



**CITY OF MARSHALL
CITY COUNCIL MEETING
A G E N D A**

**Tuesday, January 28, 2020 at 5:30 PM
Professional Development Room - Marshall Middle School, 401 South
Saratoga Street**

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the regular meeting held on January 14, 2020.

PUBLIC HEARING

3. 1005 Channel Parkway (Marshall Machine Shop) - 1) Public Hearing regarding a business tax abatement request. 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving business tax abatement.

CONSENT AGENDA

4. Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project - Consider Resolution Ordering Preparation of Report on Improvement.
5. Project Z76: South 1st Street Reconstruction Project -Consider Resolution Ordering Preparation of Report on Improvement.
6. Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Marshall Area Chamber of Commerce.
7. Consider LG220 Application for Exempt Permit for Holy Redeemer Church of Marshall.
8. Consider LG220 Application for Exempt Permit for United Way of Southwest Minnesota.
9. 2020 Lifesavers Conference.
10. MERIT Center/State of Minnesota Amendment of Lease No. 3
11. Consider Authorization to Advertise for Consulting Services for the Southwest Minnesota Regional Airport.
12. Consider Engagement Letter for Audit Services for 2019 Financial Statements.
13. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

14. Consider approval of 2020 Workers Compensation Insurance.
15. Consider Resolution No ____, Second Series, Awarding the Sale of General Obligation Capital Improvement Plan Bonds.
16. Consideration for approval of Memorandum of Understanding with Marshall Amateur Hockey Association (MAHA) regarding Ice Time fees 2020 – 2026.
17. Consider approval of an Administrative Services Agreement (ASA) between the City of Marshall and Missouri River Energy Services (MRES) related to coordination of administrative services with Western Area Power Administration (WAPA) for hydroelectric services through December 31, 2050.
18. Consider Lease Agreement with Tracy Aircraft, LLC for Pilot Training Services at the Southwest Minnesota Regional Airport.
19. Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

COUNCIL REPORTS

- [20.](#) Commission/Board Liaison Reports
- 21. Councilmember Individual Items

STAFF REPORTS

- [22.](#) City Administrator
- 23. Director of Public Works
- 24. City Attorney

INFORMATION ONLY

- [25.](#) Information Only

ADJOURN TO CLOSED SESSION

MEETINGS

- [26.](#) Upcoming Meetings

ADJOURN

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | ACTION |
| Subject: | Consider approval of the minutes of the regular meeting held on January 14, 2020. |
| Background Information: | Enclosed are the minutes of the regular meeting held on January 14, 2020. |
| Fiscal Impact: | None |
| Alternative/ Variations: | Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting. |
| Recommendations: | that the minutes of the regular meeting on January 14, 2020 be approved as filed with each member and that the reading of the same be waived. |

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, January 14, 2020**

The regular meeting of the Common Council of the City of Marshall was held January 14, 2020 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glen Olson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Jim Marshall, Director of Public Safety; Preston Stensrud, Parks Superintendent and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

Consider approval of the minutes of the regular meeting held on December 17, 2019.

Motion made by Councilmember Schafer, Seconded by Councilmember Decramer that the minutes of the regular meeting on December 17, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**
7-0

Vacation of Utility Easements in Carr Subdivision I -- 1) Public Hearing on Resolution Granting Petition to Vacate Utility Easements, 2) Consider Resolution Granting Petition to Vacate Utility Easements.

A signed petition has been received from the owners of all the real property abutting the property line between Lots 17 and 18 of Block 2, Carr Subdivision I, petitioning vacation of a portion of the 5' utility easement on each side of said lot line, excepting the north 8 feet of said easements.

The purpose of the vacation is for a condominium being constructed over the easement.

All utility companies have been contacted regarding the vacation of the easement. MMU is in the process of obtaining a new easement. MMU requests that the vacation of easement be contingent upon James Carr granting a new utility easement to MMU.

Director of Public Works/City Engineer Glenn Olson provided the agenda item.

Motion made by Councilmember Meister, Seconded by Councilmember Lozinski that the Council close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**
7-0

Motion made by Councilmember Schafer, Seconded by Councilmember Labat that the Council adopt Resolution Number 4694, Second Series which is the Resolution Granting Petition to Vacate Utility Easements, contingent upon James Carr granting new utility easements to MMU. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.** **7-0**

Authorization to purchase new Zamboni 552AC for Red Baron Arena and Expo

During the construction of the Red Baron Arena and Expo (2) Zamboni ice resurfacing machines were purchased. One was a new model and one was 16 years old at time of purchase. Staff recommended staggering the purchase of two new machines for cost reasons. The used Zamboni was purchased to help offset the replacement schedule and is now in need of replacement as the batteries are at the end of their life cycle and other significant wear on the machine.

Frank J. Zamboni & Co., Inc. of Paramount, CA. gave the City a proposal for the purchase of a new Zamboni 552AC in the amount of \$156,704.80 including Sourcewell discount and freight to Marshall. Lead time on a new Zamboni is approximately 10 months, delivery expected October 1st of this year. The price on this unit is valid until January 15th.

Staff would recommend declaring our oldest Zamboni 552-6159 surplus and authorizing the sale to R&R Specialties, Inc. of Somerset, WI in the amount of \$27,750.00. A trade quote was offered from Frank J. Zamboni & Co., Inc. for \$22,500.00. R&R Specialties, Inc. would take over possession of Zamboni after current hockey season.

\$65,000 was budgeted in the 2019 Red Baron Arena and Expo budget and \$65,000 is budgeted in the 2020 Red Baron Arena and Expo budget.

Net cost of \$128,954.80 to be shared with Marshall Amateur Hockey Association (MAHA) upon arrival of unit.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to authorize the purchase of new Zamboni 552AC in the amount of \$156,704.80 from Frank J. Zamboni & Co., Inc. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to declare Zamboni 552-6159 surplus and accept purchase quote from R&R Specialties, Inc. in the amount of \$27,750.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

Consider Approval of the Consent Agenda.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of Resolution Number 4695, Second Series, a resolution designating the Official Depositories for City Funds for 2020.

Approval of Resolution Number 4696, Second Series a resolution delegating authority to the city to make electronic fund transfers.

Approval of Resolution Number 4698, Second Series to authorize the Finance Director to pay certain claims.

Approval to Call for a Public Hearing Regarding Proposed Property Tax Abatement at 1005 Channel Parkway

Approval of a LG220 Application for Exempt Permit for the Lynd Fire Fighters Relief Association.

Approval of a LG220 Application for Exempt Permit for the Lyon County Pheasants Forever.

Approval of a LG220 Application for Exempt Permit for the Marshall Golf Club, Inc.

Approval of the Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 6 to Magney Construction, Inc.

Approval of the Wastewater Treatment Facilities Improvement Project – 2) Consider Payment of Invoice 0244146 to Bolton & Menk, Inc.

Approval of the Wastewater Treatment Facilities Improvement Project – 3) Consider Payment of Invoice 1301918 to American Engineering Testing, Inc.

Approval of the bills/project payments.

Consider approval of the amended personnel policy, Chapter 10: Drug-Free Workplace.

The League of Minnesota Cities has issued an update to their model policy on a Drug-Free Workplace, which includes policy language related to drug and alcohol testing for both commercial drivers (those required to hold a CDL license) and applicants/employees not required to hold a commercial drivers license. This amendment updates both policies 10.1 and 10.2. Policy 10.1 is the is applicable to non-commercial drivers and Policy 10.2 is applicable to commercial drivers. Policy 10.2 also complies with federal DOT regulations.

Staff recommends approval of the proposed policy, which was established by the League of Minnesota Cities and complies with both state and federal laws. This will replace our existing policy in its entirety.

Motion made by Councilmember Schafer, Seconded by Councilmember Decramer that the Council approves the amended Drug-Free Workplace Policy. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Resolution for Signage at 1005 North 4th Street.

Habilitative Services, Inc., representing the owner REM, Inc., has requested the installation of two signs restricting parking at 1005 North 4th Street.

The request is for “No Parking Between Signs / Monday-Friday / 7-9 AM and 2-4 PM”.

This request was reviewed by the Public Improvement/Transportation Committee at their meeting on July 9, 2019 and referred to the City Council.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council adopt RESOLUTION NUMBER 4699, SECOND SERIES, which is the "Resolution for Signage in the City of Marshall" for "No Parking Between Signs / Monday-Friday / 7-9 AM and 2-4 PM" at 1005 North 4th Street. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Public Works Director Transition-Accept Recommendation from Personnel Committee.

City Administrator Sharon Hanson introduced the agenda item and recommended the following regarding the retirement of Glenn Olson effective Jun 12, 2020. As part of this transition following is proposed:

- Assign Glenn Olson as City Hall Owner's Representative effective immediately until June 12, 2020 (his retirement date).
- Appoint Jason Anderson as Public Works Director effective February 3, 2020.
- Fill the Assistant Engineer position following job description review.

The Personnel Committee met on Monday January 7, 2020 and approved the above recommendation. The Public Works Director job description changed minimally, until there is a full review when the comparable worth study is updated later this year.

Councilmember Labat that the requested that the recommendation be separated into two votes.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to assign Glenn Olson as City Hall Owner's Representative effective immediately until June 12, 2020 Appoint Jason Anderson as Public Works Director effective February 3, 2020. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to fill the Assistant Engineer position following job description review. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Approve Employment Agreement Between City of Marshall and Jason Anderson-Appointment as Public Works Director.

Personnel Committee on January 7, 2020 approved the recommendation to appoint Jason Anderson as Public Works Director effective February 3, 2020, via Employment Agreement.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to approve Employment Agreement Between City of Marshall and Jason Anderson-Appointment as Public Works Director effective February 3, 2020. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Carried. 6-1**

Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.

Mayor Byrnes introduced and recommended the following applications to various boards and commissions.

Convention and Visitors Bureau

Ty Brouwer, Lucas Tietz, Keith Petermeier and Kelly Loft to an unexpired term set to expire 12/31/2022.

MERIT Center Commission

Eric Wallen and Joshua Schafer to an unexpired term set to expire 12/31/2022.

Motion made by Councilmember Schafer, Seconded by Councilmember Decramer to approve the interviewed applicants to the various boards, commissions, bureaus and authorities. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Commission/Board Liaison Reports

Byrnes No Report

Schafer Southwest Minnesota Amateur Sports Commission met and added two additional at large board positions.

Meister No Report

Bayerkohler No Report

DeCramer No Report

Labat Library Board met and elected new board officers and Installations of the LED lighting is complete.

Lozinski No Report

Councilmember Individual Items

Councilmember Labat requested that, if possible, to have city crews clear out fire hydrants from snow and ice.

Councilmember DeCramer addressed two items from constituents; urban chickens, town hall meetings. DeCramer mentioned that the Minnesota State Auditor will be in Marshall on January 28 for a listening tour.

Mayor Byrnes mentioned a recent visit to Marshall by Governor Walz as well as discussions with US Army National Guard Director of Construction on the long-term location of the armory in Marshall.

City Administrator

City Administrator Sharon Hanson discussed hosting town hall meetings and well as the upcoming State of the City address sponsored by the Marshall Area Chamber of Commerce. The predevelopment agreement with APX on Block 11 has expired. The next steps are to develop an agreement between the City of Marshall and APX. Administrator Hanson mentioned that Luran Deutz has been hired as the Economic Development Director for the City of Marshall.

Director of Public Works

Director of Public Works/ City Engineer Glenn Olson commented on the successful transition from city hall to SMSU. Director Olson mentioned that hazardous waste removal has begun at city hall.

City Attorney

City Attorney Dennis Simpson commented on two pending items. Sale of city owned property to MMUA and the purchase of the Helena Chemical property.

Administrative Reports

There were no questions regarding the administrative brief.

Information Only

There were no questions on the information items.

Upcoming Meetings

There were no questions on the upcoming meetings

Adjourn Meeting

At 6:41 PM, Motion made by Councilmember Schafer, Seconded by Councilmember Meister to adjourn.
Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor

Attest:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | PUBLIC HEARING |
| Type: | ACTION |
| Subject: | 1005 Channel Parkway (Marshall Machine Shop) - 1) Public Hearing regarding a business tax abatement request. 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving business tax abatement. |
| Background Information: | <p>On January 14, 2020 a public hearing was called for and to be held on January 28, 2020 regarding a business property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The proposed project is a 7,500 square foot addition to the existing facility.</p> |
| Fiscal Impact: | Attached |
| Alternative/ Variations: | None Recommended |
| Recommendations: | <ol style="list-style-type: none">1. To close the public hearing2. Adopt Resolution Number _____, Second Series, a Resolution approving business tax abatement. |

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY BEING DEVELOPED BY
DOUGLAS AND PEGGY ANDERSON; GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. Douglas and Peggy Anderson have applied for a Business Tax Abatement pursuant to the City's Tax Abatement Policy on property legally described as: Parcel ID: 27-105001-0, 1005 Channel Parkway., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on January 28, 2020, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County's current property tax levy, or \$200,000.
- 2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the City on the Property for four (4) years, commencing with taxes payable for the assessed value related to the capital improvements on said parcel. The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30th of that calendar year.

3.03 The tax abatement shall be for the commercial capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

3.05. The Abatement total is estimated to be approximately \$8,856.00 and should not exceed that amount. The Abatement scale approved is as follows:

- Year 1 – 100% Abatement
- Year 2 – 80% Abatement
- Year 3 – 60% Abatement
- Year 4 -- 40% Abatement
- Year 5 – 20% Abatement

Passed by the Common Council of the City of Marshall, this 28th day of January, 2020.

Mayor, City of Marshall

ATTEST:

City Clerk

City of Marshall

Tax Abatement

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.

Property Information:

Location: 1005 Channel Parkway Access Road: _____
Section: N/A Township: N/A Range: N/A Property Identification Number: 27-105001-0
Legal Description: Lot 1 Block 1, Anderson Addition
(attach if needed)
Parcel Width: _____ (feet) Length: _____ (feet) Acres: 5.403

Applicant Information (Person):

Applicant Name: Douglas & Peggy Anderson
Phone: (Work) (507)-532-3613 (Cell) _____
E-Mail Address: _____
Mailing Address: 2109 280th St Marshall, MN 56258
Applicant Signature: _____

Owner Information (Person, primary contact) (If different than applicant information above):

Owner Name: Douglas & Peggy Anderson Phone: _____ (h) 532-3613 (w) _____
Mailing Address: PO Box 1231, Marshall, MN 56280
Owner Signature: _____
Contractors or Contract for Deed Holders – owner must sign the application.

Business Entity/Company Information (If property held by LLC, Corp, etc.):

Owner Name: _____ Phone: _____ Fax: _____
Location: _____
Type of Company: _____ Service Provided: _____

Please attach the following documentation (incomplete applications will not be accepted):

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas, if applicable.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value. Project renderings or building plans/specs if available at time of application.

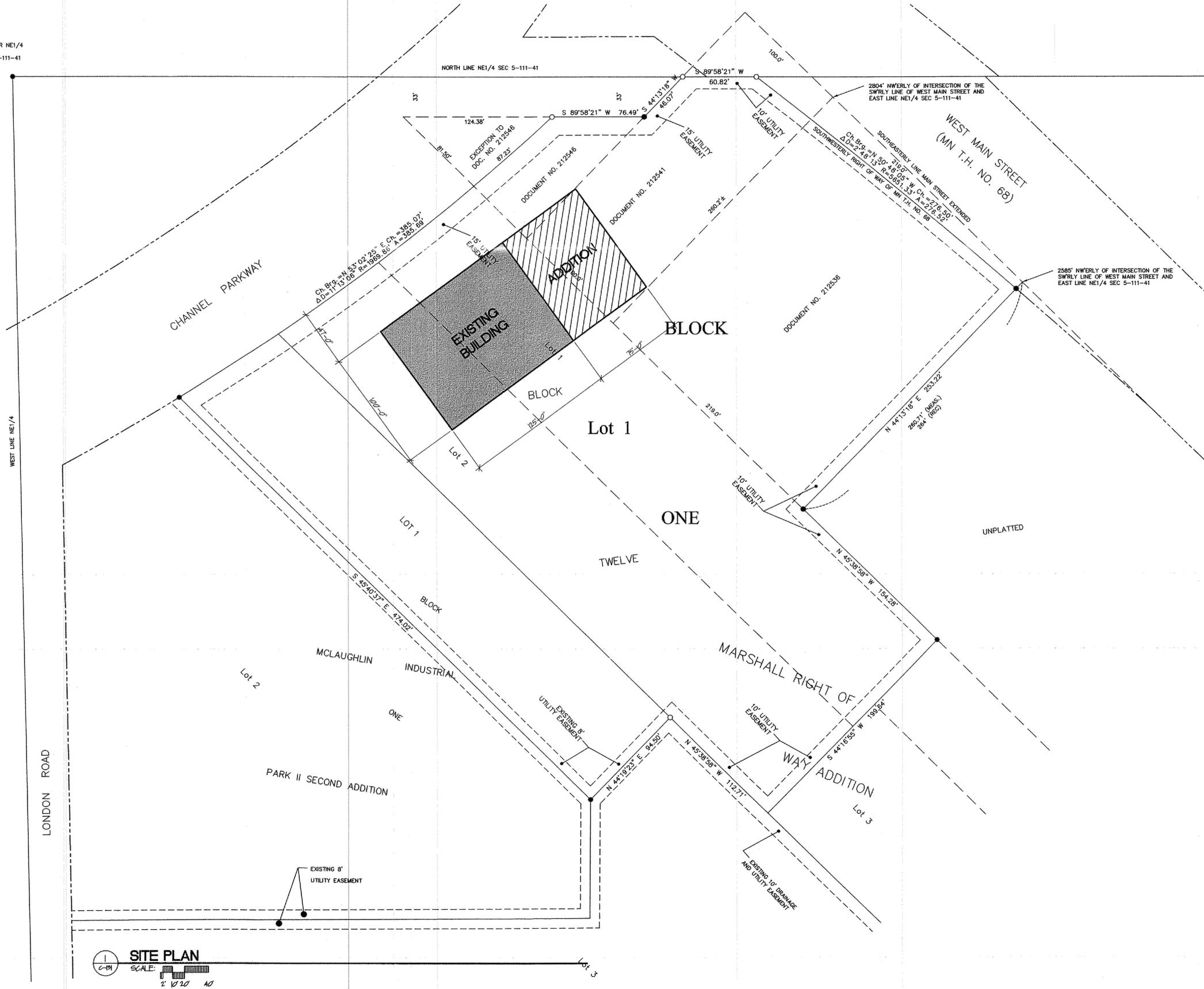
Return Completed Applications to:

City Clerk
City of Marshall
344 West Main St.
Marshall, MN 56258

PROJECT

The building is 75' X 100' one story metal building addition housing metal fabrication business. The project started September 2019 and is in progress.

NW COR NE1/4
SEC 5-111-41



SITE PLAN
SCALE: 1" = 10' 10"

MARSHALL MACHINE SHOP INC
1005 CHANNEL PKWY
MARSHALL, MN 56258
507 532 3613

ENGAN ASSOCIATES



311 4th Street SW
P.O. Box 958
Willmar, MN 56201
320-235-0860
FAX: 320-235-0861

BLADHOLM CONSTRUCTION
704 WEST COLLEGE DRIVE
MARSHALL, MN 56258
507 537 9787

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed architect under the laws of the state of Minnesota. Date: 8/14/2019 LIC. NO. 011505
Richard P. Engan
Richard P. Engan
Copyright © 2019 All rights reserved
Engan Associates

| | |
|------------------|-----------------|
| PROJECT # 482.13 | DATE: 8/14/2019 |
| DRAWN BY: | CHECKED BY: RK |
| OWNER: | |

MARSHALL MACHINE SHOP
2019 ADDITION
MARSHALL, MN

SITE IMPROVEMENT PLAN

C-131

MARSHALL MACHINE SHOP INC
 1005 CHANNEL PKWY
 MARSHALL, MN 56258
 507 532 3613

ENGAN ASSOCIATES
 311 4th Street SW
 P.O. Box 956
 Willmar, MN 56201
 320-235-0860
 FAX: 320-235-0861



BLADHOLM CONSTRUCTION
 704 WEST COLLEGE DRIVE
 MARSHALL, MN 56258
 507 537 9787

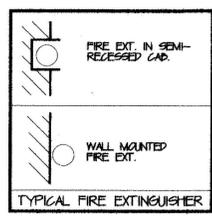
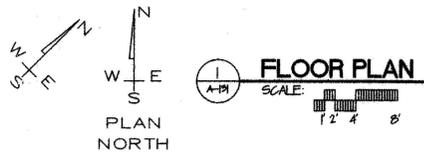
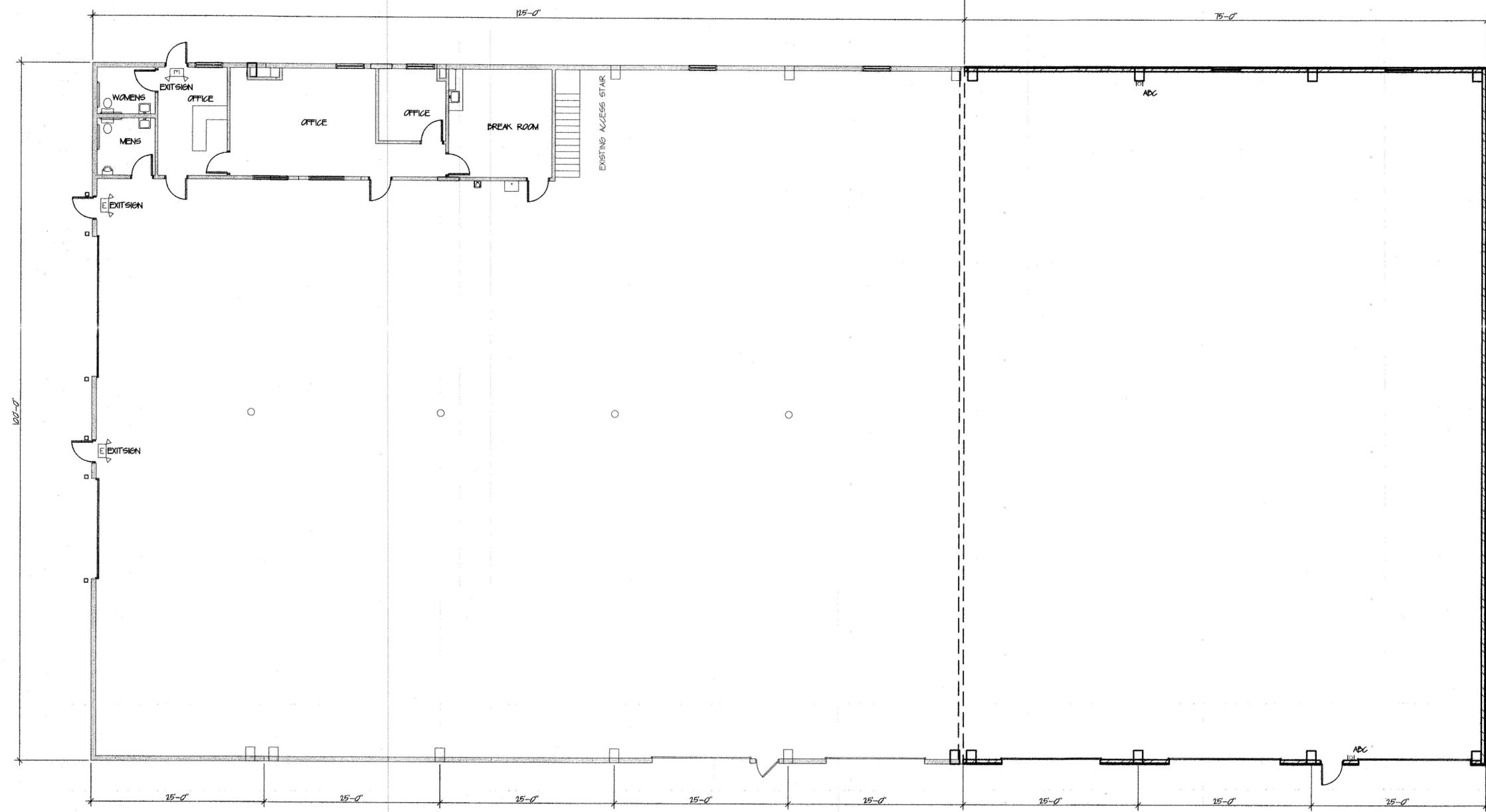
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed architect under the laws of the state of Minnesota. Date: 7/08/2019 LIC. NO. 011505
Richard P. Engan
 Richard P. Engan
 Copyright © 2019 Engan Associates
 All rights reserved

| | |
|------------------|-----------------|
| PROJECT # 482.13 | DATE: 7/08/2019 |
| DRAWN BY: | CHECKED BY: |
| OWNER: | |

**MARSHALL MACHINE SHOP
 2019 ADDITION
 MARSHALL, MN**

FLOOR PLAN

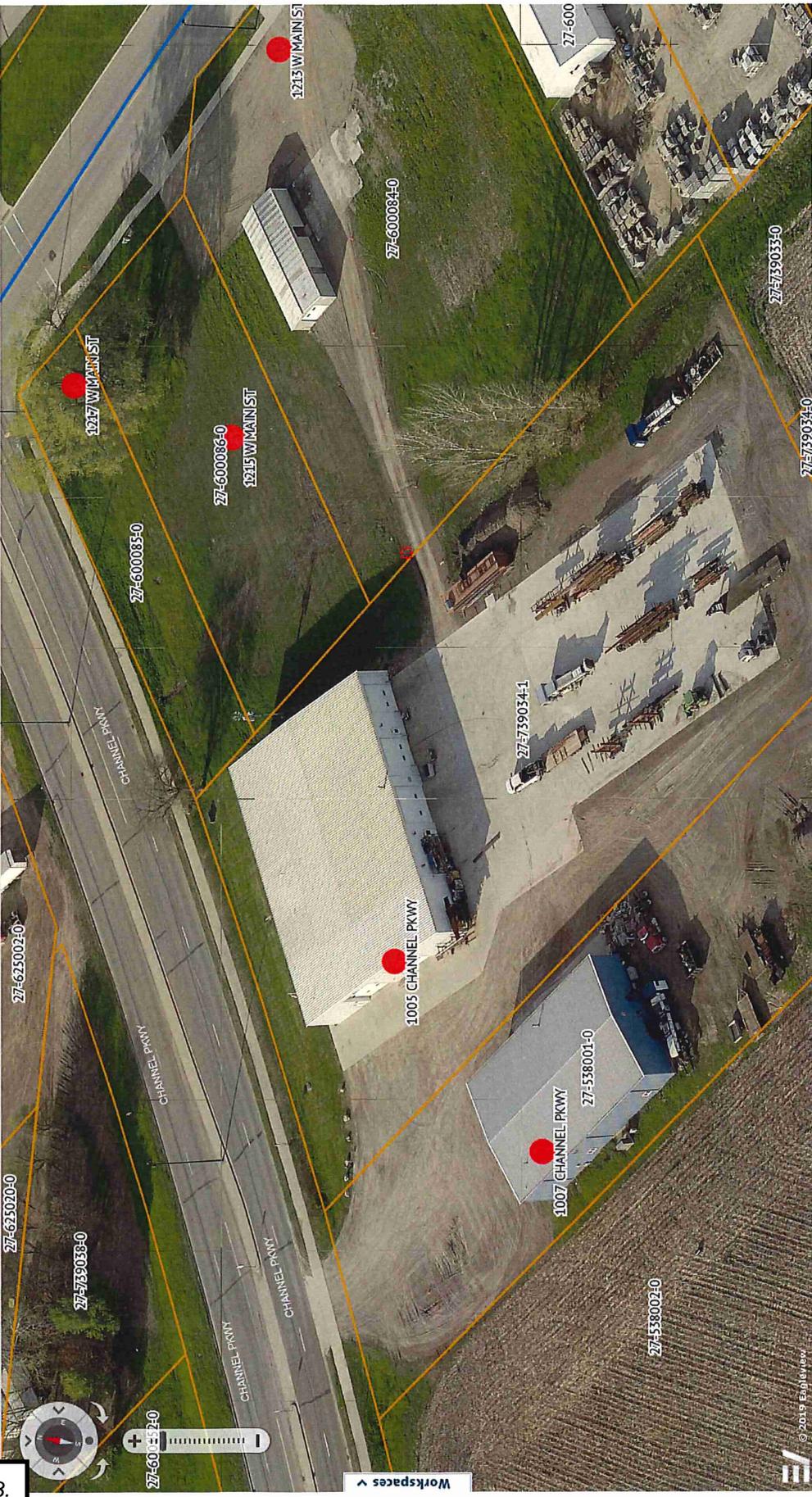
A-131



- GENERAL NOTES**
1. THE CONTRACTOR SHALL FAMILIARIZE HIMSELF WITH THE PROJECT AND VERIFY ALL CONDITIONS AND DIMENSIONS.
 2. THE CONTRACTOR SHALL VERIFY EXACT ELEVATIONS, INVERTS, AND LOCATIONS OF ALL UTILITIES.
 3. ALL CONTRACTORS SHALL CONFORM TO ALL APPLICABLE CODES.
 4. CONTRACTORS SHALL USE CAUTION TO LIMIT DAMAGE TO ANY EXISTING PROPERTY AND ADJOINING SURFACES.
 5. THE CONTRACTORS SHALL NOTIFY THE ARCHITECT IF ANY EXISTING CONDITIONS DIFFER FROM THE PLANS.
 6. THE CONTRACTOR IS RESPONSIBLE TO VERIFY ALL DIMENSIONS.
 7. ALL CONCRETE SLABS AND SIDEWALKS TO HAVE MINIMUM OF 4" GRANULAR BASE.
 8. SLOPE ALL FLOORS NOTED TO SLOPE 1% - 2%.
 9. ALL PERIMETER FOUNDATION RIGID INSULATION TO BE ADHERED TO FOUNDATION WALL.
 10. "N/C" REFERS TO ITEMS THAT ARE NOT IN THIS CONTRACT.
 11. THE ON SITE SUPERINTENDENT SHALL PROVIDE BASIC LAYOUT FOR MECHANICAL, ELECTRICAL AND OTHER TRADES.
 12. PATCH WHERE MECHANICAL AND ELECTRICAL PENETRATE WALL.

Item 3.

CONNECTEXPLORER



map: Auto (Oblique) May 2019 - May 2019 image 1 of 11 05/13/2019

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USING TNT PROPOSED RATES FOR PAY 2020

CALCULATING THE CURRNET STRUCTURE EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV
(CITY PORTION ONLY)

| | EMV | City Taxes | County Taxes | TOTAL TAXES |
|------------------|------------------------|---------------------|--------------------|---------------------|
| Base EMV | \$ 850,900.00 | \$ 9,493.00 | \$ 6,052.00 | \$ 27,541.00 |
| Improvement EMV | \$ 253,000.00 | \$ 2,952.00 | \$ 1,882.00 | \$ 8,732.00 |
| Total EMV | \$ 1,103,900.00 | \$ 12,445.00 | \$ 7,934.00 | \$ 36,273.00 |

| BASED OFF 2020 TNT RATES | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------------|
| year | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | |
| <i>ENTER % OF ABATEMENT HERE</i> → | 100% | 80% | 60% | 40% | 20% | 0% | 0% | 0% | 0% | 0% | |
| Base EMV Captured Taxes | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | \$ 9,493.00 | |
| Improvement EMV Abated Taxes | \$ 2,952.00 | \$ 2,361.60 | \$ 1,771.20 | \$ 1,180.80 | \$ 590.40 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Improvement EMV Captured Taxes | \$ - | \$ 590.40 | \$ 1,180.80 | \$ 1,771.20 | \$ 2,361.60 | \$ 2,952.00 | \$ 2,952.00 | \$ 2,952.00 | \$ 2,952.00 | \$ 2,952.00 | |
| | | | | | | | | | | | TOTAL |
| Amount of Abatement | \$ 2,952.00 | \$ 2,361.60 | \$ 1,771.20 | \$ 1,180.80 | \$ 590.40 | \$ - | \$ - | \$ - | \$ - | \$ - | 8,856.00 |
| Amount of Taxes the City recieves | \$ 9,493.00 | \$ 10,083.40 | \$ 10,673.80 | \$ 11,264.20 | \$ 11,854.60 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | 115,594.00 |
| Total Tax Bill (city) | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | \$ 12,445.00 | 124,450.00 |
| | | | | | | | | | | | REQUESTED \$\$\$ |
| | | | | | | | | | | | \$ - |
| | | | | | | | | | | | BALANCE OF SPECIALS |
| | | | | | | | | | | | \$ - |
| | | | | | | | | | | | FORGAVE |
| | | | | | | | | | | | TAX ABATEMENT |
| | | | | | | | | | | | \$ - |

USING TNT PROPOSED RATES FOR PAY 2020

CALCULATING THE CURRNET STRUCTURE EMV AS BASE - ONLY
HAVING ABATEMENT ON IMPROVEMENT EMV

| | EMV | City Taxes | County Taxes | TOTAL TAXES |
|------------------|------------------------|---------------------|--------------------|---------------------|
| Base EMV | \$ 870,800.00 | \$ 9,725.00 | \$ 6,200.00 | \$ 29,934.00 |
| Improvement EMV | \$ 233,100.00 | \$ 2,720.00 | \$ 1,734.00 | \$ 6,339.00 |
| Total EMV | \$ 1,103,900.00 | \$ 12,445.00 | \$ 7,934.00 | \$ 36,273.00 |

| BASED OFF 2020 TNT RATES | 1 | 2 | 3 | 4 | 5 | | |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|----------------------|-----------------------------|
| year | 2021 | 2022 | 2023 | 2024 | 2025 | | |
| ENTER % OF ABATEMENT HERE → | 80% | 60% | 40% | 20% | 0% | | |
| Base EMV Captured Taxes | \$ 9,725.00 | \$ 9,725.00 | \$ 9,460.00 | \$ 9,460.00 | \$ 9,460.00 | | |
| Improvement EMV Abated Taxes | \$ 2,176.00 | \$ 1,632.00 | \$ 1,088.00 | \$ 544.00 | \$ - | | |
| Improvement EMV Captured Taxes | \$ 544.00 | \$ 1,088.00 | \$ 1,632.00 | \$ 2,176.00 | \$ 2,720.00 | | |
| TOTAL (10yrs) | | | | | | | |
| Amount of Abatement | \$ 2,176.00 | \$ 1,632.00 | \$ 1,088.00 | \$ 544.00 | \$ - | \$ 5,440.00 | REQUESTED \$\$\$ |
| Amount of Taxes the City recieves | \$ 10,269.00 | \$ 10,813.00 | \$ 11,092.00 | \$ 11,636.00 | \$ 12,180.00 | \$ 116,890.00 | |
| Total Tax Bill (city) | \$ 12,445.00 | \$ 12,445.00 | \$ 12,180.00 | \$ 12,180.00 | \$ 12,180.00 | \$ 122,330.00 | |
| | | | | | | | BALANCE OF SPECIALS FORGAVE |
| | | | | | | | TAX ABATEMENT |



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|---------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | INFO/ACTION |
| Subject: | Project Z75 / SAP 139-124-004: South 4 th Street Reconstruction Project - Consider Resolution Ordering Preparation of Report on Improvement. |
| Background Information: | <p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the following project as shown on the attached map.</p> <p>PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, driveway aprons, water services, and sewer services to the right-of-way, a proposed 8' bike path from Kathryn Avenue to Country Club Drive, and new 5' sidewalk on the entire east side.</p> |
| Fiscal Impact: | All improvements are proposed to be assessed according to the current Special Assessment Policy or Policy amended prior to certification of assessments, including but not limited to, Municipal State Aid System (MSAS), Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources. |
| Alternative/ Variations: | No alternative actions recommended. |
| Recommendations: | that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the "Resolution Ordering Preparation of Report on Improvement" for Project Z75 / SAP 139-124-004: South 4 th Street Reconstruction Project. |

RESOLUTION NUMBER _____, SECOND SERIES

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements under the following projects and to assess the benefited properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429:

PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, driveway aprons, water services, and sewer services to the right-of-way, a proposed 8' bike path from Kathryn Avenue to Country Club Drive, and new 5' sidewalk on the entire east side.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

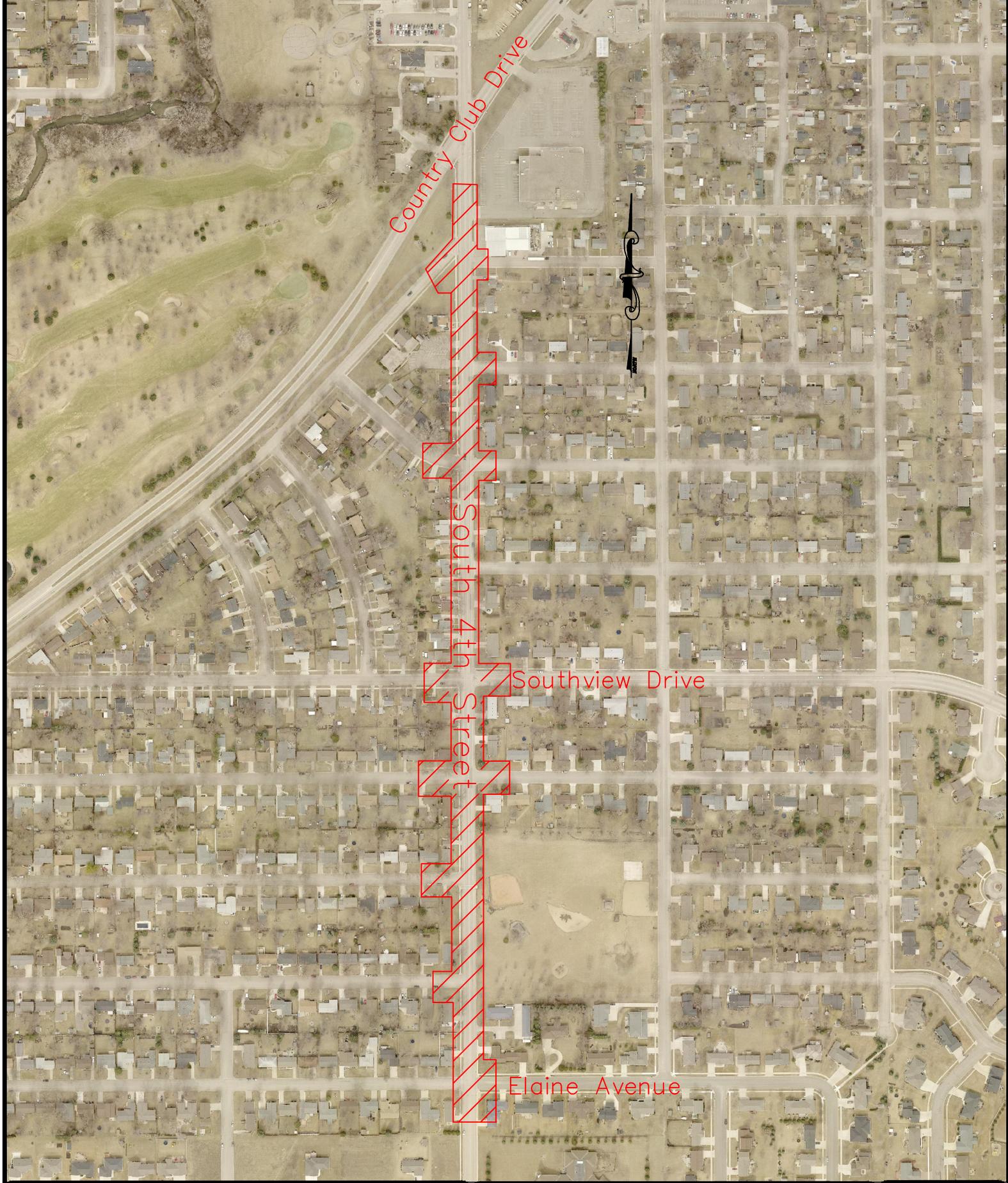
1. That the proposed improvements be referred to the Director of Public Works/City Engineer and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvements as recommended.

Passed and adopted by the Council this 28th day of January, 2020.

Mayor

ATTEST:

City Clerk



Country Club Drive

South 4th Street

Southview Drive

Elaine Avenue



CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

South 4th Street

DATE
11/5/19

Proposed Project Limits

Page 23
1 OF 1



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|---------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | INFO/ACTION |
| Subject: | Project Z76: South 1 st Street Reconstruction Project -Consider Resolution Ordering Preparation of Report on Improvement. |
| Background Information: | <p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the following project as shown on the attached map.</p> <p>PROJECT Z76: SOUTH 1ST STREET RECONSTRUCTION PROJECT – This project consists of: Reconstruction of the street and utility replacement on South 1st Street from the intersection of Southview Drive and South 1st Street to the intersection of George Street and South 1st Street; Sanitary sewer main, watermain, and storm sewer replacement. This project will include new curb and gutter, driveway aprons, water services, and sewer services to the Right of Way, and new sidewalk on the West side of South 1st Street from 200’ north of George Street to Southview Drive. This project will also include sanitary sewer work in the intersection of DeSchepper Street and South 1st Street.</p> |
| Fiscal Impact: | All improvements are proposed to be assessed according to the current Special Assessment Policy or Policy amended prior to certification of assessments, including but not limited to, Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources. |
| Alternative/ Variations: | No alternative actions recommended. |
| Recommendations: | that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the “Resolution Ordering Preparation of Report on Improvement” for Project Z76: South 1 st Street Reconstruction Project. |

RESOLUTION NUMBER _____, SECOND SERIES

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements under the following projects and to assess the benefited properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429:

PROJECT Z76: SOUTH 1ST STREET RECONSTRUCTION PROJECT – This project consists of: Reconstruction of the street and utility replacement on South 1st Street from the intersection of Southview Drive and South 1st Street to the intersection of George Street and South 1st Street; Sanitary sewer main, watermain, and storm sewer replacement. This project will include new curb and gutter, driveway aprons, water services, and sewer services to the Right of Way, and new sidewalk on the West side of South 1st Street from 200' north of George Street to Southview Drive. This project will also include sanitary sewer work in the intersection of DeSchepper Street and South 1st Street.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

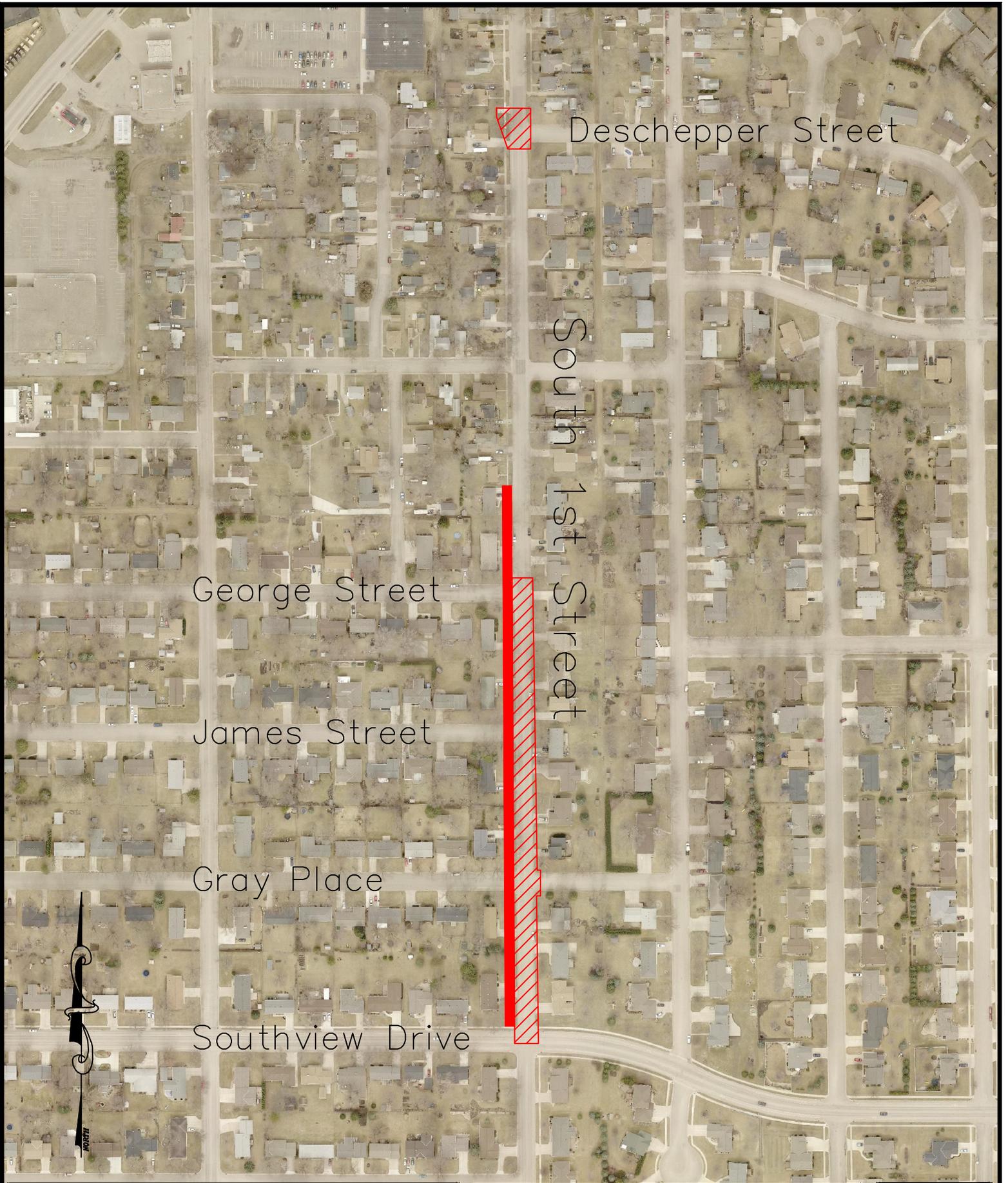
1. That the proposed improvements be referred to the Director of Public Works/City Engineer and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvements as recommended.

Passed and adopted by the Council this 28th day of January, 2020.

Mayor

ATTEST:

City Clerk



Deschepper Street

South 1st Street

George Street

James Street

Gray Place

Southview Drive



Item 5.

CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

776 South 1st Street

Proposed Project Limits

DATE
1/23/2020

Page 26

1 OF 1



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | ACTION |
| Subject: | Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Marshall Area Chamber of Commerce. |
| Background Information: | Attached is an application for a Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use at the Southwest Tour and Travel, 1500 Travis Rd., on February 20, 2020 |
| Fiscal Impact: | \$30.00 |
| Alternative/ Variations: | Non recommended |
| Recommendations: | To approve a Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use at Southwest Tour and Travel, 1500 Travis Rd., on February 20, 2020. |



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | ACTION |
| Subject: | Consider LG220 Application for Exempt Permit for Holy Redeemer Church of Marshall |
| Background Information: | This LG220 application of Exempt Permit is for Holy Redeemer Church of Marshall to hold a raffle on April 17, 2020 at Bello Cucina – Banquet Room, 100 W. College Dr. |
| Fiscal Impact: | There is no City fee for this permit. |
| Alternative/ Variations: | Not acknowledge this permit. |
| Recommendations: | BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Holy Redeemer Church of Marshall to hold a raffle on April 17, 2020 at Bello Cucina – Banquet Room, 100 W. College Dr., Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall |

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Holy Redeemer Church Marshall Previous Gambling Permit Number: _____
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 503 W Lyon St
City: Marshall State: MN Zip: 56258 County: Lyon
Name of Chief Executive Officer (CEO): Fr. Mark Steffl
CEO Daytime Phone: 507-532-5711 CEO Email: msteffl@holy-redeemer.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): lnelson@holy-redeemer.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Bello Cucina - Banquet Facility
Physical Address (do not use P.O. box): 100 W. College Dr
Check one:
 City: Marshall Zip: MN County: Lyon
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): April 17, 2020
Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball sets may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

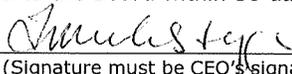
Item 7.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

| | |
|--|---|
| <p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input checked="" type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>Marshall</u></p> <p>Signature of City Personnel: </p> <p>Title: <u>City Clerk</u> Date: <u>1-28-2020</u></p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div> | <p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p> |
|--|---|

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 1/16/2020
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Mark Steffl

| | |
|---------------------|---|
| REQUIREMENTS | MAIL APPLICATION AND ATTACHMENTS |
|---------------------|---|

| | |
|---|---|
| <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p> | <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p> |
|---|---|

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | ACTION |
| Subject: | Consider LG220 Application for Exempt Permit for United Way of Southwest Minnesota. |
| Background Information: | This LG220 application of Exempt Permit is for United Way of Southwest Minnesota to hold a raffle on April 30, 2020 at Bello Cucina – Banquet Room, 100 W. College Dr. |
| Fiscal Impact: | There is no City fee for this permit. |
| Alternative/ Variations: | Not acknowledge this permit. |
| Recommendations: | BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to United Way of Southwest Minnesota to hold a raffle on April 30, 2020 at Bello Cucina – Banquet Room, 100 W. College Dr., Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall |

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: UNITED WAY OF SOUTHWEST MINNESOTA Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: PO BOX 41

City: MARSHALL State: MN Zip: 56258 County: LYON

Name of Chief Executive Officer (CEO): SARAH KICMAL

CEO Daytime Phone: 507-929-2273 CEO Email: SARAH.KICMAL@UNITEDWAYSWMN.ORG
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): THE MERCANTILE AT BELLO'S

Physical Address (do not use P.O. box): 207 W MAIN STREET, MARSHALL, MN 56258

Check one:

City: MARSHALL Zip: 56258 County: LYON

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): APRIL 30, 2020

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Item 8. **equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a licensed distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball sets may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Sarah Kicmal Date: 1/22/2020

(Signature must be CEO's signature; designee may not sign)

Print Name: Sarah Kicmal

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|---------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | ACTION |
| Subject: | 2020 Lifesavers Conference |
| Background Information: | <p>Officer Chris Kruk has been invited by the MN Office of Traffic Safety to attend the 2020 Lifesavers Conference being held in Tampa, Florida from March 14th thru March 17th, 2020. Officer Kruk has worked hard with our Towards Zero Death (TZD) Program and continues to work close with the state coordinator which has earned him this opportunity. This invitation was given to three officers in the southern half of Minnesota. All expenses will be covered for the conference by the Office of Traffic Safety (flight, meals, lodging, travel etc.). Officer Kruk personally will be reimbursed by the OTS and no expenses will flow through the City of Marshall.</p> <p>The commitment the City of Marshall will have associated to the conference will be approximately 26 hours of Officer Kruk's time in training. We can cover Officer Kruk's shifts without overtime and by him trading shifts with other officers. In the letter received from the Office of Traffic Safety it highlights Chris's commitment to traffic safety and the fact he has earned this trip through consistent outstanding work.</p> <p>11.4 AUTHORIZATION FOR IN AND OUT OF STATE TRAVEL Employee travel for operational, training, professional development, or other business-related purposes must be pre-approved by the Division Director and City Administrator. City Council approval is required for travel requiring airfare or non-budgeted out of state travel. Attendance at training or conferences out of state may be approved only if the training or conference is not available locally. Authorization must be granted prior to incurring the actual expenses.</p> |
| Fiscal Impact: | Training hours |
| Alternative/ Variations: | |
| Recommendations: | Approve the out of state travel for Corporal Chris Kruk to attend the 2020 Lifesavers Conference. |



2020 Tentative Schedule at a Glance and Exhibit Hours

Saturday, March 14

Preconference Trainings (pre-registration required)

- 11:00 a.m. – 6:00 p.m. Registration Open
- 11:00 a.m. – 6:00 p.m. Sign up for Peer Exchange Groups
- 12:00 – 6:00 p.m. Exhibit Setup
- 3:00 – 6:00 p.m. Traffic Safety Scholars Panel Discussion and Reception (*invitation only*)

Sunday, March 15

- 7:30 a.m. – 5:00 p.m. Registration Open
- 7:30 – 11:00 a.m. Exhibit Setup
- 7:30 a.m. – 1:30 p.m. Sign up for Peer Exchange Groups
- 8:00 – 8:30 a.m. Morning Coffee
- 8:30 – 10:15 a.m. Opening Plenary
- 10:30 a.m. – 12:00 p.m. 1st Workshop Session
- 12:00 – 5:00 p.m. Exhibit Hall Open
- 12:00 – 1:30 p.m. Lunch in Exhibit Hall
- 1:30 – 3:00 p.m. 2nd Workshop Session
- 3:00 – 4:00 p.m. Networking Hour (Complimentary Refreshments) in Exhibit Hall
- 4:00 – 5:00 p.m. 3rd Workshop Session & Peer Exchange Groups
- 5:15 – 8:00 p.m. Networking Groups (*rooms are available on a first-come, first-served basis for information discussion groups. Email Lofgren@meetingsmgmt.com to reserve a room.*)

Monday, March 16

- 7:30 a.m. – 5:00 p.m. Registration Open
- 8:00 a.m. – 4:30 p.m. Exhibit Hall Open (closed during Awards Luncheon)
- 8:00 – 8:45 a.m. Continental Breakfast in Exhibit Hall
- 9:00 – 10:30 a.m. 4th Workshop Session
- 10:30 – 10:45 a.m. Break
- 10:45 a.m. – 12:15 p.m. 5th Workshop Session
- 12:30 – 2:00 p.m. Public Service Awards Luncheon
- 2:15 – 3:45 p.m. 6th Workshop Session
- 3:45 – 4:30 p.m. Complimentary Refreshments and Networking in Exhibit Hall
- 4:30 p.m. Exhibitor Move out
- 4:30 – 8:00 p.m. Networking Groups (*rooms are available on a first-come, first-served basis for information discussion groups. Email Lofgren@meetingsmgmt.com to reserve a room.*)

Tuesday, March 17

- 7:45 – 8:45 a.m. Traffic Safety Scholars Debriefing Meeting (*invitation only*)
- 8:30 – 9:00 a.m. Morning Coffee
- 8:30 a.m. – 1:00 p.m. Registration Open
- 9:00 – 10:30 a.m. 7th Workshop Session
- 10:30 – 10:45 a.m. Break
- 10:45 a.m. – 12:15 p.m. 8th Workshop Session
- 12:30 – 1:30 p.m. Closing Plenary Luncheon



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|--------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | ACTION |
| Subject: | MERIT Center/State of Minnesota Amendment of Lease No. 3 |
| Background Information: | <p>This is a renewal of an existing lease that has been in place between the City of Marshall and the State of Minnesota Department of Public Safety. The lease allows for the Driver and Vehicle Services (DVS) to utilize the driving track and skills pad to perform commercial driver's license skills testing and motorcycle testing at the MERIT Center.</p> <p>Prior to the lease agreement, the DMV conducted the CDL exams on the public roadway within the City of Marshall at no cost. Due to concerns brought forward by businesses in the area where the tests were issued, the DMV was asked to stop giving the exams on the public streets. To accommodate the request, the DMV no longer provided CDL testing out of the Marshall regional office and required all CDL tests to be administered in neighboring regional cities.</p> <p>With a goal to bring CDL and motorcycle testing back to the City of Marshall, an agreement was made to allow the DMV to lease the MERIT Track for a cost not to exceed \$1,500.00. In 2018, a total of 251 exams were given by the DMV.</p> <p>In an effort to reduce costs associated with snow removal to the MERIT CENTER, the DMV will only utilize the MERIT Track when it is plowed on the MERIT Center's schedule. During the winter months, CDL exams may be administered on public roads within the City of Marshall.</p> |
| Fiscal Impact: | NA |
| Alternative/Variations: | |
| Recommendations: | Approve the Amendment of Lease No. 3 between the City of Marshall and Department of Public Safety, Driver and Vehicle Services. |

STATE OF MINNESOTA
AMENDMENT OF LEASE

Amendment No. 3

Lease No. PS0365

THIS AMENDMENT, made by and between City of Marshall, 344 West Main Street, Marshall, MN 56258, hereinafter referred to as LESSOR, and the State of Minnesota, Department of Administration, hereinafter referred to as LESSEE, acting for the benefit of the Department of Public Safety, Driver and Vehicle Services, shall be an amendment to Lease No. PS0365.

WHEREAS, LESSOR and LESSEE entered into Lease No. PS0365, involving the lease of an area described as the driving track and skills pad to perform commercial driver's license skills testing and motorcycle testing at the Marshall MERIT Center located at 1000 West Erie Road, Marshall, MN 56258 in the county of Lyon.

WHEREAS, the parties deem certain amendments and additional terms and conditions mutually beneficial for the effective continuation of said Lease;

NOW THEREFORE, LESSOR and LESSEE agree to substitution and/or addition of the following terms and conditions, which shall become a part of Lease No. PS0365 effective as of the date set forth herein.

1. **RENEWAL TERM** This Lease shall be renewed for a period of one (1) year, commencing March 1, 2020 and continuing through February 28, 2021 ("Renewal Term"), at the same terms, conditions and rental rate.
2. **RENT**
 - 2.1 As rent for the Leased Premises and in consideration for all covenants, representations and conditions of this Lease, LESEEE agrees to pay to LESSOR a rental rate of One hundred twenty five and no/100 dollars (125.00) per month, resulting in a total rental amount not to exceed one thousand five hundred and no/100 dollars (\$1,500.00) per year due and payable monthly on the last day of each month.
3. Except as modified by the provisions of this Amendment, said Lease is ratified and confirmed as originally written.

NO ATTACHMENTS

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LESSOR: CITY OF MARSHALL

LESSOR certifies that the appropriate person(s) have executed the Lease on behalf of LESSOR as required by applicable articles, bylaws, resolutions or ordinances.

By _____

Title _____

Date _____

By _____

Title _____

Date _____

**LESSEE:
STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
COMMISSIONER
Delegated To:**

By _____

Title _____

Date _____

**APPROVED:
STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY**

By _____

Title _____

Date _____

STATE ENCUMBRANCE VERIFICATION
Individual signing certifies that funds have been encumbered as required by Minn. Stat. §16A.15 and §16C.05.

By _____

Date _____

Contract No. _____



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | INFO/ACTION |
| Subject: | Consider Authorization to Advertise for Consulting Services for the Southwest Minnesota Regional Airport. |
| Background Information: | <p>Consultant selection for assistance in the completion of airport projects included in the Capital improvement Plan for the Airport must be performed every 5-years to satisfy FAA requirements. The current TKDA Professional Services Agreement expired on December 31, 2019. Any future Project Authorizations will be subject to going through the consultant selection process and executing a new Professional Services Agreement.</p> <p>Attached is an example Request for Qualifications.</p> |
| Fiscal Impact: | None at this time. |
| Alternative/ Variations: | No alternative actions recommended. |
| Recommendations: | That the Council authorize advertisement for airport consultant services, per FAA requirements, for the period 01/01/2020-12/31/2024. |

**REQUEST FOR QUALIFICATIONS (RFQ)
AIRPORT CONSULTANT SERVICES
SOUTHWEST MINNESOTA REGIONAL AIRPORT
MARSHALL, MINNESOTA**

The City of Marshall desires to retain the professional services of a qualified airport consulting firm (or team) for a five-year period to assist the Southwest Minnesota Regional Airport (MML) in the completion of airport projects included in the Capital Improvement Plan (CIP). Projects undertaken will meet the requirements of all applicable laws, rules, regulations, and codes.

The required professional services includes architectural and engineering (preliminary, design, bidding, construction, and closeout phase), land acquisition, and other related special services to complete projects listed on the CIP.

Subject to receipt of Federal Aviation Administration (FAA) and MnDOT Aeronautics funding, the following CIP projects may be initiated within this consultant selection period:

- Acquire Land in the Runway Approach
- Wildlife Management Plan Update
- Acquire Snow Removal Equipment
- Design and Construct Dual Use ARFF and Maintenance Equipment Facility
- Design and Construct Corporate Hangar Facility
- Construct Hangar Site Taxilanes and T-Hangars
- Construct Parking Lot, Access Roads
- Install Airport Perimeter Fencing and Access Gates
- Install Airfield Lighting & Navigational Aids
- Rehabilitate Airfield Pavements
- Conduct Environmental Assessment to Extend Runway 2/20 and Taxiway B
- Construct Runway 2/20 and Taxiway B Extension
- Conduct Miscellaneous Studies for the Above Listed Projects

Projects are expected to follow all applicable requirements of FAA Advisory Circulars. All services must meet the current requirements for FAA funded projects. The work may be accomplished during the course of multiple grants and work orders.

To facilitate review, submissions should conform to the following format and include:

1. **Experience of the Firm:** Provide description of your firm's prior experience and qualifications in airport architectural, engineering, and land acquisition projects similar in scope to the Southwest Minnesota Regional Airport.
2. **Project Team:** Identify proposed team members, responsibilities, background, and experience.
3. **Project Approach:** Describe your understanding and knowledge of the Airport and approach to projects listed on the CIP.
4. **References:** Provide name and contact information for at least three (3) references of similar size airports familiar with the quality of work by your firm.
5. **Other Supporting Data:** Include any other information you feel to be relevant to the selection of your firm.

The Statement of Qualifications (SOQ) shall be limited to 20 pages in length, excluding cover(s) and cover letter.

The following criteria will be used in screening, ranking and selecting the successful firm:

1. Qualification of the Firm and Key Personnel (20 points)
2. Demonstrated Understanding of Airport Needs (20 points)
3. Experience on Comparable Projects (20 points)
4. Ability to Provide Responsive Service to the Airport (20 points)
5. Experience with State and Federal Grant Programs and Requirements (20 points)

A qualification based selection process conforming to FAA Advisory Circular 150/5100-14E will be utilized to select the most qualified firm. Fee information will not be considered in the selection process and must not be submitted with the SOQ.

The selection committee will review and rank the SOQ's submitted based on the selection criteria. The City may directly select the most qualified firm, or develop a short-list and conduct interviews.

The City intends to retain the selected firm for five years after the date of the initial contract for this procurement period. Fees will be negotiated as individual project contracts are initiated. Contracts are subject to Federal contract provisions found on the FAA's website.
http://www.faa.gov/airports/aip/procurement/federal_contract_provisions/

Interested firms must submit five (5) hard copies and digital PDF copy of the Statement of Qualifications no later than 3:00 p.m. on February 28, 2020 to:

City of Marshall
344 West Main Street
Marshall, MN 56258

Envelopes should be clearly marked as "Airport Consultant Statement of Qualifications".

All questions regarding this RFQ should be directed to: Office of the Director of Public Works/City Engineer at 507-537-6773.



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | ACTION |
| Subject: | Consider Engagement Letter for Audit Services for 2019 Financial Statements |
| Background Information: | <p>The Engagement Letter is an annual approval which sets forth the understanding between the City and our Auditors.</p> <p>Per the agreement the estimated fees for 2019 audit services is \$34,200 for the audit of the City's Basic Financial Statements, and the Single Audit.</p> |
| Fiscal Impact: | |
| Alternative/ Variations: | |
| Recommendations: | Approve the Engagement Letter for BerganKDV to perform the audit services for the City of Marshall's 2019 Financial Statements and Single Audit. |

Sent via electronic mail to:

January 23, 2020

City of Marshall
The Honorable Mayor and City Council Annette Storm
344 W Main Street
Marshall, MN 56258

Dear Honorable Mayor and City Council:

This letter is to confirm and summarize our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

Summary of Engagement Terms:

Level of Attest Service: Audit in accordance with Governmental Auditing Standards (Governmental Yellow Book Audit) and Federal Single Audit

Financial Statements: Governmental activities, business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information

Financial Reporting Framework: Accounting Principles Generally Accepted in the United States of America

Period: As of and for the Year Ended December 31, 2019

Required Supplementary Information: Management's Discussion and Analysis (MD&A), Schedule of Changes in Total OPEB Liability and Related Ratios, Schedule of City's and Non-employer's Proportionate Share of Net Pension Liability - GERF and PEPFF Retirement Funds, Schedule of City Contribution

Supplementary Information:

- **Combining and Individual Fund Financial Statements and Schedules/Supplemental Schedules:** Opinion in relation to the financial statements as a whole
- **Introductory Section and Statistical Section of the Comprehensive Annual Financial Report:**

Engagement Partner: Nancy Schulzetenberg

Fees: We estimate our fees for services will be \$34,200 for the audit of the City's Basic Financial Statements, and the Single Audit if necessary.

Non-attest Services: N/A

We appreciate the opportunity to be of service to you and believe this letter and attached **audit engagement agreement** accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter and as further detailed in the attached **audit engagement agreement**, please acknowledge your acceptance by signing and returning it to us.

I have read and I agree to the summary of engagement terms listed above and the terms in the attached audit engagement agreement.

Sincerely,

Nancy Schulzetenberg

Nancy Schulzetenberg, Certified Public Accountant
BerganKDV

Acknowledged by:

Title:

AUDIT ENGAGEMENT AGREEMENT | Governmental with Federal Single Audit

This agreement is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we are to provide.

We will audit the financial statements as identified in the summary of engagement terms, including the related notes to the financial statements, which collectively comprise the basic financial statements of the governmental entity. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the governmental entity's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the governmental entity's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The required RSI is identified in the summary of engagement terms and will be subjected to certain limited procedures but will not be audited.

We may also be engaged to report on supplementary information other than RSI, including the schedule of expenditures of federal awards, that accompanies the governmental entity's financial statements. If we opine on the supplementary information, accompanying the financial statements as identified in the summary of engagement terms, we will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole.

If we do not provide an opinion or any assurance on the supplementary information other than RSI as identified in the summary of engagement terms, the other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditor's report will not provide an opinion or any assurance on that other information.

AUDIT OBJECTIVES

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the financial reporting framework identified in the summary of engagement terms and to report on the fairness of the supplementary information for which we opine on as identified in the summary of engagement terms when considered in relation to the financial statements as a whole. The objective also includes reporting on —

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

AUDIT ENGAGEMENT AGREEMENT | Governmental with Federal Single Audit

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

AUDIT PROCEDURES – GENERAL

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

AUDIT PROCEDURES – INTERNAL CONTROL

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

AUDIT ENGAGEMENT AGREEMENT | Governmental with Federal Single Audit

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

AUDIT PROCEDURES – COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the governmental entity's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the governmental entity's major programs. The purpose of these procedures will be to express an opinion on the governmental entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

OTHER SERVICES

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the governmental entity in conformity with the financial reporting framework identified in the summary of engagement terms and the Uniform Guidance based on information provided by you. These non-attest services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards.

We may provide other non-attest services, as identified in the summary of engagement terms. These services may not be fully covered under this engagement agreement and may be billed separately under other agreements with you.

We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

MANAGEMENT RESPONSIBILITIES

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities and for helping to ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the financial reporting framework identified in the summary of engagement terms and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

AUDIT ENGAGEMENT AGREEMENT | Governmental with Federal Single Audit

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards, take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings, promptly follow up and take corrective action on reported audit findings and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary of prior audit findings should be available for our review during our field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the financial reporting framework identified in the summary of engagement terms. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the financial reporting framework identified in the summary of engagement terms; (2) you believe the supplementary information, including its form and content, is stated fairly in accordance with the financial reporting framework identified in the summary of engagement terms; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this agreement. This responsibility includes relating to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the non-attest services identified in the summary of engagement terms and any other non-attest services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-attest

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services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

THIRD-PARTY SERVICE PROVIDERS

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

ENGAGEMENT ADMINISTRATION, FEES, AND OTHER

We understand that your employees will prepare all cash, accounts receivable or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the governmental entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of BergankDv and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight, regulatory, state agencies or their designees pursuant to authority given to them by law or regulation, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of BergankDv personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight, regulatory or state agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

The engagement partner, as identified in the summary of engagement terms, is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are detailed in the summary of engagement terms. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid

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30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

You may request that we perform additional services not contemplated by this engagement agreement or summary of engagement terms. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement agreement and summary of engagement terms covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement agreement and summary of engagement terms.

During the course of our engagement, we may accumulate records containing data which should be reflected in your books and records. You will determine that all such data will be so reflected. Accordingly, you will not expect us to maintain copies of such records in our possession.

This engagement agreement and summary of engagement terms includes your authorization for us to supply you with electronically formatted financial statements or drafts of financial statements, financially sensitive information, spreadsheets, trial balances or other financial data from our files, upon your request.

If you intend to publish or otherwise reproduce the financial statements and make reference to our Firm name, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed. Additionally, if you include our report or a reference to our Firm name in an electronic format, you agree to provide the complete electronic communication using or referring to our name to us for our review and approval prior to distribution.

During the course of our engagement, we will request information and explanations from management regarding the entity's operations, internal controls, future plans, specific transactions, and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written representation letter. The procedures we will perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. Accordingly, false representations could cause us to expend unnecessary efforts or could cause a material error or a fraud to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of false or misleading representations that are made to us by management.

Any disputes between us that arise under this agreement, or for a breach of this agreement, or that arise out of any other services performed by us for you, must be submitted to nonbinding mediation before either of us can start a lawsuit against the other. To conduct mediation, each of us shall designate a representative with authority to fully resolve any and all disputes, and those representatives shall meet and attempt to negotiate a resolution of the dispute. If that effort fails, then a competent and impartial third party acceptable to each side shall be appointed to hold and conduct a nonbinding mediation proceeding. You and we will equally share in the expenses of the mediator and each of us will pay for our own attorneys' fees, if any. No lawsuit or legal process shall be commenced until at least 60 days after the mediator's first meeting with the parties.

The nature of our engagement makes it inherently difficult, with the passage of time, to present evidence in a lawsuit that fully and fairly establishes the facts underlying any dispute that may arise between us. We both agree that notwithstanding any statute of limitation that might otherwise apply to a claim or dispute, including one arising out of this agreement or the services performed under this agreement, or for breach of contract, fraud or misrepresentation, a lawsuit must be commenced within 24 months after the date of our report. This 24-month period applies and starts to run on the date of each report, even if we continue to perform services in later periods and even if you or we have not become aware of the existence of a claim or the basis for a possible claim. In the event that a claim or dispute is not asserted at least 60 days before the expiration of this 24-month period, then the period of limitation shall be extended by 60 days, to allow the parties to conduct nonbinding mediation.

Our role is strictly limited to the engagement described in this agreement and summary of engagement terms, and we offer no assurance as to the results or ultimate outcomes of this engagement or of any decisions that you may make based upon our communications with, or our reports to you. Your entity will be solely responsible for making all decisions concerning the contents of our communications and reports, for the adoption of any plans and for implementing any plans you may develop, including any that we may discuss with you.

You agree that it is appropriate to limit the liability of BergankDV, its shareholders, directors, officers, employees and agents to the fullest extent permitted by applicable law.

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You further agree that you will not hold us liable for any claim, cost or damage, whether based on warranty, tort, contract or other law, arising from or related to this agreement, the services provided under this agreement, the work product, or for any plans, actions or results of this engagement, except to the extent authorized by this agreement. In no event shall we be liable to you for any indirect, special, incidental, consequential, punitive or exemplary damages, or for loss of profits or loss of goodwill, costs or attorney's fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by us of our duties under this agreement.

SEVERABILITY

If any portion of this engagement agreement and summary of engagement terms is held to be void, invalid, or otherwise unenforceable in whole or in part, for any reason whatsoever, such portion of this engagement agreement and summary of engagement terms shall be amended to the minimum extent required to make the provision enforceable and the remaining portions of the engagement agreement and summary of engagement terms shall remain in full force and effect.

POWER AND AUTHORITY

Each of the parties hereto has all requisite power and authority to execute and deliver this engagement agreement and summary of engagement terms and to carry out and perform its respective obligations hereunder. This agreement constitutes the legal, valid and binding obligations of each party, enforceable against such party in accordance with its terms.

PEER REVIEW REPORT

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of contract. Our 2017 peer review report is attached as follows.



Report on the Firm's System of Quality Control

October 16, 2017

To the Partners of BerganKDV, Ltd.
and the Peer Review Committee of the Minnesota Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of BerganKDV, Ltd. (the firm) in effect for the year ended March 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

211 S. 84th Street
Lincoln, NE 68510
www.bmgcpas.com

Phone: 402.483.7781
Fax: 402.483.5198
Email: info@bmgcpas.com

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of BergankDV, Ltd. in effect for the year ended March 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. BergankDV, Ltd. has received a peer review rating of *pass*.

BMG Certified Public Accountants, LLP



Lincoln, Nebraska



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | ACTION |
| Subject: | Consider approval of the bills/project payments |
| Background Information: | Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764 |
| Fiscal Impact: | |
| Alternative/ Variations: | |
| Recommendations: | That the following bills and project payments be authorized for payment |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|--|-------------------------|-----------------------|------------------|---|--------|----------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 101-50151-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 80.59 |
| 01-4549 | A & B BUSINESS, INC | | | | | |
| | | I-IN687071 | 101-50151-3405 | MAINTENANCE A CT2910-01, 03/06-12/30/19 | 003070 | 164.45 |
| 01-6251 | SHRED RIGHT | | | | | |
| | | I-518434 | 101-50151-3311 | GENERAL PROFE 12/26/19 SVC | 003077 | 15.00 |
| DEPARTMENT 0151 POLICE ADMINISTRATION | | | | | TOTAL: | 260.04 |
| 01-1267 | HEIMAN INC. | | | | | |
| | | I-0884510-IN | 101-50156-2215 | SAFETY WEAR & AIR PACK EQUIPMENT | 003056 | 5,043.50 |
| | PROJ: PC5-2215 | 10/14-09/16 CAT GRANT | | SAFETY EQUIPMENT | | |
| | | I-0884519-IN | 101-50156-2215 | SAFETY WEAR & BOOTS & GLOVES | 003056 | 1,851.70 |
| | PROJ: PC5-2215 | 10/14-09/16 CAT GRANT | | SAFETY EQUIPMENT | | |
| 01-2201 | RUNNINGS SUPPLY INC | | | | | |
| | | I-4728893 | 101-50156-2215 | SAFETY WEAR & SAFETY EQUIPMENT | 003062 | 122.91 |
| | PROJ: PC5-2215 | 10/14-09/16 CAT GRANT | | SAFETY EQUIPMENT | | |
| | | I-4758668 | 101-50156-2215 | SAFETY WEAR & SAFETY EQUIPMENT | 003062 | 19.98 |
| | PROJ: PC5-2215 | 10/14-09/16 CAT GRANT | | SAFETY EQUIPMENT | | |
| 01-4489 | VERIZON WIRELESS | | | | | |
| | | I-9845396051 | 101-50156-3321 | TELEPHONE & C 12/02-01/01/20 | 003069 | 49.04 |
| | PROJ: PC5-3321 | 10/14-09/16 CAT GRANT | | TELEPHONE | | |
| DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM | | | | | TOTAL: | 7,087.13 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-10103 | 101-60162-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 124.00 |
| DEPARTMENT 0162 ENGINEERING | | | | | TOTAL: | 124.00 |
| | | I-10103 | 101-60164-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 75.47 |
| DEPARTMENT 0164 COMMUNITY PLANNING | | | | | TOTAL: | 75.47 |
| | | I-202001154255 | 101-70176-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 245.63 |
| | | I-202001154255 | 101-70176-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 476.12 |
| | | I-202001154255 | 101-70176-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 22.43 |
| DEPARTMENT 0176 AQUATIC CENTER | | | | | TOTAL: | 744.18 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|--------------------|------------------|--|--|-----------------|
| 01-0836 | CHARTER COMMUNICATIONS | | | | | |
| | | I-0000810010120 | 101-60211-3321 | TELEPHONE & C 01/01-01/31/20 | 003054 | 93.32 |
| 01-1565 | MACQUEEN EQUIPMENT INC. | | | | | |
| | | C-P13279 | 101-60211-2212 | MOTOR FUELS, GREASE | 003080 | 29.85- |
| | | I-P13182 | 101-60211-2212 | MOTOR FUELS, GREASE | 003080 | 29.85 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 101-60211-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 640.09 |
| | | I-202001154255 | 101-60211-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 85.35 |
| 01-2096 | QUARNSTROM & DOERING, P | | | | | |
| | | I-M2180-100,S73881 | 101-60211-3313 | LEGAL FEES N8TH ST BLDG | 003061 | 100.00 |
| 01-5696 | BROTHERS FIRE PROTECTIO | | | | | |
| | | I-32273 | 101-60211-3323 | ALARMS 2020 MONITORING-STREET DEPT | 003072 | 498.00 |
| | | | | | DEPARTMENT 0211 STREET ADMINISTRATION TOTAL: | 1,416.76 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 101-50251-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 232.48 |
| | | | | | DEPARTMENT 0251 EMERGENCY MANAGEMENT SERV | TOTAL: 232.48 |
| | | I-202001154255 | 101-70276-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 2,772.29 |
| | | I-202001154255 | 101-70276-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 430.86 |
| | | I-202001154255 | 101-70276-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 22.43 |
| 01-2428 | TITAN MACHINERY | | | | | |
| | | I-1112367 | 101-70276-2221 | EQUIPMENT REP 321 MASTER CYLINDER | 003063 | 2,082.68 |
| | | | | | DEPARTMENT 0276 PARK MAINTENANCE & DEVEL. | TOTAL: 5,308.26 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 101-50352-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 501.98 |
| | | I-202001154255 | 101-50352-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 93.93 |
| | | I-202001154255 | 101-50352-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 22.43 |
| | | I-202001154255 | 101-50352-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 14.93 |
| | | I-202001154255 | 101-50352-3418 | FIRE PROTECTI 11/26-12/26/19 | 003057 | 12,083.33 |
| 01-3568 | BRUNSVOLD, QUENTIN | | | | | |
| | | I-202001154264 | 101-50352-3332 | MILEAGE ALLOW 12/06/19 MBFTE LEADERSHIP-BRAI | 003083 | 109.62 |
| | | I-202001164265 | 101-50352-3332 | MILEAGE ALLOW 01/03/20 MBFTE LEADERSHIP TRAI | 003083 | 108.66 |
| 01-6324 | HOOK, MATT | | | | | |
| | | I-3177 | 101-50352-2223 | BUILDING REPA 01/13/20 SVC | 003086 | 50.00 |
| | | | | | DEPARTMENT 0352 FIRE SERVICES TOTAL: | 12,984.88 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|--------------------|--------------------------|---|--------|-----------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 101-60364-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 3,613.74 |
| | | I-202001154255 | 101-60364-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 1,177.21 |
| | PROJ: E19-3381 | | ARRIVAL DEPARTURE BLDG | ELECTRIC UTILITIES | | |
| | | I-202001154255 | 101-60364-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 103.57 |
| | | I-202001154255 | 101-60364-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 205.49 |
| | PROJ: E19-3382 | | ARRIVAL DEPARTURE BLDG | WATER UTILITIES | | |
| | | I-202001154255 | 101-60364-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 23.53 |
| | | I-202001154255 | 101-60364-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 77.36 |
| 01-2096 | QUARNSTROM & DOERING, P | | | | | |
| | | I-M2148-100,S73880 | 101-60364-3313 | LEGAL FEES HELENA RELOCATION | 003061 | 940.00 |
| | PROJ: H90-3313 | | HELENA CHEMICAL PROPERTY | LEGAL FEES | | |
| | | I-M2287-100,S73882 | 101-60364-3313 | LEGAL FEES FCA REAL ESTATE MATTERS | 003061 | 50.00 |
| | PROJ: H90-3313 | | HELENA CHEMICAL PROPERTY | LEGAL FEES | | |
| 01-5696 | BROTHERS FIRE PROTECTIO | | | | | |
| | | I-32133 | 101-60364-3323 | ALARMS 2020 MONITORING 1632 W COLLEGE | 003072 | 420.00 |
| | | I-32272 | 101-60364-3323 | ALARMS 2020 MONITORING AIRPORT | 003072 | 498.00 |
| | | | | DEPARTMENT 0364 AIRPORT | TOTAL: | 7,108.90 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 101-50453-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 190.35 |
| | | I-202001154255 | 101-50453-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 31.75 |
| | | | | DEPARTMENT 0453 ANIMAL IMPOUNDMENT | TOTAL: | 222.10 |
| | | I-202001154255 | 101-60465-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 20,131.25 |
| | | | | DEPARTMENT 0465 STREET LIGHTING | TOTAL: | 20,131.25 |
| 01-3495 | SMSU | | | | | |
| | | I-00215498 | 101-40671-3321 | TELEPHONE Q1 2020 STUDIO 1 INTERNET | 003066 | 250.00 |
| 01-4220 | WEBTOMIX | | | | | |
| | | I-52070 | 101-40671-3311 | GENERAL PROFE 2020 STUDIO 1 WEBSITE HOSTING | 003068 | 242.40 |
| | | | | DEPARTMENT 0671 CABLE COMMISSION | TOTAL: | 492.40 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-10103 | 101-70675-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 104.93 |
| 01-1637 | MARSHALL PUBLIC SCHOOLS | | | | | |
| | | I-202001154259 | 101-70675-3331 | TRAVEL, CONFE MCEA CONFERENCE | 003058 | 321.50 |
| | | | | DEPARTMENT 0675 COMM SERVICES ADMIN | TOTAL: | 426.43 |

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT | |
|---------|-------------------------|----------------|------------------|--|--|----------|--------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-10103 | 101-40741-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 114.93 | |
| 01-2591 | WESTERN PRINT GROUP | I-03250 | 101-40741-2211 | GENERAL SUPPL SPECIAL VEHICLE PERMITS | 003065 | 153.00 | |
| 01-5117 | PARSONS, DAVE | I-202001164276 | 101-40741-3332 | MILEAGE ALLOW EDA DIRECTOR APPLICANT TOURS | 003084 | 70.44 | |
| 01-5891 | ONE OFFICE SOLUTION | I-1965852-0 | 101-40741-2211 | GENERAL SUPPL HANGING FOLDER FRAMES | 003074 | 13.97 | |
| | | | | | DEPARTMENT 0741 CITY ADMINISTRATION | TOTAL: | 352.34 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-10103 | 101-40821-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 60.41 | |
| | | | | | DEPARTMENT 0821 FINANCE | TOTAL: | 60.41 |
| | | I-10103 | 101-40931-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 57.69 | |
| | | | | | DEPARTMENT 0931 APPRAISING & ASSESSING | TOTAL: | 57.69 |
| 01-1604 | MARSHALL AREA CHAMBER O | I-696 | 101-70971-2211 | GENERAL SUPPL FALL CURLING AWARDS | 003081 | 300.00 | |
| | PROJ: 604-2211 | CURLING | | SUPPLIES | | | |
| | | | | | DEPARTMENT 0971 RECREATION | TOTAL: | 300.00 |
| 01-2096 | QUARNSTROM & DOERING, P | I-202001154261 | 101-41041-2211 | GENERAL SUPPL 12/19 GENERAL & PROSECUTION | 003061 | 35.50 | |
| | | I-202001154261 | 101-41041-3322 | POSTAGE 12/19 GENERAL & PROSECUTION | 003061 | 15.82 | |
| | | | | | DEPARTMENT 1041 LEGAL | TOTAL: | 51.32 |
| 01-1417 | KENNEDY & GRAVEN, CHART | I-152359 | 101-41136-3313 | LEGAL FEES THRU 11/30/19 GENERAL MATTERS | 003079 | 190.00 | |
| | | | | | DEPARTMENT 1136 GEN COMM DEVELOPMENT | TOTAL: | 190.00 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-10103 | 101-41231-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 17.62 | |
| | | I-202001154255 | 101-41231-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 4,697.62 | |

PACKET: 07200 EFT Payments
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|----------------|------------------|--|--|------------------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | continued | | | | |
| | | I-202001154255 | 101-41231-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 130.87 |
| 01-1794 | MEI TOTAL ELEVATOR SOLU | | | | | |
| | | I-835809 | 101-41231-3405 | MAINTENANCE A 01/20 SVC | 003082 | 156.50 |
| | | | | | DEPARTMENT 1231 MUNICIPAL BLDG MAINT | TOTAL: 5,002.61 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-10104 | 101-41641-2217 | COMPUTER SOFT 11/16-12/31/19 SHARED GIS EXPE | 003057 | 330.00 |
| | | | | | DEPARTMENT 1641 INFORMATION TECHNOLOGY | TOTAL: 330.00 |
| | | I-202001154255 | 101-42071-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 412.26 |
| | | I-202001154255 | 101-42071-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 91.11 |
| | | | | | DEPARTMENT 2071 ADULT COMMUNITY CTR | TOTAL: 503.37 |
| | | | | | FUND 101 GENERAL FUND | TOTAL: 63,462.02 |

PACKET: 07200 EFT Payments
VENDOR SET: 01
FUND : 206 PARKWAY ADDITION II
DEPARTMENT: 1136 GENERAL COMMUNITY DEV
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------------------------------------|-------------------------|-------------------|------------------|--------------------------------------|--------|---------------|
| 01-2096 | QUARNSTROM & DOERING, P | I-M007-330,S73879 | 206-41136-3313 | LEGAL FEES SATISFACTION OF MORTGAGES | 003061 | 437.50 |
| DEPARTMENT 1136 GENERAL COMMUNITY DEV | | | | | | TOTAL: 437.50 |
| FUND 206 PARKWAY ADDITION II | | | | | | TOTAL: 437.50 |

PACKET: 07200 EFT Payments

VENDOR SET: 01

FUND : 207 PARKWAY ADDITION III & IV

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|--|-------------------------|----------------|------------------|------------------------------|--------|--------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-202001154255 | 207-41136-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 16.62 |
| DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL: | | | | | | 16.62 |
| FUND 207 PARKWAY ADDITION III & IV TOTAL: | | | | | | 16.62 |

1/16/2020 4:49 PM
REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 07200 EFT Payments
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: 0437 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 8
BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|---------|------------------|---|-------------------------|---------------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-10103 | 211-70437-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 142.37 |
| | | | | | DEPARTMENT 0437 LIBRARY | TOTAL: 142.37 |
| | | | | | FUND 211 LIBRARY FUND | TOTAL: 142.37 |

PACKET: 07200 EFT Payments

VENDOR SET: 01

FUND : 221 SM CITIES DEV GRANT 2018

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|----------------|------------------|------------------------------------|---------------------------------------|------------------|
| 01-6126 | UNITED COMMUNITY ACTION | | | | | |
| | | I-202001164289 | 221-41136-3311 | GENERAL PROFE SM CITIES MIF PYMT 6 | 003075 | 7,995.60 |
| | | I-202001164289 | 221-41136-2227 | OTHER REPAIRS SM CITIES MIF PYMT 6 | 003075 | 53,304.00 |
| | | | | | DEPARTMENT 1136 GENERAL COMMUNITY DEV | TOTAL: 61,299.60 |
| | | | | | FUND 221 SM CITIES DEV GRANT 2018 | TOTAL: 61,299.60 |

PACKET: 07200 EFT Payments

VENDOR SET: 01
FUND : 230 TAX INCREMENT FINANCING

DEPARTMENT: 1136 GEN COMM DEVELOPMENT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|--------------------------------------|-------------------------|---------------------------|------------------|---------------------------------|--------|--------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 230-41136-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 32.24 |
| PROJ: F05-3386 | | NW PIPE, RITTERS, ERIE RO | | STORM WATER UTILITY | | |
| | | I-202001154255 | 230-41136-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 6.96 |
| PROJ: F21-3386 | | INDUSTRIAL PK DEV 1-11 | | SURFACE WATER MANAGEMENT | | |
| | | I-202001154255 | 230-41136-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 41.61 |
| PROJ: F24-3386 | | COMM IND PARK DIST 1-14 | | SURFACE WATER | | |
| 01-2096 | QUARNSTROM & DOERING, P | | | | | |
| | | I-M007-049,S73878 | 230-41136-3313 | LEGAL FEES PKWY III DEVELOPMENT | 003061 | 218.75 |
| PROJ: F25-3313 | | UNIQUE OPP TIF 5-1 | | LEGAL FEES | | |
| DEPARTMENT 1136 GEN COMM DEVELOPMENT | | | | | TOTAL: | 299.56 |
| FUND 230 TAX INCREMENT FINANCING | | | | | TOTAL: | 299.56 |

PACKET: 07200 EFT Payments

VENDOR SET: 01

FUND : 240 COMM ED DRIVER'S TRAINING

DEPARTMENT: 0879 COMM ED--WINTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|---------|------------------|------------------------------|------------------------------------|------------------|
| 01-1637 | MARSHALL PUBLIC SCHOOLS | I-11346 | 240-70879-2211 | GENERAL SUPPL 10/19-12/19 DE | 003058 | 13,834.91 |
| | | | | | DEPARTMENT 0879 COMM ED--WINTER | TOTAL: 13,834.91 |
| | | | | | FUND 240 COMM ED DRIVER'S TRAINING | TOTAL: 13,834.91 |

PACKET: 07200 EFT Payments
VENDOR SET: 01
FUND : 258 ARENA & EXPO
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT | |
|---------|-------------------------|----------------|------------------|--|---------------------------------------|----------|-----------|
| 01-0802 | CARLSON & STEWART REFRI | I-23513 | 258-70579-2221 | EQUIPMENT REP CONDENSER REPAIR | 003052 | 886.20 | |
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-202001154255 | 258-70579-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 7,319.07 | |
| | | I-202001154255 | 258-70579-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 447.60 | |
| | | I-202001154255 | 258-70579-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 425.64 | |
| | | I-202001154255 | 258-70579-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 652.59 | |
| 01-1794 | MEI TOTAL ELEVATOR SOLU | I-836717 | 258-70579-3405 | MAINTENANCE A 01/20 SVC AND INSPECTION | 003082 | 2,184.00 | |
| | | | | | DEPARTMENT 0579 AMATEUR SPORTS CENTER | TOTAL: | 11,915.10 |
| | | | | | FUND 258 ARENA & EXPO | TOTAL: | 11,915.10 |

PACKET: 07200 EFT Payments

VENDOR SET: 01

FUND : 260 MARSHALL INDUSTRIAL FOUND

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|--|-------------------------|----------------|------------------|------------------------------|--------|--------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-202001154255 | 260-41136-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 166.96 |
| DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL: | | | | | | 166.96 |
| FUND 260 MARSHALL INDUSTRIAL FOUNDTOTAL: | | | | | | 166.96 |

PACKET: 07200 EFT Payments
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: 0551 MERIT OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|----------------------------------|-------------------------|----------------|------------------|---|--------|----------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-10103 | 270-50551-3321 | TELEPHONE & C VAST PHONE 11/28-12/27/19 | 003057 | 17.43 |
| | | I-202001154255 | 270-50551-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 625.28 |
| | | I-202001154255 | 270-50551-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 113.88 |
| | | I-202001154255 | 270-50551-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 32.64 |
| 01-4220 | WEBTOMIX | | | | | |
| | | I-52071 | 270-50551-3311 | GENERAL PROFE 2020 MERIT CTR DOMAIN | 003068 | 14.00 |
| 01-5696 | BROTHERS FIRE PROTECTIO | | | | | |
| | | I-32271 | 270-50551-3311 | GENERAL PROFE 2020 MONITORING MERIT CTR | 003072 | 498.00 |
| DEPARTMENT 0551 MERIT OPERATIONS | | | | | TOTAL: | 1,301.23 |
| FUND 270 MERIT | | | | | TOTAL: | 1,301.23 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|------------------------------------|-------------------------|------------------|------------------|--------------------------------|--------|-----------|
| 01-0578 | AMAZON CAPITAL SERVICES | | | | | |
| | | I-11L1-QY94-MHDR | 494-41136-5520 | BUILDINGS & S PRICING TAGS | 003050 | 11.98 |
| | PROJ: CH1-5520 | CITY HALL-NEW | | BUILDING & STRUCTURES | | |
| 01-3495 | SMSU | | | | | |
| | | I-202001164282 | 494-41136-5520 | BUILDINGS & S 01/20-02/20 RENT | 003066 | 15,340.50 |
| | PROJ: CH1-5520 | CITY HALL-NEW | | BUILDING & STRUCTURES | | |
| | | I-202001164286 | 494-41136-5520 | BUILDINGS & S 12/19 RENT | 003066 | 7,670.25 |
| | PROJ: CH1-5520 | CITY HALL-NEW | | BUILDING & STRUCTURES | | |
| DEPARTMENT 1136 GENERAL GOVERNMENT | | | | | TOTAL: | 23,022.73 |
| FUND 494 CITY HALL BUILDING | | | | | TOTAL: | 23,022.73 |

PACKET: 07200 EFT Payments
 VENDOR SET: 01
 FUND : 495 PUBLIC IMPROVE REVOLVING
 DEPARTMENT: 1136 GEN COMM DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT | |
|---------|-------------------------|-------------------|------------------|-------------------------------|--------------------------------------|--------|--------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | | |
| | | I-202001154255 | 495-41136-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 0.00 | |
| | PROJ: F23-3381 | BLOCK 11 | | ELECTRIC UTILITIES | | | |
| | | I-202001154255 | 495-41136-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 0.00 | |
| | PROJ: F23-3382 | BLOCK 11 | | WATER UTILITIES | | | |
| | | I-202001154255 | 495-41136-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 0.00 | |
| | PROJ: F23-3385 | BLOCK 11 | | SEWER UTILITIES | | | |
| | | I-202001154255 | 495-41136-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 74.17 | |
| | PROJ: F23-3386 | BLOCK 11 | | STORM WATER UTILITY | | | |
| 01-2096 | QUARNSTROM & DOERING, P | | | | | | |
| | | I-M007-047,S73877 | 495-41136-3313 | LEGAL FEES BLK 11 DEVELOPMENT | 003061 | 350.00 | |
| | PROJ: F23-3313 | BLOCK 11 | | LEGAL FEES | | | |
| | | | | | DEPARTMENT 1136 GEN COMM DEVELOPMENT | TOTAL: | 424.17 |
| | | | | | FUND 495 PUBLIC IMPROVE REVOLVING | TOTAL: | 424.17 |

PACKET: 07200 EFT Payments
VENDOR SET: 01
FUND : 602 WASTEWATER OPERATING
DEPARTMENT: 0581 WW OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|-------------------------------|-------------------------|------------------|------------------|-----------------------------------|--------|-----------|
| 01-0578 | AMAZON CAPITAL SERVICES | I-1F74-9K1D-1KLH | 602-90581-2211 | GENERAL SUPPL HEAT LAMPS | 003050 | 65.96 |
| 01-0815 | CATTOOR OIL COMPANY INC | I-6804 | 602-90581-2212 | MOTOR FUELS, KEROSENE | 003053 | 40.53 |
| 01-0818 | CAUWELS, ROGER | I-202001164266 | 602-90581-2211 | GENERAL SUPPL REIM FOR DOT DECALS | 003078 | 20.00 |
| 01-1090 | FASTENAL COMPANY | I-100786 | 602-90581-2211 | GENERAL SUPPL MATERIALS | 003055 | 45.04 |
| | | I-100825 | 602-90581-2211 | GENERAL SUPPL SUPPLIES | 003055 | 120.17 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-202001154255 | 602-90581-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 23,188.40 |
| | | I-202001154255 | 602-90581-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 227.26 |
| | | I-202001154255 | 602-90581-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 1,136.63 |
| 01-1813 | MN POLLUTION CONTROL AG | I-10000085637 | 602-90581-3437 | LICENSES AND WW LAB CERT FEE | 003059 | 2,475.00 |
| | | I-PRMT1993-4074 | 602-90581-3437 | LICENSES AND 1993-4074 WATER PRMT | 003059 | 140.00 |
| DEPARTMENT 0581 WW OPERATIONS | | | | | TOTAL: | 27,458.99 |
| FUND 602 WASTEWATER OPERATING | | | | | TOTAL: | 27,458.99 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|-----------------------------------|-------------------------|----------------|------------------|--|--------|----------|
| 01-0688 | BELLBOY CORPORATION | | | | | |
| | | I-0100696100 | 609-90991-2211 | GENERAL SUPPL . | 003051 | 335.98 |
| | | I-0100696100 | 609-90991-3333 | FREIGHT . | 003051 | 6.41 |
| | | I-0100702300 | 609-90991-3333 | FREIGHT . | 003051 | 2.12 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-10103 | 609-90991-3321 | TELEPHONE VAST PHONE 11/28-12/27/19 | 003057 | 72.18 |
| | | I-202001154255 | 609-90991-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 1,710.29 |
| | | I-202001154255 | 609-90991-3382 | WATER UTILITI 11/26-12/26/19 | 003057 | 151.19 |
| | | I-202001154255 | 609-90991-3385 | SEWER UTILITI 11/26-12/26/19 | 003057 | 32.85 |
| | | I-202001154255 | 609-90991-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 171.65 |
| 01-3545 | MARSHALL RADIO | | | | | |
| | | I-202001164285 | 609-90991-3345 | ADVERTISING 12/19 ADVERTISING | 003067 | 345.00 |
| 01-4855 | SOUTHERN GLAZER'S OF MN | | | | | |
| | | I-1911377 | 609-90991-3333 | FREIGHT . | 003071 | 1.20 |
| | | I-1911378 | 609-90991-3333 | FREIGHT . | 003071 | 38.50 |
| | | I-1911379 | 609-90991-3333 | FREIGHT . | 003071 | 1.20 |
| | | I-1911380 | 609-90991-3333 | FREIGHT . | 003071 | 18.00 |
| | | I-5053822 | 609-90991-3333 | FREIGHT . | 003071 | 75.20 |
| | | I-5053823 | 609-90991-3333 | FREIGHT . | 003071 | 13.20 |
| | | I-5053825 | 609-90991-3333 | FREIGHT . | 003071 | 25.25 |
| | | I-5053826 | 609-90991-3333 | FREIGHT . | 003071 | 36.00 |
| | | I-5053827 | 609-90991-3333 | FREIGHT . | 003071 | 4.70 |
| | | I-5053828 | 609-90991-3333 | FREIGHT . | 003071 | 7.20 |
| | | I-5053829 | 609-90991-3333 | FREIGHT . | 003071 | 27.60 |
| | | I-5053830 | 609-90991-3333 | FREIGHT . | 003071 | 1.20 |
| | | I-5054366 | 609-90991-3333 | FREIGHT . | 003071 | 1.80 |
| 01-6323 | LUTHER, ERIC | | | | | |
| | | I-202001154256 | 609-90991-2211 | GENERAL SUPPL REIMBURSE FOR HOLIDAY SUPPLIES | 003085 | 60.81 |
| | | I-202001164268 | 609-90991-2211 | GENERAL SUPPL REIM HOLIDAY SUPPLIES | 003085 | 30.16 |
| DEPARTMENT 0991 LIQUOR OPERATIONS | | | | | TOTAL: | 3,169.69 |
| 01-0688 | BELLBOY CORPORATION | | | | | |
| | | C-0082369900 | 609-90992-2251 | LIQUOR PURCHA . | 003051 | 52.00- |
| | | I-0082256200 | 609-90992-2253 | WINE PURCHASE . | 003051 | 192.00 |
| | | I-0082256200 | 609-90992-2251 | LIQUOR PURCHA . | 003051 | 2,490.00 |
| | | I-0082265800 | 609-90992-2253 | WINE PURCHASE . | 003051 | 109.00 |
| | | I-0082271300 | 609-90992-2251 | LIQUOR PURCHA . | 003051 | 90.00 |
| | | I-0100696100 | 609-90992-2254 | GEN MDSE PURC . | 003051 | 195.75 |
| | | I-0100702300 | 609-90992-2254 | GEN MDSE PURC . | 003051 | 26.00 |
| 01-2026 | PEPSI COLA BOTTLING OF | | | | | |
| | | I-0002304427 | 609-90992-2254 | GEN MDSE PURC . | 003060 | 23.70 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|-----------|------------------|-----------------|----------------------------------|-----------|
| 01-2538 | VIKING COCA COLA BOTTLI | | | | | |
| | | I-2454380 | 609-90992-2254 | GEN MDSE PURC . | 003064 | 234.55 |
| 01-4855 | SOUTHERN GLAZER'S OF MN | | | | | |
| | | I-1911378 | 609-90992-2251 | LIQUOR PURCHA . | 003071 | 5,166.78 |
| | | I-1911379 | 609-90992-2254 | GEN MDSE PURC . | 003071 | 20.08 |
| | | I-1911380 | 609-90992-2253 | WINE PURCHASE . | 003071 | 390.00 |
| | | I-5053822 | 609-90992-2251 | LIQUOR PURCHA . | 003071 | 8,548.11 |
| | | I-5053823 | 609-90992-2251 | LIQUOR PURCHA . | 003071 | 720.00 |
| | | I-5053825 | 609-90992-2251 | LIQUOR PURCHA . | 003071 | 2,368.54 |
| | | I-5053826 | 609-90992-2251 | LIQUOR PURCHA . | 003071 | 2,923.75 |
| | | I-5053828 | 609-90992-2253 | WINE PURCHASE . | 003071 | 619.71 |
| | | I-5053829 | 609-90992-2253 | WINE PURCHASE . | 003071 | 996.00 |
| | | I-5053830 | 609-90992-2253 | WINE PURCHASE . | 003071 | 12.00 |
| | | I-5054366 | 609-90992-2251 | LIQUOR PURCHA . | 003071 | 309.47 |
| 01-5731 | DOLL DISTRIBUTING | | | | | |
| | | I-239271 | 609-90992-2254 | GEN MDSE PURC . | 003073 | 124.60 |
| | | I-239271 | 609-90992-2252 | BEER PURCHASE . | 003073 | 3,334.71 |
| | | I-239355 | 609-90992-2252 | BEER PURCHASE . | 003073 | 203.00 |
| | | I-240405 | 609-90992-2252 | BEER PURCHASE . | 003073 | 5,118.25 |
| | | I-244063 | 609-90992-2254 | GEN MDSE PURC . | 003073 | 18.00 |
| | | I-931088 | 609-90992-2254 | GEN MDSE PURC . | 003073 | 25.50 |
| | | I-931088 | 609-90992-2252 | BEER PURCHASE . | 003073 | 1,476.53 |
| 01-6156 | TRUE BRANDS | | | | | |
| | | I-591796 | 609-90992-2254 | GEN MDSE PURC . | 003076 | 687.86 |
| | | | | | TOTAL: | 36,371.89 |
| | | | | | DEPARTMENT 0992 LIQUOR PURCHASES | |
| | | | | | TOTAL: | 39,541.58 |

PACKET: 07200 EFT Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---|-------------------------|-------------------|---------------------------|--|--------|------------|
| 01-1565 | MACQUEEN EQUIPMENT INC. | | | | | |
| | | I-P22765 | 630-90661-2221 | EQUIPMENT REP SWEEPER PARTS | 003080 | 596.74 |
| | | I-P23278 | 630-90661-2227 | OTHER REPAIRS SWEEPER PARTS | 003080 | 2,451.05 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001154255 | 630-90661-3381 | ELECTRIC UTIL 11/26-12/26/19 | 003057 | 1,556.03 |
| | | I-202001154255 | 630-90661-3386 | STORM WATER U 11/26-12/26/19 | 003057 | 264.74 |
| 01-2096 | QUARNSTROM & DOERING, P | | | | | |
| | | I-M2370-100-73885 | 630-90661-5530 | CAPITAL OUTLA CORPS OF ENGINEER COOP AGRMT | 003061 | 300.00 |
| | PROJ: E22-5530 | | CORPS/DIKE TREE/VEGETATIO | IMPR OTHER THAN BLDGS | | |
| DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL: | | | | | | 5,168.56 |
| FUND 630 SURFACE WATER MGT UTILITYTOTAL: | | | | | | 5,168.56 |
| REPORT GRAND TOTAL: | | | | | | 248,491.90 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|----------------|----------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2019-2020 | 101-40741-2211 | GENERAL SUPPLIES | 166.97 | 1,975 | 391.61 | | | | |
| | 101-40741-3321 | TELEPHONE & CELLULAR PHONE | 114.93 | 2,468 | 352.41 | | | | |
| | 101-40821-3321 | TELEPHONE & CELLULAR PHONE | 60.41 | 1,000 | 588.50- | Y | | | |
| | 101-40931-3321 | TELEPHONE & CELLULAR PHONE | 57.69 | 960 | 328.67 | | | | |
| | 101-41041-2211 | GENERAL SUPPLIES | 35.50 | 500 | 238.31 | | | | |
| | 101-41041-3322 | POSTAGE | 15.82 | 50 | 1.30- | Y | | | |
| | 101-41136-3313 | LEGAL FEES | 190.00 | 15,000 | 2,935.44 | | | | |
| | 101-41231-3321 | TELEPHONE & CELLULAR PHONE | 17.62 | 1,400 | 168.42 | | | | |
| | 101-41231-3381 | ELECTRIC UTILITIES | 4,697.62 | 45,000 | 2,111.50 | | | | |
| | 101-41231-3382 | WATER UTILITIES | 130.87 | 1,600 | 50.86- | Y | | | |
| | 101-41641-2217 | COMPUTER SOFTWARE | 330.00 | 0 | 17,315.37- | Y | | | |
| | 101-42071-3381 | ELECTRIC UTILITIES | 412.26 | 6,000 | 869.41 | | | | |
| | 101-42071-3382 | WATER UTILITIES | 91.11 | 1,500 | 354.87 | | | | |
| | 101-50151-3311 | GENERAL PROFESSIONAL SERVI | 15.00 | 145,000 | 23,493.36 | | | | |
| | 101-50151-3386 | STORM WATER UTILITY | 80.59 | 969 | 15.30- | Y | | | |
| | 101-50151-3405 | MAINTENANCE AGREEMENTS | 164.45 | 12,185 | 7,202.70- | Y | | | |
| | 101-50156-2215 | SAFETY WEAR & EQUIPMENT | 7,038.09 | 5,000 | 9,629.59- | Y | | | |
| | 101-50156-3321 | TELEPHONE & CELLULAR PHONE | 49.04 | 0 | 2,549.18- | Y | | | |
| | 101-50251-3381 | ELECTRIC UTILITIES | 232.48 | 2,800 | 95.28- | Y | | | |
| | 101-50352-3332 | MILEAGE ALLOWANCES & REIMB | 109.62 | 2,000 | 1,737.34- | Y | | | |
| | 101-50352-3381 | ELECTRIC UTILITIES | 501.98 | 4,700 | 75.01- | Y | | | |
| | 101-50352-3382 | WATER UTILITIES | 93.93 | 1,200 | 80.77- | Y | | | |
| | 101-50352-3385 | SEWER UTILITIES | 22.43 | 255 | 40.55- | Y | | | |
| | 101-50352-3386 | STORM WATER UTILITY | 14.93 | 204 | 47.83- | Y | | | |
| | 101-50352-3418 | FIRE PROTECTION (HYDRANTS) | 12,083.33 | 145,000 | 0.04 | | | | |
| | 101-50453-3381 | ELECTRIC UTILITIES | 190.35 | 1,800 | 91.99 | | | | |
| | 101-50453-3382 | WATER UTILITIES | 31.75 | 200 | 29.97- | Y | | | |
| | 101-60162-3321 | TELEPHONE & CELLULAR PHONE | 124.00 | 5,000 | 777.44 | | | | |
| | 101-60164-3321 | TELEPHONE & CELLULAR PHONE | 75.47 | 3,000 | 281.66 | | | | |
| | 101-60211-2212 | MOTOR FUELS, LUBRICANTS & | 0.00 | 43,300 | 41,367.94- | Y | | | |
| | 101-60211-3313 | LEGAL FEES | 100.00 | 0 | 100.00- | Y | | | |
| | 101-60211-3381 | ELECTRIC UTILITIES | 640.09 | 5,800 | 166.28 | | | | |
| | 101-60211-3382 | WATER UTILITIES | 85.35 | 900 | 8.51 | | | | |
| | 101-60364-3313 | LEGAL FEES | 990.00 | 500 | 6,666.00- | Y | | | |
| | 101-60364-3381 | ELECTRIC UTILITIES | 4,790.95 | 45,000 | 2,791.53- | Y | | | |
| | 101-60364-3382 | WATER UTILITIES | 309.06 | 5,000 | 917.28 | | | | |
| | 101-60364-3385 | SEWER UTILITIES | 23.53 | 357 | 69.39 | | | | |
| | 101-60364-3386 | STORM WATER UTILITY | 77.36 | 918 | 10.32- | Y | | | |
| | 101-60465-3381 | ELECTRIC UTILITIES | 20,131.25 | 241,575 | 0.00 | | | | |
| | 101-70176-3381 | ELECTRIC UTILITIES | 245.63 | 13,000 | 7,284.58 | | | | |
| | 101-70176-3382 | WATER UTILITIES | 476.12 | 18,000 | 4,023.09 | | | | |
| | 101-70176-3385 | SEWER UTILITIES | 22.43 | 255 | 117.99- | Y | | | |
| | 101-70276-2221 | EQUIPMENT REPAIR & MAINTEN | 2,082.68 | 18,000 | 2,376.70- | Y | | | |
| | 101-70276-3381 | ELECTRIC UTILITIES | 2,772.29 | 26,000 | 484.82- | Y | | | |
| | 101-70276-3382 | WATER UTILITIES | 430.86 | 25,000 | 11,458.91 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|----------------|---------|----------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 101-70276-3385 | | SEWER UTILITIES | 22.43 | 408 | 119.97 | | | | |
| 101-70675-3321 | | TELEPHONE & CELLULAR PHONE | 104.93 | 4,300 | 1,199.62 | | | | |
| 101-70675-3331 | | TRAVEL, CONFERENCES AND SC | 321.50 | 2,900 | 933.63 | | | | |
| 101-70971-2211 | | GENERAL SUPPLIES | 300.00 | 41,000 | 6,835.99- | Y | | | |
| 206-41136-3313 | | LEGAL FEES | 437.50 | 0 | 1,813.50- | Y | | | |
| 207-41136-3386 | | STORM WATER UTILITY | 16.62 | 0 | 199.85- | Y | | | |
| 211-70437-3321 | | TELEPHONE & CELLULAR PHONE | 142.37 | 2,000 | 1,386.80- | Y | | | |
| 221-41136-2227 | | OTHER REPAIRS & MAINTENANC | 53,304.00 | 0 | 213,459.64- | Y | | | |
| 221-41136-3311 | | GENERAL PROFESSIONAL SERVI | 7,995.60 | 0 | 35,690.70- | Y | | | |
| 230-41136-3313 | | LEGAL FEES | 218.75 | 300 | 3,925.25- | Y | | | |
| 230-41136-3386 | | STORM WATER UTILITY | 80.81 | 408 | 422.29- | Y | | | |
| 240-70879-2211 | | GENERAL SUPPLIES | 13,834.91 | 20,000 | 4,391.38 | | | | |
| 258-70579-2221 | | EQUIPMENT REPAIR & MAINTEN | 886.20 | 17,000 | 3,570.75- | Y | | | |
| 258-70579-3381 | | ELECTRIC UTILITIES | 7,319.07 | 81,000 | 9,102.82 | | | | |
| 258-70579-3382 | | WATER UTILITIES | 447.60 | 6,000 | 289.69- | Y | | | |
| 258-70579-3385 | | SEWER UTILITIES | 425.64 | 4,080 | 1,068.18- | Y | | | |
| 258-70579-3386 | | STORM WATER UTILITY | 652.59 | 7,900 | 68.92 | | | | |
| 260-41136-3386 | | STORM WATER UTILITY | 166.96 | 0 | 2,271.76- | Y | | | |
| 270-50551-3321 | | TELEPHONE & CELLULAR PHONE | 17.43 | 1,500 | 766.10 | | | | |
| 270-50551-3381 | | ELECTRIC UTILITIES | 625.28 | 7,000 | 189.56 | | | | |
| 270-50551-3382 | | WATER UTILITIES | 113.88 | 1,500 | 118.91 | | | | |
| 270-50551-3385 | | SEWER UTILITIES | 32.64 | 408 | 0.70 | | | | |
| 494-41136-5520 | | BUILDINGS & STRUCTURES | 7,670.25 | 0 | 337,289.51- | Y | | | |
| 495-41136-3313 | | LEGAL FEES | 350.00 | 0 | 3,408.00- | Y | | | |
| 495-41136-3381 | | ELECTRIC UTILITIES | 0.00 | 0 | 905.22- | Y | | | |
| 495-41136-3382 | | WATER UTILITIES | 0.00 | 0 | 146.36- | Y | | | |
| 495-41136-3385 | | SEWER UTILITIES | 0.00 | 0 | 205.08- | Y | | | |
| 495-41136-3386 | | STORM WATER UTILITY | 74.17 | 0 | 935.84- | Y | | | |
| 602-90581-2211 | | GENERAL SUPPLIES | 165.21 | 250,000 | 155.85- | Y | | | |
| 602-90581-2212 | | MOTOR FUELS, LUBRICANTS & | 40.53 | 50,000 | 1,634.76 | | | | |
| 602-90581-3381 | | ELECTRIC UTILITIES | 23,188.40 | 300,000 | 23,916.33 | | | | |
| 602-90581-3382 | | WATER UTILITIES | 227.26 | 2,700 | 41.85 | | | | |
| 602-90581-3386 | | STORM WATER UTILITY | 1,136.63 | 13,770 | 130.44 | | | | |
| 609-90991-2211 | | GENERAL SUPPLIES | 60.81 | 7,500 | 8,044.60- | Y | | | |
| 609-90991-3321 | | TELEPHONE | 72.18 | 2,500 | 635.06- | Y | | | |
| 609-90991-3333 | | FREIGHT | 190.35 | 30,000 | 6,761.45- | Y | | | |
| 609-90991-3345 | | ADVERTISING | 345.00 | 30,000 | 4,103.39- | Y | | | |
| 609-90991-3381 | | ELECTRIC UTILITIES | 1,710.29 | 18,000 | 96.27 | | | | |
| 609-90991-3382 | | WATER UTILITIES | 151.19 | 3,700 | 1,595.10 | | | | |
| 609-90991-3385 | | SEWER UTILITIES | 32.85 | 408 | 12.83 | | | | |
| 609-90991-3386 | | STORM WATER UTILITY | 171.65 | 2,040 | 19.78- | Y | | | |
| 609-90992-2251 | | LIQUOR PURCHASES | 14,560.40 | 1,267,741 | 240,983.24- | Y | | | |
| 609-90992-2253 | | WINE PURCHASES | 1,627.71 | 544,319 | 69,029.26- | Y | | | |
| 630-90661-2221 | | EQUIPMENT REPAIR & MAINTEN | 596.74 | 15,000 | 3,010.43 | | | | |
| 630-90661-2227 | | OTHER REPAIRS & MAINTENANC | 2,451.05 | 20,000 | 6,938.25- | Y | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-----------------------------|----------------------------|------------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| | 630-90661-3381 | ELECTRIC UTILITIES | 1,556.03 | 20,000 | 6,350.95- | Y | | | |
| | 630-90661-3386 | STORM WATER UTILITIES | 264.74 | 3,060 | 116.88- | Y | | | |
| | 630-90661-5530 | CAPITAL OUTLAY - IMPR OTHE | 300.00 | 10,000 | 140,919.00- | Y | | | |
| | ** 2019-2020 YEAR TOTALS ** | | 204,735.99 | | | | | | |
| 2020-2021 | 101-40671-3311 | GENERAL PROFESSIONAL SERVI | 242.40 | 5,000 | 4,757.60 | | | | |
| | 101-40671-3321 | TELEPHONE | 250.00 | 2,300 | 2,039.39 | | | | |
| | 101-40741-3332 | MILEAGE ALLOWANCE | 70.44 | 200 | 129.56 | | | | |
| | 101-41231-3405 | MAINTENANCE AGREEMENTS | 156.50 | 2,000 | 1,843.50 | | | | |
| | 101-50352-2223 | BUILDING REPAIR & MAINTENA | 50.00 | 12,500 | 12,450.00 | | | | |
| | 101-50352-3332 | MILEAGE ALLOWANCES & REIMB | 108.66 | 2,000 | 1,891.34 | | | | |
| | 101-60211-3321 | TELEPHONE & CELLULAR PHONE | 93.32 | 2,800 | 2,676.68 | | | | |
| | 101-60211-3323 | ALARMS | 498.00 | 600 | 102.00 | | | | |
| | 101-60364-3323 | ALARMS | 918.00 | 600 | 318.00- | Y | | | |
| | 258-70579-3405 | MAINTENANCE AGREEMENTS | 2,184.00 | 0 | 2,184.00- | Y | | | |
| | 270-50551-3311 | GENERAL PROFESSIONAL SERVI | 512.00 | 5,000 | 4,248.00 | | | | |
| | 494-41136-5520 | BUILDINGS & STRUCTURES | 15,352.48 | 0 | 16,048.48- | Y | | | |
| | 602-90581-2211 | GENERAL SUPPLIES | 85.96 | 280,000 | 279,914.04 | | | | |
| | 602-90581-3437 | LICENSES AND TAXES | 2,615.00 | 12,400 | 9,759.91 | | | | |
| | 609-90991-2211 | GENERAL SUPPLIES | 366.14 | 7,500 | 7,133.86 | | | | |
| | 609-90991-3333 | FREIGHT | 69.23 | 30,000 | 29,328.65 | | | | |
| | 609-90992-2251 | LIQUOR PURCHASES | 8,004.25 | 1,091,165 | 1,067,455.51 | | | | |
| | 609-90992-2252 | BEER PURCHASES | 10,132.49 | 1,576,627 | 1,540,193.08 | | | | |
| | 609-90992-2253 | WINE PURCHASES | 691.00 | 456,941 | 444,765.85 | | | | |
| | 609-90992-2254 | GEN MDSE PURCHASES | 1,356.04 | 73,019 | 70,678.76 | | | | |
| | ** 2020-2021 YEAR TOTALS ** | | 43,755.91 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|----------|---------------------------|-----------|
| 101-0151 | POLICE ADMINISTRATION | 260.04 |
| 101-0156 | CHEMICAL ASSESSMENT TEAM | 7,087.13 |
| 101-0162 | ENGINEERING | 124.00 |
| 101-0164 | COMMUNITY PLANNING | 75.47 |
| 101-0176 | AQUATIC CENTER | 744.18 |
| 101-0211 | STREET ADMINISTRATION | 1,416.76 |
| 101-0251 | EMERGENCY MANAGEMENT SERV | 232.48 |
| 101-0276 | PARK MAINTENANCE & DEVEL. | 5,308.26 |
| 101-0352 | FIRE SERVICES | 12,984.88 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|-----------|
| 101-0364 | AIRPORT | 7,108.90 |
| 101-0453 | ANIMAL IMPOUNDMENT | 222.10 |
| 101-0465 | STREET LIGHTING | 20,131.25 |
| 101-0671 | CABLE COMMISSION | 492.40 |
| 101-0675 | COMM SERVICES ADMIN | 426.43 |
| 101-0741 | CITY ADMINISTRATION | 352.34 |
| 101-0821 | FINANCE | 60.41 |
| 101-0931 | APPRAISING & ASSESSING | 57.69 |
| 101-0971 | RECREATION | 300.00 |
| 101-1041 | LEGAL | 51.32 |
| 101-1136 | GEN COMM DEVELOPMENT | 190.00 |
| 101-1231 | MUNICIPAL BLDG MAINT | 5,002.61 |
| 101-1641 | INFORMATION TECHNOLOGY | 330.00 |
| 101-2071 | ADULT COMMUNITY CTR | 503.37 |
| ----- | | |
| 101 TOTAL | GENERAL FUND | 63,462.02 |
| 206-1136 | GENERAL COMMUNITY DEV | 437.50 |
| ----- | | |
| 206 TOTAL | PARKWAY ADDITION II | 437.50 |
| 207-1136 | GENERAL COMMUNITY DEV | 16.62 |
| ----- | | |
| 207 TOTAL | PARKWAY ADDITION III & IV | 16.62 |
| 211-0437 | LIBRARY | 142.37 |
| ----- | | |
| 211 TOTAL | LIBRARY FUND | 142.37 |
| 221-1136 | GENERAL COMMUNITY DEV | 61,299.60 |
| ----- | | |
| 221 TOTAL | SM CITIES DEV GRANT 2018 | 61,299.60 |
| 230-1136 | GEN COMM DEVELOPMENT | 299.56 |
| ----- | | |
| 230 TOTAL | TAX INCREMENT FINANCING | 299.56 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|------------|
| 240-0879 | COMM ED--WINTER | 13,834.91 |
| ----- | | |
| 240 TOTAL | COMM ED DRIVER'S TRAINING | 13,834.91 |
| 258-0579 | AMATEUR SPORTS CENTER | 11,915.10 |
| ----- | | |
| 258 TOTAL | ARENA & EXPO | 11,915.10 |
| 260-1136 | GENERAL COMMUNITY DEV | 166.96 |
| ----- | | |
| 260 TOTAL | MARSHALL INDUSTRIAL FOUND | 166.96 |
| 270-0551 | MERIT OPERATIONS | 1,301.23 |
| ----- | | |
| 270 TOTAL | MERIT | 1,301.23 |
| 494-1136 | GENERAL GOVERNMENT | 23,022.73 |
| ----- | | |
| 494 TOTAL | CITY HALL BUILDING | 23,022.73 |
| 495-1136 | GEN COMM DEVELOPMENT | 424.17 |
| ----- | | |
| 495 TOTAL | PUBLIC IMPROVE REVOLVING | 424.17 |
| 602-0581 | WW OPERATIONS | 27,458.99 |
| ----- | | |
| 602 TOTAL | WASTEWATER OPERATING | 27,458.99 |
| 609-0991 | LIQUOR OPERATIONS | 3,169.69 |
| 609-0992 | LIQUOR PURCHASES | 36,371.89 |
| ----- | | |
| 609 TOTAL | LIQUOR | 39,541.58 |
| 630-0661 | SURFACE WATER MGT UTILITY | 5,168.56 |
| ----- | | |
| 630 TOTAL | SURFACE WATER MGT UTILITY | 5,168.56 |
| ----- | | |
| | ** TOTAL ** | 248,491.90 |

*** PROJECT TOTALS ***

| PROJECT | LINE ITEM | | AMOUNT |
|-------------------------------|-----------|--------------------------|-----------|
| 604 CURLING | 2211 | SUPPLIES | 300.00 |
| | | ** PROJECT 604 TOTAL ** | 300.00 |
| CH1 CITY HALL-NEW | 5520 | BUILDING & STRUCTURES | 23,022.73 |
| | | ** PROJECT CH1 TOTAL ** | 23,022.73 |
| E19 ARRIVAL DEPARTURE BLDG | 3381 | ELECTRIC UTILITIES | 1,177.21 |
| | 3382 | WATER UTILITIES | 205.49 |
| | | ** PROJECT E19 TOTAL ** | 1,382.70 |
| E22 CORPS/DIKE TREE/VEGETATIO | 5530 | IMPR OTHER THAN BLDGS | 300.00 |
| | | ** PROJECT E22 TOTAL ** | 300.00 |
| F05 NW PIPE, RITTERS, ERIE RO | 3386 | STORM WATER UTILITY | 32.24 |
| | | ** PROJECT F05 TOTAL ** | 32.24 |
| F21 INDUSTRIAL PK DEV 1-11 | 3386 | SURFACE WATER MANAGEMENT | 6.96 |
| | | ** PROJECT F21 TOTAL ** | 6.96 |
| F23 BLOCK 11 | 3313 | LEGAL FEES | 350.00 |
| | 3381 | ELECTRIC UTILITIES | 0.00 |
| | 3382 | WATER UTILITIES | 0.00 |
| | 3385 | SEWER UTILITIES | 0.00 |
| | 3386 | STORM WATER UTILITY | 74.17 |
| | | ** PROJECT F23 TOTAL ** | 424.17 |
| F24 COMM IND PARK DIST 1-14 | 3386 | SURFACE WATER | 41.61 |
| | | ** PROJECT F24 TOTAL ** | 41.61 |
| F25 UNIQUE OPP TIF 5-1 | 3313 | LEGAL FEES | 218.75 |
| | | ** PROJECT F25 TOTAL ** | 218.75 |
| H90 HELENA CHEMICAL PROPERTY | 3313 | LEGAL FEES | 990.00 |
| | | ** PROJECT H90 TOTAL ** | 990.00 |
| PC5 10/14-09/16 CAT GRANT | 2215 | SAFETY EQUIPMENT | 7,038.09 |
| | 3321 | TELEPHONE | 49.04 |
| | | ** PROJECT PC5 TOTAL ** | 7,087.13 |

NO ERRORS

** END OF REPORT **

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|-------------------------|-----------------------|------------------|--|--------|-----------|
| 01-0832 | CGMC, TREASURER | I-202001164267 | 101-40141-3433 | DUES & SUBSCR 2020 CGMC DUES | 115349 | 28,666.00 |
| 01-1606 | MARSHALL AREA FINE ARTS | I-2020CI01 | 101-40141-3811 | COMMUNITY CON 2020 APPROPRIATION | 115364 | 4,000.00 |
| DEPARTMENT 0141 MAYOR & COUNCIL | | | | | TOTAL: | 32,666.00 |
| 01-1483 | LEAGUE OF MINNESOTA CIT | I-15284 | 101-50151-1151 | WORK COMP INS CLM 00094187 | 115355 | 587.64 |
| | | I-15302 | 101-50151-1151 | WORK COMP INS CLM 00096397 | 115355 | 654.55 |
| 01-1508 | LOCKWOOD MOTORS INC. | I-CW05662812 | 101-50151-2221 | EQUIPMENT REP 11/27-12/27 CAR WASHES | 115358 | 24.80 |
| 01-1531 | LYON COUNTY AUDITOR-TRE | I-202001154257 | 101-50151-3311 | GENERAL PROFE 10/19-12/19 LEC O&M | 115360 | 21,722.25 |
| | | I-202001164269 | 101-50151-3321 | TELEPHONE & C 01/03-02/02/20 PHONE SVC | 115360 | 630.05 |
| 01-1859 | MOCIC | I-202001164274 | 101-50151-3433 | DUES & SUBSCR 2020 DUES | 115375 | 150.00 |
| 01-1933 | NEW ULM, CITY OF | I-2020-002 | 101-50151-3433 | DUES & SUBSCR 2020 BLR DUES | 115377 | 21,200.00 |
| 01-4522 | ST LOUIS MRO INC. | I-48493 | 101-50151-3311 | GENERAL PROFE PRE-EMPLOYMENT | 115388 | 49.00 |
| DEPARTMENT 0151 POLICE ADMINISTRATION | | | | | TOTAL: | 45,018.29 |
| 01-6452 | NOBLE, HOLLIE | I-202001154260 | 101-50156-3331 | TRAVEL, CONFE 12/3/19 HAZMAT IQ TESTING-ST C | 115378 | 73.00 |
| | PROJ: PC5-3331 | 10/14-09/16 CAT GRANT | | TRAVEL, CONFERENCES, AND SCHOO | | |
| 01-6453 | VERDIN, JOSE | I-202001154263 | 101-50156-3331 | TRAVEL, CONFE 12/03/19 HAZMAT IQ TRAINING-IV | 115393 | 73.00 |
| | PROJ: PC5-3331 | 10/14-09/16 CAT GRANT | | TRAVEL, CONFERENCES, AND SCHOO | | |
| DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM | | | | | TOTAL: | 146.00 |
| 01-1343 | INDEPENDENT LUMBER OF M | I-2001-303100 | 101-60162-2211 | GENERAL SUPPL BLDG MATERIALS | 115352 | 80.00 |
| DEPARTMENT 0162 ENGINEERING | | | | | TOTAL: | 80.00 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|-------------------|------------------|--|--------|----------|
| 01-1343 | INDEPENDENT LUMBER OF M | | | | | |
| | | I-2001-303100 | 101-60164-2211 | GENERAL SUPPL BLDG MATERIALS | 115352 | 82.27 |
| 01-1688 | MCOA | | | | | |
| | | I-61 | 101-60164-3433 | DUES & SUBSCR 2020 DUES MN COUCIL AIRPORTS | 115369 | 150.00 |
| | | | | DEPARTMENT 0164 COMMUNITY PLANNING | TOTAL: | 232.27 |
| 01-6137 | TEIGS LAWN CARE & LANDS | | | | | |
| | | I-202001164287 | 101-60211-3311 | GENERAL PROFE 12/27/19 703 E COLLEGE DR | 115390 | 30.00 |
| | | I-202001164288 | 101-60211-3311 | GENERAL PROFE 12/19 WALK BRIDGES | 115390 | 270.00 |
| 01-6412 | AG PLUS COOPERATIVE | | | | | |
| | | I-1-73395 | 101-60211-2221 | EQUIPMENT REP TIRE DISPOSAL F250 FORD | 115343 | 22.00 |
| | | | | DEPARTMENT 0211 STREET ADMINISTRATION | TOTAL: | 322.00 |
| 01-2142 | REGION V EMERGENCY MANA | | | | | |
| | | I-202001164283 | 101-50251-3433 | DUES & SUBSCR 2020 EM DUES | 115385 | 15.00 |
| | | | | DEPARTMENT 0251 EMERGENCY MANAGEMENT SERV | TOTAL: | 15.00 |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-001744201-0120 | 101-70276-3321 | TELEPHONE 01/06-02/05/20 | 115392 | 206.74 |
| | | I-0150442201-0120 | 101-70276-3321 | TELEPHONE 01/06-02/05/20 | 115392 | 116.90 |
| | | | | DEPARTMENT 0276 PARK MAINTENANCE & DEVEL. | TOTAL: | 323.64 |
| 01-0689 | BEND RITE FABRICATION I | | | | | |
| | | I-44411 | 101-50352-2221 | EQUIPMENT REP STORAGE BOX FOR WATER AUGER | 115345 | 181.24 |
| 01-0974 | MN STATE FIRE DEPT ASSN | | | | | |
| | | I-202001164273 | 101-50352-3433 | DUES & SUBSCR 2020 STATE FD DUES | 115374 | 375.00 |
| 01-1549 | LYON COUNTY MUTUAL AID | | | | | |
| | | I-202001164270 | 101-50352-3433 | DUES & SUBSCR 2020 MUTUAL AID DUES | 115361 | 100.00 |
| 01-1824 | MN STATE FIRE CHIEFS AS | | | | | |
| | | I-864 | 101-50352-3433 | DUES & SUBSCR 2020 FIRE CHIEFS DUES | 115373 | 820.00 |
| 01-2545 | VOLUNTEER FIREFIGHTERS | | | | | |
| | | I-202001164281 | 101-50352-3433 | DUES & SUBSCR 2020 VFBA DUES | 115395 | 301.00 |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-015038501-0120 | 101-50352-3321 | TELEPHONE & C 01/08-02/07/20 | 115392 | 62.78 |
| | | | | DEPARTMENT 0352 FIRE SERVICES | TOTAL: | 1,840.02 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|------------------|--------------------|--|--------|-----------|
| 01-1864 | MONTES ELECTRIC INC | I-18542 | 101-60364-2223 | BUILDING REPA T HANGAR MOTOR | 115376 | 50.00 |
| | | | | DEPARTMENT 0364 AIRPORT | TOTAL: | 50.00 |
| 01-5733 | VAST BROADBAND | I-015790801-0120 | 101-40671-3321 | TELEPHONE 01/06-02/05/20 | 115392 | 10.61 |
| | | | | DEPARTMENT 0671 CABLE COMMISSION | TOTAL: | 10.61 |
| 01-1485 | LEARNING RESOURCES NETW | I-10983 | 101-70675-3433 | DUES & SUBSCR 2020 LERN MEMBERSHIP | 115356 | 395.00 |
| 01-1632 | MARSHALL MINI-STORAGE, | I-32197 | 101-70675-2211 | GENERAL SUPPL 12/19 STORAGE | 115367 | 72.00 |
| 01-1680 | MCEA EXECUTIVE OFFICE | I-202001164272 | 101-70675-3433 | DUES & SUBSCR 2020 MCEA DUES | 115368 | 546.00 |
| 01-1817 | MN RECREATION & PARK AS | I-202001164275 | 101-70675-3433 | DUES & SUBSCR 2020 MNRPA DUES | 115372 | 300.00 |
| | | | | DEPARTMENT 0675 COMM SERVICES ADMIN | TOTAL: | 1,313.00 |
| 01-0147 | TAHER FOOD SERVICE | I-1052 | 101-70772-2211 | GENERAL SUPPL 12/19 SNACKS ASP | 115389 | 136.80 |
| | PROJ: 500-2211 | | AFTER SCHOOL CLUBS | GENERAL SUPPLIES | | |
| | | | | DEPARTMENT 0772 CS YOUTH ACTIVITIES | TOTAL: | 136.80 |
| 01-1606 | MARSHALL AREA FINE ARTS | I-2020CI01 | 101-70774-2211 | GENERAL SUPPL 2020 APPROPRIATION | 115364 | 2,000.00 |
| | | | | DEPARTMENT 0774 CS GENERAL-OTHER | TOTAL: | 2,000.00 |
| 01-1552 | LYON COUNTY RECORDER | I-4091470 | 101-40821-3433 | DUES & SUBSCR NOTARY FEE- K DROWN | 115362 | 20.00 |
| 01-1574 | MAGIC WATER | I-202001164271 | 101-40821-2211 | GENERAL SUPPL 01/01-01/31/20 | 115363 | 39.50 |
| 01-3875 | TYLER TECHNOLOGIES | I-025-281521 | 101-40821-3405 | MAINTENANCE A 2020 INCODE SOFTWARE MAINTENAN | 115391 | 17,028.52 |
| | | | | DEPARTMENT 0821 FINANCE | TOTAL: | 17,088.02 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|------------------|---------------------|--|--|-------------------|
| 01-4502 | JODI SCHREURS | | | | | |
| | | I-202001164278 | 101-70871-2211 | GENERAL SUPPL REIMBURSE SKATING MEMBERSHIP | 115387 | 105.00 |
| | PROJ: 120-2211 | | ICE SKATING LESSONS | GENERAL SUPPLIES | | |
| | | | | | DEPARTMENT 0871 COMMUNITY EDUCATION | TOTAL: 105.00 |
| 01-5885 | REGION 5 MAAO | | | | | |
| | | I-202001164277 | 101-40931-3433 | DUES & SUBSCR 2020 MAAO DUES | 115384 | 150.00 |
| | | | | | DEPARTMENT 0931 APPRAISING & ASSESSING | TOTAL: 150.00 |
| 01-1552 | LYON COUNTY RECORDER | | | | | |
| | | I-4091207 | 101-41136-3311 | GENERAL PROFE CUP SURRENDER | 115362 | 46.00 |
| 01-1623 | MARSHALL INDEPENDENT, I | | | | | |
| | | I-055521 | 101-41136-3346 | GENERAL NOTIC 12/19 LEGALS | 115366 | 135.38 |
| | | I-055521 | 101-41136-3346 | GENERAL NOTIC 12/19 LEGALS | 115366 | 128.25 |
| | | | | | DEPARTMENT 1136 GEN COMM DEVELOPMENT | TOTAL: 309.63 |
| 01-6450 | GREEN LIGHTS RECYCLING, | | | | | |
| | | I-19-7269 | 101-41231-3311 | GENERAL PROFE 12/30/19 RECYCLE LAMPS | 115351 | 340.04 |
| | | | | | DEPARTMENT 1231 MUNICIPAL BLDG MAINT | TOTAL: 340.04 |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-015038601-0120 | 101-41641-3321 | TELEPHONE 01/06-02/05/20 | 115392 | 30.14 |
| | | | | | DEPARTMENT 1641 INFORMATION TECHNOLOGY | TOTAL: 30.14 |
| 01-1620 | MARSHALL FLORAL | | | | | |
| | | I-202001154262 | 101-42071-2211 | GENERAL SUPPL PROGRAM | 115365 | 40.00 |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-002685901-0120 | 101-42071-3321 | TELEPHONE & C 01/08-02/07/20 | 115392 | 84.00 |
| 01-5838 | SCHEDULESPUS LLC | | | | | |
| | | I-1626 | 101-42071-2211 | GENERAL SUPPL 2020 SCHEDULE PLUS LICENSE | 115386 | 720.00 |
| | | | | | DEPARTMENT 2071 ADULT COMMUNITY CTR | TOTAL: 844.00 |
| | | | | | FUND 101 GENERAL FUND | TOTAL: 103,020.46 |

PACKET: 07199 Regular Payments
VENDOR SET: 01
FUND : 258 ARENA & EXPO
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------------------|----------------|------------------|------------------|-----------------------------------|--------|----------|
| 01-0950 | DAKTRONICS INC | I-6871384 | 258-70579-3311 | GENERAL PROFE DAKTRONICS WARRANTY | 115350 | 2,915.00 |
| 01-5733 | VAST BROADBAND | I-015511601-0120 | 258-70579-3321 | TELEPHONE & C 10/10-02/09/20 | 115392 | 174.88 |
| DEPARTMENT 0579 AMATEUR SPORTS CENTER | | | | | TOTAL: | 3,089.88 |
| FUND 258 ARENA & EXPO | | | | | TOTAL: | 3,089.88 |

PACKET: 07199 Regular Payments
VENDOR SET: 01
FUND : 270 MERIT
DEPARTMENT: 0551 MERIT OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|---------------|--------|------------------|--|----------------------------------|---------------|
| 01-5911 | KUGLIN, SARAH | I-2704 | 270-50551-3311 | GENERAL PROFE 1ST Q 2020 WEBSITE MAINTENANCE | 115383 | 240.00 |
| | | | | | DEPARTMENT 0551 MERIT OPERATIONS | TOTAL: 240.00 |
| | | | | | FUND 270 MERIT | TOTAL: 240.00 |

PACKET: 07199 Regular Payments
VENDOR SET: 01
FUND : 401 CAPITAL EQUIPMENT FUND
DEPARTMENT: 0151 POLICE ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|--------|------------------|---------------------------------|---------------------------------------|------------------|
| 01-6454 | VERTEX UNMANNED SOLUTIO | I-1015 | 401-50151-5540 | CAPITAL OUTLA DRONE SUPPLIES | 115394 | 10,000.00 |
| | | | | | DEPARTMENT 0151 POLICE ADMINISTRATION | TOTAL: 10,000.00 |
| ----- | | | | | | |
| | | I-1015 | 401-40671-5540 | MACHINERY & E DRONE SUPPLIES | 115394 | 1,874.00 |
| | | | | | DEPARTMENT 0671 CABLE COMMISSION | TOTAL: 1,874.00 |
| ----- | | | | | | |
| | | | | FUND 401 CAPITAL EQUIPMENT FUND | TOTAL: | 11,874.00 |

PACKET: 07199 Regular Payments

VENDOR SET: 01

FUND : 456 2013 AMATEUR SPORTS CTR

DEPARTMENT: 0579 AMATEUR SPORTS CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|----------------|-------------|---------------------------|--|---------------------------------------|---------------|
| 01-3555 | MN DOT | | | | | |
| | | I-P00011017 | 456-70579-5570 | INFRASTRUCTUR 11/19 MATERIALS TESTING & INSP | 115371 | 927.14 |
| | PROJ: C42-5570 | | SW REG AMATEUR SPORTS CTR | INFRASTRUCTURE | | |
| | | | | | DEPARTMENT 0579 AMATEUR SPORTS CENTER | TOTAL: 927.14 |
| | | | | | FUND 456 2013 AMATEUR SPORTS CTR | TOTAL: 927.14 |

PACKET: 07199 Regular Payments

VENDOR SET: 01

FUND : 493 MERIT TRACK EXPANSION

DEPARTMENT: 0551 MERIT CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|----------------|-------------|------------------|--|--------------------------------|-----------------|
| 01-3555 | MN DOT | | | | | |
| | | I-P00011017 | 493-50551-5530 | IMPR OTHER TH 11/19 MATERIALS TESTING & INSP | 115371 | 2,304.74 |
| | PROJ: MER-5530 | | MERIT CENTER | IMPR OTHER THAN BLDGS | | |
| | | | | | DEPARTMENT 0551 MERIT CENTER | TOTAL: 2,304.74 |
| | | | | | FUND 493 MERIT TRACK EXPANSION | TOTAL: 2,304.74 |

PACKET: 07199 Regular Payments
VENDOR SET: 01
FUND : 494 CITY HALL BUILDING
DEPARTMENT: 1136 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------------------|-------------------------|----------|------------------|------------------------------|--------|-----------|
| 01-1623 | MARSHALL INDEPENDENT, I | | | | | |
| | | I-055521 | 494-41136-5520 | BUILDINGS & S 12/19 LEGALS | 115366 | 491.00 |
| | PROJ: CH1-5520 | | CITY HALL-NEW | BUILDING & STRUCTURES | | |
| 01-2103 | QUIST MOVING AND STORAG | | | | | |
| | | I-5233 | 494-41136-5520 | BUILDINGS & S CITY HALL MOVE | 115382 | 25,000.00 |
| DEPARTMENT 1136 GENERAL GOVERNMENT | | | | | TOTAL: | 25,491.00 |
| FUND 494 CITY HALL BUILDING | | | | | TOTAL: | 25,491.00 |

PACKET: 07199 Regular Payments
VENDOR SET: 01
FUND : 602 WASTEWATER OPERATING
DEPARTMENT: 0581 WW OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-------------------------------|-------------------------|----------------------|------------------|--|--------|----------|
| 01-0832 | CGMC, TREASURER | I-202001164284 | 602-90581-3313 | LEGAL FEES 2020CGMC VOLUNTARY ASSESSMENT | 115349 | 4,158.00 |
| 01-4095 | MN DEPT OF PUBLIC SAFET | I-4209500612019M-104 | 602-90581-3437 | LICENSES AND TIER II FEE | 115370 | 25.00 |
| 01-5497 | CENTROL CROP CONSULTING | I-1829 | 602-90581-2211 | GENERAL SUPPL SOIL TESTING BIOSOLIDS | 115348 | 340.00 |
| | PROJ: W04-2211 | BIOSOLIDS | | GENERAL SUPPLIES | | |
| 01-5733 | VAST BROADBAND | I-005489701-0120 | 602-90581-3321 | TELEPHONE & C 01/08-02/07/20 | 115392 | 106.95 |
| | | I-015082101-0120 | 602-90581-3321 | TELEPHONE & C 01/06-02/05/20 | 115392 | 285.74 |
| DEPARTMENT 0581 WW OPERATIONS | | | | | TOTAL: | 4,915.69 |
| FUND 602 WASTEWATER OPERATING | | | | | TOTAL: | 4,915.69 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------------------------------|-------------------------|------------------|----------------|---------------|-------------------------|--------|-----------|
| 01-1399 | JOHNSON BROTHERS LIQUOR | | | | | | |
| | | C-583471 | 609-90991-3333 | FREIGHT | . | 115353 | 0.14- |
| | | I-1456164 | 609-90991-3333 | FREIGHT | . | 115353 | 2.29 |
| | | I-1471363 | 609-90991-3333 | FREIGHT | . | 115353 | 226.44 |
| | | I-1471364 | 609-90991-3333 | FREIGHT | . | 115353 | 446.11 |
| | | I-1471936 | 609-90991-3333 | FREIGHT | . | 115353 | 8.45 |
| | | I-1471937 | 609-90991-3333 | FREIGHT | . | 115353 | 18.59 |
| | | I-1475723 | 609-90991-3333 | FREIGHT | . | 115353 | 14.36 |
| | | I-1475724 | 609-90991-3333 | FREIGHT | . | 115353 | 18.59 |
| | | I-1477961 | 609-90991-3333 | FREIGHT | . | 115353 | 7.05 |
| | | I-1477962 | 609-90991-3333 | FREIGHT | . | 115353 | 20.28 |
| 01-1623 | MARSHALL INDEPENDENT, I | | | | | | |
| | | I-055466 | 609-90991-3345 | ADVERTISING | 12/19 DISPLAY & SHOPPER | 115366 | 375.00 |
| 01-2019 | PAUSTIS WINE COMPANY | | | | | | |
| | | I-76591 | 609-90991-3333 | FREIGHT | . | 115379 | 117.50 |
| | | I-77337 | 609-90991-3333 | FREIGHT | . | 115379 | 45.00 |
| 01-2036 | PHILLIPS WINE AND SPIRI | | | | | | |
| | | I-2682303 | 609-90991-3333 | FREIGHT | . | 115380 | 84.22 |
| | | I-2682304 | 609-90991-3333 | FREIGHT | . | 115380 | 1.69 |
| | | I-2682629 | 609-90991-3333 | FREIGHT | . | 115380 | 34.49 |
| | | I-2684965 | 609-90991-3333 | FREIGHT | . | 115380 | 18.87 |
| | | I-2684966 | 609-90991-3333 | FREIGHT | . | 115380 | 8.45 |
| | | I-2686710 | 609-90991-3333 | FREIGHT | . | 115380 | 32.11 |
| | | I-2686711 | 609-90991-3333 | FREIGHT | . | 115380 | 18.59 |
| 01-4457 | BREAKTHRU BEVERAGE | | | | | | |
| | | I-1081080298 | 609-90991-3333 | FREIGHT | . | 115347 | 40.70 |
| | | I-1081081337 | 609-90991-3333 | FREIGHT | . | 115347 | 114.30 |
| | | I-1081081338 | 609-90991-3333 | FREIGHT | . | 115347 | 27.75 |
| | | I-1081084196 | 609-90991-3333 | FREIGHT | . | 115347 | 53.34 |
| | | I-1081084197 | 609-90991-3333 | FREIGHT | . | 115347 | 3.70 |
| 01-5733 | VAST BROADBAND | | | | | | |
| | | I-015429901-0120 | 609-90991-3321 | TELEPHONE | 12/30-01/29/20 | 115392 | 180.87 |
| 01-6451 | LOOMIS | | | | | | |
| | | I-12557723 | 609-90991-3311 | GENERAL PROFE | 01/20 SVC | 115359 | 800.23 |
| DEPARTMENT 0991 LIQUOR OPERATIONS | | | | | | TOTAL: | 2,718.83 |
| 01-0699 | BEVERAGE WHOLESALERS | | | | | | |
| | | I-096646 | 609-90992-2252 | BEER PURCHASE | . | 115346 | 7,648.20 |
| | | I-096909 | 609-90992-2252 | BEER PURCHASE | . | 115346 | 10,398.97 |
| | | I-097630 | 609-90992-2252 | BEER PURCHASE | . | 115346 | 327.20 |
| | | I-097684 | 609-90992-2254 | GEN MDSE PURC | . | 115346 | 48.15 |

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|--------------|------------------|-----------------|--------|-----------|
| 01-0699 | BEVERAGE WHOLESALERS | | continued | | | |
| | | I-097684 | 609-90992-2252 | BEER PURCHASE . | 115346 | 6,432.05 |
| 01-1399 | JOHNSON BROTHERS LIQUOR | | | | | |
| | | C-583471 | 609-90992-2251 | LIQUOR PURCHA . | 115353 | 17.25- |
| | | C-583472 | 609-90992-2253 | WINE PURCHASE . | 115353 | 34.78- |
| | | C-583473 | 609-90992-2253 | WINE PURCHASE . | 115353 | 10.50- |
| | | I-1471363 | 609-90992-2251 | LIQUOR PURCHA . | 115353 | 12,058.80 |
| | | I-1471364 | 609-90992-2253 | WINE PURCHASE . | 115353 | 8,648.80 |
| | | I-1471936 | 609-90992-2251 | LIQUOR PURCHA . | 115353 | 567.65 |
| | | I-1471937 | 609-90992-2253 | WINE PURCHASE . | 115353 | 579.90 |
| | | I-1475723 | 609-90992-2251 | LIQUOR PURCHA . | 115353 | 867.04 |
| | | I-1475724 | 609-90992-2253 | WINE PURCHASE . | 115353 | 446.55 |
| | | I-1477961 | 609-90992-2251 | LIQUOR PURCHA . | 115353 | 450.24 |
| | | I-1477962 | 609-90992-2253 | WINE PURCHASE . | 115353 | 593.65 |
| 01-1507 | LOCHER BROTHERS INC | | | | | |
| | | I-17990 | 609-90992-2252 | BEER PURCHASE . | 115357 | 496.76 |
| 01-2019 | PAUSTIS WINE COMPANY | | | | | |
| | | I-76591 | 609-90992-2253 | WINE PURCHASE . | 115379 | 3,823.50 |
| | | I-77337 | 609-90992-2253 | WINE PURCHASE . | 115379 | 1,063.00 |
| 01-2036 | PHILLIPS WINE AND SPIRI | | | | | |
| | | C-352096 | 609-90992-2251 | LIQUOR PURCHA . | 115380 | 2.14- |
| | | I-2682303 | 609-90992-2251 | LIQUOR PURCHA . | 115380 | 7,597.50 |
| | | I-2682304 | 609-90992-2253 | WINE PURCHASE . | 115380 | 144.00 |
| | | I-2682629 | 609-90992-2251 | LIQUOR PURCHA . | 115380 | 2,864.93 |
| | | I-2682630 | 609-90992-2254 | GEN MDSE PURC . | 115380 | 296.30 |
| | | I-2682630 | 609-90992-2253 | WINE PURCHASE . | 115380 | 1,369.19 |
| | | I-2684965 | 609-90992-2251 | LIQUOR PURCHA . | 115380 | 1,216.50 |
| | | I-2684966 | 609-90992-2254 | GEN MDSE PURC . | 115380 | 21.00 |
| | | I-2684966 | 609-90992-2253 | WINE PURCHASE . | 115380 | 165.16 |
| | | I-2686710 | 609-90992-2251 | LIQUOR PURCHA . | 115380 | 1,773.08 |
| | | I-2686711 | 609-90992-2254 | GEN MDSE PURC . | 115380 | 378.75 |
| | | I-2686711 | 609-90992-2253 | WINE PURCHASE . | 115380 | 154.00 |
| 01-4457 | BREAKTHRU BEVERAGE | | | | | |
| | | I-1081080298 | 609-90992-2253 | WINE PURCHASE . | 115347 | 1,704.00 |
| | | I-1081081337 | 609-90992-2254 | GEN MDSE PURC . | 115347 | 52.00 |
| | | I-1081081337 | 609-90992-2251 | LIQUOR PURCHA . | 115347 | 5,474.84 |
| | | I-1081081338 | 609-90992-2253 | WINE PURCHASE . | 115347 | 1,369.20 |
| | | I-1081084195 | 609-90992-2252 | BEER PURCHASE . | 115347 | 98.20 |
| | | I-1081084196 | 609-90992-2254 | GEN MDSE PURC . | 115347 | 188.00 |
| | | I-1081084196 | 609-90992-2251 | LIQUOR PURCHA . | 115347 | 2,490.96 |
| | | I-1081084197 | 609-90992-2253 | WINE PURCHASE . | 115347 | 216.00 |
| 01-5447 | ARTISAN BEER COMPANY | | | | | |
| | | C-480610 | 609-90992-2252 | BEER PURCHASE . | 115344 | 505.55- |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT | |
|---------|----------------------|------------|------------------|-------------------------------|----------------------------------|----------|-----------|
| 01-5447 | ARTISAN BEER COMPANY | | continued | | | | |
| | | I-3393953 | 609-90992-2252 | BEER PURCHASE . | 115344 | 505.55 | |
| | | I-3396655 | 609-90992-2252 | BEER PURCHASE . | 115344 | 350.35 | |
| | | I-3397198 | 609-90992-2252 | BEER PURCHASE . | 115344 | 364.90 | |
| | | I-3397960 | 609-90992-2252 | BEER PURCHASE . | 115344 | 184.80 | |
| 01-6451 | LOOMIS | | | | | | |
| | | I-12539976 | 609-90992-3311 | GENERAL PROFE 11/19-12/19 SVC | 115359 | 1,180.83 | |
| | | | | | DEPARTMENT 0992 LIQUOR PURCHASES | TOTAL: | 84,040.28 |
| | | | | | FUND 609 LIQUOR | TOTAL: | 86,759.11 |

PACKET: 07199 Regular Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|----------------|------------------|---------------------------|--|--------|------------|
| 01-3555 | MN DOT | | | | | |
| | | I-P00011017 | 630-90661-5570 | INFRASTRUCTUR 11/19 MATERIALS TESTING & INSP | 115371 | 115.23 |
| | PROJ: Z70-5570 | | W RED/W MAR(500 BLK)ALLEY | INFRASTRUCTURE | | |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-015038601-0120 | 630-90661-3321 | TELEPHONE & C 01/06-02/05/20 | 115392 | 29.76 |
| | | | | DEPARTMENT 0661 SURFACE WATER MGT UTILITY | TOTAL: | 144.99 |
| | | | | FUND 630 SURFACE WATER MGT UTILITY | TOTAL: | 144.99 |
| | | | | REPORT GRAND TOTAL: | | 238,767.01 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-----------------------------|----------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2019-2020 | 101-40821-3433 | DUES & SUBSCRIPTIONS | 20.00 | 120 | 120.00- | Y | | | |
| | 101-41136-3311 | GENERAL PROFESSIONAL SERVI | 46.00 | 44,536 | 35,466.89- | Y | | | |
| | 101-41136-3346 | GENERAL NOTICES & PUBLIC I | 263.63 | 0 | 2,693.30- | Y | | | |
| | 101-41231-3311 | GENERAL PROFESSIONAL SERVI | 340.04 | 2,300 | 685.69 | | | | |
| | 101-42071-2211 | GENERAL SUPPLIES | 40.00 | 10,815 | 84.63- | Y | | | |
| | 101-50151-1151 | WORK COMP INSURANCE PREMIU | 1,242.19 | 46,221 | 9,314.79- | Y | | | |
| | 101-50151-2221 | EQUIPMENT REPAIR & MAINTEN | 24.80 | 10,000 | 3,310.26 | | | | |
| | 101-50151-3311 | GENERAL PROFESSIONAL SERVI | 21,771.25 | 145,000 | 23,493.36 | | | | |
| | 101-50156-3331 | TRAVEL, CONFERENCES, AND S | 146.00 | 8,000 | 4,583.47 | | | | |
| | 101-50352-2221 | EQUIPMENT REPAIR & MAINTEN | 181.24 | 38,800 | 5,199.14- | Y | | | |
| | 101-60162-2211 | GENERAL SUPPLIES | 80.00 | 3,500 | 2,225.67- | Y | | | |
| | 101-60164-2211 | GENERAL SUPPLIES | 82.27 | 2,000 | 565.24 | | | | |
| | 101-60211-2221 | EQUIPMENT REPAIR & MAINTEN | 22.00 | 71,500 | 24,297.99- | Y | | | |
| | 101-60211-3311 | GENERAL PROFESSIONAL SERVI | 300.00 | 18,500 | 100,185.88- | Y | | | |
| | 101-60364-2223 | BUILDING REPAIR & MAINTENA | 50.00 | 8,500 | 4,266.03 | | | | |
| | 101-70675-2211 | GENERAL SUPPLIES | 72.00 | 4,000 | 2,375.19- | Y | | | |
| | 101-70772-2211 | GENERAL SUPPLIES | 136.80 | 1,400 | 232.75- | Y | | | |
| | 258-70579-3311 | GENERAL PROFESSIONAL SERVI | 2,915.00 | 5,298 | 9,167.58- | Y | | | |
| | 401-40671-5540 | MACHINERY & EQUIPMENT | 1,874.00 | 0 | 34,447.23- | Y | | | |
| | 401-50151-5540 | CAPITAL OUTLAY - MACHINERY | 10,000.00 | 0 | 10,000.00- | Y | | | |
| | 456-70579-5570 | INFRASTRUCTURE | 927.14 | 0 | 405,304.32- | Y | | | |
| | 493-50551-5530 | IMPR OTHER THAN BLDGS | 2,304.74 | 0 | 2,650,511.95- | Y | | | |
| | 494-41136-5520 | BUILDINGS & STRUCTURES | 25,491.00 | 0 | 337,289.51- | Y | | | |
| | 602-90581-2211 | GENERAL SUPPLIES | 340.00 | 250,000 | 155.85- | Y | | | |
| | 609-90991-3333 | FREIGHT | 760.61 | 30,000 | 6,761.45- | Y | | | |
| | 609-90991-3345 | ADVERTISING | 375.00 | 30,000 | 4,103.39- | Y | | | |
| | 609-90992-2251 | LIQUOR PURCHASES | 19,636.91 | 1,267,741 | 240,983.24- | Y | | | |
| | 609-90992-2252 | BEER PURCHASES | 0.00 | 1,704,028 | 333,253.65- | Y | | | |
| | 609-90992-2253 | WINE PURCHASES | 8,747.52 | 544,319 | 69,029.26- | Y | | | |
| | 609-90992-3311 | GENERAL PROFESSIONAL SERVI | 1,180.83 | 0 | 1,180.83- | Y | | | |
| | 630-90661-5570 | INFRASTRUCTURE | 115.23 | 271,413 | 312,511.38- | Y | | | |
| | ** 2019-2020 YEAR TOTALS ** | | 99,486.20 | | | | | | |
| 2020-2021 | 101-40141-3433 | DUES & SUBSCRIPTIONS | 28,666.00 | 41,515 | 12,849.00 | | | | |
| | 101-40141-3811 | COMMUNITY CONTRIBUTIONS | 4,000.00 | 13,635 | 9,635.00 | | | | |
| | 101-40671-3321 | TELEPHONE | 10.61 | 2,300 | 2,039.39 | | | | |
| | 101-40821-2211 | GENERAL SUPPLIES | 39.50 | 5,000 | 4,960.50 | | | | |
| | 101-40821-3405 | MAINTENANCE AGREEMENTS | 17,028.52 | 600 | 16,428.52- | Y | | | |
| | 101-40931-3433 | DUES & SUBSCRIPTIONS | 150.00 | 600 | 450.00 | | | | |
| | 101-41641-3321 | TELEPHONE | 30.14 | 1,200 | 1,169.86 | | | | |
| | 101-42071-2211 | GENERAL SUPPLIES | 720.00 | 13,000 | 12,280.00 | | | | |
| | 101-42071-3321 | TELEPHONE & CELLULAR PHONE | 84.00 | 1,000 | 916.00 | | | | |
| | 101-50151-3321 | TELEPHONE & CELLULAR PHONE | 630.05 | 22,300 | 21,279.95 | | | | |
| | 101-50151-3433 | DUES & SUBSCRIPTIONS | 21,350.00 | 30,630 | 9,280.00 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|-----------------------|----------------------------|------------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| | 101-50251-3433 | DUES & SUBSCRIPTIONS | 15.00 | 275 | 260.00 | | | | |
| | 101-50352-3321 | TELEPHONE & CELLULAR PHONE | 62.78 | 1,500 | 1,407.22 | | | | |
| | 101-50352-3433 | DUES & SUBSCRIPTIONS | 1,596.00 | 3,325 | 1,729.00 | | | | |
| | 101-60164-3433 | DUES & SUBSCRIPTIONS | 150.00 | 3,000 | 2,850.00 | | | | |
| | 101-70276-3321 | TELEPHONE | 323.64 | 4,000 | 3,646.36 | | | | |
| | 101-70675-3433 | DUES & SUBSCRIPTIONS | 1,241.00 | 1,800 | 559.00 | | | | |
| | 101-70774-2211 | GENERAL SUPPLIES | 2,000.00 | 14,750 | 12,750.00 | | | | |
| | 101-70871-2211 | GENERAL SUPPLIES | 105.00 | 16,450 | 16,345.00 | | | | |
| | 258-70579-3321 | TELEPHONE & CELLULAR PHONE | 174.88 | 0 | 204.88- | Y | | | |
| | 270-50551-3311 | GENERAL PROFESSIONAL SERVI | 240.00 | 5,000 | 4,248.00 | | | | |
| | 602-90581-3313 | LEGAL FEES | 4,158.00 | 0 | 4,158.00- | Y | | | |
| | 602-90581-3321 | TELEPHONE & CELLULAR PHONE | 392.69 | 7,440 | 6,927.31 | | | | |
| | 602-90581-3437 | LICENSES AND TAXES | 25.00 | 12,400 | 9,759.91 | | | | |
| | 609-90991-3311 | GENERAL PROFESSIONAL SERVI | 800.23 | 3,000 | 2,199.77 | | | | |
| | 609-90991-3321 | TELEPHONE | 180.87 | 1,350 | 1,139.13 | | | | |
| | 609-90991-3333 | FREIGHT | 602.12 | 30,000 | 29,328.65 | | | | |
| | 609-90992-2251 | LIQUOR PURCHASES | 15,705.24 | 1,091,165 | 1,067,455.51 | | | | |
| | 609-90992-2252 | BEER PURCHASES | 26,301.43 | 1,576,627 | 1,540,193.08 | | | | |
| | 609-90992-2253 | WINE PURCHASES | 11,484.15 | 456,941 | 444,765.85 | | | | |
| | 609-90992-2254 | GEN MDSE PURCHASES | 984.20 | 73,019 | 70,678.76 | | | | |
| | 630-90661-3321 | TELEPHONE & CELLULAR PHONE | 29.76 | 750 | 650.24 | | | | |
| ** | 2020-2021 YEAR TOTALS | ** | 139,280.81 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|----------|---------------------------|-----------|
| 101-0141 | MAYOR & COUNCIL | 32,666.00 |
| 101-0151 | POLICE ADMINISTRATION | 45,018.29 |
| 101-0156 | CHEMICAL ASSESSMENT TEAM | 146.00 |
| 101-0162 | ENGINEERING | 80.00 |
| 101-0164 | COMMUNITY PLANNING | 232.27 |
| 101-0211 | STREET ADMINISTRATION | 322.00 |
| 101-0251 | EMERGENCY MANAGEMENT SERV | 15.00 |
| 101-0276 | PARK MAINTENANCE & DEVEL. | 323.64 |
| 101-0352 | FIRE SERVICES | 1,840.02 |
| 101-0364 | AIRPORT | 50.00 |
| 101-0671 | CABLE COMMISSION | 10.61 |
| 101-0675 | COMM SERVICES ADMIN | 1,313.00 |
| 101-0772 | CS YOUTH ACTIVITIES | 136.80 |
| 101-0774 | CS GENERAL-OTHER | 2,000.00 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|-------------------------|------------|
| 101-0821 | FINANCE | 17,088.02 |
| 101-0871 | COMMUNITY EDUCATION | 105.00 |
| 101-0931 | APPRAISING & ASSESSING | 150.00 |
| 101-1136 | GEN COMM DEVELOPMENT | 309.63 |
| 101-1231 | MUNICIPAL BLDG MAINT | 340.04 |
| 101-1641 | INFORMATION TECHNOLOGY | 30.14 |
| 101-2071 | ADULT COMMUNITY CTR | 844.00 |
| ----- | | |
| 101 TOTAL | GENERAL FUND | 103,020.46 |
| 258-0579 | AMATEUR SPORTS CENTER | 3,089.88 |
| ----- | | |
| 258 TOTAL | ARENA & EXPO | 3,089.88 |
| 270-0551 | MERIT OPERATIONS | 240.00 |
| ----- | | |
| 270 TOTAL | MERIT | 240.00 |
| 401-0151 | POLICE ADMINISTRATION | 10,000.00 |
| 401-0671 | CABLE COMMISSION | 1,874.00 |
| ----- | | |
| 401 TOTAL | CAPITAL EQUIPMENT FUND | 11,874.00 |
| 456-0579 | AMATEUR SPORTS CENTER | 927.14 |
| ----- | | |
| 456 TOTAL | 2013 AMATEUR SPORTS CTR | 927.14 |
| 493-0551 | MERIT CENTER | 2,304.74 |
| ----- | | |
| 493 TOTAL | MERIT TRACK EXPANSION | 2,304.74 |
| 494-1136 | GENERAL GOVERNMENT | 25,491.00 |
| ----- | | |
| 494 TOTAL | CITY HALL BUILDING | 25,491.00 |
| 602-0581 | WW OPERATIONS | 4,915.69 |
| ----- | | |
| 602 TOTAL | WASTEWATER OPERATING | 4,915.69 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-------------|---------------------------|------------|
| 609-0991 | LIQUOR OPERATIONS | 2,718.83 |
| 609-0992 | LIQUOR PURCHASES | 84,040.28 |
| ----- | | |
| 609 TOTAL | LIQUOR | 86,759.11 |
| 630-0661 | SURFACE WATER MGT UTILITY | 144.99 |
| ----- | | |
| 630 TOTAL | SURFACE WATER MGT UTILITY | 144.99 |
| ----- | | |
| ** TOTAL ** | | 238,767.01 |

*** PROJECT TOTALS ***

| PROJECT | LINE ITEM | AMOUNT |
|-------------------------------|-------------------------------------|----------|
| 120 ICE SKATING LESSONS | 2211 GENERAL SUPPLIES | 105.00 |
| | ** PROJECT 120 TOTAL ** | 105.00 |
| 500 AFTER SCHOOL CLUBS | 2211 GENERAL SUPPLIES | 136.80 |
| | ** PROJECT 500 TOTAL ** | 136.80 |
| C42 SW REG AMATEUR SPORTS CTR | 5570 INFRASTRUCTURE | 927.14 |
| | ** PROJECT C42 TOTAL ** | 927.14 |
| CH1 CITY HALL-NEW | 5520 BUILDING & STRUCTURES | 491.00 |
| | ** PROJECT CH1 TOTAL ** | 491.00 |
| MER MERIT CENTER | 5530 IMPR OTHER THAN BLDGS | 2,304.74 |
| | ** PROJECT MER TOTAL ** | 2,304.74 |
| PC5 10/14-09/16 CAT GRANT | 3331 TRAVEL, CONFERENCES, AND SCHOO | 146.00 |
| | ** PROJECT PC5 TOTAL ** | 146.00 |
| W04 BIOSOLIDS | 2211 GENERAL SUPPLIES | 340.00 |
| | ** PROJECT W04 TOTAL ** | 340.00 |
| Z70 W RED/W MAR(500 BLK)ALLEY | 5570 INFRASTRUCTURE | 115.23 |
| | ** PROJECT Z70 TOTAL ** | 115.23 |

NO ERRORS

** END OF REPORT **

| VENDOR | I.D. | NAME | ITEM TYPE | ITEM DATE | DISCOUNT | AMOUNT | ITEM NO# | ITEM AMOUNT |
|--------|-------------------|---------------------------------|-----------|-----------|----------|-----------|----------|-------------|
| 4805 | | FURTHER | | | | | | |
| | I-202001234301 | FURTHER | D | 1/24/2020 | | 520.84 | 001076 | |
| | I-5FH202001224298 | EMPLOYER CONTRIB FAM HSA 5000 | D | 1/24/2020 | | 4,333.68 | 001076 | |
| | I-5FV202001224298 | EMPLOYER CONT FAM VEBA 5000 | D | 1/24/2020 | | 1,187.52 | 001076 | |
| | I-5SH202001224298 | EMPLOYER CONTRIB SNGL HSA 5000 | D | 1/24/2020 | | 1,437.50 | 001076 | |
| | I-5SV202001224298 | EMPLOYER CONT SNGL VEBA 5000 | D | 1/24/2020 | | 770.85 | 001076 | |
| | I-HEC202001224298 | EMPLOYEE HSA CONTRIBUTION | D | 1/24/2020 | | 8,978.28 | 001076 | 17,228.67 |
| 1358 | | INTERNAL REVENUE SERVICE | | | | | | |
| | I-T1 202001224298 | FEDERAL W/H | D | 1/24/2020 | | 23,130.84 | 001077 | |
| | I-T3 202001224298 | SOCIAL SECURITY W/H | D | 1/24/2020 | | 25,553.18 | 001077 | |
| | I-T4 202001224298 | MEDICARE W/H | D | 1/24/2020 | | 7,676.40 | 001077 | 56,360.42 |
| 3669 | | MINNESOTA STATE RETIREMENT SYST | | | | | | |
| | I-27A202001224298 | HEALTH CARE SAVINGS PLAN | D | 1/24/2020 | | 872.09 | 001078 | |
| | I-27B202001224298 | HEALTH CARE SAVINGS PLAN | D | 1/24/2020 | | 170.00 | 001078 | |
| | I-27L202001224298 | HEALTH CARE SAVINGS PLAN | D | 1/24/2020 | | 1,275.00 | 001078 | |
| | I-27N202001224298 | HEALTH CARE SAVINGS PLAN | D | 1/24/2020 | | 2,451.02 | 001078 | |
| | I-27S202001224298 | HEALTH CARE SAVINGS PLAN | D | 1/24/2020 | | 200.00 | 001078 | |
| | I-36 202001224298 | MNDPC - DEFERRED COMP | D | 1/24/2020 | | 970.00 | 001078 | |
| | I-36R202001224298 | MNDPC - ROTH | D | 1/24/2020 | | 355.00 | 001078 | 6,293.11 |
| 1818 | | MN REVENUE | | | | | | |
| | I-T2 202001224298 | STATE W/H | D | 1/24/2020 | | 10,834.30 | 001079 | 10,834.30 |
| 2512 | | NATIONWIDE RETIREMENT | | | | | | |
| | I-33 202001224298 | USCM | D | 1/24/2020 | | 875.00 | 001080 | 875.00 |
| 2513 | | NATIONWIDE RETIREMENT-FIRE | | | | | | |
| | I-34 202001224298 | USCM FIRE DEPT | D | 1/24/2020 | | 958.50 | 001081 | 958.50 |
| 2028 | | PERA OF MINNESOTA REG | | | | | | |
| | I-12 202001224298 | PERA POLICE AND FIRE | D | 1/24/2020 | | 19,351.98 | 001082 | |
| | I-13 202001224298 | PERA COORDINATED | D | 1/24/2020 | | 30,628.16 | 001082 | 49,980.14 |
| 3443 | | VALIC DEFERRED COMP | | | | | | |
| | I-35 202001224298 | VALIC DEFERRED COMP | D | 1/24/2020 | | 1,032.00 | 001083 | |
| | I-35F202001224298 | VALIC - FIRE DEPARTMENT | D | 1/24/2020 | | 148.68 | 001083 | |
| | I-35R202001224298 | VALIC ROTH | D | 1/24/2020 | | 1,250.00 | 001083 | 2,430.68 |
| 6085 | | VOYA - INVESTORS CHOICE | | | | | | |
| | I-37D202001224298 | VOYA DEFERRED | D | 1/24/2020 | | 150.00 | 001084 | |
| | I-37R202001224298 | VOYA ROTH PLAN | D | 1/24/2020 | | 845.00 | 001084 | 995.00 |

| VENDOR | I.D. | NAME | ITEM TYPE | ITEM DATE | DISCOUNT | AMOUNT | ITEM NO# | ITEM AMOUNT |
|-----------------------------|------|---------------------|--------------|--------------|------------|---------------|-------------|----------------|
| ----- | | | | | | | | |
| * * B A N K T O T A L S * * | | | | | | | | |
| | | | NO# | DISCOUNTS | CHECK AMT | TOTAL APPLIED | | |
| | | REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 | | |
| | | HANDWRITTEN CHECKS: | 0 | 0.00 | 0.00 | 0.00 | | |
| | | PRE-WRITE CHECKS: | 0 | 0.00 | 0.00 | 0.00 | | |
| | | DRAFTS: | 9 | 0.00 | 145,955.82 | 145,955.82 | | |
| | | VOID CHECKS: | 0 | 0.00 | 0.00 | 0.00 | | |
| | | NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 | | |
| | | CORRECTIONS: | 0 | 0.00 | 0.00 | 0.00 | | |
| | | BANK TOTALS: | 9 | 0.00 | 145,955.82 | 145,955.82 | | |

** REGISTER GRAND TOTALS *

| * * T O T A L S * * | NO# | DISCOUNTS | CHECK AMT | TOTAL APPLIED |
|---------------------|-----|-----------|------------|---------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HANDWRITTEN CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| PRE-WRITE CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 9 | 0.00 | 145,955.82 | 145,955.82 |
| VOID CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| CORRECTIONS: | 0 | 0.00 | 0.00 | 0.00 |
| REGISTER TOTALS: | 9 | 0.00 | 145,955.82 | 145,955.82 |

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|------|--------|--------------|
| 101 | 1/2020 | 108,213.31CR |
| 211 | 1/2020 | 10,250.29CR |
| 258 | 1/2020 | 3,874.20CR |
| 270 | 1/2020 | 1,096.40CR |
| 602 | 1/2020 | 16,727.38CR |
| 609 | 1/2020 | 5,794.24CR |
| ALL | | 145,955.82CR |

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|-----------------------|------------------|--------------------------------|--------------------------------|-----------------|
| 01-1480 | LAW ENFORCEMENT LABOR S | | | | | |
| | | I-80 202001224298 | 101-21265 | UNION DUES | LELS UNION DUES | 003099 1,240.00 |
| | | | | DEPARTMENT | NON-DEPARTMENTAL | TOTAL: 1,240.00 |
| 01-5891 | ONE OFFICE SOLUTION | | | | | |
| | | I-1970144-0 | 101-40141-2211 | GENERAL SUPPL | MINUTE BOOK, SUPPLIES | 003120 257.80 |
| | | | | DEPARTMENT | 0141 MAYOR & COUNCIL | TOTAL: 257.80 |
| 01-4489 | VERIZON WIRELESS | | | | | |
| | | I-9845872918 | 101-50151-3321 | TELEPHONE & C | 12/09-01/08/20 | 003111 360.09 |
| 01-4826 | RIEKE, BENJAMIN | | | | | |
| | | I-202001234299 | 101-50151-3331 | TRAVEL, CONFE | 01/14/20 DEF TACTICS CLASS- ST | 003126 72.00 |
| | | | | DEPARTMENT | 0151 POLICE ADMINISTRATION | TOTAL: 432.09 |
| 01-1090 | FASTENAL COMPANY | | | | | |
| | | I-100957 | 101-50156-2215 | SAFETY WEAR & POLY CHIN STRAPS | | 003095 150.09 |
| | PROJ: PC5-2215 | 10/14-09/16 CAT GRANT | | SAFETY EQUIPMENT | | |
| 01-1267 | HEIMAN INC. | | | | | |
| | | I-0885484-IN | 101-50156-2215 | SAFETY WEAR & RUBBER BOOTS | | 003098 161.35 |
| | PROJ: PC5-2215 | 10/14-09/16 CAT GRANT | | SAFETY EQUIPMENT | | |
| | | | | DEPARTMENT | 0156 CHEMICAL ASSESSMENT TEAM | TOTAL: 311.44 |
| 01-5180 | RTVISION INC | | | | | |
| | | I-2019-100902 | 101-60162-2217 | COMPUTER SOFT | ONE OFFICE 03/01/20-02/28/20 | 003116 3,600.00 |
| | | | | DEPARTMENT | 0162 ENGINEERING | TOTAL: 3,600.00 |
| 01-0430 | HENRIKSEN, RAY | | | | | |
| | | I-202001224293 | 101-60164-3331 | TRAVEL, CONFE | 01/20 INSTIT FOR BLDG OFFICIAL | 003123 363.16 |
| 01-5180 | RTVISION INC | | | | | |
| | | I-2019-100958 | 101-60164-2217 | COMPUTER SOFT | 2020 RENEWAL | 003116 7,500.00 |
| 01-5891 | ONE OFFICE SOLUTION | | | | | |
| | | I-1967634-0 | 101-60164-2211 | GENERAL SUPPL | SUPPLIES | 003120 36.95 |
| | | I-1970145-0 | 101-60164-2211 | GENERAL SUPPL | LABELS | 003120 13.99 |
| | | | | DEPARTMENT | 0164 COMMUNITY PLANNING | TOTAL: 7,914.10 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---|-------------------------|---------------|------------------|--|--------|----------|
| 01-0815 | CATTOOR OIL COMPANY INC | | | | | |
| | | I-1451 | 101-60211-2212 | MOTOR FUELS, DEF FLUID #6 | 003091 | 10.01 |
| | | I-6414-1 | 101-60211-2212 | MOTOR FUELS, DEF FLUID #12 | 003091 | 13.09 |
| | | I-6798 | 101-60211-2212 | MOTOR FUELS, DEF FLUID 6226 GP BLADE | 003091 | 6.92 |
| 01-0934 | D & G EXCAVATING INC | | | | | |
| | | I-84632 | 101-60211-3311 | GENERAL PROFE 12/30/19 SNO HAULING | 003094 | 770.00 |
| 01-1565 | MACQUEEN EQUIPMENT INC. | | | | | |
| | | I-P24297 | 101-60211-2221 | EQUIPMENT REP #1 BLOWER | 003124 | 181.41 |
| 01-1986 | NORTH CENTRAL INTERNATI | | | | | |
| | | I-363958 | 101-60211-2221 | EQUIPMENT REP P6 PU | 003103 | 32.78 |
| | | I-364007 | 101-60211-2221 | EQUIPMENT REP #1 BLOWER | 003103 | 175.38 |
| 01-2632 | ZIEGLER INC | | | | | |
| | | I-PC040339900 | 101-60211-2221 | EQUIPMENT REP 321 BLOWER PLOW EDGE BOLTS | 003109 | 114.57 |
| 01-6135 | SCHUELKE, JOSEPH dba | | | | | |
| | | I-85 | 101-60211-3311 | GENERAL PROFE 01/18/20 SNOW HAULING | 003127 | 546.25 |
| DEPARTMENT 0211 STREET ADMINISTRATION | | | | | TOTAL: | 1,850.41 |
| 01-0658 | AP DESIGN | | | | | |
| | | I-72202 | 101-70276-2211 | GENERAL SUPPL DECALS-CARTER'S COURT | 003089 | 48.00 |
| 01-2201 | RUNNINGS SUPPLY INC | | | | | |
| | | I-4790218 | 101-70276-2211 | GENERAL SUPPL DEF FLUID | 003106 | 9.99 |
| DEPARTMENT 0276 PARK MAINTENANCE & DEVEL. | | | | | TOTAL: | 57.99 |
| 01-0658 | AP DESIGN | | | | | |
| | | I-72295 | 101-50352-2211 | GENERAL SUPPL 2019 SVC AWARDS | 003089 | 195.00 |
| 01-5288 | WEST CENTRAL COMMUNICAT | | | | | |
| | | I-089131S | 101-50352-2221 | EQUIPMENT REP PORTABLE RADIO ANTENNAS | 003117 | 233.50 |
| 01-5891 | ONE OFFICE SOLUTION | | | | | |
| | | I-1970643-0 | 101-50352-2211 | GENERAL SUPPL HANGING FILES | 003120 | 14.16 |
| DEPARTMENT 0352 FIRE SERVICES | | | | | TOTAL: | 442.66 |
| 01-1243 | HARDWARE HANK | | | | | |
| | | I-1150 | 101-60364-2245 | EQUIPMENT/TOO SNOW PUSHERS | 003097 | 128.96 |
| | | I-1165 | 101-60364-2211 | GENERAL SUPPL PAIL/KEYS | 003097 | 13.45 |
| | | I-1250 | 101-60364-2211 | GENERAL SUPPL SOAP DISPENSER HOSE | 003097 | 10.03 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|--------------------|--------------------------|---|--------|----------|
| 01-1243 | HARDWARE HANK | | continued | | | |
| | | I-1349 | 101-60364-2211 | GENERAL SUPPL FURNACE FILTER, SNOW SHOVEL | 003097 | 81.97 |
| | | I-55599 | 101-60364-2211 | GENERAL SUPPL BUNGEE CORDS | 003097 | 7.97 |
| 01-2096 | QUARNSTROM & DOERING, P | | | | | |
| | | I-M2148-100,S74217 | 101-60364-3313 | LEGAL FEES HELENA RELOCATION | 003105 | 1,860.00 |
| | PROJ: H90-3313 | | HELENA CHEMICAL PROPERTY | LEGAL FEES | | |
| | | | | DEPARTMENT 0364 AIRPORT | TOTAL: | 2,102.38 |
| 01-5702 | B & H PHOTO & ELECTRONI | | | | | |
| | | I-166550711 | 101-40671-2211 | GENERAL SUPPL HEADSET AUDIO CONNECTION | 003118 | 270.35 |
| | | | | DEPARTMENT 0671 CABLE COMMISSION | TOTAL: | 270.35 |
| 01-5891 | ONE OFFICE SOLUTION | | | | | |
| | | I-1967636-0 | 101-40741-2211 | GENERAL SUPPL SUPPLIES | 003120 | 68.88 |
| | | I-1970144-0 | 101-40741-2211 | GENERAL SUPPL MINUTE BOOK, SUPPLIES | 003120 | 95.83 |
| | | | | DEPARTMENT 0741 CITY ADMINISTRATION | TOTAL: | 164.71 |
| | | I-1967641-0 | 101-40821-2211 | GENERAL SUPPL SUPPLIES | 003120 | 24.64 |
| | | | | DEPARTMENT 0821 FINANCE | TOTAL: | 24.64 |
| | | I-1967635-0 | 101-40931-2211 | GENERAL SUPPL SUPPLIES | 003120 | 48.29 |
| | | I-1967635-1 | 101-40931-2211 | GENERAL SUPPL SUPPLIES | 003120 | 2.98 |
| | | I-1970146-0 | 101-40931-2211 | GENERAL SUPPL DOOR HANGARS | 003120 | 4.24 |
| | | | | DEPARTMENT 0931 APPRAISING & ASSESSING | TOTAL: | 55.51 |
| 01-0658 | AP DESIGN | | | | | |
| | | I-72322 | 101-70971-2211 | GENERAL SUPPL INDOOR SOCCER CAMP | 003089 | 236.80 |
| | PROJ: 223-2211 | | SOCCER MINOR LEAGUE | GENERAL SUPPLIES | | |
| | | | | DEPARTMENT 0971 RECREATION | TOTAL: | 236.80 |
| 01-1243 | HARDWARE HANK | | | | | |
| | | I-1286 | 101-41231-2223 | BUILDING REPA KEYS | 003097 | 9.96 |
| | | | | DEPARTMENT 1231 MUNICIPAL BLDG MAINT | TOTAL: | 9.96 |

PACKET: 07212 EFT Payments
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 1641 INFORMATION TECHNOLOGY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---|------------------------|----------------|------------------|---------------------------------------|--------|-----------|
| 01-4549 | A & B BUSINESS, INC | | | | | |
| | | I-IN689390 | 101-41641-3405 | MAINTENANCE A USAGE 03/06/19-01/05/20 | 003113 | 133.74 |
| | | I-IN689462 | 101-41641-3405 | MAINTENANCE A 01/05-02/04/20 | 003113 | 1,800.18 |
| DEPARTMENT 1641 INFORMATION TECHNOLOGY TOTAL: | | | | | | 1,933.92 |
| 01-0836 | CHARTER COMMUNICATIONS | | | | | |
| | | I-202001224291 | 101-42071-2211 | GENERAL SUPPL 01/01-01/31/20 | 003092 | 11.99 |
| DEPARTMENT 2071 ADULT COMMUNITY CTR TOTAL: | | | | | | 11.99 |
| FUND 101 GENERAL FUND TOTAL: | | | | | | 20,916.75 |

PACKET: 07212 EFT Payments
VENDOR SET: 01
FUND : 208 EDA ADMINISTRATION
DEPARTMENT: 1136 GENERAL COMMUNITY DEV
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|--------|------------------|-----------------------------------|---------------------------------------|-----------------|
| 01-1604 | MARSHALL AREA CHAMBER O | I-716 | 208-41136-3433 | DUES & SUBSCR 2020 TRANSPORTATION | 003125 | 6,000.00 |
| | | | | | DEPARTMENT 1136 GENERAL COMMUNITY DEV | TOTAL: 6,000.00 |
| | | | | | FUND 208 EDA ADMINISTRATION | TOTAL: 6,000.00 |

PACKET: 07212 EFT Payments

VENDOR SET: 01

FUND : 240 COMM ED DRIVER'S TRAINING

DEPARTMENT: 0879 COMM ED--WINTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------|-------------------------|------------------|------------------|--------------------------------|------------------------------------|--------------|
| 01-0578 | AMAZON CAPITAL SERVICES | I-163P-GLYQ-KG6K | 240-70879-2211 | GENERAL SUPPL DRIVER EDUCATION | 003087 | 18.58 |
| | | | | | DEPARTMENT 0879 COMM ED--WINTER | TOTAL: 18.58 |
| | | | | | FUND 240 COMM ED DRIVER'S TRAINING | TOTAL: 18.58 |

1/23/2020 4:00 PM
 PACKET: 07212 EFT Payments
 VENDOR SET: 01
 FUND : 258 ARENA & EXPO
 DEPARTMENT: 0579 AMATEUR SPORTS CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 7

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---------------------------------------|------------------------|--------------|------------------|--|--------|----------|
| 01-0658 | AP DESIGN | I-72271 | 258-70579-2211 | GENERAL SUPPL APPAREL FOR SEASONAL STAFF | 003089 | 418.50 |
| 01-2428 | TITAN MACHINERY | I-13457838PC | 258-70579-2221 | EQUIPMENT REP SNOW PUSHER CUTTING EDGES | 003107 | 277.23 |
| 01-3564 | KESTELOOT ENTERPRISES, | I-IN38812 | 258-70579-2221 | EQUIPMENT REP BROOM BRUSHES | 003110 | 499.78 |
| DEPARTMENT 0579 AMATEUR SPORTS CENTER | | | | | TOTAL: | 1,195.51 |
| FUND 258 ARENA & EXPO | | | | | TOTAL: | 1,195.51 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|------------------------------------|---------------------|-------------|------------------|--------------------------------------|--------|------------|
| 01-0875 | COMPUTER MAN INC | | | | | |
| | | I-282899 | 494-41136-5520 | BUILDINGS & S NETWORK BLDG | 003093 | 160,169.50 |
| | | I-282900 | 494-41136-5520 | BUILDINGS & S NETWORK SUPPORT @ SMSU | 003093 | 2,208.38 |
| 01-5891 | ONE OFFICE SOLUTION | | | | | |
| | | I-1968332-0 | 494-41136-5520 | BUILDINGS & S CLOCK | 003120 | 23.89 |
| | PROJ: CH1-5520 | | CITY HALL-NEW | BUILDING & STRUCTURES | | |
| DEPARTMENT 1136 GENERAL GOVERNMENT | | | | | TOTAL: | 162,401.77 |
| FUND 494 CITY HALL BUILDING | | | | | TOTAL: | 162,401.77 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|-------------------------------|--------------------------|-----------------|------------------|---------------------------------------|--------|-----------|
| 01-0815 | CATTOOR OIL COMPANY INC | | | | | |
| | | I-162066 | 602-90581-2212 | MOTOR FUELS, ON ROAD FUEL | 003091 | 1,839.00 |
| | | I-1842 | 602-90581-2212 | MOTOR FUELS, GAS | 003091 | 16.62 |
| 01-1090 | FASTENAL COMPANY | | | | | |
| | | I-100854 | 602-90581-2211 | GENERAL SUPPL MATERIALS | 003095 | 14.89 |
| | | I-100875 | 602-90581-2211 | GENERAL SUPPL SUPPLIES | 003095 | 114.12 |
| 01-1201 | GRAINGER INC | | | | | |
| | | I-9405698003 | 602-90581-2211 | GENERAL SUPPL BATTERIES | 003096 | 8.64 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-10127 | 602-90581-3311 | GENERAL PROFE 01/20 WW BILLING | 003100 | 6,676.58 |
| 01-1635 | MARSHALL NORTHWEST PIPE | | | | | |
| | | I-439274 | 602-90581-3322 | POSTAGE SHIPPING | 003101 | 7.86 |
| | | I-439384 | 602-90581-2211 | GENERAL SUPPL SUPPLIES | 003101 | 2.93 |
| 01-1813 | MN POLLUTION CONTROL AG | | | | | |
| | | I-10000085637-1 | 602-90581-3437 | LICENSES AND WW LAB CERT FEE | 003102 | 2,475.00 |
| 01-2511 | USA BLUE BOOK | | | | | |
| | | I-113124 | 602-90581-2211 | GENERAL SUPPL CORE 15 SAMPLER | 003108 | 278.49 |
| 01-2632 | ZIEGLER INC | | | | | |
| | | I-PC040339741 | 602-90581-2221 | EQUIPMENT REP ELEMENT REPLACEMENT | 003109 | 166.77 |
| 01-4520 | HARRISON TRUCK CENTERS | | | | | |
| | | I-X205045785:01 | 602-90581-2212 | MOTOR FUELS, FILTERS | 003112 | 242.09 |
| | PROJ: W04-2212 BIOSOLIDS | | | | | |
| | | I-X205046201:01 | 602-90581-2212 | MOTOR FUELS, LUBRICANTS & ADDI | | |
| | | | | MOTOR FUELS, KIT FILTER INSERT JETTER | 003112 | 61.67 |
| DEPARTMENT 0581 WW OPERATIONS | | | | | TOTAL: | 11,904.66 |
| FUND 602 WASTEWATER OPERATING | | | | | TOTAL: | 11,904.66 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|-----------------------------------|-------------------------|----------------|------------------|---|--------|-----------|
| 01-0595 | AMERIPRIDE SERVICES, IN | I-2801121615 | 609-90991-3311 | GENERAL PROFE 01/20/20 SVC | 003088 | 127.60 |
| 01-0688 | BELLBOY CORPORATION | I-0100743300 | 609-90991-3333 | FREIGHT . | 003090 | 4.90 |
| | | I-0100743300 | 609-90991-2211 | GENERAL SUPPL . | 003090 | 128.04 |
| | | I-0100770900 | 609-90991-3333 | FREIGHT . | 003090 | 0.42 |
| 01-2049 | PLUNKETTS PEST CONTROL | I-6534596 | 609-90991-3311 | GENERAL PROFE 01/17/20 SVC | 003104 | 39.27 |
| 01-4594 | VINOCUPIA | I-0249927-IN | 609-90991-3333 | FREIGHT . | 003114 | 31.25 |
| 01-4855 | SOUTHERN GLAZER'S OF MN | I-1913892 | 609-90991-3333 | FREIGHT . | 003115 | 1.20 |
| | | I-1913893 | 609-90991-3333 | FREIGHT . | 003115 | 21.00 |
| | | I-1913894 | 609-90991-3333 | FREIGHT . | 003115 | 6.00 |
| 01-6323 | LUTHER, ERIC | I-202001224297 | 609-90991-3331 | TRAVEL, CONFE EMPLOYEE RECOGNITION SUPPLIES | 003128 | 40.21 |
| | | I-202001224297 | 609-90991-2221 | EQUIPMENT REP EMPLOYEE RECOGNITION SUPPLIES | 003128 | 18.28 |
| DEPARTMENT 0991 LIQUOR OPERATIONS | | | | | TOTAL: | 418.17 |
| 01-0688 | BELLBOY CORPORATION | I-0082389800 | 609-90992-2251 | LIQUOR PURCHA . | 003090 | 1,121.80 |
| | | I-0100743300 | 609-90992-2254 | GEN MDSE PURC . | 003090 | 68.50 |
| | | I-0100770900 | 609-90992-2254 | GEN MDSE PURC . | 003090 | 94.14 |
| 01-4594 | VINOCUPIA | I-0249927-IN | 609-90992-2253 | WINE PURCHASE . | 003114 | 320.00 |
| | | I-0249927-IN | 609-90992-2251 | LIQUOR PURCHA . | 003114 | 1,809.75 |
| 01-4855 | SOUTHERN GLAZER'S OF MN | C-9199224 | 609-90992-2253 | WINE PURCHASE . | 003115 | 39.52- |
| | | I-1913893 | 609-90992-2251 | LIQUOR PURCHA . | 003115 | 1,983.37 |
| | | I-1913894 | 609-90992-2253 | WINE PURCHASE . | 003115 | 458.00 |
| 01-5731 | DOLL DISTRIBUTING | C-250363 | 609-90992-2252 | BEER PURCHASE . | 003119 | 297.60- |
| | | I-244720 | 609-90992-2254 | GEN MDSE PURC . | 003119 | 203.40 |
| | | I-245720 | 609-90992-2252 | BEER PURCHASE . | 003119 | 10,147.90 |
| | | I-245721 | 609-90992-2252 | BEER PURCHASE . | 003119 | 1,450.40 |
| | | I-248748 | 609-90992-2254 | GEN MDSE PURC . | 003119 | 83.55 |
| | | I-248748 | 609-90992-2252 | BEER PURCHASE . | 003119 | 1,675.23 |
| | | I-250632 | 609-90992-2252 | BEER PURCHASE . | 003119 | 5,847.70 |

1/23/2020 4:00 PM
 PACKET: 07212 EFT Payments
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: 0992 LIQUOR PURCHASES
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|----------------------------------|------------------------|----------|------------------|-----------------|--------|-----------|
| 01-6156 | TRUE BRANDS | I-591633 | 609-90992-2254 | GEN MDSE PURC . | 003121 | 14.90 |
| 01-6277 | TALKING WATERS BREWING | I-1186 | 609-90992-2252 | BEER PURCHASE . | 003122 | 555.00 |
| DEPARTMENT 0992 LIQUOR PURCHASES | | | | | TOTAL: | 25,496.52 |
| FUND 609 LIQUOR | | | | | TOTAL: | 25,914.69 |

PACKET: 07212 EFT Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|---|-------------------------|---------|------------------|-----------------------------|--------|------------|
| 01-1633 | MARSHALL MUNICIPAL UTIL | I-10126 | 630-90661-3312 | CONSULTANT FE 01/20 LOCATES | 003100 | 2,670.58 |
| DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL: | | | | | | 2,670.58 |
| FUND 630 SURFACE WATER MGT UTILITYTOTAL: | | | | | | 2,670.58 |
| REPORT GRAND TOTAL: | | | | | | 231,022.54 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-----------------------------|-----------------------------|------------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2019-2020 | 101-41641-3405 | MAINTENANCE AGREEMENTS | 133.74 | 140,957 | 104,270.63 | | | | |
| | 101-50151-3321 | TELEPHONE & CELLULAR PHONE | 360.09 | 18,500 | 2,211.32 | | | | |
| | 101-60211-3311 | GENERAL PROFESSIONAL SERVI | 770.00 | 18,500 | 101,030.88- | Y | | | |
| | 101-60364-3313 | LEGAL FEES | 1,860.00 | 500 | 8,526.00- | Y | | | |
| | ** 2019-2020 YEAR TOTALS ** | | 3,123.83 | | | | | | |
| 2020-2021 | 101-21265 | UNION DUES | 1,240.00 | | | | | | |
| | 101-40141-2211 | GENERAL SUPPLIES | 257.80 | 8,000 | 7,742.20 | | | | |
| | 101-40671-2211 | GENERAL SUPPLIES | 270.35 | 6,200 | 5,929.65 | | | | |
| | 101-40741-2211 | GENERAL SUPPLIES | 164.71 | 1,400 | 1,235.29 | | | | |
| | 101-40821-2211 | GENERAL SUPPLIES | 24.64 | 5,000 | 4,910.17 | | | | |
| | 101-40931-2211 | GENERAL SUPPLIES | 55.51 | 1,500 | 1,444.49 | | | | |
| | 101-41231-2223 | BUILDING REPAIR & MAINTENA | 9.96 | 7,500 | 7,490.04 | | | | |
| | 101-41641-3405 | MAINTENANCE AGREEMENTS | 1,800.18 | 129,210 | 127,409.82 | | | | |
| | 101-42071-2211 | GENERAL SUPPLIES | 11.99 | 13,000 | 12,143.07 | | | | |
| | 101-50151-3331 | TRAVEL, CONFERENCES AND SC | 72.00 | 16,500 | 15,803.00 | | | | |
| | 101-50156-2215 | SAFETY WEAR & EQUIPMENT | 311.44 | 2,700 | 2,388.56 | | | | |
| | 101-50352-2211 | GENERAL SUPPLIES | 209.16 | 8,000 | 7,790.84 | | | | |
| | 101-50352-2221 | EQUIPMENT REPAIR & MAINTEN | 233.50 | 29,000 | 28,750.60 | | | | |
| | 101-60162-2217 | COMPUTER SOFTWARE | 3,600.00 | 0 | 3,600.00- | Y | | | |
| | 101-60164-2211 | GENERAL SUPPLIES | 50.94 | 2,500 | 2,449.06 | | | | |
| | 101-60164-2217 | COMPUTER SOFTWARE | 7,500.00 | 0 | 7,500.00- | Y | | | |
| | 101-60164-3331 | TRAVEL, CONFERENCES, AND S | 363.16 | 5,000 | 4,150.00 | | | | |
| | 101-60211-2212 | MOTOR FUELS, LUBRICANTS & | 30.02 | 55,000 | 54,192.01 | | | | |
| | 101-60211-2221 | EQUIPMENT REPAIR & MAINTEN | 504.14 | 56,000 | 54,080.01 | | | | |
| | 101-60211-3311 | GENERAL PROFESSIONAL SERVI | 546.25 | 18,500 | 14,383.75 | | | | |
| | 101-60364-2211 | GENERAL SUPPLIES | 113.42 | 14,000 | 11,395.57 | | | | |
| | 101-60364-2245 | EQUIPMENT/TOOLS UP TO \$500 | 128.96 | 2,100 | 1,971.04 | | | | |
| | 101-70276-2211 | GENERAL SUPPLIES | 57.99 | 37,000 | 36,780.23 | | | | |
| | 101-70971-2211 | GENERAL SUPPLIES | 236.80 | 36,000 | 35,763.20 | | | | |
| | 208-41136-3433 | DUES & SUBSCRIPTIONS | 6,000.00 | 10,500 | 4,500.00 | | | | |
| | 240-70879-2211 | GENERAL SUPPLIES | 18.58 | 0 | 18.58- | Y | | | |
| | 258-70579-2211 | GENERAL SUPPLIES | 418.50 | 48,749 | 47,399.97 | | | | |
| | 258-70579-2221 | EQUIPMENT REPAIR & MAINTEN | 777.01 | 0 | 777.01- | Y | | | |
| | 494-41136-5520 | BUILDINGS & STRUCTURES | 162,401.77 | 0 | 178,530.25- | Y | | | |
| | 602-90581-2211 | GENERAL SUPPLIES | 419.07 | 280,000 | 267,537.08 | | | | |
| | 602-90581-2212 | MOTOR FUELS, LUBRICANTS & | 2,159.38 | 66,000 | 63,582.36 | | | | |
| | 602-90581-2221 | EQUIPMENT REPAIR & MAINTEN | 166.77 | 150,000 | 141,190.36 | | | | |
| | 602-90581-3311 | GENERAL PROFESSIONAL SERVI | 6,676.58 | 104,400 | 97,723.42 | | | | |
| | 602-90581-3322 | POSTAGE | 7.86 | 2,000 | 1,992.14 | | | | |
| | 602-90581-3437 | LICENSES AND TAXES | 2,475.00 | 12,400 | 7,144.91 | | | | |
| | 609-90991-2211 | GENERAL SUPPLIES | 128.04 | 7,500 | 6,857.34 | | | | |
| | 609-90991-2221 | EQUIPMENT REPAIR & MAINTEN | 18.28 | 1,500 | 1,481.72 | | | | |
| | 609-90991-3311 | GENERAL PROFESSIONAL SERVI | 166.87 | 3,000 | 1,259.80 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|------|-----------------------|----------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| | 609-90991-3331 | TRAVEL, CONFERENCES AND SC | 40.21 | 1,500 | 1,459.79 | | |
| | 609-90991-3333 | FREIGHT | 64.77 | 30,000 | 28,933.85 | | |
| | 609-90992-2251 | LIQUOR PURCHASES | 4,914.92 | 1,091,165 | 1,052,977.76 | | |
| | 609-90992-2252 | BEER PURCHASES | 19,378.63 | 1,576,627 | 1,482,881.51 | | |
| | 609-90992-2253 | WINE PURCHASES | 738.48 | 456,941 | 439,711.94 | | |
| | 609-90992-2254 | GEN MDSE PURCHASES | 464.49 | 73,019 | 69,622.50 | | |
| | 630-90661-3312 | CONSULTANT FEES | 2,670.58 | 45,885 | 43,214.42 | | |
| ** | 2020-2021 YEAR TOTALS | ** | 227,898.71 | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|-----------|
| 101 | NON-DEPARTMENTAL | 1,240.00 |
| 101-0141 | MAYOR & COUNCIL | 257.80 |
| 101-0151 | POLICE ADMINISTRATION | 432.09 |
| 101-0156 | CHEMICAL ASSESSMENT TEAM | 311.44 |
| 101-0162 | ENGINEERING | 3,600.00 |
| 101-0164 | COMMUNITY PLANNING | 7,914.10 |
| 101-0211 | STREET ADMINISTRATION | 1,850.41 |
| 101-0276 | PARK MAINTENANCE & DEVEL. | 57.99 |
| 101-0352 | FIRE SERVICES | 442.66 |
| 101-0364 | AIRPORT | 2,102.38 |
| 101-0671 | CABLE COMMISSION | 270.35 |
| 101-0741 | CITY ADMINISTRATION | 164.71 |
| 101-0821 | FINANCE | 24.64 |
| 101-0931 | APPRAISING & ASSESSING | 55.51 |
| 101-0971 | RECREATION | 236.80 |
| 101-1231 | MUNICIPAL BLDG MAINT | 9.96 |
| 101-1641 | INFORMATION TECHNOLOGY | 1,933.92 |
| 101-2071 | ADULT COMMUNITY CTR | 11.99 |
| 101 TOTAL | GENERAL FUND | 20,916.75 |
| 208-1136 | GENERAL COMMUNITY DEV | 6,000.00 |
| 208 TOTAL | EDA ADMINISTRATION | 6,000.00 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|------------|
| 240-0879 | COMM ED--WINTER | 18.58 |
| ----- | | |
| 240 TOTAL | COMM ED DRIVER'S TRAINING | 18.58 |
| 258-0579 | AMATEUR SPORTS CENTER | 1,195.51 |
| ----- | | |
| 258 TOTAL | ARENA & EXPO | 1,195.51 |
| 494-1136 | GENERAL GOVERNMENT | 162,401.77 |
| ----- | | |
| 494 TOTAL | CITY HALL BUILDING | 162,401.77 |
| 602-0581 | WW OPERATIONS | 11,904.66 |
| ----- | | |
| 602 TOTAL | WASTEWATER OPERATING | 11,904.66 |
| 609-0991 | LIQUOR OPERATIONS | 418.17 |
| 609-0992 | LIQUOR PURCHASES | 25,496.52 |
| ----- | | |
| 609 TOTAL | LIQUOR | 25,914.69 |
| 630-0661 | SURFACE WATER MGT UTILITY | 2,670.58 |
| ----- | | |
| 630 TOTAL | SURFACE WATER MGT UTILITY | 2,670.58 |
| ----- | | |
| | ** TOTAL ** | 231,022.54 |

*** PROJECT TOTALS ***

| PROJECT | LINE ITEM | AMOUNT |
|-------------------------|----------------------------|--------|
| 223 SOCCER MINOR LEAGUE | 2211 GENERAL SUPPLIES | 236.80 |
| | ** PROJECT 223 TOTAL ** | 236.80 |
| CH1 CITY HALL-NEW | 5520 BUILDING & STRUCTURES | 23.89 |
| | ** PROJECT CH1 TOTAL ** | 23.89 |

*** PROJECT TOTALS ***

| PROJECT | LINE ITEM | AMOUNT |
|------------------------------|-------------------------------------|----------|
| H90 HELENA CHEMICAL PROPERTY | 3313 LEGAL FEES | 1,860.00 |
| | ** PROJECT H90 TOTAL ** | 1,860.00 |
| PC5 10/14-09/16 CAT GRANT | 2215 SAFETY EQUIPMENT | 311.44 |
| | ** PROJECT PC5 TOTAL ** | 311.44 |
| W04 BIOSOLIDS | 2212 MOTOR FUELS, LUBRICANTS & ADDI | 242.09 |
| | ** PROJECT W04 TOTAL ** | 242.09 |

NO ERRORS

** END OF REPORT **

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|-----------------------|------------------|--|--------|----------|
| 01-1325 | ICMA RETIREMENT TRUST # | | | | | |
| | | I-31 202001224298 | 101-21253 | DEFERRED COMP ICMA DEFERRED COMP | 115421 | 300.00 |
| 01-1757 | MN CHILD SUPPORT PAYMEN | | | | | |
| | | I-C12202001224298 | 101-21262 | CHILD SUPPORT #0014992937 | 115435 | 356.25 |
| | | | | DEPARTMENT NON-DEPARTMENTAL | TOTAL: | 656.25 |
| 01-6262 | CHARTWELLS DINING SVC | | | | | |
| | | I-3254402273 | 101-40141-2218 | EMPLOYEE/DEPA RECOGNITION EVENT CATERER | 115409 | 3,363.61 |
| | | | | DEPARTMENT 0141 MAYOR & COUNCIL | TOTAL: | 3,363.61 |
| 01-0656 | AVERA MARSHALL REGIONAL | | | | | |
| | | I-202001234302 | 101-50151-3311 | GENERAL PROFE 10/19-11/19 TESTING | 115403 | 208.00 |
| | | I-202001234303 | 101-50151-3311 | GENERAL PROFE 12/19 BLOOD DRAWS | 115403 | 114.00 |
| 01-0774 | BUREAU OF CRIMINAL APPR | | | | | |
| | | I-00000584456 | 101-50151-3405 | MAINTENANCE A 10/19-12/31/19 CJDN ACCESS FEE | 115408 | 630.00 |
| 01-1945 | NORMS GTC | | | | | |
| | | I-101030 | 101-50151-2221 | EQUIPMENT REP OIL FILTER | 115440 | 9.02 |
| | | I-101419 | 101-50151-2221 | EQUIPMENT REP WINDSHIELDS WIPERS SQUAD 10 | 115440 | 29.90 |
| | | I-101420 | 101-50151-2221 | EQUIPMENT REP WINDSHIELD WIPERS SQUAD 5 | 115440 | 29.90 |
| 01-4140 | KRUSE FORD-LINCOLN-MERC | | | | | |
| | | I-124149 | 101-50151-2221 | EQUIPMENT REP BATTERY SQUAD 4 | 115426 | 129.95 |
| | | I-40808 | 101-50151-2221 | EQUIPMENT REP REPLACE WATER PUMP #07036 | 115426 | 2,550.85 |
| | | I-41059 | 101-50151-2221 | EQUIPMENT REP REPLACE PLUGS/BOOTS SQUAD 2 | 115426 | 444.58 |
| 01-5700 | WATCH GUARD | | | | | |
| | | I-ACCINV0023411 | 101-50151-2211 | GENERAL SUPPL BWC BELT CLIPS | 115459 | 151.65 |
| 01-5813 | ACE HOME & HARDWARE | | | | | |
| | | I-109230 | 101-50151-2211 | GENERAL SUPPL WIRE CHANNEL KIT, KEY | 115396 | 16.38 |
| 01-6166 | PULVER MOTOR SVC, LLC | | | | | |
| | | I-1051370 | 101-50151-3436 | TOWING CHARGE ICR# 20-728 | 115445 | 75.00 |
| | | I-139578 | 101-50151-3436 | TOWING CHARGE ICR# 19-21352 | 115445 | 600.00 |
| | | I-139592 | 101-50151-3436 | TOWING CHARGE ICR# 20-564 | 115445 | 75.00 |
| | | I-141259 | 101-50151-3436 | TOWING CHARGE ICR# 19-21506 | 115445 | 600.00 |
| | | | | DEPARTMENT 0151 POLICE ADMINISTRATION | TOTAL: | 5,664.23 |
| 01-0656 | AVERA MARSHALL REGIONAL | | | | | |
| | | I-202001234302 | 101-50156-3311 | GENERAL PROFE 10/19-11/19 TESTING | 115403 | 25.00 |
| | PROJ: PC5-3311 | 10/14-09/16 CAT GRANT | | GENERAL PROFESSIONAL SVC | | |
| | | | | DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM | TOTAL: | 25.00 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|-------------------|------------------|--|--------|----------|
| 01-4718 | GUTMAN, ILYA | I-202001224292 | 101-60164-3331 | TRAVEL, CONFE 01/13/20 INSTITUTE FOR BLDG OF | 115418 | 486.84 |
| | | | | DEPARTMENT 0164 COMMUNITY PLANNING | TOTAL: | 486.84 |
| 01-0656 | AVERA MARSHALL REGIONAL | I-202001234302 | 101-60211-3311 | GENERAL PROFE 10/19-11/19 TESTING | 115403 | 75.00 |
| 01-0689 | BEND RITE FABRICATION I | I-44438 | 101-60211-2221 | EQUIPMENT REP CAT 140 BLADE | 115404 | 18.30 |
| | | I-44461 | 101-60211-2221 | EQUIPMENT REP #10 TRUCK | 115404 | 115.63 |
| 01-1393 | JH LARSON ELECTRICAL CO | I-S102091781.001 | 101-60211-2211 | GENERAL SUPPL SIGNAL LIGHT BULBS | 115423 | 27.00 |
| | | I-S102091781.002 | 101-60211-2211 | GENERAL SUPPL SIGNAL LIGHT BULBS | 115423 | 9.00 |
| | | I-S102170491.001 | 101-60211-2211 | GENERAL SUPPL SIGNAL LIGHT BULBS | 115423 | 42.00 |
| 01-1945 | NORMS GTC | I-100975 | 101-60211-2221 | EQUIPMENT REP SHOP VENT | 115440 | 5.49 |
| | | I-100978 | 101-60211-2221 | EQUIPMENT REP CLAM BUCKET | 115440 | 157.24 |
| | | I-101029 | 101-60211-2221 | EQUIPMENT REP EQUIPMENT FILTERS | 115440 | 254.82 |
| | | I-101060 | 101-60211-2245 | EQUIPMENT/TOO DRAIN PAN | 115440 | 19.98 |
| | | I-101198 | 101-60211-2221 | EQUIPMENT REP 1 TON WIPER BLADES | 115440 | 27.98 |
| 01-2064 | POWERPLAN | C-991121023250065 | 101-60211-2211 | GENERAL SUPPL DEALER CREDIT | 115444 | 17.10- |
| | | I-P6302311 | 101-60211-2221 | EQUIPMENT REP 644K WING HOSES | 115444 | 276.01 |
| | | I-P6327311 | 101-60211-2221 | EQUIPMENT REP JD 622 BLADE | 115444 | 4.04 |
| | | I-P6329911 | 101-60211-2221 | EQUIPMENT REP JD 770 BLADE | 115444 | 39.47 |
| | | I-P6330011 | 101-60211-2221 | EQUIPMENT REP #7 TRUCK | 115444 | 201.27 |
| | | I-P6330111 | 101-60211-2221 | EQUIPMENT REP JD 622 BLADE | 115444 | 69.55 |
| 01-2186 | ROGGE EXCAVATING | I-6360 | 101-60211-3311 | GENERAL PROFE 01/02/20 PUSH UP PILE | 115448 | 240.00 |
| | | I-6360-1 | 101-60211-3311 | GENERAL PROFE 12/19 SNOW HAULING | 115448 | 3,330.00 |
| 01-2631 | ZEP MANUFACTURING COMPA | I-9004814182 | 101-60211-2212 | MOTOR FUELS, BRAKE WASH, GLASS CLEANER | 115460 | 777.97 |
| 01-3845 | DAKOTA FLUID POWER INC. | I-6743622 | 101-60211-2221 | EQUIPMENT REP BUCKET TRUCK | 115413 | 143.44 |
| 01-4980 | MENARDS INC | I-51583 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115432 | 109.46 |
| | | I-51584 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115432 | 479.92 |
| | | I-51613 | 101-60211-2245 | EQUIPMENT/TOO TOOLS, SPEAKERS | 115432 | 117.92 |
| | | I-51696 | 101-60211-2223 | BUILDING REPA BOARD FOR OFFICE LIGHTS | 115432 | 47.98 |
| | | I-51740 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115432 | 442.40 |

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------------------|-------------------------|------------------|------------------|---|--------|----------|
| 01-4980 | MENARDS INC | | continued | | | |
| | | I-51802 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115432 | 29.16 |
| | | I-51892 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115432 | 80.00 |
| | | I-51929 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115432 | 110.35 |
| | | I-52319 | 101-60211-2223 | BUILDING REPA OFFICE BLIND, BULBS | 115432 | 119.94 |
| 01-5106 | ULINE | | | | | |
| | | I-115647952 | 101-60211-2211 | GENERAL SUPPL SUPPLIES | 115454 | 742.24 |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-002687201-0120 | 101-60211-3321 | TELEPHONE & C 01/08-02/07/20 | 115456 | 113.07 |
| 01-5813 | ACE HOME & HARDWARE | | | | | |
| | | C-109709 | 101-60211-2223 | BUILDING REPA OFFICE STAIN | 115396 | 3.00- |
| | | C-110058 | 101-60211-2223 | BUILDING REPA OFFICE VARNISH | 115396 | 14.48- |
| | | I-109388 | 101-60211-2221 | EQUIPMENT REP BUCKET TRUCK | 115396 | 5.67 |
| | | I-109441 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 51.52 |
| | | I-109511 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 29.93 |
| | | I-109516 | 101-60211-2223 | BUILDING REPA PAINT | 115396 | 42.97 |
| | | I-109547 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 92.64 |
| | | I-109560 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 11.98 |
| | | I-109568 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 19.98 |
| | | I-109658 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 16.98 |
| | | I-109669 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 11.99 |
| | | I-109705 | 101-60211-2223 | BUILDING REPA OFFICE REMODEL | 115396 | 29.55 |
| | | I-110034 | 101-60211-2211 | GENERAL SUPPL GLUE | 115396 | 1.99 |
| | | I-110060 | 101-60211-2223 | BUILDING REPA CARPET EDGE, GLUE, REGISTER | 115396 | 13.35 |
| 01-6436 | VARITECH INDUSTRIES, IN | | | | | |
| | | I-060-1017926 | 101-60211-2221 | EQUIPMENT REP TRUCK BRINE NOZZLES | 115455 | 96.94 |
| DEPARTMENT 0211 STREET ADMINISTRATION | | | | | TOTAL: | 8,617.54 |
| 01-0656 | AVERA MARSHALL REGIONAL | | | | | |
| | | I-202001234302 | 101-70276-3311 | GENERAL PROFE 10/19-11/19 TESTING | 115403 | 25.00 |
| 01-0689 | BEND RITE FABRICATION I | | | | | |
| | | I-44482 | 101-70276-2211 | GENERAL SUPPL SALT | 115404 | 35.07 |
| 01-1632 | MARSHALL MINI-STORAGE, | | | | | |
| | | I-32741 | 101-70276-2211 | GENERAL SUPPL 02/20 STORAGE | 115430 | 72.00 |
| 01-1945 | NORMS GTC | | | | | |
| | | I-101125 | 101-70276-2221 | EQUIPMENT REP WIPER ARMS | 115440 | 25.99 |
| | | I-101414 | 101-70276-2221 | EQUIPMENT REP SUPPLIES | 115440 | 29.98 |
| 01-4980 | MENARDS INC | | | | | |
| | | I-52052 | 101-70276-2223 | BUILDING REPA SHOP BATHROOMS | 115432 | 349.65 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---|-------------------------|--------------|------------------|---|--------|----------|
| 01-4980 | MENARDS INC | | continued | | | |
| | | I-52055 | 101-70276-2223 | BUILDING REPA SHOP DOORS | 115432 | 387.51 |
| | | I-52112 | 101-70276-2223 | BUILDING REPA SHOP BATHROOMS | 115432 | 269.73 |
| | | I-52154 | 101-70276-2223 | BUILDING REPA SHOP BATHROOMS | 115432 | 207.34 |
| | | I-52168 | 101-70276-2211 | GENERAL SUPPL SUPPLIES | 115432 | 11.95 |
| | | I-52205 | 101-70276-2223 | BUILDING REPA SHOP BATHROOMS | 115432 | 146.80 |
| 01-5813 | ACE HOME & HARDWARE | | | | | |
| | | I-109614 | 101-70276-2211 | GENERAL SUPPL JIGSAW BLADES, SPADE BITS | 115396 | 34.98 |
| | | I-109926 | 101-70276-2223 | BUILDING REPA SHOP BATHROOM FLOORING | 115396 | 73.99 |
| | | I-110050 | 101-70276-2211 | GENERAL SUPPL SUPPLIES | 115396 | 7.78 |
| DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL: | | | | | | 1,677.77 |
| 01-0018 | BORDER STATES ELECTRIC | | | | | |
| | | I-9149226013 | 101-50352-2223 | BUILDING REPA LED BULB RETRO INSTANTION | 115406 | 914.40 |
| | | I-919252156 | 101-50352-2227 | OTHER REPAIRS LED LIGHT RETRO | 115406 | 207.96 |
| | | I-919286871 | 101-50352-2223 | BUILDING REPA CAT 6 DATA CABLE | 115406 | 840.87 |
| 01-1061 | EMERGENCY APPARATUS MAI | | | | | |
| | | I-110194 | 101-50352-2221 | EQUIPMENT REP SAFETY CHAINS FOR CAPS | 115414 | 15.90 |
| 01-6456 | FREMMING, TRAVIS | | | | | |
| | | I-102 | 101-50352-3433 | DUES & SUBSCR TRAINING RECORDS MGT SOFTWARE | 115417 | 400.00 |
| 01-6457 | STREET SMART RENTALS, L | | | | | |
| | | I-958710 | 101-50352-2245 | EQUIPMENT/TOO TRAFFIC FLARES | 115452 | 1,680.00 |
| DEPARTMENT 0352 FIRE SERVICES TOTAL: | | | | | | 4,059.13 |
| 01-0629 | ARNOLD MOTOR SUPPLY | | | | | |
| | | I-02NV037353 | 101-60364-2221 | EQUIPMENT REP FWD PLOW | 115401 | 34.07 |
| | | I-02NV37334 | 101-60364-2221 | EQUIPMENT REP FWD WIPER BLADE | 115401 | 11.36 |
| 01-1945 | NORMS GTC | | | | | |
| | | I-101035 | 101-60364-2221 | EQUIPMENT REP 1 TON | 115440 | 133.97 |
| | | I-101405 | 101-60364-2212 | MOTOR FUELS, OSHKOSH PLOW ATF | 115440 | 87.96 |
| 01-2395 | SWEDE'S SERVICE CENTER | | | | | |
| | | I-27048 | 101-60364-2221 | EQUIPMENT REP SKIDLOADER | 115453 | 387.19 |
| 01-3819 | DACOTAH PAPER CO | | | | | |
| | | I-34160 | 101-60364-2211 | GENERAL SUPPL A/D BATHROOMS | 115412 | 43.40 |
| 01-5047 | MULTI ELECTRIC | | | | | |
| | | I-6 | 101-60364-2211 | GENERAL SUPPL PAPI CONTROL BOARDS | 115439 | 799.43 |

1/23/2020 4:29 PM
 PACKET: 07211 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 5

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|------------------|------------------|---|--------|----------|
| 01-5095 | KIBBLE EQUIPMENT | | | | | |
| | | I-202001224294 | 101-60364-2221 | EQUIPMENT REP OSHKOSH SWEEPER | 115425 | 51.80 |
| | | I-202001224295 | 101-60364-2221 | EQUIPMENT REP 1 TON HYDRAULIC COUPLINGS | 115425 | 74.44 |
| | | I-202001224296 | 101-60364-2221 | EQUIPMENT REP SKIDLOADER | 115425 | 220.81 |
| 01-5729 | ERECT A TUBE | | | | | |
| | | I-00050644 | 101-60364-2221 | EQUIPMENT REP T HANGAR DOOR PARTS | 115415 | 746.80 |
| 01-5733 | VAST BROADBAND | | | | | |
| | | I-015187301-0120 | 101-60364-3321 | TELEPHONE 01/06-02/05/20 | 115456 | 420.40 |
| 01-6412 | AG PLUS COOPERATIVE | | | | | |
| | | I-122002 | 101-60364-2212 | MOTOR FUELS, BULK FUEL | 115398 | 2,133.50 |
| 01-6455 | FLIGHT LIGHT, INC | | | | | |
| | | I-0071050-IN | 101-60364-2211 | GENERAL SUPPL MALSR CIRCUIT BOARDS | 115416 | 1,648.18 |
| | | | | DEPARTMENT 0364 AIRPORT | TOTAL: | 6,793.31 |
| 01-5813 | ACE HOME & HARDWARE | | | | | |
| | | I-109659 | 101-40821-2211 | GENERAL SUPPL SPACE HEATER | 115396 | 25.69 |
| | | | | DEPARTMENT 0821 FINANCE | TOTAL: | 25.69 |
| 01-5132 | VERIZON WIRELESS | | | | | |
| | | I-SCOT2IN33873 | 101-70971-3321 | TELEPHONES & PHONE- CAM | 115457 | 64.98 |
| | | | | DEPARTMENT 0971 RECREATION | TOTAL: | 64.98 |
| 01-1343 | INDEPENDENT LUMBER OF M | | | | | |
| | | I-2001-005687 | 101-41231-2211 | GENERAL SUPPL POLY COVERING | 115422 | 33.99 |
| 01-3819 | DACOTAH PAPER CO | | | | | |
| | | I-27836 | 101-41231-2211 | GENERAL SUPPL POLISH PADS | 115412 | 12.72 |
| | | I-30788 | 101-41231-2211 | GENERAL SUPPL TOWELS, CLEANERS | 115412 | 152.56 |
| | | I-33735 | 101-41231-2211 | GENERAL SUPPL MOPS | 115412 | 74.28 |
| 01-4980 | MENARDS INC | | | | | |
| | | I-51820 | 101-41231-2211 | GENERAL SUPPL ICE MELT, DUSTERS | 115432 | 100.35 |
| | | | | DEPARTMENT 1231 MUNICIPAL BLDG MAINT | TOTAL: | 373.90 |
| 01-5121 | COLE PAPERS INC | | | | | |
| | | I-9624031 | 101-41641-2211 | GENERAL SUPPL COPY PAPER | 115410 | 1,537.90 |
| | | | | DEPARTMENT 1641 INFORMATION TECHNOLOGY | TOTAL: | 1,537.90 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-------------------------------------|------------------|----------------|------------------|---------------------------------|--------|-----------|
| 01-2351 | STAR TRIBUNE | I-9031059-2020 | 101-42071-3433 | DUES & SUBSCR 2020 SUBSCRIPTION | 115451 | 355.68 |
| 01-3819 | DACOTAH PAPER CO | I-34159 | 101-42071-2211 | GENERAL SUPPL SUPPLIES | 115412 | 124.94 |
| DEPARTMENT 2071 ADULT COMMUNITY CTR | | | | | TOTAL: | 480.62 |
| FUND 101 GENERAL FUND | | | | | TOTAL: | 33,826.77 |

1/23/2020 4:29 PM
PACKET: 07211 Regular Payments
VENDOR SET: 01
FUND : 208 EDA ADMINISTRATION
DEPARTMENT: 1136 GENERAL COMMUNITY DEV
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 7

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|---------|------------------|----------------|---------------------------------------|---------------|
| 01-6374 | CONNECT BUSINESS MAGAZI | I-21256 | 208-41136-3345 | ADVERTISING AD | 115411 | 480.00 |
| | | | | | DEPARTMENT 1136 GENERAL COMMUNITY DEV | TOTAL: 480.00 |
| | | | | | FUND 208 EDA ADMINISTRATION | TOTAL: 480.00 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------------------|---------------------|----------|------------------|------------------------|--------|--------|
| 01-3819 | DACOTAH PAPER CO | I-30793 | 258-70579-2211 | GENERAL SUPPL SUPPLIES | 115412 | 864.18 |
| 01-4980 | MENARDS INC | I-52016 | 258-70579-2211 | GENERAL SUPPL SUPPLIES | 115432 | 60.56 |
| 01-5813 | ACE HOME & HARDWARE | I-110000 | 258-70579-2211 | GENERAL SUPPL SUPPLIES | 115396 | 5.79 |
| DEPARTMENT 0579 AMATEUR SPORTS CENTER | | | | | TOTAL: | 930.53 |
| FUND 258 ARENA & EXPO | | | | | TOTAL: | 930.53 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------------------|--------------------|------------|------------------|---------------------------------|--------|--------|
| 01-5857 | MORRIS ELECTRONICS | | | | | |
| | | I-20155019 | 494-41136-5520 | BUILDINGS & S CITY HALL IT MOVE | 115437 | 160.00 |
| | | I-20155044 | 494-41136-5520 | BUILDINGS & S CITY HALL IT MOVE | 115437 | 160.00 |
| | | I-20155191 | 494-41136-5520 | BUILDINGS & S CITY HALL IT MOVE | 115437 | 120.00 |
| | | I-20155342 | 494-41136-5520 | BUILDINGS & S CITY HALL IT MOVE | 115437 | 80.00 |
| | | I-20155524 | 494-41136-5520 | BUILDINGS & S CITY HALL IT MOVE | 115437 | 80.00 |
| | | I-50155068 | 494-41136-5520 | BUILDINGS & S CITY HALL IT MOVE | 115437 | 100.00 |
| DEPARTMENT 1136 GENERAL GOVERNMENT | | | | | TOTAL: | 700.00 |
| FUND 494 CITY HALL BUILDING | | | | | TOTAL: | 700.00 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|------------------|------------------|--|--------|----------|
| 01-0164 | VESSCO, INC | I-78776 | 602-90581-2221 | EQUIPMENT REP POLYBLEND PARTS | 115458 | 170.85 |
| 01-0689 | BEND RITE FABRICATION I | I-44440 | 602-90581-2211 | GENERAL SUPPL TUBING | 115404 | 8.58 |
| | | I-44645 | 602-90581-2211 | GENERAL SUPPL MATERIALS LIFT 4 | 115404 | 195.22 |
| | PROJ: W00-2211 | | SANITARY SEWER | GENERAL SUPPLIES | | |
| 01-1230 | HACH COMPANY | I-11796729 | 602-90581-2211 | GENERAL SUPPL REAGENT & CLEANER PHOSPHAX ANA | 115419 | 211.23 |
| 01-1256 | HAWKINS INC | I-4642686 | 602-90581-2211 | GENERAL SUPPL FERRIC CHLORIDE | 115420 | 5,471.32 |
| | | I-4650894 | 602-90581-2211 | GENERAL SUPPL FERRIC CHLORIDE | 115420 | 5,471.32 |
| 01-1539 | LYON COUNTY ENVIRONMENT | I-0472934 | 602-90581-3384 | REFUSE DISPOS UV BULB DISPOSAL | 115428 | 146.00 |
| 01-1548 | LYON COUNTY LANDFILL | I-301082 | 602-90581-3384 | REFUSE DISPOS WASTE DISPOSAL | 115429 | 7.00 |
| 01-1649 | MARSHALL TRUCK SALVAGE | I-64295 | 602-90581-2211 | GENERAL SUPPL AG CHEM | 115431 | 32.00 |
| | | I-64330 | 602-90581-2211 | GENERAL SUPPL DRY CART | 115431 | 32.00 |
| | | I-64340 | 602-90581-2211 | GENERAL SUPPL LIGHT FOR F450 | 115431 | 71.98 |
| 01-1785 | MN DEPT OF NATURAL RESO | I-1993-4074-2020 | 602-90581-3437 | LICENSES AND WATER PERMIT | 115436 | 140.00 |
| 01-1877 | MOTION INDUSTRIES INC | I-MN01-176547 | 602-90581-2221 | EQUIPMENT REP PARTS FOR AG-CHEM | 115438 | 71.64 |
| | PROJ: W04-2221 | | BIOSOLIDS | PROJECT COSTS | | |
| | | I-MN01-176632 | 602-90581-2212 | MOTOR FUELS, BELTS | 115438 | 35.87 |
| 01-1945 | NORMS GTC | I-101003 | 602-90581-2212 | MOTOR FUELS, FILTERS, LUBE | 115440 | 42.67 |
| | | I-101084 | 602-90581-2212 | MOTOR FUELS, BELT | 115440 | 6.29 |
| | | I-101369 | 602-90581-2212 | MOTOR FUELS, FILTERS, LUBE | 115440 | 141.58 |
| | | I-101458 | 602-90581-2212 | MOTOR FUELS, FILTERS | 115440 | 31.85 |
| 01-2253 | SEELYE PLASTICS INC | I-SI+0284095 | 602-90581-2211 | GENERAL SUPPL SAMPLER TUBING | 115449 | 346.25 |
| 01-2631 | ZEP MANUFACTURING COMPA | I-9004817176 | 602-90581-2211 | GENERAL SUPPL COREX | 115460 | 96.06 |
| 01-4980 | MENARDS INC | I-51970 | 602-90581-2211 | GENERAL SUPPL SUPPLIES | 115432 | 7.47 |

1/23/2020 4:29 PM
 PACKET: 07211 Regular Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: 0581 WW OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-------------------------------|---------------------|----------|------------------|----------------------------|--------|-----------|
| 01-5813 | ACE HOME & HARDWARE | | | | | |
| | | I-109386 | 602-90581-2211 | GENERAL SUPPL CARWAX PASTE | 115396 | 10.97 |
| | | I-109979 | 602-90581-2211 | GENERAL SUPPL HED HD PLUG | 115396 | 3.49 |
| DEPARTMENT 0581 WW OPERATIONS | | | | | TOTAL: | 12,751.64 |
| FUND 602 WASTEWATER OPERATING | | | | | TOTAL: | 12,751.64 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|----------------|------------------|--|--|-----------|
| 01-0656 | AVERA MARSHALL REGIONAL | I-202001234302 | 609-90991-3311 | GENERAL PROFE 10/19-11/19 TESTING | 115403 | 208.00 |
| 01-1399 | JOHNSON BROTHERS LIQUOR | I-1480749 | 609-90991-3333 | FREIGHT . | 115424 | 13.52 |
| | | I-1480750 | 609-90991-3333 | FREIGHT . | 115424 | 15.21 |
| | | I-1482993 | 609-90991-3333 | FREIGHT . | 115424 | 64.22 |
| | | I-1482994 | 609-90991-3333 | FREIGHT . | 115424 | 49.01 |
| 01-2019 | PAUSTIS WINE COMPANY | I-78327 | 609-90991-3333 | FREIGHT . | 115442 | 45.00 |
| 01-2036 | PHILLIPS WINE AND SPIRI | C-353808 | 609-90991-3333 | FREIGHT . | 115443 | 1.69- |
| | | I-2688730 | 609-90991-3333 | FREIGHT . | 115443 | 10.70 |
| | | I-2690422 | 609-90991-3333 | FREIGHT . | 115443 | 39.85 |
| | | I-2690423 | 609-90991-3333 | FREIGHT . | 115443 | 38.03 |
| 01-4457 | BREAKTHRU BEVERAGE | I-1081087933 | 609-90991-3333 | FREIGHT . | 115407 | 54.33 |
| | | I-1081087964 | 609-90991-3333 | FREIGHT . | 115407 | 1.85 |
| 01-4980 | MENARDS INC | I-51476 | 609-90991-2211 | GENERAL SUPPL SHELVES,SUPPLIES | 115432 | 96.40 |
| | | I-51480 | 609-90991-2211 | GENERAL SUPPL SHELVES | 115432 | 52.08 |
| 01-5732 | RITE | I-7692 | 609-90991-3311 | GENERAL PROFE ANNUAL SVC THRU 02/26/21 | 115446 | 386.55 |
| | | I-7758 | 609-90991-3311 | GENERAL PROFE CARD DEFENDER RENEWAL THRU 02/ | 115446 | 386.55 |
| 01-5823 | STAN MORGAN & ASSOCIATE | I-60425 | 609-90991-2245 | EQUIPMENT/TOO WINE MERCHANDISER | 115450 | 4,200.00 |
| | | | | | DEPARTMENT 0991 LIQUOR OPERATIONS TOTAL: | 5,659.61 |
| 01-0630 | ARCTIC GLACIER | I-1949000811 | 609-90992-2254 | GEN MDSE PURC . | 115400 | 134.99 |
| | | I-1950000208 | 609-90992-2254 | GEN MDSE PURC . | 115400 | 77.30 |
| 01-0699 | BEVERAGE WHOLESALERS | C-51380 | 609-90992-2252 | BEER PURCHASE . | 115405 | 18.60- |
| | | C-742189 | 609-90992-2252 | BEER PURCHASE . | 115405 | 132.75- |
| | | I-097880 | 609-90992-2252 | BEER PURCHASE . | 115405 | 1,069.80 |
| | | I-097968 | 609-90992-2252 | BEER PURCHASE . | 115405 | 15,992.07 |
| | | I-097968 | 609-90992-2254 | GEN MDSE PURC . | 115405 | 255.60 |
| | | I-097969 | 609-90992-2252 | BEER PURCHASE . | 115405 | 156.00 |
| | | I-098097 | 609-90992-2252 | BEER PURCHASE . | 115405 | 91.60 |
| | | I-098703 | 609-90992-2252 | BEER PURCHASE . | 115405 | 4,417.85 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-------------------------|--------|------------------|---------------------|--------|-----------|
| 01-0699 | BEVERAGE WHOLESALERS | | continued | | | |
| | I-098916 | | 609-90992-2253 | WINE PURCHASE . | 115405 | 80.80 |
| | I-098916 | | 609-90992-2252 | BEER PURCHASE . | 115405 | 14,310.37 |
| | I-099038 | | 609-90992-2252 | BEER PURCHASE . | 115405 | 1,036.95 |
| 01-1399 | JOHNSON BROTHERS LIQUOR | | | | | |
| | I-1480749 | | 609-90992-2251 | LIQUOR PURCHA . | 115424 | 790.25 |
| | I-1480750 | | 609-90992-2253 | WINE PURCHASE . | 115424 | 438.20 |
| | I-1480751 | | 609-90992-2252 | BEER PURCHASE . | 115424 | 561.25 |
| | I-1482993 | | 609-90992-2251 | LIQUOR PURCHA . | 115424 | 2,773.80 |
| | I-1482994 | | 609-90992-2253 | WINE PURCHASE . | 115424 | 1,748.35 |
| 01-1507 | LOCHER BROTHERS INC | | | | | |
| | I-18093 | | 609-90992-2252 | BEER PURCHASE . | 115427 | 219.90 |
| 01-2019 | PAUSTIS WINE COMPANY | | | | | |
| | I-78327 | | 609-90992-2253 | WINE PURCHASE . | 115442 | 576.00 |
| 01-2036 | PHILLIPS WINE AND SPIRI | | | | | |
| | C-353804 | | 609-90992-2251 | LIQUOR PURCHA . | 115443 | 8.83- |
| | C-353805 | | 609-90992-2251 | LIQUOR PURCHA . | 115443 | 7.19- |
| | C-353806 | | 609-90992-2251 | LIQUOR PURCHA . | 115443 | 1.78- |
| | C-353807 | | 609-90992-2251 | LIQUOR PURCHA . | 115443 | 2.14- |
| | C-353808 | | 609-90992-2254 | GEN MDSE PURC . | 115443 | 45.00- |
| | I-2688730 | | 609-90992-2251 | LIQUOR PURCHA . | 115443 | 888.38 |
| | I-2690422 | | 609-90992-2251 | LIQUOR PURCHA . | 115443 | 2,368.36 |
| | I-2690423 | | 609-90992-2253 | WINE PURCHASE . | 115443 | 1,208.08 |
| 01-3761 | AMERICAN BOTTLING CO. | | | | | |
| | I-3892905301 | | 609-90992-2254 | GEN MDSE PURC . | 115399 | 86.88 |
| 01-4457 | BREAKTHRU BEVERAGE | | | | | |
| | I-1081087932 | | 609-90992-2252 | BEER PURCHASE . | 115407 | 49.10 |
| | I-1081087933 | | 609-90992-2254 | GEN MDSE PURC . | 115407 | 82.00 |
| | I-1081087933 | | 609-90992-2251 | LIQUOR PURCHA . | 115407 | 2,761.98 |
| | I-1081087964 | | 609-90992-2253 | WINE PURCHASE . | 115407 | 72.00 |
| 01-4980 | MENARDS INC | | | | | |
| | I-51690 | | 609-90992-2211 | GENERAL SUPPL TOOLS | 115432 | 9.26 |
| 01-5447 | ARTISAN BEER COMPANY | | | | | |
| | I-3398926 | | 609-90992-2252 | BEER PURCHASE . | 115402 | 130.40 |
| | I-3399391 | | 609-90992-2252 | BEER PURCHASE . | 115402 | 49.00 |
| 01-6230 | MILLNER HERITAGE VINEYA | | | | | |
| | I-1-1-14-20-1 | | 609-90992-2253 | WINE PURCHASE . | 115434 | 192.00 |
| 01-6365 | RJM DISTRIBUTING, INC | | | | | |
| | I-10431334 | | 609-90992-2254 | GEN MDSE PURC . | 115447 | 181.75 |

1/23/2020 4:29 PM
 PACKET: 07211 Regular Payments
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: 0992 LIQUOR PURCHASES
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------|-----------------------|--------|------------------|----------------------------------|--------|------------|
| 01-6365 | RJM DISTRIBUTING, INC | | continued | | | |
| | I-10431334 | | 609-90992-2252 | BEER PURCHASE . | 115447 | 114.90 |
| | | | | DEPARTMENT 0992 LIQUOR PURCHASES | TOTAL: | 52,708.88 |
| | | | | FUND 609 LIQUOR | TOTAL: | 58,368.49 |
| | | | | REPORT GRAND TOTAL: | | 107,057.43 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-----------------------------|-----------------------------|----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2019-2020 | 101-50151-3311 | GENERAL PROFESSIONAL SERVI | 322.00 | 145,000 | 23,171.36 | | | | |
| | 101-50151-3405 | MAINTENANCE AGREEMENTS | 630.00 | 12,185 | 7,832.70- | Y | | | |
| | 101-50151-3436 | TOWING CHARGES | 600.00 | 15,000 | 3,580.00 | | | | |
| | 101-50156-3311 | GENERAL PROFESSIONAL SERVI | 25.00 | 0 | 2,018.88- | Y | | | |
| | 101-60211-3311 | GENERAL PROFESSIONAL SERVI | 75.00 | 18,500 | 101,030.88- | Y | | | |
| | 101-70276-3311 | GENERAL PROFESSIONAL SERVI | 25.00 | 500 | 6,297.55- | Y | | | |
| | 101-70971-3321 | TELEPHONES & CELLULAR PHON | 64.98 | 360 | 295.02 | | | | |
| | 494-41136-5520 | BUILDINGS & STRUCTURES | 620.00 | 0 | 337,909.51- | Y | | | |
| | 609-90991-3311 | GENERAL PROFESSIONAL SERVI | 208.00 | 14,000 | 965.95- | Y | | | |
| | 609-90992-2252 | BEER PURCHASES | 114.90 | 1,704,028 | 333,368.55- | Y | | | |
| | 609-90992-2254 | GEN MDSE PURCHASES | 181.75 | 70,496 | 5,327.95- | Y | | | |
| | ** 2019-2020 YEAR TOTALS ** | | 2,866.63 | | | | | | |
| 2020-2021 | 101-21253 | DEFERRED COMP - ICMA | 300.00 | | | | | | |
| | 101-21262 | CHILD SUPPORT | 356.25 | | | | | | |
| | 101-40141-2218 | EMPLOYEE/DEPARTMENT RECOGN | 3,363.61 | 11,500 | 8,136.39 | | | | |
| | 101-40821-2211 | GENERAL SUPPLIES | 25.69 | 5,000 | 4,910.17 | | | | |
| | 101-41231-2211 | GENERAL SUPPLIES | 373.90 | 5,800 | 5,426.10 | | | | |
| | 101-41641-2211 | GENERAL SUPPLIES | 1,537.90 | 3,000 | 1,462.10 | | | | |
| | 101-42071-2211 | GENERAL SUPPLIES | 124.94 | 13,000 | 12,143.07 | | | | |
| | 101-42071-3433 | DUES & SUBSCRIPTIONS | 355.68 | 540 | 184.32 | | | | |
| | 101-50151-2211 | GENERAL SUPPLIES | 168.03 | 20,000 | 19,831.97 | | | | |
| | 101-50151-2221 | EQUIPMENT REPAIR & MAINTEN | 3,194.20 | 20,600 | 17,405.80 | | | | |
| | 101-50151-3436 | TOWING CHARGES | 750.00 | 22,500 | 21,750.00 | | | | |
| | 101-50352-2221 | EQUIPMENT REPAIR & MAINTEN | 15.90 | 29,000 | 28,750.60 | | | | |
| | 101-50352-2223 | BUILDING REPAIR & MAINTENA | 1,755.27 | 12,500 | 10,694.73 | | | | |
| | 101-50352-2227 | OTHER REPAIRS & MAINTENANC | 207.96 | 0 | 207.96- | Y | | | |
| | 101-50352-2245 | EQUIPMENT/TOOLS UP TO \$500 | 1,680.00 | 40,481 | 38,801.00 | | | | |
| | 101-50352-3433 | DUES & SUBSCRIPTIONS | 400.00 | 3,325 | 1,329.00 | | | | |
| | 101-60164-3331 | TRAVEL, CONFERENCES, AND S | 486.84 | 5,000 | 4,150.00 | | | | |
| | 101-60211-2211 | GENERAL SUPPLIES | 805.13 | 8,000 | 7,194.87 | | | | |
| | 101-60211-2212 | MOTOR FUELS, LUBRICANTS & | 777.97 | 55,000 | 54,192.01 | | | | |
| | 101-60211-2221 | EQUIPMENT REPAIR & MAINTEN | 1,415.85 | 56,000 | 54,080.01 | | | | |
| | 101-60211-2223 | BUILDING REPAIR & MAINTENA | 1,722.62 | 5,000 | 3,277.38 | | | | |
| | 101-60211-2245 | EQUIPMENT/TOOLS UP TO \$500 | 137.90 | 11,650 | 11,512.10 | | | | |
| | 101-60211-3311 | GENERAL PROFESSIONAL SERVI | 3,570.00 | 18,500 | 14,383.75 | | | | |
| | 101-60211-3321 | TELEPHONE & CELLULAR PHONE | 113.07 | 2,800 | 2,563.61 | | | | |
| | 101-60364-2211 | GENERAL SUPPLIES | 2,491.01 | 14,000 | 11,395.57 | | | | |
| | 101-60364-2212 | MOTOR FUELS, LUBRICANTS & | 2,221.46 | 17,500 | 15,278.54 | | | | |
| | 101-60364-2221 | EQUIPMENT REPAIR & MAINTEN | 1,660.44 | 15,100 | 13,439.56 | | | | |
| | 101-60364-3321 | TELEPHONE | 420.40 | 5,000 | 4,519.60 | | | | |
| | 101-70276-2211 | GENERAL SUPPLIES | 161.78 | 37,000 | 36,780.23 | | | | |
| | 101-70276-2221 | EQUIPMENT REPAIR & MAINTEN | 55.97 | 15,000 | 14,944.03 | | | | |
| | 101-70276-2223 | BUILDING REPAIR & MAINTENA | 1,435.02 | 8,500 | 7,064.98 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|------|-----------------------------|-----------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| | 208-41136-3345 | ADVERTISING | 480.00 | 1,500 | 1,020.00 | | |
| | 258-70579-2211 | GENERAL SUPPLIES | 930.53 | 48,749 | 47,399.97 | | |
| | 494-41136-5520 | BUILDINGS & STRUCTURES | 80.00 | 0 | 178,530.25- | Y | |
| | 602-90581-2211 | GENERAL SUPPLIES | 11,957.89 | 280,000 | 267,537.08 | | |
| | 602-90581-2212 | MOTOR FUELS, LUBRICANTS & | 258.26 | 66,000 | 63,582.36 | | |
| | 602-90581-2221 | EQUIPMENT REPAIR & MAINTEN | 242.49 | 150,000 | 141,190.36 | | |
| | 602-90581-3384 | REFUSE DISPOSAL | 153.00 | 3,500 | 3,347.00 | | |
| | 602-90581-3437 | LICENSES AND TAXES | 140.00 | 12,400 | 7,144.91 | | |
| | 609-90991-2211 | GENERAL SUPPLIES | 148.48 | 7,500 | 6,857.34 | | |
| | 609-90991-2245 | EQUIPMENT/TOOLS UP TO \$500 | 4,200.00 | 1,000 | 3,200.00- | Y | |
| | 609-90991-3311 | GENERAL PROFESSIONAL SERVI | 773.10 | 3,000 | 1,259.80 | | |
| | 609-90991-3333 | FREIGHT | 330.03 | 30,000 | 28,933.85 | | |
| | 609-90992-2211 | GENERAL SUPPLIES | 9.26 | 0 | 9.26- | Y | |
| | 609-90992-2251 | LIQUOR PURCHASES | 9,562.83 | 1,091,165 | 1,052,977.76 | | |
| | 609-90992-2252 | BEER PURCHASES | 37,932.94 | 1,576,627 | 1,482,881.51 | | |
| | 609-90992-2253 | WINE PURCHASES | 4,315.43 | 456,941 | 439,711.94 | | |
| | 609-90992-2254 | GEN MDSE PURCHASES | 591.77 | 73,019 | 69,622.50 | | |
| | ** 2020-2021 YEAR TOTALS ** | | 104,190.80 | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|-----------|
| 101 | NON-DEPARTMENTAL | 656.25 |
| 101-0141 | MAYOR & COUNCIL | 3,363.61 |
| 101-0151 | POLICE ADMINISTRATION | 5,664.23 |
| 101-0156 | CHEMICAL ASSESSMENT TEAM | 25.00 |
| 101-0164 | COMMUNITY PLANNING | 486.84 |
| 101-0211 | STREET ADMINISTRATION | 8,617.54 |
| 101-0276 | PARK MAINTENANCE & DEVEL. | 1,677.77 |
| 101-0352 | FIRE SERVICES | 4,059.13 |
| 101-0364 | AIRPORT | 6,793.31 |
| 101-0821 | FINANCE | 25.69 |
| 101-0971 | RECREATION | 64.98 |
| 101-1231 | MUNICIPAL BLDG MAINT | 373.90 |
| 101-1641 | INFORMATION TECHNOLOGY | 1,537.90 |
| 101-2071 | ADULT COMMUNITY CTR | 480.62 |
| 101 TOTAL | GENERAL FUND | 33,826.77 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|-----------------------|------------|
| 208-1136 | GENERAL COMMUNITY DEV | 480.00 |
| ----- | | |
| 208 TOTAL | EDA ADMINISTRATION | 480.00 |
| 258-0579 | AMATEUR SPORTS CENTER | 930.53 |
| ----- | | |
| 258 TOTAL | ARENA & EXPO | 930.53 |
| 494-1136 | GENERAL GOVERNMENT | 700.00 |
| ----- | | |
| 494 TOTAL | CITY HALL BUILDING | 700.00 |
| 602-0581 | WW OPERATIONS | 12,751.64 |
| ----- | | |
| 602 TOTAL | WASTEWATER OPERATING | 12,751.64 |
| 609-0991 | LIQUOR OPERATIONS | 5,659.61 |
| 609-0992 | LIQUOR PURCHASES | 52,708.88 |
| ----- | | |
| 609 TOTAL | LIQUOR | 58,368.49 |
| ----- | | |
| | ** TOTAL ** | 107,057.43 |

*** PROJECT TOTALS ***

| PROJECT | LINE ITEM | AMOUNT |
|---------------------------|-------------------------------|--------|
| PC5 10/14-09/16 CAT GRANT | 3311 GENERAL PROFESSIONAL SVC | 25.00 |
| | ** PROJECT PC5 TOTAL ** | 25.00 |
| W00 SANITARY SEWER | 2211 GENERAL SUPPLIES | 195.22 |
| | ** PROJECT W00 TOTAL ** | 195.22 |
| W04 BIOSOLIDS | 2221 PROJECT COSTS | 71.64 |
| | ** PROJECT W04 TOTAL ** | 71.64 |

NO ERRORS

** END OF REPORT **



CITY OF MARSHALL AGENDA ITEM REPORT

| | | | | | | | | | | | | | | | | | | | |
|-------------------------------------|--|----------------|------------|----------------------|----------|------------------|---------|-------------------------|----------|------------------|----------|----------------------------|----------------|--------------|-----------|-----------------|---------|-------------|----------|
| Meeting Date: | Monday, January 28, 2019 | | | | | | | | | | | | | | | | | | |
| Category: | CONSENT AGENDA | | | | | | | | | | | | | | | | | | |
| Type: | ACTION | | | | | | | | | | | | | | | | | | |
| Subject: | Consider approval of 2020 Workers Compensation Insurance | | | | | | | | | | | | | | | | | | |
| Background Information: | <p>The premium for 2019 and estimated premium for 2020 are attached. The renewal is effective January 1, 2020 with the League of Minnesota Cities Insurance Trust.</p> <p>The workers compensation insurance covers City employees, elected and appointed officials, volunteer firefighters, all other volunteers, Library employees and Marshall Municipal Utilities employees.</p> <p>Staff recommends keeping the deductible at \$5,000. This will be an additional \$17,613 credit amount to the standard premium of \$241,600</p> <table style="margin-left: 20px;"> <tr> <td>Manual Premium</td> <td style="text-align: right;">\$ 430,112</td> </tr> <tr> <td>Experience Mod. 0.63</td> <td style="text-align: right;">-159,141</td> </tr> <tr> <td>Standard Premium</td> <td style="text-align: right;">270,971</td> </tr> <tr> <td>Deductible Credit 6.50%</td> <td style="text-align: right;">- 17,613</td> </tr> <tr> <td>Premium Discount</td> <td style="text-align: right;">- 29,371</td> </tr> <tr> <td>Net Deposit Premium</td> <td style="text-align: right;">223,987</td> </tr> </table> <p>This premium is paid by the following:</p> <table style="margin-left: 20px;"> <tr> <td>City Portion</td> <td style="text-align: right;">\$182,289</td> </tr> <tr> <td>Library Portion</td> <td style="text-align: right;">\$2,580</td> </tr> <tr> <td>MMU Portion</td> <td style="text-align: right;">\$39,118</td> </tr> </table> <p>This is a \$8,612 or 4.00% increase from 2019 to 2020.</p> <p>The experience modifier has decreased from 0.68 in 2019 to 0.63 in 2020. That would indicate that staff will continue working to keep a safe work environment as well as continued training for staff in safety at the workplace.</p> <p>The rate increase also reflects the upward trend in overall insurance costs. An excerpt from the League of Minnesota Cities budget guide has also been included in the attachments for further reference to the increase in insurance premiums.</p> | Manual Premium | \$ 430,112 | Experience Mod. 0.63 | -159,141 | Standard Premium | 270,971 | Deductible Credit 6.50% | - 17,613 | Premium Discount | - 29,371 | Net Deposit Premium | 223,987 | City Portion | \$182,289 | Library Portion | \$2,580 | MMU Portion | \$39,118 |
| Manual Premium | \$ 430,112 | | | | | | | | | | | | | | | | | | |
| Experience Mod. 0.63 | -159,141 | | | | | | | | | | | | | | | | | | |
| Standard Premium | 270,971 | | | | | | | | | | | | | | | | | | |
| Deductible Credit 6.50% | - 17,613 | | | | | | | | | | | | | | | | | | |
| Premium Discount | - 29,371 | | | | | | | | | | | | | | | | | | |
| Net Deposit Premium | 223,987 | | | | | | | | | | | | | | | | | | |
| City Portion | \$182,289 | | | | | | | | | | | | | | | | | | |
| Library Portion | \$2,580 | | | | | | | | | | | | | | | | | | |
| MMU Portion | \$39,118 | | | | | | | | | | | | | | | | | | |
| Fiscal Impact: | The estimated annual 2020 premium for the city portion is \$182,289 | | | | | | | | | | | | | | | | | | |
| Alternative/ Variations: | | | | | | | | | | | | | | | | | | | |
| Recommendations: | Approve renewal of the 2020 City's Workers Compensation Insurance with the League of Minnesota Cities Insurance Trust. | | | | | | | | | | | | | | | | | | |

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
 145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$150,000 - \$300,000

MARSHALL, CITY OF & MARSHALL MUNICIPAL UTILITIES
 344 WEST MAIN ST
 MARSHALL, MN 56258-1313

Agreement No.: WC 1001144_Q-4
 Agreement Period:
 From: 01/01/2020
 To: 01/01/2021

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

| <u>PAYROLL DESCRIPTION</u> | <u>CODE</u> | <u>RATE</u> | <u>ESTIMATED PAYROLL</u> | <u>DEPOSIT PREMIUM</u> |
|----------------------------|-------------|-------------|------------------------------|----------------------------|
|----------------------------|-------------|-------------|------------------------------|----------------------------|

SEE ATTACHED SCHEDULE FOR DETAILS

| | | |
|-------------------------|----------------------------|-----------|
| | Manual Premium | 430,112 |
| Experience Modification | 0.63 | -159,141 |
| | Standard Premium | 270,971 |
| Deductible Credit | 0.00% | 0 |
| | Premium Discount | -29,371 |
| | Net Deposit Premium | \$241,600 |
| | Adjustment for Commission* | 0 |
| | Total Net Deposit Premium | \$241,600 |

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
 00382 Bremer Insurance Agencies Inc
 208 E College Dr
 Marshall, MN 56258-1818

Notice of Premium Options for Standard Premiums of \$150,000 - \$300,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

NET DEPOSIT PREMIUM

1. **Regular Premium Option**

241,600

2. **Deductible Premium Option**

Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 270,971. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

| | <u>Deductible per Occurrence</u> | <u>Premium Credit</u> | <u>Credit Amount</u> | <u>Net Deposit Premium</u> |
|--------------------------|--------------------------------------|---------------------------|--------------------------|--------------------------------|
| <input type="checkbox"/> | \$250 | 0.90% | -2,439 | 239,161 |
| <input type="checkbox"/> | \$500 | 1.60% | -4,336 | 237,264 |
| <input type="checkbox"/> | \$1,000 | 2.60% | -7,045 | 234,555 |
| <input type="checkbox"/> | \$2,500 | 4.50% | -12,194 | 229,406 |
| <input type="checkbox"/> | \$5,000 | 6.50% | -17,613 | 223,987 |
| <input type="checkbox"/> | \$10,000 | 9.00% | -24,387 | 217,213 |
| <input type="checkbox"/> | \$25,000 | 15.00% | -40,646 | 200,954 |
| <input type="checkbox"/> | \$50,000 | 20.00% | -54,194 | 187,406 |

3. **Retrospective Rates Premium Option**

| | <u>Retro-Rated Minimum Factor</u> | <u>Est. Minimum Premium</u> | <u>Retro-Rated Maximum Factor</u> | <u>Est. Maximum Premium</u> |
|--------------------------|---------------------------------------|---------------------------------|---------------------------------------|---------------------------------|
| <input type="checkbox"/> | 0.415 % | 112,453 | 1.300 % | 352,262 |
| <input type="checkbox"/> | 0.364 % | 98,633 | 1.500 % | 406,456 |
| <input type="checkbox"/> | 0.280 % | 75,872 | 2.000 % | 541,942 |

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

| | | | |
|---|---|----------------|--------------------------|
| <div style="border: 1px solid black; padding: 2px; display: inline-block;">Item 14.</div> | _____ Signature | _____ Title | _____ Date |
| Page 2 of 3 | <div style="border: 1px solid black; padding: 2px; display: inline-block;">Page 139</div> | | LM4514 (3/02)(Rev.01/20) |

**Notice of Premium Options for Standard Premiums of \$150,000 - \$300,000
(Con't)**

CONTINUATION SCHEDULE FOR QUOTATION PAGE

| <u>REMUNERATION</u> | <u>RATE</u> | <u>CODE</u> | <u>DESCRIPTION</u> | <u>EST. PREM</u> |
|---------------------|-------------|-------------|--|------------------|
| 603,249 | 9.96 | 5506 | STREET CONSTRUCTION | 60,084 |
| 178,561 | 5.87 | 7403 | AIRPORT OPERATIONS | 10,482 |
| 405,918 | 4.19 | 7520 | WATERWORKS | 17,008 |
| 1,177,469 | 3.53 | 7539 | ELECTRIC & STEAM PLANT | 41,565 |
| 784,312 | 5.02 | 7580 | SEWAGE DISPOSAL PLANT | 39,372 |
| 120,519 | 0.28 | 7610 | RADIO OR TELE BRDCSTING STATION-ALL EMPLOYEES | 337 |
| POP 15,150 | 228.70 | 7718 | FIREFIGHTERS (VOLUNTEER)NON SMOKING | 34,648 |
| 1,838,668 | 5.52 | 7721 | POLICE-NON SMOKING | 101,494 |
| 302,978 | 4.37 | 8017 | OFF SALE LIQUOR STORE | 13,240 |
| 1,650,689 | 0.78 | 8810 | PUBLIC UTILITIES CLERICAL | 12,875 |
| 611,905 | 0.78 | 8810 | LIBRARY OR MUSEUM-PROF & CLERICAL | 4,773 |
| 1,190,622 | 0.78 | 8810 | CLERICAL OFFICE EMPLOYEES NOC | 9,287 |
| 19,741 | 2.86 | 8831 | ANIMAL CONTROL | 565 |
| 49,379 | 7.43 | 9015 | PU MAINTENANCE | 3,669 |
| 105,996 | 7.43 | 9015 | SWIMMING POOL OR BEACH OPERATIONS | 7,876 |
| 131,837 | 7.43 | 9015 | BUILDINGS-OPER BY OWNER | 9,795 |
| 68,515 | 2.74 | 9063 | COMM. CENTERS-ALL EMPLOYEES & CLERICAL | 1,877 |
| 742,696 | 6.04 | 9102 | PARKS | 44,859 |
| 10,490 | 6.01 | 9156 | CITY BAND | 630 |
| 237,917 | 3.67 | 9182 | CITY ARENA-OPERATIONS | 8,732 |
| 27,177 | 0.67 | 9410 | BOOKMOBILE DRIVERS | 182 |
| 994,583 | 0.67 | 9410 | MUNICIPAL EMPLOYEES | 6,664 |
| 18,200 | 0.54 | 9411 | ELECTED OR APPOINTED OFFICIALS | 98 |
| Manual Premium | | | | 430,112 |

2019-2020 Premium Rates

Workers' compensation program

Members with renewals on or after Jan. 1, 2020, will see a rate increase of approximately 9%. It's important to note, though, that it's unlikely individual premiums will increase by that exact amount because premiums are also affected by things like changes in members' expenditures, payrolls, experience rating, and other exposure measures.

The increase is needed to fund costs for claims related to post-traumatic stress disorder (PTSD). Based on our experience since PTSD became compensable in 2013, it is projected that PTSD will account for approximately \$9.4 million of the \$52 million in total workers' compensation claims the Trust expects to incur in the coming year.

In response to this rapidly evolving issue, the Trust has taken several significant steps. Among other things, these include creating a staff position that will focus on promoting research, awareness, diagnosis, prevention, and treatment.

In addition, the Trust will continue providing education and training on the topic, collaborating with other stakeholder organizations to address both the financial and human costs of PTSD, and working with the Legislature to identify long-term structural solutions to the issue.

City of Marshall Worker's Compensation 3 Year Comparison

| Year | Manual Premium | Experience Modification | Experience Modification Amount | Standard Premium | Option | Premium Credit | Option Credit Amount | Premium Discount | Premium | Paid Claims | Amount Change in Premium | % Change in Premium |
|------------------|------------------------------------|-------------------------|--------------------------------|------------------|-------------------|----------------|----------------------|------------------|------------|-------------|--------------------------|---------------------|
| 2017 | 356,830.00 | 0.81 | (67,798.00) | 289,032.00 | \$5000 Deductible | 7.50% | (21,677) | (31,520) | 235,835.00 | 2,769.52 | | |
| 2018 | 377,639.00 | 0.67 | (124,621.00) | 253,018.00 | \$5000 Deductible | 7.50% | (18,976) | (27,234) | 206,808.00 | 19,142.02 | (29,027.00) | -12.31% |
| 2019 | 387,718.00 | 0.68 | (124,070.00) | 263,648.00 | \$5000 Deductible | 7.50% | (19,774) | (28,499) | 215,375.00 | 12,035.25 | 8,567.00 | 4.14% |
| <hr/> | | | | | | | | | | | | |
| Option #1 | Regular Premium | | | | | | | | | | | |
| 2020 | 430,112.00 | 0.63 | (159,141.00) | 270,971.00 | | | | (29,371) | 241,600.00 | | 26,225.00 | 12.18% |
| Option #2 | Deductible Premium | | | | | | | | | | | |
| 2020 | 430,112.00 | 0.63 | (159,141.00) | 270,971.00 | \$5000 Deductible | 6.50% | (17,613) | (29,371) | 223,987.00 | | 8,612.00 | 4.00% |
| Option #3 | Retrospective Rates Premium | | | | | | | | | | | |
| 2020 | 430,112.00 | 0.63 | (159,141.00) | 270,971.00 | | | | (29,371) | 241,600.00 | | | |

Regular Premium:

Premium payment is the city's only responsibility or liability. This option is a "guaranteed cost" option.

Deductible Premium:

The city pays a lower premium in return for agreeing to reimburse LMCIT for paid medical losses up to the deductible. The city is billed by LMCIT for medical costs up to it per occurrence deductible. Each occurrence has its own deductible.

Retrospective Rate Premium:

The city's final premium reflects the city's own actual loss experience for the year. This option can save a city significant money during the long run. Of course, the city is also subject to possible premium increases if it experiences a lot of injuries or a single big loss. The final premium equals the minimum premium plus actual incurred losses and loss-related expenses, including assessments due to the state Special Compensation Fund. The first adjustment is made approximately six months after losses the expiration of the agreement period, based on the total incurred cost of losses known at that time. Further adjustments are made annually thereafter until all claim activity ceases permanently. This includes activity on claims that reopen and claims for injuries that are filed later for an accident occurring within the retrospective year. LMCIT closes retrospective years after 16 years, unless the city specifies it wants to hold the old retrospective year open.

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
145 University Avenue West
St. Paul, MN 55103-2044
(651) 215-4173

The "City"
 Marshall, City Of
 344 West Main St
 Marshall, MN 56258

Agreement No. WC 1001144-4
 Agreement Period From: 01/01/2019
 To: 01/01/2020

CONTINUATION SCHEDULE FOR INFORMATION PAGE

| <u>REMUNERATION</u> | <u>RATE</u> | <u>CODE</u> | <u>DESCRIPTION</u> | <u>EST PREM</u> |
|---------------------|-------------|-------------|---|-----------------|
| 146,079 | 6.82 | 9015 | BUILDINGS-OPER BY OWNER | 9,963 |
| 1,184,447 | 0.72 | 8810 | CLERICAL OFFICE EMPLOYEES NOC | 8,528 |
| 1,155,248 | 3.24 | 7539 | ELECTRIC & STEAM PLANT | 37,430 |
| POP 15,150 | 209.82 | 7718 | FIREFIGHTERS (VOLUNTEER)NON SMOKING | 31,788 |
| 860,021 | 0.62 | 9410 | MUNICIPAL EMPLOYEES | 5,332 |
| 704,391 | 5.54 | 9102 | PARKS | 39,023 |
| 1,683,795 | 5.62 | 7720 | POLICE | 94,629 |
| 766,961 | 4.61 | 7580 | SEWEAGE DISPOSAL PLANT | 35,357 |
| 286,446 | 4.01 | 8017 | OFF SALE LIQUOR STORE | 11,486 |
| 579,216 | 9.14 | 5506 | STREET CONSTRUCTION | 52,940 |
| 400,261 | 3.85 | 7520 | WATERWORKS | 15,410 |
| 19,118 | 2.63 | 8831 | ANIMAL CONTROL | 503 |
| 10,507 | 0.62 | 9410 | BOOKMOBILE DRIVERS | 65 |
| 600,536 | 0.72 | 8810 | LIBRARY OR MUSEUM-PROF & CLERICAL | 4,324 |
| 1,661,231 | 0.72 | 8810 | PUBLIC UTILITIES CLERICAL | 11,961 |
| 161,811 | 5.38 | 7403 | AIRPORT OPERATIONS | 8,705 |
| 113,706 | 0.25 | 7610 | RADIO OR TELE BRDCSTING STATION-ALL EMPLOYEES | 284 |
| 66,342 | 2.51 | 9063 | COMM. CENTERS-ALL EMPLOYEES & CLERICAL | 1,665 |
| 102,660 | 6.82 | 9015 | SWIMMING POOL OR BEACH OPERATIONS | 7,001 |
| 18,200 | 0.49 | 9411 | ELECTED OR APPOINTED OFFICIALS | 89 |
| 225,712 | 3.36 | 9182 | CITY ARENA-OPERATIONS | 7,584 |
| 9,870 | 5.51 | 9156 | CITY BAND | 544 |
| 45,552 | 6.82 | 9015 | PU MAINTENANCE | 3,107 |
| Manual Premium | | | | 387,718 |

Agent:
 00382 Bremer Insurance Agencies Inc
 208 E College Dr
 Marshall, MN 56258-1818



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | ACTION |
| Subject: | Consider Resolution No ____, Second Series, Awarding the Sale of General Obligation Capital Improvement Plan Bonds |
| Background Information: | <p>Attached please find an initial draft of the resolution awarding the sale of the Bonds, which is to be considered by the City Council of the City of Marshall, Minnesota on January 28, 2020. After the sale of the Bonds on that date, Kennedy & Graven (Bond Council) will update the Award Resolution with the post-sale information received from Baker Tilly, and circulate an updated version in advance of the meeting that evening.</p> <p>Director of Administrative Services, Annette Storm, and Terri Heaton, with Baker Tilly Municipal Advisors, will present the findings from the bond sale that is scheduled for January 28, 2020.</p> |
| Fiscal Impact: | Avoiding finance charges on late payments. |
| Alternative/ Variations: | |
| Recommendations: | Approve Resolution Number ____, Second Series to authorize the Finance Director to pay certain claims |

Extract of Minutes of Meeting
of the City Council of the City of
Marshall, Lyon County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Marshall, Minnesota, was duly held in the Professional Development Room Marshall Middle School in said City on Tuesday, January 28, 2020, commencing at 5:30 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Capital Improvement Plan Bonds, Series 2020A.

The Director of Administrative Services presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in **Exhibit A** attached.

After due consideration of the proposals, Member _____ then introduced the following resolution, and moved its adoption:

CITY OF MARSHALL, MINNESOTA

**RESOLUTION NO. _____
SECOND SERIES**

AWARDING THE SALE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2020A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$_____; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

Section 1. Sale of Bonds.

1.01 Authority. It is hereby determined that:

(a) Pursuant to Minnesota Statutes, Chapter 475, as amended, including without limitation, Section 475.521 (the “Act”), the City is authorized to finance certain capital improvements under an approved capital improvement plan by the issuance of general obligation bonds of the City payable from ad valorem taxes. Capital improvements include acquisition or betterment of public lands, buildings or other improvements for the purpose of a city hall, library, public safety facility and public works facilities (excluding light rail transit or any activity related to it, or a park, road, bridge, administrative building other than a city hall, or land for any of those activities).

(b) The City held a public hearing on August 13, 2019, regarding a five-year capital improvement plan for the years 2019 – 2023 (the “Plan”) and regarding issuance of bonds in the maximum principal amount of \$8,000,000 to finance planned capital improvements, all in accordance with the Act. The Plan authorizes issuance of bonds to pay the cost of certain capital improvements identified in the capital improvement plan (the “Improvements”).

(c) Following the public hearing, the City Council of the City adopted a resolution on August 13, 2019, adopting the Plan and authorizing the issuance of bonds thereunder in the maximum principal amount of \$6,500,000 to finance the Improvements.

(d) The City Council has determined that, within 30 days after the hearing, no petition for a referendum, signed by voters equal to five (5) percent of the votes cast in the City in the last general election, on the issuance of bonds to pay costs of the Improvements was received by the City in accordance with the Act.

(e) As required by the Act, the City has determined that:

- (i) the expected useful life of the Improvements will be at least 5 years; and
- (ii) the amount of principal and interest due in any year on all outstanding bonds issued by the City under the Act, including the Bonds (as defined below), will not exceed 0.16% of the estimated market value of property in the City for taxes payable in 2020.

(f) It is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Capital Improvement Plan Bonds, Series 2020A (the

“Bonds”), in the aggregate principal amount of \$_____, to provide financing for the Improvements.

(g) The City is authorized by Section 475.60, subdivision 2(9), of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and the City’s municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of _____, in _____, _____ (the “Purchaser”) to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$_____.00, plus a [net] premium of \$_____, less underwriter’s discount of \$_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

| <u>Year of</u> <u>Maturity</u> | <u>Interest</u> <u>Rate</u> | <u>Year of</u> <u>Maturity</u> | <u>Interest</u> <u>Rate</u> |
|-----------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| | % | | % |

1.03. Purchase Contract. Any amount paid by the Purchaser over the minimum purchase price shall be credited to the Debt Service Fund hereinafter created, or deposited in the Construction Fund hereinafter created, as determined by the City Finance Director of the City (the “Finance Director”) upon consultation with Baker Tilly Municipal Advisors, LLC, the City’s municipal advisor (the “Municipal Advisor”). The Mayor and City Administrator are authorized to execute a contract with the Purchaser on behalf of the City, if requested by the Purchaser.

1.04. Terms and Principal Amount of Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act in the total principal amount of \$_____, originally dated as of the date of delivery, the Bonds being in fully registered form and issued, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1 and upward, bearing interest as above set forth, and maturing on _____ in the years and amounts as follows:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| | \$ | | \$ |

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

1.05. Optional Redemption. The City may elect on February 1, 2028, and on any day thereafter, to prepay Bonds maturing on or after February 1, 2029. Redemption may be in whole or in part and if in

part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2020, to the registered owners of record as of the close of business on the 15th day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint, a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar will keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the 15th day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is at any time registered in the bond register as the absolute owner of such Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds, sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, written notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) 30 days prior to the date of redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints U.S. Bank National Association, Saint Paul, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the City Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Finance Director and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to

be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Finance Director will deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Form of Bonds. The Bonds will be printed or typewritten in substantially the form set forth in **Exhibit B** attached hereto.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which will be complete except as to dating thereof and to cause the opinion to be printed or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds are payable from the General Obligation Capital Improvement Plan Bonds, Series 2020A Debt Service Fund (the “Debt Service Fund”) hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Amounts in the Debt Service Fund are irrevocably pledged to the Bonds. To the Debt Service Fund hereby created, there is hereby pledged and irrevocably appropriated and there will be credited: (i) the proceeds of the ad valorem taxes hereinafter levied (the “Taxes”) for the Improvements described in Section 1.01, (ii) capitalized interest financed from Bond proceeds, if any; (iii) any amount over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03; (iv) all investment earnings on amounts in the Debt Service Fund; and (v) any other funds appropriated for the payment of principal or interest on the Bonds. If a payment of principal or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Finance Director is directed to pay such principal or interest from the general fund or other funds of the City, and such fund will be reimbursed for those advances out of the proceeds of Taxes when collected.

4.02. Construction Fund. The proceeds of the Bonds, less the appropriations made in Section 4.01, together with any other funds appropriated for the Improvements and Taxes collected during the construction of the Improvements, will be deposited in a separate construction fund (the “Construction Fund”) to be used solely to defray expenses of the Improvements and the payment of principal and interest on the Bonds prior to the completion and payment of all costs of the Improvements. Any balance remaining in the Construction Fund after the Improvements are completed and the costs thereof have been paid may be used as provided in Minnesota Statutes, section 475.65, under the direction of the City Council. Thereafter, the Construction Fund is to be closed and any balance remaining therein and subsequent collections of Taxes for the Improvements are to be deposited in the Debt Service Fund.

4.03. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The taxes will be credited to the Debt Service Fund above provided and will be in the years and amounts as set forth in **Exhibit C**.

4.05. Certification to County Auditor as to Debt Service Fund Amount. It is hereby determined that the estimated collection of the foregoing Taxes will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the City Finance Director may certify to the County Auditor/Treasurer of Lyon County (the "County Auditor") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditor will thereupon reduce the levy collectible during such year by the amount so certified.

4.06. County Auditor's Certificate as to Registration. The City Clerk is authorized and directed to file a certified copy of this resolution with the County Auditor and to obtain the certificate required by Minnesota Statutes, Section 475.63.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor, City Administrator and Finance Director are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is, as of the date thereof, a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor, City Administrator, and Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, City Administrator, and Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code

and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States unless the Bonds qualify for an exception to the rebate requirement under the Code and related Treasury Regulations.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or the Improvements financed by the Bonds, or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. No Designation of Qualified Tax-Exempt Obligations. The Bonds have not been designated as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new

nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and notices with respect to the Bond will be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When the Bonds and all accrued interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge the Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full or by depositing irrevocably in escrow, with a suitable institution qualified by law as an escrow agent for this purpose, cash or securities which are backed by the full faith and credit of the United States of America, or any other security authorized under Minnesota law for such purpose,

bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required and sufficient, subject to sale and/or reinvestment in like securities, to pay said obligation(s), which may include any interest payment on such Bond and/or principal amount due thereon at a stated maturity (or if irrevocable provision shall have been made for permitted prior redemption of such principal amount, at such earlier redemption date). If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

Passed and adopted this June 26, 2018.

CITY OF MARSHALL, MINNESOTA

Robert J. Byrnes
Mayor

Attest:

Kyle Box
City Clerk

EXHIBIT A
PROPOSALS

[Insert]

EXHIBIT B
FORM OF BOND

No. R-_____

\$_____

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF LYON
CITY OF MARSHALL

GENERAL OBLIGATION CAPITAL IMPROVEMENT
PLAN BOND, SERIES 2020A

| <u>Rate</u> | <u>Maturity</u> | <u>Date of Original Issue</u> | <u>CUSIP</u> |
|-------------|------------------|-----------------------------------|--------------|
| _____% | February 1, 20__ | February 27, 2020 | 572500 _____ |

Registered Owner: Cede & Co.

The City of Marshall, Minnesota, a duly organized and existing municipal corporation in Lyon County, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum set forth above on the maturity date specified above, unless called for earlier redemption, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360-day year of twelve 30 day months), payable February 1, and August 1, in each year, commencing August 1, 2020, to the person in whose name this Bond is registered at the close of business on the 15th day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by U.S. Bank National Association, St. Paul, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2028, and on any day thereafter to prepay Bonds due on or after February 1, 2029. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify the Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$_____ all of like original issue date and tenor, except as to number, maturity date, interest rate, denomination and redemption privilege, all issued pursuant to a resolution adopted by the City Council on January 28, 2020 (the “Resolution”), for the purpose of providing money to aid in financing improvements to City facilities, as outlined in the City’s five-year capital improvement plan for the years 2019 through 2023, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, specifically Section 475.521, and the principal hereof and interest hereon are

payable primarily from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

This Bond is not a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”).

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota, to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Marshall, Lyon County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: February 27, 2020

CITY OF MARSHALL, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

U.S. BANK NATIONAL ASSOCIATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

_____ Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the

New York Stock Exchange, Inc. Medallion Signatures Program (“MSP”) or other such “signature guarantee program” as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

| <u>Date of Registration</u> | <u>Registered Owner</u> | <u>Signature of Registrar</u> |
|-----------------------------|--------------------------------------|-------------------------------|
| _____ | Cede & Co. Federal ID #13-2555119 | _____ |

EXHIBIT C
TAX LEVY SCHEDULE

[Insert]

RESOLUTION NO. _____
SECOND SERIES

The attached resolution was adopted by the City Council of the City of Marshall on January 28, 2020.

The question was on the adoption of the resolution, and there were _____ AYE votes and _____ NAY votes as follows:

| CITY OF MARSHALL CITY COUNCIL MEMBERS | Yes | No | Other |
|--|------------|-----------|--------------|
| Robert J. Byrnes, Mayor | _____ | _____ | _____ |
| Glenn Bayerkohler (Ward I) | _____ | _____ | _____ |
| John DeCramer (Ward I) | _____ | _____ | _____ |
| Russ Labat (Ward II) | _____ | _____ | _____ |
| Steven Meister (Ward II) | _____ | _____ | _____ |
| James Lozinski (Ward III) | _____ | _____ | _____ |
| Craig Schafer (Ward III) | _____ | _____ | _____ |

RESOLUTION ADOPTED.

ATTEST:

Secretary to the Council

STATE OF MINNESOTA
COUNTY OF LYON

CERTIFICATE OF COUNTY
AUDITOR/TREASURER AS TO TAX
LEVY AND REGISTRATION

I, the undersigned County Auditor/Treasurer of Lyon County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of Marshall, Minnesota (the "City"), on January 28, 2020, levying taxes for the payment of General Obligation Capital Improvement Plan Bonds, Series 2020A, issued in the original aggregate principal amount of \$_____, dated February 27, 2020, has been filed in my office and said bonds have been entered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand and official seal this ____ day of _____, 2020.

COUNTY AUDITOR/TREASURER
LYON COUNTY, MINNESOTA

By: _____

Its: _____



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | ACTION |
| Subject: | Consideration for approval of Memorandum of Understanding with Marshall Amateur Hockey Association (MAHA) regarding Ice Time fees 2020 – 2026. |
| Background Information: | MAHA approached City staff in late 2019 with an offer to assist with the purchase of a new replacement Zamboni for the Red Baron Arena & Expo. In exchange, MAHA has requested extending the existing MOU with the City regarding fees assessed for Ice Time usage. On January 14, 2020, Council awarded the bid for purchase of the Zamboni 552AC from Frank J. Zamboni & Company, Inc. Both the existing agreement with MAHA and revised agreement are included. |
| Fiscal Impact: | MAHA will share the cost with the City of Marshall for a new Zamboni 552AC in exchange for Ice Time rates at Red Baron Arena & Expo remaining unchanged through August 31, 2026. |
| Alternative/ Variations: | Reject the proposed agreement, thus requiring the City to fund the entire purchase of the new Zamboni. |
| Recommendations: | Staff recommends approval of the revised MOU with MAHA. |

MEMORANDUM OF UNDERSTANDING BETWEEN
MARSHALL AMATEUR HOCKEY ASSOCIATION

AND

THE CITY OF MARSHALL

THIS AGREEMENT MADE this 14th day of January 2020 by and between Marshall Amateur Hockey Association, Lessee and the City of Marshall, a Minnesota municipal corporation, Lessor as follows:

RECITALS

1. City of Marshall, Lessor, is the owner and operator of the facility identified as the Red Baron™ Arena & Expo located at 1651 Victory Drive, Marshall, MN 56258; and
2. Marshall Amateur Hockey Association, Lessee, collectively provides competitive youth hockey opportunities for families in the Marshall, Minnesota area; and
3. Lessee, in the process of providing ice rink availability for practices, games and tournaments has identified the Red Baron™ Arena & Expo, hereinafter referred to as Facility, as a location for establishment of such events; and
4. Lessor has offered the Facility as an event location that would be made available to Lessee in the circumstances of hosting said practices, games and tournaments.

NOW, THEREFORE, in consideration of below listed ice rink rental fees and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

| | | |
|------------------|---|----------------------------------|
| 2019/2020 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |
| 2020/2021 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |
| 2021/2022 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |
| 2022/2023 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |
| 2023/2024 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |
| 2024/2025 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |
| 2025/2026 | \$65.00/hourly for first 450 hours | \$45.00/hourly thereafter |

Red Baron Arena & Expo (Facility), to provide physical facilities to support the personnel who are providing services for competitive youth hockey opportunities.

A. DUTIES AND RESPONSIBILITIES

The Lessor agrees to the following:

1. Provide facility located at: 1651 Victory Drive, Marshall, Minnesota 56258
(Street) (City) (State) (Zip Code)
2. Provide support to access appropriate and necessary locker rooms and restroom facilities.
3. Provide access to facility/utility resources. The facility is equipped with the following (please check):

- Garbage containers
- Telephones (Y/N)
- Internet access with WI-FI
- Fax machines (Y/N)
- Copy machine (Y/N)
- Handicap Accessible (Y/N)
- Adequate Parking Facilities (Y/N)
- Water Supply
- Restrooms (Y/N)

B. TERM

This Contract shall be effective on the 14th day of January 2020 and shall terminate on the 31st day August 2026.

Rates become effective on September 1st of each year of the agreement.

C. OTHER CONSIDERATIONS

The parties agree to the following:

1. No modifications or changes will be made to the facility/property without the express written approval of the Lessor.
2. This agreement will be exclusive to the Lessee and may not be sublet to, or utilized by, any other private or public entity for the benefit of the agreed upon rates and services.
3. Normal wear and tear is considered to be the responsibility of the Lessor.
4. Expenses: Lessee shall be responsible for payment of ice rink rental fees to the Lessor. Lessor will invoice Lessee after every 30 days of usage and payments shall be made payable to the City of Marshall within 30 days of dated invoice. No ice rink rental fees will be assessed to Lessee for Lessee and/or Minnesota Hockey sponsored tournaments.

5. Lessor shall provide to Lessee, names and telephone numbers of Lessor's staff that may be contacted for Facility scheduling requests, to authorize and allow Lessee access to the Facility for its participants.

6. Lessee shall provide a current Certificate of Liability Insurance to Lessor on, or before, the expiration date of the existing certificate on file. Lessee to provide general liability insurance coverage in the amount of at least \$500,000 and to indemnify the City of Marshall and hold it harmless from any liability arising from the use of the City of Marshall property.

7. Lessee agrees to split the 2020 expenditure with the City of Marshall of a Zamboni 552AC. Both parties will be responsible for \$64,477.50 on or before October 1st 2020.

D. NOTICE AND CORRESPONDENCE

All notices and correspondence, which may be necessary or proper for either party, shall be addressed as follows:

TO LESSEE:

Marshall Amateur Hockey Association
PO Box 173 - Marshall, MN 56258
Attention: Josh Johnson, President

TO THE LESSOR:

City of Marshall
Attention: Director of Community Services
344 W. Main Street - Marshall, MN 56258

E. INTERPRETATION

This agreement shall be interpreted according to the laws of the State of Minnesota, regardless of its place of execution. Any actions, suits, or claims that may arise pursuant to this agreement shall be brought in a court of competent jurisdiction in the State of Minnesota.

This document represents the entire Agreement between the parties. Any amendments shall be in writing and agreed upon by both parties. IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

FOR THE LESSOR: CITY OF MARSHALL

By: Robert J. Byrnes
Its: Mayor

Date: _____

ATTEST:

By: Kyle Box
Its: City Clerk

FOR LESSEE: MARSHALL AMATEUR HOCKEY ASSOCIATION

Josh Johnson
Its: President

Date: 1-9-20

3. Provide access to facility/utility resources. The facility is equipped with the following (please check):

- Y Garbage containers
- Y Telephones (Y/N)
- Y Internet access with WI-FI
- N Fax machines (Y/N)
- Y Copy machine (Y/N)
- Y Handicap Accessible (Y/N)
- Y Adequate Parking Facilities (Y/N)
- Y Water Supply
- Y Restrooms (Y/N)

B. TERM

This Contract shall be effective on the 11th day of September 2018 and shall terminate on the 31st day August 2021.

Rates become effective on September 1st of each year of the agreement.

C. OTHER CONSIDERATIONS

The parties agree to the following:

1. No modifications or changes will be made to the facility/property without the express written approval of the Lessor.
2. This agreement will be exclusive to the Lessee and may not be sublet to, or utilized by, any other private or public entity for the benefit of the agreed upon rates and services.
3. Normal wear and tear is considered to be the responsibility of the Lessor.
4. Expenses: Lessee shall be responsible for payment of ice rink rental fees to the Lessor. Lessor will invoice Lessee after every 30 days of usage and payments shall be made payable to the City of Marshall within 30 days of dated invoice. No ice rink rental fees will be assessed to Lessee for Lessee and/or Minnesota Hockey sponsored tournaments.
5. Lessor shall provide to Lessee, names and telephone numbers of Lessor's staff that may be contacted for Facility scheduling requests, to authorize and allow Lessee access to the Facility for its participants.
6. Lessee shall provide a current Certificate of Liability Insurance to Lessor on, or before, the expiration date of the existing certificate on file. Lessee to provide general liability insurance coverage in the amount of at least \$500,000 and to indemnify the City of Marshall and hold it harmless from any liability arising from the use of the City of Marshall property.

D. NOTICE AND CORRESPONDENCE

All notices and correspondence, which may be necessary or proper for either party, shall be addressed as follows:

TO LESSEE:

Marshall Amateur Hockey Association
PO Box 173 - Marshall, MN 56258
Attention: Scott Mauch, President

TO THE LESSOR:

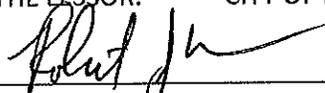
City of Marshall
Attention: Director of Community Services
344 W. Main Street - Marshall, MN 56258

E. INTERPRETATION

This agreement shall be interpreted according to the laws of the State of Minnesota, regardless of its place of execution. Any actions, suits, or claims that may arise pursuant to this agreement shall be brought in a court of competent jurisdiction in the State of Minnesota.

This document represents the entire Agreement between the parties. Any amendments shall be in writing and agreed upon by both parties. IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

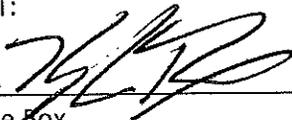
FOR THE LESSOR: CITY OF MARSHALL



By: Robert J. Byrnes
Its: Mayor

Date: 9-11-18

ATTEST:



By: Kyle Box
Its: City Clerk

FOR LESSEE: MARSHALL AMATEUR HOCKEY ASSOCIATION



Scott Mauch
Its: President

Date: 9-14-18



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|---------------------------------|---|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | ACTION |
| Subject: | Consider approval of an Administrative Services Agreement (ASA) between the City of Marshall and Missouri River Energy Services (MRES) related to coordination of administrative services with Western Area Power Administration (WAPA) for hydroelectric services through December 31, 2050. |
| Background Information: | <p>The City of Marshall has entered into a Firm Electric Service Contract with WAPA to provide electrical services to the City of Marshall for a period of time through December 31, 2050.</p> <p>The City of Marshall has previously entered into an Administrative Services Agreement with MRES. The previous agreement was dated August 24, 2004.</p> <p>WAPA is requesting that a replacement Administrative Services Agreement (ASA) between Marshall and MRES be executed with dates corresponding with the Firm Electric Services agreement through December 31, 2050. The new proposed contract, attached hereto, continues to provide arrangements for administrative services between Marshall and MRES. Upon execution of the contract, MRES shall continue to provide power and energy schedules to WAPA on behalf of Marshall. The ASA shall also allow MRES to continue to administer payment to WAPA on Marshall's behalf as outlined in the contract. Marshall remains primarily responsible for payment to WAPA pursuant to previously executed agreements. The replacement Administrative Services Agreement allows for the efficient management of electrical power and the purchase of that power as needed by Marshall.</p> <p>Marshall City Charter requires that municipal utility contracts exceeding 10 years in length must be approved by Marshall City Council. The MMU Commission has reviewed and has approved the ASA and has recommended that the City of Marshall approve and execute the Administrative Services Agreement as provided. Instructions for the execution of the agreement and original agreements have been provided to City Clerk Kyle Box. A copy of the Administrative Services Agreement is attached for your review.</p> |
| Fiscal Impact: | No additional financial obligations other than those that have previously been entered into by MMU for the administrative services provided by MRES. |
| Alternative/ Variations: | None recommended. |
| Recommendations: | Consider and approve Resolution No. _____, Second Series approving the contract for Administrative Services Agreement between City of Marshall and MRES. |

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR ADMINISTRATIVE SERVICES
WITH
MISSOURI BASIN MUNICIPAL POWER AGENCY dba
MISSOURI RIVER ENERGY SERVICES AND
THE CITY OF MARSHALL, MINNESOTA

(Scheduling and Payment)

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

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CONTRACT FOR ADMINISTRATIVE SERVICES
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(Scheduling and Payment)

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Certificate
General Power Contract Provisions dated September 1, 2007

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR ADMINISTRATIVE SERVICES
WITH
MISSOURI BASIN MUNICIPAL POWER AGENCY dba
MISSOURI RIVER ENERGY SERVICES AND
THE CITY OF MARSHALL, MINNESOTA

(Scheduling and Payment)

1. PREAMBLE: This Contract is made this _____ day of _____, 20____, pursuant to the Acts of Congress approved June 17, 1902 (32 Stat. 388), December 22, 1944 (58 Stat. 887), August 4, 1977 (91 Stat. 565), and Acts amendatory or supplementary to the foregoing Acts between the UNITED STATES OF AMERICA, acting by and through the Administrator, Western Area Power Administration, Department of Energy, hereinafter called WAPA, represented by the officer executing this Contract, a duly appointed successor, or a duly authorized representative, hereinafter called the Contracting Officer, and MISSOURI BASIN MUNICIPAL POWER AGENCY, a body corporate and politic duly organized under and by virtue of the laws of the State of Iowa, doing business under the name of Missouri River Energy Services, hereinafter called MRES or Contractor, and the CITY OF MARSHALL, MINNESOTA, a municipal corporation of the STATE OF MINNESOTA, hereinafter called the Municipality or Contractor; their successors and assigns, each sometimes hereinafter called the Party or all sometimes hereinafter collectively called the Parties.

2. EXPLANATORY RECITALS:

2.1 The Municipality is a member of MRES and is a beneficiary of MRES services. The Municipality has entered into Firm Electric Service Contract No. 12-UGPR-1000, dated August 1, 2012 (FES Contract), with WAPA. The FES Contract becomes effective January 1, 2021.

2.2 The Parties wish to have MRES administer payment of the Municipality's WAPA electric service bills, under the FES Contract between WAPA and the Municipality, and to participate in bill crediting and net billing as outlined in this Contract.

2.3 The Parties wish to have MRES provide scheduling services for the Municipality.

3. AGREEMENT: The Parties agree to the terms and conditions set forth herein.

4. TERM OF CONTRACT:

4.1 This Contract shall become effective on January 1, 2021, and subject to prior termination as otherwise provided for herein, shall remain in effect through midnight December 31, 2050.

4.2 Any Party may terminate this Contract at any time by giving at least two years written notice to the other Parties.

5. TERMINATION OF EXISTING ADMINISTRATIVE SERVICES CONTRACT:

Contract No. 04-UGPR-39, dated August 24, 2004, expires on its own terms effective at midnight December 31, 2020.

6. EXISTING FIRM ELECTRIC SERVICE CONTRACT:

6.1 WAPA and the Municipality have entered into the FES Contract which provides for firm electric service to the Municipality through December 31, 2050.

6.2 The Parties agree that by entering into this Contract, the rights, duties, and obligations contained in the FES Contract between WAPA and the Municipality are unchanged.

7. SCHEDULING ARRANGEMENTS:

7.1 All deliveries of power and energy to the Municipality under its existing contract with WAPA, as well as its contract with MRES, shall be scheduled in advance, emergencies excepted, in accordance with written procedures agreed upon in advance between MRES and WAPA, hereinafter referred to as Scheduling Procedures. The Scheduling Procedures shall provide for the adaptation of such schedules for day-to-day operational requirements, and shall be based on hourly load patterns. The Scheduling Procedures shall also specify the procedures to handle over or under deliveries of WAPA's obligation. The Scheduling Procedures shall be updated as required to reflect the requirements of any regional transmission organization or comparable organization approved by the Federal Energy Regulatory Commission, responsible for providing transmission service.

7.2 The Municipality agrees to allow MRES to act as its agent in providing power and energy schedules to WAPA.

7.3 Scheduling and tagging procedures, to be followed by MRES and WAPA, are included in the Scheduling Procedures.

7.4 MRES is responsible for developing the schedules for delivery of power and energy from WAPA to the Municipality as provided in the Scheduling Procedures.

7.5 MRES is responsible for scheduling error fees or charges, energy imbalance penalties or fees, and other penalties, fees, or charges, as appropriate, that are incurred as a result of MRES' errors in administering the Scheduling Procedures. WAPA is responsible for scheduling error fees or charges, energy imbalance penalties or fees, and other penalties, fees, or charges, as appropriate, that are incurred as a result of WAPA's errors in administering the Scheduling Procedures.

8. BILLING AND PAYMENT ARRANGEMENTS:

8.1 Billing and Payment shall be in accordance with the General Power Contract Provisions (GPCP) made part of the Municipality's contract with WAPA. Although the Municipality, by signing this Contract, has made arrangements for MRES to administer payment to WAPA on its behalf, the Municipality is ultimately responsible for payment to WAPA and all provisions of its FES Contracts with WAPA, including fees and penalties, are still applicable.

8.2 WAPA will issue individual bills for electric service provided to the Municipality each month. The bill will be sent to MRES for payment and a copy will be sent to the Municipality. MRES shall make payment of the bill to WAPA on behalf of the Municipality. The Municipality agrees to pay MRES for amounts billed by WAPA. Payments, by the Municipality to MRES for amounts billed by WAPA, shall be made in the manner specified for payments under the Municipality's Power Sale Agreement with MRES.

8.3 Under this Contract, MRES shall only bill the Municipality for the amounts stated on the bill provided by WAPA.

8.4 MRES will be responsible for late fees for delinquent payments to WAPA. The Municipality will be responsible for late fees due to delinquent payments to MRES in the same manner specified under the Municipality's Power Sale Agreement with MRES.

9. BILL CREDITING:

9.1 Payments due WAPA by MRES shall be paid by MRES to a third party when so directed by WAPA. Any third party designated to receive payment in lieu of WAPA, and the amount to be paid to that party, will be so identified in writing to MRES with the monthly electric service bill. The payment to the third party shall be due and payable by the payment due date specified on WAPA's electric service bill in accordance with the GPCP. When remitting payment to a designated third party, MRES shall indicate that such payment is being made on behalf of WAPA. WAPA shall credit MRES for the amount paid as if payment had been made directly to WAPA. All other payment provisions shall remain in full force and effect.

9.2 MRES shall accept payment from third parties of amounts due MRES from WAPA and shall notify WAPA of the date of receipt of each payment. MRES shall credit WAPA for such payments the same as if they had been made directly by WAPA. This obligation, to accept payment from a third party, does not release WAPA of its obligation to pay MRES if a third party is unwilling or unable to pay. In the event third party payment to MRES exceeds WAPA's payment obligation to MRES, MRES shall

reimburse the difference to WAPA within 20 days of the receipt, in full, of such third party payment. In the event WAPA directs more than one third party to make payment to MRES and the total payments exceed WAPA's payment obligation to MRES, MRES shall reimburse the difference to WAPA within 20 days of the receipt of the last payment received by MRES.

10. GENERAL POWER CONTRACT PROVISIONS: The GPCP, effective September 1, 2007, attached hereto, are made part of this Contract the same as if they had been expressly set forth herein.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed the day
and year first above written.

WESTERN AREA POWER ADMINISTRATION

By _____

Title Vice President of Power Marketing
for Upper Great Plains Region

Address P.O. Box 35800
Billings, MT 59107-5800

(SEAL)

MISSOURI RIVER ENERGY SERVICES

By _____

Attest: Title President and Chief Executive Officer

By _____ Address P.O. Box 88920

Title _____ Sioux Falls, SD 57109-8920

(SEAL)

CITY OF MARSHALL, MINNESOTA

By _____

Attest: Title Robert Byrnes, Mayor

By _____ Address 113 South 4th Street

Title Kyle Box, City Clerk Marshall, MN 56258

CERTIFICATE

I, _____, certify that I am the _____ of Missouri River Energy Services, the corporation named as MRES or Contractor herein; that _____, who signed the above contract on behalf of MRES, was then its _____; that such contract was duly signed for and on behalf of MRES by authority of its governing body and is within the scope of its corporate powers.

Signature

(SEAL)

Certificate

I, Kyle Box, certify that I am the City Clerk of the City of Marshall, Minnesota, the corporation named as Municipality herein; that Robert Byrnes, who signed the above contract on behalf of Municipality, was then its Mayor; that such contract was duly signed for and in behalf of such Municipality by authority of its governing body and is within the scope of its corporate powers.

Kyle Box, City Clerk
City of Marshall, Minnesota

seal

WESTERN AREA POWER ADMINISTRATION
GENERAL POWER CONTRACT PROVISIONS

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Revised September 1, 2007

WESTERN AREA POWER ADMINISTRATION
GENERAL POWER CONTRACT PROVISIONS

I. **APPLICABILITY.**

1. Applicability.

1.1 These General Power Contract Provisions (Provisions) shall be a part of the contract to which they are attached. In the event these Provisions differ from requirements of the contract, specific terms set forth in the contract shall prevail.

1.2 If the Contractor has member utilities which are either directly or indirectly receiving benefits from the contract, then the Contractor shall require such members to comply with Provisions 10, 17, 18, 19, 29, 30, 36, 43, 44, and 45 of these General Power Contract Provisions.

II. **DELIVERY OF SERVICE PROVISIONS.**

2. Character of Service.

Electric energy supplied or transmitted under the contract will be three-phase, alternating current, at a nominal frequency of sixty (60) hertz (cycles per second).

3. Use of Capacity or Energy in Excess of Contract Obligation.

The Contractor is not entitled to use Federal power, energy, or capacity in amounts greater than the Western contract delivery obligation in effect for each type of service provided for in the contract except with the approval of Western. Unauthorized overruns of contract delivery obligations shall be subject to charges specified in the contract or the applicable rate schedules. Overruns shall not establish any continuing right thereto and the Contractor shall cease any overruns when requested by Western, or in the case of authorized overruns, when the approval expires, whichever occurs first. Nothing in the contract shall obligate Western to increase any delivery obligation. If additional power, energy, or capacity is not available from Western, the responsibility for securing additional power, energy, or capacity shall rest wholly with the Contractor.

4. Continuity of Service.

Electric service will be supplied or transmitted continuously except for: (1) fluctuations, interruptions, or reductions due to uncontrollable forces, as defined in Provision 34 (Uncontrollable Forces) herein, (2) fluctuations, interruptions, or reductions due to operation of devices installed for power system protection; and (3) temporary fluctuations, interruptions, or reductions, which, in the opinion of the party supplying the service, are necessary or desirable for the purposes of maintenance, repairs, replacements, installation of equipment, or investigation and inspection. The party supplying service, except in case of emergency, will give the party to whom service is being provided reasonable advance notice of such temporary interruptions or reductions and will remove the cause thereof with diligence.

5. Multiple Points of Delivery.

When electric service is supplied at or transmitted to two or more points of delivery under the same rate schedule, said rate schedule shall apply separately to the service supplied at or transmitted to each point of delivery; Provided, That where the meter readings are considered separately, and during abnormal conditions, the Contractor's system is interconnected between points of delivery such that duplication of metered power is possible, the meter readings at each affected point of delivery will be adjusted to compensate for duplication of power demand recorded by meters at alternate points of delivery due to abnormal conditions which are beyond the Contractor's control or temporary conditions caused by scheduled outages.

6. Metering.

6.1 The total electric power and energy supplied or transmitted under the contract will be measured by metering equipment to be furnished and maintained by Western, a designated representative of Western, or where situations deem it appropriate as determined by Western, by the Contractor or its agent(s). In the event metering equipment is furnished and maintained by the Contractor or its agent(s) and the equipment is used for billing and other accounting purposes by Western, the Contractor shall ensure that the metering equipment complies with applicable metering policies established by Western.

6.2 Meters shall be secured by appropriate security measures and meters shall not be accessed except when the meters are to be inspected, tested, adjusted, or repaired. Representatives of affected parties shall be afforded reasonable opportunity to be present upon such occasions. Metering equipment shall be inspected and tested each year by the party responsible for meter maintenance, unless a different test interval is determined in accordance with good utility practices by an applicable regional metering policy, or as agreed upon by the parties. Meters shall also be tested at any reasonable time upon request by a party hereto, or by an affected supplemental power supplier, transmission agent, or control area operator. Any metering equipment found to be damaged, defective, or inaccurate shall be repaired and readjusted or replaced by the party responsible for meter maintenance as soon as practicable. Meters found with security breaches shall be tested for tampering and, if appropriate, meter readings shall be adjusted by Western pursuant to Provision 6.3 below.

6.3 Except as otherwise provided in Provision 6.4 hereof, should any meter that is used by Western for billing or other accounting purposes fail to register accurately, the electric power and energy supplied or transmitted during the period of failure to register accurately, shall, for billing purposes, be estimated by Western from the best available information.

6.4 If inspections and tests of a meter used by Western for billing or other accounting purposes disclose an error exceeding 2 percent, or a lesser range in error as agreed upon by the parties, then a correction based upon the inaccuracy found shall be made to the service records for the period of inaccuracy as determined by Western. If the period of inaccuracy cannot be determined, the inaccuracy shall be assumed to have existed during the entire monthly billing period immediately preceding the billing period in which the inspection or test was made and the resulting correction shall be made accordingly.

6.5 Any correction in billing or other accounting information that results from a correction in meter records shall be made in a subsequent monthly bill rendered by Western to the Contractor. Payment of such bill shall constitute full adjustment of any claim between the parties arising out of inaccurate metering equipment.

7. Existence of Transmission Service Contract.

If the contract provides for Western to furnish services using the facilities of a third party, the obligation of Western shall be subject to and contingent upon the existence of a transmission service contract granting Western rights to use such facilities. If Western acquires or constructs facilities which would enable it to furnish direct service to the Contractor, Western, at its option, may furnish service over its own facilities.

8. Conditions of Transmission Service.

8.1 When the electric service under the contract is furnished by Western over the facilities of others by virtue of a transmission service arrangement, the power and energy will be furnished at the voltage available and under the conditions which exist from time to time on the transmission system over which the service is supplied.

8.2 Unless otherwise provided in the contract or applicable rate schedule, the Contractor shall maintain a power factor at each point of delivery from Western's transmission agent as required by the transmission agent.

8.3 Western will endeavor to inform the Contractor from time to time of any changes planned or proposed on the system over which the service is supplied, but the costs of any changes made necessary in the Contractor's system, because of changes or conditions on the system over which the service is supplied, shall not be a charge against or a liability of Western.

8.4 If the Contractor, because of changes or conditions on the system over which service under the contract is supplied, is required to make changes on its system at its own expense in order to continue receiving service under the contract, then the Contractor may terminate service under the contract upon not less than sixty (60) days written notice given to Western prior to making such changes, but not thereafter.

8.5 If Western notifies the Contractor that electric service provided for under the contract cannot be delivered to the Contractor because of an insufficiency of capacity available to Western in the facilities of others over which service under the contract is supplied, then the Contractor may terminate service under the contract upon not less than sixty (60) days written notice given to Western prior to the date on which said capacity ceases to be available to Western, but not thereafter.

9. Multiple Points of Delivery Involving Direct and Indirect Deliveries.

When Western has provided line and substation capacity under the contract for the purpose of delivering electric service directly to the Contractor at specified direct points of delivery and also has agreed to absorb transmission service allowance or discounts for deliveries of energy over other system(s) to indirect points of delivery and the Contractor shifts any of its load served under the contract from direct delivery to indirect delivery, Western will not absorb the transmission service costs on such shifted load until the unused capacity, as determined solely by Western, available at the direct delivery points affected is fully utilized.

10. Construction, Operation, and Maintenance of Contractor's Power System.

The Contractor shall, and, if applicable, shall require each of its members or transmission agents to construct, operate, and maintain its power system in a manner which, as determined by Western, will not interfere with the operation of the system of Western or its transmission agents over which electric services are furnished to the Contractor under the contract, and in a manner which will coordinate with the protective relaying and other protective arrangements of the system(s) of Western or Western's transmission agents. Western may reduce or

discontinue furnishing services to the Contractor if, after notice by Western, the Contractor fails or refuses to make such changes as may be necessary to eliminate an unsatisfactory condition on the Contractor's power system which is determined by Western to interfere significantly under current or probable conditions with any service supplied from the power system of Western or from the power system of a transmission agent of Western. Such a reduction or discontinuance of service will not relieve the Contractor of liability for any minimum charges provided for in the contract during the time said services are reduced or discontinued. Nothing in this Provision shall be construed to render Western liable in any manner for any claims, demands, costs, losses, causes of action, damages, or liability of any kind or nature arising out of or resulting from the construction, operation, or maintenance of the Contractor's power system.

III. RATES, BILLING, AND PAYMENT PROVISIONS.

11. Change of Rates.

Rates applicable under the contract shall be subject to change by Western in accordance with appropriate rate adjustment procedures. If at any time the United States promulgates a rate changing a rate then in effect under the contract, it will promptly notify the Contractor thereof. Rates shall become effective as to the contract as of the effective date of such rate. The Contractor, by written notice to Western within ninety (90) days after the effective date of a rate change, may elect to terminate the service billed by Western under the new rate. Said termination shall be effective on the last day of the billing period requested by the Contractor not later than two (2) years after the effective date of the new rate. Service provided by Western shall be paid for at the new rate regardless of whether the Contractor exercises the option to terminate service.

12. Minimum Seasonal or Annual Capacity Charge.

When the rate in effect under the contract provides for a minimum seasonal or annual capacity charge, a statement of the minimum capacity charge due, if any, shall be included in the bill rendered for service for the last billing period of the service season or contract year as appropriate, adjusted for increases or decreases in the contract rate of delivery and for the number of billing periods during the year or season in which service is not provided. Where multiple points of delivery are involved and the contract rate of delivery is stated to be a maximum aggregate rate of delivery for all points, in determining the minimum seasonal or annual capacity charge due, if any, the monthly capacity charges at the individual points of delivery shall be added together.

13. Billing and Payment.

13.1 Western will normally issue bills to the Contractor for services furnished during the preceding month within ten (10) days after the end of the billing period.

13.2 If Western is unable to issue timely monthly bill(s), Western may elect to render estimated bill(s). Such estimated bill(s) shall be subject to the same payment provisions as final bill(s), and any applicable adjustments will be shown on a subsequent monthly bill.

13.3 Payments of bills issued by Western are due and payable by the Contractor before the close of business on the twentieth (20th) calendar day after the date of issuance of each bill or the next business day thereafter if said day is a Saturday, Sunday, or Federal holiday. Bills shall be considered paid when payment is received by Western. Bills will be paid electronically or via the Automated Clearing House method of payment unless a written request to make payments by mail is submitted by the Contractor and approved by Western. Should Western agree to accept payments by mail, these payments will be accepted as timely and without assessment of the charge provided for in Provision 14 (Nonpayment of Bills in Full When Due) if a United States

Post Office first class mail postmark indicates the payment was mailed at least three (3) calendar days before the due date.

13.4 The parties agree that net billing procedures will be used for payments due Western by the Contractor and for payments due the Contractor by Western for the sale or exchange of electric power and energy, use of transmission facilities, operation and maintenance of electric facilities, and other services. Payments due one party in any month shall be offset against payments due the other party in such month, and the resulting net balance shall be paid to the party in whose favor such balance exists. The parties shall exchange such reports and information that either party requires for billing purposes. Net billing shall not be used for any amounts due which are in dispute.

14. Nonpayment of Bills in Full When Due.

14.1 Bills not paid in full by the Contractor by the due date specified in Provision 13 (Billing and Payment) hereof shall bear a charge of five hundredths percent (0.05%) of the principal sum unpaid for each day payment is delinquent, to be added until the amount due is paid in full. Western will also assess a fee of twenty-five dollars (\$25.00) for processing a late payment. Payments received will first be applied to the charges for late payment assessed on the principal and then to payment of the principal.

14.2 Western shall have the right, upon not less than fifteen (15) days advance written notice, to discontinue furnishing the services specified in the contract for nonpayment of bills in full when due, and to refuse to resume such services so long as any part of the amount due remains unpaid. Such a discontinuance of service will not relieve the Contractor of liability for minimum charges during the time service is so discontinued. The rights reserved to Western herein shall be in addition to all other remedies available to Western either by law or in equity, for the breach of any of the terms hereof.

15. Adjustments for Fractional Billing Period.

The demand or capacity charge and minimum charges shall each be proportionately adjusted when fractional billing periods are applicable under this contract. A fractional billing period can occur: 1) at the beginning or end of electric service; 2) at the beginning or end of irrigation pumping service each year; 3) for a fractional billing period under a new rate schedule; or 4) for fractional periods due to withdrawals of electric services. The adjustment will be made based on the ratio of the number of hours that electric service is available to the Contractor in such fractional billing period, to the total number of hours in the billing period involved. Energy billing shall not be affected by fractional billing periods.

16. Adjustments for Curtailments to Firm Service.

16.1 Billing adjustments will be made if firm electric service is interrupted or reduced because of conditions on the power system of the United States for periods of one (1) hour or longer in duration each. Billing adjustments will not be made when such curtailment of electric service is due to a request by the Contractor or a discontinuance of electric service by Western pursuant to Provision 14 (Nonpayment of Bills In Full When Due). For purposes of billing adjustments under this Provision, the term power system of the United States shall include transmission facilities used under contract but not owned by the United States.

16.2 The total number of hours of curtailed firm electric service in any billing period shall be determined by adding: (1) the sum of the number of hours of interrupted electric service to (2) the product, of each reduction, of: the number of hours reduced electric service and the percentage by which electric service was reduced below the delivery obligation of Western at the time of each said reduction of electric service. The demand or capacity charge and applicable minimum charges shall each be proportionately adjusted in the ratio that

the total number of hours of electric service determined to have been curtailed bears to the total number of hours in the billing period involved.

16.3 The Contractor shall make written claim within thirty (30) days after receiving the monthly bill, for adjustment on account of any curtailment of firm electric service, for periods of one (1) hour or longer in duration each, alleged to have occurred that is not reflected in said bill. Failure to make such written claim, within said thirty-day (30-day) period, shall constitute a waiver of said claim. All curtailments of electric service, which are due to conditions on the power system of the United States, shall be subject to the terms of this Provision; Provided, That withdrawal of power and energy under the contract shall not be considered a curtailment of electric service.

IV. POWER SALES PROVISIONS.

17. Resale of Firm Electric Service (Wholesale Sales for Resale).

The Contractor shall not sell any firm electric power or energy supplied under the contract to any electric utility customer of the Contractor for resale by that utility customer; Provided, That the Contractor may sell the electric power and energy supplied under the contract to its members on condition that said members not sell any of said power and energy to any customer of the member for resale by that customer.

18. Distribution Principles.

The Contractor agrees that the benefits of firm electric power or energy supplied under the contract shall be made available to its consumers at rates that are established at the lowest possible level consistent with sound business principles, and that these rates will be established in an open and public manner. The Contractor further agrees that it will identify the costs of firm electric power or energy supplied under the contract and power from other sources to its consumers upon request. The Contractor will demonstrate compliance with the requirements of this Provision to Western upon request.

19. Contract Subject to Colorado River Compact.

Where the energy sold under the contract is generated from waters of the Colorado River system, the contract is made upon the express condition and with the express covenant that all rights under the contract shall be subject to and controlled by the Colorado River Compact approved by Section 13 (a) of the Boulder Canyon Project Act of December 21, 1928, 43 U.S.C. §§ 617a-e, and the parties to the contract shall observe and be subject to and controlled by said Colorado River Compact in the construction, management, and operation of the dams, reservoirs, and powerplants from which electrical energy is to be furnished by Western to the Contractor under the contract, and in the storage, diversion, delivery, and use of water for the generation of electrical energy to be delivered by Western to the Contractor under the contract.

V. FACILITIES PROVISIONS.

20. Design Approval.

All facilities, construction, and installation by the Contractor pursuant to the contract shall be subject to the approval of Western. Facilities interconnections shall normally conform to Western's current "General Requirements for Interconnection," in effect upon the signing of the contract document providing for each interconnection, copies of which are available from Western. At least ninety (90) days, unless otherwise agreed,

prior to the date the Contractor proposes to commence construction or to incur an obligation to purchase facilities to be installed pursuant to the contract, whichever date is the earlier, the Contractor shall submit, for the approval of Western, detailed designs, drawings, and specifications of the facilities the Contractor proposes to purchase, construct, and install. The Contractor assumes all risks for construction commenced or obligations to purchase facilities incurred prior to receipt of approval from Western. Western review and approval of designs and construction work in no way implies that Western is certifying that the designs meet the Contractor's needs.

21. Inspection and Acceptance.

Western shall have the right to inspect the materials and work furnished by the Contractor, its agents, employees, and subcontractors pursuant to the contract. Such inspections shall be at reasonable times at the work site. Any materials or work that Western determines is defective or not in accordance with designs, drawings, and specifications, as approved by Western, shall be replaced or modified, as directed by Western, at the sole expense of the Contractor before the new facilities are energized.

22. As-Built Drawings.

Within a reasonable time, as determined by Western, after the completion of construction and installation of facilities pursuant to the contract, the Contractor shall submit to Western marked as-built prints of all Western drawings affected by changes made pursuant to the contract and reproducible drawings the Contractor has prepared showing facilities of Western. The Contractor's drawings of Western facilities shall use drawing title blocks, drawing numbers, and shall be prepared in accordance with drafting standards all as approved by Western. Western may prepare, revise, or complete said drawings and bill the Contractor if the Contractor fails to provide such drawings to Western within a reasonable time as determined by Western.

23. Equipment Ownership Markers.

23.1 The Contractor shall identify all movable equipment and, to the extent agreed upon by the parties, all other salvageable facilities constructed or installed on the United States right-of-way or in Western substations pursuant to the contract which are owned by the Contractor, by permanently affixing thereto suitable markers clearly identifying the Contractor as the owner of said equipment and facilities.

23.2 If requested by the Contractor, Western shall identify all movable equipment and, to the extent agreed upon by the parties, all other salvageable facilities constructed or installed on the Contractor's right-of-way or in the Contractor's substations pursuant to the contract which are owned by the United States, by permanently affixing thereto suitable markers clearly identifying the United States as the owner of said equipment and facilities.

24. Third-Party Use of Facilities.

The Contractor shall notify Western of any proposed system change relating to the facilities governed by the contract or allowing third-party use of the facilities governed by the contract. If Western notifies the Contractor that said system change will, as solely determined by Western, adversely affect the operation of Western's system the Contractor shall, at no cost to Western, provide a solution to said adverse effect acceptable to Western.

25. Changes to Western Control Facilities.

If at any time during the term of the contract, Western determines that changes or additions to control, relay, or communications facilities are necessary to maintain the reliability or control of Western's transmission

system, and said changes or additions are entirely or partially required because of the Contractor's equipment installed under the contract, such changes or additions shall, after consultation with the Contractor, be made by Western with all costs or a proportionate share of all costs, as determined by Western, to be paid by the Contractor. Western shall notify the Contractor in writing of the necessary changes or additions and the estimated costs to be paid by the Contractor. If the Contractor fails to pay its share of said estimated costs, Western shall have the right, after giving sixty (60) days' written notice to the Contractor, to terminate the applicable facility installation provisions to the contract and require the removal of the Contractor's facilities.

26. Modification of Western Facilities.

Western reserves the right, at any time, to modify its facilities. Western shall keep the Contractor informed of all planned modifications to Western facilities which impact the facilities installation pursuant to the contract. Western shall permit the Contractor to change or modify its facilities, in a manner satisfactory to and at no cost or expense to Western, to retain the facilities interconnection pursuant to the contract. At the Contractor's option, Western shall cooperate with the Contractor in planning alternate arrangements for service which shall be implemented at no cost or expense to Western. The Contractor and Western shall modify the contract, as necessary, to conform to the new facilities arrangements.

27. Transmission Rights.

If the contract involves an installation which sectionalizes a Western transmission line, the Contractor hereby agrees to provide a transmission path to Western across such sectionalizing facilities at no cost or expense to Western. Said transmission path shall be at least equal, in terms of capacity and reliability, to the path in the Western transmission line prior to the installation pursuant to the contract.

28. Construction and Safety Procedures.

28.1 The Contractor hereby acknowledges that it is aware of the hazards inherent in high-voltage electric lines and substations, and hereby assumes full responsibility at all times for the adoption and use of necessary safety measures required to prevent accidental harm to personnel engaged in the construction, inspection, testing, operation, maintenance, replacement, or removal activities of the Contractor pursuant to the contract. The Contractor and the authorized employees, agents, and subcontractors of the Contractor shall comply with all applicable safety laws and building and construction codes, including the provisions of Chapter 1 of the Power System Operations Manual, entitled Power System Switching Procedure, and the Occupational Safety and Health Administration regulations, Title 29 C.F.R. §§ 1910 and 1926, as amended or supplemented. In addition to the safety program required herein, upon request of the United States, the Contractor shall provide sufficient information to demonstrate that the Contractor's safety program is satisfactory to the United States.

28.2 The Contractor and its authorized employees, agents, and subcontractors shall familiarize themselves with the location and character of all the transmission facilities of Western and interconnections of others relating to the work performed by the Contractor under the contract. Prior to starting any construction, installation, or removal work, the Contractor shall submit a plan of procedure to Western which shall indicate the sequence and method of performing the work in a safe manner. No work shall be performed by the Contractor, its employees, agents, or subcontractors until written authorization to proceed is obtained from Western.

28.3 At all times when the Contractor, its employees, agents, or subcontractors are performing activities of any type pursuant to the contract, such activities shall be under supervision of a qualified employee, agent, or subcontractor of the Contractor who shall be authorized to represent the Contractor in all matters pertaining to the activity being performed. The Contractor and Western will keep each other informed of the names of their designated representatives at the site.

28.4 Upon completion of its work, the Contractor shall remove from the vicinity of the right-of-way of the United States all buildings, rubbish, used materials, concrete forms, and other like material belonging to the Contractor or used under the Contractor's direction, and in the event of failure to do so the same may be removed by Western at the expense of the Contractor.

28.5 In the event the Contractor, its employees, agents, or subcontractors fail to comply with any requirement of this Provision, or Provision 21 (Inspection and Acceptance) herein, Western or an authorized representative may issue an order to stop all or any part of the work until such time as the Contractor demonstrates compliance with the provision at issue. The Contractor, its employees, agents, or subcontractors shall make no claim for compensation or damages resulting from such work stoppage.

29. Environmental Compliance.

Facilities installed under the contract by any party shall be constructed, operated, maintained, replaced, transported, and removed subject to compliance with all applicable laws, including but not limited to the National Historic Preservation Act of 1966, 16 U.S.C. §§ 470x-6, the National Environmental Policy Act of 1969, 42 U.S.C. §§ 4321-4347, the Endangered Species Act of 1973, 16 U.S.C. §§ 1531-1544, and the Archaeological Resources Protection Act of 1979, 16 U.S.C. §§ 470aa-470mm, and the regulations and executive orders implementing these laws, as they may be amended or supplemented, as well as any other existing or subsequent applicable laws, regulations, and executive orders.

30. Responsibility for Regulated Materials.

When either party owns equipment containing regulated material located on the other party's substation, switchyard, right-of-way, or other property, the equipment owner shall be responsible for all activities related to regulated materials in such equipment that are necessary to meet the requirements of the Toxic Substances Control Act, 15 U.S.C. §§ 2601-2692, the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901-6992k, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, 42 U.S.C. §§ 9601-9675, the Oil Pollution Act of 1990, 33 U.S.C. §§ 2702-2761, the Clean Water Act, 33 U.S.C. §§ 1251-1387, the Safe Drinking Water Act, 42 U.S.C. §§ 300f-j26, and the regulations and executive orders implementing these laws, as they may be amended or supplemented, and any other existing or subsequent applicable laws, regulations, and executive orders. Each party shall label its equipment containing regulated material in accordance with appropriate laws and regulations. If the party owning the equipment does not perform activities required under appropriate laws and regulations within the time frame specified therein, the other party may perform or cause to be performed the required activities after notice to and at the sole expense of the party owning the equipment.

VI. **OTHER PROVISIONS.**

31. Authorized Representatives of the Parties.

Each party to the contract, by written notice to the other, shall designate the representative(s) who is (are) authorized to act in its behalf with respect to those matters contained in the contract which are the functions and responsibilities of the authorized representatives of the parties. Each party may change the designation of its authorized representative(s) upon oral notice given to the other, confirmed promptly by written notice.

32. Effect of Section Headings.

Section headings or Provision titles appearing in the contract or these General Power Contract Provisions are inserted for convenience only and shall not be construed as interpretations of text.

33. Operating Guidelines and Procedures.

The parties to the contract may agree upon and put into effect from time to time, such other written guidelines and procedures as may be required in order to establish the methods of operation of the power system to be followed in the performance of the contract.

34. Uncontrollable Forces.

Neither party to the contract shall be considered to be in default in performance of any of its obligations under the contract, except to make payment as specified in Provision 13 (Billing and Payment) herein, when a failure of performance shall be due to an uncontrollable force. The term "uncontrollable force" means any cause beyond the control of the party affected, including but not restricted to, failure of or threat of failure of facilities, flood, earthquake, storm, fire, lightning, epidemic, war, riot, civil disturbance or disobedience, labor dispute, labor or material shortage, sabotage, restraint by court order or public authority and action or nonaction by, or failure to obtain the necessary authorizations or approvals from, any governmental agency or authority, which by exercise of due diligence such party could not reasonably have been expected to avoid and which by exercise of due diligence it shall be unable to overcome. Nothing contained herein shall be construed to require a party to settle any strike or labor dispute in which it may be involved. Either party rendered unable to fulfill any of its obligations under the contract by reason of an uncontrollable force shall give prompt written notice of such fact to the other party and shall exercise due diligence to remove such inability with all reasonable dispatch.

35. Liability.

35.1 The Contractor hereby agrees to indemnify and hold harmless the United States, its employees, agents, or contractors from any loss or damage and from any liability on account of personal injury, death, or property damage, or claims for personal injury, death, or property damage of any nature whatsoever and by whomsoever made arising out of the Contractors', its employees', agents', or subcontractors' construction, operation, maintenance, or replacement activities under the contract.

35.2 The United States is liable only for negligence on the part of its officers and employees in accordance with the Federal Tort Claims Act, 28 U.S.C. §§ 1346(b), 1346(c), 2401(b), 2402, 2671, 2672, 2674-2680, as amended or supplemented.

36. Cooperation of Contracting Parties.

If, in the operation and maintenance of their respective power systems or electrical equipment and the utilization thereof for the purposes of the contract, it becomes necessary by reason of any emergency or extraordinary condition for either party to request the other to furnish personnel, materials, tools, and equipment for the accomplishment thereof, the party so requested shall cooperate with the other and render such assistance as the party so requested may determine to be available. The party making such request, upon receipt of properly itemized bills from the other party, shall reimburse the party rendering such assistance for all costs properly and reasonably incurred by it in such performance, including administrative and general expenses, such costs to be determined on the basis of current charges or rates used in its own operations by the party rendering assistance. Issuance and payment of bills for services provided by Western shall be in accordance with Provisions 13 (Billing

and Payment) and 14 (Nonpayment of Bills in Full When Due) herein. Western shall pay bills issued by the Contractor for services provided as soon as the necessary vouchers can be prepared which shall normally be within twenty (20) days.

37. Transfer of Interest in Contract or Change in Preference Status.

37.1 No voluntary transfer of the contract or of the rights of the Contractor under the contract shall be made without the prior written approval of the Administrator of Western. Any voluntary transfer of the contract or of the rights of the Contractor under the contract made without the prior written approval of the Administrator of Western may result in the termination of the contract; Provided, That the written approval of the Administrator shall not be unreasonably withheld; Provided further, That if the Contractor operates a project financed in whole or in part by the Rural Utilities Service, the Contractor may transfer or assign its interest in the contract to the Rural Utilities Service or any other department or agency of the Federal Government without such prior written approval; Provided further, That any successor to or assignee of the rights of the Contractor, whether by voluntary transfer, judicial sale, foreclosure sale, or otherwise, shall be subject to all the provisions and conditions of the contract to the same extent as though such successor or assignee were the original Contractor under the contract; and, Provided further, That the execution of a mortgage or trust deed, or judicial or foreclosure sales made thereunder, shall not be deemed voluntary transfers within the meaning of this Provision.

37.2 The Contractor shall maintain its status as an entity eligible for preference in Western's sale of Federal power pursuant to Reclamation law, as amended and supplemented.

37.3 Western shall give the Contractor written notice of Western's proposed determination that the Contractor has violated Provision 37.1 and Western's proposed action in response to the violation.

37.4 The Contractor shall have 120 days after receipt of Western's notice provided under Provision 37.3 to submit a written response to Western. The Contractor may also make an oral presentation to the Administrator during this 120-day period.

37.5 At any time during this process, the Contractor and Western may agree upon corrective action to resolve Western's proposed determination that the Contractor is in violation of Provision 37.1.

37.6 Within 30 days of receipt of the Contractor's written response provided under Provision 37.4, Western will notify the Contractor in writing of its final decision. The Administrator's written notice will include the intended action, the effective date thereof, and the reasons for taking the intended action. Implementation of the Administrator's action shall take place no earlier than 60 days from the Contractor's receipt of such notice.

37.7 Any successor to Western shall be subject to all the provisions and conditions of the contract to the same extent as though such successor were an original signatory to the contract.

37.8 Nothing in this Provision shall preclude any right to judicial review available to the Contractor under Federal law.

38. Choice of Law and Forum.

Federal law shall control the obligations and procedures established by this contract and the performance and enforcement thereof. The forum for litigation arising from this contract shall exclusively be a Federal court of the United States, unless the parties agree to pursue alternative dispute resolution.

39. Waivers.

Any waivers at any time by either party to the contract of its rights with respect to a default or any other matter arising under or in connection with the contract shall not be deemed a waiver with respect to any subsequent default or matter.

40. Notices.

Any notice, demand, or request specifically required by the contract or these Provisions to be in writing shall be considered properly given when delivered in person or sent by postage prepaid registered or certified mail, commercial delivery service, facsimile, electronic, prepaid telegram, or by other means with prior agreement of the parties, to each party's authorized representative at the principal offices of the party. The designation of the person to be notified may be changed at any time by similar notice. Where facsimile or electronic means are utilized for any communication covered by this Provision, the sending party shall keep a contemporaneous record of such communications and shall verify receipt by the other party.

41. Contingent Upon Appropriations and Authorization.

41.1 Where activities provided for in the contract extend beyond the current fiscal year, continued expenditures by the United States are contingent upon Congress making the necessary appropriations required for the continued performance of the United States' obligations under the contract. In case such appropriation is not made, the Contractor hereby releases the United States from its contractual obligations and from all liability due to the failure of Congress to make such appropriation.

41.2 In order to receive and expend funds advanced from the Contractor necessary for the continued performance of the obligations of the United States under the contract, additional authorization may be required. In case such authorization is not received, the Contractor hereby releases the United States from those contractual obligations and from all liability due to the lack of such authorization.

42. Covenant Against Contingent Fees.

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure the contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, Western shall have the right to annul the contract without liability or in its discretion to deduct from the contract price or consideration the full amount of such commission, percentage, brokerage, or contingent fee.

43. Contract Work Hours and Safety Standards.

The contract, to the extent that it is of a character specified in Section 103 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. § 3701, as amended or supplemented, is subject to the provisions of the Act, 40 U.S.C. §§ 3701-3708, as amended or supplemented, and to regulations promulgated by the Secretary of Labor pursuant to the Act.

44. Equal Opportunity Employment Practices.

Section 202 of Executive Order No. 11246, 30 Fed. Reg. 12319 (1965), as amended by Executive Order No. 12086, 43 Fed. Reg. 46501 (1978), as amended or supplemented, which provides, among other things, that the Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, is incorporated herein by reference the same as if the specific language had been written into the contract, except that Indian Tribes and tribal organizations may apply Indian preference to the extent permitted by Federal law.

45. Use of Convict Labor.

The Contractor agrees not to employ any person undergoing sentence of imprisonment in performing the contract except as provided by 18 U.S.C. § 3622(c), as amended or supplemented, and Executive Order No. 11755, 39 Fed. Reg. 779 (1973), as amended or supplemented.

Resolution No. _____, Second Series

Before the City Council of Marshall, Minnesota

A RESOLUTION APPROVING THE CONTRACT FOR ADMINISTRATIVE SERVICES WITH MISSOURI BASIN MUNICIPAL POWER AGENCY DBA MISSOURI RIVER ENERGY SERVICES (MRES)

WHEREAS, pursuant to previous action taken, the City of Marshall has entered into an agreement to obtain an allocation of Federal hydroelectricity from the United States Department of Energy, Western Area Power Administration, Pick-Sloan Missouri Basin Program, Eastern Division (“WAPA”) pursuant to a Contract for Firm Electric Service to the City of Marshall, MN; and

WHEREAS, the current Contract for Firm Electric Service is, by its terms, set to expire on December 31, 2050; and

WHEREAS, City of Marshall, by prior action taken, has previously entered into an agreement for administrative services with Missouri Basin Municipal Power Agency dba Missouri River Energy Services (MRES), being contract 12-UGPR-1000 dated August 24, 2004; and

WHEREAS, WAPA is recommending that a replacement Administrative services Agreement be entered between WAPA, MRES and the City of Marshall for administrative services, which services agreement would coincide with the dates of services coordinating with the Firm Electric Service Agreement providing services through December 31, 2050; and

WHEREAS, Chapter 13.04 subd. 1 of the Charter for the City of Marshall, requires that the Marshall City Council approve all municipal utility contracts exceeding 10 years in length; and

WHEREAS, the Marshall Municipal Utilities (MMU) Commission has met to review the replacement Administrative Services Agreement and has recommended to the City Council the approval of the agreement as witnessed by MMU Commission Resolution No. _____, approved by the Commission on January 21, 2020; and

WHEREAS, the City Attorney has reviewed the agreement and has concluded that this governing body has the authority and right to enter into the replacement Administrative Services Agreement; and

WHEREAS, the Administrative Services Agreement continues to provide arrangements for administrative services between City of Marshall and MRES. The contract authorizes City of Marshall to allow MRES to continue to provide power and energy schedules to WAPA on Marshall’s behalf. Further, Marshall shall also allow MRES to continue to administer payment to WAPA on its behalf as outlined in the Administrative Services Agreement; and

WHEREAS, the City Council finds that it is in the public interest to enter into this long-term agreement to provide for the efficient administration of services between the City of Marshall, MRES and WAPA.

NOW, THEREFORE, be it RESOLVED by the City Council of Marshall, MN that:

1. That the Administrative Services Agreement 19-UGPR-99 between the City of Marshall, MRES and WAPA, and its associated exhibits; be and hereby is approved.
2. That the Mayor and the City Clerk are authorized to sign said Agreement on behalf of the City of Marshall.

Adopted this 28th day of January, 2020.

Robert J. Byrnes
Mayor

ATTEST:

Kyle Box
City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | CONSENT AGENDA |
| Type: | INFO/ACTION |
| Subject: | Consider Lease Agreement with Tracy Aircraft, LLC for Pilot Training Services at the Southwest Minnesota Regional Airport. |
| Background Information: | <p>Attached for your review is a copy of the Lease Agreement with Tracy Aircraft, LLC of Tracy, Minnesota for pilot training services to be conducted at the A/D Building at the Airport for the period 01/02/2020 to 12/31/2024.</p> <p>The lease has been reviewed and revised by the City Attorney.</p> |
| Fiscal Impact: | Rental revenue in the amount of \$2,184.00/year for a total 5-year rental revenue in the amount of \$10,920.00. |
| Alternative/ Variations: | No alternative actions recommended. |
| Recommendations: | That the Council authorize execution of the attached lease agreement with Tracy Aircraft, LLC of Tracy, Minnesota, for pilot training services to be conducted at the A/D Building at the Airport for the period 01/02/2020 to 12/31/2024. |

**AIRPORT ARRIVAL/DEPARTURE BUILDING
LEASE AGREEMENT
SOUTHWEST MINNESOTA REGIONAL AIRPORT
MARSHALL/RYAN FIELD**

THIS LEASE AGREEMENT (“Agreement”) is executed in duplicate as of the 2nd day of January 2020, by and between the City of Marshall, Minnesota (“Landlord”), whose business address is 344 West Main Street, Marshall, Minnesota 56258, and Tracy Aircraft, LLC, a Minnesota Corporation, whose business address is 205 3rd Street E, Tracy, Minnesota 56175, authorized to do business in the State of Minnesota, hereinafter referred to as (“Tenant”).

RECITAL

Landlord is the owner of the Southwest Minnesota Regional Airport-Marshall/Ryan Field and operates a building commonly known as the Arrival/Departure Building (the “Facility”) located at 1650 West College Drive, Marshall, Minnesota 56258.

Tenant is engaged in the business of pilot training.

Landlord wishes to make pilot training available to its customers and invitees at the Facility and, to that end, wishes to have Tenant provide such services.

Landlord has offered to grant Tenant the right to occupy and use certain space in the Facility for the purpose of providing pilot training service and Tenant is willing to provide pilot training service and to accept such occupancy, subject to and in accordance with the terms and conditions hereinafter provided.

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants and agreements hereinafter contained, the parties covenant and agree as follows:

1. **Concession.** The Landlord does hereby grant to the Tenant and the Tenant hereby accepts from the Landlord, the non-exclusive right to operate a pilot training service at the Facility for the purpose of offering pilot training to the public under the covenants, conditions and provisions contained in this Lease.
2. **Term.** Subject to termination as otherwise provided in this Lease, the term of this Lease shall be for a period of five (5) years, commencing on January 2, 2020 (the “Commencement Date”) and ending on December 31, 2024 (the “Expiration Date”), unless canceled by either party upon written notice to the other party in accordance with Sections 17 and 18 of this Lease. All rentals described herein shall accrue from the commencement date above, the effective date of this Lease. Lease rates, as depicted in Exhibit “A,” may be adjusted by Landlord on January first of each year. Landlord shall give Tenant at least thirty (30) days written notice of Landlord’s intent to adjust said rates.

The term may be extended for an indefinite period of time upon written agreement by both Landlord and Tenant at the rental rates to be determined at that time.

3. **Non-exclusivity.** This concession shall not be construed to be an exclusive concession, and the Landlord shall have the right to deal with and perfect arrangements with any other individual, firm or corporation for engaging in similar activities at the Airport. The Landlord shall not, hereafter, grant to any other individual, firm or corporation, other than Tenant, a similar concession upon terms or conditions more favorable in any material respect than those herein granted Tenant.
4. **Office Space/Parking Space Allocations.** The Tenant is allocated office space in the Facility as shown in the plan attached as Exhibit "B" and containing approximately one hundred twenty-five (125) square feet. In addition to said office area, the Landlord does hereby lease to Tenant two (2) automobile parking spaces as shown on Exhibit "C". No parking shall be allowed immediately in front of the Facility (except as posted) and no overnight parking shall be allowed. Landlord agrees to permit Tenant, its agents, employees and invitees access to the Facility throughout the term of this agreement and the right to use all of the common area associated with the Facility (e.g., restrooms, sidewalks, access roads, parking areas, waiting areas, conference room) in the same manner as such areas are made available to and used by the employees and invitees of the Facility.
5. **Payment Dates.** Tenant shall pay Landlord, without notice to Tenant, monthly rent as depicted in Exhibit "A" on or before the first day of each month for the following month. A late fee charge of \$20.00 shall be assessed for payments received after the tenth (10th) day of the month and shall be added to the following month's payment.
6. **Cleaning.** Tenant is required to maintain leased areas clean, neat, and orderly. In the event that Tenant fails to keep the premises used by it in an attractive, neat, clean, orderly and sanitary condition as is required by this Lease, Landlord by itself shall clean or cause to be cleaned those portions of the premises not so kept and Tenant agrees to reimburse Landlord for the direct and indirect costs incurred by Landlord for the performance of said work immediately upon being billed therefore by Landlord. Daily trash removal and placing it in the dumpster provided by the Landlord shall be the responsibility of the Tenant.
7. **Utilities.** The Landlord agrees to provide such heat, electricity, water and sewage services as are reasonably necessary for Tenant's operations at no additional cost to Tenant, except for telephone and other communication usage, required by Tenant in the Facility.
8. **Activities Permitted on Airport.** Tenant shall have the right to use those portions of the Airport covered by this Lease for the conducting of pilot training service as herein provided for.

9. **Construction and Improvements.** No improvement, alterations, or additions shall be made to the lease space in the Facility without the written approval of the Landlord, which approval will not be unreasonably withheld. Improvements to leased space shall be at the sole expense of the Tenant, in accordance with architectural plans developed by Tenant, and reviewed and approved by the Landlord's City Engineer.
10. **Liens.** Tenant agrees not to allow any mechanic's lien to be filed against the Facility by reason of any work, labor, services or materials performed at or furnished to the leased space at the Facility by or for Tenant.
11. **Tenant's Covenants.** Tenant hereby covenants and agrees:
- A. To furnish good, prompt and efficient service adequate to meet all reasonable demands at the Airport at a fair and reasonable price and that services provided by Tenant at the Airport shall conform to all standards herein specified; and to initiate reasonable efforts to promote local marketing efforts of pilot training services within the community and surrounding area.
 - B. That it shall not permit its agents, servants or employees to solicit or conduct business outside of the area referred to in No. 4 above.
 - C. That it shall abide by, and require its agents, servants or employees to abide by, and be subject to all reasonable rules and regulations which are now, or may from time to time, be formulated by the Landlord or the Airport Manager concerning the management, operation or use of the Airport and specifically to abide by all provisions of the Airport security plan, if any.
 - D. That it shall meet all expenses in connection with the use of the leased space hereunder and the rights and privileges herein granted, including without limitation by reason of enumeration, taxes, permit fees, license fees and assessments lawfully levied or assessed upon the premises or structures and improvements at any time situated thereon, and that it shall secure all such permits and licenses as may be necessary.
 - E. That it shall permit the Landlord's representative at any time, and as often as the Landlord deems necessary, to inspect the premises used by the Tenant in the conduct of its business, and upon request shall demonstrate any such machines or equipment.
 - F. That it shall not do, or permit to be done, any act which:
 - (1) Shall invalidate or be in conflict with any fire insurance policies covering the Airport or any part thereof or upon the contents of any building thereon;
 - (2) Shall increase the rate of any fire insurance on the Airport or any part thereof, or upon the contents or any building thereon;

- (3) Shall, in the opinion of the Landlord, constitute a hazardous condition so as to increase the risks normally attendant upon the operations contemplated by this Lease.

If, by any reason of the Tenant's failure to comply with the provisions of this section, any fire insurance rate on the Airport or any part thereof or upon the contents of any building thereon shall at any time be higher than it otherwise would be, then the Tenant shall be notified and shall, upon demand, pay the Landlord that part of all fire insurance premiums paid or payable by the Landlord which shall have been charged because of such violation by the Tenant.

- G. Non-discrimination. For Tenant, its agents, servants and employees, as a part of the consideration hereof, hereby covenants and agrees as a covenant running with the land that:

- (1) No person on the ground of sex, race, color, national origin, religion, age or disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- (2) In the construction of any improvements on, over or under such lease space and the furnishing of services thereon, no person on the grounds of sex, race, color, national origin, religion, age or disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination.
- (3) The Tenant shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

- H. Signs. Tenant shall have the right to install tasteful, professionally prepared signs at the leased space and at such locations at the Facility that Landlord approves, which approval will not be unreasonably withheld.
- I. Landlord acknowledges that the Facility must be and remain connected to Tenant's corporate terrestrial broadband data communications network (the "Network") in order for Tenant to conduct its business at the Facility. Landlord authorizes Tenant to perform such work as may be necessary, within or outside the Facility, to permit Tenant to connect properly the Facility to the Network and thereafter maintain such connection, all at Tenant's expense and in accordance with plans prepared by Tenant and approved by Landlord, which approval will not be unreasonably withheld. Landlord agrees to cooperate fully with Tenant to secure the permits and approvals necessary to the performance of such work and to facilitate completion of such work. If, for any reason other than the act or omission of Tenant, including the inadequacy of facilities or services provided by a Local Exchange Carrier or other provider, the connection of the Premises to the Network cannot be accomplished within a time or at a cost acceptable

to Tenant, or the connection is broken or becomes inadequate for Tenant's purposes, then Tenant may terminate this Lease by written notice to Landlord.

12. **Indemnification.** Tenant shall defend, indemnify and hold harmless the Landlord from and against any and all claims, demands, suits, judgments, costs and expenses asserted by any person or persons, including agents or employees of the Landlord or the Tenant, by reason of death or injury to persons, or loss or damage to property resulting from Tenant's operation hereunder or sustained in or upon the leased premises, or as a result of anything claimed to be done or omitted to be done by the Tenant hereunder, save and except where said claims, demands, suits, judgments, costs and expenses are solely the result of the intentional or negligent acts of Landlord.
13. **Waiver of Subrogation.** Landlord and Tenant hereby grant to each other, on behalf of any insurer providing fire and extended coverage to either of them covering the demised premises, and any improvements thereon, or contents thereof, a waiver of any right of subrogation any such insurer or one party may acquire against the other by virtue of payment of any loss under such insurance, such waiver to be effective so long as each is empowered to grant such waiver under the terms of his/her insurance policy or policies involved without payment of additional premiums. Such waiver shall stand mutually terminated as of the date either Landlord or Tenant ceases to be so empowered.
14. **Insurance.**
 - A. Tenant shall obtain and maintain continuously in effect at all times during the term of this Lease, at Tenant's sole expense, insurance written by a company licensed to do business in the State of Minnesota of the type and having limits at least as large as those set forth herein.

Such insurance shall name the Landlord as an additional insured thereunder and shall contain provisions requiring at least thirty (30) days advance notice to the Landlord of the termination or cancellation of all such insurance. Tenant shall provide Landlord with copies of certificate of insurance for all policies required herein evidencing such policies. Tenant shall deliver certificates of such insurance to Landlord before occupying the Facility and installing any equipment.

- (1) Owner's, landlord's and tenant's insurance: Tenant shall insure or self-insure their own personal property located on the lease premises.
- (2) Automobile public liability insurance: The Tenant shall provide the minimum amounts as required by Minnesota State Statutes.
- (3) Workers' compensation insurance: meeting or exceeding statutory requirements.
- (4) General liability insurance in the amount of \$1,000,000 for injuries to any one person, \$1,000,000 for any one accident and \$100,000 for property damage or, in the alternative, combined single limit coverage of at least \$1,000,000.

B. It is understood that the specified amounts of insurance stated herein shall in no way limit the liability of Tenant.

C. Except in the case of the willful or negligent act or omission of Landlord, its agent or employee, Tenant agrees to indemnify, defend and hold Landlord harmless from and against any and all claims, damages, liabilities and expenses (including attorney's fees) brought or incurred because of any injury to person(s) or damage to property arising from the use, occupancy or control of the Facility by Tenant.

15. **Surrender of Possession.** Upon the termination of this Lease, Tenant's authority to use the premises, rights, facilities and equipment herein granted shall cease and Tenant shall, upon expiration or termination, promptly and in good condition surrender the same to the Landlord. Upon termination, any improvements which have become part of the realty shall become the property of the Landlord and the same shall be immediately returned to the control of the Landlord. Any improvements not part of the realty shall be removed therefrom within fifteen (15) days after the termination of this Lease or the same shall be deemed to have been abandoned to the Landlord and the right of the Tenant to possession thereof shall cease.
16. **Damage to Property.** Tenant shall promptly repair or replace any property of the Landlord which is lost, destroyed or damaged by its operations hereunder. If Tenant fails to promptly repair or replace such property, Landlord may repair or replace it and charge Tenant for the costs incurred, which costs shall immediately be paid by Tenant.
17. **Cancellation by Landlord.** In the event that Tenant shall file a voluntary petition in bankruptcy or that proceedings in bankruptcy shall be instituted against it, and Tenant thereafter is adjudicated bankrupt pursuant to such proceedings, or that the court shall take jurisdiction of Tenant and its assets pursuant to proceedings brought under the provisions of any federal reorganization act, or that a receiver of Tenant's assets shall be appointed, or that Tenant shall be divested of its estate herein by other operation of law or that Tenant shall fail to perform, keep and observe any of the terms, covenants, or conditions herein contained on its part to be performed, the Landlord may give the Tenant written notice to correct such condition or cure such default and, if any such condition or default shall continue for thirty (30) days after the receipt of such notice by Tenant, the Landlord may, after the lapse of said thirty (30) day period and prior to the correction or curing of such condition or default, terminate this Lease by a thirty (30) day written notice; provided, however, that in the event Tenant cannot cure said default within thirty (30) days despite his/her best efforts to do so, and that he/she shall have commenced and thereafter diligently pursued said cure to completion, said default shall not be grounds for terminating this Lease.

Acceptance of rental by Landlord for any period or periods after a default of any of the terms, covenants and conditions herein contained to be performed, kept and observed by Tenant, shall not be deemed a waiver of any right on the part of Landlord to cancel this Lease for such default.

No waiver of default by Landlord of any of the terms, covenants or conditions hereof to be performed, kept and observed by Tenant shall be construed to be or act as a waiver of any of the terms, covenants and conditions herein contained to be performed, kept and observed by Tenant.

This Lease shall also be subject to termination by the Landlord in the event of any one of the following:

- A. If Tenant shall fail to pay any installments of rent or other charges required to be paid by Tenant within ten (10) days after the same shall become due and payable, subject to the rights of redemption provided by law.
- B. Any illegal act or any violation of State, federal or local law, statute, ordinance or regulation which results in a criminal conviction may result in termination procedures being initiated. Legal costs incurred during said termination procedures shall be the responsibility of Tenant.

In addition to any right of cancellation or any other rights herein given to Landlord, Landlord may cancel this Lease, with or without cause, in its entirety and terminate all or any of its obligations hereunder at any time by thirty (30) days written notice.

18. **Cancellation by Tenant.** Tenant shall have the right upon written notice to the Landlord to terminate this Lease upon the happening of one or more of the following events, if said events are then continuing:

- A. The issuance by any court of competent jurisdiction of an injunction, order or decree:
(1) preventing or restraining the use by Tenant of all or any substantial part of the premises used and occupied by Tenant hereunder; (2) preventing or restraining the use of all or a part of the Airport for normal airport purposes which may be used by Tenant and which is necessary for its operations on the Airport.
- B. If Landlord defaults in any of the terms, covenants or conditions under this Lease and fails to cure the default or make substantial progress with regard thereto within forty-five (45) days following receipt of written demand from Tenant to do so.
- C. If all or a material part of the premises used and occupied by Tenant hereunder is damaged or destroyed, or all or a part of the Airport or Airport facilities which is necessary to the operation of Tenant's business is damaged or destroyed or the use thereof disrupted for causes beyond Tenant's control.

D. If, by reason of any action of any governmental authority, Tenant is unable to conduct its business for a period of in excess of forty-five (45) days in substantially the same manner or substantially to the same extent as prior to such action.

In addition to any right of cancellation or any other rights herein given to Tenant, Tenant may cancel this Lease, with or without cause, in its entirety and terminate all or any of its obligations hereunder at any time by thirty (30) days written notice.

19. **Subleases and Assignments.** Tenant shall not assign or transfer, in whole or in part, in any manner, this Lease nor any interest therein, nor permit the foregoing Lease to become transferred by operation of law or otherwise, nor do or suffer any acts to be done whereby the same may be or become assigned in whole or in part, unless the written consent of Landlord shall first be obtained in each and every case of subletting, assignment or transfer as shall from time to time occur or be desired. It is expressly agreed by the Tenant that in the event permission be granted by the Landlord as herein provided, the subtenant or assignee shall be required to assume and agree to perform the covenants of this Lease and that notwithstanding any such subletting or assignment, the Tenant shall be and remain liable for the payments of all rents and the performance of all covenants and conditions for the full term of this Lease.
20. **Subordination.** This Lease shall be subordinate to the provisions of any existing or future agreement between the Landlord and the United States of America relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport.
21. **Modification.** Nothing under this Lease shall be deemed to prevent the Landlord and Tenant from entering into other or different agreements or modifications of this Lease, provided that any modifications of this Lease shall be in writing and shall be executed with at least the same degree of formality as this Lease.
22. **Notices.** All notices and other communications authorized or required hereunder shall be in writing and shall be given by mailing the same by certified mail or registered mail, return receipt requested, postage paid, and any such notice or other communication shall be deemed to have been given when received by the party to whom such notice or other communication shall be addressed, or on the date noted that the addressee has refused delivery. If intended for Landlord, the same shall be mailed to the address hereinabove set forth or such other address as Landlord may hereinafter designate by notice to Tenant, and if intended for Tenant, the same shall be mailed to Tenant at 205 3rd Street E, Tracy, Minnesota 56175.
23. **Applicable Law.** This Lease, together with all of its articles, terms and provisions, is made in the State of Minnesota and shall be construed and interpreted according to the laws of the State of Minnesota, in Lyon County, Minnesota.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Agreement as of the date first written above.

Tenant: Tracy Aircraft, LLC

Landlord: City of Marshall, Minnesota

By: David Algyer
David Algyer 11/15/20
Its: Owner

By: _____
Robert J. Byrnes
Its: Mayor

Witness

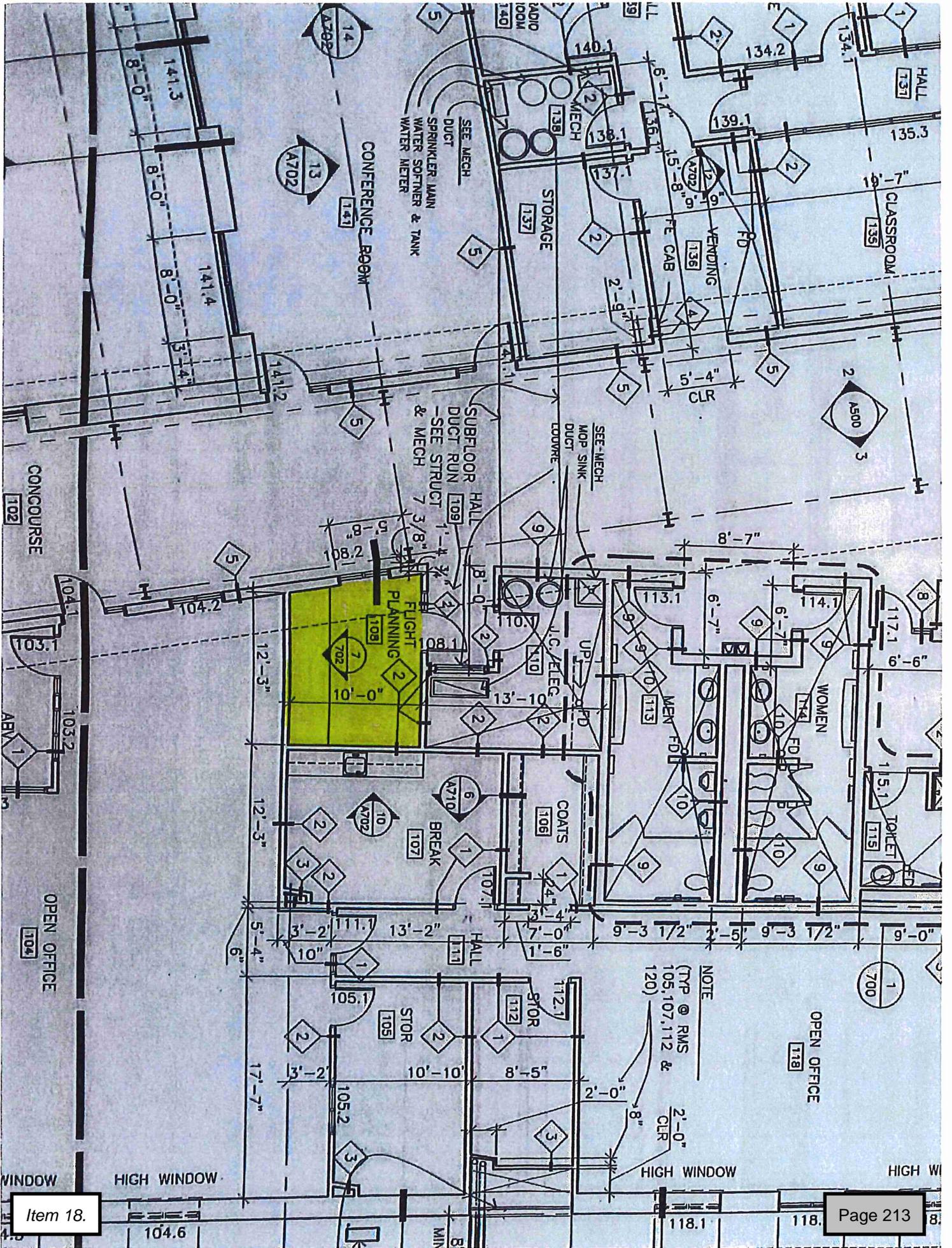
Witness: Kyle Box
City Clerk

Exhibit "A"
Lease Rates
for
Office Space (125 Sq. Ft.) and Parking Space (400 Sq. Ft.)

Commencing upon the effective date of the lease, January 2, 2020, the annual rental for the rights and privileges granted to the Tenant under the terms of their lease shall be:

| <u>YEAR</u> | <u>MONTHS</u> | <u>MONTHLY RENTAL</u> | <u>ANNUAL RENTAL</u> |
|-------------|---------------|---------------------------|--------------------------|
| 2020 | 12 | \$182.00 | \$2,184.00 |
| 2021 | 12 | \$182.00 | \$2,184.00 |
| 2022 | 12 | \$182.00 | \$2,184.00 |
| 2023 | 12 | \$182.00 | \$2,184.00 |
| 2024 | 12 | \$182.00 | \$2,184.00 |

Tenant shall be responsible for any taxes in accordance with the private use of the leased space.



NOTE
 (TYP @ RMS
 105, 107, 112 &
 120)

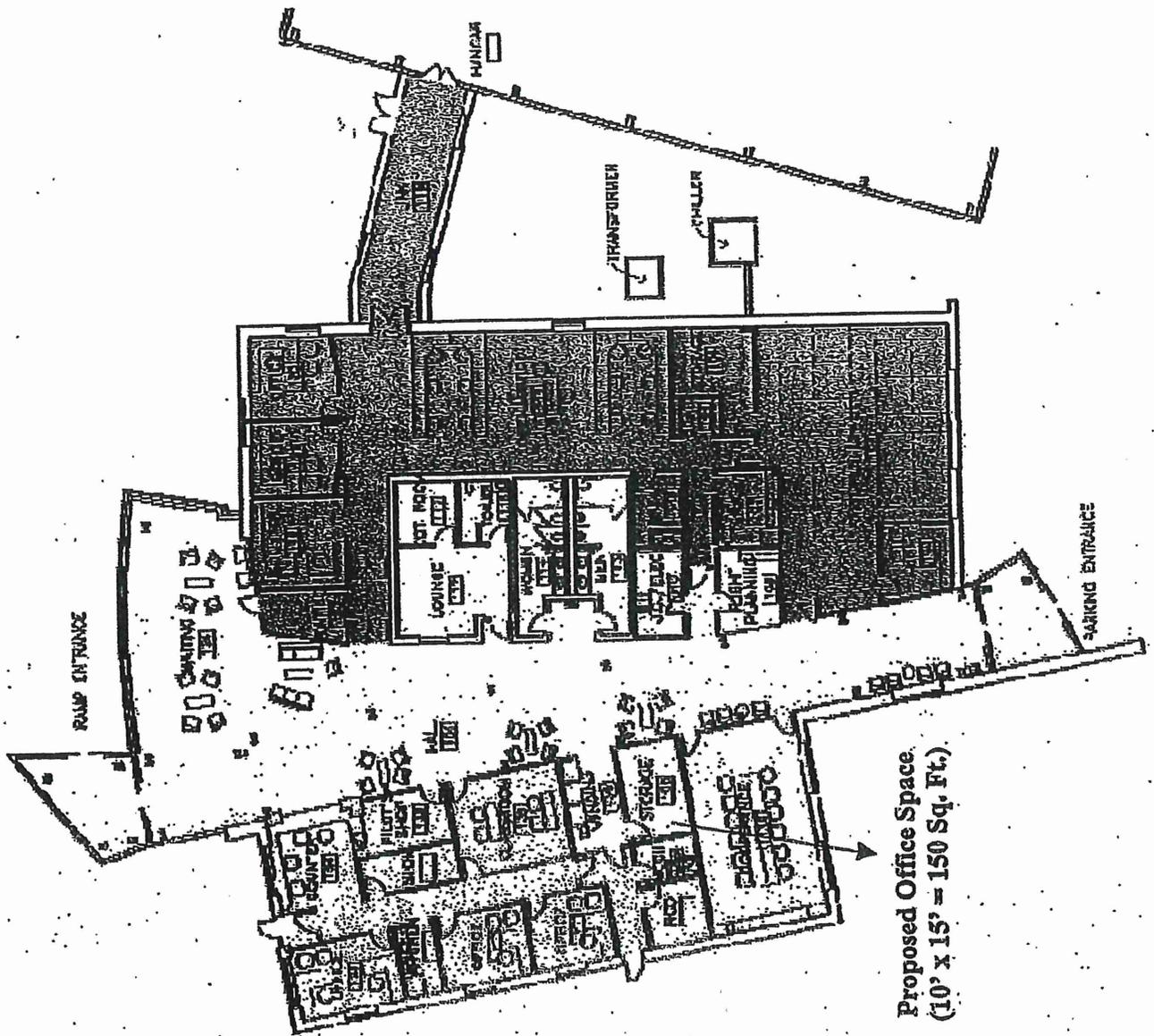
2'-0"
 CLR

HIGH WINDOW

OPEN OFFICE
 118

HIGH WINDOW

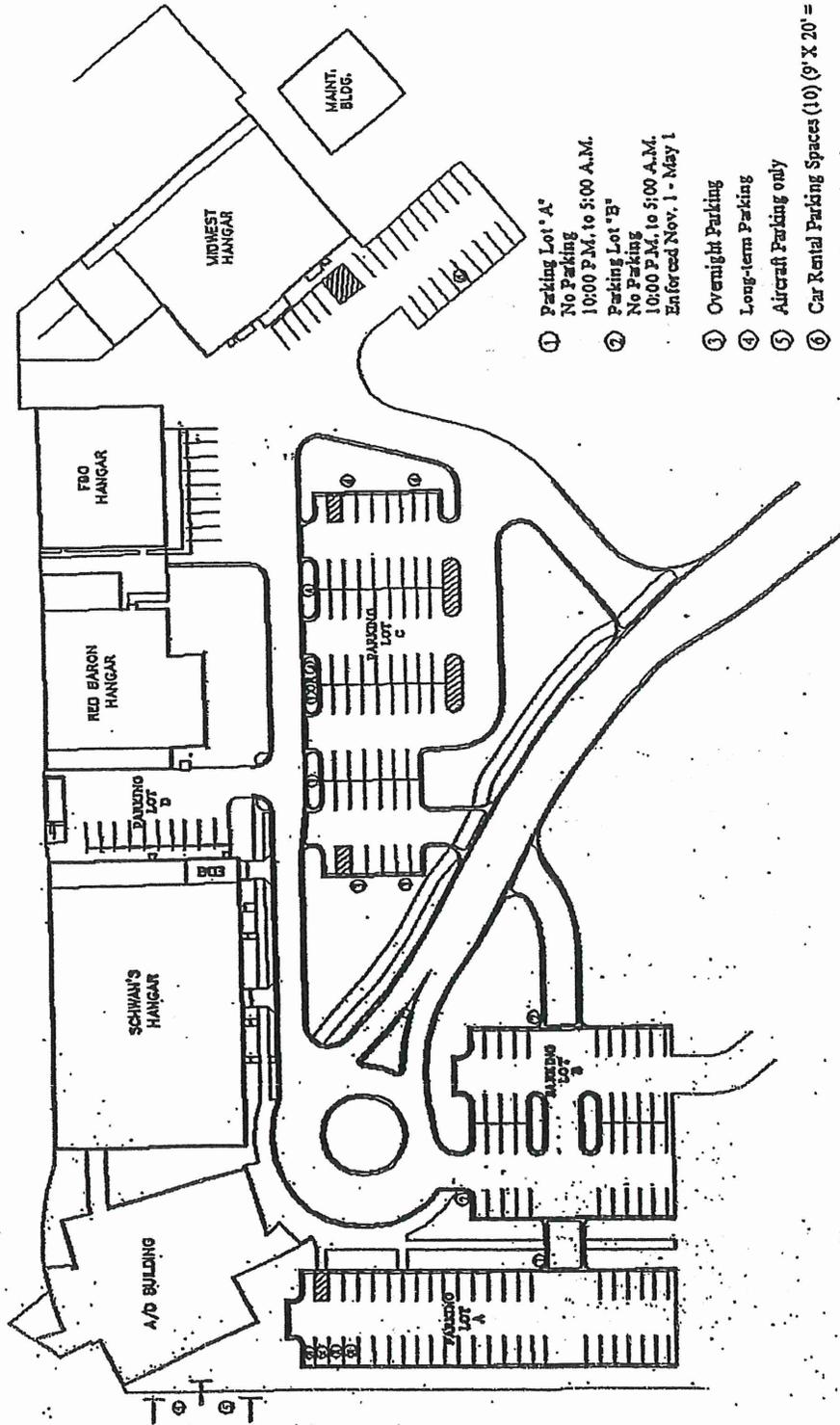
Exhibit "B"
Office Space in Arrival/Departure Building
(Storage Room)



Proposed Office Space.
(10' x 15' = 150 Sq. Ft.)

Exhibit "C" Parking Spaces

SOUTHWEST MINNESOTA REGIONAL AIRPORT MARSHALL/RYAN FIELD





Risk Placement Services, Inc. - Minneapolis
 6625 W. 78th Street Suite 210
 Minneapolis, MN 55439
 Phone: 952-938-0655
 Fax: 952-938-0701

INSURANCE QUOTE

DATE ISSUED: January 7, 2020 **SUBMISSION:** 3179993A

RETAIL PRODUCER: Minnwest Insurance Agency - Tracy
 P.O. Box 1048
 tracy, MN 56175

INSURED: David Algyer
 205 3rd Street East
 Tracy, MN 56175

LOCATION ADDRESS: 1605 W College Dr East,
 Marshall, MN 56258

INSURER: ACE Property & Casualty Insurance Company NAIC #: 20699
 Admitted AM Best Rating: A++ XV

PRODUCT: Aviation: CGL

If this is a Claims Made Quote, the Retro Date is:

POLICY PERIOD: 1/7/2020 TO 1/7/2021

POLICY MINIMUM EARNED:

| <u>COVERAGE</u> | <u>PREMIUM</u> | <u>MEP % - If varies from policy MEP</u> |
|-----------------------------|----------------|--|
| Aviation | \$990.00 | |
| PREMIUM: | \$990.00 | |
| TAXES: Tax State: MN | | |

FEES:
 Broker Fee \$100.00
 (Fees, if any, are fully earned at binding.)

TOTAL: \$1,090.00

THE PREMIUM ABOVE DOES NOT INCLUDE TERRORISM COVERAGE. IF THE INSURED ELECTS TO PURCHASE TERRORISM COVERAGE AN ADDITIONAL PREMIUM (AND TAXES) APPLY. See TRIA disclosure attached. \$99.00 plus any applicable taxes.

LIMITS
 See attached

DEDUCTIBLE(S)

See attached

% COINSURANCE (if applicable)

ENDORSEMENTS/FORMS

CONDITIONS

See attached

RATING BASIS:

THIS QUOTE IS VALID FOR 30 DAYS FROM ISSUANCE, UNLESS OTHERWISE NOTED.

PAYMENT TERMS:

PREMIUM PAYMENT IS DUE WITHIN THE TERMS OF OUR INVOICE WHEN ISSUED.

Krista Howard, Account Manager
AUTHORIZED REPRESENTATIVE

INSURED: David Algyer
DATE ISSUED: January 7, 2020

If you elect to bind coverage with a non-admitted carrier, surplus lines taxes must be collected and remitted to your Home State, as defined in The Nonadmitted and Reinsurance Reform Act (NRRA). Many states have not yet addressed the impact of the NRRA, and surplus lines tax rates and regulations are subject to revision. Accordingly, additional taxes may be levied and RPS would require immediate remittance from you. In addition, if you have a multi-state risk, we intend to bill the surplus lines taxes for the non-Home States, and hold these taxes until a process for remittance is established and payment to the non-Home State may be made. If no such process is established by the Home State, and the risk of a future claim by the non-Home State is determined to no longer exist, then the taxes will be returned to you.

CHUBB

TO: Krista Howard
Risk Placement Services
Bloomington , Minnesota 55439

RISK ID:

EMAIL: Krista_Howard@rpsins.com

DATE SENT: January 07, 2020

AVIATION OPERATIONS LIABILITY QUOTATION
WITH
ACE PROPERTY AND CASUALTY INSURANCE COMPANY
(AA S&P, A++ BEST)

In accordance with your request, we are pleased to provide the following quotation:

Please read this Quotation carefully, as the limits, coverage and other terms and conditions may vary significantly from those requested in your submission and/or from the expiring policy. Terms and conditions that are not specifically mentioned in this Quotation are not included. The terms and conditions of this Quotation supersede the submitted insurance specifications and all prior proposals and binders. Actual coverage will be provided by and in accordance with the policy as issued.

The insurer is not bound by any statements made in the submission purporting to bind the insurer unless such statement is reflected in the policy or in an agreement signed by someone authorized to bind the insurer.

This Quotation has been constructed in reliance on the data provided in the submission. A material change or misrepresentation of that data voids this Quotation.

This quotation is not a binder of insurance. In no event will this quotation remain open beyond 30 days from the quote issuance date shown above or the coverage effective date, whichever comes first.

This quotation is subject to the Assured's producer being duly licensed in his/her resident state; in addition, the producer must hold a non-resident license in the state in which the Assured is domiciled if different from the producer's resident state.

NAMED

INSURED: David Algyer

NAMED

INSURED'S

ADDRESS: 205 3rd Street East, Tracy, Minnesota, 56175

PERIOD:

From: February 07, 2020 To: February 07, 2021
both days at 12:01 a.m. Local Time at the address of the Named Insured

INTEREST:

The Insured's legal liability to which this policy applies, arising out of the Insured's Aviation operations at Southwest Minnesota Regional Airport - Marshall/Ryan Field (FAA I.D.: MML), Marshall, Minnesota

SUM

\$1,000,000 each occurrence/offense in respect of Bodily Injury, Personal and Advertising Injury and

Page 1 of 3

INSURED: Property Damage combined, subject to the following limitations:

| | |
|--|-------------|
| Products-Completed Operations Annual Aggregate Limit..... | Not Insured |
| Personal Injury and Advertising Injury Annual Aggregate Limit..... | \$1,000,000 |
| Malpractice Annual Aggregate Limit..... | Not Insured |
| Extended Coverage – War, Hi-jacking and Other Perils Annual Aggregate Limit..... | \$1,000,000 |
| Fire Damage Limit Any One Fire..... | \$50,000 |
| Medical Expense Limit Any One Person..... | \$5,000 |
| Hangarkeepers not “in flight” Limit Any One Occurrence..... | Not Insured |
| Hangarkeepers not “in flight” Limit Any One Aircraft..... | Not Insured |
| Non-Owned Aircraft Liability Limit Any One Occurrence..... | Not Insured |

DEDUCTIBLE: Nil

CONDITIONS: The Aviation Operations Policy contains, inter alia, the following exclusion clauses:

War, Hi-Jacking and Other Perils Exclusion Clause
Noise, Pollution and other Perils Exclusion Clause

The policy is also subject to the following:

30 days notice of cancellation, non-renewal or reduction in coverage by Insurer, but
10 days notice for non-payment of premium. This provision does not override the Automatic
Termination review or cancellation provisions of endorsements AAP 203 or AAP 237.

The policy may be cancelled or nonrenewed subject to the terms of the following endorsement

AAP MN (11/99) Minnesota Changes - Cancellation and Nonrenewal

Schedule of Policy Forms applicable to airports and locations in: **Minnesota**

| Form Reference and Edition | Title |
|-------------------------------|---|
| 9001-MN (11/00) | Minnesota Changes |
| AAP 200 (07/10) | Airport Owners and Operators General Liability Policy - Jacket |
| AAP 201 (11/99) | Airport Owners and Operators General Liability Policy - Declarations |
| AAP 201S (11/99) | Airport Owners and Operators General Liability Policy - Schedule of Endorsements |
| AAP 202 (11/99) | Airport Owners and Operators General Liability Policy - Policy Provisions |
| AAP 203 (02/08) | Extended Coverage - War, Hi-jacking and Other Perils Endorsement |
| AAP 237 (11/99) | Nuclear Risks Exclusion Clause |
| AAP 243 (11/99) | Airport Operations Change Endorsement |
| AAP 255 (03/08) | Date Recognition Limited Coverage Endorsement |
| AAP 256 (11/99) | Date Recognition Exclusion Endorsement |
| AAP 270 (01/15) | Amendment to Include Coverage for Certified Acts of Terrorism; Cap on Losses from Certified Acts of Terrorism |
| AAP 273 (11/03) | Pollution Endorsement |
| AAP 275 (01/15) | Limited Terrorism Coverage Endorsement |
| AAP 277 (01/06) | Silica And Silica-Related Dust Exclusion |

Page 2 of 3

| | |
|-------------------|--|
| AAP 306 (03/08) | Infringement of Copyright, Patent, Trademark or Trade Secret Endorsement |
| AAP 307 (03/08) | Amendment to Supplementary Payments (Court Cost) Endorsement |
| ALL-20887 (10/06) | ACE Producer Compensation Practices & Policies |
| ALL-21101 (11/06) | Trade or Economic Sanctions Endorsement |
| TR-19604d (01/15) | Notice Of Terrorism Insurance Coverage |

ANNUAL
GL Premium: \$990 Broker Fee \$100.00

ANNUAL
TRIA Premium: \$99

ANNUAL
WAR Premium: \$99 reducing to \$25 if TRIA coverage also purchased.

The War and TRIA coverages and premiums are quoted on an "if required" basis and may be rejected by the insured.

The U.S. Foreign Account Tax Compliance Act, commonly known as "FATCA", became the law in the U.S. in March of 2010 and becomes effective July 1, 2014. Pursuant to FATCA, brokers, producers, agents and/or clients may need to obtain withholding certificates from insurance companies. For information on how to obtain the applicable withholding certificate from Chubb U.S. insurance companies, please go to the following web site:
<http://www2.chubb.com/us-en/u-s-foreign-account-tax-compliance-act-fatca.aspx>

Please note that you do not have authority to bind the above insurance. Please contact us if you wish to bind this insurance. We look forward to receiving your instructions and thank you for your inquiry.

On behalf of ACE Property and Casualty Insurance Company

By 

Authorized Representative

**POLICYHOLDER DISCLOSURE
NOTICE OF TERRORISM
INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. *As defined in Section 102(1) of the Act.* The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% THROUGH 2015, 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017, 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 and 80% BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

| | |
|--|---|
| | I hereby elect to purchase terrorism coverage for a prospective premium of \$99 |
| | I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism. |

Policyholder/Applicant's Signature

David Algier
Print Name

Date

ACE Property and Casualty Insurance Company
Insurance Company

Policy Number

TR-19604d (01/15)

MINNESOTA INSURANCE CARD



POLICY INFORMATION

Policy Number: AOS-248-195221-70 9 0
Policy Effective Date: 05/07/2019
Policy Expiration Date: 05/07/2020

VEHICLE INFORMATION

Year: 2018
Make: CHEVROLET
Model: SILVERADO
Vehicle Identification Number: 2GCVKREC1J1102856



CONTACT US

To report a claim: 1-800-2CLAIMS (1-800-225-2467)
Customer service: 1-800-225-7014
Roadside Assistance: 1-800-426-9898

Name of Insured

DAVID ALGYER
DOROTHY A ALGYER

The insurance company displayed below certifies that it has issued a liability insurance policy with compulsory coverage as required by the Minnesota financial responsibility law, to the policyholder named below with respect to the vehicle described.

Company Name: LM GENERAL INSURANCE COMPANY

NAIC Number: 36447

Card Effective Date

05/07/2019

Card Expiration Date

05/07/2020

PNM/T 503 10 10

SEE IMPORTANT MESSAGE ON REVERSE SIDE.



CITY OF MARSHALL AGENDA ITEM REPORT

| | |
|-------------------------------------|--|
| Meeting Date: | Tuesday, January 28, 2020 |
| Category: | NEW BUSINESS |
| Type: | ACTION |
| Subject: | Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities. |
| Background Information: | The City of Marshall has various openings on the Boards, Commission, Bureaus and Authorities. Interviews were conducted on January 28, 2020 with the City Council. |
| Fiscal Impact: | |
| Alternative/ Variations: | |
| Recommendations: | approval of appointments to the various boards, commissions, bureaus and authorities. |

City of Marshall Boards and Commissions

| | | |
|--|-----------|------------------|
| Adult Community Center Commission | Incumbent | New Applicants |
| 2 openings (2) unexpired terms to expire 5/31/22 | | Raymond Sorenson |

| | | |
|--|-----------|----------------|
| Airport Commission | Incumbent | New Applicants |
| 2 openings (2) unexpired terms to expire 5/31/22 | | |

| | | |
|--|-----------|----------------|
| Cable Commission | Incumbent | New Applicants |
| 2 openings (2) unexpired terms to expire 5/31/22 | | |

| | | |
|--|-----------|----------------|
| Community Services Advisory Board | Incumbent | New Applicants |
| 5 openings (1) expired term to expire 2/28/21 (4) unexpired terms to expire 2/28/23 | | |

| | | |
|---|-----------|----------------|
| Library Board | Incumbent | New Applicants |
| 2 openings (2) unexpired terms to expire 12/31/22 | | Paula Botsford |

| | | |
|--|-----------|----------------|
| Police Advisory Board | Incumbent | New Applicants |
| 1 opening (1) unexpired term to expire 5/31/22 | | |



CITY OF MARSHALL AGENDA ITEM REPORT

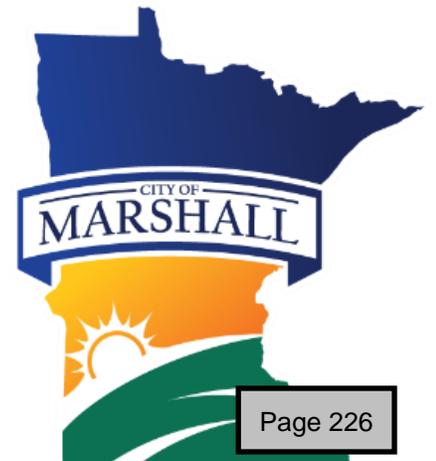
| | |
|---------------------------------|--|
| Meeting Date: | Tuesday, January 14, 2020 |
| Category: | COUNCIL REPORTS |
| Type: | INFO |
| Subject: | Commission/Board Liaison Reports |
| Background Information: | <p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement & Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Jo</p> |
| Fiscal Impact: | |
| Alternative/ Variations: | |
| Recommendations: | |

BLOCK 11- PROPOSED MIXED USED REDEVELOPMENT PROJECT

56 Unit Housing – 2nd & 3rd Floor
Retail/Office Space – 1st Floor

Current Property Owner: City of Marshall and Marshall HRA
Proposed Developer: APX Construction Group, LLC

Item 22.



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BLOCK 11 PICTURES



Item 22.



BLOCK 11 REDEVELOPMENT TIMELINE

| | |
|--------------------|---|
| December 13, 2018 | EDA approved Block 11 RFP. |
| December 21, 2018 | RFP Release Date |
| March 15, 2019 | Deadline to submit questions. |
| April 30, 2019 | RFP Submittal Deadline. Staff received two RFPS. |
| May 6, 2019 | Internal review with staff. |
| May 17, 2019 | Posted Advertisement for Bids for Removal & Disposal of Hazardous materials at Block 11. |
| May 23, 2019 | Initial interview meeting with APX to discuss proposal with staff and EDA sub-committee. |
| June 4, 2019 | Advertisement for Bids for Removal & Disposal of Hazardous materials at Block 11 closed. |
| August 2, 2019 | Reached out to Mikaela Huot (Bakertilly Municipal Advisors) for preliminary TIF review. |
| August 19, 2019 | Started drafting Preliminary Development Agreement as recommended. |
| August 21, 2019 | Sent first Preliminary Development Agreement draft to Sofia/Andrew at Kennedy & Graven to review. |
| August 29, 2019 | Sent first Preliminary Development Agreement draft to APX for review. |
| September 5, 2019 | Conference Call with Mikaela Huot (Bakertilly Municipal Advisors) to discuss next steps and review PDA. |
| September 24, 2019 | Present Block 11 Preliminary Development Agreement at City Council. |

Item 22.

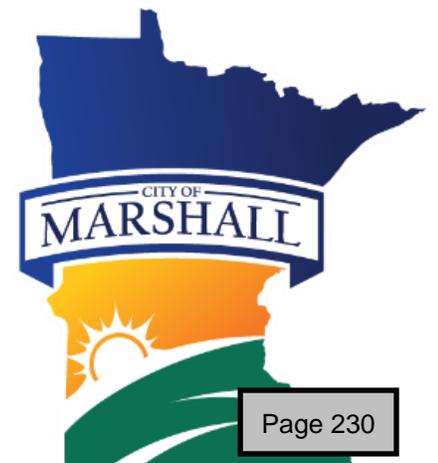


APX CONSTRUCTION GROUP, LLC

Based out of Mankato, MN, APX Construction Group, LLC is committed to bringing together the right people to achieve the right results for you. They are fully invested in the project and work collaboratively with the City of Marshall to make the entire building process a smooth and successful one. APX team members are on-site each day, they are available and maintain that level of service until the project is complete.

APX brings together a long-standing tradition of quality-construction experience, teamed with the latest in today's new technology and resources. They take pride in knowing our client's expectations, then surpassing them.

The firm is founded on three simple principles: Cost. Quality. Results.





City of Marshall

Redevelopment of Block 11, Lots 1-5
and Lots 15-20 in Downtown Marshall

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PRESENTING



JORGE LOPEZ
APX Developer
Owner's Representative



LEAP CHEAR
EAPC
Project Manager



SHAWN CROWLEY
EAPC
Project Architect

APX IN FACTS & NUMBERS

Construction Group

30



**YEARS OF
COMBINED
EXPERIENCE**

27



**OFFICE LOCATIONS
ACROSS MN**

15



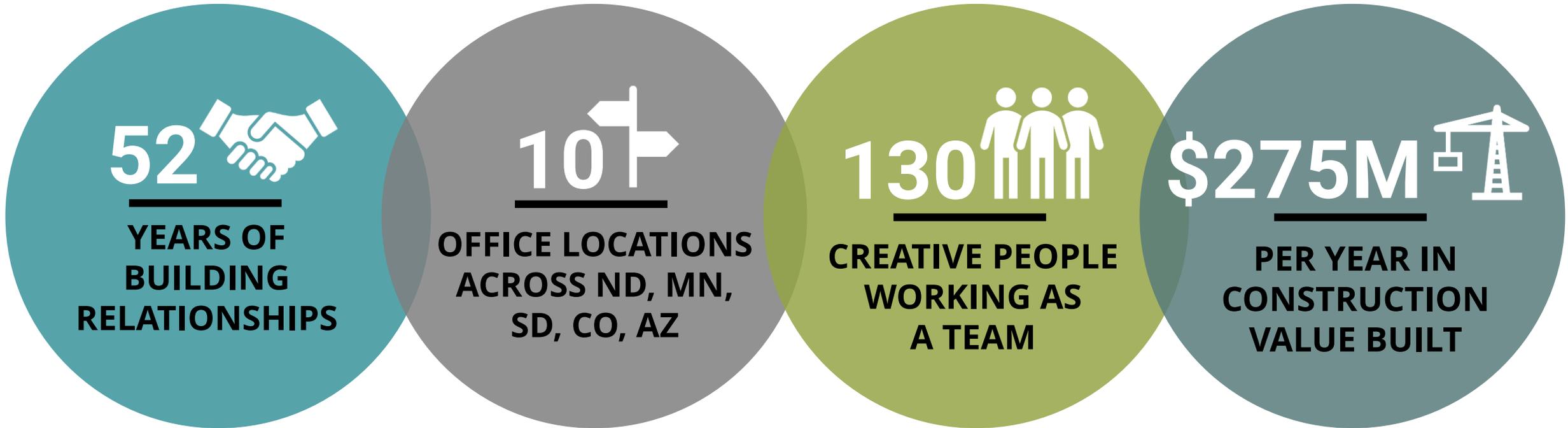
**EXPERIENCED
PEOPLE WORKING
AS A TEAM**

\$2M SF

**OF COMMERCIAL
AND MULTI-FAMILY
DEVELOPMENT**

EAPC IN FACTS & NUMBERS

Full-service design firm



DESIGN CONCEPT

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Block 11 Redevelopment, Downtown Marshall, MN

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APX Construction Group | EAPC Architects Engineers



MIXED USE DEVELOPMENT

UNDERGROUND PARKING ENTRANCE

PLANTERS

OUTDOOR PLAZA PATIO

GREEN SPACE

PARKING LOT

E COLLEGE DR.

N 1ST ST.

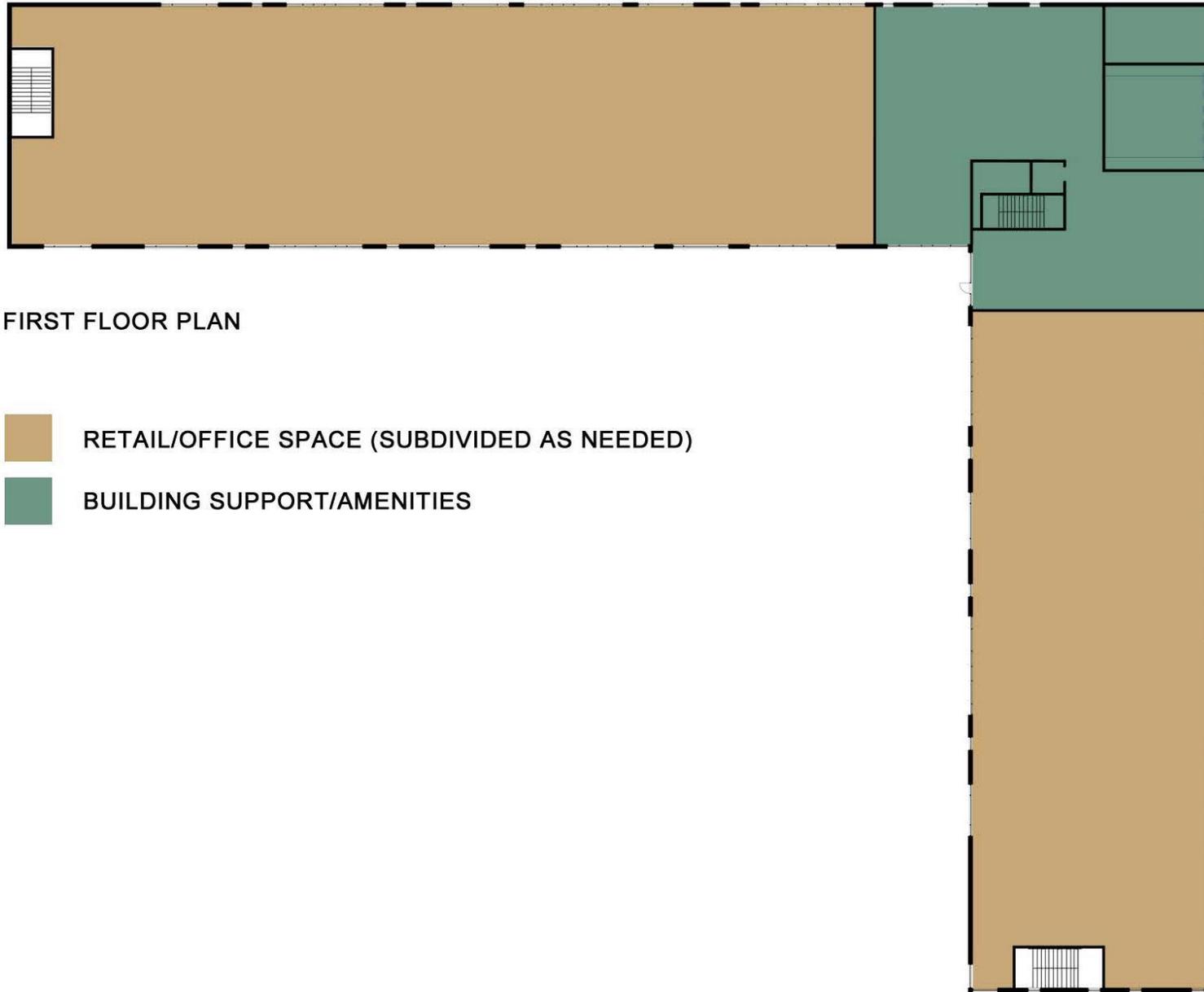
W MAIN ST.

Item 22.

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19

59



FIRST FLOOR PLAN

-  RETAIL/OFFICE SPACE (SUBDIVIDED AS NEEDED)
-  BUILDING SUPPORT/AMENITIES



TYPICAL SECOND AND THIRD FLOOR PLAN

- ONE BEDROOM UNIT
- TWO BEDROOM UNIT

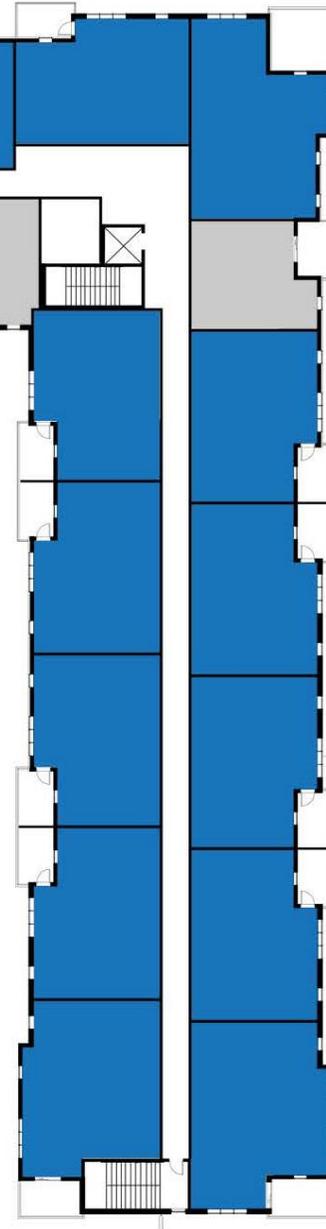
HOUSING INFORMATION

Housing Square Footage = 66,800 SF Total

One Bedroom Units - 14 (7 each floor)

Two Bedroom Units - 42 (21 each floor)

Total Units - 56





TYPICAL ONE BEDROOM UNIT



TWO BEDROOM UNIT - TYPE ONE

HOUSING INFORMATION

One Bedroom Units - 14

Two Bedroom Units - 42

Total Units - 56



TWO BEDROOM UNIT - TYPE TWO



VIEW FROM EAST COLLEGE DRIVE HEADING NORTHEAST

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Block 11 Redevelopment, Downtown Marshall, MN

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APX Construction Group | EAPC Architects Engineers



VIEW FROM WEST MAIN HEADING NORTHWEST

Item 22.

Block 11 Redevelopment, Downtown Marshall, MN

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APX Construction Group | EAPC Architects Engineers

FINAL THOUGHTS

- ✔ We have an experienced and creative team
- ✔ We understand the goals of the City and are willing to work with all stakeholders to create the best development for Block 11
- ✔ Local participation is valued and vital to the success of the project

THANK YOU FOR LISTENING!

We are happy to answer your questions.



City of Marshall

Redevelopment of Block 11, Lots 1-5
and Lots 15-20 in Downtown Marshall

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Memo

To: Members of the City Council
Sharon Hanson, City Administrator, City of Marshall
Annette Storm, Director of Administrative Services, City of Marshall

From: Mikaela Huot, Director

Date: January 24, 2020

Subject: Block 11 Redevelopment: Status Update with APX Construction Group, LLC

The City previously issued a Request for Proposals (RFP) dated December 21, 2018 for the purchase and redevelopment of certain real property located in the downtown area described as Lots 1 through 5 and 15 through 20, Block 11, Lyon County. In response to the RFP, APX Construction Group, LLC submitted a proposal to acquire the Property for construction of the mixed-use commercial/residential development and was preliminarily selected by the City to enter a period of exclusive negotiation related to such proposal. In October 2019 the City of Marshall entered into a preliminary development agreement with APX Construction Group, LLC for the proposed redevelopment of the City's Block 11 project site (see attached map) that will include of a new development consisting of approximately 56 residential units, approximately 33,400 square feet of commercial space with underground parking.

The developer's preliminary estimates for redevelopment of the project site indicated a need for public financial participation from the City to offset a portion of the costs associated with the proposed development, and that the redevelopment would not occur without such public financial participation, and that public financial participation is anticipated in the form of tax increment financing ("TIF"). The City Council entered into the Agreement for a period of 90 days to provide the developer with an exclusive period of negotiation and give an opportunity to negotiate the terms of a purchase and development agreement for the property and any City financial participation.

It was the intent that during the 90-day term of the Agreement that the City and developer determine that if the following conditions can be fulfilled to the satisfaction of the City and developer that the parties may proceed in an attempt to formulate a mutually-satisfactory Purchase Agreement:

- (a) developer demonstrates the feasibility of the development at a design and density that meets or exceeds current zoning guidelines or is otherwise acceptable to the City;

- (b) the developer provides preliminary documentation regarding the economic feasibility of the development as the City may reasonably wish to receive during the term of this Agreement;
- (c) the completion of all undertakings required by this Agreement in a satisfactory and timely manner; and
- (d) the satisfaction of such other reasonable and customary conditions as are determined to be appropriate by either party.

The Agreement outlined the action items both the City and developer agreed to undertake pursuant to the proposed redevelopment project to provide a reasonable level of certainty of both parties to proceed to the next stages of negotiation. Due diligence review related to the financial feasibility, market analysis, and environmental review. If both parties have satisfied their obligations under the Agreement and have each determined that they desire to move forward with the project, the City shall prepare a draft Purchase Agreement for negotiation between the parties. There are no binding requirements for either party to approve a Purchase Agreement.

The Preliminary Development Agreement expired on January 14, 2020. As a result of the steps taken to-date as described within the Agreement, there have been no red flags discovered that would cause either the City or developer to stop the process and not proceed to the next level. As a result, if the City and developer are still interested in proceeding with the redevelopment process, next steps to be considered include the City agreeing to proceed with the process for establishment of a Tax Increment Financing (Redevelopment) District for the proposed project. The attached calendar provides the estimated timing for this process with a public hearing anticipated in April. Also included within the time frame will be negotiation of a Purchase Agreement and Contract for Private Development. There will be certain requirements of the developer for performance of the redevelopment project to ensure the City is protected should development not occur as expected.

As additional details and information regarding the project become available throughout the process, we will be providing updates to City staff and Council.

Thank you for the opportunity to be of assistance to the City of Marshall. Please contact me at 651-223-3036 or mikaela.huot@bakertilly.com with any questions or to discuss.

City of Marshall, Minnesota

**Timeline for
Creation of a Tax Increment Financing Plan for
Tax Increment Financing (Redevelopment) District No. 1-15
Within Project Area No. 1
Block 11 Redevelopment APX Group**

Proposed Schedule of Events

| Date | Event | Responsible Party |
|---------------------------------------|---|--|
| October 14, 2019 | City enters into Preliminary Development Agreement with APX Group (90 days) | City, Kennedy & Graven, Baker Tilly, APX |
| Ongoing Winter 2019/Spring 2020 | Preliminary negotiations with developer and evaluation of financial information including initial request for financial assistance | City, Kennedy & Graven, Baker Tilly, APX |
| January 14, 2020 | Preliminary Development Agreement expires Provide update to City Council on development status | City, APX, Baker Tilly |
| January 28, 2020 | City Council update on redevelopment status and terms between City and APX including use of tax increment financing | City, APX, Baker Tilly |
| After January 28 | Drafting of Purchase Agreement and Contract for Private Development | City, Kennedy & Graven, Baker Tilly, APX |
| February 15, 2020 | APX provides additional information to City including market analysis, updated financial details including request for public assistance, site and development plans | |
| TBD | EDA review of TIF Application and need for public financial assistance | City |
| TBD | EDA review of draft term sheet in anticipation of Contract for Private Development | City, Kennedy & Graven, Baker Tilly |
| Tuesday, February 25, 2020 | City Council calls for public hearing regarding proposed creation of a Redevelopment TIF District and Project Area | City, Kennedy & Graven, Baker Tilly |
| Friday, February 28, 2020 | County Commissioner receives notification letter | Baker Tilly |
| TBD | City Council workshop to review Purchase Agreement, Contract for Private Development TIF-related materials | City, Baker Tilly |
| TBD | EDA reviews Purchase Agreement and Contract for Private Development | City, Kennedy & Graven, Baker Tilly |
| Friday, March 13, 2020 | County and School District receive impact letters & draft TIF plan for TIF (Redevelopment) District (at least 30 days prior to public hearing) | Baker Tilly |
| TBD | City Planning Commission reviews draft TIF plan for TIF District and Project Area documents (documents provided by Baker Tilly and resolution provided by Kennedy & Graven) | City, Kennedy & Graven, Baker Tilly |

| | | |
|-----------------------------|---|--|
| Wednesday, April 1, 2020 | Publication of notice of public hearing in the Marshall Independent <i>(10-30 days prior to public hearing)</i> | Baker Tilly |
| Tuesday, April 14, 2020 | HRA review of TIF Plan and TIF District and Project Area documents <i>(documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i> | City, Kennedy & Graven, Baker Tilly |
| Tuesday, April 14, 2020 | City Council holds public hearing, and considers adopting resolution establishing TIF Plan and TIF District and Project Area documents <i>(documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i> | City, Kennedy & Graven, Baker Tilly |
| Tuesday, April 14, 2020 | City Council considers adopting resolution approving Purchase Agreement and Contract for Private Development <i>(documents and resolution provided by Kennedy & Graven)</i> | City, Kennedy & Graven, Baker Tilly |
| Prior to June 30, 2020 | State filing and request for county certification | Baker Tilly |



BUILDING PERMIT LIST
January 28, 2020

| APPLICANT | LOCATION ADDRESS | DESCRIPTION OF WORK | VALUATION |
|------------------------------|-------------------------|----------------------------|------------------|
| WYFFELS, BRADIN | 710 SOUTH BEND AVE | INTERIOR REMODEL | 20,000.00 |
| ADT/Protection 1 | 301 3RD ST N | INTERIOR REMODEL | 4,900.00 |
| THOFT BUILT CONSTRUCTION LLC | 1108 BRUCE CIR | INTERIOR REMODEL | 12,000.00 |

BANK: AP

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | EFT # | AMOUNT |
|-------------------------|-------------------------|----------------|------------------|--|--------|----------|
| 01-0875 | COMPUTER MAN INC | | | | | |
| | | I-282799 | 211-70437-2217 | COMPUTER SOFT SONICWALLUPGRADE/RENEWAL | 002894 | 1,450.00 |
| | | I-282799 | 211-70437-2245 | MACHINERY/EQU SONICWALLUPGRADE/RENEWAL | 002894 | 2,060.00 |
| 01-1633 | MARSHALL MUNICIPAL UTIL | | | | | |
| | | I-202001034214 | 211-70437-3381 | ELECTRIC UTIL SRVC 11/26-12/26/19 | 002895 | 3,703.49 |
| | | I-202001034214 | 211-70437-3385 | SEWER UTILITI SRVC 11/26-12/26/19 | 002895 | 42.06 |
| | | I-202001034214 | 211-70437-3382 | WATER UTILITI SRVC 11/26-12/26/19 | 002895 | 61.60 |
| 01-1958 | NORTHERN BUSINESS PRODU | | | | | |
| | | I-465236-0 | 211-70437-2271 | COLLECTION SU LABELS | 002896 | 58.99 |
| 01-2201 | RUNNINGS SUPPLY INC | | | | | |
| | | I-4789892 | 211-70437-2272 | BUILDING SUPP SALT | 002897 | 47.88 |
| 01-2318 | SOUTHWEST SANITATION IN | | | | | |
| | | I-202001134253 | 211-70437-3384 | REFUSE DISPOS SRVC DECEMBER | 002898 | 138.52 |
| 01-4489 | VERIZON WIRELESS | | | | | |
| | | I-9843755899 | 211-70437-3321 | TELEPHONE & C SRVC120919-010820 | 002899 | 61.40 |
| 01-4549 | A & B BUSINESS, INC | | | | | |
| | | I-IN684573 | 211-70437-2213 | DONATIONS/GRA GRANTTOYLENDING | 002900 | 1.50 |
| | | I-IN684573 | 211-70437-3405 | MAINTENANCE A SRVC11/21-12/20/19 | 002900 | 429.87 |
| | | I-IN684573 | 211-70437-2213 | DONATIONS/GRA FRIENDS NEW YR. PARY | 002900 | 6.15 |
| 01-5891 | ONE OFFICE SOLUTION | | | | | |
| | | I-1963407-0 | 211-70437-2211 | GENERAL SUPPL OFFICE SCISSORS | 002901 | 3.49 |
| | | I-1967184-0 | 211-70437-2245 | MACHINERY/EQU FILECABINET/STAND | 002901 | 307.00 |
| DEPARTMENT 0437 LIBRARY | | | | | TOTAL: | 8,371.95 |
| FUND 211 LIBRARY FUND | | | | | TOTAL: | 8,371.95 |
| REPORT GRAND TOTAL: | | | | | | 8,371.95 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-----------------------------|-----------------------------|----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2019-2020 | 211-70437-2211 | GENERAL SUPPLIES | 3.49 | 2,000 | 690.79- | Y | | | |
| | 211-70437-2213 | DONATIONS/GRANT EXPENSE | 7.65 | 0 | 39,444.02- | Y | | | |
| | 211-70437-2217 | COMPUTER SOFTWARE | 1,450.00 | 6,619 | 1,400.77- | Y | | | |
| | 211-70437-2245 | MACHINERY/EQUIP UP TO \$500 | 2,060.00 | 2,000 | 10,345.36- | Y | | | |
| | 211-70437-2271 | COLLECTION SUPPLIES | 58.99 | 3,000 | 276.30- | Y | | | |
| | 211-70437-3321 | TELEPHONE & CELLULAR PHONE | 61.40 | 2,000 | 1,244.43- | Y | | | |
| | 211-70437-3381 | ELECTRIC UTILITIES | 3,703.49 | 37,750 | 4,139.50 | | | | |
| | 211-70437-3382 | WATER UTILITIES | 61.60 | 850 | 56.01 | | | | |
| | 211-70437-3384 | REFUSE DISPOSAL | 138.52 | 1,300 | 231.32- | Y | | | |
| | 211-70437-3385 | SEWER UTILITIES | 42.06 | 525 | 38.52- | Y | | | |
| | 211-70437-3405 | MAINTENANCE AGREEMENTS | 429.87 | 28,000 | 3,788.96- | Y | | | |
| | ** 2019-2020 YEAR TOTALS ** | | 8,017.07 | | | | | | |
| 2020-2021 | 211-70437-2245 | MACHINERY/EQUIP UP TO \$500 | 307.00 | 1,000 | 693.00 | | | | |
| | 211-70437-2272 | BUILDING SUPPLIES | 47.88 | 0 | 389.16- | Y | | | |
| | ** 2020-2021 YEAR TOTALS ** | | 354.88 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|--------------|----------|
| 211-0437 | LIBRARY | 8,371.95 |
| ----- | | |
| 211 TOTAL | LIBRARY FUND | 8,371.95 |
| ----- | | |
| | ** TOTAL ** | 8,371.95 |

NO ERRORS

** END OF REPORT **

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | AMOUNT | CHECK NO# | CHECK AMOUNT |
|--------|---|---|---|---|----------|---|--|--------------|
| 6020 | LOUWAGIE, ALLAN I-058804 | WINDOWS | R | 1/14/2020 | | 1,070.00CR | 115319 | 1,070.00 |
| 4739 | ABOVE THE FOLD PUBLISHING, LLC I-202001104251 | 2YRS SUB TRACY HEADLIGHTS HERA | R | 1/14/2020 | | 102.00CR | 115320 | 102.00 |
| 4487 | ADVANCED OPPORTUNITIES-WORKCOMPONENT I-01043743 | SHREDDING | R | 1/14/2020 | | 97.18CR | 115321 | 97.18 |
| 4570 | AMAZON I-11228414034286613 I-488744978464 I-575543678853 | DVDS DVD FRIENDSHOTSPOTS | R R R | 1/14/2020 1/14/2020 1/14/2020 | | 332.84CR 29.99CR 107.88CR | 115322 115322 115322 | 470.71 |
| 4526 | LUANN ANDERSON I-202001104252 | CWDWIRELESS/COMPUTER | R | 1/14/2020 | | 16.38CR | 115323 | 16.38 |
| 6446 | BOOKBROWSE LLC I-3257 | SUBS01/15/2020-01/14/2021 | R | 1/14/2020 | | 780.00CR | 115324 | 780.00 |
| 5351 | CENGAGE LEARNING I-69011146 I-69117049 | LPBOOKS BOOKS | R R | 1/14/2020 1/14/2020 | | 38.92CR 38.92CR | 115325 115325 | 77.84 |
| 5513 | COLLABORATIVE SUMMER LIBRARY PROGRAM I-4366 | 2020MEMBERSHIP/MANUAL | R | 1/14/2020 | | 44.00CR | 115326 | 44.00 |
| 3819 | DACOTAH PAPER CO I-18591 I-30789 | BLDGSUPPLIES BLDG | R R | 1/14/2020 1/14/2020 | | 103.27CR 332.51CR | 115327 115327 | 435.78 |
| 1016 | DRIVER & VEHICLE SERVICES I-202001104250 | VANTABS2YRS | R | 1/14/2020 | | 19.25CR | 115328 | 19.25 |
| 5291 | ENVISIONWARE, INC I-45479 | MAINTENANCE 2/1/2020-2/1/2021 | R | 1/14/2020 | | 308.91CR | 115329 | 308.91 |
| 1311 | HYVEE FOOD STORES INC I-5837542132 | FRIENDS PROGRAMS | R | 1/14/2020 | | 14.98CR | 115330 | 14.98 |
| 4552 | INGRAM LIBRARY SERVICES I-42929433 I-42994588 I-43102822 I-43194372 I-43213640 I-43223545 I-43292210 I-43292211 I-43314081 I-43326100 I-43366223 | MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS | R R R R R R R R R R R | 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 | | 147.93CR 269.47CR 97.97CR 639.65CR 87.69CR 99.66CR 23.14CR 162.02CR 19.24CR 420.80CR 868.62CR | 115331 115331 115331 115331 115331 115331 115331 115331 115331 115331 115331 | 2,836.19 |

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | AMOUNT | CHECK NO# | CHECK AMOUNT |
|--------|---|--|---|---|----------|--|--|--------------|
| 6072 | LUND, CHELSEA I-MLCL22 | LOGOFIX | R | 1/14/2020 | | 8.75CR | 115332 | 8.75 |
| 1545 | LYON COUNTY HIGHWAY DEPARTMENT I-202001134254 | DECVANGAS | R | 1/14/2020 | | 53.06CR | 115333 | 53.06 |
| 4980 | MENARDS INC I-49991 I-51661 | HOTSPOTS GRANTBCBSTOY/SUPPLIES | R R | 1/14/2020 1/14/2020 | | 6.96CR 15.53CR | 115334 115334 | 22.49 |
| 5925 | MIDWEST TAPE I-202001034213 | DIGITALHOOPLA | R | 1/14/2020 | | 270.20CR | 115335 | 270.20 |
| 4548 | PLUM CREEK LIBRARY SYSTEM I-iv25233 | PATRON CARDS | R | 1/14/2020 | | 45.00CR | 115336 | 45.00 |
| 4645 | PROQUEST LLC I-70604903 | SUB01012020-12/31/2020 | R | 1/14/2020 | | 1,460.16CR | 115337 | 1,460.16 |
| 6286 | SCHWEEMAN'S CLEANERS, LLP I-60677-4 I-6079884 | SRVC110619 RUGS | R R | 1/14/2020 1/14/2020 | | 32.99CR 32.99CR | 115338 115338 | 65.98 |
| 4722 | TRACSYSTEMS, INC. I-3629 | MAINTENANCE1/30/2020-1/30/2021 | R | 1/14/2020 | | 2,821.20CR | 115339 | 2,821.20 |
| 5733 | VAST BROADBAND I-202001104249 | SRVC12/26-01/25/2020 | R | 1/14/2020 | | 89.85CR | 115340 | 89.85 |
| 4118 | WALMART BUSINESS C-002156 I-000042 I-003254 I-006005 I-009070 I-009360 I-009483 | HOTSPOTS TOY/SUPPLIES DVDS FRIENDS NEWYRS EVEPARTY FRIENDSNEWYRSEVE HOTSPOTS BLDGSUPPLIES | R R R R R R R | 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 | | 4.82 14.91CR 119.74CR 32.31CR 57.62CR 9.44CR 7.76CR | 115341 115341 115341 115341 115341 115341 115341 | 236.96 |
| 4740 | WELLS FARGO-LIBRARY C-7463269QHEJ7F6HSN I-2404083B1S66HJ6A6 I-2413746AZ01LRBKM2 I-2413746AZ5SG23MZP I-2463269QHEJ7F6HRG I-2471705/AJ7YKFB9LB I-2478930B1RXQRRG42 I-2478930BORPHON9AJ I-2480197AL609KP3B9 | GRANT BCBS TAX REFUND BACKGROUND CHECK STAMPS FRIENDS NEW YR. EVE PARTY GRANTBCBS GRANT-IMLS TECHNOLOGY CONFEREN FRIENDS NEW YR. EVE PARTY GRANT-TOY LENDING LIBRARY FRIENDS-LAMINATOR | R R R R R R R R R | 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 1/14/2020 | | 9.45 25.00CR 55.00CR 12.99CR 129.45CR 160.00CR 18.96CR 421.18CR 389.99CR | 115342 115342 115342 115342 115342 115342 115342 115342 115342 | 1,203.12 |

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | AMOUNT | CHECK NO# | CHECK AMOUNT |
|---------------------|-------------|---------------------|-------------------|---------------|-----------|-----------|--------------|-----------------|
| * * T O T A L S * * | | | | | | | | |
| | | | | NO# | DISCOUNTS | CHECK AMT | | TOTAL APPLIED |
| | | REGULAR CHECKS: | | 24 | 0.00 | 12,549.99 | | 12,549.99 |
| | | HANDWRITTEN CHECKS: | | 0 | 0.00 | 0.00 | | 0.00 |
| | | PRE-WRITE CHECKS: | | 0 | 0.00 | 0.00 | | 0.00 |
| | | DRAFTS: | | 0 | 0.00 | 0.00 | | 0.00 |
| | | VOID CHECKS: | | 0 | 0.00 | 0.00 | | 0.00 |
| | | NON CHECKS: | | 0 | 0.00 | 0.00 | | 0.00 |
| | | CORRECTIONS: | | 0 | 0.00 | 0.00 | | 0.00 |
| | | REGISTER TOTALS: | | 24 | 0.00 | 12,549.99 | | 12,549.99 |
| TOTAL ERRORS: 0 | | | TOTAL WARNINGS: 0 | | | | | |

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | AMOUNT | CHECK NO# | CHECK AMOUNT |
|--------|-------------|------|---------------|---------------|----------|--------|--------------|-----------------|
|--------|-------------|------|---------------|---------------|----------|--------|--------------|-----------------|

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|-------|--------|-------------|
| 211 | 1/2020 | 12,549.99CR |
| ===== | | |
| ALL | | 12,549.99CR |

2020 Regular Council Meeting Dates

2nd and 4th Tuesday of each month *Unless otherwise stated

5:30 P.M.

Professional Development Room - Marshall Middle School, 401 South Saratoga Street

January

1. January 14, 2020
2. January 28, 2020

February

1. February 11, 2020
2. February 25, 2020 – 4:00 P.M.¹

March

1. March 10, 2020
2. March 24, 2020

April

1. April 14, 2020
2. April 28, 2020

May

1. May 12, 2020
2. May 26, 2020

June

1. June 9, 2020
2. June 23, 2020

July

1. July 14, 2020
2. July 28, 2020

August

1. August 11, 2020 – 4:00 P.M.¹
2. August 25, 2020

September

1. September 8, 2020
2. September 22, 2020

October

1. October 13, 2020
2. October 27, 2020

November

1. November 10, 2020
2. November 24, 2020

December

1. December 8, 2020
2. December 22, 2020

2020 Uniform Election Dates

- February 11, 2020
- February 25, 2020 * *Precinct Caucus*
- March 3, 2020 * *Presidential Primary*
- April 14, 2020
- May 12, 2020
- August 11, 2020 * *Primary Election*
- November 3, 2020 * *General Election*

¹ 204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY. Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, of commissioners, city council, or town supervisors shall conduct a meeting

between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.



Authorities, Boards, Bureaus,
Commissions and Committees

CITY COUNCIL COMMITTEES

*All Council Committees meet on an as needed basis.

Equipment Review Committee
Committee

Glenn Bayerkohler
Craig Schafer- *Chairperson*
James Lozinski

Public Improvement/ Transportation

Craig Schafer – *Chairperson*
Russ Labat
James Lozinski

Legislative & Ordinance Committee

Steven Meister
John DeCramer
Glenn Bayerkohler - *Chairperson*

Ways & Means Committee

John DeCramer - *Chairperson*
Russ Labat
Glenn Bayerkohler

Personnel Committee

Steven Meister
Craig Schafer
John DeCramer- *Chairperson*

Liaisons & Board Members on the City Boards & Commissions

- **Adult Community Center Commission** – James Lozinski
- **Airport Commission** – Craig Schafer
- **Charter Commission** – City Administrator & City Attorney, Dennis Simpson (No Council Liaisons)
- **Community Services Advisory Board** – Steven Meister
- **Convention & Visitors Bureau** – Russ Labat
- **Economic Development Authority** – Steven Meister & John DeCramer
- **Joint Law Enforcement Center Management Committee** – James Lozinski/Craig Schafer
- **Library Board** – Russ Labat
- **Marshall Area Transit Committee** – James Lozinski & Assistant Engineer Jason Anderson
- **Marshall Municipal Utilities Commission** – John DeCramer
- **M.E.R.I.T. Center Commission** – Craig Schafer

- **Planning Commission** – Glenn Bayerkohler
- **Police Advisory Board** – Russ Labat
- **Public Housing Commission** – Glenn Bayerkohler
- **Southwest Minnesota Amateur Sports Commission** – Craig Schafer

Other Appointments:

- **City Council-County Board/Library Agreement & Operations** – Russ Labat & Bob Byrnes
- **Fire Relief Association** – Bob Byrnes & Finance Director, Karla Drown
- **Housing & Redevelopment Authority** – Mayor & City Council
- **Regional Development Commission** – Bob Byrnes
- **SW Minnesota Emergency Communication Board (ECB)**- Craig Schafer & Alternate Bob Byrnes

Authorities, Boards, Bureaus and Commissions

Adult Community Center Commission

Established: September 16, 1985, Ordinance 496, Second Series

Meetings: 2nd Wednesday of every month at 12:00 P.M.

Term: 3 years – two term limit

Members: 8 Members

Airport Commission

Established: February 18, 1952, Ordinance 371, Second Series

Meetings: 1st Tuesday of every month at 4:30 P.M.

Term: 3 years – two term limit

Members: 7

Cable Commission

Established: March 15, 1982, Ordinance 112, Second Series

Meetings: As needed

Term: 3 years – two term limit

Members: 5

Charter Commission

Established: October 5, 1936

Meetings: As needed

Term: 4 year terms

Members: 7 -15

Community Services Advisory Board

Established: February 20, 1996

Meetings: 1st Wednesday of the month at 4:30 P.M.

Term: 3 years – two term limit

Members: 12

Convention & Visitors Bureau

Established:

Meetings: 3rd Wednesday at 3:00 P.M.

Term: 3 years – two term limit

Members: 10

Economic Development Authority

Established: June 7, 1982, Resolution 562, Second Series

Meetings: 3rd Wednesday of every month at 12:00 P.M.

Term: 6 years – two term limit

Members: 7

Housing & Redevelopment Authority

Established: March 21, 1966, Resolution 819, First Series

Meetings: As needed

Term: 5 years – no term limit

Members: 7 (Councilmembers)

Library Board

Established: July 16, 1917,

Meetings: 2nd Monday of every month at 4:00 P.M.

Term: 3 years – two term limit

Members: 9

Marshall Municipal Utilities Commission

Established: April 18, 1932, Resolution 302, First Series

Meetings: 3rd Tuesday of every month at 4:30 P.M.

Term: 5 years – two term limit

Members: 5

M.E.R.I.T. Center Commission

Established: November 15, 2004, Ordinance 521,
Second Series

Meetings: 3rd Thurs. of every other month at 6:00 P.M.

Term: Variable

Members: 18 or less

Planning Commission

Established: May 4, 1959, Ordinance 418, Second Series

Meetings: 2nd Wednesday of every month at 5:30 P.M.

Term: 3 years – two term limit

Members: 7

Police Advisory Board

Established: April 4, 1940, Ordinance 630, Second
Series, Section 2-3 O.G. MN State Statutes 419

Meetings: As needed

Term: 3 years – two term limit

Members: 3

Public Housing Commission

Established: March 28, 1983, Ordinance 436, Second
Series

Meetings: 2nd Monday of every month at 3:30 P.M.

Term: 5 years – two term limit

Members: 5

Southwest Minnesota Regional Amateur Sports Commission

Established: October 21, 2008

Meetings: 2nd Tuesday of every month at 12:00 Noon