

**CITY OF MARSHALL  
BUDGET WORK SESSION  
M I N U T E S  
Tuesday, August 23, 2022**

The budget work session of the Common Council of the City of Marshall was held August 23, 2022, at City Hall, 344 West Main Street. The meeting was called to order at 3:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, John DeCramer, Steve Meister, Russ Labat, James Lozinski, and Amanda Schroeder. Absent: None. Staff present included: Sharon Hanson, City Administrator; E.J. Moberg, Director of Administrative Services; Jason Anderson, Director of Public Works/City Engineer; Dave Parson, City Assessor; Karla Drown, Finance Director; Scott VanDerMillen, Director of Community Services; Scott Truedson, Wastewater Superintendent; Sheila Dubs, Human Resource Manager; Dean Coudron, Public Ways Superintendent; Quentin Brunsvold, Marshall Fire Chief; Preston Stensrud, Parks Superintendent and Steven Anderson, City Clerk.

**Preliminary 2023 Budget**

City Administrator Sharon Hanson began the budget work session explaining various factors such as the Home and Commercial Tax Abatement program, comprehensive salaries work comp study, COVID, and inflation to bear in mind when numbers are being presented. Councilmember Meister arrived at 3:04 P.M. Hanson turned the presentation over to Director of Administrative Services E.J. Moberg. Moberg provided a brief overview of the budget work session requests. City Assessor Dave Parsons presented the preliminary tax base changes within the city. Councilmember Schafer arrived at 4:12 P.M.

Scott Truedson, Wastewater Superintendent, provided an update on Wastewater Treatment Facilities requests which include mill & overlay and pump replacements.

Dean Coudron, Public Ways Superintendent, provided an update on the Street Department and Airport requests. Items include improvements to the Maintenance Equip/SRE building, backhoe and skid loader replacement.

Jason Anderson, Director of Public Works/City Engineer, went over items under street projects, engineering, and surface water. Items of note include West Lyon Street and Channel Parkway.

Preston Stensrud, Parks Superintendent, provided an update on various park projects such as bathroom upgrades at Independence Park, possible work on the Liberty Park Bandshell, and Legion Field dugout upgrades.

Fire Chief Quentin Brunsvold provided updates on the Fire Department requests which includes to possibly replace the current Aerial Truck.

Additional discussion was had regarding the use of ARPA funds and was decided an additional meeting would be called specifically for ARPA.

**Adjourn**

At 5:11 P.M. a motion was made by Councilmember Meister and seconded by Councilmember DeCramer to adjourn the Budget Work Session. All voted in favor.

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Mayor

Attest:

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City Clerk