



**CITY OF MARSHALL
City Council Meeting
A g e n d a**

**Tuesday, February 11, 2025 at 5:30 PM
City Hall, 344 West Main Street**

OPENING ITEMS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [1.](#) Consider Approval of the Minutes from the Meetings Held on January 28

CONSENT AGENDA

- [2.](#) Consider Approval of a Raffle Permit for the Marshall Golf Club
- [3.](#) Consider Resolution Declaring Property as Surplus for the Parks Department
- [4.](#) Resolution Declaring Property as Surplus and Authorizing Donation - Wastewater Department Items
- [5.](#) Project PK-013/139-590-001: AT Improvements Project (TH 59/A Street RRFB, TH 59/Boyer Drive-Windstar Street Trail, CR 7/Camden Trail Realignment & RRFB) - Consider Authorization to Advertise for Bids
- [6.](#) Consider Resolution Calling Public Hearings on Street Reconstruction Plan, Tax Abatements, and Issuance of General Obligation Bonds
- [7.](#) Consider Approval of the Bills/Project Payments

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

- [8.](#) Consider Appointments to Various Boards, Commission, Bureaus, and Authorities

COUNCIL REPORTS

- [9.](#) Commission/Board Liaison Reports
10. Councilmember Individual Items

STAFF REPORTS

11. City Administrator
12. Director of Public Works/City Engineer
13. City Attorney

ADMINISTRATIVE REPORTS

- [14.](#) Administrative Brief

INFORMATION ONLY

- [15.](#) Marshall Capstone Endowment Fund Annual Review
- [16.](#) Building Permits

MEETINGS

- [17.](#) Upcoming Meetings

ADJOURN

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Mayor Byrnes
Meeting Date:	Tuesday, February 11, 2025
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider Approval of the Minutes from the Meetings Held on January 28
Background Information:	Enclosed are the minutes from the previous meetings.
Fiscal Impact:	
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk, Steven Anderson, prior to the meeting.
Recommendations:	That the minutes from the meetings held on January 28th be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
WORK SESSION
M I N U T E S
Tuesday, January 28, 2025**

The work session of the Common Council of the City of Marshall was held January 28, 2025, at City Hall, 344 West Main Street. The meeting was called to order at 4:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, See Moua-Leske, John Alcorn, James Lozinski, Amanda Schwartz and Amanda Schroeder. Absent: None. Staff present included: Sharon Hanson; City Administrator; Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; Sheila Dubs, Human Resource Manager; Preston Stensrud, Park and Rec Supervisor; and Steven Anderson, City Clerk.

Planned 2025 Bonding and Impact on 2026 Property Tax Levy

Moberg began the presentation by going over the approved items on the Capital Improvement Plan (CIP). Items included the Aerial Truck for the Fire Department, Legion Field restroom, concession and viewer remodel, Liberty Park bandshell and the South Hill St/ South Minnesota St/Charles Ave Street reconstruction project. Stensrud and Director Anderson had updated costs for the bandshell and the street reconstruction which were increases from the preliminary estimates. Mayor Byrnes commented about the use of legacy funding for the bandshell and whether the federal freeze on funding could impact the bandshell. More than likely the bandshell would need to be pushed back on the CIP scheduled. Moberg continued by explaining initial bonding estimates from BakerTilly and with the already approved projects for 2026 the levy would see a 3.24% increase with only debt and no other considerations. Other impacts on the 2026 levy would be COLA increases with union and non-unions, insurance, and payroll.

With these considerations the levy impact would be in double digits. Councilmembers discussed possibly having the Public Improvement and Transportation Committee look at projects ahead of time and pare them down before they come before the full council. Mayor Byrnes commented that Marshall Municipal Utilities (MMU) was to bring forward a new formula for calculating their payments in lieu of taxes as MMU continued to see increased revenue but decreased payments to the city. Moberg confirmed that he had met with MMU late 2024, and a new formula was being worked out. Revisions to fire service agreements with townships were also being reviewed and chances of losing additional revenue seemed likely.

Adjournment

At 5:05 PM Mayor Byrnes adjourned the meeting.

Attest:

City Clerk

Mayor

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, January 28, 2025**

The regular meeting of the Common Council of the City of Marshall was held January 28, 2025, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, See Moua-Leske, John Alcorn, James Lozinski, Amanda Schwartz and Amanda Schroeder. Absent: None. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; Preston Stensrud, Park and Rec Supervisor; and Steven Anderson, City Clerk.

Consider Approval of the Minutes from the Meetings Held on January 14

There were no amendments to the minutes from the meetings held on January 14, 2025.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to approve the minutes from January 14, 2025. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Authorization to Purchase (2) Toro 3500-D Striping Mowers for the Parks Department from MTI Distributing of Brooklyn Park, MN and declare (2) existing Toro 3500-D Striping Mowers surplus

Stensrud explained that the replacement of the two Toro mowers was included in the Capital Improvement Plan. Both mowers were budgeted for \$32,500 each after trade-in, one was budgeted for 2024, and the another was for 2025. These specialty mowers are critical to maintaining our performance ball fields and allow for lower mower heights and a superior cut than a typical mower. MTI Distributing is the sole state contract holder for commercial grade Toro turf equipment and are the only dealer that can provide this piece of equipment. The pricing given was from the 2023 State Contract and MTI had agreed to hold that pricing due to the long lead times on the mowers. Staff were confident that selling the equipment through public auction would generate a higher value than the trade-in value offered and would like to explore that route. With the current allowed trade-in, the purchase of both mowers would be under budget. A sale exceeding the price of the trade-in would be cost savings to the City of Marshall. Councilmember Lozinski noted that the city's lease with regular mowers cost more than these mowers over their useful life and the lease program was saving the city money. Stensrud also mentioned that having a well-maintained field and a quality cut was a key to hosting state tournaments and these mowers were much easier and cheaper to maintain than reel mowers, which would have been the other alternative.

Motion made by Councilmember Lozinski, Seconded by Councilmember Moua-Leske to authorize staff to purchase two Toro 3500-D striping mowers from MTI Distributing of Brooklyn Park MN and to sell the replaced mowers at public auction. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Approval of the Consent Agenda

Motion made by Councilmember Schafer, Seconded by Councilmember Schroeder to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

- Consider Approval of a Lease Agreement with Lutheran Social Services
- Consider Request of the Marshall Downtown Business Association for the St. Patrick's Day Parade on Saturday-03/15/2025
- Consider Approval of the Bills/Project Payments

Authorize the Advertisement of Bids for the Revised Proposed Marshall Aquatic Center

Administrator Hanson briefly went over the history of the aquatic center. With the rejection of the bids during September 10, 2024, council meeting, the council directed staff to look at a redesign and construction management approach. Contegrity Group Inc and Stockwell Engineering had since worked on a re-designed plan that was presented on December 10, 2024. Stockwell, Contegrity and city staff were to review the 95% specifications and plans on January 30th and would like the city council to allow the advertisement of bids to stay on track for a March 11th bid opening. David Locke from Stockwell Engineering reviewed the elements of the base plan. Locke then presented the various alternatives that were broken into smaller segments to hopefully allow more leeway in future expansion. The main alternative to be considered would be to have pipe and underground work put into place ahead of time instead of needing to tear up existing concrete which would drive up costs. Pete Fillipi of Contegrity Group went over the proposed project timeline and key dates. Hanson added that the proposed budget that was presented on December 10, 2024, had not changed and with the redesign keeping inline with the main desired elements of the citizens of Marshall the project was still projected to be \$600,000 over budget. As a result, the city council did authorize the use of \$655,000 of ARPA funding to be used towards the aquatic center to offset the overage. Filipi concurred with Hanson and shared that Contegrity was hoping to break the project into small enough parts that local contractors would be interested in which could help drive costs down.

Motion made by Councilmember Moua-Leske, Seconded by Councilmember Alcorn to authorize advertisement of bids for the revised plans of the aquatic center. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Project ST-002-2025: Bituminous Overlay Project - Consider Authorization to Advertise for Bids

Director Anderson indicated the project estimate for mill and overlay was \$622,200, which included all streets listed and ADA sidewalk ramp work. The 2025 Capital budget included \$650,000 for the project. If the bids were to come in under bid Anderson included four additional streets for consideration.

Southview Court (Edge Mill) to Southview Drive to Southview Drive
DeSchepper Court (Edge Mill) to DeSchepper Street
DeSchepper Court Leveling to DeSchepper Street
Commerce Circle (Edge Mill) to Carlson Street to Carlson Street
Mall Street (Mill All) to Jewett Street to Mall Parking lot
Mall Street (Edge Mill) to Mall Parking Lot to Clinic Driveway
Jefferson Avenue (Mill All) to Bruce Street to Van Buren Street
Jefferson Circle (Mill All) to Jefferson Avenue to Jefferson Avenue
Jefferson Circle Leveling to Jefferson Avenue to Jefferson Avenue
Lawrence Street (Mill All) to Maple Street to Southview Drive
Gray Place West (Mill All) to South 1st Street to Lawrence Street
Marvin Schwan Memorial Dr. (Mill All) to W. College Drive to S. A Street
S.1st Street (Mill All) to E. Main Street to Marvin Schwan Memorial Drive

Councilmember Lozinski commented that he would like to not add alternative streets and if the bids came in under budget to use the savings for the following year. Councilmember Alcorn rebutted that he would like to include the additional streets if the bids came underestimate as costs rarely come down. Mayor Byrnes clarified with Anderson that over the last couple of years the additional streets had not been included with overlay projects. Lozinski noted that typically additional streets were added to sealcoat projects as they were more cost effective.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to authorize advertisement of bids for Project ST-002-2025 Bituminous Overlay that excluded alternate streets. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer,

Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Project AP-011: WPA Hangar Apron & Taxi Lane Reconstruction Project - Consider Professional Services Agreement with TKDA

The existing Works Progress Administration (WPA) Hangar Apron and Taxi Lane pavements are 30 years old and have reached the end of their useful life. The pavement was in poor condition with distress types summarized as alligator cracking, transverse cracking, patching, and surface weathering. The pavement would require full reconstruction to continue safely serving airport operations. The project would reconstruct 8,830 square yards of Taxi Lane D, Taxi Lane H and the WPA Hangar Apron pavement and include grading & drainage improvements, pavement markings, aircraft tie-downs, and turf establishment. The airport capital improvement plan included the project in the budget for \$750,000 in total cost (including State and Federal share of project expenses). The current estimated funding share for this project was \$135,000 Federal, \$427,500 State, and \$187,500 local. TKDA would be creating construction cost estimates for concrete and bituminous surfacing for City consideration. Pursuant to the Professional Services Agreement dated March 10, 2020, TKDA was hereby authorized to proceed with the engineering services in connection with the WPA Hangar Apron & Taxi Lane Reconstruction Project at the airport. Under the agreement, this individual project required Council approval. Councilmember Moua-Leske asked how the presidential executive order freezing all federal funding would affect the project. Attorney Whitmore pointed out that within the past few hours a judge issued a temporary restraining order on the federal funding freeze. More information would come to light in the next few days. Councilmember Lozinski questioned where the local cost of \$70,000 was to come from as this was not a budgeted item in 2025. Moberg indicated the fee would be paid out of reserves until it would be reimbursed through federal funding.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to approve the Professional Services Agreement with TKDA on Project AP-011 WPA Hanger Apron and Taxi Lane Reconstruction. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. Voting Nay: Councilmember Lozinski. The motion **Carried. 6-1.**

Commission/Board Liaison Reports

Byrnes	No report.
Alcorn	No report.
Lozinski	No report.
Moua-Leske	DEI Commission discussed using a consensus decision making process instead of Robert’s Rule of Order. DEI also discussed Juneteenth and the It Begins with Us program to held at SMSU.
Schafer	No report.
Schroeder	EDA was informed that Marshall’s was still on track to open this spring and Solugen also provided an update.
Schwartz	No report.

Councilmember Individual Items

Councilmember Schafer noted the number of UTVs using US Highways such as Main Street and College Drive. Per city ordinance these streets are not to be used by UTVs. Also, the number of underaged citizens using ATVs illegally seems to be increasing.

Mayor Byrnes mentioned that the city recently held its annual employee recognition event and the fire department also held theirs. Lona Rae Konold was the recipient of the Employee of the Year award and Preston Stensrud received the Firefighter of the Year.

City Administrator

Staff had been working on the upcoming projects for 2025 and are already working on the 2025 budget and levy.

Director of Public Works/City Engineer

R&G Construction was awarded the bid for the MnDOT College Drive reconstruction project which was one of the largest projects in our district. In February MnDOT Aeronautics would be hosting a meeting to discuss a Minnesota Electric Aviation Network study.

City Attorney

No report.

Information Only

There were no questions or comments about the Information Only items.

Upcoming Meetings

There were no questions or comments about the Upcoming Meetings.

ADJOURN

At 6:07 PM Motion made by Councilmember Lozinski, Seconded by Councilmember Schroeder to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Attest:

City Clerk

Mayor



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Steven Anderson
Meeting Date:	Tuesday, February 11, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of a Raffle Permit for the Marshall Golf Club
Background Information:	The Marshall Golf Club will be holding a raffle fund raiser at 800 Country Club Drive, June 14, 2025. Gambling permits are issued by the State of MN but require local approval before submittal.
Fiscal Impact:	
Alternative/ Variations:	None recommended.
Recommendations:	To approve the LG220 Application for Exempt Permit for the Marshall Golf Club on June 14, 2025, at 800 Country Club Drive.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: The Marshall Golf Club, Inc. Previous Gambling Permit Number: X-42019-21-007

Minnesota Tax ID Number, if any: 8118556 Federal Employer ID Number (FEIN), if any: 41-395645

Mailing Address: PO Box 502

City: Marshall State: MN Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): Jesse Thordson - Board President

CEO Daytime Phone: 507-530-2263 CEO Email: jessethordson@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Marshall Golf Club

Physical Address (do not use P.O. box): 800 Country Club Drive

Check one:

City: Marshall Zip: 56258 County: Lyon

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): June 14, 2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection machines may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

COUNTY APPROVAL for a gambling premises located in a township

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Jesse Thordson - Board President

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

<p style="text-align: center;">How You May Spend Gambling Funds</p>	<p style="text-align: center;">How You May Not Spend Gambling Funds</p>
<p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public or active military personnel in need); • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). 	<ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.

BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the [Lawful Gambling Manual](#); 3) the online class, [“Conduct of Raffles”](#); and 4) the [phone number and email address](#) of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

Check Box	RAFFLES
	1. Tickets are printed in accordance with MN Rule 7861.0310 .
	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. (349.173)
	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)
	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. (7861.0260)
	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)
	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)
	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)
	8. Cash must not be substituted for merchandise prizes that have been won. (7861.0260 Subp. 4C(2))
	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)
	10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). (349.2127) (7861.0260)
	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. (349.173)
	12. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)
	13. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)
	14. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)
	15. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
	16. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)
BINGO	
	1. Clear and legible house rules in accordance with MN Rule 7861.0270 are prominently posted at the point of winner selection.
	2. House rules include the policy on declaring bingo and last number called. (7861.0270 Subp. 2A(1))
	3. House rules include the reasons for potentially cancelling bingo occasions. (7861.0270 Subp. 2A(1))
	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) (7861.0270 Subp. 5B(1))
	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. (7861.0270 Subp. 5B(7))
	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. (7861.0270 Subp. 3A)
	7. No reservation of bingo cards or bingo paper for any person (7861.0270 Subp. 3F)
	8. Bingo records (including bingo program) must be kept for 3½ years. (7861.0270 Subp. 11)
BINGO AND RAFFLES	
	1. Gambling records must be kept for 3½ years. (7861.0310)
	2. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 Subd. 3a) (349.12 Subd. 25) (mn.gov/gcb/faq-exemptexcluded.html) and (mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf)

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Preston Stensrud
Meeting Date:	Tuesday, February 11, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Resolution Declaring Property as Surplus for the Parks Department
Background Information:	<p>City staff requests the following items to be declared as surplus:</p> <ul style="list-style-type: none"> - 2016 Toro 3500-D Sidewinder Mower Serial #316000488 - 2017 Toro 3500-D Sidewinder Mower Serial #316000706 - 2016 Smithco Sand Star Serial #2CSO294
Fiscal Impact:	
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt Resolution 25-009 to declare the above-referenced items as surplus and authorize the posting of the surplus items for sale on Purple Wave.

RESOLUTION 25-009

**A RESOLUTION DECLARING PROPERTY AS SURPLUS AND
AUTHORIZING THE SALE OF THE SAME**

WHEREAS, the City Council of the City of Marshall, Minnesota has been advised by staff that the following items are no longer needed for current or future municipal operations:

- 2016 Toro 3500-D Sidewinder Mower Serial #316000488
- 2017 Toro 3500-D Sidewinder Mower Serial #316000706
- 2016 Smithco Sand Star Serial #2CSO294

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA, AS FOLLOWS:

1. The council declares the property listed above as surplus.
2. The council authorizes the sale of said property through any lawful means, including (ii) by an electronic competitive online auction process, regardless of the value, pursuant to Minn. Stat. 471.345, subd. 17; or (iii) to another government entity pursuant to Minn. Stat. 471.64.
3. To the extent prohibited under Minn. Stat. 15.054, the property will not be sold to a city officer or employee.
4. All sales shall be final and the property is to be sold in “as-is” condition.

Approved by the City Council of the City of Marshall, Minnesota, this 11th day of February, 2025.

Mayor

ATTEST:

City Clerk

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Jason Anderson
Meeting Date:	Tuesday, February 11, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Resolution Declaring Property as Surplus and Authorizing Donation - Wastewater Department Items
Background Information:	<p>City staff requests the following items to be declared as surplus (pictures attached) and further requests authorization for donation of the items to Minnesota West Community and Technical College:</p> <ul style="list-style-type: none"> - Four (4) Variable Frequency Drives (VFDs) from TH 23 Lift Station (Wastewater Department) - Misc. Motor Starters, Overload Blocks, Circuit Breakers & Coils (Wastewater Department) <p>The VFDs are retired from the Highway 23 lift station. Two 700 series, one which is non-functional, and two even older 1336 series. The 1336 series drives do still function but are obsolete with no parts available. The 700 series drives are on their way to becoming obsolete. Parts are still available, but the manufacturer raises the price of the repair parts to make replacing the drives with modern versions more attractive, which is the reason the units were replaced with our recent lift station rehabilitation project.</p> <p>The second picture is of old motor starters, overload blocks, circuit breakers, and coils. Most of these parts were salvaged from the old anerobic digester in 2006 when it was converted to the ATAD process. Some were spare parts from the old Motor Control Center in the operator’s office which were replaced in the 2019 project. There is corrosion from years of exposure to methane gas in the digester resulting in the copper having turned black.</p> <p>Wastewater staff estimates the value as \$0. In the hopes of keeping it out of the landfill, City staff proposes the donation of the items for training purposes.</p>
Fiscal Impact:	None.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt Resolution 25-008 to declare the above-referenced items as surplus and authorize the donation of property.

RESOLUTION 25-008

**A RESOLUTION DECLARING PROPERTY AS SURPLUS AND
AUTHORIZING THE DONATION OF THE SAME**

WHEREAS, the City Council of the City of Marshall, Minnesota has been advised by staff that the following items are no longer needed for current or future municipal operations:

- Four (4) Variable Frequency Drives (VFDs) from TH 23 Lift Station (Wastewater Department)
- Misc. Motor Starters, Overload Blocks, Circuit Breakers & Coils (Wastewater Department)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA, AS FOLLOWS:

1. The council declares the property listed above as surplus.
2. The council authorizes the sale of said property through any lawful means, including (ii) by an electronic competitive online auction process, regardless of the value, pursuant to Minn. Stat. 471.345, subd. 17; or (iii) to another government entity pursuant to Minn. Stat. 471.64.
3. To the extent prohibited under Minn. Stat. 15.054, the property will not be sold to a city officer or employee.
4. The property will be offered as a donation to Minnesota West Community and Technical College. Any items not taken by Minnesota West shall be disposed.

Approved by the City Council of the City of Marshall, Minnesota, this 11th day of February 2025.

Mayor

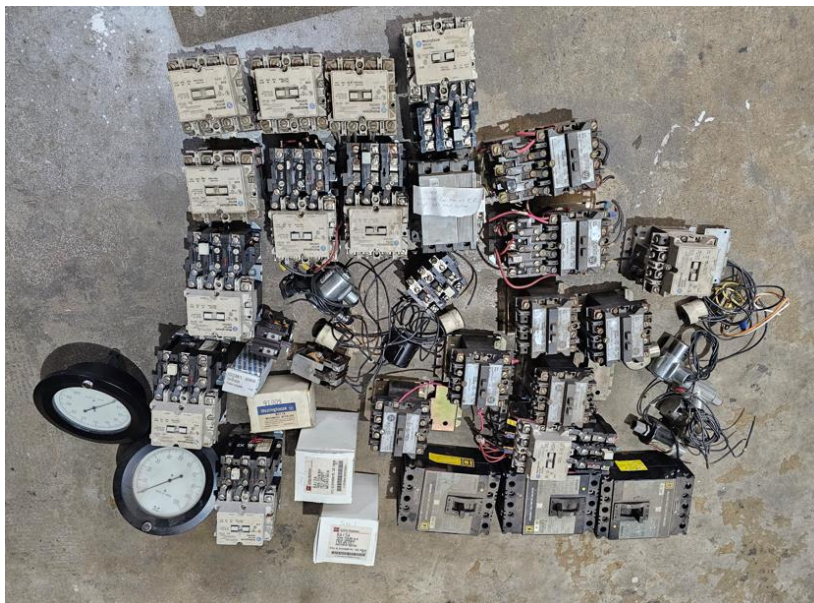
ATTEST:

City Clerk

Four (4) Variable Frequency Drives (VFDs) from TH 23 Lift Station



Misc. Motor Starters, Overload Blocks, Circuit Breakers & Coils



Presenter:	Jason Anderson
Meeting Date:	Tuesday, February 11, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Project PK-013/139-590-001: AT Improvements Project (TH 59/A Street RRFB, TH 59/Boyer Drive-Windstar Street Trail, CR 7/Camden Trail Realignment & RRFB) - Consider Authorization to Advertise for Bids
Background Information:	<p>The City of Marshall was awarded \$360,381 in Active Transportation (AT) Infrastructure Program grant funds for construction of several city-wide pedestrian improvement projects including an enhanced pedestrian crossing (RRFB) at US Hwy 59/A Street, a shared use trail along US Hwy 59 between Boyer Drive & Windstar, and the re-alignment of the Camden Trail at County Road 7 along with an enhanced crossing (RRFB). This project has been designed to adhere to Municipal State Aid standards, MnDOT standards, and US Army Corps of Engineers standards, where applicable.</p> <p>The plans and specifications have been prepared for the above-referenced project and staff is requesting CityCouncil authorization to advertise for bids. Staff is proposing to open bids on March 6, 2025, with intent to bring bids to the City Council on March 25th for consideration of award. The time between March 6th and March 25th will allow city staff to coordinate our AT grant agreement with MnDOT.</p>
Fiscal Impact:	The estimated construction cost will be covered by the grant. Engineering costs are not grant eligible and will be funded with local funds.. Engineering costs, as well as any construction costs that go above grant amount, will be funded with municipal state aid street (MSAS) funds, as requested per Resolution 25-007 in the amount of \$150,000 for this project.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize the advertisement for bids for Project PK-013.

MINNESOTA DEPARTMENT OF TRANSPORTATION
 CITY OF MARSHALL
 LYON COUNTY, MINNESOTA
 TH 59 & A ST./ COUNTY STATE AID HIGHWAY 7

DESIGN DESIGNATION U.S. 59 TRAIL
 STA. 20+42.19 TO STA. 26+18.00
 FUNCTIONAL CLASSIFICATION SHARED USE PATH
 DESIGN SPEED 20 mph
 DESIGN SPEED FOR BIKEWAY BASED ON
 ON STOPPING SIGHT DISTANCE:
 HEIGHT OF EYE = 4.5 FT
 HEIGHT OF OBJECT = 0.0 FT

DESIGN DESIGNATION CAMDEN BIKE TRAIL REALIGNMENT
 STA. 11+31.36 TO STA. 19+76.53
 FUNCTIONAL CLASSIFICATION SHARED USE PATH
 DESIGN SPEED 20 mph
 DESIGN SPEED FOR BIKEWAY BASED ON
 ON STOPPING SIGHT DISTANCE:
 HEIGHT OF EYE = 4.5 FT
 HEIGHT OF OBJECT = 0.0 FT

CONSTRUCTION PLAN FOR: CONCRETE SIDEWALK, PEDESTRIAN FLASHER SYSTEM & CONCRETE TRAIL
 SAP 139-590-001 LOCATED ON TRUNK HIGHWAY 59 FROM WINDSTAR DRIVE TO A STREET (GEOGRAPHICAL DESCRIPTION)
 FROM THE SOUTH LINE OF SECTION 10, T111N, R41W TO 2100' SOUTH OF THE CENTER OF SECTION 4, T111N, R41W (LEGAL DESCRIPTION)
 COUNTY STATE AID HIGHWAY 7 FROM WESTWOOD DRIVE TO BURLINGTON CIRCLE (GEOGRAPHICAL DESCRIPTION)
 FROM 150' NORTH OF THE EAST CENTER SECTION LINE SECTION 7, T111N, R41W TO 100' SOUTH OF THE EAST CENTER SECTION LINE OF SECTION 7, T111N, R41W (LEGAL DESCRIPTION)

GROSS LENGTH 1489.68 FEET 0.282 MILES
 BRIDGE LENGTH N/A FEET N/A MILES
 EXCEPTION LENGTH 0 FEET 0 MILES
 NET LENGTH 1489.68 FEET 0.282 MILES

LENGTH AND DESCRIPTION BASED UPON
 PROPOSED CAMDEN BIKE TRAIL AND PROPOSED US 59 TRAIL,
 ALONG WITH EXISTING TRUNK HIGHWAY 59 CENTERLINE

STATE AID PROJ. 139-590-001

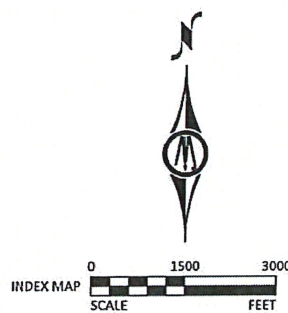
--- GOVERNING SPECIFICATIONS ---
 THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION
 "STANDARD SPECIFICATION FOR CONSTRUCTION" SHALL GOVERN.
 ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM AND BE INSTALLED IN
 ACCORDANCE WITH THE LATEST "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES"
 (MN MUTCD) AND PART VI, THE LATEST "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL
 DEVICES.

SHEET NUMBER	SHEET TITLE
1	TITLE SHEET
2	LEGEND
3	CONSTRUCTION NOTES
4	STATEMENT OF ESTIMATED QUANTITIES
5	TABULATIONS
6	REMOVAL PLAN
7 - 13	TYPICAL SECTIONS, DETAILS, & STANDARD PLANS
14 - 24	STORMWATER POLLUTION PREVENTION PLAN
25 - 28	TRAIL PLAN & PROFILE
29 - 30	INTERSECTION DETAILS
31 - 34	TRAFFIC CONTROL PLAN
35 - 43	SIGNAGE & STRIPING PLAN
44 - 45	SIGNAGE & STRIPING PLAN
46 - 52	CROSS SECTIONS

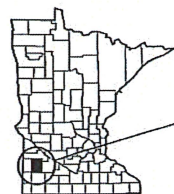
THIS PLAN SET CONTAINS 52 SHEETS

PROJECT LOCATION:
 CAMDEN BIKE TRAIL - REALIGNMENT &
 PEDESTRIAN CROSSING

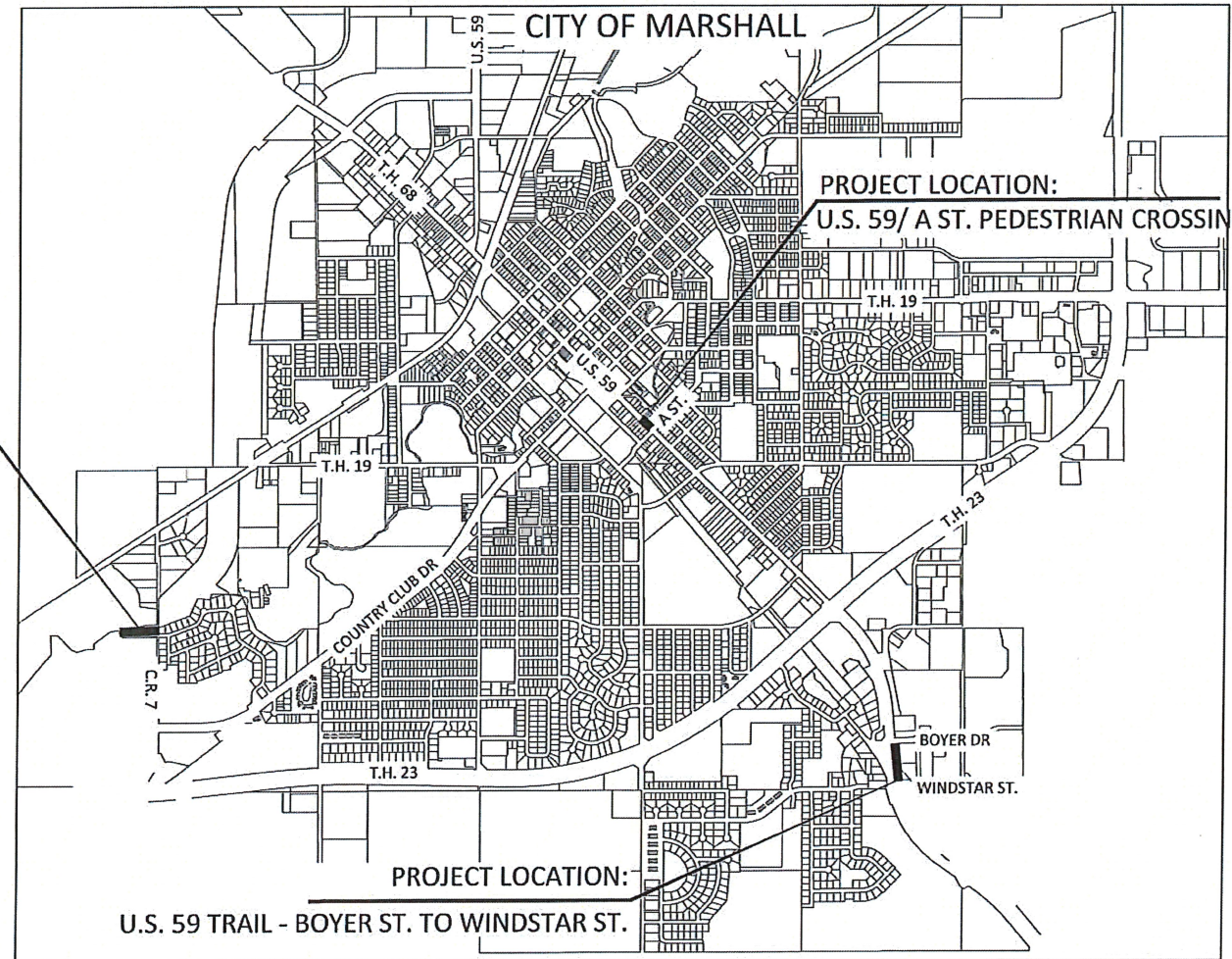
VICINITY MAP



PROJECT LOCATION



CITY: MARSHALL
 COUNTY: LYON
 DISTRICT: 8



CITY PROJECT #
 PK-013

PROJECT DATUM: LYON COUNTY COORDINATES
 HORIZONTAL: NAD 83
 VERTICAL: NAVD 88

RECORD DRAWING
 INFORMATION

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY
 QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL
 WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE
 38-22, ENTITLED "STANDARD GUIDELINES FOR INVESTIGATING AND
 DOCUMENTING EXISTING SUBSURFACE UTILITIES."

Shane T. Traulich
 SHANE T. TRAULICH, P.E.
 Design Engineer: I hereby certify that this plan was prepared by me or under my direct supervision, and that
 I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date 03/25/2024 License Number 57836

Jason Anderson
 Approved: City of Marshall Engineer Date 6-18-2024

Todd Broadwell
 Approved: Lyon County Engineer Date 6-7-2024

Todd Broadwell Digitally signed by Todd Broadwell
 Date: 2024.10.30 08:07:09 -05'00'

District State Aid Engineer:
 Reviewed for compliance with State Aid Rules/Policy

Todd Broadwell Digitally signed by Todd Broadwell
 Date: 2024.10.30 08:11:27 -05'00'

Approved for State Aid Funding: State Aid Engineer



1243 CEDAR STREET NE
 SLEEPY EYE, MINNESOTA 56085
 Phone: (507) 794-5541
 Email: SleepyEye@bolton-menk.com
 www.bolton-menk.com



DESIGNED	NO.	DATE
DESIGNED		
DESIGNED		
CLIENT NO.	001.132435	

CITY OF MARSHALL MINNESOTA
 2024 MARSHALL AT IMPROVEMENTS PROJECT (SAP 139-590-001)
 TITLE SHEET

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	E.J. Moberg
Meeting Date:	Tuesday, February 11, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Resolution Calling Public Hearings on Street Reconstruction Plan, Tax Abatements, and Issuance of General Obligation Bonds
Background Information:	<p>Calling for these public hearings officially begins the 2025 bonding process.</p> <p>Attached for consideration is a resolution calling public hearings on a street reconstruction plan and street reconstruction bonds and abatement (as well as the corresponding notices of public), in connection with the project designated by the City as the South Hill Street / South Minnesota Street / Charles Avenue Reconstruction Project, and the various public improvements to be undertaken by the City, including Independence Park restrooms, Liberty Park bandshell and Legion Field phase 2.</p> <p>In Exhibit B the parcel identification (PID) numbers will be added prior to publishing of the notice.</p> <p>Public hearings at the 2/25 Council meeting would keep us on our tentative schedule with authorizing the sale of bonds on 3/11, consideration of award of the bonds on 4/08 and settlement of the bonds and receipt of bond proceeds around 5/08.</p>
Fiscal Impact:	The issuance of bonds in 2025 would impact the property tax levy for 2026 and beyond.
Alternative/ Variations:	The Council has discretion whether or not to authorize funding for the projects included in the City's bonding plan for 2025 (currently street reconstruction bonds, abatement bonds, airport bonds and equipment notes). If the street project and/or all of the park projects are postponed to a future period, we could delay notice publication and the public hearing(s) to be scheduled.
Recommendations:	Approve Resolution 25-010 calling public hearings on street reconstruction plan, tax abatements and issuance of General Obligation Bonds

CITY OF MARSHALL, MINNESOTA

RESOLUTION NO. 25-010

**RESOLUTION CALLING PUBLIC HEARINGS ON STREET
RECONSTRUCTION PLAN, TAX ABATEMENTS AND
ISSUANCE OF GENERAL OBLIGATION BONDS**

BE IT RESOLVED By the City Council of the City of Marshall, Lyon County, Minnesota (the “City”) as follows:

Section 1. Background.

1.01. The City is authorized under Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the “Street Reconstruction Act”), to prepare a plan for reconstruction or overlay of streets in the City over the next five years, which includes a description of the affected streets and estimated costs (the “Street Reconstruction Plan”), and to issue general obligation bonds to finance the cost of street reconstruction activities described in the Street Reconstruction Plan (the “Street Reconstruction Bonds”).

1.02. Pursuant to the Street Reconstruction Act, the City Council is required to hold a public hearing regarding the Street Reconstruction Plan and issuance of Street Reconstruction Bonds.

1.03. The City now finds that it is necessary to prepare a Street Reconstruction Plan setting forth proposed street reconstruction projects in the City for the years 2025 through 2029, and to provide for the issuance of Street Reconstruction Bonds thereunder in an aggregate principal amount not to exceed \$1,035,000, to finance certain costs of the Street Reconstruction Plan, and further finds and determines that it is in the best financial interests of the City that the City hold a public hearing on the Street Reconstruction Plan and the issuance of Street Reconstruction Bonds as provided in the Street Reconstruction Act.

1.04. Under the proposed Street Reconstruction Plan, the City will issue Street Reconstruction Bonds to finance a portion of the costs described in the Street Reconstruction Plan, including the project designated by the City as the S Hill St/S Minnesota St/ Charles Avenue Phase 2.

1.05. The City hereby authorizes its staff and consultants to prepare the Street Reconstruction Plan for street reconstruction projects in the City over the five-year period of 2025 to 2029 in accordance with the Street Reconstruction Act, and to place a copy of the Street Reconstruction Plan on file with the City Administrator by no later than the date of publication of the hearing notice.

1.06. The City is authorized by Minnesota Statutes, Sections 469.1812 through 469.1815 (the “Abatement Act”) to grant an abatement of all or a part of the taxes levied by the City on real property within its boundaries (the “Abatement”) and to issue general obligation bonds to finance public improvements (the “Abatement Bonds”).

1.07. Pursuant to the Abatement Act, before approving a property tax abatement, the City Council is required to hold a public hearing regarding the Abatement.

1.08. The City proposes to issue Abatement Bonds in a principal amount currently estimated not to exceed \$935,000 to finance various public improvements, including Legion Field Phase 2, Independence Park restrooms and Liberty Park bandshell.

Section 2. Hearings Scheduled.

2.01. The City Council will hold a public hearing regarding the approval of the Street Reconstruction Plan and issuance of the Street Reconstruction Bonds on Tuesday, February 25, 2025, at approximately 5:30 PM in the Council Chambers of City Hall. The City Clerk is authorized and directed to publish a notice substantially in the form attached hereto as **EXHIBIT A**, to be published in the official newspaper of the City at least 10 days but not more than 28 days before the date of the hearing.

2.02. The City Council will hold a public hearing regarding the approval of the Abatement and the issuance of the Abatement Bonds on Tuesday, February 25, 2025 at approximately 5:30 PM in the Council Chambers of City Hall. The City Clerk is authorized and directed to publish a notice substantially the form attached as **EXHIBIT B**, to be published in a newspaper of general circulation in the City more than 10 days but less than 30 days before the date of the hearing.

2.03. City staff and consultants are authorized to take all other actions needed with respect to the Street Reconstruction Plan and the proposed Abatement and the issuance of the Street Reconstruction Bonds and Abatement Bonds before the City Council.

Approved this February 11, 2025 by the City Council of the City of Marshall, Minnesota.

CITY OF MARSHALL, MINNESOTA

Mayor

Attest:

City Clerk

EXHIBIT A

NOTICE OF PUBLIC HEARING

**CITY OF MARSHALL, MINNESOTA
NOTICE OF PUBLIC HEARING
REGARDING THE ADOPTION OF A FIVE-YEAR STREET RECONSTRUCTION PLAN AND THE
ISSUANCE OF GENERAL OBLIGATION BONDS THEREUNDER**

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall, Minnesota (the “City”), will meet on Tuesday, February 25, 2025 at approximately 5:30 PM in the Council Chambers of City Hall located at 344 West Main Street in Marshall, Minnesota, to hold a public hearing concerning: (1) the adoption of a five-year street reconstruction plan (the “Plan”); and (2) the proposed issuance of general obligation bonds (the “Bonds”) to finance certain street reconstruction projects described in the Plan, including the project designated by the City as the S Hill St/S Minnesota St/ Charles Avenue Phase 2, all pursuant to Minnesota Statutes, Section 475.58, subdivision 3b. The maximum principal amount of the Bonds to be issued under the Plan is \$1,035,000. The City may accept an offer by a bidder to purchase the Bonds, and the City may sell the Bonds, at a price that results in the receipt by the City of an original issue premium (the portion of the price that exceeds the principal amount of the Bonds) in any amount.

If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent (5%) of the votes cast in the City in the last general election, is filed with the City Clerk within 30 days after the public hearing, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

At the time and place fixed for the public hearing, the City Council will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal. In addition, interested persons may direct any questions or file written comments respecting the proposal with the City Clerk, at or prior to said public hearing.

Published: February 14, 2025

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF MARSHALL, MINNESOTA

EXHIBIT B

NOTICE OF PUBLIC HEARING

CITY OF MARSHALL, MINNESOTA
NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS AND THE ISSUANCE OF GENERAL
OBLIGATION BONDS TO FINANCE CERTAIN PUBLIC IMPROVEMENTS

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall, Minnesota (the “City”), will meet on Tuesday, February 25, 2025 at approximately 5:30 PM in the Council Chambers of City Hall located at 344 West Main Street in Marshall, Minnesota, to hold a public hearing on the proposal that the City abate property taxes levied by the City on the property identified as tax parcel numbers (collectively, the “Property”):

[PID Nos.]

The total amount of the taxes proposed to be abated by the City on the Property is estimated to be not more than \$935,000. The City Council will consider the property tax abatement in connection with issuing general obligation bonds to finance various public improvements in the City, including Legion Field Phase 2, Independence Park restrooms and Liberty Park bandshell.

At the time and place fixed for the public hearing, the City Council will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal. In addition, interested persons may direct any questions or file written comments respecting the proposal with the City Clerk, at or prior to said public hearing.

Published: February 14, 2025

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF MARSHALL, MINNESOTA

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Karla Drown
Meeting Date:	Tuesday, February 11, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourage the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works, Jason Anderson at 537-6051 or Finance Director, Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	The following bills and project payments be authorized for payment.



Marshall, MN

Check Report

By Vendor Name

Date Range: 01/25/2025 - 02/07/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
0560	AFSCME COUNCIL 65	01/31/2025	EFT	0.00	1,360.92	19080
6940	ALLIANCE TECHNICAL GROUP, LLC	01/31/2025	EFT	0.00	9,750.00	19081
5959	ALPHA TRAINING, TACTICS & SALES LLC	02/07/2025	EFT	0.00	4,833.14	19127
0578	AMAZON CAPITAL SERVICES, INC.	01/31/2025	EFT	0.00	729.91	19082
0578	AMAZON CAPITAL SERVICES, INC.	02/07/2025	EFT	0.00	176.69	19128
2701	ANDERSON, JASON	02/07/2025	EFT	0.00	80.00	19129
0658	AP DESIGN, INC. / NICHOLAS J SCHWARZ OR JILL	02/07/2025	EFT	0.00	473.65	19130
7395	AP DESIGN, INC./NICHOLAS J SCHWARZ OR JILL	02/07/2025	EFT	0.00	46.77	19131
0630	ARCTIC GLACIER U.S.A., INC	02/07/2025	Regular	0.00	263.39	125541
0629	ARNOLD MOTOR SUPPLY, LLP	02/07/2025	EFT	0.50	24.70	19132
2340	BAKER TILLY VIRCHOW KRAUSE, LLP	01/31/2025	EFT	0.00	6,750.00	19083
2362	BAUMANN, ADAM	02/07/2025	EFT	0.00	40.00	19133
7505	BEAM TECHNOLOGIES INC	02/05/2025	Bank Draft	0.00	4,288.72	DFT0004732
7505	BEAM TECHNOLOGIES INC	02/05/2025	Bank Draft	0.00	4,288.00	DFT0004764
7505	BEAM TECHNOLOGIES INC	02/05/2025	Bank Draft	0.00	994.21	DFT0004786
0688	BELLBOY CORPORATION	02/07/2025	EFT	0.00	7,768.36	19134
0689	BEND RITE CUSTOM FABRICATION, INC.	02/07/2025	Regular	0.00	89.13	125542
0699	BEVERAGE WHOLESALERS, INC.	01/31/2025	Regular	0.00	10,470.29	125521
0699	BEVERAGE WHOLESALERS, INC.	02/07/2025	Regular	0.00	23,990.77	125543
0018	BORDER STATES INDUSTRIES, INC.	01/31/2025	EFT	0.00	348.43	19084
0018	BORDER STATES INDUSTRIES, INC.	02/07/2025	EFT	0.00	292.17	19135
3829	BRAU BROTHERS	01/31/2025	EFT	0.00	688.75	19085
4457	BREAKTHRU BEVERAGE MINNESOTA WINE & SF	01/31/2025	EFT	0.00	8,234.97	19086
4457	BREAKTHRU BEVERAGE MINNESOTA WINE & SF	02/07/2025	EFT	0.00	2,410.23	19136
0186	BRUNSVOLD, QUENTIN	02/07/2025	EFT	0.00	40.00	19137
3413	BRUSVEN, KATHERINE	02/07/2025	EFT	0.00	40.00	19138
0763	BSN SPORTS LLC	01/31/2025	Regular	0.00	6,799.96	125522
0204	BUYASSE, JASON	02/07/2025	EFT	0.00	40.00	19139
0216	CALLENS, DAVID	02/07/2025	EFT	0.00	40.00	19140
0239	CAUWELS, ROGER	02/07/2025	EFT	0.00	40.00	19141
7507	CIGNA HEALTH AND LIFE INSURANCE COMPANY	01/31/2025	EFT	0.00	1,239.92	19087
7165	CITY HIVE, INC.	02/03/2025	Bank Draft	0.00	99.25	DFT0004822
6262	COMPASS GROUP USA, INC.	02/07/2025	Regular	0.00	6,808.59	125544
7865	COMPLETE BASEMENT SYSTEMS	01/31/2025	Regular	0.00	138.82	125523
0272	COUDRON, DEAN	02/07/2025	EFT	0.00	40.00	19142
7394	CRESTED RIVER CANNABIS COMPANY	02/07/2025	EFT	0.00	665.00	19143
0920	CULLIGAN WATER CONDITIONING OF MARSHAL	02/07/2025	Regular	0.00	162.75	125545
7102	DAHLHEIMER BEVERAGE	01/31/2025	EFT	0.00	2,031.25	19088
0948	DAKOTA RIGGERS & TOOL SUPPLY INC	02/07/2025	EFT	0.00	33.72	19144
3259	DEUTZ, LAUREN	02/07/2025	EFT	0.00	80.00	19145
5731	DOLL DISTRIBUTING LLC	01/31/2025	EFT	0.00	10,605.07	19089
5731	DOLL DISTRIBUTING LLC	02/07/2025	EFT	0.00	10,319.49	19146
0380	DUBS, SHEILA	02/07/2025	EFT	0.00	40.00	19147
7866	EUNA SOLUTIONS, INC	02/07/2025	Regular	0.00	21,498.75	125546
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	61.92	DFT0004718
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	232.30	DFT0004719
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	54.30	DFT0004720
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	61.92	DFT0004752
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	232.30	DFT0004753
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	54.30	DFT0004754
6700	EYEMED VISION CARE	02/05/2025	Bank Draft	0.00	33.96	DFT0004818
1090	FASTENAL COMPANY	01/31/2025	EFT	0.00	179.44	19090
1090	FASTENAL COMPANY	02/07/2025	EFT	0.00	400.28	19148
4656	FINANCE & COMMERCE	01/31/2025	EFT	0.00	237.60	19091

Check Report

Date Range: 01/25/2025 - 02/07/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
7828	FISERV/MERCHANT BANK	02/03/2025	Bank Draft	0.00	732.69	DFT0004821
1201	GRAINGER INC	01/31/2025	EFT	0.00	326.90	19092
6127	GRANDVIEW VALLEY WINERY, INC	01/31/2025	Regular	0.00	3,780.00	125524
3565	HANSON, ERIC	02/07/2025	EFT	0.00	70.00	19149
1256	HAWKINS INC	02/07/2025	EFT	0.00	12,154.58	19150
1271	HENLE PRINTING COMPANY	02/07/2025	EFT	0.00	919.47	19151
2153	HOFFMANN, RYAN	02/07/2025	EFT	0.00	40.00	19152
1311	HY-VEE, INC	01/31/2025	Regular	0.00	27.40	125525
1325	ICMA RETIREMENT TRUST #300877	01/31/2025	EFT	0.00	50.00	19093
1358	INTERNAL REVENUE SERVICE	01/31/2025	Bank Draft	0.00	43.34	DFT0004789
1358	INTERNAL REVENUE SERVICE	01/31/2025	Bank Draft	0.00	207.82	DFT0004790
1358	INTERNAL REVENUE SERVICE	01/31/2025	Bank Draft	0.00	10.14	DFT0004791
1358	INTERNAL REVENUE SERVICE	01/31/2025	Bank Draft	0.00	31,873.98	DFT0004808
1358	INTERNAL REVENUE SERVICE	01/31/2025	Bank Draft	0.00	25,982.49	DFT0004809
1358	INTERNAL REVENUE SERVICE	01/31/2025	Bank Draft	0.00	9,870.84	DFT0004810
1399	JOHNSON BROTHERS LIQUOR COMPANY	01/31/2025	EFT	0.00	19,286.03	19096
1399	JOHNSON BROTHERS LIQUOR COMPANY	02/07/2025	EFT	0.00	15,527.51	19154
2036	JOHNSON BROTHERS LIQUOR COMPANY	01/31/2025	EFT	0.00	8,984.94	19095
2036	JOHNSON BROTHERS LIQUOR COMPANY	02/07/2025	EFT	0.00	14,111.98	19155
2605	JOHNSON BROTHERS LIQUOR COMPANY	01/31/2025	EFT	0.00	331.92	19097
2605	JOHNSON BROTHERS LIQUOR COMPANY	02/07/2025	EFT	0.00	327.94	19153
5447	JOHNSON BROTHERS LIQUOR COMPANY	01/31/2025	EFT	0.00	1,165.50	19094
5447	JOHNSON BROTHERS LIQUOR COMPANY	02/07/2025	EFT	0.00	1,694.25	19156
7174	JONES, CARRIE	02/07/2025	EFT	0.00	150.00	19157
1417	KENNEDY & GRAVEN, CHARTERED	02/07/2025	EFT	0.00	6,400.00	19158
3050	KNUTSON, JACOB	01/31/2025	Regular	0.00	500.00	125526
0785	KOPITSKI, JASON	02/07/2025	EFT	0.00	40.00	19159
2363	KRUK, CHRISTOPHER	02/07/2025	EFT	0.00	40.00	19160
1480	LAW ENFORCEMENT LABOR SERVICE INC	01/31/2025	EFT	0.00	1,460.00	19098
2625	LEE, JERRED	02/07/2025	EFT	0.00	40.00	19161
1508	LOCKWOOD MOTORS INC	02/07/2025	EFT	0.00	66.96	19162
7360	LUMEN TECHNOLOGIES/CENTURY LINK	01/31/2025	Regular	0.00	400.00	125527
7360	LUMEN TECHNOLOGIES/CENTURY LINK	01/31/2025	Regular	0.00	400.00	125528
3065	LUTHER, ERIC	02/07/2025	EFT	0.00	40.00	19163
3816	LUTHERAN SOCIAL SERVICES	02/07/2025	Regular	0.00	8.60	125547
1548	LYON COUNTY LANDFILL	01/31/2025	EFT	0.00	65.32	19099
1552	LYON COUNTY RECORDER	02/07/2025	EFT	0.00	66.65	19164
1571	MADISON NATIONAL LIFE INSURANCE COMPAN	01/31/2025	EFT	0.00	1,207.85	19100
1604	MARSHALL AREA CHAMBER OF COMMERCE	01/31/2025	EFT	0.00	3,000.00	19101
1606	MARSHALL AREA FINE ARTS COUNCIL	01/31/2025	EFT	0.00	8,000.00	19102
1616	MARSHALL CONVENTION & VISITORS BUREAU	01/31/2025	EFT	0.00	13,879.60	19103
1616	MARSHALL CONVENTION & VISITORS BUREAU	02/07/2025	EFT	0.00	7,000.00	19165
5813	MARSHALL LUMBER CO	01/31/2025	EFT	0.00	358.76	19104
5813	MARSHALL LUMBER CO	02/07/2025	EFT	0.00	17.74	19166
1633	MARSHALL MUNICIPAL UTILITIES	01/31/2025	EFT	0.00	7,093.00	19105
1633	MARSHALL MUNICIPAL UTILITIES	02/07/2025	EFT	0.00	85.00	19167
0933	MARSHALL, JAMES	02/07/2025	EFT	0.00	80.00	19168
7077	MEDSURETY, LLC	01/31/2025	Bank Draft	0.00	11,657.27	DFT0004802
7077	MEDSURETY, LLC	01/31/2025	Bank Draft	0.00	83.34	DFT0004807
7077	MEDSURETY, LLC	01/28/2025	Bank Draft	0.00	1,270.14	DFT0004815
7077	MEDSURETY, LLC	01/30/2025	Bank Draft	0.00	1,601.88	DFT0004816
7077	MEDSURETY, LLC	01/30/2025	Bank Draft	0.00	192.00	DFT0004817
7077	MEDSURETY, LLC	02/04/2025	Bank Draft	0.00	841.00	DFT0004825
7077	MEDSURETY, LLC	02/07/2025	Bank Draft	0.00	192.93	DFT0004826
7077	MEDSURETY, LLC	02/07/2025	Bank Draft	0.00	577.00	DFT0004827
2719	MELLENTHIN, CODY	02/07/2025	EFT	0.00	40.00	19169
4980	MENARDS INC	01/31/2025	EFT	0.00	219.54	19106
4980	MENARDS INC	02/07/2025	EFT	0.00	30.36	19170
0973	MEULEBROECK, ANDY	02/07/2025	EFT	0.00	40.00	19171
7605	MILK AND HONEY LLC	01/31/2025	Regular	0.00	600.00	125529
1757	MINNESOTA CHILD SUPPORT PAYMENT CENTEF	01/31/2025	Bank Draft	0.00	414.85	DFT0004800

Check Report

Date Range: 01/25/2025 - 02/07/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1757	MINNESOTA CHILD SUPPORT PAYMENT CENTER	01/31/2025	Bank Draft	0.00	306.87	DFT0004801
1688	MINNESOTA COUNCIL OF AIRPORTS	01/31/2025	Regular	0.00	150.00	125530
1818	MINNESOTA DEPARTMENT OF REVENUE	01/31/2025	Bank Draft	0.00	142.76	DFT0004792
1818	MINNESOTA DEPARTMENT OF REVENUE	01/28/2025	Bank Draft	0.00	377.00	DFT0004793
1818	MINNESOTA DEPARTMENT OF REVENUE	01/31/2025	Bank Draft	0.00	13,474.63	DFT0004811
1784	MINNESOTA DEPARTMENT OF TRANSPORTATION	02/07/2025	Regular	0.00	4,629,289.19	125548
1794	MINNESOTA ELEVATOR INC	02/07/2025	EFT	0.00	2,635.91	19172
1813	MINNESOTA POLLUTION CONTROL AGENCY	02/07/2025	Regular	0.00	3,014.00	125549
3669	MINNESOTA STATE RETIREMENT SYSTEM	01/31/2025	Bank Draft	0.00	11,990.87	DFT0004805
1897	MINNESOTA WASTEWATER OPERATORS ASSOC	01/31/2025	Regular	0.00	40.00	125531
3453	MOBERG, E.J.	02/07/2025	EFT	0.00	80.00	19173
7832	MOTION AND CONTROL ENTERPRISES LLC	01/31/2025	EFT	0.00	465.56	19107
2512	NATIONWIDE RETIREMENT	01/31/2025	Bank Draft	0.00	275.00	DFT0004787
2512	NATIONWIDE RETIREMENT	01/31/2025	Bank Draft	0.00	1,117.69	DFT0004788
2512	NATIONWIDE RETIREMENT	01/31/2025	Bank Draft	0.00	100.00	DFT0004796
6375	NAVIGATE360, LLC	02/07/2025	EFT	0.00	749.00	19174
1923	NCPERS MN GROUP LIFE INS.	01/31/2025	EFT	0.00	208.00	19108
1945	NORMS GTC	01/31/2025	Regular	0.00	8,539.75	125532
1945	NORMS GTC	02/07/2025	Regular	0.00	354.78	125550
1946	NORTH CENTRAL LABS	02/07/2025	EFT	0.00	127.70	19175
7166	NORTHAMERICAN BANCARD/EPX	02/03/2025	Bank Draft	0.00	10,455.28	DFT0004823
5891	ONE OFFICE SOLUTION	01/31/2025	EFT	0.00	174.30	19109
3809	O'REILLY AUTOMOTIVE STORES, INC	02/07/2025	EFT	0.00	22.99	19176
2019	PAUSTIS WINE COMPANY	02/07/2025	EFT	0.00	1,405.00	19177
7168	PAYLIDIFY/GATEWAY SERVICES	02/05/2025	Bank Draft	0.00	14.73	DFT0004824
7163	PAYLIDIFY/MERCHANT BANK	02/03/2025	Bank Draft	0.00	260.55	DFT0004819
7163	PAYLIDIFY/MERCHANT BANK	02/03/2025	Bank Draft	0.00	119.83	DFT0004820
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC	02/07/2025	EFT	0.00	40.50	19178
2028	PERA OF MINNESOTA REG	01/31/2025	Bank Draft	0.00	63,119.75	DFT0004803
2049	PLUNKETTS PEST CONTROL INC	02/07/2025	EFT	0.00	444.60	19179
3451	POWERS, BEN	01/31/2025	EFT	0.00	99.99	19110
1163	PRZYBILLA, SCOTT	02/07/2025	EFT	0.00	40.00	19180
2096	QUARNSTROM & DOERING, PA	02/07/2025	EFT	0.00	6,666.67	19181
5964	R.M. COTTON COMPANY	01/31/2025	EFT	0.00	962.55	19111
7194	RACE FORWARD	01/31/2025	Regular	0.00	1,000.00	125533
6267	RATWIK, ROSZAK & MALONEY, PA	01/31/2025	EFT	0.00	2,124.73	19112
3455	RIEDEL SHOES, INC.	01/31/2025	Regular	0.00	1,016.18	125534
2125	RIEKE, BENJAMIN	02/07/2025	EFT	0.00	40.00	19182
5940	RINK SYSTEMS	01/31/2025	EFT	0.00	276.15	19113
1211	ROKEH, JASON	02/07/2025	EFT	0.00	40.00	19183
6684	ROLLING FORKS VINEYARDS, LLC	01/31/2025	EFT	0.00	336.00	19114
2201	RUNNING SUPPLY, INC	01/31/2025	EFT	0.00	66.82	19115
2201	RUNNING SUPPLY, INC	02/07/2025	EFT	0.00	108.66	19184
2470	SANDGREN, KAYLYNN	02/07/2025	EFT	0.00	40.00	19185
7052	SMSU FOUNDATION	01/31/2025	Regular	0.00	571.00	125535
2295	SNAP-ON INCORPORATED	01/31/2025	Regular	0.00	502.32	125536
4855	SOUTHERN GLAZER'S WINE AND SPIRITS, LLC	01/31/2025	EFT	0.00	5,302.04	19116
4855	SOUTHERN GLAZER'S WINE AND SPIRITS, LLC	02/07/2025	EFT	0.00	10,328.49	19186
2311	SOUTHWEST GLASS CENTER, INC	01/31/2025	EFT	0.00	32.00	19117
2387	SOUTHWEST MINNESOTA CHAPTER OF I.C.C.	01/31/2025	Regular	0.00	150.00	125537
3495	SOUTHWEST MINNESOTA STATE UNIVERSITY	02/07/2025	EFT	0.00	485.51	19187
1334	ST AUBIN, GREGORY	02/07/2025	EFT	0.00	40.00	19188
4522	ST LOUIS MRO INC.	01/31/2025	EFT	0.00	27.50	19118
1659	STELTER, GEOFFREY	02/07/2025	EFT	0.00	40.00	19189
1350	STENSRUD, PRESTON	02/07/2025	EFT	0.00	40.00	19190
7864	STOVER, CONNIE	01/31/2025	Regular	0.00	500.00	125538
2373	STREICHERS	01/31/2025	EFT	0.00	224.00	19119
6706	SUN LIFE FINANCIAL	01/31/2025	EFT	0.00	1,482.75	19120
1378	SWANSON, GREGG	02/07/2025	EFT	0.00	40.00	19191
6277	TALKING WATERS BREWING CO, LLC	01/31/2025	EFT	0.00	760.00	19122
0875	THE COMPUTER MAN INC	02/07/2025	EFT	0.00	6,524.80	19192

Check Report

Date Range: 01/25/2025 - 02/07/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4338	THERMAL PROCESSING SYSTEMS, INC	02/07/2025	EFT	0.00	1,148.47	19193
2143	THOOF ENTERPRISES LLC	02/07/2025	EFT	0.00	3,800.00	19194
1423	TRUEDSON, SCOTT	02/07/2025	EFT	0.00	40.00	19195
4402	UPS	01/31/2025	Regular	0.00	8.98	125539
2511	USA BLUE BOOK	02/07/2025	EFT	0.00	159.48	19196
3443	VALIC DEFERRED COMP	01/31/2025	Bank Draft	0.00	858.08	DFT0004797
3443	VALIC DEFERRED COMP	01/31/2025	Bank Draft	0.00	636.16	DFT0004798
2538	VIKING COCA COLA BOTTLING CO.	01/31/2025	EFT	0.00	302.63	19123
2538	VIKING COCA COLA BOTTLING CO.	02/07/2025	EFT	0.00	289.55	19197
4594	VINOCOPIA INC	01/31/2025	EFT	0.00	1,110.00	19124
6085	VOYA - INVESTORS CHOICE	01/31/2025	Bank Draft	0.00	4,625.62	DFT0004806
6791	WALMART	01/31/2025	Regular	0.00	144.31	125540
6791	WALMART	02/07/2025	Regular	0.00	6.23	125551
7275	WEIS ENTERPRISES, INC.	02/07/2025	EFT	0.00	128.53	19198
3133	WILSON, SCOTT	02/07/2025	EFT	0.00	40.00	19199
6082	ZEUG, THOMAS	01/31/2025	EFT	0.00	575.00	19125
2632	ZIEGLER INC	01/31/2025	EFT	0.00	16.80	19126

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	43	31	0.00	4,721,225.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	43	0.00	203,827.71
EFT's	226	119	0.50	244,584.94
	312	193	0.50	5,169,637.84

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	43	31	0.00	4,721,225.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	43	0.00	203,827.71
EFT's	226	119	0.50	244,584.94
	312	193	0.50	5,169,637.84

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	1/2025	338,103.97
999	POOLED CASH FUND	2/2025	4,831,533.87
			5,169,637.84

**CITY OF MARSHALL, MINNESOTA
PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS**

2/11/2025

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2024 Prior Payments	2025 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE
CH1	494-43300-55120	11/12/2019	City Hall Renovation Brennan Companies	5,030,200.00	749,360.00	5,779,560.00				11,822.00	-	100.00%
AP-003	482-43400-55120	2/13/2024	SRE Building Sussner Construction	2,913,100.00		2,913,100.00	1,457,511.41	48,698.29		79,274.20	1,327,616.10	54.43%
ST-012-2024	482-43300-55170	2/27/2024	S Whitney (E College to Jean) D & G Excavating	1,565,706.60	42,044.77	1,607,751.37	1,530,061.80	77,689.57		-	-	100.00%
ST-010	482-43300-55170	4/23/2024	Lyon Circle Reconstruction A&C Excavating, LLC	161,580.80	(13,663.24)	147,917.56	120,029.86	18,580.50		1,400.10	7,907.10	94.65%
AP-008		12/17/2024	Instrument Landing System Werner Bros. Inc.	360,306.00		360,306.00					360,306.00	0.00%
				<u>10,030,893.40</u>	<u>777,741.53</u>	<u>10,808,634.93</u>	<u>3,107,603.07</u>		<u>0.00</u>	<u>92,496.30</u>	<u>1,695,829.20</u>	

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Mayor Byrnes
Meeting Date:	Tuesday, February 11, 2025
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Appointments to Various Boards, Commission, Bureaus, and Authorities.
Background Information:	Under Chapter 2, Article VI, Section 143 the City Charter states: "Appointments to all boards, commissions, bureaus and authorities shall be by the mayor and shall be confirmed by the council with the exception of the housing and redevelopment authority." Interviews were held prior to the regular city council meeting.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To approve and appoint to the various Boards, Commissions, Bureaus, and Authorities.

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Mayor Byrnes
Meeting Date:	Tuesday, February 11, 2025
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Alcorn – Economic Development Authority, Marshall Area Transit Committee, Public Housing Committee</p> <p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Lozinski –Joint LEC Management Committee, Marshall Municipal Utilities Commission, Police Advisory Board</p> <p>Moua-Leske – Adult Community Center, Convention & Visitors Bureau; Diversity, Equity & Inclusion Commission</p> <p>Schafer – Airport Commission, MERIT Center Commission, SW Amateur Sports Commission, SW MN Emergency Communication Board</p> <p>Schroeder – Economic Development Authority, Joint LEC Management Committee, Planning Commission</p> <p>Schwartz – Cable Commission, Community Services Advisory Board, Library Board</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: February 11, 2025

SUBJECT: Administrative Brief

CITY ATTORNEY

Some highlights from the office of City Attorney for the month of December:

- Attended meetings.
- Answered questions about Broadmoor Valley questions.
- Worked with staff and Attorney Sonsalla on easement issue.
- Responded to questions about change of use of ACC and new policy.
- Updated staff about OCM filing deadlines and requirements.
- Discussion with Staff regarding Resolution for declaring surplus, and best practice for trade-ins.
- Update staff on numerous federal executive orders.
- Answered questions about city decision making and furthering public purpose.
- Discussion on receipt of donations and distribution of funds.
- Respond to questions about existing THC retailers and notifications.
- Review and additional revisions on Parkland Ordinance changes.
- Draft response to Mr. Schierholz' attorney regarding notice.
- Review of bid documents.
- Discussion of possible nuisance activity and licensed home.
- Answer questions about Builder's Insurance.
- Review and respond to proposed ordinance changes on three ordinances from I. Gutman.
- Discussion with Staff regarding Municipal dispensary. Discussion regarding municipal liquor and registration requirements.
- Review MMU agenda and packet.
- Prepare memo for council and outline for meeting for explanation of determination of validity of notice by AG.
- Review agenda and work with staff to update agenda.
- Multiple internal meetings regarding Statement of Closure.
- Review agreements for Red Baron with SMSU and rentals.
- Prepare materials for competitive bidding presentation.
- Meet with J. Anderson about city owned property and adverse possession.
- Review and revise easements for J. Anderson.
- Discuss grant programs with J. Anderson.
- Conduct training for new councilmember.
- Discuss payment and performance bonds with S. Hanson and J. Anderson.
- Finalize graffiti ordinance for L&O.
- Discuss external Facebook page.

- Review letter for rental registrations.
- Answered question from J. Anderson regarding Surface Water Management Utility Question.
- Discussion of subpoenas and attend depo prep of various employees.

Work of other K&G Attorneys:

- Sarah Sonsalla, easement issue
- Michelle Weinberg, contract reviews

CITY PROSECUTOR

- Criminal prosecution numbers for the year 2024 are as follows:

2024:

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2024	2023 Comparison
Prosecution	28	7	63	3	67	64	19	251	246
Dismissed									1
Non-Prosecution	32	8	1		10	6	18	75	83
Refer to County			1			1	1	3	5
	28	7	63	3	67	64	19	251	246

- Criminal prosecution numbers for January 2025 are as follows:

January :

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2025	2024 Comparison
Prosecution	1		7		7	3	4	22	10
Dismissed									
Non-Prosecution	4				4		1	9	3
Refer to County			1					1	1

ADMINISTRATION

This past month the Aquatic Center Committee met and finalized plans and the following schedule was presented:

- Advertise to Bid: Feb. 11, 18 & 25
- Open Bids: March 11
- City Council Bid Award: March 25
- Pre-Construction Meeting: April 28 – May 2
- Start Construction: May
- Construction Substantial Completion Date: July 15, 2026
- Construction Final Completion Date: July 29
- Open New Aquatics Center: August 1, 2026

Economic Development Authority

- Les Schwab is nearing completion on construction. Anticipated to open late March.
- Interior work is underway at former Shopko building for Marshalls. Anticipated to open late March/early April. Continue to seek tenant for third space.

- Completed tour of two properties for potential pod model daycare remodels. The Daycare Committee is hosting an event on Feb. 10th for individuals interested in starting their own daycare.
- Site visit scheduled for industrial project to review utilities and infrastructure.
- Received revised Project Kettle assumptions and providing new estimates and timelines for project. Site selection is scheduled for end of Q1 2025.
- Staff is scheduled to meet with hotel developer for a project/financing update.
- Staff is scheduled to meet with the Tapestry Group to review 2024 Tax Credit application score and begin planning for 2025 application.

Human Resources

- Staffing: recruiting has been initiated to establish a Police Officer eligibility roster for future hiring; staffing for spring/summer positions in public works, community ed/rec, and parks has begun.
- Safety program: select employees received Forklift Safety and Qualified Operator training in February.
- Updates to the Liquor Store employee handbook and procedural manual are in progress.
- A variety of departments will be participating in the Marshall High School Career Fair and Summer Job Expo on March 21, 2025. The City will have staff representing Wastewater, Engineering, Building Inspections, and the Police Department.
- 2024 Payroll/Benefits Audit---staff are working with the City's auditors on providing reports and information.

Clerk

- Congratulations to Mayor Robert Byrnes, Councilmembers Amanda Schroeder and James Lozinski for being re-elected to another term of office. Welcome to newly elected Councilmember Amanda Schwartz who has now officially joined the City Council. All four members were officially sworn in prior to the first regular council meeting in January.
- Annual reporting for Fire State Aid and Police State Aid were submitted to the Minnesota Department of Revenue.
- The Ways and Means Committee met and approved authorization to have the Fire Chief begin advertising for the local Marshall Fire Department Scholarship. The topic of the essay is "How has having a parent on the Marshall Fire Department affected and/or influenced my life."
- Met with the Diversity, Equity and Inclusion Commission to review their by-laws and discussed a transition to a Consensus-Decision Making Process instead of following Robert's Rules of Order for regular meetings.
- Met with township officials at the Marshall Fire Hall to discuss fire service agreement contracts. A good discussion was held and a possible revision to the cost allocation formula might be brought forward. The township officers and city staff would meet again in February to make final decisions before new contracts are sent for approvals.
- A new year means new opportunities. Many boards and commissions will have vacancies coming up this May and joining a board/commission is a great way to have your voice directly heard. The following board/commissions will have upcoming vacancies and would love to have you:
 - Adult Community Center Commission
 - Airport Commission
 - Convention & Visitors Bureau
 - Diversity, Equity, and Inclusion Commission
 - Economic Development Authority
 - Marshall Municipal Utilities Commission
 - Planning Commission
 - Public Housing Commission

Finance

- 2025 Bonding – Finance continues to work with Mikaela Huot of BakerTilly on potential bonding. Council will consider resolutions calling for street reconstruction and abatement public hearings, and issuance of airport bonds. Public hearings would be held on 2/25. Planned future items include: Council will consider resolutions authorizing the sale of bonds on 3/11; Council will consider aware of the bonds on 4/08; and, City would receipt proceeds and settlement of the bonds on/around 5/08.
- Questica budget system – City transitioned to support (from implementation) on 2/06.
- 2024 Audit – Our auditors plan to be on site for audit fieldwork the week of April 14th.

Liquor Store

- January Financials: Sales \$483,811 +.21%, Customer Count 14,208 (.66%), Ticket Average \$34.05 +.36%. Financials up slightly from 2024. This is positive start for the year considering the weather and 'Dry' January in the news.
- Manager will attend MMBA Legislative Day at the capitol next week. Meetings with Senator Dahms and Representative Swedinski about liquor issues are scheduled during the day.
- Dusting and detail cleaning of the floor is continuing with a finish date of end of February.
- **Cold Days Hot Deals** promotion is currently running through February. Customers can purchase several products at deep discount prices.

COMMUNITY SERVICES

Parks & Recreation

- Independence Park Restroom and Pavilion project is out to bid – due February 20th.
- Traveled to Capitol with Mayor to discuss Bandshell Project for Legacy Funds.
- Posted jobs for upcoming summer season – many applications already received.
- Working on several grant opportunities for various projects.
- Reviewing and met with aquatic center design team on 95% plans – rebidding to start February 11th.
- Youth junior boys' and girls' basketball camps have concluded with over 70 Preschool-3rd graders getting instruction from the MHS boys' and girls' Tiger basketball players and coaches.
- Youth gymnastics recreational session 1 lessons are completed with great participation, session 2 recreational lessons will again be offered in the spring, these sessions are led by the MHS Tigers girls' gymnastics coaches and athletes. The TAG gymnastics competition team recently took 1st place out of 9 gymnastics teams at their meet in Owatonna. Way to go!
- Community open skating and hockey at the Red Baron Arena is offering 43 hours of open skating and hockey in the month of February. Time to lace up those skates.
- Adult winter leagues including co-rec, men's and women's volleyball, men's basketball and mixed curling will all soon start their respective league tournaments in the coming weeks leading into March Madness.

Community Education

- Community Education wrapped up a fun-filled fall season! We had approximately 393 registered participants in classes and events.
- We are in the midst of our Winter/Spring season with several new opportunities available! Some new and exciting classes are a Sourdough bread making class, a graphics design class for teens and four new virtual classes that are geared around social media and other technology apps or websites.
- A new 7-week program aimed at educating citizens about the workings of local government is scheduled to begin in late March.
- We have begun planning for the 2025 Juneteenth event as well as early planning for the 4th of July event.
- Driver's Education is still in the transition phase with a full in-person classroom session scheduled to begin February 17th and registration is open for in-person session starting in early June. A+ Driving School

is taking registrations for the online classroom option and CE is working closely with them to make the process as seamless as possible for the community.

- The It Begins with Us Conference will be held Feb 10-11 at the Upper Room with a virtual dementia tour and guest speaker Anton Treuer.

Studio 1

- We continue to work with Bluepeak and Spectrum on the upgrade of our channels to high definition.
- We provided live coverage of three weekend MAHA tournaments in January.
- Alex gave a presentation about our drone program to the Marshall Leadership Academy class at the beginning of January.
- We have been capturing video interviews to create a video for the State of the City event in late February.
- A calendar of all scheduled live broadcasts can be found at www.marshallstudio1tv.com.
- We continue to cover sporting and community events throughout town and produce our recurring monthly shows such as Tiger Talk and Community Connect.

COMMUNITY PLANNING

Building Services / Planning & Zoning

- Over 200 open permits.
- An SRE building, Les Schwab's tires, Marshall's, SWWC building, and Stone Meadow apartments are the largest projects under construction.
- Almost 600 Rental registrations have been issued. About 100 properties left to register.
- Sign ordinance is being reviewed.
- The department web page and access to information have been updated and improved.

PUBLIC WORKS DIVISION

Engineering

- Project ST-010: Lyon Circle Reconstruction Project – A&C Excavating, LLC of Marshall, Minnesota - Project is complete and open to the public. City staff working with contractor punch list items will be completed in 2025. The final reconciling change order and final payment will be completed in 2025 as well.
- Project PK-013: RRFB & Trail Extension - 2/11/2025 Council items: 1) Public Hearing on Improvement; 2) Consider Resolution Ordering Improvement and Preparation of Plans; 3) Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
- Project ST-002-2025: Bituminous Overlays – 2/11/2025 Council items: 1) Public Hearing on Improvement; 2) Consider Resolution Ordering Improvement and Preparation of Plans; 3) Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
- Project ST-012-2025: S Hill Street / S Minnesota Street / Charles Avenue Reconstruction Project – 2/12/25 Bid Opening

Wastewater

- Staff have completed 285 preventive maintenance work orders in the last 30 days.
- Working on annual MPCA reports due in March.
- Updating our Mercury Minimization Plan.
- Rebuilding an automated valve operator.
- Working on servicing the lift station generators.
- General cleaning in the wastewater facility.

PUBLIC SAFETY DIVISION

FIRE DEPARTMENT

- The Fire Department responded to twenty (20) calls for service. Total calls for service included:
 - Fire/CO2 Alarm (7)
 - Fire; Structure (9)
 - Medical Assist (0)
 - Vehicle Accident (4)
 - Other – Assist (0)



POLICE DEPARTMENT

- The Marshall Police Department responded to 1163 calls for the month of January. 62 criminal offenses were reported with a total number of 32 adults arrested.

OFFICER'S REPORT

- Alarms (12)
- Accidents (28)
- Alcohol involved incidents (5)
- Assaults (7)
- Domestic Assaults (9)
- Burglaries (2)
- Criminal Sexual Conduct (0)
- Damage to Property (2)
- Keys Locked in Vehicles (25)
- Loud Party (2)/ Public Disturbances (6)
- Thefts (18)
- Traffic Related Complaints (445)
- Vandalism (2)
- Warrant Pickups (14)
- Welfare Checks/Mental Health (29)

DETECTIVE REPORT

- A possible forgery was investigated and referred to the Lyon County Attorney's Office for consideration of charges.
- A residential burglary report involving a juvenile was investigated and forwarded to the Lyon County Attorney's Office for formal charges.
- Thirteen theft cases and four assault cases were investigated in January.
- Six thefts by swindle cases involving scams and three identity theft cases were investigated during the month.
- Twenty-five child protection reports and twelve reports from the Minnesota Adult Abuse Reporting Center were investigated in conjunction with Southwest Health and Human Services.
- A pre-employment background investigation for a full-time Police Officer candidate was completed.

- Sgt. Buysse joined Safe Harbor Regional Navigator Allan Bakke on KMHL on January 14th for an interview about human trafficking as part of January's human trafficking awareness campaign.



MERIT Center

- In January MN West continued with utilization of the driving track for CDL training.
- From January 7th to January 10th ARMOR Training Services held GWO Training with 6 attendees each day.
- On January 9th the Marshall Area Chamber of Commerce held the Marshall Leadership Academy with 31 attendees.
- On January 14th Minnwest Bank held a meeting with 32 attendees.
- On January 21st the Marshall Area Chamber of Commerce held Young Professionals with 31 attendees.
- On January 22nd the Radio Board meeting was held with 35 attendees.
- On January 29th the USDA/FSA held meetings with 54 attendees.
- On January 31st North Star Training and Consulting held Fire School with 28 attendees.
- The MERIT Center was utilized 9 out of 31 days with 10 reservations in January with 342 attendees.

MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending January 2025 (YTD TOTALS)

	Offenses		Actual	Total Arrests/Excluding traffic	
	Reported	Unfounded	Offenses	Adult	Juvenile
January	62	0	62	32	0
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					

YTD 2025	62	0	62	32	0
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Averages for all Activities (Calls for Service)

	#Calls	Time in Hrs
	Total	Spent
January	1163	373
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
YTD 2025	1163	373

Accidents	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	2025 YTD
Hit and Run	8												8
Property Damage	16												16
Personal Injury	4												4
Fatalities	0												0
TOTAL 2025	28	0	0	0	0	0	0	0	0	0	0	0	28

CITATIONS	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	2025 YTD
Citations	79												79
Parking Tickets	62												62

Activities (Calls For Service)	*High Hours Expended												YTD
	Jan.	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	
Alarms	12												12
Alcohol	5												5

Item 14.

Animal Bite	0												0
Animal Complaint	10												10
Assault	7												7
Assists	70												70
Auto Theft	1												1
Bike Found	4												4
Bike Theft	0												0
Burglary	2												2
Bus Violation	7												7
Check Forgery	0												0
Check Fraud	0												0
Civil Matters	11												11
Criminal Sex	0												0
Damage to Prp	2												2
Death Investigation	2												2
Domestics	9												9
Drugs/Narcotics	0												0
Family Matters	4												4
Fire Alarm	0												0
Gas Meal Assist	1												1
Gun Permits	5												5
Harassment	8												8
Intoxicated/Detox	2												2
Keys Locked In vehicles	25												25
Mental Health	12												12
Fraud	2												2
Parking Complaints	71												71
Party Loud Party	2												2
Pred - Sex Offender	1												1
Property Found	5												5
Public Disturbance	6												6
Pursuit	1												1
Runaway	2												2
Escort Funeral,other	8												8
Search Warrant	1												1
Suspicious Anything	12												12
Suspicious Vehicle	10												10
Tobacco Violation	0												0
Theft	18												18
Trains	1												1
Transport (Marshall PD etc)	4												4
Trespassing	11												11
Traffic Related Complaints	445												445
Unsecured Building	3												3
Vandalism	2												2
Violation of OFP	5												5
Warrant Pickups	14												14
Welfare Checks	17												17
Welfare Fraud	0												0
ERU Activated	1												1
Weapons Involved	1												1
YTD 2025	842	0	0	0	0	0	0	0	0	0	0	0	842

OFFENSE ACTIVITY BY DAY OF WEEK

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
January	9	5	14	6	8	2	18
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							

YTD 2025	9	5	14	6	8	2	18
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DETECTIVE / INVESTIGATIONS ACTIVITIES

	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	2025 YTD
Felonies	27												27
Gross Misdemeanors	30												30
Misdemeanors	11												11

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, February 11, 2025
Category:	INFORMATION ONLY
Type:	INFO
Subject:	Marshall Capstone Endowment Fund Annual Review
Information:	<p>The Marshall Capstone Endowment Fund was created to preserve the principal contributions of the fund in perpetuity with interest earnings to support city projects determined to enhance the city. The fund can be used for projects that contribute to the betterment of the city and to provide funding for special projects that may not otherwise be determined necessary or available for funding from other revenue sources.</p> <p>The adopted spending policy dedicated funds toward the bond payment for the library, which is scheduled through 2026. The Council has identified other projects throughout the years as appropriate spending of the available funds.</p> <p>Due to contributions toward payment on the library bonds and the market value change, the overall fund is currently at \$1,985,594. The largest impact was in 2022 when the estimated market value decreased by \$157,416 due to increased interest rates (investments held at lower interest rates impact market value). The fund recovering to the dedicated level will heavily rely on the markets in the upcoming months.</p> <p>The charter and policy require review of this fund by the Ways and Means Committee with an update to Council. The Ways and Means Committee met on January 28, 2025.</p>

CITY OF MARSHALL, MINNESOTA
 ENDOWMENT FUND
 12/31/2024

YEAR	INCOME EARNED	MARKET CHANGE	EXPENSES /FEES	TOTAL RETURN	CONTRIBUTIONS	WITHDRAWALS	2,000,000.00 BEGINNING/ENDING MARKET VALUE
Initial Deposit (9/1/10)					2,007,841.29		2,007,841.29
2010	1,267.37	(73,995.27)	(1,322.51)	(74,050.41)			1,933,790.88
2011	13,007.53	160,801.80	(5,853.54)	167,955.79			2,101,746.67
2012	51,938.75	18,216.62	(5,604.68)	64,550.69		(31,952.00)	2,134,345.36
2013	55,985.21	(93,209.72)	(5,380.94)	(42,605.45)		(44,841.28)	2,046,898.63
2014	53,210.55	38,664.59	(5,328.99)	86,546.15		(37,953.20)	2,095,491.58
2015	53,940.33	(19,537.74)	(4,827.57)	29,575.02		(63,343.17)	2,061,723.43
2016	52,969.03	(6,564.10)	(4,638.76)	41,766.17		(36,834.57)	2,066,655.03
2017	46,978.10	(26,789.14)	(4,570.45)	15,618.51		(36,247.70)	2,046,025.84
2018	56,173.60	(20,657.65)	(4,487.82)	31,028.13		(44,737.81)	2,032,316.16
2019	59,769.91	27,809.03	(4,641.32)	82,937.62		(63,764.34)	2,051,489.44
2020	57,169.97	18,414.11	(4,685.99)	70,898.09		(41,346.44)	2,081,041.09
2021	48,286.04	(57,018.09)	(4,674.05)	(13,406.10)		(39,362.99)	2,028,272.00
2022	43,807.31	(157,416.19)	(4,625.77)	(118,234.65)		(32,708.99)	1,877,328.36
2023	53,145.03	48,547.88	(4,761.79)	96,931.12		(29,386.16)	1,944,873.32
2024	64,271.58	17,590.12	(4,854.01)	77,007.69		(36,287.43)	1,985,593.58
2025				-			1,985,593.58
	711,920.31	(125,143.75)	(70,258.19)	516,518.37	2,007,841.29	(538,766.08)	1,985,593.58

*In those years that the Market Value is below the \$2,000,000 mark is due to the unrealized loss. This is a loss that won't be recognized as the city holds all investments to maturity. In 2023, the markets recovered but, not enough after the bond payment per spending policy was paid out. The same is for 2024, however, staff expect with current interest rates that the fund will be fully restored to the \$2,000,000.00 per Charter.

CITY OF MARSHALL, MINNESOTA
 ENDOWMENT FUND PROJECT AWARDS
 12/31/2024

YEAR AWARDED	AMOUNT AWARDED	COMPLETE (Y/N)	TITLE	DESCRIPTION
2013	5,500.00	Y	Liberty Park Irrigation	Lawn and Landscaping Irrigation for Mrs. Whitney Statue and Bandshell Area.
2013	1,705.73	Y	Adult Community Center Ipads	Ipads (3) for the adult community center for intergenerational socialization programming and social media for seniors connecting with friends and family.
2013	2,885.00	Y	Sounds of Summer Banners	Banners for Downtown and Liberty Park on display after 4th of July banners for Sounds of Summer
2014	3,001.00	Y	Traveling Vietnam Memorial	Traveling wall on display at Independence Park July 2014
2015	24,431.00	Y	Mobile Stage	Mobile stage to be used throughout the city and also available for rent
2017	12,932.07	Y	Playground Equipment	Liberty Park playground equipment replacement - Firetruck
2018	25,000.00	Y	Lyon County Historical Society	Legacy Grant Matching Funds - City Contribution
2018	30,000.00	N	Veteran Memorial	City Memorial Park, Veteran Memorial (NOT NEEDED DUE TO DONATIONS AMOUNTS)
Subtotal	\$ 105,454.80			



MARSHALL

Permit List - Build/Plumb/HVAC/Sign - For Council

Applicant Name	Location	Description of Work	Valuation	Approved Date
ACE SIGN DISPLAYS	807 FAIRVIEW ST W	Wall Mounted Sign	6685.00	02/03/2025
ANDERSON/JASON LEE & ANGELA F	501 GARDEN CIR	Interior Remodeling - ANY Work Inside, Except Fireplace	2000.00	02/03/2025
C&C CUSTOM INTERIORS LLC	226 LONDON RD	Interior Remodeling - ANY Work Inside, Except Fireplace	19500.00	01/28/2025
Dale Johnson III Construction LLC	703 ONTARIO RD	Interior Remodeling - ANY Work Inside, Except Fireplace	21000.00	01/28/2025
Dustin Westover	226 LONDON RD	Plumbing - Bathroom remodeling, Kitchen remodeling, Laundry remodeling	0.00	01/28/2025
Eric Mathiowetz	418 4TH ST N	HVAC - Furnace	4200.00	01/31/2025
Eric Mathiowetz	1202 EVERGREEN AVE	HVAC - Furnace	4400.00	02/03/2025
Eric Mathiowetz	106 ELAINE AVE	HVAC - Furnace	4500.00	01/28/2025
GESKE HOME IMPROVEMENT CO	603 MARSHALL ST W	Doors	800.00	01/31/2025
GESKE HOME IMPROVEMENT CO	506 PLEASANT ST	Windows	1125.00	01/31/2025
Granger Maranell	505 6TH ST N, 505 6TH ST N	Doors, Interior Remodeling - ANY Work Inside, Except Fireplace	30000.00	01/28/2025
INNOVATIVE BASEMENT AUTHORITY	600 VIKING DR	Foundation Repair	9000.00	01/28/2025
Kevin V Goslar	617 REDWOOD ST W	HVAC - Furnace	4800.00	01/28/2025
Mathew Henry Coequyt	617 THOMAS AVE W	Plumbing - Bathroom remodeling, Laundry remodeling, Piping replacement	8500.00	01/28/2025
Spencer H Laleman	505 6TH ST N	Plumbing - Piping replacement	0.00	01/28/2025



Upcoming Meetings

February

- 02/11 Commission Interviews, 4:30 PM, City Hall
 - 02/11 Regular Meeting, 5:30 PM, City Hall
 - 02/25 Legislative & Ordinance Committee, 9:00 AM, City Hall
 - 02/25 Commission Interviews, 5:00 PM, City Hall
 - 02/25 Regular Meeting, 5:30 PM, City Hall
-

March

- 03/11 Regular Meeting, 5:30 PM, City Hall
- 03/25 Work Session, 4:30 PM, City Hall
- 03/25 Regular Meeting, 5:30 PM, City Hall

2025 Regular Council Meeting Dates

2nd and 4th Tuesday of each month *(Unless otherwise noted)*

5:30 P.M.

City Hall, 344 West Main Street

January

1. January 14, 2025
2. January 28, 2025

February

1. February 11, 2025
2. February 25, 2025

March

1. March 11, 2025
2. March 25, 2025

April

1. April 8, 2025
2. April 22, 2025

May

1. May 13, 2025
2. May 27, 2025

June

1. June 10, 2025
2. June 24, 2025

July

1. July 8, 2025
2. July 22, 2025

August

1. August 12, 2025
2. August 26, 2025

September

1. September 9, 2025
2. September 23, 2025

October

1. October 14, 2025
2. October 28, 2025

November

1. Monday, November 10, 2025
2. November 25, 2025

December

1. December 9, 2025
2. December 23, 2025

2025 Uniform Election Dates

- February 11, 2025
- March 04, 2025
- April 08, 2025
- May 13, 2025
- August 12, 2025
- November 04, 2025

204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY.

Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.