



**CITY OF MARSHALL  
CITY COUNCIL MEETING  
A G E N D A**

**Tuesday, April 09, 2019 at 5:30 PM**

**Professional Development Room - Marshall Middle School, 401 South  
Saratoga Street**

**OPENING ITEMS**

1. Call to Order/Pledge of Allegiance

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

2. Consider approval of the minutes of the regular meeting held on March 26, 2019.

**PUBLIC HEARING**

3. Anderson Addition – 1) Public Hearing on Preliminary Plat.
4. Anderson Addition – 2) Approval of Preliminary Plat.
5. Anderson Addition – 3) Consider Resolution Adopting the Final Plat.
6. 305 Brussels Ct. – 1) Public Hearing regarding a home property tax abatement request.
7. 305 Brussels Ct. – 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.
8. 307 Brussels Ct. – 1) Public Hearing regarding a home property tax abatement request.
9. 307 Brussels Ct. – 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.

**AWARD OF BIDS**

**CONSENT AGENDA**

10. Approval of Consent Agenda.
11. Consider Resolution Authorizing Transfer of funds from Fund 495 to Fund 602.
12. Consider approval of the Fire Township Agreements.
13. Consider Declaring Surplus Property from Building Maintenance.
14. Consider Amendments to the Fund Balance Policy.
15. Consider Resolution Authorizing Transfer of Funds from Fund 101 to Fund 495.
16. Consider approval of an Off-Sale 3.2 Percent Malt Liquor License and Tobacco License for I Mart Stores, LLC., 304 East College Dr., Marshall, MN.
17. Consider approval of the bills/project payments.

**APPROVAL OF ITEMS PULLED FROM CONSENT**

**OLD BUSINESS**

**TABLED ITEM**

**NEW BUSINESS**

18. Request for a variance adjustment permit by L2A, LLC, AT 501 Village Drive.
19. Request for map amendment (rezone) 1213, 1215 and 1217 West Main Street.
20. Request for a conditional use permit for Carr Family LTD Partnership, at 405 Country Club Drive.
21. Consider a resolution amending Resolution No. 4430, Second Series, in support of chloride reduction in water discharged to the Redwood River.
22. Approve Strategic Planning Services.
23. Consider approval of Consumption and Display License for Southwest Minnesota State University.

**Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.**

**COUNCIL REPORTS**

- [24.](#) Commission/Board Liaison Reports
- 25. Councilmember Individual Items

**STAFF REPORTS**

- 26. City Administrator
- 27. Director of Public Works
- 28. City Attorney

**ADMINISTRATIVE REPORTS**

- [29.](#) Administrative Report

**INFORMATION ONLY**

- [30.](#) Information Only

**ADJOURN TO CLOSED SESSION**

**MEETINGS**

- [31.](#) Upcoming Meetings

**ADJOURN**

- 32. Adjourn Meeting

# RULES OF CONDUCT

- You may follow the meeting online – [www.ci.marshall.mn.us](http://www.ci.marshall.mn.us).
- Public Hearing – the general public shall have the opportunity to address the Council.
  - Approach the front podium
  - State your name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
  - Approach the front podium
  - State your name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	APPROVAL OF MINUTES
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the minutes of the regular meeting held on March 26, 2019.
<b>Background Information:</b>	Enclosed are the minutes of the regular meeting held on March 26, 2019
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
<b>Recommendations:</b>	that the minutes of the regular meeting held on March 26, 2019 be approved as filed with each member and that the reading of the same be waived.

CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, March 26, 2019

The regular meeting of the Common Council of the City of Marshall was held March 26, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Jason Anderson, Assistant City Engineer/Zoning Administrator; Ilya Gutman, Plan Examiner/Assistant Zoning Administrator; Jim Marshall, Director of Public Safety; Annette Storm, Director of Administrative Services; Sheila Dubs, Human Resource Manager; Scott VanDerMillen, Director of Community Services; Preston Stensrud, Parks Superintended and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the presented agenda with the addition of an agenda item, Approval of Various Boards and Commissions.

**Consider approval of the minutes of the work session and regular meeting held on March 12, 2019.**

Motion made by Councilmember Meister, Seconded by Councilmember Lozinski that the minutes of the work session and regular meeting held on March 12, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 6-0-1**

**Project Z67: Michigan Road/Superior Road Reconstruction Project - 1) Continuation of Public Hearing on Assessment.**

At their meeting on September 25, 2018, the City Council voted to continue the public hearing at the regular Council meeting held on October 23, 2018. At the October 23, 2018 meeting, the City Council voted to continue the public hearing on assessment to March 26, 2019.

One objection letter has been received as of March 19, 2019. An owner may appeal an assessment to District Court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or Clerk.

This project consists of the following: Reconstruction and utility replacement on Michigan Road between Superior Road and Hahn Road and on Superior Road from a point approximately 175 feet north of Ontario Road to Huron Road. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer.

The purpose of the continuation of the public hearing was to review and potentially revise the City's assessment procedure for commercial and industrial properties.

City of Marshall staff (Administration, Engineering, Legal and Finance) have spent considerable time analyzing and reviewing special assessment policies for numerous municipalities within the State of Minnesota. The findings of that analysis have been reviewed with Ways & Means Committee members. In addition, Council

Member Bayerkohler as Ways & Means Committee member has also conducted his own analysis and review of state municipality policies and procedures for calculation of special assessment amounts due for public improvement projects.

The analysis of Minnesota Statutes, Minnesota case law and review of additional municipality procedures has led to the proposal for a new procedure to calculate special assessment amounts.

The Minnesota Court stated as follows: "Any method resulting in a fair approximation of the increase in market value for each benefited parcel may be used. A method which on its face appears to be a fair approximation will be presumed valid with the burden resting upon the objector to show its invalidity."

The result of this review was brought to the City Council on March 12, 2019 resulting in a revision of the 2019 Fee Schedule that established a maximum amount formula for commercial/industrial street assessments for reconstruction. In addition, this maximum is compared to actual costs and square footage and the minimum amount of the three methods is the recommended street assessment for the improvement for the property owners.

Director of Public Works/City Engineer Glenn Olson introduced and provided the background information on the item.

Lynn Chedder representing Mustang Truck and Trailer/Pete, LLC discussed the amount to be owed by Pete, LLC and how these numbers are supported without the property being appraised. Pete, LLC mentioned that they would like to see the appraisal to justify the amounts.

City Administrator commented that a project appraisal was completed on the entire project, not individual properties. The data collected from the project appraisal has been kept private due to pending litigation. Administrator Hanson mentioned that the methods used in calculating these special assessments were also used by the project appraiser.

Councilmember Bayerkohler also mentioned that he also reached out to an additional appraisal company to confirm methods that are used.

City Attorney Dennis Simpson commented that it was a project appraiser that provided the City a method and number and that it was not a formal appraisal.

Mr. Chedder provided discussion on a memo drafted by the City Attorney discussing that the benefit of the project can not exceed the cost of the assessment as the primary consideration. Mr. Chedder commented that to get those accurate numbers an appraisal should be done.

City Attorney Dennis Simpson commented that appraisals are not required to be done according to state statute.

Mr. Chedder mentioned again that the information was not justifiable without seeing the project appraisal.

Brian Stucke of BH Electronics provided discussion from prior council meetings and the support to have an appraisal done to identify the benefit to the affected property owners. Mr. Stucke was concerned that even after the project review has not been shared.

Councilmember Bayerkohler mentioned again that he did reach out to another appraisal company and that they were not interested in coming to Marshall to do the appraisal. They recommended the same process that the City took, hiring a project appraiser to review the project.

Mr. Stucke also discussed another previous council meeting when action was taken on the item did not meet the requirements needed by statute. The City reaffirmed the project by amending the resolution at a later meeting.

City Attorney Dennis Simpson mentioned that from the recommendation of Bond Council a reaffirmation of the resolution was provided. Attorney Simpson mentioned this process must happen within six months of the public hearing.

Councilmember Bayerkohler thanked the staff and council for reviewing the policy and commented that he believes this policy will benefit projects going forward.

Councilmember Lozinski mentioned that this is a better commercial special assessment policy.

Councilmember Schafer appreciates the input from the property owners.

Lynn Chedder of Mustang Truck and Trailer asked where the increased benefit is in the assessment and that he would like to see an appraisal before payment.

Mayor Byrnes discussed that an absolute number may not be known unless an individual property appraisal is completed.

There was further discussion on the infrastructure and what benefit that brings.

City Administrator Sharon Hanson discussed the difficulties in the item. Administrator Hanson mentioned that there is discussion not only on the assessments but the process that the City used and there is indication that no matter what validation the City uses there will be litigation.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to close the continuation of the public hearing on assessment for Project Z67: Michigan Road/Superior Road Reconstruction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motioned **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council adopt RESOLUTION NUMBER 4596, SECOND SERIES, which is the "Resolution Adopting Assessment" for Project Z67: Michigan Road/Superior Road Reconstruction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember Labat, Councilmember Lozinski Voting Abstaining: Councilmember DeCramer. The motion **Passed. 6-0-1**

**Project Z69: East Lyon Street Reconstruction Project – 1) Public Hearing on Improvement.**

The project consists of the reconstruction of East Lyon Street from TH 23 east approximately 800 feet to near the city limits.

Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on March 26, 2019. A public presentation will be made followed by any discussion. An informational meeting was held on March 19, 2019 11 am at City Hall.

Information regarding project scope and calculations of proposed assessments was provided to all those in attendance.

The engineer's estimate for the construction portion of the project is \$180,400. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs are \$230,190.

All improvements will be assessed according to the current Special Assessment Policy including any variations of assessments deemed necessary by the City Council, including but not limited to participation from Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.

Director of Public Works/City Engineer Glenn Olson provided the background information on the item.

Steve Klein of Walnut Grove Mercantile, opposes the project currently. Mr. Klein said they may be in favor of the project if this was involved in a larger comprehensive plan for development of that area.

Councilmember Lozinski asked what kind of reduction Mr. Klein's business takes when there is a construction project in that area. Mr. Klein commented that his business took anywhere from 5% to 35% hit depending on the project.

Councilmember Meister commented on parking during the proposed project.

Director Olson provided discussion on multiple options for parking.

There was further discussion on the history of the project.

Councilmember Labat discussed any trouble individuals have had with snow on the road.

Mr. Klein commented that there are not typically any issues.

Councilmember Meister asked if all property owners were able to attend the informational meetings.

Mr. Klein commented that yes, they were all able to be there.

Councilmember DeCramer asked if a drawn-out payment and a lower interest rate would change Mr. Klein's mind.

Mr. Klein mentioned that at this time they still would oppose the project. However, if this is a part of a bigger plan his perspective is different.

Councilmember Schafer mentioned that because there are only three property owners he doesn't want to see anyone be opposed to the project.

There was further discussion on the project.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to close the public hearing on improvement for Project Z69: East Lyon Street Reconstruction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor Byrnes asked for a motion on the resolution. There was no motion by Council on the resolution.

**Project Z74: Huron Road/Superior Road Reconstruction Project – 1) Public Hearing on Improvement.**

The project consists of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.

Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on March 26, 2019. A public presentation will be made followed by any discussion. An informational meeting was held on March 18, 2019 at 3 pm at City Hall. Information regarding project scope and calculations of proposed assessments was provided to all those in attendance.

The engineer's estimate for the construction portion of the project is \$1,038,787. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$1,325,490.

All improvements will be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.

Director of Public Works, Glenn Olson presented the information on the item.

There was discussion on the project.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to close the public hearing on improvement for Project Z69: East Lyon Street Reconstruction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to adopt RESOLUTION NUMBER 4597, SECOND SERIES, which is the Resolution Ordering Improvement and Preparation of Plans"

Project Z74: Huron Road/Superior Road Reconstruction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passes. 6-1**

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council adopt RESOLUTION NUMBER 4598, which is the "Resolution Approving Plans and Specifications and Ordering Advertisement for Bids" for Project Z74: Huron Road/Superior Road Reconstruction Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passes. 6-1**

**Approval of Consent Agenda**

Councilmember Labat asked for item number 17, Declare Equipment Surplus from the Parks Department, be removed for further discussion.

Motion made by Councilmember Lozinski, Seconded by Councilmember Labat to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of Resolution Number 4599, Second Series, a resolution regarding FCC Form 394 – Consent to Assignment or Transfer of Control of Cable Television Franchise.

Approval of Refuse Haulers License for Southwest Sanitation and Waste Management.

Authorization to approve Frontline Plus Inc Warning Systems Division contract with the City of Marshall.

Authorization to declare vehicles as surplus property for the Marshall Police Department.

Approval of Anderson Addition - Introduce Plat and Call for Public Hearing.

Approval to Purchase of GPS for Engineering Department.

Approval of the bills/project payments.

**Declare Equipment Surplus from the Parks Department.**

Councilmember Labat discussed the reuse of trailers with different departments within the City. Councilmember DeCramer discussed the reuse of flower pots. There was further discussion by Council and Staff.

Motion made by Councilmember Labat, Seconded by Councilmember DeCramer to Approve the surplus of equipment for the Parks Department to be sold. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

With Council consent agenda item number 24, Marshall Community Branding Proposal Acceptance, was moved to the next agenda item.

### **Marshall Community Branding Proposal Acceptance**

The City Council approved a Branding/Marketing Request for Proposal (RFP) in late 2018. Over 20 proposals were submitted to the City for consideration. A branding committee comprised of local business leaders, marketing professionals and Director of CVB reviewed the proposals including interviewing the top tier selected proposals. The committee has recommended that the City proceed with the firm North Star. \$50,000; with \$20,000 budgeted use of 2019 reserves; \$10,000 from CVB and \$20,000 budgeted use of 2020 reserves.

Lauren Deutz, Director of Marshall Convention and Visitors Bureau presented via PowerPoint. There was further discussion by Council and Staff.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to approve North Star proposal in the amount of \$50,000.00 Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

### **Consider a Resolution Extending a Local Emergency Declaration**

On March 24, 2019, Bob Byrnes, the Mayor of Marshall, acting on behalf of and for the City of Marshall, declared a state of emergency within the City of Marshall as per Minnesota Chapter 12. A declaration of a local emergency invokes necessary portions of the response and recovery aspects of applicable local or interjurisdictional disaster plans and may authorize aid and assistance under those plans. With this declaration the city's emergency organization structure, plan and EOC is activated.

A Resolution must be enacted under authority of Minnesota Statutes Sections 12.29 and 12.37 to extend the period of a mayor-declared local emergency.

Media Communication Specialist Alex Peterson provided information on the recent river event via video. Director of Public Safety Jim Marshall provided additional information on the agenda item. There was further discussion by Council.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister to adopt Resolution Number 4600, Second Series, a resolution enacted under authority of Minnesota Statutes Sections 12.29 and 12.37 to extend the period of a mayor-declared local emergency. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

### **Consideration of renewal agreement with Pyrotechnic Display Inc., for City of Marshall July 4<sup>th</sup> fireworks.**

The City of Marshall began contracting services from Pyrotechnic Display Inc., in 2014 for their annual fireworks. That initial agreement was approved at a cost of \$8,925.00 yearly. An additional 3-year renewal was approved in 2016 for \$10,263.00 per year. The show provided entertains for approximately 20 minutes and has been well received by the attendees and surrounding communities. The current 3-year agreement expires after July 4, 2019.

Director of Community Services Scott VanDerMillen presented the background information on the agenda item. There was further discussion by Council.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister to approve the three-year renewal agreement (2020, 2021 & 2022) with Pyrotechnic Display, Inc. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consider approval of labor agreements between the City of Marshall and LELS Local No. 190**

The 2016-2018 labor agreement with LELS Local 190 expired on December 31, 2018. Tentative agreement with the union on contract terms for a new three-year agreement (2019-2021) has been reached.

Summary of contract amendments:

1) Duration: January 1, 2019 – December 31, 2021

2) Union Security—technical change relating to the payment of dues by union members; language was proposed by the City as recommended by our labor attorney

3) Wages: increase in shift differential from \$0.30 to \$0.50 per hour; increase in Field Training Officer pay from \$1.00 to \$1.25 per hour for actual hours worked in this role.

4) Overtime—increase in maximum compensatory time accrual limit from 45 to 50 hours.

5) Insurance—amended contract years.

6) Vacation—deletion of a clause that restricted new employees from using their vacation accruals in the first six months of employment.

7) Holidays—amended clause to allow an employee to elect holiday pay in lieu of time off on a holiday; where employees do not elect pay for holidays, contract language has been added which pays out unused holiday hours on the first payroll check of December each year.

8) Leaves of Absence: added reference to three laws that may be applicable to employees requesting a leave of absence; the consideration for approval or denial of employee leaves will continue to be administered in accordance with both state and federal laws.

9) Wages: 2% general wage increase for 2019 plus a \$0.40 market adjustment added to each step; 3.25% general wage increase for 2020, and 3.25% general wage increase for 2021.

10) Memorandum of Understanding—identifies the effective dates of the proposed wage schedule for the term of the agreement (effective 1st day of the pay period that includes January 1).

11) Memorandum of Agreement regarding the accrual of compensatory time; this agreement will expire on December 31, 2021. The language in this agreement is consistent with the current administration of earned accruals.

Human Resource Manager Sheila Dubs provided the background information on the agenda item. There was further discussion on the item by Council.

Motion made by Councilmember DeCramer, Seconded by Councilmember Meister to approve RESOLUTION NUMBER 4602, SECOND SERIES approving a collective bargaining agreement, memorandum of understanding, and memorandum of agreement between the City of Marshall and LELS Local 190 and authorizes proper City officials to sign the agreements.

Councilmember Bayerkohler commented that he was in support of the motion because of staff wanting to review the wage and step schedule.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Request for map amendment (rezone).**

This is a request by Douglas and Peggy Anderson, Marshall, MN to rezone properties at 1213, 1215 and 1217 West Main Street from B-3 General Business District to a I-2 General Industrial District. The owner intends to build an addition to his building (Marshall Machine Shop); that addition will be built on the north side and will extend into the lots along West Main Street. The use of the building is manufacturing, and it is not permitted in a B-3 General Business District, which the three lots to be rezoned currently are. To permit building an addition, they must be rezoned to an I-2 General Industrial District.

The adjacent land south of these lots is presently zoned I-2 General Industrial District and the land across Main Street is zoned I-1 Limited Industrial District, so the requested rezoning is consistent with the zoning of surrounding areas. However, the 1996 City Comprehensive plan shows the corridor along Main Street as a commercial use rather than industrial. Nevertheless, the staff's opinion is that at this time the requested change is acceptable considering the age of the Comprehensive plan, the use of the neighboring properties and the location of major commercial development areas within the city.

Rezoning procedures are described in Section 86-30 Amendments.

At the March 13, 2019, Planning Commission meeting, a public hearing was held, and a motion was made by Carstens, second by Ruud to recommend approval to City Council to rezone the property as recommended by staff. All voted in favor.

Plan Examiner/Assistant Zoning Administrator provided information on the item.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat to introduce the ordinance to rezone 1213, 1215 and 1217 West Main Street from B-3 General Business District to I-2 General Industrial District. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Authorization for Parks Department to Apply of MN DNR Outdoor Recreation Grant.**

Construction of the SMASC ball fields was mostly complete in 2017 with the exception of playground (currently 80% complete), entryway arch (complete but not installed), and landscaping. Elements left from the master plan during original construction include lighting the additional two fields and a picnic pavilion.

Staff was informed of a possible grant through the MN DNR to help with funding the picnic pavilion and would like to pursue and apply for this grant. Grant applications are due March 29th, 2019 and the grant has been 95% complete at time of submitting this memo.

The award of this grant would allow for the construction of a 24' by 24' picnic pavilion with 12' x 24' storage attached to it along with concrete trails connecting the picnic pavilion to the playground area as well as the concession stand and restroom area at a 50% cost share with the DNR. The City's cost towards the project would be \$51,750.00.

At this time the total estimated cost for the entire project including picnic pavilion, storage area, sidewalks, picnic tables, and garbage receptacles is \$103,500.00.

Parks Superintendent Preston Stensrud presented the agenda item to Council.

Motion made by Councilmember Meister, Seconded by Councilmember Lozinski to approve Resolution Number 4601, a resolution to authorize staff to apply for MN DNR Outdoor Recreation Grant. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Call for a Public Hearing Regarding Proposed Property Tax Abatement at 305 and 307 Brussels Ct.**

Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to call for a public hearing for the proposed property tax abatement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat  
Voting Abstaining: Councilmember Lozinski. The motion **Passed. 6-0-1**

**Commission/Board Liaison Reports**

Byrnes No Report

Schafer MERIT Center met and discussed several trainings that are being held.

Meister No Report

Labat No Report

DeCramer Marshall Municipal Utilities met and passed a resolution regarding the local commitment of project funding for the Water Softening-Chloride Reduction project.

Labat Police Advisory met and participated in oral interviews with applicants.

Convention and Visitor's Bureau met and discussion the rebranding agenda item. The CVB Board also started to review their audit.

Lozinski No Report

**Councilmember Individual Items**

Councilmember Lozinski commented on a meeting he attended reviewing open meeting law.

Councilmember Labat commented on the reception of the recent Town Hall Meetings.

Councilmember DeCramer provided discussion on reporting methods for snow removal, weeds, trees and more.

Councilmember Schafer commented on the Town Hall Meetings.

Councilmember Meister discussion future options for Tall Hall Meetings.

Mayor Byrnes commented on the recent river flooding events and the use of social media to communicate. Byrnes discussed the use of the Emergency Operation Center which is located at the MERICT Center as well as starting discussions with MAHA and their future plans at the Red Baron Arena.

**City Administrator**

City Administrator Sharon Hanson commented on a meeting regarding open meeting law.

**Director of Public Works**

Director of Public Works/City Engineer Glenn Olson would like to have a post flood review with staff. Staff will also be meeting with US Army Corps of Engineers and USGS will be visiting Marshall to review the river operations.

**City Attorney**

No Report

**Administrative Report**

There were no questions on the Administrative Report.

**Information Only**

There were no questions on the information items.

**Upcoming Meetings**

There were no questions on the upcoming meetings.

**Adjourn Meeting**

Motion made by Bayerkohler, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Anderson Addition – 1) Public Hearing on Preliminary Plat.
<b>Background Information:</b>	<p>Attached please find a copy of the preliminary plat of Anderson Addition in Marshall, Minnesota.</p> <p>As a portion of the property has not been platted before and some of the property is included in separate subdivisions, the property needs to be replatted.</p> <p>The property owner wishes to construct an addition to his existing building located within the Marshall Right of Way Addition and by doing so would encroach into properties not within the subdivision, a copy of which is attached.</p> <p>Attached please find a copy of the Engineer's Report of Preliminary Plat Review. Copies of the proposed subdivision have been sent to the local utility companies for their review and comments.</p> <p>At the Planning Commission meeting on March 13, 2019, Ruud made a motion, seconded by Knieff to recommend approval of the preliminary plat to the City Council. All voted in favor.</p>
<b>Fiscal Impact:</b>	The applicant will be billed for all direct costs relating to the platting process.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	1) that the Council close the public hearing on the Preliminary Plat of Anderson Addition.

# PRELIMINARY PLAT OF Anderson Addition

NW COR NE1/4  
SEC 5-111-41

NORTH LINE NE1/4 SEC 5-111-41

CHANNEL PARKWAY

WEST MAIN STREET  
(MN T.H. NO. 68)

BLOCK

Lot 1  
ONE

MARSHALL RIGHT-OF-WAY ADDITION

MCLAUGHLIN INDUSTRIAL

PARK SECOND ADDITION

LONDON ROAD

## LAND DESCRIPTION

All that part of the Northeast Quarter of Section 5, Township 111 North, Range 41 West, Lyon County, Minnesota, described in Document Numbers ~~181188~~, 212541, and 212546 as filed and recorded in the office of the County Recorder in and for said Lyon County.

212536

AND

All of Lots 1 and 2, Block 12 of Marshall Right of Way Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

AND

All of Lot 1, Block 1 of McLaughlin Industrial Park Second Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

## OWNERS:

Doug and Peggy Anderson

## ZONING:

Unplatted portion of plat  
I-2 General Industrial

Platted portions of the plat  
B-3 General Business

## AREAS:

LOT 1 = 235335± SQ. FT.

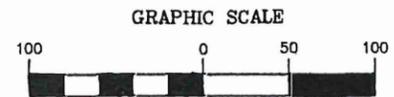
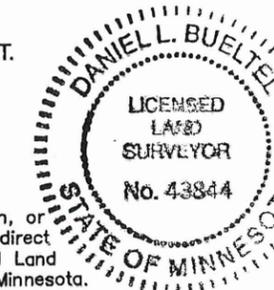
## SURVEYOR'S CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a Licensed Land Surveyor under the laws of the State of Minnesota.

*Daniel L. Bueltel*

DANIEL L. BUELTEL LICENSE NO: 43844

DATE: FEBRUARY 18 2019



( IN FEET )  
1 inch = 100 feet

## LEGEND

These standard symbols will be found in the drawing.

● MONUMENTS FOUND



NORTH

Prepared by  
**Bueltel-Moseng Land Surveying, Inc.**  
Marshall, MN 56258 Ph. 507-532-9043  
PROJECT NO. 19-5513

**ENGINEER'S REPORT  
 PRELIMINARY PLAT REVIEW**

Subdivision Name: Anderson Addition

Quarter NE¼ Section 5 Township 111N Range 41W

Owner's Name: Doug & Peggy Anderson

Surveyor: Daniel L. Beutel Reg. No. 43844

Sec. 66-54. Information required. (1) Preliminary subdivision plat.		Yes	No	N/A	Comments
a.	Scale 1" = 100' or larger	X			
b.	Subdivision and owner names	X			
c.	Legal description and location sketch	X			
d.	Date, scale and north arrow	X			
e.	Acreage	X			
f.	Zoning classification	X			
g.	Contours			X	
h.	Boundary line bearings and distances	X			
i.	Easement	X			
j.	Street names, elevations and grades			X	

Sec. 66-54. Information required. (1) Preliminary subdivision plat.		Yes	No	N/A	Comments
k.	Utilities			X	
l.	Lot lines, numbers and dimensions	X			
m.	Park land			X	
n.	Setbacks		X		In accordance with Zoning Code.
o.	Natural drainageways			X	
p.	Other related information			X	
q.	Covenants and restrictions			X	
r.	Improvement plans and financing			X	
s.	Future platting			X	
t.	Variance request			X	
u.	Floodway and flood zone designations			X	
v.	Certificates of approval		X		To be included in Final Plat.

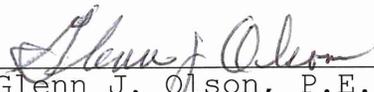
Sec. 66-54. Information required. (2) Other preliminary plans.		Yes	No	N/A	Comments
a.	Drainage and grading plans 1. Existing and proposed drainage.			X	
	2. Drainage flow facility.			X	
b.	Utility plans			X	

**CITY ENGINEER'S RECOMMENDATIONS:**

**DATE RECEIVED:** February 27, 2019

**DATE REVIEWED:** March 5, 2019

**PLANNING COMMISSION REVIEW DATE:** March 13, 2019

  
 \_\_\_\_\_  
 Glenn J. Olson, P.E.  
 Director of Public Works/City Engineer

Copies to: City Administrator  
 Building Official  
 Senior Engineering Technician



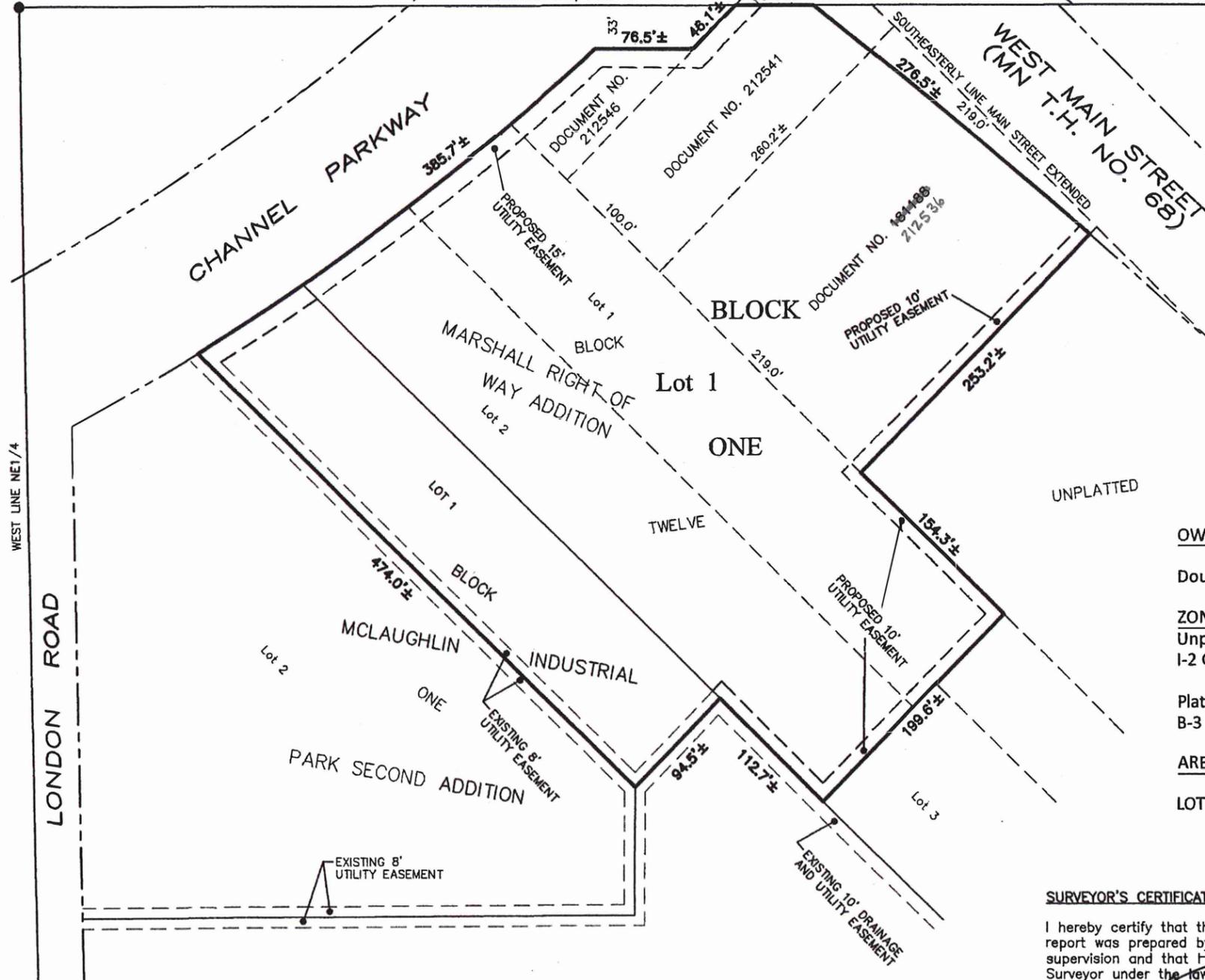
## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Anderson Addition – 2) Approval of Preliminary Plat.
<b>Background Information:</b>	<p>Attached please find a copy of the preliminary plat of Anderson Addition in Marshall, Minnesota.</p> <p>As a portion of the property has not been platted before and some of the property is included in separate subdivisions, the property needs to be replatted.</p> <p>The property owner wishes to construct an addition to his existing building located within the Marshall Right of Way Addition and by doing so would encroach into properties not within the subdivision, a copy of which is attached.</p> <p>Attached please find a copy of the Engineer’s Report of Preliminary Plat Review. Copies of the proposed subdivision have been sent to the local utility companies for their review and comments.</p> <p>At the Planning Commission meeting on March 13, 2019, Ruud made a motion, seconded by Knieff to recommend approval of the preliminary plat to the City Council. All voted in favor.</p>
<b>Fiscal Impact:</b>	The applicant will be billed for all direct costs relating to the platting process.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	2) that the Council approve the Preliminary Plat of Anderson Addition.

# PRELIMINARY PLAT OF Anderson Addition

NW COR NE1/4  
SEC 5-111-41

NORTH LINE NE1/4 SEC 5-111-41



### LAND DESCRIPTION

All that part of the Northeast Quarter of Section 5, Township 111 North, Range 41 West, Lyon County, Minnesota, described in Document Numbers ~~181188~~, 212541, and 212546 as filed and recorded in the office of the County Recorder in and for said Lyon County.

212536

AND

All of Lots 1 and 2, Block 12 of Marshall Right of Way Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

AND

All of Lot 1, Block 1 of McLaughlin Industrial Park Second Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

### OWNERS:

Doug and Peggy Anderson

### ZONING:

Unplatted portion of plat  
I-2 General Industrial

Platted portions of the plat  
B-3 General Business

### AREAS:

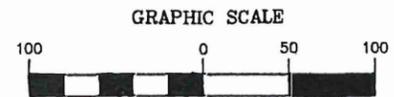
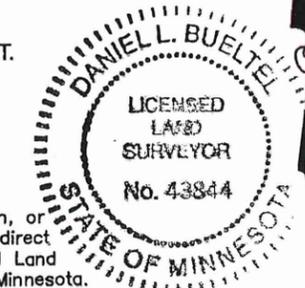
LOT 1 = 235335± SQ. FT.

### SURVEYOR'S CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a Licensed Land Surveyor under the laws of the State of Minnesota.

*Daniel L. Bueltel*  
DANIEL L. BUELTEL LICENSE NO: 43844

DATE: FEBRUARY 23, 2019



( IN FEET )  
1 inch = 100 feet

### LEGEND

These standard symbols will be found in the drawing.

● MONUMENTS FOUND



Prepared by  
**Bueltel-Moseng Land Surveying, Inc.**  
Marshall, MN 56258 Ph. 507-532-9043  
PROJECT NO. 19-5513

**ENGINEER'S REPORT  
 PRELIMINARY PLAT REVIEW**

Subdivision Name: Anderson Addition

Quarter NE¼ Section 5 Township 111N Range 41W

Owner's Name: Doug & Peggy Anderson

Surveyor: Daniel L. Beutel Reg. No. 43844

Sec. 66-54. Information required. (1) Preliminary subdivision plat.		Yes	No	N/A	Comments
a.	Scale 1" = 100' or larger	X			
b.	Subdivision and owner names	X			
c.	Legal description and location sketch	X			
d.	Date, scale and north arrow	X			
e.	Acreage	X			
f.	Zoning classification	X			
g.	Contours			X	
h.	Boundary line bearings and distances	X			
i.	Easement	X			
j.	Street names, elevations and grades			X	

Sec. 66-54. Information required. (1) Preliminary subdivision plat.		Yes	No	N/A	Comments
k.	Utilities			X	
l.	Lot lines, numbers and dimensions	X			
m.	Park land			X	
n.	Setbacks		X		In accordance with Zoning Code.
o.	Natural drainageways			X	
p.	Other related information			X	
q.	Covenants and restrictions			X	
r.	Improvement plans and financing			X	
s.	Future platting			X	
t.	Variance request			X	
u.	Floodway and flood zone designations			X	
v.	Certificates of approval		X		To be included in Final Plat.

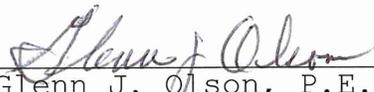
Sec. 66-54. Information required. (2) Other preliminary plans.		Yes	No	N/A	Comments
a.	Drainage and grading plans 1. Existing and proposed drainage.			X	
	2. Drainage flow facility.			X	
b.	Utility plans			X	

**CITY ENGINEER'S RECOMMENDATIONS:**

**DATE RECEIVED:** February 27, 2019

**DATE REVIEWED:** March 5, 2019

**PLANNING COMMISSION REVIEW DATE:** March 13, 2019

  
 \_\_\_\_\_  
 Glenn J. Olson, P.E.  
 Director of Public Works/City Engineer

Copies to: City Administrator  
 Building Official  
 Senior Engineering Technician



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Anderson Addition – 3) Consider Resolution Adopting the Final Plat.
<b>Background Information:</b>	<p>Attached please find a copy of the final plat of Anderson Addition in Marshall, Minnesota.</p> <p>As a portion of the property has not been platted before and some of the property is included in separate subdivisions, the property needs to be replatted.</p> <p>The property owner wishes to construct an addition to his existing building located within the Marshall Right of Way Addition and by doing so would encroach into properties not within the subdivision, a copy of which is attached.</p> <p>Attached please find a copy of the Final Plat Checklist. Copies of the proposed subdivision were sent to the local utility companies for their review and comments. An additional utility easement has been placed along West Main Street.</p>
<b>Fiscal Impact:</b>	The applicant will be billed for all direct costs relating to the platting process.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	3) that the Council adopt RESOLUTION NUMBER XXXX, which is the Resolution Adopting the Final Plat of Anderson Addition, subject to City Attorney review of abstract of title and title opinion.

# Anderson Addition

KNOW ALL PEOPLE BY THESE PRESENTS: That Douglas D. Anderson and Peggy L. Anderson, husband and wife, fee owners of the following described property:

(Doc. No. 212541)  
 All that part of the Northwest Quarter of the Northeast Quarter of Section 5, Township 111, Range 41 in Marshall, Minnesota described as follows:  
 Beginning at a point on the southwesterly line of Main Street which is 2,804 feet northwesterly of the intersection of the southwesterly line of Main Street with the east line of said Section 5, and running thence at right angles southwesterly to the northeasterly right-of-way line of the Chicago and Northwestern Railway Company; thence northwesterly and along said railroad company line a distance of 100 feet; thence northeasterly and parallel with said previous line to the southwesterly line of Main Street; thence southeasterly along the said southwesterly line of Main Street to the place of beginning, excepting therefrom the right-of-way of existing highways if any.

AND

(Doc. No. 212546)  
 That part of NW 1/4NE 1/4 Section 5, Township 111, Range 41 bounded as follows:  
 On the North side by a line drawn 33 feet South and parallel with the North line of said Section 5; on the Southwesterly side by the Easterly right of way line of the Chicago and Northwestern Railway Company; on the Southeasterly side by a line drawn as follows: Beginning at a point on the Southwesterly line of Main Street, extended, 2904 feet Northwesterly from its intersection with the East line of said Section 5, and running thence Southwesterly at right angles to said street line to the Easterly right of way of the Chicago and Northwestern Railway Company, EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT; Beginning at the intersection of the Northeasterly Right of Way of the Chicago and Northwestern Railway Company and a point measured 33.00 feet South and parallel with the North line of said NE 1/4; thence South 45°38'28" East, assumed bearing, along said Northeasterly Right of Way line, 81.60 feet; thence Northeasterly along a curve to the left having a central angle of 02°32'14", a radius of 1969.86 feet, a chord that bears North 49° 12'39" East and having an arc length of 87.23 feet to a point measured 33.00 feet South and parallel with said North line of NE1/4; thence North 89°58'00" West, parallel with said North line, 124.38 feet to the Point of Beginning.

AND

(Doc. No. 212536)  
 All that part of the Northeast Quarter (NEQ) of Section Five (5), Township one hundred Eleven (111), Range Forty-one (41) West, bounded and described as follows, to-wit:  
 Beginning at a point in the extended Southwesterly line of Main Street 2585 feet Northwesterly from the point of intersection with the East line of said Northeast Quarter (NEQ) of Section 5; thence Southwesterly at right angles, 264 feet to a point 100 feet Northeasterly, measured at right angles, from the center line of the main track of the Chicago and Northwestern Railway Company; thence Northwesterly and parallel with said Railway center line 219 feet; thence Northeasterly, at right angles from the centerline of the main track of the Chicago and Northwestern Railway Company to a point 33 feet South, measured at right angles from the North line of Section Five (5); thence Easterly and parallel with the North line of Section Five (5) to the Southwesterly line of Main Street extended Northwesterly; thence Southeasterly along the Southwesterly line of Main Street extended to the point of beginning, excepting there from the right of way of existing highways, if any.

AND

All of Lots 1 and 2, Block 12 of Marshall Right of Way Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

AND

All of Lot 1, Block 1 of McLaughlin Industrial Park II Second Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

Have caused the same to be surveyed and platted as ANDERSON ADDITION, and do hereby donate and dedicate to the public for public use forever the utility easements as shown on this plat.

by Douglas D. Anderson by Peggy L. Anderson

STATE OF MINNESOTA  
 COUNTY OF LYON

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Douglas D. Anderson and Peggy L. Anderson, husband and wife.

Notary Public,  
 My Commission Expires \_\_\_\_\_

### SURVEYOR'S CERTIFICATE

I hereby certify that I have surveyed and platted the property described on this plat as ANDERSON ADDITION, that this plat is a correct representation of said survey; that all distances are correctly shown on the plat; that all monuments have been correctly placed in the ground as shown on the plat; that the outside boundary lines are correctly designated on the plat and that there are no wetlands or public highways to be designated on this plat other than as shown.

Daniel L. Bueltel  
 Minnesota License Number 43844

STATE OF MINNESOTA  
 COUNTY OF LYON

The Surveyor's Certificate was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Daniel L. Bueltel, a licensed land surveyor.

Notary Public,  
 My Commission Expires \_\_\_\_\_

### CITY COUNCIL

This plat of ANDERSON ADDITION was approved and accepted, by resolution, at a meeting of the City Council of Marshall, Minnesota, held this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Mayor \_\_\_\_\_ City Clerk \_\_\_\_\_

### OFFICE OF THE LYON COUNTY AUDITOR/TREASURER

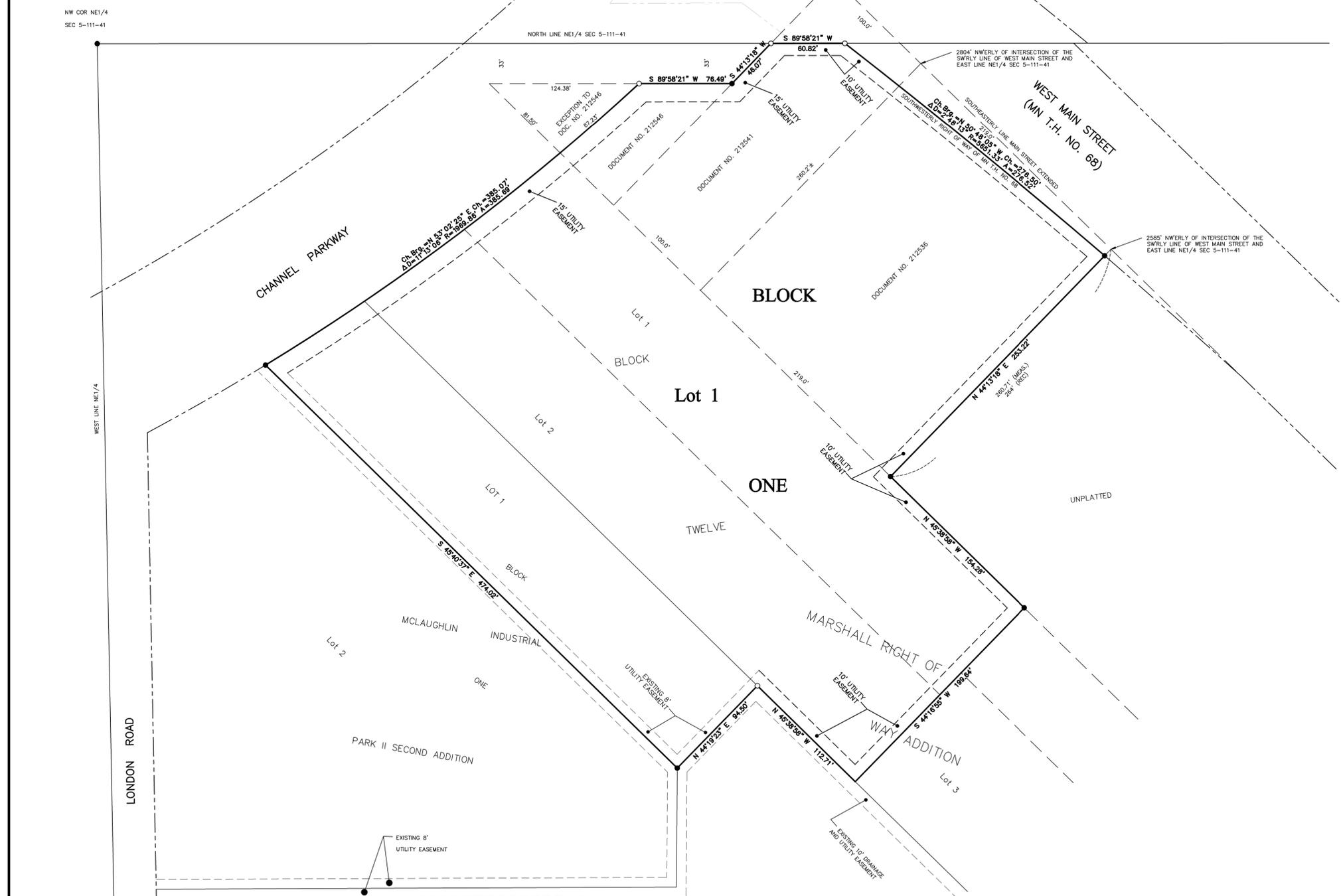
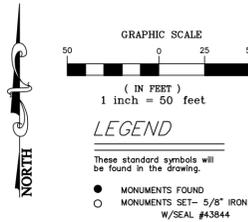
I hereby certify that the tax for the year 20\_\_\_\_ on the land described in the foregoing instrument and as shown on the annexed plat has been paid in full.

\_\_\_\_\_  
 Auditor/Treasurer, Lyon County

### OFFICE OF THE LYON COUNTY RECORDER

I hereby certify that this instrument was filed and microfilmed in this office for record on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ m., and was duly recorded as document number \_\_\_\_\_, envelope number \_\_\_\_\_.

\_\_\_\_\_  
 Recorder, Lyon County



## FINAL PLAT CHECKLIST CHAPTER 66 - SUBDIVISIONS

Subdivision Name: Anderson Addition

Quarter NE¼ Section 5 Township 111N Range 41W

Owner's Name: Douglas D. Anderson & Peggy L. Anderson

Surveyor: Daniel L. Bueltel Reg. No. 43844

		Yes	No	N/A	Comments
<b>Sec. 66-71. Final plans.</b>					
a.	<i>Generally.</i> Following the approval of the preliminary plat, if the developer wishes to proceed, five copies of the final utility, drainage, grading and erosion control plans shall be submitted to the city engineer for review and approval for the entire development phase as shown on the preliminary plan. Any or all of these plans may be deleted at the city engineer's discretion.	X			
b.	<i>Final site grading plan.</i> The drainage and grading plans shall show the contours with intervals of one foot. The minimum ground/garage floor elevation shall be shown for buildings on lots. The site grading plan shall also show drainage arrows for each lot and lot corner elevations.			X	
c.	<i>Final street grading plan.</i> The street grading plan shall show percent slope for all proposed streets. Where the developer owns only half the property which makes up a street, and this is the first request for development along the street, the developer shall establish the street grades for the street for approval by the city engineer.			X	
d.	<i>Final drainage and surface water management plan.</i> An overall drainage plan showing proposed drainageways and storm sewer systems will be required along with 100-year drainageway elevations. The plan shall include calculations of the rainfall duration and intensity and the acreage and proposed volume of flow for the development area and the surrounding drainage basin in accordance with design and development criteria established by the city. The final drainage plan shall provide information for drainageway and detention pond dedication as indicated in section 66-111. The proposed channel and/or pipe sizes with grades and proposed inlet locations and outlet connections shall be shown. All plans for drainage shall be based on and comply with the comprehensive surface water management plan and ordinance of the city.			X	

		Yes	No	N/A	Comments
e.	<i>Final utility plan.</i> The utility plan shall show:				
	(1) The final sewer system layout showing the proposed sizes and the direction of flow, the manhole locations and their approximate depth.			X	
	(2) The final water system layout showing the location of existing water lines and the proposed pipe sizes, hydrant and valve locations.			X	
	(3) The final approved street lighting layout in accordance with city policy			X	
f.	<i>Erosion control plan.</i> The erosion control plan shall show the following:				
	(1) All proposed land disturbances including areas of excavation, grading, filling, removal or destruction of topsoil, and spreading of earth material.			X	
	(2) Provisions for erosion control during construction. Such provisions shall include the sequence of the operations listed above, with an estimated time of exposure. The proposed temporary measures to control erosion shall be designed to withstand the two-year rain and be shown on the plan.			X	
<b>Sec. 66-72. Procedure.</b>					
a.	The final plat, in form and number required by state statutes, together with two paper copies and supplementary data and documents, and an abstract of title, registered property certificate, or both, as the case may be, certified within the preceding 30 days, shall be filed with the city engineer. The plats required for filing shall bear the fully executed certificates of the subdivider and surveyor. The supplementary documents shall be in final form and shall be fully executed by the subdivider at the time of such filing.	X			
b.	The city engineer shall forward the official plat and one paper copy and supplementary engineering documents and data to the city clerk, and one paper copy and supplementary legal and title documents to the city attorney.	X			
c.	The city engineer shall examine the plat to determine whether or not it conforms to the preliminary plat and is consistent with the action taken by the council and with the requirements of this chapter. The city attorney or his assistant, shall examine the title and determine whether or not the proper parties have subdivided the land and whether or not the title is without defects. They shall forward their respective opinions to the council.	X			City Attorney to examine title and approve prior to recording of the Final Plat.

FINAL PLAT CHECKLIST

SUBDIVISION NAME: ANDERSON ADDITION

PAGE 3 of 5

		Yes	No	N/A	Comments
d.	If the final plat and supplementary data and documents are found to be consistent with the action taken by the council and in conformity with this chapter and state statutes, and after payment of plat review charges, the council shall adopt an approving resolution which shall also authorize and direct the city clerk to certify his approval on the plat. When he has so certified, the city clerk shall return the official plat and copies required for filing to the subdivider, together with a certified copy of resolution of approval which must be filed with the official plat. An approving resolution shall become void 90 days after adoption, unless the plat is filed for record within such time, provided that the time limitation shall be stated therein. If the final plat and supplementary data and documents are not in conformance with prior council action, this chapter or state statutes, the council shall forthwith return the executed plats and documents and state the requirements necessary for approval of the final plat.	X			To be completed upon approval by Council and verification by City Attorney for proper title.
<b>Sec. 66-73. Supplementary data and documents.</b>					
	Every final plat shall be in strict accordance with the state statutes and shall contain the following:				
(1)	The proposed name of the subdivision. The name shall not duplicate, be the same in spelling or alike in pronunciation with the name of any other recorded subdivision, unless it is an extension of or adjacent to such subdivision.	X			
(2)	The names of all adjacent subdivisions, all lot and block lines, types of easements, and rights-of-way. Adjoining unplatted property shall be labeled as such.	X			
(3)	A systematic lot and block numbering pattern, lot lines and street/road names, and the square footage of all lots.	X			
(4)	The location and width of all proposed and existing rights-of-way, alleys and easements, as well as the location of any parks and dedicated drainageways.			X	
(5)	The boundary lines of the area being subdivided with accurate angles or bearings and distances tying the perimeter boundaries to the nearest established street/road line, section corner, other previously described subdivision, or other recognized permanent monuments which shall be accurately described on the plat.	X			
(6)	Location of all monuments and permanent control points, and all survey pins, either set or located.	X			
(7)	The identification of any portions of the property intended to be dedicated or granted for public use such as school or park land.			X	

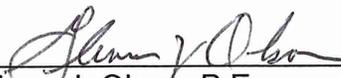
FINAL PLAT CHECKLIST

SUBDIVISION NAME: ANDERSON ADDITION

PAGE 4 of 5

		Yes	No	N/A	Comments
(8)	All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision lots, streets/roads, alleys, easements, and other areas for public or private use. Linear dimensions are to be given to the nearest 1/100 of a foot.	X			
(9)	The radii, chords, length of curves, points of tangency, and central angles for all curvilinear streets/roads and radii for all rounded corners.	X			
(10)	The boundary delineation of the floodway and flood zones, along with the base flood elevation on each lot as determined from the flood insurance rate maps.			X	
(11)	The certificate of the surveyor attesting to the accuracy of the survey and the correct location of all pins and monuments shown.	X			
(12)	Acknowledgement of the owner of the plat of any restrictions, including dedication to public use of all streets/roads, alleys, parks, or other open spaces shown thereon and the granting of easements required.	X			
(13)	All formal irrevocable offers of dedication for all streets/roads, alleys, parks, and other uses as required.			X	
(14)	Certificates of approval for endorsement by the city engineer, the city clerk, the city planning commission, and the city council.	X			
(15)	Protective covenants, if any.			X	
(16)	Letters of approval for highway access points and frontage roads from the commissioner of highways and county engineer, where applicable.			X	
Sec. 66-74 – 66-95. Reserved.					

		Yes	No	N/A	Comments
<b>ARTICLE III. DESIGN STANDARDS AND REQUIRED IMPROVEMENTS.</b>					
Sec. 66-96 – 66-114. SEE ATTACHED.					
Sec. 66-115. Assurances for the completion of minimum improvements.					
(a)	<i>Assurances for subdivisions within the city limits.</i> No plats of any subdivision shall be approved unless the improvements required by this chapter have been installed prior to such approval or unless the developer shall have signed an assurance agreement to establish the responsibility for the construction of such improvements in a satisfactory manner and within a period specified by the city council, such period not to exceed one year. An extension to that one year period may be granted at the discretion of the city council. This assurance agreement shall be recorded with the registrar of deeds at the time of filing the plat			X	
(b)	<i>Assurances for rural subdivisions.</i> No plat of any rural subdivision shall be approved unless the improvements required by this chapter have been installed prior to such approval, or unless the developer shall have posted a surety bond or irrevocable letter of credit or acceptable cash deposit assuring completion of all required improvements. No building permits shall be issued until assurances have been filed or all required road improvements have been completed.			X	

  
 \_\_\_\_\_  
 Glenn J. Olson, P.E.  
 Director of Public Works/City Engineer

4/4/2019  
 Date

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION APPROVING THE FINAL PLAT OF ANDERSON ADDITION**

WHEREAS, the developer has filed with the Common Council, a Preliminary Plat identified as Anderson Addition situated in the City of Marshall, County of Lyon, State of Minnesota, described as follows, to-wit:

**ANDERSON ADDITION  
BLOCK ONE LOT 1**

more particularly described as attached Exhibit A.

WHEREAS, the Final Plat of Anderson Addition was presented to the Common Council on April 9, 2019.

NOW THEREFORE BE IT RESOLVED, that said Final Plat of Anderson Addition has been duly found to be in conformity with Chapter 66 of the Code of Ordinances and State Statutes.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Common Council hereby authorizes and directs the City Clerk to certify his approval on the plat.

NOW THEREFORE BE IT FURTHER RESOLVED THAT this resolution shall become void 90 days after adoption and fulfillment of all contingencies of approval, if any, unless the plat is filed for record within such time.

Passed and adopted by the Common Council this 9th day of April, 2019.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor of the City of Marshall, MN

This Instrument Drafted By: Glenn J. Olson, P.E.; Director of Public Works/City Engineer

**EXHIBIT A**  
**Page 1 of 2**

(Doc. No. 212541)

All that part of the Northwest Quarter of the Northeast Quarter of Section 5, Township 111, Range 41 in Marshall, Minnesota described as follows:

Beginning at a point on the southwesterly line of Main Street which is 2,804 feet northwesterly of the intersection of the southwesterly line of Main Street with the east line of said Section 5, and running thence at right angles southwesterly to the northeasterly right-of-way line of the Chicago and Northwestern Railway Company; thence northwesterly and along said railroad company line a distance of 100 feet; thence northeasterly and parallel with said previous line to the southwesterly line of Main Street; thence southeasterly along the said southwesterly line of Main Street to the place of beginning, excepting therefrom the right-of-way of existing highways if any.

AND

(Doc. No. 212546)

That part of NW 1/4 NE 1/4 Section 5, Township 111, Range 41 bounded as follows:

On the North side by a line drawn 33 feet South and parallel with the North line of said Section 5; on the Southwesterly side by the Easterly right of way line of the Chicago and Northwestern Railway Company; on the Southeasterly side by a line drawn as follows: Beginning at a point on the Southwesterly line of Main Street, extended, 2904 feet Northwesterly from its intersection with the East line of said Section 5, and running thence Southwesterly at right angles to said street line to the Easterly right of way of the Chicago and Northwestern Railway Company,

EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT; Beginning at the intersection of the Northeasterly Right of Way of the Chicago and Northwestern Railway Company and a point measured 33.00 feet South and parallel with the North line of said NE 1/4; thence South 45°38'28" East, assumed bearing, along said Northeasterly Right of Way line, 81.60 feet; thence Northeasterly along a curve to the left having a central angle of 02°32'14", a radius of 1969.86 feet, a chord that bears North 49° 12'39" East and having an arc length of 87.23 feet to a point measured 33.00 feet South and parallel with said North line of NE1/4; thence North 89°58'00" West, parallel with said North line, 124.38 feet to the Point of Beginning.

AND

(Doc. No. 212536)

All that part of the Northeast Quarter (NE<sup>1</sup>/<sub>4</sub>) of Section Five (5), Township one hundred Eleven (111), Range Forty-one (41) West, bounded and described as follows, to-wit:

Beginning at a point in the extended Southwesterly line of Main Street 2585 feet Northwesterly from the point of intersection with the East line of said Northeast Quarter (NE<sup>1</sup>/<sub>4</sub>) of Section 5; thence Southwesterly at right angles, 264 feet to a point 100 feet

**EXHIBIT A**  
**Page 2 of 2**

Northeasterly, measured at right angles, from the center line of the main track of the Chicago and Northwestern Railway Company; thence Northwesterly and parallel with said Railway center line 219 feet; thence Northeasterly, at right angles from the centerline of the main tract of the Chicago and Northwestern Railway Company to a point 33 feet South, measured at right angles from the North line of Section Five (5); thence Easterly and parallel with the North line of Section Five (5) to the Southwesterly line of Main Street extended Northwesterly; thence Southeasterly along the Southwesterly line of Main Street extended to the point of beginning, excepting there from the right of way of existing highways, if any.

AND

All of Lots 1 and 2, Block 12 of Marshall Right of Way Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.

AND

All of Lot 1, Block 1 of McLaughlin Industrial Park II Second Addition, in the City of Marshall, as filed and recorded in the office of the County Recorder in and for Lyon County, Minnesota.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019																																								
<b>Category:</b>	PUBLIC HEARING																																								
<b>Type:</b>	ACTION																																								
<b>Subject:</b>	305 Brussels Ct. – 1) Public Hearing regarding a home property tax abatement request.																																								
<b>Background Information:</b>	<p>On March 26, 2019 a public hearing was called for and to be held on April 9, 2019 regarding a home property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The property is located at 305 Brussels Ct. with an estimated market value of \$158,900 with the difference of improvement being \$146,900.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: red; color: white;"> <th colspan="4" style="text-align: center;">NON -HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #e1f5fe;"> <th style="width: 25%;">2018 pre build raw land value</th> <th style="width: 25%;">2019 post build total value</th> <th colspan="2" style="width: 50%;">Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">12,000</td> <td style="text-align: right;">\$ 158,900.00</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">146,900.00</td> </tr> <tr> <td style="text-align: right;">taxes @ 2019 rates</td> <td style="text-align: right;">taxes @ 2019 rates</td> <td></td> <td></td> </tr> <tr style="background-color: #fff9c4;"> <td style="text-align: right;">68.11</td> <td style="text-align: right;">\$ 902.00</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><b>833.89</b></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #c8e6c9;"> <th colspan="4" style="text-align: center;">HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #e1f5fe;"> <th style="width: 25%;">2018 pre build raw land value</th> <th style="width: 25%;">2019 post build total value</th> <th colspan="2" style="width: 50%;">Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">12,000</td> <td style="text-align: right;">\$ 158,900.00</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">146,900.00</td> </tr> <tr> <td style="text-align: right;">taxes @ 2019 rates</td> <td style="text-align: right;">taxes @ 2019 rates</td> <td></td> <td></td> </tr> <tr style="background-color: #fff9c4;"> <td style="text-align: right;">40.87</td> <td style="text-align: right;">\$ 772.00</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><b>731.13</b></td> </tr> </tbody> </table>	NON -HOMESTEAD TAX RATE				2018 pre build raw land value	2019 post build total value	Difference of improvement		12,000	\$ 158,900.00	\$	146,900.00	taxes @ 2019 rates	taxes @ 2019 rates			68.11	\$ 902.00	\$	<b>833.89</b>	HOMESTEAD TAX RATE				2018 pre build raw land value	2019 post build total value	Difference of improvement		12,000	\$ 158,900.00	\$	146,900.00	taxes @ 2019 rates	taxes @ 2019 rates			40.87	\$ 772.00	\$	<b>731.13</b>
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**Application Review and Approval Process** shall be followed as specified in Tax Abatement Policy as specified herein.

**Property Information:**

Location: 305 Brussels CT Access Road: Brussels CT  
Section: 5 Township: III Range: 41 Property Identification Number: 27-11028-0  
Legal Description: \_\_\_\_\_  
(attach if needed)  
Parcel Width: 75 (feet) Length: 167 (feet) Acres: \_\_\_\_\_

**Applicant Information:**

Applicant Name: Mike Fox Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w)  
Mailing Address: 800 oak st Marshall MN 56258  
Applicant Signature: [Signature]

**Owner Information:**

Owner Name: JM Development Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w)  
Mailing Address: 401 E Marshall St  
Owner Signature: [Signature]

Contractors or Contract for Deed Holders – owner must sign the application.

**Company Information:**

Owner Name: JM Development Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Location: 401 E Marshall St  
Type of Company: Real estate Service Provided: Building + Rental

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

**Return Completed Applications to:**

City Clerk  
City of Marshall  
344 West Main St.  
Marshall, MN 56258





**CITY OF MARSHALL**  
**344 WEST MAIN**  
**MARSHALL, MN 56258-1313**  
**(507) 537-6773 FAX: (507) 537-6830**



\* 2 0 1 8 - 0 0 4 2 8 \*

DATE ISSUED:10/16/2018

## BUILDING PERMIT

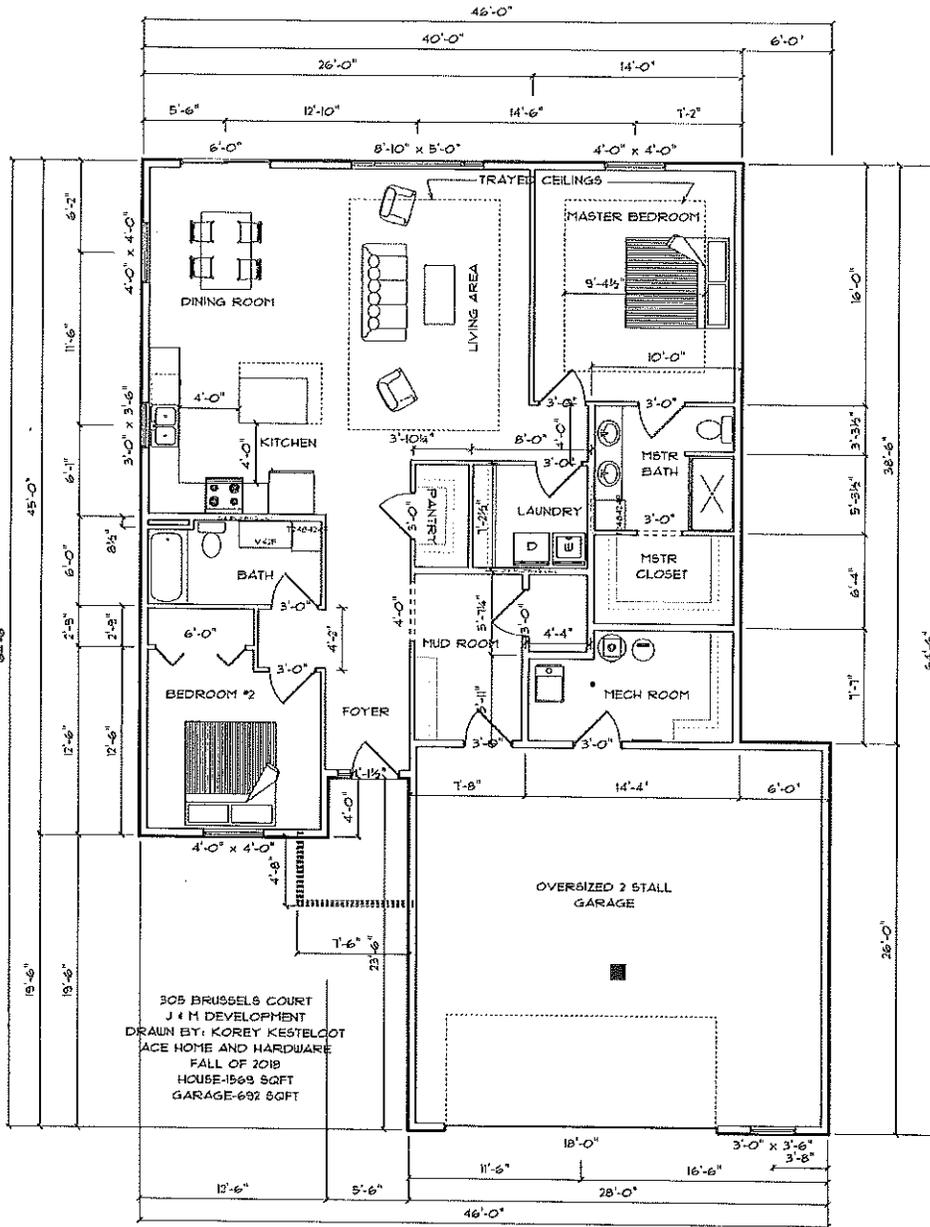
**PERMIT NUMBER** : 2018-00428  
**ADDRESS** : 305 BRUSSELS CT  
**PIN** : 27-711028-0  
**LEGAL DESC** : PARKWAY II ADDITION  
**PERMIT TYPE** : BUILDING  
**PROPERTY TYPE** : SINGLE FAMILY  
**CONSTRUCTION TYPE** : NEW BUILDING  
**VALUATION** : \$ 150,000.00

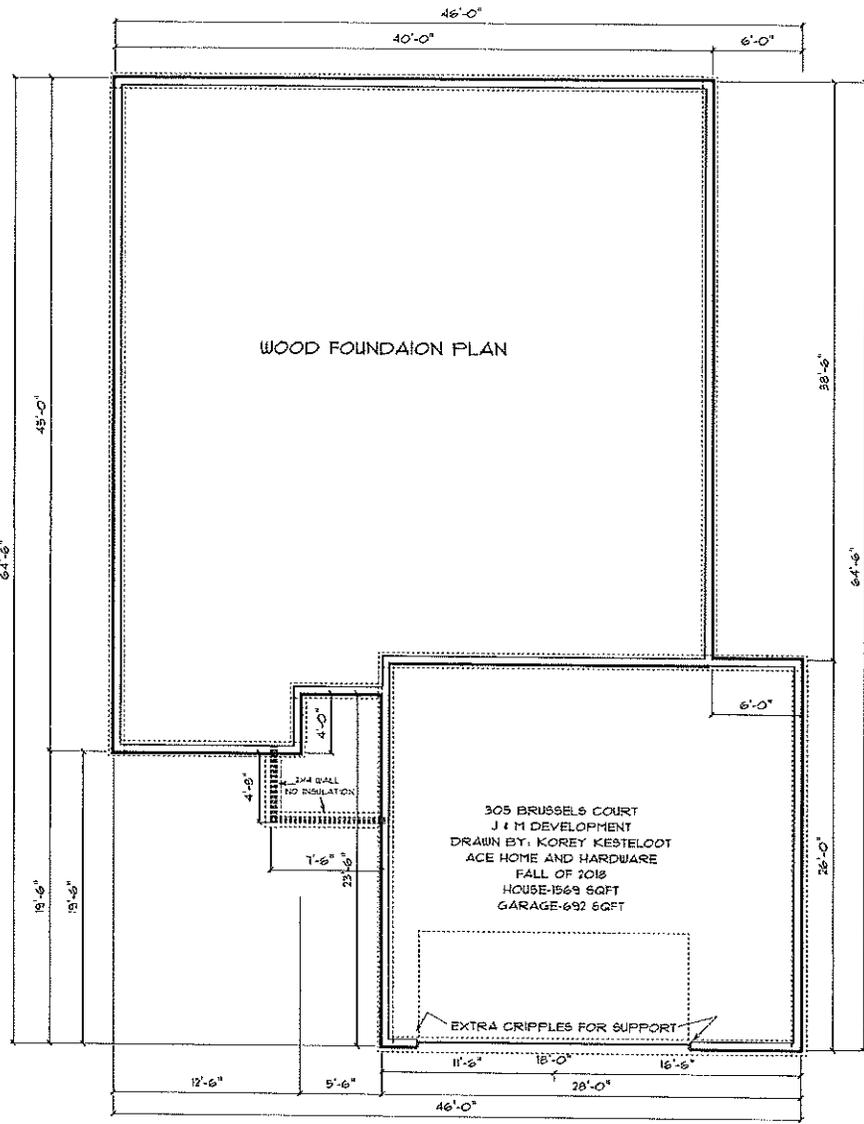
NOTE: NEW DWELLING

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<p>All provisions of law and ordinances governing this type of work shall be complied with whether specified herein or not. Separate application must be secured for plumbing work and all electrical work must be inspected by the State Electrical Inspector.</p> <p><b><u>No work shall begin until the Building Permit is signed and issued by the Building Official.</u></b></p>	<p><b>PERMIT:</b> In consideration of the statements and representations made in the above application filed with the Office of the City Engineer, Marshall, Minnesota, this Permit is hereby granted to the applicant. This Permit is granted upon the expressed conditions that said owner and his agents, workmen and employees shall comply in all respects with the ordinances and regulations of the City of Marshall and the State of Minnesota. The granting of a permit does not give authority to violate any provisions of State or Local Law regulating building. Not all deficiencies in documents may have been addressed and/or noted and that shall not be construed as an approval of such code deficiencies. Review for code compliance will continue during inspections as construction progresses. This Permit expires if work is not commenced within 180 days or if work is suspended for 180 days.</p>																		
	<p>            _____            Building Official</p> <p style="margin-left: 100px;">Date <u>10-16-18</u></p>																		













## CITY OF MARSHALL AGENDA ITEM REPORT

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<b>Subject:</b>	305 Brussels Ct. – 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.																																								
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RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY  
BEING DEVELOPED BY JM DEVELOPMENT; GRANTING THE  
ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the “Act”), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. JM DEVELOPMENT has applied for a Home Tax Abatement pursuant to the City’s Home Tax Abatement Policy on property legally described as: Parcel ID: 27-11028, 305 Brussels Ct., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on April 9, 2019, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County’s current property tax levy, or \$200,000.

2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the “Abatement”) is hereby granted in respect of property taxes levied by the City on the Property for two (2) years, commencing with taxes payable for the assessed value related to the capital improvements outlined in 1.03.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30<sup>th</sup> of that calendar year.

3.03 The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04 The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority’s resolution, whichever is first.

3.05. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

Passed by the Common Council of the City of Marshall, this 9<sup>th</sup> day of April 2019.

\_\_\_\_\_  
Mayor, City of Marshall

ATTEST:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

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**Application Review and Approval Process** shall be followed as specified in Tax Abatement Policy as specified herein.

**Property Information:**

Location: 307 Brussels CT Access Road: Brussels CT  
Section: 5 Township: 111 Range: 41 Property Identification Number: 27-711029-0  
Legal Description: \_\_\_\_\_  
(attach if needed)  
Parcel Width: 75 (feet) Length: 167 (feet) Acres: \_\_\_\_\_

**Applicant Information:**

Applicant Name: Mike Fox Phone: 507-401-6158 (h) \_\_\_\_\_ (w)  
Mailing Address: 800 oak st Marshall MN 56258  
Applicant Signature: [Signature]

**Owner Information:**

Owner Name: JM Development Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w)  
Mailing Address: 401 E Marshall st Marshall MN 56258  
Owner Signature: \_\_\_\_\_

Contractors or Contract for Deed Holders – owner must sign the application.

**Company Information:**

Owner Name: JM Development Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Location: 401 E Marshall st  
Type of Company: Real estate Service Provided: Building + Rental

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

**Return Completed Applications to:**

City Clerk  
City of Marshall  
344 West Main St.  
Marshall, MN 56258





**CITY OF MARSHALL**  
**344 WEST MAIN**  
**MARSHALL, MN 56258-1313**  
**(507) 537-6773 FAX: (507) 537-6830**

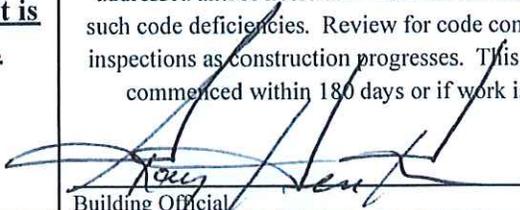


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**DATE ISSUED:10/17/2018**

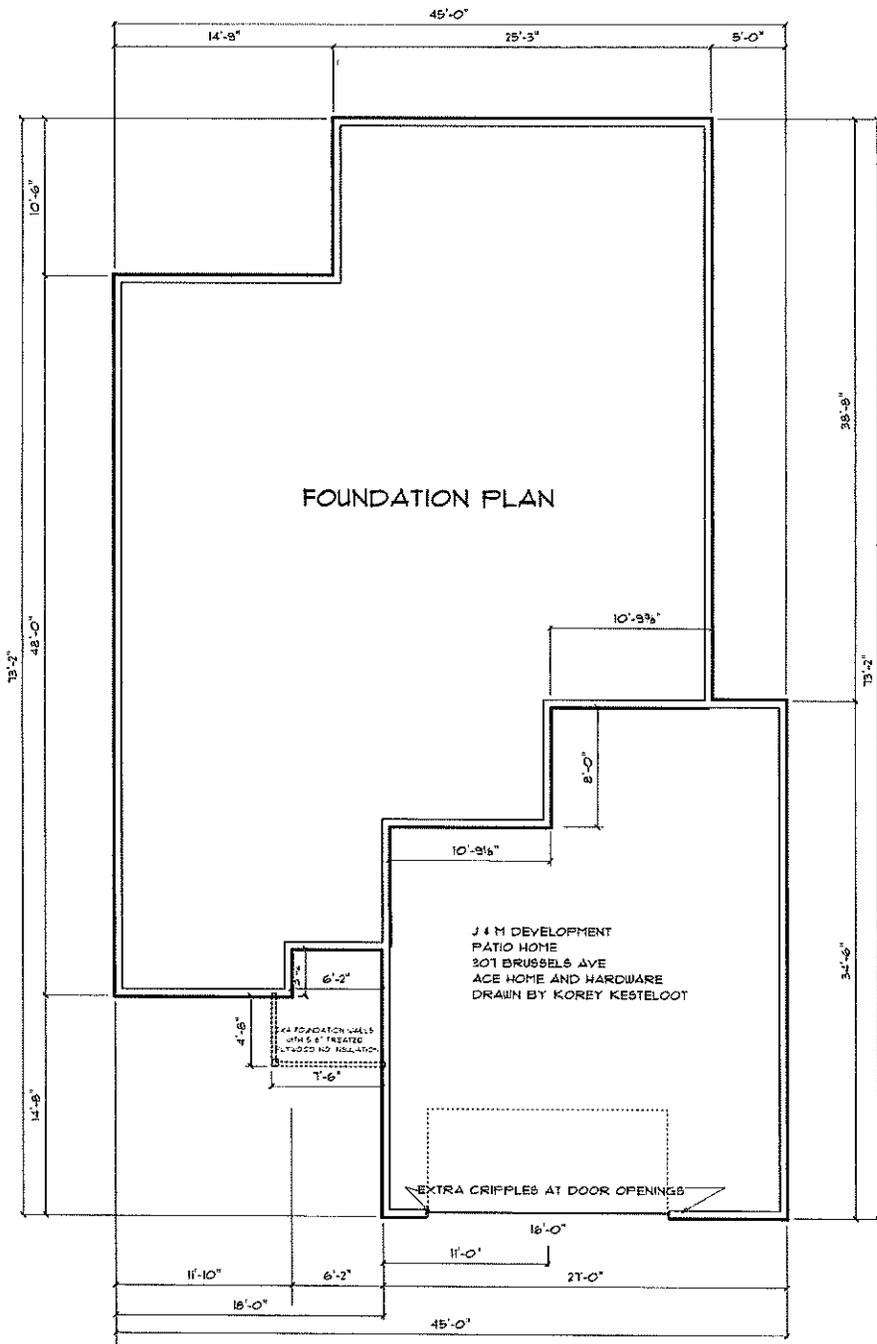
## BUILDING PERMIT

**PERMIT NUMBER** : 2018-00424  
**ADDRESS** : 307 BRUSSELS CT  
**PIN** : 27-711029-0  
**LEGAL DESC** : PARKWAY II ADDITION  
**PERMIT TYPE** : BUILDING  
**PROPERTY TYPE** : SINGLE FAMILY  
**CONSTRUCTION TYPE** : NEW BUILDING  
**VALUATION** : \$ 160,000.00  
 NOTE: NEW DWELLING

<b>APPLICANT</b>													
JM DEVELOPMENT LLC 401 MARSHALL ST E MARSHALL, MN 56258-0000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">PERMIT FEE</td> <td style="width: 40%; text-align: right;">1,103.00</td> </tr> <tr> <td>STATE SURCHARGE BLDG VAL</td> <td style="text-align: right;">80.00</td> </tr> <tr> <td>PLAN REVIEW SIMILAR</td> <td style="text-align: right;">275.75</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>1,458.75</b></td> </tr> <tr> <td colspan="2"><b>Payment(s)</b></td> </tr> <tr> <td>CHECK                    227028    1802343</td> <td style="text-align: right;">1,458.75</td> </tr> </table>	PERMIT FEE	1,103.00	STATE SURCHARGE BLDG VAL	80.00	PLAN REVIEW SIMILAR	275.75	<b>TOTAL</b>	<b>1,458.75</b>	<b>Payment(s)</b>		CHECK                    227028    1802343	1,458.75
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CHECK                    227028    1802343	1,458.75												
<b>OWNER</b>													
JM DEVELOPMENT LLC 401 MARSHALL ST E MARSHALL, MN 56258-0000													
<b>AGREEMENT</b>													
<p>All provisions of law and ordinances governing this type of work shall be complied with whether specified herein or not. Separate application must be secured for plumbing work and all electrical work must be inspected by the State Electrical Inspector.</p> <p><b><u>No work shall begin until the Building Permit is signed and issued by the Building Official.</u></b></p>	<p><b>PERMIT:</b> In consideration of the statements and representations made in the above application filed with the Office of the City Engineer, Marshall, Minnesota, this Permit is hereby granted to the applicant. This Permit is granted upon the expressed conditions that said owner and his agents, workmen and employees shall comply in all respects with the ordinances and regulations of the City of Marshall and the State of Minnesota. The granting of a permit does not give authority to violate any provisions of State or Local Law regulating building. Not all deficiencies in documents may have been addressed and/or noted and that shall not be construed as an approval of such code deficiencies. Review for code compliance will continue during inspections as construction progresses. This Permit expires if work is not commenced within 180 days or if work is suspended for 180 days.</p>												
 Building Official	10-17-18 Date												









## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019																																								
<b>Category:</b>	PUBLIC HEARING																																								
<b>Type:</b>	ACTION																																								
<b>Subject:</b>	307 Brussels Ct. – 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.																																								
<b>Background Information:</b>	<p>On March 26, 2019 a public hearing was called for and to be held on April 9, 2019 regarding a home property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The property is located at 307 Brussels Ct. with an estimated market value of \$167,300 with the difference of improvement being \$155,300.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: red; color: white;"> <th colspan="4" style="text-align: center;">NON -HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #e1f5fe;"> <th style="width: 25%;">2018 pre build raw land value</th> <th style="width: 25%;">2019 post build total value</th> <th colspan="2" style="width: 50%;">Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">12,000</td> <td style="text-align: right;">\$ 167,300.00</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">155,300.00</td> </tr> <tr> <td style="text-align: right;">taxes @ 2019 rates</td> <td style="text-align: right;">taxes @ 2019 rates</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">68.11</td> <td style="text-align: right;">\$ 949.68</td> <td style="text-align: right;">\$</td> <td style="text-align: right; background-color: yellow;"><b>881.57</b></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #c8e6c9;"> <th colspan="4" style="text-align: center;">HOMESTEAD TAX RATE</th> </tr> <tr style="background-color: #e1f5fe;"> <th style="width: 25%;">2018 pre build raw land value</th> <th style="width: 25%;">2019 post build total value</th> <th colspan="2" style="width: 50%;">Difference of improvement</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">12,000</td> <td style="text-align: right;">\$ 167,300.00</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">155,300.00</td> </tr> <tr> <td style="text-align: right;">taxes @ 2019 rates</td> <td style="text-align: right;">taxes @ 2019 rates</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">40.87</td> <td style="text-align: right;">\$ 823.66</td> <td style="text-align: right;">\$</td> <td style="text-align: right; background-color: yellow;"><b>782.79</b></td> </tr> </tbody> </table>	NON -HOMESTEAD TAX RATE				2018 pre build raw land value	2019 post build total value	Difference of improvement		12,000	\$ 167,300.00	\$	155,300.00	taxes @ 2019 rates	taxes @ 2019 rates			68.11	\$ 949.68	\$	<b>881.57</b>	HOMESTEAD TAX RATE				2018 pre build raw land value	2019 post build total value	Difference of improvement		12,000	\$ 167,300.00	\$	155,300.00	taxes @ 2019 rates	taxes @ 2019 rates			40.87	\$ 823.66	\$	<b>782.79</b>
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<b>Fiscal Impact:</b>	The approximate amount of assistance is \$881.57 a year or \$1,763.14 over a maximum period of 2 years as Non-Homestead or \$823.66 a year or \$1,565.58 over a maximum period of 2 years as a Homestead.																																								
<b>Alternative/ Variations:</b>	Not approve the request.																																								
<b>Recommendations:</b>	Recommendation #2 To approve Resolution Number XXXX, Second Series, a resolution approving home property tax abatement																																								

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY  
BEING DEVELOPED BY JOHN PARSONS; GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the “Act”), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. John Parsons has applied for a Home Tax Abatement pursuant to the City’s Home Tax Abatement Policy on property legally described as: Parcel ID: 27-826023-0, 1103 Slate Street, Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on January 8, 2019, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing refereed to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County’s current property tax levy, or \$200,000.

2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the “Abatement”) is hereby granted in respect of property taxes levied by the City on the Property for two (2) years, commencing with taxes payable for the assessed value related to the capital improvements outlined in 1.03.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30<sup>th</sup> of that calendar year.

3.03 The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04 The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority’s resolution, whichever is first.

3.05. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

Passed by the Common Council of the City of Marshall, this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor, City of Marshall

ATTEST:

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Approval of Consent Agenda
<b>Background Information:</b>	
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	the following consent agenda items be approved as presented.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Resolution Authorizing Transfer of funds from Fund 495 to Fund 602
<b>Background Information:</b>	December 1998 Fund 370 (wastewater debt service) was closed and the funds were transferred to Fund 495 instead of 602. Since 1998, 20,997.50 has been accounted for as a due to fund 602 from fund 495. Our auditors have recommended transferring these funds to the correct fund. This is continued cleanup of funds.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Authorizing Transfer of funds from Fund 495 to Fund 602

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS FROM FUND 495 TO  
FUND 602**

WHEREAS, on December 29, 1998, Fund 370 was closed;

WHEREAS, on December 29, 1998, 20,997.50 was transferred from Fund 370 to Fund 495

WHEREAS, in Fund 495, 20,997.50 is currently a due to Fund 602

BE IT FURTHER RESOLVED, that the Council authorized the transfer of 20,997.50 from Fund 495 to Fund 602

Passed and adopted by the Council this 9<sup>th</sup> day of April 2019.

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the Fire Township Agreements
<b>Background Information:</b>	Attached is the 2017/2018 Fire Protection Agreement template with the area Townships. Also, enclosed is a summary of each township, the sections covered and their annual fee. All the townships have approved their Fire Contracts.
<b>Fiscal Impact:</b>	\$514.21 per section.
<b>Alternative/ Variations:</b>	None.
<b>Recommendations:</b>	To approve the 2019/2020 Fire Protection Agreement with the area Townships at a rate of \$514.21 per section.

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# FIRE PROTECTION AGREEMENT

**May 1, 2019- April 30, 2020**

---

THIS AGREEMENT, made this 1<sup>st</sup> day of May, 2019 between the City of Marshall, party of the first part, and the Township of (Township) County of Lyon and State of Minnesota, party of the second part, WITNESSETH:

## Section 1. Purposes and Intent.

- (A) The party of the first part has been requested to provide “fire service” as defined to include any deployment of firefighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life or property in an area threatened by fire. It also includes the deployment of firefighting personnel and/or equipment to provide fire suppression, rescue, extrication, and any other services related to fire and rescue as may occasionally occur.

## Section 2. Services and Conditions.

- (A) The City of Marshall will maintain equipment, personnel and related training and certifications to provide full fire and related rescue response to the party of the second part as legally described in the attached Exhibit A.
- (B) The City of Marshall agrees to respond promptly to all calls or help within the territory to be serviced, but it is understood that the City of Marshall has entered into and will from time to time enter into similar arrangements with other townships and municipalities within its trade territory and that calls will be responded to in order in which they are received by the party of the City of Marshall; and it can respond to only one call at a time; and that in any event neither the City of Marshall nor any officer or employee thereof shall be liable to the party of the second part to any persons within the territory of such party of loss or damage of any kind whatsoever resulting from a failure to furnish or delay in furnishing fire-fighting equipment and personnel, or either of them, or from any failure to prevent, control or extinguish any fire whether such loss or damage is caused by the negligence of the officers, agents or employees of the City of Marshall or its fire department, or otherwise.

### Section 3. Term and Rates.

- (A) The party of the first part for a period of 1 year beginning on May 1, 2019, will, subject to the terms and conditions of this agreement, service all of the territory within the limits of the second party as legally described in Exhibit A, thereof, furnishing for that purpose the above described fire-fighting equipment for a consideration of \$(amount) which is \$514.21 per section for the period May 1, 2019 through April 30, 2020 to be paid on or before May 1, 2019. The basis of the fee is upon the formula calculation for this time period as summarized in the attached Exhibit B. Successive years under the formula in Exhibit B are for estimated purposes and subject to change.
- (B) In addition to the foregoing, additional fees as summarized in the attached Exhibit C apply.
- (C) All collected fire charges will be City of Marshall funds and used to offset the expenses of the fire department in providing fire services.

### Section 4. Billing and Collection.

- (A) The party of the second part agrees to pay to the City of Marshall as compensation for all fire service furnished pursuant to this agreement the sum specified in Section 3(A) thereof and to make a town fire protection tax levy or otherwise provide funds in any amount sufficient to pay the party of the first part the compensation agreed upon above.
- (B) Parties requesting or receiving fire services will be billed directly by the City of Marshall. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the City of Marshall requires fire service, the party will be charged and billed according to the sum specified in Section 3 (B). All parties will be billed whether or not covered by a party's insurance. Any billable amount of the fire service charge not covered by a party's insurance remains a debt of the party receiving the fire service.
- (C) Parties billed for fire service will have thirty (30) days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send notice of delinquency and charge a 1.5% administrative penalty on the unpaid balance.
- (D) If the service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service

charge. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.

- (E) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City of Marshall Council may also, on or before October 15 of each year, certify the unpaid property for collection with property taxes. The County auditor is responsible for remitting to the City all charges collected on behalf of the City of Marshall. The City of Marshall must give the property owner notice of its intent to certify the unpaid service charge by September 15.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed by their authorized officers the day and year first above written.

Executed in the presence of:

City of Marshall, Minnesota

By \_\_\_\_\_.  
Mayor of Marshall

By \_\_\_\_\_.  
City Administrator

ATTEST: \_\_\_\_\_.  
City Clerk

TOWNSHIP OF CLIFTON.

By \_\_\_\_\_.  
Chairman of the Board

By \_\_\_\_\_.  
Its Clerk

\_\_\_\_\_  
Date signed by Township

**EXHIBIT A**  
**SERVICE AREA DESCRIPTION**

**EXHIBIT B**  
**City of Marshall, Minnesota**  
**Fire Service Fee Summary**  
 (February 2018)

**TABLE 1. PAYMENT DATA & COST ALLOCATION.**

Governmental Entity	Pop.	Pop. as % Served	Estimated MV	Non-Taxable & Other MV	Total MV	Total MV as % Served	Sections Served	Total Sections	% Served
City of Marshall	13,719	13.719	807,167,300	425,103,575	1,232,270,875	1,232,270,875	n/a	n/a	100%
Clifton Township	255	1.70	61,031,275	2,951,625	63,982,900	42,655,267	24.00	36.00	67%
Fairview Township	374	3.74	79,418,425	1,496,300	80,914,725	80,914,725	33.84	33.84	100%
Lake Marshall Township	563	5.63	77,382,950	804,650	78,187,600	78,187,600	28.54	28.54	100%
Lynd Township	404	1.43	66,279,700	1,531,025	67,810,725	23,933,197	12.00	34.00	35%
Sodus Township	278	2.78	51,461,500	1,096,950	52,558,450	40,878,794	28.00	36.00	78%
Stanley Township	230	1.15	71,485,550	1,721,650	73,207,200	36,603,600	18.00	36.00	50%
Townships	2,104	1.581	407,059,400	9,602,200	416,661,600	303,173,183	144	204	72%
Total Marshall and Townships	15,823	15.300	1,214,226,700	434,705,775	1,648,932,475	1,535,444,058	n/a	n/a	n/a

Pop. According to current MN State Demographer's Office estimates (July, 2015).  
 Pop. as % Served Population multiplied by % served to come up with a closer estimate of population.  
 Taxable MV Taxable market value (real property) according to current data from Lyon County assessor's dept (2017). Land taxed at 25% of total value.  
 Non-Taxable and Other MV Non-taxable market value (includes exempt, dnr, pilt apts) according to current data from Lyon County assessor's dept. (2017). Land value calculated at 25% of actual.  
 Total MV Total of taxable and non-taxable market value.  
 Total MV as % Served Total market value as a percent of jurisdiction covered by fire service contract.  
 Sections Served Sections served of the service area  
 Total Sections Total sections of the service area.  
 % Served sections served divided by the total sections.

**TABLE 2. FIRE DEPARTMENT OPERATIONAL COST (based on 2016 Audit).**

Description	Dollars (\$)
Operating Expense	617,160
Depreciation (equipment & bldg)	150,764
sub-total	767,924
less 2% fire aid	102,664
<b>TOTAL</b>	<b>665,260</b>

**TABLE 3. FIRE SERVICE CALL SUMMARY (ACCIDENTS & FIRE CALLS).**

Governmental Entity	2016	2017	2018	AVERAGE 3-YR
City of Marshall	134	108	139	121.0
Clifton Township	4	3	1	3.5
Fairview Township	7	7	16	7.0
Lake Marshall Township	14	14	12	14.0
Lynd Township	1	5	4	3.0
Sodus Township	2	1	5	1.5
Stanley Township	2	3	1	2.5
Sub-total Townships	30	33	39	31.5
<b>Total</b>	<b>164</b>	<b>141</b>	<b>178</b>	<b>152.5</b>

**TABLE 4. FEE FORMULA CALCULATION.**

Governmental Entity	S	% of total column "S"	C	U	V	P
City of Marshall	552,758	83.1%	665,260	79.3%	80.3%	89.7%
Clifton Township	13,714	2.1%	665,260	2.3%	2.8%	1.1%
Fairview Township	27,285	4.1%	665,260	4.6%	5.3%	2.4%
Lake Marshall Township	39,810	6.0%	665,260	9.2%	5.1%	3.7%
Lynd Township	9,886	1.5%	665,260	2.0%	1.6%	0.9%
Sodus Township	11,219	1.7%	665,260	1.0%	2.7%	1.4%
Stanley Township	10,588	1.6%	665,260	1.6%	2.4%	0.8%
<b>Total</b>	<b>665,260</b>	<b>100.0%</b>	<b>N/A</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>
Townships "S"	112,502	16.9%	665,260	20.7%	19.7%	10.3%
Township Section Rate (S / total # of sections)	<b>\$ 779</b>					

S = Cost of fire protection for one year charged to the recipient of services. S = ((C) \* ((U% + V% + P%)/3))  
 C = Actual expenses for operation of the fire dept. for the last audited financial year including monies contributed to the fire relief association and  
 U = Percent of fire department use by recipient of the service averaged over the last 3-years.  
 V = Percent of market value of taxable and non-taxable structures in the jurisdiction.  
 P = Percent of population in a recipient's jurisdiction.

**TABLE 5. COMPARISON TO RECENT FEES FOR SERVICE (May 1-April 30)**

Governmental Entity	Rate/Section 2011-2012	Rate/Section 2012-2013	Rate/Section 2013-2014	Rate/Section 2014-2015	Rate/Section 2015-2016	Rate/Section 2016-2017	Rate/Section 2017-2018	Rate/Section 2018-2019	Rate/Section 2019-2020	Sections	Total 2018-2019	Proposed Formula (\$)	Difference current to formula (\$)	Current as a Percentage to Proposed (%)
City of Marshall	n/a	n/a	n/a	n/a	n/a	n/a								
Clifton Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	24.00	10731.29	18700.98	2982.48	0.57
Fairview Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	33.84	15131.12	26368.38	12154.35	0.57
Lake Marshall Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	28.54	12761.30	22338.58	27048.50	0.57
Lynd Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	12.00	5365.65	9350.49	4519.87	0.57
Sodus Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	28.00	12519.84	21817.81	(1300.94)	0.57
Stanley Township	190.00	228.00	228.00	256.00	294.00	338.00	389.00	447.14	514.21	18.00	8048.47	14025.73	2540.02	0.57
<b>Total</b>										144.38	64557.68	112501.96	47944.28	-

**TABLE 6. SUMMARY OF ANNUAL PER TOWNSHIP PROPOSED PHASE-IN FEES Actuals 2011-2016 and Phase-In 2017-2020 (based on current year formula figures).**

Governmental Entity	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2020-2025	2020-2026	2020-2027	2020-2028	2020-2029	2020-2030	2020-2031	2020-2032	
City of Marshall	5,472.00	5,472.00	6,144.00	6,144.00	7,056.00	8,114.40	9,331.56	10,731.29	12,340.99	14,192.14	16,320.96	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98	18,700.98
Clifton Township	7,715.52	7,715.52	8,663.04	8,663.04	9,948.96	11,441.30	13,157.50	15,131.12	17,400.79	20,010.91	23,012.55	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38	26,368.38
Fairview Township	6,507.12	6,507.12	7,306.24	7,306.24	8,390.76	9,649.37	11,096.78	12,761.30	14,675.49	16,876.82	19,408.34	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58	22,238.58
Lake Marshall Township	2,736.00	2,736.00	3,072.00	3,072.00	3,528.00	4,057.20	4,665.78	5,365.65	6,170.49	7,096.07	8,160.48	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49	9,350.49
Lynd Township	6,384.00	6,384.00	7,168.00	7,168.00	8,232.00	9,466.80	10,886.82	12,519.84	14,397.82	16,557.49	19,041.12	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81	21,817.81
Sodus Township	4,104.00	4,104.00	4,608.00	4,608.00	5,292.00	6,085.80	6,998.67	8,048.47	9,255.74	10,644.10	12,240.72	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73	14,025.73
Stanley Township	3,219.00	3,219.00	3,691.00	3,691.00	4,248.00	4,815.00	5,513.00	6,358.00	7,381.00	8,578.00	9,948.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00	11,501.00
<b>Total</b>	32,919	32,919	36,961	36,961	42,448	48,815	56,137	64,558	74,241	85,378	98,184	112,502	112,502	112,502	112,502	112,502	112,502	112,502	112,502	112,502	112,502	112,502

a. 2012-2013 and 2013-2014 \$228.00/section flat.  
 b. 2014-2015 12.3% increase.  
 c. 2015-2017 and thereafter Max Increase Per Year from for Table 6. (ex:115% = 15% increase)

**TABLE 7. SUMMARY OF PER TOWNSHIP PROPOSED PHASE-IN SECTION RATE Actuals 2011-2016 and Phase-In 2017-2020 (based on current year formula) (May 1-April 30).**

Governmental Entity	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2020-2025	2020-2026	2020-2027	2020-2028	2020-2029	2020-2030	2020-2031	2020-2032	
Clifton Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21
Fairview Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21
Lake Marshall Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21
Lynd Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21
Sodus Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21
Stanley Township	228	228	256	256	294	338	389	447.14	514.21	591.34	680.04	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21	779.21

**EXHIBIT C**

**FEES AND CHARGES**

Fee Description	Fee in dollars (\$)
Fire/ <del>rescue</del> -call <del>rescue van</del>	<del>750.00</del> 1000.00
<u>After 5 hours, incident billing will follow the Southwest/West Central fire department association mutual aid agreement.</u>	
Hazardous material trailer	750.00 plus cost of supplies and materials used.
<u>Pumping fuel or gas (if tank compromised or immediate danger to life or environment)</u>	<u>1.00 per gallon in and out (48 hours to pick up) If not picked up in 48 hours, owner will be assessed cost of removal by the hazardous waste contractor.</u>
Fire calls caused by negligence billed on the following cost of equipment and personnel:	
<u>Equipment</u>	
Rescue van	125.00 per hour
<del>1500 GPM Engine</del>	<del>295</del> 150.00 per hour
<del>1000 GPM Engine</del>	<del>200.00</del> per hour
Ladder truck	<del>750</del> 200.00 for initial first <del>per</del> hour, <u>250.00 per hour thereafter</u>
Tanker	<del>165</del> 0.00 per hour
Grass rig	<del>125</del> 00.00 per hour
Hazardous material (Haz-Mat) trailer	125.00 per hour
Water auger with engine or tanker	150.00 per hour
-UTV	<del>85</del> 100.00 per hour
<u>Mileage to organizations outside the Southwest/West Central fire department Mutual aid agreement.</u>	<u>1.75 per mile</u>
<u>Any tools/equipment damaged/destroyed due to the call for service will be assessed at the actual cost to the owner or responsible party of the call for service.</u>	
<u>Supplies</u>	
<del>AFFF Foam</del> <u>Class A foam</u>	<del>150</del> 25.00 per pail or higher based on market price
<del>Class B foam</del> <u>AR-AFFF Foam</u>	<del>200</del> 135.00 per pail or higher based on market price
Floor dry	150.00 per bag
<u>55 gallon steel drum with lid (fuel removal)</u>	<u>135.00 per barrel</u>
<u>8" x 10 ft. absorbent boom</u>	<u>145.00 per boom</u>
<u>Other</u>	
Natural gas hits	750.00 <del>per call (if proper procedures were not followed)</del>
<del>False alarms</del> <u>Automatic fire alarm activation</u>	750.00 <del>(per call AFTER 3<sup>rd</sup> call and after within a 72 hour period OR 3 business days, until functional)</del>
Education trailer (upon request and subject to availability of resources).	150.00 per day to all departments Mileage will be charges to organizations outside the Lyon County Mutual Aid <del>r</del> area at a fee of 1.75 per mile
<u>Fire Chiefs call for service (officer's pages)</u>	<u>100.00 per hour</u>
Personnel	<del>Hourly wage rate of actual personnel under current adopted City of Marshall wage schedule.</del> <u>17.50 per firefighter / per hour</u>

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1. The term "negligence" is defined as disregard or failure to reasonably have taken actions or care that would have pre-empted the hazardous situation that required emergency fire and rescue response.



101-34255  <b>TOWNSHIP</b>	<b>SECTIONS</b>	<b>COST PER SECTION</b>  <b>\$514.21</b>	<b>2019-2020 ONLY A ONE YEAR CONTRACT</b>  <b>RECEIPT NUMBER</b>	
<b>CLIFTON</b>  Donald Schmidt 3360 240th Street Milroy, MN 56263	24 Sections - 3 - 10; 15-22; 27 -34 67% covered	\$12,340.99		
<b>FAIRVIEW</b>  Bruce DeVos 3301 240th Avenue Marshall, MN 56258	33.84 Sections 94% covered	\$17,400.79		
<b>LAKE MARSHALL</b>  Sandra Nelson 2351 County Road 7 Marshall, MN 56258	28.54 Sections 79% covered	\$14,675.49		
<b>LYND</b>  Doug Kliene 2156 235th Street Lynd, MN 56157	1-12;12 Sections 33% covered	\$6,170.49		
<b>SODUS</b>  April Valdez 2470 190th Street Marshall, MN 56258	28 Sections - Not covered 25, 30, 31, 32, 33, 34, 35, and 36 78% covered	\$14,397.82		
<b>STANLEY</b>  Bruce Bitker 3160 County Road 11 Cottonwood, MN 56229	18 Sections - Not covered North of the Redwood River 50% covered	\$9,255.74	PAID 1900613	



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Declaring Surplus Property from Building Maintenance.
<b>Background Information:</b>	<p>Attached are pictures of the Genie IWP 25s lift which the City bought and used when the Library was built.</p> <p>It is a manual push around unit which is extremely heavy and the hydraulics do not hold. City staff indicated the issue was addressed with a company that fixes these and was told it would cost more to fix it than it is worth.</p> <p>The 2018 budget included the purchase of another used unit which is a self-propelled unit, and it was purchased in October 2018.</p>
<b>Fiscal Impact:</b>	Possible sale of unit.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council declare the Genie IWP 25s Lift from Building Maintenance as surplus property.





## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Amendments to the Fund Balance Policy
<b>Background Information:</b>	<p>Staff propose amendments to the Fund Balance Policy. During the long-term financial plan study conducted by AEM, it was recommended to reduce the City’s fund balance policy from 50 to 40 percent of next year’s budgeted expenditures to start funding capital improvements using cash instead of bonding.</p> <p>Information was gathered from 4 of Marshall’s comparable cities on what their fund balance policy states. The fund balance policies ranged from 30 to 60 percent.</p> <p>The Office of the State Auditor’s Office recommends unrestricted fund balances of approximately 35 to 50 percent.</p> <p>With this fund balance policy change, the City can begin to finance capital improvement projects using available cash and avoid interest and fees associated with bonding.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Authorizing Transfer of funds from Fund 495 to Fund 602

I. PURPOSE

- A. The purpose of this policy is to establish specific rules the City of Marshall will use to maintain an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids, are received in the second half of the City's fiscal year.
- B. The purpose of this policy is to also establish specific rules the City of Marshall will use to classify fund balances into categories; based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in these funds can be spent.

II. CLASSIFICATION OF FUND BALANCE

- A. Non-spendable
  - 1. This category includes fund balance that cannot be spent because it is either (a) not in spendable form or (b) is legally or contractually required to be maintained intact. Examples include inventories and prepaid amounts.
- B. Restricted
  - 1. Fund balance should be reported as restricted when constraints placed on those resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
- C. Committed
  - 1. Fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. The committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to commit those amounts.
  - 2. The City's highest level of decision making authority (City Council) will, annually or as deemed necessary, commit specific revenue sources for specified purposes by resolution. This formal action must occur prior to the end of the reporting period however, the amount to be subject to the constraint may be determined in the subsequent period.
  - 3. To remove the constraint on specified use of committed resources the City Council shall pass a resolution.

#### D. Assigned

1. Amounts that are constrained by the government's intent to use for specified purposes, but are neither restricted nor committed. Assigned fund balance in the General fund includes amounts that are intended to be used for specific purposes.
2. The City Council has delegated the authority to assign and remove assignments of fund balance amounts for specified purposes to the Finance Director.

#### E. Unassigned

1. Unassigned fund balance represents the residual classification for the General fund. It includes amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General fund. The General fund should be the only fund that reports a positive unassigned fund balance amount.
  - a. The City will maintain an unrestricted fund balance in the General fund and the Economic Development special revenue fund of an amount not less than 40% of the next year's budgeted expenditures of the General fund and the Economic Development special revenue fund. This will assist in maintaining an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids, are received in the second half of the City's fiscal year.
  - b. Fund balance exceeding 40% but less than 50% of the next year's budgeted General fund expenditures shall remain as an unassigned fund balance.
  - c. Fund balance in excess of 50% shall be reviewed by City Council to determine if such excess should be transferred to other funds to be used as a financing source for capital improvement, equipment purchases, or other needs as determined by City Council.
  - d. If spending unrestricted fund balance in designated circumstances has reduced unrestricted fund balance to a point below the minimum targeted level, as noted above, the replenishment will be funded by revenue and/or expenditure adjustments within the next year's budgeting process.

### III. DESIGNATION OF ENTERPRISE FUNDS

1. It is the goal of each enterprise fund to cover the costs of operations, including depreciation and a transfer to the General fund, to maintain a financially healthy enterprise. The City will maintain cash reserves in the Enterprise funds at a minimum level equal to 25% of the annual operating costs plus one year of debt service payments
  - a. The Liquor fund shall be exempt from this provision since the majority of the profits are transferred to the General fund
  - b. The waste water fund in addition shall reserve 1/3 depreciation of all assets annually to fund future improvements. The City Council shall

determine the use of these reserves.

2. If the cash reserve balance falls below the minimum target level, the replenishment will be funded by revenue and/or expense adjustments within the next year's budgeting process

IV. STABILIZATION ARRANGEMENTS

- A. Stabilization arrangements are defined as formally setting aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.
- B. The City will set aside amounts by resolution as deemed necessary that can only be expended when certain specific circumstances exist. The resolution will identify and describe the specific circumstances under which a need for stabilization arises. The need for stabilization will only be utilized for situations that are not expected to occur routinely.

V. MONITORING AND REPORTING

- A. The City Administrator and Director of Administrative Services shall annually prepare the status of fund balances in relation to this policy and present to the City Council in conjunction with the annual audit.
- B. When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed.
- C. When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order: 1.) committed 2.) assigned and 3.) unassigned.
- D. A negative residual amount may not be reported for restricted, committed, or assigned fund balances in the General fund.

Passed and adopted by the Common Council this 9<sup>th</sup> day of April , 2019.

THE COMMON COUNCIL

ATTEST:

\_\_\_\_\_  
Mayor of the City of Marshall, MN

\_\_\_\_\_  
City Clerk

I. PURPOSE

- A. The purpose of this policy is to establish specific rules the City of Marshall will use to maintain an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids, are received in the second half of the City's fiscal year.
- B. The purpose of this policy is to also establish specific rules the City of Marshall will use to classify fund balances into categories; based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in these funds can be spent.

II. CLASSIFICATION OF FUND BALANCE

- A. Non-spendable
  - 1. This category includes fund balance that cannot be spent because it is either (a) not in spendable form or (b) is legally or contractually required to be maintained intact. Examples include inventories and prepaid amounts.
- B. Restricted
  - 1. Fund balance should be reported as restricted when constraints placed on those resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
- C. Committed
  - 1. Fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. The committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to commit those amounts.
  - 2. The City's highest level of decision making authority (City Council) will, annually or as deemed necessary, commit specific revenue sources for specified purposes by resolution. This formal action must occur prior to the end of the reporting period however, the amount to be subject to the constraint may be determined in the subsequent period.

3. To remove the constraint on specified use of committed resources the City Council shall pass a resolution.

D. Assigned

1. Amounts that are constrained by the government's intent to use for specified purposes, but are neither restricted nor committed. Assigned fund balance in the General fund includes amounts that are intended to be used for specific purposes.
2. The City Council has delegated the authority to assign and remove assignments of fund balance amounts for specified purposes to the Finance Director.

E. Unassigned

1. Unassigned fund balance represents the residual classification for the General fund. It includes amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General fund. The General fund should be the only fund that reports a positive unassigned fund balance amount.

a. The City will maintain an unrestricted fund balance in the General fund and the Economic Development special revenue fund of an amount not less than ~~5~~ 40% of the next year's budgeted expenditures of the General fund and the Economic Development special revenue fund. This will assist in maintaining an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids, are received in the second half of the City's fiscal year.

b. Fund balance exceeding 40% but less than 50% of the next year's budgeted General fund expenditures shall remain as an unassigned fund balance.

~~a.c.~~ Fund balance in excess of 50% shall be reviewed by City Council to determine if such excess should be transferred to other funds to be used as a financing source for capital improvement, equipment purchases, or other needs as determined by City Council.

~~b.~~ The City will maintain an unrestricted fund balance for emergency or unanticipated expenditures in the General fund of an amount not less than 1-month of the next year's budgeted expenditures of the General fund.

~~e.~~ According to the Governmental Accounting Standards Board (GASB) Statement 45, the City of Marshall is required to have an actuarial valuation of the City's Other Post-Employment Benefits (OPEBs) completed every two years. This actuarial valuation considers post retirement medical, dental and life insurance and also severance pay including accrued vacation and sick leave. Based upon the benefits and census information, the actuarial valuation is computed for the City's annual contribution for two years, which shall be maintained as an unrestricted fund balance in each respective City fund.

If spending unrestricted fund balance in designated circumstances has reduced unrestricted fund balance to a point below the minimum targeted level, as noted above, the replenishment will be funded by revenue and/or expenditure adjustments within the next year's budgeting process.

d.

### ~~III.~~ DESIGNATION OF ENTERPRISE FUNDS ~~NET ASSETS~~

#### III.

~~1. The City will maintain a restricted net asset balance in the Enterprise funds of an amount not less than 25% of the next year's budgeted expenditures of each individual Enterprise fund. This will assist in maintaining an adequate level of funds for cash flow requirements and contingency.~~

1. It is the goal of each enterprise fund to cover the costs of operations, including depreciation and a transfer to the General fund, to maintain a financially healthy enterprise. The City will maintain cash reserves in the Enterprise funds at a minimum level equal to 25% of the annual operating costs plus one year of debt service payments

a. The Liquor fund shall be exempt from this provision since the majority of the profits are transferred to the General fund

b. The waste water fund in addition shall reserve 1/3 depreciation of all assets annually to fund future improvements. The City Council shall determine the use of these reserves.

2. If the cash reserve balance falls below the minimum target level, the replenishment will be funded by revenue and/or expense adjustments within the next year's budgeting process

#### IV. STABILIZATION ARRANGEMENTS

~~A.~~ Stabilization arrangements are defined as formally setting aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

A.

B. The City will set aside amounts by resolution as deemed necessary that can only be expended when certain specific circumstances exist. The resolution will identify and describe the specific circumstances under which a need for stabilization arises. The need for stabilization will only be utilized for situations that are not expected to occur routinely.

#### V. MONITORING AND REPORTING

A. The City Administrator and Director of Administrative Services ~~City Clerk~~ shall annually prepare the status of fund balances in relation to this policy and present to the City Council in conjunction with the annual audit.

B. When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources

- as they are needed.
- C. When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order: 1.) committed 2.) assigned and 3.) unassigned.
  - D. A negative residual amount may not be reported for restricted, committed, or assigned fund balances in the General fund.

Passed and adopted by the Common Council this ~~26<sup>9</sup>~~<sup>9</sup>th day of ~~April~~<sup>June</sup>, 201~~92~~<sup>92</sup>.

THE COMMON COUNCIL

ATTEST:

\_\_\_\_\_  
Mayor of the City of Marshall, MN

\_\_\_\_\_  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Resolution Authorizing Transfer of Funds from Fund 101 to Fund 495
<b>Background Information:</b>	A transfer of \$600,000 from General Fund (101) to the Street Improvement Fund (495) to build up fund 495 to start paying for street improvements using available cash. A "Street Improvement levy" item will be incorporated into the 2020 budget cycle. By transferring the 600,000, it allows for a gradual increase in levy dollars needed to fund future street improvements and avoids a large increase in the general levy for 2020.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve Resolution Authorizing Transfer of Funds from Fund 101 to Fund 495

RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES

RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM FUND 101 TO STREET  
IMPROVEMENT FUND 495

WHEREAS, the City of Marshall's Fund Balance Policy requires an unrestricted general fund balance of 40% of the next year's budgeted expenditures; and

WHEREAS, the City of Marshall's general fund balance as of 12/31/17 was 7,285,325, which was 60% of expected 2018 expenditures; and

WHEREAS, the 2018 revenue and expenditures are not anticipated to reduce the 60% fund balance.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Marshall authorizes the transfer of funds from the general fund 101 to the Street Improvement Fund 495 in the amount of \$600,000.

Passed and adopted by the City Council this 9<sup>th</sup> day of April 2019.

\_\_\_\_\_  
Robert J. Byrnes  
Mayor of the City of Marshall

ATTEST:

\_\_\_\_\_  
Kyle Box  
City Clerk



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of an Off-Sale 3.2 Percent Malt Liquor License and Tobacco License for I Mart Stores, LLC., 304 East College Dr., Marshall, MN.
<b>Background Information:</b>	Attached is a copy of the application from I Mart Stores, LLC. for an Off-Sale 3.2 Percent Malt Liquor License and Tobacco License.
<b>Fiscal Impact:</b>	The City License fee is \$90.00 for 3.2% Malt Liquor License and \$150.00 for a Tobacco License.
<b>Alternative/ Variations:</b>	Not approve the license
<b>Recommendations:</b>	the approval of an Off-Sale 3.2 Percent Malt Liquor License and Tobacco License for I Mart Stores, LLC, 304 East College Dr., Marshall, MN.



# Intoxicating Liquor License Application

License Period From: April 2019 To: March 2021

Receipt Number: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

If applicant is an individual, it shall be completed by such person; if a corporation, by an officer; if a partnership, by one of the general partners; if an unincorporated association, by the manager or managing officer.

1.

- New Application                       Renewal Application
- Type of License (Select all that apply) Fee
- On-Sale Liquor \$3,000.00
- On-Sale Sunday \$200.00
- On-Sale 3.2 % Malt Liquor \$250.00
- Off-Sale 3.2 % Malt Liquor \$90.00
- Brewer Taproom \$500.00
- Wine \$600.00

2. Type of applicant     Individual     Corporation     Club     Partnership     Other organization

3. Legal name of licensee (individual, partnership, corporation, organization or club) **I Mart Stores LLC.**  
Address **14489 John Humphrey Dr STE 200** Phone: **716-417-1144**  
Street **Orland Park, IL 60462**

4. Business name **I Mart Stores USA** Phone **716-417-1144**  
Address **304 E College ave** **Marshall, MN 56258**

5. Minnesota Business Tax ID Number (Per Minnesota Statute Section 270C.72)  
Federal Business Tax ID Number:  
Individual – Social Security Number. click or tap here to enter text.

6. Proof of Workers' Compensation Insurance Coverage  
Insurance company name **Acord** Dates of coverage **03-22-2019 to 03-22-2020**  
Policy number/Self-insurance permit number (Per Minnesota Statute Section 176.182) :

I am **not** required to have workers' compensation liability coverage because  
 I have no employees covered by the law     Other (Specify on an attached document.)

*All applicants complete this section.*

7. Since the license was last issued, have there been any changes in the ownership of the building where the licensed establishment is located?     Yes     No

If yes:

Building owner Click or tap here to enter text.

Phone Click or tap here to enter text.

Business address Click or tap here to enter text.

Street    City    State    Zip

Office of City Clerk  
344 West Main Street – Marshall, Minnesota 56258-1313  
(507) 537-6775  
www.ci.marshall.mn.us

## Intoxicating Liquor License Application

8. Describe any changes or additions since the last renewal in the serving areas for intoxicating liquor and/or wine.

Click or tap here to enter text. *Attach a drawing, if necessary.*

9. Are any of the following taxes or charges for the licensed premises unpaid or delinquent?

State sales taxes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	State withholding taxes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Real estate taxes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City utility bills	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Special assessments	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

10. During the past license year, has a summons been issued under the Liquor Civil Liability (Dram Shop) Law? If yes, attach a copy of the summons pursuant to Minnesota State Statute 340A.802.  Yes  No

11. Are there any changes in (a) finance or interest in premises; (b) contracts between the applicant and any persons, partnerships, corporations; or (c) any new loans since the license was last issued? If yes, explain.  Yes  No

Click or tap here to enter text.

12. What were combined sales of food, including non-alcoholic beverages, and alcoholic beverages for the most recent fiscal year ending prior to this application? Complete only if you are an On-Sale Liquor License Holder and intend to apply for an *Under 21 Exemption Permit*

Fiscal year from  Click or tap here to enter text. to  Click or tap here to enter text.:

	Gross sales	Percentage
Food	<input type="text"/> Click or tap here to enter text.	<input type="text"/> Click or tap here to enter text.
Liquor/wine/beer	<input type="text"/> Click or tap here to enter text.	<input type="text"/> Click or tap here to enter text.
Total	<input type="text"/> Click or tap here to enter text.	100%

*All applicants complete this section.*

13. General manager, proprietor, food/beverage manager, managing partner, or any individual in charge of the licensed premises.

Full name: **Muwafak Rizek .** Position **President**  
 Residence address **7924 Keystone rd, Orland Park, IL 60462** Phone **716-417-1144**

Full name  Click or tap here to enter text. Position  Click or tap here to enter text.  
 Residence address  Click or tap here to enter text. Phone  Click or tap here to enter text.

Full name  Click or tap here to enter text. Position  Click or tap here to enter text.  
 Residence address  Click or tap here to enter text. Phone  Click or tap here to enter text.

Office of City Clerk  
 344 West Main Street – Marshall, Minnesota 56258  
 (507) 537-6775  
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## Intoxicating Liquor License Application

14. Does the current manager have management duties at any other establishment?

Yes  No

If yes, list name and address of establishment.

15. Do you provide alcohol awareness training for your staff on responsible alcohol service techniques?

Yes  No

If yes, how often is training provided and who provides training? Click or tap here to enter text.

Complete only one number in this section. Refer to question 2 for type of applicant.

16. **Partnership** If applicable, complete this question for general and limited partners.

Name Click or tap here to enter text. Phone Click or tap here to enter text.  
Last First Middle

Residence address Click or tap here to enter text.

Street City State Zip

Name Click or tap here to enter text. Phone Click or tap here to enter text.  
Last First Middle

Residence address Click or tap here to enter text.

Street City State Zip

Name Click or tap here to enter text. Phone Click or tap here to enter text.  
Last First Middle

Residence address Click or tap here to enter text.

Street City State Zip

17a. **Corporation/club/other organization officers**

Attach a list of directors and stockholders and, if applicable, complete question 17a and 17b.

**President**

Name **Muwafak Rizek** Phone **716-417-1144**

Residence address **7924 Keystone RD  
Orland Park, IL 60462**

**Vice President**

Name Click or tap here to enter text. Phone Click or tap here to enter text.  
Last First Middle

Residence address Click or tap here to enter text.

Street City State Zip

**Secretary**

Name Click or tap here to enter text. Phone Click or tap here to enter text.  
Last First Middle

Residence address Click or tap here to enter text.

Street City State Zip

**Treasurer**

Name Click or tap here to enter text. Phone Click or tap here to enter text.  
Last First Middle

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## Intoxicating Liquor License Application

Residence address Click or tap here to enter text.

Street City State Zip

**17b. Are you a Minnesota corporation?**

Yes  No

If no:

Statutory agent Click or tap here to enter text. Phone Click or tap here to enter text.

Residence address Click or tap here to enter text.

Street City State Zip

Complete this section if applying for a wine license.

**18. Are you currently licensed in Marshall for the on-sale of 3.2 percent malt liquor?**

Yes  No

If yes, do you plan to sell strong beer at this location?

Yes  No

Complete this section if applying for Taproom License.

**19. Are you a holder of a Brewer's License under Minnesota Statute 340A.301, subd. 6, clause c, l or j?**

Yes  No

**20. Are you a brewer that brews more than 250,000 barrels of malt liquor annually?**

Yes  No

**21. Will you require a license for Growlers?**

Yes  No

All applicants complete this section.

**22. Are you currently licensed to cater food?**

Yes  No

If yes, is this business also licensed to cater alcohol?

Yes  No

The data on this form will be used to approve your license. Some requested data is private. Private data is available to you and the City or State staff who need this information to perform their duties but is not available to the public. You are not legally required to provide this data, but the City may not be able to approve your license if you do not provide it.

I have received from the City of Marshall a copy of *Marshall City Code, Chapter 6* (Alcoholic Beverage) and will familiarize myself with the provisions contained within them.

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Marshall to investigate and make whatever inquiries that are necessary to verify the information provided.

Office of City Clerk  
344 West Main Street – Marshall, Minnesota 56258  
(507) 537-6775  
www.ci.marshall.mn.us

**Intoxicating Liquor License Application**

X



Applicant signature

Subscribed and sworn to before me, a  
Notary Public, on this 25<sup>th</sup> day  
of March 20 19  
Commission expires on Jan 22, 23.



Notary signature

Office of City Clerk  
344 West Main Street – Marshall, Minnesota 56258  
(507) 537-6775  
[www.ci.marshall.mn.us](http://www.ci.marshall.mn.us)

# TOBACCO LICENSE APPLICATION FORM

City of Marshall ~ 344 West Main Street ~ Marshall MN 56258  
Phone (507) 537-6763 ~ Fax (507) 537-6830

LICENSE PERIOD FROM March 2019 TO Dec 2019

ANNUAL FEE: \$75.00/Per Facility – Due with Application Receipt # \_\_\_\_\_

TO COMPLY WITH THE CITY CODE OF MARSHALL, MINNESOTA  
REGULATING THE SALE OF TOBACCO.

NAME OF APPLICANT: Muwafak Rizek  
(First) (Middle) (Last)

HOME ADDRESS: 7924 Keystone Rd  
(R.R., Box or Street)

Orland Park, IL 60462  
(Town, State and Zip Code)

MAILING ADDRESS: Same as Home  
(R.R., Box or Street)

\_\_\_\_\_  
(Town, State and Zip Code)

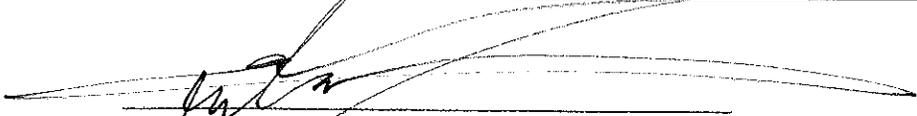
NAME AND ADDRESS  
OF LICENSED FACILITY: I Mart Stores LLC  
(Name)

14489 John Humphrey Dr, Ste 200  
(Street)

Orland Park, IL 60462  
(Town, State and Zip Code)

BUSINESS PHONE: (716) 417-1144

HOME PHONE: ( )

  
Signature of Applicant

03-15-2019  
Date



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of the bills/project payments
<b>Background Information:</b>	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	That the following bills and project payments be authorized for payment

PACKET: 06778 EFT Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-5837	ANDERSON, JASON								
I	201903263315	03/19/19 STORM WATER POLLUT AP			E	3/20/2019	109.27 109.27	109.27CR	
			EFT				109.27 109.27	109.27CR 0.00	0.00
-----									
01-3568	BRUNSVOLD, QUENTIN								
I	201903273331	UNIFORM SVC STRIPES	AP		E	3/27/2019	93.25 93.25	93.25CR	
I	201903273332	UNIFORM STRIPING	AP		E	3/27/2019	29.10 29.10	29.10CR	
			EFT				122.35 122.35	122.35CR 0.00	0.00
-----									
01-6205	DESMET, JASMINE								
I	201903263317	03/10/19 EM CLASS- CAMP RIP AP			E	3/20/2019	105.00 105.00	105.00CR	
I	201903273329	03/18/19 EM CLASS- CAMP RIP AP			E	3/27/2019	105.00 105.00	105.00CR	
			EFT				210.00 210.00	210.00CR 0.00	0.00
-----									
01-6269	HANSON, SHARON								
I	201903263318	03/19/19 TOWN HALL EVERYDAY AP			E	3/26/2019	102.82 102.82	102.82CR	
			EFT				102.82 102.82	102.82CR 0.00	0.00
-----									
01-6183	LEE, JERRED								
I	201903263320	03/14/19 MNDIT CERT-ARDEN H AP			E	3/19/2019	217.68 217.68	217.68CR	
			EFT				217.68 217.68	217.68CR 0.00	0.00
-----									

PACKET: 06778 EFT Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-1633	MARSHALL MUNICIPAL UTILITIE								
I	9753	01/19 & 02/19 SVC NETWORK S	AP		E	4/26/2019	500.00 500.00	500.00CR	
I	9760	02/28-03/27/19	AP		E	4/26/2019	774.90 774.90	774.90CR	
			EFT				1,274.90 1,274.90	1,274.90CR 0.00	0.00
-----									
01-2026	PEPSI COLA BOTTLING OF PIPE								
I	0002187667	.	AP		E	4/25/2019	35.55 35.55	35.55CR	
I	00021884814	.	AP		E	4/19/2019	23.70 23.70	23.70CR	
			EFT				59.25 59.25	59.25CR 0.00	0.00
-----									
01-2030	PETERSON, ALEX								
I	201903263324	REIM FOR MOBILE RADIOS	AP		E	4/19/2019	312.12 312.12	312.12CR	
I	201903263325	03/11/19 EMER MGT CLASS-CAM	AP		E	4/19/2019	101.00 101.00	101.00CR	
I	201903263326	03/18/19 EMER MGT CLASS-MED	AP		E	4/19/2019	87.00 87.00	87.00CR	
			EFT				500.12 500.12	500.12CR 0.00	0.00
-----									
01-2538	VIKING COCA COLA BOTTLING C								
I	2310853	.	AP		E	4/19/2019	368.92 368.92	368.92CR	
I	2310915	.	AP		E	4/25/2019	191.00 191.00	191.00CR	
			EFT				559.92 559.92	559.92CR 0.00	0.00
-----									

PACKET: 06778 EFT Payments

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	2,094.45CR
211	LIBRARY FUND	145.41CR
270	MERIT	226.96CR
609	LIQUOR	689.49CR
** TOTALS **		3,156.31CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00 0.00	0.00 0.00	0.00
DRAFTS		0.00 0.00	0.00 0.00	0.00
REG-CHECKS		0.00 0.00	0.00 0.00	0.00
EFT		3,156.31 3,156.31	3,156.31CR 0.00	0.00
NON-CHECKS		0.00 0.00	0.00 0.00	0.00
ALL CHECKS		3,156.31 3,156.31	3,156.31CR 0.00	0.00

TOTAL CHECKS TO PRINT: 0

ERRORS: 0 WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5813	ACE HOME & HARDWARE							
	I-88202	SUPPLIES	R	3/28/2019		21.05CR	112481	
	I-88360	SUPPLIES	R	3/28/2019		9.98CR	112481	
	I-88382	MAILBOX 1009 BOXELDER #3	R	3/28/2019		12.99CR	112481	
	I-88383	SOFTNER SALT	R	3/28/2019		39.54CR	112481	
	I-88545	SCREWS	R	3/28/2019		27.99CR	112481	
	I-88546	SUPPLIES	R	3/28/2019		28.00CR	112481	
	I-88661	SPRAYER, TRASH CAN	R	3/28/2019		28.98CR	112481	
	I-88691	SHOVEL, VALVE PLUGS	R	3/28/2019		50.74CR	112481	219.27
0548	ACTION SPORTS INC							
	I-21081260	RANGER BATTERY	R	3/28/2019		120.95CR	112482	120.95
3761	AMERICAN BOTTLING CO.							
	I-3892901470	.	R	3/28/2019		94.32CR	112483	94.32
0658	AP DESIGN							
	I-70214	MERIT LOGO POWER BANKS	R	3/28/2019		347.94CR	112484	347.94
0630	ARCTIC GLACIER							
	I-1947908002	.	R	3/28/2019		152.08CR	112485	152.08
5447	ARTISAN BEER COMPANY							
	I-3332374	.	R	3/28/2019		557.75CR	112486	557.75
0688	BELLBOY CORPORATION							
	I-0068833400	.	R	3/28/2019		4,524.00CR	112487	
	I-0099203100	.	R	3/28/2019		521.00CR	112487	5,045.00
0689	BEND RITE FABRICATION INC							
	I-40807-1	140 CAT BLADE	R	3/28/2019		5.95CR	112488	
	I-40848-1	PU FLOW ATTACHMENT	R	3/28/2019		1,028.64CR	112488	
	I-40861-1	METAL FOR WORKBENCH	R	3/28/2019		339.66CR	112488	
	I-41350	BOSS PLOW EDGES	R	3/28/2019		466.92CR	112488	
	I-41360	BACK DOOR SECURITY PLATE	R	3/28/2019		28.37CR	112488	
	I-41460	PORTABLE PUMPS	R	3/28/2019		87.56CR	112488	1,957.10
0699	BEVERAGE WHOLESALERS							
	I-051537	.	R	3/28/2019		5,743.87CR	112489	
	I-051788	.	R	3/28/2019		14,542.95CR	112489	
	I-051789	.	R	3/28/2019		88.75CR	112489	20,375.57

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4457	BREAKTHRU BEVERAGE							
	I-1080944743	.	R	3/28/2019		107.75CR	112490	
	I-1080944784	.	R	3/28/2019		1,409.50CR	112490	
	I-1080944785	.	R	3/28/2019		80.00CR	112490	1,597.25
0802	CARLSON & STEWART REFRIG INC							
	I-16722	COMPRESSOR # 1 & #3	R	3/28/2019		2,903.83CR	112491	
	I-16724	COMPRESSOR 32	R	3/28/2019		2,012.31CR	112491	4,916.14
0815	CATTOOR OIL COMPANY INC							
	I-160856	HWY 23 FUEL	R	3/28/2019		871.50CR	112492	
	I-160857	FUEL HWY 23	R	3/28/2019		742.02CR	112492	
	I-9272	DEF FLUID	R	3/28/2019		2.88CR	112492	
	I-9282	SMALL ENGINE GAS	R	3/28/2019		64.00CR	112492	1,680.40
0818	CAUWELS, ROGER							
	I-201903263316	REIM FOR DECALS	R	3/28/2019		24.00CR	112493	24.00
5860	CENTRAL STATES GROUP							
	I-7018264-00	PUMP HOSES	R	3/28/2019		817.50CR	112494	817.50
0865	COLEMAN ELECTRIC COMPANY							
	I-29173	THERMOSTAT REPLACEMENT	R	3/28/2019		105.00CR	112495	
	I-29177	ELECTRICAL WORK @ STATION	R	3/28/2019		1,446.67CR	112495	1,551.67
0934	D & G EXCAVATING INC							
	I-81609	03/13/19 SNOW HAULING	R	3/28/2019		200.00CR	112496	
	I-81610	SANDBAGGING	R	3/28/2019		269.92CR	112496	
	I-81627	REMOVETREES FROM RIVER	R	3/28/2019		592.50CR	112496	1,062.42
3819	DACOTAH PAPER CO							
	I-36877	SUPPLIES	R	3/28/2019		106.01CR	112497	
	I-39878	VACUUM BRUSHES	R	3/28/2019		141.68CR	112497	
	I-40206	GARBAGE BAGS	R	3/28/2019		24.92CR	112497	
	I-40210	SUPPLIES	R	3/28/2019		55.37CR	112497	
	I-40491	SUPPLIES	R	3/28/2019		423.23CR	112497	751.21
0975	DEPUTY REGISTRAR #32							
	I-201903273328	1C4RDJFG6HC857617-2019 17 DODG	R	3/28/2019		21.00CR	112498	21.00
5731	DOLL DISTRIBUTING							
	C-639026	.	R	3/28/2019		32.50	112499	
	I-637329	.	R	3/28/2019		4,487.80CR	112499	
	I-639025	.	R	3/28/2019		7,294.30CR	112499	11,749.60

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4753	ENTERPRISE LEASING CO I-20404081	03/05/19 K BOX	R	3/28/2019		188.34CR	112500	188.34
1090	FASTENAL COMPANY							
	I-96134	MATERIALS	R	3/28/2019		21.88CR	112501	
	I-96147	MATERIALS	R	3/28/2019		5.96CR	112501	
	I-96149	MATERIALS	R	3/28/2019		19.64CR	112501	
	I-96183	EAR PROTECTION PLUGS	R	3/28/2019		180.61CR	112501	
	I-96185	SUPPLIES	R	3/28/2019		1.64CR	112501	229.73
1215	GREENWOOD NURSERY							
	I-9865	FERTILIZER	R	3/28/2019		16,179.20CR	112502	16,179.20
1243	HARDWARE HANK							
	I-62106	GENERATOR WHEEL	R	3/28/2019		30.45CR	112503	30.45
4520	HARRISON TRUCK CENTERS							
	I-X205029486:01	JETTER FILTERS	R	3/28/2019		329.73CR	112504	
	I-X205029525:01	JETTER FILTER, OIL	R	3/28/2019		185.01CR	112504	514.74
1256	HAWKINS INC							
	I-4462554	FERRIC CHLORIDE	R	3/28/2019		5,147.30CR	112505	5,147.30
1267	HEIMAN INC.							
	I-0877489-IN	UNIFORM	R	3/28/2019		46.00CR	112506	46.00
5546	INDIAN ISLAND WINERY							
	I-2593	.	R	3/28/2019		378.72CR	112507	378.72
5017	JIM'S CLOTHING & SPORTING GOODS							
	I-105210	CAPS	R	3/28/2019		1,660.80CR	112508	1,660.80
1399	JOHNSON BROTHERS LIQUOR COMPANY							
	C-533371	.	R	3/28/2019		89.73	112509	
	I-1245701	.	R	3/28/2019		720.00CR	112509	
	I-1245702	.	R	3/28/2019		4,791.82CR	112509	
	I-1245703	.	R	3/28/2019		2,394.01CR	112509	7,816.10
5095	KIBBLE EQUIPMENT							
	I-1776257	EQUIPMENT FILTERS	R	3/28/2019		222.11CR	112510	222.11
0450	KOPITSKI, JASON							
	I-201903263319	03/11/19 HOMESTEAD SECURITY TR	R	3/28/2019		119.00CR	112511	119.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4140	KRUSE FORD-LINCOLN-MERCURY, INC							
	I-122612	05 FORS 250 SEALBELT BUCKLE	R	3/28/2019		82.45CR	112512	
	I-32584	SVC FORD EXPLORER #07037	R	3/28/2019		429.29CR	112512	511.74
1531	LYON COUNTY AUDITOR-TREASURER							
	I-201903263321	03/01-04/01/19 SVC	R	3/28/2019		633.25CR	112513	633.25
5577	LYON COUNTY HAZARDOUS WASTE FACILITY							
	I-286110	LIGHT BULBS	R	3/28/2019		26.00CR	112514	26.00
1545	LYON COUNTY HIGHWAY DEPARTMENT							
	I-201903263322	02/19 FUEL	R	3/28/2019		24,176.41CR	112515	24,176.41
*VOID*	VOID CHECK		V	3/28/2019			112516	**VOID**
1553	LYON COUNTY SHERIFF'S DEPT.							
	I-19-0004	ID CARDS	R	3/28/2019		20.00CR	112517	20.00
5473	MARCO -LEASE							
	I-34450779	LEASE PYMT	R	3/28/2019		238.50CR	112518	238.50
1604	MARSHALL AREA CHAMBER OF COMMERCE							
	I-564	EOY PRIZES	R	3/28/2019		1,825.00CR	112519	1,825.00
5962	MARSHALL FRAME SHOP LLC							
	I-2142	20 FRAMES	R	3/28/2019		400.00CR	112520	400.00
1635	MARSHALL NORTHWEST PIPE FITTINGS INC							
	I-430482	HANGAR #2 RPZ	R	3/28/2019		598.87CR	112521	
	I-430504	RPZ FITTINGS	R	3/28/2019		15.09CR	112521	
	I-430553	A/D BATHROOM STOOL PARTS	R	3/28/2019		24.70CR	112521	638.66
5139	MATHESON TRI-GAS INC							
	I-31591532	WELDER GAS	R	3/28/2019		63.75CR	112522	63.75
4980	MENARDS INC							
	I-36594	SUPPLIES	R	3/28/2019		35.57CR	112523	
	I-36604	WOOD FOR SHELVING	R	3/28/2019		121.98CR	112523	
	I-36781	LUMBER FOR SHELVING	R	3/28/2019		66.54CR	112523	
	I-36824	2 X 2'S	R	3/28/2019		16.56CR	112523	
	I-36835	STEEL CASTERS	R	3/28/2019		119.96CR	112523	
	I-36878	FLAG HOOKS	R	3/28/2019		3.56CR	112523	364.17

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1839	MINNESOTA VALLEY TESTING LABS INC I-965535	SALTY DISCHARGE TESTIG	R	3/28/2019		117.60CR	112524	117.60
1774	MN DEPT OF LABOR AND INDUST I-201903273330	UNLICENSED ELECTRICIANS LICENS	R	3/28/2019		223.00CR	112525	223.00
1821	MN SOCIETY OF PROFESSIONAL ENGNRS I-201903263327	04/04/19 INSP WORKSHOP, LEE, R	R	3/28/2019		120.00CR	112526	120.00
1824	MN STATE FIRE CHIEFS ASSOCIATION I-300005361	2019 DUES	R	3/28/2019		777.00CR	112527	777.00
1877	MOTION INDUSTRIES INC I-MN01-170698	#2 BLOWER AUGER BRG	R	3/28/2019		133.02CR	112528	133.02
1890	MUNICIPAL CODE CORPORATION I-00323292	MUNICODE MTG SUBSCRIPTION	R	3/28/2019		4,600.00CR	112529	4,600.00
1945	NORMS GTC I-7480-92857 I-7480-92883 I-7480-92985 I-7480-92986	SCRUB PAD BELTS/FILTYERS WASH BRUSH, CLIPS SOCKET ADAPTER	R R R R	3/28/2019 3/28/2019 3/28/2019 3/28/2019		9.54CR 20.55CR 24.94CR 12.99CR	112530 112530 112530 112530	68.02
1986	NORTH CENTRAL INTERNATIONAL, INC I-352621	FLASHER/RELAY	R	3/28/2019		25.30CR	112531	25.30
1963	NORTHERN TOOL AND EQUIPMENT I-42192226 I-42224975	WINCH COVER 3" TRASH PUMP	R R	3/28/2019 3/28/2019		59.99CR 876.00CR	112532 112532	935.99
5891	ONE OFFICE SOLUTION I-1882627-0 I-1882630-0 I-1882631-0 I-1882631-1 I-1882631-2	INK CARTRIDGE, SUPPLIES SUPPLIES SUPPLIES SUPPLIES INK CARTRIDGE	R R R R R	3/28/2019 3/28/2019 3/28/2019 3/28/2019 3/28/2019		210.98CR 23.52CR 109.67CR 59.67CR 430.99CR	112533 112533 112533 112533 112533	834.83
2036	PHILLIPS WINE AND SPIRITS INC I-2523160 I-2523161 I-2523162 I-2523163	. . . .	R R R R	3/28/2019 3/28/2019 3/28/2019 3/28/2019		711.00CR 2,000.00CR 3,688.02CR 921.80CR	112534 112534 112534 112534	7,320.82

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2037	PHOTOWORKS I-471997	PHOTO REPAIRS	R	3/28/2019		73.50CR	112535	73.50
2049	PLUNKETTS PEST CONTROL INC I-6217838 I-6218120	03/19/19 SVC 03/19/19 SVC	R	3/28/2019 3/28/2019		39.27CR 54.50CR	112536 112536	93.77
6166	PULVER MOTOR SVC, LLC I-154868 I-155981	ICR#19-3332 ICR# 19-4435	R	3/28/2019 3/28/2019		495.00CR 115.00CR	112537 112537	610.00
2186	ROGGE EXCAVATING I-6097	02/26/19 SNOW REMOVAL	R	3/28/2019		1,030.00CR	112538	1,030.00
5867	ROUND LAKE VINEYARDS & WINERY I-1679	.	R	3/28/2019		535.50CR	112539	535.50
2201	RUNNINGS SUPPLY INC C-4605261 I-4604109 I-4604900 I-4605044 I-4605336	RETURN MAILBOX SUPPLIES BOLLARD PAINT IMPACT DRIVER, PEGHOOKS, LUBE SMALL TOOLS	R	3/28/2019 3/28/2019 3/28/2019 3/28/2019 3/28/2019		14.99 33.16CR 26.94CR 40.56CR 90.98CR	112540 112540 112540 112540 112540	176.65
2311	SOUTHWEST GLASS CENTER I-103470	FIX DOOR LOCK	R	3/28/2019		29.95CR	112541	29.95
4409	STRATEGIC INSIGHTS INC. I-19PLAN-IT-075	2019 RENEWAL	R	3/28/2019		725.00CR	112542	725.00
2373	STREICHERS I-I1357232	UNIFORM INSIGNIA	R	3/28/2019		21.98CR	112543	21.98
6277	TALKING WATERS BREWING CO, LLC I-0693	.	R	3/28/2019		165.00CR	112544	165.00
2428	TITAN MACHINERY I-1214671GP	321F FLUID	R	3/28/2019		532.95CR	112545	532.95
2434	TONI'S DEPOT I-200	INTERVIEW PANEL LUNCH	R	3/28/2019		52.45CR	112546	52.45

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6156	TRUE BRANDS							
	I-468735	.	R	3/28/2019		672.54CR	112547	
	I-468739	.	R	3/28/2019		134.16CR	112547	806.70
6126	UNITED COMMUNITY ACTION PARTNERSHIP							
	I-201903283333	SCDP 2018 GRANT SUPPORT	R	3/28/2019		7,000.00CR	112548	7,000.00
5733	VAST BROADBAND							
	I-015038501-0319	03/08-04/07/19	R	3/28/2019		61.94CR	112549	61.94
4489	VERIZON WIRELESS							
	I-9825710797	02/09-03/08/19	R	3/28/2019		722.45CR	112550	722.45
2591	WESTERN PRINT GROUP							
	I-00443	DOOR HANGARS	R	3/28/2019		192.30CR	112551	192.30
2605	WINE MERCHANTS							
	I-7226804	.	R	3/28/2019		384.00CR	112552	384.00
6082	ZEUG, THOMAS							
	I-1319	RANGE EXTENDERS	R	3/28/2019		110.00CR	112553	110.00
2632	ZIEGLER INC							
	I-PC040325910	OSHKOSH PLOW EDGES	R	3/28/2019		1,235.85CR	112554	
	I-PC040325911	WIPER BLADE	R	3/28/2019		34.00CR	112554	
	I-PC040325912	OSHKOSH PLOW EDGES	R	3/28/2019		1,612.12CR	112554	
	I-PC040326074	BATTERIES FOR GENERATOR	R	3/28/2019		466.36CR	112554	3,348.33

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	73	0.00	146,299.19	146,299.19
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	74	0.00	146,299.19	146,299.19

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	3/2019	64,452.31CR
223	3/2019	7,000.00CR
258	3/2019	4,947.14CR
270	3/2019	1,531.67CR
602	3/2019	10,702.52CR
609	3/2019	57,073.05CR
630	3/2019	592.50CR
=====		
ALL		146,299.19CR

PACKET: 06767 03/22/19 Payroll Entries  
 VENDOR SET: 01 City of Marshall  
 BANK: AP REG AP

\*\*\* DRAFT/OTHER LISTING \*\*\*

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
0966		DELTA DENTAL OF MINNESOTA						
	I-22F201903073270	DENTAL FAMILY	D	3/29/2019		4,334.58	000818	
	I-22F201903203305	DENTAL FAMILY	D	3/29/2019		4,334.58	000818	
	I-22S201903073270	DENTAL SINGLE	D	3/29/2019		497.42	000818	
	I-22S201903203305	DENTAL SINGLE	D	3/29/2019		452.20	000818	9,618.78
2321		SOUTHWEST WEST CENTRAL SERVICE						
	I-FH5201903073270	FAMILY HSA 5000	D	3/29/2019		42,462.50	000819	
	I-FH5201903203305	FAMILY HSA 5000	D	3/29/2019		42,462.50	000819	
	I-FV5201903073270	FAMILY VEBA 5000	D	3/29/2019		3,397.00	000819	
	I-FV5201903203305	FAMILY VEBA 5000	D	3/29/2019		3,397.00	000819	
	I-SH5201903073270	SINGLE HSA 5000	D	3/29/2019		9,577.50	000819	
	I-SH5201903203305	SINGLE HSA 5000	D	3/29/2019		8,939.00	000819	
	I-SV5201903073270	SINGLE VEBA 5000	D	3/29/2019		2,234.75	000819	
	I-SV5201903203305	SINGLE VEBA 5000	D	3/29/2019		2,234.75	000819	114,705.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	124,323.78	124,323.78
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
<b>BANK TOTALS:</b>	<b>2</b>	<b>0.00</b>	<b>124,323.78</b>	<b>124,323.78</b>

PACKET: 06767 03/22/19 Payroll Entries  
VENDOR SET: 01 City of Marshall  
BANK: ALL

\*\*\* DRAFT/OTHER LISTING \*\*\*

\*\* REGISTER GRAND TOTALS \*

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	124,323.78	124,323.78
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	124,323.78	124,323.78

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	3/2019	93,964.72CR
211	3/2019	5,825.08CR
258	3/2019	5,962.88CR
270	3/2019	1,824.14CR
602	3/2019	13,931.66CR
609	3/2019	2,815.30CR
ALL		124,323.78CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-5837		ANDERSON, JASON							
	I 04/19-	CELL PHON	AP		E	4/01/2019	70.00 70.00	70.00CR	
				EFT			70.00 70.00	70.00CR 0.00	0.00
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01-3568		BRUNSVOLD, QUENTIN							
	I 04/19-	CELL PHON	AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
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01-0378		BUYSSE, JASON							
	I 04/19-	CELL PHON	AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									
01-0380		CALLENS, DAVID							
	I 04/19-	CELL PHON	AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									
01-0384		COUDRON, DEAN							
	I 04/19-	CELL PHON	AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-1090	FASTENAL COMPANY								
I	96133	CLEANING SUPPLIES	AP		E	4/10/2019	171.74 171.74	171.74CR	
I	96193	SANDING/GRINDING DISC	AP		E	4/10/2019	98.49 98.49	98.49CR	
I	96233	HARDWARE	AP		E	4/17/2019	46.20 46.20	46.20CR	
I	96234	SUPPLIES	AP		E	4/18/2019	198.93 198.93	198.93CR	
I	96235	TOWELS, COVERALLS	AP		E	4/17/2019	223.92 223.92	223.92CR	
I	96272	HELI-COIL REPAIR KIT	AP		E	4/18/2019	37.84 37.84	37.84CR	
I	96286	FLOOR SEALER	AP		E	4/17/2019	90.19 90.19	90.19CR	
I	96334	NUTS	AP		E	4/20/2019	0.99 0.99	0.99CR	
			EFT				868.30 868.30	868.30CR 0.00	0.00
-----									
01-6183	LEE, JERRED								
I	04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
			EFT				30.00 30.00	30.00CR 0.00	0.00
-----									
01-1635	MARSHALL NORTHWEST PIPE FIT								
I	430191	MATERIALS	AP		E	4/06/2019	176.38 176.38	176.38CR	
I	430669	RED BARON BLDG	AP		E	4/25/2019	19.67 19.67	19.67CR	
I	430795	PIPE FITTINGS	AP		E	4/27/2019	40.83 40.83	40.83CR	

PACKET: 06793 EFT Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-1635	MARSHALL NORTHWEST PIPE FIT (CONT)								
	I 430804	PIPE WRENCH	AP		E	4/27/2019	169.76 169.76	169.76CR	
			EFT				406.64 406.64	406.64CR 0.00	0.00
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01-6025	MELLENTHIN, CODY								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
			EFT				30.00 30.00	30.00CR 0.00	0.00
-----									
01-0473	OLSON, GLENN								
	I 04/19-CELL PHON		AP		E	4/01/2019	80.00 80.00	80.00CR	
			EFT				80.00 80.00	80.00CR 0.00	0.00
-----									
01-3441	PROUTY, MICHELLE								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
			EFT				30.00 30.00	30.00CR 0.00	0.00
-----									
01-4826	RIEKE, BENJAMIN								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
			EFT				30.00 30.00	30.00CR 0.00	0.00
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-0491	ST AUBIN, GREGORY								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									
01-4134	STENSRUD, PRESTON								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									
01-5491	STORM, ANNETTE								
	I 04/19-CELL PHON		AP		E	4/01/2019	80.00 80.00	80.00CR	
				EFT			80.00 80.00	80.00CR 0.00	0.00
-----									
01-3342	TRUEDSON, SCOTT								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									
01-6092	VANDERMILLEN, SCOTT								
	I 04/19-CELL PHON		AP		E	4/01/2019	80.00 80.00	80.00CR	
				EFT			80.00 80.00	80.00CR 0.00	0.00
-----									

PACKET: 06793 EFT Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-0512	VANLEEUEW, SARA J.								
	I 04/19-CELL PHON		AP		E	4/01/2019	70.00 70.00	70.00CR	
				EFT			70.00 70.00	70.00CR 0.00	0.00
-----									
01-0513	VANMOER, ROBERT								
	I 04/19-CELL PHON		AP		E	4/01/2019	30.00 30.00	30.00CR	
				EFT			30.00 30.00	30.00CR 0.00	0.00
-----									

PACKET: 06793 EFT Payments

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	1,363.46CR
258	ASC ARENA	30.00CR
602	WASTEWATER OPERATING	551.48CR
630	SURFACE WATER MGT UTILITY	70.00CR
** TOTALS **		2,014.94CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00 0.00	0.00 0.00	0.00
DRAFTS		0.00 0.00	0.00 0.00	0.00
REG-CHECKS		0.00 0.00	0.00 0.00	0.00
EFT		2,014.94 2,014.94	2,014.94CR 0.00	0.00
NON-CHECKS		0.00 0.00	0.00 0.00	0.00
ALL CHECKS		2,014.94 2,014.94	2,014.94CR 0.00	0.00

TOTAL CHECKS TO PRINT: 0

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ERRORS: 0 WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6020	LOUWAGIE, ALLAN							
	I-422752	03/27/19 SVC	R	4/04/2019		180.00CR	112555	180.00
5813	ACE HOME & HARDWARE							
	I-87161	1100 BIRCH-MAILBOX REPAIR	R	4/04/2019		15.36CR	112556	
	I-87164	FLOOR FINISH	R	4/04/2019		56.97CR	112556	
	I-88679	ANCHORS	R	4/04/2019		28.00CR	112556	
	I-88901	TARPS	R	4/04/2019		29.98CR	112556	
	I-88940	IMPACT KNUCKLE	R	4/04/2019		28.99CR	112556	
	I-89143	SOFTNER SALT	R	4/04/2019		53.94CR	112556	213.24
0581	AMERICAN ENGINEERING TESTING INC							
	I-1301444	COMM IND PARK	R	4/04/2019		4,300.00CR	112557	4,300.00
5447	ARTISAN BEER COMPANY							
	I-3333866	.	R	4/04/2019		245.90CR	112558	
	I-3333867	.	R	4/04/2019		187.95CR	112558	433.85
0648	AUTOMATIC SYSTEMS CO.							
	I-33246S	HWY 23 PUMP VFD'S REPAIR	R	4/04/2019		654.85CR	112559	654.85
0689	BEND RITE FABRICATION INC							
	I-41417	BOSS PLOW	R	4/04/2019		31.06CR	112560	
	I-41422	RENTAL BLADE	R	4/04/2019		17.74CR	112560	
	I-41485	SIGN TRAILER	R	4/04/2019		14.86CR	112560	
	I-4434	KUBOTA SNOWBLOWER	R	4/04/2019		36.12CR	112560	99.78
0699	BEVERAGE WHOLESALERS							
	I-052567	.	R	4/04/2019		5,174.68CR	112561	
	I-052568	.	R	4/04/2019		121.20CR	112561	
	I-052825	.	R	4/04/2019		17,696.87CR	112561	22,992.75
4628	BNSF							
	I-1903159	CONTR#BF62547, 04/19-04/20	R	4/04/2019		2,280.19CR	112562	2,280.19
0724	BOLTON & MENK INC							
	I-0230721	LEGION FIELD STUDY	R	4/04/2019		3,465.00CR	112563	3,465.00
0726	BORCHS SPORTING GOODS							
	I-AAD008516	ADULT SOFTBALL	R	4/04/2019		527.50CR	112564	527.50
0018	BORDER STATES ELECTRIC SUPPLY							
	C-915997476	RETURN	R	4/04/2019		375.00	112565	
	C-917417898	RETURN CORD	R	4/04/2019		4.11	112565	
	I-915944965	.	R	4/04/2019		375.00CR	112565	
	I-917360783	DRILL CORD	R	4/04/2019		4.11CR	112565	
	I-917360784	BEACON BULB TRANSFORMER	R	4/04/2019		89.21CR	112565	
	I-917369409	T HANGAR BULBS	R	4/04/2019		28.66CR	112565	
	I-917407579	LIFT 8 REPAIR	R	4/04/2019		225.35CR	112565	
	I-917407580	A/D LIGHT PARTS	R	4/04/2019		106.89CR	112565	
	I-917417897	PAINT SHED HEATER	R	4/04/2019		36.13CR	112565	486.24

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4457	BREAKTHRU BEVERAGE							
	I-1080947785	.	R	4/04/2019		262.80CR	112566	
	I-1080947786	.	R	4/04/2019		5,195.72CR	112566	
	I-1080947787	.	R	4/04/2019		1,264.00CR	112566	6,722.52
2431	BUELTEL-MOSENG LAND SURVEYING, INC							
	I-19-5508	CITY HALL TOPO SURVEY	R	4/04/2019		1,100.00CR	112567	1,100.00
0799	CARLOS CREEK WINERY							
	I-17051	.	R	4/04/2019		576.00CR	112568	576.00
0815	CATTOOR OIL COMPANY INC							
	I-160860	HWY 23 LIFT STATION FUEL	R	4/04/2019		998.49CR	112569	
	I-9333	SMALL ENGINE GAS	R	4/04/2019		61.00CR	112569	1,059.49
3606	CBA LIGHTING & CONTROLS, INC							
	I-190079	RUNWAY LIGHTING PARTS	R	4/04/2019		648.80CR	112570	648.80
0836	CHARTER COMMUNICATIONS							
	I-201904023341	04/01-04/30/19	R	4/04/2019		91.09CR	112571	91.09
0875	COMPUTER MAN INC							
	I-280805	INK CARTRIDGE	R	4/04/2019		129.00CR	112572	129.00
0920	CULLIGAN WATER CONDITIONING OF MARSHALL							
	I-23183	A/D SOFTENER SALT	R	4/04/2019		100.68CR	112573	
	I-23230	A/D WATER SOFTENER	R	4/04/2019		60.00CR	112573	160.68
0934	D & G EXCAVATING INC							
	I-81653	SNOW REMOVAL/HWY 19 CULVERT RE	R	4/04/2019		2,913.13CR	112574	2,913.13
3819	DACOTAH PAPER CO							
	I-20013	BRUSHES FOR SCRUBBER	R	4/04/2019		260.38CR	112575	260.38
3845	DAKOTA FLUID POWER INC.							
	I-6678750	SWEEPER	R	4/04/2019		1,621.56CR	112576	1,621.56
5731	DOLL DISTRIBUTING							
	C-642245	.	R	4/04/2019		241.15	112577	
	I-642244	.	R	4/04/2019		11,643.05CR	112577	11,401.90
4126	DOOM & CUYPER CONSTRUCTION							
	I-201904013334	JUSTICE BATHROOM	R	4/04/2019		19,734.35CR	112578	19,734.35

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1016	DRIVER & VEHICLE SERVICES							
	I-1C4RDJFG6HC857617	2017 DODGE DURANGO	R	4/04/2019		11.00CR	112579	11.00
1035	ECOLAB PEST ELIMINATION SERVICES							
	I-6771003	04/03/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771012	04/03/19 SVC	R	4/04/2019		107.12CR	112580	
	I-6771013	04/03/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771014	04/02/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771015	04/02/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771016	04/02/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771017	04/02/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771018	04/02/19 SVC	R	4/04/2019		53.56CR	112580	
	I-6771028	04/03/19 SVC	R	4/04/2019		181.13CR	112580	663.17
4753	ENTERPRISE LEASING CO							
	I-20544949	03/19/19 J ANDERSON	R	4/04/2019		97.66CR	112581	97.66
4656	FINANCE & COMMERCE							
	I-744205313	274 HURON/SUPERIOR	R	4/04/2019		172.30CR	112582	172.30
1145	FREMONT INDUSTRIES INC							
	I-2019-46957-00	POLYMER	R	4/04/2019		3,870.00CR	112583	3,870.00
6306	GLACIAL LAKES HUMANE SOCIETY							
	I-201904023343	ANIMAL SURRENDER	R	4/04/2019		225.00CR	112584	225.00
1201	GRAINGER INC							
	I-9116277634	SOLENOID VALVE	R	4/04/2019		233.81CR	112585	
	I-9126411520	MANHOLE COVER HOOKS	R	4/04/2019		204.09CR	112585	
	I-9127219021	FILTERS	R	4/04/2019		100.80CR	112585	
	I-9127672773	SMALL TOOLS	R	4/04/2019		107.63CR	112585	646.33
4520	HARRISON TRUCK CENTERS							
	I-X205030377:1	TRUCK #4	R	4/04/2019		289.92CR	112586	289.92
5515	HOFFMANN, RYAN							
	I-04/19-CELLPHONE		R	4/04/2019		30.00CR	112587	30.00
4533	HUNAN LION							
	I-201904043352	MOM'S EXPO	R	4/04/2019		103.91CR	112588	103.91
1315	IACP							
	I-34253	05/12/19-05/11/20	R	4/04/2019		875.00CR	112589	875.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1399	JOHNSON BROTHERS LIQUOR COMPANY							
	I-1251001	.	R	4/04/2019		1,330.80CR	112590	
	I-1251002	.	R	4/04/2019		681.95CR	112590	
	I-1251005	.	R	4/04/2019		11,800.16CR	112590	
	I-1251006	.	R	4/04/2019		6,620.80CR	112590	20,433.71
5095	KIBBLE EQUIPMENT							
	I-05965580	2018 JD Z970R--539050	R	4/04/2019		1,750.00CR	112591	1,750.00
0450	KOPITSKI, JASON							
	I-04/19-CELL PHON		R	4/04/2019		30.00CR	112592	30.00
6323	LUTHER, ERIC							
	I-04/19-CELLPHONE		R	4/04/2019		30.00CR	112593	30.00
5577	LYON COUNTY HAZARDOUS WASTE FACILITY							
	C-282860	PD 2X	R	4/04/2019		3.00	112594	
	I-0434418	RECYCLE BULBS	R	4/04/2019		17.50CR	112594	
	I-0434420	DISPOSAL UV BULBS	R	4/04/2019		12.50CR	112594	27.00
1546	LYON COUNTY HISTORICAL SOCIETY							
	I-201904023345	Q2 2019 PYMT	R	4/04/2019		5,250.00CR	112595	5,250.00
1553	LYON COUNTY SHERIFF'S DEPT.							
	I-19-0006	ID'S	R	4/04/2019		10.00CR	112596	10.00
1574	MAGIC WATER							
	I-201904013337	04/01-04/30/19	R	4/04/2019		34.00CR	112597	34.00
1604	MARSHALL AREA CHAMBER OF COMMERCE							
	I-201904023346	04/19 SW MN PART AGREEMENT	R	4/04/2019		9,400.00CR	112598	
	I-565	WOMEN'S VBALL PRIZES	R	4/04/2019		225.00CR	112598	
	I-566	MOM'S EXPO GIFTS	R	4/04/2019		170.00CR	112598	
	I-567	MOM'S EXPO PRIZES	R	4/04/2019		315.00CR	112598	10,110.00
1616	MARSHALL CONVENTION & VISITORS BUREAU							
	I-201904023347	04/19 SRASC SERV AGREEMENT	R	4/04/2019		7,000.00CR	112599	7,000.00
1623	MARSHALL INDEPENDENT, INC							
	I-201904023344	01/19 LEGALS	R	4/04/2019		156.75CR	112600	156.75
0460	MARSHALL JAMES							
	I-04/19-CELL PHON		R	4/04/2019		80.00CR	112601	
	I-201904013338	02/19-06/19 ROTARY DUES	R	4/04/2019		156.25CR	112601	236.25

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1631	MARSHALL MACHINE SHOP INC I-61186	PUMP HOSE HOLDERS	R	4/04/2019		81.02CR	112602	81.02
4611	MARTIN TRUCKING I-830813261	02/19 SVC	R	4/04/2019		2,782.20CR	112603	2,782.20
5139	MATHESON TRI-GAS INC C-19170460 I-19235776-1 I-19472612	PD 2 X WELDER PARTS WELDER GAS	R	4/04/2019		81.26 35.04CR 63.75CR	112604 112604 112604	17.53
1794	MEI TOTAL ELEVATOR SOLUTIONS I-795662	04/19 SVC	R	4/04/2019		156.50CR	112605	156.50
1695	MEIER ELECTRIC INC I-35455	ELECTRICAL INSPECTIONS	R	4/04/2019		60.00CR	112606	60.00
4980	MENARDS INC I-36368 I-36591-1 I-36913 I-36988 I-36989	SUPPLIES CABLE TIES SUPPLIES KENNEL SUPPLIES BATTERIES	R	4/04/2019		38.31CR 52.18CR 8.78CR 23.85CR 12.96CR	112607 112607 112607 112607 112607	136.08
3971	MEULEBROECK, ANDY I-04/19-CELL PHON		R	4/04/2019		30.00CR	112608	30.00
6378	MICRO MOTION INC I-40529632	FLOW METER	R	4/04/2019		7,926.89CR	112609	7,926.89
6377	MIDWEST TRAINING ASSOICOIATES, LLC I-09-21-0322	NFPA FIRE TRAINING	R	4/04/2019		300.00CR	112610	300.00
1774	MN DEPT OF LABOR AND INDUST I-201904043353	QRTLY CHG THRU 03/31/19	R	4/04/2019		172.50CR	112611	172.50
3555	MN DOT I-P00010119	TRAFFIC SIGNAL MAINT-CC DRIVE	R	4/04/2019		196.25CR	112612	196.25
1807	MN MUNICIPAL BEVERAGE ASSOCIATION I-201904013339	MMBA CONF- ALEXANDRIA	R	4/04/2019		465.00CR	112613	465.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1824	MN STATE FIRE CHIEFS ASSOCIATION							
	I-200003551	FIRE OFFICER SCHOOL-J OLSEN	R	4/04/2019		235.00CR	112614	235.00
1945	NORMS GTC							
	I-7480-93141	V BELT	R	4/04/2019		12.49CR	112615	
	I-7480-93146	BATTERY FOR 2006 CHEVY TRUCK	R	4/04/2019		160.00CR	112615	
	I-7480-93162	ANTI FREEZE	R	4/04/2019		115.94CR	112615	
	I-7480-93189	FILTERS	R	4/04/2019		14.97CR	112615	303.40
1986	NORTH CENTRAL INTERNATIONAL, INC							
	I-119724	AIR LEAK REPAIR 360	R	4/04/2019		750.61CR	112616	
	I-352499	SUPPLIES	R	4/04/2019		6.76CR	112616	
	I-353002	OSHKOSH PLOW/BLOWER	R	4/04/2019		81.82CR	112616	
	I-353030	OSHKOSH BLOWER	R	4/04/2019		39.60CR	112616	
	I-353230	OSHKOSH PLOW	R	4/04/2019		39.73CR	112616	918.52
1958	NORTHERN BUSINESS PRODUCTS, INC							
	I-393724-0	SUPPLIES	R	4/04/2019		18.33CR	112617	18.33
5891	ONE OFFICE SOLUTION							
	I-1884850-0	SUPPLIES	R	4/04/2019		30.54CR	112618	30.54
2019	PAUSTIS WINE COMPANY							
	I-45314	.	R	4/04/2019		2,643.33CR	112619	2,643.33
2036	PHILLIPS WINE AND SPIRITS INC							
	C-323427	.	R	4/04/2019		96.67	112620	
	I-2526808	.	R	4/04/2019		6,370.00CR	112620	
	I-2526809	.	R	4/04/2019		5,643.51CR	112620	
	I-2526810	.	R	4/04/2019		1,485.76CR	112620	13,402.60
0475	POLFLIET, LAWRENCE							
	I-04/19-CELL PHON		R	4/04/2019		30.00CR	112621	30.00
2064	POWERPLAN							
	I-P59076	JD SKIDLOADER	R	4/04/2019		160.47CR	112622	
	I-P59077	JD 644K LOADER	R	4/04/2019		85.56CR	112622	246.03
2096	QUARNSTROM & DOERING, PA							
	I-201904023348	04/19 SVC	R	4/04/2019		10,532.33CR	112623	
	I-M2346-100,S71803	VEHICLE FORFEITURE ICR18-18062	R	4/04/2019		682.50CR	112623	
	I-M2349-100,S71804	VEHICLE FORFEITURE,42-CR-19-2	R	4/04/2019		66.00CR	112623	11,280.83

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2156	RH SEALCOATING & . I-201904023349	03/19 SNOW HAULING	R	4/04/2019		4,655.00CR	112624	4,655.00
5732	RITE I-26786	SUPPLIES	R	4/04/2019		107.46CR	112625	107.46
0481	ROKEH, JASON I-04/19-CELL PHON		R	4/04/2019		30.00CR	112626	30.00
2201	RUNNINGS SUPPLY INC I-4604319	SUPPLIES	R	4/04/2019		51.15CR	112627	
	I-4607739	OIL FOR GENERATOR	R	4/04/2019		279.92CR	112627	
	I-4608541	SMALL TOOLS	R	4/04/2019		73.44CR	112627	
	I-4609265	WRENCH	R	4/04/2019		17.99CR	112627	
	I-4611063	LINKS- FLAGS	R	4/04/2019		6.96CR	112627	
	I-4611144	PLUNGERS	R	4/04/2019		27.07CR	112627	456.53
6251	SHRED RIGHT I-333354	03/21/19 SVC	R	4/04/2019		15.00CR	112628	15.00
3495	SMSU I-00209027	04/01/19 STUDIO 1	R	4/04/2019		250.00CR	112629	250.00
4855	SOUTHERN GLAZER'S OF MN I-1800742	.	R	4/04/2019		10,302.70CR	112630	
	I-1800743	.	R	4/04/2019		1,152.00CR	112630	11,454.70
2318	SOUTHWEST SANITATION INC. I-201904043354	03/19 SVC	R	4/04/2019		2,031.17CR	112631	2,031.17
*VOID*	VOID CHECK		V	4/04/2019			112632	**VOID**
1	STACEY WILMERT I-201904043355	PRMT REFUND 101	R	4/04/2019		138.50CR	112633	138.50
0495	SWANSON, GREGG I-04/19-CELL PHON		R	4/04/2019		30.00CR	112634	30.00
2395	SWEDE'S SERVICE CENTER I-26080	BOBCAT SKIDLOADER	R	4/04/2019		128.45CR	112635	
	I-26083	SKIDLOADER	R	4/04/2019		255.26CR	112635	
	I-26090	SKIDLOADER	R	4/04/2019		15.08CR	112635	398.79

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4338	THERMAL PROCESSING SYSTEMS, INC I-53619.1	ATAD REPAIRS	R	4/04/2019		17,286.19CR	112636	17,286.19
2428	TITAN MACHINERY C-12142602GP I-12141671GP	RETURN 321F FLUID 321F FLUID	R	4/04/2019		51.30 532.95CR	112637 112637	481.65
0503	TOMASEK, TIM I-04/19-CELL PHON		R	4/04/2019		30.00CR	112638	30.00
6156	TRUE BRANDS I-469714	.	R	4/04/2019		24.78CR	112639	24.78
5106	ULINE I-107112990	SUPPLIES, SAFETY GLASSES	R	4/04/2019		687.74CR	112640	687.74
2472	ULTRA-CHEM, INC. I-1230220	LOCKER ROOM CLEANER	R	4/04/2019		254.02CR	112641	254.02
6126	UNITED COMMUNITY ACTION PARTNERSHIP I-201904023350	REFUND	R	4/04/2019		3.07CR	112642	3.07
2497	UNIVERSITY OF MINNESOTA EXTENSION SERVIC I-201904013340	BABYSITTING CLINIC	R	4/04/2019		468.76CR	112643	468.76
5733	VAST BROADBAND I-001575601-0319 I-002687001-0319 I-015038701-0319 I-015044401-0319	03/22-04/21/19 03/26-04/25/19 03/24-04/23/19 03/26-04/25/19	R	4/04/2019		122.68CR 33.97CR 27.97CR 34.53CR	112644 112644 112644 112644	219.15
4594	VINOCUPIA I-0229482-IN	.	R	4/04/2019		1,702.50CR	112645	1,702.50
4118	WALMART BUSINESS I-006060 I-905200389255 I-905300177692 I-905300803440 I-905800369290 I-906500111234 I-906700336421 I-907100093005 I-907600347223 I-907700582227 I-907900861632	SUPPLIES SUPPLIES SUPPLIES SUPPLIES PROGRAMMING SUPPLIES Q-TIPS SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES	R	4/04/2019		29.56CR 15.40CR 19.92CR 22.39CR 27.72CR 15.44CR 5.96CR 23.44CR 24.43CR 27.13CR 174.47CR	112646 112646 112646 112646 112646 112646 112646 112646 112646 112646 112646	385.86

PACKET: 06792 CITY AP

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP REG AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4220	WEBTOMIX I-51753	03/19 WEBSITE MAINTENANCE	R	4/04/2019		233.75CR	112647	233.75
0518	WENKER, JEFFREY I-04/19-CELL PHON		R	4/04/2019		30.00CR	112648	30.00
6379	WINEBOW I-MN00056175	.	R	4/04/2019		3,276.00CR	112649	3,276.00
2632	ZIEGLER INC I-PC040326815	BACKHOE BUCKET TEETH	R	4/04/2019		32.02CR	112650	32.02

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	95	0.00	220,219.49	220,219.49
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	96	0.00	220,219.49	220,219.49

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	4/2019	33,586.45CR
208	4/2019	9,633.75CR
258	4/2019	8,635.44CR
260	4/2019	172.30CR
475	4/2019	24,034.35CR
494	4/2019	1,100.00CR
495	4/2019	156.75CR
602	4/2019	36,186.36CR
609	4/2019	98,714.40CR
630	4/2019	7,999.69CR
=====		
ALL		220,219.49CR

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
4805		FURTHER						
	I-5FH201904033351	EMPLOYER CONTRIB FAM HSA 5000	D	4/05/2019		4,167.00	000829	
	I-5FV201904033351	EMPLOYER CONT FAM VEBA 5000	D	4/05/2019		750.00	000829	
	I-5SH201904033351	EMPLOYER CONTRIB SNGL HSA 5000	D	4/05/2019		1,812.50	000829	
	I-5SV201904033351	EMPLOYER CONT SINGL VEBA 5000	D	4/05/2019		729.19	000829	
	I-HEC201904033351	EMPLOYEE HSA CONTRIBUTION	D	4/05/2019		9,135.03	000829	16,593.72
1358		INTERNAL REVENUE SERVICE						
	I-T1 201904033351	FEDERAL W/H	D	4/05/2019		22,338.02	000830	
	I-T3 201904033351	SOCIAL SECURITY W/H	D	4/05/2019		24,360.86	000830	
	I-T4 201904033351	MEDICARE W/H	D	4/05/2019		7,483.30	000830	54,182.18
3669		MINNESOTA STATE RETIREMENT SYST						
	I-27A201904033351	HEALTH CARE SAVINGS PLAN	D	4/05/2019		952.51	000831	
	I-27B201904033351	HEALTH CARE SAVINGS PLAN	D	4/05/2019		170.00	000831	
	I-27L201904033351	HEALTH CARE SAVINGS PLAN	D	4/05/2019		1,200.00	000831	
	I-27N201904033351	HEALTH CARE SAVINGS PLAN	D	4/05/2019		2,299.39	000831	
	I-27S201904033351	HEALTH CARE SAVINGS PLAN	D	4/05/2019		200.00	000831	
	I-36 201904033351	MNDCCP - DEFERRED COMP	D	4/05/2019		1,160.00	000831	
	I-36R201904033351	MNDCCP - ROTH	D	4/05/2019		340.00	000831	6,321.90
1818		MN REVENUE						
	I-T2 201904033351	STATE W/H	D	4/05/2019		11,211.57	000832	11,211.57
2512		NATIONWIDE RETIREMENT						
	I-33 201904033351	USCM	D	4/05/2019		650.00	000833	650.00
2513		NATIONWIDE RETIREMENT-FIRE						
	I-34 201904033351	USCM FIRE DEPT	D	4/05/2019		36.54	000834	36.54
2028		PERA OF MINNESOTA REG						
	I-12 201904033351	PERA POLICE AND FIRE	D	4/05/2019		19,068.84	000835	
	I-13 201904033351	PERA COORDINATED	D	4/05/2019		29,093.21	000835	48,162.05
3443		VALIC DEFERRED COMP						
	I-35 201904033351	VALIC DEFERRED COMP	D	4/05/2019		997.00	000836	
	I-35F201904033351	VALIC - FIRE DEPARTMENT	D	4/05/2019		67.63	000836	
	I-35R201904033351	VALIC ROTH	D	4/05/2019		1,250.00	000836	2,314.63
6085		VOYA - INVESTORS CHOICE						
	I-37D201904033351	VOYA DEFERRED	D	4/05/2019		350.00	000837	
	I-37R201904033351	VOYA ROTH PLAN	D	4/05/2019		850.00	000837	1,200.00

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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* * B A N K T O T A L S * *								
		REGULAR CHECKS:	0	0.00	0.00	0.00		0.00
		HANDWRITTEN CHECKS:	0	0.00	0.00	0.00		0.00
		PRE-WRITE CHECKS:	0	0.00	0.00	0.00		0.00
		DRAFTS:	9	0.00	140,672.59	140,672.59		140,672.59
		VOID CHECKS:	0	0.00	0.00	0.00		0.00
		NON CHECKS:	0	0.00	0.00	0.00		0.00
		CORRECTIONS:	0	0.00	0.00	0.00		0.00
		BANK TOTALS:	9	0.00	140,672.59	140,672.59		140,672.59

\*\* REGISTER GRAND TOTALS \*

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	9	0.00	140,672.59	140,672.59
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	9	0.00	140,672.59	140,672.59

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	4/2019	102,920.35CR
211	4/2019	10,216.12CR
258	4/2019	3,574.47CR
270	4/2019	1,000.68CR
602	4/2019	17,438.75CR
609	4/2019	5,522.22CR
ALL		140,672.59CR

TOTAL ERRORS: 0      TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1325	ICMA RETIREMENT TRUST #300877							
	I-31 201904033351	ICMA DEFERRED COMP	R	4/05/2019		300.00CR	112651	300.00
1757	MN CHILD SUPPORT PAYMENT CENTER							
	I-C12201904033351	#0014992937	R	4/05/2019		356.25CR	112652	356.25

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	656.25	656.25
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	656.25	656.25

TOTAL ERRORS: 0                    TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	4/2019	656.25CR
=====		
ALL		656.25CR

CITY OF MARSHALL, MINNESOTA  
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS  
 4/9/2019

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2017 PRIOR PAYMENTS	2018 Prior Payments	2019 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE	
	475-70276-5520		Justice Park Bathroom											
Z47	462-60211-5570	10/3/2017	Commerce Industrial Park/Michigan Road Imp	Doom & Cuypers Construction	117,867.00	460.00	118,327.00	0.00	46,762.80	17,526.55	19,734.35	4,422.30	29,881.00	74.75%
Z67	475-60211-5570	6/12/2018	Michigan Road/Superior Road Reconsctruction	Midwest Contracting	4,004,847.25	26,544.00	4,031,391.25	1,644,399.13	1,598,388.75			170,673.05	617,930.32	84.67%
Z64	475-60211-5570	6/1/2018	Saratoga Street Recon (4th - Southview)	D & G Excavating	1,022,427.60	2,050.00	1,024,477.60	-	959,481.14			50,499.01	14,497.45	98.58%
				R & G Construction	2,846,784.60	42,077.45	2,888,862.05	-	2,721,729.47	21,800.66		144,396.32	935.60	99.97%
					<u>7,991,926.45</u>	<u>71,131.45</u>	<u>8,063,057.90</u>	<u>1,644,399.13</u>	<u>5,326,362.16</u>		<u>19,734.35</u>	<u>369,990.68</u>	<u>663,244.37</u>	









CITY OF MARSHALL, MINNESOTA  
SOUTHWEST MINNESOTA AMATEUR SPORTS CENTER PROJECTS  
12/31/2017

PROJECT #:	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	PRIOR PAYMENTS	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE	
805 456-70579-5520	9/12/2017	Prairie Roots Sculpture	Baldholm Construction	69,873.00		69,873.00	-	66,553.00	-	3,320.00	95.25%
790	2/10/2015	Caulking	Right Way Caulking	36,100.00		36,100.00		34,295.00		1,805.00	95.00%
990	2/10/2015	Paintings / Coatings	Steinbrecher Painting, Inc.	285,335.00	(3,807.00)	281,528.00		267,451.60		14,076.40	95.00%
345	1/27/2015	Precast Concrete Wall Panels	Fabcon Precast LLC	1,496,012.00	(25,102.00)	1,470,910.00		1,434,137.25		36,772.75	97.50%
3210	2/10/2015	Asphalt Paving & Curbs	Duininck Inc	554,796.00	(23,195.00)	531,601.00		531,301.01		299.99	99.94% Final 6/27/17? \$300 left
2600	2/10/2015	Electrical / Low Voltage	L & S Electric Inc.	834,010.00	175,598.00	1,009,608.00		1,009,608.00		0.00	100.00% Final 5/9/17
1318	2/10/2015	Dasher Boards	Rink Systems Inc	275,200.00	1,550.00	276,750.00		276,750.00		0.00	100.00% Final 5/9/17
2200	2/10/2015	Plumbing and Heating	Bisbee Plumbing and Heating	1,083,434.00	77,034.00	1,160,468.00		1,160,468.00		0.00	100.00% Final 5/9/17
330	2/10/2015	Cast-In Place Concrete	Innovative Builders of Alexandria Inc	761,000.00	(23,541.00)	737,459.00		737,459.00		0.00	100.00% Final 2/28/17
510	2/10/2015	Steel Erection	Sowels Company	379,000.00	27,047.00	406,047.00		406,047.00		0.00	100.00% Final 3/14/17
710	3/10/2015	Damproofing, waterproofing, air & Vapor barriers	Kremer and Davis	31,628.00	(4,000.00)	27,628.00		27,628.00		0.00	100.00% Final 2/28/17
840	1/27/2015	Aluminum Entrances, Store Fronts, Windows, etc	Southwest Glass Center Inc	268,940.00	49,974.00	318,914.00		318,914.00		0.00	100.00% Final 3/14/17
965	2/10/2015	Resilient Flooring and Carpet	Multiple Concepts Interiors, Inc	117,550.00	65,780.00	183,330.00		183,330.00		0.00	100.00% Final 2/28/17
610	2/10/2015	Carpentry	Robert L. Carr Company	324,000.00	(2,238.00)	321,762.00		321,762.00		(0.00)	100.00% Final 5/9/17
			<b>6,516,878.00</b>		<b>315,100.00</b>	<b>6,831,978.00</b>		<b>6,775,703.86</b>	<b>0.00</b>	<b>0.00</b>	<b>56,274.14</b>

**CITY OF MARSHALL, MINNESOTA**  
**SOUTHWEST MINNESOTA AMATEUR SPORTS CENTER PROJECTS**  
**10/25/2016**

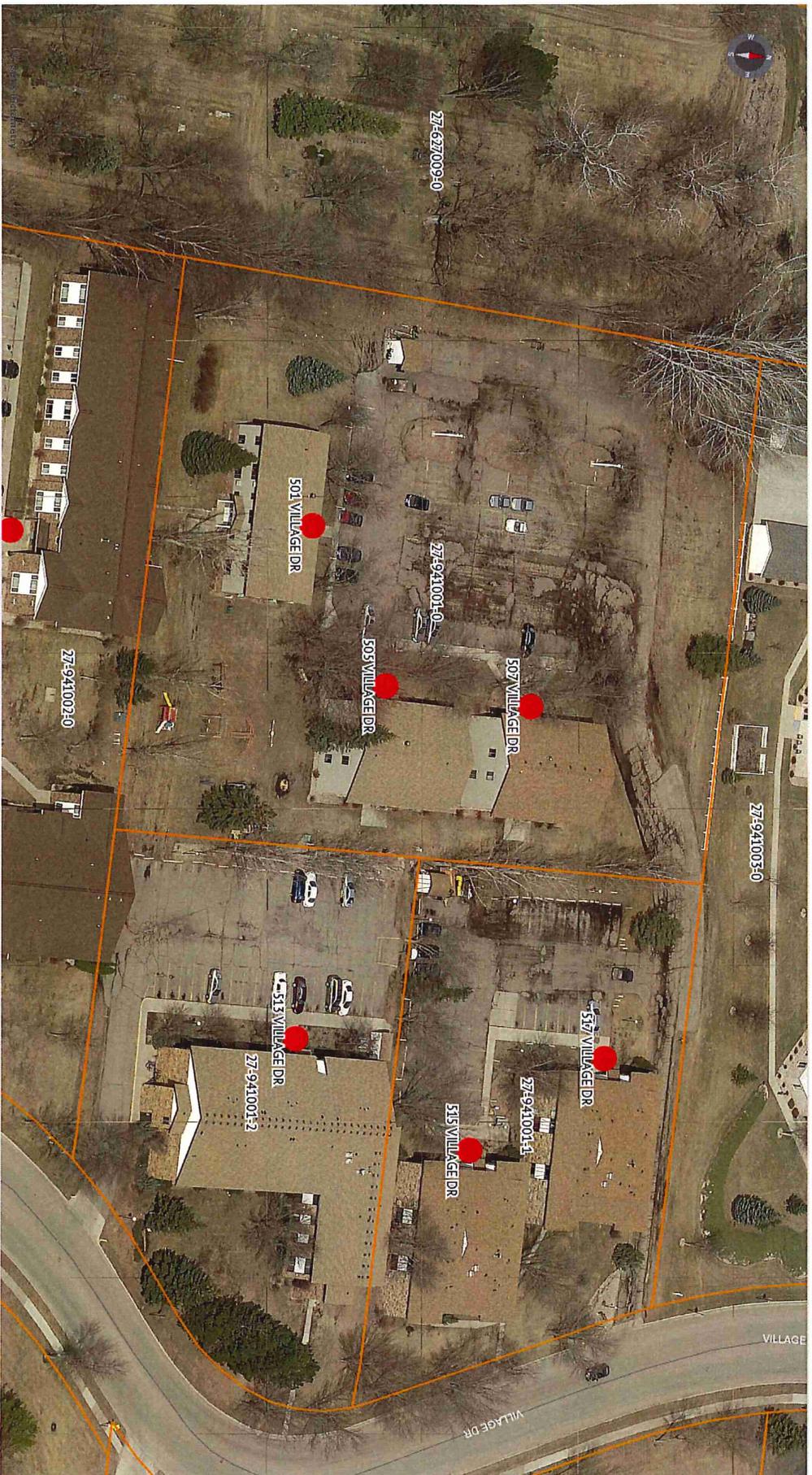
PROJECT #:	DATE	CONTRACTOR:	INSURANCE CERTIFICATE	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	PRIOR PAYMENTS	PYMTS THIS MEETING:	BALANCE:	PERCENT COMPLETE
2200	2/10/2015	Plumbing and Heating	Bisbee Plumbing and Heating	12/1/2016	1,083,434.00	77,034.00	1,160,468.00	1,144,974.60	15,493.40	98.66%
3210	2/10/2015	Asphalt Paving & Curbs	Duininck Inc	6/1/2017	554,796.00	(23,195.00)	531,601.00	504,735.96	26,865.04	94.95%
345	1/27/2015	Precast Concrete Wall Panels	Fabcon Precast LLC	12/31/2016	1,496,012.00	(25,102.00)	1,470,910.00	1,418,482.05	52,427.95	96.44%
330	2/10/2015	Cast-In Place Concrete	Innovative Builders of Alexandria Inc	3/1/2017	761,000.00	(23,541.00)	737,459.00	659,842.45	77,616.55	89.48%
710	3/10/2015	Damproofing, waterproofing, air & Vapor barriers	Kremer and Davis	9/1/2016	31,628.00	(4,000.00)	27,628.00	26,246.60	1,381.40	95.00%
2600	2/10/2015	Electrical / Low Voltage	L & S Electric Inc.	3/2/2017	834,010.00	175,598.00	1,009,608.00	998,925.84	10,682.16	98.94%
965	2/10/2015	Resilient Flooring and Carpet	Multiple Concepts Interiors, Inc	1/1/2017	117,550.00	65,780.00	183,330.00	174,163.50	9,166.50	95.00%
790	2/10/2015	Caulking	Right Way Caulking	3/31/2017	36,100.00		36,100.00	34,295.00	1,805.00	95.00%
1318	2/10/2015	Dasher Boards	Rink Systems Inc	11/1/2016	275,200.00	1,550.00	276,750.00	262,912.50	13,837.50	95.00%
610	2/10/2015	Carpentry	Robert L. Carr Company	9/30/2016	324,000.00	(2,238.00)	321,762.00	303,183.00	18,579.00	94.23%
840	1/27/2015	Aluminum Entrances, Store Fronts, Windows, etc	Southwest Glass Center Inc	12/1/2016	268,940.00	49,974.00	318,914.00	302,968.30	15,945.70	95.00%
510	2/10/2015	Steel Erection	Sowels Company	3/31/2017	379,000.00	27,047.00	406,047.00	385,744.65	20,302.35	95.00%
990	2/10/2015	Paintings / Coatings	Steinbrecher Painting, Inc.	3/1/2017	285,335.00	(3,807.00)	281,528.00	267,451.60	14,076.40	95.00%
2100	2/10/2015	Fire Protection	Breth-Zenzen Fire Protection	5/15/2017	137,520.00	15,850.00	153,370.00	153,370.00	0.00	100.00% Final 8/23/16
810	2/10/2015	Doors / Frames / Hardware	Builders Supply Company	12/1/2016	137,670.00	10,046.00	147,716.00	147,716.00	0.00	100.00%
1317	2/10/2015	Ice Rink Floor and Refrigeration	Commercial Refrigeration Systems, In	12/21/2016	1,707,322.00		1,707,322.00	1,707,322.00	0.00	100.00% Final 7/12/16
950	2/10/2015	Acoustical Treatments	FM Acoustical Tile Inc	5/1/2017	54,400.00	385.00	54,785.00	54,785.00	0.00	100.00% Final 7/26/16
2300	2/10/2015	HVAC / Temperature Controls	General Sheet Metal Co., LLC	5/1/2017	1,175,800.00	30,399.00	1,206,199.00	1,206,199.00	0.00	100.00% Final 7/26/16
920	3/10/2015	Drywall / Cold Formed Metal Framing	GJP Inc.	5/1/2017	97,650.00	12,625.00	110,275.00	110,275.00	0.00	100.00% Final 8/8/16
420	2/10/2015	Masonry	Johnson-Nelson Masonry, Inc.	1/1/2017	588,400.00	2,244.00	590,644.00	590,644.00	0.00	100.00% Final 9/27/16
750	2/10/2015	Roofing and Metal Panesl	Lake Area Roofing & Const Inc	1/1/2017	692,721.00	12,151.00	704,872.00	704,872.00	0.00	100.00%
2305	2/10/2015	Testing and Balancing	Marcus Global Inc., dba SMB of Minn	4/17/2017	15,900.00	546.00	16,446.00	16,446.00	0.00	100.00% Final 7/12/16
1424	2/10/2015	Elevators	Minnesota Elevator Inc	7/1/2017	93,738.00		93,738.00	93,738.00	0.00	100.00% Final 8/23/16
341	1/27/2015	Precast Concrete Plank & Stadia	Moline Concrete Products	9/1/2016	272,093.00	(18,307.00)	253,786.00	253,786.00	(0.00)	100.00% Final 12/13/16
3100/3300	2/10/2015	Earthwork / Site Utiliities	R & G Construction Inc.	4/1/2017	985,600.00	59,807.00	1,045,407.00	1,045,407.00	0.00	100.00% Final 9/27/16
1266	3/10/2015	Bleacher Seating	Seating and Athletic Facility Ent Inc	6/10/2017	184,360.00	24,497.00	208,857.00	208,857.00	0.00	100.00% Final 9/27/16
833	2/10/2015	Coiling and Overhead Doors	Skold Specialty Contracting LLC	7/15/2016	47,350.00		47,350.00	47,350.00	0.00	100.00% Final 9/27/16
1022	2/10/2015	Paired Panel Operable Partitions	Skold Specialty Contracting LLC	7/15/2016	11,100.00		11,100.00	11,100.00	0.00	100.00% Final 9/27/16
1140	2/10/2015	Food Service Equipment	Strategic Equipment	7/1/2017	12,975.00	38,852.00	51,827.00	51,827.00	0.00	100.00% Final 12/13/16
930	2/10/2015	Tile	Superior Tile and Terrazzo, Inc	3/15/2017	82,900.00	77,770.00	160,670.00	160,670.00	0.00	100.00% Final 7/26/16
512	1/27/2015	Steel Supply	Thurnbeck Steel Fabrication Inc.	2/1/2017	919,510.00	(8,416.00)	911,094.00	911,094.00	0.00	100.00% Final 7/26/16
					13,664,014.00	573,549.00	14,237,563.00	13,959,384.05	0.00	278,178.95



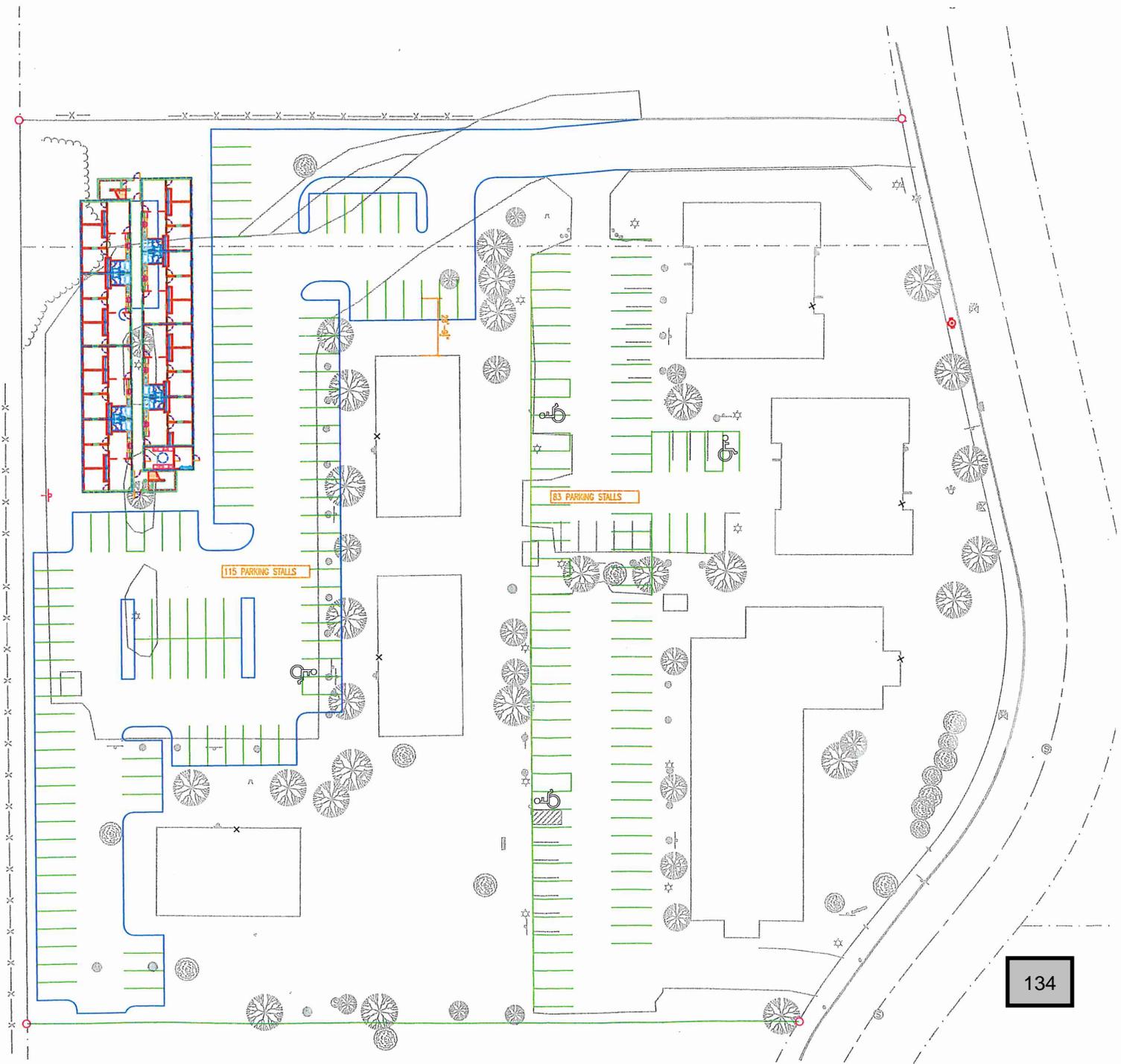
## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	REQUEST FOR A VARIANCE ADJUSTMENT PERMIT BY L2A, LLC, AT 501 Village Drive
<b>Background Information:</b>	<p>Several apartment complexes in Marshall have recently been purchased by Suite Liv'n Company. They want to add a new apartment building at the back of the 501-517 Village Drive development. There are already 6 buildings there so the options for new building location are limited. Zoning Ordinance requires a rear yard to be 25% of the entire lot depth, which in this case will be about a hundred feet. The owner is asking to reduce it to 30 feet.</p> <p>An apartment building on the property directly south is located within 10 feet from the rear property line, based on a variance approved in 1992. Considering this information and the fact that adjacent property to the west is zoned A – Agricultural District and used as a cemetery, this request seems reasonable.</p> <p>The variance regulations and procedures are found in Section 86-29 <a href="https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIVIGE_S86-29VA">https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIVIGE_S86-29VA</a>. A property aerial photo and a proposed site plan is attached for reference.</p> <p>At the Planning Commission meeting on March 28, 2019, a motion was made by Fox, second by Knieff to recommend approval to the City Council of the request by L2A, LLC for a Variance Adjustment Permit for reduction of the required rear yard from 25% of the lot depth, or about 100 feet, to 30 feet as recommended by staff. All voted in favor of the motion.</p>
<b>Fiscal Impact:</b>	None known.
<b>Alternative/Variations:</b>	None recommended.
<b>Recommendations:</b>	that the Council approve the request by L2A, LLC for a Variance Adjustment Permit for reduction of the required rear yard from 25% of the lot depth, or about 100 feet, to 30 feet.

CONNECTEXPLORER



map: Auto (Oblique) Mar 2015 - Apr 2015 image 1 of 12 03/27/2015



**VARIANCE ADJUSTMENT PERMIT**  
City of Marshall, Minnesota

**WHEREAS**, The Planning Commission of the City of Marshall has held a Public Hearing for a Variance Adjustment Permit for reduction of the required rear yard from 25% of the lot depth, or about 100 feet, to 30 feet on the premises described as:

**The Villiages 010110001 The wly 245' of the nly 391.19' of outlot A  
and the wly 245' of the sly 63.81' of outlot B  
City of Marshall, County of Lyon, State of Minnesota  
501 Village Drive**

and; in accordance with and pursuant to the provisions Chapter 86 of City Code of Ordinances related to zoning; and has written findings that the establishment, maintenance or conducting of the use for which the permit is sought will not under the circumstances be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the area adjacent to the use, or to the public welfare, or injurious to property or improvements in the area adjacent to such use, and;

**WHEREAS**, The Planning Commission has designated certain conditions in the granting of such permit.

**NOW THEREFORE**, be it resolved by the Common Council of the City of Marshall, Minnesota, that a Variance Adjustment Permit be granted to L2A, LLC, for a Variance Adjustment Permit for reduction of the required rear yard from 25% of the lot depth, or about 100 feet, to 30 feet on the premises described herein subject to the following conditions:

- 1) That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
- 2) That the City reserves the right to revoke the Variance Adjustment Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default, and allow the applicant a reasonable time in which to cure any such default.
- 3) That the conditions contained in this permit shall be binding upon the successors and assigns of the applicant.

**ADOPTED: April 9, 2019.**

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

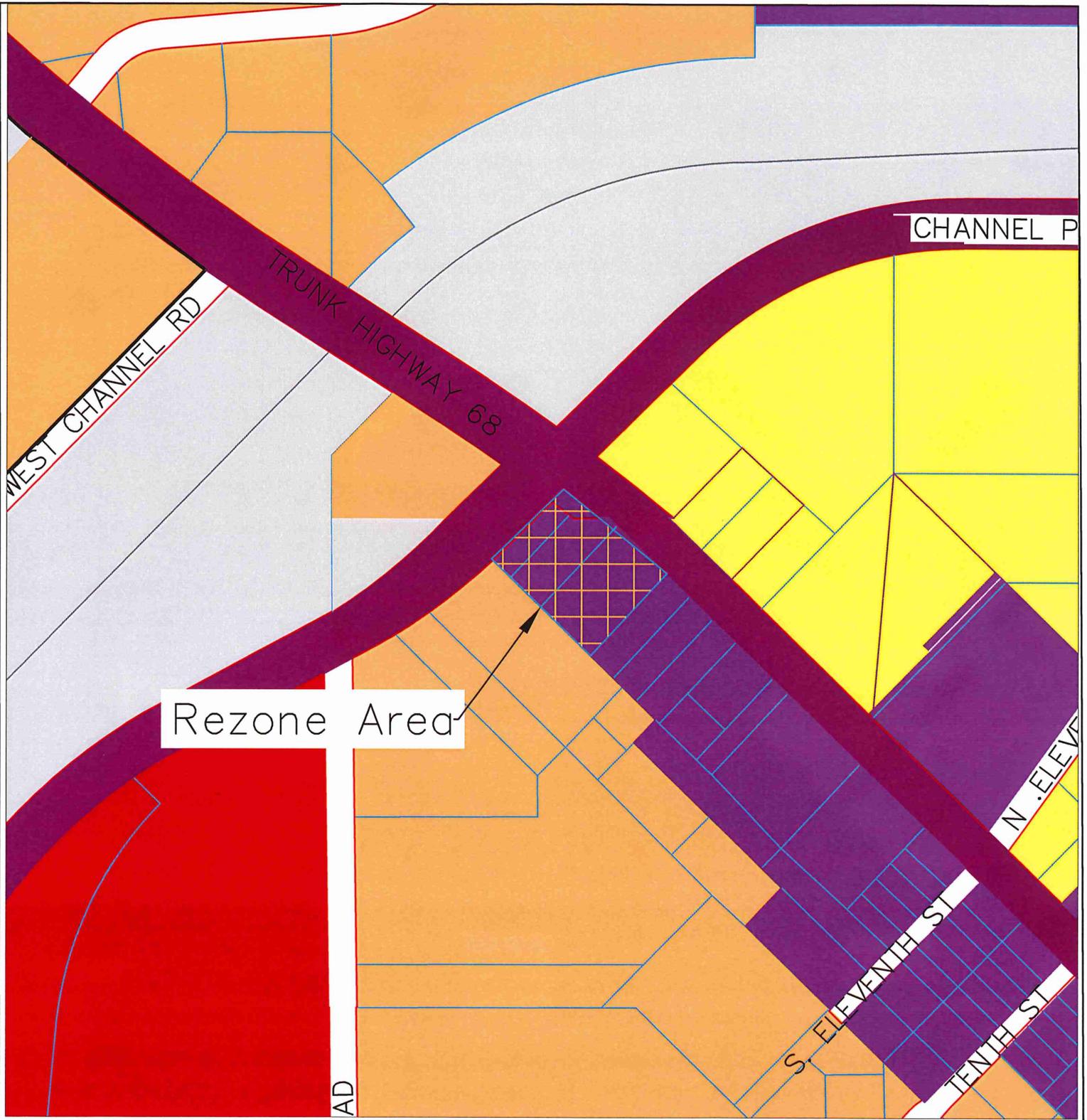
(SEAL)

This Instrument Drafted By:  
Jason R. Anderson, P.E.  
Assistant City Engineer/Zoning Administrator  
File No. 1122



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Request for map amendment (rezone) 1213, 1215 and 1217 West Main Street.
<b>Background Information:</b>	<p>This is a request by Douglas and Peggy Anderson, Marshall, MN to rezone properties at 1213, 1215 and 1217 West Main Street from B-3 General Business District to a I-2 General Industrial District. The owner intends to build an addition to his building (Marshall Machine Shop); that addition will be built on the north side and will extend into the lots along West Main Street. The use of the building is manufacturing, and it is not permitted in a B-3 General Business District, which the three lots to be rezoned currently are. To permit building an addition, they must be rezoned to an I-2 General Industrial District.</p> <p>The adjacent land south of these lots is presently zoned I-2 General Industrial District and the land across Main Street is zoned I-1 Limited Industrial District, so the requested rezoning is consistent with the zoning of surrounding areas. However, the 1996 City Comprehensive plan shows the corridor along Main Street as a commercial use rather than industrial. Nevertheless, the staff's opinion is that at this time the requested change is acceptable considering the age of the Comprehensive plan, the use of the neighboring properties and the location of major commercial development areas within the city.</p> <p>Rezoning procedures are described in Section 86-30 Amendments <a href="https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIADEN_DIVIGE_S86-30AM">https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIADEN_DIVIGE_S86-30AM</a>. Attached are an aerial photo, and rezoned area extent for your reference.</p> <p>At the March 13, 2019, Planning Commission meeting, a public hearing was held, and a motion was made by Carstens, second by Ruud to recommend approval to City Council to rezone the property as recommended by staff. All voted in favor.</p> <p>The Ordinance Amendment to rezone 1213, 1215 and 1217 West Main Street from B-3 General Business District to I-2 General Industrial District was introduced at the March 26, 2019, City Council meeting.</p>
<b>Fiscal Impact:</b>	Costs are to be billed to applicant.
<b>Alternative/Variations:</b>	None recommended.
<b>Recommendations:</b>	that the Council adopt Ordinance Number XXX, Second Series to rezone 1213, 1215 and 1217 West Main Street from B-3 General Business District to I-2 General Industrial District.



A		AGRICULTURAL	R-4		HIGHER DENSITY - MULTIPLE FAMILY RESIDENCE	B-3		GENERAL BUSINESS
R-1		ONE FAMILY RESIDENCE	R-5		MANUFACTURED HOME PARK	B-4		SHOPPING CENTER BUSINESS
R-2		ONE TO FOUR FAMILY RESIDENCE	B-1		LIMITED BUSINESS	I-1		LIMITED INDUSTRIAL
R-3		LOW TO MEDIUM DENSITY - MULTIPLE FAMILY RESIDENCE	B-2		CENTRAL BUSINESS	I-2		GENERAL INDUSTRIAL



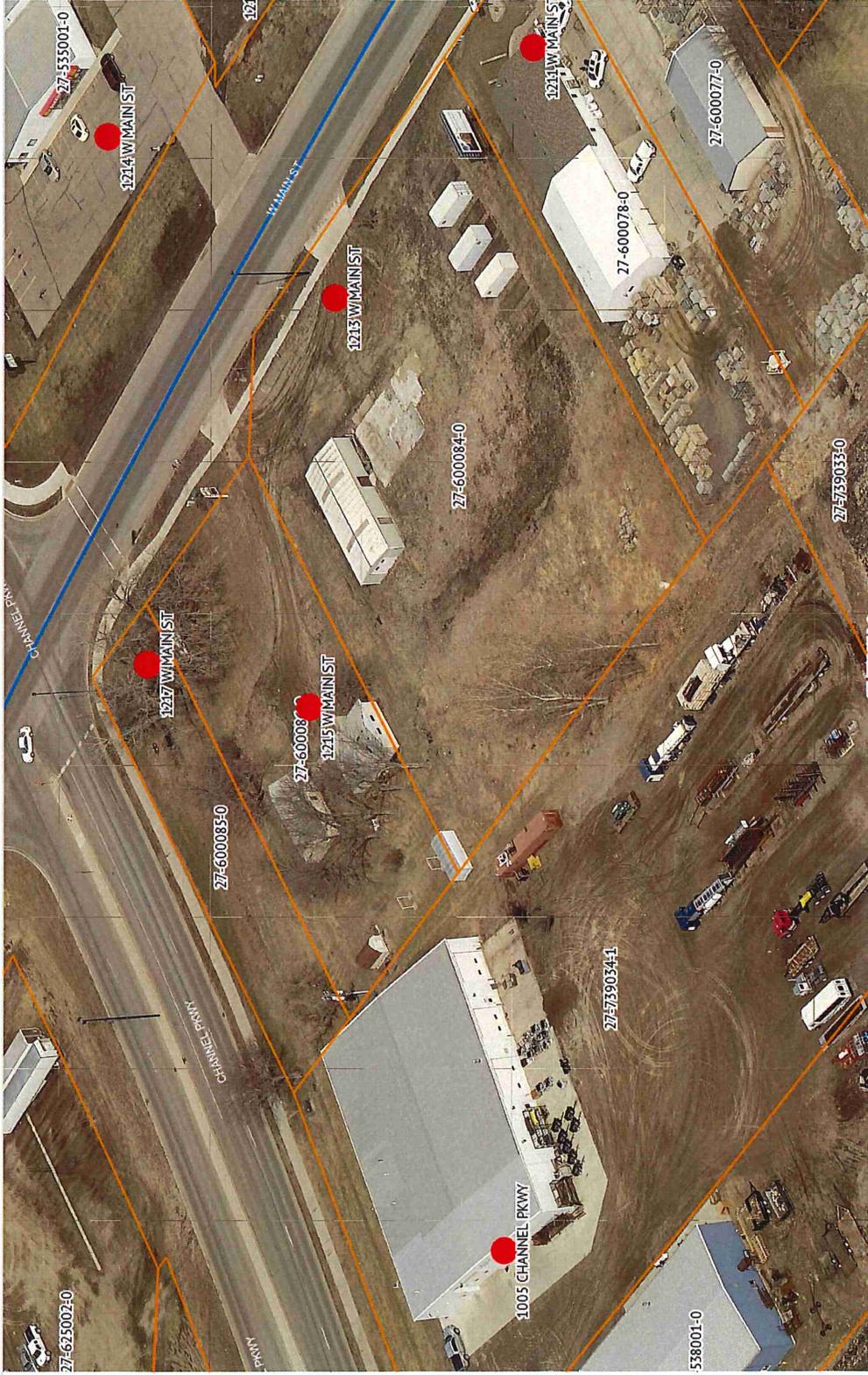
**COMMUNITY PLANNING DEPT.**  
**344 WEST MAIN STREET**  
**MARSHALL, MINNESOTA**  
**56258**

ANDERSON PROPERTY REZONE

MARCH 6, 2019

EXISTING ZONING MAP W/ PROPOSED REZONE AREA FROM B-3 TO I-2

CONNECTEXPLORER



© 2015 Pictometry

map: Auto (Oblique) Mar 2015 - Apr 2015 image 1 of 11 03/27/2015

**ORDINANCE NUMBER \_\_\_\_\_, SECOND SERIES**

**ORDINANCE AMENDING CHAPTER 86  
OF THE CITY CODE RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1. Chapter 86 of the City Code and the City of Marshall Zoning Map referred to in Section 86-72, are hereby further amended as follows, to- wit:

**City of Marshall, County of Lyon, State of Minnesota  
1213, 1215 and 1217 West Main Street  
See Exhibit A**

is hereby rezoned from B-3 General Business District to I-2 General Industrial District.

Section 2. Within thirty (30) days after official publication of the Ordinance, the Zoning Administrator of said City is directed to record on the City of Marshall Zoning Map, the changes in zoning resulting from the passage of this ordinance.

Section 3. Except as amended herein, said Chapter 86, as heretofore amended, shall remain in full force and effect.

Section 4. This Ordinance shall take effect from and after its passage and publication.

Passed and adopted by the Common Council this 9<sup>th</sup> day of April, 2019.

THE COMMON COUNCIL

ATTEST:

\_\_\_\_\_  
Mayor of the City of Marshall, MN

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Glenn J. Olson, P.E.  
Director of Public Works/City Engineer

Introduced on: March 26, 2019

Final Passage on: April 9, 2019

Published in the Official Newspaper : \_\_\_\_\_

## EXHIBIT A

All that part of the Northeast Quarter (NE  $\frac{1}{4}$ ) of Section Five (5), Township One Hundred Eleven (111), Range Forty-one (41) West, bounded and described as follows, to-wit: Beginning at point in extended Southwesterly line of Main Street 2,585 feet Northwesterly from the point of intersection with the East line of said Northeast Quarter (NE  $\frac{1}{4}$ ) of Section 5; thence Southwesterly at right angles, 264 feet to a point 100 feet Northeasterly, measured at right angles, for the center line of the main track of the Chicago and Northwestern Railway Company; thence Northwesterly and parallel with said Railway center line 219 feet; thence Northeasterly, at right angles from the center line of the main track of the Chicago and Northwestern Railway Company to a point 33 feet South, measured at right angles from the North line of Section Five (5); thence Easterly and parallel with the North line of Section Five (5) to the Southwesterly line of Main Street extended Northwesterly; thence Southeasterly along the Southwesterly line of Main Street extended to the point of beginning, excepting therefrom the right of way of existing highways, if any.

All that part of the Northwest Quarter of the Northeast Quarter of Section 5, Township 111, Range 41 in Marshall, Minnesota described as follows: Beginning at a point on then southwesterly line of Main Street with is 2,804 feet northwesterly of the intersection of the southwesterly line of Main street with the east line of said Section 5, and running thence at right angles southwesterly to the northeasterly right-of-way line of the Chicago and Northwestern Railway Company; thence northwesterly and along said railroad company line a distance of 100 feet; thence northeasterly and parallel with said previous line to the south westerly line of Main Street; thence southeasterly along the said southwesterly line of Main Street to the place of beginning, excepting therefrom the right-of-way of existing highways if any.

That part of NW  $\frac{1}{4}$  NE  $\frac{1}{4}$  Section 5, Township 111, Range 41 bounded as follows: On the North side by a line drawn 33 feet South and parallel with the North line of said Section%; on the Southwesterly side by the Easterly right of way line of the Chicago and Northwestern Railway Company; on the Southeasterly side by a line drawn as follows: Beginning at a point on the Southwesterly line of Main Street, extended, 2904 feet Northwesterly from its intersection with East line of said Section 5, and running thence Southwesterly at right angles to said street line to the Easterly right of way of the Chicago and Northwestern Railway Company, EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT; Beginning at the intersection of the Northeasterly Right of Way of the Chicago and Northwestern Railway Company and a point measured 33.00 feet South and parallel with the North line of said NE  $\frac{1}{4}$ ; thence South 45°38'28" East, assumed bearing, along said Northeasterly Right of Way line, 81.60 feet; thence Northeasterly along a curve to the left having a central angle of 2°32,14", a radius of 1969.86 feet, a chord that bears North 49°12'39" East and having an arc length of 87.23 feet to a point measured 33.00 feet South and parallel with said North line of NE  $\frac{1}{4}$ ; thence North 89°58'00" West, parallel with said North line, 124.38 feet to the Point of Beginning

April 9th, 2019

Carr Family LTD. Partnership and 405 Country Club Drive LLC have made the decision to formally withdraw the request for conditional use permit from the City Council agenda tonight. Steve Trachtenberg, the prospective purchaser of the former County Fair property said "I want to be where I am welcomed, and wanted. I want to locate my company in a community where my personal and corporate values of growth and community contributions are appreciated, and that are aligned with the citizens and city's values."

A handwritten signature in black ink, appearing to read "Steve Trachtenberg". The signature is written in a cursive, flowing style with a large initial 'S'.



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	REQUEST FOR CONDITIONAL USE PERMIT for Carr Family LTD Partnership, at 405 Country Club Drive
<b>Background Information:</b>	<p>Carr Family LTD Partnership, owner of property at 405 Country Club Drive, has applied for a Conditional Use Permit to allow a dog treat preparation, packaging, and distribution facility to be placed in existing building formerly utilized by a grocery store.</p> <p>This building is located in a B-3 General Business District and was occupied by County Fair grocery store until 2014, after which it has been vacant. The current owner wants to sell this building to Chasing Our Tails, a dog treat company that is looking to move from its current location in New Hampshire to Minnesota. According to Stephen Trachtenberg, the owner of Chasing Our Tails, about 20% of the building area will be utilized for making dog treats and 65% of the building area will be used for packaging and warehousing of dog treats, with the remainder devoted to offices and accessory uses. Mr. Trachtenberg also stated that the traffic will be relatively light, with just several trucks coming and leaving every day.</p> <p>Dog treat processing and distribution is not specifically listed as a permitted use in a B-3 General Business District (or any other district), according to the Zoning Ordinance. However, “other business uses of the same general character as listed” in Permitted Uses subsection are allowed as conditional uses. The proposed use resembles closely enough “wholesale business and offices with no outside storage” category, which is a permitted use, to justify consideration for a Conditional Use Permit.</p> <p>The definition of wholesale is “the selling of goods in large quantities to be retailed by others.” Based on Mr. Trachtenberg’s description of the building use, over three quarters of the building area will be used for packaging, storage, shipping, receiving, and offices – all functions of a standard wholesale business; less than a quarter of the building will be used for processing of dog treats. Historically, staff has viewed limited area auxiliary uses of a building as an accessory to the main use of the property and did not stipulate that this accessory use must be listed separately among permitted uses, along with the main use. (An example of this approach, codified in the ordinance, would be a home occupation, which allows using up to 30% of the dwelling areas, without changing the residential character of the structure.) The requirement to maintain processing space below 25% of the building area is one of the proposed conditions attached to this conditional use permit.</p> <p>After establishing that the proposed use is indeed similar to a listed permitted use, the 18 criteria itemized in Section 86-49 should be evaluated in determining the appropriateness of granting a conditional use permit. And finally, the seven proposed conditions are supposed to prevent any possible negative effect on a neighborhood; in particular, Condition Four makes sure that no offensive odor will be noticed outside this property.</p> <p>The conditional use permit regulations are found in Section 86-46  <a href="https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIV2COUSPE_S86-46ISPU">https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIV2COUSPE_S86-46ISPU</a> and the Standards for Hearing are found in Section 86-49.  <a href="https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIV2COUSPE_S86-49STHE">https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIV2COUSPE_S86-49STHE</a></p> <p>At the Planning Commission meeting on March 28, 2019, a motion was made by Knieff, second by Fox to recommend approval to the City Council of the request by Carr Family LTD Partnership, Marshall, MN for a Conditional Use Permit for a dog treat preparation, packaging and distribution facility in a B-3 General Business District as a business use similar to wholesale with the following conditions: 1) That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with. 2) That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any d</p>

	and allow the applicant a reasonable time in which to repair such default. 3) That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties. 4) That no offensive odor is detectable beyond property lines. 5) That dog treat preparation area does not exceed 25% of the building area. 6) That any building addition or new building intended for requested use shall require a new conditional use permit. 7) That no outside storage is permitted. Motion passed with 4 Yah and 2 Nay with Edblom and Steen voting no.
<b>Fiscal Impact:</b>	Costs are to be billed to applicant
<b>Alternative/ Variations:</b>	Deny or revise conditions
<b>Recommendations:</b>	<p>that the Council approve the request by Carr Family LTD Partnership, Marshall, MN for a Conditional Use Permit for a dog treat preparation, packaging and distribution facility in a B-3 General Business District as a business use similar to the permitted wholesale business with the following conditions:</p> <ol style="list-style-type: none"> <li>1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.</li> <li>2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default.</li> <li>3. That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties.</li> <li>4. That no offensive odor is detectable beyond property lines.</li> <li>5. That dog treat preparation area does not exceed 25% of the building area.</li> <li>6. That any building addition or new building intended for requested use shall require a new conditional use permit.</li> <li>7. That no outside storage is permitted.</li> </ol>

**Marshall Planning Commission**  
**Report to City Council – Request for Conditional Use Permit**  
**405 Country Club Drive, City of Marshall, Lyon County, Minnesota**

Findings of Fact:

1. The office of the City of Marshall Zoning Administrator received an application for a conditional use permit related to property located at 405 Country Club Drive. The applicant for the conditional use permit was property owner Carr Family LTD Partnership and 405 Country Club Drive, LLC. The application for a conditional use permit was dated March 13, 2019.
2. A written request for a conditional use permit is subject to the Minnesota 60 day rule as codified in Minnesota Statutes §15.99. The 60 day rule requires an approval or denial of a conditional use permit within 60 days of the time conditional use permit request is submitted. If no action occurs on the request for conditional use permit within 60 days, it is deemed approved pursuant to Minnesota Statute.
3. City staff representatives from the Planning and Zoning Department reviewed the application for the conditional use permit and believed that the request for a conditional use permit was appropriate. Conditional use permits are granted only for uses specifically listed as conditional uses for a particular zoning district. The property at 405 Country Club Drive is zoned B-3 General Business District as defined in Ordinance Sec. 86-104.
4. The conditional use permit was requested to allow for business to be conducted on that property for the preparation, packaging, and distribution of dog treats.
5. Dog treat preparation, packaging and distribution is not a permitted use within the B-3 district as listed in Ordinance Sec. 86-104(b).
6. Conditional uses of B-3 property are defined within Ordinance Sec. 86-104(d). Conditional uses include uses falling under the general description “other business uses of the same general character as listed” as a permitted use.
7. Staff believes that the proposed dog treat preparation, packaging and distribution business is of the same general character as the permitted use described as “wholesale business and office with no outside storage”, based on information provided by the business owner indicating that the floor space dedicated to processing of treats would occupy less than 25% of the total floor space.
8. Staff believes that the proposed use is appropriate for consideration of the conditional use permit and therefore brought this matter forward for public hearing pursuant to provisions of Ordinance Sec. 86-48.
9. Public hearing was scheduled for March 28, 2019 to consider the request for conditional use permit at 405 Country Club Drive. Notice of that hearing was published and was mailed pursuant to provisions of Ordinance Sec. 86-47 and further in compliance with Minnesota Statutes.

10. Public hearing was held as scheduled. The three items considered by the Planning Commission at the public hearing were as follows:

Item 1: Evaluate the proposed use of the building for dog treat preparation, packaging, and distribution with less than 25% of floor space dedicated to processing of treats to determine whether it is similar to another permitted use of the same general character as a permitted use, i.e. "a wholesale business and office with no outside storage."

Item 2: Consider the following standard criteria for conditional use permit review as outlined in Ordinance Sec. 86-49:

- (1) Whether the proposed use is designed to be compatible with the existing neighborhood environment and use.
- (2) Whether the proposed use has adequate access to roads and rights-of-way.
- (3) The effect of any additional traffic generated by facility.
- (4) The landscaping, fencing and/or screening plan.
- (5) The outside storage provisions.
- (6) The accessory buildings provisions.
- (7) The facility size.
- (8) The area of site.
- (9) The off-street parking facilities.
- (10) The density of the population and structures.
- (11) The duration of proposed conditional use.
- (12) The open space, recreational/plat areas proposed.
- (13) The availability of existing utility and public service facility.
- (14) The future maintenance provisions.
- (15) Whether the proposed use has a positive community need as defined in the comprehensive plan.
- (16) The effect upon the public welfare in general.
- (17) The effect upon the welfare of the adjacent area, and persons residing or working in the area adjacent to the area.
- (18) Whether the proposed use will be injurious to the property or improvements in the area adjacent to such proposed use and the community as a whole.

Item 3: If the proposed use is found to be an appropriate conditional use, evaluate the seven proposed conditions as recommended by staff:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the conditional use permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repaid such default.
3. That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties.
4. That no offensive odor is detectable beyond property lines.

5. That the ratio of building area used for packaging and storage to the area used for dog treat preparation shall not be less than 3 to 1.
6. That any building addition or new building intended for requested use shall require a new conditional use permit.
7. That no outside storage is permitted.

At the public hearing, numerous comments were received from the public both recommending denial and recommending approval of the conditional use permit as requested.

At the conclusion of the public hearing, motion was made by Commission Member Knieff, second by Commission Member Fox to recommend approval of the conditional use permit with the included proposed conditions to the Marshall City Council for consideration. Motion was approved 4 votes yes, 2 votes no.

It is therefore recommended that the conditional use permit be recommended for approval to the Marshall City Council.

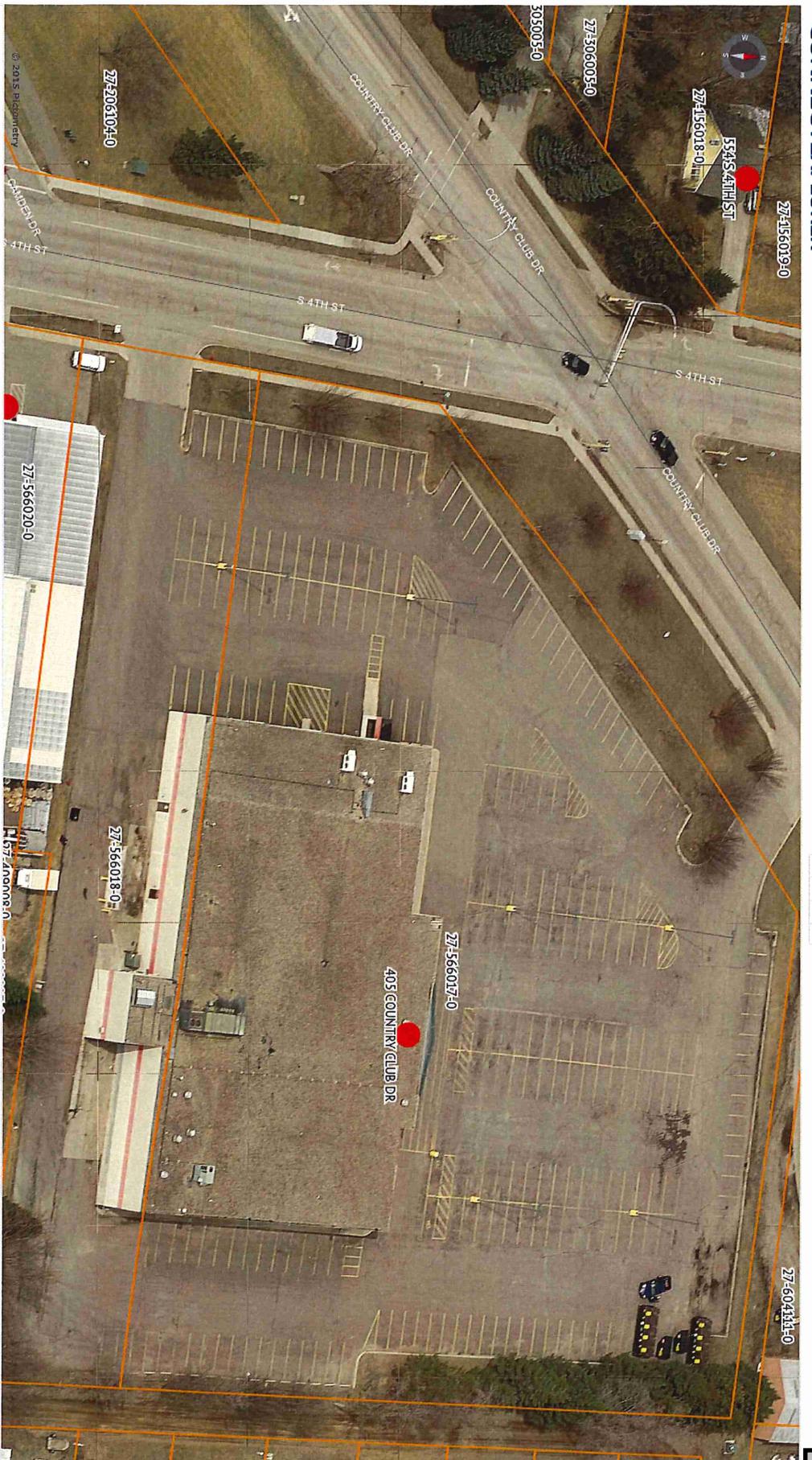
Marshall Planning Commission

A handwritten signature in cursive script, appearing to read "Don Edblom", written over a horizontal line.

By: Don Edblom .

Its: Chair

CONNECTEXPLORER



map: Auto (Oblique) Mar 2015 - Apr 2015 Image 1 of 10 03/27/2015

**CONDITIONAL USE PERMIT**  
City of Marshall, Minnesota

**WHEREAS**, the Planning Commission of the City of Marshall has held a Public Hearing for a Conditional Use Permit for a dog treat preparation, packaging and distribution facility in a B-3 General Business District as a business use similar to wholesale:

**State of Minnesota, County of Lyon, City of Marshall**  
**405 Country Club Drive**  
**Outlot 1 and 2 of Nielsen Addition, Lots 1, 2, 3 and 4 of Jansen Subdivision**  
**and Northly 100' Outlot 3 Nielson Addition**

and, in accordance with and pursuant to the provisions of Chapter 86 of the City Code of Ordinances related to zoning; and has written findings that the establishment, maintenance or conducting of the use for which the permit is sought will not under the circumstances be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the area adjacent to the use, or to the public welfare, or injurious to property or improvements in the area adjacent to such use; and,

**WHEREAS**, the Planning Commission has designated certain conditions in the granting of such use permit.

**NOW, THEREFORE** Be It Resolved by the Common Council of the City of Marshall, Minnesota, that a Conditional Use Permit be granted to Carr Family LTD Partnership, for a dog treats preparation, packaging and distribution facility in a B-3 General Business District as a business use similar to the permitted wholesale business on the premises described herein subject to the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. That no offensive odor is detectable beyond property lines.
5. That dog treat preparation area does not exceed 25% of the building area.
6. That any building addition or new building intended for requested use shall require a new conditional use permit.
7. That no outside storage is permitted.

**ADOPTED April 9, 2019.**

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

(SEAL)

File No. 1123

This Instrument Drafted By:  
Jason R. Anderson, P.E.  
Assistant City Engineer/Zoning Administrator



# TOWN OF HUDSON

## Land Use Division



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

March 29, 2019

To whom it may concern,

I have been asked if the entity known as "Chasing our Tails" has had any code enforcement actions against them.

I have been with the Town of Hudson for the past 3+ yrs and have no Code Enforcement actions against them at either location in Town. There has not been any odor or noise nuisance complaints filed that I'm aware of.

Sincerely,

*Bruce Buttrick, MCP*

Zoning Administrator/Code Enforcement Officer

(603) 816-1275

[bbuttrick@hudsonnh.gov](mailto:bbuttrick@hudsonnh.gov)



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider a resolution amending Resolution No. 4430, Second Series, in support of chloride reduction in water discharged to the Redwood River.
<b>Background Information:</b>	<p>On September 26, 2017, Marshall City Council approved Resolution No. 4430, Second Series, a resolution in support of chloride reduction in water discharged to the Redwood River. The 2017 resolution supported the development by MMU and its consultants for the development of plans for new pretreatment of water system for the City of Marshall. The anticipated costs of the project at that time totaled \$9,043,000. Of that amount, MMU submitted an application hoping to receive \$7M grant to pay for the majority of the improvement costs. Grant application was submitted through the Point Source Implementation Grant (PSIG) process. The prior application, however, was denied and the PSIG funds were not dispersed to the MMU. MMU, however, has continued to develop the proposed plans and has now submitted a “certified plan” for the development of a water system for pretreatment of water. PSIG has now approved the \$7M grant to the MMU.</p> <p>The plans have continued to develop and it is anticipated that the costs of the project are now \$10,606,000. The majority of those costs are to be paid by the \$7M PSIG grant. Discussions have ensued between MMU and the City as to the appropriate parties to pay the remaining \$3,606,000 of the project. The resolution as proposed divides those remaining costs 55.74% to the City of Marshall and 44.26% to MMU. City’s anticipated costs, based upon engineer’s estimate would be \$2,009,984. MMU’s costs would be \$1,596,016.</p> <p>Project is to be bid by MMU on June 11, 2019.</p> <p>MMU General Manager Brad Roos, Bob VanMoer, Wastewater Superintendent and Glenn Olson, Director of Public Works/City Engineer will be present to discuss this matter. Various documents and presentations have been submitted in connection with the project. City staff is recommending that the attached resolution be approved.</p>
<b>Fiscal Impact:</b>	City’s anticipated costs, based upon engineer’s estimate would be \$2,009,984.
<b>Alternative/ Variations:</b>	None recommended.
<b>Recommendations:</b>	Consider and approve Resolution No. _____, Second Series amending Resolution No. 4430, Second Series, a resolution in support of chloride reduction in water discharged to the Redwood River.

**Resolution No. \_\_\_\_\_, Second Series**  
**A Resolution Amending Resolution 4430, Second Series**  
**in Support of Chloride Reduction in Water**  
**Discharged to the Redwood River**

Whereas, the City of Marshall (City) operates a wastewater treatment facility that treats the community's wastewater prior to its discharge into the Redwood River, pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued by the Minnesota Pollution Control Agency (MPCA). The City's NPDES permit contains a chloride (salt) limitation that must be achieved by 2024. The City and Marshall Municipal Utilities (MMU) have been in discussion about methods to attain the reduction in chloride (salt) discharged into the Redwood River; and

Whereas, City and MMU have each retained the services of qualified consultants to provide analysis and recommendations regarding the most cost-efficient methods to attain compliance with the required chloride limits as set forth by the MPCA permit. That analysis has included both a review of upgrades to the existing water treatment plant and has also included a review of retrofitting the City's wastewater treatment plant; and

Whereas, the City and MMU desire to coordinate the planning between the community's water utility and its wastewater treatment facility by developing a process to lower the wastewater treatment facility's chloride discharge. Based upon the consultant's analysis, it has been determined that the most significant measure to lower the chloride is to provide softer water from MMU's Water Treatment Plant. To achieve the permit's required result, upgrades to the existing Water Treatment Plant would have to occur at an estimated cost of \$10,606,000 based upon fully designed plans by MMU's water engineering consultant, AE2S. MMU applied for a \$7,000,000 Minnesota Public Facilities Authority Point Source Implementation Grant (PSIG) and has received notice the PSIG funding will be available for upgrades to MMU's Water Treatment Plant, the "project". With the "project" fully designed and with notice of the PSIG grant, the local funding must be put in place.

Now Therefore Be It Resolved, that the local funding for the "project" is set forth below:

With the local funding for the "project" estimated to be \$3,606,000, the City commits to funding 55.74% of the local portion of the "project" costs estimated to be \$2,010,000. The remaining local portion of estimated funding shall be paid by MMU providing 44.26% of the local portion of funding estimated to be \$1,596,000. To the extent the actual "project" costs are different than the estimated, \$10,606,000 the City and MMU will share said differences according to the stated percentages herein; and

Be it Further Resolved, the City hereby:

1. Commits to all measures required to attain NPDES Chloride compliance including the measures as outlined in the City's August 3, 2017 report prepared and submitted by their consultant, Bolton & Menk, as set forth below:
  - a. Support Marshall Municipal Utilities further softening of the community water supply quality to 5-8 grains using Lime/Soda Ash Softening to reduce Ion Exchange softening brine discharge.
  - b. Establish chloride surcharge on customers of the City of Marshall wastewater treatment facilities that have an industrial treatment agreement. Remit revenue collected from the surcharge to MMU in support of their further softening.
  - c. If it is determined by MMU to be required, authorize MMU adding chloride surcharge to the monthly utility bill for wastewater (sewer) customers invoiced by MMU. MMU is authorized to collect and retain said revenue. Currently, MMU is not contemplating the need for this type of surcharge.

- d. Public and Industry education to reduce chlorides at the source.
- e. Potential incentive program to set all softeners to the most efficient settings.
- f. Set industrial limits in SIU Agreements.
- g. Apply for MPCA Variance on chloride limit.
- h. If all of the above measures have been implemented and chloride limits are not met; the City should, by ordinance, end the practice of Ion Exchange softening, if needed to reach final limit.

If, after the “project” is bid on or about June 11, 2019, the amount of City’s commitment is greater than \$2,211,000 (110% of the estimated \$2,010,000), the City reserves the right to request that the MMU Commission not award the contract to construct.

Upon vote being taken thereon, the following Council Members voted in favor:

and the following voted against the same:

whereupon the resolution was declared passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Robert J. Byrnes, Mayor

ATTEST:

\_\_\_\_\_  
Kyle Box  
Its: City Clerk

This Instrument Drafted by:  
Dennis H. Simpson  
Marshall City Attorney  
109 S. 4<sup>th</sup> Street  
Marshall, MN 56258

**Resolution No.4430, Second Series**  
**A Resolution in Support of Chloride Reduction in Water**  
**Discharged to the Redwood River**

Whereas, the City of Marshall (City) operates a wastewater treatment facility that treats the community's wastewater prior to its discharge into the Redwood River, pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued by the Minnesota Pollution Control Agency (MPCA). The City's NPDES permit contains a chloride (salt) limitation that must be achieved by 2024. The City and Marshall Municipal Utilities (MMU) have been in discussion about methods to attain the reduction in chloride (salt) discharged into the Redwood River; and

Whereas, City and MMU have each retained the services of qualified consultants to provide analysis and recommendations regarding the most cost efficient methods to attain compliance with the required chloride limits as set forth by the MPCA permit. That analysis has included both a review of upgrades to the existing water treatment plant and has also included a review of retrofitting the City's wastewater treatment plant; and

Whereas, the City and MMU desire to coordinate the planning between the community's water utility and its wastewater treatment facility by developing a process to lower the wastewater treatment facility's chloride discharge. Based upon the consultant's analysis, it has been determined that the most significant measure to lower the chloride is to provide softer water from MMU's Water Treatment Plant. In an attempt to achieve the permit's required result, upgrades to the existing Water Treatment Plant would have to occur at a cost of \$9,043,000 (2019 dollars) as estimated by MMU's water engineering consultant, AE2S. As part of this coordination agreement, MMU applied for a \$7,000,000 Minnesota Public Facilities Authority Point Source Implementation Grant (PSIG) and received notice the PSIG will not be awarded to MMU in 2018; and

Whereas, in order to have the highest chance of grant award in the next funding cycle, MMU and City staff have been advised that a project design needs to be completed and submitted to the Minnesota Department of Health (MDH) for its review and certification prior to the next PSIG process; and

Whereas, MMU has received, from its consultant AE2S, an engineering proposal to develop a design agreement for the Water Treatment Plant Softening System Improvements Project in the amount of \$815,000; and

Whereas, contingent upon the City Council's approval of this Resolution of Support, MMU would enter into the Engineering Agreement design phase of the project with AE2S.

Now Therefore Be It Resolved, the City requests MMU to reapply for the PSIG until funding is secured in order to make the improvements to MMU's Water Treatment Plant.

Be It Further Resolved, the City hereby:

1. Commits to funding 90% of \$815,000 or \$733,500 to MMU on or about January 8, 2018 for the engineering and design of the Water Treatment Plant Softening System Improvements Project.
2. Commits to all measures required to attain NPDES Chloride compliance including the measures as outlined in the City's August 3, 2017 report prepared and submitted by their consultant, Bolton & Menk, as set forth below:
  - a. Support Marshall Municipal Utilities further softening of the community water supply quality to 5-8 grains using Lime/Soda Ash Softening to reduce Ion Exchange softening brine discharge.

- b. Establish chloride surcharge on customers of the City of Marshall wastewater treatment facilities that have an industrial treatment agreement. Remit revenue collected from the surcharge to MMU in support of their further softening.
  - c. Authorize MMU adding chloride surcharge to the monthly utility bill for wastewater (sewer) customers invoiced by MMU. MMU is authorized to collect and retain said revenue.
  - d. Public and Industry education to reduce chlorides at the source.
  - e. Potential incentive program to set all softeners to the most efficient settings.
  - f. Set industrial limits in SIU Agreements.
  - g. Apply for MPCA Variance on chloride limit.
  - h. If all of the above measures have been implemented and chloride limits are not met; the City should, by ordinance, end the practice of Ion Exchange softening, if needed to reach final limit.
3. Commits to making a capital contribution to the project in an amount reflecting the project costs minus any grant funds received and minus the amount MMU would otherwise spend on softening system improvements currently estimated at \$900,000. *(As an example, had MMU received the PSIG grant of \$7,000,000, the City's commitment would have been \$1,143,000. (Project cost of \$9,043,000 less PSIG received of \$7,000,000 less MMU's committed expenditure of \$900,000)).*
  4. Upon request by MMU Commission, indicates City's willingness to authorize and approve the sale of G.O. backed public utility revenue bonds by the City, with MMU making payment on the bonds. If issued, the bonds would be 15 year in length and the bond size would not exceed the project cost minus any grant funds received by MMU for the project.

After the PSIG amounts are known and final project estimates are developed, if the amount of City's commitment is greater than \$1,715,000 *(150% of the estimated \$1,143,000)*, the City reserves the right to request that the MMU Commission not award the contract to construct.

Upon vote being taken thereon, the following Council Members voted in favor:

and the following voted against the same:

whereupon the resolution was declared passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Robert J. Byrnes, Mayor

ATTEST:

\_\_\_\_\_  
Jane DeVries  
Its: City Clerk

This Instrument Drafted by:  
Dennis H. Simpson  
Marshall City Attorney  
109 S. 4<sup>th</sup> Street  
Marshall, MN 56258

	Project Estimate	PSIG funding	Local portion	MMU portion	City portion	City paid to date	City remaining cost	Resolution 4430 over estimated max.
<b>All \$ pre-bid</b>								
pre-design	\$ 9,043,000	\$ 7,000,000	\$	900,000	1,143,000		\$	1,715,000
fully designed 2019	\$ 10,161,651	\$ 7,000,000	\$	900,000	2,261,651	712,674	1,548,977	\$ 1,715,000 \$ 546,651
fully designed 2020	\$ 10,606,000	\$ 7,000,000	\$	900,000	2,706,000	712,674	1,993,326	\$ 1,715,000 \$ 991,000
March 26 2019	\$ 10,606,000	\$ 7,000,000	\$ 3,606,000	1,596,016	2,009,984	712,674	1,297,310	\$ 1,715,000 \$ 294,984
percentage share				44.26%	55.74%			

## Frequently Asked Questions (FAQ)

In the fall of 2019, the Marshall Municipal Utilities will begin a water softening enhancement project at the existing water treatment plant. The following are answers to FAQ being asked in our community:

**What is the project about?** The State of Minnesota has placed a chloride (salt) limitation on the permit given to the City of Marshall Wastewater Treatment Facility for the first time. The permit requires the water entering the Redwood River following treatment to contain less than 261 mg/l or ppm by 2024. After a study by water engineering professional, it was determined that the most economical way to attain that chloride limitation, is to keep the chloride (salt) from entering the wastewater in the first place. Since a primary source of salt in the wastewater comes from ion exchange softening equipment, measures were studied to determine if Marshall's water could be made softer. Again, following professional analysis, it was determined that it can be made softer by introducing a new treatment technique.

**What is the new treatment technique?** The current lime softening process will add soda ash to reduce the water hardness from the 50 grains as it enters the water plant, to 6 grains following the new type of process. Today the water is treated to 35 grains hardness.

**How much salt enters the Redwood River?** In a February 2017 study conducted for MMU by AE2S, its water consulting engineer, it was estimated that 11,356 pounds per day on average and 15,881 pounds per day maximum, enter the Redwood River. Of this amount they estimated 7,330 pounds of salt come from softening units being recharged using salt in residential, commercial and light industrial.

**Will the water at 6 grains of hardness be more expensive?** Yes, it will. While an exact amount is not yet known, it is estimated that for every 1,000 gallons, it may cost \$1.44 more. There will be an offsetting lower salt costs estimated to save the water customer who softens approximately \$.93 per 1,000 gallons. Netting the lower cost of salt against the higher cost of water results in an increase of an estimated \$.51 per 1,000 gallons.

**Must I remove my water softening equipment?** No. It is strictly a personal choice whether you keep your softener operating. Many water customers enjoy water softened to a softness of 0-1 grains of hardness and will choose to keep their softeners working. It will be important for all old-style softeners that recharge based on time to change to softeners that recharge based on demand or usage. Most home softeners already have that style of controller.

**If I have a new style softener controller, am I all set?** No. After the project is finished and your water is now 6 grains hard rather than 35 grains, the controller will need to be adjusted. Your softening company would be happy to assist you in doing this. In some instances, you may be able to do it yourself. In any case, it should not be done until after the project is completed.

MMU will notify its water customers when the water quality has changed, expected to be spring of 2021.

**What will the project cost to construct?** It is estimated that the project will cost \$10,606,000 to construct.

**What are the sources of capital to fund the construction?** The State of Minnesota will provide \$7,000,000 with the remainder coming from a combination of funds from the City of Marshall and the Marshall Municipal Utilities.



## MEMORANDUM

**Date:** August 3, 2017  
**To:** Bob Van Moer, Wastewater Treatment Superintendent  
**From:** Kelly Yahnke, Bolton & Menk, Inc.  
**Subject:** Chloride Reduction Measures  
Supplement to the June 30, 2017 Chloride and Copper Reduction Progress Report  
Wastewater Treatment Facility  
City of Marshall, Minnesota

This memorandum is a supplement to the June 30, 2017 Chloride and Copper Reduction Progress Report which was completed in accordance with Chapter 1, Paragraphs 1.12 and 1.21 contained in the NPDES/SDS Permit No. MN0022179 for the Marshall Wastewater Treatment Facility (WWTF) in Marshall, Minnesota. The report documented the chloride and copper sampling and source reduction efforts. The facility is working toward compliance with a maximum daily chloride limit of 302 mg/L and a monthly average chloride limit of 261 mg/L.

This memorandum identifies additional future source reduction measures. The measures listed below are available to the City of Marshall to attain their chloride limitation compliance by 2024. The measures may not all have to be utilized to attain compliance, but in the opinion of the City's consulting engineer, Bolton-Menk, compliance cannot be attained with the reduction salt based water softening alone.

1. Support Marshall Municipal Utilities further softening of the community water supply quality to 5-8 grains using Lime/ Soda Ash Softening to reduce Ion Exchange softening brine discharge.
2. Establish chloride surcharge on customers of the City of Marshall wastewater treatment facilities that have an industrial treatment agreement. Remit revenue collected from the surcharge to MMU in support of their further softening.
3. Authorize MMU adding chloride surcharge to the monthly utility bill for wastewater (sewer) customers invoiced by MMU. MMU is authorized to collect and retain said revenue.
4. Public and Industry education to reduce chlorides at the source.
5. Potential incentive program to set all softeners to the most efficient settings.
6. Set industrial limits in SIU Agreements.
7. Apply for MPCA Variance on chloride limit.
8. If all of the above measures have been implemented and chloride limits are not met; the City should by ordinance, end the practice of Ion Exchange softening if needed to reach final limit.

# CITY OF MARSHALL CHLORIDE ISSUES

September 26, 2017

- \* The MPCA issued the City of Marshall Wastewater Facility a Chloride limit in its NPDES Permit issued in 2014.
- \* The limit has a compliance schedule to meet this limit by 2024.
- \* The new limit is 261 mg/l and we are currently discharging about 560 mg/l.

Chloride (salt) is used in water softeners to recharge the media so the media attracts the hard water chemicals as the water passes through the media.

This process produces the soft water for use in our homes.

As the media gets full of hard water chemicals, the media needs to be recharged and the brine (salt) solution flushes the hard water chemicals with the brine solution into the sanitary sewer.



This is how chlorides get into the wastewater. Once salt is added to water, it is very difficult to remove.

Salt passes through the wastewater plant and is discharged into the river and may cause toxicity to fish and aquatic life. The City of Marshall discharges 13,000 pounds of salt into the Redwood River every day.

Road salt is also a cause of non-point pollution in rivers.



Marshall has very hard water, and softening is necessary.

Marshall Municipal Utilities (MMU) currently partially softens its raw water using lime.

MMU has a proposed upgrade design to further soften the raw water using lime and soda ash.



This would allow MMU to treat the raw water to a much softer level where home softening could be greatly reduced or eliminated.

The proposed upgrade would be very expensive. Current estimates are in the \$9 million range.

We have investigated the potential for some grant money from State agencies to help offset the cost.



MMU is hoping to receive a Point Source Implementation Grant from the Minnesota Clean Water Legacy Fund in the amount of \$7,000,000 towards the project in 2019.

MPCA has said our chances of getting grant funding awarded in 2019 are the highest if we have the project designed and ready to bid by June of 2018.



The increased costs to reduce chlorides is a wastewater permit issue. Reduction of chlorides is easier and more cost-effective at the raw water treatment plant by further softening, resulting in the reduction of water softener needs.



The capital costs for improvements for elimination of chlorides to permit levels should be funded through wastewater user charges and grant funds.

Increased O&M costs for the enhanced softening at the water plant can be supported as Bolton & Menk suggests, is by a surcharge on the utility bill.



The WWTF Fund should pay 90% the cost of the design; estimated at \$815,000 in 2018 so we are ready to bid and get the PSIG Grant funding in 2019. This would be a WWTF cost of \$733,500.

The City of Marshall Wastewater Treatment Facility's total estimated commitment is \$1,143,000 and Marshall Municipal Utilities commitment of \$900,000 which they would need to spend on plant improvements if they did not further soften.



The City of Marshall should support MMU in this project to further soften the community water supply in order to provide a better quality water to the consumers and to meet compliance requirements for the Wastewater Treatment Facility.



# SOFTENING SYSTEM MODIFICATION STUDY UPDATE

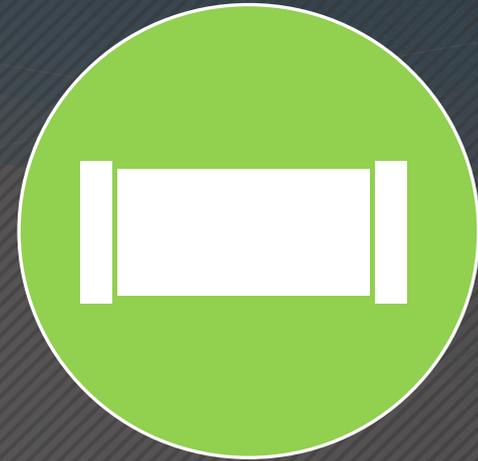
**MMU FILTRATION PLANT**

May 2017

# OBJECTIVES



Support the City in  
**Achieving Compliance**  
w/ more stringent  
Chloride discharge  
regulations from  
WWTF



Improve MMUFP  
**Process**  
**Performance** &  
Address  
**Aging Equipment**

# EXISTING WATER TREATMENT FACILITY



## MMU owns and operates a 8.0 MGD Lime Softening Treatment Facility

- Hardness of the Raw Water ~ **850 mg/L**
- Hardness of the Treated Water ~ **600 mg/L**

Water Hardness Scale		
Grains/Gal	mg/L or PPM	Classification
Less than 1	Less than 17.1	Soft
1-3.5	17.1-60	Slightly Hard
3.5-7	60-120	Moderately Hard
7-10	120-180	Hard
Over 10	Over 180	Very Hard
1 gpg = 17.1 mg/L = 17.1 ppm		



## IMPORTANT NOTE:

Chlorides in the system do NOT come from the MMUFP.

- ***MPCA is proposing chloride concentration limits of:***
  - *261 mg/L for the Average Month*
  - *302 mg/L for the Maximum Day*
- ***Average WWTF discharge into the Redwood River:***
  - *Range from 470 mg/L to 689 mg/L*
  - *Average of 561.2 mg/L*
- ***Average finished water chloride concentration from the MMUFP:***
  - *Range of 22 to 51 mg/l*
  - *Average Blended scenario ~ 26.28 mg/L*



**PURPOSE:** Assess the impact of additional softening at the MMUFP on:

- Reduced home water softener use
- Reduced Chloride in industrial discharges

**APPROACH:** Evaluated Feasibility of Softening to 100 mg/L

- Water Quality Impact
- Required MMUFP Improvements
  - Technical and Financial

# SOFTENING SYSTEM MODIFICATION STUDY



## WATER QUALITY IMPACT CONCLUSIONS

	CALCULATED CHLORIDE CONCENTRATION N (mg/L)	PROPOSED DISCHARGE LIMIT (mg/L)
<b>CURRENT DISCHARGE</b>	<b>561</b>	
Softening Improvements at MMUFP <b><u>ONLY</u></b>	<b>288</b>	
Reductions of Major Industries to 260mg/L <b><u>ONLY</u></b>	<b>443</b>	<b>261</b>
Softening Improvements at MMUFP <b><u>AND</u></b> Reduction of Major Industries to 260mg/L	<b>180</b>	<b>174</b>

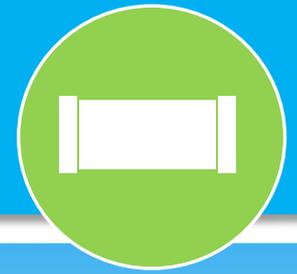


## WATER QUALITY IMPACT CONCLUSIONS

Achieving Required Chloride Concentration will Require both “Residential” and “Industrial” Participation

- **Public Education**
  - Compliance Programs, Rebates, Ordinances
- **Industrial Pretreatment Programs**
  - Limiting Industrial WW discharge chloride concentrations to 260 mg/L

# RECOMMENDED MMUFP IMPROVEMENTS



- 1. Increased Capacity to Feed Lime**
- 2. New System to Feed Soda Ash**
- 3. Expanded Building to House Equipment**
- 4. Increased Recarbonation Capacity (pH adjustment)**
- 5. Improved System to Manage Residual Waste Product**



## SUMMARY OF PROBABLE TOTAL PROJECT COSTS

Summary of Probable Costs	
Softening – Lime and Soda Ash <i>(Building Expansion)</i>	\$6,203,000
Recarbonation System	\$1,041,000
Gravity Thickener	\$1,799,000
<b>Total</b>	<b>\$9,043,000</b>

Note: Cost estimates are for an anticipated 2019 construction timeline.

# SUMMARY COSTS



## SUMMARY OF ESTIMATED O&M COSTS

Description	*Soften to 100 mg/l = 6 grains/gal*			
	Quantities		Estimated Cost	
<b>TOTALS</b>				
<b>Chemical Cost per CCF</b>			<b>\$1.11</b>	<b>per CCF</b>
O&M Cost				
Staff/Labor Cost	0.54	FTE	\$33,110	per year
Sludge Management Cost			\$280,000	per year
Power Cost			\$17,500	per year
Total O&M Cost			\$330,610	per year
Annual Production	920	MG		
<b>O&amp;M Cost per CCF</b>			<b>\$0.27</b>	<b>per CCF</b>
<b>Total Softening O&amp;M Cost per CCF</b>			<b>\$1.38</b>	<b>per CCF</b>
<b>Incremental Increase from Existing</b>			<b>\$1.08</b>	<b>per CCF</b>



## **Improvements at the MMUFP can assist in Achieving Chloride Discharge Compliance**

- Softening to ~100 mg/L
- Reduce residential water softening practices
- Industrial Pretreatment Program(s)

## **Improvements at the MMUFP**

- Achieve both increased softening and replacement of aging process equipment
- New process equipment with improved efficiency
- Capital Cost ~ \$9M
- Increase in Operating Costs ~\$1.08/CCF
- Estimated 2-years from initiation to operation



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Approve Strategic Planning Services
<b>Background Information:</b>	The City of Marshall desires to conduct a survey and focus groups with city stakeholders in order to build ownership and create a 3-year strategic plan for the city. The strategic plan will be created by the city council and city administrator in a 5-hour retreat facilitated by Vantage Point Marketing Consultants. During this retreat a detailed 3-year strategic plan, grounded in the survey results, will be developed, including action plans and accountability marks for each key goal.
<b>Fiscal Impact:</b>	\$17,500 to be expended out of existing 2019 various departmental budgets
<b>Alternative/ Variations:</b>	None
<b>Recommendations:</b>	Approve Strategic Planning Services with Vantage Point Marketing Consultants in the amount of \$17,500

# strategic plan

## Scope of Work

The City of Marshall desires to conduct a survey and focus groups with city stakeholders in order to build ownership and create a 3-year strategic plan for the city. The strategic plan will be created by the city council and city administrator in a 5-hour retreat facilitated by Allen and Wimmer. During this retreat a detailed 3-year strategic plan, grounded in the survey results, will be developed, including action plans and accountability marks for each key goal.

## Desired Outcomes

Stakeholders will develop ownership in the future of the city and have their voices heard regarding the key goals for the city.

With analyzed input from the stakeholders, the city council, and key city staff a mission and vision for the city will be developed to use in future decision making.

Council members will increase their sense of team membership as they work together.

The city council and key city staff will identify key goals for the next 3 years in accordance with stakeholder's input.

The city council and key city staff will determine an action plan for each key goal, who is accountable for carrying out actions, and benchmarks for measuring success.

## Deliverables

1. Design, distribution, synthesis and analysis of a survey administered to five key city stakeholder groups
2. Initial meeting with City Administrator to finalize survey and assist city staff in encouraging survey responses
3. Design and delivery of 2-hour focus groups for each of five city stakeholder groups
4. Design and delivery of a 5-hour City Council and key staff retreat for creating the strategic plan and developing action steps
5. Written report to the city of final strategic plan

# investment

Design, distribution and result analysis of survey 1 day design	\$1,000
Design and delivery of 5 focus group sessions for stakeholders 1 day design, 2.5 days delivery	\$9,500
Design and delivery of a 5 hour City Council retreat	\$4,000
Written report of final strategic plan	No Charge
Mileage, lodging and meals, and printing not to exceed	\$3,000



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval of Consumption and Display License for Southwest Minnesota State University
<b>Background Information:</b>	Attached is a copy of the application for Consumption and Display License for Southwest Minnesota State University. This application has been reviewed and meets the necessary requirements.
<b>Fiscal Impact:</b>	The City License fee is \$130.00.
<b>Alternative/ Variations:</b>	Not approve the license
<b>Recommendations:</b>	to approval of the annual renewal of the Consumption and Display License for Southwest Minnesota State University for the period April 1, 2019 through March 31, 2020 at a fee of \$130.00



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement  
 445 Minnesota Street, Suite 222  
 St. Paul, MN 55101  
 651-201-7512

**RENEWAL OF CONSUMPTION AND DISPLAY PERMIT**

Permit Fee \$250 (Renewal Date: April 1)

**IF NAME AND ADDRESS SHOWN ARE NOT CORRECT, MAKE CHANGES BELOW**

ID#	6018	License Code	CDPBL
Southwest State University			
*1501 State Street			
Marshall	MIN	56258	
Business Phone	50755376225		

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Workers's Comp. Ins. Name State of Minnesota Policy # \_\_\_\_\_ Policy Period \_\_\_\_\_  
 State of Minnesota  
 State Insured

City/County where permit approved City of Marshall

Licensee Name Southwest Minnesota State University

Address, City, State, Zip 1501 State Street Marshall MN 56258

Business Phone 507-537-6225 Email Christy.Johnson@smsu.edu

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, by laws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that workers compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

Licensee Signature Christy Johnson for SMSU Date 3-25-19  
 (Signature certifies all application information to be correct and permit has been approved by city/county.)

City Clerk/County Signature [Signature] Date 4-9-19  
 (Signature certifies that a consumption and display permit has been approved by the city/county as stated above.)

**MAKE CHECKS PAYABLE TO: DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT AND RETURN WITH APPLICATION**

Amount Received \$250.00



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, April 9, 2019
<b>Category:</b>	COUNCIL REPORTS
<b>Type:</b>	INFO
<b>Subject:</b>	Commission/Board Liaison Reports
<b>Background Information:</b>	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board/Library Agreement &amp; Operations Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission and Capital Equipment Review Committee</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee and Marshall Area Transit</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	



## MEMORANDUM

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TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: April 4, 2019

SUBJECT: Administrative Brief

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### CITY ADMINISTRATOR

- This past month participated in several meetings related to emergency operations planning and subsequent declaration of emergency that was issued on March 24, 2019.
- On March 26<sup>th</sup>, the Mayor, Chief Marshall and I reviewed current spring flooding status and toured the flood control project with Senator Klobuchar's State Director and Director of Field Operations.
- Participated in discussion on city branding request for proposals and eventual selection of North Star. Kick-off discussions have begun and input from community will be thorough.
- Worked on State of the City presentation with eventual presentation on March 14, 2019.
- Met with MMU Director Brad Roos, Finance Director Karla Drown, Director of Administrative Services Annette Storm and WWW Superintendent Bob VanMoer to discuss funding of water softening project with existing funds and the current level approved by City Council.
- Met with Mayor, Community Services and community partners regarding Bicycle Friendly Community program and bike sharing program that is scheduled for implementation May 20<sup>th</sup>.
- Had several meetings regarding long term debt study, capital improvement planning, City Hall, planning and zoning items.
- Attended introduction of new SMSU President on March 21<sup>st</sup> as well as participating in farewell remarks to current SMSU President Gores on April 5, 2019.
- Many staff and community discussions on a variety of city operations and topics this past month that have taken up time on my unscheduled calendar.

### CITY ATTORNEY

- We are working to finalize all of the documents for sale of HRA owned property to Action Manufacturing.

- We are waiting the 30 day appeal period regarding special assessments for Michigan/Superior Road Reconstruction projects.
- Considerable time is being spent to review conditional use permit for property located at 405 Country Club Drive.
- Below are the numbers for February and March criminal prosecution matters.

**February:**

	ASSAULT	OFP VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2019	2018 Comparison
Prosecution	4		6	1	11		4	26	31
Dismissed									
Non-Prosecution	3				2		3	8	4
Refer to County					1			1	

**March:**

	ASSAULT	OFP VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2019	2018 Comparison
Prosecution			4	2	15	1	3	25	40
Dismissed									
Non-Prosecution	3	1						4	9
Refer to County									

**ADMINISTRATION**

**General Administration**

- 

**Economic Development Authority**

- **Parkway III**
  - Herzog Project: Framing underway. Encourage you to drive by the site to check it out.
- **Commerce Park**
  - Signage was installed. Staff continues working on Shovel Ready Certification designation. Staff placing an ad in Connect Business Magazine to achieve regional awareness. Listed on Co-Star, LoopNet and Location One, among others.
- **Block 11**
  - Asbestos inspections complete. RFP's for Redevelopment are due in April. Information on RFP is available for anyone to review. Glenn Olson coordinating demolition estimates.
- **Sonstegard Subdivision**
  - Staff is working with Action Manufacturing. Purchase Agreement signed. Need lot pin locate. Closing will be scheduled in April.

- **UCAP Parkway II**
  - UCAP will be doing soil borings on the lots they have Right of First Refusal on. Their new application (for next year) is due in June, so they may be present at a future meeting to discuss options on additional lots. Not yet determined if they will build 4, 5 or homes.
- **Small Cities Development Program Grant Update**
  - The kick off meeting was held on Wednesday, March 6th. Great attendance for both Commercial and Residential meetings. Applications are now being accepted.
- **EDA Annual Report**
  - Staff has finalized the EDA Annual Report and the hard copy reports have now been printed and are located at the EDA Office for distribution.
- **Business Development Network Monthly Meetings**
- Lisa Hughes from DEED has implemented Business Development Network Monthly Meetings on the 3rd Friday of every month. This replaced our Discover Southwest MN Meetings. We hosted this meeting on Friday, March 15th 10:00-12:00 at the Marshall Lyon County Library.

### **Human Resources**

- Staffing: Police Captain—oral testing occurred on April 3 with two applicants. The Police Advisory Board will convene to certify the roster on April 5. Final interviews will occur between April 5 and April 8, with a hiring decision to be made the week of April 8<sup>th</sup>. Applicants continue to be accepted for Hazardous Materials Technicians. Applications are also being accepted for a wide variety of temporary/seasonal positions for our Community Services and Public Works Divisions, as well as an EDA Internship opportunity.
- Safety training: Hearing Conservation training will be offered to select positions this month, in compliance with OSHA's hearing conservation regulations.
- Labor negotiations: Administrator Hanson and I have been contacted by the Police Supervisor's business agent. Contract negotiations will be initiated.

### **Clerk**

- Continuing to work with FEMA regarding the July 3, 2018 event.
- Starting to work on the March 8, 2019 river event with staff. This reporting will be submitted to the State through Lyon County to apply for a state disaster grant.
- Our Race Equity Cohort is currently working on Marshall's history and identifying any racial inequities and racial equity and are developing a vision statement for the City of Marshall. The Cohort is made up of mostly cities located in greater southwest Minnesota. Our next full meeting is scheduled for April 25.
- The State of Minnesota officially launched their Complete Count Committee. I will be formalizing Marshall's CCC and plan request the Committee be created at the April 23 regular council meeting.
- There are several Board and Commission positions that will be expiring on May 31, 2019. These positions have been posted and advertised in the Marshall Independent with a deadline date to apply of May 10, 2019.

### **Finance**

- Work continues with the 2018 audit process and the auditor's will be on site for the audit at the end of April.

- Finalizing 2019 capital improvements financing and continuous work on long term financial plan, which will be discussed in detail at the April 9<sup>th</sup> work session.

### **Assessing**

- Valuation notices and Tax Statements are out! Phone calls have been less than anticipated. We are allowed by statute to make any changes up to 10 days prior to the LBAE without bringing them to the board for approval, a list of those changes will be provided as an FYI to the Board.
- The Local Board of Appeal and Equalization will be held Monday, April 15<sup>th</sup> beginning @ 5:30pm at the Marshall-Lyon Community Library.
- Packets regarding the LBAE meeting will be delivered on Friday, April 12<sup>th</sup>

### **Liquor Store**

- Our team is almost finished with full-store inventory of liquor, beer and wine.
- We are transitioning from private freight delivery to house delivery in April which will improve receiving accuracy and management of inventory.
- March sales and traffic were up over the previous years.

### **COMMUNITY SERVICES**

- Barb, Lipinski, our Adult Community Center Coordinator, serves as president for the Minnesota Association of Senior Services. Barb is in Deerwood this week for the annual conference which focuses on promoting the growth, development and resources to older adults.
- The Prairie Home Hospice Charity Event and Auction will be held at the Red Baron Arena & Expo this Saturday (April 6).
- Healthy56258 will also host the Healthy & Green Living Expo this month at the Arena Expo. Saturday, April 27<sup>th</sup> is the date beginning at 9:00am.
- An application for a DNR Grant has been submitted for the construction of a picnic pavilion at the Amateur Sports Complex. The grant request is for an equal split of the \$149,568 estimate.
- All departments continue the hiring process for summer/seasonal employees.
- Park shelters, and restrooms should be opened within the next two weeks as the weather allows.
- Marshall Public Schools Superintendent Scott Monson presented an informational session to the MCS Advisory Board on April 3rd regarding the upcoming school bond referendum in May.
- Summer programming offerings will be made available to the public on Wednesday, May 1<sup>st</sup>.
- SW Adult Basic Education will be presented with the President's Community Partner Award from retiring SMSU President Connie Gores on April 10<sup>th</sup>.
- Studio 1 TV staff covered 19 community events in the past month, in addition to their local assistance with the ongoing flooding concerns within the area.

## COMMUNITY PLANNING

### Building Services / Planning & Zoning

- Over 200 open job files. Menards warehouse/remodeling, Unique Opportunities 36-unit apartment building, Bus Garage, and Ashley Furniture are the largest commercial projects under construction.
- Currently revising zoning ordinances as they relate to conditional use permits to ensure compliance with state statute.
- City of Marshall Tree Policy is complete. The tree policy is cited in the recently revised landscaping section of our ordinances.
- Beginning stages of reviewing all city buildings for ADA-compliance; part of a self-evaluation process for inclusion in a city ADA Transition Plan.

## PUBLIC WORKS DIVISION

### Engineering

- Project Z47: Commerce Industrial Park- All utility work is complete. The contractor has installed fabric, gravel and curb and gutter on Michigan Road. Work remaining for spring 2019: Michigan Road street paving, Northeast Pond subsurface drainage, final shaping/seeding around Michigan Road, and final shaping/seeding in the Northeast Pond drainage ditch. Farm leases are being prepared for 2019-2021.
- Project Z64/SAP 139-111-006: Saratoga Street Reconstruction – Project is substantially completed for 2018. Contractor will return in spring 2019 to complete minor sidewalk paving and complete final seeding between C Street and the Redwood River bridge near Hamden Drive.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Project is substantially completed for 2018. Contractor will return in spring 2019 to complete minor concrete work for drainage facilities and final grading and seeding.
- Project Z74: Superior Road/Huron Road Reconstruction Project – Bids to be received April 18, 2019 and awarded April 23, 2019.
- Project Z51-2019: Bituminous Overlay Project – Bids to be received on April 16, 2019.
- Stormwater Study – Work is progressing on the stormwater study by Bolton & Menk for the area including Buffalo Ridge Concrete, areas along Burlington Northern Railroad Tracks from TH 19 to Parkway III due to the significant recent flooding in the area and potential development in the Parkway III area. A draft proposal may be available in March 2019.
- TH 23 and Lyon J-Turn Mn/DOT Project- Work is substantially completed. Landscaping items remaining for spring 2019.
- MERIT Center Phase 2- Bids received 02/05/2019. Recommendation to award to R&G Construction Co. for base bid plus Alt. B plus Alt. C in the amount of \$\$2,712,530.50.
- 2019 Projects are currently in the design and scoping process. Projects currently include:
  - Country Club Drive Utility Replacement project; water, sanitary sewer, storm sewer from a point approximately 200' west of 4<sup>th</sup> Street to 2<sup>nd</sup> Street.

- Superior Rd/Huron Rd Reconstruction project: The project has been revised to include the complete replacement of water main, storm sewer catch basins, and sanitary sewer spot repairs on Huron Road and Superior Road between Huron Road and Erie Road. The project was initially being proposed as a complete reconstruction, but the scope has been altered due to special assessment considerations.
- Hahn Rd Storm Sewer Reconstruction project: replacement and addition of storm water facilities and a ditch cleaning effort to improve drainage and help reduce localized street flooding in the area.
- UCAP Transit Bus Shelters: Design continues for the installation of UCAP bus shelters at 3 locations; S. 4<sup>th</sup>/Stephen Ave, N. 4<sup>th</sup> between Redwood and Lyon, Birch Avenue between Mustang Trail and Village Drive. Project includes new sidewalk at all 3 locations, nearby ADA ramp reconstruction, and a street bump out at S. 4<sup>th</sup> to allow buses to pull off street. Project is a partially grant funded and coordinated effort between City and UCAP Transit.
- East Lyon Street Paving Project: pave East Lyon Street from Hwy 23 to a point approximately 750-FT east of Hwy 23. Staff will be holding a meeting in late February to discuss the project with neighboring businesses and residents.
- 2019 Chip Seal Project
- Other alley projects. Interest from two neighborhoods for alley improvements. A meeting was held with neighborhood residents on January 28<sup>th</sup> to discuss the potential projects. Feedback from the neighborhood was generally positive. Staff will be preparing plans for alley improvements.
- River slope stabilization projects near the flood protection levee west of town and street protection projects at Bladholm and High Streets
- Parking lot projects as directed by Council at a later date. The potential projects include: Rose Lot, Addison Lot, and a new parking lot north of Red Baron Arena.
- Nearing completion of an ADA self-evaluation of sidewalk pedestrian ramps at city intersections in the City of Marshall. The self-evaluation inventory will be included with the city ADA transition plan for city rights-of-way. An ADA transition plan is a required document if the City wishes to be awarded federal and State funding for future construction projects. Our transition plan is currently being developed.
- Currently reviewing State Aid roadway network. We are reviewing street mileage in the city and with recent changes to the State Aid funding mechanism, we are evaluating the efficacy of the current State Aid network and reviewing for possibility of proposed changes and additions.

### **Building Maintenance**

- No report.

### **Street Department**

- No report.

### **Airport/Public Ways Maintenance**

- No report.

## **Wastewater**

- Cleaning sewers.
- Pump maintenance.
- Plant Upgrade project. We met with the engineers April 2<sup>nd</sup> and reviewed all drawings and concerns. It was a very good meeting and I feel comfortable with the drawings and design. Bid opening was rescheduled from April 9<sup>th</sup> to April 11<sup>th</sup> at 2:00 p.m. to ensure complete plan changes and for review to avoid any unnecessary change orders. Potential award would be April 23<sup>rd</sup>.
- Started mixing Biosolids for sampling and land application early May.
- Doing work orders and reports.
- Started tagging sump permits to go outside.
- Slowly getting back to normal after flooding and high influent flows. We normally average about 3 million gallons per day- last week we have been averaging nearly 7 million gallons per day.

## **PUBLIC SAFETY DIVISION**

### **FIRE DEPARTMENT**

- The Fire Department responded to thirty-two (32) calls for service. Total calls for service included:
  - Fire/CO2 Alarm (23)
  - Fire/Structure/Other (4):
  - Medical Assist (0)
  - Vehicle Accident (3)
  - Gas Leak (2)

### **POLICE DEPARTMENT**

- The Marshall Police Department responded to 833 calls of service for the month of March. 122 criminal offenses were reported with a total number of 34 adults and 3 juvenile arrest's being made.

### **OFFICER'S REPORT (MARCH)**

- Accidents (49)
- Alcohol involved incidents (5)
- Assaults (6)
- Assault, Domestic (7)
- Burglaries (1)
- Damage to Property (4)
- Keys Locked in Vehicles (35)
- Loud Party (4)/ Public Disturbances (14)
- Thefts (15)
- Traffic Related Complaints (219)
- Warrant Pickups (16)
- Welfare Checks (22)

- Three DWI arrests were made during the month of March.
- Approximately 20 vehicles are in impound and waiting for the administrative process to be completed. Once the administrative process is completed, these vehicles will be declared surplus and either sold or destroyed.

#### **PERSONNEL/OTHER**

- Officer Ben Kelly has successfully completed 14-week FTO training program and has started in solo patrol.
- Interviews for the two vacant police officer positions have been completed and the Police Advisory Committee had created an eligibility roster that will take effect on April 8<sup>th</sup>, 2019. Background investigation on the top three candidates are being completed and conditional offers will be made the second week of April.
- Applications for the newly created Captain position were received and interviews for this will take place on April 3<sup>rd</sup>, 2019. This will be an internal promotion within our police department that will include oral interviews and involvement by the Police Advisory Committee.

#### **DETECTIVE REPORT (MARCH)**

- A theft from an assisted living facility is under investigation.
- A predatory offender registration violation was investigated, and the case has been forwarded to the Lyon County Attorney's Office for charges with an arrest warrant being sought.
- A felony case of the issuance of dishonored checks at a Marshall business was investigated. The case was forwarded to the Lyon County Attorney's Office for charges.
- A case of a Marshall Police Officer being impersonated on a social media account is under investigation.
- A case of a Marshall resident being swindled out of nearly \$20,000 in an extortion scam is under investigation.
- A harassment/stalking case where a Marshall resident was being impersonated on text messages with allegations of the sexual abuse of children is under investigation.
- A case of financial exploitation of a vulnerable adult was investigated. The case was forwarded to the Lyon County Attorney's Office for consideration of charges.
- The report of an assault on an infant is under investigation, however at this point it does not appear that the child was assaulted.
- A romance scam in which a Marshall resident was swindled with a fictitious cashier's check is under investigation.
- 11 cases of child endangerment were investigated in the month of March in conjunction with Southwest Health and Human Services. Nine of those cases have been cleared while two cases remain under investigation.
- 17 cases of child neglect were investigated in the month of March in conjunction with Southwest Health and Human Services. Eight of those cases have been cleared while nine cases remain under investigation.
- 9 cases of malicious punishment of a child were investigated in the month of March in conjunction with Southwest Health and Human Services. Six of the cases have been cleared while three cases remain under investigation.
- A case of receiving and distributing child pornography is under investigation.
- A potential theft of rent money from a Marshall apartment complex is under investigation.
- Pre-employment background investigations are being conducted. .

## **CHEMICAL ASSESSMENT TEAM (CAT)**

- Information was received from the Department of HSEM (Homeland Security Emergency Management Office) that due to restructuring at the state level, HSEM will no longer be the oversight body for the CAT Teams. The State Fire Marshal's Office will oversee all the teams including funding, equipment etc. A Chief's meeting is scheduled for April 23<sup>rd</sup>, 2019 at Camp Ripley to discuss the transition and how this may impact existing teams.

## **MERIT CENTER**

- In March, the MERIT Center hosted a variety of training/events. These events included employee meetings, a regional training, safety training, CDL training, first aid/CPR training, electrician training, trench safety training, law enforcement training, driver's education, CDL exams, employer group meeting and several meetings for Emergency Management.
- Border States electric hosted two separate lighting training days with 25 local electricians in attendance.
- D&G Excavating conducted a two-day safety training event utilizing the classroom and the bay space for hands-on learning. 40 people attended this training
- R&G Construction hosted Competent Person/trench safety training for 20 participants
- Fagen Inc. held Climb Training at the MERIT Center utilizing the wind tower prop
- MN State Patrol held a Standard Field Sobriety Testing refresher course for 12 local police officers
- The MERIT Center was utilized 32 of the last 35 business days with 702 people attending these training/events.

## **EMERGENCY MANGEMENT**

On March 8<sup>th</sup>, 2019, city personnel that would play an important role in the Emergency Operations Plan (EOP) met to discuss potential flooding concerns and how this may impact the City of Marshall. Additional meetings were held at the MERIT Center in the Emergency Operations Center (EOC) as the flooding event unfolded. On March 24<sup>th</sup>, 2019, a request was made of the Mayor to implement a Local Declaration of a State of Emergency. This declaration/resolution was brought before the City Council on March 26<sup>th</sup>, 2019 and extended until April 23<sup>rd</sup>, 2019.

# REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2003

REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2003 For Month Ending December 2003 (YTD TOTALS)

OFFENSE AND ARREST DATA (CJRS)								
	Offenses		Actual			Total Arrests for all Offenses Except Traffic		
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests	
January	147	4	143	120	83%	96	23	
February	132	3	129	77	59%	37	15	
March	140	0	140	99	70%	75	12	
April	88	4	84	51	60%	36	9	
May	63	4	59	35	59%	21	detectives	
June	174	6	168	106	63%	47	14	
July	243	7	236	129	55%	50	17	
August	256	7	247	107	43%	39	3	
September	359	9	350	163	78%	111	16	
October	205	2	203	107	53%	76	16	
November	242	3	239	156	65%	53	14	
December	253	9	244	167	68%	98	18	
<b>YTD 2003</b>	<b>2302</b>	<b>58</b>	<b>2242</b>	<b>1317</b>	<b>63%</b>	<b>739</b>	<b>157</b>	

## Averages for all Activities (Calls for Service)

	Time in Hrs								
	Total	Spent							
January	1082	418							
February	930	373							
March	1009	450							
April	994	437							
May	1089	502							
June	1010	413							
July	1205	493							
August	1272	635							
September	1091	484							
October	1089	493							
November	1088	493							
December	920	411							
<b>YTD 2003</b>	<b>12779</b>	<b>5602</b>							

<b>Accidents</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Hit and Run	9	5	12	8	11	4	5	1	13	15	14	16	113
Property Damage	33	25	24	31	38	25	30	32	28	34	38	31	369
Personal Injury	5	1	2	8	9	4	17	19	14	7	4	2	92
Fatalities													
Submitted to State	16	9	23	20	24	20	22	26	21	17	18	14	230
<b>YTD 2003</b>	<b>47</b>	<b>31</b>	<b>38</b>	<b>47</b>	<b>58</b>	<b>33</b>	<b>52</b>	<b>52</b>	<b>55</b>	<b>56</b>	<b>56</b>	<b>49</b>	<b>574</b>
<b>CITATIONS</b>													<b>YTD 2003</b>
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	
Citations	376	270	326	286	236	224	236	253	266	281	300	223	3277
Parking Tickets	134	166	168	117	88	64	68	77	87	74	183	134	1360
<b>Activities (Calls For Service) *High Hours Expended</b>													<b>YTD</b>
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	
Abandoned	3	4	5	4	2	8	2	1	1	2	5	4	41
Alarms	29	17	15	12	17	32	40	23	15	20	24	21	265
Alcohol*	57	17	19	26	41	28	22	43	57	36	25	27	398
Animal Bite	0	0	0	0	1	0	1	1	3	0	1	1	8
Animal Complaint	22	24	41	48	44	40	68	71	64	34	48	37	541
Assault	12	16	5	11	6	6	16	13	13	7	14	12	131
Assists	21	23	23	20	26	21	30	34	38	36	70	44	386
Auto Theft	0	0	1	0	0	0	0	0	0	0	0	1	2
Burglary	2	5	3	4	8	8	13	9	4	8	10	6	80
Bus Violation	4	2	3	4	6	0	0	0	8	2	5	3	37
Check Forgery	3	1	1	2	2	4	2	0	4	6	4	3	32
Check Fraud	7	0	2	1	5	4	6	4	3	2	0	3	37
Civil Matters	4	0	2	4	5	6	8	6	6	4	4	6	55
Criminal Sex	2	1	1	3	0	3	0	1	1	0	6	3	21
Damage to Prp	11	10	10	16	18	19	19	71	15	13	13	4	219
Domestics*	14	7	6	4	17	6	15	19	16	18	12	16	150
Deliver Emerg.Msg	0	0	0	1	1	0	0	3	2	0	0	2	9
Drugs/Narcotics	4	1	2	4	6	2	3	5	6	1	9	4	47
Ambulance	0	0	1	2	1	0	0		2	0	1	0	7
Fire Alarm	0	0	2	1	0	0	2	1	2	0	0	0	8
Gas Meal Assist	3	2	4	1	3	4	1	6	1	10	2	5	42
Harassment	12	18	14	21	16	23	21	20	8	21	11	10	195
Intoxicated/Detox	2	1	4	3	4	3	3	6	6	2	4	5	43
Lost Anything	3	5	1	9	1	7	1	5	5	8	6	7	58
Offense not in table				8	2	3	3	2	2	2	2	2	26
Other all other	48	67	60	72	81	89	47	98	61	60	40	46	769
Parking Complaints	14	23	17	10	12	20	20	15	9	25	22	42	229
Party Loud Party	17	9	48	25	28	18	11	8	20	18	14	16	232
Property Found	13	6	13	16	14	14	39	32	14	21	9	7	198
Public Disturbance	17	10	20	26	31	23	45	29	28	26	19	16	290
Reciprocal	2	4	0	5	3	1	3	2	3	3	1	2	29
Residence Check	12	3	5	2	3	9	4	6	0	3	5	6	58

	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	
Runaway	0	0	3	7	7	5	6	9	3	9	2	4	55
Escort Funeral,other	10	15	14	6	18	11	17	14	12	14	15	12	158
Search Warrant					4			2	4	0	2	2	14
Suicide						2			0	0	0	0	2
Suspicious Anything*	49	60	66	51	88	75	95	84	85	101	61	79	894
Suspicious Vehicle	18	12	15	12	23	22	29	20	21	17	25	20	234
Tobacco Violation	4	1	1	5	2				2	0	2	4	21
Theft*	30	56	43	41	49	39	72	59	62	63	46	31	591
Traffic Offense Not in table*	443	326	345	313	268	258	294	316	284	287	334	206	3674
Transport	1	3	3	2	3	6	7	1	2	2	1	2	33
Trespassing	4	0	1	1	5	2	11	3	5	4	3	10	49
Traffic Related Complaints	27	30	33	30	24	39	36	34	33	29	31	23	369
Unsecured Building	7	2	9	8	7	9	21	11	10	9	8	9	110
Vandalism	4	8	5	8	16	19	38	21	20	22	10	7	178
Violation of OFP	3	1	1	3	8	4	1	2	1	3	2	2	31
Warrant Pickups	12	9	16	10	13	7	12	17	11	17	9	18	151
Welfare Checks	10	7	4	8	5	8	11	10	5	7	16	10	101
Weather Activity						2							2
Gun Permits	11	7	7	7	6	6	3	3	3	5	7	5	70
Keys Locked In vehicles*	57	68	66	58	76	61	44	65	54	51	63	58	721
Attempt to Locate	2	0	2	9	3	1	8	9	2	4	3	4	47
Dead Body	4	4	0	3	0		1	4	0	1	1	0	18
<b>YTD 2003</b>	<b>1034</b>	<b>885</b>	<b>962</b>	<b>947</b>	<b>1029</b>	<b>1010</b>	<b>1205</b>	<b>1218</b>	<b>1036</b>	<b>1033</b>	<b>1027</b>	<b>867</b>	<b>12166</b>
<b>Miscellaneous Activity</b>													<b>YTD 2003</b>
Criminal Histories Run	4	5	4	7	5	6	10	2	1	6	5	4	59
Copies of Reports	24	27	30	37	32	29	31	44	33	50	37	19	393
<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>													
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>						
January	27	17	21	27	44	35	33						
February	32	18	30	25	34	37	15						
March	31	20	12	27	15	31	42						
April	21	26	22	37	34	29	36						
May	32	28	25	29	42	51	49						
June	39	36	27	24	44	38	40						
July	32	31	42	39	64	46	36						
August	42	26	37	90	49	71	76						
September	42	51	53	36	38	71	62						
October	34	38	28	41	41	79	36						
November	28	26	29	20	28	58	53						
December	31	45	50	24	25	44	34						
<b>YTD 2003</b>	<b>391</b>	<b>362</b>	<b>376</b>	<b>419</b>	<b>458</b>	<b>590</b>	<b>512</b>						
<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Felonies	21	29	17	14	22	25	40	36	25	36	34	26	325
Gross Misdemeanors	9	10	2	10	11	13	19	17	16	21	8	22	158
Misdemeanors	63	48	54	60	57	57	82	141	93	76	79	52	862

**REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2004 For Month Ending December, 2004 (YTD TOTALS)**

**REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2004 For Month Ending November, 2004 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	303	13	290	233	80%	137	30
February	270	14	256	171	67%	88	25
March	298	21	277	200	72%	106	30
April	332	6	326	259	79%	132	34
May	346	13	333	227	68%	125	35
June	319	13	306	217	71%	132	23
July	356	7	349	278	80%	156	20
August	427	7	420	351	84%	193	38
September	381	7	374	286	76%	163	30
October	377	8	369	282	76%	152	27
November	296	5	291	211	73%	133	31
December	335	5	330	273	83%	195	21
<b>YTD 2004</b>	<b>4040</b>	<b>119</b>	<b>3921</b>	<b>2988</b>	<b>76%</b>	<b>1712</b>	<b>344</b>

**Averages for all Activities (Calls for Service)**

	Total	Time in Hrs Spent
	January	973
February	836	311
March	1010	404
April	1049	403
May	1068	438
June	1073	396
July	1170	466
August	1188	488
September	1042	464
October	1158	520
November	962	473
December	1029	479
<b>YTD 2004</b>	<b>12558</b>	<b>5219</b>

**Accidents**

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	YTD
Hit and Run	13	13	9	12	6	7	10	9	9	12	9	15	124
Property Damage	44	37	12	28	35	29	36	44	23	37	37	38	400
Personal Injury	3	5	4	14	9	4	5	3	3	9	1	6	66
Fatalities													
Submitted to State	24	21	14	19	18	13	21	24	18	25	28	32	257
<b>YTD 2004</b>	<b>60</b>	<b>55</b>	<b>25</b>	<b>54</b>	<b>50</b>	<b>40</b>	<b>51</b>	<b>56</b>	<b>35</b>	<b>58</b>	<b>47</b>	<b>59</b>	<b>590</b>

<b>CITATIONS</b>													<b>YTD</b>
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	
Citations/Warnings	204	139	91	201	189	230	247	266	194	246	185	287	2479
Parking Tickets	153	113	147	94	74	77	102	89	55	98	165	156	1323
<b>Activities (Calls For Service) *High Hours Expended</b>													<b>YTD</b>
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	
Abandoned	4	6	2	5	2	3	2	1	1	3	2	2	33
Alarms	36	24	33	12	19	27	32	18	17	26	18	29	291
Alcohol*	25	12	18	36	37	21	41	45	33	32	17	31	348
Animal Bite	2	1	0	1	3	1	6	3	2	7	0	0	26
Animal Complaint	29	39	26	37	54	51	58	77	63	71	52	37	594
Assault	9	12	13	17	6	14	9	6	5	9	9	7	116
Assists	33	33	33	36	23	24	31	32	33	29	30	23	360
Auto Theft	0	4	0	2	1	1	0	3	2	2	1	0	16
Burglary	10	7	14	3	2	4	10	11	10	4	9	11	95
Bus Violation	5	5	1	3	6	0	0	0	5	6	9	2	42
Check Forgery	3	1	2	2	3	2	2	2	4	3	0	5	29
Check Fraud	0	1	6	6	3	7	8	0	5	27	4	2	69
Civil Matters	5	2	6	7	9	12	9	6	2	6	5	3	72
Criminal Sex	0	2	2	2	3	1	3	4	4	1	2	2	26
Damage to Prp	28	22	29	36	36	26	11	21	28	19	41	20	317
Domestics*	14	12	22	10	11	12	12	15	23	8	14	15	168
Deliver Emerg.Msg	0	0	1	1	1	1	0	0	2	2	0	0	8
Drugs/Narcotics	1	1	3	11	1	2	3	0	3	1	2	4	32
Ambulance	0	0	0	4	0	0	1	0	0	3	1	1	10
Fire Alarm	2	0	0	0	1	0	1	0	3	0	0	0	7
Gas Meal Assist	4	2	0	3	1	3	5	4	5	7	1	2	37
Harassment	15	15	13	15	11	7	18	29	25	17	19	16	200
Intoxicated/Detox	2	5	0	9	9	10	5	11	7	13	3	8	82
Lost Anything	2	2	3	5	6	6	6	6	7	6	5	8	62
Offense not in table	3	1	2	3	2	4	2	4	5	3	1	2	32
Other all other	46	67	75	58	87	71	65	85	70	58	50	65	797
Parking Complaints	16	29	20	17	14	19	22	15	22	7	21	20	222
Party Loud Party	35	24	12	20	12	11	14	22	34	22	4	13	223
Property Found	11	12	9	30	12	31	28	26	19	22	14	16	230
Public Disturbance	13	20	27	30	32	41	58	55	39	34	20	29	398
Reciprocal	1	6	2	5	3	2	4	3	4	2	3	5	40
Residence Check	2	2	2	1	0	0	0	2	0	1	3	5	18
Runaway	5	7	5	13	10	7	2	7	5	2	0	2	65
Escort Funeral,other	13	7	7	9	5	7	15	9	12	9	12	12	117
Search Warrant	2	1	8	0	2	2	0	2	6	1	2	6	32
Suicide	0	0	0	0	0	0	4	0	0	2	0	0	6
Suspicious Anything*	56	59	92	68	104	114	88	87	80	71	80	85	984

Suspicious Vehicle	27	9	24	25	20	33	32	18	21	20	13	23	265
Tobacco Violation	3	1	2	5	2	1	0	0	0	3	0	0	17
Theft*	52	21	45	40	49	49	51	53	50	71	36	41	558
Traffic Offense Not in table*	237	180	275	256	247	250	305	286	191	281	233	270	3011
Transport	3	5	5	3	4	1	1	6	2	6	2	1	39
Trespassing	3	5	4	9	4	2	4	2	5	0	2	4	44
Traffic Related Complaints	28	26	39	40	47	44	41	58	29	34	34	21	441
Unsecured Building	7	9	3	2	6	6	3	9	9	7	4	12	77
Vandalism	33	17	4	11	11	13	13	21	13	9	15	9	169
Violation of OFP	6	4	3	1	2	1	1	0	2	3	1	4	28
Warrant Pickups	14	6	17	7	9	7	12	4	9	4	9	12	110
Welfare Checks	8	3	15	18	21	15	6	5	13	17	22	13	156
Weather Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Gun Permits	10	6	6	6	3	1	6	1	7	4	7	3	60
Keys Locked In vehicles*	46	42	52	49	51	53	59	52	64	69	69	68	674
Attempt to Locate	1	4	3	6	8	12	9	4	4	12	12		75
Dead Body	3	0	0	0	3	0	0	2	0	0	0	1	9
<b>YTD 2004</b>	<b>913</b>	<b>781</b>	<b>985</b>	<b>995</b>	<b>1018</b>	<b>1032</b>	<b>1118</b>	<b>1132</b>	<b>1004</b>	<b>1076</b>	<b>913</b>	<b>970</b>	<b>11937</b>
<b>Miscellaneous Activity</b>													<b>YTD 2004</b>
Criminal Histories Run	17	4	7	12	6	13	14	13	9	8	5	2	110
Copies of Reports	52	24	32	33	26	27	31	21	30	36	16	29	357
<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>													
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>						
January	46	38	36	24	43	65	51						
February	60	33	22	22	40	47	46						
March	25	67	49	34	41	52	30						
April	38	45	27	52	52	71	47						
May	54	42	41	42	43	63	61						
June	42	44	36	47	40	58	52						
July	57	34	32	51	48	75	59						
August	61	65	57	53	65	62	64						
September	49	40	47	41	65	72	67						
October	45	48	49	46	59	79	51						
November	23	52	55	46	49	40	31						
December	28	36	41	65	43	79	43						
<b>YTD 2004</b>	<b>528</b>	<b>544</b>	<b>492</b>	<b>523</b>	<b>588</b>	<b>763</b>	<b>602</b>						
<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Felonies	27	29	33	29	25	28	31	32	31	29	22	33	349
Gross Misdemeanors	21	13	13	8	20	18	11	8	21	11	14	22	180
Misdemeanors	58	58	61	89	82	59	70	90	90	104	70	91	922

**REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2005 For Month Ending Dec, 2005 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	267	2	265	227	86%	148	23
February	192	2	190	155	82%	96	18
March	270	9	261	210	80%	137	18
April	267	1	266	211	79%	142	20
May	234	3	231	156	68%	116	14
June	210	1	209	129	62%	97	14
July	225	0	225	171	76%	150	14
August	201	0	201	138	69%	115	15
September	247	0	247	174	71%	149	19
October	249	1	248	187	75%	165	22
November	234	0	234	182	78%	154	28
December	255	0	255	200	78%	188	12
<b>YTD 2005</b>	<b>2851</b>	<b>19</b>	<b>2832</b>	<b>2140</b>	<b>75%</b>	<b>1657</b>	<b>217</b>

**Averages for all Activities (Calls for Service)**

	Total	Time in Hrs Spent
	January	991
February	894	397
March	1030	430
April	1118	605
May	1114	0 (New system does not report Time in Hrs Spent)
June	1039	0
July	1045	0
August	1149	0
September	1132	0
October	1057	0
November	1033	0
December	1018	0
<b>YTD 2005</b>	<b>12620</b>	<b>1905</b>

**Accidents**

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	YTD
Hit and Run	3	8	5	10	4	7	5	5	8	10	11	20	96
Property Damage	54	30	42	24	36	25	37	28	30	44	34	37	421
Personal Injury	5	4	6	14	8	5	3	4	10	5	3	6	73
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	39	20	23	21	27	20	23	24	34	42	24	34	331
<b>YTD 2005</b>	<b>62</b>	<b>42</b>	<b>53</b>	<b>69</b>	<b>75</b>	<b>57</b>	<b>45</b>	<b>61</b>	<b>82</b>	<b>101</b>	<b>72</b>	<b>97</b>	<b>816</b>

**CITATIONS**

	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	YTD
Citations/Warnings	228	149	189	254	269	260	290	349	287	306	302	368	3251
Parking Tickets	193	221	231	96	50	27	49	28	35	39	230	148	1347

Activities (Calls For Service) *High Hours Expended													YTD	
	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.		
Abandoned	4	2	2	2	1	0	3	3	1	2	2	4	26	
Alarms	28	10	24	31	16	13	17	26	20	19	28	27	259	
Alcohol*	30	23	31	34	21	4	12	9	12	10	9	25	220	
Animal Bite	1	0	1	2	0	3	0	2	3	1	3	0	16	
Animal Complaint	33	25	38	49	59	73	81	64	69	52	48	51	642	
Assault	4	11	9	8	11	6	2	14	8	8	4	6	91	
Assists	47	38	29	22	25	28	38	25	21	36	35	32	376	
Auto Theft	0	0	3	0	1	3	0	0	2	4	3	1	17	
Burglary	3	5	8	6	8	9	4	7	5	6	7	5	73	
Bus Violation	6	7	2	8	5	0	0	0	2	6	5	5	46	
Check Forgery	3	7	1	3	1	2	1	1	4	3	1	4	31	
Check Fraud	4	5	9	4	5	14	6	3	12	7	7	8	84	
Civil Matters	5	6	11	8	7	3	1	10	4	6	4	4	69	
Criminal Sex	3	2	1	1	1	3	1	1	2	2	0	2	19	
Damage to Prp	5	8	18	14	16	16	19	16	23	21	17	9	182	
Domestics*	26	18	22	12	12	7	16	12	15	8	9	15	172	
Deliver Emerg.Msg	0	1	0	0	0	3	0	1	2	2	2	0	11	
Drug Recogn Expert	Not previous reported				1	0	0	0	1	0	1	0	3	
Drugs/Narcotics	2	0	7	6	5	1	0	1	2	7	0	0	31	
Ambulance	0	1	1	2	0	0	1	2	2	3	1	0	13	
Fire Alarm	0	0	0	4	0	0	0	0	2	0	1	1	8	
Gas Meal Assist	2	1	5	2	3	4	5	9	2	6	7	2	48	
Harassment	7	17	21	40	20	22	17	9	27	21	20	11	232	
Intoxicated/Detox	4	3	7	6	2	2	2	1	1	1	3	2	34	
Lost Anything	7	4	7	11	6	11	12	12	4	11	7	10	102	
Mental Health	Not previous reported				1	2	0	0	1	0	1	0	5	
Offense not in table	0	0	1	1	4	5	18	2	3	5	8	6	53	
Other all other	53	64	61	57	65	59	50	86	60	50	51	35	691	
Parking Complaints	25	13	14	18	21	21	13	26	23	15	28	42	259	
Party Loud Party	33	19	36	33	26	5	9	16	21	17	6	8	229	
Property Found	12	15	22	28	13	26	29	22	29	29	15	9	249	
Public Disturbance	25	24	29	31	29	16	26	32	33	22	13	27	307	
Reciprocal	0	0	5	4	1	7	7	6	2	1	1	7	41	
Residence Check	1	1	1	0	1	1	0	0	1	1	2	2	11	
Runaway	7	3	4	6	9	3	3	5	3	5	5	8	61	
Escort Funeral,other	13	10	17	18	10	15	11	22	12	13	16	8	165	
Search Warrant	6	0	1	0	2	1	1	1	0	1	2	0	15	
Suicide	0	1	0	0	1	0	0	0	3	1	0	1	7	
Suspicious Anything*	77	76	78	92	89	70	72	74	84	75	52	55	894	
Suspicious Vehicle	18	10	7	16	18	17	24	22	19	19	13	20	203	
Tobacco Violation	4	3	4	2	5	1	0	0	3	1	3	0	26	
Theft*	38	30	53	44	73	50	49	62	47	38	41	34	559	
Traffic Offense Not in table	227	242	222	283	359	371	331	397	346	347	365	369	3859	
Transport	2	4	2	8	4	0	3	3	3	2	5	1	37	
Trespassing	7	8	2	7	2	4	3	2	1	2	3	1	42	
Traffic Related Complaints	36	41	34	50	0	Combined with Traffic Offense Not In Table								161
Unsecured Building	1	3	3	8	6	5	5	8	13	4	2	0	58	
Vandalism	2	1	3	3	5	12	12	9	4	12	7	6	76	
Violation of OFP	0	1	10	2	0	3	6	5	2	4	3	2	38	
Warrant Pickups	8	6	20	8	14	12	10	9	15	11	13	12	138	
Welfare Checks	13	13	12	9	13	7	15	12	18	9	14	6	141	
Welfare Fraud	Not Previous	Reported	0	0	0	0	0	0	1	0	0	0	1	
Weather Activity	0	0	0	0	0	2	0	0	0	0	0	0	2	

Gun Permits	5	8	6	5	4	4	3	2	6	4	6	0	53
Keys Locked In vehicles*	85	51	63	58	61	54	56	59	77	64	77	68	773
Attempt to Locate	5	11	2	4	4	2	4	2	8	4	5	3	54
Dead Body	0	0	2	0	0	0	0	0	0	0	1	1	4
Pred - Sex Offender	Not Previous	Reported	0	0	0	0	0	0	0	0	3	0	3
<b>YTD 2005</b>	<b>927</b>	<b>852</b>	<b>971</b>	<b>1070</b>	<b>1066</b>	<b>1002</b>	<b>998</b>	<b>1112</b>	<b>1084</b>	<b>998</b>	<b>985</b>	<b>955</b>	<b>12020</b>
<b>Miscellaneous Activity</b>													<b>YTD</b>
Criminal Histories Run	2	14	9	1	5	5	6	9	15	14	10	4	94
Copies of Reports	29	49	22	27	24	29	36	35	53	51	55	64	474
<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>													
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>						
January	34	25	43	42	29	55	39						
February	29	29	18	25	26	42	23						
March	34	38	30	35	53	49	31						
April	34	31	24	29	27	78	44						
May	35	37	27	36	29	40	30						
June	24	23	33	33	42	23	32						
July	22	18	44	27	46	38	30						
August	28	25	23	31	39	26	39						
September	24	26	19	46	64	43	25						
October	40	26	25	33	44	53	28						
November	28	26	48	37	49	32	14						
December	20	34	38	36	55	53	19						
<b>YTD 2005</b>	<b>352</b>	<b>338</b>	<b>372</b>	<b>410</b>	<b>503</b>	<b>532</b>	<b>354</b>						
<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Felonies	23	23	25	22	19	29	16	21	27	39	34	25	303
Gross Misdemeanors	11	11	11	8	11	12	7	15	13	13	12	21	145
Misdemeanors	62	61	86	75	97	83	75	98	80	81	67	73	938
Petty Misdemeanors	0	1	2	4	4	1	4	1	2	2	1	1	23

**REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2006 For Month Ending December, 2006 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	208	0	208	166	80%	148	18
February	179	0	179	133	74%	115	18
March	173	0	173	134	77%	125	9
April	179	0	179	134	75%	114	23
May	209	0	209	152	73%	122	30
June	230	0	230	139	60%	111	28
July	211	0	211	147	70%	125	22
August	234	1	233	160	68%	142	18
September	291	0	291	222	76%	187	35
October	244	0	244	180	74%	157	23
November	177	0	177	130	73%	109	21
December	220	0	220	182	83%	165	17
<b>YTD 2006</b>	<b>2555</b>	<b>1</b>	<b>2554</b>	<b>1879</b>	<b>74%</b>	<b>1620</b>	<b>262</b>

**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	1009	633
February	922	567
March	932	538
April	927	597
May	1504	672
June	1005	624
July	969	623
August	1070	655
September	1030	682
October	978	672
November	914	641
December	933	640
<b>YTD 2006</b>	<b>12193</b>	<b>7544</b>

**Accidents**

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	YTD
Hit and Run	9	15	12	7	14	13	8	8	8	7	5	8	114
Property Damage	27	32	22	29	26	26	22	28	20	30	28	29	319
Personal Injury	2	6	4	5	3	6	5	6	2	4	7	5	55
Fatalities	0	0	0	0	0	0	0	1	0	0	0	0	1
Submitted to State	35	29	23	24	22	20	18	31	0	25	16	26	269
<b>YTD 2006</b>	<b>73</b>	<b>82</b>	<b>61</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>53</b>	<b>74</b>	<b>30</b>	<b>66</b>	<b>56</b>	<b>68</b>	<b>758</b>

**CITATIONS**

	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	YTD
Citations/Warnings	526	427	359	341	456	395	272	395	389	331	326	248	4465
Parking Tickets	100	161	175	28	41	20	21	21	25	21	213	125	951

Activities (Calls For Service) *High Hours Expended							July	August	Sept	Oct.	Nov.	Dec.	YTD
	Jan.	Feb	March	April	May	June							
Abandoned	0	5	1	0	2	2	4	4	3	2	0	0	23
Alarms	6	3	9	7	10	22	22	12	17	17	14	11	150
Alcohol*	16	15	10	7	13	10	9	14	13	9	12	17	145
Animal Bite	0	1	2	0	3	2	4	2	1	0	1	0	16
Animal Complaint	49	41	40	41	43	54	58	50	69	50	47	28	570
Assault	8	9	11	18	9	5	10	9	11	12	5	15	122
Assists	29	27	31	27	21	24	31	32	21	22	28	25	318
Attempt to Locate	6	4	3	4	3	2	6	2	1	2	6	9	48
Auto Theft	0	2	1	2	1	0	1	2	2	1	6	1	19
Burglary	11	4	3	5	10	4	8	6	8	4	6	7	76
Bus Violation	7	1	5	2	4	0	0	0	7	2	0	8	36
Check Forgery	4	2	2	2	3	2	2	2	2	1	2	3	27
Check Fraud	5	7	7	5	5	5	9	7	5	4	9	9	77
Civil Matters	5	6	5	3	8	6	7	4	0	3	3	13	63
Criminal Sex	2	0	1	1	0	2	3	1	1	4	3	0	18
Damage to Prp	9	13	6	22	15	21	22	26	28	14	12	31	219
Deliver Emerg.Msg	0	1	3	4	1	0	1	2	1	2	0	2	17
Domestics*	10	4	7	6	10	11	9	17	11	11	15	17	128
Drug Recogn Expert	0	0	0	0	0	0	0	0	0	0	0	1	1
Drugs/Narcotics	6	1	1	3	0	1	1	2	0	0	2	1	18
Ambulance	2	1	0	1	1	0	0	4	1	2	0	0	12
Fire Alarm	1	0	0	0	0	1	0	0	0	0	2	1	5
Gas Meal Assist	1	1	4	1	3	2	6	2	2	4	2	1	29
Gun Permits	7	5	7	3	9	2	0	3	6	1	2	8	53
Harassment	13	8	10	20	13	27	15	23	20	13	9	21	192
Intoxicated/Detox	4	7	6	3	3	3	4	6	12	4	1	2	55
Keys Locked In vehicles*	48	62	48	44	49	50	45	43	40	52	61	59	601
Mental Health	0	0	0	0	0	0	1	2	1	1	1	0	6
Fraud	0	4	3	5	1	2	1	2	0	2	1	6	27
Lost Anything	6	4	6	7	6	7	6	10	10	3	8	6	79
Offense not in table	7	7	2	2	2	4	3	1	4	1	0	0	33
Other all other	49	46	30	43	45	49	45	67	49	49	38	40	550
Parking Complaints	15	15	63	16	16	13	14	25	19	22	21	15	254
Party Loud Party	12	17	10	20	8	11	10	19	8	16	11	17	159
Pred - Sex Offender	3	1	5	0	0	4	3	3	4	1	1	2	3
Property Found	12	8	12	12	32	27	31	24	17	29	30	17	251
Public Disturbance	12	18	16	19	31	34	28	34	39	19	17	9	276
Pursuit	0	0	0	0	0	0	0	0	0	0	1	0	1
Reciprocal	9	2	6	4	5	0	6	6	2	3	1	4	48
Residence Check	0	1	0	3	0	1	1	1	0	1	1	1	10
Runaway	0	1	2	0	6	9	2	2	7	7	2	3	41
Escort Funeral,other	8	11	9	10	8	7	11	10	8	7	9	7	105
Search Warrant	2	0	0	0	0	0	0	1	3	1	2	3	12
Suicide	0	0	0	0	0	2	0	0	1	0	1	0	4
Suspicious Anything*	45	47	49	81	71	76	72	69	85	84	52	77	808
Suspicious Vehicle	16	9	14	19	15	21	27	16	10	19	5	13	184
Tobacco Violation	2	0	0	2	1	3	0	0	2	1	1	1	13
Theft*	37	35	43	41	41	66	56	59	48	69	41	38	574
Trains	0	0	4	1	0	1	2	1	2	0	1	0	12
Transport	1	1	3	2	4	3	7	0	2	4	1	2	30
Transport-Juveniles	0	0	0	0	0	0	0	0	0	0	6	0	6
Trespassing	0	1	0	1	4	1	2	1	1	1	4	2	18
Traffic Related Complaints	465	381	376	339	441	330	297	355	357	318	334	302	4295
Unsecured Building	1	2	1	3	4	0	1	2	2	5	3	0	24

Vandalism	2	8	3	4	7	5	8	10	7	9	6	4	73
Violation of OFP	3	1	2	1	1	1	2	11	8	5	4	6	45
Warrant Pickups	9	11	12	10	12	13	9	14	11	15	8	14	138
Welfare Checks	7	7	5	8	11	11	7	7	8	9	5	10	95
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	0	1	0	0	0	0	0	1
Dead Body	2	0	1	2	0	0	0	0	0	0	0	0	5
ERU Activated	0	0	0	0	0	1	0	0	1	0	0	0	2
<b>YTD 2006</b>	<b>974</b>	<b>868</b>	<b>900</b>	<b>886</b>	<b>1011</b>	<b>960</b>	<b>930</b>	<b>1027</b>	<b>998</b>	<b>937</b>	<b>864</b>	<b>889</b>	<b>11220</b>
<b>Miscellaneous Activity</b>													<b>YTD</b>
Criminal Histories Run	12	6	1	7	4	2	6	2	3	2	14	8	67
Copies of Reports	54	51	49	50	57	48	52	81	48	56	56	70	672
<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>													
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>						
January	22	19	27	20	46	45	19						
February	16	18	25	35	35	28	22						
March	12	25	33	41	35	22	5						
April	17	28	31	18	43	38	34						
May	18	28	35	19	48	39	34						
June	18	30	40	52	44	20	26						
July	26	33	26	24	55	20	27						
August	26	16	39	47	49	31	26						
September	26	26	27	39	70	60	43						
October	38	35	28	23	47	36	37						
November	12	25	12	18	47	21	29						
December	26	16	39	47	49	31	26						
<b>YTD 2006</b>	<b>257</b>	<b>299</b>	<b>362</b>	<b>383</b>	<b>568</b>	<b>391</b>	<b>328</b>						
<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Felonies	26	25	25	21	36	27	26	23	31	22	23	29	314
Gross Misdemeanors	27	9	11	9	10	13	17	21	13	3	11	15	159
Misdemeanors	60	78	60	66	80	84	84	106	113	103	89	65	988
Petty Misdemeanors	4	2	1	2	1	0	2	3	4	0	0	1	20

**REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2007 For Month Ending December 2007 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual				Total Arrests for all Offenses Except Traffic						
	Reported	Unfounded	Offenses	Cleared	Percent		Adult Arrests	Juvenile Arrests					
January	234	1	233	186	80%		161	25					
February	185	0	185	131	71%		113	18					
March	226	0	226	163	72%		140	23					
April	137	0	137	87	64%		80	7					
May	233	1	232	132	57%		122	10					
June	159	2	157	59	38%		51	8					
July	160	2	158	64	41%		59	5					
August	211	0	211	91	43%		85	6					
September	199	0	199	49	41%		43	6					
October	212	0	212	0	100%		0	0					
November	179	0	179	95	53%		76	19					
December	188	0	188	109	58%		93	16					
<b>YTD 2007</b>	<b>2323</b>	<b>6</b>	<b>2317</b>	<b>1166</b>	<b>60%</b>		<b>1023</b>	<b>143</b>					

**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs											
	Total	Spent											
January	898	719											
February	824	556											
March	938	634											
April	886	588											
May	1050	803											
June	984	726											
July	953	740											
August	1111	711											
September	911	672											
October	976	658											
November	837	591											
December	759	570											
<b>YTD 2007</b>	<b>11127</b>	<b>7968</b>											

<b>Accidents</b>	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	<b>YTD</b>
Hit and Run	9	7	18	8	7	8	6	0	10	12	14	19	118
Property Damage	20	44	27	33	28	23	28	39	38	37	22	44	383
Personal Injury	3	1	1	3	5	3	6	7	4	5	8	5	51
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	20	28	24	23	26	15	23	32	27	34	0	0	252
<b>YTD 2007</b>	<b>52</b>	<b>80</b>	<b>70</b>	<b>67</b>	<b>66</b>	<b>49</b>	<b>63</b>	<b>78</b>	<b>79</b>	<b>88</b>	<b>44</b>	<b>68</b>	<b>804</b>

<b>CITATIONS</b>	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	<b>YTD</b>

Citations/Warnings	275	250	256	202	277	223	191	235	197	188	269	154	2717
Parking Tickets	166	141	83	45	31	13	7	5	6	9	199	104	809
<b>Activities (Calls For Service) *High Hours Expended</b>													
	<b>Jan.</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Abandoned	1	1	1	0	4	0	3	2	2	1	1	3	19
Alarms	9	18	14	11	11	20	11	24	25	20	19	11	193
Alcohol*	7	8	18	15	16	12	10	17	15	17	10	13	158
Animal Bite	0	0	0	1	4	1	1	0	0	2	0	0	9
Animal Complaint	39	27	45	51	47	64	46	67	57	50	48	45	586
Assault	20	12	11	8	8	5	10	14	17	6	8	6	125
Assists	22	36	36	20	23	30	33	22	26	34	29	23	334
Attempt to Locate	4	1	1	2	7	4	2	2	5	5	4	6	43
Auto Theft	3	0	1	2	2	2	0	1	3	5	4	3	26
Burglary	9	3	7	9	4	14	17	12	7	19	18	7	126
Bus Violation	9	2	3	4	2	1	0	0	3	9	5	4	42
Check Forgery	2	1	1	2	3	5	1	0	1	1	1	4	22
Check Fraud	5	5	7	8	1	0	3	7	5	5	1	6	53
Civil Matters	2	4	6	3	4	5	8	8	6	3	3	4	56
Criminal Sex	1	2	1	3	0	0	3	3	1	1	2	0	17
Damage to Prp	20	20	23	13	21	23	17	32	16	16	24	13	238
Deliver Emerg.Msg	0	0	0	1	0	0	0	0	3	0	0	2	6
Domestics*	14	18	8	10	17	15	13	7	10	10	11	7	140
Drug Recogn Expert	0	0	0	0	0	0	0	0	0	0	0	0	0
Drugs/Narcotics	0	3	0	1	2	2	2	1	1	0	3	3	18
Ambulance	1	4	1	1	1	0	3	1	0	0	2	0	14
Fire Alarm	1	0	0	1	0	0	1	0	0	0	0	0	3
Gas Meal Assist	1	2	3	2	2	6	3	8	3	6	3	6	45
Gun Permits	5	3	5	9	4	5	6	4	5	4	7	7	64
Harassment	26	8	16	20	17	21	22	22	13	13	14	16	208
Intoxicated/Detox	4	4	4	3	4	3	11	1	4	2	3	1	44
Keys Locked In vehicles*	52	60	43	56	54	53	48	55	46	67	53	48	635
Mental Health	0	2	1	6	2	1	4	2	2	1	2	5	28
Fraud	7	1	3	2	5	0	2	1	5	4	1	1	32
Lost Anything	3	7	10	9	8	0	4	11	9	17	10	7	95
Offense not in table	0	3	0	0	0	0	0	0	0	0	0	0	3
Other all other	25	33	50	33	57	41	44	56	60	41	55	36	531
Parking Complaints	8	25	21	15	16	29	13	13	17	31	8	21	217
Party Loud Party	15	12	13	29	14	11	11	21	15	16	9	10	176
Pred - Sex Offender	4	0	2	0	1	0	2	1	2	2	2	2	18
Property Found	20	7	18	24	23	15	37	33	29	30	18	16	270
Public Disturbance	28	20	37	22	35	35	32	39	42	25	17	17	349
Pursuit	1	0	0	0	0	0	0	0	0	1	0	8	10
Reciprocal	7	2	2	2	3	0	0	1	5	0	3	0	25
Residence Check	2	1	3	0	1	1	2	0	0	3	2	3	18
Runaway	4	2	5	8	9	3	0	6	5	4	4	1	51
Escort Funeral,other	12	7	3	10	5	13	16	8	5	7	11	11	108
Search Warrant	0	3	0	0	2	0	1	1	1	0	0	1	9
Attempted Suicide	0	0	1	2	5	2	1	0	1	1	0	2	15
Suicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Anything*	69	60	56	66	90	74	85	79	60	71	61	49	820
Suspicious Vehicle	10	6	11	12	23	26	11	22	15	9	10	14	169
Tobacco Violation	0	1	0	0	0	0	0	0	0	2	2	1	6
Theft*	48	31	59	37	49	49	54	53	50	55	66	41	592
Trains	1	0	0	0	0	4	0	8	4	3	0	0	20

Transport	1	1	1	4	6	4	6	2	2	3	2	1	33
Transport-Juveniles	0	1	3	3	4	3	1	2	3	1	0	0	21
Trespassing	3	0	2	9	8	7	4	8	5	7	2	3	58
Traffic Related Complaints	291	262	298	249	327	285	255	327	212	257	193	171	3127
Unsecured Building	0	2	0	1	13	1	2	8	12	1	1	5	46
Vandalism	9	8	6	5	13	9	11	14	6	5	9	5	100
Violation of OFP	11	6	5	5	4	6	5	5	3	0	1	2	53
Warrant Pickups	16	15	10	9	16	14	4	8	4	12	5	9	122
Welfare Checks	11	9	14	21	13	12	22	10	8	13	20	11	164
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Dead Body	2	0	0	0	0	1	0	3	0	0	3	1	10
ERU Activated	0	0	0	0	0	0	1	0	1	0	0	0	2
Weapons Involved	0	0	0	0	0	0	0	0	0	0	2	0	2
<b>YTD 2007</b>	<b>865</b>	<b>769</b>	<b>889</b>	<b>839</b>	<b>1010</b>	<b>937</b>	<b>904</b>	<b>1052</b>	<b>857</b>	<b>918</b>	<b>792</b>	<b>692</b>	<b>10524</b>
<b>MISCELLANEOUS ACTIVITY</b>	January	February	March	April	May	June	July	August	September	October	November	December	<b>YTD</b>
Criminal Histories Run	18	13	9	10	27	27	16	4	12	8	8	12	164
Copies of Reports	110	70	75	115	119	115	138	127	100	90	108	87	1254
<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>													
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>						
January	50	35	35	23	41	40	44						
February	21	24	20	34	40	16	30						
March	22	23	30	46	62	23	20						
April	24	24	11	23	30	9	16						
May	17	29	30	54	54	19	30						
June	25	27	19	12	34	20	22						
July	27	22	31	10	25	24	21						
August	22	30	35	36	38	27	23						
September	16	19	21	35	42	33	33						
October	34	16	19	29	34	38	42						
November	24	21	21	33	26	31	23						
December	20	20	33	25	39	25	26						
<b>YTD 2007</b>	<b>302</b>	<b>290</b>	<b>305</b>	<b>360</b>	<b>465</b>	<b>305</b>	<b>330</b>						
<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Felonies	3	21	22	25	40	37	41	36	27	28	24	32	336
Gross Misdemeanors	2	8	12	11	17	8	10	11	12	7	7	14	119
Misdemeanors	15	80	96	62	76	74	78	99	105	93	78	67	923
Petty Misdemeanors	1	2	2	1	2	1	1	4	0	2	8	6	30

**RT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2008 For Month Ending December and Year Ending 2008 (YTD TO**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	171	0	171	104	61%	95	9
February	149	0	149	101	68%	96	5
March	181	0	181	120	66%	92	28
April	210	0	210	143	68%	114	29
May	212	0	212	129	61%	116	13
June	215	0	215	136	63%	118	18
July	312	0	312	208	67%	168	40
August	202	0	202	130	64%	110	20
September	200	0	200	137	69%	125	12
October	214	0	214	145	68%	123	22
November	229	2	227	162	71%	137	25
December	182	1	181	115	64%	101	14
<b>YTD 2008</b>	<b>2477</b>	<b>3</b>	<b>2474</b>	<b>1630</b>	<b>66%</b>	<b>1395</b>	<b>235</b>

**Averages for all Activities (Calls for Service)**

	#Calls Total	Time in Hrs Spent
January	796	556
February	724	552
March	843	670
April	972	766
May	1057	824
June	1024	699
July	1178	781
August	1040	734
September	1048	877
October	1020	879
November	1017	770
December	898	626
<b>YTD 2008</b>	<b>11617</b>	<b>8734</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>2008 YTD</b>
Hit and Run	11	12	6	9	7	7	8	3	7	11	16	18	115
Property Damage	40	24	34	22	24	18	32	23	27	32	14	53	343
Personal Injury	5	0	0	1	1	3	6	0	3	7	9	1	36
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	42	19	17	15	18	17	29	19	24	33	24	56	313
<b>YTD 2008</b>	<b>98</b>	<b>55</b>	<b>57</b>	<b>47</b>	<b>50</b>	<b>45</b>	<b>75</b>	<b>45</b>	<b>61</b>	<b>83</b>	<b>63</b>	<b>128</b>	<b>807</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>2008 YTD</b>
Citations/Warnings	178	221	232	205	192	250	319	238	220	324	362	153	2894
Parking Tickets	97	54	82	11	23	50	3	2	32	23	205	150	732

<b>Activities (Calls For Service) *High Hours Expended</b>		<b>Jan.</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>2008 YTD</b>
Abandoned		3	0	2	5	0	6	1	1	2	1	0	1	22
Alarms		11	9	9	12	27	20	22	20	15	14	11	26	196
Alcohol*		21	18	17	12	16	18	35	30	20	17	19	14	237
Animal Bite		0	1	0	1	1	6	2	2	2	0	2	1	18
Animal Complaint		34	29	31	66	85	75	72	77	90	60	43	39	701
Assault		11	11	5	6	8	10	11	11	15	4	13	3	108
Assists		26	18	31	25	18	16	25	22	26	21	15	35	278
Attempt to Locate		5	1	1	6	8	0	2	5	2	5	6	4	45
Auto Theft		1	1	1	1	3	3	5	1	3	1	1	0	21
Burglary		7	6	9	3	4	23	3	11	8	7	4	6	91
Bus Violation		3	0	6	4	3	0	2	1	6	4	3	3	35
Check Forgery		2	0	1	0	1	0	1	2	1	1	3	3	15
Check Fraud		5	1	4	7	11	0	6	3	0	2	1	5	45
Civil Matters		4	5	3	8	8	3	11	8	10	5	8	5	78
Criminal Sex		4	2	0	2	3	4	4	4	1	2	2	3	31
Damage to Prp		18	7	19	34	37	21	2	24	21	28	13	14	238
Deliver Emerg.Msg		0	1	0	0	0	0	0	0	1	0	0	0	2
Domestics*		19	6	8	14	16	10	6	12	11	12	15	8	137
Drug Recogn Expert		0	0	0	2	1	1	0	1	1	0	0	0	6
Drugs/Narcotics		2	0	0	0	3	0	3	1	2	2	1	3	17
Ambulance		1	1	1	1	3	0	2	2	0	0	0	0	11
Family Matters		0	8	4	6	19	3	0	0	7	4	0	2	53
Fire Alarm		0	0	0	0	0	0	0	1	2	0	2	0	5
Gas Meal Assist		5	3	2	0	1	4	6	3	4	2	1	6	37
Gun Permits		8	0	12	0	0	13	7	2	7	5	3	0	57
Harassment		18	11	22	27	19	14	21	19	15	12	26	11	215
Intoxicated/Detox		0	6	3	3	2	3	4	1	6	2	4	2	36
Keys Locked In vehicles*		54	62	59	48	60	51	43	36	50	60	53	77	653
Mental Health		5	3	2	4	3	2	2	1	3	0	2	1	28

Fraud	3	2	1	2	6	3	3	3	6	5	2	1	37
Lost Anything	7	4	3	9	7	17	9	7	5	3	10	4	85
Offense not in table	4	0	0	0	2	0	0	0	0	0	1	0	7
Other all other	42	39	49	59	43	57	43	46	40	49	40	30	537
Parking Complaints	18	19	11	28	11	15	13	10	25	7	14	34	205
Party Loud Party	17	13	18	16	23	10	10	19	35	14	17	9	201
Pred - Sex Offender	2	2	3	2	4	3	1	3	2	8	4	7	41
Property Found	13	6	12	15	25	40	42	28	45	35	30	6	297
Public Disturbance	20	13	30	36	34	37	37	33	29	22	21	20	332
Pursuit	0	0	2	0	0	0	0	1	0	1	0	0	4
Reciprocal	4	5	2	7	4	0	2	0	2	3	0	4	33
Residence Check	1	0	1	1	1	5	1	1	1	1	2	3	18
Runaway	3	1	3	4	6	6	8	0	5	4	2	1	43
Escort Funeral, other	6	9	10	9	14	15	18	7	5	13	10	9	125
Search Warrant	0	1	0	0	0	4	2	1	1	0	4	0	13
Attempted Suicide	2	0	0	0	0	0	2	1	2	0	1	0	8
Suicide	0	0	0	0	1	1	0	0	1	1	0	0	4
Suspicious Anything*	44	38	69	86	85	80	89	72	67	77	69	38	814
Suspicious Vehicle	14	10	21	10	18	9	24	19	17	7	13	9	171
Tobacco Violation	0	0	2	1	0	0	1	0	1	1	3	2	11
Theft*	27	27	38	47	50	57	82	53	63	49	54	74	621
Trains	0	1	2	2	2	0	0	1	0	2	1	1	12
Transport	3	12	3	3	4	3	4	2	7	3	1	5	50
Transport-Juveniles	2	0	3	0	1	0	1	0	0	0	2	2	11
Trespassing	1	1	6	8	0	4	12	13	3	8	3	3	62
Traffic Related Complaints	200	242	225	251	270	288	343	348	275	355	387	239	3423
Unsecured Building	1	1	2	8	5	8	3	5	3	6	1	5	48
Vandalism	6	5	8	7	6	4	13	6	6	2	6	6	75
Violation of OFP	0	1	6	5	2	3	9	2	2	0	4	1	35
Warrant Pickups	17	10	7	9	18	11	22	12	14	16	8	13	157
Welfare Checks	14	6	13	12	11	9	13	17	11	7	12	7	132
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	0	1	0	0	0	0	2	3
Dead Body	0	0	1	0	1	0	0	0	0	0	0	1	3
ERU Activated	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Involved	2	0	0	0	0	0	1	0	0	0	0	0	3

<b>YTD 2008</b>	<b>740</b>	<b>678</b>	<b>803</b>	<b>934</b>	<b>1014</b>	<b>995</b>	<b>1107</b>	<b>1011</b>	<b>1004</b>	<b>970</b>	<b>973</b>	<b>808</b>	<b>11037</b>
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<b>MISCELLANEOUS ACTIVITY</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>2008 YTD</b>
Criminal Histories Run	8	8	8	2	0	9	18	8	4	2	2	2	71
Copies of Reports	100	85	68	105	95	85	93	85	94	106	102	90	1108

<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>							
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
January	21	20	20	24	21	37	28
February	18	17	19	15	30	25	25
March	28	18	18	19	32	35	31
April	25	34	25	33	42	23	28
May	23	21	15	51	52	24	26
June	23	28	22	51	48	19	24
July	30	42	39	46	66	46	43
August	17	17	42	32	29	32	33
September	29	22	18	22	43	31	35
October	11	17	22	24	64	47	29
November	34	20	35	22	39	50	29
December	27	28	41	23	20	21	22
<b>YTD 2008</b>	286	284	316	362	486	390	353

<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>2008 YTD</b>
Felonies	30	22	30	19	31	32	19	22	27	22	25	10	289
Gross Misdemeanors	5	4	4	7	9	3	7	9	5	11	4	1	69
Misdemeanors	81	57	86	94	92	77	98	82	89	89	90	60	995
Petty Misdemeanors	2	4	0	2	3	4	5	7	2	1	1	4	35

**REPORT OF ACTIVITY FOR MARSHALL POLICE MONTH BY MONTH FOR 2009 For Month and Year Ending December 2009 (YTD TOTAL)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	157	0	157	105	69%	102	3
February	114	0	114	81	71%	74	7
March	188	0	188	134	71%	110	24
April	190	0	190	129	68%	117	12
May	211	0	211	167	79%	148	19
June	173	1	172	122	71%	111	11
July	168	0	168	122	73%	113	9
August	208	0	208	104	50%	97	7
September	199	0	199	118	59%	112	6
October	165	0	165	101	61%	91	10
November	169	0	169	111	66%	100	11
December	129	1	128	92	72%	82	10
<b>YTD 2009</b>	2071	2	2069	1386	68%	1257	129

**Averages for all Activities (Calls for Service)**

	#Calls Total	Time in Hrs Spent
January	934	555
February	806	510
March	929	523
April	883	574
May	1138	696
June	988	659
July	941	600
August	1028	625
September	983	623
October	987	611
November	891	602
December	754	474
<b>YTD 2009</b>	<b>11262</b>	<b>7052</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Hit and Run	20	5	8	4	0	4	6	10	8	7	9	9	90
Property Damage	53	26	20	21	28	21	18	24	18	30	32	47	338
Personal Injury	6	3	2	5	1	0	6	4	2	5	2	7	43
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	49	26	24	22	29	17	22	26	23	29	28	45	340
													0
<b>YTD 2009</b>	128	60	54	52	58	42	52	64	51	71	71	108	811

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Citations/Warnings	285	335	355	295	312	310	269	285	274	284	271	202	3477
Parking Tickets	150	83	37	41	6	16	24	31	3	23	258	128	800

<b>Activities (Calls For Service) *High Hours Expended</b>													
	<b>Jan.</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Abandoned	2	2	1	1	17	4	1	3	0	3	0	7	41
Alarms	22	10	8	15	13	14	22	17	21	17	13	8	180
Alcohol*	14	8	16	16	4	9	9	15	17	11	15	8	142
Animal Bite	0	1	3	3	0	5	2	1	1	0	0	1	17
Animal Complaint	30	40	43	45	81	84	89	61	69	68	43	39	692
Assault	8	5	5	7	13	6	7	6	7	11	5	9	89
Assists	21	23	30	27	21	35	14	30	25	10	12	15	263
Attempt to Locate	0	2	5	4	5	10	3	4	4	3	4	2	46
Auto Theft	2	0	1	1	2	1	2	3	2	2	1	1	18
Bike Found	2	2	3	9	7	9	15	10	10	5	11	1	84
Bike Theft	1	0	1	6	6	8	8	2	4	3	2	3	44
Burglary	4	2	5	3	4	3	5	13	12	12	18	2	83
Bus Violation	0	1	7	1	4	0	0	0	6	5	2	1	27
Check Forgery	1	0	2	0	0	2	0	0	2	1	1	1	10
Check Fraud	6	5	2	4	4	2	1	1	0	0	0	1	26
Civil Matters	6	4	8	6	10	7	7	7	3	6	6	7	77
Criminal Sex	8	2	1	4	0	1	0	3	4	4	1	1	29
Damage to Prp	17	11	13	11	17	21	15	27	31	13	9	13	198
Deliver Emerg.Msg	0	0	0	0	1	0	1	2	0	0	2	1	7
Domestics*	12	11	15	14	9	24	16	10	12	11	9	13	156
Drug Recogn Expert	0	0	0	0	0	0	0	0	1	0	0	0	1
Drugs/Narcotics	0	0	0	0	2	1	5	1	0	1	0	0	10
Ambulance	1	0	0	2	0	1	2	0	0	0	0	1	7
Family Matters	6	6	2	3	2	5	7	2	10	5	8	6	62
Fire Alarm	0	1	0	0	0	1	0	1	0	0	0	1	4
Gas Meal Assist	4	2	1	2	7	1	0	8	2	3	2	0	32
Gun Permits	4	7	13	12	6	5	5	0	5	3	8	4	72
Harassment	13	4	5	16	25	23	14	17	20	12	18	14	181
Intoxicated/Detox	0	3	3	4	5	3	0	6	3	2	3	1	33
Keys Locked In vehicles*	65	60	52	43	39	39	46	54	57	78	52	67	652

Mental Health	1	2	2	4	3	2	3	3	3	3	5	2	33
Fraud	2	1	1	4	5	3	2	4	3	5	3	1	34
Lost Anything	3	5	3	4	6	8	11	6	7	0	5	5	63
Offense not in table	0	0	0	0	0	0	0	0	0	0	0	0	0
Other all other	23	33	42	37	58	56	37	69	64	58	37	26	540
Parking Complaints	30	10	14	11	18	9	12	11	10	12	12	24	173
Party Loud Party	10	11	8	20	21	14	11	22	26	21	14	9	187
Pred - Sex Offender	3	2	2	3	2	4	2	1	2	1	2	0	24
Property Found	7	12	4	4	14	14	11	10	12	11	13	16	128
Public Disturbance	12	8	19	16	21	23	39	27	14	12	20	8	219
Pursuit	0	0	0	0	0	0	0	0	0	0	1	0	1
Reciprocal	3	6	8	1	7	3	0	2	7	4	3	2	46
Residence Check	0	1	0	0	0	1	1	0	3	3	0	3	12
Runaway	4	0	4	6	3	6	0	5	3	4	2	4	41
Escort Funeral,other	6	13	9	7	9	20	7	8	9	12	4	6	110
Search Warrant	1	0	0	1	1	0	1	0	2	1	2	0	9
Attempted Suicide	1	2	2	0	1	1	2	1	0	0	0	0	10
Suicide	0	0	0	0	0	0	0	0	0	0	1	0	1
Suspicious Anything*	48	54	49	51	70	69	74	88	59	71	48	45	726
Suspicious Vehicle	12	11	6	6	9	13	4	13	11	9	12	6	112
Tobacco Violation	0	0	0	1	2	0	0	0	0	1	0	1	5
Theft*	29	24	49	37	30	27	39	48	28	48	24	23	406
Trains	0	0	0	0	1	0	1	0	0	0	0	0	2
Transport	5	2	2	3	6	4	0	4	1	1	5	2	35
Transport-Juveniles	0	0	1	0	0	0	0	0	0	0	0	1	2
Trespassing	1	4	8	8	0	3	7	4	6	3	3	3	50
Traffic Related Complaints	364	334	394	343	460	322	308	312	309	326	348	258	4078
Unsecured Building	3	1	3	4	6	1	3	4	3	11	5	2	46
Vandalism	5	0	4	2	5	7	11	21	13	6	5	2	81
Violation of OFP	2	1	1	2	4	4	5	3	5	4	2	1	34
Warrant Pickups	8	8	5	7	12	13	10	13	6	10	11	6	109
Welfare Checks	9	15	14	9	19	10	11	5	21	11	15	6	145
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	1	0	0	0	0	0	1	1	0	0	0	0	3
Dead Body	1	0	0	1	1	0	1	0	0	1	0	0	5
ERU Activated	0	0	0	0	0	0	0	0	0	1	0	0	1
Weapons Involved	1	1	0	0	0	0	1	0	0	0	0	0	3

<b>YTD 2009</b>	<b>844</b>	<b>773</b>	<b>899</b>	<b>851</b>	<b>1098</b>	<b>961</b>	<b>911</b>	<b>989</b>	<b>955</b>	<b>939</b>	<b>847</b>	<b>690</b>	<b>10757</b>
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<b>MISCELLANEOUS ACTIVITY</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>YTD</b>
Criminal Histories Run	0	0	4	0	0	0	4	1	2	2	0	2	15
Copies of Reports	100	80	110	96	100	135	120	108	154	109	93	128	1333

**OFFENSE ACTIVITY BY DAY OF WEEK**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
January	13	13	14	35	23	32	27
February	17	15	11	17	19	12	23
March	26	21	22	38	30	28	23
April	23	26	23	38	29	26	25
May	28	16	19	35	50	38	27
June	28	22	21	23	48	15	16
July	23	21	25	31	26	25	17
August	34	14	20	31	47	34	28
September	13	27	31	23	34	31	40
October	15	17	15	35	28	32	23
November	30	12	16	12	41	27	31
December	15	14	10	20	29	29	12
<b>YTD 2009</b>	265	218	227	338	404	329	292

**DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)**

	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	YTD
Felonies	26	19	13	22	30	32	24	33	30	33	34	2	298
Gross Misdemeanors	5	8	8	6	11	6	5	8	13	6	6	2	84
Misdemeanors	66	60	71	75	94	77	73	110	84	81	55	20	866
Petty Misdemeanors	3	1	3	0	1	0	3	0	4	3	0	1	19



**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending December 2010 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	143	1	142	106	75%	98	8
February	114	0	114	93	82%	79	14
March	121	0	121	83	69%	68	15
April	162	0	162	117	72%	106	11
May	207	1	206	139	67%	111	28
June	149	0	149	98	66%	91	7
July	211	0	211	140	66%	130	10
August	248	0	248	167	67%	142	25
September	165	0	165	100	61%	85	15
October	234	0	234	152	65%	131	21
November	203	0	203	117	58%	110	7
December	190	0	190	149	78%	131	18
<b>YTD 2010</b>	<b>2147</b>	<b>2</b>	<b>2145</b>	<b>1461</b>	<b>69%</b>	<b>1282</b>	<b>179</b>

**Averages for all Activities (Calls for Service)**

	#Calls Total	Time in Hrs Spent
January	765	537
February	656	402
March	812	479
April	834	542
May	1090	648
June	912	671
July	932	655
August	1029	820
September	844	572
October	1023	707
November	844	577
December	837	626
<b>YTD 2010</b>	<b>10578</b>	<b>7236</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Hit and Run	11	6	0	9	5	12	6	7	8	11	7	13	95
Property Damage	47	40	25	23	34	23	31	30	30	29	34	49	395
Personal Injury	6	2	0	2	3	4	6	6	6	5	7	8	55
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	38	28	21	23	26	24	29	27	31	30	23	45	345
<b>YTD 2010</b>	<b>102</b>	<b>76</b>	<b>46</b>	<b>57</b>	<b>68</b>	<b>63</b>	<b>72</b>	<b>70</b>	<b>75</b>	<b>75</b>	<b>71</b>	<b>115</b>	<b>890</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Citations/Warnings	203	187	208	208	289	193	187	206	182	264	384	138	2649
Parking Tickets	82	135	138	13	47	22	2	11	8	26	54	143	681

<b>Activities (Calls For Service) *High Hours Expended</b>													
	<b>Jan.</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Abandoned	2	3	1	1	2	2	0	0	3	1	1	1	17
Alarms	13	7	18	14	15	16	28	22	32	28	18	17	228
Alcohol*	19	12	13	13	12	4	19	12	12	14	7	9	146
Animal Bite	1	0	0	0	3	2	1	3	2	4	1	1	18
Animal Complaint	29	37	37	50	65	63	62	64	57	66	52	49	631
Assault	3	6	6	11	10	10	8	4	2	12	8	5	85
Assists	23	13	13	22	23	27	35	22	13	14	22	43	270
Attempt to Locate	8	3	4	7	3	4	4	1	3	8	2	9	56
Auto Theft	0	3	1	0	3	3	2	2	1	3	1	0	19
Bike Found	1	1	3	0	7	10	13	22	11	19	8	2	97
Bike Theft	0	0	1	5	2	2	5	6	3	3	3	0	30
Burglary	5	0	3	3	3	5	4	13	10	7	9	5	67
Bus Violation	2	1	0	6	4	1	0	1	4	3	8	4	34
Check Forgery	0	1	0	0	2	1	0	2	3	1	0	0	10
Check Fraud	2	2	2	0	0	5	3	1	2	6	4	0	27
Civil Matters	3	9	10	8	9	18	11	10	11	9	13	11	122
Criminal Sex	6	3	1	1	2	1	2	3	2	2	2	1	26
Damage to Prp	12	6	17	13	19	22	28	27	23	18	22	9	216
Deliver Emerg.Msg	1	2	1	1	0	0	0	0	3	0	0	0	8
Domestics*	14	10	10	18	15	12	13	11	10	9	8	9	139
Drug Recogn Expert	0	0	0	3	0	0	0	0	0	0	0	0	3
Drugs/Narcotics	0	1	2	0	1	2	0	2	1	3	1	1	14
Ambulance	1	0	0	0	0	1	0	0	2	0	0	0	4
Family Matters	2	4	9	3	4	11	10	14	9	7	6	3	82
Fire Alarm	1	0	0	1	1	0	0	1	0	1	0	1	6
Gas Meal Assist	1	0	3	7	2	0	3	2	4	5	3	0	30
Gun Permits	6	7	12	12	4	4	8	11	5	4	4	5	82
Harassment	11	17	13	14	18	20	16	14	22	22	27	11	205
Intoxicated/Detox	2	3	2	3	5	4	6	5	4	3	4	1	42
Keys Locked In vehicles*	57	45	41	53	48	47	45	46	47	52	63	64	608
Mental Health	3	1	1	2	3	2	1	1	2	2	1	3	22
Fraud	4	4	3	4	4	10	5	4	4	1	5	3	51

Lost Anything	3	3	3	4	8	2	8	14	7	8	3	8	71
Offense not in table	0	0	0	0	0	0	0	0	0	0	0	0	0
Other all other	33	37	44	50	45	54	50	47	43	60	27	44	534
Parking Complaints	16	17	10	9	14	12	17	14	14	23	16	34	196
Party Loud Party	12	7	11	23	21	18	7	20	23	16	11	7	176
Pred - Sex Offender	0	2	5	1	0	6	3	2	2	1	4	2	28
Property Found	4	8	5	13	10	16	19	21	13	29	16	11	165
Public Disturbance	16	11	11	22	18	20	20	26	17	27	26	14	228
Pursuit	0	0	0	0	0	0	0	1	0	0	0	0	1
Reciprocal	4	3	12	0	10	3	2	0	2	7	6	4	53
Residence Check	0	0	1	1	1	1	0	0	0	1	1	2	8
Runaway	3	1	2	3	4	2	4	10	5	1	5	0	40
Escort Funeral,other	8	6	6	9	11	17	17	6	10	12	7	4	113
Search Warrant	0	0	0	1	0	0	0	1	0	0	0	1	3
Attempted Suicide	1	0	0	2	1	0	1	0	3	0	2	2	12
Suicide	0	0	0	0	2	0	0	0	0	0	0	0	2
Suspicious Anything*	48	31	63	61	74	69	83	102	57	76	59	54	777
Suspicious Vehicle	5	3	6	10	12	9	11	16	13	11	11	6	113
Tobacco Violation	0	1	3	1	6	0	0	0	1	1	2	0	15
Theft*	24	21	30	31	50	33	46	47	39	55	39	61	476
Trains	1	0	2	0	1	0	2	1	2	0	0	0	9
Transport	2	4	2	4	4	3	3	1	2	1	2	1	29
Transport-Juveniles	1	1	1	1	1	7	2	0	0	0	0	0	14
Trespassing	4	4	3	11	6	0	8	4	7	3	5	4	59
Traffic Related Complaints	254	226	301	224	411	236	223	268	193	280	216	199	3031
Unsecured Building	1	2	4	1	3	7	1	2	2	1	1	4	29
Vandalism	4	0	2	2	6	3	7	14	4	11	2	1	56
Violation of OFP	3	2	1	6	8	8	4	6	5	3	5	2	53
Warrant Pickups	10	7	12	13	10	12	4	18	12	8	9	13	128
Welfare Checks	13	9	10	10	16	15	11	14	11	13	16	18	156
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	2	1	0	2	0	0	0	5
Dead Body	0	0	0	1	3	0	0	0	0	0	0	0	4
ERU Activated	0	0	0	0	0	0	0	0	0	0	1	0	1
Weapons Involved	0	0	1	1	0	2	1	1	0	1	1	1	9

<b>YTD 2010</b>	<b>702</b>	<b>607</b>	<b>778</b>	<b>790</b>	<b>1045</b>	<b>866</b>	<b>887</b>	<b>982</b>	<b>796</b>	<b>976</b>	<b>796</b>	<b>764</b>	<b>9989</b>
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<b>MISCELLANEOUS ACTIVITY</b>	January	February	March	April	May	June	July	August	September	October	November	December	<b>YTD</b>
Criminal Histories Run	1	2	0	0	0	0	0	0	0	0	0	0	3
Copies of Reports	144	168	156	138	164	142	168	195	134	91	87	102	1689

<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
January	7	13	21	7	45	25	25
February	13	15	14	10	27	21	14
March	13	21	16	22	17	17	15
April	29	16	13	29	40	20	15
May	21	28	15	16	58	44	25
June	17	17	20	18	25	19	34
July	31	29	19	27	53	30	22
August	33	34	34	29	42	31	45
September	20	25	23	35	27	12	23
October	17	21	18	31	44	41	62
November	21	34	27	18	24	39	40
December	19	26	21	35	39	21	29
<b>YTD 2010</b>	<b>241</b>	<b>279</b>	<b>241</b>	<b>277</b>	<b>441</b>	<b>320</b>	<b>349</b>

<b>DETECTIVE ACTIVITY/INVESTIGATIONS (From Excel Spreadsheet) (3 investigators)</b>													
	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	<b>YTD</b>
Felonies	23	14	8	4	8	14	22	35	28	20	15	13	204
Gross Misdemeanors	5	2	1	4	1	6	6	8	13	8	2	5	61
Misdemeanors	60	36	69	68	75	58	96	88	70	51	37	39	747
Petty Misdemeanors	0	1	3	3	3	1	1	1	1	0	0	0	14



**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending December 2011 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	171	0	171	129	75%	114	15
February	236	2	234	182	78%	158	24
March	211	3	208	154	74%	128	26
April	172	0	172	128	74%	113	15
May	167	0	167	117	70%	106	11
June	180	0	180	120	67%	105	15
July	162	0	162	102	63%	91	11
August	213	0	213	123	58%	118	5
September	196	0	196	115	57%	101	14
October	221	0	221	107	48%	96	11
November	171	0	171	110	64%	90	20
December	188	1	187	125	67%	113	12
<b>YTD 2011</b>	<b>2288</b>	<b>6</b>	<b>2282</b>	<b>1512</b>	<b>66%</b>	<b>1333</b>	<b>179</b>

**Averages for all Activities (Calls for Service)**

	#Calls Total	Time in Hrs Spent
January	762	532
February	813	637
March	863	541
April	859	552
May	919	782
June	973	660
July	1022	644
August	1047	753
September	956	707
October	1098	700
November	748	544
December	787	574
<b>YTD 2011</b>	<b>10847</b>	<b>7626</b>

<b>Accidents</b>	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	YTD
Hit and Run	16	12	8	5	9	10	5	8	5	8	6	11	103
Property Damage	63	61	30	23	22	19	23	29	21	23	22	23	359
Personal Injury	3	4	1	5	7	2	2	6	4	11	3	3	51
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	60	58	24	19	26	24	22	31	18	21	21	24	348
<b>TOTAL 2011</b>	<b>142</b>	<b>135</b>	<b>63</b>	<b>52</b>	<b>64</b>	<b>55</b>	<b>52</b>	<b>74</b>	<b>48</b>	<b>63</b>	<b>52</b>	<b>61</b>	<b>861</b>

<b>CITATIONS</b>	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	YTD
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Citations/Warnings  
 Parking Tickets

177	175	285	230	259	244	281	238	238	327	198	238	2890
125	128	166	18	16	15	16	4	5	24	176	144	837

**Activities (Calls For Service) \*High Hours Expended**

	Jan.	Feb	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	YTD
Abandoned	1	2	3	1	2	2	2	2	2	3	0	4	24
Alarms	22	22	18	15	21	21	21	15	19	22	21	7	224
Alcohol	6	11	6	11	9	7	10	14	8	4	5	12	103
Animal Bite	3	1	1	0	3	0	1	6	0	1	1	2	19
Animal Complaint	29	41	51	50	60	68	78	65	65	71	49	45	672
Assault	11	2	4	9	10	4	8	8	10	7	7	10	90
Assists	31	29	29	23	18	25	31	23	28	19	23	17	296
Attempt to Locate	5	3	5	7	4	3	7	5	7	5	4	2	57
Auto Theft	2	2	1	1	4	1	0	4	4	4	1	0	24
Bike Found	2	0	1	9	9	18	17	11	13	7	6	6	99
Bike Theft	0	0	1	3	5	6	7	4	9	5	2	3	45
Burglary	4	4	5	7	4	6	11	9	2	8	4	5	69
Bus Violation	0	1	10	5	8	1	1	1	9	8	5	4	53
Check Forgery	2	0	0	0	0	2	6	3	0	0	0	1	14
Check Fraud	0	3	5	4	1	1	0	1	0	0	2	0	17
Civil Matters	7	13	15	8	15	11	15	11	6	14	11	9	135
Criminal Sex	0	5	3	5	1	0	0	4	2	0	1	3	24
Damage to Prp	8	7	10	17	20	22	33	20	18	33	9	5	202
Deliver Emerg.Msg	0	1	0	0	0	0	2	0	1	0	1	0	5
Domestics	5	5	10	9	7	13	11	9	13	10	8	4	104
Drug Recogn Expert	0	0	1	0	0	0	3	0	0	0	0	3	7
Drugs/Narcotics	0	4	0	2	3	2	0	0	2	1	6	0	20
Ambulance	0	3	0	0	0	0	2	1	0	1	0	0	7
Family Matters	2	7	11	8	4	7	8	7	7	5	11	7	84
Fire Alarm	1	1	0	2	1	0	1	0	0	0	0	0	6
Gas Meal Assist	5	3	1	1	1	5	3	4	2	2	2	4	33
Gun Permits	9	11	11	8	6	6	7	5	10	5	5	6	89
Harassment	16	15	18	16	23	10	16	23	15	25	14	12	203
Intoxicated/Detox	2	4	1	5	6	3	8	8	8	11	0	6	62
Keys Locked In vehicles	63	52	54	43	43	45	38	56	46	67	54	47	608
Mental Health	1	0	1	2	0	1	1	3	4	5	0	3	21
Fraud	4	6	7	3	0	6	7	6	3	3	5	6	56
Lost Anything	4	3	5	5	10	9	8	7	8	6	3	5	73
Parking Complaints	35	21	17	16	25	19	11	11	8	19	14	12	208
Party Loud Party	7	15	11	25	21	18	9	13	12	15	3	8	157
Pred - Sex Offender	0	2	1	5	6	3	1	2	1	1	1	3	26
Property Found	10	10	4	5	13	15	16	24	25	18	15	18	173
Public Disturbance	9	14	15	18	25	11	17	22	20	26	13	10	200
Pursuit	0	1	0	0	1	0	0	0	0	1	0	0	3
Residence Check	0	1	0	1	0	1	1	0	1	1	1	0	7
Runaway	3	1	4	3	5	4	3	5	4	3	4	1	40
Escort Funeral,other	8	8	3	6	9	10	8	11	17	14	6	6	106
Search Warrant	1	0	1	0	0	0	0	0	0	0	0	1	3
<b>Attempted Suicide</b>	1	1	0	4	1	0	0	0	0	0	0	0	7

Suicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Anything	35	46	52	82	63	95	83	101	77	88	57	54	833
Suspicious Vehicle	7	8	9	10	10	12	8	13	11	14	8	10	120
Tobacco Violation	0	0	3	1	0	0	0	0	1	1	1	2	9
Theft	30	44	37	40	39	56	32	58	53	39	33	60	521
Trains	1	1	0	1	0	1	0	0	0	1	0	0	5
Transport	1	6	0	4	5	2	0	1	3	2	2	2	28
Transport-Juveniles	0	1	0	0	1	0	0	0	0	2	1	1	6
Trespassing	4	4	2	2	3	5	2	3	4	3	1	1	34
Traffic Related Complaints	201	208	281	216	268	282	297	289	268	327	201	234	3072
Unsecured Building	1	1	5	0	1	1	7	6	5	2	1	0	30
Vandalism	0	1	3	4	10	4	5	10	3	12	9	1	62
Violation of OFP	1	3	8	2	4	6	4	5	4	2	2	4	45
Warrant Pickups	13	17	15	22	13	17	26	8	11	9	10	9	170
Welfare Checks	15	12	15	18	7	15	22	14	13	17	15	19	182
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	2	1	1	0	0	0	0	4
Dead Body	1	1	0	0	0	0	0	0	0	0	0	0	2
ERU Activated	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Involved	0	1	2	1	2	1	0	0	0	1	2	1	11

<b>YTD 2011</b>	<b>629</b>	<b>689</b>	<b>776</b>	<b>765</b>	<b>830</b>	<b>885</b>	<b>916</b>	<b>932</b>	<b>862</b>	<b>970</b>	<b>660</b>	<b>695</b>	<b>9609</b>
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<b>MISCELLANEOUS ACTIVITY</b>	January	February	March	April	May	June	July	August	September	October	November	December	<b>YTD</b>
Criminal Histories Run	4	0	0	2	0	0	0	0	0	0	2	0	<b>8</b>
Copies of Reports	78	154	138	123	110	97	93	85	94	79	104	132	<b>1287</b>

**OFFENSE ACTIVITY BY DAY OF WEEK**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
January	29	17	23	19	21	38	24
February	33	19	36	31	66	29	22
March	29	40	25	42	35	22	18
April	28	21	12	25	31	35	20
May	25	21	25	29	26	26	15
June	12	14	12	39	58	22	23
July	17	17	26	30	29	21	22
August	23	25	30	26	25	45	39
September	30	28	14	30	36	21	37
October	23	26	23	32	23	57	37
November	10	23	24	29	23	38	24
December	17	15	19	33	51	34	19

<b>YTD 2011</b>	<b>276</b>	<b>266</b>	<b>269</b>	<b>365</b>	<b>424</b>	<b>388</b>	<b>300</b>
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**DETECTIVE / INVESTIGATIONS ACTIVITIES**

<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
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Felonies	12	15	20	25	19	26	17	26	21	21	19	17	238
Gross Misdemeanors	4	0	6	4	8	2	5	5	7	4	1	0	46
Misdemeanors	16	44	16	23	19	22	13	20	25	38	21	16	273
Petty Misdemeanors	1	0	0	1	0	0	0	0	0	0	0	0	2

**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending December 2012 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	159	2	157	107	68%	126	19
February	189	0	189	142	75%	114	28
March	198	2	196	142	72%	129	13
April	199	0	199	140	70%	130	10
May	155	2	153	80	52%	76	4
June	147	0	147	102	69%	82	20
July	172	3	169	119	70%	110	9
August	201	0	201	142	71%	128	14
September	193	1	192	118	61%	96	22
October	248	0	248	151	61%	124	27
November	206	1	207	137	66%	102	35
December	165	0	165	120	73%	103	17
<b>YTD 2012</b>	<b>2232</b>	<b>11</b>	<b>2223</b>	<b>1500</b>	<b>67%</b>	<b>1320</b>	<b>218</b>

**Averages for all Activities (Calls for Service)**

	#Calls Total	Time in Hrs Spent
January	743	535
February	796	531
March	876	606
April	873	586
May	988	658
June	927	628
July	913	558
August	946	673
September	870	597
October	1091	847
November	871	577
December	865	692
<b>YTD 2012</b>	<b>10759</b>	<b>7488</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Hit and Run	7	7	6	8	7	7	8	2	11	8	9	10	90
Property Damage	24	27	25	23	26	27	15	22	23	18	17	39	286
Personal Injury	1	0	0	6	5	1	4	5	3	11	4	4	44
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	23	25	23	23	19	19	21	21	18	22	24	34	272
<b>TOTAL 2012</b>	<b>55</b>	<b>59</b>	<b>54</b>	<b>60</b>	<b>57</b>	<b>54</b>	<b>48</b>	<b>50</b>	<b>55</b>	<b>59</b>	<b>54</b>	<b>87</b>	<b>692</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Citations/Warnings	234	260	288	244	300	244	292	268	208	307	231	191	3067
Parking Tickets	107	77	140	24	5	6	4	3	5	3	196	114	684

<b>Activities (Calls For Service) *High Hours Expended</b>	<b>Jan.</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Abandoned	1	1	1	0	1	2	2	0	1	2	6	1	18
Alarms	14	13	13	17	24	16	22	17	15	25	13	9	198
Alcohol	15	8	19	20	1	5	12	17	9	16	4	11	137
Animal Bite	0	0	2	0	1	0	3	0	2	2	0	1	11
Animal Complaint	44	52	53	81	86	65	63	59	50	73	51	42	719
Assault	6	5	6	8	2	8	7	5	5	8	4	7	71
Assists	30	27	17	20	26	24	31	21	17	25	18	35	291
Attempt to Locate	8	6	2	4	7	4	5	5	2	5	2	3	53
Auto Theft	3	0	1	0	1	1	0	1	1	0	2	2	12
Bike Found	5	0	5	9	12	12	13	11	14	12	7	1	101
Bike Theft	1	0	2	3	5	2	7	9	4	1	1	0	35
Burglary	2	4	5	16	19	11	6	13	19	22	11	1	129
Bus Violation	9	2	8	4	4	1	1	4	6	14	7	4	64
Check Forgery	3	1	0	0	1	0	0	1	0	1	1	1	9
Check Fraud	2	1	1	1	1	0	1	2	1	0	0	3	13
Civil Matters	4	11	15	2	7	9	14	14	4	9	4	8	101
Criminal Sex	0	0	0	3	2	1	0	0	4	0	1	0	11
Damage to Prp	7	14	13	16	11	12	14	17	16	27	15	17	179
Deliver Emerg.Msg	1	2	0	0	1	0	1	2	1	0	0	0	8
Domestics	12	11	6	11	6	14	12	7	13	14	6	4	116
Drug Recogn Expert	0	0	0	0	0	0	0	0	1	0	0	0	1
Drugs/Narcotics	0	2	1	0	1	0	1	0	2	3	2	0	12
Ambulance	2	1	0	1	0	1	2	0	0	2	0	0	9
Family Matters	7	6	6	7	4	2	6	5	2	8	6	6	65
Fire Alarm	0	0	0	0	0	0	1	0	0	2	1	0	4
Gas Meal Assist	0	2	1	3	5	3	2	1	0	0	0	3	20
Gun Permits	7	13	13	11	9	10	16	5	14	12	19	22	151
Harassment	12	8	21	20	17	12	12	15	15	14	17	16	179
Intoxicated/Detox	3	4	7	4	4	4	3	2	4	2	3	1	41
Keys Locked In vehicles	55	36	39	46	38	42	28	38	43	57	38	50	510
Mental Health	1	4	1	5	1	3	0	2	3	0	2	2	24
Fraud	6	2	3	2	3	0	5	5	4	7	3	4	44
Lost Anything	3	2	4	11	8	5	5	12	10	7	1	7	75
Parking Complaints	7	14	16	11	20	15	7	7	13	0	8	34	152
Party Loud Party	9	11	12	17	19	12	8	11	16	18	11	7	151
Pred - Sex Offender	2	2	2	1	1	5	2	3	4	0	1	0	23
Property Found	14	12	11	15	11	19	14	17	23	20	10	5	171
Public Disturbance	4	16	11	13	13	19	12	16	22	12	16	11	165
Pursuit	0	1	0	0	0	0	0	0	1	0	1	0	3
Residence Check	1	0	0	2	1	1	1	0	3	3	2	3	17
Runaway	5	5	4	8	6	2	1	2	5	7	3	5	53
Escort Funeral,other	6	12	10	0	2	12	6	13	5	11	8	10	95
Search Warrant	0	1	0	2	0	2	1	1	0	0	1	1	9

<b>Attempted Suicide</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
Suicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Anything	38	56	65	55	82	85	76	84	79	100	98	77	895
Suspicious Vehicle	5	4	3	8	9	15	10	8	13	19	14	11	119
Tobacco Violation	3	3	1	3	1	1	0	0	2	1	0	3	18
Theft	25	34	36	25	24	26	31	31	32	45	49	35	393
Trains	0	0	3	1	7	1	0	0	1	0	1	0	14
Transport	2	5	0	3	2	3	6	1	4	6	1	8	41
Transport-Juveniles	1	1	1	0	0	1	0	0	2	1	0	0	7
Trespassing	9	8	3	7	1	3	5	6	8	7	5	8	70
Traffic Related Complaints	230	252	296	237	336	305	324	305	219	298	245	222	3269
Unsecured Building	0	1	1	6	3	5	3	4	2	3	1	0	29
Vandalism	3	1	8	9	8	5	4	3	4	4	6	5	60
Violation of OFP	2	0	2	0	1	3	0	1	0	2	2	2	15
Warrant Pickups	7	11	14	11	12	14	7	9	2	17	17	17	138
Welfare Checks	18	15	13	19	12	8	16	17	15	16	26	24	199
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	1	0	0	0	0	0	0	0	0	0	1
Dead Body	0	0	0	0	0	0	0	0	0	0	0	1	1
ERU Activated	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Involved	0	1	1	3	0	1	0	2	5	3	0	1	17

<b>YTD 2012</b>	<b>654</b>	<b>704</b>	<b>779</b>	<b>781</b>	<b>879</b>	<b>832</b>	<b>829</b>	<b>831</b>	<b>762</b>	<b>963</b>	<b>771</b>	<b>751</b>	<b>9536</b>
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<b>MISCELLANEOUS ACTIVITY</b>	January	February	March	April	May	June	July	August	September	October	November	December	<b>YTD</b>
Criminal Histories Run	0	0	2	2	2	4	2	2	2	0	0	0	16
Copies of Reports	104	137	98	89	86	102	90	84	148	129	98	110	1275

**OFFENSE ACTIVITY BY DAY OF WEEK**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
January	20	23	15	20	42	21	18
February	20	20	50	22	27	34	16
March	31	18	17	34	40	33	25
April	42	28	14	33	33	27	22
May	30	30	19	29	18	10	19
June	13	24	20	24	31	21	14
July	32	16	19	27	22	37	19
August	17	23	25	27	36	41	32
September	23	20	27	29	38	32	24
October	44	36	34	31	26	43	34
November	19	23	22	32	57	22	31
December	23	18	14	28	29	20	33

<b>YTD 2012</b>	<b>314</b>	<b>279</b>	<b>276</b>	<b>336</b>	<b>399</b>	<b>341</b>	<b>287</b>
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**DETECTIVE / INVESTIGATIONS ACTIVITIES**

	Jan.	Feb.	March	April	May	June	July	August	Sept	Oct.	Nov.	Dec.	YTD
Felonies	12	14	17	30	35	26	13	25	36	28	19	36	291
Gross Misdemeanors	2	0	6	5	2	4	4	8	4	4	6	4	49
Misdemeanors	6	21	19	15	17	13	22	9	13	30	15	13	193
Petty Misdemeanors	0	0	0	0	0	0	0	0	0	0	0	0	0

**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending December 2013 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests for all Offenses Except Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	204	1	203	157	77%	132	25
February	116	0	116	81	70%	70	11
March	179	1	178	135	76%	117	18
April	155	0	155	122	79%	102	22
May	204	0	204	145	71%	127	18
June	156	1	155	105	68%	96	9
July	163	3	160	112	70%	109	3
August	185	0	185	67	36%	61	6
September	211	0	211	142	67%	134	8
October	193	0	193	139	72%	127	12
November	141	1	140	104	74%	98	6
December	178	0	178	129	72%	121	8
<b>YTD 2013</b>	<b>2085</b>	<b>7</b>	<b>2078</b>	<b>1438</b>	<b>69%</b>	<b>1294</b>	<b>146</b>

**Averages for all Activities (Calls for Service)**

	#Calls Total	Time in Hrs Spent
January	886	572
February	747	427
March	896	711
April	884	608
May	1009	721
June	1018	748
July	1052	640
August	1022	696
September	1001	609
October	1104	724
November	942	647
December	884	603
<b>YTD 2013</b>	<b>11445</b>	<b>7706</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Hit and Run	8	8	11	7	7	7	7	8	8	7	0	5	83
Property Damage	30	18	31	29	18	28	24	21	32	28	31	46	336
Personal Injury	2	4	3	3	2	2	7	4	4	5	4	4	44
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	28	23	31	33	16	30	20	15	22	24	18	26	286
<b>TOTAL 2013</b>	<b>68</b>	<b>53</b>	<b>76</b>	<b>72</b>	<b>43</b>	<b>67</b>	<b>58</b>	<b>48</b>	<b>66</b>	<b>64</b>	<b>53</b>	<b>81</b>	<b>749</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Citations/Warnings	285	276	219	246	380	332	391	312	316	394	358	257	3766
Parking Tickets	98	84	60	5	16	4	17	3	8	12	89	131	527

**Activities (Calls For Service) \*High Hours Expended**

	<b>Jan.</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Abandoned	1	2	2	1	5	0	3	0	2	5	4	0	25
Alarms	15	14	19	17	18	18	15	21	27	24	18	19	225
Alcohol	15	7	14	8	13	6	9	13	9	17	11	11	133
Animal Bite	0	0	0	1	0	6	1	1	0	2	3	1	15
Animal Complaint	39	22	47	31	58	52	65	57	61	52	41	44	569
Assault	12	4	9	5	7	11	12	7	9	6	6	8	96
Assists	31	17	25	34	18	23	24	23	17	20	26	24	282
Attempt to Locate	0	6	2	2	6	6	6	3	6	4	3	2	46
Auto Theft	3	0	0	2	3	2	5	1	0	0	0	2	18
Bike Found	2	1	0	1	3	7	7	16	19	11	6	2	75
Bike Theft	0	0	0	0	3	2	3	7	15	1	1	1	33
Burglary	4	6	2	3	10	5	6	10	5	11	4	6	72
Bus Violation	8	8	6	3	2	0	0	4	5	7	13	7	63
Check Forgery	0	1	0	0	1	0	0	0	3	3	1	0	9
Check Fraud	2	0	2	0	4	1	0	0	1	2	2	4	18
Civil Matters	7	4	6	9	18	9	10	2	14	17	5	5	106
Criminal Sex	2	1	1	0	1	0	1	0	1	0	1	2	10
Damage to Prp	9	14	6	10	12	19	13	10	13	6	4	3	119
Deliver Emerg.Msg	1	2	0	1	1	0	2	0	0	0	0	0	7
Domestics	11	7	11	15	14	13	5	9	5	14	10	14	128
Drug Recogn Expert	0	0	0	0	2	0	0	1	0	0	0	0	3
Drugs/Narcotics	1	4	1	3	0	3	0	4	3	0	2	3	24
Ambulance	0	1	0	1	0	0	0	2	0	0	0	2	6
Family Matters	11	3	8	6	15	8	9	5	4	4	8	5	86
Fire Alarm	1	0	0	0	0	0	1	1	0	0	0	1	4
Gas Meal Assist	0	1	4	3	1	2	4	0	0	0	0	0	15
Gun Permits	30	18	18	18	12	8	0	5	6	15	7	12	149
Harassment	9	9	16	19	15	17	11	11	11	18	17	13	166
Intoxicated/Detox	2	3	4	1	6	7	4	9	4	2	2	2	46
Keys Locked In vehicles	32	42	45	48	44	42	35	40	38	44	53	73	536
Mental Health	3	2	0	0	2	7	1	3	2	3	4	1	28
Fraud	2	5	1	4	10	4	1	0	0	1	3	5	36
Lost Anything	6	4	6	5	9	7	8	6	4	5	9	2	71
Parking Complaints	26	17	17	10	11	14	16	14	17	21	7	19	189
Party Loud Party	13	7	18	7	13	8	5	13	7	7	5	5	108
Pred - Sex Offender	1	1	2	0	0	0	1	0	0	1	0	0	6
Property Found	12	9	14	10	15	15	17	13	9	12	12	9	147
Public Disturbance	15	5	22	23	18	21	17	18	17	11	6	8	181
Pursuit	0	0	0	0	0	2	0	0	0	0	0	0	2
Residence Check	0	0	2	0	1	1	1	1	0	0	0	1	7
Runaway	1	0	2	1	4	0	1	5	1	2	5	0	22
Escort Funeral,other	9	5	7	11	7	7	10	7	10	13	13	4	103
Search Warrant	0	0	0	0	0	1	0	1	0	1	0	0	3

Suspicious Anything	62	41	84	67	76	84	88	82	78	85	52	50	849
Suspicious Vehicle	4	7	7	7	6	15	4	14	7	12	10	5	98
Tobacco Violation	4	2	2	1	1	3	0	0	2	1	0	1	17
Theft	32	17	37	38	39	36	46	50	29	42	36	33	435
Trains	0	0	0	1	0	0	0	0	0	1	2	0	4
Transport	4	3	3	7	5	2	9	2	4	7	5	3	54
Transport-Juveniles	0	3	1	0	3	1	0	0	2	1	0	3	14
Trespassing	5	5	9	9	10	14	3	7	6	9	1	9	87
Traffic Related Complaints	291	313	268	305	361	360	428	378	360	429	395	284	4172
Unsecured Building	0	2	1	3	3	3	5	1	1	2	0	1	22
Vandalism	3	8	2	3	5	4	4	7	9	0	2	4	51
Violation of OFP	3	0	3	2	3	2	3	2	8	1	2	3	32
Warrant Pickups	18	18	18	12	13	20	18	16	17	18	13	18	199
Welfare Checks	21	9	13	28	13	18	17	18	17	16	24	17	211
Welfare Fraud	0	0	0	0	0	0	0	1	0	0	0	1	2
Weather Activity	0	1	0	2	0	1	0	0	0	0	0	0	4
Dead Body	2	0	0	1	2	1	2	1	0	1	2	2	14
ERU Activated	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Involved	0	2	0	0	0	1	0	0	1	0	0	4	8

<b>YTD 2013</b>	<b>785</b>	<b>683</b>	<b>787</b>	<b>799</b>	<b>922</b>	<b>919</b>	<b>956</b>	<b>922</b>	<b>886</b>	<b>987</b>	<b>856</b>	<b>758</b>	<b>10260</b>
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<b>MISCELLANEOUS ACTIVITY</b>	January	February	March	April	May	June	July	August	September	October	November	December	<b>YTD</b>
Criminal Histories Run	0	2	0	2	4	4	1	2	0	2	2	0	19
Copies of Reports	89	98	101	83	92	98	110	85	79	86	78	92	1091

**OFFENSE ACTIVITY BY DAY OF WEEK**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
January	30	34	30	26	29	34	21
February	7	19	22	18	29	15	6
March	19	21	18	31	34	34	22
April	26	21	18	17	18	32	23
May	25	22	25	43	30	24	35
June	19	22	17	26	24	24	24
July	25	24	34	23	17	24	16
August	21	21	19	37	27	27	33
September	29	24	38	37	18	23	42
October	24	26	23	27	40	24	29
November	15	14	19	13	30	36	14
December	18	31	13	36	30	28	22

<b>YTD 2013</b>	<b>258</b>	<b>279</b>	<b>276</b>	<b>334</b>	<b>326</b>	<b>325</b>	<b>287</b>
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**DETECTIVE / INVESTIGATIONS ACTIVITIES**

	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Felonies	12	11	18	8	20	11	11	12	6	11	11	10	141
Gross Misdemeanors	4	3	3	4	6	2	5	0	3	0	3	4	37
Misdemeanors	9	4	15	17	10	12	15	11	1	3	9	8	114
Petty Misdemeanors	0	0	1	0	0	0	0	0	0	0	0	0	1

**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending December 2014 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests/Exclude Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	132	0	132			89	13
February	171	1	170			125	8
March	187	0	187			146	12
April	145	0	145			82	6
May	180	0	180			113	16
June	112	0	112			77	6
July	195	1	194			111	9
August	228	1	227			140	8
September	222	0	222			147	7
October	226	1	225	110	51%	97	13
November	198	0	198	102	51%	95	7
December	184	0	184	146	80%	136	10

<b>YTD 2014</b>	<b>2180</b>	<b>4</b>	<b>2176</b>	<b>358</b>	<b>16%</b>	<b>1358</b>	<b>115</b>
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**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	853	544
February	782	526
March	911	625
April	744	536
May	1040	698
June	844	584
July	1012	976
August	1091	684
September	1045	667
October	1098	715
November	971	789
December	944	935
<b>YTD 2014</b>	<b>11335</b>	<b>8279</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Hit and Run	3	12	14	7	9	5	3	8	6	9	10	6	92
Property Damage	32	33	28	22	22	14	24	25	24	33	41	24	322
Personal Injury	2	1	5	2	1	2	4	3	3	8	2	2	35
Fatalities	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted to State	21	29	20	21	11	15	17	20	19	26	22	22	243
<b>TOTAL 2014</b>	<b>58</b>	<b>75</b>	<b>67</b>	<b>52</b>	<b>43</b>	<b>36</b>	<b>48</b>	<b>56</b>	<b>52</b>	<b>76</b>	<b>75</b>	<b>54</b>	<b>692</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Citations/Warnings	313	301	322	179	300	197	321	145	150	153	183	153	2717
Parking Tickets	85	51	113	9	1	1	4	0	10	10	91	10	385

<b>Activities (Calls For Service)</b>	<b>*High Hours Expended</b>												
	<b>Jan.</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Abandoned	1	1	1	1	0	2	2	1	0	0	0	2	11
Alarms	6	15	18	9	20	7	12	14	19	12	9	6	147
Alcohol	14	18	14	11	11	7	7	11	9	11	5	9	127
Animal Bite	0	2	0	3	3	3	2	2	1	2	1	1	20
Animal Complaint	25	16	35	38	42	59	56	62	61	61	44	34	533
Assault	4	6	9	6	7	10	12	16	10	5	7	7	99
Assists	25	15	24	14	37	29	37	34	48	50	50	47	410
Attempt to Locate	0	1	3	3	2	4	0	7	1	6	3	3	33
Auto Theft	1	1	0	0	3	0	1	1	3	1	2	1	14
Bike Found	0	1	4	5	7	12	15	12	20	9	3	2	90
Bike Theft	0	0	0	3	5	0	9	12	5	7	2	0	43
Burglary	3	4	0	4	4	2	11	7	5	8	9	1	58
Bus Violation	6	4	7	8	3	0	4	4	9	8	5	5	63
Check Forgery	1	0	1	1	2	0	0	1	0	0	3	0	9
Check Fraud	0	1	1	1	0	1	1	1	0	6	1	4	17
Civil Matters	7	6	5	9	4	11	9	17	15	5	9	7	104
Criminal Sex	1	5	0	9	1	2	1	2	1	2	2	0	26
Damage to Prp	8	6	10	0	16	10	23	8	18	10	7	6	122
Deliver Emerg.Msg	1	0	0	0	0	2	0	0	0	0	1	0	4
Domestics	4	10	8	9	10	11	9	8	8	9	10	9	105
Drug Recogn Expert	0	0	0	0	0	0	0	0	0	0	0	0	0
Drugs/Narcotics	1	0	0	2	3	0	1	1	2	2	0	5	17
Ambulance	0	0	1	1	2	0	0	0	0	1	2	0	7

Family Matters	8	8	7	8	9	5	7	11	7	7	8	6	91
Fire Alarm	0	1	1	0	0	0	1	0	0	1	0	0	4
Gas Meal Assist	4	4	2	1	2	0	1	0	4	1	2	3	24
Gun Permits	6	12	27	12	9	12	3	11	10	12	10	16	140
Harassment	11	9	11	11	17	13	12	12	13	15	13	12	149
Intoxicated/Detox	3	1	1	2	2	3	3	2	4	3	3	0	27
Keys Locked In vehicles	49	38	40	43	52	39	42	43	48	57	72	58	581
Mental Health	4	5	5	5	5	0	6	1	5	4	5	2	47
Fraud	1	4	6	11	0	3	7	5	6	10	8	3	64
Lost Anything	4	4	7	7	11	8	11	11	6	8	9	7	93
Parking Complaints	20	15	22	12	4	11	13	15	25	19	110	64	330
Party Loud Party	8	8	3	9	11	4	2	4	9	11	9	9	87
Pred - Sex Offender	0	0	0	4	3	1	1	3	2	0	1	0	15
Property Found	7	6	15	6	15	12	19	16	18	12	9	11	146
Public Disturbance	11	12	20	8	11	23	24	17	18	20	5	23	192
Pursuit	1	1	0	0	0	0	0	0	0	0	0	0	2
Residence Check	1	0	0	1	2	0	0	0	0	1	0	0	5
Runaway	1	1	1	2	2	4	3	1	0	0	2	3	20
Escort Funeral,other	9	9	12	6	10	11	19	16	10	12	15	14	143
Search Warrant	1	1	0	0	1	0	1	1	0	1	0	2	8
Suspicious Anything	47	37	52	49	80	67	85	83	64	77	50	66	757
Suspicious Vehicle	4	8	16	4	15	10	9	3	6	4	7	4	90
Tobacco Violation	0	0	0	1	0	0	0	0	2	1	0	0	4
Theft	26	26	26	36	44	31	32	33	42	57	26	28	407
Trains	1	0	7	2	2	0	1	1	0	1	0	1	16
Transport	2	3	4	4	3	2	4	9	9	14	9	9	72
Transport-Juveniles	1	0	1	0	0	0	0	0	0	0	0	0	2
Trespassing	4	5	12	5	10	7	7	12	10	3	8	3	86
Traffic Related Complaints	347	318	332	205	329	262	365	417	345	364	254	289	3827
Unsecured Building	0	0	2	3	0	1	1	1	0	3	0	2	13
Vandalism	6	1	3	1	36	5	9	12	1	3	5	0	82
Violation of OFP	2	4	3	0	1	0	2	4	4	1	4	6	31
Warrant Pickups	17	12	15	13	18	20	11	16	11	12	13	20	178
Welfare Checks	23	20	18	20	26	20	17	14	21	28	17	33	257
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	2	0	0	0	0	2	0	0	0	0	0	0	4
Dead Body	2	1	0	2	0	0	1	0	1	2	2	3	14
ERU Activated	0	0	0	0	0	0	0	0	0	1	0	0	1
Weapons Involved	0	2	1	0	1	1	2	2	0	0	0	0	9
<b>YTD 2014</b>	<b>741</b>	<b>688</b>	<b>813</b>	<b>630</b>	<b>913</b>	<b>749</b>	<b>933</b>	<b>997</b>	<b>936</b>	<b>980</b>	<b>851</b>	<b>846</b>	<b>10077</b>

<b>MISCELLANEOUS ACTIVITY</b>	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Criminal Histories Run	3	0	0	0	0	0	0	0	0	0	0	2	5
Copies of Reports	78	89	102	92	87	81	83	76	104	81	95	89	1057

**OFFENSE ACTIVITY BY DAY OF WEEK**

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
January	7	5	36	22	28	19	15
February	12	19	29	10	36	39	26
March	20	19	26	26	34	28	34
April	10	19	28	19	28	17	24
May	20	24	23	24	44	27	18
June	21	10	18	22	13	7	21
July	33	25	32	33	26	23	23
August	27	21	25	29	46	49	31
September	32	31	24	27	44	26	38
October	26	30	32	45	35	36	22
November	19	25	23	25	32	31	43
December	20	24	18	18	39	38	27

<b>YTD 2014</b>	247	252	314	300	405	340	322
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**DETECTIVE / INVESTIGATIONS ACTIVITIES**

	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	YTD
Felonies	6	9	7	15	15	7	23	16	16	22	23	4	163
Gross Misdemeanors	3	5	5	8	10	4	5	5	10	16	16	6	93
Misdemeanors	12	6	10	7	22	15	12	16	14	23	12	10	159
Petty Misdemeanors	0	0	3	0	0	0	0	0	0	0	0	0	3



**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending December 2015 (YTD TOTALS)**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual			Total Arrests/Exclude Traffic	
	Reported	Unfounded	Offenses	Cleared	Percent	Adult Arrests	Juvenile Arrests
January	146	0	146	88	60%	85	3
February	158	0	158	120	80%	114	6
March	157	0	157	105	70%	86	19
April	176	1	175	108	60%	92	16
May	184	0	184	135	70%	123	12
June	159	0	159	91	60%	82	9
July	148	0	148	95	60%	91	4
August	164	1	163	97	60%	92	5
September	143	0	143	81	60%	71	10
October	162	0	162	118	73%	102	16
November	139	0	139	87	60%	86	1
December	125	0	125	81	60%	60	21

<b>YTD 2015</b>	<b>1861</b>	<b>2</b>	<b>1859</b>	<b>1206</b>	<b>65%</b>	<b>1084</b>	<b>122</b>
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**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	866	638
February	835	609
March	940	612
April	899	632
May	897	602
June	1069	553
July	977	650
August	882	609
September	963	579
October	967	636
November	859	588
December	918	498
<b>YTD 2015</b>	<b>11072</b>	<b>7206</b>

Accidents	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	YTD
Hit and Run	7	7	8	9	7	10	4	2	12	7	7	9	89
Property Damage	21	29	20	19	27	24	19	30	19	22	35	29	294
Personal Injury	1	1	1	2	3	3	1	2	2	13	0	2	31
Fatalities	0	0	0	0	1	1	0	0	0	0	0	0	2
Submitted to State	10	13	19	11	15	16	8	16	19	22	15	20	184
<b>TOTAL 2015</b>	<b>39</b>	<b>50</b>	<b>48</b>	<b>41</b>	<b>53</b>	<b>54</b>	<b>32</b>	<b>50</b>	<b>52</b>	<b>64</b>	<b>57</b>	<b>60</b>	<b>600</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Citations/Warnings	79	100	93	110	109	134	97	75	85	86	59	79	1106
Parking Tickets	77	37	34	2	0	15	0	1	13	10	37	73	299

<b>Activities (Calls For Service) *High Hours Expended</b>	<b>Jan.</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>YTD</b>
Alarms	14	9	11	0	16	13	27	19	25	18	19	19	190
Alcohol	4	11	4	7	6	8	5	6	4	7	8	4	74
Animal Bite	0	0	0	2	1	1	4	1	2	1	0	2	14
Animal Complaint	40	25	42	53	52	69	66	50	63	49	37	49	595
Assault	4	5	7	4	6	6	6	12	6	7	5	2	70
Assists	46	30	37	52	48	71	48	48	54	54	47	37	572
Auto Theft	1	0	0	2	3	3	3	3	0	1	0	0	16
Bike Found	3	2	3	3	12	11	11	8	5	9	10	3	80
Bike Theft	0	1	3	1	7	13	8	2	5	4	2	1	47
Burglary	1	1	4	3	5	4	5	5	1	4	2	9	44
Bus Violation	7	13	3	7	5	1	1	2	10	9	1	3	62
Check Forgery	1	0	1	2	4	1	0	0	1	0	0	1	11
Check Fraud	0	0	1	2	2	1	0	6	1	0	0	0	13
Civil Matters	7	2	8	13	4	10	8	10	7	8	10	9	96
Criminal Sex	1	0	2	1	0	1	1	1	1	4	1	1	14
Damage to Prp	10	2	8	14	12	7	13	9	17	8	5	15	120
Death Investigation	0	0	0	0	0	2	0	1	0	1	1	1	6
Domestics	18	20	6	9	13	10	4	15	7	9	8	7	126
Drug Court Check	0	0	0	0	0	0	2	0	0	0	3	19	24
Drugs/Narcotics	0	1	1	4	2	0	0	1	5	0	1	2	17
Ambulance	1	0	1	1	0	0	0	2	0	0	2	1	8
Family Matters	6	4	8	8	15	6	10	1	1	3	9	5	76
Fire Alarm	0	2	0	0	0	0	0	2	0	0	0	0	4
Gas Meal Assist	0	1	4	4	1	1	4	2	3	3	1	1	25
Gun Permits	15	12	16	12	7	11	8	4	8	15	12	23	143
Harassment	7	17	15	23	10	7	10	5	13	13	13	4	137
Intoxicated/Detox	1	0	1	2	1	2	2	6	6	8	3	2	34
Keys Locked In vehicles	38	60	56	40	43	33	39	37	47	44	50	52	539
Mental Health	0	1	4	1	3	1	2	3	1	2	3	6	27
Fraud	3	5	3	8	5	4	5	2	2	3	5	5	50
Parking Complaints	85	56	37	31	9	17	15	16	27	18	41	91	443
Party Loud Party	6	7	9	8	7	7	10	9	6	3	8	5	85
Pred - Sex Offender	0	1	16	1	0	3	1	1	1	3	3	0	30
Property Found	3	11	14	15	11	12	8	20	16	16	8	12	146
Public Disturbance	9	14	0	11	15	9	13	18	14	18	11	6	138

Pursuit	0	0	0	0	0	0	0	0	0	0	0	0	0
Residence Check	1	0	0	0	1	0	0	0	0	1	1	1	5
Runaway	0	0	4	2	3	2	3	0	1	0	0	1	16
Escort Funeral,other	14	11	9	1	7	11	15	11	9	10	11	8	117
Search Warrant	0	2	0	0	0	0	2	0	1	1	1	1	8
Suspicious Anything	70	43	72	72	72	82	80	62	63	75	63	33	787
Suspicious Vehicle	8	4	7	4	7	7	13	11	9	6	9	8	93
Tobacco Violation	0	1	2	1	0	0	0	0	1	0	0	0	5
Theft	25	21	36	36	29	27	33	32	31	32	28	26	356
Trains	2	1	1	2	0	0	1	1	0	0	1	1	10
Transport (Marshall PD etc)	9	7	12	0	6	4	10	6	6	1	2	8	71
Transport-Juveniles	0	0	0	0	0	0	0	0	0	0	0	0	0
Trespassing	2	0	6	11	9	2	4	3	5	0	1	3	46
Traffic Related Complaints	251	269	308	240	286	417	305	247	271	272	231	266	3363
Unsecured Building	2	1	0	2	1	2	1	0	1	5	2	1	18
Vandalism	4	1	5	6	2	5	5	4	6	8	4	2	52
Violation of OFP	3	1	1	3	4	2	6	0	4	4	1	1	30
Warrant Pickups	15	12	12	9	14	14	12	15	17	8	20	13	161
Welfare Checks	16	16	13	26	16	18	17	16	22	21	28	18	227
Welfare Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	1	1	0	2	0	0	0	0	4
Dead Body	2	1	2	2	0	0	0	0	0	0	0	1	8
ERU Activated	1	0	0	0	0	0	0	0	0	0	0	0	1
Weapons Involved	0	1	0	0	0	0	0	0	1	0	1	0	3
<b>YTD 2015</b>	<b>756</b>	<b>705</b>	<b>815</b>	<b>761</b>	<b>783</b>	<b>939</b>	<b>846</b>	<b>737</b>	<b>807</b>	<b>786</b>	<b>733</b>	<b>789</b>	<b>9457</b>

<b>MISCELLANEOUS ACTIVITY</b>	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	<b>YTD</b>
Criminal Histories Run	0	0	2	0	0	0	4	4	5	2	5	2	24
Copies of Reports	105	133	96	87	78	102	132	118	82	75	98	118	1224

**OFFENSE ACTIVITY BY DAY OF WEEK**

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
January	14	17	27	20	22	32	14
February	16	24	27	19	35	25	12
March	28	25	16	16	19	28	25
April	28	13	26	24	26	37	22
May	23	21	23	37	24	21	35
June	25	34	18	22	29	23	8
July	19	12	18	29	26	22	22
August	24	15	19	29	23	31	23
September	14	30	21	20	22	18	18
October	12	18	22	26	43	28	13
November	17	20	15	16	20	16	35
December	15	15	26	10	16	23	20

<b>YTD 2015</b>	235	244	258	268	305	304	247
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**DETECTIVE / INVESTIGATIONS ACTIVITIES**

	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	YTD
Felonies	12	13	12	15	19	10	19	17	10	16	11	14	168
Gross Misdemeanors	5	11	6	11	5	3	3	14	21	8	5	4	96
Misdemeanors	8	4	15	17	8	16	20	19	13	9	16	19	164
Petty Misdemeanors	0	0	0	0	0	0	0	0	0	0	0	0	0



**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year en**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual		Percent	T
	Reported	Unfounded	Offenses	Cleared		
January	130	0	130	97	70%	9
February	127	0	127	90	71%	8
March	139	0	139	97	70%	9
April	157	1	158	108	68%	10
May	143	0	143	101	70%	8
June	142	0	142	88	60%	7
July	118	0	118	77	70%	6
August	106	0	106	65	60%	5
September	149	0	149	96	60%	9
October	150	0	150	105	70%	9
November	111	0	111	72	60%	6
December	134	0	134	91	70%	8

<b>YTD 2016</b>	<b>1606</b>	<b>1</b>	<b>1607</b>	<b>1087</b>	<b>68%</b>	<b>96</b>
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**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	891	498
February	809	422
March	844	503
April	827	535
May	932	609
June	874	689
July	901	663
August	926	562
September	928	589
October	865	598
November	851	642
December	864	630
<b>YTD 2016</b>	<b>10512</b>	<b>6940</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
Hit and Run	4	2	8	7	5	8	9
Property Damage	43	24	29	30	29	22	16
Personal Injury	2	1	6	1	1	2	3
Fatalities	0	0	0	0	0	0	0
Submitted to State	20	11	11	18	23	19	13
<b>TOTAL 2016</b>	<b>69</b>	<b>38</b>	<b>54</b>	<b>56</b>	<b>58</b>	<b>51</b>	<b>41</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Citations/Warnings	69	62	62	79	78	58	62
Parking Tickets	77	54	21	1	4	5	9

**Activities (Calls For Service) \*High Hours Expended**

	<b>Jan.</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Alarms	21	19	17	16	17	24	20
Alcohol	5	10	3	5	3	4	4

Animal Bite	1	1	2	2	4	4	3
Animal Complaint	28	25	28	44	45	60	51
Assault	4	2	6	5	5	4	6
Assists	44	45	41	38	60	54	61
Auto Theft	0	2	1	1	1	2	2
Bike Found	3	0	2	3	7	12	11
Bike Theft	0	0	0	0	4	2	2
Burglary	8	2	4	4	6	14	8
Bus Violation	8	4	8	11	1	1	1
Check Forgery	0	2	0	0	0	1	0
Check Fraud	1	0	1	1	0	0	0
Civil Matters	6	11	10	9	5	7	3
Criminal Sex	1	0	1	2	0	1	2
Damage to Prp	3	7	3	13	9	11	14
Death Investigation	1	0	0	0	0	3	2
Domestics	8	9	12	14	16	6	13
Drug Court Check	5	21	31	0	0	0	1
Drugs/Narcotics	2	3	1	1	3	1	1
Ambulance	2	0	2	0	2	2	1
Family Matters	5	2	3	3	0	2	1
Fire Alarm	1	0	1	0	0	1	0
Gas Meal Assist	1	1	1	2	6	3	5
Gun Permits	14	17	20	12	9	19	12
Harassment	5	3	7	4	9	18	9
Intoxicated/Detox	3	2	2	4	1	8	6
Keys Locked In vehicles	42	37	45	43	45	37	34
Mental Health	0	0	3	3	1	1	0
Fraud	2	10	4	2	4	5	2
Parking Complaints	82	62	32	15	15	20	24
Party Loud Party	5	7	2	8	10	7	1
Pred - Sex Offender	2	1	1	1	0	1	2
Property Found	13	6	13	13	25	23	17
Public Disturbance	4	6	9	17	21	14	15
Pursuit	0	0	0	0	0	0	0
Residence Check	1	1	1	1	0	0	0
Runaway	1	2	0	0	0	0	0
Escort Funeral,other	11	6	4	11	9	13	6
Search Warrant	3	0	0	2	1	1	0
Suspicious Anything	43	44	45	44	59	66	58
Suspicious Vehicle	5	10	14	8	13	14	10
Tobacco Violation	0	0	2	1	3	1	0
Theft	20	20	19	25	24	23	23
Trains	0	1	2	2	0	3	0
Transport (Marshall PD etc)	7	5	6	7	9	4	14
Transport-Juveniles	0	0	0	0	0	0	0
Trespassing	4	0	6	1	4	6	6
Traffic Related Complaints	299	261	241	243	274	204	248
Unsecured Building	4	3	2	1	0	3	5
Vandalism	1	1	0	4	3	1	4
Violation of OFP	1	0	1	1	5	2	5
Warrant Pickups	9	13	12	14	14	10	14
Welfare Checks	18	16	23	21	25	13	19
Welfare Fraud	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	1	0	0
Dead Body	1	0	0	1	0	0	0

ERU Activated	0	0	0	0	1	0	0
Weapons Involved	2	0	2	0	2	0	1
<b>YTD 2016</b>	<b>760</b>	<b>700</b>	<b>696</b>	<b>683</b>	<b>781</b>	<b>736</b>	<b>747</b>

<b>MISCELLANEOUS ACTIVITY</b>	Jan	Feb	Mar	Apr	May	June	July
Criminal Histories Run	2	2	2	2	0	0	0
Copies of Reports	114	109	98	120	92	117	138

<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>							
	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
January	13	7	23	29	21	22	15
February	7	13	22	13	19	32	21
March	29	20	23	16	25	15	11
April	17	21	22	26	34	19	19
May	24	25	23	13	16	23	19
June	23	8	29	22	15	29	16
July	14	22	15	7	21	19	20
August	20	12	19	12	14	12	17
September	26	20	32	20	22	14	15
October	14	14	24	14	19	29	22
November	11	20	15	22	22	10	11
December	16	23	14	29	15	27	10
<b>YTD 2016</b>	<b>214</b>	<b>205</b>	<b>261</b>	<b>223</b>	<b>243</b>	<b>251</b>	<b>196</b>

<b>DETECTIVE / INVESTIGATIONS ACTIVITIES</b>							
	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Felonies	14	6	14	18	14	27	13
Gross Misdemeanors	4	6	10	12	7	6	9
Misdemeanors	19	9	3	18	9	5	11
Petty Misdemeanors	0	0	0	0	0	0	0

**ding December 2016 (YTD TOTALS)**

Total Arrests/Exclude Traffic	
Arrests	Juvenile Arrests
2	5
7	3
2	5
10	8
8	13
6	12
9	8
8	7
5	4
9	6
1	11
0	11

97	93
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Aug.	Sep	Oct.	Nov.	Dec.	YTD
6	8	5	13	11	86
20	25	23	32	50	343
3	5	6	6	5	41
0	0	0	0	0	0
11	19	17	19	37	218
40	57	51	70	103	688

Aug	Sept	Oct.	Nov.	Dec.	YTD
88	86	67	65	85	861
2	16	4	30	40	263

Aug	Sept	Oct.	Nov.	Dec.	YTD
13	17	19	16	22	221
3	5	9	3	12	66

0	2	2	2	0	23
56	57	53	45	33	525
6	4	8	4	3	57
56	65	40	48	59	611
1	2	1	3	1	17
15	9	5	10	2	79
2	5	3	3	0	21
5	2	3	3	5	64
0	15	7	8	2	66
0	0	3	2	0	8
3	1	0	0	1	8
9	9	4	9	15	97
1	1	5	3	0	17
6	11	12	3	9	101
2	1	1	2	3	15
10	5	10	10	10	123
0	0	0	0	0	58
1	0	0	1	0	14
0	1	0	1	1	12
8	5	2	3	3	37
0	0	0	1	0	4
7	6	0	5	4	41
10	15	20	16	9	173
14	19	7	10	11	116
1	0	7	2	1	37
47	41	42	47	44	504
1	0	3	6	1	19
2	11	9	9	2	62
13	37	16	55	71	442
4	7	3	7	0	61
2	1	1	1	4	17
13	3	13	10	8	157
8	12	10	10	18	144
0	0	0	0	0	0
0	0	0	1	0	5
0	3	1	4	3	14
18	7	10	13	14	122
0	0	0	0	1	8
55	44	58	39	39	594
9	11	9	9	13	125
0	1	1	1	0	10
24	29	30	21	20	278
0	0	1	1	0	10
12	6	4	3	9	86
0	0	0	0	0	0
4	6	6	3	8	54
306	264	257	232	188	3017
1	2	1	1	2	25
4	2	3	0	0	23
3	0	5	1	5	29
20	12	9	18	8	153
20	21	27	11	18	232
0	0	0	0	0	0
0	0	0	0	0	1
0	0	0	0	0	2

0	0	0	0	0	1
1	0	0	0	1	9
<b>796</b>	<b>777</b>	<b>740</b>	<b>716</b>	<b>683</b>	<b>8815</b>

Aug	Sept	Oct	Nov	Dec	YTD
2	0	0	0	0	10
101	132	119	105	142	1387

Aug	Sept	Oct.	Nov.	Dec.	YTD
14	19	14	13	16	182
12	11	15	9	11	112
14	11	8	9	12	128
0	0	0	0	0	0

**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year en**

**OFFENSE AND ARREST DATA (CJRS)**

	Offenses		Actual		Percent	T
	Reported	Unfounded	Offenses	Cleared		
January	154	0	154	108	70%	9
February	161	0	161	107	70%	9
March	142	0	142	93	70%	9
April	162	0	162	113	70%	10
May	143	1	142	82	60%	7
June	105	0	105	71	70%	6
July	112	2	110	79	70%	7
August	117	0	117	78	70%	7
September	127	0	127	81	60%	7
October	171	1	170	101	60%	9
November	179	0	179	124	70%	11
December	146	0	146	103	70%	9

<b>YTD 2017</b>	<b>1719</b>	<b>4</b>	<b>1715</b>	<b>1140</b>	<b>66%</b>	<b>10</b>
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**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	793	601
February	782	474
March	914	509
April	829	607
May	898	512
June	941	604
July	904	576
August	945	757
September	908	692
October	807	557
November	888	638
December	900	667
<b>YTD 2017</b>	<b>10509</b>	<b>7194</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
Hit and Run	10	2	6	8	4	14	3
Property Damage	24	28	28	30	17	20	24
Personal Injury	3	0	2	2	1	5	0
Fatalities	0	0	0	0	0	0	0
Submitted to State	12	8	15	15	12	20	5
<b>TOTAL 2017</b>	<b>49</b>	<b>38</b>	<b>51</b>	<b>55</b>	<b>34</b>	<b>59</b>	<b>32</b>

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Citations/Warnings	59	76	63	64	87	66	60
Parking Tickets	57	37	73	1	4	11	8

**Activities (Calls For Service) \*High Hours Expended**

	<b>Jan.</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Alarms	13	6	16	13	21	24	18
Alcohol	4	5	4	6	3	1	5

Animal Bite	1	0	0	2	4	0	2
Animal Complaint	24	34	30	38	48	57	76
Assault	6	5	8	6	8	5	6
Assists	45	32	57	48	41	50	64
Auto Theft	2	0	0	0	2	1	1
Bike Found	4	5	4	7	2	13	8
Bike Theft	0	0	0	0	1	6	6
Burglary	7	2	8	9	4	1	3
Bus Violation	6	7	10	2	6	1	0
Check Forgery	4	3	1	0	0	0	0
Check Fraud	2	10	4	1	1	2	0
Civil Matters	7	4	4	5	15	12	15
Criminal Sex	2	0	6	2	3	0	4
Damage to Prp	5	4	3	8	16	10	8
Death Investigation	1	0	1	2	1	2	1
Domestics	17	5	6	12	11	11	17
Drug Court Check	0	1	0	0	2	0	0
Drugs/Narcotics	3	1	5	7	5	3	1
Ambulance	0	1	0	0	1	1	1
Family Matters	2	0	5	6	9	0	9
Fire Alarm	0	1	0	1	0	0	1
Gas Meal Assist	0	1	0	1	2	5	1
Gun Permits	7	15	15	9	13	9	3
Harassment	12	8	7	13	14	13	16
Intoxicated/Detox	1	2	2	0	1	0	1
Keys Locked In vehicles	42	49	40	36	39	35	25
Mental Health	0	1	0	1	3	2	5
Fraud	5	5	7	5	5	3	4
Parking Complaints	66	52	90	8	22	19	23
Party Loud Party	6	1	5	16	1	6	5
Pred - Sex Offender	0	1	2	1	1	2	1
Property Found	2	13	10	13	14	10	18
Public Disturbance	14	18	9	12	13	14	10
Pursuit	0	0	0	0	0	0	0
Residence Check	0	0	1	1	1	0	1
Runaway	1	1	0	0	0	0	2
Escort Funeral,other	6	9	8	8	5	13	14
Search Warrant	2	1	1	1	0	1	0
Suspicious Anything	34	36	35	46	42	63	48
Suspicious Vehicle	6	4	9	14	6	5	13
Tobacco Violation	0	1	0	0	0	0	0
Theft	31	23	19	26	25	27	21
Trains	0	0	1	0	0	1	1
Transport (Marshall PD etc)	10	6	3	7	5	1	8
Transport-Juveniles	0	0	0	0	0	0	0
Trespassing	3	2	7	13	6	6	5
Traffic Related Complaints	215	251	283	217	280	287	254
Unsecured Building	7	3	1	2	0	10	0
Vandalism	1	4	0	4	2	2	5
Violation of OFP	8	4	5	4	8	4	1
Warrant Pickups	14	9	8	12	17	14	14
Welfare Checks	21	20	21	19	18	12	27
Welfare Fraud	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	0	0
Dead Body	0	0	0	0	0	0	0

ERU Activated	0	1	0	0	0	0	0
Weapons Involved	2	0	0	1	1	5	0
<b>YTD 2017</b>	<b>671</b>	<b>667</b>	<b>761</b>	<b>665</b>	<b>748</b>	<b>769</b>	<b>772</b>

<b>MISCELLANEOUS ACTIVITY</b>	Jan	Feb	Mar	Apr	May	June	July
Criminal Histories Run	0	0	0	0	0	0	0
Copies of Reports	94	116	98	92	126	114	103

<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>							
	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
January	16	30	19	21	21	25	22
February	20	38	18	25	19	29	12
March	13	12	16	20	29	28	24
April	20	23	28	23	24	21	23
May	22	26	23	16	28	17	11
June	14	18	12	14	23	9	15
July	25	7	14	15	10	19	22
August	11	12	18	15	18	24	19
September	15	18	14	17	31	16	16
October	21	14	19	6	32	26	53
November	28	25	40	16	26	29	15
December	26	14	19	24	30	18	15
<b>YTD 2017</b>	<b>231</b>	<b>237</b>	<b>240</b>	<b>212</b>	<b>291</b>	<b>261</b>	<b>247</b>

<b>DETECTIVE / INVESTIGATIONS ACTIVITIES</b>							
	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Felonies	16	13	20	19	18	12	7
Gross Misdemeanors	11	15	16	19	16	9	2
Misdemeanors	5	4	6	13	8	12	14
Petty Misdemeanors	0	0	0	0	0	0	1

**ding December 2017 (YTD TOTALS)**

Total Arrests/Exclude Traffic	
Arrests	Juvenile Arrests
5	13
6	11
1	2
01	12
6	6
2	9
6	3
3	5
5	6
5	6
17	7
7	6

54	86
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Aug.	Sep	Oct.	Nov.	Dec.	YTD
7	9	8	12	7	90
24	20	22	23	29	289
4	3	2	0	5	27
0	1	0	0	0	1
14	15	13	8	14	151
49	48	45	43	55	558

Aug	Sept	Oct.	Nov.	Dec.	YTD
72	91	60	84	75	857
0	0	2	66	37	296

Aug	Sept	Oct.	Nov.	Dec.	YTD
14	21	20	17	15	198
6	5	10	6	7	62

1	1	0	1	1	13
63	48	53	44	40	555
12	7	5	8	16	92
50	53	55	63	65	623
0	2	3	0	0	11
10	12	13	11	15	104
3	4	4	2	2	28
3	4	13	4	4	62
0	10	10	16	7	75
0	0	0	2	1	11
0	0	3	5	3	31
15	8	3	8	6	102
0	1	1	1	1	21
7	16	8	6	10	101
0	2	0	2	1	13
12	9	13	9	14	136
0	0	2	2	0	7
4	2	5	6	6	48
1	1	0	2	0	8
3	11	8	2	6	61
1	0	0	1	0	5
4	2	6	3	5	30
12	6	13	10	6	118
11	9	6	6	8	123
2	5	5	2	2	23
50	39	46	36	45	482
6	7	7	1	2	35
4	8	2	6	4	58
15	18	17	60	53	443
5	6	9	3	6	69
5	1	1	1	1	17
19	11	7	8	5	130
19	23	18	9	9	168
1	0	0	0	0	1
0	0	0	1	0	5
0	1	3	0	1	9
10	8	3	4	8	96
1	2	0	0	0	9
48	52	52	47	34	537
8	6	8	12	5	96
0	0	0	0	0	1
26	27	31	21	34	311
2	0	1	0	1	7
10	7	6	5	4	72
0	0	0	0	0	0
5	3	6	6	5	67
286	263	169	257	241	3003
2	0	5	2	0	32
1	2	2	0	1	24
5	4	3	1	2	49
8	16	12	20	13	157
17	17	22	11	22	227
0	0	0	0	0	0
0	0	0	0	0	0
0	2	0	0	0	2

0	0	0	0	0	1
1	1	1	1	1	14
<b>788</b>	<b>763</b>	<b>690</b>	<b>751</b>	<b>738</b>	<b>8783</b>

Aug	Sept	Oct	Nov	Dec	<b>YTD</b>
0	0	0	0	0	0
89	123	118	93	143	1309

Aug	Sept	Oct.	Nov.	Dec.	<b>YTD</b>
11	16	17	16	9	174
6	7	15	20	6	142
9	12	15	9	11	118
0	0	0	0	1	2

## MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year end

### OFFENSE AND ARREST DATA (CJRS)

	Offenses		Actual		Percent	T
	Reported	Unfounded	Offenses	Cleared		
January	148	0	148	106	70%	10
February	134	0	134	91	70%	8
March	144	0	144	101	70%	8
April	144	1	143	96	70%	8
May	161	0	161	119	70%	11
June	113	0	113	91	80%	8
July	138	0	138	90	70%	8
August	183	1	182	114	60%	11
September	122	0	122	89	70%	8
October	139	0	139	92	70%	8
November	132	0	132	94	70%	9
December					0%	

<b>YTD 2018</b>	<b>1558</b>	<b>2</b>	<b>1556</b>	<b>1083</b>	<b>70%</b>	<b>10</b>
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### Averages for all Activities (Calls for Service)

	#Calls	Time in Hrs
	Total	Spent
January	872	661
February	855	587
March	1055	724
April	1047	791
May	968	669
June	836	568
July	911	780
August	1001	727
September	957	644
October	978	812
November	881	579
December		
<b>YTD 2018</b>	<b>10361</b>	<b>7542</b>

Accidents	Jan.	Feb.	Mar.	April	May	June	July
Hit and Run	5	4	5	8	6	4	10
Property Damage	32	42	33	33	20	25	27
Personal Injury	4	2	1	5	2	5	3
Fatalities	0	0	0	0	0	0	0
Submitted to State	21	17	9	19	8	14	10
<b>TOTAL 2018</b>	<b>62</b>	<b>65</b>	<b>48</b>	<b>65</b>	<b>36</b>	<b>48</b>	<b>50</b>

CITATIONS	Jan.	Feb.	Mar	Apr	May	June	July
Citations/Warnings	58	79	74	67	63	64	68
Parking Tickets	87	46	53	18	7	11	12

### Activities (Calls For Service) \*High Hours Expended

	Jan.	Feb	Mar	Apr	May	June	July
Alarms	11	14	16	15	14	15	15
Alcohol	2	6	1	4	5	3	1

Animal Bite	0	0	1	1	4	2	0
Animal Complaint	27	31	23	43	59	61	47
Assault	3	4	5	7	6	5	2
Assists	48	44	58	75	61	40	59
Auto Theft	2	1	2	1	1	0	1
Bike Found	3	1	2	5	7	2	13
Bike Theft	0	1	1	1	1	3	6
Burglary	3	3	1	2	4	3	11
Bus Violation	5	12	14	5	7	1	4
Check Forgery	2	1	1	0	0	0	0
Check Fraud	0	1	2	1	1	2	1
Civil Matters	13	8	19	3	10	20	13
Criminal Sex	6	3	2	4	1	3	1
Damage to Prp	9	5	3	5	8	7	10
Death Investigation	2	3	1	2	0	2	0
Domestics	9	7	12	9	13	9	15
Drug Court Check	0	1	1	1	0	1	1
Drugs/Narcotics	6	3	3	3	0	0	3
Ambulance	0	1	2	0	0	0	0
Family Matters	3	3	1	4	1	5	4
Fire Alarm	0	0	0	1	0	0	0
Gas Meal Assist	1	3	1	3	1	3	12
Gun Permits	6	9	17	6	9	8	9
Harassment	15	10	12	7	13	8	7
Intoxicated/Detox	2	3	0	2	1	2	3
Keys Locked In vehicles	36	38	49	41	29	48	33
Mental Health	3	7	4	7	6	5	1
Fraud	2	2	3	5	6	3	2
Parking Complaints	100	51	65	32	14	23	24
Party Loud Party	4	3	3	7	4	3	4
Pred - Sex Offender	0	0	1	2	2	0	0
Property Found	9	7	7	11	12	16	11
Public Disturbance	10	5	13	13	11	12	5
Pursuit	0	0	0	0	1	0	1
Residence Check	0	1	0	1	0	0	0
Runaway	3	1	0	0	0	0	0
Escort Funeral,other	14	6	9	15	13	9	16
Search Warrant	1	0	1	0	0	0	1
Suspicious Anything	38	39	51	50	58	62	60
Suspicious Vehicle	7	8	5	3	8	4	9
Tobacco Violation	0	1	3	0	0	0	0
Theft	25	29	32	18	39	30	39
Trains	0	0	2	2	1	0	0
Transport (Marshall PD etc)	3	3	4	7	4	1	2
Transport-Juveniles	0	0	0	0	0	0	1
Trespassing	8	8	7	8	8	10	11
Traffic Related Complaints	205	266	320	336	299	227	230
Unsecured Building	0	3	0	5	3	2	2
Vandalism	0	0	2	0	0	1	2
Violation of OFP	4	3	6	1	7	8	5
Warrant Pickups	22	10	11	14	15	14	14
Welfare Checks	23	18	20	28	23	15	23
Welfare Fraud	0	0	0	0	0	0	0
Weather Activity	0	0	0	0	0	0	0
Dead Body	0	0	0	0	0	0	0

ERU Activated	0	1	0	0	1	1	0
Weapons Involved	1	0	1	1	2	0	0
<b>YTD 2018</b>	<b>696</b>	<b>688</b>	<b>820</b>	<b>817</b>	<b>793</b>	<b>699</b>	<b>734</b>

<b>MISCELLANEOUS ACTIVITY</b>	Jan	Feb	Mar	Apr	May	June	July
Criminal Histories Run	0	0	0	0	0	0	0
Copies of Reports	158	94	101	119	124	98	106

<b>OFFENSE ACTIVITY BY DAY OF WEEK</b>							
	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
January	10	34	37	25	13	10	19
February	17	7	14	15	33	20	28
March	8	11	21	32	26	21	25
April	31	20	23	13	24	15	18
May	14	9	24	27	27	30	30
June	5	20	15	10	23	22	18
July	27	12	29	12	15	17	26
August	20	19	32	27	39	26	20
September	12	16	26	13	17	26	12
October	19	23	29	19	22	17	10
November	12	29	17	17	20	22	15
December							
<b>YTD 2018</b>	<b>175</b>	<b>200</b>	<b>267</b>	<b>210</b>	<b>259</b>	<b>226</b>	<b>221</b>

<b>DETECTIVE / INVESTIGATIONS ACTIVITIES</b>							
	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Felonies	0	5	5	20	12	16	21
Gross Misdemeanors	8	27	16	44	19	17	8
Misdemeanors	2	9	19	18	7	6	13
Petty Misdemeanors	0	0	0	0	0	0	0

**ending December 2018 (YTD TOTALS)**

Total Arrests/Exclude Traffic	
Arrests	Juvenile Arrests
01	5
4	7
7	14
5	11
12	7
7	4
2	8
14	14
7	2
3	9
1	3

13	84
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Aug.	Sep	Oct.	Nov.	Dec.	YTD
15	3	12	3		75
19	23	39	27		320
6	4	3	3		38
0	0	0	0		0
16	8	18	16		156
56	38	72	49	0	589

Aug	Sept	Oct.	Nov.	Dec.	YTD
105	107	63	66		814
5	13	10	53		315

Aug	Sept	Oct.	Nov.	Dec.	YTD
13	23	17	13		166
5	2	3	3		35

1	0	1	0		10
48	44	52	33		468
6	3	4	5		50
69	51	64	55		624
0	4	1	3		16
3	7	7	3		53
0	2	4	1		20
3	5	8	6		49
0	8	13	9		78
3	3	1	0		11
0	2	1	1		12
15	6	13	10		130
4	4	5	0		33
11	7	10	9		84
0	0	1	3		14
8	16	10	13		121
0	0	5	1		11
9	4	4	5		40
1	0	1	0		5
9	8	5	5		48
1	1	2	0		5
2	6	5	2		39
13	7	13	8		105
11	8	8	10		109
3	6	5	4		31
44	30	48	40		436
9	2	11	5		60
4	3	10	5		45
17	30	18	53		427
3	5	9	9		54
1	4	1	1		12
14	22	8	7		124
15	13	20	7		124
0	0	1	0		3
0	0	0	0		2
2	1	2	0		9
7	9	12	8		118
1	2	0	2		8
66	64	56	39		583
14	6	11	3		78
0	0	1	2		7
32	22	23	17		306
0	0	0	0		5
4	0	6	0		34
0	0	0	0		1
15	10	5	5		95
294	306	231	272		2986
0	4	4	0		23
0	0	2	1		8
4	4	0	1		43
24	17	21	23		185
23	18	18	21		230
0	0	0	0		0
0	0	0	0		0
0	0	0	0		0

0	0	0	0		3
0	0	0	0		5
831	799	781	723	0	8381

Aug	Sept	Oct	Nov	Dec	YTD
0	0	0	0		0
137	114	134	153		1338

Aug	Sept	Oct.	Nov.	Dec.	YTD
19	16	15	20		149
11	14	22	41		227
8	7	9	8		106
0	0	0	1		1

**MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending March 2019 (YTD TOTALS)**

**OFFENSE AND ARREST DATA**

	Offenses		Actual	Total Arrests/Excluding traffic	
	Reported	Unfounded	Offenses	Adult	Juvenile
January	105	0	105	71	5
February	133	0	133	49	1
March	122	1	121	34	3
April					
May					
June					
July					
August					
September					
October					
November					
December					

<b>YTD 2019</b>	<b>360</b>	<b>1</b>	<b>359</b>	<b>154</b>	<b>9</b>
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**Averages for all Activities (Calls for Service)**

	#Calls	Time in Hrs
	Total	Spent
January	762	771
February	793	871
March	833	892
April		
May		
June		
July		
August		
September		
October		
November		
December		
<b>YTD 2019</b>	<b>2388</b>	<b>2534</b>

<b>Accidents</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep</b>	<b>Oct.</b>
Hit and Run	7	13	13							
Property Damage	33	54	48							

Personal Injury	7	6	2							
Fatalities	0	0	0							
Submitted to State	16	27	21							
<b>TOTAL 2019</b>	63	100	84	0	0	0	0	0	0	0

<b>CITATIONS</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct.</b>
Citations/Warnings	86	54	43							
Parking Tickets	27	37	54							

<b>Activities (Calls For Service) *High Hours Expended</b>	<b>Jan.</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct.</b>
Alarms	18	19	14							
Alcohol	4	5	3							
Animal Bite	0	1	4							
Animal Complaint	33	21	21							
Assault	1	6	5							
Assists	59	46	54							
Auto Theft	0	0	0							
Bike Found	1	3	0							
Bike Theft	0	0	1							
Burglary	2	7	0							
Bus Violation	3	8	7							
Check Forgery	0	0	0							
Check Fraud	0	0	1							
Civil Matters	0	14	13							
Criminal Sex	2	1	0							
Damage to Prp	6	5	4							
Death Investigation	0	1	0							
Domestics	13	11	7							
Drug Court Check	1	0	0							
Drugs/Narcotics	3	3	3							
Ambulance	1	0	0							
Family Matters	3	0	0							
Fire Alarm	0	0	0							
Gas Meal Assist	2	3	2							
Gun Permits	6	12	9							
Harassment	6	14	7							
Intoxicated/Detox	1	0	1							

Keys Locked In vehicles	44	35	35							
Mental Health	7	12	8							
Fraud	6	3	4							
Parking Complaints	45	74	61							
Party Loud Party	3	5	4							
Pred - Sex Offender	0	1	1							
Property Found	4	4	6							
Public Disturbance	9	6	14							
Pursuit	0	0	0							
Residence Check	0	0	0							
Runaway	0	2	0							
Escort Funeral,other	7	14	11							
Search Warrant	0	0	0							
Suspicious Anything	42	27	34							
Suspicious Vehicle	6	6	11							
Tobacco Violation	0	0	2							
Theft	12	6	13							
Trains	0	0	2							
Transport (Marshall PD etc)	0	2	1							
Transport-Juveniles	0	0	0							
Trespassing	8	8	7							
Traffic Related Complaints	212	140	219							
Unsecured Building	0	3	2							
Vandalism	1	0	0							
Violation of OFP	2	4	2							
Warrant Pickups	13	17	16							
Welfare Checks	18	18	22							
Welfare Fraud	0	0	0							
Weather Activity	0	0	0							
Dead Body	0	0	0							
ERU Activated	0	0	0							
Weapons Involved	0	1	2							
<b>YTD 2019</b>	<b>604</b>	<b>568</b>	<b>633</b>	<b>0</b>						

**OFFENSE ACTIVITY BY DAY OF WEEK**

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
January	14	14	21	13	19	10	14
February	13	21	19	11	28	12	29
March	18	21	18	13	25	13	14

April							
May							
June							
July							
August							
September							
October							
November							
December							

<b>YTD 2019</b>	45	56	58	37	72	35	57
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**DETECTIVE / INVESTIGATIONS ACTIVITIES**

	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.
Felonies	15	9	9							
Gross Misdemeanors	34	18	39							
Misdemeanors	7	7	5							
Petty Misdemeanors	0	0	0							



Nov.	Dec.	YTD
		33
		135

		15
		0
		64
0	0	247

Nov.	Dec.	YTD
		183
		118

Nov.	Dec.	YTD
		51
		12
		5
		75
		12
		159
		0
		4
		1
		9
		18
		0
		1
		27
		3
		15
		1
		31
		1
		9
		1
		3
		0
		7
		27
		27
		2

		114
		27
		13
		180
		12
		2
		14
		29
		0
		0
		2
		32
		0
		103
		23
		2
		31
		2
		3
		0
		23
		571
		5
		1
		8
		46
		58
		0
		0
		0
		0
		3
0	0	1805

Nov.	Dec.	YTD
		33
		91
		19
		0



## BUILDING PERMIT LIST

### April 09, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
SOUTHWEST PROPERTIES II	900 COLLEGE DR W	CHANGE OF OCCUPANCY	0.00
Regnier Electric	502 ADOBE RD	HVAC	2,900.00
ACE HOME & HARDWARE	1307 IOWA STATE CIR	EXTERIOR REMODEL	42,000.00
GESKE HOME IMPROVEMENT CO.	1236 PATRICIA CT	Windows	1,200.00
GESKE HOME IMPROVEMENT CO.	129 F ST	Windows	1,200.00
GESKE HOME IMPROVEMENT CO.	610 LAWERENCE ST	DOORS	600.00
ERPESTAD, JOLENE	404 ELAINE AVE	RE-ROOFING	3,800.00
Kato Roofing, Inc	1300 BIRCH ST	EXTERIOR REMODEL	184,100.00
INDEPENDENT LUMBER OF MARSHALL, INC	1100 JEFFERSON AVE	INTERIOR REMODEL	2,500.00
RAINEY III, KACI & JOHN F L	802 1ST ST S	INTERIOR REMODEL	15,000.00
BLADHOLM CONSTRUCTION, INC.	1103 CANOGA PARK DR	WINDOWS / DOORS	4,000.00
AMERICAN WATERWORKS	115 E ST	INTERIOR REMODEL	8,500.00
VANLEEUEWE CONSTRUCTION LLC	505 MERCEDES DR	RE-ROOFING	12,800.00
VANLEEUEWE CONSTRUCTION LLC	603 COUGAR CT	RE-ROOFING	11,700.00
Regnier Electric	305 LAWERENCE ST	HVAC	4,500.00
Kato Roofing, Inc	1304 BIRCH ST	EXTERIOR REMODEL	184,100.00
Kato Roofing, Inc	1302 BIRCH ST	EXTERIOR REMODEL	184,100.00
JEFF GLADIS CONSTRUCTION	206 GEORGE ST	RE-ROOFING	11,600.00
JB Carpentry	902 ELAINE AVE	EXTERIOR REMODEL	9,000.00



**PLUMBING PERMIT LIST**  
**April 09, 2019**

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
E.T. HEATING & COOLING	705 MAIN ST E	INTERIOR REMODEL	0.00
RAINEY III, KACI & JOHN F L	802 1ST ST S	INTERIOR REMODEL	0.00



**SIGN PERMIT LIST**  
**April 09, 2019**

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
AP Design	301 COLLEGE DR W	N/A	1,900.00
HARVEY SIGN SERVICE	1101 COLLEGE DR E	N/A	12,600.00

**MINUTES OF THE  
MARSHALL PLANNING COMMISSION MEETING  
MARCH 28, 2019**

**MEMBERS PRESENT:** Fox, Knieff, Steen, Edblom, Lee and Carstens

**MEMBERS ABSENT:** Ruud

**OTHERS PRESENT:** Ilya Gutman, Jason Anderson and Glenn Bayerkohler

1. The meeting was called to order by Chairman Edblom. He asked for the approval of the minutes of the March 13, 2019, regular meeting of the Marshall Planning Commission. Fox MADE A MOTION, SECOND BY Steen, to approve the minutes as written. ALL VOTED IN FAVOR OF THE MOTION.
  
2. Gutman stated that several apartment complexes in Marshall have recently been purchased by Suite Liv'n Company. They want to add a new apartment building at the back of the 501-517 Village Drive development. There are already 6 buildings there so the options for new building location are limited. Zoning Ordinance requires a rear yard to be 25% of the entire lot depth, which in this case would be about 100 feet. The owner is asking to reduce it to 30 feet. Several apartment buildings located on the property directly south are located within 10 feet from the rear property line, based on a variance approved in 1992. Considering this information, and the fact that adjacent property to the west is zoned A – Agricultural District and used as a cemetery, this request seems reasonable. Staff recommends approval to the City Council of the request by L2A, LLC for a Variance Adjustment Permit for reduction of the required rear yard from 25% of the lot depth, or about 100 feet, to 30 feet. Dr. Affolter, Marshall MN, asked if there is adequate parking. Gutman said the site plan shows the required parking per City Ordinance. Fox MADE A MOTION, SECOND BY Knieff, to close the public hearing ALL VOTED IN FAVOR OF THE MOTION. Fox MADE A MOTION, SECOND BY Knieff to recommend to City Council an approval as recommend by staff. ALL VOTED IN FAVOR OF THE MOTION.
  
3. Gutman informed that Carr Family LTD Partnership has applied for a Conditional Use Permit to allow a dog treat preparation, packaging, and distribution facility to be placed in the existing building formerly utilized by a grocery store. This building is located in a B-3 General Business District and was occupied by County Fair store until 2014, after which it has been vacant. The current owner wants to sell this building to Chasing Our Tails, a dog treat company that is looking to move from its current location in New Hampshire to Minnesota. According to Steve Trachtenberg, the owner of Chasing Our Tails, about 20% of the building area will be utilized for making dog treats and about 65% of the building area will be used for packaging, storage, and shipping, with the remainder devoted to offices and accessory uses. Mr. Trachtenberg also stated that the traffic will be relatively light, with several trucks coming and going every day. Dog treat processing and distribution is not specifically listed as a permitted use in a B-3 General Business District, according to the Zoning Ordinance. However, “other business uses of the same general character as listed” in Permitted Uses subsection are allowed as conditional uses. The proposed use resembles closely enough the “wholesale business and offices with no outside storage” category, which is a permitted use, to justify consideration for a Conditional Use Permit. Staff suggested approval to the Planning Commission of the request by Carr Family LTD Partnership, Marshall, MN for a Conditional Use Permit for a dog treat preparation, packaging and distribution facility in a B-3 General Business District as a business use similar to the wholesale use with the following

**--UNAPPROVED --**

conditions: 1) That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with. 2) That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default. 3) That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties. 4) That no offensive odor is ever detectable beyond property lines. 5) That dog treat preparation area does not exceed 25% of the building area. 6) That any building addition or new building intended for requested use shall require a new conditional use permit. 7) That no outside storage is permitted. Steve Trachtenberg, owner of Chasing Our Tails, stated that they are a New England based dog treat company. So why is he here? It started out with a broker who has been in the meat business for 65 years. He is 86 years old and he needed a retirement plan. That retirement plan involved Trachtenberg. In October of 2018, he purchased a USDA meat processing plant in Sanborn, MN. It makes human food there every day and it is still in operation. He realized what a great community it is here; how Minnesota nice is a real thing. He purchased a home in Walnut Grove. He then purchased the Lucan, MN, locker where they do the slaughter. They make use of 95% of the animals. They are going to build up the Lucan locker to make it a USDA facility; currently it is a state facility, so he is going to make that a Federal inspection facility. He already has a Federal Inspection facility in Sanborn. Dog treats are governed by the FDA, not the USDA. He purchased a 25,000 square foot building in Tracy that was going to be the dog treat facility, but it suffered a partial roof collapse this winter. He needs to have his company moved to Minnesota by the end of May. This dog treat company has been in business for 11 years. Everything they make is edible. It is all USDA inspected and is like human food. A customer is Whole Foods, which has been selling his treats for 10 years. In New Hampshire he uses a 25,000 square foot building, of which he occupies half. The other side is occupied by 250 office employees and they don't smell anything, they don't complain. Across the street there are two nursing homes and they do not complain of smell. They bake and dehydrate their products just like a grocery store. There will be less traffic than when it was a grocery store. Trucks come occasionally to bring in frozen USDA inspected product and fresh products come from the slaughter in Lucan. They ship about 1000 boxes a week by UPS Ground, so the truck comes once a day. Pallets ship daily, which may be one to two trucks in the evening. He is the only owner and will bring 25 to 30 full time jobs to Marshall, with a total of 50 jobs to Southwest Minnesota. Edblom asked if the public was aware of the proposed Conditional Use Permit conditions. Gutman said no, they have not seen that. Edblom read all 7 conditions. Dale Howe, 901 S 4<sup>th</sup> Street, said he moved here in 1971. He said he is here to speak about the request of the Carr Family for a Conditional Use Permit to use the former County Fair property for a manufacturing and distribution business in a B-3 General Business District. Chapter 86 (Sections 86-3 through 86-5) of the City Code explains the purpose and intent of the Zoning Code. It states the chapter was adopted by the City of Marshall to promote the health, safety, property values, etc., and the general welfare of the public thru this code and to achieve the goals of the Marshall Comprehensive Land Use Plan. It goes on to say that every use and change of use shall conform to the Comprehensive Plan. Section 86-46 says a CUP may be issued for "Any uses or purposes for which such permits are required by the provisions of this chapter." Section 86-49 is the Standard for hearing. "When the Planning Commission, or City Council, is reviewing the proposed CUP, besides the special conditions provided for in each district, it shall also evaluate the following when Applicable." It provides 18 points for review. The City of Marshall Comprehensive Plan, Pg. 81, Housing, 2<sup>nd</sup> Goal includes, "Maintain a high-quality living environment in Marshall's residential

**--UNAPPROVED --**

neighborhoods.” And, the second line under Policies says to support the necessary zoning regulations to help maintain property throughout the City. The Comprehensive Plan, Land Use section, Goals #3 is “Support the orderly growth of residential, commercial, and industrial areas.” And, Policy #6 is “Design and locate industrial and commercial developments to avoid through truck traffic in residential areas.” The Comprehensive Plan, City Form, Key Elements, item #4 is “The commercial areas should be controlled so that they do not negatively impact adjacent residential housing.” The Comprehensive Plan, Land Use Plan (map), (pg. 92), shows the property in a Commercial zone. Findings: The property is in a B-3 General Business District and the proposed use is an I-2 General Industry Permitted Use. There is no provision for a manufacturing and distribution or similar use in the B-3 District list of Permitted Conditional Uses (sec 86-104). The proposed use would require rezoning. The Comprehensive Plan however, shows the property as Commercial. The property is abutting single family residential properties on two sides and within a residential neighborhood. The Comprehensive Plan, Key Elements, item #4, “The commercial areas should be controlled so that they do not negatively impact adjacent residential housing.” An industrial use will negatively impact adjacent residential housing. Trucks will be transporting material and products in and out of the subject property and travel 4<sup>th</sup> St. and Southview Dr. The Comprehensive Plan, Land Use section, Policy #6 is “Design and locate industrial and commercial developments to avoid through truck traffic in residential areas.”

Summary: This request is not a candidate for a Conditional Use Permit. A manufacturing plant and distribution use is not a use listed in the B-3 General Business District as a Conditional Use. This proposed use is an industrial use as defined in the I-Districts of City Code. The proposed use does not comply with the goals and policies of the City of Marshall Comprehensive Plan in that it is abutting single family housing and a residential district and will promote truck traffic through a large residential neighborhood. Offensive odors have caused problems for other industries and residential neighborhoods, and placing conditions regulating odors is almost impossible to enforce as the City has seen in the past. Surely the proposed user will want to expand, and consolidate their operations, as their business succeeds in Marshall. Such expansions will only compound neighborhood concerns and difficulties for the company. Howe encouraged the Economic Development Commission to help their client by encouraging them to locate in the industrial park where they can grow. Howe said that he respectfully requests that the Planning Commission recommend denying the request as it is not a permitted Conditional Use in a B-3 General Business District; it does not comply with the goals and policies of the Marshall Comprehensive Plan, and the effect of the industrial use on the residential neighborhood because of inherent operations and traffic thru the adjacent residential neighborhoods. Patrick Louwagie, 514 Country Club Drive, said his property is across the street from the property that the Conditional Use Permit is proposed for. At first, he was concerned, and he did some research online and there are many articles online that list the problems that do exist with pet food manufacturing. He is not sure if Trachtenberg has the secret how to do it, but it surprises him because clearly the smell exists. Trachtenberg said Mr. Louwagie was confused since pet food is not pet treats. Kibble manufacturing does have the problems with smell. They use rendered meat meals and rendered fats and they do smell but pet treats do not. Louwagie asked what is made at the New Hampshire facility. Trachtenberg said treats; he is just moving the New Hampshire operation to Minnesota. Louwagie said he believes the process is similar and asked if there is a cooking of the product. Trachtenberg said they are dehydrating, not cooking. Louwagie said that Trachtenberg did say his business may have smoke smell and just because Trachtenberg likes the smell that does not mean everyone will. The steam will have a smell. The facility will be right in the area of a school, golf course and residential district. Louwagie likes the idea of a business coming to Southwest Minnesota, but the main

concern is the location of the facility. At first his concern was for himself but expanded to the concern for the City of Marshall. What will the city do if they make a bad decision now and will have to deal with another problem area with smell in a residential area. That is why the industrial park area in the city was created and why that was made shovel ready for business to go. That was done for a reason and Louwagie would hope the city would adhere to that reason and keep those areas different, so the city continues to be an enjoyable place to live. Randy Fox, 508 Country Club Drive, complained about the process of notifying people and said that, as a concerned citizen, he started talking with people and realized it was sent out within a 350' radius and that is pretty limited. When he called City Officials and EDA, he was told they didn't know it was out in the public. There is a concern that no one outside the 350' knew anything about this. He did his homework and had he not, people probably would not have seen this article in Thursday paper. People are happy to have a company like this come to Marshall. When he looked this company up, it sounds like they smoke bones with marrow in and pigs' ears; how do you mitigate the smell of smoking? Trachtenberg said they do a cold smoking in a closed chamber. Smoke is a particle; you think it is a smell, but it is not, it is a solid particle so what you see is what you get. The way you mitigate it is by smoking with hard wood, not a liquid smoke; they use USDA hard hickory, and light it under a low temp, which creates smoke that is a solid particle in a closed chamber and smoke the bones, the smoke settles onto the product and not out the flue. Trachtenberg said his current building is 8 feet shorter than the one they are proposing to use here in Marshall. You can't smell it at that height there, so you won't smell it here. You won't smell that 25 feet in the air in the low volumes that they produce it. Randy Fox asked if there is smell, then where do we go. There was a similar situation with ADM. They have cut back on emissions. If there is this problem, how is it going to be handled? Looking at the surrounding businesses, we have the golf course, pool, DQ, Legion Field, the gem of Minnesota; do we take the chance to have that foul smell? If this goes through, then are we open to possibly going into Westside school if we allow a pet food manufacturing in a B-3? Randy Fox said Trachtenberg mentioned phase 2. What is that phase going to bring? Once it is in operation, he will have too much invested to relocate so let's shut it down now. This is just not the place for this as one can tell by the attendance here tonight. Randy Fox said he welcomes Trachtenberg's business in town but not in his neighborhood. He asked the Planning Commission to think about this. The City of Marshall is better than this and the citizens of Marshall are so much better than this. Kayla Speidel, 201 George Street, said there has been a lot of talk about the odor, so she won't go there. A major concern she has is that 2 years ago all the sewer lines were redone, and it was a major project, and it was set up for residential, not manufacturing. When the turkey plant was put in, there were issues with sewage. It caused massive amounts of issues. There is a difference from County Fair. They were retail, not manufacturing. No problem coming to Marshall, great idea and it sounds wonderful, but there is an industrial park that is set up for that type of business, not County Fair. Trachtenberg said they test the water and there is nothing in their water. They have grease traps, but they don't have much grease because they don't cook anything. All their chemicals that they use in the plant to clean things come from a company in Minnesota called Eco Lab. It is exactly like County Fair, they use the exact same dishwasher. There are 15 ovens, but there is no waste. Currently they have a cardboard dumpster for recycling. In the garbage that goes in the dumpster are plastic bags because meat comes in plastic. Meat scraps are ground and sold as raw diet currently. In Marshall they will be ground and turned into jerky treats. They have a new piece of equipment coming called a former. He currently operates with an 8 yd dumpster; they just don't throw anything out, that is just not good business. There is business in Marshall with a bigger dumpster. They don't use anything that is not used in a restaurant; they are like a big restaurant. A dumpster is emptied once a week and the cardboard is a

10 yd and emptied every other week. Nicole Schuler, 618 Kendal Street, said she has a child with her because of the short notice of the meeting; she said she only found out because someone posted a letter on Facebook. Very disappointed in how people are notified. She is the Marshall area PTA treasurer and concerned with the additional traffic around the school. Yes, there used to be County Fair there and yes there was grocery traffic, but it usually was not during drop off and pickup times. She is concerned about large trucks coming in and out of that area; that is the worst school for dropping off and picking up kids. She has seen kids almost get hit and she is extremely concerned about adding additional traffic in that area; even limited is more than we currently have today.

Steven Schuler, 904 Elizabeth Street, said he wants to redirect the question about waste. It was answered regarding solid waste but what about the liquid waste and volume. Trachtenberg said less than 1000 gallons of wastewater per day. He said one puts more down the drain in a house. They don't do high volume water; they don't do clean in place. They don't use chemical sanitation, just hot water sanitation. They don't run it down the drain because it is expensive to keep heating it up to 185 degrees. So, they use recirculating dishwashers that are only dumped twice a day. They are not industrial in the sense people think. They are a French culinary kitchen making dog treats. Bill Gianelli, 300 West James Avenue, asked what was going to be upgraded. Trachtenberg said not the waterlines; they are too big now. The only thing he will be upgrading is gas. Gianelli asked about increased freezer space. Trachtenberg said yes, a 7,000 square foot freezer. Gianelli asked what size County Fair is? Trachtenberg said 33,000 square feet. Gianelli asked what the rest of the building would be used for if in his other building he only used half of 25,000 square feet. Trachtenberg said he is coming here to expand. Gianelli said he wants to know why this is even being considered. He said he understands there are dollars in the family business. He said he has been running a manufacturing business in Marshall for the last 19 years and he is out in the industrial park and there is a spot across from him that Mr. Trachtenberg could build. He understands time pressure which is also why no one knew about this. This is a hurry up deal. This should be in the industrial park; Gianelli doesn't care if he makes cotton balls, he does not want a business there that is going to manufacture anything. He asked about packaging. Trachtenberg said they hand package everything and hand fill, and they are not producing high volume. Gianelli asked about pictures of the facility and process. Trachtenberg said there are no videos or pictures of his operation due to proprietary process, patents and copy rights. Gianelli asked about business hours. Trachtenberg said they work 5 days a week for 10 to 12-hours. He said the town is faced with a building that has sat empty for 5 years. Gianelli said that is not his problem but he does not want manufacturing in his back yard. Mike Bodenheimer, 202 Donita Avenue, said he has a big problem with the City even though he spent 26 years on the City Council. He asked who is going to be drafting up these conditions and who will change them. Is that going to be one person? Anderson said that it is up to the Planning Commission and the City Council to apply any conditions that they wish on the property. He said that doesn't answer his question. He asked who the staff member will be doing this. Anderson said that the Planning and Zoning staff will write conditions with direction from the Planning Commission and the City Council if the Conditional Use Permit is approved. Bodenheimer said there was about as much thought put into these 7 conditions as there is in his cup of coffee. Bodenheimer said he owned a restaurant in Perham, MN, for 20 years and there was a dog manufacturing facility in that town and it stinks, and it is in the industrial district. Bayerkohler said he and Anderson are not members of the Planning Commission and will not be voting. He said that in the memo that was sent by staff this item is being put forward because the proposed use would resemble wholesale business; that was the justification. This company is making the product and that is what manufacturers do. Wholesalers do not make the product, they buy finished product, store it and sell it to retailers. In Marshall we

**--UNAPPROVED --**

have zoning districts and I-2 district is where manufacturing is allowed and that is what this is. What it boils down to is this: is manufacturing the same as wholesales? That is what you need to answer; it is that plain and simple. Ron Labat, 101 Whitney Circle, said this is manufacturing, period. There is a real clear definition of manufacturing in the business dictionary. It simply says the process of converting raw materials components or parts into finished goods that meet customers' expectations and specifications. That is exactly what this gentleman said they do. So, he doesn't think there is any reason to put a manufacturing facility in a residential neighborhood and call it warehousing. Rita Carrera, 103 Marlene Street, is worried about devaluation of the houses around. They pay taxes and did not move into a manufacturing place. County Fair was a retail place and was a blessing for the neighborhood; this will not be, and it will devalue the properties. Mark Lipinski, 502 Country Club Drive, said Gutman and Trachtenberg said no odor and Edblom and the newspaper said no offensive odor. Edblom said he has not said anything, he was just reading the conditions that are in front of him. Anderson said the condition put on the Conditional Use Permit says no offensive odor beyond the property line. Lipinski said that is vague. There will be an increase in truck traffic, maybe not a massive amount; however, the quickest route to Highway 23 is 4<sup>th</sup> Street and that street is narrow and has bike path on both sides. In the industrial park there are empty buildings out there. Karla Anthony, 105 Gray Place, asked if the district doesn't allow for manufacturing, why would a permit be issued? Judy St. Aubin, 205 West James Avenue, said her occupation was a Federal Safety Inspection Agent and she has worked in several plants. She understands that this processing is not the same as the slaughter plant. But she thinks Trachtenberg has over-glorified the cleanliness of this because she has looked at a lot of plants she inspected top to bottom; where they haul out, where they come in, rodent control and insect control. So yes, it sounds glorious; realistically after a few years it usually doesn't end up being glorious, depending on how much one wants to spend and how much one wants to train employees to take care of both situations. She has been through several plants opening and closing and many cases when people start up and it doesn't go well, and they are done, they are out, and many of the business people are left holding bills unpaid. She has been at Dawson; people know about Dawson starting up; there are many producers there that were not paid for their product. Trachtenberg said he takes serious offense that she is assuming that he would not pay his bills. St. Aubin said to go ahead and take it. She did not mean anyone specifically but was saying this happens a lot. She has been in Worthington and that was already zoned for it and she has been in Dawson. This may not be the case but all she was saying is to be aware this isn't always pleasant. Plus, the truck traffic on 4<sup>th</sup> Street will increase and it will devalue the properties. And there is frustration about the notification without openness and consideration. If it wasn't for the good concerned citizens, people would not have known about this. Anderson clarified for the board the publication guidelines that were followed; the City sends out notification within 350 feet of the business. Whether that is right or wrong, that is the process in the ordinance and statutes that the City follows. St. Aubin said she understand that but thinks Mr. Trachtenberg should have been fair and had a meeting ahead of time with the neighborhood and discussed this. She understands why he did not want to show pictures, but he could do a fair presentation ahead of time. She understands that there might not be odor issues, but she has real bad asthma and they have not found the cause of it yet. So, if that is in the air it could affect people suffering from asthma and it has nothing to do with odor. She does understand that cleaning in place is entirely different than the other process but there still is a proper wash down. There are problems with traffic, that is a school area and that is residential area which is not zoned for manufacturing. How much money has been spent on the industrial park out there with buildings that are empty? In the future people should not try to push things over in a hurry. Sometimes when things are hurried things don't work

out and there are lawsuits and business people left holding the bag. FDA is not FSIS, they are different inspecting. We have a beautiful Industrial Park to consider. Anderson repeated that the City follows the policy that is out there. And the fact that people gathered here today and are present for this meeting speaks to the fact that though it isn't perfect, the public notice process did work to an extent. People did what you would expect them to do, they discussed with each other and they showed up tonight, so thank you for coming. Bayerkohler said people should be thankful to the newspaper, they are the eyes and the ears for the community, that is how we find out information. They do a good job attending our meetings, finding out what is happening and then informing the public. Edblom went over the process and said he is going to refer the process to L&O to see if there should be a change. And if a change is recommended, it will go to the City Council for a decision. He said everyone was following the rules and regulations that are in place and have been for many years. If it is time to change, they will look at it. Randy Fox asked if the City has any financial responsibility in this project. Or is it offering tax incentives or any financing to this business, an unauthorized business use in this B-3 zoning district? Are the taxes paying for this? Knieff said that according to the information he has received, absolutely not. Edblom asked Trachtenberg if he is asking for any abated taxes or anything similar. Trachtenberg advised no, he doesn't need financing or tax abatement. Louwagie said this goes back to what Bayerkohler said: this is manufacturing business, this is not a wholesale business; that is the problem. If it were changed from retail to wholesale, that would have made perfect sense for the notification. But to move to manufacturing, he would assume that has a whole different level of notification. He thinks somewhere there was a misunderstanding or an error in City staff thinking this was wholesale instead of manufacturing. Nancy Andres, 113 West Gray Place, wondered when these ordinances came into place because Schwan's ice cream used to be there. Bayerkohler said these ordinances have been in place for a long time; it could have been grandfathered in. He assumed that when staff recommended this to the Planning Commission, it was based on the assumption that this business use resembled or was the same as wholesale and if they are not the same, then the justification for their recommendation does not stand; they are justifying this on the basis that they are the same thing. Dr. Affolter said when he was on the Planning Commission in the 70's, that is when the ice cream plant burned down, there was a temporary Conditional Use Permit. He said he has been here for 61 years. So, if there is an odor, how is it going to be fixed when it is already in place. He doesn't want to change the quality of Marshall. If there is a risk that anything might cause a problem, he would recommend denial. Andres asked about the zoning of Turkey Valley. Gutman said I-2 General Industrial. Fox asked Trachtenberg if he looked at other commercial locations for availability and if this is not approved, is he out of here. Trachtenberg said no, he has not looked at other locations, but this is a public forum and he would be glad to tell in private why it has to be this building. It has to do with bank financing, with a lot of things that have no bearing on this conversation. It has to do with fitness of building, speed of which he can get in it and a whole host of things. Most buying of commercial buildings takes 90 to 100 days and he is trying to do something much quicker. He and Mr. Carr have been able to achieve that. If it doesn't go through, he is out of here. James Carr, 506 Washington Avenue, owner of the building, said Trachtenberg asked him if the building was for sale. He said it was, but it would be a process and that is what this is. It is a process where we hear people's concerns and address those concerns. Traffic will be a lot less than when it was a grocery store. Something will go in that building at some point. It will not be vacant forever. Gianelli said he can put something in there, like a shoe store, he doesn't care, but when it's cutting meat, that must be inspected. Gianelli asked Trachtenberg why he would still be interested after hearing what he has heard. Trachtenberg said because he wants to bring jobs and prosperity to the area. He has nothing to hide, there is nothing

going on in the facility currently or in this facility that is offensive. It is about creating jobs and growth in the area and that is what he is trying to do: Trying to utilize Minnesota agriculture. He is governed by the FDA, and not inspected. It is not FSIS, he owns multiple facilities that are governed by FSIS, that is a USDA inspector that is in the facility 40 hours a week. They are welcome to come. This concept that he is going to run a different house in Marshall than in Sanborn, which is under FSIS and under constant inspection, is wrong. St. Aubin said it is not that she doesn't want a manufacturing plant in Marshall, it is the location. All the money spent by the City to provide a really good area with all the sewer and water and the streets out there. The City has worked very hard and there are buildings out there that are not occupied so her concern is why should there be a precedent and change something to allow manufacturing and then have people say you did it for one, you can for another. You have worked very hard with the zoning commission to provide locations that are residential and that are very nice, and we love to live there, why make an exception for one person. If you do, you will have to make exceptions for others and there you will sit with your industrial park. Bayerkohler said we need to remind ourselves that if approved, it stays with the land. Gutman confirmed that is correct if all conditions are complied with. Jane Fox, 508 Country Club Drive, said that grinding meat and chicken to make treats is manufacturing. Everyone knows it is manufacturing, one can say it is not, but it is manufacturing. Manufacturing needs to be in the industrial park. County Fair was not manufacturing. She asks on behalf of herself, her husband and everyone here that you all think about that: if this was in your neighborhood across the street from you, how would you feel and take that to heart. Conditional Use Permit will stay, whether he does or not, and that is very disheartening. Larry Doom, 509 Kathryn Avenue, said he probably will be the only one who will say this has a lot of merit. Look at the closing of the ShopKo building where 50 to 55 jobs were lost and this will bring 25 to 30 jobs. He feels Trachtenberg has assured us there will be no odor and there are conditions. The traffic will be less than County Fair and he feels it will do a lot for the economic development of Marshall. Louwagie said it has been determined tonight that this is manufacturing. The website indicates manufacturing, so there is no choice but to deny and run through the proper channels and rezone. Otherwise we are taking a lot on his word that this does not have a smell. The City should consider a company that will verify if there is an odor. If this commission does decide to recommend approval, it needs to make sure we are not putting the City in a situation that we cannot get back out of. Edblom went over the process and said the recommendation goes to City Council for a decision. Louwagie said he would like a condition for a smell study be done. Fox MADE A MOTION, SECOND BY Steen, to close the public hearing ALL VOTED IN FAVOR OF THE MOTION. Knieff said this notice was in the paper at least twice. He said he was a general maintenance supervisor for 5.5 years in Georgetown, Delaware. They process live chickens in one door and frozen out the other door and it smelled better there than it does here. Carstens said Marshall is built on a slew. He works over at the mall at SWWC and that pond they have there is not pleasant smell. He said Trachtenberg has clarified that there would be very little if any smell. He said if they do not meet one of these 7 conditions, the City will pull the permit and they can't operate. He agrees with Carr that there will not be a retail store that will go in there. Steen said she understands that in deciding to issue or not issue in a certain area, there are obvious things that can be detrimental, public health, morals and welfare but also it should not impair the integrity and character of the zoning district. It needs to make sense. And this is not a business that is appropriate for that area; there are appropriate buildings in Marshall that are in the industrial park which is where this business should be. She doesn't think the City should spot approve areas for business. She wants growth in Marshall too, but this business needs to be in the industrial park. Edblom asked about cooking. Trachtenberg said no cooking; low temp dehydration is not cooking.

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Edblom asked how long Trachtenberg had been in business. Trachtenberg said 11 years. Edblom asked if he has ever been written up by the city he is located in. Trachtenberg said no. Edblom asked if Marshall ever contacted his city. Anderson said we did not, but he cannot speak for the EDA. Edblom asked if traffic is restricted on 4<sup>th</sup> Street. Anderson said it is a State Aid route, it is a 10-ton road. Edblom said manufacturing may not mean the same to everyone. Knieff MADE A MOTION, SECOND BY Fox to recommend to City Council an approval as recommend by staff. Motion passed with 4 Yah 2 Nay Edblom and Steen voted no.

4. A MOTION WAS MADE BY Fox, SECOND BY Lee to adjourn the meeting. ALL VOTED IN FAVOR. Chairman Edblom declared the meeting adjourned.

Respectfully submitted,  
Chris DeVos, Recording Secretary

## April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b>	<b>2</b> 4:30 p.m. Airport Commission	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 3:30 p.m. Public Housing Commission  4:00 p.m. Library Board	<b>9</b> <b>5:30 p.m. Regular City Council Meeting</b>	<b>10</b> 5:30 p.m. Planning Commission	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> 5:30 PM Local Board of Appeal and Equalization	<b>16</b> 4:30 p.m. Marshall Municipal Utilities Commission	<b>17</b> 12:00 p.m. EDA	<b>18</b> 2:00 p.m. CVB Board Meeting	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b> <b>5:30 p.m. Regular City Council Meeting</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>				

## May 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> 4:45 p.m. Community Services Advisory Board	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b> 4:30 p.m. Airport Commission	<b>8</b> 5:30 p.m. Planning Commission	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b> 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	<b>14</b> <b>5:30 p.m. Regular City Council Meeting</b>	<b>15</b> 12:00 p.m. EDA	<b>16</b> 2:00 p.m. CVB Board Meeting	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b> 4:30 p.m. Marshall Municipal Utilities Commission	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> City Hall Closed – Memorial Day	<b>28</b> <b>5:30 p.m. Regular City Council Meeting</b>	<b>29</b>	<b>30</b>	<b>31</b>	