

**CITY OF MARSHALL
BUDGET WORK SESSION
M I N U T E S
Tuesday, August 29, 2023**

The work session of the Common Council of the City of Marshall was held August 29, 2023, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steve Meister, Amanda Schroeder, John Alcorn, See Moua-Leske and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; E.J. Moberg, Director of Administrative Services; Jim Marshall, Director of Public Safety; Jason Anderson, Director of Public Works/City Engineer; Karla Drown, Finance Director; David Parsons, City Assessor; Dean Coudron, Public Ways Superintendent; Scott Truedson, Wastewater Treatment Plant Superintendent; Preston Stensrud, Parks and Recreation Superintendent; and Sheila Dubs, Human Resource Manager.

Preliminary 2023 Budget

Director of Administrative Services Moberg presented an overview of the preliminary 2024 budget. Moberg reviewed the capital requests, Capital Improvement Plan, operating budgets and levies, items impacting budgets and levies, and the 2024 proposed budgets and tax levies with projected impacts.

Council discussed the purchase agreement status of the Helena property and adjacent propane property. Director of Public Works/City Engineer Anderson responded to questions about the status of the property and agreements.

City Administrator Hanson discussed the request by Ralco to install a pedestrian bridge over the Redwood River between the parking lot and their headquarters, restaurant, and event center facilities.

City Assessor Parsons presented the preliminary tax base changes and changes in tax capacity values within the city.

Public Ways Superintendent Coudron responded to questions about the proposed dump truck in the capital equipment fund levy. Parts are no longer available for our current truck, and it has close to 100,000 miles on it. The replacement proposal is for a single axel with a stainless-steel box to increase the longevity.

Director of Public Works/City Engineer Anderson provided information on the Lyon Circle Reconstruction and South Whitney/South Hill/South Minnesota/Charles/Liberty Park Reconstruction projects.

Parks Superintendent Stensrud provided information on the proposed Legion Field bathrooms, concessions and viewing project. No updates have been made to these facilities since 1981. Stensrud also provided information on the deteriorating Liberty Park Bandshell structure.

The Council also discussed use of ARPA funds.

Adjournment

At 7:25 p.m. Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Moua-Leske, Councilmember Alcorn, Councilmember Lozinski, Councilmember Schroeder. The motion **Carried. 7-0.**

Attest:

City Clerk

Mayor