval Date:

Accounts Payable Records

~~Invoices, Vouchers, Warrants, Billing Records, Refund File~~

Records documenting payment of bills for goods and services received. Payment from general accounts.

May include: correspondence, reports, invoices, statements, vouchers, purchase orders, payment authorizations, receipt records, canceled checks or warrants, and similar documents.

Completion of audit*#

Destroy

*Per RSMo 50.172 (2), County Clerks must keep these records for five (5) years. #Per RSMo 198.052 and 19 CSR 30-85 Nursing Homes must keep these records for seven (7) years

August 15, 2001; Revised August 19, 2014

City of Moberly City Council Agenda Summary

Agenda Number: #7.

Department: Public Works

Date: February 1, 2021

Agenda Item: A Resolution Accepting The Bid Of D&L Trenching For Burial Services At Oakland Cemetery.

Summary: The City received two bids for grave opening and closing operations at the Cemetery. Both applicants are qualified, have insurance and proper equipment. I am confident either contractor would be more than adequate.

D&L has done a good job for us for several years.

Recommended

Action: Approve this resolution.

Fund Name: Cemetery/Contracted Services

Account Number: 100.010.5406

Available Budget \$: 17,850.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		Passed	Failed
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____			

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION ACCEPTING THE BID OF D&L TRENCHING FOR BURIAL SERVICES AT OAKLAND CEMETERY.

WHEREAS, the City staff advertised for bids for burial services at Oakland Cemetery and received two responsive bids; and

WHEREAS, bids were opened on January 6, 2021, with the following bid of D&L Trenching being the lowest responsible bid for burial services:

- \$475.00 for standard Monday through Friday grave openings
- \$600.00 for standard Weekend/Holiday grave openings
- \$1,000.00 for combined space burial openings Monday through Friday
- \$1,200.00 for combined space burial openings Weekend/Holidays
- \$1,000.00 for all Disinterment openings;
- And

WHEREAS, D&L’s written bid for Disinterment was \$250.00 but upon inquiry from city staff D&L indicated they intended to bid \$1,000.00; and

WHEREAS, the bid amount is guaranteed for three (3) years; and

WHEREAS, D&L Trenching has previously performed this service in an excellent manner for the City.

NOW, THEREFORE, the City of Moberly accepts the bid of D&L Trenching and authorizes the Moberly City Manager to contract with him for burial services at Oakland Cemetery.

RESOLVED this 1st day of February, 2021, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

OAKLAND CEMETERY BURIAL SERVICES									
COMPANY	STANDARD GRAVE OPENING			COMBINED SPACE BURIAL OPENING			DISINTERMENT OPENING		
	Weekdays M-F	Weekends	Holidays	Weekdays M-F	Weekends	Holidays	Weekdays M-F	Weekends	Holidays
D&L Trenching	\$475.00	\$600.00	\$600.00	\$1,000.00	\$1,200.00	\$1,200.00	\$225.00	\$225.00	\$225.00
Rick Cundiff	\$460.00	\$575.00	\$575.00	\$975.00	\$1,175.00	\$1,175.00	\$1,000.00	\$1,000.00	\$1,000.00

City of Moberly City Council Agenda Summary

Agenda Number: #8.

Department: Public Utilities

Date: February 1, 2021

Agenda Item: A Resolution Authorizing The City Manager To Purchase A Pickup And Associated Equipment For The Lake Ranger

Summary: Replacement of the Lake Ranger truck has been on the Utilities Department budget request for several years, but due to lack of funding, the purchase was postponed. At this time, due to favorable pricing, and funds availability, the Utilities Department would like to purchase the equipment from the State Bid during this fiscal year.

Recommended

Action: Approve the Resolution to purchase this equipment.

Fund Name: Water Treatment Department, Capital Improvement Plan

Account Number: 301.113.5502

Available Budget \$: \$20,000.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A PICKUP AND ASSOCIATED EQUIPMENT FOR THE LAKE RANGER.

WHEREAS, the Moberly Utilities Department is in need of a pickup, snowplow and salt spreader for use by the Lake Ranger; and

WHEREAS, the State of Missouri has negotiated a purchase price of \$31,528.00 for a 2021 Ford F350 4x4 which is available to the city from Joe Machans Ford in Columbia, Missouri and which pursuant to Sec. 2-435 (4) is a cooperative purchasing exception to the city’s purchasing rules; and

WHEREAS, Knapheide Equipment in Jefferson City, Missouri has a snowplow and salt spreader for use with the F350 available for purchase at a cost of \$12,947.48.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby authorizes the City Manager to purchase a 2021 Ford F350 from Joe Machans Ford in the amount of \$31,528.00 and a snowplow and salt spreader from Knapheide Equipment in the amount of \$12,947.48.

RESOLVED this 1st day of February, 2021, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

JOE MACHENS FORD LINCOLN

#8.

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

January 13, 2021

State Contract # CC210581002

City of Moberly

Subject: Joe Machens Proposal on a **2021 Ford F350 Regular Cab 4x4**

To: Whom it May Concern;

As per the requested proposal on a 2021 Ford F350 Regular Cab 4x4, Joe Machens Ford proposes the following. The Ford F350 includes the factory standard options. The Ford F350 includes the State Contract standard options and others as noted below.

Item #294 Price – Included Equipment

\$28,718 – Item 294 / F3B / 142 – 2021 Ford F350 Regular Cab 4x4 (F3B)	
6.2L V8 fuel-injected gasoline engine (996)	Std. LT Tires, plus full spare and wheel (512)
Mfr. std rear end axle ratio	Std. GVWR
Automatic Transmission	Speed Control and Tilt wheel (525)
Air conditioning	Manual Windows, Locks & Mirrors
LH & RH manual mirrors	Vinyl Flooring
Frontal and Side Impact Air Bags	Cloth Bench type Seat 40/20/40 (1S)
Painted Grey Bumpers	2 sets of keys
AM/FM Radio	Rear Camera
Std. Receiver Hitch, 4/7 pin wiring	Bluetooth
Brakes, 4-wheel ABS	8' Pickup Bed (142" Wheelbase - 56" cab - axle)

Added Optional equipment (Price – Dealer Code – Option) (Added to Total Below):

\$390 – Item 295 / X3E – Limited Slip Axle
\$440 – Line 313 / 18B – Running Boards (Factory)
\$460 – Line 305B / TCD – LT265/70Rx17E OWL AT Tires in lieu of AS (N/A w/ STX Pkg)
\$650 – Line 311A / LNX – Tow Pkg / Spray Liner
\$250 – Line 384 / LNX – Undercoating
\$270 – Line 304 / 52B – Trailer Brake Controller
\$250 – Line 384 / 473 – Snow Plow Prep Pkg
\$0 – Z1 – Exterior Color: Oxford White
\$0 – 1S – Interior: Grey Cloth 40 / 20 / 40 Bench Seat
\$100 – Line 385 / DEL – Delivery / Fees

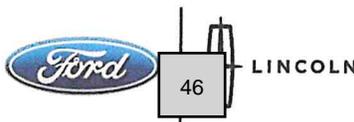
Total

\$31,528 per (2021 Ford F350 Regular Cab 4x4, 56" cab to axle)

Other Options to consider (Add to Total above if desired):

\$2,040 – Line 309 / 99N – 7.3L V8 Gas Engine in lieu of 6.2L V8 Gas (N/A w/ Bed Delete)
\$9,740 – Line 308 / 99T – 6.7L Diesel Engine in lieu of 6.2L V8 Gas
\$910 – Item 301 / 90L – Power Windows, Locks, Mirrors and Key Fobs
\$1,550 – Line 311B / 53W / 15J / LNX – Factory Gooseneck Hitch / Wiring, Ball & Spray Liner
\$2,190 – Line 312 / F3D – Dual Rear Wheels in lieu of Single
\$90 – Line 384 / 592 – Roof Clearance Lights
\$375 – Line 384 / 85G – Tailgate Step
\$0 – Line 384 / AS – Interior: Grey Vinyl 40 / 20 / 40 Bench Seat, rear bench in lieu of Cloth
\$610 – Line 300 / 4S – Interior: Grey Cloth Captains Charis (no center console / seat)

...continued on following pages...



JOE MACHENS FORD LINCOLN

#8.

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

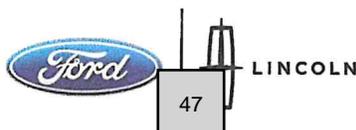
- \$450** – Line 297 / 913 – SYNC 3 (Bluetooth w/ 8" screen) (Req's Power Equip Grp)
- \$640** – Line 298 / 60B – BLIS (Blind Spot Monitors in Mirrors) (Req's Power Equip Grp)
- \$100** – Line 384 / 41H – Engine Block Heater
- \$350** – Line 296 / PTS – 3rd Set of Keys
- \$130** – Line 384 / 61S / 62S – Mud flaps Front and Rear
- \$160** – Line 384 / 66S – Upfitter Switches
- \$450** – Line 303 / 595 / 17F – Fog Lights & Chrome Bumpers (N/A w/ STX Pkg)
- \$190** – Line 384 / 924 / 43B – Rear Privacy Glass & Defroster (Req's Power Equip Grp)
- \$1,820** – Line 384 / 17S – STX Appearance Pkg, to incl... (N/A w/ Fog Lamps)
 - Bright Chrome Grille • Bright Hub Covers
 - Chrome Front and Rear Step Bumpers • STX Fender Vent Badge
 - 18" Sparkle Silver Painted Cast Aluminum Wheels (648) (F-250/F-350 SRW)
 - Tires: LT275/65Rx18E BSW A/S (TCH)
- \$180** – Line 305A / TBM – LT245/75Rx17E BSW AT Tires in lieu of AS (N/A w/ STX Pkg)
- \$290** – Line 384 / TDU – LT275/70Rx18E OWL A/T in lieu of A/S BSW (Avail with STX only)
- (-\$200)** – Line 384 / 66D – Pickup Bed Delete (Factory) (56" cab to axle)
(Deletes Hitch if TBC added)

Joe Machens Ford appreciates your business, and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-445-4411, ksells@machens.com





Knapheide Truck Equipment
 6603 Business 50 West
 Jefferson City MO 65109
 Phone: 573-893-5200
 Fax: 573-893-5344
 www.jeffcity.knapheide.com

QUOTATION

Quote ID: GH00003342

Page 1 of 3

Customer: CITY OF MOBERLY
 101 WEST REED
 MOBERLY MO 65270

Quote Number: GH00003342
Quote Date: 1/12/2021
Quote valid until: 2/11/2021

Contact: TIM GRIMSLEY
 Phone: 660-263-4420
 Fax:

Prepared ghamilton
By:
Salesperson: DAN RANABARGAR
PO#:

Enduser:

Make:	Model:	Year:	Single/Dual:
Cab Type:	Wheelbase:	Cab-to-Axle:	VIN:

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	WS 76980	8' PRO PLUS WESTERN SNOW PLOW ELECTRIC OVER HYDRAULIC HANDHELD CONTROLLER INSTALLED PER MODOT CONTRACT #IFB605CO20001288	\$6,466.00	\$6,466.00
2	NORT CBWPP96	CARBIDE CUTTING EDGE 8' WESTERN PRO PLUS WOULD HAVE TO ORDER	\$373.95	\$747.90
1	GOOD 03220II0424S	SNW DEFL. 3/8"X 10"WIDE X 10' CUT TO FIT ON LENGTH	\$213.59	\$213.59
1	STEI 8' DEF. STRIP	DEFLECTOR STRIP FOR 8' PLOW	\$0.00	\$0.00
1	WS 99031-1	STRIKER ELECTRIC SPREADER STAINLESS STEEL PRODUCT SPECIFICATIONS: Models 2.0 cu yd Body Side Length 8' Capacity 2.0 cu yd Hopper Construction 16 ga SS Hopper Dimensions (LxWxH) 96" x 50" x 33 1/4" Dimensions Overall (LxWxH) 117" x 50" x 51" Min. Bed Length 74 1/2" Approx. Weight (Empty) Dual 12V DC Sealed Motors 615 lb Conveyor Width 15 1/2" Spinner Size 15 1/2" Spreading Width Up to 40' Materials Salt, Sand, Salt/Sand Mix Vehicle Application 3/4- & 1-Ton Pickup Trucks	\$5,374.00	\$5,374.00
1	WS 99033-1	STRIKER HONDA GAS ENGINE SPREADER STAINLESS STEEL PRODUCT SPECIFICATIONS: Models 2.0 cu yd Body Side Length 8' Capacity 2.0 cu yd Hopper Construction 16 ga SS Hopper Dimensions (LxWxH) 96" x 50" x 33 1/4" Dimensions Overall (LxWxH) 117" x 50" x 51" Min. Bed Length 74 1/2" Approx. Weight (Empty) Gas 11 hp I/C Honda® 740 lb Conveyor Width 15 1/2" Spinner Size 15 1/2" Spreading Width Up to 40' Materials Salt, Sand, Salt/Sand Mix	\$6,543.00	\$6,543.00



Knapheide Truck Equipment
6603 Business 50 West
Jefferson City MO 65109
Phone: 573-893-5200
Fax: 573-893-5344
www.jeffcity.knapheide.com

QUOTATION

Quote ID: GH00003342

Page 2 of 3

Table with 5 columns: QTY, PART NUMBER, DESCRIPTION, UNIT PRICE, AMOUNT. Includes rows for Vehicle Application, BATTERY KIT SPREADER, BATTERY, and WORK LIGHT KIT. Summary rows for Quote Total, Discount, and Total Due.

The following options may be added:

Table with 5 columns: QUANTITY, DESCRIPTION, PRICE EACH, AMOUNT, ADD TO QUOTE. Includes a row for Yes/No.

Notes:

*** \$605.00 DISCOUNT IF YOU GO WITH A BRIGGS AND STRATTON MOTOR INSIDE OF THE HONDA GAS ENGINE***

This Quote is subject to the following terms and conditions:

Credit Card Policy

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, Visa and Discover. We do not accept American Express.

Pricing Policy

- Price Quotation is good on orders received through the expiration date.
Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.

Payment Policy

- Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order.
Payment terms for customers with an established credit account will be Net 30 from date of invoice.
Knapheide has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Return Policy

- All sales are final. Purchased parts or products are non returnable.

Cancellation Policy

- Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Knapheide) and upon cancellation of installation orders, once product installation has begun.

Customer agrees and understands this Quote is an offer to sell subject to the terms and conditions above and any additional terms or modifications are hereby objected to, unless mutually agreed upon in writing by Customer and Knapheide. The undersigned represents and warrants that he/she is duly authorized to sign below on behalf of Customer and thereby accepts offer and Knapheide will begin processing the order.

Customer must fill out the information below before the order can be processed...

Signature & Print Accepted by: [Signature Line]



This Truck



8' Snow Plow



SALT & SAND MACHINE

City of Moberly City Council Agenda Summary

Agenda Number: #9.
 Department: Public Utilities
 Date: February 1, 2021

Agenda Item: A resolution authorizing the city manager to execute a letter agreement with Howe Company, LLC for an amendment to a professional survey agreement.

Summary: The proposed design services are for the bidding phase services for the improvements to the stormwater detention facilities at the Moberly Area Industrial Park to serve several lots within the Park, including Plumrose. The design of the facility is already under contract.

Recommended

Action: Approve the Resolution for approval by the Council.

Fund Name: Capital Improvement Sales Tax

Account Number: 304.000.5410

Available Budget \$: 1,181,209.68

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M__ S__ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

RESOLUTION NO: _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A LETTER AGREEMENT WITH HOWE COMPANY, LLC FOR AN AMENDMENT TO A PROFESSIONAL SURVEY AGREEMENT.

WHEREAS, On January 6, 2020, this council adopted Resolution R833 approving a Professional Survey Agreement with Howe Company, LLC (“Howe”) related to the Moberly Industrial Park; and

WHEREAS, the City is in need of additional services associated with the initial Agreement as described in the attached letter agreement amending the previous agreement between the parties; and

WHEREAS, pursuant to the attached amendment Howe will provide Project Bidding Phase Services for a lump sum cost of \$4,000.00 and Construction Contract Administration for a lump sum cost of \$5,000.00.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby approves the attached Amendment #1 and authorizes the City Manager or his designee to execute the Amendment on behalf of the City.

RESOLVED this 1st day of February, 2021, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

City Clerk

Contract Amendment # 1
Additional Services

This document shall serve as Amendment #1 to the Agreement for Professional Services dated December 13, 2019 between City of Moberly, MO and Howe Company, LLC for Engineering Services related to the Moberly Industrial Park Stormwater Detention Pond (HoweCo project #20H3347).

Project Understanding: City of Moberly is intending to provide construction observation.

The reason for this amendment is to accommodate the City of Moberly's request for additional services consisting of:

Project Bidding Phase Services

Lump Sum = \$4,000.00

- Prepare an advertisement, City of Moberly to place in local paper.
- Sealed bids to be mailed to the City of Moberly – City Clerk.
- Send the advertisement to the plan rooms Eplan and Construct Connect.
- Mail hard copies of the documents to contractors and plan rooms which pay HoweCo for the copies and shipping.
- Distribute PDF versions of the bid documents through www.howecompany.com which is managed by Howe Company, LLC.
- Respond to contractor's questions during the bidding process and issuing addenda as needed.
- Attend and administer the bid opening.
- Evaluate bids and prepare bid tabulation.
- Prepare recommendation of award, Notice of Award and Notice to Proceed for signatures.

Construction Contract Administration

Lump Sum = \$5,000.00

- Assemble construction contracts using contractor supplied bonds and insurance certificates.
- Attend & administer a pre-construction conference and coordinate execution and distribution of the contracts with the City and the Contractor.
- Review pay requests with the City Inspector and recommend payment to the City of Moberly, if appropriate.
- Respond to City of Moberly and Contractors questions during construction
- Prepare change order for signatures if required, and circulate.
- Conduct final inspection and provide statement that work is acceptable, if appropriate.

Construction Observation On-Call, Hourly Basis As-Needed

- Perform site visits as requested by the City of Moberly. May be authorized by phone or email.
- Provide plan interpretation assistance as requested by City Inspector and contractor.

City of Moberly agrees to compensate Howe Company, LLC the lump sum amounts for the additional services described in this Amendment. The compensation for these Additional Services is in addition to the fees for Basic Services shown in the original agreement.

All Terms and Conditions of the original agreement remain in force.

Agreed to by Howe Company, LLC on this Date: Nov. 6, 2020

By: Shannon J. Howe for Howe Company, LLC
Shannon J. Howe

Agreed to by City of Moberly on this Date: _____

Signature: _____ for City of Moberly

Name: _____ Title: _____

City of Moberly City Council Agenda Summary

Agenda Number: _____
Department: City Clerk
Date: February 1, 2021

Agenda Item: A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Summary: Appropriation Resolution.

Recommended

Action: Please approve this Resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Brubaker	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Davis	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$579,072.62.

WHEREAS, the funds are to be disbursed as follows;

SECTION 1: There is hereby appropriated out of the **General Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$96,805.34.

SECTION 2: There is hereby appropriated out of the **Non-Resident Lodging Tax Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$7,083.84.

SECTION 3: There is hereby appropriated out of the **Payroll Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$42,949.35.

SECTION 4: There is hereby appropriated out of the **Solid Waste Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$30.05.

SECTION 5: There is hereby appropriated out of the **Heritage Hills Golf Course Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$48.02.

SECTION 6: There is hereby appropriated out of the **Parks and Recreation Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$32,850.24.

SECTION 7: There is hereby appropriated out of the **Airport Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$5,826.22.

SECTION 8: There is hereby appropriated out of the **Utilities Collection Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$8,850.48.

SECTION 9: There is hereby appropriated out of the **Utilities OP & Maintenance Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$61,334.37.

SECTION 10: There is hereby appropriated out of the **Utilities Replacement Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$18,782.00.

SECTION 11: There is hereby appropriated out of the **Utilities OP Reserve Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$127,029.79.

SECTION 12: There is hereby appropriated out of the **2004B SRF Bonds Debt Service Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$46,235.41.

SECTION 13: There is hereby appropriated out of the **2006A SRF Bonds Debt Service Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$27,567.47.

SECTION 14: There is hereby appropriated out of the **2004C Bonds Debt Service Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$35,835.85.

SECTION 15: There is hereby appropriated out of the **2008A Bonds Debt Service Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$6,347.46.

SECTION 16: There is hereby appropriated out of the **Emergency Telephone Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$8,403.01.

SECTION 17: There is hereby appropriated out of the **Transportation Trust Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$29,788.88.

SECTION 18: There is hereby appropriated out of the **Street Improvement Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$17,004.84.

SECTION 19 : There is hereby appropriated out of the **Downtown CID Sales Tax Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due February 1, 2021 in the amount of \$6,300.00.

NOW, THEREFORE, the Moberly City Council authorizes these expenditures.

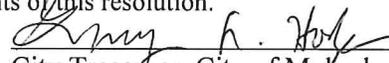
RESOLVED this 1st day of February 2021 by the Council of the City of Moberly, Missouri.

ATTEST:

Presiding Officer

City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated in the several funds covered by this resolution to meet the requirements of this resolution.

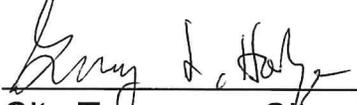


City Treasurer, City of Moberly, Missouri

EXPENSES PAID JANUARY 14, 2021 - FEBRUARY 1, 2021 FOR THE FOLLOWING FUNDS ARE TO BE INCLUDED WITH THE JANUARY 19, 2021 APPROPRIATION RESOLUTION TOTAL.

General Fund	\$	96,805.34
Non-Resident Lodging Tax Fund	\$	7,083.84
Payroll Fund	\$	42,949.35
Solid Waste Fund	\$	30.05
Heritage Hills Golf Course Fund	\$	48.02
Parks and Recreation Fund	\$	32,850.24
Airport Fund	\$	5,826.22
Utilities Collection Fund	\$	8,850.48
Utilities OP & Maintenance Fund	\$	61,334.37
Utilities Replacement Fund	\$	18,782.00
Utilities OP Reserve Fund	\$	127,029.79
2004B SRF Bonds Debt Service Fund	\$	46,235.41
2006A SRF Bonds Debt Service Fund	\$	27,567.47
2004C Bonds Debt Service Fund	\$	35,835.85
2008A Bonds Debt Service Fund	\$	6,347.46
Emergency Telephone Fund	\$	8,403.01
Transportation Trust Fund	\$	29,788.88
Street Improvement Fund	\$	17,004.84
Downtown CID Sales Tax Fund	\$	6,300.00
Total	\$	579,072.62

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated to cover the above funds.



City Treasurer, City of Moberly, Missouri

1/27/2021

Date

ACCOUNTS PAYABLE CHECK REGISTER

#10.

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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24 DISBURSEMENTS

85562	1/14/2021	6118	S&A EQUIPMENT AND BUILDERS	20,000.00				
85563	1/22/2021	3	AFLAC GROUP INSURANCE	2,352.47				
85564	1/22/2021	17	AT&T 5001	676.97				
85565	1/22/2021	17	AT&T 5001	654.67				
85566	1/22/2021	3137	CINTAS CORPORATION #379	440.00				
85567	1/22/2021	5591	INOVATIA LABORATORIES LLC	292.50				
85568	1/22/2021	1688	MFA OIL COMPANY	13,353.74				
85569	1/22/2021	1136	MFA PROPANE	3,228.17				
85570	1/22/2021	5718	POMP'S TIRE SERVICE INC	1,014.40				
85571	1/22/2021	6330	RYAN DONALD	269.51				
85572	1/22/2021	1849	SPRINT	.00			VOID:	
85573	1/22/2021	1849	SPRINT	2,157.69				
85574	1/22/2021	6321	SURVEYING & MAPPING LLC	140.00				
85575	1/22/2021	2646	VALIC	992.00				
* 85576	Thru 85580							
85581	2/01/2021	6335	A/C OUTFITTERS	150.00				
85582	2/01/2021	2903	ABAN PEST CONTROL INC	180.00				
85583	2/01/2021	1	ALTORFER INC	47.66				
85584	2/01/2021	6120	AMAZON CAPITAL SERVICES	1,051.61				
85585	2/01/2021	2790	AMERICAN WATER WORKS ASSOC	221.00				
85586	2/01/2021	30	WOOGEDY LLC	415.00				
85587	2/01/2021	17	AT&T 5001	7,071.37				
85588	2/01/2021	3808	ATCO INTERNATIONAL	232.00				
85589	2/01/2021	4308	BOHM CHRISTOPHER	60.00				
85590	2/01/2021	2885	BOTKINS TRUCKING LLC	229.28				
85591	2/01/2021	2975	BRENNTAG MID SOUTH INC	21,460.03				
85592	2/01/2021	591	CASON BUILDING MAINTENANCE INC	2,063.70				
85593	2/01/2021	2237	MILLER DARLA L	90.75				
85594	2/01/2021	1301	CINTAS CORPORATION	100.29				
85595	2/01/2021	3137	CINTAS CORPORATION #379	54.58				
85596	2/01/2021	2924	CIVICPLUS	4,500.00				
85597	2/01/2021	2645	CORE & MAIN LP	6,089.10				
85598	2/01/2021	2908	CUNNINGHAM VOGEL & ROST PC	8,278.50				
85599	2/01/2021	118	D & L TRENCHING INC	1,900.00				
85600	2/01/2021	5981	DOMAIN REGISTRY	190.00				
85601	2/01/2021	3103	FASTENAL COMPANY	225.32				
85602	2/01/2021	1308	FEHLING SMALL ENGINE LLC	170.50				
85603	2/01/2021	3000	FIRE SAFETY INC	236.00				
85604	2/01/2021	4369	FLYNN DRILLING COMPANY INC	18,782.00				
85605	2/01/2021	2839	FUSION TECHNOLOGY LLC	1,240.94				
85606	2/01/2021	6328	GAINES KASSIDY	40.32				
85607	2/01/2021	704	GALLS LLC	77.47				
85608	2/01/2021	6250	GARBER JESSE	1,200.00				
85609	2/01/2021	6331	GARD NATHANIEL	100.00				
85610	2/01/2021	1338	HAWKINS INC	1,698.50				
85611	2/01/2021	6332	HILS FAMILY LLC	2,550.00				
85612	2/01/2021	5721	HOWE COMPANY LLC	2,240.00				
85613	2/01/2021	759	HUTCHINSON SALT COMPANY	10,937.93				
85614	2/01/2021	4347	JOHN DEERE FINANCIAL	.00			VOID:	
85615	2/01/2021	4347	JOHN DEERE FINANCIAL	1,608.34				
85616	2/01/2021	4776	KNOT AS IT SEEMS FLOWERS AND	75.00				

ACCOUNTS PAYABLE CHECK REGISTER

#10.

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
85617	2/01/2021	6329	KRONER TAYLOR	49.52				
85618	2/01/2021	2588	GOODRADIO TV	3,087.00				
85619	2/01/2021	2964	LEES LAWN CARE & EQUIPMENT LLC	434.52				
85620	2/01/2021	1381	LEON UNIFORM COMPANY	1,087.85				
85621	2/01/2021	1246	LOCHNER	3,953.76				
85622	2/01/2021	6334	MAAG TIMOTHY	30.29				
85623	2/01/2021	6333	MAC'S DOCKS	8,250.00				
85624	2/01/2021	801	BENN RYAN D	4,000.00				
85625	2/01/2021	1726	MIDWEST ENVIR CONSULTANTS INC	81.50				
85626	2/01/2021	5239	MISSOURI DEPART OF REV 3375	2,724.50				
85627	2/01/2021	360	MO DEPARTMENT OF NATURAL RESOU	6,125.98				
85628	2/01/2021	2761	MO PETROLEUM STORAGE	250.00				
85629	2/01/2021	1770	MO VOCATIONAL ENTERPRISES	908.00				
85630	2/01/2021	2740	MOBERLY AREA CHAMBER OF COMMER	7,083.84				
85631	2/01/2021	1954	MOBERLY MOTOR COMPANY	458.26				
85632	2/01/2021	4906	MUTTER FARMS LLC	.00				VOID:
85633	2/01/2021	4906	MUTTER FARMS LLC	6,140.67				
85634	2/01/2021	5727	PEST PRO SOLUTIONS INC	120.00				
85635	2/01/2021	4924	R P LUMBER COMPANY INC	151.56				
85636	2/01/2021	6317	ROARK LAWCARE LLC	300.00				
85637	2/01/2021	617	SCHULTE SUPPLY INC	5,032.26				
85638	2/01/2021	2823	SIRCHIE ACQUISITION CO LLC.	141.29				
85639	2/01/2021	5700	STAPLES	.00				VOID:
85640	2/01/2021	5700	STAPLES	.00				VOID:
85641	2/01/2021	5700	STAPLES	2,345.59				
85642	2/01/2021	754	TALX UC EXPRESS	1,131.40				
85643	2/01/2021	4625	TAPCO	9,788.88				
85644	2/01/2021	1562	UNITED FIRST AID & SAFETY,LLC	140.60				
85645	2/01/2021	2643	UNITED WAY	1,467.59				
85646	2/01/2021	2223	US CELLULAR	379.76				
85647	2/01/2021	2644	USA BLUE BOOK	1,960.39				
85648	2/01/2021	5575	USI INSURANCE SERVICE LLC	20,000.00				
85649	2/01/2021	2467	VALENTINE INSURANCE AGENCY	1,578.00				
85650	2/01/2021	2647	VANDEVANTER ENGINEERING INC	4,520.00				
85651	2/01/2021	5976	VARGAS DANIEL	758.37				
85652	2/01/2021	5731	VIKING CIVES MIDWEST INC	716.00				
85653	2/01/2021	2742	WAL MART COMMUNITY	288.56				
85654	2/01/2021	5386	WEST NATHAN	82.41				
85655	2/01/2021	2772	WIRELESS USA	577.35				
85656	2/01/2021	5298	ZAMKUS AND ASSOCIATES LLC	1,000.00				
*20190901			(NOT IN SELECTED DATE RANGE)					
*20210120								
20210121	1/21/2021	642	TOWN & COUNTRY ABSTRACT CO	117,629.00			MANUAL	
*20190845								
20190846	1/18/2021	2591	MOBERLY AREA ECONOMIC DEVELOPM	6,000.00			E-PAY	
20190847	1/14/2021	5898	MOBERLY SOLAR, LLC	15,660.16			E-PAY	
20190848	1/24/2021	5783	BANKCARD SERVICES	7,921.26			E-PAY	
20190849	1/15/2021	2708	UMB BANK	24,510.79			E-PAY	
20190850	1/22/2021	6	AMEREN MISSOURI	39,329.86			E-PAY	
20190851	1/25/2021	5429	UMR	91,475.40			E-PAY	VOID: INCORRECT VENDOR
20190852	1/25/2021	2708	UMB BANK	91,475.40			E-PAY	
20190853	2/01/2021	1800	MO LAGERS	38,261.14			E-PAY	

ACCOUNTS PAYABLE CHECK REGISTER

#10.

BANK#	BANK NAME		CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
CHECK#	DATE	ACCOUNT# NAME					

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	579,072.62
CLEARED	.00

BANK 24 TOTAL	579,072.62
VOIDED	91,475.40

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
<hr/>				
100 GENERAL FUND	96,805.34	96,805.34	.00	.00
102 NON-RESIDENT LODGING TAX	7,083.84	7,083.84	.00	.00
105 PAYROLL FUND	42,949.35	42,949.35	.00	.00
110 SOLID WASTE FUND	30.05	30.05	.00	.00
114 HERITAGE HILLS GOLF CRSE	48.02	48.02	.00	.00
115 PARKS & RECREATION FUND	32,850.24	32,850.24	.00	.00
120 AIRPORT FUND	5,826.22	5,826.22	.00	.00
300 UTILITIES COLLECTION FUND	8,850.48	8,850.48	.00	.00
301 UTILITIES OP & MAINT	61,334.37	61,334.37	.00	.00
302 UTILITIES REPLACEMENT	18,782.00	18,782.00	.00	.00
303 UTILITIES OP RESERVE	127,029.79	127,029.79	.00	.00
377 2004B SRF BONDS DEBT SERV	46,235.41	46,235.41	.00	37,357.75
378 2006A SRF BONDS DEBT SERV	27,567.47	27,567.47	.00	27,567.47
379 2004C BONDS DEBT SERVICE	35,835.85	35,835.85	.00	26,550.18
380 2008A BONDS DEBT SERVICE	6,347.46	6,347.46	.00	.00
400 EMERGENCY TELEPHONE FUND	8,403.01	8,403.01	.00	.00
600 TRANSPORTATION TRUST FUND	29,788.88	29,788.88	.00	.00
601 STREET IMPROVEMENT FUND	17,004.84	17,004.84	.00	.00
911 DOWNTOWN CID SALES TAX	6,300.00	6,300.00	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

*** CHECK SUMMARY ***

#10.

BANK#	BANK NAME	DESCRIPTION
CHECK#		

24 DISBURSEMENTS

85562	Thru 85575	Accounts Payable Checks
85576	Thru 85580	Utility Billing Checks
85581	Thru 85656	Accounts Payable Checks
85657	Thru 20190900	Gap in Checks
20190901		Accounts Payable Checks
20190902	Thru 20210120	Gap in Checks
20210121		Accounts Payable Checks
20190846	Thru 20190853	Accounts Payable E-Pay