



Dr. Larry Wallace Jr., Mayor
Dr. Christopher Harvey, Mayor Pro Tem, Place 3
Emily Hill, Place 1
Anne Weir, Place 2
Sonia Wallace, Place 4
Deja Hill, Place 5
Gene Kruppa, Place 6

City Council Regular Meeting

Wednesday, September 01, 2021 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

*Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please register and submit the speaker card following the instructions for public speaking above. **No Action May be Taken by the City Council During Public Comments.***

PUBLIC HEARINGS

1. **Public Hearing: Conduct a public hearing on the FY2021-2022 Proposed Annual Budget of the City of Manor, Texas.**
Submitted by: Scott Dunlop, Interim City Manager
2. **Public Hearing: Conduct a public hearing on the FY2021-2022 Proposed Property Tax Rate of the City of Manor, Texas.**
Submitted by: Scott Dunlop, Interim City Manager

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

3. **Consideration, discussion, and possible action to approve the City Council Minutes.**
Submitted by: Lluvia T. Almaraz, City Secretary
 - August 18, 2021, City Council Regular Meeting; and
 - August 23, 2021, City Council Called Special Session

4. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance rezoning 1.103 acres, more or less, out of the Greenbury Gates Survey No. 63 and being near the intersection of N. FM 973 and Johnson Road, Manor, TX from Two-Family (TF) to Medium Commercial (C-2).**
Applicant: BGE, Inc.
Owner: DR Horton
Submitted by: Scott Dunlop, Interim City Manager
5. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance rezoning 39.995 acres, more or less, out of the Greenbury Gates Survey No. 63 and being near the intersection of N. FM 973 and Shadowglen Trace, Manor, TX from Light Industrial (IN-1) to Institutional Large (I-2).**
Applicant: ADM Group
Owner: Manor Independent School District
Submitted by: Scott Dunlop, Interim City Manager
6. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance rezoning 75.37 acres, more or less, out of the Sumner Bacon Survey No. 62, and being located at 14832 N. FM 973, Manor, TX from Agricultural (A) to Institutional Large (I-2).**
Applicant: Claycomb Associates
Owner: Manor Independent School District
Submitted by: Scott Dunlop, Interim City Manager

REGULAR AGENDA

7. **Consideration, discussion, and possible action on a resolution accepting the petition for annexation of 30.8643 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits; and providing for open meetings and other related matters.**
Submitted by: Scott Dunlop, Interim City Manager
8. **Consideration, discussion, and possible action on a resolution accepting the petition for annexation of 93.983 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits; and providing for open meetings and other related matters.**
Submitted by: Scott Dunlop, Interim City Manager
9. **Consideration, discussion, and possible action on a resolution accepting the petition for annexation of 42.921 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits; and providing for open meetings and other related matters.**
Submitted by: Scott Dunlop, Interim City Manager
10. **Consideration, discussion, and possible action on the Consulting Firm for City Manager's position.**
Submitted by: Tracey Vasquez, HR Manager
11. **Consideration, discussion, and possible action on renewing the contract between the City of Manor and AVESIS for the employee vision plan and authorize the Interim City Manager to sign the contract.**
Submitted by: Tracey Vasquez, HR Manager

- 12. Consideration, discussion, and possible action on renewing the contract between the City of Manor and Alliance Work Partners for the Employee Assistance Program (EAP) and authorize the Interim City Manager to sign the contract.**

Submitted by: Tracey Vasquez, HR Manager

- 13. Consideration, discussion, and possible action on proposed additions to the City of Manor Personnel Policies and Procedures Handbook.**

Submitted by: Tracey Vasquez, HR Manager

- 14. Consideration, discussion, and possible action on City Council Attendance Reports.**

Submitted by: Mayor Wallace

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.074 (Personnel Matters) to deliberate the performance of the City Manager*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, August 27, 2021, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org .