

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, February 11, 2025**

The regular meeting of the Common Council of the City of Marshall was held February 11, 2025, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: See Moua-Leske, John Alcorn, James Lozinski, Amanda Schwartz and Amanda Schroeder. Absent: Craig Schafer. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; Preston Stensrud, Park and Rec Supervisor; and Steven Anderson, City Clerk.

**Consider Approval of the Minutes from the Meetings Held on January 28**

There were no amendments to the minutes.

Motion made by Councilmember Lozinski, Seconded by Councilmember Alcorn to approve the minutes from the meetings held on January 28, 2025. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

**Approval of the Consent Agenda**

There were no requests to remove an item from the consent agenda for additional discussion.

Motion made by Councilmember Schroeder, Seconded by Councilmember Lozinski to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

- Consider Approval of a Raffle Permit for the Marshall Golf Club
- Consider Resolution Declaring Property as Surplus for the Parks Department
- Resolution Declaring Property as Surplus and Authorizing Donation - Wastewater Department Items
- Project PK-013/139-590-001: AT Improvements Project (TH 59/A Street RRFB, TH 59/Boyer Drive-Windstar Street Trail, CR 7/Camden Trail Realignment & RRFB) - Consider Authorization to Advertise for Bids
- Consider Resolution Calling Public Hearings on Street Reconstruction Plan, Tax Abatements, and Issuance of General Obligation Bonds
- Consider Approval of the Bills/Project Payments

**Consider Appointments to Various Boards, Commission, Bureaus, and Authorities**

Interviews were held prior to the regular meeting. Based on the interviews Mayor Byrnes recommended that Amber Gorter, Allison Midtaune, and Charlotte Wahle be appointed to the Community Services Advisory Board. The Community Services Advisory Board also requires appointment and approval from the Marshall School Board who would be meeting on February 18, 2025. Terms for the appointments would end on February 28, 2028.

Motion made by Councilmember Moua-Leske, Seconded by Councilmember Alcorn to approve the appointment of Amber Gorter, Allison Midtaune, and Charlotte Wahle with terms ending on February 28, 2028, to the Community Services Advisory Board. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

**Commission/Board Liaison Reports**

Byrnes	The Fire Relief Association reported on their investment fund.
Alcorn	No report.
Lozinski	No report.

Moua-Leske	No report.
Schafer	Absent.
Schroeder	No report.
Schwartz	The Community Services Advisory Board reviewed the upcoming program and service offerings.

**Councilmember Individual Items**

Councilmember Lozinski mentioned a constituent who would like to see upgrades to the internet infrastructure in the city.

Councilmember Moua-Leske talked about the It Begins with Us conference that was held at Southwest Minnesota State University.

Mayor Byrnes along with Preston Stensrud testified on Senate File Number 673 requesting appropriation from the arts and cultural heritage fund to replace the band shell in Liberty Park.

**City Administrator**

No report.

**Director of Public Works/City Engineer**

The bid opening for the Minnesota/Hill/Charles Street Reconstruction was scheduled for February 13, 2025. There were still an additional 100 property owners that need to be registered through the rental ordinance.

**City Attorney**

No report.

**Administrative Brief**

There were no questions or comments about the Administrative Brief.

**Information Only**

Mayor Byrnes asked Moberg to elaborate on the Marshall Capstone Endowment Fund. The Marshall Capstone Endowment Fund was created to preserve the principal contributions of the fund in perpetuity with interest earnings to support city projects determined to enhance the city. The fund can be used for projects that contribute to the betterment of the city and to provide funding for special projects that may not otherwise be determined necessary or available for funding from other revenue sources. Due to contributions toward payment on the library bonds and the market value change, the overall fund is currently at \$1,985,594. The largest impact was in 2022 when the estimated market value decreased by \$157,416 due to increased interest rates. The fund recovering to the dedicated level would heavily rely on the market in the upcoming months.

**Upcoming Meetings**

There were no questions or comments about the Upcoming Meetings.

**Adjourn**

At 5:44 PM Motion made by Councilmember Alcorn, Seconded by Councilmember Lozinski to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Attest:

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City Clerk

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Mayor