



Dr. Larry Wallace Jr., Mayor  
Dr. Christopher Harvey, Mayor Pro Tem, Place 3  
Emily Hill, Place 1  
Anne Weir, Place 2  
Sonia Wallace, Place 4  
Deja Hill, Place 5  
Gene Kruppa, Place 6

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## City Council Called Special Session - Canvass

Monday, November 15, 2021 at 10:00 AM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

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### AGENDA

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

- A. Recognition of Council Member Deja Hill and Mayor Pro Tem Dr. Christopher Harvey, presented by Mayor Wallace.**

**PUBLIC COMMENTS**

*Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. No Action May be Taken by the City Council During Public Comments.*

**REGULAR AGENDA**

- 1. Consideration, discussion, and possible action on the brochure for the City Manager search.**
- 2. Consideration, discussion, and possible action of items relating to November 2, 2021, City of Manor General Election – City Council.**  
*Submitted by: Lluvia T. Almaraz*
  - Canvass of the Election Returns for the City Council General Election.
  - Presentation of Certificates of Elections by Mayor Wallace Jr. to Newly Elected Mayor, Dr. Christopher Harvey; Re-Elected Council Member, Place 1 – Emily Hill; Newly Elected Council Member, Place 3 – Maria Amezcua; and Newly Elected Council Member, Place 5 – Aaron Moreno.

- Oath-of-Office to Mayor – Dr. Christopher Harvey; Council Member, Place 1 – Emily Hill; Council Member, Place 3 – Maria Amezcua; and Council Member, Place 5 – Aaron Moreno by Interim Presiding Judge John Yeager.

**3. Consideration, discussion, and possible action on an ordinance declaring the results of November 2, 2021, City of Manor General Election.**

*Submitted by: Lluvia T. Almaraz*

**ADJOURNMENT**

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

***CONFLICT OF INTEREST***

*In accordance with Section 12.04 (Conflict of Interest) of the City Charter, “No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest.”*

*Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.*

**POSTING CERTIFICATION**

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Thursday, November 11, 2021, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
/s/ Lluvia T. Almaraz, TRMC  
City Secretary for the City of Manor, Texas

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:**

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail [lalmaraz@cityofmanor.org](mailto:lalmaraz@cityofmanor.org).



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** November 15, 2021- Canvass  
**PREPARED BY:** Tracey Vasquez, HR Manager  
**DEPARTMENT:** Human Resources

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on the brochure for the City Manager search.

**BACKGROUND/SUMMARY:**

As part of the recruiting methodology of the Strategic Government Resources (SGR) firm, a position profile brochure has been developed to assist in the recruitment of the City Manager. Also included is the advertising and marketing communications which is a list of advertising organizations; and the Human Resources statistical information from the prior search.

**LEGAL REVIEW:** No  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- SGR City Manager brochure
- SGR advertising organizational recommendations
- Human Resources statistical information

**STAFF RECOMMENDATION:**

It is the City staff’s recommendation that the City Council approve the brochure for the City Manager search.

**PLANNING & ZONING COMMISSION:**                      **Recommend Approval**                      **Disapproval**                      **None**

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CITY OF MANOR



150<sup>TH</sup>

*Anniversary*



# CITY MANAGER

*City of Manor, Texas*

# Manor, Texas

Item 1.



## THE COMMUNITY

Promise and Community. Those words perfectly describe Manor, Texas - an up-and-coming city with an inviting spirit and incredible opportunities for economic development, education, arts, and culture. Located in the middle of the Dallas, Houston, Austin/San Antonio triangle and sitting just 12 miles east of Austin on U.S. Highway 290, Manor is home to more than 15,300 residents and is poised to see explosive growth over the next decade. Its proximity to the Austin metro area, affordable land, and its location at an interchange of the SH130 toll-road have set the stage for this growth. Many new subdivisions offer a variety of housing types for first-time homebuyers to retirees. In addition, the possibility of the still-active rail line being used for commuter rail has increased growth prospects. As one of the safest and most diverse communities in Travis County, residents are attracted by centrally located jobs, livable wages, and a family-friendly environment. Manor is designated as a Purple Heart City (first Purple Heart school district in Central Texas), Gold Level Scenic City, and holds a Film Friendly Texas certification. In fact, more than 60 movies have been filmed in Manor.

Although the Austin area is perhaps one of the fastest-growing regions in the country, Manor has been able to maintain its small-town feel while placing a high emphasis on planning for the future. The City's wide-open spaces not only give residents and visitors numerous recreational opportunities – there are nine city, county, and district parks in the area that feature fishing lakes, nature preserves, hike/bike trails, picnic areas, and more – but they are also attracting lots of development. There are currently nine large residential subdivisions under construction, or in the permitting process. In terms of commercial development, 306,000 square feet of

industrial space is in the permitting process. Nearby family and entertainment spots such as Manor Community Farmers Market, Banner Distilling Company, A2M trail, and a paved bicycle route stretching from Austin to Manor, only add to the sense of promise and community.

Beyond the City's commitment to welcoming new opportunities for growth and development is its steadfast commitment to education. Manor ISD (MISD) serves more than 9,500 students from Pre-K to 12th grade across 14 campuses. With its focus on groundbreaking educational approaches, MISD was named a District of Innovation by the State of Texas. This prestigious designation awarded more local control over instructional decision-making, empowering MISD to think differently and innovate. As a result of this expanded freedom, MISD developed three distinct educational approaches to support diversity in learning style and offers an International Baccalaureate (IB) curriculum – which encourages learning from a global perspective – at several schools. Higher education opportunities are readily available within a short commute including the University of Texas at Austin, Austin Community College, St. Edward's University, and many more.

The median income in Manor is \$68,797 and the average home value is \$194,091.

### Recognized as:



# GOVERNANCE AND ORGANIZATION

Item 1.

The City of Manor is a “Home-Rule” city that operates under the Council-Manager form of government. Manor’s governing body is made up of six City Council Members and the Mayor, all of whom have an equal vote in making decisions for the City. The Mayor and the Council Members are elected at large.

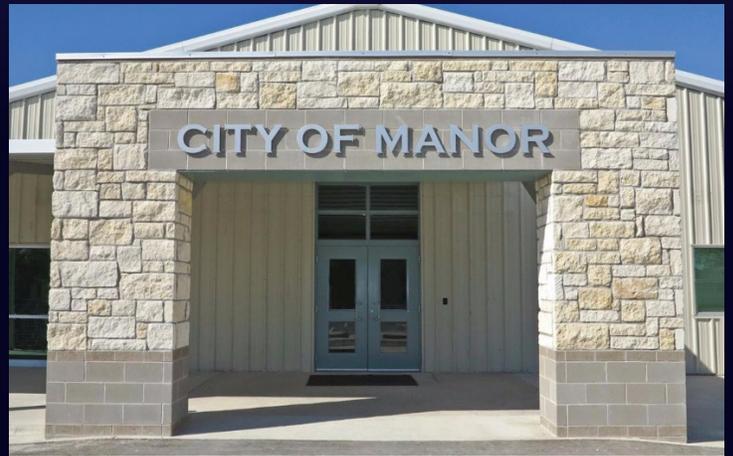
Operating with an FY 2021-22 budget of \$22.2 million, and an ad valorem tax rate of \$0.7827 per \$100 in valuation, Manor’s nearly 100 employees deliver an array of quality municipal services to residents and businesses.

As part of the City’s efforts to outline a 2050 Comprehensive Plan, the City Council created the following vision and guiding principles:

- ▶ **Vision:** People from all backgrounds call Manor home. This community provides the opportunity to raise a family, start a job, or grow a business. The community is well connected and supports local business. Multiple transportation options position Manor perfectly to have a booming economy. This makes Manor a gem in the region.
- ▶ **Guiding Principles:** Embedded Equity, Healthy Community, Connected Community, Resilient and Transformative Economy, and Livable Places for All.



Leadership Manor Program Members



## ABOUT THE POSITION

Appointed by the Mayor and City Council, the City Manager serves as the Chief Administrative Officer of the organization; ensures that all laws and ordinances of the City are enforced; provides administrative control and direction to all non-elected City departments, divisions, staff, and employees; recommends, implements and monitors the City’s strategic plan; incorporates the strategic plan into the City’s budget; reviews, assesses, presents, and justifies the City’s operating budget; provides broad oversight in the review and approval of expenditures, purchases and procurement, and monitors budget status.

# OPPORTUNITIES AND CHALLENGES

The City of Manor stands on the precipice of unprecedented growth and is committed to seeing the following challenges as opportunities to become the best city it can be. The new City Manager will play a key role in these initiatives:

- Managing economic development correctly
- Ensuring that the community is provided with above standard services
- Transparent and timely communication with citizens
- Approving a Comprehensive Plan
- Downtown revitalization
- Follow-through and follow-up on issues with all stakeholders
- Engaging landowners with development in mind
- Attracting more minority contractors
- Creating more programs for the youth in the community
- Better addressing mental health issues in the community
- Raising the status quo bar



# IDEAL CANDIDATE

Item 1.

The ideal Manor City Manager will be a trustworthy, respectful, and confident leader with the ability to bring immediate credibility to the position. Candidates for consideration must have a verifiable and successful career with a record of demonstrated inclusiveness and transparent leadership guiding an organization. Candidates considered most suitable for this role will be innovative, proven leaders with the highest standards of professional conduct, ethics, and character.

Creating a positive plan for economic development will be a top priority for the incoming City Manager. It will be important for the new City Manager to have or be able to build productive relationships with the Texas Economic Development Council, TxDOT, and other intergovernmental agencies to accomplish this goal. Other priorities include completion of the facilities study, evaluating staff, assessing staffing needs, streamlining the organization, and process improvement.

The City Council seeks open-minded, innovative, and visionary candidates who can think creatively when it comes to strategic planning and leading a growing community. Personable and approachable, the new City Manager should be invested in the community both personally and professionally.

An excellent communicator and good listener, the next City Manager should have a keen understanding of local government, be able to build strong relationships with Council and staff, and facilitate consensus with stakeholders at all levels. The successful candidate will be firm, accountable, and a problem-solver who makes data-driven decisions.

# EDUCATION AND EXPERIENCE

This position requires a bachelor's degree from an accredited college or university in public administration, political science, business management, or a closely related field. A master's degree in public administration, planning, or a related field is preferred. The selected candidate should have at least 10 years of progressively responsible supervisory experience, preferably in a municipal setting, including five years or more of experience in local government at a director level or higher with an emphasis in planning, economic development, and/or finance. Candidates with FEMA certifications, an understanding of emergency management plans and funding availability, and experience working with non-profits are highly desired.

# COMPENSATION AND BENEFITS

Item 1.

The City of Manor offers a competitive annual salary based on qualifications and experience, a generous leave policy, a comprehensive benefits package with 100% of insurance premiums paid by the City, and a car and cell phone allowance. The City participates in the Texas Municipal Retirement System (TMRS) with a 7% employee contribution, a municipal matching ratio of 2:1, five-year vesting, and retirement eligibility at 20 years of service or 65 years of age.

The City Manager must live within 25 miles of the Manor city limits.



## APPLICATION PROCESS

[Please apply online](#)

**Margie Rose, Senior Vice President, SGR**  
[MargieRose@GovernmentResource.com](mailto:MargieRose@GovernmentResource.com)  
361-813-8599



*The City of Manor is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists for this position will be subject to a comprehensive background check.*

## RESOURCES

**City of Manor**  
[cityofmanor.org](http://cityofmanor.org)

**Manor Economic Development Council**  
[cityofmanor.org/page/ds\\_eco\\_devo](http://cityofmanor.org/page/ds_eco_devo)

**Manor Chamber of Commerce**  
[manorchamber.com](http://manorchamber.com)

**City of Manor Social Media**



**City Manager- City of Manor, TX**

**Deadline for first review of applications: TBD**

**National/International Association recommendations:**

- [SGR Job Board](#) - \$0
- [League of Women in Government](#) - \$0
- [Engaging Local Government Leaders \(ELGL\)](#) - \$0
- [National Forum for Black Public Administrators \(NFBPA\)](#) - \$350
- [Local Government Hispanic Network \(LGHN\)](#) - \$75
- [ICMA](#) - \$450
- [Town and City Manager Jobs](#) - \$145 for 45 days (or \$99 for 2 weeks)
- [National League of Cities](#) - \$250

**State/Municipal Association recommendations:**

- [Texas Municipal League \(TML\)](#) - \$0
- [Oklahoma Municipal League](#) - \$10
- [City Management Association of Oklahoma](#) - \$0
- [Florida City -County Municipal Association](#) - \$0
- Tennessee City County Management Association (email to members) - \$0
- University of Kansas Public Administration Email Newsletter - \$0



# MEMO

To: Mayor and City Council Members  
 From: Tracey Vasquez, Human Resources Manager  
 Proposed Meeting Date: November 15,2021- Canvass  
 RE: Human Resources Advertising Information CM

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### Advertising Organizations:

- LinkedIn
- TML- Texas Municipal League
- ICMA-International City Manager Association
- TMPA- Texas Municipal Police Association
- NLC- Nation League of Cities
- HR Roundtable- Human Resources group
- City website and Facebook

### Statistics:

A total of 120 applications were accepted through the various organizations, sites, and links during the initial 30 days of the original City Manager search. Please see the following information regarding where the most generated and qualified applicants were received:

Organization	Applications	Qualifying Applicants
LinkedIn	* 41	8
TML	* 60	23
ICMA	15	15
TMPA	0	
NLC	4	2
HR Roundtable	0	



### AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** November 15, 2021  
**PREPARED BY:** Lluvia T. Almaraz, City Secretary  
**DEPARTMENT:** Administration

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action of items relating to November 2, 2021, City of Manor General Election – City Council.

**BACKGROUND/SUMMARY:**

- Canvass of the Election Returns for the City Council General Election.
- Presentation of Certificates of Elections by Mayor Wallace Jr. to Newly Elected Mayor, Dr. Christopher Harvey; Re- Elected Council Member, Place 1 – Emily Hill; Newly Elected Council Member, Place 3 – Maria Amezcua; and Newly Elected Council Member, Place 6 – Aaron Moreno.
- Oath-of-Office to Mayor – Dr. Christopher Harvey; Council Member, Place 1 – Emily Hill; Council Member, Place 3 – Maria Amezcua; and Council Member, Place 6 – Aaron Moreno by Interim Presiding Judge John Yeager.

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** Not Applicable  
**PRESENTATION:** Yes  
**ATTACHMENTS:** Yes

- Certified Canvass Report

**STAFF RECOMMENDATION:**

It is the City staff’s recommendation that the City Council conduct all items relating to the November 2, 2021, City of Manor General Election – City Council.

**PLANNING & ZONING COMMISSION:**                      **Recommend Approval**                      **Disapproval**                      **None**

**City of Manor Cumulative Report  
Travis County General & Special Election**

**November 2, 2021**

**Travis County**

**STATISTICS**

	<b>TOTAL</b>	<b>By Mail</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Provisional</b>
Registered Voters - Total	6,941				
Ballots Cast - Total	496	3	204	289	0
Voter Turnout - Total	7.15%				

**City of Manor Cumulative Report**  
**Travis County General & Special Election**  
**November 2, 2021**

**City of Manor Mayor**  
 Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Danny Scarbrough	125	26.77%	0	49	76	0
Christopher Harvey	342	73.23%	3	140	199	0
Contest Totals	496		3	204	289	0

**City of Manor City Council Place 1**  
 Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Emily Hill	383	100.00%	2	153	228	0
Contest Totals	496		3	204	289	0

**City of Manor City Council Place 3**  
 Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Prince John Chavis	132	30.99%	1	62	69	0
Maria Amezcua	294	69.01%	2	112	180	0
Contest Totals	496		3	204	289	0

**City of Manor City Council Place 5**  
 Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Aaron Moreno	388	100.00%	3	157	228	0
Contest Totals	496		3	204	289	0

**City of Manor Canvass Report**  
**Travis County General & Special Election**

**November 2, 2021**

**Travis County**

**105**

**City of Manor Mayor**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Danny Scarbrough	124	26.84%	0	49	75	0
Christopher Harvey	338	73.16%	3	139	196	0
<b>Total Votes Cast</b>	<b>462</b>	<b>100.00%</b>	<b>3</b>	<b>188</b>	<b>271</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	28		0	14	14	0
Contest Totals	490		3	202	285	0

**City of Manor City Council Place 1**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Emily Hill	379	100.00%	2	151	226	0
<b>Total Votes Cast</b>	<b>379</b>	<b>100.00%</b>	<b>2</b>	<b>151</b>	<b>226</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	111		1	51	59	0
Contest Totals	490		3	202	285	0

**City of Manor City Council Place 3**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Prince John Chavis	130	30.95%	1	62	67	0
Maria Amezcua	290	69.05%	2	110	178	0
<b>Total Votes Cast</b>	<b>420</b>	<b>100.00%</b>	<b>3</b>	<b>172</b>	<b>245</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	70		0	30	40	0
Contest Totals	490		3	202	285	0

**City of Manor Canvass Report**  
**Travis County General & Special Election**  
**November 2, 2021**

**105**

**City of Manor City Council Place 5**

Vote For 1

	<b>TOTAL</b>	<b>VOTE %</b>	<b>By Mail</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Provisional</b>
Aaron Moreno	384	100.00%	3	155	226	0
<b>Total Votes Cast</b>	<b>384</b>	<b>100.00%</b>	<b>3</b>	<b>155</b>	<b>226</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	106		0	47	59	0
<b>Contest Totals</b>	<b>490</b>		<b>3</b>	<b>202</b>	<b>285</b>	<b>0</b>

**City of Manor Canvass Report**  
**Travis County General & Special Election**

**November 2, 2021**

**Travis County**

**106**

**City of Manor Mayor**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Danny Scarbrough	1	20.00%	0	0	1	0
Christopher Harvey	4	80.00%	0	1	3	0
<b>Total Votes Cast</b>	<b>5</b>	<b>100.00%</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	1		0	1	0	0
<b>Contest Totals</b>	<b>6</b>		<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>

**City of Manor City Council Place 1**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Emily Hill	4	100.00%	0	2	2	0
<b>Total Votes Cast</b>	<b>4</b>	<b>100.00%</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	2		0	0	2	0
<b>Contest Totals</b>	<b>6</b>		<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>

**City of Manor City Council Place 3**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Prince John Chavis	2	33.33%	0	0	2	0
Maria Amezcua	4	66.67%	0	2	2	0
<b>Total Votes Cast</b>	<b>6</b>	<b>100.00%</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	0		0	0	0	0
<b>Contest Totals</b>	<b>6</b>		<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>

**City of Manor Canvass Report**  
**Travis County General & Special Election**  
**November 2, 2021**

**106**

**City of Manor City Council Place 5**

Vote For 1

	<b>TOTAL</b>	<b>VOTE %</b>	<b>By Mail</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Provisional</b>
Aaron Moreno	4	100.00%	0	2	2	0
<b>Total Votes Cast</b>	4	100.00%	0	2	2	0
Overvotes	0		0	0	0	0
Undervotes	2		0	0	2	0
<b>Contest Totals</b>	6		0	2	4	0

**City of Manor Canvass Report**  
**Travis County General & Special Election**

**November 2, 2021**

**Travis County**

**120**

**City of Manor Mayor**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Danny Scarbrough	0		0	0	0	0
Christopher Harvey	0		0	0	0	0
<b>Total Votes Cast</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	0		0	0	0	0
Contest Totals	0		0	0	0	0

**City of Manor City Council Place 1**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Emily Hill	0		0	0	0	0
<b>Total Votes Cast</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	0		0	0	0	0
Contest Totals	0		0	0	0	0

**City of Manor City Council Place 3**

Vote For 1

	TOTAL	VOTE %	By Mail	Early Voting	Election Day	Provisional
Prince John Chavis	0		0	0	0	0
Maria Amezcua	0		0	0	0	0
<b>Total Votes Cast</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	0		0	0	0	0
Contest Totals	0		0	0	0	0

**City of Manor Canvass Report**  
**Travis County General & Special Election**  
**November 2, 2021**

**120**

**City of Manor City Council Place 5**

Vote For 1

	<b>TOTAL</b>	<b>VOTE %</b>	<b>By Mail</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Provisional</b>
Aaron Moreno	0		0	0	0	0
<b>Total Votes Cast</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Overvotes	0		0	0	0	0
Undervotes	0		0	0	0	0
<b>Contest Totals</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** November 15, 2021  
**PREPARED BY:** Lluvia T. Almaraz, City Secretary  
**DEPARTMENT:** Administration

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on an ordinance declaring the results of November 2, 2021, City of Manor General Election.

**BACKGROUND/SUMMARY:**

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** Not Applicable  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Ordinance No. 629

**STAFF RECOMMENDATION:**

It is the City staff's recommendation that the City Council approve Ordinance No. 629 declaring the results of November 2, 2021, City of Manor General Election.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

**ORDINANCE NO. 629**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, CANVASSING THE ELECTION RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION OF THE CITY OF MANOR HELD ON TUESDAY, NOVEMBER 2, 2021, FOR THE CITY OF MANOR’S MAYOR; COUNCIL MEMBER PLACE NO. 1; COUNCIL MEMBER PLACE NO. 3; AND COUNCIL MEMBER PLACE NO. 5; AND DECLARING THE EFFECTIVE DATE OF THIS ORDINANCE.**

Whereas, pursuant to the Texas Election Code, the City Council of the City of Manor, Texas, convened on this the 15<sup>th</sup> day of November 2021 at 10:00 a.m. for canvassing the vote in the General Election held on November 2, 2021.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:**

Section One. Canvass of Vote. There came to be considered the returns of the general election held on the 2<sup>nd</sup> day of November 2021, for electing one Mayor and three (3) Council Members for a three-year term, and it is appearing from said returns, duly and legally made, that there were cast at said election 496 votes (*total votes*); and that each of the candidates in said election received the following votes:

**GENERAL ELECTION**

**VOTES CAST:**

	<u>Early</u>	<u>Vote by Mail</u>	<u>Election</u>	<u>Provisional</u>	<u>Vote %</u>	<u>Total</u>
<b>MAYOR</b>						
Danny Scarbrough	49	0	76	0	26.77%	125
Christopher Harvey	140	3	199	0	73.23%	342
<b>COUNCIL MEMBER, PLACE 1</b>						
Emily Hill	153	2	228	0	100.00%	383
<b>COUNCIL MEMBER, PLACE 3</b>						
Prince John Chavis	62	1	69	0	30.99%	132
Maria Amezcua	112	2	180	0	69.01%	294

**COUNCIL MEMBER, PLACE 5**

Aaron Moreno	157	3	228	0	100.00%	388
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Section Two. Finding and Declarations. It is found, determined and declared by the City Council that said election was duly called; that notice of said election was given in accordance with law, and that said election was held in accordance with law; and that Dr. Christopher Harvey was duly elected to Mayor, Emily Hill was duly elected to the City Council, Place 1; Maria Amezcua was duly elected to the City Council, Place 3; and, Aaron Moreno was duly elected to the City Council, Place 5. Said above named parties are hereby declared duly elected to said respective offices, subject to taking of their oaths of office as provided by the laws of the State of Texas.

Section Three. Open Meetings. It is further found and determined that in accordance with this Ordinance of this governing body that the City Secretary posted written notice of the date, place and subject of this meeting in the bulletin board of the City Hall, a place convenient to the public, and said notice having been so posted continuously for at least 72 hours preceding the date of this meeting. A copy of the return of aid posting shall be attached to the minutes of the meeting and shall be made a part thereof for all intents and purposes.

**PASSED AND APPROVED** on this 15<sup>th</sup> day of November 2021.

**THE CITY OF MANOR, TEXAS**

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Dr. Christopher Harvey  
Mayor

**ATTEST:**

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Lluvia T. Almaraz, TRMC  
City Secretary