



**CITY OF MARSHALL  
City Council Meeting  
A g e n d a**

**Tuesday, March 10, 2020 at 5:30 PM  
Professional Development Room - Marshall  
Middle School, 401 South Saratoga Street**

**OPENING ITEMS**

1. Call to Order/Pledge of Allegiance

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

2. Consider approval of the minutes of the regular meeting held on February 25, 2020.

**PUBLIC HEARING**

3. Project Z75 / SAP 139-124-004: South 4<sup>th</sup> Street Reconstruction Project – 1) Continuation of Public Hearing on Improvement; 2) Resolution Ordering Improvement and Preparation of Plans; 3) Consider Resolution Approving Plans and Specifications and Ordering Advertisement For Bids.
4. 314 Rainbow Road – 1) Public Hearing regarding a home property tax abatement request 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.

**AWARD OF BIDS**

5. Award of Bids for Construction of New Restroom Facility at Freedom Park.
6. Consider Award of Bids for Pickups for WWTF.

**CONSENT AGENDA**

7. Consider approval for Out-of-State Travel for the Basic SWAT Training in Fargo, ND.
8. Consider approval of the 2020-21 annual Refuse Haulers Licenses.
9. Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 8 to Magney Construction, Inc.; 2) Consider Payment of Invoice 1301946 to American Engineering Testing, Inc.; 3) Consider Payment of Invoice 0246793 to Bolton & Menk, Inc.
10. Accept Resolution of Support for Marshall Community Services to Apply to be GreenCorps Host Site through Minnesota Pollution Control Agency for 2020-21 Program Year.
11. Consider approval of the bills/project payments.

**APPROVAL OF ITEMS PULLED FROM CONSENT**

**NEW BUSINESS**

12. Consider Approval of Significant Industrial User Agreements with the Wastewater Treatment Facility.
13. Project Z76: South 1<sup>st</sup> Street Reconstruction Project - Consider Resolution Receiving Feasibility Report and Calling Hearing on Improvement.
14. Consider a Proclamation for the month of April to be Sexual Assault Awareness Month.
15. Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Action Mobility Foundation.

**COUNCIL REPORTS**

16. Commission/Board Liaison Reports
17. Councilmember Individual Items

**STAFF REPORTS**

18. City Administrator
19. Director of Public Works

**Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.**

20. City Attorney

**ADMINISTRATIVE REPORTS**

[21.](#) Admin Brief

**INFORMATION ONLY**

[22.](#) Information Only

**ADJOURN TO CLOSED SESSION**

**MEETINGS**

[23.](#) Upcoming Meetings

**ADJOURN**

# RULES OF CONDUCT

- You may follow the meeting online – [www.ci.marshall.mn.us](http://www.ci.marshall.mn.us).
- Public Hearing – the general public shall have the opportunity to address the Council.
  - Approach the front podium
  - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
  - Approach the front podium
  - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the minutes of the regular meeting held on February 25, 2020.
<b>Background Information:</b>	Enclosed are the minutes of the regular meeting held on February 25, 2020.
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
<b>Recommendations:</b>	that the minutes of the regular meeting on February 25, 2020 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, February 25, 2020**

The regular meeting of the Common Council of the City of Marshall was held February 11, 2020 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Jim Marshall, Director of Public Safety; Preston Stensrud, Parks Superintendent; Dave Parsons City Assessor; Sheila Dubs, Human Resource Manager and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

Mayor Byrnes, with the consensus of the council, asked for items pulled from the consent agenda be moved until after new business. Mayor Byrnes reminded all that the meeting would be adjourned by 6:00 PM per M.S. 204C.03.

**Consider approval of the minutes of the regular meeting held on February 11, 2020.**

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the minutes of the regular meeting on February 11, 2020 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**  
**7-0**

**Authorization to Purchase New Commercial Mower for Parks Department**

Specifications for a new mower were presented and approved by the Equipment Review Committee. Also, discussion was had about moving towards replacing mowers every other year to keep them in warranty – will bring info on doing this to Council for discussion/direction.

Two bids were received on February 20, 2020. Both bids were very competitive. C & B Operations of Tracy, MN was the low bid with a price of \$25,749.00 after trade. Kibble Equipment of Marshall, MN submitted a bid in the amount of \$25,900.00 after trade. Staff are recommending the bid be awarded to Kibble Equipment of Marshall to keep the purchase in Marshall.

\$29,300 was budgeted in the 2020 Parks Department CIP. Net cost of \$25,900 after trade.

Motion made by Councilmember Labat, Seconded by Councilmember DeCramer Authorize the purchase of new 1575 John Deere Mower with Cab, 72” Deck and 47” Snow Blower to Kibble Equipment of Marshall, MN in the amount of \$25,900.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**  
**7-0**

There was a consensus from the Council to authorize the Parks Maintenance Department to cycle its mowers.

**Approval of the Consent Agenda**

Councilmember Labat requested the item number 5, Consider approval of the amended 2020 and 2021 Employee Wage Schedules, be removed for further discussion.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to approve the consent agenda. Voting Yea: Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of Resolution Number 4706, Second Series, a Resolution Authorizing Transfer and Closure of Capital Project Fund 413

Approval of Resolution Number 4707, Second Series, a Resolution Authorizing Transfer and Closure of Capital Project Fund 462

Approval to call for a Public Hearing Regarding Proposed Property Tax Abatement at 314 Rainbow Dr.

Approval of the revision of the EMERGENCY OPERATIONS PLAN (EOP), City of Marshall

Approval of the 2020-21 Township Fire Contracts.

Approval of the bills/project payments

**Adopt Resolution Supporting the Construction of a 4-Lane HWY 23 North of Marshall to Green Valley**

Mayor Byrnes commented that he would be abstaining from the vote because of his role with the Highway 23 coalition.

City Administrator Sharon Hanson provided the background information on the agenda item.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to adopt Resolution Number 4708, Second Series, a Resolution supporting the Construction of a 4-Lane HWY 23 North of Marshall to Green Valley  
Voting Yea: Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Mayor Byrnes. The motion **Passed. 6-0-1**

**2020-2024 Strategic Plan Adoption**

City Administrator Sharon Hanson presented on the 2020-2024 Strategic Plan via PowerPoint.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adopt the 2020-2024 Strategic Plan. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 6-0-1**

**Wastewater Treatment Facility Improvement Project Update.**

WWTF Superintendent Bob VanMoer will provided a construction update on the project via PowerPoint.

**Consider approval of the amended 2020 and 2021 Employee Wage Schedules.**

At the January 14, 2020 City Council meeting, the Council approved for Staff to proceed with filling the Assistant City Engineer position follow a job description review. The job description was reviewed, revised, and submitted to our Hay pointing consultant for re-evaluation. The results of the Hay pointing are as follows:

Current pointing: 588.

Proposed pointing: 496.

The proposed pointing moves the position to a lower pay band on our wage schedule. Therefore, Staff are requesting Council consideration and approval of the 2020 and 2021 amended wage schedules, reflecting the new pointing for the position. Red-lined copies of the wage schedules are included in your background attachment.

Also included in your background attachment is a red-lined job description, showing the amendments that resulted in a lower Hay pointing. Administrator Hanson discussed these proposed amendments in detail with the Personnel Committee at their January 7, 2020 meeting and with the full Council at the January 14, 2020 meeting.

Following approval, Staff will proceed with posting, advertisement, and hiring of an Assistant City Engineer.

Councilmember Labat pulled the item for further discussion on the Assistant City Engineer position. Mayor Byrnes provided an overview and the history of the position.

Councilmember Schafer provided discussion from the Personnel Committee.

City Administrator Sharon Hanson quantified the need of the position along with having a successful succession plan within that department.

Councilmember DeCramer provided the use and need of the position from the Marshall Municipal Utilities perspective.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council approves the amended 2020 and 2021 Employee Wage Schedules. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

### **Commission/Board Liaison Reports**

Byrnes            Regional Development Commission met and discussed a number of transportation and economic development.

Schafer         No Report

Meister         No Report

Bayerkohler   No Report

DeCramer       Economic Development Authority met and reviewed their annual report

Marshall Municipal Utilities met and reviewed its new auto metering within households. The two election charging stations are operational at Tall Grass Liquor.

Labat            No Report

Lozinski         Marshall Area Transit met and discussed a review of their bus routes.

City Hall Committee met and discussed some cost neutral changes to the project.

### **Councilmember Individual Items**

Councilmember DeCramer commented on the construction meeting held for the city hall project.

### **Project Z75 / SAP 139-124-004: South 4<sup>th</sup> Street Reconstruction Project – 1) Public Hearing on Improvement; 2) Resolution Ordering Improvement and Preparation of Plans.**

Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on February 25, 2020. A public presentation will be made followed by any discussion.

This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, driveway aprons, water services, and sewer services to the right-of-way, a proposed 8' bike path along the west side of South 4th Street from Elaine Avenue to Country Club Drive, and new 5' sidewalk on the entire east side of South 4th Street.

A public informational meeting was held on January 23, 2020 at 5:30 p.m. at Marshall Municipal Utilities. At the public informational meeting, the attached petition was provided to the City opposing sidewalks on the east side of South 4th Street.

If the City Council decides to proceed with the project, the attached resolution has been prepared ordering the improvement and the preparation of plans.

The engineer's estimate for the construction portion of the project is \$2,666,700.00. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$3,402,700.00. All improvements will be assessed according to the current Special Assessment Policy including, but not limited to, participation from Municipal State Aid System (MSAS), Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.

Mayor Byrnes opened the agenda item and introduced Jason Anderson, Director of Public Works/ City Engineer to provide the background on the project.

Councilmember Schafer discussed that he spoke with a resident within the project area who was opposed to the sidewalk on the east side. Member Schafer also discussed ordinance and past practice on sidewalks.

Bernard Wing, 712 S. 4<sup>th</sup> St., discussed the heavy traffic S. 4<sup>th</sup> St. already receives and its narrowing with snow and forcing vehicles to park farther into the roadway. Mr. Wing asked if the new road would have restricted parking. Mr. Wing discussed heaving pedestrian traffic. Mr. Wing is concerned that the narrowing of the boulevard would increase residence's efforts in removing snow from the sidewalks when snowplows clear the roads. Mr. Wing also asked the cost to the property owners and if there was going to be tree removal.

Jordon Carstensen, 801 S. 4<sup>th</sup> St., is opposed to the project with the addition of the sidewalk on the east side, narrowing of the road and narrowing of the boulevard. Mr. Carstensen is concerned that the project will result in shorter driveways resulting in more vehicles parked on the road. Mr. Carstensen also added that th

additional bus traffic on S. 4<sup>th</sup> St. due to the J-turn on Airport Road/County Rd 7. Mr. Carstensen added that there have been exceptions to the sidewalk ordinance/policy.

Councilmember Bayerkohler discussed the sidewalk ordinance within the City's Code Book and that it specifically discusses sidewalks in new subdivisions. Director of Public Works/ City Engineer Jason Anderson responded that staff use past practices and director from ordinance to place sidewalks within every project.

Amanda Bouwman, 702 S. 4<sup>th</sup> St., discussed the proposed bike path and how much space that will take on the boulevard.

Director of Public Works/ City Engineer, Jason Anderson clarified that the proposed project is to narrow the road, the east curb will remain in relatively the same locations while the narrowing comes from the west curb, widening the boulevard.

Ms. Bouwman asked who would maintain the bike path and is it the responsibility of the properties owners to clear the entire width of the bike path of snow. Ms. Bouwman asked who would maintain the boulevard. Ms. Bouwman commented that she envisions cyclist on that bike path having a difficult time with so many driveways and high traffic.

Mary Ann Hanson, 615 S. 4<sup>th</sup> St., is concerned of the gas line and the cost of moving that utilities. Ms. Hanson also mentioned she was opposed to the sidewalk.

Monty Buncher, 621 S. 4<sup>th</sup> St., has concerns on the east sidewalk and the effects that it would have with parking and questioned the need of the sidewalk if an 8' bike path will be in place on the west side of the street.

Councilmember Labat is opposed to the specifications of the project; east sidewalk and the bike path, narrowing the streets and increased maintenance by Parks Maintenance Department.

Councilmember Meister mentioned that he leans with Councilmember Labat's position. Member Meister is opposed to moving the bike path from the road to the sidewalk.

There was further discussion by the council.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to continue to the public hearing until the next regular council meeting. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Adjourn Meeting**

At 6:00 PM, Motion made by Councilmember Meister, Seconded by Councilmember Schafer to adjourn.  
Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler,  
Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

---

Mayor

Attest:

---

City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, February 25, 2020
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Project Z75 / SAP 139-124-004: South 4 <sup>th</sup> Street Reconstruction Project – 1) Continuation of Public Hearing on Improvement; 2) Resolution Ordering Improvement and Preparation of Plans; 3) Consider Resolution Approving Plans and Specifications and Ordering Advertisement For Bids.
<b>Background Information:</b>	<p>A public informational meeting was held on January 23, 2020 at 5:30 p.m. at Marshall Municipal Utilities. At the public informational meeting, the attached petition opposing sidewalks on the east side of South 4<sup>th</sup> Street was provided to the City.</p> <p>Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on February 25, 2020. At the public hearing on February 25, the project was proposed as follows: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4<sup>th</sup> Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb &amp; gutter, driveway aprons, water services, and sewer services to the right-of-way, a proposed 8’ bike path along the west side of South 4<sup>th</sup> Street from Elaine Avenue to Country Club Drive, and new 5’ sidewalk on the entire east side of South 4<sup>th</sup> Street.</p> <p>At the Council meeting on February 25, 2020, all voted in favor to continue the public hearing until the March 10, 2020 meeting.</p> <p>Based on feedback from the February 25 meeting, staff is proposing the project description for the continued public hearing as follows: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4<sup>th</sup> Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb &amp; gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.</p> <p>If the City Council decides to proceed with the project, the attached resolution has been prepared ordering the improvement and the preparation of plans.</p> <p>The plans and specifications have been prepared by City staff for the above-referenced project. If the City Council decides to proceed with this project, a resolution has been prepared approving the plans and specifications and ordering advertisement for bids.</p>
<b>Fiscal Impact:</b>	The engineer’s estimate for the construction portion of the project is \$2,666,700.00. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$3,402,700.00. All improvements will be assessed according to the current Special Assessment Policy including, but not limited to, participation from Municipal State Aid System (MSAS), Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.
<b>Alternative/Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 – that the Council close the public hearing on improvement Project Z75 / SAP 139-124-004: South 4<sup>th</sup> Street Reconstruction Project.</p> <p>Recommendation No. 2 – that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the</p>

Resolution Ordering Improvement and Preparation of Plans” for Project Z75 / SAP 139-124-004: South 4<sup>th</sup> Street Reconstruction Project.

that the Council adopt RESOLUTION NUMBER XXXX, which is the “Resolution Approving Plans and Specifications and Ordering Advertisement for Bids” for Project Z75 / SAP 139-124-004: South 4<sup>th</sup> Street Reconstruction Project.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION ORDERING IMPROVEMENT  
AND PREPARATION OF PLANS

WHEREAS, a resolution of the City Council adopted the 11<sup>th</sup> day of February, 2020, fixed a date for a Council hearing for proposed improvements under the following project:

**PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT** - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4<sup>th</sup> Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 25<sup>th</sup> day of February, 2020;

AND WHEREAS, the public hearing was continued to the 10<sup>th</sup> day of March, 2020, at which all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF MARSHALL, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution receiving the Feasibility Report adopted the 28<sup>th</sup> day of January, 2020.
3. Jason R. Anderson, P.E. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Passed and adopted by the Council this 10<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by: Director of Public Works/City Engineer Jason R. Anderson, P.E.

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION APPROVING PLANS AND SPECIFICATIONS  
AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a resolution passed by the council on March 10, 2020, the City Engineer has prepared plans and specifications under the following project in the following location and has presented such plans and specifications to the Council for approval.

**PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT** - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4<sup>th</sup> Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official newspaper, the *Marshall Independent*, in *Finance & Commerce*, on the City of Marshall website, eGram, and on the Mn/DOT eAdvert website, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published two times in the *Marshall Independent*, one time in *Finance & Commerce*, and continuously on the City of Marshall website, eGram and the Mn/DOT eAdvert website until the date of bid opening, shall specify the work to be done, shall state the date, time and place that the bids will be received by the City Clerk, at which time they will be publicly opened in the Social Science (SS) Room #235 at SMSU, located at 1501 State Street by the City Clerk and Director of Public Works/City Engineer, will then be tabulated, and date, time and place time that the bids will be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Clerk for 10 percent of the amount of such bid.

Passed and adopted by the Council this 10<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by: Director of Public Works/City Engineer Jason R. Anderson, P.E.



**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

South 4th Street

Proposed Project Limits

DATE  
11/5/19

Page 15

1 OF 1

Oppose the 5' sidewalk  
to be added on the  
East side of 4th St.

## Petition to

East side of 4th St.

Petition summary and  
background

Action petitioned for

Printed Name	Signature	Address
Jordan Carstensen		801 S. 4th St.
DACE HOWE	Dace A. Howe	901 S. 4th St.
Dennis Nuese	Dennis Nuese	705 S. 4th St.
Jullo & Irene Kor	Jullo Kor	701 S. 4th
Mary Ann Hanson	Mary Ann Hanson	615 S. 4th St.
	Adam & Tonya Roberts	703 S. 4th St.
Monte Buntser	Monte Buntser	621 S. 4th St.



# FEASIBILITY REPORT

## PROJECT Z75 / SAP 139-124-004 SOUTH 4<sup>TH</sup> STREET RECONSTRUCTION PROJECT

CITY OF  
MARSHALL, MINNESOTA

February 11, 2020

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.

By:

A handwritten signature in black ink, appearing to read 'J. R. Anderson', written over a horizontal line.

Jason R. Anderson, P.E.  
Registration No. 53322

# TABLE OF CONTENTS

TITLE PAGE/CERTIFICATION PAGE .....	1
TABLE OF CONTENTS.....	2
1.0 SCOPE.....	3
2.0 BACKGROUND / EXISTING CONDITIONS .....	3
3.0 PROPOSED IMPROVEMENTS.....	4
4.0 STATEMENT OF PROBABLE COST.....	5
5.0 PROPOSED ASSESSMENTS .....	5
6.0 FEASIBILITY CONDITIONS/QUALIFICATIONS .....	6
7.0 PROPOSED PROJECT SCHEDULE .....	6
<u>APPENDIX</u>	
Project Area Map .....	7
American Engineering Testing Report .....	8

**FEASIBILITY REPORT**  
**PROJECT Z75 / SAP 139-124-004**  
**SOUTH 4<sup>TH</sup> STREET**  
**RECONSTRUCTION PROJECT**  
  
**CITY OF**  
**MARSHALL, MINNESOTA**

**1.0 SCOPE**

This Feasibility Report as authorized by the City Council, covers the following proposed improvements: reconstruction and utility replacement on South 4<sup>th</sup> Street between Country Club Drive and Elaine Avenue. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on South 4<sup>th</sup> Street. In addition to the utility replacement and street reconstruction on 4<sup>th</sup> Street, Camden Drive will be realigned to be perpendicular at its intersection with South 4<sup>th</sup> Street and the on-street bike trail is proposed to be replaced with an 8-FT off-street shared use path on the west side of 4<sup>th</sup> Street.

**2.0 BACKGROUND / EXISTING CONDITIONS**

**Street**

City records indicate that South 4<sup>th</sup> Street was originally constructed between 1959 and 1963. The segment between Country Club Drive and Southview Drive was constructed in 1959, the segment from Southview Drive to Donita Avenue was constructed in 1962, and the segment from Donita Avenue to Elaine Avenue was constructed in 1963. The street sections typically consist of approximately 6” of bituminous surfacing and 6” of aggregate base. The existing street width is generally 42 to 45-FT as measured from back of curb to back of curb. There is currently 4-FT wide sidewalk along the west side of existing South 4<sup>th</sup> Street, and the street section typically consists of two 10-FT travel lanes, two 5-FT wide painted on-street bike trails, and two 7-FT parking lanes.

The existing pavement surface is beginning to show its age with considerable cracking. There are numerous patches in the street due to sanitary sewer service line replacements and a few recent water main breaks.

**Utilities**

The existing watermain along South 4<sup>th</sup> Street is 8” ductile iron pipe (DIP) for most of the corridor. There is 14” DIP located for a block between Kathryn Avenue and Donita Avenue. The water system in this area is beginning to fail, resulting in costly repairs for Marshall Municipal Utilities (MMU) and potential for outages for the area residents.

The existing sanitary sewer main is 12” vitrified clay pipe (VCP) along South 4<sup>th</sup> Street between Country Club Drive and Southview Drive. The existing sanitary sewer is 10” VCP

between Southview Drive and Elaine Avenue. The age and condition of the sewer make this sewer a good candidate for replacement with this project.

The existing storm sewer begins, on the upstream end, at the intersection of Kathryn Avenue and South 4<sup>th</sup> Street and flows to the south to the intersection of James Avenue and South 4<sup>th</sup> Street. From the intersection of James Avenue and South 4<sup>th</sup> Street the storm sewer main follows James Avenue to the west to Camden Drive, where the pipe system turns north for a few hundred feet, before heading west across the golf course and draining into the Redwood River. The pipe system is undersized for the existing fully-developed watershed, and various intersections along the corridor flood on a regular basis. The pipe system varies in size from 6-8" High-Density Polyethylene (HDPE) pipe to 18" Reinforced Concrete Pipe (RCP).

### **3.0 PROPOSED IMPROVEMENTS**

#### **Street**

American Engineering Testing (AET) has completed soil borings within the project area and has provided a geotechnical engineering review to City staff that provides recommendations for roadway section design for both bituminous pavement surfacing and concrete pavement surfacing. A copy of the report is attached to this feasibility report.

A bituminous pavement section will be proposed and discussed in this feasibility report. Staff is proposing a street section comprised of 5" of bituminous surfacing, 12" of Class 5 aggregate base, and 12" of granular subbase. A geotextile fabric will be placed on the subgrade prior to the placement of the granular subbase. A 6" perforated drain tile shall be installed at the back of the curb below the granular subbase to provide subsurface drainage for the street section.

The proposed roadway will be 41-FT as measured from the back of curbs. The proposed section will be 3.50-FT narrower than the existing street. The purpose for the narrowing is to reduce project costs. It is the opinion of staff that the proposed road width will be adequate to serve the corridor due to the removal of the on-street painted bike lanes. The proposed road section will allow for two 12-FT travel lanes and two 8-FT parking lanes as measured between the face (front) of the curbs. An 8-FT shared use path is proposed to be sited along the west side and a 5-FT sidewalk along the east side of South 4<sup>th</sup> Street.

#### **Utilities**

The proposed utility improvements include replacing existing VCP sanitary sewer, existing DIP watermain, and existing storm sewer.

The watermain improvements will consist of replacing all DIP watermain with Polyvinyl Chloride (PVC) watermain pipe. Watermain improvements are planned in close coordination with MMU staff input. The existing 14" DIP pipe along South 4<sup>th</sup> Street will be increased in size to 16" and replaced with PVC to better meet MMU water system goals. The existing 8" DIP watermain along South 4<sup>th</sup> Street will be replaced with 8" PVC pipe.

The sanitary sewer system improvements will include replacing all manholes, sewer main, and sewer services along South 4<sup>th</sup> Street. Generally, the 12" VCP main will be replaced with 12" PVC main and the 10" VCP will be replaced with 10" PVC. Some 8" PVC will be installed in lieu of 10" on the upstream end of the basin where the added pipe size is not required. All sewer services will be replaced to the right-of-way (ROW) with a minimum 4" pipe size.

The storm sewer system improvements will include replacing all existing manholes, catch basins and catch basin leads. More catch basins will be installed, and pipe sizes will be increased to better address drainage in this area. With this project it is proposed to end storm water system improvements at the South 4<sup>th</sup> Street and James Avenue intersection, though relief from frequent on-street flooding is unlikely until future off-corridor conveyance system improvements can be completed. Necessary conveyance system improvements and water quality improvements between James Avenue and the outfall at the Redwood River have already been identified by staff and can be scheduled for design and construction in a future construction season at the direction of the City Council.

For Project Z75 in 2020, it is proposed to connect our new storm water pipe system to the existing 21" RCP located under James Avenue. The new pipe at the end of our project limits at James Avenue is proposed to be a 51" span pipe (42" RCP-equivalent). The pipe will be span pipe due to limited pipe cover at James Avenue.

**4.0 STATEMENT OF PROBABLE COST**

The estimated costs to complete the proposed improvements are shown below. The estimated construction costs include a 10% allowance for contingencies and a 16% allowance for administrative and engineering costs. The unit prices for each item of work used in determining the estimated cost of construction is based on previous projects similar in nature and is subject to change.

Street and Curb and Gutter	\$1,600,000.00
Watermain Replacement	\$300,000.00
Sanitary Sewer Replacement	\$400,000.00
Storm Sewer Replacement	<u>\$500,000.00</u>
Subtotal Estimated Construction Cost	\$2,800,000.00
Contingencies (10%)	<u>\$280,000.00</u>
Total Estimated Construction Cost	<u>\$3,080,000.00</u>
Estimated Engineering, & Administration (16%)	<u>\$500,000.00</u>
Total Estimated Project Cost	<u>\$3,580,000.00</u>

**5.0 PROPOSED ASSESSMENTS**

The adjacent properties will not be assessed for the watermain improvements. All costs for watermain and related work will be paid by MMU.

The adjacent properties will not be assessed for sanitary sewer main improvements. All costs for sanitary sewer main will be paid by the City of Marshall Wastewater Department. Sanitary sewer service lines and connection points to the main will be assessed to the adjacent property owners according to current sanitary sewer assessment procedures.

Costs for the street replacements will be partially assessed and partially funded by the Wastewater Department, MMU, and Surface Water Management Utility fund. The City will utilize Municipal State Aid System funds to cover applicable engineering and construction costs. Items eligible for MSAS funds include design and project administration costs, street section costs, sidewalk and driveway costs, and necessary on-network drainage costs.

A preliminary assessment roll showing the estimated assessments for each benefiting parcel, City Participation, and utility participation will be prepared at a later date for consideration by the City Council in accordance with the most recent special assessment policy.

## **6.0 FEASIBILITY/CONDITIONS/QUALIFICATIONS**

The proposed improvements as described in this report are necessary, cost-effective, and feasible from an engineering standpoint. The feasibility of this project is contingent upon the findings of the City Council pertaining to project financing and public input.

## **7.0 PROPOSED PROJECT SCHEDULE**

The following is the anticipated schedule for the project, assuming the City Council elects to proceed with the proposed improvements.

February 25, 2020	Public Hearing on Improvement/Order Plans & Specs
March 10, 2020	Approve Plans & Specs/Authorize Call for Bids
March 11 & 20, 2020	Advertise for Bids
April 7, 2020	Bid Opening Date
April 14, 2020	Award Contract
April 22, 2020	Notice to Proceed
May 2020	Begin Construction
September 22, 2020	Public Hearing on Assessment/Adopt Assessment
October 2020	End Construction



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020																																																				
<b>Category:</b>	PUBLIC HEARING																																																				
<b>Type:</b>	ACTION																																																				
<b>Subject:</b>	314 Rainbow Road – 1) Public Hearing regarding a home property tax abatement request 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.																																																				
<b>Background Information:</b>	<p>On February 25, 2020 a public hearing was called for and to be held on March 10 regarding a home property tax abatement request. Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement. The property is located at 314 Rainbow Road with an estimated market value of \$107,800 with the difference of improvement being \$89,400.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">Prior Year EMV</td> <td style="width: 20%; text-align: right;">EMV \$</td> <td style="width: 40%; text-align: right;">% of Total</td> </tr> <tr> <td>LAND EMV</td> <td style="text-align: right;">\$18,400.00</td> <td style="text-align: right;">\$19,800.00</td> <td style="text-align: right;">18.37%</td> </tr> <tr> <td>IMPROVEMENT EMV</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$88,000.00</td> <td style="text-align: right;">81.63%</td> </tr> <tr> <td>TOTAL EMV</td> <td style="text-align: right;">\$18,400.00</td> <td style="text-align: right;">\$ 107,800.00</td> <td style="text-align: right;">amount of improvement \$89,400.00</td> </tr> <tr> <td>tax capacity - Non Hmst</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,078.00</td> <td></td> </tr> <tr> <td>tax capacity - Hmst</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">803.00</td> <td></td> </tr> <tr> <td>2020 rate</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> <td></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #76b82a; color: white;"> <th colspan="3" style="text-align: center;">HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #d9e1f2;"> <th colspan="3" style="text-align: center;">2020 post build total</th> </tr> <tr style="background-color: #d9e1f2;"> <th style="text-align: left;">2019 prebuild raw land value</th> <th style="text-align: left;">value</th> <th style="text-align: left;">Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">18,400</td> <td style="text-align: right;">\$ 107,800.00</td> <td style="text-align: right;">\$ 89,400.00</td> </tr> <tr> <td colspan="3" style="text-align: center;">taxes @ 2020 TNT</td> </tr> <tr> <td style="text-align: left;">taxes @ 2019 rates</td> <td style="text-align: left;">rates</td> <td></td> </tr> <tr> <td style="text-align: right;">\$ 63.00</td> <td style="text-align: right;">\$ 456.00</td> <td style="text-align: right; background-color: #ffc000;">\$ 393.00</td> </tr> <tr> <td colspan="3" style="text-align: center;"><i>city portion only</i></td> </tr> </tbody> </table>		Prior Year EMV	EMV \$	% of Total	LAND EMV	\$18,400.00	\$19,800.00	18.37%	IMPROVEMENT EMV	\$ -	\$88,000.00	81.63%	TOTAL EMV	\$18,400.00	\$ 107,800.00	amount of improvement \$89,400.00	tax capacity - Non Hmst	\$	1,078.00		tax capacity - Hmst	\$	803.00		2020 rate	\$	-		HOMESTEAD TAX RATE			2020 post build total			2019 prebuild raw land value	value	Difference of improvement	18,400	\$ 107,800.00	\$ 89,400.00	taxes @ 2020 TNT			taxes @ 2019 rates	rates		\$ 63.00	\$ 456.00	\$ 393.00	<i>city portion only</i>		
	Prior Year EMV	EMV \$	% of Total																																																		
LAND EMV	\$18,400.00	\$19,800.00	18.37%																																																		
IMPROVEMENT EMV	\$ -	\$88,000.00	81.63%																																																		
TOTAL EMV	\$18,400.00	\$ 107,800.00	amount of improvement \$89,400.00																																																		
tax capacity - Non Hmst	\$	1,078.00																																																			
tax capacity - Hmst	\$	803.00																																																			
2020 rate	\$	-																																																			
HOMESTEAD TAX RATE																																																					
2020 post build total																																																					
2019 prebuild raw land value	value	Difference of improvement																																																			
18,400	\$ 107,800.00	\$ 89,400.00																																																			
taxes @ 2020 TNT																																																					
taxes @ 2019 rates	rates																																																				
\$ 63.00	\$ 456.00	\$ 393.00																																																			
<i>city portion only</i>																																																					
<b>Fiscal Impact:</b>	The approximate amount of assistance is \$393 a year or \$796.00 over a maximum period of 2 years as a Homestead.																																																				
<b>Alternative/ Variations:</b>	Not approve the request.																																																				
<b>Recommendations:</b>	<p>Recommendation #1- To Close the Public Hearing</p> <p>Recommendation #2- To approve Resolution Number XXXX, Second Series, a resolution approving home property tax abatement</p>																																																				

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY BY ANDREA CAYO;  
GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. ANDREA CAYO has applied for a Home Tax Abatement pursuant to the City's Home Tax Abatement Policy on property legally described as: Parcel ID: 27-315002-0, 314 Rainbow Rd., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on March 10, 2020, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County's current property tax levy, or \$200,000.

2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the City on the Property for two (2) years, commencing with taxes payable for the assessed value related to the capital improvements outlined in 1.03.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30<sup>th</sup> of that calendar year.

3.03 The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04 The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first.

3.05. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

Passed by the Common Council of the City of Marshall, this 10<sup>h</sup> day of December, 2019.

\_\_\_\_\_  
Mayor, City of Marshall

ATTEST:

\_\_\_\_\_  
City Clerk

**Application Review and Approval Process** shall be followed as specified in Tax Abatement Policy as specified herein.

**Property Information:**

Location: 314 Rainbow Drive Access Road: Rainbow Drive  
Section: 5 Township: 111 Range: 41W Property Identification Number: 27-315002-0  
Legal Description: Lot 2 Block 1 Habitat for Humanity Addition  
(attach if needed)  
Parcel Width: 99 (feet) Length: 132 (feet) Acres: .300

**Applicant Information:**

Applicant Name: Andrea Cayo Phone: (803)307-0551 (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Mailing Address: 314 Rainbow Dr. Marshall, MN  
Applicant Signature: [Signature]

**Owner Information:**

Owner Name: Andrea + Sondy Cayo Phone: (803)307-0551 (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Mailing Address: 314 Rainbow Dr.  
Owner Signature: [Signature]

Contractors or Contract for Deed Holders – owner must sign the application.

**Company Information:**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Location: \_\_\_\_\_  
Type of Company: \_\_\_\_\_ Service Provided: \_\_\_\_\_

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

**Return Completed Applications to:**

City Clerk  
City of Marshall  
344 West Main St.  
Marshall, MN 56258



**CITY OF MARSHALL**  
**344 WEST MAIN**  
**MARSHALL, MN 56258-1313**  
**(507) 537-6773 FAX: (507) 537-6830**



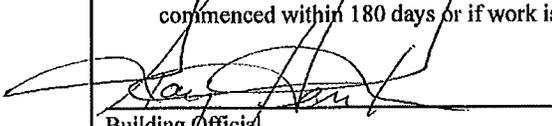
\* 2 0 1 9 - 0 0 3 5 4 \*

DATE ISSUED:07/30/2019

## BUILDING PERMIT

**PERMIT NUMBER** : 2019-00354  
**ADDRESS** : 314 RAINBOW DR  
**PIN** : 27-315002-0  
**LEGAL DESC** : NONE  
**PERMIT TYPE** : BUILDING  
**PROPERTY TYPE** : SINGLE FAMILY  
**CONSTRUCTION TYPE** : NEW BUILDING  
**VALUATION** : \$ 114,200.00

NOTE: NEW DWELLING

<b>APPLICANT</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>PERMIT FEE</b></td> <td style="width: 30%;"></td> <td style="width: 30%; text-align: right;">908.50</td> </tr> <tr> <td>PLAN REVIEW RESIDENTIAL</td> <td></td> <td style="text-align: right;">317.98</td> </tr> <tr> <td>STATE SURCHARGE BLDG VAL</td> <td></td> <td style="text-align: right;">57.10</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>1,283.58</b></td> </tr> <tr> <td><b>Payment(s)</b></td> <td></td> <td></td> </tr> <tr> <td>CHECK</td> <td style="text-align: right;">4313    1901462</td> <td style="text-align: right;">1,283.58</td> </tr> </table>	<b>PERMIT FEE</b>		908.50	PLAN REVIEW RESIDENTIAL		317.98	STATE SURCHARGE BLDG VAL		57.10		<b>TOTAL</b>	<b>1,283.58</b>	<b>Payment(s)</b>			CHECK	4313    1901462	1,283.58
<b>PERMIT FEE</b>		908.50																	
PLAN REVIEW RESIDENTIAL		317.98																	
STATE SURCHARGE BLDG VAL		57.10																	
	<b>TOTAL</b>	<b>1,283.58</b>																	
<b>Payment(s)</b>																			
CHECK	4313    1901462	1,283.58																	
<b>OWNER</b>																			
HABITAT FOR HUMANITY REDWOOD 300 HWY 59 N MARSHALL, MN 56258-0000																			
<b>AGREEMENT</b>																			
<p>All provisions of law and ordinances governing this type of work shall be complied with whether specified herein or not. Separate application must be secured for plumbing work and all electrical work must be inspected by the State Electrical Inspector.</p> <p><b><u>No work shall begin until the Building Permit is signed and issued by the Building Official.</u></b></p>	<p><b>PERMIT:</b> In consideration of the statements and representations made in the above application filed with the Office of the City Engineer, Marshall, Minnesota, this Permit is hereby granted to the applicant. This Permit is granted upon the expressed conditions that said owner and his agents, workmen and employees shall comply in all respects with the ordinances and regulations of the City of Marshall and the State of Minnesota. The granting of a permit does not give authority to violate any provisions of State or Local Law regulating building. Not all deficiencies in documents may have been addressed and/or noted and that shall not be construed as an approval of such code deficiencies. Review for code compliance will continue during inspections as construction progresses. This Permit expires if work is not commenced within 180 days or if work is suspended for 180 days.</p>																		
 Building Official	7-3-19 Date																		



60.01

81.01

70.01

1/4" Per Section

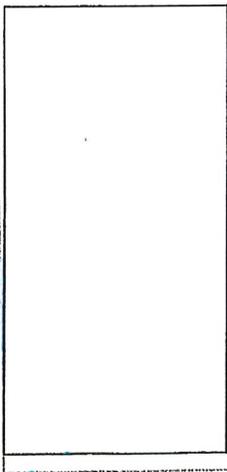
240.00

- Maintain perimeter control (gnss buffer, sit face, bro mill, etc)

132.00

132.00

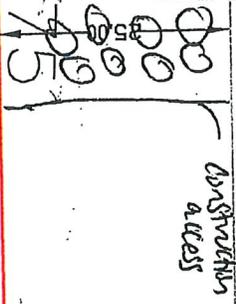
62  
00'12"



314

312

235.75



Stockpile

CITY OF MARSHALL  
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT  
FOR HOME TAX ABATEMENT APPLICANT ANDREA CAYO

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on March 10, 2020 to be held in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street in Marshall, Minnesota, on the request of Home Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the construction house structure. The property is located within the City and is currently identified as Parcel No. 27-315002-0. The approximate amount of assistance is \$786 over a maximum period of 2 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

Dated: February 29, 2020

/s/Kyle Box  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

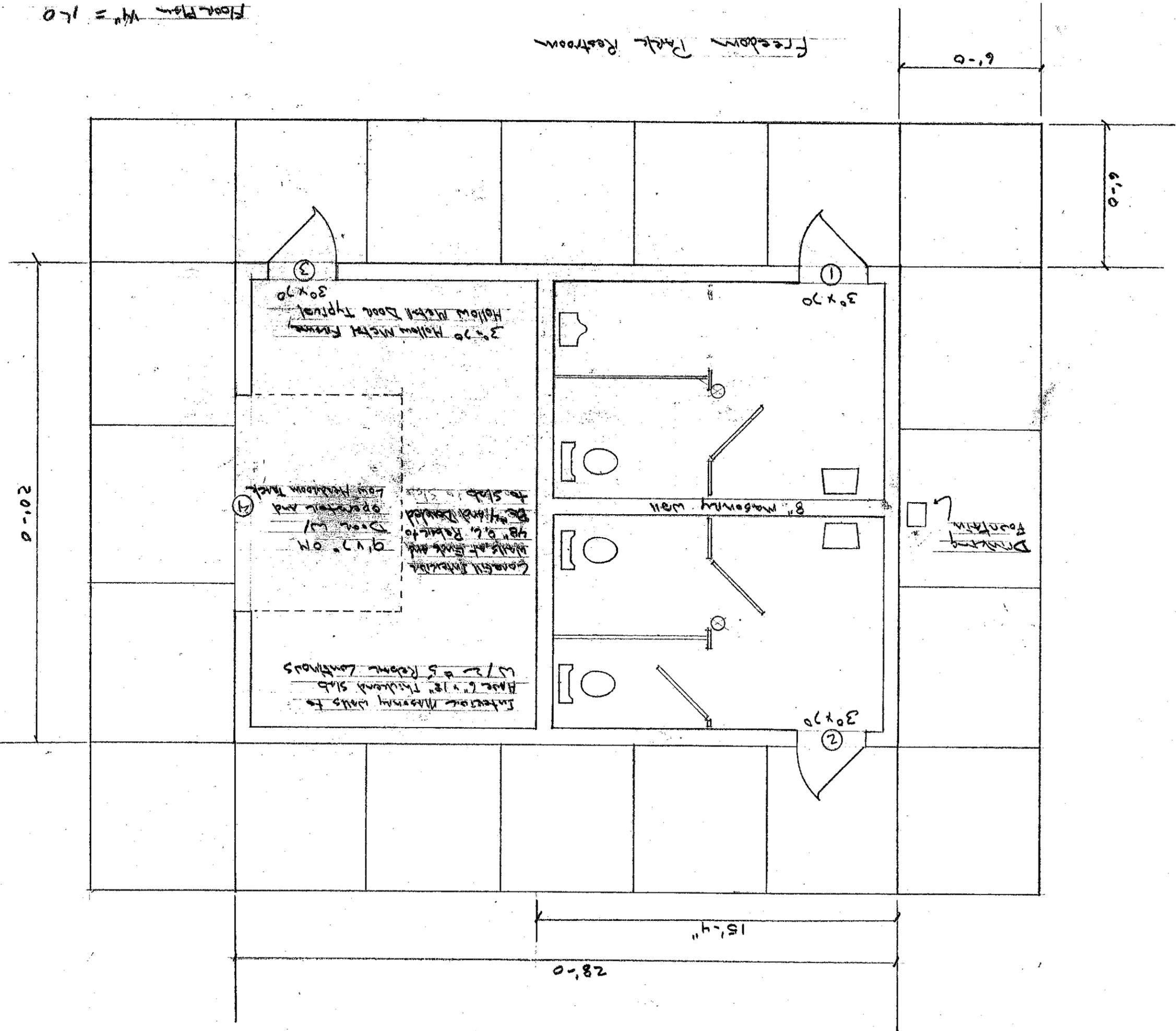
<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	AWARD OF BIDS
<b>Type:</b>	ACTION
<b>Subject:</b>	Award of Bids for Construction of New Restroom Facility at Freedom Park.
<b>Background Information:</b>	<p>As part of making our parks more accessible and user friendly the City initiated a restroom/shelter replacement schedule in 2017. Justice Park (2018) and Liberty Park (2019) have been completed. Freedom Park is the facility for 2020 recommended based on age (1980) and lack of ADA compliance.</p> <p>On March 5, 2020 three bids from local contractors were received. Sussner Construction of Marshall, MN submitted the low bid of \$122,700.00 and is recommended for approval. Start date for construction would be in April with a proposed finish date of June 30, 2020.</p> <p>Not included in the bid is demolition of the existing restroom. D&amp;G Excavating, Inc. of Marshall, MN has submitted an estimate for demolition in the amount of \$4,200.00.</p> <p>Net cost of this restroom replacement is \$126,900.00 including new construction and demolition of old restroom.</p> <p>\$140,000.00 was budgeted in the 2020 Parks Department CIP for this restroom replacement.</p>
<b>Fiscal Impact:</b>	\$Net cost of \$126,900 after demolition.
<b>Alternative/Variations:</b>	Non recommended
<b>Recommendations:</b>	Award of bid for construction of new restroom facility at Freedom Park to Sussner Construction and demolition of existing facility to D&G Excavating.

**BID TABULATION**

**FOR CONSTRUCTION OF BATHROOM FACILITY AT FREEDOM PARK**

**DATE: MARCH 5, 2020**  
**TIME: 10:00 A.M.**

BIDDER	BID BOND INCLUDED	TOTAL BID	SPECIAL NOTES, IF ANY
Bladholm Construction	X	\$127,000.00	
Doom & Cuyper's Construction	X	\$143,700.00	
<b>Sussner Construction</b>	<b>X</b>	<b>\$122,700.00</b>	Recommended for approval – April start – June 30 <sup>th</sup> Finish



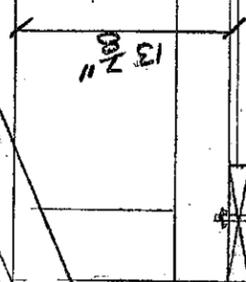
Freedom Park Restroom

Floor Plan 1/4" = 1'-0"

Standing Seam Roof  
Synthetic Felt  
5/8 GTSX  
Twiss System

Roof Apron  
2x6 sub fascia

Steel Fascia  
Alum. Soffit



Sill Seal  
2x8 PT Plate

1/2" AC Plywood, Painted

1/2" x 8 Galvanized Anchor Bolt @ 48" On Center AND All Louvers

8" Bond Beams w/2#5 Rebar

Core Fill 4' On Center w/1#4 Rebar  
Core Fill w/4 Rebar at Louvers and Door Jamb

8" Rock Faced Concrete Block w/Integral Lateral  
Interior Walls 8" Conc. Block w/Integral Lateral

Interior Walls Sealed

4" 4000# Conc. w/Granite  
Siderails 6' wide

8" Bond Beams w/2#5 Rebar

4" 4000# Conc w/Granite, Sealed

Granular Fill

20" x 10" Conc. Footing w/2#5 Horizontal Rebar  
3000# Conc

SECTION 1" = 1'-0"





GENERAL CONTRACTOR

305 LEGION FIELD ROAD  
MARSHALL, MN 56258

TEL / 507.537.9779  
FAX / 507.537.9473

[sussner@sussnerconstruction.com](mailto:sussner@sussnerconstruction.com)  
[www.sussnerconstruction.com](http://www.sussnerconstruction.com)

March 5, 2020

City of Marshall  
Restroom Facility At Freedom Park  
344 West Main St.  
Marshall MN 56258

**BID CLARIFICATIONS FOR RESTROOM FACILITY AT FREEDOM PARK**

1. Per e-mail dated March 3, 2020 from Preston Stensrud Section I item number 5 where steel beam is called out for above the overhead door, this note can be disregarded.
2. The cost for builder's risk insurance for the restroom project is \$261.00. Pricing is included in bid.
3. Pricing to increase limit quote for the General Liability to increase to \$2 million/\$4 million is \$1,739.00. Pricing is included in bid.
4. Sussner Construction's insurance company United Fire feels the \$1 million commercial auto limit along with the \$5 million umbrella limit is more than sufficient to comply with the required \$1,500,000 limits requested by the City of Marshall. The \$5 million umbrella will respond once the \$1 million commercial auto limit is exhausted in the event of a covered commercial auto liability claim. If the City of Marshall is requiring additional insurance this price is not included in bid.
5. An allowance of \$500 is included for material cost for a W8x31 metal lintel with an attached plate for above the overhead door. Soaps for lintel are included in base bid.
6. Structural engineering is not included in bid.
7. Architectural code review is not included in bid.





2324 County Road 30  
Marshall, MN 56258

Phone: 507-532-2334  
Fax: 507-865-4695

www.dandgexcavating.com

Brian Gruhot  
*President*

Kristin Gruhot  
*CEO/CFO*

~Proposal~

**Date:** 2/11/2020

**To:** Marshall Parks Department

**Attn:** Preston

**Job:** Freedom Park Bathroom Demo

**We Propose the Following:**

Mobilize  
Asbestos abatement  
Tear down building  
Haul debris to landfill  
Break up concrete slab and haul off

*TOTAL PROJECT:* \$4,200.00

*Comments: This proposal may be withdrawn by us if not accepted within 30 days.*

Sincerely,

David Gruhot  
Estimator



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Award of Bids for Pickups for WWTF.
<b>Background Information:</b>	The City opened bids on February 25, 2020 for replacement pickups for the Wastewater Department. The bid tabulations are attached.
<b>Fiscal Impact:</b>	The total for the two replacements vehicles is \$38,633.94. The approved 2020 Wastewater Operating budget (#602-90581-5550 – Motor Vehicles) included \$59,000.00 for the replacement of these two vehicles.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 that the Council authorize the purchase of a new 2020 Ram 1500 Classic Tradesman Regular Cab ½-Ton 4WD Pick-Up for the Wastewater Department from Marthaler CDJR of Worthington, Minnesota, in the amount of \$19,902.72, including tax and \$4,100.00 trade-in of the existing 2006 Chevrolet Regular Cab ½-Ton 2WD pickup.</p> <p>Recommendation No. 2 that the Council authorize the purchase of a new 2020 Ram 1500 Classic Tradesman Regular Cab ½-Ton 4WD Pick-Up for the Wastewater Department from Marthaler CDJR of Worthington, Minnesota, in the amount of \$18,731.22, including tax and \$5,200.00 trade-in of the existing 2003 Chevrolet Regular Cab ½-Ton 4WD pickup.</p>

**BID TABULATION**

**FURNISH ONE (1) NEW OR CURRENT MODEL ½-TON 4WD REGULAR CAB PICK-UP WITH 8' BOX  
FOR THE MARSHALL WASTEWATER FACILITY**

**PURCHASE / TRADE-IN ONE (1) 2006 WASTEWATER CHEVROLET 2WD 1/2-TON PICK-UP  
FROM THE MARSHALL WASTEWATER FACILITY**

**DATE: FEBRUARY 25, 2020**

**TIME: 10:00 A.M.**

BIDDER	BID SECURITY	PROPOSAL			COMMENTS
		PROPOSAL A (Vehicle and Trade-In)	PROPOSAL B (Vehicle Only)	PROPOSAL C (Purchase Existing Vehicle Only)	
Marthaler CDJR Worthington, MN		\$19,902.72 2020 Ram Tradesman	\$24,269.22	\$3,700.00	Recommend purchase Proposal A
Lockwood Motors Marshall, MN		\$22,325.60 2020 Ram Tradesman	\$25,520.60	\$3,000.00	
State Contract Dodge of Burnsville Burnsville, MN		\$23,600.40 2020 Dodge Tradesman	\$24,665.40	\$1,000.00	
Kruse Motors Marshall, MN		\$25,879.50 GMC Sierra	\$29,074.50	\$3,000.00	
Lockwood Motors Marshall, MN		\$27,638.88 2020 Chevrolet	\$30,833.88	\$3,000.00	
Willard Engel		--	--	\$3,560.00	

**BID TABULATION**

**FURNISH ONE (1) NEW OR CURRENT MODEL ½-TON 4WD REGULAR CAB PICK-UP WITH 8' BOX  
FOR THE MARSHALL WASTEWATER FACILITY**

**PURCHASE / TRADE-IN ONE (1) 2003 WASTEWATER CHEVROLET 4WD 1/2-TON PICK-UP  
FROM THE MARSHALL WASTEWATER FACILITY**

**DATE: FEBRUARY 25, 2020**  
**TIME: 10:00 A.M.**

BIDDER	PROPOSAL			COMMENTS
	PROPOSAL A (Vehicle and Trade-In)	PROPOSAL B (Vehicle Only)	PROPOSAL C (Purchase Existing Vehicle Only)	
Marthaler CDJR Worthington, MN	\$18,731.22 2020 Ram Tradesman	\$24,269.22	\$5,000.00	Recommend purchase Proposal A
Lockwood Motors Marshall, MN	\$21,793.10 2020 Ram Tradesman	\$25,520.60	\$3,500.00	
State Contract Dodge of Burnsville Burnsville, MN	\$22,535.40 2020 Dodge Tradesman	\$24,665.40	\$2,000.00	
Juettner Motors Alexandria, MN	\$25,484.39 2020 Ram Tradesman	\$27,081.89	\$1,500.00	
Kruse Motors Marshall, MN	\$26,412.00 GMC SierraA	\$29,074.50	\$2,500.00	
Lockwood Motors Marshall, MN	\$27,106.38 2020 Chevrolet	\$30,833.88	\$3,500.00	
Lagers Mankato, MN	\$28,336.46 2019 Ram Tradesman	\$32,596.46	\$3,500.00	
State Contract Karl Motors Akeny, IA	2020 Chevrolet	\$28,596.14	--	
State Contract Ford of Hibbing Hibbing, MN	Ford F150	\$31,779.90	--	
Andy Meulebroeck	--	--	\$4,324.00	
Willard Engel	--	--	\$4,210.00	



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Out of State Travel
<b>Background Information:</b>	<p>The Marshall Police Department is a member of Brown, Lyon, Redwood &amp; Renville counties (BLR) Drug Task Force and Emergency Response Unit (ERU). Each member of the BLR has designated officers assigned to the Emergency Response Unit.</p> <p>An expectation within the ERU is that assigned members receive specialized training through their agency to provide a basic understanding of SWAT core competencies. These core competencies include: tactical team procedures, room/structure clearing, approach formations, rural movements, officer down rescues, hostage rescue and operational planning.</p> <p>Currently only two basic SWAT courses are being offered in Minnesota with both of them being significantly more expensive due to the pre-requisite certifications and training required. The training offered in Fargo, ND is sponsored by the Specialized Operations Training Association (SOTA) which is a non-profit organization that provides specialized training in the Midwest. The training is being offered May 18<sup>th</sup> – May 22<sup>nd</sup>, 2020. We have one officer attending the training.</p> <p>The training offered in Fargo, ND is a 4 day training costing \$250.00. The alternative in-state trainings offered are a 6 day trainings costing \$1,025 plus completion of pre-requisites. The cost for the training in Fargo, ND is significantly less and puts less stress on the police departments schedule.</p>
<b>Fiscal Impact:</b>	<b>\$250.00 course fee</b>
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve the Out-of-State Travel for the Basic SWAT Training in Fargo, ND

## Basic SWAT by Red River Valley SWAT

Start Monday, May 18, 2020  
End Friday, May 22, 2020  
Location Fargo ND  
Registered [3 registrants](#)

REGISTER

### BASIC SWAT

**When:** May 18th-May 22nd 2020

**Where:** Fargo, ND

**What:** 40 hour Basic SWAT course (ND and MN POST certified)

**Cost:** \$250 per operator

This course is designed to provide a basic understanding of the SWAT Core Competencies to new and/or inexperienced SWAT operators.

## S.O.T.A. TRAINING OVERVIEW

Special Operations Training Association of the Upper Midwest is a non-profit organization comprised of public [safety](#) personnel; including tactical officers, crisis negotiators, safety personnel; legal advisors, communication support, and paramedics. The association was created by its members and for its members to bring special operations training to all the public safety organizations in the upper midwest.



30  
**CITY OF MARSHALL**  
**AGENDA ITEM REPORT**

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the 2020-21 annual Refuse Haulers Licenses.
<b>Background Information:</b>	Annual Refuse Haulers licenses will expire on March 31, 2020. The attached applications for a Refuse Haulers license are from the following:  Southwest Sanitation West Central Sanitation Waste Management
<b>Fiscal Impact:</b>	\$160 per license
<b>Alternative/ Variations:</b>	None Recommended
<b>Recommendations:</b>	To approve the 2020-21 Refuse Haulers Licenses

Sec. 50-24. - Hauler's license required.

It is unlawful for any person to haul garbage, other refuse, or recyclable materials for hire without a license therefor from the city, or to haul garbage or other refuse from his own residence or business property other than as excepted in this article. Such licenses shall expire on March 31 of each year. The annual fee for a garbage and refuse hauler's license shall be established by resolution of the city council.

(Code 1976, § 6.31(2), (3); Ord. No. 554 2nd series, 7-5-2006)

**Cross reference**— Business licenses, § 22-21 et seq.

**State Law reference**— Licensing of solid waste collection, Minn. Stat. § 115A.93.

Sec. 50-25. - Licensee requirements.

- (a) Hauler licenses shall be granted only upon the condition that the licensee have tight packer-type vehicles for garbage and other refuse and vehicles with leakproof bodies for recyclable materials in good condition to prevent loss in transit of liquid or solid cargo; that the vehicle be kept clean and as free from offensive odors as possible and not allowed to stand in any street longer than reasonably necessary to collect garbage, refuse, or recyclable materials; and that the vehicle is dumped or unloaded only at the designated sanitary landfill, or recycling center and strictly in accordance with regulations relating thereto.
- (b) Every vehicle used to collect garbage, refuse, or recyclable shall have the name of the owner or operator and the city license number under which it is being operated on the body of the vehicle, or on a durable metal or wood plaque which shall be fastened to the body, at all times when the vehicle is used for collecting garbage, refuse, or recyclable.
- (c) All licensed haulers shall provide to the city at the city's request, a list of all names and addresses of all their customers within the city.
- (d) All licensed haulers must have a license to haul garbage within the county.

(Code 1976, § 6.31(5); Ord. No. 554 2nd series, 7-5-2006; Ord. No. 723 2nd Series, § 1, 8-8-2017)



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 8 to Magney Construction, Inc.; 2) Consider Payment of Invoice 1301946 to American Engineering Testing, Inc.; 3) Consider Payment of Invoice 0246793 to Bolton & Menk, Inc.
<b>Background Information:</b>	<p>Attached are two invoices as follows for the the above-referenced project:</p> <ol style="list-style-type: none"> <li>1) Application for Payment No. 8 to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$250,397.82.</li> <li>2) Invoice 1301946 to American Engineering Testing, Inc. of St. Paul, Minnesota, in the amount of \$735.00</li> <li>3) Invoice 0246793 to Bolton &amp; Menk, Inc., of Mankato, Minnesota, in the amount of \$20,600.38</li> </ol> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
<b>Fiscal Impact:</b>	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
<b>Alternative/Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 that the Council authorize Application for Payment No. 8, per the recommendation of the City’s consultant, Bolton &amp; Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$250,397.82.</p> <p>Recommendation No. 2 that the Council authorize payment of Invoice 1301946 to American Engineering Testing, Inc. of St Paul, Minnesota, in the amount of \$735.00.</p> <p>Recommendation No. 3 that the Council authorize payment of Invoice 0246793 to Bolton &amp; Menk, Inc., of Mankato, Minnesota, in the amount of \$20,600.38.</p>



**BOLTON  
& MENK**

Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

## MEMORANDUM

**Date:** March 4, 2020  
**To:** Bob Van Moer, Wastewater Treatment Superintendent  
**From:** Jon D. Peterson, P.E., Project Engineer *JDP*  
**Subject:** Wastewater Treatment Facility Improvements – Magney Construction Inc.  
Pay Request No. 8  
City of Marshall, Minnesota  
Project No.: T22.115360

### INTRODUCTION

Pay Request No. 8 for the above-referenced project in the amount of \$250,397.82 is being submitted for approval.

### DISCUSSION

This pay application covers work completed on the project through February 29, 2020. The Contractor has completed placement of rebar and concrete for the sludge tank walls. Grit equipment has been installed and started up. Demolition of trickling filter media is 99% complete. We recommend approval of the attached Request for Payment No. 8.

### BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project and will be covered by the PFA loan proceeds.

### ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$250,397.82.

**Application for Payment No. 8**

To: The City of Marshall, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: \_\_\_\_\_

Project: Wastewater Treatment Facility Improvements

Owners Contract No. \_\_\_\_\_ Engineer's Project No. T22.115360  
 Date of this Invoice: 2/26/2020  
 Invoice Work Period: Feb 1-29, 2020

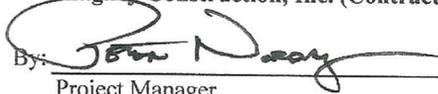
1) Original Contract amount	\$14,074,300.00
2) Change Orders to date	\$0.00
3) Revised Contract amount	\$14,074,300.00
4) Value completed to date	\$4,933,147.59
5) Materials stored on site	\$162,616.65
6) Total Earned to date	\$5,095,764.24
7) Amount retained	\$254,788.21
8) Amount previously paid	\$4,590,578.21
<b>Amount due this Payment</b>	<b>\$250,397.82</b>

Accompanying Documentation:

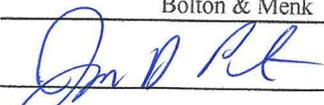
CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

**Magney Construction, Inc. (Contractor)**

By:   
 Project Manager

**Payment of the above AMOUNT DUE THIS APPLICATION is recommended.**

Owner: City of Marshall Engineer: Bolton & Menk  
 By: \_\_\_\_\_ By:   
 Date: \_\_\_\_\_ Date: 3-4-20



APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Pay Application #7 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3411	Precast Hollow Core Planks	\$ 456,850	0.00	0.00	74,559.00	74,559.00	16%	382,291.00
3460	Precast Non-Architectural Wall Panels	\$ 7,820	6,796.00	0.00	0.00	6,796.00	87%	1,024.00
5100	Structural Metals, Misc Metals and Handrail	\$ 279,400	0.00	0.00	0.00	0.00	0%	279,400.00
5500	Access Hatches	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
7535	Fully Adhered Membrane Roofing & Sheet Metal	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
7900	Joint Sealant	\$ 299,000	0.00	0.00	0.00	0.00	0%	299,000.00
8110	Hollow Metal Doors, Frames and Hardware	\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
9960	Painting	\$ 212,600	44,274.04	0.00	0.00	44,274.04	21%	168,325.96
10400	Identifying Devices	\$ 143,100	0.00	0.00	0.00	0.00	0%	143,100.00
11213	Vertical Non-Clog Solids Handling Pumps	\$ 17,400	0.00	0.00	0.00	0.00	0%	17,400.00
11214	Vertical Turbine Pumps	\$ 36,400	32,840.00	0.00	0.00	32,840.00	90%	3,560.00
11311	Submersible Centrifugal Pumps	\$ 54,750	0.00	0.00	0.00	0.00	0%	54,750.00
11312	Replace Vaughan Chopper Pump	\$ 96,560	90,560.00	6,000.00	0.00	96,560.00	100%	0.00
11316	Progressive Cavity Pumps	\$ 428,500	0.00	0.00	0.00	0.00	0%	428,500.00
11321	Grit Separation Equipment	\$ 135,840	0.00	0.00	0.00	0.00	0%	135,840.00
11351	Clarifier Equipment - Suction Type Clarifier	\$ 345,600	0.00	0.00	0.00	0.00	0%	345,600.00
11365	Gravity Actuated Rotary Distributor	\$ 650,000	0.00	0.00	0.00	0.00	0%	650,000.00
11366	Trickling Filter Media	\$ 4,630	0.00	0.00	0.00	0.00	0%	4,630.00
11372	Blower Allowance	\$ 82,900	0.00	0.00	0.00	0.00	0%	82,900.00
11374	Blower System (Positive Displacement w/ Enclosure)	\$ 6,800	0.00	0.00	0.00	0.00	0%	6,800.00
11376	Fine Pore Membrane Aeration Equipment	\$ 185,300	0.00	0.00	0.00	0.00	0%	185,300.00
13126	Hybrid Blower System	\$ 266,500	0.00	0.00	0.00	0.00	0%	266,500.00
13262	Circular Tank Covers	\$ 140,000	0.00	0.00	0.00	0.00	0%	140,000.00
13263	Long Term Storage Mixing System	\$ 29,850	0.00	0.00	0.00	0.00	0%	29,850.00
13320	ATAD Equipment Replacement	\$ 900	0.00	0.00	0.00	0.00	0%	900.00
13890	ATAD Equipment Installation	\$ 10,500	0.00	0.00	0.00	0.00	0%	10,500.00
13900	Blower Master Control Panel	\$ 31,200	0.00	0.00	0.00	0.00	0%	31,200.00
14620	Slide Gates	\$ 9,200	0.00	0.00	0.00	0.00	0%	9,200.00
15060	Fiberglass Baffles and Weir Plates	\$ 307,200	116,691.78	0.00	88,057.65	204,749.43	67%	102,450.57
15060	Portable Hoist	\$ 172,800	10,000.00	0.00	0.00	10,000.00	6%	162,800.00
15100	Process Piping - Materials	\$ 744,040	167,327.41	0.00	0.00	167,327.41	22%	576,712.59
15130	Process Piping - Labor	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
15140	Valves - Materials	\$ 11,600	0.00	0.00	0.00	0.00	0%	11,600.00
15140	Gauges	\$ 34,500	34,300.00	0.00	0.00	34,300.00	99%	200.00
15140	Pipe Supports and Anchors							
15140	Stainless Steel Manways w/ Blind Flanges							

Contractor: Magney Construction, Inc.  
 Owner: City of Marshall, MN  
 Project: Wastewater Treatment Facility Improvements  
 BMI Project No. T22.115360

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Pay Application #7 Description of Work	Scheduled Value	Work		Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
			Previous Application	Application					
15250	Plumbing	\$ 14,800	0.00	0.00	0.00	0.00	0.00	0%	14,800.00
15500	HVAC	\$ 97,800	0.00	0.00	0.00	0.00	0.00	0%	97,800.00
16010	Electrical - Mobilization, Permits and Job Overhead	\$ 100,000	50,000.00	0.00	0.00	0.00	50,000.00	50%	50,000.00
16100	Basic Materials and Methods	\$ 260,575	19,530.00	5,500.00	0.00	0.00	25,030.00	10%	235,545.00
16150	Motors	\$ 20,000	0.00	0.00	0.00	0.00	0.00	0%	20,000.00
16400	Electrical Distribution	\$ 83,000	0.00	0.00	0.00	0.00	0.00	0%	83,000.00
16900	Starters and Motor Control Centers	\$ 463,000	0.00	0.00	0.00	0.00	0.00	0%	463,000.00
16950	Instrumentation and Controls	\$ 958,165	0.00	0.00	0.00	0.00	0.00	0%	958,165.00
16990	Computer Allowance	\$ 50,000	0.00	0.00	0.00	0.00	0.00	0%	50,000.00
	<b>Totals</b>	<b>14,074,300.00</b>	<b>4,832,187.59</b>	<b>100,960.00</b>	<b>162,616.65</b>	<b>5,095,764.24</b>	<b>36%</b>	<b>8,978,535.76</b>	
	Original Contract amount	0.00	14,074,300.00						
	Change Orders to date		0.00						
	Revised Contract amount		14,074,300.00						
	Value completed to date		4,933,147.59						
	Materials stored on site		162,616.65						
	Total Earned to date		5,095,764.24						
	Amount retained		254,788.21						
	Amount previously paid		4,590,578.21						
	Amount due this Payment		250,397.82						

**HECKSEL MACHINE INC**

609 CARTER ST NE  
 WATERTOWN, MN 55388  
 USA

Invoice Number: 108612  
 Invoice Date: Jan 23, 2020  
 Page: 1

Voice: (952) 955-1754  
 Fax: 9529553407

*Duplicate*

<b>Bill To:</b>
MAGNEY CONSTRUCTION 1401 PARK ROAD CHANHASSEN, MN 55317

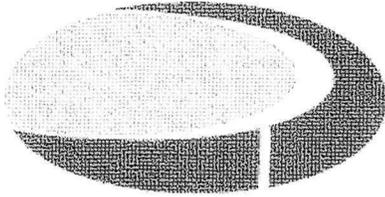
<b>Ship to:</b>
MAGNEY CONSTRUCTION 600 ERIE ROAD MARSHALL, MN 56258

<b>Customer ID</b>	<b>Customer PO</b>	<b>Payment Terms</b>	
MAGCON	550-5001	Net 30 Days	
<b>Sales Rep ID</b>	<b>Shipping Method</b>	<b>Ship Date</b>	<b>Due Date</b>
	Best Way		2/22/20

Quantity	Item	Description	Unit Price	Amount
1.00		JOB: CITY OF MARSHALL WWTF STEEL HOIST BEAM 2/3.18, 4 & 5/3.20 GALVANIZED STEEL WALKWAY WITH RAILING & SUPPORTS 1 & 2/3.18, 4 & 5/3.19 GRATING DRAFTING SHIPPING MATERIAL AND SHOP SERVICE 7.88% SALES TAX \$5,449.02	69,150.00	69,150.00

Subtotal	69,150.00
Sales Tax	5,449.02
Total Invoice Amount	74,599.02
Payment/Credit Applied	
<b>TOTAL</b>	<b>74,599.02</b>

Check/Credit Memo No: \_\_\_\_\_



# Plant & Flanged

EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

**Confirm To:**

## Invoice

Invoice Number: 0076019-IN  
Invoice Date: 02/10/2020



Page: 1

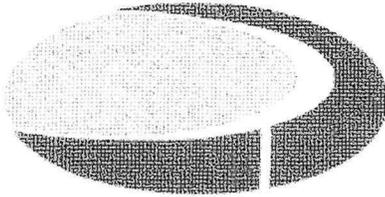
Customer Number: MAG5000  
Order Number:  
Order Date

**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

Customer P.O.	Ship VIA	Tracking Number	Terms
550-13300	DIRECT	50903 G BOYD;	NET 30 DAYS

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 1-31-2020						
24" FST DIP CLASS 50 CL BLK (GAUGED FULL LENGTH)		160.33	160.33	0.00	68.65	11,006.65
24" FST DIP CLASS 50 CL BLK		140.00	140.00	0.00	68.65	9,611.00
24" FST GASKET SBR		15.00	15.00	0.00	0.00	0.00

Net Invoice:	20,617.65
Less Discount:	0.00
Freight:	0.00
Sales Tax:	1,623.64
<b>Invoice Total:</b>	<b>22,241.29</b>



# Plant & Flanged

EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

## Invoice



Invoice Number: 0076018-IN  
Invoice Date: 02/10/2020

Page: 1

Customer Number: MAG5000  
Order Number:  
Order Date

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

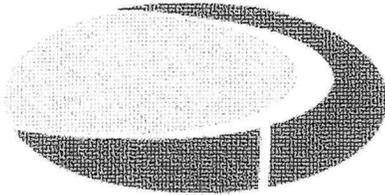
**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

**Confirm To:**

Customer P.O.	Ship VIA	Tracking Number	Terms
550-13300	DIRECT	00532941087 DAYTON;	NET 30 DAYS

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 2-6-2020						
16" MJ C153 45 BEND CL BLK USA		6.00	6.00	0.00	659.35	3,956.10
16" MJ C153 90 BEND CL BLK USA		4.00	4.00	0.00	857.35	3,429.40
16" MJ C153 22 1/2 BEND CL BLK USA		2.00	2.00	0.00	638.15	1,276.30
16" MJ C153 LONG SLEEVE BLK USA		2.00	2.00	0.00	592.00	1,184.00
24" MJ C153 90 BEND CL BLK USA		2.00	2.00	0.00	2,249.35	4,498.70
20" MJ C153 45 BEND CL BLK USA		2.00	2.00	0.00	1,027.35	2,054.70

Net Invoice:	16,399.20
Less Discount:	0.00
Freight:	0.00
Sales Tax:	1,291.45
<b>Invoice Total:</b>	<b>17,690.65</b>



**Plant & Flanged**  
EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

**Invoice**



Invoice Number: 0075980-IN  
Invoice Date: 02/04/2020

Page: 1

Customer Number: MAG5000  
Order Number:  
Order Date

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

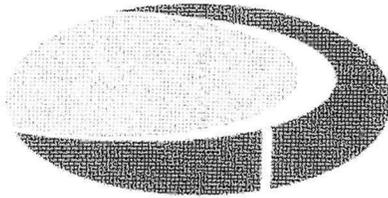
**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

**Confirm To:**

<b>Customer P.O.</b> 550-13300	<b>Ship VIA</b> DIRECT	<b>Tracking Number</b> 00535416045 DAYTON;	<b>Terms</b> NET 30 DAYS
-----------------------------------	---------------------------	---	-----------------------------

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 1-31-20						
16" MJ C153 90 BEND CL BLK USA		3.00	3.00	0.00	857.35	2,572.05
24" MJ C153 90 BEND CL BLK USA		2.00	2.00	0.00	2,249.35	4,498.70
24" MJ C153 45 BEND CL BLK USA		1.00	1.00	0.00	1,488.70	1,488.70
24" MJ C153 TEE CL BLK USA		2.00	2.00	0.00	2,921.35	5,842.70
PLAIN COVER USA		1.00	1.00	0.00	405.45	405.45
#26T TOP SECTION USA		1.00	1.00	0.00	0.00	0.00
#60 EXTENSION USA		1.00	1.00	0.00	0.00	0.00
#36B BOTTOM USA		1.00	1.00	0.00	0.00	0.00
#6 BASE USA		1.00	1.00	0.00	0.00	0.00

Net Invoice: 14,807.60  
Less Discount: 0.00  
Freight: 0.00  
Sales Tax: 1,166.10  
**Invoice Total:** 15,973.70



**Plant & Flanged**  
EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

**Confirm To:**

**Invoice**

**Invoice Number:** 0076046-IN  
**Invoice Date:** 02/13/2020



**Page:** 1

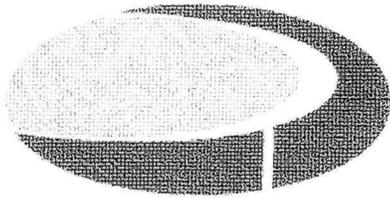
**Customer Number:** MAG5000  
**Order Number:**  
**Order Date:**

**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

**Customer P.O.** 550-13300      **Ship VIA** DIRECT      **Tracking Number** 53020 G BOYD;      **Terms** NET 30 DAYS

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 2-6-2020						
24" FST DIP CLASS 50 CL BLK (GAUGED FULL LENGTH)		60.12	60.12	0.00	68.65	4,127.24
20" FST DIP CLASS 50 CL BLK		60.12	60.12	0.00	53.10	3,192.37
20" FST DIP CLASS 50 CL BLK (GAUGED FULL LENGTH)		140.29	140.29	0.00	53.10	7,449.40
24" FST GASKET SBR		3.00	3.00	0.00	0.00	0.00
20" FST GASKET SBR		10.00	10.00	0.00	0.00	0.00

Net Invoice:	14,769.01
Less Discount:	0.00
Freight:	0.00
Sales Tax:	1,163.07
<b>Invoice Total:</b>	<b>15,932.08</b>



# Plant & Flanged

EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

**Confirm To:**

## Invoice

Invoice Number: 0076096-IN  
Invoice Date: 02/19/2020



Page: 1

Customer Number: MAG5000  
Order Number:  
Order Date

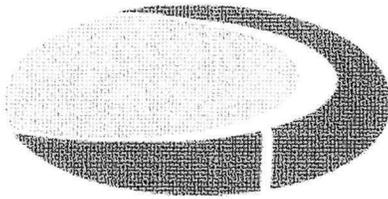
**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

Customer P.O.	Ship VIA	Tracking Number	Terms
550-13300	DIRECT		NET 30 DAYS

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 2-6-2020						
24" MJ C153 45 BEND CL BLK		2.00	2.00	0.00	1,488.70	2,977.40

Net Invoice:	2,977.40
Less Discount:	0.00
Freight:	0.00
Sales Tax:	234.48
<b>Invoice Total:</b>	<b>3,211.88</b>



**Plant & Flanged**  
EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

**Invoice**



Invoice Number: 0076117-IN  
Invoice Date: 02/21/2020

Page: 1

Customer Number: MAG5000  
Order Number: 0058069  
Order Date 02/03/2020

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

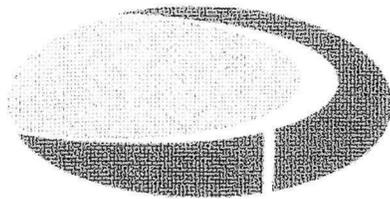
**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

**Confirm To:**

Customer P.O.	Ship VIA	Tracking Number	Terms
550-13300	WILL CALL		NET 30 DAYS

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 1-31-20						
6" FL X PE FLOORPIPE 2'-0" W/SR 8" FPE & CLIPS CL RPX		4.00	4.00	0.00	224.00	896.00
16" PE X PE FLOORPIPE 7'-0" W/SR 9" PFE CL BLK		1.00	1.00	0.00	937.00	937.00
16" PE X PE FLOORPIPE 6'-0" W/SR 6" FPE CL BLK		1.00	1.00	0.00	827.00	827.00
24" PE X PE FLOORPIPE 6'-0" W/SR 9" FPE CL BLK		2.00	2.00	0.00	941.55	1,883.10
24" MJ C153 Long Sleeve FBE USA		1.00	1.00	0.00	1,309.35	1,309.35
16" Mega-Lug		6.00	6.00	0.00	153.80	922.80
24" Mega-Lug		8.00	8.00	0.00	375.20	3,001.60
16" MJ Rubber Gasket SBR		4.00	4.00	0.00	13.05	52.20
24" MJ Rubber Gasket SBR		13.00	13.00	0.00	19.90	258.70
3/4" X 4 1/2" CB T-Bolt/Nut USA		48.00	48.00	0.00	2.55	122.40
3/4" X 5" CB T-Bolt w/Nut USA		128.00	128.00	0.00	2.70	345.60
MULTI-FIT VALVE BOX ADAPTER (VBA-6 / SKU 70001)		1.00	1.00	0.00	88.00	88.00

Net Invoice: 10,643.75  
Less Discount: 0.00  
Freight: 0.00  
Sales Tax: 758.37  
**Invoice Total: 11,402.12**



# Plant & Flanged

EQUIPMENT LLC

10101 XYLITE STREET NE  
BLAINE, MN 55449-5227  
(763) 792-3870  
(763) 792-3876

**Sold To:**  
MAGNEY CONSTRUCTION  
1401 PARK ROAD  
CHANHASSEN, MN 55317

**Confirm To:**

## Invoice



Page: 1

**Invoice Number:** 0076126-IN  
**Invoice Date:** 02/24/2020

**Customer Number:** MAG5000  
**Order Number:**  
**Order Date:**

**Ship To:**  
MAGNEY CONSTRUCTION  
c/o WASTEWATER TREATMENT FAC  
600 ERIE ROAD  
MARTY 612-518-7561  
MARSHALL, MN 56258

Customer P.O.	Ship VIA	Tracking Number	Terms
550-13300	DIRECT	497243641-6 FEDEX FRT;	NET 30 DAYS

Item Desc	MARK	Ordered	Shipped	Back Ordered	Price	Amount
RELEASE 1-31-20						
24" MJ C153 45 BEND CL BLK USA		1.00	1.00	0.00	1,488.70	1,488.70

Net Invoice:	1,488.70
Less Discount:	0.00
Freight:	0.00
Sales Tax:	<u>117.23</u>
<b>Invoice Total:</b>	<b>1,605.93</b>

**American Engineering Testing, Inc.**

550 Cleveland Avenue North  
 St. Paul, Minnesota 55114-1804  
 Phone: (651) 659-9001  
 Fax: (651) 659-1379  
 Federal Tax ID: 41-0977521

MARSHALL, CITY OF  
 344 WEST MAIN ST  
 MARSHALL, MN 56258

<b>DUE DATE: 3/22/2020</b>		
INVOICE		CUSTOMER
NUMBER	DATE	NUMBER
1301946	2/21/20	MAR001

BILLING CONTACT: SHARON HANSON

PROJECT MANAGER: TOM JAMES  
 PROJECT NUMBER: 13-20349

SCOPE OF WORK :

PROJECT:

SOILS AND MATERIALS

WASTEWATER TREATMENT FACILITIES  
 IMPROVEMENTS  
 MARSHALL, MN

*For inquiries or additional information regarding this invoice, please contact 651-789-4651 or email [accounting@amengtest.com](mailto:accounting@amengtest.com)*

**Remit payments to: 550 Cleveland Avenue North, St. Paul, MN 55114-1804**

**Labor**

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Administrative Assistant	0.30	70.00	21.00
Engineering Technician II	2.50	82.00	205.00
	Labor sub-total		226.00

**Equipment/Testing**

	<u>Quantity</u>	<u>Unit of Measure</u>	<u>Rate</u>	<u>Amount</u>
Curing/Handling Non-Tested Cyl	5.00	Cylinder	22.00	110.00
Individual Mold	8.00	Mold	3.00	24.00
Testing Std. Cyl.: Regular	15.00	Test	25.00	375.00
	Equipment sub-total			509.00

VENDOR # 0581  
 INVOICE # 1301946  
 \$ AMOUNT 735.00  
 DATE 2-21-2020  
 ACCT & PROJ # 60290581-5520 W13  
 DESCRIPTION WWTF Improvements  
 SIGNATURE [Signature]

Amount due this Invoice	<u>\$735.00</u>
-------------------------	-----------------



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Marshall  
 Wastewater Treatment Facility  
 Bob Van Moer, Wastewater Superintendent  
 600 Erie Street  
 Marshall, MN 56258

February 24, 2020  
 Project No: T22.115360  
 Invoice No: 0246793  
 Client Account: MARS

**Marshall/WWTF Improvements**

Marshall WWTF Improvement

Professional Services per Agreement from January 11, 2020 through February 7, 2020:

Construction Services (004)

**Professional Services**

	Hours	Amount	
Principal	79.00	14,615.00	
Administrative	1.50	137.50	
Specialist	1.50	183.75	
Design Engineer	8.00	1,480.00	
Totals	90.00	16,416.25	
<b>Total Labor</b>			<b>16,416.25</b>

**Consultants**

Barr Engineering Company			
1/31/2020 Barr Engineering Company		2,635.75	
LS Engineers, Inc.			
1/31/2020 LS Engineers, Inc.		1,168.00	
<b>Total Consultants</b>	<b>1.10 times</b>	<b>3,803.75</b>	<b>4,184.13</b>

**Billing Limits**

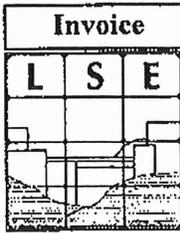
	Current	Prior	To-Date
Total Billings	20,600.38	148,543.35	169,143.73
Limit			900,000.00
Remaining			730,856.27

**Total this Task \$20,600.38**

**Total this Invoice \$20,600.38**

VENDOR # 0724  
 INVOICE # 0246793  
 \$ AMOUNT 20,600.38  
 DATE 2-24-20  
 ACCT & PROJ # 602905815520 W13  
 DESCRIPTION WWTF Improvements  
 SIGNATURE [Signature]

**RECEIVED JAN 23 2020**



**LSEngineers, Inc.**  
**234 North Main Street**  
**Le Sueur, MN 56058**  
**Phone: 507-665-6255**

January 22, 2020  
 Invoice No: 14576

Bolton & Menk, Inc. (Mankato)  
 Email to ap@bolton-menk.com

Project 18-147 MARSHALL, MN WWTF IMPROVEMENTS (T22.115360)

K Yahnke

**Professional Services**  
**Professional Personnel**

	Hours	Rate	Amount	
ENGINEERING				
Salfer, Brian	1.00	165.00	165.00	
DRAFTING				
Rose, Donald	8.50	118.00	1,003.00	
Totals	9.50		1,168.00	
<b>Total Labor</b>				<b>1,168.00</b>
				<b>Total this Invoice</b>
				<b>\$1,168.00</b>

**Outstanding Invoices**

Number	Date	Balance
14561	12/26/2019	3,634.00
<b>Total</b>		<b>3,634.00</b>

	Current	Prior	Total	Received	A/R Balance
<b>Billings to Date</b>	<b>1,168.00</b>	<b>49,097.50</b>	<b>50,265.50</b>	<b>45,463.50</b>	<b>4,802.00</b>

LS		WJW	
PROJECT	TASK	ACCOUNT	AMOUNT
T22.115360		5110	\$ 1168.00
			\$

RECEIVED FEB - 7 2020



# INVOICE

Barr Engineering Co.  
 4300 MarketPointe Drive, Suite 200  
 Minneapolis, MN 55435  
 Phone: 952-832-2600; Fax: 952-832-2601  
 FEIN #: 41-0905995 Inc: 1966

Bolton & Menk, Inc.  
 Attn: Accounts Payable  
 1960 Premier Drive  
 Mankato, MN 56001

February 6, 2020  
 Invoice No: 23070063.71 - 18

Kelly Yahnke

**Total this Invoice \$2,635.75**

Regarding: Marshall, MN - WWTP Improvements  
 Project Budget: \$110,500  
 Barr Project #: 23070063.71  
 BMI#: T22.115360

Barr		WJW	
PROJECT	TASK	ACCOUNT	AMOUNT
T22.115360		5130	\$ 2635.75
			\$

**Professional Services through January 24, 2020**

Job: 0552 MN WWTP Improvements  
 Task: 400 Construction Phase (\$40,000)

**Labor Charges**

	Hours	Rate	Amount	
Electrical Engineer Lehnherr, Patrick	13.00	185.00	2,405.00	
Support Service Schaff, Colleen	.50	105.00	52.50	
	13.50		2,457.50	
<b>Subtotal Labor</b>				<b>2,457.50</b>

**Expense Charges**

Travel 1/15/2020 Lehnherr, Patrick Mileage			178.25	
<b>Subtotal Expenses</b>				<b>178.25</b>

**Task Subtotal \$2,635.75**  
**Job Subtotal \$2,635.75**  
**Total this Invoice \$2,635.75**

**Outstanding Invoices**

Invoice	Date	Balance
17	1/6/2020	3,892.50
<b>Total</b>		<b>3,892.50</b>

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.  
 Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Authorized By:   
Patrick Lehnerr

Date: 2-6-2020

	Current	Prior	Total	Received	A/R Balance
<b>Invoiced to Date</b>	<b>2,635.75</b>	<b>80,235.00</b>	<b>82,870.75</b>	<b>76,342.50</b>	<b>6,528.25</b>

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Pat Lehnerr, your Barr project manager, at (952) 832-2966 or email at [Plenherr@barr.com](mailto:Plenherr@barr.com).



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Accept Resolution of Support for Marshall Community Services to Apply to be GreenCorps Host Site through Minnesota Pollution Control Agency for 2020-21 Program Year
<b>Background Information:</b>	<p>Marshall Community Services would like to apply to me a host site for a GreenCorps Member through the MPCA. The goals of the member, if awarded, would be to get a comprehensive tree inventory to help better prepare the City for the eventual onset of Emerald Ash Borer, assist with planning Arbor Day Celebrations, research and work towards implementation of a tree maintenance program, and layout plan for City of Marshall to achieve Arbor Day Foundation Growth Award as part of our Tree City USA designation.</p> <p>Authorization of this resolution by Council is needed as part of the application process.</p>
<b>Fiscal Impact:</b>	N/A
<b>Alternative/ Variations:</b>	N/A
<b>Recommendations:</b>	<b>Recommendation #1:</b> Accept Resolution of Support for Marshall Community Services to Apply to be GreenCorps Host Site through Minnesota Pollution Control Agency for 2020-21 Program Year

**RESOLUTION NO.      SECOND SERIES**

**RESOLUTION FOR APPLICATION TO THE MINNESOTA GREENCORPS PROGRAM**

BE IT RESOLVED BY the City Council of the City of Marshall, Minnesota (the "City"), as follows:

WHEREAS, Marshall Community Services (City of Marshall) intends to apply to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2020-2021 program year; and

WHEREAS, if the MPCA selects Marshall Community Services, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre-scoped position description; and

WHEREAS, the MPCA requires that the Marshall Community Services enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

**NOW, THEREFORE, BE IT RESOLVED**, that Marshall Community Services hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs City Administrator, Sharon Hanson to sign the application agreement on its behalf.

Passed and Adopted by the Common Council this 10<sup>th</sup> day of March 2020.

---

Robert J. Byrnes  
Its: Mayor

ATTEST:

---

Kyle Box  
Its: City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the bills/project payments
<b>Background Information:</b>	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	That the following bills and project payments be authorized for payment

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0583	AMERICAN FAMILY LIFE AS					
		I-41 202002054320	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	282.85
		I-41 202002194373	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	282.85
		I-41P202002054320	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	172.53
		I-41P202002194373	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	172.53
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	910.76
01-1604	MARSHALL AREA CHAMBER O					
		I-20727	101-50151-3331	TRAVEL, CONFE NAT'L WEATHER PRESENTATION	003545	10.00
01-4489	VERIZON WIRELESS					
		I-9847942696	101-50151-3321	TELEPHONE & C 01-09-02/08/20	003557	360.11
				DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL:	370.11
		I-9847903815	101-50156-3321	TELEPHONE & C 01/09-02/08/20	003557	112.67
	PROJ: PC5-3321	10/14-09/16 CAT GRANT		TELEPHONE		
01-4595	TRAVIS PRILL					
		I-202002264393	101-50156-3332	MILEAGE ALLOW 02/13/20 TEAMS MTG-BAXTER	003567	196.65
	PROJ: PC5-3332	10/14-09/16 CAT GRANT		MILEAGE ALLOWANCES & REIMBURSE		
				DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM	TOTAL:	309.32
01-0546	ACHIEVEMENT CENTER					
		I-977046	101-60162-2211	GENERAL SUPPL FREIGHT	003532	118.75
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10143	101-60162-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	76.84
		I-10165	101-60162-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	59.74
01-4489	VERIZON WIRELESS					
		I-9847903815	101-60162-3321	TELEPHONE & C 01/09-02/08/20	003557	35.02
01-5891	ONE OFFICE SOLUTION					
		I-1982616-0	101-60162-2211	GENERAL SUPPL CHAIRMATS	003562	193.59
				DEPARTMENT 0162 ENGINEERING	TOTAL:	483.94
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10143	101-60164-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	41.94
		I-10165	101-60164-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	35.34
01-4489	VERIZON WIRELESS					

PACKET: 07264 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0164 COMMUNITY PLANNING  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4489	VERIZON WIRELESS			continued		
		I-9847903815	101-60164-3321	TELEPHONE & C 01/09-02/08/20	003557	155.32
01-5891	ONE OFFICE SOLUTION					
		I-1982616-0	101-60164-2211	GENERAL SUPPL CHAIRMATS	003562	193.58
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	426.18
-----						
01-0815	CATTOOR OIL COMPANY INC					
		I-5538	101-60211-2212	MOTOR FUELS, #6 DEF FLUID	003537	12.54
		I-6356-1	101-60211-2212	MOTOR FUELS, BLADE 6226P DEF	003537	7.75
01-0934	D & G EXCAVATING INC					
		I-84925	101-60211-3311	GENERAL PROFE 02/09/20 SNOW HAULING	003540	2,667.50
		I-84935	101-60211-3311	GENERAL PROFE 02/10/20 SNOW PUSH-UP	003540	1,492.50
01-1090	FASTENAL COMPANY					
		I-101359	101-60211-2215	SAFETY WEAR & NITRILE GLOVES	003541	24.84
		I-101377	101-60211-2221	EQUIPMENT REP #1 PLOW	003541	5.30
01-1986	NORTH CENTRAL INTERNATI					
		C-CM364762	101-60211-2221	EQUIPMENT REP #7 TRUCK REAR AXLE	003549	97.78-
		C-CM365158	101-60211-2221	EQUIPMENT REP CORE RETURN-#7 REAL AXLE	003549	1,156.13-
		I-364762	101-60211-2221	EQUIPMENT REP #7 TRUCK	003549	97.78
		I-364769	101-60211-2221	EQUIPMENT REP #7 REAL AXLE U JOINT	003549	60.61
		I-364951	101-60211-2221	EQUIPMENT REP #7 REAR AXLE	003549	215.87
		I-365158	101-60211-2221	EQUIPMENT REP #7 REAR AXLE	003549	2,676.53
		I-365204	101-60211-2221	EQUIPMENT REP #7 REAR AXLE	003549	14.08
01-2632	ZIEGLER INC					
		I-PC040341604	101-60211-2221	EQUIPMENT REP 950 CAT LOADER	003556	167.67
		I-PC040341887	101-60211-2221	EQUIPMENT REP 622GP BLADE WING	003556	725.22
01-4489	VERIZON WIRELESS					
		I-9847903815	101-60211-3321	TELEPHONE & C 01/09-02/08/20	003557	70.04
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	6,984.32
-----						
01-0885	CONTINENTAL RESEARCH CO					
		I-0011555	101-70276-2211	GENERAL SUPPL GRAFITTI REMOVER	003539	384.62
01-2143	THOOFT ENTERPRISES LLC					
		I-5090	101-70276-2227	OTHER REPAIRS SVC SHOP HEATER	003551	112.30
01-2428	TITAN MACHINERY					
		I-13631705GP	101-70276-2221	EQUIPMENT REP 321F HEADLIGHT	003554	159.00

PACKET: 07264 EFT Payments  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4489	VERIZON WIRELESS	I-9847903815	101-70276-3321	TELEPHONE 01/09-02/08/20	003557	35.01
01-5095	KIBBLE EQUIPMENT	I-2221470	101-70276-2221	EQUIPMENT REP 1445 LIFT CYLINDER	003559	323.12
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						1,014.05
01-0658	AP DESIGN	I-72505	101-50352-2211	GENERAL SUPPL DRESS UNIFORM NAME PLATES	003534	222.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						222.00
01-3971	MEULEBROECK, ANDY	I-202002264392	101-60364-2221	EQUIPMENT REP REIM FOR SNOWPLOW MARKERS	003566	25.22
DEPARTMENT 0364 AIRPORT TOTAL:						25.22
01-4489	VERIZON WIRELESS	I-9847903815	101-40671-3321	TELEPHONE 01/09-02/08/20	003557	82.66
01-5702	B & H PHOTO & ELECTRONI	C-167891572	101-40671-2211	GENERAL SUPPL RETURN BATTERIES	003560	99.00-
DEPARTMENT 0671 CABLE COMMISSION TOTAL:						16.34-
01-1632	MARSHALL MINI-STORAGE,	I-33036-1	101-70675-2211	GENERAL SUPPL 03/20 STORAGE RENT	003546	72.00
01-1633	MARSHALL MUNICIPAL UTIL	I-10143	101-70675-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	63.87
		I-10165	101-70675-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	54.86
01-4489	VERIZON WIRELESS	I-9847903815	101-70675-3321	TELEPHONE & C 01/09-02/08/20	003557	85.30
DEPARTMENT 0675 COMM SERVICES ADMIN TOTAL:						276.03
01-1633	MARSHALL MUNICIPAL UTIL	I-10143	101-40741-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	73.07
		I-10165	101-40741-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	53.43
01-4489	VERIZON WIRELESS	I-9847903815	101-40741-3321	TELEPHONE & C 01/09-02/08/20	003557	82.66
DEPARTMENT 0741 CITY ADMINISTRATION TOTAL:						209.16

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10143	101-40821-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	31.59
		I-10165	101-40821-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	27.26
			DEPARTMENT 0821 FINANCE	TOTAL:		58.85
		I-10143	101-40931-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	36.49
		I-10165	101-40931-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	30.61
			DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL:		67.10
01-0726	BORCHS SPORTING GOODS					
		I-AAA150045	101-70971-2211	GENERAL SUPPL B HOCKEY SUPPLIES	003536	11.96
	PROJ: 213-2211		HOCKEY ADULT	GENERAL SUPPLIES		
			DEPARTMENT 0971 RECREATION	TOTAL:		11.96
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10168	101-41041-3311	GENERAL PROFE 11/19 MANAGED IT SVC	003547	963.00
			DEPARTMENT 1041 LEGAL	TOTAL:		963.00
		I-10100	101-41136-3311	GENERAL PROFE 12/19 TECH ACTION PLAN	003547	554.00
		I-10101	101-41136-3311	GENERAL PROFE 11/19 NETWORK SUPPORT	003547	277.50
		I-10102	101-41136-3311	GENERAL PROFE 09/19 PROFESSIONAL SVC	003547	924.78
			DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:		1,756.28
		I-10143	101-41231-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	10.70
		I-10165	101-41231-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	8.27
			DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:		18.97
01-0875	COMPUTER MAN INC					
		I-283147	101-41641-3433	DUES & SUBSCR NETWORK SUBSCRIPTIONS	003538	2,078.50
			DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:		2,078.50
01-1271	HENLE PRINTING COMPANY					
		I-162377	101-42071-2211	GENERAL SUPPL NEWSLETTER	003542	73.00
01-6126	UNITED COMMUNITY ACTION					

PACKET: 07264 EFT Payments  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 2071 ADULT COMMUNITY CTR  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6126	UNITED COMMUNITY ACTION	continued				
		I-5935	101-42071-2211	GENERAL SUPPL PROGRAMMING	003563	20.00
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL: 93.00
					FUND 101 GENERAL FUND	TOTAL: 16,262.41

PACKET: 07264 EFT Payments  
 VENDOR SET: 01  
 FUND : 211 LIBRARY FUND  
 DEPARTMENT: N/A NON-DEPARTMENTAL  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0583	AMERICAN FAMILY LIFE AS								
		I-41 202002054320	211-21261	AFLAC AMERICAN FAMILY INSURANCE	003533	34.20			
		I-41 202002194373	211-21261	AFLAC AMERICAN FAMILY INSURANCE	003533	34.20			
		I-41P202002054320	211-21261	AFLAC AMERICAN FAMILY INSURANCE	003533	167.82			
		I-41P202002194373	211-21261	AFLAC AMERICAN FAMILY INSURANCE	003533	201.90			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	438.12	
01-1633	MARSHALL MUNICIPAL UTIL								
		I-10143	211-70437-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	84.96			
		I-10165	211-70437-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	68.12			
					DEPARTMENT 0437	LIBRARY	TOTAL:	153.08	
					FUND	211	LIBRARY FUND	TOTAL:	591.20

2/27/2020 3:08 PM  
 PACKET: 07264 EFT Payments  
 VENDOR SET: 01  
 FUND : 221 SM CITIES DEV GRANT 2018  
 DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6126	UNITED COMMUNITY ACTION					
		I-202002274396	221-41136-3311	GENERAL PROFE SM CITIES MIF PYMT 7	003563	5,491.50
		I-202002274396	221-41136-2227	OTHER REPAIRS SM CITIES MIF PYMT 7	003563	36,610.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	42,101.50
					FUND 221 SM CITIES DEV GRANT 2018 TOTAL:	42,101.50

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0583	AMERICAN FAMILY LIFE AS								
		I-41P202002054320	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	47.64			
		I-41P202002194373	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	47.64			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	95.28	
01-1633	MARSHALL MUNICIPAL UTIL								
		I-10143	270-50551-3321	TELEPHONE & C 12/28-01/27/20 PHONE	003547	11.33			
		I-10165	270-50551-3321	TELEPHONE & C 01/28-02/27/20 PHONE	003547	8.91			
01-4489	VERIZON WIRELESS								
		I-9847903815	270-50551-3321	TELEPHONE & C 01/09-02/08/20	003557	72.64			
					DEPARTMENT 0551	MERIT OPERATIONS	TOTAL:	92.88	
					FUND	270	MERIT	TOTAL:	188.16

PACKET: 07264 EFT Payments

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0671 CABLE COMMISSION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5702	B & H PHOTO & ELECTRONI	I-168170601	401-40671-5540	MACHINERY & E REPLACEMENT BATTERIES	003560	964.48
					DEPARTMENT 0671 CABLE COMMISSION	TOTAL: 964.48
					FUND 401 CAPITAL EQUIPMENT FUND	TOTAL: 964.48

PACKET: 07264 EFT Payments

VENDOR SET: 01

FUND : 476 2020 PUBLIC IMPROVEMENTS

DEPARTMENT: 0211 \*\* INVALID DEPT \*\*

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0724	BOLTON & MENK INC					
		I-0245055	476-60211-5570	INFRASTRUCTUR 4TH ST DRAINAGE	003535	2,087.50
	PROJ: Z75-5570		S 4TH ST. RECON	INFRASTRUCTURE		
					DEPARTMENT 0211 ** INVALID DEPT **	TOTAL: 2,087.50
					FUND 476 2020 PUBLIC IMPROVEMENTS	TOTAL: 2,087.50

2/27/2020 3:08 PM  
PACKET: 07264 EFT Payments  
VENDOR SET: 01  
FUND : 494 CITY HALL BUILDING  
DEPARTMENT: 1136 GENERAL GOVERNMENT  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1417	KENNEDY & GRAVEN, CHART	I-202002264390	494-41136-3445	BOND ISSUANCE 2020A BOND COUNCIL	003543	9,000.00
				DEPARTMENT 1136 GENERAL GOVERNMENT	TOTAL:	9,000.00
			FUND 494 CITY HALL BUILDING		TOTAL:	9,000.00

PACKET: 07264 EFT Payments  
VENDOR SET: 01  
FUND : 602 WASTEWATER OPERATING  
DEPARTMENT: N/A NON-DEPARTMENTAL  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0583	AMERICAN FAMILY LIFE AS					
		I-41 202002054320	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	28.50
		I-41 202002194373	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	28.50
		I-41P202002054320	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	31.02
		I-41P202002194373	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	31.02
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	119.04
01-1090	FASTENAL COMPANY					
		I-101360	602-90581-2211	GENERAL SUPPL MATERIALS	003541	32.08
01-1635	MARSHALL NORTHWEST PIPE					
		I-440407	602-90581-2211	GENERAL SUPPL PARTS NON POTABLE FILTER BLDG	003548	74.19
01-2201	RUNNINGS SUPPLY INC					
		I-4808087	602-90581-2211	GENERAL SUPPL SUPPLIES	003552	27.29
01-4489	VERIZON WIRELESS					
		I-9847903815	602-90581-3321	TELEPHONE & C 01/09-02/08/20	003557	197.99
			DEPARTMENT 0581	WW OPERATIONS	TOTAL:	331.55
			FUND	602 WASTEWATER OPERATING	TOTAL:	450.59

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0583	AMERICAN FAMILY LIFE AS					
		I-41 202002054320	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	12.25
		I-41 202002194373	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	12.25
		I-41P202002054320	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	12.36
		I-41P202002194373	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	003533	12.36
				DEPARTMENT NON-DEPARTMENTAL TOTAL:		49.22
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10143	609-90991-3321	TELEPHONE 12/28-01/27/20 PHONE	003547	41.60
		I-10165	609-90991-3321	TELEPHONE 01/28-02/27/20 PHONE	003547	34.06
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1926701	609-90991-3333	FREIGHT .	003558	14.40
		I-1926702	609-90991-3333	FREIGHT .	003558	54.30
		I-1926704	609-90991-3333	FREIGHT .	003558	6.10
		I-1926706	609-90991-3333	FREIGHT .	003558	1.20
		I-5054931	609-90991-3333	FREIGHT .	003558	9.60
		I-5054932	609-90991-3333	FREIGHT .	003558	30.00
01-5891	ONE OFFICE SOLUTION					
		I-1984197-0	609-90991-2211	GENERAL SUPPL SUPPLIES	003562	106.59
01-6323	LUTHER, ERIC					
		I-202002274394	609-90991-2211	GENERAL SUPPL 02/20/20 HUTCHINSON STORE VISI	003568	30.90
		I-202002274394	609-90991-3332	MILEAGE ALLOW 02/20/20 HUTCHINSON STORE VISI	003568	114.43
				DEPARTMENT 0991 LIQUOR OPERATIONS TOTAL:		443.18
01-1507	LOCHER BROTHERS INC					
		I-18347	609-90992-2252	BEER PURCHASE .	003544	438.10
01-2026	PEPSI COLA BOTTLING OF					
		I-0002325524	609-90992-2254	GEN MDSE PURC .	003550	35.55
01-2538	VIKING COCA COLA BOTTLI					
		C-2476784	609-90992-2254	GEN MDSE PURC .	003555	42.40-
		I-2476728	609-90992-2254	GEN MDSE PURC .	003555	192.20
		I-2476783	609-90992-2254	GEN MDSE PURC .	003555	263.15
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1926702	609-90992-2251	LIQUOR PURCHA .	003558	5,692.20
		I-1926704	609-90992-2253	WINE PURCHASE .	003558	319.00
		I-1926706	609-90992-2254	GEN MDSE PURC .	003558	29.00
		I-5054931	609-90992-2251	LIQUOR PURCHA .	003558	720.00
		I-5054932	609-90992-2251	LIQUOR PURCHA .	003558	3,825.00

PACKET: 07264 EFT Payments  
 VENDOR SET: 01  
 FUND : 609 LIQUOR  
 DEPARTMENT: 0992 LIQUOR PURCHASES  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5731	DOLL DISTRIBUTING					
		C-273427	609-90992-2252	BEER PURCHASE .	003561	190.80-
		I-269486	609-90992-2254	GEN MDSE PURC .	003561	140.00
		I-269486	609-90992-2252	BEER PURCHASE .	003561	9,116.95
		I-272720	609-90992-2252	BEER PURCHASE .	003561	274.95
		I-274441	609-90992-2252	BEER PURCHASE .	003561	7,098.61
01-6277	TALKING WATERS BREWING					
		I-1246	609-90992-2252	BEER PURCHASE .	003564	185.00
01-6415	FOXHOLE BREWHOUSE					
		I-000674	609-90992-2252	BEER PURCHASE .	003565	202.00
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 28,298.51
01-2340	BAKER TILLY MUNICIPAL A					
		I-BTMA4137	609-96420-6630	FISCAL AGENT 2015 LEASE REV ARBITRAGE	003553	3,100.00
					DEPARTMENT 6420 DEBT SERVICE	TOTAL: 3,100.00
					FUND 609 LIQUOR	TOTAL: 31,890.91

PACKET: 07264 EFT Payments  
VENDOR SET: 01  
FUND : 630 SURFACE WATER MGT UTILITY  
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4489	VERIZON WIRELESS	I-9847903815	630-90661-3321	TELEPHONE & C 01/09-02/08/20	003557	35.02
DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:						35.02
FUND 630 SURFACE WATER MGT UTILITYTOTAL:						35.02
REPORT GRAND TOTAL:						103,571.77

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-41041-3311	GENERAL PROFESSIONAL SERVI	963.00	500	602.78-	Y			
	101-41136-3311	GENERAL PROFESSIONAL SERVI	1,756.28	44,536	37,223.17-	Y			
	** 2019-2020 YEAR TOTALS **		2,719.28						
2020-2021	101-21261	AMERICAN FAMILY LIFE INSUR	910.76						
	101-40671-2211	GENERAL SUPPLIES	99.00-	6,200	5,764.65				
	101-40671-3321	TELEPHONE	82.66	2,300	1,946.03				
	101-40741-3321	TELEPHONE & CELLULAR PHONE	209.16	1,500	1,230.84				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	58.85	1,200	981.15				
	101-40931-3321	TELEPHONE & CELLULAR PHONE	67.10	1,000	932.90				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	18.97	1,400	1,229.07				
	101-41641-3433	DUES & SUBSCRIPTIONS	2,078.50	0	2,138.48-	Y			
	101-42071-2211	GENERAL SUPPLIES	93.00	13,000	11,356.73				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	360.11	22,300	19,858.50				
	101-50151-3331	TRAVEL, CONFERENCES AND SC	10.00	16,500	12,032.84				
	101-50156-3321	TELEPHONE & CELLULAR PHONE	112.67	700	503.28				
	101-50156-3332	MILEAGE ALLOWANCES & REIMB	196.65	0	196.65-	Y			
	101-50352-2211	GENERAL SUPPLIES	222.00	8,000	6,106.79				
	101-60162-2211	GENERAL SUPPLIES	312.34	6,500	6,143.10				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	171.60	5,000	4,428.40				
	101-60164-2211	GENERAL SUPPLIES	193.58	2,500	2,241.59				
	101-60164-3321	TELEPHONE & CELLULAR PHONE	232.60	2,500	2,267.40				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	20.29	55,000	52,608.11				
	101-60211-2215	SAFETY WEAR & EQUIPMENT	24.84	5,000	4,907.69				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	2,709.15	56,000	37,626.24				
	101-60211-3311	GENERAL PROFESSIONAL SERVI	4,160.00	18,500	3,841.38				
	101-60211-3321	TELEPHONE & CELLULAR PHONE	70.04	2,800	2,256.57				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	25.22	15,100	12,667.33				
	101-70276-2211	GENERAL SUPPLIES	384.62	37,000	35,556.71				
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	482.12	15,000	13,811.72				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	112.30	68,000	66,149.52				
	101-70276-3321	TELEPHONE	35.01	4,000	3,313.80				
	101-70675-2211	GENERAL SUPPLIES	72.00	3,914	3,706.39				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	204.03	3,733	3,368.97				
	101-70971-2211	GENERAL SUPPLIES	11.96	36,000	34,136.84				
	211-21261	AFLAC	438.12						
	211-70437-3321	TELEPHONE & CELLULAR PHONE	153.08	2,000	1,606.11				
	221-41136-2227	OTHER REPAIRS & MAINTENANC	36,610.00	0	36,610.00-	Y			
	221-41136-3311	GENERAL PROFESSIONAL SERVI	5,491.50	0	5,491.50-	Y			
	270-21261	AMERICAN FAMILY LIFE INSUR	95.28						
	270-50551-3321	TELEPHONE & CELLULAR PHONE	92.88	0	92.88-	Y			
	401-40671-5540	MACHINERY & EQUIPMENT	964.48	0	1,140.66-	Y			
	476-60211-5570	INFRASTRUCTURE	2,087.50	0	2,106.95-	Y			
	494-41136-3445	BOND ISSUANCE COSTS	9,000.00	0	49,470.00-	Y			

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-21261	AMERICAN FAMILY LIFE INSUR	119.04						
	602-90581-2211	GENERAL SUPPLIES	133.56	280,000	236,252.27				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	197.99	7,440	6,215.33				
	609-21261	AMERICAN FAMILY LIFE INSUR	49.22						
	609-90991-2211	GENERAL SUPPLIES	137.49	7,500	5,935.26				
	609-90991-3321	TELEPHONE	75.66	1,350	852.60				
	609-90991-3332	MILEAGE ALLOWANCES & REIMB	114.43	1,000	885.57				
	609-90991-3333	FREIGHT	115.60	30,000	26,177.80				
	609-90992-2251	LIQUOR PURCHASES	10,237.20	1,091,165	958,727.85				
	609-90992-2252	BEER PURCHASES	17,124.81	1,576,627	1,326,628.33				
	609-90992-2253	WINE PURCHASES	319.00	456,941	396,268.24				
	609-90992-2254	GEN MDSE PURCHASES	617.50	73,019	59,126.24				
	609-96420-6630	FISCAL AGENT FEES	3,100.00	450	2,650.00-			Y	
	630-90661-3321	TELEPHONE & CELLULAR PHONE	35.02	750	545.22				
**	2020-2021 YEAR TOTALS	**	98,764.99						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	910.76
101-0151	POLICE ADMINISTRATION	370.11
101-0156	CHEMICAL ASSESSMENT TEAM	309.32
101-0162	ENGINEERING	483.94
101-0164	COMMUNITY PLANNING	426.18
101-0211	STREET ADMINISTRATION	6,984.32
101-0276	PARK MAINTENANCE & DEVEL.	1,014.05
101-0352	FIRE SERVICES	222.00
101-0364	AIRPORT	25.22
101-0671	CABLE COMMISSION	16.34CR
101-0675	COMM SERVICES ADMIN	276.03
101-0741	CITY ADMINISTRATION	209.16
101-0821	FINANCE	58.85
101-0931	APPRAISING & ASSESSING	67.10
101-0971	RECREATION	11.96
101-1041	LEGAL	963.00
101-1136	GEN COMM DEVELOPMENT	1,756.28
101-1231	MUNICIPAL BLDG MAINT	18.97
101-1641	INFORMATION TECHNOLOGY	2,078.50
101-2071	ADULT COMMUNITY CTR	93.00
101 TOTAL	GENERAL FUND	16,262.41

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
211	NON-DEPARTMENTAL	438.12
211-0437	LIBRARY	153.08
-----		
211 TOTAL	LIBRARY FUND	591.20
221-1136	GENERAL COMMUNITY DEV	42,101.50
-----		
221 TOTAL	SM CITIES DEV GRANT 2018	42,101.50
270	NON-DEPARTMENTAL	95.28
270-0551	MERIT OPERATIONS	92.88
-----		
270 TOTAL	MERIT	188.16
401-0671	CABLE COMMISSION	964.48
-----		
401 TOTAL	CAPITAL EQUIPMENT FUND	964.48
476-0211	** INVALID DEPT **	2,087.50
-----		
476 TOTAL	2020 PUBLIC IMPROVEMENTS	2,087.50
494-1136	GENERAL GOVERNMENT	9,000.00
-----		
494 TOTAL	CITY HALL BUILDING	9,000.00
602	NON-DEPARTMENTAL	119.04
602-0581	WW OPERATIONS	331.55
-----		
602 TOTAL	WASTEWATER OPERATING	450.59
609	NON-DEPARTMENTAL	49.22
609-0991	LIQUOR OPERATIONS	443.18
609-0992	LIQUOR PURCHASES	28,298.51
609-6420	DEBT SERVICE	3,100.00
-----		
609 TOTAL	LIQUOR	31,890.91

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
630-0661	SURFACE WATER MGT UTILITY	35.02
-----		
630 TOTAL	SURFACE WATER MGT UTILITY	35.02
-----		
	** TOTAL **	103,571.77

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
213 HOCKEY ADULT	2211 GENERAL SUPPLIES	11.96
	** PROJECT 213 TOTAL **	11.96
PC5 10/14-09/16 CAT GRANT	3321 TELEPHONE	112.67
	3332 MILEAGE ALLOWANCES & REIMBURSE	196.65
	** PROJECT PC5 TOTAL **	309.32
Z75 S 4TH ST. RECON	5570 INFRASTRUCTURE	2,087.50
	** PROJECT Z75 TOTAL **	2,087.50

1 ERROR

\*\* END OF REPORT \*\*

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5813	ACE HOME & HARDWARE							
	I-111925	BOOT TRAY, COTTER PINS	R	2/28/2020		15.63CR	115682	
	I-111942	LUMBER	R	2/28/2020		73.85CR	115682	
	I-111981	WRENCH	R	2/28/2020		44.99CR	115682	
	I-112008	LUMBER	R	2/28/2020		35.94CR	115682	
	I-112096	LUMBER	R	2/28/2020		17.97CR	115682	
	I-112108	MATERIALS	R	2/28/2020		5.39CR	115682	
	I-112156	GRINDER PLUGIN	R	2/28/2020		3.99CR	115682	197.76
5880	AMERITAS LIFE INSURANCE CORP							
	C-29 202002054320	VISION INSURANCE	R	2/28/2020		21.62	115683	
	I-29 202002194373	VISION INSURANCE	R	2/28/2020		378.83CR	115683	357.21
0630	ARCTIC GLACIER							
	I-3451005103	.	R	2/28/2020		121.54CR	115684	121.54
5447	ARTISAN BEER COMPANY							
	I-3405747	.	R	2/28/2020		422.50CR	115685	
	I-3406470	.	R	2/28/2020		104.30CR	115685	
	I-3407225	.	R	2/28/2020		247.75CR	115685	774.55
0689	BEND RITE FABRICATION INC							
	I-44893	SKIDLOADER SNOW BUCKET	R	2/28/2020		36.02CR	115686	36.02
0699	BEVERAGE WHOLESALERS							
	I-102904	.	R	2/28/2020		113.05CR	115687	
	I-103685	.	R	2/28/2020		2,808.10CR	115687	
	I-103947	.	R	2/28/2020		17,082.80CR	115687	20,003.95
0018	BORDER STATES ELECTRIC SUPPLY							
	I-919478727	ENDS FOR EXTENSION CORDS	R	2/28/2020		55.20CR	115688	
	I-919497399	MATERIALS	R	2/28/2020		12.96CR	115688	
	I-919510854	MATERIALS	R	2/28/2020		6.12CR	115688	
	I-919510856	MATERIALS	R	2/28/2020		10.05CR	115688	84.33
4457	BREAKTHRU BEVERAGE							
	I-1081103770	.	R	2/28/2020		339.17CR	115689	
	I-10881103769	.	R	2/28/2020		1,778.90CR	115689	2,118.07
0781	BUYSSE ROOFING & SHEETMETAL CO INC							
	I-20-000	ROOF REPAIRS	R	2/28/2020		388.00CR	115690	388.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3819	DACOTAH PAPER CO I-54048	MOP BUCKET	R	2/28/2020		103.82CR	115691	103.82
3845	DAKOTA FLUID POWER INC. I-6754644	SMALL LERENZE SNOWBLOWER	R	2/28/2020		1,380.41CR	115692	1,380.41
1006	DOMINOS PIZZA I-202002264389	PROGRAMMING	R	2/28/2020		150.29CR	115693	150.29
1016	DRIVER & VEHICLE SERVICES RENEWAL I-906VVC-2020	1C4RDJFG6HC857617	R	2/28/2020		21.00CR	115694	21.00
1035	ECOLAB PEST ELIMINATION SERVICES I-8605986	02/21/20 SVC	R	2/28/2020		107.12CR	115695	
	I-8605995	02/21/20 SVC	R	2/28/2020		181.13CR	115695	288.25
1230	HACH COMPANY I-11840937	HACH WIMS CONTRACT	R	2/28/2020		2,237.00CR	115696	2,237.00
1256	HAWKINS INC I-4667137	FERRIC CHLORIDE	R	2/28/2020		5,471.32CR	115697	5,471.32
1280	HP INC I-9009919860	MONITORS	R	2/28/2020		280.00CR	115698	
	I-9009924716	MOUSE	R	2/28/2020		24.75CR	115698	304.75
1311	HYVEE FOOD STORES INC I-4813804285	S 4TH INFO MTG	R	2/28/2020		19.45CR	115699	19.45
5329	INTERSTATE ALL BATTERY CENTER I-1912902061726	BATTERY	R	2/28/2020		31.90CR	115700	31.90
1399	JOHNSON BROTHERS LIQUOR COMPANY C-591048	.	R	2/28/2020		21.05	115701	
	I-1506447	.	R	2/28/2020		1,679.13CR	115701	
	I-1506448	.	R	2/28/2020		1,753.18CR	115701	
	I-1508771	.	R	2/28/2020		929.03CR	115701	
	I-1508772	.	R	2/28/2020		851.29CR	115701	
	I-1511608	.	R	2/28/2020		431.32CR	115701	
	I-1511609	.	R	2/28/2020		2,899.81CR	115701	8,522.71
1546	LYON COUNTY HISTORICAL SOCIETY I-202002274395	Q1 2020 PYMT	R	2/28/2020		6,000.00CR	115702	6,000.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1549	LYON COUNTY MUTUAL AID ASSOCIATION I-202002264391	2020 MUTUALAID DUES REPLACEMEN	R	2/28/2020		100.00CR	115703	100.00
1649	MARSHALL TRUCK SALVAGE INC. I-70061	BRAKE CLEAN	R	2/28/2020		7.40CR	115704	7.40
1695	MEIER ELECTRIC INC I-33933	ELECTRICAL INSPECTION	R	2/28/2020		45.00CR	115705	45.00
4980	MENARDS INC							
	I-54104	SHOP PLANKING	R	2/28/2020		349.63CR	115706	
	I-54118	POWER STRIPS	R	2/28/2020		55.72CR	115706	
	I-54254	SUPPLIES	R	2/28/2020		15.54CR	115706	
	I-54268	PVC TRIM	R	2/28/2020		52.60CR	115706	
	I-54310	SHOP SHIPLAP	R	2/28/2020		285.74CR	115706	
	I-54330	SUPPLIES	R	2/28/2020		27.59CR	115706	
	I-54336	SHIPLAP	R	2/28/2020		218.80CR	115706	
	I-54347	SHIPLAP	R	2/28/2020		21.98CR	115706	
	I-54385	PVC TRIM	R	2/28/2020		56.91CR	115706	1,084.51
1844	MN WEST COMMUNITY & TECH COLLEGE I-639700	NFPA 1001 CLASSES	R	2/28/2020		5,480.00CR	115707	5,480.00
1945	NORMS GTC							
	I-102097	SOCKET	R	2/28/2020		39.95CR	115708	
	I-102268	EQUIPMENT BULBS	R	2/28/2020		3.36CR	115708	
	I-102296	IMPACT TOOL	R	2/28/2020		374.99CR	115708	
	I-102299	VAN BATTERY	R	2/28/2020		160.00CR	115708	578.30
3809	O'REILLY AUTOMOTIVE STORES, INC I-1538-239223	SUPPLIES	R	2/28/2020		17.48CR	115709	17.48
6463	OFFICE OF MNIT SERVICES I-DV20010503	INTERNET	R	2/28/2020		642.71CR	115710	642.71
2019	PAUSTIS WINE COMPANY I-81018	.	R	2/28/2020		4,052.00CR	115711	4,052.00
2036	PHILLIPS WINE AND SPIRITS INC							
	I-6001249	.	R	2/28/2020		4,131.41CR	115712	
	I-6001250	.	R	2/28/2020		179.57CR	115712	
	I-6003023	.	R	2/28/2020		1,767.95CR	115712	
	I-6003024	.	R	2/28/2020		1,601.01CR	115712	
	I-6004902	.	R	2/28/2020		1,019.57CR	115712	
	I-6004903	.	R	2/28/2020		344.07CR	115712	9,043.58

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2064	POWERPLAN I-P639011	FITTINGS HWY 23 GENERATOR	R	2/28/2020		136.88CR	115713	136.88
6166	PULVER MOTOR SVC, LLC I-154977 I-154983	ICR# 20-2322 ICR# 20-2847	R	2/28/2020		100.00CR 75.00CR	115714 115714	175.00
2186	ROGGE EXCAVATING I-6429	02/20 SNOW HAULING	R	2/28/2020		3,500.00CR	115715	3,500.00
4522	ST LOUIS MRO INC. I-488800	PRE-EMPLOYMENT	R	2/28/2020		49.00CR	115716	49.00
0147	TAHER FOOD SERVICE I-1065 I-1066	ASP SNACKS THEATER SNACKS	R	2/28/2020		75.60CR 56.70CR	115717 115717	132.30
6462	TES ENTERPRISES LLC I-124	ICE BOCCE GAME SET	R	2/28/2020		1,350.00CR	115718	1,350.00
3875	TYLER TECHNOLOGIES I-025-287551	04/01-12/31/20 OUTPUT PROCESSO	R	2/28/2020		923.59CR	115719	923.59
5733	VAST BROADBAND I-002687201-0220	02/08-03/07/20	R	2/28/2020		113.68CR	115720	113.68
2605	WINE MERCHANTS I-7275173	.	R	2/28/2020		354.14CR	115721	354.14

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	40	0.00	76,397.90	76,397.90
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	40	0.00	76,397.90	76,397.90

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	2/2020	23,072.11CR
208	2/2020	24.50CR
211	2/2020	21.62CR
258	2/2020	246.36CR
476	2/2020	19.45CR
602	2/2020	7,979.55CR
609	2/2020	45,034.31CR
=====		
ALL		76,397.90CR

3/05/2020 2:40 PM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 07274 3/6/20 PR 1w - 1  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: N/A NON-DEPARTMENTAL

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 1  
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 202003034418	101-21221	FEDERAL W/H	001116	16,912.10
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-21222	SOCIAL SECURITY W/H	001116	8,232.91
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-21223	MEDICARE W/H	001116	2,858.95
01-1818	MN REVENUE	I-T2 202003034418	101-21224	STATE W/H	001118	7,846.91
01-2028	PERA OF MINNESOTA REG	I-11 202003034418	101-21226	PERA COUNCIL	001121	170.45
01-2028	PERA OF MINNESOTA REG	I-12 202003034418	101-21225	PERA POLICE AND FIRE	001121	8,092.99
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-21225	PERA COORDINATED	001121	8,912.15
01-2512	NATIONWIDE RETIREMENT	I-33 202003034418	101-21251	USCM	001119	200.00
01-2513	NATIONWIDE RETIREMENT-F	I-34 202003034418	101-21252	USCM FIRE DEPT	001120	26.79
01-3443	VALIC DEFERRED COMP	I-35 202003034418	101-21257	VALIC DEFERRED COMP	001122	817.00
01-3443	VALIC DEFERRED COMP	I-35F202003034418	101-21257	VALIC - FIRE DEPARTMENT	001122	46.26
01-3443	VALIC DEFERRED COMP	I-35R202003034418	101-21255	VALIC ROTH	001122	619.14
01-3669	MINNESOTA STATE RETIREM	I-27A202003034418	101-21246	HEALTH CARE SAVINGS PLAN	001117	646.42
01-3669	MINNESOTA STATE RETIREM	I-27L202003034418	101-21246	HEALTH CARE SAVINGS PLAN	001117	1,275.00
01-3669	MINNESOTA STATE RETIREM	I-27N202003034418	101-21246	HEALTH CARE SAVINGS PLAN	001117	1,823.18
01-3669	MINNESOTA STATE RETIREM	I-27S202003034418	101-21246	HEALTH CARE SAVINGS PLAN	001117	200.00
01-3669	MINNESOTA STATE RETIREM	I-36 202003034418	101-21258	MNDP - DEFERRED COMP	001117	770.00
01-3669	MINNESOTA STATE RETIREM	I-36R202003034418	101-21259	MNDP - ROTH	001117	330.00
01-4805	FURTHER	I-202003044419	101-21249	Housing VEBA	001115	375.00
01-4805	FURTHER	I-202003044419	101-21249	Housing HSA	001115	145.84
01-4805	FURTHER	I-HEC202003034418	101-21231	EMPLOYEE HSA CONTRIBUTION	001115	7,091.04
01-6085	VOYA - INVESTORS CHOICE	I-37D202003034418	101-21275	VOYA DEFERRED	001123	150.00
01-6085	VOYA - INVESTORS CHOICE	I-37R202003034418	101-21274	VOYA ROTH PLAN	001123	395.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	67,937.13
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40141-1122	SOCIAL SECURITY W/H	001116	82.90

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40141-1125	MEDICARE W/H	001116	56.94
01-2028	PERA OF MINNESOTA REG	I-11 202003034418	101-40141-1121	PERA COUNCIL	001121	170.45
DEPARTMENT 0141 MAYOR & COUNCIL						TOTAL: 310.29
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-50151-1122	SOCIAL SECURITY W/H	001116	361.98
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-50151-1125	MEDICARE W/H	001116	946.41
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-50151-1125	MEDICARE W/H	001116	34.20
01-2028	PERA OF MINNESOTA REG	I-12 202003034418	101-50151-1121	PERA POLICE AND FIRE	001121	11,702.94
01-2028	PERA OF MINNESOTA REG	I-12 202003034418	101-50151-1121	PERA POLICE AND FIRE	001121	436.55
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-50151-1121	PERA COORDINATED	001121	483.78
01-4805	FURTHER	I-5FH202003034418	101-50151-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	1,250.10
01-4805	FURTHER	I-5FV202003034418	101-50151-1135	EMPLOYER CONT FAM VEBA 5000	001115	187.50
01-4805	FURTHER	I-5SH202003034418	101-50151-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	312.50
01-4805	FURTHER	I-5SV202003034418	101-50151-1135	EMPLOYER CONT SINGL VEBA 5000	001115	135.41
DEPARTMENT 0151 POLICE ADMINISTRATION						TOTAL: 15,851.37
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-50156-1122	SOCIAL SECURITY W/H	001116	2.11
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-50156-1122	SOCIAL SECURITY W/H	001116	187.18
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-50156-1125	MEDICARE W/H	001116	0.49
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-50156-1125	MEDICARE W/H	001116	43.79
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-50156-1121	PERA COORDINATED	001121	2.49
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-50156-1121	PERA COORDINATED	001121	136.16
DEPARTMENT 0156 CHEMICAL ASSESSMENT TE						TOTAL: 372.22
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60162-1122	SOCIAL SECURITY W/H	001116	1,074.55
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60162-1122	SOCIAL SECURITY W/H	001116	15.71
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60162-1122	SOCIAL SECURITY W/H	001116	176.98
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60162-1125	MEDICARE W/H	001116	251.31
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60162-1125	MEDICARE W/H	001116	3.67
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60162-1125	MEDICARE W/H	001116	41.39
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60162-1121	PERA COORDINATED	001121	1,436.45

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60162-1121	PERA COORDINATED	001121	20.03
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60162-1121	PERA COORDINATED	001121	224.50
01-4805	FURTHER	I-5FH202003034418	101-60162-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	264.34
01-4805	FURTHER	I-5FV202003034418	101-60162-1135	EMPLOYER CONT FAM VEBA 5000	001115	187.50
01-4805	FURTHER	I-5SH202003034418	101-60162-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	122.09
01-4805	FURTHER	I-5SV202003034418	101-60162-1135	EMPLOYER CONT SINGL VEBA 5000	001115	62.50
DEPARTMENT 0162 ENGINEERING					TOTAL:	3,881.02
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60164-1122	SOCIAL SECURITY W/H	001116	581.22
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60164-1125	MEDICARE W/H	001116	135.93
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60164-1121	PERA COORDINATED	001121	824.93
01-4805	FURTHER	I-5FH202003034418	101-60164-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	235.70
01-4805	FURTHER	I-5FV202003034418	101-60164-1135	EMPLOYER CONT FAM VEBA 5000	001115	187.50
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	1,965.28
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60211-1122	SOCIAL SECURITY W/H	001116	382.53
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60211-1122	SOCIAL SECURITY W/H	001116	518.84
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60211-1122	SOCIAL SECURITY W/H	001116	184.60
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60211-1122	SOCIAL SECURITY W/H	001116	74.80
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60211-1122	SOCIAL SECURITY W/H	001116	10.33
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60211-1125	MEDICARE W/H	001116	89.47
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60211-1125	MEDICARE W/H	001116	121.32
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60211-1125	MEDICARE W/H	001116	43.17
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60211-1125	MEDICARE W/H	001116	17.49
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60211-1125	MEDICARE W/H	001116	2.41
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60211-1121	PERA COORDINATED	001121	520.74
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60211-1121	PERA COORDINATED	001121	701.81
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60211-1121	PERA COORDINATED	001121	251.36
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60211-1121	PERA COORDINATED	001121	102.48
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60211-1121	PERA COORDINATED	001121	14.14
01-4805	FURTHER	I-5FH202003034418	101-60211-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	415.27
01-4805	FURTHER	I-5FV202003034418	101-60211-1135	EMPLOYER CONT FAM VEBA 5000	001115	83.34

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-4805	FURTHER	I-5SH202003034418	101-60211-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	127.91
01-4805	FURTHER	I-5SV202003034418	101-60211-1135	EMPLOYER CONT SINGL VEBA 5000	001115	104.17
DEPARTMENT 0211 STREET ADMINISTRATION TOTAL:						3,766.18
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-70276-1122	SOCIAL SECURITY W/H	001116	497.45
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-70276-1125	MEDICARE W/H	001116	116.33
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-70276-1121	PERA COORDINATED	001121	641.46
01-4805	FURTHER	I-5FH202003034418	101-70276-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
01-4805	FURTHER	I-5SH202003034418	101-70276-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	62.50
DEPARTMENT 0276 PARK MAINTENANCE & DEV TOTAL:						1,401.08
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60364-1122	SOCIAL SECURITY W/H	001116	164.74
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60364-1122	SOCIAL SECURITY W/H	001116	40.87
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60364-1122	SOCIAL SECURITY W/H	001116	65.36
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60364-1122	SOCIAL SECURITY W/H	001116	15.32
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60364-1122	SOCIAL SECURITY W/H	001116	70.30
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-60364-1122	SOCIAL SECURITY W/H	001116	5.25
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60364-1125	MEDICARE W/H	001116	38.55
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60364-1125	MEDICARE W/H	001116	9.56
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60364-1125	MEDICARE W/H	001116	15.28
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60364-1125	MEDICARE W/H	001116	3.58
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60364-1125	MEDICARE W/H	001116	16.43
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-60364-1125	MEDICARE W/H	001116	1.23
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60364-1121	PERA COORDINATED	001121	232.68
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60364-1121	PERA COORDINATED	001121	58.16
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60364-1121	PERA COORDINATED	001121	92.35
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60364-1121	PERA COORDINATED	001121	21.43
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60364-1121	PERA COORDINATED	001121	98.97
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-60364-1121	PERA COORDINATED	001121	7.33
01-4805	FURTHER	I-5FH202003034418	101-60364-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	200.02
DEPARTMENT 0364 AIRPORT TOTAL:						1,157.41
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-50453-1122	SOCIAL SECURITY W/H	001116	49.71
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-50453-1125	MEDICARE W/H	001116	11.63

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-50453-1121	PERA COORDINATED	001121	59.87
01-4805	FURTHER	I-5SV202003034418	101-50453-1135	EMPLOYER CONT SINGL VEBA 5000	001115	31.26
DEPARTMENT 0453 ANIMAL IMPOUNDMENT						TOTAL: 152.47
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40671-1122	SOCIAL SECURITY W/H	001116	370.13
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40671-1125	MEDICARE W/H	001116	86.56
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40671-1121	PERA COORDINATED	001121	303.19
01-4805	FURTHER	I-5FH202003034418	101-40671-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	66.67
01-4805	FURTHER	I-5SH202003034418	101-40671-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	62.50
DEPARTMENT 0671 CABLE COMMISSION						TOTAL: 889.05
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-70675-1122	SOCIAL SECURITY W/H	001116	534.79
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-70675-1125	MEDICARE W/H	001116	125.07
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-70675-1121	PERA COORDINATED	001121	691.76
01-4805	FURTHER	I-5FH202003034418	101-70675-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
01-4805	FURTHER	I-5SH202003034418	101-70675-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	62.50
01-4805	FURTHER	I-5SV202003034418	101-70675-1135	EMPLOYER CONT SINGL VEBA 5000	001115	62.50
DEPARTMENT 0675 COMM SERVICES ADMIN						TOTAL: 1,559.96
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40741-1122	SOCIAL SECURITY W/H	001116	732.88
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40741-1122	SOCIAL SECURITY W/H	001116	16.14
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40741-1125	MEDICARE W/H	001116	171.41
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40741-1125	MEDICARE W/H	001116	3.77
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40741-1121	PERA COORDINATED	001121	961.98
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40741-1121	PERA COORDINATED	001121	23.10
01-4805	FURTHER	I-5FH202003034418	101-40741-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	250.02
01-4805	FURTHER	I-5SV202003034418	101-40741-1135	EMPLOYER CONT SINGL VEBA 5000	001115	62.50
DEPARTMENT 0741 CITY ADMINISTRATION						TOTAL: 2,221.80

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-70772-1122	SOCIAL SECURITY W/H	001116	24.94
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-70772-1125	MEDICARE W/H	001116	5.84
DEPARTMENT 0772 CS YOUTH ACTIVITIES						TOTAL: 30.78
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40821-1122	SOCIAL SECURITY W/H	001116	516.10
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40821-1125	MEDICARE W/H	001116	120.70
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40821-1121	PERA COORDINATED	001121	711.54
01-4805	FURTHER	I-5FH202003034418	101-40821-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	166.68
01-4805	FURTHER	I-5FV202003034418	101-40821-1135	EMPLOYER CONT FAM VEBA 5000	001115	83.34
DEPARTMENT 0821 FINANCE						TOTAL: 1,598.36
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-70871-1122	SOCIAL SECURITY W/H	001116	120.89
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-70871-1122	SOCIAL SECURITY W/H	001116	58.51
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-70871-1125	MEDICARE W/H	001116	28.27
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-70871-1125	MEDICARE W/H	001116	13.69
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-70871-1121	PERA COORDINATED	001121	148.68
DEPARTMENT 0871 COMMUNITY EDUCATION						TOTAL: 370.04
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40931-1122	SOCIAL SECURITY W/H	001116	422.29
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40931-1122	SOCIAL SECURITY W/H	001116	7.43
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40931-1122	SOCIAL SECURITY W/H	001116	7.43
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-40931-1122	SOCIAL SECURITY W/H	001116	2.97
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40931-1125	MEDICARE W/H	001116	98.76
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40931-1125	MEDICARE W/H	001116	1.74
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40931-1125	MEDICARE W/H	001116	1.74
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-40931-1125	MEDICARE W/H	001116	0.69
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40931-1121	PERA COORDINATED	001121	607.48
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40931-1121	PERA COORDINATED	001121	11.31
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40931-1121	PERA COORDINATED	001121	11.31
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-40931-1121	PERA COORDINATED	001121	4.52
01-4805	FURTHER	I-5FH202003034418	101-40931-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	250.02
DEPARTMENT 0931 APPRAISING & ASSESSING						TOTAL: 1,427.69

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	129.44
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	10.85
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	46.04
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	13.90
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	20.18
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	17.52
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	31.15
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	21.81
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	5.77
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-70971-1122	SOCIAL SECURITY W/H	001116	14.76
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	30.27
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	2.54
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	10.77
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	3.26
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	4.72
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	4.10
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	7.28
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	5.11
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	1.34
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-70971-1125	MEDICARE W/H	001116	3.45
01-2028	PERA OF MINNESOTA	REG I-13 202003034418	101-70971-1121	PERA COORDINATED	001121	185.88
01-4805	FURTHER	I-5FH202003034418	101-70971-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
DEPARTMENT 0971 RECREATION					TOTAL:	653.48
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	44.83
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	25.32
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	32.17
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	82.10
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	32.30
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	6.91
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	79.33
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	9.79
01-1358	INTERNAL REVENUE	SERVIC I-T3 202003034418	101-41231-1122	SOCIAL SECURITY W/H	001116	2.35
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	10.49
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	5.92
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	7.53
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	19.18
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	7.55
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	1.62
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	18.56
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	2.29
01-1358	INTERNAL REVENUE	SERVIC I-T4 202003034418	101-41231-1125	MEDICARE W/H	001116	0.55

3/05/2020 2:40 PM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 07274 3/6/20 PR 1w - 1  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 8  
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	63.43
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	32.05
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	41.49
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	121.09
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	2.32
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	105.80
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	14.52
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-41231-1121	PERA COORDINATED	001121	3.49
01-4805	FURTHER	I-5FH202003034418	101-41231-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
01-4805	FURTHER	I-5SH202003034418	101-41231-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	62.50
DEPARTMENT 1231 MUNICIPAL BLDG MAINT TOTAL:						918.82
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	101-42071-1122	SOCIAL SECURITY W/H	001116	229.17
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	101-42071-1125	MEDICARE W/H	001116	53.60
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	101-42071-1121	PERA COORDINATED	001121	307.14
01-4805	FURTHER	I-5FH202003034418	101-42071-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
DEPARTMENT 2071 ADULT COMMUNITY CTR TOTAL:						673.25
FUND 101 GENERAL FUND TOTAL:						107,137.68

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 202003034418	211-21221	FEDERAL W/H	001116	2,083.32
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	211-21222	SOCIAL SECURITY W/H	001116	1,473.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	211-21223	MEDICARE W/H	001116	344.50
01-1818	MN REVENUE	I-T2 202003034418	211-21224	STATE W/H	001118	902.04
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	211-21225	PERA COORDINATED	001121	1,545.27
01-3669	MINNESOTA STATE RETIREM	I-27B202003034418	211-21246	HEALTH CARE SAVINGS PLAN	001117	170.00
01-3669	MINNESOTA STATE RETIREM	I-36 202003034418	211-21258	MNDP - DEFERRED COMP	001117	200.00
01-4805	FURTHER	I-HEC202003034418	211-21231	EMPLOYEE HSA CONTRIBUTION	001115	285.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	7,003.14
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	211-70437-1122	SOCIAL SECURITY W/H	001116	1,473.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	211-70437-1125	MEDICARE W/H	001116	344.50
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	211-70437-1121	PERA COORDINATED	001121	1,782.97
01-4805	FURTHER	I-5FH202003034418	211-70437-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
01-4805	FURTHER	I-5SH202003034418	211-70437-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	250.00
DEPARTMENT 0437 LIBRARY					TOTAL:	3,933.82
FUND 211 LIBRARY FUND					TOTAL:	10,936.96

3/05/2020 2:40 PM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 07274 3/6/20 PR 1w - 1  
 FUND : 258 ARENA & EXPO  
 DEPARTMENT: N/A NON-DEPARTMENTAL

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 10  
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 202003034418	258-21221	FEDERAL W/H	001116	617.17
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	258-21222	SOCIAL SECURITY W/H	001116	573.50
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	258-21223	MEDICARE W/H	001116	134.14
01-1818	MN REVENUE	I-T2 202003034418	258-21224	STATE W/H	001118	302.58
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	258-21225	PERA COORDINATED	001121	610.73
01-3669	MINNESOTA STATE RETIREM	I-27N202003034418	258-21246	HEALTH CARE SAVINGS PLAN	001117	30.21
01-3669	MINNESOTA STATE RETIREM	I-36R202003034418	258-21259	MNDP - ROTH	001117	25.00
01-4805	FURTHER	I-HEC202003034418	258-21231	EMPLOYEE HSA CONTRIBUTION	001115	165.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	2,458.33
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	258-70579-1122	SOCIAL SECURITY W/H	001116	573.49
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	258-70579-1125	MEDICARE W/H	001116	134.14
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	258-70579-1121	PERA COORDINATED	001121	704.69
01-4805	FURTHER	I-5FH202003034418	258-70579-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	266.69
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	1,679.01
FUND 258 ARENA & EXPO					TOTAL:	4,137.34

3/05/2020 2:40 PM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 07274 3/6/20 PR lw - 1  
 FUND : 270 MERIT  
 DEPARTMENT: N/A NON-DEPARTMENTAL

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 11  
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 202003034418	270-21221	FEDERAL W/H	001116	164.42
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	270-21222	SOCIAL SECURITY W/H	001116	142.92
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	270-21223	MEDICARE W/H	001116	33.42
01-1818	MN REVENUE	I-T2 202003034418	270-21224	STATE W/H	001118	80.08
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	270-21225	PERA COORDINATED	001121	164.27
01-3669	MINNESOTA STATE RETIREM	I-27N202003034418	270-21246	HEALTH CARE SAVINGS PLAN	001117	25.27
01-4805	FURTHER	I-HEC202003034418	270-21231	EMPLOYEE HSA CONTRIBUTION	001115	25.00
01-6085	VOYA - INVESTORS CHOICE	I-37R202003034418	270-21274	VOYA ROTH PLAN	001123	15.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	650.38
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	270-50551-1122	SOCIAL SECURITY W/H	001116	142.92
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	270-50551-1125	MEDICARE W/H	001116	33.42
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	270-50551-1121	PERA COORDINATED	001121	189.54
01-4805	FURTHER	I-5FH202003034418	270-50551-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	83.34
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	449.22
FUND 270 MERIT					TOTAL:	1,099.60

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 202003034418	602-21221	FEDERAL W/H	001116	2,416.14
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	602-21222	SOCIAL SECURITY W/H	001116	1,715.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	602-21223	MEDICARE W/H	001116	401.10
01-1818	MN REVENUE	I-T2 202003034418	602-21224	STATE W/H	001118	1,127.12
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	602-21225	PERA COORDINATED	001121	2,029.76
01-2512	NATIONWIDE RETIREMENT	I-33 202003034418	602-21251	USCM	001119	300.00
01-3443	VALIC DEFERRED COMP	I-35 202003034418	602-21257	VALIC DEFERRED COMP	001122	40.00
01-3443	VALIC DEFERRED COMP	I-35R202003034418	602-21255	VALIC ROTH	001122	630.86
01-3669	MINNESOTA STATE RETIREM	I-27A202003034418	602-21246	HEALTH CARE SAVINGS PLAN	001117	250.89
01-3669	MINNESOTA STATE RETIREM	I-27N202003034418	602-21246	HEALTH CARE SAVINGS PLAN	001117	404.97
01-4805	FURTHER	I-HEC202003034418	602-21231	EMPLOYEE HSA CONTRIBUTION	001115	1,201.68
01-6085	VOYA - INVESTORS CHOICE	I-37R202003034418	602-21274	VOYA ROTH PLAN	001123	410.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	10,927.53
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	602-90581-1122	SOCIAL SECURITY W/H	001116	1,715.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	602-90581-1125	MEDICARE W/H	001116	401.10
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	602-90581-1121	PERA COORDINATED	001121	2,342.04
01-4805	FURTHER	I-5FH202003034418	602-90581-1135	EMPLOYER CONTRIB FAM HSA 5000	001115	384.79
01-4805	FURTHER	I-5FV202003034418	602-90581-1135	EMPLOYER CONT FAM VEBA 5000	001115	458.34
01-4805	FURTHER	I-5SH202003034418	602-90581-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	187.50
01-4805	FURTHER	I-5SV202003034418	602-90581-1135	EMPLOYER CONT SINGL VEBA 5000	001115	208.34
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	5,697.12
FUND 602 WASTEWATER OPERATING					TOTAL:	16,624.65

3/05/2020 2:40 PM  
 VENDOR SET: 01 City of Marshall  
 PACKET: 07274 3/6/20 PR 1w - 1  
 FUND : 609 LIQUOR  
 DEPARTMENT: N/A NON-DEPARTMENTAL

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 13  
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 202003034418	609-21221	FEDERAL W/H	001116	886.12
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	609-21222	SOCIAL SECURITY W/H	001116	788.11
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	609-21223	MEDICARE W/H	001116	184.32
01-1818	MN REVENUE	I-T2 202003034418	609-21224	STATE W/H	001118	421.18
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	609-21225	PERA COORDINATED	001121	859.10
01-3443	VALIC DEFERRED COMP	I-35 202003034418	609-21257	VALIC DEFERRED COMP	001122	125.00
01-3669	MINNESOTA STATE RETIREM	I-27N202003034418	609-21246	HEALTH CARE SAVINGS PLAN	001117	149.21
01-4805	FURTHER	I-HEC202003034418	609-21231	EMPLOYEE HSA CONTRIBUTION	001115	138.56
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	3,551.60
01-1358	INTERNAL REVENUE SERVIC	I-T3 202003034418	609-90991-1122	SOCIAL SECURITY W/H	001116	788.11
01-1358	INTERNAL REVENUE SERVIC	I-T4 202003034418	609-90991-1125	MEDICARE W/H	001116	184.32
01-2028	PERA OF MINNESOTA REG	I-13 202003034418	609-90991-1121	PERA COORDINATED	001121	991.26
01-4805	FURTHER	I-5SH202003034418	609-90991-1135	EMPLOYER CONTRIB SNGL HSA 500	001115	187.50
01-4805	FURTHER	I-5SV202003034418	609-90991-1135	EMPLOYER CONT SINGL VEBA 5000	001115	104.17
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	2,255.36
FUND 609 LIQUOR					TOTAL:	5,806.96
REPORT GRA TOTAL:						145,743.19

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020	101-21221	FEDERAL WITHHOLDING	16,912.10						
	101-21222	FICA WITHHOLDING	8,232.91						
	101-21223	MEDICARE	2,858.95						
	101-21224	STATE WITHHOLDING	7,846.91						
	101-21225	PERA WITHHOLDING	17,005.14						
	101-21226	PERA WITHHOLDING COUNCIL	170.45						
	101-21231	HSA / VEBA (ER ONLY)	7,091.04						
	101-21246	HEALTH CARE SAVINGS PLAN	3,944.60						
	101-21249	COMBINED INSURANCE	520.84						
	101-21251	DEFERRED COMP - USCM	200.00						
	101-21252	DEFERRED COMPENSATION FIRE	26.79						
	101-21255	VALIC ROTH (TAXABLE)	619.14						
	101-21257	DEFERRED COMP--VALIC	863.26						
	101-21258	MNDP--DEFERRED COMP	770.00						
	101-21259	MNDP-ROTH	330.00						
	101-21274	DEFERRED COMP-VOYA ROTH	395.00						
	101-21275	VOYA - DEFERRED PRE TAX	150.00						
	101-40141-1121	PERA CONTRIBUTIONS	170.45	1,615	1,103.65				
	101-40141-1122	FICA CONTRIBUTIONS	82.90	926	677.30				
	101-40141-1125	MEDICARE CONTRIBUTIONS	56.94	636	465.18				
	101-40671-1121	PERA CONTRIBUTIONS	303.19	3,101	1,625.57				
	101-40671-1122	FICA CONTRIBUTIONS	370.13	3,804	2,283.87				
	101-40671-1125	MEDICARE CONTRIBUTIONS	86.56	890	534.46				
	101-40671-1135	HSA/VEBA EMPLOYER CONTRIBU	129.17	2,000	1,354.14				
	101-40741-1121	PERA CONTRIBUTIONS	985.08	19,887	14,961.60				
	101-40741-1122	FICA CONTRIBUTIONS	749.02	14,493	10,747.84				
	101-40741-1125	MEDICARE CONTRIBUTIONS	175.18	3,845	2,969.09				
	101-40741-1135	HSA/VEBA EMPLOYER CONTRIBU	312.52	5,500	3,937.40				
	101-40821-1121	PERA CONTRIBUTIONS	711.54	25,846	22,288.30				
	101-40821-1122	FICA CONTRIBUTIONS	516.10	21,366	18,787.69				
	101-40821-1125	MEDICARE CONTRIBUTIONS	120.70	4,997	4,394.02				
	101-40821-1135	HSA/VEBA EMPLOYER CONTRIBU	250.02	10,000	8,749.90				
	101-40931-1121	PERA CONTRIBUTIONS	634.62	15,425	12,251.90				
	101-40931-1122	FICA CONTRIBUTIONS	440.12	12,751	10,550.40				
	101-40931-1125	MEDICARE CONTRIBUTIONS	102.93	2,982	2,467.35				
	101-40931-1135	HSA/VEBA EMPLOYER CONTRIBU	250.02	6,000	4,749.90				
	101-41231-1121	PERA CONTRIBUTIONS	384.19	10,001	7,966.19				
	101-41231-1122	FICA CONTRIBUTIONS	315.10	8,330	6,672.60				
	101-41231-1125	MEDICARE CONTRIBUTIONS	73.69	1,948	1,560.37				
	101-41231-1135	HSA/VEBA EMPLOYER CONTRIBU	145.84	3,500	2,770.80				
	101-42071-1121	PERA CONTRIBUTIONS	307.14	6,148	4,712.61				
	101-42071-1122	FICA CONTRIBUTIONS	229.17	5,083	4,030.62				
	101-42071-1125	MEDICARE CONTRIBUTIONS	53.60	1,189	942.85				
	101-42071-1135	HSA/VEBA EMPLOYER CONTRIBU	83.34	2,000	1,583.30				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-50151-1121	PERA CONTRIBUTIONS	12,623.27	249,736	186,343.07				
	101-50151-1122	FICA CONTRIBUTIONS	361.98	14,292	12,497.46				
	101-50151-1125	MEDICARE CONTRIBUTIONS	980.61	23,564	18,640.56				
	101-50151-1135	HSA/VEBA EMPLOYER CONTRIBU	1,885.51	30,150	20,722.34				
	101-50156-1121	PERA CONTRIBUTIONS	138.65	0	290.80-			Y	
	101-50156-1122	FICA CONTRIBUTIONS	189.29	1,353	969.08				
	101-50156-1125	MEDICARE CONTRIBUTIONS	44.28	317	227.19				
	101-50453-1121	PERA CONTRIBUTIONS	59.87	228	48.71-			Y	
	101-50453-1122	FICA CONTRIBUTIONS	49.71	0	218.61-			Y	
	101-50453-1125	MEDICARE CONTRIBUTIONS	11.63	132	80.85				
	101-50453-1135	HSA/VEBA EMPLOYER CONTRIBU	31.26	0	156.19-			Y	
	101-60162-1121	PERA CONTRIBUTIONS	1,680.98	39,043	31,311.31				
	101-60162-1122	FICA CONTRIBUTIONS	1,267.24	32,920	27,142.75				
	101-60162-1125	MEDICARE CONTRIBUTIONS	296.37	7,699	6,347.88				
	101-60162-1135	HSA/VEBA EMPLOYER CONTRIBU	636.43	13,175	10,202.70				
	101-60164-1121	PERA CONTRIBUTIONS	824.93	19,202	14,750.62				
	101-60164-1122	FICA CONTRIBUTIONS	581.22	15,874	12,700.17				
	101-60164-1125	MEDICARE CONTRIBUTIONS	135.93	3,712	2,969.73				
	101-60164-1135	HSA/VEBA EMPLOYER CONTRIBU	423.20	10,425	8,241.47				
	101-60211-1121	PERA CONTRIBUTIONS	1,590.53	31,127	22,096.44				
	101-60211-1122	FICA CONTRIBUTIONS	1,171.10	29,645	22,871.90				
	101-60211-1125	MEDICARE CONTRIBUTIONS	273.86	6,933	5,349.01				
	101-60211-1135	HSA/VEBA EMPLOYER CONTRIBU	730.69	16,100	12,354.73				
	101-60364-1121	PERA CONTRIBUTIONS	510.92	8,121	5,327.53				
	101-60364-1122	FICA CONTRIBUTIONS	361.84	7,458	5,448.97				
	101-60364-1125	MEDICARE CONTRIBUTIONS	84.63	1,744	1,274.14				
	101-60364-1135	HSA/VEBA EMPLOYER CONTRIBU	200.02	3,700	2,649.48				
	101-70276-1121	PERA CONTRIBUTIONS	641.46	12,961	9,832.07				
	101-70276-1122	FICA CONTRIBUTIONS	497.45	14,807	12,378.68				
	101-70276-1125	MEDICARE CONTRIBUTIONS	116.33	3,463	2,895.12				
	101-70276-1135	HSA/VEBA EMPLOYER CONTRIBU	145.84	4,200	3,498.14				
	101-70675-1121	PERA CONTRIBUTIONS	691.76	15,909	12,465.97				
	101-70675-1122	FICA CONTRIBUTIONS	534.79	13,524	10,861.84				
	101-70675-1125	MEDICARE CONTRIBUTIONS	125.07	3,163	2,540.41				
	101-70675-1135	HSA/VEBA EMPLOYER CONTRIBU	208.34	6,500	5,458.30				
	101-70772-1122	FICA CONTRIBUTIONS	24.94	1,550	1,451.42				
	101-70772-1125	MEDICARE CONTRIBUTIONS	5.84	363	339.92				
	101-70871-1121	PERA CONTRIBUTIONS	148.68	4,752	4,008.60				
	101-70871-1122	FICA CONTRIBUTIONS	179.40	7,577	6,748.02				
	101-70871-1125	MEDICARE CONTRIBUTIONS	41.96	1,772	1,578.13				
	101-70971-1121	PERA CONTRIBUTIONS	185.88	4,179	3,249.60				
	101-70971-1122	FICA CONTRIBUTIONS	311.42	7,300	6,073.59				
	101-70971-1125	MEDICARE CONTRIBUTIONS	72.84	1,707	1,420.19				
	101-70971-1135	HSA/VEBA EMPLOYER CONTRIBU	83.34	2,001	1,584.30				
	211-21221	FEDERAL W/H	2,083.32						

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	211-21222	FICA W/H	1,473.01						
	211-21223	MEDICARE W/H	344.50						
	211-21224	STATE W/H	902.04						
	211-21225	PERA W/H	1,545.27						
	211-21231	HSA /VEBA (ER ONLY)	285.00						
	211-21246	HEALTH CARE SAVINGS PLAN	170.00						
	211-21258	MN DCP	200.00						
	211-70437-1121	PERA CONTRIBUTIONS	1,782.97	35,002	26,504.18				
	211-70437-1122	FICA CONTRIBUTIONS	1,473.01	37,448	30,476.02				
	211-70437-1125	MEDICARE CONTRIBUTIONS	344.50	0	1,630.58-			Y	
	211-70437-1135	INSURANCE BENEFITS ALLOTME	333.34	15,460	13,793.30				
	258-21221	FEDERAL WITHHOLDING	617.17						
	258-21222	FICA WITHHOLDING	573.50						
	258-21223	MEDICARE	134.14						
	258-21224	STATE WITHHOLDING	302.58						
	258-21225	PERA WITHHOLDING	610.73						
	258-21231	HSA/VEBA (ER ONLY)	165.00						
	258-21246	HEALTH CARE SAVINGS PLAN	30.21						
	258-21259	MNDP-ROTH	25.00						
	258-70579-1121	PERA CONTRIBUTIONS	704.69	0	3,299.35-			Y	
	258-70579-1122	FICA CONTRIBUTIONS	573.49	0	2,738.32-			Y	
	258-70579-1125	MEDICARE CONTRIBUTIONS	134.14	0	640.44-			Y	
	258-70579-1135	HSA/VEBA EMPLOYER CONTRIBU	266.69	0	1,333.44-			Y	
	270-21221	FEDERAL WITHHOLDING	164.42						
	270-21222	FICA WITHHOLDING	142.92						
	270-21223	MEDICARE	33.42						
	270-21224	STATE WITHHOLDING	80.08						
	270-21225	PERA WITHHOLDING	164.27						
	270-21231	HSA / VEBA (ER ONLY)	25.00						
	270-21246	HEALTH CARE SAVINGS PLAN	25.27						
	270-21274	VOYA	15.00						
	270-50551-1121	PERA CONTRIBUTIONS	189.54	0	947.70-			Y	
	270-50551-1122	FICA CONTRIBUTIONS	142.92	0	711.88-			Y	
	270-50551-1125	MEDICARE CONTRIBUTIONS	33.42	0	166.48-			Y	
	270-50551-1135	HSA/VEBA EMPLOYER CONTRIBU	83.34	0	416.70-			Y	
	602-21221	FEDERAL WITHHOLDING	2,416.14						
	602-21222	FICA WITHHOLDING	1,715.01						
	602-21223	MEDICARE	401.10						
	602-21224	STATE WITHHOLDING	1,127.12						
	602-21225	PERA WITHHOLDING	2,029.76						
	602-21231	HSA / VEBA (ER ONLY)	1,201.68						
	602-21246	HEALTH CARE SAVINGS PLAN	655.86						
	602-21251	DEFERRED COMP - USCM	300.00						
	602-21255	VALIC ROTH (TAXABLE)	630.86						
	602-21257	DEFFERED COMP--VALIC	40.00						

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-21274	DEFERRED COMP-VOYA ROTH	410.00						
	602-90581-1121	PERA CONTRIBUTIONS	2,342.04	55,625	43,796.06				
	602-90581-1122	FICA CONTRIBUTIONS	1,715.01	45,984	37,340.56				
	602-90581-1125	MEDICARE CONTRIBUTIONS	401.10	10,754	8,732.52				
	602-90581-1135	HSA/VEBA EMPLOYER CONTRIBU	1,238.97	26,250	20,027.73				
	609-21221	FEDERAL WITHHOLDING	886.12						
	609-21222	FICA WITHHOLDING	788.11						
	609-21223	MEDICARE	184.32						
	609-21224	STATE WITHHOLDING	421.18						
	609-21225	PERA WITHHOLDING	859.10						
	609-21231	HSA / VEBA (ER ONLY)	138.56						
	609-21246	HEALTH CARE SAVINGS PLAN	149.21						
	609-21257	DEFERRED COMP--VALIC	125.00						
	609-90991-1121	PERA CONTRIBUTIONS	991.26	13,127	8,216.71				
	609-90991-1122	FICA CONTRIBUTIONS	788.11	14,881	10,933.01				
	609-90991-1125	MEDICARE CONTRIBUTIONS	184.32	3,480	2,556.69				
	609-90991-1135	HSA/VEBA EMPLOYER CONTRIBU	291.67	4,800	3,341.65				
	** 2020 YEAR TOTALS		145,743.19						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	67,937.13
101-0141	MAYOR & COUNCIL	310.29
101-0151	POLICE ADMINISTRATION	15,851.37
101-0156	CHEMICAL ASSESSMENT TEAM	372.22
101-0162	ENGINEERING	3,881.02
101-0164	COMMUNITY PLANNING	1,965.28
101-0211	STREET ADMINISTRATION	3,766.18
101-0276	PARK MAINTENANCE & DEVEL.	1,401.08
101-0364	AIRPORT	1,157.41
101-0453	ANIMAL IMPOUNDMENT	152.47
101-0671	CABLE COMMISSION	889.05
101-0675	COMM SERVICES ADMIN	1,559.96
101-0741	CITY ADMINISTRATION	2,221.80
101-0772	CS YOUTH ACTIVITIES	30.78
101-0821	FINANCE	1,598.36
101-0871	COMMUNITY EDUCATION	370.04
101-0931	APPRAISING & ASSESSING	1,427.69
101-0971	RECREATION	653.48

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-1231	MUNICIPAL BLDG MAINT	918.82
101-2071	ADULT COMMUNITY CTR	673.25
-----		
101 TOTAL	GENERAL FUND	107,137.68
211	NON-DEPARTMENTAL	7,003.14
211-0437	LIBRARY	3,933.82
-----		
211 TOTAL	LIBRARY FUND	10,936.96
258	NON-DEPARTMENTAL	2,458.33
258-0579	AMATEUR SPORTS CENTER	1,679.01
-----		
258 TOTAL	ARENA & EXPO	4,137.34
270	NON-DEPARTMENTAL	650.38
270-0551	MERIT OPERATIONS	449.22
-----		
270 TOTAL	MERIT	1,099.60
602	NON-DEPARTMENTAL	10,927.53
602-0581	WW OPERATIONS	5,697.12
-----		
602 TOTAL	WASTEWATER OPERATING	16,624.65
609	NON-DEPARTMENTAL	3,551.60
609-0991	LIQUOR OPERATIONS	2,255.36
-----		
609 TOTAL	LIQUOR	5,806.96
-----		
	** TOTAL **	145,743.19

NO ERRORS

\*\* END OF REPORT \*\*

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4372	VANIWAARDEN ASSOC.	I-202003054424	101-40141-3311	GENERAL PROFE FYE 2020 GASB 75	003723	1,800.00
					DEPARTMENT 0141 MAYOR & COUNCIL	TOTAL: 1,800.00
01-0378	BUYASSE, JASON	I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	003732	30.00
01-0512	VANLEEUEWE, SARA J.	I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	003738	70.00
01-1958	NORTHERN BUSINESS PRODU	I-481170-0	101-50151-2211	GENERAL SUPPL DVD'S	003713	48.39
		I-483893-0	101-50151-2211	GENERAL SUPPL DVD'S	003713	42.09
01-2096	QUARNSTROM & DOERING, P	I-M2377-100,S74761	101-50151-3311	GENERAL PROFE VEH FORFEITURE ICRI9-20425	003715	157.50
		I-M2383-100,S74762	101-50151-3311	GENERAL PROFE VEHICLE FORFEITURE	003715	75.00
01-2284	SIRCHIE	I-0436711-IN	101-50151-2211	GENERAL SUPPL EVIDENCE COLLECTION TUBES	003742	165.40
01-4826	RIEKE, BENJAMIN	I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	003747	30.00
01-5327	BAUMANN, ADAM	I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	003748	30.00
01-5377	KRUK, CHRISTOPHER	I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	003749	30.00
01-6251	SHRED RIGHT	I-522765	101-50151-3311	GENERAL PROFE 02/20 SVC	003730	15.00
					DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL: 693.38
01-1090	FASTENAL COMPANY	I-101050	101-50156-2211	GENERAL SUPPL DISPENSER	003703	88.73
	PROJ: PC5-2211	10/14-09/16 CAT GRANT		GENERAL SUPPLIES		
01-1267	HEIMAN INC.	C-0103729-CM	101-50156-2211	GENERAL SUPPL BOOT RETURN	003705	144.00-
	PROJ: PC5-2211	10/14-09/16 CAT GRANT		GENERAL SUPPLIES		
01-4489	VERIZON WIRELESS	I-9848982163	101-50156-3321	TELEPHONE & C 01/24-02/23/20	003724	35.01
	PROJ: PC5-3321	10/14-09/16 CAT GRANT		TELEPHONE		
					DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM	TOTAL: 20.26-

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0473	OLSON, GLENN					
		I-0320 CEL-CELL PHON	101-60162-3321	TELEPHONE & C	003735	80.00
01-0546	ACHIEVEMENT CENTER					
		I-977046-0	101-60162-2211	GENERAL SUPPL FREIGHT CHGS	003695	118.75
01-6183	LEE, JERRED					
		I-0320 CEL-CELL PHON	101-60162-3321	TELEPHONE & C	003754	30.00
					DEPARTMENT 0162 ENGINEERING	TOTAL: 228.75
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-70176-3381	ELECTRIC UTIL 02/03-03/02/20	003711	214.47
		I-202003044420	101-70176-3382	WATER UTILITI 02/03-03/02/20	003711	506.80
		I-202003044420	101-70176-3385	SEWER UTILITI 02/03-03/02/20	003711	22.43
					DEPARTMENT 0176 AQUATIC CENTER	TOTAL: 743.70
01-0380	CALLENS, DAVID					
		I-0320 CEL-CELL PHON	101-60211-3321	TELEPHONE & C	003733	30.00
		I-202003054421	101-60211-2215	SAFETY WEAR & 2020 SAFETY SHOES-D CALLENS	003733	172.98
01-0919	CRYSTEEL					
		I-LP196064	101-60211-2221	EQUIPMENT REP #1 TRUCK PLOW	003701	752.00
01-1090	FASTENAL COMPANY					
		I-101487	101-60211-2221	EQUIPMENT REP BOLTS	003703	1.49
01-1243	HARDWARE HANK					
		I-2180	101-60211-2211	GENERAL SUPPL PRUNING SPRAY	003704	9.99
01-1631	MARSHALL MACHINE SHOP I					
		I-62572	101-60211-2221	EQUIPMENT REP 644K FENDERS	003710	198.40
		I-62576	101-60211-2221	EQUIPMENT REP LERENZ BLOWER	003710	159.95
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-60211-3381	ELECTRIC UTIL 02/03-03/02/20	003711	647.95
		I-202003044420	101-60211-3382	WATER UTILITI 02/03-03/02/20	003711	88.19
01-3845	DAKOTA FLUID POWER INC.					
		I-6756626	101-60211-2221	EQUIPMENT REP LERENZ SNOWBLOWER CHUTE	003721	77.22
					DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL: 2,138.17
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-50251-3381	ELECTRIC UTIL 02/03-03/02/20	003711	231.94
					DEPARTMENT 0251 EMERGENCY MANAGEMENT SERV	TOTAL: 231.94

PACKET: 07283 CITY  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL		continued			
		I-202003044420	101-70276-3381	ELECTRIC UTIL 02/03-03/02/20	003711	2,177.84
		I-202003044420	101-70276-3382	WATER UTILITI 02/03-03/02/20	003711	493.83
		I-202003044420	101-70276-3385	SEWER UTILITI 02/03-03/02/20	003711	22.43
01-4134	STENSRUD, PRESTON					
		I-0320 CEL-CELL PHON	101-70276-3321	TELEPHONE	003746	30.00
01-5891	ONE OFFICE SOLUTION					
		I-0985279-0	101-70276-2211	GENERAL SUPPL SUPPLIES	003729	8.89
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						2,732.99
-----						
01-0875	COMPUTER MAN INC					
		I-283384	101-50352-2223	BUILDING REPA 3 WIRELESS ACCESS POINTS	003700	812.00
01-1267	HEIMAN INC.					
		I-0886542-IN	101-50352-2245	EQUIPMENT/TOO NOZZLES	003705	768.15
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-50352-3381	ELECTRIC UTIL 02/03-03/02/20	003711	393.95
		I-202003044420	101-50352-3382	WATER UTILITI 02/03-03/02/20	003711	100.92
		I-202003044420	101-50352-3385	SEWER UTILITI 02/03-03/02/20	003711	22.43
		I-202003044420	101-50352-3386	STORM WATER U 02/03-03/02/20	003711	15.24
		I-202003044420	101-50352-3418	FIRE PROTECTI 02/03-03/02/20	003711	12,083.33
01-3568	BRUNSVOLD, QUENTIN					
		I-0320 CEL-CELL PHON	101-50352-3321	TELEPHONE & C	003744	30.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						14,226.02
-----						
01-0384	COUDRON, DEAN					
		I-0320 CEL-CELL PHON	101-60364-3321	TELEPHONE	003734	30.00
01-0934	D & G EXCAVATING INC					
		I-84940	101-60364-3311	GENERAL PROFE 02/11/20 SNOW HAULING	003702	330.00
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-60364-3381	ELECTRIC UTIL 02/03-03/02/20	003711	3,372.53
		I-202003044420	101-60364-3381	ELECTRIC UTIL 02/03-03/02/20	003711	1,187.91
	PROJ: E19-3381	ARRIVAL DEPARTURE BLDG		ELECTRIC UTILITIES		
		I-202003044420	101-60364-3382	WATER UTILITI 02/03-03/02/20	003711	115.93
		I-202003044420	101-60364-3382	WATER UTILITI 02/03-03/02/20	003711	93.60
	PROJ: E19-3382	ARRIVAL DEPARTURE BLDG		WATER UTILITIES		
		I-202003044420	101-60364-3385	SEWER UTILITI 02/03-03/02/20	003711	23.43
		I-202003044420	101-60364-3386	STORM WATER U 02/03-03/02/20	003711	79.02

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1635	MARSHALL NORTHWEST PIPE	I-440409	101-60364-2211	GENERAL SUPPL A/D URINAL	003712	32.99
01-3971	MEULEBROECK, ANDY	I-0320 CEL-CELL PHON I-202002284407	101-60364-3321 101-60364-2215	TELEPHONE SAFETY WEAR & 2020 SAFETY SHOES-A MEULEBROEC	003745 003745	30.00 175.00
01-5095	KIBBLE EQUIPMENT	C-2248325 I-2245005	101-60364-2221 101-60364-2221	EQUIPMENT REP 1445 BLOWER CHUTE EQUIPMENT REP 1445 BLOWER CHUTE	003727 003727	21.10- 59.99
DEPARTMENT 0364 AIRPORT					TOTAL:	5,509.30
01-1633	MARSHALL MUNICIPAL UTIL	I-202003044420 I-202003044420	101-50453-3381 101-50453-3382	ELECTRIC UTIL 02/03-03/02/20 WATER UTILITI 02/03-03/02/20	003711 003711	182.15 21.00
DEPARTMENT 0453 ANIMAL IMPOUNDMENT					TOTAL:	203.15
		I-202003044420	101-60465-3381	ELECTRIC UTIL 02/03-03/02/20	003711	23,109.63
DEPARTMENT 0465 STREET LIGHTING					TOTAL:	23,109.63
01-2030	PETERSON, ALEX	I-202003024414	101-40671-3331	TRAVEL, CONFE 02/10/20 HSEM GO CONF-BROOKLYN	003741	121.00
DEPARTMENT 0671 CABLE COMMISSION					TOTAL:	121.00
01-5891	ONE OFFICE SOLUTION	I-0985388-0	101-70675-2211	GENERAL SUPPL TAPE	003729	7.65
01-6092	VANDERMILLEN, SCOTT	I-0320 CEL-CELL PHON I-202002284410 I-202002284410	101-70675-3321 101-70675-3331 101-70675-3332	TELEPHONE & C TRAVEL, CONFE 02/19/20 MCEA LEADERSHIP-ST CL MILEAGE ALLOW 02/19/20 MCEA LEADERSHIP-ST CL	003753 003753 003753	80.00 246.48 149.64
DEPARTMENT 0675 COMM SERVICES ADMIN					TOTAL:	483.77
01-6231	BOX, KYLE	I-0320 CEL-CELL PHON	101-40741-3321	TELEPHONE & C	003755	30.00
01-6269	HANSON, SHARON	I-202003034417	101-40741-2211	GENERAL SUPPL REIM FOR BRANDING MUGS-STATE O	003756	1,872.22
DEPARTMENT 0741 CITY ADMINISTRATION					TOTAL:	1,902.22

PACKET: 07283 CITY  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0821 FINANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5491	STORM, ANNETTE					
		I-0320 CEL-CELL PHON	101-40821-3321	TELEPHONE & C	003750	80.00
				DEPARTMENT 0821 FINANCE	TOTAL:	80.00
01-2096	QUARNSTROM & DOERING, P					
		I-202002284408	101-41041-3313	LEGAL FEES 03/20 LEGAL SVC	003715	10,874.67
				DEPARTMENT 1041 LEGAL	TOTAL:	10,874.67
01-1417	KENNEDY & GRAVEN, CHART					
		I-153226	101-41136-3313	LEGAL FEES 01/20 GENERAL MATTERS	003707	209.00
		I-153410	101-41136-3313	LEGAL FEES 01/20 GENERAL MATTERS	003707	253.50
01-4549	A & B BUSINESS, INC					
		I-IN703006	101-41136-3405	MAINTENANCE A CT8683-01, 02/05-03/04/20	003725	2,025.96
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	2,488.46
01-0491	ST AUBIN, GREGORY					
		I-0320 CEL-CELL PHON	101-41231-3321	TELEPHONE & C	003737	30.00
		I-202003054425	101-41231-2215	SAFETY WEAR & 2020 SAFETY SHOE-G ST AUBIN	003737	139.99
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-41231-3381	ELECTRIC UTIL 02/03-03/02/20	003711	2,962.48
		I-202003044420	101-41231-3382	WATER UTILITI 02/03-03/02/20	003711	113.93
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	3,246.40
01-4549	A & B BUSINESS, INC					
		I-IN687563	101-41641-3405	MAINTENANCE A CT6544-01, 01/01-01/04/20	003725	42.48
01-6355	REVIZE, LLC					
		I-9544	101-41641-3311	GENERAL PROFE DESIGN CHANGES	003731	1,000.00
				DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	1,042.48
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	101-42071-3381	ELECTRIC UTIL 02/03-03/02/20	003711	380.70
		I-202003044420	101-42071-3382	WATER UTILITI 02/03-03/02/20	003711	88.15
				DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	468.85
				FUND 101 GENERAL FUND	TOTAL:	72,304.62

PACKET: 07283 CITY  
 VENDOR SET: 01  
 FUND : 207 PARKWAY ADDITION III & IV  
 DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-202003044420	207-41136-3386	STORM WATER U 02/03-03/02/20	003711	17.31
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	17.31
					FUND 207 PARKWAY ADDITION III & IV TOTAL:	17.31

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 208 EDA ADMINISTRATION  
DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1604	MARSHALL AREA CHAMBER O					
		I-202002284401	208-41136-3312	CONSULTANT FE 03/20 SW MN PART AGREEMENT	003708	2,284.00
01-4220	WEBTOMIX					
		I-52145	208-41136-3347	MARKETING 02/20 WEBSITE MAINTENANCE	003722	148.75
DEPARTMENT 1136 GENERAL COMMUNITY DEV					TOTAL:	2,432.75
FUND 208 EDA ADMINISTRATION					TOTAL:	2,432.75

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 230 TAX INCREMENT FINANCING  
DEPARTMENT: 1136 GEN COMM DEVELOPMENT  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	230-41136-3386	STORM WATER U 02/03-03/02/20	003711	33.91
	PROJ: F05-3386	NW PIPE, RITTERS, ERIE RO		STORM WATER UTILITY		
		I-202003044420	230-41136-3386	STORM WATER U 02/03-03/02/20	003711	7.11
	PROJ: F21-3386	INDUSTRIAL PK DEV 1-11		SURFACE WATER MANAGEMENT		
		I-202003044420	230-41136-3386	STORM WATER U 02/03-03/02/20	003711	44.21
	PROJ: F24-3386	COMM IND PARK DIST 1-14		SURFACE WATER		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	85.23
FUND 230 TAX INCREMENT FINANCING					TOTAL:	85.23

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 258 ARENA & EXPO  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-1271	HENLE PRINTING COMPANY	I-162799	258-70579-2221	EQUIPMENT REP ZAM BLADES SHARPENING	003706	153.68	
01-1616	MARSHALL CONVENTION & V	I-202002284402	258-70579-3312	CONSULTANT FE 03/20 SRASC SRV AGREEMENT	003709	7,000.00	
01-1633	MARSHALL MUNICIPAL UTIL	I-202003044420	258-70579-3381	ELECTRIC UTIL 02/03-03/02/20	003711	6,846.13	
		I-202003044420	258-70579-3382	WATER UTILITI 02/03-03/02/20	003711	473.76	
		I-202003044420	258-70579-3385	SEWER UTILITI 02/03-03/02/20	003711	346.35	
		I-202003044420	258-70579-3386	STORM WATER U 02/03-03/02/20	003711	666.19	
01-2201	RUNNINGS SUPPLY INC	I-4811570	258-70579-2211	GENERAL SUPPL DISTILLED WATER	003716	14.85	
01-6025	MELLENTHIN, CODY	I-0320 CEL-CELL PHON	258-70579-3321	TELEPHONE & C	003752	30.00	
					DEPARTMENT 0579 AMATEUR SPORTS CENTER	TOTAL:	15,530.96
					FUND 258 ARENA & EXPO	TOTAL:	15,530.96

PACKET: 07283 CITY

VENDOR SET: 01

FUND : 260 MARSHALL INDUSTRIAL FOUND

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-202003044420	260-41136-3386	STORM WATER U 02/03-03/02/20	003711	174.98
DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:						174.98
FUND 260 MARSHALL INDUSTRIAL FOUNDTOTAL:						174.98

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 270 MERIT  
DEPARTMENT: 0551 MERIT OPERATIONS  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	270-50551-3381	ELECTRIC UTIL 02/03-03/02/20	003711	629.73
		I-202003044420	270-50551-3382	WATER UTILITI 02/03-03/02/20	003711	124.85
		I-202003044420	270-50551-3385	SEWER UTILITI 02/03-03/02/20	003711	34.79
01-2538	VIKING COCA COLA BOTTLI					
		I-915100	270-50551-2211	GENERAL SUPPL .	003718	142.00
01-5891	ONE OFFICE SOLUTION					
		I-1975587-0	270-50551-2245	EQUIPMENT/TOO CHAIR CART	003729	360.00
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	1,291.37
FUND 270 MERIT					TOTAL:	1,291.37

PACKET: 07283 CITY  
 VENDOR SET: 01  
 FUND : 494 CITY HALL BUILDING  
 DEPARTMENT: 1136 GENERAL GOVERNMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-3495	SMSU					
		I-202002284409	494-41136-5520	BUILDINGS & S 03/20-05/20 RENT	003720	23,010.75
	PROJ: CH1-5520	CITY HALL-NEW		BUILDING & STRUCTURES		
DEPARTMENT 1136 GENERAL GOVERNMENT					TOTAL:	23,010.75
FUND 494 CITY HALL BUILDING					TOTAL:	23,010.75

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 495 PUBLIC IMPROVE REVOLVING  
DEPARTMENT: 1136 GEN COMM DEVELOPMENT  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE	I-1301947	495-41136-3312	CONSULTANT FE BLOCK 11 SOIL BORING	003696	7,025.00
01-1633	MARSHALL MUNICIPAL UTIL	I-202003044420	495-41136-3386	STORM WATER U 02/03-03/02/20	003711	75.85
	PROJ: F23-3386	BLOCK 11		STORM WATER UTILITY		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	7,100.85
FUND 495 PUBLIC IMPROVE REVOLVING					TOTAL:	7,100.85

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0477	PRZYBILLA, SCOTT	I-0320	CEL-CELL PHON 602-90581-3321	TELEPHONE & C 07/19-09/19	003736	30.00
01-0513	VANMOER, ROBERT	I-0320	CEL-CELL PHON 602-90581-3321	TELEPHONE & C	003739	30.00
01-0581	AMERICAN ENGINEERING TE	I-1301946	602-90581-5520	BUILDINGS & WWTF IMPROVEMENTS	003696	735.00
	PROJ: W13-5520		WWTF IMPROVEMENTS	BUILDING & STRUCTURES		
01-0724	BOLTON & MENK INC	I-0246793	602-90581-5520	BUILDINGS & WWTF IMPROVEMENTS	003698	20,600.38
	PROJ: W13-5520		WWTF IMPROVEMENTS	BUILDING & STRUCTURES		
01-0815	CATTOOR OIL COMPANY INC	I-162198	602-90581-2212	MOTOR FUELS, MAIN LIFT GEN FUEL	003699	916.00
	PROJ: W00-2212		SANITARY SEWER	MOTOR FUELS, LUBRICANTS & ADDI		
		I-8770	602-90581-2211	GENERAL SUPPL ICE	003699	5.09
01-0818	CAUWELS, ROGER	I-0320	CEL-CELL PHON 602-90581-3321	TELEPHONE & C	003740	30.00
01-1090	FASTENAL COMPANY	I-101456	602-90581-2211	GENERAL SUPPL .	003703	44.47
		I-101504	602-90581-2211	GENERAL SUPPL SUPPLIES	003703	32.23
01-1633	MARSHALL MUNICIPAL UTIL	I-202003044420	602-90581-3381	ELECTRIC UTIL 02/03-03/02/20	003711	20,824.85
		I-202003044420	602-90581-3382	WATER UTILITI 02/03-03/02/20	003711	261.25
		I-202003044420	602-90581-3386	STORM WATER U 02/03-03/02/20	003711	1,162.89
01-1966	WERNER ELECTRIC SUPPLY	I-S010244272.001	602-90581-2211	GENERAL SUPPL 8 PORT N TRON FILTERS	003714	1,705.15
01-2201	RUNNINGS SUPPLY INC	I-4814513	602-90581-2211	GENERAL SUPPL SUPPLIES	003716	23.03
01-2253	SEELYE PLASTICS INC	I-SI+0287380	602-90581-2211	GENERAL SUPPL SAMPLER TUBING	003717	377.00
01-2632	ZIEGLER INC	I-PC040342321	602-90581-2211	GENERAL SUPPL HYDRAULIC CART	003719	262.49
01-3342	TRUEDSON, SCOTT	I-0320	CEL-CELL PHON 602-90581-3321	TELEPHONE & C	003743	30.00
01-5095	KIBBLE EQUIPMENT	I-06743294	602-90581-5540	MACHINERY & E JD Z970RZ TRAK--WASTEWATER DEP	003727	13,500.00
		I-06743294	602-90581-5540	MACHINERY & E 2019 JD 7970R	003727	11,750.00-

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 602 WASTEWATER OPERATING  
DEPARTMENT: 0581 WW OPERATIONS  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5095	KIBBLE EQUIPMENT		continued			
		I-2246076	602-90581-2211	GENERAL SUPPL FITTING	003727	2.95
01-5891	ONE OFFICE SOLUTION					
		I-1985150-0	602-90581-2211	GENERAL SUPPL MAGNETIC NAME BADGES	003729	59.35
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	48,882.13
FUND 602 WASTEWATER OPERATING					TOTAL:	48,882.13

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0688	BELLBOY CORPORATION					
		I-0100970700	609-90991-3333	FREIGHT .	003697	2.13
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	609-90991-3381	ELECTRIC UTIL 02/03-03/02/20	003711	1,599.05
		I-202003044420	609-90991-3382	WATER UTILITI 02/03-03/02/20	003711	162.29
		I-202003044420	609-90991-3385	SEWER UTILITI 02/03-03/02/20	003711	31.05
		I-202003044420	609-90991-3386	STORM WATER U 02/03-03/02/20	003711	175.23
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1929391	609-90991-3333	FREIGHT .	003726	53.40
		I-1929392	609-90991-3333	FREIGHT .	003726	16.80
01-6323	LUTHER, ERIC					
		I-0320 CEL-CELLPHONE	609-90991-3321	TELEPHONE	003757	30.00
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	2,069.95
-----						
01-0688	BELLBOY CORPORATION					
		I-0082968700	609-90992-2253	WINE PURCHASE .	003697	312.00
		I-0082968700	609-90992-2251	LIQUOR PURCHA .	003697	3,190.00
		I-0083035500	609-90992-2251	LIQUOR PURCHA .	003697	90.00
		I-0100970700	609-90992-2254	GEN MDSE PURC .	003697	28.00
01-2538	VIKING COCA COLA BOTTLI					
		I-2489651	609-90992-2252	BEER PURCHASE .	003718	212.50
01-4855	SOUTHERN GLAZER'S OF MN					
		C-9201193	609-90992-2251	LIQUOR PURCHA .	003726	118.50-
		C-9203252	609-90992-2253	WINE PURCHASE .	003726	80.00-
		I-1929391	609-90992-2251	LIQUOR PURCHA .	003726	3,457.54
		I-1929392	609-90992-2253	WINE PURCHASE .	003726	874.00
01-5731	DOLL DISTRIBUTING					
		C-277687	609-90992-2252	BEER PURCHASE .	003728	262.00-
		I-277686	609-90992-2254	GEN MDSE PURC .	003728	32.55
		I-277686	609-90992-2252	BEER PURCHASE .	003728	4,595.40
		I-279420	609-90992-2252	BEER PURCHASE .	003728	1,263.29
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	13,594.78
-----						
FUND 609 LIQUOR					TOTAL:	15,664.73

PACKET: 07283 CITY  
VENDOR SET: 01  
FUND : 630 SURFACE WATER MGT UTILITY  
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202003044420	630-90661-3381	ELECTRIC UTIL 02/03-03/02/20	003711	1,337.39
		I-202003044420	630-90661-3386	STORM WATER U 02/03-03/02/20	003711	270.36
01-5837	ANDERSON, JASON					
		I-0320 CEL-CELL PHON	630-90661-3321	TELEPHONE & C	003751	70.00
DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:						1,677.75
FUND 630 SURFACE WATER MGT UTILITYTOTAL:						1,677.75
REPORT GRAND TOTAL:						188,173.43

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-40141-3311	GENERAL PROFESSIONAL SERVI	1,800.00	11,185	9,385.00				
	101-40671-3331	TRAVEL, CONFERENCES, AND S	121.00	500	379.00				
	101-40741-2211	GENERAL SUPPLIES	1,872.22	1,400	1,503.84-	Y			
	101-40741-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500	1,200.84				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	80.00	1,200	901.15				
	101-41041-3313	LEGAL FEES	10,874.67	117,083	84,458.99				
	101-41136-3313	LEGAL FEES	462.50	0	462.50-	Y			
	101-41136-3405	MAINTENANCE AGREEMENT	2,025.96	0	2,025.96-	Y			
	101-41231-2215	SAFETY WEAR & EQUIPMENT	139.99	500	239.49				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	30.00	1,400	1,199.07				
	101-41231-3381	ELECTRIC UTILITIES	2,962.48	60,676	55,127.78				
	101-41231-3382	WATER UTILITIES	113.93	1,451	1,221.57				
	101-41641-3311	GENERAL PROFESSIONAL SERVI	1,000.00	0	6,508.24-	Y			
	101-41641-3405	MAINTENANCE AGREEMENTS	42.48	129,210	127,367.34				
	101-42071-3381	ELECTRIC UTILITIES	380.70	6,636	5,830.93				
	101-42071-3382	WATER UTILITIES	88.15	1,390	1,216.28				
	101-50151-2211	GENERAL SUPPLIES	255.88	20,000	18,617.87				
	101-50151-3311	GENERAL PROFESSIONAL SERVI	247.50	31,355	30,160.42				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	190.00	22,300	19,468.50				
	101-50156-2211	GENERAL SUPPLIES	55.27-	3,935	3,990.27				
	101-50156-3321	TELEPHONE & CELLULAR PHONE	35.01	700	468.27				
	101-50251-3381	ELECTRIC UTILITIES	231.94	2,746	2,281.24				
	101-50352-2223	BUILDING REPAIR & MAINTENA	812.00	12,500	8,041.51				
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	768.15	40,481	34,694.23				
	101-50352-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500	1,285.28				
	101-50352-3381	ELECTRIC UTILITIES	393.95	5,422	4,595.91				
	101-50352-3382	WATER UTILITIES	100.92	1,058	858.49				
	101-50352-3385	SEWER UTILITIES	22.43	235	190.14				
	101-50352-3386	STORM WATER UTILITY	15.24	153	122.52				
	101-50352-3418	FIRE PROTECTION (HYDRANTS)	12,083.33	145,000	120,833.34				
	101-50453-3381	ELECTRIC UTILITIES	182.15	2,458	2,084.49				
	101-50453-3382	WATER UTILITIES	21.00	189	147.54				
	101-60162-2211	GENERAL SUPPLIES	118.75	6,500	6,024.35				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	110.00	5,000	4,228.40				
	101-60211-2211	GENERAL SUPPLIES	9.99	8,000	7,013.49				
	101-60211-2215	SAFETY WEAR & EQUIPMENT	172.98	5,000	4,579.72				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	1,189.06	56,000	35,453.79				
	101-60211-3321	TELEPHONE & CELLULAR PHONE	30.00	2,800	2,226.57				
	101-60211-3381	ELECTRIC UTILITIES	647.95	6,693	5,346.51				
	101-60211-3382	WATER UTILITIES	88.19	830	643.10				
	101-60364-2211	GENERAL SUPPLIES	32.99	14,000	9,065.86				
	101-60364-2215	SAFETY WEAR & EQUIPMENT	175.00	1,000	825.00				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	38.89	15,100	12,427.65				
	101-60364-3311	GENERAL PROFESSIONAL SERVI	330.00	18,800	16,932.50				
	101-60364-3321	TELEPHONE	60.00	5,000	3,733.84				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-60364-3381	ELECTRIC UTILITIES	4,560.44	57,243	47,690.32				
	101-60364-3382	WATER UTILITIES	209.53	5,371	4,811.17				
	101-60364-3385	SEWER UTILITIES	23.43	393	346.06				
	101-60364-3386	STORM WATER UTILITY	79.02	840	681.96				
	101-60465-3381	ELECTRIC UTILITIES	23,109.63	281,172	234,952.74				
	101-70176-3381	ELECTRIC UTILITIES	214.47	16,059	15,608.25				
	101-70176-3382	WATER UTILITIES	506.80	15,399	14,385.40				
	101-70176-3385	SEWER UTILITIES	22.43	0	44.86-			Y	
	101-70276-2211	GENERAL SUPPLIES	8.89	37,000	35,284.61				
	101-70276-3321	TELEPHONE	30.00	4,000	3,283.80				
	101-70276-3381	ELECTRIC UTILITIES	2,177.84	26,780	22,012.67				
	101-70276-3382	WATER UTILITIES	493.83	17,534	16,531.57				
	101-70276-3385	SEWER UTILITIES	22.43	154	109.14				
	101-70675-2211	GENERAL SUPPLIES	7.65	3,914	3,698.74				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	80.00	3,733	3,288.97				
	101-70675-3331	TRAVEL, CONFERENCES AND SC	246.48	2,000	1,544.52				
	101-70675-3332	MILEAGE ALLOWANCES & REIMB	149.64	500	350.36				
	207-41136-3386	STORM WATER UTILITY	17.31	256	221.38				
	208-41136-3312	CONSULTANT FEES	2,284.00	96,000	89,148.00				
	208-41136-3347	MARKETING	148.75	12,000	11,332.25				
	230-41136-3386	STORM WATER UTILITY	85.23	0	170.46-			Y	
	258-70579-2211	GENERAL SUPPLIES	14.85	48,749	44,290.24				
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	153.68	0	1,475.55-			Y	
	258-70579-3312	CONSULTANT FEES	7,000.00	40,000	19,000.00				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	30.00	0	439.76-			Y	
	258-70579-3381	ELECTRIC UTILITIES	6,846.13	0	13,681.40-			Y	
	258-70579-3382	WATER UTILITIES	473.76	0	1,009.77-			Y	
	258-70579-3385	SEWER UTILITIES	346.35	0	748.29-			Y	
	258-70579-3386	STORM WATER UTILITY	666.19	0	1,332.38-			Y	
	260-41136-3386	STORM WATER UTILITY	174.98	0	349.96-			Y	
	270-50551-2211	GENERAL SUPPLIES	142.00	1,500	1,292.60				
	270-50551-2245	EQUIPMENT/TOOLS UP TO \$500	360.00	0	360.00-			Y	
	270-50551-3381	ELECTRIC UTILITIES	629.73	7,250	5,931.86				
	270-50551-3382	WATER UTILITIES	124.85	1,800	1,552.75				
	270-50551-3385	SEWER UTILITIES	34.79	500	432.60				
	494-41136-5520	BUILDINGS & STRUCTURES	23,010.75	0	206,703.41-			Y	
	495-41136-3312	CONSULTANT FEES	7,025.00	0	7,025.00-			Y	
	495-41136-3386	STORM WATER UTILITY	75.85	0	144.59-			Y	
	602-90581-2211	GENERAL SUPPLIES	2,511.76	280,000	233,516.62				
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	916.00	66,000	51,616.96				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	120.00	7,440	6,095.33				
	602-90581-3381	ELECTRIC UTILITIES	20,824.85	289,339	246,817.82				
	602-90581-3382	WATER UTILITIES	261.25	2,508	1,979.78				
	602-90581-3386	STORM WATER UTILITY	1,162.89	12,912	10,586.22				
	602-90581-5520	BUILDINGS & STRUCTURES	21,335.38	0	764,574.14-			Y	

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-90581-5540	MACHINERY & EQUIPMENT	1,750.00	0	6,811.00-	Y			
	609-90991-3321	TELEPHONE	30.00	1,350	822.60				
	609-90991-3333	FREIGHT	72.33	30,000	25,834.46				
	609-90991-3381	ELECTRIC UTILITIES	1,599.05	14,688	11,297.84				
	609-90991-3382	WATER UTILITIES	162.29	748	486.57				
	609-90991-3385	SEWER UTILITIES	31.05	829	765.96				
	609-90991-3386	STORM WATER UTILITY	175.23	537	186.54				
	609-90992-2251	LIQUOR PURCHASES	6,619.04	1,091,165	941,495.83				
	609-90992-2252	BEER PURCHASES	5,809.19	1,576,627	1,302,466.55				
	609-90992-2253	WINE PURCHASES	1,106.00	456,941	390,528.52				
	609-90992-2254	GEN MDSE PURCHASES	60.55	73,019	58,641.49				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	70.00	750	475.22				
	630-90661-3381	ELECTRIC UTILITIES	1,337.39	19,018	16,345.71				
	630-90661-3386	STORM WATER UTILITIES	270.36	60	480.72-	Y			
** 2020-2021 YEAR TOTALS **			188,173.43						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-0141	MAYOR & COUNCIL	1,800.00
101-0151	POLICE ADMINISTRATION	693.38
101-0156	CHEMICAL ASSESSMENT TEAM	20.26CR
101-0162	ENGINEERING	228.75
101-0176	AQUATIC CENTER	743.70
101-0211	STREET ADMINISTRATION	2,138.17
101-0251	EMERGENCY MANAGEMENT SERV	231.94
101-0276	PARK MAINTENANCE & DEVEL.	2,732.99
101-0352	FIRE SERVICES	14,226.02
101-0364	AIRPORT	5,509.30
101-0453	ANIMAL IMPOUNDMENT	203.15
101-0465	STREET LIGHTING	23,109.63
101-0671	CABLE COMMISSION	121.00
101-0675	COMM SERVICES ADMIN	483.77
101-0741	CITY ADMINISTRATION	1,902.22
101-0821	FINANCE	80.00
101-1041	LEGAL	10,874.67
101-1136	GEN COMM DEVELOPMENT	2,488.46
101-1231	MUNICIPAL BLDG MAINT	3,246.40
101-1641	INFORMATION TECHNOLOGY	1,042.48
101-2071	ADULT COMMUNITY CTR	468.85

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101 TOTAL	GENERAL FUND	72,304.62
207-1136	GENERAL COMMUNITY DEV	17.31
207 TOTAL	PARKWAY ADDITION III & IV	17.31
208-1136	GENERAL COMMUNITY DEV	2,432.75
208 TOTAL	EDA ADMINISTRATION	2,432.75
230-1136	GEN COMM DEVELOPMENT	85.23
230 TOTAL	TAX INCREMENT FINANCING	85.23
258-0579	AMATEUR SPORTS CENTER	15,530.96
258 TOTAL	ARENA & EXPO	15,530.96
260-1136	GENERAL COMMUNITY DEV	174.98
260 TOTAL	MARSHALL INDUSTRIAL FOUND	174.98
270-0551	MERIT OPERATIONS	1,291.37
270 TOTAL	MERIT	1,291.37
494-1136	GENERAL GOVERNMENT	23,010.75
494 TOTAL	CITY HALL BUILDING	23,010.75
495-1136	GEN COMM DEVELOPMENT	7,100.85
495 TOTAL	PUBLIC IMPROVE REVOLVING	7,100.85

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
602-0581	WW OPERATIONS	48,882.13
-----		
602 TOTAL	WASTEWATER OPERATING	48,882.13
609-0991	LIQUOR OPERATIONS	2,069.95
609-0992	LIQUOR PURCHASES	13,594.78
-----		
609 TOTAL	LIQUOR	15,664.73
630-0661	SURFACE WATER MGT UTILITY	1,677.75
-----		
630 TOTAL	SURFACE WATER MGT UTILITY	1,677.75
-----		
** TOTAL **		188,173.43

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
CH1 CITY HALL-NEW	5520 BUILDING & STRUCTURES	23,010.75
	** PROJECT CH1 TOTAL **	23,010.75
E19 ARRIVAL DEPARTURE BLDG	3381 ELECTRIC UTILITIES	1,187.91
	3382 WATER UTILITIES	93.60
	** PROJECT E19 TOTAL **	1,281.51
F05 NW PIPE, RITTERS, ERIE RO	3386 STORM WATER UTILITY	33.91
	** PROJECT F05 TOTAL **	33.91
F21 INDUSTRIAL PK DEV 1-11	3386 SURFACE WATER MANAGEMENT	7.11
	** PROJECT F21 TOTAL **	7.11
F23 BLOCK 11	3386 STORM WATER UTILITY	75.85
	** PROJECT F23 TOTAL **	75.85
F24 COMM IND PARK DIST 1-14	3386 SURFACE WATER	44.21
	** PROJECT F24 TOTAL **	44.21
PC5 10/14-09/16 CAT GRANT	2211 GENERAL SUPPLIES	55.27CR

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
	3321 TELEPHONE	35.01
	** PROJECT PC5 TOTAL **	20.26CR
W00 SANITARY SEWER	2212 MOTOR FUELS, LUBRICANTS & ADDI	916.00
	** PROJECT W00 TOTAL **	916.00
W13 WWTF IMPROVEMENTS	5520 BUILDING & STRUCTURES	21,335.38
	** PROJECT W13 TOTAL **	21,335.38

NO ERRORS

\*\* END OF REPORT \*\*

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: N/A NON-DEPARTMENTAL  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1325	ICMA RETIREMENT TRUST #					
		I-31 202003034418	101-21253	DEFERRED COMP ICMA DEFERRED COMP	115739	300.00
01-1757	MN CHILD SUPPORT PAYMEN					
		I-C12202003034418	101-21262	CHILD SUPPORT #0014992937	115759	356.25
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	656.25
01-0450	KOPITSKI, JASON					
		I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	115744	30.00
01-0460	MARSHALL JAMES					
		I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	115755	80.00
01-0503	TOMASEK, TIM					
		I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	115773	30.00
01-0518	WENKER, JEFFREY					
		I-0320 CEL-CELL PHON	101-50151-3321	TELEPHONE & C	115779	30.00
01-1180	GLOCK PROFESSIONAL INC					
		I-TRP/100136546	101-50151-3331	TRAVEL, CONFE ARMORER'S COURSE- R HOFFMANN	115732	250.00
01-4118	WALMART BUSINESS					
		I-007059	101-50151-2211	GENERAL SUPPL BAND AIDS	115777	6.88
		I-031933	101-50151-2211	GENERAL SUPPL SQUAD SUPPLIES	115777	98.58
01-4704	MN SHERIFF'S ASSOCIATIO					
		I-202003024416	101-50151-3331	TRAVEL, CONFE ADULT CRIMINAL RECORD TRAINING	115761	80.00
01-5515	HOFFMANN, RYAN					
		I-0320 CEL-CELLPHONE	101-50151-3321	TELEPHONE & C	115736	30.00
				DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL:	635.46
01-0481	ROKEH, JASON					
		I-0320 CEL-CELL PHON	101-60162-3321	TELEPHONE & C	115768	30.00
01-0495	SWANSON, GREGG					
		I-0320 CEL-CELL PHON	101-60162-3321	TELEPHONE & C	115772	30.00
01-3808	STELTER, GEOFFREY					
		I-0320 CEL-CELL PHON	101-60162-3321	TELEPHONE & C	115771	30.00
				DEPARTMENT 0162 ENGINEERING	TOTAL:	90.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1006	DOMINOS PIZZA					
		I-202003024412	101-60164-3331	TRAVEL, CONFE 02/26/20 CONTRACTOR'S MTG	115730	73.25
01-1311	HYVEE FOOD STORES INC					
		I-5839650376	101-60164-3331	TRAVEL, CONFE 02/26/20 CONTRACTOR'S MTG	115738	24.44
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	97.69
01-1945	NORMS GTC					
		I-102371	101-60211-2221	EQUIPMENT REP PRESSURE WASHER HOSE	115763	150.00
		I-102392	101-60211-2221	EQUIPMENT REP LORENZ SNOWBLOWER	115763	137.92
		I-102431	101-60211-2221	EQUIPMENT REP 1/2 IMPACT REPAIR	115763	250.00
		I-102433	101-60211-2211	GENERAL SUPPL EQUIPMENT PRIMER	115763	20.07
01-2064	POWERPLAN					
		I-P6396611	101-60211-2221	EQUIPMENT REP TOOLBOX, FLOODLIGHT	115765	161.11
		I-P6403011	101-60211-2221	EQUIPMENT REP LERENZ SNOWBLOWERS	115765	116.38
		I-P6404111	101-60211-2221	EQUIPMENT REP LORENZ SNOWBLOWER CHUTE	115765	136.30
		I-P6406511	101-60211-2221	EQUIPMENT REP LERENZ SNOWBLOWER CHUTE	115765	27.88
01-2156	RH SEALCOATING & .					
		I-202003054423	101-60211-3311	GENERAL PROFE 02/09/20 SNOW HAULING	115767	855.00
01-5094	HAUGEN, GREG					
		I-202002284398	101-60211-2215	SAFETY WEAR & 2020 SAFETY SHOES-G HAUGEN	115734	154.99
01-5813	ACE HOME & HARDWARE					
		I-112454	101-60211-2221	EQUIPMENT REP CHAINSAW GAS CAP	115722	3.80
		I-112582	101-60211-2211	GENERAL SUPPL HOSE ADAPTER	115722	8.59
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	2,022.04
01-1149	FRONTLINE PLUS FIRE & R					
		I-13147	101-50251-3405	MAINTENANCE A 2020 SVC AGREEMENT	115731	3,100.00
DEPARTMENT 0251 EMERGENCY MANAGEMENT SERV					TOTAL:	3,100.00
01-0018	BORDER STATES ELECTRIC					
		I-919519208	101-70276-2211	GENERAL SUPPL DISC LIGHT	115726	22.98
		I-919544491	101-70276-2211	GENERAL SUPPL OCCUPANCY SENSOR- SHOP	115726	136.45
01-1343	INDEPENDENT LUMBER OF M					
		I-2003-006215	101-70276-2211	GENERAL SUPPL LUMBER	115740	25.40
01-4980	MENARDS INC					
		I-54394	101-70276-2211	GENERAL SUPPL .	115757	23.45

PACKET: 07282 CITY  
 VENDOR SET: 01  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5813	ACE HOME & HARDWARE					
		I-111954	101-70276-2211	GENERAL SUPPL LUMBER	115722	29.95
		I-112479	101-70276-2211	GENERAL SUPPL STUD TAPE MEASURE	115722	24.98
01-6430	HEARTLAND ELECTRIC, INC					
		I-95136	101-70276-2227	OTHER REPAIRS SHOP ELECTRICAL	115735	270.67
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						533.88
01-1797	MN FIRE SERVICE CERTIFI					
		I-7506	101-50352-3331	TRAVEL, CONFE MN FIRE SERVICE CERTIFICATION	115760	3,120.00
01-4511	KRUSE BUICK PONTIAC GMC					
		I-19539	101-50352-2221	EQUIPMENT REP CHIEFS TRUCK REPAIR	115745	1,918.11
DEPARTMENT 0352 FIRE SERVICES TOTAL:						5,038.11
01-0018	BORDER STATES ELECTRIC					
		I-919521700	101-60364-2211	GENERAL SUPPL LED BULBS	115726	100.00
01-2064	POWERPLAN					
		I-P6302411	101-60364-2221	EQUIPMENT REP OSHKOSH BROOM	115765	46.66
		I-P6392511	101-60364-2221	EQUIPMENT REP JD1445 BLOWER CHUTE HOSES	115765	65.69
01-4140	KRUSE FORD-LINCOLN-MERC					
		I-124332	101-60364-2221	EQUIPMENT REP AIRPORT FORD PU-SWITCH	115746	88.44
01-4980	MENARDS INC					
		I-54485	101-60364-2245	EQUIPMENT/TOO VOLTAGE TESTER	115757	74.99
01-5733	VAST BROADBAND					
		I-001575601-2020	101-60364-3321	TELEPHONE 02/22-03/31/20	115776	122.68
DEPARTMENT 0364 AIRPORT TOTAL:						498.46
01-4118	WALMART BUSINESS					
		I-007763	101-50453-2211	GENERAL SUPPL CAT LITTER	115777	22.53
		I-021038	101-50453-2211	GENERAL SUPPL GLOVES, TRASH BAGS	115777	27.75
DEPARTMENT 0453 ANIMAL IMPOUNDMENT TOTAL:						50.28
01-1680	MCEA EXECUTIVE OFFICE					
		I-202003024415	101-70675-3331	TRAVEL, CONFE 02/20 LEADERSHIP DAYS-S VANDER	115756	209.00
DEPARTMENT 0675 COMM SERVICES ADMIN TOTAL:						209.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4118	WALMART BUSINESS					
		I-019563	101-70772-2211	GENERAL SUPPL ROCK ON ICE SUPPLIES	115777	22.07
	PROJ: 500-2211		AFTER SCHOOL CLUBS	GENERAL SUPPLIES		
		I-029056	101-70772-2211	GENERAL SUPPL ASP SUPPLIES	115777	5.96
	PROJ: 500-2211		AFTER SCHOOL CLUBS	GENERAL SUPPLIES		
		I-029946	101-70772-2211	GENERAL SUPPL ASP SUPPLIES	115777	68.53
	PROJ: 500-2211		AFTER SCHOOL CLUBS	GENERAL SUPPLIES		
				DEPARTMENT 0772 CS YOUTH ACTIVITIES	TOTAL:	96.56
01-1574	MAGIC WATER					
		I-202003024413	101-40821-2211	GENERAL SUPPL 03/20 SVC	115749	56.00
				DEPARTMENT 0821 FINANCE	TOTAL:	56.00
01-3799	MARSHALL BOY'S BASKETBA					
		I-202002284405	101-70971-3314	INSTRUCTORS F HELP W/BOYS BASKETBALL	115751	960.00
	PROJ: 203-3314		BASKETBALL JUNIOR	INSTRUCTOR FEES		
01-4874	MARSHALL GIRL'S BASKETB					
		I-202002284404	101-70971-3314	INSTRUCTORS F HELP W/GIRLS BASKETBALL	115752	360.00
	PROJ: 203-3314		BASKETBALL JUNIOR	INSTRUCTOR FEES		
01-5320	MARSHALL HS SOFTBALL M					
		I-202002284403	101-70971-3314	INSTRUCTORS F HELP W/OPEN SOFTBALL	115754	180.00
	PROJ: 201-3314		OPEN BB/SB	INSTRUCTOR FEES		
01-5335	MARSHALL HS BASEBALL BO					
		I-202002284406	101-70971-3314	INSTRUCTORS F HELP W/OPEN BASKETBALL	115753	1,000.00
	PROJ: 201-3314		OPEN BB/SB	INSTRUCTOR FEES		
				DEPARTMENT 0971 RECREATION	TOTAL:	2,500.00
01-6386	CLAIRE MEYERS					
		I-1559	101-41136-3311	GENERAL PROFE STRATEGIC PLAN #2	115775	1,616.78
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	1,616.78
01-3819	DACOTAH PAPER CO					
		I-57909	101-41231-2211	GENERAL SUPPL SUPPLIES	115729	560.14
01-4980	MENARDS INC					
		I-54504	101-41231-2223	BUILDING REPA MATS	115757	149.90
01-5813	ACE HOME & HARDWARE					

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 101 GENERAL FUND  
DEPARTMENT: 1231 MUNICIPAL BLDG MAINT  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5813	ACE HOME & HARDWARE		continued			
		I-112657	101-41231-2221	EQUIPMENT REP TIRE TUBES	115722	15.98
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	726.02
01-1280	HP INC					
		I-9009944692	101-41641-2245	EQUIPMENT/TOO MONITORS	115737	280.00
				DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	280.00
01-3816	LUTHERAN SOCIAL SERVICE					
		I-202002284400	101-42071-2211	GENERAL SUPPL 01/20 EXPENSE	115748	50.70
01-4118	WALMART BUSINESS					
		I-010727	101-42071-2211	GENERAL SUPPL SUPPLIES	115777	25.50
		I-027499	101-42071-2211	GENERAL SUPPL SUPPLIES	115777	85.16
01-6199	JONES, DAVID					
		I-202002284399	101-42071-2211	GENERAL SUPPL SPEAKER FEE	115743	175.00
				DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	336.36
				FUND 101 GENERAL FUND	TOTAL:	18,542.89

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 208 EDA ADMINISTRATION  
DEPARTMENT: 1136 GENERAL COMMUNITY DEV  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6386	CLAIRE MEYERS	I-1559	208-41136-3311	GENERAL PROFE STRATEGIC PLAN #2	115775	1,616.78
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	1,616.78
					FUND 208 EDA ADMINISTRATION TOTAL:	1,616.78

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 258 ARENA & EXPO  
DEPARTMENT: 0579 AMATEUR SPORTS CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3819	DACOTAH PAPER CO					
		I-58190	258-70579-2211	GENERAL SUPPL SUPPLIES	115729	1,612.59
		I-58191	258-70579-2211	GENERAL SUPPL SUPPLIES	115729	23.53
01-5813	ACE HOME & HARDWARE					
		I-984930	258-70579-2211	GENERAL SUPPL CREVICE TOOL	115722	1.95
01-6386	CLAIRE MEYERS					
		I-1559	258-70579-3311	GENERAL PROFE STRATEGIC PLAN #2	115775	1,616.78
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	3,254.85
FUND 258 ARENA & EXPO					TOTAL:	3,254.85

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 270 MERIT  
DEPARTMENT: 0551 MERIT OPERATIONS  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1311	HYVEE FOOD STORES INC					
		I-4814662178	270-50551-3347	MARKETING 2/22-2/23 CLASSES	115738	29.34
		I-4814678602	270-50551-3347	MARKETING 2/22-2/23 CLASSES	115738	12.99
		I-4814705516	270-50551-3347	MARKETING 2/22-2/23 CLASSES	115738	45.96
		I-5839639860	270-50551-3347	MARKETING POLICE CLASS	115738	43.96
		I-5839692258	270-50551-2211	GENERAL SUPPL BAGGIES	115738	7.98
		I-5839692292	270-50551-3347	MARKETING POLICE CLASS	115738	43.96
01-1481	LEAGUE OF MINNESOTA CIT					
		I-317781	270-50551-3331	TRAVEL, CONFE 2020 CONFERENCE	115747	109.00
01-1720	MIDWEST CLEANERS					
		I-10358	270-50551-3311	GENERAL PROFE TABLECLOTH CLEANING	115758	20.19
01-2311	SOUTHWEST GLASS CENTER					
		I-104582	270-50551-2223	BUILDING REPA FIX DOOR IN BAY	115769	198.17
01-4118	WALMART BUSINESS					
		I-004232	270-50551-2211	GENERAL SUPPL COFFEE, SUPPLIES	115777	10.08
01-6386	CLAIRE MEYERS					
		I-1559	270-50551-3311	GENERAL PROFE STRATEGIC PLAN #2	115775	1,616.77
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	2,138.40
FUND 270 MERIT					TOTAL:	2,138.40

PACKET: 07282 CITY  
 VENDOR SET: 01  
 FUND : 494 CITY HALL BUILDING  
 DEPARTMENT: 1136 GENERAL GOVERNMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4506	BOT, JOSEPH					
		I-202002284397	494-41136-5520	BUILDINGS & S 03/20 COLD STORAGE	115727	696.00
	PROJ: CH1-5520		CITY HALL-NEW	BUILDING & STRUCTURES		
DEPARTMENT 1136 GENERAL GOVERNMENT					TOTAL:	696.00
FUND 494 CITY HALL BUILDING					TOTAL:	696.00

PACKET: 07282 CITY  
 VENDOR SET: 01  
 FUND : 602 WASTEWATER OPERATING  
 DEPARTMENT: 0581 WW OPERATIONS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1247	HARTS HEATING & REFRIGE	I-27074	602-90581-2211	GENERAL SUPPL IGNITORS, SENSORS	115733	184.00
01-1877	MOTION INDUSTRIES INC	I-MN01-177724	602-90581-2221	EQUIPMENT REP BRGS & ASSEMBLIES-PIT HOG	115762	62.30
01-4118	WALMART BUSINESS	I-007917	602-90581-2211	GENERAL SUPPL SUPPLIES	115777	4.68
		I-014168	602-90581-2211	GENERAL SUPPL SUPPLIES	115777	13.57
01-5459	MAGNEY CONSTRUCTION, IN	I-202003054422	602-90581-5520	BUILDINGS & #8, WWTF IMPROVEMENTS	115750	250,397.82
	PROJ: W13-5520	WWTF IMPROVEMENTS		BUILDING & STRUCTURES		
01-5813	ACE HOME & HARDWARE	I-112282	602-90581-2211	GENERAL SUPPL MATERIALS	115722	5.87
		I-112496	602-90581-2211	GENERAL SUPPL SUPPLIES	115722	11.18
		I-112506	602-90581-2211	GENERAL SUPPL TAP PLUG	115722	4.59
01-6386	CLAIRE MEYERS	I-1559	602-90581-3311	GENERAL PROFE STRATEGIC PLAN #2	115775	1,616.78
01-6464	TOTAL TOOL SUPPLY INC	I-77121098	602-90581-2221	EQUIPMENT REP REPAIR DBI/SALA LIFT	115774	919.30
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	253,220.09
FUND 602 WASTEWATER OPERATING					TOTAL:	253,220.09

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1514214	609-90991-3333	FREIGHT .	115742	20.57
		I-1514215	609-90991-3333	FREIGHT .	115742	65.91
01-2036	PHILLIPS WINE AND SPIRI					
		I-6006714	609-90991-3333	FREIGHT .	115764	81.96
		I-6006715	609-90991-3333	FREIGHT .	115764	28.73
01-4118	WALMART BUSINESS					
		I-002251-1	609-90991-2211	GENERAL SUPPL GORILLA TAPE, POP	115777	5.83
		I-013271-1	609-90991-2211	GENERAL SUPPL SUPPLIES	115777	8.90
		I-014450	609-90991-2211	GENERAL SUPPL ICE MELT	115777	34.39
		I-015870	609-90991-2211	GENERAL SUPPL SUPPLIES	115777	21.26
		I-019275	609-90991-2211	GENERAL SUPPL SUPPLIES	115777	15.91
		I-028844	609-90991-2211	GENERAL SUPPL SUPPLIES	115777	26.11
01-4457	BREAKTHRU BEVERAGE					
		I-1081106615	609-90991-3333	FREIGHT .	115728	49.18
		I-1081106616	609-90991-3333	FREIGHT .	115728	9.86
		I-1081106617	609-90991-3333	FREIGHT BREAKTHRU BEVERAGE	115728	14.80
01-5813	ACE HOME & HARDWARE					
		I-112406	609-90991-2211	GENERAL SUPPL BULK CHAIN	115722	27.00
01-5823	STAN MORGAN & ASSOCIATE					
		I-60474	609-90991-2245	EQUIPMENT/TOO SHELVING	115770	3,667.75
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	4,078.16
01-0699	BEVERAGE WHOLESALERS					
		I-104331	609-90992-2252	BEER PURCHASE .	115725	86.40
		I-104332	609-90992-2252	BEER PURCHASE .	115725	103.40
		I-104702	609-90992-2252	BEER PURCHASE .	115725	1,137.10
		I-104703	609-90992-2254	GEN MDSE PURC .	115725	143.60
		I-104703	609-90992-2252	BEER PURCHASE .	115725	4,172.15
		I-104971	609-90992-2252	BEER PURCHASE .	115725	12,494.57
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1514214	609-90992-2251	LIQUOR PURCHA .	115742	1,327.50
		I-1514215	609-90992-2253	WINE PURCHASE .	115742	2,466.15
01-2036	PHILLIPS WINE AND SPIRI					
		I-6006714	609-90992-2251	LIQUOR PURCHA .	115764	5,497.09
		I-6006715	609-90992-2253	WINE PURCHASE .	115764	1,258.00
01-3761	AMERICAN BOTTLING CO.					
		C-3088613616	609-90992-2254	GEN MDSE PURC .	115723	12.72-
		I-3088613615	609-90992-2254	GEN MDSE PURC .	115723	104.88

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 609 LIQUOR  
DEPARTMENT: 0992 LIQUOR PURCHASES  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4118	WALMART BUSINESS					
		I-002251-1	609-90992-2254	GEN MDSE PURC GORILLA TAPE, POP	115777	81.80
		I-013271-1	609-90992-2254	GEN MDSE PURC SUPPLIES	115777	50.66
		I-015008	609-90992-2252	BEER PURCHASE POP	115777	19.92
		I-024512	609-90992-2254	GEN MDSE PURC .	115777	1.98
01-4457	BREAKTHRU BEVERAGE					
		I-1081106614	609-90992-2252	BEER PURCHASE .	115728	122.75
		I-1081106615	609-90992-2251	LIQUOR PURCHA .	115728	3,020.39
		I-1081106615	609-90992-2254	GEN MDSE PURC .	115728	54.00
		I-1081106616	609-90992-2253	WINE PURCHASE .	115728	387.33
		I-1081106617	609-90992-2251	LIQUOR PURCHA BREAKTHRU BEVERAGE	115728	768.00
01-5447	ARTISAN BEER COMPANY					
		I-3407895	609-90992-2252	BEER PURCHASE .	115724	216.30
01-5546	INDIAN ISLAND WINERY					
		I-3108	609-90992-2253	WINE PURCHASE .	115741	258.24
01-6426	REMINGTON RIDGE VINEYAR					
		I-574509	609-90992-2253	WINE PURCHASE .	115766	264.00
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	34,023.49
FUND 609 LIQUOR					TOTAL:	38,101.65

PACKET: 07282 CITY  
VENDOR SET: 01  
FUND : 630 SURFACE WATER MGT UTILITY  
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6386	CLAIRE MEYERS	I-1559	630-90661-3311	GENERAL PROFE STRATEGIC PLAN #2	115775	1,616.77
DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:						1,616.77
FUND 630 SURFACE WATER MGT UTILITYTOTAL:						1,616.77
REPORT GRAND TOTAL:						319,187.43

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-41136-3311	GENERAL PROFESSIONAL SERVI	1,616.78	44,536	38,839.95-	Y			
	208-41136-3311	GENERAL PROFESSIONAL SERVI	1,616.78	2,500	529.11-	Y			
	258-70579-3311	GENERAL PROFESSIONAL SERVI	1,616.78	5,298	10,784.36-	Y			
	270-50551-3311	GENERAL PROFESSIONAL SERVI	1,616.77	9,420	4,691.01-	Y			
	602-90581-3311	GENERAL PROFESSIONAL SERVI	1,616.78	125,625	174,024.90-	Y			
	630-90661-3311	GENERAL PROFESSIONAL SERVI	1,616.77	13,525	8,290.90				
	** 2019-2020 YEAR TOTALS **		9,700.66						
2020-2021	101-21253	DEFERRED COMP - ICMA	300.00						
	101-21262	CHILD SUPPORT	356.25						
	101-40821-2211	GENERAL SUPPLIES	56.00	5,000	4,710.50				
	101-41231-2211	GENERAL SUPPLIES	560.14	5,800	4,615.85				
	101-41231-2221	EQUIPMENT REPAIR & MAINTEN	15.98	1,000	678.18				
	101-41231-2223	BUILDING REPAIR & MAINTENA	149.90	7,500	7,027.67				
	101-41641-2245	EQUIPMENT/TOOLS UP TO \$500	280.00	26,625	25,448.00				
	101-42071-2211	GENERAL SUPPLIES	336.36	13,000	11,020.37				
	101-50151-2211	GENERAL SUPPLIES	105.46	20,000	18,617.87				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	200.00	22,300	19,468.50				
	101-50151-3331	TRAVEL, CONFERENCES AND SC	330.00	16,500	11,702.84				
	101-50251-3405	MAINTENANCE AGREEMENTS	3,100.00	2,100	1,000.00-	Y			
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	1,918.11	29,000	26,531.95				
	101-50352-3331	TRAVEL, CONFERENCES AND SC	3,120.00	10,387	163.13-	Y			
	101-50453-2211	GENERAL SUPPLIES	50.28	650	579.84				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	90.00	5,000	4,228.40				
	101-60164-3331	TRAVEL, CONFERENCES, AND S	97.69	5,000	706.16				
	101-60211-2211	GENERAL SUPPLIES	28.66	8,000	7,013.49				
	101-60211-2215	SAFETY WEAR & EQUIPMENT	154.99	5,000	4,579.72				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	983.39	56,000	35,453.79				
	101-60211-3311	GENERAL PROFESSIONAL SERVI	855.00	18,500	2,986.38				
	101-60364-2211	GENERAL SUPPLIES	100.00	14,000	9,065.86				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	200.79	15,100	12,427.65				
	101-60364-2245	EQUIPMENT/TOOLS UP TO \$500	74.99	2,100	1,863.07				
	101-60364-3321	TELEPHONE	122.68	5,000	3,733.84				
	101-70276-2211	GENERAL SUPPLIES	263.21	37,000	35,284.61				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	270.67	68,000	65,878.85				
	101-70675-3331	TRAVEL, CONFERENCES AND SC	209.00	2,000	1,544.52				
	101-70772-2211	GENERAL SUPPLIES	96.56	2,000	1,728.27				
	101-70971-3314	INSTRUCTORS FEES	2,500.00	23,000	20,500.00				
	258-70579-2211	GENERAL SUPPLIES	1,638.07	48,749	44,290.24				
	270-50551-2211	GENERAL SUPPLIES	18.06	1,500	1,292.60				
	270-50551-2223	BUILDING REPAIR & MAINTENA	198.17	4,000	3,474.65				
	270-50551-3311	GENERAL PROFESSIONAL SERVI	20.19	5,000	1,305.63				
	270-50551-3331	TRAVEL, CONFERENCES & SCHO	109.00	0	230.00-	Y			
	270-50551-3347	MARKETING	176.21	18,750	18,573.79				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	494-41136-5520	BUILDINGS & STRUCTURES	696.00	0	206,703.41-	Y			
	602-90581-2211	GENERAL SUPPLIES	223.89	280,000	233,516.62				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	981.60	150,000	135,275.52				
	602-90581-5520	BUILDINGS & STRUCTURES	250,397.82	0	764,574.14-	Y			
	609-90991-2211	GENERAL SUPPLIES	139.40	7,500	5,795.86				
	609-90991-2245	EQUIPMENT/TOOLS UP TO \$500	3,667.75	1,000	14,208.55-	Y			
	609-90991-3333	FREIGHT	271.01	30,000	25,834.46				
	609-90992-2251	LIQUOR PURCHASES	10,612.98	1,091,165	941,495.83				
	609-90992-2252	BEER PURCHASES	18,352.59	1,576,627	1,302,466.55				
	609-90992-2253	WINE PURCHASES	4,633.72	456,941	390,528.52				
	609-90992-2254	GEN MDSE PURCHASES	424.20	73,019	58,641.49				
**	2020-2021 YEAR TOTALS	**	309,486.77						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	656.25
101-0151	POLICE ADMINISTRATION	635.46
101-0162	ENGINEERING	90.00
101-0164	COMMUNITY PLANNING	97.69
101-0211	STREET ADMINISTRATION	2,022.04
101-0251	EMERGENCY MANAGEMENT SERV	3,100.00
101-0276	PARK MAINTENANCE & DEVEL.	533.88
101-0352	FIRE SERVICES	5,038.11
101-0364	AIRPORT	498.46
101-0453	ANIMAL IMPOUNDMENT	50.28
101-0675	COMM SERVICES ADMIN	209.00
101-0772	CS YOUTH ACTIVITIES	96.56
101-0821	FINANCE	56.00
101-0971	RECREATION	2,500.00
101-1136	GEN COMM DEVELOPMENT	1,616.78
101-1231	MUNICIPAL BLDG MAINT	726.02
101-1641	INFORMATION TECHNOLOGY	280.00
101-2071	ADULT COMMUNITY CTR	336.36
101 TOTAL	GENERAL FUND	18,542.89

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
208-1136	GENERAL COMMUNITY DEV	1,616.78
-----		
208 TOTAL	EDA ADMINISTRATION	1,616.78
258-0579	AMATEUR SPORTS CENTER	3,254.85
-----		
258 TOTAL	ARENA & EXPO	3,254.85
270-0551	MERIT OPERATIONS	2,138.40
-----		
270 TOTAL	MERIT	2,138.40
494-1136	GENERAL GOVERNMENT	696.00
-----		
494 TOTAL	CITY HALL BUILDING	696.00
602-0581	WW OPERATIONS	253,220.09
-----		
602 TOTAL	WASTEWATER OPERATING	253,220.09
609-0991	LIQUOR OPERATIONS	4,078.16
609-0992	LIQUOR PURCHASES	34,023.49
-----		
609 TOTAL	LIQUOR	38,101.65
630-0661	SURFACE WATER MGT UTILITY	1,616.77
-----		
630 TOTAL	SURFACE WATER MGT UTILITY	1,616.77
-----		
	** TOTAL **	319,187.43

\*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
201 OPEN BB/SB	3314 INSTRUCTOR FEES	1,180.00
	** PROJECT 201 TOTAL **	1,180.00
203 BASKETBALL JUNIOR	3314 INSTRUCTOR FEES	1,320.00
	** PROJECT 203 TOTAL **	1,320.00
500 AFTER SCHOOL CLUBS	2211 GENERAL SUPPLIES	96.56
	** PROJECT 500 TOTAL **	96.56
CH1 CITY HALL-NEW	5520 BUILDING & STRUCTURES	696.00
	** PROJECT CH1 TOTAL **	696.00
W13 WWTF IMPROVEMENTS	5520 BUILDING & STRUCTURES	250,397.82
	** PROJECT W13 TOTAL **	250,397.82

NO ERRORS

\*\* END OF REPORT \*\*

CITY OF MARSHALL, MINNESOTA  
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS  
 3/10/2020

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2018 Prior Payments	2019 Prior Payments	2020 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE		
Z67	475-60211-5570	6/12/2018	Michigan Road/Superior Road Reconsctruction	D & G Excavating	1,022,427.60	3,184.00	1,025,611.60	959,481.14	11,130.87		51,084.84	3,914.75	99.62%		
W13	602-90581-5520	5/28/2019	WWTF Improvement Project	Magney Construction, Inc.	14,074,300.00		14,074,300.00	3,618,459.20	972,119.01	250,397.82	254,788.21	8,978,535.76	36.21%		
	401-60364-5530	6/25/2019	Chip Seal of Roadways & Parking Lot - Airport	RH Sealcoating	46,255.80		46,255.80					46,255.80	0.00%		
MER	493-50551-5530	2/12/2019	MERIT Center Track	R & G Construction	2,712,530.50	43,827.46	2,756,357.96		2,636,570.66	84,436.13	55,530.74	(20,179.57)	100.73%		
	401-70276-5520		Liberty Park Bathroom	Doom & Cuypers Construction	78,286.12	(475.00)	77,811.12		50,540.81	27,270.25		0.06	100.00%		
Z52	401-41136-5530	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	Hisken Construction Inc.	185,250.15		185,250.15					185,250.15	0.00%		
E22	630-90661-5530	9/24/2019	COE Flood Control 2019 Betterments	U.S. Army Corps of Engineers	190,000.00		190,000.00		150,483.00			39,517.00	79.20%		
CH1	494-41136-5520	11/12/2019	City Hall Renovation	Brennan Companies	6,364,650.00		6,364,650.00					6,364,650.00	0.00%		
CH1	494-41136-5520	11/12/2019	Removal of Hazardous Materials from City Hall	Advanced Health, Safety & Security	67,284.34		67,284.34					67,284.34	0.00%		
								24,740,984.51	46,536.46	24,787,520.97	959,481.14	6,467,184.54	250,397.82	361,403.79	15,665,228.29



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Approval of Significant Industrial User Agreements with the Wastewater Treatment Facility.
<b>Background Information:</b>	<p>The Wastewater Treatment Facility is required by the MPCA to control loadings of industrial users discharging into the city sanitary sewer system to protect the treatment system and or any pass through of wastes to the receiving stream. I have updated the current SIU's to include minor changes such as an increase in the maximum pH limits, adjusted some limits for the Lyon County Landfill Leachate parameters, and created a new SIU for Viessman Trucking.</p> <p>City Attorney Dennis Simpson has reviewed the Viessman Trucking Agreement and has approved it.</p>
<b>Fiscal Impact:</b>	None.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council approve the attached renewed Significant Industrial User Agreements with the Wastewater Treatment Facility with Viessman's, Lyon County, Schwan's, ADM and Turkey Valley Farms.

## CITY OF MARSHALL

### WASTEWATER DISCHARGE PERMIT

#### FOR VIESSMAN TRUCKING INC.

##### I. GENERAL

- A. The City of Marshall, Minnesota, a municipal corporation, hereinafter referred to as "City," hereby authorizes Viessman Trucking Inc., 804 Erie Road Marshall, Minnesota, hereinafter referred to as "Viessman's" to discharge wastewater to the public sewer system in accordance with the effluent limitations, monitoring requirements, and other conditions set forth in this permit.
- B. City is the owner and operator of a wastewater treatment facility located in City of Marshall, County of Lyon, and State of Minnesota, which has a continuous discharge to the Redwood River. Viessman's is the owner and operator of a Food Grade Tank Wash Facility in Marshall, which discharges wastewater to the wastewater treatment facility.
- C. City has an NPDES Operating Permit No. MN0022179 for the City's Wastewater Treatment Facility as a part of a National and State Disposal Permit Program administered by the Minnesota Pollution Control Agency under the Clean Water Act as amended (33 U.S.C. 1251, et seq.), MSA Chapters 115 and 116 as amended by Minnesota Rules Chapter 7001 and 7050. Attached to this permit is a copy of the rule requirements set forth in Chapter 9 of the NPDES Permit concerning pretreatment of water prior to discharge of wastewater into the public sewer system.
- D. Under definitions set forth in City's Sanitary Sewer Ordinance (Sec. 78.26), Viessman's is defined as a Significant Industrial User. The ordinance requires all Significant Industrial Users to obtain a permit to discharge wastewater to the public sewer system.
- E. This permit and authorization to discharge becomes effective immediately upon issuance and shall automatically renew on January 1 of each and every subsequent year.
- F. User charges are subject to change upon change to the user rates as set annually by the Marshall City Council.
- G. The conditions of this permit supersede any arrangements or requirements by City pertaining to discharges from Viessman's to the public sewer system. Viessman's *shall* also comply with any terms of the City's Sanitary Sewer Ordinance (Article II, Chapter 78, Marshall City Code) not modified by this permit.

- H. The terms and conditions of this permit shall be subject to modification during the term of the permit if limitations on discharge from the wastewater treatment facility, as set forth in City's NPDES permit, are modified, or as the City deems necessary. City shall notify Viessman's of any change in this permit 60 days prior to the effective date of change.
  - I. Viessman's shall not knowingly make any false statement, representation, or certification in any record, report, or plan required to be submitted to the City under this permit.
  - J. This permit shall not release Viessman's from any liability or duty or penalty imposed by the State of Minnesota or State and Federal statutes, regulations, or local ordinances. Viessman's is required to comply with the general pretreatment regulations identified in 40 C.F.R., Part 403 and the Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR, Chapter I, Subchapter N. Nothing in this permit waives the right of the U.S. Environmental Protection Agency or the State of Minnesota from commencing appropriate enforcement action to correct any violation of the general pretreatment regulations or of this permit.
  - K. This permit is not transferable without the prior written permission of the City of Marshall and Viessman's.
- II. DISCHARGE LIMITS
- A. The discharge from Viessman's shall be subject to the following discharge limitations where said discharge enters the public sewer system.

**Table 1**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Monthly Average Value</b>
Flow (gallons per day)	35,000 gal/day
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lbs. per day)	1,800 lb./day
Total Suspended Solids (TSS) (lbs. per day)	200 lb./day
pH <sup>(1)</sup>	5.0 – 10.5 <sup>(1)</sup>

(1) pH shall be met at all times and shall not be subject to averaging.

- III. PROHIBITED DISCHARGES
- A. Viessman's shall not discharge or cause to be discharged to the collection system, either directly or indirectly, any pollutants, which may pass through or cause interference with treatment, nor shall Viessman's discharge or cause to be discharged any of the following described wastes or wastewater:
    - 1. Storm water, ground water, or flow from roof runoff, subsurface drainage, downspouts, yard drains, yard fountain drains, swimming pools, ponds, or lawn sprays into any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or discharged to a

natural outlet approved by the Minnesota Pollution Control Agency, hereinafter referred to as the Approving Authority.

2. Any liquid having a temperature higher than 104 degrees Fahrenheit (40 degrees Centigrade). (Exceptions may be granted where it has been shown that the high temperature wastewater would not cause any significant issues to wastewater facilities or processes.)
3. Any water or wastes which contain wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 104 degrees Fahrenheit.
4. Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way may be injurious to persons, property, or the operator of the wastewater treatment facilities, including, but not limited to, waste streams with a closed cup flashpoint of not less than 140 degrees Fahrenheit (60 degrees Celsius) using test methods specified in 40 CFR 261.21.
5. Any solids, slurries, or viscous substances of such character as to be capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater treatment facilities, such as ashes, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshing's, entrails, lime slurry, lime residues, chemical residues, or bulk solids.
6. Any garbage that has not been properly comminuted or shredded.
7. Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, or hazard to life; or forms solids in concentrations exceeding limits established in Marshall City Code Section 78-47 or creates any other condition deleterious to structures or treatment processes; or requires unusual provisions, alterations, or expense to handle such materials.
8. Any waters or wastes having a pH lower than 5.0 or higher than 10.5 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel. (Exceptions may be granted where it has been shown that the high or low pH would not cause any significant issues to wastewater facilities or processes.)
9. Any wastes or waters containing suspended or dissolved solids of such character and quantity that unusual attention or expense is required to handle such materials in the wastewater collection and treatment facilities.
10. Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards Handbooks dealing with the handling and release of radioactive materials.

11. Any waters or wastes including hazardous wastes in sufficient quantity either singularly or following interaction with any other substance to injure or interfere with any wastewater treatment process, to constitute a hazard to humans or animals, or to create any hazard in the receiving water of the wastewater treatment facilities.
12. Free or emulsified oil and grease exceeding on analysis an average of 100 parts per million (834 pounds per million gallons) of either or both, or combinations of free emulsified oil and grease, if in the opinion of the Approving Authority it appears probable that such wastes:
  - a. Can deposit grease or oil in the sewer lines in such a manner to clog the sewers.
  - b. Are not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
  - c. Can have deleterious effects on the treatment process.
13. Materials which exert or cause:
  - a. Unusual concentrations of solids or composition; as for example, in total suspended solids of inert nature (such as Fuller's Earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
  - b. Excessive discoloration.
  - c. Unusual biochemical oxygen demand or unusual immediate oxygen demand.
  - d. High hydrogen sulfide content.
14. Molybdenum based wastes, including, but not limited to, cooling tower chemical additives, boiler additives, antifreeze, and lubricants.
15. Any discharge that would cause the City to violate the requirements of their NPDES permit.
16. "Slugs" of waste or wastes to the collection system, which may be harmful to the operation of the wastewater facilities or processes. Where, in the opinion of the City engineer, slugging does occur, Viessman's shall construct and maintain, at their own expense, a storage reservoir of sufficient capacity with flow control equipment to ensure an equalized discharge over a 24-hour period.
  - a. A "slug" is defined as any flow rate or concentration or quantity of pollutants that may cause inhibition or disruption of the wastewater facility.

IV. MONITORING

- A. Viessman’s shall be responsible for continuously monitoring flow with a primary flow-measuring device. Monitoring equipment and a 24-hour composite sample shall be placed in a sampling manhole at the outlet of the Viessman’s plant to the public sewer system. Viessman’s shall be responsible for calibrating and performing maintenance on its analytical instruments as required to ensure accuracy of measurement and to notify the City of calibrations to verify accuracy. A professional calibration shall be performed on all equipment at least annually with the results being reported to the City as soon as they are received.
  
- B. Frequency and type of monitoring shall be in accordance with the schedule in Table 2. The City will collect and perform testing on the wastewater samples.

**Table 2**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Type of Sample or Report</b>	<b>Frequency of Sampling or Reporting`</b>
Flow (gallons per day)	Continuous	Daily
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lb. per day)	24-hr Composite	4 times/week
Total Suspended Solids (TSS) (lb. per day)	24-hr Composite	4 times/week
Ph	Grab	4 times/week

- C. During the time or times when flow monitoring equipment is not in place or inoperative, an average daily flow will be used to determine loading. In case of equipment failure, immediate repair efforts shall be implemented. Viessman’s shall provide a daily summary of flow estimates during periods of flow monitoring equipment malfunction to City no later than the fifth day of the following month.
  
- D. City shall have the authority to enter the Viessman’s sampling structures at any time to inspect or install City-owned monitoring equipment.
  
- E. The City shall retain for not less than three years, all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling and chemical analysis of Viessman’s discharge to the City system. Viessman’s shall have the right to copy such documents as Viessman’s determines necessary.

## V. CHARGES AND RESPONSIBILITIES

Viessman's shall be responsible for the following, in addition to the charges for sewer use under Section 78-94 of the City's ordinance:

- A. The costs of additional sampling required due to violations caused by discharges exceeding permit limits.
- B. The cost of constructing any additional sampling or flow measuring structures or monitoring equipment necessary to monitor properly any pollutants permitted by a change in the terms of this permit, if such change is at the request of Viessman's or City. Plans and specifications for such facilities shall be approved by the City prior to installation.

## VI. PENALTIES

- A. The discharge of a waste not in compliance with the effluent limitations set forth in Section II of this permit is a violation of this permit subject to the procedures set forth in Section 78-48 of the City's ordinance.
- B. Penalties shall be levied for each parameter violation per day of violation and shall be cumulative.

## VII. ACCIDENTAL DISCHARGE

- A. Viessman's shall notify City and, as appropriate, Environmental Protection Agency and/or Minnesota Pollution Control Agency immediately upon having a slug or accidental discharge of substances or wastewater or hazardous wastes in violation of this permit in order to enable countermeasures to be taken by City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve Viessman's of any fines imposed by or on City because of any violation of State or Federal law.

## VIII. SUSPENSION AND REVOCATION

- A. City may suspend wastewater treatment service and/or this discharge permit (immediately, with written notice and explanation provided to Viessman's within 7 days of the date of suspension) when, in the opinion of the City, it is necessary to prevent or stop an actual or threatened discharge which presents, or may present, an imminent or substantial endangerment to the health or welfare of persons, to the environment or to the wastewater treatment system.
- B. City may revoke this permit if Viessman's fails to report factually the wastewater constituents and characteristics of its discharge, significant changes in wastewater constituents or characteristics, refuses reasonable access to its premises for the purpose of inspection or monitoring, repeatedly violates conditions of this permit, or refuses to pay penalties imposed by the permit.

IX. NOTIFICATION OF VIOLATION AND RESPONSE

- A. In case of a violation of this permit, City shall notify Viessman's in writing, within thirty days of receipt of data indicating a violation, stating the nature of the violation. The notice shall state the amount of the fine for the violation.
- B. Viessman's shall respond to the City's notice within thirty days, including payment of any penalties, an explanation of the cause of violation, measures to be taken to prevent recurrences and a time schedule for implementation.
- C. Failure of the City to provide timely notice does not absolve Viessman's of liability for the violation or for payment of penalties for the violation.

X. SEVERABILITY

If any provision, paragraph, word, section, or article of this permit is held unconstitutional or invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year written below.

CITY OF MARSHALL

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Its Mayor  
\_\_\_\_\_  
City Administrator

VISSMAN TRUCKING INC.

By:  \_\_\_\_\_ Date: 1-16-2020  
Its Company Officer

## CITY OF MARSHALL

### WASTEWATER DISCHARGE PERMIT

#### FOR LYON COUNTY LANDFILL

##### I. GENERAL

- A. The City of Marshall, Minnesota, a municipal corporation, hereinafter referred to as “City,” hereby authorizes Lyon County Landfill, 2025 200th Avenue, Lynd, Minnesota, hereinafter referred to as “Lyon County” to discharge wastewater to the public sewer system in accordance with the effluent limitations, monitoring requirements, and other conditions set forth in this permit.
- B. City is the owner and operator of a wastewater treatment facility located in City of Marshall, County of Lyon, and State of Minnesota, which has a continuous discharge to the Redwood River. LYON COUNTY is the owner and operator of a landfill in Lyon County, which discharges leachate to the wastewater treatment facility.
- C. City has an NPDES Operating Permit No. MN0022179 for the City’s Wastewater Treatment Facility as a part of a National and State Disposal Permit Program Lyon County administered by the Minnesota Pollution Control Agency under the Clean Water Act as amended (33 U.S.C. 1251, et seq.), MSA Chapters 115 and 116 as amended by Minnesota Rules Chapter 7001 and 7050. Attached to this permit is a copy of the rule requirements set forth in Part III of the NPDES Permit concerning pretreatment.
- D. Under definitions set forth in City’s Sanitary Sewer Ordinance (Sec. 78.26), LYON COUNTY is defined as a Significant Industrial User. The ordinance requires all Significant Industrial Users to obtain a permit to discharge wastewater to the public sewer system.
- E. This permit and authorization to discharge shall be for a term of five years Effective Date: February 11<sup>th</sup>, 2020 – Expiration Date: February 1<sup>st</sup>, 2025.
- F. User charges are subject to change upon change of the rates in the City’s Sanitary Sewer Ordinance.
- G. The conditions of this permit supersede any arrangements or requirements by City pertaining to discharges from LYON COUNTY to the public sewer system. LYON COUNTY *shall* also comply with any terms of the City’s Sanitary Sewer Ordinance (Article II, Chapter 78, Marshall City Code) not modified by this permit.
- H. The terms and conditions of this permit shall be subject to modification during the term of the permit if limitations on discharge from the wastewater

treatment facility, as set forth in City's NPDES permit, are modified, or as the City deems necessary. City shall notify LYON COUNTY of any change in this permit 30 days prior to the effective date of change.

- I. LYON COUNTY shall not knowingly make any false statement, representation, or certification in any record, report, or plan required to be submitted to the City under this permit.
- J. This permit shall not release LYON COUNTY from any liability or duty or penalty imposed by the State of Minnesota or State and Federal statutes, regulations, or local ordinances. LYON COUNTY is required to comply with the general pretreatment regulations identified in 40 C.F.R., Part 403 and the Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR, Chapter I, Subchapter N. Nothing in this permit waives the right of the U.S. Environmental Protection Agency or the State of Minnesota from commencing appropriate enforcement action to correct any violation of the general pretreatment regulations or of this permit.
- K. This permit is not transferable without the prior written permission of the City of Marshall and LYON COUNTY.

## II. DISCHARGE LIMITS

- A. The discharge from LYON COUNTY shall be subject to the following discharge limitations where said discharge enters the public sewer system.
- B. In addition to the parameters below; the leachate shall be monitored on a quarterly basis for organic pollutants identified in Table II of 40 CFR Part 122, appendix D using EPA methods 624, 625, and 608. (April, July, and October)

**Table 1**

<b>SPECIFIC LIMITS AND MONITORING REQUIRED BY THIS PERMIT</b>				
<b>PARAMETER</b>	<b>DAILY LIMITATION</b>	<b>DAILY LBS. LIMITATION</b>	<b>SAMPLING FREQUENCY</b>	<b>SAMPLE TYPE</b>
FLOW gallons	21,000	-----	Per Load	Ledger
CBOD <sub>5</sub> mg/l	500	75 lbs.	Monthly	Grab
TSS mg/l	500	75 lbs.	Monthly	Grab
Total Phosphorus mg/l	80	12 lbs.	Monthly	Grab
NH <sub>3</sub> -N mg/l	500	75 lbs.	Monthly	Grab
TKN mg/l	500	75 lbs.	Monthly	Grab
Arsenic mg/l	0.19	.03 lbs.	Quarterly	Grab
Cadmium mg/l	0.094	.01 lbs.	Quarterly	Grab
Chromium mg/l	1.71	.26 lbs.	Quarterly	Grab
Cr6 mg/l	0.30	.0525 lbs.	Quarterly	Grab
Copper mg/l	0.023	.003 lbs.	Monthly	Grab
Cyanide mg/l	0.05	.0087 lbs.	Quarterly	Grab
Lead mg/l	0.019	.003 lbs.	Quarterly	Grab
Mercury ng/l (2)	20.0	.000001 lbs.	Quarterly	Grab
Molybdenum mg/l	0.15	.022 lbs.	Quarterly	Grab
Nickel mg/l	2.38	.36 lbs.	Quarterly	Grab
Selenium mg/l	0.44	.066 lbs.	Quarterly	Grab
Silver mg/l	0.005	.0008 lbs.	Quarterly	Grab
Zinc	1.164	.175 lbs.	Quarterly	Grab
pH s.u. (1)	5.0-10.5	-----	Monthly	Grab
TDS mg/l	15,000	2251 lbs.	Quarterly	Grab
Calcium mg/l	Monitor Only	-----	Quarterly	Grab
Chloride mg/l	Monitor Only	-----	Quarterly	Grab
Magnesium mg/l	Monitor Only	-----	Quarterly	Grab
Potassium mg/l	Monitor Only	-----	Quarterly	Grab
Sodium mg/l	Monitor Only	-----	Quarterly	Grab
Sulfate mg/l	Monitor Only	-----	Quarterly	Grab
Phenol mg/l	0.50	.0875 lbs.	Quarterly	Grab
Di (2-ethylhexyphthalate) mg/l	0.20	.035 lbs.	Quarterly	Grab

- (1) pH shall always be met and shall not be subject to averaging.
- (2) Mercury shall be analyzed using method 1631E low level reported as ng/l.

All samples will be analyzed by a laboratory certified by the Minnesota Department of health. All self-monitoring conducted by the user shall include the following: The date and time of the sampling, the name of the person conducting the sampling, the dates and times of all analyses, and the name of the analyst.

### III. PROHIBITED DISCHARGES

- A. LYON COUNTY shall not discharge or cause to be discharged to the collection system, either directly or indirectly, any pollutants, which may pass through or cause interference with treatment, nor shall LYON COUNTY discharge or cause to be discharged any of the following described wastes or wastewater:
1. Storm water, ground water, or flow from roof runoff, subsurface drainage, downspouts, yard drains, yard fountain drains, swimming pools, ponds, or lawn sprays into any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or discharged to a natural outlet approved by the Minnesota Pollution Control Agency, hereinafter referred to as the Approving Authority.
  2. Any liquid having a temperature higher than 104 degrees Fahrenheit (40 degrees Centigrade). (Exceptions may be granted where it has been shown that the high temperature wastewater would not cause any significant issues to wastewater facilities or processes.)
  3. Any water or wastes which contain wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 104 degrees Fahrenheit.
  4. Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way may be injurious to persons, property, or the operator of the wastewater treatment facilities, including, but not limited to, waste streams with a closed cup flashpoint of not less than 140 degrees Fahrenheit (60 degrees Celsius) using test methods specified in 40 CFR 261.21.
  5. Any solids, slurries, or viscous substances of such character as to be capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater treatment facilities, such as ashes, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshing's, entrails, lime slurry, lime residues, chemical residues, or bulk solids.
  6. Any garbage that has not been properly comminuted or shredded.
  7. Any noxious or malodorous substance, which either singly or by interaction with other substances can cause objectionable odors, or hazard to life; or forms solids in concentrations exceeding limits established in Marshall City Code Section 78-47 or creates any other condition deleterious to structures or treatment processes; or

requires unusual provisions, alterations, or expense to handle such materials.

8. Any waters or wastes having a pH lower than 5.0 or higher than 10.5 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel. (Exceptions may be granted where it has been shown that the high or low pH would not cause any significant issues to wastewater facilities or processes.)
9. Any wastes or waters containing suspended or dissolved solids of such character and quantity that unusual attention or expense is required to handle such materials in the wastewater collection and treatment facilities.
10. Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards Handbooks dealing with the handling and release of radioactive materials.
11. Any waters or wastes including hazardous wastes in sufficient quantity either singularly or following interaction with any other substance to injure or interfere with any wastewater treatment process, to constitute a hazard to humans or animals, or to create any hazard in the receiving water of the wastewater treatment facilities.
12. Free or emulsified oil and grease exceeding on analysis an average of 100 parts per million (834 pounds per million gallons) of either or both, or combinations of free emulsified oil and grease, if in the opinion of the Approving Authority it appears probable that such wastes:
  - a. Can deposit grease or oil in the sewer lines in such a manner to clog the sewers.
  - b. Are not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
  - c. Can have deleterious effects on the treatment process.
13. Materials which exert or cause:
  - a. Unusual concentrations of solids or composition; as for example, in total suspended solids of inert nature (such as Fuller's Earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
  - b. Excessive discoloration.
  - c. Unusual biochemical oxygen demand or unusual immediate oxygen demand.
  - d. High hydrogen sulfide content.

14. Molybdenum based wastes, including, but not limited to, cooling tower chemical additives, boiler additives, antifreeze, and lubricants.
15. Any discharge that would cause the City to violate the requirements of their NPDES permit.
16. “Slugs” of waste or wastes to the collection system, which may be harmful to the operation of the wastewater facilities or processes.
  - a. A “slug” is defined as any flow rate or concentration or quantity of pollutants that may cause inhibition or disruption of the wastewater facility.

#### IV. REPORTS:

- A. A self-monitoring report shall be submitted according to the following schedule:

##### Frequency

Monthly while discharging to the Wastewater Facility. Reports should include daily wastewater volumes and parameter summaries. All sampling analysis should be forwarded to the City as soon as the County receives the reports.

- B. Reports shall include all required information and any other self-monitoring of discharges.

A professional calibration shall be performed on all equipment at least annually with the results being reported to the City as soon as they are received.

Reports are due 30 days after each quarterly period.

- C. City shall have the authority to enter the sampling structures at any time to inspect or install City-owned monitoring equipment.
- D. The Permittee shall retain for not less than three years, all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling and chemical analysis of discharge to the City system. The City of Marshall shall have the right to copy such documents as it determines necessary.

## CHARGES AND RESPONSIBILITIES

LYON COUNTY shall be responsible for the following, in addition to the charges for sewer use under Section 78-94 of the City's ordinance:

- A. The costs of additional sampling required due to violations caused by permit exceedances.
- B. The cost of constructing any additional sampling or flow measuring structures or monitoring equipment necessary to properly monitor any pollutants permitted by a change in the terms of this permit. Plans and specifications for such facilities shall be approved by the City prior to installation.

## VI. PENALTIES

- A. The discharge of a waste not in compliance with the effluent limitations set forth in Section II of this permit is a violation of this permit subject to the procedures set forth in Section 78-48 of the City's ordinance.
- B. Penalties shall be levied for each parameter violation per day of violation and shall be cumulative.

## VII. ACCIDENTAL DISCHARGE

- A. LYON COUNTY shall notify City and, as appropriate, Environmental Protection Agency and/or Minnesota Pollution Control Agency immediately upon having a slug or accidental discharge of substances or wastewater or hazardous wastes in violation of this permit in order to enable countermeasures to be taken by City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve LYON COUNTY of any fines imposed by or on City because of any violation of State or Federal law.

## VIII. SUSPENSION AND REVOCATION

- A. City may suspend wastewater treatment service and/or this discharge permit (after providing written notice) when, in the opinion of the City, it is necessary to prevent or stop an actual or threatened discharge which presents, or may present, an imminent or substantial endangerment to the health or welfare of persons, to the environment or to the wastewater treatment system.
- B. City may revoke this permit if LYON COUNTY fails to report factually the wastewater constituents and characteristics of its discharge, significant changes in wastewater constituents or characteristics, refuses reasonable access to its premises for the purpose of inspection or monitoring, repeatedly violates conditions of this permit, or refuses to pay penalties imposed by the permit.

## IX. NOTIFICATION OF VIOLATION AND RESPONSE

- A. In case of a violation of this permit, City shall notify LYON COUNTY in writing, within thirty days of receipt of data indicating a violation, stating

the nature of the violation. The notice shall state the amount of the fine for the violation.

- B. LYON COUNTY shall respond to the City's notice within thirty days, including payment of any penalties, an explanation of the cause of violation, measures to be taken to prevent recurrences and a time schedule for implementation.
- C. Failure of the City to provide timely notice does not absolve LYON COUNTY of liability for the violation or for payment of penalties for the violation.

X. SEVERABILITY

If any provision, paragraph, word, section, or article of this permit is held unconstitutional or invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year written below.

CITY OF MARSHALL

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Its Mayor  
\_\_\_\_\_  
City Administrator

LYON COUNTY LANDFILL

By: *Jerry Crowley* Date: 2/6/2020  
It's Lyon County Chairman

# CITY OF MARSHALL

## WASTEWATER DISCHARGE PERMIT

### FOR SFC GLOBAL SUPPLY CHAIN, INC.

#### I. GENERAL

- A. The City of Marshall, Minnesota, a municipal corporation, hereinafter referred to as “City,” hereby authorizes SF Global Supply Chain, Inc., 115 West College Drive, Marshall, Minnesota, hereinafter referred to as “Schwan’s” to discharge wastewater to the public sewer system in accordance with the effluent limitations, monitoring requirements, and other conditions set forth in this permit.
- B. City is the owner and operator of a wastewater treatment facility located in City of Marshall, County of Lyon, and State of Minnesota, which has a continuous discharge to the Redwood River. Schwan’s is the owner and operator of a food processing plant in Marshall, which discharges wastewater to the wastewater treatment facility.
- C. City has an NPDES Operating Permit No. MN0022179 for the City’s Wastewater Treatment Facility as a part of a National and State Disposal Permit Program administered by the Minnesota Pollution Control Agency under the Clean Water Act as amended (33 U.S.C. 1251, et seq.), MSA Chapters 115 and 116 as amended by Minnesota Rules Chapter 7001 and 7050. Attached to this permit is a copy of the rule requirements set forth in Part III of the NPDES Permit concerning pretreatment of water prior to discharge of wastewater to the public sewer system.
- D. Under definitions set forth in City’s Sanitary Sewer Ordinance (Sec. 78.26), Schwan’s is defined as a Significant Industrial User. The ordinance requires all Significant Industrial Users to obtain a permit to discharge wastewater to the public sewer system.
- E. This permit and authorization to discharge becomes effective immediately upon issuance and shall automatically renew on January 1 of each and every subsequent year.
- F. User charges are subject to change upon change to the user rates as set annually by the Marshall City Council.
- G. The conditions of this permit supersede any arrangements or requirements by City pertaining to discharges from Schwan’s to the public sewer system. Schwan’s *shall* also comply with any terms of the City’s Sanitary Sewer Ordinance (Article II, Chapter 78, Marshall City Code) not modified by this permit.

- H. The terms and conditions of this permit shall be subject to modification during the term of the permit if limitations on discharge from the wastewater treatment facility, as set forth in City's NPDES permit, are modified, or as the City deems necessary. City shall notify Schwan's of any change in this permit 60 days prior to the effective date of change.
- I. Schwan's shall not knowingly make any false statement, representation, or certification in any record, report, or plan required to be submitted to the City under this permit.
- J. This permit shall not release Schwan's from any liability or duty or penalty imposed by the State of Minnesota or State and Federal statutes, regulations, or local ordinances. Schwan's is required to comply with the general pretreatment regulations identified in 40 C.F.R., Part 403 and the Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR, Chapter I, Subchapter N. Nothing in this permit waives the right of the U.S. Environmental Protection Agency or the State of Minnesota from commencing appropriate enforcement action to correct any violation of the general pretreatment regulations or of this permit.
- K. This permit is not transferable without the prior written permission of the City of Marshall and Schwan's.

II. DISCHARGE LIMITS

- A. The discharge from Schwan's shall be subject to the following discharge limitations where said discharge enters the public sewer system.

**Table 1**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Monthly Average Value</b>
Flow (gallons per day)	300,000 gal/day
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lbs. per day)	2,500 lb./day
Total Suspended Solids (TSS) (lbs. per day)	600 lb./day
pH <sup>(1)</sup>	5.0 – 10.5 <sup>(1)</sup>

(1) pH shall be met at all times and shall not be subject to averaging.

III. PROHIBITED DISCHARGES

- A. Schwan's shall not discharge or cause to be discharged to the collection system, either directly or indirectly, any pollutants, which may pass through or cause interference with treatment, nor shall Schwan's discharge or cause to be discharged any of the following described wastes or wastewater:
  - 1. Storm water, ground water, or flow from roof runoff, subsurface drainage, downspouts, yard drains, yard fountain drains, swimming pools, ponds, or lawn sprays into any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or discharged to a

natural outlet approved by the Minnesota Pollution Control Agency, hereinafter referred to as the Approving Authority.

2. Any liquid having a temperature higher than 104 degrees Fahrenheit (40 degrees Centigrade). (Exceptions may be granted where it has been shown that the high temperature wastewater would not cause any significant issues to wastewater facilities or processes.)
3. Any water or wastes which contain wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 104 degrees Fahrenheit.
4. Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way may be injurious to persons, property, or the operator of the wastewater treatment facilities, including, but not limited to, waste streams with a closed cup flashpoint of not less than 140 degrees Fahrenheit (60 degrees Celsius) using test methods specified in 40 CFR 261.21.
5. Any solids, slurries, or viscous substances of such character as to be capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater treatment facilities, such as ashes, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshing's, entrails, lime slurry, lime residues, chemical residues, or bulk solids.
6. Any garbage that has not been properly comminuted or shredded.
7. Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, or hazard to life; or forms solids in concentrations exceeding limits established in Marshall City Code Section 78-47 or creates any other condition deleterious to structures or treatment processes; or requires unusual provisions, alterations, or expense to handle such materials.
8. Any waters or wastes having a pH lower than 5.0 or higher than 10.5 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel. (Exceptions may be granted where it has been shown that the high or low pH would not cause any significant issues to wastewater facilities or processes.)
9. Any wastes or waters containing suspended or dissolved solids of such character and quantity that unusual attention or expense is required to handle such materials in the wastewater collection and treatment facilities.
10. Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards Handbooks dealing with the handling and release of radioactive materials.

11. Any waters or wastes including hazardous wastes in sufficient quantity either singularly or following interaction with any other substance to injure or interfere with any wastewater treatment process, to constitute a hazard to humans or animals, or to create any hazard in the receiving water of the wastewater treatment facilities.
12. Free or emulsified oil and grease exceeding on analysis an average of 100 parts per million (834 pounds per million gallons) of either or both, or combinations of free emulsified oil and grease, if in the opinion of the Approving Authority it appears probable that such wastes:
  - a. Can deposit grease or oil in the sewer lines in such a manner to clog the sewers.
  - b. Are not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
  - c. Can have deleterious effects on the treatment process.
13. Materials which exert or cause:
  - a. Unusual concentrations of solids or composition; as for example, in total suspended solids of inert nature (such as Fuller's Earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
  - b. Excessive discoloration.
  - c. Unusual biochemical oxygen demand or unusual immediate oxygen demand.
  - d. High hydrogen sulfide content.
14. Molybdenum based wastes, including, but not limited to, cooling tower chemical additives, boiler additives, antifreeze, and lubricants.
15. Any discharge that would cause the City to violate the requirements of their NPDES permit.
16. "Slugs" of waste or wastes to the collection system, which may be harmful to the operation of the wastewater facilities or processes. Where, in the opinion of the City engineer, slugging does occur, Schwan's shall construct and maintain, at their own expense, a storage reservoir of sufficient capacity with flow control equipment to ensure an equalized discharge over a 24-hour period.
  - a. A "slug" is defined as any flow rate or concentration or quantity of pollutants that may cause inhibition or disruption of the wastewater facility.

IV. MONITORING

- A. Schwan’s shall be responsible for continuously monitoring flow with a primary flow-measuring device. Monitoring equipment and a 24-hour composite sample shall be placed in a sampling manhole at the outlet of the Schwan’s plant to the public sewer system. Schwan’s shall be responsible for calibrating and performing maintenance on its analytical instruments as required to ensure accuracy of measurement and to notify the City of calibrations to verify accuracy. A professional calibration shall be performed on all equipment at least annually with the results being reported to the City as soon as they are received.
  
- B. Frequency and type of monitoring shall be in accordance with the schedule in Table 2. The City will collect and perform testing on the wastewater samples.

**Table 2**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Type of Sample or Report</b>	<b>Frequency of Sampling or Reporting`</b>
Flow (gallons per day)	Continuous	Daily
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lb per day)	24-hr Composite	4 times/week
Total Suspended Solids (TSS) (lb per day)	24-hr Composite	4 times/week
Ph	Grab	4 times/week

- C. During the time or times when flow monitoring equipment is not in place or inoperative, an average daily flow will be used to determine loading. In case of equipment failure, immediate repair efforts shall be implemented. Schwan’s shall provide a daily summary of flow estimates during periods of flow monitoring equipment malfunction to City no later than the fifth day of the following month.
  
- D. City shall have the authority to enter the Schwan’s sampling structures at any time to inspect or install City-owned monitoring equipment.
  
- E. The City shall retain for not less than three years, all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling and chemical analysis of Schwan’s discharge to the City system. Schwan’s shall have the right to copy such documents as Schwan’s determines necessary.

## V. CHARGES AND RESPONSIBILITIES

Schwan's shall be responsible for the following, in addition to the charges for sewer use under Section 78-94 of the City's ordinance:

- A. The costs of additional sampling required due to violations caused by discharges exceeding permit limits.
- B. The cost of constructing any additional sampling or flow measuring structures or monitoring equipment necessary to monitor properly any pollutants permitted by a change in the terms of this permit, if such change is at the request of Schwan's or City. Plans and specifications for such facilities shall be approved by the City prior to installation.

## VI. PENALTIES

- A. The discharge of a waste not in compliance with the effluent limitations set forth in Section II of this permit is a violation of this permit subject to the procedures set forth in Section 78-48 of the City's ordinance.
- B. Penalties shall be levied for each parameter violation per day of violation and shall be cumulative.

## VII. ACCIDENTAL DISCHARGE

- A. Schwan's shall notify City and, as appropriate, Environmental Protection Agency and/or Minnesota Pollution Control Agency immediately upon having a slug or accidental discharge of substances or wastewater or hazardous wastes in violation of this permit in order to enable countermeasures to be taken by City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve Schwan's of any fines imposed by or on City because of any violation of State or Federal law.

## VIII. SUSPENSION AND REVOCATION

- A. City may suspend wastewater treatment service and/or this discharge permit (immediately, with written notice and explanation provided to Schwan's within 7 days of the date of suspension) when, in the opinion of the City, it is necessary to prevent or stop an actual or threatened discharge which presents, or may present, an imminent or substantial endangerment to the health or welfare of persons, to the environment or to the wastewater treatment system.
- B. City may revoke this permit if Schwan's fails to report factually the wastewater constituents and characteristics of its discharge, significant changes in wastewater constituents or characteristics, refuses reasonable access to its premises for the purpose of inspection or monitoring, repeatedly violates conditions of this permit, or refuses to pay penalties imposed by the permit.

IX. NOTIFICATION OF VIOLATION AND RESPONSE

- A. In case of a violation of this permit, City shall notify Schwan's in writing, within thirty days of receipt of data indicating a violation, stating the nature of the violation. The notice shall state the amount of the fine for the violation.
- B. Schwan's shall respond to the City's notice within thirty days, including payment of any penalties, an explanation of the cause of violation, measures to be taken to prevent recurrences and a time schedule for implementation.
- C. Failure of the City to provide timely notice does not absolve Schwan's of liability for the violation or for payment of penalties for the violation.

X. SEVERABILITY

If any provision, paragraph, word, section, or article of this permit is held unconstitutional or invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year written below.

CITY OF MARSHALL

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Its Mayor  
\_\_\_\_\_  
City Administrator

SFC GLOBAL SUPPLY CHAIN, INC.

By:  Date: 1/23/20  
Its Company Officer

## CITY OF MARSHALL

### WASTEWATER DISCHARGE PERMIT

#### FOR ARCHER DANIELS MIDLAND

##### I. GENERAL

- A. The City of Marshall, Minnesota, a municipal corporation, hereinafter referred to as "City," hereby authorizes Archer Daniel Midland, 400 West Erie Road, Marshall, Minnesota, hereinafter referred to as "ADM" to discharge wastewater to the public sewer system in accordance with the effluent limitations, monitoring requirements, and other conditions set forth in this permit.
- B. City is the owner and operator of a wastewater treatment facility located in City of Marshall, County of Lyon, and State of Minnesota, which has a continuous discharge to the Redwood River. ADM is the owner and operator of a wet milling plant in Marshall, which discharges wastewater to the wastewater treatment facility.
- C. City has an NPDES Operating Permit No. MN0022179 for the City's Wastewater Treatment Facility as a part of a National and State Disposal Permit Program administered by the Minnesota Pollution Control Agency under the Clean Water Act as amended (33 U.S.C. 1251, et seq.), MSA Chapters 115 and 116 as amended by Minnesota Rules Chapter 7001 and 7050. Attached to this permit is a copy of the rule requirements set forth in Part III of the NPDES Permit concerning pretreatment of water prior to discharge of wastewater to the public sewer system.
- D. Under definitions set forth in City's Sanitary Sewer Ordinance (Sec. 78.26), ADM is defined as a Significant Industrial User. The ordinance requires all Significant Industrial Users to obtain a permit to discharge wastewater to the public sewer system.
- E. This permit and authorization to discharge becomes effective immediately upon issuance and shall automatically renew on January 1 of each and every subsequent year.
- F. User charges are subject to change upon change to the user rates as set annually by the Marshall City Council.
- G. The conditions of this permit supersede any arrangements or requirements by City pertaining to discharges from ADM to the public sewer system. ADM *shall* also comply with any terms of the City's Sanitary Sewer Ordinance (Article II, Chapter 78, Marshall City Code) not modified by this permit.

- H. The terms and conditions of this permit shall be subject to modification during the term of the permit if limitations on discharge from the wastewater treatment facility, as set forth in City’s NPDES permit, are modified, or as the City deems necessary. City shall notify ADM of any change in this permit 60 days prior to the effective date of change.
- I. ADM shall not knowingly make any false statement, representation, or certification in any record, report, or plan required to be submitted to the City under this permit.
- J. This permit shall not release ADM from any liability or duty or penalty imposed by the State of Minnesota or State and Federal statutes, regulations, or local ordinances. ADM is required to comply with the general pretreatment regulations identified in 40 C.F.R., Part 403 and the Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR, Chapter I, Subchapter N. Nothing in this permit waives the right of the U.S. Environmental Protection Agency or the State of Minnesota from commencing appropriate enforcement action to correct any violation of the general pretreatment regulations or of this permit.
- K. This permit is not transferable without the prior written permission of the City of Marshall and ADM.

II. DISCHARGE LIMITS

- A. The discharge from ADM shall be subject to the following discharge limitations where said discharge enters the public sewer system.

**Table 1**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Monthly Average Value</b>
Flow (gallons per day)	800,000 gal/day
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lbs. per day)	2,500 lb./day
Total Suspended Solids (TSS) (lbs. per day)	6,000 lb./day
pH <sup>(1)</sup>	5.0 – 10.5 <sup>(1)</sup>

(1) pH shall be met at all times and shall not be subject to averaging.

III. PROHIBITED DISCHARGES

- A. ADM shall not discharge or cause to be discharged to the collection system, either directly or indirectly, any pollutants, which may pass through or cause interference with treatment, nor shall ADM discharge or cause to be discharged any of the following described wastes or wastewater:
  - 1. Storm water, ground water, or flow from roof runoff, subsurface drainage, downspouts, yard drains, yard fountain drains, swimming pools, ponds, or lawn sprays into any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or discharged to a

natural outlet approved by the Minnesota Pollution Control Agency, hereinafter referred to as the Approving Authority.

2. Any liquid having a temperature higher than 104 degrees Fahrenheit (40 degrees Centigrade). (Exceptions may be granted where it has been shown that the high temperature wastewater would not cause any significant issues to wastewater facilities or processes.)
3. Any water or wastes which contain wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 104 degrees Fahrenheit.
4. Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way may be injurious to persons, property, or the operator of the wastewater treatment facilities, including, but not limited to, waste streams with a closed cup flashpoint of not less than 140 degrees Fahrenheit (60 degrees Celsius) using test methods specified in 40 CFR 261.21.
5. Any solids, slurries, or viscous substances of such character as to be capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater treatment facilities, such as ashes, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshing's, entrails, lime slurry, lime residues, chemical residues, or bulk solids.
6. Any garbage that has not been properly comminuted or shredded.
7. Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, or hazard to life; or forms solids in concentrations exceeding limits established in Marshall City Code Section 78-47 or creates any other condition deleterious to structures or treatment processes; or requires unusual provisions, alterations, or expense to handle such materials.
8. Any waters or wastes having a pH lower than 5.0 or higher than 10.5 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel. (Exceptions may be granted where it has been shown that the high or low pH would not cause any significant issues to wastewater facilities or processes.)
9. Any wastes or waters containing suspended or dissolved solids of such character and quantity that unusual attention or expense is required to handle such materials in the wastewater collection and treatment facilities.
10. Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards Handbooks dealing with the handling and release of radioactive materials.

11. Any waters or wastes including hazardous wastes in sufficient quantity either singularly or following interaction with any other substance to injure or interfere with any wastewater treatment process, to constitute a hazard to humans or animals, or to create any hazard in the receiving water of the wastewater treatment facilities.
12. Free or emulsified oil and grease exceeding on analysis an average of 100 parts per million (834 pounds per million gallons) of either or both, or combinations of free emulsified oil and grease, if in the opinion of the Approving Authority it appears probable that such wastes:
  - a. Can deposit grease or oil in the sewer lines in such a manner to clog the sewers.
  - b. Are not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
  - c. Can have deleterious effects on the treatment process.
13. Materials which exert or cause:
  - a. Unusual concentrations of solids or composition; as for example, in total suspended solids of inert nature (such as Fuller's Earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
  - b. Excessive discoloration.
  - c. Unusual biochemical oxygen demand or unusual immediate oxygen demand.
  - d. High hydrogen sulfide content.
14. Molybdenum based wastes, including, but not limited to, cooling tower chemical additives, boiler additives, antifreeze, and lubricants.
15. Any discharge that would cause the City to violate the requirements of their NPDES permit.
16. "Slugs" of waste or wastes to the collection system, which may be harmful to the operation of the wastewater facilities or processes. Where, in the opinion of the City engineer, slugging does occur, ADM shall construct and maintain, at their own expense, a storage reservoir of sufficient capacity with flow control equipment to ensure an equalized discharge over a 24-hour period.
  - a. A "slug" is defined as any flow rate or concentration or quantity of pollutants that may cause inhibition or disruption of the wastewater facility.

IV. MONITORING

- A. ADM shall be responsible for continuously monitoring flow with a primary flow-measuring device. Monitoring equipment and a 24-hour composite sample shall be placed onsite of the City Wastewater Treatment Facility at the Preliminary Treatment Building. ADM shall be responsible for calibrating and performing maintenance on its analytical instruments as required to ensure accuracy of measurement and to notify the City of calibrations to verify accuracy. A professional calibration shall be performed on all equipment at least annually with the results being reported to the City as soon as they are received. The City will perform monthly calibrations on the flow measuring device and pH meter at the Preliminary Building.
- B. Frequency and type of monitoring shall be in accordance with the schedule in Table 2. The City will collect and perform testing on the wastewater samples.

Table 2

Effluent Parameter and Unit of Measurement	Type of Sample or Report	Frequency of Sampling or Reporting
Flow (gallons per day)	Continuous	Daily
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lbs. per day)	24-hr Composite	4 times/week
Total Suspended Solids (TSS) (lbs. per day)	24-hr Composite	4 times/week
Ph	Grab	4 times/week

- C. During the time or times when flow monitoring equipment is not in place or inoperative, an average daily flow will be used to determine loading. In case of equipment failure, immediate repair efforts shall be implemented. ADM shall provide a daily summary of flow estimates during periods of flow monitoring equipment malfunction to City no later than the fifth day of the following month.
- D. City shall have the authority to enter the ADM sampling structures at any time to inspect or install City-owned monitoring equipment.
- E. The City shall retain for not less than three years, all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling and chemical analysis of ADM discharge to the City system. ADM shall have the right to copy such documents as ADM determines necessary.

## V. CHARGES AND RESPONSIBILITIES

ADM shall be responsible for the following, in addition to the charges for sewer use under Section 78-94 of the City's ordinance:

- A. The costs of additional sampling required due to violations caused by discharges exceeding permit limits.
- B. The cost of constructing any additional sampling or flow measuring structures or monitoring equipment necessary to monitor properly any pollutants permitted by a change in the terms of this permit, if such change is at the request of ADM or City. Plans and specifications for such facilities shall be approved by the City prior to installation.

## VI. PENALTIES

- A. The discharge of a waste not in compliance with the effluent limitations set forth in Section II of this permit is a violation of this permit subject to the procedures set forth in Section 78-48 of the City's ordinance.
- B. Penalties shall be levied for each parameter violation per day of violation and shall be cumulative.

## VII. ACCIDENTAL DISCHARGE

- A. ADM shall notify City and, as appropriate, Environmental Protection Agency and/or Minnesota Pollution Control Agency immediately upon having a slug or accidental discharge of substances or wastewater or hazardous wastes in violation of this permit in order to enable countermeasures to be taken by City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve ADM of any fines imposed by or on City because of any violation of State or Federal law.

## VIII. SUSPENSION AND REVOCATION

- A. City may suspend wastewater treatment service and/or this discharge permit (immediately, with written notice and explanation provided to ADM within 7 days of the date of suspension) when, in the opinion of the City, it is necessary to prevent or stop an actual or threatened discharge which presents, or may present, an imminent or substantial endangerment to the health or welfare of persons, to the environment or to the wastewater treatment system.
- B. City may revoke this permit if ADM fails to report factually the wastewater constituents and characteristics of its discharge, significant changes in wastewater constituents or characteristics, refuses reasonable access to its premises for the purpose of inspection or monitoring, repeatedly violates conditions of this permit, or refuses to pay penalties imposed by the permit.

IX. NOTIFICATION OF VIOLATION AND RESPONSE

- A. In case of a violation of this permit, City shall notify ADM in writing, within thirty days of receipt of data indicating a violation, stating the nature of the violation. The notice shall state the amount of the fine for the violation.
- B. ADM shall respond to the City's notice within thirty days, including payment of any penalties, an explanation of the cause of violation, measures to be taken to prevent recurrences and a time schedule for implementation.
- C. Failure of the City to provide timely notice does not absolve ADM of liability for the violation or for payment of penalties for the violation.

X. SEVERABILITY

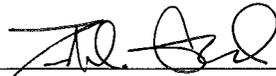
If any provision, paragraph, word, section, or article of this permit is held unconstitutional or invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year written below.

CITY OF MARSHALL

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Its Mayor  
\_\_\_\_\_  
City Administrator

ARCHER DANIELS MIDLAND

By:  Date: 1 | 31 | 20  
~~Its President~~  
Plant Manager

# CITY OF MARSHALL

## WASTEWATER DISCHARGE PERMIT

### FOR IOWA TURKEY PRODUCTS, INC.

#### dba TURKEY VALLEY FARMS

#### I. GENERAL

- A. The City of Marshall, Minnesota, a municipal corporation, hereinafter referred to as “City,” hereby authorizes Iowa Turkey Products, Inc. dba Turkey Valley Farms, 112 South 6<sup>th</sup> Street, Marshall, Minnesota, hereinafter referred to as “TVF” to discharge wastewater to the public sewer system in accordance with the effluent limitations, monitoring requirements, and other conditions set forth in this permit.
- B. City is the owner and operator of a wastewater treatment facility located in City of Marshall, County of Lyon, and State of Minnesota, which has a continuous discharge to the Redwood River. TVF is the owner and operator of a turkey processing plant in Marshall, which discharges wastewater to the wastewater treatment facility.
- C. City has an NPDES Operating Permit for the City’s Wastewater Treatment Facility No. MN0022179 as a part of a National and State Disposal Permit Program administered by the Minnesota Pollution Control Agency under the Clean Water Act as amended (33 U.S.C. 1251, et seq.), MSA Chapters 115 and 116 as amended by Minnesota Rules Chapter 7001 and 7050. Attached to this permit is a copy of the rule requirements set forth in Part III of the NPDES Permit concerning pretreatment of water prior to discharge of wastewater to the public sewer system.
- D. Under definitions set forth in City’s Sanitary Sewer Ordinance, TVF is defined as a Significant Industrial User. The ordinance requires all Significant Industrial Users to obtain a permit to discharge wastewater to the public sewer system.
- E. This permit and authorization to discharge becomes effective immediately upon issuance and shall automatically renew on January 1 of each year.
- F. User charges are subject to change upon change of the rates in the City’s Sanitary Sewer Ordinance.
- G. The conditions of this permit supersede any arrangements or requirements by City pertaining to discharges from TVF to the public sewer system. TVF shall also comply with any terms of the City’s Sanitary Sewer Ordinance not modified by this permit.

- H. The terms and conditions of this permit shall be subject to modification during the term of the permit if limitations on discharge from the wastewater treatment facility, as set forth in City’s NPDES permit, are modified, or as the City deems necessary. City shall notify TVF of any change in this permit 60 days prior to the effective date of change.
- I. TVF shall not knowingly make any false statement, representation, or certification in any record, report, or plan required to be submitted to the City under this permit.
- J. This permit shall not release TVF from any liability or duty or penalty imposed by the State of Minnesota or State and Federal statutes, regulations, or local ordinances. TVF is required to comply with the general pretreatment regulations identified in 40 C.F.R., Part 403 and the Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR, Chapter I, Subchapter N. Nothing in this permit waives the right of the U.S. Environmental Protection Agency or the State of Minnesota from commencing appropriate enforcement action to correct any violation of the general pretreatment regulations or of this permit.
- K. This permit is not transferable without the prior written permission of the City of Marshall and TVF.

**II. DISCHARGE LIMITS**

- A. The discharge from TVF shall be subject to the following discharge limitations where it enters the public sewer system.

**Table 1**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Monthly Average Value</b>
Flow (gallons per day)	700,000 gal/day
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lb per day)	2800 lb/day
Total Suspended Solids (TSS) (lb per day)	1800 lb/day
pH <sup>(1)</sup>	5.0 – 10.5 <sup>(1)</sup>

(1) pH shall be met at all times and shall not be subject to averaging.

**III. PROHIBITED DISCHARGES**

- A. TVF shall not discharge or cause to be discharged to the collection system, either directly or indirectly, any pollutants, which may Pass Through or cause Interference with treatment, nor shall TVF discharge or cause to be discharged any of the following described wastes or wastewater:
  - 1. Storm water, ground water, or flow from roof runoff, subsurface drainage, downspouts, yard drains, yard fountain drains, swimming pools, ponds, or lawn sprays into any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged to such

sewers as are specifically designated as storm sewers or discharged to a natural outlet approved by the Approving Authority.

2. Any liquid having a temperature higher than 104 degrees Fahrenheit (40 degrees Centigrade). (Exceptions may be granted where it has been shown that the high temperature wastewater would not cause any significant wastewater works problems.)
3. Any water or wastes which contain wax, grease or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 104 degrees Fahrenheit.
4. Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way may be injurious to persons, property, or the operator of the wastewater treatment facilities, including, but not limited to, waste streams with a closed cup flashpoint of not less than 140 degrees Fahrenheit (60 degrees Celsius) using test methods specified in 40 CFR 261.21.
5. Any solids, slurries, or viscous substances of such character as to be capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater treatment facilities, such as ashes, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, hair and fleshings, entrails, lime slurry, lime residues, chemical residues, or bulk solids.
6. Any garbage that has not been properly comminuted or shredded.
7. Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, or hazard to life; or forms solids in concentrations exceeding limits established in Section 78-47 or creates any other condition deleterious to structures or treatment processes; or requires unusual provisions, alterations, or expense to handle such materials.
8. Any waters or wastes having a pH lower than 5.0 or higher than 10.5 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel. (Exceptions may be granted where it has been shown that the high or low pH would not cause any significant wastewater works problems.)
9. Any wastes or waters containing suspended or dissolved solids of such character and quantity that unusual attention or expense is required to handle such materials in the wastewater collection and treatment facilities.
10. Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards Handbooks dealing with the handling and release of radioactive materials.

11. Any waters or wastes including hazardous wastes in sufficient quantity either singularly or following interaction with any other substance to injure or interfere with any wastewater treatment process, to constitute a hazard to humans or animals, or to create any hazard in the receiving water of the wastewater treatment facilities.
12. Free or emulsified oil and grease exceeding on analysis an average of 100 parts per million (834 pounds per million gallons) of either or both, or combinations of free emulsified oil and grease, if in the opinion of the Approving Authority it appears probable that such wastes:
  - a. Can deposit grease or oil in the sewer lines in such a manner to clog the sewers.
  - b. Are not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
  - c. Can have deleterious effects on the treatment process.
13. Materials which exert or cause:
  - a. Unusual concentrations of solids or composition; as for example, in total suspended solids of inert nature (such as Fuller's Earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
  - b. Excessive discoloration.
  - c. Unusual biochemical oxygen demand or unusual immediate oxygen demand.
  - d. High hydrogen sulfide content.
14. Molybdenum based wastes, including, but not limited to, cooling tower chemical additives, boiler additives, antifreeze, and lubricants.
15. Any discharge that would cause the City to violate the requirements of their NPDES permit.
16. "Slugs" of waste or wastes to the collection system, which may be harmful to the operation of the wastewater, works. Where, in the opinion of the City engineer, slugging does occur, TVF shall construct and maintain, at their own expense, a storage reservoir of sufficient capacity with flow control equipment to ensure an equalized discharge over a 24-hour period.
  - a. A "slug" is defined as any flow rate or concentration or quantity of pollutants that may cause inhibition or disruption of the wastewater facility.

IV. MONITORING

- A. TVF shall be responsible for continuously monitoring flow with a primary flow-measuring device at the plant lift station entering the pretreatment system. Monitoring equipment and a 24-hour composite sample shall be placed in the 12” line leaving the pretreatment system of the TVF plant to the public sewer system. The industry shall be responsible for calibrating and performing maintenance on its analytical instruments as required to ensure accuracy of measurement and to notify the City of calibrations to verify accuracy. A professional calibration shall be performed on all equipment at least annually with the results being reported to the City as soon as they are received.
  
- B. Frequency and type of monitoring shall be in accordance with the schedule in Table 2.

**Table 2**

<b>Effluent Parameter and Unit of Measurement</b>	<b>Type of Sample or Report</b>	<b>Frequency of Sampling or Reporting</b>
Flow (gallons per day)	Continuous	Daily
Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> ) (lb per day)	24-hr Composite	4 times/week
Total Suspended Solids (TSS) (lb per day)	24-hr Composite	4 times/week
Ph	Grab	4 times/week

- C. During the time or times when flow monitoring equipment is not in place or inoperative, an average daily flow will be used to determine loading. In case of equipment failure, immediate repair efforts shall be implemented. TVF shall provide a daily summary of flow estimates during periods of flow monitoring equipment malfunction to City no later than the fifth day of the following month.
  
- D. City shall have the authority to enter the sampling structures at any time to inspect or install City-owned monitoring equipment.
  
- E. The City shall retain for not less than three years, all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling and chemical analysis of TVF discharge to the City system. TVF shall have the right to copy such documents as it determines necessary.

V. CHARGES AND RESPONSIBILITIES

TVF shall be responsible for the following, in addition to the charges for sewer use under Section 78-94 of the City's ordinance:

- A. The costs of additional sampling required due to violations caused by permit exceedances.
- B. The cost of constructing any additional sampling or flow measuring structures or monitoring equipment necessary to properly monitor any pollutants permitted by a change in the terms of this permit, if such change is at the request of TVF. Plans and specifications for such facilities shall be approved by the City prior to installation.

VI. PENALTIES

- A. The discharge of a waste not in compliance with the effluent limitations set forth in Section II of this permit is a violation of this permit subject to the procedures set forth in Section 78-48 of the City's ordinance.
- B. Penalties shall be levied for each parameter violation per day of violation and shall be cumulative.

VII. ACCIDENTAL DISCHARGE

- A. TVF shall notify City and, as appropriate, Environmental Protection Agency and/or Minnesota Pollution Control Agency immediately upon having a slug or accidental discharge of substances or wastewater or hazardous wastes in violation of this permit in order to enable countermeasures to be taken by City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve TVF of any fines imposed by or on City because of any State or Federal law.

VIII. SUSPENSION AND REVOCATION

- A. City may suspend wastewater treatment service and/or this discharge permit (after providing written notice) when, in the opinion of the City, it is necessary to prevent or stop an actual or threatened discharge which presents, or may present, an imminent or substantial endangerment to the health or welfare of persons, to the environment or to the wastewater treatment system.
- B. City may revoke this permit if TVF fails to factually report the wastewater constituents and characteristics of its discharge, significant changes in wastewater constituents or characteristics, refuses reasonable access to its premises for the purpose of inspection or monitoring, repeatedly violates conditions of this permit, or refuses to pay penalties imposed by the permit.

IX. NOTIFICATION OF VIOLATION AND RESPONSE

- A. In case of a violation of this permit, City shall notify TVF in writing, within thirty days of receipt of data indicating a violation, stating the nature of the violation. The notice shall state the amount of the fine for the

violation.

- B. TVF shall respond to the City's notice within thirty days, including payment of any penalties, an explanation of the cause of violation, measures to be taken to prevent recurrences and a time schedule for implementation.
- C. Failure of the City to provide timely notice does not absolve TVF of liability for the violation or for payment of penalties for the violation.

X. SEVERABILITY

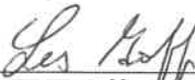
If any provision, paragraph, word, section, or article of this permit is held unconstitutional or invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year written below.

CITY OF MARSHALL

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Its Mayor  
\_\_\_\_\_  
City Administrator

Turkey Valley Farms

By:  \_\_\_\_\_  
Its TVF Official

H:\ENV\MARSHALL\MARSH0001.00\Wastewater Discharge Permit.doc



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Project Z76: South 1 <sup>st</sup> Street Reconstruction Project - Consider Resolution Receiving Feasibility Report and Calling Hearing on Improvement.
<b>Background Information:</b>	<p>This project consists of the following: Reconstruction and utility replacement on South 1<sup>st</sup> Street generally between Southview Drive and George Street. Water, sanitary sewer, and storm sewer catch basins will be replaced along South 1<sup>st</sup> Street in this area. Sidewalk is proposed to be installed along the west side of South 1<sup>st</sup> Street from Southview Drive to a point approximately 215 FT north of George Street. In addition to the utility replacement and street reconstruction on South 1<sup>st</sup> Street, sanitary sewer force main improvements are proposed at the intersection of South 1<sup>st</sup> Street and DeSchepper Street.</p> <p>This Feasibility Report as authorized by the City Council covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed project schedule.</p> <p>The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.</p>
<b>Fiscal Impact:</b>	<p>The engineer's estimate for the construction portion of the project is \$780,000.00. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$995,300.00.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including, but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of each project must include determination of funding sources.</p>
<b>Alternative/Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the Resolution Receiving Feasibility Report and Calling Hearing on Improvement for the above-referenced project and setting the public hearing on improvement date for March 24, 2020.

**RESOLUTION NO. \_\_\_\_\_, SECOND SERIES**

**RESOLUTION RECEIVING FEASIBILITY REPORT  
AND CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to resolution of the Council adopted January 28, 2020, a report has been prepared by Director of Public Works/City Engineer Jason R. Anderson with reference to:

**PROJECT Z76: SOUTH 1ST STREET RECONSTRUCTION PROJECT** – This project consists of: Reconstruction of the street and utility replacement on South 1st Street from the intersection of Southview Drive and South 1st Street to the intersection of George Street and South 1st Street; Sanitary sewer main, watermain, and storm sewer replacement. This project will include new curb and gutter, driveway aprons, water services, and sewer services to the Right of Way, and new sidewalk on the West side of South 1<sup>st</sup> Street from 200' north of George Street to Southview Drive. This project will also include sanitary sewer work in the intersection of DeSchepper Street and South 1<sup>st</sup> Street.

AND WHEREAS, this report was received by the Council on March 10, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Council will consider the improvements in accordance with the report and the assessment of the properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvements of \$995,300.00.
2. A Public Hearing shall be held on such proposed improvements on the 24<sup>th</sup> day of March, 2020 at 5:30 p.m. in the Professional Development Room of the Marshall Middle School located at 401 South Saratoga Street and the City Clerk/Financial Director shall give mailed and published notice of such hearing and improvements as required by the law.

Passed and adopted by the Council this 10<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by: Jason R. Anderson, P.E., Director of Public Works/City Engineer



Deschepper Street

South 1st Street

George Street

James Street

Gray Place

Southview Drive



**CITY ENGINEERS OFFICE**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

776 South 1st Street

DATE  
1/23/2020

Proposed Project Limits

Page 189

1 OF 1



# MARSHALL

## FEASIBILITY REPORT

### PROJECT Z76 SOUTH 1<sup>ST</sup> STREET RECONSTRUCTION PROJECT

#### CITY OF MARSHALL, MINNESOTA

**March 10, 2020**

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.

By:

Jason R. Anderson, P.E.  
Registration No. 53322

**FEASIBILITY REPORT**

**PROJECT Z76**  
**SOUTH 1<sup>ST</sup> STREET**  
**RECONSTRUCTION PROJECT**

**CITY OF**  
**MARSHALL, MINNESOTA**

**1.0 SCOPE**

This Feasibility Report as authorized by the City Council, covers the following proposed improvements: reconstruction and utility replacement on South 1<sup>st</sup> Street generally between Southview Drive and George Street. Water, sanitary sewer, and storm sewer catch basins will be replaced along South 1<sup>st</sup> Street in this area. Sidewalk is proposed to be installed along the west side of South 1<sup>st</sup> Street from Southview Drive to a point approximately 215 FT north of George Street. In addition to the utility replacement and street reconstruction on South 1<sup>st</sup> Street, sanitary sewer force main improvements are proposed at the intersection of South 1<sup>st</sup> Street and DeSchepper Street.

**2.0 BACKGROUND / EXISTING CONDITIONS**

**Street**

City records indicate that this segment of South 1<sup>st</sup> Street was originally constructed in 1971. The existing pavement surface last received a 1.5” mill and overlay treatment in 2005. The existing street width is 40 FT as measured from back of curb to back of curb. There is currently no sidewalk along South 1<sup>st</sup> Street between Southview Drive and George Street. There is existing sidewalk along the north side of Southview Drive at the southern limits of the project and there is sidewalk along the west side of South 1<sup>st</sup> Street approximately 215 FT north of George Street.

**Utilities**

The existing watermain along South 1<sup>st</sup> Street is 6” ductile iron pipe (DIP). Water pipe of this vintage and pipe material typically begin to fail around this age due to the corrosive nature of the soils in our area. Marshall Municipal Utilities (MMU) staff place a priority on replacing ductile iron pipe that is left in our water system. Water main exists below the entire length of the project limits.

The existing gravity sanitary sewer main is 8” vitrified clay pipe (VCP) along South 1<sup>st</sup> Street and is located between Gray Place and George Street. There is no sewer pipe between Southview Drive and Gray Place. An 8” PVC sanitary sewer force main connects from the north to the manhole that is located at the intersection of George Street and South 1<sup>st</sup> Street.

The existing storm sewer main is 30” reinforced concrete pipe (RCP) between Southview Drive and Gray Place and 36” RCP between Gray Place to a point approximately 140 FT

north of James Avenue. At this point the 36" RCP main flows east through the side yard of two homes on its path toward its outfall at the 66" RCP main that runs parallel to Saratoga Street. There is 18" RCP from the point that is 140 FT north of James Avenue to the intersection of George and South 1<sup>st</sup> Street.

### **3.0 PROPOSED IMPROVEMENTS**

#### **Street**

A bituminous pavement section is being proposed and discussed in this feasibility report. Staff is proposing a street section comprised of 4" of bituminous surfacing and 12" of Class 5 aggregate base. A geotextile fabric will be placed on the subgrade prior to the placement of the aggregate base. A 6" perforated drain tile shall be installed at the back of the curb below the aggregate base to provide subsurface drainage for the street section.

The proposed roadway will be 36 FT as measured from the back of curbs. The proposed street will be 4 FT narrower than the existing street. The purpose for the narrowing is to reduce project costs. It is the opinion of staff that the proposed road width will be adequate to serve the corridor.

#### **Utilities**

The proposed utility improvements include replacing existing 8" VCP sanitary sewer, existing 6" DIP watermain, and existing catch basin castings, grates, and catch basin structures.

The watermain improvements will consist of replacing all DIP water main with Polyvinyl Chloride (PVC) watermain pipe and replacing all water service lines to the curb stop (valve) that is located near the property line of each residence. Watermain improvements are planned in close coordination with MMU staff input. All 6" DIP water main will be replaced with 6" PVC water main.

The sanitary sewer system improvements will include replacing all manholes, sewer main, and sewer services along the corridor. The 8" VCP main will be replaced with 12" PVC sewer main. All sewer services will be replaced to the right-of-way (ROW) with a minimum 4" pipe size.

The new sanitary sewer main will be installed at a lower elevation to help facilitate reconnection of the existing 8" PVC force main at a better elevation to help optimize flow characteristics. Further, lowering the elevation of the sanitary sewer allows the city to lower sanitary sewer service line connections in George Street between S. 1<sup>st</sup> Street and Williams Street during a future reconstruction project. In the aforementioned block there are three sanitary sewer service lines that are installed through the existing 18" RCP storm sewer.

Additional sanitary sewer force main work will occur at the intersection of South 1<sup>st</sup> Street and DeSchepper Street. Currently, there are two 4" force main pipes to discharge wastewater from the lift station located near this intersection that connect to a single 8" force main

discharge pipe that flows south to the intersection of South 1<sup>st</sup> Street and George Street. Through conversations with the City Wastewater Department and review from the Engineering Department, staff has determined that it is advantageous to separate the two 4" force main pipes and cause them to discharge each to their own dedicated pipe. One pipe will flow to the north, the other pipe will flow to the south as both currently do today. By separating the discharge pipes, we separate the flow from the two pumps in the lift and send them into different drainage basins. It is staff's belief that this switch will help relieve stress on the sanitary sewer system to the south while also not overwhelming the drainage system to the north.

The storm sewer system improvements will include replacing all existing catch basins and inlet grates and castings. The new inlet grates and castings offer greater water interception capacity than the existing grates. The storm sewer main will remain in place and not disturbed during this project. Televising reports indicate that the existing storm sewer main is in good condition and does not warrant replacement at this time.

**4.0 STATEMENT OF PROBABLE COST**

The estimated costs to complete the proposed improvements are shown below. The estimated construction costs include a 10% allowance for contingencies and a 16% allowance for administrative and engineering costs. The unit prices for each item of work used in determining the estimated cost of construction is based on previous projects similar in nature and is subject to change.

Street and Curb and Gutter	\$475,000.00
Watermain Replacement	\$120,000.00
Sanitary Sewer Replacement	\$130,000.00
Storm Sewer Replacement	<u>\$55,000.00</u>
 Subtotal Estimated Construction Cost	 \$780,000.00
 Contingencies (10%)	 <u>\$78,000.00</u>
Total Estimated Construction Cost	<u>\$858,000.00</u>
 Estimated Engineering, & Administration (16%)	 <u>\$137,300.00</u>
Total Estimated Project Cost	<u><u>\$995,300.00</u></u>

**5.0 PROPOSED ASSESSMENTS**

The adjacent properties will not be assessed for the watermain improvements. All costs for watermain and related work will be paid by MMU.

The adjacent properties will not be assessed for sanitary sewer main improvements. All costs for sanitary sewer main will be paid by the City of Marshall Wastewater Department. Sanitary sewer service lines and connection points to the main will be assessed to the adjacent property owners according to current sanitary sewer assessment procedures.

Costs for the street replacement will be partially assessed to the adjacent property owners in accordance with the most recent Special Assessment Policy and partially funded by the Wastewater Department, MMU, and Surface Water Management Utility fund.

A preliminary assessment roll showing the estimated assessments for each benefiting parcel, City Participation, and utility participation will be prepared at a later date for consideration by the City Council in accordance with the most recent special assessment policy.

## **6.0 FEASIBILITY/CONDITIONS/QUALIFICATIONS**

The proposed improvements as described in this report are necessary, cost-effective, and feasible from an engineering standpoint. The feasibility of this project is contingent upon the findings of the City Council pertaining to project financing and public input.

## **7.0 PROPOSED PROJECT SCHEDULE**

The following is the anticipated schedule for the project, assuming the City Council elects to proceed with the proposed improvements.

March 24, 2020	Public Hearing on Improvement/Order Plans & Specs
April 14, 2020	Approve Plans & Specs/Authorize Call for Bids
April 24 & May 1, 2020	Advertise for Bids
May 19, 2020	Bid Opening Date
May 26, 2020	Award Contract
June 1, 2020	Notice to Proceed
June 2020	Begin Construction
September 22, 2020	Public Hearing on Assessment/Adopt Assessment
October 2020	End Construction



CITY ENGINEERS OFFICE  
 344 WEST MAIN STREET  
 MARSHALL, MINNESOTA  
 56258

776 South 1st Street

DATE  
 1/23/2020

Proposed Project Limits

SHEET NO.  
 1 OF 1



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider a Proclamation for the month of April to be Sexual Assault Awareness Month.
<b>Background Information:</b>	<p>Sexual Assault Awareness Month (SAAM) is a nation-wide movement to help raise awareness and help prevent sexual assault. This year, the National Sexual Violence Resource Center has given SAAM month the theme of "I Ask" for the second year in a row. This theme centers around the concept of consent and aims to stretch the understanding beyond "No means no ."</p> <p>New Horizons Crisis Center is asking that the city council officially proclaim April as Sexual Assault Awareness Month. New Horizons will also be placing ribbons in the downtown area (down Main Street from East College Drive to 5th Street) on April 1<sup>st</sup> and would take down the ribbons on April 31st. These ribbons would be in observance of SAAM month.</p>
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	None recommended
<b>Recommendations:</b>	To approval the proclamation to declare the Month of April, Sexual Assault Awareness Month.

# Sexual Assault Awareness Month *Proclamation*

**APRIL 2020**

In the United States, April is Sexual Assault Awareness Month (SAAM). The goal of SAAM is to raise public awareness about sexual violence and educate communities on how to prevent it. SAAM calls attention to the fact that sexual harassment, assault, and abuse are widespread and impact every person in this community.

Rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives (Smith et al., 2017).

Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18 (Dube et al., 2005).

On campus, one in five women and one in 16 men are sexually assaulted during their time in college (Krebs et al., 2007).

This year, SAAM is celebrating its 19th anniversary. The theme for this year's campaign, "I Ask" helps empower all of us to put consent into practice and shares the message that asking for consent is a normal and necessary part of sex.

**I join advocates and communities across the country in taking action to prevent sexual violence. April is Sexual Assault Awareness Month and each day of the year is an opportunity to create change for the future.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Dube, S. R., Anda, R. F., Whitfield, C. L., Brown, D. W., Felitti, V. J., Dong, M., & Giles, W. H. (2005). Long-term consequences of childhood sexual abuse by gender of victim. *American Journal of Preventive Medicine*, 28(5), 430-438. <https://doi.org/10.1016/j.amepre.2005.01.015>

Krebs, C. P., Lindquist, C. H., Warner, T. D., Fisher, B. S., & Martin, S. L. (2007) *The Campus Sexual Assault (CSA) Study* (NCJ 221153). National Criminal Justice Reference Service. <https://www.ncjrs.gov/pdffiles1/nij/grants/221153.pdf>

Smith, S. G., Chen, J., Basile, K. C., Gilbert, L. K., Merrick, M. T., Patel, N., Walling, M., & Jain, A. (2017). *The National Intimate Partner and Sexual Violence Survey (NISVS): 2010-2012 state report*. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. <https://www.cdc.gov/violenceprevention/pdf/NISVS-StateReportBook.pdf>



© 2020 National Sexual Violence Resource Center. All rights reserved.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 10, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Action Mobility Foundation.
<b>Background Information:</b>	Attached is an application for a Temporary On-Sale Liquor License for Action Mobility Foundation to use at SMSU Conference Center, 1501 State Street, on May 1, 2020.
<b>Fiscal Impact:</b>	\$30.00
<b>Alternative/ Variations:</b>	Non recommended
<b>Recommendations:</b>	To approve a Temporary On-Sale Liquor License for the Action Mobility Foundation to use at SMSU Conference Center, 1501 State Street, on May 1, 2020.



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Action Mobility Foundation Date organized: 4/20/15 Tax exempt number: \_\_\_\_\_

Address: P.O. Box 620 City: Marshall State: Minnesota Zip Code: 56258

Name of person making application: Joyce Strootman Business phone: \_\_\_\_\_ Home phone: 507-829-8914

Date(s) of event: May 1, 2020 Type of organization:  Club  Charitable  Religious  Other non-profit

Organization officer's name: Joyce Strootman City: Marshall State: Minnesota Zip Code: 56258

Organization officer's name: Donna Swenson City: Marshall State: Minnesota Zip Code: 56258

Organization officer's name: Karen Gruhot City: Marshall State: Minnesota Zip Code: 56258

Organization officer's name: \_\_\_\_\_ City: \_\_\_\_\_ State: Minnesota Zip Code: \_\_\_\_\_

Location where permit will be used. If an outdoor area, describe.  
SMSU Conference Center

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
MN Joint Underwriting Assn #310,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Marshall  
 City or County approving the license

\$30.00  
 Fee Amount

3-5-2020  
 Date Fee Paid

[Signature]  
 Signature City Clerk or County Official

3-10-2020  
 Date Approved

5-1-2020  
 Permit Date

Kyle.boyce@ci.marshall.mn.us  
 City or County E-mail Address

507-537-6775  
 City or County Phone Number

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Click or tap to enter a date.
<b>Category:</b>	COUNCIL REPORTS
<b>Type:</b>	INFO
<b>Subject:</b>	Commission/Board Liaison Reports
<b>Background Information:</b>	<p><b>Byrnes</b> - Fire Relief Association and Regional Development Commission</p> <p><b>Schafer</b> - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement &amp; Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p><b>Meister</b> -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p><b>Bayerkohler</b> - Public Housing Commission, Planning Commission</p> <p><b>DeCramer</b> – Economic Development Authority and Utilities Commission</p> <p><b>Labat</b> - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p><b>Lozinski</b> - Adult Community Center Commission and Jo</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	



**MEMORANDUM**

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: March 10, 2020

SUBJECT: Administrative Brief

**CITY ATTORNEY**

- I am still waiting for updated information regarding purchase of Helena property.
- I am working with engineering office regarding planning for a stormwater detention facility in the Legion Field Addition.
- Public notice has been submitted for the proposed sale of Parkway II Addition lots to the City of Marshall and the HRA sale of Commerce Industrial Park Second Addition lot to Marshall Municipal Utilities. Hopefully those sales will conclude this spring.
- I am meeting with representatives from the Marshall Police Department, Lyon County Sheriff’s Office and Western Mental Health regarding criminal justice improvement matters related to mental health.
- I am working on the consideration of an ordinance change regarding home delivery for liquor products.
- Criminal prosecution numbers for February are as follows:

**February:**

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2020	2019 Comparison
Prosecution	1		6		9	4	2	23	26
Dismissed									
Non-Prosecution	2							2	8
Refer to County									2

## **ADMINISTRATION**

- Met with business owner on tax abatement, discussed business relocation with another, discussed hotel property near Red Baron, met with the Mayor and Schwans to share updates, met with National Guard on plans for existing armory as well as future needs. Met with selected SMSU staff and Museum Director regarding 150th Book for City of Marshall, met with SW Glass on City Hall security-door locks/cameras.
- Block 11-the developer has secured a surveyor, the surveyor will not be on-site for another 2 weeks, this will push the schedule back some again.
- Hotel next to City Hall-will take to Planning and Zoning Commission the development of hotel for apartments and retail space. The City still owns the property and has applied for a conditional use permit to allow for the planning/discussion process to continue. Will send information separately.
- This past month attended MN HWY 19 MNDOT planning session, Downtown Business Association mtg, supervisor training on reasonable suspicion, branding meetings/presentations, met with selected SMSU staff and Museum Director regarding 150th Book for City of Marshall, met with SW Glass on City Hall security-door locks/cameras. Economic development-discussions on Block 11, Hotel next to City Hall. EDA Board mtg, Census mtg, participated in community branding interviews, staff mtgs, personnel mtg, city hall committee mtg EDA staff discussions.

## **Economic Development Authority**

- Submitted May/June Connect Business Magazine What's Happening text and will be updating the advertising for Commerce Park with the new city brand.
- Staff continues to assist Ted Stamp from Southwest Center for Independent Living on a Power-Operated Door-opener grant program for local businesses.
- Staff is finalizing the 2019 EDA Annual Report. We will start printing in the new week or two.
- Staff sent Webtomix a notice cancelling websites services effective April 6<sup>th</sup> as we are transitioning over to Revize.
- The new city branding was released yesterday, March 4th.
- Staff is starting to renew kiosk advertisements. The kiosk panels will be updated with the new city brand.

## **Human Resources**

- Staffing update: Applications are being accepted for the Assistant City Engineer, Firefighter, Hazmat Technician, and a variety of spring/summer/fall temporary positions.
- The Fire Department will be hosting a Firefighter Hiring Open House on Thursday, March 19, 2020 from 6:00-8:00 PM. Everyone is welcome to come and learn more about becoming a Marshall Firefighter. Firefighter testing will begin on April 1, 2020 for the spring round of testing.
- Safety training for March is Respiratory Protection---select employees will participate.

## **Clerk**

- Presidential Nomination Primary was held on Tuesday, March 3. Operations at Marshall's three (3) polling locations performed flawlessly. Voters and Judges at Red Baron Arena and Expo (Ward 1) positively commented on the move from the RA facility to the Red Baron. The facility can be better controlled by staff and election judges, parking for voters is easy and plentiful and voting at the Red Baron Arena is another opportunity to showcase a star within our community.
- Invitations to respond to the 2020 Census will begin to show up in mailboxes on Thursday, March 12.

## **Finance**

- City Hall Bonding – Bond proceeds for City Hall were received February 27, 2020.
- 2019 Audit working is underway as we prepare for the auditor's on-site field days in April. The Auditor's will be on site for preliminary testing on March 6, 2020.
- InCode migration from version 9 to 10 is scheduled late April.

## **Assessing**

- The 2020 Pre LBAE work session will be held on Tuesday March 10<sup>th</sup> from 2:00 to 3:00pm at the Marshall Middle School
- Staff is prepared for valuation and tax statements to hit the mail at the end of the month.
- Continuing work on current Tax Court Appeals.
- Spring is in the air!

## **Liquor Store**

- Financials for February: Sales +5.8%, Customer Count +5.9% and ticket average flat for month. Good sales and customer trend for one of the slower months of the year.
- Warehouse organization continues to be a priority with our team during the slower months. We are making progress and getting closer to completion. This will help improve our floor stocking management and inventory control.
- Winter's End Wine Walkabout happens on March 12<sup>th</sup> from 5:30pm-8:00pm at Bello Cucina. 50+ wine along with Irish Whiskey and creams will be sampled. Are you going? Get your ticket today!
- We just set up our new 50ml display in the front area of the store. This will allow shoppers to actually shop these 'airplane size' shots along with their regular beverage shopping, hopefully increasing the total amount spent by customers.

## **COMMUNITY SERVICES**

- The second annual Cultures on the Prairie Conference welcomed 247 participants to the SMSU Campus on February 11<sup>th</sup>. Community Services partnered with Adult Basic Education to host the educational event.
- Studio 1 TV staff will live broadcast twelve (12) events during the month of March.
- Red Baron Arena & Expo staff will be busy this month hosting weekend events that include a MAHA Mini-Mites Tournament, Southwest Figure Skating Ice Show and the annual Home Show.
- The 8<sup>th</sup> Annual Moms' Expo will be held in the evening on Tuesday, April 7 at the Marshall High School. Keynote speaker: Deadrea Stanton on "Don't Shoot Skinny Rabbits".
- Staff continues planning towards the distribution of our Summer 2020 brochure – a release date is scheduled for Tuesday, April 28<sup>th</sup>.
- 292 Design Group will host a Community Café discussion on Thursday, April 30<sup>th</sup> to solicit public input on the Marshall Aquatic Center. The event will be held on the SMSU campus in the Lower Level Conference Center beginning at 6pm.

## **COMMUNITY PLANNING**

### **Building Services / Planning & Zoning**

- Almost 400 open job files. UCAP Headstart new building, Harrison Truck addition, Action Manufacturing addition, 2<sup>nd</sup> Unique Apartment building, and SRO apartment building at Stephen Avenue are under construction.
- Beginning stages of reviewing all City buildings for ADA-compliance; part of a self-evaluation process for inclusion in a City ADA Transition Plan.
- New permit software development/implementation is going well.
- Contractor meeting on February 26<sup>th</sup> was attended by 14 contractors

## **PUBLIC WORKS DIVISION**

### **Engineering**

- MERIT Phase 2 -- Work is suspended until next spring to do final shaping and seeding.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Work is substantially complete. Contractor has all final numbers to review. Final change order and pay request anticipated.
- Project Z72: Hahn Road Storm Sewer Project – Work is substantially complete. Staff will work through the project closure process.
- 2020 Projects are currently in the design and scoping process. Projects currently include:
  - UCAP Transit Bus Shelters: Contract was awarded to HCI construction with an anticipated 2020 start date.
  - Project Z75 South 4<sup>th</sup> Street: Call for plans and specs? Currently setting project limits and scope of the project.
  - Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney): Currently in design phase.
  - Z77: Legion Field Stormwater Improvements—Phase I: Staff is in design of the project, which includes the Buffalo Ridge basin and the Kendall Street basin in Legion Field Park.

### **Building Maintenance**

- No report.

### **Street Department**

- No report.

### **Airport/Public Ways Maintenance**

- No report.

### **Wastewater**

- Cleaning sewers.
- Plant repairs.
- Magney has finished removal of the Trickling Filter media and is working on grouting floors of the Biosolids tank.
- Getting ready to send Sump Pump Permit letters out to schedule tagging them outside for summer.
- Updating our Emergency Procedure Manuals.
- Staff has performed 270 equipment work orders in the last 30 days.
- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, Lake Pepin TMDL.

## **PUBLIC SAFETY DIVISION**

### **FIRE DEPARTMENT**

- The Fire Department responded to fifteen (15) calls for service. Total calls for service included:
  - Fire/CO2 Alarm (15)
  - Fire; Structure (0):
  - Medical Assist (0)
  - Vehicle Accident (0)
- Thirteen firemen completed NFPA 1001 and 1002 training which is the standard in job performance requirements for career and volunteer fire fighters. This certification brings all fire fighters within the Marshall Fire Department to this standard. Expenses associated with this training will be reimbursed by the State Fire Marshal's Office.

### **POLICE DEPARTMENT**

- The Marshall Police Department responded to a total of 672 calls for the month of February. 94 criminal offenses were reported with a total number of 32 adults arrested and 1 juvenile arrested.

### **OFFICER'S REPORT**

- Alarms (24)
  - Accidents (23)
  - Alcohol involved incidents (5)
  - Assaults (4)
  - Domestic Assaults (15)
  - Burglaries (2)
  - Criminal Sexual Conduct (1)
  - Damage to Property (7)
  - Keys Locked in Vehicles (24)
  - Loud Party (2)/ Public Disturbances (6)
  - Thefts (15)
  - Traffic Related Complaints (139)
  - Vandalism (1)
  - Warrant Pickups (10)
  - Welfare Checks (11)
- In one incident, a home-owner found an intoxicated male party had entered his house during the night. The homeowner confronted the suspect and kept the suspect at gunpoint while the police were called and responded to the home. An officer responding to the scene, slipped on the ice in front of the residence and broke a bone in her leg.
  - Domestic Assaults have increased this past month. Numerous arrests have been made regarding the domestic assaults. One incident resulted in two females being threatened with a weapon. The male suspect fled and eventually led police officers on a vehicle pursuit. The pursuit ended in Redwood County when the female victim whose life was being threatened drove the vehicle into the ditch. No injuries resulted to either victim or officers.

### **PERSONNEL/OTHER**

- Two police officers remain out on medical leave. One officer is able to perform light duty tasks until she is cleared to return to active duty. Her injury resulted while in the line of duty.

## **DETECTIVE REPORT**

- A woman reported being scammed. She purchased a vehicle on-line from what she thought was eBay, but found out this was not legitimate after she contacted the real eBay. She lost \$1,000.00
- A residential burglary was reported. COMP. stated that he was missing a house key, parts of a saddle, and an electronic rangefinder. There was no sign of forced entry.
- A Marshall man was arrested by detectives for possession of child pornography. The case remains under investigation as more evidence is being gathered.
- A case of sexual assault of a 17-year-old female is currently under investigation. An interview is pending with the suspect.
- A non-compliant predatory registered offender case is under investigation. The offender failed to return his verification letter to the BCA and was therefore declared to be non-compliant. A non-compliance packet was requested from BCA and will be forwarded to the county attorney's office for prosecution.
- A man reported receiving a scam letter from Spain promising him \$10,000,000.00 if he would contact them and agree to assist with a money laundering operation. The man did not reply and no money was sent.
- The family of a Marshall woman reported she had fallen victim to the "Publisher's Clearing House scam". She had sent \$10,000.00 in cash to an unknown party and had an additional \$12,000.00 electronically removed from her account. The family was able to put a stop delivery on the Fedex package containing the \$10,000.00 but the \$12,000.00 is still missing.
- A death investigation was done and it was determined to be of natural causes.
- A report was received from Stearns County regarding a possible child sexual abuse case said to have occurred in Marshall. Investigation was done on this matter and it was determined that nothing occurred in Marshall. The case was referred back to Stearns County for their continued investigation.

## **MERIT CENTER**

- In the last month the MERIT Center has hosted a variety of training/events. Some of these events include CDL training utilizing the track, leadership meetings, Driver's education training, fire service training, business meetings and safety training.
- The U.S Census conducted training at the MERIT Center for 20 census workers on Feb 2-5<sup>th</sup>
- On Feb 6<sup>th</sup> the University of MN Extension office held Private Pesticide Applicator Training for 87 local agricultural specialists
- The annual Law Enforcement swap meet was held at the MERIT Center on Feb 8<sup>th</sup>
- MN West is still conducting firefighter classes on Mon and Wednesday evenings
- The National Fire Academy hosted a Structural Collapse course for firefighters from 4 states on Feb 22-23. Some traveled as far as 10.5 hours away to attend this course. There were 28 in attendance.
- The MN State Patrol hosted a Criminal Interdiction course at the MERIT Center on Feb 26-27 utilizing the bay space for hands-on vehicle searches as well as the classroom. There were 41 local law enforcement officials that attended this 2-day course.
- On Feb 27-28 the MN Electrical Association hosted a 2-day training on 2020 Code updates. 46 local electricians attended this course.
- The MERIT Center was utilized 29 out of the last 31 days and 453 people attended these training/events.



## BUILDING PERMIT LIST

### March 10, 2020

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
ETHAN WEBER CONSTRUCTION LLC	506 BLADHOLM AVE	INTERIOR REMODEL	1,400.00
AMERICAN WATERWORKS	609 CAMDEN DR	INTERIOR REMODEL	30,900.00
BABCOCK CONSTRUCTION	424 6TH ST N	RE-SIDING	9,900.00
MINNESOTA CABINETS, INC.	505 CENTRAL AVE	INTERIOR REMODEL	2,700.00
Regnier Electric	608 REDWOOD ST W	HVAC	2,700.00
VERKINDEREN, BRYCE	402 ELAINE AVE	INTERIOR & EXTERIOR REMC	27,500.00
INDEPENDENT LUMBER OF MARSHALL, INC	611 LYON ST W	Windows	3,500.00
MORIAH PROPERTIES LLC	118 3RD ST N	DEMOLITION	500.00
NORDSIDEN, KEVIN L	706 SARATOGA ST S	INTERIOR REMODEL	2,000.00
INDEPENDENT LUMBER OF MARSHALL, INC	1203 WESTWOOD DR	INTERIOR & EXTERIOR REMC	1,600.00
Lloyd Kill	700 SOUTH BEND AVE	Windows	9,200.00
HARTS HEATING & REFRIGERATION	212 MAIN ST W	HVAC	35,500.00
HARTS HEATING & REFRIGERATION	302 1ST ST S	HVAC	2,900.00
WELU PROPETIES LLC	1300 HIGHWAY 59 N	INTERIOR REMODEL	16,000.00
MICHAEL SLAGEL CONSTRUCTION LLC	312 WARSAW CIR	OVERHEAD GARAGE DOOR	1,500.00
MICHAEL SLAGEL CONSTRUCTION LLC	825 CULLEN CIR	OVERHEAD GARAGE DOOR	2,400.00



**PLUMBING PERMIT LIST**  
**March 10, 2020**

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
TRIO PLUMBING & HEATING	1221 MAIN ST E	WATER HEATER	3,000.00
TRIO PLUMBING & HEATING	505 CENTRAL AVE	INTERIOR REMODEL	0.00

# 2020 Regular Council Meeting Dates

2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month \*Unless otherwise stated

5:30 P.M.

Professional Development Room - Marshall Middle School, 401 South Saratoga Street

---

## January

1. January 14, 2020
2. January 28, 2020

## February

1. February 11, 2020
2. February 25, 2020 – 4:00 P.M.<sup>1</sup>

## March

1. March 10, 2020
2. March 24, 2020

## April

1. April 14, 2020
2. April 28, 2020

## May

1. May 12, 2020
2. May 26, 2020

## June

1. June 9, 2020
2. June 23, 2020

## July

1. July 14, 2020
2. July 28, 2020

## August

1. August 11, 2020 – 4:00 P.M.<sup>1</sup>
2. August 25, 2020

## September

1. September 8, 2020
2. September 22, 2020

## October

1. October 13, 2020
2. October 27, 2020

## November

1. November 10, 2020
2. November 24, 2020

## December

1. December 8, 2020
2. December 22, 2020

---

## 2020 Uniform Election Dates

- February 11, 2020
- February 25, 2020 \* *Precinct Caucus*
- March 3, 2020 \* *Presidential Primary*
- April 14, 2020
- May 12, 2020
- August 11, 2020 \* *Primary Election*
- November 3, 2020 \* *General Election*

---

<sup>1</sup> 204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY. Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting

between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.



## Authorities, Boards, Bureaus, Commissions and Committees

### CITY COUNCIL COMMITTEES

\*All Council Committees meet on an as needed basis.

#### **Equipment Review Committee** **Committee**

Glenn Bayerkohler  
Craig Schafer- *Chairperson*  
James Lozinski

#### **Public Improvement/ Transportation** **Committee**

Craig Schafer – *Chairperson*  
Russ Labat  
James Lozinski

#### **Legislative & Ordinance Committee**

Steven Meister  
John DeCramer  
Glenn Bayerkohler - *Chairperson*

#### **Ways & Means Committee**

John DeCramer - *Chairperson*  
Russ Labat  
Glenn Bayerkohler

#### **Personnel Committee**

Steven Meister  
Craig Schafer  
John DeCramer- *Chairperson*

### Liaisons & Board Members on the City Boards & Commissions

- **Adult Community Center Commission** – James Lozinski
- **Airport Commission** – Craig Schafer
- **Charter Commission** – City Administrator & City Attorney, Dennis Simpson (No Council Liaisons)
- **Community Services Advisory Board** – Steven Meister
- **Convention & Visitors Bureau** – Russ Labat
- **Economic Development Authority** – Steven Meister & John DeCramer
- **Joint Law Enforcement Center Management Committee** – James Lozinski/Craig Schafer
- **Library Board** – Russ Labat
- **Marshall Area Transit Committee** – James Lozinski & Assistant Engineer Jason Anderson
- **Marshall Municipal Utilities Commission** – John DeCramer
- **M.E.R.I.T. Center Commission** – Craig Schafer

- **Planning Commission** – Glenn Bayerkohler
- **Police Advisory Board** – Russ Labat
- **Public Housing Commission** – Glenn Bayerkohler
- **Southwest Minnesota Amateur Sports Commission** – Craig Schafer

**Other Appointments:**

- **City Council-County Board/Library Agreement & Operations** – Russ Labat & Bob Byrnes
- **Fire Relief Association** – Bob Byrnes & Finance Director, Karla Drown
- **Housing & Redevelopment Authority** – Mayor & City Council
- **Regional Development Commission** – Bob Byrnes
- **SW Minnesota Emergency Communication Board (ECB)**- Craig Schafer & Alternate Bob Byrnes

**Authorities, Boards, Bureaus and Commissions**

**Adult Community Center Commission**

Established: September 16, 1985, Ordinance 496, Second Series

Meetings: 2<sup>nd</sup> Wednesday of every month at 12:00 P.M.

Term: 3 years – two term limit

Members: 8 Members

**Airport Commission**

Established: February 18, 1952, Ordinance 371, Second Series

Meetings: 1<sup>st</sup> Tuesday of every month at 4:30 P.M.

Term: 3 years – two term limit

Members: 7

**Cable Commission**

Established: March 15, 1982, Ordinance 112, Second Series

Meetings: As needed

Term: 3 years – two term limit

Members: 5

**Charter Commission**

Established: October 5, 1936

Meetings: As needed

Term: 4 year terms

Members: 7 -15

**Community Services Advisory Board**

Established: February 20, 1996

Meetings: 1<sup>st</sup> Wednesday of the month at 9:00 A.M.

Term: 3 years – two term limit

Members: 12

**Convention & Visitors Bureau**

Established:

Meetings: 3<sup>rd</sup> Wednesday at 9:30 A.M.

Term: 3 years – two term limit

Members: 10

**Economic Development Authority**

Established: June 7, 1982, Resolution 562, Second Series

Meetings: 3<sup>rd</sup> Wednesday of every month at 12:00 P.M.

Term: 6 years – two term limit

Members: 7

**Housing & Redevelopment Authority**

Established: March 21, 1966, Resolution 819, First Series

Meetings: As needed

Term: 5 years – no term limit

Members: 7 (Councilmembers)

**Library Board**

Established: July 16, 1917,

Meetings: 2<sup>nd</sup> Monday of every month at 4:00 P.M.

Term: 3 years – two term limit

Members: 9

**Marshall Municipal Utilities Commission**

Established: April 18, 1932, Resolution 302, First Series

Meetings: 3<sup>rd</sup> Tuesday of every month at 4:30 P.M.

Term: 5 years – two term limit

Members: 5

### **M.E.R.I.T. Center Commission**

Established: November 15, 2004, Ordinance 521,  
Second Series

Meetings: 3<sup>rd</sup> Thurs. of every other month at 6:00 P.M.

Term: Variable

Members: 18 or less

### **Planning Commission**

Established: May 4, 1959, Ordinance 418, Second Series

Meetings: 2<sup>nd</sup> Wednesday of every month at 5:30 P.M.

Term: 3 years – two term limit

Members: 7

### **Police Advisory Board**

Established: April 4, 1940, Ordinance 630, Second  
Series, Section 2-3 O.G. MN State Statutes 419

Meetings: As needed

Term: 3 years – two term limit

Members: 3

### **Public Housing Commission**

Established: March 28, 1983, Ordinance 436, Second  
Series

Meetings: 2<sup>nd</sup> Monday of every month at 3:30 P.M.

Term: 5 years – two term limit

Members: 5

### **Southwest Minnesota Regional Amateur Sports Commission**

Established: October 21, 2008

Meetings: 2<sup>nd</sup> Tuesday of every month at 12:00 Noon