

NOTICE OF OPEN MEETING
A G E N D A
COUNCIL MEETING
City of Moberly
City Council Room – Moberly City Hall
101 West Reed Street
September 18, 2023
6:00 PM

Posted:

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

1. Approval Of The City Council Meeting Minutes For September 5, 2023.

Recognition of Visitors

Communications, Requests, Informational Items

2. A Request From Moberly Area Community College To Approve A Street Closure Of College Ave From W Burkhardt To W Reed For Their Annual Art On The Block Event On September 30, 2023.

Public Hearing and Receipt of Bids

3. Receipt Of Bids For Re-Establishing Existing Ditches.
4. Receipt Of Bids For Information Technology Administrative Services.
5. Receipt Of Bids For Two Battery Powered Positive Pressure Ventilation Fans For The Moberly Fire Department.

Consent Agenda

6. A Resolution Authorizing The City Manager To Enter Into An Agreement With Tyler Technologies, Inc., To Create A Mobile Application For The City Of Moberly, Missouri.
7. A Resolution Authorizing The City Manager To Enter Into An Agreement With Terracon Consulting, Inc., To Obtain Site Certification For The Moberly Industrial Park.
8. A Resolution Accepting The Bid Of RB Small Excavation, LLC, And Authorizing Contracting For Re-Establishing Ditches In Moberly, Missouri.
9. A Resolution Accepting The Bid Of Sentinel Emergency Solutions, LLC For Two Battery Powered Positive Pressure Ventilation Fans For The Moberly Fire Department.

Ordinances & Resolutions

10. An Ordinance Changing The Street Name Of All Addresses On College Avenue To Include The Prefix Of North Or South.
11. An Ordinance Declaring The Need To Acquire Certain Interest In Real Property For Park Land; Authorizing Acquisition By Negotiation Or, If Necessary, By Condemnation; Authorizing The City Manager To Obtain And Execute All Instruments Necessary For Acquisition Of Such Land; And Fixing The Time When This Ordinance Shall Become Effective.
12. A Resolution Authorizing the City Manager of Moberly, Missouri, to Execute An Agreement with Fusion Technologies, LLC. To Provide Information Technology Administrative Services.
13. A Resolution Authorizing The City Manager To Enter Into An Agreement With Strategic Government Resources, Inc., For Executive Recruitment Services.
14. A Resolution Appropriating Money Out Of The Treasury Of The City Of Moberly, Missouri.

Official Reports

[15.](#) Department Head Monthly Reports.

Anything Else to Come Before the Council

[16.](#) Consideration Of An Appointment To The Moberly, Missouri, Public Building Corporation.

17. Public Comments.

Adjournment

18. Consideration Of A Motion To Adjourn To A Work Session.

We invite you to attend virtually by viewing the meeting live on the City of Moberly Facebook page. A link to the City’s Channel can be found on our website’s main page at www.cityofmoberly.com. The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.

City of Moberly City Council Agenda Summary

Agenda Number: _____ #1.

Department: City Clerk

Date: September 18, 2023

Agenda Item: Approval Of The City Council Meeting Minutes For September 5, 2023.

Summary: Please find minutes from the last regular meeting on 9/05, in the packet for review.

Recommended

Action: Please approve the minutes for the permanent records of the City of Moberly.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input checked="" type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Lucas	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kimmons	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed



**MINUTES OF THE
CITY OF MOBERLY, MISSOURI
CITY COUNCIL MEETING
September 5, 2023**

The Moberly City Council met in regular session at 6:00 p.m. in the City Hall Council Chambers, 101 West Reed Street, Moberly, MO, with Mayor Brubaker presiding.

All stood and recited the pledge of allegiance led by Mayor Brubaker.

Council Members answering the roll call were: Tim Brubaker, Brandon Lucas, Jerry Jeffrey, Austin Kyser and John Kimmons.

A motion was made by Kyser and seconded by Jeffrey to approve the agenda. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A motion was made by Kimmons and seconded by Lucas to approve the minutes of the August 21, and August 23, 2023, Council meetings as presented. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jason Zamkus, with Zamkus & Associates was present and gave a legislative update to the City Council.

A request was made by Jenifer Monckton with Moberly Public Schools to hold the 2023 Moberly Homecoming Parade on September 22, 2023, in downtown Moberly. The parade route is as follows: the line up for the parade will be in the 600 block of Adams Street and continue west into the 700 and 800 blocks of W Reed Street. The parade will travel east from Adams Street and Johnson Street onto W Reed Street, continue east on W Reed Street to Clark Street, turn left and travel north on Clark Street to Coates Street, turn left onto Coates Street and then travel west to Coates Street and Johnson Street and disband. Approximately 70 entries are expected. Moberly Schools request traffic assistance along the parade route and request that law enforcement lead the parade. A motion was made by Kyser and seconded by Lucas to approve the request. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A proposal for in-fill housing for 728 Benson St was received from R&D Properties. A motion was made by Jeffrey and seconded by Kyser to accept the proposal. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

The following bid was received for a new spreader for a tandem axle dump truck. This is a MoDOT bid. Their contract is with **Viking-Cives Midwest, Inc**, \$26,926. A motion was made by Lucas and seconded by Kimmons to accept the bid. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

The following bid was received for a new track loader. This is a Sourcewell Municipal Discount Bid. Their contract is with **Martin Equipment**, \$78,500 with a trade in amount of \$30,000, total price of \$48,500. A motion was made by Jeffrey and seconded by Lucas to accept the bid. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

The following bids were received for technology services for the Police Department. **InfiniCare**, \$54,600 per year and a \$4,000 set up fee, totaling \$58,600. **The Tech Shop**, \$16,800 per year for IT services, \$6,240 a year for back-up services and \$8,160 for Office 365 per year. The total yearly cost is \$31,200. A motion was made by Kimmons and seconded by Kyser to accept the bids. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mayor Brubaker asked to entertain any motion to remove an item from the Consent Agenda for discussion. Hearing none, Mayor Brubaker asked for a motion for the Consent Agenda to be read by City Attorney, Randall Thompson. Jeffrey made a motion for City Attorney, Randall Thompson, to read the Consent Agenda. Kyser seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Bill No. R1514: "A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PAVING EXTENSION AGREEMENT WITH SMARTLOCK MANAGEMENT, LLC, D/B/A SMARTLOCK SELF-STORAGE"

Bill No. R1515: "A RESOLUTION ACCEPTING THE BID AND AUTHORIZING CONTRACTING WITH VIKING-CIVES MIDWEST, INC., FOR THE PURCHASE OF A SPREADER FOR A TANDEM AXLE DUMP TRUCK FOR PUBLIC WORKS"

Bill No. R1516: "A RESOLUTION ACCEPTING THE BID AND AUTHORIZING CONTRACTING WITH MARTIN EQUIPMENT FOR THE PURCHASE OF A COMPACT TRACK LOADER FOR PUBLIC WORKS"

Bill No. R1517: "A RESOLUTION AUTHORIZING THE CITY MANAGER OF MOBERLY, MISSOURI TO EXECUTE A MANAGED SERVICES AGREEMENT WITH THE TECH SHOP, LLC TO PROVIDE INFORMATION TECHNOLOGY ADMINISTRATIVE SERVICES TO THE MOBERLY POLICE DEPARTMENT"

Bill No. R1518: "A RESOLUTION AUTHORIZING TWO MUTUAL LEASE TERMINATION AGREEMENTS AND APPROVING NEW LEASE AGREEMENTS WITH TITUS CHUPP AND EXCELAIR8, LLC FOR PROPERTY LOCATED AT OMAR N. BRADLEY AIRPORT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS AND LEASES"

The Resolution Bills having previously been made available for public inspection were read by title one time. A motion was made by Jeffrey and seconded by Lucas to adopt the Resolutions. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING A COOPERATION AGREEMENT FOR FUNDING OF PLACER.AI SERVICES WITH THE MOBERLY CHAMBER OF COMMERCE, INC., AND THE DOWNTOWN MOBERLY COMMUNITY IMPROVEMENT DISTRICT"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kyser moved that the bill be enacted into an ordinance. Jeffrey seconded the motion. The presiding officer, having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jeffrey introduced a bill for an ordinance entitled: **“AN ORDINANCE REPEALING ORDINANCE #9134 ADOPTED JANUARY 19, 2016, APPOINTING BRIAN CRANE AS CITY MANAGER AND APPOINTING RANDALL THOMPSON AS INTERIM CITY MANAGER OF MOBERLY, MISSOURI EFFECTIVE SEPTEMBER 15, 2023”** and moved that the bill be read two times by title for passage. Kyser seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Lucas moved that the bill be enacted into an ordinance. Jeffrey seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kimmons introduced a bill for an ordinance entitled: **“AN ORDINANCE ACCEPTING AND APPROVING THE REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT RELATIVE TO 425 EAST ROLLINS STREET WITHIN THE CITY OF MOBERLY WHICH REQUIRED NUISANCE ABATEMENT BY THE CITY OF MOBERLY PURSUANT TO ARTICLE I AND ARTICLE II OF CHAPTER 26 OF THE MOBERLY CITY CODE, CERTIFYING THE COST OF ABATEMENT AND DIRECTING THE CITY CLERK PURSUANT TO SECTION 26-2 AND SECTION 26-6 TO CAUSE A SPECIAL TAX BILL TO BE ISSUED THEREON”** and moved that the bill be read two times by title for passage. Lucas seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kyser moved that the bill be enacted into an ordinance. Lucas seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Lucas introduced a bill for an ordinance entitled: **“AN ORDINANCE ACCEPTING AND APPROVING THE REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT RELATIVE TO 115 HURLEY STREET WITHIN THE CITY OF MOBERLY WHICH REQUIRED NUISANCE ABATEMENT BY THE CITY OF MOBERLY PURSUANT TO ARTICLE I AND ARTICLE II OF CHAPTER 26 OF THE MOBERLY CITY CODE, CERTIFYING THE COST OF ABATEMENT AND DIRECTING THE CITY CLERK PURSUANT TO SECTION 26-2 AND SECTION 26-6 TO CAUSE A SPECIAL TAX BILL TO BE ISSUED THEREON”** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kyser introduced a bill for an ordinance entitled: **“AN ORDINANCE AUTHORIZING THREE COOPERATIVE AGREEMENTS FOR INFILL DEVELOPMENT WITH R & D PROPERTIES, A MISSOURI LIMITED LIABILITY COMPANY”** and moved that the bill be read two times by title for passage. Jeffrey seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Lucas moved that the bill be enacted into an ordinance. Kimmons seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jeffrey introduced a bill for an ordinance entitled: **“AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT FOR DEMOLITION AND SALE OF REAL ESTATE WITH SSEGT RENTALS, LLC.”** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Jeffrey moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kimmons a bill for an ordinance entitled: **“AN ORDINANCE ESTABLISHING THE ANNUAL TAX FOR THE IMPOSITION OF A 9-1-1 TAX FOR THE EMERGENCY TELEPHONE SERVICES HERETOFORE IMPOSED BY ORDINANCE NO. 6948 PASSED AND ADOPTED MAY 2, 1994”** and moved that the bill be read two times by title for passage. Lucas seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Lucas seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Lucas introduced **“A RESOLUTION APPROVING A TELECOMMUNICATIONS SERVICE CONTRACT WITH SOCKET FOR THE MOBERLY POLICE DEPARTMENT”** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kyser and seconded by Jeffrey to adopt the Resolution. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kyser introduced **“A RESOLUTION RECORDING THE DESTRUCTION OF CERTAIN LOCAL GOVERNMENT RECORDS”** and made a motion for it to be read. Jeffrey seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Lucas to adopt the Resolution. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jeffrey introduced **“A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI TO PAY EXPENSES DUE BETWEEN AUGUST 18, 2023 AND AUGUST 31, 2023, IN THE AMOUNT OF \$485,781.75”** and made a motion for it to be read. Lucas seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Jeffrey and seconded by Kyser to adopt the Resolution. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

The following new liquor application was submitted for approval: **C&H Café, Pub & Grub**, 111 E Coates St, Moberly, MO 65270, submitted by Heather Davis. Retail sale of all kinds of intoxicating liquor by drink, including package sales and retail sale of all kinds of intoxicating liquor by drink on premises Sunday only (restaurant bar). A motion was made by Kimmons and seconded by Lucas to grant the license subject to investigation. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A request was received from the Tourism Advisory Commission to approve sponsorship of \$1,000 for Junk Junktion and \$1,000 for Gus Macker events for social media marketing and commercial ads. A motion was made by Kyser and seconded by Lucas to approve the sponsorships. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Colin Schowe, KWIX/KRES Radio Station, was present from the Media.

A motion was made by Kyser and seconded by Jeffrey to adjourn to a work session followed by a closed session to discuss the status of litigation, personnel and a negotiated contract. Closed Statute §(610.021)(1,3,12) RSMo. Roll call vote: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A closed session was held.

Mayor Brubaker reopened the meeting.

A motion was made by Kyser and seconded by Jeffrey to adjourn. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Work Session

The Following Was Discussed At The Work Session:

Review Of Terracon Certified Site Proposals.

Discussion Of A Mobile App For The City Of Moberly, Missouri.

Consideration Of An Appointment To The Moberly, Missouri, Public Building Corporation.

Request For A Blessing Box In Downtown Moberly. *Let the record show that the Council is in favor of this type of request, but not in favor of the request at this location. There are already similar services at the Coates Street Presbyterian Church and the Little Dixie Regional Library. This item will not be forwarded to the next regular Council Meeting.*

Receipt Of Bids For Re-Establishing Existing Ditches.

Changing Of A Street Name By Adding The Prefix Of N & S To College Ave.

Proposal Of The Cost Of Mill And Fill From Carpenter Street Through The Intersection Of Route M. *The Council directed this item to be brought back forth for approval at an upcoming Council Meeting after a Cooperative Agreement was received from MoDOT.*

A Resolution Authorizing The Moberly Fire Department To Purchase Battery Powered Positive Pressure Fans Budgeted This Fiscal Year Through Sentinel Emergency Solutions, LLC.

Request From Moberly Area Community College To Approve A Street Closure Of College Ave From W Burkhardt To W Reed For Their Annual Art On The Block Event On September 30, 2023.

City of Moberly City Council Agenda Summary

Agenda Number: _____
Department: Police
Date: September 18, 2023

Agenda Item: A Request From Moberly Area Community College To Approve A Street Closure Of College Ave From W Burkhart To W Reed For Their Annual Art On The Block Event On September 30, 2023.

Summary: Moberly Area Community College is requesting permission to block off College Ave from W Burkhart to W Reed Street beginning at 7:00am until 3:00pm on September 30, 2023, for their annual Art on The Block event featuring art and musical events. This annual event is attended by hundreds of children and adults. The event is from 10:00am to 1:00pm and the request to close the streets from 7am to 3pm is to allow for set up and clean up after the event. The contact person is Lori Bruner, Director of Security for MACC, and can be reached at 660-263-4100 x 11247.

Recommended Action Please approve this request.

Fund Name:

Account Number:

Available Budget \$:

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Lucas	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed



August 31, 2023

Moberly City Council
101 West Reed
Moberly, MO 65270

Moberly City Council Members:

Moberly Area Community College would like to request that we be allowed to block College Avenue from Reed Street to Burkhart Street for our annual Art on the Block event. This event will be held on Saturday, September 30, 2023 from 10 am to 1 pm. We are open to the community, typically drawing hundreds of adults and children for art and musical events. This event includes a chalk art competition which is done in the parking spaces on College Avenue. We also have professional chalk artists that use College Avenue for their drawings. There is no charge for the event; there is a minimal charge for tie-dyed t-shirts and concessions.

We would like to block the above streets by 7am to allow for setup, and remain blocked until the event is over and the street is cleared at 3pm. We can block the intersections ourselves.

If you have any further questions, please feel free to contact me. Thank you for your consideration.

Sincerely,

Lori Bruner
Director of Security
(660)263-4100 x11247

City of Moberly City Council Agenda Summary

Agenda Number: #3.
 Department: Public Works
 Date: September 18, 2023

Agenda Item: Receipt Of Bids For Re-Establishing Existing Ditches.

Summary: We advertised for bids to Re-establishing of Existing Ditches. The bids were opening August 30, 2023, at 10:00am. Three (3) bids were received from RB Small Excavation LLC, Willis Bros. Inc, and CL Richardson Construction.

Staff recommends accepting the low bid.

Recommended

Action: Accept this bid.

Fund Name: Street CIP

Account Number: 601.000.5502

Available Budget \$: 252,675.97

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Lucas	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

REQUEST FOR PROPOSALS

The City of Moberly will be accepting sealed proposals to re-establish existing ditches to optimum flowline in various parts of the City of Moberly. Contractor must haul off and properly dispose of excess material and shall provide necessary traffic control around the work area and clean up streets/ROW upon completion.

Sealed proposals marked “**Re-establish Existing Ditches**” will be accepted at the City Clerk’s Office at 101 W Reed St, Moberly, Missouri 65270, until **Wednesday, August 30, 2023 at 10:00 a.m.**

The City reserves the right to accept or reject any or all bids. For more information and bid sheet, contact the Director of Public Works office at City Hall, 660-269-7638.

Submitted by Tom Sanders
Director of Public Works

Bid Tab for Re-establishing Existing Ditches	
Company	Price
RB Small Excavation LLC	\$6.90
Willis Bros. Inc	\$9.50
CL Richardson Construction	\$6.92

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Finance
 Date: September 18, 2023

#4.

Agenda Item: Receipt Of Bids For Information Technology Administrative Services.

Summary: Bids for a two-year contract for IT administrative services were solicited on August 31st, 2023, for a contract beginning October 1st, 2023, running until September 30th, 2025. Replies were received from three providers: Integritel, Computerized Business Systems and Fusion Technologies. A tabulation of which is included here. Fusion Technology submitted the low bid of \$40,428 annually for two years. Staff recommends accepting this bid. Annual payments will be made from the General Fund – General Services.

Recommended Action: Accept the bids.

Fund Name: General Fund

Account Number: 100.013.5403, Data Processing

Available Budget \$: 119,500.69

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Lucas	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Jeffrey	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		Passed	Failed
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____			

City of Moberly - IT Administrator Bids - Annual Cost Basis
9/14/2023 10:00 AM

<i>Bidder</i>	<i>All Facilities Except PD (annual)</i>	<i>Data backup</i>	<i>24/7 support</i>	<i>Antivirus</i>	<i>Office 365 & Exchange</i>	<i>Comments</i>
Integritel	\$ 52,320.00	Included	Included	Included	Not Included	E-3 Office 365 \$23.00/month/user. Spam filtering, security training, managed NOC/SOC additional \$15.00 per workstation.
Computerized Business Systems	\$ 65,000.00	Included	Included	Not Included	Not Included	Software & hardware purchases are cost + sales tax + 8%; City must purchase a disaster recovery server to be stored offsite; Special projects billed at \$80-\$125 per hour; Anti-virus not included, annual pricing of \$103.87 per workstation, \$288.98 per server. Office 365 Business Standard \$12.50/month/user.
Fusion Technology	\$ 40,428.00	Included	Included	Included	Not Included	Emergency backup server hardware is provided at no extra cost; City must provide Fusion opportunity to bid on equipment, software, and services. E-3 Office 365 \$20.98/month/user

City of Moberly City Council Agenda Summary

Agenda Number: #5.

Department: Fire

Date: September 18, 2023

Agenda Item: Receipt Of Bids For Two Battery Powered Positive Pressure Ventilation Fans For The Moberly Fire Department.

Summary: Through the budgetary process, the Fire Department’s requested quotes/estimates from multiple vendors for battery powered positive pressure ventilation fans. The quotes are as follows:

Banner Fire Equipment:	\$11,153.00.
Sentinel Emergency Solutions, LLC:	\$10,298.36.
Leo W. Ellbracht:	\$10,617.51.
Dinges Fire Equipment:	\$11,210.00.

Going through each quote, the department recommends Sentinel Emergency Solutions, LLC to be the vendor based upon cost and availability. This funding was approved in the 2023-2024 fiscal budget, within the capital improvement plan.

Recommended

Action: Please accept the bids.

Fund Name: Capital Improvement Plan

Account Number: 100.008.5502

Available Budget \$: 18,000.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor M___ S___ Brubaker		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance			
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member M___ S___ Lucas M___ S___ Jeffrey M___ S___ Kyser M___ S___ Kyser		
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney’s Report			
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition			
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract			
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment			
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

Moberly Fire - Battery Powered PPV Fans	
Vendor	Quoted Pricing
Banner Fire Equipment	\$11,153.00
Sentinel Emergency Solutions, LLC	\$10,298.36
Leo W. Ellbracht	\$10,617.51
Dinges Fire Equipment	\$11,210.00

The Fire Department recommends going with the low bid from Sentinel Emergency Solutions, LLC.

City of Moberly City Council Agenda Summary

Agenda Number: _____ #6.

Department: Administration

Date: September 5, 2023

Agenda Item: A Resolution Authorizing The City Manager To Enter Into An Agreement With Tyler Technologies, Inc., To Create A Mobile Application For The City Of Moberly, Missouri.

Summary: Currently, the city only has a web-friendly web-site. After reviewing the challenges for users to navigate and obtain information, it was decided to review options for getting a city of Moberly application that can be found on Google and Apple application stores. This “app” will allow a more interactive process for citizens interacting with the City of Moberly. Staff met with several vendors and our current web-site provider regarding a mobile app for the City of Moberly. This app would allow citizens to get more information by smart-phone. The proposals are attached along with a tabulation sheet. The service was included in the current budget.

Recommended Action: Approve this resolution.

Fund Name: Data Processing

Account Number: 100.013.5403

Available Budget \$: \$119,000.00

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Brubaker	___	___
___ Correspondence	<u>x</u> Proposed Resolution	Council Member		
___ Bid Tabulation	___ Attorney's Report	M___ S___ Lucas	___	___
___ P/C Recommendation	___ Petition	M___ S___ Kimmons	___	___
___ P/C Minutes	___ Contract	M___ S___ Jeffrey	___	___
___ Application	___ Budget Amendment	M___ S___ Kyser	___	___
___ Citizen	___ Legal Notice			
___ Consultant Report	___ Other_____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES, INC., TO CREATE A MOBILE APPLICATION FOR THE CITY OF MOBERLY, MISSOURI.

WHEREAS, city staff determined that a mobile application (“App”) would be beneficial to the residents of Moberly, Missouri to allow a more interactive process for citizen engagement with city government; and

WHEREAS, four app vendors made presentations to city staff for apps that could be available on Google and Apple App Stores; and

WHEREAS, the proposal of Tyler Technologies, Inc., was identified pursuant to City Code Sec. 2-434 as the lowest responsible bidder with their bid amount of Nine Thousand and Two Dollars (\$9,002.00).

NOW, THEREFORE, the Moberly, Missouri, City Council hereby approves the bid amount of \$9,002.00 and authorizes the City Manager to enter into an agreement for Tyler Technologies, Inc., to create a City of Moberly mobile app and further to take such other and necessary actions to effectuate the purposes of this Resolution.

RESOLVED this 18th day of September, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: #7.
 Department: Administration
 Date: September 18, 2023

Agenda Item: A Resolution Authorizing The City Manager To Enter Into An Agreement With Terracon Consulting, Inc., To Obtain Site Certification For The Moberly Industrial Park.

Summary: Attached are the two Terracon proposals associated with the initiative to certify the remaining acreage at the Moberly Area Industrial Park (Park) according to the Missouri Certified Sites Program Guidelines. This is needed to complete the certification process for the approximate 140 acres that presently remain uncertified. Currently, 58 acres are certified and once the additional acreage is certified, the entire Park will carry the Missouri Certified Site designation. Given what we continue to see in the attraction world, companies are only considering certified acreages. For Moberly to continue to compete for attraction projects at the Park, it would benefit the City to obtain this designation on the entirety of the Park.

In addition to the attached proposals, the bid tabulation document is included.

Recommended Action: Direct staff to bring to the next City Council meeting.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Lucas	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kyser	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Jeffrey	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other <u>agreement</u>		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TERRACON CONSULTING, INC., TO OBTAIN SITE CERTIFICATION FOR THE MOBERLY INDUSTRIAL PARK.

WHEREAS, the Missouri Department of Economic Development maintains a site certification program for developable property in Missouri communities; and

WHEREAS, the City of Moberly owns developable property in the Moberly Industrial Park which has not yet been certified for the state program; and

WHEREAS, bids were requested from geotechnical firms to perform site inspections for certification for the state program; and

WHEREAS, Terracon Consultants Inc., was the lowest responsible bid and submitted the attached Agreement for geotechnical services in the amount of \$13,800.00.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby authorizes the City Manager to enter into the attached Agreement with Terracon and further to take such other and necessary actions to effectuate the purposes of this resolution.

RESOLVED this 18th day of September, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC City Clerk

Bid Tabulations for Environmental Work Associated with the Missouri Certified Sites Program

Howe & Company	No bid submitted.
Bartlett & West	No bid submitted.
McClure	\$53,200
Terracon	\$13,800

In addition to Terracon being the lowest bidder, they have completed the work at the Moberly Area Industrial Park for all previously Missouri Certified Sites Program acreage.

6700 Stephens Station Road, Suite 101
Columbia, Missouri 65202
P (573) 214-2677
Terracon.com

July 13, 2023

Moberly Area Economic Development Corporation
115 North Williams
Moberly, Missouri 65270

Attn: Mr. Randy Asbury
P: (660) 998-0097
E: rasbury@moberly-edc.com

RE: Proposal for Geotechnical Engineering Services
Moberly Certified Site
North Morley Street
Moberly, Missouri
Terracon Proposal No. P09235056

Dear Mr. Asbury:

We appreciate the opportunity to submit this proposal to Moberly Area Economic Development Corporation (MAEDC) to provide Geotechnical Engineering services for the above referenced project. The following are exhibits to the attached Agreement for Services.

- | | |
|-----------|--|
| Exhibit A | Project Understanding |
| Exhibit B | Scope of Services |
| Exhibit C | Compensation and Project Schedule |
| Exhibit D | Site Location and Nearby Geotechnical Data |
| Exhibit E | Anticipated Exploration Plan |

Terracon will perform the Scope of Services described in this proposal for a lump sum fee of \$8,300. Exhibit C includes details of our fees, consideration of additional services, and a general breakdown of our anticipated schedule.

To authorize Terracon to proceed in accordance with this proposal, please sign and return a copy of the attached Agreement for Services via email (maddie.goeke@terracon.com) or mail.

Sincerely,
Terracon



For Madeline G. Goeke
Field Engineer



Travis J. Kassebaum, P.E.
Geotechnical Department Manager

AGREEMENT FOR SERVICES

This **AGREEMENT** is between Moberly Area Economic Development Corporation ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Moberly Certified Site project ("Project"), as described in Consultant's Proposal dated 07/13/2023 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

1. **Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
2. **Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
3. **Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
4. **Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
5. **Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
6. **LIMITATION OF LIABILITY.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.
7. **Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
8. **Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
9. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$2,000,000 occ / \$4,000,000 agg); (iii) automobile liability insurance (\$2,000,000 B.I. and P.D. combined single limit); (iv) umbrella liability (\$5,000,000 occ / agg); and (v) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.**
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Missouri law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

Consultant: **Terracon Consultants, Inc.**

By: *TJK* Date: **7/13/2023**

Name/Title: **Travis J Kassebaum / Department Manager II**

Address: **6700 Stephens Station Rd Ste 101**
Columbia, MO 65202-0069

Phone: **(573) 214-2677** Fax: **(573) 214-2714**

Email: **Travis.Kassebaum@terracon.com**

Client: **Moberly Area Economic Development Corporation**

By: _____ Date: _____

Name/Title: **Randy Asbury**

Address: **115 N Williams PO Box 549**
Moberly, MO 65270-0549

Phone: _____ Fax: _____

Email: **rasbury@moberly-edc.com**



Exhibit A – Project Understanding

Our Scope of Services is based on our understanding of the project as described by MAEDC and the expected subsurface conditions as described below. We have not visited the project site to confirm the information provided. We request MAEDC and/or the design team verify this information before we mobilize to perform the field exploration.

Planned Construction

Item	Description
Project Description	The project consists of the certification of approximately 140 acres at the Moberly Area Industrial Park (MAIP) as a Missouri Certified Site.

Site Location and Anticipated Conditions

Item	Description
Project Location	The project is located west of North Morley Street in Moberly, Missouri Latitude: 39.4485°N, Longitude: 92.4415°W (approximate) (See Exhibit D)
Existing Improvements	Agricultural fields with mature trees and drainage ditches
Current Ground Cover	Crops/bare earth
Existing Topography	Based on Google Earth, the site elevation changes ranging from 875 to 855 feet.
Site Access	We expect the site, and all exploration locations, are accessible with our ATV-mounted or track-mounted drilling equipment.
Expected Subsurface Conditions	Our experience near the vicinity of the proposed development and publicly available geologic maps indicate subsurface conditions consist of cohesive soils with varying amounts of sands and gravel overlying glacial till.



Exhibit B - Scope of Services

Our proposed Scope of Services consists of field exploration, laboratory testing, and engineering/project delivery. These services are described in the following sections.

Field Exploration

Based on input provided by MAEDC, and our experience with similar projects in the vicinity of the project site, we propose the following field exploration program.

Number of Borings	Planned Boring Depth (feet) ¹	Planned Location ²
5	25	Within the proposed uncertified acreage

1. Borings will be advanced to the proposed depths unless practical auger refusal occurs at shallower depths. No rock coring will be performed.
2. The planned boring locations are shown on the attached **Anticipated Exploration Plan**.

Boring Layout and Elevations: We will use handheld GPS equipment to locate borings with an estimated horizontal accuracy of ±20 feet. Approximate elevations will be estimated from an online mapping application. Alternatively, we can coordinate with your Project Surveyor to include locations and surface elevations in project information if so requested.

Subsurface Exploration Procedures: We will advance the borings with a track-mounted drill rig using continuous flight augers (solid stem and/or hollow stem, as necessary, depending on soil conditions). Four samples will generally be obtained in the upper 10 feet of each boring, and samples will be obtained at depth intervals of about 5 feet thereafter. Soil sampling will be performed using thin-wall tube and/or split-barrel sampling procedures. The split-barrel sampler will be driven in accordance with standard penetration test (SPT) procedures. We will transport the samples to our laboratory for observation, testing, and classification.

Our exploration team will prepare field boring logs to record sampling depths, penetration distances, other relevant sampling information, visual classifications of materials observed during drilling, and our interpretation of subsurface conditions between samples. In addition, we will observe and record groundwater levels in the boreholes.

Property Disturbance: Terracon will take reasonable efforts to reduce damage to the property as a result of our exploration activities. However, in the normal course of our

Proposal for Geotechnical Engineering Services

Moberly Certified Site | Moberly, Missouri

July 13, 2023 | Terracon Proposal No. P09235056



services, some disturbance (such as rutting of the ground surface and damage to crops) could occur.

We will backfill the borings with auger cuttings after completion of drilling. Excess auger cuttings will be disposed of on the site by spreading in the area of the boreholes. Because backfill material often settles below the surface after a period, the site owner should observe the boreholes periodically checked and backfill them, if necessary. We can provide this service or grout the boreholes for additional fees at your request. Terracon's scope of services does not include any responsibility for future maintenance or backfilling of the boreholes.

Safety

Terracon is not aware of environmental concerns at this project site that would create health or safety hazards associated with our exploration program; thus, our Scope considers standard OSHA Level D Personal Protection Equipment (PPE) appropriate. Our Scope of Services does not include environmental site assessment services.

Terracon will contact the Missouri one-call system to locate utilities in public easements. Location of private lines is not included in the one-call locate. The site owner should locate and mark all private utilities before we mobilize to perform the field exploration. Terracon is not responsible for damage to any utilities (public or private) incorrectly marked or not marked by others.

Terracon's Scope of Services does not include private utility locating services. If the landowner/client is unable to accurately locate private utilities, and it becomes apparent that the risk of private utilities on/near the site exists, then Terracon will initiate these services by forwarding the additional scope and corresponding fee to our client for approval.

The detection of underground utilities is dependent upon the composition and construction of the utility line; some utilities are comprised of non-electrically conductive materials and may not be readily detected. Terracon's performance of a private utility locates using geophysical equipment would not relieve the landowner/client of their responsibilities in identifying private underground utilities.

Site Access: Terracon must be granted access to the site by the property owner. If the client accepts this proposal, we will consider that the client has obtained authorization from the owner for Terracon to access the property and conduct the field exploration. Our proposed fees do not include negotiation and coordination of access with landowners or tenants. Terracon will conduct field services during normal business hours (Monday through Friday between 7:00am and 5:00pm). If our exploration must take place over a weekend or at night, please contact us so we can adjust our schedule and fee.

Proposal for Geotechnical Engineering Services

Moberly Certified Site | Moberly, Missouri

July 13, 2023 | Terracon Proposal No. P09235056



Laboratory Testing

The project engineer will review the field data and assign laboratory tests. Exact types and number of tests cannot be defined until completion of fieldwork, but we anticipate the following laboratory testing may be performed:

- Water content
- Atterberg limits
- Unconfined compression
- Dry density

Our laboratory testing program will include examination of soil samples by an engineer or geologist. Based on the results of our field and laboratory programs, we will describe and classify soil samples in general accordance with the Unified Soil Classification System (USCS).

Engineering and Project Delivery

The results of our field and laboratory programs will be evaluated, and a geotechnical engineering report will be prepared under the supervision of a licensed professional engineer. The geotechnical engineering report will provide the following:

- Boring logs with field and laboratory data
- Stratification based on visual soil (and rock) classification
- Groundwater levels observed during and after the completion of drilling
- Site Location Plan and Exploration Plan
- Subsurface exploration procedures
- Description of subsurface conditions
- Preliminary foundation options and engineering design parameters
- Preliminary seismic site classification
- Subgrade preparation/earthwork considerations

In addition to an emailed report, your project will also be delivered using our **Client Portal**. Upon initiation, we provide you and your design team the necessary link and password to access the website. Each project includes a calendar to track the schedule, an interactive site map, a listing of team members, access to the project documents as they are uploaded to the site, and a collaboration portal. We welcome the opportunity to have project kickoff conversations with the team to discuss key elements of the project and demonstrate features of the portal. The typical delivery process includes the following:

Proposal for Geotechnical Engineering Services

Moberly Certified Site | Moberly, Missouri

July 13, 2023 | Terracon Proposal No. P09235056



- Project Planning – Proposal information, schedule, and anticipated exploration plan
- Site Characterization – Findings of the site exploration and laboratory results
- Geotechnical Engineering Report

When our services are complete, we will upload a printable version of our completed report. Previous submittals, collaboration, and the report will be maintained in our system. This will allow future reference and integration into subsequent aspects of our services as the project goes through final design and construction.



Exhibit C - Compensation and Project Schedule

Compensation

Based upon our understanding of the site, the project as summarized in Exhibit A, and our planned Scope of Services outlined in Exhibit B, our base fee is shown in the following table:

Task	Lump Sum Fee ²
Subsurface Exploration ¹ , Laboratory Testing, and Geotechnical Report	\$8,300
Additional Borings (if requested, cost per boring) ³	\$1,200

1. The lump sum fee considers one drill rig mobilization and no unexpected onsite delays. If additional drill rig mobilizations are required, an additional fee of \$1,250 would be invoiced. A drill crew standby rate of \$275 per hour would be invoiced for unexpected delays.
2. Proposed fees noted above are effective for 90 days from the date of the proposal.
3. Borings would need to be performed during the same mobilization as the initial mobilization.

Our Scope of Services does not include services associated with site clearing, wet ground conditions, or crop damage. If such services are desired by the owner/client, we should be notified so we can adjust our Scope of Services and fee. If borings will be performed when crops are planted, a crop damage agreement should be established between the Client and crop owner before we mobilized to perform the subsurface exploration.

If we encounter conditions that will require a revision to our scope of services or will result in higher fees, we will contact you and obtain your approval prior to initiating these services. If we are authorized to proceed and the client subsequently postpones or cancels the work, we will invoice the client for the costs of project set up and mobilization incurred prior to notice of cancellation.

We are available to confer with the client after submittal of our report. Consultation is beyond the scope of this proposal and would be charged at \$125 per hour for a Staff Engineer, \$160 per hour for a Project Engineer, and \$225 per hour for a Senior Engineering Consultant.



Project Schedule

We developed a schedule to complete the Scope of Services based upon our existing availability and understanding of your project schedule. However, our schedule does not account for delays in field exploration beyond our control, such as weather conditions, delays resulting from utility clearance, or lack of permission to access the boring locations. In the event the schedule provided is inconsistent with your needs, please contact us so we may consider alternatives.

Delivery on Client Portal	Schedule ^{1, 2, 3}
Utility Locates	2 business days after notice to proceed
Completion of Field Program	6 weeks
Geotechnical Engineering Report	8 weeks
<ol style="list-style-type: none"> 1. Upon receipt of your notice to proceed we will activate the schedule component on Client Portal with specific, anticipated dates for the delivery points noted above as well as other pertinent events. 2. We will maintain an activities calendar within on Client Portal. The schedule will be updated to maintain a current awareness of our plans for delivery. 3. The schedule for public utility locates is not controlled by Terracon. Although most statewide one-call systems are required to locate/mark public utilities within 2 business days after receipt of a locate request, it has been our experience that up to 7 business days may be required to complete these locates. 	

Exhibit D – Site Location

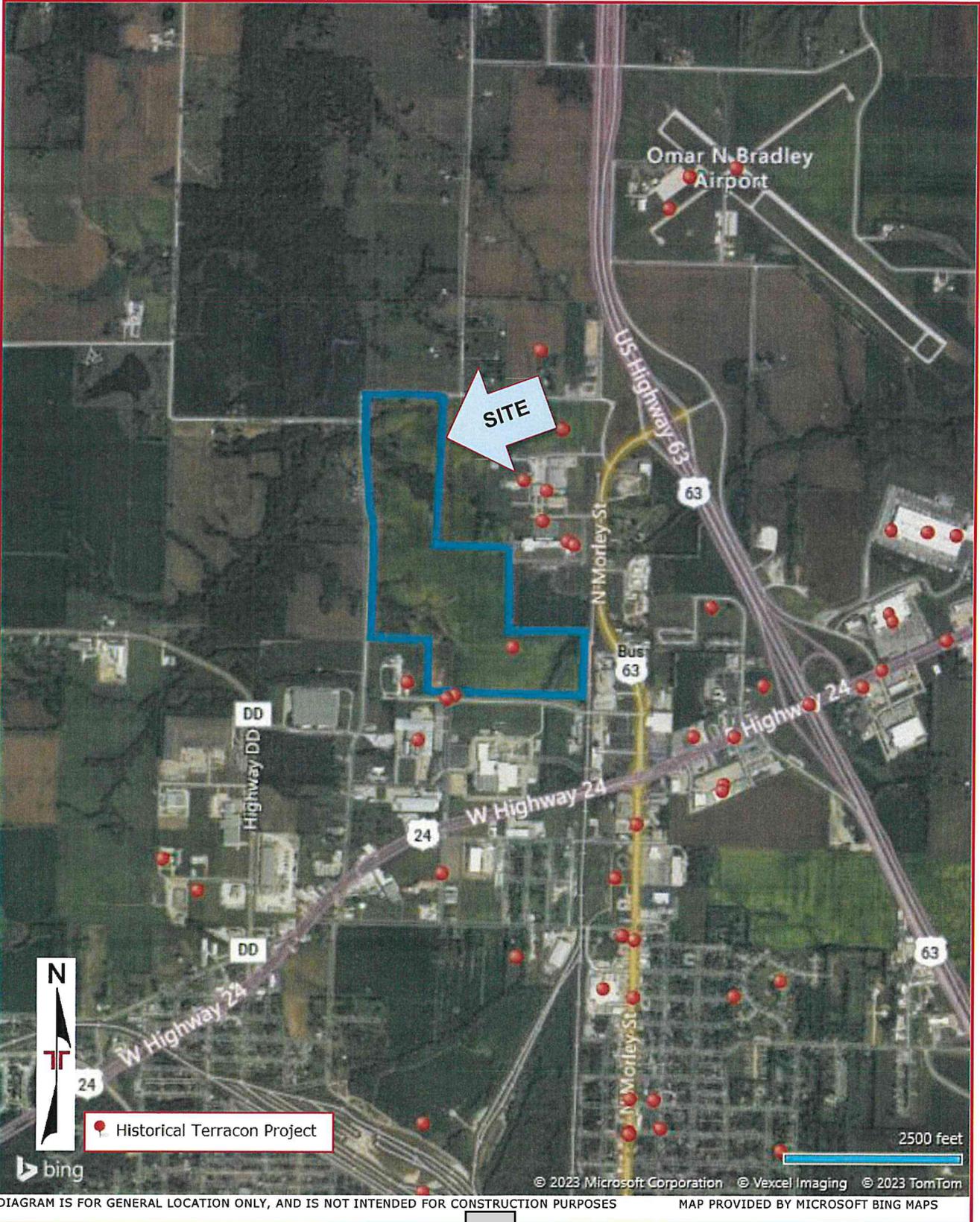


DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MICROSOFT BING MAPS

Exhibit E – Anticipated Exploration Plan

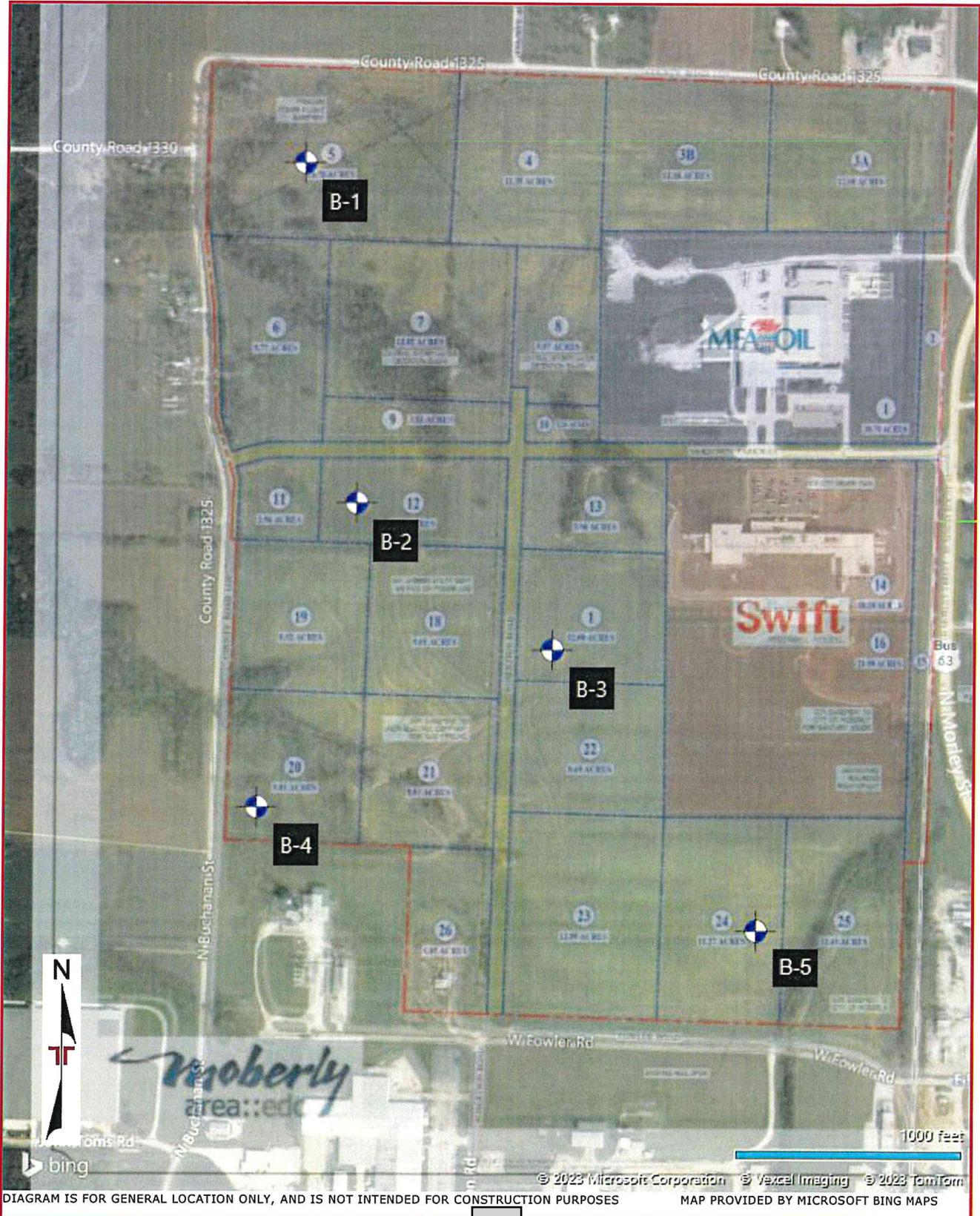


DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MICROSOFT BING MAPS



11600 Lilburn Park Rd
St. Louis, MO 63146
P 314 692 8811
F 314 692 8810
Terracon.com

August 24, 2023

Moberly Area Economic Development Corporation
115 N Williams
PO Box 549
Moberly, MO 65270-0549

Attn: Mr. Randy Asbury, President
P: (660) 263 8811
E: rasbury@moberly-edc.com

RE: Proposal for a Phase I Environmental Site Assessment
Moberly Industrial Park Certified Site
Robertson Road
Moberly, MO
Terracon Proposal No. P02237216

Dear Mr. Asbury:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to Moberly Area Economic Development Corporation (client) to conduct a Phase I Environmental Site Assessment (ESA) of the above-referenced subject property (hereinafter known as the "site"). We understand the site is approximately 150 acres of primarily vacant farmland as outlined in black on the attached client-provided site location map.

Scope of Services
(see Section 2.0 of attached proposal detail)

Phase I ESA consistent with ASTM E1527-21

- Chain of Title back to 1940 and/or Environmental Lien/AUL Search between 1980 and present is not included in this fee.
- Additional non-scope items: Missouri Certified Sites Program Sections 3.1, 3.3, 3.4.1, 3.5.1, 3.5.2, 3.6.1, 3.9, and 3.10 (see attached document)

Schedule
(see Section 2.4 of attached proposal detail)

30-45 business days from written notice to proceed. Additionally, please be aware that government agencies to be contacted regarding the additional services (Section 2.2) legally have 30 days to respond to submitted inquiries.

Proposal for a Phase I Environmental Site Assessment
Moberly Industrial Park Certified Site | Moberly, MO
August 24, 2023 | Terracon Proposal No. P02237216



Compensation Lump sum of \$5,500

If this proposal meets with your approval, work may be initiated by returning a fully executed copy of the attached Agreement for Services and ASTM E1527-21 User Questionnaire attached to this proposal to our St. Louis office. **Please provide site contact information with the signed agreement.** The terms, conditions, and limitations stated in the Agreement for Services and sections of this proposal incorporated therein, shall constitute the exclusive terms and conditions and services to be performed for this project.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have any questions or comments regarding this proposal or require additional services, please give us a call.

Sincerely,

Terracon Consultants, Inc.

Alissa Braun-Headrick
Group Manager

Tracie Ragland

Tracie A. Ragland
Senior Scientist

- Attachments: ASTM E1527-21 User Questionnaire
- Detailed Scope of Services
- Client-provided Site Location Map
- Agreement for Services

ASTM E1527-21 User Questionnaire



Date Completed	
Person Completing Questionnaire	Name: _____ Phone: _____ Company: _____ Email: _____
Site Name	Moberly Industrial Park Certified Site
Site Address	Robertson Road, Moberly, MO
Point of Contact for Access	Name: _____ Phone: _____ Company: _____ Email: _____
Access Restrictions or Special Site Requirements?	<input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please explain)
Confidentiality Requirements?	<input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please explain)
Current Site Owner	Name: _____ Phone: _____ Company: _____ Email: _____
Current Site Operator	Name: _____ Phone: _____ Company: _____ Email: _____
Reasons for ESA (e.g., financing, acquisition, lease, etc.)	
Anticipated Future Site Use	
Relevant Documents?	Please provide Terracon copies of prior Phase I or II ESAs, Asbestos Surveys, Environmental Permits or Audit documents, Underground Storage Tank documents, Geotechnical Investigations, Site Surveys, Diagrams or Maps, or other relevant reports or documents.
ASTM User Questionnaire	
To qualify for one of the <i>Landowner Liability Protections (LLPs)</i> offered by the Small Business Liability Relief and Brownfields Revitalization Act of 2001 (the " <i>Brownfields Amendments</i> "), the user must respond to the following inquiries required by 40 C.F.R. §§ 312.25, 312.28, 312.29, 312.30, and 312.31. These inquiries must also be conducted by EPA Brownfield Assessment and Characterization grantees. The <i>user</i> should provide the following information to the <i>environmental professional</i> . Failure to conduct these inquiries could result in a determination that " <i>all appropriate inquiries</i> " is not complete.	
1) Did a search of land title records (or judicial records where appropriate) identify any environmental liens filed or recorded against the site under federal, tribal, state, or local law (40 CFR 312.25)? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, explain below and send Terracon a copy of the title records or judicial records reviewed.)	
2) Did a search of land title records (or judicial records where appropriate) identify any activity and use limitations (AULs), such as engineering controls, land use restrictions, or institutional controls that are in place at the site and/or have been filed or recorded against the site under federal, tribal, state, or local law (40 CFR 312.26)? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, explain below and send Terracon a copy of the title records or judicial records reviewed.)	
3) Do you have any specialized knowledge or experience related to the site or nearby properties? For example, are you involved in the same line of business as the current or former occupants of the site or an adjoining property so that you would have specialized knowledge of the chemicals and processes used by this type of business (40 CFR 312-28)? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, explain below)	
4) Do you have actual knowledge of a lower purchase price because contamination is known or believed to be present at the site (40 CFR 312.29)? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Not applicable (If yes or Not applicable, explain below)	
5) Are you aware of commonly known or reasonably ascertainable information about the site that would help the environmental professional to identify conditions indicative of releases or threatened releases (40 CFR 312.30)? For example, (a.) Do you know the past uses of the site? (b.) Do you know of specific chemicals that are present or once were present at the site? (c.) Do you know of spills or other chemical releases that have taken place at the site? (d.) Do you know of any environmental cleanups that have taken place at the site? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, explain below)	
6) Based on your knowledge and experience related to the site, are there any obvious indicators that point to the presence or likely presence of releases at the site (40 CFR 312.31)? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, explain below)	
<u>Comments or explanations:</u>	

Please return this form with the signed authorization to proceed.

Proposal No. P02237216

DETAILED SCOPE OF SERVICES

1.0 PROJECT INFORMATION

We understand the site is approximately 150 acres of primarily vacant farmland as outlined in black on the attached client-provided site location map. The anticipated future use of the site is industrial and the purpose of the ESA is to assist the client with obtaining certification through the Missouri Certified Sites Program. If this is not accurate, or if you have additional useful information, please inform us as soon as possible.

2.0 SCOPE OF SERVICES

2.1 Base Phase I ESA Services

The ESA will be performed consistent with the procedures included in ASTM E1527-21, *Standard Practice for Environmental Site Assessments: Phase I Environmental Assessment Process*. The purpose of this ESA is to assist the client in developing information to identify recognized environmental conditions (RECs - as defined below) in connection with the site as reflected by the scope of this proposal. The potential for vapor migration will be addressed as part of a Phase I ESA and will be considered by Terracon in evaluation of RECs associated with the site. If modifications to the scope of services are required, please contact us to discuss proposal revisions.

REC Definition

Recognized environmental conditions are defined by ASTM E1527-21 as "(1) the presence of *hazardous substances* or *petroleum products* in, on, or at the *subject property* due to a *release* to the *environment*; (2) the *likely* presence of *hazardous substances* or *petroleum products* in, on, or at the *subject property* due to a *release* or *likely release* to the *environment*; or (3) the presence of *hazardous substances* or *petroleum products* in, on, or at the *subject property* under conditions that pose a *material threat* of a future *release* to the *environment*." A *de minimis* condition is not a recognized environmental condition.

Emerging Contaminants: Per- and Polyfluoroalkyl Substances (PFAS)

There are emerging contaminants that are not identified as a CERCLA hazardous substance by U.S. EPA and therefore not included within the scope of E1527-21. One of these is a family of compounds known as per- and polyfluoroalkyl substances (PFAS) which are a significant contaminant of concern due to their mobility and longevity in the environment. PFAS have been used in many products, including fire-fighting foam, anti-



stick coatings, stain and water-repellent coatings, electroplating, and paper products, among others. Consequently, while not considered a federal hazardous substance, the U.S. EPA has developed a hazardous awareness level for selected PFAS. Also, certain states have identified selected PFAS as state-level hazardous substances (or equivalent) and have established regulatory limits. It is permissible under E1527-21 to include an assessment of these substances as a non-Scope consideration, in the same manner as any other non-Scope consideration. If and when such emerging contaminants are defined to be hazardous substances under CERCLA, such substances will be evaluated within the scope of E1527-21. Accordingly, it is recommended the Client evaluate whether to include the assessment of PFAS as a Non-Scope consideration for this Phase I ESA.

Physical Setting

The physical setting for the site will be described based on a review of the applicable USGS topographic quadrangle map, USDA soil survey, and selected geologic reference information.

Historical Use Information

A review of historical resources, where reasonably ascertainable and readily available, will be conducted in an attempt to document obvious past land use of the site and adjoining properties back to 1940 or when the site was initially developed, whichever is earlier. The following minimum selected references will be obtained and reviewed for the site and adjoining properties, if available:

- Historical topographic maps
- Aerial photographs (approximate 10 to 15-year intervals)
- City directories (approximate 5-year intervals)
- Fire (Sanborn) insurance maps

The following additional historical resources will be reviewed for the site if determined by the Environmental Professional to be warranted, applicable and likely useful:

- | | |
|--|--|
| ■ Property tax file information | geotechnical reports, if provided by the client. |
| ■ Building department records | ■ Site title search information, if provided by client |
| ■ Zoning records | ■ Environmental liens, if provided by client |
| ■ Prior environmental reports, permits and registrations; or | |



Pursuant to ASTM E1527-21, the client should engage a title company or title professional to undertake a review of reasonably ascertainable recorded land title records (or judicial records where appropriate) for environmental liens and activity and use limitations currently recorded against or relating to the site. Note that for ASTM E1527-21, title search information reports shall review *land title records* for documents recorded **between 1980 and the present** for purposes of environmental liens and activity and use limitations. If the client is unable to provide land title records (or judicial records where appropriate), an abstract firm may be contracted by Terracon to perform a review of land title records (or judicial records where appropriate) for an additional fee. Documentation of environmental liens and activity and use limitations, if recorded, will be provided in the land title records (or judicial records where appropriate). Note, however, unless specifically requested within three days of project commencement, Terracon will rely on the client to provide land title records (or judicial records where appropriate). **If land title records (or judicial records where appropriate) are not provided for review in a timely manner, Terracon may conclude that the absence of records represents a data gap, which must be evaluated and documented in the final report.**

The client and the current owner or their representative will be interviewed to provide information regarding past uses of the site and information pertaining to the use of hazardous substances and petroleum products on the site. Additionally, a reasonable attempt will be made to interview past owners, operators, and occupants of the site to the extent that they are identified within the scope of the ESA and are likely to have material information that is not duplicative of information already obtained through the assessment process.

Regulatory Records Review

Consistent with ASTM E1527-21, federal, state, and tribal databases, where applicable and within ASTM-defined minimum search distances from the nearest property boundary, will be reviewed for indications of RECs. A database firm will be subcontracted to access governmental records used in this portion of the assessment. Additional federal, state, and local databases may be reviewed if provided by the database firm. Determining the location of unmapped facilities is beyond the scope of this assessment.

In addition to the database review and if customary practice for the site location, an attempt will be made to review reasonably ascertainable and useful local lists or records such as Brownfield sites, landfill/solid waste disposal sites, registered storage tanks, land records, emergency release reports, and contaminated public wells. A reasonable attempt will also be made to interview at least one staff member of any one of the following types of local government agencies: fire department, health agency, planning department, building department, or environmental department. As an alternative, a written request for information may be submitted to the local agencies.



The scope of work proposed herein includes **up to two hours of regulatory agency file and/or records review, including client-provided reports and files**. If the results of this initial review appear to warrant a more extensive review of applicable regulatory agency files and/or records, a cost estimate will be provided to the client for pre-approval. Review of regulatory files and/or records, when authorized, will be for the purpose of identifying RECs. Please note that all requested files may not be available from regulatory agencies within the client’s requested project schedule.

Site and Adjoining/Surrounding Property Reconnaissance

A site reconnaissance will be conducted to identify RECs. The reconnaissance will consist of visual observations of the site from the site boundaries and selected interior portions of the site. The site reconnaissance will include, where applicable, an interview with site personnel who the client has identified as having knowledge of the uses and physical characteristics of the site. Pertinent observations from the site reconnaissance will be documented including:

- Site description
- General site operations
- Features, activities, uses, and conditions of the site relevant to identifying RECs

The adjoining property reconnaissance will consist of visual observations of the adjoining/surrounding properties from the site boundaries and accessible public rights-of-way.

Report Preparation

A PDF-formatted copy of the final report will be submitted that presents the results of this assessment, based upon the scope of services and limitations described herein. The final report will be signed by an environmental professional responsible for the Phase I ESA, and the report will contain an environmental professional statement as required by 40 CFR 312.21(d). Recommendations will be developed as part of the Phase I ESA scope of services.

2.2 Additional Services Beyond Base ESA

At the direction of the client, the following additional services are provided to assist in the Missouri Certified Sites Program. Terracon will provide the following documentation below concerning the additional services (the subsection numbering below refers to the subsections from the Missouri Certified Sites Program document dated January 2022):

3.3 Regional Air Quality

Terracon will complete a desktop review and provide documentation of the state's ozone and PM2.5 nonattainment area through the EPA Air Quality Implementation Plans Nonattainment and Maintenance Area Population Tool (<https://epa.maps.arcgis.com/apps/MapSeries/index.html?appid=7935a00e2554440a8daf6cc035b9455e>). In addition prevailing wind direction will be determined through access of the airnow.gov website.

Section 3.4.1 Wetland Records Review

The U.S. Army Corps of Engineers (USACE) regulates jurisdictional wetlands and other waters of the U.S. under Section 10 of the Rivers and Harbors Act and Section 404 of the Clean Water Act. The limited desktop review will identify areas mapped by the sources below as potentially exhibiting wetlands and/or other waterbodies that may be subject to regulation under the USACE. A Terracon scientist will review the following sources and identify areas mapped to indicate potential wetlands and waters:

- USGS Topographic Map
- U.S. Fish and Wildlife Service (USFWS) National Wetlands Inventory (NWI)

Terracon will provide a brief section in the ESA summarizing the mapped data with exhibits documenting the mapped data from the NWI and USGS topographic map.

The streams and waterbodies on the USGS topographic map are understood to be approximate and not frequently updated. The NWI data was published by the U.S. Department of the Interior's USFWS and depicts suspect wetland areas and other waterbodies based on stereoscopic analysis of high-altitude aerial photographs. It is Terracon's understanding that the published data is not regularly updated and has not been validated in the field. Presence of mapped NWI features is not always indicative of the presence of jurisdictional waterbodies, and the USFWS maintains that there is no attempt made by the NWI program to define the limits of proprietary jurisdiction of any Federal, State, or local government, or to establish the geographical scope of the regulatory government agencies. The limited wetlands review does not provide a definitive assessment of aquatic resources within the project area with the potential to be regulated under Federal, State, and /or local law and does not include an opinion as to whether features present on the site would be considered jurisdictional by the USACE. **This limited desktop review is not a substitute for an actual field delineation in accordance with the USACE, state, and local guidance (as applicable); therefore, it is not suitable for consultation with the USACE, state, or local entities.**



3.5.1 and 3.5.2 Flood Plain Boundaries

Terracon will submit a Freedom of Information request with the City of Moberly inquiring if the city is a "member of good standing of the National Flood Insurance Program (NFIP). In addition, a map will be obtained from the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) with site boundaries outlined.

Section 3.6.1 Threatened/Endangered Species Review

A Terracon scientist will conduct a review for federally listed threatened and endangered (T&E) species and submit consultation to the USFWS and Missouri Department of Conservation (MDC).

Terracon will provide a brief section in the ESA summarizing the federally listed species with potential to occur within the county or parish, and a copy of the responses from USFWS/MDC regarding the potential presence of T/E species within the boundaries of the site.

This level of data review does not include a site visit by a biologist and does not include a habitat suitability analysis. Absence of documented sightings and/or designated critical habitat on-site, or in the immediate vicinity, does not ensure that T&E species are not present. A lack of documented sightings may indicate that the area has not been surveyed or did not previously contain suitable habitat. This review does not specifically address issues pertaining to the Migratory Bird Treaty Act or the Bald and Golden Eagle Protection Act. **This limited desktop review is not a substitute for a habitat suitability assessment by a field biologist or a presence/absence survey for a specific species.**

3.7 Historic Properties/Archaeological Resources Review

A Terracon scientist will conduct a review for publicly known historic sites, including a consultation submittal to the State Historic Preservation Officer (SHPO). The review will include information from the following sources.

- National Register of Historic Places (NRHP)

Terracon will provide a brief section in the ESA summarizing the mapped cultural resource features and response from the SHPO.

This level of data review does not include a review of restricted access records or a site visit by a cultural resource professional (e.g., archeologist or architectural historian). Absence of documented cultural/historic sites does not ensure cultural resources are not present. A lack of documented cultural/historic resources may indicate that the area has not been surveyed or such resources were not previously encountered. A lack of documented cultural/historic resources may indicate data pertaining to presence of such resources is located non-publicly accessible/restricted access records. **This limited**



desktop review is not a substitute for a review of restricted access records by a cultural resource professional meeting Secretary of the Interior standards.

3.9 Seismic Activity

Terracon will review information provided by the FEMA Earthquake Hazard Map which utilizes a modified Mercalli intensity scale.

3.10 Tornado Activity

Terracon will complete a desktop review of the area’s tornado activity for the past 10 years utilizing the NOAA National Centers for Environmental Information Storm Events Database(<https://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=29%2CMI%2CSSOURI>)

2.3 Additional Services Not Included

The following services, although not specifically required by ASTM E1527-21, may also be performed concurrently with ESAs and may be beneficial for the evaluation of environmental conditions and/or an evaluation of specific business environmental risks at the site. At your direction, these services have not been included as part of the scope of services for this ESA. Please note that this list is not all-inclusive. If you seek additional services, please contact us for a supplemental proposal and cost estimate.

- Visual Observations for Suspect Asbestos
- Limited Asbestos Sampling
- Asbestos Survey (prior to renovation/demolition)
- Visual Observations for Microbial Growth
- Radon Records Review
- Short-Term Radon Testing
- Visual Observations for Suspect Lead-Based Paint
- Limited Lead-Based Paint Sampling
- Lead in Drinking Water Records Review
- Limited Lead in Drinking Water Sampling
- ASTM E 2600-22 Vapor Encroachment Screen
- Regulatory Agency File Review
- Review of Per- and Polyfluoroalkyl Substances (PFAS)

If the site is intended for future development, Terracon can also provide proposals for geotechnical investigations, geologic hazards (like growth faulting), construction materials testing, construction draw reviews and scope and budget review services.

2.4 Schedule

Services will be initiated upon receipt of the written notice to proceed. The final report will be submitted within 30-45 business days after receipt of your written notice to proceed, assuming site access can be obtained within five days after the notice to proceed. **Additionally, please be aware that government agencies to be contacted regarding the additional services (Section 2.2) legally have 30 days to respond to submitted inquiries.**

To comply with the proposed schedule, please provide the following items at the time of notification to proceed.

- A signed Agreement for Services evidencing acceptance of this scope of services.
- The completed ASTM E1527-21 User Questionnaire, supplied as an attachment to this proposal.
- Right of entry to conduct the assessment, including access to building interiors.
- Notification of any restrictions or special requirements (such as confidentiality, scheduling, or on-site safety requirements) regarding accessing the site.
- An accurate legal description and/or a diagram of the site such as a surveyor's plat map or scaled architect's drawing (if such diagrams exist).
- Current site owner, property manager, occupant information (including tenant list), and contact information for persons knowledgeable about the site history including current and historical use of hazardous substances and petroleum products on site (e.g., names, phone numbers, etc.).
- Copies of environmental reports, permits and registrations, and geotechnical reports that were previously prepared for the site.
- Information relating to known or suspect environmental conditions at the site, including commonly known or reasonable ascertainable information within the local community about the site that is material to RECs in connection with the site.
- Information about environmental liens and activity and use limitations for the site, if any.
- Specialized knowledge or experience that is material to RECs in connection with the site, if any.
- Knowledge that the purchase price of the site is significantly less than the purchase price of comparable properties.
- Land title records **between 1980 and present.**



Please note that requested regulatory files or other information may not be provided to Terracon by the issuance date of the report. Consideration of information not received by the issuance date of the report is beyond the scope of this ESA.

2.5 Reliance

The ESA report will be prepared for the exclusive use and reliance of Moberly Area Economic Development Corporation and the Missouri Department of Economic Development. Reliance by any other party is prohibited without the written authorization of the client and Terracon.

If the client is aware of additional parties that will require reliance on the ESA report, the names, addresses, and relationship of these parties should be provided for Terracon approval prior to the time of authorization to proceed. Terracon may grant reliance on the ESA report to those approved parties upon receipt of a fully executed Reliance Agreement (available upon request) and receipt of information requested in the Reliance Agreement. If, in the future, the client and Terracon consent to reliance on the ESA by a third party, Terracon may grant reliance upon receipt of a fully executed Reliance Agreement, requested information and receipt of an additional minimum fee of \$450 per relying party.

Reliance on the ESA by the client and all authorized parties will be subject to the terms, conditions, and limitations stated in the Agreement for Services, sections of this proposal incorporated therein, the Reliance Agreement, and ESA report. The limitation of liability defined in the Agreement for Services is the aggregate limit of Terracon's liability to the client and all relying parties.

Continued viability of the report is subject to ASTM E1527-21 Section 4.6. If the ESA will be used by a different user (third party) than the user for whom the ESA was originally prepared, the third party must also satisfy the user's responsibilities in Section 6 of ASTM E1527-21.

2.6 Scope and Report Limitations

Client shall secure all necessary site-related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Terracon will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Terracon retains the right to stop work without penalty at any time Terracon believes it is in the best interests of Terracon's employees or subcontractors to do so in order to reduce the risk of exposure to the coronavirus. Client agrees it will respond quickly to all requests for information made by Terracon related to Terracon's pre-task planning and risk assessment processes. Client



acknowledges its responsibility for notifying Terracon of any circumstances that present a risk of exposure to the coronavirus or individuals who have tested positive for COVID-19 or are self-quarantining due to exhibiting symptoms associated with the coronavirus.

The fee is valid for 90 days from the date of this proposal and is based on the assumption that all field services will be performed under safety Level D personal protective procedures and that only one site visit will be made by Terracon personnel. The lump sum fee is based on the assumptions and conditions provided at the time of this proposal.

The findings and conclusions presented in the final report will be based on the site's current utilization, the anticipated future use of the site, if provided to Terracon, and the information collected as discussed in this proposal. Please note that we do not warrant database or third-party information (such as from interviewees) or regulatory agency information used in the compilation of reports.

Phase I ESAs, such as the one proposed for this site, are of limited scope, are noninvasive, and cannot eliminate the potential that hazardous, toxic, or petroleum substances are present or have been released at the site beyond what is identified by the limited scope of this ESA. In conducting the limited scope of services described herein, certain sources of information and public records will not be reviewed. It should be recognized that environmental concerns may be documented in public records that are not reviewed. This ESA does not include subsurface or other invasive assessments, vapor intrusion assessments or indoor air quality assessments (i.e., evaluation of the presence of vapors within a building structure), business environmental risk evaluations (unless specifically requested in Section 2.2 of this proposal), or other services not particularly identified and discussed herein. No ESA can wholly eliminate uncertainty regarding the potential for RECs. The limitations herein must be considered when the user of this report formulates opinions as to risks associated with the site. No warranties, express or implied, are intended or made.

An evaluation of significant data gaps will be based on the information available at the time of report issuance, and an evaluation of information received after the report issuance date may result in an alteration of our opinions and conclusions. We have no obligation to provide information obtained or discovered by us after the date of the report, or to perform any additional services, regardless of whether the information would affect any conclusions, recommendations, or opinions in the report. This disclaimer specifically applies to any information that has not been provided by the client.

Missouri
Department of Economic Development



MISSOURI
CERTIFIED SITES PROGRAM

(Revised Program Requirements Effective 1/2022)

CERTIFIED SITES PROGRAM OVERVIEW

Introduction

The purpose of the Missouri Certified Sites program is to define benchmarks consistent with national economic development industry standards regarding the availability and development potential of commercial or industrial development sites. The criteria were established based on both the requirements of industry and the availability of data documentation. Site pre-qualification through the certified sites process provides a standardized tool by which both development professionals and business prospects can review prospective sites for compatibility with their development needs. The Certification of a site is performed through a comprehensive review of many of the issues facing businesses and corporations as they search for areas to relocate or expand. These include the availability of utilities, site access, environmental concerns, land use conformance, and potential site development costs. Having a site “certified” reduces the risk associated with development of particular sites by providing up front and consistent information.

The activities undertaken during the pre-qualification process include those typically associated with a due diligence process. It is the responsibility of the buyer to review all obtainable and applicable information concerning a potential property acquisition and to determine if the risks associated with a particular parcel preclude its intended use. To this end, the pre-qualification process works to assemble current and accurate information into a single, useable package and format it such that potential buyers can have this information readily available for review immediately upon showing interest in a site. Since this information has been reviewed by the Technical Review Committee for completeness, the potential buyer will achieve an increased level of detailed information to aid their decision-making.

No form of Certification or review can completely eliminate the risks inherent to real estate development. The site Certification process directs the gathering and assembly of data into a consistent and useable format. **The review by the Technical Review Committee is only for completeness and standards conformance listed and in no way certifies the accuracy of the included data.**

What is a Certified Site?

A Missouri Certified Site is a land site that:

- which a local government or locally recognized economic development organization or private/property developer has completed a compilation of required data specific to the Site, submitted such data to the Program Sponsors, and has certified the accuracy of such data;
- which parcel(s) total 25 contiguous acres or more in size, are controlled by one entity;
- is primarily to be marketed by the community and/or local economic development organization for business recruitment or business expansion;
- is not intended for retail;

- contains at a minimum 6" water main, sanitary system, planned storm sewer commitment, and 3-phase electric infrastructure available to the property line of the Site;
- has been cleared of dense forestation and underbrush, any buildings, has no bodies of water, and is reasonably flat to the extent adequate developable space is available without excessive cut and fill effort;
- is listed on Missouri Location One (LOIS) with complete and current community information or electronic application materials attached to the site page on LOIS; and
- has achieved recognition and Certification from the Program Sponsors.

Who is Eligible to Apply ("Applicants")?

- Local city government within which the property boundaries lie;
- Local county government within which the property boundaries lie; and
- Locally or regionally recognized formally organized economic development organization.
- Private sector developers

Who are the Program Sponsors/Sponsoring Organizations?

The Program is a cooperative effort of Ameren Missouri, EVERGY, Missouri's Electric Cooperatives, Missouri Partnership, Spire, Union Pacific, the Missouri Department of Economic Development, the Missouri Department of Natural Resources, Missouri Economic Development Council and individual economic developers who may serve periodically on the Technical Review Committee.

What is the Program Objective?

1. To establish a statewide inventory of Certified Sites.
2. To improve Missouri's competitive edge by giving more certainty for businesses in locating and developing projects quickly.
3. To standardize and recognize one set of site-specific data that is most-demanded by site selectors and developers.
4. To encourage local economic development organizations to control, invest and comprehensively analyze sites prior to client visitation.
5. To demonstrate to a client that economic development organizations and/or government agencies are committed to promoting and expediting economic development projects.

What is the Technical Review Board?

A review board of up to 10 economic development professionals, including utility and certified community/economic development practitioners will provide support and be responsible for review and approval of all Missouri Certified Sites program applications.

What does Certification Mean and What does it Offer?

The Technical Review Committee will review the information provided by the applicant for **completeness** (the extent to which the materials provided satisfy the list of required data elements beginning on page 9 of this application) and **standards conformance** (the extent to which the materials provided satisfy the level of detail and relevance in a manner that would assist a site consultant or developer in their decision-making). The Certification does not attest to the accuracy of the information. The Certification of accuracy is provided by signature of the applicant and is accepted by the Technical Review Committee as true.

The Certification is valid for a three-year period. Each Certified Site will be provided a logo that will indicate its achievement on the LOIS website. The logo will be restricted to use by Missouri Certified Sites and may be used by the community to actively market the site.

What are the Costs of Certification?

The city, county, sponsoring economic development organization or any other local entity, public or private, is responsible for all costs to assemble information, data or any professional services required to be performed to complete the application. Professional service providers may include, but may not be limited to attorneys, real estate professionals, environmental specialists, engineers, and/or, laboratory analysts, and state agency fees related to issuing letters related to the environmental condition of the site. There is no application fee to the Department of Economic Development (DED).

What is the Application Process?

The application process contains two steps. The first step is to submit a Notice of Intent (Attachment A.) The Notice of Intent (NOI) provides preliminary information regarding your agency and the site you propose to certify. It also provides proposed dates for full application submission. Full application submission is required to be postmarked no later than 30 days prior to the review date. The purpose of the Notice of Intent is to establish a calendar of Review Dates for specific applicants. Applicants will be provided their Review Date along with a request to be accessible by phone to provide input, clarification and information upon request.

Quarterly Review Schedule (approximate):

- March
- June
- September
- December

When a Notice of Intent is received, a response letter will be provided that assigns a point of contact and, based upon the proposed receipt of the full application, provides an approximate Review Date for Certification.

Note: The Technical Review Committee encourages all applicants to complete the Certification process within one year. Guidelines are reviewed annually in December. The applicant will be subject to the guidelines in the year the NOI was received, up to one year.

STEP ONE

- 1. Complete and sign the Certified Site Notice of Intent (Attachment A).
- 2. Submit the completed Certified Sites Notice of Intent electronically to redevelopment@ded.mo.gov.

STEP TWO

- 1. Complete a signed Certified Site Application Form (Attachment B)
- 2. Complete the items listed in the Program Requirements Checklist/Comprehensive Resource Guide.
- 3. Upload all documents via FTP (instructions below):

Upload Program Application(s) and Documents

The FTP is a file system that allows you to send large documents that are too big to go through email. Sending documents through FTP can also help you save space in your inbox!

To upload a file, please click the following link and enter the username and password provided below:

Username: ded.redevelopment
Password: BCSformupload2020

Need help? [Click here](#)

A notification email confirming receipt will be sent to the email address listed in the application within 3 business days.

*** NOTE: DO NOT SEND ANY ORIGINAL ATTACHMENTS TO DED.** The applicant should keep all original attachments as part of the local record.

- 4. If at any time during the review the Technical Review Committee needs additional information the assigned technical review member will contact the Applicant and request the information. To the extent possible, additional information requests should not interfere or change the Review Date for Certification. If there is a change in the Review Date, the Applicant will be notified.
- 5. If the application gains an approval, a Certification letter will be sent to the Applicant informing of this action. In addition, the following will apply:

- a. All certified site documentation will remain on file electronically at the Missouri Department of Economic Development.
- b. The site will be denoted as a Missouri Certified Site in LOIS; highlighted on the Missouri Department of Economic Development's web site; and recognized at an economic development conference.
- c. The site will be provided access to a brand/logo designating it as a Missouri Certified Site and for use exclusively by such sites. It is expected that the community market the site effectively beyond solely the use of LOIS. The logo may be used in all other marketing efforts.

Applications will be rejected if the application does not meet the completeness and standardization goals.

Signature of Applicant: _____

Email to: redevelopment@ded.mo.gov

Attachment B
Missouri Certified Sites
APPLICATION SUBMISSION FORM

Note: This form must accompany the application.

Site Community: _____

Date: _____

Applicant/Organization: _____

Site Name (if applicable): _____

Acres to be Certified: _____ Total Acres at Site: _____

Contact: _____

Phone: () _____

Email Address: _____

I have read the information contained in this application, including the ASTM Standard Phase I ESA and the ASTM Standard Soils Investigation Report and I acknowledge all information contained in these application materials constitute an Open Record upon receipt at the Missouri Department of Economic Development.

Signature of Applicant:

Upload via FTP (instructions below):

[Upload Program Application\(s\) and Documents](#)

The FTP is a file system that allows you to send large documents that are too big to go through email. Sending documents through FTP can also help you save space in your inbox!

To upload a file, please click the following link and enter the username and password provided below:

Username: ded.redevelopment
Password: BCSformupload2020

Need help? [Click here](#)

A notification email confirming receipt will be sent to the email address listed in the application within 3 business days.

MISSOURI CERTIFIED SITES

Instructions

- ✓ All parts must be complete for consideration.
- ✓ Please include all documentation **on separate attachments, labeled to correspond with the MCS Reference Number system as indicated on the following pages.**
- ✓ Please note that professional service providers may be needed in order to complete the level of documentation required.
- ✓ The costs of all professional services or costs of compilation of materials for the application are the responsibility of the applicant.
- ✓ Financial assistance may be available for parts of the application from various state and federal sources.
- ✓ There are **5 Sections** of information to be compiled and presented as part of the Certification process. The Sections are:
 - Ownership Information Section
 - Property Information Section
 - Environmental and Cultural Information Section
 - Access Information Section
 - Community Information Section
- ✓ All information submitted must be:
 - **Organized by Section** with Program Requirements and responses outlined on leading pages, followed by any necessary exhibits pertaining to the Section.
 - Identified by each of the Program Requirements and exhibits by the MCS reference number.
 - Labeled by section and MCS reference number as denoted in this manual and on the Comprehensive Resources Guide template.

*** DED is available to provide technical assistance to applicants.

Missouri Certified Sites Program Requirements Checklist

1. Ownership Information Section

- 1.1 Provide the name, address and phone number of the legal property owner of record. Include an aerial showing the site in relation to the application community.
- 1.2 Include a letter from the property owner stating fixed sale price;
- 1.3 Provide evidence of clear title to the property through Certificate of Title prepared by a title company, licensed abstractor, or attorney; or
 - 1.3.1 A copy of the title insurance or a Title Opinion signed by a licensed attorney can also show evidence of Clear Title;
- 1.4 Provide documentation of all easements, liens, rental contracts, or other physical or legal encumbrances associated with the property; and
- 1.5 Indicate if plans are underway to annex the site into an existing incorporated city if presently located within a county jurisdiction.

2 Property Information Section - Please note certain features within the boundaries of a potential Missouri Certified Site may be restricted from the Certification. These areas include, but are not limited to heavily forested areas, steep ravines, delineated wetlands, floodplains, lakes and pre-existing developments:

2.1 Provide the following about the parcel to be listed:

- 2.1.1 Location information including:
 - Name of site, if applicable;
 - Address of site (street number if it exists or best available information);
 - Section;
 - Township;
 - Range;
 - Plat map
- 2.1.2 Parcel size in acres as recorded by local assessor; and
- 2.1.3 Provide site specific aerial photo on which the site boundaries have been drawn. A clear satellite photo from GIS or other common sources may be substituted. (Image should cover a half mile radius around the property).
 - Must include date of capture; and
 - Sufficient detail to show large existing surface features such as homes, outbuildings, tree and brush lines, etc.
 - Photo should provide directional orientation.
- 2.1.4 Provide the most current U.S. Geological Survey topographical quad map(s) showing the Site and surrounding areas. Quad maps are available at <https://ngmdb.usgs.gov/topoview/viewer/#4/39.98/-100.06>. On this map, draw the boundaries of the Site and if applicable, indicate with subordinate boundary lines, that portion of the full Site for which Certification is sought. **PLEASE MAKE ALL SITE MAPS AND RELATED BOUNDARY INFORMATION THROUGHOUT THE APPLICATION CONSISTENT WITH THE BOUNDARIES SHOWN ON THIS MAP.**
- 2.1.5 Include record of the current taxes paid, current tax rate(s) and parcel identification number(s). Include a list of the various taxing districts pertinent to the Site and indicate the total utility sales tax that would be assessed to consumers located on the Site.

2.2 Provide the following about the sale or lease of the property:

- 2.2.1 Price (or rent) per square foot or acre;
- 2.2.2 Total asking price (or annual rent and term of lease) for the parcel being listed;

- 2.2.3 Copy of realtor listing and name of licensed broker with listing or leasing agreement if listed with a realtor or real estate broker;
- 2.2.4 Copy of an option to purchase the property, listing agreement, or leasing agreement; and
- 2.2.5 Documentation of right of first refusal.
- 2.2.6 Any additional information regarding easements, covenants, leases or licenses necessary to develop or use the site.

2.3. Provide the following about the property’s zoning designation:

- 2.3.1 Provide the name of the zoning district;
- 2.3.2 Provide a copy of the zoning regulations (and CC&Rs, CUPs, or PUDs) detailing development requirements for the parcel; or
 - 2.3.2.1 If there is no zoning district, provide a copy of any applicable development requirements. This may include: Conditions, Covenants and Restrictions (CC&Rs), Conditional Use Permit (CUP), Planned Unit Development (PUD), etc. (The parcel must be appropriately zoned to successfully complete the requirements).
- 2.3.3 Define any overlay Special Taxing District and provide a copy of any such district’s regulations or requirements, if applicable. Special districts may include Soil, Community College, Fire, Ambulance, Drainage, Sheltered Workshop, etc.

3 Environmental and Cultural Information Section

The goal of the Environmental and Cultural Information section for the Missouri Certified Sites program is to achieve a level of knowledge regarding the site that will be helpful in the marketing of that site for future development.

3.1 Phase 1 Environmental Assessment (ASTM)

- 3.1.1 Provide name and contact information of entity conducting Phase I Environmental Assessment;
- 3.1.2 Provide a copy of the Phase I Environmental Assessment Report developed by a qualified professional in the environmental field. The report shall have been completed within the last two years prior to submission of the full application materials and must be in conformance with the most current EPA-approved ASTM Standard version.
- 3.1.3 If the Phase I Environmental Assessment (ESA) indicates the presence of a **Recognized Environmental Condition (REC)** on the subject site, submit the Phase I ESA to DED who will evaluate the need for a Phase II.

3.2 Phase II Environmental Assessment (ASTM)

- 3.2.1 If the Phase I ESA indicated the presence of RECs on the site, provide the name and contact information of the entity conducting the Phase II Environmental Assessment;
- 3.2.2 Provide a copy of the Phase II Environmental Assessment Report developed by a qualified professional in the environmental field. The Phase II ESA shall indicate, at minimum, the following:
 - 3.2.2.1 The results of investigation of the identified contaminants and recommendation for further assessment.
 - 3.2.2.2 A detailed remediation plan for monitoring, removal or mitigation of contaminants, as necessary. The remediation plan shall conform to state requirements.

**If environmental issues are present following the Phase II, DED may require a remediation plan prior to authorizing certification. The Missouri Department of Natural Resources can provide oversight and review on cleanup by enrolling in the Voluntary Cleanup Program (missouribrownfields.com).*

3.3 Regional Air Quality

- 3.3.1 Provide a copy of the Missouri section of the U.S. Environmental Protection Agency’s “Currently Designated Nonattainment Areas for All Criteria Pollutants.” State whether the site is in an ozone and PM2.5 nonattainment area.
- 3.3.2 Document prevailing wind direction associated with property.

3.4 Wetland or Waters of the U.S. Boundaries (if applicable)

- 3.4.1 Provide a copy of the U.S. Fish & Wildlife Service National Wetland Inventory map showing the limits of any wetlands or other environmentally sensitive areas on the parcel. Accurately inscribe the boundary of the Site for which certification is sought onto the map.
- 3.4.2 If a wetland or other environmentally sensitive area is indicated by the National Wetland Inventory Map, indicate in writing how the area will be incorporated into development of the Site; and,
- 3.4.3 Provide documentation that the U.S. Corps of Engineers and applicable agencies have reviewed the indication a wetland may be present on the site.

3.5 Flood Plain Boundaries (if applicable)

- 3.5.1 Provide documentation that the city is a member in good standing of the National Flood Insurance Program (NFIP), if applicable; and
- 3.5.2 Provide a copy of an updated Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) for the parcel and surrounding areas.
- 3.5.3 Provide a copy of the Flood Plain Development Ordinance for the municipality in which the Site is located.

3.6 Threatened or Endangered Species Review

- 3.6.1 Provide a copy of documentation submitted to the U.S. Fish & Wildlife Service/Missouri Department of Conservation and a copy of the response identifying both the presence and species of state and federal threatened and endangered species within the boundary of the parcel, or absence thereof.
- 3.6.2 If threatened and endangered species are identified by governing agencies, species identification and delineation need to be completed by a qualified biologist and reviewed by the appropriate authority to determine any development restrictions or mitigation measures. Please provide documentation, if applicable.

3.7 Archeological and Cultural Resources

- 3.7.1 Provide a copy of documentation submitted to the Missouri Department of Natural Resources State Historic Preservation Office (SHPO) and a copy of SHPO’s response regarding the likelihood of significant archeological or historic resources at or on the Site.

3.8 Soil Conditions

- 3.8.1 Provide a copy of an ASTM Standard soils investigation report performed on the Site by a qualified Missouri geo-technical or engineer based on preliminary site and grading plans. The minimum number of soil bores required on the subject site shall be:

<i>Site Acres</i>	<i>Min. # Bores</i>	<i>Site Acres</i>	<i>Min. # Bores</i>
25 – 50	3	401 – 550	7
51 – 100	4	551 - 700	8
101 – 250	5	701 - 850	9
251 – 400	6	851 - 1000	10

For sites of 1001 acres and more, contact the Department of Economic Development. Soil bores should be a minimum of 25 feet deep or to competent auger refusal of bedrock.

3.9 Seismic Activity

3.9.1 Provide intensity rating based on Mercalli Scale as measured by the State Emergency Management Agency.

3.10 Tornado Activity

3.10.1 Provide a map showing areas of tornado activity within the past 10 years. A website for reference may be found at <https://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=29%2CMISSOURI>.

3.11 Karst Topographical Conditions

3.11.1 If the Site is located in or near an area of prominent karst topography or underground mining activity, provide information regarding the presence of caves, sinks or other such features also including known abandoned underground mine shafts within or in close proximity the Site boundaries.

4 Access Information Section

4.1 Site Access

- 4.1.1 Provide a summary that includes the following:
 - Width of roadway(s) and indicate cross roads either by listing or as shown on a map of the area;
 - Type (i.e. interstate, 4-lane highway with at-grade crossings, 'Super Two-Lane' highway, etc.);
 - Construction Type (asphalt, gravel, concrete, etc.);
 - Is access controlled by stoplight or other means;
 - Condition of perimeter streets or roads & availability of access to the site from each of these streets;
 - Scheduled improvements.
- 4.1.2 Provide the name and contact information of agencies responsible for the review and permitting of access to the site.

4.2 Rail Access

- 4.2.1 If a Class 1 railroad or short line railroad serves the site, provide a letter from them detailing their services and capacities at the site (trans-loading, switching, offloading, warehousing, etc.).
- 4.2.2 If rail opportunities are accessible to your community's site, please:
 - Provide a map detailing how rail can be brought into the site; and
 - An estimate of what the cost may be (When estimating rail spur extensions, please use one-quarter mile as a standard length of a rail spur).

4.3 Airport Access

4.3.1 Name of and distance to nearest airport with scheduled commercial (passenger) airline service.

4.4 River Port Access (not required for Certification)

4.4.1 Does the site have direct access to a nearby river port facility? If so, provide the name of the facility, the river on which it is located, the mile marker of the port's location, the name and contact information of the port operating company or authority and the name and contact information for its chief officer.

4.5 Parcel Boundary Survey

- 4.5.1 Provide a sealed copy of a *Missouri Minimum Standard Property Boundary Survey* performed by a registered Missouri land surveyor or engineer specifying the site boundary for Certification.
- 4.5.2 Provide the name and contact information for the land surveyor conducting the boundary survey.

4.6 Fire Insurance Rating

- 4.6.1 On official Fire Department or District letterhead, provide the name and contact information for the local fire department or district;
- 4.6.2 Provide the Fire Insurance Rating (ISO) for the site and any changes in the past two years; and
- 4.6.3 Provide the distance measured from the Site to the nearest fire station.

4.7 Utilities

- 4.7.1 **Electric Service;** please provide the following on the electric utility’s letterhead:
 - Provider name and contact information;
 - A map of the line(s) size at site and capacity in Kilovolts (kV).
- 4.7.2 **Natural Gas;** please provide the following on the gas service utility’s letterhead:
 - Provider name and contact information;
 - Operating Pressure (PSI) and line(s) size at site
- 4.7.3 **Water;** please provide the following on the water district’s letterhead:
 - Provider name and contact information;
 - Capacity of water system (gallons per day);
 - Amount of excess capacity (gallons per day);
 - Submit copy of the latest water quality report (Consumer Confidence Report) for the water utility serving the site.
- 4.7.4 **Telecoms;** please provide the following:
 - Possible providers;
 - Existence of fiber optic lines to the site.
 - Is there a commitment for Broadband service to the community from the local provider?
- 4.7.5 **Solid Waste;** please provide the following:
 - Collection provider name and contact information;
 - Name of landfill servicing community and distance from site;
- 4.7.6 **Sanitary Sewer;** please provide the following on the district or utility’s letterhead:
 - Provider name and contact information;
 - Capacity of sewer system (gallons per day);
 - Excess capacity of sewer system (gallons per day);
 - A map of the size of line and if it’s gravity or forced main;
 - Copy of the most current wastewater quality or compliance report for the wastewater utility serving the site.
- 4.7.7 **Storm Sewer;** please provide the following on the district, utility or site owner’s letterhead:
 - Provider name and contact information;
 - A map of the size of line at the site.

5 Community Information Section

5.1 Post Office (U.S. Postal Service)

- 5.1.1 Provide the address of the nearest U.S. Postal Service facility.

5.2 Freight Service

- 5.2.1 Provide name and relevant information regarding all freight services from the site including national carriers and package delivery services such as UPS and FedEx.

5.3 Emergency Medical Response

- 5.3.1 Provide the name of the entity(s) that would provide: emergency medical services, nearest hospital (include size and services provided), and nearest Level 1 Trauma Center (include location and distance from the site).
- 5.3.2 Provide the name of the public or private ambulance/EMS Responder.
- 5.3.3 Provide information regarding available air ambulance providers and the name of the hospital to which air ambulance most usually delivers patients and its distance from the site.
- 5.3.4 Provide information regarding the available 911 communications serving the site.

5.4 Planning Agency

- 5.4.1 Provide documentation that the site and proposed development is consistent with the most recent city or county comprehensive plan and provide a copy of the Comprehensive Plan, if applicable.

5.5 Building Department

- 5.5.1 Provide the name and contact information for the building department or agency responsible for plan approval and permitting for construction purposes, if applicable.
- 5.5.2 Provide a copy of the building permit form issued by the municipality in which the Site is located. Provide an example of typical associated permitting fees or a fee schedule, if available.

5.6 Police Protection

- 5.6.1 On the appropriate police or sheriff's department letterhead, provide distance in miles to the nearest police/sheriff's office or station to the Site;
- 5.6.2 A statement regarding the capacity of the police force; officers per capita; officers per square mile; etc.

5.7 Local Support

- 5.7.1 Provide a letter of support from the chief elected official of the governmental jurisdiction in which the site is located at the time of application submission supporting the marketing and development of the property.

5.8 LOIS

- 5.8.1 Provide evidence in the form of a copy of the site's listing on LOIS showing that the **Community Information Section** has been updated with the most recent information and that the **Site Information Section**, including a photo of the site is also complete and updated with the most recent information.

5.9 Miscellaneous

- 5.9.1 Provide other optional data that would offer potential investors with a complete background of the parcel. These include research on the availability of Tax Increment Financing or Tax Abatement Programs, Missouri Enhanced Enterprise Zone and other information pertinent to the sale and development of the property.

5.10 Site Marketing Plan

- 5.10.1 Provide a copy of the Site Marketing Plan for the property for which Certification is being sought.
- 5.10.2 The Site Marketing Plan must contain at a minimum:
- 5.10.3 Indicate which industry types or tenants are targeted for the Site location.
- 5.10.4 Indicate what tools are being used to market the Site in addition to LOIS.
- 5.10.5 Indicate the name of any other organization, public or private, which may be assisting your organization's site marketing.
- 5.10.6 Indicate the name of the private consultant, commercial realty company or developer which has responsibilities for representation of and/or marketing for the Site for which Certification is being sought.

XXXXX

AGREEMENT FOR SERVICES

This **AGREEMENT** is between Moberly Area Economic Development Corporation ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Moberly Industrial Park Certified Site project ("Project"), as described in Consultant's Proposal dated 08/24/2023 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
- 3. Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
- 6. LIMITATION OF LIABILITY. CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.**
- 7. Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
- 8. Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- 9. Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$2,000,000 occ / \$4,000,000 agg); (iii) automobile liability insurance (\$2,000,000 B.I. and P.D. combined single limit); (iv) umbrella liability (\$5,000,000 occ / agg); and (v) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

Consultant:	Terracon Consultants, Inc.	Client:	Moberly Area Economic Development Corporation
By:	<u>Tracie Ragland</u>	By:	<u>Randy Asbury / President</u>
Name/Title:	Tracie A. Ragland / Senior Scientist	Name/Title:	Randy Asbury / President
Date:	8/24/2023	Date:	
Address:	15620 W 113th St Lenexa, KS 66219-5102	Address:	115 N Williams PO Box 549 Moberly, MO 65270-0549
Phone:	(913) 492-7777	Phone:	(660) 263-8811
Fax:	(913) 492-7443	Fax:	
Email:	Tracie.Ragland@terracon.com	Email:	rasbury@moberly-edc.com

City of Moberly City Council Agenda Summary

Agenda Number: _____ #8.
 Department: Public Works
 Date: September 18, 2023

Agenda Item: A Resolution Accepting The Bid Of RB Small Excavation, LLC, And Authorizing Contracting For Re-Establishing Ditches In Moberly, Missouri.

Summary: We advertised for bids to Re-establishing of Existing Ditches. The bids were opening August 30, 2023, at 10:00 a.m. Three (3) bids were received from RB Small Excavation LLC, Willis Bros. Inc, and CL Richardson Construction.

Staff recommends accepting the low bid.

Recommended

Action: Approve this resolution.

Fund Name: Street CIP

Account Number: 601.000.5502

Available Budget \$: 252,675.97

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Brubaker	___	___
___ Correspondence	<u>x</u> Proposed Resolution	Council Member		
___ Bid Tabulation	___ Attorney's Report	M___ S___ Lucas	___	___
___ P/C Recommendation	___ Petition	M___ S___ Kimmons	___	___
___ P/C Minutes	___ Contract	M___ S___ Jeffrey	___	___
___ Application	___ Budget Amendment	M___ S___ Kyser	___	___
___ Citizen	___ Legal Notice			
___ Consultant Report	___ Other _____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE BID OF RB SMALL EXCAVATION, LLC, AND AUTHORIZING CONTRACTING FOR RE-ESTABLISHING DITCHES IN MOBERLY, MISSOURI.

WHEREAS, city staff advertised for bids to re-establish existing ditches to optimize flow in various parts of Moberly; and

WHEREAS, three bids were received and pursuant to Sec. 2-434 of the City Code the bid of RB Small Excavation, LLC was determined to be the lowest responsible bid; and

WHEREAS, city staff recommends acceptance of this bid and requests authority to contract for the necessary ditch work.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby accepts the attached bid and authorizes the work described therein and further authorizes contracting with RB Small Excavation, LLC for the re-establishment of existing ditches and further authorizes all other actions necessary to carry out the intent of this Resolution.

RESOLVED this 18th day of September, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

Bid Tab for Re-establishing Existing Ditches	
Company	Price
RB Small Excavation LLC	\$6.90
Willis Bros. Inc	\$9.50
CL Richardson Construction	\$6.92

City of Moberly City Council Agenda Summary

Agenda Number: #9.

Department: Fire

Date: September 18, 2023

Agenda Item: A Resolution Accepting The Bid Of Sentinel Emergency Solutions, LLC For Two Battery Powered Positive Pressure Ventilation Fans For The Moberly Fire Department.

Summary: Through the budgetary process, the Fire Department’s requested quotes/estimates from multiple vendors for battery powered positive pressure ventilation fans. Going through each quote, the department selected Sentinel Emergency Solutions, LLC to be the vendor based upon cost and availability. This funding was approved in the 2023-2024 fiscal budget, within the capital improvement plan.

Recommended

Action: Please approve the Resolution.

Fund Name: Capital Improvement Plan

Account Number: 100.008.5502

Available Budget \$: 18,000.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	___	___
<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney’s Report	M___ S___ Lucas	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Jeffrey	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kyser	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE BID OF SENTINEL EMERGENCY SOLUTIONS, LLC FOR TWO BATTERY POWERED POSITIVE PRESSURE VENTILATION FANS FOR THE MOBERLY FIRE DEPARTMENT.

WHEREAS, the City of Moberly Fire Department requested bids for two battery powered positive pressure ventilation fans from multiple vendors; and

WHEREAS, four responsive bids were received with the bid of Sentinel Emergency Solutions, LLC (“Sentinel”) in the amount of \$10,298.36 being the lowest responsible bid; and

WHEREAS, this is a budgeted item, and the Moberly Fire Department recommends acceptance of the Sentinel bid and authority to immediately purchase the described equipment.

THEREFORE, the Moberly, Missouri, City Council accepts the bid of Sentinel and authorizes the City Manager or his designee to purchase the fire equipment described herein for the total price of \$10,298.36 and granting further authority for all actions as may be necessary to carry out the intent of this Resolution.

RESOLVED this 18th day of September, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

Moberly Fire - Battery Powered PPV Fans	
Vendor	Quoted Pricing
Banner Fire Equipment	\$11,153.00
Sentinel Emergency Solutions, LLC	\$10,298.36
Leo W. Ellbracht	\$10,617.51
Dinges Fire Equipment	\$11,210.00

The Fire Department recommends going with the low bid from Sentinel Emergency Solutions, LLC.



SENTINEL EMERGENCY SOLUTIONS
2900 TELEGRAPH RD.
ST. LOUIS MO 63125

sales@sentineles.com
 800.851.1928
 314.939.1999

#9.

PROPOSAL

Date	Quote #
8/7/2023	10454

Bill To:
Moberly Fire Department 310 North Clark Street Moberly, MO 65270

Ship To
Moberly Fire Department 310 North Clark Street Moberly, MO 65270 Chief Ryan

Terms	Rep	Proposal Good Throu...	Freight	Submitted by
Net 20	KB	30 days	Not Included	Keegan

Qty	Item	Vendor	Description	Cost	Total Sale Price
2	V18-BD-12-AC-SP	Super Vac	Valor Series, 18" PPV FAN.. DeWalt FlexVolt Battery Powered, PPV Fan – with two (2) Dewalt 12AH FlexVolt batteries and two (2) Dewalt fast chargers....Shore Power Option..Specify AC or DC	4,801.68	9,603.36
1	SPECIAL ORDER	Supervac	PT# BD12-X2 2 Pack, DeWalt 12 Ah Batteries	695.00	695.00

THANK YOU for the opportunity to quote this.
 We appreciate your business.

Total	\$10,298.36
--------------	--------------------

**Bill To:**

Moberly Fire Department
C/O: Chief Don Ryan

Dinges Fire Company

243 E Main St.
Amboy, IL 61310
Phone: 815.857.2000
www.DingesFire.com

Ship To:

Quantity	Item	Description	Price	Total
1	Supervac-V18-BD-12	DeWalt FlexVolt 18" PPV, 2x 12 Ah Bat., 2x AC Chargers	\$4,875.00	\$4,875.00
2	Supervac-V18-BD	DeWalt FlexVolt 18" PPV, No Battery, No Charger	\$3,920.00	\$7,840.00
2	Supervac-BD12-X2	2 Pack, DeWalt 12 Ah Batteries	\$730.00	\$1,460.00

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Sub Total \$14,175.00

* Quote Created on 08/04/2023. Pricing valid for no more than 30 days, unless noted otherwise.

Shipping TBD

* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

Total \$14,175.00

This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.

City of Moberly City Council Agenda Summary

Agenda Number: #10.
 Department: Comm. Dev.
 Date: September 18, 2023

Agenda Item: An Ordinance Changing The Street Name Of All Addresses On College Avenue To Include The Prefix Of North Or South.

Summary: The Postmaster recommended the obvious which is to add N or S prefix to all College Avenue addresses. The Resolution that was passed on July 17, 2023 was advertised in the newspaper on August 2, 2023 and letters were mailed to all the addresses that this would affected by this change. We received no response from any of the addresses that it will affect.

Recommended

Action: Approve this ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Lucas	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

BILL NO: _____

ORDINANCE NO: _____

AN ORDINANCE CHANGING THE STREET NAME OF ALL ADDRESSES ON COLLEGE AVENUE TO INCLUDE THE PREFIX OF NORTH OR SOUTH.

WHEREAS, on June 17, 2023, this council adopted Resolution No. R1497 authorizing publication of a proposed street name change for all College Avenue street addresses to include the prefix for North (N) or South (S) based upon the Postmaster’s line of demarcation; and

WHEREAS, the Resolution was published, and no public response or objection was received to the proposed street name change within four (4) weeks of said publication; and

WHEREAS, the City Council now finds and deems it necessary to change the name of all College Avenue street addresses to include the prefix of North (N) or South (S).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI TO WIT:

SECTION ONE: Pursuant to Sec. 36-40 of the Moberly City Code the street addresses of all College Avenue street addresses shall include the prefix of North (N) or South (S) based upon the Postmaster’s line of demarcation.

SECTION TWO: The City Clerk is hereby directed to file with the Randolph County Recorder of Deeds a certified copy of this Ordinance.

SECTION THREE: This Ordinance shall take effect immediately upon passage by the Moberly City Council.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 18th day of September, 2023.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

City of Moberly City Council Agenda Summary

Agenda Number: #11.
 Department: Parks and Recreation
 Date: September 18, 2023

Agenda Item: An Ordinance Declaring The Need To Acquire Certain Interest In Real Property For Park Land; Authorizing Acquisition By Negotiation Or, If Necessary, By Condemnation; Authorizing The City Manager To Obtain And Execute All Instruments Necessary For Acquisition Of Such Land; And Fixing The Time When This Ordinance Shall Become Effective.

Summary: For a few years, the City has attempted to reach out to the family with affiliation to the Trust in which the property is held. Offers were made numerous times over the years including above the \$6,410 appraised value and those offers were not accepted.

The City engaged an attorney to go through the condemnation process. Approval of the attached ordinance initiates that process.

Recommended

Action: Approve the Ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M__ S__ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M__ S__ Lucas	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other: _____		Passed	Failed

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE DECLARING THE NEED TO ACQUIRE CERTAIN INTEREST IN REAL PROPERTY FOR PARK LAND; AUTHORIZING ACQUISITION BY NEGOTIATION OR, IF NECESSARY, BY CONDEMNATION; AUTHORIZING THE CITY MANAGER TO OBTAIN AND EXECUTE ALL INSTRUMENTS NECESSARY FOR ACQUISITION OF SUCH LAND; AND FIXING THE TIME WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:

SECTION ONE: The Constitution and Statutes of the State of Missouri authorize the City of Moberly, Missouri, to exercise the power of eminent domain, within or without the City, and among other things, to acquire, and maintain any property, real or personal within or without the City for park uses or purposes, and to acquire, receive and hold any estate or interest in any such property.

SECTION TWO: The City Council deems it necessary for the welfare and improvement of the City and in the public interest that certain private property be acquired by negotiation or by condemnation for public improvement.

SECTION THREE: The City Council hereby declares the need to acquire property for park land, described as follows:

Begin at a point South 67 degrees West 298.4 feet from the Southwest corner of the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section 34, Township 54, Range 14, Randolph County, Missouri, said point being the Southeast corner of the property described in Deed Book 202 at page 61 in the Recorder's Office of Randolph County, Missouri, then in a Northwesterly direction along the South line of said tract purchased in said deed, One Hundred (100) feet to the true point of beginning, then continuing in a Northwesterly direction Seventy-five (75) feet, then North in a parallel line with the Eastern boundary of said tract of land to the North line of the land described in said deed, then in a Southeasterly direction along the North line of said land Seventy-five (75) feet, then South on parallel lines with the West boundary of the land conveyed a distance of Two-Hundred Fifty-one (251) feet to the true point of beginning, and being a tract of land Seventy-five (75) feet by Two Hundred Fifty-one (251) feet and being a part of Section 34, Township 54, Range 14.

SECTION FOUR: The City Manager is authorized to acquire the land described in Section Three by negotiation or by the exercise of the power of eminent domain as set forth in Section Six hereof.

SECTION FIVE: The City Manager is authorized to obtain, execute, and record all deeds and other instruments necessary to acquire the land described in Section Three.

SECTION SIX: If the City cannot agree with the owner, or those claiming an interest in the land described in Section Three, on the proper compensation to be paid for such land, or if the owner is incapable of contracting, is unknown, or cannot be found, or is a non-resident of the State of Missouri, the City Attorney is authorized to petition the Circuit Court of Randolph County, Missouri, to acquire the land described in Section Three by condemnation.

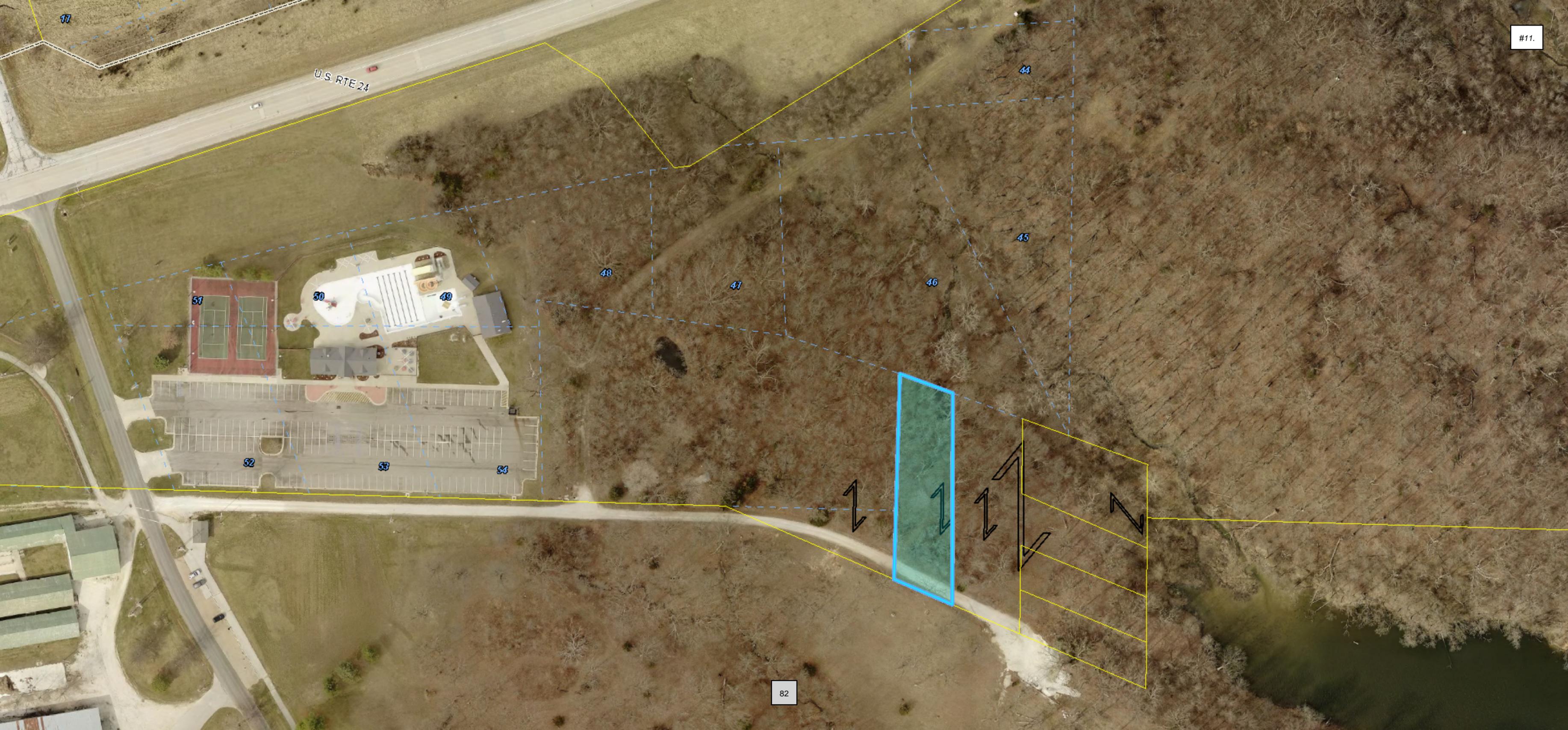
SECTION SEVEN: This ordinance shall be in full force and effect from and after its passage.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 18th day of September, 2023.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk



City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Finance
 Date: September 18, 2023

#12.

Agenda Item: A Resolution Authorizing the City Manager of Moberly, Missouri, to Execute An Agreement with Fusion Technologies, LLC. To Provide Information Technology Administrative Services.

Summary: In September 2022, The City entered a one-year contract with Fusion Technology for IT administration services. In April 2022 Fusion owner Brandon Lucas was elected to the Moberly City Council. State statutes require that all transactions for closely related parties such as Mr. Lucas \$500 and greater be bid. A bid tabulation of all bids and analysis are attached for your reference. Fusion Technology was the low bidder. Staff recommends entering into a two-year agreement with Fusion Technology for IT administration services for all departments except the Police Department, and for these services to be rebid bi-annually as long as Mr. Lucas remains on the Moberly City Council.

Recommended Action: Adopt this resolution authorizing entering into a new agreement.

Fund Name: General Fund

Account Number: 100.013.5403, Data Processing

Available Budget \$: 119,500.69

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Brubaker	___	___
___ Correspondence	<u>x</u> Proposed Resolution	Council Member		
___ Bid Tabulation	___ Attorney's Report	M___ S___ Lucas	___	___
___ P/C Recommendation	___ Petition	M___ S___ Jeffrey	___	___
___ P/C Minutes	<u>x</u> Contract	M___ S___ Kimmons	___	___
___ Application	___ Budget Amendment	M___ S___ Kyser	___	___
___ Citizen	___ Legal Notice			
___ Consultant Report	___ Other_____		Passed	Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER OF MOBERLY, MISSOURI, TO EXECUTE AN AGREEMENT WITH FUSION TECHNOLOGIES, LLC. TO PROVIDE INFORMATION TECHNOLOGY ADMINISTRATIVE SERVICES.

WHEREAS, city staff sought bids from qualified vendors to provide the City with information technology administrative services for a two-year term; and

WHEREAS, bid responses were received from three vendors with the bid of Fusion Technologies, LLC. (“Fusion”) being the lowest bid; and

WHEREAS, attached hereto are the bid responses showing the Fusion bid of \$40,428.00 annually for a two-year term of contract being the lowest bid received;

WHEREAS, city staff recommend acceptance of the bid and authority to contract with Fusion based on its bid.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby accepts the bid of Fusion and authorizes the City Manager to enter into a Contract for that amount on behalf of the City and to take such other action as may be necessary to accomplish the purpose of this Resolution.

RESOLVED this 18th day of September, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

City of Moberly - IT Administrator Bids - Annual Cost Basis
9/14/2023 10:00 AM

<i>Bidder</i>	<i>All Facilities Except PD (annual)</i>	<i>Data backup</i>	<i>24/7 support</i>	<i>Antivirus</i>	<i>Office 365 & Exchange</i>	<i>Comments</i>
Integritel	\$ 52,320.00	Included	Included	Included	Not Included	E-3 Office 365 \$23.00/month/user. Spam filtering, security training, managed NOC/SOC additional \$15.00 per workstation.
Computerized Business Systems	\$ 65,000.00	Included	Included	Not Included	Not Included	Software & hardware purchases are cost + sales tax + 8%; City must purchase a disaster recovery server to be stored offsite; Special projects billed at \$80-\$125 per hour; Anti-virus not included, annual pricing of \$103.87 per workstation, \$288.98 per server. Office 365 Business Standard \$12.50/month/user.
Fusion Technology	\$ 40,428.00	Included	Included	Included	Not Included	Emergency backup server hardware is provided at no extra cost; City must provide Fusion opportunity to bid on equipment, software, and services. E-3 Office 365 \$20.98/month/user

City of Moberly City Council Agenda Summary

Agenda Number: _____
Department: Personnel
Date: September 18, 2023

Agenda Item: A Resolution Authorizing The City Manager To Enter Into An Agreement With Strategic Government Resources, Inc., For Executive Recruitment Services.

Summary: SGR is a full-service firm, specializing in executive recruitment, interim placements, online training, onsite training, leadership development, psychometric assessments, strategic visioning retreats, one-on-one employee coaching, and other consulting services.

Recommended Action Please approve this Resolution.

Fund Name: Personnel & Purchasing Department

Account Number: 100.006.5406

Available Budget \$: 2000.00

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Brubaker	___	___
___ Correspondence	<u>x</u> Proposed Resolution	Council Member		
___ Bid Tabulation	___ Attorney's Report	M___ S___ Jeffrey	___	___
___ P/C Recommendation	___ Petition	M___ S___ Kimmons	___	___
___ P/C Minutes	___ Contract	M___ S___ Lucas	___	___
___ Application	___ Budget Amendment	M___ S___ Kyser	___	___
___ Citizen	___ Legal Notice		Passed	Failed
___ Consultant Report	___ Other _____			

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH STRATEGIC GOVERNMENT RESOURCES, INC., FOR EXECUTIVE RECRUITMENT SERVICES.

WHEREAS, the City Manager position within the City of Moberly is now open and the City Council has determined that a professional search firm would provide valuable assistance in finding a suitable candidate; and

WHEREAS, city staff requested proposals from several professional search firms and after reviewing the responses received have determined, pursuant to City Code Sec. 2-436(a), that the proposal from Strategic Government Resources, Inc., (“SGR”) is best suited for the purpose of finding a new City Manager; and

WHEREAS, attached hereto is the proposed Proposal for Executive Recruitment Services (“Agreement”) submitted by SGR outlining the general terms and conditions under which they will provide the services described above for an amount not to exceed \$24,900.00.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby authorizes the interim City Manager to enter into the attached Agreement with SGR and further to take such other and necessary actions to effectuate the purposes of this Resolution.

RESOLVED this 18th day of September, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

PROPOSAL FOR EXECUTIVE RECRUITMENT SERVICES

**City Manager
City of Moberly, Missouri**

August 18, 2023

This proposal is valid for 60 days

Strategic Government Resources
P.O. Box 1642, Keller, Texas 76244
Office: 817-337-8581

JJ Peters, President of Executive Recruitment
JJPeters@GovernmentResource.com





August 18, 2023

Hon. Mayor Tim Brubaker and City Council
City of Moberly, Missouri

Dear Mayor Brubaker and Council Members,

Thank you for the opportunity to submit this proposal to assist the City of Moberly in your recruitment for a new City Manager. SGR has the unique ability to provide a personalized and comprehensive recruitment to meet your needs.

We would like to draw your attention to some key aspects that distinguish SGR from other recruitment firms and allow us to reach the most extensive and diverse pool of applicants available:

- SGR is a recognized thought leader in local government management and is actively engaged in local government operations, issues, and best management practices.
- SGR announces all conducted recruitments in our Servant Leadership e-newsletter, which reaches over 43,000 subscribers in all 50 states.
- SGR reaches a broad community of over 15,000 LinkedIn followers and over 2,600 Facebook followers.
- SGR sends targeted emails to our opt-in Job Alert subscriber database of over 5,800 city management professionals.
- Senior Vice President Kurt Hodgen would be the recruiter and project manager for this search. Kurt is available to begin at the City's convenience; however, he will be out of the office September 1st through 5th and September 23rd through 30th.

We are happy to provide references upon request. We are excited about the prospect of conducting this recruitment for the City of Moberly, and we are available to visit with you at your convenience.

Respectfully submitted,

Jeri J. Peters, President of Executive Recruitment
JJPeters@GovernmentResource.com

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Company Profile

Strategic Government Resources, Inc. (SGR) exists to help local governments become more successful by Recruiting, Assessing, and Developing Innovative, Collaborative, and Authentic Leaders. SGR was incorporated in Texas in 2002 with the mission to facilitate innovative leadership in local government. SGR is fully owned by former City Manager Ron Holifield, who spent two high-profile decades in city management and served as a City Manager in several cities.

SGR's business model is truly unique. Although we are a private company, SGR operates like a local government association. Most of SGR's principals are former local government officials, allowing SGR to bring a perspective and depth of local government expertise to every project that no other firm can match.

SGR's Core Values are Customer Service, Integrity, Philanthropy, Continuous Improvement, Agility, Collaboration, Protecting Relationships, and the Golden Rule.

SGR is a full-service firm, specializing in executive recruitment, interim placements, online training, onsite training, leadership development, psychometric assessments, strategic visioning retreats, one-on-one employee coaching, and other consulting services.

SGR's services are designed to promote innovation, team building, collaboration, and continuous improvement in local governments. SGR has approximately 700 local government clients in 47 states for all of our business lines combined. SGR has been, and continues to be, a leader in spurring innovation in local government.

SGR has 31 full-time employees, 1 part-time employee, 21 recruiters, 20 facilitators and multiple consultants who function as subject matter experts on a variety of projects.

SGR has corporate headquarters in Texas, as well as virtual offices in California, Colorado, Florida, Maryland, Minnesota, New York, North Carolina, Ohio, Oklahoma, and Oregon.

View all SGR team members and bios at: [Meet the Team](#).

SGR's Unique Qualifications

Extensive Network of Prospects

SGR is intent on being a leader in executive recruitment, and we believe it is imperative to be proactive in our mission to build a workforce that represents the communities we serve. SGR reaches an extensive and diverse pool of applicants by utilizing our unequaled network of prospects.

- Your position will be announced in SGR's Servant Leadership e-newsletter that reaches over 43,000 subscribers in all 50 states.
- We will send targeted emails to over 5,800 opt-in subscribers to SGR's City Management Job Alerts.
- Your position will appear on SGR's Website, <https://sgr.pub/SGRWebsite>, which has approximately 20,000 visitors per month.
- Your position will be posted to SGR's Job Board, <https://sgr.pub/SGRJobBoard>, which averages nearly 16,000 unique visitors per month and has more than 1,600 jobs listed at any given time.
- SGR provides a comprehensive social media marketing campaign that includes custom-made graphics and distribution on Facebook, Twitter, Instagram, and LinkedIn.
- SGR frequently partners with local government associations including League of Women in Government, Alliance for Innovation, and the National Forum for Black Public Administrators.
- Approximately 65% of semifinalists selected by our clients learned about the open recruitments through our website, servant leadership e-newsletter, job board, job alert emails, social media, or personal contact.

Collective Local Government Experience

Our recruiters have years of experience in local government, as well as regional and national networks of relationships. The executive recruitment group works as a team to leverage their networks to assist with each recruitment. SGR team members are active on a national basis in local government organizations and professional associations. Many SGR team members frequently speak and write on issues of interest to local government executives. SGR can navigate all relevant networks as both a peer and insider.

Equal Opportunity Commitment

SGR strongly believes in equal employment opportunity. SGR does not discriminate and believes that equal opportunity is an ethical issue. SGR will not enter an engagement with an entity or organization that directs bias or expects bias to be demonstrated on any basis other than factors that affect the ability of the candidate to do the job. SGR will make a serious and sincere effort to encourage qualified applicants from underrepresented demographic groups to apply. Although SGR cannot guarantee the makeup of the semifinalist or finalist groups, SGR has relationships and contacts nationwide to encourage the meaningful participation of

underrepresented minority groups, and we continue to evaluate and improve our processes by embedding a lens of equity and inclusion into our recruitment practices.

Listening to Your Unique Needs

SGR devotes significant time to actively listening to your organization and helping you define and articulate your needs. We work hard to conduct a comprehensive recruitment that is unique to you. SGR dedicates a prodigious amount of energy to understanding your organization's unique culture, environment, and local issues to ensure a great fit regarding values, philosophy, and management style perspectives.

Trust of Candidates

SGR has a track record of providing remarkable confidentiality and wise counsel to candidates and next generation leaders. We have earned their trust. As a result, SGR is able to bring exceptional prospects to the applicant pool. Candidates trust SGR to assess the situation well, communicate honestly, and maintain their confidentiality to the greatest extent possible.

Accessibility & Communication

Your executive recruiter is accessible throughout the recruitment process and can be reached at any time by candidates or clients via cell phone or email. In addition, the recruiter communicates with active applicants on a weekly basis to keep the applicants informed about the community and opportunity.

Comprehensive Evaluation and Vetting of Candidates

SGR offers a screening process that ensures a detailed understanding of candidate backgrounds and minimizes surprises. Our vetting process includes:

- Prescreening questions and technical review of resumes
- Cross communication between our recruiters about candidates who have been in previous searches for greater understanding of background and skills
- Comprehensive written questionnaires to gain insights beyond what is available through a resume
- Online pre-recorded video interviews that allow search committee members to view candidates in an interview setting prior to the finalist recruitment stage
- All-inclusive media reports that far surpass automated Google/LexisNexis searches, customized to each candidate based on where they have lived and worked
- Thorough automated, anonymous reference checks that provide details on candidates' soft skills from an expansive group of references
- Psychometric assessments (supplemental cost)
- Comprehensive background checks completed by a licensed private investigation firm
- Advanced exercise for finalist candidates, customized to the organization

View a full list of our Executive Recruitment Clients at: <https://sgr.pub/ERClientList>

Project Personnel

Kurt Hodgen, Senior Vice President

KurtHodgen@GovernmentResource.com
540-820-0531



With over 30 years of local government experience, Kurt Hodgen joined SGR in 2017 as Senior Vice President. Most recently, from 2007 until his retirement, Kurt served as the City Manager for the City of Harrisonburg, Virginia, after having previously served as the Assistant City Manager beginning in 2001. From 1993 to 2001, Kurt was the Assistant County Administrator/Director of Public Works for Botetourt County, Virginia. Before that, Kurt served as the Town Manager for the Town of Narrows, Virginia.

Kurt has been active in his professional associations and is currently a member of the International City and County Management Association (ICMA) and the Virginia Local Government Management Association (VLGMA). Recently, he served as the Chairman for the Board of Directors for the Virginia Municipal League Insurance Program, in addition to serving on the Executive Committee for VLGMA, the Harrisonburg Rockingham Regional Sewer Authority, the Middle River Regional Jail Board of Directors, Harrisonburg Rockingham Emergency Communication Center Administrative Board, and more.

Kurt holds a Bachelor of Science in Public Administration and Political Science from James Madison University and is an ICMA Credentialed Manager. He is also a graduate of the Senior Executive Institute at the University of Virginia, the Utility Management Institute at Virginia Tech, and the Economic Development Institute at Virginia Tech.

Recruitment Methodology

A full-service recruitment typically entails the following steps:

- 1. Organizational Inquiry and Analysis**
 - Development of Recruitment Plan and Timeline
 - Individual Interviews with Key Stakeholders
 - Creation of Position Profile Brochure
- 2. Advertising and Marketing, Communication with Applicants and Prospects**
- 3. Initial Screening and Review**
- 4. Search Committee Briefing to Facilitate Selection of Semifinalists**
- 5. Evaluation of Semifinalist Candidates**
 - Written Questionnaires
 - Recorded Online Interviews
 - Media Searches - Stage 1
- 6. Search Committee Briefing to Facilitate Selection of Finalists**
- 7. Evaluation of Finalist Candidates**
 - Comprehensive Media Searches - Stage 2
 - Comprehensive Background Investigation Reports
 - DiSC Management Assessments (supplemental service)
 - First Year Game Plan or Other Advanced Exercise
- 8. Interview Process**
 - Face-to-Face Interviews
 - Stakeholder Engagement (may occur earlier in process)
 - Deliberations
 - Reference Checks (may occur earlier in process)
- 9. Negotiations and Hiring Process**
 - Determination of Terms of an Offer
 - Negotiation of Terms and Conditions of Employment
 - Press Release (if requested)

Step 1: Organizational Inquiry and Analysis

Development of Recruitment Plan and Timeline

SGR will meet with the client at the outset of the project to finalize the recruitment plan and timeline. At this time, SGR will also request that the client provide us with photos and information on the community, organization, and position to assist us in drafting the position profile brochure.

Individual Interviews with Key Stakeholders

SGR devotes tremendous energy to understanding your organization's unique culture, environment, and goals to ensure you get the right match for your particular needs. Fully understanding your organizational needs is the most critical part of conducting a successful executive recruitment. In consultation with the Search Committee, SGR will develop a list of individuals to meet with about the position. These interviews identify issues that may affect the dynamics of the recruitment, as well as develop a composite understanding of the position, special considerations, and the political environment. This process helps with organizational buy-in and will assist us in developing the position profile.

Development of Position Profile Brochure

Following the individual interviews, SGR will develop a draft position profile brochure that is reviewed and revised in partnership with your organization until we are in agreement that it accurately reflects the sought-after leadership and management characteristics.

To view sample recruitment brochures, please visit:

<https://sgr.pub/OpenRecruitments>

Step 2: Advertising and Marketing, Communication with Applicants and Prospects

Advertising and Marketing

The Executive Recruiter and client work together to determine the best ways to advertise and recruit for the position. SGR's Servant Leadership e-newsletter, where your position will be announced, reaches over 43,000 subscribers in all 50 states. We will also send targeted emails to opt-in subscribers to SGR's Job Alerts. Your position will be posted on SGR's Website, <https://sgr.pub/SGRWebsite>, and on SGR's Job Board, <https://sgr.pub/SGRJobBoard>. SGR provides a comprehensive social media marketing campaign that includes custom-made graphics and distribution on Facebook, Twitter, Instagram, and LinkedIn. Ads are also typically placed in various state and national publications, targeting the most effective venues for reaching qualified candidates for that particular position.

Communication with Prospects

SGR communicates with interested prospects on ongoing basis during the recruitment process. Outstanding prospects often will not submit a resume until they have done considerable homework on the available position. A significant number of inquiries will be made, and it is essential that the executive search firm be prepared to answer those questions with fast,

accurate, and complete information, and in a warm and personal manner. This is one of the first places a prospective candidate will develop an impression about the organization, and it is an area in which SGR excels.

Communication with Active Applicants

Handling the flow of resumes is an ongoing and significant process. On the front end, it involves tracking resumes and promptly acknowledging their receipt. It also involves timely and personal responses to any questions or inquiries. SGR communicates frequently with applicants to ensure they stay enthusiastic and informed about the opportunity. SGR sends weekly updates to active applicants regarding the organization and community.

Step 3: Initial Screening and Review

SGR uses a triage process to identify high-probability, medium-probability, and low-probability candidates. The triage ranking is focused on overall assessment based on interaction with the applicant, qualifications, any known issues regarding previous work experience, and evaluation of cultural fit with the organization.

In contrast with the triage process described above, which focuses on subjective assessment of the resumes and how the candidates present themselves, we also evaluate each candidate to ensure that the minimum requirements of the position are met and determine which preferred requirements are met. This sifting process assesses how well candidates' applications fulfill the recruitment criteria outlined in the Position Profile.

Step 4: Search Committee Briefing / Selection of Semifinalist Candidates

At this briefing, SGR will provide a comprehensive progress report and facilitate the selection of up to 12 semifinalists. The presentation will include summary information on the process so far, the candidate pool overall, and any trends or issues, as well as a briefing on each candidate and their credentials.

Step 5: Evaluation of Semifinalist Candidates

Reviewing resumes is an important and valuable step in the executive recruitment process. However, resumes can be misleading. Resumes fail to disclose the individual's personal qualities and his or her ability to get along with other people. Resumes can also exaggerate or inflate accomplishments and experience. SGR's responsibility is to go deeper than the resume to ensure that those candidates who continue in the process are truly outstanding. SGR's goal is to have a clear understanding of the person behind the resume and what makes them an outstanding prospect for you. The evaluation of semifinalist candidates includes follow-up when appropriate to ask any questions about underlying issues.

Written Questionnaires

SGR will ask semifinalist candidates to complete a comprehensive written exercise designed to provide greater insight into candidate thought processes and communication styles. SGR's written instrument is custom designed around the priorities identified by the Search Committee and usually includes questions focusing on key areas of particular interest to the client. This written instrument will be included in the semifinalist briefing book along with cover letters and resumes submitted by the candidates.

Recorded Online Interviews

SGR will ask semifinalist candidates to complete online interviews. This provides a very insightful, efficient and cost-effective way to gain additional insights to utilize in selecting finalists you want to invite for an onsite interview. The recorded online interviews allow the Search Committee to evaluate technological competence, demeanor, verbal communication skills, and on-camera presence. Online interviews also convey to candidates that the organization is using leading edge technology in its business processes and provide an opportunity for the Search Committee to ask candidates questions on specific topics of special interest. Links to view the online interviews are emailed to the Search Committee members for viewing at their convenience prior to selection of finalist candidates.

Media Searches - Stage 1

"Stage 1" of our media search process involves the use of the web-based interface Nexis Diligence™. This platform is an aggregated subscription-based platform that allows access to global news, business, legal, and regulatory content. These media reports at the semifinalist stage have proven helpful by uncovering issues that may not have been previously disclosed by prospective candidates. The recruiter will communicate any "red flags" to the Search Committee immediately upon discovery.

Step 6: Search Committee Briefing / Selection of Finalist Candidates

Prior to this briefing, SGR will provide each member of the Search Committee with a briefing book on the semifinalist candidates. The briefing book includes cover letters, resumes, and completed questionnaires. The link to view the online interviews is emailed separately to Search Committee members. The purpose of this briefing is to facilitate narrowing the list to up to 5 finalists who will be invited for personal interviews.

Step 7: Evaluation of Finalist Candidates

Comprehensive Media Searches - Stage 2

"Stage 2" of our media search process includes the web-based interface Nexis Diligence™ along with Google as a supplementary tool. By utilizing both, we can provide our clients with an enhanced due diligence process to help vet potential candidates in an efficient and comprehensive manner, which reduces the risk of overlooking important information.

The Stage 2 media search consists of a more complex search, which also includes social media platforms, and has proven helpful in analyzing possible adverse news about the candidate by uncovering issues that may not have been previously disclosed by the candidate. The media search gives the Search Committee an overview of the type and extent of press coverage that a candidate has experienced over the course of their career. View a sample media report at: <https://sgr.pub/SGRMediaReport>.

Comprehensive Background Investigation Reports

Through SGR's partnership with a licensed private investigation firm, we are able to provide our clients with comprehensive background screening reports that include the detailed information listed below. View a sample background report at: <https://sgr.pub/SGRBackgroundReport>.

- Social Security number trace
- Address history
- Driving history/motor vehicle records
- Credit report (if desired)
- Federal criminal search
- National criminal search
- County wants and warrants for previous 10 years
- Global homeland security search
- Sex offender registry search
- State criminal search (for current and previous states of residence)
- County civil and criminal search (for every county in which candidate has lived or worked) for previous 10 years
- Education verification
- Employment verification (if desired)
- Military verification (if desired)

DiSC Management Assessments (supplemental service)

SGR uses a DiSC Management assessment tool, which is among the most validated and reliable personal assessment tools available. The DiSC Management assessment analyzes and reports comprehensively on the candidate's preferences in five vital areas: management style, directing and delegating, motivation, development of others, and working with his/her own manager. View a sample report at: <https://sgr.pub/SGRDiSCReport>. For assessments of more than two candidates, a DiSC Management Comparison Report is included, which provides a side-by-side view of each candidate's preferred management style. View a sample comparison report at: <https://sgr.pub/SGRDiSCCompare>.

First Year Game Plan or Other Advanced Exercise

SGR will work with your organization, if desired, to develop an advanced exercise for the finalist candidates. One example of such an exercise is a "First Year Game Plan," a process where finalist candidates are provided with the contact information for elected officials, key staff, and community leaders and then given free rein to make contact with all of them in advance and use those insights to develop a "first year game plan" based on what they know so far.

Feedback is received from the key contacts on their impressions of the finalist candidates from the interactions with the candidates prior to the interviews. This exercise provides the opportunity to evaluate candidates' written and interpersonal communication skills, as well as critical analysis skills.

Step 8: Interview Process

Face-to-Face Interviews

SGR will schedule interviews at a date/time convenient to your organization. This process can be as simple, or as complex, as your organization desires. SGR will help you determine the specifics and assist in developing the interview schedule and timeline. SGR will prepare sample interview questions and will participate throughout the process to make it smooth and efficient.

Stakeholder Engagement

At the discretion of the Search Committee, we will work closely with your organization to engage stakeholders in the recruitment process. Our recommendation is that we design a specific stakeholder engagement process after we learn more about the organization and the community. Different approaches work best in different communities. We will collaborate with your organization to determine which option, or combination of options, will be the most effective for the unique needs of the organization.

- Stakeholder survey (supplemental service, can be provided at an additional cost)
- Interviewing community leaders at the outset of the recruitment;
- Holding a public forum for citizen engagement at the outset of the recruitment;
- Community leader reception;
- Meet and greet;
- Search Committee and key community leader dinner meeting;
- "Round Robin" forum meetings with various community groups during a multi-day interview process.

Deliberations

SGR will facilitate a discussion about the finalist interviews and assist the Search Committee in making a hiring decision or in deciding whether to bring back one or more candidates for a second interview.

Reference Checks

SGR uses a progressive and adaptive automated reference check system to provide insights on candidates' soft skills from a well-rounded group of references. References may include elected officials, direct supervisors, direct reports, internal organizational peers, professional peers in other organizations, and civic leaders. SGR's reference check platform is anonymous, which is proven to encourage more candid and truthful responses, in turn providing organizations with more meaningful and insightful information on candidates. SGR provides a written summary report to the organization once all reference checks are completed. The timing of reference

checks may vary depending on the specific search process and situation. If the names of the finalists are made public prior to interviews, SGR will typically contact references prior to the interview process. If the names of the finalists are not made public prior to interviews, SGR will typically wait until the organization has selected its top candidate before calling references in order to protect candidate confidentiality.

Step 9: Negotiations and Hiring Process

Determine the Terms of an Offer

Upon request, SGR will provide appropriate employment agreement language and other helpful information to assist you in determining an appropriate offer to extend to your candidate of choice.

Negotiate Terms and Conditions of Employment

SGR will assist to whatever degree you deem appropriate in conducting negotiations with the chosen candidate. SGR will determine and define any special needs or concerns of the chosen candidate, including anything that could be a complicating factor. SGR is experienced and prepared to help craft win-win solutions to negotiation “log-jams.”

Press Release (if requested)

Until you have “sealed the deal,” you should be cautious in order to avoid the embarrassment of a premature announcement that does not work out. It is also best practice to notify all senior staff and unsuccessful candidates before they read about it in the newspaper. SGR will assist with this coordination and with drafting any announcements or press releases.

Satisfaction Surveys

SGR is committed to authentically following the golden rule by providing prompt, professional and excellent communication and always treating every client with honor, dignity and respect. We ask clients and candidates to complete a brief and confidential survey after the completion of their recruitment. This helps us strive to continuously improve our processes and meet the changing needs of the workforce.

Supplemental Service: Post-Hire Team Building Workshop

SGR can provide a customized team building workshop after you hire for the position. SGR utilizes I-OPT, which is a validated measurement tool that shows how a person perceives and processes information. Because people “see” different things when they assess a situation, they are motivated to take various courses of action, so understanding you and your colleagues’ I-OPT Profiles will enable you to work much more effectively as a team. This service can be provided at an additional cost. View sample I-OPT reports at: <https://sgr.pub/SampleIOPT>.

Projected Schedule

Holidays may affect recruitment schedule.

Task	Weeks
<ul style="list-style-type: none">Contract ExecutedDevelop Recruitment Plan, Timeline<u>Individual Interviews with Key Stakeholders</u>	Week 1
<ul style="list-style-type: none"><u>Deliverable</u>: Position Profile BrochureSearch Committee Reviews and Approves Brochure	Weeks 2-3
<ul style="list-style-type: none">Advertising and MarketingAccept ApplicationsCommunication with Prospects and Applicants	Weeks 4-7
<ul style="list-style-type: none">Initial Screening and Review	Week 8
<ul style="list-style-type: none"><u>Search Committee Briefing</u> / Select SemifinalistsQuestionnaires and Recorded Online InterviewsMedia Searches - Stage 1	Week 9
<ul style="list-style-type: none"><u>Deliverable</u>: Semifinalist Briefing Books and Online Interviews	Week 10
<ul style="list-style-type: none"><u>Search Committee Briefing</u> / Select Finalist Candidates	Week 11
<ul style="list-style-type: none">Comprehensive Media Searches - Stage 2Comprehensive Background Investigation ReportsDiSC Management Assessments (supplemental service)First Year Game Plan or Other Advanced Exercise	Weeks 12-13
<ul style="list-style-type: none"><u>Deliverable</u>: Finalist Briefing Books	Week 14
<ul style="list-style-type: none"><u>Face-to-Face Interviews</u>Stakeholder Engagement (may occur earlier in process)DeliberationsReference Checks (may occur earlier in process)Negotiations and Hiring Process	Week 15

Recruitment Costs & Service Guarantee

Not-to-Exceed Price: \$24,900 *

** Ad placement costs are not included in the Not-to-Exceed Price. Ad placement costs are estimated to be between \$1,750 and \$2,500 and shall be added to the total cost of services upon approval from the organization.*

Not-to-exceed price includes:

- **Professional Service Fee - \$18,500**
- **Expenses:**
 - **Position Profile Brochure & Marketing - \$1,500**
 - Production of a professional position profile brochure
 - Custom-designed graphics for social media and email marketing
 - Announcement in SGR's 10 in 10 Leadership and Innovation e-newsletter
 - Two (2) email blasts to SGR's opt-in Job Alert subscribers for the relevant job category
 - Job placement on SGR's website
 - Ad placement on SGR's job board
 - Promotions on SGR's social media pages – Facebook, Twitter, LinkedIn, and Instagram
 - **Semifinalist Recorded Online interviews** for up to twelve (12) semifinalists - **\$225 each**
 - **Comprehensive Media Reports** for up to five (5) finalists - **\$500 each**
 - **Comprehensive Background Investigation Reports** for up to five (5) finalists - **\$400 each**
 - **Comprehensive Reference Checks** with individual reports for up to five (5) finalists - **\$225 each**
 - **Up to two (2) multi-day onsite visits** by one Recruiter to the Organization, for up to 2 and 1/2 days per visit. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.

Reimbursable Expenses

- **Ad placements, as approved by the organization, will be billed back at actual cost with no markup for overhead.**

Supplemental Services

The supplemental services listed below are not included in the not-to-exceed price:

- Additional online interviews (over and above the twelve (12) included in the not-to-exceed price above) are offered for \$225 per candidate.
- Additional comprehensive media reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$500 per candidate.
- Additional background investigation reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$400 per candidate.
- Additional reference checks (over and above the five (5) included in the not-to-exceed price above) are offered for \$225 per candidate.
- There is a cost of \$175 per candidate for the DiSC Management Profile.
- Semifinalist and finalist briefing materials will be provided to the search committee via an electronic link. Should the organization request printing of those materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Additional onsite visits (over and above the two (2) onsite visits included in the not-to-exceed price above) by one Recruiter will be billed over and above the not-to-exceed price. Travel and onsite time will be billed at a professional fee (per recruiter) of \$1,000 per half-day and \$1,500 per full day. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Candidates are reimbursed directly by the organization for travel expenses.
- SGR will conduct a Stakeholder Survey for \$1,000. SGR provides recommended survey questions and sets up an online survey. Stakeholders are directed to a web page or invited to take the survey by email. A written summary of results is provided to the organization.
- A half-day onsite post-hire team building workshop is offered for \$4,000, plus travel expenses and \$150 per person for I-OPT reports.
- If the organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval.

Billing

The professional service fee for the recruitment is billed in three equal installments during the course of the recruitment. The initial installment is billed after the position profile brochure has been created. The second installment is billed after semifinalists are selected. The final installment is billed at the conclusion of the recruitment. Expenses and supplemental services will be billed with each of the three installments, as appropriate. Balances that are unpaid after the payment deadline are subject to a fee of 5% per month or the maximum lawful rate, whichever is less, on the owed amount every month, charged monthly until the balance is paid.

Service Guarantee

SGR guarantees that you will be satisfied with the results of the full service recruitment process, or we will repeat the entire process one additional time and charge only for expenses. Additionally, if you select a candidate (that SGR has fully vetted) who resigns or is released within 12 months of their hire date, SGR will repeat the process one additional time and charge only for expenses. If the organization circumvents SGR's recruitment process and selects a candidate who did not participate in the full recruitment process, the service guarantee is null and void. We also guarantee that we will not directly solicit a candidate we bring to you for another job.

City & County Management Recruitments, 2018-Present

In Progress

- Cleburne, Texas (pop. 33,000) - City Manager
- Edwardsville, Kansas (pop. 4,700) - City Manager
- Glenn Heights, Texas (pop. 17,000) - City Manager
- Kilgore, Texas (pop. 14,000) - City Manager
- Largo, Florida (pop. 84,000) - City Manager
- Lawton, Oklahoma (pop. 90,000) - City Manager
- Snoqualmie, Washington (pop. 14,000) - City Administrator
- Snyder, Texas (pop. 11,000) - City Manager
- Stillwater, Oklahoma (pop. 48,000) - City Manager
- Trophy Club, Texas (pop. 13,000) - Town Manager

2023

- Camp Verde, Arizona (pop. 12,000) - Town Manager
- Bristol, Tennessee (pop. 27,000) - City Manager
- Dobbs Ferry, New York (pop. 11,000) - Village Administrator
- Gatesville, Texas (pop. 16,000) - City Manager
- Glastonbury, Connecticut (pop. 35,000) - Town Manager
- Great Bend, Kansas (pop. 15,000) - City Administrator
- Justin, Texas (pop. 5,000) - City Manager
- Laredo, Texas (pop. 256,000) - City Manager
- Mexia, Texas (pop. 7,000) - City Manager
- Nassau Bay, Texas (pop. 5,000) - City Manager
- Navajo County, Arizona (pop. 106,000) - County Manager
- Ottawa, Kansas (pop. 12,500) - City Manager
- Parker, Arizona (pop. 3,500) - Town Manager
- Rowlett, Texas (pop. 68,000) - City Manager
- Shawnee, Kansas (pop. 69,000) - City Manager
- Williston, North Dakota (pop. 29,000) - City Administrator

2022

- Aledo, Texas (pop. 5,500) - City Manager
- Blaine, Washington (pop. 6,000) - City Manager
- Crandall, Texas (pop. 4,000) - City Manager

- Dalhart, Texas (pop. 8,500) - City Manager
- Edinburg, Texas (pop. 100,000) - City Manager
- Frisco, Colorado (pop. 3,000) - Town Manager
- Graham, Texas (pop. 8,000) - City Manager
- Hutto, Texas (pop. 40,000) - City Manager
- Johnston, Iowa (pop. 24,000) - City Administrator
- Kennebunk, Maine (pop. 11,000) - Town Manager
- Kennedale, Texas (pop. 9,000) - City Manager
- Ketchikan, Alaska (pop. 8,000) - City Manager/Public Utilities General Manager
- Klamath Falls, Oregon (pop. 22,000) - City Manager
- Leawood, Kansas (pop. 34,000) - City Administrator
- Levelland, Texas (pop. 14,000) - City Manager
- Live Oak, Texas (pop 16,000) - City Manager
- Madisonville, Texas (pop. 4,500) - City Manager
- Manor, Texas (pop. 15,000) - City Manager
- Marshall, Texas (pop. 23,000) - City Manager
- Mineral Wells, Texas (pop. 15,000) - City Manager
- Mont Belvieu, Texas (pop. 8,000) - City Manager
- Montgomery, Texas (pop. 2,400) - City Administrator
- Nassau Bay, Texas (pop. 5,000) - City Manager
- Parkville, Missouri (pop. 7,000) - City Administrator
- Rocky Hill, Connecticut (pop. 21,000) - Town Manager
- Sunnyvale, Texas (pop. 8,000) - Town Manager
- Tolland, Connecticut (pop. 15,000) - Town Manager
- Walla Walla, Washington (pop. 34,000) - City Manager
- West Lake Hills, Texas (pop. 3,000) - City Administrator
- Wethersfield, Connecticut (pop. 26,000) - Town Manager
- Wickenburg, Arizona (pop. 7,500) - Town Manager

2021

- Bainbridge Island, Washington (pop. 25,000) - City Manager
- Breckenridge, Texas (pop. 5,000) - City Manager
- Bridgeport, Texas (pop. 6,500) - City Manager
- Briarcliff Manor, New York (pop. 8,000) - Village Manager
- Chandler, Arizona (pop. 270,000) - City Manager
- Chanhassen, Minnesota (pop. 27,000) - City Manager
- Chickasha, Oklahoma (pop. 16,000) - City Manager
- Choctaw, Oklahoma (pop. 12,000) - City Manager

- Clermont, Florida (pop. 44,000) - City Manager
- Flower Mound, Texas (pop. 79,000) - Town Manager
- Johnson City, Tennessee (pop. 65,000) - City Manager
- Kennett Square, Pennsylvania (pop. 6,000) - Borough Manager
- Lago Vista, Texas (pop. 8,000) - City Manager
- Lamar, Colorado (pop. 7,500) - City Administrator
- Monett, Missouri (pop. 9,000) - City Administrator
- North Port, Florida (pop. 77,000) - City Manager
- Port Chester, New York (pop. 30,000) - Village Manager
- Sherwood, Oregon (pop. 20,000) - City Manager
- Snoqualmie, Washington (pop. 14,000) - City Administrator
- Spokane, Washington (pop. 220,000) - City Administrator

2020

- Argyle, Texas (pop. 4,000) - Town Administrator
- Bay City, Texas (pop. 17,000) - City Manager
- Bedford, Texas (pop. 49,000) - City Manager
- Boerne, Texas (pop. 16,000) - City Manager
- Castroville, Texas (pop. 3,000) - City Administrator
- Clinton, Connecticut (pop. 13,500) - Town Manager
- Commerce, Texas (pop. 9,000) - City Manager
- Covington, Georgia (pop. 14,000) - City Manager
- DeSoto, Texas (pop. 56,000) - City Manager
- Duncanville, Texas (pop. 40,000) - City Manager
- Hutchinson, Kansas (pop. 42,000) - City Manager
- Hutto, Texas (pop. 30,000) - City Manager
- Iola, Kansas (pop. 5,500) - City Administrator
- Johns Creek, Georgia (pop. 84,000) - City Manager
- Joplin, Missouri (pop. 50,000) - City Manager
- Miami, Oklahoma (pop. 13,500) - City Manager
- Mission Hills, Kansas (pop. 3,500) - City Administrator
- Nacogdoches, Texas (pop. 33,000) - City Manager
- Santa Fe, Texas (pop. 13,000) - City Manager
- Tigard, Oregon (pop. 53,000) - City Manager
- Westworth Village, Texas (pop. 3,000) - City Administrator

2019

- Blaine, Minnesota (pop. 65,000) - City Manager
- Bullard, Texas (pop. 4,000) - City Manager
- Campbell County, Wyoming (pop. 46,000) - Commissioners' Administrative Director/County Administrator
- Canyon, Texas (pop. 15,000) - City Manager
- Copperas Cove, Texas (pop. 34,000) - City Manager
- Killeen, Texas (pop. 145,000) - City Manager
- Kingsville, Texas (pop. 26,000) - City Manager
- Lamar, Colorado (pop. 7,500) - City Administrator
- Lenexa, Kansas (pop. 55,000) - City Manager
- Mineral Wells, Texas (pop. 15,000) - City Manager
- Orange, Texas (pop. 19,000) - City Manager
- Palm Coast, Florida (pop. 86,000) - City Manager
- South Windsor, Connecticut (pop. 26,000) - Town Manager
- Springfield, Oregon (pop. 62,000) - City Manager
- Terrell, Texas (pop. 17,000) - City Manager
- Tolland, Connecticut (pop. 15,000) - Town Manager
- Vail, Colorado (pop. 5,000) - Town Manager
- Venus, Texas (pop. 5,000) - City Administrator
- Victoria, Texas (pop. 67,000) - City Manager
- West Lake Hills, Texas (pop. 3,000) - City Administrator

2018

- Anna, Texas (pop. 14,000) - City Manager
- Bethany, Oklahoma (pop. 19,000) - City Manager
- Cameron, Missouri (pop. 10,000) - City Manager
- Clackamas County, Oregon (pop. 400,000) - County Administrator
- Clallam County, Washington (pop. 75,000) - County Administrator
- Coffeyville, Kansas (9,500) - City Manager
- Craig, Colorado (pop. 9,000) - City Manager
- Erie, Colorado (pop. 26,000) - Town Administrator
- Forney, Texas (pop. 19,000) - City Manager
- Freeport, Texas (pop. 12,000) - City Manager
- Fulshear, Texas (pop. 9,500) - City Manager
- Green Cove Springs, Florida (pop. 7,500) - City Manager
- Humble, Texas (pop. 15,000) - City Manager
- Jacksonville, Texas (pop. 14,000) - City Manager

- Jupiter, Florida (pop. 60,000) - Town Manager
- Lawton, Oklahoma (pop. 94,000) - City Manager
- Lebanon, Missouri (pop. 15,000) - City Administrator
- Lockhart, Texas (pop. 13,500) - City Manager
- Marshall, Texas (pop. 24,000) - City Manager
- Murfreesboro, Tennessee (pop. 130,000) - City Manager
- Nixa, Missouri (pop. 21,000) - City Administrator
- Paducah, Kentucky (pop. 25,000) - City Manager
- Pflugerville, Texas (pop. 60,000) - City Manager
- Plant City, Florida (pop. 38,000) - City Manager
- Riverside, Missouri (pop. 3,000) - City Administrator
- Smithville, Missouri (pop. 10,000) - City Administrator
- Springfield, Missouri (pop. 167,000) - City Manager
- Sunnyvale, Texas (pop. 6,500) - Town Manager
- West University Place, Texas (pop. 14,000) - City Manager
- Wethersfield, Connecticut (pop. 26,000) - Town Manager

SGR Executive Recruitment Clients in Missouri

- City of Ballwin
- City of Brentwood
- City of Cameron
- City of Cape Girardeau
- City of Cassville
- City of Columbia
- City of Grandview
- City of Joplin
- City of Lebanon
- City of Monett
- City of Nixa
- City of Parkville
- City of Riverside
- City of Sedalia
- City of Sikeston
- City of Smithville
- City of Springfield
- City of St. Charles

CITY OF MONETT

— Missouri —

CITY ADMINISTRATOR



CITY OF MONETT, MISSOURI



THE COMMUNITY

Conveniently located between Springfield and Joplin, Monett, Missouri, home to more than 9,000 people, is the largest city in what is considered the regional center for Barry and Lawrence counties. More than 25,000 visitors come to downtown Monett each year to take advantage of the specialty shops, restaurants, and services offered throughout the district.

In the heart of Ozark country, Monett was established in 1887 as a trading post and shipping center for the St. Louis-San Francisco Railway, later known as the Frisco. Named for a popular station agent, Henry Monett, the city is rich in railroad history as it was a major stop along various rail routes with a Harvey House restaurant, a Railroad YMCA, and a roundhouse repair station. In the 1950s and 1960s, the city transitioned from a railroad community to one focused on manufacturing. The Monett Industrial Development Corporation was responsible for bringing companies like EFCO, a major manufacturer of custom windows, Vaisey-Bristol, and Schreiber Foods to the community that led to a rapid expansion of the manufacturing sector. Today, Monett's daytime population increases to over 14,000 with commuters traveling to work in Monett. More than 5,500 jobs in the community are in manufacturing with other employment in the healthcare, education, and service sectors.

Monett was a DREAM community that led to many improvements to the downtown business district which has been transformed into a park/green space area that is used for special events and a popular summer concert series.

Though the Frisco has long since left Monett, today's city street names reflect its railway heritage, including Bond, Cale, Wishart, Dunn, Benton, and Scott – all former railroad officials – and the original town structure remain. The historic buildings and landmarks stand in much the same place as they did in the late 19th century. In 2014 a large portion of the central business district was added to the National Register of Historic Places and is now referred to as the Downtown Monett Historic District. Monett's culture demonstrates a continued commitment to creating a place of "Pride & Progress," honoring and remembering the past as the City grows into its progressive future.

THE COMMUNITY — CONTINUED

CoxHealth Systems, which operates the Cox Monett Hospital, is completing the construction of a new \$43 million hospital campus. The City is actively engaged in planning for the repurposing of the former Cox Monett hospital facility and clinics. Jack Henry & Associates (JHA) travel division is headquartered at the Monett Regional Airport. JHA's travel operations and the location of several other large corporate facilities in Monett are contributing factors in making Monett's airport one of the busiest general aviation airports in Missouri. The City recently announced that it had been awarded an \$11.3 million federal grant as Phase 1 of the construction of a new 6,001' runway. Phase 2, anticipated to cost an additional \$10-\$12 million, is expected to be awarded in 2021. The existing 5,000' runway will be extended and converted to use as a full-length, parallel taxiway.

Monett's residents have access to abundant entertainment and cultural offerings including the Monett Performing Arts Center, Monett History Museum, Ozark Festival Orchestra, Windmill Ridge Golf Course, First on Front event featuring local music and food trucks, and a seasonal Farmer's Market. Sports fans enjoy watching professional and minor league sports teams near Monett including the Kansas City Chiefs NFL franchise, Kansas City Royals major league baseball, and Northwest Arkansas Naturals, and Springfield Cardinals minor league baseball teams. The Wonders of Wildlife Museum and Aquarium, Dickerson Park Zoo, and Silver Dollar City theme park round out opportunities for family fun and adventure.

Monett R-1 School District is the public school system for Monett, serving grades K through 12 with six campuses and a total enrollment of 2,429. The community also has two private schools, Berean Christian Academy and St. Lawrence school. Drury University, a small private university headquartered in Springfield, Missouri, has a campus in Monett that offers multiple Bachelor's and Associate's degree programs as well as professional certifications.

The City has a median household income of \$36,858 and an average home value of \$129,811.

MAJOR EMPLOYERS

EFCO

Jack Henry & Associates

Tyson

PlayPower (Miracle Equipment Co.)

Schreiber Foods

International Dehydrated Foods

WinTech

Architectural Systems, Inc.

Monett Metals

Steel Tech

Hydro Aluminum





GOVERNANCE AND ORGANIZATION

Monett operates under the commission form of government. The City Council is comprised of the Mayor and two commission members, all elected at-large for four-year terms with no term limits. The Council appoints a professional City Administrator who is responsible for the efficient administration of all departments within the organization. The City's 126 employees deliver a variety of municipal services that include Police, Fire, E911, Building Inspection/Code Enforcement, Emergency Management, Municipal Court, Cemetery, Streets, Economic Development, Golf Course, Parks, Aquatic Center, Events Center, Airport, Water, Electric, Sewer, Fiber, Sanitation, and Fleet Maintenance Services. The City enjoys very sound infrastructure that includes water and sewer system capacity, parks, playgrounds, and streets.

The current City Administrator is retiring after 13 years of service to Monett. The person selected for the position will be just the second Administrator in the City's history.

The City has a fiscal year budget of \$44 million and 126 employees. Monett does not have a real estate tax. The primary sources of revenue for the City are sales tax and electric utility revenues.



CHALLENGES & OPPORTUNITIES

Several priorities for the incoming City Administrator include:

CAPITAL PROJECTS

There are several capital projects underway that will need to be managed to completion including an overpass project, airport runway extension, TIF redevelopment, and street, sidewalk, curb and gutter improvements.

EMERGENCY SERVICES

There are some pending changes to the City's emergency services operations. Expected changes to the dispatch/communications partnership with Lawrence County could impact funding in support of those services and there is a need to develop a long-term strategy for providing fire protection services to the community that could require additional City investment or consolidation of fire departments.

COMMUNITY GROWTH

Some growth-related issues currently exist. There is a need for more housing development and there are currently more jobs available than employees to fill them.

JOINT VENTURE PROJECTS

Several projects are underway including work with Monett Main Street on downtown revitalization and determining positive re-use of the former Cox Monett Hospital property.



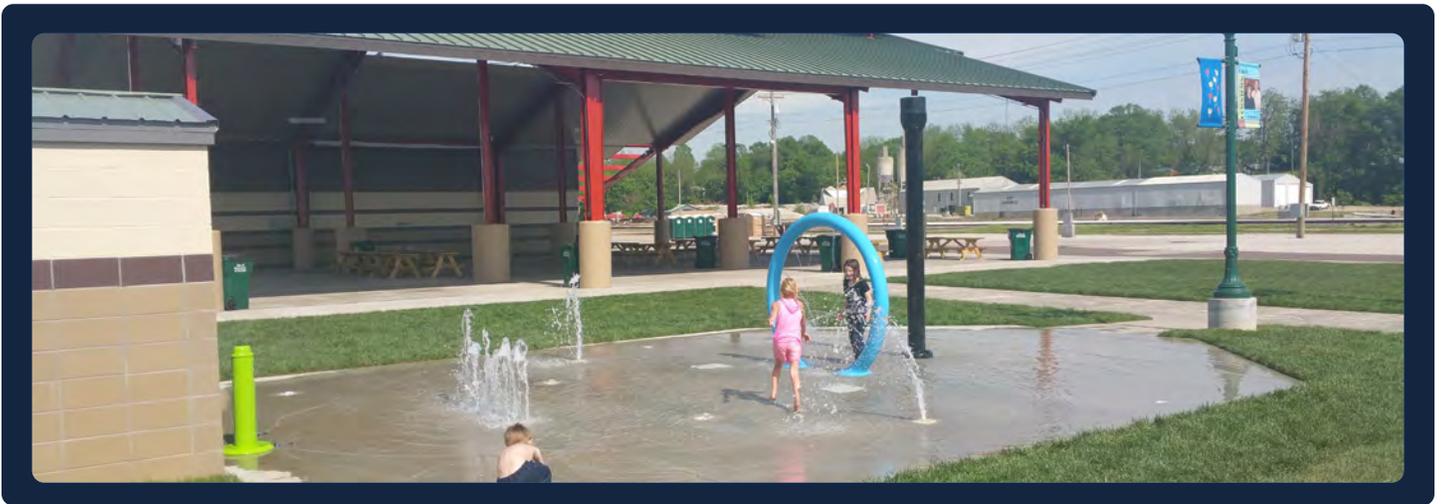
IDEAL CANDIDATE

This ideal candidate for this position is a consummate professional with the ability to maintain the high level of services and projects that the City is accustomed to, and has the knowledge, experience, and integrity needed to ensure that City operations are carried out in a manner that represents the City's values.

The successful City Administrator is a collaborative manager who can build effective and successful relationships with the City Council, staff, and the community. The selected candidate must be knowledgeable of municipal operations and Missouri state statutes and possess refined analytical skills and the ability to resolve problems quickly and with sound judgment. Because the City Administrator will ultimately be responsible for the execution of the City budget, the candidate must possess strong finance and budgeting skills.

Superior leadership skills are a must for this position. The ideal City Administrator is an excellent communicator, a good listener, and works continuously to help build consensus. The successful candidate must be an approachable, open, and fair "people person" who genuinely cares about staff and the community, and who appreciates Monett's culture and history. The ideal candidate for this position is a leader with impeccable character who is honest and trustworthy.

The hired candidate is expected to live in the community - preferably within the city limits.



EDUCATION & EXPERIENCE

The selected candidate must have a bachelor’s degree in public administration or have the equivalent qualifications and experience in the fields of finance, business administration, public affairs, public policy, or public relations fields. A minimum of five years of progressive management experience in local government as a City, County, or Town Administrator or at the Deputy/Assistant level is preferred, as well as experience managing electric and water utilities and conducting water, sewer, and electric rate studies. Experience overseeing municipal airport operations would be a plus.



COMPENSATION & BENEFITS

In addition to a competitive, annually reviewed salary schedule, the City of Monett offers an outstanding benefits package that includes paid time off, group insurance, tax-deferred retirement plans, and generous vacation and paid time off. The City participates in the Missouri Local Government Employees Retirement System with a 4% employee contribution rate.



APPLICATION PROCESS

Please apply online at: <http://bit.ly/SGROpenRecruitments>

For more information on this position contact:

Kurt Hodgen, Sr. Vice President, Recruitment
SGR
KurtHodgen@GovernmentResource.com
540-820-0531



The City of Monett is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists for this position will be subject to a comprehensive background check.

To understand more about Monett and its people, follow this link to a short video about the community - movetomonett.com.

RESOURCES

City of Monett
cityofmonett.com

Monett Main Street
monettmainstreet.com

Monett Chamber of Commerce
monettchamber.com

FOLLOW CITY OF MONETT



**Agreement for Executive Recruitment Services
for City Manager
between**

Strategic Government Resources, Inc. ("SGR")
and
City of Moberly, Missouri ("Organization")

Scope of Services:

SGR shall provide all services for recruitment as described in the formal proposal submitted and described in abbreviated form as follows:

- Development recruitment plan and timeline
- Production of a professional position profile brochure
- Advertising and marketing
- Communication with prospects and applicants
- Initial screening and review of applications
- Briefing with search committee to facilitate selection of semifinalists
- Written questionnaires, customized to the position, for up to twelve (12) semifinalists
- Recorded online interviews for up to twelve (12) semifinalists
- Stage 1 Media Searches on up to twelve (12) semifinalists
- Electronic delivery of semifinalist briefing books and online interviews
- Briefing with the search committee to facilitate selection of finalist candidates
- Assistance with development of advanced exercise for finalist candidates, if desired
- Comprehensive Stage 2 Media Reports for up to five (5) finalist candidates
- Comprehensive background investigation reports on up to five (5) finalist candidates
- Comprehensive Reference Checks for up to five (5) finalist candidates
- Electronic delivery of finalist briefing books
- Assistance with interview questions and interview schedule
- Assistance with stakeholder engagement, if desired
- Assistance with negotiating terms and conditions of employment, if desired
- Up to Two (2) in-person visits by the Recruiter to the Organization.
- Periodic updates regarding the progress of the search, as frequently as desired

The Organization agrees:

- To provide photos/graphics and information necessary to develop position profile brochure
- To respond to drafts of documents and reports in a timely manner; failure to do so may extend timelines and can negatively impact the outcome of the process
- To refer all prospective applicants to SGR and shall not accept applications independently during the recruitment process

- To provide reproduction of hard copy brochure, if desired
- To provide any direct mailings desired by the Organization
- To provide legal opinions to SGR regarding when and if any information must be released in accordance with Public Information requests
- To directly reimburse finalists for travel-related expenses to interview
- That Organization is ultimately responsible for candidate selections and that Organization will not discriminate against any candidate on the basis of age, race, creed, color, religion, sex, sexual orientation, national origin, disability, marital status, or any other basis that is prohibited by federal, state, or local law
- To comply with the Fair Credit Reporting Act (FCRA) with regard to any pre- or post-adverse action notices and requirements if the Organization decides not to hire a candidate as a result of their credit history report

SGR shall be compensated by the Organization as detailed below:

Not-to-Exceed Price = \$24,900*

** Ad placement costs are not included in the Not-to-Exceed Price. These costs are estimated to be between \$1,750 and \$2,500 and shall be added to the total cost of services upon approval from the organization.*

Not-to-exceed price includes:

- **Professional Service Fee - \$18,500**
- **Expenses** (will appear on invoices until not-to-exceed price is reached):
 - **Position Profile Brochure & Marketing - \$1,500**
 - Production of a professional position profile brochure
 - Custom-designed graphics for social media and email marketing
 - An announcement in SGR's 10 in 10 Leadership and Innovation e-newsletter
 - Two (2) email blasts to SGR's opt-in Job Alert subscribers for the relevant job category
 - Job placement on SGR's website
 - Ad placement on SGR's job board
 - Promotions on SGR's social media pages – Facebook, Twitter, LinkedIn, and Instagram
 - **Semifinalist Recorded Online interviews** for up to twelve (12) semifinalists - **\$225 each**
 - **Comprehensive Media Reports** for up to five (5) finalists - **\$500 each**
 - **Comprehensive Background Investigation Reports** for up to five (5) finalists - **\$400 each**
 - **Comprehensive Reference Checks** with individual reports for up to five (5) finalists - **\$225 each**
 - **Up to two (2) multi-day onsite visits** by one Recruiter to the Organization, for up to 2 and 1/2 days per visit. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.

Reimbursable Expenses

- **Ad placements, as approved by the Organization, will be billed back at actual cost with no markup for overhead.**

Supplemental Services (not included in the not-to-exceed price above):

- SGR will conduct a Stakeholder Survey for \$1,000. SGR will provide recommended survey questions within three (3) business days of project initiation. SGR will set up an online survey within one (1) business day after Organization has reviewed and approved the survey questions. Stakeholders can be directed to a web page or invited to take the survey by email. SGR and Organization will agree to the open survey time period, typically ten (10) to thirty (30) days. Organization shall be responsible for marketing and promoting the survey to stakeholders. A written summary of results is provided to Organization within three (3) business days of survey close date. Survey is not validated statistically.
- Additional online interviews (over and above the twelve (12) included in the not-to-exceed price above) are offered for \$225 per candidate.
- Additional comprehensive media reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$500 per candidate.
- Additional background investigation reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$400 per candidate.
- Additional reference checks (over and above the five (5) included in the not-to-exceed price above) are offered for \$225 per candidate.
- There is a cost of \$175 per candidate for the DiSC Management Profile.
- Semifinalist and finalist briefing materials will be provided to the search committee via an electronic link. Should the organization request printing of those materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Additional onsite visits (over and above the two (2) onsite visits included in the not-to-exceed price above) by one Recruiter will be billed over and above the not-to-exceed price. Travel and onsite time will be billed at a professional fee (per recruiter) of \$1,000 per half-day and \$1,500 per full day. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Candidates will be reimbursed directly by the Organization for travel expenses.
- If the Organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval.

Billing:

The professional service fee for the recruitment is billed in three equal installments during the course of the recruitment. The initial installment is billed after the position profile brochure has been created. The second installment is billed after semifinalists are selected. The final installment is billed at the conclusion of the recruitment. Expenses and supplemental services will be billed with each of the three installments, as appropriate.

Organization Contact for Invoicing:

Name: _____

Position: _____

Email: _____

Phone: _____

Service Guarantee:

SGR guarantees that you will be satisfied with the results of the full service recruitment process, or we will repeat the entire process one additional time and charge only for expenses. Additionally, if you select a candidate (that SGR has fully vetted) who resigns or is released within 12 months of their hire date, SGR will repeat the process one additional time and charge only for expenses. If the organization circumvents SGR’s recruitment process and selects a candidate who did not participate in the full recruitment process, the service guarantee is null and void. We also guarantee that we will not directly solicit a candidate we bring to you for another job.

Expenses in the event of a repeat search shall include:

- Position Profile Brochure Edits, Custom Graphics, and SGR Marketing - \$750
- Ad placements, as approved by the organization, will be billed back at actual cost with no markup for overhead.
- Online interviews - \$225 per candidate.
- Comprehensive media reports - \$500 per candidate.
- Background investigation reports - \$400 per candidate.
- Reference checks - \$225 per candidate.
- DiSC Management Profile - \$175 per candidate
- Should the organization request printing of semifinalist or finalist briefing materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Recruiter travel. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Candidates are reimbursed directly by the organization for travel expenses.
- Stakeholder Survey - \$1,000
- If the Organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval.

Terms and Conditions:

- The Organization reserves the right to terminate this agreement at any time upon giving SGR seven days advanced written notice to SGR, Attn: Melissa Valentine, PO Box 1642, Keller, TX 76244 or by email to MelissaValentine@GovernmentResource.com. In such an event, SGR will be compensated for all work satisfactorily completed up to and through the date of termination.
- The Organization acknowledges that the nature of executive recruitment is such that SGR engages in discussions with prospects throughout the process who may or may not ultimately become a candidate, and that SGR is utilizing its proprietary network of relationships to identify and engage prospective candidates, and that premature release of such proprietary information, including names of prospective candidates who SGR may be having conversations with as part of the recruitment process, may be damaging to the prospects and SGR. Accordingly, the Organization acknowledges and, to the extent provided by law, agrees that all information related to this search is proprietary, and remains the property of and under the exclusive control of SGR, regardless of whether such information has been shared with the Organization or not, including all decisions regarding release of information, until such time that a finalist is named. At the time finalists are determined, all information related to the finalists shall become the property of the Organization and all decisions regarding public disclosure shall be determined by the Organization, except that psychometric assessments, questionnaires, and any information produced by SGR is proprietary and shall not become the property of the Organization or subject to disclosure. If the Organization receives an open records request, the Organization shall notify and share the request with SGR in writing as soon as possible but within no more than three (3) business days of receipt. The Organization shall provide sufficient time for SGR to notify and provide advance notice to the impacted individuals prior to the Organization releasing the required information with protected information redacted.

Approved and Agreed to, this the _____ day of _____, 2023 by and between

Jeri J. Peters, President of Executive Recruitment
Strategic Government Resources

City of Moberly, Missouri

Printed Name: _____

Title: _____



A LA CARTE SERVICES

CANDIDATE EVALUATION & VETTING

Pricing effective Aug. 1, 2023

RECORDED ONLINE INTERVIEW | \$250 per Candidate

A recorded online interview allows the organization to evaluate technological competence, demeanor, verbal communication skills, and on-camera presence. SGR will provide a list of recommended questions to the organization, prompt the candidate to complete the one-way interview, and email a link to the organization to view the interview.

REFERENCE CHECKS | \$250 per Candidate

SGR uses a progressive and adaptive automated reference check system to provide insights on candidates' soft skills from a well-rounded group of references. SGR's reference check platform is anonymous, which is proven to encourage more candid and truthful responses. SGR provides a written summary report to the organization once all reference checks are completed. A minimum of eight (8) references must be provided by each candidate, and six (6) responsive references are required to produce a written report.

BACKGROUND INVESTIGATION REPORT | \$500 per Candidate

Through SGR's partnership with a licensed private investigation firm, we are able to provide organizations with comprehensive background screening reports. View a sample background investigation report at: bit.ly/SGRSampleBackgroundReport

Background reports include:

- Social Security number trace
- Address history
- Driving record (MVR)
- Federal criminal search
- National criminal search
- Global homeland security search
- Sex offender registry search
- State criminal court search for states where candidate has lived in previous 10 years
- County warrants and warrants for counties where candidate has lived or worked in previous 10 year
- County civil and criminal search for counties where candidate has lived or worked in previous 10 years
- Education verification
- Employment verification for previous 10 years *(if requested)*
- Military verification *(if requested)*
- Credit report *(if requested)*

COMPREHENSIVE MEDIA REPORT | \$1,250 per Candidate

SGR uses a proprietary media search process to go far beyond automated media searches. The media reports are put into an easy-to-read format with the candidate's name highlighted each time it appears. View a sample media report at: bit.ly/SGRSampleMediaReport

ASSESSMENTS

SGR's time-tested and trusted assessments have been utilized in both the public and private sectors to assess and develop authentic leaders. For more information, please visit: sgr.pub/SGRAssessments

CONTACT US

Recruitment@GovernmentResource.com

Main Office: 817-337-8581 | www.GovernmentResource.com





A LA CARTE SERVICES

JOB MARKETING & ADVERTISING

Pricing effective Aug. 1, 2023

JOB BOARD

SGR's Job Board (SGRjobs.com) is the 2nd largest local government job board in the nation, averages more than 16,000 unique visitors per month, and has more than 2,000 jobs listed at any given time.

JOB BOARD AD | \$175 per Position

One-time job posting for up to 60 days

JOB BOARD SUBSCRIPTION | \$450 per Calendar Year

Unlimited job postings on SGR's Job Board for one calendar year

JOB BLAST

SGR has an extensive network of subscribers to our profession-specific opt-in Job Alert emails.

JOB BLAST | \$375 per Position

- One-time job posting for up to 60 days on SGR's Job Board
- Targeted email to our profession-specific Job Alert subscriber database.
 - Logo and link to your organization's website
 - Marketing language written by SGR
 - Click-to-Tweet link

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- One-time job posting for up to 60 days on SGR's Job Board ([SGRjobs.com](https://www.SGRjobs.com))
- Targeted email to our profession-specific Job Alert subscriber database.
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City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: City Clerk
 Date: September 18, 2023

#14.

Agenda Item: A Resolution Appropriating Money Out Of The Treasury Of The City Of Moberly, Missouri.

Summary: Through the course of regular City operations, debts to various vendors and agencies are incurred. The majority are charged to the City through invoices, other debts are incurred through contractual arrangements for services, financing of purchases, and long-term debt. This resolution approves payment of two types of items; (1) those with due dates within the next two weeks, and (2) for payments that have been made for items with due dates that occurred since the previous appropriation.

Recommended Action: Approve this resolution.

Fund Name: N/A

Account Number: N/A

Available Budget : N/A

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Brubaker	___	___
___ Correspondence	<u>X</u> Proposed Resolution	Council Member		
___ Bid Tabulation	___ Attorney's Report	M___ S___ Lucas	___	___
___ P/C Recommendation	___ Petition	M___ S___ Jeffrey	___	___
___ P/C Minutes	___ Contract	M___ S___ Kimmons	___	___
___ Application	___ Budget Amendment	M___ S___ Kyser	___	___
___ Citizen	___ Legal Notice		Passed	Failed
___ Consultant Report	___ Other _____			

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI TO PAY EXPENSES DUE BETWEEN SEPTEMBER 1, 2023 AND SEPTEMBER 14, 2023 IN THE AMOUNT OF \$1,307,638.78.

WHEREAS, the funds are to be disbursed as follows:

General Fund	\$	103,863.23
Payroll Fund	\$	1,806.00
Solid Waste Fund	\$	72,224.90
Heritage Hills Golf Course Fund	\$	19,968.01
Parks and Recreation Fund	\$	28,655.22
Airport Fund	\$	29,528.72
Utilities Collection Fund	\$	3,166.49
Utilities Operating & Maintenance Fund	\$	209,118.18
Utilities Operating Reserve Fund	\$	5,869.43
2021 EDA Grant Projects Fund	\$	210,764.26
Emergency Telephone Fund	\$	3,930.03
Transportation Trust Fund	\$	463,934.66
Street Improvement Fund	\$	9,552.86
Ameren MO Solar Rebates Fund	\$	1,719.49
Solar Systems Settlement Fund	\$	3,910.33
Downtown CID Property Tax Fund	\$	9,342.45
Downtown NID Debt Service Fund	\$	64,457.30
Health Trust Fund	\$	65,827.22
Total:	\$	1,307,638.78

NOW, THEREFORE, the Moberly City Council authorizes these expenditures.

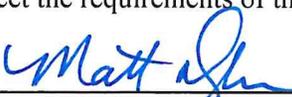
RESOLVED the 18th day of September 2023 by the Council of the City Of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri appropriated in the funds identified in this resolution to meet the requirements of this resolution.



City Treasurer, City of Moberly, Missouri

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

Check Number	Check Issue Date	Vendor Number	Payee	Amount
93990	09/01/2023	10689	SAM GRAVES OFFICE SUPPLY ACCOUNT	657.55- V
94474	09/01/2023	10274	LEES LAWN CARE & EQUIPMENT LLC	396.62- V
94511	09/07/2023	10028	AMEREN MISSOURI	33.51
94512	09/07/2023	10028	AMEREN MISSOURI	20.40
94513	09/07/2023	10044	AT&T 5001	10.99
94514	09/07/2023	10045	AT&T 5011	3,081.60
94515	09/07/2023	10695	BLUE CARDINAL CHEMICAL LLC	263.58
94516	09/07/2023	10085	BRATCHERS MARKET	100.00
94517	09/07/2023	10088	BRENNTAG MID SOUTH INC	21,058.90
94518	09/07/2023	10174	EVOQUA WATER TECHNOLOGIES LLC	1,670.88
94519	09/07/2023	10324	MIRMA	190.00
94520	09/07/2023	10362	MOBERLY MONITOR INDEX	325.00
94521	09/07/2023	10374	NAPA AUTO PARTS OF MOBERLY	970.32
94522	09/07/2023	10384	O'REILLY AUTOMOTIVE STORES INC	82.73
94523	09/07/2023	10447	SAMS CLUB	341.48
94524	09/07/2023	99809	WIEDEMAN, DAVID	6,778.50
94525	09/14/2023	10000	2RY ENTERPRISE LLC	150.00
94526	09/14/2023	10012	AARONS TINTING SERVICES	2,750.00
94527	09/14/2023	10013	ABAN PEST CONTROL INC	100.00
94528	09/14/2023	93957	ACE PIPE CLEANING INC	9,137.50
94529	09/14/2023	10015	ADVANCED TURF SOLUTIONS	536.00
94530	09/14/2023	10020	AHRENS STEEL & WELDING INC	146.80
94531	09/14/2023	10027	AMAZON CAPITAL SERVICES	301.00
94532	09/14/2023	10034	ARAMARK UNIFORM SERVICES	1,064.30
94533	09/14/2023	10036	ARISTA INFORMATION SYSTEMS INC	3,456.15
94534	09/14/2023	10037	ARMAND ADVERTISING LLC	480.04
94535	09/14/2023	10040	ARROW ENERGY INC	28,860.85
94536	09/14/2023	10046	ATCO INTERNATIONAL	176.00
94537	09/14/2023	10064	BARR ENGINEERING COMPANY	6,200.00
94538	09/14/2023	10068	BEELMAN LOGISTICS LLC	1,738.63
94539	09/14/2023	94448	BOONE, ANTHONY G.	4,319.98
94540	09/14/2023	10085	BRATCHERS MARKET	137.87
94541	09/14/2023	10087	BRENDLINGER ENTERPRISES INC	345.00
94542	09/14/2023	94593	BROWNFIELD OIL CO INC	135.00
94543	09/14/2023	94601	BRUNDAGE ENVIRONMENTAL	690.00
94544	09/14/2023	10095	BUTLER SUPPLY INC	263.25
94545	09/14/2023	10099	CAPITAL PAVING & CONSTRUCTION LLS	699,230.92
94546	09/14/2023	10104	CASHION FIRE EQUIPMENT LLC	237.95
94547	09/14/2023	10121	COE EQUIPMENT	7,214.04
94548	09/14/2023	94990	COMPLETE FAMILY MEDICINE	35.00
94549	09/14/2023	10125	CONTROLLED AIRE LLC	275.00
94550	09/14/2023	10127	CORE & MAIN LP	9,785.35
94551	09/14/2023	10135	CULLIGAN WATER CONDITIONING	17.33
94552	09/14/2023	10141	DA-COM COLUMBIA LLC	215.80
94553	09/14/2023	95331	DIEBOLD NIXDORF INC	626.87
94554	09/14/2023	10155	DMC CONCRETE CONSTRUCTION	15,773.00
94555	09/14/2023	95596	ESSENCE CHEMICAL COMPANY LLC	671.43
94556	09/14/2023	10176	FASTENAL COMPANY	288.78
94557	09/14/2023	10177	FEDERAL EXPRESS	31.04
94558	09/14/2023	10179	FEHLING SMALL ENGINE LLC	267.43
94559	09/14/2023	10182	FIRST STATE COMMUNITY BANK	16,134.01
94560	09/14/2023	10599	FLETCHERS EXCAVATING LLC	950.00
94561	09/14/2023	10753	FOWLKES, ABBIE & TAHLOR	10,000.00

Check Number	Check Issue Date	Vendor Number	Payee	Amount
94562	09/14/2023	10194	FUSION TECHNOLOGY LLC	4,826.54
94563	09/14/2023	10195	FUSSELMAN SALVAGE CO	53.00
94564	09/14/2023	10197	GALLS LLC	504.89
94565	09/14/2023	95901	GENERAL PRINTING INC	443.29
94566	09/14/2023	10223	HAWKINS INC	1,673.10
94567	09/14/2023	10229	HEIMAN FIRE EQUIPMENT INC	360.83
94568	09/14/2023	10246	IDEXX DISTRIBUTION CORP	517.02
94569	09/14/2023	10249	INOVATIA LABORATORIES LLC	2,539.75
94570	09/14/2023	10601	JACKSON BROTHERS OF THE NORTH	369.20
94571	09/14/2023	10263	KINDER MACHINE TOOL	236.25
94572	09/14/2023	10264	KIWANIS OF MOBERLY	198.00
94573	09/14/2023	10267	KOHL WHOLESALE	892.97
94574	09/14/2023	10270	LAND/CHARITON COUNTY CONCRETE	1,249.50
94575	09/14/2023	10273	LAUBER MUNICIPAL LAW LLC	1,268.50
94576	09/14/2023	10275	LEON UNIFORM COMPANY	298.50
94577	09/14/2023	10289	MACON ELECTRIC COOPERATIVE	42.88
94578	09/14/2023	10290	MACQUEEN EMERGENCY GROUP	441.46
94579	09/14/2023	10294	MARTECK	117.50
94580	09/14/2023	10301	MATHESON TRI GAS INC	218.55
94581	09/14/2023	10744	MAXIM GOLF LLC	3,834.00
94582	09/14/2023	97315	MC POWER COMPANIES INC	745.00
94583	09/14/2023	10315	MFA INCORPORATED	371.43
94584	09/14/2023	10630	MID MO PUBLIC SAFETY CONSULTING	200.00
94585	09/14/2023	10322	MIDWEST ENVIR CONSULTANTS INC	184.00
94586	09/14/2023	10323	MILLER, DARLA L	232.10
94587	09/14/2023	10355	MISSOURI 811	259.20
94588	09/14/2023	10338	MISSOURI MUNICIPAL LEAGUE	45.00
94589	09/14/2023	10339	MISSOURI PARK AND RECREATION ASOCIATION	941.00
94590	09/14/2023	97589	MISSOURI PRESERVATION	100.00
94591	09/14/2023	10350	MISSOURI WATER & WASTEWATER CONFERENCE	150.00
94592	09/14/2023	10356	MO VOCATIONAL ENTERPRISES	384.00
94593	09/14/2023	10361	MOBERLY LUMBER INC	569.79
94594	09/14/2023	10754	MTTA	175.00
94595	09/14/2023	10372	MUTTER FARMS LLC	5,692.10
94596	09/14/2023	10374	NAPA AUTO PARTS OF MOBERLY	714.12
94597	09/14/2023	10375	NEMO ELECTRIC CO INC	835.00
94598	09/14/2023	10389	PALMATORY'S	500.00
94599	09/14/2023	10398	PEST PRO SOLUTIONS INC	250.00
94600	09/14/2023	10407	PRATHERS TOWING	275.00
94601	09/14/2023	10410	PRO PUMPING & HYDROJETTING LLC	4,700.00
94602	09/14/2023	10412	Q SECURITY SOLUTIONS LLC	223.00
94603	09/14/2023	10418	RANDOLPH AREA YMCA	3,010.09
94604	09/14/2023	10429	REGIONAL MISSOURI BANK	64,457.30
94605	09/14/2023	10433	RICKETTS FARM SERVICE INC	231.80
94606	09/14/2023	10665	RUSH TRUCK CENTER	2,193.90
94607	09/14/2023	10444	SAFE PASSAGE	168.00
94608	09/14/2023	10456	SCHMITT IRRIGATION & PUMP SERVICE	1,077.95
94609	09/14/2023	10459	SCHULTE SUPPLY INC	36,522.47
94610	09/14/2023	10468	SHERWIN WILLIAMS	748.32
94611	09/14/2023	10476	SOCKET	3,834.67
94612	09/14/2023	10485	STAPLES	707.55
94613	09/14/2023	10624	STATION AUTOMATION INC	3,828.75
94614	09/14/2023	10490	SUMNER ONE	432.60
94615	09/14/2023	10589	TARGET SOLUTIONS LEARNING	2,944.25
94616	09/14/2023	10503	THOMSON REUTERS-WEST	53.00
94617	09/14/2023	10508	TOWN & COUNTRY ABSTRACT CO	650.00
94618	09/14/2023	10519	UNIFIRST CORPORATION	312.34

Check Number	Check Issue Date	Vendor Number	Payee	Amount	
94619	09/14/2023	10529	USA BLUE BOOK	3,075.14	
94620	09/14/2023	10530	USI INSURANCE SERVICE LLC	6,250.00	
94621	09/14/2023	10531	UTILITY SERVICE CO INC	22,172.13	
94622	09/14/2023	10533	VALIC	1,015.00	
94623	09/14/2023	10534	VANDEVANTER ENGINEERING INC	272.00	
94624	09/14/2023	10556	WESTLAKE HARDWARE	1,768.13	
94625	09/14/2023	10558	WETMORE, SCOTT	1,090.00	
94626	09/14/2023	10561	WILLIAMS KEEPERS LLC	1,000.00	
94627	09/14/2023	10565	WILLIS BROS INC	4,100.00	
94628	09/14/2023	10566	WILLIS, MARK	18,000.20	
94629	09/14/2023	10573	WOOGEDY LLC	840.75	
94630	09/14/2023	10755	WRIGHT LEGACY TRUST	1,000.00	
20230817	09/01/2023	10100	CAPITAL RX INC	11,388.07	M
20230901	09/01/2023	10373	MUTUAL OF OMAHA	2,460.62	M
20230902	09/12/2023	10518	UMR	40,014.53	M
20230903	09/01/2023	10100	CAPITAL RX INC	11,958.00	M
20230904	09/01/2023	10100	CAPITAL RX INC	6.00	M
20230911	09/11/2023	10335	MISSOURI DEPARTMENT OF REVENUE 840	3,166.49	M
20230913	09/11/2023	10169	ENTERPRISE FLEET MANAGEMENT TRUST	14,083.51	M
202302317	09/07/2023	10365	MOBERLY SOLAR LLC	15,660.16	
202302319	09/14/2023	10359	MOBERLY AREA ECONOMIC DEVELOPMENT COR	43,750.00	
202302320	09/14/2023	10546	WASTE MANAGEMENT SOLUTIONS	73,055.51	
202302321	09/14/2023	10559	WEX BANK	16,092.04	
Grand Totals:				1,307,638.78	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100.000.1601	1,013.51	64.33-	949.18
100.000.2000	1,902.63	105,765.86-	103,863.23-
100.000.2306	480.04	.00	480.04
100.001.5200	36.03	.00	36.03
100.001.5202	384.00	.00	384.00
100.002.5200	30.73	.00	30.73
100.003.5200	36.02	.00	36.02
100.003.5205	51.40	.00	51.40
100.003.5211	.64	.00	.64
100.003.5212	45.00	.00	45.00
100.003.5810	100.00	.00	100.00
100.004.5404	53.00	.00	53.00
100.004.5700	1,268.50	.00	1,268.50
100.005.5200	36.02	.00	36.02
100.005.5212	145.00	.00	145.00
100.005.5404	198.00	.00	198.00
100.005.5418	7,078.50	.00	7,078.50
100.005.5419	80.00	.00	80.00
100.006.5202	443.29	.00	443.29
100.006.5218	232.10	.00	232.10
100.007.5107	182.53	.00	182.53
100.007.5200	749.93	.00	749.93
100.007.5205	4,448.32	.00	4,448.32
100.007.5206	346.11	.00	346.11
100.007.5211	90.79	.00	90.79

GL Account	Debit	Credit	Proof
100.007.5300	442.99	.00	442.99
100.007.5308	3,392.31	.00	3,392.31
100.007.5402	565.00	.00	565.00
100.007.5406	275.00	.00	275.00
100.007.5503	215.80	.00	215.80
100.008.5107	729.49	.00	729.49
100.008.5203	31.04	.00	31.04
100.008.5205	1,689.59	.00	1,689.59
100.008.5206	136.23	.00	136.23
100.008.5211	231.08	.00	231.08
100.008.5300	1,042.89	.00	1,042.89
100.008.5309	907.88	.00	907.88
100.008.5311	426.70	16.99-	409.71
100.008.5403	7,237.97	.00	7,237.97
100.008.5404	738.00	.00	738.00
100.008.5507	799.55	.00	799.55
100.008.5813	52.75	.00	52.75
100.009.5200	414.87	.00	414.87
100.009.5205	3,777.15	.00	3,777.15
100.009.5211	113.29	.00	113.29
100.009.5212	100.00	.00	100.00
100.009.5217	35.99	.00	35.99
100.009.5300	332.43	.00	332.43
100.009.5309	56.27	.00	56.27
100.009.5310	177.32	.00	177.32
100.009.5311	8.15	.00	8.15
100.010.5211	51.35	.00	51.35
100.010.5300	51.98	.00	51.98
100.010.5311	65.40	.00	65.40
100.010.5406	950.00	.00	950.00
100.010.5813	26.44	.00	26.44
100.011.5200	77.50	.00	77.50
100.011.5204	152.74	.00	152.74
100.011.5507	768.69	.00	768.69
100.013.5205	301.23	.00	301.23
100.013.5211	2,006.34	.00	2,006.34
100.013.5403	4,361.57	.00	4,361.57
100.013.5405	500.00	.00	500.00
100.013.5406	50,000.00	.00	50,000.00
100.013.5500	2,651.27	.00	2,651.27
100.013.5806	1,844.03	1,821.31-	22.72
100.013.5813	241.21	.00	241.21
100.014.5204	51.50	.00	51.50
100.014.5209	53.91	.00	53.91
100.014.5300	100.00	.00	100.00
100.020.5204	51.50	.00	51.50
105.000.2000	.00	1,806.00-	1,806.00-
105.000.2603	1,806.00	.00	1,806.00
110.000.2000	.00	72,224.90-	72,224.90-
110.000.2202	72,224.90	.00	72,224.90
114.000.2000	.00	19,968.01-	19,968.01-
114.000.5406	3,834.00	.00	3,834.00
114.000.5500	16,134.01	.00	16,134.01
115.000.2000	396.62	29,051.84-	28,655.22-
115.040.5200	24.67	.00	24.67
115.040.5204	439.62	.00	439.62
115.040.5211	52.13	.00	52.13

GL Account	Debit	Credit	Proof
115.041.5200	192.59	.00	192.59
115.041.5204	506.24	.00	506.24
115.041.5205	1,303.06	.00	1,303.06
115.041.5207	671.43	.00	671.43
115.041.5211	51.35	.00	51.35
115.041.5300	153.00	.00	153.00
115.041.5311	425.29	216.62-	208.67
115.041.5406	1,381.00	180.00-	1,201.00
115.041.5502	745.00	.00	745.00
115.041.5507	1,881.15	.00	1,881.15
115.041.5813	411.77	.00	411.77
115.042.5204	19.98	.00	19.98
115.042.5211	51.35	.00	51.35
115.042.5406	25.00	.00	25.00
115.044.5200	272.29	.00	272.29
115.044.5202	117.50	.00	117.50
115.044.5204	118.44	.00	118.44
115.044.5212	313.00	.00	313.00
115.044.5406	97.50	.00	97.50
115.044.5416	941.00	.00	941.00
115.044.5500	1,509.64	.00	1,509.64
115.044.5507	563.22	.00	563.22
115.044.5807	42.93	.00	42.93
115.045.5215	1,214.47	.00	1,214.47
115.045.5311	185.00	.00	185.00
115.048.5200	25.90	.00	25.90
115.048.5205	213.97	.00	213.97
115.048.5207	536.00	.00	536.00
115.048.5211	113.30	.00	113.30
115.048.5305	13,702.99	.00	13,702.99
115.048.5311	122.23	.00	122.23
115.048.5406	132.00	.00	132.00
115.048.5507	495.83	.00	495.83
120.000.2000	.00	29,528.72-	29,528.72-
120.000.5204	56.60	.00	56.60
120.000.5205	28,860.85	.00	28,860.85
120.000.5211	169.94	.00	169.94
120.000.5300	158.89	.00	158.89
120.000.5406	184.00	.00	184.00
120.000.5813	98.44	.00	98.44
300.000.2000	.00	3,166.49-	3,166.49-
300.000.2100	3,166.49	.00	3,166.49
301.000.2000	8,907.21	218,025.39-	209,118.18-
301.110.5200	87.79	.00	87.79
301.110.5202	2,623.60	.00	2,623.60
301.110.5203	832.55	.00	832.55
301.110.5205	66.46	.00	66.46
301.110.5206	490.25	.00	490.25
301.110.5308	7.00	.00	7.00
301.110.5311	626.87	.00	626.87
301.110.5405	500.00	.00	500.00
301.110.5507	325.43	.00	325.43
301.110.5700	1,040.00	.00	1,040.00
301.112.5200	48.49	4.80-	43.69
301.112.5205	4,668.83	.00	4,668.83
301.112.5213	32,098.72	.00	32,098.72
301.112.5217	79.31	.00	79.31

GL Account	Debit	Credit	Proof
301.112.5309	31.19	.00	31.19
301.112.5310	8,523.77	.00	8,523.77
301.112.5311	493.85	.00	493.85
301.112.5312	339.17	.00	339.17
301.112.5313	17,019.88	.00	17,019.88
301.112.5314	12,544.47	.00	12,544.47
301.112.5406	259.20	.00	259.20
301.112.5412	4,430.24	.00	4,430.24
301.112.5413	11,000.00	.00	11,000.00
301.112.5507	4,067.04	.00	4,067.04
301.112.5806	11.97	.00	11.97
301.113.5200	662.66	.00	662.66
301.113.5205	501.06	.00	501.06
301.113.5207	24,963.53	492.90-	24,470.63
301.113.5211	89.40	.00	89.40
301.113.5216	2,459.42	.00	2,459.42
301.113.5311	2,036.47	23.77-	2,012.70
301.113.5316	468.10	.00	468.10
301.113.5402	150.00	.00	150.00
301.113.5406	22,172.13	.00	22,172.13
301.113.5502	20,000.00	.00	20,000.00
301.113.5507	883.06	.00	883.06
301.114.5200	5.18	.00	5.18
301.114.5205	811.66	.00	811.66
301.114.5207	10,056.62	8,385.74-	1,670.88
301.114.5211	113.30	.00	113.30
301.114.5216	41.38	.00	41.38
301.114.5300	5.59	.00	5.59
301.114.5303	1,098.35	.00	1,098.35
301.114.5304	4,729.98	.00	4,729.98
301.114.5310	356.79	.00	356.79
301.114.5311	17.31	.00	17.31
301.114.5417	2,539.75	.00	2,539.75
301.114.5455	5,279.73	.00	5,279.73
301.114.5507	800.54	.00	800.54
301.115.5205	104.61	.00	104.61
301.115.5315	8,000.20	.00	8,000.20
301.115.5406	6,200.00	.00	6,200.00
301.115.5507	1,262.49	.00	1,262.49
303.000.2000	.00	5,869.43-	5,869.43-
303.000.5500	5,869.43	.00	5,869.43
350.000.2000	.00	210,764.26-	210,764.26-
350.180.5408	210,764.26	.00	210,764.26
400.000.2000	.00	3,930.03-	3,930.03-
400.000.5200	137.03	.00	137.03
400.000.5211	3,793.00	.00	3,793.00
600.000.2000	.00	463,934.66-	463,934.66-
600.000.5502	463,934.66	.00	463,934.66
601.000.2000	.00	9,552.86-	9,552.86-
601.000.5302	7,316.35	.00	7,316.35
601.000.5507	2,236.51	.00	2,236.51
903.000.2000	.00	1,719.49-	1,719.49-
903.000.5500	1,719.49	.00	1,719.49
906.000.2000	.00	3,910.33-	3,910.33-
906.000.5500	3,910.33	.00	3,910.33
912.000.2000	657.55	10,000.00-	9,342.45-
912.000.5406	10,000.00	.00	10,000.00

GL Account	Debit	Credit	Proof
912.000.5806	.00	657.55-	657.55-
918.000.2000	.00	64,457.30-	64,457.30-
918.000.5500	64,457.30	.00	64,457.30
995.000.2000	.00	65,827.22-	65,827.22-
995.000.5406	1,045.50	.00	1,045.50
995.000.5806	6.00	.00	6.00
995.000.5851	22,300.57	.00	22,300.57
995.000.5852	33,154.29	.00	33,154.29
995.000.5853	2,460.62	.00	2,460.62
995.000.5854	6,404.64	.00	6,404.64
995.000.5855	455.60	.00	455.60
Grand Totals:	1,331,366.80	1,331,366.80-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<-} "Adjustment"

City of Moberly City Council Agenda Summary

Agenda Number: #15.
 Department: City Clerk
 Date: September 18, 2023

Agenda Item: Department Head Monthly Reports.

Summary: Attached are monthly reports for the following City Departments:

- Community Development/Public Works
- Finance Department
- Parks and Recreation
- Police Department
- Fire Department
- Public Utilities
- Moberly Area Economic Development Corporation
- Moberly Chamber of Commerce

These are for you to review on the activity that each Department has accomplished for the Month of August.

Recommended

Action: Informational only.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Brubaker	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Lucas	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ Kimmons	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Jeffrey	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ Kyser	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

COMMUNITY DEVELOPMENT/PUBLIC WORKS MONTHLY REPORT

August 2023

A. PROJECTS

Community Development

MORA – We have won an award for our glass recycling program from MORA. I will be going up to St. Louis for the award presentation only and returning the same day. We are under contract at this time to complete the construction of an additional concrete storage bunker for collected glass. The work should be completed this fall.

Grants/Funding

Industrial Park Street Development - We are pressing to get EDA approval as time is short on our other grants that work with it. It has proven very difficult to put three separate grants together and make them work on one project with their varying requirements, time frames and what they will fund. We have more follow-up calls coming up and are trying to work with the RR as they are telling us it's a 32-week approval period to get design approval for our street to cross their tracks. I am looking at options to acquire the end section of their track so that the road would go across City property vs. N&S.

ARPA Stormwater - We have continued follow up meetings. Engineering has determined we can't serve all of the area with existing gravity sewer access and have developed some alternatives. They will be working with utilities on loading and preparing cost comparisons.

S. Morley Paving Initiative - Following discussions of the condition of the S. Morley pavement, I met with Rob Frese of Modot about a potential cost share arrangement to complete the milling and paving of S. Morley from Carpenter through the intersection of Route M yet this fall. I proposed the City would have Capital complete the work under our unit price of our street overlay and have an agreement with Modot to repay the City or give us credit on our upcoming cost match for the S. Morley work between Burkhart & Carpenter in approximately 2025. The bid from Capital to complete the overlay this year was \$307,000. We also proposed to not charge any interest, so this would be completed at today's prices, no interest for 2-3 years when the current cost share project was complete, and have the rough road paved now for work that is already scheduled to be completed by them.

He said it was possible, but not in the time frame we were suggesting. He indicated that due to the Hwy Commission review and approval process, engineering design requirements & attorney agreement draft time that we would likely be no quicker than what is planned to happen a few years down the road anyhow. I have asked him for an e-mail to clarify his statements that I can pass along to the council.

TEAP – Submitted application for Holman/Concannon intersection.

North Morley TAP Grant - TAP N. Morley Sidewalk -The application is due August 24th, we have submitted preliminary application to Modot as they had to approve and submit a letter as it is on their R/W. Final application will go in on Tuesday the 24th.

N. Morley Complete Streets / Rail Crossing (RAISE?) – There is some potential funding coming up in the \$30M range that could be an option for the elevated rail study that was completed in 2006. The projected cost at that time was \$18.6M, so it would be if the \$30M would even cover it. This was a proposal to elevate the rail from Coates to AA allowing all of the current crossings to be

underpasses. It would be a long shot any way you slice it, but without having final design plans in place and no matching funds, it is a very slim chance.

Public Relations August Report - Zoey

- Created and promoted campaign for Tom on Over the Edge
- Consulted with street crew on Capital Paving milling and overlaying, put schedule on social media and news outlets
- City manager resigning press release
- Research for Industrial Park Road and APA Stormwater projects for project boards
- Looking into code book for updating pamphlets

Public Works

Milling & Overlay – Capital completed all the paving work around town, and it turned out very well. We need to complete re-stripe work and get the proper manhole ring risers to flush out the manholes. It may be a couple of months to get the proper risers completed and delivered, so we paved over the manholes for now to maintain a smooth ride.

Silva Lane Extension – Bartlett & West is working on a scoping agreement for us to review based on the previous determined level of services. They will be following up with utilities to determine what, if any, infrastructure they would want included in the project design for future construction/extension.

Conferences – This is the time of year when most conferences seem to occur. We try to select the ones that are most relevant to our concerns/projects at the time.

I recently attended the National APWA (PWX 2023) in San Diego. Some of the main points of focus were around electric vehicles/equipment, where the technology really is, round table discussions with manufacturers, equipment leasing companies, contractors, and environmentalists. The short of it that I got from the manufacturing representatives were machines 50hp and less are “no brainers” for electric, but the larger items were still borderline. I valued the equipment leasing representative as much as any, as they had direct knowledge of how they worked, operation, complaints/success, and maintenance.

Power, clean operation (fuel & oil in machine), and maintenance stories were all impressive. Concerns were the status of our national power grid if these along with electric personal vehicle use increase rapidly being able to support it all. The “green” side of it appears to be a smoke show as the energy used to mine the batteries, build the machines, generate the electricity would have to ramp up to meet the needs. In many cases the construction equipment on a new development is charged with mobile diesel generators.

One significant session I am working on implementing was called “My Maintenance” where a community assigned each Public Works/Street Dept. staff member to a section of the community, and one day of the month they patrolled that area looking for issues, missing, faded, leaning, vandalized signs, broken curbs, weeds in r/w and other issues that could be either fixed in a short period of time by that person with equipment with them or listed on a work order for follow up repair. The field personnel often drive from the shop to their assignment, now they will be given responsibility for a specific area. In the example given, the employees took pride in their areas, and it became somewhat of a competition for the areas.

MML - Attended this year as we received the 2023 Innovation Award – Members Choice for the Fennel Complex. While the other awards are a smaller group of competitors as they are classed by City size, the Members Choice competes against all applications of every size city, and per the name is the Members favorite. Most of the awards are submitted or at least

working with the community. As we were doing this all in-house, we didn't have that. It was obvious when looking at the elaborate display tables/panel they had at the event. I told everyone we spend the money on the facility and not the display boards.

There were a few good sessions, one's that I found most interesting were Short-term housing regulations, which I have a few ideas from, and Good Cop, Bad Cop which was covering the new regulations regarding discipline/dismissal of officers following misconduct.

Airport

ExcellAir8 is growing quickly and already needing more hangar space. They are working with an adjoining hangar owner to swap hangars and the agreement for that is on this coming meeting. Same groups, simply changing hangars so they can have more space for their operations. Additionally, as they are "new" leases, they fall under the current rate of .17 cents per sq. ft. vs. .15 cents.

They held a fall party/reception to announce their business and for their clients. I will make sure they notify all of the council that would want to attend and see their facility/operation.

The Design work for the renovation of our main terminal two-story area is nearly complete. I hope to have that finalized with estimates soon. We would like to have that out to bid this fall and possibly under construction for a Spring completion.

Cemetery Department

Made an initial contact with Trekk Engineering. Mike Klasing, their staff member has done an extensive amount of plat work out there both with Trekk and previous Allstate. We are filling in some unused areas with additional plots and identifying each burial space for better accuracy. Currently there may be 8 to 12 names in a block, and it is impossible to tell who is where without going on-site.

There were six (6) grave lots sold; four (4) graves opened; and seven (7) monument permits sold during the month of August.

B. Planning & Zoning Commission

The Planning and Zoning Commission for the City of Moberly held a meeting on August 28, 2023.

1. Notice of a Public Hearing for a site plan review application submitted by Crockett Engineering Consultants on behalf of KOSF II for improvements to the site located at 1245 Huntsville Rd. This property is currently zoned B-3 (General Commercial District).
2. Notice of Public Hearing for a site plan review application submitted by Westhues Architecture LLC on behalf of GRC Real Estate for improvements to the site located at 1420 Becflo Dr. This property is currently zoned M-1 (Industrial District). **Tabled per applicant until September meeting.**

C. Code Enforcement

Month of August: Mark

- 87 Inspection and reinspection's
- Drove checking on violations
- Sent out letters on violations
- Did an administrative abatement at 522 Hagoo

Month of August: David

- Planning & Zoning 0%
- Commercial Inspections 5%
- Residential New Construction Inspections 50%
- Residential Remodel Inspections 10%
- Office File System Organized 5%
- Letters of City Violations 20%
- Calling and answering residents on complaints 5%
- Discussing Codes with Contractors & Residents that come in 5%

Month of August: Aaron

Planning and Zoning reviews with respect to Future Expansion of GRC Cultivation and the expansion of KO Storage on Huntsville Rd.

Historic Preservation conversations centered around signage, PPI Grant applications, and Occupancy inspections.

Several property maintenance cases were resolved and several more were started and initiated. Progress has been little to none on the new cases and will likely result in abatement during September. Grass has begun growing rapidly again.

There has been little or no progress on the Moberly Inn, Dream Moore Falls has neared installation of utility completion and readiness for building permits, Eagle Tree Ridge have met and begun building permit applications. Complaints from Civic Plus and walk-ins have been handled as able and cleanup or resolve has been put in place.

Inspections continued on Commercial properties, Residential Properties, and review of the necessary applicable codes to better serve the community have been reviewed. Complaints from Civic Plus and walk-ins have been handled as able and cleanup or resolve has been put in place.

Inspections continued on Commercial properties, Residential Properties, and review of the necessary applicable codes to better serve the community have been reviewed.

City of Moberly - Street Department						
Aug.-23						
MAINTENANCE FACILITY						
	Hours	O/T	Loads	Tons	Cost	
Compost Mixing			0	0	0	\$0.00
Load Compost, Millings, & Mulch			15	0	63	\$0.00
Sand, Salt, & Geomelt Mixing			0	0	0	\$0.00
Tub Grinder Operation			29	0	0	\$0.00
Winter Weather Equipment Preparations			0	0	0	\$0.00
ROADS & ALLEYWAYS						
	Hours	O/T	Loads	Tons	Cost	
Alleys, Grade & Rock			0	0	0	\$0.00

#15.

Catch Basin Maintenance	131	0	4	0	\$0.00
Crack Sealing	0	0	0	0	\$0.00
Culvert Flushing	0	0	0	0	\$0.00
Culvert Installation	8	0	0	0	\$0.00
Curb Repair	0	0	0	0	\$0.00
Ditch Maintenance	54	0	0	21	\$0.00
Ice & Snow Removal	0	0	0	0	\$0.00
Milling	40	0	6.5	0	\$0.00
Mowing, Right-Of-Ways	85	0	0	0	\$0.00
Rock Loaded/Hauled	0	0	0	0	\$0.00
Street Repair & Maintenance	561.5	0	44	44	\$0.00
Street Sign Maintenance	30	0	0	0	\$0.00
Street Sweeper Operation	38	0	9.5	0	\$0.00
Street Sweepings Hauled To Disposal	0	0	0	0	\$0.00
Weedeating & Brush Removal, Alleys	6	0	0	0	\$0.00
Weedeating & Brush Removal, Streets	44	0	4	0	\$0.00
Weedkiller Application, Alleys	0	0	0	0	\$0.00
Weedkiller Application, Streets	0	0	0	0	\$0.00

MISCELLANEOUS

	Hours	O/T	Loads	Tons	Cost
Inmate Labor	875	0	27	0	\$0.00
Mowing, City Lots	49	0	0	0	\$0.00
Outer Road Fill Dump Site Grading	26	0	0	0	\$0.00
Sidewalk Maintenance	48	0	0	0	\$0.00
Trash Removal & Clean-Up, Downtown	18	0	66	0	\$0.00
Trash Removal & Clean-Up, All Wards	0	0	0	0	\$0.00

FACILITIES & EQUIPMENT MAINTENANCE

	Hours	O/T	Loads	Tons	Cost
Airport Maintenance	0	0	0	0	\$0.00
Building Maintenance	29	0	0	0	\$0.00
Cemetery Maintenance	429	0	0	0	\$0.00
Grounds Maintenance	0	0	0	0	\$0.00
Landfill Maintenance	24	0	0	0	\$0.00
Maintenance Facility Maintenance	0	0	0	0	\$0.00
Wash Trucks & Equipment	0	0	0	0	\$0.00

MATERIALS CHASED

	Loads	Tons	Cubic Yards	Gallons	Cost
Asphalt	1	10.75	0	0	\$0.00
Road Marking Paint, White	0	0	0	0	\$0.00
Road Marking Paint, Yellow	0	0	0	0	\$0.00
Salt	0	0	0	0	\$0.00
Sand	0	0	0	0	\$0.00

MECHANIC WORK PERFORMED

	Units	Hours
Routine Service	9	26
Maintenance And Repair	23	97



To: Moberly City Council; Randall Thompson, Interim City Manager
From: Matt Douglass, Finance Director *Matt Douglass*
Subject: Monthly Report – August 2023

General Information

- ✚ Sales and use tax revenues remained strong this month. All funds are well ahead of the budgeted amount.
- ✚ Matt and Christina took several meetings with budget software companies, and we are currently looking at products that can streamline and bring more transparency to our budget process.
- ✚ Even though August was slightly higher, health claims have been trending very well this year. Through seven months of the calendar year, claims paid out are currently at 74% of expected.
- ✚ Financial auditors were on site on August 21st and will return for a full week starting September 25th. Audit years with a software change mid-year are very challenging and work continues to have all financial information prepared. The City will again require a “single audit” of federal grant expenditures due to receiving more than \$750,000 in federal grants for the fiscal year.

Sales Tax Revenues

Charts for each sales and use tax fund are included for your review. Below are the comparisons of current YTD to prior YTD.

General Fund	+6.4%	Parks	+6.2%	Capital Improvement	+6.2%
Transportation	+6.1	Use Tax	+38.6%	Downtown CID	+31.4%

Employee Health Insurance

Health claims	\$88,425.15	Pharmaceutical claims	\$19,414.01
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Health Insurance Contributions & Budget

Health Trust Contribution This Month	HSA Contributions This Month	Total Contributions This Month	Annual Budget	Budget Remaining
\$115,479.12	\$5,200.00	\$120,679.12	\$1,578,408.96	\$1,336,463.32

Health Trust Fund Cash Balance

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
July	\$789,647.32	\$600,499.65	\$452,115.58	\$350,783.18	\$516,952.83	\$396,277.33	\$363,078.78
August	\$800,479.76	\$558,026.39	\$289,833.52	\$353,291.19	\$476,840.46	\$425,417.39	\$344,953.69
September	\$684,692.43	\$519,407.60	\$239,111.95	\$358,230.40	\$516,375.33	\$406,745.91	
October	\$665,224.98	\$533,065.43	\$161,101.66	\$361,082.82	\$497,118.03	\$435,605.63	
November	\$689,931.75	\$521,176.81	\$161,006.25	\$359,913.42	\$422,918.21	\$355,851.03	
December	\$524,297.94	\$521,228.06	\$244,153.89	\$341,280.69	\$417,269.79	\$153,538.63	
January	\$590,612.39	\$549,457.98	\$309,105.79	\$436,448.97	\$339,146.79	\$140,640.39	
February	\$712,106.49	\$559,700.67	\$297,198.27	\$462,855.81	\$372,877.42	\$312,434.63	
March	\$587,567.48	\$578,509.63	\$273,648.37	\$481,687.90	\$422,345.19	\$290,958.93	
April	\$640,541.51	\$599,662.04	\$278,933.28	\$520,587.99	\$271,965.89	\$228,595.23	
May	\$608,960.67	\$543,627.95	\$309,247.58	\$473,770.32	\$338,672.63	\$337,349.11	
June	\$569,163.71	\$512,223.04	\$360,812.59	\$519,861.25	\$358,399.51	\$352,279.12	

TO THE HONORABLE MAYOR
and
CITY COUNCIL
of the
CITY OF MOBERLY, MISSOURI



Per RSMo 78.620 I have hereby filed an itemized statement of receipts and expenditures with the City Clerk for your review upon request.

I submit herein a summary of the business transactions for the month of August 2023.

A handwritten signature in cursive script that reads "Matt Douglass".

Matthew P. Douglass, City Treasurer

City of Moberly Cash Balance Report - August 2023

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
100	General	2,406,701.66	860,355.18	-	738,828.95	20,833.33	2,507,394.56
102	Non-Resident Lodging Tax	202,061.96	14,892.41	-	14,200.00	-	202,754.37
105	Payroll	567,748.45	1,881.08	-	43,028.94	-	526,600.59
110	Solid Waste	852,744.85	113,575.25	-	97,050.50	-	869,269.60
114	Heritage Hills Golf Course	-	10.17	3,834.00	3,834.00	-	10.17
115	Parks and Recreation	(33,895.89)	36,072.64	329,168.82	362,287.08	-	(30,941.51)
116	Park Sales Tax	941,735.43	171,288.40	-	-	333,002.82	780,021.01
120	Airport	(157,971.34)	35,416.50	-	45,143.64	-	(167,698.48)
125	Perpetual Care Cemetery Sales	14,932.23	3,473.00	-	-	-	18,405.23
126	Perpetual Care Cemetery Investment	546,335.33	1,857.20	-	-	-	548,192.53
135	ARPA Grant Fund	2,665,418.82	8,819.70	-	-	-	2,674,238.52
136	ARPA Grant Projects Fund	-	-	-	4,507.50	-	(4,507.50)
137	Use Tax Trust	257,239.99	851.19	-	-	-	258,091.18
140	Veterans Memorial Flag Project	40,363.66	733.56	-	990.85	-	40,106.37
300	Utilities Collection	-	648,898.57	-	44,281.99	604,616.58	-
301	Utilities Operation and Maintenance	(49,914.94)	-	457,001.03	444,454.51	-	(37,368.42)
302	Utilities Replacement	737,533.58	-	4,125.00	-	-	741,658.58
303	Utilities Operating Reserve	795,046.26	4,980.52	17,164.37	6,498.16	-	810,692.99
306	Utilities Consumer Security	206,290.19	-	-	148.76	-	206,141.43
307	Sugar Creek Lake Fund	65,372.51	216.31	-	-	-	65,588.82
314	Route JJ Sewer Extension Fund	(372,338.73)	-	-	1,748.75	-	(374,087.48)
350	EDA Grant Projects Fund	(1,608,169.08)	-	-	320,544.25	-	(1,928,713.33)
377	2004B SRF Bonds Debt Service	1,273,244.39	4,213.08	42,427.55	38,112.13	-	1,281,772.89
378	2006A SRF Bonds Debt Service	1,885,378.69	6,238.60	34,273.65	27,276.65	-	1,898,614.29
379	2004C Bond Debt Service	191,366.34	633.22	29,934.58	26,448.94	-	195,485.20
380	2008A Bonds Debt Service	132,420.14	2,136.85	14,569.86	37,553.33	-	111,573.52
381	ESP Projects Debt Service	143,080.72	473.44	49,624.98	-	-	193,179.14
Escrow		1,026,212.66	-	-	-	-	1,026,212.66
(funds 300-381 + escrow)		4,425,522.73	667,790.59	649,121.02	947,067.47	604,616.58	4,190,750.29
304	Capital Improvement Trust	1,053,991.88	144,497.30	-	12,465.00	54,587.77	1,131,436.41
400	911 Emergency Telephone	50,187.19	98,111.19	20,833.33	61,993.42	-	107,138.29
406	Inmate Security Fund	16,726.39	483.85	-	-	-	17,210.24
408	Police Forfeiture Fund	-	-	-	-	-	-
600	Transportation Trust	2,925,956.09	158,943.69	-	59,649.01	-	3,025,250.77
601	Street Improvement	570,791.77	45,617.32	-	146,711.01	-	469,698.08
900	MODAG Grant/Loan	22,536.30	74.57	-	-	-	22,610.87
901	Misc. Project Residuals	155,187.36	513.51	-	-	-	155,700.87

City of Moberly Cash Balance Report - August 2023

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
903	Ameren MO Solar Rebates	341,827.19	-	-	1,719.49	-	340,107.70
904	Hometown Strong Fund	-	-	-	-	-	-
905	Retail Consulting Fund	17,163.23	56.79	-	-	-	17,220.02
906	Solar Systems Settlement Fund	750,703.73	-	-	3,910.33	-	746,793.40
908	Railcar Preservation Fund	664.61	2.20	-	-	-	666.81
909	Lucille Manor CDBG Reimbursement	239,172.59	791.41	-	-	-	239,964.00
911	Downtown CID Sales Tax	193,891.65	13,763.10	-	1,000.00	-	206,654.75
912	Downtown CID Property Tax	317,912.10	8,137.40	-	23,382.25	1,733.84	300,933.41
914	Downtown NID Cost of Issuance	-	-	-	-	-	-
915	Downtown NID Street Projects	137,005.59	-	-	-	-	137,005.59
916	Downtown NID Sewer Projects	1,516,994.41	-	-	-	-	1,516,994.41
918	Downtown NID Debt Service	104,697.41	346.44	11,817.17	-	-	116,861.02
919	Downtown Hotel Fund	-	-	-	-	-	-
995	Health Trust	363,816.29	139,487.14	-	158,349.74	-	344,953.69
995	Investments	-	-	-	-	-	-
	Total Health Trust	363,816.29	139,487.14	-	158,349.74	-	344,953.69
	Total Cash	21,508,163.66	2,527,842.78	1,014,774.34	2,726,119.18	1,014,774.34	21,309,887.26

City of Moberly Budget Comparison Report - August 2023

Fund #	Fund Name	Percentage of Year Completed						Expenditures					
		Revenues			Expenditures			Revenues			Expenditures		
		Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget
100	General	860,355.18	1,527,427.13	11,868,752.18	12.87%	820,491.03	1,719,763.42	11,868,752.18	14.49%				
102	Non-Resident Lodging Tax	14,892.41	29,432.40	117,000.00	25.16%	14,200.00	28,400.00	116,240.00	24.43%				
105	Payroll	1,881.08	3,681.28	0.00	0.00%	41,748.94	45,894.12	0.00	0.00%				
110	Solid Waste	113,575.25	224,691.06	1,308,000.00	17.18%	97,340.72	189,523.01	1,347,630.00	14.06%				
114	Heritage Hills Golf Course	3,844.17	7,678.17	162,134.00	4.74%	3,834.00	7,668.00	162,134.00	4.73%				
115	Parks and Recreation	365,241.46	727,239.77	3,157,412.83	23.03%	371,076.23	733,074.54	3,157,412.83	23.22%				
116	Park Sales Tax	171,288.40	323,779.30	1,695,000.00	19.10%	333,002.82	630,454.92	1,888,207.83	33.39%				
120	Airport	35,416.50	75,352.73	608,333.45	12.39%	46,042.69	76,656.14	607,083.63	12.63%				
125	Perpetual Care Cemetery Sales	3,473.00	4,419.00	25,000.00	17.68%	0.00	0.00	25,000.00	0.00%				
126	Perpetual Care Cemetery Investment	1,857.20	3,618.07	39,500.00	9.16%	0.00	0.00	14,500.00	0.00%				
135	ARPA Grant Fund	8,819.70	17,217.07	65,000.00	26.49%	0.00	0.00	2,000,000.00	0.00%				
140	ARPA Grant Projects Fund	0.00	0.00	7,074,999.00	0.00%	4,507.50	4,507.50	7,199,999.00	0.06%				
145	Veterans Memorial Flag Project	733.56	861.04	2,500.00	34.44%	990.85	1,191.30	1,000.00	119.13%				
300	Utilities Collection	648,898.57	1,281,188.31	7,928,925.28	16.16%	655,370.51	1,315,015.06	7,928,925.28	16.59%				
301	Utilities Operation and Maintenance	457,001.03	907,687.45	5,716,192.99	15.88%	457,001.03	907,687.45	5,716,192.99	15.88%				
302	Utilities Replacement	4,125.00	8,250.00	49,500.00	16.67%	0.00	0.00	0.00	0.00%				
303	Utilities Operating Reserve	22,144.89	55,739.18	183,729.09	30.34%	6,498.16	69,736.78	107,159.15	65.08%				
304	Capital Improvement Trust	144,497.30	277,572.20	1,496,000.00	18.55%	67,052.77	129,120.54	984,813.35	13.11%				
307	Sugar Creek Lake Fund	216.31	875.32	3,000.00	29.18%	0.00	0.00	0.00	0.00%				
314	Route JJ Sewer Extension Fund	0.00	0.00	1,464,148.00	0.00%	1,748.75	5,280.59	1,372,148.00	0.38%				
350	EDA Grant Projects Fund	0.00	0.00	6,128,287.00	0.00%	320,544.25	320,544.25	6,030,282.33	5.32%				
377	2004B SRF Bonds Debt Service	46,640.63	93,055.93	540,630.63	17.21%	38,112.13	76,224.26	1,415,294.03	5.39%				
378	2006A SRF Bonds Debt Service	40,512.25	80,709.62	456,283.75	17.69%	27,276.65	61,136.68	374,712.50	16.32%				
379	2004C Bond Debt Service	30,567.80	64,281.06	363,715.00	17.67%	26,448.94	52,897.88	327,150.00	16.17%				
380	2008A Bonds Debt Service	16,706.71	31,646.93	177,338.35	17.85%	37,553.33	77,553.33	159,443.95	23.55%				
381	ESP Projects Debt Service	50,098.42	100,442.42	599,099.74	16.77%	0.00	135,340.85	541,363.40	25.00%				
400	911 Emergency Telephone	118,944.52	273,635.73	669,890.00	40.85%	64,483.67	128,829.13	696,666.69	18.49%				
406	Inmate Security Fund	483.85	1,282.06	1,000.00	128.21%	0.00	0.00	0.00	0.00%				
600	Transportation Trust	158,943.69	299,519.55	2,459,900.00	12.18%	59,649.01	81,495.60	1,614,800.00	5.05%				
601	Street Improvement	45,617.32	96,683.41	527,500.00	18.33%	147,153.97	167,553.23	725,928.00	23.08%				
903	Ameren MO Solar Rebates	0.00	0.00	0.00	0.00%	1,719.49	3,438.98	0.00	0.00%				

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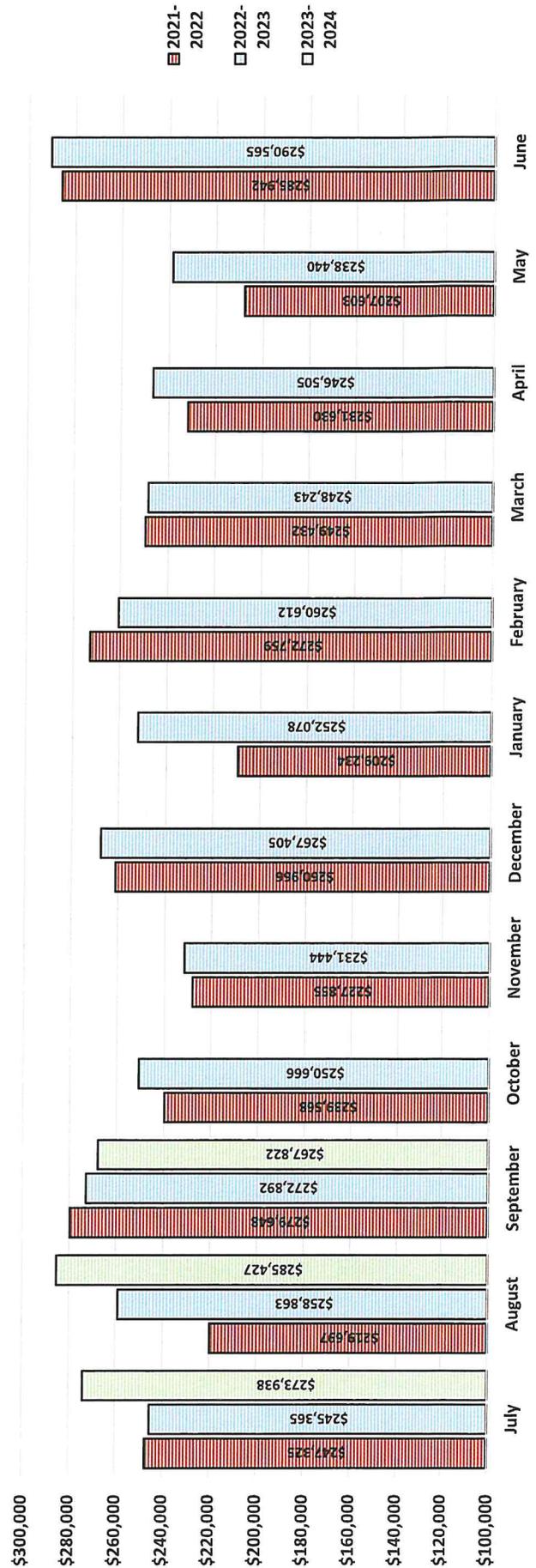
City of Moberly Budget Comparison Report - August 2023

Fund #	Fund Name	Percentage of Year Completed						Expenditures					
		Revenues			% of Budget			Year to Date			% of Budget		
		Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget
904	Hometown Strong Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
905	Retail Consulting Fund	56.79	110.73	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
906	Solar Systems Settlement Fund	0.00	0.00	0.00	0.00%	3,910.33	7,820.66	0.00	0.00%			0.00	0.00%
908	Railcar Preservation Fund	2.20	4.29	0.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00%
909	Lucille Manor CDBG Reimbursement	791.41	5,335.28	30,325.00	17.59%	0.00	0.00	150,000.00	0.00%			150,000.00	0.00%
911	Downtown CID Sales Tax	13,763.10	27,583.85	101,680.00	27.13%	1,000.00	1,055.50	101,300.00	1.04%			101,300.00	1.04%
912	Downtown CID Property Tax	8,137.40	13,238.21	215,000.00	6.16%	25,116.09	49,095.79	462,616.08	10.61%			462,616.08	10.61%
914	Downtown NID Cost of Issuance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00%
915	Downtown NID Street Projects	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00%
916	Downtown NID Sewer Projects	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00%
918	Downtown NID Debt Service	12,163.61	24,272.67	143,906.04	16.87%	0.00	0.00	128,914.60	0.00%			128,914.60	0.00%
	Downtown Hotel Fund	0.00	0.00	275,000.00	0.00%	0.00	0.00	275,000.00	0.00%			275,000.00	0.00%
	Health Trust	139,487.14	279,437.46	0.00	0.00%	158,349.74	286,762.89	0.00	0.00%			0.00	0.00%
	TOTALS	3,541,177.85	6,867,948.68	55,654,682.33	12.34%	3,832,223.60	7,273,722.40	57,500,669.82	12.65%			57,500,669.82	12.65%

City of Moberly One Percent (1%) General Fund Sales Tax Analysis

	2021-2022				2022-2023				2023-2024						
	YTD		YTD Change	Budget Comparison		YTD		YTD Change	Budget Comparison		YTD		YTD Change	Budget Comparison	
	Amount	Amount		YTD Budgeted Amount	+/- Budget %	Amount	Amount		YTD Budgeted Amount	+/- Budget %	Amount	Amount		YTD Budgeted Amount	+/- Budget %
July	\$247,325	\$247,325	-1.1%	225,000	9.9%	\$245,365	-0.8%	245,833	-0.2%	\$273,938	11.6%	254,167	7.8%		
August	\$219,697	\$467,022	1.3%	450,000	3.8%	\$504,227	8.0%	491,667	2.6%	\$285,427	10.9%	508,333	10.0%		
September	\$279,648	\$746,670	2.8%	675,000	10.6%	\$777,119	4.1%	737,500	5.4%	\$827,187	6.4%	762,500	8.5%		
October	\$239,568	\$986,238	4.1%	900,000	9.6%	\$1,027,765	4.2%	983,333	4.5%			1,016,667			
November	\$227,855	\$1,214,092	7.5%	1,125,000	7.9%	\$1,259,229	3.7%	1,229,167	2.4%			1,270,833			
December	\$260,966	\$1,475,059	8.0%	1,350,000	9.3%	\$1,526,635	3.5%	1,475,000	3.5%			1,525,000			
January	\$209,234	\$1,684,292	6.8%	1,575,000	6.9%	\$1,778,713	5.6%	1,720,833	3.4%			1,779,167			
February	\$272,759	\$1,957,051	9.0%	1,800,000	8.7%	\$2,039,325	4.2%	1,966,667	3.7%			2,033,333			
March	\$249,432	\$2,206,484	8.7%	2,025,000	9.0%	\$2,287,568	3.7%	2,212,500	3.4%			2,287,500			
April	\$231,630	\$2,438,114	9.5%	2,250,000	8.4%	\$2,534,072	3.9%	2,458,333	3.1%			2,541,667			
May	\$207,603	\$2,645,716	8.2%	2,475,000	6.9%	\$2,772,512	4.8%	2,704,167	2.5%			2,795,833			
June	\$285,942	\$2,931,659	6.5%	2,700,000	8.6%	\$3,063,077	4.5%	2,950,000	3.8%			3,050,000			
Total	\$2,931,659					\$3,063,077				\$827,187					

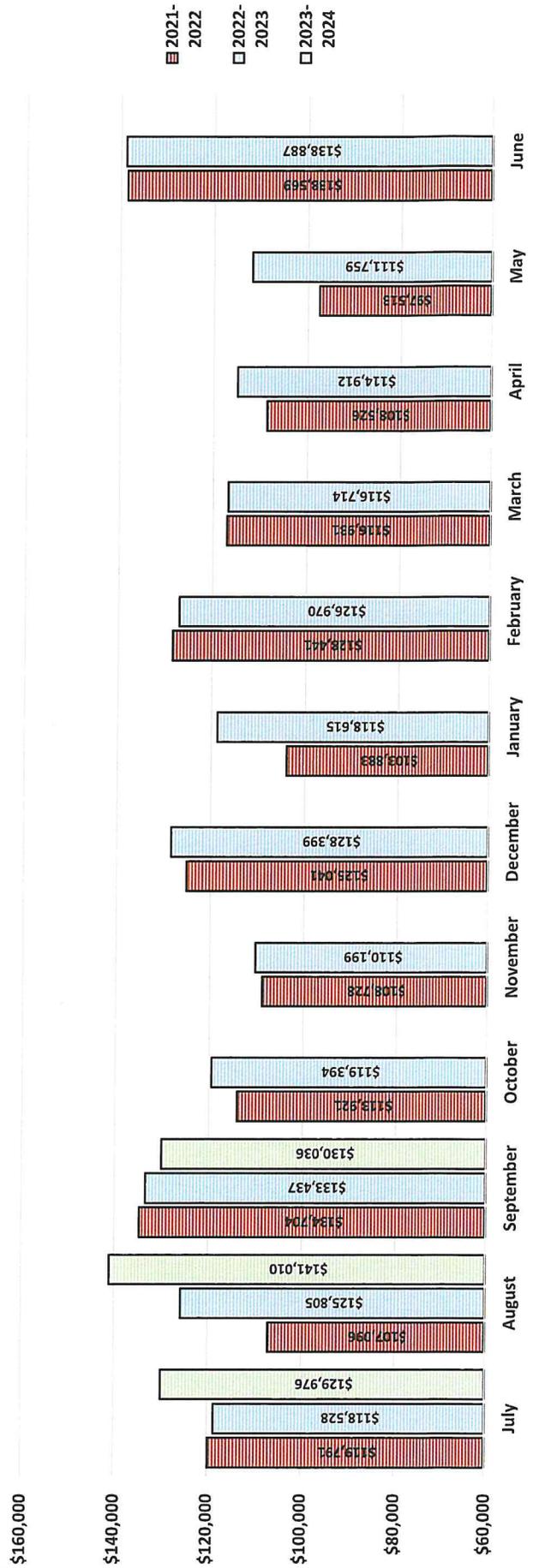
Annual Comparison by Month



City of Moberly One-Half Percent (1/2%) Parks and Recreation Fund Sales Tax Analysis

	2021-2022				2022-2023				2023-2024			
	Budget Comparison			YTD Amount	Budget Comparison			YTD Amount	Budget Comparison			YTD Amount
	Amount	YTD Change	+/- Budget %		Amount	YTD Change	+/- Budget %		Amount	YTD Change	+/- Budget %	
July	\$119,791	\$119,791	-1.6%	\$118,528	\$118,528	-1.1%	\$129,976	\$129,976	9.7%	122,917	5.7%	
August	\$107,096	\$226,888	1.4%	\$125,805	\$244,333	7.7%	\$141,010	\$270,986	10.9%	245,833	10.2%	
September	\$134,704	\$361,592	3.0%	\$133,437	\$377,769	4.5%	\$130,036	\$401,022	6.2%	368,750	8.8%	
October	\$113,921	\$475,513	4.1%	\$119,394	\$497,163	4.6%				491,667		
November	\$108,728	\$584,240	7.4%	\$110,199	\$607,363	4.0%				614,583		
December	\$125,041	\$709,282	7.7%	\$128,399	\$735,762	3.7%				737,500		
January	\$103,883	\$813,165	7.1%	\$118,615	\$854,377	5.1%				860,417		
February	\$128,441	\$941,606	9.1%	\$126,970	\$981,348	4.2%				983,333		
March	\$116,931	\$1,058,537	8.6%	\$116,714	\$1,098,061	3.7%				1,106,250		
April	\$108,526	\$1,167,063	9.5%	\$114,912	\$1,212,973	3.9%				1,229,167		
May	\$97,513	\$1,264,576	7.7%	\$111,759	\$1,324,732	4.8%				1,352,083		
June	\$138,569	\$1,403,145	6.4%	\$138,887	\$1,463,619	4.3%				1,475,000		
Total	\$1,403,145			\$1,463,619			\$401,022					

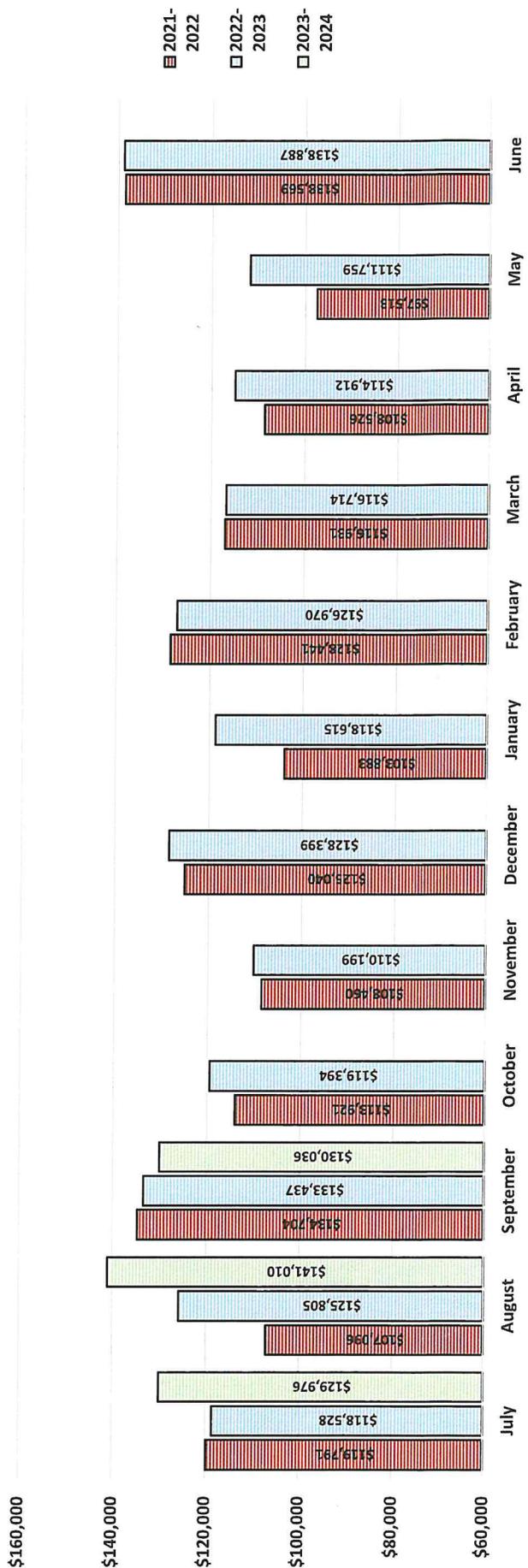
Annual Comparison by Month



City of Moberly One-Half Percent (1/2%) Capital Improvement Fund Sales Tax Analysis

	2021-2022				2022-2023				2023-2024						
	YTD		YTD Change	Budget Comparison		YTD		YTD Change	Budget Comparison		YTD		YTD Change	Budget Comparison	
	Amount	+/- Budget %		Amount	+/- Budget %	Amount	+/- Budget %		Amount	+/- Budget %	Amount	+/- Budget %		Amount	+/- Budget %
July	\$119,791	10.6%	\$118,528	0.9%	\$118,528	-1.1%	\$118,528	0.9%	\$129,976	9.7%	\$129,976	9.7%	122,917	5.7%	
August	\$107,096	4.7%	\$125,805	16.6%	\$244,333	7.7%	\$244,333	4.0%	\$141,010	10.9%	\$270,986	10.9%	245,833	10.2%	
September	\$134,704	11.3%	\$133,437	-0.9%	\$377,769	4.5%	\$377,769	7.2%	\$130,036	6.2%	\$401,022	6.2%	368,750	8.8%	
October	\$113,921	9.7%	\$119,394	4.8%	\$497,163	4.6%	\$497,163	5.8%					491,667		
November	\$108,460	7.8%	\$110,199	1.6%	\$607,363	4.0%	\$607,363	3.4%					614,583		
December	\$125,040	9.1%	\$128,399	2.7%	\$735,762	3.8%	\$735,762	4.4%					737,500		
January	\$103,883	7.2%	\$118,615	14.2%	\$854,377	5.1%	\$854,377	3.9%					860,417		
February	\$128,441	9.0%	\$126,970	-1.1%	\$981,348	4.3%	\$981,348	4.4%					983,333		
March	\$116,931	8.6%	\$116,714	-0.2%	\$1,098,061	3.8%	\$1,098,061	3.8%					1,106,250		
April	\$108,526	7.7%	\$114,912	5.9%	\$1,212,973	4.0%	\$1,212,973	3.2%					1,229,167		
May	\$97,513	7.7%	\$111,759	14.2%	\$1,324,732	4.8%	\$1,324,732	2.5%					1,352,083		
June	\$138,569	6.3%	\$138,887	0.2%	\$1,463,619	4.3%	\$1,463,619	3.8%					1,475,000		
Total	\$1,402,876		\$1,463,619						\$401,022						

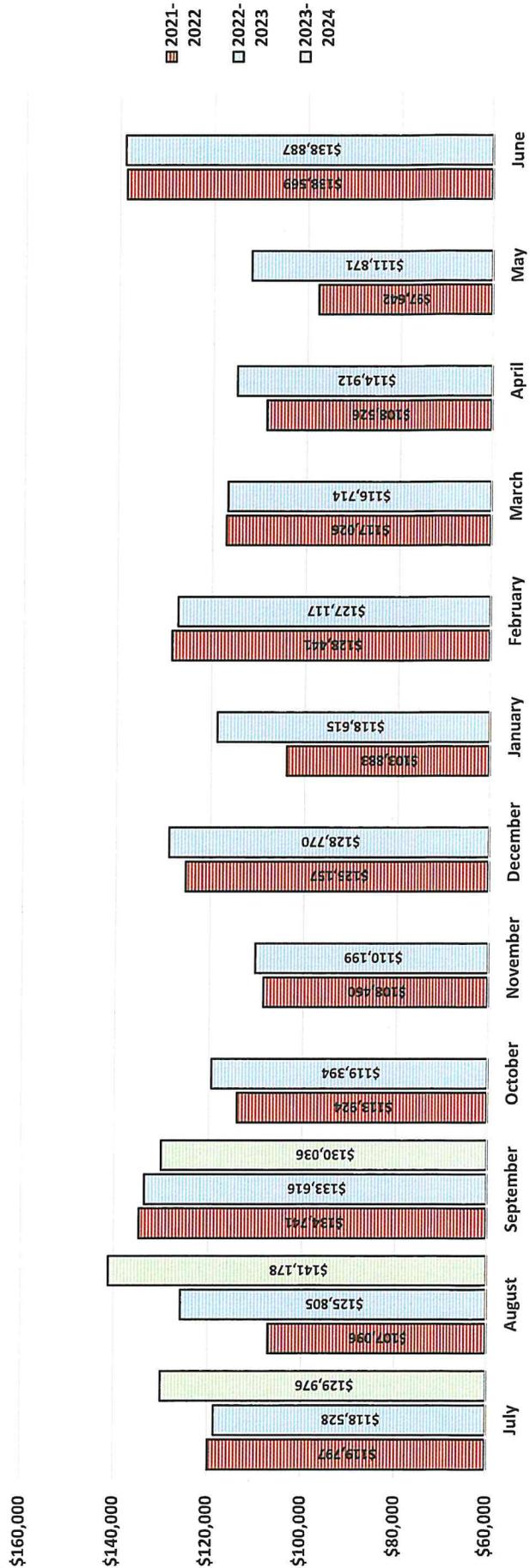
Annual Comparison by Month



City of Moberly One-Half Percent (1/2%) Transportation Trust Fund Sales Tax Analysis

	2021-2022				2022-2023				2023-2024			
	Budget Comparison			YTD Amount	Budget Comparison			YTD Amount	Budget Comparison			YTD Amount
	Amount	YTD Change	+/- Budget %		Amount	YTD Change	+/- Budget %		Amount	YTD Change	+/- Budget %	
July	\$119,797	\$119,797	-1.6%	\$118,528	\$118,528	-1.1%	\$129,976	\$129,976	9.7%	122,917	5.7%	
August	\$107,096	\$226,894	1.4%	\$125,805	\$244,333	7.7%	\$141,178	\$271,154	11.0%	245,833	10.3%	
September	\$134,741	\$361,635	3.0%	\$133,616	\$377,949	4.5%	\$130,036	\$401,190	6.1%	368,750	8.8%	
October	\$113,924	\$475,558	4.1%	\$119,394	\$497,343	4.6%				491,667		
November	\$108,460	\$584,018	7.4%	\$110,199	\$607,542	4.0%				614,583		
December	\$125,157	\$709,176	7.7%	\$128,770	\$736,313	3.8%				737,500		
January	\$103,883	\$813,059	7.0%	\$118,615	\$854,928	5.1%				860,417		
February	\$128,441	\$941,500	9.0%	\$127,117	\$982,045	4.3%				983,333		
March	\$117,026	\$1,058,525	8.6%	\$116,714	\$1,098,759	3.8%				1,106,250		
April	\$108,526	\$1,167,051	9.5%	\$114,912	\$1,213,670	4.0%				1,229,167		
May	\$97,642	\$1,264,693	7.7%	\$111,871	\$1,325,541	4.8%				1,352,083		
June	\$138,569	\$1,403,262	6.4%	\$138,887	\$1,464,428	4.4%				1,475,000		
Total	\$1,403,262			\$1,464,428			\$401,190					

Annual Comparison by Month



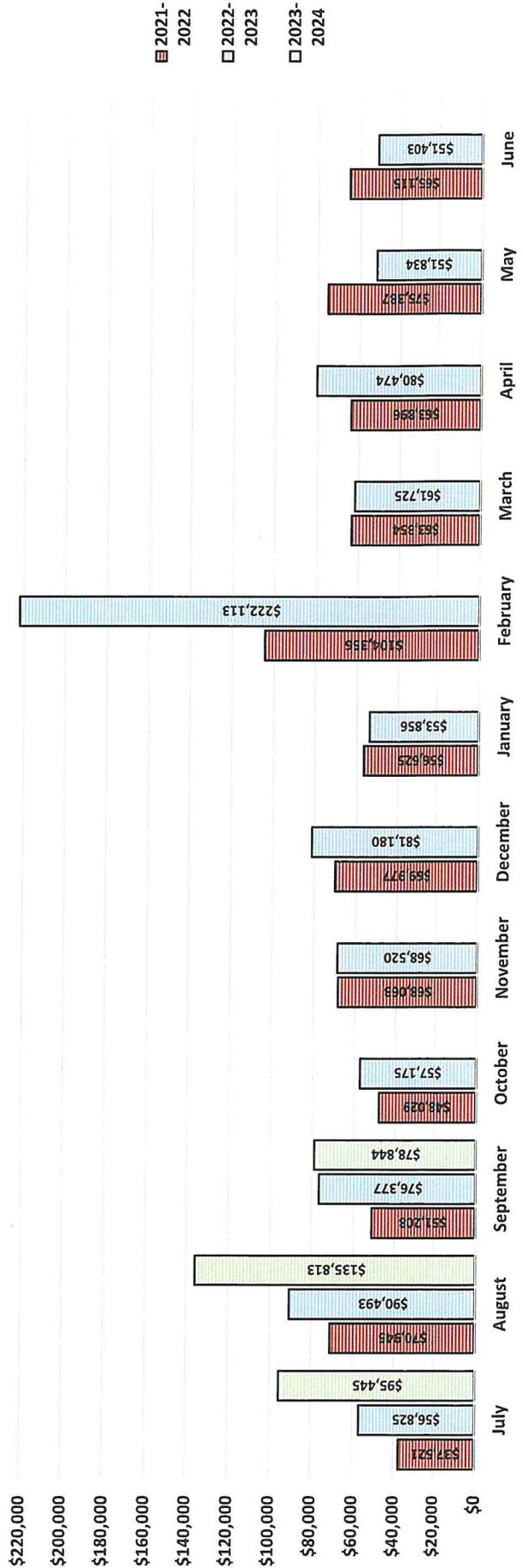
City of Moberly Two & One-Half Percent (2-1/2%) Use Tax Analysis

	2021-2022				2022-2023				2023-2024			
	Amount	YTD Amount	YTD Change	Budget Comparison +/-	Amount	YTD Amount	YTD Change	Budget Comparison +/-	Amount	YTD Amount	YTD Change	Budget Comparison +/-
July	\$37,521	\$37,521	-19.1%	44,583	\$56,825	\$56,825	51.4%	50,000	\$95,445	\$95,445	68.0%	66,667
August	\$70,945	\$108,466	0.8%	89,167	\$90,493	\$147,319	35.8%	100,000	\$135,813	\$231,258	57.0%	133,333
September	\$51,208	\$159,674	2.9%	133,750	\$76,377	\$223,695	40.1%	150,000	\$78,844	\$310,103	38.6%	200,000
October	\$48,029	\$207,702	0.0%	178,333	\$57,175	\$280,870	35.2%	200,000				266,667
November	\$68,063	\$275,765	3.7%	222,917	\$68,520	\$349,390	26.7%	250,000				333,333
December	\$69,977	\$345,742	10.2%	267,500	\$81,180	\$430,570	24.5%	300,000				400,000
January	\$56,625	\$402,367	13.2%	312,083	\$53,856	\$484,427	20.4%	350,000				466,667
February	\$104,356	\$506,723	16.6%	356,667	\$222,113	\$706,540	39.4%	400,000				533,333
March	\$63,354	\$570,077	13.9%	401,250	\$61,725	\$768,265	34.8%	450,000				600,000
April	\$63,896	\$633,973	14.1%	445,833	\$80,474	\$848,739	33.9%	500,000				666,667
May	\$75,387	\$709,360	17.6%	490,417	\$51,834	\$900,572	27.0%	550,000				733,333
June	\$65,115	\$774,475	17.6%	535,000	\$51,403	\$951,975	22.9%	600,000				800,000
Total	\$774,475				\$951,975				\$310,103			

	2021-2022				2022-2023				2023-2024			
	Amount	YTD Amount	YTD Change	Budget Comparison +/-	Amount	YTD Amount	YTD Change	Budget Comparison +/-	Amount	YTD Amount	YTD Change	Budget Comparison +/-
July	\$37,521	\$37,521	-19.1%	44,583	\$56,825	\$56,825	51.4%	50,000	\$95,445	\$95,445	68.0%	66,667
August	\$70,945	\$108,466	0.8%	89,167	\$90,493	\$147,319	35.8%	100,000	\$135,813	\$231,258	57.0%	133,333
September	\$51,208	\$159,674	2.9%	133,750	\$76,377	\$223,695	40.1%	150,000	\$78,844	\$310,103	38.6%	200,000
October	\$48,029	\$207,702	0.0%	178,333	\$57,175	\$280,870	35.2%	200,000				266,667
November	\$68,063	\$275,765	3.7%	222,917	\$68,520	\$349,390	26.7%	250,000				333,333
December	\$69,977	\$345,742	10.2%	267,500	\$81,180	\$430,570	24.5%	300,000				400,000
January	\$56,625	\$402,367	13.2%	312,083	\$53,856	\$484,427	20.4%	350,000				466,667
February	\$104,356	\$506,723	16.6%	356,667	\$222,113	\$706,540	39.4%	400,000				533,333
March	\$63,354	\$570,077	13.9%	401,250	\$61,725	\$768,265	34.8%	450,000				600,000
April	\$63,896	\$633,973	14.1%	445,833	\$80,474	\$848,739	33.9%	500,000				666,667
May	\$75,387	\$709,360	17.6%	490,417	\$51,834	\$900,572	27.0%	550,000				733,333
June	\$65,115	\$774,475	17.6%	535,000	\$51,403	\$951,975	22.9%	600,000				800,000
Total	\$774,475				\$951,975				\$310,103			

	2021-2022				2022-2023				2023-2024			
	Amount	YTD Amount	YTD Change	Budget Comparison +/-	Amount	YTD Amount	YTD Change	Budget Comparison +/-	Amount	YTD Amount	YTD Change	Budget Comparison +/-
July	\$37,521	\$37,521	-19.1%	44,583	\$56,825	\$56,825	51.4%	50,000	\$95,445	\$95,445	68.0%	66,667
August	\$70,945	\$108,466	0.8%	89,167	\$90,493	\$147,319	35.8%	100,000	\$135,813	\$231,258	57.0%	133,333
September	\$51,208	\$159,674	2.9%	133,750	\$76,377	\$223,695	40.1%	150,000	\$78,844	\$310,103	38.6%	200,000
October	\$48,029	\$207,702	0.0%	178,333	\$57,175	\$280,870	35.2%	200,000				266,667
November	\$68,063	\$275,765	3.7%	222,917	\$68,520	\$349,390	26.7%	250,000				333,333
December	\$69,977	\$345,742	10.2%	267,500	\$81,180	\$430,570	24.5%	300,000				400,000
January	\$56,625	\$402,367	13.2%	312,083	\$53,856	\$484,427	20.4%	350,000				466,667
February	\$104,356	\$506,723	16.6%	356,667	\$222,113	\$706,540	39.4%	400,000				533,333
March	\$63,354	\$570,077	13.9%	401,250	\$61,725	\$768,265	34.8%	450,000				600,000
April	\$63,896	\$633,973	14.1%	445,833	\$80,474	\$848,739	33.9%	500,000				666,667
May	\$75,387	\$709,360	17.6%	490,417	\$51,834	\$900,572	27.0%	550,000				733,333
June	\$65,115	\$774,475	17.6%	535,000	\$51,403	\$951,975	22.9%	600,000				800,000
Total	\$774,475				\$951,975				\$310,103			

Annual Comparison by Month

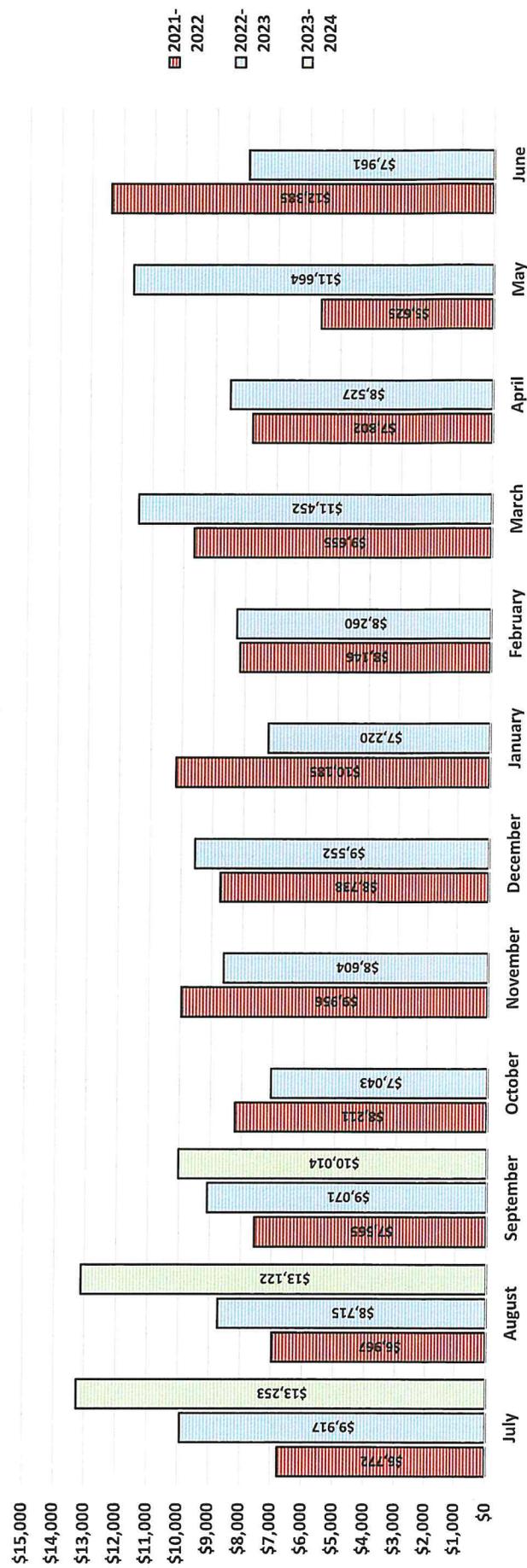


City of Moberly One Percent (1%) Downtown CID Fund Sales & Use Tax Analysis

	2021-2022				2022-2023				2023-2024			
	Amount	YTD Amount	YTD Change	Budgeted Amount +/-	Amount	YTD Amount	YTD Change	Budgeted Amount +/-	Amount	YTD Amount	YTD Change	Budgeted Amount +/-
July	\$6,772	\$6,772	92.0%	4,583	\$9,917	\$9,917	46.5%	8,333	\$13,253	\$13,253	33.6%	8,333
August	\$6,967	\$13,738	53.5%	9,167	\$18,632	\$18,632	35.6%	16,667	\$13,122	\$26,374	41.6%	16,667
September	\$7,565	\$21,303	42.5%	13,750	\$27,703	\$27,703	30.0%	25,000	\$10,014	\$36,388	31.4%	25,000
October	\$8,211	\$29,514	57.8%	18,333	\$34,746	\$34,746	17.7%	33,333				33,333
November	\$9,956	\$39,470	80.3%	22,917	\$43,350	\$43,350	9.8%	41,667				41,667
December	\$8,738	\$48,208	73.1%	27,500	\$52,902	\$52,902	9.7%	50,000				50,000
January	\$10,185	\$58,393	81.7%	32,083	\$60,122	\$60,122	3.0%	58,333				58,333
February	\$8,146	\$66,539	80.2%	36,667	\$68,382	\$68,382	2.8%	66,667				66,667
March	\$9,655	\$76,194	83.6%	41,250	\$79,834	\$79,834	4.8%	75,000				75,000
April	\$7,802	\$83,996	74.0%	45,833	\$88,361	\$88,361	5.2%	83,333				83,333
May	\$5,625	\$89,620	71.9%	50,417	\$100,026	\$100,026	11.6%	91,667				91,667
June	\$12,385	\$102,005	72.3%	55,000	\$107,987	\$107,987	5.9%	100,000				100,000
Total	\$102,005				\$107,987				\$36,388			

	2021-2022				2022-2023				2023-2024			
	Amount	YTD Amount	YTD Change	Budgeted Amount +/-	Amount	YTD Amount	YTD Change	Budgeted Amount +/-	Amount	YTD Amount	YTD Change	Budgeted Amount +/-
July	\$6,772	\$6,772	92.0%	4,583	\$9,917	\$9,917	46.5%	8,333	\$13,253	\$13,253	33.6%	8,333
August	\$6,967	\$13,738	53.5%	9,167	\$18,632	\$18,632	35.6%	16,667	\$13,122	\$26,374	41.6%	16,667
September	\$7,565	\$21,303	42.5%	13,750	\$27,703	\$27,703	30.0%	25,000	\$10,014	\$36,388	31.4%	25,000
October	\$8,211	\$29,514	57.8%	18,333	\$34,746	\$34,746	17.7%	33,333				33,333
November	\$9,956	\$39,470	80.3%	22,917	\$43,350	\$43,350	9.8%	41,667				41,667
December	\$8,738	\$48,208	73.1%	27,500	\$52,902	\$52,902	9.7%	50,000				50,000
January	\$10,185	\$58,393	81.7%	32,083	\$60,122	\$60,122	3.0%	58,333				58,333
February	\$8,146	\$66,539	80.2%	36,667	\$68,382	\$68,382	2.8%	66,667				66,667
March	\$9,655	\$76,194	83.6%	41,250	\$79,834	\$79,834	4.8%	75,000				75,000
April	\$7,802	\$83,996	74.0%	45,833	\$88,361	\$88,361	5.2%	83,333				83,333
May	\$5,625	\$89,620	71.9%	50,417	\$100,026	\$100,026	11.6%	91,667				91,667
June	\$12,385	\$102,005	72.3%	55,000	\$107,987	\$107,987	5.9%	100,000				100,000
Total	\$102,005				\$107,987				\$36,388			

Annual Comparison by Month



City of Moberly Health Plan Trust
Comparative Profit & Loss Statement - August 2023

<u>Income</u>	<u>July-August 2023</u>	<u>July-August 2022</u>	<u>\$ Change</u>	<u>% Change</u>
4900 Miscellaneous	(80.48)	20,260.38	(20,340.86)	-100.40%
4901 Interest Income	2,252.65	241.40	2,011.25	833.16%
4950 Employer Contributions	231,345.64	217,405.98	13,939.66	6.41%
4951 Employee Contributions	45,519.65	63,041.96	(17,522.31)	-27.79%
4952 Employee Cobra Payments	0.00	140.76	(140.76)	-100.00%
4953 Reinsurance Refunds	0.00	11,633.80	(11,633.80)	-100.00%
4954 Employee Buy-up Premiums	<u>400.00</u>	<u>1,350.00</u>	<u>(950.00)</u>	<u>-70.37%</u>
Total Income	279,437.46	314,074.28	(34,636.82)	-11.03%
 <u>Expenditures</u>				
5406 Contracted Services	982.50	452.50	530.00	117.13%
5806 Miscellaneous	0.00	0.00	0.00	100.00%
5817 Bank Fees	169.91	448.11	(278.20)	-62.08%
5850 Health Claims Paid	145,829.07	120,407.39	25,421.68	21.11%
5851 Pharmaceuticals	35,731.73	37,188.97	(1,457.24)	-3.92%
5852 Reinsurance Premiums	65,858.84	57,102.34	8,756.50	15.33%
5853 Life Insurance Premiums	5,012.87	4,664.58	348.29	7.47%
5854 Medical Claims Admin Fees	12,809.28	12,469.64	339.64	2.72%
5855 Dental Claims Admin Fees	2,574.45	874.35	1,700.10	194.44%
5856 Air Ambulance Memberships	6,721.00	5,503.00	1,218.00	22.13%
5857 Dental Claims Paid	10,873.24	7,763.02	3,110.22	40.06%
5858 HSA Account Fees	<u>200.00</u>	<u>182.50</u>	<u>17.50</u>	<u>9.59%</u>
Total Expenditures	<u>286,762.89</u>	<u>247,056.40</u>	<u>39,706.49</u>	<u>16.07%</u>
 Net Income (Loss)	 <u>(7,325.43)</u>	 <u>67,017.88</u>	 <u>(74,343.31)</u>	 <u>-110.93%</u>

City of Moberly Health Plan Trust
Comparative Balance Sheet - August 31, 2023

<u>ASSETS</u>	<u>August 31, 2023</u>	<u>August 31, 2022</u>	<u>\$ Change</u>	<u>% Change</u>
Current Assets				
1000 Cash	<u>344,953.69</u>	<u>425,417.39</u>	<u>(80,463.70)</u>	<u>-18.91%</u>
Total Current Assets	<u>344,953.69</u>	<u>425,417.39</u>	<u>(80,463.70)</u>	<u>-18.91%</u>
Other Assets				
1300 Investments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
Total Other Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
TOTAL ASSETS	<u>344,953.69</u>	<u>425,417.39</u>	<u>(80,463.70)</u>	<u>-18.91%</u>
 <u>LIABILITIES & EQUITY</u>				
Equity				
3000 Unreserved Fund Balance	352,279.12	358,399.51	(6,120.39)	-1.71%
Net Income (Loss)	<u>(7,325.43)</u>	<u>67,017.88</u>	<u>(74,343.31)</u>	<u>-110.93%</u>
Total Equity	<u>344,953.69</u>	<u>425,417.39</u>	<u>(80,463.70)</u>	<u>-18.91%</u>
TOTAL LIABILITIES & EQUITY	<u>344,953.69</u>	<u>425,417.39</u>	<u>(80,463.70)</u>	<u>-18.91%</u>



Moberly!

Parks & Recreation

Monthly Report

August 2023

	2023		2022
Thompson Campground	127	Daily(117) Monthly(10)	161
Misc. Thompson Campground	\$0.00		\$40.00
Miscellaneous Park Fees	-		-
Overnight Fishing Passes	\$0.00		\$50.00
Paddleboat Rental	\$180.00	Paddle Boat Rental(18)	\$310.00
Canoe Storage	\$50.00	Annual Boat Storage(1)	\$25.00
Archery Range	-		-
Overlook & Plaza	-		-
Midway	1	R100 Archery Tournament(1 res, 7 days)	2
Equestrian Area/ Rodeo Ground	3	R100 Archery Tournament(1 res, 6 days) 4-H (2)	0
James Youth Center	3	Family Reunion(2) Church Gathering(1)	6
Lodge	5	R100 Archery Tournament(1 res, 7 days) Private(2) Birthday Party(1) Boy Scout Recruitment(1)	8
Lion's Beuth Park	-		-
Tannehill Park & Gazebo	1	Birthday Party(1)	1
Depot Park (Entire Park)	1	Astra Event(1)	0
Rothwell Park 5K / Complex 5K	-		-

Parks

	2023		2022
Red 1	1	Internal: MACC Softball Team Practice & Program(1 res. For 31 days)	9
Red 2	1	Internal: Little Spartan Football Jamboree(1 res, 2 days) Little Spartan football	0
Blue 1	13	Practices(12) Internal: Little Spartan Football Jamboree(1 res, 2 days)	12
Blue 2	1	Internal: Little Spartan Football Jamboree(1 res, 2 days) Little Spartan football	0
Blue 3	13	Practices(12) Internal: Little Spartan Football Jamboree(1 res, 2 days)	12
Green 1	1	Internal: Little Spartan Football Jamboree(1 res, 2 days)	0

to change due to weather)

Fields (Practices and Games subject 1

Green 2	1	Internal: Little Spartan Football Jamboree(1 res, 2 days)	0
Green 3	1	Internal: Little Spartan Football Jamboree(1 res, 2 days)	8
Green 4	1	Internal: MACC Softball Team Practice & Program(1 res, 31 days)	0
Green 5	1	Internal: Little Spartan Football Jamboree(1 res, 2 days)	0
Green 6	1	Internal: Little Spartan Football Jamboree(1 res, 2 days)	0
Groeber	0		3
Meinert	7	R100 Archery Tournament(1 res, 7 days) Adult COED Softball Practices(6)	6
Patrick	1	R100 Archery Tournament(1 res, 7 days)	2
Fox Field	0		1
Fox Park Pickleball / Tennis Courts	5	Private Rental(1) Internal: Intermediate Pickleball Lessons(1 res, 4 days of lessons)	8
Batting Cages	-		-
Shelter 1 Tennis Courts	-		-
Wilhite Tennis Courts	-		-

Shelters

	2023		2022
Shelter 1	1	Family Reunion(1)	4
Shelter 3	-		-
Shelter 5	3	R100 Archery Tournament(1 res, 7 days) Private Rental(1) Birthday Party(1)	4
Fox Park Shelter	3	Private Rental(1) Breast Feeding Week Walk(1) Birthday Party(1)	2
Klein Shelter	2	Birthday Party(1) Private Rental(1)	1
Lake Pavilion	3	Park Pop-Up & Play RCHD Event(1) Company BBQ(1) Birthday Party(1) R100 Archery Tournament(1 res, 7 days)	2
Riley Pavilion	2	Internal: Construction(1 res, 24 days)	3
Meditation Garden / Legacy Overlook	-		-
Depot Park Shelter	-		-

		2023	2022
Auditorium	Entire Facility	2	3
			Smart Start back to school event(1res, 2 days) FLF Church event(1 res, 2 days)

		2023	2022
Aquatic	Entire Facility	4	3
			Westran PTO Pool Party(1) Church members Pool Party(1) Vacation Bible School Pool Party(1) Private Party(1)
	Sunshade Area	3	6
			Birthday Parties(2) Private Rental(1)

		2023	2022
Recreation		Cancelled due to weather	21
			Outdoor Survival Camping 101 with MDC

Director – Troy Bock

- The R100 archery tournament had 527 participants. That's a substantial influx of people into the community including their friends and family who joined them. Folks came from several other states as indicated by the NOMO archery club. The Chamber relayed information from Comfort Inn that they had 18 hotel rooms booked for the event – some one night and others two nights.
- Obtained bids for extending the gravel parking at Shepherd Fields to ensure they have sufficient off-street parking for their leagues, particularly at peak in the spring.
- Participated in a demo of Vendor Registry for bid solicitations and contract management with other department heads.
- Met with a scout leader about an Eagle Scout project in the park.
- Attended annual MIRMA trainings.
- Met at the Lodge with Mack Hils and staff. He is looking at using wood from the biggest oak at the war memorial for matching tables on either side of the fireplace.
- Attended the Friends of the Park meeting. They are committing \$1,500 to pay for a tree carving to be made from a large section of the biggest oak at the war memorial. We will likely place it near the miniature railroad.
- A tree cookie was taken from a narrower section of the biggest oak at the war memorial. We will use it for dating the tree and saving a slice for future display. It was such a landmark tree for generations that it is important to preserve the few solid pieces we could save.
- Began attending a forestry webinar series with Dirk and Tanner.
- Met with MASA representatives at the soccer fields to discuss parking issues. During the spring, they are running into a lack of parking. We are going to extend the east parking lot approximately 80'. In the near future, we will also have to look at widening the entrance to the east lot and paving the first 15' of both lots.
- Met with a Rotary representative to gauge their interest in assisting with a larger project to run the stamped concrete path to the caboose with an apron at the caboose. We would look to move the flagman shack near the bridge to another location at the park where the door is visible from the road and tie the path in to the existing sidewalk connection for the pedestrian bridge, creating a full loop through the park. Currently, the path is old deteriorated brick and it is increasingly unsafe and unattractive.
- Met with MPRD and Library staff about a partnership on the Library's stargazing event in late September to showcase their new telescopes available for checkout.

Administration – Leslie Keeney

- Reviewed and began interviewing for the open Park Ranger positions. At this time, one applicant was offered a position and accepted the offer.
- Met with Jacob, Troy, Tracey, and Jenna to discuss the ball season and to look for ways to improve going into the 2024 season.
- Worked with Dirk to organize a small ceremony/bench dedication to honor Larry Apel and Dave Snow for their years of service to the department.
- Attended MPRA Region 2 Meeting in Mexico, Missouri. Toured their local YMCA and Aquatic Center.
- Attended Moberly Friends of the Park for their Quarterly meeting and took minutes for the board.
- Organized MIRMA safety videos for staff to attend per MIRMA requirement.
- Oversaw day to day operations of Parks and Recreation Office.

Park Superintendent – Dirk Miller

- Hung ADA shower seat at Aquatic Center and removed all umbrellas and tarps on slides.
- Asked Westport Pools and Shane’s Drains to look over Pool and Splash Pad for a winterization bid.
- Currently in contact with Shane’s Drains, Tony Harlan, and the Water Department to address Splash Pad maintenance issues.
- Removed second large Oak tree from War Memorial.
- Finished LED conversion in bathrooms.
- Assisted Mack Hills with acquiring large Oak tree sections to make two tables for Lodge.
- Hired one new Park Ranger, still need one more person to be at full Park Ranger Staff capacity.
- Timberlake Church members helped clean-up around Overlook area.
- Received correct new light cable for fountain and installed in Rothwell Lake. Once electrical boxes are up, we can put the fountain back out on the lake.
- Contacted several sources for boulders to be placed near the Lake Pavilion along the water’s edge.

Athletic Complex Supervisor/Sports Manager – Jacob Buntun

Athletic Complex:

- MACC held their first practice of the fall baseball/softball season on August 21st.
- New concrete walks and field entrances were completed by McCormick Concrete to the college baseball/softball fields.

Sports:

- Little Spartan Football practices were held on Blue 1 and Blue 3.
- Adult Fall Softball deadline was August 25th. A total of eight teams registered for the Fall league.
- Football Jamboree was held on August 27th. They combined the two days into one, due to the rain on Saturday, August 26th.

Recreation Supervisor – Jenna Kitchen

Events/Marketing

- Tracey and I mailed 4th of July Extravaganza Sponsorship Opportunity letters. Troy put together the sponsorship letter including the Placer AI data.
- Department annual Sponsorship Opportunity letters mailed, those include sponsorship opportunities for the 2023 Frosty 5K, 2024 Activity Guide, and Kiwanis Park.
- The August Pickleball session had three participants.
- I attended a Convocation event at Moberly High School. This was an event that the new Moberly School Superintendent organized. All Moberly School District teachers and faculty met together and explored different booths that held local businesses/organizations here in Moberly.
- Tracey and I worked on advertisements for the Allen Train Robbery Reenactment and the Trick-or-Treat Trail. We sent out registration forms, hoping we have several booths along the trail this year. We currently have 34 vendors registered.
- We are working on a new promo item. We are considering a deck of playing cards with photos of our parks, facilities, lakes, amenities, etc.

- I am in the middle of our 2024 Activity Guide Print Bidding process and we are starting to make updates and changes for next year's booklet.
- I updated our website with up-to-date information.
- I am working on updating our AED Policies/Information.
- Parks and Rec had a booth at Junk Junktion. We sold several magnets and received positive comments about them. The Allen Train Robbery Reenactment at the Mini Train was busy and enjoyed by several members of the community and visitors.
- Tracey and I delivered fall flyers to Moberly schools and surrounding schools/daycares with our upcoming fall information.

Concessions/Aquatics

- The pool closed on Sunday, August 13th. It was overall a great summer with an awesome group of lifeguards. I really enjoyed my first pool season and learned a variety of things along the way that I will use/change for next year.
- Total pool parties this summer: 14 (2022 had 19 parties).
- Total sunshade rentals this summer: 11 (2022 had 19 rentals).
- The last day of the Splash Pad was this past Sunday, Sept. 17th.
- The Little Spartan Football Jamboree was very busy! Saturday was cancelled due to the weather, so Saturday's games were also played on Sunday. We have a few more events this fall at the complex where we will have concessions.

09/05/23
13:35

Moberly Police Department
Total CAD Calls Received, by Nature of Call

Page: 343
1

Nature of Call	Total Calls Received	% of Total
Abandoned Vehicle	7	0.63
Accident/Motor Vehicle	20	1.80
Alarm Call	17	1.53
Animal Bite	4	0.36
Animal Complaint	21	1.89
Arson	1	0.09
Assault	12	1.08
Assist Other Agency	41	3.68
Assist Public/Employee	109	9.79
Building Check	183	16.44
Burglary	3	0.27
City Ordinance Violation	1	0.09
Damage Property	11	0.99
Death Investigation	2	0.18
Document Delivery/Pickup	6	0.54
Domestic Abuse	1	0.09
E911 Check	3	0.27
Extra Watch	52	4.67
Extra Watch Request	10	0.90
Field Contact	26	2.34
Fire Alarm Call	6	0.54
Fire Call	9	0.81
Fire Health Safety Check	11	0.99
Flight/Escape	1	0.09
Found Property/Contraband	8	0.72
Fraud	10	0.90
Funeral Escort	1	0.09
Harassment	10	0.90
Health Safety	3	0.27
Keeping the Peace	7	0.63
Lost Property	1	0.09
Medical Assist\RCAD	60	5.39
Missing Person	1	0.09
Motor Vehicle Theft	2	0.18
Parking Violation	16	1.44
Peace Disturbance	61	5.48
Runaway Juv	1	0.09
Search Warrant	1	0.09
Special Assignment	4	0.36
Stealing	31	2.79
Suspicious Activity	47	4.22
Suspicious Person	17	1.53
Suspicious Vehicle	23	2.07
Traffic Complaint	164	14.73
Trespass/Refusing to Leave	12	1.08
Warrant Arrest	39	3.50
Weapons	1	0.09
Try to Contact/Well-Being	36	3.23
Total Calls:		1113

Report Includes:
All dates between `00:00:01 08/01/23` and `23:59:59 08/31/23`
All nature of incidents
All cities matching `MOB`

Police Department
Troy Link
Chief of Police
264th Session FBI Academy

300 N Clark Street
Moberly, MO 65270
Phone: 660-263-0346
Fax: 660-263-8540

**Division of Criminal Investigation
Monthly Report
August 2023**

1. Child Molestation: Suspect: DV, W/M, 31 yoa; Victim: JR, W/M, 3 yoa. Unfounded retaliatory Hotline Report).
2. Sexual Misconduct: Suspect: SA, B/M, 16 yoa; Victim: RD, B/M, 15 yoa. Unfounded
3. Assault 3rd Degree: Suspect: RM, B/M, 36 yoa; Victim: KE, B/F, 29 yoa. Reports sent to RCPA.
4. Rape 2nd Degree: Suspect: AH, B/M, 30 yoa (At Death); Victim: TS, W/F, 41 yoa. Closed, Suspect deceased in 2018.
5. Abuse of a Child: Suspect: WW, W/M, 44 yoa; Victim: EW, W/M, 3 yoa. Unfounded
6. Domestic Assault 4th Degree: Suspect: WW, W/M, 44 yoa; Victim: NW, W/F, 22 yoa. Unfounded.
7. Statutory Rape 2nd Degree: Suspect: DP, W/M, 28 yoa; Victim: SB, W/F, 16 yoa. Reports sent to RCPA.
8. Statutory Sodomy 2nd Degree: Suspect: DP, W/M, 28 yoa; Victim: SB, W/F, 16 yoa. Reports sent to RCPA.
9. Domestic Assault: Suspect: BN, W/M, 46yoa; Victim: JN, W/F, 35yoa. Reports sent to RCPA.
10. Child Abuse: Suspect: BN, W/M, 46yoa; Victim: BW, W/F, 13yoa. Reports sent to RCPA.
11. Stealing: Suspect: DB, B/M, 14yoa; Victim: 7th Heaven. Reports sent to RCJO.
12. Stealing: Suspect: AH, W/M, 17yoa; Victim: 7th Heaven. Reports sent to RCJO.
13. Child Molestation: Suspect: AB, H/M, 6yoa; Victim: AB, H/F, 9yoa. Reports sent to RCJO.
14. Rape: Suspect: MH, W/M, 43yoa; Victim: LP, W/F, 53yoa. Unfounded
15. Endangering the Welfare of a Child-1st Degree; Suspect: SC W/F, 33 YOA; Victim: BS W/M, 12 YOA. Reports sent to RCPA.
16. Tampering with Motor Vehicle; Suspect: KC W/F, 33 YOA; Victim: WS W/F, 65 YOA. Reports sent to RCPA.
17. Stealing; Suspect: Unknown; Victim: TF W/F, 40 YOA (Items returned, Victim declined to cooperate)

- 18. Domestic Assault-2nd Degree; Suspect: JH B/M, 35 YOA; Victim: MW B/F, 36 YOA. Reports sent to RCPA.
- 19. Statutory Sodomy-1st Degree; Suspect: CB W/M, 41 YOA; Victim: DG W/F, 15 YOA Unfounded.
- 20. Statutory Rape; Suspect: DA W/M, 41 YOA; Victim: IW W/F, 31 YOA. Unfounded.

Cases Cleared.....20
Interviews.....136
Interrogations.....6
Reports Written.....117

Special Assignments

Monthly Report
 Completed Paycom for detective unit.
 Approved numerous reports for Detective Unit.
 Tagged numerous body camera videos.
 Conducted follow up on Robbery investigation.
 Follow up on Child Molestation investigation.
 Assisted with Child Molestation investigation.
 Submitted online report to the Child Abuse Hotline.
 Assisted Boone County Cyber Crimes with a Child Pornography investigation.
 Attended training in Macon.
 Conducted follow up on Rape investigation.
 Assisted Children’s Division with a Hotline report.
 Contacted witnesses about reported Sexual Assault.
 Submitted return for search warrant at the courthouse in Huntsville.
 Assisted Children’s Division with a Hotline report for Child Abuse/ Molestation investigation.
 Contacted/Interviewed witness in reference to reported Child Molestation investigation.
 Follow up on Sexual Assault cases related to the SAFE Kit Initiative by the Attorney General’s Office.
 Interviewed suspect in Child Molestation investigation.
 Follow up on Rape investigation.
 Follow up on Statutory Rape investigation.
 Assisted FBI with Possession of Firearm by Felon investigation.
 Attempted to locate subject with a warrant.
 Assisted Patrol Division with an Assault investigation.
 Assisted with a Stealing investigation.
 Attended court in Huntsville.
 Virtual Academy Online Training- Child Sexual Abuse.
 Liquor License Application- C&H Café Pub & Grub.
 Assisted Patrol Division with a Fraud investigation.

**Police Department**

Troy Link
 Chief of Police
 264th Session FBI Academy

300 N Clark Street
 Moberly, MO 65270
 Phone: 660-263-0346
 Fax: 660-263-8540

Completed Detective On-Call Schedule.
 Assisted Patrol Division with Peace Disturbance/ Suicidal Subject.
 Follow up on Child Abuse investigation.
 Assisted Patrol Division with Keep the Peace.
 Assisted with providing extra security at South Park school.
 Assisted Prosecuting Attorney's Office with preparation for court hearing for Murder trial.
 Virtual Academy Online Training- Use of Force Investigations: Officer Involved Shooting.
 Assisted with Missing Juvenile investigation (Child located safe).
 Contacted supervisor at Child Abuse Hotline about miscoded Hotline Report.
 Interviewed suspect in Statutory Rape investigation.
 Assisted Children's Division with Hotline reports.
 Provided extra school security during drop off/ pick up.
 Attended Supervisor's Meeting.
 Assisted Patrol Division with a Peace Disturbance call/ Harassment arrest.
 Assisted Patrol Division with serving a Search Warrant.
 Tagged several body camera videos.
 Assisted patrol on S. Morley for a possible overdose investigation.
 Served an investigative subpoena to First State Community Bank for a death investigation.
 Served a search warrant to Meta Platforms Inc. for a death investigation.
 Served a search warrant to Snapchat Inc. for a death investigation.
 Submitted a return on an investigative subpoena to the Circuit Clerk.
 Submitted a return on a Facebook search warrant to the Circuit Clerk.
 Submitted a return on a Snapchat search warrant to the Circuit Clerk.
 Made contact with Moberly Utilities in a follow up to a death investigation.
 Completed a Cash App preservation request in reference to a death investigation.
 Responded to the University of Missouri Hospital to collect a SAFE Kit
 Completed a laboratory request form for a SAFE kit in child molestation investigation.
 Responded to Cooper County and Boone County for a follow up in a robbery investigation.
 Attended SWAT training at the range for ballistic shield movement/armored vehicle officer down tactics.
 Completed a 2 Verizon preservation requests in reference to a rape investigation.
 Completed an affidavit for a US Cellular search warrant in reference to a robbery investigation.

Completed "Harassment and Discrimination" training through virtual academy.
Conducted follow ups at Wal-Mart, and Moberly Travel Center in reference to a death investigation.
Responded to N. Ault in reference to a follow up on a rape investigation.
Assisted patrol division in uploading interview room video to evidence for property damage.
Responded to Woodland for follow up photographs in a domestic violence investigation.
Attended circuit court in Huntsville in reference to a robbery case.
Responded to West End PL. in reference to warrant service.
Conducted a traffic stop for a stop sign violation At Clark and Rollins.
Responded to W. Rollins in reference to a stealing investigation.
Conducted an interrogation with 2 juveniles along with RCJO in reference to a stealing investigation.
Served an investigative subpoena to First State Community Bank for a death investigation.
Responded to the lobby of MPD in reference to a stealing investigation.
Submitted a return on an investigative subpoena to the Circuit Clerk.
Responded to Rainbow House to attend 2 forensic interviews in a child molestation investigation.
Completed an affidavit for a Facebook search warrant in reference to a robbery investigation.
Assisted patrol on a peace disturbance investigation on Benson street.
Served an investigative subpoena to First State Community Bank for a stealing investigation.
Assisted patrol on a peace disturbance investigation on Jefferson Ave.
Served a search warrant to Meta Platforms Inc. for a robbery investigation.
Completed an affidavit for a US Cellular search warrant in reference to a death investigation.
Responded to S. Ault for a follow up in a rape investigation.
Responded to Clayton St. in Centralia in reference to a follow-up in a child molestation investigation.
Responded to W. Carpenter in reference to a follow-up in a sexual assault investigation.
Completed "Officer-Involved Domestic Violence" training through virtual academy
Tagged numerous body camera videos, photos and audio recordings.
MIRMA online training-Slips, Trips and Falls
MIRMA online training- Sexual Harassment
MIRMA online training-Drug and Alcohol Awareness; Workplace Ergonomics.
Corresponded with the Rainbow House in reference to scheduling 3 forensic interviews.
Responded to the Chamber of Commerce to collect an unidentified bone.
Assisted patrol with an unresponsive male/possible overdose investigation.
Assisted patrol with intoxicated subject/Trespassing investigation.
Submitted Lab Analysis Request in reference to Statutory Sodomy investigation.
Assisted patrol with the recovery of a stolen vehicle.
Assisted patrol with attempting to contact a subject with multiple Randolph County warrants.
Reviewed MSHP DNA Reports in reference to 6 Sexual Assault investigations.

Police Department

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Attended Probation Violation hearing at the Randolph County Courthouse.
Submitted CAC Referral to the Rainbow House in reference to Child Molestation investigation.
Submitted Child Abuse and Neglect hotline in reference to Child Molestation investigation.
Interviewed witnesses in reference to Child Molestation investigation.
Reviewed video surveillance in reference to 3 Stealing investigations.
Conducted follow-ups in reference to 3 Stealing investigations.
Conducted follow-ups in reference to Domestic Assault investigation.
Attempted to contact subject with active Randolph County warrant for Domestic Assault.
Submitted investigative subpoena request to the Randolph County Prosecuting Attorney's office in reference to Stealing investigation.
Served investigative subpoena to First State Community Bank in reference to Stealing investigation.
Assisted Randolph County Children's Division with initial interviews for Child Molestation investigation.
Conducted follow-ups in reference to 3 Sexual Assault investigations.
Assisted the Gainesville, GA Police Department with a check the well-being.
Reviewed Facebook return in reference to multiple Stealing/Burglary/Fraud investigations.
Conducted follow-ups in reference to Assault/Child Abuse investigation.
Conducted follow-ups in reference to Statutory Sodomy investigation.
Assisted Randolph County Children's Division with initial interview for Child Abuse/Neglect investigation.
Wrote search warrant affidavit for Harassment/Unlawful Use of a Weapon/Unlawful Possession of a Firearm investigation.
Submitted search warrant affidavit to the Randolph County Prosecuting Attorney's office in reference to Harassment/Unlawful Use of a Weapon/Unlawful Possession of a Firearm investigation.
Attended 3 forensic interviews at the Rainbow House in reference to Child Molestation investigations.

Respectfully Submitted,
Tracey Hayes
Commander

Moberly Fire Department August Monthly Report 2023



City of Moberly Fire Department

Emergency Dial 911
Station #1 660-269-8705 EXT 2035
Fax# 660-263-0596
E-mail ryand@moberlyfd.com
Station #2 660-263-4121

310 N. Clark
Moberly, MO 65270-1520
Fire Chief
Don Ryan

To: Mayor and City Council
From: Don Ryan, Fire Chief
Date: September 1, 2023
Re: August Monthly Council Report:

- Last month the fire department responded to 106 incidents (30 different types) this included: **2 fire related calls; 67 EMS Calls; 13 service calls; 8 good intent call; 12 false alarms & false calls; 3 Hazardous Condition (No Fire); 2 Fire Calls; 1 Overpressure Rupture, Explosion, Overheat (no fire); and 6 fire inspections.**
- The Department's three shifts combined for **574.0** training hours. The following topics were covered: PS Trax Training; Recruit Training; Driver Training; Hydrants, Hoses, and Nozzles Training; Policies Training; Ladder Training; EMS (Excessive Heat) Training; Pump Operations & Water Supply Training; Air Bags & Struts Training; Extrication Demonstration & Training; Fire Extinguisher Training; and Health and Wellness.
- Building inspections (CFOs), annual business inspections continue to be done by all three shifts.
- Hydrant testing has restarted after consulting with the water department. We are making contact daily before going out to make sure it is approved by them so as to not create any issues within the water distribution system.
- The department participated in the monthly siren test on the 2nd.
- The Chief attended the 24/63 Fire Chief's Meeting on the 16th.
- The Chief attended the 2023 Missouri State Emergency Management Conference in Columbia (August 23 – 25th).
- The Chief participated in the Senator Graves meeting held at the fire station on the 25th.
- The department participated and trained with new extrication equipment from Genesis Rescue on the 29th.
- We had our monthly officer's meeting on the 30th.

Notice for September 2023

- The department will participate and train with new extrication equipment from AMKUS on the 5th.
- Monthly Siren Test on the 6th.
- The Chief will attend the 911 Advisory Board Meeting on the 7th.

- Personnel attended the Patriot's Dinner on the 11th.
- The department will participate and train with new fire hoses and nozzles with Leo Ellebracht LLC on the 13th.
- The Chief will attend the Region B Fire Chief's Meeting in Shelbina on the 20th.
- The Chief will attend (virtually) the Missouri Firefighter Critical Illness Trust and Pool Meeting on the 21st.
- The Chief will attend the Region B Coordinator's Meeting on the 21st.
- Our monthly Officer's Meeting will be on the 27th.

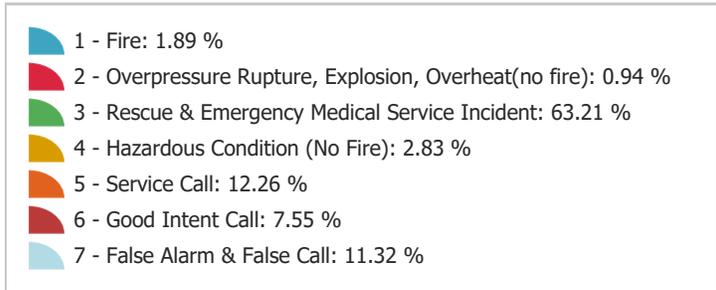
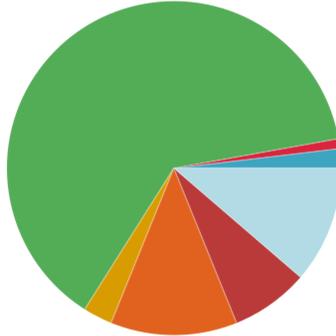


Emergency: Dial 911
Station #1: 660-269-8705 Ext: 2035
Fax: 600-263-0596
Station #2: 660-263-4121

City of Moberly Fire Department

310 N. Clark
Moberly, MO 65270-1520

Incident Reports By Incident Type, Summary



Incident Type	Total Incidents	Percent
112 - Fires in structure other than in a building	1	0.94%
1513 - Yard Waste/ Refuse Fire	1	0.94%
251 - Excessive heat, scorch burns with no ignition	1	0.94%
311 - Medical assist, assist EMS crew	1	0.94%
3111 - Provided Driver	1	0.94%
3112 - Lift Assistance	6	5.66%
3113 - Standby, No care provided	2	1.89%
321 - EMS call, excluding vehicle accident with injury	49	46.23%
322 - Motor vehicle accident with injuries	2	1.89%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.94%
324 - Motor vehicle accident with no injuries.	3	2.83%
3601 - Water Rescue, Vehicle in Underpass	2	1.89%

Incident Type	Total Incidents	Percent
412 - Gas leak (natural gas or LPG)	1	0.94%
413 - Oil or other combustible liquid spill	1	0.94%
460 - Accident, potential accident, other	1	0.94%
5001 - Gas Appliance Inspection	6	5.66%
5005 - CFO Inspection	1	0.94%
5101 - Assist person in distress	1	0.94%
5311 - Report of odor with nothing found	1	0.94%
551 - Assist police or other governmental agency	2	1.89%
553 - Public service	1	0.94%
561 - Unauthorized burning	1	0.94%
611 - Dispatched & canceled en route	3	2.83%
622 - No incident found on arrival at dispatch address	3	2.83%
651 - Smoke scare, odor of smoke	2	1.89%
715 - Local alarm system, malicious false alarm	1	0.94%
733 - Smoke detector activation due to malfunction	4	3.77%
735 - Alarm system sounded due to malfunction	4	3.77%
736 - CO detector activation due to malfunction	2	1.89%
743 - Smoke detector activation, no fire - unintentional	1	0.94%

Total Number of Incidents: 106

Total Number of Incident Types: 30

Incident Type **Total Incidents** **Percent**

Report Filter Settings

Report File Name: Incidents by Incident Type, Summary with Major Type Graph

Filter Name: Last Calendar Month

Filter Expression: [AlarmDateTime] is between '8/1/2023 12:00:00 AM' and '8/31/2023 11:59:59 PM'

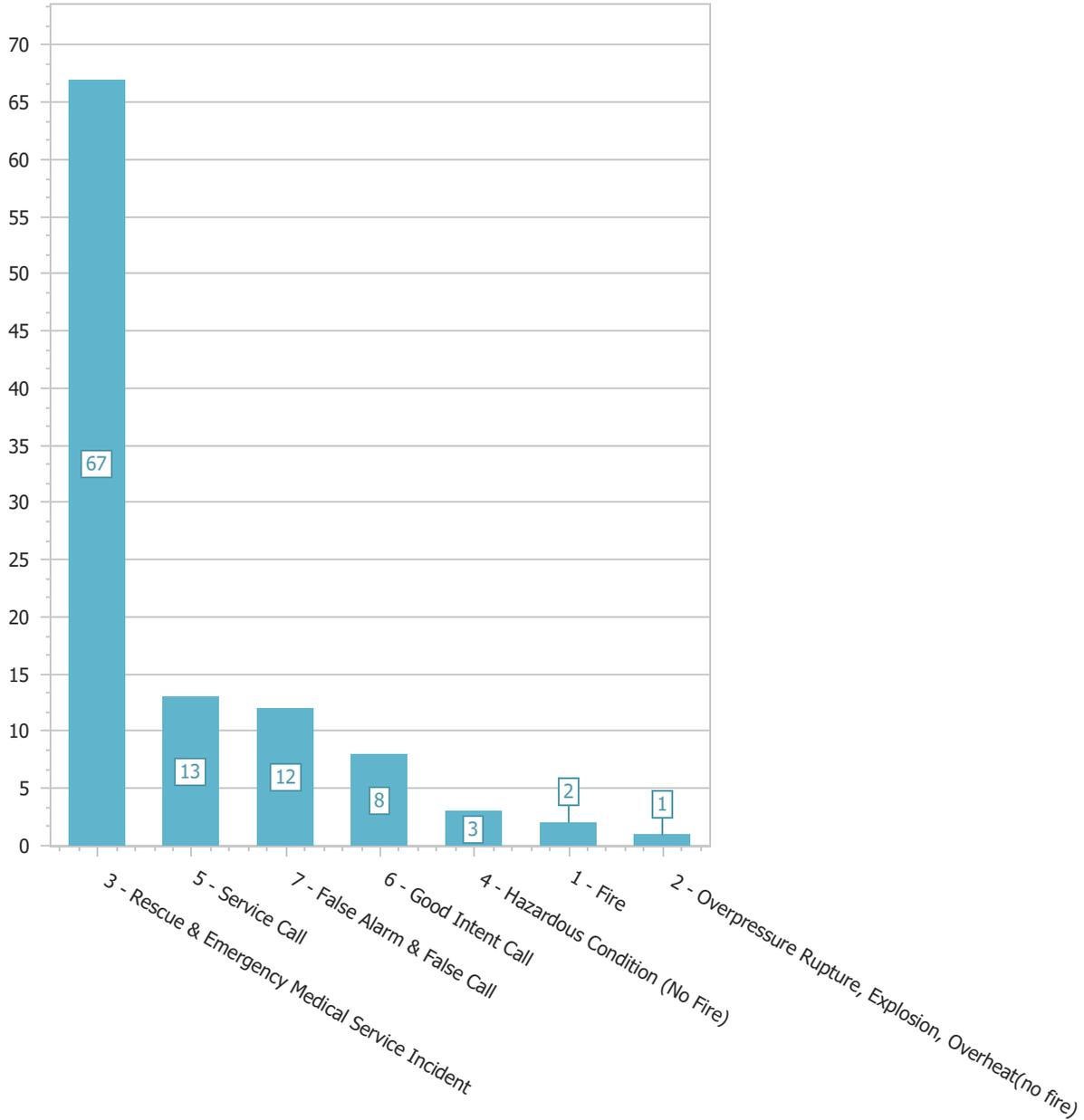


City of Moberly Fire Department

Emergency: Dial 911
Station #1: 660-269-8705 Ext: 2035
Fax: 600-263-0596
Station #2: 660-263-4121

310 N. Clark
Moberly, MO 65270-1520

Incident Reports by Incident Type Series, Detailed



Incident Type: 1 - Fire

Incident #	Exp #	Alarm Date/Time	Address	
2300819	0	8/2/2023 5:58:40 AM	1515 S Morley ST, Moberly, MO 65270	
2300841	0	8/8/2023 9:06:00 PM	420 W McKinsey ST, Moberly, MO 65270	
				Total Incidents: 2

Incident Type: 2 - Overpressure Rupture, Explosion, Overheat(no fire)

Incident #	Exp #	Alarm Date/Time	Address	
2300813	0	8/1/2023 8:14:48 PM	2041 Silva LN, Moberly, MO 65270	
				Total Incidents: 1

Incident Type: 3 - Rescue & Emergency Medical Service Incident

Incident #	Exp #	Alarm Date/Time	Address	
2300809	0	8/1/2023 2:05:33 AM	908 Fisk W, Moberly, MO 65270	
2300810	0	8/1/2023 9:11:35 AM	1028 Sinnock AVE #31, Moberly, MO 65270	
2300812	0	8/1/2023 4:38:55 PM	209 S MORLEY, Moberly, MO 65270	
2300814	0	8/1/2023 9:12:53 PM	617 S WILLIAMS, Moberly, MO 65270	
2300815	0	8/2/2023 2:13:55 AM	W Rollins & S Sturgeon ST, Moberly, MO	
2300818	0	8/2/2023 3:05:54 AM	N WILLIAMS & Franklin ST, Moberly, MO	
2300822	0	8/2/2023 9:55:53 AM	1301 E 24 HWY, Moberly, MO 65270	
2300825	0	8/3/2023 6:57:11 AM	520 AUSTIN ST, Moberly, MO 65270	
2300827	0	8/5/2023 2:29:38 PM	315 S Clark ST, Moberly, MO 65270	
2300829	0	8/6/2023 9:21:04 AM	515 E LOGAN ST, Moberly, MO 65270	
2300830	0	8/6/2023 12:02:49 PM	623 W CARPENTER ST, Moberly, MO 65270	
2300831	0	8/6/2023 3:42:01 PM	E HWY 24 & Holman RD, MOBERLY, MO	

2300832 0 8/6/2023 8:04:01 300 N CLARK ST, Moberly, MO 65270 PM
2300833 0 8/6/2023 8:56:55 407 E LOGAN ST, Moberly, MO 65270 PM
2300834 0 8/7/2023 6:50:01 422 S Morley ST, Moberly, MO 65270 AM
2300835 0 8/7/2023 10:29:58 1600 MORLEY, Moberly, MO 65270 AM
2300836 0 8/7/2023 11:41:35 712 Franklin ST #B, Moberly, MO 65270 AM
2300837 0 8/7/2023 11:51:34 511 Shumate LN, Moberly, MO 65270 AM
2300838 0 8/7/2023 11:37:57 109 Thompson ST, Moberly, MO 65270 PM
2300839 0 8/8/2023 1:55:59 1501 N Morley ST, Moberly, MO 65270 PM
2300840 0 8/8/2023 3:25:40 511 Shumate LN, Moberly, MO 65270 PM
2300847 0 8/10/2023 2:54:31 825 S Morley ST, Moberly, MO 65270 PM
2300848 0 8/10/2023 7:40:13 111 N Fourth ST, Moberly, MO 65270 PM
2300849 0 8/11/2023 10:20:51 1501 N MORLEY, Moberly, MO 65270 AM
2300850 0 8/11/2023 11:13:23 1818 Ronda CT, Moberly, MO 65270 PM
2300851 0 8/12/2023 5:57:57 529 1/2 W Coates ST, Moberly, MO 65270 AM
2300852 0 8/12/2023 3:47:25 117 ELIZABETH ST, Moberly, MO 65270 PM
2300853 0 8/12/2023 4:17:59 519 E BURKHART ST, Moberly, MO 65270 PM
2300856 0 8/13/2023 10:32:58 N PORTER ST & Franklin AVE, Moberly, MO AM
2300855 0 8/13/2023 10:19:01 410 S Morley ST, Moberly, MO 65270 PM
2300857 0 8/14/2023 10:14:28 HALLECK & Harrison AVE, Moberly, MO AM
2300860 0 8/15/2023 2:42:24 614 W Lee ST, Moberly, MO 65270 AM
2300861 0 8/15/2023 11:37:15 120 W HINTON AVE, Moberly, MO 65270 AM
2300863 0 8/16/2023 9:28:20 808 Promenade ST, Moberly, MO 65270 AM
2300865 0 8/16/2023 11:45:51 1714 N Morley ST, Moberly, MO 65270 AM

2300866 0 8/16/2023 12:49:25 1515 Omar Bradley, Moberly, MO 65270
PM
2300868 0 8/18/2023 11:43:36 205 FARROR ST #502, Moberly, MO 65270
AM
2300869 0 8/18/2023 2:25:03 205 FARROR ST #409, Moberly, MO 65270
PM
2300872 0 8/19/2023 3:50:50 719 Franklin ST, Moberly, MO 65270
PM
2300873 0 8/19/2023 5:07:15 1502 MORLEY #21, Moberly, MO 65270
PM
2300874 0 8/19/2023 5:43:24 818 W Rollins ST, Moberly, MO 65270
PM
2300876 0 8/20/2023 9:03:57 16 Westwood CT, Moberly, MO 65270
AM
2300877 0 8/20/2023 11:08:03 312 N AULT, Moberly, MO 65270
AM
2300878 0 8/21/2023 10:49:53 729 McKinsey PL, Moberly, MO 65270
AM
2300879 0 8/21/2023 6:07:00 517 Wicker W, Moberly, MO 65270
PM
2300882 0 8/22/2023 7:55:07 1502 S Morley ST, Moberly, MO 65270
PM
2300883 0 8/22/2023 8:26:15 205 Farror ST #409, Moberly, MO 65270
PM
2300884 0 8/23/2023 10:36:08 413 Harrison ST, Moberly, MO 65270
AM
2300887 0 8/24/2023 9:20:46 710 E MCKINSEY ST, Moberly, MO 65270
AM
2300888 0 8/24/2023 10:17:25 400 N MORLEY ST, Moberly, MO 65270
AM
2300890 0 8/25/2023 12:34:40 1831 RAVENWOOD DR #22, Moberly, MO 65270
AM
2300892 0 8/26/2023 9:53:04 126 Bedford ST, Moberly, MO 65270
AM
2300893 0 8/26/2023 1:21:25 1309 HIGHWAY 24, Moberly, MO 65270
PM
2300895 0 8/27/2023 5:11:30 1515 OMAR BRADLEY DR, Moberly, MO 65270
PM
2300896 0 8/27/2023 8:18:29 308 S MORLEY ST, Moberly, MO 65270
PM
2300897 0 8/27/2023 11:54:58 909 BOND ST, Moberly, MO 65270
PM
2300898 0 8/28/2023 11:22:27 140 S Tannehill ST, Moberly, MO 65270
AM
2300899 0 8/28/2023 3:10:51 837 W Coates ST, Moberly, MO 65270
PM

2300900	0	8/28/2023 8:52:09 PM	820 W 24 HWY, Moberly, MO 65270
2300901	0	8/29/2023 7:04:04 AM	1818 ronda, moberly, MO 65270
2300903	0	8/29/2023 9:18:49 PM	837 W Coates ST, Moberly, MO 65270
2300904	0	8/30/2023 7:48:02 AM	721 W COATES, Moberly, MO 65270
2300906	0	8/30/2023 1:15:49 PM	1026 Bond ST, Moberly, MO 65270
2300908	0	8/31/2023 6:40:00 AM	1028 Sinnock AVE #64, Moberly, MO 65270
2300910	0	8/31/2023 2:57:20 PM	E 24 HWY & E Outer RD, Moberly, MO
2300911	0	8/31/2023 3:27:48 PM	529 E 24 HWY, Moberly, MO 65270
2300912	0	8/31/2023 4:23:52 PM	302 N College AVE #6, Moberly, MO 65270

Total Incidents: 67

Incident Type: 4 - Hazardous Condition (No Fire)

Incident #	Exp #	Alarm Date/Time	Address
2300862	0	8/15/2023 7:53:46 PM	427 Harrison AVE, Moberly, MO 65270
2300870	0	8/18/2023 4:59:32 PM	1177 N MORLEY ST, Moberly, MO 65270
2300913	0	8/31/2023 6:00:00 PM	S Moulton ST, Moberly, MO 65270

Total Incidents: 3

Incident Type: 5 - Service Call

Incident #	Exp #	Alarm Date/Time	Address
2300811	0	8/1/2023 1:49:00 PM	1204 S Morley ST #31, Moberly, MO 65270
2300817	0	8/2/2023 3:07:59 AM	423 S MORLEY, Moberly, MO 65270
2300826	0	8/3/2023 10:00:00 AM	408 Tara Park DR, Moberly, MO 65270
2300828	0	8/5/2023 3:13:19 PM	2560 KRONER, Moberly, MO 65270
2300843	0	8/9/2023 9:55:00 AM	605 Wescott LN, Moberly, MO 65270

2300844	0	8/9/2023 1:55:00 PM	1207 Woody AVE, Moberly, MO 65270
2300845	0	8/10/2023 1:42:00 PM	1317 S Morley ST, Moberly, MO 65270
2300854	0	8/12/2023 7:12:02 PM	920 SINNOCK AVE, Moberly, MO 65270
2300864	0	8/16/2023 9:40:00 AM	807 Burkhart ST W, Moberly, MO 65270
2300889	0	8/24/2023 11:19:11 PM	618 BERTLEY ST, Moberly, MO 65270
2300902	0	8/29/2023 2:30:00 PM	525 W Reed ST, Moberly, MO 65270
2300907	0	8/30/2023 1:50:00 PM	1340 Lantern's Point, Moberly, MO 65270
2300909	0	8/31/2023 6:47:00 AM	300 N Ault ST, Moberly, MO 65270

Total Incidents: 13

Incident Type: 6 - Good Intent Call

Incident #	Exp #	Alarm Date/Time	Address
2300820	0	8/2/2023 7:16:23 AM	400 BLK GRAND, Moberly, MO 65270
2300821	0	8/2/2023 8:28:22 AM	745 Sampson ST W, Moberly, MO 65270
2300858	0	8/15/2023 12:53:02 AM	300 N Clark ST, Moberly, MO 65270
2300867	0	8/18/2023 11:33:17 AM	1837 LEAH, Moberly, MO 65270
2300875	0	8/19/2023 9:14:21 PM	1745 2270 RD, Moberly, MO 65270
2300880	0	8/21/2023 9:08:03 PM	422 Farror ST, Moberly, MO 65270
2300881	0	8/22/2023 5:41:07 PM	801 W Coates ST, Moberly, MO 65270
2300891	0	8/25/2023 9:34:42 PM	2105 Silva LN #24, Moberly, MO 65270

Total Incidents: 8

Incident Type: 7 - False Alarm & False Call

Incident #	Exp #	Alarm Date/Time	Address
2300808	0	8/1/2023 1:48:38 AM	100 Mckeown, Moberly, MO 65270

2300816	0	8/2/2023 2:45:05 AM	1625 Gratz Brown ST, Moberly, MO 65270
2300823	0	8/2/2023 11:32:58 PM	3 TYDINGS TER, Moberly, MO 65270
2300824	0	8/3/2023 4:58:48 AM	625 W Lee ST, Moberly, MO 65270
2300842	0	8/8/2023 9:18:09 PM	2041 Silva LN, Moberly, MO 65270
2300846	0	8/10/2023 2:13:42 PM	400 E 24 HWY, Moberly, MO 65270
2300859	0	8/15/2023 2:12:32 AM	2105 SILVA, Moberly, MO 65270
2300871	0	8/18/2023 7:09:37 PM	2105 Silva LN, Moberly, MO 65270
2300885	0	8/23/2023 10:12:29 PM	100 mckeown, Moberly, MO 65270
2300886	0	8/24/2023 8:25:37 AM	629 FRANKLIN AVE #2, Moberly, MO 65270
2300894	0	8/27/2023 6:23:04 AM	220 TAYLOR, Moberly, MO 65270
2300905	0	8/30/2023 12:32:06 PM	1859 FISK, Moberly, MO 65270

Total Incidents: 12

Total Number of Distict Incidents: 106

Total Number of Distict Incident Types: 30

Report Filter Settings

Report File Name: Incident Reports by Incident Major Type, Detailed

Filter Name: Last Month

Filter Expression: [AlarmDateTime] is between '8/1/2023 12:00:00 AM' and '8/31/2023 11:59:59 PM'

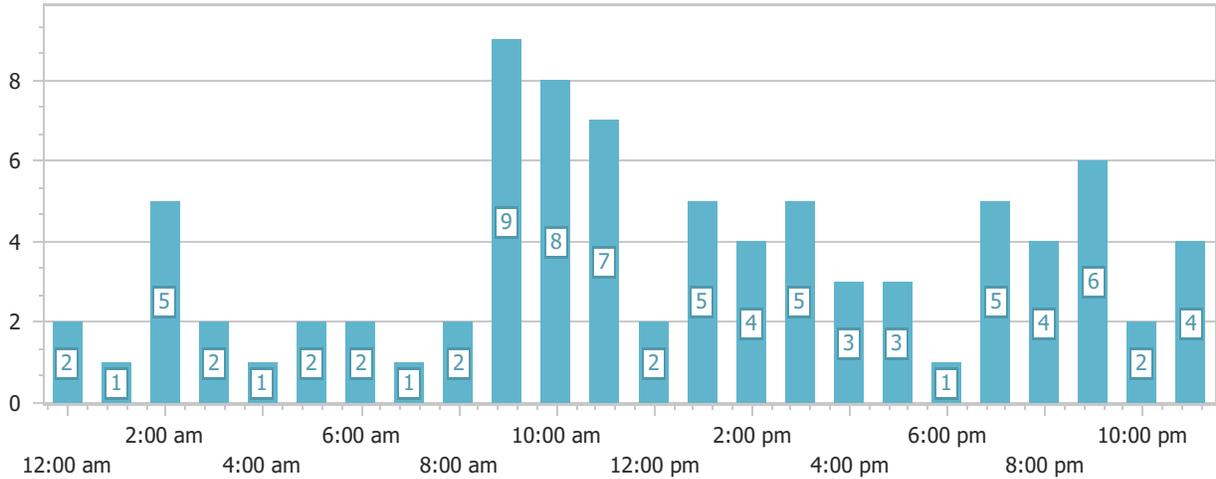


City of Moberly Fire Department

Emergency: Dial 911
Station #1: 660-269-8705 Ext: 2035
Fax: 600-263-0596
Station #2: 660-263-4121

310 N. Clark
Moberly, MO 65270-1520

Incident Reports by Time of Day, Detailed



12:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300858	0	8/15/2023	611 - Dispatched & canceled en route
2300890	0	8/25/2023	

Total Number of Incidents: 2

1:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300808	0	8/1/2023	733 - Smoke detector activation due to malfunction

Total Number of Incidents: 1

2:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300809	0	8/1/2023	321 - EMS call, excluding vehicle accident with injury
2300815	0	8/2/2023	3601 - Water Rescue, Vehicle in Underpass
2300816	0	8/2/2023	733 - Smoke detector activation due to malfunction

2300859	0	8/15/2023	733 - Smoke detector activation due to malfunction
2300860	0	8/15/2023	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 5

3:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300818	0	8/2/2023	3601 - Water Rescue, Vehicle in Underpass
2300817	0	8/2/2023	553 - Public service

Total Number of Incidents: 2

4:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300824	0	8/3/2023	733 - Smoke detector activation due to malfunction

Total Number of Incidents: 1

5:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300819	0	8/2/2023	112 - Fires in structure other than in a building
2300851	0	8/12/2023	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 2

6:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300825	0	8/3/2023	321 - EMS call, excluding vehicle accident with injury
2300834	0	8/7/2023	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 2

7:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300820	0	8/2/2023	622 - No incident found on arrival at dispatch address

Total Number of Incidents: 1

8:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300821	0	8/2/2023	651 - Smoke scare, odor of smoke
2300886	0	8/24/2023	735 - Alarm system sounded due to malfunction
			Total Number of Incidents: 2

9:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300810	0	8/1/2023	321 - EMS call, excluding vehicle accident with injury
2300822	0	8/2/2023	3112 - Lift Assistance
2300829	0	8/6/2023	321 - EMS call, excluding vehicle accident with injury
2300843	0	8/9/2023	5001 - Gas Appliance Inspection
2300863	0	8/16/2023	3112 - Lift Assistance
2300864	0	8/16/2023	5001 - Gas Appliance Inspection
2300876	0	8/20/2023	3113 - Standby, No care provided
2300887	0	8/24/2023	321 - EMS call, excluding vehicle accident with injury
2300892	0	8/26/2023	321 - EMS call, excluding vehicle accident with injury
			Total Number of Incidents: 9

10:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300826	0	8/3/2023	5001 - Gas Appliance Inspection
2300835	0	8/7/2023	3113 - Standby, No care provided
2300849	0	8/11/2023	324 - Motor vehicle accident with no injuries.
2300856	0	8/13/2023	322 - Motor vehicle accident with injuries
2300857	0	8/14/2023	324 - Motor vehicle accident with no injuries.
2300878	0	8/21/2023	3112 - Lift Assistance
2300884	0	8/23/2023	3112 - Lift Assistance
2300888	0	8/24/2023	321 - EMS call, excluding vehicle accident with injury
			Total Number of Incidents: 8

11:00 am

Incident #	Exp #	Alarm Date	Incident Type
2300836	0	8/7/2023	321 - EMS call, excluding vehicle accident with injury
2300837	0	8/7/2023	321 - EMS call, excluding vehicle accident with injury
2300861	0	8/15/2023	321 - EMS call, excluding vehicle accident with injury
2300865	0	8/16/2023	321 - EMS call, excluding vehicle accident with injury
2300867	0	8/18/2023	611 - Dispatched & canceled en route
2300868	0	8/18/2023	321 - EMS call, excluding vehicle accident with injury
2300877	0	8/20/2023	321 - EMS call, excluding vehicle accident with injury
Total Number of Incidents:			7

12:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300830	0	8/6/2023	321 - EMS call, excluding vehicle accident with injury
2300866	0	8/16/2023	321 - EMS call, excluding vehicle accident with injury
Total Number of Incidents:			2

1:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300811	0	8/1/2023	5001 - Gas Appliance Inspection
2300839	0	8/8/2023	321 - EMS call, excluding vehicle accident with injury
2300844	0	8/9/2023	5001 - Gas Appliance Inspection
2300845	0	8/10/2023	551 - Assist police or other governmental agency
2300893	0	8/26/2023	321 - EMS call, excluding vehicle accident with injury
Total Number of Incidents:			5

2:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300827	0	8/5/2023	321 - EMS call, excluding vehicle accident with injury
2300846	0	8/10/2023	735 - Alarm system sounded due to malfunction
2300847	0	8/10/2023	321 - EMS call, excluding vehicle accident with injury
2300869	0	8/18/2023	311 - Medical assist, assist EMS crew

Total Number of Incidents: 4

3:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300828	0	8/5/2023	551 - Assist police or other governmental agency
2300831	0	8/6/2023	321 - EMS call, excluding vehicle accident with injury
2300840	0	8/8/2023	321 - EMS call, excluding vehicle accident with injury
2300852	0	8/12/2023	321 - EMS call, excluding vehicle accident with injury
2300872	0	8/19/2023	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 5

4:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300812	0	8/1/2023	321 - EMS call, excluding vehicle accident with injury
2300853	0	8/12/2023	321 - EMS call, excluding vehicle accident with injury
2300870	0	8/18/2023	460 - Accident, potential accident, other

Total Number of Incidents: 3

5:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300873	0	8/19/2023	321 - EMS call, excluding vehicle accident with injury
2300874	0	8/19/2023	321 - EMS call, excluding vehicle accident with injury
2300881	0	8/22/2023	611 - Dispatched & canceled en route

Total Number of Incidents: 3

6:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300879	0	8/21/2023	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 1

7:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300848	0	8/10/2023	321 - EMS call, excluding vehicle accident with injury
2300854	0	8/12/2023	561 - Unauthorized burning
2300862	0	8/15/2023	412 - Gas leak (natural gas or LPG)
2300871	0	8/18/2023	735 - Alarm system sounded due to malfunction
2300882	0	8/22/2023	321 - EMS call, excluding vehicle accident with injury
Total Number of Incidents:			5

8:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300813	0	8/1/2023	251 - Excessive heat, scorch burns with no ignition
2300832	0	8/6/2023	321 - EMS call, excluding vehicle accident with injury
2300833	0	8/6/2023	321 - EMS call, excluding vehicle accident with injury
2300883	0	8/22/2023	321 - EMS call, excluding vehicle accident with injury
Total Number of Incidents:			4

9:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300814	0	8/1/2023	323 - Motor vehicle/pedestrian accident (MV Ped)
2300841	0	8/8/2023	1513 - Yard Waste/ Refuse Fire
2300842	0	8/8/2023	743 - Smoke detector activation, no fire - unintentional
2300875	0	8/19/2023	622 - No incident found on arrival at dispatch address
2300880	0	8/21/2023	651 - Smoke scare, odor of smoke
2300891	0	8/25/2023	622 - No incident found on arrival at dispatch address
Total Number of Incidents:			6

10:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300855	0	8/13/2023	321 - EMS call, excluding vehicle accident with injury
2300885	0	8/23/2023	735 - Alarm system sounded due to malfunction
Total Number of Incidents:			2

11:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2300823	0	8/2/2023	736 - CO detector activation due to malfunction
2300838	0	8/7/2023	321 - EMS call, excluding vehicle accident with injury
2300850	0	8/11/2023	3112 - Lift Assistance
2300889	0	8/24/2023	

Total Number of Incidents: 4

Report Filter Settings

Report Name: Incident Reports by Time of Day, Detailed

Filter Name: last month

Filter Expression: [AlarmDateTime] is between '8/1/2023 12:00:00 AM' and '8/31/2023 11:59:59 PM'



Emergency: Dial 911
Station #1: 660-269-8705 Ext: 2035
Fax: 600-263-0596
Station #2: 660-263-4121

City of Moberly Fire Department

310 N. Clark
Moberly, MO 65270-1520

Incident Reports by Apparatus, Summary

Apparatus:	Total Number of Incidents Responded to:
301 Command Ford F250	49
302 - 2014 Saber	37
303- 2022 Commander	52
313 - 2008 Command Vehicle	1

Total Number of Incidents: 84

Report Filter Settings

Report Name: Incident Reports by Apparatus, Summary

Filter Name: Last Month

Filter Expression: [AlarmDateTime] is between '8/1/2023 12:00:00 AM' and '8/31/2023 11:59:59 PM'



Emergency: Dial 911
Station #1: 660-269-8705 Ext: 2035
Fax: 600-263-0596
Station #2: 660-263-4121

City of Moberly Fire Department

310 N. Clark
Moberly, MO 65270-1520

Department Log Hours and Points, Detailed

Boeding, Matthew

	Time at Activity	Hours Paid	Points
Start Time: 8/17/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: Hydrant connection along with hose deployment			
Total Hours and Points:	04:00	0	4

Brockman, Stacy, D

	Time at Activity	Hours Paid	Points
Start Time: 8/17/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: Hydrant connection along with hose deployment			
Total Hours and Points:	04:00	0	4

Brown, Killian

	Time at Activity	Hours Paid	Points
Start Time: 8/17/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: Hydrant connection along with hose deployment			
Total Hours and Points:	04:00	0	4

Brown, Wayne

	Time at Activity	Hours Paid	Points
Start Time: 8/10/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: New Recruit training. Hazmat, Streets,			

Instructor1, Pumper testing

Start Time: 8/1/2023 1:00:00 PM **Activity:** 03:00

Log Type: Training **Entry Text:** SOPTruck maintenance

Total Hours and Points: 07:00 0 4

Burton, Eric

Time at Activity Hours Paid Points

Start Time: 8/15/2023 1:00:00 PM **Activity:** On Duty 04:00 4

Log Type: Training **Entry Text:** Ladder Truck Training

Total Hours and Points: 04:00 0 4

Cody, Mark A

Time at Activity Hours Paid Points

Start Time: 8/16/2023 1:00:00 PM **Activity:** 04:00

Log Type: Training **Entry Text:** LaddersRoof Operations

Total Hours and Points: 04:00 0 0

Dutton II, Kenneth Ross

Time at Activity Hours Paid Points

Start Time: 8/17/2023 1:00:00 PM **Activity:** 04:00 4

Log Type: Training **Entry Text:** Hydrant connection along with hose deployment

Total Hours and Points: 04:00 0 4

Holtkamp, Roy

Time at Activity Hours Paid Points

Start Time: 8/15/2023 1:00:00 PM **Activity:** On Duty 04:00 4

Log Type: Training **Entry Text:** Ladder Truck Training

Total Hours and Points: 04:00 0 4

Keel, Ivan			
	Time at Activity	Hours Paid	Points
Start Time: 8/17/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: Hydrant connection along with hose deployment			
Total Hours and Points:	04:00	0	4

Lamar, Manlee			
	Time at Activity	Hours Paid	Points
Start Time: 8/16/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: LaddersRoof Operations			
Start Time: 8/10/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: New Recruit training. Hazmat, Streets, Instructor1, Pumper testing			
Start Time: 8/1/2023 1:00:00 PM Activity:	03:00		
Log Type: Training Entry Text: SOPTruck maintenance			
Total Hours and Points:	11:00	0	8

McCawley, Justus			
	Time at Activity	Hours Paid	Points
Start Time: 8/16/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: LaddersRoof Operations			
Start Time: 8/10/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: New Recruit training. Hazmat, Streets, Instructor1, Pumper testing			
Start Time: 8/1/2023 1:00:00 PM Activity:	03:00		
Log Type: Training Entry Text: SOPTruck maintenance			
Total Hours and Points:	11:00	0	8

Price, Darren			
	Time at Activity	Hours Paid	Points
Start Time: 8/15/2023 1:00:00 PM Activity: On Duty	04:00		4
Log Type: Training Entry Text: Ladder Truck Training			
Total Hours and Points:	04:00	0	4

Putnam, Cory			
	Time at Activity	Hours Paid	Points
Start Time: 8/15/2023 1:00:00 PM Activity: On Duty	04:00		4
Log Type: Training Entry Text: Ladder Truck Training			
Total Hours and Points:	04:00	0	4

Reinhart, Joey			
	Time at Activity	Hours Paid	Points
Start Time: 8/15/2023 1:00:00 PM Activity: On Duty	04:00		4
Log Type: Training Entry Text: Ladder Truck Training			
Total Hours and Points:	04:00	0	4

Rhoades, Lawrence			
	Time at Activity	Hours Paid	Points
Start Time: 8/16/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: LaddersRoof Operations			
Start Time: 8/10/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: New Recruit training. Hazmat, Streets, Instructor1, Pumper testing			
Total Hours and Points:	08:00	0	8

Schell, Robert			
	Time at	Hours	

	Activity	Paid	Points
Start Time: 8/15/2023 1:00:00 PM	Activity: On Duty	04:00	4
Log Type: Training	Entry Text: Ladder Truck Training		
Total Hours and Points:		04:00	0
			4

Steeves, Zachariah

	Time at Activity	Hours Paid	Points
Start Time: 8/15/2023 1:00:00 PM	Activity: On Duty	04:00	4
Log Type: Training	Entry Text: Ladder Truck Training		
Total Hours and Points:		04:00	0
			4

Stone, Slater

	Time at Activity	Hours Paid	Points
Start Time: 8/17/2023 1:00:00 PM	Activity:	04:00	4
Log Type: Training	Entry Text: Hydrant connection along with hose deployment		
Total Hours and Points:		04:00	0
			4

Sunderland, Daniel J

	Time at Activity	Hours Paid	Points
Start Time: 8/16/2023 1:00:00 PM	Activity:	04:00	4
Log Type: Training	Entry Text: LaddersRoof Operations		
Start Time: 8/10/2023 1:00:00 PM	Activity:	04:00	4
Log Type: Training	Entry Text: New Recruit training. Hazmat, Streets, Instructor1, Pumper testing		
Start Time: 8/1/2023 1:00:00 PM	Activity:	03:00	
Log Type: Training	Entry Text: SOPTruck maintenance		
Total Hours and Points:		11:00	0
			8

Tompson, Ron

	Time at Activity	Hours Paid	Points
Start Time: 8/16/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: LaddersRoof Operations			
Start Time: 8/10/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: New Recruit training. Hazmat, Streets, Instructor1, Pumper testing			
Start Time: 8/1/2023 1:00:00 PM Activity:	03:00		
Log Type: Training Entry Text: SOPTruck maintenance			
Total Hours and Points:	11:00	0	8

Wilborn, Patrick

	Time at Activity	Hours Paid	Points
Start Time: 8/15/2023 1:00:00 PM Activity: On Duty	04:00		4
Log Type: Training Entry Text: Ladder Truck Training			
Total Hours and Points:	04:00	0	4

Wolverton, Charles B

	Time at Activity	Hours Paid	Points
Start Time: 8/17/2023 1:00:00 PM Activity:	04:00		4
Log Type: Training Entry Text: Hydrant connection along with hose deployment			
Start Time: 8/1/2023 1:00:00 PM Activity:	03:00		
Log Type: Training Entry Text: SOPTruck maintenance			
Total Hours and Points:	07:00	0	4

Grand Total Hours and Points: 5 Days, 06: 0 104

Report Filter Settings

Report Name: Department Log Hours and Points, Detailed
Filter Name: Last Month's Training
Filter Expression: ([StartTime] is between '8/1/2023 12:00:00 AM' and '8/31/2023 11:59:59 PM') And ([LogTypeID] equals '93f75c30-1668-4180-acd4-c8a61d09b687')



City of Moberly Fire Department

Emergency: Dial 911
Station #1: 660-269-8705 Ext: 2035
Fax: 600-263-0596
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310 N. Clark
Moberly, MO 65270-1520

Hydrant Flow Tests by Hydrant Number

Hydrant Number: 3W171

Location: Fourth S., Moberly, MO **Color:** Red
District: WARD THREE **Township:** **Year:**
Next Test Date: 08/13/2024 **Make:**

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023		699	531	50	10	20	531

Hydrant Number: 3W172

Location: Fourth S., Moberly, MO **Color:** Red
District: WARD THREE **Township:** **Year:**
Next Test Date: 08/13/2024 **Make:**

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023		599	454	50	10	10	531

Hydrant Number: 3W173

Location: Fourth S., Moberly, MO **Color:** Orange

District: WARD THREE Township:
Next Test Date: 08/13/2024

Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023		1031	750	45	20	20	750

Hydrant Number: 3W174

Location: Fourth S., Moberly, MO Color: Red
District: WARD THREE Township: Year:
Next Test Date: 08/13/2024 Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023		643	488	50	10	15	531

Hydrant Number: 3W175

Location: Fourth S., Moberly, MO Color: Red
District: WARD THREE Township: Year:
Next Test Date: 08/13/2024 Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023		699	531	50	10	20	531

Hydrant Number: 3W176

Location: S. Fourth St. & W McKinsey ST Color: Orange
District: WARD THREE Township: Year:

Next Test Date: 08/13/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/14/2023				50	35	40	
08/14/2023		2367	1797	50	35	40	993

Hydrant Number: 3W177

Location: 830 S Williams ST, Moberly, MO

Color: Green

District: WARD THREE **Township:**

Year:

Next Test Date: 08/13/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/14/2023		3680	2793	50	40	45	1061

Hydrant Number: 3W177A

Location: 730 S Williams ST, Moberly, MO

Color: Orange

District: WARD THREE **Township:**

Year:

Next Test Date: 08/14/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		788	598	50	15	15	650
08/15/2023				50			

Hydrant Number: 3W177b

Location: S Williams ST & Gilman ST, Moberly, MO

Color: Green

District: WARD THREE Township:
Next Test Date: 08/14/2024

Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		910	690	50	20	15	750

Hydrant Number: 3W178

Location: 600 S. Willims St., Moberly, MO Color: Orange
District: WARD THREE Township: Year:
Next Test Date: 08/14/2024 Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		1091	828	50	20	25	750

Hydrant Number: 3W179

Location: 502 S Williams ST, Moberly, MO Color: Green
District: WARD THREE Township: Year:
Next Test Date: 08/14/2024 Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		1105	839	50	25	20	839

Hydrant Number: 3W180

Location: 402 S Williams ST, Moberly, MO Color: Orange
District: WARD THREE Township: Year:

Next Test Date: 08/14/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023				50		10	
08/15/2023		733	556	50	15	10	650

Hydrant Number: 3W181

Location: 300 S Williams ST, Moberly, MO 65270

Color: Orange

District: WARD THREE **Township:**

Year:

Next Test Date: 08/14/2024

Make: us pipe

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		1336	1014	50	30	25	919

Hydrant Number: 3W182

Location: S Williams ST & W Burkhart ST, Moberly, MO

Color: Green

District: WARD THREE **Township:**

Year:

Next Test Date: 08/14/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		1105	839	50	25	20	839
08/15/2023				50		20	

Hydrant Number: 3W186

Location:

Color: Orange

District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Year:
Make: American Darlling

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		910	690	50	20	15	750

Hydrant Number: 3W188

Location: 500 S Clark ST, Moberly, MO 65270
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Red
Year:
Make: American Darlling

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		562	426	50	10	5	531

Hydrant Number: 3W189

Location: S. Clark St. (SW corner) & W Carpenter ST, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Red
Year:
Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		599	454	50	10	10	531

Hydrant Number: 3W190

Location: S. Clark St. (NE corner), Moberly, MO 65270

Color: Red

District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Year:
Make: Mueller

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		599	454	50	10	10	531

Hydrant Number: 3W191

Location: S Sturgeon ST & W Carpenter ST, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Red
Year:
Make: American Darlling

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		733	556	50	15	10	650
08/15/2023				50		10	

Hydrant Number: 3W192

Location: S Clark ST & Gilman ST, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Red
Year:
Make: American Darlling

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		562	426	50	10	5	531

Hydrant Number: 3w193

Location: S Clark ST & Wicker ST, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Red
Year:
Make: American Darling

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		562	426	50	10	5	531

Hydrant Number: 3W194

Location: 900 S Clark ST, Moberly, MO 65270
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Red
Year:
Make: us pipe

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023		1336	1014	50	30	25	919

Hydrant Number: 3w195

Location: Sturgeon, Moberly, MO 65270
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Green
Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/15/2023				50	20	20	
08/15/2023		989	750	50	20	20	750

Hydrant Number: 3w196

Location: Sturgeon St., Moberly, MO 65270
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Green
Year:
Make: us pipe

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		2793	2243	60	40	50	1061
08/15/2023				60		50	

Hydrant Number: 3w198

Location: 908 Shelby DR, Moberly, MO 65270
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Orange
Year:
Make: Mueller

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		2367	1797	50	35	40	993

Hydrant Number: 3w199

Location: Marmaduke Ct--S. end, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/14/2024

Color: Green
Year:
Make: Mueller

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/15/2023		2192	1663	50	30	40	919
08/15/2023				50			

Hydrant Number: 3W200

Location: CLARK & GRANT, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/15/2024

Color: Red
Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/16/2023		599	454	50	10	10	531

Hydrant Number: 3w201

Location: Shelby DR & Cockrell DR, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/15/2024

Color: Orange
Year:
Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/16/2023		2192	1663	50	30	40	919

Hydrant Number: 3w202

Location: 1029 Williams S., Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/15/2024

Color: Orange
Year:
Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/16/2023		2192	1663	50	30	40	919

Hydrant Number: 3w203

Location: Williams & Cockrell Dr. SE, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/15/2024

Color: Green
Year:
Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/16/2023		1761	1336	50	30	35	919

Hydrant Number: 3w204

Location: Lowery Ct--S. end, Moberly, MO
District: WARD THREE **Township:**
Next Test Date: 08/15/2024

Color: Green
Year:
Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/16/2023		1507	1144	50	30	30	919

Hydrant Number: 3W205

Location: 624 williams
District: **Township:**
Next Test Date: 06/03/2012

Color: Orange
Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023		2531	1921	50	40	40	1061

Hydrant Number: 3w206

Location: 1111 Williams S., Moberly, MO

Color: Green

District: WARD THREE **Township:**
Next Test Date: 08/16/2024

Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023		2192	1663	50	30	40	919

Hydrant Number: 3w207

Location: Fourth S., Moberly, MO **Color:** Orange
District: WARD THREE **Township:** **Year:**
Next Test Date: 08/16/2024 **Make:**

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023							
08/17/2023		1663	1211	45	30	30	919

Hydrant Number: 3w208

Location: Fourth S., Moberly, MO **Color:** Orange
District: WARD THREE **Township:** **Year:**
Next Test Date: 08/16/2024 **Make:**

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023		1091	828	50	20	25	750

Hydrant Number: 3w209

Location: Fifth S., Moberly, MO **Color:** Orange

District: WARD THREE Township:
Next Test Date: 08/16/2024

Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023		1220	926	50	25	25	839
08/17/2023							

Hydrant Number: 3w210

Location: Longview, Moberly, MO Color: Orange
District: WARD THREE Township: Year:
Next Test Date: 08/16/2024 Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023							
08/17/2023		1761	1336	50	30	35	919

Hydrant Number: 3W211

Location: Tara Park--400 blk, Moberly, MO Color: Orange
District: WARD THREE Township: Year:
Next Test Date: 08/16/2024 Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/17/2023		1507	1144	50	30	30	919

Hydrant Number: 4w169

Location: W Rollins ST, Moberly, MO

Color: Red

District: WARD FOUR **Township:**

Year:

Next Test Date: 05/21/2024

Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023		771	586	50	10	25	531

Hydrant Number: 4w170

Location: Rollins Street W, Moberly, MO

Color: Orange

District: WARD FOUR **Township:**

Year:

Next Test Date: 08/13/2024

Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/14/2023				50			
08/14/2023		2602	1975	50	20	45	750

Hydrant Number: 4w268

Location: 300 Buchanan Street N, Moberly, MO

Color: Orange

District: WARD FOUR **Township:**

Year:

Next Test Date: 08/02/2020

Make: American Darlling

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		397	301	50	5	5	375
08/03/2023							

Location: Huntsville Ave, Moberly, MO

Color: Orange

District: WARD FOUR **Township:**

Year:

Next Test Date: 06/26/2021

Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		910	690	50	20	15	750

Hydrant Number: 4W277

Location: Riley Industrial DR, Moberly, MO

Color: Orange

District: WARD FOUR **Township:**

Year:

Next Test Date: 06/26/2021

Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		846	642	50	20	10	750

Hydrant Number: 4W278

Location: Rileys Industrial Park, Moberly, MO

Color: Green

District: WARD FOUR **Township:**

Year:

Next Test Date: 06/26/2021

Make: Mueller

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		3874	3035	55	40	50	1061

Hydrant Number: 4W279

Location: Rt. DD, Moberly, MO

Color: Green

District: WARD FOUR

Township:

Year:

Next Test Date: 06/29/2021

Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		1854	1452	55	30	40	919

Hydrant Number: 4W280

Location: Becflo DR, Moberly, MO

Color: Orange

District: WARD FOUR

Township:

Year:

Next Test Date: 06/29/2021

Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		2140	1677	55	40	40	1061

Hydrant Number: 4W281

Location: BecFlo, Moberly, MO 65270

Color: Orange

District: WARD FOUR

Township:

Year:

Next Test Date: 06/29/2021

Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		3874	3035	55	40	50	1061

Hydrant Number: 4w282

Location: Becflo DR, Moberly, MO

Color: Green

District: WARD FOUR **Township:**
Next Test Date: 06/23/2021

Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		3680	2793	50	40	45	1061

Hydrant Number: 4w283

Location: 1500 RT. DD, Moberly, MO
District: WARD FOUR **Township:**
Next Test Date: 08/02/2024

Color: Orange
Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		2192	1663	50	30	40	919

Hydrant Number: 4w284

Location: Huntsville Ave., Moberly, MO
District: WARD FOUR **Township:**
Next Test Date: 08/02/2024

Color: Red
Year:
Make:

FLOW TEST SUMMARY

Test Date	Test Purpose	Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
08/03/2023		1336	1074	60	30	30	919

Hydrant Number: 4w286

Location: Highway 24 W, Moberly, MO
District: WARD FOUR **Township:**

Color: Orange
Year:

Next Test Date: 08/09/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/10/2023		1220	926	50	25	25	839

Hydrant Number: 4w287

Location: Highway 24 W, Moberly, MO

Color: Orange

District: WARD FOUR **Township:**

Year:

Next Test Date: 08/09/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/10/2023		3680	2793	50	40	45	1061

Hydrant Number: 4w288

Location: Hunthausen, Moberly, MO

Color: Green

District: WARD FOUR **Township:**

Year:

Next Test Date: 08/09/2024

Make:

<i>FLOW TEST SUMMARY</i>		Flow at 0 PSI	Flow at 20 PSI	Static Pressure	Pitot Pressure	Actual Residual Pressure	Calculated Flow
Test Date	Test Purpose						
08/10/2023		1407	1102	55	30	30	919

Report Filter Settings

Report Name: Hydrant Flow Tests by Test Date

Filter Name: Last Month

Filter Expression: [TestDate] is between '8/1/2023 12:00:00 AM' and '8/31/2023 11:59:59 PM'

September 10, 2023 20:37

Page 1 of 1

Director Of Utilities Monthly Report
August 2023 *(Presented At The September 18 City Council Meeting)*

Director’s Summary

The timeline for the remaining 2 EDA projects that have not been advertised is pointing towards project award in the 4th quarter of 2023 following contract awards, and construction on each to be underway perhaps prior to the end of 2023. Other projects underway are the Stormwater 319 Grant Application development along with the Stormwater Master Plan, the North Morley Water Line is due to open bids next month and the North Morley Lift Station and Force Main project has been awarded and is due to start construction activities soon..

Project Tracking

Sparks Avenue Sewer:

- Construction permit requested. Plans under review for that permit.
- Engineer consultant has scheduled the project for advertisement during 3rd quarter of 2023.

Northwest Regional Lift Station:

- Design phase underway.
- Easements needed for piping routes. Mapping of those easements to begin soon.

Route JJ:

- Moberly working to obtain easements. 2/48 outstanding easements remain.
- Jacobs to prepare an application for a construction permit.
- RIG (Regionalization Grant) amount increase applied for.

EDA Infrastructure Grant Projects: Project update meetings are held bi-weekly with Jacobs Engineering to track progress and make sure items are addressed in a timely manner. Each project has a 180 day construction timeline. The stormwater project for the Industrial Park is a Howe Company project. The six (6) projects included and the status of each:

Morley Street Pump Station:

- The contract has been awarded.

N. Morley Water Main:

- Project advertisement for bids underway with a September 12, 2023 bid opening.

Downtown Sewer Rehab:

- Project has been restructured as one contract for completion of cleaning, inspection and rehabilitation to consolidate the effort with one full service contractor, and to better able to control total project costs. Final scope and specifications discussions with EDA underway.

Downtown CSO Storage Facility:

- Construction permit from DNR expected in the next two months.
- Bid and/or construction start date TBD.

Industrial Park Stormwater – (Howe Company project)

- Site work nearing completion.

Dept. Summaries:

Drinking Water produced: 33.096 MG (1.068 MG/Day)

Drinking Water billed: 33.807 MG (1.091 MG/Day) \$228,834 (\$7,382/Day)

Wastewater Treated: 60.848 MG (1.963 MG/Day)

Wastewater Billed: 31.518 MG (0.1.017 MG/Day) \$302,871 (\$9,770/Day)

Wastewater Discharge Combined Sewer Outfalls: 40.697 MG

Total August precipitation 12.06 inches

Monthly Water Production	32,862,543
Monthly Used by City Facilities	2,443,031
Accounted for During Water Leaks	1,323,483
System Flushing	89,733
Metered & Billed	27,821,552
YTD Avg Water Loss Monthly Avg	8.9%
*Flow #s are 12 month running average, Gallons	

Water Billing Office

- 83 Landlord letters.
- 44 Deposit letters.
- 46 Emails to 10 Landlords.
- 139 meter technician work orders.
- Received 45 Waste Management calls or visits from customers.

Distribution and Collection Department and Customer Service

- Repaired 10 water leaks.
- Replaced or removed 1 valve.
- Completed 188 Missouri One Call tickets for locating water and sewer lines.
- Staff investigated 15 sewer calls.
- 127 staff OT hours.
- Inspected 3,243 feet of sewer line.
- Jetted approximately 9,983 feet of sewer line. (Almost 2 miles.)
- Sawed 0 feet of sewer lines to remove roots.

August Utility Leak Report

1. 08-01-23 Water main break @ 1029 Henry St. 13 customers without water for 4 hours. Estimated water loss 42,669 gallons. Repair was completed in 5 hours.
2. 08-07-23 Service line break @ Rothwell Park Amphitheater. 1 customer without water for 1.5 hours. Estimated water loss 1,400 gallons. Repair was completed in 2 hours.
3. 08-08-23 Water main break @ 1601 N Buchanan St. 10 Customers without water for 4 hours. Estimated water loss 397,420 gallons. Repair was completed in 5.25 hours.
4. 08-13-23 Water main break @ 1342 Scott St. 7 customers without water for 3.75 hours. Estimated water loss 151,196 gallons. Repair was completed in 4.5 hours.
5. 08-21-23 Water main break @ 959 W Reed St. 7 customers without water for 1 hour. Estimated water loss 366,345. Repair was in 2 hours.
6. 08-22-23 Water main break @ 4 Holman Rd. 97 customers without water for 9 hours. Estimated water loss 683,880 gallons. Repair was completed in 17 hours.
7. 08-22-23 Water main break @ 223 Sunset Dr. 0 customers without water. Estimated water loss 53,455 gallons. Repair was completed in 2 hours.
8. 08-24-23 Water main break @ 319 Fulton Ave. 0 customers without water. Estimated water loss 334,051 gallons. Repair was completed in 3 hours.
9. 08-24-23 Water main break @ 616 Weintz ST. 0 customers without water. Estimated water loss 6,507 gallons. Repair was completed in 3 hours.
10. 08-28-23 Water main break @ 223 Sunset Dr. 0 customers without water. Estimated water loss 10,692 gallons. Repair was completed in 2 hours.

I'm going to try to include this breakdown, provided by Chris Bohm of the D&C team, in each monthly report moving forward. Moberly has one future 2024 SRF project as follows:

"will consist of water line replacements of 6" and 8" mains with Class 150 C-900 PVC pipe. Logan Street water main was identified as a priority project in a 2018 Water System Model Update and is in the City's Owner Supervised Program for water main construction. This project will include approximately 15,000 linear feet or roughly 3 miles (Moberly has over 50 miles of cast iron piping to be replaced out of 100 miles total, leaks are almost exclusively on cast iron mains.) of water main with associated fire hydrants, valves and pavement replacement following pipe installation. The cost for this project will be just over \$7,000,000."

Water Plant

- WTP staff completed 3,897 lab analyses.
- Analyzed 12 Colilert samples for total coliform.
- Attended two operator interviews.
- Collected TOC, and Bac-T samples.
- Contacted DNR about asbestos cement pipe sampling and forwarded information to Dana.
- Ran a couple of total phosphorous samples that Rachel had brought in to be tested.
- Met with Dana about asbestos cement pipe survey for DNR. Worked with D&C to get inventory.
- Attended Barr engineering meeting with storm water.
- Had to call Brenntag about the load of alum we were supposed to be receiving, Nobody had called and told us our delivery date was changed.
- Landon brought in a Bac-T sample with no chlorine residual as he was having issues with his test kit. We had him bring it into the lab to be cleaned and we went through the reagents as there were both free and total DPD reagents in his kit, the majority of which were expired.

- Received additional lake samples to test.
- Contacted Hydro Kinetics about the upcoming work they have in the plant.
- Received spare booster pump from Nemo Electric and had them look at the carbon silo lighting while they were here delivering the pump.
- Went to the pump house and found the hose to the sump pump for the basement had become disconnected and was the basement was filling with water. We were able to reattach a hose and buy a spare to get the water level back down.
- Replaced a potassium permanganate injection point on one of our pumps that we noticed had started to leak.
- Collected Bac-T's and inspected the water towers. Matt was called in to show one of the new guys how to reset the smart stick within the PLC in the chemical building as we had quit receiving readings.
- Hawkins Chemicals here and picked up the weighting agent they had brought us during their trial study of AH457 that we never used.
- Received a call from Les stating that somebody had taken down our chains and locks at the pump house, had the video footage pulled but the police stated since they couldn't make out the driver of the vehicle there was nothing they could do about it.
- On August 22nd a big leak on Holman called out Matt and Justin early in the morning, there was already a crew out trying to isolate and shut it down. Staff had to run the plant throughout the night due to the leak on Holman.
- New Operator Phillip Hobbs started his first day at the plant.
- Attended storm water engineering meeting for the 319 Grant.
- MCM here to install WiFi in the plant. Received a call from DNR saying to be on the lookout for a test kit for some type of herbicide chemical that they randomly select treatment plants for every nine years, it will have to be sampled for and sent off to a lab in another state once we receive the kit.
- Repeated Bac-T samples from Hulen, and the last few routine samples for the month.

Wastewater Treatment Facility

- Treated 60.848 MGM an average of 1.963 MGD.
- Transferred 1,260,721 gallons of sludge from the SBRs to the digesters.
- There was 88.04 DT of biosolids applied for the month.
- 12.06 inches of precipitation fell over a 7-day period.
- Taylor CSO (outfall 002) did discharge for the month of August. This is an estimated flow of 1.9 MGD.
- Rollins CSO (outfall 003) discharged 37.976 MGD for the month of August.
- Seven Bridges CSO (outfall 004) discharged 0.821 MGD for the month of August.
- Holman Rd CSO (outfall 005) did discharge in the month of August. Flow meter data is not accessible.
- Grease has been noticed at the wastewater plant more frequently. Pro Pumping has been removing grease from the wet well at Morley Pumpstation on a weekly basis. Floats in the Morley PS have not been working properly due to high grease amounts in the wet well. A total of 12,500 gallons were removed in August.
- Daniel Pence from Veolia was on site for a routine visit. He did a complete run through of the UV system. There are maintenance items that need attention for the system to run properly. A quote was provided for the work that needs to be done.

- Seven Bridges lagoon sludge depth was determined at multiple sites for the upcoming upgrades.
- The decant line on sludge holding basin #1 disconnected from the bottom of the basin. Staff worked diligently to empty the basin the repair the line. Everything is now working properly.
- Blower #2 had a VFD fault. Upon investigation, it was found that the discharge check valve is bad. This caused air to back flow through the blower. More troubleshooting was done to make sure no further damage was done to the unit and no extensive damage had occurred.

Water Quality Coordinator

Monthly Report August 2023

Household Hazardous Waste

- Accepted 1398.6 lbs hazardous waste into the Household Hazardous Waste Facility.
- Stabilized and disposed of 292.75 lbs non-reusable materials.
- Distributed 130.25 lbs of recycled material to Moberly residents for reuse.
- Managed Open Household Hazardous Waste Day on August 12th.
- Cleaned and organized Household Hazardous Waste Facility.

Public Education and Involvement

- Made appointments with Moberly residents at Household Hazardous Waste Facility.
- Made educational materials for Junk Junction Booth.
- Advertised upcoming community cleanup on City and Community Betterment social media.
- Reached out to local businesses and organizations to promote community cleanup day.
- Attended welcome meeting of outdoor adventure club.
- Advertised HHW facility on social media.

Illicit Discharge Detection and Elimination

- Provided lake monitoring for Rothwell and Waterworks Lakes.
- Performed water testing and continued process of tracing illicit discharge.
- Performed stormwater outfall inspections.
- Responded to question about storm drain at 621 Franklin.
- Helped CCCB organize E-Waste disposal.

Construction Stormwater Runoff Control

- Performed Land Disturbance Inspections for all Land Disturbance sites (see attached chart.)
- Attended Planning Committee meeting.

Post-Construction Stormwater Controls

- Cleaned trash and weeds out of city hall rain gardens .
- Responded to complaint about water buildup along Huntsville Road.
- Cleaned Wicker Street Detention Basin.
- Switched Orscheln permit info to Bomgaars.
- Responded to questions about Moberly Motors stormwater basin.

Municipal Good Housekeeping

- Provided annual stormwater training for D&C and Parks Department.

Finances, Certifications and Education

- Attended training on Fulcrum online platform.
- Created inspection forms within Fulcrum.
- Submitted edits for 9 minimum controls report.
- Attended DNR webinar about Post-Construction stormwater controls.
- Registered for Oaks Webinar from DOC.
- Registered for MWEA Fall Lab practices committee.

319 Project

- Hosted and provided follow-up for a Barr presentation about the 319 Grant Project.
- Met with Jesse Linscott from USDA.

Land Disturbance Inspections Performed

Site	Permit Holder	Status
Dream Moore Falls	Larry Schnell	Self-inspections not up to date
Logan Street	Drew Kerns	Construction Not Started
Cobblestone Creek	Tony Stuart	Self-inspections not performed
Cobblestone Creek	Knox & Haynes	Needs construction entrance
Ellis Place	Tony Stuart	Trash on lot
Southridge	Tony Stuart	No self-inspections
Lantern Pointe	Larry Schnell	No issues
Eagle Tree Ridge	Dave Richardson	Sediment downstream of basin, erosion and channelization within basin
Club Carwash	Scott Mueller	Some track out
Alt Ed School	Jeff McCracken	No issues
Walmart DC	Scott Kleermeir	No issues
Holman Road House	Josh Spicer	Silt fence needs to be trenched, inlet protection needs sediment removed, Self-inspections not up to date, severe downstream erosion

**Moberly Area Economic Development Corporation
Board Report: August 11 – September 14, 2023
Randy Asbury, President, & Kaylee Paffrath, Director of Business Development**

Goals/Activities for the Past Month

- (Completed) Initiate Action Plan items yet to begin.
- (Completed) Meet with Stacey Button and Bernie Andrews, Columbia REDI.
- (Completed) Wrap up the strategic planning process and finalize plans to begin implementation efforts.
- (Ongoing) Continue spring business retention and expansion (BR&E) efforts throughout Howard and Randolph counties.
- (Ongoing) Continue discussions with the City of Moberly and The Bricton Group regarding downtown Moberly hotel opportunities and development services.
- (Completed) Finalize a new marketing plan for all MAEDC efforts that aligns with Action Plan recommendations.
- (Ongoing) Continue to provide follow-up on all outstanding projects requiring management and response.
- (Ongoing) Continue social media and website engagement efforts.
- (Ongoing) Continue facilitating and hosting various major employers for the KWIXLand in the Morning monthly interviews. Leslie Sieck, SBDC, will discuss export opportunities for businesses as the September interviewee.
- (Postponed) Meet with the Moberly Area Chamber of Commerce staff to discuss ongoing collaboration.
- (Completed) Attend Missouri Northeast and Northwest Annual Conference in Marceline.
- (Completed) Attend the Tri-State Development Summit. Kaylee will provide a presentation regarding the City of Moberly housing successes.
- (Completed) Attend the Workplace Stability Conference in Mexico.
- (Completed) Discuss workplace stability issues and training resources with Ruth Weirich.

Goals/Activities for the Next Month

- Finalize spring Business Retention and Expansion (BR&E) efforts with major employers throughout Howard and Randolph counties.
- Continue discussions with the City of Moberly and The Bricton Group regarding downtown Moberly hotel opportunities and development services.
- Continue to provide follow-up on all outstanding projects requiring management and response.
- Continue social media and website engagement efforts.
- Continue facilitating and hosting various major employers for the KWIXLand in the Morning monthly interviews. Mark Miles, Orscheln Group, was the August interviewee.
- Meet with the Moberly Area Chamber of Commerce staff to discuss ongoing collaboration.
- Meet with NextSite to discuss their retail recruitment services.
- Meet with Eli Falls, Moffatt & Nichol, and Joe Forbes, Norfolk Southern, to discuss Moberly rail access options.
- Attend Workplace Stability Conference in Mexico.
- Attend Missouri Northeast meeting.
- Attend Leadership Northeast in Macon.

- Host Business Bites Lunch N’ Learn in Moberly.
- Attend City of Glasgow Council meetings regarding the SEMA bridge replacement project.
- Submit Howard and Randolph County RFI’s as opportunities occur.
- Engage state and local incentives discussions for upcoming local projects.
- KWIXLand in the Morning interview in October with Jackie Fisher of MU Extension & SBDC.
- Kaylee will attend the Rural Community Action Assembly: Immigration, Community, and the Economy webinar.
- Identify Business Bites programming for 2024.
- Research 501(C)3 status and guidelines.
- Begin work on certifying the remaining uncertified acreage at the Moberly Area Industrial Park.

Project Overviews

- The Cardinal Health facility has been purchased. MAEDC has hosted discussions with the purchaser and MO Department of Economic Development regarding incentives opportunities.
- MAEDC hosted state and local incentives discussions with a local established business seeking to expand operations.
- MAEDC hosted an introductory meeting with an out-of-town business seeking industrial facilities in Moberly to replace two locations needing significant facility updates.

Other Substantive News & Efforts

- Attended and presented the PPI applications to the Moberly Depot District board.
- Met with Ryan McCullem, PCE, to discuss MAEDC services and collaboration opportunities.
- Met with Ray Hall, Columbia REDI, and Mr. Bill Coats regarding Moberly Depot District grant opportunities.
- Attended Glasgow City Council SEMA bridge replacement update meetings.
- Joined City of Moberly officials for a Moberly downtown hotel site visit with the Bricton Group.
- Hosted a Moberly Business Bites Lunch ‘N Learns regarding government contracting.
- Met with Assistant City of Fayette Mayor Mike Dimond.
- Kaylee created, attended, presented at, or joined the following:
 - Several MEDC District 2 Public Policy Meetings.
 - WRC Live! New WorkKeys Resources for Program Performance and Credentialing Equity.
 - Howard County Small Business Planning meeting in Fayette.
 - MAEDC Newsletters.
 - An export meeting with the SBDC and MU Extension at Moberly Natural Crush.
 - Upstate MO Annual Meeting in Marceline.
 - Customized Training Meeting with MACC Staff.
 - Met with ImageMark to discuss future collaborative opportunities.
 - A marketing meeting regarding City of Moberly efforts.
 - Met with Kris Mosley/RG Mongler.
 - An Economic Development 101 Workshop in Macon for Missouri Northeast.
 - The Moberly Chamber Coffee Chat.
 - The Missouri NE Workforce Housing Discussion with state officials.
 - A local small business to discuss expansion opportunities. Referred them to the SBDC.
 - The 65th annual Governor’s Conference on Economic Development.

- Joined the Moberly Kiwanis Club.
- Presented at the Tri-State Development Summit on “How Moberly is Addressing the Housing Crisis?”.
- Has begun work on the new HCEDC website.
- Social Media Stats:

August-23	Total	Change
Facebook Page Followers	1971	+17
Facebook Page Reach	7,440	
LinkedIn Followers	318	+1
SEO/Website Views	395	



#15.

SEPTEMBER REPORT 2023

SOCIAL MEDIA STATS

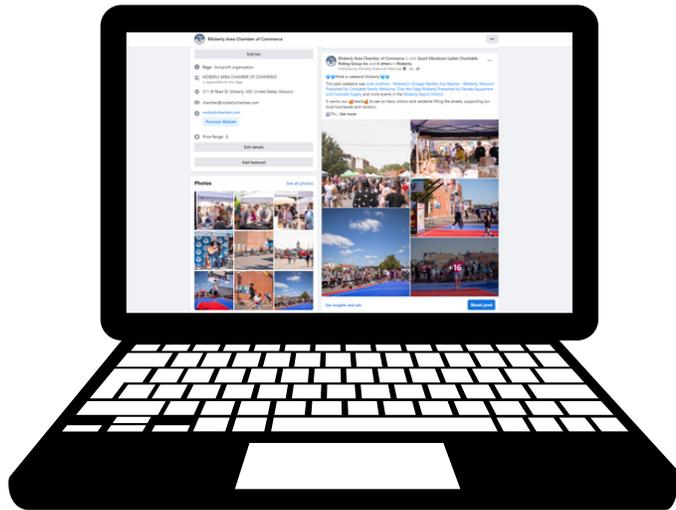
TOP ORGANIC POSTS THIS MONTH

INSTAGRAM



GUS MACKER/JUNK JUNKTION EVENT PREP VIDEO - 40 LIKES

FACEBOOK

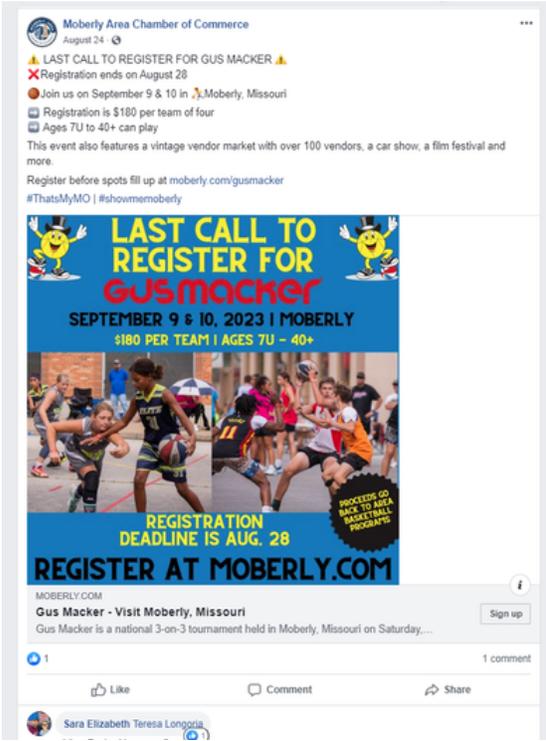


JUNK JUNKTION/GUS MACKER EVENT PHOTOS - 5,620

TOTAL REACH ON SOCIAL MEDIA THIS MONTH

Month	Facebook	Instagram	Twitter	Total
Jan - 2023	31,167	2,222	325	33,714 people
Feb - 2023	48,957	4,560	1,020	54,538 people
March - 2023	41,282	3,206	661	45,149 people
April - 2023	61,038	3,783	684	65,505 people
May - 2023	98,181	4,340	143	102,644 people
June - 2023	76,390	3,690	281	80,361 people
July - 2023	64,660	3,764	***	68,424 people
August - 2023	98,576	12,988	***	111,564 people
As of Sept. 14 - 2023	60,086	1,003	***	61,089 people

*Twitter has recently rebranded to X. We are seeing a decline in engagement in this platform and are going stop posting on the platform unless we see drastic improvements to the platform as a whole.



GUS MACKER AD

Medium	Date Ad Ran	Reach	Amount Spent
Facebook/Instagram	Aug. 8 - 28, 2023	28,425	\$300.00

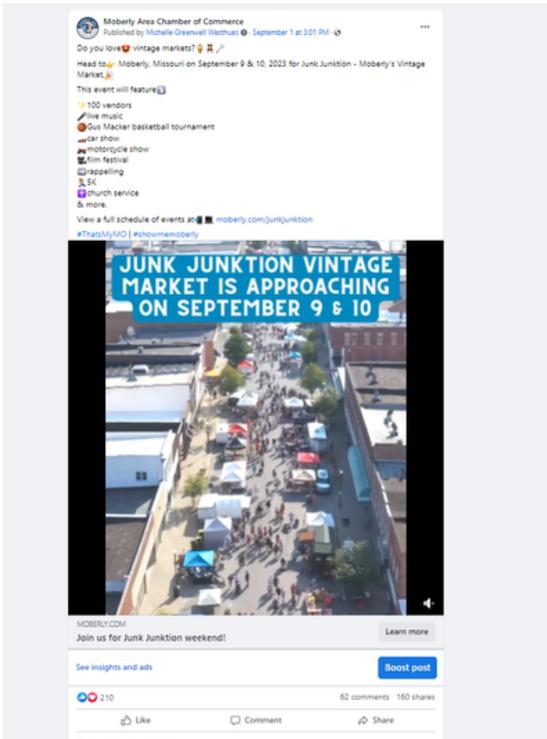
The ad was our final promotion for Gus Macker registration.



PHOBIA FILM FESTIVAL AD

Medium	Date Ad Ran	Reach	Amount Spent
Facebook/Instagram	Aug. 10 - 31, 2023	36,944	\$500.00

The ad promoted the Phobia Film Festival, happening the same weekend as Junk Junktion & Gus Macker. This was a cost-sharing ad where half was paid by Moberly Area Council on the Arts.



JUNK JUNKTION WEEKEND AD

Medium	Date Ad Ran	Reach	Amount Spent
Facebook/Instagram	Sept. 1 - 9, 2023	32,648	\$600.00

The was a video ad promotion for the entire weekend of events & activities.



JUNK JUNKTION/GUS MACKER COMMERCIAL

Medium	Date Ad Ran	Reach	Amount Spent
Commercial - KOMU	Aug. 23 - Sept 9, 2023	133,200 average viewers per day	\$1,500.00

KOMU did an additional free ad match of \$1,500 so the total ad was \$3,000, but cost to us was \$1,500

SCAN TO WATCH

MEDIA	2019	2020	2021	2022	2023
DIGITAL	\$10,644.12	\$8,530.54	\$8,449.00	\$6,623.69	\$6,950.00
SHOW ME STRONG DIGITAL	0	\$2,989.99			
PRINT	\$800.00	\$1,200.00	\$2,100.00	\$3,600.00	\$2,250.00
RADIO	0	\$4,998.00			
SEM	\$1,332.93	\$3,465.62	\$3309.03		
BILLBOARD	0	\$2,000.00	0		
TV			\$7,224.00	\$7,014.00	\$1,500.00
TOTAL:	\$12,777.05	\$23,184.15	\$12,958.09	\$17,237.69	\$10,700.00

HALF OF THIS AD SPEND IS REIMBURSED BY THE STATE

OWNED COMMUNICATION ASSETS



- Sent out September tourism newsletter
- Sent out newsletter for Junk Junktion weekend events to visitors
- Planned and scheduled social media content
- Updated moberly.com to reflect new shops, restaurants, attractions and more

ADDITIONAL ITEMS



- Attended Community Betterment Board Meeting
- Had Tourism Tuesday partner meeting
- Tourism Commission meeting was cancelled due to Tom being at a conference
- Reached out to new tourist attraction, Boots Farms Pumpkin Patch and Corn Maze, this will be an exciting to the area

PLANNED ACTIVITIES

#15.



- Executed Junk Junktion & Gus Macker events!
 - Gus Macker saw a decrease in participation with 76 teams compared to 106 in 2022
 - We attribute this to the Labor Day Holiday (people not wanting to vacation two weekends in a row), another Gus Macker tournament in Michigan the weekend of 9/15 & economic factors.
 - We are looking at alternatives to change this moving forward.
- Junk Junktion was extremely successful and had over 100 vendors on Reed Street.
- Even though Gus Macker was lower in attendance compared to previous years' events, we still had tremendous success with bringing visitors to Moberly from six states.
- A more detailed follow-up report is to come.

TOURISM EVENT RECAP

- September 3 - 3rd Annual Weiner Nationals
- September 8 & 9 - Phobia Film Festival
- September 9 & 10 - Junk Junktion, Gus Macker, JROTC Patriot Car Show, G2 Charity Motorcycle Show, Over the Edge and more!
- September 14-16 - Randolph County Old Settlers



MONTHLY BILLING

ITEM # DESCRIPTION	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.
102.000.521: ADVERTISING	\$1517	\$1517	\$1517	\$1517	\$1517	\$1517	\$1517	\$1517	\$1517
102.000.540: CONTRACT LABOR	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
102.000.541: ADMINISTRATIVE FEES	\$583	\$583	\$583	\$583	\$583	\$583	\$583	\$583	\$583
TOTAL:	\$7,100								

City of Moberly City Council Agenda Summary

Agenda Number: #16.
 Department: City Clerk
 Date: September 18, 2023

Agenda Item: Consideration Of An Appointment To The Moberly, Missouri, Public Building Corporation.

Summary: John Davis’s three-year term (2020-2023) expires October 1, 2023. He has indicated that he would not like to continue to serve in this capacity for the term of 2023-2026. Jerry Jeffrey has been asked to serve on the Board and has agreed to serve, if appointed, for a three-year term (2023-2023).

Recommended Action: Please appoint Jerry Jeffrey for a three-year term to the Moberly, Missouri Public Building Corporation.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

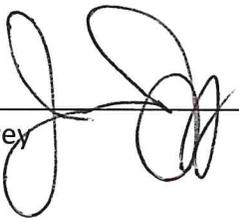
ATTACHMENTS:		Role Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney’s Report	M___ S___ Jeffrey	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Kyser	___	___
<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Lucas	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other_____		Passed	Failed

Consideration for appointment to the Moberly, Missouri, Public Building Corporation.

To The Moberly City Council:

I wish to be considered for appointment to the Moberly, Missouri, Public Building Corporation Board for the term of 2023-2026.

Sincerely,



Jerry Jeffrey



Date

City of



Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of City of Moberly. When a vacancy occurs, an announcement of that vacancy will be posted. The City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Name of Board or Commission: _____ Date: 8-23-23
Your Name: Jerry C. Jeffrey Street Address: 500 Greenbriar
Phone number(s): (evening) _____ (day) 460-451-5108
Email: _____

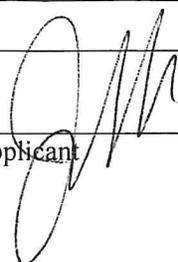
Do you live within the corporate limits of City of Moberly? Yes / No
How long have you been a resident of City of Moberly? 25 yrs
Occupation: financial advisor Employer: WFA

Optional Questions (use back of application if necessary)
What experience and/or skills do you have that might especially qualify you to serve on this board or commission?
City Council 8 yrs

What particular contributions do you feel you can make to this board or commission?

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:

- 1. _____ Phone: _____
- 2. _____ Phone: _____
- 3. _____ Phone: _____

Signature of Applicant 

*Additional Information may be attached to this form.
Return to: City of Moberly, 101 West Reed Street, Moberly, MO 65270