

**MINUTES**

**PUBLIC IMPROVEMENT/TRANSPORTATION COMMITTEE MEETING**

**June 28, 2022**

**11:00 AM**

**On Main, City Hall**

**MEMBERS PRESENT:** Schafer, Labat, Lozinski

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Director of Public Works/City Engineer Jason Anderson  
Assistant City/Engineer Jessie Dehn, City Administrator/Sharon Hanson,  
City Clerk/Steven Anderson

**OTHERS PRESENT:** Josh Stier/Bolton & Menk, Sam Kessal/Bolton & Menk,  
Jacob Bongard/Bolton & Menk

**1. Call to Order.**

Shafer called the meeting to order at 11:00 am.

**2. Approval of the Minutes.**

MOTION BY Lozinski SECONDED BY Labat to approve the minutes of the April 12, 2022 Public Improvement/Transportation Committee meeting. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

PROPOSED CHANGE ORDER OF AGENDA. 4 3 1 2 (ITEMS NUMBERED 6 5 3 4)

**3. ST-009 - (A) Presentation of Intersection Control Evaluation (ICE) Draft Final Report for the W. Main Street / N. 3<sup>rd</sup> Street Intersection.**

Traffic control changes ICE required by MNDOT.

Based upon the findings outlined within this document, it is recommended that removal of the existing traffic signal at the W Main Street (US 59) and N 3rd Street accompany the conversion of N 3rd Street between W Main Street and W Lyon Street from two-way to one-way (northbound) operations. Additional improvements to the existing facilities including an enhanced pedestrian crossing device, raised center median on the east leg, and additional streetscape elements are recommended to adequately serve the elevated pedestrian usage at the intersection.

A summary of key findings and recommended improvements is provided below to support the noted recommendations:

- The existing traffic signal does not meet warrants under existing and future conditions.
- The quantity and severity of crashes occurring at the intersection over the previous five years is within the expected range for similar intersections. Four of the five crashes that occurred in this time were rear end crashes – which are the most common crash types at signalized intersections.
- The intersection is expected to operate efficiently under existing and future conditions with the existing traffic signal, side-street stop control, or the implementation of a one-way on N 3rd Street. Redistributing the existing southbound trips to adjacent streets under the one-way condition is not expected to create noticeable differences in safety or operations on nearby segments or intersections.

- Removal of the existing traffic signal is being considered due to ongoing maintenance and replacement costs of an unwarranted signal as well as the overall need for a signal to serve vehicle traffic is null if N 3rd Street is changed to only serve northbound one-way traffic.
- If the traffic signal is removed, a raised median on the east leg of the intersection is recommended in place of the existing painted gore area. Modifications to streetscape and other roadside elements should be reviewed to direct pedestrian traffic away from the uncontrolled crossing of the west leg and over to the enhanced crossing of the east leg. Removal of the in-place colored concrete provided for the crosswalk for the west leg of the intersection should be reviewed with future improvements. Referenced guidance documents indicate that enhanced pavement markings and warning signage are expected to be sufficient, but a RRFB with consideration of an overhead installation or PHB is recommended due to the high-profile nature of the intersection and high levels of pedestrian traffic.

This item is informational, and no voting was conducted.

#### **4. ST-009 - (B) Review Proposed Layout for North 3<sup>rd</sup> Street between Main Street and Lyon Street.**

Reviewed N 3<sup>rd</sup> ST. streetscaping survey. 211 responses were generated by the survey. Committee also the reviewed downtown group survey regarding the stop light located on the corner of 3<sup>rd</sup> and Main Street.

Lozinski MADE A MOTION to proceed to Marshall Downtown Business Association and proceed with development of the project scope utilizing the one-way street configuration with west angled parking and east parallel parking/mini pedestrian plaza. Schafer SECONDED THE MOTION. LOZINSKI AND SCHAFFER VOTED IN FAVOR, LABAT OPPOSED. MOTION PASSED 2:1

Addition to motion was added to include north part of 3<sup>rd</sup> Street from W Lyon Street to W Redwood Street.

#### **5. ST-009 - (C) Review Proposed Parking Layout Adjustments for W. Lyon Street between College Drive and 5<sup>th</sup> Street.**

To comply with ADA, proposal was made for Lyon Street to be narrower to accommodate better slopes that would result in wider sidewalks. Street traffic would appear to be wider because of changing from angled parking to parallel on one side of the street. The proposed changes would result in a loss of 2 parking stalls when considering the entire area of parking. As part of the proposal there would be an increased stripe distance on angled parking. New striping should meet statute regarding crosswalks.

Lozinski MADE A MOTION to recommend Council approve reconfiguring Lyon Street between College Drive and 5<sup>th</sup> Street with 45-degree angled parking on the north side of the street and parallel parking on the south side. Schafer SECONDED THE MOTION. LOZINSKI AND SCHAFFER VOTED IN FAVOR, LABAT OPPOSED. MOTION PASSED 2:1

#### **6. Collect Input from Adjacent Businesses about Possible Reconfiguration of Alley between Main and Lyon Streets from N. 1<sup>st</sup> Street to N. 5<sup>th</sup> Street from Two-Way Traffic into One-Way Traffic.**

Discussion was had between the committee members regarding the presented flyer. Question arose whether the Chamber of Commerce would distribute information as well. Reviewed informal Google survey that was put out by the Chamber of Commerce and Marshall Downtown Business Association.

Lozinski MADE A MOTION to recommend authorization to prepare and mail flyers to business owners adjacent to the alley describing the potential change and to provide input as well as Marshall Downtown Business Association and use all available avenues for input.

Labat SECONDED THE MOTION. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

**7. Other Business.**

**8. Adjourn.**

Lozinski MADE A MOTION, Schafer SECONDED THE MOTION to adjourn the meeting. ALL VOTED IN FAVOR. MOTION PASSED 3:0. Meeting adjourned at 1:33 pm.

Respectfully submitted,  
Steven Anderson, City Clerk