



**CITY OF MARSHALL
City Council Meeting
A g e n d a**

**Tuesday, April 13, 2021 at 5:30 PM
Minnesota Emergency Response and Industrial
Training (MERIT) Center, 1001 Erie Road**

NOTICE: Pursuant to Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the regular meeting held on March 23, 2021.

PUBLIC HEARING

AWARD OF BIDS

3. Project Z78: Storm Structure Outfall Improvements Project - Consider Resolution Accepting Bid (Awarding Contract).
4. Consider Award of Bids for Street Department Equipment.
5. Project Z88: 2021 State Aid Overlay Project – Consider Resolution Accepting Bid (Awarding Contract).
6. Authorization to Purchase New Water Truck Chassis for the Parks Department.

CONSENT AGENDA

7. Call for a Public Hearing Regarding Proposed Property Tax Abatement at 404 West Lyon.
8. Call for a Public Hearing Regarding Proposed Property Tax Abatement at 905 Elizabeth St.
9. Consider a LG220 Application for Exempt Permit Pride in the Tiger Foundation.
10. Consider Approval of the 2021-22 Township Fire Contracts.
11. Wastewater Treatment Facilities Improvement Project – Consider Application for Payment No. 21 to Magney Construction, Inc.
12. Consider authorization to declare vehicles as surplus property for the Marshall Police Department.
13. Consider Approval Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.
14. Consider Requests of Shades of the Past Car Club -- June 4, 2021 Cruise and June 5, 2021 Car Show.
15. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

16. Consider a Resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification.
17. Project Z80: TH23 / Independence Park Sewer Realignment Project - Grant of Sanitary Sewer Permanent Easement.
18. Introduction of Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions and Call for Public Hearing.
19. Move Dwelling to Residential District at 416 Brussels Court.
20. Consider Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B.

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

[21.](#) Authorization to Install Batting Cages at Independence Park.

[22.](#) Review and Adopt Ash Tree Replacement Program.

COUNCIL REPORTS

[23.](#) Commission/Board Liaison Reports

24. Councilmember Individual Items

STAFF REPORTS

25. City Administrator

26. Director of Public Works

27. City Attorney

ADMINISTRATIVE REPORTS

[28.](#) Administrative Brief

INFORMATION ONLY

[29.](#) Information Only

MEETINGS

[30.](#) Upcoming Meetings

ADJOURN

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 13, 2021
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the regular meeting held on March 23, 2021.
Background Information:	Enclosed are the minutes of the regular meeting held on March 23, 2021.
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
Recommendations:	that the minutes of the regular meeting held on March 23, 2021 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, March 23, 2021**

The regular meeting of the Common Council of the City of Marshall was held March 23, 2021, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer (5:35 PM), Steve Meister, Don Edblom, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Director; Sheila Dubs, Human Resource Manager; Ilya Gutman, Plan Examiner/ Assistant Zoning Administrator; Bob VanMoer, Wastewater Treatment Facility Superintendent; Quentin Brunsvold, Fire Chief; Preston Stensrud, Parks Superintendent and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

Consider approval of the minutes of the regular meeting held on March 9, 2021.

Motion made by Councilmember Lozinski, Seconded by Councilmember Edblom that the minutes of the regular meeting held on March 9, 2021 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. **The motion Carried. 6-0**

Consider Resolution Approving a Street Reconstruction Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction Bonds.

This public hearing is the first step in the bonding process to finance certain street reconstruction projects for 2021. There are two projects described in the Street Reconstruction Plan for 2021, which are, S 1st Street (Main Street to Marshall Street) / West Marshall, W Redwood Street and James Avenue Reconstruction & Storm Outfall Improvements.

The overall tax levy impact for these two projects is an estimated 236,465 (principal), which will be spread out over 10 years (annual principal amount of 23,646.50).

This Street Reconstruction Plan must be approved by a vote of a two-thirds majority of the members of the City Council present at the meeting.

Annette Storm, Director of Administrative Services lead the public hearing and provided the background information on the agenda item.

Motion made by Councilmember DeCramer, Seconded by Councilmember Lozinski to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. **The motion Carried. 6-0.**

Motion made by Councilmember DeCramer, Seconded by Councilmember Lozinski to approve Resolution Number, 21-022, a Resolution Approving a Street Reconstruction Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction Bonds. Voting Yea: Mayor Byrnes, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. **The motion Carried. 6-0**

At 5:25 Councilmember Schafer joined the meeting.

Consider Resolution Approving Property Tax Abatement to Finance Certain Public Improvements in the City.

On Tuesday, March 9, 2021 the Council awarded a bid for Construction of a Restroom Facility and Picnic Pavilion at Patriot Park to Bladholm Construction in the amount of \$188,886.00 and authorized D&G Excavating, Inc. to move forward with installation of sewer and water lines in the amount of \$19,685.00 at Patriot Park.

This public hearing is the first step to ensure funding for the Patriot Park Bathroom Project. An Abatement Bond is the funding mechanism that Minnesota State Statutes, Sections 469.1812 through 469.1815 allow the City to utilize.

Tax Levy impact for this project will be roughly 26,071 (principal only) for tax years 2022-2029 for a total of \$208,571 (not including bonding costs).

Annette Storm, Director of Administrative Services lead the public hearing and provided the background information on the agenda item.

Councilmember Lozinski asked a clarifying question that if the cost of the project will end up being the final cost of the bond.

Director Storm confirmed that was correct.

Motion made by Councilmember Edblom, Seconded by Councilmember Lozinski to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Meister, Seconded by Councilmember Edblom to approve Resolution Number, 21-023, a Resolution Approving Property Tax Abatement to Finance Certain Public Improvements in the City Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Consider Resolution Adopting a Five-Year Capital Improvement Plan and Authorizing the Issuance of Bonds Thereunder.

On Tuesday, February 23, 2021 the Council awarded a bid for the Fire Hall Roof Replacement to Gag Sheet Metal, INC. in the base amount of \$108,300.

Tax Levy impact for this project will be roughly 13,537 (principal only) for tax years 2022-2029 for a total of \$108,300 (not including bonding costs).

The Resolution must be approved by a vote of at least two-thirds of the members of the City Council (regardless of how many are present).

Annette Storm, Director of Administrative Services lead the public hearing and provided the background information on the agenda item.

Councilmember Labat confirmed the listed bond amount was \$255,000 not \$275,000 as described in the background presentation

Motion made by Councilmember DeCramer, Seconded by Councilmember Lozinski to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom,

Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer To Approve Resolution Number, a Resolution Adopting a Five-Year Capital Improvement Plan and Authorizing the Issuance of Bonds Thereunder Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Award of Proposal for Wastewater Biosolids Storage Tanks Resealing Project.

The Wastewater Department has \$125,000 included in the 2021 CIP for resealing one Biosolids Storage Tank at the Wastewater Treatment Facility (WWTF). There are two of these tanks that need resealing along with new cathodic anode protection replacement. The intent was to seal one tank in 2021, and one tank in 2022. After receiving quotes, it has been determined that we can seal both tanks for \$156,400 in 2021.

The Wastewater Department requested quotes from two contractors that specialize in this work. The Northern Steel Tank of Mounds View, Minnesota, quote was \$63,040.00 less expensive for both tanks. City staff proposes sealing both tanks in 2021. This would eliminate the need for \$125,000 expense in the capital budget for 2022. This is specialized work, but we have received two quotes to comply with the City Purchasing Policy. We believe it is advantageous to get both tanks done with one contract, and one contractor mobilization. We have verified with the Finance Department that the fiscal impact to the WWTF Fund would not be negatively affected by the two-year budgeting adjustments.

The 2021 WWTF budget has \$125,000 included for this project along with a 2022 proposed budget of \$125,000 for the second tank. This would eliminate the need for the 2022 proposed budgeted amount. Finance Department verified there will be no long-term impact on the WWTF operating budget by extending the 2021 budgeted amount and deleting the need for the 2022 capital expense.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer that the Council approve acceptance of the quote from Northern Steel Tanks of Mounds View, Minnesota, in the amount of \$156,400.00 for the resealing of two Biosolids Storage tanks in 2021. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Award of Proposal for Wastewater Sanitary Manhole Sealing and Relining Project.

The Wastewater Department has been annually relining some of the worst sanitary manholes that have become deteriorated due to age and hydrogen sulfide. These are in poor structural shape and leaking ground water into the sanitary system. We have found a relining system that is working very well and is much cheaper than replacing the manholes. Once relined, the manholes should have a life expectancy of 50 years again. Each year, an amount is budgeted to do several manholes out of the WWTF Equipment Repair & Maintenance line item.

Per the Finance Department, this project will be funded from Wastewater Equipment Repair & Maintenance (Account# 602-49500-53415). City staff would take care of traffic control on the project for a cost savings of \$6,500 for this item on the project.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council approve acceptance of the quote from Hiperline of Cokato, Minnesota, in the amount of \$65,809.00 for the above-referenced project sealing and relining nine manholes in 2021 Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Approval of the Consent Agenda

Councilmember Lozinski and Labat requested that items number 8, 11 and 12 be removed for further discussion.

Motion made by Councilmember Edblom, Seconded by Councilmember DeCramer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of a LG220 Application for Exempt Permit for the Lyon County Pheasants Forever.
Approval of a Temporary On-Sale Intoxicating Liquor License for Lyon County Pheasants Forever.
Approval of the bills/project payments

Consider approval of the 2021-22 annual Refuse Haulers Licenses.

Councilmember Lozinski commented on garbage blowing out of the back of their trucks. License holders will be made aware of the city and state requirements to have a tight packed truck.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to approve the 2021-22 Refuse Haulers Licenses. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider authorization to declare a vehicle as surplus property for the City of Marshall.

The 2005 Chevrolet Impala is currently listed as a motor pool vehicle for the City of Marshall. This vehicle is not scheduled to be replaced. Under Council direction staff will utilize rental vehicle services or personal vehicles for business outside of the Marshall area as determined by the personnel policy.

Councilmember Labat requested that the vehicle be placed on the action site rather than crushed.

Motion made by Councilmember Labat, Seconded by Councilmember Meister That the 2005 Chevrolet Impala be declared as surplus property by the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approve Change Order-City Hall Project

Councilmember Labat requested that letter F be removed from the recommendation for further discussion with the City Hall Committee.

The City Hall Committee reviewed and approved the following change order items at their March 16, 2021 Committee mtg:

- A. Price for additional materials to reroute hydronic lines due to existing conditions varying from original blueprints and demolition plans.
- B. Reviewed and coordinated electrical will owners Audio Visual designer
- C. Duct insulation at concrete chase, reused as fresh air intake. The original duct work was deleted in PR#4 when we consolidated two louvers on the north wall into one louver on the east wall. We reused an existing concrete chase as a fresh air supply.
- D. Credit for not painting the ceilings in the mechanical room
- E. Credit for not installing vinyl base in storage room in basement
- F. Reviewed; contractor to add one light in each stairwell and deduct the flagpole light Installation

As noted, this change order also included deductions:

- A. Brennan CR19 related to RFI 32 reroute hydronic lines \$3,810.00
- B. Brennan CR 25 as it relates to ASI 4 \$2,610.00
- C. Brennan CR 26 related to RFI 40 fresh air shaft \$10,066.00
- D. Brennan CR 28 credit for not painting ceilings in mechanical room (\$1,853.00)
- E. Brennan CR 29 credit for not installing base in lower level (\$553.00)
- F. PR 06 lighting in stairwells, CR31 Electrical lighting change, and ASI #7 \$656.00

Councilmember Labat requested that letter F be removed from the recommendation for further discussion with the City Hall Committee.

Motion made by Councilmember Labat, Seconded by Councilmember Lozinski to approve the change order excluding letter F. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Independence Park Bike Trail Project - Approve Resolution of Support to Apply for Minnesota DNR Outdoor Recreation Grant

Staff are seeking approval to apply for grant funds through the DNR via the Outdoor Recreation Grant to use towards the replacement of the bike trails at Independence Park.

The existing trails were installed in the late 1980's and into the 1990's and are in dire need of replacement. Currently, the Parks Department has approximately \$65,000 in the budget for bike trail maintenance but due to the size of this project using annual maintenance funds for replacement will not be effective and efficient.

The Outdoor Recreation Grant provides 50% matching funds up to a maximum amount of \$250,000 for awarded projects. Grants are due by March 31st and will be awarded by midsummer with a deadline to use the funds of June 2023.

The project would consist of removal of existing trail, installation of proper base material, installation of concrete paths, and grading to meet ADA standards.

Depending on the timing, staff is recommending use of reserves if expended in 2021 and consideration of bonding if expended beyond 2021.

Motion made by Councilmember DeCramer, Seconded by Councilmember Meister to approve Resolution Number 21-025, a resolution of support to apply for Minnesota DNR Outdoor Recreation Grant. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Consider approval of a resolution establishing a Fire escrow account

This resolution will allow the city of Marshall to obtain a portion of the insurance settlements from a fire or explosion and establish an escrow account for these funds in accordance with Mn. Stat. 65A.50 subd. 12 and 14.

This item addresses dangerous properties in buildings damaged by fire or explosion only. Bringing this to council for consideration isn't due to any one incident particularly. This protects the city financially in the event a property owner doesn't make the necessary repairs and if the responsibility of this property then falls on the city.

Within this packet, there is a memo from the LMCIT that gives guidance about dangerous properties and the only section that applies to this agenda item is #5, Buildings damaged by fire or explosion. Within this memo, it provides the city with the protocols to follow for repairing, securing, or demolishing abandoned, vacant or dangerous buildings that have been damaged by fire or explosion. First, would be to notify the Commissioner of Commerce that we've established the escrow account so they can add the City of Marshall to the list of cities that maintain these escrow accounts and distribute to insurance companies. Once the city has the escrow account set up, it cannot use it unless there is an insured building in the city that has been damaged by fire or explosion. Even then, the account is only used after the statutory process is followed. This account cannot be commingled with city funds, but the account may be interest bearing. Any interest earned on money placed in a trust or escrow account shall be retained by the city to defray expenses incurred.

How it works is after a property owner files a claim for a loss on their insured real property due to fire or explosion, the insurer must withhold from payment of the settlement the lesser of 25% of the actual cash value of the insured's real property at the time of the loss or 25% of the final settlement. There are a few instances where this doesn't apply, and it is described on page 7 and 8 of the memo from the LMCIT. If the property owner does not display reasonable proof of repair / demolition within 45 days after the funds were received by the city finance director, the city shall use the funds to secure, repair, or demolish the damaged or destroyed structure and clear the property in question, so that the structure and property are in compliance with local code requirements and applicable ordinances. Any unused portion of the retained funds must be returned to the insured.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to approve Resolution Number 21-026, a resolution establishing a fire escrow account. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Lozinski. The motion **Passed. 6-1**

Consider expiration of the COVID-19 Temporary Employee Leave Policies

On January 12, 2021, the Council approved an extension of the two Temporary COVID-19 Employee Leave Policies. At that January meeting, the Council requested that these policies be brought back in March to determine whether to continue or expire them. As written, these policies expire today, March 23, 2021, unless an extension is approved by the Council.

Staff are recommending the Council consider expiration of the policies.

Employee utilization of these leave benefits has declined since 01/01/2021. Five (5) employees have required either sick leave time or a telework arrangement due to COVID-19. Of these, three (3) employees utilized the Emergency Paid Sick Leave (EPSL) benefit. No employees have requested to use the Public Health Emergency Leave (E-FMLA) since January 1st.

Employees working in our most customer-facing positions---police officers, firefighters, and liquor store employees, either have already had or are currently eligible to receive the vaccine. These employees make up 45% of our workforce. Some employees in other departments have also already had an opportunity to become vaccinated due to age or other health factors. Additionally, all governors in the U.S. have been ordered to make all adults eligible for the vaccination by May 1; therefore, it is anticipated that by May 30, all employees, as well as the general public over age 18, will have had an opportunity to be vaccinated.

In order to protect the health of our employees and customers, the City has been proactive in working with employees who are ill or are otherwise impacted by COVID-19. When the pandemic began, full-time employees were permitted to utilize their available sick leave accruals in the event of a school or daycare closing due to COVID-19. Staff intend to continue this practice, unless otherwise directed by the Council.

If, however, the Council desires to extend the policies, it is recommended no other language changes occur. If an extension is approved, the policies must be administered in accordance with the Families First Coronavirus Relief Act and American Rescue Plan Act.

No action taken by city council.

Consider Entering into Agreement for City of Marshall 2021 Comprehensive Plan.

At its November 24, 2020 meeting, the City Council authorized staff to advertise a request for proposal for the new City of Marshall Comprehensive Plan. The Request for Proposal was posted on the City's website and social media and advertised on the League of Minnesota Cities website.

At its January 26, 2021, the Council established the Comprehensive Plan Proposal Review Committee for review of proposals, which were due on February 3, 2021. The established Committee included two Council members (Dr. Steve Meister and Don Edblom), one Planning Commission member (Amanda Schroeder), one EDA Board member (Dan Herrmann), one Chamber of Commerce representative (Eric Eben), and two City staff (Lauren Deutz and Ilya Gutman). Five proposals were received by the due date as follows: Bolton & Menk, MSA Professional Services, Inc., Praxis Strategy Group, Short Elliott Hendrickson Inc. (SEH), and SRF Consulting Group. At this time only the names of the responders are considered public data; all other data in the proposals received are considered private and non-public until the City completes negotiations with the selected vendor. All proposals and the summary score sheet have been provided to the Council for review and considerations.

The Committee first met on February 19, 2021 and reviewed the scoring sheet compiled by staff. All proposals were sent out shortly thereafter and scored by the Committee members based on merit and technical issues only. Each firm included a separate cost envelope along with their proposals; however, these cost envelopes were not open until after the first round of scoring. At the next meeting on March 8, 2021, the Committee discussed all proposals and summarized all evaluations. Proposal from one firm was unanimously found to be too weak and not worth consideration. The other four proposals were all deemed very close; in fact, the difference in scores between them was within 3 percent. The next Committee meeting took place on March 10, 2021; this time discussion included costs considerations, but three proposals suggested almost identical cost and the fourth one was just slightly more expensive. The discussion centered on proposals' inclusions and additional costs. At the end, the decision was to limit consideration to just two firms, mostly based on the number of hours they included in their proposals and covered Plan components. Finally, at its March 17, 2021 meeting, the Committee decided to recommend SRF Consulting Group to the Council, mostly on the basis of cost and included hours.

In order to provide the City with flexibility, Request for Proposals requested to exclude certain Comprehensive Plan elements and provide separate costs for including them as alternates. Request for Proposal also asked for a separate cost of a meeting as a unit price in case the City would want to add more meetings to the contract. Staff believe that it may be beneficial to include the Ordinance review in the scope of work and revise at least several meetings from virtual to on-site format (proposal includes all meetings in virtual format). Other additional elements for the Council to consider are Housing, Utilities, and Transportation. The Request for Proposal included provisions allowing the City to negotiate with the respondents to contract terms acceptable to the City.

The last complete City of Marshall Comprehensive Plan was done in 1996. It was partially updated in 2004, and there have been no revisions nor updates since that time. General recommendation is to update comprehensive plans every 10 to 15 years, and the current Comprehensive Plan is over 16 years old even if we consider the 2004 partial update. Out of all comparable cities, Marshall seems to have the oldest Comprehensive Plan. It is becoming increasingly difficult to conduct zoning operations, development, and enforcement, considering how much the conditions in the city have changed since 1996 and even since 2004. According to the League of Minnesota Cities, a comprehensive plan is an expression of the community's vision for the future and a strategic map to reach that vision. It is an important tool to guide future development of land to ensure a safe, pleasant, and prosperous environment. The process of its adoption

also creates an extensive opportunity for residents to participate in guiding community's future and all proposals include extensive public participation provisions.

The schedule proposed by staff called for draft submittal by the end of November 2021 and final Plan ready by the end of February 2022. These dates may change slightly in the process of contract negotiations, but it should not be a significant change.

\$65,000 to include base Comprehensive Plan as proposed and any additional features found beneficial by staff and negotiated with the vendor. Project costs would be financed through General Fund reserves.

Motion made by Councilmember Edblom, Seconded by Councilmember Meister that the Council accepts the proposal for the new City of Marshall Comprehensive Plan from SRF Consulting Group with the base cost of \$59,923 and authorize staff to enter into contract negotiations with additional \$5,000 allowance to provide for flexibility with the type and number of meetings and some additional Plan inclusions. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Agreement for the Transfer of Airport Federal Entitlement Funds and Authorize Execution and Filing of FAA Form 5100-110.

The Airport receives \$150,000 annually in FAA entitlement funding. Those funds may be accumulated for up to four years. This cap the availability of federal entitlements at \$600,000 unless entitlement transfers are utilized. The Airport currently has \$600,000 available in 2021, of which \$150,000 will expire if not used or transferred this year.

The City of Marshall desires to construct a new Snow Removal Equipment (SRE) and Maintenance Equipment Storage Building at the Southwest Minnesota Regional Airport. The existing building has outlived its useful life and does not adequately accommodate all airport maintenance equipment storage needs. The new facility is planned to be constructed on the East Building Area of the airport, as shown on the recently completed Airport Master Plan.

A joint city fire station and ARFF (Aircraft Rescue and Fire Fighting) facility is ultimately planned to be co-located on the site with the SRE/Maintenance Building. The facilities would share common use amenities and utilities. The Project has been identified on the airport CIP for several years. Below is the proposed timeline in the most recent airport CIP.

Project Timeline

Phase 1 – 2021: Preliminary Design Study and Funding Plan

Phase 2 – 2022: Design and Site Preparation

Phase 3 – 2023: Construction

Based on this timeline, the City's consultant, TKDA, is proposing that two entitlement transfers will be performed, one in 2021, and one in 2022, to ensure that those entitlements do not expire. These entitlement transfers will provide the City and TKDA with enough time to prepare the necessary pre-project planning documents to secure state aeronautics funding while also helping the City to secure enough FAA entitlement funds to facilitate the construction of this improvement in 2023. John Peterson of TKDA will be present at the meeting to help address questions from our Council.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council authorize the execution of the "Agreement between the City of Marshall, Minnesota, and the City of Dodge Center, Minnesota" for the transfer of 150,000 of MML Airport 2021 Federal Entitlement Funds to Dodge Center in 2021 for use on reconstructing hangar taxi lanes. Dodge Center will in turn transfer back to Marshall \$150,000 in entitlements in 2023. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom,

Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Meister, Seconded by Councilmember Schafer that the Council authorize the transfer of Airport Federal Entitlement Funds and authorize execution and filing of FAA Form 5100-110.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approve Members of the City’s Sesquicentennial Committee

The City of Marshall will be celebrating 150 years in 2022. A committee is needed to start planning for events. The following are members who have committed thus far:

Community Members:

- Jennifer Andries (LYON COUNTY MUSEUM)
- Jan Louwagie (LYON COUNTY MUSEUM BOARD)
- John Marshall (LYON COUNTY MUSUEM BOARD)
- Cathy Lee (RESIDENT)
- Norma Raske (RESIDENT)
- Harry Weilage (RESIDENT)
- Cassi Weiss (CVB)
- Paul Graupmann (COUNTY)
- Jacki Knigge (RESIDENT)
- Kayleigh Kontz (CHAMBER)
- Jim Tate (SMSU)

City Staff Support:

- Amy Acquard
- Amanda Beckler
- Kyle Box
- Alex Peterson
- Preston Stensrud
- Lauren Deutz

Motion made by Councilmember Schafer, Seconded by Councilmember Meister Appoint Councilmember to serve and approve Members of the City’s Sesquicentennial Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Commission/Board Liaison Reports

Byrnes

Schafer MERIT Center provided and update on the year to date training numbers and future training events.

Meister Economic Development Authority met and discussed Parkway II addition, and daycare.

Community Services Advisory Board met and provided a review of the RFP’s for the Aquatic Center.

Edblom No Report

DeCramer Marshall Municipal Utilities Commission met and conducted a strategic planning session. The water treatment facility is active. MMU will provide public instruction on a new time of use rate that will take effect in 2023.

Diversity, Equity, and Inclusion Commission met with its full membership and held an introduction meeting.

- Labat Convention and Visitor Bureau met and assisted with the bridal extravaganza and traveling trivia. Labat commented on future events to be held out at the Red Baron Arena.
- Lozinski City Hall Committee met and discussed the council action item. The Committee also reviewed first designs of the pocket park in the open space next to city hall.

Councilmember Individual Items

Councilmember DeCramer commented to check sump pumps.

City Administrator

No Report

Director of Public Works

Director of Public Works/ City Engineer commented on a potential training to be held at the MERIT Center with the Concrete Paving Association of Minnesota. Director Anderson commented on the water treatment facility coming online as well as a general update with current construction projects.

City Attorney

City Attorney Dennis Simpson provided an update on the Helena Chemical property. Attorney Simpson mentioned he expects the property transfer to be complete by the end of the year.

Information Only

There were no questions on the information items.

Upcoming Meetings

There were no questions on the upcoming meetings.

Adjourn

Motion made by Councilmember Schafer, Seconded by Councilmember Edblom to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember. The motion **Carried. 7-0**

Attest:

City Clerk

Mayor

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Project Z78: Storm Structure Outfall Improvements Project - Consider Resolution Accepting Bid (Awarding Contract).
Background Information:	<p>The purpose of this project is to add stormwater manholes at two different locations to aid City staff with flood fighting operations when we have high water events in County Ditch 70 (CD 70) and the Redwood River Diversion Channel. This project spawned from City staff experience with the high-water events of 2018 and 2019.</p> <p><u>S. Saratoga Street:</u> The proposal at this location includes the installation of a storm water manhole on the west side of S. Saratoga Street near the bend of CD 70. The City has a 30” storm water outfall at this location that drains the Carr Estates neighborhood. Staff is also proposing to install an in-line backflow preventer in the stormwater pipe to help prevent CD 70 from backing into the City storm sewer system during high water events. The new manhole will provide City staff with a suitable location to install pumps in the event of high-water levels in CD 70 preventing free discharge of the industrial park drainage system.</p> <p><u>Redwood River Diversion Channel:</u> The proposal at this location includes the installation of a storm water manhole just upstream of a 54” storm water outfall into the Diversion Channel. The location of this installation is approximately 775-FT east of US 59, near 800 N US 59. The new manhole will provide City staff with a suitable location to install pumps in the event of high-water levels in the Diversion Channel.</p> <p>Bids were received on April 2, 2021 for the above-referenced project. Five bids were received as shown on the attached resolution awarding contract. The apparent low bid was received from R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10.</p>
Fiscal Impact:	The engineer’s estimate for the construction is approximately \$56,165. The total project cost estimate is \$60,118, including 5% contingency and 16% engineering. The project was originally included in the 2020 CIP. We did not complete the project in 2020 due to US Army Corps of Engineers permitting concerns. The project was carried over into the 2021 CIP and will be funded by the Surface Water Management Utility.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council adopt RESOLUTION NUMBER 21-027, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10, for Project Z78.

RESOLUTION NUMBER 21-027

RESOLUTION ACCEPTING BID (AWARD CONTRACT)

WHEREAS, pursuant to an advertisement for bids for the following project:

PROJECT Z78: STORM STRUCTURE OUTFALL IMPROVEMENTS PROJECT -- This project consists of the following: Installation of stormwater manholes on South Saratoga Street south of Continental Street and adjacent to the north bank of the Redwood River Diversion Channel approximately 800 feet east of US 59. This project will also include installation of a check valve and turf restoration.

bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Bid Amount
R&G Construction Co. Marshall, MN	\$49,358.10
D&G Excavating, Inc. Marshall, MN	\$52,980.00
Duininck, Inc. Prinsburg, Minnesota	\$54,578.00
Towne & Country Excavating LLC Garvin, MN	\$65,707.50
Kuechle Underground, Inc. Kimball, MN	\$66,838.00

AND WHEREAS, it appears that R&G Construction Co. of Marshall, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10, in the name of the City of Marshall for the above-referenced project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Passed and adopted by the City Council this 13th day of April, 2021.

ATTEST:

City Clerk

Mayor

This Instrument Drafted by:
Jason R. Anderson, P.E.
Director of Public Works/City Engineer

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Consider Award of Bids for Street Department Equipment.
Background Information:	<p>The City opened bids on April 5, 2021 for equipment for the Street Department as follows and as shown on the attached bid tabulations:</p> <p>The Equipment Review Committee met on March 15, 2021 to review the specifications and again on April 6, 2021 following the bid openings.</p> <p>Loader:</p> <ul style="list-style-type: none"> - One (1) New 2021 Heavy Duty 4-Wheel Drive Articulating Wheel Loader OR - One (1) New 2021 Heavy Duty 4-Wheel Drive Articulating Wheel Loader In Lieu Of Auto Locking Axles, A Machine With Limited Slip Front And Rear Less Axle Cooling <p>One bid was received. At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Case 821 G Loader to Titan Machinery of Marshall, Minnesota, in the amount of \$226,632.00.</p> <p>Excavator:</p> <ul style="list-style-type: none"> - One (1) New 2021 Mid-Sized Excavator <p>Two bids were received. At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Case Cx 80C Excavator with Option 1 (hydraulic quick coupler for attachment changes) and Option 2 (hydraulic thumb) from Titan Machinery of Marshall, Minnesota, in the amount of \$97,748.00.</p> <p>Trailer:</p> <ul style="list-style-type: none"> - One (1) New 24,000 Lb Trailer For Street Dept <p>Three bids were received. At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Tow Master 2-24 24,000-lb Trailer from Titan Machinery of Marshall, Minnesota, in the amount of \$16,283.28.</p>
Fiscal Impact:	<p>Loader:</p> <p>This unit is included in the 2021 CIP in the amount of \$250,000 funded by Bonding.</p> <p>Excavator & Trailer:</p> <p>This equipment is included in the 2021 CIP for a total amount of \$111,000 funded by Capital Equipment Fund Levy and Capital Equipment Fund Reserves.</p>
Alternative/ Variations:	No alternative actions recommended.

Recommendations:	<p>Recommendation No. 1 - Loader: that the Council authorize the purchase of a new Case 821 G Loader from Titan Machinery of Marshall, Minnesota, in the amount of \$226,632.00, per the recommendation of the Equipment Review Committee.</p> <p>Recommendation No. 2 - Excavator: that the Council authorize the purchase of a new Case Cx 80C Excavator with Option 1 (hydraulic quick coupler for attachment changes) and Option 2 (hydraulic thumb) from Titan Machinery of Marshall, Minnesota, in the amount of \$97,748.00, per the recommendation of the Equipment Review Committee..</p> <p>Recommendation No. 3 - Trailer: that the Council authorize the purchase of a new Tow Master 2-24 24,0000-lb Trailer from Titan Machinery of Marshall, Minnesota, in the amount of \$16,283.28, per the recommendation of the Equipment Review Committee..</p>
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BID TABULATION
PURCHASING ONE (1) NEW 2021 HEAVY DUTY 4-WHEEL DRIVE
ARTICULATING WHEEL LOADER FOR THE CITY OF MARSHALL STREET DEPARTMENT MARSHALL MN

DATE: APRIL 5, 2021
TIME: 10:00 AM (Local Time)

BIDDER	PROPOSAL A	PROPOSAL B	COMMENTS
Titan Machinery	Case 821 G: \$226,362 (60 -120 Days)	Case 821 G: \$226,362 (60-120 Days)	Specs. will review

PROPOSAL A: ONE (1) NEW 2021 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER

PROPOSAL B: ONE (1) NEW 2021 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER IN LIEU OF AUTO LOCKING AXLES, A MACHINE WITH LIMITED SLIP FRONT AND REAR LESS AXLE COOLING

BID TABULATION
PURCHASING ONE (1) NEW 2021 MID-SIZED EXCAVATOR WITH INDEPENDENT SWING BOOM
FOR THE CITY OF MARSHALL STREET DEPARTMENT.
MARSHALL MN

DATE: APRIL 5, 2021
TIME: 10:00 AM (Local Time)

BIDDER	PROPOSAL A	COMMENTS
Titan Machinery	Case Cx 80C: \$90,884.90 Option 1 \$4,056.42, Option 2 \$2,806.68 (30 – 120 Days)	
Swede's Service Center	Bobcat E88 R2 Series: \$84,475.16 (July 2021 delivery date)	Specs. will be reviewed.

PROPOSAL A: ONE (1) NEW 2021 MID-SIZED EXCAVATOR.

**BID TABULATION
PURCHASING ONE NEW 24,000 LB TRAILER FOR STREET DEPT**

DATE: APRIL 5, 2021
TIME: 10:00 AM (Local Time)

BIDDER	BID AMOUNT	COMMENTS
Titan Machinery	Tow Master 2-24: \$16,283.28 (29 weeks)	
Titan Machinery	Felling FT-24-2LP: \$16,619.24 (29 weeks)	
Titan Machinery	Felling FT-30-2LP: \$20,407.64 (29 weeks)	

Meeting Date:	Tuesday, April 13, 2021
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Project Z88: 2021 State Aid Overlay Project – Consider Resolution Accepting Bid (Awarding Contract).
Background Information:	<p>The Municipal State Aid Street (MSAS) program provides funding to assist municipalities with the construction and maintenance of community-interest streets on their state aid systems. The program is administered by MnDOT’s State Aid for Local Transportation (SALT). A street may be designated as a MSAS route if it is projected to carry a relatively heavier traffic volume or is functionally classified as a collector or arterial, if it is connected points of major interest, and if it provides an integrated and coordinated highway and street system.</p> <p>The City of Marshall receives an annual allotment of funds for our designated MSAS network. In calendar year 2019, we received \$794,804. In 2020, we received \$865,128. In 2021, we will receive \$787,027; the reduction is a direct result of the impacts of COVID-19 on transportation revenues. As discussed at the 2-23-2021 worksession, our current account balance is “advanced” by roughly \$2,887,000.</p> <p>To improve the current condition on a number of MSAS routes while also paying back our ‘advances’ with our annual allotment, City engineering staff is proposing to issue local bonds for this surfacing project with the intent to make bond payments with future MSAS Advances. City engineering staff has reviewed this proposal with SALT and we have their approval to execute this plan. Issuing local bonds and making bond payments with MSAS advances allows the city to slowly improve our MSAS account balance while also making improvements to our MSAS routes and not impacting our levy.</p> <p>On April 9, 2021, bids were received for the above-referenced project. Two bids were received as shown on the attached Resolution Accepting Bid. The low bid was from Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45. The engineer’s estimate was approximately \$2,242,885.</p>
Fiscal Impact:	No proposed general fund impact. Bonds will be issued locally but coordinated with State Aid Finance. Our MSAS account will be responsible for making the bond payments. Due to our funds already being “advanced” \$2,887,000, we will need to make “advance requests” to SALT annually. It is possible that our “advance request” will be denied. In this event, staff will need to wait until MSAS funds become available to reimburse ourselves.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council adopt RESOLUTION NUMBER 21-028, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45 for the above-referenced project.

**RESOLUTION NUMBER 21-028
RESOLUTION ACCEPTING BID (AWARD CONTRACT)**

WHEREAS, pursuant to an advertisement for bids for the following project:

PROJECT Z88: 2021 STATE AID BITUMINOUS OVERLAY PROJECT

**SAP 139-103-004, SAP 139-107-008, SAP 139-109-005, SAP 139-110-006, SAP 139-110-007,
SAP 139-111-008, SAP 139-114-004, SAP 139-115-004, SAP 139-119-008, SAP 139-120-006,
SAP 139-122-008, SAP 139-123-008, SAP 139-127-002**

bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Bid Amount
Duininck, Inc. Prinsburg, MN	\$1,924,600.45
Central Specialties Inc. Alexandria, MN	\$1,976,342.05

AND WHEREAS, it appears that Duininck, Inc. of Prinsburg, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45, in the name of the City of Marshall for the above referenced project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Passed and adopted by the City Council this 13th day of April, 2021.

ATTEST:

City Clerk

Mayor

This Instrument Drafted By: Jason R. Anderson, P.E.; Director of Public Works/City Engineer

Overlay Map

List of Streets

Z51-2021

(Routes in Blue)

- London Rd. (Madrid to Channel Pkwy)
- Athens Ave. (Madrid to Paris)
- Oslo Ave. (Madrid to Dublin)
- Rainbow Dr. (Madrid to Paris)
- Dublin St. (Rainbow to London)
- Baseline Rd. (Nwakama to Clarice)
- Parkside Dr. (E. Lyon to Jewett)
- Woodland Way (Entire Circle)
- Garden Circle (Entire Circle)

Z88

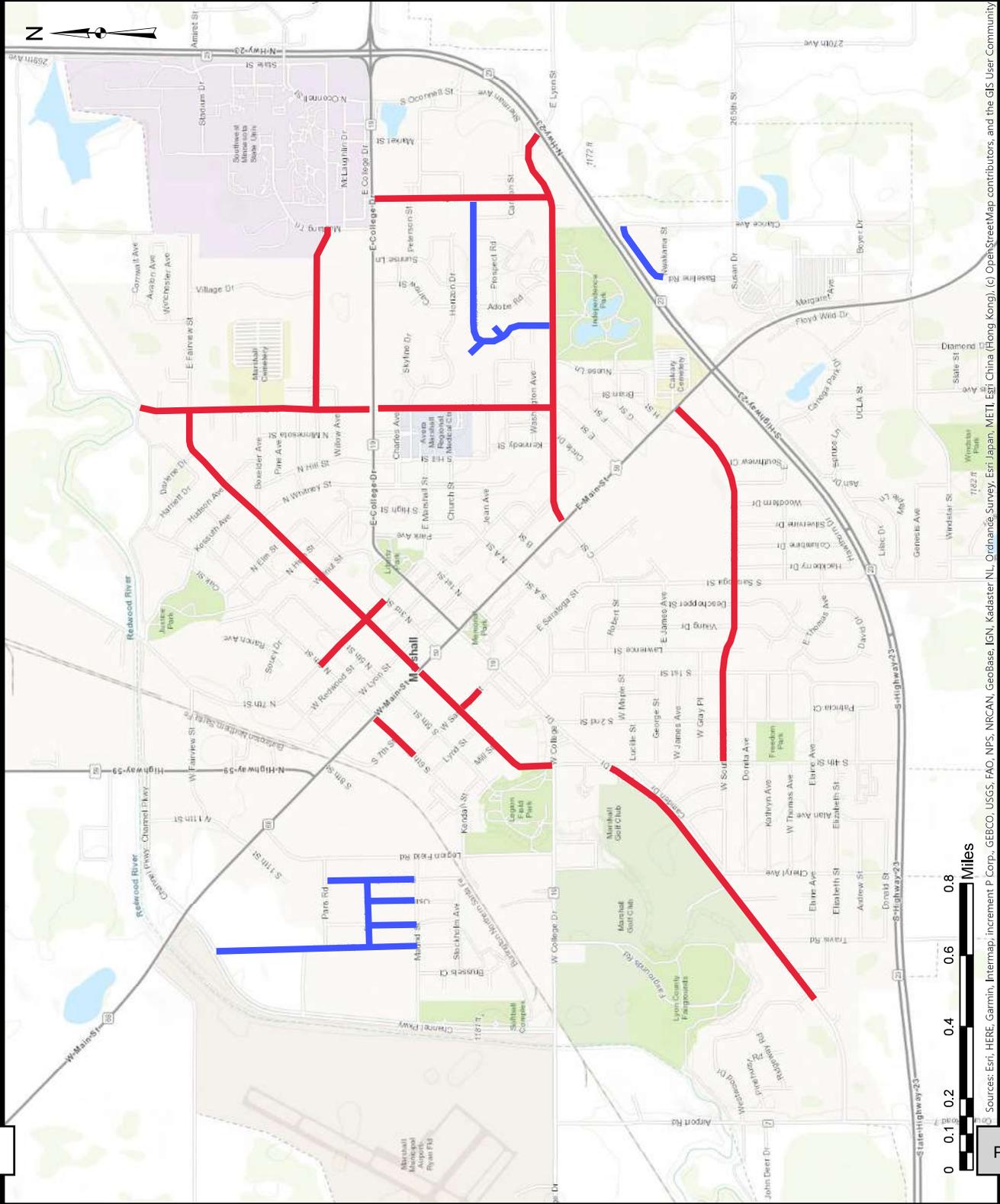
(Routes in Red)

- N. 4th St. (Main to Bruce)
- S. 4th St. (College to Main)
- S. 6th St. (Saratoga to Main)
- Birch St. (Bruce to Mustang)
- Bruce St. (Lyon to Camden Bike Trail)
- Country Club Dr. (Westwood to 4th)
- Jewett St. (Lyon to College)
- E. Lyon St. (Main to MN 23)
- Marshall St. (3rd to 6th)
- Southview Dr. (4th to Main)

3/15/2021

** Disclaimer: The City of Marshall does not guarantee the accuracy of the data included on this map.

This map data is for referencing purposes only.



**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	AWARD OF BIDS
Type:	INFO/ACTION
Subject:	Authorization to Purchase New Water Truck Chassis for the Parks Department
Background Information:	<p>Staff received bids to purchase a new water truck chassis on April 1st. A total of five bids were received. After review of the bids by staff and the Equipment Review Committee, staff recommends approval of the bid from Boyer Ford Trucks, Inc. of Minneapolis, MN in the amount of \$42,650.89 including tax and licensing and not trading in our existing chassis. Staff would also recommend declaring our existing 1998 International chassis a surplus and put on auction once the new unit is received and is in service as the price received from auction will likely be more than proposed trade in value.</p> <p>Approximately \$5,000 will be needed to retrofit our existing tank, pump, and safety lighting to the new chassis upon arrival.</p> <p>\$62,000 is budgeted in this years CIP for the replacement of this unit.</p>
Fiscal Impact:	\$42,650.89 plus \$5,000 in retrofitting to new chassis less auction amount received for used chassis.
Alternative/ Variations:	N/A
Recommendations:	Authorize the Purchase of New Water Truck Chassis for the Parks Department in the amount of \$42,650.89 including tax and licensing and declare 1998 International chassis surplus to be sold on auction.

BID TABULATION

**FURNISH ONE (1) NEW OR CURRENT MODEL WATER TRUCK CHASSIS
FOR THE MARSHALL PARKS DEPARTMENT**

**PURCHASE / TRADE-IN ONE (1) 1998 INTERNATIONAL 4700 LPX
FROM THE MARSHALL PARKS DEPARTMENT**

DATE: APRIL 1, 2021
TIME: 10:00 A.M.

BIDDER	BID SECURITY	PROPOSAL			COMMENTS
		PROPOSAL A (Vehicle and Trade-In)	PROPOSAL B (Vehicle Only)	PROPOSAL C (Purchase Existing Vehicle Only)	
North Central International		\$55,619.63 Includes tax and trade	\$59,347.13 Includes tax		Meets all specs
Harry Brown's Family Automotive			\$53,644.05 Includes tax		Silverado 6500, few deviations from specs
Boyer Ford Trucks		\$44,973 w/diesel Not including tax \$36,923 w/o diesel Not including tax	\$47,473 w/diesel Not including tax \$39,423 w/o diesel Not including tax		F600 - \$42,650.89 with tax and no trade-in. Recommended for approval. \$2,500 allowed for trade-in, auction likely would receive more value.
Boyer Ford Trucks		\$54,860 w/diesel Not including tax \$47,600 w/o diesel Not including tax	\$57,360 w/diesel Not including tax \$50,100 w/o diesel Not including tax		Ford F650 Lo Pro, few deviations from specs
Boyer Ford Trucks		\$55,330 w/diesel Not including tax \$47,930 w/o diesel Not including tax	\$57,830 w/diesel Not including tax \$50,430 w/o diesel Not including tax		Ford F650 Straight Frame, City spec sheet not included with bid



Prepared by: Joshua Tenney
04/09/2021

Boyer Ford Trucks, Inc. | 2425 Broadway Street NE Minneapolis Minnesota |
554131730

2022 F-600 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F6K)

Price Level: 215 | Quote ID: 040721.01

Pricing Summary - Single Vehicle

			MSRP	
<i>Vehicle Pricing</i>				
Base Vehicle Price			\$45,200.00	
Options			\$2,435.00	
Colors			\$0.00	
Upfitting			\$0.00	
Fleet Discount			\$0.00	
Destination Charge			\$1,695.00	
Subtotal			\$49,330.00	
<i>Pre-Tax Adjustments</i>				
Code	Description			MSRP
All Discounts	Boyer Trucks Total Gov't Discounts			-\$9,501.00
Subtotal				\$39,829.00
<i>Sales Taxes</i>				
Code	Description			MSRP
MN 6.5%	MN 6.5% Sales Tax			\$2,588.89
Subtotal				\$42,417.89
<i>Post-Tax Adjustments</i>				
Code	Description			MSRP
Doc Fee	Dealer Document Fee			\$125.00
MINLIC	Minnesota License Fee, Tax Exempt Plates			\$20.00
MN Title Fee	MN Title Transfer Fee			\$68.00
MN Transit	MN Transit Tax			\$20.00
Subtotal				\$42,650.89
Total				\$42,650.89

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing

Item 6.

from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. For the most current information.

Page 27



Prepared by: Joshua Tenney
04/09/2021

Boyer Ford Trucks, Inc. | 2425 Broadway Street NE Minneapolis Minnesota |
554131730

2022 F-600 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F6K)

Price Level: 215 | Quote ID: 040721.01

Pricing Summary - Single Vehicle

Customer Signature

Acceptance Date



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 404 West Lyon.
Background Information:	Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.
Fiscal Impact:	NA
Alternative/ Variations:	NA
Recommendations:	To call for a public hearing for the proposed property tax abatement

CITY OF MARSHALL
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR TAX ABATEMENT APPLICANT QUINN HORVATH

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on April 27, 2021 to be held at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road in Marshall, Minnesota, on the request of a Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the proposed construction of an approximately 8,000 square foot new structure. The property is located within the City and is currently identified as Parcel No. 27-336002-0. The approximate amount of assistance is \$18,286 over a maximum period of 10 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

Dated: April 17, 2021

Kyle Box
City Clerk

In September, 2012, I purchased lot 2, block 1, Heritage Pointe Addition, for future development and construction of a new funeral home. The site of previous Rehkamp Funeral Home, later Rehkamp Horvath Funeral Directors was constructed in 1876 and converted to a funeral home in the 1940s. The 2.1 million dollar project includes an 8000 square foot facility which allows for much better handicap accessibility as we constructed a new 50 stall parking lot, level surface, electric doors and other amenities including braille signage on all doors. In addition to handicap accessibility, the new location better serves the changing funeral families that often desire a funeral gathering on site. Our location is able to serve those who have no church home but prefer a gathering in a modern facility with catering available options. We offer the newest audio/visual technology and provide livestreamed services and high definition recordings. These options have proved to be very useful during the COVID-19 pandemic and occupancy limitations.

We are proud to maintain our presence in the established neighborhood in the north end of town. In my experience, the addition of new construction in established neighborhood greatly enhances the value of nearby properties. Heritage Pointe Assisted Living and the Horvath Remembrance Center adds great visual appeal to an otherwise vacant lot.

Additional information is available via telephone or email.

Quinn M. Horvath
Owner/Funeral Director
Horvath Funeral Service
507.532.4522
quinn@horvathfuneralservice.com

27-336002-0
 CALCULATING THE CURRENT LAND EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV
 (CITY PORTION ONLY)

year	1	2	3	4	5	6	7	8	9	10	TOTAL TAXES
BASED OFF 2021 RATES (NO INFLATOR)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
ENTER % OF ABATEMENT HERE	80%	60%	40%	20%	0%	0%	0%	0%	0%	0%	
Base EMV Captured Taxes	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 1,184.00	\$ 3,460.00
Improvement EMV Abated Taxes	\$ 7,314.40	\$ 5,485.80	\$ 3,657.20	\$ 1,828.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,169.00
Improvement EMV Captured Taxes	\$ 1,828.60	\$ 3,657.20	\$ 5,485.80	\$ 7,314.40	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 9,143.00	\$ 29,629.00
Amount of Abatement	\$ 7,314.40	\$ 5,485.80	\$ 3,657.20	\$ 1,828.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Amount of Taxes the City receives	\$ 3,012.60	\$ 4,841.20	\$ 6,669.80	\$ 8,498.40	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 84,984.00
Total Tax Bill (city)	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 10,327.00	\$ 103,270.00

Total Abatement \$ 18,286

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021																		
Category:	CONSENT AGENDA																		
Type:	ACTION																		
Subject:	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 905 Elizabeth St.																		
Background Information:	<p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #76b82a; color: white;"> <th colspan="3">HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #d9e1f2;"> <th>2021 prebuild raw land value</th> <th>2021 post build total value</th> <th>Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">62,900</td> <td style="text-align: right;">\$ 319,200.00</td> <td style="text-align: right;">\$ 256,300.00</td> </tr> <tr style="background-color: #d9e1f2;"> <td>taxes @ 2021 rates</td> <td>taxes @ 2021 rates</td> <td></td> </tr> <tr> <td style="text-align: right;">\$ 187.00</td> <td style="text-align: right;">\$ 1,851.00</td> <td style="text-align: right; background-color: #ffc000;">\$ 1,664.00</td> </tr> <tr style="background-color: #d9e1f2;"> <td colspan="3" style="text-align: center;"><i>city portion only</i></td> </tr> </tbody> </table>	HOMESTEAD TAX RATE			2021 prebuild raw land value	2021 post build total value	Difference of improvement	62,900	\$ 319,200.00	\$ 256,300.00	taxes @ 2021 rates	taxes @ 2021 rates		\$ 187.00	\$ 1,851.00	\$ 1,664.00	<i>city portion only</i>		
HOMESTEAD TAX RATE																			
2021 prebuild raw land value	2021 post build total value	Difference of improvement																	
62,900	\$ 319,200.00	\$ 256,300.00																	
taxes @ 2021 rates	taxes @ 2021 rates																		
\$ 187.00	\$ 1,851.00	\$ 1,664.00																	
<i>city portion only</i>																			
Fiscal Impact:	NA																		
Alternative/ Variations:	NA																		
Recommendations:	To call for a public hearing for the proposed property tax abatement																		

CITY OF MARSHALL
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR HOME TAX ABATEMENT APPLICANT Keith Brockberg

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on April 23, 2021 to be held at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road in Marshall, Minnesota, on the request of Home Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the construction house structure. The property is located within the City and is currently identified as Parcel No.27-143011-0. The approximate amount of assistance is \$3,328 over a maximum period of 2 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

April 17, 2021

Kyle Box
City Clerk

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider a LG220 Application for Exempt Permit Pride in the Tiger Foundation.
Background Information:	Attached is an application for Exempt Permit for Pride in the Tiger Foundation for an event to be held on July 12, 2021 at the Marshall Gold Club, 800 Country Club Drive.
Fiscal Impact:	There is no City fee for this permit.
Alternative/ Variations:	Not acknowledge this permit.
Recommendations:	BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Pride in the Tiger Foundation for an event to be held on July 12, 2021 at the Marshall Gold Club, 800 Country Club Drive, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30- day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pride in the Tiger Foundation Previous Gambling Permit Number: X-94002

Minnesota Tax ID Number, if any: 41-1948007 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 400 Tiger Drive

City: Marshall State: MN Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): Krista Bjella - Executive Director

CEO Daytime Phone: 507-537-6920 CEO Email: pitf@marshall.k12.mn.us
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Marshall Golf Club

Physical Address (do not use P.O. box): 800 Country Club Drive, Marshall, MN 56258

Check one:
 City: Marshall, MN Zip: 56258 County: Lyon
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): July 12, 2021

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: Marshall, MN

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Krista Bjella Date: 3/30/21
(Signature must be CEO's signature; designee may not sign)

Print Name: Krista Bjella

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of the 2021-22 Township Fire Contracts.
Background Information:	<p>The annual township fire contracts rates have been updated and will be sent to the following townships boards to be approved at their meetings in March.</p> <p>Townships included</p> <p>Clifton, Lake Marshall, Lynd, Sodus, Stanley (Coverage remains the same)</p> <p>Fairview township will be brought back at the 4/23 council meeting for approval.</p>
Fiscal Impact:	None recommended
Alternative/ Variations:	None recommended
Recommendations:	To approve the 2021-22 Township Fire Contracts.

FIRE PROTECTION AGREEMENT

May 1, 2021- April 30, 2022

THIS AGREEMENT, made this 1st day of May, 2021 between the City of Marshall, party of the first part, and the Township of (Township) County of Lyon and State of Minnesota, party of the second part, WITNESSETH:

Section 1. Purposes and Intent.

- (A) The party of the first part has been requested to provide “fire service” as defined to include any deployment of firefighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life or property in an area threatened by fire. It also includes the deployment of firefighting personnel and/or equipment to provide fire suppression, rescue, extrication, and any other services related to fire and rescue as may occasionally occur.

Section 2. Services and Conditions.

- (A) The City of Marshall will maintain equipment, personnel and related training and certifications to provide full fire and related rescue response to the party of the second part as legally described in the attached Exhibit A.
- (B) The City of Marshall agrees to respond promptly to all calls or help within the territory to be serviced, but it is understood that the City of Marshall has entered into and will from time to time enter into similar arrangements with other townships and municipalities within its trade territory and that calls will be responded to in order in which they are received by the party of the City of Marshall; and it can respond to only one call at a time; and that in any event neither the City of Marshall nor any officer or employee thereof shall be liable to the party of the second part to any persons within the territory of such party of loss or damage of any kind whatsoever resulting from a failure to furnish or delay in furnishing fire-fighting equipment and personnel, or either of them, or from any failure to prevent, control or extinguish any fire whether such loss or damage is caused by the negligence of the officers, agents or employees of the City of Marshall or its fire department, or otherwise.

Section 3. Term and Rates.

- (A) The party of the first part for a period of 1 year beginning on **May 1, 2021**, will, subject to the terms and conditions of this agreement, service all of the territory within the limits of the second party as legally described in Exhibit A, thereof, furnishing for that purpose the above described fire-fighting equipment for a consideration of **\$(amount)** which is **\$680.04** per section for the period **May 1, 2021 through April 30, 2022** to be paid on or before **May 1, 2021**. The basis of the fee is upon the formula calculation for this time period as summarized in the attached Exhibit B. Successive years under the formula in Exhibit B are for estimated purposes and subject to change.
- (B) In addition to the foregoing, additional fees as summarized in the attached Exhibit C apply.
- (C) All collected fire charges will be City of Marshall funds and used to offset the expenses of the fire department in providing fire services.

Section 4. Billing and Collection.

- (A) The party of the second part agrees to pay to the City of Marshall as compensation for all fire service furnished pursuant to this agreement the sum specified in Section 3(A) thereof and to make a town fire protection tax levy or otherwise provide funds in any amount sufficient to pay the party of the first part the compensation agreed upon above.
- (B) Parties requesting or receiving fire services will be billed directly by the City of Marshall. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the City of Marshall requires fire service, the party will be charged and billed according to the sum specified in Section 3 (B). All parties will be billed whether or not covered by a party's insurance. Any billable amount of the fire service charge not covered by a party's insurance remains a debt of the party receiving the fire service.
- (C) Parties billed for fire service will have thirty (30) days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send notice of delinquency and charge a 1.5% administrative penalty on the unpaid balance.
- (D) If the service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City

including, but not limited to, reasonable attorney fees and court costs.

- (E) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City of Marshall Council may also, on or before October 15 of each year, certify the unpaid property for collection with property taxes. The County auditor is responsible for remitting to the City all charges collected on behalf of the City of Marshall. The City of Marshall must give the property owner notice of its intent to certify the unpaid service charge by September 15.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed by their authorized officers the day and year first above written.

Executed in the presence of:

City of Marshall, Minnesota

By _____.
Mayor of Marshall

By _____.
City Administrator

ATTEST: _____.
City Clerk

TOWNSHIP OF CLIFTON.

By _____.
Chairman of the Board

By _____.
Its Clerk

Date signed by Township

EXHIBIT A
SERVICE AREA DESCRIPTION

EXHIBIT B
City of Marshall, Minnesota
Fire Service Fee Summary

TABLE 1. PAYMENT DATA & COST ALLOCATION.

Governmental Entity	Pop.	Pop. as %		Non-Taxable &		Total MV as %		Sections Served	Total Sections	% Served
		Served	Estimated MV	Other MV	Total MV	Served	Total Sections			
City of Marshall	13,835	13.835	\$ 921,889,998	\$ 485,238,400	1,407,128,398	1,407,128,398	n/a	n/a	100%	
Clifton Township	237	158	\$ 170,001,758	\$ 2,736,000	172,737,758	115,158,505	24.00	36.00	67%	
Fairview Township	359	359	\$ 169,751,436	\$ 8,959,600	178,711,036	178,711,036	33.84	33.84	100%	
Lake Marshall Township	550	550	\$ 147,543,894	\$ 1,890,200	149,434,094	149,434,094	28.54	28.54	100%	
Lynd Township	407	144	\$ 161,842,763	\$ 1,332,800	163,175,563	57,591,375	12.00	34.00	35%	
Sodus Township	271	211	\$ 136,045,625	\$ 3,234,600	139,280,225	108,329,064	28.00	36.00	78%	
Stanley Township	208	104	\$ 151,333,814	\$ 12,379,700	163,713,514	\$1,856,757	18.00	36.00	50%	
Townships	2,032	1,525	\$936,519,290	\$30,532,900	\$967,052,190	\$91,080,831	144	204	72%	
Total Marshall and Townships	15,867	15,360	1,858,409,288	515,771,300	2,374,180,588	2,098,209,229	n/a	n/a	n/a	

Pop. According to current MN State Demographer's Office estimates (August, 2019).

Pop. as % Served Population multiplied by % served to come up with a closer estimate of population.

Table MV Taxable market value (real property) according to current data from Lyon County assessor's dept (2021).

Non-Taxable and Other MV Non-taxable market value (includes exempt, dnr, plit appts) according to current data from Lyon County assessor's dept. (2021).

Total MV Total of taxable and non-taxable market value.

Total MV as % Served Total market value as a percent of jurisdiction covered by fire service contract.

Sections Served Sections served of the service area

Total Sections Total sections of the service area.

% Served sections served divided by the total sections.

TABLE 2. FIRE DEPARTMENT OPERATIONAL COST (based on 2019 Audit).

Description	Dollars (\$)
Operating Expense	723,793
Depreciation (equipment & bldg)	150,172
sub-total	873,964
less 2% fire aid	100,826
TOTAL	773,139

TABLE 3. FIRE SERVICE CALL SUMMARY (ACCIDENTS & FIRE CALLS).

Governmental Entity	2018	2019	2020	AVERAGE 3-YR
City of Marshall	139	141	106	140.0
Clifton Township	1	6	5	3.5
Fairview Township	16	4	6	10.0
Lake Marshall Town	12	9	9	10.5
Lynd Township	4	8	7	6.0
Sodus Township	5	4	3	4.5
Stanley Township	1	3	3	2.0
Sub-total Township	39	34	33	36.5
Total	178	175	139	176.5

TABLE 4. FEE FORMULA CALCULATION.

Governmental Entity	\$	% of total column "S"				
		C	U	V	P	
City of Marshall	609,369	78.8%	773,139	79.3%	67.1%	90.1%
Clifton Township	21,906	2.8%	773,139	2.0%	5.5%	1.0%
Fairview Township	42,575	5.5%	773,139	5.7%	8.5%	2.3%
Lake Marshall Town	42,913	5.6%	773,139	5.9%	7.1%	3.6%
Lynd Township	18,245	2.4%	773,139	3.4%	2.7%	0.9%
Sodus Township	23,412	3.0%	773,139	2.5%	5.2%	1.4%
Stanley Township	14,719	1.9%	773,139	1.1%	3.9%	0.7%
Total	773,139	100.0%	N/A	100.0%	100.0%	100.0%
Townships "S"	163,770	21.2%	773,139	20.7%	32.9%	9.9%
Township Section R, \$	1,134					

S= Cost of fire protection for one year charged to the recipient of services. S = ((C * ((U% + V% + P%)/3))

C = Actual expenses for operation of the fire dept. for the last audited financial year including monies contributed to the fire relief association and depreciation expense but excluding the 2% state aid.

U = Percent of fire department use by recipient of the service averaged over the last 3-years.

V = Percent of market value of taxable and non-taxable structures in the jurisdiction.

P = Percent of population in a recipient's jurisdiction.

TABLE 5. COMPARISON TO RECENT FEES FOR SERVICE (May 1-April 30)

Governmental Entity	Rate/Section												Sections	Total 2021-2022	Proposed Formula (\$)	Difference current to formula (\$)	Current as a Percentage to Proposed (%)
	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2022						
City of Marshall	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Clifton Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	24.00	16320.96	27223.16	5584.73	0.60	
Fairview Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	33.84	23012.55	38384.65	19562.15	0.60	
Lake Marshall Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	28.54	19408.34	32372.87	23505.03	0.60	
Lynd Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	12.00	8160.48	13611.58	10084.04	0.60	
Sodus Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	28.00	19041.12	31760.35	4371.37	0.60	
Stanley Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	591.34	680.04	18.00	12240.72	20417.37	2478.49	0.60	
Total												144.38	98184.16	163769.97	65585.81	-	

TABLE 6. SUMMARY OF ANNUAL PER TOWNSHIP PROPOSED PHASE-IN FEES (based on current year formula figures).

Governmental Entity	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	
City of Marshall																						
Clifton Township	5,472.00	5,472.00	6,144.00	6,144.00	7,056.00	8,114.40	9,331.56	10,731.29	12,340.99	14,192.14	16,320.96	18,769.10	21,584.47	24,822.14	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16	27,223.16
Fairview Township	7,715.52	7,715.52	8,663.04	8,663.04	9,948.96	11,441.30	13,157.50	15,131.12	17,400.79	20,010.91	23,012.55	26,464.43	30,434.10	34,999.21	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65	38,384.65
Lake Marshall Township	6,507.12	6,507.12	7,306.24	7,306.24	8,390.76	9,649.37	11,096.78	12,761.30	14,675.49	16,876.82	19,408.34	22,319.59	25,667.53	29,517.66	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87	32,372.87
Lynd Township	2,736.00	2,736.00	3,072.00	3,072.00	3,528.00	4,057.20	4,665.78	5,365.65	6,170.49	7,096.07	8,160.48	9,384.55	10,792.23	12,411.07	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58	13,611.58
Sodus Township	6,384.00	6,384.00	7,168.00	7,168.00	8,232.00	9,466.80	10,886.82	12,519.84	14,397.82	16,557.49	19,041.12	21,897.28	25,181.88	28,959.16	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35	31,760.35
Stanley Township	4,104.00	4,104.00	4,608.00	4,608.00	5,292.00	6,085.80	6,998.67	8,048.47	9,255.74	10,644.10	12,240.72	14,076.83	16,188.35	18,616.60	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37	20,417.37
Total	32,919	32,919	36,961	36,961	42,448	48,815	56,137	64,558	74,241	85,378	98,184	112,912	129,849	149,326	163,770							

a. 2012-2013 and 2013-2014 \$228.00/section flat.

b. 2014-2015 12.3% increase.

c. 2015-2017 and thereafter Max Increase Per

Year from for Table 6. (ex:115% = 15% increase)

TABLE 7. SUMMARY OF PER TOWNSHIP PROPOSED PHASE-IN SECTION RATE (based on current year formula) (May 1-April 30).

Governmental Entity	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	
City of Marshall																						
Clifton Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Fairview Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Lake Marshall Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Lynd Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Sodus Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30
Stanley Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	782.05	899.35	1,034.26	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30	1,134.30

Item 10.

EXHIBIT C

FEES AND CHARGES

Fee Description	Fee in dollars (\$)
Fire/rescue call	1000.00
After 5 hours, incident billing will follow the Southwest/West Central fire department association mutual aid agreement.	
Hazardous material trailer	750.00 plus cost of supplies and materials used.
Pumping fuel or gas (if tank compromised or immediate danger to life or environment)	1.00 per gallon in and out (48 hours to pick up) If not picked up in 48 hours, owner will be assessed cost of removal by the hazardous waste contactor.
Fire calls caused by negligence billed on the following cost of equipment and personnel:	
<u>Equipment</u>	
Rescue van	125.00 per hour
1500 GPM Engine	295.00 per hour
1000 GPM Engine	200.00 per hour
Ladder truck	750.00 for initial first hour, 250.00 per hour thereafter
Tanker	160.00 per hour
Grass rig	125.00 per hour
Hazardous material (Haz-Mat) trailer	125.00 per hour
Water auger with engine or tanker	150.00 per hour
UTV	85.00 per hour
Mileage to organizations outside the Southwest/West Central fire department Mutual aid agreement.	1.75 per mile
Any tools/equipment damaged/destroyed due to the call for service will be assessed at the actual cost to the owner or responsible party of the call for service.	
<u>Supplies</u>	
AFFF Foam	150.00 per pail or higher based on market price
AR-AFFF Foam	200.00 per pail or higher based on market price
Floor dry	15.00 per bag
55 gallon steel drum with lid (fuel removal)	135.00 per barrel
8" x 10 ft. absorbent boom	145.00 per boom
<u>Other</u>	
Natural gas hits	750.00 per call
Automatic fire alarm activation	750.00 (3 rd call and after within a 72 hour period OR 3 business days, until functional)
Education trailer (upon request and subject to availability of resources).	150.00 per day to all departments Mileage will be charges to organizations outside the Lyon County Mutual Aid area at a fee of 1.75 per mile
Fire Chiefs call for service (officer's pages)	100.00 per hour
Personnel	17.50 per firefighter / per hour

1. The term "negligence" is defined as disregard or failure to reasonably have taken actions or care that would have pre-empted the hazardous situation that required emergency fire and rescue response.

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Wastewater Treatment Facilities Improvement Project – Consider Application for Payment No. 21 to Magney Construction, Inc.
Background Information:	<p>Attached are invoices as follows for the above-referenced project:</p> <p>1) Application for Payment No. 21 to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$202,089.31</p> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
Fiscal Impact:	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize Application for Payment No. 20, per the recommendation of the City’s consultant, Bolton & Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$202,089.31.



**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: April 1, 2021
To: Bob Van Moer, Wastewater Treatment Superintendent
From: Jon D. Peterson, P.E., Project Engineer
Subject: Wastewater Treatment Facility Improvements – Magney Construction Inc.
Pay Request No. 21
City of Marshall, Minnesota
Project No.: T22.115360

INTRODUCTION

Pay Request No. 21 for the above-referenced project in the amount of \$202,089.31 is being submitted for approval.

DISCUSSION

This pay application covers work completed on the project through March 31, 2021. The Contractor has initiated bypass pumping for replacement of the final clarifier pumps and piping. In addition, contractor has been working on project completion list items throughout the facility, has begun sidewalk restoration on the site as weather permits and continues to work on electrical work. We recommend approval of the attached Request for Payment No. 21.

BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project and will be covered by the PFA loan proceeds.

ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$202,089.31.

Application for Payment No. 21

To: The City of Marshall, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: _____

Project: Wastewater Treatment Facility Improvements

Owners Contract No. _____ Engineer's Project No. T22.115360

Date of this Invoice: 3/29/2021

Invoice Work Period: March 1-31, 2021

1) Original Contract amount	<u>\$14,074,300.00</u>
2) Change Orders to date	<u>\$0.00</u>
3) Revised Contract amount	<u>\$14,074,300.00</u>
4) Value completed to date	<u>\$12,527,198.76</u>
5) Materials stored on site	<u>\$0.00</u>
6) Total Earned to date	<u>\$12,527,198.76</u>
7) Amount retained	<u>\$626,359.94</u>
8) Amount previously paid	<u>\$11,698,749.51</u>
Amount due this Payment	<u>\$202,089.31</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Magney Construction, Inc. (Contractor)

By: 
Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Marshall Engineer: Bolton & Menk

By: _____ By: 

Date: _____ Date: 4-1-2021

APPLICATION FOR PAYMENT SCHEDULE

Spec.	Pay Application #20	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
0520	Bond & Insurance	\$ 168,892	168,892.00	0.00	0.00	168,892.00	100%	0.00
1000	Mobilization	\$ 696,545	545,926.00	0.00	0.00	545,926.00	78%	150,619.00
1010	Supervision & General Conditions	\$ 276,000	235,167.00	8,000.00	0.00	243,167.00	88%	32,833.00
1020	General Construction Allowance	\$ 250,000	3,369.79	99,594.59	0.00	102,964.38	41%	147,035.62
1021	Building Permit Allowance	\$ 10,000	7,499.38	0.00	0.00	7,499.38	75%	2,500.62
2060	Demolition of Existing WWTP Facilities:							
	Trickling Filter Pump Station Top	\$ 4,650	0.00	0.00	0.00	0.00	0%	4,650.00
	Trickling Filter Pump Station Pumps/Piping	\$ 3,480	0.00	0.00	0.00	0.00	0%	3,480.00
	Sludge Control Structure	\$ 13,540	13,540.00	0.00	0.00	13,540.00	100%	0.00
	Control Building Pumps and Piping	\$ 5,850	0.00	0.00	0.00	0.00	0%	5,850.00
	Blower Building Blowers and Piping	\$ 6,420	6,420.00	0.00	0.00	6,420.00	100%	0.00
	Trickling Filter Roof/Media/Rotary Distributor	\$ 62,460	62,460.00	0.00	0.00	62,460.00	100%	0.00
	Aeration Equipment and Piping	\$ 17,500	0.00	0.00	0.00	0.00	0%	17,500.00
	Intermediate Clarifier Equipment	\$ 26,417	26,417.00	0.00	0.00	26,417.00	100%	0.00
2140	Dewatering	\$ 19,555	19,555.00	0.00	0.00	19,555.00	100%	0.00
2210	Finish Grading	\$ 14,320	3,500.00	0.00	0.00	3,500.00	24%	10,820.00
2220	Structure Excavation - Final Clarifier and Splitter Box	\$ 71,200	71,200.00	0.00	0.00	71,200.00	100%	0.00
2221	Structure Excavation - Sludge Storage Structure	\$ 133,600	133,600.00	0.00	0.00	133,600.00	100%	0.00
2220A	Backfill of Structures - Final Clarifier and Splitter Box	\$ 91,500	91,500.00	0.00	0.00	91,500.00	100%	0.00
2221A	Backfill of Structures - Sludge Storage Structure	\$ 172,620	172,120.00	0.00	0.00	172,120.00	100%	500.00
2370	Erosion and Sediment Control	\$ 12,400	10,000.00	0.00	0.00	10,000.00	81%	2,400.00
2550	Site Utilities	\$ 565,333	565,333.00	0.00	0.00	565,333.00	100%	0.00
2551	Bypass Piping	\$ 49,504	0.00	0.00	0.00	0.00	0%	49,504.00
2600	Roads, Walks and Curbs	\$ 22,540	19,000.00	0.00	0.00	19,000.00	84%	3,540.00
2800	Fencing	\$ 12,200	5,500.00	0.00	0.00	5,500.00	45%	6,700.00
2920	Seeding	\$ 6,100	0.00	0.00	0.00	0.00	0%	6,100.00
3200	Rebar - Materials	\$ 678,400	678,400.00	0.00	0.00	678,400.00	100%	0.00
3201	Rebar - Labor	\$ 457,600	454,830.00	0.00	0.00	454,830.00	99%	2,770.00
3300	Concrete Work							
	Clarifier Splitter Structure	\$ 71,760	71,760.00	0.00	0.00	71,760.00	100%	0.00
	Final Clarifier	\$ 214,650	214,650.00	0.00	0.00	214,650.00	100%	0.00
	Control Structure	\$ 29,075	29,071.00	0.00	0.00	29,071.00	100%	4.00
	Sludge Storage Tank	\$ 2,180,839	2,180,839.00	0.00	0.00	2,180,839.00	100%	0.00
	Miscellaneous Concrete	\$ 1,860.00	0.00	0.00	0.00	0.00	0%	1,860.00
3410	Precast Double Tees	\$ 448,980	448,980.00	0.00	0.00	448,980.00	100%	0.00
3411	Precast Hollow Core Planks	W/Double Tees						

APPLICATION FOR PAYMENT SCHEDULE

Spec.	Pay Application #20	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3460	Precast Non-Architectural Wall Panels	W/Double Tees						
5100	Structural Metals, Misc Metals and Handrail	\$ 456,850	452,224.00	0.00	0.00	452,224.00	99%	4,626.00
5500	Access Hatches	\$ 7,820	7,296.00	0.00	0.00	7,296.00	93%	524.00
7535	Fully Adhered Membrane Roofing & Sheet Metal	\$ 279,400	202,875.00	0.00	0.00	202,875.00	73%	76,525.00
7900	Joint Sealant	\$ 1,600	0.00	1,600.00	0.00	1,600.00	100%	0.00
8110	Hollow Metal Doors, Frames and Hardware	\$ 22,540	21,477.00	1,063.00	0.00	22,540.00	100%	0.00
9960	Painting	\$ 299,000	258,500.00	0.00	0.00	258,500.00	86%	40,500.00
10400	Identifying Devices	\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
11213	Vertical Non-Clog Solids Handling Pumps	\$ 212,600	204,274.04	0.00	0.00	204,274.04	96%	8,325.96
11214	Vertical Turbine Pumps	\$ 143,100	128,990.45	0.00	0.00	128,990.45	90%	14,109.55
11311	Submersible Centrifugal Pumps	\$ 17,400	17,400.00	0.00	0.00	17,400.00	100%	0.00
11312	Replace Vaughan Chopper Pump	\$ 36,400	36,400.00	0.00	0.00	36,400.00	100%	0.00
11316	Progressive Cavity Pumps	\$ 54,750	54,750.00	0.00	0.00	54,750.00	100%	0.00
11321	Grit Separation Equipment	\$ 96,560	96,560.00	0.00	0.00	96,560.00	100%	0.00
11351	Clarifier Equipment - Suction Type Clarifier	\$ 428,500	428,500.00	0.00	0.00	428,500.00	100%	0.00
11365	Gravity Actuated Rotary Distributor	\$ 135,840	135,840.00	0.00	0.00	135,840.00	100%	0.00
11366	Trickling Filter Media	\$ 345,600	345,600.00	0.00	0.00	345,600.00	100%	0.00
11372	Blower Allowance	\$ 650,000	602,549.25	47,450.75	0.00	650,000.00	100%	0.00
11372	Blower System (Positive Displacement w/ Enclosure)	\$ 4,630	4,630.00	0.00	0.00	4,630.00	100%	0.00
11374	Fine Pore Membrane Aeration Equipment	\$ 82,900	25,000.00	0.00	0.00	25,000.00	30%	57,900.00
11376	Hybrid Blower System	\$ 6,800	6,800.00	0.00	0.00	6,800.00	100%	0.00
13126	Circular Tank Covers	\$ 185,300	185,300.00	0.00	0.00	185,300.00	100%	0.00
13262	Long Term Storage Mixing System	\$ 266,500	266,500.00	0.00	0.00	266,500.00	100%	0.00
13263	ATAD Equipment Replacement	\$ 140,000	140,000.00	0.00	0.00	140,000.00	100%	0.00
13263	ATAD Equipment Installation	\$ 29,850	29,850.00	0.00	0.00	29,850.00	100%	0.00
13320	Blower Master Control Panel	\$ 900	900.00	0.00	0.00	900.00	100%	0.00
13890	Slide Gates	\$ 10,500	10,500.00	0.00	0.00	10,500.00	100%	0.00
13900	Fiberglass Baffles and Weir Plates	\$ 31,200	31,200.00	0.00	0.00	31,200.00	100%	0.00
14620	Portable Hoist	\$ 9,200	8,982.75	217.25	0.00	9,200.00	100%	0.00
15060	Process Piping - Materials	\$ 307,200	299,199.51	0.00	0.00	299,199.51	97%	8,000.49
15060	Process Piping - Labor	\$ 172,800	162,500.00	2,000.00	0.00	164,500.00	95%	8,300.00
15100	Valves - Materials	\$ 744,040	744,040.00	0.00	0.00	744,040.00	100%	0.00
15130	Gauges	\$ 1,600	800.00	300.00	0.00	1,100.00	69%	500.00
15140	Pipe Supports and Anchors	\$ 11,600	8,000.00	0.00	0.00	8,000.00	69%	3,600.00
15150	Stainless Steel Manways w/ Blind Flanges	\$ 34,500	34,500.00	0.00	0.00	34,500.00	100%	0.00
15250	Plumbing	\$ 14,800	13,400.00	0.00	0.00	13,400.00	91%	1,400.00
15500	HVAC	\$ 97,800	95,300.00	0.00	0.00	95,300.00	97%	2,500.00

Contractor: Magney Construction, Inc.
 Owner: City of Marshall, MN
 Project: Wastewater Treatment Facility Improvements
 BMI Project No. T22.115360

Date of Application:
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec.	Pay Application #20	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
16010	Electrical - Mobilization, Permits and Job Overhead	\$ 100,000	84,500.00	10,000.00	0.00	94,500.00	95%	5,500.00
16100	Basic Materials and Methods	\$ 260,575	178,358.00	40,000.00	0.00	218,358.00	84%	42,217.00
16150	Motors	\$ 20,000	13,300.00	2,500.00	0.00	15,800.00	79%	4,200.00
16400	Electrical Distribution	\$ 83,000	73,005.00	0.00	0.00	73,005.00	88%	9,995.00
16900	Starters and Motor Control Centers	\$ 463,000	459,743.00	0.00	0.00	459,743.00	99%	3,257.00
16950	Instrumentation and Controls	\$ 958,165	205,400.00	0.00	0.00	205,400.00	21%	752,765.00
16990	Computer Allowance	\$ 50,000	0.00	0.00	0.00	0.00	0%	50,000.00
	Totals	14,074,300.00	12,314,473.17	212,725.59	0.00	12,527,198.76	89%	1,547,101.24
		0.00						
	Original Contract amount		14,074,300.00					
	Change Orders to date		0.00					
	Revised Contract amount		14,074,300.00					
	Value completed to date		12,527,198.76					
	Materials stored on site		0.00					
	Total Earned to date		12,527,198.76					
	Amount retained		626,359.94					
	Amount previously paid		11,698,749.51					
	Amount due this Payment		202,089.31					

KODRU MOONEY

DISTINGUISHED VALVE SOLUTIONS

Invoice

Date	Invoice #
3/8/2021	19779
P.O. Number	Terms
Pete	Net 30

Magney Construction, Inc.
1401 Park Road
Chanhassen, MN 55317

Magney Construction
Attn: Pete Devick (Coordinate 48 hours
pr
320.808.5306
600 Erie Road
Marshall, MN 56258

Ship Date	Carrier	Tracking No.	Kodru Job #
2/23/2021	ABF	186306324	142346
Quantity	Description	Price Each	Amount
1	Quote# 29682 Series 925 36"W x 36"H	9,620.00	9,620.00T

PLEASE REMIT PAYMENT TO:

KODRU-MOONEY
320 ERVIN INDUSTRIAL DRIVE
JORDAN, MN 55352

Phone: (952) 479-1045
Fax: (952) 843-5603

Subtotal	\$9,620.00
Sales Tax (7.375%)	\$709.48
Balance Due	\$10,329.48

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider authorization to declare vehicles as surplus property for the Marshall Police Department.
Background Information:	These vehicles have been abandoned or seized by the Marshall Police Department and have gone through the notification processes and required periods for disposal.
Fiscal Impact:	These vehicles will be auctioned on-line at the state site, sold or will be taken to Alters for disposal.
Alternative/ Variations:	
Recommendations:	That these vehicles be declared as surplus property by the City of Marshall.

21-2433	99 Ford Windstar	AGT 9443 WI	2FMZA5148XBA26997	Abandoned
21-2177	02 Pontiac Grand Am	CWK 055	1G21UFS2E02M538630	Abandoned
21-213	00 Mercury Grand Marquis	No plates	2MEFM75W4YX738173	Abandoned



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds
Background Information:	<p>On Tuesday, February 23, 2021, the City Council approved the contract to replace the roof at the Fire Hall Station to Gag Sheet Metal, Inc for \$103,800.</p> <p>Based on the 2021 Capital Improvement Budget – the project has begun and payment to the contractor is expected to begin prior to receipt of the bond proceeds for the 2021A Bond Issuance. Since the contractor payments will be made prior to bond proceeds being received, the City needs to declare the intent to reimburse using tax-exempt bonds.</p> <p>Approval of the 2021A Bonds will be completed in the next few months.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	Approve Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds

RESOLUTION NUMBER 21-029

**DECLARATION OF OFFICIAL INTENT
REGARDING THE REIMBURSEMENT OF EXPENDITURES
WITH THE PROCEEDS OF TAX-EXEMPT BONDS**

WHEREAS, under regulations adopted by the Secretary of the Treasury of the United States of America, the City of Marshall, Minnesota (the "City") is required to make a declaration of its official intent prior to making a capital expenditure, if it intends to be reimbursed for such capital expenditure at a future date from the proceeds of a tax-exempt bond; and

WHEREAS, the City intends to make capital expenditures with respect to the project described below and also intends to reimburse the fund or account described below from which the capital expenditure will be initially paid from the proceeds of an issue of tax-exempt bonds issued at a future date.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City as follows:

1. A general description of the project for which the expenditures to be reimbursed are paid is set forth below:

Fire Station Reroof Project – The roof at the Fire Hall Station located at 201 E Saratoga, has been deteriorating, causing water to leak into the building. This reroof project would replace the current roof to prevent future water damage to the existing building.

The principal amount of debt expected to be issued for the project referred to above will not exceed \$250,000.

2. The fund or account from which the expenditures to be reimbursed are to be paid and the general functional purpose of the fund or account is set forth below:

Capital Improvements Projects Fund

3. The City reasonably expects to reimburse the expenditures referred to above with the proceeds of tax-exempt bonds.
4. This statement of the official intent of the City is a declaration of official intent under the regulations adopted by the Secretary of the Treasury of the United States of America.

Passed and adopted by the City Council this 13th day of April 2021.

ATTEST:

City Clerk

Mayor

This Instrument Drafted By: Annette Storm; Director of Administrative Services

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Requests of Shades of the Past Car Club -- June 4, 2021 Cruise and June 5, 2021 Car Show.
Background Information:	<p>The City has received the attached requests from the Shades of the Past Car Club for street closure of Susan Drive and Baseline Road as shown on the attached applications for the following dates and times:</p> <p style="padding-left: 40px;">06/04/2021 (Fri) – 6pm-7pm – Cruise Line-Up 06/05/2021 (Sat) – 8am-4pm – Car Show</p> <p>In recent years, Shades of the Past has requested and received a City permit for use of Baseline Road between Susan Drive and Nwakama Street for this annual event. This year, they are requesting to use Susan Drive between Baseline Road and Clarice Avenue in addition to Baseline Road.</p>
Fiscal Impact:	None.
Alternative/ Variations:	- that the Council discuss alternative street locations and sites.
Recommendations:	that the Council authorize street closure of Susan Drive and Baseline Road for the dates and times as shown on the attached applications.

06/04/2021
Friday



**APPLICATION FOR PERMIT
FOR PRIVATE USE OF
PUBLIC STREETS (RIGHTS-OF-WAY)
AND PARKING LOTS**

Applicant Name: Shades of the Past Car Club
Applicant Address: PO Box 434, Marshall, MN 56258
Contact Person: Jane DeVries Phone/Cell#: 507-829-5214
Address of Request: Susan Drive and Baseline Road
Reason for Request: Car Cruise
Start Date of Request: Friday, June 4, 2021 Start Time: 6:00 PM am/pm
End Date of Request: Friday June 4, 2021 End Time: 7:00 PM am/pm
Brief Description of Area Requested for Private Use/Closure (attach map): _____
To use for cars to line-up for the Friday night Cruise

Does the request involve Mn/DOT Right-of-Way? Yes No

The Applicant agrees to assume entire responsibility and liability for all damages or injury to all persons, whether employees or otherwise and to all property, arising out of, resulting from or in any manner connected with the operation of the event.

The Applicant agrees to indemnify the City, its agents and employees from all such claims including, without limiting the generality of the foregoing claims for which the City may be or may be claimed to be liable, and legal fees and disbursements paid or incurred to enforce the provisions this paragraph.

The Applicant will be responsible for any damage done to the public property as a result of the event activities, damages payable upon receipt of invoice.

It is the responsibility of the Applicant to install and maintain the appropriate traffic control devices during the closure period. Traffic control devices shall be in conformance with the Minnesota Manual on Uniform Traffic Control Devices, MUTCD.

- If the event or private use area occurs within Mn/DOT right-of-way:
1. Participants and event officials will obey all Minnesota Laws pertaining to the use of Highway Rights of Way.
 2. The event officials will notify the Minnesota State Patrol of the proposed event and will provide law enforcement officers to control and/or detour trunk highway traffic affected by the event.

3/8/21 3-9-21
Date

Jane DeVries
Signature of Applicant

CLICK TO SEND TO PUBLIC WORKS

RECOMMENDATION

Minnesota State Statutes 169.04 states in part that any parade or assemblage on Trunk Highways requires the consent of the Commissioner of Highways (or his delegate). In order to validate this permit, the City must obtain consent from the Commissioner of Highways prior to approval of this permit (a copy of which is attached).

RECOMMENDATION: _____

Special Provisions: _____

Date

Director of Public Works/City Engineer

=====

**PERMIT FOR
PRIVATE USE OF PUBLIC STREETS (RIGHTS-OF-WAY)
AND PARKING LOTS**

According to Section 62-6 of the Code of Ordinances, permit granted by the Common Council of the City of Marshall this _____ day of _____, 20____.

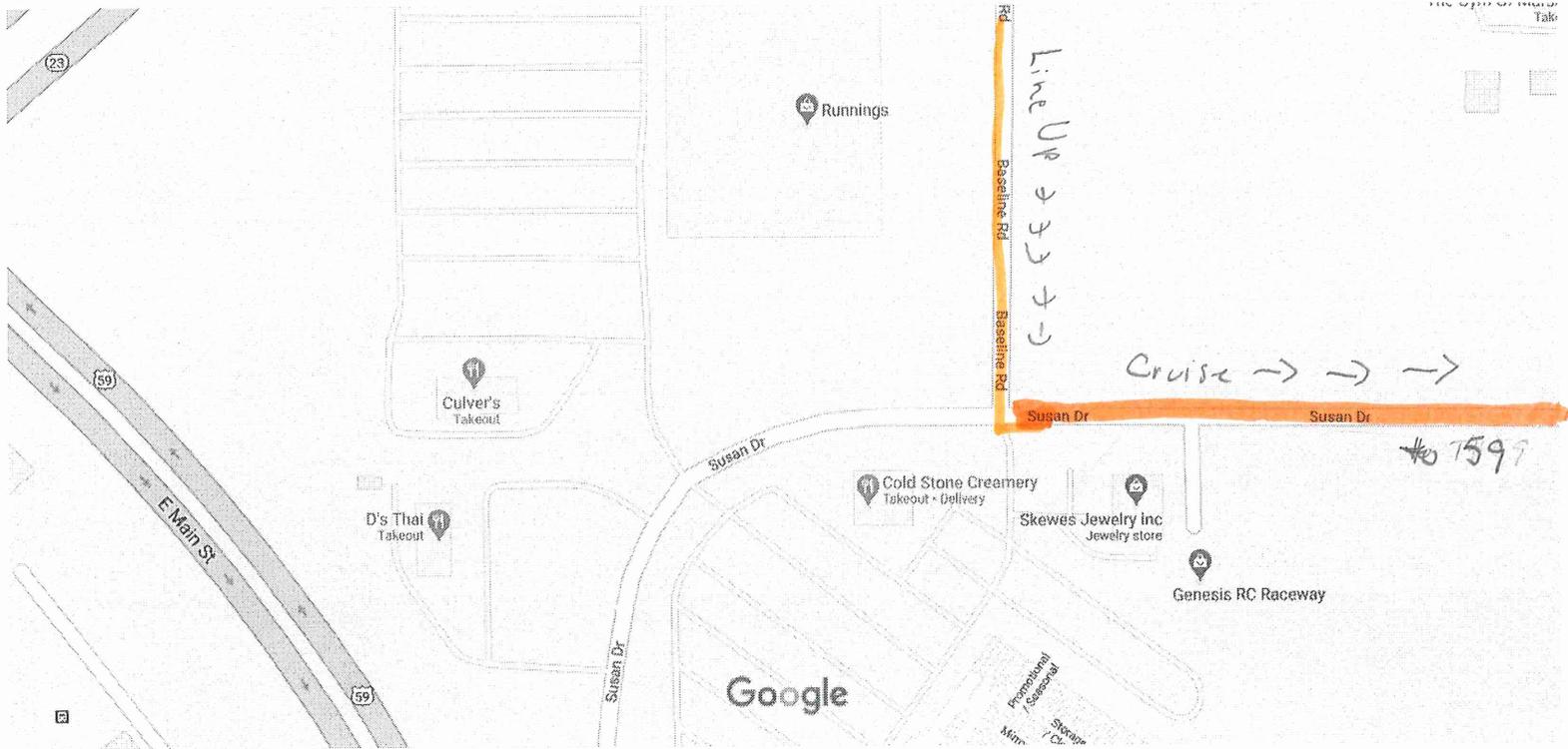
ATTEST:

City Clerk

Mayor of the City of Marshall, MN

Attachments

Copies to: Director of Public Safety James Marshall
Minnesota Department of Transportation



Map data ©2021 100 ft

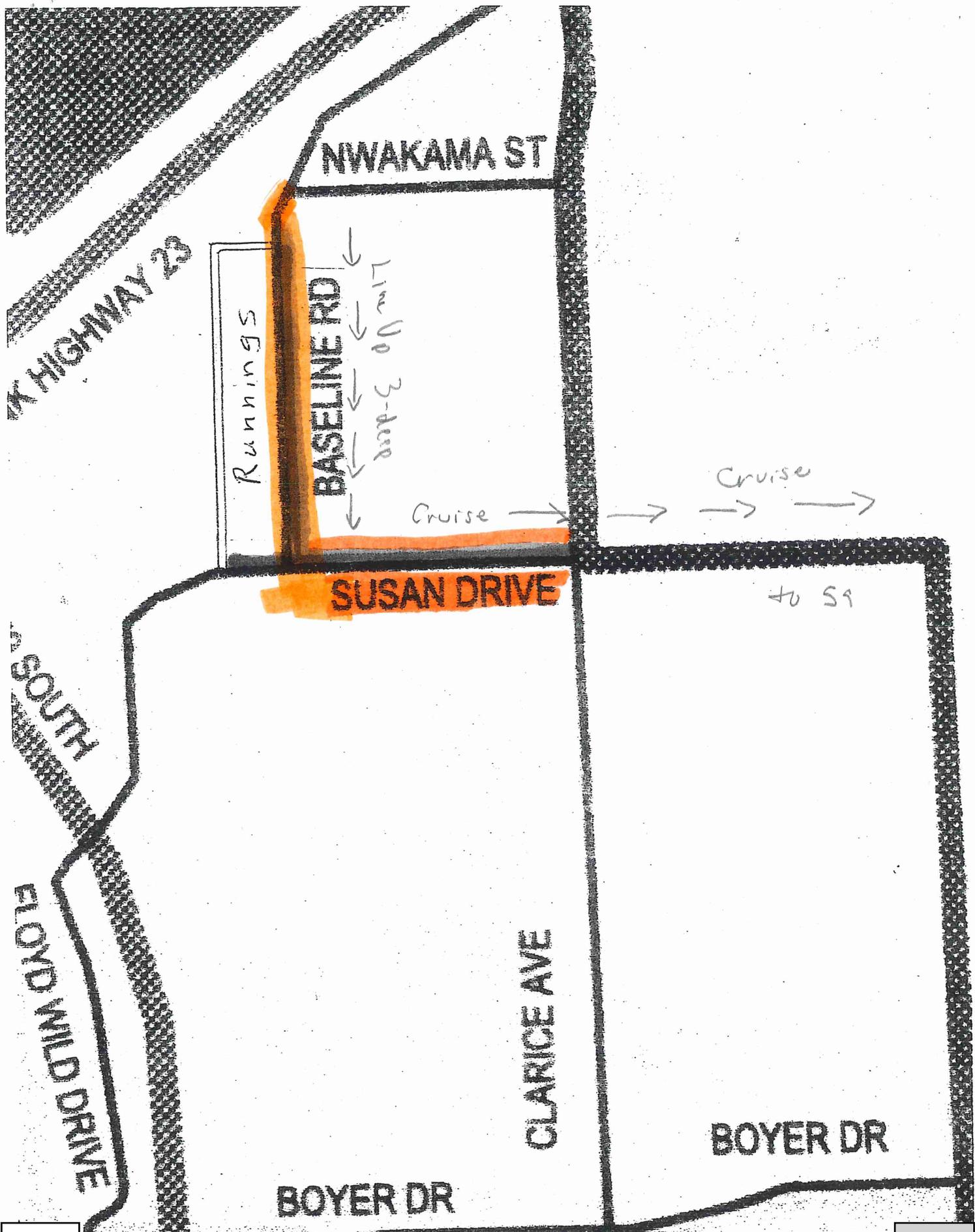
~ 300 cars

Line 6pm

Cruise 6:30

Talked to Bank already approved
 Hotel has 2 entrances
 Talked to hotel + approved

DRIVE!



06/05/2021
Saturday



**APPLICATION FOR PERMIT
FOR PRIVATE USE OF
PUBLIC STREETS (RIGHTS-OF-WAY)
AND PARKING LOTS**

Applicant Name: Shades of the Past Car Club

Applicant Address: PO Box 434, Marshall, MN 56258

Contact Person: Jane DeVries Phone/Cell#: 507-829-5214

Address of Request: Susan Drive and Baseline Road

Reason for Request: Car Show

Start Date of Request: Saturday, June 5, 2021 Start Time: 8:00 AM am/pm

End Date of Request: Saturday, June 5, 2021 End Time: 4:00 PM am/pm

Brief Description of Area Requested for Private Use/Closure (attach map): _____

To use to park cars for the Car Show

Does the request involve Mn/DOT Right-of-Way? Yes No

The Applicant agrees to assume entire responsibility and liability for all damages or injury to all persons, whether employees or otherwise and to all property, arising out of, resulting from or in any manner connected with the operation of the event.

The Applicant agrees to indemnify the City, its agents and employees from all such claims including, without limiting the generality of the foregoing claims for which the City may be or may be claimed to be liable, and legal fees and disbursements paid or incurred to enforce the provisions this paragraph.

The Applicant will be responsible for any damage done to the public property as a result of the event activities, damages payable upon receipt of invoice.

It is the responsibility of the Applicant to install and maintain the appropriate traffic control devices during the closure period. Traffic control devices shall be in conformance with the Minnesota Manual on Uniform Traffic Control Devices, MUTCD.

- If the event or private use area occurs within Mn/DOT right-of-way:
1. Participants and event officials will obey all Minnesota Laws pertaining to the use of Highway Rights of Way.
 2. The event officials will notify the Minnesota State Patrol of the proposed event and will provide law enforcement officers to control and/or detour trunk highway traffic affected by the event.

3/8/21 3-9-21
Date

Jane DeVries
Signature of Applicant

CLICK TO SEND TO PUBLIC WORKS

RECOMMENDATION

Minnesota State Statutes 169.04 states in part that any parade or assemblage on Trunk Highways requires the consent of the Commissioner of Highways (or his delegate). In order to validate this permit, the City must obtain consent from the Commissioner of Highways prior to approval of this permit (a copy of which is attached).

RECOMMENDATION: _____

Special Provisions: _____

Date Director of Public Works/City Engineer

=====

**PERMIT FOR
PRIVATE USE OF PUBLIC STREETS (RIGHTS-OF-WAY)
AND PARKING LOTS**

According to Section 62-6 of the Code of Ordinances, permit granted by the Common Council of the City of Marshall this _____ day of _____, 20____.

ATTEST:

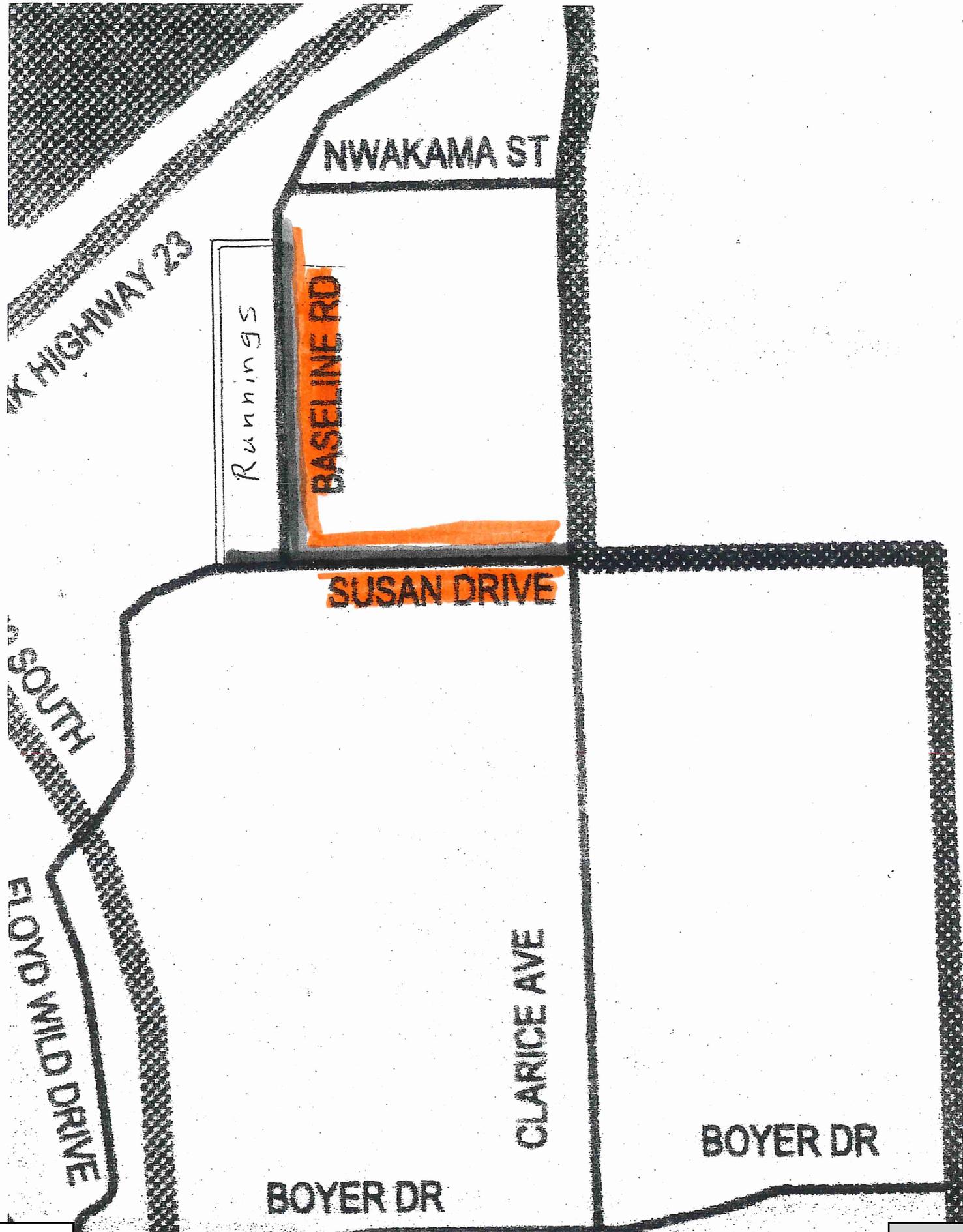
City Clerk

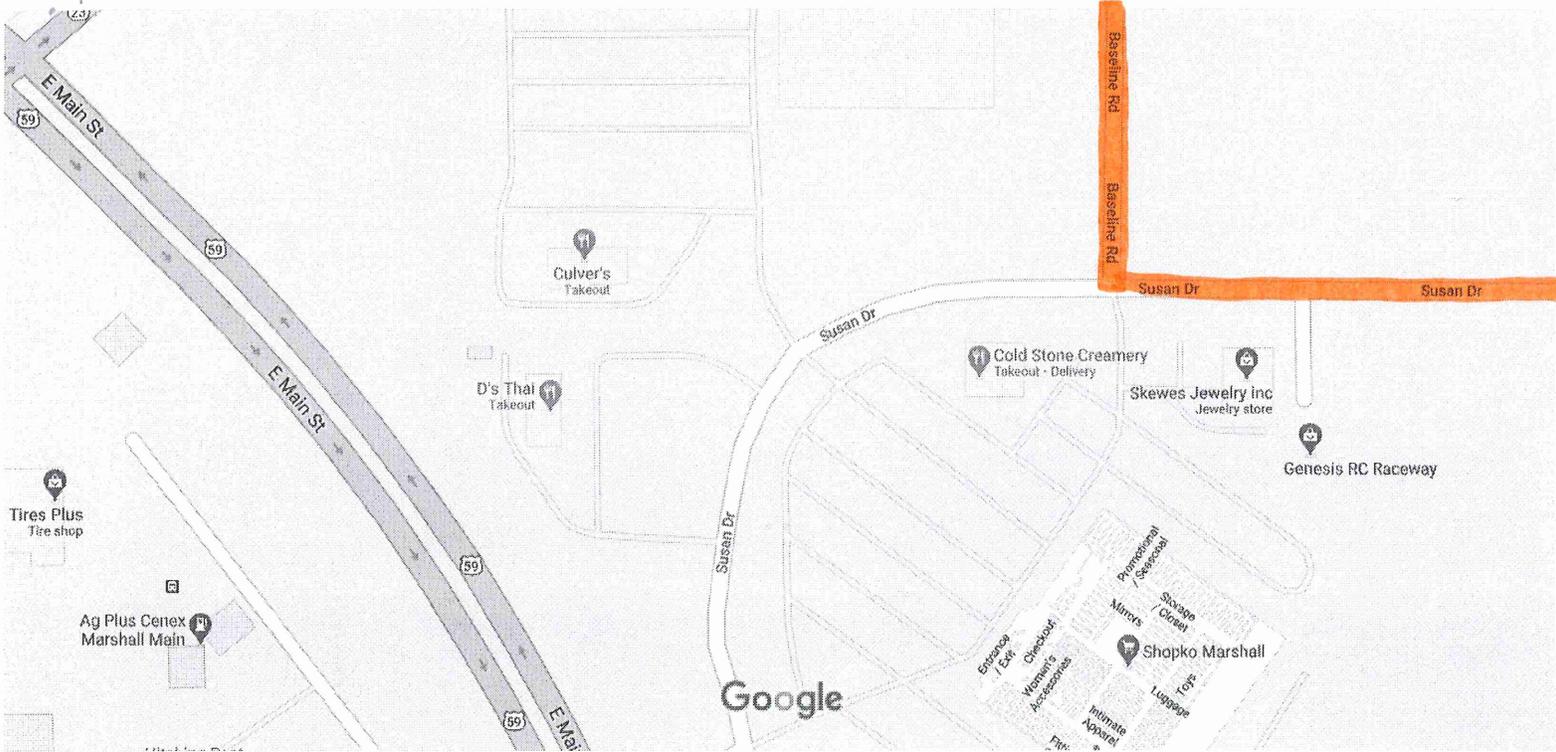
Mayor of the City of Marshall, MN

Attachments

Copies to: Director of Public Safety James Marshall
Minnesota Department of Transportation

SAVE!





Map data ©2021 100 ft

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works, Jason Anderson at 537-6051 or Finance Director, Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	The following bills and project payments be authorized for payment.



Marshall, MN

Council Check Report

By Vendor Name

Date Range: 03/26/2021 - 04/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
6390	292 DESIGN GROUP, INC	04/09/2021	Regular	0.00	1,310.00	118687
5813	ACE HOME & HARDWARE	03/26/2021	Regular	0.00	200.65	118608
5813	ACE HOME & HARDWARE	04/02/2021	Regular	0.00	127.22	118644
5813	ACE HOME & HARDWARE	04/09/2021	Regular	0.00	340.41	118688
6128	ACTION CO LLC	03/26/2021	EFT	0.00	899.00	6362
6128	ACTION CO LLC	03/26/2021	EFT	0.00	450.00	6363
6128	ACTION CO LLC	04/09/2021	EFT	0.00	200.00	6467
4487	ADVANCED OPPORTUNITIES-WORKCOMPONENT	04/09/2021	Regular	0.00	79.95	118689
0560	AFSCME COUNCIL 65	03/26/2021	EFT	0.00	1,327.10	6364
6412	AG PLUS COOPERATIVE	04/09/2021	Regular	0.00	1,280.00	118690
0567	ALEX AIR APPARATUS INC	03/26/2021	EFT	0.00	1,220.82	6365
0567	ALEX AIR APPARATUS INC	04/09/2021	EFT	0.00	3,394.13	6468
6754	ALLEGIANE EMERGENCY SVC, INC	04/02/2021	Regular	0.00	883.49	118645
0578	AMAZON CAPITAL SERVICES	03/26/2021	EFT	0.00	299.40	6366
0578	AMAZON CAPITAL SERVICES	04/02/2021	EFT	0.00	358.44	6398
3761	AMERICAN BOTTLING CO.	04/02/2021	Regular	0.00	86.88	118646
5837	ANDERSON, JASON	04/02/2021	EFT	0.00	80.00	6399
6752	ANDERSON, KELSEA	04/02/2021	Regular	0.00	285.00	118647
6721	AQUARIUS WATER CONDITIONING	04/09/2021	Regular	0.00	12.89	118691
6694	ARAMARK UNIFORM & CAREER APPAREL GROUP,	03/26/2021	EFT	0.00	93.37	6367
0630	ARCTIC GLACIER	04/02/2021	Regular	0.00	61.04	118648
0629	ARNOLD MOTOR SUPPLY	04/02/2021	Regular	0.00	63.43	118649
0629	ARNOLD MOTOR SUPPLY	04/09/2021	Regular	0.00	151.74	118692
5447	ARTISAN BEER COMPANY	03/26/2021	Regular	0.00	3,016.25	118610
5447	ARTISAN BEER COMPANY	04/02/2021	Regular	0.00	324.85	118650
5447	ARTISAN BEER COMPANY	04/09/2021	Regular	0.00	1,255.05	118693
5702	B & H PHOTO & ELECTRONICS CORP	04/09/2021	EFT	0.00	12,597.82	6469
5327	BAUMANN, ADAM	04/02/2021	EFT	0.00	30.00	6400
0688	BELLBOY CORPORATION	04/02/2021	EFT	0.00	3,634.31	6401
0689	BEND RITE FABRICATION INC	03/26/2021	Regular	0.00	77.04	118611
0689	BEND RITE FABRICATION INC	04/02/2021	Regular	0.00	72.03	118651
6471	BERGANKDV LTD	04/02/2021	EFT	0.00	5,000.00	6402
0699	BEVERAGE WHOLESALERS	03/26/2021	Regular	0.00	29,313.66	118612
0699	BEVERAGE WHOLESALERS	04/02/2021	Regular	0.00	19,787.58	118652
0699	BEVERAGE WHOLESALERS	04/09/2021	Regular	0.00	25,281.80	118694
0707	BISBEE PLUMBING AND HEATING INC	04/02/2021	Regular	0.00	1,416.21	118653
0707	BISBEE PLUMBING AND HEATING INC	04/09/2021	Regular	0.00	100.00	118695
4628	BNSF	04/09/2021	Regular	0.00	2,419.06	118696
0726	BORCHS SPORTING GOODS	04/02/2021	EFT	0.00	25.00	6403
0018	BORDER STATES ELECTRIC SUPPLY	03/26/2021	EFT	0.00	42.72	6368
0018	BORDER STATES ELECTRIC SUPPLY	04/02/2021	EFT	0.00	492.30	6404
0018	BORDER STATES ELECTRIC SUPPLY	04/09/2021	EFT	0.00	151.46	6470
4506	BOT, JOSEPH	04/02/2021	EFT	0.00	696.00	6405
6231	BOX, KYLE	04/02/2021	EFT	0.00	30.00	6406
4457	BREAKTHRU BEVERAGE	03/26/2021	Regular	0.00	3,066.71	118613
4457	BREAKTHRU BEVERAGE	04/02/2021	Regular	0.00	4,728.78	118654
4457	BREAKTHRU BEVERAGE	04/09/2021	Regular	0.00	8,540.26	118697
5283	BREDE, WAYNE	04/09/2021	Regular	0.00	75.00	118698
6468	BRENNAN CONSTRUCTION OF MN, INC	04/02/2021	Regular	0.00	425,426.75	118655
5696	BROTHERS FIRE PROTECTION	03/26/2021	EFT	0.00	465.00	6369
3568	BRUNSVOLD, QUENTIN	04/02/2021	EFT	0.00	30.00	6407
6755	BUNTJER, MONTE	04/02/2021	Regular	0.00	600.00	118656
0378	BUYSSE, JASON	04/02/2021	EFT	0.00	30.00	6408
0380	CALLENS, DAVID	04/02/2021	EFT	0.00	30.00	6409

Council Check Report

Date Range: 03/26/2021 - 04/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0799	CARLOS CREEK WINERY	04/09/2021	Regular	0.00	909.00	118699
0802	CARLSON & STEWART REFRIG INC	04/02/2021	EFT	0.00	5,844.94	6410
6761	CARR, JAMES C	04/09/2021	Regular	0.00	3,808.88	118700
0815	CATTOOR OIL COMPANY INC	04/02/2021	EFT	0.00	3,101.28	6411
0818	CAUWELS, ROGER	04/02/2021	EFT	0.00	30.00	6412
6679	CENTRAL LAKES COLLEGE	04/02/2021	Regular	0.00	4,050.00	118657
0836	CHARTER COMMUNICATIONS	04/09/2021	EFT	0.00	11.99	6471
0853	CLAREYS SAFETY EQUIPMENT INC	04/09/2021	Regular	0.00	7,295.98	118701
0875	COMPUTER MAN INC	04/09/2021	EFT	0.00	2,282.75	6472
6607	CORE & MAIN LP	04/02/2021	Regular	0.00	21.33	118658
0384	COUDRON, DEAN	04/02/2021	EFT	0.00	30.00	6413
0919	CRYTEEL	04/09/2021	EFT	0.00	1,360.56	6473
3819	DACOTAH PAPER CO	03/26/2021	Regular	0.00	94.55	118614
3819	DACOTAH PAPER CO	04/09/2021	Regular	0.00	1,135.91	118702
6537	DEHN, JESSIE	04/02/2021	EFT	0.00	70.00	6414
4794	DEPOVER, PERRY	04/02/2021	Regular	0.00	99.99	118659
6472	DEUTZ, LAUREN	04/02/2021	EFT	0.00	80.00	6415
5731	DOLL DISTRIBUTING	03/26/2021	EFT	0.00	20,551.25	6370
5731	DOLL DISTRIBUTING	04/02/2021	EFT	0.00	12,060.22	6416
5731	DOLL DISTRIBUTING	04/09/2021	EFT	0.00	12,673.22	6474
1035	ECOLAB PEST ELIMINATION SERVICES	04/09/2021	EFT	0.00	665.04	6475
3566	ELECTRIC MOTOR CO	04/09/2021	EFT	0.00	86.07	6476
1061	EMERGENCY APPARATUS MAINTENANCE INC	04/09/2021	Regular	0.00	6,174.58	118703
6248	ENGAN ASSOCIATES P.A.	04/02/2021	EFT	0.00	473.00	6417
6248	ENGAN ASSOCIATES P.A.	04/09/2021	EFT	0.00	19,380.10	6477
6418	ESPING, DEREK	04/02/2021	EFT	0.00	162.30	6418
6700	EYEMED VISION CARE	03/26/2021	Regular	0.00	406.28	118615
1090	FASTENAL COMPANY	03/26/2021	EFT	0.00	42.31	6371
1090	FASTENAL COMPANY	04/02/2021	EFT	0.00	238.04	6419
1090	FASTENAL COMPANY	04/09/2021	EFT	0.00	422.47	6478
4805	FURTHER	04/02/2021	Bank Draft	0.00	9,457.33	DFT0000758
4805	FURTHER	04/02/2021	Bank Draft	0.00	7,604.58	DFT0000763
4805	FURTHER	04/01/2021	Bank Draft	0.00	520.84	DFT0000768
6758	GAG SHEET METAL INC	04/09/2021	Regular	0.00	74,280.00	118705
1158	GALLS INC	03/26/2021	EFT	0.00	439.80	6372
1167	GENESIS LAMP CORP.	04/09/2021	Regular	0.00	341.51	118706
6424	GITCH GEAR, LLC	04/09/2021	Regular	0.00	68.00	118707
1201	GRAINGER INC	04/02/2021	EFT	0.00	70.58	6420
6127	GRANDVIEW VALLEY WINERY, INC	04/02/2021	Regular	0.00	528.00	118660
1243	HARDWARE HANK	03/26/2021	EFT	0.00	32.71	6373
1243	HARDWARE HANK	04/02/2021	EFT	0.00	11.88	6421
1256	HAWKINS INC	04/02/2021	Regular	0.00	5,799.70	118661
1267	HEIMAN INC.	04/09/2021	EFT	0.00	14.95	6479
1271	HENLE PRINTING COMPANY	04/09/2021	EFT	0.00	30.00	6480
6750	HENNEN, EMILY	03/26/2021	Regular	0.00	150.00	118617
5515	HOFFMANN, RYAN	04/02/2021	EFT	0.00	30.00	6422
1280	HP INC	04/02/2021	Regular	0.00	1,928.81	118662
1311	HYVEE FOOD STORES INC	03/26/2021	Regular	0.00	30.02	118618
1325	ICMA RETIREMENT TRUST #300877	04/02/2021	Regular	0.00	50.00	118663
6705	IDEXX DISTRIBUTION INC	03/26/2021	EFT	0.00	1,319.26	6374
5546	INDIAN ISLAND WINERY	04/02/2021	Regular	0.00	396.00	118664
1358	INTERNAL REVENUE SERVICE	04/02/2021	Bank Draft	0.00	25,425.42	DFT0000764
1358	INTERNAL REVENUE SERVICE	04/02/2021	Bank Draft	0.00	22,845.23	DFT0000765
1358	INTERNAL REVENUE SERVICE	04/02/2021	Bank Draft	0.00	7,741.30	DFT0000766
1399	JOHNSON BROTHERS LIQUOR COMPANY	03/26/2021	Regular	0.00	7,255.42	118619
1399	JOHNSON BROTHERS LIQUOR COMPANY	04/02/2021	Regular	0.00	16,603.44	118665
1399	JOHNSON BROTHERS LIQUOR COMPANY	04/09/2021	Regular	0.00	15,222.17	118708
1417	KENNEDY & GRAVEN, CHARTERED	04/02/2021	EFT	0.00	20.00	6423
5095	KIBBLE EQUIPMENT	03/26/2021	EFT	0.00	44.87	6375
5095	KIBBLE EQUIPMENT	04/02/2021	EFT	0.00	120.54	6424
5095	KIBBLE EQUIPMENT	04/09/2021	EFT	0.00	48.50	6481

Council Check Report

Date Range: 03/26/2021 - 04/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0450	KOPITSKI, JASON	04/02/2021	EFT	0.00	30.00	6425
5377	KRUK, CHRISTOPHER	04/02/2021	EFT	0.00	30.00	6426
4140	KRUSE FORD-LINCOLN-MERCURY, INC	03/26/2021	Regular	0.00	470.87	118621
6629	KURITA AMERICA INC	03/26/2021	EFT	0.00	3,870.00	6376
1480	LAW ENFORCEMENT LABOR SERVICE INC	03/26/2021	EFT	0.00	1,270.00	6377
6183	LEE, JERRED	04/02/2021	EFT	0.00	30.00	6427
5606	LEGALSHIELD	03/26/2021	Regular	0.00	101.65	118622
1507	LOCHER BROTHERS INC	04/09/2021	EFT	0.00	683.65	6482
1508	LOCKWOOD MOTORS INC.	04/09/2021	Regular	0.00	27.00	118710
6759	LORENZ MANUFACTURING CO	04/09/2021	Regular	0.00	198.00	118711
6323	LUTHER, ERIC	04/02/2021	EFT	0.00	30.00	6428
4685	LYON COUNTY 4-H FEDERATION	04/09/2021	Regular	0.00	288.75	118712
1531	LYON COUNTY AUDITOR-TREASURER	04/02/2021	EFT	0.00	28,147.68	6429
5577	LYON COUNTY HAZARDOUS WASTE FACILITY	04/02/2021	EFT	0.00	22.50	6431
1546	LYON COUNTY HISTORICAL SOCIETY	04/02/2021	Regular	0.00	6,000.00	118667
1548	LYON COUNTY LANDFILL	03/26/2021	EFT	0.00	5.00	6378
1548	LYON COUNTY LANDFILL	04/02/2021	EFT	0.00	112.32	6432
1552	LYON COUNTY RECORDER	04/09/2021	EFT	0.00	66.00	6483
1565	MACQUEEN EQUIPMENT INC.	03/26/2021	EFT	0.00	240,258.00	6379
6292	MADDEN, GALANTER, HANSEN, LLP	04/02/2021	EFT	0.00	311.91	6433
1571	MADISON NATIONAL LIFE INSURANCE COMPANY	03/26/2021	EFT	0.00	1,013.78	6380
5459	MAGNEY CONSTRUCTION, INC	04/09/2021	Regular	0.00	202,089.31	118713
1575	MAILBOXES & PARCEL DEPOT	04/02/2021	EFT	0.00	55.39	6434
1604	MARSHALL AREA CHAMBER OF COMMERCE	04/02/2021	EFT	0.00	350.00	6435
1604	MARSHALL AREA CHAMBER OF COMMERCE	04/09/2021	EFT	0.00	175.00	6484
1616	MARSHALL CONVENTION & VISITORS BUREAU	04/02/2021	EFT	0.00	5,000.00	6436
1623	MARSHALL INDEPENDENT, INC	03/26/2021	Regular	0.00	210.60	118623
0460	MARSHALL JAMES	04/02/2021	EFT	0.00	80.00	6437
1632	MARSHALL MINI-STORAGE, LLP	03/26/2021	EFT	0.00	72.00	6381
1633	MARSHALL MUNICIPAL UTILITIES	03/26/2021	EFT	0.00	9,742.00	6382
1633	MARSHALL MUNICIPAL UTILITIES	04/02/2021	EFT	0.00	10,745.00	6438
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	03/26/2021	EFT	0.00	82.46	6383
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	04/02/2021	EFT	0.00	79.08	6439
1649	MARSHALL TRUCK SALVAGE INC.	03/26/2021	Regular	0.00	127.11	118624
1649	MARSHALL TRUCK SALVAGE INC.	04/09/2021	Regular	0.00	164.60	118714
6733	MARTI, GEORGE & PAULA	04/09/2021	Regular	0.00	279.00	118715
6025	MELLENTHIN, CODY	04/02/2021	EFT	0.00	30.00	6440
4980	MENARDS INC	03/26/2021	Regular	0.00	125.82	118625
4980	MENARDS INC	04/02/2021	Regular	0.00	66.85	118668
4980	MENARDS INC	04/09/2021	Regular	0.00	277.65	118716
3971	MEULEBROECK, ANDY	04/02/2021	EFT	0.00	30.00	6441
6230	MILLNER HERITAGE VINEYARD & WINERY	04/09/2021	Regular	0.00	243.00	118717
3669	MINNESOTA STATE RETIREMENT SYSTEM	04/02/2021	Bank Draft	0.00	7,436.45	DFT0000761
1839	MINNESOTA VALLEY TESTING LABS INC	03/26/2021	EFT	0.00	129.60	6384
1754	MN CHIEFS OF POLICE ASSOCIATION	03/26/2021	Regular	0.00	300.00	118626
1757	MN CHILD SUPPORT PAYMENT CENTER	04/02/2021	Bank Draft	0.00	356.25	DFT0000756
1757	MN CHILD SUPPORT PAYMENT CENTER	04/02/2021	Bank Draft	0.00	276.88	DFT0000757
1774	MN DEPT OF LABOR AND INDUST	04/09/2021	Regular	0.00	100.00	118718
6440	MN PEIP-C/O MMB FISCAL SVC	03/26/2021	Regular	0.00	152,514.90	118627
1813	MN POLLUTION CONTROL AGENCY	04/09/2021	EFT	0.00	6,300.00	6485
1818	MN REVENUE	04/02/2021	Bank Draft	0.00	10,611.69	DFT0000767
6742	MOHWINKEL, STEVEN & KNIGGE, JACKI	04/09/2021	Regular	0.00	400.00	118719
1877	MOTION INDUSTRIES INC	04/02/2021	Regular	0.00	77.60	118669
1877	MOTION INDUSTRIES INC	04/09/2021	Regular	0.00	51.96	118720
1887	MTI DISTRIBUTING INC	04/09/2021	EFT	0.00	370.43	6486
2512	NATIONWIDE RETIREMENT	04/02/2021	Bank Draft	0.00	200.00	DFT0000751
2513	NATIONWIDE RETIREMENT-FIRE	04/02/2021	Bank Draft	0.00	24.83	DFT0000752
1923	NCPERS MN GROUP LIFE INS.	03/26/2021	EFT	0.00	352.00	6385
1945	NORMS GTC	03/26/2021	Regular	0.00	92.09	118633
1945	NORMS GTC	04/09/2021	Regular	0.00	191.48	118721
1986	NORTH CENTRAL INTERNATIONAL, INC	03/26/2021	EFT	0.00	3.60	6386

Council Check Report

Date Range: 03/26/2021 - 04/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1986	NORTH CENTRAL INTERNATIONAL, INC	04/02/2021	EFT	0.00	78.31	6442
1986	NORTH CENTRAL INTERNATIONAL, INC	04/09/2021	EFT	0.00	156,105.78	6487
5891	ONE OFFICE SOLUTION	03/26/2021	EFT	0.00	40.96	6387
5891	ONE OFFICE SOLUTION	04/02/2021	EFT	0.00	216.76	6443
5891	ONE OFFICE SOLUTION	04/09/2021	EFT	0.00	485.17	6488
6190	OPG-3 INC	04/02/2021	Regular	0.00	7,640.00	118670
3597	PAAPE DISTRIBUTING CO	04/09/2021	EFT	0.00	48.50	6489
5205	PAINTED PRAIRIE VINEYARD	04/09/2021	EFT	0.00	288.00	6490
2019	PAUSTIS WINE COMPANY	03/26/2021	Regular	0.00	4,070.00	118634
2019	PAUSTIS WINE COMPANY	04/09/2021	Regular	0.00	2,845.25	118722
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC	04/09/2021	EFT	0.00	47.40	6491
2028	PERA OF MINNESOTA REG	04/02/2021	Bank Draft	0.00	51,199.19	DFT0000759
6753	PETERSON, DUANE	04/02/2021	Regular	0.00	40.00	118671
2033	PETE'S SMALL ENGINE	04/02/2021	Regular	0.00	23.00	118672
2036	PHILLIPS WINE AND SPIRITS INC	03/26/2021	Regular	0.00	9,700.97	118635
2036	PHILLIPS WINE AND SPIRITS INC	04/02/2021	Regular	0.00	12,379.31	118673
2036	PHILLIPS WINE AND SPIRITS INC	04/09/2021	Regular	0.00	10,513.87	118723
2049	PLUNKETTS PEST CONTROL INC	03/26/2021	EFT	0.00	39.09	6388
2064	POWERPLAN	04/09/2021	Regular	0.00	2,591.22	118725
0477	PRZYBILLA, SCOTT	04/02/2021	EFT	0.00	30.00	6444
6166	PULVER MOTOR SVC, LLC	03/26/2021	EFT	0.00	600.00	6389
6166	PULVER MOTOR SVC, LLC	04/02/2021	EFT	0.00	1,800.00	6445
6166	PULVER MOTOR SVC, LLC	04/09/2021	EFT	0.00	600.00	6492
2096	QUARNSTROM & DOERING, PA	04/02/2021	EFT	0.00	12,654.17	6446
2096	QUARNSTROM & DOERING, PA	04/09/2021	EFT	0.00	2,142.46	6493
6267	RATWIK, ROSZAK & MALONEY, PA	04/02/2021	EFT	0.00	210.00	6447
6267	RATWIK, ROSZAK & MALONEY, PA	04/09/2021	EFT	0.00	210.00	6494
4826	RIEKE, BENJAMIN	04/02/2021	EFT	0.00	30.00	6448
0481	ROKEH, JASON	04/02/2021	Regular	0.00	30.00	118675
5867	ROUND LAKE VINEYARDS & WINERY	04/02/2021	EFT	0.00	513.00	6449
2201	RUNNINGS SUPPLY INC	04/02/2021	EFT	0.00	252.50	6450
2201	RUNNINGS SUPPLY INC	04/09/2021	EFT	0.00	23.96	6495
5556	SANDGREN, KAYLYNN	04/02/2021	Regular	0.00	30.00	118676
6751	SCHMIDT, CALEB	03/26/2021	Regular	0.00	25.00	118637
6251	SHRED RIGHT	04/09/2021	EFT	0.00	15.00	6496
6735	SMALL LOT COOP, LLC	03/26/2021	Regular	0.00	144.00	118638
2288	SMI & HYDRAULICS, INC.	04/09/2021	EFT	0.00	99.82	6497
3495	SMSU	04/09/2021	EFT	0.00	250.00	6498
2295	SNAP-ON INDUSTRIAL	03/26/2021	Regular	0.00	2,977.88	118639
5942	SNAP-ON	04/02/2021	Regular	0.00	349.00	118677
4855	SOUTHERN GLAZER'S OF MN	03/26/2021	EFT	0.00	5,705.63	6390
4855	SOUTHERN GLAZER'S OF MN	04/02/2021	EFT	0.00	7,336.32	6451
4855	SOUTHERN GLAZER'S OF MN	04/09/2021	EFT	0.00	6,290.70	6499
2311	SOUTHWEST GLASS CENTER	04/02/2021	Regular	0.00	818.00	118678
0491	ST AUBIN, GREGORY	04/02/2021	EFT	0.00	30.00	6452
6703	ST AUBIN, ROBERT	04/02/2021	Regular	0.00	4,900.00	118679
4522	ST LOUIS MRO INC.	04/02/2021	Regular	0.00	24.50	118680
3808	STELTER, GEOFFREY	04/02/2021	Regular	0.00	30.00	118681
4134	STENSRUD, PRESTON	04/02/2021	EFT	0.00	30.00	6453
6040	STEP SAVER INC.	04/09/2021	Regular	0.00	370.74	118726
5491	STORM, ANNETTE	04/02/2021	EFT	0.00	80.00	6454
4409	STRATEGIC INSIGHTS INC.	04/02/2021	EFT	0.00	750.00	6455
6706	SUN LIFE FINANCIAL	03/26/2021	EFT	0.00	1,599.34	6391
6706	SUN LIFE FINANCIAL	04/02/2021	EFT	0.00	3,198.68	6456
0495	SWANSON, GREGG	04/02/2021	Regular	0.00	30.00	118682
2395	SWEDE'S SERVICE CENTER	03/26/2021	Regular	0.00	82.74	118640
6277	TALKING WATERS BREWING CO, LLC	03/26/2021	EFT	0.00	1,005.00	6393
6504	THREE LEGGED DOG, INC	03/26/2021	Regular	0.00	125.00	118641
2429	TKDA	04/02/2021	EFT	0.00	946.12	6459
6156	TRUE BRANDS	04/09/2021	EFT	0.00	192.64	6500
3342	TRUEDSON, SCOTT	04/02/2021	EFT	0.00	30.00	6460

Council Check Report

Date Range: 03/26/2021 - 04/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3875	TYLER TECHNOLOGIES	03/26/2021	Regular	0.00	514.82	118642
6126	UNITED COMMUNITY ACTION PARTNERSHIP	04/09/2021	EFT	0.00	106,872.60	6501
2511	USA BLUE BOOK	03/26/2021	EFT	0.00	81.95	6394
3443	VALIC DEFERRED COMP	04/02/2021	Bank Draft	0.00	1,172.00	DFT0000753
3443	VALIC DEFERRED COMP	04/02/2021	Bank Draft	0.00	62.76	DFT0000754
3443	VALIC DEFERRED COMP	04/02/2021	Bank Draft	0.00	1,893.24	DFT0000755
6092	VANDERMILLEN, SCOTT	04/02/2021	EFT	0.00	80.00	6461
4372	VANIWAARDEN ASSOC.	04/09/2021	EFT	0.00	5,700.00	6502
0512	VANLEEUWE, SARA J.	04/02/2021	EFT	0.00	70.00	6462
0513	VANMOER, ROBERT	04/02/2021	EFT	0.00	30.00	6463
5733	VAST BROADBAND	03/26/2021	Regular	0.00	567.77	118643
5733	VAST BROADBAND	04/02/2021	Regular	0.00	251.34	118683
5733	VAST BROADBAND	04/09/2021	Regular	0.00	513.90	118727
6258	VEGA AMERICAS, INC.	04/09/2021	Regular	0.00	946.36	118728
4489	VERIZON WIRELESS	03/26/2021	EFT	0.00	1,637.04	6395
4489	VERIZON WIRELESS	04/09/2021	EFT	0.00	35.01	6503
2538	VIKING COCA COLA BOTTLING COMPANY	03/26/2021	EFT	0.00	244.35	6396
2538	VIKING COCA COLA BOTTLING COMPANY	04/02/2021	EFT	0.00	194.45	6464
2538	VIKING COCA COLA BOTTLING COMPANY	04/09/2021	EFT	0.00	290.40	6504
4594	VINOCUPIA	03/26/2021	EFT	0.00	2,917.71	6397
4594	VINOCUPIA	04/09/2021	EFT	0.00	456.75	6505
6085	VOYA - INVESTORS CHOICE	04/02/2021	Bank Draft	0.00	1,585.00	DFT0000762
4118	WALMART BUSINESS	04/09/2021	Regular	0.00	322.27	118729
5700	WATCH GUARD	04/02/2021	Regular	0.00	84.00	118684
0518	WENKER, JEFFREY	04/02/2021	Regular	0.00	30.00	118685
5288	WEST CENTRAL COMMUNICATIONS, INC	04/09/2021	EFT	0.00	220.25	6506
2591	WESTERN PRINT GROUP	04/02/2021	EFT	0.00	3,480.03	6465
2599	WINE COMPANY	04/09/2021	EFT	0.00	629.00	6507
2605	WINE MERCHANTS	04/02/2021	Regular	0.00	2,876.11	118686
2632	ZIEGLER INC	04/02/2021	EFT	0.00	1,100.00	6466
2632	ZIEGLER INC	04/09/2021	EFT	0.00	681.64	6508

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	229	108	0.00	1,107,278.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	148,412.99
EFT's	256	143	0.00	751,499.39
	502	268	0.00	2,007,190.97

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	229	108	0.00	1,107,278.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	148,412.99
EFT's	256	143	0.00	751,499.39
	502	268	0.00	2,007,190.97

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	3/2021	513,658.92
999	POOLED CASH FUND	4/2021	1,493,532.05
			2,007,190.97

CITY OF MARSHALL, MINNESOTA
PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS

4/13/2021

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2019 Prior Payments	2020 Prior Payments	2021 Prior Payments	PYMNTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE	
602-49500-55120		5/28/2019	WWTF Improvement Project	Magney Construction, Inc.	14,074,300.00		14,074,300.00	4,099,265.87	6,918,924.06	680,559.58	202,089.31	626,359.94	1,547,101.24	89.01%
401-43100-55130		8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	Hisken Construction Inc.	185,250.15		185,250.15		182,655.20			734.65		99.60%
630-49600-55130		9/24/2019	COE Flood Control 2019 Betterments	U.S. Army Corps of Engineers	190,000.00		190,000.00	150,483.00				39,517.00		79.20%
494-43300-55120		11/12/2019	City Hall Renovation	Brennan Companies	5,030,200.00	681,008.00	5,711,208.00		3,039,722.04	1,362,319.89	425,426.75	285,560.40	598,178.92	89.53%
476-43300-55170		4/14/2020	S 4th St Reconstruction	R & G Construction	2,583,754.90	10,885.14	2,594,640.04		2,528,408.74			25,539.42	40,691.88	98.43%
476-43300-55170		5/26/2020	S 1st St Reconstruction	Duininck, Inc	617,136.55	5,683.75	622,820.30		562,896.42			29,626.13	30,297.75	95.14%
630-49600-55170		6/23/2020	Legion Field Strom Water Improvements-Phase 1	Towne & Country Excavating LLC	277,943.00	(2,967.25)	274,975.75		257,658.64			2,602.61	14,714.50	94.65%
630-49600-55170		9/8/2020	MERIT Center Outfall Project	Towne & Country Excavating LLC	251,297.00		251,297.00						251,297.00	0.00%
479-43300-55170		2/9/2021	N 1st St/W Redwood St/W Marshall St Reconstruction	D & G Excavating Inc.	1,051,247.90		1,051,247.90						1,051,247.90	0.00%
495-43300-55170		2/23/2021	2021 Bituminous Overlay	Duininck, Inc	625,000.00		625,000.00						625,000.00	0.00%
479-43300-55170		2/23/2021	James Ave/Camden Dr Reconstruction	Kkuechle Underground	849,244.50		849,244.50						849,244.50	0.00%
479-42400-55120		2/23/2021	Fire Station Roofing	Gag Sheet Metal, Inc.	103,800.00	1,200.00	105,000.00			74,280.00			30,720.00	70.74%
101-43300-53425		3/9/2021	2021 Chip Sealing on Various City Streets	Asphalt Preservation Company Inc.	122,134.12		122,134.12						122,134.12	0.00%
479-45200-55120		3/9/2021	Restroom Facility and Picnic Pavilion - Patriot Park	Bladholm Construction	188,886.00		188,886.00						188,886.00	0.00%
					<u>26,150,194.12</u>	<u>695,809.64</u>	<u>26,846,003.76</u>	<u>4,249,748.87</u>	<u>13,490,265.10</u>		<u>701,796.06</u>	<u>971,548.80</u>	<u>5,389,765.46</u>	

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider a Resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification
Background Information:	<p>In an effort to continue moving towards border-to-border broadband access, the Minnesota Department of Employment and Economic Development has developed a Telecommuter Forward! Certification which creates new potential for improving the quality of life for employees, encouraging economic innovation and vitality in communities throughout Minnesota, and add new opportunities for civic engagement and collaboration.</p> <p>Cities that receive the Telecommuter Forward! Certification agree to adopt a model resolution that includes a statement of support and commitment to promoting telecommuting. This certification expands upon border-to-border broadband efforts by providing a way for communities to promote themselves to Minnesotans interested in telecommuting and to businesses that support growing their telecommuting workforce.</p> <p>Other Lyon County cities that are currently certified include Balaton, Cottonwood, and Tracy.</p>
Fiscal Impact:	None recommended
Alternative/ Variations:	None recommended
Recommendations:	To approve the Resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification

RESOLUTION NUMBER 21-030
A RESOLUTION IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION

AT A MEETING OF THE MARSHALL CITY COUNCIL HELD AT MINNESOTA EMERGENCY RESPONSE AND INDUSTRIAL TRAINING (MERIT) CENTER, ON APRIL 13, 2021,

RESOLUTION - IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION;

WHEREAS, the CITY OF MARSHALL supports and commits to promote the availability of telecommuting options;

WHEREAS, the CITY OF MARSHALL hereby appoints the ECONOMIC DEVELOPMENT AUTHORITY as the single point of contact for coordinating telecommuting opportunities within the CITY OF MARSHALL including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professionals to develop common goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to the Marshall City Council.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the CITY OF MARSHALL to support telecommuting opportunities for the CITY OF MARSHALL in its application for Telecommuter Forward! Community certification.

Passed by the Common Council of the City of Marshall, this 13^h day of April, 2021.

Mayor, City of Marshall

ATTEST:

City Clerk

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z80: TH23 / Independence Park Sewer Realignment Project - Grant of Sanitary Sewer Permanent Easement.
Background Information:	Attached are Grants of Sanitary Sewer Permanent Easement required for the above-referenced project between the City and Minnwest and between the City and JR&R II, LLC (Runnings). The location of the easement is shown in Exhibit A for each of the easements. The easements are for the construction, maintenance, and operation of sanitary sewer facilities in the easement area.
Fiscal Impact:	None.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	<p>Recommendation No. 1 that the Council authorize the execution of the attached Grant of Sanitary Sewer Permanent Easement between the City of Marshall and Minnwest Bank.</p> <p>Recommendation No. 2 that the Council authorize the execution of the attached Grant of Sanitary Sewer Permanent Easement between the City of Marshall and JR&R II, LLC (Runnings).</p>

GRANT OF SANITARY SEWER PERMANENT EASEMENT

THIS AGREEMENT made and entered into this 31 day of March, 2021 by and between Minnwest Bank MV, a Minnesota Corporation under the laws of the State of Minnesota, Grantor, and the City of Marshall, a Minnesota municipal corporation under the laws of the State of Minnesota, Grantee, as follows:

WHEREAS, Grantor is the fee owner of the property legally described as "Easement No. 2" and "Easement No. 3" in Exhibit A (the "Property"); and

WHEREAS, the City of Marshall wishes to construct and install sanitary sewer pipe on the Property (the "Project") described herein and depicted as "Easement No. 2" and "Easement No. 3" in Exhibit B (the "Easement Area"); and

WHEREAS, Grantor, as owner of said Property and Easement Area, is hereby willing and able to grant said easement as requested.

THEREFORE, in consideration of sum of \$1.00 and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Grantor gives and grants to the Grantee, its permitted successors and assigns, the right to enter upon and occupy, and to construct and install sanitary sewer pipe owned by the Grantee. The described permanent easements are shown in Exhibit A and Exhibit B and referred to as the "Easement Area."
2. Grantor its successors and assigns, gives and grants to Grantee, its successors and assigns, the right in perpetuity, to maintain, operate, and use said sanitary sewer facilities within the Easement Area and the right when deemed necessary, to repair, replace and/or rebuild the same, as further described in this easement.
3. As an essential part of the consideration herein and by the acceptance of the grant of easement, said Grantee its permitted successors and assigns, further take said easement, subject to the condition and thereby covenants that upon the initial construction, improvement or repair of said public facilities, that it will restore and return said premises to substantially the same condition as said premises were prior to said construction, improvement or repair.

The Agreement herein as set-out, shall be construed as a covenant running with the remainder of the lands owned by the Grantor, and is binding upon said Grantor as the owner of said lands, and for Grantor, its successors and assigns, anyone claiming under them, or any of them, as owners or occupants thereof.

IN WITNESS WHEREOF, the Grantor has hereto set its hand the date and year first above written.

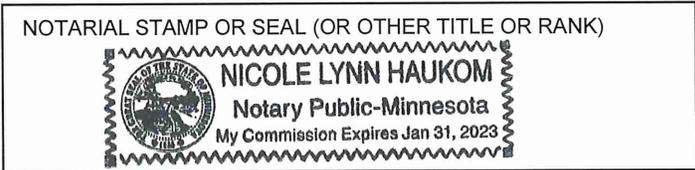
GRANTOR: MINNWEST BANK MV

By: *Allen Blankers*

Name: *Allen Blankers*
Its: President

STATE OF MINNESOTA)
)ss
COUNTY OF *Lyon*)

The foregoing instrument was acknowledged before me this *31* day of *March*, 2021, by *Allen Blankers* as president of Minnwest Bank MV a Minnesota Corporation on behalf of said corporation.



Nicole Haukom
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

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Grantee hereby agrees to be bound by the terms and conditions of the grant of this easement.

GRANTEE: CITY OF MARSHALL

By: Robert J. Byrnes
Its: Mayor

By: Kyle Box
Its: City Clerk

STATE OF MINNESOTA)
)ss.
COUNTY OF LYON)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Robert J. Byrnes and Kyle Box, the Mayor and City Clerk for the City of Marshall, a municipal corporation under the laws of State of Minnesota, on behalf of the corporation.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

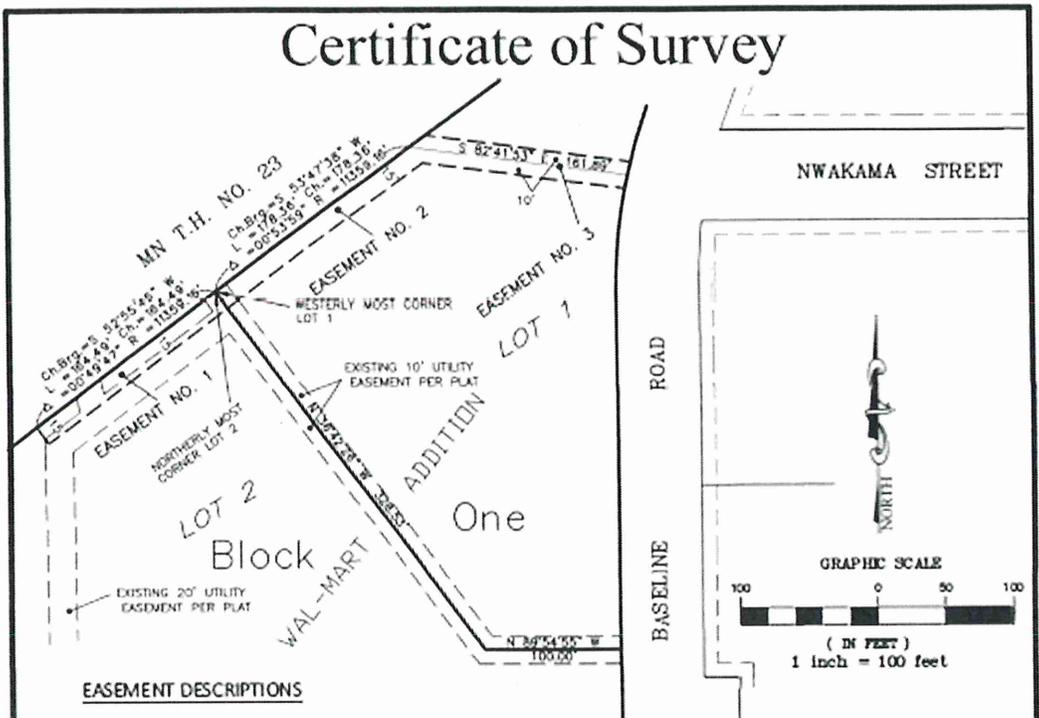
THIS INSTRUMENT WAS DRAFTED BY:

QUARNSTROM & DOERING, P.A.
MARSHALL CITY ATTORNEY
By: Dennis H. Simpson
109 South Fourth Street
Marshall, MN 56258
(507) 537-1441

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EXHIBIT A

Certificate of Survey



EASEMENT DESCRIPTIONS

EASEMENT NO. 1

A 15 foot wide easement over and across Lot 2, Block 1 of Wal-Mart Addition in the City of Marshall, as filed and recorded in the office of the County Recorder, in and for Lyon County, Minnesota. Said easement lying southeasterly and adjacent to the following described line.

Beginning at the northerly most corner of said Lot 2; thence southwesterly, along the northwesterly line of said Lot 2, along a curve concave to the southeast, having a central angle of 00 degrees 49 minutes 47 seconds, a radius of 11359.16 feet, an arc length of 164.49 feet, and a chord that bears South 52 degrees 55 minutes 45 seconds West, with a chord distance of 164.49 feet, said line there terminating. The southerly side of said easement is to be prolonged or shortened to begin on the northeasterly line of said Lot 2.

EASEMENT NO. 2

A 15 foot wide easement over and across Lot 1, Block 1 of Wal-Mart Addition in the City of Marshall, as filed and recorded in the office of the County Recorder, in and for Lyon County, Minnesota. Said easement lying southeasterly and adjacent to the following described line.

Beginning at the westerly most corner of said Lot 2; thence northeasterly, along the northwesterly line of said Lot 1, along a curve concave to the southeast, having a central angle of 00 degrees 53 minutes 59 seconds, a radius of 11359.16 feet, an arc length of 178.36 feet, and a chord that bears North 53 degrees 47 minutes 38 seconds East, with a chord distance of 178.36 feet, said line there terminating. The southerly side of said easement is to be prolonged or shortened to begin on the southwesterly line of said Lot 1.

EASEMENT NO. 3

A 20 foot wide easement over and across Lot 1, Block 1 of Wal-Mart Addition in the City of Marshall, as filed and recorded in the office of the County Recorder, in and for Lyon County, Minnesota. The centerline of said easement described as follows:

Commencing at the westerly most corner of said Lot 2; thence northeasterly, along the northwesterly line of said Lot 1, along a curve concave to the southeast, having a central angle of 00 degrees 53 minutes 59 seconds, a radius of 11359.16 feet, an arc length of 178.36 feet, and a chord that bears North 53 degrees 47 minutes 38 seconds East, with a chord distance of 178.36 feet, to the point of beginning of said centerline to be described; thence South 82 degrees 41 minutes 53 seconds East a distance of 161.89 feet to a point on the easterly line of said Lot 1, said centerline there terminating. The sides of said easement are to be prolonged or shortened to begin on the northwesterly line of said Lot 1 and terminate on the easterly line of said Lot 1.

SURVEYOR'S CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a Licensed Land Surveyor under the laws of the State of Minnesota.

Daniel L. Bueltel
 DANIEL L. BUELTEL LICENSE NO: 43844
 DATE: MARCH 3, 2021



Prepared for CITY OF MARSHALL
 Prepared by
Bueltel-Moseng Land Surveying, Inc.
 Marshall, MN 56258 Ph. 507-532-9043
 PROJECT NO. 21-5694

EXHIBIT B

EASEMENT NO. 2

A 15 foot wide easement over and across Lot 1, Block 1 of Wal-Mart Addition in the City of Marshall, as filed and recorded in the office of the County Recorder, in and for Lyon County, Minnesota. Said easement lying southeasterly and adjacent to the following described line.

Beginning at the westerly most corner of said Lot 2; thence northeasterly, along the northwesterly line of said Lot 1, along a curve concave to the southeast, having a central angle of 00 degrees 53 minutes 59 seconds, a radius of 11359.16 feet, an arc length of 178.36 feet, and a chord that bears North 53 degrees 47 minutes 38 seconds East, with a chord distance of 178.36 feet, said line there terminating. The southerly side of said easement is to be prolonged or shortened to begin on the southwesterly line of said Lot 1.

EASEMENT NO. 3

A 20 foot wide easement over and across Lot 1, Block 1 of Wal-Mart Addition in the City of Marshall, as filed and recorded in the office of the County Recorder, in and for Lyon County, Minnesota. The centerline of said easement described as follows:

Commencing at the westerly most corner of said Lot 2; thence northeasterly, along the northwesterly line of said Lot 1, along a curve concave to the southeast, having a central angle of 00 degrees 53 minutes 59 seconds, a radius of 11359.16 feet, an arc length of 178.36 feet, and a chord that bears North 53 degrees 47 minutes 38 seconds East, with a chord distance of 178.36 feet, to the point of beginning of said centerline to be described; thence South 82 degrees 41 minutes 53 seconds East a distance of 161.89 feet to a point on the easterly line of said Lot 1, said centerline there terminating. The sides of said easement are to be prolonged or shortened to begin on the northwesterly line of said Lot 1 and terminate on the easterly line of said Lot 1.

GRANT OF SANITARY SEWER PERMANENT EASEMENT

THIS AGREEMENT made and entered into this 17th day of March, 2021 by and between JR&R II, LLC, a Minnesota Limited Liability Company under the laws of the State of Minnesota, Grantor, and the City of Marshall, a Minnesota municipal corporation under the laws of the State of Minnesota, Grantee, as follows:

WHEREAS, Grantor is the fee owner of the property legally described as "Easement No. 1" in Exhibit A (the "Property"); and

WHEREAS, the City of Marshall wishes to construct and install sanitary sewer pipe on the Property (the "Project") described herein and depicted as "Easement No. 1" in Exhibit B (the "Easement Area"); and

WHEREAS, Grantor, as owner of said Property and Easement Area, is hereby willing and able to grant said easement as requested.

THEREFORE, in consideration of sum of \$1.00 and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Grantor gives and grants to the Grantee, its permitted successors and assigns, the right to enter upon and occupy, and to construct and install sanitary sewer pipe owned by the Grantee. The described permanent easements are shown in Exhibit A and Exhibit B and referred to as the "Easement Area."
2. Grantor its successors and assigns, gives and grants to Grantee, its successors and assigns, the right in perpetuity, to maintain, operate, and use said sanitary sewer facilities within the Easement Area and the right when deemed necessary, to repair, replace and/or rebuild the same, as further described in this easement.
3. As an essential part of the consideration herein and by the acceptance of the grant of easement, said Grantee its permitted successors and assigns, further take said easement, subject to the condition and thereby covenants that upon the initial construction, improvement or repair of said public facilities, that it will restore and return said premises to substantially the same condition as said premises were prior to said construction, improvement or repair.

The Agreement herein as set-out, shall be construed as a covenant running with the remainder of the lands owned by the Grantor, and is binding upon said Grantor as the owner of said lands, and for Grantor, its successors and assigns, anyone claiming under them, or any of them, as owners or occupants thereof.

IN WITNESS WHEREOF, the Grantor has hereto set its hand the date and year first above written.

GRANTOR
JR & R II, LLC

By: Brian Odegaard

Name: Brian Odegaard
Its: Managing Member

STATE OF MINNESOTA)
)ss
COUNTY OF LYON)

The foregoing instrument was acknowledged before me this 17 day of March, 2021, by Brian Odegaard as managing member of JR&R II, LLC, a Minnesota Limited Liability Company on behalf of said company.



Michele A Louwagie-Vermeire
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

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Grantee hereby agrees to be bound by the terms and conditions of the grant of this easement.

GRANTEE: CITY OF MARSHALL

By: Robert J. Byrnes
Its: Mayor

By: Kyle Box
Its: City Clerk

STATE OF MINNESOTA)
)ss.
COUNTY OF LYON)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Robert J. Byrnes and Kyle Box, the Mayor and City Clerk for the City of Marshall, a municipal corporation under the laws of State of Minnesota, on behalf of the corporation.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

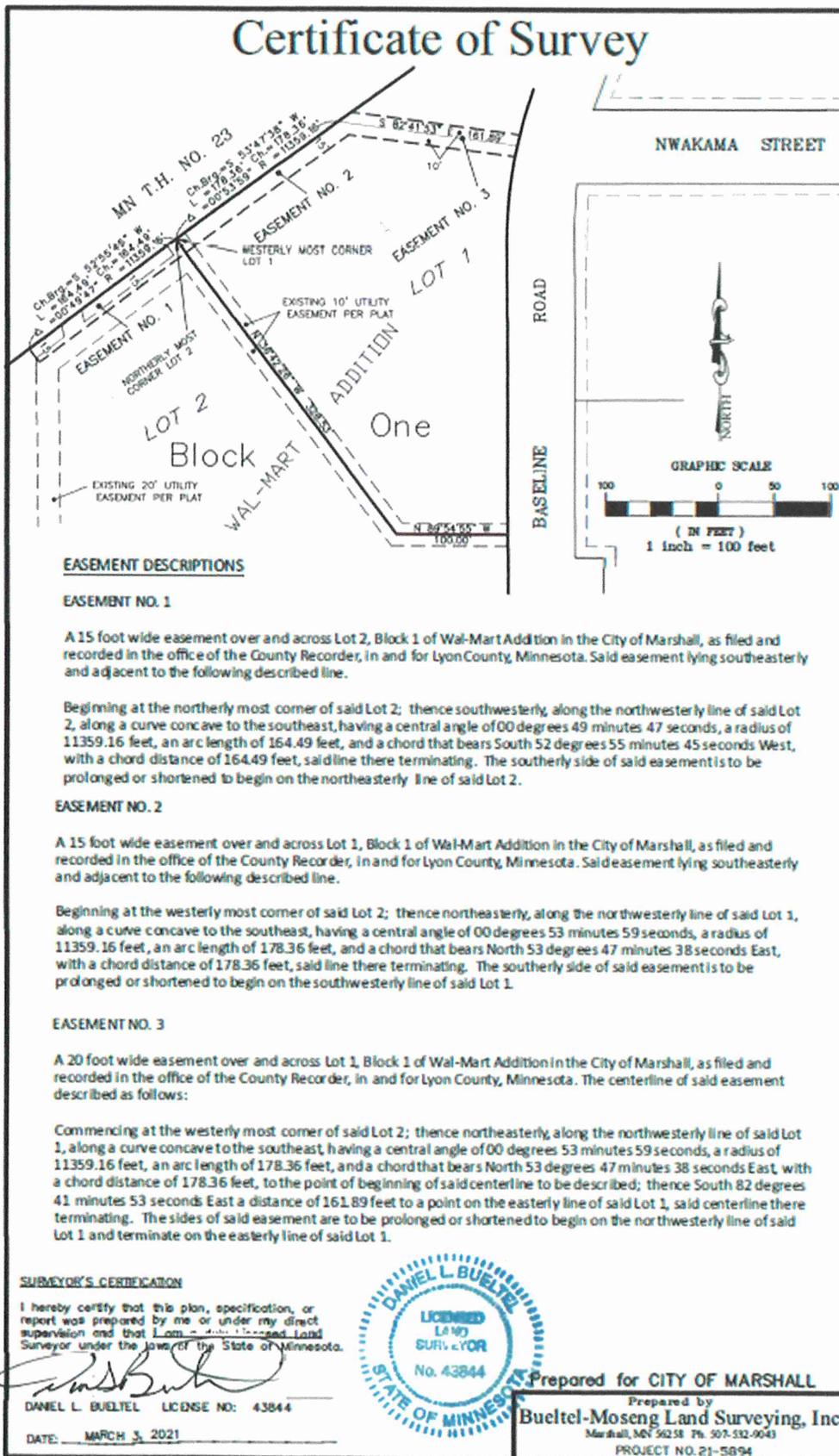
SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

THIS INSTRUMENT WAS DRAFTED BY:

QUARNSTROM & DOERING, P.A.
MARSHALL CITY ATTORNEY
By: Dennis H. Simpson
109 South Fourth Street
Marshall, MN 56258
(507) 537-1441

*** THE REMAINDER OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY ***

EXHIBIT A



Grant of Permanent Sanitary Sewer Easement

JR&R II, LLC

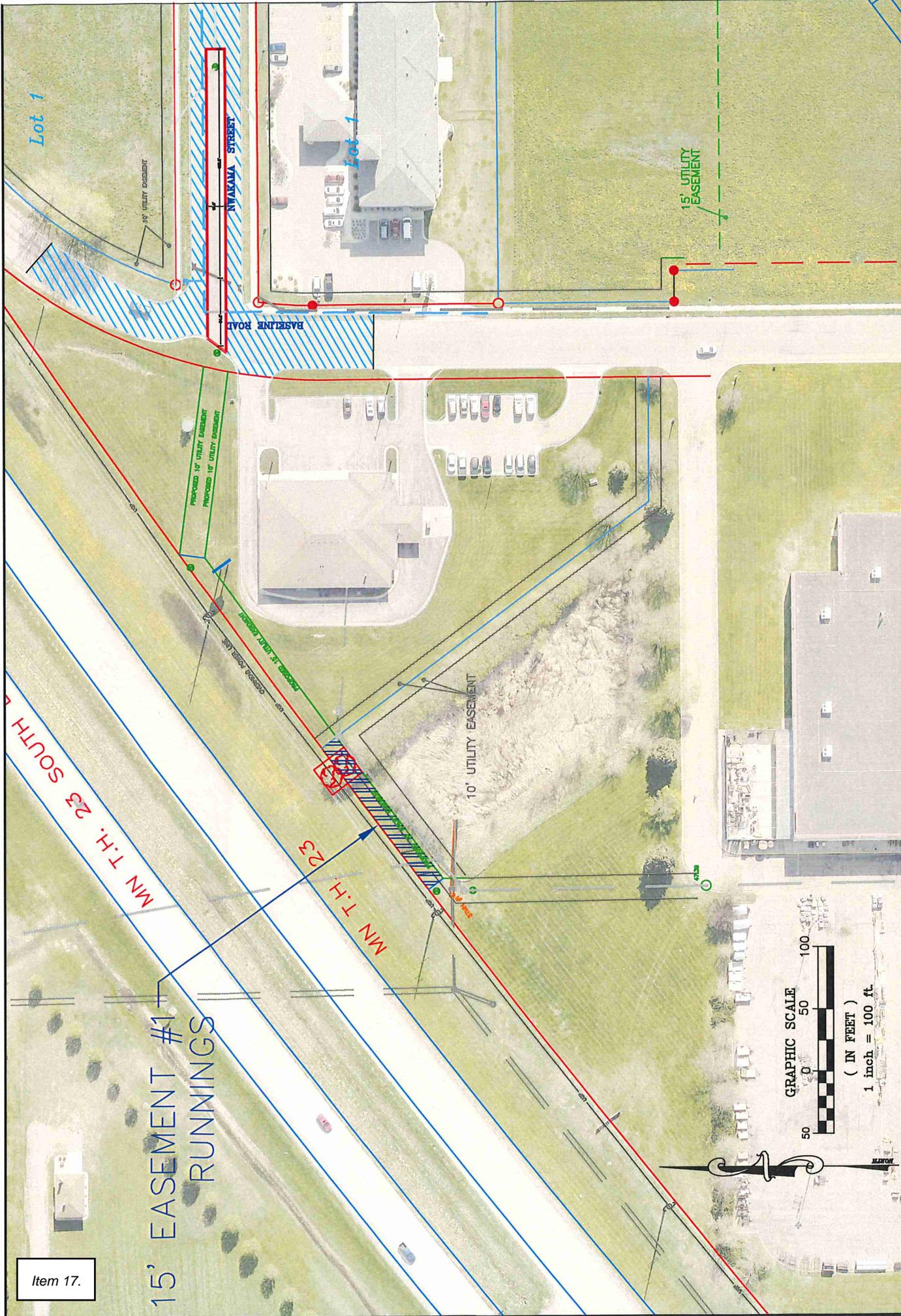
- Page 4 of 5 -

EXHIBIT B

EASEMENT NO. 1

A 15 foot wide easement over and across Lot 2, Block 1 of Wal-Mart Addition in the City of Marshall, as filed and recorded in the office of the County Recorder, in and for Lyon County, Minnesota. Said easement lying southeasterly and adjacent to the following described line.

Beginning at the northerly most corner of said Lot 2; thence southwesterly, along the northwesterly line of said Lot 2, along a curve concave to the southeast, having a central angle of 00 degrees 49 minutes 47 seconds, a radius of 11359.16 feet, an arc length of 164.49 feet, and a chord that bears South 52 degrees 55 minutes 45 seconds West, with a chord distance of 164.49 feet, said line there terminating. The southerly side of said easement is to be prolonged or shortened to begin on the northeasterly line of said Lot 2.



Item 17.

15' EASEMENT #1
RUNNINGS

PROJECT NO.
Z80

DATE
03/08/2021

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Easement #1
Runnings

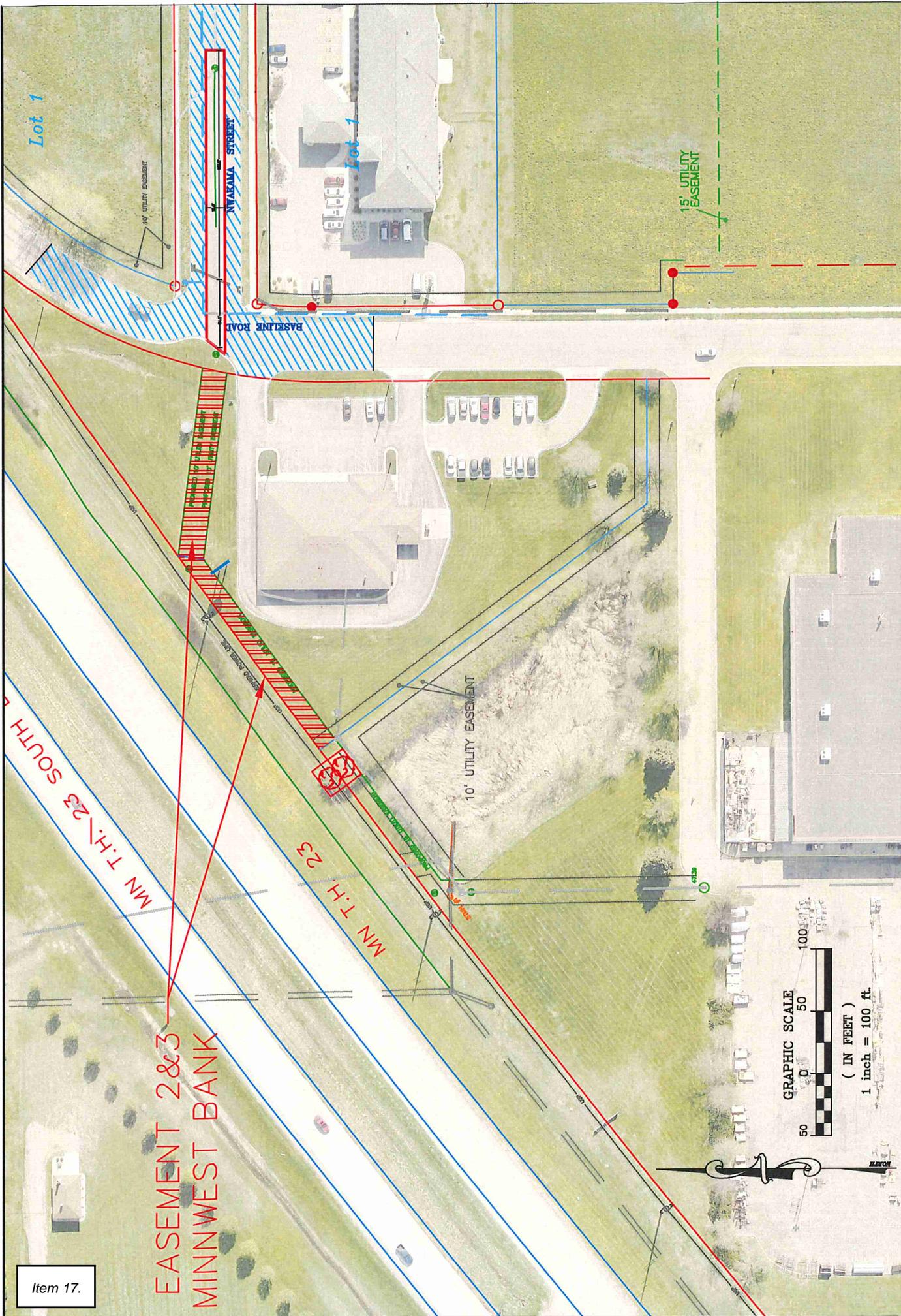
ENGINEERING DEPARTMENT
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

DESIGNED BY
DRAWN BY
REVISIONS:

DESIGNED BY
DRAWN BY
REVISIONS:

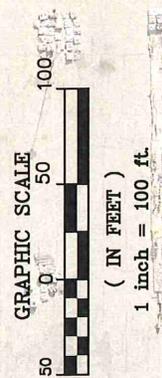
DATE
LICENSE NO. 53522

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Item 17.

**EASEMENT 2&3
MINNWEST BANK**



MARSHALL

**ENGINEERING DEPARTMENT
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258**

**Easement #2 & #3
MINNWEST BANK**

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR
ELECTRIC PLAN IS THE WORK OF ME OR UNDER MY
SUPERVISION AND THAT I AM A DULY LICENSED
ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE _____ LICENSE NO. 53322

DATE **03/08/2021**
DESIGNED BY **G.J.S.**
DRAWN BY **G.J.S.**
REVISIONS:

PROJECT NO. **Z80**
SHEET NO. **01 OF 01**

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Introduction of Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions and Call for Public Hearing
Background Information:	<p>Last month, the City received an application for a variance to install a shipping container for the use as a permanent storage. The Ordinance prohibits using shipping containers as accessory buildings (Sec. 86-163 (10) or permanent storages (Sec. 86-248 (f) in Business and Residential zoning districts but permits them in Industrial districts. The State Statutes and the City Ordinance require the presence of Statute defined “practical difficulties” for the variance to be granted. These practical difficulties were absent in this case and the Council denied the request.</p> <p>Provisions prohibiting shipping containers was added to the City Ordinance in 2013 as a part of multiple revisions to the Performance Standards. This provision was triggered in part at that time by a bright green shipping container installed at Sara Circle next to the house and ensuing complaint. It was determined that shipping containers do not meet building codes and do not fit into the typical city environment, which may lead to a reduction in surrounding properties’ values. Provisions prohibiting shipping containers were not controversial at that time and it was hardly discussed at the meetings, even though the changes went through the Planning Commission, Legislative and Ordinance Committee, and the City Council, some of them several times.</p> <p>In light of the latest request for a variance to install a shipping container as a permanent storage, the Council requested City staff do some research. It was brought up that there are many shipping containers placed around the City for storage use with no granted variances or even variance requests. After thorough review, staff have determined that the majority of the containers are located at Wal-Mart and at Action Sports site at Canoga Park Drive. Based on conversations with the Wal-Mart manager, most of their containers are temporary storage used during their recent construction project and will be removed shortly; this use is permitted by the Ordinance. We received complaints about the containers on Canoga Park Drive in the summer of 2020 and the owner is planning to remove them shortly. This leaves just a few containers scatters around town that are installed in violation of the current Ordinance.</p> <p>In researching other cities, it was determined that most do not have any regulations of shipping containers, which doesn’t mean they do not contemplate having some. Those which do have regulations, prohibit them in all residential areas but allow in some shape or form in commercial areas, mostly by a conditional use permit.</p> <p>At the Legislation and Ordinance Committee meeting on March 1, 2021, staff presented some information from its research, such as the history and extent of the problem, approach that is used in other cities, and possible solutions, which were discussed at length. The Committee made some recommendations and asked staff to revise relevant Ordinances sections. The proposed changes as presented will allow installing a single shipping container in a B-3 General Business district with a conditional use permit. Such containers will still be prohibited in residential districts and other business districts but will remain permitted in industrial districts. Proposed standard conditions limit placement location within a site, specify screening requirements, and regulate exterior look of the containers; additional conditions may always be added as well. Adopting this Ordinance change will still leave some existing containers in the city not in compliance.</p> <p>In addition to two sections revised in conjunction with the shipping containers, staff is presenting minor changes to three other Ordinance sections, which were made in staff’s continued efforts to improve the City Ordinance by making it more straightforward and</p>

	<p>less subject to interpretation and reducing the number of situations which require variances wherever possible.</p> <p>At its meeting on March 18, 2021, Legislative and Ordinance Committee voted to recommend an approval of proposed ordinance amendments to the city council as recommend by staff.</p> <p>At the March 24, 2021, special Planning Commission meeting Muchlinski made a motion, seconded by Lee to recommend an approval of proposed ordinance amendments to the city council as recommend by staff. All voted in favor of the motion.</p>
Fiscal Impact:	None.
Alternative/ Variations:	None.
Recommendations:	Staff recommends, based on L&O Committee input, that the Council introduce the Ordinance amending Section 86-248 Outside storage to allow shipping containers' use as a storage as a conditional use permit in a B-3 general business district and also multiple minor revisions to Sections 86-161 Height modifications, 86-162 Yard modifications, 86-163 Accessory buildings, and 86-164 Accessory equipment and call for Public Hearing to be held on April 27, 2021.

Sec. 86-161. - Height modifications.

- (a) Height limitations set forth elsewhere in this chapter may be increased by 100 percent when applied to the following:
- (1) Church spires and, belfries ~~or domes~~ which do not contain usable spaces.
 - (2) Monuments.
 - (3) Water towers.
 - ~~(4) Flagpoles.~~
 - ~~(45)~~ Chimneys or smokestacks.
 - ~~(56)~~ Cooling towers.
- (b) Height limitations set forth elsewhere in this chapter may be increased by 25 percent when applied to the following:
- (1) Elevator and mechanical penthouses, stair enclosures, and church domes.
 - (2) Clearstories, skylights, and other above roof structures with a footprint less than ten percent of the roof area.
 - (3) Commercial silos.
 - (4) Industrial equipment.

(Code 1976, § 11.19(4)(A); Ord. No. 466, § 2, 10-15-2001; Ord. No. 750 2nd series, § 1, 6-23-2020)

Sec. 86-162. - Yard modifications.

Measurements shall be taken from the nearest point of the wall of a building to the lot line in question, subject to the following qualifications:

- (1) Cornices, awnings, marquees, ~~or eaves,~~ pergolas, and balconies may extend into the required front yard a distance not exceeding four feet, ~~six inches,~~ and the required side yard distance not exceeding two feet.
- (2) Fire escapes may extend into the required front yard a distance not exceeding ~~five~~ four feet, ~~six inches.~~ Basement egress window wells may extend into required front and side yards a distance not to exceed three feet.
- (3) A landing ~~place or,~~ deck ~~or uncovered porch~~ may extend into the required front yard to a distance not exceeding eight feet, if they ~~landing place or porch~~ have ~~the~~ its floor no higher than the main entrance floor of the building, except a landing ~~place~~ installed at the main entrance of existing residential structure and projecting no more than four feet from the structure may extend 15 feet into required front yard. A four foot square landing, not including stair, or a five foot square landing serving a ramp, shall always be permitted at the main entrance of existing residential structures if replacing an existing landing. ~~;~~ An open railing no higher than three feet may be placed around such ~~structures~~ place.
- (4) A bay window having a bow, or angled sides, with windows on all faces projecting no more than two feet from the building wall may extend 20 feet into required front yard.
- (5) The architectural features listed in paragraphs 1 through 4 may also extend into the required rear yard to the same extent as permitted for extension into the required front yard. If an easement coincides with, or is wider than, a required yard, architectural features listed in paragraphs 1 and 2 may extend into such easement not more than two feet with written approval of the city engineer.
- (6) Retaining walls, fences, and other similar structures located in any yard shall not exceed seven feet in height in any of the classes of residential and business districts. Barbed wire or electrical fencing materials are prohibited in these locations.
- (7) Retaining walls, fences or any other structures, both permanent and temporary, located in the front yard of a corner lot at the intersection of streets, except pilon signs, shall not exceed three feet in height as measured above the curb within a 25-foot visibility triangle of the property corner at such intersection and within a 10-foot visibility triangle adjacent to alleys and driveways.
- (8) On double frontage lots, the required front yard shall be provided on both streets. On corner lots, the required front yard shall be provided on all streets.
- (9) In determining the depth of rear yard for any building where the rear yard opens into an alley, one-half the width of the alley, but not exceeding ten feet, may be considered as a portion of the rear yard.
- (10) Any structure, including fences, built in the rear or side yard that opens into an alley, must not be placed less than three feet from the property line defining this alley. Any garage with overhead door facing, and having a direct vehicle access from, an alley must not be placed less than 18 feet from the alley.
- (11) No front, side or rear yard shall be required in the downtown district, except single family houses and duplexes ~~which area shall be designated on the official zoning map.~~
- (12) On a corner lot fronting two intersecting streets, either yard opposite the street may be designated the rear yard; in case of a triangular corner lot, the yard not adjacent to streets shall be designated the rear yard but shall meet the setback requirements of a side yard. On a corner lot fronting three streets, the yard opposite the front yard located between two other front yards

Sec. 86-163. - Accessory buildings.

- (a) Purpose. These regulations governing accessory buildings are established to provide for the orderly development and use of land and to minimize conflicts among land uses by regulating the type, size and location of accessory buildings.
- (b) Accessory buildings shall comply with the following regulations in addition to other requirements of this chapter:
- (1) An accessory building must not be placed on a lot where there is no permitted use main building except in a case when such lot is not substandard and is adjacent to the lot where a permitted use main building is located, provided both lots have the same owner(s), and the owner(s) sign and record an agreement prohibiting the sales or transfer of individual lots unless a new main structure is built on a lot where a standalone accessory building, compliant with the city ordinance, is located or said accessory building is removed. If such accessory structure is allowed under above conditions, the city ordinance shall be applied as if two adjacent lots are combined into one.
 - (2) An accessory building must not be placed less than five feet from the main building or another accessory building.
 - (3) An accessory building must not be placed in a required front yard or side yard, or less than 12 feet to the rear property line except one accessory building less than 200 square feet in area and less than ten feet in height may be placed not less than five feet to the side or rear property line. For accessory buildings over 1,000 square feet or over ten feet in height, the distance to the rear property line shall be increased by one-foot for every 100 square feet area increase over 1,000 square feet and every one-foot height increase over ten feet until ordinance required rear yard depth is reached.
 - (4) An accessory building must not exceed 1,000 square feet in area in the R-1 one-family residence district, nor exceed 600 square feet in area per dwelling unit in residential structures in any other residential district, nor exceed 80 percent of the footprint area of the main use building when its footprint exceeds 1,200 square feet in all classes of residential and business districts, except an accessory building size may be increased 50 percent if located on lots of more than seven-tenths of an acre in the R-1 one-family residence district and the R-2 one- to four-family residence district. In all classes of residential and business districts, all accessory buildings combined must not exceed the area of the main building nor occupy more than 25 percent of the area of a rear or front yard.
 - (5) In all classes of residential and business districts an accessory building must not be more than one-story or greater than 15 feet in ~~actual~~ height. An accessory building located 25 feet or more from all property lines on a lot of seven-tenths of an acre or more must not be more than one and one-half stories, nor more than 18 feet in ~~actual~~ height. Accessory buildings must not be greater in height than the main building. Open lofts and mezzanines shall not be considered stories.
 - (6) In the R-1 one-family residence district and the R-2 one- to four-family residence district, an accessory building must not be located a lesser distance to a front property line than the main building; ~~except an open gazebo under 200 square feet in area and 12 feet in height may be placed in front of the main building on lots of more than seven-tenths of an acre, provided the house front yard depth is at least two times greater than the required front yard. On double frontage lots one accessory building may be permitted on the side opposite to the lot access point provided it meets applicable front yard requirements and matches the main structure in appearance. In all classes of residential and business districts, accessory buildings located in the front yard shall be finished to match the main use building.~~

(a) On lots of more than seven-tenth of an acre with a front yard depth at least two times greater than the required front yard, an open gazebo under 200 square feet in area and 12 feet in height may be placed in front of the main building.

(b) On lots of more than seven-tenth of an acre with a front yard depth at least two times greater than the required front yard, a detached garage may project up to 10 feet past the nearest main building front wall, provided it is located less than 10 feet away from such main building and projection is less than half of garage's full depth.

(c) In all classes of residential and business districts, accessory buildings located in, or protruding into, the front yard shall be finished to match the main use building.

- (7) In the R-1 one-family residence district and the R-2 one- to four-family residence district there must not be more than two accessory buildings placed on a lot of less than seven-tenths of an acre, nor more than three accessory buildings placed on a lot of more than seven-tenths of an acre. An open gazebo under 200 square feet in area and 12 feet in height may be built in addition to the number of accessory building limitations indicated above.
- (8) All accessory buildings must be constructed to comply with all requirements of the building code including structural requirements.
- (9) No accessory building shall be used, permanently or temporarily, for human habitation; any building containing provisions for human habitation shall be considered a main use. In the R-1 one-family residence district and the R-2 one- to four-family residence district, one travel trailer, camper, motor-home or recreational vehicle may be used as a temporary guest residence for no more than ten days per calendar year. If placed in the front yard, it shall not project into public right-of-way or visibility triangles. The ten days limit may be extended to 30 days by an interim use permit.
- (10) Trailers, semi-trailers, and storage containers (including, but not limited to, cargo and shipping container and PODS or any structures made of the above components) ~~shall must~~ not be ~~considered or~~ used as accessory buildings ~~in all classes of residential or business districts. A single unit as described above may be utilized for temporary storage for no more than 30 consecutive days in a calendar year. The 30 days limit may be extended to 180 days by applying for an interim use permit and complying with all requirements of the city and building codes.~~
- (11) Any accessory building exceeding 300 square feet, capable of storing street legal motorized vehicles, shall be provided with a street access in a form of a driveway that shall be paved from the street through the required front yard. No driveway shall be required for secondary garages, provided a minimum double garage is attached to the house; however, if such driveway is installed, it shall be paved within the public right-of-way.
- (12) Accessory buildings must not be located within any utility easements. Overhangs and eaves may extend into such easement not more than two feet with written approval of the city engineer.
- (13) In all classes of residential and business districts accessory buildings, including carports but excluding temporary structures installed for less than 90 days, must not use cloth, canvas, plastic sheathing, tarps, or similar materials as finish building materials.
- (14) Temporary family health care dwellings are not permitted, pursuant to authority granted by Minn. Stat. § 462.3593, subd. 9.

(Code 1976, § 11.19(4)(C); Ord. No. 574, § 1, 6-4-2007; Ord. No. 614, § 1, 10-13-2009; Ord. No. 681 2nd series, § 1, 9-24-2013; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 711 2nd series, § 1 8-8-2016; Ord. No. 750 2nd series, § 1, 6-23-2020)

Sec. 86-248. - Outside storage.

- (a) In all classes of residential districts, open storage and accumulation of materials and equipment shall be prohibited. In all other zoning districts, open storage of materials and equipment shall be prohibited in the required front, side, and rear yards, except storage shall be allowed in the required rear yard in industrial districts. Unless prohibited elsewhere in the ordinance, any other outside storage, including outdoor storage tanks, shall be located or screened so as not to be visible from public right-of-way, public parks or any lot within 500 feet in any of the classes of business or residence districts, except in industrial and agricultural zoning districts screening from public right-of-way is not required. The screening may be achieved by fencing or landscaping means compliant with section 86-247. In all classes of business districts, the storage area shall be paved to control dust and erosion and shall be properly maintained. Temporary storage of building materials intended for construction use on premises shall be allowed during ongoing construction and up to ~~two~~ ~~one~~ weeks prior to construction and is exempt from the above requirements provided a valid building permit is ~~obtained~~ ~~displayed on~~ ~~site~~.
- (b) Outdoor display of retail merchandise intended for sale or rent and open to public shall be allowed in all classes of business and industrial districts. In all classes of business districts, the display area, except live plants sales area, shall be so designated and paved to control dust and erosion and facilitate moving of displayed products. Except licensed automobile, motorcycle, off-road vehicle, and boat sales lots, and small motorized farm and lawn care equipment sales, the display area shall not be located in the required front and side yards. Outdoor display areas adjacent to any of the classes of residence districts shall be screened by fencing or landscaping means compliant with section 86-247. Outdoor display area shall be adequately lighted.
- (c) Outdoor display and sale shall be allowed in all classes of residential districts and residential properties within other zoning districts during garage and yard sales only. The display area shall be located entirely within the pertinent residential property.
 - (1) Any related signage shall be limited to premises and to other private properties provided permission from the property owners is obtained; all signage shall be erected not earlier than one-day before sale and shall be removed at the termination of the sale. Such signs shall be limited to three square feet each.
 - (2) There shall be no more than four garage sales conducted during any period of 12 calendar months; there shall be no more than two garage sales conducted during any period of 30 calendar days; there shall be no garage sales conducted for more than four consecutive days; and there shall be no garage sales conducted before 7:00 a.m. or after 8:00 p.m.
- (d) Building enlargement and expansions over 50 percent of existing building footprint area, construction of additional buildings on site, or changes of use resulting in new exterior storage or display area shall cause an exterior storage/display area review by city staff for ordinance compliance.
- (e) Trash, garbage, refuse, recycling materials or any other items intended for disposal shall be stored in designated containers or dumpsters which, with the exception of R-1 and R-2 residence districts, shall be located within areas set for collection of garbage as prescribed by section 50-23. In R-1 and R-2 residence districts trash cans shall not be stored in the required front yard except on the day of garbage collection. In R-1 and R-2 residence districts furniture and other bulky items may be left at the curb for pick up by the licensed garbage hauler or anywhere in the front yard for anyone to take for no more than 48 hours. In all classes of business and industrial districts, similar items intended for disposal may be piled together for temporary storage no longer than six months within garbage collection areas in a single stack not higher than five feet and with area no more than 100 square feet.
 - (1) In all classes of multiple-family and business districts, garbage collection areas shall be paved and fully enclosed with secured access and shall not be located in the required front yard. The enclosure shall be between five and six feet high and fully opaque. If it is located next to the building, it shall be finished with materials matching the exterior of the building.

- (2) Temporary construction dumpsters intended for demolition and other construction debris may be located outside of such enclosures during ongoing construction and up to one week before and after construction provided a valid building permit is displayed on site. No temporary construction dumpster shall be set on public right-of-way or public parking lot unless a city permit is secured.
- (f) Storage containers, including, but not limited to, trailers, semi-trailers, cargo and shipping containers, PODS, and dumpsters, are not allowed as permanent storage ~~units structures~~ in all classes of residential or business districts, except a single shipping container may be allowed in a B-3 General business district by a conditional use permit. Utilization of a single unit ~~these types of containers for temporary use~~ is allowed for temporary storage for no more than 30 days in a calendar year; the 30 days limit may be extended to 180 days by an interim use permit in accordance with section 86-163. The above limitations do not apply to temporary construction dumpsters as regulated in subsection (e). When allowed by a conditional use permit in a B-3 General business district, the unit shall meet, at a minimum, the following conditions:
- (1) The unit shall not be placed in any required yard or any front yard.
 - (2) The unit shall be located or screened so as not to be visible from public right-of-way, public parks or any lot within 500 feet in any of the classes of residence districts. The screening may be achieved by fencing or landscaping means compliant with section 86-247.
 - (3) The unit shall be new or freshly painted with neutral colors with no painted signage, lettering, or advertising.
 - (4) The unit shall be maintained in original shape at all times.
- (g) In all classes of residential districts, a licensed boat, open or closed trailer, camper, motor-home, recreational vehicle or other motorized vehicle, but no more than three units, may be stored outside on the property as regulated in section 74-131. One snowmobile, ATV, golf cart, riding mower, trailer, boat, or camper can be displayed for sale in the front yard, provided it has not been purchased or consigned for resale and is not displayed for longer than seven consecutive days or longer than 30 days in a calendar year. No storage or accumulation of any materials in ~~open~~-trailers is permitted.

(Code 1976, § 11.19(3)(A)(2); Ord. No. 687, § 1, 6-10-2014; Ord. No. 749 2nd series, § 1, 6-23-2020)

Editor's note— Ord. No. 687, § 1, adopted June 10, 2014, amended the title of § 86-248 to read as set out herein. Previously § 86-248 was titled storage of materials.

Sec. 86-164. - Accessory equipment.

- (a) In all the classes of residential districts, accessory equipment shall be subject to the following qualifications:
- (1) Accessory equipment, except a single basketball hoop, shall not be located in any required front yard, side yard, or be located within 12 feet of any rear lot line, ~~except~~ Accessory equipment cumulatively less than 200 square feet in area and less than eight feet in height and sport courts shall not ~~may~~ be placed ~~not~~ less than five feet to the side or rear property line. Residential type AC units are permitted within required side or rear yards.
 - (2) Accessory equipment shall not exceed 12 feet in height when measured from the lowest point of the finished surface of the ground within five feet of the support structure to the top of the equipment. Equipment mounted on the roof of the building shall not project beyond the highest portion of the pitched roof structure of the building nor exceed four feet above the flat roof structure.
 - (3) When the accessory equipment is attached structurally and not just electrically to the main building, it shall comply in all respects with the requirements of this chapter as applicable to the main building and also to the requirements of the building code.
 - (4) Accessory equipment ~~shall~~must not be placed on a lot where there is no permitted use main building except in a case when such lot is not substandard and is adjacent to the lot where a permitted use main building is located, provided both lots have the same owner(s), and the owner(s) sign and record an agreement prohibiting the sales or transfer of individual lots unless a new main structure is built on a lot where accessory equipment, compliant with the city ordinance, is located or said accessory equipment is removed. If such accessory equipment is allowed under above conditions, the city ordinance shall be applied as if two adjacent lots are combined into one, except a sports court may be located at a lesser distance to a front property line than the main building.
 - (5) In the R-1 one-family residence district and the R-2 one- to four-family residence district accessory equipment ~~shall~~must not be located a lesser distance to ~~the~~a front property line than the main building except residential type AC units~~accessory equipment less than six square feet in area and less than four feet in height~~ or unless fully screened from public right-of-way by solid fence. On double frontage lots accessory equipment may be permitted on the side opposite to the lot access point provided it meets applicable front yard requirements.
 - (6) Accessory equipment, including any projections, ~~shall~~must not be located within any utility easements.
- (b) In all the classes of business districts, accessory equipment shall be subject to subsections (a)(1), (2), (3) and (6).
- (c) In all the classes of industrial districts, accessory equipment shall be subject to subsections (a)(1), (3) and (6).

(Code 1976, § 11.19(4)(D); Ord. No. 681 2nd series, § 1, 9-24-2013; Ord. No. 750 2nd series, § 1, 6-23-2020)

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinances, Chapter 86, Article VI, 86-161 Height modifications, 86-162 Yard modifications, 86-163 Accessory buildings, 86-164 Accessory equipment, and 86-248 Outside Storage are hereby amended.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Offices, 1501 State Street, Social Science Building, Room 213, Marshall, Minnesota 56258.

Section 3: These Ordinances shall take effect after their passage and summary publication.

Passed and adopted by the Common Council this 27th day of April 2021.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: April 13, 2021

Final Passage on: April 27, 2021

Published in the Marshall Independent: _____

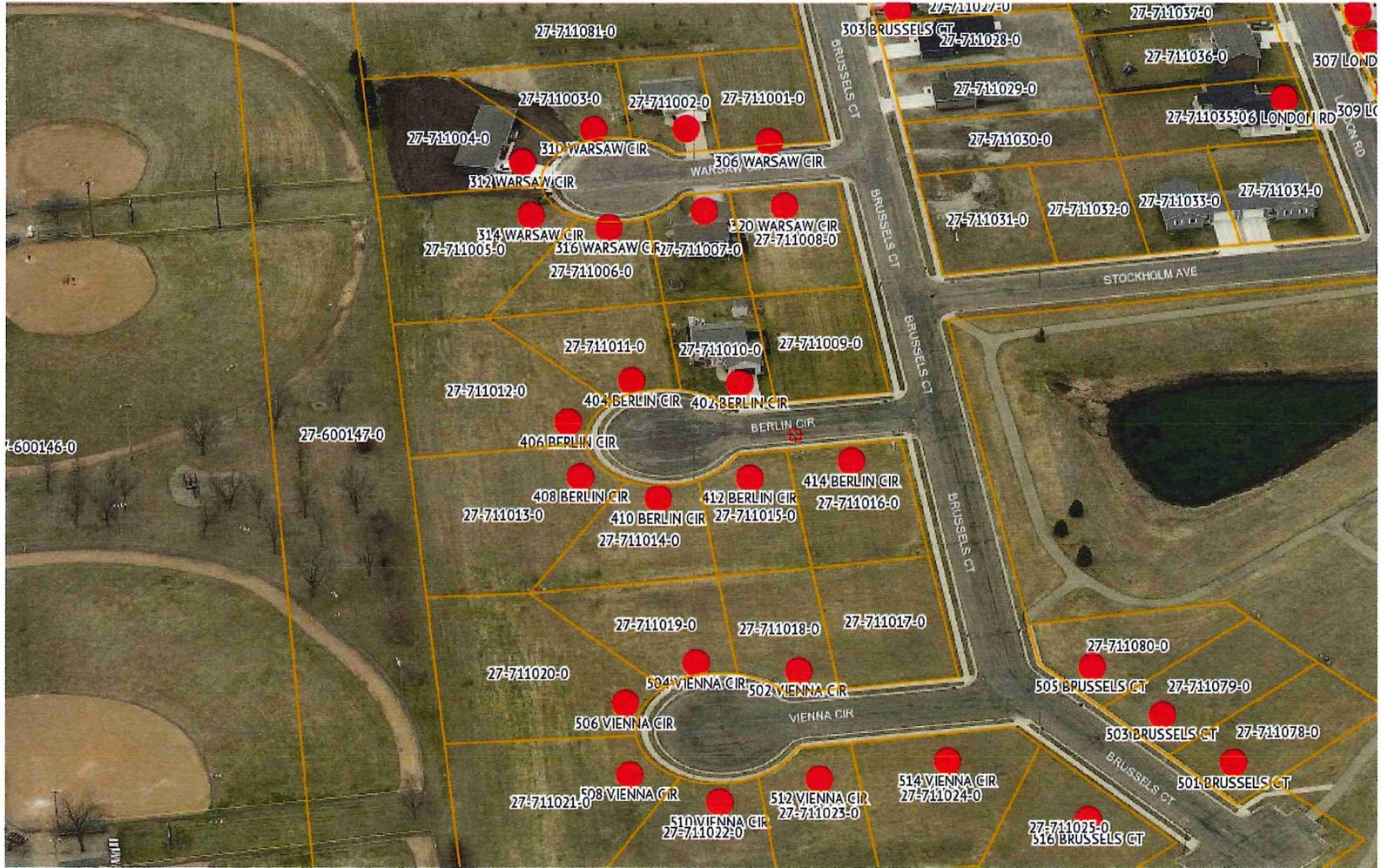
**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Move Dwelling to Residential District at 416 Brussels Court
Background Information:	<p>The house to be moved to 416 Brussels Court is currently located just outside of town. It is a one-story ranch type house over a walk out basement, approximately 1,600 S.F. in footprint area, built in early 1970's. This house was inspected by Kurtis VanKeulen, Building Inspector, and found to be in good condition suitable for moving. Attached are building photos, building diagrams, and inspection report. The plan is to set this house on a newly built basement at a new location and to add a two-car garage; at that time, the entire house will be brought up to the new Building Code. The site at Brussels Court seems to be adequate.</p> <p>The residential area where this house will be moved in has a covenant agreement, but this house seems to be generally in compliance with it. There are no other houses in the immediate vicinity of the proposed relocation lot, and just a few dwellings in that general area, all built within the last 15 years. They are ranch and split types and mostly have slightly smaller footprints (without garages). An aerial photo of the area is attached for Council's consideration. According to the City Ordinance, the aesthetics, i.e., how the house fits into the locale to which it is being moved, is the main concern for the Council and a deciding factor for approval. The approval should be granted in case it is determined that the house does fit into the area. Since the issue for the Council is about appearance, staff does not render an opinion.</p> <p>Code Sections 18-56 through 18-62 outlining moving-in-town procedures are attached.</p>
Fiscal Impact:	The applicant will be responsible for all direct costs related to this request to move dwelling into a residential district.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council call for public hearing to be held on April 27, 2021, at the request of Kelly Jones to move a dwelling into a residential district at 416 Brussels Court.

CONNECTEXPLORER



Workspaces



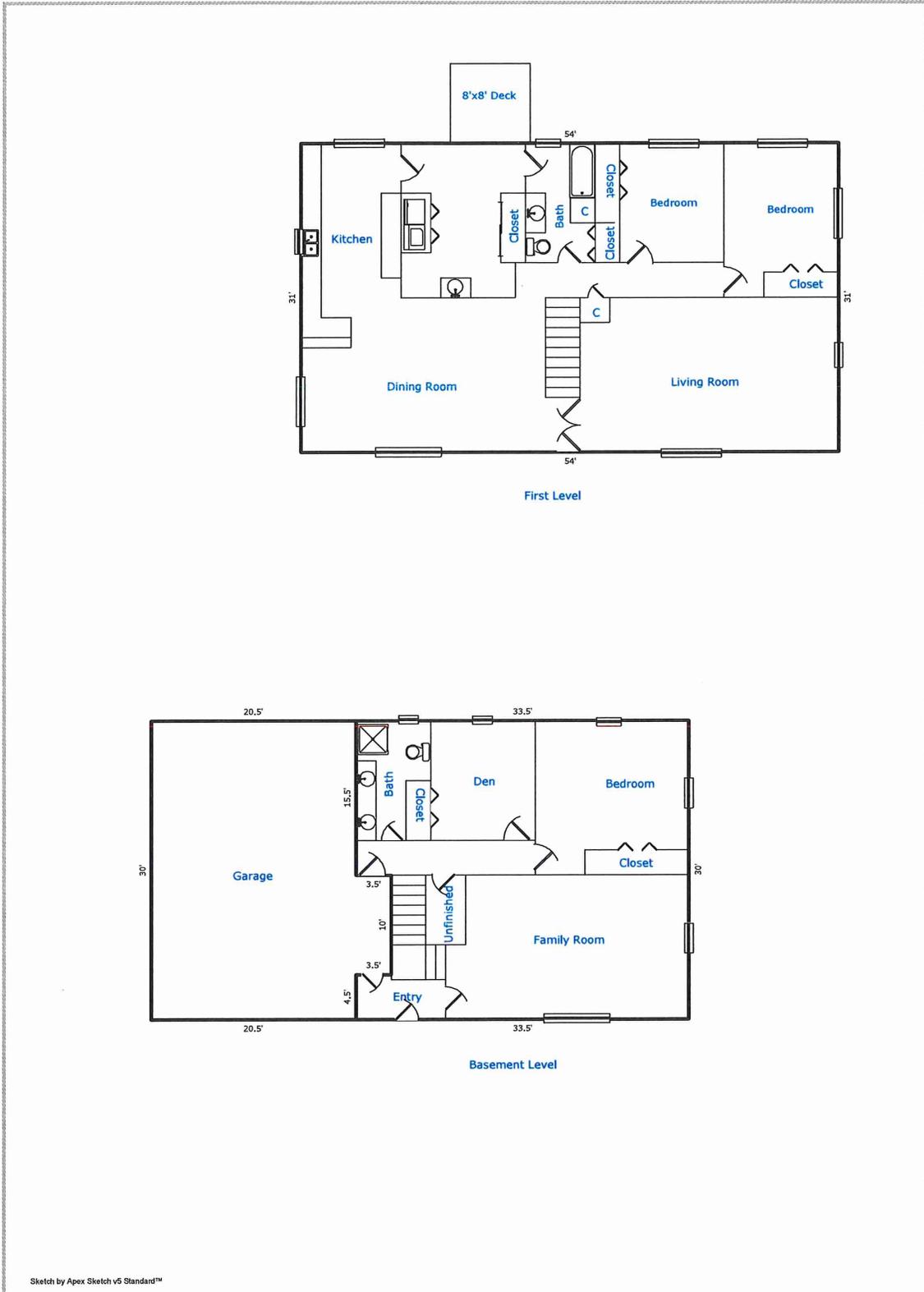
map: Auto (Oblique) - Apr 2020 - May 2020 - < image 1 of 11 > 04/11/2020

Item 19.

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Building Sketch (Page - 1)

Borrower	N/A		
Property Address	2166 County Road 74		
City	Marshall	County Lyon	State MN Zip Code 56258
Lender/Client	Genevieve M. Clark Estate		



Subject Photo Page

Borrower	N/A		
Property Address	2166 County Road 74		
City	Marshall	County Lyon	State MN Zip Code 56258
Lender/Client	Genevieve M. Clark Estate		



Subject Front

2166 County Road 74
 Sales Price
 Gross Living Area 1,674
 Total Rooms 6
 Total Bedrooms 2
 Total Bathrooms 1
 Location Gd/Avg.
 View Housing & River
 Site 9.5 Ac. Gd/Avg.
 Quality Average
 Age 45



Subject Rear



Subject Street



COMMUNITY PLANNING
CITY OF MARSHALL
344 WEST MAIN ST
MARSHALL, MN 56258
PHONE: 507-537-6773
FAX: 507-537-6830

INSPECTION REPORT

DATE: 3-21-2021
OWNER: Kelly Jones
PROJECT: Inspection of Dwelling in Marshall, MN
LOCATION: Move to 416 Brussels Court, Marshall
FROM: Kurtis Van Keulen
Building Inspector
City of Marshall, 56258

At the request of Kelly Jones, I looked at a dwelling in rural Marshall, MN to be relocated to 416 Brussels Court

The following itemized list are my observation of the dwelling for review by the City of Marshall for possible relocation.

1. 1970's home
2. Ranch style dwelling
3. 31 x 54 = 1674 Sq. Ft.
4. Two bedrooms on the main floor.
5. All mechanical, AC, water heater, are being replaced with new systems.
6. Plumbing supply and DWV were not visible at this time. Two vents through roof.
7. One main floor bathroom with operatable window, no mechanical ventilation.
8. Interior and exterior walls and floor are straight and level.
9. Floor joist 2x10 x16" o.c.
10. Stair & railing to basement to be new and code compliant.
11. All smoke detectors need to be replaced with additional detectors and CO detectors.
12. Electric baseboard heat, AC unit and duct work in attic.
13. Attic, not accessible, will need to verify for R-value and condition.
14. Roof is straight and clean, no apparent roof damage or staining from water.
15. Existing siding to be replaced with new siding.
16. Windows and doors are being replaced and to meet code compliance. Minimum of one egress window per bedroom. Currently Awning Type windows.
17. Roof is to be replaced, provide additional ventilation to meet compliance.
18. Has vented soffits.
19. Electrical to be inspected by the state electrical inspector.

Owner is replacing the roof, siding, and windows. Currently there is no main front door, one will be added to the front of the home facing East. Drawings and header sizes will be provided for the new entry door. The foundation and garage are undecided, however tentatively the garage will be attached at the rear of the dwelling with a south facing door. The foundation will require 3 center load bearing walls, as portion above current garage runs parallel with the length of the home. The remaining basement has a center bearing wall. The main floor of the home has good interior finishes with no visible structural issues.

After field inspection I find this dwelling to be in good to excellent condition.

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B
Background Information:	<p>The issuance of the City's General Obligation Bonds, Series 2021A in the principal aggregate amount of \$1,965,000 currently includes the following;</p> <ul style="list-style-type: none"> • Street Reconstruction Bonds: \$1,180,000 <ul style="list-style-type: none"> ○ James Avenue Reconstruction and Storm Outfall Improvement: \$606,883 ○ N 1st Street/W Marshall/W Redwood Reconstruction: \$573,117 • Abatement Bonds: \$225,000 <ul style="list-style-type: none"> ○ Patriot Park Bathroom and Shelter Project: \$225,000 • Equipment Certificates: \$440,000 <ul style="list-style-type: none"> ○ Front End Loader: \$198,000 ○ Articulating Wheel Loader: \$242,000 • CIP Bond: \$250,000 <ul style="list-style-type: none"> ○ Fire Hall Station Roof Replacement: \$250,000 <p>The issuance of the City's General Obligation State Aid Bonds, Series 2021B in the principal aggregate amount of \$2,310,000 to finance the State Aid Routes Mill & Overlay Project.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	Approve Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B

**EXTRACT OF MINUTES OF MEETING OF THE
COUNCIL OF THE CITY OF MARSHALL
LYON COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Marshall, Minnesota, was duly held remotely by telephone or other electronic means at the MERIT Center in said City on Tuesday, April 13, 2021, commencing at 5:30 p.m.

The following members were present:

and the following were absent:

Council Member _____ introduced the following written Resolution No. _____, Second Series attached hereto and moved its adoption. The motion for the adoption of the resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following Council Members voted AYE:

and the following voted NAY:

Passed, adopted, approved and filed this 13th day of April, 2021.

CITY OF MARSHALL, MINNESOTA

RESOLUTION NUMBER 21-031

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF THE CITY'S GENERAL OBLIGATION BONDS, SERIES 2021A, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$1,965,000 AND GENERAL OBLIGATION STATE AID STREET BONDS, SERIES 2021B, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$2,310,000

BE IT RESOLVED by the City Council (the "Council") of the City of Marshall, Minnesota (the "City"), in regular meeting assembled:

1. Street Reconstruction Bonds.

(a) Pursuant to Minnesota Statutes, Chapter 475, as amended ("Chapter 475"), specifically Section 475.58, subdivision 3b (collectively, the "Street Reconstruction Act"), the City is authorized to issue general obligation bonds to finance street reconstruction and bituminous overlays, which may include utility replacement and relocation and other activities incidental to the street reconstruction, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects (but does not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed except in the case of turn lanes, safety improvements, realignments, intersection modifications, and the local share of state and county road projects).

(b) As a condition to the issuance of general obligation street reconstruction bonds, the City must adopt a street reconstruction or overlay plan that describes the street reconstruction or overlay to be financed, the estimated costs, and any planned reconstruction or overlay of other streets in the municipality over the next five years, and such plan and issuance of the street reconstruction bonds must be approved by a vote of a two-thirds majority of the members of the governing body present at the meeting following a public hearing for which notice has been published in the official newspaper at least ten (10) days but not more than twenty-eight (28) days prior to the hearing.

(c) By resolution of the Council of the City, adopted on February 23, 2021 (the "Resolution Calling Public Hearings"), the Council authorized a public hearing to be conducted on March 23, 2021, with respect to a five-year street reconstruction plan (the "Street Reconstruction Plan") prepared in compliance with the Street Reconstruction Act, and the proposed issuance of general obligation bonds (the "Street Reconstruction Bonds") to finance certain street reconstruction described in the Street Reconstruction Plan, including the N 1st Street/W Marshall/W Redwood Reconstruction, and James Ave Reconstruction & Storm Outfall Improvement (the "Street Reconstruction"). The City Clerk was authorized and directed to cause a notice of public hearing to be published in the official newspaper of the City once at least ten (10) days but not more than twenty-eight (28) days before the date of the public hearing.

(d) A notice of public hearing with respect to the Street Reconstruction Plan and the proposed issuance of the Street Reconstruction Bonds to finance the Street Reconstruction was published on February 27, 2020 in *The Marshall Independent*, the official newspaper of the City in accordance with the Street Reconstruction Act.

(e) On March 23, 2021, the Council of the City conducted a public hearing on the proposals that the City adopt the Street Reconstruction Plan and issue the Street Reconstruction Bonds to finance the Street Reconstruction, all under the Street Reconstruction Act. Following the public hearing, the Council adopted the Street Reconstruction Plan and the issuance of the Street Reconstruction Bonds in the maximum principal amount of \$2,000,000 by a vote of at least two-thirds majority of the members of the Council present at the meeting.

(f) The City proposes to issue the Street Reconstruction Bonds in the proposed aggregate principal amount of \$1,180,000 to finance the Street Reconstruction and the costs of issuing the Street Reconstruction Bonds, subject to the contingency described in subsection (g) below. The principal of and interest on the Street Reconstruction Bonds will be paid primarily from revenues derived from the imposition of ad valorem property taxes, in addition to other available revenues of the City.

(g) If a petition requesting a vote on the issuance of the Street Reconstruction Bonds, signed by voters equal to five percent (5%) of the votes cast in the last municipal general election, is filed with the City Clerk within thirty (30) days after the date of the public hearing, the City may issue the Street Reconstruction Bonds only after obtaining approval of a majority of voters voting on the question at an election. The authorization to issue the Street Reconstruction Bonds is subject to expiration of the 30-day period without the City's receipt of a qualified petition under the Street Reconstruction Act, or if a qualified petition is filed, upon the approving vote of a majority of the voters voting on the question of issuance of the Street Reconstruction Bonds.

2. CIP Bonds.

(a) The City is authorized by Chapter 475, including in particular Section 475.521 (the "CIP Act"), to finance certain Improvements under an approved capital improvement plan by the issuance of general obligation bonds of the City payable from ad valorem taxes. Capital improvements include the acquisition or betterment of public lands, buildings or other improvements for the purpose of a city hall, library, public safety facility and public works facilities (excluding light rail transit or any activity related to it, or a park, road, bridge, administrative building other than a city hall, or land for any of those facilities).

(b) As a condition to the issuance of general obligation capital improvement bonds, the City must adopt a capital improvement plan that covers a five-year period beginning with the date of its adoption and that is prepared in accordance with the requirements of the CIP Act. The capital improvement plan and annual amendments thereto must be approved by the Council following a public hearing.

(c) Before the issuance of general obligation capital improvement bonds under the CIP Act, the City must publish a notice of its intention to issue such bonds and the date and time of the public hearing to obtain public comment on the matter. The notice must be published in the official newspaper of the City or in a newspaper of general circulation in the City at least fourteen (14) days but not more than twenty-eight (28) days before the date of the hearing. The bonds must be approved by an affirmative vote of at least three-fifths of the members of a five-member governing body or two-thirds of the members of a governing body having more or less than five members.

(d) Pursuant to the Resolution Calling Public Hearings, the Council authorized a public hearing to be conducted on March 23, 2021, with respect to a five-year capital improvement plan (the “Capital Improvement Plan”) prepared in compliance with the CIP Act, and the proposed issuance of general obligation bonds (the “CIP Bonds”) to finance various capital improvement projects described in the Capital Improvement Plan, including the construction of a new roof on a fire station in the City (the “Capital Improvements”) (the “Capital Improvements”). The City Clerk was authorized and directed to cause a notice of public hearing to be published in the official newspaper of the City once at least fourteen (14) days but not more than twenty-eight (28) days before the date of the public hearing.

(e) A notice of public hearing with respect to the Capital Improvement Plan and the proposed issuance of the CIP Bonds to finance the Capital Improvements was published on February 27, 2020 in *The Marshall Independent*, the official newspaper of the City in accordance with the Street Reconstruction Act.

(f) On March 23, 2021, the Council conducted a public hearing on the proposal that the City adopt the Capital Improvement Plan and issue the CIP Bonds to finance the Capital Improvements, all under the CIP Act. Following the public hearing, the Council approved the Capital Improvement Plan and the issuance of the CIP Bonds in the maximum principal amount of \$250,000 by a vote of at least two-thirds majority of the members of the Council.

(g) As required by the CIP Act, the City has determined that: (i) the expected useful life of the Capital Improvements to be financed with the proceeds of the CIP Bonds will be at least five years; and (ii) the maximum amount of principal and interest to become due in any year on all outstanding bonds issued by the City under the CIP Act, including the CIP Bonds, will not equal or exceed 0.16 percent of the estimated market value of property in the City for taxes payable in 2021.

(h) The City proposes to issue the CIP Bonds in the proposed aggregate principal amount of \$120,000 to finance the Capital Improvements and the costs of issuing the CIP Bonds, subject to the contingency described in subsection (i) below. The principal of and interest on the CIP Bonds will be paid primarily from revenues derived from the imposition of ad valorem property taxes, in addition to other available revenues of the City.

(i) If a petition requesting a vote on the issuance of the CIP Bonds, signed by voters equal to five percent (5%) of the votes cast in the last municipal general election, is filed with the City Clerk within thirty (30) days after the date of the public hearing, the City may issue the CIP Bonds only after obtaining approval of a majority of voters voting on the question at an election. The authorization to issue the CIP Bonds is subject to expiration of the 30-day period without the City’s receipt of a qualified petition under the CIP Act, or if a qualified petition is filed, upon the approving vote of a majority of the voters voting on the question of issuance of the CIP Bonds.

3. Abatement Bonds.

(a) The City has determined to finance certain public improvements, including the construction of a restroom at Patriot Park in the City (the “Public Improvements”).

(b) Under Chapter 475 and Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (collectively, the “Abatement Act”), the City is authorized to grant a property tax abatement on specified parcels in order to accomplish certain public purposes, including the provision or construction of public infrastructure such as the Public Improvements.

(c) Pursuant to a resolution adopted by the Council on March 23, 2021 (the “Abatement Resolution”), following a duly noticed public hearing, the Council approved a property tax abatement (the

“Abatements”) for certain property in the City (the “Abatement Parcels”) over a period of eight (8) years, in an amount sufficient to pay the principal amount of and interest on bonds issued to finance the Public Improvements (the “Abatement Bonds”) in the maximum aggregate principal amount of \$275,000.

(d) In the Abatement Resolution, the City found and determined that the Public Improvements benefit the Abatement Parcels, and that the maximum principal amount of Abatement Bonds to be secured by Abatements does not exceed the estimated sum of Abatements from the Abatement Parcels for the term authorized under the Abatement Resolution.

(e) The City has determined to issue the Abatement Bonds in the proposed aggregate principal amount of \$225,000, pursuant to the Abatement Act, to provide financing for the Public Improvements.

4. Equipment Certificates.

(a) The City is authorized by Chapter 475 and Minnesota Statutes, Sections 410.32 and 412.301, as amended (collectively, the “Capital Equipment Act”), to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance the purchase of items of capital equipment, subject to certain limitations contained in the Capital Equipment Act.

(b) The City will purchase and acquire various items of capital equipment, including a front end loader snowblower and an articulating wheel loader (the “Capital Equipment”), pursuant to the Capital Equipment Act.

(c) As required by the Capital Equipment Act:

(i) the expected useful life of each item of Capital Equipment is or will be at least as long as the term of the equipment certificates issued to finance such Capital Equipment; and

(ii) the principal amount of equipment certificates to be issued in the year 2021 will not exceed 0.25 percent of the estimated market value of taxable property in the City for the year 2021.

(d) The City has determined to issue its obligations in the proposed principal amount of \$440,000 (the “Equipment Certificates”), pursuant to the Capital Equipment Act, to finance the acquisition of the Capital Equipment and the costs of issuing the Equipment Certificates.

4. State Aid Street Bonds.

(a) Pursuant to Chapter 475 and Minnesota Statutes, Section 162.18, as amended (collectively, the “State Aid Act”), the City is authorized to issue its general obligation bonds in anticipation of the allocation of municipal state aid funds. Such bonds may be issued in an amount and on terms such that the average annual amount of principal and interest due in all subsequent calendar years on the bonds and any other similarly authorized bonds does not exceed 90% of the amount of the last annual allotment to the City from the Construction Account in the Municipal State Aid Street Fund preceding the issuance of the bonds.

(b) The last annual allotment of funds to the City from the Construction Account in the Municipal State Aid Street Fund was \$759,352. The City currently has no other series of outstanding bonds issued pursuant to the State Aid Act.

(c) The City has proposed to finance the City’s 2021 Municipal State Aid road projects (the “State Aid Improvements”) in accordance with the State Aid Act.

5. Sale of Bonds.

(a) It is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Bonds, Series 2021A (the “Series 2021A Bonds”), in the proposed aggregate principal amount of \$1,965,000, pursuant to the Street Reconstruction Act, the CIP Act, the Abatement Act, and the Capital Equipment Act to provide financing for the Street Reconstruction, the Capital Improvements, the Public Improvements, and the Capital Equipment. The Series 2021A Bonds will be issued, sold, and delivered in accordance with the Terms of Proposal attached hereto as EXHIBIT A (the “Series 2021A Terms of Proposal”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation State Aid Street Bonds, Series 2021B (the “Series 2021B Bonds”), in the proposed aggregate principal amount of \$2,310,000, pursuant to the State Aid Act to provide financing for the State Aid Improvements. The Series 2021B Bonds will be issued, sold, and delivered in accordance with the Terms of Proposal attached hereto as EXHIBIT B (the “Series 2021B Terms of Proposal” and together with the Series 2021A Terms of Proposal, the “Terms of Proposals”).

(c) The City is authorized by Minnesota Statutes, Section 475.60, subdivision 2(9) to negotiate the sale of the Series 2021A Bonds and the Series 2021B Bonds (together, the “Bonds”), it being determined that the City has retained an independent municipal advisor in connection with such sale.

6. Authority of Municipal Advisor. Baker Tilly Municipal Advisors, LLC is authorized and directed to negotiate the Bonds in accordance with the Terms of Proposals. The Council will meet at 5:30 P.M. on Tuesday, May 11, 2021, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

7. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the City, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the City are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

8. Covenants. In the resolution awarding the sale of the Bonds the Council will set forth the covenants and undertakings required by the Street Reconstruction Act, the CIP Act, the Abatement Act, the Capital Equipment Act, and the State Aid Act.

9. Official Statement. In connection with the sale of the Bonds, the officers or employees of the City are authorized and directed to cooperate with Baker Tilly Municipal Advisors, LLC and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Passed and adopted this April 13, 2021.

CITY OF MARSHALL, MINNESOTA

Robert J. Byrnes
Mayor

Attest:

Kyle Box
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon the following members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A
SERIES 2021A TERMS OF PROPOSAL

THE CITY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$1,965,000*

CITY OF MARSHALL, MINNESOTA
GENERAL OBLIGATION BONDS, SERIES 2021A

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the "Series 2021A Bonds") will be received by the City of Marshall, Minnesota (the "City") on Tuesday, May 11, 2021 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Series 2021A Bonds will be by the City Council at its meeting commencing at 5:30 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the City nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Series 2021A Bonds regardless of the manner in which the proposal is submitted.

(a) *Sealed Bidding*. Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) *Electronic Bidding*. Proposals may also be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all proposals submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the City, its agents, nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents, nor PARITY[®] shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The City is using the services of PARITY[®] solely as a communication mechanism to conduct the electronic bidding for the Series 2021A Bonds, and PARITY[®] is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY[®], this Terms of Proposal shall control. Further information about PARITY[®], including any fee charged, may be obtained from:

PARITY[®], 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* *Preliminary; subject to change.*

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2021 Baker Tilly Municipal Advisors, LLC.

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DETAILS OF THE SERIES 2021A BONDS

The Series 2021A Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2021A Bonds will mature February 1 in the years and amounts* follows:

2023	\$265,000	2025	\$270,000	2027	\$275,000	2029	\$205,000
2024	\$270,000	2026	\$270,000	2028	\$205,000	2030	\$205,000

* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2021A Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2021A Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the City for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Series 2021A Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2021A Bonds will be issued by means of a book entry system with no physical distribution of Series 2021A Bonds made to the public. The Series 2021A Bonds will be issued in fully registered form and one Series 2021A Bond, representing the aggregate principal amount of the Series 2021A Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Series 2021A Bonds. Individual purchases of the Series 2021A Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2021A Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Series 2021A Bonds, will be required to deposit the Series 2021A Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The Series 2021A Bonds will not be subject to optional redemption in advance of their respective stated maturity dates.

SECURITY AND PURPOSE

The Series 2021A Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge available tax abatement revenue for repayment of a portion of the Series 2021A Bonds. The proceeds Series 2021A Bonds will be used to finance (i) improvements to a park located within the City; (ii) fire station

improvements; (iii) the acquisition of capital equipment; and (iv) various street reconstruction projects within the City.

BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The City will designate the Series 2021A Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$1,951,245 plus accrued interest, if any, on the total principal amount of the Series 2021A Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the City scheduled for award of the Series 2021A Bonds is adjourned, recessed, or continued to another date without award of the Series 2021A Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2021A Bonds of the same maturity shall bear a single rate from the date of the Series 2021A Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Series 2021A Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Series 2021A Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by Baker Tilly MA.

The City intends that the sale of the Series 2021A Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the City shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2021A Bonds; and
- (iv) the City anticipates awarding the sale of the Series 2021A Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2021A Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Series 2021A Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2021A Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2021A Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24)

CUSIP NUMBERS

If the Series 2021A Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2021A Bonds; however, neither the failure to print such numbers on any Series 2021A Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2021A Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about June 10, 2021, the Series 2021A Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2021A Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2021A Bonds has been made impossible by action of the City, or its agents, the Purchaser shall be liable to the City for any loss suffered by the City by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the City will undertake, pursuant to the resolution awarding sale of the Series 2021A Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The Purchaser's obligation to purchase the Series 2021A Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Series 2021A Bonds.

OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2021A Bonds, and said Preliminary Official Statement has been deemed final by the City as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2021A Bonds, together with any other information required by law. By awarding the Series 2021A Bonds to the Purchaser, the City agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The City designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated April 13, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Sharon Hanson
City Administrator

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EXHIBIT B
SERIES 2021B TERMS OF PROPOSAL

THE CITY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$2,310,000*

CITY OF MARSHALL, MINNESOTA

GENERAL OBLIGATION STATE AID STREET BONDS, SERIES 2021B

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the "Series 2021B Bonds") will be received by the City of Marshall, Minnesota (the "City") on Tuesday, May 11, 2021 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Series 2021B Bonds will be by the City Council at its meeting commencing at 5:30 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the City nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Series 2021B Bonds regardless of the manner in which the proposal is submitted.

(a) Sealed Bidding. Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) Electronic Bidding. Proposals may also be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all proposals submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the City, its agents, nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents, nor PARITY[®] shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The City is using the services of PARITY[®] solely as a communication mechanism to conduct the electronic bidding for the Series 2021B Bonds, and PARITY[®] is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY[®], this Terms of Proposal shall control. Further information about PARITY[®], including any fee charged, may be obtained from:

PARITY[®], 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* *Preliminary; subject to change.*

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2021 Baker Tilly Municipal Advisors, LLC.

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DETAILS OF THE SERIES 2021B BONDS

The Series 2021B Bonds will be dated as of the date of delivery and will bear interest payable on April 1 and October 1 of each year, commencing April 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2021B Bonds will mature April 1 in the years and amounts*as follows:

2022	\$285,000	2024	\$285,000	2026	\$290,000	2028	\$295,000
2023	\$285,000	2025	\$285,000	2027	\$290,000	2029	\$295,000

* The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2021B Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2021B Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the City for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.

Proposals for the Series 2021B Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2021B Bonds will be issued by means of a book entry system with no physical distribution of Series 2021B Bonds made to the public. The Series 2021B Bonds will be issued in fully registered form and one Series 2021B Bond, representing the aggregate principal amount of the Series 2021B Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Series 2021B Bonds. Individual purchases of the Series 2021B Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2021B Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Series 2021B Bonds, will be required to deposit the Series 2021B Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The Series 2021B Bonds will not be subject to optional redemption in advance of their respective stated maturity dates.

SECURITY AND PURPOSE

The Series 2021B Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge annual state aid allotments from the Minnesota Department of Transportation for repayment of the Series 2021B Bonds. The proceeds of the Series 2021B will be used to finance various street overlay projects within the City.

BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The City will designate the Series 2021B Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$2,293,830 plus accrued interest, if any, on the total principal amount of the Series 2021B Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the City scheduled for award of the Series 2021B Bonds is adjourned, recessed, or continued to another date without award of the Series 2021B Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2021B Bonds of the same maturity shall bear a single rate from the date of the Series 2021B Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Series 2021B Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Series 2021B Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by Baker Tilly MA.

The City intends that the sale of the Series 2021B Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the City shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2021B Bonds; and
- (iv) the City anticipates awarding the sale of the Series 2021B Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2021B Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Series 2021B Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2021B Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2021B Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Series 2021B Bonds, the Purchaser shall advise the City and Baker Tilly MA if 10% of any maturity of the Series 2021B Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the

price at which it was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the City and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the City and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Series 2021B Bonds or until all of the Series 2021B Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the City in the amount of \$23,100 (the "Deposit") no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the City nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the City may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the City upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the City and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

AWARD

The Series 2021B Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2021B Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The City has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2021B Bonds. If the Series 2021B Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2021B Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2021B Bonds.

CUSIP NUMBERS

If the Series 2021B Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2021B Bonds; however, neither the failure to print such numbers on any Series 2021B Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2021B Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about June 10, 2021, the Series 2021B Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2021B Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2021B Bonds has been made impossible by action of the City, or its agents, the Purchaser shall be liable to the City for any loss suffered by the City by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the City will undertake, pursuant to the resolution awarding sale of the Series 2021B Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The Purchaser's obligation to purchase the Series 2021B Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Series 2021B Bonds.

OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2021B Bonds, and said Preliminary Official Statement has been deemed final by the City as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2021B Bonds, together with any other information required by law. By awarding the Series 2021B Bonds to the Purchaser, the City agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The City designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated April 13, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Sharon Hanson
City Administrator

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SECOND SERIES

The attached resolution was adopted by the City Council of the City of Marshall on April 13, 2021.

The question was on the adoption of the resolution, and there were _____ AYE votes and _____ NAY votes as follows:

<u>CITY OF MARSHALL CITY COUNCIL MEMBERS</u>	<u>Yes</u>	<u>No</u>	<u>Other</u>
Robert J. Byrnes, Mayor	_____	_____	_____
Don Edblom (Ward I)	_____	_____	_____
John DeCramer (Ward I)	_____	_____	_____
Russ Labat (Ward II)	_____	_____	_____
Steven Meister (Ward II)	_____	_____	_____
James Lozinski (Ward III)	_____	_____	_____
Craig Schafer (Ward III)	_____	_____	_____

RESOLUTION ADOPTED.

ATTEST:

Secretary to the Council

STATE OF MINNESOTA)
)
COUNTY OF LYON) SS
)
CITY OF MARSHALL)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Marshall, Minnesota (the “City”), DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of the City, duly called and held on April 13, 2021, insofar as such minutes relate to the issuance and sale of the City’s General Obligation Bonds, Series 2021A, in the proposed aggregate principal amount of \$1,965,000 and General Obligation State Aid Street Bonds, Series 2021B, in the proposed aggregate principal amount of \$2,310,000.

WITNESS my hand this ____ day of _____, 2021.

CITY OF MARSHALL, MINNESOTA

Kyle Box
City Clerk

DRAFT -- 2/24/21 AS

Marshall Projects

*Amounts do not include cost of issuance

2021

Plan-It #	Total Cost	BOND REVENUES				State Aid	Special Assessmts	Wastewater Fund	Surf Water Mgmt	Tax Levy	Asmt %	Bonding Authority
		MMU Funding	Wastewater Cash	Surf Water Cash	Net Bonding*							
Patriot Park Bathroom & Shelter Bath 21	\$215,000				\$215,000					\$215,000	0.00%	Abatement
Fire Station Re-Roofing Fire 44	\$175,000				\$175,000					\$175,000	0.00%	CIP
N 1st Street/W Marshall/W Redwood Reconstruction SP 20	\$1,051,248	\$300,590	\$201,490		\$549,168		\$216,570	\$152,123	\$180,475		20.60%	Street Recon
James Ave Recon & Storm Outfall Improvement SP 47	\$849,245	\$141,999	\$125,722		\$581,524		\$74,653	\$450,882	\$55,989		8.79%	Street Recon
State Aid Overlay Projects	\$2,250,000				\$2,250,000	\$2,250,000			\$0		0.00%	State Aid 475 - 162.18
Front End Loader Snowblower Streets 31	\$187,500				\$187,500				\$187,500		0.00%	Equipment
Articulating Wheel Loader Streets 37	\$235,000				\$235,000				\$235,000		0.00%	Equipment
	\$4,962,992	\$442,589	\$327,212	\$0	\$4,193,192	\$2,250,000	\$291,223	\$0	\$603,004	\$1,048,965		

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
February 19, 2021

February 1, 2021							March 1, 2021							April 1, 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	

May 1, 2021							June 1, 2021							July 1, 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

Schedule of Events		
Date	Event	Responsible Party
February 23, 2021	City approval of Notice to the Marshall Independent Newspaper for Public Hearings.	City Staff Kennedy & Graven
February 24, 2021	Notice Sent to Newspaper.	City Staff Kennedy & Graven
March 12, 2021	Request for Official Statement Information sent to City Staff.	Baker Tilly
March 23, 2021	Public Hearing for Street Reconstruction, Tax Abatement, and Capital Improvement Plan Bonds.	City Council City Staff Baker Tilly
March 24, 2021	Begin 30-day reverse referendum period for issuance of CIP projects.	
March 31, 2021	Information forwarded to Baker Tilly for preparation of the Preliminary Official Statement.	City Staff
April 1, 2021	Finalize Bond structure and prepare Terms of Proposal.	Baker Tilly
April 7, 2021	Pre-Sale Summary and Bond Resolution delivered to City.	Baker Tilly Kennedy & Graven
April 13, 2021	Rough draft of Preliminary Official Statement sent out to City Staff and Kennedy & Graven for review.	Baker Tilly
April 13, 2021	City Council considers Bond Resolution authorizing the Bond sale.	City Council
April 19, 2021	Draft of Award Resolution provided to Baker Tilly (to be included in the information sent to the rating agency.)	Kennedy & Graven

Schedule of Events		
Date	Event	Responsible Party
April 20, 2021	Final comments to Baker Tilly on Preliminary Official Statement draft.	City Staff Kennedy & Graven
April 20, 2021	Posting of Preliminary Official Statement and application for rating forwarded to rating agency.	Baker Tilly
April 21, 2021	Final day application for CUSIPs must be made	Baker Tilly
April 23, 2021	30-day reverse referendum period expires.	
Week of April 26, 2021	Rating Conference conducted.	S&P City Staff Baker Tilly
May 4, 2021	Form of Award Resolution delivered to the City.	Kennedy & Graven
Est. May 7, 2021	Receipt of rating.	S&P
May 11, 2021	Sale and consideration of award of the Bonds by City.	City Staff Baker Tilly
May 18, 2021	Distribution of Final Official Statement.	Baker Tilly
May 18, 2021	Draft closing documents are circulated for review.	Kennedy & Graven
June 10, 2021	Settlement of the Bonds; receipt of Bond proceeds.	City Staff Kennedy & Graven Baker Tilly

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2021 Baker Tilly Municipal Advisors, LLC

City of Marshall, Minnesota Pre-Sale Summary for Issuance of Bonds

\$1,965,000 General Obligation Bonds, Series 2021A (the "Series 2021A Bonds");

\$2,310,000 General Obligation State Aid Street Bonds, Series 2021B (the "Series 2021B Bonds");

and, together, "the Bonds"

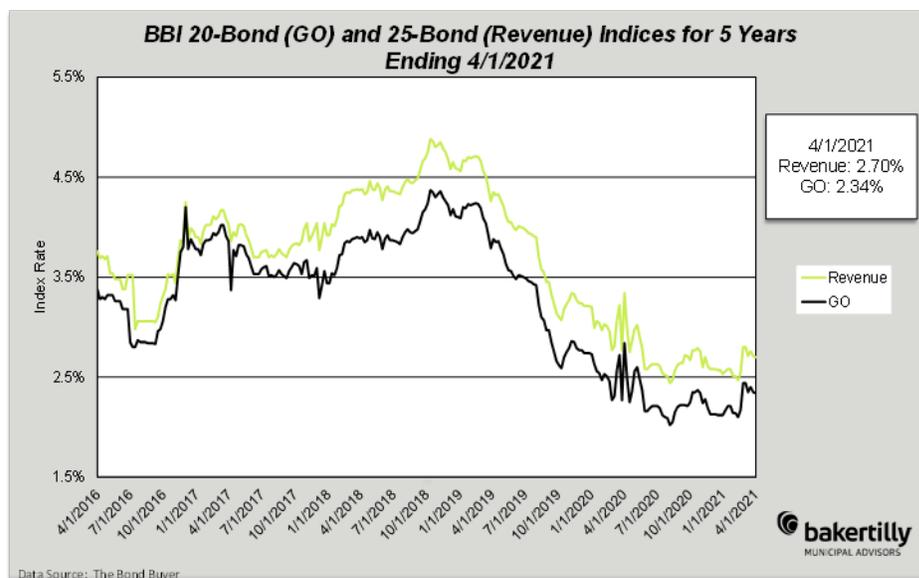
The Council has under consideration the issuance of the Series 2021A Bonds to finance (i) park improvements (the "Abatement Portion"); (ii) fire station improvements (the "CIP Portion"); (iii) the acquisition of various equipment (the "Equipment Portion"); and (iv) various street reconstruction projects within the City (the "Street Reconstruction Portion"). The Council has under consideration the issuance of the Series 2021B Bonds to finance various street overlay projects within the City. This document provides information relative to the proposed issuances.

KEY EVENTS: The following summary schedule includes the timing of some of the key events that will occur relative to the bond issuance.

April 13, 2021	Council sets sale date and terms
Week of April 26, 2021	Rating conference is conducted
May 11, 2021, 10:00 a.m.	Competitive proposals are received
May 11, 2021, 5:30 p.m.	Council considers award of the Bonds
June 10, 2021	Proceeds are received

RATINGS: An application will be made to S&P Global Ratings (S&P) for ratings on the Bonds. The City's general obligation debt is currently rated "AA" by S&P.

THE MARKET: Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20th year for general obligation bonds rated Aa2 by Moody's or AA by S&P (the BBI 20-Bond GO Index) and the 30th year for revenue bonds rated A1 by Moody's or A+ by S&P (the BBI 25-Bond Revenue Index). The following chart illustrates these two indices over the past five years.



\$1,965,000 General Obligation Bonds, Series 2021A

Description of Issue

BOND SUMMARY: The Series 2021A Bonds are structured as four purposes under various statutory authorities. The Series 2021A Bonds are being issued pursuant to Minnesota Statutes, Chapters 444, 469, and 475; and Sections 412.301, 469.1812 through 469.1815, and 475.58 (Subd. 3b).

The Series 2021A Bonds are a general obligation of the City, secured by its full faith and credit and taxing power. In addition, the City will pledge available tax abatement revenue.

Each purpose is detailed in the sections below.

RISKS/SPECIAL CONSIDERATIONS: The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

Anticipated levy projections for the Street Reconstruction Portion are based on the estimated assessment income and available surface water management funds. If actual assessment collections and available surface water management funds are different than projected, the resulting anticipated levy could differ significantly from what is projected in these schedules.

SCHEDULES ATTACHED: Schedules attached for the Series 2021A Bonds include: (i) sources and uses of funds, (ii) net debt service for the Series 2021A Bonds as a whole and by purpose, and (iii) estimated assessment income and available surface water management funds for the Street Reconstruction Portion.

SALE TERMS AND MARKETING: Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: The Series 2021A Bonds will not be subject to redemption prior to their stated maturities.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for 2021; therefore, the Series 2021A Bonds are designated as bank qualified.

\$1,180,000 Street Reconstruction Portion

Description of Purpose

PURPOSE: Proceeds of the Street Reconstruction Portion, along with other contributions, will be used to finance the N. 1st Street/W. Marshall/W. Redwood Reconstruction and James Ave. Reconstruction & Storm Outfall Improvements within the City as outlined in the City's 2021-2025 Street Reconstruction Plan.

AUTHORITY: Statutory Authority: The Street Reconstruction Portion is being issued pursuant to Minnesota Statutes, Chapter 475 and Section 475.58 (Subd. 3b).

Statutory Requirements: Pursuant to Minnesota Statutes, Section 475.58 (Subd. 3b), the City must have a 5-year Street Reconstruction Plan and comply with the associated public hearing requirements. The public hearing was held on March 23, 2021.

SECURITY AND SOURCE OF PAYMENT:

The Street Reconstruction Portion will be a general obligation of the City, secured by its full faith and credit and taxing power. In addition, the City will collect special assessments against benefited properties, along with a portion of available funds from the City's surface water management fund. The special assessments and available surface water management funds will not be pledged towards the repayment of the Street Reconstruction Portion.

Special assessments in the total principal amount of \$291,223 are expected to be filed in the fall of 2021 for first collection in 2022. The assessments will be collected over a term of eight years with approximately level payments of principal and interest. Interest on the unpaid balance will be charged at a rate of 2.0% over the true interest rate of the Street Reconstruction Portion, estimated to be 3.165%.

The Street Reconstruction Portion will require the City to levy taxes to pay 105% of debt service; however, the City anticipates special assessments and surface water management funds will be applied to reduce the required levy as illustrated in the attached schedules. Capitalized interest will be included in the principal amount of the Series 2021A Bonds in an amount sufficient to make the February 1, 2021 interest payment. The City will make the first levy in 2021 for collection in 2022. Each year's collection of taxes, special assessments, and surface water management funds will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due in the following year.

STRUCTURING SUMMARY:

In consultation with City Staff, the Street Reconstruction Portion is structured over a term of eight years around the estimated assessment income and available surface water management funds to result in an approximately level annual tax levy.

\$120,000 CIP Portion

Description of Purpose

PURPOSE:

Proceeds of the CIP Portion will be used to finance the reroofing of Fire Station 44 within the City related to the City's 2021-2025 Capital Improvement Plan.

AUTHORITY:

Statutory Authority: The CIP Portion is being issued pursuant to Minnesota Statutes, Section 475.521, and the City's 2021-2025 Capital Improvement Plan, adopted on March 23, 2021, which provides that the principal amount of the CIP Portion cannot exceed \$250,000.

Statutory Requirements: Pursuant to Minnesota Statutes, Section 475.521, the maximum calendar year debt service on all outstanding bonds issued under a capital improvement plan, including the proposed issue, cannot exceed an amount equal to 0.16% of the estimated market value of the property within the City for taxes payable in the year the bonds are issued or sold. The City currently has four outstanding bond issues subject to this statutory limitation: the General Obligation Capital Improvement Plan Bonds, Series 2010A; the CIP Portion of the General Obligation Bonds, Series 2015A; the CIP portion of the General Obligation Bonds, Series 2018A; and the General Obligation Capital Improvement Plan Bonds, Series 2020A.

The maximum calendar year debt service on the City's CIP debt, including this issue, is estimated to be \$1,021,036, which is below the maximum annual debt service limitation summarized below:

Estimated Market Value for Taxes Payable in 2021	Statutory Principal and Interest Limitation	Statutory Maximum Principal and Interest
\$996,788,400	0.160%	\$1,594,861

The City must also have an adopted 5-year Capital Improvement Plan (CIP) and comply with the public hearing requirements outlined in Minnesota Statutes, Section 475.521. The City has completed these requirements. Both the adoption of the CIP and the public hearing took place March 23, 2021.

SECURITY AND SOURCE OF PAYMENT:

The CIP Portion is a general obligation of the City, secured by its full faith and credit and taxing power. Capitalized interest has been included in the par amount of the Series 2021A Bonds in an amount sufficient to make the February 1, 2022 interest payment. The City will levy taxes for repayment of the CIP Portion and will make its first levy for the CIP Portion in 2021 for collection in 2022. Each year's collection of taxes will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due in the following year.

STRUCTURING SUMMARY:

In consultation with the City, the CIP Portion been structured with a repayment term of five years to result in an approximately level annual debt service requirement.

\$225,000 Abatement Portion

Description of Purpose

PURPOSE:

Proceeds of the Abatement Portion will be used to finance improvements to the Patriot Park bathroom and shelter located within the City.

AUTHORITY:

Statutory Authority: The Abatement Portion is being issued pursuant to Minnesota Statutes, Chapter 475 and Sections 469.1812 through 469.1815.

Statutory Requirements: Pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, the City must specify the public benefit of the abatement, identify properties located within its jurisdiction whose value will equal the proposed amount of abatement and the term of the abatement, and further comply with public hearing requirements. A public hearing was held on March 23, 2021, at which time the statutory requirement for issuing tax abatement bonds was met.

The maximum amount of abatement by the City in any given year cannot exceed the greater of 10% of the net tax capacity of the City or \$200,000. Based on the City's 2020/2021 tax capacity of \$12,317,601, the greater amount is \$1,231,760. The City's projected annual tax abatement for this issue is estimated to be \$45,000, within the statutory limitation.

SECURITY AND SOURCE OF PAYMENT:

The Abatement Portion is a general obligation of the City, secured by its full faith and credit and taxing power. In addition, the City will pledge tax abatement revenue derived from certain abated parcels for a period of five years. The tax abatement revenues are estimated to be at least equal to the principal due on the Abatement Portion. The City will be required to levy ad

valorem taxes to pay the interest due on the Abatement Portion if there is a shortfall of tax abatement revenue. Baker Tilly Municipal Advisors (Baker Tilly MA) has provided the City with the abatement area and properties, and projections of tax abatement revenue.

Capitalized interest has been included in the par amount of the Series 2021A Bonds in an amount sufficient to make the February 1, 2022 interest payment on the Abatement Portion. The City will make its first levy for the Abatement Portion in 2021 for collection in 2022. Each year's collection of taxes and abatement revenue will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due in the following year.

STRUCTURING SUMMARY:

In consultation with City Staff, the Abatement Portion is structured with a repayment term of five years to result in an approximately level annual debt service payments.

\$440,000 Equipment Portion

Description of Purpose

PURPOSE:

Proceeds of the Equipment Portion will be used to finance the purchase of a front end loader snowblower and articulating wheel loader.

AUTHORITY:

Statutory Authority: The Equipment Portion is being issued pursuant to Minnesota Statutes Chapter 475 and Section 412.301.

Statutory Requirements: The City may finance capital equipment with the issuance of certificates of indebtedness without being subject to a petition requirement calling for a referendum if the total amount of the issue does not exceed ¼ of 1% of the estimated market value of the City. Based on the City's 2020/2021 estimated market value of \$996,788,400, this represents a maximum issue size of \$2,491,971. This issuance of \$440,000 for the Equipment Portion is within that limitation and not subject to a taxpayer petition for a referendum.

SECURITY AND SOURCE OF PAYMENT:

The Equipment Portion is a general obligation of the City, secured by its full faith and credit and taxing power. Capitalized interest has been included in the par amount of the Series 2021A Bonds in an amount sufficient to make the February 1, 2022 interest payment. The City will levy taxes for repayment of the Equipment Portion and will make its first levy for the Equipment Portion in 2021 for collection in 2022. Each year's collection of taxes will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due in the following year.

STRUCTURING SUMMARY:

In consultation with City Staff, the principal repayment for the Equipment Portion is structured with a repayment term of nine years to result in an approximately level annual debt service payments.

\$2,310,000 General Obligation State Aid Street Bonds, Series 2021B

Description of Issue

PURPOSE:	Proceeds of the Series 2021B Bonds will be used to finance various street overlay projects within the City.
AUTHORITY:	<u>Statutory Authority:</u> The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475 and Section 162.18. <u>Statutory Requirements:</u> Pursuant to Minnesota Statutes Section 162.18, the City can issue state aid street bonds as long as the average annual debt service for all subsequent calendar years on the Series 2021B Bonds and any outstanding state-aid street bonds does not exceed 90% of the last annual construction allotment. The City's 2020 construction allotment was \$837,453 and 90% of that is \$753,708. The City has no other outstanding state-aid street bonds and the estimated average annual debt service on the proposed issuance is \$300,536, which is within the statutory limit. All interest on the Series 2021B Bonds shall be paid out of the City's normal maintenance account in the municipal state-aid street fund.
SECURITY AND SOURCE OF PAYMENT:	The Series 2021B Bonds are a general obligation of the City, secured by its full faith and credit and taxing power. The Series 2021B Bonds will be repaid from the City's Municipal State-Aid (MSA) allotments received annually from the Minnesota Department of Transportation. Annual allotments will be used to make the April 1 principal and interest payment and the October 1 interest payment due in each year. The City does not expect to levy taxes for repayment of the Series 2021B Bonds.
STRUCTURING SUMMARY:	In consultation with City Staff, principal repayment for the Series 2021B Bonds is structured with a repayment term of eight years to result in approximately level annual of debt service payments.
RISKS/SPECIAL CONSIDERATIONS:	The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.
SCHEDULES ATTACHED:	Schedules attached for the Series 2021B Bonds include: (i) sources and uses of funds, and (ii) debt service schedule.
SALE TERMS AND MARKETING:	<u>Variability of Issue Size:</u> A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale. <u>Prepayment Provisions:</u> The Series 2021B Bonds will not be subject to redemption prior to their stated maturities. <u>Bank Qualification:</u> The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for 2021; therefore, the Series 2021B Bonds are designated as bank qualified.

Post Issuance Compliance

COMPLIANCE: The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: (i) compliance with federal arbitrage requirements and (ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as this issue has been structured. Post-issuance compliance responsibilities for this tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any “excess earnings” will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not “excess earnings” as defined by the IRS Code.

The arbitrage rules provide for spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or, for certain construction issues, a 24-month period each in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds will have to meet the spending criteria to qualify for the exclusion. The City expects to meet the 18-month spending exception for each series.

Regardless of whether the issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to Bond proceeds (including interest earnings) unspent after three years and the debt service fund throughout the term of the Bonds. These moneys should be monitored until the Bonds are retired.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

Baker Tilly MA currently provides both arbitrage and continuing disclosure services to the City. Baker Tilly MA will work with City staff to include the Bonds under the existing respective Agreement for Municipal Advisor Services.

SUPPLEMENTAL INFORMATION AND BOND RECORD: Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

\$1,965,000

City of Marshall, Minnesota
 General Obligation Bonds, Series 2021A
 Issue Summary

Total Issue Sources And Uses

Dated 06/10/2021 | Delivered 06/10/2021

	Street Reconstruction Portion	CIP Portion	Abatement Portion	Equipment Portion	Issue Summary
Sources Of Funds					
Par Amount of Bonds.....	\$1,180,000.00	\$120,000.00	\$225,000.00	\$440,000.00	\$1,965,000.00
MMU Cash Contribution.....	442,589.00	-	-	-	442,589.00
Wastewater Cash Contribution.....	327,212.00	-	-	-	327,212.00
Total Sources.....	\$1,949,801.00	\$120,000.00	\$225,000.00	\$440,000.00	\$2,734,801.00
Uses Of Funds					
Deposit to Project Construction Fund.....	1,900,800.00	115,000.00	215,000.00	422,500.00	2,653,300.00
Costs of Issuance.....	32,232.32	3,277.86	6,146.00	12,018.82	53,675.00
Total Underwriter's Discount (0.700%).....	8,260.00	840.00	1,575.00	3,080.00	13,755.00
Deposit to Capitalized Interest (CIF) Fund.....	6,982.94	590.33	1,097.25	2,593.94	11,264.46
Rounding Amount.....	1,525.74	291.81	1,181.75	(192.76)	2,806.54
Total Uses.....	\$1,949,801.00	\$120,000.00	\$225,000.00	\$440,000.00	\$2,734,801.00

\$1,965,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Issue Summary

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Overlevy	Abatement Revenue	Assessment Income	Utility Revenues	Anticipated Levy
02/01/2022	-	-	11,264.46	11,264.46	(11,264.46)	-	-	-	-	-	-
02/01/2023	265,000.00	0.600%	17,555.00	282,555.00	-	282,555.00	296,682.75	40,000.00	46,388.19	79,456.62	130,837.94
02/01/2024	270,000.00	0.650%	15,965.00	285,965.00	-	285,965.00	300,263.25	45,000.00	44,467.94	79,456.62	131,338.69
02/01/2025	270,000.00	0.750%	14,210.00	284,210.00	-	284,210.00	298,420.50	45,000.00	43,315.78	79,456.62	130,648.10
02/01/2026	270,000.00	0.850%	12,185.00	282,185.00	-	282,185.00	296,294.25	45,000.00	42,163.64	79,456.62	129,673.99
02/01/2027	275,000.00	0.950%	9,890.00	284,890.00	-	284,890.00	299,134.50	45,000.00	41,011.47	79,456.63	133,666.40
02/01/2028	205,000.00	1.050%	7,277.50	212,277.50	-	212,277.50	222,891.38	-	39,859.33	79,456.63	103,575.42
02/01/2029	205,000.00	1.200%	5,125.00	210,125.00	-	210,125.00	220,631.25	-	38,707.17	79,456.63	102,467.45
02/01/2030	205,000.00	1.300%	2,665.00	207,665.00	-	207,665.00	218,048.25	-	37,555.03	79,456.62	101,036.60
Total	\$1,965,000.00	-	\$96,136.96	\$2,061,136.96	(11,264.46)	\$2,049,872.50	\$2,152,366.13	\$220,000.00	\$333,468.55	\$635,652.99	\$963,244.59

Dated..... 6/10/2021
 Delivery Date..... 6/10/2021
 First Coupon Date..... 2/01/2022

Yield Statistics

Bond Year Dollars..... \$9,635.88
 Average Life..... 4.904 Years
 Average Coupon..... 0.9976983%
 Net Interest Cost (NIC)..... 1.1404461%
 True Interest Cost (TIC)..... 1.1430390%
 Bond Yield for Arbitrage Purposes..... 0.9953548%
 All Inclusive Cost (AIC)..... 1.7328222%

\$1,180,000
City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Street Reconstruction Portion

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Overlevy	Assessment Income	Utility Revenues	Anticipated Levy
02/01/2022	-	-	6,982.94	6,982.94	(6,982.94)	-	-	-	-	-
02/01/2023	145,000.00	0.600%	10,882.50	155,882.50	-	155,882.50	163,676.63	46,388.19	79,456.62	37,831.82
02/01/2024	145,000.00	0.650%	10,012.50	155,012.50	-	155,012.50	162,763.13	44,467.94	79,456.62	38,838.57
02/01/2025	145,000.00	0.750%	9,070.00	154,070.00	-	154,070.00	161,773.50	43,315.78	79,456.62	39,001.10
02/01/2026	145,000.00	0.850%	7,982.50	152,982.50	-	152,982.50	160,631.63	42,163.64	79,456.62	39,011.37
02/01/2027	150,000.00	0.950%	6,750.00	156,750.00	-	156,750.00	164,587.50	41,011.47	79,456.63	44,119.40
02/01/2028	150,000.00	1.050%	5,325.00	155,325.00	-	155,325.00	163,091.25	39,859.33	79,456.63	43,775.29
02/01/2029	150,000.00	1.200%	3,750.00	153,750.00	-	153,750.00	161,437.50	38,707.17	79,456.63	43,273.70
02/01/2030	150,000.00	1.300%	1,950.00	151,950.00	-	151,950.00	159,547.50	37,555.03	79,456.62	42,535.85
Total	\$1,180,000.00	-	\$62,705.44	\$1,242,705.44	(6,982.94)	\$1,235,722.50	\$1,297,508.63	\$333,468.55	\$635,652.99	\$328,387.09

Dated..... 6/10/2021
 Delivery Date..... 6/10/2021
 First Coupon Date..... 2/01/2022

Yield Statistics

Bond Year Dollars..... \$6,107.17
 Average Life..... 5.176 Years
 Average Coupon..... 1.0267517%
 Net Interest Cost (NIC)..... 1.1620027%
 True Interest Cost (TIC)..... 1.1646422%
 Bond Yield for Arbitrage Purposes..... 0.9953548%
 All Inclusive Cost (AIC)..... 1.7245686%

\$291,223

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Assessments

Assessment Income

Date	Principal	Coupon	Interest	Total P+I
12/31/2021	-	-	-	-
12/31/2022	36,402.88	3.165%	9,985.31	46,388.19
12/31/2023	36,402.88	3.165%	8,065.06	44,467.94
12/31/2024	36,402.88	3.165%	6,912.90	43,315.78
12/31/2025	36,402.88	3.165%	5,760.76	42,163.64
12/31/2026	36,402.87	3.165%	4,608.60	41,011.47
12/31/2027	36,402.87	3.165%	3,456.46	39,859.33
12/31/2028	36,402.87	3.165%	2,304.30	38,707.17
12/31/2029	36,402.87	3.165%	1,152.16	37,555.03
Total	\$291,223.00	-	\$42,245.55	\$333,468.55

SIGNIFICANT DATES

Date Filed..... 12/01/2021
 First Collection Year..... 12/31/2022

\$603,004

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Surface Water Mgmt Fund Utility

Surface Water Mgmt Fund Utility

Date	Principal	Coupon	Interest	Total P+I
12/31/2021	-	-	-	-
12/31/2022	71,846.21	1.165%	7,610.41	79,456.62
12/31/2023	73,268.64	1.165%	6,187.98	79,456.62
12/31/2024	74,122.22	1.165%	5,334.40	79,456.62
12/31/2025	74,985.74	1.165%	4,470.88	79,456.62
12/31/2026	75,859.33	1.165%	3,597.30	79,456.63
12/31/2027	76,743.09	1.165%	2,713.54	79,456.63
12/31/2028	77,637.15	1.165%	1,819.48	79,456.63
12/31/2029	78,541.62	1.165%	915.00	79,456.62
Total	\$603,004.00	-	\$32,648.99	\$635,652.99

SIGNIFICANT DATES

Date Filed..... 12/01/2021
 First Collection Year..... 12/31/2022

\$120,000
City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
CIP Portion

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Levy
02/01/2022	-	-	590.33	590.33	(590.33)	-	-
02/01/2023	20,000.00	0.600%	920.00	20,920.00	-	20,920.00	21,966.00
02/01/2024	25,000.00	0.650%	800.00	25,800.00	-	25,800.00	27,090.00
02/01/2025	25,000.00	0.750%	637.50	25,637.50	-	25,637.50	26,919.38
02/01/2026	25,000.00	0.850%	450.00	25,450.00	-	25,450.00	26,722.50
02/01/2027	25,000.00	0.950%	237.50	25,237.50	-	25,237.50	26,499.38
Total	\$120,000.00	-	\$3,635.33	\$123,635.33	(590.33)	123,045.00	\$129,197.25

SIGNIFICANT DATES

Dated.....	6/10/2021
Delivery Date.....	6/10/2021
First Coupon Date.....	2/01/2022

Yield Statistics

Bond Year Dollars.....	\$447.00
Average Life.....	3.725 Years
Average Coupon.....	0.8132729%
Net Interest Cost (NIC).....	1.0011924%
True Interest Cost (TIC).....	1.0048386%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7720173%

IRS Form 8038

Net Interest Cost.....	0.8132729%
Weighted Average Maturity.....	3.725 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

City of Marshall, Minnesota
Aggregate Capital Improvement Plan Debt
Minnesota Statutes Section 475.521

Aggregate Debt Service -- Accrual Basis

Calendar Year	2010A GO CIP Bonds	2015A GO Bonds	2018A GO CIP Bonds	2020A GO CIP Bonds	2021A GO CIP Bonds (projected)	TOTAL
2021	5,712.50	16,550.00	52,731.25	96,596.88	460.00	172,050.63
2022	80,445.00	142,000.00	365,162.50	412,568.75	20,860.00	1,021,036.25
2023	78,415.00	139,662.50	364,362.50	411,068.75	25,718.75	1,019,227.50
2024	81,202.50	137,187.50	358,262.50	409,068.75	25,543.75	1,011,265.00
2025	78,840.00	139,225.00	298,062.50	411,443.75	25,343.75	952,915.00
2026	81,320.00	135,775.00	293,762.50	409,543.75	25,118.75	945,520.00
2027	-	137,250.00	285,537.50	408,543.75	-	831,331.25
2028	-	138,575.00	283,412.50	412,043.75	-	834,031.25
2029	-	134,825.00	276,212.50	410,043.75	-	821,081.25
2030	-	136,000.00	234,537.50	412,543.75	-	783,081.25
2031	-	137,025.00	228,259.38	411,193.75	-	776,478.13
2032	-	-	221,853.13	411,143.75	-	632,996.88
2033	-	-	220,237.50	412,543.75	-	632,781.25
2034	-	-	213,412.50	410,493.75	-	623,906.25
2035	-	-	-	413,065.63	-	413,065.63
2036	-	-	-	410,256.25	-	410,256.25
2037	-	-	-	412,050.00	-	412,050.00
2038	-	-	-	413,387.50	-	413,387.50
2039	-	-	-	409,309.38	-	409,309.38
2040	-	-	-	409,809.38	-	409,809.38
-	\$405,935.00	\$1,394,075.00	\$3,695,806.26	\$7,906,718.77	\$123,045.00	\$13,525,580.03

2021 Estimated Market Value	\$996,788,400
Statutory Max Principal and Interest (0.16%)	\$1,594,861
Estimated Maximum Debt Service	\$1,021,036
Estimated Unused Capacity	\$573,825

\$225,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Abatement Portion

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Overlevy	Abatement Revenue	Anticipated Levy
02/01/2022	-	-	1,097.25	1,097.25	(1,097.25)	-	-	-	-
02/01/2023	45,000.00	0.600%	1,710.00	46,710.00	-	46,710.00	49,045.50	40,000.00	9,045.50
02/01/2024	45,000.00	0.650%	1,440.00	46,440.00	-	46,440.00	48,762.00	45,000.00	3,762.00
02/01/2025	45,000.00	0.750%	1,147.50	46,147.50	-	46,147.50	48,454.88	45,000.00	3,454.88
02/01/2026	45,000.00	0.850%	810.00	45,810.00	-	45,810.00	48,100.50	45,000.00	3,100.50
02/01/2027	45,000.00	0.950%	427.50	45,427.50	-	45,427.50	47,698.88	45,000.00	2,698.88
Total	\$225,000.00	-	\$6,632.25	\$231,632.25	(1,097.25)	\$230,535.00	\$242,061.75	\$220,000.00	\$22,061.75

Dated..... 6/10/2021
 Delivery Date..... 6/10/2021
 First Coupon Date..... 2/01/2022

Yield Statistics

Bond Year Dollars..... \$819.38
 Average Life..... 3.642 Years
 Average Coupon..... 0.8094279%
 Net Interest Cost (NIC)..... 1.0016476%
 True Interest Cost (TIC)..... 1.0053156%
 Bond Yield for Arbitrage Purposes..... 0.9953548%
 All Inclusive Cost (AIC)..... 1.7900682%

\$440,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Equipment Portion**

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New	105% Levy
02/01/2022	-	-	2,593.94	2,593.94	(2,593.94)	-	-
02/01/2023	55,000.00	0.600%	4,042.50	59,042.50	-	59,042.50	61,994.63
02/01/2024	55,000.00	0.650%	3,712.50	58,712.50	-	58,712.50	61,648.13
02/01/2025	55,000.00	0.750%	3,355.00	58,355.00	-	58,355.00	61,272.75
02/01/2026	55,000.00	0.850%	2,942.50	57,942.50	-	57,942.50	60,839.63
02/01/2027	55,000.00	0.950%	2,475.00	57,475.00	-	57,475.00	60,348.75
02/01/2028	55,000.00	1.050%	1,952.50	56,952.50	-	56,952.50	59,800.13
02/01/2029	55,000.00	1.200%	1,375.00	56,375.00	-	56,375.00	59,193.75
02/01/2030	55,000.00	1.300%	715.00	55,715.00	-	55,715.00	58,500.75
Total	\$440,000.00	-	\$23,163.94	\$463,163.94	(2,593.94)	\$463,163.94	\$483,598.50

SIGNIFICANT DATES

Dated.....	6/10/2021
Delivery Date.....	6/10/2021
First Coupon Date.....	2/01/2022

Yield Statistics

Bond Year Dollars.....	\$2,262.33
Average Life.....	5.142 Years
Average Coupon.....	1.0238960%
Net Interest Cost (NIC).....	1.1600386%
True Interest Cost (TIC).....	1.1626639%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7261766%

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Net Interest Cost.....	1.0238960%
Weighted Average Maturity.....	5.142 Years

**Interest rates are estimates. Changes in rates may cause significant alterations to this schedule.
The actual underwriter's discount bid may also vary.**

\$2,310,000

City of Marshall, Minnesota
General Obligation State Aid Street Bonds, Series 2021B

Sources & Uses

Dated 06/10/2021 | Delivered 06/10/2021

Sources Of Funds

Par Amount of Bonds..... \$2,310,000.00

Total Sources..... \$2,310,000.00

Uses Of Funds

Deposit to Project Construction Fund..... 2,250,000.00

Costs of Issuance..... 41,150.00

Total Underwriter's Discount (0.700%)..... 16,170.00

Rounding Amount..... 2,680.00

Total Uses..... \$2,310,000.00

\$2,310,000

City of Marshall, Minnesota
General Obligation State Aid Street Bonds, Series 2021B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
04/01/2022	285,000.00	0.550%	15,459.38	300,459.38	315,482.35
04/01/2023	285,000.00	0.600%	17,557.50	302,557.50	317,685.38
04/01/2024	285,000.00	0.650%	15,847.50	300,847.50	315,889.88
04/01/2025	285,000.00	0.750%	13,995.00	298,995.00	313,944.75
04/01/2026	290,000.00	0.850%	11,857.50	301,857.50	316,950.38
04/01/2027	290,000.00	0.950%	9,392.50	299,392.50	314,362.13
04/01/2028	295,000.00	1.050%	6,637.50	301,637.50	316,719.38
04/01/2029	295,000.00	1.200%	3,540.00	298,540.00	313,467.00
Total	\$2,310,000.00	-	\$94,286.88	\$2,404,286.88	\$2,524,501.22

SIGNIFICANT DATES

Dated.....	6/10/2021
Delivery Date.....	6/10/2021
First Coupon Date.....	4/01/2022

Yield Statistics

Bond Year Dollars.....	\$10,022.25
Average Life.....	4.339 Years
Average Coupon.....	0.9407756%
Net Interest Cost (NIC).....	1.1021166%
True Interest Cost (TIC).....	1.1052033%
Bond Yield for Arbitrage Purposes.....	0.9387801%
All Inclusive Cost (AIC).....	1.5362945%

IRS Form 8038

Net Interest Cost.....	0.9407756%
Weighted Average Maturity.....	4.339 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

\$2,310,000

City of Marshall, Minnesota
General Obligation State Aid Street Bonds, Series 2021B

Sources & Uses

Dated 06/10/2021 | Delivered 06/10/2021

Sources Of Funds

Par Amount of Bonds..... \$2,310,000.00

Total Sources..... \$2,310,000.00

Uses Of Funds

Deposit to Project Construction Fund..... 2,250,000.00

Costs of Issuance..... 41,150.00

Total Underwriter's Discount (0.700%)..... 16,170.00

Rounding Amount..... 2,680.00

Total Uses..... \$2,310,000.00

\$2,310,000

City of Marshall, Minnesota
General Obligation State Aid Street Bonds, Series 2021B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
10/01/2021	-	-	-	-
04/01/2022	285,000.00	0.550%	15,459.38	300,459.38
10/01/2022	-	-	8,778.75	8,778.75
04/01/2023	285,000.00	0.600%	8,778.75	293,778.75
10/01/2023	-	-	7,923.75	7,923.75
04/01/2024	285,000.00	0.650%	7,923.75	292,923.75
10/01/2024	-	-	6,997.50	6,997.50
04/01/2025	285,000.00	0.750%	6,997.50	291,997.50
10/01/2025	-	-	5,928.75	5,928.75
04/01/2026	290,000.00	0.850%	5,928.75	295,928.75
10/01/2026	-	-	4,696.25	4,696.25
04/01/2027	290,000.00	0.950%	4,696.25	294,696.25
10/01/2027	-	-	3,318.75	3,318.75
04/01/2028	295,000.00	1.050%	3,318.75	298,318.75
10/01/2028	-	-	1,770.00	1,770.00
04/01/2029	295,000.00	1.200%	1,770.00	296,770.00
Total	\$2,310,000.00	-	\$94,286.88	\$2,404,286.88

Yield Statistics

Bond Year Dollars.....	\$10,022.25
Average Life.....	4.339 Years
Average Coupon.....	0.9407756%
Net Interest Cost (NIC).....	1.1021166%
True Interest Cost (TIC).....	1.1052033%
Bond Yield for Arbitrage Purposes.....	0.9387801%
All Inclusive Cost (AIC).....	1.5362945%

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Net Interest Cost.....	0.9407756%
Weighted Average Maturity.....	4.339 Years

\$2,310,000

City of Marshall, Minnesota
General Obligation State Aid Street Bonds, Series 2021B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
04/01/2022	285,000.00	0.550%	15,459.38	300,459.38	315,482.35
04/01/2023	285,000.00	0.600%	17,557.50	302,557.50	317,685.38
04/01/2024	285,000.00	0.650%	15,847.50	300,847.50	315,889.88
04/01/2025	285,000.00	0.750%	13,995.00	298,995.00	313,944.75
04/01/2026	290,000.00	0.850%	11,857.50	301,857.50	316,950.38
04/01/2027	290,000.00	0.950%	9,392.50	299,392.50	314,362.13
04/01/2028	295,000.00	1.050%	6,637.50	301,637.50	316,719.38
04/01/2029	295,000.00	1.200%	3,540.00	298,540.00	313,467.00
Total	\$2,310,000.00	-	\$94,286.88	\$2,404,286.88	\$2,524,501.22

SIGNIFICANT DATES

Dated.....	6/10/2021
Delivery Date.....	6/10/2021
First Coupon Date.....	4/01/2022

Yield Statistics

Bond Year Dollars.....	\$10,022.25
Average Life.....	4.339 Years
Average Coupon.....	0.9407756%
Net Interest Cost (NIC).....	1.1021166%
True Interest Cost (TIC).....	1.1052033%
Bond Yield for Arbitrage Purposes.....	0.9387801%
All Inclusive Cost (AIC).....	1.5362945%

IRS Form 8038

Net Interest Cost.....	0.9407756%
Weighted Average Maturity.....	4.339 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

\$2,310,000

City of Marshall, Minnesota
General Obligation State Aid Street Bonds, Series 2021B

Disclosure

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Preliminary

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\$1,965,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Issue Summary

Total Issue Sources And Uses

Dated 06/10/2021 | Delivered 06/10/2021

	Street Reconstruction Portion	CIP Portion	Abatement Portion	Equipment Portion	Issue Summary
Sources Of Funds					
Par Amount of Bonds.....	\$1,180,000.00	\$120,000.00	\$225,000.00	\$440,000.00	\$1,965,000.00
MMU Cash Contribution.....	442,589.00	-	-	-	442,589.00
Wastewater Cash Contribution.....	327,212.00	-	-	-	327,212.00
Total Sources.....	\$1,949,801.00	\$120,000.00	\$225,000.00	\$440,000.00	\$2,734,801.00
Uses Of Funds					
Deposit to Project Construction Fund.....	1,900,800.00	115,000.00	215,000.00	422,500.00	2,653,300.00
Costs of Issuance.....	32,232.32	3,277.86	6,146.00	12,018.82	53,675.00
Total Underwriter's Discount (0.700%).....	8,260.00	840.00	1,575.00	3,080.00	13,755.00
Deposit to Capitalized Interest (CIF) Fund.....	6,982.94	590.33	1,097.25	2,593.94	11,264.46
Rounding Amount.....	1,525.74	291.81	1,181.75	(192.76)	2,806.54
Total Uses.....	\$1,949,801.00	\$120,000.00	\$225,000.00	\$440,000.00	\$2,734,801.00

\$1,965,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Issue Summary**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
08/01/2021	-	-	-	-
02/01/2022	-	-	11,264.46	11,264.46
08/01/2022	-	-	8,777.50	8,777.50
02/01/2023	265,000.00	0.600%	8,777.50	273,777.50
08/01/2023	-	-	7,982.50	7,982.50
02/01/2024	270,000.00	0.650%	7,982.50	277,982.50
08/01/2024	-	-	7,105.00	7,105.00
02/01/2025	270,000.00	0.750%	7,105.00	277,105.00
08/01/2025	-	-	6,092.50	6,092.50
02/01/2026	270,000.00	0.850%	6,092.50	276,092.50
08/01/2026	-	-	4,945.00	4,945.00
02/01/2027	275,000.00	0.950%	4,945.00	279,945.00
08/01/2027	-	-	3,638.75	3,638.75
02/01/2028	205,000.00	1.050%	3,638.75	208,638.75
08/01/2028	-	-	2,562.50	2,562.50
02/01/2029	205,000.00	1.200%	2,562.50	207,562.50
08/01/2029	-	-	1,332.50	1,332.50
02/01/2030	205,000.00	1.300%	1,332.50	206,332.50
Total	\$1,965,000.00	-	\$96,136.96	\$2,061,136.96

Yield Statistics

Bond Year Dollars.....	\$9,635.88
Average Life.....	4.904 Years
Average Coupon.....	0.9976983%
Net Interest Cost (NIC).....	1.1404461%
True Interest Cost (TIC).....	1.1430390%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7328222%

IRS Form 8038

Net Interest Cost.....	0.9976983%
Weighted Average Maturity.....	4.904 Years

\$1,180,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Street Reconstruction Portion**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
08/01/2021	-	-	-	-
02/01/2022	-	-	6,982.94	6,982.94
08/01/2022	-	-	5,441.25	5,441.25
02/01/2023	145,000.00	0.600%	5,441.25	150,441.25
08/01/2023	-	-	5,006.25	5,006.25
02/01/2024	145,000.00	0.650%	5,006.25	150,006.25
08/01/2024	-	-	4,535.00	4,535.00
02/01/2025	145,000.00	0.750%	4,535.00	149,535.00
08/01/2025	-	-	3,991.25	3,991.25
02/01/2026	145,000.00	0.850%	3,991.25	148,991.25
08/01/2026	-	-	3,375.00	3,375.00
02/01/2027	150,000.00	0.950%	3,375.00	153,375.00
08/01/2027	-	-	2,662.50	2,662.50
02/01/2028	150,000.00	1.050%	2,662.50	152,662.50
08/01/2028	-	-	1,875.00	1,875.00
02/01/2029	150,000.00	1.200%	1,875.00	151,875.00
08/01/2029	-	-	975.00	975.00
02/01/2030	150,000.00	1.300%	975.00	150,975.00
Total	\$1,180,000.00	-	\$62,705.44	\$1,242,705.44

Yield Statistics

Bond Year Dollars.....	\$6,107.17
Average Life.....	5.176 Years
Average Coupon.....	1.0267517%
Net Interest Cost (NIC).....	1.1620027%
True Interest Cost (TIC).....	1.1646422%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7245686%

IRS Form 8038

Net Interest Cost.....	1.0267517%
Weighted Average Maturity.....	5.176 Years

\$120,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
CIP Portion

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
08/01/2021	-	-	-	-
02/01/2022	-	-	590.33	590.33
08/01/2022	-	-	460.00	460.00
02/01/2023	20,000.00	0.600%	460.00	20,460.00
08/01/2023	-	-	400.00	400.00
02/01/2024	25,000.00	0.650%	400.00	25,400.00
08/01/2024	-	-	318.75	318.75
02/01/2025	25,000.00	0.750%	318.75	25,318.75
08/01/2025	-	-	225.00	225.00
02/01/2026	25,000.00	0.850%	225.00	25,225.00
08/01/2026	-	-	118.75	118.75
02/01/2027	25,000.00	0.950%	118.75	25,118.75
Total	\$120,000.00	-	\$3,635.33	\$123,635.33

Yield Statistics

Bond Year Dollars.....	\$447.00
Average Life.....	3.725 Years
Average Coupon.....	0.8132729%
Net Interest Cost (NIC).....	1.0011924%
True Interest Cost (TIC).....	1.0048386%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7720173%

IRS Form 8038

Net Interest Cost.....	0.8132729%
Weighted Average Maturity.....	3.725 Years

\$225,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Abatement Portion**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
08/01/2021	-	-	-	-
02/01/2022	-	-	1,097.25	1,097.25
08/01/2022	-	-	855.00	855.00
02/01/2023	45,000.00	0.600%	855.00	45,855.00
08/01/2023	-	-	720.00	720.00
02/01/2024	45,000.00	0.650%	720.00	45,720.00
08/01/2024	-	-	573.75	573.75
02/01/2025	45,000.00	0.750%	573.75	45,573.75
08/01/2025	-	-	405.00	405.00
02/01/2026	45,000.00	0.850%	405.00	45,405.00
08/01/2026	-	-	213.75	213.75
02/01/2027	45,000.00	0.950%	213.75	45,213.75
Total	\$225,000.00	-	\$6,632.25	\$231,632.25

Yield Statistics

Bond Year Dollars.....	\$819.38
Average Life.....	3.642 Years
Average Coupon.....	0.8094279%
Net Interest Cost (NIC).....	1.0016476%
True Interest Cost (TIC).....	1.0053156%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7900682%

IRS Form 8038

Net Interest Cost.....	0.8094279%
Weighted Average Maturity.....	3.642 Years

\$440,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Equipment Portion**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
08/01/2021	-	-	-	-
02/01/2022	-	-	2,593.94	2,593.94
08/01/2022	-	-	2,021.25	2,021.25
02/01/2023	55,000.00	0.600%	2,021.25	57,021.25
08/01/2023	-	-	1,856.25	1,856.25
02/01/2024	55,000.00	0.650%	1,856.25	56,856.25
08/01/2024	-	-	1,677.50	1,677.50
02/01/2025	55,000.00	0.750%	1,677.50	56,677.50
08/01/2025	-	-	1,471.25	1,471.25
02/01/2026	55,000.00	0.850%	1,471.25	56,471.25
08/01/2026	-	-	1,237.50	1,237.50
02/01/2027	55,000.00	0.950%	1,237.50	56,237.50
08/01/2027	-	-	976.25	976.25
02/01/2028	55,000.00	1.050%	976.25	55,976.25
08/01/2028	-	-	687.50	687.50
02/01/2029	55,000.00	1.200%	687.50	55,687.50
08/01/2029	-	-	357.50	357.50
02/01/2030	55,000.00	1.300%	357.50	55,357.50
Total	\$440,000.00	-	\$23,163.94	\$463,163.94

Yield Statistics

Bond Year Dollars.....	\$2,262.33
Average Life.....	5.142 Years
Average Coupon.....	1.0238960%
Net Interest Cost (NIC).....	1.1600386%
True Interest Cost (TIC).....	1.1626639%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7261766%

IRS Form 8038

Net Interest Cost.....	1.0238960%
Weighted Average Maturity.....	5.142 Years

\$1,965,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Issue Summary

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Overlevy	Abatement Revenue
02/01/2022	-	-	11,264.46	11,264.46	(11,264.46)	-	-	-
02/01/2023	265,000.00	0.600%	17,555.00	282,555.00	-	282,555.00	296,682.75	40,000.00
02/01/2024	270,000.00	0.650%	15,965.00	285,965.00	-	285,965.00	300,263.25	45,000.00
02/01/2025	270,000.00	0.750%	14,210.00	284,210.00	-	284,210.00	298,420.50	45,000.00
02/01/2026	270,000.00	0.850%	12,185.00	282,185.00	-	282,185.00	296,294.25	45,000.00
02/01/2027	275,000.00	0.950%	9,890.00	284,890.00	-	284,890.00	299,134.50	45,000.00
02/01/2028	205,000.00	1.050%	7,277.50	212,277.50	-	212,277.50	222,891.38	-
02/01/2029	205,000.00	1.200%	5,125.00	210,125.00	-	210,125.00	220,631.25	-
02/01/2030	205,000.00	1.300%	2,665.00	207,665.00	-	207,665.00	218,048.25	-
Total	\$1,965,000.00	-	\$96,136.96	\$2,061,136.96	(11,264.46)	\$2,049,872.50	\$2,152,366.13	\$220,000.00

Dated.....
Delivery Date.....
First Coupon Date.....

Yield Statistics

Bond Year Dollars.....
Average Life.....
Average Coupon.....

Net Interest Cost (NIC).....
True Interest Cost (TIC).....
Bond Yield for Arbitrage Purposes.....
All Inclusive Cost (AIC).....

Assessment Income	Utility Revenues	Anticipated Levy
-	-	-
46,388.19	79,456.62	130,837.94
44,467.94	79,456.62	131,338.69
43,315.78	79,456.62	130,648.10
42,163.64	79,456.62	129,673.99
41,011.47	79,456.63	133,666.40
39,859.33	79,456.63	103,575.42
38,707.17	79,456.63	102,467.45
37,555.03	79,456.62	101,036.60
\$333,468.55	\$635,652.99	\$963,244.59

6/10/2021
6/10/2021
2/01/2022

\$9,635.88
4.904 Years
0.9976983%

1.1404461%
1.1430390%
0.9953548%
1.7328222%

\$1,180,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Street Reconstruction Portion

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Overlevy	Assessment Income
02/01/2022	-	-	6,982.94	6,982.94	(6,982.94)	-	-	-
02/01/2023	145,000.00	0.600%	10,882.50	155,882.50	-	155,882.50	163,676.63	46,388.19
02/01/2024	145,000.00	0.650%	10,012.50	155,012.50	-	155,012.50	162,763.13	44,467.94
02/01/2025	145,000.00	0.750%	9,070.00	154,070.00	-	154,070.00	161,773.50	43,315.78
02/01/2026	145,000.00	0.850%	7,982.50	152,982.50	-	152,982.50	160,631.63	42,163.64
02/01/2027	150,000.00	0.950%	6,750.00	156,750.00	-	156,750.00	164,587.50	41,011.47
02/01/2028	150,000.00	1.050%	5,325.00	155,325.00	-	155,325.00	163,091.25	39,859.33
02/01/2029	150,000.00	1.200%	3,750.00	153,750.00	-	153,750.00	161,437.50	38,707.17
02/01/2030	150,000.00	1.300%	1,950.00	151,950.00	-	151,950.00	159,547.50	37,555.03
Total	\$1,180,000.00	-	\$62,705.44	\$1,242,705.44	(6,982.94)	\$1,235,722.50	\$1,297,508.63	\$333,468.55

Dated.....
 Delivery Date.....
 First Coupon Date.....

Yield Statistics

Bond Year Dollars.....
 Average Life.....
 Average Coupon.....
 Net Interest Cost (NIC).....
 True Interest Cost (TIC).....
 Bond Yield for Arbitrage Purposes.....
 All Inclusive Cost (AIC).....

Utility Revenues	Anticipated Levy
-	-
79,456.62	37,831.82
79,456.62	38,838.57
79,456.62	39,001.10
79,456.62	39,011.37
79,456.63	44,119.40
79,456.63	43,775.29
79,456.63	43,273.70
79,456.62	42,535.85
\$635,652.99	\$328,387.09

6/10/2021
6/10/2021
2/01/2022

\$6,107.17
5.176 Years
1.0267517%

1.1620027%
1.1646422%
0.9953548%
1.7245686%

\$291,223

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Assessments**

Assessment Income

Date	Principal	Coupon	Interest	Total P+I
12/31/2021	-	-	-	-
12/31/2022	36,402.88	3.165%	9,985.31	46,388.19
12/31/2023	36,402.88	3.165%	8,065.06	44,467.94
12/31/2024	36,402.88	3.165%	6,912.90	43,315.78
12/31/2025	36,402.88	3.165%	5,760.76	42,163.64
12/31/2026	36,402.87	3.165%	4,608.60	41,011.47
12/31/2027	36,402.87	3.165%	3,456.46	39,859.33
12/31/2028	36,402.87	3.165%	2,304.30	38,707.17
12/31/2029	36,402.87	3.165%	1,152.16	37,555.03
Total	\$291,223.00	-	\$42,245.55	\$333,468.55

SIGNIFICANT DATES

Date Filed..... 12/01/2021
 First Collection Year..... 12/31/2022

\$603,004

City of Marshall, Minnesota
 General Obligation Bonds, Series 2021A
 Surface Water Mgmt Fund Utility

Surface Water Mgmt Fund Utility

Date	Principal	Coupon	Interest	Total P+I
12/31/2021	-	-	-	-
12/31/2022	71,846.21	1.165%	7,610.41	79,456.62
12/31/2023	73,268.64	1.165%	6,187.98	79,456.62
12/31/2024	74,122.22	1.165%	5,334.40	79,456.62
12/31/2025	74,985.74	1.165%	4,470.88	79,456.62
12/31/2026	75,859.33	1.165%	3,597.30	79,456.63
12/31/2027	76,743.09	1.165%	2,713.54	79,456.63
12/31/2028	77,637.15	1.165%	1,819.48	79,456.63
12/31/2029	78,541.62	1.165%	915.00	79,456.62
Total	\$603,004.00	-	\$32,648.99	\$635,652.99

SIGNIFICANT DATES

Date Filed..... 12/01/2021
 First Collection Year..... 12/31/2022

\$120,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
CIP Portion**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2022	-	-	590.33	590.33	619.85
02/01/2023	20,000.00	0.600%	920.00	20,920.00	21,966.00
02/01/2024	25,000.00	0.650%	800.00	25,800.00	27,090.00
02/01/2025	25,000.00	0.750%	637.50	25,637.50	26,919.38
02/01/2026	25,000.00	0.850%	450.00	25,450.00	26,722.50
02/01/2027	25,000.00	0.950%	237.50	25,237.50	26,499.38
Total	\$120,000.00	-	\$3,635.33	\$123,635.33	\$129,817.10

SIGNIFICANT DATES

Dated.....	6/10/2021
Delivery Date.....	6/10/2021
First Coupon Date.....	2/01/2022

Yield Statistics

Bond Year Dollars.....	\$447.00
Average Life.....	3.725 Years
Average Coupon.....	0.8132729%
Net Interest Cost (NIC).....	1.0011924%
True Interest Cost (TIC).....	1.0048386%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7720173%

IRS Form 8038

Net Interest Cost.....	0.8132729%
Weighted Average Maturity.....	3.725 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

\$225,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Abatement Portion

NET DEBT SERVICE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% Overlevy	Abatement Revenue	Anticipated Levy
02/01/2022	-	-	1,097.25	1,097.25	(1,097.25)	-	-	-	-
02/01/2023	45,000.00	0.600%	1,710.00	46,710.00	-	46,710.00	49,045.50	40,000.00	9,045.50
02/01/2024	45,000.00	0.650%	1,440.00	46,440.00	-	46,440.00	48,762.00	45,000.00	3,762.00
02/01/2025	45,000.00	0.750%	1,147.50	46,147.50	-	46,147.50	48,454.88	45,000.00	3,454.88
02/01/2026	45,000.00	0.850%	810.00	45,810.00	-	45,810.00	48,100.50	45,000.00	3,100.50
02/01/2027	45,000.00	0.950%	427.50	45,427.50	-	45,427.50	47,698.88	45,000.00	2,698.88
Total	\$225,000.00	-	\$6,632.25	\$231,632.25	(1,097.25)	\$230,535.00	\$242,061.75	\$220,000.00	\$22,061.75

Dated..... 6/10/2021
 Delivery Date..... 6/10/2021
 First Coupon Date..... 2/01/2022

Yield Statistics

Bond Year Dollars..... \$819.38
 Average Life..... 3.642 Years
 Average Coupon..... 0.8094279%

Net Interest Cost (NIC)..... 1.0016476%
 True Interest Cost (TIC)..... 1.0053156%
 Bond Yield for Arbitrage Purposes..... 0.9953548%
 All Inclusive Cost (AIC)..... 1.7900682%

\$440,000

**City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Equipment Portion**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2022	-	-	2,593.94	2,593.94	2,723.64
02/01/2023	55,000.00	0.600%	4,042.50	59,042.50	61,994.63
02/01/2024	55,000.00	0.650%	3,712.50	58,712.50	61,648.13
02/01/2025	55,000.00	0.750%	3,355.00	58,355.00	61,272.75
02/01/2026	55,000.00	0.850%	2,942.50	57,942.50	60,839.63
02/01/2027	55,000.00	0.950%	2,475.00	57,475.00	60,348.75
02/01/2028	55,000.00	1.050%	1,952.50	56,952.50	59,800.13
02/01/2029	55,000.00	1.200%	1,375.00	56,375.00	59,193.75
02/01/2030	55,000.00	1.300%	715.00	55,715.00	58,500.75
Total	\$440,000.00	-	\$23,163.94	\$463,163.94	\$486,322.14

SIGNIFICANT DATES

Dated.....	6/10/2021
Delivery Date.....	6/10/2021
First Coupon Date.....	2/01/2022

Yield Statistics

Bond Year Dollars.....	\$2,262.33
Average Life.....	5.142 Years
Average Coupon.....	1.0238960%
Net Interest Cost (NIC).....	1.1600386%
True Interest Cost (TIC).....	1.1626639%
Bond Yield for Arbitrage Purposes.....	0.9953548%
All Inclusive Cost (AIC).....	1.7261766%

IRS Form 8038

Net Interest Cost.....	1.0238960%
Weighted Average Maturity.....	5.142 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

\$1,965,000

City of Marshall, Minnesota
General Obligation Bonds, Series 2021A
Issue Summary

Disclosure

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.
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2021A GO Bonds 3.30.21 | Issue Summary | 3/30/2021 | 3:52 PM



Preliminary

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Authorization to Install Batting Cages at Independence Park
Background Information:	<p>The two baseball fields at Independence Park are used heavily from April thru August each year by the School District and Marshall Area Youth Baseball Association (MAYBA). Due to continued growth and field usage demands the existing batting cages are not enough to provide ample hitting opportunities for all the participants in each time slot for practice.</p> <p>MAYBA and City staff have discussed the feasibility of adding two more batting cages on site near the baseball fields. Staff has received pricing for the installation of fencing, posts for hanging the nets, and the purchase of batting cage nets. The total cost for the project is estimated to be \$17,500.</p> <p>MAYBA would propose to pay \$15,000 towards the project over 2021, 2022, and 2023 with \$5,000 minimum payment each year and the potential to pay off the total amount earlier if able. MAYBA would pay the City the first \$5,000 upon authorization to proceed on installation. The City would pay the upfront costs for construction and be reimbursed in the times mentioned within the memo. Total net cost for the additional batting cages to the City would be approximately \$2,500.</p> <p>MAYBA and the City have cost shared numerous projects in the last few years including the installation of new scoreboards, new bleachers, all new light bulbs for the light towers, etc.</p>
Fiscal Impact:	\$17,500 upfront costs with \$15,000 being reimbursed by MAYBA over three years.
Alternative/Variations:	N/A
Recommendations:	Authorize staff to move forward with installation of additional batting cages at Independence Park in partnership with MAYBA.

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 13, 2021
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Review and Adopt Ash Tree Replacement Program
Background Information:	<p>As Emerald Ash Borer continues to get closer to Marshall and its potentially devastating change to the landscape of Marshall, Kelly Herfendal, MN GreenCorps Member and Preston Stensrud, Parks Superintendent have put together a draft Ash Tree Replacement Plan to be adopted by the City of Marshall.</p> <p>This plan would help establish a Tree Advisory Board that will educate the public on tree ID and tree health, properly planting trees and determining proper varieties, help identify common tree diseases and pests – such as Emerald Ash Borer and educate the public on proper maintenance techniques such as watering, mulching, and pruning.</p> <p>The Marshall Community Services Advisory Board has also reviewed this plan.</p> <p>Kelly and Preston will attend the meeting to present and answer any possible questions.</p>
Fiscal Impact:	Costs to be determined
Alternative/Variations:	N/A
Recommendations:	Adopt Ash Tree Replacement Program for the City of Marshall in preparation for Emerald Ash Borer.

Background on Emerald ash borer

Emerald ash borer (EAB) is a nonnative, invasive beetle from Asia that invades and kills ash trees (*Fraxinus* spp.). Minnesota is home to nearly one billion ash trees and as ash trees have no immune response against EAB, this pernicious beetle will eventually kill all ash trees in Marshall. As of December 2020, EAB has not been discovered in Marshall or in Lyon County. Notably, EAB has been identified in Nobles County and Brown County which are currently under an EAB quarantine (MDA). The locations of these two identifications are both approximately 60 miles from the City of Marshall.

EAB spreads slowly on its own, moving approximately one mile annually (ISU). EAB migrates rapidly to new locations by moving in infested firewood and logs to un-infested areas. At this time, EAB has not been discovered in Lyon County. Unfortunately, this destructive pest will eventually arrive in Lyon County and Marshall, whether it is by slow spread or by human transport.

The life cycle of EAB takes place mostly below the bark of an ash tree. Adults lay eggs on the bark and the beetle larvae burrow into the cambium. The larvae feed by tunneling in the wood, creating “S”-shaped larval trails and cutting off the flow of nutrients throughout the tree. The larvae overwinter in the tree and emerge in spring as adult beetles. Once the larvae have begun feeding on the ash tree, the tree will likely die within 1-3 years. Dead ash trees are unpredictable, unstable, and not structurally sound. An infected ash tree can pose dangers to its surroundings and should be properly removed during the winter season.

Course of action for the removal of public ash trees

Marshall’s public tree makeup is roughly 20% ash with the percentage expected to increase when the public tree inventory has been finished. The tree inventory completed in fall of 2020 counted 744 ash trees in the city’s parks, public areas, and public schools. Since ash trees are a sizeable part of Marshall’s tree population, it is necessary to have a preparedness plan in place for when EAB arrives.

Many cities and counties with an EAB preparedness plans have put a variety of ash tree replacement programs in place that suit the needs of that location and its community. The City of Worthington is removing 10% of its ash tree population every winter for ten years and plans to commit to replacing up to 75 trees a year. The Minneapolis Parks and Recreation Board removes up to 20% of its boulevard ash trees in a single season with scheduled replacements taking place (MPRB). The City of Plymouth is removing all ash trees located on the boulevards and providing residents with free replacements trees.

The City of Marshall plans to remove 10% of its ash trees annually during the winter season in a 10-year removal plan. Based on the City’s 2020 tree inventory, approximately 75 ash trees will

be removed in a single season from public areas. It is estimated to cost \$850 for the removal of each ash tree, totaling \$637,500 to remove the ash trees in public areas. If EAB is found in Marshall, the removal of the ash trees will be focused on the infected trees and the surrounding ash trees until cleared. Removal will be designated on a priority removal basis. Ash trees that appear stressed or are in poor condition will be marked for priority removal. All ash trees in public areas will be removed during the 10-year removal plan regardless of tree health.

Replacement of ash trees on public property

The City of Marshall Parks Department will facilitate the replacement tree plantings in the public areas. Due to the high number of plantings needed to increase diversity while replacing the ash tree population, it is recommended that the City of Marshall create a Tree Advisory Board. The members of the Tree Advisory Board (TAB) will be comprised of residents of Marshall who are willing to take on roles and responsibilities to preserve their community's urban forest. TAB members will be required to complete the Tree Stewards program hosted by the City of Marshall and the University of Minnesota.

Responsibilities of TAB members will include the following:

- Tree identification and tree health
- Properly planting trees and mulching the trees
- Knowing the different types of nursery trees and planting maintenance needs
- Using proper watering devices
- Identifying common tree diseases and pests, such as EAB
- Assist in determination of acceptable planting varieties

In addition to these responsibilities required in the University of Minnesota Tree Stewards program, TAB members will take on a leadership role in the City of Marshall. The TAB members will act as a link between the Parks Department and the community. TAB members may provide basic tree information to members of the community or direct them to City employees who will be able to help with any further questions.

TAB members will assist the Parks Department by marking all ash trees for removal based on a provided map of inventoried ash trees. They will also aid in tree plantings in public areas to replace the ash tree population.

References

<https://mnag.maps.arcgis.com/apps/webappviewer/index.html?id=63ebb977e2924d27b9ef0787ecedf6e9> DNR EAB map

<https://www.dnr.state.mn.us/invasives/terrestrialanimals/eab/index.html> DNR EAB website

<https://hortnews.extension.iastate.edu/emerald-ash-borer> ISU Extension

<https://blog.davey.com/2016/03/does-emerald-ash-borer-treatment-work/#:~:text=When%20applied%20correctly%2C%20EAB%20treatment%20is%2085%20to%2095%20percent%20effective.&text=Three%20years%20later%2C%20more%20than,show%20no%20signs%20of%20infestation>. Davey Tree Expert Company

https://www.minneapolisparcs.org/park_care_improvements/invasive_species/terrestrial_invasive_species/emerald_ash_borer/#:~:text=Canopy%20Replacement%20Plan%20for%20Ash%20Trees&text=Proactively%20removing%20trees%20before%20they,once%20to%20minimize%20the%20impact. Minneapolis Parks & Recreation Board

<https://www.dglobe.com/news/4450949-worthington-planning-ahead-emerald-ash-borer>
Worthington

<https://www.plymouthmn.gov/departments/parks-recreation/forestry/trees/emerald-ash-borer/eab-tree-replacement-private-trees> Plymouth plan

Tree Inventory Maps

Independence Park

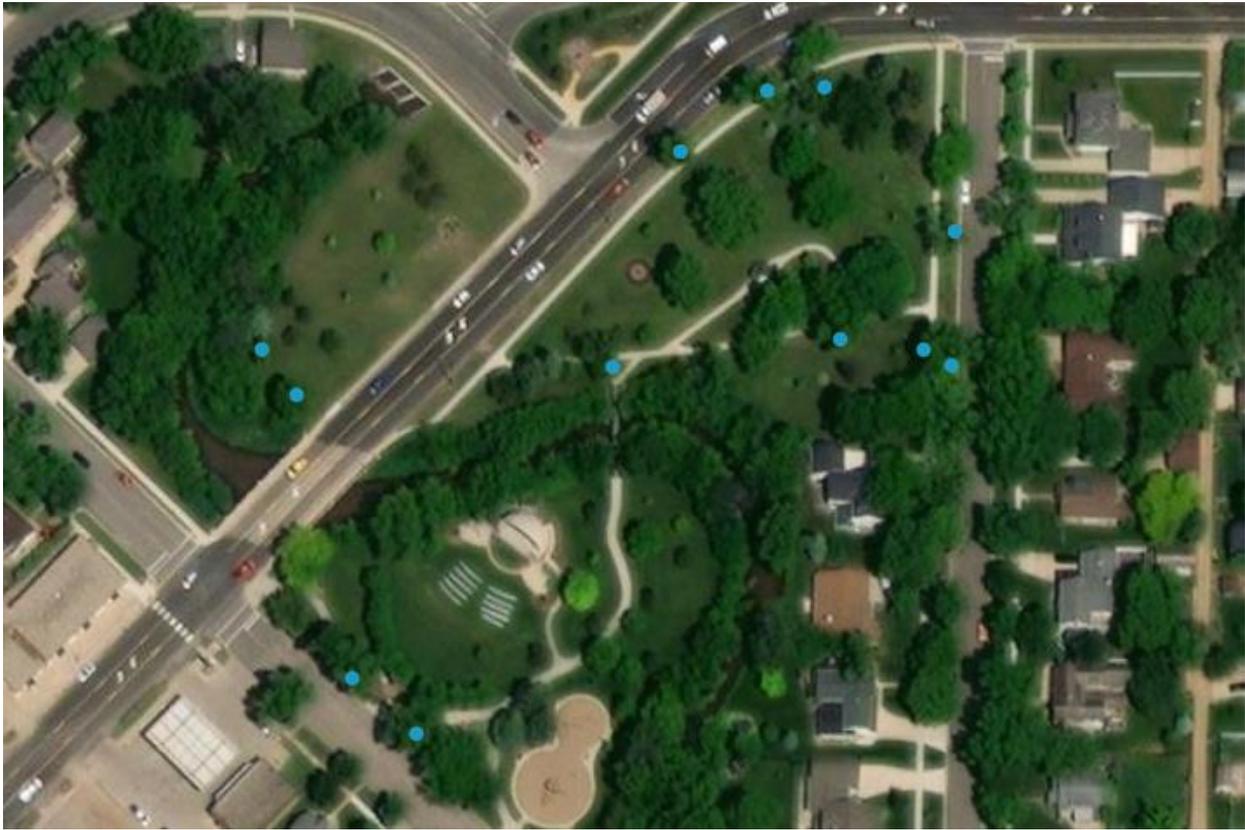
- 198 ash trees, 636 trees total
 - Map of the ash trees:
- Ash make up 31% of Independence Park



Liberty Park

- 12 ash trees, 110 in total
- Map of the ash trees:

Ash make up 11% of Liberty Park



Legion Field

- 96 ash trees, 274 trees total
- Map of the ash trees:

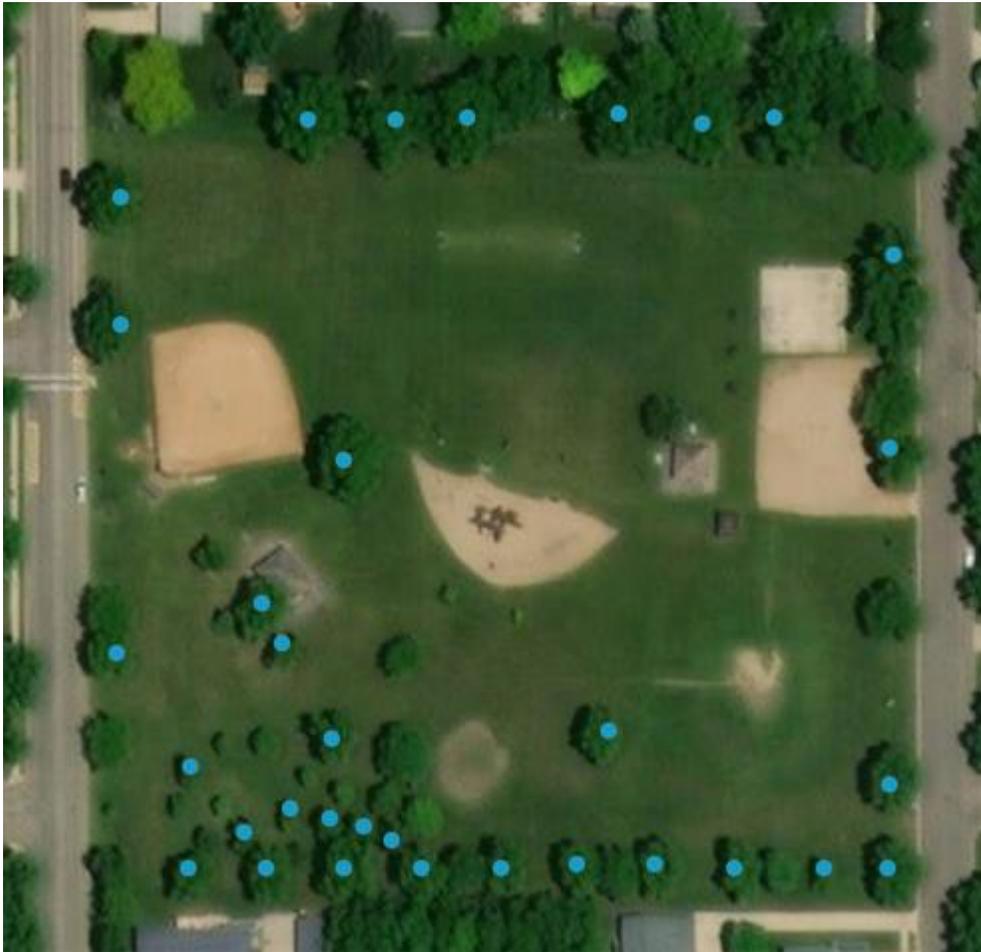
Ash make up 35% of Legion Field



Freedom Park

- 33 ash trees, 82 trees total
- Map of the ash trees:

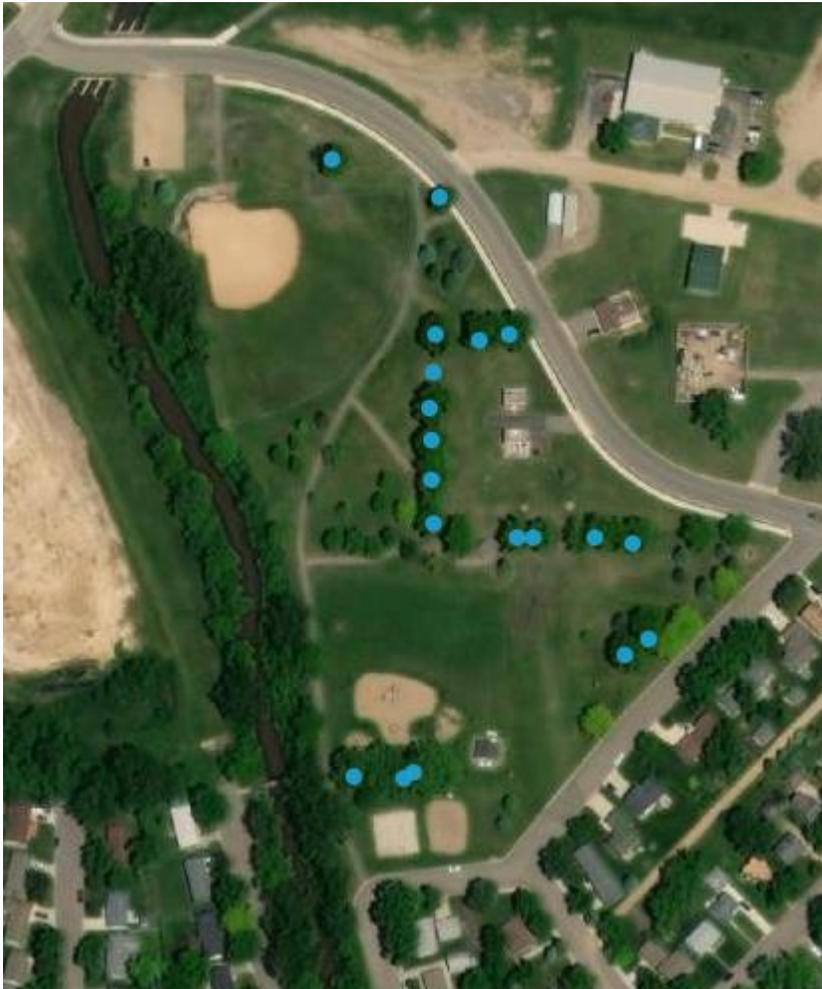
Ash make up 40% of Freedom Park



Justice Park

- 19 ash trees, 97 trees total
- Map of the ash trees:

Ash make up 20% of Justice Park



Victory Park

- 35 ash trees, 59 trees total
- Map of the ash trees:

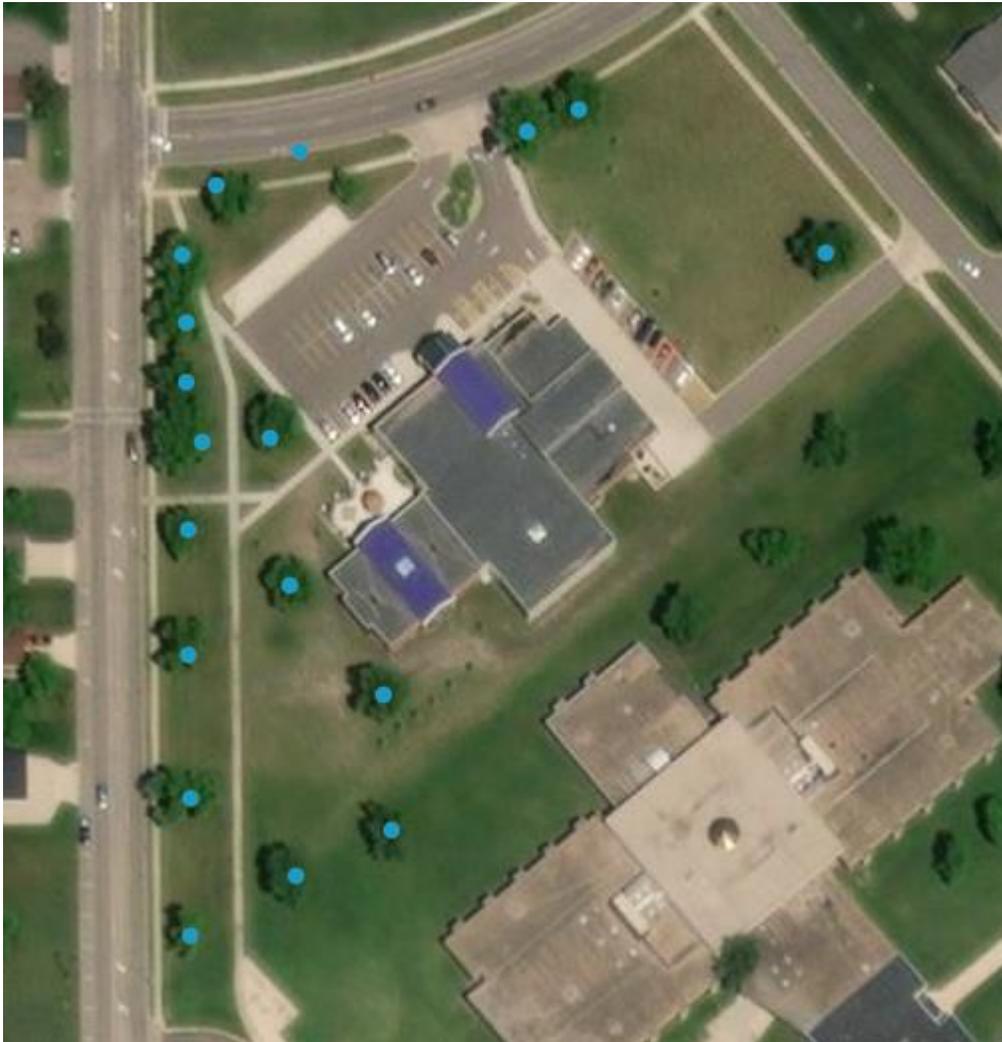
Ash make up 60% of Victory Park



Library

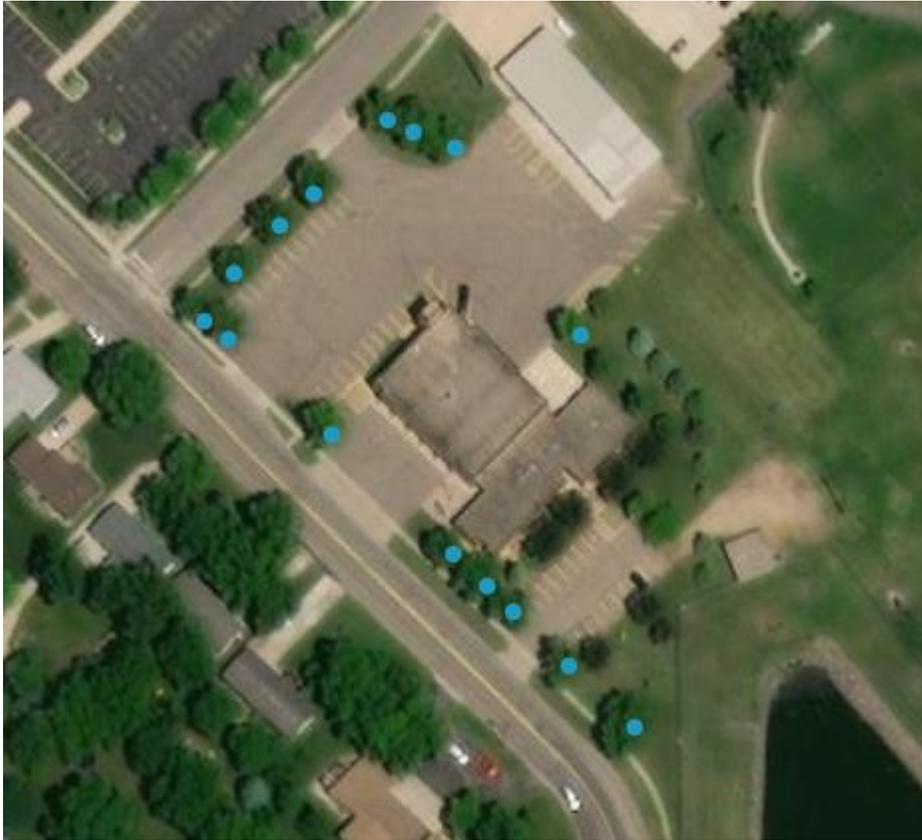
- 18 ash trees, 29 trees total
- Map of the ash trees:

Ash make up 62% at the Library



Fire Hall

- 15 ash trees, 61 trees total Ash trees make up 25% of the Fire Hall
- (with 21 trees being the ½ inch pine and spruce growing behind the fire hall; ash trees make up 38% when you remove those small trees)
- Map of the ash trees:



Meeting Date:	Click or tap to enter a date.
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer – Airport Commission, Joint LEC Management Committee, MERIT Center Commission, SW Amateur Sports Commission</p> <p>Meister – Cable Commission, Community Services Advisory Board, Economic Development Authority</p> <p>Edblom – Planning Commission, Public Housing Commission</p> <p>DeCramer – Economic Development Authority, Marshall Municipal Utilities Commission, Diversity, Equity, and Inclusion Commission</p> <p>Labat – Adult Community Center Commission, Convention & Visitors Bureau, Library Board, Marshall Area Transit Committee</p> <p>Lozinski – Joint LEC Management Committee, Police Advisory Board</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



MARSHALL

CULTIVATING THE BEST IN US

MEMORANDUM

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: April 13, 2021

SUBJECT: Administrative Brief

CITY ATTORNEY

- Criminal prosecution numbers for March are as follows:

March:

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2020	2019 Comparison
Prosecution	3	1	4		6	4	8	26	24
Dismissed									
Non-Prosecution	2					1	1	4	4
Refer to County	1		1		1			3	

ADMINISTRATION

Economic Development-

- Continue to work with EDA Director and other support staff on several economic development prospects and on-going work. We have a potential airport hangar development, which is currently under evaluation due to rising construction costs, but still moving forward with discussions.
- We continue to discuss with Border States site development-again, rising construction costs have changed their site plan slightly and they are also encountering some soils corrections issues. I anticipate their purchase/construction to move forward, but don't expect construction this spring.
- Staff are discussing Block 11 interest on a potential development. We are consulting with Baker-Tilley on economic development assistance structure.
- Discussed the mall property and future implications for the property. As time progresses, we can share more information.

- Met with West Elementary selected developer Dennis Larson on future plans for the site once the school is vacated. Discussion on zoning, infrastructure and setbacks were favorable to anticipated housing development.
- Mayor and staff have participated in several conversations regarding the MATEC daycare. The City is not able to capture additional revenue by having the program administered through Community Services which have led Marshall Schools to seek out other avenues. The District does have one interested private party.

Pool RFP-

- The Pool RFP Committee met once to review ratings for narrowing down the selected architectural/engineering firms from the original thirteen RFPs submitted. In the next couple of weeks, Director VanDerMillen has set up tours of two sites along with a video presentation from the top 3 firms. We anticipate that a recommendation will be coming forward at the April 27th Council mtg.
- Staff have continued discussions with the YMCA and also enlisted the involvement of two Councilmembers to aid in future discussion-Councilmembers DeCramer and Schafer. We plan to meet again next week with the goal to continue to look at long-range projections of viability for the YMCA. They are to start their capital campaign soon which will help education the public on their future capital and financial needs.

State of the City-

- The Chamber's State of the City will be held April 28th and prep work has been started on the presentation.

ARP Funds-

- Attended virtual webinar on the American Rescue Plan (ARP). The City will receive approximately 1.5 million in ARP funds with guidance from the Federal government forthcoming. There may be some thought that receiving community input as part of any future funding programs.

City Hall-

- We continue to plan for a move in mid-May and hope for operations to begin at the new City Hall first week in June. Brennan remains firm with their projection for completion the first week in May. Finishes such as carpet, paint and tile are now progressing. We have enlisted the help from new Administrative Assistant Amy Acquard to plan for a public open house towards the end of June.

Miscellaneous:

- Attended Lyon County Museum Board mtg, Coalition of Greater MN Cities Board mtg, various staff meetings and attendance at some city Committee meetings.

Economic Development Authority

- Staff is designing new wayfinding signs for downtown.
- Staff is working with BSE on land purchase.
- Staff is working with Horvath Funeral Home on tax abatement.
- Staff is working on TIF for a new housing development.
- Staff is in discussion with mall receivership company.
- Staff is in discussion with Block 11 developer.
- Staff is in discussion with two additional developers.
- Staff is in discussion with four potential new businesses.
- Staff is working with management company to send proposal for former Shopko building

- Staff is working with Studio 1 on video marketing series.
- Staff is working with the County on EDA initiatives.
- Staff is assisting with Comprehensive Plan.
- Staff is assisting Maxfield with updated Housing Study.
- Staff is developing 2020 annual report.

Human Resources

- Staffing update: testing has been initiated for the Firefighter position; three applicants are participating in the process. A full-time Sales Associate position will be opening shortly as one of our employees has resigned. Many temporary/seasonal positions are being filled as we prepare for our parks/public ways summer maintenance and community services summer programs and pool staffing.
- Classification/Compensation Study: City project staff have completed introductions with the Gallagher team; HR will be scheduling project informational meetings with employees, supervisors, and union representatives to occur in April; staff have begun providing Gallagher background information and job descriptions for their review.
- Safety update: the safety training topic for April was Hearing Conservation. HR is working on scheduling annual audiograms and other testing related to confined space entry and respirator use---this testing is required annually by OSHA.

Clerk

- Diversity, Equity, and Inclusion Commission
 - Internship
 - Member surveys
 - League of Minnesota Cities Presentation (6/24)
 - Minnesota Municipal Clerks Institute Presentation (5/7)
- City Hall
 - Audio Visual walkthrough (4/5)
 - Move Back Meeting

Finance

- **2020 Audit** – Auditors began initial testing and work continues to finalize the 2020 financial reports. The auditors will be back on site the week of April 19th to continue their audit work. The 2020 audit will include the usual financial statements along with two single audits (the PFA funds on the Wastewater upgrades and the other for the CARES Funds received)
- **2021 Bonding** – Council will consider a resolution for the issuance and sale of the 2021 A & B bonds. There will be two separate bond issuances as the State Aid Bond will have a different debt payment structure from the other bond issuance. This is due to the State’s state aid allotment timeline. Normally the debt is paid in February and August, but the State Aid bond will be April and October.
- **Policy Work** – Finance staff have begun gathering information from comparable cities on their purchasing policy. Work will continue to update the City’s current purchasing policy and will be brought to the Ways and Means committee in the future for staff and council input on proposed changes.

Assessing

Liquor Store

- March Financials: Sales 509,453 (13.8%), Customer Count 15,647 (6.3%), Ticket Average \$32.56 (7.06). We are now going up against the “spike” in Sales/CC/Ticket Average that happened starting the 2nd week of March of 2020. When we look at comparing sales numbers from March of 2019, \$416,080 we see continued sales growth (2021) from this base line figure. Customer Counts and Ticket Average are also strong compared to March of 2019. Tall Grass has continued to retain a large percentage of sales as we run up against the 2020 COVID-19 pandemic numbers.
- Spring cleaning continues with floor/beer cooler resets which will provide our customers with a better shopping experience.
- eShop online ordering module will soon be up and running providing our customers with online ordering, online payment and curbside pickup.

COMMUNITY PLANNING

Building Services / Planning & Zoning

- Almost 300 open job files. UCAP Headstart new building, 2nd Unique Apartment building, and SRO apartment building at Stephen Avenue are under construction but issued temporary Certificates of Occupancy construction.
- City buildings ADA-compliance review is complete.
- New permit software development is going well.
- Sign Ordinance is under review.
- Shipping containers ordinance changes will go to the Council

PUBLIC WORKS DIVISION

Engineering

- Project Z52 / S.P. #139-090-005 / Minn. Project No. TA 4219 (231): UCAP Transit Bus Shelters – MnDOT cleared the project for closeout. Final documents sent to Hisken for signatures.
- Project Z75/SAP 139-124-004: South 4th Street -- R & G Construction Co. has completed construction on this project. The contractor will be returning in spring 2021 to complete final seeding and turf establishment.
- Project Z76: South 1st Street – Duinick has completed the street reconstruction portion of this project including utilities, pavement and driveways. Due to cold weather and schedule constraints, new sidewalk on the west side of the street will be completed in spring 2021.
- Project Z77: Legion Field Stormwater Improvements—Phase I – Towne & Country has completed work on this project. The Contract will be closed after turf has established in spring 2021.
- Project Z81: MERIT Drainage - Towne & Country will be starting work the week of April 12th. Should take about a month to complete, weather cooperating. Towne will also be performing the ditch and culvert work for MnDOT adjacent to US 59.
- Project Z82: N. 1st/Redwood/Marshall – D & G is expected to begin work the first week of May. A Pre-Construction meeting with utilities and property owners is expected to take place mid-April.
- Project Z83: James/Camden – Kuechle is planning to begin work in the golf course at the beginning of June. Work in the golf course is expected to take roughly a week, weather permitting. Afterwards, the contractor will proceed to utility work on James/Camden.

- Project Z50-2021: 2021 Chip Seals – Asphalt Preservation Company is expected to perform seal coating around June 1st.
- Project Z51-2021: 2021 City Overlay – Duininck is anticipating beginning mid-May and completion by end of June.
- Project Z78: Stormwater Outfall Improvements – R & G was the low bidder, \$49,358.10 (Estimate \$56,165). Award planned for 4/13 Council Meeting.
- Project Z80: Independence Park/Nwakama Street Sanitary and Storm Improvements – Staff is completing final revisions to the plans to prepare for solicitation. Advertisement expected within a couple weeks with potential award at the 5/11 Council Meeting.
- Project Z88: 2021 State Aid Overlay – Project is currently advertising. Staff still intends to bring bids for recommended award at 4/13 Council Meeting unless advertisement period needs to be extended.

Building Maintenance

-

Street Department

-

Airport/Public Ways Maintenance

-

Wastewater

- Cleaning sewers.
- Plant repairs.
- Lift Station Repairs
- Magney Construction is working on Final Clarifier Pump replacement, sidewalk replacement, roofing East Trickling Filter, and final punch list items on projects that have been completed so far.
- Doing a lot of preventative maintenance on equipment.
- Revising and correcting sanitary sewer mapping system.
- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, PFAS, Lake Pepin TMDL.
- Just about finished with tagging sump pump connections to the sanitary sewer for summer.

PUBLIC SAFETY DIVISION

FIRE DEPARTMENT

- The Fire Department responded to twelve (12) calls for service. Total calls for service included:
 - Fire/CO2 Alarm (5)
 - Fire; Structure (4)
 - Medical Assist (0)
 - Vehicle Accident (3)
 - Other (0)
- The Hazmat Operations/Technicians training has started for the fire fighters that were selected to be part of the CAT team. The goal is to have members complete the required training by the fall.

- The roof replacement project for the fire station has started and is progressing well.

POLICE DEPARTMENT

- The Marshall Police Department responded to a total of 715 calls for the month of March. Eighty-one (81) criminal offenses were reported with a total number of twenty-five (25) adults arrested.

OFFICER'S REPORT

- Alarms (8)
- Accidents (21)
- Alcohol involved incidents (4)
- Assaults (2)
- Domestic Assaults (14)
- Burglaries (5)
- Criminal Sexual Conduct (5)
- Damage to Property (12)
- Keys Locked in Vehicles (37)
- Loud Party (4)/ Public Disturbances (13)
- Thefts (20)
- Traffic Related Complaints (137)
- Vandalism (1)
- Warrant Pickups (11)
- Welfare Checks (22)

PERSONNEL/OTHER

- Two Marshall Police Officers may be deployed through the MN National Guard to Minneapolis in response to the current trial being held. The anticipated time the officers will be off our schedule is two weeks.
- Earlier this year, a squad car was backed into by another vehicle. At the time, repairs were made and covered by the other party's insurance company. Recently, the same squad car began experiencing head light issues that were determined to be from the accident. Headlight assembly replacement is \$2,419.00. This expense will be re-submitted to the insurance company for coverage.
- A squad car that is scheduled to be replaced later this year is experiencing significant engine problems. The vehicle is still being diagnosed by KRUSE for needed repairs.
- Chief Marshall and a few other officials within the State of Minnesota were asked to participate in a meeting facilitated by the Attorney General's Office regarding the opioid crisis we are facing.

DETECTIVE REPORT

- A case of an ineligible person being in possession of a firearm is under investigation, pending analysis of DNA evidence at the BCA Laboratory. The firearm was found during the execution of a search warrant at a Marshall residence. Drugs were also located during the search. Charges are pending.
- The death of a 32-year-old Marshall man is under investigation pending toxicology testing and postmortem examination.

- A 45-year-old Marshall man was arrested for 5th Degree Controlled Substance Crime following a narcotics investigation.
- A 46-year-old Marshall woman was arrested following the investigation of a series of thefts from a Marshall business.
- Four cases of identity theft are under investigation. Two of those cases involve fraudulent applications for unemployment benefits.
- The dissemination of a pornographic image of a minor by juveniles was investigated. The case was forwarded to the Lyon County Attorney's Office for consideration of charges.
- A predatory offender violation was investigated. The case was forwarded to the Lyon County Attorney's Office for an arrest warrant.
- A felony case of the issuance of dishonored checks at a Marshall business was investigated and the case was forwarded to the Lyon County Attorney's Office for charges.
- A 25-year-old Tracy man was charged with felony mail theft at the completion of an investigation.
- The theft and forgery of a payroll check from a Marshall business was investigated. The case was forwarded to the Lyon County Attorney's Office for charges.
- Four cases of criminal sexual conduct are under investigation.
- Ten cases of theft were forwarded to the detective division for the month. Four of those cases have been cleared and six remain under investigation.
- Nineteen child protection cases and four reports from the Minnesota Adult Abuse Reporting Center were investigated jointly with Southwest Health and Human Services. One of the child protection cases was forwarded to the Lyon County Attorney's Office for charges against a Marshall man and a Marshall woman for methamphetamine crimes related to children and child endangerment.

MERIT CENTER

- We had a great turnout for the National Fire Academy course held here on Feb. 20-21. Thirty-one fire fighters attended this FIRST offering of this course in the whole state!
- MN West conducted a Pilot Car Recertification course and a Trained Medication Aide course.
- MERIT hosted its first Vaccination Clinic put on by SWHHS on March 10th. They administered 498 vaccines that day and will return that number on April 7th for the second dose.
- The State of MM conducted a vaccination clinic at MERIT on March 26-27th. 662 doses were given
- The MERIT Center and Marshall Fire are holding our FIRST Fire Conference on April 10th. Education will be provided by Central Lakes College Fire & EMS Program. There are five vendors from the fire service that will be on-site with booths. Currently there are 70 fire fighters registered for this event.
- There have been approximately 741 people here for training/events in 2021!

EMERGENCY MANAGEMENT

- The month of April often has one week (April 12-16) as Severe Weather Awareness Week. The purpose is to remind and educate everyone about the seasonal threats from severe weather. This is a great time to speak with family members and inform them of the importance of emergency plans and even practice your emergency plan.



BUILDING PERMIT LIST
April 13, 2021

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
AHUMADA, VANESSA LEON	605 ELIZABETH ST	DECK	7,900.00
STRAND, JAY D	902 BIRCH ST	EXTERIOR REMODEL	4,400.00
SUSSNER CONSTRUCTION, INC.	301 HIGHWAY 23 S	NEW BUILDING	130,000.00
ACE HOME & HARDWARE	512 CONTINENTAL ST	NEW BUILDING	375,000.00
ACE HOME & HARDWARE	600 ELIZABETH ST	NEW BUILDING	350,000.00
MASTERBUILT HOMES LLC	1404 IOWA STATE DR	INTERIOR REMODEL	2,000.00
RICHARD LOUWAGIE CONSTRUCTION	510 LYON ST W	DOORS	600.00
GAG SHEET METAL	201 SARATOGA ST E	RE-ROOFING	103,800.00
GAG SHEET METAL	113 4TH ST S	RE-ROOFING	273,800.00
GAG SHEET METAL	1501 TRAVIS RD	RE-ROOFING	224,000.00
WERNER, THOMAS & MELANIE	120 LONDON RD	RE-SIDING	15,000.00
VANOVERBEKE, KLAYTON & ASHLEY	900 2ND ST S	INTERIOR REMODEL	1,000.00
M AND M BUILDERS LLC	109 SOUTHVIEW DR W	DOORS	7,000.00
BLOMME, ZACHARY T & JENESSA A	1107 SLATE ST	NEW BUILDING	300,000.00
GESKE HOME IMPROVEMENT CO.	407 MASON ST	Windows	1,800.00
GESKE HOME IMPROVEMENT CO.	1104 DEVITO ST	Windows	1,200.00
GESKE HOME IMPROVEMENT CO.	627 SOUCY DR	Windows	4,800.00
GESKE HOME IMPROVEMENT CO.	804 BRUCE ST N	WINDOWS / DOORS	4,800.00
GESKE HOME IMPROVEMENT CO.	1006 COUNTRY CLUB DR	Windows	600.00
BABCOCK CONSTRUCTION	504 LYON ST W	RE-SIDING	2,300.00
KEVIN LANOUE CONSTRUCTION LLC	116 E ST	RE-SIDING	24,000.00
JEFF GLADIS CONSTRUCTION	103 THOMAS AVE W	RE-ROOFING	10,400.00
JEFF GLADIS CONSTRUCTION	612 HERITAGE CIR	RE-ROOFING	9,000.00
CARLA. ROHLIK (HAMMER'S AWAY, INC.	601 VAN BUREN ST	RE-SIDING	65,000.00
TRIO PLUMBING & HEATING	1419 COLLEGE DR E	HVAC	35,000.00
GARY VLAMINCK CONSTRUCTION	1405 ELLIS AVE	RE-ROOFING	11,500.00
HARTS HEATING & REFRIGERATION	501 COLLEGE DR E	HVAC	7,900.00
Item 29. PLUMBING & HEATING	401 WHITNEY ST S	HVAC	



PLUMBING PERMIT LIST
April 13, 2021

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
MINNWEST PLUMBING & HEATING, INC.	600 SHERMAN AVE	N/A	3,000.00

2021 Regular Council Meeting Dates

2nd and 4th Tuesday of each month

5:30 P.M.

Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road

NOTICE: Pursuant to Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus Disease (COVID-19) pandemic.

January

1. January 12, 2021
2. January 26, 2021

February

1. February 09, 2021
2. February 23, 2021

March

1. March 09, 2021
2. March 23, 2021

April

1. April 13, 2021
2. April 27, 2021

May

1. May 11, 2021
2. May 25, 2021

June

1. June 08, 2021
2. June 22, 2021

July

1. July 13, 2021
2. July 27, 2021

August

1. August 10, 2021
2. August 24, 2021

September

1. September 14, 2021
2. September 28, 2021

October

1. October 12, 2021
2. October 26, 2021

November

1. November 09, 2021
2. November 23, 2021

December

1. December 14, 2021
2. December 28, 2021

2021 Uniform Election Dates

- February 09, 2021
- April 13, 2021
- May 11, 2021
- August 10, 2021
- November 2, 2021

204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY.

Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.



Upcoming Meetings

April

- 04/13 Regular Meeting, 5:30 PM, MERIT Center
 - 04/19 Local Board of Appeal and Equalization, 5:30 PM, Marshall Lyon County Library
 - 04/27 LBAE Reconvene, 5:00 PM, MERIT Center
 - 04/27 Regular Meeting, 5:30 PM, MERIT Center
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May

- 05/11 Regular Meeting, 5:30 PM, MERIT Center
 - 05/25 Regular Meeting, 5:30 PM, MERIT Center
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June

- 06/8 Regular Meeting, 5:30 PM, MERIT Center
- 06/22 Regular Meeting, 5:30 PM, City Hall (TBD)