



Dr. Larry Wallace Jr., Mayor
Dr. Christopher Harvey, Mayor Pro Tem, Place 3
Emily Hill, Place 1
Anne Weir, Place 2
Sonia Wallace, Place 4
Deja Hill, Place 5
Gene Kruppa, Place 6

City Council Regular Meeting

Wednesday, November 03, 2021 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

- A. Declaring Friday, November 5, 2021, as “Texas Arbor Day”**

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. No Action May be Taken by the City Council During Public Comments.

REPORTS

Reports about items of community interest on which no action will be taken.

- A. CapMetro**
Submitted by: Scott Dunlop, Interim City Manager
- B. Emergency Management Plan**
Submitted by: Lt. James Allen
- C. Employee’s Evaluations / Pay Scale**
Submitted by: Tracey Vasquez, HR Manager
- D. IT Streaming Equipment and Software**
Submitted by: Heath Ferguson, IT Manager
- E. Broadband and Cellular Concerns**
Submitted by: Dr. Christopher Harvey, Mayor Pro Tem

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of October 27, 2021, City Council Called Special Session.**
Submitted by: Lluvia T. Almaraz, City Secretary

REGULAR AGENDA

- 2. Consideration, discussion, and possible action on a resolution to conduct a public hearing on the Land Use Assumptions Map and proposed Capital Improvement Projects recommended by the Advisory Committee.**
Submitted by: Pauline M. Gray, P.E., City Engineer
- 3. Consideration, discussion, and possible action on an agreement between the City of Manor and Qwally, Inc. for the Creation and Maintenance of a Small Business Portal.**
Submitted by: Scott Dunlop, Interim City Manager
- 4. Consideration, discussion, and possible action on a Homeless Policy. (Requested by Council Member Deja Hill)**
Submitted by: Scott Dunlop, Interim City Manager
- 5. Consideration, discussion, and possible action on RFQ 2021-49, a Space Needs Assessment and Facilities Master Plan Request for Qualifications.**
Submitted by: Scott Dunlop, Interim City Manager
- 6. Consideration, discussion, and possible action on a Resolution authorizing the City Manager to execute documents as necessary to evidence the City Council's approval of the settlement agreement with certain opioid distributors and manufacturers negotiated by the Texas Attorney General's Office and approval of the Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet (known as the Texas Term Sheet).**
Submitted by: Paige Saenz, City Attorney
- 7. Consideration, discussion, and possible action on the Community Services Director position and pay scale.**
Submitted by: Tracey Vasquez, HR Manager
- 8. Consideration, discussion, and possible action on an ordinance amending the Manor Code of Ordinances Chapter 1 – General Provisions; Article 1.04 – Section 1.04002 Rules of Procedure.**
Submitted by: Scott Dunlop, Interim City Manager
- 9. Accept the resignation of Council Member, Place 6 Gene Kruppa and declare a vacancy.**
Submitted by: Scott Dunlop, Interim City Manager

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, “No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest.”

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, October 29, 2021, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org.