

# **CITY OF MACKINAC ISLAND**

## **AGENDA**

### **REGULAR CITY COUNCIL MEETING**

**Wednesday, February 05, 2025 at 2:00 PM**

**City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan**

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**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Additions to / Adoption of Agenda**

**V. Approval of Minutes**

[a.](#) Minutes of the Regular City Council Meeting, held on January 22, 2025

[b.](#) Minutes of the Special City Council Meeting, held on January 29, 2025

**VI. Approval of the Treasurer's Report**

[a.](#) February 5, 2025 Treasurer's Report

**VII. Approval of Payments for:**

[a.](#) February 6, 2025 Payroll

[b.](#) February 5, 2025 Payables

**VIII. Committee Reports**

[a.](#) January 15, 2025 Public Safety Committee Report

[b.](#) January 29, 2025 Public Safety Committee Report

**IX. Correspondence**

**X. Old Business**

[a.](#) Mackinac Island Police Department – hiring of a local K-9 Unit

[b.](#) Discussion and / or action regarding the 2025 parking fees & schedules submitted by Arnold Transit

[c.](#) Discussion and / or action regarding the 2025 parking fees & schedules submitted by Shepler's Ferry

**XI. New Business**

- a. Request for approval for the Police Department to hire a part-time seasonal officer beginning in February 2025
- [b.](#) Mackinac Marine Rescue 2024 Annual Report
- [c.](#) Request for approval to adopt the City of Mackinac Island Resolution for Poverty Exemption
- [d.](#) Request for approval to adopt the City of Mackinac Island Assessor Contact Information & Policy Regarding Access to Assessment Records
- [e.](#) Request for approval of the 2025 parking locations for the Wheelman event
- [f.](#) Request for approval of a Competitive Event Application, submitted by Aaron Palaian, for the OTILLO SwimRun
- [g.](#) Request for approval of (3) Competitive Event Applications, submitted by Run Mackinac Events
- [h.](#) Request for approval of a trailer permit, submitted by Dickinson Homes, for work at Hoban Hill
- [i.](#) Request for approval of (1) vehicle & (3) trailer permits, submitted by J&R Building Movers & U.P. North Construction, to deliver modular sections to the Wenzel build – Forest Bluff Lot #3
- [j.](#) Request for approval of a vehicle permit, submitted by U.P. North Construction, for a telehandler for roof work at the Wenzel build – Forest Bluff Lot #3
- [k.](#) Request for approval of (2) vehicles & (1) trailer, submitted by Plutchak Crane Rental, to set modular sections at the Wenzel build – Forest Bluff Lot #3
- [l.](#) Request for approval of an Off-Island business license application, submitted by Steve Brinks
- [m.](#) Request for approval of (2) vehicle and (1) trailer permit, submitted by Steve Brinks, for factory house setting at the Wenzel build (Forest Bluff Lot #3) & at the new school housing

## **XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

## **XIII. Adjournment**

REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, January 22, 2025 at 2:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Mayor Doud called the meeting to order at 2:00 pm

II. Roll Call

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Jason St. Onge
- Rick Linn, Treasurer
- Erin Evashevski, City Attorney (via Zoom from St. Ignace, MI)

ABSENT

- Alan Sehoyan

IV. Additions to / Adoption of Agenda

Motion made by Moskwa, seconded by Corrigan, to adopt the agenda as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge

V. Approval of Minutes

- Minutes of the Special City Council Meeting, held on January 8, 2025 were presented
  - o Mayor Doud stated that the minutes stood approved as presented
- Minutes of the Regular City Council Meeting, held on January 8, 2025
  - o Mayor Doud stated that the minutes stood approved as presented
- Minutes of the Zoning Board of Appeals Meeting held on January 13, 2025 - 1485 Astor Group
  - o Mayor Doud stated that the minutes stood approved as presented

VI. Approval of the Treasurer's Report

- The January 22, 2025 Treasurer's Report was presented
  - o Mayor Doud stated that the report was to be placed on file as presented

VII. Approval of Payments for:

Motion made by St. Onge, seconded by Moskwa, to pay the January 22, 2205 bills and payroll

Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge

IX. Correspondence

- An email was received from Terry Gerdes regarding the senior transport program
- Motion made by Myers, seconded by St. Onge, to place the email on file

X. Old Business

- Mayor Doud was recently contacted by Coast Guard Sector Sault regarding shutting down the straits for the season, which requires a 72-hour notice
  - o Councilman St. Onge commented that he would like to wait to see what the upcoming 30-degree weather does for the ice conditions before we call for things to be closed
    - Mayor agreed to wait and see where things are after the weekend
- Mackinac Island Police Department – hiring of a local K-9 Unit
  - o Committee’s recommendation to hire Sue Stejskal and her K9 dogs beginning in April 2025 with the new budget. Proposed that Ms. Stejskal will receive an annual salary of \$1,220.00 and an activation fee of \$20.00 per hour for a one-year period. Position will be reviewed in February 2026 to assess numbers, see if the services were used and if so how many times.
    - Councilman Moskwa noted that there were offers to donate the funds to cover the annual salary

Motion made by St. Onge, seconded by Moskwa, to send the hiring of local K-9 unit to the Public Safety Committee for further discussion.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge

- Councilman St. Onge inquired if anything had been found regarding the appointment of an additional member to the Zoning Board of Appeals (ZBA)
  - o Attorney Evashevski noted that a separate ZBA could be appointed, it does not need to be made up of the Council
  - o Councilwoman Myers asked that Attorney Evashevski lay out all of the options for Council to review

**XI. New Business**

- Off-Island Business License Application submitted by AB Painting LLC  
Motion made by Myers, seconded by St. Onge, to approve the application for business license.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- NEW Business License Application submitted by Mack Tracks LLC  
Motion made by St. Onge, seconded by Moskwa, to approve the application for business license.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- NEW Business License Application submitted by 1485 Astor LLC dba Mustang Condominiums  
Motion made by Myers, seconded by Corrigan, to approve the application for business license.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- 2025 Planned Generator Maintenance Agreement with Cummins Sales & Services  
Motion made by Myers, seconded by St. Onge, to approve the generator maintenance agreement and to authorize Building Inspector Dennis Dombroski to sign it.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- Modular lengths for the Jaquiss residence located at 6948 Main St.
  - City ordinance states a maximum 44' length & 14' feet wide
  - Ms. Jaquiss is requesting to bring modular sections that measure 12 ft wide by 43' & 3.5" to 56' & 1"
  - Sections will be staged at Mission Point (permission confirmed by Liz Ware at the meeting)
  - Councilman St. Onge commented that he would consider granting the ordinance deviation due to the specific location – delivery route would not impede traffic and shouldn't cause any road blockage
    - By voting yes, Councilman St. Onge stated that he does not agree with everything stated in the letters presented by Mr. Murray on Ms. Jaquiss' behalf
    - Consideration for this type of ordinance deviation has to be on a case by case basis depending on the delivery location.
    - If the ordinance deviation for sizing is granted, there is no possibility of them being delivered to the Coal Dock. Consideration of this ordinance deviation only applies to the specific route from the British Landing dock with the delivery to the specified location only.
  - Councilwoman Myers commented that she does not believe that, as stated in the submitted letters, that this case is a cause for an ordinance amendment. Requests such as these need to be considered on a case by case basis.

Motion made by St. Onge, seconded by Corrigan, to grant an ordinance deviation for longer modular sections, set forth in the City's Motor Vehicle Ordinance, section 66.95-3, for Cheryl Jaquiss' residence located at 6948 Main Street, based on the criteria that the route of travel from the State Dock at British Landing should not be inhibited by the modular lengths and that the time-frame requested to deliver and set the sections are within the permitted times for the vehicle zone the residence is located in.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- Lot split application submitted by Frank Boswick Sr. for parcel ID# 051-630-086-00, Lot 86, 5th St.
  - Application and documents have been reviewed and ok'd by City Assessor Joe Stakoe
  - Attorney Evashevski noted that it meets all the criteria under the Zoning Ordinance and was recommended for approval by the Planning Commission
  - It is the responsibility of the applicant to have the documents recorded with the Mackinac County Register of Deeds and County Equalization Department to be properly processed and recorded

Motion made by St. Onge, seconded by Moskwa, to approve the lot split application for Frank Boswick Sr – Parcel ID# 051-630-086-00, Lot 86, 5th St.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- Preapproved vehicle and trailer permit, submitted by Norther Power Electric, to deliver their job trailer to the Inn at Stonecliffe. Vehicle & trailer arrived on January 14<sup>th</sup> – vehicle was in use for one (1) day and the trailer will remain for a few weeks.  
Motion made by Myers, seconded by Corrigan, to approve the preapproved vehicle & trailer permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge



- Preapproved vehicle and trailer permit, submitted by EUP Drywall, for the delivery of their job trailer for various winter projects. Vehicle and trailer arrived on January 15, 2025 – vehicle was in use for one (1) day and the trailer will remain in the alley by Cindy’s Riding Stable until April 2025.  
Motion made by Moskwa, seconded by Myers, to approve the preapproved vehicle & trailer permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- Pre-approved vehicle permit, submitted by O’Boyle & Co., to haul a water trailer to the Wenzel residence in Forest Bluff. Vehicle & trailer arrived on January 20<sup>th</sup> and were in use for one (1) to three (3) days.  
Motion made by Myers, seconded by Corrigan, to approve the preapproved vehicle & trailer permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- (4) vehicle and (1) trailer permit, submitted by O’Boyle & Co., for work at the Inn at Stonecliffe kitchen project. Vehicles and trailer will arrive on January 25<sup>th</sup> and will be in use for one (1) to three (3) days.  
Motion made by Myers, seconded by Moskwa, to approve the vehicle and trailer permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- (3) vehicle permits, submitted by Belonga Excavating, to excavate a foundation for Bob Benser’s development located at 1274 Mission St. Vehicles will arrive the week of January 27<sup>th</sup> and will be in use for one (1) to three (3) days.  
Motion made by Myers, seconded by Moskwa, to approve the vehicle permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge
- (3) vehicle permits, submitted by Mackinac Axe, for tree trimming and tree removal at the Windermere Hotel, Brad Chambers residence (Cadotte Ave.), and the Benjamin residence. Work dates are to be determined.  
Motion made by Myers, seconded by St. Onge, to approve the vehicle permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge

**XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

Motion made by St. Onge, seconded by Moskwa, to have the Clerk issue letters of congratulations to Maddie Gamble and Vinny Davis to congratulate them obtaining their 1,000 points.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge

**XIII. Adjournment**

There being no further business, motion made by Myers, seconded by Corrigan, to adjourn the meeting at 3:00 pm.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, St. Onge

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk

SPECIAL CITY COUNCIL MEETING MINUTES  
FERRY & AIR TRANSPORTATION

Wednesday, January 29, 2025 at 12:30 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Mayor Doud called the meeting to order at 12:30 pm

II. Roll Call

PRESENT

Richard Chambers

Tom Corrigan

Steven Moskwa

Erin Evashevski, City Attorney - via Zoom from St. Ignace, MI

Anneke Myers

Alan Sehoyan

Jason St. Onge

VI. New Business

– Discussion of Air & Ferry Transportation

○ Fresh Air

- Depend on winter service to be able to provide year-round service to Mackinac Island
- Would like to discuss operations with the Mackinac Island Transportation Authority (MITA)
- Councilman St. Onge noted that the formation of MITA was to ensure that the Island had a year-round (or ice to ice) boat service
  - The Council needs to make mainland access obtainable - cannot force residents to travel air only, especially as it is the higher cost for travel
- Fresh Air proposed the ferry passenger service temporarily shutting down each winter from February 1<sup>st</sup> through March 1<sup>st</sup>
- Councilman St. Onge noted that Mackinac Island Ferry Company holds the Winter Service Contract with the City of Mackinac Island, which makes them the sole ferry passenger service from November through April of each year. Fresh Air is not the sole operator for aviation services, and if they were, rates would need to be regulated
- Councilwoman Myers noted that the City Charter gives authority to the City Council over the Island’s docks and ferry service. Plane service is operated through the Mackinac County and Mackinac State Park airports. The council has discussed subsidizing the airlines in the past, but the City does not have the authority to do so.
  - A conversation with MITA may provide different options than what the City has access to
  - Also need to keep in mind that Mackinac Island Ferry Co. has a Franchise Agreement and a five (5) year Winter Service Contract with the City to run a ferry passenger service in the winter months
- Councilman Corrigan inquired if there was any chance for a discounted rate for island residents like the ferry service offers
  - Fresh Air responded that this is something they could look in to, but no guarantees

○ Arnold Transit

- It is critical that there is a backup transportation system for the Island, and Fresh Air can provide that as long as it is sustainable for them
- Would agree with shutting the ferry passenger service for the month of February
- Councilwoman Myers inquired what would happen in that situation for the boat line? What if there was a storm during that time that boat travel was possible, but air travel was not?
  - Ms. Dobrowolski noted that Arnold Transit would work together with Fresh Air to make a form of transportation available
- Andy McGreevy of MITA commented that they may be able to provide some sort of funding or financial support to the airline like they do with the boat line. Can continue to look in to what funds may be available.
  - Mr. McGreevy further commented that it would be ideal to keep both ferry and air services available throughout the winter months

- Mayor Doud and other council members made it clear that the option of the ferry passenger service shutting down for the month of February is not a possibility for 2025
- Suggested that Fresh Air and Arnold Transit speak with MITA and then make a proposal with future plans to present to the City Council for consideration
- Closing of the Straits of Mackinac
  - Ms. Dobrowolski stated that even if the Straits are closed, Arnold Transit can still run passenger and freight services, they just need to keep the Coast Guard updated daily
  - Capacity
    - Coast Guard has become stricter over many things, especially traveling through ice
    - Straights II is not an "ice boat"
    - Freight boat Senator can carry up 100 people
- Update on the Ottawa and Huron
  - Ottawa is waiting for electrical work to be completed
    - Looking at the first week in February for the electricians to come back and complete the work. Once on site, the work shouldn't take more than a week
  - Huron
    - More progress is being made
    - Interior is being put back together
    - Looking more like mid-February before final work will be completed
- Hours for Fresh Air
  - Plowing and daylight can delay morning flight times
  - First flight is typically 7:00 am or 7:30 am with the last flight being around 5:00 pm or 5:15 pm - multiple planes are flying during this time
    - These hours are Monday through Friday only
    - Weekends currently have low demand, therefore providing a limited schedule
- At this time, this is being referred to the Transportation Authority for further discussion. A representative from MITA will be in touch with Fresh Air.

### **VIII. Adjournment**

There being no further business, motion made by Myers, seconded by Moskwa, to adjourn the meeting at 1:30 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**TREASURER'S REPORT****COMBINED CASH****General Fund, Library Fund and Street Funds****February 5, 2025**

Section VI, Itema.

Cash on Hand - January 22, 2025	\$ 1,107,904.22
Deposit	18,728.69
January Interest, General Fund 77-0131-1	1,738.44
	<u>1,128,371.35</u>
LESS: Disbursements - January 23, 2025	<u>(110,273.15)</u>
Cash on Hand - February 5, 2025	<u>\$ 1,018,098.20</u>
Line 5 Fund Balance	\$ 20,882.87
Forest Way Town Homes, Debt	\$ 179,038.37

**REVENUE DEPOSITED FOR PERIOD****2024 SUMMER TAXES**

3.403 City Operations	3,483.83
3.403 Fire Truck Debt	141.59
3.618 Admin Fees	112.22
3.664 Interest	155.09


**2024 WINTER TAXES**

3.618 Admin Fees	2,339.48
3.675 Rent, City Housing 01/09/2024	1,073.08
3.675 Rent, City Housing 01/23/2024	1,073.08
3.675 Rent, Mackinac Straits Hospital, 5th St, February 2025	850.00
3.457 Vehicles	2,075.00
EUP Drywall, Old Liquor Store	225.00
O'Boyle, Stonecliffe Kitchen	725.00
O'Boyle, Wenzel Foundation, Forest Bluff Lot #	150.00
Steve Schunk, Corner Cottage	975.00
3.600 Build, 7377 Main St, Spence Brothers	4,850.32
3.600 Demolition, 7714 Main St, Steve Schunk	400.00
3.600 HDC, 1274 Mission St, Andrew Doud	600.00
3.600 HDC, 1396 Church St, Nancy Porter	100.00
3.600 HDC, 6732 Main St, Northern Star Property Management	25.00
3.600 HDC, 7778 Mahoney, Northern Star Property Management	600.00
3.600 PC, 1274 Mission St, Andrew Doud	150.00
3.600 Zoning, 7778 Mahoney, Northern Star Property Management	150.00
3.451 Business Licenses	550.00

**TOTAL DEPOSITED FOR PERIOD**\$ 18,728.69

DEPOSIT 02/03/25

18,728.69



Richard Linn, Treasurer  
City Of Mackinac Island

Payroll February 6, 2025							
Employee	Rate of Pay	Reg.	OT	Hldy	Vaca / Personl	Prime Reg/OT (.50)	Gross Wage
Bagbey, Gwendolyn	\$1,552.00	1					\$1,552.00
Bradford, Justin	\$32.37	84				84	\$2,761.08
Bradford, Justin - On Call	\$16.18	9					\$145.62
Davis, Joseph	\$28.38	84				84	\$2,425.92
Davis, Joseph - On Call	\$14.19	0					\$0.00
Dombroski, Dennis	\$61.16	60					\$3,669.60
Doud, Margaret	\$382.00	1					\$382.00
Dziobak, Andrew	\$32.37	84					\$2,719.08
France, Trista	\$2,254.46	1					\$2,254.46
Gruits, Michael	\$3,820.74	1					\$3,820.74
Hagenbaug, James (Gym)	\$16.50	32					\$528.00
Kaminen, Cory	\$30.83	84				84	\$2,631.72
Leach, Danielle	\$1,884.35	1					\$1,884.35
Linn, Richard	\$1,884.35	1					\$1,884.35
Lipovsky, David	\$55.00	62					\$3,410.00
Miedzianowski, Dwayne	\$30.83	84					\$2,589.72
Miedzianowski, Dwayne - On Call	\$15.42	0					\$0.00
Patay, Mary	\$1,840.34	1					\$1,840.34
Pereny, Kathryn	\$23.78	46					\$1,093.88
Rollins, Christine	\$23.00	26					\$598.00
Ross, Christian	\$21.46	80					\$1,716.80
Ruddle, Mike	\$29.90	80	10.5				\$2,862.93
St. Onge, Anne L.	\$23.02	75					\$1,726.50
Stafford, Audrey (Library)	\$15.34	30					\$460.20
Stafford, Audrey (Gym)	\$16.50	32					\$528.00
Stakoe, Joseph	\$1,046.01	1					\$1,046.01
Wischmeyer, McKenna	\$20.00	32					\$640.00
						<b>TOTAL</b>	\$44,531.30

# Payroll Journal Report

Payroll Period: 01/19/2025 - 02/01/2025  
Report Created On: 02/04/2025

## Employee Earnings

Payroll period: 01/19/2025 - 02/01/2025 Pay day: 02/06/2025

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Totals	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Bageby, Gwendolyn  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$19.40	\$1,552.00				Federal Income Tax	\$167.53	Social Security	\$96.22	Net Pay	\$1,199.79
			Gross	--	--	\$1,552.00				Social Security	\$96.22	Medicare	\$22.50	Check Amount	\$1,199.79
										Medicare	\$22.50	MI State Unemployment Tax	\$79.15	Employer Cost	\$1,749.87
										MI State Tax	\$65.96	Total	\$197.87		
										Total	\$352.21				
Bradford, Justin  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.37	\$2,719.08	457 Retirement	\$50.00	\$522.53	Federal Income Tax	\$186.00	Social Security	\$180.22	Net Pay	\$1,975.28
			Night Shift premium	--	--	\$42.00	Rent	\$334.62		Social Security	\$180.22	Medicare	\$42.15	Check Amount	\$1,975.28
			On Call	--	--	\$145.62	POLC dues	\$26.50		Medicare	\$42.15	MI State Unemployment Tax	\$100.79	Employer Cost	\$3,752.39
			Rent	--	--	\$0.00				MI State Tax	\$111.93	Total	\$323.16		
			POLC dues	--	--	\$0.00				Total	\$520.30				
			Gross	--	--	\$2,906.70									
Davis, Joseph  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$28.38	\$2,383.92	457 Roth Retirement	\$320.00	\$702.99	Federal Income Tax	\$212.71	Social Security	\$150.41	Net Pay	\$1,335.71
			Night Shift premium	--	--	\$42.00	Rent	\$242.31		Social Security	\$150.41	Medicare	\$35.17	Check Amount	\$1,335.71
			Rent	--	--	\$0.00	POLC dues	\$26.50		Medicare	\$35.17	MI State Unemployment Tax	\$123.72	Employer Cost	\$3,438.21
			POLC dues	--	--	\$0.00				MI State Tax	\$103.11	Total	\$309.30		
			Gross	--	--	\$2,425.92				Total	\$501.40				
Dombroski, Dennis  Engineering	Paid by the hour	Check	Regular	60.00	\$61.16	\$3,669.60	457 Retirement	\$250.00	\$150.00	Federal Income Tax	\$359.05	Social Security	\$225.43	Net Pay	\$2,604.89
			Gross	--	--	\$3,669.60	Aflac Pre Tax	\$33.60		Social Security	\$225.43	Medicare	\$52.72	Check Amount	\$2,604.89

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$52.72	MI State Unemployment Tax	\$59.75	Employer Cost	\$4,157.50
										MI State Tax	\$143.91	Total	\$337.90		
										Total	\$781.11				
Doud, Margaret  Mayor  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Check	Regular	80.00	\$4.78	\$382.00				Federal Income Tax	\$13.58	Social Security	\$23.69	Net Pay	\$322.95
			Gross	--	--	\$382.00				Social Security	\$23.69	Medicare	\$5.54	Check Amount	\$322.95
										Medicare	\$5.54	Total	\$29.23	Employer Cost	\$411.23
										MI State Tax	\$16.24				
										Total	\$59.05				
Dziobak, Andrew  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.37	\$2,719.08	457 Retirement	\$200.00	\$553.48	Federal Income Tax	\$259.64	Social Security	\$166.21	Net Pay	\$1,853.36
			POLC dues	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$166.21	Medicare	\$38.88	Check Amount	\$1,853.36
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$38.22		Medicare	\$38.88	MI State Unemployment Tax	\$138.67	Employer Cost	\$3,616.32
			Gross	--	--	\$2,719.08	Aflac After Tax	\$40.31		MI State Tax	\$95.96	Total	\$343.76		
										Total	\$560.69				
France, Trista  Mayor's assistant  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$28.18	\$2,254.46	457 Retirement	\$10.00		Federal Income Tax	\$210.97	Social Security	\$137.21	Net Pay	\$1,680.82
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$41.34		Social Security	\$137.21	Medicare	\$32.09	Check Amount	\$1,680.82
			Gross	--	--	\$2,254.46	Aflac After Tax	\$23.40		Medicare	\$32.09	MI State Unemployment Tax	\$114.98	Employer Cost	\$2,538.74
										MI State Tax	\$118.63	Total	\$284.28		
										Total	\$498.90				
Gruits, Michael  Police Department  7374 Market St., Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	84.00	\$42.74	\$3,589.99	457 Retirement	\$62.50	\$559.20	Federal Income Tax	\$504.28	Social Security	\$236.89	Net Pay	\$2,801.94
			Rent	--	--	\$230.75				Social Security	\$236.89	Medicare	\$55.40	Check Amount	\$2,801.94
			Gross	--	--	\$3,820.74				Medicare	\$55.40	MI State Unemployment Tax	\$69.28	Employer Cost	\$4,741.51
										MI State Tax	\$159.73	Total	\$361.57		
										Total	\$956.30				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Item a.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Hagenbaugh, James  Marine Rescue  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	32.00	\$16.50	\$528.00				Social Security	\$32.73	Social Security	\$32.73	Net Pay	\$465.18
			Gross	--	--	\$528.00				Medicare	\$7.65	Medicare	\$7.65	Check Amount	\$465.18
										MI State Tax	\$22.44	Total	\$40.38	Employer Cost	\$568.38
										Total	\$62.82				
Kaminen, Cory  Police Department  7342 Market St, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	457 Retirement	\$45.00	\$387.14	Federal Income Tax	\$171.16	Social Security	\$161.99	Net Pay	\$2,080.01
			Night Shift premium	--	--	\$42.00	POLC dues	\$26.50		Social Security	\$161.99	Medicare	\$37.88	Check Amount	\$2,080.01
			POLC dues	--	--	\$0.00	Aflac Pre Tax	\$19.02		Medicare	\$37.88	MI State Unemployment Tax	\$134.22	Employer Cost	\$3,352.95
			Gross	--	--	\$2,631.72				MI State Tax	\$90.16	Total	\$334.09		
										Total	\$461.19				
Leach, Danielle  City Clerk's Office  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Retirement	\$50.00		Federal Income Tax	\$160.95	Social Security	\$116.43	Net Pay	\$1,089.48
			Rent	--	--	\$0.00	Rent	\$346.15		Social Security	\$116.43	Medicare	\$27.23	Check Amount	\$1,089.48
			Gross	--	--	\$1,884.35	Aflac Pre Tax	\$6.42		Medicare	\$27.23	Total	\$143.66	Employer Cost	\$2,028.01
										MI State Tax	\$87.69				
										Total	\$392.30				
Linn, Richard  City Treasurer  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Roth Retirement	\$1,502.04		Federal Income Tax	\$167.56	Social Security	\$116.83	Employer Cost	\$2,028.50
			Gross	--	--	\$1,884.35				Social Security	\$116.83	Medicare	\$27.32		
										Medicare	\$27.32	Total	\$144.15		
										MI State Tax	\$70.60				
										Total	\$382.31				
Lipovsky II, David  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	62.00	\$55.00	\$3,410.00	457 Retirement	\$100.00	\$150.00	Federal Income Tax	\$240.39	Social Security	\$211.42	Net Pay	\$2,668.06
			Gross	--	--	\$3,410.00				Social Security	\$211.42	Medicare	\$49.45	Check Amount	\$2,668.06
										Medicare	\$49.45	MI State Unemployment Tax	\$136.43	Employer Cost	\$3,957.30



Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
										MI State Tax	\$140.68	Total	\$397.30		
										Total	\$641.94				
Miedzianowski, Dwayne	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	Rent	\$150.00		Federal Income Tax	\$237.27	Social Security	\$157.76	Net Pay	\$1,770.88
Police Department			Rent	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$157.76	Medicare	\$36.90	Check Amount	\$1,770.88
7374 Market St., Mackinac Island, MI 49757			POLC dues	--	--	\$0.00	Aflac Pre Tax	\$45.15		Medicare	\$36.90	MI State Unemployment Tax	\$132.08	Employer Cost	\$2,916.46
			Aflac After Tax	--	--	\$0.00	Aflac After Tax	\$57.12		MI State Tax	\$108.14	Total	\$326.74		
			Gross	--	--	\$2,589.72				Total	\$540.07				
Patay, Mary	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.00	\$1,840.34	457 Retirement	\$70.00		Federal Income Tax	\$165.64	Social Security	\$109.93	Net Pay	\$1,318.74
Recreation department			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$67.40		Social Security	\$109.93	Medicare	\$25.70	Check Amount	\$1,318.74
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Gross	--	--	\$1,840.34	Aflac After Tax	\$10.56		Medicare	\$25.70	MI State Unemployment Tax	\$93.86	Employer Cost	\$2,069.83
										MI State Tax	\$72.37	Total	\$229.49		
										Total	\$373.64				
Pereny, Kathryn	Paid by the hour	Direct Deposit	Regular	46.00	\$23.78	\$1,093.88				Federal Income Tax	\$43.62	Social Security	\$67.82	Net Pay	\$920.09
Engineering			Gross	--	--	\$1,093.88				Social Security	\$67.82	Medicare	\$15.86	Check Amount	\$920.09
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$15.86	MI State Unemployment Tax	\$55.79	Employer Cost	\$1,233.35
										MI State Tax	\$46.49	Total	\$139.47		
										Total	\$173.79				
Rollins, Christine	Paid by the hour	Direct Deposit	Regular	26.00	\$23.00	\$598.00				Federal Income Tax	\$2.11	Social Security	\$37.07	Net Pay	\$524.73
City Clerk's Office			Gross	--	--	\$598.00				Social Security	\$37.07	Medicare	\$8.67	Check Amount	\$524.73
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$8.67	MI State Unemployment Tax	\$30.50	Employer Cost	\$674.24
										MI State Tax	\$25.42	Total	\$76.24		
										Total	\$73.27				
Ross, Christian	Paid by the hour	Direct Deposit	Regular	80.00	\$21.46	\$1,716.80				Federal Income Tax	\$127.61	Social Security	\$106.44	Net Pay	\$1,384.90
Public Works			Gross	--	--	\$1,716.80				Social Security	\$106.44	Medicare	\$24.89	Check Amount	\$1,384.90

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$24.89	MI State Unemployment Tax	\$87.56	Employer Cost	\$1,935.69
										MI State Tax	\$72.96	Total	\$218.89		
										Total	\$331.90				
Ruddle, Michael	Paid by the hour	Direct Deposit	Regular	80.00	\$29.90	\$2,392.00				Federal Income Tax	\$343.69	Social Security	\$177.50	Net Pay	\$2,188.04
Public Works			Overtime	10.50	\$44.85	\$470.93				Social Security	\$177.50	Medicare	\$41.51	Check Amount	\$2,188.04
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Gross	--	--	\$2,862.93				Medicare	\$41.51	MI State Unemployment Tax	\$146.01	Employer Cost	\$3,227.95
										MI State Tax	\$112.19	Total	\$365.02		
										Total	\$674.89				
St. Onge, Anne	Paid by the hour	Direct Deposit	Regular	75.00	\$23.02	\$1,726.50	457 Retirement	\$25.00		Federal Income Tax	\$159.26	Social Security	\$103.84	Net Pay	\$1,292.28
Library			Gross	--	--	\$1,726.50	Aflac Pre Tax	\$51.72		Social Security	\$103.84	Medicare	\$24.28	Check Amount	\$1,292.28
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$24.28	MI State Unemployment Tax	\$88.05	Employer Cost	\$1,942.67
										MI State Tax	\$70.12	Total	\$216.17		
										Total	\$357.50				
Stafford, Audrey	Paid by the hour	Direct Deposit	Regular	62.00	\$15.94	\$988.20				Federal Income Tax	\$56.13	Social Security	\$61.27	Net Pay	\$814.47
Library			Gross	--	--	\$988.20				Social Security	\$61.27	Medicare	\$14.33	Check Amount	\$814.47
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$14.33	MI State Unemployment Tax	\$50.40	Employer Cost	\$1,114.20
										MI State Tax	\$42.00	Total	\$126.00		
										Total	\$173.73				
Stakoe, Joseph	Salary/Eligible for overtime	Direct Deposit	Regular	80.00	\$13.08	\$1,046.02				Federal Income Tax	\$47.12	Social Security	\$64.85	Net Pay	\$874.42
City Assessor			Gross	--	--	\$1,046.02				Social Security	\$64.85	Medicare	\$15.17	Check Amount	\$874.42

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$15.17	MI State Unemployment Tax	\$53.35	Employer Cost	\$1,179.39
										MI State Tax	\$44.46	Total	\$133.37		
										Total	\$171.60				
Wischmeyer, Mckenna  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00		
Payroll Totals			Regular	1587.00	\$27.45	\$43,558.01	457 Retirement	\$862.50	\$2,322.35	Federal Income Tax	\$3,836.27	Social Security	\$2,742.16	Net Pay	\$31,166.02
			Overtime	10.50	\$44.85	\$470.93	Rent	\$1,073.08		Social Security	\$2,742.16	Medicare	\$641.29	Check Amount	\$31,166.02
			Night Shift premium	--	--	\$126.00	POLC dues	\$132.50		Medicare	\$641.29	MI State Unemployment Tax	\$1,694.59	Employer Cost	\$52,634.69
			On Call	--	--	\$145.62	457 Roth Retirement	\$1,822.04	\$702.99	MI State Tax	\$1,821.19	Total	\$5,078.04		
			Rent	--	--	\$230.75	Aflac Pre Tax	\$302.87		Total	\$9,040.91				
			Rent	--	--	\$0.00	Aflac After Tax	\$131.39							
			POLC dues	--	--	\$0.00									
			Aflac After Tax	--	--	\$0.00									
			Gross	--	--	\$44,531.31									

Payroll Journal Report

Off Cycle Payroll  
Report Created On: 01/22/2025

Employee Earnings

Off Cycle Payroll Pay day: 01/24/2025

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Totals	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Wischmeyer, Mckenna  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	32.00	\$20.00	\$640.00				Federal Income Tax	\$6.31	Social Security	\$39.68	Net Pay	\$557.53
			Gross	--	--	\$640.00				Social Security	\$39.68	Medicare	\$9.28	Check Amount	\$557.53
										Medicare	\$9.28	MI State Unemployment Tax	\$32.64	Employer Cost	\$721.60
										MI State Tax	\$27.20	Total	\$81.60		
										Total	\$82.47				

CITY OF MACKINAC ISLAND ACCOUNTS PAYABLES  
FEBRUARY 5, 2025

Section VII, Itemb.

PAYROLL	01.19.2025 - 02.01.2025 (Pay Date: 02.06.2025)		\$53,356.29
NORTHERN APPRAISAL	01.19.2025 - 02.01.2025 (Pay Date: 02.06.2025)		\$1,046.01
APT TECHNOLOGIES	JANUARY 2025 MEETING SERVICES		\$550.00
ASTREA	CITY INTERNET		\$401.99
AT&T	ELEVATOR LINES		\$227.83
CITY OF MACKINAC ISLAND	HRA REIMBURSEMENTS		\$349.73
CLOVERLAND	CITY ELECTRIC BILLS (12.19.24 - 01.21.25)		\$11,925.48
DPW	ST MARTINS KEYS DEPOSIT		\$1,400.00
DPW	CITY WATER BILLS		\$629.51
ELECTION SOURCE	ANNUAL MAINTENANCE & PETITION PACKETS		\$663.66
GAMETIME	REC DEPT - CHAIN NET TURTLE PARK		\$2,502.07
GDS ASSOCIATES, INC.	REGULATORY SERVICES - BOAT		\$340.00
ID NETWORKS	MIPD MAINT. FEE FOR FINGER PRINTING (1.1.25 - 12.31.25)		\$2,995.00
ISLAND HARDWARE	GAS MIPD & CITY SHOP - SUPPLIES CITY SHOP		\$2,019.83
LEXISNEXIS	MIPD - RISK DATA MANAGEMENT (SEP - DEC. 2024)		\$800.00
M.I. FIREFIGHTER ASSOCIATION	REIMBURSEMENT FOR FOG WORKX - TRAINING		\$108.96
MICHAEL RUDDLE	REIMBURSEMENT FOR TRACTOR PARTS		\$247.13
METLIFE	DENTAL		\$893.89
NABCO	FEBRUARY HEALTH COVERAGE		\$304.40
PNC	CITY CREDIT CARD CHARGES		\$2,928.07
QUILL	LIBRARY OFFICE SUPPLIES		\$269.41
SUNSET FOREST ASSOCIATION	SNOW PLOW FUND (11.01.24 - 10.31.25)		\$400.00
SUPERIORLAND COOPERATIVE	FY 2024/2025 ANNUAL CONTRIBUTION - LIBRARY		\$425.00
ST. IGNACE NEWS	MASTER PLAN AD		\$130.00
SYSCO	CITY SHOP SUPPLIES		\$125.52
TRI COUNTY BLDNG CENTERS	REC DEPARTMENT		\$136.32
TROPHY CASE	REC DEPT - VOLUNTEER OF THE YEAR AWARD		\$112.00
UNITED STATES POST OFFICE	CITY HALL STAMPS		\$73.00
		TOTAL	\$85,361.10

**Public Safety Committee Meeting****01/15/2025****2:00 p.m.****(S. Moskwa, T. Corrigan, A. Myers, Margaret Doud)****(Erin Evashevski, M. Gruits, M. Ruddell, D. Leach, Allen Burt, Lindsey White)**

**Discussion of Senior Transport MIPD** – Chief Mike Gruits met with the committee about the senior transport, the recently updated and changed items on the forms policy for this winter season. The committee and Chief Gruits spoke in depth about the times, staff, the amount of transports between 50-60 a day with the lack of snow, the discussion was around the necessity of the transport trips, officer safety concerns, history was a part of the conversation and the written policy, the time frame was instituted due to lack of staff and shift changes, alcohol consumption, the taxi being available for taxi services was talked about and how they are underutilized, that the transport should not be a taxi service. During previous meetings changes were talked about and the committee had asked in the past for the MIPD to figure out their changes and bring it back to committee for approvals/communication purposes so the council and committee can be aware of possible changes and weigh in on them moving forward. At this time the policy will remain the same, however if changes are being made the committee would like to see them and we can revisit the current policy with the possible hiring of the extra officer to be fully staffed to extend the hours on the weekends. At this time the officers are trying to accommodate some of those later trips, however it comes down to manpower, chief Gruits possibly can look at current schedules to see if we can accommodate this request. This is a possible ongoing discussion.

**Continued Discussion of K-9 Position MIPD** – Chief Mike Gruits met with the Committee about the K-9 position, He was approached by a donor that is willing to pay for the annual salary of \$1,220.00, that will help maintain the dogs and their work. She is requesting \$20.00 an hour if activated. In the event of a search her dog is able to follow a scent, and is a cadaver dog. She also has a therapy K-9. She can offer support to officers, school students, medical care staff and other EMS responders for their well-being. She can be used in a crisis. She is willing to be a private contractor. The Committee has asked the chief to track the utilization of Sue and her K-9's if approved at Council. The Committee recommends approving this as a temporary basis, starting in the new April 1, 2025 budget and is to be reviewed in a one-year period next February 2026 to assess the use of her contract.

**Continued Discussion of Social Worker Position MIPD** – Chief Gruits spoke to the committee about the need of a social worker position, however if he has to choose between the office priorities he believes the additional officer is the bigger priority and more of a dire need. The committee has still asked for the MIPD to apply for the grant for the Social worker position previously discussed in other meetings. There was some discussion if a Social worker would be a better fit for another organization. Chief Gruits informed the committee the grant funding is only for a new position for a police station. This is an ongoing discussion.

**Discussion of possibly adding the hiring of a 6<sup>th</sup> officer (Part Time Seasonal) in not to exceed the 9-month mark** – Chief Gruits spoke with the committee in length about response, emergencies, routine patrol, transport services, incidents, summer and winter activity on the Island and response times. Currently there is one officer working alone on the night shift, which is a concern for the officer on duty and feels insufficient. Chief Gruits spoke to the committee about a properly staffed police department which would be two officers on during the day shifts and two officers on during the night shifts. There is an officer the MIPD has in mind and ready to start work during February. The committee has asked myself and chief Gruits to work on some numbers as this was not budgeted for, pay rate, weekly hours, some mock up schedules and current budgetary numbers. This is an ongoing discussion.

Section VIII, Itema.

**Discussion of E-bikes, Signage and the Ordinance.** – There was a short discussion about enforcement, signs and an Ordinance Committee Meeting needed. E-bikes has been sent to the next Public Safety Committee meeting on January 29<sup>th</sup> at 2:00pm, so the committee would have more time to go in depth and discuss this subject.

**Discussion of possible weekly or bi-weekly chief notes to Mayor and Public Safety Committee, similar to what Allen Burt does for the DPW/City Council** – Steve talked to chief Gruits about doing a biweekly update of some of the informational items that take place, not police information, appropriate community type information and updates of incident summaries, etc. Chief Gruits agreed and will be sending out some communication to keep Council and the Mayor up to date with the happenings on the Island. Currently he does provide the Mayor with updates.

**Public Safety Committee Meeting****01/29/2025****2:00 p.m.**

*(S. Moskwa, T. Corrigan, A. Myers, Margaret Doud)  
(Erin Evashevski, M. Gruits,)*

**Continued Discussion of K-9 Position MIPD** – At the last council meeting the K-9 subject was sent back to Committee level. Chief Gruits spoke again to the Committee about having a donor and the money ready to pay for the annual Salary of \$1,220.00 for the first year of the contract. He would like approach this topic a little less about the money and about the unique skill set this can provide at least for a year and see how it goes and reevaluate. We can budget for the \$20.00 an hour activation. The other entities should they want to use the services would have to reach out to Sue Stejskal and her K-9 unit if they want to use the services. The committee has recommended to move forward with the contract for the K-9 unit with the same stipulations as previously discussed. They have asked the Chief of Police to bring to council in writing the clarification as to her abilities, services, emergency situations, uses and time frames etc.

**Continued Discussion of Social Worker Position MIPD** – Chief Gruits informed to council he was working with someone at Hiawatha Services to provide a social worker and mental health services at the Mackinac Island Medical Center a couple times a week and they would be available for online consultations. He believes this is a better fit for this position instead of the MIPD at this time.

**Discussion of possibly adding the hiring of a 6<sup>th</sup> officer (Part Time Seasonal) in February, not to exceed the 9-month mark** – Chief Gruits presented the numbers to the Committee that we worked out. The pay for two months on the higher pay grade would be approximately \$6,000.00 in advance of the upcoming season and current budget. Chief Gruits provided schedules and financials. MIPD would like to employ the candidate mid-February. The department had a deficiency in officers when chief Gruits was promoted to Chief. City attorney and chief Gruits will work on the proper pay rate that matches the collective bargaining agreement, which could result in the \$6,000.00 to be a lower rate. After extensive conversations with the Committee and City Attorney, the Committee recommends hiring the part time seasonal officer this year earlier than April 2025.

**Discussion of E-bikes, Signage and the Ordinance.** – Signage for current speed limits, State Park and the City need to move forward with the signage to be able to have them hung and available by no later than April. The committee had a conversation about the signs and placements of the signage. By the Library, by Mission Point and at Fort Street, dual sides so a total of 6 signs on M-185 with the speed limits on them. After lengthy conversations of placement, how many signs, etc. the Committee has asked City Foreman Mike Ruddell and Chief Gruits to work with Myron Johnson at the State Park to keep this moving forward. Chief Gruits also touched on the information campaign previously talked about in other meetings for informational purposes to residents and visitors.



**MACKINAC ISLAND POLICE DEPARTMENT**  
**JOB DESCRIPTION**

**INDEX AS: Police Canine (K9) Program**

**REVIEWED/AMENDED: February 5, 2025**

**Approved: ROUGH DRAFT**

**Chief Michael Gruits** \_\_\_\_\_

**POSITION:**

The Mackinac Island Police Department seeks a certified and experienced canine / K9 and handler for search and rescue missions and wellness services as requested.

**QUALIFICATIONS REQUIRED FOR POSITION:**

A. Age: Minimum twenty-one (21) Years of Age

B. Citizenship: United States

C. Education: High school diploma or GED (Other as required)

D. Criminal History: No felony convictions.

E. Driver's License: Must possess a valid Michigan Operator's License.

F. Background: Must successfully pass a department background investigation.

G. Physical: Candidate should be in good physical condition and must successfully pass a physical examination with a Physician.

H. Experience: Candidate must be experienced in K9 search and rescue and the care and training of a canine (K9) for at least 3 years prior to accepting this position.

I. Certification: Candidate must be a certified K9 Handler with their own certified K9 under State of Michigan standards to be eligible for the position.

J. Training / Records: Candidate must maintain all K9 and Handler training records and provide them to the Chief of Police monthly or as requested.

**DUTIES AND RESPONSIBILITIES:**

- A. The handler and K9 must be able to assist in searching for missing persons and limited article searches, when available.
- B. The handler and K9 may provide wellness visits and educational opportunities as requested.
- C. The handler and K9 as a team will need to be able to locate, report, and document searches and finds.

**MACKINAC ISLAND POLICE DEPARTMENT**  
**JOB DESCRIPTION**

**INDEX AS: Police Canine (K9) Program**

**REVIEWED/AMENDED: February 5, 2025**

**Approved: ROUGH DRAFT**

**Chief Michael Gruits** \_\_\_\_\_

**DUTIES AND RESPONSIBILITIES (CONTINUED):**

- D. The handler and K9 must be able to work well with other entities of public safety and the community under stressful conditions.
- E. The handler must be able to document and report information via radio and in written communication form as needed.
- F. Other requirements deemed necessary by the Chief of Police.

**COMPENSATION:**

- A. This is a non-union position with no benefits.
- B. The compensation will be determined upon mutual agreement between the City and the selected candidate.
- C. The position is strictly at will and may be eliminated at any given time as determined by the Chief of Police.
- D. The position is a subcontractor position and not an employee of the City of Mackinac Island.

**AUTHORITY OF POSITION:**

This is a civilian subcontractor position with no arrest powers. It is limited to search and rescue functions and wellness services.

**DEFERRAL**

Anything not covered in this job description and explained in its entirety is hereby reserved as a right of the City of Mackinac Island to make the final determination.

## MACKINAC ISLAND POLICE DEPARTMENT

## POLICE SERVICE CANINE HANDLER

## PART-TIME POSITION PROPOSAL

## GOAL:

Through the use of a certified police service therapy canine (PSTC) for the Mackinac Island Police Department (MIPD), animal-assisted interactions will be provided for the well being of departmental officers, support staff, medical care staff, and other emergency responders. The PSTC team will also provide educational opportunities and staff wellness visits as requested at the Mackinac Island Public School. The team will also participate in outreach for the MIPD at various public events.

It is anticipated that the costs for this program will be nominal based on a combination of private and public donations that should offset program costs.

This civilian position will be part-time and is written specifically for Susan M. Stejskal, LVT, PhD as the PSTC handler and program lead.

## JUSTIFICATION:

The increasing popularity of using therapy or comfort dogs in many different venues throughout the United States is evident by articles published in the popular press, scientific journals and in social media. Teams are used in schools, nursing homes, hospitals, and different places of employment. It has been established that animal-assisted therapy or interactions have been a very effective and well accepted tool to help people after critical events or who work in emotionally challenging conditions.

There is a wide variety in the training, certification, and deployment of many therapy dog teams. Some of these teams are made up of well-meaning dog owners who elect to visit with their pets without specialized training. Dogs used in animal-assisted therapy should be intentionally trained and the team should be certified annually by a national certifying organization. Dogs that are used to provide support for responders and/or victims after mass casualty or fatality incidents should be handled by people who have gone through Critical Incident Stress Management (CISM) training and the team certified annually.

A few years ago, the United States Police Association (USPCA) recognized the critical role that well-trained canine teams can make in law enforcement agencies. As with patrol and detection canines, the USPCA PSTC teams must be certified annually.

## PROFESSIONAL QUALIFICATIONS:

*The PSTC Team (Stejskal & K9 Sheriff Woody)*

K9 Woody and I certify annually with the USPCA as a PSTC team. Additionally, after over 100 hours of critical incident stress management (CISM) training and specific K9 training, K9 Sheriff Woody and I are part of the Michigan Disaster Recovery Team (Mi-DART), part of the Michigan Mortuary Operations Response Team (MiMORT). We are also a working team for Crisis Response Canines, a national organization that provides animal-assisted interactions for first responders after mass shootings and other critical incidents.

*Susan M. Stejskal, LVT, PhD*

As a law enforcement K9 handler for over 20 years, I have been recognized by the courts as an expert witness in canine olfaction, forensic taphonomy, and the training and deployment of detector canines. My educational and professional experience in academia and the private sector allowed me to develop training in a variety of forensics topics for detectives, investigators, crime scene personnel, and canine handlers from law enforcement agencies throughout the United States and Canada.

I have provided presentations and training at national, regional, and state conferences throughout the US including the International Association for Identification (national and regional), the Midwest Association of Forensic Scientists, the National Association of Forensic Entomology, the American Veterinary Medical Association, along with many others. I have also provided training for Toronto Police Services, the New York Police Department (Emergency Services Canine Unit), USPCA Region 7 (New York), the New York States Canine Association, the Connecticut Police Work Dog Association, the Massachusetts Police Work Dog Association, and others.

I am a member and regional certifying official for detector canines for the USPCA, a member of the International Association for Identification, US National Institute of Science and Technology's

Organization of Scientific Area Forensic Committee - Dogs and Sensors Subcommittee, and am a past member of the Michigan Mortuary Operations Response Team.

I am the author of "Death, Decomposition, and Detector Dogs: from science to scene" (CRC Press, 2<sup>nd</sup> edition, 2022 and 1<sup>st</sup> edition, 2013), "Beds, Bugs, and Breakfasts" (CDCS, 2019), and two children's books, "The Little Dog Who Did Big Things" and "Buzz Visits Mackinac Island". I have also written several book chapters, case reports, and scientific journal and magazine articles. The most recent article ("What is a police therapy canine and how do I get there") was published in the USPCA Canine Courier.

After over 20 years of service, I recently retired as a Special Deputy/Forensic K9 Handler (Human Remains Detector or HRD K9s) and former lead of the Forensic Services Unit/Criminal Investigations of the St. Joseph County Sheriff's Department. I am still a member of the Kalamazoo County Sheriff's Office Water Safety and Recovery Team where I work as an HRD K9 handler on an as-needed and as-available basis.

*K9 Sheriff Woody (Hundeleben Oh It's Sheriff Woody, CGC, TKN, RN, RI, USPCA(PSTC))*

K9 Woody is a miniature wirehaired dachshund born in 2019 and moved to Michigan to live with me as his owner/trainer/handler. Woody has earned many titles from the American Kennel Club including the Canine Good Citizen, Trick Dog Novice, Rally Obedience Novice and Rally Obedience Intermediate titles. Sheriff Woody works as a Human Remains Detector (HRD) K9 focusing on helping locate drowning victims. Because of his detection success, K9 Woody received a regional award from the USPCA for his detection work in law enforcement.

K9 Woody certifies annually as a PSTC with the USPCA and is a working canine MiDART and for Crisis Response Canines.

*K9 Maple (Springville Maple Rush, CGC, TKN, RN, RI, USPCA(HRD))*

K9 Maple is an English Springer Spaniel born in Canada in 2015 and like K9 Woody, has many titles from the American Kennel Club. K9 Maple was also deputized and worked as an HRD K9 and has been involved in criminal investigations and missing person cases throughout the midwestern US and Canada. K9 Maple and I are also part-time employees of the Mackinac Island Historic State Park Airport, helping in avian and wildlife deterrence and control. K9 Maple may be also utilized in an educational or outreach capacity.

Most recently, K9 Maple and I have been asked by the Michigan Pollinator Initiative (Michigan State University) to develop a specialized program focusing on training dogs to detect a bacteria that causes American Foul Brood disease. AFB has been implicated in killing honey bees around the world for over a decade. Because she had to medically retire in May following bilateral elbow surgery, this is a perfect segue for us to start a new chapter while providing a needed service. The project will end with me writing a manual on how-to-train-an-AFB-detection-canine that will be published and distributed through Michigan State University Extension.

Attachment 1 is included and shows the activity and events that K9 Handler Stejskal and K9 Maple and K9 Woody completed in 2023.

#### PROJECTED BUDGET:

This part-time position is for a civilian (non-sworn) K9 handler (and certified PSTC) that will provide scheduled and unscheduled deployments as the PSTC team as available.

##### *Acquisition Costs*

The cost to purchase a trained PSTC from a private vendor can exceed \$10,000, but in this case there is no cost as K9 Handler Stejskal will provide an already trained and certified working canine(s).

##### *Other Costs*

All costs purchasing feed, veterinary medications and services, training equipment and costs associated with training, certification, and travel are covered by K9 Handler Stejskal (Attachment 1).

##### *Salary*

The total annual amount for salary is \$620. This is based on an hourly deployment rate of \$20/hour and an estimated 2 hours per month for routine Officer/Employee Wellness Visits (8 months) and \$20/hour for a projected 15 hours for educational and outreach programs.

The US Fair Labor Standards Act (FLSA) does stipulate that a K9 handler be compensated for daily care and training of a police K9 or for a K9 used as a department resource. FLSA does allow a different rate of pay for canine care, taking 30 minutes a day to complete. Based on a hourly rate of \$5 for canine care (\$2.50 per day) for 8 months (240 days) of the year, the canine care salary is \$600 per year.

The combined deployment and canine care salary is estimated to be \$1220 per year.

##### *Potential Offsets*

Many law enforcement departments offset the costs of a PSTC team through donations from private citizens and/or community foundations. With a modest annual budget and a potential grant from the Mackinac Island Community Foundation, there should be little to no cost to the city or the police department.

#### CONCLUSIONS

This proposal is being submitted to secure a part-time civilian police service therapy canine handler position with the Mackinac Island Police Department. The PSTC team would provide animal-assisted interactions for employee wellness and to provide opportunities for education and department outreach. Because much of the inherent costs associated with a certified PST canine are provided by K9 Handler Stejskal, the rest of the funding could come from private and public (community) donations making this a low cost, yet very valuable resource.

## ATTACHMENT 2: CANINE DETECTION CONSULTING SERVICES:

### SUE STEJSKAL AND K9S MAPLE AND SHERIFF WOODY EVENTS REPORT, 2023

(authored by K9 Handler Sue Stejskal)

#### ACHIEVEMENTS AND OUTCOMES

So far 2023 has been a busy year for K9 Maple and K9 Sheriff Woody. Both dogs have been involved in a total of over 100 events/deployments and interacting with many people.

Some of the highlights for 2023 are:

- K9 Maple and K9 Sheriff Woody each received their Rally (obedience) Intermediate titles from the American Kennel Club (AKC).
- K9 Maple and K9 Sheriff Woody continue to provide detection work for the St. Joseph County Sheriff's Department Criminal Investigation Unit and the Dive Rescue and Recovery team.
- K9 Maple assists the Mackinac Island State Park airport as a wildlife deterrence K9, helping keep the airport safe.
- K9 Sheriff Woody works as a Police Service Therapy Canine for the Mackinac Island Police Department.
- After an extensive application process and in April, acceptance of a complicated obedience audition video, K9 Woody was accepted as a member of Crisis Response Canines, a national organization whose mission is to provide support for first responders and others after a mass fatality/casualty incident.

#### SPECIFIC EVENTS/DEPLOYMENTS

##### SHERIFF'S DEPARTMENT

CANINE	ROLE	NOTES
K9 Sheriff Woody	Detection	Case deployment - January
K9 Maple	Detection	Case deployment - April
K9 Maple and K9 Sheriff Woody	Detection	Case deployment - May
K9 Maple	Detection	Case deployment - June
K9 Maple	Detection	Case deployment - August
K9 Maple and K9 Sheriff Woody	Detection	Case deployment - August
K9 Sheriff Woody	Educational	Michigan Association of Retired School Personnel - June. Interacted with 16 people.

POLICE DEPARTMENT

CANINE	ROLE	NOTES
K9 Sheriff Woody	Police Service Therapy Canine	Public school (75 students + 15 staff K-12) – educational presentations and interactions for all classes (June)
		Multiple department officer wellness visits (~5)
		Outreach – 125 <sup>th</sup> anniversary of banning automobiles on the island. Met with Governor G. Whitmer (July 21). Crowd of approximately 325 and met personally with 35.
K9 Maple	Detection	Assisted in missing person search
K9 Sheriff Woody	Police Service Therapy Canine	Outreach – Music in the Park (August). Approximately 200 people, interacted with 8 including 2 police officers from AZ.
		Police Appreciation Dinner Cruise (August). Interacted with 14 people.
	Police Service Therapy Canine	First day of school – Mackinac Island Public School. Interacted directly with 25 people and indirectly with about 100.

STATE PARK

CANINE	ROLE	NOTES
K9 Maple	Wildlife deterrence canine	>75 deployments to date
		Interactions with staff and visitors (numerous).

Canine Detection Consulting Services

CANINE	ROLE	NOTES
K9 Maple	Educational	Kalamazoo Air Zoo – STEM Camp (July). Interacted with 23 students.
K9 Sheriff Woody	Educational	Western Michigan University – High School Forensic Science



		Workshop (July). Interacted with 19 people.
K9 Maple	Educational	Centreville High School (November). Classroom presentations about K9s in Forensic Science. Interacted directly with approximately 65 students and faculty.
K9 Maple	Training	Assisted with detection training with Ontario Provincial Police, Toronto Police Services, and other regional departments. Interacted with 10 K9 teams and 5 instructors.

CRISIS RESPONSE CANINES

CANINE	DATE	NOTES	NUMBER PEOPLE (direct/indirect)
K9 Sheriff Woody	May 3	Department wellness	8
	May 4	University student (finals week)	25
	May 6	Michigan War Dog Memorial – outreach and handler well being	20 / 80
	May 10	USPCA National Detector K9 trial – outreach and handler well being	25 / 75
	May 15	AZO – training and outreach	5
	May 27	Obedience trials and dog show – training and outreach	15
	May 28	Obedience trial and dog show – training and outreach	15
	July 7	Police department wellness	9
	July 14	St. Joseph County Veterans Administration Food Drive	4/6
	July 14	Officer Wellness Visit	8
	July 14	Sturgis Kennel Club dog show	18/30
	Sept 11	Police department wellness visit	9
	Sept 11	Responder wellness visit (two fire houses)	6/10
	Sept 15	Police department wellness visit	2
	Nov 10	Public relations at local dog event	20/150
	Dec 15	Officer wellness visit	4

**CANINE DETECTION CONSULTING SERVICES:  
SUE STEJSKAL AND K9s MAPLE AND SHERIFF WOODY  
JULY 2024 REPORT**

(authored by K9 Handler Sue Stejskal)

**ACHIEVEMENTS AND OUTCOMES**

So far 2024 has been a different year for K9 Maple and K9 Sheriff Woody. Both dogs have faced profound health challenges, necessitating some changes in service for both dogs. The following table provides the highlights for the first half of 2024.

Some of the highlights for 2024 so far are:

- K9 Maple and K9 Sheriff Woody provided detection work for the St. Joseph County Sheriff's Department Criminal Investigation Unit and the Dive Rescue and Recovery team up through May.
- K9 Maple had to medically retire as a human remains detection (HRD) K9 following her bilateral elbow surgery in mid-May.
- Due to time commitments and Maple having to retire, both dogs and I retired from the St. Joseph County Sheriff's Department in May.
- K9 Sheriff Woody continues to work as a member of the Kalamazoo County Sheriff's Office Water Safety and Recovery team, with the ability to provide K9 coverage through mutual aid as requested for the St. Joseph County dive team.
- K9 Woody also works as a Police Service Therapy Canine for the Mackinac Island Police Department following annual certification by the United States Police Canine Association.
- K9 Woody is now part of the Disaster Assistance Recovery Team of the Michigan Mortuary Operation Response Team working in canine-assisted intervention and therapy for first responders responding to mass fatality incidents in Michigan.
- K9 Woody also continues as a member of Crisis Response Canines, a national organization whose mission is to provide support for first responders and others after a mass fatality/casualty incidents.

The rest of 2024 and beyond...

- In early 2024, I was contacted by Dr. Meghan Milbrath of the Michigan Pollinator Initiative asking if I could possible train a dog to detect a bacteria that kills honey bees around the world and then write a how-to-train-a-dog-to-do-that manual which will be distributed through Michigan State University Extension. This is an amazing opportunity that could help impact the health of apiculture (bee keeping) around the world. Although there is a small stipend provided through a grant, we are basically volunteering our time and skills to complete this project and assist beekeepers in the future.
- In April, K9 Woody and I were one of about 40 people invited to participate in the National Symposium for the Standards of Goal-Based Canine Interventions held in Atlantic City New Jersey in April. The primary discussion was focused on roles for different types of therapy dogs in

the United States. While some dogs provide basic comfort support for residents in nursing homes, others work in hospitals providing specific highly trained roles in hospitals (such as working with patients in pediatric intensive care units, etc.) or in canine assisted interventions. Because of the varying roles dogs can be used in, there is a need to more clearly define roles and different training, certification, and performance requirements of each type of "therapy dog". This is an exciting opportunity for us to help shape the future roles of canine-assisted intervention or therapy dogs.

**UTILIZATION OF FUNDING**

The funds provided by the Sturgis Kennel Club for health insurance for both dogs has been greatly appreciated and unfortunately utilized a lot in 2024.

In January, Woody ingested a foreign object that resulted in emergency surgery. Following his recovery, he returned to service. The following table describes the utilization of both dogs in the first half of 2024.

In February, Maple started to exhibit some abnormal signs that caused concern. Following several biopsies, Maple was determined to be clear of cancer. However, over the past few years, Maple demonstrated on-and-off lameness after large area searches. We had been addressing those episodes, but after a large cold case search, it became apparent this was not going to go away with rest and anti-inflammatory therapy. In April, we were able to have more testing done and found that Maple had likely injured both elbows (and broke two toes) in the past few years. She is one of those dogs who has more drive to work over sense and looking back, I believe she may have done this a few years ago. The result was bilateral arthroscopic elbow surgery followed by a strict 8-week recovery period (crate and minimal walking), and then a slow return to 'normal'. Fortunately, the bee bacteria detection project came at the right time, allowing her to continue to serve, but in a more confined and slower fashion.

The medical insurance provided by the Sturgis Kennel Club has allowed both K9s Maple and Woody continue to serve locally, regionally, nationally, and internationally.

**SPECIFIC EVENTS/DEPLOYMENTS****SHERIFF'S DEPARTMENT**

CANINE	ROLE	NOTES
K9 Maple and K9 Sheriff Woody	Detection (K9 Maple's increasing periods of front limb lameness limited her participation in large area searches.)	Cold case deployment - April

**POLICE DEPARTMENT & CRISIS RESPONSE CANINES**

CANINE	ROLE	NOTES
K9 Sheriff Woody	Police Service Therapy Canine	Public school (75 students + 15 staff K-12) – educational presentations and interactions for all classes (May and June)
		Multiple department officer wellness visits (reaching over 150).
		Participated in national meeting in April (approximately 65 people and 25 dogs in attendance), showing that "little dogs can do big things".
	Human Remains Detection K9	Requested to assist with water recovery (May and June).

**Canine Detection Consulting Services**

CANINE	ROLE	NOTES
K9 Maple	Educational	Assisting with training with the Ontario Provincial Police in December (2023) and the Ohio Department of Natural Resources K9 Unit (April).
K9 Sheriff Woody	Educational	Western Michigan University – High School Forensic Science Workshop (scheduled for July).

**ATTACHMENT 3: UNITED STATES POLICE CANINE ASSOCIATION CANINE COURIER ARTICLE**



# TRAINER'S CORNER

## WHAT IS A POLICE THERAPY CANINE AND HOW DO I GET THERE?

By Susan M. Hines, LVT, PhD - Multidisciplinary Police Department Police Therapy K9 Handler &  
St. Joseph County Sheriff's Department Human Relations Detection K9 Handler

I decided to write this article to provide some background for handlers or departments who may be considering training, certifying and utilizing a dog as a USPCA Police Service Therapy Canine (PSTC). That is exactly where I was a few years ago with my partner K9 Sheriff Woody. Although I had certified and handled three other therapy dogs over the years, utilizing a law enforcement therapy canine was different. Over the past several months, I have received emails from people considering adding a PSTC to their departments and have been asked questions like, "What kind of dog should we get?" "What kind of training is needed?" As with all things canine, this of course is easily answered by "it depends."

Please note that these opinions expressed in this article are mine alone and do not represent specific departments.

**What is a Therapy Dog?**  
Service dogs are not emotional support dogs (animals), but both types of dogs are used to support individuals. As defined by the American with Disabilities Act, basically a service dog is one who is trained to perform a specific task to help or assist a person who has a disability. Service dogs go through extensive training and evaluation before they are able to do their job. An emotional support animal (ESA) is a pet who helps their owner stay calm and comfortable, but the owner must have a "disabling mental health disorder" as diagnosed by a mental health provider. ESAs are not trained to perform a specific task, are not certified, and do not have the same legal rights as service dogs.

**Service Dogs are NOT Emotional Support Dogs! And Emotional Support Animals Do NOT have the same legal rights!**

### What is a Therapy Dog?

Therapy dogs are generally dogs who are trained, often tested or certified and are used to "promote improvement in human physical, social, emotional or cognitive function in either group or individual settings" ([www.akc.org](http://www.akc.org)). They are often paired with an owner who volunteers in settings to meet with people in nursing homes, hospitals, schools, etc. There is a wide variation in what a therapy dog

does and the training that the team goes through ranging from "comfort dogs" who are often found in airports to help calm nervous fliers to crisis response canine teams who respond to emotionally charged critical incidents such as mass shootings or disasters. For USPCA, the PSTC and handler are a team that work within a law enforcement capacity ([www.uspca9.com](http://www.uspca9.com)). Depending on the department, these PSTC teams could be used for internal officer and staff wellness programs as well as respond to critical incidents to support officers, staff, and families.

Some departments may utilize the teams in schools, courts, or as victim advocates. The only stipulation USPCA gives is that the teams should work in a law enforcement capacity for law enforcement and special members.

### Intended Utilization

The most important step is to figure out how the PSTC will be used. Is the intention for the dog to work and stay within the confines of the department? Is the dog going to partner with a School Resource Officer or work as a victim advocate (court dog)? The environment and potential expectations for the dog should be considered before selecting a dog.





as a quest service dog. These dogs are often career changed to a different role like delivery. A dog with slight health imperfection that may keep it from working as an active service dog may be well suited as a police therapy dog. This is definitely something to consider.

An overly bontious dog may not be the right choice when working with an officer after a traumatic event. That same bontious dog may be just what is needed when paired with a School Resource Officer about outreach at a school event. One dog can do both if they are trained to do it.

The key in selection is to pick the most adaptable, confident, and friendly dog possible to begin the training process.

## Training Considerations

The goal of the handler is to help a dog develop into a calm confident partner that can work as intended. This sounds easy, but depending on the team and the situations the team work in, it may require more than getting a friendly dog and going to work. Training a candidate for police therapy work may be very simple, or complex, depending on the individual dog selected and the intended work. If a young adult dog who was raised by one of the service organizations is selected to work in a predictable environment, the initial training will consist of the team working (ex: obedience, controlled greetings, etc.) in that environment. If the breed is one that is friendly and outgoing, the training should be easier. If selecting a puppy to eventually use in a variety of situations, the training will take longer.

For training opportunities, it may be a good idea to check out local kennel clubs or obedience clubs.

If a puppy is less than one year old at the time of selection, the American Kennel Club's STAR puppy training classes are highly recommended. STAR stands for Socialization, Training, Activity, and Responsibility and is a way for the handler and puppy to learn together. This class helps a puppy and handler develop into a team.

The Canine Good Citizen (CGC) class offered by the American Kennel Club prepares a handler and dog to eventually take the CGC test. This is kind of a baseline test that a dog of any age can take that involves a number of exercises that the handler and dog must perform, but is basically demonstrating

obedience and a social setting with other people, dogs, and structures. The AKC/CAC is often a requirement for certification through many of the therapy dog certification organizations.

People often wonder if any dog will be able to help if an individual is experiencing stress. Do they do that naturally? Or can it be learned? A paper published in 2022 reported that dogs are able to detect humans experiencing stress. It appears that acute psychological stress produces changes in volatile organic compounds coming off breath and sweat in humans. (Wilson C, Campbell K, Pater Z, and C Reeve. (2022). "Dogs can discriminate between human baseline and psychological stress condition odours". *Flav CNE* 17(19): e2274177). Through my experience with four therapy dogs, I have seen dogs who seem to come by it naturally, but most likely, learn to sense individuals who are experiencing stress through training and selective exposure.

Once the team is working well together, it is imperative to extend this training into environments that the team will work in. After the initial certification, the training should continue through the service life of the team, because the more comfortable the team is in an environment, the better the team will work. Annual PSTC certification is required by USPCA.

## Other Considerations

Because therapy dogs interact closely with people, it is necessary that the dog be well groomed, fully vaccinated, and has an annual health check (including fecal examination). This is to protect potential or perceived risks to people.

## The Handler

While working, the handler's job is to focus on the dog and less on the person the team is working with. This sounds counter-intuitive, but every time the team works, the conditions will be different, people are different, the environment is different, PSTC is different, and the handler is different. The handler must be aware of what is or could happen during a therapy visit and must look out for the dog. Maybe the environment is not right for the dog to work in. Maybe it is the area, maybe it is the people, or maybe it is just that day. The handler must be able to recognize when the dog is not comfortable and calm by recognizing signs of stress. There





## TRAINER'S CORNER

What, for example, if one were going to select a dog to use as a "school dog", decisions should be made in part about some of the following: Is the dog to attend school functions or also to do outreach for the school/department? Is it to have happy times or is the dog to be around kids who may be emotionally stressed, live in stressful situations, or have other behavioral issues? Is the dog going to be used as a court dog? Will this dog be trained to handle often highly stressful and personal situations when being around children or adults who have witnessed or gone through severely challenging experiences? Is the dog supposed to work with Victim Services - helping with those who on the team or deploying with them in extremely difficult situations? These situations could become not just extremely challenging for the dog team, but also potentially physically challenging or even dangerous.

As can be seen, it becomes obvious that depending on how the dog is to be used, it is not as simple as get a puppy or a rescue, do some basic obedience, and now you have a therapy dog. Depending on the possible deployments and the actual dog, the team may

require a lot of training (initial and maintenance) to be effective in their roles. The dog's role is to be calm and receptive to individuals who seek them out.

### Candidate Selection

The basics for selecting a candidate for therapy work are somewhat similar to selecting a detector dog - pick the healthiest and environmentally sound animal possible. A puppy vs. an adult? Purchase from a breeder or train internally? That depends on the skill and commitment of the department personnel. A rescue vs. a purpose-bred dog? Again - dependent on the department's needs and skills.

The breed? This does not really matter although it is a bit easier to start with a breed that was bred to work with people. In the American Kennel Club, there are seven groups of dogs based on what purpose the breed was developed to do. Many of the breeds within the toy and non-sporting groups were

developed to be companions, while breeds in the working and sporting groups were bred to work with people. Hounds were bred to work independently and to not be dependent on a person to hunt. If that more training may be required. These are all important things to consider when selecting a breed. It is also recommended to really think about what role the dog will play as a police therapy dog. It may not be a good idea to use a breed like a German Shepherd Dog if working in a mental health crisis intervention role as it may be interpreted to be an "attack dog" instead of being there to help.

It may be a good idea to go to a local kennel club dog show to talk to breeders and/or owners to see what may be the best fit for your department. There could also be the potential that a local breeder may donate or provide a puppy at a reduced cost. It never hurts to ask!

Many people are picking the advertised hypoallergenic, designer crossbreds, commonly referred to as doodles for a prospect for a therapy dog. Although a good concept, many of the doodles are no longer the labradoodle or goldendoodle

crosses, but instead often there are many more breeds involved in the crosses. With this, there is often less hypoallergenic properties as well as less predictability for behavior and overall health of the dog. If considering a doodle, it is advisable to only buy from breeders who can demonstrate health screens and guarantees for their dogs. At purchase prices often ranging from \$3K - \$5K for a puppy, this is a reasonable request.

If there is an organization in your area that raises dogs for service work (ex: Leader Dogs for the Blind and Paws with a Cause in Michigan), that could be another potential source for a police therapy dog candidate. These dogs come from a purposeful breeding program and the puppies often are raised in homes by people who follow a planned developmental training regimen. Occasionally a puppy may not make it into a service role due to physical or behavioral reasons. Testing at one year may reveal a healthy puppy who is too active to work

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choice to work the dog or not – that call must be made by the handler. Using a risk benefit approach, and is similar in concept to a detection K9 handler deciding not to use the dog in a dangerous situation. The book "Teaming With Your Therapy Dog" (Ann Arbor, MI: Ferde University Press, 2015) is a great resource that describes signs of stress and how important is it that the handler advocates for their K9 partner by supporting the dog in an unobtrusive way. Sometimes it may be necessary to take the dog out of a working situation when the dog is showing signs of stress, and allow it to just be a dog. At the end of the day, the job of the handler is to look out for the dog to allow it to work for a long time.

at rest of the story

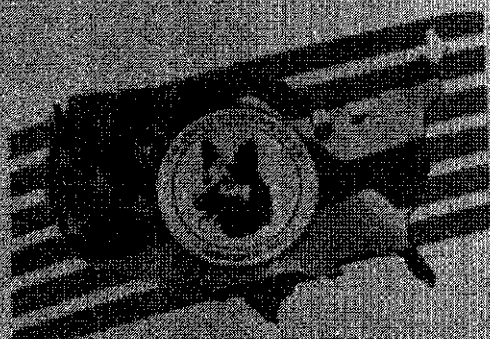
whether article will cover the journey of a police service therapy canine and what it took to pass

## TRAINERS

the USPCA certification, establish a department officer wellness program, and eventually becoming a member of Crisis Response Canines, a national organization that "provides strength, comfort and emotional support" for first responders in the aftermath of critical incidents.

### Author Bio

**Author:** Sergeant LVT PhD is the Lead Therapy Canine Handler for the Maryland State Police Department and a Special Deputy / Human Remains Identifier with the St. Joseph County Sheriff's Department. She is a trainer and regional coordinator with USPCA Region 13. With over 22 years of law enforcement and professional experience, she has worked with K9 therapy dogs in different settings and environments in the United States and other countries in the US and Canada, with partner K9s, K9s and Vets, and has written articles, book chapters, and most recently, the second edition of "Death, Decomposition, and Forensic Dog Training" to learn.



## USPCA Membership

Full Membership to this association shall be open to any active, full-time, paid law enforcement officer, whether Federal, State, County, or Municipal, who is a canine handler, trainer or administrator, pending approval of regional elected officers. This shall include members of the Military Police who may be canine handlers, trainers or administrators. Any full members may continue as such in the event he or she enters military service and later returns to canine law enforcement on a full-time basis.

Please note: regional elected officials must approve memberships for their respective regions.



### Online Application and Payment

We have an easy online application for new members and members renewing their applications. Use this option to complete your application and pay online via PayPal.

### Online Application and Mail In Payment

Sign up online, print out your invoice, and submit it with a check via US Mail. Send invoice and payments to:

Melinda Ruop, National Secretary  
1575 Wallace Avenue  
Marshalltown, IA 50186

# WWW.USPCA K9.COM





# Canine Courier

THE UNITED STATES POLICE  
CANINE ASSOCIATION, INC.



FROM: UNITED STATES  
DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON, D.C. 20535

TO: DIRECTOR, FBI  
FROM: SAC, NEW YORK  
SUBJECT: [illegible]  
DATE: 10/1/77  
MIXED ADD 500





**2025 Rates and Schedule submitted by:**

# **ARNOLD TRANSIT COMPANY**



**HF** | Hoffmann  
MARINE

MACKINAW CITY SCHEDULE			
APRIL 21TH THRU APRIL 24TH			
Depart Main Dock			Depart Island
7:30AM			8:00AM
8:30AM			9:00AM
10:00AM			10:30AM
12:00PM			12:30PM
2:00PM			2:30PM
4:30PM			5:00PM
APRIL 25TH THRU MAY 29TH			
7:30AM			8:00AM
8:30AM			9:00AM
*9:00AM			*9:30AM
9:30AM	BRIDGE TRIP		10:15AM
*10:00AM	Saturday and Sunday only		*10:45AM
10:45AM	Starting May 10th		11:15AM
*11:15AM			*12:00PM
11:45AM	BRIDGE TRIP		12:30PM
1:00PM			1:30PM
2:00PM			2:30PM
3:00PM			3:30PM
4:00PM			4:30PM
5:00PM			5:30PM
6:00PM			6:30PM
7:00PM	Starting May 9th		7:30PM
8:00PM			8:30PM
MAY 30TH THRU JUNE 13TH			
7:30AM			8:00AM
8:30AM			9:00AM
9:00AM			9:30AM
9:30AM	BRIDGE TRIP		10:15AM
10:00AM	BRIDGE TRIP		10:45AM
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7:00pm	Daily May 9th-22nd	7:30pm	
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June 13th thru August 16th			
DEPART DOCK 1		DEPART ISLAND	
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2025 Arnold Transit Company Parking Rates

St. Ignace

Day Parking .....	\$10.00/day
Overnight Standard Off-Site Parking.....	\$20.00/day
Overnight Premium Dockside Parking.....	\$40.00/day

Mackinaw City

Day Parking .....	\$10.00/day
Overnight Standard Off-Site Parking.....	\$20.00/day
Overnight Premium Dockside Parking.....	\$40.00/day

Valet St. Ignace and Mackinaw City.....	\$65.00/day
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Seasonal Parking St Ignace & Mackinaw City

Self Park Unsecured .....	\$500
Self Park Reserved & Secured.....	\$700
Outdoor Valet.....	\$900
Indoor Valet.....	\$1200

Commuter Self Park Daily Outdoor Parking.....FREE

You must have a season pass or commuter pass and visit our office and register prior to parking in the commuter lots. You will be issued a sticker to display in the front window of your vehicle. These lots will be for day parking ONLY.

Motorhome/Camper/Vehicle with Trailer

Off-site.....	\$50.00/night
On-site.....	\$100.00/night

Car Delivery to or from St Ignace (includes bridge fare).....	\$100
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**City Clerk**

**From:** Erin Evashevski <erinevashevskilaw@gmail.com>  
**Sent:** Tuesday, February 4, 2025 11:45 AM  
**To:** City Clerk  
**Subject:** Fwd: 2025 Ferry Schedules and parking rates  
**Attachments:** 2025 ATCo Parking Rates 2325.pdf; ATCo Schedules 2025.pdf; Shepler's 2025 Ferry Schedule.pdf; 2025 Parking Fees Updated 2.3.25.pdf

----- Forwarded message -----

**From:** Bradshaw, Jean Paul <jeanpaul.bradshaw@lathropgpm.com>  
**Date:** Monday, February 3, 2025  
**Subject:** 2025 Ferry Schedules and parking rates  
**To:** Erin Evashevski <erinevashevskilaw@gmail.com>

Erin - In the interest of continuing communication between the parties, I have attached the 2025 Season Schedules for Shepler's Mackinac Island Ferry and Arnold Transit Company, as well as the 2025 Regular Season parking rates for each of the companies and ask that you forward them to the City. Although the City has no right under the Franchise Agreements of approval of the schedule and parking rates, the companies have provided this information to the City as a part of their obligation to provide a schedule of services and rates. The fares being charged for transport have not changed from 2024. The companies understood from the last council meeting that the City preferred communications to come from me to you, so let me know if you or the City have any questions. I understand there is a council meeting scheduled for this Wednesday, February 5. The companies do not intend to have anyone present at the meeting, but I will attend remotely. Happy to get on a call and discuss any of this further. Thanks.



**Jean Paul Bradshaw, II**  
 Partner

Lathrop GPM LLP  
 2345 Grand Blvd., Suite 2200  
 Kansas City, MO 64108-2618  
 Direct: 816.460.5507  
 Mobile: 816.309.5616  
[jeanpaul.bradshaw@lathropgpm.com](mailto:jeanpaul.bradshaw@lathropgpm.com)  
[lathropgpm.com](http://lathropgpm.com)

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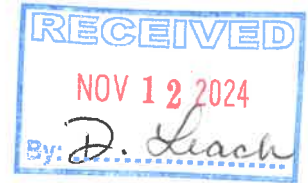


Tabled 11.25.24

Section X, Itemb.

# Arnold Transit Company

November 12, 2025



City of Mackinac Island  
Mayor Doud and City Council Members  
PO Box 455  
Mackinac Island, MI 49757

Dear Mayor Doud and City Council Members,

Please see the attached submissions of Arnold Transit Company's Rates, Fees and Schedules for the 2025 navigation season.

- Ferry Fare Schedule
- Group Fare Schedule
- 2025 Ferry Schedule for Mackinaw City and St. Ignace
- 2025 Classic Ferry Schedule for Mackinaw City and St. Ignace

We have not included our parking fees. We are currently working on new infrastructure and are kindly asking for an extension to submit these rates.

Thank you and please let me know if you need any additional information.

Very Respectfully,

Veronica Dobrowolski  
Arnold Transit Company  
President



HF

Hoffmann  
MARINE

**Serving Mackinac Island Since 1878**

801 South Huron Avenue, Mackinaw City, Michigan 49701  
(800) 638-9892 | MackinacFerry.com

**2025 Rates and Schedule submitted by:**

# ARNOLD TRANSIT COMPANY



**HF** | Hoffmann  
MARINE

# Arnold Transit Company

Section X, Itemb.

## 2025 FARE SCHEDULE

### PRICES SUBJECT TO CHANGE WITHOUT NOTICE

#### TICKET OFFICE RATES

##### **Adult**

Round Trip.....	\$36
One-Way.....	\$25

##### **Child (age 5-12)**

Round Trip.....	\$24
One-Way.....	\$17

##### **CLASSIC FERRY**

Adult Round Trip.....	\$25
Child Round Trip.....	\$19

**Child 4 & Under Round Trip.....** Free

#### **MILITARY RATES (Requires ID)**

Adult.....	\$24
Child.....	\$16

#### **ONLINE RATES**

Adult.....	\$36
Child.....	\$24
Classic Adult.....	\$25
Classic Child.....	\$19

##### **Priority Boarding (Fastpass)**

ADULT.....	\$51
CHILD.....	\$39

#### **ONLINE ADD-ONS**

Carriage Tour Adult.....	\$TBD
Carriage Tour Child.....	\$TBD
Butterfly House Adult.....	\$TBD
Butterfly House Child.....	\$TBD

Fort Mackinac Adult.....	\$TBD
Fort Mackinac Child.....	\$TBD

Grand Hotel Admission All Ages.....	\$TBD
Grand Hotel Lunch Adult (18+).....	\$TBD
Grand Hotel Lunch Youth (10-17).....	\$TBD
Grand Hotel Lunch Youth (6- 9).....	\$TBD
Grand Hotel Lunch (0-5).....	Free

**BIKES\***

Bikes.....	\$21/bike
Tagalong/Burley.....	\$21 each
Tandem Bike.....	\$42 each

\*Based on no increase with city and state fees

Kayaks Round Trip.....	\$40
Private Luggage Carts.....	\$40
Stollers/Wagons.....	FREE

**Commuter and Resident**

Summer Season Pass (4/21 to 10/31) .....	\$840
Can use 11/1/24 to 4/20/25 with winter surcharge	

Island Resident Pass Adult (4/21 to 4/20).....	\$265
Island Resident Pass Child (age 5-17).....	\$185
Island Resident Infant (under 5).....	FREE

40 Ride Commuter Book – Winter Nov-Apr.....	\$560
20 Ride Commuter Book – Winter Nov-Apr.....	\$300
40 Ride Commuter Book – Summer Apr-Nov.....	\$425
20 Ride Commuter Book – Summer Apr-Nov.....	\$235

Island Employee (Round Trip- Only sold off Island).....	\$25
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**COMMUTER BIKE POLICY**

All pass holders must have a current Mackinac Island bike license on their bike or buy an Arnold Transit Co. bike tag. (1st trip without a bike license is no longer free.)

**THIRD PARTY VENDOR TICKETS**

Adult (Third Party Ticket).....	\$31
Child (Third Party Ticket ).....	\$19

**GROUP FARES**

**Tour Groups:**

Overnight: \$27/ adult & \$18/child (age 5-12)  
Day: \$26/adult & \$17/child (ages 5-12)

**School Groups (through 12<sup>th</sup> Grade): (would include chaperones)**  
\$17/person

**College School Groups:**

Overnight: \$27/adult & \$18/child 9ages 5-12)  
Day: \$26/adult & \$17/child (ages 5-12)

**Scout/Camp/Church Youth Groups (more youth than adults in group): (would include chaperones)**  
\$18/person

**Weddings/Conventions/Reunions:**

POA: \$26/adult & \$15/child (ages 5-12)  
Master Bill: \$27/adult & \$18/child (age 5-12)

ST. IGNACE SCHEDULE		
APRIL 21TH THRU APRIL 24TH		
Depart Main Dock		Depart Island
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10:00am		10:30am
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10:30am	Starting May 10th	11:00am
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7:00pm	Daily May 9th-22nd	7:30pm
8:00pm	Daily May 9th-22nd	8:30pm
MAY 23RD THRU SEPTEMBER 1ST		
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10:00pm	Daily June 13 - Aug 16	10:30pm

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MACKINAW CITY SCHEDULE			
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June 13th thru August 16th			
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9:00am		10:00am	
11:00pm		12:00pm	
1:00pm		2:00pm	
3:00pm		4:00pm	
5:00pm		6:00pm	
7:00pm		8:00pm	
MACKINAW CITY CLASSIC			
June 13th thru August 16th			
DEPART DOCK 1		DEPART ISLAND	
9:00am		10:00am	
11:00pm		12:00pm	
1:00pm		2:00pm	
3:00pm		4:00pm	
5:00pm		6:00pm	
7:00pm		8:00pm	

**MACKINAW CITY DEPARTURES**DAILY DEPARTURES IN BLACK. ADDITIONAL DEPARTURES AS NOTED IN COLOR.  
SCHEDULES SUBJECT TO CHANGE WITHOUT NOTICE.**April 21 through April 24****LEAVE MACKINAW CITY****LEAVE MACKINAC ISLAND**

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

DAILY DEPARTURES IN BLACK

**April 25 through May 22****LEAVE MACKINAW CITY****LEAVE MACKINAC ISLAND**

7:30 AM	10:30 AM	3:30 PM	8:00 AM	12:00 NOON	7:00 PM
8:30 AM	11:00 AM	4:30 PM	9:00 AM	1:00 PM	8:00 PM
9:00 AM	11:30 AM	5:30 PM	9:30 AM	2:00 PM	
12:30 PM	12:30 PM	6:30 PM	10:00 AM	3:00 PM	
1:30 PM	1:30 PM	7:30 PM	10:30 AM	4:00 PM	
2:30 PM	2:30 PM		11:00 AM	5:00 PM	
			11:30 AM	6:00 PM	

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
SATURDAYS & SUNDAYS ONLY | DAILY MAY 9 - MAY 22 ONLY**May 23 through September 1****LEAVE MACKINAW CITY****LEAVE MACKINAC ISLAND**

6:30 AM	10:45 AM	3:30 PM	7:00 AM	11:30 AM	4:00 PM
7:30 AM	11:00 AM	4:00 PM	8:00 AM	11:45 AM	4:30 PM
8:30 AM	11:15 AM	4:30 PM	9:00 AM	12:00 NOON	5:00 PM
11:30 AM	11:45 AM	5:00 PM	9:30 AM	12:15 PM	5:30 PM
12:00 NOON	12:30 PM	6:00 PM	10:00 AM	1:00 PM	6:30 PM
12:30 PM	1:00 PM	6:30 PM	10:15 AM	1:30 PM	7:00 PM
1:00 PM	1:30 PM	7:00 PM	10:30 AM	2:00 PM	7:30 PM
1:30 PM	2:00 PM	7:30 PM	10:45 AM	2:30 PM	8:00 PM
2:00 PM	2:30 PM	8:00 PM	11:00 AM	3:00 PM	9:00 PM
2:30 PM	3:00 PM	9:30 PM	11:15 AM	3:30 PM	10:00 PM
3:00 PM					

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES | LABOR DAY ONLY  
DAILY JUNE 27 - AUGUST 10, AUGUST 30 & 31 | DAILY JUNE 13 - AUGUST 16**September 2 through October 5****LEAVE MACKINAW CITY****LEAVE MACKINAC ISLAND**

7:00 AM	10:00 AM	2:30 PM	7:30 AM	11:00 AM	4:00 PM
7:30 AM	10:30 AM	3:30 PM	8:00 AM	11:30 AM	5:00 PM
8:00 AM	11:00 AM	4:30 PM	8:30 AM	12:00 NOON	6:00 PM
8:30 AM	11:30 AM	5:30 PM	9:00 AM	12:30 PM	7:00 PM
9:00 AM	12:00 NOON	6:30 PM	9:30 AM	1:00 PM	8:00 PM
12:30 PM	12:30 PM	7:30 PM	10:00 AM	2:00 PM	
1:30 PM	1:30 PM		10:30 AM	3:00 PM	

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
SEPTEMBER 6 ONLY | FRIDAYS AND SATURDAYS ONLY**October 6 through October 26****LEAVE MACKINAW CITY****LEAVE MACKINAC ISLAND**

7:00 AM	10:00 AM	2:30 PM	7:30 AM	11:00 AM	4:00 PM
7:30 AM	10:30 AM	3:30 PM	8:00 AM	11:30 AM	5:00 PM
8:00 AM	11:00 AM	4:30 PM	8:30 AM	12:00 NOON	6:00 PM
8:30 AM	11:30 AM	5:30 PM	9:00 AM	12:30 PM	7:00 PM
9:00 AM	12:00 NOON	6:30 PM	9:30 AM	1:00 PM	7:00 PM
12:30 PM	12:30 PM	7:30 PM	10:00 AM	2:00 PM	
1:30 PM	1:30 PM		10:30 AM	3:00 PM	

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
OCTOBER 25 ONLY | FRIDAYS AND SATURDAYS ONLY | SATURDAYS & SUNDAYS ONLY**October 27 through October 31****LEAVE MACKINAW CITY****LEAVE MACKINAC ISLAND**

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

DAILY DEPARTURES IN BLACK

**2025****ST. IGNACE DEPARTURES**DAILY DEPARTURES IN BLACK. ADDITIONAL DEPARTURES AS NOTED IN COLOR.  
SCHEDULES SUBJECT TO CHANGE WITHOUT NOTICE.**April 21 through April 24****LEAVE ST. IGNACE****LEAVE MACKINAC ISLAND**

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

DAILY DEPARTURES IN BLACK

**April 25 through May 22****LEAVE ST. IGNACE****LEAVE MACKINAC ISLAND**

7:30 AM	10:00 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
8:30 AM	10:30 AM	3:30 PM	9:00 AM	11:30 AM	4:00 PM
9:00 AM	11:00 AM	4:30 PM	9:30 AM	12:00 NOON	5:00 PM
11:30 AM	11:30 AM	5:30 PM	10:00 AM	1:00 PM	6:00 PM
12:30 PM	12:30 PM	6:30 PM	10:30 AM	2:00 PM	7:00 PM
1:30 PM	1:30 PM	7:30 PM			8:00 PM

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
MAY 10-11 & MAY 17-19 ONLY | DAILY MAY 9-22 ONLY**May 23 through September 1****LEAVE ST. IGNACE****LEAVE MACKINAC ISLAND**

6:30 AM	11:30 AM	4:30 PM	7:00 AM	12:30 PM	5:00 PM
7:30 AM	12:00 NOON	5:00 PM	8:00 AM	1:00 PM	5:30 PM
8:30 AM	12:30 PM	5:30 PM	9:00 AM	1:30 PM	6:00 PM
1:00 PM	1:00 PM	6:00 PM	9:30 AM	2:00 PM	6:30 PM
1:30 PM	1:30 PM	6:30 PM	10:00 AM	2:30 PM	7:00 PM
2:00 PM	2:00 PM	7:00 PM	10:30 AM	3:00 PM	7:30 PM
2:30 PM	2:30 PM	7:30 PM	11:00 AM	3:30 PM	8:00 PM
3:00 PM	3:00 PM	8:30 PM	11:30 AM	4:00 PM	9:00 PM
3:30 PM	3:30 PM	9:30 PM	12:00 NOON	4:30 PM	10:00 PM
4:00 PM	4:00 PM				

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES | LABOR DAY ONLY  
DAILY JUNE 27 - AUGUST 31 | DAILY JUNE 13 - AUGUST 16**September 2 through October 5****LEAVE ST. IGNACE****LEAVE MACKINAC ISLAND**

7:00 AM	9:30 AM	1:30 PM	7:30 AM	11:00 AM	4:00 PM
7:30 AM	10:00 AM	2:30 PM	8:00 AM	11:30 AM	5:00 PM
8:00 AM	10:30 AM	3:30 PM	8:30 AM	12:00 NOON	6:00 PM
8:30 AM	11:00 AM	4:30 PM	9:00 AM	1:00 PM	7:00 PM
9:00 AM	11:30 AM	5:30 PM	9:30 AM	2:00 PM	8:00 PM
12:30 PM	12:30 PM	6:30 PM	10:30 AM	3:00 PM	
		7:30 PM			

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
SEPTEMBER 6 ONLY | FRIDAY & SATURDAY ONLY | SATURDAYS & SUNDAY ONLY**October 6 through October 26****LEAVE ST. IGNACE****LEAVE MACKINAC ISLAND**

7:00 AM	9:30 AM	1:30 PM	7:30 AM	10:30 AM	3:00 PM
7:30 AM	10:00 AM	2:30 PM	8:00 AM	11:00 AM	4:00 PM
8:00 AM	10:30 AM	3:30 PM	8:30 AM	11:30 AM	5:00 PM
8:30 AM	11:00 AM	4:30 PM	9:00 AM	12:00 NOON	6:00 PM
9:00 AM	11:30 AM	5:30 PM	9:30 AM	1:00 PM	7:00 PM
12:30 PM	12:30 PM	6:30 PM	10:00 AM	2:00 PM	
		7:30 PM			

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
OCTOBER 25 ONLY | FRIDAY & SATURDAY ONLY | SATURDAYS & SUNDAY ONLY**October 27 through October 31****LEAVE ST. IGNACE****LEAVE MACKINAC ISLAND**

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

DAILY DEPARTURES IN BLACK

\*\*Updated 2/3/25

## **2025 SHEPLER'S SEASONAL & OVERNIGHT PARKING FEES**

### **Mackinaw City**

**Overnight Indoor** \$1,175 No valet

**Overnight Outdoor** \$715 No valet

**Daily Outdoor** \$300 No valet

### **St. Ignace**

**Overnight Indoor** \$1,470 No valet

**Overnight Outdoor** \$715 No Valet

**Daily Outdoor** \$300 No valet

**Winter Seasonal Parking** - (SI only) Please transfer calls to the St. Ignace office.

### **Mackinaw City Parking**

Day Parking	\$10.00/day
Overnight Premium On-site Parking	\$45.00/night
Overnight Standard Off-Site Parking CCC	\$20.00/night
<i>Indoor Parking</i>	<i>Not Available</i>

### **St. Ignace Parking**

Day Parking	\$10.00/day
Overnight Premium On-Site Parking	\$45.00/night
Overnight Standard Off-Site Parking	\$20.00/night
<i>Indoor Parking</i>	<i>\$70.00/night</i>

### **Miscellaneous Charges**

Motorcycle Indoor (SI ONLY)	\$70.00 day or night
-----------------------------	----------------------

### **Motorhome/Camper/ Vehicle with trailer**

Off-Site (MC / SI)	\$50.00/night	Flat Fee
On-Site (SI ONLY)	\$100.00/night	Flat Fee

Car Delivery to or from St. Ignace

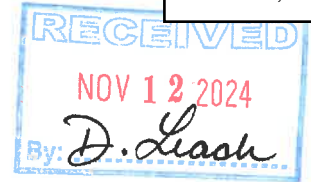
\$100.00 - Includes Bridge Fare



Tabled 11.25.24

**Shepler's Mackinac Island Ferry**  
Mackinaw City & St. Ignace  
P.O. Box 250  
Mackinaw City, MI 49701  
Phone: 231-436-5023 | 800-828-6157  
Fax: 231-436-7521

Section X, Itemc.



November 12, 2024

City of Mackinac Island  
Attn: Mayor Doud and City Council Members  
P.O. Box 455  
Mackinac Island, MI 49757

Dear Mayor Doud and City Council Members,

Attached is Shepler's submission of Rates, Fees, and Schedules for the 2025 ferry season.  
This submission is outlined by:

- Ferry Fare Schedule
- Standard Group Fare Schedule
- 2025 Ferry Schedule for Mackinaw City and St. Ignace

Thank you all for your time and please let me know if you need any additional information.

Best Regards,

Jason Wiley  
Director of Operations



**HOFFMANN FAMILY  
OF COMPANIES**

ELEVATE YOUR EXPERIENCE



**Hoffmann**  
MARINE

**Shepler's Mackinac Island Ferry**  
**2025 FARE SCHEDULE**  
**PRICES SUBJECT TO CHANGE WITHOUT NOTICE**

**Ticket Office Rates**

Adult - Round Trip	\$38.00 per person
One Way	\$27.00 per person
Child - Round Trip (age 5-12)	\$26.00 per person
One Way	\$19.00 per person

**Online Rates**

Adult - Round Trip	\$38.00 per person
Child - Round Trip (age 5-12)	\$26.00 per person

**Online Add-on**

Adult Carriage Tour	\$ TBD
Child Carriage Tour	\$ TBD
Adult Fort / Fort Mackinac (Island)	\$ TBD
Child Fort / Fort Mackinac (Island)	\$ TBD

Online only Grand Hotel Adult Lunch (age 13 +)	\$TBD
Online only Grand Hotel Child Lunch (age 6-12)	\$TBD
Infant (age 0-5 with adult purchase)	Free

**Military Rates Requires ID**

Adult - Round Trip	\$26.00 per person
Child - Round Trip (age 5-12)	\$18.00 per person

**Bikes\***

Bikes - All Single Bicycles - Round Trip	\$21.00 per bicycle
Passenger bike attachment	\$21.00 each
Tandem Bicycle	\$42.00 each

\*Based on no increase with city and state fees

**Strollers / Wagons** Free

**Private Luggage Carts (4ft x 6ft)** \$40.00

**Kayak (round-trip)** \$40.00

**Gift Cards** - \$25 minimum; expires 5 years after purchase date; will need to choose email or mail option; may be used on tickets, cruises, and parking. Redeem at the ticket office or online.

## COMMUTERS

Section X, Itemc.

### Must be island employee, own a business / doing business or resident.

Season Pass (unlimited trips April 21 - Oct. 31)	\$840.00
20 One Ways	\$275.00
40 One Ways	\$505.00
Island Employee Ticket (Round Trip - ONLY sold off Island)	\$25.00
Island Resident Adult Season Pass	\$265.00
Island Resident Child Season Pass (age 5-17)	\$185.00
Island Resident Infant Season Pass (under 5)	FREE
Adult Third Party Vendor Tickets	\$33.00
Child Third Party Vendor Tickets	\$21.00

### Commuter Bike Policy

All pass holders must have a current Mackinac Island bike license on their bike or buy a Shepler's bike tag. (1<sup>st</sup> trip without a bike license is no longer free.)

Updated 10/16/24

## **Shepler's Mackinac Island Ferry**

### **2025 STANDARD GROUP FARES**

#### **Tour Groups:**

Overnight: \$29/adult & \$20/child (age 5-12)

Day: \$28/adult & \$19/child (ages 5-12)

#### **School Groups (through 12<sup>th</sup> Grade):**

\$19/person

#### **College School Groups:**

Overnight: \$29/adult & \$20/child (age 5-12)

Day: \$28/adult & \$19/child (ages 5-12)

#### **Scout/Camp/Church Youth Groups (more youth than adults)**

\$20/person

#### **Weddings/Conventions/Reunions**

POA: \$28/adult & \$17/child (ages 5-12)

Master Bill: \$29/adult & \$20/child (ages 5-12)



# MACKINAW CITY DEPARTURES

DAILY DEPARTURES IN BLACK. ADDITIONAL DEPARTURES AS NOTED IN COLOR.  
SCHEDULES SUBJECT TO CHANGE WITHOUT NOTICE.

April 21 through April 24

LEAVE MACKINAW CITY

7:30 AM	10:30 AM	2:30 PM	5:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK

April 25 through May 22

LEAVE MACKINAW CITY

7:30 AM	10:30 AM	3:30 PM	8:00 AM	12:00 noon	7:00 PM
8:30 AM	11:00 AM	4:30 PM	9:00 AM	1:00 PM	8:00 PM
9:00 AM	11:30 AM	5:30 PM	9:30 AM	2:00 PM	
	12:30 PM	6:30 PM	10:00 AM	3:00 PM	
	1:30 PM	7:30 PM	10:30 AM	4:00 PM	
	2:30 PM		11:00 AM	5:00 PM	
			11:30 AM	6:00 PM	

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
SATURDAYS & SUNDAYS ONLY | DAILY MAY 9 - MAY 22 ONLY

May 23 through September 1

LEAVE MACKINAW CITY

6:30 AM	10:45 AM	3:30 PM	7:00 AM	11:30 AM	4:00 PM
7:30 AM	11:00 AM	4:00 PM	8:00 AM	11:45 AM	4:30 PM
8:30 AM	11:15 AM	4:30 PM	9:00 AM	12:00 noon	5:00 PM
	11:30 AM	5:00 PM	9:30 AM	12:15 PM	5:30 PM
	11:45 AM	5:30 PM	9:45 AM	12:30 PM	6:00 PM
	12:00 noon	6:00 PM	10:00 AM	1:00 PM	6:30 PM
	12:30 PM	6:30 PM	10:15 AM	1:30 PM	7:00 PM
	1:00 PM	7:00 PM	10:30 AM	2:00 PM	7:30 PM
	1:30 PM	7:30 PM	10:45 AM	2:30 PM	8:00 PM
	2:00 PM	8:30 PM	11:00 AM	3:00 PM	8:00 PM
	2:30 PM	9:30 PM	11:15 AM	3:30 PM	10:00 PM
	3:00 PM				

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES | LABOR DAY ONLY  
DAILY JUNE 27 - AUGUST 16, AUGUST 28 & 31 | DAILY JUNE 13 - AUGUST 15

September 2 through October 5

LEAVE MACKINAW CITY

7:00 AM	10:00 AM	2:30 PM	7:30 AM	11:00 AM	4:00 PM
7:30 AM	10:30 AM	3:30 PM	8:00 AM	11:30 AM	5:00 PM
8:00 AM	11:00 AM	4:30 PM	8:30 AM	12:00 noon	6:00 PM
8:30 AM	11:30 AM	5:30 PM	9:00 AM	12:30 PM	7:00 PM
9:00 AM	12:00 noon	6:30 PM	9:30 AM	1:00 PM	8:00 PM
	12:30 PM	7:30 PM	10:00 AM	2:00 PM	
	1:30 PM		10:30 AM	3:00 PM	

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
SEPTEMBER 4 ONLY | FRIDAYS AND SATURDAYS ONLY

October 6 through October 26

LEAVE MACKINAW CITY

7:30 AM	10:00 AM	2:30 PM	8:00 AM	11:00 AM	4:00 PM
8:00 AM	10:30 AM	3:30 PM	8:30 AM	11:30 AM	5:00 PM
8:30 AM	11:00 AM	4:30 PM	9:00 AM	12:00 noon	6:00 PM
9:00 AM	11:30 AM	5:30 PM	9:30 AM	1:00 PM	7:00 PM
	12:30 PM	6:30 PM	10:00 AM	2:00 PM	
	1:30 PM		10:30 AM	3:00 PM	

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
OCTOBER 25 ONLY | FRIDAYS AND SATURDAYS ONLY | SATURDAYS & SUNDAYS ONLY

October 27 through October 31

LEAVE MACKINAW CITY

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK

# 2025

# ST. IGNACE DEPARTURES

DAILY DEPARTURES IN BLACK. ADDITIONAL DEPARTURES AS NOTED IN COLOR.  
SCHEDULES SUBJECT TO CHANGE WITHOUT NOTICE.

April 21 through April 24

LEAVE ST. IGNACE

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK

April 25 through May 22

LEAVE ST. IGNACE

7:30 AM	10:00 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
8:30 AM	10:30 AM	3:30 PM	9:00 AM	11:30 AM	4:00 PM
9:00 AM	11:00 AM	4:30 PM	9:30 AM	12:00 noon	5:00 PM
	11:30 AM	5:30 PM	10:00 AM	1:00 PM	6:00 PM
	12:30 PM	6:30 PM	10:30 AM	2:00 PM	7:00 PM
	1:30 PM	7:30 PM			8:00 PM

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES  
MAY 10-11 & MAY 17-18 ONLY | DAILY MAY 9-22 ONLY

May 23 through September 1

LEAVE ST. IGNACE

6:30 AM	11:30 AM	4:30 PM	7:00 AM	12:30 PM	5:00 PM
7:30 AM	12:00 noon	5:00 PM	8:00 AM	1:00 PM	5:30 PM
8:30 AM	12:30 PM	5:30 PM	9:00 AM	1:30 PM	6:00 PM
	1:00 PM	6:00 PM	9:30 AM	2:00 PM	6:30 PM
	1:30 PM	6:30 PM	10:00 AM	2:30 PM	7:00 PM
	2:00 PM	7:00 PM	10:30 AM	3:00 PM	7:30 PM
	2:30 PM	7:30 PM	11:00 AM	3:30 PM	8:00 PM
	3:00 PM	8:30 PM	11:30 AM	4:00 PM	9:00 PM
	3:30 PM	9:30 PM	12:00 noon	4:30 PM	10:00 PM
	4:00 PM				

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES | LABOR DAY ONLY  
DAILY JUNE 27 - AUGUST 31 | DAILY JUNE 13 - AUGUST 15

September 2 through October 26

LEAVE ST. IGNACE

7:00 AM	9:30 AM	1:30 PM	7:30 AM	11:00 AM	4:00 PM
7:30 AM	10:00 AM	2:30 PM	8:00 AM	11:30 AM	5:00 PM
8:00 AM	10:30 AM	3:30 PM	8:30 AM	12:00 noon	6:00 PM
8:30 AM	11:00 AM	4:30 PM	9:00 AM	1:00 PM	7:00 PM
9:00 AM	11:30 AM	5:30 PM	9:30 AM	2:00 PM	8:00 PM
	12:30 PM	6:30 PM	10:00 AM	3:00 PM	
		7:30 PM	10:30 AM		

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK | MIGHTY MAC DEPARTURES | LABOR DAY ONLY  
FRIDAYS & SATURDAYS ONLY | SATURDAYS & SUNDAYS ONLY

October 27 through October 31

LEAVE ST. IGNACE

7:30 AM	10:30 AM	2:30 PM	8:00 AM	11:00 AM	3:00 PM
9:00 AM	12:30 PM	4:30 PM	9:30 AM	1:00 PM	5:00 PM

LEAVE MACKINAC ISLAND

DAILY DEPARTURES IN BLACK

For schedule updates, please visit [sheplersferry.com](http://sheplersferry.com)

Featuring Mighty Mac Departures!

A narrated 25 minute journey under the Mackinac Bridge provides a unique vantage point to capture rare photos — at no extra charge!



Scan Here For Tickets!



# 2024 ANNUAL REPORT

December 2024

Welcome,

The following report details the activities of Mackinac Marine Rescue (MMR) over the last year. The MMR crew continues to train hard to meet the needs of the Straits community. The passion for community service among this crew is humbling.

The MMR season started with the rescue of two gentlemen who had been kayaking off the northern shores of St. Ignace. The call came in with only a vague location. Daylight was just beginning to fade. The water temperatures were in the low 50s. We, and they, got lucky. We found one swamped, but empty, kayak and worked our way toward shore following the wind and waves quickly locating the two. Once onboard, they were treated for serious hypothermia. The crew jumped into action to get them as dry as possible and warming up. The boaters had spent nearly an hour in the cold water. I don't think they would have lasted much longer. Both kayaks fully sank and were never recovered.

On a rough and windy day, we received a call for an overturned boat near Devil's Kitchen. With emergency crews on shore giving us a precise location, the U.S. Coast Guard 29' boat, Shepler's ferry, and MMR all arrived on scene at the same time. Working together, all three boats retrieved the 5 victims and their dog safely and coordinated their return to shore in St. Ignace. All were in good shape. USCG, emergency response on the Island, and MMR coordinated to collect and return as much of the boater's personal property as possible.

Of all the runs we had last summer, none hit the crew, and the community, harder than the drowning of Mari Dyer. Many of the crew knew her personally. I have gone over that run many, many times in my mind and I do not see anything we could have done differently to have reached a good outcome. Everyone did everything they were trained to do to the best of their ability. It was truly a tragedy. I never want to look in another family member's eyes again and apologize for not being able to answer the question "Why?"

The 68 runs and the long hours of training performed by MMR last season are a testament to the community service commitment of this crew. The crew continues to work to learn new skills and sharpen the old training.

As always, we are thankful for the support of the Council, local community, and that of the larger Straits region.

With best regards,

Commander Allen Burt

## Crew 2024

Allen Burt	Commander	Megan Czarnecki	Deckhand
Anthony Arabie	Coxswain	Brian Gist	Deckhand
Sam Barnwell	Coxswain	Trista Horn	Deckhand
Kevin Leach	Coxswain	Corey Kaminen	Deckhand

Taylor Bulla	Engineer	Nathan Ohse	Deckhand
Ellen Davey	Engineer	Mary Patay	Deckhand
Jimmy Hagenbaugh	Engineer	Chuck Pereny	Deckhand
Jack Stack	Engineer	Justin Wright	Deckhand
Stephanie McGreevy	Engineer/admin		



Year in Review

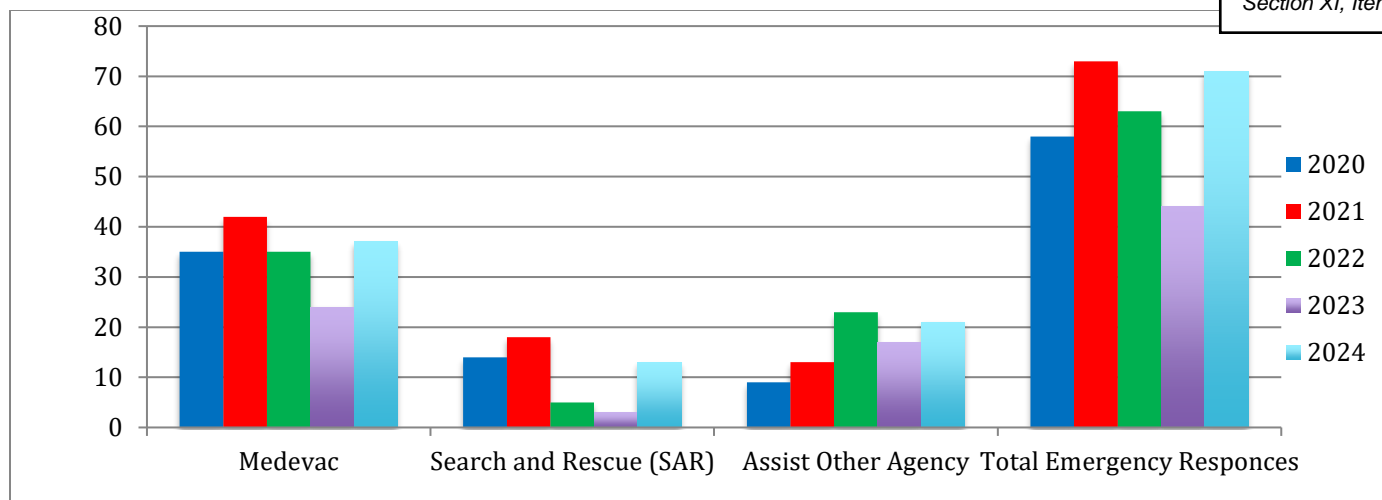
Medical Evacuations (MEDEVAC):

MEDEVAC responses continue to be an important part of MMR’s mission. During the summer of 2024, MMR conducted 37 MEDEVAC missions up 54% from the past year. Working with the Mackinac Island Medical Center we assisted in the transfer of medical and trauma patients to a higher level of care on the mainland. An integrated system of patients, physicians, nurses, EMS, and MMR staff all worked together for the most efficient and best transport for the patient. MMR received critical calls from Bois Blanc Island Fire/EMS again this summer requesting transportation to the mainland for 911 calls when flights were unavailable.

Search and Rescue (SAR):

MMR responded to 13 search and rescue missions that were called into 911. This is a 333% increase over the past year. The SAR missions MMR responded to this season were related to boats aground, drowning victims, adrift vessels and missing swimmers.





### Assists Other Agencies:

On 21 separate occasions Mackinac Marine Rescue was called to assist other agencies during 2024. Events MMR supported: Mackinac Island's Fourth of July fireworks and Labor Day Bridge Walk.

MMR continued to be an asset to the community as we regularly returning EMS and police personnel to the island after they had escorted patients to the mainland on the last boat. Thanks to this assistance, EMTs and officers serve Mackinac Island for the remainder of the night. MMR has also assisted Mackinac County's 911 and Emergency Management.



**Vessel Aground**



**MMR before patrolling  
Mackinac Bridge's Labor  
Day Walk**



**Adrift Vessel**

### Chemical, Biological, Radiological, Nuclear and High Yield Explosives Detection (CBRNE):

Mackinac Marine Rescue was initially funded by a FEMA port security grant. Part of the grant required the boat be equipped with hazardous materials screening equipment and the crew be trained in its use. MMR met these expectations with random, passive screening of vessels and docks while underway this summer. MMR acted as a PRND (Preventive Radiological Nuclear Detection) screening vessel during the Mackinac Bridge Labor Day walk in 2024. Being able to use the PRND equipment while underway for other missions kept our staff current on its use even with a limited number of events. On July 27<sup>th</sup>, MMR was asked by Mackinac Island Fire Department to stand by to use the RAD detection equipment for a bomb threat called into the City of Mackinac Island's Community Hall. Fortunately, the threat was false.

## Training:

MMR had 23 training sessions with over 45 hours. MMR took advantage of every available opportunity to train and work with our new members including time with our partner, USCG Station St. Ignace. We train to the standards of our United States Coast Guard (USCG) counterparts, and this is a high bar to reach. Training can include docking, cross towing with USCG29, driver training, and search pattern drills among other duties.



**Training Future Coxswain**



**Dry Suit and Stokes Basket Training**



**Tactical Emergency Casualty Care Training**

With the assistance of Mackinac Island EMS, MMR personnel have renewed their CPR skills and obtained certification in the Stop The Bleed program every other year. In 2024, the team worked with EMS for TECC, Tactical Emergency Casualty Care designed to present a strong foundation of topics, concepts, principles, and skills specific to delivering emergency medical care for patients in a civilian tactical environment. This training was provided by a grant from Mackinac Island Community Foundation.




## Partnerships:

Working together and building relationships with our area partners has been a cornerstone of the MMR mission since our inception. We are proud of the relationships we have fostered and how these relationships have improved our team and joint responses. The Mackinac Marine Rescue Team could not be successful without the help and support of our partners.

In addition to the City of Mackinac Island, there are many agencies that assisted in making MMR a successful program. We would especially like to thank the following:

- All-Star Marine (Motor installation and on-going maintenance)
- Mackinac State Historic Parks (Indoor equipment storage)
- Village of Mackinaw City (Fuel access 24/7)
- United States Coast Guard (Training and operational support)
- Chad and Larry Belonga (Official Trailered Transport Driver)
- Arnold Transit (Off-season vessel storage)
- Mackinac Island DNR Marina Crew (Dockage)

Working with the Mackinac Island Community Foundation (MICF) in 2020, the MMR team members began a fund within the MICF. Thanks to generous support from donors, this endowment continues to grow, and our crew has high hopes this fund will support MMR for generations to come.

		
Arnold Transit: Winter Storage	Early morning run	Boat pull day with the Belonga family.

**City of Mackinac Island**  
**Resolution for Poverty Exemption**  
Resolution No. 25-002

**WHEREAS**, the adoption of guidelines and application for a poverty exemption is required of the Mackinac Island City Council, and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994, the City of Mackinac, Mackinac County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be owner of the occupancy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the overall asset limit of \$20,000. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.

The following re the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

**Income Guidelines**  
**Used in the Determination of Poverty Exemptions for 2025**

Below are the federal poverty guidelines updated annually in the federal register by the US Department of Health and Human Services which sere adopted in 2025; the City of Mackinac Island will follow these guidelines for establishing poverty exemptions for the 2025 assessments:

Single Family Unit	Poverty Guidelines
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
For Each Additional Person	\$5,380

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by the Mackinac Island City Council Member \_\_\_\_\_  
And supported by Mackinac Island City Council Member \_\_\_\_\_.

Upon roll call vote, the following voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

The Mackinac Island City Clerk declared the resolution \_\_\_\_\_.

\_\_\_\_\_  
Danielle Leach, City Clerk

\_\_\_\_\_  
Date



City of Mackinac Island

Assessor Contact Information & Policy Regarding

Access to Assessment Records

Assessor: Joseph C. Stakoe, Michigan Advanced Assessing Officer (MAAO) R-7192  
Michigan Certified Personal Property Examiner (PPE)  
Michigan Certified General Real Estate Appraiser (CGA) No. 1205003788

Phone Number: 231-590-4096

E-Mail [istakoe@nappraisal.net](mailto:istakoe@nappraisal.net) (Petoskey Office)  
[istakoe@cityofmi.org](mailto:istakoe@cityofmi.org) (Mackinac Island Office)

Mailing Address: City of Mackinac Island  
P.O. Box 187  
Mackinac Island, MI 49757

Response Time: A response time of 1 business day is generally expected. On occasion a response time up to 7 days may be used, as permitted by the stature.

Office Hours: The assessor will hold office hours as needed, however is accessible by phone or e-mail during regular business hours, 9 AM to 5 PM, Monday through Friday, weekly.

In Person Meetings: The assessor will be available to meet in person. Contact the assessor to schedule a meeting time.

Questions/Disputes: Throughout the year and upon receipt of the annual Notice of Assessment, Taxable Valuation, and Property Classification, taxpayers with questions or concerns are encouraged to contact the assessor. The assessor will make reasonable efforts to hear taxpayer concerns, gather additional information if needed, take appropriate action in response, and convey the outcome to the taxpayer.

Inspections/Copy Requests: Requests to inspect and/or copy assessment records will be accepted and responded to in accordance with the City of Mackinac Island FOIA Policy: Guidelines, section 4, of Michigan Freedom of Information Act, MCL 15.234.

Records Location: Assessing records are officially retained at the City of Mackinac Island office located at 7358 Market Street, Mackinac Island, MI 49757.

Adopted at the Regular Meeting on \_\_\_\_\_

Signature: \_\_\_\_\_  
Danielle M. Leach, City Clerk

Summer:  
PO Box 470  
Mackinac Island, MI 49757  
(May - October)

  
**MURRAY HOTEL**  
(906) 847-3360 (855) 885-0710  
www.MyMurrayHotel.com

Winter:  
PO Box 7706  
Ann Arbor, MI 48107  
(November - April)

Section XI, Item.

Jan 28, 2025

Mackinac Island City Council  
7358 Market Street  
Mackinac Island, MI 49757


Dear City Council Members,

The Wheelmen have been visiting Mackinac Island for decades, and we are pleased to welcome them back this season. To ensure their stay is as comfortable as it has been in years past, we would like to request the same parking arrangements as in years past outlined below for their visit from August 24th to August 27th, 2025:

- During the daytime hours - provide antique bike parking tied to ropes in front of the Murray Hotel.
- Additional overflow bike parking in the City Hall building's courtyard, using stakes and ropes during the day. As in the past, we will contact Miss Dig before the Wheelmen's arrival to schedule an inspection

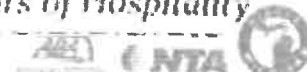
Thank you very much for your help!

Sincerely,

  
Mar Pulte

 Info@MyMurrayHotel.com  
 @MurrayHotelMackinacIsland  
 @MurrayHotel


Celebrating Over 140 Years of Hospitality





## LIABILITY WAIVER

It is hereby understood that the person, organization, or group applying for or sponsoring the event described on the permit application agrees to hold harmless the City of Mackinac Island, its several agents, agencies, or officers either in said agent's, agencies' or officers' public or private capacity, against any claim for property or personal injury due to participation in the proposed event. It is also understood that any participants in the proposed event likewise will hold harmless in the above particulars the above named individuals. It is also understood that the person, organization or group sponsoring this event shall have informed each and every individual participant of the hold harmless agreement, and in addition thereto, shall inform each participant in unambiguous language and prior to the event that he/she participates at their own risk.

  
Signature of Permit Applicant

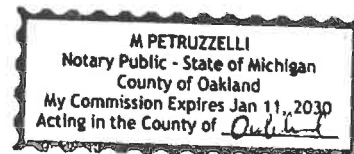
1-23-25  
Date

Otillo Swimrun  
Representing (Name of Group or Organization)

Subscribed and sworn before me, this 23<sup>rd</sup> day of January,  
2025, a Notary Public in and for Oakland County, Michigan.

M. Petruzzelli  
Signature of Notary Public

01/11/2030  
My Commission Expires



**Note: This liability waiver must be completed and attached to the permit application for parade or competitive event and submitted to the Mackinac Island City Clerk.**



06/2016

# LONG COURSE

## 18.75 MI TOTAL

# ÖTILLÖ

## SWIMRUN MACKINAC ISLAND

### LAKE HURON



**RUN LEGS**  
15.65 MILES

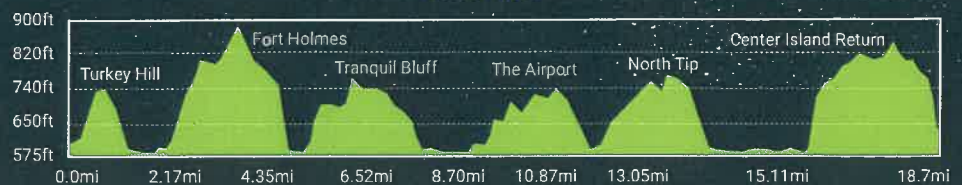
**SWIM LEGS**  
4955 METERS

**RUN 1** - 1.60  
**RUN 2** - 3.00  
**RUN 3** - 2.85  
**RUN 4** - 2.50  
**RUN 5** - 2.30  
**RUN 6** - 1.10  
**RUN 7** - 2.30

**SWIM 1** - 675  
**SWIM 2** - 675  
**SWIM 3** - 1365  
**SWIM 4** - 400  
**SWIM 5** - 1275  
**SWIM 6** - 565

- START
- FINISH
- WATER/FOOD
- RESTROOM
- STAIR CLIMB
- SWIM COURSE
- RUN COURSE
- FINAL RUN LEG
- CUTOFF SPOT

**ELEVATION**  
1883 FEET





# SHORT COURSE

## 13.5 MI TOTAL

# ÖTILLO

## SWIMRUN MACKINAC ISLAND



## LAKE HURON

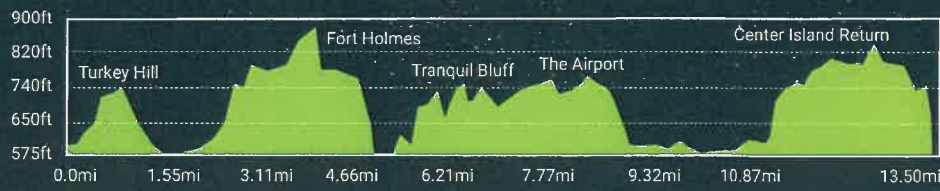
**RUN LEGS**  
11.50 MILES

**SWIM LEGS**  
3190 METERS

<b>RUN 1</b> - 1.60	<b>SWIM 1</b> - 675
<b>RUN 2</b> - 3.00	<b>SWIM 2</b> - 675
<b>RUN 3</b> - 3.50	<b>SWIM 3</b> - 1275
<b>RUN 4</b> - 1.10	<b>SWIM 4</b> - 565
<b>RUN 5</b> - 2:30	

START	SWIM COURSE
FINISH	RUN COURSE
WATER/FOOD	FINAL RUN LEG
RESTROOM	CUTOFF SPOT
STAIR CLIMB	

**ELEVATION**  
1275 FEET



## Marine Event Safety Plan for ÖTILLÖ SWIMRUN MACKINAC ISLAND.

**Event Date** – 8/24/2025

**Event Start Time** – 6:45AM

**Event Finish Time** – 2:00PM

**Number of Competitors** – Up to 250

**Race Director(s)** – Aaron Palaian (248) 456-4907 & Lars Finanger (303) 828-8034

**Motorized Boats & Kayaks** - Scot Graden Walloon Central Rentals (231) 590-1263

**Medical** - Bryan King (832) 423-3838

**Course Directors** - JR Daisley (910) 916-6402 & John Stevens (207) 956-3099

### Accounting for Swimmers:

**Start of Race** – All athletes start on the Shepler's Dock. We have a dedicated start line. They all have timing chips on their ankles. They will cross the start line and it will record them crossing the start line so we will know every person that starts the race.

**During the Race** – During the event there are two ways we account for the swimmers. 1) We have checkpoints at periodic swim exits. At these spots we will have chip readers for even more accuracy but manual will still always be our fallback. 2) During the run sections of the course we have medical team members assigned to the areas they run to monitor as they ride their bikes back and forth in the sections. We can always identify the athletes by their number that is assigned to them.

**End of the Race** – Same as the start. We have a finish line and when they cross it instantly shows them as finished and records their time. We know who has finished and who still needs to. Between knowing who started, who has exited each swim, who is on the runs, and who is finished, we have a great look at the progress of the athletes during the day.

### Utilizing Vessels for Safety Purposes:

Each swim will have 1-4 kayaks assigned to it. The number of kayaks depends on the length of the swim and how far into the race that swim is. All swims are about chest deep so swimmers can also stand up. All kayaks will have 1 kayaker onboard with bright shirts or vests to identify themselves and help with the athletes being able to see them. They will line the outer boundary of the course keeping swimmers between them and the shore and correcting anyone off course. They also serve as a sighting line for swimmers since marking buoys will not be anywhere outside of the start and finish of the swim courses (not allowed by the island).

### Procedure for an athlete that DNFs:

There are two types of "Do Not Finish" (DNF). Type 1 is an athlete that is physically ok but just chooses not to continue. In this case the athlete knows to find the closest area with race personnel (kayak, swim exit, water stop, medical, volunteer) and give them their timing chip and name and reason for the DNF to report to our staff (director, timer, medical director). If they are in the water and choose to DNF we make

sure they can walk to shore in a safe place and get there (assuming they let us know while they're in the water). Type 2 is a swimmer in distress that DNFs. A swimmer that is in distress is told to wave their arms while floating on their back making some commotion so that our kayaks can get to them and help get them to shore. While this action is occurring the kayak also relays the evac info to our medical director who coordinates a medical crew member meeting them at shore to assess the situation. Obviously if it's very serious the kayaker's first duty is to call 911 or convey to us the severity of the situation so that we can do so. This is also why we have a handful of motorized rescue boats around the Island monitoring the swim course(s). If there is a serious in-water situation and the swimmers needs to quickly get to the harbor and/or mainland to the available EMS, that motorized boat is there to load the swimmer and quickly get them where they need to be. This is all communicated in detail to the kayakers, medical, and motorized boats. In less serious situations we help them to shore and hook them up with medical who handles the situation from there.



City Clerk

**From:** Aaron Palaian, OTILLO SWIMRUN <aaron@otilloswimrun.com>  
**Sent:** Thursday, January 23, 2025 4:47 PM  
**To:** City Clerk  
**Subject:** 2025 Swimrun Permit Application,,  
**Attachments:** Otillo-Swimrun-2025-permit-app.pdf; OTILLO Safety Plan - 2025 Mackinac.docx.pdf  
**Importance:** High

Hello Danielle,

Here is our application for the 2025 Otillo Swimrun Mackinac Island (Sun, Aug 24, 2025), following the same course as last year. We start at Shepler’s and finish in the green space next to the fort where restrooms are located. Setup will occur two days prior, mainly the day before. We will coordinate with the carriage companies for the setup. I scheduled our boat from the mainland, with safety pontoon boats to follow, and submitted requests for approval to the USCG and the chief of police on Mackinac Island. Attached is my notarized permit application with course maps and my safety plan. I seek tentative approval from the council, intending to send the permit fee and insurance paperwork shortly after. I expect to have the insurance paperwork this week or next month.



**Aaron Palaian**  
**ÖTILLÖ SWIMRUN**  
  
(248) 466-4907 | [otilloswimrun.com](http://otilloswimrun.com)  
[aaron@otilloswimrun.com](mailto:aaron@otilloswimrun.com)



# CITY OF MACKINAC ISLAND PERMIT APPLICATION FOR PARADE OR COMPETITIVE EVENT

As prescribed under Provisions of City of Mackinac Island Ordinance No. 273

Name of Applicant: Mackinac Island Lilac Festival 10K - RunMackinac Events

Address: P.O. Box 1408 Mackinac Island MI 49757  
 (P.O. Box) (Street) (City) (State) (Zip)  
 Phone Number & Email: 810-577-7427 (Anne) JohnCGault2@aol.com  
810-577-7421 (John) anne@runmackinac.com  
 (Phone) (Email)

Name of Group or Organization Sponsoring the Event: RunMackinac Events, John and Anne Gault

Address: P.O. Box 1408 Mackinac Island MI 49757  
 (P.O. Box) (Street) (City) (State) (Zip)

Group Status: ☒ Profit ☐ Non-Profit

Type of Event: ☐ Parade ☒ Competitive Event

Date of Event: June 7, 2025 Time of Event: 9:30 am 12:00 pm  
 (Day) (Date) (Start) (End)

Location of Event (starting and ending locations and proposed route): Race starts at Windemere Point on Main Street, turns on Truscott to Garrison, then British Landing to Lakeshore, then left to finish on lawn at the School.

Name of Liability Insurance Company: West Bend Ins

Policy or Binder Number: B531820 00 Amount of Coverage: \$2,000,000

John Gault January 27, 2025  
 Applicant Signature Date

Application Received: 2-3-25 Fee Received: \$100.00 Ck #: 6560  
 Approved: ☐ Denied: ☐ By: Council

# LIABILITY WAIVER

It is hereby understood that the person, organization, or group applying for or sponsoring the event described on the permit application agrees to hold harmless the City of Mackinac Island, its several agents, agencies, or officers either in said agent's, agencies' or officers' public or private capacity, against any claim for property or personal injury due to participation in the proposed event. It is also understood that any participants in the proposed event likewise will hold harmless in the above particulars the above named individuals. It is also understood that the person, organization or group sponsoring this event shall have informed each and every individual participant of the hold harmless agreement, and in addition thereto, shall inform each participant in unambiguous language and prior to the event that he/she participates at their own risk.

Amie Gault  
Signature of Permit Applicant

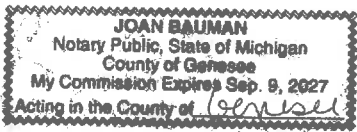
1/29/25  
Date

Run Mackinac Events  
Representing (Name of Group or Organization)

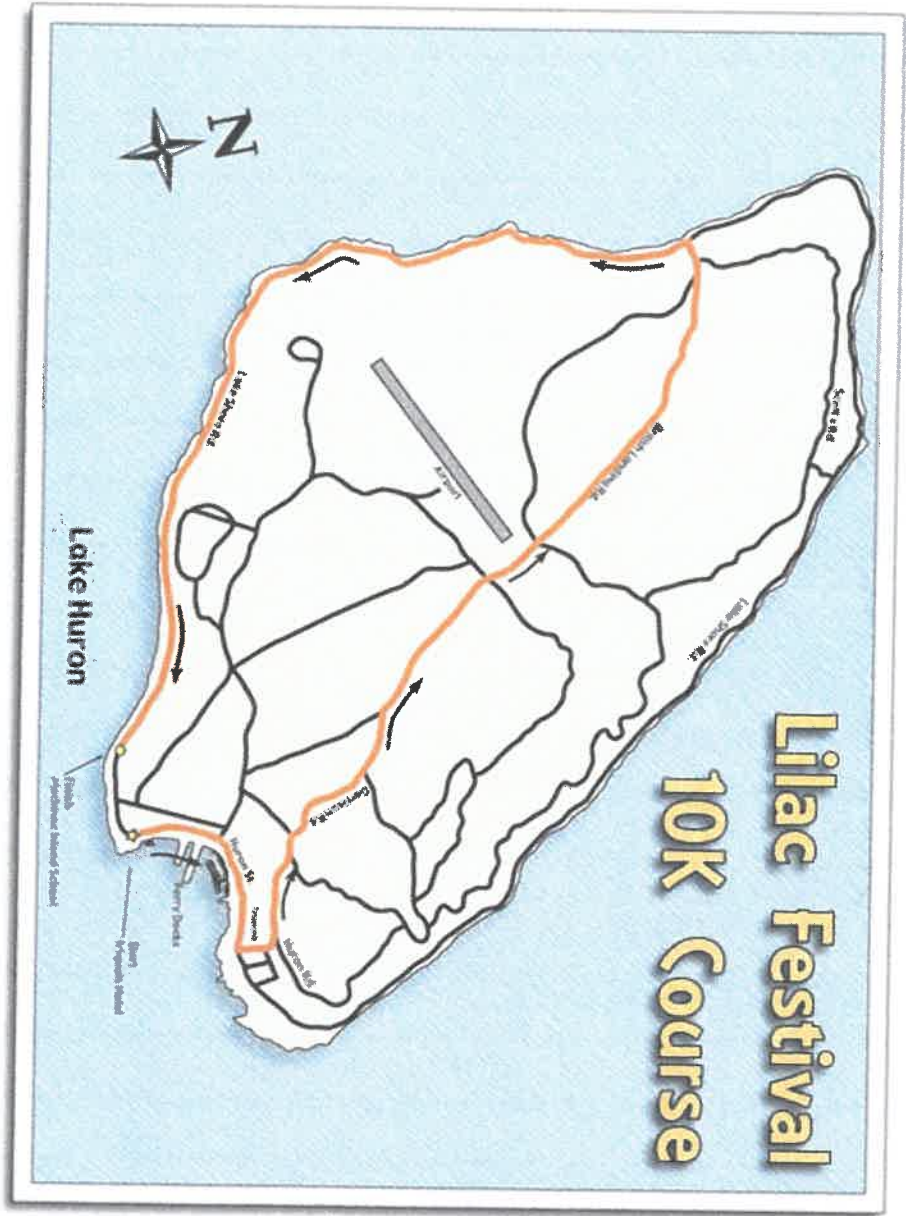
Subscribed and sworn before me, this 29 day of January,  
2025, a Notary Public in and for Genesee County, Michigan.

Joan Bauman  
Signature of Notary Public

9-9-27  
My Commission Expires



**Note:** This liability waiver must be completed and attached to the permit application for parade or competitive event and submitted to the Mackinac Island City Clerk.



# CITY OF MACKINAC ISLAND PERMIT APPLICATION FOR PARADE OR COMPETITIVE EVENT

As prescribed under Provisions of City of Mackinac Island Ordinance No. 273

Name of Applicant: Mackinac Island Eight Mile Road Race - RunMackinac Events

Address: PO Box 1408 Mackinac Island MI 49757

Phone Number & Email: 810-577-7427 (Anne) JohnCGault2@aol.com  
810-577-7421 (John) anne@runmackinac.com  
(Phone) (Email)

Name of Group or Organization Sponsoring the Event: RunMackinac Events - John and Anne Gault

Address: PO Box 1408 Mackinac Island MI 49757  
(P.O. Box) (Street) (City) (State) (Zip)

Group Status: RunMackinac Events Profit St. Ignace Kiwanis Non-Profit

Type of Event:      Parade   X   Competitive Event

Date of Event: September 6, 2025 Time of Event: 9:30 am 12:30 pm  
(Day) (Date) (Start) (End)

Location of Event (starting and ending locations and proposed route): Race starts and ends at Mission Point Resort. Start is on the street in front of the hotel and race runs clockwise through downtown, following the Island perimeter to finish on the Great Lawn of MPR

Name of Liability Insurance Company: West Bend Insurance

Policy or Binder Number: B531820 00 Amount of Coverage: \$2,000,000

Applicant Signature \_\_\_\_\_ Date January 28, 2025

Application Received: 2-3-25 Fee Received: \$100.00 Ck #: 6560

Approved:      Denied:      By: Council

# LIABILITY WAIVER

It is hereby understood that the person, organization, or group applying for or sponsoring the event described on the permit application agrees to hold harmless the City of Mackinac Island, its several agents, agencies, or officers either in said agent's, agencies' or officers' public or private capacity, against any claim for property or personal injury due to participation in the proposed event. It is also understood that any participants in the proposed event likewise will hold harmless in the above particulars the above named individuals. It is also understood that the person, organization or group sponsoring this event shall have informed each and every individual participant of the hold harmless agreement, and in addition thereto, shall inform each participant in unambiguous language and prior to the event that he/she participates at their own risk.

One Seed  
Signature of Permit Applicant

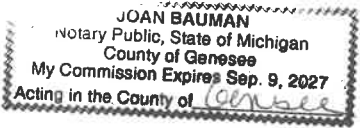
1/29/25  
Date

Run Mackinac Events  
Representing (Name of Group or Organization)

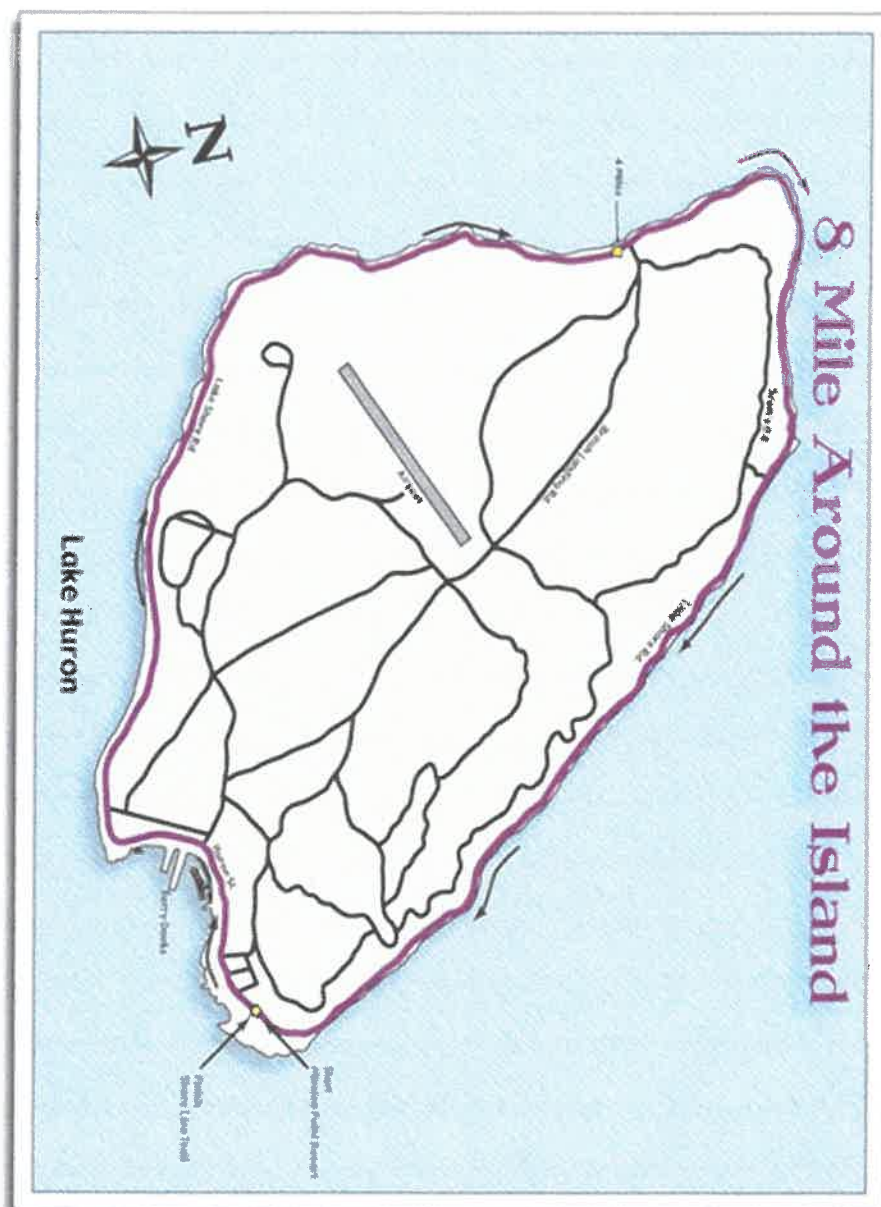
Subscribed and sworn before me, this 29 day of January,  
2025, a Notary Public in and for Genesee County, Michigan.

Joan Bauman  
Signature of Notary Public

9.9.27  
My Commission Expires



**Note: This liability waiver must be completed and attached to the permit application for parade or competitive event and submitted to the Mackinac Island City Clerk.**



# CITY OF MACKINAC ISLAND PERMIT APPLICATION FOR PARADE OR COMPETITIVE EVENT

As prescribed under Provisions of City of Mackinac Island Ordinance No. 273

Name of Applicant: Mackinac Island Great Turtle Trail Race - RunMackinac Events

Address: P.O. Box 1408 Mackinac Island MI 49757  
(P.O. Box) (Street) (City) (State) (Zip)

Phone Number & Email: 810-577-7427 (Anne) anne@runmackinac.com  
810-577-7421 (John) JohnCGault2@aol.com  
(Phone) (Email)

Name of Group or Organization Sponsoring the Event: RunMackinac Events - (John & Anne Gault)

Address: P.O. Box 1408 Mackinac Island MI 49757  
(P.O. Box) (Street) (City) (State) (Zip)

Group Status: X Profit        Non-Profit

Type of Event:        Parade X Competitive Event

Date of Event: Saturday, October 25, 2025 Time of Event: 10:30 am 1:30 pm  
                   (Day) (Date) (Start) (End)

Location of Event (starting and ending locations and proposed route): Event starts and ends at Mission Point Resort. Half Marathon Start is on street in front of hotel and travels to Scotts Shore Road, up to travel througth the Island interior, then to Arch Rock, Leslie Avenue, back to Scott's Shore Road to Lakeshore. 517 Mile race starts, in front of Straits Lodge, heading up Truscott to Huron, Arch Rock Road, to Leslie. The course follows Leslie to Scotts Shore Road to Lakeshore, finishing on lawn at Mission Point.  
Both course maps are available online or can be provided on request.

Name of Liability Insurance Company: West Bend Insurance

Policy or Binder Number: B531820 00 Amount of Coverage: \$2,000,000

Applicant Signature

Date

January, 28, 2025

Application Received: 2.3.25 Fee Received: \$100.00 Ck #: 6510

Approved:        Denied:        By: Council



LIABILITY WAIVER

It is hereby understood that the person, organization, or group applying for or sponsoring the event described on the permit application agrees to hold harmless the City of Mackinac Island, its several agents, agencies, or officers either in said agent's, agencies' or officers' public or private capacity, against any claim for property or personal injury due to participation in the proposed event. It is also understood that any participants in the proposed event likewise will hold harmless in the above particulars the above named individuals. It is also understood that the person, organization or group sponsoring this event shall have informed each and every individual participant of the hold harmless agreement, and in addition thereto, shall inform each participant in unambiguous language and prior to the event that he/she participates at their own risk.

Anne Sealt  
Signature of Permit Applicant

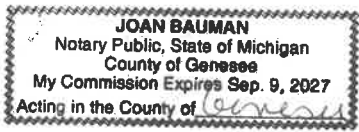
1/29/25  
Date

Rien Mackinac Events  
Representing (Name of Group or Organization)

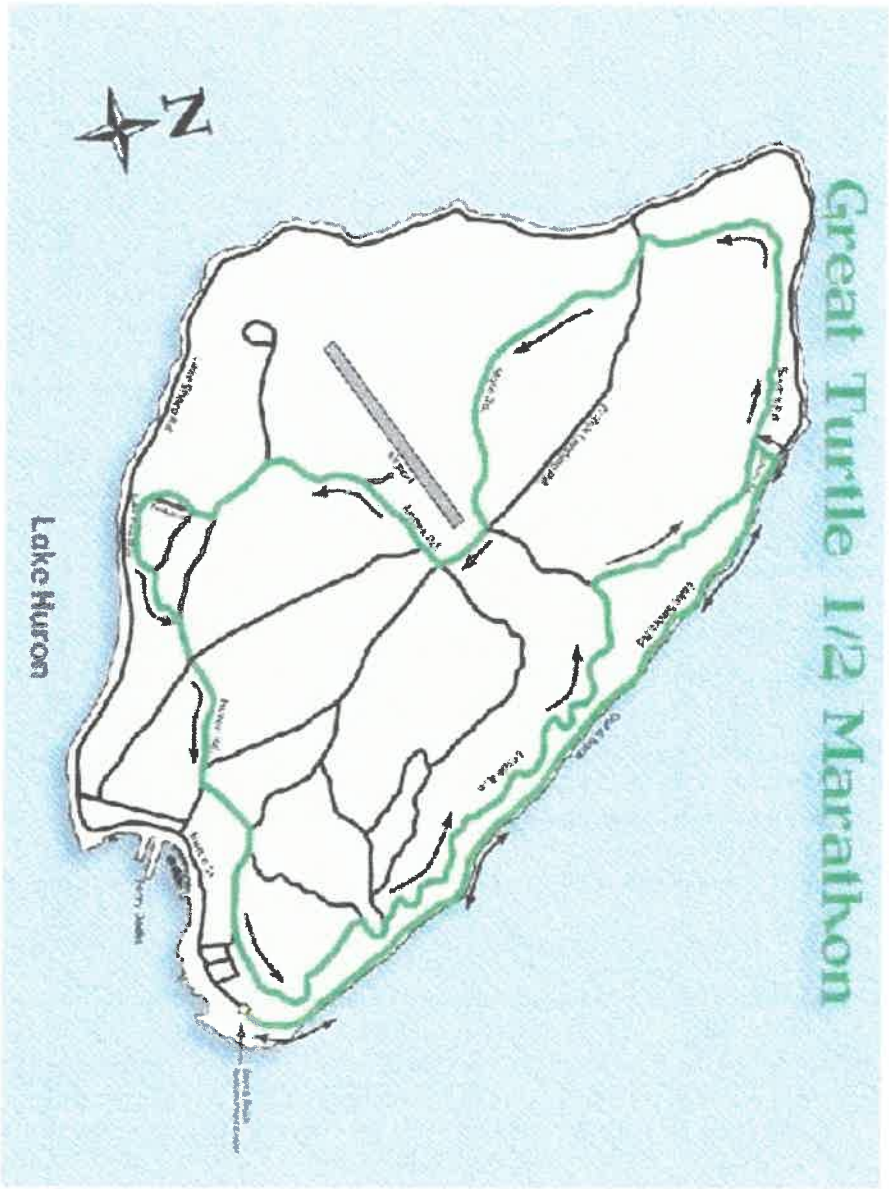
Subscribed and sworn before me, this 29 day of January,  
2025, a Notary Public in and for Genesee County, Michigan.

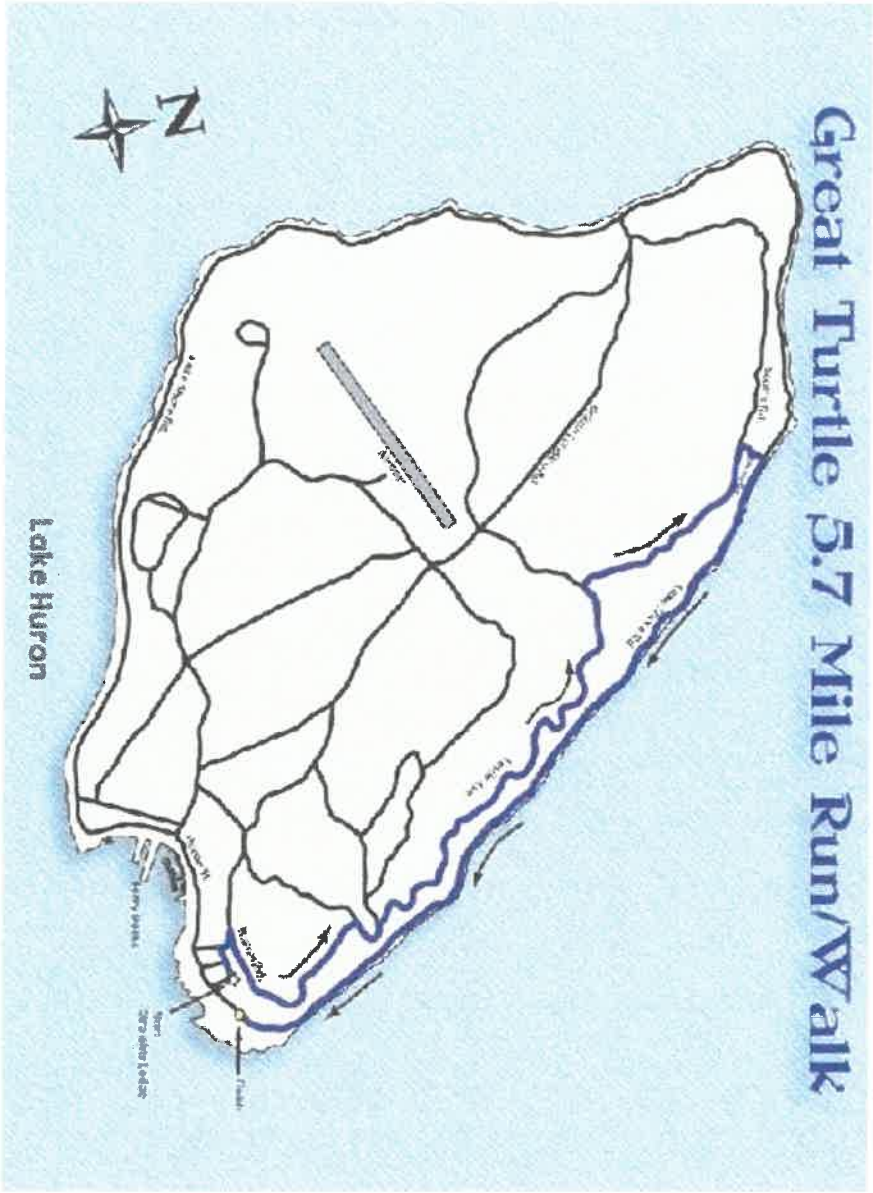
Joan Bauman  
Signature of Notary Public

9.9.27  
My Commission Expires



**Note:** This liability waiver must be completed and attached to the permit application for parade or competitive event and submitted to the Mackinac Island City Clerk.





Permit No. T25-008

TRAILER

Section XI, Itemh.

## APPLICATION FOR TEMPORARY TRAILER PERMIT

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Dickinson Homes Permit Fee: \$15.00  
Contact Name: Loni LePage Date: 2/3/2025  
Address: 1500 W Breitung Ave. City: Kingsford  
State: MI Zip: 49802 Fax#: \_\_\_\_\_  
Phone #: 906-779-9405 Email Address: loni@dickinsonhomes.com  
Work Site/Destination: Hoban Hill Development -  
Reason Trailer is Needed: Haul specialty tools and equipment  
Trailer Description: \_\_\_\_\_  
Make \_\_\_\_\_ Enclosed Trailer \_\_\_\_\_ 2990 \_\_\_\_\_  
Model/Description \_\_\_\_\_ Weight \_\_\_\_\_  
Proposed Starting & Ending Date: February 10- March 10 Total Days of Usage: 30  
What Boat Line & Dock: Arnold Freight and Downtown dock  
Proposed Travel Route: Chosen by Dray Company

### Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Loni LePage Date: 2/3/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 2/3/2025 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: 2/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
Comments: \_\_\_\_\_

11/8/2018

Permit No. V25-021

1 vehicle +

Section XI, Item.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

Trailers

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: J & R Building Movers Permit Fee: \$275.00  
Contact Name: NICK Mc Guinness Date: 2/3/25  
Address: 1372 S. Seldon Rd City: Petoskey  
State: Mi Zip: 49770 Fax#: \_\_\_\_\_  
Phone #: 231-838-1986 Email Address: Jandr building movers @ outlook  
Work Site: Wenzel Lot #3 Forest Bluff  
Reason Vehicle is Needed: To Move 3 House Sections to Lot #3  
Vehicle Description: SHORT BED MOVING TRUCK  
Make TOTTER 2001 Model/Description Sterling  
Proposed Starting & Ending Date: To Be Determined Total Days of Usage: 1  
What Boat Line & Dock: ARNOLD FREIGHT  
Proposed Travel Route: FROM STATE DOCK TO BRITISH LANDING ROAD

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Nick Mc Guinness Date: 2/3/25

Applications will not be submitted to City Council for approval until the fee is received.

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Mailing address: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

Phone: 906-847-3702

Fax: 906-847-6430

Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 2/3/2025 Fee Received: \$275.00 Ck #: 4813  
Date of Action on Application: 2/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
Comments: \_\_\_\_\_

will haul trailers

(11/8/2018)

Permit No. T25-009 - T25-011

3 trailers

3 x #

Section XI, Item.

## APPLICATION FOR TEMPORARY TRAILER PERMIT

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: UP NORTH CONSTRUCTION / JR Building Movers Permit Fee: \$225.00

Contact Name: Steve Rilenge Date: 2/3/25

Address: 4005 Maple Ridge Rd. P.O. 1349 City: Mackinac Island

State: Mi Zip: 49757 Fax#: \_\_\_\_\_

Phone #: 317-281-6895 Email Address: srilenge@msn.com

Work Site/Destination: Lot #3 Forest Bluff Wenzel House

Reason Trailer is Needed: There are 3 House Sections that need set

Trailer Description: 2) 44'-long trailers  
1 24'-long trailer

Proposed Starting & Ending Date: TBD Total Days of Usage: 3

What Boat Line & Dock: ARNOLD FREIGHT

Proposed Travel Route: Already been approved See Attached

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Steve Rilenge Date: 2/3/25

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 2/3/2025 Fee Received: \$225.00 Ck #: 6813

Date of Action on Application: 2/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council

Comments: \_\_\_\_\_

11/8/2018

U.P. North Construction & Restoration, LLC  
Wenzel Home: Lot #3 Forest Bluff  
Zoning Application  
September 2024

## Proposed Route

Land at State Dock, head up State Road to British Landing Rd. and past the Airport. Take the Airport Rd. to Annex Rd. to the fork in the road to Stonecliffe Rd. Go through the Gates of Stonecliffe to the road in front of the Woods Restaurant to the road in front of Stonecliffe "Summer House." Turn onto Ridge Rd. past the Sunset Condos and down in front of Plutchak's, Padilla's, Salvatore's, and McGovern's.



# APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT

(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: UP NORTH CONSTRUCTION Permit Fee: \$150.00  
Contact Name: Steve Rilenqe Date: 2/3/25  
Address: 4005 Maple Ridge Rd. #1349 City: MacKinnac Island  
State: MI Zip: 49757 Fax#: \_\_\_\_\_  
Phone #: 317-281-6895 Email Address: srilenqe@msn.com  
Work Site: Lot #3 Forest Bluff - Cedar Lane Wenzel  
Reason Vehicle is Needed: To Build a Roof Sable on Modular home  
Vehicle Description: Telehandler 6K Reach Fork 42'  
Make \_\_\_\_\_ Model/Description \_\_\_\_\_  
Proposed Starting & Ending Date: TBD - weather Total Days of Usage: 2  
What Boat Line & Dock: already on Island - Stonebrook  
Proposed Travel Route: From Forest Brook to Lot 3  
of Forest Bluff up wash out road

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Steve Riley Date: 2/3/25

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit: [cityofmi.org](http://cityofmi.org) for council dates & times**

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax: 906-847-6430**

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 2/3/2025 Fee Received: \$150.00 Ck #: 6814  
Date of Action on Application: 2/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
Comments: \_\_\_\_\_

(11/8/2018)



Permit No. V25-023

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Plutchak Crane Rental, LLC Permit Fee: \$ 150.00  
 Contact Name: Tim Plutchak Date: Feb. 3, 2025  
 Address: N1715 US 41 City: Menominee  
 State: Mich Zip: 49858 Fax#: 906-863-2525  
 Phone #: 715-587-7710 Email Address: tplutchak@plutchakfab.com  
 Work Site: Wenzel - Lot #3 Forest Bluff  
 Reason Vehicle is Needed: Set Bldg. Modules  
 Vehicle Description: Grove HTC 8690  
                                     Make                                      Model/Description  
 Proposed Starting & Ending Date: Feb. 17-19, 2025 Total Days of Usage: 1-3  
 What Boat Line & Dock: Arnold Frt.  
 Proposed Travel Route: British Ldg., M185, State Rd., Annex, Stonecliffe, Ridge Rd.

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature:  Date: Feb, 3, 2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>2/3/2025</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>2/5/25</u>	Approved: _____	Denied: _____ By: <u>Council</u>
Comments: _____		

(11/8/2018)

Vehicle - \$150.00  
Trailer - \$75.00

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

**Proposed Travel Route:** British Ldg., M185, State Rd., Annex, Stonecliffe, Ridge Rd.

Applicants Signature: Jim P. Rutledge Date: Feb, 3, 2025

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

Comments: \_\_\_\_\_

102

City of Mackinac Island  
P.O. Box 455  
Mackinac Island, MI 49757

Telephone: (906) 847-3702  
Fax: (906) 847-6430  
Email: clerk@cityofmi.org

## APPLICATION FOR BUSINESS LICENSE

Please indicate the type of business license you are applying for. Check only one:

- ☐ New Business (A business located within the City which was not licensed the previous year.)  
☐ Renewal Business (A business licensed the previous year and identical to previously approved license.)  
☒ Off-Island Business (A business operating within the City but not physically located within the City.)

Name of Business: Steve Brinks

Name of Owner, Agent, or Manager: Steve Brinks

Location of Business: Howard City, MI

Mailing Address: 4542 Tamarack Rd.

Telephone No: 616-824-6185

City, State, & Zip: Howard City, MI 49329

Fax No. \_\_\_\_\_

Type of Business: Construction-Factory Set Crew

Email Address: Steve.dbrinks@gmail.com

State of Michigan Sales Tax Number / Social Security or FEIN: 383-62-6963

Is this business a licensed trade regulated by the State of Michigan (contractor, architect, etc) Yes ☐ No ☒  
 (If yes, please include a copy of your state license certificate)

Horse or bicycle related businesses please include a copy of your certificate of liability insurance.

## SIGNAGE:

## NUMBER OF SIGNS \_\_\_\_\_

List the number and describe the type and location of all signs. (Refer to the City's Sign and Outdoor Merchandise Display Ordinance for guidance.) Also, check whether each sign is new or existing.

## NEW

## EXISTING

## TYPE &amp; LOCATION

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>


The following information is required for all businesses. If there are any changes to existing signage or new signage, please fill out a Sign Permit Application and provide drawings, sketches, and/or photos for each sign; showing all pertinent signage details.

I affirm that the information provided in this application is true and I have the authority to provide such information.

Steve Brinks  
Applicant's Signature

2/3/25  
Date Signed

**Make checks payable to the City of Mackinac Island**

DO NOT WRITE IN THIS AREA - CITY USE ONLY

Date Rec'd: Feb. 4, 2025

Fee Rec'd: \_\_\_\_\_

Check No. \_\_\_\_\_

Council Action Date: 4.21.25 Approved \_\_\_\_\_

Denied \_\_\_\_\_

License No. 25-079

1/18

2 Vehicle permits +  
1 trailer

Section XI, Itemm.

Permit No. V25-025

\*2 locations

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Steve Brinks Permit Fee: \_\_\_\_\_

Contact Name: Steve Brinks Date: 2/3/25

Address: 14542 Tamarack Rd City: Howard City

State: MI Zip: 49329 Fax#: \_\_\_\_\_

Phone #: 616-824-1685 Email Address: stevbrinks@gmail.com

<sup>2</sup> locations \* Work Site: Wenzel Home Lot #3 Forest Bluff Cedar Lane/School House Site

Reason Vehicle is Needed: Haul tools

Vehicle Description: Chevy 2015 2500 HD  
Make Model/Description

Proposed Starting & Ending Date: TBD Total Days of Usage: 6-10 days

What Boat Line & Dock: Arnold Freight

Proposed Travel Route: State Dock to Site - See  
route from Steve Rillenge

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Applicants Signature: Steve Brinks Date: 2/3/25

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 2.3.25 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_

Date of Action on Application: 2.5.25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council

Comments: \_\_\_\_\_

(11/8/2018)

Permit No. V25-026**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**Applicant Name: Steve Brinks Permit Fee: \_\_\_\_\_Contact Name: Steve Brinks Date: 2/3/25Address: 14542 Tamarack Rd City: Howard CityState: MI Zip: 49329 Fax#: \_\_\_\_\_Phone #: 616-824-6185 Email Address: \_\_\_\_\_\* 2 Locations Work Site: Wenzel Home Lot #3 Forest Bluff Cedar Lane / School House SiteReason Vehicle is Needed: Haul trailer w/ toolsVehicle Description: Chevy 2011 2500 HD  
Make Model/DescriptionProposed Starting & Ending Date: TBD Total Days of Usage: 6-10 daysWhat Boat Line & Dock: Arnold FreightProposed Travel Route: State Dock to Site - See route from Steve Rilenge

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Steve Brinks Date: 2/3/25**Applications will not be submitted to City Council for approval until the fee is received.****Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757**Phone:** 906-847-3702**Fax:** 906-847-6430**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)City Use: Application Received: 2.3.25 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_Date of Action on Application: 2.5.25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council

Comments: \_\_\_\_\_

(11/8/2018)

Permit No. 125-013**APPLICATION FOR TEMPORARY TRAILER PERMIT**

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGEApplicant Name: Steve Brinks Permit Fee: \$75.00Contact Name: Steve Brinks Date: 2/3/25Address: 14542 Tamarack Rd. City: Howard CityState: MI Zip: 49329 Fax#: \_\_\_\_\_Phone #: 616-824-4185 Email Address: stewedbrinks@gmail.com\*2 Locations Work Site/Destination: Wenzel Home Lot #3 Forest Bluff Cedar Lane / School House SiteReason Trailer is Needed: Haul toolsTrailer Description: United Trailer Blue 116' 2500-5000 lbs ~  
Make Model/Description WeightProposed Starting & Ending Date: TBD Total Days of Usage: 6-10 daysWhat Boat Line & Dock: Arnold FreightProposed Travel Route: State Dock to site - see route from Steve Rilenge**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Steve Brinks Date: 2/3/25**Applications will not be submitted to City Council for approval until the fee is received.****Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757**Phone:** 906-847-3702**Fax:** 906-847-6430**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)City Use: Application Received: 2.3.25 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_Date of Action on Application: 2.5.25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council

Comments: \_\_\_\_\_

11/8/2018