



Dr. Christopher Harvey, Mayor  
Emily Hill, Mayor Pro Tem, Place 1  
Anne Weir, Place 2  
Maria Amezcua, Place 3  
Sonia Wallace, Place 4  
Aaron Moreno, Place 5  
Deja Hill, Place 6

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## City Council Regular Meeting

Wednesday, August 07, 2024 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

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### AGENDA

This meeting will be live-streamed on Manor's YouTube Channel  
You can access the meeting at <https://www.youtube.com/@cityofmanorsocial/streams>

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**EVENTS/ANNOUNCEMENTS**

- A. Back to School Haircut Event, Sunday, August 11, 2024, at The Lab Barbershop, 201 E. Parsons St., Manor, Texas.**

*Submitted by: Yalondra Valderrama Santana, Heritage & Tourism Manager*

**PUBLIC COMMENTS**

*Non-Agenda Item Public Comments (white card): Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person.*

*Agenda Item Public Comments (yellow card): Comments will be taken from the audience on non-agenda and agenda items combined for a length of time, not to exceed five (5) minutes total per person on all items, except for Public Hearings. Comments on Public Hearing items must be made when the item comes before the Council and, not to exceed two (2) minutes per person. **No Action or Discussion May be Taken by the City Council during Public Comments on Non-Agenda Items.***

*To address the City Council, please complete the white or yellow card and present it to the City Secretary, or designee prior to the meeting.*

## CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

1. **Consideration, discussion, and possible action to approve the City Council Minutes of July 31, 2024, City Council Workshop.**  
*Submitted by: Lluvia T. Almaraz, City Secretary*
2. **Consideration, discussion, and possible action on accepting the 2024 Third Quarter City Council Committee Reports.**  
*Submitted by: Scott Moore, City Manager*
  - **Park Committee**
  - **Economic Development Committee**
  - **Community Collaborative Committee**
  - **HealthCare Committee**
  - **Public Safety Committee**
3. **Consideration, discussion, and possible action on a Joint Agreement with Travis County for the November 5, 2024, General Election; and Authorize the Mayor to execute the agreement.**  
*Submitted by: Lluvia T. Almaraz, City Secretary*
4. **Consideration, discussion, and possible action on a Resolution ordering the November 5, 2024, General Election to elect a Mayor and three (3) Council Members of the City Council (Place Nos. 1, 3, and 5); and Authorize the Mayor to execute the Notice of General Election.**  
*Submitted by: Lluvia T. Almaraz, City Secretary*
5. **Consideration, discussion, and possible action on a Resolution authorizing the acquisition of an accessible voting system in compliance with state and federal laws through a service agreement with Travis County.**  
*Submitted by: Lluvia T. Almaraz, City Secretary*
6. **Consideration, discussion, and possible action on the insurance policies for dental, life, vision, and short-term disability for FY 2024-2025 between the City of Manor and Renaissance Life and Health Insurance Company of America.**  
*Submitted by: Tracey Vasquez, HR Director*
7. **Consideration, discussion, and possible action on the insurance policies for health benefits for FY 2024-2025 between the City of Manor and United Healthcare Insurance Company.**  
*Submitted by: Tracey Vasquez, HR Director*

## REGULAR AGENDA

8. **Consideration, discussion, and possible action on approval of contractor and construction contract for the overlay of Lexington Street from Murray to US290.**  
*Submitted by: Matt Woodard, Public Works Director*
9. **Consideration, discussion, and possible action on the City of Manor's Request for Proposals Solid Waste & Recycling Services RFP# 2024-07 and the submitted proposals.**  
*Submitted by: Scott Jones, Economic Development Director*
10. **Consideration, discussion, and possible action on a Resolution establishing a city sponsorship program; approving the policy and agreement; approving the application process; approving the amount of funding allocated for events and providing for related matters.**  
*Submitted by: Yalondra M. Valderrama Santana, Heritage & Tourism Manager*
11. **Consideration, discussion, and possible action on a Website Services Agreement with CivicPlus.**  
*Submitted by: Scott Moore, City Manager*
12. **Second and Final Reading: Consideration, discussion, and possible action on an Ordinance rezoning the Monarch Ranch Subdivision, being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD).**  
*Applicant: SEC Planning*  
*Owner: Blackburn Group LLC*  
*Submitted by: Scott Dunlop, Development Services Director*
13. **Consideration, discussion, and possible action on the Third Amendment to the Development Agreement Establishing Development Standards for Monarch Ranch.**  
*Submitted by: Scott Dunlop, Development Services Director*
14. **Second and Final Reading: Consideration, discussion, and possible action on an Ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2).**  
*Applicant: MWSW LLP*  
*Owner: DD&B Construction Inc.*  
*Submitted by: Scott Dunlop, Development Services Director*
15. **Consideration, discussion, and possible action on authorizing a letter of support to the Central Texas Regional Mobility Authority for U.S. 290 Highway Improvements.**  
*Submitted by: Scott Moore, City Manager*

## **EXECUTIVE SESSION**

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property;*
- *Sections 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding Shadowglen PUD;*
- *Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; and*
- *Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Vaughn 347 acre tract*

## **OPEN SESSION**

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

## **ADJOURNMENT**

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

### ***CONFLICT OF INTEREST***

*In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."*

*Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.*

**POSTING CERTIFICATION**

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, August 2, 2024, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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/s/ Lluvia T. Almaraz, TRMC  
City Secretary for the City of Manor, Texas

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:**

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 10 days prior to this meeting. Please contact the City Secretary at 512.215.8285 or e-mail [lalmaraz@manortx.gov](mailto:lalmaraz@manortx.gov)