



Dr. Larry Wallace Jr., Mayor
Dr. Christopher Harvey, Mayor Pro Tem, Place 3
Emily Hill, Place 1
Anne Weir, Place 2
Sonia Wallace, Place 4
Deja Hill, Place 5
Gene Kruppa, Place 6

City Council Regular Meeting

Wednesday, October 20, 2021 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

- A. **Declaring the week of November 1 – November 5, 2021, as “Municipal Court Week”**

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. No Action May be Taken by the City Council During Public Comments.

REPORTS

Reports about items of community interest on which no action will be taken.

- A. **C40 Cities**
Submitted by: Scott Dunlop, Interim City Manager

PUBLIC HEARINGS

1. **Conduct a public hearing on a Preliminary Planned Unit Development Site Plan Rezoning request for 135 acres, more or less, out of the Sumner Bacon Survey No. 62, Abstract No. 63, and being located near the intersection of N. FM 973 and Gregg Lane, Manor, TX to Planned Unit Development (PUD).**
Applicant: SEC Planning
Owner: Enfield Partners LLC
Submitted by: Scott Dunlop, Interim City Manager

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

2. **Consideration, discussion, and possible action to approve the City Council Minutes of the September 15, 2021, City Council Regular Meeting.**
Submitted by: Lluvia T. Almaraz, City Secretary

3. **Consideration, discussion, and possible action on the acceptance of the September 2021 Departmental Reports.**
Submitted by: Scott Dunlop, Interim City Manager
 - **Police – Ryan Phipps, Chief of Police**
 - **Development Services – Scott Dunlop, Development Services Director**
 - **Community Development – Debbie Charbonneau, Heritage and Tourism Manager**
 - **Municipal Court – Sarah Friberg, Court Clerk**
 - **Public Works – Michael Tuley, Director of Public Works**
 - **Finance – Lydia Collins, Director of Finance**
 - **Human Resources – Tracey Vasquez, HR Manager**

4. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance annexing 93.983 acres of land, more or less, located in Travis County, including the abutting streets, roadways, and rights-of-way into the corporate limits of Manor, Texas, at the request of the property owner, approving an agreement for the provision of services for the annexed area and providing for other related matters.**
Submitted by: Scott Dunlop, Interim City Manager

5. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance annexing 42.921 acres of land, more or less, located in Travis County, including the abutting streets, roadways, and rights-of-way into the corporate limits of Manor, Texas, at the request of the property owner, approving an agreement for the provision of services for the annexed area and providing for other related matters.**
Submitted by: Scott Dunlop, Interim City Manager

6. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance rezoning 137 acres, more or less, out of the Sumner Bacon Survey, Abstract No. 63, and being located near the intersection of N. FM 973 and Arnhamn Lane, Manor, TX to Single Family Standard (SF-2).**
Applicant: Carlson, Brigance & Doering, Inc.
Owner: Estate of Mary Ruth Arnold Holley
Submitted by: Scott Dunlop, Interim City Manager

7. **Second and Final Reading:** Consideration, discussion, and possible action on an ordinance annexing 30.8643 acres of land, more or less, located in Travis County, including the abutting streets, roadways, and rights-of-way into the corporate limits of Manor, Texas, at the request of the property owner, approving an agreement for the provision of services for the annexed area and providing for other related matters.
Submitted by: Scott Dunlop, Interim City Manager

8. **Second and Final Reading:** Consideration, discussion, and possible action on of an ordinance zoning 30.8643 acres of land, more or less, out of the Greenbury Gates Survey No. 63, Abstract No. 315, and being located at 13119 US Hwy 290 E, Manor, TX to Medium Commercial (C-2) and Multi-Family 25 (MF-2).
Applicant: Jackson Walker, LLP
Owner: Manor RV Park, LLC
Submitted by: Scott Dunlop, Interim City Manager

REGULAR AGENDA

9. **Consideration, discussion, and possible action on a Preliminary Planned Unit Development Site Plan Rezoning request for 135 acres, more or less, out of the Sumner Bacon Survey No. 62, Abstract No. 63, and being located near the intersection of N. FM 973 and Gregg Lane, Manor, TX to Planned Unit Development (PUD).**
Applicant: SEC Planning
Owner: Enfield Partners LLC
Submitted by: Scott Dunlop, Interim City Manager

10. **Consideration, discussion, and possible action on a Construction Contract for the FM 973 12" Water Main, CIP W-15 to M&C Fonseca Construction Company, Inc. in the amount of \$400,211.**
Submitted by: Samuel D. Kiger, P.E., City Engineer

11. **Consideration, discussion, and possible action on a Construction Contract for the FM 973 Water and Wastewater Improvements - CIP Projects #W-31 and #S-19 to BRCA, LLC dba Blackrock Construction in the amount of \$648,530.20 for all base bid and alternate bid items B1, C1, D1, D2 and D3.**
Submitted by: Samuel D. Kiger, P.E., City Engineer

12. **Consideration, discussion, and possible action on a Short Form Final Plat for the Hill Lane Industrial Subdivision, two (2) lots on 46.45 acres, more or less, out of the James Manor Survey No. 40, Abstract 546, and being located at 10111 Hill Lane, Manor, TX.**
Applicant: Garza EMC
Owner: Butler Family Partnership, Ltd.
Submitted by: Scott Dunlop, Interim City Manager

- 13. Consideration, discussion, and possible action on a Final Plat for the Lagos Subdivision Phase 3, one hundred fifty-six (156) lots on 43.86 acre, more or less, out of the Calvin Barker Survey No. 38, Abstract 58, and being located near the intersection of Blake Manor Road and Hamilton Point Circle, Manor, TX.**

Applicant: Kimley-Horn & Associates, Inc.

Owner: 706 Development Corp. and Pulte Homes of Texas, L.P.

Submitted by: Scott Dunlop, Interim City Manager

- 14. Consideration, discussion, and possible action on a Final Plat for the Village at Manor Commons Phase 2, sixty-two (62) lots on 12.79 acres, more or less, out of the Calvin Barker Survey No. 38, Abstract No. 58 and the Greenbury Gates Survey No. 63, Abstract No. 315, and being located near the intersection of Old Hwy 20 and Bella Parkway, Manor, TX.**

Applicant: ALM Engineering, Inc.

Owner: Qualico MC, LLC and Chesmar Homes, LLC

Submitted by: Scott Dunlop, Interim City Manager

- 15. Acknowledge the resignation of Board of Adjustment Commissioner Chase Mitchell, Place No. 2; and declare a vacancy.**

Submitted by: Scott Dunlop, Interim City Manager

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.074 (Personnel Matters) to deliberate the performance of the City Manager; Interview Candidates for appointments to the Planning and Zoning Commission for Place No's. 2 and 3; and Interview Candidates for appointments to the Board of Adjustment for Place No's 2, 3 and Alternates No's 1 and 2.*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, “No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest.”

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, October 15, 2021, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org .