



Neal Edwards, Place 1
Yolanda Daniels, Place 2
Brandon Drayden, Place 3
James D. Sulcer, Place 4
Karen S. Mazerac, Place 5
Vacant, Alternate No. 1
Vacant, Alternate No. 2

Board of Adjustments Called Special Session

Wednesday, December 29, 2021 at 6:30 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PUBLIC COMMENTS

*Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Board. To address the Board of Adjustments, please complete the white card and present it to city staff prior to the meeting. **No Action May be Taken by the Board of Adjustment During Public Comments.***

PUBLIC HEARINGS

- 1. Conduct a public hearing on a variance request from Manor Code of Ordinances, Chapter 15, Article 15.02. Section 15.02.005(a) Queuing Requirements and located on Lot 7B, Block A, Manor Commons SW Commercial, Manor, TX to permit vehicle queuing within a fire lane.**
Applicant: Nelson Worldwide, LLC
Owner: Greenview Manor Commons

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Board of Adjustment and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Chair or a Board Member; in which event, the item will be removed from the consent agenda and considered separately.

- 2. Consideration, discussion, and possible action to approve the Board of Adjustment Minutes:**
 - October 27, 2021, Board of Adjustment Regular Session
 - November 23, 2021, Board of Adjustment Called Special Session

REGULAR AGENDA

- 3. Consideration, discussion, and possible action on appointing a Chairperson for the Board of Adjustment.**

4. Consideration, discussion, and possible action on a variance request from Manor Code of Ordinances, Chapter 15, Article 15.02. Section 15.02.005(a) Queuing Requirements and located on Lot 7B, Block A, Manor Commons SW Commercial, Manor, TX to permit vehicle queuing within a fire lane.

Applicant: Nelson Worldwide, LLC

Owner: Greenview Manor Commons

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, “No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest.”

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: **Tuesday, December 21, 2021, by 5:00 PM** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail jalmaraz@cityofmanor.org.