



**CITY OF MARSHALL  
City Council Meeting  
A g e n d a**

**Tuesday, September 08, 2020 at 5:30 PM  
Minnesota Emergency Response and Industrial  
Training (MERIT) Center, 1001 Erie Road**

**NOTICE: Pursuant to Minnesota State Statute 13D.021**

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

**OPENING ITEMS**

1. Call to Order/Pledge of Allegiance

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

2. Consider approval of the minutes of the work session held on August 18, 2020.
3. Consider approval of the minutes of the work session and regular meeting held on August 25, 2020.

**PUBLIC HEARING**

4. Vacation of Utility Easement in Carr Subdivision I – 1) Public Hearing on Resolution Granting Petition to Vacate Utility Easement; 2) Consider Resolution Granting Petition to Vacate Utility Easement.

**AWARD OF BIDS**

5. Project Z81: MERIT Center Outfall Project – Consider Resolution Accepting Bid (Award Contract).

**CONSENT AGENDA**

6. Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 14 to Magney Construction, Inc.; 2) Consider Payment of Invoice 1302213 to American Engineering Testing, Inc.; 3) Consider Payment of Invoice 0255361 to Bolton & Menk, Inc.
7. Consider approval of employee vision insurance agreement with Eyemed effective 01/01/2021.
8. Consider a resolution calling for a public hearing on the proposed assessments for ice, snow and weed elimination.
9. Consider a Resolution Designating Uniform Election Dates and Polling Locations.
10. Consider the Resolution certifying unpaid fire service charges.
11. Approve a Resolution Accepting a Surrender of a Conditional Use Permit.
12. Consider approval of the bills/project payments

**APPROVAL OF ITEMS PULLED FROM CONSENT**

**NEW BUSINESS**

13. 2021 Budget Request for the Marshall-Lyon County Library.
14. Sounds of Summer Community Contribution Request.
15. Consider Resolution Approving the changes to the 2021 Fee Schedule.
16. Project Z51-2020: Bituminous Resurfacing on Various City Streets Project - Consider Change Order No. 1 (Final) and Acknowledgement of Final Pay Request No. 2.
17. Consider Resolution Adopting Preliminary Levy for 2021.

**COUNCIL REPORTS**

18. Commission/Board Liaison Reports
19. Councilmember Individual Items

**Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.**

**STAFF REPORTS**

- 20. City Administrator
- 21. Director of Public Works
- 22. City Attorney

**ADMINISTRATIVE REPORTS**

- [23.](#) Administrative Brief

**INFORMATION ONLY**

- [24.](#) Information Only

**MEETINGS**

- [25.](#) Upcoming Meetings

**ADJOURN**

# RULES OF CONDUCT

- You may follow the meeting online – [www.ci.marshall.mn.us](http://www.ci.marshall.mn.us).
- Public Hearing – the general public shall have the opportunity to address the Council.
  - Approach the front podium
  - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
  - Approach the front podium
  - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	APPROVAL OF MINUTES
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the minutes of the work session held on August 18, 2020.
<b>Background Information:</b>	Enclosed are the minutes of the work session held on August 18, 2020.
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
<b>Recommendations:</b>	that the minutes of the work session held on August 18, 2020 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL**  
**BUDGET WORK SESSION**  
**MINUTES**  
**Tuesday, August 18, 2020**

The work session of the Common Council of the City of Marshall was held August 18, 2020, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Steven Meister (5:35 P.M.), Glenn Bayerkohler, Russ Labat and James Lozinski. Absent: Craig Schafer, John DeCramer. Staff present included: Sharon Hanson, City Administrator; Annette Storm, Director of Administrative Services; Jason Anderson, Director of Public Works/ City Engineer; Karla Drown, Finance Director; Jim Marshall, Director of Public Safety; Scott VanDerMillen, Director of Community Services; Sheila Dubs, Human Resource Manager; Dave Parsons City Assessor; Jasmine DeSmet, Training Facility Coordinator and Kyle Box, City Clerk.

**Tax Levy Information**

City Administrator Sharon Hanson introduced the 2021 budget and levy. Administrator Hanson provided an overview of several topics of discussion, including; 2020 recap/looking ahead, tax capacity, rates, comparisons, tax rates and property tax impacts, historical tax levy, 2021 tax levy and general fund impacts, debt reduction and 2021 tax levy and general fund recommendations.

City Assessor Dave Parsons provided further detail on tax capacity values, historical tax capacity and a comparison as to how the city of Marshall ranks amongst its comparable cities.

Director of Administrative Services Annette Storm provided additional detail on levy amounts including, the city of Marshall's historical data, debt service, capital improvement, economic development authority and streets.

**Proposed 2021 General Fund Budget**

City Administrator Sharon Hanson discussed 2021 tax levy impacts, such as; personnel costs, health insurance, LGA, reserve spending as well as efforts taken by staff on reductions in the general levy.

There was continued discussion from the council on suggestions brought forward by staff on how to reduce the proposed general levy. Several councilmembers shared the same concern as to leave the preliminary levy high for unanticipated COVID-19 costs that may arise before the final adoption of the 2021 levy.

Motion made by Councilmember Labat, Seconded by Councilmember Lozinski to direct staff to present the preliminarily levy to council with a 3.5% increase at a regular meeting. Voting Yea: Mayor Byrnes, Councilmember Meister, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 4-1**

**Adjourn**

At 7:24 P.M., Motion made by Councilmember Meister, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Meister, Councilmember Bayerkohler, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 5-0**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	APPROVAL OF MINUTES
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the minutes of the work session and regular meeting held on August 25, 2020.
<b>Background Information:</b>	Enclosed are the minutes of the work session and regular meeting held on August 25, 2020.
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
<b>Recommendations:</b>	that the minutes of the work session and regular meeting held on August 25, 2020 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, August 25, 2020**

The regular meeting of the Common Council of the City of Marshall was held August 11, 2020, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Scott VanDerMillen, Director of Community Services; Ilya Gutman, Plan Examiner/ Assistant Zoning Administrator and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

**Consider approval of the minutes of the regular meeting held on August 11, 2020.**

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer that the minutes of the regular meeting held on August 11, 2020 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**  
**7-0**

**Consider approval of the Consent Agenda**

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**  
**7-0**

Approval of the Wastewater Treatment Facilities Improvement Project – 1) Consider Payment of Invoice 1302153 to American Engineering Testing, Inc.; 2) Consider Payment of Invoice 0254307 to Bolton & Menk, Inc.

Approval for the Vacation of Utility Easement in Carr Subdivision I -- Receive Petition for Vacation of Utility Easement and Call for Public Hearing.

Approval to Authorize the Appropriate Officials to Execute an Amendment to Declaration, Which Document Defines Property Within Commerce Industrial Park Second Addition, Which Will Remain Restricted Property Pursuant to State of Minnesota BDPI Grant No. BDPI-17-0003-0-FY1A.

Approval of the bills/project payments

**College Drive/TH 19 Update and Look Ahead.**

Gene East, MnDOT project manager, presented feedback to the City Council about what both MnDOT and SEH have heard from public input on intersection changes being considered along the College Drive corridor as part of their 2025 reconstruction project. Project Manager East also discussed the path forward and what  
ie ahead for community engagement, project scoping, and design.

**Request for a Variance Adjustment Permit by Steven W Mohwinkel and Jacki D Knigge at 310 West Redwood Street.**

The property owner desires to add a new four-season porch to the corner of the house located at the intersection of West Redwood Street and North 4th Street. Currently, the existing front yards are 10 feet off N. 4th Street and 12 feet off West Redwood Street, so the house is already projecting into required 25-foot front yards. The new addition is proposed to project even more leaving just 5 and 8 feet between the proposed addition and sidewalks. This location will also interfere with the visibility triangle defined by 25-foot legs along the property lines starting at the property corner.

To grant a variance, City Ordinance would require the presence of practical difficulties. The term "practical difficulties," as used in connection with the granting of a variance means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.

Based on the above information and considering that there are no houses nearby that are close to the street corners, staff does not believe that there are practical difficulties in this case and therefore recommends that the variance be denied.

At the meeting, Mr. Mohwinkel presented a drawing showing wide boulevards which, in his mind, allowed for unobstructed sight of view at the intersection.

The variance regulations and procedures are found in Section 86-29.

At the Planning Commission meeting on August 12, 2020, a public hearing was held and a motion was made by Fox, second by Knieff to recommend approval to the City Council of the request by Steven W Mohwinkel and Jacki D Knigge for a Variance Adjustment Permit for construction of a four-season porch within required front yard. All voted in favor of the motion.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to approve the request by Steven W Mohwinkel and Jacki D Knigge for a Variance Adjustment Permit for building a porch within required front yard. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**  
**7-0**

**Request for a Variance Adjustment Permit by Ryan & Angela Strampe at 202 East Lyon Street**

The existing lot is 66 feet deep and required rear yard is 25% of the lot depth or about 16.5 feet. The house is located about 14 feet from the rear property line; the original deck extended 8 feet from the house. The Ordinance allows decks to project 8 feet into required front and rear yards so both the house and the deck were projecting 2.5 feet more into required yards than permitted. The house was built in 1909 and the deck was added in 1991.

To grant a variance, City Ordinance would require the presence of practical difficulties. The term "practical difficulties," as used in connection with the granting of a variance means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance, the plight of the landowner is

due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.

Based on the above information and considering that there are no decks nearby that are close to the rear property lines, staff does not believe that there are practical difficulties in this case and therefore recommends that the variance be denied.

Prior to a public hearing at the Planning Commission meeting, a neighbor asked about implications for his property and stated his indifference to the variance decision after hearing that it would not affect him.

The variance regulations and procedures are found in Section 86-29.

At the Planning Commission meeting on August 12, 2020, a public hearing was held and a motion was made by Knieff, second by Lee to recommend approval to the City Council of the request by Ryan & Angela Strampe for a Variance Adjustment Permit to build a deck in the required rear yard. All voted in favor of the motion.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat approve the request by Ryan & Angela Strampe for a Variance Adjustment Permit for building a deck within required rear yard. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat. Voting Abstaining: Councilmember Lozinski. The motion **Passed. 6-0-1**

**Consider Adoption of the City of Marshall ADA Transition Plan for Public Sidewalks & City Rights-of-Way.**

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

1. Employment
2. State and local government services
3. Public accommodations
4. Telecommunications
5. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide. As a provider of public transportation services and programs, City of Marshall must comply with this section of the Act as it specifically applies to public service agencies. Title II of ADA provides that, "...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." (42 USC. Sec. 12132; 28 CFR. Sec. 35.130).

This document has been created to specifically cover accessibility within the public rights of way and does not include information on City of Marshall programs, practices, or building facilities not related to public rights of way.

As required by Title II of ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150, the City of Marshall has conducted a self-evaluation of its public infrastructure within public rights of way and has developed this Transition Plan detailing how the organization will ensure that all of those facilities are accessible to all individuals. This

document serves as a supplement to City of Marshall Comprehensive ADA Transition Plan covering buildings, services, programs and activities.

A public hearing was held at the August 11, 2020 meeting. Public input was received and incorporated into the plan.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to adopt the City of Marshall ADA Transition Plan for Public Sidewalks & City Rights-of-Way. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consider Proposal for Comprehensive Stormwater Modeling Services from Bolton & Menk, Inc.**

This project includes the development of a city-wide hydrologic and hydraulic model of the existing city stormwater infrastructure. This model will be capable of quantifying existing storm sewer capacity, stormwater basin performance, and water quality improvements provided by existing infrastructure. The model will serve as a benchmark of existing conditions as it currently exists and will be a valuable tool when managing the City MS4 permit and developing capital improvement plans.

City staff will provide all the input data and Bolton & Menk will be tasked with entering the data and creating and calibrating the model. Once the model is created, city staff will have an extremely powerful tool to help identify the most cost-effective solutions to city drainage concerns. The model will be created using Autodesk Storm and Sanitary Analysis, which is a program that city engineering staff uses and will have the ability to access and edit in the future if needed.

Total project cost (hourly, not-to-exceed) in the amount of \$48,800 providing watershed delineation, stormwater management model, meetings/review. Additional services including model output/reporting in the amount of \$7,800. The 2020 Surface Water Management Utility budget includes \$50,000 for these services.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the City Council accept the proposal from Bolton & Menk, Inc. for stormwater modeling services in an amount not-to-exceed \$50,000.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consider Proposal for Architectural and Engineering Services for Madrid Street Bridge Rehabilitation from TKDA.**

In 2009, the City retained TKDA for the design of the Madrid Street Bridge over the Redwood River Diversion Channel. The bridge was assigned Bridge No.42566 by the State of Minnesota Department of Transportation Bridge Office. Construction of the bridge was completed in 2011 and opened to traffic.

A recent bridge safety inspection performed at the City's direction revealed distress and spalling in the Type P-1 barrier concrete along the sidewalk. City staff is concerned with the spalling and would like to hire TKDA to inspect, identify a repair, and prepare a repair plan and cost estimate for future City Council consideration. Once TKDA has an opportunity to evaluate the structure, we can better identify the severity and cause of the delamination and identify a proper repair and timeline for repair.

A Proposal for Architectural and Engineering Services from TKDA for Council review and consideration including special inspection, preparation of repair plans, and site observations during construction. Staff is proposing to accept the proposal from TKDA for Tasks A and B in the proposal; Bridge Special Inspection and Construction Document preparation. Staff will evaluate the need for construction administration services and confirm direction with Council as needed at a later date.

Motion made by Councilmember DeCramer, Seconded by Councilmember Meister that the Council accept Tasks A and B Proposal for Architectural and Engineering Services for Bridge 42566 Rehabilitation (Madrid Street Bridge) in an amount not-to exceed \$6,500. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

**Commission/Board Liaison Reports**

Byrnes No Report

Schafer No Report

Meister Community Services Advisory Board met to discuss the status of the pool and how it has dealt with COVID-19

Bayerkohler Planning Commission met and discussed agenda items number 8 and 9.

Public Housing Commission met and found out that they are not eligible for HUD short fall funding but did receive CARES act funding. The Commission also signed contracts for architectural firm to upgrade the fire alarm and elevator system

DeCramer Economic Development Authority will be reviewing applications for the CARES Grant program.

Labat No Report

Lozinski City Hall Committee met and after review with the demolition contractor, staff and the committee have elected to remove the entire foundation of the hotel. After the foundation has been removed, it should end all demolition on sight.

**Councilmember Individual Items**

Councilmember Lozinski asked a clarifying question about the City's checking account.

Councilmember DeCramer provided additional information on COVID-19 housing assistance program.

**City Administrator**

City Administrator Sharon Hanson provided information on a joint session with Lyon County to discuss a potential EDA program.

**Director of Public Works**

Director of Public Works/ City Engineer Jason Anderson provided an update on construction projects throughout the city.

**City Attorney**

City Attorney Dennis Simpson provided a report on Commerce Industrial Park, Legion Field Storm Water project and an update on criminal prosecution matters within the City.

**Information Only**

There were no questions on the information items.

**Upcoming Meetings**

There were no questions on the upcoming meetings.

**Adjourn**

At 6:57 P.M., Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to adjourn.  
Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**CITY OF MARSHALL  
BUDGET WORK SESSION  
M I N U T E S  
Tuesday, August 25, 2020**

The work session of the Common Council of the City of Marshall was held July 28, 2020, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 4:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer (4:45 P.M.), Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Annette Storm, Director of Administrative Services; Jason Anderson; Director of Public Works/ City Engineer; Scott VanDerMillen, Director of Community Services; Quentin Brunsvold, Fire Chief; Preston Stensrud; Parks Superintendent and Kyle Box, City Clerk.

**Capital Work Session**

Director of Administrative Services Annette Storm provided an overview of the agenda item. Director Storm introduced Director of Public Works/ City Engineer Jason Anderson to provide a summary of the Public Works Department 10-year CIP. Director Anderson discussed each project happening in 2021 and offered suggestions as to which project could be removed or pushed back to another year.

There was continued discussion by the council as to which areas projects could be revisited at a later year.

Parks Superintendent Preston Stensrud discussed proposed projects for the Red Baron ball fields, shelter, Independence Park and the pool.

Director Storm began discussion on proposed capital equipment for 2021. There was further discussion from staff and council to have the Equipment Review Committee meet and review the proposed list of equipment to be brought back to the full council for consideration.

**Adjournment**

At 5:25 PM, Mayor Byrnes adjourned the meeting.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Vacation of Utility Easement in Carr Subdivision I – 1) Public Hearing on Resolution Granting Petition to Vacate Utility Easement; 2) Consider Resolution Granting Petition to Vacate Utility Easement.
<b>Background Information:</b>	<p>A signed petition for vacation of a utility easement has been received from the owners of all the real property that includes the proposed area for utility easement.</p> <p>A map of the petitioned vacation area is attached.</p> <p>A copy of the procedure for vacation of streets by resolution, included in Sec. 62-4 of the Marshall Code of Ordinances, is also attached.</p> <p>Prior to the public hearing and adoption of the resolution granting a petition for vacation, all utility companies were contacted. MMU currently has a street light wire on this easement that serves a street light on Andrew Street. If the vacation of easement would be approved, a new easement would need to be established and MMU would need to be compensated to install a new street light circuit and relocate the existing street light.</p>
<b>Fiscal Impact:</b>	Property owner to reimburse the City for all costs associated with the vacation.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 that the Council close the public hearing.</p> <p>Recommendation No. 2 that the Council adopt RESOLUTION NUMBER XXXX, which is the Resolution Granting Petition to Vacate Utility Easement, contingent upon James Carr granting new utility easements to MMU.</p>

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION GRANTING A PETITION FOR VACATION OF UTILITY EASEMENT  
IN THE CITY OF MARSHALL**

WHEREAS, a signed petition for vacation of a utility easement has been received from the owners of all the real property that includes the proposed area for utility easement in the City of Marshall, County of Lyon, State of Minnesota; legally described and shown on the maps, as per attached Exhibit A, to-wit;

AND WHEREAS, such petition was ordered to be filed for record with the City Administrator and a hearing ordered on such petition;

AND WHEREAS, a public hearing was held on September 8, 2020 before the City Council on such petition after due published and posted notice had been given on August 28, 2020, as well as personal notice mailed to affected property owners by the clerk on August 28, 2020, and all persons interested were given an opportunity to be heard.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk hereby resolve the granting of the petition for vacation of the utility easements located in the City of Marshall, County of Lyon, State of Minnesota, as legally described above.
2. A copy of this resolution, after the same shall go into effect, duly certified by the City Administrator, shall be filed for record and duly recorded in the office of the Registrar of Deeds in and for Lyon County, Minnesota.

Passed and adopted by the Council this 8<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
Robert J. Byrnes, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Jason R. Anderson, P.E.; Director of Public Works / City Engineer

## EXHIBIT A

The 5-foot utility easement along the easterly lot line of Lot 3 and the 5-foot utility easement along the westerly lot line of Lot 4, Block Three, Carr Subdivision I, City of Marshall, County of Lyon, State of Minnesota, as shown on Exhibit B, in the City of Marshall, as filed and recorded in the Office of the County Recorder in and for Lyon County, Minnesota.



# PETITION FOR VACATION OF UTILITY EASEMENT

Marshall, Minnesota

July 2020

To the City Council of Marshall, Minnesota:

We, the undersigned, owners of all the real property abutting the utility easement as legally described on the attached Exhibit A and as shown on the attached map as Exhibit B, hereby petition that such utility easement be vacated.

	PARCEL # / ADDRESS	OWNER(S)	OWNER(S) SIGNATURE(S)
1.	27-143033-0 901 Andrew Street	James C. Carr	
2.	27-143034-0 807 Andrew Street	James C. Carr	

Purpose of Vacation: Replat

Application Fee: \$100.00 -- I hereby submit this Petition for Vacation. I agree to pay the application fee upon filing. In addition, I understand I will be billed for any direct costs related to this application, which are due and payable regardless of approval or denial by the City Council. These direct costs include, but are not limited to, postage, publication/advertising and recording fees (Per current Resolution of Fees & Rates).

I hereby acknowledge the relocation of any utilities (i.e. hydrants, light poles, or communication lines) will be the property owner's expense.

  
Signature

JAMES C CARR  
Printed Name

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

\_\_\_\_\_  
City Clerk

## EXHIBIT A

The 5-foot utility easement on the east side of Lot 3 and the 5-foot utility easement on the west side of Lot 4, Block Three, Carr Subdivision I, City of Marshall, County of Lyon, State of Minnesota, as shown on Exhibit B, in the City of Marshall, as filed and recorded in the Office of the County Recorder in and for Lyon County, Minnesota.

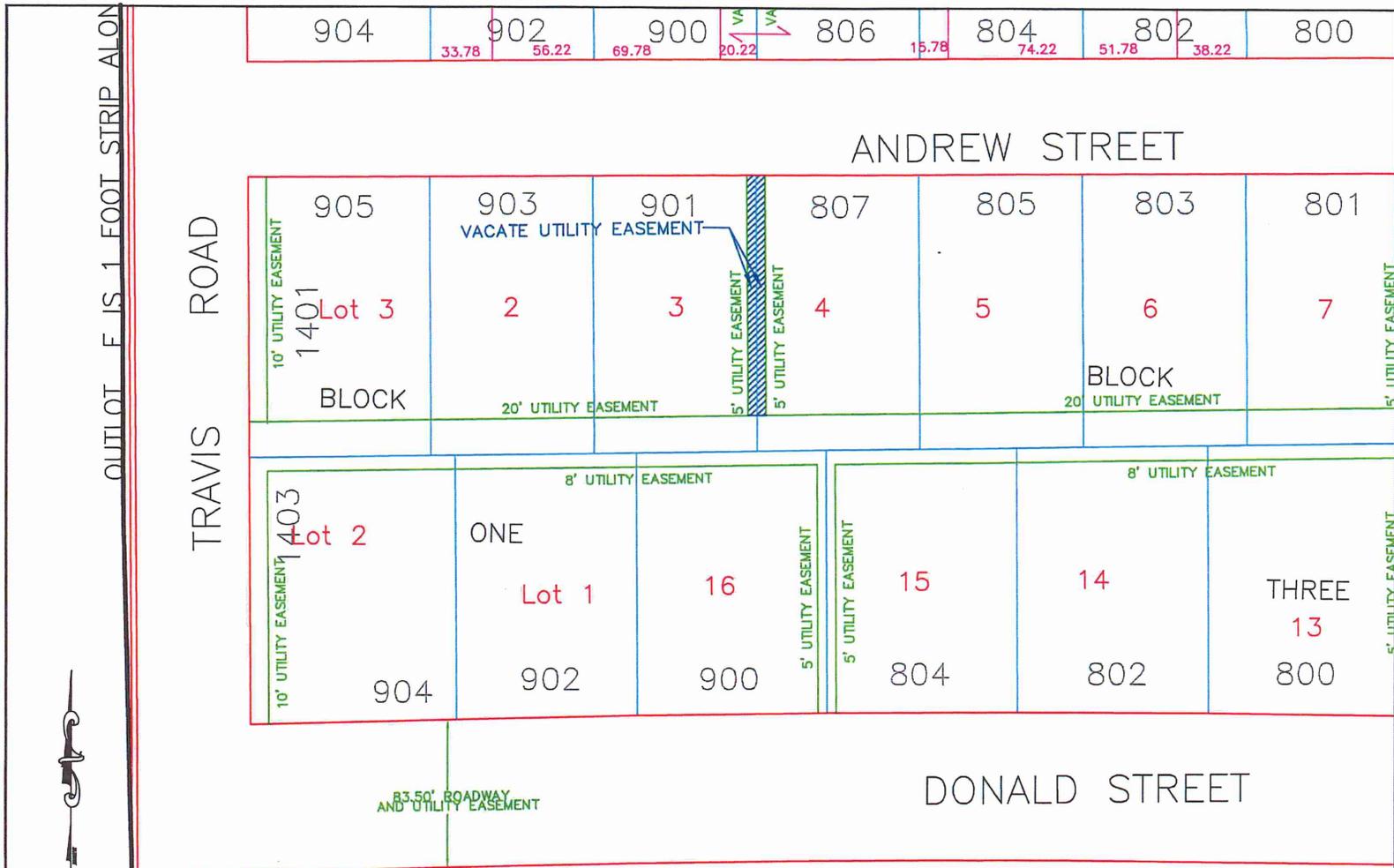


EXHIBIT B

**MARSHALL**  
 CITY ENGINEERS OFFICE  
 344 WEST MAIN STREET  
 MARSHALL, MINNESOTA  
 56258

VACATE EASEMENT / EXHIBIT B

LOT 3&4 BLOCK 3 CARR SUB 1

DATE  
07/20/2020

SHEET NO.

**Sec. 62-4. - Vacation of streets, alleys, thoroughfares, public grounds, easements, or any other interest in real estate, or any part.**

- (a) No public grounds or streets or other interest in real estate shall be vacated except upon the council's own motion or upon the petition directed to the council of a majority of the owners of property on the line of such property interest residing within the city, and completion of the procedure specified in this section. Such petition shall set forth the reasons for such desired vacation, accompanied by a plat of such property interest proposed to be vacated, and such petition shall be verified by the oath of a majority of the petitioners residing within the city.
- (b) If, in the discretion of the council, it is expedient that the matter be proceeded with, it may order the petition filed for record with the city administrator, order a hearing on such petition and fix the time and place of such hearing.
- (c) The city administrator shall give notice of such hearing by publication once at least ten days in advance of such hearing, and by mail to the last known address of all of the owners of property on the line of such property interest proposed to be vacated at least ten days in advance of such hearing. Such last known addresses shall be obtained from the office of the county auditor. Such notice shall in brief state the object of such hearing; the time, place and purpose of such hearing; and the fact that the council, or a board or commission designated by them shall hear the testimony and examine the evidence of the parties interested.
- (d) The council, after hearing the same, or upon the report of such board or commission designated to hold such hearings, may by resolution, passed by affirmative vote of at least five members, declare such property interest vacated, or deny such petition. The resolution, if granting the petition, shall be certified by the city administrator and shall be filed for record and duly recorded in the office of the registrar of deeds (county recorder) in and for the county.

(Code 1976, § 7.07)

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	AWARD OF BIDS
<b>Type:</b>	ACTION
<b>Subject:</b>	Project Z81: MERIT Center Outfall Project – Consider Resolution Accepting Bid (Award Contract).
<b>Background Information:</b>	<p>Bids were received on September 3, 2020 for the above-referenced project. Six bids were received. Towne &amp; Country Excavating LLC of Garvin, Minnesota, was the lowest responsible bidder as shown on the attached bid tabulation.</p> <p>This project consists of the following: Construction of open drainage ditch, stormwater piping and other miscellaneous improvements. Construction of a field approach with culvert will be required. The project will occur on the MERIT Track property (Parcel ID 27-622001-0) and 290<sup>th</sup> Street.</p> <p>Attached is the “Resolution Accepting Bid” awarding the contract to Towne &amp; Country Excavating LLC of Garvin, Minnesota, in the amount of \$251,297.00.</p>
<b>Fiscal Impact:</b>	The engineer’s estimate was \$291,480.00. The project will be funded from the Surface Water Management Utility fund.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council adopt RESOLUTION NUMBER XXXX, which is the “Resolution Accepting Bid (Award Contract)” for Project Z81: MERIT Center Outfall Project to Towne & Country Excavating LLC of Garvin, Minnesota, in the amount of \$251,297.00.

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION ACCEPTING BID (AWARD CONTRACT)**

WHEREAS, pursuant to an advertisement for bids for Project Z81: MERIT Center Outfall Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement for bids:

<b>Bidder</b>	<b>Bid Amount</b>
Towne & Country Excavating LLC Garvin, MN	\$251,297.00
R&G Construction Co. Marshall, MN	\$270,756.00
D&G Excavating, Inc. Marshall, MN	\$281,449.00
A&C Excavating LLC Marshall, MN	\$285,258.00
Hulstein Excavating Edgerton, MN	\$316,035.85
Duininck, Inc. Prinsburg, MN	\$332,980.00

AND WHEREAS, it appears that Towne & Country Excavating LLC of Garvin, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Towne & Country Excavating LLC of Garvin, Minnesota, in the name of the City of Marshall for Project Z81, in the amount of \$251,297.00, according to the plans and specifications on file in the office of the City Clerk.

Passed and adopted by the Council this 8<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Jason R. Anderson, P.E.  
Director of Public Works/City Engineer

**BID TABULATION**

**PROJECT Z81: MERIT CENTER OUTFALL PROJECT  
MARSHALL, MINNESOTA**

**ENGINEER'S ESTIMATE:** \$291,500  
**BID OPENING INFORMATION:** September 3, 2020 / 10:00 AM (Local Time)

NAME OF BIDDER	BID SECURITY	BID AMOUNT	ACKNOWLEDGE ADDENDUM?			COMMENTS
			1 08/26/20	2 08/31/20	3 09/01/20	
A&C Excavating, LLC Marshall, MN	Yes	\$285,258.00	Yes	Yes	Yes	
All State Traffic Control Cold Spring, MN						
Boys Contracting Water Products LeSueur, MN						
Core and Main Sioux Falls, SD						
D&G Excavating, Inc. Marshall, MN	Yes	\$281,449.00	Yes	Yes	Yes	
David A Swenson Construction Slayton, MN						
Duininck, Inc. Prinsburg, MN	Yes	\$332,980.00	Yes	Yes	Yes	
Ferguson Waterworks Sioux Falls, SD						
Hancock Concrete Products, LLC Cannon Falls, MN						

**BID TABULATION**

**PROJECT Z81: MERIT CENTER OUTFALL PROJECT  
MARSHALL, MINNESOTA**

**ENGINEER'S ESTIMATE:** \$291,500  
**BID OPENING INFORMATION:** September 3, 2020 / 10:00 AM (Local Time)

NAME OF BIDDER	BID SECURITY	BID AMOUNT	ACKNOWLEDGE ADDENDUM?			COMMENTS
			1 08/26/20	2 08/31/20	3 09/01/20	
HD Supply Waterworks St. Michael, MN						
Hulstein Excavating Edgerton, MN	Yes	\$316,035.85	Yes	Yes	Yes	
iSqFt Construction Software Cincinnati, OH						
KHC Construction, Inc. Marshall, MN						
Kuechle Underground, Inc. Kimball, MN						
Landwehr Construction, Inc. St. Cloud, MN						
Midwest Contracting, LLC Marshall, MN						
R&G Construction Co. Marshall, MN	Yes	\$270,756.00	Yes	Yes	Yes	
Royal Concrete Pipe, Inc. Stacy, MN						

**BID TABULATION**

**PROJECT Z81: MERIT CENTER OUTFALL PROJECT  
MARSHALL, MINNESOTA**

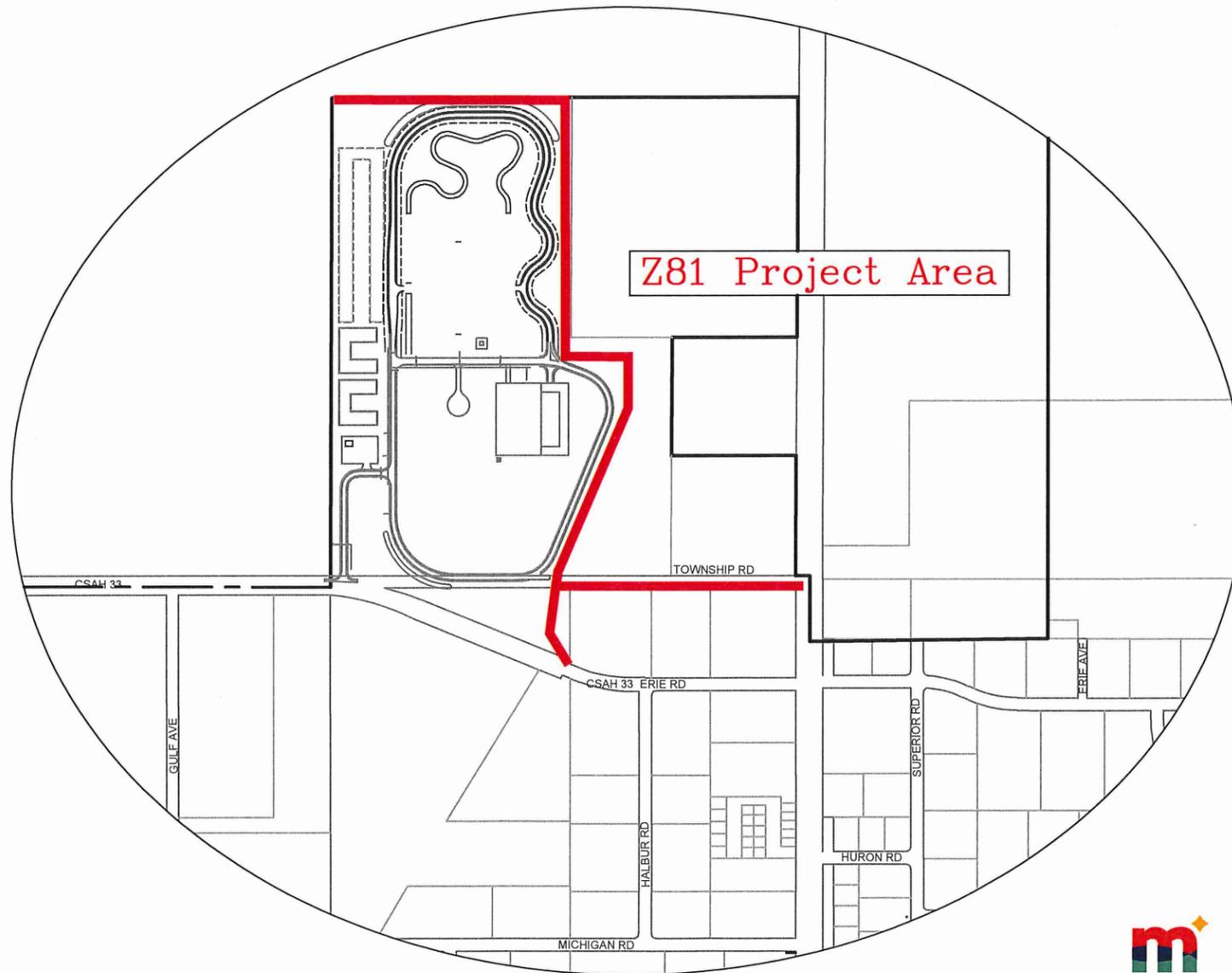
**ENGINEER'S ESTIMATE:** \$291,500  
**BID OPENING INFORMATION:** September 3, 2020 / 10:00 AM (Local Time)

NAME OF BIDDER	BID SECURITY	BID AMOUNT	ACKNOWLEDGE ADDENDUM?			COMMENTS
			1 08/26/20	2 08/31/20	3 09/01/20	
The Blue Book Building & Construction Network Jefferson Valley, NY						
Towne & Country Excavating LLC Garvin, MN	Yes	\$251,297.00	Yes	Yes	Yes	
Warning Lites of Minnesota Minneapolis, MN						

# State Of Minnesota City of Marshall, Minnesota Project Number Z81

## Construction Plans for Storm Sewer, Grading, and Misc Work for Merit Center Storm Water Outlet Improvements

From the Intersection of U.S. 59 & C.S.A.H. 33 go North 600' 290th Street  
Abandoning and ditch Cleaning to the West 1,600' then 1,400' North Ditch Grading  
Then West and North Installing 3,100' of Pipe.  
Work will take Place in the Southeast Corner of Section 29 T112N R41W



### Legend

- ALIGNMENT STATIONS 10' →
- EXISTING GAS LINE — GAS — GAS —
- EXISTING COMMUNICATION LINE — COM — COM —
- EXISTING FIBER LINE — FIB — FIB —
- EXISTING UNDERGROUND POWER — UGP — UGP —
- EXISTING STREET LIGHT ⊙
- EXISTING CATCH BASIN □
- EXISTING STORM MANHOLE ⊕
- EXISTING SANITARY MANHOLE ⊙
- EXISTING HYDRANT ⊙
- EXISTING WATER VALVE ⊕
- NEW CATCH BASIN □
- NEW HYDRANT ⊙
- NEW WATER VALVE ⊕
- NEW SANITARY MANHOLE ⊙
- NEW STORM MANHOLE ⊕
- BENCHMARK TOP NUT HYDRANT ⊕

### ELECTED OFFICIALS

ROBERT BYRNES, MAYOR  
STEVEN MEISTER, CITY COUNCIL  
JOHN DECRAMER, CITY COUNCIL  
JAMES LOZINSKI, CITY COUNCIL  
GLENN BAYERKÖHLER, CITY COUNCIL  
CRAIG SCHAFER, CITY COUNCIL  
RUSS LABAT, CITY COUNCIL

### CITY OF MARSHALL STAFF

SHARON HANSON, CITY ADMINISTRATOR  
ANNETTE STORM, DIRECTOR OF ADMINISTRATIVE SERVICES  
KARLA DROWN, FINANCE DIRECTOR  
JASON ANDERSON, DIR. OF PUBLIC WORKS/CITY ENGINEER  
GEOFFREY STELTER, SENIOR ENGINEERING SPECIALIST  
JASON ROKEH, ENGINEERING SPECIALIST  
GREGG SWANSON, ENGINEERING SPECIALIST  
JERRIED LEE, ENGINEERING SPECIALIST  
LONA RAE KONOLD, PUBLIC WORKS ADMIN. ASSISTANT  
ROBERT VANMOER, WASTEWATER TREATMENT SUPERINTENDENT

### SCALES

PLAN 1"=50'  
PROFILE 1"=5'  
INDEX MAP 1"=100'  
GENERAL LAYOUT 1"=50'

## INDEX

SHEET NO.	DESCRIPTION
1	Title Sheet
2	Estimated Quantity/Typical Section Sheet
3	Construction Notes Sheet
4	Storm Detail Sheet
5-6	SWPPP Sheet
7	Traffic Control Sheet
8	Project Site Sheet
9-13	Storm Profile Sheet
14-16	Pond Ditch Profile Sheet
17-18	Township Road Grading Sheet
19-20	Cross Section Sheet

### SPECIFICATION REFERENCE

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION  
"STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE  
LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM  
TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL  
FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS

THE CITY OF MARSHALL STANDARD SPECIFICATIONS AND SPECIAL PROVISIONS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY  
DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL  
ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

APPROVED: CITY ENGINEER, MARSHALL MINNESOTA
 
 DATE 8-17-2020  
 REG NO 53322



REVISIONS	DATE	DRAWN BY
		G.J.S.

Item 5.

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 14 to Magney Construction, Inc.; 2) Consider Payment of Invoice 1302213 to American Engineering Testing, Inc.; 3) Consider Payment of Invoice 0255361 to Bolton & Menk, Inc.
<b>Background Information:</b>	<p>Attached are three invoices as follows for the above-referenced project:</p> <ol style="list-style-type: none"> <li>1) Application for Payment No. 14 to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$464,801.83</li> <li>2) Invoice 1302213 to American Engineering Testing, Inc. of St. Paul, Minnesota, in the amount of \$722.20</li> <li>3) Invoice 0255361 to Bolton &amp; Menk, Inc., of Mankato, Minnesota, in the amount of \$31,916.25</li> </ol> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
<b>Fiscal Impact:</b>	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 that the Council authorize Application for Payment No. 14, per the recommendation of the City’s consultant, Bolton &amp; Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$464,801.83.</p> <p>Recommendation No. 2 that the Council authorize payment of Invoice 1302213 to American Engineering Testing, Inc. of St. Paul, Minnesota, in the amount of \$722.20.</p> <p>Recommendation No. 3 that the Council authorize payment of Invoice 0255361 to Bolton &amp; Menk, Inc., of Mankato, Minnesota, in the amount of \$31,916.25.</p>

Application for Payment No. 14

To: The City of Marshall, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: \_\_\_\_\_

Project: Wastewater Treatment Facility Improvements

Owners Contract No. \_\_\_\_\_ Engineer's Project No. T22.115360

Date of this Invoice: 8/28/2020

Invoice Work Period: August 1-31, 2020

1) Original Contract amount	\$14,074,300.00
2) Change Orders to date	\$0.00
3) Revised Contract amount	\$14,074,300.00
4) Value completed to date	\$10,016,184.36
5) Materials stored on site	\$122,592.19
6) Total Earned to date	\$10,138,776.55
7) Amount retained	\$506,938.83
8) Amount previously paid	\$9,167,035.89
<b>Amount due this Payment</b>	<b>\$464,801.83</b>

Accompanying Documentation:

CONTRACTOR'S Certification:

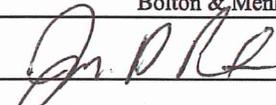
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

**Magney Construction, Inc. (Contractor)**

By:   
Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Marshall Engineer: Bolton & Menk

By: \_\_\_\_\_ By: 

Date: \_\_\_\_\_ Date: 8-31-20

APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Pay Application #13 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
0520	Bond & Insurance	\$ 168,892	168,892.00	0.00	0.00	168,892.00	100%	0.00
1000	Mobilization	\$ 696,545	545,926.00	0.00	0.00	545,926.00	78%	150,619.00
1010	Supervision & General Conditions	\$ 276,000	149,000.00	13,000.00	0.00	162,000.00	59%	114,000.00
1020	<b>General Construction Allowance</b>	<b>\$ 250,000</b>	-35,925.61	46,676.90	0.00	10,751.29	4%	239,248.71
1021	<b>Building Permit Allowance</b>	<b>\$ 10,000</b>	7,499.38	0.00	0.00	7,499.38	75%	2,500.62
2060	Demolition of Existing WWTP Facilities:							
	Trickling Filter Pump Station Top	\$ 4,650	0.00	0.00	0.00	0.00	0%	4,650.00
	Trickling Filter Pump Station Pumps/Piping	\$ 3,480	0.00	0.00	0.00	0.00	0%	3,480.00
	Sludge Control Structure	\$ 13,540	0.00	0.00	0.00	0.00	0%	13,540.00
	Control Building Pumps and Piping	\$ 5,850	0.00	0.00	0.00	0.00	0%	5,850.00
	Blower Building Blowers and Piping	\$ 6,420	0.00	3,500.00	0.00	3,500.00	55%	2,920.00
	Trickling Filter Roof/Media/Rotary Distributor	\$ 62,460	62,460.00	0.00	0.00	62,460.00	100%	0.00
	Aeration Equipment and Piping	\$ 17,500	0.00	0.00	0.00	0.00	0%	17,500.00
	Intermediate Clarifier Equipment	\$ 26,417	0.00	0.00	0.00	0.00	0%	26,417.00
2140	Dewatering	\$ 19,555	17,555.00	0.00	0.00	17,555.00	90%	2,000.00
2210	Finish Grading	\$ 14,320	0.00	0.00	0.00	0.00	0%	14,320.00
2220	Structure Excavation - Final Clarifier and Splitter Box	\$ 71,200	71,200.00	0.00	0.00	71,200.00	100%	0.00
2221	Structure Excavation - Sludge Storage Structure	\$ 133,600	133,600.00	0.00	0.00	133,600.00	100%	0.00
2220A	Backfill of Structures - Final Clarifier and Splitter Box	\$ 91,500	60,000.00	25,000.00	0.00	85,000.00	93%	6,500.00
2221A	Backfill of Structures - Sludge Storage Structure	\$ 172,620	168,620.00	3,500.00	0.00	172,120.00	100%	500.00
2370	Erosion and Sediment Control	\$ 12,400	9,000.00	1,000.00	0.00	10,000.00	81%	2,400.00
2550	Site Utilities	\$ 565,333	353,206.62	105,000.00	0.00	458,206.62	81%	107,126.38
2551	Bypass Piping	\$ 49,504	0.00	0.00	0.00	0.00	0%	49,504.00
2600	Roads, Walks and Curbs	\$ 22,540	0.00	9,500.00	0.00	9,500.00	42%	13,040.00
2800	Fencing	\$ 12,200	5,500.00	0.00	0.00	5,500.00	45%	6,700.00
2920	Seeding	\$ 6,100	0.00	0.00	0.00	0.00	0%	6,100.00
3200	Rebar - Materials	\$ 678,400	678,400.00	0.00	0.00	678,400.00	100%	0.00
3201	Rebar - Labor	\$ 457,600	451,330.00	3,500.00	0.00	454,830.00	99%	2,770.00
3300	Concrete Work							
	Clarifier Splitter Structure	\$ 71,760	71,760.00	0.00	0.00	71,760.00	100%	0.00
	Final Clarifier	\$ 214,650	210,650.00	4,000.00	0.00	214,650.00	100%	0.00
	Control Structure	\$ 29,075	14,075.00	14,996.00	0.00	29,071.00	100%	4.00
	Sludge Storage Tank	\$ 2,180,839	2,180,839.00	0.00	0.00	2,180,839.00	100%	0.00
	Miscellaneous Concrete	\$ 1,860.00	0.00	0.00	0.00	0.00	0%	1,860.00
3410	Precast Double Tees	\$ 448,980	448,980.00	0.00	0.00	448,980.00	100%	0.00
3411	Precast Hollow Core Planks		W/Double Tees					

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec.	Pay Application #13	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3460	Precast Non-Architectural Wall Panels	W/Double Tees						
5100	Structural Metals, Misc Metals and Handrail	\$ 456,850	328,724.00	65,000.00	0.00	393,724.00	86%	63,126.00
5500	Access Hatches	\$ 7,820	7,296.00	0.00	0.00	7,296.00	93%	524.00
7535	Fully Adhered Membrane Roofing & Sheet Metal	\$ 279,400	182,875.00	0.00	0.00	182,875.00	65%	96,525.00
7900	Joint Sealant	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
8110	Hollow Metal Doors, Frames and Hardware	\$ 22,540	18,977.00	0.00	0.00	18,977.00	84%	3,563.00
9960	Painting	\$ 299,000	140,000.00	0.00	0.00	140,000.00	47%	159,000.00
10400	Identifying Devices	\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
11213	Vertical Non-Clog Solids Handling Pumps	\$ 212,600	204,274.04	0.00	0.00	204,274.04	96%	8,325.96
11214	Vertical Turbine Pumps	\$ 143,100	0.00	0.00	0.00	0.00	0%	143,100.00
11311	Submersible Centrifugal Pumps	\$ 17,400	13,500.00	0.00	0.00	13,500.00	78%	3,900.00
11312	Replace Vaughan Chopper Pump	\$ 36,400	32,840.00	0.00	0.00	32,840.00	90%	3,560.00
11316	Progressive Cavity Pumps	\$ 54,750	50,125.00	0.00	0.00	50,125.00	92%	4,625.00
11321	Grit Separation Equipment	\$ 96,560	96,560.00	0.00	0.00	96,560.00	100%	0.00
11351	Clarifier Equipment - Suction Type Clarifier	\$ 428,500	387,864.00	0.00	0.00	387,864.00	91%	40,636.00
11365	Gravity Actuated Rotary Distributor	\$ 135,840	104,200.00	0.00	0.00	104,200.00	77%	31,640.00
11366	Trickling Filter Media	\$ 345,600	0.00	0.00	0.00	0.00	0%	345,600.00
<b>11372</b>	<b>Blower Allowance</b>	<b>\$ 650,000</b>	<b>483,118.19</b>	<b>0.00</b>	<b>0.00</b>	<b>483,118.19</b>	<b>74%</b>	<b>166,881.81</b>
11372	Blower System (Positive Displacement w/ Enclosure)	\$ 4,630	3,300.00	0.00	0.00	3,300.00	71%	1,330.00
11374	Fine Pore Membrane Aeration Equipment	\$ 82,900	0.00	0.00	0.00	0.00	0%	82,900.00
11376	Hybrid Blower System	\$ 6,800	0.00	4,000.00	0.00	4,000.00	59%	2,800.00
13126	Circular Tank Covers	\$ 185,300	0.00	0.00	0.00	0.00	0%	185,300.00
13262	Long Term Storage Mixing System	\$ 266,500	251,240.00	5,500.00	0.00	256,740.00	96%	9,760.00
<b>13263</b>	<b>ATAD Equipment Replacement</b>	<b>\$ 140,000</b>	<b>117,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>117,800.00</b>	<b>84%</b>	<b>22,200.00</b>
13263	ATAD Equipment Installation	\$ 29,850	0.00	0.00	0.00	0.00	0%	29,850.00
13320	Blower Master Control Panel	\$ 900	0.00	0.00	0.00	0.00	0%	900.00
13890	Slide Gates	\$ 10,500	8,943.00	0.00	0.00	8,943.00	85%	1,557.00
13900	Fiberglass Baffles and Weir Plates	\$ 31,200	14,310.00	0.00	0.00	14,310.00	46%	16,890.00
14620	Portable Hoist	\$ 9,200	7,982.75	0.00	0.00	7,982.75	87%	1,217.25
15060	Process Piping - Materials	\$ 307,200	281,068.51	0.00	0.00	281,068.51	91%	26,131.49
15060	Process Piping - Labor	\$ 172,800	52,500.00	15,000.00	0.00	67,500.00	39%	105,300.00
15100	Valves - Materials	\$ 744,040	494,665.45	0.00	122,592.19	617,257.64	83%	126,782.36
15130	Gauges	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
15140	Pipe Supports and Anchors	\$ 11,600	0.00	2,500.00	0.00	2,500.00	22%	9,100.00
15150	Stainless Steel Manways w/ Blind Flanges	\$ 34,500	34,300.00	0.00	0.00	34,300.00	99%	200.00
15250	Plumbing	\$ 14,800	0.00	0.00	0.00	0.00	0%	14,800.00
15500	HVAC	\$ 97,800	23,025.13	0.00	0.00	23,025.13	24%	74,774.87

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec.	Pay Application #13	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To
16010	Electrical - Mobilization, Permits and Job Overhead	\$ 100,000	53,000.00	0.00	0.00	53,000.00	53%	47,000.00
16100	Basic Materials and Methods	\$ 260,575	31,858.00	27,000.00	0.00	58,858.00	23%	201,717.00
16150	Motors	\$ 20,000	0.00	0.00	0.00	0.00	0%	20,000.00
16400	Electrical Distribution	\$ 83,000	13,855.00	0.00	0.00	13,855.00	17%	69,145.00
16900	Starters and Motor Control Centers	\$ 463,000	438,743.00	18,000.00	0.00	456,743.00	99%	6,257.00
16950	Instrumentation and Controls	\$ 958,165	0.00	0.00	0.00	0.00	0%	958,165.00
16990	<b>Computer Allowance</b>	<b>\$ 50,000</b>	0.00	0.00	0.00	0.00	0%	50,000.00
	<b>Totals</b>	<b>14,074,300.00</b>	<b>9,649,511.46</b>	<b>366,672.90</b>	<b>122,592.19</b>	<b>10,138,776.55</b>	<b>72%</b>	<b>3,935,523.45</b>
		0.00						
	Original Contract amount		14,074,300.00					
	Change Orders to date		0.00					
	Revised Contract amount		14,074,300.00					
	Value completed to date		10,016,184.36					
	Materials stored on site		122,592.19					
	Total Earned to date		10,138,776.55					
	Amount retained		506,938.83					
	Amount previously paid		9,167,035.89					
	<b>Amount due this Payment</b>		<b>464,801.83</b>					



**BOLTON  
& MENK**

Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

## MEMORANDUM

**Date:** August 31, 2020  
**To:** Bob Van Moer, Wastewater Treatment Superintendent  
**From:** Jon D. Peterson, P.E., Project Engineer  
**Subject:** Wastewater Treatment Facility Improvements – Magney Construction Inc.  
Pay Request No. 14  
City of Marshall, Minnesota  
Project No.: T22.115360

### INTRODUCTION

Pay Request No. 14 for the above-referenced project in the amount of \$464,801.83 is being submitted for approval.

### DISCUSSION

This pay application covers work completed on the project through August 31, 2020. The Contractor has placed concrete for the RAS/WAS control structure, begun painting of the west trickling filter, and continued to place metal handrails at the long-term sludge storage building. In addition, Contractor has been working on site piping around the clarifiers and has begun final site grading around the long-term sludge storage tank and building. We recommend approval of the attached Request for Payment No. 14.

### BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project and will be covered by the PFA loan proceeds.

### ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$464,801.83.

**American Engineering Testing, Inc.**

550 Cleveland Avenue North  
 St. Paul, Minnesota 55114-1804  
 Phone: (651) 659-9001  
 Fax: (651) 659-1379  
 Federal Tax ID: 41-0977521

MARSHALL, CITY OF  
 344 WEST MAIN ST  
 MARSHALL, MN 56258

<b>DUE DATE: 9/25/2020</b>		
INVOICE		CUSTOMER
NUMBER	DATE	NUMBER
1302213	8/26/20	MAR001

BILLING CONTACT: SHARON HANSON

PROJECT MANAGER: TOM JAMES  
 PROJECT NUMBER: 13-20349

SCOPE OF WORK:

PROJECT:

SOILS AND MATERIALS

WASTEWATER TREATMENT FACILITIES  
 IMPROVEMENTS  
 MARSHALL, MN

*For inquiries or additional information regarding this invoice, please contact 651-789-4651 or email  
 accounting@amengtest.com*

**Remit payments to: P. O. Box 860678, Minneapolis, MN 55486**

**Labor**

	Hours	Rate	Amount
Administrative Assistant	0.30	70.00	21.00
Engineering Technician II	4.60	82.00	377.20
Labor sub-total			398.20

**Equipment/Testing**

	Quantity	Unit of Measure	Rate	Amount
Curing/Handling Non-Tested Cyl	4.00	Cylinder	22.00	88.00
Individual Mold	12.00	Mold	3.00	36.00
Testing Stnd. Cyl.: Regular	8.00	Test	25.00	200.00
Equipment sub-total				324.00

VENDOR # 0581  
 INVOICE # 1302213  
 \$ AMOUNT 722.20  
 DATE 8-26-20  
 ACCT & PROJ # 602-49500-55120  
 DESCRIPTION WWTF Improv  
 SIGNATURE [Signature]

Amount due this Invoice	<u>\$722.20</u>
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Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Marshall  
 Wastewater Treatment Facility  
 Bob Van Moer, Wastewater Superintendent  
 600 Erie Street  
 Marshall, MN 56258

August 17, 2020  
 Project No: T22.115360  
 Invoice No: 0255361  
 Client Account: MARS

VENDOR # 0724  
 INVOICE # 0255361 T22.115360  
 \$ AMOUNT 31,916.25  
 DATE 8-17-20  
 ACCT & PROJ # 602-49500-55120  
 DESCRIPTION WWTF Improv.  
 SIGNATURE [Signature]

**Marshall/WWTF Improvements**

Marshall WWTF Improvement

Professional Services per Agreement from July 11, 2020 through August 7, 2020:

Construction Services (004)

**Professional Services**

	Hours	Amount	
Meetings/Hearing/Presentation			
Principal	118.00	21,830.00	
Word Processing/Data Entry			
Administrative	1.00	100.00	
Printing/Copying			
Technician	3.50	332.50	
Computer Aided Drafting			
Technician	.50	47.50	
GIS and Mapping			
Specialist	2.00	250.00	
Contract Admin/Construction Engineering			
Design Engineer	4.00	740.00	
Construction Observation			
Specialist	4.00	700.00	
Technician	66.00	6,270.00	
Grant/Funding Application			
Specialist	3.00	367.50	
<b>Totals</b>	<b>202.00</b>	<b>30,637.50</b>	
<b>Total Labor</b>			<b>30,637.50</b>

**Consultants**

Barr Engineering Company		1,162.50	
<b>Total Consultants</b>	<b>1.10 times</b>	<b>1,162.50</b>	<b>1,278.75</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	31,916.25	313,496.03 ✓	345,412.28
Limit			900,000.00
Remaining			554,587.72

**Total this Task \$31,916.25**

**Total this Invoice \$31,916.25**

Project W13

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 1, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of employee vision insurance agreement with Eyemed effective 01/01/2021
<b>Background Information:</b>	<p>The City currently offers a voluntary (100% employee paid) vision insurance policy to employees through National Insurance Services (NIS). In July 2020, NIS conducted an RFP on the City's behalf to review other vision insurance proposals. Four providers submitted proposals. A summary of those proposals is enclosed in the background materials.</p> <p>Staff are recommending approval of the lowest cost full plan option with Eyemed to be effective 01/01/2021.</p> <p>The Eyemed full plan option (Option B in the summary) would provide:</p> <ul style="list-style-type: none"> <li>• Lower cost premiums (when compared to our current Ameritas high plan) <ul style="list-style-type: none"> <li>○ Employee Only savings of \$62.16 annually</li> <li>○ Employee Plus 1 savings of \$94.32 annually</li> <li>○ Family savings of \$111.96 annually</li> </ul> </li> <li>• Additional allowances and discounts on lenses, frames, and contacts (using in network providers), and</li> <li>• 2 Additional providers</li> <li>• 4-year rate guarantee.</li> </ul> <p>Under our current vision insurance, in-network providers in Lyon and Redwood counties include: Advanced Eyecare, Avera Marshall SW Ophthalmology, Heartland, Avera Medical, and Fischer Laser Eye Center. With Eyemed, two additional providers would be added to this list: Midwest Vision and Shopko Eye Care.</p> <p>Vision insurance is offered to employees at no cost to the City. If elected by an employee, all premiums are paid for by the Employee. Staff would request direction if the Council desires to begin cost sharing with the Employee on this benefit.</p>
<b>Fiscal Impact:</b>	<p>No cost to the City.</p> <p>Vision insurance is a voluntary insurance benefit. Employees who elect this insurance pay the full cost of the premiums.</p>
<b>Alternative/Variations:</b>	None recommended.
<b>Recommendations:</b>	To approve a vision insurance agreement effective 01/01/2021 with EyeMed through National Insurance Services.

City of Marshall, MN  
Vision Comparison  
8/31/2020 for effective date 01/01/2021



	OPTION A Current Ameritas			OPTION B Proposed Eyemed		OPTION C Eyemed		OPTION D Avesis Plan		OPTION E VSP	
	Full Plan Network	Full Plan Out of Network	Materials Only In/Out of Network	Full Plan Network	Full Plan Out of Network	Materials Only Network	Materials Only Out of Network	Full Plan Network	Full Plan Out of Network	Full Plan Network	Full Plan Out of Network
Annual Eye Exam for Full Plan	12 months			12 months		12 months		12 months		12 months	
Copay/Deductible	\$10 Deductible	\$10 Deductible then up to \$43	N/A	\$10 Copay	Up to \$40	N/A	N/A	\$10 Copay	\$35 reimbursement	\$10 Copay	\$45 reimbursement
Lenses - Standard	12 months			12 months		12 months		12 months		12 months	
Basic Single Vision	\$25 Deductible	\$25 Deductible then Up to \$26	\$10 Deductible then Up to \$40	\$25 Copay	Up to \$30	\$25 Copay	Up to \$30	Covered in full	Up to \$25	\$25 Copay	\$30 reimbursement
Lined Bifocal	\$25 Deductible	\$25 Deductible then Up to \$43	\$10 Deductible then Up to \$60	\$25 Copay	Up to \$50	\$25 Copay	Up to \$50	Covered in full	Up to \$40	\$25 Copay	\$50 reimbursement
Lined Trifocal	\$25 Deductible	\$25 Deductible then Up to \$60	\$10 Deductible then Up to \$75	\$25 Copay	Up to \$70	\$25 Copay	Up to \$70	Covered in full	Up to \$50	\$25 Copay	\$65 reimbursement
Lenticular	\$25 Deductible	\$25 Deductible then Up to \$91	\$10 Deductible then Up to \$80	\$25 Copay	Up to \$70	\$25 Copay	Up to \$70	Covered in full	Up to \$80	\$25 Copay	\$100 reimbursement
Contact Lenses	12 months			12 months		12 months		12 months		12 months	
Contacts - Necessary	100%	Up to \$210	Up to \$140	100%	Up to \$210	100%	Up to \$210	Covered in full	\$250 reimbursement	\$25 Copay	\$210 reimbursement
Contacts - Conventional	Up to \$105	Up to \$100	Up to \$140	\$0 Copay \$130 allowance additional 15% off balance over allowance	Up to \$91	\$0 Copay \$130 allowance additional 15% off balance over allowance	Up to \$91	\$130 allowance	\$110.50 reimbursement	\$130 allowance	\$105 reimbursement
Frames	24 months			24 months		24 months		24 months		24 months	
	\$25 Deductible then \$120 Allowance	\$25 Deductible then up to \$40	\$10 Deductible then \$100	\$0 Copay \$130 allowance additional 20% off balance over allowance	Up to \$91	\$0 Copay \$130 allowance additional 20% off balance over allowance	Up to \$91	\$25 Copay \$130 allowance	Up to \$45	\$25 Copay \$130 allowance	\$70 reimbursement
Plan Costs-Monthly Rates	Voluntary Exam and Materials		Voluntary Materials Only	Voluntary Exam and Materials		Voluntary Materials Only		Voluntary Exam and Materials		Voluntary Exam and Materials	
Employee Only	\$12.42		\$6.85	\$7.24		\$5.32		\$8.76		\$9.18	
Employee Plus 1	\$21.62		\$12.51	\$13.76		\$10.11		\$16.54		\$13.31	
Family	\$29.53		\$17.85	\$20.20		\$14.84		\$18.02		\$23.86	
Plus Family								\$23.20			
Rate Guarantee	1 year			4 years		4 years		4 years		4 years	
Participation Requirements								Requires a minimum of 5 employees enrolled.		Rates based on enrollment of 10-50 employees	
Changes											

Only Exam and Materials plans are available for this size group.

# Your custom vision quote

## MORE OF WHAT'S BEST, NOT MORE OF THE SAME

Get the most out of your vision plan with these EyeMed highlights:

- Ability to use the frame and contact lens allowances in the same benefit year – worth up to an extra \$130
- Up to \$50 off the purchase of non-prescription sunglasses from Sunglass Hut
- Separate fit & follow-up coverage (leaving the entire allowance for materials)

Plus, with us, you also always get:

### THE VISION NETWORK EMPLOYEES WANT

America's largest vision network with the right mix of providers<sup>1</sup>

Several in-network options for buying eyewear online

### BENEFITS THAT REDEFINE EXPECTATIONS

The freedom to choose any ophthalmic frame, lens or contact lens without restrictions at any of our retail providers, independent provider locations or online.

Complimentary HealthyEyes wellness program that keeps the focus on eye health with online tools, articles and videos to make the conversation around vision even easier

Members-only savings on eyewear, LASIK, hearing aids and more online

### ABOVE ALL ELSE, WE MAKE BENEFITS EASY

Cost transparency with our Know Before You Go cost estimator

Digital tools like online scheduling<sup>2</sup>, a mobile app and personalized text alerts

We can't wait to work with you –  
Contact Roy Pasquarrette at [rpasquar@eyemed.com](mailto:rpasquar@eyemed.com) with questions

<sup>1</sup> Based on the EyeMed Insight network, October 2018.

<sup>2</sup> At select locations



VISION CARE SERVICES	IN-NETWORK MEMBER COST	OUT-OF-NETWORK MEMBER REIMBURSEMENT
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**EXAM SERVICES**

Exam	\$10 copay	Up to \$40
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**FRAME**

Frame	\$0 copay; 20% off balance over \$130 allowance	Up to \$91
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**CONTACT LENSES**

*(Contact Lens allowance includes materials only)*

Contacts - Conventional	\$0 copay; 15% off balance over \$130 allowance	Up to \$91
Contacts - Disposable	\$0 copay; 100% of balance over \$130 allowance	Up to \$91
Contacts - Medically Necessary	\$0 copay; paid-in-full	Up to \$210

**STANDARD PLASTIC LENSES**

Single Vision	\$25 copay	Up to \$30
Bifocal	\$25 copay	Up to \$50
Trifocal	\$25 copay	Up to \$70
Lenticular	\$25 copay	Up to \$70
Progressive - Standard	\$80 copay	Up to \$50
Progressive - Premium Tier 1	\$110 copay	Up to \$50
Progressive - Premium Tier 2	\$120 copay	Up to \$50
Progressive - Premium Tier 3	\$135 copay	Up to \$50
Progressive - Premium Tier 4	\$200 copay	Up to \$50

**LENS OPTIONS**

Anti Reflective Coating - Standard	\$45 copay	Up to \$5
Anti Reflective Coating - Premium Tier 1	\$57 copay	Up to \$5
Anti Reflective Coating - Premium Tier 2	\$68 copay	Up to \$5
Anti Reflective Coating - Premium Tier 3	\$85 copay	Up to \$5
Polycarbonate - Std < 19 years of age	\$0 copay	Up to \$5
Scratch Coating - Standard Plastic	\$0 copay	Up to \$5
Tint - Solid or Gradient	\$0 copay	Up to \$5
UV Treatment	\$0 copay	Up to \$5

Proposed Benefits

EyeMed Vision Care in conjunction with Fidelity Security Life Insurance Company

Option EE Paid Exam & Materials

Exam & Materials

Insight Network

Fully Insured

Employee Paid

Funded Benefits

Frequency

**Examination**

Once every plan year

**Lenses (in lieu of contacts)**

Once every plan year

**Contacts (in lieu of lenses)**

Once every plan year

**Frame**

Once every other plan year

Terms

**Contract Term**

48 months

**Rate Guarantee**

48 months

**MONTHLY RATES**

Subscriber	\$7.24
Subscriber + 1	\$13.76
Subscriber + Family	\$20.20

Monthly Rate is subject to adjustment even during a rate guarantee period in the event of any of the following events: changes in benefits, employee contributions, the number of eligible employees, or the imposition of any new taxes, fees or assessments by Federal or State regulatory agencies. The Plan reserves the right to make changes to the products available on each tier. All providers are not required to carry all brands on all tiers. For current listing of brands by tier, call 866-939-3633.

**PLAN DETAILS**

Quote for group situated in the State of MN and will be valid until the 01/01/2021 implementation date. Date Quoted 06/08/2020. Rates are valid only when the quoted plan is the sole stand-alone vision plan offered by the group. Percentage discounts are not part of the insurance benefit. Underwritten by Fidelity Security Life Insurance Company of Kansas City, Missouri, except in New York. Fidelity Security Life Policy number VC-146, form number M-9184.

**PLAN EXCLUSIONS/LIMITATIONS**

No benefits will be paid for services or materials connected with or charges arising from: medical or surgical treatment, services or supplies for the treatment of the eye, eyes or supporting structures; Refraction, when not provided as part of a Comprehensive Eye Examination; services provided as a result of any Workers' Compensation law, or similar legislation, or required by any governmental agency or program whether federal, state or subdivisions thereof; orthoptic or vision training, subnormal vision aids and any associated supplemental testing; Aniseikonic lenses; any Vision Examination or any corrective Vision Materials required by a Policyholder as a condition of employment; safety eyewear; solutions, cleaning products or frame cases; non-prescription sunglasses; plano (non-prescription) lenses; plano (non-prescription) contact lenses; two pair of glasses in lieu of bifocals; electronic vision devices; services rendered after the date an Insured Person ceases to be covered under the Policy, except when Vision Materials ordered before coverage ended are delivered, and the services rendered to the Insured Person are within 31 days from the date of such order; or lost or broken lenses, frames, glasses, or contact lenses that are replaced before the next Benefit Frequency when Vision Materials would next become available. Fees charged by a Provider for services other than a covered benefit and any local, state or Federal taxes must be paid in full by the Insured Person to the Provider. Such fees, taxes or materials are not covered under the Policy. Allowances provide no remaining balance for future use within the same Benefit Frequency. Some provisions, benefits, exclusions or limitations listed herein may vary by state.

By signing this document, the Group agrees to receive all documents and correspondence electronically and that the Group can access the internet or the email address provided. The Group understands that the Group may revoke this authorization or request specific paper documents without revoking this authorization by contacting the Provider by mail, email, or telephone. If City of Marshall has chosen this benefit design, attach this document to the group application and sign here

# Saving our members some extra green

We're committed to keeping money in our members' pockets.

That's why we offer our members additional discounts above the proposed plan benefits.

## ADDITIONAL DISCOUNTS

### VISION CARE SERVICES

### IN-NETWORK MEMBER COST

#### DISCOUNTED EXAM SERVICES

Retinal Imaging Up to \$39

#### CONTACT LENS FIT AND FOLLOW-UP

*(Contact lens fit and two follow-up visits are available once a comprehensive eye exam has been completed.)*

Fit and Follow-up - Standard Up to \$40

Fit and Follow-up - Premium 10% off retail price

#### DISCOUNTED LENS OPTIONS

Photochromic - Non-Glass \$75

Polycarbonate - Standard \$40

#### OTHER ADD-ON SERVICES AND MATERIALS

20% off retail price

### Savings for Members

#### 40% off

additional pairs of glasses and a 15% discount on conventional lenses once funded benefit is used – an industry exclusive

#### 20% off

any item not covered by the plan, including non-prescription sunglasses

#### Lasik

Lasik or PRK from US Laser Network  
15% off retail price or 5% off promotional price

#### Hearing Care

Amplifon Hearing Health Care Network  
40% off hearing exams and a low price guarantee on discounted hearing aids

#### DISCOUNT DETAILS

Member receives a 20% discount on items not covered by the plan at EyeMed In-Network locations. Discount does not apply to EyeMed Provider's professional services, or contact lenses. Plan discounts cannot be combined with any other discounts or promotional offers. In certain states members may be required to pay the full retail rate and not the negotiated discount rate with certain participating providers. Please see EyeMed's online provider locator to determine which participating providers have agreed to the discounted rate. Discounts on vision materials may not be applicable to certain manufacturers' products. The Plan reserves the right to make changes to the products on each tier and the member out-of-pocket costs. Fixed pricing is reflective of brands at the listed product level. All providers are not required to carry all brands at all levels. Service and amounts listed above are subject to change at any time.

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider a resolution calling for a public hearing on the proposed assessments for ice, snow and weed elimination.
<b>Background Information:</b>	<p>Pursuant to City of Marshall Code Section 62-2 (ice and snow on public sidewalks) and pursuant to City of Marshall Code Section 82-1 (grass and weeds on private property), said ice and snow or grass and weeds have been removed from various locations within the City.</p> <p>Minnesota Statute 429.101 does set forth the various types of City charges that can be assessed against property taxes pursuant to the special assessment process.</p> <p>Attached is a resolution declaring costs to be assessed for ice and snow removal and for weed elimination and ordering preparation of proposed assessments.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	To adopt RESOLUTION NUMBER XXXX, SECOND SERIES Calling for a Public Hearing on the Proposed Assessment to be held on October 13, 2020.

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT**

WHEREAS, the City Clerk has prepared a proposed assessment of the costs of the City incurred bills for snow removal and weed elimination for various properties located in the City of Marshall:

AND WHEREAS, the City Clerk has notified the City Council that such proposed assessments have been completed and filed in the Clerk's office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A hearing shall be held on the 13<sup>th</sup> day of October, 2020 in the Professional Development Room of the Marshall Middle School located at 401 South Saratoga Street at or after 5:30 P.M., to pass upon such proposed assessments, and at such time and place all persons owning property affected by such assessments will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing and shall state in the notice the total cost of the individual assessments. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment to the City of Marshall, except that no interest shall be charged if the entire assessment is paid. Such payment must be made before November 13, 2020 or interest will be charged through December 31 of the succeeding year.

Passed and adopted by the Common Council of the City of Marshall this 8<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Sec. 82-1. - Grass and weeds on private property.

- (a) It is unlawful for any owner, occupant or agent of any lot or parcel of land in the city, to allow any weeds or grass growing upon any such lot or parcel of land to grow to a greater height than eight inches or to allow such weeds or grass to go to seed, unless such grass or seed is brome grass or alfalfa, which is cut, baled and removed from the premises according to normal farming practices.
- (b) If any such owner, occupant or agent fails to comply with this height limitation and, after notice given by the city clerk, has not within seven days of such notice complied, the city shall cause such weeds or grass to be cut and the expenses thus incurred shall be a lien upon such real estate. The finance director shall certify to the county auditor a statement of the amount of the cost incurred by the city. Such amount, together with interest, shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

(Code 1976, § 10.25; Ord. No. 723 2nd Series, § 1, 8-8-2017)

**State Law reference**— Minnesota Noxious Weed Law, Minn. Stat. § 18.75 et seq.; special assessment authorized, Minn. Stat. § 429.101.

Sec. 62-2. - Ice and snow on public sidewalks.

- (a) *Declared a nuisance.* All snow and ice remaining upon public sidewalks is hereby declared to constitute a public nuisance and shall be abated by the owner or tenant of the abutting private property within 12 hours after such snow and ice has ceased to be deposited.
- (b) *City to remove.* The city may cause to be removed from all public sidewalks, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of such removal and the private property adjacent to which such accumulations were found and removed.
- (c) *Cost of removal to be assessed.* The city administrator shall, upon direction of the council, and on receipt of the information provided for in subsection (b) of this section, extend the cost of such removal of snow or ice as a special assessment against the lots or parcels of ground abutting on walks which were cleared, and such special assessments shall, at the time of certifying taxes to the county auditor, be certified for collection as other special assessments are certified and collected.
- (d) *Civil suit for cost of removal.* The city administrator shall, in the alternative, upon direction of the council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in subsection (b) of this section, the cost of such clearing and the cost and disbursements of a civil action therefor.
- (e) *City administrator to report sidewalks cleared.* The city administrator shall present to the council at its first meeting after snow or ice has been cleared from the sidewalks, as provided in subsection (b) of this section, the report of the city thereon, and shall request the council to determine by resolution the manner of collection to be used as provided in subsections (c) and (d) of this section.
- (f) *Placing snow or ice in public street, walks or on other city property.* It is a misdemeanor for any person, not acting under a specific contract with the city, to remove snow from private property or alleys and place the snow on a public street or walks in such quantity, or in such manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal of the snow. It is also a misdemeanor for any person not acting under a contract with the city to dump snow on other city property.

(Code 1976, § 7.04)

**State Law reference**— Special assessments for snow and ice removal, Minn. Stat. § 429.101.

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider a Resolution Designating Uniform Election Dates and Polling Locations.
<b>Background Information:</b>	Attached is the Resolution Designating Uniform Election Dates and Polling Locations.  By December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	To adopt Resolution Number XXXX, Second Series Designating Uniform Election Dates and Polling Locations.

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**  
**Designating Uniform Election Dates and Polling Locations**

WHEREAS, the City of Marshall designates the following dates as Uniform Election Dates for 2021; February 21, April 13, May 11, August 10 and November 2.

WHEREAS, the City of Marshall does not have any scheduled elections for 2021 but may call for a special election conforming to the City Charter and the uniform elections dates for 2020.

WHEREAS, Minnesota Statue 204B.16 calls for the designation of a polling place by the governing body of each municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL that the designated polling places within the City of Marshall shall be as follows:

- Ward 1        Red Baron Arena and Expo at 1651 Victory Dr.
  
- Ward 2        Marshall Middle School located at 401 South Saratoga Street.
  
- Ward 3        Marshall Area YMCA located at 200 South "A" Street.

Passed and adopted by the Common Council of the City of Marshall at its regular meeting held on the date of September 8, 2020.

\_\_\_\_\_  
Mayor of the City of Marshall

ATTEST:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider the Resolution certifying unpaid fire service charges.
<b>Background Information:</b>	Please see attached statute and ordinance.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	None Recommended
<b>Recommendations:</b>	To adopt Resolution Number XXXX, Second Series, a resolution certifying unpaid fire service charges for collection with property taxes.

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION DECLARING COSTS TO BE ASSESSED FOR EMERGENCY PROTECTION FIRE SERVICES**

WHEREAS, pursuant to City of Marshall City Code Section 34-7 (FEES FOR EMERGENCY PROTECTION FIRE SERVICES), said services have been provided, and

WHEREAS, said City Code and Minnesota Statutes provide for the assessment of the costs for emergency protection fire services to be assessed against the recipient if said recipient of the services owns real property for collection of property taxes, and

WHEREAS, the following is a list of recipients who have received emergency services and own real property, and the cost of said emergency services is set forth below:

<b>Parcel Number</b>	<b>Property Owner</b>	<b>Property Address</b>	<b>Assessment Amount</b>	<b>Reason</b>
27-600040-0	Tom Ranfranz	905 Main Street West	\$910.00	Call for Service – Structure Fire

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The portion of the cost to be assessed against benefited property owner(s) is declared to be the amounts as set forth above.
2. Assessments shall be certified to the Lyon County Auditor/ Treasurer on or before October 15, 2020. The service charges shall be subject to the same penalties, interest, and other conditions provided for the collection of property taxes.

Passed and Adopted by the Council this 8<sup>th</sup> day September, 2020.

CITY OF MARSHALL

\_\_\_\_\_  
Robert J. Byrnes  
Mayor

ATTEST:

\_\_\_\_\_  
Kyle Box  
City Clerk

**366.011 CHARGES FOR EMERGENCY SERVICES; COLLECTION.**

A town may impose a reasonable service charge for emergency services, including fire, rescue, medical, and related services provided by the town or contracted for by the town. If the service charge remains unpaid 30 days after a notice of delinquency is sent to the recipient of the service or the recipient's representative or estate, the town or its contractor on behalf of the town may use any lawful means allowed to a private party for the collection of an unsecured delinquent debt. The town may also use the authority of section 366.012 to collect unpaid service charges of this kind from delinquent recipients of services who are owners of taxable real property in the state.

The powers conferred by this section are in addition and supplemental to the powers conferred by any other law for a town to impose a service charge or assessment for a service provided by the town or contracted for by the town.

**History:** 1997 c 16 s 1; 2005 c 151 art 3 s 16

**366.012 COLLECTION OF UNPAID SERVICE CHARGES.**

If a town is authorized to impose a service charge for a governmental service provided by the town, the town board may certify to the county auditor of the county in which the recipient of the services owns real property, on or before October 15 for each year, any unpaid service charges which shall then be collected together with property taxes levied against the property. The county auditor shall remit to the town all service charges collected by the auditor on behalf of the town. A charge may be certified to the auditor only if, on or before September 15, the town has given written notice to the property owner of its intention to certify the charge to the auditor. The service charges shall be subject to the same penalties, interest, and other conditions provided for the collection of property taxes. This section is in addition to other law authorizing the collection of unpaid costs and service charges.

**History:** 1989 c 14 s 1; 2005 c 151 art 3 s 17

Sec 34-7. - Billing and collection.

- (a) Parties requesting and receiving fire services may be billed directly by the city. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the fire department personnel in charge requires fire service, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service.
- (b) Parties billed for fire service will have 30 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the city will send a notice of delinquency.
- (c) If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the city will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the city including, but not limited to, reasonable attorney fees and court costs.
- (d) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the city council may also, on or before October 15 of each year, certify the unpaid fire service charge to the county auditor in which the recipient of the services owns real property for collection with property taxes. The county auditor is responsible for remitting to the city all charges collected on behalf of the city. The city must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.
- (e) False alarms will be billed as a fire call.

(Ord. No. 739 2nd series, § 1, 9-10-2019)

## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Approve a Resolution Accepting a Surrender of a Conditional Use Permit
<b>Background Information:</b>	<p>The owners of property located at 1651 and 1661 East College Drive in Marshall have requested that an old Conditional Use Permit filed against the property be terminated of record. The property is the location of automobile dealerships. A Conditional Use Permit was granted in 1987 for the location and operation of an Adult Daytime Activity Center.</p> <p>The granting of a Conditional Use Permit runs with the land and remains as an authorized use filed against the property regardless of ownership. The Conditional Use Permit has continued authorizing the intended use from 1987 to the present. Present owner has requested that the Conditional Use Permit be terminated. The present owner has filed a petition to surrender the existing Conditional Use Permit. A copy of said petition is attached to the proposed resolution.</p> <p>The procedure establishing the process to surrender a Conditional Use Permit was previously approved by City Council on a transaction in October of 2019. The same procedure has been followed in this situation. Property owner has submitted a petition requesting that the City Council accept a surrender and termination of the Conditional Use Permit. The Minnesota Statutes do authorize municipalities to enact or amend official controls to change the status of conditional uses as filed against properties. It is therefore recommended that City Council accept the petition to surrender Conditional Use Permit and approve the resolution accepting that surrender. The resolution would then be filed in the office of the Lyon County Recorder and would then terminate said Conditional Use Permit as requested by the property owner.</p>
<b>Fiscal Impact:</b>	None. The original resolution will be provided to the property owner and it will be the property owner's obligation to record said resolution.
<b>Alternative/ Variations:</b>	No alternative action recommended.
<b>Recommendations:</b>	That the City Council accept the petition to surrender the Conditional Use Permit and that the appropriate officials sign said resolution surrendering and terminating said Conditional Use Permit.

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION ACCEPTING THE SURRENDER OF A CONDITIONAL USE PERMIT**

WHEREAS, Worthington Real Estate, LLC, a Minnesota Limited Liability Company, owner of property located at 1651 and 1661 East College Drive Marshall, Minnesota, has requested that the City of Marshall accept the surrender of a Conditional Use Permit previously dated July 20, 1987, which Conditional Use Permit authorized the operation of an Adult Daytime Development Activity Center located at said property; and

WHEREAS, said Conditional Use Permit was filed in the office of the Lyon County Recorder on July 29, 1987 and is recorded in Book 60 of Miscellaneous, Page 144; and

WHEREAS, the legal description of the property, to which said Conditional Use Permit applies is now platted as:

Lot 1, Lot 2 and Lot 3, Block 1, Tiger Park Fourth Addition to the City of Marshall, Lyon County, Minnesota; and

WHEREAS, said property owner has filed a petition with the City of Marshall asking that said Conditional Use Permit be surrendered so as to cause a termination of said Conditional use Permit; and

WHEREAS, a copy of said Petition from property owners is marked as Exhibit A and is attached hereto and made apart hereof; and

WHEREAS, Minnesota Statutes allow a municipality to enact or amend official controls to change the status of conditional uses on said property.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MARSHALL, MINNESOTA:

1. That the Conditional Use Permit dated July 20, 1987 authorizing the operation of an Adult Day Time Development Activity Center as a conforming use, filed July 29, 1987 in the office of the Lyon County Recorder and recorded in Book 60 of Miscellaneous, Page 144, is hereby surrendered and terminated.

Passed and adopted by the Common Council this 8<sup>th</sup> day of September, 2020.

CITY OF MARSHALL

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By: Robert J. Byrnes  
Its: Mayor

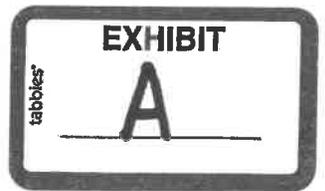
ATTEST:

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By: Kyle Box  
Its: City Clerk

THIS INSTRUMENT WAS DRAFTED BY:

QUARNSTROM & DOERING, P.A.  
MARSHALL CITY ATTORNEY  
By: Dennis H. Simpson  
109 South Fourth Street  
Marshall, MN 56258  
(507) 537-1441



PETITION TO SURRENDER CONDITIONAL USE PERMIT

STATE OF MINNESOTA

COUNTY OF CHIPPEWA

Petitioner Robert A. Kruse, as managing member of Worthington Real Estate, LLC., A Minnesota Limited Liability Company, being first duly sworn on oath, deposes and states as follows:

1. That Worthington Real Estate, LLC. is the fee owner of property in Marshall Minnesota, with street address at 1651 and 1661 East College Drive, Marshall, Minnesota, legal description of Lot 1, Lot 2 and Lot 3, Block 1, Tiger Park Fourth Addition to the City of Marshall, Lyon County, Minnesota; and
2. That Worthington Real Estate, LLC. acquired said premises subject to the terms and conditions of a Conditional Use Permit issued by the City of Marshall, Minnesota dated July 20, 1987 which Conditional Use Permit was filed in the office of the Lyon County Recorder on July 29, 1987 and recorded in Book 60 of Miscellaneous, page 144; and

Whereas, the Conditional Use Permit allowed for the location and operation of an Adult Daytime Developmental Achievement Center to be located on the property as described therein; and

Whereas, Worthington Real Estate, LLC. does not now and does not ever intend to use the above described property for an Adult Daytime Developmental Achievement Center; and

Whereas, Worthington Real Estate, LLC. hereby requests that the terms and conditions of said Conditional Use Permit be surrendered voluntarily by said property owners and further, your petitioner hereby asks that the City of Marshall accept this petition so as to terminate the terms and conditions of the Conditional Use Permit as referenced herein; and

Whereas, your petitioner requests that the City Council for the City of Marshall pass a resolution accepting this surrender of Conditional Use Permit and provide such resolution in a form that can be recorded in the office of the Lyon County Recorder so as to surrender and terminate said Conditional Use Permit.

FURTHER YOUR PETITIONER SAYETH NOT

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**PETITION TO SURRENDER CONDITIONAL USE PERMIT**

STATE OF MINNESOTA

COUNTY OF CHIPPEWA

Petitioner Robert A. Kruse, as managing member of Worthington Real Estate, LLC., A Minnesota Limited Liability Company, being first duly sworn on oath, deposes and states as follows:

1. That Worthington Real Estate, LLC. is the fee owner of property in Marshall Minnesota, with street address at 1651 and 1661 East College Drive, Marshall, Minnesota, legal description of Lot 1, Lot 2 and Lot 3, Block 1, Tiger Park Fourth Addition to the City of Marshall, Lyon County, Minnesota; and
2. That Worthington Real Estate, LLC. acquired said premises subject to the terms and conditions of a Conditional Use Permit issued by the City of Marshall, Minnesota dated July 20, 1987 which Conditional Use Permit was filed in the office of the Lyon County Recorder on July 29, 1987 and recorded in Book 60 of Miscellaneous, page 144; and

Whereas, the Conditional Use Permit allowed for the location and operation of an Adult Daytime Developmental Achievement Center to be located on the property as described therein; and

Whereas, Worthington Real Estate, LLC. does not now and does not ever intend to use the above described property for an Adult Daytime Developmental Achievement Center; and

Whereas, Worthington Real Estate, LLC. hereby requests that the terms and conditions of said Conditional Use Permit be surrendered voluntarily by said property owners and further, your petitioner hereby asks that the City of Marshall accept this petition so as to terminate the terms and conditions of the Conditional Use Permit as referenced herein; and

Whereas, your petitioner requests that the City Council for the City of Marshall pass a resolution accepting this surrender of Conditional Use Permit and provide such resolution in a form that can be recorded in the office of the Lyon County Recorder so as to surrender and terminate said Conditional Use Permit.

FURTHER YOUR PETITIONER SAYETH NOT

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WORTHINGTON REAL ESTATE, LLC.



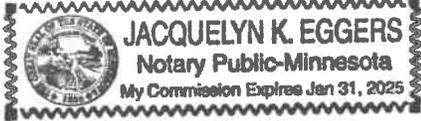
By: Robert A. Kruse

Its: Managing Member

STATE OF MINNESOTA            )  
  )ss.  
COUNTY OF CHIPPEWA        )

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of Aug, 2020, by Robert A. Kruse, the Managing Member of Worthington Real Estate, LLC. a Minnesota Limited Liability Company.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)





SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the bills/project payments
<b>Background Information:</b>	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Jason Anderson at 537-6051 or Finance Director Karla Drown at 537-6764
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	That the following bills and project payments be authorized for payment



Marshall, MN

# Council Check Report

By Vendor Name

Date Range: 08/28/2020 - 09/04/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP-REG AP</b>						
4549	A & B BUSINESS, INC	08/28/2020	EFT	0.00	1,868.36	5011
5813	ACE HOME & HARDWARE	08/28/2020	Regular	0.00	66.13	116935
5813	ACE HOME & HARDWARE	09/04/2020	Regular	0.00	354.72	116991
0560	AFSCME COUNCIL 65	08/28/2020	EFT	0.00	1,311.00	5012
0578	AMAZON CAPITAL SERVICES	08/28/2020	EFT	0.00	498.88	5013
0578	AMAZON CAPITAL SERVICES	09/04/2020	EFT	0.00	129.80	5064
3761	AMERICAN BOTTLING CO.	09/04/2020	Regular	0.00	62.40	116992
0581	AMERICAN ENGINEERING TESTING INC	09/04/2020	EFT	0.00	1,018.00	5065
0583	AMERICAN FAMILY LIFE ASSURANCE CO	08/28/2020	EFT	0.00	1,588.40	5014
5880	AMERITAS LIFE INSURANCE CORP	08/28/2020	Regular	0.00	396.68	116936
5837	ANDERSON, JASON	09/04/2020	EFT	0.00	80.00	5066
0658	AP DESIGN	08/28/2020	EFT	0.00	73.49	5015
3681	APWA	09/04/2020	Regular	0.00	260.00	116993
0630	ARCTIC GLACIER	08/28/2020	Regular	0.00	466.94	116937
0630	ARCTIC GLACIER	09/04/2020	Regular	0.00	321.99	116994
0629	ARNOLD MOTOR SUPPLY	08/28/2020	Regular	0.00	26.85	116938
0629	ARNOLD MOTOR SUPPLY	09/04/2020	Regular	0.00	481.57	116995
5447	ARTISAN BEER COMPANY	08/28/2020	Regular	0.00	463.80	116939
5447	ARTISAN BEER COMPANY	09/04/2020	Regular	0.00	101.60	116996
2402	AXON ENTERPRISE, INC	09/04/2020	EFT	0.00	5,013.00	5067
2340	BAKER TILLY MUNICIPAL ADVISORS, LLC	08/28/2020	EFT	0.00	34,350.00	5016
5327	BAUMANN, ADAM	09/04/2020	EFT	0.00	30.00	5068
0688	BELLBOY CORPORATION	08/28/2020	EFT	0.00	14.45	5017
0688	BELLBOY CORPORATION	09/04/2020	EFT	0.00	5,162.78	5069
0689	BEND RITE FABRICATION INC	08/28/2020	Regular	0.00	69.89	116940
0689	BEND RITE FABRICATION INC	09/04/2020	Regular	0.00	77.32	116997
0699	BEVERAGE WHOLESALERS	08/28/2020	Regular	0.00	23,899.20	116941
0699	BEVERAGE WHOLESALERS	09/04/2020	Regular	0.00	35,452.32	116998
0704	BIKE SHOP	08/28/2020	Regular	0.00	189.98	116942
5726	BOLLIG, MARK	08/28/2020	Regular	0.00	229.99	116943
5591	BORCHERT, STEVE	08/28/2020	Regular	0.00	476.00	116944
0726	BORCHS SPORTING GOODS	09/04/2020	EFT	0.00	6.00	5070
0018	BORDER STATES ELECTRIC SUPPLY	08/28/2020	Regular	0.00	133.30	116945
4506	BOT, JOSEPH	09/04/2020	EFT	0.00	696.00	5071
6231	BOX, KYLE	09/04/2020	EFT	0.00	30.00	5072
4457	BREAKTHRU BEVERAGE	08/28/2020	Regular	0.00	4,637.45	116946
4457	BREAKTHRU BEVERAGE	09/04/2020	Regular	0.00	5,517.56	116999
3568	BRUNSVOLD, QUENTIN	09/04/2020	EFT	0.00	30.00	5073
0763	BSN SPORTS	08/28/2020	Regular	0.00	332.03	116947
0378	BUYSSE, JASON	09/04/2020	EFT	0.00	30.00	5074
0380	CALLENS, DAVID	09/04/2020	EFT	0.00	30.00	5075
0802	CARLSON & STEWART REFRIG INC	08/28/2020	EFT	0.00	62,733.90	5018
0815	CATTOOR OIL COMPANY INC	08/28/2020	EFT	0.00	1,730.12	5019
0815	CATTOOR OIL COMPANY INC	09/04/2020	EFT	0.00	6.50	5076
0818	CAUWELS, ROGER	08/28/2020	EFT	0.00	100.00	5020
0818	CAUWELS, ROGER	09/04/2020	EFT	0.00	30.00	5077
0836	CHARTER COMMUNICATIONS	08/28/2020	EFT	0.00	11.99	5021
0865	COLEMAN ELECTRIC COMPANY	09/04/2020	Regular	0.00	2,505.00	117000
0875	COMPUTER MAN INC	08/28/2020	EFT	0.00	113.00	5022
0885	CONTINENTAL RESEARCH CORPORATION	08/28/2020	EFT	0.00	752.42	5023
6578	COUDRON IRRIGATION & LANDSCAPE	08/28/2020	Regular	0.00	114.00	116948
0384	COUDRON, DEAN	09/04/2020	EFT	0.00	30.00	5078
0934	D & G EXCAVATING INC	08/28/2020	EFT	0.00	2,000.00	5024
0934	D & G EXCAVATING INC	09/04/2020	EFT	0.00	280.00	5079

Council Check Report

Date Range: 08/28/2020 - 09/04/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3819	DACOTAH PAPER CO	08/28/2020	Regular	0.00	269.76	116949
5031	DASH MEDICAL GLOVES, INC	08/28/2020	EFT	0.00	178.80	5025
6537	DEHN, JESSIE	09/04/2020	EFT	0.00	70.00	5080
6472	DEUTZ, LAUREN	08/28/2020	EFT	0.00	225.00	5026
6472	DEUTZ, LAUREN	09/04/2020	EFT	0.00	80.00	5081
6589	DOG WASTE DEPOT	09/04/2020	Regular	0.00	435.49	117001
5731	DOLL DISTRIBUTING	08/28/2020	EFT	0.00	24,503.55	5027
5731	DOLL DISTRIBUTING	09/04/2020	EFT	0.00	18,104.07	5082
1020	DUININCK BROS., INC.	08/28/2020	EFT	0.00	13,142.04	5028
1035	ECOLAB PEST ELIMINATION SERVICES	08/28/2020	Regular	0.00	669.41	116950
6579	ENGINEERING PARTNERS INT'L, LLC	08/28/2020	Regular	0.00	2,160.00	116951
4753	ENTERPRISE LEASING CO	08/28/2020	EFT	0.00	158.05	5029
6542	EVANS FAMILY PET CARE	09/04/2020	Regular	0.00	115.00	117002
1090	FASTENAL COMPANY	08/28/2020	EFT	0.00	187.14	5030
1090	FASTENAL COMPANY	09/04/2020	EFT	0.00	171.86	5083
1126	FLEXIBLE PIPE TOOL COMPANY	08/28/2020	EFT	0.00	877.50	5031
6392	GLACIAL RIDGE WINERY, INC	08/28/2020	Regular	0.00	125.64	116952
5594	GLADIS, JERRY	08/28/2020	Regular	0.00	108.00	116953
1199	GRAHAM TIRE AND AUTOMOTIVE SERVICES	08/28/2020	Regular	0.00	401.28	116954
5595	GRAMS, JON	08/28/2020	Regular	0.00	560.00	116955
1215	GREENWOOD NURSERY	08/28/2020	Regular	0.00	585.00	116956
6291	GUARDIAN FLEET SAFETY	08/28/2020	Regular	0.00	60.54	116957
1230	HACH COMPANY	09/04/2020	Regular	0.00	39.78	117003
1243	HARDWARE HANK	08/28/2020	EFT	0.00	744.27	5032
1243	HARDWARE HANK	09/04/2020	EFT	0.00	56.97	5084
1256	HAWKINS INC	08/28/2020	Regular	0.00	5,598.22	116958
1256	HAWKINS INC	09/04/2020	Regular	0.00	5,471.32	117004
6430	HEARTLAND ELECTRIC, INC	09/04/2020	Regular	0.00	335.35	117005
1267	HEIMAN INC.	08/28/2020	EFT	0.00	435.35	5033
5515	HOFFMANN, RYAN	09/04/2020	EFT	0.00	30.00	5085
6324	HOOK, MATT	09/04/2020	EFT	0.00	50.00	5086
5684	ICC	08/28/2020	Regular	0.00	234.00	116959
6580	IRONS, ADAM	08/28/2020	Regular	0.00	88.00	116960
1399	JOHNSON BROTHERS LIQUOR COMPANY	08/28/2020	Regular	0.00	13,368.55	116961
1399	JOHNSON BROTHERS LIQUOR COMPANY	09/04/2020	Regular	0.00	4,311.09	117006
1417	KENNEDY & GRAVEN, CHARTERED	08/28/2020	EFT	0.00	117.00	5034
5095	KIBBLE EQUIPMENT	08/28/2020	EFT	0.00	42.39	5035
5095	KIBBLE EQUIPMENT	09/04/2020	EFT	0.00	378.38	5087
0450	KOPITSKI, JASON	09/04/2020	EFT	0.00	30.00	5088
5377	KRUK, CHRISTOPHER	09/04/2020	EFT	0.00	30.00	5089
6584	LABAT, GREG & MARILYN	08/28/2020	Regular	0.00	300.00	116962
1480	LAW ENFORCEMENT LABOR SERVICE INC	08/28/2020	EFT	0.00	1,178.00	5036
6183	LEE, JERRED	09/04/2020	EFT	0.00	30.00	5090
5606	LEGALSHIELD	08/28/2020	Regular	0.00	145.50	116963
1507	LOCHER BROTHERS INC	09/04/2020	EFT	0.00	1,180.17	5091
1508	LOCKWOOD MOTORS INC.	08/28/2020	Regular	0.00	130.21	116964
6323	LUTHER, ERIC	09/04/2020	EFT	0.00	30.00	5092
1531	LYON COUNTY AUDITOR-TREASURER	08/28/2020	Regular	0.00	20.00	116965
1531	LYON COUNTY AUDITOR-TREASURER	08/28/2020	Regular	0.00	664.43	116966
1552	LYON COUNTY RECORDER	08/28/2020	Regular	0.00	196.00	116967
1555	LYON LINCOLN ELECTRIC COOPERATIVE INC	08/28/2020	Regular	0.00	38.63	116968
1571	MADISON NATIONAL LIFE INSURANCE COMPANY	08/28/2020	EFT	0.00	998.79	5037
1574	MAGIC WATER	09/04/2020	Regular	0.00	39.50	117007
5459	MAGNEY CONSTRUCTION, INC	09/04/2020	Regular	0.00	464,801.83	117008
1575	MAILBOXES & PARCEL DEPOT	08/28/2020	EFT	0.00	29.45	5038
1575	MAILBOXES & PARCEL DEPOT	09/04/2020	EFT	0.00	16.20	5093
1603	MARSHALL ANIMAL CLINIC	09/04/2020	Regular	0.00	222.00	117009
1604	MARSHALL AREA CHAMBER OF COMMERCE	09/04/2020	EFT	0.00	2,284.00	5094
1616	MARSHALL CONVENTION & VISITORS BUREAU	09/04/2020	EFT	0.00	7,000.00	5095
0460	MARSHALL JAMES	09/04/2020	EFT	0.00	80.00	5096
1633	MARSHALL MUNICIPAL UTILITIES	08/28/2020	EFT	0.00	6,676.58	5039

Council Check Report

Date Range: 08/28/2020 - 09/04/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1633	MARSHALL MUNICIPAL UTILITIES	09/04/2020	EFT	0.00	2,670.58	5097
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	08/28/2020	EFT	0.00	9.67	5040
6397	MARTINEZ, ADRIAN	08/28/2020	Regular	0.00	184.00	116969
6586	MCDYER TOOLS	08/28/2020	Regular	0.00	305.25	116970
6025	MELLENTIN, CODY	09/04/2020	EFT	0.00	30.00	5098
4980	MENARDS INC	08/28/2020	Regular	0.00	142.82	116971
4980	MENARDS INC	09/04/2020	Regular	0.00	150.85	117010
3971	MEULEBROECK, ANDY	09/04/2020	EFT	0.00	30.00	5099
5688	MINNESOTA LIFE	08/28/2020	EFT	0.00	1,516.20	5041
1757	MN CHILD SUPPORT PAYMENT CENTER	09/04/2020	Regular	0.00	633.13	117011
6440	MN PEIP-C/O MMB FISCAL SVC	08/28/2020	Regular	0.00	143,871.26	116972
1834	MN TRANSPORTATION ALLIANCE	09/04/2020	EFT	0.00	525.00	5100
1840	MN WEST COMMUNITY TECHNICAL COLL	08/28/2020	EFT	0.00	750.00	5042
1887	MTI DISTRIBUTING INC	08/28/2020	EFT	0.00	45.48	5043
1890	MUNICIPAL CODE CORPORATION	08/28/2020	EFT	0.00	860.50	5044
1923	NCPERS MN GROUP LIFE INS.	08/28/2020	EFT	0.00	368.00	5045
6582	NELSON, DARREN	08/28/2020	Regular	0.00	561.78	116975
1938	NEWMAN SIGNS	09/04/2020	EFT	0.00	1,376.03	5101
1945	NORMS GTC	08/28/2020	Regular	0.00	442.34	116976
1945	NORMS GTC	09/04/2020	Regular	0.00	49.78	117012
1986	NORTH CENTRAL INTERNATIONAL, INC	08/28/2020	EFT	0.00	126.20	5046
1958	NORTHERN BUSINESS PRODUCTS, INC	09/04/2020	EFT	0.00	126.20	5102
6463	OFFICE OF MNIT SERVICES	08/28/2020	Regular	0.00	640.87	116977
5891	ONE OFFICE SOLUTION	08/28/2020	EFT	0.00	281.75	5047
5891	ONE OFFICE SOLUTION	09/04/2020	EFT	0.00	15.78	5103
3809	O'REILLY AUTOMOTIVE STORES, INC	08/28/2020	Regular	0.00	41.54	116978
2019	PAUSTIS WINE COMPANY	08/28/2020	Regular	0.00	1,746.50	116979
6496	PEARCY ENTERPRISES INC	09/04/2020	Regular	0.00	7,500.00	117013
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC	08/28/2020	EFT	0.00	47.40	5048
2036	PHILLIPS WINE AND SPIRITS INC	08/28/2020	Regular	0.00	9,380.55	116980
2036	PHILLIPS WINE AND SPIRITS INC	09/04/2020	Regular	0.00	5,069.35	117014
2049	PLUNKETTS PEST CONTROL INC	09/04/2020	EFT	0.00	39.08	5104
3557	POMP'S TIRE SERVICE, INC.	08/28/2020	EFT	0.00	91.00	5049
2064	POWERPLAN	08/28/2020	Regular	0.00	409.21	116981
0477	PRZYBILLA, SCOTT	09/04/2020	EFT	0.00	30.00	5105
2096	QUARNSTROM & DOERING, PA	08/28/2020	EFT	0.00	185.00	5050
2096	QUARNSTROM & DOERING, PA	09/04/2020	EFT	0.00	10,874.66	5106
2112	R and G CONSTRUCTION COMPANY INC	09/04/2020	EFT	0.00	579,594.32	5107
5006	RAFF, ED	09/04/2020	Regular	0.00	175.00	117015
4826	RIEKE, BENJAMIN	09/04/2020	EFT	0.00	30.00	5108
5732	RITE	09/04/2020	Regular	0.00	598.50	117016
0481	ROKEH, JASON	09/04/2020	Regular	0.00	30.00	117017
5867	ROUND LAKE VINEYARDS & WINERY	08/28/2020	EFT	0.00	144.00	5051
2201	RUNNINGS SUPPLY INC	08/28/2020	EFT	0.00	162.60	5052
6585	SCHAFFER, KAREN & JUSTIN	08/28/2020	Regular	0.00	300.00	116982
2248	SCOTT'S TREE SERVICE	08/28/2020	EFT	0.00	4,695.00	5053
3495	SMSU	08/28/2020	EFT	0.00	250.00	5054
3495	SMSU	09/04/2020	EFT	0.00	23,010.75	5109
4855	SOUTHERN GLAZER'S OF MN	08/28/2020	EFT	0.00	9,007.50	5055
4855	SOUTHERN GLAZER'S OF MN	09/04/2020	EFT	0.00	8,762.89	5110
2311	SOUTHWEST GLASS CENTER	09/04/2020	Regular	0.00	115.95	117018
2318	SOUTHWEST SANITATION INC.	08/28/2020	EFT	0.00	2,833.55	5056
6592	SOUTHWEST STATE UNIVERSITY FOUNDATION	09/04/2020	Regular	0.00	5,000.00	117019
0491	ST AUBIN, GREGORY	09/04/2020	EFT	0.00	30.00	5111
2345	ST CROIX RECREATION FUNPLAYGROUNDS	08/28/2020	Regular	0.00	2,583.92	116983
4522	ST LOUIS MRO INC.	08/28/2020	Regular	0.00	20.00	116984
2349	STAN HOUSTON EQUIPMENT COMPANY INC	09/04/2020	Regular	0.00	237.94	117020
5686	STANTON, TROY	08/28/2020	Regular	0.00	175.00	116985
3808	STELTER, GEOFFREY	09/04/2020	Regular	0.00	30.00	117021
4134	STENSRUD, PRESTON	09/04/2020	EFT	0.00	30.00	5112
6318	STERLING EQUIPMENT & REPAIR, INC	09/04/2020	Regular	0.00	199.84	117022

Council Check Report

Date Range: 08/28/2020 - 09/04/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
6376	STORM COMBATIVES TRAINING & CONSULTATIO	08/28/2020	Regular	0.00	199.00	116986
5491	STORM, ANNETTE	09/04/2020	EFT	0.00	80.00	5113
2373	STREICHERS	09/04/2020	EFT	0.00	254.98	5114
4385	STUART C IRBY CO.	08/28/2020	EFT	0.00	44.40	5057
6202	SUNDANCE AUTO REPAIR	09/04/2020	Regular	0.00	710.07	117023
6546	SVJ CREATIVE DESIGNS	08/28/2020	Regular	0.00	3,020.00	116987
0495	SWANSON, GREGG	09/04/2020	Regular	0.00	30.00	117024
6588	TARGET SOLUTIONS LLC	09/04/2020	Regular	0.00	1,296.90	117025
4048	THOMSEN, MIKE	09/04/2020	Regular	0.00	220.91	117026
2428	TITAN MACHINERY	08/28/2020	EFT	0.00	1,929.75	5058
4595	TRAVIS PRILL	09/04/2020	EFT	0.00	214.88	5115
6156	TRUE BRANDS	08/28/2020	EFT	0.00	85.50	5059
6156	TRUE BRANDS	09/04/2020	EFT	0.00	511.96	5116
3342	TRUEDSON, SCOTT	09/04/2020	EFT	0.00	30.00	5117
3538	TURFWERKS	08/28/2020	EFT	0.00	47.35	5060
3538	TURFWERKS	09/04/2020	EFT	0.00	1,148.10	5118
6510	TX CHILD SUPPORT, SDU	09/04/2020	Regular	0.00	73.68	117027
3875	TYLER TECHNOLOGIES	09/04/2020	Regular	0.00	218.75	117028
6590	UAV PUBLIC SAFETY, INC	09/04/2020	Regular	0.00	1,500.00	117029
5023	US GEOLOGICAL SURVEY	09/04/2020	EFT	0.00	2,112.50	5119
6092	VANDERMILLEN, SCOTT	09/04/2020	EFT	0.00	80.00	5120
0512	VANLEEUEWE, SARA J.	09/04/2020	EFT	0.00	70.00	5121
0513	VANMOER, ROBERT	09/04/2020	EFT	0.00	30.00	5122
5733	VAST BROADBAND	08/28/2020	Regular	0.00	658.14	116988
5733	VAST BROADBAND	09/04/2020	Regular	0.00	70.04	117030
4489	VERIZON WIRELESS	08/28/2020	EFT	0.00	1,776.86	5061
4489	VERIZON WIRELESS	09/04/2020	EFT	0.00	35.01	5123
2538	VIKING COCA COLA BOTTLING COMPANY	08/28/2020	EFT	0.00	354.50	5062
2538	VIKING COCA COLA BOTTLING COMPANY	09/04/2020	EFT	0.00	1,686.15	5124
4594	VINOUCPIA	08/28/2020	EFT	0.00	132.00	5063
6587	VORBACH, JUSTIN & ANNE	08/28/2020	Regular	0.00	300.00	116989
4118	WALMART BUSINESS	09/04/2020	Regular	0.00	423.89	117031
4168	WENDORFF, BRAD	08/28/2020	Regular	0.00	100.00	116990
0518	WENKER, JEFFREY	09/04/2020	Regular	0.00	30.00	117032
2605	WINE MERCHANTS	09/04/2020	Regular	0.00	1,097.12	117033

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	184	97	0.00	768,675.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	190	114	0.00	858,036.73
	<b>374</b>	<b>211</b>	<b>0.00</b>	<b>1,626,711.86</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	184	97	0.00	768,675.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	190	114	0.00	858,036.73
	<b>374</b>	<b>211</b>	<b>0.00</b>	<b>1,626,711.86</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	8/2020	404,691.72
999	POOLED CASH FUND	9/2020	1,222,020.14
			<b>1,626,711.86</b>

**CITY OF MARSHALL, MINNESOTA  
PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS**

9/8/2020

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2018 Prior Payments	2019 Prior Payments	2020 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE	
W13	602-49500-55120	5/28/2019	WWTF Improvement Project	Magney Construction, Inc.	14,074,300.00		14,074,300.00							
MER	493-42600-55130	2/12/2019	MERIT Center Track	R & G Construction	2,712,530.50	87,508.46	2,800,038.96		3,618,459.20	5,548,576.69	464,801.83	506,938.83	3,935,523.45	72.04%
Z52	401-41900-55130	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	Hisken Construction Inc.	185,250.15		185,250.15		2,636,570.66	156,938.25	65,863.29	5,012.67	(64,345.91)	102.30%
E22	630-49600-55130	9/24/2019	COE Flood Control 2019 Betterments	U.S. Army Corps of Engineers	190,000.00		190,000.00			184,169.25		1,860.30	(779.40)	100.42%
CH1	494-41900-55120	11/12/2019	City Hall Renovation	Brennan Companies	5,030,200.00	70,566.00	5,100,766.00		150,483.00				39,517.00	79.24%
CH1	494-41900-55121	11/12/2019	Removal of Hazardous Materials from City Hall	Advanced Health, Safety & Security	67,028.25	19,465.08	86,493.33			1,847,096.91		205,232.99	3,048,436.10	40.24%
B20	476-45200-55120	3/10/2020	Freedom Park Restroom	Sussner Construction	120,961.00		120,961.00			86,493.33			-	100.00%
Z50	101-43300-53425	3/24/2020	2020 Chip Seal (\$14,300 - Arena Parking Lot)	Pearson Bros., Inc.	154,300.00		154,300.00			65,620.11		3,453.69	51,887.20	57.10%
Z51	495-43300-55170	3/24/2020	2020 Bituminous Resurfacing	Duininck, Inc	598,912.10		598,912.10			570,091.31		30,004.81	(1,184.02)	100.20%
Z75	476-43300-55170	4/14/2020	S 4th St Reconstruction	R & G Construction	2,583,754.90	5,385.10	2,589,140.00			404,202.67	513,731.03	48,312.30	1,622,894.00	37.32%
PF1	495-41900-53110	5/12/2020	Demolition of Structure at 326 West Main Street	LinnCo, Inc	523,444.00		523,444.00			410,755.20			112,688.80	78.47%
Z76	476-43300-55170	5/26/2020	S 1st St Reconstruction	Duininck, Inc	617,136.55		617,136.55						617,136.55	0.00%
Z77	630-49600-55170	6/23/2020	Legion Field Strom Water Improvements-Phase 1	Towne & Country Excavating LLC	277,943.00		277,943.00						277,943.00	0.00%
	401-42400-55120	7/28/2020	Fire Station Electrical Service Change Out	Heartland Mechanical, Inc	30,766.91		30,766.91						30,766.91	0.00%
					<u>28,450,466.88</u>	<u>174,701.78</u>	<u>28,625,168.66</u>	<u>959,481.14</u>	<u>6,580,464.43</u>	<u>9,415,227.61</u>	<u>1,044,396.15</u>	<u>800,815.59</u>	<u>9,824,783.74</u>	

marshall - Lyon county library  
2021 Budget - Draft - 0% Salary Increase

		2018 Budget	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget	As of 6/30/2020	2021 Request With 0% COLA	Increase/Decrease	% Increase
	<b>REVENUE</b>									
31141	City of Marshall	606,173	606,173	625,072	625,072	655,134	327,564	669,799	14,665	2%
	City of Marshall (2018 Delinquent Taxes)		6,497							
	City of Marshall (2017 Delinquent Taxes)		5,936							
33472	Lyon County	303,041	311,328	312,491	312,491	327,522	163,791	334,854	7,332	2%
	<b>Total</b>	<b>909,214</b>	<b>929,934</b>	<b>937,563</b>	<b>937,563</b>	<b>982,656</b>	<b>491,355</b>	<b>1,004,653</b>	<b>21,997</b>	<b>2%</b>
	<b>Miscellaneous</b>									
36221	Interest	200	1,151	500	4,924	750	0	750	0	0%
34162	Community Room Renta/Equipment	1,300	1,127	1,500	1,827	1,500	271	1,500	0	0%
35171	Fines, Fees, Miscellaneous,	7,000	8,773	7,000	8,871	7,500	2,698	7,500	0	0%
36421	Copies	3,500	3,823	4,000	4,344	4,800	1,616	4,800	0	0%
36372	Grants/Donations	7,000	0	15,000	34,122	15,000	8,135	15,000	0	0%
	<i>Donations</i>		1,562		1,610					
	<i>Wish Tree</i>				634					
	<i>Scholarships</i>				860					
	<i>Friends</i>		8,850		28,118					
	<i>Grants</i>		12,973		2,900					
	<b>Sub Total Miscellaneous</b>	<b>19,000</b>	<b>38,259</b>	<b>28,000</b>	<b>54,088</b>	<b>29,550</b>	<b>12,720</b>	<b>29,550</b>	<b>0</b>	<b>0%</b>
	<b>Other</b>						0			
36441	Refunds & Reimbursements	1,000	271	1,000	309	1,000	1,249	1,000		
39121	Sale of Fixed Assets (Surplus Equip.)	0				0	0	0		
37596	Cash Long (Short)	0	54	0	17	0	7	0		
	Reserves	20,710	0	11,710		10,160	0	10,160		
	<b>Sub Total-Others</b>	<b>21,710</b>	<b>325</b>	<b>12,710</b>	<b>326</b>	<b>11,160</b>	<b>1,256</b>	<b>11,160</b>		
							0			
	<b>TOTAL REVENUES</b>	<b>\$ 949,924</b>	<b>\$ 968,518</b>	<b>\$978,273</b>	<b>\$ 991,977</b>	<b>\$ 1,023,366</b>	<b>\$ 505,331</b>	<b>\$ 1,045,363</b>	<b>\$ 21,997</b>	<b>2%</b>

<b>EXPENSES</b>		<b>2018 Budget</b>	<b>2018 Actuals</b>	<b>2019 Budget</b>	<b>2019 Actuals</b>	<b>2020 Budget</b>	<b>As of 6/30/2020</b>	<b>2021 Request With 0% COLA</b>	<b>Increase/ Decrease</b>	<b>% Increase</b>
<b>Personnel Expenses</b>										
1101	Salaries - Fulltime	395,080	396,553	406,198	405,792	421,949	200,233	421,949	0	0
1103	Salaries - Parttime	199,167	176,692	204,247	193,742	217,133	89,598	222,662	5,529	3%
1122	FICA Contributions	45,459	41,851	47,012	43,759	48,890	22,230	49,313	423	1%
1121	PERA Contributions	44,567	41,335	46,090	42,593	47,931	22,228	48,346	415	1%
1131	Health Insurance	53,911	54,584	59,302	49,866	58,206	22,058	59,689	1,483	3%
1135	Health Insurance Benefit Allotment	5,450	5,450	5,450	8,292	8,500	4,000	9,500	1,000	12%
1132	Dental Insurance	4,424	4,972	4,424	4,176	4,424	2,468	4,424	0	0%
1133	Life Insurance/LTD	969	923	976	943	1,060	445	1,060	0	0%
1142	Unemployment Benefits Pmt.		782		52		218	0	0	0%
1151	Worker's Compensation	4,576	2,187	4,732	2,507	4,921	1,888	4,964	43	1%
	<b>Sub Total - Salaries</b>	<b>\$ 753,603</b>	<b>\$ 725,329</b>	<b>\$ 778,431</b>	<b>\$ 751,722</b>	<b>\$ 813,014</b>	<b>\$ 365,366</b>	<b>\$ 821,907</b>	<b>\$ 8,893</b>	<b>1%</b>
<b>Operating Expenses</b>										
	<b>Administration</b>									
2211	Supplies - General Office	1,500	2,559	2,000	2,621	2,500	987	2,500	0	0%
2212	Motor Fuels, Lubricants/Van Maintenance	500	661	500	2,139	700	908	1,000	300	43%
2216	Special Events	100	53	0	0	0	0	0	0	0%
3311	Professional Services	1,000	2,158	1,500	2,709	2,000	1,596	2,000	0	0%
3321	Telecommunications	2,225	2,110	2,000	3,387	3,700	1,329	4,600	900	24%
3322	Postage	600	1,090	750	606	750	374	750	0	0%
3331	Travel & Conference/CE	1,000	348	1,000	734	1,000	162	1,000	0	0%
3332	Mileage Reimbursement	500	677	500	599	500	186	700	200	40%
3347	Marketing	1,500	482	1,500	2,385	4,300	568	4,300	0	0%
3363	Automotive Insurance	135	134	135	177	135	86	180	45	33%
3405	Maintenace Agreements	4,500	5,544	5,000	4,705	5,000	2,119	5,000	0	0%
3433	Dues & Subscriptions	1,275	955	1,275	967	1,275	238	1,275	0	0%
3437	Licenses & Taxes	500	497	500	578	500	0	500	0	0%
	<b>Sub Total - Administration</b>	<b>15,335</b>	<b>17,268</b>	<b>16,660</b>	<b>21,607</b>	<b>22,360</b>	<b>8,553</b>	<b>23,805</b>	<b>1,445</b>	<b>6%</b>
	<b>Building</b>									
2272	Supplies - Building	1,500	2,381	2,000	2,612	2,500	1,546	2,500	0	0%
2223	Repair & Maintenance of Bldg.	2,000	9,602	5,000	8,360	5,000	11,807	10,000	5,000	100%
3361	Insurance General/Liability	8,000	5,683	6,000	6,122	6,000	3,178	6,000	0	0%
3381	Electricit Utilities	37,750	34,452	37,750	33,611	37,750	14,297	37,750	0	0%
3382	Water Utilities	800	809	850	794	850	249	850	0	0%
3384	Refuse Disposal	1,200	1,263	1,300	1,531	1,300	540	1,300	0	0%
3385	Sewer Utilities	525	564	525	564	525	201	525	0	0%
3405	Maintenace Agreements	23,832	25,410	23,000	29,037	7,000	5,833	7,000	0	0%
	<b>Sub Total - Building</b>	<b>75,607</b>	<b>80,164</b>	<b>76,425</b>	<b>82,631</b>	<b>60,925</b>	<b>37,651</b>	<b>65,925</b>	<b>5,000</b>	<b>8%</b>

Janitorial

Item 13.

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		2018 Budget	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget	As of 6/30/2020	2021 Request With 0% COLA	Increase/Decrease	% Increase
	<b>Public Services</b>									
2271	Supplies - Processing	3,000	2,519	3,000	3,346	3,000	2,051	3,500	500	17%
2216	Programming	500	89	500	117	500	118	500	0	0%
3318	Delivery Services - Plum Creek	5,250	5,250	5,505	5,505	5,505	5,505	5,505	0	0%
	Automation Fees - Plum Creek	22,010	22,010	23,133	23,133	25,646	25,146	26,650	1,004	4%
3501	Books	35,000	35,234	30,000	30,753	45,000	13,861	45,900	900	2%
3502	Lyon County - Digital Library	12,765	12,311	16,873	16,369	17,873	11,829	19,800	1,927	11%
	Hoopla - \$14,873.						0		0	
	Kanopy - \$3000						0		0	
	Ancestry.com (Friends) \$1300						0		0	
3502	Plum Creek - Digital Library	7,235	7,235	7,127	7,127	7,924	7,924	8,502	578	7%
3504	Periodicals/Newspapers	3,000	4,280	5,000	4,174	5,000	971	5,000	0	0%
3506	A-V Materials	6,000	6,278	5,000	5,565	5,000	2,018	5,250	250	5%
	<b>Sub Total - Public Services</b>	<b>94,760</b>	<b>95,206</b>	<b>96,138</b>	<b>96,089</b>	<b>115,448</b>	<b>69,423</b>	<b>120,607</b>	<b>5,159</b>	<b>4%</b>
	<b>Tech &amp; Equipment</b>									
2217	Computer Software Support/Agreements	6,619	5,230	6,619	8,020	7,619	5,443	8,119	500	7%
2221	Repair & Maintenance of Equip.	2,000	1,504	2,000	779	2,000	205	2,000	0	0%
2245	Machinery/Equip. up to \$5000.	2,000	9,320	2,000	6,617	2,000	6,483	3,000	1,000	50%
	Security Cameras				5,728					
	<b>Sub Total - Tech &amp; Equipment</b>	<b>10,619</b>	<b>16,054</b>	<b>10,619</b>	<b>21,144</b>	<b>11,619</b>	<b>12,131</b>	<b>13,119</b>	<b>1,500</b>	<b>13%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 196,321</b>	<b>\$ 208,692</b>	<b>\$ 199,842</b>	<b>\$ 221,471</b>	<b>\$ 210,352</b>	<b>\$ 127,758</b>	<b>\$ 223,456</b>	<b>\$ 13,104</b>	<b>6%</b>
		2018 Budget	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget	As of 6/30/2020	2021 Request With 0% COLA	Increase/Decrease	% Increase
2213	<b>Grant/Donation Expenses</b>	-				-				
	Donations		6,196		428		91	-	0	0%
	Scholarship				1,060			-	0	0%
	WT				817		135	-	0	0%
	Friends		8,618		30,270		3,322	-	0	0%
	Grants		7,449		7,589		21,631	-	0	0%
	<b>TOTAL GIFT/DONATION EXPENSES</b>	<b>\$ -</b>	<b>\$ 22,263</b>	<b>\$ -</b>	<b>\$ 40,164</b>	<b>\$ -</b>	<b>\$ 25,179</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

<b>Lyon County Libraries</b>										
<b>Revenue</b>	<b>2018 Budget</b>	<b>2018 Actuals</b>	<b>2019 Budget</b>	<b>2019 Actuals</b>	<b>2020 Budget</b>	<b>As of 6/30/2020</b>	<b>2021 Request With 2.5% COLA</b>	<b>Increase/Decrease</b>		
Lyon County Libraries Digital/Large Print	7,000	7,000	5,000	5,000	0	0	0	0		
<b>Total Revenue</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Expenses</b>										
Digital	5,000	5,000	5,000	5,000						
Large Print	2,000	1,389	-	612	-	-	-	-		
<b>Total Lyon County Libraries Expenses</b>	<b>\$ 7,000</b>	<b>\$ 6,389</b>	<b>\$ 5,000</b>	<b>\$ 5,612</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>TOTAL EXPENSES</b>	<b>\$ 951,924</b>	<b>\$ 957,673</b>	<b>\$ 978,273</b>	<b>\$ 1,013,969</b>	<b>\$ 1,023,366</b>	<b>\$ 518,303</b>	<b>\$ 1,045,363</b>	<b>\$ 21,997</b>		<b>2%</b>



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO
<b>Subject:</b>	Sounds of Summer Community Contribution Request
<b>Background Information:</b>	In 2020 the Sounds of Summer requested, and council approved a contribution of \$10,000.  The 2021 requested contribution to the Sounds of Summer is for \$10,000.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	



August 24,2020

Sharon Hanson  
City Administrator  
City of Marshall  
344 W. Main St.  
Marshall, MN 56258

Dear Sharon,

It's very strange to think that Sounds of Summer, our community festival, would be forced to cancel due to a pandemic and guidelines that are out of our control.

We all know that community members are looking to get back out and have fun with friends and family in an atmosphere that is fun, free, and entertaining. Over the last 12 years this event has grown astronomically, the one driving force, or theme that we continue to share, is that our celebration is fun with free events for the entire family. In addition, class reunions, large group gatherings have been planned in the past during our event and we are hoping that the trend will continue, thus bringing people back to the community. As I am sure most people aren't aware of is that events like this are not getting any cheaper to put on. Therefore, we ask that the City of Marshall remain a driving part of our excitement and growth and partner with Sounds of Summer by making a continued investment of \$10,000 towards our community celebration in 2021, and also towards the celebration of the 150<sup>th</sup> in 2022.

The dates for Sounds of Summer 2021 will be Thursday August 19 – Sunday August 22.

We are enclosing a copy of our most recent financial statements for your review.

Thank you for your consideration of our request.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brock Klaith', is written over a light blue horizontal line.

Brock Klaith,  
Marshall Sounds of Summer Board President

MARSHALL FESTIVALS, INC  
 STATEMENTS OF REVENUE AND EXPENSES  
 FOR THE YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019	2018
Revenue		
Contributions from the Public	\$ 33,042.53	\$ 28,507.56
In-Kind Contributions	<u>13,533.75</u>	<u>11,975.00</u>
Total Revenue	<u>46,576.28</u>	<u>40,482.56</u>
Expenses		
Program		
Marshall Celebrations - Sounds of Summer	34,914.28	42,186.09
Management and General		
Printing and Postage	147.00	132.00
Insurance	1,544.76	644.00
Office	15.20	-
Professional Fees	500.00	450.00
Dues and Filing Fees	200.00	200.00
Memorials and Contributions	850.00	1,294.73
Volunteer Appreciation	<u>927.15</u>	<u>1,287.45</u>
Total Expenses	<u>39,098.39</u>	<u>46,194.27</u>
Excess of Revenue Over (Under)		
Expenses	7,477.89	(5,711.71)
Net Assets, Beginning	<u>18,396.85</u>	<u>24,108.56</u>
Net Assets, Ending	<u>\$ 25,874.74</u>	<u>\$ 18,396.85</u>

MARSHALL FESTIVALS, INC.  
BALANCE SHEET  
DECEMBER 31, 2019 AND 2018

	2019	2018
Assets		
Cash	\$ <u>25,874.74</u>	\$ <u>18,396.85</u>
Total Assets	\$ <u><u>25,874.74</u></u>	\$ <u><u>18,396.85</u></u>
Liabilities		
Total Liabilities	\$ -	\$ -
Net Assets, Unrestricted	<u>25,874.74</u>	<u>18,396.85</u>
Total Liabilities and Net Assets	\$ <u><u>25,874.74</u></u>	\$ <u><u>18,396.85</u></u>

2019 Revenues  
 beginning bal. 1/1/2019 \$18,496.85

4/1/2019	\$7,500.00	Deposit Business City of Marshall
4/21/2019	\$5,000.00	Deposit Schwans
5/4/2019	\$1,242.00	Deposit Business Residential
5/21/2019	\$790.00	Deposit SOS Business
6/3/2019	\$1,060.00	Deposit SOS Residential
6/3/2019	\$3,125.00	Deposit Business
6/12/2019	\$225.00	Deposit Residential
6/12/2019	\$2,400.00	Deposit Business
6/19/2019	\$25.00	Deposit Residential
6/19/2019	\$850.00	Deposit Business
6/26/2019	\$1,601.00	Deposit Business
7/3/2019	\$4,785.00	Deposit Business \$4500.00 Residential \$10.00
7/15/2019	\$1,050.00	Deposit Business
7/15/2019	\$75.00	Deposit Residential
7/26/2019	\$2,100.00	Deposit Business Chamber/CVB Residential \$100.00
8/16/2019	\$52.00	Deposit Residential
8/16/2019	\$300.00	Deposit Business
8/19/2019	\$105.00	Deposit Cash
9/9/2019	\$10,657.53	Deposit \$657.52 Checks Rain Insurance \$10,000.00
11/18/2019	\$100.00	Deposit Residential

Total Deposits \$61,539.38

Check No.	Date	Amount	Expense
1585	1/6/2019	\$100.00	Heart To Heart Donation for Arron Strooutman
1586	2/11/2019	\$140.94	Jarred Sanow Website
1587	2/17/2019	\$145.00	Independent advertising
1588	3/18/2019	\$900.00	Rainbow Experience Carrage Rides
1589	3/28/2019	\$250.00	Stage Rental Lyon County
1590	4/22/2019	\$70.00	Hitching Post Meal with Corporate Sponsors

*The highlighted meals were meetings with Sponsors  
 Meals for volunteers, end of the year wrap up*

1591		4/21/2019	\$203.00	Marc Klaitch Rooms at Ramada Inn
1592		6/1/2019	\$25.00	Attorney General
1693		5/9/2019	\$2,470.00	Henle Printing mailing for Business & Residential
1694		6/12/2019	\$55.00	Postage Stamps
1695		6/19/2019	\$350.00	Scrap Iron Express
1696		6/27/2019	\$2,500.00	Horizon Talent Deposit for Jonny Holm 2020 Band
1597	Void			Void
1598		7/23/2019	\$54.00	Hitching Post Meal with Corporate Sponsors
1599		8/5/2019	\$1,000.00	Shades of the Past prize money
1600		7/23/2019	\$350.00	Area Senior Center Band
1601		7/25/2019	\$500.00	Hoffman Brobst Audit
1602		8/6/2019	\$150.00	Crystal Stensrud poster design
1603		8/6/2019	\$944.00	Ramada Inn Rooms for Bands
1604		8/9/2019	\$395.17	Henle Printing Posters and Signs for Cars
1605		8/9/2019	\$300.00	Jessica Kesteloot Face Painting
1606		8/15/2019	\$65.00	Missy Klaitch meal for workers setting up at the parking lot
1607		8/15/2019	\$1,200.00	Nelly Inflatables
1608		8/15/2019	\$650.00	Stacy Varpness Train Rides
1609		8/15/2019	\$200.00	Sharla Bengston clowns
1610		8/15/2019	\$150.00	Legion Color Guard
1611		8/15/2019	\$150.00	Don Brewers forklift rental
1612	Void			Void
1613		8/15/2019	\$600.00	MAHA setting picnic tables & taking down inflatabales
1614		8/15/2019	\$500.00	Marshall Music Boosters
1615		8/15/2019	\$2,500.00	Wright Sound
1616		8/15/2019	\$2,685.80	Total Music Service
1617		8/15/2019	\$3,750.00	Daniel Lucas Band for
1618		8/15/2019	\$2,463.58	Runnings candy for parade
1619		8/19/2019	\$370.85	Marshall Inn rooms for band
1620		8/20/2019	\$1,544.76	Town & Country Insurance rain insurance
1621		8/23/2019	\$1,500.00	Smsu Athletics donation to supervise inflatables
1622		8/23/2019	\$300.00	Wright Sound
1623		8/27/2019	\$82.84	Hitching Post meeting with Schwans meal
1624		8/27/2019	\$399.00	Hitching Post Drink tickets for corperate sponsors

1625		9/9/2019	\$53.94	Henle Printing signs for parade
1626		9/9/2019	\$92.00	USPS Box rent
1627		9/9/2019	\$506.00	Radio Works advertising radio
1628		9/9/2019	\$1,500.00	Marshall Radio advertising radio
1629		9/12/2019	\$845.38	Southwest Sanitation garbage removal
1630		9/12/2019	\$750.00	KISD radio advertising
1631		10/7/2019	\$287.00	Hitching Post meal for committee members end of year meeting
1632		10/11/2019	\$175.00	Chamber of Commerce dues
1633		11/5/2019	\$750.00	Light up the nights sponsorship
1634		11/18/2019	\$574.77	Hitching Post meal for Marshall Fire Department for helping on his event
	<b>Total</b>		<b>\$35,548.03</b>	
	<b>In Kind</b>			
	Independent		\$6,018.75	
	Marshall Radio		\$4,500.00	
	City of Marshall Police		\$1,775.00	
	Viking Coke		\$500.00	
	D&G		\$200.00	
	Marshall Mini Storage		\$540.00	
	<b>Total In Kind</b>		<b>\$13,533.75</b>	



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Resolution Approving the changes to the 2021 Fee Schedule
<b>Background Information:</b>	<p>Attached are the proposed changes/updates to the 2021 Fee Schedule. The Ways &amp; Means Committee reviewed the changes to the Fee Schedule at their meeting on August 28, 2020. Staff and Ways &amp; Means Committee are recommending Council approval of the changes/updates to the 2021 Fee Schedule.</p> <p>The amendments are shown in the redlined 2021 Fee Schedule as attached.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Number XXXX, Second Series approving specific fees to be charged by the City of Marshall.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION APPROVING SPECIFIC FEES TO BE CHARGED  
BY THE CITY OF MARSHALL

WHEREAS, several sections of the City Code permit the Common Council to adopt by resolution, rules, regulations and permit fees which will be effective in the City.

NOW THEREFORE, BE IT RESOLVED, the 2021 fee schedule is hereby approved for the designated services of the City of Marshall and shall be effective January 1, 2021.

FURTHER BE IT RESOLVED, the Wastewater and Surface Water Rates are projections for 2022-2026.

Passed and adopted by the City Council this 8<sup>th</sup> day of September 2020.

\_\_\_\_\_  
Robert J. Byrnes  
Mayor

ATTEST:

\_\_\_\_\_  
Kyle Box  
City Clerk



MARSHALL  
CULTIVATING THE BEST IN US

# 2021 FEE SCHEDULE

Approved 9/8/2020

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**Finance charge: 1.5% per month on unpaid balance of City bills after 30 days from date of 1st billing**

**ASSESSING DEPARTMENT**

	<b><u>Fee/Charge</u></b>	
Copies	\$ 0.25	Per Side
Sales Summary	\$ 10.00	Each
Apartment List	\$ 15.00	
Ownership Searches	\$ 4.00	Per Parcel
Yearly Subscription Rate	\$ 75.00	

**CLERK**

	<b><u>Fee/Charge</u></b>	
Brewer Tap Room	\$ 500.00	Annual
Club License	\$ 275.00	Annual
Consumption & Display	\$ 130.00	Annual
	\$ 25.00	1 Day
Growlers License	\$ -	Annual
On-Sale Liquor License	\$ 3,000.00	Annual
Financial Background (on-sale liquor)	Charged at rate of 3rd Party Vendor	
Off-Sale 3.2% Malt Liquor	\$ 90.00	Annual
On-Sale 3.2% Malt Liquor	\$ 250.00	Annual
Sunday Liquor	\$ 200.00	Annual
Temporary On-Sale Liquor	\$ 30.00	Per Day
Temporary On-Sale 3.2% Malt Liquor	\$ 30.00	Per Day
	\$ 50.00	Month
Tobacco License	\$ 150.00	Annual
Wine License	\$ 600.00	Annual
Dangerous Animals	\$ 150.00	Annual
Dog or Cat License		
Male/Female	\$ -	Annual
Unisex	\$ -	Annual
Replacement of tag	\$ 1.00	
Pick-up (Animal at large)	\$ 10.00	
Board	\$ 10.00	Per Day
Animal at Large	\$ 90.00	
No City License	\$ 90.00	
Rabies Vaccination not current		Court
Disturbing the Peace		Court
Garbage & Refuse Haulers	\$ 160.00	Annual
Special Vehicle Permit	\$ 35.00	Annual
Non-profits Exempt (must provide certification)		
Taxicabs	\$ 100.00	Annual
	\$ 25.00	Per Additional Vehicle
Transient Merchant	\$ 30.00	Per Month
	\$ 160.00	Semiannual
	\$ 315.00	Annual
Mobile Food Units/Food Carts	\$ 150.00	Annual

Refunding of License Fee

20% of fee up to a maximum of \$100.00

**ADMINISTRATION & HUMAN RESOURCES**

**Fee/Charge**

Copies (40 pages or more) \$ 0.25 Per Side  
Administrative Fee for Retiree Insurance (*Health/Dental/Life*) 2% of total cost to the City

**FINANCE**

**Fee/Charge**

Assessment Searches \$ 15.00  
Returned check for all City departments \$ 30.00  
Budget Reports \$ 25.00  
Audit Reports \$ 25.00  
Business Tax Abatement Application \$ 750.00

**COMMUNITY SERVICES**

**Fee/Charge**

**Deposit**

Shelter Permits \$ 25.00 \$25.00  
Park Gazebo Permit \$ 25.00 \$25.00  
Moving Liberty Park Benches for Events \$ 100.00  
Collapsible Picnic Tables (Min:6/Max:50) \$ 10.00 Per Table/Per Day  
  
Tents 20 x 20 \$ 200.00 Weekend \$200.00  
\$ 100.00 Per Day \$200.00  
Tents 20 x 30 \$ 200.00 Weekend \$200.00  
\$ 100.00 Per Day \$200.00  
  
Band Shell \$ 150.00 Per Day \$50.00  
  
Channel Parkway Complex \$ 100.00 Per Day \$100.00  
\$ 150.00 2 Days \$100.00  
Amateur Sports Complex \$ 250.00 Per Day \$100.00  
\$ 200.00 2 Days \$100.00  
    One Ballfield \$ 75.00 Per Day \$100.00  
Independence Park Youth Ballfields \$ 50.00 Per Day/Per Field/Without Lights  
    (2 Fields: 1 Lighted & 1 Not Lighted) \$ 75.00 Per Day/One Field With Lights  
\$ 125.00 Per Day/Both Fields/One Field With Lights  
American Legion Field Ballfield \$ 150.00 Per Day/Without Lights  
\$ 200.00 Per Day/With Lights  
Legion Field Park Youth Ballfields \$ 25.00 Per Day  
Justice Park Youth Baseball/Softball Field \$ 25.00 Per Day  
  
Marshall Aquatic Center (Minimum 25 people) \$ 100.00 Per Hour &  
\$ 3.00 Per Person

**Cable**

	<b><u>Fee/Charge</u></b>	
DVD	\$ 11.00	Includes Tax
CD	\$ 3.00	
CD w/Printed Cover	\$ 5.00	
Filming w/Certification	\$ 50.00	Per Day
Editing w/Certification	\$ 10.00	Per Hour
Certification Training	\$ 100.00	
Student (high school and full-time post secondary)	\$ 25.00	Per Hour

**Stage**

	<b><u>Fee/Charge</u></b>	
Damage Deposit	\$ 500.00	
Call-Back	\$ 50.00	Per Hour

Basic Unit; 24x20 ft., set-up and take down

Marshall non-profit business or agency	\$ 250.00
Marshall for profit business or agency	\$ 350.00
All others	\$ 600.00

Basic Unit; plus additional 16x4 ft., set-up and take down

Marshall non-profit business or agency	\$ 350.00
Marshall for profit business or agency	\$ 500.00
All others	\$ 1,200.00

**Park Land Development**

For any residential or commercial subdivision of property after March 10, 2009, upon initial sale

	<b><u>Fee/Charge</u></b>	
Residential Lot	\$ 500.00	Per Lot
Commercial Lot		2% Of gross unimproved value per commercial lot

**Telecommunication**

	<b><u>Fee/Charge</u></b>	
Application & Permit fee	\$ 1,500.00	Plus
	\$ 2.00	Per Lineal Foot from point of initiation to point of termination for the use of City owned right-of-way

**Adult Community Center**

	<b><u>Fee/Charge</u></b>	
Meeting Room (24 chairs only or 16 with tables)	\$ -	Per Hour
	\$ 20.00	Per Hour
Dining Hall (140 chairs with tables)	\$ -	Per Hour
	\$ 30.00	Per Hour
	\$ 75.00	Per Hour

Groups A , B

Group C

Groups A , B

Groups A , B\*\*

Group C

The kitchen is not available for use. This applies to all caterers and renters.

(This includes the refrigerator, stove, freezer, sink, dishwashers, etc.)

**Group A:** Seniors/City of Marshall sponsored events.

Any group of seniors meeting during regular scheduled hours (9-4), depending on space assignment.

**Group B:** Local public agencies and non-profit organizations.

**Group C:** Private/Commercial/State of Minnesota Groups

\*\* Meeting after regular scheduled hours (after 4:00 p.m.)

Rentals will be made as follows based on space availability:

1. Senior Center Programs/Activities
2. Marshall Area Senior Citizens, Inc. Members (receive a \$5/hr. discount)
3. Seniors (age 55 & older)
4. All others

**Red Baron Arena and Expo Center**

	<u>Fee/Charge</u>
Video Board usage for events	\$ 300.00 Per Event
Plus Staff time	\$ 25.00 Per Hour Per Staff
Advertising Fees	Contractual Agreement

**Ice Rink**

	<u>Fee/Charge</u>
Open Rate	\$ 125.00 Per Hour
10 or more hours booked at one time	\$ 115.00 Per Hour
30 or more hours booked at one time	\$ 100.00 Per Hour
Marshall Community Services	\$ 75.00 Per Hour
Marshall High School	\$ 75.00 Per Hour
(Marshall High School will not be charged ice time during high school games or tournaments)	
Southwest Figure Skating Club	\$ 75.00 Per Hour
Marshall Area Hockey Association (MAHA)	\$ 65.00 Per Hour (1st 450 hrs.) \$40.00 Per Hour thereafter
Off season (June 1–August 31)(Saturday and Sunday)	\$ 80.00 Per Hour
Ice Painting Equipment	\$ 250.00 Per Day

**Expo/Meeting Room**

	<u>Fee/Charge</u>
Full day expo floor rental	\$ 1,050.00 Per Day
Event SETUP	\$ 50.00 Per Hour after 5pm
Event CLOSURE	\$ 50.00 Per Hour after 5pm
Club Room	\$ 400.00 Per Day or Event
	\$ 80.00 Per Hour
Lower level meeting Room	\$ 30.00 Per Hour

**FIRE DEPARTMENT**

	<u>Fee/Charge</u>
Fire/Rescue Calls (Outside city limits)*	\$ 1,000.00
Fire/Rescue Calls (Within city limit)*	\$ 750.00
*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Department Association Mutual Aid Agreement	
Hazardous Materials Trailer	\$ 750.00 Plus supplies & materials used
Pumping Fuel or Gas (48 hours to pick up)	\$ 1.00 Per Gallon in and out (48 hours to pick up)**
**If not picked up within 48 hours, owner will be assessed cost of Hazardous waste disposal contractor to dispose of waste	
Natural Gas line hits	\$ 750.00 Per Call
Automatic fire alarm activation***	\$ 750.00 Per Call
*** (3rd call and after, within 72 hour period OR 3 business days, until functional)	

Education Trailer (to all departments)	\$	150.00	Per Day
Fire Chief's call for service (officer's pages)	\$	100.00	Per Hour

**Calls that are caused by negligence, or lasting longer than 5 hours on scene\*, will be billed out on cost basis of equipment and manpower:**

\*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Dept. Association Mutual Aid Agreement for all departments that were called for mutual aid.

<b><u>Fire Equipment</u></b>		<b><u>Fee/Charge</u></b>	
Rescue Truck	\$	125.00	Per Hour
1500 GPM Engine	\$	295.00	Per Hour
1000 GPM Engine	\$	200.00	Per Hour
Ladder Truck	\$	750.00	For Initial First Hour
	\$	250.00	Per Hour thereafter
Tanker	\$	160.00	Per Hour
Grass Rig	\$	125.00	Per Hour
Haz-Mat Trailer	\$	125.00	Per Hour
Water Auger with Engine or Tanker	\$	150.00	Per Hour
UTV	\$	85.00	Per Hour
Each firefighter responding to the call for service	\$	17.50	Per Hour
Mileage to organizations outside the Southwest/West Central Fire Department Mutual Aid	\$	1.75	Per Mile

\*\*\*\*Any equipment/tools damaged/destroyed due to the call for service will be assessed at actual cost to the owner or responsible party of the call for service.

**Supplies: (Billed out at cost incurred)**

AFFF Foam	\$	150.00	Per Pail
AR-AFFF Foam	\$	200.00	Per Pail
Floor Dry	\$	15.00	Per Bag
55 Gallon steel barrel with metal lid	\$	135.00	Per Barrel
8"x10' absorbent boom	\$	145.00	Per Boom
4' X 8' Plywood	\$	25.00	Per Sheet

**PUBLIC SAFETY DEPARTMENT**

		<b><u>Fee/Charge</u></b>	
Police Records	\$	0.25	Per Sheet of six pages or more
DVD/CD of Photos, Videos and Audio	\$	20.00	Each
False Alarm Call (after 3rd)	\$	60.00	
Residence Check			
First three checks	\$	40.00	
After 3rd check	\$	10.00	
Towing Administration Fee	\$	15.00	
Storage	\$	25.00	Per Day
Opening Car Door	\$	35.00	
In-house Background Check	\$	20.00	

Funeral Escorts (3 or more Officers)	\$	150.00
Bank Escorts	\$	50.00

<u>Parking Violations</u>	<u>Fee/Charge</u>	<u>After 10 Days</u>
Prohibited Parking	\$ 15.00	\$ 30.00
Double Parking	\$ 15.00	\$ 30.00
Blocking Driveway	\$ 15.00	\$ 30.00
No Parking Zone	\$ 15.00	\$ 30.00
Blocking Alley	\$ 15.00	\$ 30.00
Parking in Alley	\$ 15.00	\$ 30.00

**MERIT CENTER**

<u>Classroom</u>	Room A or B	Room A or B	Room A & B	Room A & B
	<u>1/2 Day</u>	<u>Full Day</u>	<u>1/2 Day</u>	<u>Full Day</u>
Public Safety	\$ 10.00	\$ 10.00	\$ 20.00	\$ 20.00
Government/Non-Profit	\$ 30.00	\$ 50.00	\$ 45.00	\$ 75.00
Business	\$ 50.00	\$ 75.00	\$ 75.00	\$ 100.00

<u>Props &amp; Simulators</u>	<u>Fee/Charge</u>
Public Safety	\$ 35.00 Per Item Per Day
Government/Non-Profit	\$ 35.00 Per Item Per Day
Business	\$ 50.00 Per Item Per Day

<u>Driving Course</u>	<u>1/2 Day</u>	<u>1/2 Day Hourly</u>	<u>Full Day</u>	<u>Full Day Hourly</u>
Government/Non-Profit	\$ 120.00	\$ 20.00	\$ 200.00	\$ 35.00
Business	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00

Rate Categories

**Public Safety:** training of police, fire, ambulance, hazardous material teams, etc.

**Government/Non-Profit:** training for entities such as civic, charitable, service clubs, government organizations, etc.

**Business:** training for private individuals, organizations, and businesses of any kind.

\* Marshall Community Services Drivers Education Program Fees and Rates set by separate agreement.

**PUBLIC WORKS DEPARTMENTS**

<u>Airport</u>	<u>Fee/Charge</u>
Hangar Rent	
Single Engine	\$ 80.00 Per Month
Twin Engine	\$ 100.00 Per Month
Winch	\$ 10.00 Per Month
Electric service for Heater	\$ 5.00 Per Month

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.; With Operator)

Oshkosh/FWD 24' Snow Plow with Batwings	\$ 130.00 Per Hour
Oshkosh Blower	\$ 130.00 Per Hour
Oshkosh Airport Runway Broom (18-ft.)	\$ 130.00 Per Hour
Dump Truck	\$ 115.00 Per Hour

Skid Loader \$ 110.00 Per Hour

**Building Inspection**

NOTE: Building Permit Applications are subject to Minnesota State Surcharge per Minnesota Statute.

**Building Permit Application**

	<u>Fee/Charge</u>
<u>Total Valuation</u>	
\$1.00 - \$500.00	\$ 21.00
\$501.00 - \$2,000.00	\$ 21.00 First \$500 +
	\$ 3.25 Each Add 'l \$100 or fraction thereof
\$2,001.00 - \$25,000.00	\$ 69.75 First \$2,000 +
	\$ 12.00 Each Add 'l \$1,000 or fraction thereof
\$25,001.00 - \$50,000.00	\$ 345.75 First \$25,000+
	\$ 8.50 Each Add 'l \$1,000 or fraction thereof
\$50,001.00 - \$100,000.00	\$ 558.25 First \$50,000+
	\$ 6.50 Each Add 'l \$1,000 or fraction thereof
\$100,001.00 - \$500,000.00	\$ 883.25 First \$100,000+
	\$ 5.00 Each Add 'l \$1,000 or fraction thereof
\$500,001.00 - \$1,000,000.00	\$ 2,883.25 First \$500,000+
	\$ 4.50 Each Add 'l \$1000 or fraction thereof
\$1,000,001.00 and up	\$ 5,133.25 First \$1,000,000+
	\$ 3.50 Each Add 'l \$1000 or fraction thereof

Community Planning Department staff reserves the right to establish construction valuation based on the Building Permit Valuation Policy

**Investigation Fee (when work is started prior to obtaining Building Permit)**

First Violation	25% of building permit fee <b>OR</b>
	\$ 50.00 whichever is greater
Consecutive Violations	50% of building permit fee <b>OR</b>
	\$ 100.00 whichever is greater
Demolition Permit	35% of calculated fees
Second Re-inspection of the same item	\$ 50.00
Copy of Prior Permit	\$ 5.00
Plan Review	
Commercial Projects	65% of building permit fee
New one & two Family Dwelling	35% of building permit fee

**WWTF Sanitary Sewer Connection Permit Application**

Nominal Size of Sanitary Sewer Pipe Exiting the Building	Connect + (WWTF)	Inspection = (Bldg. Insp.)	Total
4"	200.00	50.00	\$ 250.00
6"	575.00	50.00	\$ 625.00
> 6"	2,000.00	50.00	\$ 2,050.00

**Planning Commission Action Request Application**

**Fee/Charge**

**Escrow**

Escrow will be used for direct costs incurred by the City of Marshall. The difference will be refunded if OVER \$5 or billed if OVER \$50.

Variance Adjustment Permit	\$	300.00	\$	300.00
Conditional Use Permit	\$	300.00	\$	300.00
Interim Use Permit	\$	300.00	\$	300.00
Vacation of Zoning Permit	\$	100.00		
Map Amendment (Rezoning) Application	\$	300.00	\$	300.00

Direct costs include but are not limited to:

- 1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

**Subdivision Platting**

Preliminary Plat	\$	70.00	Per Acre	+ Direct Costs (\$225.00 Minimum)
Final Plat	\$	50.00	Per Acre	+ Direct Costs (\$75.00 Minimum)
Planned Unit Development (PUD) (excludes platting fee)	\$	200.00	Per Acre	+ Direct Costs
Base Map Updating (whichever is greater)	\$	5.00	Per Lot	
	\$	15.00	Per Acre	
Zoning Letter	\$	25.00		

**Engineering**

**Fee/Charge**

**Overweight Load Permit**

Single Trip	\$	50.00	Per Vehicle
Annual from application date			
<= 6 Axles/90,000 lbs.	\$	300.00	Per Vehicle
> 6 Axles/90,000 lbs.	\$	500.00	Per Vehicle

Direct costs include but are not limited to:

- 1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Annexation Application	\$	100.00	+ Direct Costs
Vacation of Public Rights of Way/Public Easements Application	\$	100.00	+ Direct Costs
Moving In-Town Permit Application	\$	200.00	
Moving on Public Right of Way Permit Application	\$	50.00	

**Copying/Plotting/Printing (No Charge if under \$5)**

**Fee/Charge**

Small Scale Copies (8½ x 11, 8½ x 14, 11 x 17)	\$	0.25	Per Sheet
Small Scale Plots/Prints (8½ x 11, 8½ x 14, 11 x 17)	\$	0.60	Per Sheet
Large Scale (18 x 24 and larger)	\$	3.00	Per Square Foot

**Aerial Photo Printing/CD Copies (No charge if under \$5)**

**Fee/Charge**

8½ x 11	\$	2.00	
11 x 17	\$	5.00	
Large Scale Prints	\$	4.00	Per Square Foot

**Excavation Permit Application within City Right of Way Fee/Charge**

Deposit is refundable less costs for repair- Billed extra if direct costs exceed deposit		
Utility Companies-Post Yearly	\$ 5,000.00	Bond
Excavation	\$ 400.00	Deposit plus
	\$ 50.00	Inspection
Driveway Permit	\$ 300.00	Deposit plus
	\$ 50.00	Inspection
Sidewalk Permit	\$ 50.00	Inspection
Investigation Fee (when work is started prior to obtaining Permit)	\$ 50.00	

**Special Projects**

**Fee/Charge**

Standard Engineering for Special Assessment Projects		16% (Construction Cost + Contingencies)
Engineer (Registered)	\$ 100.00	Per Hour
Assistant Engineer	\$ 75.00	Per Hour
Senior Engineering/Specialist	\$ 60.00	Per Hour
Engineering Technician/Specialist	\$ 50.00	Per Hour
Building Official	\$ 70.00	Per Hour
Building Inspector	\$ 55.00	Per Hour
Administrative Assistant	\$ 50.00	Per Hour
Office Assistant/Receptionist	\$ 35.00	Per Hour
GPS Survey	\$ 100.00	Per Hour

**Watermain Tapping & Water Meters** (Refer to Marshall Municipal Utilities for application and fees.)  
 (Equipment hourly rate/not including operator). Add \$30.00/hour for operator.

**Storm Sewer Connection Permits**

(Inside Diameter of Sewer Service Pipe Entering the Building)	Connect +	Inspection =	Total
4" Gravity	100.00	30.00	\$ 130.00
6" Gravity	120.00	30.00	\$ 150.00
8" Gravity	200.00	60.00	\$ 260.00
10" Gravity	360.00	60.00	\$ 420.00
12" or > Gravity	500.00	90.00	\$ 590.00
1 1/2" Force	100.00	30.00	\$ 130.00
2" Force	120.00	30.00	\$ 150.00
3" Force	140.00	60.00	\$ 200.00
4" Force	160.00	60.00	\$ 220.00

**Municipal Separate Storm Sewer System (MS4)**

**Surface Water Management MS4 Construction Plan Review**

**Drainage/Land Disturbance Application**

**Fee/Charge**

Site more than 2,000 sq. ft. and less than 5,000 sq. ft.	\$ 35.00
Site 5,000 sq. ft. to one (1) acre	\$ 100.00
Site one (1) acre to five (5) acres	\$ 200.00
Site greater than five (5) acres	\$ 300.00

**Administrative Fines for Violations of City Code Chapter 30 Environment**

**Administrative Offense**

**Fee/Charge**

Illicit Discharges and Connections

Illicit Discharge to Storm water System (Minor)	\$ 50.00
Illicit Discharge to Storm water System (Major)	\$ 1,000.00
Illicit Connection to Storm water System (Minor)	\$ 30.00
Illicit Connection to Storm water System (Major)	\$ 1,000.00
Failure to Report a Spill	\$ 300.00
Failure to Cleanup a Spill	\$ 300.00
Failure to Respond to a Notice of Violation	\$ 100.00

Construction Site Erosion/Sediment Control Violations

Site Dewatering	\$ 200.00
Waste and Material Disposal	\$ 100.00
Tracking (Minor)	\$ 100.00
Tracking (Major)	\$ 500.00
Drain Inlet Protection	\$ 100.00
Site Erosion Control (Minor)	\$ 500.00
Site Erosion Control (Major)	\$ 1,000.00
Failure to Provide/Maintain Concrete Washout Facility	\$ 200.00
Failure to Respond to a Notice of Violation	\$ 100.00
Failure to Conduct/Document Site inspections	\$ 100.00
Failure to Maintain SWPPP/Inspection Documents	\$ 100.00

Post Construction Structural Storm water BMP Violations

Failure to Perform Proper Maintenance (Minor)	\$ 500.00
Failure to Perform Proper Maintenance (Major)	\$ 1,000.00
Unauthorized Removal or Alterations to BMPs (Minor)	\$ 500.00
Unauthorized Removal or Alterations to BMPs (Major)	\$ 1,000.00
Failure to Submit/Maintain Maintenance Records	\$ 100.00

**SURFACE WATER MANAGEMENT UTILITY**

**Fee/Charge**

Minimum fee or below, whichever is greater	<del>\$ 5.44</del> Per Month	\$	5.80
Single Family Residential (Classification 1) Flat rate	<del>\$ 5.44</del> Household Per Month	\$	5.80
Two-Family Residential (Classification 2)	<del>\$ 24.21</del> Per Acre Per Month	\$	24.49
Manufactured Housing (Classification 3)	<del>\$ 34.30</del> Per Acre Per Month	\$	34.69
Industrial, Multi-Family, Railroad Right-of-Way (Classification 4)	<del>\$ 41.61</del> Per Acre Per Month	\$	42.09
Commercial/Office/Parking (Classification 5)	<del>\$ 53.33</del> Per Acre Per Month	\$	53.95
Vacant (Classification 7)	<del>\$ 2.91</del> Per Acre Per Month	\$	2.94
Agricultural (Classification 8)	<del>\$ 0.73</del> Per Acre Per Month	\$	0.74

\*Five-Year Rate Projections (See Appendix A attached)

**Street**

**Fee/Charge**

Weed/Mowing/Snow/Nuisance Enforcement	\$ 50.00 + Direct Costs
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(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

\*(Equipment hourly rate/not including operator). Generally we will use City employees. Add \$50.00/hour for operator.

*Elgin Sweeper	\$	105.00	Per Hour	
*Cat/John Deere Front-End Loader	\$	95.00	Per Hour	
*Tractor-Loader Backhoe	\$	85.00	Per Hour	
*Motor Grader	\$	95.00	Per Hour	
*Cat Loader w/Snow-Go Blower	\$	115.00	Per Hour	
*Truck with Vactor (Catch Basin Cleaning Unit)	\$	80.00	Per Hour	
*Truck with Snowplow	\$	80.00	Per Hour	
*Skid Loader	\$	70.00	Per Hour	
*Dump Truck	\$	75.00	Per Hour	
*Boom Truck	\$	75.00	Per Hour	
*1-Ton	\$	70.00	Per Hour	
*Pick Up	\$	60.00	Per Hour	
Brush Chipper	\$	70.00	Per Hour	
Portable Pumps	\$	60.00	Per Hour	
Barricades - Type II	\$	5.00	Per Day	
Barricades - Type III	\$	10.00	Per Day	
Traffic Control Devices (12 Cones)	\$	5.00	Per Day Minimum	
Operator	\$	50.00	Per Hour	

**WASTEWATER**

	<u>Fee/Charge</u>				
Residential/Commercial (includes \$1.00 Phosphorus Surcharge Violation under Sec. 78-73, Marshall Code of Ordinance	<del>\$ 22.43</del>	Per Month	Base Charge	\$	22.65
Violation under Sec. 78-73, Marshall Code of Ordinance	\$ 50.00	Monthly Surcharge			
Violation under Sec. 78-74, Marshall Code of Ordinance	\$ 100.00	Monthly Surcharge			
Domestic	<del>\$ 4.42</del>	Per 1,000 Gallons		\$	4.46
Industrial	<del>\$ 2.82</del>	Per 1,000 Gallons		\$	2.85
(Surcharge by strength as follows):					
Excess CBOD	<del>\$ 308.57</del>	Per 1,000 Pounds		\$	311.66
Excess Suspended Solids	<del>\$ 308.39</del>	Per 1,000 Pounds		\$	311.47
Excess Phosphorus (industrial)	<del>\$ 2.18</del>	Per Pound		\$	2.20

\*Five-Year Rate Projections (See Appendix B attached)

**Pretreatment of Industrial Wastewater Violations (Sec. 78-48)** Fee/Charge

Failure to meet Preliminary Treatment Requirements	\$	500.00
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\* The City has the right to charge and assess violators for all costs to the City for damages from any discharge or other action in violation of the City ordinance or in violation of a permit issued by the City, including all attorney's fees, court costs, sampling and monitoring expenses, and other expenses associated with enforcement of this section. Administrative fines or other enforcement actions are not considered to be payment of these costs.

When distinguishing between a Major violation and a Minor violation the following considerations shall be used:

1. Potential critical impact on public health or the environment.

2. Potential danger to human life or safety.
3. Continuing nature of violation.
4. Cost of restitution, repair, or remediation exceeds \$1,000.00.
5. Knowing performance of unpermitted activities.

Existence of one or more of the above criteria supports a finding of a Major violation. Enforcement officials must specifically describe the conditions observed to support this determination.

The administrative fine imposed for a second or subsequent violation of the same type by the same person or entity within a 24-month period may double the amount of the previous fine up to a maximum of \$,1000.00

<b>Call-Out</b>	<b><u>Fee/Charge</u></b>	
During Business Hours	\$ 50.00	Per Hour
After Business Hours	\$ 120.00	Per Hour
Biosolids Application	\$ 100.00	Per Acre
Porta Potty Waste	<del>\$ 74.12</del>	Per 1,000 Gallons
		\$ 74.86

**Equipment Rental**

**Fee/Charge**

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

\*(Equipment hourly rate/not including operator. )

Operator	\$ 50.00	Per Hour
*Skid Loader	\$ 70.00	Per Hour
*Water Truck 3,000 Gal.	\$ 60.00	Per Hour
*Dump Truck	\$ 75.00	Per Hour
*Semi Tractor Tanker Trailers	\$ 100.00	Per Hour
*Pickup	\$ 60.00	Per Hour
*Crane Truck	\$ 75.00	Per Hour
Jet Vac Truck	\$ 150.00	Per Hour With Operator
Sludge Applicator Vac/Pressure Sys.	\$ 150.00	Per Hour With Operator
Sewer Camera	\$ 150.00	Per Hour With Operator
6" Portable Pumps	\$ 60.00	Per Hour
6" Hose 100'	\$ 30.00	Per Day
Mileage	\$ 1.50	Per Mile Includes Operator

**Laboratory Testing Services**

**Fee/Charge**

(Minnesota Pollution Control Agency Permit #0022179)

CBOD	\$ 24.00
TSS	\$ 12.00
Ph	\$ 6.00
Ammonia	\$ 20.00
Total Phosphorus	\$ 16.00
Fecal Coliform	\$ 19.00
Chlorides	\$ 15.00

Dissolved Oxygen \$ 10.00

**Sump Pump Connections**

**Fee/Charge**

Place seal on valve preventing discharge into sanitary sewer system \$ 25.00 Service Charge

Breaking seal on valve to allow discharge to flow into sanitary sewer system \$ 25.00 Service Charge

Discharge fee when seal is broken on valve \$ 25.00 November 1 - March 31

Unpermitted discharge fee \$ 300.00

**Special Assessment For Street Reconstruction**

**Fee/Charge**

Assessment is lesser of actual cost amount or maximum assessable amount

See SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES form for additional information. (Appendix C)

Maximum does NOT include individual improvements for sanitary sewer service line, removal and replacement of private driveway, sidewalk walk-ups, or new/additional driveway improvements within City right-of-way.

**Interest Rate**

Projects Bonded 2.00% Plus Bond Interest Rate

Projects Not Bonded 2.50%

**ECONOMIC DEVELOPMENT DEPARTMENT**

**Fee/Charge**

(Government and Non-profit only)

Advertising Kiosk Space (as per agreement) \$ 250.00 Per Year; 7/1-6/30 (may pro rate)

## SURFACE WATER UTILITY PROJECTIONS

Projected Surface Water Rate Adjustment	Average Change 2021-2017	Projected Change 2022-2026 growth in volume	1.00%	1.25%	1.25%	1.50%	1.50%	1.50%
			2021	2022	2023	2024	2025	2026
<b>Operating Revenues</b>	0.10%	0.00%	1,259,939	1,275,688	1,291,634	1,311,008	1,330,674	1,350,634
<b>Operating Expenses</b>								
Salaries and benefits	0.00%	3.00%	-	-	-	-	-	-
Supplies	-21.46%	3.00%	10,000	10,300	10,609	10,927	11,255	11,593
Equipment Repair & Maintenance	0.00%	3.00%	-	-	-	-	-	-
Building Repair & Maintenance	0.00%	3.00%	-	-	-	-	-	-
Other Repairs and Maintenance	0.00%	5.00%	-	-	-	-	-	-
Other services and charges	5.55%	3.00%	450,656	464,176	478,101	492,444	507,217	522,434
Insurance	0.00%	3.00%	-	-	-	-	-	-
Utilities	0.00%	5.00%	-	-	-	-	-	-
Depreciation - Existing			545,500	518,225	492,314	467,698	444,313	422,098
Depreciation - New				67,068	99,772	142,542	189,327	239,822
<b>Total Operating Expenses</b>			1,006,156	1,059,768	1,080,796	1,113,611	1,152,112	1,195,946
<b>Operating Income (Loss)</b>			253,783	215,919	210,838	197,397	178,561	154,687
<b>Nonoperating Revenues (Expenses)</b>								
Interest	61.05%	0.50%	26,500	10,853	10,092	8,956	7,254	4,933
Property taxes			-	-	-	-	-	-
State grants			-	-	-	-	-	-
Special assessments			-	-	-	-	-	-
Refunds and reimbursements			4,450	-	-	-	-	-
Rents			-	-	-	-	-	-
Gain/(loss) on disposal of assets			-	-	-	-	-	-
Interest Expense - existing debt			(80,912)	(77,153)	(65,967)	(53,897)	(41,637)	(32,140)
Interest Expense - new debt				(35,683)	(63,187)	(104,527)	(147,649)	(171,355)
<b>Total Nonoperating Revenues (Expenses)</b>			(49,962)	(101,984)	(119,063)	(149,468)	(182,033)	(198,561)
<b>Income (Loss) Before Transfers</b>			203,821	113,936	91,776	47,929	(3,471)	(43,874)
<b>Transfers</b>								
Transfers In			-	-	-	-	-	-
Transfers (Out)		0.00%	-	-	-	-	-	-
<b>Total Transfers</b>			-	-	-	-	-	-
<b>Net Income (Loss)</b>			203,821	113,936	91,776	47,929	(3,471)	(43,874)
Beginning Cash & Investments			2,249,437	2,170,530	2,018,339	1,791,186	1,450,750	986,672
Net Income			203,821	113,936	91,776	47,929	(3,471)	(43,874)
Depreciation			545,500	585,293	592,086	610,240	633,640	661,920
Acquisition and Construction of Assets			(1,767,032)	(1,281,126)	(1,583,095)	(1,703,548)	(1,814,867)	(1,000,000)
Proceeds from Long-Term Debt			1,222,032	981,126	1,283,095	1,403,548	1,514,867	700,000
Principal Payments on Long-Term Debt - New			(66,091)	(66,091)	(120,772)	(190,838)	(316,480)	(463,632)
Principal Payments on Long-Term Debt - Existing			(283,228)	(485,328)	(490,243)	(507,767)	(477,767)	(348,053)
<b>Ending Cash &amp; Investment Balance</b>			2,170,530	2,018,339	1,791,186	1,450,750	986,672	493,033
<b>Minimum Cash &amp; Investment Balance</b>								
Designated for Capital Improvements - Beginning			179,327	361,160	256,258	153,620	57,033	(31,754)
Annual Capital Reserve Funding (1/3 Deprec.)		1/3	181,833	195,098	197,362	203,413	211,213	220,640
Capital Reserve Used for Improvements/Expansion			-	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
Adjustment to Capital Reserve								-
Designated for Capital Improvements - Ending			361,160	256,258	153,620	57,033	(31,754)	(111,114)
Designated for Revenue Bonds (following yrs DS)			664,255	740,170	857,028	983,533	1,015,180	1,094,912
<b>Net Operating Cash</b>			1,145,114	1,021,912	780,537	410,184	3,246	(490,765)
Unassigned Operating Reserve (25% of Oper. Exp.)			264,942	270,199	278,403	288,028	298,987	298,987
<b>Recommended Minimum Operating Cash</b>			264,942	270,199	278,403	288,028	298,987	298,987
<b>Amount Over (Under) Goal</b>			880,172	751,713	502,135	122,156	(295,741)	(789,752)

## WASTEWATER UTILITY PROJECTIONS

Projected Wastewater Rate Adjustment	Average Change	Projected Change	1.00%	1.00%	1.00%	1.00%	1.00%
			2021	2022	2023	2024	2025
	2021-2017	growth in volume					
<b>Operating Revenues</b>							
Surcharge Revenues	0.00%	0.00%	-	-	-	-	-
Utility Sewer Charges	-0.96%	0.00%	5,472,180	5,526,902	5,582,171	5,637,993	5,694,372
Pretreatment Charges	0.00%	0.00%	-	-	-	-	-
Other Services and Charges	-0.31%	0.00%	42,000	42,000	42,000	42,000	42,000
<b>Total Operating Revenues</b>			<b>5,514,180</b>	<b>5,568,902</b>	<b>5,624,171</b>	<b>5,679,993</b>	<b>5,736,372</b>
<b>Operating Expenses</b>							
Salaries and benefits	1.72%	3.00%	1,245,525	1,282,890	1,321,377	1,361,018	1,401,849
Supplies	3.81%	4.00%	312,500	325,000	338,000	351,520	365,581
Repair and maintenance	13.84%	4.00%	173,000	179,920	187,117	194,601	202,386
Other services and charges	-3.81%	2.50%	510,307	523,065	536,141	549,545	563,283
Insurance	-2.54%	1.00%	36,302	36,665	37,032	37,402	37,776
Utilities	0.24%	5.00%	327,793	344,183	361,392	379,461	398,434
Depreciation-Existing			1,708,140	1,622,733	1,541,596	1,464,517	1,391,291
Depreciation-New				34,180	77,995	111,549	155,658
<b>Total Operating Expenses</b>			<b>4,313,567</b>	<b>4,348,635</b>	<b>4,400,650</b>	<b>4,449,614</b>	<b>4,516,257</b>
<b>Operating Income</b>			<b>1,200,613</b>	<b>1,220,267</b>	<b>1,223,521</b>	<b>1,230,379</b>	<b>1,220,115</b>
<b>Non-Operating Revenue (Expenses)</b>							
Special Assessments			-	-	-	-	-
Other income (expense)			-	-	-	-	-
Investment earnings (loss)		1.10%	100,000	71,450	71,275	73,131	69,697
Refunds and reimbursements			20,000	20,000	20,000	20,000	20,000
Rents			15,282	15,282	15,282	15,282	15,282
Gain (Loss) on Disposal of Assets - Net			-	-	-	-	-
Bond (discount) premium amortization			-	-	-	-	-
Bond issuance costs			-	-	-	-	-
Interest Expense - existing debt			(274,223)	(274,039)	(242,371)	(208,615)	(177,725)
Interest Expense - new debt			-	-	-	-	-
<b>Total Non-Operating Revenues</b>			<b>(138,941)</b>	<b>(167,307)</b>	<b>(135,814)</b>	<b>(100,202)</b>	<b>(72,746)</b>
<b>Income (Loss) Before Transfers</b>			<b>1,061,672</b>	<b>1,052,960</b>	<b>1,087,707</b>	<b>1,130,177</b>	<b>1,147,369</b>
Operating Transfers							
Transfers In			-	-	-	-	-
Transfers Out			-	-	-	-	-
Total Operating Transfers			-	-	-	-	-
<b>Net Income (Loss)</b>			<b>1,061,672</b>	<b>1,052,960</b>	<b>1,087,707</b>	<b>1,130,177</b>	<b>1,147,369</b>
Beginning Cash & Investments			6,601,725	6,495,476	6,479,519	6,648,280	6,336,060
Net Income			1,061,672	1,052,960	1,087,707	1,130,177	1,147,369
Depreciation			1,708,140	1,656,913	1,619,591	1,576,066	1,546,948
Acquisition and Construction of Assets			(882,387)	(1,104,029)	(881,447)	(1,323,246)	(1,408,073)
Proceeds from Long-Term Debt			-	-	-	-	-
Principal Payments on Long-Term Debt - New			-	-	-	-	-
Principal Payments on Long-Term Debt - Existing			(1,993,674)	(1,621,801)	(1,657,090)	(1,695,217)	(1,598,217)
<b>Ending Cash &amp; Investment Balance</b>			<b>6,495,476</b>	<b>6,479,519</b>	<b>6,648,280</b>	<b>6,336,060</b>	<b>6,128,847</b>
<b>Minimum Cash Balance</b>							
Designated for Capital Improvements - Beginning			2,233,715	2,803,095	2,702,370	3,242,234	2,869,343
Annual Capital Reserve Funding (1/3 Deprec.)		1/3	569,380	552,304	539,864	525,355	515,649
Capital Reserve Used for Improvements/Expansion			-	(653,029)	-	(898,246)	(908,073)
Adjustment to Capital Reserve			-	-	-	-	-
Designated for Capital Improvements - Ending			2,803,095	2,702,370	3,242,234	2,869,343	2,476,920
Designated for Revenue Bonds (following yrs DS)			1,895,840	1,899,461	1,903,832	1,775,942	1,572,219
<b>Net Operating Cash</b>			<b>1,796,541</b>	<b>1,877,688</b>	<b>1,502,214</b>	<b>1,690,774</b>	<b>1,974,948</b>
Unassigned Operating Reserve (40% of Oper. Exp.)			1,739,454	1,760,260	1,779,846	1,806,503	1,837,114
<b>Recommended Minimum Operating Cash</b>			<b>1,739,454</b>	<b>1,760,260</b>	<b>1,779,846</b>	<b>1,806,503</b>	<b>1,837,114</b>
<b>Amount Over (Under) Goal</b>			<b>57,087</b>	<b>117,428</b>	<b>(277,632)</b>	<b>(115,729)</b>	<b>137,834</b>

## SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES

### STEPS

1. Actual cost amount

- (a) Engineering staff shall calculate the estimated cost of the proposed project. The assessable costs of the project

$$\text{Assessable Cost Per Frontage-foot} = (\text{Total Assessable Project Cost}) / (\text{Total Frontage-feet of All Parcels in Project})$$

$$\text{Actual Costs Assessed to Parcel "A"} = (\text{Assessable Cost Per Frontage-foot}) \times (\text{Frontage-feet of Parcel "A"})$$

2. Maximum assessable amount

- (a) A maximum assessable amount for each parcel will be calculated. The maximum assessable amount per parcel will

(1) Fixed amount per parcel

(a) Residential parcels

- i. \$5,700/Parcel

(b) Commercial/industrial parcels

- i. \$5,700 X (Equivalent Number of Residential Parcels\*)

(2) Fixed frontage-foot amount

- (a) (Standard Frontage-foot Rate \*\*) X (Street Width Factor\*\*\*) X (Street Strength Factor\*\*\*\*) X (Frontage-feet)

3. The amount assessed against a particular parcel will be the lesser of the actual cost amount calculated in Step 1 or the maximum assessable amount calculated in Steps 2a. (1) or 2a.(2).

4. The maximum assessed amount in Step 3 does not include the individual improvements for the sanitary sewer service line,

### NOTES

\*Equivalent Number of Residential Parcels = (Square Feet of Parcel)/(Square Feet of Average Residential Parcel)

\*\*Standard Frontage-foot Rate = (Maximum Fixed Amount Per Residential Parcel)/(Average Frontage-feet of Residential Parcel)

\*\*\*Street Width Factor = (Width of Proposed Street)/(Width of Average Street)

\*\*\*\*Street Strength Factor = (Strength of Proposed Street in Tons)/(Strength of Average Street in Tons)

The fixed amount per parcel and the fixed frontage-foot amount shall be adjusted on an annual basis.

### ASSUMPTIONS

1. Average residential parcel area is 10,000 square feet
2. Maximum assessable fixed amount per residential parcel is \$5,700.
3. Average frontage per residential parcel is 80 feet.
4. Average street width is 36 feet.
5. Average street strength is a 7-ton street.

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Project Z51-2020: Bituminous Resurfacing on Various City Streets Project - Consider Change Order No. 1 (Final) and Acknowledgement of Final Pay Request No. 2.
<b>Background Information:</b>	<p>The items on Change Order No. 1 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
<b>Fiscal Impact:</b>	The final payment in the amount of \$30,004.81, including the final change order and release of retainage, will be paid from Account #495-43300-55170 (Public Improvement Revolving Fund-Streets-Infrastructure) per Finance.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council approve Change Order No. 1 (Final) with Duinick, Inc. of Prinsburg, Minnesota, resulting in a contract increase in the amount of \$1,184.02 and acknowledge Final Pay Request (No. 2) in the amount of \$30,004.81 for the above-referenced project.

STATE AID FOR LOCAL TRANSPORTATION  
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 1

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z51-2020	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS DUININCK, INC. 408 6th Street Prinsburg, MN 56281		LOCATION OF WORK	
		TOTAL CHANGE ORDER AMOUNT \$1,184.02	

Final Reconciling Change Order

**COST BREAKDOWN**

Item No.	Item	Unit	Unit Price	Quantity	Amount
<b>Funding Category No. 000</b>					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	\$1,184.02	1	\$1,184.02
<b>Funding Category No. 000 Total:</b>					<b>\$1,184.02</b>
<b>Change Order No. 1 Total:</b>					<b>\$1,184.02</b>

\* Funding category is required for federal projects.

**CHANGE IN CONTRACT TIME (check one)**

Due to this change the Contract Time:

- a.  Is Increased by \_\_\_ Working Days    b.  Is Not Changed  
 Is Decreased \_\_\_ Working Days  
 by \_\_\_ Calendar    c.  May be revised if work affected the controlling  
 Is Increased by Days    operation  
 Is Decreased \_\_\_ Calendar  
 by Days

Approved By Project Engineer: Jason Anderson

Approved By Contractor: DUININCK, INC.

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Date: \_\_\_\_\_ Phone: (507) 537-6773

Date: \_\_\_\_\_ Phone: (320) 978-6011

**The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.**

This work is eligible for: \_\_\_\_\_ Federal Funding    \_\_\_\_\_ State Aid Funding    \_\_\_\_\_ Local funds

District State Aid Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Project Z51-2020: 2020 Bituminous Resurfacing Project  
 "Reconciling Change Order"

	<u>Item</u>	<u>Contract</u> <u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final</u> <u>Quantity</u>	<u>Final Quantity</u> <u>Amount</u>	<u>Quantity</u> <u>Difference</u>	<u>Amount</u> <u>Difference</u>
1	2104.501 REMOVE CURB & GUTTER	889.00	L F	\$8.00	\$7,112.00	807.50	\$6,460.00	(81.50)	(\$652.00)
2	2104.503 REMOVE CONCRETE/BITUMINOUS PAVEMENT	6,787.00	SQ FT	\$2.00	\$13,574.00	7,233.00	\$14,466.00	446.00	\$892.00
3	2232.501 MILL BITUMINOUS SURFACE (1.5")	32,066.00	S Y	\$1.35	\$43,289.10	34,390.00	\$46,426.50	2,324.00	\$3,137.40
4	2301.504 PLACE CONCRETE PAVEMENT 7"	86.00	S Y	\$110.00	\$9,460.00	110.00	\$12,100.00	24.00	\$2,640.00
5	2360.501 BITUMINOUS PATCHING	198.00	SY	\$35.00	\$6,930.00	208.00	\$7,280.00	10.00	\$350.00
6	2360.501 TYPE SP 12.5 WEARING COURSE MIX (3,B)	4,237.00	TON	\$88.00	\$372,856.00	4,171.11	\$367,057.68	(65.89)	(\$5,798.32)
7	2504.602 ADJUST VALVE BOX	26.00	EACH	\$225.00	\$5,850.00	26.00	\$5,850.00	0.00	\$0.00
8	2506.522 ADJUST FRAME & RING CASTING	36.00	EACH	\$425.00	\$15,300.00	26.00	\$11,050.00	(10.00)	(\$4,250.00)
9	2521.501 4" CONCRETE WALK	2,820.00	SQ FT	\$8.75	\$24,675.00	3,116.25	\$27,267.19	296.25	\$2,592.19
10	2521.501 6" CONCRETE WALK	2,238.00	S F	\$13.00	\$29,094.00	1,883.75	\$24,488.75	(354.25)	(\$4,605.25)
11	2531.501 CONCRETE CURB & GUTTER DESIGN B618	889.00	L F	\$38.00	\$33,782.00	1,050.00	\$39,900.00	161.00	\$6,118.00
12	2531.618 TRUNCATED DOMES	414.00	S F	\$55.00	\$22,770.00	435.00	\$23,925.00	21.00	\$1,155.00
13	2575.602 SITE RESTORATION	36.00	EACH	\$395.00	\$14,220.00	35.00	\$13,825.00	(1.00)	(\$395.00)

FINAL CO-1 \$1,184.02



# CITY OF MARSHALL

344 W. MAIN ST.  
MARSHALL, MN 56258

Project Z51-2020 - BITUMINOUS RESURFACING ON VARIOUS CITY STREETS  
Final Pay Request No. 2

Contractor: DUININCK, INC.  
408 6th Street  
Prinsburg, MN 56281

Contract No.  
Vendor No. 01-1020  
For Period: 6/24/2020 - 8/26/2020  
Warrant # \_\_\_\_\_ Date \_\_\_\_\_

**Contract Amounts**

Original Contract	\$598,912.10
Contract Changes	\$1,184.02
Revised Contract	\$600,096.12

**Work Certified To Date**

Base Bid Items	\$600,096.12
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
<b>Total</b>	<b>\$600,096.12</b>

**Funds Encumbered**

Original	\$598,912.10
Additional	\$1,184.02
<b>Total</b>	<b>\$600,096.12</b>

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z51-2020	\$0.00	\$600,096.12	\$0.00	\$570,091.31	\$30,004.81	\$600,096.12
Percent Retained: 0.0000%						
<b>Amount Paid This Final Pay Request</b>					<b>\$30,004.81</b>	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By \_\_\_\_\_

Approved By DUININCK, INC.

\_\_\_\_\_  
County/City/Project Engineer

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

CITY OF MARSHALL  
 344 W. MAIN ST.  
 MARSHALL, MN 56258  
 Project No. Z51-2020  
 Final Pay Request No. 2

**Z51-2020 Payment Summary**

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	05/04/2020	06/23/2020	\$600,096.12	\$30,004.81	\$570,091.31
2	06/24/2020	08/26/2020	\$0.00	(\$30,004.81)	\$30,004.81
<b>Totals:</b>			<b>\$600,096.12</b>	<b>\$0.00</b>	<b>\$600,096.12</b>

**Z51-2020 Funding Category Report**

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
000	600,096.12	0.00	570,091.31	30,004.81	600,096.12	
<b>Totals:</b>		<b>\$600,096.12</b>	<b>\$0.00</b>	<b>\$570,091.31</b>	<b>\$30,004.81</b>	<b>\$600,096.12</b>

**Z51-2020 Funding Source Report**

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
01	Local	30,004.81	600,096.12	600,096.12	600,096.12
<b>Totals:</b>		<b>\$30,004.81</b>	<b>\$600,096.12</b>	<b>\$600,096.12</b>	<b>\$600,096.12</b>

CITY OF MARSHALL  
 344 W. MAIN ST.  
 MARSHALL, MN 56258  
 Project No. Z51-2020  
 Final Pay Request No. 2

Z51-2020 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
<b>Base Bid</b>									
1	2104.501	REMOVE CURB & GUTTER	L F	\$8.00	889	0	\$0.00	807.5	\$6,460.00
2	2104.503	REMOVE CONCRETE/BITUMINOUS PAVEMENT	SQ FT	\$2.00	6787	0	\$0.00	7233	\$14,466.00
3	2232.501	MILL BITUMINOUS SURFACE (1.5")	S Y	\$1.35	32066	0	\$0.00	34390	\$46,426.50
4	2301.504	PLACE CONCRETE PAVEMENT 7"	S Y	\$110.00	86	0	\$0.00	110	\$12,100.00
5	2360.501	BITUMINOUS PATCHING	SY	\$35.00	198	0	\$0.00	208	\$7,280.00
6	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	\$88.00	4237	0	\$0.00	4171.11	\$367,057.68
7	2504.602	ADJUST VALVE BOX	EACH	\$225.00	26	0	\$0.00	26	\$5,850.00
8	2506.522	ADJUST FRAME & RING CASTING	EACH	\$425.00	36	0	\$0.00	26	\$11,050.00
9	2521.501	4" CONCRETE WALK	SQ FT	\$8.75	2820	0	\$0.00	3116.25	\$27,267.19
10	2521.501	6" CONCRETE WALK	S F	\$13.00	2238	0	\$0.00	1883.75	\$24,488.75
11	2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	\$38.00	889	0	\$0.00	1050	\$39,900.00
12	2531.618	TRUNCATED DOMES	S F	\$55.00	414	0	\$0.00	435	\$23,925.00
13	2575.602	SITE RESTORATION	EACH	\$395.00	36	0	\$0.00	35	\$13,825.00
<b>Totals For Section Base Bid:</b>							<b>\$0.00</b>		<b>\$600,096.12</b>
<b>Change Order 1</b>									
14	9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	\$1,184.02	1	0	\$0.00	0	\$0.00
<b>Totals For Change Order 1:</b>							<b>\$0.00</b>		<b>\$0.00</b>
<b>Project Totals:</b>							<b>\$0.00</b>		<b>\$600,096.12</b>

Z51-2020 Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	8/26/2020	Final Reconciling Change Order	\$1,184.02	\$0.00
<b>Contract Change Totals:</b>				<b>\$1,184.02</b>	<b>\$0.00</b>

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, September 8, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Resolution Adopting Preliminary Levy for 2021
<b>Background Information:</b>	<p>At the August 18th work session, staff proposed a levy increase of \$456,585 or 6.47%. The main contributing factors for this increase are an increase levy item for street mill and overlays, increased salaries and health care costs.</p> <p>Staff have been directed by the Council to reduce this increase for the preliminary levy to 3.5%. All cities must adopt proposed budget by resolution and certify proposed tax levy to the county auditor on or before September 30<sup>th</sup>.</p> <p>Final levies may be lower than the proposed levy but may not exceed the proposed levy that is adopted in September.</p> <p>Staff is recommending a 2021 preliminary levy increase of \$246,894 or 3.5%.</p> <p>The proposed 2021 preliminary general fund budget currently has a deficit of 179,581.72. Of this amount 125,000 is planned use of reserves on one-time expenditures. The remaining amount is due to unknown health insurance costs – which are being budgeted at a 7% increase from 2020. This amount will not be known until October 1<sup>st</sup> and will be adjusted for the final budget approval in December.</p> <p>The City Council is required to hold a public meeting for the proposed levy and certify to the County Auditor the date, location and start time at the same time the proposed levy is certified. Currently in the resolution this date is being proposed Tuesday, December 8<sup>th</sup> at 6:00pm located at the MERIT Center.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Adoption Preliminary Levy for 2021 in the amount of 7,303,007

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION APPROVING PRELIMINARY 2021 TAX LEVY**

BE IT RESOLVED by the City Council of the City of Marshall, County of Lyon, Minnesota, that the following sums of money be levied for the current year, collectable in 2021, upon the taxable property in the City of Marshall for the following purposes:

<u>Description</u>	<u>Amount (\$)</u>
General Fund Levy	\$ 4,981,530
Capital Equipment Levy	\$ 400,000
Street Capital Fund	\$ 300,000
Special Levy (EDA)	\$ 135,000
Special Levy (Debt Service)	
360 2016B G.O. Equipment Certificates	\$ 155,295
362 2017A G.O. Equipment Certificates	\$ 38,955
321 2010A G.O. Capital Improvement Bonds	\$ 53,467
325 2015A G.O. CIP Bonds	\$ 53,471
359 2015B G.O. Public Improvement Bonds	\$ 50,796
360 2016B G.O. Public Improvement Bonds	\$ 105,703
362 2017A G.O. Public Improvement Bonds	\$ 83,157
369 2011B G.O. Public Improvement Bonds	\$ 19,509
374 2015A G.O. Street Reconstruction Bonds	\$ 96,784
376 2016C G.O. Public Improvement Bonds	\$ 60,894
377 2017B G.O. Public Improvement Bonds	\$ 42,546
375 2018A G.O. Public Improvement Bonds	\$ 100,000
394 2020A Capital Improvement Bond	\$ 239,103
378 2020B GO Public Improvement Bonds	\$ 98,028
<hr/>	
Total Debt Service Levy	\$ 1,197,708
Special Levy Tax Abatement (Debt Service)	
369 2011B Tax Abatement (Country Club Dr.)	\$ 70,833
376 2016C G.O. Tax Abatement (Parkway)	\$ 132,936
362 2017A G.O. Tax Abatement (Carr Estates)	\$ 40,000
375 2018 G.O. Tax Abatement (Justice Park)	\$ 25,000
378 2020B G.O. Tax Abatement (Freedom Park)	\$ 20,000
<hr/>	
Total Tax Abatement Debt Service Levy	\$ 288,769
<b>TOTAL LEVY</b>	<u><u>\$ 7,303,007</u></u>

BE IT FURTHER RESOLVED, that the public may contact the City Administrator's Office at (507) 537-6775 if they have questions related to the Lyon County Auditor's property tax notice for the City of Marshall Levy.

BE IT FURTHER RESOLVED, that comments regarding the City of Marshall's budget and levy may be mailed to the City Administrator's Office, 344 West Main Street, Marshall MN 56258.

BE IT FURTHER RESOLVED, that a Public Budget Meeting shall be held on December 8, 2020 at 6:00 P.M. at the MERIT Center - 1001 W Erie Rd, Marshall, MN. The public will be provided an opportunity to speak at this meeting.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Lyon County, Minnesota.

Passed and adopted by the Common Council this 8<sup>th</sup> day of September 2020.

THE COMMON COUNCIL

\_\_\_\_\_  
Robert Byrnes, Mayor

ATTEST

\_\_\_\_\_  
Kyle Box, City Clerk

CITY OF MARSHALL, MINNESOTA  
TAX LEVY COMPARISON

	PAYABLE 2017	PAYABLE 2018	PAYABLE 2019	PAYABLE 2020	PAYABLE 2021
<b><u>General Fund Levy</u></b>	\$ 3,755,912	\$ 4,532,041	\$ 4,541,788	\$ 4,778,647	\$ 4,964,530
Tax Abatements					\$ 17,000
<b><u>Capital Equipment Levy</u></b>	\$ 340,799	\$ 350,000	\$ 400,000	\$ 400,000	\$ 400,000
<b><u>Street Capital Fund</u></b>				\$ 250,000	\$ 300,000
<b><u>Special Levy (Library)</u></b>	\$ 597,169	\$ -	\$ -		
<b><u>Special Levy (EDA)</u></b>	\$ 119,677	\$ 120,000	\$ 125,000	\$ 135,000	\$ 135,000
<b><u>Special Levy (Debt Service)</u></b>					
360 2016B G.O. Equipment Certificates	\$ 156,555	\$ 158,970	\$ 156,030	\$ 158,340	\$ 155,295
362 2017A G.O. Equipment Certificates		\$ 36,120	\$ 40,425	\$ 39,690	\$ 38,955
321 2010A G.O. Capital Improvement Bonds	\$ 45,630	\$ 40,916	\$ 51,854	\$ 43,257	\$ 53,467
325 2015A G.O. CIP Bonds	\$ 51,791	\$ 50,951	\$ 55,361	\$ 54,416	\$ 53,471
359 2015B G.O. Public Improvement Bonds	\$ 58,243	\$ 52,323	\$ 51,814	\$ 51,305	\$ 50,796
360 2016B G.O. Public Improvement Bonds	\$ 109,146	\$ 108,155	\$ 107,338	\$ 106,520	\$ 105,703
362 2017A G.O. Public Improvement Bonds	\$ 50,000	\$ 84,316	\$ 95,970	\$ 85,101	\$ 83,157
369 2011B G.O. Public Improvement Bonds	\$ 20,777	\$ 20,525	\$ 21,489	\$ 19,871	\$ 19,509
373 2014C G.O. Public Improvement Bonds	\$ 117,494	\$ 37,123	\$ 140,491	\$ 75,000	\$ -
374 2015A G.O. Street Reconstruction Bonds	\$ 96,679	\$ 100,669	\$ 94,054	\$ 92,794	\$ 96,784
376 2016C G.O. Public Improvement Bonds	\$ 68,071	\$ 63,748	\$ 64,646	\$ 60,160	\$ 60,894
377 2017B G.O. Public Improvement Bonds		\$ 41,480	\$ 52,523	\$ 43,281	\$ 42,546
375 2018A G.O. Public Improvement Bonds	\$ -	\$ 50,000	\$ 111,450	\$ 100,000	\$ 100,000
378 2020B GO Public Improvement Bonds	\$ -	\$ -		\$ 50,000	\$ 98,028
394 2020A Capital Improvement Bond	\$ -	\$ -	\$ 137,815	\$ 250,000	\$ 239,103
2021 Bonding					
Total Debt Service Levy	\$ 1,133,579	\$ 1,164,179	\$ 1,461,790	\$ 1,229,735	\$ 1,197,708
<b><u>Special Levy Tax Abatement (Debt Service)</u></b>					
369 2011B Tax Abatement (Country Club Dr.)	\$ 69,809	\$ 68,969	\$ 67,919	\$ 66,791	\$ 70,833
376 2016C G.O. Tax Abatement (Parkway)	\$ 125,130	\$ 127,037	\$ 128,974	\$ 130,940	\$ 132,936
362 2017A G.O. Tax Abatement (Carr Estates)		\$ 13,248	\$ 35,000	\$ 40,000	\$ 40,000
375 2018 G.O. Tax Abatement (Justice Park)			\$ 25,000	\$ 25,000	\$ 25,000
378 2020B G.O. Tax Abatement (Freedom Park)					\$ 20,000
Total Tax Abatement Debt Service Levy	\$ 194,939	\$ 209,254	\$ 256,893	\$ 262,731	\$ 288,769
<b>TOTAL LEVY</b>	\$ 6,142,075	\$ 6,375,474	\$ 6,785,471	\$ 7,056,113	\$ 7,303,007
Levy Increase	8.62%	3.80%	6.43%	3.99%	3.50%



# Budget Comparison Report

## Group Summary

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Revenue</b>							
31 - TAXES	5,094,404.65	5,167,826.11	2,679,339.47	5,390,747.00	5,577,100.00	186,353.00	3.46%
32 - LICENSES & PERMITS	262,838.21	409,621.28	164,045.68	291,990.00	361,340.00	69,350.00	23.75%
33 - INTERGOVERNMENTAL	3,233,990.35	3,151,227.91	2,529,859.70	3,137,512.00	3,195,462.00	57,950.00	1.85%
34 - CHARGES FOR SERVICES	2,151,794.96	2,161,714.12	713,715.56	2,229,746.20	2,258,964.20	29,218.00	1.31%
35 - FINES & FORFEITURES	124,049.79	127,424.37	51,010.84	111,450.00	112,450.00	1,000.00	0.90%
36 - MISCELLANEOUS	1,176,936.75	1,210,831.76	743,867.21	1,093,118.00	1,113,773.00	20,655.00	1.89%
39 - OTHER FINANCING REVENUE	390,334.36	391,666.75	293,333.38	460,000.00	460,000.00	0.00	0.00%
<b>Total Revenue:</b>	<b>12,434,349.07</b>	<b>12,620,312.30</b>	<b>7,175,171.84</b>	<b>12,714,563.20</b>	<b>13,079,089.20</b>	<b>364,526.00</b>	<b>2.87%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	5,821,310.04	5,849,098.65	3,741,711.48	6,051,405.97	6,282,704.57	231,298.60	3.82%
52 - EMPLOYEE BENEFITS	2,016,289.44	2,120,955.38	1,453,287.29	2,259,982.69	2,412,232.28	152,249.59	6.74%
53 - PURCHASED SERVICES	2,336,237.94	2,565,031.62	1,319,501.64	2,591,565.27	2,682,317.72	90,752.45	3.50%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	716,358.62	753,644.73	381,392.65	790,563.00	712,723.00	-77,840.00	-9.85%
55 - CAPITAL	85,865.84	11,445.00	133,694.13	0.00	0.00	0.00	0.00%
58 - OTHER EXPENDITURES	1,066,465.79	1,090,053.87	635,720.60	1,187,920.00	1,168,694.35	-19,225.65	-1.62%
<b>Total Expense:</b>	<b>12,042,527.67</b>	<b>12,390,229.25</b>	<b>7,665,307.79</b>	<b>12,881,436.93</b>	<b>13,258,671.92</b>	<b>377,234.99</b>	<b>2.93%</b>
<b>Report Total:</b>	<b>391,821.40</b>	<b>230,083.05</b>	<b>-490,135.95</b>	<b>-166,873.73</b>	<b>-179,582.72</b>	<b>-12,708.99</b>	<b>7.62%</b>

Fund	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
101 - GENERAL FUND	391,821.40	230,083.05	-490,135.95	-166,873.73	-179,582.72	-12,708.99	7.62%
<b>Report Total:</b>	<b>391,821.40</b>	<b>230,083.05</b>	<b>-490,135.95</b>	<b>-166,873.73</b>	<b>-179,582.72</b>	<b>-12,708.99</b>	<b>7.62%</b>



Marshall, MN

# Budget Comparison Report

## Account Summary

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Department: 00000 - UNDESIGNATED</b>								
<b>Revenue</b>								
<b>Category: 31 - TAXES</b>								
<a href="#">101-00000-31110</a>	CURRENT PROPERTY TAXES	4,484,538.50	4,554,975.51	2,411,705.65	4,778,647.00	4,965,000.00	186,353.00	3.90%
<a href="#">101-00000-31115</a>	PENALTIES AND INTEREST - PROI	5,453.40	11,023.01	0.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-00000-31240</a>	LODGING TAX	173,182.96	172,047.28	76,501.37	175,000.00	175,000.00	0.00	0.00%
<a href="#">101-00000-31310</a>	FRANCHISE FEE-CABLE	181,102.07	153,000.84	83,329.07	181,424.00	181,424.00	0.00	0.00%
<a href="#">101-00000-31330</a>	FRANCHISE FEE - GAS	250,127.72	276,779.47	107,803.38	250,676.00	250,676.00	0.00	0.00%
<b>Total Category: 31 - TAXES:</b>		<b>5,094,404.65</b>	<b>5,167,826.11</b>	<b>2,679,339.47</b>	<b>5,390,747.00</b>	<b>5,577,100.00</b>	<b>186,353.00</b>	<b>3.46%</b>
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-00000-33110</a>	FEDERAL GRANTS	0.00	0.00	1,052,177.11	0.00	0.00	0.00	0.00%
<a href="#">101-00000-33210</a>	STATE GRANTS	0.00	0.00	7,713.61	0.00	0.00	0.00	0.00%
<a href="#">101-00000-33215</a>	STATE - LOCAL GOVERNMENT AI	2,471,597.00	2,475,243.00	1,298,294.00	2,590,715.00	2,646,488.00	55,773.00	2.15%
<a href="#">101-00000-33220</a>	MARKET VALUE CREDIT	161.81	180.52	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-33225</a>	PERA AID	14,865.00	14,865.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-33260</a>	STATE GRANTS - ENG & AIRPORT	0.00	7,484.97	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-33310</a>	LOCAL FUNDS	0.00	6,506.19	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-33442</a>	HOMESTEAD CREDIT	0.00	2,564.74	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>2,486,623.81</b>	<b>2,506,844.42</b>	<b>2,358,184.72</b>	<b>2,590,715.00</b>	<b>2,646,488.00</b>	<b>55,773.00</b>	<b>2.15%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-00000-34150</a>	ADMIN & ENGINEERING	511,800.00	522,036.00	359,336.00	539,002.00	556,520.00	17,518.00	3.25%
<a href="#">101-00000-35110</a>	FINES & FEES	31,148.80	1,500.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>542,948.80</b>	<b>523,536.00</b>	<b>359,336.00</b>	<b>539,002.00</b>	<b>556,520.00</b>	<b>17,518.00</b>	<b>3.25%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-00000-36110</a>	SPECIAL ASMTS CITY COLLECTED	2,491.20	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-36115</a>	SPECIAL ASMTS COUNTY COLLEC	2,030.12	2,861.80	534.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-36125</a>	INTEREST REVENUE	85,293.81	162,708.54	94,118.30	125,000.00	125,000.00	0.00	0.00%
<a href="#">101-00000-36155</a>	PAYMENT IN LIEU OF TAXES	828,669.00	819,195.00	540,319.36	810,479.00	823,773.00	13,294.00	1.64%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>918,484.13</b>	<b>984,765.34</b>	<b>634,971.66</b>	<b>935,479.00</b>	<b>948,773.00</b>	<b>13,294.00</b>	<b>1.42%</b>
<b>Category: 39 - OTHER FINANCING REVENUE</b>								
<a href="#">101-00000-39110</a>	SALE OF FIXED ASSETS	63,229.36	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-00000-39135</a>	TRANSFER FROM LIQUOR FUND	300,000.00	225,000.00	200,000.00	300,000.00	300,000.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-00000-39144</a>	CONTRIBUTION TO THE CITY-PO	0.00	166,666.75	93,333.38	160,000.00	160,000.00	0.00	0.00%
<a href="#">101-00000-39150</a>	TRANSFERS FROM ANOTHER FU	27,105.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 39 - OTHER FINANCING REVENUE:</b>		<b>390,334.36</b>	<b>391,666.75</b>	<b>293,333.38</b>	<b>460,000.00</b>	<b>460,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>9,432,795.75</b>	<b>9,574,638.62</b>	<b>6,325,165.23</b>	<b>9,915,943.00</b>	<b>10,188,881.00</b>	<b>272,938.00</b>	<b>2.75%</b>
<b>Total Department: 00000 - UNDESIGNATED:</b>		<b>9,432,795.75</b>	<b>9,574,638.62</b>	<b>6,325,165.23</b>	<b>9,915,943.00</b>	<b>10,188,881.00</b>	<b>272,938.00</b>	<b>2.75%</b>
<b>Department: 41100 - MAYOR &amp; COUNCIL</b>								
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41100-51120</a>	PART TIME EMPLOYEES	45,869.88	49,645.24	27,970.30	47,131.56	51,249.78	4,118.22	8.74%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>45,869.88</b>	<b>49,645.24</b>	<b>27,970.30</b>	<b>47,131.56</b>	<b>51,249.78</b>	<b>4,118.22</b>	<b>8.74%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41100-52110</a>	PERA CONTRIBUTIONS	1,990.92	2,045.40	1,322.92	2,045.72	2,562.49	516.77	25.26%
<a href="#">101-41100-52120</a>	FICA CONTRIBUTIONS	968.16	994.80	643.43	994.86	1,081.79	86.93	8.74%
<a href="#">101-41100-52130</a>	MEDICARE CONTRIBUTIONS	665.04	683.28	441.96	593.26	743.12	149.86	25.26%
<a href="#">101-41100-52210</a>	HEALTH INSURANCE	2,385.71	2,945.40	2,149.00	3,505.00	3,505.00	0.00	0.00%
<a href="#">101-41100-52420</a>	WORK COMP INSURANCE PREM	40.00	48.00	39.00	51.00	54.00	3.00	5.88%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>6,049.83</b>	<b>6,716.88</b>	<b>4,596.31</b>	<b>7,189.84</b>	<b>7,946.40</b>	<b>756.56</b>	<b>10.52%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41100-53110</a>	GENERAL PROFESSIONAL SERVIC	35,260.93	12,956.78	3,439.03	7,285.00	11,485.00	4,200.00	57.65%
<a href="#">101-41100-53120</a>	LEGAL SERVICES	5,048.25	132.00	0.00	500.00	500.00	0.00	0.00%
<a href="#">101-41100-53145</a>	POSTAGE SERVICE	5.21	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41100-53155</a>	MERIT CENTER RENT	0.00	30.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41100-53165</a>	TRAVEL, CONFERENCES, & SCHO	1,109.04	1,849.02	130.00	4,000.00	4,000.00	0.00	0.00%
<a href="#">101-41100-53210</a>	GENERAL LIABILITY INSURANCE	542.00	1,512.00	898.00	1,460.00	1,887.00	427.00	29.25%
<a href="#">101-41100-53410</a>	MAINTENANCE AGREEMENTS	3,600.00	4,950.00	0.00	4,600.00	4,600.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>45,565.43</b>	<b>21,429.80</b>	<b>4,467.03</b>	<b>17,845.00</b>	<b>22,472.00</b>	<b>4,627.00</b>	<b>25.93%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41100-54110</a>	GENERAL SUPPLIES	56,417.48	2,056.89	2,463.39	9,200.00	8,200.00	-1,000.00	-10.87%
<a href="#">101-41100-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	3,662.07	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41100-54420</a>	EMP/DEPT RECOGNITION	13,115.71	10,127.52	7,606.96	12,500.00	12,500.00	0.00	0.00%
<a href="#">101-41100-54430</a>	MILEAGE REIMBURSEMENT	650.20	0.00	0.00	800.00	500.00	-300.00	-37.50%
<a href="#">101-41100-54450</a>	ADVERTISING	318.72	135.38	456.14	1,000.00	700.00	-300.00	-30.00%
<a href="#">101-41100-54460</a>	GENERAL NOTICES & PUBLICATI	1,582.32	5,274.04	0.00	5,000.00	5,000.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>72,084.43</b>	<b>21,255.90</b>	<b>10,526.49</b>	<b>28,500.00</b>	<b>26,900.00</b>	<b>-1,600.00</b>	<b>-5.61%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41100-58110</a>	APPROPRIATIONS	618,606.34	625,072.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41100-58135</a>	COMMUNITY CONTRIBUTIONS	21,000.00	32,000.00	32,000.00	62,600.00	45,000.00	-17,600.00	-28.12%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41100-58145</a>	DUES & SUBSCRIPTIONS	40,431.00	40,469.00	28,666.00	45,042.00	41,754.35	-3,287.65	-7.30%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>680,037.34</b>	<b>697,541.00</b>	<b>60,666.00</b>	<b>107,642.00</b>	<b>86,754.35</b>	<b>-20,887.65</b>	<b>-19.40%</b>
<b>Total Expense:</b>		<b>849,606.91</b>	<b>796,588.82</b>	<b>108,226.13</b>	<b>208,308.40</b>	<b>195,322.53</b>	<b>-12,985.87</b>	<b>-6.23%</b>
<b>Total Department: 41100 - MAYOR &amp; COUNCIL:</b>		<b>849,606.91</b>	<b>796,588.82</b>	<b>108,226.13</b>	<b>208,308.40</b>	<b>195,322.53</b>	<b>-12,985.87</b>	<b>-6.23%</b>
<b>Department: 41200 - CABLE COMMISSION</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-41200-34135</a>	COPIES	717.99	612.48	146.24	500.00	500.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>717.99</b>	<b>612.48</b>	<b>146.24</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>717.99</b>	<b>612.48</b>	<b>146.24</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41200-51110</a>	FULL TIME EMPLOYEES	91,215.49	88,587.49	62,712.34	102,088.83	112,570.56	10,481.73	10.27%
<a href="#">101-41200-51115</a>	FULL TIME EMPLOYEES OVERTIM	893.32	301.41	1,418.39	2,632.88	2,632.88	0.00	0.00%
<a href="#">101-41200-51120</a>	PART TIME EMPLOYEES	15,377.67	18,955.90	10,805.06	15,797.25	15,797.25	0.00	0.00%
<a href="#">101-41200-51140</a>	SICK PAY	657.69	146.64	266.85	0.00	0.00	0.00	0.00%
<a href="#">101-41200-51150</a>	VACATION PAY	2,903.31	2,905.15	810.01	0.00	0.00	0.00	0.00%
<a href="#">101-41200-51160</a>	HOLIDAY PAY	3,800.04	3,693.98	1,047.09	0.00	0.00	0.00	0.00%
<a href="#">101-41200-51170</a>	FLOATING HOLIDAY PAY	194.72	173.57	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>115,042.24</b>	<b>114,764.14</b>	<b>77,059.74</b>	<b>120,518.96</b>	<b>131,000.69</b>	<b>10,481.73</b>	<b>8.70%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41200-52110</a>	PERA CONTRIBUTIONS	7,582.57	7,193.29	5,181.34	7,854.13	8,640.26	786.13	10.01%
<a href="#">101-41200-52120</a>	FICA CONTRIBUTIONS	6,374.00	6,499.35	4,613.22	7,472.18	8,122.04	649.86	8.70%
<a href="#">101-41200-52130</a>	MEDICARE CONTRIBUTIONS	1,490.70	1,520.03	1,078.94	1,747.52	1,899.51	151.99	8.70%
<a href="#">101-41200-52210</a>	HEALTH INSURANCE	22,648.26	21,281.59	13,866.35	24,703.29	26,548.11	1,844.82	7.47%
<a href="#">101-41200-52215</a>	INSURANCE BENEFITS ALLOTMEI	3,250.00	3,104.44	2,071.15	0.00	0.00	0.00	0.00%
<a href="#">101-41200-52220</a>	DENTAL INSURANCE	1,651.23	1,250.04	1,093.46	1,447.20	1,427.09	-20.11	-1.39%
<a href="#">101-41200-52230</a>	LIFE INSURANCE & LTD	229.23	215.20	148.32	239.14	260.41	21.27	8.89%
<a href="#">101-41200-52320</a>	TAXABLE ALLOWANCE	0.00	12.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41200-52410</a>	UNEMPLOYMENT BENEFIT PAYM	0.00	0.00	28.04	0.00	0.00	0.00	0.00%
<a href="#">101-41200-52420</a>	WORK COMP INSURANCE PREM	152.00	152.00	-269.00	162.00	184.00	22.00	13.58%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>43,377.99</b>	<b>41,227.94</b>	<b>27,811.82</b>	<b>43,625.46</b>	<b>47,081.42</b>	<b>3,455.96</b>	<b>7.92%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41200-53110</a>	GENERAL PROFESSIONAL SERVIC	2,580.15	2,390.20	874.90	5,000.00	4,800.00	-200.00	-4.00%
<a href="#">101-41200-53140</a>	PHONE SERVICES	2,330.28	2,412.37	1,156.48	2,300.00	2,200.00	-100.00	-4.35%
<a href="#">101-41200-53145</a>	POSTAGE SERVICE	69.65	96.43	27.84	0.00	0.00	0.00	0.00%
<a href="#">101-41200-53165</a>	TRAVEL, CONFERENCES, & SCHO	621.26	1,834.75	121.00	1,000.00	900.00	-100.00	-10.00%

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41200-53210</a>	GENERAL LIABILITY INSURANCE	644.00	656.00	326.00	676.00	683.00	7.00	1.04%
<a href="#">101-41200-53215</a>	AUTOMOTIVE INSURANCE	1,106.00	1,264.00	656.00	1,285.00	1,378.00	93.00	7.24%
<a href="#">101-41200-53415</a>	EQUIPMENT REPAIRS & MAINTENANCE	0.00	576.18	87.38	1,500.00	1,400.00	-100.00	-6.67%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>7,351.34</b>	<b>9,229.93</b>	<b>3,249.60</b>	<b>11,761.00</b>	<b>11,361.00</b>	<b>-400.00</b>	<b>-3.40%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL)</b>								
<a href="#">101-41200-54110</a>	GENERAL SUPPLIES	5,318.78	4,697.53	3,014.24	5,000.00	4,800.00	-200.00	-4.00%
<a href="#">101-41200-54120</a>	MOTOR FUELS,LUBRICANTS & AD	559.64	529.36	216.16	700.00	600.00	-100.00	-14.29%
<a href="#">101-41200-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	583.87	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41200-54430</a>	MILEAGE REIMBURSEMENT	315.01	132.24	0.00	250.00	250.00	0.00	0.00%
<a href="#">101-41200-54450</a>	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL):</b>		<b>6,193.43</b>	<b>5,943.00</b>	<b>3,230.40</b>	<b>5,950.00</b>	<b>5,650.00</b>	<b>-300.00</b>	<b>-5.04%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41200-58145</a>	DUES & SUBSCRIPTIONS	1,910.00	1,885.40	464.90	1,000.00	900.00	-100.00	-10.00%
<a href="#">101-41200-58155</a>	LICENSES AND TAXES	32.00	199.00	19.25	250.00	250.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>1,942.00</b>	<b>2,084.40</b>	<b>484.15</b>	<b>1,250.00</b>	<b>1,150.00</b>	<b>-100.00</b>	<b>-8.00%</b>
<b>Total Expense:</b>		<b>173,907.00</b>	<b>173,249.41</b>	<b>111,835.71</b>	<b>183,105.42</b>	<b>196,243.11</b>	<b>13,137.69</b>	<b>7.17%</b>
<b>Total Department: 41200 - CABLE COMMISSION:</b>		<b>-173,189.01</b>	<b>-172,636.93</b>	<b>-111,689.47</b>	<b>-182,605.42</b>	<b>-195,743.11</b>	<b>-13,137.69</b>	<b>7.19%</b>
<b>Department: 41300 - CITY ADMINISTRATION</b>								
<b>Revenue</b>								
<b>Category: 32 - LICENSES &amp; PERMITS</b>								
<a href="#">101-41300-32110</a>	WINE LICENSE	0.00	2,400.00	0.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">101-41300-32115</a>	ON/OFF-SALE 3.2% MALT LIQUOR	2,753.34	2,457.50	0.00	2,330.00	2,330.00	0.00	0.00%
<a href="#">101-41300-32120</a>	TOBACCO LICENSE	2,175.00	2,885.00	0.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">101-41300-32125</a>	BREWER TAP ROOM LICENSE	3,175.00	500.00	0.00	500.00	500.00	0.00	0.00%
<a href="#">101-41300-32130</a>	CONSUMPTION & DISPLAY LICENSE	130.00	0.00	0.00	130.00	130.00	0.00	0.00%
<a href="#">101-41300-32135</a>	ON-SALE/FINANCE BACK/SUN LIQUOR	53,570.00	40,150.00	5,700.00	44,600.00	44,600.00	0.00	0.00%
<a href="#">101-41300-32140</a>	TEMP BEER/TEMP ON-SALE LIQUOR	0.00	580.00	290.00	1,150.00	1,150.00	0.00	0.00%
<a href="#">101-41300-32145</a>	TOWING & REFUSE HAULER LICENSE	695.00	855.00	480.00	480.00	480.00	0.00	0.00%
<a href="#">101-41300-32150</a>	TRANSIENT MERCHANT LICENSE	409.50	828.75	945.00	900.00	900.00	0.00	0.00%
<a href="#">101-41300-32155</a>	MOBILE FOOD TRUCK LICENSE	1,216.00	536.00	0.00	0.00	750.00	750.00	0.00%
<a href="#">101-41300-32160</a>	SPECIAL MOTOR VEHICLE LICENSE	490.00	700.00	510.00	400.00	400.00	0.00	0.00%
<b>Total Category: 32 - LICENSES &amp; PERMITS:</b>		<b>64,613.84</b>	<b>51,892.25</b>	<b>7,925.00</b>	<b>55,290.00</b>	<b>56,040.00</b>	<b>750.00</b>	<b>1.36%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-41300-36130</a>	DONATION REVENUE	4,415.00	0.00	3,000.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-36135</a>	REFUNDS & REIMBURSEMENTS	6,399.26	15,102.38	946.00	5,000.00	5,000.00	0.00	0.00%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>10,814.26</b>	<b>15,102.38</b>	<b>3,946.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>75,428.10</b>	<b>66,994.63</b>	<b>11,871.00</b>	<b>60,290.00</b>	<b>61,040.00</b>	<b>750.00</b>	<b>1.24%</b>

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41300-51110</a>	FULL TIME EMPLOYEES	343,199.75	308,380.45	206,056.94	345,398.19	363,310.40	17,912.21	5.19%
<a href="#">101-41300-51115</a>	FULL TIME EMPLOYEES OVERTIM	0.00	290.90	0.00	1,053.15	1,053.15	0.00	0.00%
<a href="#">101-41300-51120</a>	PART TIME EMPLOYEES	3,867.44	0.00	7,910.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-51140</a>	SICK PAY	6,268.93	23,900.43	1,551.23	0.00	0.00	0.00	0.00%
<a href="#">101-41300-51150</a>	VACATION PAY	19,640.13	30,446.78	4,380.13	0.00	0.00	0.00	0.00%
<a href="#">101-41300-51160</a>	HOLIDAY PAY	14,127.92	14,526.00	3,572.56	0.00	0.00	0.00	0.00%
<a href="#">101-41300-51170</a>	FLOATING HOLIDAY PAY	1,343.06	1,266.45	771.73	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>388,447.23</b>	<b>378,811.01</b>	<b>224,242.59</b>	<b>346,451.34</b>	<b>364,363.55</b>	<b>17,912.21</b>	<b>5.17%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41300-52110</a>	PERA CONTRIBUTIONS	28,700.32	26,450.15	16,855.39	25,983.85	27,327.27	1,343.42	5.17%
<a href="#">101-41300-52120</a>	FICA CONTRIBUTIONS	22,272.31	20,572.82	12,727.71	21,479.98	22,590.54	1,110.56	5.17%
<a href="#">101-41300-52130</a>	MEDICARE CONTRIBUTIONS	5,208.76	4,826.97	2,976.70	5,023.54	5,283.27	259.73	5.17%
<a href="#">101-41300-52210</a>	HEALTH INSURANCE	50,782.46	48,390.50	39,468.91	69,170.04	74,268.87	5,098.83	7.37%
<a href="#">101-41300-52215</a>	INSURANCE BENEFITS ALLOTMEI	9,125.00	8,303.67	5,000.32	0.00	0.00	0.00	0.00%
<a href="#">101-41300-52220</a>	DENTAL INSURANCE	3,464.95	2,584.18	1,845.36	2,532.60	2,460.72	-71.88	-2.84%
<a href="#">101-41300-52230</a>	LIFE INSURANCE & LTD	907.16	788.34	483.73	804.10	842.56	38.46	4.78%
<a href="#">101-41300-52320</a>	TAXABLE ALLOWANCE	35.11	14.00	0.00	50.00	50.00	0.00	0.00%
<a href="#">101-41300-52420</a>	WORK COMP INSURANCE PREM	1,458.00	1,453.00	1,411.00	1,605.00	1,478.00	-127.00	-7.91%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>121,954.07</b>	<b>113,383.63</b>	<b>80,769.12</b>	<b>126,649.11</b>	<b>134,301.23</b>	<b>7,652.12</b>	<b>6.04%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41300-53110</a>	GENERAL PROFESSIONAL SERVIC	22,039.75	9,453.28	110.20	45,000.00	35,000.00	-10,000.00	-22.22%
<a href="#">101-41300-53115</a>	CONSULTING SERVICES	1,467.50	84.00	75.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-41300-53120</a>	LEGAL SERVICES	0.00	51.00	93.50	0.00	0.00	0.00	0.00%
<a href="#">101-41300-53130</a>	MARKETING SERVICES	0.00	0.00	12,000.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-53140</a>	PHONE SERVICES	2,336.57	2,198.25	1,446.84	2,160.00	2,660.00	500.00	23.15%
<a href="#">101-41300-53145</a>	POSTAGE SERVICE	0.00	0.53	0.65	0.00	0.00	0.00	0.00%
<a href="#">101-41300-53165</a>	TRAVEL, CONFERENCES, & SCHO	5,429.73	6,261.79	801.74	8,020.00	8,020.00	0.00	0.00%
<a href="#">101-41300-53210</a>	GENERAL LIABILITY INSURANCE	714.00	689.00	286.00	750.00	603.00	-147.00	-19.60%
<a href="#">101-41300-53410</a>	MAINTENANCE AGREEMENTS	0.00	4,072.95	3,360.41	4,100.00	4,100.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>31,987.55</b>	<b>22,810.80</b>	<b>18,174.34</b>	<b>65,030.00</b>	<b>55,383.00</b>	<b>-9,647.00</b>	<b>-14.83%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41300-54110</a>	GENERAL SUPPLIES	2,951.15	1,583.39	5,580.95	3,900.00	3,900.00	0.00	0.00%
<a href="#">101-41300-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	8,855.09	0.00	3,000.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-54410</a>	COMPUTER SOFTWARE	0.00	152.25	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-54430</a>	MILEAGE REIMBURSEMENT	910.78	520.33	229.36	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-41300-54450</a>	ADVERTISING	545.46	965.10	480.00	300.00	300.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41300-54460</a>	GENERAL NOTICES & PUBLICATI	2,752.63	85.50	242.25	300.00	300.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>16,015.11</b>	<b>3,306.57</b>	<b>9,532.56</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41300-58145</a>	DUES & SUBSCRIPTIONS	1,151.33	1,547.99	442.99	2,894.00	2,414.00	-480.00	-16.59%
<a href="#">101-41300-58150</a>	INTEREST EXPENSE	0.00	0.00	219.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-58155</a>	LICENSES AND TAXES	700.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41300-58180</a>	REFUNDS & REIMBURSEMENTS	0.00	0.00	8,015.46	0.00	0.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>1,851.33</b>	<b>1,547.99</b>	<b>8,677.45</b>	<b>2,894.00</b>	<b>2,414.00</b>	<b>-480.00</b>	<b>-16.59%</b>
<b>Total Expense:</b>		<b>560,255.29</b>	<b>519,860.00</b>	<b>341,396.06</b>	<b>546,524.45</b>	<b>561,961.78</b>	<b>15,437.33</b>	<b>2.82%</b>
<b>Total Department: 41300 - CITY ADMINISTRATION:</b>		<b>-484,827.19</b>	<b>-452,865.37</b>	<b>-329,525.06</b>	<b>-486,234.45</b>	<b>-500,921.78</b>	<b>-14,687.33</b>	<b>3.02%</b>
<b>Department: 41400 - FINANCE</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-41400-34120</a>	SEARCH CHARGE	2,070.00	1,320.00	330.00	2,000.00	1,300.00	-700.00	-35.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>2,070.00</b>	<b>1,320.00</b>	<b>330.00</b>	<b>2,000.00</b>	<b>1,300.00</b>	<b>-700.00</b>	<b>-35.00%</b>
<b>Category: 35 - FINES &amp; FORFEITURES</b>								
<a href="#">101-41400-35110</a>	FINES & FEES	30.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 35 - FINES &amp; FORFEITURES:</b>		<b>30.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-41400-36135</a>	REFUNDS & REIMBURSEMENTS	49,228.70	2,057.81	30.00	500.00	500.00	0.00	0.00%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>49,228.70</b>	<b>2,057.81</b>	<b>30.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>51,328.70</b>	<b>3,377.81</b>	<b>360.00</b>	<b>2,500.00</b>	<b>1,800.00</b>	<b>-700.00</b>	<b>-28.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41400-51110</a>	FULL TIME EMPLOYEES	186,450.69	209,884.78	151,700.96	256,073.52	272,803.20	16,729.68	6.53%
<a href="#">101-41400-51120</a>	PART TIME EMPLOYEES	1,537.21	990.65	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41400-51140</a>	SICK PAY	4,380.47	8,217.44	1,229.58	0.00	0.00	0.00	0.00%
<a href="#">101-41400-51150</a>	VACATION PAY	6,926.50	7,471.60	1,632.73	0.00	0.00	0.00	0.00%
<a href="#">101-41400-51160</a>	HOLIDAY PAY	8,000.51	8,823.93	2,580.52	0.00	0.00	0.00	0.00%
<a href="#">101-41400-51170</a>	FLOATING HOLIDAY PAY	684.08	678.80	700.88	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>207,979.46</b>	<b>236,067.20</b>	<b>157,844.67</b>	<b>256,073.52</b>	<b>272,803.20</b>	<b>16,729.68</b>	<b>6.53%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41400-52110</a>	PERA CONTRIBUTIONS	15,341.87	17,585.88	12,293.73	19,205.51	20,460.24	1,254.73	6.53%
<a href="#">101-41400-52120</a>	FICA CONTRIBUTIONS	11,121.11	12,984.78	8,904.01	15,876.56	16,913.80	1,037.24	6.53%
<a href="#">101-41400-52130</a>	MEDICARE CONTRIBUTIONS	2,600.93	3,036.89	2,082.36	3,713.07	3,955.65	242.58	6.53%
<a href="#">101-41400-52210</a>	HEALTH INSURANCE	43,059.98	43,408.53	34,967.36	60,636.48	65,073.76	4,437.28	7.32%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41400-52215</a>	INSURANCE BENEFITS ALLOTMEI	7,833.34	5,500.32	4,000.32	0.00	0.00	0.00	0.00%
<a href="#">101-41400-52220</a>	DENTAL INSURANCE	3,396.92	3,226.05	2,768.04	3,798.90	3,691.08	-107.82	-2.84%
<a href="#">101-41400-52230</a>	LIFE INSURANCE & LTD	497.11	532.55	352.68	597.42	632.53	35.11	5.88%
<a href="#">101-41400-52320</a>	TAXABLE ALLOWANCE	36.00	117.55	20.12	100.00	100.00	0.00	0.00%
<a href="#">101-41400-52420</a>	WORK COMP INSURANCE PREM	793.00	874.00	746.00	960.00	1,092.00	132.00	13.75%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>84,680.26</b>	<b>87,266.55</b>	<b>66,134.62</b>	<b>104,887.94</b>	<b>111,919.06</b>	<b>7,031.12</b>	<b>6.70%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41400-53110</a>	GENERAL PROFESSIONAL SERVIC	21,051.72	763.00	16,846.00	17,622.00	18,100.00	478.00	2.71%
<a href="#">101-41400-53140</a>	PHONE SERVICES	820.66	1,588.50	858.59	1,680.00	1,460.00	-220.00	-13.10%
<a href="#">101-41400-53145</a>	POSTAGE SERVICE	0.00	0.00	26.00	0.00	0.00	0.00	0.00%
<a href="#">101-41400-53165</a>	TRAVEL, CONFERENCES, & SCHO	1,809.44	1,960.15	690.00	4,400.00	5,000.00	600.00	13.64%
<a href="#">101-41400-53210</a>	GENERAL LIABILITY INSURANCE	379.00	391.00	210.00	392.00	443.00	51.00	13.01%
<a href="#">101-41400-53410</a>	MAINTENANCE AGREEMENTS	486.21	784.76	24,421.93	22,130.00	20,750.00	-1,380.00	-6.24%
<a href="#">101-41400-53415</a>	EQUIPMENT REPAIRS & MAINTEN	0.00	0.00	34.00	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>24,547.03</b>	<b>5,487.41</b>	<b>43,086.52</b>	<b>46,224.00</b>	<b>45,753.00</b>	<b>-471.00</b>	<b>-1.02%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41400-54110</a>	GENERAL SUPPLIES	1,714.78	2,168.29	525.27	2,500.00	1,500.00	-1,000.00	-40.00%
<a href="#">101-41400-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	159.00	200.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-41400-54410</a>	COMPUTER SOFTWARE	0.00	8,908.75	0.00	32,624.00	0.00	-32,624.00	-100.00%
<a href="#">101-41400-54430</a>	MILEAGE REIMBURSEMENT	526.47	175.51	0.00	300.00	300.00	0.00	0.00%
<a href="#">101-41400-54460</a>	GENERAL NOTICES & PUBLICATI	3,498.38	4,056.50	415.63	3,649.00	4,500.00	851.00	23.32%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>5,739.63</b>	<b>15,468.05</b>	<b>1,140.90</b>	<b>40,073.00</b>	<b>7,300.00</b>	<b>-32,773.00</b>	<b>-81.78%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41400-58115</a>	BANK CHARGES	0.00	1,088.62	-0.01	0.00	0.00	0.00	0.00%
<a href="#">101-41400-58145</a>	DUES & SUBSCRIPTIONS	100.00	240.00	330.00	220.00	140.00	-80.00	-36.36%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>100.00</b>	<b>1,328.62</b>	<b>329.99</b>	<b>220.00</b>	<b>140.00</b>	<b>-80.00</b>	<b>-36.36%</b>
<b>Total Expense:</b>		<b>323,046.38</b>	<b>345,617.83</b>	<b>268,536.70</b>	<b>447,478.46</b>	<b>437,915.26</b>	<b>-9,563.20</b>	<b>-2.14%</b>
<b>Total Department: 41400 - FINANCE:</b>		<b>-271,717.68</b>	<b>-342,240.02</b>	<b>-268,176.70</b>	<b>-444,978.46</b>	<b>-436,115.26</b>	<b>8,863.20</b>	<b>-1.99%</b>
<b>Department: 41500 - ASSESSING</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-41500-34120</a>	SEARCH CHARGE	771.88	929.76	15.00	50.00	750.00	700.00	1,400.00%
<a href="#">101-41500-34135</a>	COPIES	257.25	45.00	0.00	50.00	0.00	-50.00	-100.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>1,029.13</b>	<b>974.76</b>	<b>15.00</b>	<b>100.00</b>	<b>750.00</b>	<b>650.00</b>	<b>650.00%</b>
<b>Total Revenue:</b>		<b>1,029.13</b>	<b>974.76</b>	<b>15.00</b>	<b>100.00</b>	<b>750.00</b>	<b>650.00</b>	<b>650.00%</b>

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41500-51110</a>	FULL TIME EMPLOYEES	179,301.26	180,959.99	133,117.63	222,219.92	227,156.80	4,936.88	2.22%
<a href="#">101-41500-51115</a>	FULL TIME EMPLOYEES OVERTIM	118.10	175.20	0.00	842.52	842.52	0.00	0.00%
<a href="#">101-41500-51120</a>	PART TIME EMPLOYEES	0.00	256.50	0.00	421.26	421.26	0.00	0.00%
<a href="#">101-41500-51140</a>	SICK PAY	5,678.27	3,863.58	681.60	0.00	0.00	0.00	0.00%
<a href="#">101-41500-51150</a>	VACATION PAY	9,442.32	16,425.93	2,198.12	0.00	0.00	0.00	0.00%
<a href="#">101-41500-51160</a>	HOLIDAY PAY	8,064.96	8,250.60	2,301.56	0.00	0.00	0.00	0.00%
<a href="#">101-41500-51170</a>	FLOATING HOLIDAY PAY	688.40	816.65	305.93	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>203,293.31</b>	<b>210,748.45</b>	<b>138,604.84</b>	<b>223,483.70</b>	<b>228,420.58</b>	<b>4,936.88</b>	<b>2.21%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41500-52110</a>	PERA CONTRIBUTIONS	15,177.34	15,741.25	10,788.54	16,729.68	17,099.95	370.27	2.21%
<a href="#">101-41500-52120</a>	FICA CONTRIBUTIONS	10,713.26	11,042.92	7,521.24	13,855.99	14,162.08	306.09	2.21%
<a href="#">101-41500-52130</a>	MEDICARE CONTRIBUTIONS	2,505.60	2,582.46	1,758.98	3,240.51	3,312.10	71.59	2.21%
<a href="#">101-41500-52210</a>	HEALTH INSURANCE	49,402.44	52,785.40	34,967.35	60,636.48	65,073.76	4,437.28	7.32%
<a href="#">101-41500-52215</a>	INSURANCE BENEFITS ALLOTMEI	6,000.00	6,000.48	4,000.32	0.00	0.00	0.00	0.00%
<a href="#">101-41500-52220</a>	DENTAL INSURANCE	2,095.95	1,849.61	1,586.88	2,134.62	2,115.96	-18.66	-0.87%
<a href="#">101-41500-52230</a>	LIFE INSURANCE & LTD	486.82	503.58	321.19	533.10	545.80	12.70	2.38%
<a href="#">101-41500-52320</a>	TAXABLE ALLOWANCE	274.81	415.23	0.00	400.00	400.00	0.00	0.00%
<a href="#">101-41500-52420</a>	WORK COMP INSURANCE PREM	638.00	755.00	604.00	777.00	857.00	80.00	10.30%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>87,294.22</b>	<b>91,675.93</b>	<b>61,548.50</b>	<b>98,307.38</b>	<b>103,566.65</b>	<b>5,259.27</b>	<b>5.35%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41500-53110</a>	GENERAL PROFESSIONAL SERVIC	75.00	2,325.00	0.00	10,000.00	15,000.00	5,000.00	50.00%
<a href="#">101-41500-53140</a>	PHONE SERVICES	834.39	631.33	246.40	887.00	850.00	-37.00	-4.17%
<a href="#">101-41500-53145</a>	POSTAGE SERVICE	0.00	0.00	1.10	0.00	0.00	0.00	0.00%
<a href="#">101-41500-53165</a>	TRAVEL, CONFERENCES, & SCHO	2,432.64	2,454.89	604.15	5,504.00	3,870.00	-1,634.00	-29.69%
<a href="#">101-41500-53210</a>	GENERAL LIABILITY INSURANCE	380.00	388.00	202.00	393.00	425.00	32.00	8.14%
<a href="#">101-41500-53410</a>	MAINTENANCE AGREEMENTS	8,987.50	8,987.50	9,487.50	9,488.00	9,488.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>12,709.53</b>	<b>14,786.72</b>	<b>10,541.15</b>	<b>26,272.00</b>	<b>29,633.00</b>	<b>3,361.00</b>	<b>12.79%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41500-54110</a>	GENERAL SUPPLIES	666.08	500.47	283.48	1,500.00	1,500.00	0.00	0.00%
<a href="#">101-41500-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41500-54410</a>	COMPUTER SOFTWARE	0.00	101.50	0.00	250.00	250.00	0.00	0.00%
<a href="#">101-41500-54430</a>	MILEAGE REIMBURSEMENT	1,064.82	1,070.10	0.00	1,970.00	1,200.00	-770.00	-39.09%
<a href="#">101-41500-54450</a>	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>1,730.90</b>	<b>1,672.07</b>	<b>283.48</b>	<b>3,720.00</b>	<b>2,950.00</b>	<b>-770.00</b>	<b>-20.70%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41500-58145</a>	DUES & SUBSCRIPTIONS	350.00	692.50	886.03	1,280.00	1,280.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41500-58155</a>	LICENSES AND TAXES	360.00	363.75	360.00	360.00	360.00	0.00	0.00%
	<b>Total Category: 58 - OTHER EXPENDITURES:</b>	<b>710.00</b>	<b>1,056.25</b>	<b>1,246.03</b>	<b>1,640.00</b>	<b>1,640.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>Total Expense:</b>	<b>305,737.96</b>	<b>319,939.42</b>	<b>212,224.00</b>	<b>353,423.08</b>	<b>366,210.23</b>	<b>12,787.15</b>	<b>3.62%</b>
	<b>Total Department: 41500 - ASSESSING:</b>	<b>-304,708.83</b>	<b>-318,964.66</b>	<b>-212,209.00</b>	<b>-353,323.08</b>	<b>-365,460.23</b>	<b>-12,137.15</b>	<b>3.44%</b>
<b>Department: 41600 - LEGAL</b>								
<b>Revenue</b>								
<b>Category: 35 - FINES &amp; FORFEITURES</b>								
<a href="#">101-41600-35110</a>	FINES & FEES	524.94	804.55	0.00	50.00	50.00	0.00	0.00%
	<b>Total Category: 35 - FINES &amp; FORFEITURES:</b>	<b>524.94</b>	<b>804.55</b>	<b>0.00</b>	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>Total Revenue:</b>	<b>524.94</b>	<b>804.55</b>	<b>0.00</b>	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41600-53110</a>	GENERAL PROFESSIONAL SERVIC	0.00	1,102.78	0.00	250.00	250.00	0.00	0.00%
<a href="#">101-41600-53120</a>	LEGAL SERVICES	123,910.00	126,388.00	88,926.55	130,495.61	134,736.72	4,241.11	3.25%
<a href="#">101-41600-53145</a>	POSTAGE SERVICE	1.47	51.30	23.20	50.00	50.00	0.00	0.00%
<a href="#">101-41600-53165</a>	TRAVEL, CONFERENCES, & SCHO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41600-53210</a>	GENERAL LIABILITY INSURANCE	153.00	152.00	74.00	158.00	156.00	-2.00	-1.27%
	<b>Total Category: 53 - PURCHASED SERVICES:</b>	<b>124,064.47</b>	<b>127,694.08</b>	<b>89,023.75</b>	<b>130,953.61</b>	<b>135,192.72</b>	<b>4,239.11</b>	<b>3.24%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41600-54110</a>	GENERAL SUPPLIES	36.00	261.69	110.78	500.00	500.00	0.00	0.00%
	<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>	<b>36.00</b>	<b>261.69</b>	<b>110.78</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41600-58145</a>	DUES & SUBSCRIPTIONS	0.00	0.00	180.00	0.00	0.00	0.00	0.00%
	<b>Total Category: 58 - OTHER EXPENDITURES:</b>	<b>0.00</b>	<b>0.00</b>	<b>180.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>Total Expense:</b>	<b>124,100.47</b>	<b>127,955.77</b>	<b>89,314.53</b>	<b>131,453.61</b>	<b>135,692.72</b>	<b>4,239.11</b>	<b>3.22%</b>
	<b>Total Department: 41600 - LEGAL:</b>	<b>-123,575.53</b>	<b>-127,151.22</b>	<b>-89,314.53</b>	<b>-131,403.61</b>	<b>-135,642.72</b>	<b>-4,239.11</b>	<b>3.23%</b>
<b>Department: 41700 - BUILDING MAINTENANCE</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-41700-34130</a>	JANITORIAL SERVICES	35,728.83	41,201.82	17,563.45	21,383.00	31,383.00	10,000.00	46.77%
	<b>Total Category: 34 - CHARGES FOR SERVICES:</b>	<b>35,728.83</b>	<b>41,201.82</b>	<b>17,563.45</b>	<b>21,383.00</b>	<b>31,383.00</b>	<b>10,000.00</b>	<b>46.77%</b>
	<b>Total Revenue:</b>	<b>35,728.83</b>	<b>41,201.82</b>	<b>17,563.45</b>	<b>21,383.00</b>	<b>31,383.00</b>	<b>10,000.00</b>	<b>46.77%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41700-51110</a>	FULL TIME EMPLOYEES	95,671.04	100,082.94	65,961.00	116,022.40	119,808.00	3,785.60	3.26%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41700-51115</a>	FULL TIME EMPLOYEES OVERTIM	1,257.34	1,614.60	899.38	1,053.15	1,053.15	0.00	0.00%
<a href="#">101-41700-51120</a>	PART TIME EMPLOYEES	32,775.65	41,997.67	17,185.38	14,761.88	14,761.88	0.00	0.00%
<a href="#">101-41700-51140</a>	SICK PAY	1,860.13	790.26	262.22	0.00	0.00	0.00	0.00%
<a href="#">101-41700-51150</a>	VACATION PAY	9,098.65	7,274.49	-456.20	0.00	0.00	0.00	0.00%
<a href="#">101-41700-51160</a>	HOLIDAY PAY	4,049.11	4,374.20	1,213.77	0.00	0.00	0.00	0.00%
<a href="#">101-41700-51170</a>	FLOATING HOLIDAY PAY	329.48	432.16	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>145,041.40</b>	<b>156,566.32</b>	<b>85,065.55</b>	<b>131,837.43</b>	<b>135,623.03</b>	<b>3,785.60</b>	<b>2.87%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41700-52110</a>	PERA CONTRIBUTIONS	10,871.03	10,691.73	6,561.62	8,780.67	10,171.30	1,390.63	15.84%
<a href="#">101-41700-52120</a>	FICA CONTRIBUTIONS	8,063.47	8,703.63	5,228.72	8,173.92	8,408.63	234.71	2.87%
<a href="#">101-41700-52130</a>	MEDICARE CONTRIBUTIONS	1,885.78	2,035.54	1,222.85	1,911.64	1,966.53	54.89	2.87%
<a href="#">101-41700-52210</a>	HEALTH INSURANCE	22,853.19	24,406.77	16,025.51	28,745.72	30,886.36	2,140.64	7.45%
<a href="#">101-41700-52215</a>	INSURANCE BENEFITS ALLOTMEI	3,500.00	3,500.16	2,305.31	0.00	0.00	0.00	0.00%
<a href="#">101-41700-52220</a>	DENTAL INSURANCE	1,657.23	1,462.52	1,246.48	1,700.46	1,673.16	-27.30	-1.61%
<a href="#">101-41700-52230</a>	LIFE INSURANCE & LTD	261.38	265.23	163.50	273.00	281.77	8.77	3.21%
<a href="#">101-41700-52320</a>	TAXABLE ALLOWANCE	591.64	677.39	101.73	0.00	0.00	0.00	0.00%
<a href="#">101-41700-52410</a>	UNEMPLOYMENT BENEFIT PAYM	0.00	0.00	173.27	0.00	0.00	0.00	0.00%
<a href="#">101-41700-52420</a>	WORK COMP INSURANCE PREM	4,269.00	5,597.00	7,195.45	5,700.00	5,356.00	-344.00	-6.04%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>53,952.72</b>	<b>57,339.97</b>	<b>40,224.44</b>	<b>55,285.41</b>	<b>58,743.75</b>	<b>3,458.34</b>	<b>6.26%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41700-53110</a>	GENERAL PROFESSIONAL SERVIC	1,449.83	1,614.31	311.50	2,300.00	2,300.00	0.00	0.00%
<a href="#">101-41700-53140</a>	PHONE SERVICES	1,278.36	1,231.58	423.45	1,400.00	1,400.00	0.00	0.00%
<a href="#">101-41700-53165</a>	TRAVEL, CONFERENCES, & SCHO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41700-53210</a>	GENERAL LIABILITY INSURANCE	3,797.00	4,088.00	2,138.00	4,146.00	4,488.00	342.00	8.25%
<a href="#">101-41700-53215</a>	AUTOMOTIVE INSURANCE	806.00	1,358.00	746.00	1,352.00	1,566.00	214.00	15.83%
<a href="#">101-41700-53310</a>	ELECTRIC UTILITIES	41,635.86	42,888.50	6,237.89	45,450.00	45,450.00	0.00	0.00%
<a href="#">101-41700-53315</a>	WATER UTILITIES	1,582.34	1,650.86	844.26	1,920.00	2,246.00	326.00	16.98%
<a href="#">101-41700-53325</a>	REFUSE DISPOSAL	1,448.28	1,423.37	20.00	1,664.64	1,698.00	33.36	2.00%
<a href="#">101-41700-53410</a>	MAINTENANCE AGREEMENTS	1,806.60	1,851.42	156.50	2,300.00	2,300.00	0.00	0.00%
<a href="#">101-41700-53415</a>	EQUIPMENT REPAIRS & MAINTEN	1,992.22	9,202.10	1,983.50	2,500.00	2,500.00	0.00	0.00%
<a href="#">101-41700-53420</a>	BLDG REPAIR & MAINTENANCE	5,524.42	3,545.14	681.10	6,150.00	2,000.00	-4,150.00	-67.48%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>61,320.91</b>	<b>68,853.28</b>	<b>13,542.20</b>	<b>69,182.64</b>	<b>65,948.00</b>	<b>-3,234.64</b>	<b>-4.68%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41700-54110</a>	GENERAL SUPPLIES	6,888.68	6,898.94	4,108.93	6,700.00	6,700.00	0.00	0.00%
<a href="#">101-41700-54120</a>	MOTOR FUELS,LUBRICANTS & AI	2,475.13	2,265.66	744.13	2,500.00	2,500.00	0.00	0.00%
<a href="#">101-41700-54130</a>	UNIFORMS	159.99	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41700-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	9,617.23	4,141.33	1,037.44	4,200.00	4,200.00	0.00	0.00%
<a href="#">101-41700-54160</a>	SAFETY WEAR & EQUIPMENT	497.13	312.54	757.93	500.00	500.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41700-54430</a>	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>19,638.16</b>	<b>13,618.47</b>	<b>6,648.43</b>	<b>13,900.00</b>	<b>13,900.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41700-58155</a>	LICENSES AND TAXES	336.00	209.00	145.00	200.00	200.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>336.00</b>	<b>209.00</b>	<b>145.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>280,289.19</b>	<b>296,587.04</b>	<b>145,625.62</b>	<b>270,405.48</b>	<b>274,414.78</b>	<b>4,009.30</b>	<b>1.48%</b>
<b>Total Department: 41700 - BUILDING MAINTENANCE:</b>		<b>-244,560.36</b>	<b>-255,385.22</b>	<b>-128,062.17</b>	<b>-249,022.48</b>	<b>-243,031.78</b>	<b>5,990.70</b>	<b>-2.41%</b>
<b>Department: 41750 - ADULT COMMUNITY CENTER</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-41750-33310</a>	LOCAL FUNDS	6,380.54	3,914.33	2,674.23	3,400.00	3,400.00	0.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>6,380.54</b>	<b>3,914.33</b>	<b>2,674.23</b>	<b>3,400.00</b>	<b>3,400.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-41750-34110</a>	RENT REVENUE	14,154.67	16,278.97	4,473.34	15,000.00	15,000.00	0.00	0.00%
<a href="#">101-41750-34160</a>	USER FEES	3,232.00	2,211.00	105.00	1,000.00	1,000.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>17,386.67</b>	<b>18,489.97</b>	<b>4,578.34</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>23,767.21</b>	<b>22,404.30</b>	<b>7,252.57</b>	<b>19,400.00</b>	<b>19,400.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-41750-51110</a>	FULL TIME EMPLOYEES	57,282.91	57,467.70	22,104.06	68,515.20	70,740.80	2,225.60	3.25%
<a href="#">101-41750-51115</a>	FULL TIME EMPLOYEES OVERTIM	60.82	84.48	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41750-51120</a>	PART TIME EMPLOYEES	30,800.34	33,689.95	13,527.65	38,176.69	38,176.69	0.00	0.00%
<a href="#">101-41750-51140</a>	SICK PAY	250.16	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41750-51150</a>	VACATION PAY	5,356.35	6,265.16	1,844.64	0.00	0.00	0.00	0.00%
<a href="#">101-41750-51160</a>	HOLIDAY PAY	2,620.22	2,583.07	716.77	0.00	0.00	0.00	0.00%
<a href="#">101-41750-51170</a>	FLOATING HOLIDAY PAY	250.16	255.20	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>96,620.96</b>	<b>100,345.56</b>	<b>38,193.12</b>	<b>106,691.89</b>	<b>108,917.49</b>	<b>2,225.60</b>	<b>2.09%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-41750-52110</a>	PERA CONTRIBUTIONS	7,190.27	7,452.37	3,001.46	8,001.89	8,168.81	166.92	2.09%
<a href="#">101-41750-52120</a>	FICA CONTRIBUTIONS	5,358.97	5,524.56	2,220.87	6,614.90	6,752.88	137.98	2.09%
<a href="#">101-41750-52130</a>	MEDICARE CONTRIBUTIONS	1,253.30	1,292.11	519.43	1,547.03	1,579.30	32.27	2.09%
<a href="#">101-41750-52210</a>	HEALTH INSURANCE	16,467.49	17,595.12	11,920.47	20,212.16	21,691.25	1,479.09	7.32%
<a href="#">101-41750-52215</a>	INSURANCE BENEFITS ALLOTMEI	2,250.00	2,000.16	1,068.76	0.00	0.00	0.00	0.00%
<a href="#">101-41750-52220</a>	DENTAL INSURANCE	968.57	1,075.35	1,050.84	1,266.30	1,230.36	-35.94	-2.84%
<a href="#">101-41750-52230</a>	LIFE INSURANCE & LTD	160.53	162.73	94.95	167.14	172.48	5.34	3.19%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41750-52420</a>	WORK COMP INSURANCE PREM	3,319.00	-1,212.00	817.00	1,105.00	1,189.00	84.00	7.60%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>36,968.13</b>	<b>33,890.40</b>	<b>20,693.78</b>	<b>38,914.42</b>	<b>40,784.08</b>	<b>1,869.66</b>	<b>4.80%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41750-53110</a>	GENERAL PROFESSIONAL SERVIC	25.00	336.25	200.00	250.00	200.00	-50.00	-20.00%
<a href="#">101-41750-53140</a>	PHONE SERVICES	1,015.69	1,017.78	727.53	1,300.00	1,200.00	-100.00	-7.69%
<a href="#">101-41750-53145</a>	POSTAGE SERVICE	485.00	275.00	15.68	0.00	0.00	0.00	0.00%
<a href="#">101-41750-53165</a>	TRAVEL, CONFERENCES, & SCHO	723.47	929.19	162.00	600.00	500.00	-100.00	-16.67%
<a href="#">101-41750-53210</a>	GENERAL LIABILITY INSURANCE	1,585.00	1,656.00	868.00	1,677.00	1,822.00	145.00	8.65%
<a href="#">101-41750-53310</a>	ELECTRIC UTILITIES	6,240.55	5,130.59	2,336.85	6,060.00	6,060.00	0.00	0.00%
<a href="#">101-41750-53315</a>	WATER UTILITIES	1,186.08	1,145.13	561.25	1,800.00	2,106.00	306.00	17.00%
<a href="#">101-41750-53320</a>	GAS UTILITIES	1,977.52	2,662.26	1,106.56	2,496.96	2,770.00	273.04	10.93%
<a href="#">101-41750-53325</a>	REFUSE DISPOSAL	1,760.40	1,554.48	906.78	1,768.68	1,804.00	35.32	2.00%
<a href="#">101-41750-53415</a>	EQUIPMENT REPAIRS & MAINTEN	1,462.84	334.93	0.00	900.00	800.00	-100.00	-11.11%
<a href="#">101-41750-53420</a>	BLDG REPAIR & MAINTENANCE	6,727.17	9,139.00	3,007.60	2,000.00	1,500.00	-500.00	-25.00%
<a href="#">101-41750-53425</a>	OTHER REPAIRS & MAINTENANC	2,318.00	4,972.03	12.58	1,500.00	1,000.00	-500.00	-33.33%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>25,506.72</b>	<b>29,152.64</b>	<b>9,904.83</b>	<b>20,352.64</b>	<b>19,762.00</b>	<b>-590.64</b>	<b>-2.90%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41750-54110</a>	GENERAL SUPPLIES	10,209.54	11,016.25	2,934.24	10,500.00	10,000.00	-500.00	-4.76%
<a href="#">101-41750-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	1,890.00	139.70	2,000.00	1,000.00	-1,000.00	-50.00%
<a href="#">101-41750-54430</a>	MILEAGE REIMBURSEMENT	305.34	124.70	0.00	300.00	200.00	-100.00	-33.33%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>10,514.88</b>	<b>13,030.95</b>	<b>3,073.94</b>	<b>12,800.00</b>	<b>11,200.00</b>	<b>-1,600.00</b>	<b>-12.50%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41750-58145</a>	DUES & SUBSCRIPTIONS	565.32	534.04	355.68	625.00	500.00	-125.00	-20.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>565.32</b>	<b>534.04</b>	<b>355.68</b>	<b>625.00</b>	<b>500.00</b>	<b>-125.00</b>	<b>-20.00%</b>
<b>Total Expense:</b>		<b>170,176.01</b>	<b>176,953.59</b>	<b>72,221.35</b>	<b>179,383.95</b>	<b>181,163.57</b>	<b>1,779.62</b>	<b>0.99%</b>
<b>Total Department: 41750 - ADULT COMMUNITY CENTER:</b>		<b>-146,408.80</b>	<b>-154,549.29</b>	<b>-64,968.78</b>	<b>-159,983.95</b>	<b>-161,763.57</b>	<b>-1,779.62</b>	<b>1.11%</b>
<b>Department: 41800 - INFORMATION TECHNOLOGY</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-41800-34160</a>	USER FEES	0.00	0.00	7,000.00	0.00	7,000.00	7,000.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41800-53110</a>	GENERAL PROFESSIONAL SERVIC	138.00	43,109.13	29,720.96	0.00	28,200.00	28,200.00	0.00%
<a href="#">101-41800-53115</a>	CONSULTING SERVICES	21,077.40	23,404.57	0.00	20,000.00	0.00	-20,000.00	-100.00%
<a href="#">101-41800-53140</a>	PHONE SERVICES	357.61	359.39	166.45	500.00	500.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41800-53145</a>	POSTAGE SERVICE	5,623.04	5,328.91	2,200.00	6,900.00	8,000.00	1,100.00	15.94%
<a href="#">101-41800-53155</a>	RENTAL SERVICES	1,387.17	2,125.37	547.68	1,400.00	1,500.00	100.00	7.14%
<a href="#">101-41800-53410</a>	MAINTENANCE AGREEMENTS	89,435.26	36,686.37	14,680.10	126,277.00	31,420.00	-94,857.00	-75.12%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>118,018.48</b>	<b>111,013.74</b>	<b>47,315.19</b>	<b>155,077.00</b>	<b>69,620.00</b>	<b>-85,457.00</b>	<b>-55.11%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41800-54110</a>	GENERAL SUPPLIES	1,990.80	2,856.09	2,251.83	4,072.00	4,072.00	0.00	0.00%
<a href="#">101-41800-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	26,051.32	17,050.49	5,105.82	6,000.00	20,150.00	14,150.00	235.83%
<a href="#">101-41800-54410</a>	COMPUTER SOFTWARE	0.00	17,315.37	0.00	16,517.00	0.00	-16,517.00	-100.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>28,042.12</b>	<b>37,221.95</b>	<b>7,357.65</b>	<b>26,589.00</b>	<b>24,222.00</b>	<b>-2,367.00</b>	<b>-8.90%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41800-58145</a>	DUES & SUBSCRIPTIONS	584.85	1,911.62	18,550.80	7,460.00	28,440.00	20,980.00	281.23%
<a href="#">101-41800-58155</a>	LICENSES AND TAXES	0.00	725.00	6,876.84	9,000.00	0.00	-9,000.00	-100.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>584.85</b>	<b>2,636.62</b>	<b>25,427.64</b>	<b>16,460.00</b>	<b>28,440.00</b>	<b>11,980.00</b>	<b>72.78%</b>
<b>Total Expense:</b>		<b>146,645.45</b>	<b>150,872.31</b>	<b>80,100.48</b>	<b>198,126.00</b>	<b>122,282.00</b>	<b>-75,844.00</b>	<b>-38.28%</b>
<b>Total Department: 41800 - INFORMATION TECHNOLOGY:</b>		<b>-146,645.45</b>	<b>-150,872.31</b>	<b>-73,100.48</b>	<b>-198,126.00</b>	<b>-115,282.00</b>	<b>82,844.00</b>	<b>-41.81%</b>
<b>Department: 41900 - GENERAL GOVERNMENT</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-41900-33110</a>	FEDERAL GRANTS - GEN GOVT	0.00	14,210.09	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>0.00</b>	<b>14,210.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>0.00</b>	<b>14,210.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-41900-53110</a>	GENERAL PROFESSIONAL SERVIC	148.00	83,375.95	27,931.90	20,000.00	60,000.00	40,000.00	200.00%
<a href="#">101-41900-53120</a>	LEGAL SERVICES	458.90	12,064.56	3,408.00	15,000.00	15,000.00	0.00	0.00%
<a href="#">101-41900-53130</a>	MARKETING SERVICE	0.00	0.00	7,192.87	20,000.00	20,000.00	0.00	0.00%
<a href="#">101-41900-53165</a>	TRAVEL, CONFERENCES, & SCHO	0.00	255.00	4,116.85	4,139.00	16,589.00	12,450.00	300.80%
<a href="#">101-41900-53210</a>	GENERAL LIABILITY INSURANCE	595.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-41900-53310</a>	ELECTRIC UTILITIES	624.92	0.00	0.00	404.00	404.00	0.00	0.00%
<a href="#">101-41900-53315</a>	WATER UTILITIES	158.27	0.00	0.00	180.00	0.00	-180.00	-100.00%
<a href="#">101-41900-53320</a>	GAS UTILITIES	832.81	785.88	0.00	312.12	818.00	505.88	162.08%
<a href="#">101-41900-53330</a>	SEWER UTILITIES	218.30	0.00	0.00	206.04	0.00	-206.04	-100.00%
<a href="#">101-41900-53335</a>	STORM WATER UTILITIES	304.38	0.00	0.00	107.10	0.00	-107.10	-100.00%
<a href="#">101-41900-53410</a>	MAINTENANCE AGREEMENTS	0.00	0.00	5,762.68	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>3,340.58</b>	<b>96,481.39</b>	<b>48,412.30</b>	<b>60,348.26</b>	<b>112,811.00</b>	<b>52,462.74</b>	<b>86.93%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-41900-54110</a>	GENERAL SUPPLIES	0.00	0.00	304.75	1,200.00	1,695.00	495.00	41.25%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-41900-54150</a>	EQUIPMENT/TOOLS UP TO \$500	0.00	0.00	18,858.90	0.00	0.00	0.00	0.00%
<a href="#">101-41900-54460</a>	GENERAL NOTICES & PUBLICATI	0.00	2,693.30	106.88	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>0.00</b>	<b>2,693.30</b>	<b>19,270.53</b>	<b>1,200.00</b>	<b>1,695.00</b>	<b>495.00</b>	<b>41.25%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-41900-58130</a>	CASH SHORT & OVER	0.00	1,353.00	5.82	0.00	0.00	0.00	0.00%
<a href="#">101-41900-58155</a>	LICENSES AND TAXES	0.00	0.00	676.00	0.00	0.00	0.00	0.00%
<a href="#">101-41900-58160</a>	LODGING TAX	165,311.36	178,028.79	35,973.40	166,250.00	166,250.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>165,311.36</b>	<b>179,381.79</b>	<b>36,655.22</b>	<b>166,250.00</b>	<b>166,250.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>168,651.94</b>	<b>278,556.48</b>	<b>104,338.05</b>	<b>227,798.26</b>	<b>280,756.00</b>	<b>52,957.74</b>	<b>23.25%</b>
<b>Total Department: 41900 - GENERAL GOVERNMENT:</b>		<b>-168,651.94</b>	<b>-264,346.39</b>	<b>-104,338.05</b>	<b>-227,798.26</b>	<b>-280,756.00</b>	<b>-52,957.74</b>	<b>23.25%</b>
<b>Department: 42100 - POLICE ADMINISTRATION</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-42100-33110</a>	FEDERAL GRANTS	0.00	3,850.00	3,584.84	0.00	0.00	0.00	0.00%
<a href="#">101-42100-33225</a>	STATE - INS PREM TAX	171,101.89	187,770.49	0.00	155,000.00	155,000.00	0.00	0.00%
<a href="#">101-42100-33235</a>	POST BOARD TRAINING REIMBU	20,097.08	17,895.18	20,700.03	21,000.00	21,000.00	0.00	0.00%
<a href="#">101-42100-33240</a>	OTHER STATE	239,096.90	53,738.19	1,233.34	60,000.00	1,233.00	-58,767.00	-97.95%
<a href="#">101-42100-33310</a>	LOCAL FUNDS	0.00	0.00	1,644.66	0.00	1,644.00	1,644.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>430,295.87</b>	<b>263,253.86</b>	<b>27,162.87</b>	<b>236,000.00</b>	<b>178,877.00</b>	<b>-57,123.00</b>	<b>-24.20%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-42100-34120</a>	SEARCH CHARGE	16.00	0.00	0.00	40.00	40.00	0.00	0.00%
<a href="#">101-42100-34135</a>	COPIES	247.00	127.50	172.55	160.00	160.00	0.00	0.00%
<a href="#">101-42100-34140</a>	CALL FOR SERVICE	13,370.00	13,685.00	6,755.00	15,200.00	15,200.00	0.00	0.00%
<a href="#">101-42100-34145</a>	CONTRACT SERVICES	6,666.67	77,788.84	0.00	50,000.00	50,000.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>20,299.67</b>	<b>91,601.34</b>	<b>6,927.55</b>	<b>65,400.00</b>	<b>65,400.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 35 - FINES &amp; FORFEITURES</b>								
<a href="#">101-42100-35115</a>	COURT FEES	75,017.88	84,557.86	35,984.34	80,000.00	80,000.00	0.00	0.00%
<a href="#">101-42100-35120</a>	PARKING FINES	5,182.00	4,588.16	1,647.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-42100-35130</a>	TOWING & STORAGE FINES	7,280.00	3,100.00	1,845.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-42100-35135</a>	FORFEITURES	28,285.77	33,213.80	10,269.50	20,000.00	20,000.00	0.00	0.00%
<b>Total Category: 35 - FINES &amp; FORFEITURES:</b>		<b>115,765.65</b>	<b>125,459.82</b>	<b>49,745.84</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-42100-36135</a>	REFUNDS & REIMBURSEMENTS	132,928.30	99,372.54	50,089.50	104,139.00	102,000.00	-2,139.00	-2.05%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>132,928.30</b>	<b>99,372.54</b>	<b>50,089.50</b>	<b>104,139.00</b>	<b>102,000.00</b>	<b>-2,139.00</b>	<b>-2.05%</b>
<b>Total Revenue:</b>		<b>699,289.49</b>	<b>579,687.56</b>	<b>133,925.76</b>	<b>515,539.00</b>	<b>456,277.00</b>	<b>-59,262.00</b>	<b>-11.50%</b>

Budget Comparison Report

Account Number Expense	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020 2020	2021 PRE	Increase / (Decrease)		
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-42100-51110</a>	FULL TIME EMPLOYEES	1,375,056.29	1,422,067.36	1,050,622.49	1,769,987.64	1,864,729.12	94,741.48	5.35%
<a href="#">101-42100-51115</a>	FULL TIME EMPLOYEES OVERTIM	170,550.32	148,613.52	69,435.04	145,334.70	145,334.70	0.00	0.00%
<a href="#">101-42100-51120</a>	PART TIME EMPLOYEES	42,978.19	24,155.94	28,608.95	47,923.25	47,923.25	0.00	0.00%
<a href="#">101-42100-51130</a>	SEVERANCE PAY	17,101.91	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42100-51140</a>	SICK PAY	71,105.46	39,584.62	13,750.86	0.00	0.00	0.00	0.00%
<a href="#">101-42100-51150</a>	VACATION PAY	103,789.46	99,049.10	25,645.57	0.00	0.00	0.00	0.00%
<a href="#">101-42100-51160</a>	HOLIDAY PAY	55,757.69	57,079.76	18,377.70	0.00	0.00	0.00	0.00%
<a href="#">101-42100-51170</a>	FLOATING HOLIDAY PAY	10,314.73	11,125.35	4,104.93	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>1,846,654.05</b>	<b>1,801,675.65</b>	<b>1,210,545.54</b>	<b>1,963,245.59</b>	<b>2,057,987.07</b>	<b>94,741.48</b>	<b>4.83%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-42100-52110</a>	PERA CONTRIBUTIONS	271,693.83	288,443.54	204,621.02	323,056.27	347,490.13	24,433.86	7.56%
<a href="#">101-42100-52120</a>	FICA CONTRIBUTIONS	10,098.66	8,687.02	6,072.10	9,698.62	10,195.71	497.09	5.13%
<a href="#">101-42100-52130</a>	MEDICARE CONTRIBUTIONS	23,309.07	23,431.34	16,019.46	26,359.71	29,840.81	3,481.10	13.21%
<a href="#">101-42100-52210</a>	HEALTH INSURANCE	286,145.94	316,504.85	214,756.93	380,569.41	408,667.30	28,097.89	7.38%
<a href="#">101-42100-52215</a>	INSURANCE BENEFITS ALLOTMEI	39,138.78	44,152.84	29,423.80	0.00	0.00	0.00	0.00%
<a href="#">101-42100-52220</a>	DENTAL INSURANCE	22,622.59	20,644.02	17,818.44	24,584.31	23,991.37	-592.94	-2.41%
<a href="#">101-42100-52230</a>	LIFE INSURANCE & LTD	6,708.14	3,796.51	2,447.21	4,147.73	4,351.28	203.55	4.91%
<a href="#">101-42100-52310</a>	MILEAGE ALLOWANCE	3,000.00	2,410.00	1,090.00	3,000.00	3,000.00	0.00	0.00%
<a href="#">101-42100-52320</a>	TAXABLE ALLOWANCE	297.90	75.00	0.00	100.00	100.00	0.00	0.00%
<a href="#">101-42100-52420</a>	WORK COMP INSURANCE PREM	47,408.25	55,535.79	34,651.47	53,840.00	55,302.00	1,462.00	2.72%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>710,423.16</b>	<b>763,680.91</b>	<b>526,900.43</b>	<b>825,356.05</b>	<b>882,938.60</b>	<b>57,582.55</b>	<b>6.98%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-42100-53110</a>	GENERAL PROFESSIONAL SERVIC	32,544.30	121,828.64	67,653.64	148,210.00	148,210.00	0.00	0.00%
<a href="#">101-42100-53111</a>	COUNTY BUILDING & SUPPORT	88,998.63	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42100-53115</a>	CONSULTING SERVICES	0.00	150.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42100-53120</a>	LEGAL SERVICES	270.00	7,444.11	800.00	1,500.00	1,500.00	0.00	0.00%
<a href="#">101-42100-53140</a>	PHONE SERVICES	18,213.88	16,288.68	11,188.41	18,500.00	18,500.00	0.00	0.00%
<a href="#">101-42100-53145</a>	POSTAGE SERVICE	28.05	25.15	69.38	900.00	900.00	0.00	0.00%
<a href="#">101-42100-53150</a>	ALARMS SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42100-53155</a>	RENTAL SERVICES	351.00	58.50	158.05	0.00	0.00	0.00	0.00%
<a href="#">101-42100-53165</a>	TRAVEL, CONFERENCES, & SCHO	9,803.96	19,132.47	8,407.52	21,980.00	26,980.00	5,000.00	22.75%
<a href="#">101-42100-53210</a>	GENERAL LIABILITY INSURANCE	46,759.00	41,022.00	21,342.00	41,738.00	44,819.00	3,081.00	7.38%
<a href="#">101-42100-53215</a>	AUTOMOTIVE INSURANCE	4,704.00	9,816.00	5,408.00	9,767.00	11,355.00	1,588.00	16.26%
<a href="#">101-42100-53335</a>	STORM WATER UTILITIES	937.56	984.30	0.00	1,017.45	1,028.00	10.55	1.04%
<a href="#">101-42100-53410</a>	MAINTENANCE AGREEMENTS	30,256.02	20,017.70	11,318.63	31,430.00	33,535.00	2,105.00	6.70%
<a href="#">101-42100-53415</a>	EQUIPMENT REPAIRS & MAINTEN	9,722.09	6,689.74	11,665.72	10,000.00	15,000.00	5,000.00	50.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-42100-53420</a>	BLDG REPAIR & MAINTENANCE	0.00	31,950.01	0.00	1,500.00	1,500.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>242,588.49</b>	<b>275,407.30</b>	<b>138,011.35</b>	<b>286,542.45</b>	<b>303,327.00</b>	<b>16,784.55</b>	<b>5.86%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-42100-54110</a>	GENERAL SUPPLIES	16,489.80	10,028.50	6,638.31	15,000.00	15,000.00	0.00	0.00%
<a href="#">101-42100-54120</a>	MOTOR FUELS,LUBRICANTS & AI	39,919.69	30,177.78	12,801.45	32,000.00	32,000.00	0.00	0.00%
<a href="#">101-42100-54130</a>	UNIFORMS	8,668.25	8,804.46	2,258.46	8,969.00	8,969.00	0.00	0.00%
<a href="#">101-42100-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	17,629.79	38,952.13	7,773.83	73,950.00	39,000.00	-34,950.00	-47.26%
<a href="#">101-42100-54160</a>	SAFETY WEAR & EQUIPMENT	3,976.66	11,198.58	1,957.43	4,000.00	4,000.00	0.00	0.00%
<a href="#">101-42100-54410</a>	COMPUTER SOFTWARE	0.00	9,290.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42100-54430</a>	MILEAGE REIMBURSEMENT	483.11	45.22	0.00	300.00	300.00	0.00	0.00%
<a href="#">101-42100-54450</a>	ADVERTISING	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
<a href="#">101-42100-54470</a>	INVESTIGATIONS	2,000.00	1,428.56	192.87	2,100.00	2,100.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>89,167.30</b>	<b>109,925.23</b>	<b>31,622.35</b>	<b>136,819.00</b>	<b>101,869.00</b>	<b>-34,950.00</b>	<b>-25.54%</b>
<b>Category: 55 - CAPITAL</b>								
<a href="#">101-42100-55140</a>	MACHINERY & EQUIPMENT	5,109.38	11,445.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42100-55150</a>	MOTOR VEHICLES	74,992.47	0.00	87,438.33	0.00	0.00	0.00	0.00%
<b>Total Category: 55 - CAPITAL:</b>		<b>80,101.85</b>	<b>11,445.00</b>	<b>87,438.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-42100-58111</a>	GRANT PASS THROUGH	0.00	0.00	2,791.18	0.00	0.00	0.00	0.00%
<a href="#">101-42100-58115</a>	BANK CHARGES	0.00	0.00	0.00	21,817.00	0.00	-21,817.00	-100.00%
<a href="#">101-42100-58145</a>	DUES & SUBSCRIPTIONS	31,900.76	28,435.45	27,657.50	28,678.00	28,817.00	139.00	0.48%
<a href="#">101-42100-58155</a>	LICENSES AND TAXES	451.50	119.25	1,027.49	400.00	400.00	0.00	0.00%
<a href="#">101-42100-58190</a>	TOWING CHARGES	15,037.50	11,420.00	3,865.00	15,000.00	15,000.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>47,389.76</b>	<b>39,974.70</b>	<b>35,341.17</b>	<b>65,895.00</b>	<b>44,217.00</b>	<b>-21,678.00</b>	<b>-32.90%</b>
<b>Total Expense:</b>		<b>3,016,324.61</b>	<b>3,002,108.79</b>	<b>2,029,859.17</b>	<b>3,277,858.09</b>	<b>3,390,338.67</b>	<b>112,480.58</b>	<b>3.43%</b>
<b>Total Department: 42100 - POLICE ADMINISTRATION:</b>		<b>-2,317,035.12</b>	<b>-2,422,421.23</b>	<b>-1,895,933.41</b>	<b>-2,762,319.09</b>	<b>-2,934,061.67</b>	<b>-171,742.58</b>	<b>6.22%</b>
<b>Department: 42200 - CHEMICAL ASSESSMENT TEAM</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-42200-33110</a>	FEDERAL GRANTS	0.00	0.00	1,310.15	0.00	0.00	0.00	0.00%
<a href="#">101-42200-33240</a>	OTHER STATE	0.00	0.00	16,199.18	0.00	60,000.00	60,000.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>0.00</b>	<b>0.00</b>	<b>17,509.33</b>	<b>0.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>0.00</b>	<b>0.00</b>	<b>17,509.33</b>	<b>0.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number Expense	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 51 - SALARIES &amp; WAGES</b>							
<a href="#">101-42200-51120</a> PART TIME EMPLOYEES	26,732.24	21,494.97	12,410.21	23,678.00	23,678.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>	<b>26,732.24</b>	<b>21,494.97</b>	<b>12,410.21</b>	<b>23,678.00</b>	<b>23,678.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>							
<a href="#">101-42200-52110</a> PERA CONTRIBUTIONS	1,419.86	1,108.83	545.01	1,173.00	1,173.00	0.00	0.00%
<a href="#">101-42200-52120</a> FICA CONTRIBUTIONS	1,688.83	1,306.32	836.52	0.00	0.00	0.00	0.00%
<a href="#">101-42200-52130</a> MEDICARE CONTRIBUTIONS	395.02	305.49	195.67	232.00	232.00	0.00	0.00%
<a href="#">101-42200-52320</a> TAXABLE ALLOWANCE	0.00	157.00	34.00	0.00	0.00	0.00	0.00%
<a href="#">101-42200-52410</a> UNEMPLOYMENT BENEFIT PAYM	0.00	171.70	13.14	0.00	0.00	0.00	0.00%
<a href="#">101-42200-52420</a> WORK COMP INSURANCE PREM	0.00	732.00	407.00	754.00	706.00	-48.00	-6.37%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>	<b>3,503.71</b>	<b>3,781.34</b>	<b>2,031.34</b>	<b>2,159.00</b>	<b>2,111.00</b>	<b>-48.00</b>	<b>-2.22%</b>
<b>Category: 53 - PURCHASED SERVICES</b>							
<a href="#">101-42200-53110</a> GENERAL PROFESSIONAL SERVIC	2,289.35	2,018.88	1,754.00	0.00	0.00	0.00	0.00%
<a href="#">101-42200-53140</a> PHONE SERVICES	1,888.40	2,661.85	1,230.58	0.00	0.00	0.00	0.00%
<a href="#">101-42200-53145</a> POSTAGE SERVICE	0.93	20.79	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42200-53155</a> RENTAL SERVICES	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-42200-53165</a> TRAVEL, CONFERENCES, & SCHO	7,859.05	3,416.53	934.89	8,000.00	8,000.00	0.00	0.00%
<a href="#">101-42200-53210</a> GENERAL LIABILITY INSURANCE	337.00	282.00	134.00	295.00	280.00	-15.00	-5.08%
<a href="#">101-42200-53215</a> AUTOMOTIVE INSURANCE	696.00	590.00	6,798.00	606.00	626.00	20.00	3.30%
<a href="#">101-42200-53415</a> EQUIPMENT REPAIRS & MAINTEN	526.35	2,730.25	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>	<b>13,597.08</b>	<b>11,720.30</b>	<b>10,851.47</b>	<b>13,901.00</b>	<b>13,906.00</b>	<b>5.00</b>	<b>0.04%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>							
<a href="#">101-42200-54110</a> GENERAL SUPPLIES	6,435.45	2,490.41	167.06	14,362.00	14,362.00	0.00	0.00%
<a href="#">101-42200-54120</a> MOTOR FUELS,LUBRICANTS & AI	765.19	907.49	134.43	900.00	900.00	0.00	0.00%
<a href="#">101-42200-54150</a> EQUIPMENT/TOOLS UP TO 5,000	1,751.20	4,948.87	1,949.32	0.00	0.00	0.00	0.00%
<a href="#">101-42200-54160</a> SAFETY WEAR & EQUIPMENT	5,016.02	14,629.59	8,947.44	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-42200-54430</a> MILEAGE REIMBURSEMENT	98.44	227.85	514.49	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>	<b>14,066.30</b>	<b>23,204.21</b>	<b>11,712.74</b>	<b>20,262.00</b>	<b>20,262.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>	<b>57,899.33</b>	<b>60,200.82</b>	<b>37,005.76</b>	<b>60,000.00</b>	<b>59,957.00</b>	<b>-43.00</b>	<b>-0.07%</b>
<b>Total Department: 42200 - CHEMICAL ASSESSMENT TEAM:</b>	<b>-57,899.33</b>	<b>-60,200.82</b>	<b>-19,496.43</b>	<b>-60,000.00</b>	<b>43.00</b>	<b>60,043.00</b>	<b>-100.07%</b>
<b>Department: 42300 - EMERGENCY MANAGEMENT SYSTEMS</b>							
<b>Expense</b>							
<b>Category: 53 - PURCHASED SERVICES</b>							
<a href="#">101-42300-53165</a> TRAVEL, CONFERENCES, & SCHO	541.73	302.89	1,942.32	2,000.00	3,000.00	1,000.00	50.00%
<a href="#">101-42300-53310</a> ELECTRIC UTILITIES	2,752.86	2,895.28	1,625.32	2,828.00	2,924.00	96.00	3.39%
<a href="#">101-42300-53410</a> MAINTENANCE AGREEMENTS	2,500.00	2,500.00	3,100.00	2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-42300-53415</a>	EQUIPMENT REPAIRS & MAINTENANCE	1,380.89	0.00	2,200.00	1,500.00	10,000.00	8,500.00	566.67%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>7,175.48</b>	<b>5,698.17</b>	<b>8,867.64</b>	<b>8,828.00</b>	<b>18,424.00</b>	<b>9,596.00</b>	<b>108.70%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL)</b>								
<a href="#">101-42300-54110</a>	GENERAL SUPPLIES	0.00	726.06	0.00	1,000.00	1,000.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL):</b>		<b>0.00</b>	<b>726.06</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-42300-58145</a>	DUES & SUBSCRIPTIONS	145.00	0.00	315.00	330.00	330.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>145.00</b>	<b>0.00</b>	<b>315.00</b>	<b>330.00</b>	<b>330.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>7,320.48</b>	<b>6,424.23</b>	<b>9,182.64</b>	<b>10,158.00</b>	<b>19,754.00</b>	<b>9,596.00</b>	<b>94.47%</b>
<b>Total Department: 42300 - EMERGENCY MANAGEMENT SYSTEMS:</b>		<b>7,320.48</b>	<b>6,424.23</b>	<b>9,182.64</b>	<b>10,158.00</b>	<b>19,754.00</b>	<b>9,596.00</b>	<b>94.47%</b>
<b>Department: 42400 - FIRE SERVICES</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-42400-33225</a>	STATE - INS PREM TAX	107,252.32	107,825.53	0.00	105,000.00	105,000.00	0.00	0.00%
<a href="#">101-42400-33230</a>	STATE AID-FIRE TRAINING	9,334.06	14,085.00	21,597.00	3,485.00	3,485.00	0.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>116,586.38</b>	<b>121,910.53</b>	<b>21,597.00</b>	<b>108,485.00</b>	<b>108,485.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-42400-34110</a>	RENT REVENUE	150.00	450.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-34140</a>	CALL FOR SERVICE	21,991.32	32,722.93	6,061.25	30,000.00	30,000.00	0.00	0.00%
<a href="#">101-42400-34145</a>	CONTRACT SERVICES	64,565.25	74,241.32	61,404.64	82,762.00	82,762.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>86,706.57</b>	<b>107,414.25</b>	<b>67,465.89</b>	<b>112,762.00</b>	<b>112,762.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-42400-36130</a>	DONATION REVENUE	0.00	5,000.00	500.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-36135</a>	REFUNDS & REIMBURSEMENTS	554.90	2,652.46	1,475.00	2,000.00	2,000.00	0.00	0.00%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>554.90</b>	<b>7,652.46</b>	<b>1,975.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>203,847.85</b>	<b>236,977.24</b>	<b>91,037.89</b>	<b>223,247.00</b>	<b>223,247.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-42400-51115</a>	FULL TIME EMPLOYEES OVERTIME	4,565.54	4,407.57	3,091.18	0.00	0.00	0.00	0.00%
<a href="#">101-42400-51120</a>	PART TIME EMPLOYEES	193,207.83	216,259.40	138,224.22	205,258.94	205,258.94	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>197,773.37</b>	<b>220,666.97</b>	<b>141,315.40</b>	<b>205,258.94</b>	<b>205,258.94</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-42400-52210</a>	HEALTH INSURANCE	333.32	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-52410</a>	UNEMPLOYMENT BENEFIT PAYM	0.00	0.00	76.10	0.00	0.00	0.00	0.00%
<a href="#">101-42400-52420</a>	WORK COMP INSURANCE PREM	19,970.86	24,202.97	13,579.00	18,188.00	18,946.00	758.00	4.17%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>20,304.18</b>	<b>24,202.97</b>	<b>13,655.10</b>	<b>18,188.00</b>	<b>18,946.00</b>	<b>758.00</b>	<b>4.17%</b>

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-42400-53110</a>	GENERAL PROFESSIONAL SERVIC	19,283.46	26,042.34	11,900.67	27,000.00	26,500.00	-500.00	-1.85%
<a href="#">101-42400-53120</a>	LEGAL SERVICES	0.00	80.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-53140</a>	PHONE SERVICES	1,133.58	1,105.31	1,959.51	1,500.00	4,500.00	3,000.00	200.00%
<a href="#">101-42400-53145</a>	POSTAGE SERVICE	48.21	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-53155</a>	RENTAL SERVICES	490.55	477.00	259.20	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-42400-53160</a>	FIRE PREVENTION (HYDRANTS)	153,047.88	144,999.96	84,583.31	145,000.00	145,000.00	0.00	0.00%
<a href="#">101-42400-53165</a>	TRAVEL, CONFERENCES, & SCHO	16,539.51	41,240.61	15,820.13	22,400.00	22,400.00	0.00	0.00%
<a href="#">101-42400-53210</a>	GENERAL LIABILITY INSURANCE	3,647.00	3,068.00	1,570.00	3,134.00	3,298.00	164.00	5.23%
<a href="#">101-42400-53215</a>	AUTOMOTIVE INSURANCE	3,577.00	2,402.00	1,246.00	2,443.00	2,615.00	172.00	7.04%
<a href="#">101-42400-53310</a>	ELECTRIC UTILITIES	4,982.72	4,775.01	2,688.85	4,747.00	4,823.00	76.00	1.60%
<a href="#">101-42400-53315</a>	WATER UTILITIES	1,119.18	1,280.77	701.15	1,440.00	1,685.00	245.00	17.01%
<a href="#">101-42400-53320</a>	GAS UTILITIES	3,915.17	5,175.71	2,332.94	4,681.80	5,385.00	703.20	15.02%
<a href="#">101-42400-53325</a>	REFUSE DISPOSAL	0.00	196.56	222.28	1,040.40	1,061.00	20.60	1.98%
<a href="#">101-42400-53330</a>	SEWER UTILITIES	261.96	295.55	157.06	257.55	302.00	44.45	17.26%
<a href="#">101-42400-53335</a>	STORM WATER UTILITIES	173.76	251.83	106.68	214.20	262.00	47.80	22.32%
<a href="#">101-42400-53410</a>	MAINTENANCE AGREEMENTS	36.75	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-53415</a>	EQUIPMENT REPAIRS & MAINTEN	40,190.11	43,794.92	30,455.73	40,400.00	43,100.00	2,700.00	6.68%
<a href="#">101-42400-53420</a>	BLDG REPAIR & MAINTENANCE	7,780.13	7,420.56	9,486.97	8,500.00	9,000.00	500.00	5.88%
<a href="#">101-42400-53425</a>	OTHER REPAIRS & MAINTENANC	0.00	0.00	267.96	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>256,226.97</b>	<b>282,606.13</b>	<b>163,758.44</b>	<b>263,757.95</b>	<b>270,931.00</b>	<b>7,173.05</b>	<b>2.72%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-42400-54110</a>	GENERAL SUPPLIES	9,917.33	10,370.74	8,624.53	10,500.00	10,500.00	0.00	0.00%
<a href="#">101-42400-54120</a>	MOTOR FUELS,LUBRICANTS & AI	6,596.59	4,833.39	1,344.58	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-42400-54130</a>	UNIFORMS	1,929.93	2,779.60	0.00	4,000.00	4,000.00	0.00	0.00%
<a href="#">101-42400-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	39,206.59	36,865.49	24,017.61	37,200.00	42,200.00	5,000.00	13.44%
<a href="#">101-42400-54430</a>	MILEAGE REIMBURSEMENT	778.50	3,737.34	536.46	3,000.00	3,000.00	0.00	0.00%
<a href="#">101-42400-54450</a>	ADVERTISING	1,207.03	1,161.50	1,637.50	2,000.00	2,000.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>59,635.97</b>	<b>59,748.06</b>	<b>36,160.68</b>	<b>61,700.00</b>	<b>66,700.00</b>	<b>5,000.00</b>	<b>8.10%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-42400-58135</a>	COMMUNITY CONTRIBUTIONS	0.00	107,825.53	0.00	105,000.00	105,000.00	0.00	0.00%
<a href="#">101-42400-58136</a>	TRANSFERS - MSHL VOLUNTEER	108,906.32	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-42400-58145</a>	DUES & SUBSCRIPTIONS	2,616.00	5,154.00	5,759.40	4,000.00	7,850.00	3,850.00	96.25%
<a href="#">101-42400-58155</a>	LICENSES AND TAXES	16.00	0.00	19.25	0.00	0.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>111,538.32</b>	<b>112,979.53</b>	<b>5,778.65</b>	<b>109,000.00</b>	<b>112,850.00</b>	<b>3,850.00</b>	<b>3.53%</b>
<b>Total Expense:</b>		<b>645,478.81</b>	<b>700,203.66</b>	<b>360,668.27</b>	<b>657,904.89</b>	<b>674,685.94</b>	<b>16,781.05</b>	<b>2.55%</b>
<b>Total Department: 42400 - FIRE SERVICES:</b>		<b>-441,630.96</b>	<b>-463,226.42</b>	<b>-269,630.38</b>	<b>-434,657.89</b>	<b>-451,438.94</b>	<b>-16,781.05</b>	<b>3.86%</b>

**Budget Comparison Report**

Account Number	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020 2020	2021 PRE	Increase / (Decrease)		
<b>Department: 42500 - ANIMAL IMPOUNDMENT</b>								
<b>Revenue</b>								
<b>Category: 35 - FINES &amp; FORFEITURES</b>								
<a href="#">101-42500-35125</a>	ANIMAL FINES	7,729.20	1,160.00	1,265.00	1,400.00	2,400.00	1,000.00	71.43%
<b>Total Category: 35 - FINES &amp; FORFEITURES:</b>		<b>7,729.20</b>	<b>1,160.00</b>	<b>1,265.00</b>	<b>1,400.00</b>	<b>2,400.00</b>	<b>1,000.00</b>	<b>71.43%</b>
<b>Total Revenue:</b>		<b>7,729.20</b>	<b>1,160.00</b>	<b>1,265.00</b>	<b>1,400.00</b>	<b>2,400.00</b>	<b>1,000.00</b>	<b>71.43%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-42500-51110</a>	FULL TIME EMPLOYEES	15,568.47	12,252.72	9,482.11	15,793.44	16,305.12	511.68	3.24%
<a href="#">101-42500-51115</a>	FULL TIME EMPLOYEES OVERTIM	49.63	520.22	5.69	0.00	0.00	0.00	0.00%
<a href="#">101-42500-51120</a>	PART TIME EMPLOYEES	581.15	1,803.82	2,244.42	3,947.21	3,947.21	0.00	0.00%
<a href="#">101-42500-51140</a>	SICK PAY	0.00	763.14	114.76	0.00	0.00	0.00	0.00%
<a href="#">101-42500-51150</a>	VACATION PAY	0.00	1,187.33	356.31	0.00	0.00	0.00	0.00%
<a href="#">101-42500-51160</a>	HOLIDAY PAY	70.58	536.56	165.22	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>16,269.83</b>	<b>17,063.79</b>	<b>12,368.51</b>	<b>19,740.65</b>	<b>20,252.33</b>	<b>511.68</b>	<b>2.59%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-42500-52110</a>	PERA CONTRIBUTIONS	1,204.79	1,270.33	919.49	1,184.51	1,222.88	38.37	3.24%
<a href="#">101-42500-52120</a>	FICA CONTRIBUTIONS	961.34	992.06	751.42	1,223.92	1,255.64	31.72	2.59%
<a href="#">101-42500-52130</a>	MEDICARE CONTRIBUTIONS	224.79	232.02	175.72	286.24	293.66	7.42	2.59%
<a href="#">101-42500-52210</a>	HEALTH INSURANCE	1,510.36	1,545.89	2,694.12	2,560.07	2,758.53	198.46	7.75%
<a href="#">101-42500-52215</a>	INSURANCE BENEFITS ALLOTMEI	986.22	891.26	473.72	0.00	0.00	0.00	0.00%
<a href="#">101-42500-52220</a>	DENTAL INSURANCE	347.04	318.31	245.26	379.89	369.11	-10.78	-2.84%
<a href="#">101-42500-52230</a>	LIFE INSURANCE & LTD	37.82	39.55	24.93	41.10	42.40	1.30	3.16%
<a href="#">101-42500-52420</a>	WORK COMP INSURANCE PREM	980.00	-332.00	137.00	288.00	309.00	21.00	7.29%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>6,252.36</b>	<b>4,957.42</b>	<b>5,421.66</b>	<b>5,963.73</b>	<b>6,251.22</b>	<b>287.49</b>	<b>4.82%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-42500-53110</a>	GENERAL PROFESSIONAL SERVIC	1,631.65	540.78	0.00	3,000.00	3,000.00	0.00	0.00%
<a href="#">101-42500-53140</a>	PHONE SERVICES	441.64	373.93	212.87	408.00	408.00	0.00	0.00%
<a href="#">101-42500-53165</a>	TRAVEL, CONFERENCES, & SCHO	0.00	0.00	0.00	350.00	350.00	0.00	0.00%
<a href="#">101-42500-53210</a>	GENERAL LIABILITY INSURANCE	35.00	49.00	28.00	48.00	58.00	10.00	20.83%
<a href="#">101-42500-53310</a>	ELECTRIC UTILITIES	2,236.07	1,708.01	1,155.56	1,818.00	1,818.00	0.00	0.00%
<a href="#">101-42500-53315</a>	WATER UTILITIES	198.38	229.97	153.49	240.00	280.00	40.00	16.67%
<a href="#">101-42500-53320</a>	GAS UTILITIES	960.57	1,571.07	768.13	1,040.40	1,634.00	593.60	57.05%
<a href="#">101-42500-53325</a>	REFUSE DISPOSAL	53.13	52.40	26.20	104.04	106.00	1.96	1.88%
<a href="#">101-42500-53415</a>	EQUIPMENT REPAIRS & MAINT	4.99	0.00	0.00	3,097.00	3,097.00	0.00	0.00%
<a href="#">101-42500-53425</a>	OTHER REPAIRS & MAINTENANC	645.60	0.00	0.00	700.00	700.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>6,207.03</b>	<b>4,525.16</b>	<b>2,344.25</b>	<b>10,805.44</b>	<b>11,451.00</b>	<b>645.56</b>	<b>5.97%</b>

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-42500-54110</a>	GENERAL SUPPLIES	743.12	550.60	350.56	400.00	400.00	0.00	0.00%
<a href="#">101-42500-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	206.35	0.00	800.00	800.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>743.12</b>	<b>756.95</b>	<b>350.56</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-42500-58110</a>	TRANSFERS TO THE HUMANE SC	0.00	100.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>29,472.34</b>	<b>27,403.32</b>	<b>20,484.98</b>	<b>37,709.82</b>	<b>39,154.55</b>	<b>1,444.73</b>	<b>3.83%</b>
<b>Total Department: 42500 - ANIMAL IMPOUNDMENT:</b>		<b>-21,743.14</b>	<b>-26,243.32</b>	<b>-19,219.98</b>	<b>-36,309.82</b>	<b>-36,754.55</b>	<b>-444.73</b>	<b>1.22%</b>
<b>Department: 43100 - ENGINEERING</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-43100-34150</a>	ADMIN & ENGINEERING	673,601.70	681,975.94	0.00	755,000.00	755,000.00	0.00	0.00%
<a href="#">101-43100-34151</a>	ADMIN & ENGINEERING - MMU	136,522.56	61,337.17	0.00	80,000.00	80,000.00	0.00	0.00%
<a href="#">101-43100-34155</a>	DEPOSIT ON BIDS	50.00	100.00	0.00	100.00	100.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>810,174.26</b>	<b>743,413.11</b>	<b>0.00</b>	<b>835,100.00</b>	<b>835,100.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>810,174.26</b>	<b>743,413.11</b>	<b>0.00</b>	<b>835,100.00</b>	<b>835,100.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-43100-51110</a>	FULL TIME EMPLOYEES	446,298.52	420,701.76	402,560.63	501,602.72	525,009.44	23,406.72	4.67%
<a href="#">101-43100-51115</a>	FULL TIME EMPLOYEES OVERTIME	39,618.04	38,441.31	14,406.77	32,963.60	32,963.60	0.00	0.00%
<a href="#">101-43100-51120</a>	PART TIME EMPLOYEES	6,765.44	7,586.30	5,606.26	10,952.76	10,952.76	0.00	0.00%
<a href="#">101-43100-51130</a>	SEVERANCE PAY	9,172.62	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-43100-51140</a>	SICK PAY	43,766.40	6,594.53	2,044.80	0.00	0.00	0.00	0.00%
<a href="#">101-43100-51150</a>	VACATION PAY	50,016.91	34,197.54	8,140.88	0.00	0.00	0.00	0.00%
<a href="#">101-43100-51160</a>	HOLIDAY PAY	18,625.79	17,414.37	5,397.73	0.00	0.00	0.00	0.00%
<a href="#">101-43100-51170</a>	FLOATING HOLIDAY PAY	2,525.63	2,811.47	839.75	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>616,789.35</b>	<b>527,747.28</b>	<b>438,996.82</b>	<b>545,519.08</b>	<b>568,925.80</b>	<b>23,406.72</b>	<b>4.29%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-43100-52110</a>	PERA CONTRIBUTIONS	41,300.55	39,026.14	27,574.42	40,092.47	42,669.44	2,576.97	6.43%
<a href="#">101-43100-52120</a>	FICA CONTRIBUTIONS	32,405.32	30,400.56	21,323.67	33,822.18	35,273.40	1,451.22	4.29%
<a href="#">101-43100-52130</a>	MEDICARE CONTRIBUTIONS	7,578.69	7,109.87	4,986.99	7,910.03	8,249.42	339.39	4.29%
<a href="#">101-43100-52210</a>	HEALTH INSURANCE	71,375.59	81,771.18	64,970.36	104,944.94	115,470.31	10,525.37	10.03%
<a href="#">101-43100-52215</a>	INSURANCE BENEFITS ALLOTMENT	8,163.11	13,057.57	7,920.15	0.00	0.00	0.00	0.00%
<a href="#">101-43100-52220</a>	DENTAL INSURANCE	7,376.03	6,374.71	5,950.46	7,462.13	7,640.41	178.28	2.39%
<a href="#">101-43100-52230</a>	LIFE INSURANCE & LTD	1,193.33	1,114.42	829.01	1,173.77	1,236.29	62.52	5.33%
<a href="#">101-43100-52310</a>	MILEAGE ALLOWANCE	3,025.00	3,010.00	1,590.00	3,000.00	3,000.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-43100-52320</a>	TAXABLE ALLOWANCE	1,555.06	1,025.25	105.00	500.00	1,400.00	900.00	180.00%
<a href="#">101-43100-52420</a>	WORK COMP INSURANCE PREM	1,697.00	4,953.76	1,451.00	1,875.00	2,043.00	168.00	8.96%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>175,669.68</b>	<b>187,843.46</b>	<b>136,701.06</b>	<b>200,780.52</b>	<b>216,982.27</b>	<b>16,201.75</b>	<b>8.07%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-43100-53110</a>	GENERAL PROFESSIONAL SERVIC	1,978.16	1,892.76	2,747.79	1,000.00	11,600.00	10,600.00	1,060.00%
<a href="#">101-43100-53115</a>	CONSULTING SERVICES	856.64	0.00	376.23	5,000.00	20,000.00	15,000.00	300.00%
<a href="#">101-43100-53120</a>	LEGAL SERVICES	0.00	1,921.52	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-43100-53140</a>	PHONE SERVICES	4,771.65	4,257.58	3,375.56	5,000.00	5,000.00	0.00	0.00%
<a href="#">101-43100-53145</a>	POSTAGE SERVICE	0.00	0.53	29.45	0.00	0.00	0.00	0.00%
<a href="#">101-43100-53165</a>	TRAVEL, CONFERENCES, & SCHO	9,398.28	10,202.03	1,683.38	14,310.00	13,585.00	-725.00	-5.07%
<a href="#">101-43100-53210</a>	GENERAL LIABILITY INSURANCE	1,270.00	1,256.00	576.00	1,329.00	1,211.00	-118.00	-8.88%
<a href="#">101-43100-53215</a>	AUTOMOTIVE INSURANCE	592.00	866.00	424.00	898.00	890.00	-8.00	-0.89%
<a href="#">101-43100-53415</a>	EQUIPMENT REPAIRS & MAINTEN	1,953.98	1,214.79	569.74	2,500.00	2,500.00	0.00	0.00%
<a href="#">101-43100-53425</a>	OTHER REPAIRS & MAINTENANC	0.00	0.00	354.28	0.00	500.00	500.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>20,820.71</b>	<b>21,611.21</b>	<b>10,136.43</b>	<b>30,037.00</b>	<b>55,286.00</b>	<b>25,249.00</b>	<b>84.06%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-43100-54110</a>	GENERAL SUPPLIES	4,323.91	5,725.67	5,074.33	6,400.00	6,500.00	100.00	1.56%
<a href="#">101-43100-54120</a>	MOTOR FUELS,LUBRICANTS & AI	4,524.87	4,062.93	1,566.28	3,000.00	4,500.00	1,500.00	50.00%
<a href="#">101-43100-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	43.94	1,033.74	0.00	1,500.00	2,500.00	1,000.00	66.67%
<a href="#">101-43100-54160</a>	SAFETY WEAR & EQUIPMENT	237.93	414.05	119.99	500.00	950.00	450.00	90.00%
<a href="#">101-43100-54410</a>	COMPUTER SOFTWARE	10,196.95	10,919.75	18,999.82	14,650.00	16,400.00	1,750.00	11.95%
<a href="#">101-43100-54430</a>	MILEAGE REIMBURSEMENT	460.12	469.05	0.00	600.00	600.00	0.00	0.00%
<a href="#">101-43100-54450</a>	ADVERTISING	819.15	0.00	75.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-43100-54460</a>	GENERAL NOTICES & PUBLICATI	0.00	149.64	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>20,606.87</b>	<b>22,774.83</b>	<b>25,835.42</b>	<b>27,650.00</b>	<b>32,450.00</b>	<b>4,800.00</b>	<b>17.36%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-43100-58145</a>	DUES & SUBSCRIPTIONS	2,826.51	2,421.02	718.05	2,000.00	2,000.00	0.00	0.00%
<a href="#">101-43100-58155</a>	LICENSES AND TAXES	64.00	0.00	127.00	8,500.00	200.00	-8,300.00	-97.65%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>2,890.51</b>	<b>2,421.02</b>	<b>845.05</b>	<b>10,500.00</b>	<b>2,200.00</b>	<b>-8,300.00</b>	<b>-79.05%</b>
<b>Total Expense:</b>		<b>836,777.12</b>	<b>762,397.80</b>	<b>612,514.78</b>	<b>814,486.60</b>	<b>875,844.07</b>	<b>61,357.47</b>	<b>7.53%</b>
<b>Total Department: 43100 - ENGINEERING:</b>		<b>-26,602.86</b>	<b>-18,984.69</b>	<b>-612,514.78</b>	<b>20,613.40</b>	<b>-40,744.07</b>	<b>-61,357.47</b>	<b>-297.66%</b>
<b>Department: 43200 - COMMUNITY PLANNING</b>								
<b>Revenue</b>								
<b>Category: 32 - LICENSES &amp; PERMITS</b>								
<a href="#">101-43200-32210</a>	BUILDING PERMIT	119,211.57	236,455.02	106,633.20	150,000.00	200,000.00	50,000.00	33.33%
<a href="#">101-43200-32215</a>	MOVING PERMIT	200.00	0.00	0.00	100.00	100.00	0.00	0.00%
<a href="#">101-43200-32220</a>	SEWER INSPECTION	650.00	1,050.00	400.00	600.00	600.00	0.00	0.00%

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-43200-32225</a>	CONDITIONAL & VARIANCE PERM	6,078.37	8,536.24	4,189.97	7,000.00	6,000.00	-1,000.00	-14.29%
<a href="#">101-43200-32230</a>	DRIVEWAY PERMIT	1,900.10	6,182.20	700.60	3,000.00	4,500.00	1,500.00	50.00%
<a href="#">101-43200-32235</a>	EXCAVATION PERMIT	2,600.00	10,200.00	-2,800.00	6,000.00	4,000.00	-2,000.00	-33.33%
<a href="#">101-43200-32240</a>	OVERWEIGHT LOAD PERMITS	30,300.00	38,400.00	17,000.00	30,000.00	30,000.00	0.00	0.00%
<a href="#">101-43200-32245</a>	PLAN REVIEWS	37,194.33	56,785.57	29,906.91	40,000.00	60,000.00	20,000.00	50.00%
<a href="#">101-43200-32320</a>	STORM SEWER INSPECTION FEE	90.00	120.00	90.00	0.00	100.00	100.00	0.00%
<b>Total Category: 32 - LICENSES &amp; PERMITS:</b>		<b>198,224.37</b>	<b>357,729.03</b>	<b>156,120.68</b>	<b>236,700.00</b>	<b>305,300.00</b>	<b>68,600.00</b>	<b>28.98%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-43200-34135</a>	COPIES	110.15	542.08	75.00	100.00	100.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>110.15</b>	<b>542.08</b>	<b>75.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>198,334.52</b>	<b>358,271.11</b>	<b>156,195.68</b>	<b>236,800.00</b>	<b>305,400.00</b>	<b>68,600.00</b>	<b>28.97%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-43200-51110</a>	FULL TIME EMPLOYEES	212,347.11	268,882.79	175,089.00	323,196.80	314,405.20	-8,791.60	-2.72%
<a href="#">101-43200-51115</a>	FULL TIME EMPLOYEES OVERTIM	15,168.15	17,307.89	6,490.37	10,531.50	10,531.50	0.00	0.00%
<a href="#">101-43200-51140</a>	SICK PAY	7,495.31	8,620.53	2,857.65	0.00	0.00	0.00	0.00%
<a href="#">101-43200-51150</a>	VACATION PAY	19,809.10	16,882.01	3,580.71	0.00	0.00	0.00	0.00%
<a href="#">101-43200-51160</a>	HOLIDAY PAY	8,453.18	11,406.11	3,348.46	0.00	0.00	0.00	0.00%
<a href="#">101-43200-51170</a>	FLOATING HOLIDAY PAY	1,559.98	1,819.99	426.44	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>264,832.83</b>	<b>324,919.32</b>	<b>191,792.63</b>	<b>333,728.30</b>	<b>324,936.70</b>	<b>-8,791.60</b>	<b>-2.63%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-43200-52110</a>	PERA CONTRIBUTIONS	19,784.93	24,206.99	14,984.27	25,029.62	24,370.25	-659.37	-2.63%
<a href="#">101-43200-52120</a>	FICA CONTRIBUTIONS	14,423.39	17,427.08	10,662.20	20,691.15	20,146.08	-545.07	-2.63%
<a href="#">101-43200-52130</a>	MEDICARE CONTRIBUTIONS	3,373.30	4,075.78	2,493.57	4,839.06	4,711.58	-127.48	-2.63%
<a href="#">101-43200-52210</a>	HEALTH INSURANCE	60,211.76	68,618.94	43,901.77	82,353.02	85,645.05	3,292.03	4.00%
<a href="#">101-43200-52215</a>	INSURANCE BENEFITS ALLOTMEI	10,245.23	10,700.33	7,044.45	0.00	0.00	0.00	0.00%
<a href="#">101-43200-52220</a>	DENTAL INSURANCE	4,742.76	4,762.46	3,775.29	5,635.04	5,105.99	-529.05	-9.39%
<a href="#">101-43200-52230</a>	LIFE INSURANCE & LTD	608.26	731.90	462.47	778.55	755.36	-23.19	-2.98%
<a href="#">101-43200-52320</a>	TAXABLE ALLOWANCE	700.00	334.81	335.63	700.00	700.00	0.00	0.00%
<a href="#">101-43200-52420</a>	WORK COMP INSURANCE PREM	787.00	2,860.99	887.00	1,120.00	1,249.00	129.00	11.52%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>114,876.63</b>	<b>133,719.28</b>	<b>84,546.65</b>	<b>141,146.44</b>	<b>142,683.31</b>	<b>1,536.87</b>	<b>1.09%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-43200-53110</a>	GENERAL PROFESSIONAL SERVIC	1,094.14	2,988.04	0.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-43200-53115</a>	CONSULTING SERVICES	0.00	0.00	0.00	1,000.00	1,500.00	500.00	50.00%
<a href="#">101-43200-53120</a>	LEGAL SERVICES	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-43200-53140</a>	PHONE SERVICES	2,739.89	2,973.64	1,229.81	2,500.00	2,500.00	0.00	0.00%
<a href="#">101-43200-53165</a>	TRAVEL, CONFERENCES, & SCHO	4,040.78	5,062.27	4,313.84	5,000.00	6,000.00	1,000.00	20.00%
<a href="#">101-43200-53210</a>	GENERAL LIABILITY INSURANCE	641.00	749.00	416.00	743.00	873.00	130.00	17.50%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-43200-53215</a>	AUTOMOTIVE INSURANCE	442.00	782.00	434.00	776.00	911.00	135.00	17.40%
<a href="#">101-43200-53415</a>	EQUIPMENT REPAIRS & MAINTENANCE	635.91	0.00	41.24	1,000.00	500.00	-500.00	-50.00%
<a href="#">101-43200-53425</a>	OTHER REPAIRS & MAINTENANCE	0.00	369.97	82.00	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>10,793.72</b>	<b>12,924.92</b>	<b>6,516.89</b>	<b>12,019.00</b>	<b>13,284.00</b>	<b>1,265.00</b>	<b>10.53%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL)</b>								
<a href="#">101-43200-54110</a>	GENERAL SUPPLIES	2,642.26	1,434.76	3,595.97	2,000.00	3,000.00	1,000.00	50.00%
<a href="#">101-43200-54120</a>	MOTOR FUELS,LUBRICANTS & MAINTENANCE	2,046.21	1,969.93	750.11	1,500.00	2,000.00	500.00	33.33%
<a href="#">101-43200-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	996.78	818.30	0.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-43200-54160</a>	SAFETY WEAR & EQUIPMENT	175.00	0.00	348.66	300.00	300.00	0.00	0.00%
<a href="#">101-43200-54410</a>	COMPUTER SOFTWARE	2,225.70	3,745.10	14,921.00	20,300.00	11,500.00	-8,800.00	-43.35%
<a href="#">101-43200-54430</a>	MILEAGE REIMBURSEMENT	8.50	167.86	138.62	0.00	0.00	0.00	0.00%
<a href="#">101-43200-54450</a>	ADVERTISING	0.00	178.12	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-43200-54460</a>	GENERAL NOTICES & PUBLICATIONS	1,588.93	2,952.11	1,140.03	2,500.00	2,500.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL):</b>		<b>9,683.38</b>	<b>11,266.18</b>	<b>20,894.39</b>	<b>27,600.00</b>	<b>20,300.00</b>	<b>-7,300.00</b>	<b>-26.45%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-43200-58115</a>	BANK CHARGES	2,244.91	5,198.54	1,984.90	2,000.00	3,000.00	1,000.00	50.00%
<a href="#">101-43200-58125</a>	BUILDING PERMIT SURCHARGE	7,691.12	13,650.68	4,510.60	9,000.00	11,000.00	2,000.00	22.22%
<a href="#">101-43200-58145</a>	DUES & SUBSCRIPTIONS	235.00	285.00	484.49	500.00	500.00	0.00	0.00%
<a href="#">101-43200-58155</a>	LICENSES AND TAXES	1,612.00	130.00	0.00	500.00	500.00	0.00	0.00%
<a href="#">101-43200-58180</a>	REFUNDS & REIMBURSEMENTS	6,800.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>18,583.03</b>	<b>19,264.22</b>	<b>6,979.99</b>	<b>12,000.00</b>	<b>15,000.00</b>	<b>3,000.00</b>	<b>25.00%</b>
<b>Total Expense:</b>		<b>418,769.59</b>	<b>502,093.92</b>	<b>310,730.55</b>	<b>526,493.74</b>	<b>516,204.01</b>	<b>-10,289.73</b>	<b>-1.95%</b>
<b>Total Department: 43200 - COMMUNITY PLANNING:</b>		<b>-220,435.07</b>	<b>-143,822.81</b>	<b>-154,534.87</b>	<b>-289,693.74</b>	<b>-210,804.01</b>	<b>78,889.73</b>	<b>-27.23%</b>
<b>Department: 43300 - STREET ADMINISTRATION</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-43300-33215</a>	MUNICIPAL STATE AID	0.00	27,105.00	27,675.00	27,105.00	27,105.00	0.00	0.00%
<a href="#">101-43300-33220</a>	STATE AID - SNOW REMOVAL	15,080.40	19,002.63	2,776.46	12,000.00	12,000.00	0.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>15,080.40</b>	<b>46,107.63</b>	<b>30,451.46</b>	<b>39,105.00</b>	<b>39,105.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-43300-36135</a>	REFUNDS & REIMBURSEMENTS	20,788.20	41,569.75	22,578.74	15,000.00	20,000.00	5,000.00	33.33%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>20,788.20</b>	<b>41,569.75</b>	<b>22,578.74</b>	<b>15,000.00</b>	<b>20,000.00</b>	<b>5,000.00</b>	<b>33.33%</b>
<b>Total Revenue:</b>		<b>35,868.60</b>	<b>87,677.38</b>	<b>53,030.20</b>	<b>54,105.00</b>	<b>59,105.00</b>	<b>5,000.00</b>	<b>9.24%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-43300-51110</a>	FULL TIME EMPLOYEES	427,327.95	456,524.21	314,163.15	534,454.32	556,995.44	22,541.12	4.22%
<a href="#">101-43300-51115</a>	FULL TIME EMPLOYEES OVERTIME	45,451.80	70,133.92	16,298.25	12,637.80	12,637.80	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-43300-51120</a>	PART TIME EMPLOYEES	15,267.78	8,677.24	1,681.12	14,744.10	14,744.10	0.00	0.00%
<a href="#">101-43300-51130</a>	SEVERENCE PAY	0.00	7,230.46	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-43300-51140</a>	SICK PAY	30,002.04	27,969.79	5,777.67	0.00	0.00	0.00	0.00%
<a href="#">101-43300-51150</a>	VACATION PAY	50,044.54	38,146.51	7,955.41	0.00	0.00	0.00	0.00%
<a href="#">101-43300-51160</a>	HOLIDAY PAY	15,378.29	17,346.61	5,383.02	0.00	0.00	0.00	0.00%
<a href="#">101-43300-51170</a>	FLOATING HOLIDAY PAY	3,576.93	3,619.31	837.49	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>587,049.33</b>	<b>629,648.05</b>	<b>352,096.11</b>	<b>561,836.22</b>	<b>584,377.34</b>	<b>22,541.12</b>	<b>4.01%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-43300-52110</a>	PERA CONTRIBUTIONS	40,904.16	44,158.57	27,451.10	41,031.91	42,722.49	1,690.58	4.12%
<a href="#">101-43300-52120</a>	FICA CONTRIBUTIONS	31,486.95	33,816.02	20,400.96	34,833.85	36,231.40	1,397.55	4.01%
<a href="#">101-43300-52130</a>	MEDICARE CONTRIBUTIONS	7,363.98	7,908.64	4,771.13	8,146.63	8,473.47	326.84	4.01%
<a href="#">101-43300-52210</a>	HEALTH INSURANCE	123,043.44	118,688.58	81,733.23	144,852.42	155,563.73	10,711.31	7.39%
<a href="#">101-43300-52215</a>	INSURANCE BENEFITS ALLOTMEI	14,717.74	16,408.06	11,604.73	0.00	0.00	0.00	0.00%
<a href="#">101-43300-52220</a>	DENTAL INSURANCE	9,594.00	7,100.53	6,971.94	7,701.92	9,375.08	1,673.16	21.72%
<a href="#">101-43300-52230</a>	LIFE INSURANCE & LTD	1,237.73	1,283.84	782.82	1,323.05	1,375.10	52.05	3.93%
<a href="#">101-43300-52320</a>	TAXABLE ALLOWANCE	2,062.17	2,151.27	470.92	2,500.00	2,500.00	0.00	0.00%
<a href="#">101-43300-52420</a>	WORK COMP INSURANCE PREM	23,970.00	31,841.00	22,916.23	30,290.00	32,854.00	2,564.00	8.46%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>254,380.17</b>	<b>263,356.51</b>	<b>177,103.06</b>	<b>270,679.78</b>	<b>289,095.27</b>	<b>18,415.49</b>	<b>6.80%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-43300-53110</a>	GENERAL PROFESSIONAL SERVIC	10,084.21	119,530.88	25,217.62	31,700.00	33,200.00	1,500.00	4.73%
<a href="#">101-43300-53115</a>	CONSULTING SERVICES	450.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
<a href="#">101-43300-53120</a>	LEGAL SERVICES	365.00	100.00	566.10	0.00	1,500.00	1,500.00	0.00%
<a href="#">101-43300-53140</a>	PHONE SERVICES	3,127.13	3,839.38	2,189.82	3,200.00	3,200.00	0.00	0.00%
<a href="#">101-43300-53145</a>	POSTAGE SERVICE	2.08	0.21	237.86	100.00	100.00	0.00	0.00%
<a href="#">101-43300-53150</a>	ALARMS SERVICE	996.00	0.00	498.00	900.00	900.00	0.00	0.00%
<a href="#">101-43300-53155</a>	RENTAL SERVICES	56,578.40	30,793.88	14,330.00	23,000.00	23,000.00	0.00	0.00%
<a href="#">101-43300-53165</a>	TRAVEL, CONFERENCES, & SCHO	500.00	1,127.66	200.00	600.00	170.00	-430.00	-71.67%
<a href="#">101-43300-53210</a>	GENERAL LIABILITY INSURANCE	9,798.00	10,189.00	5,154.00	10,381.00	10,614.00	233.00	2.24%
<a href="#">101-43300-53215</a>	AUTOMOTIVE INSURANCE	3,227.00	3,569.00	1,948.00	3,564.00	4,090.00	526.00	14.76%
<a href="#">101-43300-53310</a>	ELECTRIC UTILITIES	6,066.38	5,633.72	3,570.20	5,858.00	5,858.00	0.00	0.00%
<a href="#">101-43300-53315</a>	WATER UTILITIES	904.72	891.49	622.27	1,080.00	1,264.00	184.00	17.04%
<a href="#">101-43300-53320</a>	GAS UTILITIES	3,116.33	5,238.48	2,171.10	4,161.60	5,450.00	1,288.40	30.96%
<a href="#">101-43300-53325</a>	REFUSE DISPOSAL	3,732.28	2,702.54	1,595.00	4,473.72	4,563.00	89.28	2.00%
<a href="#">101-43300-53415</a>	EQUIPMENT REPAIRS & MAINTEN	81,143.45	95,797.99	57,095.56	74,000.00	68,090.00	-5,910.00	-7.99%
<a href="#">101-43300-53420</a>	BLDG REPAIR & MAINTENANCE	2,495.69	1,091.49	2,725.94	9,200.00	26,000.00	16,800.00	182.61%
<a href="#">101-43300-53425</a>	OTHER REPAIRS & MAINTENANC	373,917.43	391,018.95	84,901.74	306,600.00	324,600.00	18,000.00	5.87%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>556,504.10</b>	<b>671,524.67</b>	<b>203,023.21</b>	<b>478,818.32</b>	<b>513,599.00</b>	<b>34,780.68</b>	<b>7.26%</b>

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-43300-54110</a>	GENERAL SUPPLIES	10,082.89	10,613.29	3,362.92	15,500.00	13,000.00	-2,500.00	-16.13%
<a href="#">101-43300-54120</a>	MOTOR FUELS,LUBRICANTS & AI	64,032.25	84,667.94	32,559.07	47,800.00	47,800.00	0.00	0.00%
<a href="#">101-43300-54130</a>	UNIFORMS	157.97	76.72	272.16	300.00	400.00	100.00	33.33%
<a href="#">101-43300-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	6,248.17	1,839.28	4,100.85	4,000.00	6,500.00	2,500.00	62.50%
<a href="#">101-43300-54160</a>	SAFETY WEAR & EQUIPMENT	2,926.17	3,232.53	2,703.30	6,400.00	6,400.00	0.00	0.00%
<a href="#">101-43300-54430</a>	MILEAGE REIMBURSEMENT	23.99	0.00	0.00	50.00	50.00	0.00	0.00%
<a href="#">101-43300-54450</a>	ADVERTISING	798.00	322.95	163.88	500.00	250.00	-250.00	-50.00%
<a href="#">101-43300-54460</a>	GENERAL NOTICES & PUBLICATI	0.00	228.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>84,269.44</b>	<b>100,980.71</b>	<b>43,162.18</b>	<b>74,550.00</b>	<b>74,400.00</b>	<b>-150.00</b>	<b>-0.20%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-43300-58155</a>	LICENSES AND TAXES	6,226.00	5,793.00	589.25	6,200.00	6,880.00	680.00	10.97%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>6,226.00</b>	<b>5,793.00</b>	<b>589.25</b>	<b>6,200.00</b>	<b>6,880.00</b>	<b>680.00</b>	<b>10.97%</b>
<b>Total Expense:</b>		<b>1,488,429.04</b>	<b>1,671,302.94</b>	<b>775,973.81</b>	<b>1,392,084.32</b>	<b>1,468,351.61</b>	<b>76,267.29</b>	<b>5.48%</b>
<b>Total Department: 43300 - STREET ADMINISTRATION:</b>		<b>-1,452,560.44</b>	<b>-1,583,625.56</b>	<b>-722,943.61</b>	<b>-1,337,979.32</b>	<b>-1,409,246.61</b>	<b>-71,267.29</b>	<b>5.33%</b>
<b>Department: 43302 - STREET LIGHTING</b>								
<b>Expense</b>								
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-43302-53210</a>	GENERAL LIABILITY INSURANCE	227.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-43302-53310</a>	ELECTRIC UTILITIES	233,527.08	241,575.00	161,767.41	277,316.00	277,316.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>233,754.08</b>	<b>241,575.00</b>	<b>161,767.41</b>	<b>277,316.00</b>	<b>277,316.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>233,754.08</b>	<b>241,575.00</b>	<b>161,767.41</b>	<b>277,316.00</b>	<b>277,316.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Department: 43302 - STREET LIGHTING:</b>		<b>233,754.08</b>	<b>241,575.00</b>	<b>161,767.41</b>	<b>277,316.00</b>	<b>277,316.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Department: 43400 - AIRPORT</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-43400-33110</a>	FEDERAL GRANTS	2,080.00	29,679.96	1,040.28	2,080.00	2,080.00	0.00	0.00%
<a href="#">101-43400-33230</a>	STATE AID	99,767.99	52,465.44	10,882.90	91,027.00	91,027.00	0.00	0.00%
<a href="#">101-43400-33310</a>	LOCAL FUNDS	0.00	37,902.88	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>101,847.99</b>	<b>120,048.28</b>	<b>11,923.18</b>	<b>93,107.00</b>	<b>93,107.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-43400-34110</a>	RENT REVENUE	42,686.40	42,261.20	37,981.20	34,149.20	34,149.20	0.00	0.00%
<a href="#">101-43400-34115</a>	AIRPORT HANGARS - STALLS & F	117,128.51	124,848.11	80,525.34	120,000.00	120,000.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>159,814.91</b>	<b>167,109.31</b>	<b>118,506.54</b>	<b>154,149.20</b>	<b>154,149.20</b>	<b>0.00</b>	<b>0.00%</b>

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-43400-36135</a>	REFUNDS & REIMBURSEMENTS	1,285.63	9,836.59	593.60	10,000.00	5,000.00	-5,000.00	-50.00%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>1,285.63</b>	<b>9,836.59</b>	<b>593.60</b>	<b>10,000.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>	<b>-50.00%</b>
<b>Total Revenue:</b>		<b>262,948.53</b>	<b>296,994.18</b>	<b>131,023.32</b>	<b>257,256.20</b>	<b>252,256.20</b>	<b>-5,000.00</b>	<b>-1.94%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-43400-51110</a>	FULL TIME EMPLOYEES	102,213.52	129,122.71	93,892.38	141,173.76	147,756.96	6,583.20	4.66%
<a href="#">101-43400-51115</a>	FULL TIME EMPLOYEES OVERTIM	6,420.44	14,004.20	4,443.76	3,686.03	3,686.03	0.00	0.00%
<a href="#">101-43400-51120</a>	PART TIME EMPLOYEES	14,029.65	28,114.11	20,126.47	33,700.80	33,700.80	0.00	0.00%
<a href="#">101-43400-51140</a>	SICK PAY	2,179.23	370.04	315.03	0.00	0.00	0.00	0.00%
<a href="#">101-43400-51150</a>	VACATION PAY	11,697.32	6,614.08	4,106.75	0.00	0.00	0.00	0.00%
<a href="#">101-43400-51160</a>	HOLIDAY PAY	7,044.00	5,398.78	1,617.86	0.00	0.00	0.00	0.00%
<a href="#">101-43400-51170</a>	FLOATING HOLIDAY PAY	1,070.43	1,001.60	123.46	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>144,654.59</b>	<b>184,625.52</b>	<b>124,625.71</b>	<b>178,560.59</b>	<b>185,143.79</b>	<b>6,583.20</b>	<b>3.69%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-43400-52110</a>	PERA CONTRIBUTIONS	9,750.72	11,629.70	8,187.62	10,864.48	11,358.22	493.74	4.54%
<a href="#">101-43400-52120</a>	FICA CONTRIBUTIONS	7,903.89	10,038.31	7,050.74	11,070.76	11,478.91	408.15	3.69%
<a href="#">101-43400-52130</a>	MEDICARE CONTRIBUTIONS	1,848.57	2,347.70	1,648.92	2,589.13	2,684.58	95.45	3.69%
<a href="#">101-43400-52210</a>	HEALTH INSURANCE	34,401.08	40,804.15	27,698.60	42,445.54	45,551.63	3,106.09	7.32%
<a href="#">101-43400-52215</a>	INSURANCE BENEFITS ALLOTMEI	4,010.63	4,274.78	3,181.42	0.00	0.00	0.00	0.00%
<a href="#">101-43400-52220</a>	DENTAL INSURANCE	2,532.50	2,398.60	2,264.29	2,659.23	2,583.76	-75.47	-2.84%
<a href="#">101-43400-52230</a>	LIFE INSURANCE & LTD	307.80	348.83	239.67	345.85	360.68	14.83	4.29%
<a href="#">101-43400-52320</a>	TAXABLE ALLOWANCE	911.91	758.87	350.00	1,050.00	1,050.00	0.00	0.00%
<a href="#">101-43400-52410</a>	UNEMPLOYMENT BENEFIT PAYM	0.00	0.00	34.44	0.00	0.00	0.00	0.00%
<a href="#">101-43400-52420</a>	WORK COMP INSURANCE PREM	9,269.00	3,516.00	6,249.00	4,981.00	5,732.00	751.00	15.08%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>70,936.10</b>	<b>76,116.94</b>	<b>56,904.70</b>	<b>76,005.99</b>	<b>80,799.78</b>	<b>4,793.79</b>	<b>6.31%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-43400-53110</a>	GENERAL PROFESSIONAL SERVIC	4,979.89	9,398.61	3,969.00	14,100.00	16,300.00	2,200.00	15.60%
<a href="#">101-43400-53115</a>	CONSULTING SERVICES	6,310.55	991.71	805.14	2,500.00	2,500.00	0.00	0.00%
<a href="#">101-43400-53120</a>	LEGAL SERVICES	640.00	9,026.00	9,184.00	3,000.00	3,000.00	0.00	0.00%
<a href="#">101-43400-53140</a>	PHONE SERVICES	6,601.60	7,187.35	4,665.85	6,200.00	6,200.00	0.00	0.00%
<a href="#">101-43400-53150</a>	ALARMS SERVICE	2,979.84	345.00	918.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-43400-53155</a>	RENTAL SERVICES	1,010.80	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-43400-53165</a>	TRAVEL, CONFERENCES, & SCHO	463.05	0.00	220.00	1,500.00	1,500.00	0.00	0.00%
<a href="#">101-43400-53210</a>	GENERAL LIABILITY INSURANCE	32,415.00	32,848.00	15,724.00	34,313.00	33,019.00	-1,294.00	-3.77%
<a href="#">101-43400-53215</a>	AUTOMOTIVE INSURANCE	1,526.00	1,995.00	1,174.00	1,933.00	2,465.00	532.00	27.52%
<a href="#">101-43400-53310</a>	ELECTRIC UTILITIES	48,129.21	47,791.53	27,243.52	45,450.00	48,269.00	2,819.00	6.20%
<a href="#">101-43400-53315</a>	WATER UTILITIES	4,052.01	4,082.72	2,314.08	6,000.00	7,020.00	1,020.00	17.00%

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-43400-53320</a>	GAS UTILITIES	20,479.22	26,594.35	13,255.10	26,010.00	27,669.00	1,659.00	6.38%
<a href="#">101-43400-53325</a>	REFUSE DISPOSAL	2,938.20	2,839.65	1,680.00	3,329.28	3,396.00	66.72	2.00%
<a href="#">101-43400-53330</a>	SEWER UTILITIES	278.06	287.61	175.53	360.57	364.00	3.43	0.95%
<a href="#">101-43400-53335</a>	STORM WATER UTILITIES	899.88	928.32	553.14	963.90	974.00	10.10	1.05%
<a href="#">101-43400-53415</a>	EQUIPMENT REPAIRS & MAINTENANCE	15,519.22	20,728.44	12,714.24	18,600.00	26,350.00	7,750.00	41.67%
<a href="#">101-43400-53420</a>	BLDG REPAIR & MAINTENANCE	3,912.08	4,233.97	521.08	12,250.00	26,300.00	14,050.00	114.69%
<a href="#">101-43400-53425</a>	OTHER REPAIRS & MAINTENANCE	17,580.42	7,685.84	2,436.59	11,500.00	21,500.00	10,000.00	86.96%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>170,715.03</b>	<b>176,964.10</b>	<b>97,553.27</b>	<b>190,009.75</b>	<b>228,826.00</b>	<b>38,816.25</b>	<b>20.43%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL)</b>								
<a href="#">101-43400-54110</a>	GENERAL SUPPLIES	14,388.49	19,821.62	14,456.31	16,600.00	17,600.00	1,000.00	6.02%
<a href="#">101-43400-54120</a>	MOTOR FUELS,LUBRICANTS & AI	17,514.61	19,416.11	9,845.69	14,000.00	14,000.00	0.00	0.00%
<a href="#">101-43400-54130</a>	UNIFORMS	9.99	34.99	0.00	100.00	100.00	0.00	0.00%
<a href="#">101-43400-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	2,019.77	685.86	743.66	2,000.00	2,000.00	0.00	0.00%
<a href="#">101-43400-54160</a>	SAFETY WEAR & EQUIPMENT	2,164.00	782.89	586.40	2,025.00	2,025.00	0.00	0.00%
<a href="#">101-43400-54430</a>	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	150.00	150.00	0.00	0.00%
<a href="#">101-43400-54450</a>	ADVERTISING	672.50	576.64	440.02	250.00	250.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPITAL):</b>		<b>36,769.36</b>	<b>41,318.11</b>	<b>26,072.08</b>	<b>35,125.00</b>	<b>36,125.00</b>	<b>1,000.00</b>	<b>2.85%</b>
<b>Category: 55 - CAPITAL</b>								
<a href="#">101-43400-55130</a>	IMPR OTHER THAN BILDINGS	0.00	0.00	46,255.80	0.00	0.00	0.00	0.00%
<b>Total Category: 55 - CAPITAL:</b>		<b>0.00</b>	<b>0.00</b>	<b>46,255.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-43400-58145</a>	DUES & SUBSCRIPTIONS	474.00	150.00	0.00	250.00	250.00	0.00	0.00%
<a href="#">101-43400-58155</a>	LICENSES AND TAXES	14,974.00	10,791.00	8,256.84	11,080.00	11,130.00	50.00	0.45%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>15,448.00</b>	<b>10,941.00</b>	<b>8,256.84</b>	<b>11,330.00</b>	<b>11,380.00</b>	<b>50.00</b>	<b>0.44%</b>
<b>Total Expense:</b>		<b>438,523.08</b>	<b>489,965.67</b>	<b>359,668.40</b>	<b>491,031.33</b>	<b>542,274.57</b>	<b>51,243.24</b>	<b>10.44%</b>
<b>Total Department: 43400 - AIRPORT:</b>		<b>-175,574.55</b>	<b>-192,971.49</b>	<b>-228,645.08</b>	<b>-233,775.13</b>	<b>-290,018.37</b>	<b>-56,243.24</b>	<b>24.06%</b>
<b>Department: 45100 - COMMUNITY SERVICE ADMIN</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-45100-33310</a>	LOCAL FUNDS	71,463.86	69,171.00	60,356.91	61,000.00	60,000.00	-1,000.00	-1.64%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>71,463.86</b>	<b>69,171.00</b>	<b>60,356.91</b>	<b>61,000.00</b>	<b>60,000.00</b>	<b>-1,000.00</b>	<b>-1.64%</b>
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-45100-34110</a>	RENT REVENUE	23,644.07	5,350.00	2,325.00	5,500.00	5,500.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>23,644.07</b>	<b>5,350.00</b>	<b>2,325.00</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-45100-36130</a>	DONATION REVENUE	20,753.30	7,945.00	20,970.00	2,000.00	2,500.00	500.00	25.00%

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-45100-36135</a>	REFUNDS & REIMBURSEMENTS	427.42	1,453.09	2.20	4,000.00	3,000.00	-1,000.00	-25.00%
	<b>Total Category: 36 - MISCELLANEOUS:</b>	<b>21,180.72</b>	<b>9,398.09</b>	<b>20,972.20</b>	<b>6,000.00</b>	<b>5,500.00</b>	<b>-500.00</b>	<b>-8.33%</b>
	<b>Total Revenue:</b>	<b>116,288.65</b>	<b>83,919.09</b>	<b>83,654.11</b>	<b>72,500.00</b>	<b>71,000.00</b>	<b>-1,500.00</b>	<b>-2.07%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-45100-51110</a>	FULL TIME EMPLOYEES	177,349.27	181,670.32	132,002.46	236,051.20	246,500.80	10,449.60	4.43%
<a href="#">101-45100-51120</a>	PART TIME EMPLOYEES	5,722.70	6,891.40	1,092.84	10,531.50	10,531.50	0.00	0.00%
<a href="#">101-45100-51140</a>	SICK PAY	9,635.96	14,277.33	4,305.40	0.00	0.00	0.00	0.00%
<a href="#">101-45100-51150</a>	VACATION PAY	16,547.47	16,861.33	2,957.79	0.00	0.00	0.00	0.00%
<a href="#">101-45100-51160</a>	HOLIDAY PAY	8,331.26	8,665.59	2,434.51	0.00	0.00	0.00	0.00%
<a href="#">101-45100-51170</a>	FLOATING HOLIDAY PAY	775.44	844.32	192.49	0.00	0.00	0.00	0.00%
	<b>Total Category: 51 - SALARIES &amp; WAGES:</b>	<b>218,362.10</b>	<b>229,210.29</b>	<b>142,985.49</b>	<b>246,582.70</b>	<b>257,032.30</b>	<b>10,449.60</b>	<b>4.24%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-45100-52110</a>	PERA CONTRIBUTIONS	15,872.95	16,621.45	11,167.64	17,703.84	18,487.56	783.72	4.43%
<a href="#">101-45100-52120</a>	FICA CONTRIBUTIONS	12,378.61	12,975.21	8,634.30	15,288.13	15,936.03	647.90	4.24%
<a href="#">101-45100-52130</a>	MEDICARE CONTRIBUTIONS	2,894.98	3,034.40	2,019.31	3,575.45	3,726.98	151.53	4.24%
<a href="#">101-45100-52210</a>	HEALTH INSURANCE	29,143.79	30,300.02	20,685.58	37,279.28	40,081.47	2,802.19	7.52%
<a href="#">101-45100-52215</a>	INSURANCE BENEFITS ALLOTMEI	5,450.00	6,000.24	2,442.26	0.00	0.00	0.00	0.00%
<a href="#">101-45100-52220</a>	DENTAL INSURANCE	2,875.82	2,537.83	2,023.68	2,966.76	2,903.52	-63.24	-2.13%
<a href="#">101-45100-52230</a>	LIFE INSURANCE & LTD	484.45	501.71	314.19	538.02	560.56	22.54	4.19%
<a href="#">101-45100-52420</a>	WORK COMP INSURANCE PREM	653.00	3,789.00	2,905.00	3,948.00	4,449.00	501.00	12.69%
	<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>	<b>69,753.60</b>	<b>75,759.86</b>	<b>50,191.96</b>	<b>81,299.48</b>	<b>86,145.12</b>	<b>4,845.64</b>	<b>5.96%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45100-53110</a>	GENERAL PROFESSIONAL SERVIC	2,251.64	2,752.50	0.00	6,000.00	5,000.00	-1,000.00	-16.67%
<a href="#">101-45100-53140</a>	PHONE SERVICES	3,391.65	3,235.67	1,894.22	4,000.00	3,900.00	-100.00	-2.50%
<a href="#">101-45100-53145</a>	POSTAGE SERVICE	3,197.74	3,168.09	670.60	3,200.00	3,000.00	-200.00	-6.25%
<a href="#">101-45100-53165</a>	TRAVEL, CONFERENCES, & SCHO	1,351.27	1,966.37	789.48	3,200.00	2,500.00	-700.00	-21.88%
<a href="#">101-45100-53210</a>	GENERAL LIABILITY INSURANCE	745.00	1,335.00	474.00	1,508.00	995.00	-513.00	-34.02%
<a href="#">101-45100-53215</a>	AUTOMOTIVE INSURANCE	104.00	155.00	76.00	161.00	158.00	-3.00	-1.86%
<a href="#">101-45100-53415</a>	EQUIPMENT REPAIRS & MAINT	0.00	47.12	0.00	1,000.00	600.00	-400.00	-40.00%
	<b>Total Category: 53 - PURCHASED SERVICES:</b>	<b>11,041.30</b>	<b>12,659.75</b>	<b>3,904.30</b>	<b>19,069.00</b>	<b>16,153.00</b>	<b>-2,916.00</b>	<b>-15.29%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-45100-54110</a>	GENERAL SUPPLIES	1,323.29	6,375.19	1,518.58	5,000.00	4,500.00	-500.00	-10.00%
<a href="#">101-45100-54120</a>	MOTOR FUELS,LUBRICANTS & AI	241.96	679.51	242.31	500.00	500.00	0.00	0.00%
<a href="#">101-45100-54140</a>	BROCHURES, MAPS, REPORTS	17,806.16	15,145.36	2,851.98	20,000.00	12,000.00	-8,000.00	-40.00%
<a href="#">101-45100-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	0.00	0.00	0.00	1,000.00	1,500.00	500.00	50.00%
<a href="#">101-45100-54410</a>	COMPUTER SOFTWARE	5,817.00	5,719.25	7,239.00	8,000.00	6,000.00	-2,000.00	-25.00%
<a href="#">101-45100-54430</a>	MILEAGE REIMBURSEMENT	206.01	334.08	149.64	750.00	500.00	-250.00	-33.33%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-45100-54450</a>	ADVERTISING	270.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>25,664.42</b>	<b>28,253.39</b>	<b>12,001.51</b>	<b>35,250.00</b>	<b>25,000.00</b>	<b>-10,250.00</b>	<b>-29.08%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-45100-58115</a>	BANK CHARGES	9,014.77	8,466.33	4,138.29	14,000.00	12,000.00	-2,000.00	-14.29%
<a href="#">101-45100-58145</a>	DUES & SUBSCRIPTIONS	1,023.20	1,513.19	1,849.20	1,500.00	1,500.00	0.00	0.00%
<a href="#">101-45100-58155</a>	LICENSES AND TAXES	0.00	0.00	19.25	0.00	0.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>10,037.97</b>	<b>9,979.52</b>	<b>6,006.74</b>	<b>15,500.00</b>	<b>13,500.00</b>	<b>-2,000.00</b>	<b>-12.90%</b>
<b>Total Expense:</b>		<b>334,859.39</b>	<b>355,862.81</b>	<b>215,090.00</b>	<b>397,701.18</b>	<b>397,830.42</b>	<b>129.24</b>	<b>0.03%</b>
<b>Total Department: 45100 - COMMUNITY SERVICE ADMIN:</b>		<b>-218,570.74</b>	<b>-271,943.72</b>	<b>-131,435.89</b>	<b>-325,201.18</b>	<b>-326,830.42</b>	<b>-1,629.24</b>	<b>0.50%</b>
<b>Department: 45150 - AFTER SCHOOL PROGRAMS</b>								
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-45150-51120</a>	PART TIME EMPLOYEES	8,095.94	5,466.60	1,925.75	13,822.59	13,822.59	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>8,095.94</b>	<b>5,466.60</b>	<b>1,925.75</b>	<b>13,822.59</b>	<b>13,822.59</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-45150-52110</a>	PERA CONTRIBUTIONS	97.54	10.30	7.36	0.00	0.00	0.00	0.00%
<a href="#">101-45150-52120</a>	FICA CONTRIBUTIONS	500.19	340.76	120.12	857.00	857.00	0.00	0.00%
<a href="#">101-45150-52130</a>	MEDICARE CONTRIBUTIONS	116.99	79.76	28.13	200.43	200.43	0.00	0.00%
<a href="#">101-45150-52410</a>	UNEMPLOYMENT BENEFIT PAYM	0.00	0.00	6.12	0.00	0.00	0.00	0.00%
<a href="#">101-45150-52420</a>	WORK COMP INSURANCE PREM	56.00	408.00	294.00	424.00	457.00	33.00	7.78%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>770.72</b>	<b>838.82</b>	<b>455.73</b>	<b>1,481.43</b>	<b>1,514.43</b>	<b>33.00</b>	<b>2.23%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45150-53110</a>	GENERAL PROFESSIONAL SERVIC	8,500.00	8,500.00	0.00	8,500.00	8,500.00	0.00	0.00%
<a href="#">101-45150-53125</a>	INSTRUCTORS SERVICES	0.00	356.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45150-53210</a>	GENERAL LIABILITY INSURANCE	26.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>8,526.00</b>	<b>8,856.00</b>	<b>0.00</b>	<b>8,500.00</b>	<b>8,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-45150-54110</a>	GENERAL SUPPLIES	1,300.40	1,632.75	496.89	1,600.00	1,500.00	-100.00	-6.25%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>1,300.40</b>	<b>1,632.75</b>	<b>496.89</b>	<b>1,600.00</b>	<b>1,500.00</b>	<b>-100.00</b>	<b>-6.25%</b>
<b>Total Expense:</b>		<b>18,693.06</b>	<b>16,794.17</b>	<b>2,878.37</b>	<b>25,404.02</b>	<b>25,337.02</b>	<b>-67.00</b>	<b>-0.26%</b>
<b>Total Department: 45150 - AFTER SCHOOL PROGRAMS:</b>		<b>18,693.06</b>	<b>16,794.17</b>	<b>2,878.37</b>	<b>25,404.02</b>	<b>25,337.02</b>	<b>-67.00</b>	<b>-0.26%</b>
<b>Department: 45200 - PARKS</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-45200-34110</a>	RENT REVENUE	700.00	1,350.00	0.00	1,250.00	1,000.00	-250.00	-20.00%
<a href="#">101-45200-34160</a>	USER FEES	24,015.50	18,571.00	680.00	32,000.00	30,000.00	-2,000.00	-6.25%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-45200-34165</a>	BALLFIELD CONCESSIONS	11,175.03	18,462.31	0.00	13,000.00	20,000.00	7,000.00	53.85%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>35,890.53</b>	<b>38,383.31</b>	<b>680.00</b>	<b>46,250.00</b>	<b>51,000.00</b>	<b>4,750.00</b>	<b>10.27%</b>
<b>Category: 36 - MISCELLANEOUS</b>								
<a href="#">101-45200-36130</a>	DONATION REVENUE	0.00	0.00	5,050.00	0.00	5,000.00	5,000.00	0.00%
<a href="#">101-45200-36135</a>	REFUNDS & REIMBURSEMENTS	21,671.91	41,076.80	3,660.51	15,000.00	20,000.00	5,000.00	33.33%
<b>Total Category: 36 - MISCELLANEOUS:</b>		<b>21,671.91</b>	<b>41,076.80</b>	<b>8,710.51</b>	<b>15,000.00</b>	<b>25,000.00</b>	<b>10,000.00</b>	<b>66.67%</b>
<b>Total Revenue:</b>		<b>57,562.44</b>	<b>79,460.11</b>	<b>9,390.51</b>	<b>61,250.00</b>	<b>76,000.00</b>	<b>14,750.00</b>	<b>24.08%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-45200-51110</a>	FULL TIME EMPLOYEES	200,374.67	213,624.16	145,703.13	251,159.37	266,299.52	15,140.15	6.03%
<a href="#">101-45200-51115</a>	FULL TIME EMPLOYEES OVERTIM	4,318.78	7,620.62	263.27	6,476.87	6,476.87	0.00	0.00%
<a href="#">101-45200-51120</a>	PART TIME EMPLOYEES	72,975.01	80,959.66	40,729.51	92,677.20	92,677.20	0.00	0.00%
<a href="#">101-45200-51130</a>	SEVERANCE PAY	6,709.47	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45200-51140</a>	SICK PAY	16,953.77	1,749.39	3,136.95	0.00	0.00	0.00	0.00%
<a href="#">101-45200-51150</a>	VACATION PAY	20,926.64	7,801.95	2,352.93	0.00	0.00	0.00	0.00%
<a href="#">101-45200-51160</a>	HOLIDAY PAY	8,426.37	8,080.95	2,510.12	0.00	0.00	0.00	0.00%
<a href="#">101-45200-51170</a>	FLOATING HOLIDAY PAY	1,394.13	1,489.59	452.74	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>332,078.84</b>	<b>321,326.32</b>	<b>195,148.65</b>	<b>350,313.44</b>	<b>365,453.59</b>	<b>15,140.15</b>	<b>4.32%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-45200-52110</a>	PERA CONTRIBUTIONS	16,664.88	18,136.07	11,951.29	19,322.72	20,458.23	1,135.51	5.88%
<a href="#">101-45200-52120</a>	FICA CONTRIBUTIONS	17,447.38	19,263.36	11,892.60	21,719.43	22,658.12	938.69	4.32%
<a href="#">101-45200-52130</a>	MEDICARE CONTRIBUTIONS	4,080.63	4,505.23	2,781.32	5,079.54	5,299.08	219.54	4.32%
<a href="#">101-45200-52210</a>	HEALTH INSURANCE	35,851.81	24,406.77	18,461.37	28,745.72	40,081.47	11,335.75	39.43%
<a href="#">101-45200-52215</a>	INSURANCE BENEFITS ALLOTMEI	5,250.00	3,984.24	2,681.10	0.00	0.00	0.00	0.00%
<a href="#">101-45200-52220</a>	DENTAL INSURANCE	2,745.17	2,065.48	1,741.36	2,333.61	2,288.34	-45.27	-1.94%
<a href="#">101-45200-52230</a>	LIFE INSURANCE & LTD	558.61	552.78	356.22	619.28	633.28	14.00	2.26%
<a href="#">101-45200-52320</a>	TAXABLE ALLOWANCE	1,397.46	1,212.22	686.45	1,000.00	1,000.00	0.00	0.00%
<a href="#">101-45200-52410</a>	UNEMPLOYMENT BENEFIT PAYM	0.00	741.88	120.88	0.00	0.00	0.00	0.00%
<a href="#">101-45200-52420</a>	WORK COMP INSURANCE PREM	10,251.48	16,169.32	7,482.00	10,572.00	11,570.00	998.00	9.44%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>94,247.42</b>	<b>91,037.35</b>	<b>58,154.59</b>	<b>89,392.30</b>	<b>103,988.52</b>	<b>14,596.22</b>	<b>16.33%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45200-53110</a>	GENERAL PROFESSIONAL SERVIC	410.95	1,057.55	146.00	0.00	300.00	300.00	0.00%
<a href="#">101-45200-53140</a>	PHONE SERVICES	5,817.98	4,787.49	2,163.22	5,500.00	6,000.00	500.00	9.09%
<a href="#">101-45200-53155</a>	RENTAL SERVICES	789.18	278.62	305.00	1,500.00	2,000.00	500.00	33.33%
<a href="#">101-45200-53165</a>	TRAVEL, CONFERENCES, & SCHO	0.00	0.00	20.00	750.00	1,000.00	250.00	33.33%
<a href="#">101-45200-53210</a>	GENERAL LIABILITY INSURANCE	17,618.00	18,852.00	10,284.00	18,827.00	21,597.00	2,770.00	14.71%
<a href="#">101-45200-53215</a>	AUTOMOTIVE INSURANCE	1,407.00	1,800.00	926.00	1,839.00	1,946.00	107.00	5.82%
<a href="#">101-45200-53310</a>	ELECTRIC UTILITIES	26,678.94	26,484.82	14,302.69	26,260.00	26,750.00	490.00	1.87%

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-45200-53315</a>	WATER UTILITIES	15,128.31	13,541.09	9,837.21	25,000.00	21,240.00	-3,760.00	-15.04%
<a href="#">101-45200-53320</a>	GAS UTILITIES	1,289.96	1,679.89	782.46	1,560.60	1,747.00	186.40	11.94%
<a href="#">101-45200-53325</a>	REFUSE DISPOSAL	3,157.86	3,370.85	1,863.36	4,161.60	4,245.00	83.40	2.00%
<a href="#">101-45200-53330</a>	SEWER UTILITIES	294.14	288.03	165.06	412.08	416.00	3.92	0.95%
<a href="#">101-45200-53410</a>	MAINTENANCE AGREEMENTS	0.00	1,127.00	974.00	2,500.00	3,000.00	500.00	20.00%
<a href="#">101-45200-53415</a>	EQUIPMENT REPAIRS & MAINTENANCE	12,550.13	20,866.27	8,729.34	19,000.00	20,000.00	1,000.00	5.26%
<a href="#">101-45200-53420</a>	BLDG REPAIR & MAINTENANCE	12,610.67	17,691.86	2,568.67	15,600.00	17,000.00	1,400.00	8.97%
<a href="#">101-45200-53425</a>	OTHER REPAIRS & MAINTENANCE	120,904.19	121,485.28	139,855.43	140,000.00	125,000.00	-15,000.00	-10.71%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>218,657.31</b>	<b>233,310.75</b>	<b>192,922.44</b>	<b>262,910.28</b>	<b>252,241.00</b>	<b>-10,669.28</b>	<b>-4.06%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-45200-54110</a>	GENERAL SUPPLIES	61,122.12	58,502.59	51,618.47	58,500.00	60,000.00	1,500.00	2.56%
<a href="#">101-45200-54120</a>	MOTOR FUELS,LUBRICANTS & AI	16,134.40	16,831.08	6,068.37	14,000.00	15,000.00	1,000.00	7.14%
<a href="#">101-45200-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	9,873.19	19,044.59	3,796.05	14,000.00	15,000.00	1,000.00	7.14%
<a href="#">101-45200-54160</a>	SAFETY WEAR & EQUIPMENT	637.66	904.91	35.88	575.00	700.00	125.00	21.74%
<a href="#">101-45200-54340</a>	GEN MDSE PURCHASES	12,188.95	14,187.82	3,986.50	17,000.00	15,000.00	-2,000.00	-11.76%
<a href="#">101-45200-54450</a>	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>99,956.32</b>	<b>109,470.99</b>	<b>65,505.27</b>	<b>104,075.00</b>	<b>105,700.00</b>	<b>1,625.00</b>	<b>1.56%</b>
<b>Category: 55 - CAPITAL</b>								
<a href="#">101-45200-55130</a>	IMPR OTHER THAN BILDINGS	5,763.99	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 55 - CAPITAL:</b>		<b>5,763.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-45200-58155</a>	LICENSES AND TAXES	1,724.00	1,268.75	368.75	2,300.00	2,500.00	200.00	8.70%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>1,724.00</b>	<b>1,268.75</b>	<b>368.75</b>	<b>2,300.00</b>	<b>2,500.00</b>	<b>200.00</b>	<b>8.70%</b>
<b>Total Expense:</b>		<b>752,427.88</b>	<b>756,414.16</b>	<b>512,099.70</b>	<b>808,991.02</b>	<b>829,883.11</b>	<b>20,892.09</b>	<b>2.58%</b>
<b>Total Department: 45200 - PARKS:</b>		<b>-694,865.44</b>	<b>-676,954.05</b>	<b>-502,709.19</b>	<b>-747,741.02</b>	<b>-753,883.11</b>	<b>-6,142.09</b>	<b>0.82%</b>
<b>Department: 45300 - AQUATIC CENTER</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-45300-34160</a>	USER FEES	67,124.92	70,826.60	16,540.50	75,000.00	75,000.00	0.00	0.00%
<a href="#">101-45300-34165</a>	CONCESSIONS	14,798.89	17,747.20	0.00	16,000.00	16,000.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>81,923.81</b>	<b>88,573.80</b>	<b>16,540.50</b>	<b>91,000.00</b>	<b>91,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>81,923.81</b>	<b>88,573.80</b>	<b>16,540.50</b>	<b>91,000.00</b>	<b>91,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-45300-51120</a>	PART TIME EMPLOYEES	87,326.98	83,507.80	59,775.26	105,996.39	105,996.39	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>87,326.98</b>	<b>83,507.80</b>	<b>59,775.26</b>	<b>105,996.39</b>	<b>105,996.39</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-45300-52120</a>	FICA CONTRIBUTIONS	5,497.09	5,291.02	3,753.58	6,571.78	6,571.78	0.00	0.00%
<a href="#">101-45300-52130</a>	MEDICARE CONTRIBUTIONS	1,285.52	1,237.37	877.86	1,536.95	1,536.95	0.00	0.00%
<a href="#">101-45300-52420</a>	WORK COMP INSURANCE PREM	6,497.00	-657.00	2,603.00	4,006.00	4,307.00	301.00	7.51%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>13,279.61</b>	<b>5,871.39</b>	<b>7,234.44</b>	<b>12,114.73</b>	<b>12,415.73</b>	<b>301.00</b>	<b>2.48%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45300-53110</a>	GENERAL PROFESSIONAL SERVIC	0.00	16,811.42	0.00	10,000.00	7,500.00	-2,500.00	-25.00%
<a href="#">101-45300-53140</a>	PHONE SERVICES	684.99	745.00	114.00	1,500.00	1,500.00	0.00	0.00%
<a href="#">101-45300-53150</a>	ALARMS SERVICE	263.40	263.40	263.40	300.00	300.00	0.00	0.00%
<a href="#">101-45300-53210</a>	GENERAL LIABILITY INSURANCE	7,002.00	7,202.00	3,740.00	7,324.00	7,852.00	528.00	7.21%
<a href="#">101-45300-53310</a>	ELECTRIC UTILITIES	13,289.62	5,715.42	4,050.45	13,130.00	13,130.00	0.00	0.00%
<a href="#">101-45300-53315</a>	WATER UTILITIES	16,089.73	13,976.91	11,189.53	21,600.00	21,600.00	0.00	0.00%
<a href="#">101-45300-53320</a>	GAS UTILITIES	5,814.39	6,633.28	1,064.15	8,323.20	6,901.00	-1,422.20	-17.09%
<a href="#">101-45300-53325</a>	REFUSE DISPOSAL	257.13	352.38	165.44	468.18	478.00	9.82	2.10%
<a href="#">101-45300-53330</a>	SEWER UTILITIES	316.64	372.99	170.03	257.55	381.00	123.45	47.93%
<a href="#">101-45300-53415</a>	EQUIPMENT REPAIRS & MAINTEN	8,148.99	8,161.92	1,213.06	10,000.00	15,000.00	5,000.00	50.00%
<a href="#">101-45300-53420</a>	BLDG REPAIR & MAINTENANCE	20,926.68	2,298.85	160.96	7,000.00	10,000.00	3,000.00	42.86%
<a href="#">101-45300-53425</a>	OTHER REPAIRS & MAINTENANC	4,774.77	5,160.22	698.52	5,600.00	6,000.00	400.00	7.14%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>77,568.34</b>	<b>67,693.79</b>	<b>22,829.54</b>	<b>85,502.93</b>	<b>90,642.00</b>	<b>5,139.07</b>	<b>6.01%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-45300-54110</a>	GENERAL SUPPLIES	35,995.30	39,554.01	24,912.18	37,500.00	40,000.00	2,500.00	6.67%
<a href="#">101-45300-54150</a>	EQUIPMENT/TOOLS UP TO 5,000	4,499.65	3,899.10	0.00	4,500.00	5,000.00	500.00	11.11%
<a href="#">101-45300-54340</a>	GEN MDSE PURCHASES	11,474.96	14,211.41	0.00	12,000.00	12,000.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>51,969.91</b>	<b>57,664.52</b>	<b>24,912.18</b>	<b>54,000.00</b>	<b>57,000.00</b>	<b>3,000.00</b>	<b>5.56%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-45300-58115</a>	BANK CHARGES	0.00	169.42	0.00	500.00	500.00	0.00	0.00%
<a href="#">101-45300-58155</a>	LICENSES AND TAXES	695.00	631.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>695.00</b>	<b>800.42</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>230,839.84</b>	<b>215,537.92</b>	<b>114,751.42</b>	<b>258,114.05</b>	<b>266,554.12</b>	<b>8,440.07</b>	<b>3.27%</b>
<b>Total Department: 45300 - AQUATIC CENTER:</b>		<b>-148,916.03</b>	<b>-126,964.12</b>	<b>-98,210.92</b>	<b>-167,114.05</b>	<b>-175,554.12</b>	<b>-8,440.07</b>	<b>5.05%</b>
<b>Department: 45400 - BAND</b>								
<b>Revenue</b>								
<b>Category: 33 - INTERGOVERNMENTAL</b>								
<a href="#">101-45400-33310</a>	LOCAL FUNDS	5,711.50	5,767.77	0.00	5,700.00	6,000.00	300.00	5.26%
<b>Total Category: 33 - INTERGOVERNMENTAL:</b>		<b>5,711.50</b>	<b>5,767.77</b>	<b>0.00</b>	<b>5,700.00</b>	<b>6,000.00</b>	<b>300.00</b>	<b>5.26%</b>
<b>Total Revenue:</b>		<b>5,711.50</b>	<b>5,767.77</b>	<b>0.00</b>	<b>5,700.00</b>	<b>6,000.00</b>	<b>300.00</b>	<b>5.26%</b>

Budget Comparison Report

Account Number Expense	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Category: 51 - SALARIES &amp; WAGES</b>							
<a href="#">101-45400-51120</a> PART TIME EMPLOYEES	8,593.60	9,430.91	0.00	10,490.00	10,490.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>	<b>8,593.60</b>	<b>9,430.91</b>	<b>0.00</b>	<b>10,490.00</b>	<b>10,490.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>							
<a href="#">101-45400-52120</a> FICA CONTRIBUTIONS	532.81	584.76	0.00	650.38	650.38	0.00	0.00%
<a href="#">101-45400-52130</a> MEDICARE CONTRIBUTIONS	124.66	136.81	0.00	152.11	152.11	0.00	0.00%
<a href="#">101-45400-52410</a> UNEMPLOYMENT BENEFIT PAYM	0.00	0.00	2.42	0.00	0.00	0.00	0.00%
<a href="#">101-45400-52420</a> WORK COMP INSURANCE PREM	33.00	282.00	232.00	311.00	344.00	33.00	10.61%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>	<b>690.47</b>	<b>1,003.57</b>	<b>234.42</b>	<b>1,113.49</b>	<b>1,146.49</b>	<b>33.00</b>	<b>2.96%</b>
<b>Category: 53 - PURCHASED SERVICES</b>							
<a href="#">101-45400-53210</a> GENERAL LIABILITY INSURANCE	201.00	194.00	94.00	202.00	196.00	-6.00	-2.97%
<b>Total Category: 53 - PURCHASED SERVICES:</b>	<b>201.00</b>	<b>194.00</b>	<b>94.00</b>	<b>202.00</b>	<b>196.00</b>	<b>-6.00</b>	<b>-2.97%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>							
<a href="#">101-45400-54110</a> GENERAL SUPPLIES	1,586.38	181.78	0.00	0.00	400.00	400.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>	<b>1,586.38</b>	<b>181.78</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>	<b>0.00%</b>
<b>Total Expense:</b>	<b>11,071.45</b>	<b>10,810.26</b>	<b>328.42</b>	<b>11,805.49</b>	<b>12,232.49</b>	<b>427.00</b>	<b>3.62%</b>
<b>Total Department: 45400 - BAND:</b>	<b>-5,359.95</b>	<b>-5,042.49</b>	<b>-328.42</b>	<b>-6,105.49</b>	<b>-6,232.49</b>	<b>-127.00</b>	<b>2.08%</b>
<b>Department: 45500 - LIBRARY</b>							
<b>Expense</b>							
<b>Category: 58 - OTHER EXPENDITURES</b>							
<a href="#">101-45500-58110</a> APPROPRIATIONS	0.00	0.00	436,752.00	655,134.00	669,799.00	14,665.00	2.24%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>	<b>0.00</b>	<b>0.00</b>	<b>436,752.00</b>	<b>655,134.00</b>	<b>669,799.00</b>	<b>14,665.00</b>	<b>2.24%</b>
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>436,752.00</b>	<b>655,134.00</b>	<b>669,799.00</b>	<b>14,665.00</b>	<b>2.24%</b>
<b>Total Department: 45500 - LIBRARY:</b>	<b>0.00</b>	<b>0.00</b>	<b>436,752.00</b>	<b>655,134.00</b>	<b>669,799.00</b>	<b>14,665.00</b>	<b>2.24%</b>
<b>Department: 45600 - CS GENERAL - OTHER</b>							
<b>Revenue</b>							
<b>Category: 34 - CHARGES FOR SERVICES</b>							
<a href="#">101-45600-34160</a> USER FEES	117,292.00	117,301.10	38,848.25	135,000.00	125,000.00	-10,000.00	-7.41%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>	<b>117,292.00</b>	<b>117,301.10</b>	<b>38,848.25</b>	<b>135,000.00</b>	<b>125,000.00</b>	<b>-10,000.00</b>	<b>-7.41%</b>
<b>Total Revenue:</b>	<b>117,292.00</b>	<b>117,301.10</b>	<b>38,848.25</b>	<b>135,000.00</b>	<b>125,000.00</b>	<b>-10,000.00</b>	<b>-7.41%</b>
<b>Expense</b>							
<b>Category: 51 - SALARIES &amp; WAGES</b>							
<a href="#">101-45600-51110</a> FULL TIME EMPLOYEES	28,199.61	42,080.88	31,047.41	53,678.58	58,539.20	4,860.62	9.06%
<a href="#">101-45600-51120</a> PART TIME EMPLOYEES	56,126.91	58,822.37	18,587.26	65,435.37	64,355.89	-1,079.48	-1.65%
<a href="#">101-45600-51130</a> SEVERANCE PAY	8,462.84	0.00	0.00	0.00	0.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020 2020	2021 PRE	Increase / (Decrease)	
<a href="#">101-45600-51140</a>	SICK PAY	33,442.43	2,389.13	396.48	0.00	0.00	0.00	0.00%
<a href="#">101-45600-51150</a>	VACATION PAY	12,875.54	2,269.00	640.09	0.00	0.00	0.00	0.00%
<a href="#">101-45600-51160</a>	HOLIDAY PAY	1,665.48	1,897.75	539.21	0.00	0.00	0.00	0.00%
<a href="#">101-45600-51170</a>	FLOATING HOLIDAY PAY	152.01	126.87	71.37	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>140,924.82</b>	<b>107,586.00</b>	<b>51,281.82</b>	<b>119,113.95</b>	<b>122,895.09</b>	<b>3,781.14</b>	<b>3.17%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-45600-52110</a>	PERA CONTRIBUTIONS	2,477.73	3,643.12	3,573.70	4,025.88	4,390.44	364.56	9.06%
<a href="#">101-45600-52120</a>	FICA CONTRIBUTIONS	5,459.10	6,638.98	3,230.76	7,385.08	7,619.50	234.42	3.17%
<a href="#">101-45600-52130</a>	MEDICARE CONTRIBUTIONS	1,276.81	1,552.77	755.57	1,727.16	1,781.98	54.82	3.17%
<a href="#">101-45600-52210</a>	HEALTH INSURANCE	-593.59	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45600-52220</a>	DENTAL INSURANCE	816.57	1,075.35	907.30	1,253.64	1,230.36	-23.28	-1.86%
<a href="#">101-45600-52230</a>	LIFE INSURANCE & LTD	82.61	125.52	81.97	138.57	149.29	10.72	7.74%
<a href="#">101-45600-52410</a>	UNEMPLOYMENT BENEFIT PAY	0.00	2.46	18.02	0.00	0.00	0.00	0.00%
<a href="#">101-45600-52420</a>	WORK COMP INSURANCE PREM	3,278.00	5,735.00	2,548.00	3,556.00	3,934.00	378.00	10.63%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>12,797.23</b>	<b>18,773.20</b>	<b>11,115.32</b>	<b>18,086.33</b>	<b>19,105.57</b>	<b>1,019.24</b>	<b>5.64%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45600-53110</a>	GENERAL PROFESSIONAL SERVIC	38.50	25.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45600-53125</a>	INSTRUCTORS SERVICES	14,618.92	12,696.60	2,180.09	15,500.00	15,500.00	0.00	0.00%
<a href="#">101-45600-53140</a>	PHONE SERVICES	30.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45600-53165</a>	TRAVEL, CONFERENCES, & SCHO	170.00	369.00	20.00	650.00	650.00	0.00	0.00%
<a href="#">101-45600-53210</a>	GENERAL LIABILITY INSURANCE	715.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>15,572.42</b>	<b>13,090.60</b>	<b>2,200.09</b>	<b>16,150.00</b>	<b>16,150.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-45600-54110</a>	GENERAL SUPPLIES	22,283.05	23,433.02	15,050.45	27,000.00	25,000.00	-2,000.00	-7.41%
<a href="#">101-45600-54450</a>	ADVERTISING	58.79	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>22,341.84</b>	<b>23,433.02</b>	<b>15,050.45</b>	<b>27,000.00</b>	<b>25,000.00</b>	<b>-2,000.00</b>	<b>-7.41%</b>
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-45600-58145</a>	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	300.00	300.00	0.00	0.00%
<a href="#">101-45600-58180</a>	REFUNDS & REIMBURSEMENTS	240.00	202.00	320.00	1,000.00	1,000.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>240.00</b>	<b>202.00</b>	<b>320.00</b>	<b>1,300.00</b>	<b>1,300.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>191,876.31</b>	<b>163,084.82</b>	<b>79,967.68</b>	<b>181,650.28</b>	<b>184,450.66</b>	<b>2,800.38</b>	<b>1.54%</b>
<b>Total Department: 45600 - CS GENERAL - OTHER:</b>		<b>-74,584.31</b>	<b>-45,783.72</b>	<b>-41,119.43</b>	<b>-46,650.28</b>	<b>-59,450.66</b>	<b>-12,800.38</b>	<b>27.44%</b>

**Budget Comparison Report**

Account Number	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020 2020	2021 PRE	Increase / (Decrease)		
<b>Department: 45700 - REC - SUMMER</b>								
<b>Revenue</b>								
<b>Category: 34 - CHARGES FOR SERVICES</b>								
<a href="#">101-45700-34160</a>	USER FEES	216,057.57	215,890.79	73,377.80	205,500.00	205,500.00	0.00	0.00%
<b>Total Category: 34 - CHARGES FOR SERVICES:</b>		<b>216,057.57</b>	<b>215,890.79</b>	<b>73,377.80</b>	<b>205,500.00</b>	<b>205,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>		<b>216,057.57</b>	<b>215,890.79</b>	<b>73,377.80</b>	<b>205,500.00</b>	<b>205,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>								
<b>Category: 51 - SALARIES &amp; WAGES</b>								
<a href="#">101-45700-51110</a>	FULL TIME EMPLOYEES	53,042.19	51,474.49	35,013.30	63,794.01	66,539.20	2,745.19	4.30%
<a href="#">101-45700-51115</a>	FULL TIME EMPLOYEES OVERTIM	442.34	59.16	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45700-51120</a>	PART TIME EMPLOYEES	61,198.13	55,460.92	19,394.53	77,537.12	77,537.12	0.00	0.00%
<a href="#">101-45700-51140</a>	SICK PAY	1,133.42	3,314.48	188.36	0.00	0.00	0.00	0.00%
<a href="#">101-45700-51150</a>	VACATION PAY	4,439.53	4,802.97	1,944.62	0.00	0.00	0.00	0.00%
<a href="#">101-45700-51160</a>	HOLIDAY PAY	2,393.04	2,429.24	674.12	0.00	0.00	0.00	0.00%
<a href="#">101-45700-51170</a>	FLOATING HOLIDAY PAY	229.04	240.00	247.84	0.00	0.00	0.00	0.00%
<b>Total Category: 51 - SALARIES &amp; WAGES:</b>		<b>122,877.69</b>	<b>117,781.26</b>	<b>57,462.77</b>	<b>141,331.13</b>	<b>144,076.32</b>	<b>2,745.19</b>	<b>1.94%</b>
<b>Category: 52 - EMPLOYEE BENEFITS</b>								
<a href="#">101-45700-52110</a>	PERA CONTRIBUTIONS	5,105.56	5,085.27	3,013.46	4,784.55	4,990.44	205.89	4.30%
<a href="#">101-45700-52120</a>	FICA CONTRIBUTIONS	7,091.70	6,820.22	3,372.35	8,762.53	8,932.73	170.20	1.94%
<a href="#">101-45700-52130</a>	MEDICARE CONTRIBUTIONS	1,658.49	1,594.98	788.64	2,049.31	2,089.11	39.80	1.94%
<a href="#">101-45700-52210</a>	HEALTH INSURANCE	16,467.49	17,595.12	8,620.43	20,010.03	21,691.25	1,681.22	8.40%
<a href="#">101-45700-52215</a>	INSURANCE BENEFITS ALLOTMEI	2,000.00	2,000.16	1,000.08	0.00	0.00	0.00	0.00%
<a href="#">101-45700-52220</a>	DENTAL INSURANCE	1,218.57	1,075.35	922.68	1,253.64	1,230.36	-23.28	-1.86%
<a href="#">101-45700-52230</a>	LIFE INSURANCE & LTD	152.28	155.04	96.12	157.80	164.49	6.69	4.24%
<a href="#">101-45700-52410</a>	UNEMPLOYMENT BENEFIT PAYM	179.09	6.92	32.48	0.00	0.00	0.00	0.00%
<a href="#">101-45700-52420</a>	WORK COMP INSURANCE PREM	254.00	4,178.00	3,012.00	4,338.00	4,668.00	330.00	7.61%
<b>Total Category: 52 - EMPLOYEE BENEFITS:</b>		<b>34,127.18</b>	<b>38,511.06</b>	<b>20,858.24</b>	<b>41,355.86</b>	<b>43,766.38</b>	<b>2,410.52</b>	<b>5.83%</b>
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45700-53110</a>	GENERAL PROFESSIONAL SERVIC	25.00	25.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45700-53125</a>	INSTRUCTORS SERVICES	31,456.00	17,610.00	5,304.00	23,500.00	23,500.00	0.00	0.00%
<a href="#">101-45700-53140</a>	PHONE SERVICES	0.00	64.98	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45700-53145</a>	POSTAGE SERVICE	0.84	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">101-45700-53165</a>	TRAVEL, CONFERENCES, & SCHO	395.00	30.00	0.00	650.00	650.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>31,876.84</b>	<b>17,729.98</b>	<b>5,304.00</b>	<b>24,150.00</b>	<b>24,150.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL)</b>								
<a href="#">101-45700-54110</a>	GENERAL SUPPLIES	38,602.95	47,835.99	6,440.79	44,000.00	44,000.00	0.00	0.00%
<b>Total Category: 54 - SUPPLIES &amp; EQUIPMENT (NON-CAPTIAL):</b>		<b>38,602.95</b>	<b>47,835.99</b>	<b>6,440.79</b>	<b>44,000.00</b>	<b>44,000.00</b>	<b>0.00</b>	<b>0.00%</b>

**Budget Comparison Report**

Account Number	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020 2020	2021 PRE	Increase / (Decrease)		
<b>Category: 58 - OTHER EXPENDITURES</b>								
<a href="#">101-45700-58145</a>	DUES & SUBSCRIPTIONS	15.00	0.00	0.00	400.00	400.00	0.00	0.00%
<a href="#">101-45700-58180</a>	REFUNDS & REIMBURSEMENTS	95.00	10.00	0.00	350.00	350.00	0.00	0.00%
<b>Total Category: 58 - OTHER EXPENDITURES:</b>		<b>110.00</b>	<b>10.00</b>	<b>0.00</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>227,594.66</b>	<b>221,868.29</b>	<b>90,065.80</b>	<b>251,586.99</b>	<b>256,742.70</b>	<b>5,155.71</b>	<b>2.05%</b>
<b>Total Department: 45700 - REC - SUMMER:</b>		<b>-11,537.09</b>	<b>-5,977.50</b>	<b>-16,688.00</b>	<b>-46,086.99</b>	<b>-51,242.70</b>	<b>-5,155.71</b>	<b>11.19%</b>
<b>Department: 45701 - REC - FALL</b>								
<b>Expense</b>								
<b>Category: 53 - PURCHASED SERVICES</b>								
<a href="#">101-45701-53125</a>	INSTRUCTORS SERVICES	0.00	0.00	1,700.00	0.00	0.00	0.00	0.00%
<b>Total Category: 53 - PURCHASED SERVICES:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Department: 45701 - REC - FALL:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>		<b>391,821.40</b>	<b>230,083.05</b>	<b>-490,135.95</b>	<b>-166,873.73</b>	<b>-179,582.72</b>	<b>-12,708.99</b>	<b>7.62%</b>

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Department: 00000 - UNDESIGNATED</b>							
<b>Revenue</b>							
31 - TAXES	5,094,404.65	5,167,826.11	2,679,339.47	5,390,747.00	5,577,100.00	186,353.00	3.46%
33 - INTERGOVERNMENTAL	2,486,623.81	2,506,844.42	2,358,184.72	2,590,715.00	2,646,488.00	55,773.00	2.15%
34 - CHARGES FOR SERVICES	542,948.80	523,536.00	359,336.00	539,002.00	556,520.00	17,518.00	3.25%
36 - MISCELLANEOUS	918,484.13	984,765.34	634,971.66	935,479.00	948,773.00	13,294.00	1.42%
39 - OTHER FINANCING REVENUE	390,334.36	391,666.75	293,333.38	460,000.00	460,000.00	0.00	0.00%
<b>Total Revenue:</b>	<b>9,432,795.75</b>	<b>9,574,638.62</b>	<b>6,325,165.23</b>	<b>9,915,943.00</b>	<b>10,188,881.00</b>	<b>272,938.00</b>	<b>2.75%</b>
<b>Total Department: 00000 - UNDESIGNATED:</b>	<b>9,432,795.75</b>	<b>9,574,638.62</b>	<b>6,325,165.23</b>	<b>9,915,943.00</b>	<b>10,188,881.00</b>	<b>272,938.00</b>	<b>2.75%</b>
<b>Department: 41100 - MAYOR &amp; COUNCIL</b>							
<b>Expense</b>							
51 - SALARIES & WAGES	45,869.88	49,645.24	27,970.30	47,131.56	51,249.78	4,118.22	8.74%
52 - EMPLOYEE BENEFITS	6,049.83	6,716.88	4,596.31	7,189.84	7,946.40	756.56	10.52%
53 - PURCHASED SERVICES	45,565.43	21,429.80	4,467.03	17,845.00	22,472.00	4,627.00	25.93%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	72,084.43	21,255.90	10,526.49	28,500.00	26,900.00	-1,600.00	-5.61%
58 - OTHER EXPENDITURES	680,037.34	697,541.00	60,666.00	107,642.00	86,754.35	-20,887.65	-19.40%
<b>Total Expense:</b>	<b>849,606.91</b>	<b>796,588.82</b>	<b>108,226.13</b>	<b>208,308.40</b>	<b>195,322.53</b>	<b>-12,985.87</b>	<b>-6.23%</b>
<b>Total Department: 41100 - MAYOR &amp; COUNCIL:</b>	<b>849,606.91</b>	<b>796,588.82</b>	<b>108,226.13</b>	<b>208,308.40</b>	<b>195,322.53</b>	<b>-12,985.87</b>	<b>-6.23%</b>
<b>Department: 41200 - CABLE COMMISSION</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	717.99	612.48	146.24	500.00	500.00	0.00	0.00%
<b>Total Revenue:</b>	<b>717.99</b>	<b>612.48</b>	<b>146.24</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	115,042.24	114,764.14	77,059.74	120,518.96	131,000.69	10,481.73	8.70%
52 - EMPLOYEE BENEFITS	43,377.99	41,227.94	27,811.82	43,625.46	47,081.42	3,455.96	7.92%
53 - PURCHASED SERVICES	7,351.34	9,229.93	3,249.60	11,761.00	11,361.00	-400.00	-3.40%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	6,193.43	5,943.00	3,230.40	5,950.00	5,650.00	-300.00	-5.04%
58 - OTHER EXPENDITURES	1,942.00	2,084.40	484.15	1,250.00	1,150.00	-100.00	-8.00%
<b>Total Expense:</b>	<b>173,907.00</b>	<b>173,249.41</b>	<b>111,835.71</b>	<b>183,105.42</b>	<b>196,243.11</b>	<b>13,137.69</b>	<b>7.17%</b>
<b>Total Department: 41200 - CABLE COMMISSION:</b>	<b>-173,189.01</b>	<b>-172,636.93</b>	<b>-111,689.47</b>	<b>-182,605.42</b>	<b>-195,743.11</b>	<b>-13,137.69</b>	<b>7.19%</b>
<b>Department: 41300 - CITY ADMINISTRATION</b>							
<b>Revenue</b>							
32 - LICENSES & PERMITS	64,613.84	51,892.25	7,925.00	55,290.00	56,040.00	750.00	1.36%
36 - MISCELLANEOUS	10,814.26	15,102.38	3,946.00	5,000.00	5,000.00	0.00	0.00%
<b>Total Revenue:</b>	<b>75,428.10</b>	<b>66,994.63</b>	<b>11,871.00</b>	<b>60,290.00</b>	<b>61,040.00</b>	<b>750.00</b>	<b>1.24%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Expense</b>							
51 - SALARIES & WAGES	388,447.23	378,811.01	224,242.59	346,451.34	364,363.55	17,912.21	5.17%
52 - EMPLOYEE BENEFITS	121,954.07	113,383.63	80,769.12	126,649.11	134,301.23	7,652.12	6.04%
53 - PURCHASED SERVICES	31,987.55	22,810.80	18,174.34	65,030.00	55,383.00	-9,647.00	-14.83%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	16,015.11	3,306.57	9,532.56	5,500.00	5,500.00	0.00	0.00%
58 - OTHER EXPENDITURES	1,851.33	1,547.99	8,677.45	2,894.00	2,414.00	-480.00	-16.59%
<b>Total Expense:</b>	<b>560,255.29</b>	<b>519,860.00</b>	<b>341,396.06</b>	<b>546,524.45</b>	<b>561,961.78</b>	<b>15,437.33</b>	<b>2.82%</b>
<b>Total Department: 41300 - CITY ADMINISTRATION:</b>	<b>-484,827.19</b>	<b>-452,865.37</b>	<b>-329,525.06</b>	<b>-486,234.45</b>	<b>-500,921.78</b>	<b>-14,687.33</b>	<b>3.02%</b>
<b>Department: 41400 - FINANCE</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	2,070.00	1,320.00	330.00	2,000.00	1,300.00	-700.00	-35.00%
35 - FINES & FORFEITURES	30.00	0.00	0.00	0.00	0.00	0.00	0.00%
36 - MISCELLANEOUS	49,228.70	2,057.81	30.00	500.00	500.00	0.00	0.00%
<b>Total Revenue:</b>	<b>51,328.70</b>	<b>3,377.81</b>	<b>360.00</b>	<b>2,500.00</b>	<b>1,800.00</b>	<b>-700.00</b>	<b>-28.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	207,979.46	236,067.20	157,844.67	256,073.52	272,803.20	16,729.68	6.53%
52 - EMPLOYEE BENEFITS	84,680.26	87,266.55	66,134.62	104,887.94	111,919.06	7,031.12	6.70%
53 - PURCHASED SERVICES	24,547.03	5,487.41	43,086.52	46,224.00	45,753.00	-471.00	-1.02%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	5,739.63	15,468.05	1,140.90	40,073.00	7,300.00	-32,773.00	-81.78%
58 - OTHER EXPENDITURES	100.00	1,328.62	329.99	220.00	140.00	-80.00	-36.36%
<b>Total Expense:</b>	<b>323,046.38</b>	<b>345,617.83</b>	<b>268,536.70</b>	<b>447,478.46</b>	<b>437,915.26</b>	<b>-9,563.20</b>	<b>-2.14%</b>
<b>Total Department: 41400 - FINANCE:</b>	<b>-271,717.68</b>	<b>-342,240.02</b>	<b>-268,176.70</b>	<b>-444,978.46</b>	<b>-436,115.26</b>	<b>8,863.20</b>	<b>-1.99%</b>
<b>Department: 41500 - ASSESSING</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	1,029.13	974.76	15.00	100.00	750.00	650.00	650.00%
<b>Total Revenue:</b>	<b>1,029.13</b>	<b>974.76</b>	<b>15.00</b>	<b>100.00</b>	<b>750.00</b>	<b>650.00</b>	<b>650.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	203,293.31	210,748.45	138,604.84	223,483.70	228,420.58	4,936.88	2.21%
52 - EMPLOYEE BENEFITS	87,294.22	91,675.93	61,548.50	98,307.38	103,566.65	5,259.27	5.35%
53 - PURCHASED SERVICES	12,709.53	14,786.72	10,541.15	26,272.00	29,633.00	3,361.00	12.79%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	1,730.90	1,672.07	283.48	3,720.00	2,950.00	-770.00	-20.70%
58 - OTHER EXPENDITURES	710.00	1,056.25	1,246.03	1,640.00	1,640.00	0.00	0.00%
<b>Total Expense:</b>	<b>305,737.96</b>	<b>319,939.42</b>	<b>212,224.00</b>	<b>353,423.08</b>	<b>366,210.23</b>	<b>12,787.15</b>	<b>3.62%</b>
<b>Total Department: 41500 - ASSESSING:</b>	<b>-304,708.83</b>	<b>-318,964.66</b>	<b>-212,209.00</b>	<b>-353,323.08</b>	<b>-365,460.23</b>	<b>-12,137.15</b>	<b>3.44%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Department: 41600 - LEGAL</b>							
<b>Revenue</b>							
35 - FINES & FORFEITURES	524.94	804.55	0.00	50.00	50.00	0.00	0.00%
<b>Total Revenue:</b>	<b>524.94</b>	<b>804.55</b>	<b>0.00</b>	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
53 - PURCHASED SERVICES	124,064.47	127,694.08	89,023.75	130,953.61	135,192.72	4,239.11	3.24%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	36.00	261.69	110.78	500.00	500.00	0.00	0.00%
58 - OTHER EXPENDITURES	0.00	0.00	180.00	0.00	0.00	0.00	0.00%
<b>Total Expense:</b>	<b>124,100.47</b>	<b>127,955.77</b>	<b>89,314.53</b>	<b>131,453.61</b>	<b>135,692.72</b>	<b>4,239.11</b>	<b>3.22%</b>
<b>Total Department: 41600 - LEGAL:</b>	<b>-123,575.53</b>	<b>-127,151.22</b>	<b>-89,314.53</b>	<b>-131,403.61</b>	<b>-135,642.72</b>	<b>-4,239.11</b>	<b>3.23%</b>
<b>Department: 41700 - BUILDING MAINTENANCE</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	35,728.83	41,201.82	17,563.45	21,383.00	31,383.00	10,000.00	46.77%
<b>Total Revenue:</b>	<b>35,728.83</b>	<b>41,201.82</b>	<b>17,563.45</b>	<b>21,383.00</b>	<b>31,383.00</b>	<b>10,000.00</b>	<b>46.77%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	145,041.40	156,566.32	85,065.55	131,837.43	135,623.03	3,785.60	2.87%
52 - EMPLOYEE BENEFITS	53,952.72	57,339.97	40,224.44	55,285.41	58,743.75	3,458.34	6.26%
53 - PURCHASED SERVICES	61,320.91	68,853.28	13,542.20	69,182.64	65,948.00	-3,234.64	-4.68%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	19,638.16	13,618.47	6,648.43	13,900.00	13,900.00	0.00	0.00%
58 - OTHER EXPENDITURES	336.00	209.00	145.00	200.00	200.00	0.00	0.00%
<b>Total Expense:</b>	<b>280,289.19</b>	<b>296,587.04</b>	<b>145,625.62</b>	<b>270,405.48</b>	<b>274,414.78</b>	<b>4,009.30</b>	<b>1.48%</b>
<b>Total Department: 41700 - BUILDING MAINTENANCE:</b>	<b>-244,560.36</b>	<b>-255,385.22</b>	<b>-128,062.17</b>	<b>-249,022.48</b>	<b>-243,031.78</b>	<b>5,990.70</b>	<b>-2.41%</b>
<b>Department: 41750 - ADULT COMMUNITY CENTER</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	6,380.54	3,914.33	2,674.23	3,400.00	3,400.00	0.00	0.00%
34 - CHARGES FOR SERVICES	17,386.67	18,489.97	4,578.34	16,000.00	16,000.00	0.00	0.00%
<b>Total Revenue:</b>	<b>23,767.21</b>	<b>22,404.30</b>	<b>7,252.57</b>	<b>19,400.00</b>	<b>19,400.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	96,620.96	100,345.56	38,193.12	106,691.89	108,917.49	2,225.60	2.09%
52 - EMPLOYEE BENEFITS	36,968.13	33,890.40	20,693.78	38,914.42	40,784.08	1,869.66	4.80%
53 - PURCHASED SERVICES	25,506.72	29,152.64	9,904.83	20,352.64	19,762.00	-590.64	-2.90%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	10,514.88	13,030.95	3,073.94	12,800.00	11,200.00	-1,600.00	-12.50%
58 - OTHER EXPENDITURES	565.32	534.04	355.68	625.00	500.00	-125.00	-20.00%
<b>Total Expense:</b>	<b>170,176.01</b>	<b>176,953.59</b>	<b>72,221.35</b>	<b>179,383.95</b>	<b>181,163.57</b>	<b>1,779.62</b>	<b>0.99%</b>
<b>Total Department: 41750 - ADULT COMMUNITY CENTER:</b>	<b>-146,408.80</b>	<b>-154,549.29</b>	<b>-64,968.78</b>	<b>-159,983.95</b>	<b>-161,763.57</b>	<b>-1,779.62</b>	<b>1.11%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Department: 41800 - INFORMATION TECHNOLOGY</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	0.00	0.00	7,000.00	0.00	7,000.00	7,000.00	0.00%
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00%</b>
<b>Expense</b>							
53 - PURCHASED SERVICES	118,018.48	111,013.74	47,315.19	155,077.00	69,620.00	-85,457.00	-55.11%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	28,042.12	37,221.95	7,357.65	26,589.00	24,222.00	-2,367.00	-8.90%
58 - OTHER EXPENDITURES	584.85	2,636.62	25,427.64	16,460.00	28,440.00	11,980.00	72.78%
<b>Total Expense:</b>	<b>146,645.45</b>	<b>150,872.31</b>	<b>80,100.48</b>	<b>198,126.00</b>	<b>122,282.00</b>	<b>-75,844.00</b>	<b>-38.28%</b>
<b>Total Department: 41800 - INFORMATION TECHNOLOGY:</b>	<b>-146,645.45</b>	<b>-150,872.31</b>	<b>-73,100.48</b>	<b>-198,126.00</b>	<b>-115,282.00</b>	<b>82,844.00</b>	<b>-41.81%</b>
<b>Department: 41900 - GENERAL GOVERNMENT</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	0.00	14,210.09	0.00	0.00	0.00	0.00	0.00%
<b>Total Revenue:</b>	<b>0.00</b>	<b>14,210.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
53 - PURCHASED SERVICES	3,340.58	96,481.39	48,412.30	60,348.26	112,811.00	52,462.74	86.93%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	0.00	2,693.30	19,270.53	1,200.00	1,695.00	495.00	41.25%
58 - OTHER EXPENDITURES	165,311.36	179,381.79	36,655.22	166,250.00	166,250.00	0.00	0.00%
<b>Total Expense:</b>	<b>168,651.94</b>	<b>278,556.48</b>	<b>104,338.05</b>	<b>227,798.26</b>	<b>280,756.00</b>	<b>52,957.74</b>	<b>23.25%</b>
<b>Total Department: 41900 - GENERAL GOVERNMENT:</b>	<b>-168,651.94</b>	<b>-264,346.39</b>	<b>-104,338.05</b>	<b>-227,798.26</b>	<b>-280,756.00</b>	<b>-52,957.74</b>	<b>23.25%</b>
<b>Department: 42100 - POLICE ADMINISTRATION</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	430,295.87	263,253.86	27,162.87	236,000.00	178,877.00	-57,123.00	-24.20%
34 - CHARGES FOR SERVICES	20,299.67	91,601.34	6,927.55	65,400.00	65,400.00	0.00	0.00%
35 - FINES & FORFEITURES	115,765.65	125,459.82	49,745.84	110,000.00	110,000.00	0.00	0.00%
36 - MISCELLANEOUS	132,928.30	99,372.54	50,089.50	104,139.00	102,000.00	-2,139.00	-2.05%
<b>Total Revenue:</b>	<b>699,289.49</b>	<b>579,687.56</b>	<b>133,925.76</b>	<b>515,539.00</b>	<b>456,277.00</b>	<b>-59,262.00</b>	<b>-11.50%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	1,846,654.05	1,801,675.65	1,210,545.54	1,963,245.59	2,057,987.07	94,741.48	4.83%
52 - EMPLOYEE BENEFITS	710,423.16	763,680.91	526,900.43	825,356.05	882,938.60	57,582.55	6.98%
53 - PURCHASED SERVICES	242,588.49	275,407.30	138,011.35	286,542.45	303,327.00	16,784.55	5.86%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	89,167.30	109,925.23	31,622.35	136,819.00	101,869.00	-34,950.00	-25.54%
55 - CAPITAL	80,101.85	11,445.00	87,438.33	0.00	0.00	0.00	0.00%
58 - OTHER EXPENDITURES	47,389.76	39,974.70	35,341.17	65,895.00	44,217.00	-21,678.00	-32.90%
<b>Total Expense:</b>	<b>3,016,324.61</b>	<b>3,002,108.79</b>	<b>2,029,859.17</b>	<b>3,277,858.09</b>	<b>3,390,338.67</b>	<b>112,480.58</b>	<b>3.43%</b>
<b>Total Department: 42100 - POLICE ADMINISTRATION:</b>	<b>-2,317,035.12</b>	<b>-2,422,421.23</b>	<b>-1,895,933.41</b>	<b>-2,762,319.09</b>	<b>-2,934,061.67</b>	<b>-171,742.58</b>	<b>6.22%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Department: 42200 - CHEMICAL ASSESSMENT TEAM</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	0.00	0.00	17,509.33	0.00	60,000.00	60,000.00	0.00%
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>17,509.33</b>	<b>0.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	26,732.24	21,494.97	12,410.21	23,678.00	23,678.00	0.00	0.00%
52 - EMPLOYEE BENEFITS	3,503.71	3,781.34	2,031.34	2,159.00	2,111.00	-48.00	-2.22%
53 - PURCHASED SERVICES	13,597.08	11,720.30	10,851.47	13,901.00	13,906.00	5.00	0.04%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	14,066.30	23,204.21	11,712.74	20,262.00	20,262.00	0.00	0.00%
<b>Total Expense:</b>	<b>57,899.33</b>	<b>60,200.82</b>	<b>37,005.76</b>	<b>60,000.00</b>	<b>59,957.00</b>	<b>-43.00</b>	<b>-0.07%</b>
<b>Total Department: 42200 - CHEMICAL ASSESSMENT TEAM:</b>	<b>-57,899.33</b>	<b>-60,200.82</b>	<b>-19,496.43</b>	<b>-60,000.00</b>	<b>43.00</b>	<b>60,043.00</b>	<b>-100.07%</b>
<b>Department: 42300 - EMERGENCY MANAGEMENT SYSTEMS</b>							
<b>Expense</b>							
53 - PURCHASED SERVICES	7,175.48	5,698.17	8,867.64	8,828.00	18,424.00	9,596.00	108.70%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	0.00	726.06	0.00	1,000.00	1,000.00	0.00	0.00%
58 - OTHER EXPENDITURES	145.00	0.00	315.00	330.00	330.00	0.00	0.00%
<b>Total Expense:</b>	<b>7,320.48</b>	<b>6,424.23</b>	<b>9,182.64</b>	<b>10,158.00</b>	<b>19,754.00</b>	<b>9,596.00</b>	<b>94.47%</b>
<b>Total Department: 42300 - EMERGENCY MANAGEMENT SYSTEMS:</b>	<b>7,320.48</b>	<b>6,424.23</b>	<b>9,182.64</b>	<b>10,158.00</b>	<b>19,754.00</b>	<b>9,596.00</b>	<b>94.47%</b>
<b>Department: 42400 - FIRE SERVICES</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	116,586.38	121,910.53	21,597.00	108,485.00	108,485.00	0.00	0.00%
34 - CHARGES FOR SERVICES	86,706.57	107,414.25	67,465.89	112,762.00	112,762.00	0.00	0.00%
36 - MISCELLANEOUS	554.90	7,652.46	1,975.00	2,000.00	2,000.00	0.00	0.00%
<b>Total Revenue:</b>	<b>203,847.85</b>	<b>236,977.24</b>	<b>91,037.89</b>	<b>223,247.00</b>	<b>223,247.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	197,773.37	220,666.97	141,315.40	205,258.94	205,258.94	0.00	0.00%
52 - EMPLOYEE BENEFITS	20,304.18	24,202.97	13,655.10	18,188.00	18,946.00	758.00	4.17%
53 - PURCHASED SERVICES	256,226.97	282,606.13	163,758.44	263,757.95	270,931.00	7,173.05	2.72%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	59,635.97	59,748.06	36,160.68	61,700.00	66,700.00	5,000.00	8.10%
58 - OTHER EXPENDITURES	111,538.32	112,979.53	5,778.65	109,000.00	112,850.00	3,850.00	3.53%
<b>Total Expense:</b>	<b>645,478.81</b>	<b>700,203.66</b>	<b>360,668.27</b>	<b>657,904.89</b>	<b>674,685.94</b>	<b>16,781.05</b>	<b>2.55%</b>
<b>Total Department: 42400 - FIRE SERVICES:</b>	<b>-441,630.96</b>	<b>-463,226.42</b>	<b>-269,630.38</b>	<b>-434,657.89</b>	<b>-451,438.94</b>	<b>-16,781.05</b>	<b>3.86%</b>
<b>Department: 42500 - ANIMAL IMPOUNDMENT</b>							
<b>Revenue</b>							
35 - FINES & FORFEITURES	7,729.20	1,160.00	1,265.00	1,400.00	2,400.00	1,000.00	71.43%
<b>Total Revenue:</b>	<b>7,729.20</b>	<b>1,160.00</b>	<b>1,265.00</b>	<b>1,400.00</b>	<b>2,400.00</b>	<b>1,000.00</b>	<b>71.43%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Expense</b>							
51 - SALARIES & WAGES	16,269.83	17,063.79	12,368.51	19,740.65	20,252.33	511.68	2.59%
52 - EMPLOYEE BENEFITS	6,252.36	4,957.42	5,421.66	5,963.73	6,251.22	287.49	4.82%
53 - PURCHASED SERVICES	6,207.03	4,525.16	2,344.25	10,805.44	11,451.00	645.56	5.97%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	743.12	756.95	350.56	1,200.00	1,200.00	0.00	0.00%
58 - OTHER EXPENDITURES	0.00	100.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Expense:</b>	<b>29,472.34</b>	<b>27,403.32</b>	<b>20,484.98</b>	<b>37,709.82</b>	<b>39,154.55</b>	<b>1,444.73</b>	<b>3.83%</b>
<b>Total Department: 42500 - ANIMAL IMPOUNDMENT:</b>	<b>-21,743.14</b>	<b>-26,243.32</b>	<b>-19,219.98</b>	<b>-36,309.82</b>	<b>-36,754.55</b>	<b>-444.73</b>	<b>1.22%</b>
<b>Department: 43100 - ENGINEERING</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	810,174.26	743,413.11	0.00	835,100.00	835,100.00	0.00	0.00%
<b>Total Revenue:</b>	<b>810,174.26</b>	<b>743,413.11</b>	<b>0.00</b>	<b>835,100.00</b>	<b>835,100.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	616,789.35	527,747.28	438,996.82	545,519.08	568,925.80	23,406.72	4.29%
52 - EMPLOYEE BENEFITS	175,669.68	187,843.46	136,701.06	200,780.52	216,982.27	16,201.75	8.07%
53 - PURCHASED SERVICES	20,820.71	21,611.21	10,136.43	30,037.00	55,286.00	25,249.00	84.06%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	20,606.87	22,774.83	25,835.42	27,650.00	32,450.00	4,800.00	17.36%
58 - OTHER EXPENDITURES	2,890.51	2,421.02	845.05	10,500.00	2,200.00	-8,300.00	-79.05%
<b>Total Expense:</b>	<b>836,777.12</b>	<b>762,397.80</b>	<b>612,514.78</b>	<b>814,486.60</b>	<b>875,844.07</b>	<b>61,357.47</b>	<b>7.53%</b>
<b>Total Department: 43100 - ENGINEERING:</b>	<b>-26,602.86</b>	<b>-18,984.69</b>	<b>-612,514.78</b>	<b>20,613.40</b>	<b>-40,744.07</b>	<b>-61,357.47</b>	<b>-297.66%</b>
<b>Department: 43200 - COMMUNITY PLANNING</b>							
<b>Revenue</b>							
32 - LICENSES & PERMITS	198,224.37	357,729.03	156,120.68	236,700.00	305,300.00	68,600.00	28.98%
34 - CHARGES FOR SERVICES	110.15	542.08	75.00	100.00	100.00	0.00	0.00%
<b>Total Revenue:</b>	<b>198,334.52</b>	<b>358,271.11</b>	<b>156,195.68</b>	<b>236,800.00</b>	<b>305,400.00</b>	<b>68,600.00</b>	<b>28.97%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	264,832.83	324,919.32	191,792.63	333,728.30	324,936.70	-8,791.60	-2.63%
52 - EMPLOYEE BENEFITS	114,876.63	133,719.28	84,546.65	141,146.44	142,683.31	1,536.87	1.09%
53 - PURCHASED SERVICES	10,793.72	12,924.92	6,516.89	12,019.00	13,284.00	1,265.00	10.53%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	9,683.38	11,266.18	20,894.39	27,600.00	20,300.00	-7,300.00	-26.45%
58 - OTHER EXPENDITURES	18,583.03	19,264.22	6,979.99	12,000.00	15,000.00	3,000.00	25.00%
<b>Total Expense:</b>	<b>418,769.59</b>	<b>502,093.92</b>	<b>310,730.55</b>	<b>526,493.74</b>	<b>516,204.01</b>	<b>-10,289.73</b>	<b>-1.95%</b>
<b>Total Department: 43200 - COMMUNITY PLANNING:</b>	<b>-220,435.07</b>	<b>-143,822.81</b>	<b>-154,534.87</b>	<b>-289,693.74</b>	<b>-210,804.01</b>	<b>78,889.73</b>	<b>-27.23%</b>
<b>Department: 43300 - STREET ADMINISTRATION</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	15,080.40	46,107.63	30,451.46	39,105.00	39,105.00	0.00	0.00%

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
36 - MISCELLANEOUS	20,788.20	41,569.75	22,578.74	15,000.00	20,000.00	5,000.00	33.33%
<b>Total Revenue:</b>	<b>35,868.60</b>	<b>87,677.38</b>	<b>53,030.20</b>	<b>54,105.00</b>	<b>59,105.00</b>	<b>5,000.00</b>	<b>9.24%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	587,049.33	629,648.05	352,096.11	561,836.22	584,377.34	22,541.12	4.01%
52 - EMPLOYEE BENEFITS	254,380.17	263,356.51	177,103.06	270,679.78	289,095.27	18,415.49	6.80%
53 - PURCHASED SERVICES	556,504.10	671,524.67	203,023.21	478,818.32	513,599.00	34,780.68	7.26%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	84,269.44	100,980.71	43,162.18	74,550.00	74,400.00	-150.00	-0.20%
58 - OTHER EXPENDITURES	6,226.00	5,793.00	589.25	6,200.00	6,880.00	680.00	10.97%
<b>Total Expense:</b>	<b>1,488,429.04</b>	<b>1,671,302.94</b>	<b>775,973.81</b>	<b>1,392,084.32</b>	<b>1,468,351.61</b>	<b>76,267.29</b>	<b>5.48%</b>
<b>Total Department: 43300 - STREET ADMINISTRATION:</b>	<b>-1,452,560.44</b>	<b>-1,583,625.56</b>	<b>-722,943.61</b>	<b>-1,337,979.32</b>	<b>-1,409,246.61</b>	<b>-71,267.29</b>	<b>5.33%</b>
<b>Department: 43302 - STREET LIGHTING</b>							
<b>Expense</b>							
53 - PURCHASED SERVICES	233,754.08	241,575.00	161,767.41	277,316.00	277,316.00	0.00	0.00%
<b>Total Expense:</b>	<b>233,754.08</b>	<b>241,575.00</b>	<b>161,767.41</b>	<b>277,316.00</b>	<b>277,316.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Department: 43302 - STREET LIGHTING:</b>	<b>233,754.08</b>	<b>241,575.00</b>	<b>161,767.41</b>	<b>277,316.00</b>	<b>277,316.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Department: 43400 - AIRPORT</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	101,847.99	120,048.28	11,923.18	93,107.00	93,107.00	0.00	0.00%
34 - CHARGES FOR SERVICES	159,814.91	167,109.31	118,506.54	154,149.20	154,149.20	0.00	0.00%
36 - MISCELLANEOUS	1,285.63	9,836.59	593.60	10,000.00	5,000.00	-5,000.00	-50.00%
<b>Total Revenue:</b>	<b>262,948.53</b>	<b>296,994.18</b>	<b>131,023.32</b>	<b>257,256.20</b>	<b>252,256.20</b>	<b>-5,000.00</b>	<b>-1.94%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	144,654.59	184,625.52	124,625.71	178,560.59	185,143.79	6,583.20	3.69%
52 - EMPLOYEE BENEFITS	70,936.10	76,116.94	56,904.70	76,005.99	80,799.78	4,793.79	6.31%
53 - PURCHASED SERVICES	170,715.03	176,964.10	97,553.27	190,009.75	228,826.00	38,816.25	20.43%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	36,769.36	41,318.11	26,072.08	35,125.00	36,125.00	1,000.00	2.85%
55 - CAPITAL	0.00	0.00	46,255.80	0.00	0.00	0.00	0.00%
58 - OTHER EXPENDITURES	15,448.00	10,941.00	8,256.84	11,330.00	11,380.00	50.00	0.44%
<b>Total Expense:</b>	<b>438,523.08</b>	<b>489,965.67</b>	<b>359,668.40</b>	<b>491,031.33</b>	<b>542,274.57</b>	<b>51,243.24</b>	<b>10.44%</b>
<b>Total Department: 43400 - AIRPORT:</b>	<b>-175,574.55</b>	<b>-192,971.49</b>	<b>-228,645.08</b>	<b>-233,775.13</b>	<b>-290,018.37</b>	<b>-56,243.24</b>	<b>24.06%</b>
<b>Department: 45100 - COMMUNITY SERVICE ADMIN</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	71,463.86	69,171.00	60,356.91	61,000.00	60,000.00	-1,000.00	-1.64%
34 - CHARGES FOR SERVICES	23,644.07	5,350.00	2,325.00	5,500.00	5,500.00	0.00	0.00%
36 - MISCELLANEOUS	21,180.72	9,398.09	20,972.20	6,000.00	5,500.00	-500.00	-8.33%
<b>Total Revenue:</b>	<b>116,288.65</b>	<b>83,919.09</b>	<b>83,654.11</b>	<b>72,500.00</b>	<b>71,000.00</b>	<b>-1,500.00</b>	<b>-2.07%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Expense</b>							
51 - SALARIES & WAGES	218,362.10	229,210.29	142,985.49	246,582.70	257,032.30	10,449.60	4.24%
52 - EMPLOYEE BENEFITS	69,753.60	75,759.86	50,191.96	81,299.48	86,145.12	4,845.64	5.96%
53 - PURCHASED SERVICES	11,041.30	12,659.75	3,904.30	19,069.00	16,153.00	-2,916.00	-15.29%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	25,664.42	28,253.39	12,001.51	35,250.00	25,000.00	-10,250.00	-29.08%
58 - OTHER EXPENDITURES	10,037.97	9,979.52	6,006.74	15,500.00	13,500.00	-2,000.00	-12.90%
<b>Total Expense:</b>	<b>334,859.39</b>	<b>355,862.81</b>	<b>215,090.00</b>	<b>397,701.18</b>	<b>397,830.42</b>	<b>129.24</b>	<b>0.03%</b>
<b>Total Department: 45100 - COMMUNITY SERVICE ADMIN:</b>	<b>-218,570.74</b>	<b>-271,943.72</b>	<b>-131,435.89</b>	<b>-325,201.18</b>	<b>-326,830.42</b>	<b>-1,629.24</b>	<b>0.50%</b>
<b>Department: 45150 - AFTER SCHOOL PROGRAMS</b>							
<b>Expense</b>							
51 - SALARIES & WAGES	8,095.94	5,466.60	1,925.75	13,822.59	13,822.59	0.00	0.00%
52 - EMPLOYEE BENEFITS	770.72	838.82	455.73	1,481.43	1,514.43	33.00	2.23%
53 - PURCHASED SERVICES	8,526.00	8,856.00	0.00	8,500.00	8,500.00	0.00	0.00%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	1,300.40	1,632.75	496.89	1,600.00	1,500.00	-100.00	-6.25%
<b>Total Expense:</b>	<b>18,693.06</b>	<b>16,794.17</b>	<b>2,878.37</b>	<b>25,404.02</b>	<b>25,337.02</b>	<b>-67.00</b>	<b>-0.26%</b>
<b>Total Department: 45150 - AFTER SCHOOL PROGRAMS:</b>	<b>18,693.06</b>	<b>16,794.17</b>	<b>2,878.37</b>	<b>25,404.02</b>	<b>25,337.02</b>	<b>-67.00</b>	<b>-0.26%</b>
<b>Department: 45200 - PARKS</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	35,890.53	38,383.31	680.00	46,250.00	51,000.00	4,750.00	10.27%
36 - MISCELLANEOUS	21,671.91	41,076.80	8,710.51	15,000.00	25,000.00	10,000.00	66.67%
<b>Total Revenue:</b>	<b>57,562.44</b>	<b>79,460.11</b>	<b>9,390.51</b>	<b>61,250.00</b>	<b>76,000.00</b>	<b>14,750.00</b>	<b>24.08%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	332,078.84	321,326.32	195,148.65	350,313.44	365,453.59	15,140.15	4.32%
52 - EMPLOYEE BENEFITS	94,247.42	91,037.35	58,154.59	89,392.30	103,988.52	14,596.22	16.33%
53 - PURCHASED SERVICES	218,657.31	233,310.75	192,922.44	262,910.28	252,241.00	-10,669.28	-4.06%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	99,956.32	109,470.99	65,505.27	104,075.00	105,700.00	1,625.00	1.56%
55 - CAPITAL	5,763.99	0.00	0.00	0.00	0.00	0.00	0.00%
58 - OTHER EXPENDITURES	1,724.00	1,268.75	368.75	2,300.00	2,500.00	200.00	8.70%
<b>Total Expense:</b>	<b>752,427.88</b>	<b>756,414.16</b>	<b>512,099.70</b>	<b>808,991.02</b>	<b>829,883.11</b>	<b>20,892.09</b>	<b>2.58%</b>
<b>Total Department: 45200 - PARKS:</b>	<b>-694,865.44</b>	<b>-676,954.05</b>	<b>-502,709.19</b>	<b>-747,741.02</b>	<b>-753,883.11</b>	<b>-6,142.09</b>	<b>0.82%</b>
<b>Department: 45300 - AQUATIC CENTER</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	81,923.81	88,573.80	16,540.50	91,000.00	91,000.00	0.00	0.00%
<b>Total Revenue:</b>	<b>81,923.81</b>	<b>88,573.80</b>	<b>16,540.50</b>	<b>91,000.00</b>	<b>91,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	87,326.98	83,507.80	59,775.26	105,996.39	105,996.39	0.00	0.00%
52 - EMPLOYEE BENEFITS	13,279.61	5,871.39	7,234.44	12,114.73	12,415.73	301.00	2.48%

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
53 - PURCHASED SERVICES	77,568.34	67,693.79	22,829.54	85,502.93	90,642.00	5,139.07	6.01%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	51,969.91	57,664.52	24,912.18	54,000.00	57,000.00	3,000.00	5.56%
58 - OTHER EXPENDITURES	695.00	800.42	0.00	500.00	500.00	0.00	0.00%
<b>Total Expense:</b>	<b>230,839.84</b>	<b>215,537.92</b>	<b>114,751.42</b>	<b>258,114.05</b>	<b>266,554.12</b>	<b>8,440.07</b>	<b>3.27%</b>
<b>Total Department: 45300 - AQUATIC CENTER:</b>	<b>-148,916.03</b>	<b>-126,964.12</b>	<b>-98,210.92</b>	<b>-167,114.05</b>	<b>-175,554.12</b>	<b>-8,440.07</b>	<b>5.05%</b>
<b>Department: 45400 - BAND</b>							
<b>Revenue</b>							
33 - INTERGOVERNMENTAL	5,711.50	5,767.77	0.00	5,700.00	6,000.00	300.00	5.26%
<b>Total Revenue:</b>	<b>5,711.50</b>	<b>5,767.77</b>	<b>0.00</b>	<b>5,700.00</b>	<b>6,000.00</b>	<b>300.00</b>	<b>5.26%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	8,593.60	9,430.91	0.00	10,490.00	10,490.00	0.00	0.00%
52 - EMPLOYEE BENEFITS	690.47	1,003.57	234.42	1,113.49	1,146.49	33.00	2.96%
53 - PURCHASED SERVICES	201.00	194.00	94.00	202.00	196.00	-6.00	-2.97%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	1,586.38	181.78	0.00	0.00	400.00	400.00	0.00%
<b>Total Expense:</b>	<b>11,071.45</b>	<b>10,810.26</b>	<b>328.42</b>	<b>11,805.49</b>	<b>12,232.49</b>	<b>427.00</b>	<b>3.62%</b>
<b>Total Department: 45400 - BAND:</b>	<b>-5,359.95</b>	<b>-5,042.49</b>	<b>-328.42</b>	<b>-6,105.49</b>	<b>-6,232.49</b>	<b>-127.00</b>	<b>2.08%</b>
<b>Department: 45500 - LIBRARY</b>							
<b>Expense</b>							
58 - OTHER EXPENDITURES	0.00	0.00	436,752.00	655,134.00	669,799.00	14,665.00	2.24%
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>436,752.00</b>	<b>655,134.00</b>	<b>669,799.00</b>	<b>14,665.00</b>	<b>2.24%</b>
<b>Total Department: 45500 - LIBRARY:</b>	<b>0.00</b>	<b>0.00</b>	<b>436,752.00</b>	<b>655,134.00</b>	<b>669,799.00</b>	<b>14,665.00</b>	<b>2.24%</b>
<b>Department: 45600 - CS GENERAL - OTHER</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	117,292.00	117,301.10	38,848.25	135,000.00	125,000.00	-10,000.00	-7.41%
<b>Total Revenue:</b>	<b>117,292.00</b>	<b>117,301.10</b>	<b>38,848.25</b>	<b>135,000.00</b>	<b>125,000.00</b>	<b>-10,000.00</b>	<b>-7.41%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	140,924.82	107,586.00	51,281.82	119,113.95	122,895.09	3,781.14	3.17%
52 - EMPLOYEE BENEFITS	12,797.23	18,773.20	11,115.32	18,086.33	19,105.57	1,019.24	5.64%
53 - PURCHASED SERVICES	15,572.42	13,090.60	2,200.09	16,150.00	16,150.00	0.00	0.00%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	22,341.84	23,433.02	15,050.45	27,000.00	25,000.00	-2,000.00	-7.41%
58 - OTHER EXPENDITURES	240.00	202.00	320.00	1,300.00	1,300.00	0.00	0.00%
<b>Total Expense:</b>	<b>191,876.31</b>	<b>163,084.82</b>	<b>79,967.68</b>	<b>181,650.28</b>	<b>184,450.66</b>	<b>2,800.38</b>	<b>1.54%</b>
<b>Total Department: 45600 - CS GENERAL - OTHER:</b>	<b>-74,584.31</b>	<b>-45,783.72</b>	<b>-41,119.43</b>	<b>-46,650.28</b>	<b>-59,450.66</b>	<b>-12,800.38</b>	<b>27.44%</b>

**Budget Comparison Report**

Categor...	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
<b>Department: 45700 - REC - SUMMER</b>							
<b>Revenue</b>							
34 - CHARGES FOR SERVICES	216,057.57	215,890.79	73,377.80	205,500.00	205,500.00	0.00	0.00%
<b>Total Revenue:</b>	<b>216,057.57</b>	<b>215,890.79</b>	<b>73,377.80</b>	<b>205,500.00</b>	<b>205,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
51 - SALARIES & WAGES	122,877.69	117,781.26	57,462.77	141,331.13	144,076.32	2,745.19	1.94%
52 - EMPLOYEE BENEFITS	34,127.18	38,511.06	20,858.24	41,355.86	43,766.38	2,410.52	5.83%
53 - PURCHASED SERVICES	31,876.84	17,729.98	5,304.00	24,150.00	24,150.00	0.00	0.00%
54 - SUPPLIES & EQUIPMENT (NON-CAPTIAL)	38,602.95	47,835.99	6,440.79	44,000.00	44,000.00	0.00	0.00%
58 - OTHER EXPENDITURES	110.00	10.00	0.00	750.00	750.00	0.00	0.00%
<b>Total Expense:</b>	<b>227,594.66</b>	<b>221,868.29</b>	<b>90,065.80</b>	<b>251,586.99</b>	<b>256,742.70</b>	<b>5,155.71</b>	<b>2.05%</b>
<b>Total Department: 45700 - REC - SUMMER:</b>	<b>-11,537.09</b>	<b>-5,977.50</b>	<b>-16,688.00</b>	<b>-46,086.99</b>	<b>-51,242.70</b>	<b>-5,155.71</b>	<b>11.19%</b>
<b>Department: 45701 - REC - FALL</b>							
<b>Expense</b>							
53 - PURCHASED SERVICES	0.00	0.00	1,700.00	0.00	0.00	0.00	0.00%
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Department: 45701 - REC - FALL:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>	<b>391,821.40</b>	<b>230,083.05</b>	<b>-490,135.95</b>	<b>-166,873.73</b>	<b>-179,582.72</b>	<b>-12,708.99</b>	<b>7.62%</b>

Fund	2018 Total Activity	2019 Total Activity	2020 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020 2020	2021 PRE	Increase / (Decrease)	
101 - GENERAL FUND	391,821.40	230,083.05	-490,135.95	-166,873.73	-179,582.72	-12,708.99	7.62%
<b>Report Total:</b>	<b>391,821.40</b>	<b>230,083.05</b>	<b>-490,135.95</b>	<b>-166,873.73</b>	<b>-179,582.72</b>	<b>-12,708.99</b>	<b>7.62%</b>

**CITY OF MARSHALL  
AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Click or tap to enter a date.
<b>Category:</b>	COUNCIL REPORTS
<b>Type:</b>	INFO
<b>Subject:</b>	Commission/Board Liaison Reports
<b>Background Information:</b>	<p><b>Byrnes</b> - Fire Relief Association and Regional Development Commission</p> <p><b>Schafer</b> - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement &amp; Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p><b>Meister</b> -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p><b>Bayerkohler</b> - Public Housing Commission, Planning Commission</p> <p><b>DeCramer</b> – Economic Development Authority and Utilities Commission</p> <p><b>Labat</b> - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p><b>Lozinski</b> - Adult Community Center Commission and Joint Law Enforcement Center Management Committee</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	



TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: September 8, 2020

SUBJECT: Administrative Brief

**CITY ATTORNEY**

- Criminal prosecution numbers for August are as follows:

**August:**

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2020	2019 Comparison
Prosecution	3		5		5	2	5	20	38
Dismissed									
Non-Prosecution	3						2	5	6
Refer to County									1

**ADMINISTRATION**

- This past month had several meetings with MMU related to the transition from retiring Brad Roos to new General Manager Dave Schelkoph. Dave has been working on the 2021 partnership agreement and discussing with the City the work ahead for the new water treatment facility.
- EDA staff have been putting most of their focus on the CARES grant application opportunities- answering questions, visiting with businesses. Nearly \$300,000 has been applied for by various businesses and non-profits and the second round of grant applications are underway. This past week Lauren was given the opportunity to share the CARES Act grant program with other cities as part of a League of MN Cities sponsored webinar.
- Finance staff led by Annette Storm did tremendous work on the 2021 budget/levy thus far this year and several meetings regarding the budget was held this past month with Division Directors to finalize a preliminary levy for approval on September 8<sup>th</sup>.
- Met with Mayor, Avera Marshall CEO and selected staff on the Carlson Street Clinic and its economic future. Another meeting has been planned for the 3<sup>rd</sup> week in September.

- Schwan’s, Avera, SMSU and the City of Marshall worked closely with the Chamber of Commerce on holding a Zoom COVID Best Practices webinar. The topics covered how best to handle COVID in the workplace, home, campus.
- Some meetings from this last month: City Hall Committee meetings, EDA Board meetings, Ways and Means Committee meeting, staff meetings, staff performance evaluation meetings, staff meetings and discussion on City Hall construction project, Library Director monthly meeting, Chamber Director monthly meeting, monthly radio show and wrote a Marshall Independent article on progress on city projects.

### **Economic Development Authority**

- Staff continues conversations with the County about pursuing a county partnership to provide EDA services.
- Staff continues implementing new brand materials.
- Staff is working with three local businesses on expansion projects.
- Staff is working with local business on the purchase of land for expansion project.
- Staff is also having conversations with five new developers.
- Staff is working with Avera on proposals for the Bruce Street Clinic.
- Staff is working with management company to send proposal for former Shopko building.
- Staff continues working with developers on Block 11.
- Marshall CARES Grant 1.0’s application period has closed and staff has sent 47 award letters for a total of \$327,500.
- Staff is now reviewing grant reimbursement documentation and approving award letters.
- Staff has launched Marshall CARES Grant 2.0 program. As of September 4, we have received 20 applications. Deadline is September 11<sup>th</sup>.
- Staff continues working with owners of Broadmoor Valley and the Hindi store on grant applications through Minnesota Housing and the Department of Agriculture, respectively.
- Project Cobra RFI Update: Developer is looking for existing building with railway access.

### **Human Resources**

- Staffing update: 4 firefighter candidates were offered positions and are in the pre-employment testing phase. 2 police officer candidates have been offered positions, 1 full-time and 1 part-time, and are in the pre-employment testing phase. 1 hazardous materials technician (CAT team) is in the pre-employment testing phase. Applications continue to be accepted for seasonal/temporary positions in our Community Services Division. Applications are accepted year-round for firefighter and CAT team positions.
- Safety: Results of the July safety facility audit were made available on 09/01/20 to the safety committee. The results were very good. Most issues identified during the audit were corrected immediately. Those that couldn’t be corrected immediately were not serious in nature and will be remedied by the department supervisor. All mandated safety training requirements are being met at this time utilizing training videos provided by our MMUA Consultant.

### **Clerk**

- Continuing to prepare for the General Election with the recruitment of election judges. We have been fortunate to have several of our community members sign up to become new election judges this year. The City will be hosting a new hire “open house” for election judges to welcome them to the city and election process.

- The self-reporting and enumeration portions of the census are now scheduled to wrap up Friday, September 18. The city is (as of 9/2) reporting a 3.3% overall lower self-response rate number when compared to 2010. Two out of Three census tracts are reporting higher numbers. The lower tract is located in the northern portion of the city, boarded by Hwy 23, Hwy 19 and Hwy 68. The City, SMSU and Census Bureau have continued to work on accurately reporting 2020 numbers. SMSU has resubmitted its group quarters and off campus student rosters to the Bureau for self-reporting and enumeration. We are expecting this to give that census tract a slight bump prior to closing the self-response period. The City of Marshall has met and exceeded the Census Bureaus expectations for a self-response rate considering several significant obstacles dealt nationwide in 2020.

### **Finance**

- 2021 Budget Work – The preliminary budget and tax levy for 2021 will be presented to Council at the September 8<sup>th</sup> council for approval. The preliminary tax levy is due to Lyon County by the end of September.
- CARES Act Funding – The City of Marshall received just over a million dollars from the federal CARES act and the finance department is working on identifying expenses directly related to the COVID-19 public health emergency. The City has until November 15, 2020 to spend this federal assistance money. Any funds remaining after November 15, 2020 will be turned over to Lyon County. The City had just under 200,000 of expenses spent so far with the grant and the next reporting deadline is September 9<sup>th</sup>.
- Special Assessment Certification to Lyon County – Staff will be working the next few months on going through the certification process of special assessments and unpaid fees that will be certified to Lyon County by November 30<sup>th</sup>.

### **Assessing**

- Continuing Quintile processes
- We have entered the last month of the yearly sales study period. (10-1-2019 to 9-30-2020).
- Continuing to work on Tax Court cases.
- Assisting with budgetary items as needed.

### **Liquor Store**

- August Financials: Sales \$577,437 +15%, Customer Count 18,149 +1.57%, Ticket Average \$31.82 +15.92%. Our store is still trending a much higher the average financial performance compared to 2019. We believe that this increase will continue through the remainder of the 2020.
- Presented a donation to Marshall Pet Rescue located at the Marshall Animal Clinic on behalf of the staff, customers and the Minnesota Municipal Beverage Association.
- Staff is getting ready for the Fall season with resetting displays and products throughout the store.
- We are in the final steps of switching to the Cloud Retailer operating software.

### **COMMUNITY SERVICES**

- The Aquatic Center closed for the season on August 23<sup>rd</sup> after being opened to the public for 62 days. With limited capacity permitted by the Governor, 785 wristbands were sold during the season with an average daily attendance of 128.

- Studio 1 TV staff is working with Marshall Public Schools to livestream the limited high school fall sports home events.
- Marshall High School will be utilizing Liberty Park and the bandshell for after-school theater production activities. This will run for about 3 days per week as long as the weather permits.
- Staff continues work on finalizing the general fund & capital budgets for 2021.
- Registration for Fall community education & recreation began on September 2<sup>nd</sup>.
- Arena staff will begin installing the ice on the Reinhart rink in about six weeks.

## **COMMUNITY PLANNING**

### **Building Services / Planning & Zoning**

- About 400 open job files. Horvath Remembrance Center, UCAP Headstart new building, 2nd Unique Apartment building, and SRO apartment building at Stephen Avenue are under construction.
- City buildings ADA-compliance review is complete.
- New permit software development is going well.
- Sign Ordinance is under review

## **PUBLIC WORKS DIVISION**

### **Engineering**

- MERIT Phase 2 – All work has been substantially completed for this project. Final shaping and seeding will be completed soon with a Final Estimate to follow.
- Project Z52 / S.P. #139-090-005 / Minn. Project No. TA 4219 (231): UCAP Transit Bus Shelters – Construction has been completed. New bus shelters have been installed.
- Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney) – Provided a cost estimate for concrete paving of alley for the property owners to evaluate. Waiting on property owner response.
- Project Z75/SAP 139-124-004: South 4<sup>th</sup> Street -- R & G Construction Co. has completed installation of underground utilities between Country Club Drive and Southview Drive. The contractor is expecting to continue installation of utilities at the intersection of Southview Drive and re-open the intersection before continuing installation of underground utilities south to Elaine Avenue. Concrete work is expected to start after Labor Day. Construction on South 4<sup>th</sup> Street is anticipated to continue until November 2020.
- Project Z76: South 1<sup>st</sup> Street – Duininck has scheduled a start date of September 21st. Project is anticipated to be completed by mid-November.
- Project Z77: Legion Field Stormwater Improvements—Phase I – Towne & Country has begun excavation of both east and west stormwater ponds. After pond excavation, the contractor will install the storm sewer pipes and structures by the river and under the roadway. Completion is anticipated by the end of September.
- Project Z81: MERIT Storm Outfall – Dennis is working with adjacent landowners to 290<sup>th</sup> Street to obtain agreements to deed the property within the existing township road easement back to the City. The low bid for this project was Towne & Country Excavating

LLC, Garvin, MN with a bid price of \$251,297.00. Anticipated contract award will be at the 9/8 Council meeting.

### **Building Maintenance**

- No report.

### **Street Department**

- Asphalt patching of streets. Birch/West Marshall/ South Hill and others.
- Street sweeping
- Street painting
- Compost site work. Burning trees and rolling over compost.
- Cleaning pond culverts
- Repairing curbs. Broken and sunken.
- Repairing catch basins.

### **Airport/Public Ways Maintenance**

- Weed spraying
- Cleaning culverts
- Mowing/Turf maintenance
- Tree trimming
- Nav-Aid maintenance
- Building maintenance
- Renewing landscape mulch with rock and plants
- RH sealcoating chip sealed parking lots. Need to have lots painted in a couple of weeks.

### **Wastewater**

- Cleaning sewers.
- Plant repairs.
- Magney Construction is working on installation of clarifier equipment, underground pipe installation, concrete finishing, process piping, grading, and Trickling Filter roofing.
- Working on manhole repairs.
- Staff has performed 270 equipment work orders in the last 30 days.
- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, Lake Pepin TMDL.
- Working with MMU on Chloride Reduction public education for upcoming Water Treatment Plant improvements.

## **PUBLIC SAFETY DIVISION**

### **FIRE DEPARTMENT**

- The Fire Department responded to fifteen (15) calls for service. Total calls for service included:
  - Fire/CO2 Alarm (8)
  - Fire; Structure (4):
  - Medical Assist (1)

- Vehicle Accident (2)
- The Marshall Fire Department responded to two significant calls for service this past month. One serious motor vehicle accident within the City of Marshall and a house explosion outside of city limits.

## **POLICE DEPARTMENT**

- The Marshall Police Department responded to a total of 813 calls for the month of August. Ninety-four (94) criminal offenses were reported with a total number of twenty-eight (28) adults arrested.

## **OFFICER'S REPORT**

- Alarms (24)
  - Accidents (24)
  - Alcohol involved incidents (2)
  - Assaults (2)
  - Domestic Assaults (12)
  - Burglaries (6)
  - Criminal Sexual Conduct (4)
  - Damage to Property (5)
  - Keys Locked in Vehicles (38)
  - Loud Party (8)/ Public Disturbances (14)
  - Thefts (33)
  - Traffic Related Complaints (177)
  - Vandalism (7)
  - Warrant Pickups (12)
  - Welfare Checks (18)
- A total of twenty-four accidents were responded to in the month of August. One accident resulted in a vehicle crossing into the on-coming lane on East College Drive and colliding with another vehicle head on. The driver of one vehicle sustained significant injuries and was air lifted to another medical facility. The driver of the other vehicle was arrested for DWI and Criminal Vehicular Injury.
  - Several reports of graffiti have been reported within our community. Much of the graffiti is directed towards law enforcement personnel and has caused damage to the structures it is being placed on.
  - A male subject entered a local business and stole cash from the register. The suspect from Minneapolis was later located after committing numerous similar crimes between Marshall and Minneapolis.

## PERSONNEL/OTHER

- A conditional offer has been made to one of the police officer candidates for a full-time position to replace the current vacancy. The offer is contingent on the medical and psychological exams being completed. Another part-time conditional offer has been made to one of the candidates. This position will cover time-off requests and prepare us for the potential military deployment of two of our officers.

## DETECTIVE REPORT

- A 22-year-old Marshall man was arrested for 2<sup>nd</sup> Degree Assault, False Imprisonment, Domestic Assault, and Predatory Offender Registration Violation after the investigation of an assault.
- A 30-year-old Montevideo man was arrested at the completion of two harassment restraining order violation investigations. The man was recently sentenced to prison for repeatedly violating restraining orders.
- A 43-year-old Marshall man was arrested for 1<sup>st</sup> Degree Controlled Substance Crime – Sale, after the completion of a narcotics investigation by the Brown-Lyon-Redwood-Renville Drug Task Force and Minnesota Bureau of Criminal Apprehension.
- A 22-year-old Marshall woman was arrested for 5<sup>th</sup> Degree Controlled Substance crime.
- A report of an attempted kidnapping was investigated, and the case was forwarded to the Lyon County Attorney's Office for consideration of charges against a 38-year-old Marshall man.
- A report of an auto theft was investigated and determined to be a false report. There is an active associated insurance fraud investigation.
- A case of indecent exposure at a City Park is under investigation, pending identification of the suspect.
- A report of the reckless discharge of a firearm was investigated and the case was forwarded to the Lyon County Attorney's Office for consideration of charges.
- A search warrant was executed at a Marshall residence after it was learned that packages purchased with a stolen credit card number were delivered there. It appears that the recipient of the packages was a victim of a scam and was reshipping the packages.
- A report of a missing 31-year-old Marshall woman was investigated. The woman was found deceased in a state park in Rock County. No foul play was suspected. The death investigation is being handled by the Rock County Sheriff's Department.
- A 38-year Marshall man was arrested for 2<sup>nd</sup> Degree Assault and Criminal Vehicular Operation in a traffic crash on East College Drive. Additional investigation is being done, and additional charges are possible.

- Theft charges are pending against a 52-year-old St. Paul man in the theft of cash from Marshall businesses. The man was arrested on a traffic stop in Sibley County for stealing cash from a Redwood Falls business.
- One death investigation was completed.
- Three cases of criminal sexual conduct are under investigation. A fourth case was investigated and determined to be unfounded.
- Five burglaries reported during the month of August are under investigation.
- Twenty-One reports of campaign sign thefts have been received in the month of August.
- Three unrelated cases of check forgery are under investigation.
- Five child protection cases were investigated in conjunction with Southwest Health and Human Services.
- Five reports from the Minnesota Adult Abuse Reporting Center were investigated.
- A community notification presentation for a level 3 predatory offender moving into Marshall was recorded and made available on the City's YouTube channel and department's Facebook page.
- Two pre-employment background investigations were completed.

## **MERIT CENTER**

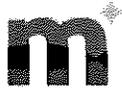
- The MERIT Center continues to host the Marshall City Council meetings as well as any COVID-19 Emergency Management meetings/planning.
- The Department of Public safety continues to utilize the driving track and skills pad for CDL exam testing.
- MN West conducted a Law Enforcement EVOG class and Motorcycle training.
- A medical training company from Minneapolis returned for the third time to conduct 3-day CALS (Comprehensive Advanced Life Support) training utilizing the entire facility. 38 medical professionals attended this event. They also booked the facility for use in November and 3 sessions in 2021.
- LG Seeds hosted their Dealer Product Training at MERIT. 40 participants attended this event.



MARSHALL

**BUILDING PERMIT LIST**  
**September 08, 2020**

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
JEFF GLADIS PROPERTIES LLC	403 KOSSUTH AVE	EXTERIOR REMODEL	8,500.00
WIXON, BRIAN & CAROL	1301 ELLIS AVE	INTERIOR REMODEL	20,000.00
TUTT CONSTRUCTION, INC.	105 CIRCLE DR	INTERIOR REMODEL	5,800.00
MULLER, BENJAMIN C	501 DONITA AVE	RE-ROOFING	4,500.00
TUTT CONSTRUCTION, INC.	107 CIRCLE DR	DOORS	4,900.00
RICK SLAGEL CONSTRUCTION INC	407 KALEB CIR	ACCESSORY BUILDING	8,000.00
GRACE, MICHELLE A	603 KENNEDY ST	DOORS	1,900.00
JEFF GLADIS CONSTRUCTION	307 5TH ST S	RE-ROOFING	22,000.00
LENZ, JASON & ANNA L	113 CIRCLE DR	OVERHEAD GARAGE DOOR	1,300.00
BABCOCK CONSTRUCTION	204 ROBERT ST	RE-SIDING	2,800.00
OBRY, RYAN & CHELSIE	1115 STOCKHOLM AVE	DECK	15,000.00
KEVIN LANOUE CONSTRUCTION LLC	110 GRAY PL	RE-ROOFING	11,000.00
LAYLE FRENCH CONSTRUCTION INC.	1004 CHERYL AVE	RE-ROOFING	5,100.00
AMAYA, JUAN & BLANCA	509 LYND ST	EXTERIOR REMODEL	16,000.00



MARSHALL

**PLUMBING PERMIT LIST**  
*September 08, 2020*

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
Woody's Plumbing and Repair Inc.	1301 ELLIS AVE	INTERIOR REMODEL	0.00
TRIO PLUMBING & HEATING	205 SUNRISE LN	WATER HEATER	1,000.00
TRIO PLUMBING & HEATING	105 CIRCLE DR	INTERIOR REMODEL	1,000.00

# 2020 Regular Council Meeting Dates

2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month \*Unless otherwise stated

5:30 P.M.

Professional Development Room - Marshall Middle School, 401 South Saratoga Street

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## January

1. January 14, 2020
2. January 28, 2020

## February

1. February 11, 2020
2. February 25, 2020 – 4:00 P.M.<sup>1</sup>

## March

1. March 10, 2020
2. March 24, 2020

## April

1. April 14, 2020
2. April 28, 2020

## May

1. May 12, 2020
2. May 26, 2020

## June

1. June 9, 2020
2. June 23, 2020

## July

1. July 14, 2020
2. July 28, 2020

## August

1. August 11, 2020 – 4:00 P.M.<sup>1</sup>
2. August 25, 2020

## September

1. September 8, 2020
2. September 22, 2020

## October

1. October 13, 2020
2. October 27, 2020

## November

1. November 10, 2020
2. November 24, 2020

## December

1. December 8, 2020
2. December 22, 2020

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## 2020 Uniform Election Dates

- February 11, 2020
- February 25, 2020 \* *Precinct Caucus*
- March 3, 2020 \* *Presidential Primary*
- April 14, 2020
- May 12, 2020
- August 11, 2020 \* *Primary Election*
- November 3, 2020 \* *General Election*

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<sup>1</sup> 204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY. Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town supervisors shall conduct a meeting

between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.

**CITY COUNCIL COMMITTEES**

\*All Council Committees meet on an as needed basis.

**Equipment Review Committee**

Glenn Bayerkohler  
Craig Schafer- *Chairperson*  
James Lozinski

**Public Improvement/ Transportation Committee**

Craig Schafer – *Chairperson*  
Russ Labat  
James Lozinski

**Legislative & Ordinance Committee**

Steven Meister  
John DeCramer  
Glenn Bayerkohler - *Chairperson*

**Ways & Means Committee**

John DeCramer - *Chairperson*  
Russ Labat  
Glenn Bayerkohler

**Personnel Committee**

Steven Meister  
Craig Schafer  
John DeCramer- *Chairperson*

**Liaisons & Board Members on the City Boards & Commissions**

- **Adult Community Center Commission** – James Lozinski
- **Airport Commission** – Craig Schafer
- **Charter Commission** – City Administrator & City Attorney, Dennis Simpson (No Council Liaisons)
- **Community Services Advisory Board** – Steven Meister
- **Convention & Visitors Bureau** – Russ Labat
- **Economic Development Authority** – Steven Meister & John DeCramer
- **Joint Law Enforcement Center Management Committee** – James Lozinski/Russ Labat
- **Library Board** – Russ Labat
- **Marshall Area Transit Committee** – James Lozinski & Finance Director Karla Drown
- **Marshall Municipal Utilities Commission** – John DeCramer
- **M.E.R.I.T. Center Commission** – Craig Schafer
- **Planning Commission** – Glenn Bayerkohler
- **Police Advisory Board** – Russ Labat
- **Public Housing Commission** – Glenn Bayerkohler
- **Southwest Minnesota Amateur Sports Commission** – Craig Schafer

## **Other Appointments:**

- **City Council-County Board/Library Agreement & Operations** – Russ Labat & Bob Byrnes
- **Fire Relief Association** – Bob Byrnes & Finance Director, Karla Drown
- **Housing & Redevelopment Authority** – Mayor & City Council
- **Regional Development Commission** – Bob Byrnes
- **SW Minnesota Emergency Communication Board (ECB)**- Craig Schafer & Alternate Bob Byrnes

## **Authorities, Boards, Bureaus and Commissions**

### **Adult Community Center Commission**

Established: September 16, 1985, Ordinance 496, Second Series

Meetings: 2<sup>nd</sup> Wednesday of every month at 12:00 P.M.

Term: 3 years – two term limit

Members: 8 Members

### **Airport Commission**

Established: February 18, 1952, Ordinance 371, Second Series

Meetings: 1<sup>st</sup> Tuesday of every month at 4:30 P.M.

Term: 3 years – two term limit

Members: 7

### **Cable Commission**

Established: March 15, 1982, Ordinance 112, Second Series

Meetings: As needed

Term: 3 years – two term limit

Members: 5

### **Charter Commission**

Established: October 5, 1936

Meetings: As needed

Term: 4 year terms

Members: 7 -15

### **Community Services Advisory Board**

Established: February 20, 1996

Meetings: 1<sup>st</sup> Wednesday of the month at 9:00 A.M.

Term: 3 years – two term limit

Members: 12

### **Convention & Visitors Bureau**

Established:

Meetings: 3<sup>rd</sup> Wednesday at 9:30 A.M.

Term: 3 years – two term limit

Members: 10

### **Economic Development Authority**

Established: June 7, 1982, Resolution 562, Second Series

Meetings: 3<sup>rd</sup> Wednesday of every month at 12:00 P.M.

Term: 6 years – two term limit

Members: 7

### **Housing & Redevelopment Authority**

Established: March 21, 1966, Resolution 819, First Series

Meetings: As needed

Term: 5 years – no term limit

Members: 7 (Councilmembers)

### **Library Board**

Established: July 16, 1917,

Meetings: 2<sup>nd</sup> Monday of every month at 4:00 P.M.

Term: 3 years – two term limit

Members: 9

### **Marshall Municipal Utilities Commission**

Established: April 18, 1932, Resolution 302, First Series

Meetings: 3<sup>rd</sup> Tuesday of every month at 4:30 P.M.

Term: 5 years – two term limit

Members: 5

### **M.E.R.I.T. Center Commission**

Established: November 15, 2004, Ordinance 521, Second Series

Meetings: 3<sup>rd</sup> Thurs. of every other month at 6:00 P.M.

Term: Variable

Members: 18 or less

**Planning Commission**

Established: May 4, 1959, Ordinance 418, Second Series

Meetings: 2<sup>nd</sup> Wednesday of every month at 5:30 P.M.

Term: 3 years – two term limit

Members: 7

**Police Advisory Board**

Established: April 4, 1940, Ordinance 630, Second Series, Section 2-3 O.G. MN State Statutes 419

Meetings: As needed

Term: 3 years – two term limit

Members: 3

**Public Housing Commission**

Established: March 28, 1983, Ordinance 436, Second Series

Meetings: 2<sup>nd</sup> Monday of every month at 3:30 P.M.

Term: 5 years – two term limit

Members: 5

**Southwest Minnesota Regional Amateur Sports Commission**

Established: October 21, 2008

Meetings: 2<sup>nd</sup> Tuesday of every month at 12:00 Noon

## Upcoming Meetings

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### September

- 9/8 Work Session, MnDOT, 4:30 PM MERIT Center
  - 9/8 Regular Meeting, 5:30 PM, MERIT Center
  - 9/22 Regular Meeting, 5:30 PM, MERIT Center
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### October

- 10/13 Regular Meeting, 5:30 PM, MERIT Center
  - 10/27 Regular Meeting, 5:30 PM, MERIT Center
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### November

- 11/10 Regular Meeting, 5:30 PM, MERIT Center
- 11/24 Regular Meeting, 5:30 PM, MERIT Center