

**CITY OF MARSHALL  
HOUSING AND REDEVELOPMENT AUTHORITY MEETING  
M I N U T E S  
Tuesday, February 12, 2019**

The special meeting of the Housing and Redevelopment Authority was held on February 12, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:15 P.M. by Chairman Robert Byrnes. In addition to Byrnes the following members were present: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, Executive Director; Dennis Simpson, City Attorney; Annette Storm, Director of Administrative Services and Kyle Box, City Clerk.

**Consider approval of the Mayoral appointment to the Housing and Redevelopment Authority.**

469.003 CITY HOUSING AND REDEVELOPMENT AUTHORITY. Subd. 6.Appointment; approval; term; vacancy. The commissioners shall be appointed by the mayor, with the approval of the governing body. Those initially appointed shall be appointed for terms of one, two, three, four, and five years, respectively. Thereafter all commissioners shall be appointed for five-year terms. Each vacancy in an unexpired term shall be filled for the remainder of the term for which the original appointment was made. Any member of the governing body of a city may be appointed and may serve as a commissioner of the authority for the city. The council of any city which appoints members of the city council as commissioners may set the terms of office of a commissioner to coincide with the commissioner's term of office as a council member.

Motion made by Board Member Schafer, Seconded by Board Member Meister to approve Board member Russ Labat to the Housing and Redevelopment Authority. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 7-0**

**Consider approval of the minutes from the special meetings held on December 18, 2018.**

Motion made by Board Member Labat, Seconded by Board Member DeCramer to approve the minutes from the December 18, 2018 HRA meeting. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 7-0**

**Call for Public Hearing regarding Sale of HRA Owned Property.**

EDA Director Tara Onken and City Attorney Dennis Simpson have been negotiating with Action Manufacturing owner Tim Swenson regarding Mr. Swenson's need to expand this present facility. The HRA is the owner of the lot located immediately adjacent to the existing Action Manufacturing plant/facility in Sonstegard Addition to the City of Marshall. The City has received a signed purchase agreement and must therefore hold a public hearing to address the issue of the sale of HRA owned property. City attorney is recommending that public hearing be held on Tuesday, February 26, 2019.

Motion made by Board Member Meister, Seconded by Board Member Lozinski to call for Public Hearing to address the issue related to the sale of HRA owned property. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 7-0**

**Adjourn Meeting.**

At 5:19 PM, Motion made by Board Member Schafer, Seconded by Board Member Labat to adjourn.

Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski

---

Robert J. Byrnes  
Chairman

ATTEST:

---

Sharon Hanson  
Executive Director