

**MINUTES
PUBLIC IMPROVEMENT/TRANSPORTATION COMMITTEE MEETING
March 29, 2023
11:00 AM**

MEMBERS PRESENT: Schafer, Lozinski, Alcorn

MEMBERS ABSENT: None

STAFF PRESENT: Director of Public Works/City Engineer Jason Anderson, City Administrator Sharon Hanson, Director of Administrative Services E.J. Moberg, Parks Superintendent Preston Stensrud

OTHERS PRESENT: None

Call to Order.

Schafer called the meeting to order at 11:08 am.

1. Approval of the Minutes.

MOTION BY LOZINSKI, SECONDED BY ALCORN to approve the minutes of the February 14, 2023 Public Improvement/Transportation Committee meeting. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

2. Review Expenditures for Current 2023 and 2024 / Project ST-009 Scope.

Moberg indicated this would be a bonding discussion. Funding and bonding discussed for various projects with 2024 levy impacts. Schafer commented on the importance of finding ways to fund and finance projects and purchases with resources available and Council discussion versus departmental competition as well as for the benefit of constituents.

Anderson commented on how all street and utility reconstruction projects are in coordination with MMU. MMU is committed to replacing the watermain in our community and comprehensive analyses are done during planning process for all infrastructure.

Scope of N 3rd Street was discussed. String lighting options discussed. Cost of light poles is higher than discussed. Discussion was held regarding this project being a legacy project where it is more than just a reconstruction and is a once in a lifetime project. Schafer and Lozinski indicated the project will be funded as it has already been approved by City Council. Discussion was held regarding removal of string lighting pay item from the contract, but keeping all other plan elements in the contract.

LOZINSKI MADE A MOTION recommending the removal of just the string lighting and the string lighting poles but put the bones in with the foundation for future accommodation if that is possible. Discussion held on allowance of PI/T Committee to make this decision relating to this change of scope because the contractor is open to eliminating the pay item from their approved contract.

SCHAFFER SECONDED THE MOTION to remove the posts for the string lighting but to have the foundations put in and to have Engineering work with MMU and to see about getting the bases adaptable to our conventional street lamp posts. Alcorn asked about how to address the one owner's interest in keeping the string lighting in the project, how do we approach that, and the removal of this will take away from the nostalgia part of the project. Anderson proposed he call the property owner and indicate meeting was held regarding budget and

discussion with the Council at a committee level and not completely committed in string lighting being an expense that has public participation. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

Moberg went over what is still in the plan for bonding: parking lot upgrade for Ralco lot, Parks projects, W Lyon/North 3rd, SRE Building, Legion Field Stormwater project-Phase II. Pulled out Helena and Lyon Circle reconstruction. Based on those projects, it would be an approximate 5.7% levy impact based on the current bonding projections.

Lozinski inquired about overage of estimate of the SRE Building. Anderson indicated increases from the initial phases of the project and Council for authorization of bids. Lozinski asked about delaying the project a year and the impact. Anderson indicated \$150,000 loss in FAA entitlements. We get \$150,000/year, but can only store the money for four years. We have loaned out two years in a row. TKDA/City has worked really hard to work with FAA and MnDOT-Aeronautics regarding grant agreements. Upon receipt of bids, Council has the right to reject any and all bids.

Moberg gave a summary of bonding scenarios and funding sources.

3. Project ST-009 North 3rd Street & West Lyon Street Reconstruction Project - Bolton & Menk Request for Additional Payment.

City staff would like to discuss the request of Bolton & Menk, Inc. for additional payment for engineering and landscape architect services related to design of the project. BMI identifies numerous items where they believe cost fell outside of their original scope of work. Their actual sunk costs into the project work out to roughly \$261,000, which is about \$83,000 over budget. They are seeking an additional \$49,340 above contract amount to cover costs that they incurred that were outside of their original project scope. Staff recommended to pay BMI for services rendered that were outside the scope of the original contract.

Anderson presented the items outside of original bid-streetscaping, surveying and items that were not specifically stated in original request. Original contract was a competitive selection process. Discussion was held regarding the validity of the charges. Committee generally felt that the request was too much and that some of the expenses should have been covered by BMI. Anderson will work with Bolton & Menk to review their request further.

MOTION BY LOZINSKI, SECONDED BY ALCORN that Anderson negotiate with BMI on prices of the change order. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

4. Consider Request from Ralco for ADA Parking Stalls and Marshall Tobacco Shop for 10-minute Parking.

Ralco has requested City Administration to consider the addition of ADA parking stalls on W College Drive adjacent to their new downtown building. They are requesting 2-3 stalls and they indicate that this has been requested by their event space users. City staff believe that MnDOT would approve a request by the City to sign stalls in this manner. Anderson presented the item. Ralco's situation identified two spots-Main/College and MS/College. Both are near a ramp in the sidewalk. On site review not done to determine if there is an existing sign or light pole to mount sign in addition to painting. Anderson noted that if the parking lot is reconstructed across the river and paving and striping on their behalf, they would have required ADA stalls in that lot. Lozinski asked regarding the stalls after E College Drive project. DOT approval would be required also. ADA requirements discussed.

MOTION BY LOZINSKI, SECONDED BY ALCORN to approve the two stalls for Ralco as presented. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

Marshall Tobacco Shop has been informed by MnDOT that they will be losing all parking on the block of E. College Drive next to their business when the reconstruction project is completed in 2025-2026. This is concerning for Marshall Tobacco Shop because their patrons are typically in and out very quickly and the loss of these stalls near them is an issue for them. They requested 10- or 15-minute parking stalls in the Addison Parking Lot. City staff advised that we would discuss the request for dedicated short duration parking in the Addison Lot and/or a 10- or 15-minute parking stall on E. Main Street near their business.

MOTION BY ALCORN, SECONDED BY LOZINSKI to defer the Marshall Tobacco Shop for 10-minute parking as presented for two years until the 2025 College Drive Project takes place and bring before Council at that time.

Other Business.

No other business discussed.

Adjourn.

MOTION BY LOZINSKI, SECONDED BY SCHAFFER to adjourn the meeting. ALL VOTED IN FAVOR. MOTION PASSED 3:0. Meeting adjourned at 12:40pm.

Respectfully submitted,
Lona Rae Konold, Administrative Assistant