



**CITY OF MARSHALL  
CITY COUNCIL MEETING  
A G E N D A**

**Tuesday, October 08, 2019 at 5:30 PM**

**Professional Development Room - Marshall Middle School, 401 South  
Saratoga Street**

**OPENING ITEMS**

1. Call to Order/Pledge of Allegiance

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

2. Consider approval of the minutes of the work session and regular meeting held on September 24, 2019.

**PUBLIC HEARING**

3. Public Hearing for Ice and Snow Removal and Weed Elimination from Private Property in the City of Marshall – 1. Public Hearing on Assessment.
4. Public Hearing for Ice and Snow Removal and Weed Elimination from Private Property in the City of Marshall – 2. Consider Resolution Adopting Assessment.
5. Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 1) Public Hearing on Assessment.
6. Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 2) Consider Resolution Adopting Assessment.
7. Project Z74: Huron Road/Superior Road Reconstruction Project – 1) Public Hearing on Assessment.
8. Project Z74: Huron Road/Superior Road Reconstruction Project – 2) Consider Resolution Adopting Assessment.

**CONSENT AGENDA**

9. Consideration of introduction of the Cable Franchise Ordinance between the City of Marshall and Clarity Telecom, LLC d/b/a Vast Broadband.
10. Consider Resolution Declaring Building "Blighted" and "Substandard" for Redevelopment.
11. Introduction of Ordinance Number \_\_\_\_, Second Series, An Ordinance Establishing Licensing and Regulations for Mobile Food Units and Food Carts.
12. Introduction of Ordinance Number \_\_\_\_, Second Series, An Ordinance amending Chapter 2, Article VI, Division 12, MERIT Center Board.
13. Wastewater Treatment Facilities Improvement Project - Consider Payment of Invoice 0239270 to Bolton & Menk, Inc.
14. Wastewater Treatment Facilities Improvement Project - Consider Application for Payment No. 3 to Magney Construction, Inc.
15. Project Z50-2019: Bituminous Chip Sealing on Various City Streets - Consider Change Order No. 1 (Final).
16. Consider a LG220 Application for Exempt Permit for United Way of Southwest Minnesota.
17. Consider approval of the bills/project payments.

**APPROVAL OF ITEMS PULLED FROM CONSENT**

**Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.**

**NEW BUSINESS**

- [18.](#) Consider authorization to enter into a purchase and sale agreement regarding sale of City owned property to Minnesota Municipal Utilities Association (MMUA).
- [19.](#) Consider Approval for Auditing Service Contract for 2019-2022.
- [20.](#) Consider Approval of a Preliminary Development Agreement Between the City of Marshall and APX. Construction Group, LLC.
- [21.](#) City Hall Update.

**COUNCIL REPORTS**

- [22.](#) Commission/Board Liaison Reports
- 23. Councilmember Individual Items

**STAFF REPORTS**

- 24. City Administrator
- 25. Director of Public Works
- 26. City Attorney

**ADMINISTRATIVE REPORTS**

- [27.](#) Administrative Brief

**INFORMATION ONLY**

- [28.](#) Information Only

**MEETINGS**

- [29.](#) Upcoming Meetings

**ADJOURN**

# RULES OF CONDUCT

- You may follow the meeting online – [www.ci.marshall.mn.us](http://www.ci.marshall.mn.us).
- Public Hearing – the general public shall have the opportunity to address the Council.
  - Approach the front podium
  - State your name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
  - Approach the front podium
  - State your name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	APPROVAL OF MINUTES
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the minutes of the work session and regular meeting held on September 24, 2019.
<b>Background Information:</b>	Enclosed are the minutes of the work session and regular meeting held on September 24, 2019.
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
<b>Recommendations:</b>	that the minutes of the work session and regular meeting held on September 24, 2019 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL  
WORK SESSION  
M I N U T E S  
Tuesday, September 24, 2019**

The work session of the Common Council of the City of Marshall was held September 24, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:00 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat, and James Lozinski. Absent: Steven Meister. Staff present included: Sharon Hanson, City Administrator; Scott VanDerMillen, Director of Community Services; Preston Stensrud, Parks Superintendent and Kyle Box, City Clerk.

**Discussion/direction on the Marshall Aquatic Center**

Director of Community Services, Scott VanDerMillen provided a summary of the agenda item thus far; staff reports, joint Community Service Advisory Board and City Council work session pool tour and a report provided by 292 Design Group, who provided an \$8 million estimate for a new pool and bath house on the same location, have previously been provided to or discussed by the Council. Director VanDerMillen asked for direction that the council would like to take in regard to the Marshall Aquatic Center.

There was continued discussion by Council on the future of the Marshall Aquatic Center and whether or not to stay in the same location or if the building should be enclosed so it may be operated 12 months out of the year. It was also discussed that it may be possible to seek out partnerships within the community to help accomplish a larger project. Donations, educating the community and a referendum vote would likely be required to accomplish this project.

There was a consensus by the Council for Community Services to provide a report on whether or not a larger project on a different location was feasible.

**Adjourn**

At 5:20 P.M., Mayor Byrnes adjourned the meeting.

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, September 24, 2019**

The regular meeting of the Common Council of the City of Marshall was held September 24, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: Steven Meister. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Jason Anderson, Assistant City Engineer/ Zoning Administrator; Scott VanDerMillen, Director of Community Services; Ilya Gutman, Plans Examiner/ Assistant Zoning Administrator; Preston Stensrud, Parks Superintendent; Dave Parsons City Assessor; Jim Marshall Director of Public Safety and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

**Consider approval of the minutes of the regular meeting held on September 10, 2019.**

Motion made by Councilmember Schafer, Seconded by Councilmember Labat that the minutes of the regular meeting held on September 10, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

**301 London Road – 1) Public Hearing regarding a home property tax abatement request, 2) Consideration of Resolution Number 4656, Second Series, a resolution approving home property tax abatement.**

On September 10, 2019 a public hearing was called for and to be held on September 24, 2019 regarding a home property tax abatement request. Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement. The property is located at 301 London Road with an estimated market value of \$176,200 with the difference of improvement being \$162,800. The approximate amount of assistance is \$924 a year or \$1,848 over a maximum period of 2 years as Non-Homestead or \$833 a year or \$1,666 over a maximum period of 2 years as a Homestead.

City Clerk Kyle Box provided the background information on the agenda item.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to close the Public Hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to approve Resolution Number 4656, Second Series, a resolution approving home property tax abatement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Bayerkohler. Voting Abstaining: Councilmember Lozinski. The motion **Passed. 4-1-1**

**303 London Road – 1) Public Hearing regarding a home property tax abatement request, 2) Consideration of Resolution Number 4657, Second Series, a resolution approving home property tax abatement.**

On September 10, 2019 a public hearing was called for and to be held on September 24 regarding a home property tax abatement request. Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement. The property is located at 301 London Road with an estimated market value of \$184,100 with the difference of improvement being \$172,300. The approximate amount of assistance is \$978 a year or \$1,956 over a maximum period of 2 years as Non-Homestead or \$888 a year or \$1,776 over a maximum period of 2 years as a Homestead.

City Clerk Kyle Box presented the background information on the agenda item.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Motion made by Councilmember Labat, Seconded by Councilmember Schafer to approve Resolution Number 4657, Second Series, a resolution approving home property tax abatement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Bayerkohler. Voting Abstaining: Councilmember Lozinski. The motion **Passed. 4-1-1**

**Canoga Park Childcare, LLC - 1) Public Hearing regarding a business tax abatement request, 2) Consideration of Resolution Number 4658, Second Series, a resolution approving business tax abatement.**

On August 27, 2019 a public hearing was called for and to be held on September 24 regarding a business property tax abatement request. Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement. The proposed project is a 1,680 square foot addition to the existing facility. The space will include a new primary entrance, office and meeting area, two handicap assessable restrooms, utility room, and a large open room that will double as a school-age classroom and a gym for younger children.

Economic Development Director Tara Onken presented the background information on the agenda item.

Councilmember Schafer is not in favor of the 25% penalty imposed on the tax abatement request due to a late application.

City Administrator Hanson commented on Lyon County's tax abatement policy accepting abatement applications back to 2019.

Councilmember DeCramer provided discussion from the EDA Board.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Motion made by Councilmember Schafer, Seconded by Mayor Byrnes to approve Resolution Number 4658, Second Series, a resolution approving business property tax abatement with no reduction. Voting Yea: Ma

Byrnes, Councilmember Schafer, Councilmember Labat. Voting Nay: Councilmember Bayerkohler, Councilmember DeCramer. Voting Abstaining, Councilmember Lozinski. The motion **Failed. 3-2-1**

Motion made by Councilmember DeCramer, Seconded by Mayor Byrnes to approve Resolution Number 4658, Second Series, a resolution approving business property tax abatement with a 25% reduction. Voting Yea: Mayor Byrnes, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Bayerkohler, Councilmember Schafer. Voting Abstaining, Councilmember Lozinski. The motion **Failed. 3-2-1**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to approve Resolution Number 4658, Second Series, a resolution approving business property tax abatement with a 10% reduction. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Bayerkohler. Voting Abstaining: Councilmember Lozinski. The motion Passed. **4-1-1**

**Public Hearing and Adoption of Ordinance Amendment to Section 86-96 to permit a gun range as a Conditional Use.**

The original MERIT Center master plan included a gun range shown west of the driving track north of Erie Road. A gun range is not listed as a permitted or conditional use in any zoning district. The area north of Erie Road is zoned A - Agricultural District.

It seems to make sense to add outdoor gun ranges for law enforcement officers as a conditional use to A - Agricultural Districts. Several other cities that have outdoor shooting ranges were contacted and it seems to be a common way to have them listed as a conditional use in a rural or agricultural district.

A few other minor changes are also proposed to streamline the Agricultural District Section and make it more consistent with the rest of the ordinances.

At the June 12, 2019, regular Planning Commission meeting Steen made a motion, second by Schroeder to recommend to city council an approval as recommend by staff. All voted in favor of the motion.

At the meeting on August 21, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 86-96 A - Agricultural District as recommended by staff.

The Ordinance Amendment to permit a gun range as a Conditional Use in an A – Agricultural District was introduced at the September 10, 2019, City Council meeting.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to close the public hearing and adopt Ordinance Number 741, Second Series, Amending Section 86-96 A - Agricultural District to permit a gun range as a Conditional Use in an A – Agricultural District. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0.**

**Consider approval of the Consent Agenda**

Councilmember DeCramer requested the item number 16, Consider approval of a Transient Merchant License for Fish & Chips, LLC, be removed for further discussion.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Approval of the renewal of the group Long-Term Disability Insurance policy

Approval to declare vehicles as surplus property for the Marshall Police Department.

Approval of Resolution Number, 4659, Second Series, a Resolution Authorizing a National Highway Traffic Safety Grant.

Approval of an amendment to the Personnel Policy Manual--Appendix B--Maximum Allowable Reimbursement/Per Diem Rates

Approval of Wastewater Treatment Facilities Improvement Project - Consider Payment of Bolton & Menk, Inc. Invoice 0237705.

Awarding farm lease for City owned property located in Commerce Industrial Park to Keith Wambeke.  
Approval of the bills/project payments

**Consider approval of Transient Merchant License for Fish & Chips, LLC**

Fish & Chips, LLC is seeking approval of a transient merchant license. If approved this license would expire on 10/25/19.

Councilmember DeCramer asked a clarifying question on the time limit on the license.

Motion made by Councilmember DeCramer, Seconded by Councilmember Labat the approval of a Transient Merchant License for Fish & Chips, LLC, to operate a mobile food unit in Marshall from September 25, 2019 through October 25, 2019 contingent upon all requirements being completed at a fee of \$30.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

**Coalition of Greater Minnesota Cities update.**

Marty Seifert from Flaherty & Hood P.A. provided an update on Coalition of Greater Minnesota Cities items that came up before the legislature.

**MnDOT College Drive Project.**

Gene East, Project Manager with MnDOT discussed that MnDOT is planning for a World Café event on October 15th; at noon and in the evening on upcoming projects.

**Consider the approval of the Cable TV Franchise Ordinance between the City of Marshall and Spectrum Mid-America, LLC L/K/A/A Charter Communications.**

The existing Cable TV Franchise agreement between Charter Communications and the City of Marshall recently expired. The parties have been operating on six-month extensions of the prior agreement. The extensions have been in place for approximately the past two years.

Recent negotiations between Scott VanDerMillen, Community Services Director and City Attorney Dennis Simpson have resulted in negotiated agreement between the parties for an additional 10-year cable TV franchise agreement/ordinance. The agreement/ordinance was introduced on September 10, 2019 and it is recommended that final approval occur on September 24, 2019. The ordinance includes the following:

1. Requires Charter to maintain a 750MHZ capacity system;
2. Imposes a franchise fee of 5% of annual gross revenues;
3. Establishes a 10-year franchise term;
4. Requires Charter to provide 3 channels for public, educational and governmental programming;
5. Requires Charter to provide a subscriber network drop, free of charge, to specified public and educational institutions;
6. Requires Charter to provide a letter of credit in the amount of \$10,000. In addition, the parties have negotiated that the subscriber PEG payment shall continue at a rate of \$1.50 per subscriber per month. PEG charges are subject to a 5-year review.

City Attorney Dennis Simpson presented the agenda item to Council. City Administrator Hanson commented that it may be beneficial to have the League of Minnesota Cities Insurance Trust complete a review of the Indemnification language in the agreement with Chart/Spectrum.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to Approve Cable TV Franchise Ordinance Number 742, Second Series between the City of Marshall and Spectrum Mid-America, LLC L/K/A/A Charter Communications contingent upon review by the LMCIT on the Indemnification language. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

### **Block 11 Redevelopment Project – Presentation of Proposed Development from APX Construction Group, LLC.**

The City has been working over the past 10+ years acquiring the dilapidated parcels on this block. The Marshall EDA approved the Block 11 RFP on December 13, 2018 and received two RFP's on April 30, 2019 (one from APX Construction Group, LLC).

City and EDA staff has been working with APX Construction Group, LLC on the development proposal and terms of a Preliminary Development Agreement (PDA). The primary purpose of a Preliminary Development Agreement is to give the proposed developer exclusive rights to the property and provide a proposal that is satisfactory to the City in a defined period of time. It basically outlines the initial terms both parties are working towards before committing to the project and a clear understanding of expectations. If things don't work out as expected in that period of time, the agreement can be terminated or extended.

It should be known that in the City of Marshall Comprehensive Plan, it states that the Central Business District (CBD) is a very important element in the City of Marshall. It also lays out the following goals under Downtown:

- 1) Create an atmosphere in the downtown area that is conducive and supportive of housing in the downtown area.
  - 2) Identify and promote an appropriate mix of retail and service businesses in the downtown area.
  - 3) Encourage appropriate redevelopment of the downtown area.
  - 4) Promote the cooperation of the public and private sector in redevelopment consistent with the need to create a strong downtown area.
- Item 2. Create a positive, vital and unique image for the downtown area.

Staff believes this project meets these outlined goals and will bring forward the Preliminary Development Agreement with APX Construction Group, LLC at the October 8 City Council meeting for review and input.

Economic Development Director, Tara Onken introduced the agenda item via power point. Director Onken also introduced Jorge Lopez, Leap Chear, and Shawn Crowley with APX and EAPC who together will be developing the project.

**Consider Resolution Number 4660, Second Series, Authorizing Use of Tax Increment Financing Funds to Reimburse City Expenditures.**

At the September 10, 2019 Council Meeting, the City Council awarded the Demolition of Building Structures in Block 11 to Landwehr Construction Inc in the amount of \$106,300.

The cost of acquisition of the buildings in block 11 were reimbursed with pooled TIF.

To keep the funding source consistent, a resolution authorizing the use of pooled TIF for the demolition of buildings in Block 11.

The intention of pooled TIF funds use in block 11 is to reimburse the funds back into TIF when the property is sold to taxable status.

Motion made by Councilmember DeCramer, Seconded by Councilmember Labat to approve Resolution Number 4660, Second Series, Authorizing Use of Tax Increment Financing Funds to Reimburse City Expenditures. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 5-1**

**Consideration of approval for a Food Services Agreement renewal with Marshall Amateur Hockey Association, a Minnesota non-profit corporation (MAHA).**

The City of Marshall and MAHA is recommending renewal of the current Food Services Agreement at the Red Baron Arena & Expo. Events will be staffed with volunteer workers by MAHA. MAHA has been providing services for two calendar years (2017-2019) and is agreeable in renewing services pursuant to terms of the agreement.

The renewal has been drafted and is provided for Council review. Please note that staff is recommending that all commissions due by operator be waived during the 2019/2020 year of the agreement. Staff supports to have MAHA continue as its food service provider and believes that the waiver of commission will assist MAHA in continuing growth in its youth programs and can benefit the community as a service provider.

Director of Community Services Scott VanDerMillen presented the item to Council. Councilmember Bayerkohler and Labat requested to review the financial records of MAHA before waiving the 5% concession fees. There was further discussion by the full council on the agreement with MAHA.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to approve the agreement as presented. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler, Councilmember Labat. The motion **Passed. 4-2**

Per the current change order authorization procedures as adopted by the City Council on February 12, 2019, The Council must approve change orders that increase the value of the contract to more than \$25,000 beyond the project's contingency funding.

For the above referenced project, contract cost of \$2,712,530.50, plus 5% contingency of \$135,626.00, plus \$25,000 totals \$160,626. To date, there is one change order on the project totaling \$34,929.

Below is a listing of project overrun items completed to date:

Common Excavation Overrun for moving dirt for berm: \$35,000  
Extra tile quantity (Graef bad numbers): \$22,000  
Extra Class 5 quantity (Graef bad numbers): \$50,000  
MERIT Outlet Structure/Pipe Change: \$22,000  
Move fabric to bottom of section: \$13,000  
Geogrid for small area: \$3,000

In addition, the following are items yet to be addressed: insulating cold storage building, MMU/electrician costs to bring power to building/gate, cost to install gate, cost to grade/fill water hole between Phase I and Phase II, and any other slight changes in quantity. The entire project remains within the limits of our grant funds.

Director of Public Works/City Engineer Glenn Olson opened the agenda item and presented the background information. Assistant City Engineer/Zoning Administrator Jason Anderson provided the specifics on the cost changes.

There was further discussion on the agenda item by the full council.

Motion made by Councilmember Schafer, Second by Councilmember DeCramer that the Council authorize proceeding with the MERIT Center Road Course - Phase 2 project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Council member DeCramer. Voting Nay: Councilmember Bayerkohler, Councilmember Labat, Councilmember Lozinski. The motion **Failed. 3-3**

There was further discussion by council and staff to request a reduction in fees by the Graef Engineering for their error.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council authorize proceeding with the MERIT Center Road Course - Phase 2 project and to also start to action towards Graef Engineering. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Bayerkohler, Councilmember Lozinski. The motion **Passed. 4-2**

At 7:14 P.M., Mayor Byrnes called for a recess.

**Cooperation Agreement Between the United States of America and the City of Marshall, MN for Rehabilitation of a Federal Flood Control Work.**

Following recent high-water events in the Redwood River, staff has identified various locations of slope failure  
**Item 2.** flood control project.

The U.S. Army Corps of Engineers (USACE) staff is currently in the process of designing plans and lining up project permitting to complete some work yet this fall/winter. The other locations may have completion schedules into 2020.

At the August 13, 2019 meeting, Council authorized for sponsor participation of US Army Corps of Engineers Flood Control Project betterments in the amount of approximately \$190,000.00. At that time, the USACE staff advised that they intended to complete this project in cooperation with the City of Marshall under the same 'Project Cooperation Agreement' that both parties entered in 1996. The Office of Counsel of the USACE reviewed the current 1996 Project Cooperation Agreement in place between the City of Marshall and the Department of the Army for the construction of the Flood Control Works. After said review, the Office of Counsel of the USACE has ordered preparation of a new agreement.

The draft agreement is under review with USACE Office of Counsel for legal sufficiency. The USACE will finalize this as soon as the District Engineer approves the Project Information Report (Article IA) and Office of Counsel is satisfied document is legal. The document has also been provided to the City Attorney for his review. The USACE staff is advising that the USACE will be responsible for all project design, permitting, inspection, and construction costs related to reinstating the flood control project to its as-built condition prior to recent high-water events. The City of Marshall will be responsible for identifying and procuring material borrow sites, material disposal sites, and construction easement or access agreements as required to reach project locations. Further, the City is responsible for any 'betterments' costs. The 'betterments' are improvements, typically slope armoring, to help prevent these failures from occurring at these locations in the future. The City Council approved the levy 'betterments' at the August 13, 2019 meeting.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council authorize execution of the Cooperation Agreement Between the United States of America and the City of Marshall, MN for Rehabilitation of a Federal Flood Control Work. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. the motion **Carried. 6-0**

**Consider the request that City of Marshall join and sign the purchase agreement regarding acquisition of Helena property on West Highway 19, Marshall, Minnesota**

HRA met on Tuesday, September 24, 2019 to consider entering into a purchase agreement for the purchase of Helena property located on West Highway 19, Marshall, Minnesota. A term of the purchase agreement requests that the City of Marshall join in the signature regarding acquisition of property. Specifically, City of Marshall acknowledges that the property is acquired "as is, where is with all faults" and further that the City will not proceed with any action compelling Helena to either raze or repair the Quonset building currently in disrepair.

The acquisition of Helena property is an important piece in the acquisition of property so as to comply with aeronautical requirements for a Runway Protection Zone (RPZ) and it is recommended that the City consent and join in the signature required on the purchase agreement with Helena.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer That the City Council consider and approve joining in signature of purchase agreement to purchase Helena property located on west Highway 19.

Councilmember Bayerkohler commented on the purchase of the property and that the City is spending too much on the property.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 5-1**

**North Star Brand Research and Strategy Presentation**

North Star, the City's hired branding firm, has completed the research collection and data review and will soon begin the next step in the process which is creation of the brand and development of action plan to implement the brand. A local committee will guide North Star and provide input.

To gather research for the brand development, North Star conducted on and off-site one-on-one interviews with the community, toured the community, a competitive review, conducted surveys with community leaders and stakeholders and did a community-wide survey. The research data collected will support the brand that will eventually be developed.

Ed Barlow, North Star Senior Vice President/Director of Strategic Planning presented the research data and early conceptions of brand development via PowerPoint.

**Authorize the Commencing of Bid Letting for City Hall Renovation/Construction Project**

City Council and staff have been in the planning and development stage for a renovated City Hall over the last year and a half with architect Engan and Associates. In order to be aligned with the capital improvement bond financing schedule, City staff are recommending that Council authorize the commencement of bid letting for this project. The proposed timeline will ensure that bonds are sold within the 2019 year, thereby facilitating the ability to secure favorable interest rates on the bond.

City Administrator Sharon Hanson provided the background material on the agenda item. There was continued discussion on the City Hall project by the full council.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to adopt Resolution 4661 Authorizing the Commencing of Bid Letting for City Hall/Renovation/Construction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler, Councilmember Labat. The motion **Passed. 4-2**

**Municipal Building Renovation Project – Authorize Call for Bids for Removal of Hazardous Materials from the Municipal Building (City Hall).**

This portion of the project includes provision of all labor, materials, and equipment necessary for the proper removal and disposal of all hazardous building materials from the Municipal Building (City Hall) as indicated in the "Asbestos Inspection Report & Summary" dated February 2014.

Motion made by Councilmember DeCramer, Seconded by Councilmember Lozinski that Council authorize call for bids for Removal of Hazardous Materials from the Municipal Building (City Hall). Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler, Councilmember Labat. The motion **Passed. 4-2**

At the August 13th work session, staff proposed a general levy increase of \$406,142 or 5.99%. The main contributing factors for this increase are a new levy item for street mill and overlays, increased salary and health care costs. Staff have been directed by the Council to reduce this increase for the preliminary levy that will be set in September. All cities must adopt proposed budget by resolution and certify proposed tax levy to the county auditor on or before this date. Final levies may be lower than the proposed levy but may not exceed the proposed levy. Staff is recommending a 2020 preliminary levy increase of \$270,642 or 3.99%. With this being a preliminary levy, the City can decrease the final levy in December but may not increase it.

City Administrator Sharon Hanson introduced the agenda item with a recommendation on setting the preliminary levy at 3.99%. There was further discussion by Council.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 5-1**

**Setting Truth-in-Taxation Meeting for Payable 2020.**

Counties, cities with a population over 500, school districts, and metropolitan special taxing districts are required to hold a meeting at which the budget and levy will be discussed, and the public allowed to speak. The meeting must be after Nov. 24 and no later than Dec. 28 and held at 6:00 p.m. or later. This meeting may be part of a regularly scheduled meeting. If a regular meeting is not scheduled after Nov. 24 and no later than Dec. 28 at 6:00 p.m. or later, it will be necessary to schedule a special meeting for this purpose.

City Administrator Sharon Hanson introduced the agenda item with a recommendation on setting the date for the Truth and Taxation hearing for December 10, 2019. There was further discussion by Council.

Motion made by Councilmember Lozinski, Seconded by Councilmember DeCramer to set the Truth-in-Taxation Meeting for Payable 2020 for December 10, 2019 at 6:00 PM, during its regular council meeting. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

**Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Marshall Area Chamber of Commerce.**

Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use at the Southwest Minnesota State University on October 28, 2019.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to approve a Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use at the Southwest Minnesota State University on October 28, 2019. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 5-0-1**

**Commission/Board Liaison Reports**

Byrnes            No Report

**Item 2.**

Schafer MERIT Center Commission met and discussed continued trainings that are being held at the MERIT Center.

Bayerkohler No Report

DeCramer No Report

Labat No Report

Lozinski No Report

**Councilmember Individual Items**

Councilmember Lozinski commented on the resignation letter received by the Economic Development Director.

Councilmember Labat was asked about stop signs at C Street and Saratoga. Director of Public Works/City Engineer Glenn Olson commented that intersection is being studied with the construction of the new school.

Councilmember DeCramer commented on the presentation provided by North Star.

Councilmember Schafer commented on the culvert installation near County Road 7 and the Airport.

Mayor Byrnes recommended for the City Administrator to present the best options for the City Council to take action on regarding the future of the Director of Economic Development Position.

**City Administrator**

City Administrator Sharon Hanson disused future potential for the EDA position and that a work session would be scheduled for further discussion to discuss roles and responsibility.

**Director of Public Works**

No Report

**City Attorney**

No Report

**Information Only**

There were no questions on the information items.

**Upcoming Meetings**

There were no questions on the upcoming meetings.

**Adjourn Meeting**

At. 8:58 P.M., Motion made by Councilmember Schafer, Seconded by Councilmember Labat to adjourn.  
Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer,  
Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Public Hearing for Ice and Snow Removal and Weed Elimination from Private Property in the City of Marshall – 1. Public Hearing on Assessment
<b>Background Information:</b>	<p>City shall conduct public hearing to consider approving of special assessment to be levied against City property to allow for collection of costs incurred by the City to remove ice and snow and to mow lawns-eliminate weeds on private property.</p> <p>Minnesota Statutes Chapter 429.101 does set forth the various types of City charges that can be assessed against property taxes pursuant to the special assessment process. Minnesota Statutes §429.101 subd. 1(1) indicates that snow, ice, or rubbish removal from sidewalks may be assessed against property owners. §429.101 subd. 1(2) indicates that “weed elimination from streets or private property” may be assessed against property owners. The procedure by which those types of costs incurred by the City may be assessed against private property owners is outlined in Minnesota Statute §429.061 and procedures further outlined in a Minnesota Court of Appeals decision Sykes v. Rochester City Council Court of Appeals case A13-2421. The Sykes decision does require full compliance with §429.061, when levying those costs as assessments against private property. §429.061 does require public hearing to be held before those amounts can be assessed. The City Council has previously passed a resolution declaring the costs to be assessed as required by Minnesota Statute §429.061 and further that a second resolution has been passed calling for a public hearing regarding those costs to be assessed. Notice of public hearing has been sent to property owners and has been published in the Marshal Independent as required by Statute. Public hearing is to be held as scheduled.</p>
<b>Fiscal Impact:</b>	The City has incurred the costs for ice and snow removal, lawn mowing and weed elimination as set forth in the attached resolution. Approval of the resolution will allow for the City to recover its out of pocket costs.
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	Recommendation #1 that the Council close the public hearing on assessments for ice and snow removal and for weed elimination from private property in the City of Marshall.

#### **429.101 UNPAID SPECIAL CHARGES MAY BE SPECIAL ASSESSMENTS.**

Subdivision 1. **Ordinances.** (a) In addition to any other method authorized by law or charter, the governing body of any municipality may provide for the collection of unpaid special charges as a special assessment against the property benefited for all or any part of the cost of:

- (1) snow, ice, or rubbish removal from sidewalks;
- (2) weed elimination from streets or private property;
- (3) removal or elimination of public health or safety hazards from private property, excluding any structure included under the provisions of sections 463.15 to 463.26;
- (4) installation or repair of water service lines, street sprinkling or other dust treatment of streets;
- (5) the trimming and care of trees and the removal of unsound trees from any street;
- (6) the treatment and removal of insect infested or diseased trees on private property, the repair of sidewalks and alleys;
- (7) the operation of a street lighting system;
- (8) the operation and maintenance of a fire protection or a pedestrian skyway system;
- (9) inspections relating to a municipal housing maintenance code violation;
- (10) the recovery of any disbursements under section 504B.445, subdivision 4, clause (5), including disbursements for payment of utility bills and other services, even if provided by a third party, necessary to remedy violations as described in section 504B.445, subdivision 4, clause (2); or
- (11) [Repealed, 2004 c 275 s 5]
- (12) the recovery of delinquent vacant building registration fees under a municipal program designed to identify and register vacant buildings.

(b) The council may by ordinance adopt regulations consistent with this section to make this authority effective, including, at the option of the council, provisions for placing primary responsibility upon the property owner or occupant to do the work personally (except in the case of street sprinkling or other dust treatment, alley repair, tree trimming, care, and removal, or the operation of a street lighting system) upon notice before the work is undertaken, and for collection from the property owner or other person served of the charges when due before unpaid charges are made a special assessment.

(c) A home rule charter city, statutory city, county, or town operating an energy improvements financing program under section 216C.436 has the authority granted to a municipality under paragraph (a) with respect to energy improvements financed under that section.

Subd. 2. **Procedure for assessment.** Any special assessment levied under subdivision 1 shall be payable in a single installment, or by up to ten equal annual installments as the council may provide, except that a special assessment made under an energy improvements financing program under subdivision 1, paragraph (c), may be repayable in up to 20 equal installments. With these exceptions, sections 429.061, 429.071, and 429.081 shall apply to assessments made under this section.

Subd. 3. **Issuance of obligations.** (a) After a contract for any of the work enumerated in subdivision 1 has been let, or the work commenced, the council may issue obligations to defray the expense of any such

work financed in whole or in part by special charges and assessments imposed upon benefited property under this section.

(b) Section 429.091 shall apply to such obligations with the following modifications:

(1) such obligations shall be payable not more than two years from the date of issuance;

(2) the amount of such obligations issued at one time in a municipality shall not exceed the cost of such work during the ensuing six months as estimated by the council;

(3) a separate improvement fund shall be set up for each of the enumerated services referred to in subdivision 1 and financed under this section.

(c) Proceeds of special charges as well as special assessments and taxes shall be credited to such improvement fund.

**History:** 1953 c 398 s 10; 1955 c 811 s 6; 1963 c 771 s 5; 1965 c 323 s 2; 1973 c 337 s 1; 1974 c 340 s 1,2; 1984 c 548 s 7; 1984 c 582 s 7; 1984 c 591 s 6; 1984 c 633 s 5; 1986 c 444; 1Sp2003 c 21 art 11 s 29; 2004 c 275 s 2; 2008 c 366 art 6 s 42; 2010 c 216 s 22; 2013 c 85 art 8 s 6

Sec. 62-2. - Ice and snow on public sidewalks.

- (a) *Declared a nuisance.* All snow and ice remaining upon public sidewalks is hereby declared to constitute a public nuisance and shall be abated by the owner or tenant of the abutting private property within 12 hours after such snow and ice has ceased to be deposited.
- (b) *City to remove.* The city may cause to be removed from all public sidewalks, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of such removal and the private property adjacent to which such accumulations were found and removed.
- (c) *Cost of removal to be assessed.* The city administrator shall, upon direction of the council, and on receipt of the information provided for in subsection (b) of this section, extend the cost of such removal of snow or ice as a special assessment against the lots or parcels of ground abutting on walks which were cleared, and such special assessments shall, at the time of certifying taxes to the county auditor, be certified for collection as other special assessments are certified and collected.
- (d) *Civil suit for cost of removal.* The city administrator shall, in the alternative, upon direction of the council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in subsection (b) of this section, the cost of such clearing and the cost and disbursements of a civil action therefor.
- (e) *City administrator to report sidewalks cleared.* The city administrator shall present to the council at its first meeting after snow or ice has been cleared from the sidewalks, as provided in subsection (b) of this section, the report of the city thereon, and shall request the council to determine by resolution the manner of collection to be used as provided in subsections (c) and (d) of this section.
- (f) *Placing snow or ice in public street, walks or on other city property.* It is a misdemeanor for any person, not acting under a specific contract with the city, to remove snow from private property or alleys and place the snow on a public street or walks in such quantity, or in such manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal of the snow. It is also a misdemeanor for any person not acting under a contract with the city to dump snow on other city property.

(Code 1976, § 7.04)

**State Law reference**— Special assessments for snow and ice removal, Minn. Stat. § 429.101.

Sec. 82-1. - Grass and weeds on private property.

- (a) It is unlawful for any owner, occupant or agent of any lot or parcel of land in the city, to allow any weeds or grass growing upon any such lot or parcel of land to grow to a greater height than eight inches or to allow such weeds or grass to go to seed, unless such grass or seed is brome grass or alfalfa, which is cut, baled and removed from the premises according to normal farming practices.
- (b) If any such owner, occupant or agent fails to comply with this height limitation and, after notice given by the city clerk, has not within seven days of such notice complied, the city shall cause such weeds or grass to be cut and the expenses thus incurred shall be a lien upon such real estate. The finance director shall certify to the county auditor a statement of the amount of the cost incurred by the city. Such amount, together with interest, shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

(Code 1976, § 10.25; Ord. No. 723 2nd Series, § 1, 8-8-2017)

**State Law reference**— Minnesota Noxious Weed Law, Minn. Stat. § 18.75 et seq.; special assessment authorized, Minn. Stat. § 429.101.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Public Hearing for Ice and Snow Removal and Weed Elimination from Private Property in the City of Marshall – 2. Consider Resolution Adopting Assessment.
<b>Background Information:</b>	<p>City shall conduct public hearing to consider approving of special assessment to be levied against City property to allow for collection of costs incurred by the City to remove ice and snow and to mow lawns-eliminate weeds on private property.</p> <p>Minnesota Statutes Chapter 429.101 does set forth the various types of City charges that can be assessed against property taxes pursuant to the special assessment process. Minnesota Statutes §429.101 subd. 1(1) indicates that snow, ice, or rubbish removal from sidewalks may be assessed against property owners. §429.101 subd. 1(2) indicates that “weed elimination from streets or private property” may be assessed against property owners. The procedure by which those types of costs incurred by the City may be assessed against private property owners is outlined in Minnesota Statute §429.061 and procedures further outlined in a Minnesota Court of Appeals decision Sykes v. Rochester City Council Court of Appeals case A13-2421. The Sykes decision does require full compliance with §429.061, when levying those costs as assessments against private property. §429.061 does require public hearing to be held before those amounts can be assessed. The City Council has previously passed a resolution declaring the costs to be assessed as required by Minnesota Statute §429.061 and further that a second resolution has been passed calling for a public hearing regarding those costs to be assessed. Notice of public hearing has been sent to property owners and has been published in the Marshal Independent as required by Statute. Public hearing is to be held as scheduled.</p>
<b>Fiscal Impact:</b>	The City has incurred the costs for ice and snow removal, lawn mowing and weed elimination as set forth in the attached resolution. Approval of the resolution will allow for the City to recover its out of pocket costs.
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	Recommendation #2 that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the “Resolution Adopting Assessment” for ice and snow removal and for weed elimination from private property in the City of Marshall.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessments for the following:

ICE AND SNOW REMOVAL AND FOR WEED ELIMINATION FROM  
PRIVATE PROPERTY IN THE CITY OF MARSHALL

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

- Such proposed assessments, as outlined below, are hereby accepted and shall constitute the special assessments against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

Parcel Number	Property Owner	Property Address	Assessment Amount	Reason
27-941005-0	L2B LLC	400 Village Dr.	\$90.00	Snow Removal
27-253001-1	Islamic Society of Marshall	1200 Birch St. (Vacant Lot)	\$135.00	Snow Removal
27-206103-0	Ozuna Feliciano	800 S 4 <sup>th</sup> St.	\$484.00	Snow Removal and Mowing
27-334001-0	Sequoia Holdings LLC	504 Jewett St.	\$80.00	Snow Removal
27-598034-0	Southwest Bell Holdings LLC	1304 E. College Dr.	\$78.00	Snow Removal
27-207023-0	Hugh Allen Smith	400 Donita Ave.	\$156.00	Snow Removal
27-149006-1	Jeff & Nancy Pfaffe	106 C St.	\$75.00	Snow Removal
27-440017-0	USDA RURAL DEVELOPMENT UNITED STATES DEPT OF AG	104 F St.	\$130.00	Mowing
27-572006-0	Michael & Karen Sterner	202 Southview Dr.	\$75.00	Mowing
27-113011-0	Christopher Marcuson	407 N 3 <sup>rd</sup> St.	\$125.00	Mowing

- Such assessments are proposed to be payable in equal annual principal installments extending over a period of one (1) year, the first of the installments to be payable on or before the first Monday in January 2020 and shall bear interest at the rate of two and five one-tenths percent (2.5%) per annum from November 22, 2019. To the first installment shall be added interest on the entire assessment from November 22, 2019 through December 31, 2020. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
- The owner of any property may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued from November 22, 2019 to the date of payment, to the City Clerk. No interest shall be charged if the entire assessment is paid by November 22, 2019. In all succeeding years, you may pay to the City Clerk the entire amount of the assessment remaining unpaid before November 22 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above, the rate of interest that will apply is two and five one-

tenths percent (2.5%) per year. The right to partially prepay the assessment to the City Clerk is available.

4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Passed and adopted by the Council this 8<sup>th</sup> day of October, 2019.

\_\_\_\_\_  
Mayor

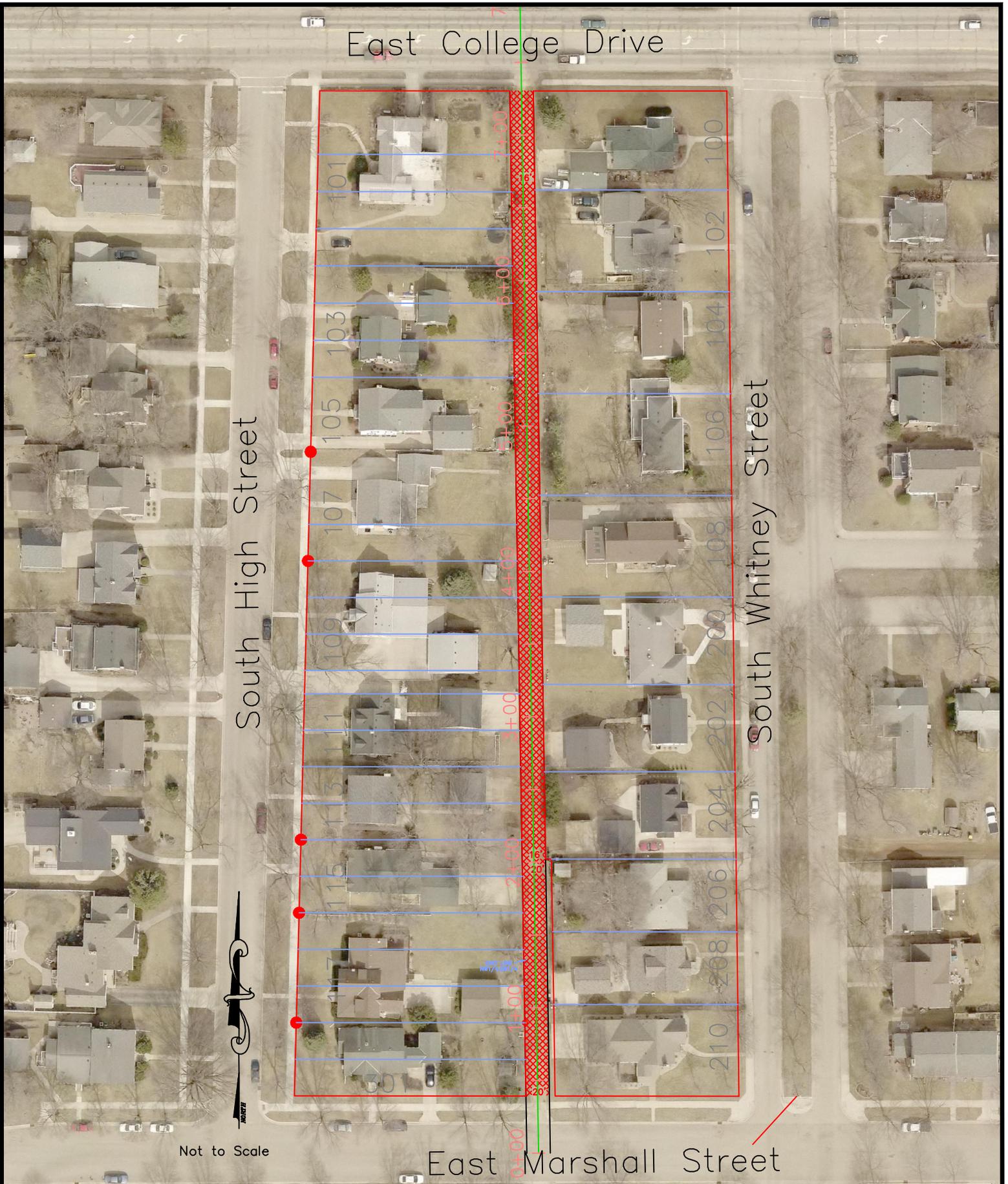
Attest

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019												
<b>Category:</b>	PUBLIC HEARING												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 1) Public Hearing on Assessment.												
<b>Background Information:</b>	<p>The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.</p> <p>Property owners are responsible for the costs of installation of private storm sewer services to their property. At the informational meeting on September 9, 2019, the individual costs were explained to the property owners in attendance. The property owners were given a week to decide whether or not they wanted to go ahead with the contract costs for the installation of the private storm sewer services. Only one property owner has decided to proceed with their storm sewer service. Actual installations will be revised prior to the final assessment recommendation as per the property owners' requests. Because of these adjustments, the project award with contingencies and engineering is slightly different than the total amount of the assessment roll.</p>												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the revised proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total revised project cost of \$38,326. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$ 3,585</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$34,741</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$38,326</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 0	MMU	\$ 0	Surface Water Management Utility	\$ 0	City Participation (Ad Valorem)	\$ 3,585	Assessed to Property Owners	<u>\$34,741</u>	<b>Total Project Amount</b>	<b>\$38,326</b>
Wastewater Fund	\$ 0												
MMU	\$ 0												
Surface Water Management Utility	\$ 0												
City Participation (Ad Valorem)	\$ 3,585												
Assessed to Property Owners	<u>\$34,741</u>												
<b>Total Project Amount</b>	<b>\$38,326</b>												
<b>Alternative/Variations:</b>	<ul style="list-style-type: none"> <li>- Modify assessments to property owners, thereby modifying the attached proposed assessment.</li> <li>- Amend the terms of the assessments.</li> </ul>												
<b>Recommendations:</b>	that the Council close the public hearing on assessments for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project.												



Not to Scale



**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

Z70 Concrete/Bituminous Alley

Proposed Alley Reconstruction  
 Bounded by Whitney, High  
 East College Drive & East Marshall

DATE  
 1/17/27

SHEET NO.  
 1 OF 1

**Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project**

**(WITH CONNECTIONS, PER PROPERTY)**

Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019 & Property Owner Revisions 09/17/19

RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019

Record Parcel Number	Owner	Number	Property Address	1,735.4605			6" PERF			CONNECT TO			ASSESSMENT TOTAL
				ALLEY	Rate	Total	PVC	Rate	Total	EXISTING	Rate	Total	
1 27-541001-0	MARY L BOLEK	206	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
2 27-496034-0	SDMN PROPERTIES, LLC	301	MARSHALL ST E	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
<del>3 27-496025-0</del>	<del>ADAM &amp; KATIE RIGGE JT</del>	<del>101</del>	<del>HIGH ST S</del>	<del>---</del>	<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
4 27-496026-0	KEVIN R & ANNE T VELDHUISEN JT	103	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
5 27-496027-0	CHELSEA & HAYDEN DOMBROVSKI JT	105	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
6 27-496028-0	KRISTIN L MALIN	107	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
7 27-496029-0	DANIEL T & MARIE R RITTER	109	HIGH ST S	1.00	1735.4605	1,735.49	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.49
8 27-496030-0	TAYLOR HAYDEN SCHRUNK	111	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
9 27-496031-0	JAMES SMALLEY & SARA RUNCHEY	113	HIGH ST S	1.00	1735.4605	1,735.46	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.46
10 27-496032-0	SCOTT A & BRENDA M BAKER	115	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
11 27-496033-0	DORIS & JOSEPH COOL TRUSTEES - DORIS M COOL TRUST	117	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
12 27-541003-0	EMMA CHRISTENSEN & TONY M VASKE JT	210	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
13 27-541002-0	ERIK P ENERSEN	208	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
14 27-540008-0	RICHARD L & JOANN M DORMAN JT	204	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
15 27-540007-0	LEE ANN M BUYSSE	202	WHITNEY ST S	1.00	1735.4605	1,735.46	52.00	15.83	823.37	1.00	2679.60	2,679.60	5,238.43
16 27-540006-0	ABBY & ANDREW DALLMANN	200	WHITNEY ST S	1.00	1735.4605	1,735.46	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.46
17 27-540005-0	SUSAN M BROMEN	108	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
18 27-540004-0	JUSTIN & BROOKE RICHARDS JT	104	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
<del>19 27-540002-0</del>	<del>JONATHAN P &amp; JESSICA K FOLEY</del>	<del>102</del>	<del>WHITNEY ST S</del>	<del>---</del>	<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
<del>20 27-540001-0</del>	<del>GERALD T BUE</del>	<del>100</del>	<del>WHITNEY ST S</del>	<del>---</del>	<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
21 27-540003-0	THOMAS E HAYNES MARY P JORGENSEN HAYNES JT	106	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
MMU						0.00		0.00					0.00
WWTF						0.00							0.00
City						3,585.03		0.00			0.00		3,585.03
SWMU						0.00							0.00
				18		34,823.34	52		823.37	1		2,679.60	38,326.31

**COST BREAKDOWN - (WITH CONNECTIONS, PER PROPERTY)**

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project

CITY OF MARSHALL, MINNESOTA

Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019 & Property Owner Revisions 09/17/19

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
6" PERF PVC PIPE DRAIN	\$823	\$823		\$0			\$0
CONNECT TO EXISTING STORM SEWER	\$2,680	\$2,680					\$0
ALLEY	\$34,823	\$31,238	\$0	\$0	\$0	\$0	\$3,585
<b>TOTALS</b>	<b>\$38,326</b>	<b>\$34,741</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$3,585</b>
% PARTICIPATION	100.0%	90.6%	0.0%	0.0%		0.0%	9.4%

CONTRACT AMOUNT	31,466.00
CONTINGENCIES	1,573.30 <sup>5%</sup>
	<hr/> 33,039.30
ENG. & ADMIN.	5,286.29 <sup>16%</sup>
	<hr/> 38,325.59



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019												
<b>Category:</b>	PUBLIC HEARING												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 2) Consider Resolution Adopting Assessment.												
<b>Background Information:</b>	<p>The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.</p> <p>Property owners are responsible for the costs of installation of private storm sewer services to their property. At the informational meeting on September 9, 2019, the individual costs were explained to the property owners in attendance. The property owners were given a week to decide whether or not they wanted to go ahead with the contract costs for the installation of the private storm sewer services. Only one property owner has decided to proceed with their storm sewer service. Actual installations will be revised prior to the final assessment recommendation as per the property owners' requests. Because of these adjustments, the project award with contingencies and engineering is slightly different than the total amount of the assessment roll.</p>												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the revised proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total revised project cost of \$38,326. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$ 3,585</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$34,741</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$38,326</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 0	MMU	\$ 0	Surface Water Management Utility	\$ 0	City Participation (Ad Valorem)	\$ 3,585	Assessed to Property Owners	<u>\$34,741</u>	<b>Total Project Amount</b>	<b>\$38,326</b>
Wastewater Fund	\$ 0												
MMU	\$ 0												
Surface Water Management Utility	\$ 0												
City Participation (Ad Valorem)	\$ 3,585												
Assessed to Property Owners	<u>\$34,741</u>												
<b>Total Project Amount</b>	<b>\$38,326</b>												
<b>Alternative/Variations:</b>	<ul style="list-style-type: none"> <li>- Modify assessments to property owners, thereby modifying the attached proposed assessment.</li> <li>- Amend the terms of the assessments.</li> </ul>												
<b>Recommendations:</b>	that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the "Resolution Adopting Assessment" for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project.												

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the following project:

**Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project** – The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such proposed assessment shall be payable in equal annual principal installments extending over a period of eight (8) years and shall bear interest at the rate of four and two and five tenths percent (2.5%) per year.
3. After the adoption of the assessment, the clerk shall transmit a certified duplicate of the assessment roll with each installment, including interest, set forth separately to the county auditor of the county to be extended on the proper tax lists of the county; but in lieu of such certification, the council may in its discretion direct the clerk to file all assessment rolls in the clerk's office and to certify annually to the county auditor, on or before November 30 in each year, the total amount of installments of and interest on assessments on each parcel of land in the municipality which are to become due in the following year. If any installment and interest has not been so certified prior to the year when it is due, the clerk shall forthwith certify the same to the county auditor for collection in the then succeeding year; and if the municipality has issued improvement warrants to finance the improvement, it shall pay out of its general funds into the fund of the improvement interest on the then unpaid balance of the assessment for the year or years during which the collection of such installment is postponed. All assessments and interest thereon shall be collected and paid over in the same manner as other municipal taxes.
4. The owner of any property so assessed may, at any time prior to certification of the assessment or the first installment thereof to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the municipal treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption thereof; and, except as hereinafter provided, the owner may at any time prior to November 15 of any year, prepay to the treasurer of the municipality having levied said assessments, the whole assessment remaining due with interest accrued to December 31 of the year in which said prepayment is made.
5. The right to partially prepay the assessment to the City Clerk according to Ordinance No. 364, Second Series, is available.
6. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Passed and adopted by the Council this 8<sup>th</sup> day of October, 2019.

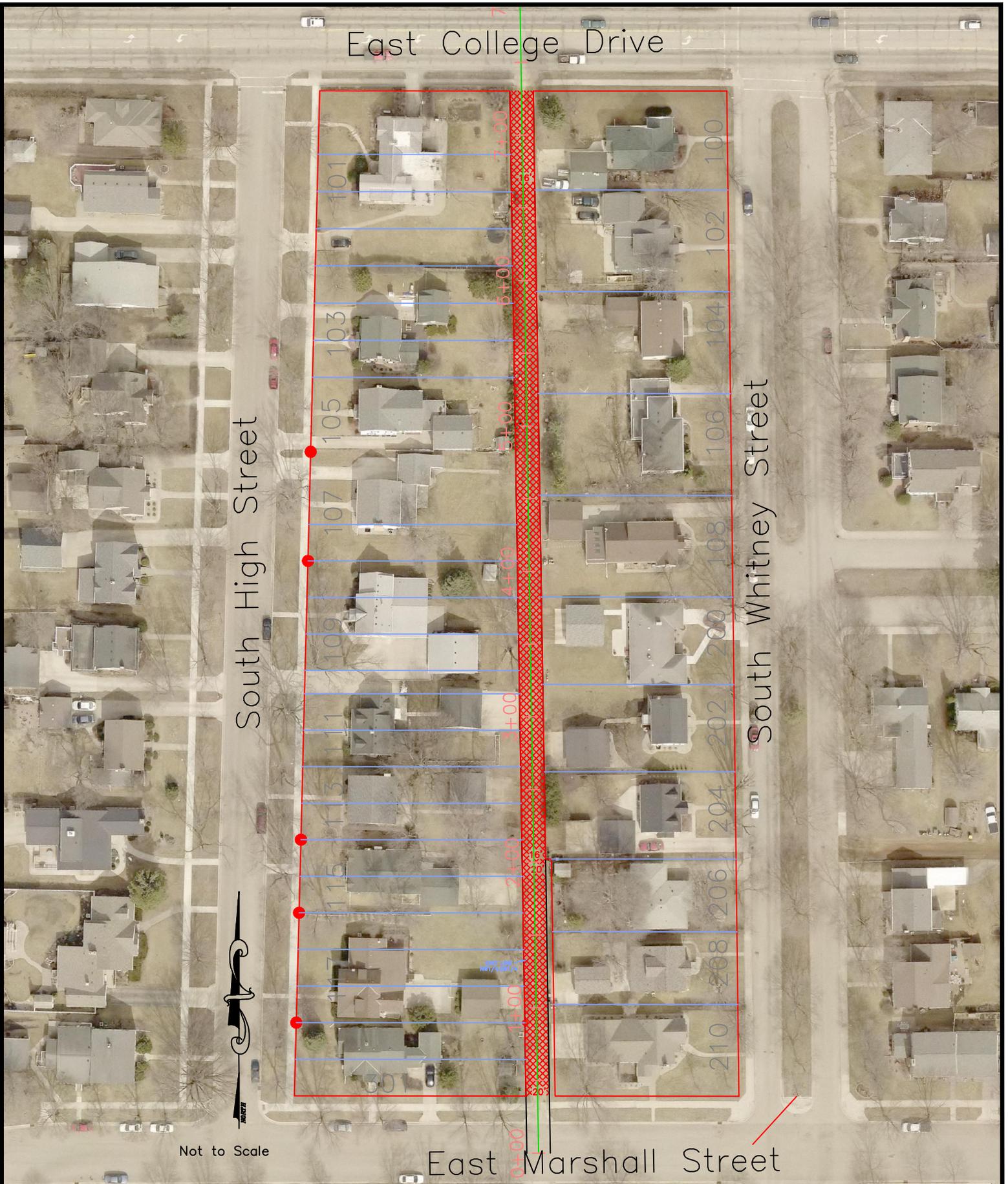
\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Item 6.

This Instrument Drafted by: Glenn J. Olson, P.E.; Director of Public Works/City Engineer



Item 6.

**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

Z70 Concrete/Bituminous Alley

Proposed Alley Reconstruction  
 Bounded by Whitney, High  
 East College Drive & East Marshall

DATE  
 1/17/

SHEET NO.

1 OF 1

32

**Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project**

**(WITH CONNECTIONS, PER PROPERTY)**

Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019 & Property Owner Revisions 09/17/19

RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019

Record Parcel Number	Owner	Number	Property Address	1,735.4605			6" PERF			CONNECT TO			ASSESSMENT TOTAL
				ALLEY	Rate	Total	PVC	Rate	Total	EXISTING	Rate	Total	
1 27-541001-0	MARY L BOLEK	206	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
2 27-496034-0	SDMN PROPERTIES, LLC	301	MARSHALL ST E	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
<del>3 27-496025-0</del>	<del>ADAM &amp; KATIE RIGGE JT</del>	<del>101</del>	<del>HIGH ST S</del>	<del>---</del>	<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
4 27-496026-0	KEVIN R & ANNE T VELDHUISEN JT	103	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
5 27-496027-0	CHELSEA & HAYDEN DOMBROVSKI JT	105	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
6 27-496028-0	KRISTIN L MALIN	107	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
7 27-496029-0	DANIEL T & MARIE R RITTER	109	HIGH ST S	1.00	1735.4605	1,735.49	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.49
8 27-496030-0	TAYLOR HAYDEN SCHRUNK	111	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
9 27-496031-0	JAMES SMALLEY & SARA RUNCHEY	113	HIGH ST S	1.00	1735.4605	1,735.46	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.46
10 27-496032-0	SCOTT A & BRENDA M BAKER	115	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
11 27-496033-0	DORIS & JOSEPH COOL TRUSTEES - DORIS M COOL TRUST	117	HIGH ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
12 27-541003-0	EMMA CHRISTENSEN & TONY M VASKE JT	210	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
13 27-541002-0	ERIK P ENERSEN	208	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
14 27-540008-0	RICHARD L & JOANN M DORMAN JT	204	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
15 27-540007-0	LEE ANN M BUYSSE	202	WHITNEY ST S	1.00	1735.4605	1,735.46	52.00	15.83	823.37	1.00	2679.60	2,679.60	5,238.43
16 27-540006-0	ABBY & ANDREW DALLMANN	200	WHITNEY ST S	1.00	1735.4605	1,735.46	0.00	15.83	0.00	0.00	2679.60	0.00	1,735.46
17 27-540005-0	SUSAN M BROMEN	108	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
18 27-540004-0	JUSTIN & BROOKE RICHARDS JT	104	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
<del>19 27-540002-0</del>	<del>JONATHAN P &amp; JESSICA K FOLEY</del>	<del>102</del>	<del>WHITNEY ST S</del>	<del>---</del>	<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
<del>20 27-540001-0</del>	<del>GERALD T BUE</del>	<del>100</del>	<del>WHITNEY ST S</del>	<del>---</del>	<del>1735.4605</del>	<del>0.00</del>		<del>15.83</del>	<del>0.00</del>		<del>2679.60</del>	<del>0.00</del>	<del>0.00</del>
21 27-540003-0	THOMAS E HAYNES MARY P JORGENSEN HAYNES JT	106	WHITNEY ST S	1.00	1735.4605	1,735.46		15.83	0.00		2679.60	0.00	1,735.46
MMU						0.00		0.00					0.00
WWTF						0.00							0.00
City						3,585.03		0.00			0.00		3,585.03
SWMU						0.00							0.00
				18		34,823.34	52		823.37	1		2,679.60	38,326.31

**COST BREAKDOWN - (WITH CONNECTIONS, PER PROPERTY)**

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project

CITY OF MARSHALL, MINNESOTA

Per Towne & Country Bid as of 09/04/2019 & Informational Meeting on 09/09/2019 & Property Owner Revisions 09/17/19

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
6" PERF PVC PIPE DRAIN	\$823	\$823		\$0			\$0
CONNECT TO EXISTING STORM SEWER	\$2,680	\$2,680					\$0
ALLEY	\$34,823	\$31,238	\$0	\$0	\$0	\$0	\$3,585
<b>TOTALS</b>	<b>\$38,326</b>	<b>\$34,741</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$3,585</b>
% PARTICIPATION	100.0%	90.6%	0.0%	0.0%		0.0%	9.4%

CONTRACT AMOUNT	31,466.00
CONTINGENCIES	1,573.30 <sup>5%</sup>
	<hr/> 33,039.30
ENG. & ADMIN.	5,286.29 <sup>16%</sup>
	<hr/> 38,325.59



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019												
<b>Category:</b>	NEW BUSINESS												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z74: Huron Road/Superior Road Reconstruction Project – 1) Public Hearing on Assessment.												
<b>Background Information:</b>	The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total project cost of \$958,927.80. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 91,444</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$192,468</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 44,633</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$383,802</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$246,581</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$958,928</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 91,444	MMU	\$192,468	Surface Water Management Utility	\$ 44,633	City Participation (Ad Valorem)	\$383,802	Assessed to Property Owners	<u>\$246,581</u>	<b>Total Project Amount</b>	<b>\$958,928</b>
Wastewater Fund	\$ 91,444												
MMU	\$192,468												
Surface Water Management Utility	\$ 44,633												
City Participation (Ad Valorem)	\$383,802												
Assessed to Property Owners	<u>\$246,581</u>												
<b>Total Project Amount</b>	<b>\$958,928</b>												
<b>Alternative/ Variations:</b>	<ul style="list-style-type: none"> <li>- Modify assessments to property owners, thereby modifying the attached proposed assessment.</li> <li>- Amend the terms of the assessments.</li> </ul>												
<b>Recommendations:</b>	that the Council close the public hearing on assessments for Project Z74: Huron Road/Superior Road Reconstruction Project.												



Not to Scale



**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

Z74 Huron & Superior

Proposed Reconstruction & Utilities

DATE  
1/17/20

SHEET NO. 36  
1 OF 1

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

**A**

Map No.	Parcel Number	Owner	Number	Street Name	Lot Square Footage	Water/Svc.			STREET/L.F.			Remove Driveway/S.Y.			Install Driveway/S.Y.			Remove Sidewalk/S.F.			4" Install Sidewalk/S.F.					
						Unit-Service	Rate/Service	Total	Unit-L.F.	Rate/L.F.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total			
1	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
2	27-383007-0	MICHAEL C MARTIN	700	HURON RD	27,355.68	0.00	0.00	165.00	319.7819	52,764.01	75.00	13.71	1,028.34	82.00	61.59	5,050.43	2.44	0.00		11.57	0.00					
3	27-383008-0	MICHAEL C MARTIN	700	HURON RD	31,798.80	0.00	0.00	120.40	319.7819	38,501.74	24.00	13.71	329.07	32.00	61.59	1,970.90	2.44	0.00		11.57	0.00					
4	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	31,800.00	0.00	0.00	120.40	319.7819	38,501.74	14.00	13.71	191.96	26.00	61.59	1,601.36	2.44	0.00		11.57	0.00					
5	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	228,254.00	0.00	0.00	475.00	319.7819	151,896.40	23.00	13.71	315.36	56.00	61.59	3,449.07	2.44	0.00		11.57	0.00					
6	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
7	27-383011-0	FASTENAL COMPANY	702	ERIE RD W		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
8	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
9	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
10	27-383006-1	PETE LLC	1607	SUPERIOR RD		0.00	0.00	0.00	319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
11	27-383020-0	JACKSON ACQUISITION CORP-1% BH ELECTRONIC	604	MICHIGAN RD		0.00	0.00	0.00	319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
12	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	79,714.80	0.00	0.00	265.00	319.7819	84,742.20	183.00	13.71	2,509.15	287.00	61.59	17,676.51	25.00	2.44	60.90	138.00	11.57	1,596.80				
13	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	389,862.00	0.00	0.00	655.00	319.7819	209,457.14	31.00	13.71	425.05	57.95	61.59	3,569.18	64.00	2.44	155.90	175.00	11.57	2,024.93				
14	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
15		Megan M. DeSchepper, AICP - Senior Planner				0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00				
MMU						179,928.09			12,539.58			0.00			0.00											
WWTF									6,743.12																	
City									240.56			0.00			614.72			0.00			0.00					
SWMU									2,077.72																	
									1,800.80			597,464.20			350.00			540.95			89.00			313.00		

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

6" Install Sidewalk/S.F.			Storm Sewer/S.F.			Sanitary/WYE			Sanitary/6" PIPE			Sanitary/8" PIPE			Sanitary/Svc		
Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total
		0.00			0.0000			548.1000			51.1560			54.2010			0.0000

B	C	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment
Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)			

Map No.	Parcel Number	Owner	Number	Street Name	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total	Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment		
4	2.047	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2	2.049	27-383007-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	15,592.74	17,886.29	15,592.74	21,671.51			(37,171.27)		
3	2.050	27-383008-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	18,125.32	13,051.58	13,051.58	15,351.54			(25,450.17)		
4	2.051	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	30.00	51.1560	1,534.68	54.2010	0.00	0.0000	0.00	18,126.00	13,051.58	13,051.58	16,927.67			(25,450.17)
5	2.043	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	31.00	54.2010	1,680.23	0.0000	0.00	130,104.78	51,490.85	51,490.85	56,935.51			(100,405.55)	
6	2.041	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
7	2.042	27-383011-0	FASTENAL COMPANY	702	ERIE RD W	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
8	2.044	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
9	2.046	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	8.00	54.2010	433.61	0.0000	0.00	0.00	0.00	0.00	0.00	433.61	0.00		
10	2.048-1	27-383006-1	PETE LLC	1607	SUPERIOR RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
11	2.062	27-383020-0	JACKSON ACQUISITION CORP- % BH ELECTRONIC	604	MICHIGAN RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
12	2.063	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	0.00	0.00	0.0000	0.00	3.00	548.1000	1,644.30	76.00	51.1560	3,887.86	54.2010	0.00	0.0000	0.00	45,437.44	28,726.48	28,726.48	56,101.99			(56,015.72)
13	2.052	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	28.00	51.1560	1,432.37	54.2010	0.00	0.0000	0.00	222,221.34	71,003.17	71,003.17	79,158.69			(138,453.97)
14	2.040	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
15			Megan M. DeSchepper, AICP - Senior Planner			0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
			MMU																12,539.58	12,539.58	12,539.58	192,467.66			0.00	
			WWTF																	0.00	0.00	271.01	84,429.93			0.00
			City																	0.00	0.00	0.00	0.00			0.00
			SWMU							42,555.70										2,077.72	2,077.72	2,077.72	44,633.42			0.00
																				597,464.20	597,464.20	597,464.20	958,927.79			0.00

**COST BREAKDOWN**  
**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**CITY OF MARSHALL, MINNESOTA**

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
SANITARY SEWER	\$96,410	\$11,709	\$84,701				
WATERMAIN	\$179,928	\$0		\$179,928			
STORM SEWER	\$42,556	\$0				\$42,556	
DRIVEWAY	\$38,731	\$38,116		\$0			\$615
SIDEWALK	\$3,839	\$3,839					\$0
STREET	\$597,464	\$192,916	\$6,743	\$12,540	\$0	\$2,078	\$383,187
<b>TOTALS</b>	<b>\$958,928</b>	<b>\$246,581</b>	<b>\$91,444</b>	<b>\$192,468</b>	<b>\$0</b>	<b>\$44,633</b>	<b>\$383,802</b>
% PARTICIPATION	100.0%	25.6%	9.5%	20.1%	0.0%	4.7%	40.0%

CONTRACT AMOUNT + CO1	787,297.04
CONTINGENCIES	39,364.85 <sup>5%</sup>
	<hr/> 826,661.90
ENG. & ADMIN.	132,265.90 <sup>16%</sup>
	<hr/> 958,927.80



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019												
<b>Category:</b>	NEW BUSINESS												
<b>Type:</b>	ACTION												
<b>Subject:</b>	Project Z74: Huron Road/Superior Road Reconstruction Project – 2) Consider Resolution Adopting Assessment.												
<b>Background Information:</b>	The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.												
<b>Fiscal Impact:</b>	<p>The following is a breakdown of the proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total project cost of \$958,927.80. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 91,444</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$192,468</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 44,633</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$383,802</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$246,581</u></td> </tr> <tr> <td><b>Total Project Amount</b></td> <td style="text-align: right;"><b>\$958,928</b></td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 91,444	MMU	\$192,468	Surface Water Management Utility	\$ 44,633	City Participation (Ad Valorem)	\$383,802	Assessed to Property Owners	<u>\$246,581</u>	<b>Total Project Amount</b>	<b>\$958,928</b>
Wastewater Fund	\$ 91,444												
MMU	\$192,468												
Surface Water Management Utility	\$ 44,633												
City Participation (Ad Valorem)	\$383,802												
Assessed to Property Owners	<u>\$246,581</u>												
<b>Total Project Amount</b>	<b>\$958,928</b>												
<b>Alternative/ Variations:</b>	<ul style="list-style-type: none"> <li>- Modify assessments to property owners, thereby modifying the attached proposed assessment.</li> <li>- Amend the terms of the assessments.</li> </ul>												
<b>Recommendations:</b>	that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the “Resolution Adopting Assessment” for Project Z74: Huron Road/Superior Road Reconstruction Project.												

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the following project:

**Project Z74: Huron Road/Superior Road Reconstruction Project** – The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such proposed assessment shall be payable in equal annual principal installments extending over a period of eight (8) years and shall bear interest at the rate of four and two and five tenths percent (2.5%) per year.
3. After the adoption of the assessment, the clerk shall transmit a certified duplicate of the assessment roll with each installment, including interest, set forth separately to the county auditor of the county to be extended on the proper tax lists of the county; but in lieu of such certification, the council may in its discretion direct the clerk to file all assessment rolls in the clerk's office and to certify annually to the county auditor, on or before November 30 in each year, the total amount of installments of and interest on assessments on each parcel of land in the municipality which are to become due in the following year. If any installment and interest has not been so certified prior to the year when it is due, the clerk shall forthwith certify the same to the county auditor for collection in the then succeeding year; and if the municipality has issued improvement warrants to finance the improvement, it shall pay out of its general funds into the fund of the improvement interest on the then unpaid balance of the assessment for the year or years during which the collection of such installment is postponed. All assessments and interest thereon shall be collected and paid over in the same manner as other municipal taxes.
4. The owner of any property so assessed may, at any time prior to certification of the assessment or the first installment thereof to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the municipal treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption thereof; and, except as hereinafter provided, the owner may at any time prior to November 15 of any year, prepay to the treasurer of the municipality having levied said assessments, the whole assessment remaining due with interest accrued to December 31 of the year in which said prepayment is made.
5. The right to partially prepay the assessment to the City Clerk according to Ordinance No. 364, Second Series, is available.
6. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Passed and adopted by the Council this 8<sup>th</sup> day of October, 2019.

\_\_\_\_\_  
Mayor

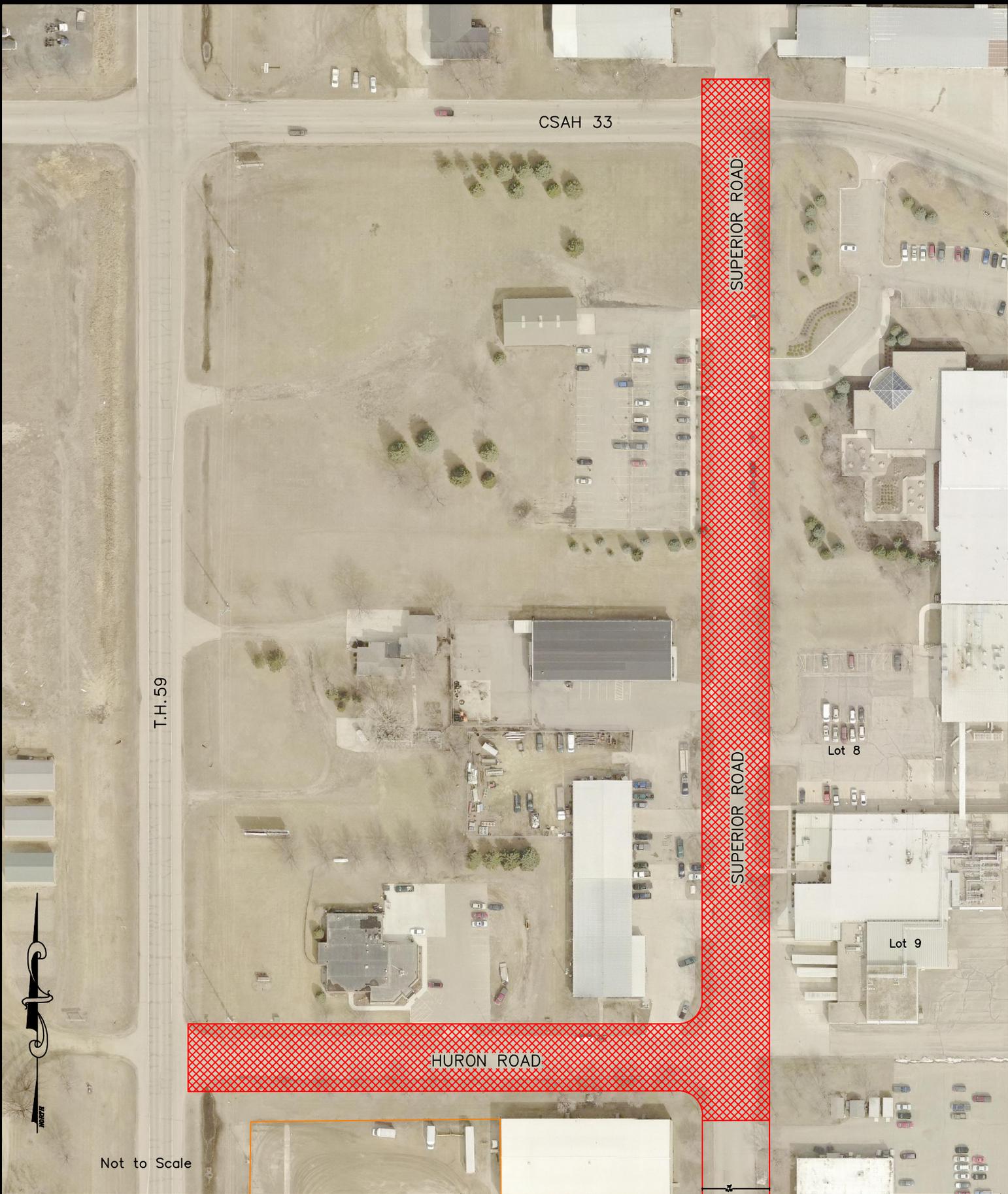
ATTEST:

\_\_\_\_\_  
City Clerk

Item 8.

Instrument Drafted by: Glenn J. Olson, P.E.; Director of Public Works/City Engineer

41



CSAH 33

T.H. 59

SUPERIOR ROAD

SUPERIOR ROAD

HURON ROAD

Lot 8

Lot 9

Not to Scale



CITY ENGINEERS OFFICE  
344 WEST MAIN STREET  
MARSHALL, MINNESOTA  
56258

Z74 Huron & Superior

Proposed Reconstruction & Utilities

DATE  
1/17/20

SHEET NO. 42  
1 OF 1

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

**A**

Map No.	Parcel Number	Owner	Number	Street Name	Lot Square Footage	Water/Svc.			STREET/L.F.			Remove Driveway/S.Y.			Install Driveway/S.Y.			Remove Sidewalk/S.F.			4" Install Sidewalk/S.F.		
						Unit-Service	Rate/Service	Total	Unit-L.F.	Rate/L.F.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.Y.	Rate/S.Y.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total
1	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD		0.00	0.00	0.00	319.7819	0.00	0.00	13.71	0.00	0.00	61.59	0.00	0.00	2.44	0.00	0.00	11.57	0.00	
2	27-383007-0	MICHAEL C MARTIN	700	HURON RD	27,355.68	0.00	0.00	165.00	319.7819	52,764.01	75.00	13.71	1,028.34	82.00	61.59	5,050.43	2.44	0.00	0.00	11.57	0.00		
3	27-383008-0	MICHAEL C MARTIN	700	HURON RD	31,798.80	0.00	0.00	120.40	319.7819	38,501.74	24.00	13.71	329.07	32.00	61.59	1,970.90	2.44	0.00	0.00	11.57	0.00		
4	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	31,800.00	0.00	0.00	120.40	319.7819	38,501.74	14.00	13.71	191.96	26.00	61.59	1,601.36	2.44	0.00	0.00	11.57	0.00		
5	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	228,254.00	0.00	0.00	475.00	319.7819	151,896.40	23.00	13.71	315.36	56.00	61.59	3,449.07	2.44	0.00	0.00	11.57	0.00		
6	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
7	27-383011-0	FASTENAL COMPANY	702	ERIE RD W		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
8	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
9	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
10	27-383006-1	PETE LLC	1607	SUPERIOR RD		0.00	0.00	0.00	319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
11	27-383020-0	JACKSON ACQUISITION CORP-1% BH ELECTRONIC	604	MICHIGAN RD		0.00	0.00	0.00	319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
12	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	79,714.80	0.00	0.00	265.00	319.7819	84,742.20	183.00	13.71	2,509.15	287.00	61.59	17,676.51	25.00	2.44	60.90	138.00	11.57	1,596.80	
13	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	389,862.00	0.00	0.00	655.00	319.7819	209,457.14	31.00	13.71	425.05	57.95	61.59	3,569.18	64.00	2.44	155.90	175.00	11.57	2,024.93	
14	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W		0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
15		Megan M. DeSchepper, AICP - Senior Planner				0.00	0.00		319.7819	0.00		13.71	0.00		61.59	0.00		2.44	0.00		11.57	0.00	
MMU						179,928.09			12,539.58			0.00			0.00								
WWTF									6,743.12														
City									240.56			0.00			614.72			0.00			0.00		
SWMU									2,077.72														
						1,800.80			597,464.20			350.00			540.95			89.00			313.00		

**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**RESOLUTION NUMBER \_\_\_\_\_, SS - OCTOBER 8, 2019**

6" Install Sidewalk/S.F.			Storm Sewer/S.F.			Sanitary/WYE			Sanitary/6" PIPE			Sanitary/8" PIPE			Sanitary/Svc		
Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total
		0.00			0.0000			548.1000			51.1560			54.2010			0.0000

B	C	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment
Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)			

Map No.	Parcel Number	Owner	Number	Street Name	Unit-S.F.	Rate/S.F.	Total	Unit-S.F.	Rate/S.F.	Total	Unit-Wye	Rate/Wye	Total	Unit-Pipe	Rate/Pipe	Total	Unit-Service	Rate/Service	Total	Maximum STREET Assessable Amount 2.a.(1)(b)	Maximum STREET Assessable Amount 2.a.(2)(a)	Recommended STREET Assessment (Least of A, B, or C)	Recommended TOTAL Assessment	Difference TOTAL Assessment		
4	2.047	27-383009-0	SCOTT & JULIE KUECKER	704	HURON RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2	2.049	27-383007-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	15,592.74	17,886.29	15,592.74	21,671.51			(37,171.27)		
3	2.050	27-383008-0	MICHAEL C MARTIN	700	HURON RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	18,125.32	13,051.58	13,051.58	15,351.54			(25,450.17)		
4	2.051	27-383007-1	CENTURYLINK PROPERTY TAX DEPT	1605	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	30.00	51.1560	1,534.68	54.2010	0.00	0.0000	0.00	18,126.00	13,051.58	13,051.58	16,927.67			(25,450.17)
5	2.043	27-626034-0	SCHWAN'S SHARED SERVICES LLC	1606	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	31.00	54.2010	1,680.23	0.0000	0.00	130,104.78	51,490.85	51,490.85	56,935.51			(100,405.55)	
6	2.041	27-383010-0	VARIETY FOODS LLC	700	ERIE RD W	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
7	2.042	27-383011-0	FASTENAL COMPANY	702	ERIE RD W	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
8	2.044	27-626020-1	SCOTT KUECKER	1604	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
9	2.046	27-626020-3	SCOTT KUECKER	1602	HIGHWAY 59 N	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	8.00	54.2010	433.61	0.0000	0.00	0.00	0.00	0.00	0.00	433.61	0.00		
10	2.048.1	27-383006-1	PETE LLC	1607	SUPERIOR RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
11	2.062	27-383020-0	JACKSON ACQUISITION CORP- % BH ELECTRONIC	604	MICHIGAN RD	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
12	2.063	27-383019-0	SCHWAN'S FOOD MANUFACTURING	1602	SUPERIOR RD	0.00	0.00	0.0000	0.00	3.00	548.1000	1,644.30	76.00	51.1560	3,887.86	54.2010	0.00	0.0000	0.00	45,437.44	28,726.48	28,726.48	56,101.99			(56,015.72)
13	2.052	27-383018-0	SCHWAN'S FOOD MANUFACTURING	1604	SUPERIOR RD	0.00	0.00	0.0000	0.00	1.00	548.1000	548.10	28.00	51.1560	1,432.37	54.2010	0.00	0.0000	0.00	222,221.34	71,003.17	71,003.17	79,158.69			(138,453.97)
14	2.040	27-383014-0	WEATHERHEAD PROPERTIES LLC	610	ERIE RD W	0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
15			Megan M. DeSchepper, AICP - Senior Planner			0.00	0.00	0.0000	0.00	548.1000	0.00	51.1560	0.00	54.2010	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
			MMU																12,539.58	12,539.58	12,539.58	192,467.66			0.00	
			WWTF																	6,743.12	6,743.12	6,743.12	91,444.05			0.00
			City																	126,496.18	380,893.85	383,187.40	383,802.13			382,946.85
			SWMU							42,555.70										2,077.72	2,077.72	2,077.72	44,633.42			0.00
																				597,464.20	597,464.20	597,464.20	958,927.79			0.00

**COST BREAKDOWN**  
**Project Z74: Superior Road/Huron Road Reconstruction Project**  
**CITY OF MARSHALL, MINNESOTA**

ITEM	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	Mn/DOT	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
SANITARY SEWER	\$96,410	\$11,709	\$84,701				
WATERMAIN	\$179,928	\$0		\$179,928			
STORM SEWER	\$42,556	\$0				\$42,556	
DRIVEWAY	\$38,731	\$38,116		\$0			\$615
SIDEWALK	\$3,839	\$3,839					\$0
STREET	\$597,464	\$192,916	\$6,743	\$12,540	\$0	\$2,078	\$383,187
<b>TOTALS</b>	<b>\$958,928</b>	<b>\$246,581</b>	<b>\$91,444</b>	<b>\$192,468</b>	<b>\$0</b>	<b>\$44,633</b>	<b>\$383,802</b>
% PARTICIPATION	100.0%	25.6%	9.5%	20.1%	0.0%	4.7%	40.0%

CONTRACT AMOUNT + CO1	787,297.04
CONTINGENCIES	39,364.85 <sup>5%</sup>
	<u>826,661.90</u>
ENG. & ADMIN.	132,265.90 <sup>16%</sup>
	<u>958,927.80</u>



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consideration of introduction of the Cable Franchise Ordinance between the City of Marshall and Clarity Telecom, LLC d/b/a Vast Broadband
<b>Background Information:</b>	The existing agreement has recently expired. The parties have been operating on six-month extensions of the prior agreement. Extensions have been in place for the better part of two years. Clarity Telecom, LLC is proposing no significant changes to the renewed agreement.
<b>Fiscal Impact:</b>	Quarterly payments from Clarity Telecom, LLC to the City of Marshall shall remain in effect through December 31, 2029.
<b>Alternative/ Variations:</b>	N/A
<b>Recommendations:</b>	Staff recommends approval of the Ordinance as presented with final approval to be considered on Tuesday, October 22, 2019.

**RESOLUTION NO. \_\_\_\_\_, SECOND SERIES**

**GRANTING CLARITY TELECOM, LLC D/B/A VAST BROADBAND  
A FRANCHISE EXTENSION THROUGH DECEMBER 31, 2029**

**WHEREAS**, on or about June 16, 2003, the City of Marshall, Minnesota (“City”) granted a Cable Television Franchise (“Franchise”) to Prairiewave Communications, Inc (“Prairiewave”) and Knology, Inc. d/b/a WOW!, (“WOW!”) and

**WHEREAS**, the initial term of the Franchise expired on or about June 18, 2013; and

**WHEREAS**, the City adopted Resolution No. 2943, Second Series on March 5, 2007 approving the transfer of the Franchise to Knology, Inc. d/b/a WOW!, (“WOW!”); and

**WHEREAS**, the City adopted Resolution No. 3895, Second Series on June 11, 2013 extending the term of the Franchise until December 31, 2014; and

**WHEREAS**, City provided written notice to WOW! of the Franchise term extension through December 31, 2014; and

**WHEREAS**, the City adopted Resolution No. 4060, Second Series on September 9, 2014 approving the transfer of the Franchise to Clarity Telecom, LLC, d/b/a Vast Broadband (“Vast”) and extending the term of the Franchise until December 31, 2015; and

**WHEREAS**, the City adopted Resolution No. 4266, Second Series, on April 12, 2016 extending the term of the Franchise until December 31, 2016; and

**WHEREAS**, Vast executed said Resolution No. 4266, Second Series and agreed to continue complying with the Franchise, as amended by Resolution No.4266; and

**WHEREAS**, the City adopted Resolution No. 4409, Second Series on July 11, 2017 extending the term of the Franchise until December 31, 2017; and

**WHEREAS**, Vast executed said Resolution No. 4409, Second Series and agreed to continue complying with the Franchise, as amended by Resolution No. 4409, Second Series; and

**WHEREAS**, both the City and Clarity desire to extend the term of the Franchise to

facilitate renewal negotiations under state and federal law.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Marshall, Minnesota as follows:

1. The Franchise and the rights, privileges and authority hereby granted shall be for an initial term *of ten (10) years*, commencing on the Effective Date of this Resolution No. \_\_\_\_\_, Second Series. The Franchise will be automatically extended for an additional term of five (5) years, unless either party notifies the other in writing of its desire to not exercise this automatic extension (and enter renewal negotiations under the Cable Act) at least three (3) years before the expiration of the Franchise. If such a notice is given, the parties will then proceed under the Federal Cable Act renewal procedures.
2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.
3. The City and Vast hereby agree that neither waives any rights either may have under the Franchise or applicable law.
4. This Resolution shall become effective upon the occurrence of both of the following conditions: (1) The Resolution being passed and adopted by the Marshall City Council; and (2) Vast’s acceptance of this Resolution.

Passed and Adopted by the Council this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

CITY OF MARSHALL, MINNESOTA

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

Robert J. Byrnes

Kyle Box

Its: Mayor

Its: City Clerk

**ACCEPTANCE**

Clarity Telecom, LLC, d/b/a Vast Broadband, hereby acknowledges the City of Marshall Resolution No. \_\_\_\_\_, Second Series and hereby accepts the terms, provisions and recitals of the Resolution and agrees to be bound by the Franchise to the extent consistent with applicable laws.

DATED: \_\_\_\_\_, 2019

CLARITY TELECOM, LLC  
D/B/A VAST BROADBAND

By: \_\_\_\_\_

Its: \_\_\_\_\_



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Resolution Declaring Building "Blighted" and "Substandard" for Redevelopment
<b>Background Information:</b>	Council awarded a contract for demolition at the September 10, 2019 Council Meeting for the property located at 100, 102 & 110 West Main Street (Block 11).  Final documents will be provided prior to the October 8 <sup>th</sup> Council Meeting.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Declaring Building "Blighted" and "Substandard" for Redevelopment

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES,  
A RESOLUTION MAKING CERTAIN FINDINGS WITH RESPECT TO A  
SUBSTANDARD BUILDING AND SLUM AND BLIGHT SPOT

WHEREAS, the City of Marshall (the "City") intends to undertake a redevelopment project in the City (the "Redevelopment Project");

WHEREAS, a part of the Redevelopment Project involves the demolition and clearance of certain blighted buildings (the "Buildings") described on Exhibit A attached hereto located on certain parcels also described on Exhibit A attached hereto (the "Parcels");

WHEREAS, the City intends to create a tax increment financing district including the Parcel as a "redevelopment district";

WHEREAS, the deteriorated condition of the Buildings creates a health and safety concern necessitating the demolition of the Buildings prior to the creation of a tax increment financing district;

WHEREAS, Minnesota Statutes, Sections 469.174 to 469.1794 (the "Tax Increment Act") provides that a City may create a tax increment financing district (a "TIF District") as a "redevelopment district" if the City finds by resolution that parcels consisting of 70% of the area of the TIF District are occupied by buildings, streets, paved or gravel parking lots or other similar structures, and more than 50% of the buildings, not including out buildings, are structurally substandard to a degree requiring substantial renovation or clearance;

WHEREAS, Minnesota Statutes, Section 469.174, subdivision 10(d), provides, among other things, that a parcel may be deemed to be occupied by a structurally substandard building if (1) the parcel was occupied by a substandard building within three years of the filing of the request for certification of the parcel as part of the TIF District with the county auditor; (2) the substandard building was demolished or removed by the City, the demolition or removal was financed by the City or was done by a developer under a development agreement with the City; and (3) the City found by resolution, before the demolition or removal, that the parcel was occupied by a structurally substandard building and that after demolition and clearance the City intended to include the parcel within the district.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall, Minnesota, as follows:

1. At least 15% of the area of each of the Parcels (see Exhibit A) are occupied by the Buildings or other buildings, streets, paved or gravel parking lots or other similar structures.
2. The Buildings are "structurally substandard" within the meaning of Minnesota Statutes, Section 469.174, subdivision 10. The reasons and supporting facts for this determination are on file with the staff of the City.

3. The Economic Development Authority of and for the City of Marshall and the City of Marshall intend to demolish the Buildings and the City intends to subsequently include the Parcels in a redevelopment tax increment district established pursuant to Minnesota Statutes, Section 469.174, subdivision 10, which TIF District, if established, shall be established within three years of the date hereof.

4. The Mayor and Administrator are hereby authorized and directed to execute a Development Agreement with the Developer in substantially the form submitted to the City Councilmembers to provide for the demolition of the Buildings.

5. Upon filing the request for certification of the tax capacity of the Parcels as part of the TIF District, the City will notify the county auditor that the original tax capacity of the Parcel must be adjusted as provided in Minnesota Statutes, Section 469.177, subdivision 1, paragraph (f).

Passed and adopted by the City Council of the City of Marshall Minnesota, this 8<sup>th</sup> day of October, 2019.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Administrator

## EXHIBIT B

### Description of Buildings:

#### 27-677127-0

(Former Middleton building) – Replacement cost for an average retail structure (Conc. Block, wood frame construction) – at 2,237sf is estimated at \$104,244.

#### 27-677128-0

(Formerly Car Toyz) – Replacement cost for an average retail structure (Tile, block, wood frame construction) – at 2,794 sf is estimated at \$186,602.

#### 27-677129-0

(Formerly Marshall Taxi) – Replacement cost for an average shop structure (Brick veneer over Block and Steel Construction) – at 1,470 sf is estimated at \$143,352.

Description of Parcels: 100 West Main Street, 102 West Main Street, 110 West Main Street

Parcel Identification Numbers: 27-677127-0, 27-677128-0, 27-677129-0

# Exhibit A

Parcels: 27-677127-0, 27-677128-0, 27-677129-0



Item 10.

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## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	INFO
<b>Subject:</b>	Introduction of Ordinance Number ____, Second Series, An Ordinance Establishing Licensing and Regulations for Mobile Food Units and Food Carts.
<b>Background Information:</b>	Staff have drafted the attached ordinance regarding Mobile Food Units and Food Carts.  At the August 21 Legislative & Ordinance Meeting the committee approved the draft ordinance for final approve by the City Council.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Info only

**ORDINANCE NO. \_\_\_\_\_, SECOND SERIES**  
**AN ORDINANCE ESTABLISHING LICENSING AND REGULATIONS**  
**FOR MOBILE FOOD UNITS AND FOOD CARTS.**

**The City Council of Marshall, Minnesota ordains:**

SECTION 1. Chapter 22 of the Marshall City Code is hereby amended to use Article IV, which shall read as follows:

Article IV. Mobile Food Units and Food Carts

**Sec. 22-91.** Purpose.

This ordinance is designed to permit the reasonable use of mobile food units while preventing any adverse consequences to residents, businesses and public property.

**Sec. 22-92.** Definitions.

The following words and terms when used for this license shall have the following meanings unless the context clearly indicates otherwise.

(a) **Mobile Food Unit.** (1) A self-contained food service operation, located in a motorized, wheeled or towed vehicle, that is readily movable without disassembling and that is used to store, prepare, display, or serve food intended for individual portion service; or (2) a mobile food unit as defined in Minnesota Statutes Section 157.15, Subdivision. 9.

(b) **Food Cart.** A food and beverage service establishment that is a non- motorized vehicle that is self -propelled by the operator.

**Section 22-93.** License Requirement.

(a) Type of License. An annual license allows Mobile Food Unit or Food Cart operations in the city for any number of days over 21 days during any calendar year. A Mobile Food Unit or Food Cart operating 21 days or less shall follow state regulations. No city license is necessary to operate for 21 days or less in any calendar year.

i. Minnesota Statute 157.15, Subd. 9. Mobile food unit.

(b) License fees. Fees for annual licenses are set forth in the City's fee schedule.

(c) Application Information Requirements. An applicant must complete the application and provide all information to the City Clerk whether a license is required or is not required. An application shall be filed, along with the required fee, with the City Clerk. The applicant must be the owner of the Mobile Food Unit or Food Cart. The

application shall be made on a form supplied by the city and shall contain information requested by the City, including the following:

- (1) Name of the owner and operator, if different than the owner, of the mobile food unit or food cart and permanent and temporary home and business addresses;
- (2) The applicant's full legal name, date of birth, and driver's license number;
- (3) A description of the nature of the business, the goods to be sold and the license plate number and description for any motorized or unmotorized vehicle to be used in conjunction with the activity;
- (4) A phone number and email address of the applicant, with a designation of a preferred mailing address for notices related to the license;
- (5) The name, address and contact information for the commissary with which the mobile food unit or food cart is affiliated, if applicable;
- (6) A certificate of insurance by an insurance company authorized to do business in the State of Minnesota shall meet the following requirements.
  - (i) Commercial general liability insurance, with a limit of not less than one million dollars (\$1,000,000) each occurrence. If such insurance contains an annual aggregate limit, the annual aggregate limit shall be not less than two million dollars (\$2,000,000).
  - (ii) Workers compensation insurance (statutory limits) or evidence of exemption from state law; and,
  - (iii) The City shall be endorsed as an additional insured on the certificate of insurance and the umbrella/excess insurance if the applicant intends to operate its Mobile Food Unit or Food Cart on public property.
- (7) The certificate of insurance must contain a provision requiring notification be sent to the City should the policy be cancelled before its stated expiration date.
- (8) Written consent of each private property owner from which Mobile Food Unit or Food Cart sales will be conducted;
- (9) If the Mobile Food Unit or Food Cart will be located on city property or public right-of-way, a signed statement that the licensee shall hold harmless the city and its officers and employees, and shall indemnify the city and its

officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the license;

(10) A copy of each related license or permit if applicable issued by the State of Minnesota required to operate a Mobile Food Unit or Food Cart; and,

(11) A copy of the applicant's state sales tax ID number.

**Sec. 22-94. Conditions of Licensing.** A Mobile Food Unit or Food Cart may only operate if compliant with the following:

(a) Locations. A Mobile Food Unit or Food Cart may only operate in the locations set forth in this subpart. A mobile food unit or food cart may only operate in commercial and industrial zoning districts, with the written consent of the private property owner and must be placed on either concrete or bituminous surfaces unless otherwise approved by the City. When operations occur on private residential property, Mobile Food Unit or Food Cart sales may only be for catering purposes (such as a private graduation party or wedding) and may not be open for sales to the general public. A mobile food unit or food cart may only operate in a city park or on city property with the prior written approval of the City; additional permits may be required for such operations.

(b) Performance Standards. A Mobile Food Unit or Food Cart licensee is subject to the following performance standards.

(1) Applicable license fee shall be paid.

(2) A Mobile Food Unit or Food Cart shall be operated in strict compliance with the laws, rules and regulations of the United States, State of Minnesota, Lyon County and the City of Marshall.

(3) Wastewater may not be drained into City storm water drains.

(4) A Mobile Food Unit or Food Cart shall provide and maintain at least one clearly designated waste container for customer use per each Food Cart or Mobile Food Unit. The operator of a Mobile Food Unit or Food Cart is responsible for daily removal of trash, litter, recycling and refuse. Public trash cans shall not be used to dispose of waste generated by the operation. The operator shall provide a garbage receptacle with a tight-fitting lid. The receptacle shall be easily accessible for customer use and located within 5 feet of the unit.

- (5) A Mobile Food Unit must provide a power supply that is screened from public view and that complies with pertinent City noise regulations.
  - (6) A Mobile Food Unit or Food cart may operate between 7 a.m. and 10:30 p.m. and 10:30 p.m. to 1:30 a.m. in designated downtown areas, and must not create any unnecessary noise, disturbances or disrupt public traffic or safety in any way. An exemption to hours may be authorized by City Council on a per event basis.
  - (7) A Mobile Food Unit or Food Cart may have a maximum footprint of 300 square feet unless otherwise approved by the City.
  - (8) Operators must clean around their Mobile Food Unit or Food Cart at the end of each day and the mobile food unit or food cart must be kept in good repair and have a neat appearance.
  - (9) A Mobile Food Unit or Food Cart operator must be licensed by the Minnesota Department of Health and Proof of the Minnesota Department of Health licensing must be provided and posted on the mobile food unit or food cart.
  - (10) A Mobile Food Unit or Food Cart must comply with any applicable Fire Department Food Truck Requirements.
  - (11) An out of service Mobile Food Unit or Food Cart stored within the City must comply with all applicable zoning ordinance requirements.
  - (12) A Mobile Food Unit or Food Cart may operate on private property in any residential zoned districts for a “one-time” event for catering purposes only.
  - (13) A Mobile Food Unit or Food Cart may not operate within 100 feet from the public entrance to any restaurant and/or any portion of a restaurant’s outdoor dining area during that restaurant’s hours of operation unless the licensee obtains written permission from the restaurant owner/manager.
  - (14) A mobile food unit or food cart may not operate in city-owned parking lots, except those parking lots adjacent to or inside a city park with the prior written approval of the City.
- (c) Non-Transferable License. A Mobile Food Unit or Food Cart license is non-transferable. Proof of all required licenses shall be displayed at all times in the Mobile Food Unit or Food Cart.
- (d) Practices Prohibited. It is unlawful for any person engaged in the business of a Mobile Food Unit or Food Cart operation to do any of the following:

- (1) Call attention to that licensee's business by crying out, blowing a horn, ringing a bell, loud music or by any loud or unusual noise.
- (2) Fail to display proof of license and produce valid identification when requested;
- (3) Leave a Mobile Food Unit or Food Cart unattended or at an authorized location outside allowed hours of operation;
- (4) Operate the Mobile Food Unit or Food Cart in or on public sidewalks or trails;
- (5) Allow a Mobile Food Unit or Food Cart to remain on the property of another when asked to leave;
- (6) Obstruct the ingress or egress from commercial buildings during the building hours of operation;
- (7) Claim endorsements by the City; or
- (8) Conduct business in any manner as to create a threat to the health, safety, and welfare of a specific individual or the general public.

**Sec. 22-95. Suspension or Revocation of a License.** A license issued pursuant to this Article may be suspended by the City if the licensee has violated the terms of this ordinance, or is otherwise conducting business in such a manner as to constitute a breach of the peace, fraudulent conduct, or any other conduct that is prohibited by local, state or federal laws or regulations. Falsification of information required for a license is also grounds for denial, suspension or revocation of a license. The license shall be automatically revoked if the licensee does not file an appeal pursuant to this Section. When taking action on any license issued under this Section, the City shall provide the licensee with verbal or written notice of the violation. The notice shall inform the licensee of its right to be heard before the City Council. The notice shall also inform the licensee that the license shall be automatically revoked if no appeal is filed within twenty-one (21) days of the date of the notice by the city. Verbal notice shall be confirmed within five (5) days by a mailed written notice to the licensee. The City Council shall not conduct a hearing on a suspension or revocation unless a request is made by the applicant for an appeal prior to the next City Council meeting. No City Council resolution or other notice calling for a hearing shall be required.

SECTION 2. This Ordinance shall take place upon its passage and publication according to law.

PASSED AND ADOPTED by the City Council of the City of Marshall, Minnesota, this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

ATTEST:  
\_\_\_\_\_  
City Clerk

DRAFT



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, September 10, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	INFO
<b>Subject:</b>	Introduction of Ordinance Number ____, Second Series, An Ordinance amending Chapter 2, Article VI, Division 12, MERIT Center Board.
<b>Background Information:</b>	<p>Staff have amended the current ordinance regarding the MERIT Center Board. This ordinance was prompted by aligning the MERIT Center Bylaws with the Ordinance.</p> <p>At the August 21 Legislative &amp; Ordinance Meeting the committee approved the draft ordinance for final approve by the City Council.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Info only

**ORDINANCE NO. \_\_\_\_\_, SECOND SERIES**  
**AN ORDINANCE AMENDING ORDINANCE NUMBER 521, SECOND SERIES, MINNESOTA**  
**EMERGENCY RESPONSE AND INDUSTRIAL TRAINING (MERIT) CENTER BOARD**

**The City Council of Marshall, Minnesota ordains:**

SECTION 1. Chapter 2, Article VI, Division 12 of the Marshall City Code is hereby amended, which shall read as follows:

**Sec. 2-361. - Established.**

The Minnesota Emergency Response and Industrial Training (MERIT) Center Board is hereby established.

**Sec. 2-362. - Composition; terms; qualifications.**

(1) The MERIT center shall consist of no more than 18 members or less.

The following shall be permanent members of the Board of Directors:

- i. Director of Public Safety, City of Marshall, Minnesota.
- ii. One (1) City Council member, City of Marshall, Minnesota as appointed by the Mayor and confirmed by the City Council.

(2) The following organizations/groups may each appoint one member to the board:

- i. Minnesota West Community and Technical College.
- ii. Minnesota State Fire Department Association—Region 13 (Southwest).
- iii. Minnesota State Fire Department Association—Region 9 (West Central).
- iv. Minnesota Municipal Utilities Association (MMUA).
- v. Homeland Security and Emergency Management (HSEM) Region V.
- vi. Southwest Minnesota Emergency Medical Services Corporation.
- vii. Southwest Minnesota Chiefs of Police Association—Law Enforcement representative

The above-mentioned members will be appointed by their representative organization or association, for a period of time of that organization's or association's choosing.

(3) The following members shall be appointed by the members of the MERIT Board for a term of three years:

- i. Two (2) Industrial representatives, one (1) within the corporate municipal boundaries of the City of Marshall and one (1) within the primary service area of the MERIT Center as described in Article I. Section 5.

- ii. One (1) member from a gas or electric utility company or authority within the primary service area of the MERIT Center as described in Article I. Section 5.
- iii. One (1) local National Guard Unit or other military representative within the primary service area of the MERIT Center as described in Article I. Section 5.
- iv. One (1) Fire, Emergency Medical Services or other related Safety representative within the primary service area of the MERIT Center as described in Article I. Section 5.

Members of this group may be re-appointed for two (2) consecutive terms.

If any organization listed in Section 2 above does not choose to appoint a member to the board, the remaining members may choose to leave the position vacant or may attempt to fill the position with at-large member until such time that the organization may choose to appoint a member. Any member of the board mentioned in Section 2. above may designate an alternate who will be eligible to vote during the absence of the official member.

The following members will be appointed by the City Council.

- a. Four at-large members. The term of any member shall be three years from and after the January 1 of the year of their respective appointments and shall expire each year on December 31.
- b. No board member shall during the term of their membership, hold any other office or position in the city government.

**Sec. 2-363. - Purpose.**

The purpose of the MERIT Center Board shall be to advise the council regarding the management, operation and maintenance of the MERIT Center facility located at 1001 West Erie Road, Marshall, Minnesota, and to promote such facility to be the premiere emergency preparedness, response and industrial training center located in southwest Minnesota.

**Sec. 2-364. - Powers and duties.**

The powers and duties of the MERIT Center board shall be as follows:

- (1) To adopt bylaws and rules for the conduct of its officers, including election, assumption of duties and definition of responsibilities of all officers and committees.
- (2) To provide relevant, quality training and educational opportunities to public safety, governmental, industrial personnel and the general public.
- (3) To provide life-safety opportunities which encourage and inspire participation by professionals and the public in meeting the every changing cultural, social, educational and professional needs of the citizens of southwestern Minnesota and beyond and to promote safety and to enhance the quality of life.
- (4) To encourage volunteerism, individual initiative, team work and corrective management to achieve and maintain the highest level of community preparedness and safety.

- (5) To provide an educational environment with a minimum of barriers to all persons using the facility at the lowest cost of user and public while adequately funding facility operations.
- (6) To provide the opportunity for everyone with lifelong learning and development through providing credit, certificate and non-credit educational programs in community emergency preparedness, response and safety.
- (7) To promote public and private interaction, cooperation and partnerships in community emergency preparedness, response and safety.
- (8) The board shall make appropriate recommendations and appropriate reports to the city council, on at least an annual basis. The city council is the official governing body of the MERIT Center facility and shall have the authority to approve or disapprove recommendations from said board.

PASSED AND ADOPTED by the City Council of the City of Marshall, Minnesota, this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Wastewater Treatment Facilities Improvement Project - Consider Payment of Invoice 0239270 to Bolton & Menk, Inc.
<b>Background Information:</b>	<p>Attached is Invoice 0239270 to Bolton &amp; Menk, Inc., of Mankato, Minnesota, for the above-referenced project.</p> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
<b>Fiscal Impact:</b>	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council authorize payment of Invoice 0239270 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$16,067.25.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Marshall  
 Wastewater Treatment Facility  
 Bob Van Moer, Wastewater Superintendent  
 600 Erie Street  
 Marshall, MN 56258

September 19, 2019  
 Project No: T22.115360  
 Invoice No: 0239270

**Marshall/WWTF Improvements**

Marshall WWTF Improvement

Professional Services per Agreement from August 10, 2019 through September 6, 2019:

Construction Services (004)

**Professional Services**

	Hours	Amount	
Principal	58.50	10,530.00	
Administrative	2.50	202.50	
Specialist	4.00	456.00	
Design Engineer	2.00	370.00	
Technician	5.00	700.00	
Totals	72.00	12,258.50	
<b>Total Labor</b>			<b>12,258.50</b>

**Consultants**

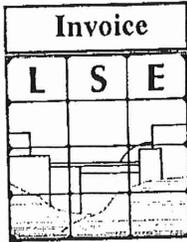
LS Engineers, Inc.			
8/23/2019	LS Engineers, Inc.	762.50	
Wilkus Architects Inc.			
8/30/2019	Wilkus Architects Inc.	2,700.00	
<b>Total Consultants</b>	<b>1.10 times</b>	<b>3,462.50</b>	<b>3,808.75</b>

**Total this Task \$16,067.25**

**Total this Invoice \$16,067.25**

VENDOR # 0724  
 INVOICE # 0239270  
 \$ AMOUNT 16067.25  
 DATE 9-19-19  
 ACCT & PROJ # 602-90581-5520 W13  
 DESCRIPTION WWTF Improvements  
 SIGNATURE [Signature]

RECEIVED AUG 23 2019



**LSEngineers, Inc.**  
 234 North Main Street  
 Le Sueur, MN 56058  
 Phone: 507-665-6255

August 22, 2019  
 Invoice No: 14339

Bolton & Menk, Inc. (Mankato)  
 Email to ap@bolton-menk.com

Project 18-147

MARSHALL, MN WWTF IMPROVEMENTS (T22.115360)

Kelly Yahnke

**Professional Services**  
**Professional Personnel**

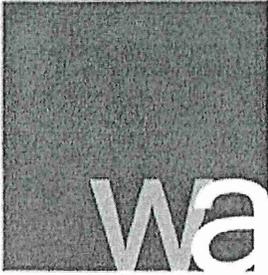
	Hours	Rate	Amount	
ENGINEERING				
Salfer, Brian	3.00	160.00	480.00	
DRAFTING				
Rose, Donald	2.50	113.00	282.50	
Totals	5.50		762.50	762.50
<b>Total Labor</b>				
				<b>Total this Invoice</b>
				<b>\$762.50</b>

**Outstanding Invoices**

Number	Date	Balance
14188	6/19/2019	838.50
14249	7/24/2019	523.50
<b>Total</b>		<b>1,362.00</b>

	Current	Prior	Total	Received	A/R Balance
<b>Billings to Date</b>	762.50	42,180.50	42,943.00	40,818.50	2,124.50

LS		WJW	
PROJECT	TASK	ACCOUNT	AMOUNT
T22.115360		5110	\$ 762.50
			\$



# WILKUS ARCHITECTS

15 Ninth Avenue North  
Hopkins, MN 55343  
Phone: 952.941.8660  
www.wilkusarch.com

## MONTHLY INVOICE

**BILL TO**

Jon Peterson  
Bolton & Menk, Inc.  
Accounts Payable  
1960 Premier Drive  
Mankato, MN 56001-5900

Project Description: BOL - Marshall, MN

Professional Services thru November 6th, 2018

INVOICE NUMBER	INVOICE DATE	PAYMENT DUE DATE	OUR PROJECT NO.	BALANCE DUE
2019-18787	Jul 25, 2019	Aug 09, 2019	2019-0227	\$2,700.00

**Basic Services**

<u>Code</u>		<u>Hrs</u>	<u>Rate</u>	<u>Extension</u>
04 Architectural Construction Documents				
Plans		18.00	\$150.00	\$2,700.00
04 Architectural Construction Documents Total:		18.00		\$2,700.00
Basic Services Sub Total:		18.00		\$2,700.00
			Invoice Total:	\$2,700.00

Please remit payment to Wilkus Architects: 15 Ninth Avenue North, Hopkins, MN 55343. Late Payments are subject to penalty fees.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Wastewater Treatment Facilities Improvement Project - Consider Application for Payment No. 3 to Magney Construction, Inc.
<b>Background Information:</b>	<p>Attached is an Application for Payment No. 3 to Magney Construction, Inc. of Chanhassen, Minnesota, for the above-referenced project.</p> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p> <p>Please see attached recommendation memo for approval of payment from the City's consultant, Bolton &amp; Menk, Inc.</p>
<b>Fiscal Impact:</b>	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
<b>Alternative/Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council authorize Application for Payment No. 3, per the recommendation of the City's consultant, Bolton & Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$829,698.90.



**BOLTON  
& MENK**

Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

## MEMORANDUM

**Date:** October 2, 2019  
**To:** Bob Van Moer, Wastewater Treatment Superintendent  
**From:** Jon D. Peterson, P.E., Project Engineer  
**Subject:** Wastewater Treatment Facility Improvements – Magney Construction Inc.  
Pay Request No. 3  
City of Marshall, Minnesota  
Project No.: T22.115360

### INTRODUCTION

Pay Request No.3 for the above-referenced project in the amount of \$829,698.90 is being submitted for approval.

### DISCUSSION

This pay application covers work completed on the project through September 27, 2019. The Contractor has set concrete for the sludge tank pump room floor and walls and has begun placement of rebar for the sludge tank base slab. This pay application also covers on site storage of reinforcing steel, which has been delivered to the site. We recommend approval of the attached Request for Payment No.3.

### BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project, and will be covered by the PFA loan proceeds.

### ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$829,698.90.

**Application for Payment No. 3**

To: The City of Marshall, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhasen, MN 55317

Contract: \_\_\_\_\_

Project: Wastewater Treatment Facility Improvements

Owners Contract No. \_\_\_\_\_ Engineer's Project No. T22.115360  
 Date of this Invoice: 9/27/2019  
 Invoice Work Period: Sept 1-30, 2019

1) Original Contract amount	\$14,074,300.00	✓
2) Change Orders to date	\$0.00	✓
3) Revised Contract amount	\$14,074,300.00	✓
4) Value completed to date	\$1,565,801.38	
5) Materials stored on site	\$276,647.26	
6) Total Earned to date	\$1,842,448.64	
7) Amount retained	\$92,122.43	
8) Amount previously paid	\$920,627.31	✓
<b>Amount due this Payment</b>	<b>\$829,698.90</b>	

Accompanying Documentation:

**CONTRACTOR'S Certification:**

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

**Magney Construction, Inc. (Contractor)**

By: *[Signature]*  
 Project Manager

**Payment of the above AMOUNT DUE THIS APPLICATION is recommended.**

Owner: City of Marshall Engineer: Bolton & Menk

By: *[Signature]* By: *[Signature]*

Date: 10/3/19 Date: 10-2-19

VENDOR # 5459  
 INVOICE # #3 9-27-19  
 \$ AMOUNT 829,698.90  
 DATE 9-27-19  
 ACCT & PROJ # 602-90581-5520/W13  
 DESCRIPTION #3 WWTF Improvements  
 SIGNATURE *[Signature]*

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Pay Application #3 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
0520	Bond & Insurance	\$ 168,892	168,892.00	0.00	0.00	168,892.00	100%	0.00
1000	Mobilization	\$ 696,545	417,926.00	107,000.00	0.00	524,926.00	75%	171,619.00
1010	Supervision & General Conditions	\$ 276,000	19,000.00	13,000.00	0.00	32,000.00	12%	244,000.00
1020	<b>General Construction Allowance</b>	\$ 250,000	0.00	0.00	0.00	0.00	0%	250,000.00
1021	<b>Building Permit Allowance</b>	\$ 10,000	7,499.38	0.00	0.00	7,499.38	75%	2,500.62
2060	Demolition of Existing WWTP Facilities:							
	Trickling Filter Pump Station Top	\$ 4,650	0.00	0.00	0.00	0.00	0%	4,650.00
	Trickling Filter Pump Station Pumps/Piping	\$ 3,480	0.00	0.00	0.00	0.00	0%	3,480.00
	Sludge Control Structure	\$ 13,540	0.00	0.00	0.00	0.00	0%	13,540.00
	Control Building Pumps and Piping	\$ 5,850	0.00	0.00	0.00	0.00	0%	5,850.00
	Blower Building Blowers and Piping	\$ 6,420	0.00	0.00	0.00	0.00	0%	6,420.00
	Trickling Filter Roof/Media/Rotary Distributor	\$ 62,460	0.00	0.00	0.00	0.00	0%	62,460.00
	Aeration Equipment and Piping	\$ 17,500	0.00	0.00	0.00	0.00	0%	17,500.00
	Intermediate Clarifier Equipment	\$ 26,417	0.00	0.00	0.00	0.00	0%	26,417.00
2140	Dewatering	\$ 19,555	5,000.00	0.00	0.00	5,000.00	26%	14,555.00
2210	Finish Grading	\$ 14,320	0.00	0.00	0.00	0.00	0%	14,320.00
2220	Structure Excavation - Final Clarifier and Splitter Box	\$ 71,200	0.00	0.00	0.00	0.00	0%	71,200.00
2221	Structure Excavation - Sludge Storage Structure	\$ 133,600	127,500.00	6,100.00	0.00	133,600.00	100%	0.00
2220A	Backfill of Structures - Final Clarifier and Splitter Box	\$ 91,500	0.00	0.00	0.00	0.00	0%	91,500.00
2221A	Backfill of Structures - Sludge Storage Structure	\$ 172,620	65,000.00	67,620.00	0.00	132,620.00	77%	40,000.00
2370	Erosion and Sediment Control	\$ 12,400	6,500.00	0.00	0.00	6,500.00	52%	5,900.00
2550	Site Utilities	\$ 565,333	21,500.00	65,000.00	0.00	86,500.00	15%	478,833.00
2551	Bypass Piping	\$ 49,504	0.00	0.00	0.00	0.00	0%	49,504.00
2600	Roads, Walks and Curbs	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
2800	Fencing	\$ 12,200	0.00	0.00	0.00	0.00	0%	12,200.00
2920	Seeding	\$ 6,100	0.00	0.00	0.00	0.00	0%	6,100.00
3200	Rebar - Materials	\$ 678,400	30,165.00	0.00	255,155.69	285,320.69	42%	393,079.31
3201	Rebar - Labor	\$ 457,600	0.00	130,000.00	0.00	130,000.00	28%	327,600.00
3300	Concrete Work							
	Clarifier Splitter Structure	\$ 71,760	0.00	0.00	0.00	0.00	0%	71,760.00
	Final Clarifier	\$ 214,650	0.00	0.00	0.00	0.00	0%	214,650.00
	Control Structure	\$ 29,075	0.00	0.00	0.00	0.00	0%	29,075.00
	Sludge Storage Tank	\$ 2,180,839	0.00	200,000.00	0.00	200,000.00	9%	1,980,839.00
	Miscellaneous Concrete	\$ 1,860.00	0.00	0.00	0.00	0.00	0%	1,860.00
3410	Precast Double Tees	\$ 448,980	0.00	0.00	0.00	0.00	0%	448,980.00

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

APPLICATION FOR PAYMENT SCHEDULE

Date of Application:  
 Work Completed Through:

Spec. Section	Pay Application #3 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3411	Precast Hollow Core Planks	W/Double Tees						
3460	Precast Non-Architectural Wall Panels	W/Double Tees						
5100	Structural Metals, Misc Metals and Handrail	\$ 456,850	0.00	0.00	0.00	0.00	0%	456,850.00
5500	Access Hatches	\$ 7,820	0.00	0.00	0.00	0.00	0%	7,820.00
7535	Fully Adhered Membrane Roofing & Sheet Metal	\$ 279,400	0.00	0.00	0.00	0.00	0%	279,400.00
7900	Joint Sealant	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
8110	Hollow Metal Doors, Frames and Hardware	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
9960	Painting	\$ 299,000	0.00	0.00	0.00	0.00	0%	299,000.00
10400	Identifying Devices	\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
11213	Vertical Non-Clog Solids Handling Pumps	\$ 212,600	0.00	0.00	0.00	0.00	0%	212,600.00
11214	Vertical Turbine Pumps	\$ 143,100	0.00	0.00	0.00	0.00	0%	143,100.00
11311	Submersible Centrifugal Pumps	\$ 17,400	0.00	0.00	0.00	0.00	0%	17,400.00
11312	Replace Vaughan Chopper Pump	\$ 36,400	0.00	0.00	0.00	0.00	0%	36,400.00
11316	Progressive Cavity Pumps	\$ 54,750	0.00	0.00	0.00	0.00	0%	54,750.00
11321	Grit Separation Equipment	\$ 96,560	0.00	0.00	0.00	0.00	0%	96,560.00
11351	Clarifier Equipment - Suction Type Clarifier	\$ 428,500	0.00	0.00	0.00	0.00	0%	428,500.00
11365	Gravity Actuated Rotary Distributor	\$ 135,840	0.00	0.00	0.00	0.00	0%	135,840.00
11366	Trickling Filter Media	\$ 345,600	0.00	0.00	0.00	0.00	0%	345,600.00
<b>11372</b>	<b>Blower Allowance</b>	<b>\$ 650,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>650,000.00</b>
11372	Blower System (Positive Displacement w/ Enclosure)	\$ 4,630	0.00	0.00	0.00	0.00	0%	4,630.00
11374	Fine Pore Membrane Aeration Equipment	\$ 82,900	0.00	0.00	0.00	0.00	0%	82,900.00
11376	Hybrid Blower System	\$ 6,800	0.00	0.00	0.00	0.00	0%	6,800.00
13126	Circular Tank Covers	\$ 185,300	0.00	0.00	0.00	0.00	0%	185,300.00
13262	Long Term Storage Mixing System	\$ 266,500	0.00	0.00	0.00	0.00	0%	266,500.00
<b>13263</b>	<b>ATAD Equipment Replacement</b>	<b>\$ 140,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>140,000.00</b>
13263	ATAD Equipment Installation	\$ 29,850	0.00	0.00	0.00	0.00	0%	29,850.00
13320	Blower Master Control Panel	\$ 900	0.00	0.00	0.00	0.00	0%	900.00
13890	Slide Gates	\$ 10,500	0.00	0.00	0.00	0.00	0%	10,500.00
13900	Fiberglass Baffles and Weir Plates	\$ 31,200	0.00	0.00	0.00	0.00	0%	31,200.00
14620	Portable Hoist	\$ 9,200	0.00	0.00	0.00	0.00	0%	9,200.00
15060	Process Piping - Materials	\$ 307,200	40,099.00	0.00	0.00	40,099.00	13%	267,101.00
15060	Process Piping - Labor	\$ 172,800	10,000.00	0.00	0.00	10,000.00	6%	162,800.00
15100	Valves - Materials	\$ 744,040	0.00	0.00	0.00	0.00	0%	744,040.00
15130	Gauges	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
15140	Pipe Supports and Anchors	\$ 11,600	0.00	0.00	0.00	0.00	0%	11,600.00
15150	Stainless Steel Manways w/ Blind Flanges	\$ 34,500	0.00	0.00	21,491.57	21,491.57	62%	13,008.43

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec.	Pay Application #3	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
15250	Plumbing	\$ 14,800	0.00	0.00	0.00	0.00	0%	14,800.00
15500	HVAC	\$ 97,800	0.00	0.00	0.00	0.00	0%	97,800.00
16010	Electrical - Mobilization, Permits and Job Overhead	\$ 100,000	50,000.00	0.00	0.00	50,000.00	50%	50,000.00
16100	Basic Materials and Methods	\$ 260,575	0.00	8,000.00	0.00	8,000.00	3%	252,575.00
16150	Motors	\$ 20,000	0.00	0.00	0.00	0.00	0%	20,000.00
16400	Electrical Distribution	\$ 83,000	0.00	0.00	0.00	0.00	0%	83,000.00
16900	Starters and Motor Control Centers	\$ 463,000	0.00	0.00	0.00	0.00	0%	463,000.00
16950	Instrumentation and Controls	\$ 958,165	0.00	0.00	0.00	0.00	0%	958,165.00
16990	Computer Allowance	\$ 50,000	0.00	0.00	0.00	0.00	0%	50,000.00
	<b>Totals</b>	<b>14,074,300.00</b>	<b>969,081.38</b>	<b>596,720.00</b>	<b>276,647.26</b>	<b>1,842,448.64</b>	<b>13%</b>	<b>12,231,851.36</b>
		0.00						
	Original Contract amount		14,074,300.00					
	Change Orders to date		0.00					
	Revised Contract amount		14,074,300.00					
	Value completed to date		1,565,801.38					
	Materials stored on site		276,647.26					
	Total Earned to date		1,842,448.64					
	Amount retained		92,122.43					
	Amount previously paid		920,627.31					
	<b>Amount due this Payment</b>		<b>829,698.90</b>					



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Project Z50-2019: Bituminous Chip Sealing on Various City Streets - Consider Change Order No. 1 (Final).
<b>Background Information:</b>	<p>The items on the Change Order No. 1 (Final Reconciling Change Order) for the above-referenced project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
<b>Fiscal Impact:</b>	Change Order No. 1 (Final) results in a contract decrease in the amount of \$15,335.75 and a total contract amount of \$149,116.25. The original contract amount was \$164,452.00.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that Council approve Change Order No. 1 (Final) with Allied Blacktop Company of Maple Grove, Minnesota, resulting in a contract decrease in the amount of \$15,335.75 for the above-referenced project.

STATE AID FOR LOCAL TRANSPORTATION  
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 1

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z50-2019	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS Allied Blacktop Company 10503 89th Avenue North Maple Grove, MN 55369		LOCATION OF WORK	
		TOTAL CHANGE ORDER AMOUNT (\$15,335.75)	

Final Reconciling Change Order

**COST BREAKDOWN**

Item No.	Item	Unit	Unit Price	Quantity	Amount
<b>Funding Category No. 001</b>					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$15,335.75)	1	(\$15,335.75)
<b>Funding Category No. 001 Total:</b>					<b>(\$15,335.75)</b>
<b>Change Order No. 1 Total:</b>					<b>(\$15,335.75)</b>

\* Funding category is required for federal projects.

**CHANGE IN CONTRACT TIME (check one)**

Due to this change the Contract Time:

- a.  Is Increased by \_\_\_ Working Days    b.  Is Not Changed  
 Is Decreased \_\_\_ Working Days  
 by \_\_\_ Calendar    c.  May be revised if work affected the controlling  
 Is Increased by Days    operation  
 Is Decreased \_\_\_ Calendar  
 by Days

Approved By Project Engineer: Glenn Olson	Approved By Contractor: Allied Blacktop Company
Signed <u><i>Glenn Olson</i></u>	Signed <u><i>[Signature]</i></u>
Date: <u>10/2/19</u> Phone: (507) 537-6773	Date: <u>10/4/19</u> Phone: (763) 425-0575

The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: \_\_\_ Federal Funding \_\_\_ State Aid Funding \_\_\_ Local funds  
 District State Aid Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Project Z50-2019: Bituminous Chip Sealing on Various City Streets  
 "Reconciling Change Order"

<u>Item</u>	<u>Contract Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final Quantity</u>	<u>Final Quantity Amount</u>	<u>Quantity Difference</u>	<u>Amount Difference</u>
1 2356.605 BITUMINOUS MATERIAL FOR SEAL COAT	30,128.00	GAL	\$5.25	\$158,172.00	27,466.00	144,196.50	(2,662.00)	(\$13,975.50)
2 2356.507 SEAL COAT AGGREGATE (FA-2)	1,256.00	TON	\$5.00	\$6,280.00	983.95	4,919.75	(272.05)	(\$1,360.25)
TOTAL				\$164,452.00		\$149,116.25		

FINAL CO-1 (\$15,335.75)



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider a LG220 Application for Exempt Permit for United Way of Southwest Minnesota.
<b>Background Information:</b>	Attached is an application for Exempt Permit for United Way of Southwest Minnesota for an event to be held on January 24, 2020 at Brau Brothers Brewing Company.
<b>Fiscal Impact:</b>	There is no City fee for this permit.
<b>Alternative/ Variations:</b>	Not acknowledge this permit.
<b>Recommendations:</b>	BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to SMSU Ducks Unlimited to hold a raffle on January 24, 2020, at Brau Brothers Brewing Company, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: United Way of Southwest Minnesota Previous Gambling Permit Number: N/A

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 41

City: Marshall State: MN Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): Sarah Kicmal

CEO Daytime Phone: 507-929-2273 CEO Email: sarah.kicmal@unitedwayswmn.org  
 (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal     Religious     Veterans     Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division    Secretary of State website, phone numbers:  
 60 Empire Drive, Suite 100    [www.sos.state.mn.us](http://www.sos.state.mn.us)  
 St. Paul, MN 55103    651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Brau Brothers Brewing Company

Physical Address (do not use P.O. box): 910 E Main Street

Check one:  
 City: Marshall Zip: 56258 County: Lyon  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): January 24, 2020

Check each type of gambling activity that your organization will conduct:

Bingo     Paddlewheels     Pull-Tabs     Tipboards     Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [mngov/gcb](http://mngov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Sarah Kicmal* Date: 10-2-2019  
(Signature must be CEO's signature; designee may not sign)

Print Name: Sarah Kicmal

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508, Room 4010  
Cincinnati OH 45201

In reply refer to: 4051050282  
Apr. 21, 2017 LTR 4168C 0  
000000 00  
00072681  
BODC: TE

UNITED WAY OF SOUTHWEST MINNESOTA  
PO BOX 41  
MARSHALL MN 56258-0041

RECEIVED APR 24 2017



018857

Employer ID Number:  
Form 990 required:

Dear Taxpayer:

This is in response to your request dated Mar. 23, 2017, regarding your tax-exempt status.

We issued you a determination letter in April 1998, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (03).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

4051050282  
Apr. 21, 2017 LTR 4168C 0  
:00000 00  
00072682

UNITED WAY OF SOUTHWEST MINNESOTA  
PO BOX 41  
MARSHALL MN 56258-0041

Sincerely yours,

*Stephen A. Martin*

Stephen A. Martin  
Director, EO Rulings & Agreements



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the bills/project payments
<b>Background Information:</b>	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	That the following bills and project payments be authorized for payment

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-201909243909	101-21249	Dental ins - Housing	000988	422.14
01-0966	DELTA DENTAL OF MINNESO	I-201909243909	101-21241	Dental ins - Retirees	000988	603.02
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-21243	DENTAL FAMILY	000988	639.27
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-21243	DENTAL FAMILY	000988	638.62
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-21243	DENTAL SINGLE	000988	58.76
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-21243	DENTAL SINGLE	000988	58.76
01-2321	SOUTHWEST WEST CENTRAL	I-201909243908	101-21249	Housing - Health insurance	000989	5,734.00
01-2321	SOUTHWEST WEST CENTRAL	I-201909243908	101-21249	Retirees - Health insurance	000989	7,649.50
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-21231	FAMILY HSA 5000	000989	5,560.65
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-21231	FAMILY HSA 5000	000989	5,561.30
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-21231	FAMILY VEBA 5000	000989	711.54
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-21231	FAMILY VEBA 5000	000989	711.54
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-21231	SINGLE HSA 5000	000989	618.00
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-21231	SINGLE HSA 5000	000989	618.00
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-21231	SINGLE VEBA 5000	000989	419.01
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-21231	SINGLE VEBA 5000	000989	414.35

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 30,418.46

01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-50151-1132	DENTAL FAMILY	000988	886.81
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-50151-1132	DENTAL FAMILY	000988	2.62
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-50151-1132	DENTAL FAMILY	000988	889.43
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-50151-1132	DENTAL SINGLE	000988	90.45
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-50151-1132	DENTAL SINGLE	000988	90.45
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-50151-1131	FAMILY HSA 5000	000989	10,705.97
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-50151-1131	FAMILY HSA 5000	000989	37.33
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-50151-1131	FAMILY HSA 5000	000989	10,743.30
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-50151-1131	FAMILY VEBA 5000	000989	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-50151-1131	FAMILY VEBA 5000	000989	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-50151-1131	SINGLE HSA 5000	000989	1,117.31
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-50151-1131	SINGLE HSA 5000	000989	272.94
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-50151-1131	SINGLE HSA 5000	000989	1,136.36
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-50151-1131	SINGLE HSA 5000	000989	253.89
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-50151-1131	SINGLE VEBA 5000	000989	401.85
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-50151-1131	SINGLE VEBA 5000	000989	401.85

DEPARTMENT 0151 POLICE ADMINISTRATION TOTAL: 28,254.70

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	111.60
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	27.00
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	4.76
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	70.11
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	1.07
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	10.99
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	5.93
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	0.59
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	17.23
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	7.35
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	11.61
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60162-1132	DENTAL FAMILY	000988	9.01
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	154.51
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	29.10
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	4.40
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	0.94
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	43.29
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	1.11
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	8.02
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	4.82
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	12.97
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	5.03
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	0.30
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60162-1132	DENTAL FAMILY	000988	10.64
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60162-1132	DENTAL SINGLE	000988	3.82CR
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60162-1132	DENTAL SINGLE	000988	21.91
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-60162-1132	DENTAL SINGLE	000988	13.11
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-60162-1132	DENTAL SINGLE	000988	4.98
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	1,035.90
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	322.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	67.80
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	691.93
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	83.28
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	8.47
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	8.47
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	21.18
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60162-1131	FAMILY HSA 5000	000989	29.67
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60162-1131	FAMILY HSA 5000	000989	1,567.06
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60162-1131	FAMILY HSA 5000	000989	280.44
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60162-1131	FAMILY HSA 5000	000989	308.61
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60162-1131	FAMILY HSA 5000	000989	44.76
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60162-1131	FAMILY HSA 5000	000989	33.01
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60162-1131	FAMILY HSA 5000	000989	4.31
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-60162-1131	FAMILY VEBA 5000	000989	359.58
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-60162-1131	FAMILY VEBA 5000	000989	84.16
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-60162-1131	FAMILY VEBA 5000	000989	45.91

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-60162-1131	FAMILY VEBA 5000	000989	45.91
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-60162-1131	FAMILY VEBA 5000	000989	76.51
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60162-1131	FAMILY VEBA 5000	000989	351.94
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60162-1131	FAMILY VEBA 5000	000989	30.60
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60162-1131	FAMILY VEBA 5000	000989	76.51
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60162-1131	FAMILY VEBA 5000	000989	22.95
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60162-1131	FAMILY VEBA 5000	000989	68.86
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60162-1131	FAMILY VEBA 5000	000989	61.21
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60162-1131	SINGLE HSA 5000	000989	65.60CR
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60162-1131	SINGLE HSA 5000	000989	24.33
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60162-1131	SINGLE HSA 5000	000989	48.66
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60162-1131	SINGLE HSA 5000	000989	22.59
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60162-1131	SINGLE HSA 5000	000989	8.69
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60162-1131	SINGLE HSA 5000	000989	336.70
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	161.62
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	38.23
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	24.33
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	5.21
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	45.18
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	20.85
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	3.48
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60162-1131	SINGLE HSA 5000	000989	76.46

DEPARTMENT 0162 ENGINEERING TOTAL: 7,070.41

01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60164-1132	DENTAL FAMILY	000988	221.74
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60164-1132	DENTAL FAMILY	000988	227.37
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60164-1131	FAMILY HSA 5000	000989	1,978.56
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60164-1131	FAMILY HSA 5000	000989	2,059.13
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	101-60164-1131	FAMILY VEBA 5000	000989	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	101-60164-1131	FAMILY VEBA 5000	000989	612.07
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60164-1131	SINGLE HSA 5000	000989	180.73
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60164-1131	SINGLE HSA 5000	000989	180.74

DEPARTMENT 0164 COMMUNITY PLANNING TOTAL: 6,072.41

01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	64.15
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	16.33
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	1.26
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	134.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	35.43
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	29.85
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	3.45

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	9.15
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60211-1132	DENTAL FAMILY	000988	2.36
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	51.27
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	17.59
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	3.14
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	101.46
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	4.40
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	3.11
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	38.70
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	19.49
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	43.39
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60211-1132	DENTAL FAMILY	000988	12.43
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60211-1132	DENTAL SINGLE	000988	0.86
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60211-1132	DENTAL SINGLE	000988	12.26
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60211-1132	DENTAL SINGLE	000988	1.58
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60211-1132	DENTAL SINGLE	000988	1.81
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-60211-1132	DENTAL SINGLE	000988	1.58
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-60211-1132	DENTAL SINGLE	000988	3.39
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-60211-1132	DENTAL SINGLE	000988	8.03
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-60211-1132	DENTAL SINGLE	000988	3.62
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-60211-1132	DENTAL SINGLE	000988	3.05
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	1,014.15
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	232.77
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	17.91
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	1,744.65
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	529.19
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	522.88
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	130.47
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60211-1131	FAMILY HSA 5000	000989	33.69
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	574.21
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	250.68
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	44.77
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	1,497.40
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	62.67
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	21.92
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	596.29
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	170.43
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	808.74
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60211-1131	FAMILY HSA 5000	000989	177.11
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60211-1131	SINGLE HSA 5000	000989	31.30CR
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60211-1131	SINGLE HSA 5000	000989	448.36
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60211-1131	SINGLE HSA 5000	000989	67.78
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60211-1131	SINGLE HSA 5000	000989	46.93
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-60211-1131	SINGLE HSA 5000	000989	24.33
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60211-1131	SINGLE HSA 5000	000989	104.27
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60211-1131	SINGLE HSA 5000	000989	271.10

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60211-1131	SINGLE HSA 5000	000989	8.69
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60211-1131	SINGLE HSA 5000	000989	125.12
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-60211-1131	SINGLE HSA 5000	000989	46.92
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-60211-1131	SINGLE VEBA 5000	000989	24.94
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-60211-1131	SINGLE VEBA 5000	000989	120.57
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-60211-1131	SINGLE VEBA 5000	000989	11.88
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-60211-1131	SINGLE VEBA 5000	000989	38.61
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-60211-1131	SINGLE VEBA 5000	000989	14.25
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-60211-1131	SINGLE VEBA 5000	000989	26.13
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-60211-1131	SINGLE VEBA 5000	000989	140.83
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-60211-1131	SINGLE VEBA 5000	000989	35.20
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-60211-1131	SINGLE VEBA 5000	000989	14.37
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-60211-1131	SINGLE VEBA 5000	000989	37.36
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-60211-1131	SINGLE VEBA 5000	000989	8.62
DEPARTMENT 0211 STREET ADMINISTRATION TOTAL:						10,642.53
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-70276-1132	DENTAL FAMILY	000988	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-70276-1132	DENTAL FAMILY	000988	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-70276-1132	DENTAL SINGLE	000988	18.09
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-70276-1132	DENTAL SINGLE	000988	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-70276-1131	FAMILY HSA 5000	000989	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-70276-1131	FAMILY HSA 5000	000989	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-70276-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-70276-1131	SINGLE HSA 5000	000989	278.05
DEPARTMENT 0276 PARK MAINTENANCE & DEV TOTAL:						2,225.72
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	18.66
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	16.65
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	17.59
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	9.11
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	19.63
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	3.14
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	4.40
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-60364-1132	DENTAL FAMILY	000988	16.34
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	28.02
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	17.92
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	10.54
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	6.48
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	25.58
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	7.27
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	2.42

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-60364-1132	DENTAL FAMILY	000988	8.79
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	266.30
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	237.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	250.69
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	129.82
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	279.78
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	44.76
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	62.67
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-60364-1131	FAMILY HSA 5000	000989	232.78
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	399.38
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	255.43
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	150.26
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	92.39
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	364.68
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	103.55
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	34.51
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-60364-1131	FAMILY HSA 5000	000989	125.34

DEPARTMENT 0364 AIRPORT TOTAL: 3,242.13

01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-50453-1132	DENTAL FAMILY	000988	15.07
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-50453-1132	DENTAL FAMILY	000988	15.07
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-50453-1131	SINGLE VEBA 5000	000989	70.91
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-50453-1131	SINGLE VEBA 5000	000989	70.91

DEPARTMENT 0453 ANIMAL IMPOUNDMENT TOTAL: 171.96

01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-40671-1132	DENTAL FAMILY	000988	40.20
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-40671-1132	DENTAL FAMILY	000988	40.44
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-40671-1132	DENTAL SINGLE	000988	18.09
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-40671-1132	DENTAL SINGLE	000988	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-40671-1131	FAMILY HSA 5000	000989	572.98
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-40671-1131	FAMILY HSA 5000	000989	576.47
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-40671-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-40671-1131	SINGLE HSA 5000	000989	278.05

DEPARTMENT 0671 CABLE COMMISSION TOTAL: 1,822.37

01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-70675-1132	DENTAL FAMILY	000988	100.50
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-70675-1132	DENTAL FAMILY	000988	100.50

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-70675-1132	DENTAL SINGLE	000988	18.09
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-70675-1132	DENTAL SINGLE	000988	18.09
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-70675-1131	FAMILY HSA 5000	000989	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-70675-1131	FAMILY HSA 5000	000989	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-70675-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-70675-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-70675-1131	SINGLE VEBA 5000	000989	236.38
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-70675-1131	SINGLE VEBA 5000	000989	236.38
DEPARTMENT 0675 COMM SERVICES ADMIN					TOTAL:	2,698.48
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-40741-1132	DENTAL FAMILY	000988	106.84
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-40741-1132	DENTAL FAMILY	000988	100.50
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-40741-1131	FAMILY HSA 5000	000989	1,482.41
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-40741-1131	FAMILY HSA 5000	000989	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-40741-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-40741-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	101-40741-1131	SINGLE VEBA 5000	000989	249.68
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	101-40741-1131	SINGLE VEBA 5000	000989	236.38
DEPARTMENT 0741 CITY ADMINISTRATION					TOTAL:	4,164.35
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-40821-1132	DENTAL FAMILY	000988	150.75
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-40821-1132	DENTAL FAMILY	000988	150.75
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-40821-1131	FAMILY HSA 5000	000989	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-40821-1131	FAMILY HSA 5000	000989	1,432.44
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-40821-1131	SINGLE HSA 5000	000989	278.05
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-40821-1131	SINGLE HSA 5000	000989	278.05
DEPARTMENT 0821 FINANCE					TOTAL:	3,722.48
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-70871-1132	DENTAL FAMILY	000988	50.25
DEPARTMENT 0871 COMM ED-SUMMER					TOTAL:	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-70873-1132	DENTAL FAMILY	000988	50.25
DEPARTMENT 0873 COMM ED-FALL					TOTAL:	50.25

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-40931-1132	DENTAL FAMILY	000988	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-40931-1132	DENTAL FAMILY	000988	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-40931-1132	DENTAL SINGLE	000988	35.73
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-40931-1132	DENTAL SINGLE	000988	0.45
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-40931-1132	DENTAL SINGLE	000988	35.73
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-40931-1132	DENTAL SINGLE	000988	0.45
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-40931-1131	FAMILY HSA 5000	000989	2,130.92
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-40931-1131	FAMILY HSA 5000	000989	17.74
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-40931-1131	FAMILY HSA 5000	000989	2,130.75
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-40931-1131	FAMILY HSA 5000	000989	17.91
DEPARTMENT 0931 APPRAISING & ASSESSING TOTAL:						4,470.18
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-70971-1132	DENTAL FAMILY	000988	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-70971-1132	DENTAL FAMILY	000988	50.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-70971-1131	FAMILY HSA 5000	000989	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-70971-1131	FAMILY HSA 5000	000989	716.22
DEPARTMENT 0971 RECREATION-SUMMER TOTAL:						1,532.94
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-41231-1132	DENTAL FAMILY	000988	7.53
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-41231-1132	DENTAL FAMILY	000988	2.36
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-41231-1132	DENTAL FAMILY	000988	32.98
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-41231-1132	DENTAL FAMILY	000988	1.10
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-41231-1132	DENTAL FAMILY	000988	6.28
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-41231-1132	DENTAL FAMILY	000988	10.04
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-41231-1132	DENTAL FAMILY	000988	1.26
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-41231-1132	DENTAL FAMILY	000988	32.35
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-41231-1132	DENTAL FAMILY	000988	1.41
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-41231-1132	DENTAL FAMILY	000988	2.36
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-41231-1132	DENTAL FAMILY	000988	2.83
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-41231-1132	DENTAL SINGLE	000988	0.90
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-41231-1132	DENTAL SINGLE	000988	0.23
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	101-41231-1132	DENTAL SINGLE	000988	16.96
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-41231-1132	DENTAL SINGLE	000988	2.14
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-41231-1132	DENTAL SINGLE	000988	0.34
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-41231-1132	DENTAL SINGLE	000988	15.15
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-41231-1132	DENTAL SINGLE	000988	0.23
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	101-41231-1132	DENTAL SINGLE	000988	0.23
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-41231-1131	FAMILY HSA 5000	000989	107.42
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-41231-1131	FAMILY HSA 5000	000989	33.58
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-41231-1131	FAMILY HSA 5000	000989	470.02

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 VENDOR SET: 01 City of Marshall  
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 FUND : 101 GENERAL FUND  
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-41231-1131	FAMILY HSA 5000	000989	15.67	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-41231-1131	FAMILY HSA 5000	000989	89.53	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-41231-1131	FAMILY HSA 5000	000989	143.22	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-41231-1131	FAMILY HSA 5000	000989	17.91	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-41231-1131	FAMILY HSA 5000	000989	461.07	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-41231-1131	FAMILY HSA 5000	000989	20.15	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-41231-1131	FAMILY HSA 5000	000989	33.58	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-41231-1131	FAMILY HSA 5000	000989	40.29	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-41231-1131	SINGLE HSA 5000	000989	13.90	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-41231-1131	SINGLE HSA 5000	000989	3.48	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	101-41231-1131	SINGLE HSA 5000	000989	260.67	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-41231-1131	SINGLE HSA 5000	000989	33.01	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-41231-1131	SINGLE HSA 5000	000989	5.21	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-41231-1131	SINGLE HSA 5000	000989	232.87	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-41231-1131	SINGLE HSA 5000	000989	3.48	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	101-41231-1131	SINGLE HSA 5000	000989	3.48	
DEPARTMENT 1231 MUNICIPAL BLDG MAINT						TOTAL:	2,125.22
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	101-42071-1132	DENTAL FAMILY	000988	50.25	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	101-42071-1132	DENTAL FAMILY	000988	50.25	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	101-42071-1131	FAMILY HSA 5000	000989	716.22	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	101-42071-1131	FAMILY HSA 5000	000989	716.22	
DEPARTMENT 2071 ADULT COMMUNITY CTR						TOTAL:	1,532.94
FUND 101 GENERAL FUND						TOTAL:	110,267.78

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	211-21243	DENTAL FAMILY	000988	37.71	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	211-21243	DENTAL FAMILY	000988	25.14	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	211-21243	DENTAL SINGLE	000988	13.56	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	211-21243	DENTAL SINGLE	000988	6.43CR	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	211-21231	FAMILY HSA 5000	000989	266.06	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	211-21231	FAMILY HSA 5000	000989	133.03	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	211-21231	SINGLE HSA 5000	000989	123.60	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	211-21231	SINGLE HSA 5000	000989	110.63CR	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	482.04
01-0966	DELTA DENTAL OF MINNESO	I-201909243909	211-70437-1132	Nemes credit Aug	000988	50.90CR	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	211-70437-1132	DENTAL FAMILY	000988	150.75	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	211-70437-1132	DENTAL FAMILY	000988	100.50	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	211-70437-1132	DENTAL SINGLE	000988	54.27	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	211-70437-1132	DENTAL SINGLE	000988	72.36	
01-2321	SOUTHWEST WEST CENTRAL	I-201909243908	211-70437-1131	SOUTHWEST WEST CENTRAL SERVIC	000989	805.43	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	211-70437-1131	FAMILY HSA 5000	000989	1,432.44	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	211-70437-1131	FAMILY HSA 5000	000989	716.22	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	211-70437-1131	SINGLE HSA 5000	000989	834.15	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	211-70437-1131	SINGLE HSA 5000	000989	1,112.20	
DEPARTMENT 0437 LIBRARY						TOTAL:	5,227.42
FUND 211 LIBRARY FUND						TOTAL:	5,709.46

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 FUND : 258 ASC ARENA  
 DEPARTMENT: N/A NON-DEPARTMENTAL

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	258-21243	DENTAL FAMILY	000988	40.22
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	258-21243	DENTAL FAMILY	000988	40.16
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	258-21231	FAMILY HSA 5000	000989	425.70
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	258-21231	FAMILY HSA 5000	000989	425.05
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	931.13
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	258-70579-1132	DENTAL FAMILY	000988	160.80
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	258-70579-1132	DENTAL FAMILY	000988	160.56
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	258-70579-1131	FAMILY HSA 5000	000989	2,291.90
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	258-70579-1131	FAMILY HSA 5000	000989	2,288.41
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	4,901.67
FUND 258 ASC ARENA					TOTAL:	5,832.80

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 VENDOR SET: 01 City of Marshall  
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 FUND : 270 MERIT  
 DEPARTMENT: N/A NON-DEPARTMENTAL

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	270-21243	DENTAL FAMILY	000988	12.57
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	270-21243	DENTAL FAMILY	000988	12.57
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	270-21231	FAMILY HSA 5000	000989	133.03
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	270-21231	FAMILY HSA 5000	000989	133.03
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 291.20
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	270-50551-1132	DENTAL FAMILY	000988	50.25
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	270-50551-1132	DENTAL FAMILY	000988	50.25
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	270-50551-1131	FAMILY HSA 5000	000989	716.22
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	270-50551-1131	FAMILY HSA 5000	000989	716.22
DEPARTMENT 0551 MERIT OPERATIONS						TOTAL: 1,532.94
FUND 270 MERIT						TOTAL: 1,824.14

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	602-21243	DENTAL FAMILY	000988	137.56	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	602-21243	DENTAL FAMILY	000988	138.27	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	602-21243	DENTAL SINGLE	000988	4.52	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	602-21243	DENTAL SINGLE	000988	4.52	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	602-21231	FAMILY HSA 5000	000989	665.15	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	602-21231	FAMILY HSA 5000	000989	665.15	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	602-21231	FAMILY VEBA 5000	000989	237.18	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	602-21231	FAMILY VEBA 5000	000989	237.18	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	602-21231	SINGLE HSA 5000	000989	206.00	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	602-21231	SINGLE HSA 5000	000989	206.00	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	602-21231	SINGLE VEBA 5000	000989	161.08	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	602-21231	SINGLE VEBA 5000	000989	165.74	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	2,828.35
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	602-90581-1132	DENTAL FAMILY	000988	549.92	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	602-90581-1132	DENTAL FAMILY	000988	552.75	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	602-90581-1132	DENTAL SINGLE	000988	18.09	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	602-90581-1132	DENTAL SINGLE	000988	18.09	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909043852	602-90581-1131	FAMILY HSA 5000	000989	3,581.10	
01-2321	SOUTHWEST WEST CENTRAL	I-FH5201909183897	602-90581-1131	FAMILY HSA 5000	000989	3,581.10	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909043852	602-90581-1131	FAMILY VEBA 5000	000989	612.07	
01-2321	SOUTHWEST WEST CENTRAL	I-FV5201909183897	602-90581-1131	FAMILY VEBA 5000	000989	612.07	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	602-90581-1131	SINGLE HSA 5000	000989	1,390.25	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	602-90581-1131	SINGLE HSA 5000	000989	1,390.25	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	602-90581-1131	SINGLE VEBA 5000	000989	459.46	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	602-90581-1131	SINGLE VEBA 5000	000989	472.76	
DEPARTMENT 0581 WW OPERATIONS						TOTAL:	13,237.91
FUND 602 WASTEWATER OPERATING						TOTAL:	16,066.26

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	609-21243	DENTAL FAMILY	000988	12.57	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	609-21243	DENTAL FAMILY	000988	12.57	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	609-21243	DENTAL SINGLE	000988	13.56	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	609-21243	DENTAL SINGLE	000988	13.56	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	609-21231	SINGLE HSA 5000	000989	123.60	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	609-21231	SINGLE HSA 5000	000989	123.60	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	609-21231	SINGLE VEBA 5000	000989	82.87	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	609-21231	SINGLE VEBA 5000	000989	82.87	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	465.20
01-0966	DELTA DENTAL OF MINNESO	I-22F201909043852	609-90991-1132	DENTAL FAMILY	000988	50.25	
01-0966	DELTA DENTAL OF MINNESO	I-22F201909183897	609-90991-1132	DENTAL FAMILY	000988	50.25	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909043852	609-90991-1132	DENTAL SINGLE	000988	54.27	
01-0966	DELTA DENTAL OF MINNESO	I-22S201909183897	609-90991-1132	DENTAL SINGLE	000988	54.27	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909043852	609-90991-1131	SINGLE HSA 5000	000989	834.15	
01-2321	SOUTHWEST WEST CENTRAL	I-SH5201909183897	609-90991-1131	SINGLE HSA 5000	000989	834.15	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909043852	609-90991-1131	SINGLE VEBA 5000	000989	236.38	
01-2321	SOUTHWEST WEST CENTRAL	I-SV5201909183897	609-90991-1131	SINGLE VEBA 5000	000989	236.38	
DEPARTMENT 0991 LIQUOR OPERATIONS						TOTAL:	2,350.10
FUND 609 LIQUOR						TOTAL:	2,815.30
REPORT GRA TOTAL:						142,515.74	

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019	101-21231	HSA / VEBA (ER ONLY)	14,614.39						
	101-21241	HEALTH INSURANCE	603.02						
	101-21243	DENTAL INSURANCE	1,395.41						
	101-21249	COMBINED INSURANCE	13,805.64						
	101-40671-1131	HEALTH INSURANCE	1,705.55	23,524	8,679.40				
	101-40671-1132	DENTAL INSURANCE	116.82	1,388	372.08				
	101-40741-1131	HEALTH INSURANCE	3,957.01	44,389	11,452.39				
	101-40741-1132	DENTAL INSURANCE	207.34	2,412	229.82				
	101-40821-1131	HEALTH INSURANCE	3,420.98	46,551	16,789.23				
	101-40821-1132	DENTAL INSURANCE	301.50	3,618	994.95				
	101-40931-1131	HEALTH INSURANCE	4,297.32	57,567	20,181.13				
	101-40931-1132	DENTAL INSURANCE	172.86	2,054	550.43				
	101-41231-1131	HEALTH INSURANCE	1,988.54	27,362	10,062.14				
	101-41231-1132	DENTAL INSURANCE	136.68	1,630	441.00				
	101-42071-1131	HEALTH INSURANCE	1,432.44	19,189	6,727.05				
	101-42071-1132	DENTAL INSURANCE	100.50	1,206	331.65				
	101-50151-1131	HEALTH INSURANCE	26,294.94	372,805	151,066.37				
	101-50151-1132	DENTAL INSURANCE	1,959.76	24,248	7,524.34				
	101-50453-1131	HEALTH INSURANCE	141.82	2,451	1,237.98				
	101-50453-1132	DENTAL INSURANCE	30.14	361	103.77				
	101-60162-1131	HEALTH INSURANCE	6,481.85	91,628	34,486.10				
	101-60162-1132	DENTAL INSURANCE	588.56	7,117	1,937.86				
	101-60164-1131	HEALTH INSURANCE	5,623.30	78,231	29,674.93				
	101-60164-1132	DENTAL INSURANCE	449.11	5,366	1,491.49				
	101-60211-1131	HEALTH INSURANCE	10,014.89	137,736	53,057.49				
	101-60211-1132	DENTAL INSURANCE	627.64	10,733	4,864.09				
	101-60364-1131	HEALTH INSURANCE	3,029.59	40,297	12,511.88				
	101-60364-1132	DENTAL INSURANCE	212.54	2,532	583.14				
	101-70276-1131	HEALTH INSURANCE	1,988.54	46,551	29,251.46				
	101-70276-1132	DENTAL INSURANCE	237.18	2,836	1,094.29				
	101-70675-1131	HEALTH INSURANCE	2,461.30	35,535	14,122.36				
	101-70675-1132	DENTAL INSURANCE	237.18	2,836	772.69				
	101-70871-1132	DENTAL INSURANCE	50.25	397	46.23				
	101-70873-1132	DENTAL INSURANCE	50.25	397	347.73				
	101-70971-1131	HEALTH INSURANCE	1,432.44	6,332	602.70				
	101-70971-1132	DENTAL INSURANCE	100.50	397	4.02- Y				
	211-21231	HSA /VEBA (ER ONLY)	412.06						
	211-21243	DENTAL INSURANCE	69.98						
	211-70437-1131	HEALTH INSURANCE	4,900.44	59,302	19,336.77				
	211-70437-1132	DENTAL INSURANCE	326.98	4,424	939.71				
	258-21231	HSA/VBA (ER ONLY)	850.75						
	258-21243	DENTAL INSURANCE	80.38						
	258-70579-1131	HEALTH INSURANCE	4,580.31	69,578	29,654.53				
	258-70579-1132	DENTAL INSURANCE	321.36	4,283	1,211.68				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	270-21231	HSA / VEBA (ER ONLY)	266.06						
	270-21243	DENTAL INSURANCE	25.14						
	270-50551-1131	HEALTH INSURANCE	1,432.44	19,189	6,700.50				
	270-50551-1132	DENTAL INSURANCE	100.50	1,206	331.65				
	602-21231	HSA / VEBA (ER ONLY)	2,543.48						
	602-21243	DENTAL INSURANCE	284.87						
	602-90581-1131	HEALTH INSURANCE	12,099.06	172,348	66,873.77				
	602-90581-1132	DENTAL INSURANCE	1,138.85	13,690	3,853.40				
	609-21231	HSA / VEBA (ER ONLY)	412.94						
	609-21243	DENTAL INSURANCE	52.26						
	609-90991-1131	HEALTH INSURANCE	2,141.06	32,692	13,959.37				
	609-90991-1132	DENTAL INSURANCE	209.04	3,260	1,441.67				
	** 2019 YEAR TOTALS		142,515.74						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	30,418.46
101-0151	POLICE ADMINISTRATION	28,254.70
101-0162	ENGINEERING	7,070.41
101-0164	COMMUNITY PLANNING	6,072.41
101-0211	STREET ADMINISTRATION	10,642.53
101-0276	PARK MAINTENANCE & DEVEL.	2,225.72
101-0364	AIRPORT	3,242.13
101-0453	ANIMAL IMPOUNDMENT	171.96
101-0671	CABLE COMMISSION	1,822.37
101-0675	COMM SERVICES ADMIN	2,698.48
101-0741	CITY ADMINISTRATION	4,164.35
101-0821	FINANCE	3,722.48
101-0871	COMM ED-SUMMER	50.25
101-0873	COMM ED-FALL	50.25
101-0931	APPRAISING & ASSESSING	4,470.18
101-0971	RECREATION-SUMMER	1,532.94
101-1231	MUNICIPAL BLDG MAINT	2,125.22
101-2071	ADULT COMMUNITY CTR	1,532.94
101 TOTAL	GENERAL FUND	110,267.78

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
211	NON-DEPARTMENTAL	482.04
211-0437	LIBRARY	5,227.42
-----		
211 TOTAL	LIBRARY FUND	5,709.46
258	NON-DEPARTMENTAL	931.13
258-0579	AMATEUR SPORTS CENTER	4,901.67
-----		
258 TOTAL	ASC ARENA	5,832.80
270	NON-DEPARTMENTAL	291.20
270-0551	MERIT OPERATIONS	1,532.94
-----		
270 TOTAL	MERIT	1,824.14
602	NON-DEPARTMENTAL	2,828.35
602-0581	WW OPERATIONS	13,237.91
-----		
602 TOTAL	WASTEWATER OPERATING	16,066.26
609	NON-DEPARTMENTAL	465.20
609-0991	LIQUOR OPERATIONS	2,350.10
-----		
609 TOTAL	LIQUOR	2,815.30
-----		
	** TOTAL **	142,515.74

NO ERRORS

\*\* END OF REPORT \*\*

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-1	ONE TIME VENDOR						
	STRAIGHT-UP BUILDE	I-2019-00599 PRMT	101-32261	BUILDING PERM STRAIGHT-UP BUILDERS,LLC:REFUN	114470	220.30	
01-5606	LEGALSHIELD						
		I-45 201909183897	101-21272	LEGAL SHIELD LEGALSHIELD	114448	92.70	
01-5880	AMERITAS LIFE INSURANCE						
		I-29 201909183897	101-21273	VISION INSURA VISION INSURANCE	114433	240.11	
01-6304	MN MANAGEMENT & BUDGET						
		I-201909243910	101-35155	FORFEITURES ICR 17-2696, NARCOTICS FORFEIT	114461	15.80	
		I-201909243911	101-35155	FORFEITURES 18-12006, NARCOTICS FORFEITURE	114461	289.10	
		I-201909243912	101-35155	FORFEITURES 18-1403, NARCOTICS FORFEITURE	114461	284.90	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	1,142.91
01-1546	LYON COUNTY HISTORICAL						
		I-201909243922	101-40141-3811	COMMUNITY CON Q4 2019 PYMT	114450	5,250.00	
				DEPARTMENT 0141	MAYOR & COUNCIL	TOTAL:	5,250.00
01-0450	KOPITSKI, JASON						
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	114447	30.00	
01-0460	MARSHALL JAMES						
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	114456	80.00	
01-0503	TOMASEK, TIM						
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	114474	30.00	
01-0518	WENKER, JEFFREY						
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	114475	30.00	
01-1158	GALLS INC						
		I-013631966	101-50151-2214	UNIFORMS BELT	114441	34.99	
		I-013681264	101-50151-2214	UNIFORMS UNIFORM PANTS	114441	48.00	
01-1508	LOCKWOOD MOTORS INC.						
		I-056528071900	101-50151-2221	EQUIPMENT REP CAR WASHES	114449	39.68	
		I-056628081900	101-50151-2221	EQUIPMENT REP CAR WASHES	114449	59.52	
01-3881	SOUPIR, BETH						
		I-201909243920	101-50151-3311	GENERAL PROFE REIM FOR NOTARY CERTIFICATION	114469	20.00	
01-5515	HOFFMANN, RYAN						
		I-10/19 CE-CELLPHONE	101-50151-3321	TELEPHONE & C	114445	30.00	

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6241	POPOWSKI, ALICIA					
		I-201909243919	101-50151-3331	TRAVEL, CONFE 09/23/19 DMT TRAINING ST PAUL	114464	125.00
		I-201909243919	101-50151-3331	TRAVEL, CONFE 09/23/19 DMT TRAINING ST PAUL	114464	75.00
01-6423	FURTH, AARON					
		I-201909243918	101-50151-3331	TRAVEL, CONFE 09/16/19-DMT-G CERT, ST PAUL	114440	624.74
		I-201909243918	101-50151-3332	MILEAGE ALLOW 09/16/19-DMT-G CERT, ST PAUL	114440	32.22
					DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL: 1,259.15
01-0481	ROKEH, JASON					
		I-10/19 CE-CELL PHON	101-60162-3321	TELEPHONE & C	114468	30.00
01-0495	SWANSON, GREGG					
		I-10/19 CE-CELL PHON	101-60162-3321	TELEPHONE & C	114471	30.00
					DEPARTMENT 0162 ENGINEERING	TOTAL: 60.00
01-1623	MARSHALL INDEPENDENT, I					
		I-053296	101-60164-3345	ADVERTISING 07/19 CLASSIFIEDS & LEGALS	114454	99.75
		I-053746	101-60164-3345	ADVERTISING 08/19 DISPLAY & LEGALS	114454	78.37
					DEPARTMENT 0164 COMMUNITY PLANNING	TOTAL: 178.12
01-2126	RECREONICS INC					
		I-819160	101-70176-2211	GENERAL SUPPL UMBRELLAS, RESCUE TUBES	114466	1,504.59
					DEPARTMENT 0176 AQUATIC CENTER	TOTAL: 1,504.59
01-1623	MARSHALL INDEPENDENT, I					
		I-053296	101-60211-3345	ADVERTISING 07/19 CLASSIFIEDS & LEGALS	114454	113.78
		I-053746	101-60211-3345	ADVERTISING 08/19 DISPLAY & LEGALS	114454	78.38
01-1649	MARSHALL TRUCK SALVAGE					
		I-63814	101-60211-2245	EQUIPMENT/TOO BUSHING DRIVER	114458	54.38
01-1945	NORMS GTC					
		I-98148	101-60211-2221	EQUIPMENT REP FILTERS	114462	164.41
01-3555	MN DOT					
		I-P00010600	101-60211-2227	OTHER REPAIRS 08/19 MATERIAL TESTING	114460	58.53
	PROJ: Z50-2227	CHIP SEAL/SEAL COAT		OTHER REPAIRS & MAINTENANCE		
01-4048	THOMSEN, MIKE					
		I-201909243913	101-60211-2215	SAFETY WEAR & 2019 SAFETY SHOES-M THOMSEN	114472	175.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5813	ACE HOME & HARDWARE	I-101963	101-60211-2245	EQUIPMENT/TOO HEXKEY SET, FILTERS	114432	68.97
				DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL:	713.45
01-0704	BIKE SHOP	I-100151	101-70276-2211	GENERAL SUPPL BIKE SHARE TIRE	114436	18.99
				DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.	TOTAL:	18.99
01-1623	MARSHALL INDEPENDENT, I	I-053746	101-40741-3345	ADVERTISING 08/19 DISPLAY & LEGALS	114454	676.20
01-4753	ENTERPRISE LEASING CO	I-22380482	101-40741-3331	TRAVEL, CONFE 09/12/19., K BOX, RACE EQUITY	114439	72.02
				DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL:	748.22
01-5415	THOVSON, JESSICA	I-201909243914	101-70772-3314	INSTRUCTORS F 2017-2017 DOG TRAINING	114473	150.00
		I-201909243914	101-70772-3314	INSTRUCTORS F 2017-2017 DOG TRAINING	114473	150.00
				DEPARTMENT 0772 CS YOUTH ACTIVITIES	TOTAL:	300.00
01-1623	MARSHALL INDEPENDENT, I	I-053296	101-40821-3346	GENERAL NOTIC 07/19 CLASSIFIEDS & LEGALS	114454	3,676.50
				DEPARTMENT 0821 FINANCE	TOTAL:	3,676.50
01-1	ONE TIME VENDOR	I-201909243915	101-70873-3438	REFUNDS & REI GOBLISH, KAMI:ECFE REFUND	114442	22.00
	GOBLISH, KAMI	ECFE CLASS		REFUNDS & REIMBURSEMENTS		
	PROJ: 557-3438					
				DEPARTMENT 0873 COMM ED-FALL	TOTAL:	22.00
01-2096	QUARNSTROM & DOERING, P	I-201909243923	101-41041-3313	LEGAL FEES 10/19 SVC	114465	10,532.34
				DEPARTMENT 1041 LEGAL	TOTAL:	10,532.34
01-1623	MARSHALL INDEPENDENT, I	I-053746	101-41136-3346	GENERAL NOTIC 08/19 DISPLAY & LEGALS	114454	171.00
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	171.00

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 1641 INFORMATION TECHNOLOGY  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1552	LYON COUNTY RECORDER	I-2019918-25	101-41641-3433	DUES & SUBSCR 08/19 LAREDO	114451	60.00
					DEPARTMENT 1641 INFORMATION TECHNOLOGY TOTAL:	60.00
					FUND 101 GENERAL FUND TOTAL:	25,637.27

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 208 EDA ADMINISTRATION  
DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1604	MARSHALL AREA CHAMBER O	I-201909243924	208-41136-3312	CONSULTANT FE 10/19 SW MN PART AGREEMENT	114452	9,400.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV	TOTAL: 9,400.00
					FUND 208 EDA ADMINISTRATION	TOTAL: 9,400.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-5606	LEGALSHIELD						
		I-45 201909183897	211-21272	LEGAL SHIELD LEGALSHIELD	114448	52.80	
01-5880	AMERITAS LIFE INSURANCE						
		I-29 201909183897	211-21273	VISION INSURA VISION INSURANCE	114433	43.24	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	96.04
				FUND	211 LIBRARY FUND	TOTAL:	96.04

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 230 TAX INCREMENT FINANCING  
DEPARTMENT: 1136 GEN COMM DEVELOPMENT  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1623	MARSHALL INDEPENDENT, I	I-053746	230-41136-3345	ADVERTISING 08/19 DISPLAY & LEGALS	114454	256.50
					DEPARTMENT 1136 GEN COMM DEVELOPMENT TOTAL:	256.50
					FUND 230 TAX INCREMENT FINANCING TOTAL:	256.50

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 240 COMM ED DRIVER'S TRAINING  
DEPARTMENT: 0879 COMM ED--WINTER  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1637	MARSHALL PUBLIC SCHOOLS	I-11297	240-70879-2245	EQUIPMENT/TOO 2015 FORD ESCAPE DE	114457	16,761.18
					DEPARTMENT 0879 COMM ED--WINTER	TOTAL: 16,761.18
					FUND 240 COMM ED DRIVER'S TRAINING	TOTAL: 16,761.18

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5880	AMERITAS LIFE INSURANCE					
		I-29 201909183897	258-21273	VISION INSURA VISION INSURANCE	114433	47.38
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						47.38
-----						
01-0018	BORDER STATES ELECTRIC					
		I-918509497	258-70579-2211	GENERAL SUPPL SUPPLIES	114437	17.34
01-1616	MARSHALL CONVENTION & V					
		I-201909243921	258-70579-3312	CONSULTANT FE 10/19 SRASC SERV AGREEMENT	114453	7,000.00
				DEPARTMENT 0579	AMATEUR SPORTS CENTER	TOTAL:
						7,017.34
-----						
				FUND	258	ASC ARENA
						TOTAL:
						7,064.72

9/25/2019 2:04 PM  
 PACKET: 07048 Regular Payments  
 VENDOR SET: 01  
 FUND : 401 CAPITAL EQUIPMENT FUND  
 DEPARTMENT: 1136 \*\* INVALID DEPT \*\*  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1268	HELENA CHEMICAL COMPANY					
		I-201909253925	401-41136-5520	BUILDINGS & S EARNEST, HELENA	114444	5,000.00
01-1623	MARSHALL INDEPENDENT, I					
		I-053296	401-41136-5530	IMPR OTHER TH 07/19 CLASSIFIEDS & LEGALS	114454	541.50
	PROJ: Z52-5530	WCA BUS SHELTER PROJECT		IMPR OTHER THAN BLDGS		
DEPARTMENT 1136 ** INVALID DEPT **					TOTAL:	5,541.50
FUND 401 CAPITAL EQUIPMENT FUND					TOTAL:	5,541.50

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 456 2013 AMATEUR SPORTS CTR  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1623	MARSHALL INDEPENDENT, I					
		I-053296	456-70579-2227	OTHER REPAIRS 07/19 CLASSIFIEDS & LEGALS	114454	532.00
	PROJ: C42-2227		SW REG AMATEUR SPORTS CTR	OTHER REPAIRS & MAINTENANCE		
					DEPARTMENT 0579 AMATEUR SPORTS CENTER	TOTAL: 532.00
					FUND 456 2013 AMATEUR SPORTS CTR	TOTAL: 532.00

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 475 2018 PUBLIC IMPROVEMENT26  
DEPARTMENT: 0211 \*\* INVALID DEPT \*\*  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3555	MN DOT					
		I-P00010600	475-60211-5570	INFRASTRUCTUR 08/19 MATERIAL TESTING	114460	36.84
	PROJ: Z67-5570		SUPERIOR/MICHIGAN ROAD	INFRASTRUCTURE		
					DEPARTMENT 0211 ** INVALID DEPT **	TOTAL: 36.84
					FUND 475 2018 PUBLIC IMPROVEMENT26	TOTAL: 36.84

9/25/2019 2:04 PM  
 PACKET: 07048 Regular Payments  
 VENDOR SET: 01  
 FUND : 493 MERIT TRACK EXPANSION  
 DEPARTMENT: 0551 MERIT CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3555	MN DOT					
		I-P00010600	493-50551-5530	IMPR OTHER TH 08/19 MATERIAL TESTING	114460	467.24
	PROJ: MER-5530		MERIT CENTER	IMPR OTHER THAN BLDGS		
DEPARTMENT 0551 MERIT CENTER					TOTAL:	467.24
FUND 493 MERIT TRACK EXPANSION					TOTAL:	467.24

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 494 CITY HALL BUILDING  
DEPARTMENT: 1136 \*\* INVALID DEPT \*\*  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1623	MARSHALL INDEPENDENT, I	I-053296	494-41136-3346	GENERAL NOTIC 07/19 CLASSIFIEDS & LEGALS	114454	156.75
					DEPARTMENT 1136 ** INVALID DEPT **	TOTAL: 156.75
					FUND 494 CITY HALL BUILDING	TOTAL: 156.75

9/25/2019 2:04 PM  
PACKET: 07048 Regular Payments  
VENDOR SET: 01  
FUND : 495 PUBLIC IMPROVE REVOLVING  
DEPARTMENT: 0211 \*\* INVALID DEPT \*\*  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3555	MN DOT					
		I-P00010600	495-60211-5570	INFRASTRUCTUR 08/19 MATERIAL TESTING	114460	257.88
	PROJ: Z51-5570		OVERLAY/RESURFACING	INFRASTRUCTURE		
				DEPARTMENT 0211 ** INVALID DEPT **	TOTAL:	257.88
01-1623	MARSHALL INDEPENDENT, I					
		I-053296	495-41136-3311	GENERAL PROFE 07/19 CLASSIFIEDS & LEGALS	114454	156.75
	PROJ: PF1-3311		HOTEL SAFETY ISSUES	GENERAL PROFESSIONAL SERVICES		
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	156.75
				FUND 495 PUBLIC IMPROVE REVOLVING	TOTAL:	414.63

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5606	LEGALSHIELD					
		I-45 201909183897	602-21272	LEGAL SHIELD LEGALSHIELD	114448	18.95
01-5880	AMERITAS LIFE INSURANCE					
		I-29 201909183897	602-21273	VISION INSURA VISION INSURANCE	114433	21.62
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	40.57
01-1256	HAWKINS INC					
		I-4584065	602-90581-2211	GENERAL SUPPL FERRIC CHLORIDE	114443	5,135.66
01-1966	WERNER ELECTRIC SUPPLY					
		I-S010155568.001	602-90581-2221	EQUIPMENT REP EFF FILTER PUMP DRIVE	114476	3,082.75
01-5139	MATHESON TRI-GAS INC					
		I-20391915	602-90581-2211	GENERAL SUPPL WELDING GAS	114459	60.38
				DEPARTMENT 0581 WW OPERATIONS	TOTAL:	8,278.79
				FUND 602 WASTEWATER OPERATING	TOTAL:	8,319.36

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5880	AMERITAS LIFE INSURANCE					
		I-29 201909183897	609-21273	VISION INSURA VISION INSURANCE	114433	6.85
				DEPARTMENT		
				NON-DEPARTMENTAL		
				TOTAL:		6.85
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1387853	609-90991-3333	FREIGHT .	114446	48.45
		I-1387854	609-90991-3333	FREIGHT .	114446	214.76
		I-1390406	609-90991-3323	ALARMS .	114446	124.22
		I-1390407	609-90991-3333	FREIGHT .	114446	27.04
01-2036	PHILLIPS WINE AND SPIRI					
		I-2623210	609-90991-3333	FREIGHT .	114463	25.35
		I-2623211	609-90991-3333	FREIGHT .	114463	6.76
		I-2625070	609-90991-3333	FREIGHT .	114463	398.84
		I-2625071	609-90991-3333	FREIGHT .	114463	25.35
01-4457	BREAKTHRU BEVERAGE					
		I-1081031189	609-90991-3333	FREIGHT .	114438	50.86
		I-1081031190	609-90991-3333	FREIGHT .	114438	3.70
01-5732	RITE					
		I-7405	609-90991-3311	GENERAL PROFE PAYLIDIFY SVC	114467	289.91
				DEPARTMENT 0991 LIQUOR OPERATIONS		
				TOTAL:		1,215.24
01-0699	BEVERAGE WHOLESALERS					
		I-080504	609-90992-2252	BEER PURCHASE .	114435	2,089.10
		I-080923	609-90992-2254	GEN MDSE PURC .	114435	18.45
		I-080923	609-90992-2252	BEER PURCHASE .	114435	3,643.05
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1387853	609-90992-2251	LIQUOR PURCHA .	114446	3,084.39
		I-1387854	609-90992-2253	WINE PURCHASE .	114446	10,600.43
		I-1390406	609-90992-2251	LIQUOR PURCHA .	114446	8,786.66
		I-1390407	609-90992-2253	WINE PURCHASE .	114446	963.12
		I-1390408	609-90992-2252	BEER PURCHASE .	114446	112.25
01-2036	PHILLIPS WINE AND SPIRI					
		I-2623210	609-90992-2251	LIQUOR PURCHA .	114463	1,577.20
		I-2623211	609-90992-2253	WINE PURCHASE .	114463	208.00
		I-2623211	609-90992-2254	GEN MDSE PURC .	114463	23.50
		I-2625070	609-90992-2251	LIQUOR PURCHA .	114463	16,823.95
		I-2625071	609-90992-2254	GEN MDSE PURC .	114463	59.50
		I-2625071	609-90992-2253	WINE PURCHASE .	114463	485.25
01-4457	BREAKTHRU BEVERAGE					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4457	BREAKTHRU BEVERAGE		continued			
		I-1081031188	609-90992-2252	BEER PURCHASE .	114438	153.55
		I-1081031189	609-90992-2254	GEN MDSE PURC .	114438	76.00
		I-1081031189	609-90992-2251	LIQUOR PURCHA .	114438	3,083.42
		I-1081031190	609-90992-2253	WINE PURCHASE .	114438	208.00
01-5447	ARTISAN BEER COMPANY					
		I-3373061	609-90992-2252	BEER PURCHASE .	114434	427.80
		I-3373849	609-90992-2252	BEER PURCHASE .	114434	268.60
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	52,692.22
FUND 609 LIQUOR					TOTAL:	53,914.31

9/25/2019 2:04 PM  
 PACKET: 07048 Regular Payments  
 VENDOR SET: 01  
 FUND : 630 SURFACE WATER MGT UTILITY  
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1623	MARSHALL INDEPENDENT, I					
		I-053296	630-90661-5570	INFRASTRUCTUR 07/19 CLASSIFIEDS & LEGALS	114454	228.00
	PROJ: Z70-5570		W RED/W MAR(500 BLK)ALLEY	INFRASTRUCTURE		
		I-053746	630-90661-5570	INFRASTRUCTUR 08/19 DISPLAY & LEGALS	114454	641.26
	PROJ: Z70-5570		W RED/W MAR(500 BLK)ALLEY	INFRASTRUCTURE		
					DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:	869.26
					FUND 630 SURFACE WATER MGT UTILITYTOTAL:	869.26
					REPORT GRAND TOTAL:	129,467.60

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21272	LEGAL SHIELD	92.70						
	101-21273	VISION INSURANCE	240.11						
	101-32261	BUILDING PERMIT*NON-EXPENS	220.30	135,000-	47,627.22				
	101-35155	FORFEITURES *NON-EXPENS	589.80	10,000-	6,302.61				
	101-40141-3811	COMMUNITY CONTRIBUTIONS	5,250.00	50,524	18,524.00				
	101-40741-3331	TRAVEL, CONFERENCES AND SC	72.02	7,020	2,033.67				
	101-40741-3345	ADVERTISING	676.20	300	376.20-	Y			
	101-40821-3346	GENERAL NOTICES & PUBLIC I	3,676.50	3,500	556.50-	Y			
	101-41041-3313	LEGAL FEES	10,532.34	126,388	21,064.68				
	101-41136-3346	GENERAL NOTICES & PUBLIC I	171.00	0	890.64-	Y			
	101-41641-3433	DUES & SUBSCRIPTIONS	60.00	7,530	6,924.00				
	101-50151-2214	UNIFORMS	82.99	8,969	2,412.30				
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	99.20	10,000	5,770.68				
	101-50151-3311	GENERAL PROFESSIONAL SERVI	20.00	145,000	72,703.14				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	200.00	18,500	5,835.25				
	101-50151-3331	TRAVEL, CONFERENCES AND SC	824.74	15,000	2,101.47-	Y			
	101-50151-3332	MILEAGE ALLOWANCES & REIMB	32.22	300	267.78				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	60.00	5,000	2,083.69				
	101-60164-3345	ADVERTISING	178.12	0	178.12-	Y			
	101-60211-2215	SAFETY WEAR & EQUIPMENT	175.00	5,750	3,340.79				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	164.41	71,500	6,180.51-	Y			
	101-60211-2227	OTHER REPAIRS & MAINTENANC	58.53	290,100	3,107.93				
	101-60211-2245	EQUIPMENT/TOOLS UP TO \$500	123.35	6,300	4,973.94				
	101-60211-3345	ADVERTISING	192.16	800	477.05				
	101-70176-2211	GENERAL SUPPLIES	1,504.59	36,000	4,097.58				
	101-70276-2211	GENERAL SUPPLIES	18.99	55,000	540.97-	Y			
	101-70772-3314	INSTRUCTORS FEES	300.00	0	356.00-	Y			
	101-70873-3438	REFUNDS & REIMBURSEMENTS	22.00	250	228.00				
	208-41136-3312	CONSULTANT FEES	9,400.00	112,800	18,800.00				
	211-21272	LEGAL SHIELD	52.80						
	211-21273	VISION INSURANCE	43.24						
	230-41136-3345	ADVERTISING	256.50	300	43.50				
	240-70879-2245	EQUIPMENT/TOOLS UP TO 5,00	16,761.18	0	16,761.18-	Y			
	258-21273	VISION INSURANCE	47.38						
	258-70579-2211	GENERAL SUPPLIES	17.34	25,000	11,955.56				
	258-70579-3312	CONSULTANT FEES	7,000.00	84,000	14,000.00				
	401-41136-5520	BUILDINGS & STRUCTURES	5,000.00	0	5,000.00-	Y			
	401-41136-5530	IMPR OTHER THAN BLDGS	541.50	0	1,400.50-	Y			
	456-70579-2227	OTHER REPAIRS & MAINTENANC	532.00	0	932.00-	Y			
	475-60211-5570	INFRASTRUCTURE	36.84	0	318,978.82-	Y			
	493-50551-5530	IMPR OTHER THAN BLDGS	467.24	0	1,648,130.26-	Y			
	494-41136-3346	GENERAL NOTICES & PUBLIC I	156.75	0	156.75-	Y			
	495-41136-3311	GENERAL PROFESSIONAL SVC	156.75	0	77,525.28-	Y			
	495-60211-5570	INFRASTRUCTURE	257.88	0	23,685.98-	Y			
	602-21272	LEGAL SHIELD	18.95						

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-21273	VISION INSURANCE	21.62						
	602-90581-2211	GENERAL SUPPLIES	5,196.04	250,000	83,442.34				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	3,082.75	152,000	106,781.87				
	609-21273	VISION INSURANCE	6.85						
	609-90991-3311	GENERAL PROFESSIONAL SERVI	289.91	14,000	1,845.10				
	609-90991-3323	ALARMS	124.22	0	124.22-			Y	
	609-90991-3333	FREIGHT	801.11	30,000	5,581.12				
	609-90992-2251	LIQUOR PURCHASES	33,355.62	1,267,741	220,496.56				
	609-90992-2252	BEER PURCHASES	6,694.35	1,704,028	216,812.13				
	609-90992-2253	WINE PURCHASES	12,464.80	544,319	153,452.51				
	609-90992-2254	GEN MDSE PURCHASES	177.45	70,496	20,082.47				
	630-90661-5570	INFRASTRUCTURE	869.26	271,413	219,126.81-			Y	
**	2019-2020 YEAR TOTALS	**	129,467.60						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	1,142.91
101-0141	MAYOR & COUNCIL	5,250.00
101-0151	POLICE ADMINISTRATION	1,259.15
101-0162	ENGINEERING	60.00
101-0164	COMMUNITY PLANNING	178.12
101-0176	AQUATIC CENTER	1,504.59
101-0211	STREET ADMINISTRATION	713.45
101-0276	PARK MAINTENANCE & DEVEL.	18.99
101-0741	CITY ADMINISTRATION	748.22
101-0772	CS YOUTH ACTIVITIES	300.00
101-0821	FINANCE	3,676.50
101-0873	COMM ED-FALL	22.00
101-1041	LEGAL	10,532.34
101-1136	GEN COMM DEVELOPMENT	171.00
101-1641	INFORMATION TECHNOLOGY	60.00
101 TOTAL	GENERAL FUND	25,637.27

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
208-1136	GENERAL COMMUNITY DEV	9,400.00
-----		
208 TOTAL	EDA ADMINISTRATION	9,400.00
211	NON-DEPARTMENTAL	96.04
-----		
211 TOTAL	LIBRARY FUND	96.04
230-1136	GEN COMM DEVELOPMENT	256.50
-----		
230 TOTAL	TAX INCREMENT FINANCING	256.50
240-0879	COMM ED--WINTER	16,761.18
-----		
240 TOTAL	COMM ED DRIVER'S TRAINING	16,761.18
258	NON-DEPARTMENTAL	47.38
258-0579	AMATEUR SPORTS CENTER	7,017.34
-----		
258 TOTAL	ASC ARENA	7,064.72
401-1136	** INVALID DEPT **	5,541.50
-----		
401 TOTAL	CAPITAL EQUIPMENT FUND	5,541.50
456-0579	AMATEUR SPORTS CENTER	532.00
-----		
456 TOTAL	2013 AMATEUR SPORTS CTR	532.00
475-0211	** INVALID DEPT **	36.84
-----		
475 TOTAL	2018 PUBLIC IMPROVEMENT26	36.84
493-0551	MERIT CENTER	467.24
-----		
493 TOTAL	MERIT TRACK EXPANSION	467.24

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
494-1136	** INVALID DEPT **	156.75
-----		
494 TOTAL	CITY HALL BUILDING	156.75
495-0211	** INVALID DEPT **	257.88
495-1136	GEN COMM DEVELOPMENT	156.75
-----		
495 TOTAL	PUBLIC IMPROVE REVOLVING	414.63
602	NON-DEPARTMENTAL	40.57
602-0581	WW OPERATIONS	8,278.79
-----		
602 TOTAL	WASTEWATER OPERATING	8,319.36
609	NON-DEPARTMENTAL	6.85
609-0991	LIQUOR OPERATIONS	1,215.24
609-0992	LIQUOR PURCHASES	52,692.22
-----		
609 TOTAL	LIQUOR	53,914.31
630-0661	SURFACE WATER MGT UTILITY	869.26
-----		
630 TOTAL	SURFACE WATER MGT UTILITY	869.26
-----		
** TOTAL **		129,467.60

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
557 ECFE CLASS	3438 REFUNDS & REIMBURSEMENTS	22.00
** PROJECT 557 TOTAL **		22.00
C42 SW REG AMATEUR SPORTS CTR	2227 OTHER REPAIRS & MAINTENANCE	532.00
** PROJECT C42 TOTAL **		532.00
MER MERIT CENTER	5530 IMPR OTHER THAN BLDGS	467.24
** PROJECT MER TOTAL **		467.24

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
PF1 HOTEL SAFETY ISSUES	3311 GENERAL PROFESSIONAL SERVICES	156.75
	** PROJECT PF1 TOTAL **	156.75
Z50 CHIP SEAL/SEAL COAT	2227 OTHER REPAIRS & MAINTENANCE	58.53
	** PROJECT Z50 TOTAL **	58.53
Z51 OVERLAY/RESURFACING	5570 INFRASTRUCTURE	257.88
	** PROJECT Z51 TOTAL **	257.88
Z52 WCA BUS SHELTER PROJECT	5530 IMPR OTHER THAN BLDGS	541.50
	** PROJECT Z52 TOTAL **	541.50
Z67 SUPERIOR/MICHIGAN ROAD	5570 INFRASTRUCTURE	36.84
	** PROJECT Z67 TOTAL **	36.84
Z70 W RED/W MAR(500 BLK)ALLEY	5570 INFRASTRUCTURE	869.26
	** PROJECT Z70 TOTAL **	869.26

4 ERRORS

\*\* END OF REPORT \*\*

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0560	AFSCME COUNCIL 65					
		I-83 201909043852	101-21265	UNION DUES UNION DUES AFSCM	001393	370.50
		I-83 201909183897	101-21265	UNION DUES UNION DUES AFSCM	001393	370.50
		I-85 201909043852	101-21265	UNION DUES UNION DUES AFSCM	001393	26.99
		I-85 201909183897	101-21265	UNION DUES UNION DUES AFSCM	001393	26.99
01-1571	MADISON NATIONAL LIFE I					
		I-201909183898	101-21249	COMBINED INSU Housing LTD	001416	35.46
01-1923	NCPERS MN GROUP LIFE IN					
		I-42 201909183897	101-21256	LIFE INSURANC NCPERS MINNESOTA - 614000	001417	320.00
01-5688	MINNESOTA LIFE					
		I-201909193907	101-21249	COMBINED INSU MN LIFE - HOUSING/RETIRES	001403	239.57
		I-44 201909043852	101-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001403	422.66
		I-44 201909183897	101-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001403	422.07
				DEPARTMENT NON-DEPARTMENTAL TOTAL:		2,234.74
01-0378	BUYASSE, JASON					
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	001406	30.00
01-0512	VANLEEUEWE, SARA J.					
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	001412	70.00
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001416	126.17
		I-24 201909043852	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.28
	PROJ: P07-1133	SAFE & SOBER		LIFE INSURANCE		
		I-24 201909043852	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001416	4.57
	PROJ: PG1-1133	BLR GANG/DRUG TF-GANG		LIFE INSURANCE		
		I-24 201909183897	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001416	126.76
		I-24 201909183897	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001416	4.26
	PROJ: PG1-1133	BLR GANG/DRUG TF-GANG		LIFE INSURANCE		
01-2373	STREICHERS					
		I-I1388145	101-50151-2214	UNIFORMS BADGE 218	001400	100.00
01-4489	VERIZON WIRELESS					
		I-9837660451	101-50151-3321	TELEPHONE & C 08/09-09/08/19	001423	327.86
01-4826	RIEKE, BENJAMIN					
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	001424	30.00
01-5327	BAUMANN, ADAM					
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	001425	30.00
01-5377	KRUK, CHRISTOPHER					

PACKET: 07049 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0151 POLICE ADMINISTRATION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5377	KRUK, CHRISTOPHER			continued		
		I-10/19 CE-CELL PHON	101-50151-3321	TELEPHONE & C	001426	30.00
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	28.72
		I-23F201909043852	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.08
PROJ: P07-1133		SAFE & SOBER		LIFE INSURANCE		
		I-23F201909183897	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	28.80
		I-23S201909043852	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	3.26
		I-23S201909043852	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.64
PROJ: PG1-1133		BLR GANG/DRUG TF-GANG		LIFE INSURANCE		
		I-23S201909183897	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	3.31
		I-23S201909183897	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.59
PROJ: PG1-1133		BLR GANG/DRUG TF-GANG		LIFE INSURANCE		
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	945.30
-----						
01-4489	VERIZON WIRELESS					
		I-9837622242	101-50156-3321	TELEPHONE & C 08/09-09/08/19	001423	118.41
PROJ: PC5-3321		10/14-09/16 CAT GRANT		TELEPHONE		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM					TOTAL:	118.41
-----						
01-0473	OLSON, GLENN					
		I-10/19 CE-CELL PHON	101-60162-3321	TELEPHONE & C	001409	80.00
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	12.64
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	2.99
PROJ: C42-1133		SW REG AMATEUR SPORTS CTR		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.50
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	8.25
PROJ: MER-1133		MERIT CENTER		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.11
PROJ: Z47-1133		COMMERCE INDUSTRIAL PARK		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.25
PROJ: Z52-1133		WCA BUS SHELTER PROJECT		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.99
PROJ: Z64-1133		SARATOGA STREET RECON		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.06
PROJ: Z67-1133		SUPERIOR/MICHIGAN ROAD		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	2.14
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	6.28
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.22
PROJ: Z74-1133		HURON-SUPERIOR RECON		LIFE INSURANCE		

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 0162 ENGINEERING  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I			continued		
		I-24 201909043852	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.96
PROJ: Z75-1133		S 4TH ST. RECON		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	20.77
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.52
PROJ: C42-1133		SW REG AMATEUR SPORTS CTR		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.63
PROJ: E14-1133		FEMA FLOOD/ICE/SNOW STOR		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.13
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	5.38
PROJ: MER-1133		MERIT CENTER		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.12
PROJ: Z47-1133		COMMERCE INDUSTRIAL PARK		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.96
PROJ: Z52-1133		WCA BUS SHELTER PROJECT		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.68
PROJ: Z64-1133		SARATOGA STREET RECON		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.84
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	2.08
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.03
PROJ: Z74-1133		HURON-SUPERIOR RECON		LIFE INSURANCE		
		I-24 201909183897	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.13
PROJ: Z75-1133		S 4TH ST. RECON		LIFE INSURANCE		
01-1633	MARSHALL MUNICIPAL UTIL					
		I-9966	101-60162-3321	TELEPHONE & C 08/28-09/27/19	001398	130.26
01-4489	VERIZON WIRELESS					
		I-9837622242	101-60162-3321	TELEPHONE & C 08/09-09/08/19	001423	21.88
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	3.43
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.82
PROJ: C42-1133		SW REG AMATEUR SPORTS CTR		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.15
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	2.14
PROJ: MER-1133		MERIT CENTER		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.03
PROJ: Z47-1133		COMMERCE INDUSTRIAL PARK		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.34
PROJ: Z52-1133		WCA BUS SHELTER PROJECT		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.19
PROJ: Z64-1133		SARATOGA STREET RECON		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.02
PROJ: Z67-1133		SUPERIOR/MICHIGAN ROAD		LIFE INSURANCE		

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 0162 ENGINEERING  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.53
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.22
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.36
PROJ: Z74-1133		HURON-SUPERIOR RECON		LIFE INSURANCE		
		I-23F201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.27
PROJ: Z75-1133		S 4TH ST. RECON		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.72
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.90
PROJ: C42-1133		SW REG AMATEUR SPORTS CTR		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.13
PROJ: E14-1133		FEMA FLOOD/ICE/SNOW STOR		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.03
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.32
PROJ: MER-1133		MERIT CENTER		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.03
PROJ: Z47-1133		COMMERCE INDUSTRIAL PARK		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.25
PROJ: Z52-1133		WCA BUS SHELTER PROJECT		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.15
PROJ: Z64-1133		SARATOGA STREET RECON		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.40
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.15
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.01
PROJ: Z74-1133		HURON-SUPERIOR RECON		LIFE INSURANCE		
		I-23F201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.33
PROJ: Z75-1133		S 4TH ST. RECON		LIFE INSURANCE		
		I-23S201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.14-
		I-23S201909043852	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.79
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-23S201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.47
		I-23S201909183897	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.18
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
01-6183	LEE, JERRED					
		I-10/19 CE-CELL PHON	101-60162-3321	TELEPHONE & C	001431	30.00
				DEPARTMENT 0162 ENGINEERING	TOTAL:	355.02

01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-60164-1133	LIFE INSURANC LONG TERM DISABILITY	001416	24.09
		I-24 201909183897	101-60164-1133	LIFE INSURANC LONG TERM DISABILITY	001416	24.55

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-9966	101-60164-3321	TELEPHONE & C 08/28-09/27/19	001398	72.22
01-4489	VERIZON WIRELESS	I-9837622242	101-60164-3321	TELEPHONE & C 08/09-09/08/19	001423	166.80
01-5688	MINNESOTA LIFE	I-23F201909043852	101-60164-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	6.79
		I-23F201909183897	101-60164-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	6.98
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	301.43
01-0380	CALLENS, DAVID	I-10/19 CE-CELL PHON	101-60211-3321	TELEPHONE & C	001407	30.00
01-0815	CATTOOR OIL COMPANY INC	I-8201	101-60211-2212	MOTOR FUELS, #6 DEF	001394	11.81
01-1243	HARDWARE HANK	I-50901	101-60211-2212	MOTOR FUELS, SUPPLIES	001396	14.48
		I-51076	101-60211-2221	EQUIPMENT REP PULL ROPE FOR LEAF BLOWER	001396	4.90
01-1571	MADISON NATIONAL LIFE I	I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	7.77
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.24
PROJ: E10-1133	GROUND MAINTENANCE - PW			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.10
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	19.66
PROJ: E14-1133	FEMA FLOOD/ICE/SNOW STOR			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.74
PROJ: S02-1133	EQUIPMENT REPAIR & MAINTEN			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	5.14
PROJ: S03-1133	STREET REPAIR & MAINTENAN			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.65
PROJ: S04-1133	STORM SEWER WORK			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.51
PROJ: S05-1133	STREET SIGNING & TRAFFIC			LIFE INSURANCE		
		I-24 201909043852	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.74
PROJ: S06-1133	STREET SWEEPING			LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	8.97
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.33
PROJ: E10-1133	GROUND MAINTENANCE - PW			LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.36
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	13.99
PROJ: E14-1133	FEMA FLOOD/ICE/SNOW STOR			LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.62
PROJ: E15-1133	STORM WATER UTILITY			LIFE INSURANCE		

PACKET: 07049 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0211 STREET ADMINISTRATION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I			continued		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.31
PROJ: E22-1133			CORPS/DIKE TREE/VEGETATIO	LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.90
PROJ: S02-1133			EQUIPMENT REPAIR & MAINTENAN	LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.09
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	6.54
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.17
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-24 201909183897	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.14
PROJ: S06-1133			STREET SWEEPING	LIFE INSURANCE		
01-1986	NORTH CENTRAL INTERNATI					
		I-359468	101-60211-2212	MOTOR FUELS, ANTI-FREEZE	001399	359.00
		I-359519	101-60211-2221	EQUIPMENT REP #1 MUD FLAPS	001399	61.54
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	2.10
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.50
PROJ: E10-1133			GROUND MAINTENANCE - PW	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.04
PROJ: E11-1133			EQUIPMENT REPAIR - PW	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	5.97
PROJ: E14-1133			FEMA FLOOD/ICE/SNOW STOR	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.21
PROJ: S02-1133			EQUIPMENT REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.62
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.11
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.37
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-23F201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.24
PROJ: S06-1133			STREET SWEEPING	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	2.41
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.54
PROJ: E10-1133			GROUND MAINTENANCE - PW	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.10
PROJ: E11-1133			EQUIPMENT REPAIR - PW	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.28
PROJ: E14-1133			FEMA FLOOD/ICE/SNOW STOR	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.13
PROJ: E15-1133			STORM WATER UTILITY	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.10
PROJ: E22-1133			CORPS/DIKE TREE/VEGETATIO	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.29
PROJ: S02-1133			EQUIPMENT REPAIR & MAINTENAN	LIFE INSURANCE		

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 0211 STREET ADMINISTRATION  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.85
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.98
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.06
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-23F201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.38
PROJ: S06-1133			STREET SWEEPING	LIFE INSURANCE		
		I-23S201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.03
		I-23S201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.44
PROJ: E14-1133			FEMA FLOOD/ICE/SNOW STOR	LIFE INSURANCE		
		I-23S201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.06
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23S201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.07
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-23S201909043852	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.05
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-23S201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.12
		I-23S201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.29
PROJ: E14-1133			FEMA FLOOD/ICE/SNOW STOR	LIFE INSURANCE		
		I-23S201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.13
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23S201909183897	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.11
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
					DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL: 588.28

01-1243	HARDWARE HANK					
		I-50831	101-70276-2221	EQUIPMENT REP SPRING	001396	13.85
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-70276-1133	LIFE INSURANC LONG TERM DISABILITY	001416	19.84
		I-24 201909183897	101-70276-1133	LIFE INSURANC LONG TERM DISABILITY	001416	19.84
01-2538	VIKING COCA COLA BOTTLI					
		C-870002	101-70276-2254	GEN MDSE PURC BF CONCESSIONS	001401	290.50-
01-4134	STENSRUD, PRESTON					
		I-10/19 CE-CELL PHON	101-70276-3321	TELEPHONE	001422	30.00
01-4489	VERIZON WIRELESS					
		I-9837622242	101-70276-3321	TELEPHONE 08/09-09/08/19	001423	35.01
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-70276-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.62
		I-23F201909183897	101-70276-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.62
		I-23S201909043852	101-70276-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	1.30

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23S201909183897	101-70276-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	1.30
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						160.12-
01-3568	BRUNSVOLD, QUENTIN					
		I-10/19 CE-CELL PHON	101-50352-3321	TELEPHONE & C	001420	30.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						30.00
01-0384	COUDRON, DEAN					
		I-10/19 CE-CELL PHON	101-60364-3321	TELEPHONE	001408	30.00
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	2.23
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.70
PROJ: E04-1133		BUILDING MAINTENANCE - AI		LIFE INSURANCE		
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.78
PROJ: E05-1133		GROUND MAINTENANCE - AIRP		LIFE INSURANCE		
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.04
PROJ: E06-1133		EQUIPMENT MAINTENANCE - A		LIFE INSURANCE		
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.63
PROJ: E07-1133		MOWING AIRPORT		LIFE INSURANCE		
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.31
PROJ: E11-1133		EQUIPMENT REPAIR - PW		LIFE INSURANCE		
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.43
PROJ: E15-1133		STORM WATER UTILITY		LIFE INSURANCE		
		I-24 201909043852	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.26
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.23
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.65
PROJ: E04-1133		BUILDING MAINTENANCE - AI		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.88
PROJ: E05-1133		GROUND MAINTENANCE - AIRP		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.72
PROJ: E06-1133		EQUIPMENT MAINTENANCE - A		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	2.41
PROJ: E07-1133		MOWING AIRPORT		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.71
PROJ: E10-1133		GROUND MAINTENANCE - PW		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.24
PROJ: E11-1133		EQUIPMENT REPAIR - PW		LIFE INSURANCE		
		I-24 201909183897	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.67
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
01-3971	MEULEBROECK, ANDY					
		I-10/19 CE-CELL PHON	101-60364-3321	TELEPHONE	001421	30.00

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 0364 AIRPORT  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.58
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.51
PROJ: E04-1133	BUILDING MAINTENANCE - AI			LIFE INSURANCE		
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.55
PROJ: E05-1133	GROUND MAINTENANCE - AIRP			LIFE INSURANCE		
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.28
PROJ: E06-1133	EQUIPMENT MAINTENANCE - A			LIFE INSURANCE		
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.59
PROJ: E07-1133	MOWING AIRPORT			LIFE INSURANCE		
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.10
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.13
PROJ: E15-1133	STORM WATER UTILITY			LIFE INSURANCE		
		I-23F201909043852	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.50
PROJ: E22-1133	CORPS/DIKE TREE/VEGETATIO			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.86
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.55
PROJ: E04-1133	BUILDING MAINTENANCE - AI			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.32
PROJ: E05-1133	GROUND MAINTENANCE - AIRP			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.20
PROJ: E06-1133	EQUIPMENT MAINTENANCE - A			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.79
PROJ: E07-1133	MOWING AIRPORT			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.22
PROJ: E10-1133	GROUND MAINTENANCE - PW			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.07
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
		I-23F201909183897	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.27
PROJ: E22-1133	CORPS/DIKE TREE/VEGETATIO			LIFE INSURANCE		
DEPARTMENT 0364 AIRPORT					TOTAL:	87.41

01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-50453-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.21
		I-24 201909183897	101-50453-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.21

01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-50453-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.46
		I-23F201909183897	101-50453-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.46

DEPARTMENT 0453 ANIMAL IMPOUNDMENT TOTAL: 3.34

01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-40671-1133	LIFE INSURANC LONG TERM DISABILITY	001416	7.24
		I-24 201909183897	101-40671-1133	LIFE INSURANC LONG TERM DISABILITY	001416	7.26

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4489	VERIZON WIRELESS					
		I-9837622242	101-40671-3321	TELEPHONE 08/09-09/08/19	001423	246.33
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-40671-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.23
		I-23F201909183897	101-40671-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.24
		I-23S201909043852	101-40671-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65
		I-23S201909183897	101-40671-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65
DEPARTMENT 0671 CABLE COMMISSION					TOTAL:	264.60
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-70675-1133	LIFE INSURANC LONG TERM DISABILITY	001416	17.38
		I-24 201909183897	101-70675-1133	LIFE INSURANC LONG TERM DISABILITY	001416	17.38
01-1633	MARSHALL MUNICIPAL UTIL					
		I-9966	101-70675-3321	TELEPHONE & C 08/28-09/27/19	001398	107.68
01-4489	VERIZON WIRELESS					
		I-9837622242	101-70675-3321	TELEPHONE & C 08/09-09/08/19	001423	91.21
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-70675-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	3.08
		I-23F201909183897	101-70675-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	3.08
		I-23S201909043852	101-70675-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65
		I-23S201909183897	101-70675-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65
01-6092	VANDERMILLEN, SCOTT					
		I-10/19 CE-CELL PHON	101-70675-3321	TELEPHONE & C	001430	80.00
DEPARTMENT 0675 COMM SERVICES ADMIN					TOTAL:	321.11
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	001416	25.92
		I-24 201909183897	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	001416	25.34
01-1633	MARSHALL MUNICIPAL UTIL					
		I-9966	101-40741-3321	TELEPHONE & C 08/28-09/27/19	001398	107.18
01-4489	VERIZON WIRELESS					
		I-9837622242	101-40741-3321	TELEPHONE & C 08/09-09/08/19	001423	86.63
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	6.36
		I-23F201909183897	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	6.16
DEPARTMENT 0741 CITY ADMINISTRATION					TOTAL:	257.59

PACKET: 07049 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0821 FINANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-40821-1133	LIFE INSURANC LONG TERM DISABILITY	001416	18.09
		I-24 201909183897	101-40821-1133	LIFE INSURANC LONG TERM DISABILITY	001416	18.09
01-1633	MARSHALL MUNICIPAL UTIL					
		I-9966	101-40821-3321	TELEPHONE & C 08/28-09/27/19	001398	58.35
01-5491	STORM, ANNETTE					
		I-10/19 CE-CELL PHON	101-40821-3321	TELEPHONE & C	001427	80.00
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-40821-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.62
		I-23F201909183897	101-40821-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.62
DEPARTMENT 0821 FINANCE					TOTAL:	183.77
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-70871-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.70
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-70871-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
DEPARTMENT 0871 COMM ED-SUMMER					TOTAL:	5.24
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909183897	101-70873-1133	LIFE INSURANC LONG TERM DISABILITY	001416	3.70
01-5688	MINNESOTA LIFE					
		I-23F201909183897	101-70873-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
DEPARTMENT 0873 COMM ED-FALL					TOTAL:	5.24
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001416	16.37
		I-24 201909043852	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.12
	PROJ: E15-1133	STORM WATER UTILITY		LIFE INSURANCE		
		I-24 201909183897	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001416	16.37
		I-24 201909183897	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.12
	PROJ: E15-1133	STORM WATER UTILITY		LIFE INSURANCE		
01-1633	MARSHALL MUNICIPAL UTIL					
		I-9966	101-40931-3321	TELEPHONE & C 08/28-09/27/19	001398	56.59
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.58
		I-23F201909043852	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.04
	PROJ: E15-1133	STORM WATER UTILITY		LIFE INSURANCE		

PACKET: 07049 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0931 APPRAISING & ASSESSING  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F201909183897	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.58
		I-23F201909183897	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.04
	PROJ: E15-1133		STORM WATER UTILITY	LIFE INSURANCE		
01-5891	ONE OFFICE SOLUTION					
		I-1930808-0	101-40931-2211	GENERAL SUPPL PENS	001405	23.15
					DEPARTMENT 0931 APPRAISING & ASSESSING TOTAL:	121.96
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-70971-1133	LIFE INSURANC LONG TERM DISABILITY	001416	4.94
		I-24 201909183897	101-70971-1133	LIFE INSURANC LONG TERM DISABILITY	001416	4.94
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-70971-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
		I-23F201909183897	101-70971-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
					DEPARTMENT 0971 RECREATION-SUMMER TOTAL:	12.96
01-0491	ST AUBIN, GREGORY					
		I-10/19 CE-CELL PHON	101-41231-3321	TELEPHONE & C	001411	30.00
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.94
		I-24 201909043852	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.28
	PROJ: D02-1133		MERIT CENTER MAINTENANCE	LIFE INSURANCE		
		I-24 201909043852	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	6.95
	PROJ: D05-1133		MUNICIPAL BLDG MAINTENANC	LIFE INSURANCE		
		I-24 201909043852	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.11
	PROJ: D08-1133		SENIOR CENTER MAINTENANCE	LIFE INSURANCE		
		I-24 201909043852	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.62
	PROJ: L66-1133		INTERIOR MAINTENANCE	LIFE INSURANCE		
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	1.46
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.19
	PROJ: D02-1133		MERIT CENTER MAINTENANCE	LIFE INSURANCE		
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	6.50
	PROJ: D05-1133		MUNICIPAL BLDG MAINTENANC	LIFE INSURANCE		
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.19
	PROJ: D08-1133		SENIOR CENTER MAINTENANCE	LIFE INSURANCE		
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.05
	PROJ: D13-1133		STREET DEPT MAINTENANCE	LIFE INSURANCE		
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.23
	PROJ: L66-1133		INTERIOR MAINTENANCE	LIFE INSURANCE		
		I-24 201909183897	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001416	0.28
	PROJ: L67-1133		EXTERIOR MAINTENANCE	LIFE INSURANCE		

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-9966	101-41231-3321	TELEPHONE & C 08/28-09/27/19	001398	17.39
01-3441	PROUTY, MICHELLE	I-10/19 CE-CELL PHON	101-41231-3321	TELEPHONE & C	001419	30.00
01-5688	MINNESOTA LIFE	I-23F201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.24
		I-23F201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.07
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.01
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-23F201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.03
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.19
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-23F201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.31
		I-23F201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.04
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.99
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-23F201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.04
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.07
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-23F201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	0.09
PROJ: L67-1133	EXTERIOR MAINTENANCE			LIFE INSURANCE		
		I-23S201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.03
		I-23S201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.01
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23S201909043852	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.61
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-23S201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.08
		I-23S201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.01
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23S201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.54
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-23S201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.01
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-23S201909183897	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.01
PROJ: D13-1133	STREET DEPT MAINTENANCE			LIFE INSURANCE		
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 99.57
01-1633	MARSHALL MUNICIPAL UTIL	I-9962	101-41641-3311	GENERAL PROFE 07/19 NETWORK SUPPORT	001398	886.83
		I-9964	101-41641-3311	GENERAL PROFE DISASTER RECOVERY	001398	1,899.00
		I-9965	101-41641-3311	GENERAL PROFE DISASTER RECOVERY	001398	5,745.00
					DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL: 8,530.83

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 2071 ADULT COMMUNITY CTR  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	101-42071-1133	LIFE INSURANC LONG TERM DISABILITY	001416	5.26
		I-24 201909183897	101-42071-1133	LIFE INSURANC LONG TERM DISABILITY	001416	5.26
01-5688	MINNESOTA LIFE					
		I-23F201909043852	101-42071-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
		I-23F201909183897	101-42071-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
DEPARTMENT 2071 ADULT COMMUNITY CTR					TOTAL:	13.60
FUND 101 GENERAL FUND					TOTAL:	14,320.28

PACKET: 07049 EFT Payments  
 VENDOR SET: 01  
 FUND : 211 LIBRARY FUND  
 DEPARTMENT: N/A NON-DEPARTMENTAL  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-1923	NCPERS MN GROUP LIFE IN								
		I-42 201909183897	211-21256	LIFE INS-PERA NCPERS MINNESOTA - 614000	001417	16.00			
01-5688	MINNESOTA LIFE								
		I-44 201909043852	211-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001403	29.22			
		I-44 201909183897	211-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001403	29.22			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	74.44	
01-1571	MADISON NATIONAL LIFE I								
		I-24 201909043852	211-70437-1133	LIFE INSURANC LONG TERM DISABILITY	001416	32.04			
		I-24 201909183897	211-70437-1133	LIFE INSURANC LONG TERM DISABILITY	001416	32.04			
01-1633	MARSHALL MUNICIPAL UTIL								
		I-9966	211-70437-3321	TELEPHONE & C 08/28-09/27/19	001398	145.96			
01-5688	MINNESOTA LIFE								
		I-23F201909043852	211-70437-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	6.16			
		I-23F201909183897	211-70437-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	6.16			
		I-23S201909043852	211-70437-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	1.30			
		I-23S201909183897	211-70437-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	1.30			
					DEPARTMENT 0437	LIBRARY	TOTAL:	224.96	
					FUND	211	LIBRARY FUND	TOTAL:	299.40

PACKET: 07049 EFT Payments

VENDOR SET: 01

FUND : 230 TAX INCREMENT FINANCING

DEPARTMENT: 1136 GEN COMM DEVELOPMENT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1313	I & S ENGINEERS & ARCHI					
		I-59479	230-41136-3311	GENERAL PROFE DRONE/FLYERS-IND PK	001397	2,729.00
	PROJ: F24-3311		COMM IND PARK DIST 1-14	GENERAL PROFESSIONAL SVC		
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 2,729.00
					FUND 230 TAX INCREMENT FINANCING	TOTAL: 2,729.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0560	AFSCME COUNCIL 65							
		I-83 201909043852	258-21265	UNION DUES UNION DUES AFSCM	001393	57.00		
		I-83 201909183897	258-21265	UNION DUES UNION DUES AFSCM	001393	57.00		
01-5688	MINNESOTA LIFE							
		I-44 201909043852	258-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001403	1.94		
		I-44 201909183897	258-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001403	1.90		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	117.84
01-1571	MADISON NATIONAL LIFE I							
		I-24 201909043852	258-70579-1133	LIFE INSURANC LONG TERM DISABILITY	001416	13.02		
		I-24 201909183897	258-70579-1133	LIFE INSURANC LONG TERM DISABILITY	001416	13.00		
01-5688	MINNESOTA LIFE							
		I-23F201909043852	258-70579-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.93		
		I-23F201909183897	258-70579-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.92		
01-6025	MELLENTHIN, CODY							
		I-10/19 CE-CELL PHON	258-70579-3321	TELEPHONE & C	001429	30.00		
					DEPARTMENT 0579	AMATEUR SPORTS CENTER	TOTAL:	65.87
					FUND	258 ASC ARENA	TOTAL:	183.71

PACKET: 07049 EFT Payments  
VENDOR SET: 01  
FUND : 270 MERIT  
DEPARTMENT: N/A NON-DEPARTMENTAL  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE					
		I-44 201909043852	270-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001403	0.65
		I-44 201909183897	270-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001403	0.65
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						1.30
01-1571	MADISON NATIONAL LIFE I					
		I-24 201909043852	270-50551-1133	LIFE INSURANC LONG TERM DISABILITY	001416	4.74
		I-24 201909183897	270-50551-1133	LIFE INSURANC LONG TERM DISABILITY	001416	4.74
01-1633	MARSHALL MUNICIPAL UTIL					
		I-9966	270-50551-3321	TELEPHONE & C 08/28-09/27/19	001398	17.97
01-4489	VERIZON WIRELESS					
		I-9837622242	270-50551-3321	TELEPHONE & C 08/09-09/08/19	001423	42.82
01-5688	MINNESOTA LIFE					
		I-23F201909043852	270-50551-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
		I-23F201909183897	270-50551-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	1.54
				DEPARTMENT 0551 MERIT OPERATIONS	TOTAL:	73.35
				FUND	270 MERIT	TOTAL:
						74.65

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0560	AFSCME COUNCIL 65								
		I-83 201909043852	602-21265	UNION DUES UNION DUES AFSCM	001393	199.50			
		I-83 201909183897	602-21265	UNION DUES UNION DUES AFSCM	001393	199.50			
01-1923	NCPERS MN GROUP LIFE IN								
		I-42 201909183897	602-21256	LIFE INSURANC NCPERS MINNESOTA - 614000	001417	64.00			
01-5688	MINNESOTA LIFE								
		I-44 201909043852	602-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001403	41.74			
		I-44 201909183897	602-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001403	42.37			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	547.11	
01-0477	PRZYBILLA, SCOTT								
		I-10/19 CE-CELL PHON	602-90581-3321	TELEPHONE & C 07/19-09/19	001410	30.00			
01-0513	VANMOER, ROBERT								
		I-10/19 CE-CELL PHON	602-90581-3321	TELEPHONE & C	001413	30.00			
01-0818	CAUWELS, ROGER								
		I-10/19 CE-CELL PHON	602-90581-3321	TELEPHONE & C	001414	30.00			
01-1090	FASTENAL COMPANY								
		I-98951	602-90581-2211	GENERAL SUPPL SUPPLIES	001395	18.52			
		I-99036	602-90581-2211	GENERAL SUPPL SUPPLIES	001395	13.60			
01-1417	KENNEDY & GRAVEN, CHART								
		I-201909243916	602-90581-5520	BUILDINGS & PFA LOAN LEGAL FEES	001415	11,000.00			
	PROJ: W13-5520	WWTF IMPROVEMENTS		BUILDING & STRUCTURES					
01-1571	MADISON NATIONAL LIFE I								
		I-24 201909043852	602-90581-1133	LIFE INSURANC LONG TERM DISABILITY	001416	61.70			
		I-24 201909183897	602-90581-1133	LIFE INSURANC LONG TERM DISABILITY	001416	61.94			
01-3342	TRUEDSON, SCOTT								
		I-10/19 CE-CELL PHON	602-90581-3321	TELEPHONE & C	001418	30.00			
01-4489	VERIZON WIRELESS								
		I-9837622242	602-90581-3321	TELEPHONE & C 08/09-09/08/19	001423	139.61			
01-5688	MINNESOTA LIFE								
		I-23F201909043852	602-90581-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	18.39			
		I-23F201909183897	602-90581-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	18.48			
		I-23S201909043852	602-90581-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65			
		I-23S201909183897	602-90581-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65			
					DEPARTMENT 0581	WW OPERATIONS	TOTAL:	11,453.54	
					FUND	602	WASTEWATER OPERATING	TOTAL:	12,000.65

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-5688	MINNESOTA LIFE						
		I-44 201909043852	609-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001403	9.17	
		I-44 201909183897	609-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001403	9.17	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	18.34
01-1571	MADISON NATIONAL LIFE I						
		I-24 201909043852	609-90991-1133	LIFE INSURANC LONG TERM DISABILITY	001416	17.08	
		I-24 201909183897	609-90991-1133	LIFE INSURANC LONG TERM DISABILITY	001416	17.08	
01-1633	MARSHALL MUNICIPAL UTIL						
		I-9966	609-90991-3321	TELEPHONE 08/28-09/27/19	001398	70.22	
01-4855	SOUTHERN GLAZER'S OF MN						
		I-1868123	609-90991-3333	FREIGHT .	001402	1.20	
		I-1868124	609-90991-3333	FREIGHT .	001402	39.10	
		I-1868125	609-90991-3333	FREIGHT .	001402	7.20	
01-5688	MINNESOTA LIFE						
		I-23F201909043852	609-90991-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.62	
		I-23F201909183897	609-90991-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001403	4.62	
		I-23S201909043852	609-90991-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65	
		I-23S201909183897	609-90991-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001403	0.65	
01-6323	LUTHER, ERIC						
		I-10/19 CE-CELLPHONE	609-90991-3321	TELEPHONE	001432	30.00	
		I-201909243917	609-90991-2245	EQUIPMENT/TOO REIM FOR SHELIVING	001432	135.47	
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	327.89	
01-2538	VIKING COCA COLA BOTTLI						
		I-2400042	609-90992-2254	GEN MDSE PURC .	001401	213.65	
		I-2400163	609-90992-2254	GEN MDSE PURC .	001401	191.00	
01-4855	SOUTHERN GLAZER'S OF MN						
		I-1868124	609-90992-2251	LIQUOR PURCHA .	001402	3,854.23	
		I-1868125	609-90992-2253	WINE PURCHASE .	001402	466.50	
01-5731	DOLL DISTRIBUTING						
		C-168766	609-90992-2252	BEER PURCHASE .	001404	6.90-	
		I-168765	609-90992-2254	GEN MDSE PURC .	001404	25.50	
		I-168765	609-90992-2252	BEER PURCHASE .	001404	4,359.90	
				DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL:	9,103.88	
				FUND 609 LIQUOR	TOTAL:	9,450.11	

PACKET: 07049 EFT Payments

VENDOR SET: 01

FUND : 630 SURFACE WATER MGT UTILITY

DEPARTMENT: 0661 SURFACE WATER MGT UTILITY

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5837	ANDERSON, JASON					
		I-10/19 CE-CELL PHON	630-90661-3321	TELEPHONE & C	001428	70.00
				DEPARTMENT 0661 SURFACE WATER MGT UTILITY	TOTAL:	70.00
				FUND 630 SURFACE WATER MGT UTILITY	TOTAL:	70.00
				REPORT GRAND TOTAL:		39,127.80

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21249	COMBINED INSURANCE	275.03						
	101-21256	LIFE INSURANCE - PERA	320.00						
	101-21265	UNION DUES	794.98						
	101-21271	Voluntary Life Ins.	844.73						
	101-40671-1133	LIFE INSURANCE & LTD	18.27	227		72.64			
	101-40671-3321	TELEPHONE	246.33	2,250		466.34			
	101-40741-1133	LIFE INSURANCE & LTD	63.78			783			204.46
	101-40741-3321	TELEPHONE & CELLULAR PHONE	193.81	2,468		1,015.39			
	101-40821-1133	LIFE INSURANCE & LTD	45.42			552			170.58
	101-40821-3321	TELEPHONE & CELLULAR PHONE	138.35	1,000		250.43			Y
	101-40931-1133	LIFE INSURANCE & LTD	42.22			505			142.43
	101-40931-2211	GENERAL SUPPLIES	23.15	1,500		1,091.15			
	101-40931-3321	TELEPHONE & CELLULAR PHONE	56.59			960			505.35
	101-41231-1133	LIFE INSURANCE & LTD	22.18			266			74.35
	101-41231-3321	TELEPHONE & CELLULAR PHONE	77.39	1,400		452.81			
	101-41641-3311	GENERAL PROFESSIONAL SERVI	8,530.83	0		28,429.63			Y
	101-42071-1133	LIFE INSURANCE & LTD	13.60			163			45.42
	101-50151-1133	LIFE INSURANCE & LTD	327.44	3,892		1,183.18			
	101-50151-2214	UNIFORMS	100.00	8,969		2,412.30			
	101-50151-3321	TELEPHONE & CELLULAR PHONE	517.86	18,500		5,835.25			
	101-50156-3321	TELEPHONE & CELLULAR PHONE	118.41	0		1,874.29			Y
	101-50352-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500		642.54			
	101-50453-1133	LIFE INSURANCE & LTD	3.34			40			11.68
	101-60162-1133	LIFE INSURANCE & LTD	92.88	1,122		316.05			
	101-60162-3321	TELEPHONE & CELLULAR PHONE	262.14	5,000		2,083.69			
	101-60164-1133	LIFE INSURANCE & LTD	62.41			734			206.91
	101-60164-3321	TELEPHONE & CELLULAR PHONE	239.02	3,000		1,375.31			
	101-60211-1133	LIFE INSURANCE & LTD	106.55	1,342		409.00			
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	385.29	43,300		22,615.41			Y
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	66.44	71,500		6,180.51			Y
	101-60211-3321	TELEPHONE & CELLULAR PHONE	30.00	3,200		1,065.92			
	101-60364-1133	LIFE INSURANCE & LTD	27.41			316			70.52
	101-60364-3321	TELEPHONE	60.00	6,200		884.93			
	101-70276-1133	LIFE INSURANCE & LTD	51.52			573			162.76
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	13.85	18,000		2,797.40			
	101-70276-2254	GEN MDSE PURCHASES	290.50	19,000		4,655.02			
	101-70276-3321	TELEPHONE	65.01	5,500		1,669.77			
	101-70675-1133	LIFE INSURANCE & LTD	42.22			512			150.94
	101-70675-3321	TELEPHONE & CELLULAR PHONE	278.89	4,300		1,939.05			
	101-70871-1133	LIFE INSURANCE & LTD	5.24			43			6.45
	101-70873-1133	LIFE INSURANCE & LTD	5.24			43			37.89
	101-70971-1133	LIFE INSURANCE & LTD	12.96			51			0.52
	211-21256	LIFE INS-PERA	16.00						
	211-21271	Voluntary Life Ins.	58.44						
	211-70437-1133	LIFE INSURANCE/LTD	79.00	976		295.05			

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	211-70437-3321	TELEPHONE & CELLULAR PHONE	145.96	2,000	445.81-	Y			
	230-41136-3311	GENERAL PROFESSIONAL SERVI	2,729.00	1,000	7,676.22-	Y			
	258-21265	UNION DUES	114.00						
	258-21271	VOLUNTARY LIFE INS	3.84						
	258-70579-1133	LIFE INSURANCE & LTD	35.87	507	179.69				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	30.00	3,900	1,924.94				
	270-21271	Voluntary Life Ins.	1.30						
	270-50551-1133	LIFE INSURANCE & LTD	12.56	154	48.45				
	270-50551-3321	TELEPHONE & CELLULAR PHONE	60.79	1,500	947.87				
	602-21256	LIFE INSURANCE - PERA	64.00						
	602-21265	UNION DUES	399.00						
	602-21271	Voluntary Life Ins.	84.11						
	602-90581-1133	LIFE INSURANCE & LTD	161.81	1,998	607.70				
	602-90581-2211	GENERAL SUPPLIES	32.12	250,000	83,442.34				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	259.61	7,680	2,123.82				
	602-90581-5520	BUILDINGS & STRUCTURES	11,000.00	0	948,059.11-	Y			
	609-21271	VOLUNTARY LIFE INS	18.34						
	609-90991-1133	LIFE INSURANCE & LTD	44.70	541	155.16				
	609-90991-2245	EQUIPMENT/TOOLS UP TO \$500	135.47	1,000	5,452.64-	Y			
	609-90991-3321	TELEPHONE	100.22	2,500	185.67				
	609-90991-3333	FREIGHT	47.50	30,000	5,581.12				
	609-90992-2251	LIQUOR PURCHASES	3,854.23	1,267,741	220,496.56				
	609-90992-2252	BEER PURCHASES	4,353.00	1,704,028	216,812.13				
	609-90992-2253	WINE PURCHASES	466.50	544,319	153,452.51				
	609-90992-2254	GEN MDSE PURCHASES	430.15	70,496	20,082.47				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	70.00	1,190	223.55				
**	2019-2020 YEAR TOTALS	**	39,127.80						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	2,234.74
101-0151	POLICE ADMINISTRATION	945.30
101-0156	CHEMICAL ASSESSMENT TEAM	118.41
101-0162	ENGINEERING	355.02
101-0164	COMMUNITY PLANNING	301.43
101-0211	STREET ADMINISTRATION	588.28
101-0276	PARK MAINTENANCE & DEVEL.	160.12CR
101-0352	FIRE SERVICES	30.00
101-0364	AIRPORT	87.41

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-0453	ANIMAL IMPOUNDMENT	3.34
101-0671	CABLE COMMISSION	264.60
101-0675	COMM SERVICES ADMIN	321.11
101-0741	CITY ADMINISTRATION	257.59
101-0821	FINANCE	183.77
101-0871	COMM ED-SUMMER	5.24
101-0873	COMM ED-FALL	5.24
101-0931	APPRAISING & ASSESSING	121.96
101-0971	RECREATION-SUMMER	12.96
101-1231	MUNICIPAL BLDG MAINT	99.57
101-1641	INFORMATION TECHNOLOGY	8,530.83
101-2071	ADULT COMMUNITY CTR	13.60
-----		
101 TOTAL	GENERAL FUND	14,320.28
211	NON-DEPARTMENTAL	74.44
211-0437	LIBRARY	224.96
-----		
211 TOTAL	LIBRARY FUND	299.40
230-1136	GEN COMM DEVELOPMENT	2,729.00
-----		
230 TOTAL	TAX INCREMENT FINANCING	2,729.00
258	NON-DEPARTMENTAL	117.84
258-0579	AMATEUR SPORTS CENTER	65.87
-----		
258 TOTAL	ASC ARENA	183.71
270	NON-DEPARTMENTAL	1.30
270-0551	MERIT OPERATIONS	73.35
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270 TOTAL	MERIT	74.65
602	NON-DEPARTMENTAL	547.11
602-0581	WW OPERATIONS	11,453.54
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602 TOTAL	WASTEWATER OPERATING	12,000.65

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
609	NON-DEPARTMENTAL	18.34
609-0991	LIQUOR OPERATIONS	327.89
609-0992	LIQUOR PURCHASES	9,103.88
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609 TOTAL	LIQUOR	9,450.11
630-0661	SURFACE WATER MGT UTILITY	70.00
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630 TOTAL	SURFACE WATER MGT UTILITY	70.00
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** TOTAL **		39,127.80

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
C42 SW REG AMATEUR SPORTS CTR	1133 LIFE INSURANCE	8.23
	** PROJECT C42 TOTAL **	8.23
D02 MERIT CENTER MAINTENANCE	1133 LIFE INSURANCE	0.60
	** PROJECT D02 TOTAL **	0.60
D05 MUNICIPAL BLDG MAINTENANC	1133 LIFE INSURANCE	16.60
	** PROJECT D05 TOTAL **	16.60
D08 SENIOR CENTER MAINTENANCE	1133 LIFE INSURANCE	0.38
	** PROJECT D08 TOTAL **	0.38
D13 STREET DEPT MAINTENANCE	1133 LIFE INSURANCE	0.06
	** PROJECT D13 TOTAL **	0.06
E04 BUILDING MAINTENANCE - AI	1133 LIFE INSURANCE	4.41
	** PROJECT E04 TOTAL **	4.41
E05 GROUND MAINTENANCE - AIRP	1133 LIFE INSURANCE	3.53
	** PROJECT E05 TOTAL **	3.53
E06 EQUIPMENT MAINTENANCE - A	1133 LIFE INSURANCE	2.24
	** PROJECT E06 TOTAL **	2.24

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM		AMOUNT
E07 MOWING AIRPORT	1133	LIFE INSURANCE	5.42
		** PROJECT E07 TOTAL **	5.42
E10 GROUND MAINTENANCE - PW	1133	LIFE INSURANCE	4.54
		** PROJECT E10 TOTAL **	4.54
E11 EQUIPMENT REPAIR - PW	1133	LIFE INSURANCE	1.32
		** PROJECT E11 TOTAL **	1.32
E14 FEMA FLOOD/ICE/SNOW STOR	1133	LIFE INSURANCE	45.39
		** PROJECT E14 TOTAL **	45.39
E15 STORM WATER UTILITY	1133	LIFE INSURANCE	1.63
		** PROJECT E15 TOTAL **	1.63
E22 CORPS/DIKE TREE/VEGETATIO	1133	LIFE INSURANCE	3.92
		** PROJECT E22 TOTAL **	3.92
F24 COMM IND PARK DIST 1-14	3311	GENERAL PROFESSIONAL SVC	2,729.00
		** PROJECT F24 TOTAL **	2,729.00
L66 INTERIOR MAINTENANCE	1133	LIFE INSURANCE	1.11
		** PROJECT L66 TOTAL **	1.11
L67 EXTERIOR MAINTENANCE	1133	LIFE INSURANCE	0.37
		** PROJECT L67 TOTAL **	0.37
MER MERIT CENTER	1133	LIFE INSURANCE	17.09
		** PROJECT MER TOTAL **	17.09
P07 SAFE & SOBER	1133	LIFE INSURANCE	0.36
		** PROJECT P07 TOTAL **	0.36
PC5 10/14-09/16 CAT GRANT	3321	TELEPHONE	118.41
		** PROJECT PC5 TOTAL **	118.41
PG1 BLR GANG/DRUG TF-GANG	1133	LIFE INSURANCE	10.06
		** PROJECT PG1 TOTAL **	10.06
S02 EQUIPMENT REPAIR & MAINTENANCE	1133	LIFE INSURANCE	10.14
		** PROJECT S02 TOTAL **	10.14

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM		AMOUNT
S03 STREET REPAIR & MAINTENAN	1133	LIFE INSURANCE	10.89
		** PROJECT S03 TOTAL **	10.89
S04 STORM SEWER WORK	1133	LIFE INSURANCE	9.46
		** PROJECT S04 TOTAL **	9.46
S05 STREET SIGNING & TRAFFIC	1133	LIFE INSURANCE	2.16
		** PROJECT S05 TOTAL **	2.16
S06 STREET SWEEPING	1133	LIFE INSURANCE	2.50
		** PROJECT S06 TOTAL **	2.50
W13 WWTF IMPROVEMENTS	5520	BUILDING & STRUCTURES	11,000.00
		** PROJECT W13 TOTAL **	11,000.00
Z47 COMMERCE INDUSTRIAL PARK	1133	LIFE INSURANCE	0.29
		** PROJECT Z47 TOTAL **	0.29
Z52 WCA BUS SHELTER PROJECT	1133	LIFE INSURANCE	2.80
		** PROJECT Z52 TOTAL **	2.80
Z64 SARATOGA STREET RECON	1133	LIFE INSURANCE	2.01
		** PROJECT Z64 TOTAL **	2.01
Z67 SUPERIOR/MICHIGAN ROAD	1133	LIFE INSURANCE	0.08
		** PROJECT Z67 TOTAL **	0.08
Z70 W RED/W MAR(500 BLK)ALLEY	1133	LIFE INSURANCE	4.91
		** PROJECT Z70 TOTAL **	4.91
Z73 COUNTRY CLUB UTILITY IMPR	1133	LIFE INSURANCE	9.70
		** PROJECT Z73 TOTAL **	9.70
Z74 HURON-SUPERIOR RECON	1133	LIFE INSURANCE	1.62
		** PROJECT Z74 TOTAL **	1.62
Z75 S 4TH ST. RECON	1133	LIFE INSURANCE	2.69
		** PROJECT Z75 TOTAL **	2.69

NO ERRORS

\*\* END OF REPORT \*\*

CITY OF MARSHALL, MINNESOTA  
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS  
 10/8/2019

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2017 PRIOR PAYMENTS	2018 Prior Payments	2019 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE		
	475-70276-5520		Justice Park Bathroom												
Z47	462-60211-5570	10/3/2017	Commerce Industrial Park/Michigan Road Imp	Doom & Cuypers Construction	117,867.00	1,959.70	119,826.70	0.00	46,762.80	73,063.32		0.58	100.00%		
Z67	475-60211-5570	6/12/2018	Michigan Road/Superior Road Reconstrction	Midwest Contracting	4,004,847.25	36,739.85	4,041,587.10	1,644,399.13	1,598,388.75	713,690.32	39,964.43	45,144.47	98.88%		
Z64	475-60211-5570	6/1/2018	Saratoga Street Recon (4th - Southview)	D & G Excavating	1,022,427.60	3,184.00	1,025,611.60	-	959,481.14	11,130.87	51,084.84	3,914.75	99.62%		
Z71	475-60211-5570	9/11/2018	Street Department Parking Lot	R & G Construction	2,846,784.60	64,207.67	2,910,992.27	-	2,721,729.47	50,087.15	145,885.09	(6,709.44)	100.23%		
Z72	630-90661-5570	5/14/2019	Hahn Road Storm Sewer Reconstruction	Towne & Country Excavating, LLC	277,479.25	15,024.05	292,503.30			292,503.30		(0.00)	100.00%		
Z73	630-90661-5570	5/14/2019	Country Club Drive Utility Replacement	A & C Excavating, LLC	136,970.00	(4,575.00)	132,395.00			105,953.40	5,576.49	20,865.11	84.24%		
Z74	260-60211-5570	4/18/2019	Huron Road/Superior Road Reconstruction	D & G Excavating, Inc.	408,462.50		408,462.50			371,250.58	19,539.50	17,672.42	95.67%		
W13	602-90581-5520	5/28/2019	WWTF Improvement Project	R & G Construction	787,018.00	4,075.00	791,093.00			749,450.76	39,444.78	2,197.46	99.72%		
Z51	495-60211-5570	5/28/2019	Resurfacing & Overlay	Magney Construction, Inc.	14,074,300.00		14,074,300.00			920,627.31	48,454.07	13,105,218.62	6.89%		
	401-60364-5530	6/25/2019	Crack Fill and Seal Runways & Taxiways	Duininck, Inc.	537,234.20	23,497.50	560,731.70			529,484.64	27,867.61	3,379.45	99.40%		
	401-60364-5530	6/25/2019	Chip Seal of Roadways & Parking Lot - Airport	KAMCO, Inc	50,000.00		50,000.00			50,000.00		-	100.00%		
MER	493-50551-5530	2/12/2019	MERIT Center Track	RH Sealcoating	46,255.80		46,255.80					46,255.80	0.00%		
	401-70276-5520		Liberty Park Bathroom	R & G Construction	2,712,530.50	34,929.70	2,747,460.20		1,642,482.91		86,446.47	1,018,530.82	62.93%		
	456-70579-5570	7/23/2019	Red Baron Arena & Expo Parking Lot	Doom & Cuypers Construction	78,286.13		78,286.13		5,432.67		285.93	72,567.53	7.30%		
Z52	401-41136-5530	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	D & G Excavating, Inc.	423,380.30		423,380.30		155,849.49		8,202.61	259,328.20	38.75%		
Z50	101-60211-2227		2019 Chip Seal	Hisken Construction Inc.	185,250.15		185,250.15					185,250.15	0.00%		
Z70	630-90661-5570	9/10/2019	S High St/S Whitey St (100&200 Blk) Ally Improv	Allied Blacktop Company	164,452.00		164,452.00		140,658.09		7,403.06	16,390.85	90.03%		
F23	495-41136-5520	9/10/2019	Block 11 Demolition of Building Structures	Towne & Country Excavating, LLC	41,800.00		41,800.00					41,800.00			
				Landwehr Construction, Inc.	106,300.00		106,300.00					106,300.00			
				<b>28,021,645.28</b>				<b>179,042.47</b>	<b>28,200,687.75</b>	<b>1,644,399.13</b>	<b>5,326,362.16</b>	<b>5,811,664.81</b>	<b>0.00</b>	<b>480,154.88</b>	<b>14,938,106.77</b>



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider authorization to enter into a purchase and sale agreement regarding sale of City owned property to Minnesota Municipal Utilities Association (MMUA).
<b>Background Information:</b>	<p>MMUA presently owns training facility and currently leases property from the City of Marshall for training purposes. MMUA has approached the City of Marshall regarding purchase of property so as to allow for the expansion of its facilities and training opportunities. A Purchase and Sale Agreement has been developed and reviewed for acquisition of 17.87 acres of property from City of Marshall. Purchase price is \$1,000 per acre for total purchase price of \$17,870. City staff is recommending that the City enter into the agreement to sell property to MMUA.</p> <p>Representatives from MMUA will be at the Council meeting to discuss their future plans for expanded training opportunities for utility worker training.</p>
<b>Fiscal Impact:</b>	City proposes to sell property that City has owned for quite some time.
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	Consider and adopt Resolution No. ____, Second Series, Authorizing the proper City officials to approve and execute the Purchase and Sale Agreement for Sale of Real Estate Owned by the City of Marshall.

**RESOLUTION NO. \_\_\_\_\_, SECOND SERIES**

**RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO APPROVE AND EXECUTE THE  
PURCHASE AND SALE AGREEMENT FOR SALE OF REAL ESTATE OWNED BY THE CITY OF  
MARSHALL**

WHEREAS, the City of Marshall owns the following described property situate in the City of Marshall, Lyon County, State of Minnesota, described as follows to-wit:

All of Lots 1 and 2, Block Three, and all of that part of Outlot A, Marshall Industrial Park Third Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota, being more particularly described as follows:

Commencing at the southwest corner of said Outlot A; thence North 89 degrees 59 minutes 38 seconds East, bearing based on Lyon County Coordinate System (1996 Adj.) along the south line of said Outlot A, a distance of 80.00 feet, to the point of beginning; thence North 00 degrees 06 minutes 42 seconds West, parallel to the west line of said Outlot A, a distance of 570.00 feet; thence North 89 degrees 59 minutes 38 seconds East a distance of 506.16 feet, to the southeasterly line of a 50 foot wide pipeline easement; thence North 30 degrees 56 minutes 38 seconds East, along said southeasterly line, a distance of 110.39 feet, to the southwest corner of Outlot B of said Marshall Industrial Park Third Addition; thence North 89 degrees 58 minutes 38 seconds East, along the south line of said Outlot B, a distance of 684.12 feet, to the southeast corner of said Outlot B; thence South 00 degrees 06 minutes 41 seconds East, along the east line of said Outlot A and Block 3, a distance of 664.67 feet, to the southeast corner of said Block 3; thence South 89 degrees 59 minutes 38 seconds West, along the south line of said Block 3 and said Outlot A, a distance of 1247.22 feet, to the point of beginning.

WHEREAS, MMUA presently owns training facility and currently leases property from the City of Marshall for training purposes. MMUA has approached the City of Marshall regarding purchase of property so as to allow for the expansion of its facilities and training opportunities.

WHEREAS, City of Marshall desires to convey said real property to Minnesota Municipal Utilities Association, a Minnesota nonprofit corporation.

NOW, THEREFORE, BE IT RESOLVED, that the City of Marshall does hereby authorize the proper City officials to execute a Purchase and Sale Agreement for the sale of City owned property as described above to Minnesota Municipal Utilities Association.

Passed and Adopted by the Council this 8<sup>th</sup> day of October, 2019.

CITY OF MARSHALL

\_\_\_\_\_  
By: Robert J. Byrnes  
Its: Mayor

ATTEST:

---

By: Kyle Box  
Its: City Clerk

THIS INSTRUMENT WAS DRAFTED BY:

QUARNSTROM & DOERING, P.A.  
MARSHALL CITY ATTORNEY  
By: Dennis H. Simpson  
109 South Fourth Street  
Marshall, MN 56258  
(507) 537-1441

## PURCHASE AND SALE AGREEMENT

**THIS AGREEMENT** is made between City of Marshall, a Minnesota municipal corporation (“Seller”), and Minnesota Municipal Utilities Association, a Minnesota nonprofit corporation (“Buyer”), as of the latest date this Agreement is executed by either Buyer or Seller as set out on the signature page hereof (“Effective Date”).

**FOR VALUABLE CONSIDERATION**, Seller and Buyer agree as follows:

1. Sale of Property. Seller shall sell to Buyer, and Buyer shall purchase from Seller, the real property located in Lyon County, Minnesota, described on the attached **Exhibit A** and depicted on the attached **Exhibit B**, together with the buildings and improvements thereon and all easements and rights benefiting or appurtenant thereto (collectively, the “Property”).
2. Purchase Price. The total purchase price (the “Purchase Price”) for the Property is Seventeen Thousand Eight Hundred Seventy Dollars (\$17,870.00), calculated at \$1,000.00 per acre of land. Buyer shall pay the Purchase Price to Seller as follows:
  - 2.1 Earnest Money. Upon execution of this Agreement, Buyer shall tender the total sum of One Thousand and No/100 Dollars (\$1,000.00) as earnest money (the “Earnest Money”). The Earnest Money shall be held by Title & Abstract Services in Marshall, Minnesota (the “Title Company”) as escrow agent. The Earnest Money shall be held in trust and be applied to the Purchase Price at the closing of the purchase and sale contemplated by this Agreement (the “Closing”). Except as otherwise provided in this Agreement, Seller will be entitled to retain the Earnest Money should Closing not occur.
  - 2.2 Closing Payment. The balance of the Purchase Price, being the difference between the Purchase Price and the Earnest Money (the “Closing Payment”), shall be paid by Buyer in cash or by wire transfer of U.S. funds to be received by the Title Company on or before 2:00 p.m. on the date of Closing. All cash payments by Buyer will be in the form of certified checks. The Closing Payment shall be increased or decreased by the net of the closing adjustments and prorations as set forth in this Agreement.
3. Closing. The Closing shall occur on the date (the “Closing Date”) which is 90 days after the Effective Date or such other date as Buyer and Seller shall mutually agree. The Closing shall take place at the offices of the Title Company. Seller agrees to deliver possession of the Property to Buyer on the Closing Date. At either party’s option the Closing may be conducted by mail with appropriate written escrow instructions to the title company serving as closing agent.
4. Title Review. Following execution of this Agreement, Seller will provide a commitment for an owner’s policy of title insurance (the “Title Commitment”) issued by the Title Company. The Title Commitment will be for an amount of coverage equal to the Purchase Price. A copy of each instrument listed as an exception to title will be included

with the Title Commitment. Seller will also provide Buyer with a copy of a land title survey of the Property (the "Survey") made by a registered land surveyor and certified to Buyer and the Title Company showing the location of all easements, buildings, improvements and encroachments and conforming to the current national standards adopted by American Land Title Association and National Society of Professional Surveyors. Buyer will be allowed five business days after receipt of the Title Commitment and Survey for examination of title and making any objections. Any matters Buyer does not object to within such period shall be deemed waived. If Buyer makes any such objections, Seller will be allowed 30 days in which to cure such objections and the Closing Date shall be postponed pending correction of title. If such objections are not cured by Seller or waived by Buyer within such period, either party may terminate this Agreement by written notice to the other. If this Agreement is so terminated, the Earnest Money shall be returned to Buyer and neither party shall have any further obligations under this Agreement except for obligations that expressly survive termination.

- 4.1 Subdivision. The parties acknowledge that the Property may need to be platted or subdivided by Seller to be legally conveyed. As soon as practicable, Buyer and Seller will mutually agree on the plat and any related documents being filed for record that establish the Property as a legal lot of record and separate tax parcel. Seller, with Buyer's assistance, shall complete the platting or subdivision procedure prior to Closing. If, as a result of such platting or subdivision, the legal description of the Property is required by governmental authorities to be modified, Seller, at its expense, shall cause the Title Commitment and Survey to be updated to reflect such modification. If such platting or subdivision is not completed prior to the Closing Date, Seller shall be allowed an additional sixty days to complete such procedure and the Closing Date shall be postponed pending such completion. If after such period, the platting or subdivision is not completed, then Buyer may, at its option, within ten business days after the expiration of such sixty-day period terminate this Agreement by written notice to Seller. Upon such termination, all Earnest Money will be promptly returned to Buyer and neither party will have any further obligations under this Agreement, except those obligations that expressly survive such termination.
- 4.2 Existing Lease. The parties acknowledge and agree that the existing Lease Agreement (the "Existing Lease") between the parties made as of October 1, 1999 as amended by First Amendment to Lease Agreement dated \_\_\_\_\_, 2014, is extended for the first Extended Term which commences October 1, 2019 and expires October 1, 2024. The Existing Lease shall continue in full force and effect subject to the terms thereof (including the right to extend it for a subsequent Extended Term), unless and until terminated upon acquisition of the Property on the Closing Date as provided in this Agreement. Seller and Buyer will enter into a surrender of lease (the "Surrender of Lease") at Closing terminating the Existing Lease.
- 4.3 License Agreement. Pursuant to the Existing Lease, Seller has constructed various training structures within the area identified as the "Expanded Lease

Area” shown on Exhibit C. Portions of the “Expanded Lease Area” lie on Seller’s adjacent property outside the Property being conveyed under this Agreement. Seller and Buyer will enter into a license agreement (the “License Agreement”) at Closing granting Buyer a license to keep, maintain, repair and replace such structures and add new structures on Seller’s adjacent property at such locations as Seller may approve in its reasonable discretion. Seller shall have the right in its reasonable discretion to terminate the license for any structure if Seller needs the space occupied by such structure for other purposes, and Buyer will remove the structure within 90 days of such notice. The License Agreement shall only apply to structures on Seller’s adjacent property, and not any structures located on the Property conveyed to Buyer under this Agreement.

- 4.4 Access Easement. Seller and Buyer will enter into an access easement (the “Access Easement”) at Closing granting Buyer a permanent non-exclusive easement to use the 80-foot area west of the Property for vehicular and pedestrian access to and from the Property. This Access Easement will not be necessary if Seller dedicates the 80-foot area as a public street in the subdivision or platting process.
- 4.5 Utility Easement. Seller and Buyer will enter into a utility easement (the “Utility Easement”) at Closing granting Seller a permanent non-exclusive stormwater easement in the locations shown on Exhibit B.
- 4.6 Service Road Easement. Seller and Buyer will enter into a service road easement (the “Service Road Easement”) at Closing granting Seller a permanent nonexclusive easement for a service road within the Utility Easement along the easterly boundary of the property and within any portions along the northerly boundary of the Property where the existing road on the south side of the pond encroaches into the Property as shown on the Survey.
5. Condition of Property. As soon as practicable, Seller at Seller’s expense shall provide Buyer with copies of all existing environmental and geotechnical audits, surveys, reports and other information in Seller’s possession or otherwise reasonably available to Seller describing the condition, suitability and desirability of the Property. The Disclosure Statement attached as Exhibit C and any attachments thereto set forth Seller’s disclosures as required for the sale of property in Minnesota. Seller agrees to notify Buyer in writing of any substantive changes in any information it has provided or in any such disclosures prior to Closing.
6. Inspection of Property. Buyer shall have the right at its expense to inspect the Property or have it inspected by a person of Buyer’s choice. Such inspection shall be completed by the date (the “Inspection Deadline”) which is 75 days after the Effective Date. Seller shall allow Buyer and Buyer’s agents access to the Property without charge and at all reasonable times for the purpose of Buyer’s inspection of the Property. Buyer shall pay all costs and expenses of such inspection and any testing carried out in connection therewith and shall hold Seller and the Property harmless from all costs and liabilities relating to the Buyer’s activities. Buyer shall repair and restore any damage to the

Property caused by or occurring during Buyer's inspection and testing and return the Property to substantially the same condition as existed prior to such work. In making any inspections and tests hereunder, Buyer's obligations under this Section shall survive termination of this Agreement.

7. Rescission Right. If in the course of Buyer's inspection under Section 6 Buyer identifies any issues regarding the condition, suitability or desirability of the Property, Buyer shall have three business days after the Inspection Deadline to either (1) notify Seller in writing describing the identified issues and any proposed remedies, or (2) rescind this Agreement in writing. If Buyer so notifies Seller of any such issues and within five business days after such notice the parties have not agreed in writing to a remedy for the identified issues, Buyer may within ten business days after the Inspection Deadline elect to rescind this Agreement in writing and the Closing Date shall be postponed pending expiration of such right of rescission.. If this Agreement is so rescinded, the Earnest Money shall be returned to Buyer and neither party shall have any further obligations under this Agreement except for obligations that expressly survive termination.

8. Casualty and Condemnation.

8.1 Damage to Property. Buyer as tenant under the Existing Lease shall bear the risk of loss due to fire, flood or other casualty affecting the Property prior to Closing. In the event of any material loss or damage, Buyer will have the option to terminate this Agreement in writing within 30 days thereafter and the Closing Date shall be postponed pending expiration of such right of termination. If Buyer exercises such right of termination, this Agreement is deemed to be cancelled, the Earnest Money shall be returned to Buyer and neither party shall have any further obligations under this Agreement except for obligations that expressly survive termination. Such cancellation shall not affect the rights and obligations of Buyer and Seller under the Existing Lease.

8.2 Condemnation. If eminent domain proceedings are threatened or commenced against all or any part of the Property prior to Closing, Seller shall give notice thereof to Buyer. Buyer shall have the right to terminate this Agreement and receive back all Earnest Money by giving notice thereof to Seller within 30 days after Seller's notice and the Closing Date shall be postponed pending expiration of such right of termination. If Buyer exercises such right of termination, the Earnest Money shall be returned to Buyer and neither party shall have any further obligations under this Agreement except for obligations that expressly survive termination. If Buyer fails to give such notice, the parties shall proceed to Closing and Seller shall assign to Buyer all rights to appear in and receive any award from such proceedings.

9. Closing Documents.

9.1 Seller's Closing Documents. On the Closing Date, Seller shall execute and/or deliver to Buyer the following (collectively, the "Seller's Closing Documents"):

- (a) Deed. A Warranty Deed (the “Deed”) conveying the Real Property to Buyer.
- (b) Seller’s Affidavit. An affidavit satisfactory to the Title Company that at Closing there are no outstanding, unsatisfied judgments, tax liens, or bankruptcies against Seller, no labor, services, materials, or machinery furnished to the Property for which mechanics’ liens could be filed, and no unrecorded interests known to Seller in the Property;
- (c) FIRPTA Affidavit. An affidavit that Seller is not a foreign person under Section 1445 of the United States Internal Revenue Code;
- (d) IRS Form. An agreement designating the Title Company as the “reporting person” for purposes of completing Internal Revenue Form 1099.
- (e) Adjunctive Documents. The Surrender of Lease, License Agreement, Access Easement, Utility Easement, and Service Road Easement in form mutually agreeable to Seller and Buyer.
- (f) Closing Statement. A Seller’s closing statement prepared by the Title Company with any additional documents and instruments as in the opinion of the Title Company, Buyer’s counsel, and/or Seller’s counsel are necessary to the property consummation of this transaction.

9.2 Buyer’s Closing Documents. On the Closing Date, Buyer will execute and/or deliver to Seller the following (collectively, the “Buyer’s Closing Documents”):

- (a) Purchase Price. The balance of the Purchase Price, by wire transfer of U.S. funds or by certified check.
- (b) IRS Form. An agreement designating the Title Company as the “reporting person” for purposes of completing Internal Revenue Form 1099.
- (c) CRV. A Certificate of Real Estate Value as required by the Minnesota Department of Revenue.
- (d) Adjunctive Documents. The Surrender of Lease, License Agreement, Access Easement, Utility Easement, and Service Road Easement in form mutually agreeable to Seller and Buyer.
- (e) Closing Statement. A Buyer’s closing statement prepared by the Title Company with any additional documents and instruments as in the opinion of the Title Company, Buyer’s counsel, and/or Seller’s counsel are necessary to the proper consummation of this transaction.

10. Costs and Expenses. Seller and Buyer agree to the following prorations and allocation of costs regarding this Agreement:

- 10.1 Title and Closing Costs. Seller will pay all costs and fees for issuance of the Title Commitment and Survey. Buyer shall pay the premium for any owner's or mortgagee's title insurance policy and any endorsements. Seller and Buyer will split equally any closing fees or charges imposed by any closing agent or company.
- 10.2 Taxes and Assessments. Real estate taxes due and payable in the year in which the Closing occurs and all installments of special assessments payable therewith shall be pro-rated on a calendar year basis to the actual date of Closing. If all or any portion of the Property is tax-exempt, Buyer shall pay all real estate taxes that arise because of loss of such tax-exempt status due to sale of the Property to Buyer. Real estate taxes due and payable in any following year and all installments of special assessments payable therewith shall be the responsibility of Buyer.
- 10.3 Recording Costs. Seller shall be responsible for any document recording fees required for correction of title and for payment of the Minnesota Deed Tax. Buyer shall pay the cost of recording the Deed and other Closing Documents.
- 10.4 Operating Costs. Buyer is responsible to pay operating costs of the Property incurred prior to the Closing Date as provided in the Existing Lease and for any operating costs incurred from and after the Closing Date.
11. Brokers. Seller and Buyer each agree to indemnify and hold the other harmless from all claims for compensation, commissions or charges by any broker or agent engaged by it in connection with this Agreement or the performance of it.
12. Notices. Any notice required or permitted under this Agreement shall be given by personal delivery upon an authorized representative of a party hereto (including delivery by messenger or courier with evidence of receipt) or when deposited in the United States mail, registered or certified, return receipt requested, postage prepaid, or when transmitted by facsimile copy or electronic mail followed by mailed notice, properly addressed as follows:

12.1 If to Seller:                   City of Marshall  
   344 West Main Street  
   Marshall, MN 56258  
   Attn: \_\_\_\_\_  
   Fax: \_\_\_\_\_  
   Email: \_\_\_\_\_

12.2 If to Buyer: Minnesota Municipal Utilities Association  
3025 Harbor Lane North, Suite 400  
Plymouth, MN 55447  
Attn.: Jack Kegel  
Fax: \_\_\_\_\_  
Email: jkegel@mmua.org

with a copy to: McGrann Shea Carnival Straughn & Lamb, Chartered  
800 Nicollet Mall, Suite 2600  
Minneapolis, MN 55402-7035  
Attn.: Kathleen M. Brennan  
Fax: (612) 339-2386  
Email: KMB@mcgrannshea.com

Either party may designate a different address or addresses on at least ten days' notice to the other.

13. Default.

13.1 Buyer Default. If Buyer defaults under this Agreement, Seller shall have the right to terminate this Agreement, after written notice of cancellation as provided under Minnesota Statutes Section 559.21. Upon such termination, Seller shall retain the Earnest Money as liquidated damages. The termination of this Agreement and retention of the Earnest Money will be the sole remedy available to Seller for default by Buyer, and Buyer will not be liable for damages or specific performance.

13.2 Seller Default. If Seller defaults under this Agreement, Buyer will have the right to terminate this Agreement by giving written notice of termination to Seller. Upon such termination, all Earnest Money will be refunded to Buyer. The termination of this Agreement and return of the Earnest Money will be the sole remedy available to Buyer for default by Seller, and Seller will not be liable for damages or specific performance.

14. Assignability. Buyer may assign its rights under this Agreement only with the prior written consent of Seller, which consent may be withheld in Seller's sole discretion. Any assignment of Buyer's rights shall not relieve Buyer of its obligations under this Agreement.

15. Additional Actions. In addition to the acts and deeds recited herein and contemplated to be performed, executed and/or delivered by Seller and Buyer, both Seller and Buyer hereby agree to perform, execute and deliver or cause to be performed, executed and delivered at the Closing or after the Closing, such further acts, deeds and assurances as the other party hereto may reasonably require to (a) evidence and vest in Buyer the ownership of, and title to, all of the Property in accordance with the terms hereof and (b) consummate the transactions contemplated hereunder.

16. Miscellaneous. This Agreement is declared to be a contract under the laws of Minnesota, and all of its terms will be construed according to the laws of such state. Time is of the essence of each obligation of this Agreement in which time is a factor. The captions in this Agreement are for convenience only and are not part of this Agreement. The submission of this document for examination and negotiation does not constitute an offer to purchase or sell, and this document shall become effective and binding only upon the execution and delivery of it by Seller and Buyer. All negotiations, considerations, representations and understandings between Seller and Buyer are incorporated into this Agreement and may be modified or altered only by agreement in writing between Seller and Buyer. The provisions of this Agreement will be construed as a whole according to their common meaning and not strictly for or against Seller or Buyer, even if such party drafted the provision in question. No act or omission of any employee, broker or agent of Seller or Buyer will alter, change or modify any of the provisions of this Agreement.

[SIGNATURE PAGE FOLLOWS]

**EXECUTED** by Seller and Buyer on the dates set forth below their respective signatures.

**SELLER:**

**CITY OF MARSHALL**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BUYER:**

**MINNESOTA MUNICIPAL UTILITIES  
ASSOCIATION**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

1157463.DOCX

## EXHIBIT A

### LEGAL DESCRIPTION

All of Lots 1 and 2, Block Three, and all of that part of Outlot A, Marshall Industrial Park Third Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota, being more particularly described as follows:

Commencing at the southwest corner of said Outlot A; thence North 89 degrees 59 minutes 38 seconds East, bearing based on Lyon County Coordinate System (1996 Adj.) along the south line of said Outlot A, a distance of 80.00 feet, to the point of beginning; thence North 00 degrees 06 minutes 42 seconds West, parallel to the west line of said Outlot A, a distance of 570.00 feet; thence North 89 degrees 59 minutes 38 seconds East a distance of 506.16 feet, to the southeasterly line of a 50 foot wide pipeline easement; thence North 30 degrees 56 minutes 38 seconds East, along said southeasterly line, a distance of 110.39 feet, to the southwest corner of Outlot B of said Marshall Industrial Park Third Addition; thence North 89 degrees 58 minutes 38 seconds East, along the south line of said Outlot B, a distance of 684.12 feet, to the southeast corner of said Outlot B; thence South 00 degrees 06 minutes 41 seconds East, along the east line of said Outlot A and Block 3, a distance of 664.67 feet, to the southeast corner of said Block 3; thence South 89 degrees 59 minutes 38 seconds West, along the south line of said Block 3 and said Outlot A, a distance of 1247.22 feet, to the point of beginning.



# Certificate of Survey

Lots 1 & 2, and a part of Outlot A, in the City of Marshall,  
Marshall Industrial Park 3rd Addition, Lyon County, Minnesota.

## EASEMENT AREA A DESCRIPTION

A 25 foot storm water easement located in Lot 2, Block 3 and Outlot A of Marshall Industrial Park Third Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota, lying westerly and adjacent to the following described line:

Said line beginning at the southeast corner of said Lot 2; thence North 00 degrees 06 minutes 41 seconds East, bearing based on Lyon County Coordinate System (1996 Adj.), along the east lines of said Lot 2 and Outlot A, a distance of 664.67 feet, to a corner of said Outlot A, said line there terminating. The west side of said easement is to be prolonged or shrotened to begin on the south line of said Lot 2 and end on the northerly line of said Outlot A.

## EASEMENT AREA B DESCRIPTION

A 30 foot storm water easement located in Lot 2, Block 3 and Outlot A of Marshall Industrial Park Third Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota, lying easterly and adjacent to the following described line:

Said line beginning at the southwest corner of said Lot 2; thence North 00 degrees 00 minutes 22 seconds West, bearing based on Lyon County Coordinate System (1996 Adj.), along the west line of said Lot 2 and its northerly extension, a distance of 664.67 feet, to a point on the north line of said Outlot A, said line there terminating.

## EASEMENT AREA C DESCRIPTION

A 40 foot storm water easement located in Lot 1, Block 3 of Marshall Industrial Park Third Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota, lying northerly and adjacent to the following described line:

Said line beginning at the southeast corner of said Lot 1; thence South 89 degrees 59 minutes 38 seconds West, bearing based on Lyon County Coordinate System (1996 Adj.), along the south line of said Lot 1, a distance of 275.00 feet, said line there terminating.

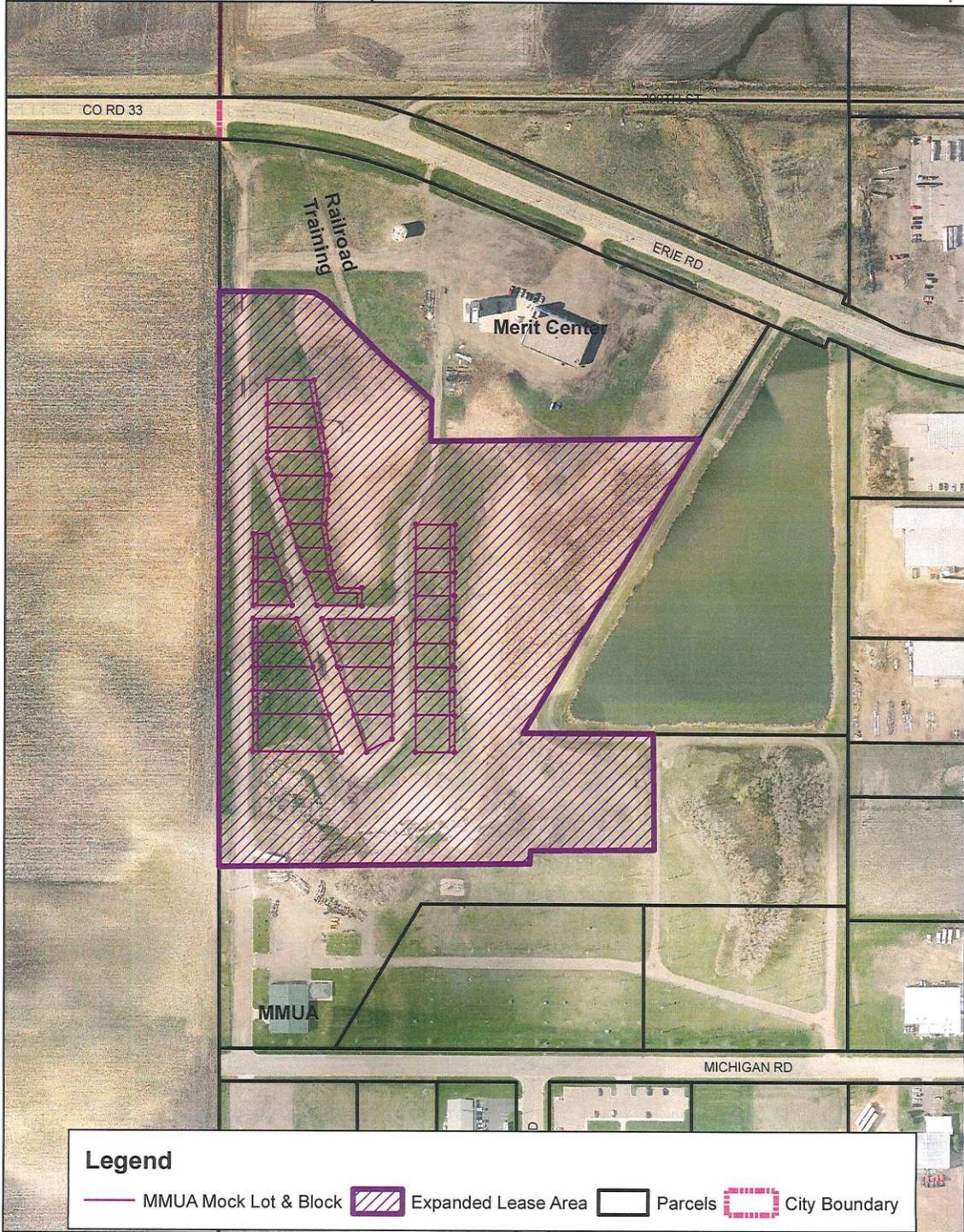
Prepared for  
Minnesota Municipal Utilities Assoc.

Prepared by  
**Bueltel-Moseng Land Surveying, Inc.**  
Marshall, MN 56258 Ph. 507-532-9043  
PROJECT NO. 19-5616

Sheet 2 of 2

# EXHIBIT C

## Expanded Lease Area



**EXHIBIT D**

**DISCLOSURES FOR SALE OF PROPERTY  
(NON-RESIDENTIAL)**

**A. WELL DISCLOSURE.** Pursuant to Minnesota Statutes Section 103I.235 [check one of the following:]

- Seller certifies that Seller does not know of any wells on the real property and will so certify on the Deed or Contract for Deed delivered at closing.
- Seller certifies there are one or more wells located on the real property and Seller's disclosure is continued on the attached *Well Disclosure Statement*. [If this option is selected, attach a copy of *Well Disclosure Statement, M.S.B.A. Real Property Form No. 21.*]

**B. SEWAGE TREATMENT SYSTEM DISCLOSURE.** Pursuant to Minnesota Statutes Section 115.55 [check only one from (1), (2 and (3):]

- (1) Seller certifies that sewage generated at the Property goes to a facility permitted by the Minnesota Pollution Control Agency (for example, a city or municipal sewer system).
- (2) Seller certifies that sewage generated at the Property does not go to a facility permitted by the Minnesota Pollution Control Agency and Seller's disclosure of the sewage system is continued on the attached *Disclosure of Sewage Treatment System*. [If this option is selected, attach a copy of *Disclosure of Sewage Treatment System, M.S.B.A. Real Property Form No. 14.*]
- (3) Seller certifies that no sewage is generated at the Property.

[and also check either (4) or (5):]

- (4) Seller has no knowledge whether there is an abandoned subsurface sewage treatment system on the Property.
- (5) Seller knows there [select one:]  **are**  **are no** abandoned subsurface sewage treatment systems on the Property. [If Seller discloses the existence of an abandoned subsurface sewage treatment system on the Property, attach a copy of *Disclosure of Sewage Treatment System, M.S.B.A. Real Property Form No. 14.*]

**Independent Compliance Report.** In addition to the statutory disclosures under Minnesota Statutes Sections 115.55, some local units of government may require an independent sewage treatment system compliance report be provided to the Buyer and may impose obligations on Buyer or Seller for failed systems as a condition to sale of the Property. A copy of any required independent sewage treatment system compliance report [select one:]  **is**  **is not** attached.

**C. HAZARDOUS SUBSTANCES, PETROLEUM PRODUCTS, AND UNDERGROUND STORAGE TANK DISCLOSURE.** Pursuant to Minnesota Statutes Sections 115B.16 and 116.48, Seller knows of no hazardous substances or petroleum products having been placed,

stored, or released from or on the Property by any person in violation of any law, nor of any underground or aboveground storage tanks having been located on the Property at any time, except as follows:

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**If the presence of any hazardous substances or petroleum products or any underground or aboveground storage tanks is disclosed, then this paragraph applies:**

*Seller certifies that all underground and aboveground storage tanks known to Seller on the Property are shown on the attached drawing or map. Seller shall provide Buyer with the affidavits required by Minnesota Statutes Sections 115B.16 and 116.48 if applicable to the Property and shall record such affidavits at Closing.*

- D. FLOOD PLAIN, SHORELAND AND WETLANDS DISCLOSURE.** Minnesota law and local ordinances restrict the ability to build or to rebuild improvements (including homes, garages, outbuildings, wells or sewage treatment systems) within flood plains, shorelands, or wetlands or to excavate, fill, or drain a wetland. A “flood plain” is the area adjoining a water course which has been or hereafter might be covered by the regional flood which recurs once in 100 years, a “shoreland” is land located within 1,000 feet from the normal high watermark of a lake, pond, or flowage and land located within 300 feet of a river or stream or the landward side of a flood plain, whichever is greater, and a “wetland” is land transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is covered by shallow water. Seller knows of no flood plains, shorelands or wetlands affecting the Property, except as follows:

See Exhibit D-1, attached

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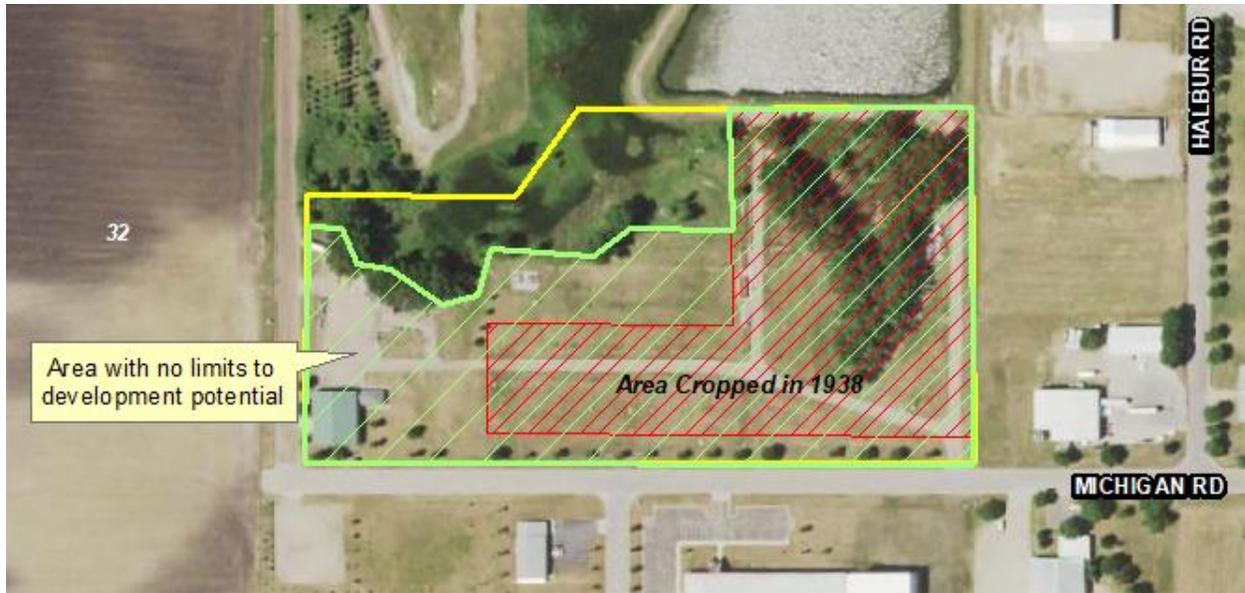
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- E. METHAMPHETAMINE DISCLOSURE.** Pursuant to Minnesota Statutes Section 152.0275, Subd. 2(m), Seller hereby certifies that *[check only one box, either (1) or (2):]*

- (1) Seller is not aware of any methamphetamine production that has occurred on the Property.
- (2) Seller is aware that methamphetamine production has occurred on the Property, and Seller’s disclosure is continued on the attached *Methamphetamine Disclosure Statement*. *[If this option is selected, attach a copy of Methamphetamine Disclosure Statement, M.S.B.A. Real Property Form No. 22.]*

**EXHIBIT D-1**

**LOCATION OF WETLANDS**



The Wetlands are those portions of the Property that lie outside the area identified as having no limits to development potential.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Approval for Auditing Service Contract for 2019-2022
<b>Background Information:</b>	<p>Attached is a summary of the Audit Quotes the City of Marshall received for Auditing Services for four years, 2019 through 2022. The review of the proposals included their fees, the number of hours by staff to perform the service, comparable Cities and the qualifications of the staff.</p> <p>After all the quotes were received and reviewed, special attention was spent on comparing the low quote (BerganKDV) to the other 3 similar amounted quotes. The main difference between the low quote (BerganKDV) and other 3 were the hours spent by the auditing firms, the low quote was significantly lower than the other 3, which was of concern. The City of Marshall's audit staff hours over the past 3 years have averaged 360 hours and the low quote from BerganKDV included 260 staff hours. Not only were the hours low but also the hours spent by the partner reviewing was half the time of Abdo's partners review and this is a critical step in a financial audit to ensure there are no material misstatements.</p> <p>Abdo Eick &amp; Meyers LLP has provided the auditing service to the City of Marshall for the past 12 years. At the end of 2019 Abdo's partner Kyle Meyers will be retiring and Tom Olinger will take over reviewing and overseeing the City of Marshall's Audit.</p> <p>Staff strongly recommends awarding the contract for services with Abdo, Eick &amp; Meyers. The recommendation is upon full review of detailed quotes with consideration of the following: price; experience; hours by the audit staff; the change in partner review is new; and year-round staff availability is included in the contract price.</p>
<b>Fiscal Impact:</b>	\$185,700 for 2019-2022
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approval of the contract for auditing services for the City of Marshall be awarded to Abdo, Eick & Meyers LLP for 2019-2022 in the amount of 185,700

CITY OF MARSHALL, MINNESOTA  
 AUDIT PROPOSALS FOR  
 2019 - 2022  
 October 8, 2019

	ABDO, EICK & MEYERS MANKATO	berganKDV ST. CLOUD	CLIFTON-LARSON- ALLEN BAXTER	REDPATH & COMPANY St. Paul
2019				
BASE	40,200	32,200	46,500	42,700
TRAVEL, ETC				2,000
SINGLE AUDIT	3,000	2,000	3,000	5,000
DATA COLLECTION	300			
OSA REPORT PREP/PROCESS	1,200			300
TOTAL	<u>44,700</u>	<u>34,200</u>	<u>49,500</u>	<u>50,000</u>
<b>Per Hour Billing</b>	<b>134</b>	<b>132</b>	<b>138</b>	<b>172</b>
2020				
BASE	41,200	33,170	48,500	44,000
TRAVEL, ETC				2,000
SINGLE AUDIT	3,100	2,000	3,000	5,000
DATA COLLECTION	300			
OSA REPORT PREP/PROCESS	1,250			300
TOTAL	<u>45,850</u>	<u>35,170</u>	<u>51,500</u>	<u>51,300</u>
<b>Per Hour Billing</b>	<b>138</b>	<b>135</b>	<b>143</b>	<b>177</b>
2021				
BASE	42,200	34,170	50,500	45,000
TRAVEL, ETC				2,000
SINGLE AUDIT	3,200	2,000	3,500	5,000
DATA COLLECTION	300			
OSA REPORT PREP/PROCESS	1,300			300
TOTAL	<u>47,000</u>	<u>36,170</u>	<u>54,000</u>	<u>52,300</u>
<b>Per Hour Billing</b>	<b>141</b>	<b>139</b>	<b>150</b>	<b>180</b>
2022				
BASE	43,200	35,200	52,500	46,000
TRAVEL, ETC				2,000
SINGLE AUDIT	3,300	2,000	3,000	5,000
DATA COLLECTION	300			
OSA REPORT PREP/PROCESS	1,350			300
TOTAL	<u>48,150</u>	<u>37,200</u>	<u>55,500</u>	<u>53,300</u>
<b>Per Hour Billing</b>	<b>145</b>	<b>143</b>	<b>154</b>	<b>184</b>
<b>TOTAL 2019 - 2022</b>	<b><u>185,700</u></b>	<b><u>142,740</u></b>	<b><u>210,500</u></b>	<b><u>206,900</u></b>
# Of Hours By Staff				
Partner	31	15	3	
Manager	43	30	57	
Supervisor/Senior	82	90	50	
Staff	157	120	100	
Support	20	5	150	
OSA, SAS, Single Audit				
TOTAL TIME	<u>333</u>	<u>260</u>	<u>360</u>	<u>290</u>
COMPARABLE CITIES				
	HUCHINSON N. MANKATO FAIRMONT Luverne New Ulm Alexandria	NEW BRIGHTON EAGAN CRYSTAL FERGUS FALLS	BRainerd OWATONNA	FRIDLEY GRAND RAPIDS EGAN CAMBRIDGE CHAMPLIN



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Block 11 Pre-Development Agreement Between the City and APX Construction Group
<b>Background Information:</b>	Ms. Mikaela Huot, Baker Tilly Municipal will present the Pre-Development Agreement for consideration and approval. The Pre-Development Agreement is a follow-up to the September 24, 2019 Council presentation from APX Construction Group and their intent on developing a mixed used property on the Block 11 site. The main emphasis of the Pre-Development is stating shared interest in seeing the property developed with APX Construction Group as the identified partner with the City; that certain conditions and timelines if met, will led to negotiation of a development agreement. If the condition and timelines are not met, the City can pursue additional interest in the Block 11 from other interested parties.
<b>Fiscal Impact:</b>	Tax increment gain
<b>Alternative/ Variations:</b>	None
<b>Recommendations:</b>	Approve the Block 11 Pre-Development Agreement Between the City and APX Construction Group

## PRELIMINARY DEVELOPMENT AGREEMENT

**THIS PRELIMINARY DEVELOPMENT AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, by the City of Marshall, Minnesota, a municipal corporation under the laws of the state of Minnesota, (the "City") with its principal office at 344 W. Main Street, Marshall MN 56258, and APX Construction Group, LLC, a Minnesota limited liability company (the “Developer”) with its principal office at 1020 Innovation Lane, Mankato, MN 56001.

### WITNESSETH:

**WHEREAS**, the City previously issued a Request for Proposals (the “RFP”) for the purchase and redevelopment of certain real property located in the downtown area described as Lots 1 through 5 and 15 through 20, Block 11, Lyon County (the "Property"), which RFP was dated December 21, 2018; and

**WHEREAS**, in response to the RFP the Developer submitted a proposal to acquire the Property to construct a mixed-use commercial/residential development and has been preliminarily selected by the City to enter into a period of exclusive negotiation related to such proposal; and

**WHEREAS**, the City and the Housing and Redevelopment Authority in and for the City of Marshall (the “HRA”) have previously adopted plans (collectively, the "City of Marshall Comprehensive Plan") to address blighted conditions within the City through the utilization of a series of different tools and the Developer has indicated a need for financial assistance from the City; and

**WHEREAS**, the City of Marshall Comprehensive Plan has a goal to: create an atmosphere in the downtown area that is conducive and supportive of housing in the downtown area; encourage appropriate housing opportunities and identify and promote an appropriate mix of retail and service businesses in the downtown area; and encourage appropriate redevelopment of the downtown area; and

**WHEREAS**, the City and the HRA are looking towards the future, and have invested time, effort, and dollars into the acquisition of these parcels, and previously demolished other buildings once located on these parcels; and

**WHEREAS**, the Developer has expended time and financial resources to prepare the RFP and will continue to expend resources to meet its obligations under this Agreement; and

**WHEREAS**, the City and the HRA each own portions of the Property, and pursuant to the terms of this Agreement, the City shall work with the HRA to obtain singular ownership and title of the Property, and, at Developer’s request, to combine the parcels of the Property before a Purchase Agreement (as hereinafter defined) is executed between the City and the Developer; and

**WHEREAS**, the preliminary estimates indicate a need for public financial participation from the City to offset a portion of the costs associated with the proposed development, and that the redevelopment would not occur without such public financial participation, and that public financial participation is anticipated in the form of tax increment financing (“TIF”); however, Tax Abatement, Loan(s), or a combination thereof (collectively “City Participation”), depending upon final project proforma and estimates, could be utilized; and

**WHEREAS**, the City Council has reviewed the Developer's proposal and desires to enter into this Agreement to provide the Developer with an exclusive period of negotiation which will allow the Developer to refine its proposal and give the parties hereto an opportunity to negotiate the terms of a purchase and development agreement for the Property and any City Participation to bring the project forth (the “Purchase Agreement”).

**NOW, THEREFORE**, in consideration of the covenants and obligations of the parties hereto, the City and the Developer hereby agree as follows:

Section 1. Preliminary Nature of Agreement. The City and the Developer agree that this Agreement is intended to be preliminary in nature. Before the City and the Developer can decide on whether to proceed with the implementation of the Developer's proposal, it will be necessary to assemble and consider information relative to the design, economics and other aspects of the proposed Development. The purpose of this Agreement is to allow the Developer an exclusive opportunity to assemble such necessary information, to refine the above-referenced development proposal, and to negotiate with the City concerning the execution of the Purchase Agreement which, if executed, will set forth the rights and responsibilities of the City and the Developer with respect to the sale and development of the Property.

The Developer has proposed to construct a development consisting of approximately 56 residential units and approximately 33,400 square feet of commercial space, as described in the RFP Submission from the Developer to the City of Marshall Economic Development Authority dated April 30, 2019 (the “Development”).

Section 2. Present Intent of Parties. It is the intention of the parties that this Agreement documents their present understandings and commitments and that if the following conditions can be fulfilled to the satisfaction of the City and the Developer that the parties may proceed in an attempt to formulate a mutually-satisfactory Purchase Agreement:

- (a) the Developer demonstrates the feasibility of the Development at a design and density that meets or exceeds current zoning guidelines or is otherwise acceptable to the City;
- (b) the Developer provides such preliminary documentation regarding the economic feasibility of the Development as the City may reasonably wish to receive during the term of this Agreement;
- (c) the completion of all undertakings required by this Agreement in a satisfactory and timely manner; and

- (d) the satisfaction of such other reasonable and customary conditions as are determined to be appropriate by either party.

Section 3. Developer's Undertakings. During the term of this Agreement the Developer shall do the following:

- (a) There are no businesses located on the Property, so no relocation plan is required.
- (b) Within 30 days after the date of this Agreement, the Developer shall do the following:
  - (i) Submit to the City a statement of the sources and uses and profit of all funding, including any City Participation which may be requested by the Developer, for the construction of the Development and a revised pro forma detailing all costs of the Development and including the income that is anticipated to be generated by the commercial portion of the Development. The pro forma shall be in such detail and form as would be acceptable to a lender being asked to provide mortgage financing for the Development. The Developer shall provide to the City such additional information as the City and its financial consultant may require to allow the City and its financial consultant to undertake a "but for" analysis for purposes of the Minnesota tax increment financing laws. The Developer understands that if the City is able to provide financial assistance for the Development, the preference is to provide such assistance on a "pay as you go" basis by which financial assistance would be made available as it is generated by the Development, and the City will not be obligated to make payments to the Developer if actual revenues received from the project are less than expected.
  - (ii) Submit to the City financial statements, in a form acceptable to the City, for Developer and Developer's owners.
- (c) Within 60 days after the date of this Agreement, the Developer shall do the following:
  - (i) submit to the City a proposed schedule for all phases of the Development, including without limitation, the timing of the closing on financing and the various stages of construction;
  - (ii) submit to the City a report by the Developer's engineer describing the nature and location of any public improvements that it will be necessary to construct as a result of the construction of the Development;
  - (iii) complete a concept review of the proposed Development by the City's Zoning and Planning Commission and City Council as required by the City Code;
  - (iv) hold an informational meeting, if Developer desires, with written notice being provided to all owners of property which is adjacent to the Property to discuss the Development and to hear and respond to such parties' concerns

and questions; and

- (v) submit to the City a formal development proposal including a narrative description of the proposed Development and specific information on the Developer's background and experience with similar redevelopment projects. Such proposal shall also include references including contact persons at other cities in which the Developer has completed projects.
  - (vi) submit to the City a letter from a financial institution stating a preliminary commitment to provide financing for the Development.
- (d) Every two weeks during the term of this Agreement, the Developer shall provide to the City written status reports on its activities under this Agreement and will attend, on a monthly basis or as otherwise requested, meetings of the City Council or HRA to discuss the Development.

All of the activities described above shall be performed at the sole expense of the Developer unless expressly stated otherwise.

Section 4. City's Undertakings. During the term of this Agreement, the City will undertake the following:

- (a) Utilizing the documentation and information submitted by the Developer pursuant to Section 3, the City will cause its fiscal and development consultant, Baker Tilly, to prepare a report for the City indicating:
  - (i) Whether any City Participation requested by the Developer in connection with the Development is appropriate;
  - (ii) Whether there is anticipated to be sufficient cash flow and tax increment from the Development to pay all of the costs associated with the Development;
  - (iii) Whether, based on analysis and review of market research conducted internally by the Developer, the Development is supported by market conditions; and
  - (iv) Indicating any other actions to be performed by the City or Developer in order to proceed with the Development.
- (b) The City and its consultants will undertake an analysis of whether the Property qualifies to be included in a redevelopment tax increment district. Such analysis will include the preparation of a building conditions analysis to determine whether there exists the requisite number of substandard buildings to qualify under state law to utilize Redevelopment TIF. Prior to the City undertaking such analysis, the

Developer shall deposit with the City an amount sufficient to reimburse the City for its costs of such analysis, pursuant to section 7 below. All buildings will be demolished by the City, at the expense of the City.

- (c) The City will analyze the information provided by the Developer pursuant to Section 3 to determine the feasibility of the Development and whether proceeding with the Development is, in the City's sole discretion, desirable. Within thirty days after the City is provided with the information required to be submitted by the Developer under Section 3, the City will notify the Developer if the City determines that it needs additional information, in which case the Developer shall have 30 days to supply such information. The City may, in its sole discretion, extend the time for the Developer to act under this paragraph.
- (d) To the extent necessary, coordinate with the HRA and any other agencies or authorities related to the compilation of the Property as well as exploring whether City Participation may be offered for the Development, knowing it is likely needed for the Development to move forward, based upon preliminary project estimates.
- (e) The City and HRA will prepare the Property for acquisition by bringing all parcels under common ownership of either the City or HRA with marketable title free from easements or restrictions that would preclude or delay the anticipated Development.
- (f) Within 60 days after the date of this Agreement the City shall secure and submit to the Developer a draft Purchase Agreement for the Development together with summaries of the specifics of the agreement including the proposed City Participation. Said Purchase Agreement or related development agreements will include recourse for non-performance of proposed projects.

Section 5. Negotiation of Purchase Agreement. If both parties have satisfied their obligations hereunder, and have each determined that they desire to move forward with the project, the City shall prepare a draft Purchase Agreement for negotiation between the parties. Nothing herein shall bind either party to approve a Purchase Agreement.

Section 6. Effect of Approvals. No approval given by the City hereunder or in connection herewith shall be deemed to constitute an approval of the Development for any purpose other than as stated herein and the process outlined in this Agreement shall not be deemed to supersede any concept review, conditional use permit, vacation, subdivision, or other zoning or planning approval process of the City relative to the development of real estate.

Section 7. City and Developer Costs. The cost of demolition and soil reports and/or soil corrections will be a City expense and Developer shall not be obligated to reimburse the City for such costs ("City's Costs"). The cost of the Developer's requirements in Section 3 including, without limitation, all fees incurred for legal review, engineering consultations, architect drawings, staff time and other consultants in relation to the proposed Development and its obligations under this Agreement shall be a Developer expense ("Developer's Costs").

Developer agrees that it will reimburse the City up to \$7,000.00 for all other reasonable out-of-pocket costs incurred by the City including, without limitation, all fees owed to the City's traffic, development, fiscal, legal, engineering, environmental and other consultants (the "Shared Costs") in relation to the City's obligations under Section 4 of this Agreement.

Upon entering into this Agreement, the Developer will deposit \$7,000.00 into escrow with the City and the City shall have the right to draw upon amounts in escrow to pay the Shared Costs. Every two weeks the City shall provide the Developer a ledger for the prior two weeks showing the withdrawals from escrow with invoices supporting each withdrawal. If this Agreement is terminated in accordance with the terms hereof, or it expires and the parties do not move forward with the Development, any sums remaining on deposit with the City, after the City pays or reimburses itself for all Shared Costs incurred to the date of termination, shall be returned to the Developer. The Developer's obligations under this Section 7 shall survive termination of this Agreement to the extent Shared Costs were incurred prior to the date of termination.

If the Developer fulfills its obligations under Section 3 by providing timely an economically feasible concept substantially similar to the proposed Development which meets current zoning and design guidelines for the Property and the City does not move forward with a Purchase Agreement with the Developer or does not approve the City Participation available and necessary to make the Development possible as part of the Purchase Agreement, the City shall reimburse the Developer for up to \$7,000.00 of certain costs related to the property (examples may include survey, soils, engineering, environmental, underground parking research, etc.) If the Developer seeks reimbursement for costs that exceed \$7,000.00 and up to \$15,000.00, it needs to be requested ahead of time and approved by the City Administrator. Any costs in excess of \$25,000 will need to be approved by the City Council. Within 30 days of the termination of this Agreement without the execution of a Purchase Agreement, the Developer shall submit to the City detailed invoices related to the property to support the Developer's Costs for reimbursement. The City shall reimburse the Developer within 30 days of receipt of such invoices up to the allowable and approved amount. The City's obligations under this Section shall survive termination of this Agreement to the extent the Developer's Costs were incurred prior to the date of termination or to the extent that costs are incurred to enforce the City's obligations under this Section.

Section 8. Modifications. This Agreement may be modified and the term hereof may be extended only through written amendments hereto signed by all parties to this Agreement.

Section 9. Term of Agreement; Exclusive Negotiations. This Agreement shall terminate ninety days after the date hereof or upon execution by the parties of the Purchase Agreement, whichever occurs first. If for any reason a Purchase Agreement has not been entered into by the parties within the term of this Agreement or any mutually approved extension thereof, this Agreement shall be null and void and, subject to Section 7, neither party shall have any liability or obligations to the other.

During the term of this Agreement, the City agrees that it will negotiate in good faith exclusively with the Developer concerning the development of the Property.

Section 10. Indemnification. The Developer agrees to indemnify, defend and hold harmless the City and its officers, employees, agents and representatives from and against any claims, demands, suits, costs, expenses (including reasonable attorneys' fees) actions or other proceedings whatsoever by any person or entity whatsoever arising or purportedly arising from the actions or inactions of the Developer (or if other persons acting on its behalf or under its direction or control) under this Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership, and operation of the Development; including, without limitation, any claim by a land owner or tenant located on the Property to be entitled to relocation costs and related expenses.

Section 11. Severability. If any portion of this Agreement is held invalid by a court of competent jurisdiction, such decision shall not affect the validity of any remaining portion of this Agreement.

Section 12. Notices. Notice, demand, or other communication from one party to the other shall be deemed effective if sent by certified mail, postage prepaid, return receipt requested or delivered personally to a party at its address in the first paragraph of this Agreement, or at such other address as such party may designate in writing to the other party.

\*\*\*\*\*

**IN WITNESS WHEREOF**, the City has caused this Agreement to be duly executed in its name and behalf and the Developer has caused this Agreement to be duly executed in its name and behalf on or as of the date first above written.

**CITY  
OF MARSHALL**

By \_\_\_\_\_  
Its Mayor

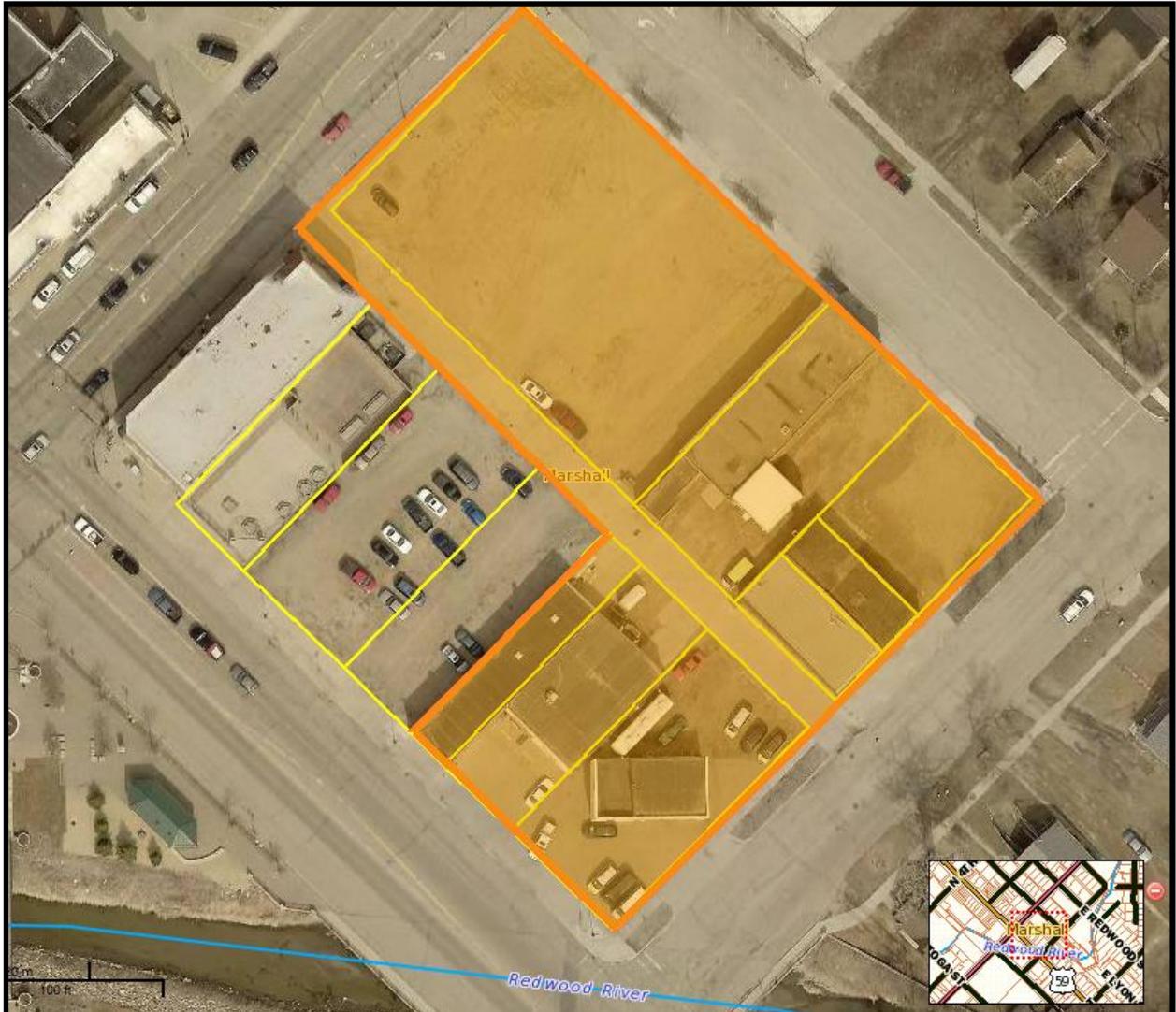
By \_\_\_\_\_  
Its City Administrator

**APX CONSTRUCTION GROUP, LLC**

By \_\_\_\_\_  
Its \_\_\_\_\_

**EXHIBIT A**

**Property Legal Description  
BLOCK 11 LOTS 1-5 AND BLOCK 11 LOTS 15-20**



## **EXHIBIT B**

### **Architectural Standards**

Sections 86-276 through 86-293 under the common title of Central Heritage District Exterior Construction Standards.

[https://library.municode.com/mn/marshall/codes/code\\_of\\_ordinances?nodeId=PTIICOOR\\_CH8\\_6ZO\\_ARTVISURE\\_DIV5CEHEDIEXCOST\\_S86-276DE](https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH8_6ZO_ARTVISURE_DIV5CEHEDIEXCOST_S86-276DE)



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 8, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO
<b>Subject:</b>	City Hall Update
<b>Background Information:</b>	Engan Associates will be in attendance to provide an overview of the City Hall project.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Info only



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Click or tap to enter a date.
<b>Category:</b>	COUNCIL REPORTS
<b>Type:</b>	INFO
<b>Subject:</b>	Commission/Board Liaison Reports
<b>Background Information:</b>	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement &amp; Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee and Marshall Area Transit</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	



**MEMORANDUM**

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TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: October 8, 2019

SUBJECT: Administrative Brief

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**CITY ATTORNEY**

- No Report

**ADMINISTRATION**

**General Administration**

- Met with Branding committee on research data and eventual presentation to Council on September 24<sup>th</sup>. The first branding strategy meeting is scheduled for next week. This past week, Glenn Bader-Ralco Vice-President of Marketing and I did a video on the branding project.
- Held several meetings on Block 11 regarding the pre-development agreement that will be presented at the October 8 meeting.
- Many correspondences in the last month between staff and architects on City Hall final details. A meeting was held at City Hall with a concrete floor removal specialist this past month and a general overview of the City Hall project.
- Met with Marshall Area Hockey Association President Josh Johnson to discuss future for development near the Red Baron Arena and Expo, the membership has discussed a dry land facility as a possible priority over an outdoor rink. They will continue to discuss and communicate with the City.
- Held many discussions with staff and others on EDA as a result of the recent announcement that Tara Onken plans to resign near the end of the month.
- Held many discussions and attended to committee meetings on consideration of bids received for employee health care providers.
- Attended Race Equity training held in Marshall with key leadership staff in the City. The training was conducted by the League of MN Cities.
- This past month attended 911 Memorial, EDA Board meeting, Sports Amateur Commission, Every Day Leaders, SW Coaches Open House, Coffee with Cops event held at Hy-Vee. Met with Library Director, Schwans government relations contact and conducted my monthly radio interview as well as submitted my monthly column to the Marshall Independent.

**Economic Development Authority**

- **Commerce Park**  
Drone video production complete, posted on various social media channels. Commerce Park handouts printed and mailed from ISG (we have 100 color copies, can print more after re-brand).
- **New Hotel Recruitment**  
No abatement application received at this time. Left messages with some of the people involved, waiting to hear back.

- **Downtown Hotel**  
Working towards a development agreement that outlines terms, expectations of both the developer and the City of Marshall.
- **Block 11**  
APX presented at City Council meeting, council directed to prepare predevelopment agreement for consideration. Council was receptive and supportive of redevelopment of the site. Demolition expected to begin October 14<sup>th</sup>.
- **Harrison Truck Center Tax Abatement**  
Groundbreaking was on Monday, September 9<sup>th</sup>. Construction in progress.
- **Parkway II**  
First couple homes are nearly complete, with more in progress. Sounds like there are buyers lined up for the homes and they will sell quickly.
- **City Branding and Strategic Planning**  
Process continues, preliminary branding research results were presented to city council, with recommendations coming later this Fall.
- **Façade Improvement Program**  
Advertised online, in newspaper, chamber newsletter, and EDA intern Kritika Shah made 25+ business visits. 2 approved projects, and anticipating more applications.
- **ShopKo Optical**  
ShopKo Optical will be relocating to former Family Video location on E. College Dr.
- **Canoga Park Child Care Tax Abatement**  
Abatement Agreement has been executed; this was approved.
- **UCAP Groundbreaking**  
Tuesday, September 24<sup>th</sup> UCAP had a groundbreaking for their expanded services for their new Head Start building.
- **Nexus Apartment Grand Opening**  
Nexus Apartment Grand Opening - Parkway III on Tuesday, October 8<sup>th</sup> at 10am
- **Economic Development Bus Tours – Mark your calendar!**



### Human Resources

- Staffing: current open vacancies include a part-time Community Services Officer and a part-time Liquor Checkout Clerk. These positions are in various stages of the application/applicant screening process. Applications are also being accepted for both paid-on-call and temporary/seasonal positions.
- Staff are working on preparing benefit renewal information for the Council worksession on October 8<sup>th</sup>. Both dental and health insurance information will be presented.
- The City's Health Care Savings Plan Memorandums of Understanding (MOU's) will expire on 12/31/19. These plans are administered by the Minnesota State Retirement System and result in a tax benefit to both the City and the employee. HR Manager Dubs is working with each union and the non-union

groups, respectively, to draft renewal MOU's, obtain State approval of the proposals, and prepare the information for the Council consideration at a November meeting.

- HR Manager Dubs is also working with each department on amendments to the Temporary/Seasonal Employee Wage Schedule. Effective January 1, 2020, minimum wage in MN will increase to \$10 per hour. Staff will prepare a proposal for Personnel Committee consideration and then bring the Committee recommendation to the full Council before year-end.
- ALICE model training: upon recommendation of the Safety Committee and the support from the management team, staff are preparing to roll-out an ALICE model training program. ALICE is an active shooter response training. The Council, City Attorney, and employees from the City and Library will be invited to attend this training. More information will be sent out about the ALICE model as well as training information (dates/times/locations).
- Payroll is working with InCode staff on the migration of payroll/accrual/benefit data with the goal of a go-live date of October 21.
- SAVE THE DATE: the annual Employee Reward and Recognition Event will be held on January 10, 2020. More details will be forthcoming.

#### **Clerk**

- Our last joint Race Equity Cohort will take place on October 10. A review of the cohort as well as an action plan will be presented to the Council in the near future.
- There are a number of current openings on various boards and commission with many more positions opening up by the end of the year. Advertisement for open positions will begin immediately.
- Our first disaster recovery meeting with FEMA has taken place. Thursday, October 3, staff met with FEMA representatives to begin the discussion on the damage received from the March 12 – April 28, 2019 disaster.
- Annual Liquor Licenses Renewal forms have been received by the State of Minnesota Alcohol and Gambling Enforcement. There are approximately 33 different establishments that receive annual renewal packets from the City (including tobacco).

#### **Finance**

- Migration to InCode 10 continues as the "go live date" is set for October 21<sup>st</sup>.
- Finance is in the process of getting auditing quotes from various CPA firms for audit years 2019-2022. More information will be presented to Council on October 8, 2019.

#### **Assessing**

- Wrapping up another year for our sales study
- Staff continues to view property and assist where need with other city projects in the mix
- Continuing conversations with Lyon Co. regarding Tax Court.
- The Lyon Co. Assessor, Sherri Kitchenmaster has resigned and will be returning to the Department of Revenue. No official appointment has been made for the position yet, but likely will be internal.

#### **Liquor Store**

- September Financials: Sales +4.75, Customer Count +1.69, Ticket Average +.78. Overall a good steady month as we enter the Fall.
- Our entire staff attended wine training with Chateau St. Michelle earlier this month at the store. The goal was to have our staff comfortable recommending any type of wine to our customers.
- Game Day starts at Tall Grass has been our marketing push this Fall. We have many new and existing products that will you help celebrate your favorite team before, during and after the big game!
- Mark your calendars for a Holiday Wine Walk About Thursday, November 7<sup>th</sup> from 6pm-8pm at Bello Cucina. Sample 30+ wines that would be perfect for your upcoming holiday celebrations. Pre-order your wine and save 15%-25% at this event. More details to follow.

## COMMUNITY SERVICES

- Marshall Area Senior Citizens (MASC) received a bequest earlier this year. The MASC Board has approved spending in excess of \$26,000 on interior carpeting/tile at the Adult Community Center along with a remote access door system to assist with rentals/activities.
- The Adult Community Center will welcome back Mayor Byrnes and City Administrator Hanson for a “Talk of the Town” discussion on Thursday, November 7<sup>th</sup> at 10:00am.
- Studio 1 TV staff will cover the SMSU Homecoming Parade on Saturday, October 12<sup>th</sup>.
- Marshall BikeShare will close for the season later this month. The nine bicycles that are hosted between the AmericInn, The Bike Shop and YMCA have logged over 2,250 miles since the inception of the program in late April.
- Parks Department staff continues work on the Veterans’ Memorial Final Phase at Memorial Park. Progress also continues for the restroom facility that will be added at Liberty Park.
- MCS staff continues work on the planning process of the Winter/Spring 2020 programming brochure. The offerings for the community will be in local mailboxes on December 11<sup>th</sup>.
- The Aquatic Center Advisory Committee will meet on Wednesday, October 9<sup>th</sup> to discuss the direction provided by Council on the future of a new community pool.
- The MCS Advisory Board met on October 2<sup>nd</sup> and toured the Merit Center in conjunction with their regularly scheduled bi-monthly meeting.
- The Red Baron Arena & Expo will host the Marshall Gun Show this weekend, the Billiards & Bullseyes Tournament on October 19<sup>th</sup> and install the second sheet of ice just in time for a MAHA sponsored Hometown Hockey Heroes event on October 25<sup>th</sup>.

## COMMUNITY PLANNING

### Building Services / Planning & Zoning

- Over 400 open job files. UCAP Headstart new building project, Harrison Truck addition, and SRO apartment building at Stephen Ave are under construction.
- Three duplexes and ten new single-family dwellings permits have been approved.
- Zoning ordinance related to conditional use permits to ensure compliance with the state statute is in the process of being adopted.
- Beginning stages of reviewing all city buildings for ADA-compliance; part of a self-evaluation process for inclusion in a city ADA Transition Plan.
- New permit software contract is under review.

## PUBLIC WORKS DIVISION

### Engineering

- Project Z47: Commerce Industrial Park- Final seed is complete. Work is substantially complete. Staff will work through the project closure process. MMU is ordering street lighting for Michigan Road and the intersection of Pacific Avenue and TH68.
- Project Z64/SAP 139-111-006: Saratoga Street Reconstruction – Work is substantially complete. Staff will work through final closure through MnDOT State Aid Office.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Work is substantially complete. Staff will work through the project closure process.
- Project Z74: Superior Road/Huron Road Reconstruction Project – Work is substantially complete. Staff will work through the project closure process.
- Project Z51-2019: Bituminous Overlay Project Milling, Overlays and ADA work is complete in the project areas. Final Payment.
- Project Z50-2019: Chip Seal Project MERIT Center Phase 2 – Work is substantially complete. Staff will work through the project closure process.

- Merit Phase 2-The Contractor finished placing Class 5 aggregate base for the track expansion to the north. The ditching and ponding areas have been excavated. The cold storage building and skid pad are complete, the diamond polishing process has been completed. The Contractor plans to final shape the gravel and pave the week of October 7, then final shape and seed the entire area.
- Project Z72: Hahn Road Storm Sewer Project – Work is substantially complete. Staff will work through the project closure process.
- Red Baron Arena & Expo Parking Lot Project – Work is substantially complete. Staff will work through the project closure process.
- Project Z73: Country Club Drive Utility Replacement project; water, sanitary sewer, storm sewer from a point approximately 200' west of 4<sup>th</sup> Street to 2<sup>nd</sup> Street – Work is substantially complete. Staff will work through the project closure process.
- Project Z70-2 Whitney alley storm Sewer Project: Bids have been received Contractor plans to start the week of October 7<sup>th</sup>.
- 2020 Projects are currently in the design and scoping process. Projects currently include:
  - UCAP Transit Bus Shelters: Contract was awarded to HCI construction with an anticipated 2020 start date.
  - Project Z75 South 4<sup>th</sup> Street: Call for plans and specs? Currently setting project limits and scope of the project.
  - Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney): Currently in design phase.

#### **Building Maintenance**

- No report.

#### **Street Department**

- Street sweeping
- Pothole patching
- Getting quotes for bike lane painting.
- When weather permits repairing bike trail between highway 59 north and north 7<sup>th</sup> street due to high water.
- Repairing sink holes.
- Getting ready to start repairing frost boils around town due to the bad winter.
- Street department parking lot concrete complete and the joints have been sealed. Need to complete the landscaping and seeding.

#### **Airport/Public Ways Maintenance**

- No report

#### **Wastewater**

- Cleaning sewers.
- Starting to mix bio-solids in preparation for fall application. Hopefully start hauling next week if weather cooperates.
- Plant repairs.
- Magney Construction getting ready for storage tank floor pour- 1300 yds on 10/7/19.
- Staff has performed 236 equipment work orders in the last 30 days.
- ~~GPS work on manholes in town is completed.~~
- Located, uncovered, and raised multiple sanitary manholes in the collection system.
- Relining sanitary manholes along Hwy 23 trunk Line.
- We will start door to door sump pump inspections from the map we put together this spring next week.

- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, Lake Pepin TMDL.
- MMU Water Plant Upgrade has started with completion in the spring of 2021.

## **PUBLIC SAFETY DIVISION**

### **FIRE DEPARTMENT**

- The Marshall Fire Department responded to twenty-six (26) calls for service. Total calls for service included:
  - Fire/CO2 Alarm (13)
  - Fire/Structure/Medical Assist/Other (8):
  - Vehicle Accident (5)

### **POLICE DEPARTMENT**

- The Marshall Police Department responded to 860 calls of service for the month of September. 113 criminal offenses were reported with a total number of 52 adult arrests being made.

### **OFFICER'S REPORT (SEPTEMBER)**

- Accidents (19)
  - Alcohol - DWI (2)
  - Assaults (1)
  - Domestic Assault (10)
  - Burglaries (3)
  - Damage to Property (7)
  - Keys Locked in Vehicles (37)
  - Loud Party (9)/ Public Disturbances (27)
  - Thefts (22)
  - Traffic Related Complaints (219)
  - Warrant Pickups (14)
  - Welfare Checks (19)
- During the month of September, we responded to nineteen (19) vehicle accidents with five (5) being coded as personal injury accidents. One incident involved an 11- year old juvenile riding a bicycle who was struck by a vehicle. The bicyclist did not have brakes and crossed the intersection against a red light. The juvenile did not suffer serious injuries.
  - Three (3) burglaries were reported with one being of a business and force was used to gain entrance.
  - Ten (10) domestic assault calls were reported during September. One incident involved a male suspect threatening a female by holding a gun to the victim's head. The suspect fled on foot after officers located the handgun used in the assault. The suspect was pursued and with the help of employees from an automotive shop who assisted in pursuing the suspect, the male was arrested without incident.

### **PERSONNEL/OTHER**

- In preparation for possible implementation of body worn cameras (BWC) – the police department was provided BWC's from the company currently providing our squad camera equipment. Officers who have used the camera have expressed their satisfaction with how easy it is to use the BWC. Many hours of video from traffic stops, domestics, fleeing on foot, cases have been captured and aided us in our reports and investigation. A public listening session is scheduled for October 3<sup>rd</sup> at 6:30 pm at the MERIT Center to allow comments from the public. All comments received through social media and in person have been supportive of implementing a BWC program.

- All licensed officers received their annual POST Board mandated Defensive Tactics training and Use of Force Training.

## **DETECTIVE REPORT**

- A case of Financial Transaction Card Fraud is under investigation. A Marshall man reported that an estranged family member used his credit card without permission and withdrew about \$600.00 from his account.
- A Marshall woman reported that her medication was stolen from her car. The woman was not sure of where the theft took place and there are no leads at this time.
- A Marshall man reported that someone stole approximately \$4,000.00 worth of tools from his pickup which was parked inside a shed at his place of business. The case is under investigation pending reviewal of surveillance footage.
- A burglary of a residence was under investigation. A Marshall woman reported she believed a family member burglarized her home and stolen multiple high-end purses, a cellphone, an electric guitar, and other items. The victim stated she called and confronted the suspect who admitted to taking the items. The suspect has not returned calls from the investigator. The case was sent to the Lyon County Attorney's office for consideration of charges of burglary.
- A report was taken from a Marshall woman who was scammed out of \$5,500.00. She had responded to a phone call from someone purporting to be a police officer in Texas who convinced her to purchase Walmart gift cards and give him the numbers on the back. No leads.
- A Louisiana man was arrested at a Marshall motel after fleeing on foot and forcing officers and detectives to chase him. The man was apprehended and charged with Felon in Possession of a Firearm, Fleeing on foot, Obstruction of Legal Process, and Domestic Assault.
- A Marshall man reported someone entered his apartment and stole his laptop. A possible suspect has been identified.
- A Marshall woman reported being sexually assaulted at her home by a male she had met online and had invited to her house. The case was investigated and sent to the county attorney's office, but charges were declined due to lack of evidence.
- A Marshall woman reported being duped out of \$1,500.00 by the "grandson is in jail" scam. No leads.
- Detectives investigated a non-compliant sex offender who had moved to Colorado without filling out the required paperwork. Charges were requested of the county attorney's office.
- 2 pressure washers valued at \$1,000.00 were stolen from behind a Marshall business. There was also some vandalism done to a parked vehicle behind said business. No leads.
- A Marshall woman reported being sexually violated by a Marshall health practitioner during a therapy session. The woman believed the male touched her breasts for a sexual purpose. Investigation showed that this may have been an accepted medical procedure and not a sexual crime. The case was sent to the county attorney's office for reviewal and consideration.
- A burglary was committed at a vacant Marshall business building and some damage was done inside, possibly by juveniles. No leads.
- A Marshall man was arrested after an investigation into the discharge of a firearm in city limits and felon in possession of a firearm. The man had gotten into an altercation with another male and had fired off several rounds into the air with a handgun, which was captured on a business surveillance system.
- A Marshall business reported someone ransacked their office, but nothing appeared to have been taken. No leads.

**This month, a person convicted of Criminal Sexual Conduct, Kidnapping, and 3<sup>rd</sup> degree assault was sentenced to 30 years in prison. This investigation was the result of many hours work by detectives and officers stemming from a report received in 2018.**

Det. Sgt. Tomasek attended a meeting of the Racial Equity Cohort in Redwood Falls, MN

Detective Kopitski attended training in Crisis Negotiations as part of the BLRR Swat training.

Detective Hoffmann trained as part of the SWAT team this month.

#### **MERIT CENTER REPORT**

- In the last month the MERIT Center has hosted a variety of trainings/events. These events include Firefighter certification testing, Emergency Medical Response training, employee training, public safety traffic scene training, Emergency Vehicle Operations Course, Ethics training and employee safety training.
- MN West Farm Business Management hosted a Farm Bill Speaker public forum event on Sept 12. 102 people attended this event
- Avera hosted two 2-day sessions of employee relations/motivation training on Sept 10-13<sup>th</sup>. 59 Avera employees attended this training
- On Sept 16<sup>th</sup>, MERIT hosted a National Traffic Incident Management training hosted by SD State Patrol. This training involved all areas of emergency response (fire, police, EMS, towing, dispatch) and how to manage a roadway crash scene. There were 67 attendees and Pulver Towing donated a meal for the event
- Ralco Today hosted their National Sales Meeting at the MERIT Center Sept 24-25<sup>th</sup> for 103 employees from 18 different states and Mexico & Uruguay. They utilized all of the classroom and bay space for this event and have booked MERIT to host the same event in April 2020

The MERIT Center was utilized 28 out of the last 30 days with 455 people attending these trainings/events



## BUILDING PERMIT LIST

### October 08, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
MAGNEY CONSTRUCTION	600 ERIE RD W	NEW BUILDING	843,900.00
SANDERSON MECHANICAL, INC.	410 GENESIS AVE	HVAC	6,900.00
SUSSNER CONSTRUCTION, INC.	208 MAIN ST W	INTERIOR & EXTERIOR REMC	78,900.00
MICHAEL SLAGEL CONSTRUCTION LLC	805 HACKBERRY DR	DOORS	1,300.00
GOOSETOWN ENTERPRISES LLC	1301 COLLEGE DR E	INTERIOR REMODEL	5,000.00
JAMES LOZINSKI CONSTRUCTION INC.	301 MARSHALL ST E	RE-ROOFING	5,300.00
GEIHL CONSTRUCTION, INC.	1107 DAVID DR	BUILDING ADDITION	34,500.00
JAMES LOZINSKI CONSTRUCTION INC.	801 6TH ST N	RE-ROOFING	2,000.00
HARTS HEATING & REFRIGERATION	227 MAIN ST W	HVAC	14,800.00
HARTS HEATING & REFRIGERATION	113 3RD ST N	HVAC	8,500.00
HARTS HEATING & REFRIGERATION	227 MAIN ST W	HVAC	7,300.00
PATZER, MARK A & COLETTE M	1009 SILVERVINE DR	EXTERIOR REMODEL	17,000.00
Regnier Electric	102 THOMAS AVE W	HVAC	7,500.00
Safe Basements of MN	1101 WASHINGTON AVE	INTERIOR REMODEL	20,400.00
GESKE HOME IMPROVEMENT CO.	807 NUESE LN	DOORS	1,200.00
GESKE HOME IMPROVEMENT CO.	502 DONITA AVE	Windows	2,400.00
GESKE HOME IMPROVEMENT CO.	616 THOMAS AVE W	Windows	600.00
GESKE HOME IMPROVEMENT CO.	1103 HORIZON DR	Windows	3,000.00
GESKE HOME IMPROVEMENT CO.	709 4TH ST N	Windows	2,400.00
GESKE HOME IMPROVEMENT CO.	216 OSLO AVE	Windows	1,800.00
GESKE HOME IMPROVEMENT CO.	409 4TH ST S	DOORS	600.00
GESKE HOME IMPROVEMENT CO.	205 ELAINE AVE	Windows	600.00
GESKE HOME IMPROVEMENT CO.	407 SOUTHVIEW DR W	Windows	600.00
GESKE HOME IMPROVEMENT CO.	603 PAUL ST	DOORS	1,200.00
GESKE HOME IMPROVEMENT CO.	409 4TH ST N	Windows	10,800.00
GESKE HOME IMPROVEMENT CO.	1405 WESTWOOD DR	Windows	3,600.00
CHANCEY WELVAERT CONSTRUCTION	900 4TH ST N	RE-ROOFING	9,500.00
CHANCEY WELVAERT CONSTRUCTION	606 CADILLAC RD	RE-ROOFING	1,100.00

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MCDOWALL COMPANY	300 BRUCE ST S	RE-ROOFING	379,400.00
JEFF GLADIS CONSTRUCTION	812A SOUTHVIEW CT W	RE-ROOFING	10,500.00
JEFF GLADIS CONSTRUCTION	812 SOUTHVIEW CT W	RE-ROOFING	10,500.00
SUSSNER CONSTRUCTION, INC.	201 C ST	EXTERIOR REMODEL	14,200.00
DENNIS LOZINSKI CONSTRUCTION	121 E ST	RE-ROOFING	7,500.00
LAYLE FRENCH CONSTRUCTION INC.	107 GEORGE ST	Windows	700.00
WELU CONSTRUCTION, LLC	506 SUMMIT ST	EXTERIOR REMODEL	22,500.00
HERITAGE EXTERIORS & RESTORATION IN	1305 BIRCH ST	EXTERIOR REMODEL	66,000.00
JAMES LOZINSKI CONSTRUCTION INC.	616 THOMAS AVE W	RE-ROOFING	9,500.00
SUSSNER CONSTRUCTION, INC.	1642 COLLEGE DR W	RE-ROOFING	38,300.00
MANUEL LAGUNAS ROJAS &, CENOVIA LAGUN/	407 2ND ST S	Windows	1,200.00
Regnier Electric	407 6TH ST N	HVAC	2,700.00
ACE HOME & HARDWARE	307 OSLO AVE	NEW BUILDING	165,000.00
PARKHURST, MATTHEW & KATHLEEN	205 DESCHEPPER ST	DECK	15,000.00
ACE HOME & HARDWARE	309 OSLO AVE	NEW BUILDING	155,000.00
ACE HOME & HARDWARE	311 OSLO AVE	NEW BUILDING	165,000.00
MPB PROPERTIES LLC	1107 WINDSTAR ST	RE-ROOFING	15,000.00
HESS, RANDALL L & MELISSA J	414 HIGH ST N	RE-ROOFING	6,500.00
DOOM & CUYPERS, INC.	100 MARSHALL ST W	NEW BUILDING	78,300.00
MPB PROPERTIES LLC	1109 WINDSTAR ST	RE-ROOFING	18,000.00
BUYSSE ROOFING SYSTEMS & SHEET META	503 LYON ST W	RE-ROOFING	81,200.00
DENNIS LOZINSKI CONSTRUCTION	608 KATHRYN AVE	RE-ROOFING	8,000.00
Strand Home Services	707 COLLEGE DR E	RE-SIDING	3,000.00
GREIBEL, BRET J & SANDRA M	205 MAIN ST E	INTERIOR & EXTERIOR REMC	16,000.00
VANMEVEREN, CURTIS	315 1ST ST S	RE-ROOFING	4,800.00
CITY OF MARSHALL	701 OAK ST	RE-ROOFING	5,000.00



**PLUMBING PERMIT LIST**  
**October 08, 2019**

<b>APPLICANT</b>	<b>LOCATION ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>VALUATION</b>
TRIO PLUMBING & HEATING	700 SARATOGA ST S	WATER HEATER	900.00
BISBEE PLUMBING & HEATING	1402 SARATOGA ST S	NEW BUILDING	0.00
BISBEE PLUMBING & HEATING	1501 HIGHWAY 59 N	BUILDING ADDITION	0.00
TRIO PLUMBING & HEATING	1400 SARATOGA ST S	WATER HEATER	900.00
STATTELMAN, SCOTT & CONNIE C	411 5TH ST N	WATER HEATER	500.00



**SIGN PERMIT LIST**  
**October 08, 2019**

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
ATWOOD ELECTRIC, INC.	100 MAIN ST E	N/A	2,400.00
AP Design	1420 COLLEGE DR E	N/A	500.00

## October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> 4:30 p.m. Airport Commission	<b>2</b> 4:45 p.m. Community Services Advisory Board	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> 4:00 p.m. Work Session 5:30 p.m. Regular City Council Meeting 7:00 PM Work Session	<b>9</b> 12:00 p.m. Adult Community Center 5:30 p.m. Planning Commission	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	<b>15</b> 4:30 p.m. Marshall Municipal Utilities Commission	<b>16</b> 12:00 p.m. EDA	<b>17</b> 2:00 p.m. CVB Board Meeting	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b> 5:30 p.m. Regular City Council Meeting	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

## November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 4:30 p.m. Airport Commission	6	7	8	9
10	11 City Hall Closed – Veterans Day  3:30 p.m. Public Housing Commission  4:00 p.m. Library Board	12 5:30 p.m. Regular City Council Meeting	13 5:30 p.m. Planning Commission	14	15	16
17	18	19 4:30 p.m. Marshall Municipal Utilities Commission	20 12:00 p.m. EDA	21 2:00 p.m. CVB Board Meeting	22	23
24	25	26 5:30 p.m. Regular City Council Meeting	27	28 City Hall Closed – Thanksgiving Holiday	29 City Hall Closed – Thanksgiving Holiday	30

## December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 4:30 p.m. Airport Commission	4 4:45 p.m. Community Services Advisory Board	5	6	7
8	9 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	10 5:30 p.m. Regular City Council Meeting 6:00 p.m. Truth and Taxation Hearing	11 5:30 p.m. Planning Commission	12	13	14
15	16	17 4:30 p.m. Marshall Municipal Utilities Commission 5:30 p.m. Regular City Council Meeting	18 12:00 p.m. EDA	19 2:00 p.m. CVB Board Meeting	20	21
22	23	24	25 City Hall Closed - Christmas	26	27	28
29	30	31				

## December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 4:30 p.m. Airport Commission	4 4:45 p.m. Community Services Advisory Board	5	6	7
8	9 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	10 5:30 p.m. Regular City Council Meeting 6:00 p.m. Truth and Taxation Hearing	11 5:30 p.m. Planning Commission	12	13	14
15	16	17 4:30 p.m. Marshall Municipal Utilities Commission 5:30 p.m. Regular City Council Meeting	18 12:00 p.m. EDA	19 2:00 p.m. CVB Board Meeting	20	21
22	23	24	25 City Hall Closed - Christmas	26	27	28
29	30	31				