



Dr. Christopher Harvey, Mayor
Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

City Council Regular Meeting

Wednesday, December 06, 2023 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

This meeting will be live-streamed on Manor's YouTube Channel
You can access the meeting at <https://www.youtube.com/@cityofmanorsocial/streams>

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Non-Agenda Item Public Comments (white card): Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person.

Agenda Item Public Comments (yellow card): Comments will be taken from the audience on non-agenda and agenda items combined for a length of time, not to exceed five (5) minutes total per person on all items, except for Public Hearings. Comments on Public Hearing items must be made when the item comes before the Council and, not to exceed two (2) minutes per person. No Action or Discussion May be Taken by the City Council during Public Comments on Non-Agenda Items.

To address the City Council, please complete the white or yellow card and present it to the City Secretary, or designee prior to the meeting.

PUBLIC HEARINGS

- 1. Conduct a public hearing on an ordinance amending the Shadowglen Planned Unit Development (PUD) and being located at the intersections of Lexington Street and US Highway 290 as well as Shadowglen Boulevard and US Highway 290, Manor, TX.**

Applicant: Marcus Equity

Owner: Cottonwood Holdings Limited, LLC

Submitted by: Scott Dunlop, Development Services Director

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

2. **Consideration, discussion, and possible action to approve the City Council Minutes.**
Submitted by: Lluvia T. Almaraz, City Secretary
 - **November 15, 2023, City Council Regular Meeting;**
 - **November 20th and 29th, 2023, City Council Called Special Sessions**
3. **Consideration, discussion, and possible action on the Purchase Agreement with Zalam LLC for a wastewater easement with a temporary construction easement for Parcel No. 3.**
Submitted by: Scott Moore, City Manager
4. **Consideration, discussion, and possible action on the Purchase Agreement with Maddtex Drive, LP for a wastewater easement with a temporary construction easement for Parcel No. 4.**
Submitted by: Scott Moore, City Manager
5. **Consideration, discussion, and possible action on the Purchase Agreement with Maddtex Drive, LP for a wastewater easement with a temporary construction easement for Parcel No. 5.**
Submitted by: Scott Moore, City Manager
6. **Consideration, discussion, and possible action on the Purchase Agreement with Easy Jet Drive LP for a wastewater easement with a temporary construction easement for Parcel No. 6.**
Submitted by: Scott Moore, City Manager

REGULAR AGENDA

7. **Consideration, discussion, and possible action on an Ordinance of the City of Manor, Texas repealing Ordinance Number 119-A and any amendments thereto and all juvenile curfew offenses listed in Chapter 8 Offenses and Nuisances, Article 8.02 Minors, Division 2 Curfew.**
Submitted by: Audrey Guthrie, Associate Attorney
8. **Consideration, discussion, and possible action on Statement of Work No. 27 to complete a Service Line Inventory and submit the results to the Texas Commission on Environmental Quality (TCEQ) before the October 16, 2024, Environmental Protection Agency (EPA) deadline.**
Submitted by: Frank T. Phelan, P.E., City Engineer

9. **First Reading: Consideration, discussion, and possible action on an Ordinance amending the Shadowglen Planned Unit Development (PUD) and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX.**
Applicant: Marcus Equity
Owner: Cottonwood Holdings Limited, LLC
Submitted by: Scott Dunlop, Development Services Director
10. **Consideration, discussion, and possible action on a Resolution Finding Public Convenience and Necessity And Authorizing The Use of Eminent Domain To Condemn If Necessary a 20,796 Square Foot Wastewater Easement and a 19,514 Square Foot Acre Temporary Construction Easement (both as described in Exhibits "A, "B," and "C") from that 13.502 Acre Tract conveyed by Warranty Deed to Tuan and Nhieu Nguyen and recorded at Document Number 2022072304 Of The Official Public Records of Travis County, Texas, For The Public Use And Purpose of Construction Of A Wastewater Line.**
Submitted by: Scott Moore, City Manager
11. **Consideration, discussion, and possible action on the appointments of the City Council Committees.**
Submitted by: Scott Moore, City Manager
- **Budget Committee**
 - **Public Improvement District Committee**
 - **Park Committee**
 - **Public Tree Advisory Board**
 - **Economic Development Committee**
 - **Capital Improvement Committee**
 - **Community Collaborative Committee**
 - **Healthcare Committee**
 - **Emergency Management Committee**
 - **Public Safety Committee**
12. **Consideration, discussion, and possible action on a Resolution accepting the petition for voluntary annexation of 0.98 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits, and providing for open meetings and other related matters.**
Submitted by: Scott Dunlop, Development Services Director
13. **Acknowledge the resignation of Planning and Zoning Commissioner LaKesha Small, Place No. 7, and declare a vacancy.**
Submitted by: Scott Dunlop, Development Services Director
14. **Consideration, discussion, and possible action to close city offices at noon on Friday, December 15, 2023.**
Submitted by: Tracey Vasquez, HR Director

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property.*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, December 1, 2023, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 10 days prior to this meeting. Please contact the City Secretary at 512.215.8285 or e-mail lalmaraz@manortx.gov