

CITY OF LYNDEN



Mayor
Scott Korthuis

Council Members
Gary Bode
Ron De Valois
Gerald Kuiken
Nick H. Laninga
Brent Lenssen
Kyle Strengolt
Mark Wohlrab

City Council Meeting
City Annex- 205 Fourth Street
April 18, 2022

Call to Order

Pledge of Allegiance

Roll Call

Oath of Office

Approval of Minutes

- [1.](#) Draft Council Minutes- April 4, 2022

Items from the Audience

Scheduled - None

Unscheduled (20 Minutes)

Audience members may address the Council on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. Prior to commenting, please state your name, address, and topic. Please keep comments under 4 minutes.

Consent Agenda

- [2.](#) Approval of Payroll and Claims
- [3.](#) Chamber of Commerce 2022 Events
- [4.](#) Award Bid for West Front Street Project
- [5.](#) 2021 Berthusen Park Annual Report
- [6.](#) Appointment of Fred Polinder to the Local Tax Advisory Committee (LTAC)
- [7.](#) Approval of the Ziplay Services Agreement
- [8.](#) Facilities Capital Improvement Plan
- [9.](#) Whatcom County EDI Requests and Distribution
- [10.](#) Finding of Fact – Appeal of Potentially Dangerous Dog Determination

Public Hearing - None

Unfinished Business - None

New Business - None**Other Business**

[11.](#) Draft Public Works Committee Meeting Minutes April 6, 2022

[12.](#) Calendar

Executive Session**Adjournment**

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EXECUTIVE SUMMARY



<u>Meeting Date:</u>	April 18, 2022	
<u>Name of Agenda Item:</u>	Draft Council Minutes- Regular Meeting	
<u>Section of Agenda:</u>	Approval of Minutes	
<u>Department:</u>	Administration	
<u>Council Committee Review:</u>		<u>Legal Review:</u>
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: N/A	<input checked="" type="checkbox"/> Review Not Required
<u>Attachments:</u>		
Draft Council Minutes- Regular Meeting		
<u>Summary Statement:</u>		
Draft Council Minutes- Regular Meeting		
<u>Recommended Action:</u>		
For Council review.		

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



April 4, 2022

1. CALL TO ORDER

Mayor Korthuis called to order the April 4, 2022 regular session of the Lynden City Council at 7:00 p.m. at the city's council chambers. This was an in-person meeting with the option to call in via telephone.

ROLL CALL

Members present: Mayor Scott Korthuis, Councilors Gary Bode, Ron De Valois, Gerald Kuiken, Brent Lenssen, Kyle Strengtholt and Mark Wohlrab.

Members absent: Councilor Laninga

Staff present: Parks Director Brent DeRuyter, Planning Director Heidi Gudde, Police Chief Steve Taylor, Public Works Director Steve Banham, City Administrator John Williams, and Office Manager Heather Sytsma.

OATH OF OFFICE- None

APPROVAL OF MINUTES

Councilor De Valois moved, and Councilor Wohlrab seconded to approve the March 21, 2022, regular council meeting minutes as presented. Motion approved on a 6-0 vote.

ITEMS FROM THE AUDIENCE

Unscheduled:

20th Anniversary Certificate

Public Works Director Banham presented Office Manager Heather Sytsma with a certificate of appreciation for 20 years of service to the City of Lynden.

Scheduled:

Legislative Update: Representative Rule

Representative Rule provided council will an update on the legislative session and addressed the following:

- Secured \$3 million for Bradley Road.

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CITY COUNCIL MINUTES OF REGULAR MEETING



- Secured \$300,000 for the Jim Kaemingk Trail Extension.
- Funding for nurses and mental health professionals in schools.
- Funding for outdoor recreation.
- Funding for public safety / law enforcement bill.
- 32-bed inpatient mental health facility in Bellingham.
- Down payment on detox center on Lummi Nation.
- Money for farmers to clean up manure.
- Small business owners tax break for those earning less than \$100,000 and tech support for them as well.
- Continuing to address the housing challenge.

Council thanked Representative Rule for her assistance during this past session.

2. CONSENT AGENDA

Council Confirmation of Directors

LMC 2.05.010 (B) Such officers shall be appointed by the mayor, subject to confirmation by the city council.

Councilor Kuiken moved, and Councilor Bode seconded to confirm HR Director Kari Heeringa and Parks Director Brent DeRuyter with a 6-0 vote.

3. PUBLIC HEARING

Appeal of Dangerous Dog Determination

LMC 6.09.040 authorizes the Lynden police chief to find and declare a dog to be potentially dangerous if there is "probable cause to believe that the animal falls within the respective definitions."

City Attorney Carmichael briefed the Council on the rules for this Public Hearing, as it is an open record Public Hearing. Any written material submitted by the affected parties must be considered when making this decision, in addition to any materials included in the Council packet.

Mayor Korthuis opened the Public Hearing at 7:31 p.m.

Katie Wheeler, 860 S. Pine St., Lynden, addressed the Council.

Police Chief Steve Taylor addressed the Council.

Lailani Perkins, 2229 Littlefield Lane #A, Lynden, addressed the Council.

David Haworth, 812 Pine Ct., Lynden, addressed the Council.

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CITY COUNCIL MINUTES OF REGULAR MEETING



Mayor Korthuis closed the Public Hearing at 7:56 p.m.

Councilor Bode moved, and Councilor Strengholt seconded to affirm the police chief's declaration with a 5-0 vote. Councilor Wohlrab abstained.

4. UNFINISHED BUSINESS- None

5. NEW BUSINESS

Kamm Creek Planned Residential Development Agreement and CCRs

Lynden Municipal Code 19.29 related to the approval of Planned Residential Developments (PRD) calls for the review of the final PRD agreement and Covenants, Conditions, and Restrictions (CCRs) by the City's Planning Commission and City Council. Review is intended to ensure consistency with the details of the approved PRD.

The Kamm Creek PRD is a 40-lot development on a 20-acres located on the west side of Northwood Road. The property is unique in that it is significantly impacted by critical areas and floodplain. The proposal includes a blend of lot sizes with about fifteen lots in the 5,000 to 6,000 sf range and most of the remaining lots over 7,800 sf in size. Lots are clustered into two groups with wetlands and open areas dividing the development. Pedestrian movement is facilitated through the site with sidewalks and walking paths including a path bordering Northwood Road.

The PRD was approved by City Council on December 8, 2020. Subsequent, revised findings were approved by Council on September 7, 2021. The resulting revised Findings of Fact and Conclusions of Law are included as an attachment. The staff and City's legal counsel have reviewed the agreement and CCR documents. The Planning Commission also reviewed documents and met on March 24th to discuss. This meeting concluded with a recommendation for approval.

Councilor Lenssen moved, and Councilor Strengholt seconded to approve, as presented, the Development Agreement as well as the corresponding Covenants, Conditions and Restrictions for the Kamm Creek Planned Residential Development and authorize the mayor's signature on the agreement. Motion approved on a 6-0 vote.

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CITY COUNCIL MINUTES OF REGULAR MEETING



6. OTHER BUSINESS

Nooksack Valley Disposal 39th Annual Spring Clean Up – April 16, 9 a.m. to 12 pm

Councilor De Valois reporting for the Parks Committee:

- Initial Park charette with Dave Christensen occurred February 24, 2022.
- Waiting for feedback from wood scientist and engineering before moving forward with Benson Park.
- Footbridge installed at Dickinson Park and has been well received.
- Depot to 8th Street Trail construction will start in July.
- Cemetery cannon was approved by City Council on Monday, March 21, 2022.
- The Park and Trail advisory Committee will not disband, and community input is needed per the development of Glenning, Benson and Dickinson Park and future parks, and will meet quarterly.
- Per the Public Works Director, the road will be located south of Benson Park, with a 50-foot easement onto the park.
- A Homeless Camping Ordinance is being explored.

7. EXECUTIVE SESSION

Council recessed into executive session at 8:30 p.m. to discuss two items: a property sale and a right-of-way and utility easement acquisition. It was anticipated that the executive session would last approximately 20 minutes total and that a decision would be made.

At the conclusion of the executive session, Council convened into a closed-door session to discuss a labor agreement with Fraternal Order of Police Support Staff. It was anticipated that the executive session would last approximately 10 minutes and that a decision would be made.

The Council meeting reconvened at 8:45 p.m.

Councilor Bode moved and Councilor De Valois seconded that Council authorize the mayor to finalize and sign the Demolition and Property Transfer Agreement with Mike Engels for 1625 Main Street.

Councilor Bode moved and Councilor De Valois seconded that Council authorize the mayor to sign a Reimbursement and Dedication Agreement with J.D. Bargaen

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CITY COUNCIL MINUTES OF REGULAR MEETING



for right-of-way and utility easements abutting west Front Street to be used in the reconstruction of that street by the City of Lynden.

Councilor Bode moved and Councilor De Valois seconded that Council authorize the mayor to sign a Right-of-Way Grant with Juan Baldovinos for right-of-way and utility easements abutting west Front Street to be used in the reconstruction of that street by the City of Lynden.

Councilor Wohlrab moved, and Councilor Kuiken seconded that Council authorize the mayor to sign the Collective Bargaining Agreement discussed in the closed-door session between the City of Lynden and Fraternal Order of Police – Public Safety Support Staff. Motion approved on a 6-0 vote.

The vote reflects that Councilor Laninga was not in attendance for the vote.

8. ADJOURNMENT

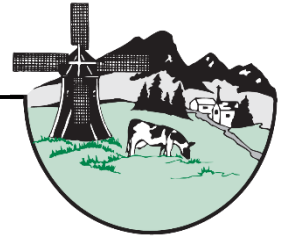
The April 4, 2022, regular session of the Lynden City Council adjourned at 8:50 p.m.

Heather Sytsma
Acting City Clerk

Scott Korthuis
Mayor

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EXECUTIVE SUMMARY



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Approval of Payroll and Claims	
Section of Agenda:	Consent	
Department:	Finance	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
None		
Summary Statement:		
Approval of Payroll and Claims		
Recommended Action:		
Approval of Payroll and Claims		

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EXECUTIVE SUMMARY – City Council



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Chamber of Commerce 2022 Events	
Section of Agenda:	Consent	
Department:	Public Works	
<u>Council Committee Review:</u> <input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: _____		<u>Legal Review:</u> <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:		
Chamber of Commerce 2022 Events		
Summary Statement:		
Gary Vis, the Chamber of Commerce Director, presented the list of 2022 events to the Public Works Committee at their meeting on April 6, 2022. The Committee reviewed the events and concurred to recommend approval by City Council.		
Recommended Action:		
That City Council approve the Chamber of Commerce 2022 events.		

March 21, 2022

Mayor Scott Korthuis
 Gary Bode
 Ron Devalois
 Gerald Kuiken
 Nick Laninga
 Brent Lenssen
 Kyle Strenght
 Mark Wolrahb

City of Lynden Mayor and Councilmembers
 300 Fourth St.
 Lynden, Washington 98264

Dear Mayor Korthuis and members of the Council,

The Lynden Chamber of Commerce, in partnership with the City of Lynden, annually organizes and promotes various events within the Lynden community. These events combined are attended by over 200,000 spectators, both from within the community and visitors alike, a symbolic commitment of the City of Lynden and the members of the Lynden Chamber of Commerce to maintain the delicate balance between sustainable growth and preserving the best of our small-town heritage.

Festivals and Events included by the Lynden Chamber of Commerce Events in the 2022 Event Calendar are as follows:

- Whatcom County Youth Fair: April 8-9; NWWF
- International Plowing Match: May 21; Berthusen Park
- Farmers Day Parade: June 4; Front Street /downtown Lynden
- Loyal Order of Camels Fishing Derby: June 11; City Park
- Northwest Raspberry Festival: July 15-16, Front Street/ downtown Lynden
- Antique Tractor Show and Threshing Bee: Aug 4- Aug 7; Berthusen Park
- Northwest Washington Fair: August 11-20; NWWF
- Puget Sound Toy Tractor Show: September 24; NWWF
- Model Railroad Show: October 1-2; NWWF
- Lynden Music Festival: October 12-15, various locations
- Lighted Christmas Parade: December 3, NWWF, Fairway Center, Downtown.

The 2022 events organized by the Lynden Chamber of Commerce, with assistance from the City of Lynden, are scheduled to include the following dates, times and street closures:

- The Lynden Farmers Day Parade: Saturday, June 4; 5:00 a.m.
 Street Closure: Front St. from 3rd to 17th; 3rd from Front to Grover, Grover from Front to B.C.

All side streets from 3rd to B.C. between Front and Grover
4th St. and 7th St. Parking lots

* Request Riverview closed to through traffic

- The Northwest Raspberry Festival: Friday, July 15- and Saturday July 16
Street & Lot Closure: Thursday, July 15th, Beginning at 6:00 p.m. Wednesday, July 14th
Parking lots at 7th St. and north of Front between 5th and 6th
East parking area on 4th between Front St. and Grover
East Parking area on 5th between Front St. and Grover
6th St. from Front to alley with access for Post Office dock

Street Closure: Friday, July 15th, Front St. from 3rd to 7th Beginning at 4:00 a.m.

All side streets from 3rd to 6th from Front to Grover

4th, 5th and 7th Street parking lots

East side of 7th Street north of Front to Grover

Street Closure: Saturday, July 16th, Front Street 3rd to B.C. Beginning at 5:00 a.m.

All side streets from Front to BC, from Front to alley (access for emergency vehicles will be maintained at 7th, 10th and B.C.)

4th, 5th and 7th Street parking lots

*Request closure of new street off Front near 11th

*Request Riverview closed to through traffic

- The Northwest Lighted Christmas Parade/ Sinterklaas: Saturday, December 7
Front St. from 3rd to 19th beginning at 4 p.m.
18th St. from 17th to Front
Emergency vehicle access will be maintained at 7th, B.C. Avenue, 17th and 18th
*Request closure of new street of Front near 11th
*Request Riverview closed to through traffic

Physical assistance provided by the City of Lynden includes:

- Use, placement, and removal of barricades
- Use and placement of "No Parking" signs
- Street cleaning pre- and post- event
- Assistance with use of, pick up, set up and return of various event-related infrastructure
- Banner placement

The Lynden Chamber of Commerce continues to maintain communication prior, during and post-events with City of Lynden Fire, Parks, Planning, Police and Public Works departments as needed to ensure the best possible experience for event attendees as well as citizens of the community regarding traffic-related issues, and communicating with agencies such as the WTA and WSDOT in communicating street closures and increased or irregular traffic patterns.

The Lynden Chamber of Commerce will submit a \$5 million per/ \$20 million aggregate insurance policy listing the City of Lynden as secondary insured, exceeding the City of Lynden requirements.

In conjunction with these and various other community events, pole banners promoting these activities are placed along Front Street, the Guide Meridian, Birch Bay Lynden Road, and rotated as needed. The Lynden Chamber will coordinate placement of these banners with the City of Lynden Public Works Department street crew. It is anticipated that the following rough timeframe will be utilized:

Mid-May: Farmer Day Parade and Lynden Farmers Market

Mid-June: Northwest Raspberry Festival

Mid-July: Puget Sound Antique Tractor and Machinery Association

Early August: Northwest Washington Fair

Early September: Lynden Music Festival

Mid-October: Lynden Lighted Christmas Parade

The Lynden Chamber of Commerce continues working with various entities to eliminate the placement of over-street banners, as these banner locations are all attached to private property, and there is a question of liability. We also continue to explore options in order that such banners may once again be utilized.

The Lynden Chamber continues to assist community non-profit and other non-commercial entities transition from over-street banners to the light pole banners. Our efforts will continue, utilizing both Chamber funding sources as well as funds provided to the Chamber from the City of Lynden.

The Lynden Chamber of Commerce staff continues working in partnership with numerous organizations and businesses in providing advice, coordination, material, and services for events throughout the community.

We look forward to continuing our successful and mutually beneficial partnership with the City of Lynden, community entities, schools and others whose efforts and energy each contribute to the unique and special events that make Lynden such a wonderful place to live, work and play.

Sincerely,

Gary Vis
Executive Director
Lynden Chamber of Commerce

CC: Steve Banham
Steve Taylor
Mark Billmire
Anthony Burrows
Heidi Gudde
Brent DeRuttyer
John Williams

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Award Bid for West Front Street Project	
Section of Agenda:	Consent	
Department:	Public Works	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
1) Certified Bid Tabulation 2) Reichhardt & Ebe Engineering letter - Recommendation to Award		
Summary Statement:		
<p>Staff recently solicited bids for the West Front Street Project. This project provides for the construction of approximately 1,800 feet of roadway along Front Street, from Tromp Road, then easterly to Duffner Drive. Other work included is the construction of approximately 1,800 feet of water main, 1,800 feet of stormwater improvements, and 1,400 feet sanitary sewer main. Nine bids were received on March 31, 2022. Reichhardt and Ebe Engineering prepared the attached Bid Tabulation.</p> <p>This project will be funded by Whatcom County Economic Development Investment (EDI) program funds (\$2,000,000, 2/3 loan, 1/3 grant).</p> <p>The Public Works Committee at their April 6th meeting concurred to recommend award to Stremler Gravel, the lowest responsive and responsible bidder, in the amount of \$2,419,665.94, including Washington State Sales Tax.</p>		
Recommended Action:		
<p>That City Council award the contract for the West Front Street Project to Stremler Gravel, in the amount of \$2,419,665.94, including Washington State Sales Tax, and authorize the Mayor to sign the contract.</p>		



423 Front Street
Lynden, WA 98264
Phone: (360) 354-3687

Called By	City of Lynden	Bidder's Name Address	Engineer's Estimate	1	2	3	4	5	6	7	8	9	Average (Excluding Engineer's Estimate)	Standard Deviation (Excluding Engineer's Estimate)
For:	West Front Street 300 4th Street Lynden, WA 98264			Stremler Gravel, Incl. PO Box 527 Lynden, WA 98264	Quilceda Excaation, Inc. 2807 A Norman Rd Stanwood Rd Stanwood WA 98292	Dekoster Excavating, Inc. PO Box 1008 Lynden, WA 98264	LenHoncoop Gravel, Inc. 8911 Guide Meridian Lynden, WA 98264	SRV Construction, Inc. PO Box 807 Anacortes, WA 98221	Premium Services, Inc. 3212 Mt baker Hwy Bellingham, WA 98226	Faber Construction Corporation 6951 Hannegan Rd Lynden, WA 98264	Tiger Construction, LTD PO Box 268 Everson, WA 98247	Colacurcio Brothers, Inc. 3287 H Street Road Blaine, WA 98230		
	CERTIFIED TABULATION OF BIDS RECEIVED													
By: Date:	Luice Ponce, P.E. March 31, 2022													

Schedule A - Roadway and Storm																									
Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	Mobilization	1	LS	\$ 155,000.00	\$ 155,000.00	\$93,000.00	\$ 93,000.00	\$200,000.00	\$ 200,000.00	\$113,257.60	\$ 113,257.60	\$172,953.92	\$ 172,953.92	\$207,000.00	\$ 207,000.00	\$300,000.00	\$ 300,000.00	\$139,406.00	\$ 139,406.00	\$98,000.00	\$ 98,000.00	\$336,000.00	\$ 336,000.00	\$184,401.95	\$ 81,741.92
2	SPCC Plan	1	LS	\$ 1,000.00	\$ 1,000.00	\$200.00	\$ 200.00	\$ 1,000.00	\$ 1,000.00	\$100.00	\$ 100.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00	\$1,000.00	\$ 1,000.00	\$1,005.00	\$ 1,005.00	\$258.00	\$ 258.00	\$1,000.00	\$ 1,000.00	\$618.11	\$ 363.32
3	Fuel Cost Adjustment	1	CALC	\$ 40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ 40,000.00	\$40,000.00	\$ -
4	Project Temporary Traffic Control	1	LS	\$ 10,000.00	\$ 10,000.00	\$10,000.00	\$ 10,000.00	\$ 50,000.00	\$ 50,000.00	\$22,220.00	\$ 22,220.00	\$9,925.00	\$ 9,925.00	\$49,750.00	\$ 49,750.00	\$40,000.00	\$ 40,000.00	\$21,542.00	\$ 21,542.00	\$7,840.00	\$ 7,840.00	\$10,000.00	\$ 10,000.00	\$24,586.33	\$ 16,507.34
5	Flaggers	2,250	HR	\$ 60.00	\$ 135,000.00	\$55.00	\$ 123,750.00	\$ 78.00	\$ 175,500.00	\$1.00	\$ 2,250.00	\$64.05	\$ 144,112.50	\$46.00	\$ 103,500.00	\$66.00	\$ 148,500.00	\$62.00	\$ 139,500.00	\$59.00	\$ 132,750.00	\$62.00	\$ 139,500.00	\$54.78	\$ 20.66
6	Other Traffic Control Labor	225	HR	\$ 60.00	\$ 13,500.00	\$57.50	\$ 12,937.50	\$ 78.00	\$ 17,550.00	\$1.00	\$ 225.00	\$64.05	\$ 14,411.25	\$71.00	\$ 15,975.00	\$77.00	\$ 17,325.00	\$62.00	\$ 13,950.00	\$69.00	\$ 15,525.00	\$70.00	\$ 15,750.00	\$61.06	\$ 22.14
7	Clearing and Grubbing	1	LS	\$ 15,000.00	\$ 15,000.00	\$15,700.00	\$ 15,700.00	\$ 10,000.00	\$ 10,000.00	\$36,959.53	\$ 36,959.53	\$26,909.50	\$ 26,909.50	\$32,000.00	\$ 32,000.00	\$50,000.00	\$ 50,000.00	\$31,396.00	\$ 31,396.00	\$13,400.00	\$ 13,400.00	\$30,000.00	\$ 30,000.00	\$27,373.89	\$ 11,934.62
8	Removal of Structures and Obstructions	1	LS	\$ 6,000.00	\$ 6,000.00	\$30,000.00	\$ 30,000.00	\$ 4,500.00	\$ 4,500.00	\$35,598.13	\$ 35,598.13	\$27,490.00	\$ 27,490.00	\$22,000.00	\$ 22,000.00	\$50,000.00	\$ 50,000.00	\$31,635.00	\$ 31,635.00	\$33,200.00	\$ 33,200.00	\$24,000.00	\$ 24,000.00	\$28,713.68	\$ 11,479.02
9	Sawcut ACP	290	LF-IN	\$ 0.75	\$ 217.50	\$2.00	\$ 580.00	\$ 5.00	\$ 1,450.00	\$1.55	\$ 449.50	\$2.05	\$ 594.50	\$3.00	\$ 870.00	\$1.00	\$ 290.00	\$2.00	\$ 580.00	\$2.60	\$ 754.00	\$2.00	\$ 580.00	\$2.36	\$ 1.08
10	This Item Intentionally Left Blank				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
11	Roadway Excavation Incl. Haul	4,900	CY	\$ 15.00	\$ 73,500.00	\$17.75	\$ 86,975.00	\$ 28.00	\$ 137,200.00	\$3.48	\$ 17,052.00	\$21.75	\$ 106,575.00	\$21.30	\$ 104,370.00	\$18.00	\$ 88,200.00	\$24.00	\$ 117,600.00	\$24.00	\$ 117,600.00	\$20.50	\$ 100,450.00	\$19.86	\$ 6.52
12	Embankment Compaction	200	CY	\$ 8.00	\$ 1,600.00	\$5.80	\$ 1,160.00	\$ 6.00	\$ 1,200.00	\$0.82	\$ 164.00	\$18.85	\$ 3,770.00	\$10.00	\$ 2,000.00	\$15.00	\$ 3,000.00	\$10.00	\$ 2,000.00	\$7.70	\$ 1,540.00	\$8.00	\$ 1,600.00	\$9.13	\$ 4.99
13	Water	100	M GAL.	\$ 25.00	\$ 2,500.00	\$61.00	\$ 6,100.00	\$ 2.00	\$ 200.00	\$227.02	\$ 22,702.00	\$100.00	\$ 10,000.00	\$85.00	\$ 8,500.00	\$90.00	\$ 9,000.00	\$61.00	\$ 6,100.00	\$57.50	\$ 5,750.00	\$60.00	\$ 6,000.00	\$82.61	\$ 57.53
14	Shoring or Extra Excavation Class B	11,500	SF	\$ 1.00	\$ 11,500.00	\$3.50	\$ 40,250.00	\$ 1.65	\$ 18,975.00	\$0.20	\$ 2,300.00	\$0.10	\$ 1,150.00	\$1.00	\$ 11,500.00	\$1.00	\$ 11,500.00	\$1.00	\$ 11,500.00	\$0.80	\$ 9,200.00	\$0.10	\$ 1,150.00	\$1.04	\$ 1.00
14A	Dewatering	1	LS	\$100,000.00	\$ 100,000.00	\$160,000.00	\$ 160,000.00	\$ 30,000.00	\$ 30,000.00	\$405,239.20	\$ 405,239.20	\$107,642.82	\$ 107,642.82	\$193,000.00	\$ 193,000.00	\$200,000.00	\$ 200,000.00	\$170,902.00	\$ 170,902.00	\$165,500.00	\$ 165,500.00	\$150,000.00	\$ 150,000.00	\$175,809.34	\$ 94,558.76
14B	Construction Geotextile for Separation	6,200	SY	\$ 3.00	\$ 18,600.00	\$2.20	\$ 13,640.00	\$ 2.50	\$ 15,500.00	\$1.83	\$ 11,346.00	\$1.70	\$ 10,540.00	\$3.50	\$ 21,700.00	\$1.50	\$ 9,300.00	\$2.00	\$ 12,400.00	\$1.20	\$ 7,440.00	\$2.00	\$ 12,400.00	\$2.05	\$ 0.63
15	Gravel Base	9,910	TON	\$ 12.00	\$ 118,920.00	\$8.50	\$ 84,235.00	\$ 16.00	\$ 158,560.00	\$13.12	\$ 130,019.20	\$17.45	\$ 172,929.50	\$16.44	\$ 162,920.40	\$20.00	\$ 198,200.00	\$23.00	\$ 227,930.00	\$19.50	\$ 193,245.00	\$17.30	\$ 171,443.00	\$16.81	\$ 3.94
16	Crushed Surfacing Top Course	1,050	TON	\$ 50.00	\$ 52,500.00	\$48.75	\$ 51,187.50	\$ 34.00	\$ 35,700.00	\$40.00	\$ 42,000.00	\$40.00	\$ 42,000.00	\$40.00	\$ 42,000.00	\$43.00	\$ 45,150.00	\$24.00	\$ 25,200.00	\$29.50	\$ 30,975.00	\$38.00	\$ 39,900.00	\$37.47	\$ 6.95
17	HMA Cl. 1/2" PG 64-22	1,360	TON	\$ 95.00	\$ 129,200.00	\$104.00	\$ 141,440.00	\$ 110.00	\$ 149,600.00	\$115.03	\$ 156,440.80	\$107.30	\$ 145,928.00	\$120.75	\$ 164,220.00	\$120.00	\$ 163,200.00	\$128.00	\$ 174,080.00	\$113.00	\$ 153,680.00	\$117.00	\$ 159,120.00	\$115.01	\$ 6.99
18	Job Mix Compliance Price Adjustment	0	CALC	\$ -	\$ -	\$0.00	\$ -	\$ -	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -
19	Compaction Price Adjustment	0	CALC	\$ -	\$ -	\$0.00	\$ -	\$ -	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -
20	Asphalt Cost Price Adjustment	1	CALC	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ -
21	Planing Bituminous Pavement	100	SY	\$ 25.00	\$ 2,500.00	\$42.25	\$ 4,225.00	\$ 55.00	\$ 5,500.00	\$49.39	\$ 4,939.00	\$41.20	\$ 4,120.00	\$47.00	\$ 4,700.00	\$20.00	\$ 2,000.00	\$124.00	\$ 12,400.00	\$45.50	\$ 4,550.00	\$55.00	\$ 5,500.00	\$53.26	\$ 26.87
21A	Self-Adhering Rubberized Asphalt Membrane	15	SY	\$ 150.00	\$ 2,250.00	\$30.00	\$ 450.00	\$ 100.00	\$ 1,500.00	\$30.00	\$ 450.00	\$30.90	\$ 463.50	\$58.00	\$ 870.00	\$45.00	\$ 675.00	\$60.00	\$ 900.00	\$32.50	\$ 487.50	\$34.00	\$ 510.00	\$46.71	\$ 21.91
22	Infiltration Trench	975	LF	\$ 100.00	\$ 97,500.00	\$170.00	\$ 165,750.00	\$ 64.00	\$ 62,400.00	\$140.59	\$ 137,075.25	\$198.82	\$ 193,849.50	\$137.00	\$ 133,575.00	\$160.00	\$ 156,000.00	\$188.00	\$ 183,300.00	\$294.00	\$ 286,650.00	\$440.00	\$ 429,000.00	\$199.16	\$ 102.78
23	Corrugated Polyethylene Storm Sewer Pipe 8 In. Dia	260	LF	\$ 60.00	\$ 15,600.00	\$28.75	\$ 7,475.00	\$ 25.00	\$ 6,500.00	\$92.54	\$ 24,060.40	\$49.85	\$ 12,961.00	\$56.00	\$ 14,560.00	\$34.00	\$ 8,840.00	\$38.00	\$ 9,880.00	\$115.00	\$ 29,900.00	\$70.00	\$ 18,200.00	\$56.57	\$ 28.98
24	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	260	LF	\$ 70.00	\$ 18,200.00	\$80.50	\$ 20,930.00	\$ 41.00	\$ 10,660.00	\$107.19	\$ 27,869.40	\$77.99	\$ 20,277.40	\$79.50	\$ 20,670.00	\$47.00	\$ 12,220.00	\$67.00	\$ 17,420.00	\$111.00	\$ 28,860.00	\$72.00	\$ 18,720.00	\$75.91	\$ 22.10
25	Corrugated Polyethylene Storm Sewer Pipe 18 In. Dia	640	LF	\$ 80.00	\$ 51,200.00	\$80.00	\$ 51,200.00	\$ 68.00	\$ 43,520.00	\$104.16	\$ 66,662.40	\$79.60	\$ 50,944.00	\$78.00	\$ 49,920.00	\$85.00	\$ 54,400.00	\$88.00	\$ 56,320.00	\$115.00	\$ 73,600.00	\$97.00	\$ 62,080.00	\$88.31	\$ 13.80
26	Corrugated Polyethylene Storm Sewer Pipe 24 In. Dia	80	LF	\$ 70.00	\$ 5,600.00	\$142.00	\$ 11,360.00	\$ 129.00	\$ 10,320.00	\$306.47	\$ 24,517.60	\$154.70	\$ 12,376.00	\$165.00	\$ 13,200.00	\$135.00	\$ 10,800.00	\$130.00	\$ 10,400.00	\$232.00	\$ 18,560.00	\$160.00	\$ 12,800.00	\$172.69	\$ 55.83
27	Corrugated Polyethylene Storm Sewer Pipe 36 In. Dia	900	LF	\$ 70.00	\$ 63,000.00	\$222.00	\$ 199,800.00	\$ 195.00	\$ 175,500.00	\$206.51	\$ 185,859.00	\$211.50	\$ 190,350.00	\$209.00	\$ 188,100.00	\$200.00	\$ 180,000.00	\$213.00	\$ 191,700.00	\$250.00	\$ 225,000.00	\$250.00	\$ 225,000.00	\$217.45	\$ 18.84
28	Ductile Iron Storm Sewer Pipe 8 In. Diam.	300	LF	\$ 80.00	\$ 24,000.00	\$72.00	\$ 21,600.00	\$ 98.00	\$ 29,400.00	\$109.03	\$ 32,709.00	\$66.00	\$ 19,800.00	\$94.00	\$ 28,200.00	\$75.00	\$ 22,500.00	\$70.00	\$ 21,000.00	\$109.00	\$ 32,700.00	\$100.00	\$ 30,000.00	\$88.11	\$ 16.32
29	Ductile Iron Storm Sewer Pipe 12 In. Diam.	280	LF	\$ 80.00	\$ 22,400.00	\$117.00	\$ 32,760.00	\$ 143.00	\$ 40,040.00	\$115.06	\$ 32,216.80	\$82.65	\$ 23,142.00	\$110.00	\$ 30,800.00	\$100.00	\$ 28,000.00	\$104.00	\$ 29,120.00	\$117.00	\$ 32,760.00	\$120.00	\$ 33,600.00	\$112.08	\$ 15.48
30	Catch Basin Type 1	15	EA	\$ 3,500.00	\$ 52,500.00	\$1,td>\$																			

Schedule B - Water																									
Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
50	Gravel Base	950	TON	\$ 12.00	\$ 11,400.00	\$5.50	\$ 5,225.00	\$ 16.00	\$ 15,200.00	\$10.46	\$ 9,937.00	\$10.60	\$ 10,070.00	\$16.25	\$ 15,437.50	\$13.00	\$ 12,350.00	\$29.00	\$ 27,550.00	\$22.00	\$ 20,900.00	\$8.00	\$ 7,600.00	\$14.53	\$ 6.90
51	PVC Pipe for Water Main 8 In. Diam.	250	LF	\$ 75.00	\$ 18,750.00	\$75.00	\$ 18,750.00	\$ 100.00	\$ 25,000.00	\$108.59	\$ 27,147.50	\$79.85	\$ 19,962.50	\$78.50	\$ 19,625.00	\$90.00	\$ 22,500.00	\$77.00	\$ 19,250.00	\$97.00	\$ 24,250.00	\$80.00	\$ 20,000.00	\$87.33	\$ 11.35
52	PVC Pipe for Water Main 12 In. Diam.	1,600	LF	\$ 85.00	\$ 136,000.00	\$94.00	\$ 150,400.00	\$ 118.00	\$ 188,800.00	\$64.08	\$ 102,528.00	\$90.80	\$ 145,280.00	\$81.45	\$ 130,320.00	\$95.00	\$ 152,000.00	\$95.00	\$ 152,000.00	\$113.00	\$ 180,800.00	\$90.00	\$ 144,000.00	\$93.48	\$ 14.96
53	Connect to Existing Water Main	3	EA	\$ 2,800.00	\$ 8,400.00	\$3,300.00	\$ 9,900.00	\$ 1,500.00	\$ 4,500.00	\$3,309.42	\$ 9,928.26	\$3,683.60	\$ 11,050.80	\$3,600.00	\$ 10,800.00	\$3,500.00	\$ 10,500.00	\$2,889.00	\$ 8,667.00	\$3,955.00	\$ 11,865.00	\$6,500.00	\$ 19,500.00	\$3,581.89	\$ 1,231.08
54	Blowoff Assembly	3	EA	\$ 1,200.00	\$ 3,600.00	\$4,800.00	\$ 14,400.00	\$ 3,600.00	\$ 10,800.00	\$4,044.37	\$ 12,133.11	\$2,749.60	\$ 8,248.80	\$3,980.00	\$ 11,940.00	\$3,000.00	\$ 9,000.00	\$3,161.00	\$ 9,483.00	\$3,275.00	\$ 9,825.00	\$3,500.00	\$ 10,500.00	\$3,567.77	\$ 592.93
55	Gate Valve 8 In.	9	EA	\$ 2,000.00	\$ 18,000.00	\$2,800.00	\$ 25,200.00	\$ 2,400.00	\$ 21,600.00	\$3,490.95	\$ 31,418.55	\$1,580.80	\$ 14,227.20	\$1,850.00	\$ 16,650.00	\$1,500.00	\$ 13,500.00	\$2,417.00	\$ 21,753.00	\$1,805.00	\$ 16,245.00	\$2,000.00	\$ 18,000.00	\$2,204.86	\$ 606.02
56	Gate Valve 12 In.	6	EA	\$ 2,500.00	\$ 15,000.00	\$5,000.00	\$ 30,000.00	\$ 3,776.00	\$ 22,656.00	\$4,763.70	\$ 28,582.20	\$3,005.80	\$ 18,034.80	\$3,440.00	\$ 20,640.00	\$3,500.00	\$ 21,000.00	\$4,415.00	\$ 26,490.00	\$3,045.00	\$ 18,270.00	\$3,000.00	\$ 18,000.00	\$3,771.72	\$ 730.35
57	Hydrant Assembly	5	EA	\$ 5,500.00	\$ 27,500.00	\$7,000.00	\$ 35,000.00	\$ 7,500.00	\$ 37,500.00	\$5,290.27	\$ 26,451.35	\$5,587.15	\$ 27,935.75	\$7,150.00	\$ 35,750.00	\$6,000.00	\$ 30,000.00	\$5,770.00	\$ 28,850.00	\$7,620.00	\$ 38,100.00	\$6,000.00	\$ 30,000.00	\$6,435.27	\$ 831.25
58	Service Connection 3/4 In. Diam.	6	EA	\$ 1,700.00	\$ 10,200.00	\$2,200.00	\$ 13,200.00	\$ 1,985.00	\$ 11,910.00	\$2,464.66	\$ 14,787.96	\$2,882.90	\$ 17,297.40	\$2,150.00	\$ 12,900.00	\$1,800.00	\$ 10,800.00	\$1,507.00	\$ 9,042.00	\$2,585.00	\$ 15,510.00	\$2,300.00	\$ 13,800.00	\$2,208.28	\$ 392.00
	Subtotal Schedule B				\$ 248,850.00		\$ 302,075.00		\$ 337,966.00		\$ 262,913.93		\$ 272,107.25		\$ 274,062.50		\$ 281,650.00		\$ 303,085.00		\$ 335,765.00		\$ 281,400.00		
	Sales Tax Schedule B		8.80%		\$ 21,898.80		\$ 26,582.60		\$ 29,741.01		\$ 23,136.43		\$ 23,945.44		\$ 24,117.50		\$ 24,785.20		\$ 26,671.48		\$ 29,547.32		\$ 24,763.20		
	Total Schedule B				\$ 270,748.80		\$ 328,657.60		\$ 367,707.01		\$ 286,050.36		\$ 296,052.69		\$ 298,180.00		\$ 306,435.20		\$ 329,756.48		\$ 365,312.32		\$ 306,163.20		

Schedule C - Sewer																									
Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
59	Shoring or Extra Excavation Class B	22,050	SF	\$ 0.50	\$ 11,025.00	\$1.75	\$ 38,587.50	\$ 1.65	\$ 36,382.50	\$0.20	\$ 4,410.00	\$0.10	\$ 2,205.00	\$1.00	\$ 22,050.00	\$0.01	\$ 220.50	\$1.00	\$ 22,050.00	\$0.70	\$ 15,435.00	\$0.50	\$ 11,025.00	\$0.77	\$ 0.60
60	Gravel Base	10,700	TON	\$ 12.00	\$ 128,400.00	\$5.50	\$ 58,850.00	\$ 16.00	\$ 171,200.00	\$11.78	\$ 126,046.00	\$12.95	\$ 138,565.00	\$16.25	\$ 173,875.00	\$13.00	\$ 139,100.00	\$29.00	\$ 310,300.00	\$22.00	\$ 235,400.00	\$17.20	\$ 184,040.00	\$15.96	\$ 6.26
61	Manhole 48 In. Diam. Type 1	5	EA	\$ 4,000.00	\$ 20,000.00	\$8,900.00	\$ 44,500.00	\$ 8,500.00	\$ 42,500.00	\$7,755.62	\$ 38,778.10	\$8,217.00	\$ 41,085.00	\$9,900.00	\$ 49,500.00	\$8,000.00	\$ 40,000.00	\$7,090.00	\$ 35,450.00	\$10,950.00	\$ 54,750.00	\$11,000.00	\$ 55,000.00	\$8,923.62	\$ 1,317.81
62	Manhole Additional Height 48 In. Diam. Type 1	22	LF	\$ 300.00	\$ 6,600.00	\$10.00	\$ 220.00	\$ 100.00	\$ 2,200.00	\$40.00	\$ 880.00	\$103.00	\$ 2,266.00	\$72.50	\$ 1,595.00	\$50.00	\$ 1,100.00	\$556.00	\$ 12,232.00	\$1.00	\$ 22.00	\$600.00	\$ 13,200.00	\$170.28	\$ 220.67
63	PVC Sanitary Sewer Pipe 8 In. Diam.	300	LF	\$ 90.00	\$ 27,000.00	\$107.00	\$ 32,100.00	\$ 55.05	\$ 16,515.00	\$133.87	\$ 40,161.00	\$102.25	\$ 30,675.00	\$195.00	\$ 58,500.00	\$200.00	\$ 60,000.00	\$74.00	\$ 22,200.00	\$136.00	\$ 40,800.00	\$90.00	\$ 27,000.00	\$121.46	\$ 47.34
64	PVC Sanitary Sewer Pipe 12 In. Diam.	1,560	LF	\$ 95.00	\$ 148,200.00	\$131.00	\$ 204,360.00	\$ 58.30	\$ 90,948.00	\$103.31	\$ 161,163.60	\$122.68	\$ 191,380.80	\$101.00	\$ 157,560.00	\$160.00	\$ 249,600.00	\$88.00	\$ 137,280.00	\$135.00	\$ 210,600.00	\$122.00	\$ 190,320.00	\$113.48	\$ 27.98
	Subtotal Schedule C				\$ 341,225.00		\$ 378,617.50		\$ 359,745.50		\$ 371,438.70		\$ 406,176.80		\$ 463,080.00		\$ 490,020.50		\$ 539,512.00		\$ 557,007.00		\$ 480,585.00		
	Sales Tax Schedule C		8.80%		\$ 30,027.80		\$ 33,318.34		\$ 31,657.60		\$ 32,686.61		\$ 35,743.56		\$ 40,751.04		\$ 43,121.80		\$ 47,477.06		\$ 49,016.62		\$ 42,291.48		
	Total Schedule C				\$ 371,252.80		\$ 411,935.84		\$ 391,403.10		\$ 404,125.31		\$ 441,920.36		\$ 503,831.04		\$ 533,142.30		\$ 586,989.06		\$ 606,023.62		\$ 522,876.48		

Total Schedules A, B, C, Incl Sales Tax				\$ 2,081,889.10	\$ 2,419,665.94	\$ 2,448,710.11	\$ 2,532,721.91	\$ 2,625,191.49	\$ 2,791,551.44	\$ 2,937,422.50	\$ 2,931,593.54	\$ 3,037,090.44	\$ 3,239,332.68
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Math Error / Omission





April 1, 2022

City of Lynden
300 4th Street
Lynden, WA 98264

Attn: Mark Sandal
Programs Manager

Re: West Front Street
Recommendation to Award

Recommendation to Award

Dear Mark,

We have reviewed all construction bid proposals for the above referenced project. Stremler Gravel, Inc. provided the lowest responsive bid for Schedules A, B, and C at \$2,419,665.94.

The Certified Tabulation of Bids Received and the Bidder's Checklist are attached for your information and review.

We recommend that you award the contract to Contractor Name subject to the following:

1. Required project funds are available.

Sincerely,

A handwritten signature in blue ink that reads 'Luis Ponce'.

Luis Ponce, P.E.
Reichhardt & Ebe Engineering, Inc.

CITY OF LYNDEN

EXECUTIVE SUMMARY - FINANCE



Meeting Date:	April 18, 2022	
Name of Agenda Item:	2021 Berthusen Park Annual Report	
Section of Agenda:	Consent	
Department:	Finance	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
2021 Berthusen Park Financial Report:		
Summary Statement:		
<p>Annual Review of the Berthusen Park Financial Report:</p> <p>As stipulated in the Berthusen will granting Berthusen Park to the City of Lynden, a financial report needs to be reviewed by the City Council.</p>		
Recommended Action:		
For Information Only.		

BERTHUSEN PARK - 2021 FINANCIAL REPORT

REVENUES:

Non-Operating Revenues:

Beginning Cash/Investment (Restricted)	111,530
Beginning - Cash/Investments (Assigned):	57,689
Interest Income - Trust	115
Total Non-Operating Revenues:	<u>\$ 169,334</u>

Operating Revenues:

Real Estate Property Taxes	65,000
Interest	19
Facility Rentals	10,155
Land Leases	21,299
House Rent	2,782
Miscellaneous	80
Total Operating Revenues:	<u>\$ 99,335</u>

TOTAL REVENUES:

\$ 268,669

EXPENDITURES:

Operating Expenditures:

Salaries/Benefits	43,521
Assessments/Taxes	1,018
Communications (Telephone)	787
Insurance	9,401
Public Utilities	2,262
Repairs/Maintenance	3,682
Supplies	3,107
Miscellaneous	1,493
Total Operating Expenditures:	<u>\$ 65,271</u>

TOTAL EXPENDITURES:

\$ 65,271

TOTAL ENDING CASH/INVESTMENT

\$ 203,398

ALLOCATION:

ENDING CASH/INVESTMENT - TRUST (Restricted)	<u>\$ 111,645</u>
ENDING CASH-WORKING CAPITAL (Unrestricted)	<u>\$ 91,753</u>

Prepared by: Anthony Burrows, Finance Director

Council Review: April 18, 2022

Published Lynden Tribune: April 20, 2022

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Appointment of Fred Polinder to the Local Tax Advisory Committee (LTAC)	
Section of Agenda:	Consent	
Department:	Finance	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: _____		<input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:		
None		
Summary Statement:		
<p>The Local Tax Advisory Committee (LTAC), which advises on the distribution of Hotel/Motel Tax funds has nominated Fred Polinder to the LTAC, and per State law seeks Council approval of his appointment.</p> <p>In RCW 67.28.1817 (1) it states that "A lodging tax advisory committee shall consist of at least five members, appointed by the legislative body of the municipality......"</p> <p>This Information was reviewed by the Finance Committee and approved for review by the full City Council.</p>		
Recommended Action:		
Approve the appointment of Fred Polinder to the Local Tax Advisory Committee (LTAC).		

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Approval of the Ziply Services Agreement	
Section of Agenda:	Consent	
Department:	Finance	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety		<input type="checkbox"/> Yes - Reviewed
<input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Works		<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks <input type="checkbox"/> Other: _____		<input checked="" type="checkbox"/> Review Not Required
Attachments:		
Ziply Services Agreement		
Summary Statement:		
<p>This services agreement would setup Ziply to be the City's secondary internet connection. Now that most applications and services that the City uses, rely on a robust internet connection. This means we need a connection both faster and more reliable than comcast to support city services. This came to light recently with the outage of our primary internet connection. The Ziply connection would be 4-5 times faster than Comcast and be a dedicated speed instead of best effort.</p> <p>The Finance Committee has reviewed this agreement and approved it for review by the full Council.</p>		
Recommended Action:		
Approve the Services Agreement with Ziply.		



SERVICE ORDER FORM

CITY OF LYNDEN
 Nic Miener
 323 FRONT ST
 LYNDEN, Washington 98264-1918

This is **Schedule 20017393** by and between CITY OF LYNDEN ("Customer") and Northwest Fiber, LLC. on behalf of itself and its affiliates ("Zipty Fiber"). Customer orders and Zipty Fiber agrees to provide the Services and Equipment identified in the Schedule below. This Schedule incorporates the Zipty Fiber Services Agreement referenced below, as well as any Zipty Fiber policy, terms and conditions, or tariffs referenced in the text below.

Type/Purpose:
 Order for New Services

Date:
 April 04, 2022

Term:
 12 Months

Service Detail:

Product	Term	Qty	Type	Price	Total	Loc A	Loc Z
EIA - Dedicated 500 Mbps (12 Mo)	12	1	MRC	\$ 795.90	\$ 795.90	300 4TH ST; LYNDEN, WA 98264-DUP	

Terms and Conditions. Customer shall comply and shall cause all Service users to comply with terms and conditions as per the Zipty Fiber Services Agreement ("ZFSa"), which Zipty Fiber may modify at any time. The current T&C is available for review at the following address, subject to change: <https://ziptyfiber.com/zfsa>. Customer is responsible for maintaining awareness of the current ZFSa and adhering to the ZFSa as it may be amended from time to time.

Service Level Agreement. The Service Level Agreement for Business Services is available for review at: <https://ziptyfiber.com/sla>

Internet Acceptable Use Policy and Security. Customer shall comply, and shall cause all Service users to comply, with Zipty Fiber's Acceptable Use Policy ("AUP"), which Zipty Fiber may modify at any time. The current AUP is available for review at the following address, subject to change: https://ziptyfiber.com/policies/commercial_aup. Customer is responsible for maintaining awareness of the current AUP and adhering to the AUP as it may be amended from time to time. Failure to comply with the AUP is grounds for immediate suspension or termination of Zipty Fiber Internet Service, notwithstanding any notice requirement provisions of the ZFSa. Customer is responsible for the security of its own networks, equipment, hardware, software and software applications. Abuse that occurs as a result of Customer's systems or account being compromised or as a result of activities of third parties permitted by Customer may result in suspension of Customer's accounts or Internet access by Zipty Fiber. Customer will defend and indemnify Zipty Fiber and its affiliates with respect to claims arising from Customer's or third parties' usage of Zipty Fiber Internet access through Customer's hardware or software.

Privacy Policy. The Privacy policy for Business Services is available for review at: <https://ziptyfiber.com/corporate/privacy-policy>.

Cancellation and Early Termination Charges. Customer may terminate a Service or Equipment by providing at least thirty (30) days prior written notice to Zipty Fiber subject to the terms and conditions of service termination policies at: <https://ziptyfiber.com/zfsa>.

Dispute Resolution. All disputes arising in connection with this ZFSa shall first be resolved through good faith negotiation pursuant to the language at: <https://ziptyfiber.com/zfsa>.

This Schedule is not effective, and pricing, dates and terms are subject to change until signed by both parties and may not be effective until approved by the FCC and/or applicable State Commission. This Schedule and any of the provisions hereof may not be modified in any manner except by mutual written agreement. The above rates do not include any taxes, fees or surcharges applicable to the Service. This Schedule, and all terms and conditions of the ZFSa, is the entire agreement between the parties with respect to the Services described herein, and supersedes any and all prior or contemporaneous agreements, representations, statements, negotiations, and undertakings written or oral with respect to the subject matter hereof.

Zipty Fiber

Signature: _____
 Printed Name: _____
 Title: _____
 Date: _____

CITY OF LYNDEN

Signature: _____
 Printed Name: _____
 Title: _____
 Date: _____

CITY OF LYNDEN

EXECUTIVE SUMMARY – City Council



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Facilities Capital Improvement Plan	
Section of Agenda:	Consent	
Department:	Public Works	
<u>Council Committee Review:</u> <input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: _____		<u>Legal Review:</u> <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:		
2022-2027 Facilities Capital Improvement Plan		
Summary Statement:		
<p>In order to qualify for certain capital project funding the City needs to show that the projects have been included in a City Council adopted Capital Improvement Plan. Public works staff have been working to identify near-term improvement needed on the various City-owned facilities to better plan and budget for needed major repairs and capital improvements.</p> <p>The projects in the current year are intended to be included in the current year (2022) budget, while the others in subsequent years will be more closely reviewed before a final determination is made on budgeting. This plan is like the Six-Year Transportation Improvement Plan that is reviewed by City Council annually. The intent in future years will be to include updates to this plan annually with the budget.</p> <p>This plan was reviewed by the City Public Works Committee and recommended for approval at their April 6th Meeting.</p>		
Recommended Action:		
That City Council approve the 2022-2027 Capital Facilities Plan for the City of Lynden.		

City of Lynden		Funding Source (City Funds-BARS)	2022 Budget	2023	2024	2025	2026	2027	Comments on Condition and Current Disposition
Facilities Capital Improvement Plan 2022-2027									
3% Inflation Assumed									
BLDG/ Repair or Upgrade Description									
City Hall	001/002								
Patch and paint interior walls		\$ 15,000							
Re-carpet high traffic areas			\$ 30,000	\$ 30,000					\$80K for entire building (estimated)
Replace IT Server Room HVAC (2021?)		\$ 25,000							
Seal Coat Parking Lot and Restripe					\$ 30,000				
City Hall Annex	001/002								
Patch and Repaint Interior				\$ 15,000					
Replace Rooftop HVAC			\$ 71,000						
Interior AV/Sound System Improvements		\$ 75,000	\$ 75,000						
Exterior Lighting (East side)			\$ 10,000						
LED Interior Lighting				\$ 15,000					
Police Station	001/003								
LED Lighting Retrofit		\$ 15,000							
Seal Coat Vehicle Storage Area			\$ 30,000						
Fire Station	001/005								
Additional Apparatus Bay							\$ 1,400,000	adjacent to alley. Need to evaluate feasibility	
Parks Buildings	001/013								
Administrative Office Consolidation		\$ 150,000							
Huesinkveld Barn Renovation			\$ 1,500,000						Park Bond

City of Lynden									
Facilities Capital Improvement Plan 2022-2027		Funding Source (City Funds-BARS)	2022 Budget	2023	2024	2025	2026	2027	Comments on Condition and Current Disposition
3% Inflation Assumed									
Library	001/130								
Replace Interior Flooring (\$80K - 2020 estimate)		\$ 90,000							
Rooftop Snow Guards (above entrances)			\$ 14,000						
Museum	001/130								
Exterior Wall Crack Repairs and Repainting				\$ 20,000					
Flooring					\$ 15,000				
Replace Roof				\$ 65,000					composition and TPO
Building Addition (SW Corner)	Private Contributions		\$ 600,000						
Replace lighting with LED (PSE Grant / City labor)		\$ 25,000							
Community Center	001/130								
Repairs to Roof (TPO - \$40K, Composition - \$37K)		\$ 40,000							
HVAC Replacement	Whatcom Co. EDI	\$ 80,000	\$ 120,000						
Exterior Renovation incl. Seismic Upgrade	Whatcom Co. EDI	\$ 160,000	\$ 200,000						Replace Brick Façade/Replace roofing/Replace Windows/Overhang/ Windows/Security System
Emergency Generator	Whatcom Co. EDI	\$ 40,000							
Community Message Board (LED Sign)			\$ 75,000						
Interior Doors (new bathroom, gift shop accordion door)				\$ 5,000					
Replace Kitchen Flooring			\$ 90,000						
Solar Energy - Rooftop Unit?	Grant				\$ 75,000				
Interior Remodel NE Corner				\$ 50,000					
Recreation Center (Forge Fitness)	001/130								
Replace Siding	Whatcom Co. EDI	\$ 230,000							
Replace HVAC	Commerce Grant?			\$ 200,000					
Replace Pool Boiler/Hot Water Heater	Commerce Grant?		\$ 250,000						
Replace Composition Roof (south side) with Metal	Whatcom Co. EDI	\$ 20,000							

City of Lynden		Funding Source (City Funds-BARS)	2022 Budget	2023	2024	2025	2026	2027	Comments on Condition and Current Disposition
Facilities Capital Improvement Plan 2022-2027									
3% Inflation Assumed									
Downtown Public Restroom	110								
Repaint Exterior					\$ 17,000				
Replace Plumbing Fixtures				\$ 3,000					
LED Lighting			\$ 4,000						
Reseal Concrete Floor		\$ 5,000							
Replace Exterior Doors and Hardware			\$ 25,000						
Public Works Shop	001/401/405/410								
Reconfigure & Seal Coat North Employee Parking		\$ 50,000							
Cover Bulk Material Bunkers (see Stormwater CIP)			\$ 180,000						
Add Materials Storage Covered Area (see Stormwater CIP)			\$ 100,000						
Additional Equipment/Material Storage							\$ 1,200,000		
Water Treatment Plant (WTP)	401								
Solids undercover storage area				\$ 50,000					Currently using compost bay. Combine with Maint. Shop
River Intake Structure (RIS)									
Wastewater Treatment Plant (WWTP)	405								
Maintenance Shop Design & Permitting		\$ 50,000							Conceptual design in 2021
Maintenance Shop/Storage			\$ 2,000,000						Include undercover storage for WTP solids
Operations/Laboratory Building									
Airport	410								
Automated Weather System			\$ 25,000						Replaces Super Unicommm, no spares, 3 1/2 inch disk
Update Runway Electrical Control Box							\$ 55,000		Old and losing watertight integrity

CITY OF LYNDEN

EXECUTIVE SUMMARY - FINANCE



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Whatcom County EDI Requests and Distribution	
Section of Agenda:	Consent	
Department:	Administration	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input checked="" type="checkbox"/> Finance	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
EDI Distribution Summary		
Summary Statement:		
<p>Whatcom County has awarded Economic Development Investment (EDI) money for specified projects as requested by various cities across Whatcom County.</p> <p>The attached summary is provided to show the details of the requests and the specific amounts awarded to each City. The summary gives additional detail on the breakdown of the EDI money between what is actually a grant and each cities loan obligation.</p> <p>This summary was reviewed by both the Finance and Public Works Committees and approved for review by the full Council.</p>		
Recommended Action:		
For Information Only.		

Whatcom County EDI Requests from All Cities

	EDI 50%	County Request EDI		City 50%	Total	Description
	Request	3/4 Grant	1/4 Loan			
Lynden						
Rec Center	\$ 250,000	\$ 187,500	\$ 62,500	\$ 250,000	\$ 500,000	Infrastructure - Building preservation
Community Center	300,000	\$ 225,000	\$ 75,000	300,000	600,000	Infrastructure - Building preservation
Grover Street Pavement Preservation	500,000	\$ 375,000	\$ 125,000	500,000	960,000	Infrastructure - street improvement
Trail Connector	500,000	\$ 375,000	\$ 125,000	500,000	1,200,000	Community Trail/Public Health
South Park Water and Street	700,000	\$ 525,000	\$ 175,000	1,000,000	1,700,000	Infrastructure - Storm and Water
Blaine						
Harvey Water Pump Station	\$ 500,000	\$ 375,000	\$ 125,000	\$ 500,000	\$ 1,000,000	Infrastructure - Water
Sewer Rehab	2,500,000	\$ 1,875,000	\$ 625,000	5,000,000	\$ 7,500,000	Infrastructure - Sewer
Ferndale						
Church Road Booster	450,000	\$ 337,500	\$ 112,500		\$ 450,000	Infrastructure - Water (city funds?)
Downtown Water/Sewer	700,000	\$ 525,000	\$ 175,000	1,000,000	\$ 1,700,000	Infrastructure - (Public Infrastructure?)
Port of Bellingham						
BST Terminal Power/Telecom Utility	500,000	\$ 375,000	\$ 125,000	1,610,000	\$ 2,110,000	Infrastructure - Electrical/Telecom
City Of Bellingham						
Other						
Total General Requests	2,250,000	\$ 1,687,500	\$ 562,500	2,550,000	\$ 4,800,000	
Total Infrastructure Requests	4,650,000	\$ 3,487,500	\$ 1,162,500	8,110,000	\$ 12,760,000	
Total Request	\$ 6,900,000	\$ 5,175,000	\$ 1,725,000	\$ 10,660,000	\$ 17,560,000	

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Finding of Fact – Appeal of Potentially Dangerous Dog Determination	
Section of Agenda:	Consent	
Department:	Administration	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: None	Legal Review: <input checked="" type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required
Attachments:	Authority, Findings of Fact, Decision and Order	
Summary Statement:	<p>Chief Taylor's determination that Katie Wheeler's dog, Georgia, is a potentially dangerous dog, as defined in Lynden Municipal Code 6.09.020, is hereby AFFIRMED.</p> <p>RCW 16-08-080 (3): ...In the event the authority declares a dog to be dangerous, the order shall include a recital of the authority for the action, a brief concise statement of the facts that support the determination, and the signature of the person who made the determination. The order shall be sent by regular and certified mail, return receipt requested, or delivered in person to the owner at the owner's last address known to the authority.</p>	
Recommended Action:	Council authorizes Mayor Korthuis to sign the Findings of Fact, Decision and Order regarding the Appeal of Potentially Dangerous Dog Determination.	

CITY COUNCIL OF LYNDEN
AUTHORITY, FINDINGS OF FACT, DECISION AND ORDER

REGARDING the APPEAL OF POTENTIALLY DANGEROUS DOG DETERMINATION by KATIE WHEELER	AUTHORITY, FINDINGS OF FACT, DECISION AND ORDER
Petitioner	

I. **SUMMARY OF DECISION**

Police Chief Taylor’s Declaration that Katie Wheeler’s dog, Georgia, is a potentially dangerous dog, as defined in Lynden Municipal Code 6.09.020, is **AFFIRMED**.

II. **AUTHORITY**

1. Lynden Municipal Code (“LMC”) 6.09.040, in accordance with RCW 16.08.080, authorizes the Lynden police chief to find and declare a dog dangerous or potentially dangerous as defined in LMC 6.09.020.
2. LMC 6.09.020 defines a “Potentially Dangerous Dog” as “any dog that when unprovoked:...Inflicts bites on a human or domestic animal either on public or private property;”.
3. Once the Lynden police chief has issued a final determination that a dog is dangerous or potentially dangerous, LMC 6.09.050 allows the dog’s owner to appeal the determination in writing to the Lynden City Council.
4. LMC 6.09.050 requires the Lynden City Council to conduct an open-record public hearing for any timely filed appeal within thirty days of filing and to issue its decision in writing.

III. **FINDINGS OF FACT**

1. Katie Wheeler of 860 South Pine Court, Lynden, Washington 98264, is the owner of a female boxer/terrier mix named Georgia, DOB: 09/06/2017.
2. On December 11, 2021, David Haworth was walking three dogs on leashes along the street in front of Ms. Wheeler’s home as her daughter was leaving to take their family dog, Georgia, for a walk.
3. Georgia pulled free from Ms. Wheeler’s daughter’s hold on the leash, ran toward Mr. Haworth’s dogs, and very quickly and without provocation bit Mr. Haworth’s small dog, resulting in at least three puncture wounds to the dog’s abdomen which were surgically treated at a veterinary hospital.

4. The incident was investigated by Officer Johal, who conducted conversations and interviews with the relevant parties, as well as veterinarians and dog trainers familiar with the dogs.
5. On February 18, 2022, Ms. Wheeler met with Police Chief Taylor to discuss the matter.
6. On February 25, 2022, based on his review of the investigation, and following his meeting with Ms. Wheeler, Police Chief Taylor issued a determination that Ms. Wheeler's dog, Georgia, was a potentially dangerous dog as defined in LMC 6.09.020.
7. On March 9, 2022, Police Chief Taylor received from Ms. Wheeler a timely written request appealing the determination to the Lynden City Council.
8. The Lynden City Council conducted an open-record public hearing on the matter on April 4, 2022.
9. At said open-record hearing, testimony was taken from Chief Taylor, Mr. Haworth, Ms. Wheeler, and a person identified as a friend of Ms. Wheeler's. Mr. Haworth was the only eyewitness to the incident to testify at the hearing, which testimony was consistent with these findings of fact.
10. Based on review of the record and consideration of testimony given, the Council finds that the bite inflicted on Mr. Haworth's dog was unprovoked.

IV. DECISION AND ORDER

Based upon the preceding authority and findings of fact, Police Chief Taylor's determination that Katie Wheeler's dog, Georgia, is a potentially dangerous dog, as defined in Lynden Municipal Code 6.09.020, is hereby **AFFIRMED**.

A copy of this written decision and order will be sent to the dog's owner in accordance with RCW 16.08.080(3).

Done by the Lynden City Council by a vote of 5 to 0, with one abstention.

DATED: _____

Scott Korthuis, Mayor

ATTEST:

Pamela Brown, City Clerk

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	April 18, 2022	
Name of Agenda Item:	Public Works Committee Meeting Minutes April 6, 2022	
Section of Agenda:	Approval of Minutes	
Department:	Public Works	
Council Committee Review:		Legal Review:
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Review Not Required
Attachments:		
April 6, 2022 Draft Public Works Committee Meeting Minutes		
Summary Statement:		
Draft minutes for the April 6, 2022 Public Works Committee meeting.		
Recommended Action:		
For Review		

CITY OF LYNDEN

PUBLIC WORKS DEPARTMENT
360-354-3446



PUBLIC WORKS COMMITTEE MINUTES

4:00 PM April 6, 2022

City Hall 2nd Floor Large Conference Room

CALL TO ORDER

Members Present: Mayor Scott Korthuis; Councilors Gary Bode, Ron De Valois and Jerry Kuiken

Staff Present: City Administrator John Williams; Public Works Director Steve Banham; Programs Manager Mark Sandal; Office Manager Heather Sytsma; and Sr. Admin. Assistant Jessica King

Public Present: Gary Vis, Angie Estey

ACTION ITEMS

1. **Approve Minutes from March 9, 2022**

Kuiken motioned to approve the minutes, and De Valois seconded the motion.

Action

The minutes from March 9, 2022, were approved.

2. **Recommendation to Award Bid - West Front Street Improvements**

Bids were opened at 2 pm on March 31st and of the nine bids received, Stremler Gravel was the lowest responsive and responsible bid in the amount of \$2,419,665.94. The engineer's estimate for this project was \$2,081,889.10

The Committee discussed details of the bid and proposed approval.

Action

The Public Works Committee concurred to recommend that City Council award the bid for the West Front Street Improvements project to Stremler Gravel in the amount of \$2,419,665.94.

3. **Request to Bring Main Street Bridge Bids Directly to May 2 City Council Meeting**

Advertisement for bids will be March 30 and April 6. Bid opening scheduled for April 22.

Action

The Public Works Committee concurred that award for bid for the Main Street Bridge project be presented directly to City Council upon Committee review of the bid tabulation.

4. **EDI Funding Requests to Whatcom County**

Banham explained that five proposals were submitted to Whatcom County for their Economic Development Investment (EDI) funding program. Korthuis discussed the

funding details, specifically that the EDI funds would be matched 50/50 with City funds (City ARPA money), and that EDI funds are $\frac{3}{4}$ grant and $\frac{1}{4}$ loan. He added that the County decision to fund the projects should be made by the end of April.

Banham stated that some projects were previously budgeted, and some were not.

The proposed projects are:

- a. Lynden Recreation Center Exterior Siding Replacement \$250,000
- b. Lynden Community Center Facility Structural & Mechanical Repairs \$300,000
- c. Jim Kaemingk, Sr. Trail Connector: Depot Road to 8th Street \$500,000
- d. Grover Street Pavement Preservation \$500,000
- e. South Park Water, Street and Sidewalk Improvements \$700,000

5. Capital Facilities Improvement Plan Request to Forward to April 18 City Council Meeting Recommending Approval

Banham stated that projects proposed in the EDI program mentioned above need to be on a Capital Facilities Improvement Plan. He plans to forward this to City Council for approval at their next meeting.

Banham reviewed the list, noting that he has all City facilities on there, with improvements proposed over a six-year timeline. These projects are not in a ranked order.

Action

The Public Works Committee concurred to recommend forwarding the Capital Facilities Improvement Plan to City Council for adoption.

6. Ridnour Athletic Complex Hydrant Meter - Annual Request

Sandal stated that the Ridnour Athletic Complex uses a hydrant meter for watering the athletic fields adjacent to the complex throughout the summer. This is an annual request.

Action

The Public Works Committee concurred to recommend approval for the Ridnour Athletic Complex to utilize a hydrant meter for annual watering this summer.

INFORMATION ITEMS

7. Wastewater Treatment Plant Upgrades - Trane ESCO Alternative (Design/Build) Construction Approach (Angie Estey)

Banham explained that the Wastewater Treatment Plant needs to be expanded due to growing industrial and residential contributions to the system. This expansion is identified in the sewer comprehensive plan.

An online presentation by Trane representative Angie Estey detailed an alternative construction approach that involves design-build instead of a traditional design-bid-build process for this expansion, noting that this is an energy saving performance program through Department of Enterprise Services (state bid). Using this process could shorten design and construction time significantly. Trane is one of the ESCO's approved by the State Department of Commerce, and the City would enter into an agreement with the Department of Enterprise Services.

8. Stormwater - Fecal Coliform Counts

Banham presented County fecal coliform counts, noting that possible sources of the numbers may be due to pet waste and farmland runoff, especially with the recent flooding.

9. Source Control Business Inspection Program - Dumpster Lid Emphasis

Sandal discussed the details of a proposed program emphasizing closing dumpster lids to alleviate a potential source of stormwater contaminants. This program would involve printing stickers to place on dumpsters, with the permission of Nooksack Valley Disposal who owns the dumpsters. This would be a fairly easy awareness campaign that would also fulfill part of the educational part of the City's NPDES permit.

The Committee discussed the program and indicated their support.

Vis asked about the storm drain markers on roadways that identify those that drain to streams and rivers. Sandal stated a lot of them had poor adhesive and did not stick. Banham stated that staff can look into this.

10. Puget Sound Energy Line Replacement and System Upgrades

Banham explained that Puget Sound Energy will be doing line upgrades on the west side of Bender Road to account for residential and industrial growth to the east and north. The Homestead community has asked that PSE remove the large trees north of Fishtrap Creek in the process, leaving the wood for residents to take, and staff will plant smaller trees in their place. Vis asked about the stumps. Sandal said they can attempt to grind to ground level.

Sandal stated the project starts on First Street between Front and Grover Streets heading north to Drayton Street. When PSE crosses Grover Street they will dig across due to the high number of underground utilities. There will be some closures and traffic control to for this work, but traffic delays will still be an issue.

11. 2022 Events (Lynden Chamber of Commerce)

The Committee discussed upcoming 2022 Chamber of Commerce events. Vis noted that the dates of the NWWA Fair are incorrect, and they should be August 11 – 20. He will send staff an updated letter.

12. Projects Update

Bradley Road

Washington State Legislature budgeted \$3 Million for this project through the "Move Ahead Washington" transportation plan. The project estimate is \$6 Million, including the roundabout. Korthuis discussed needing to get monies allocated for next year and the need to get the project "shovel ready".

Pepin Creek Relocation

SEPA notifications were published in today's newspaper and were mailed to adjacent property owners yesterday. Banham said this is moving forward.

South Park Street / Waterline (CC 5/2/2022)

Sandal noted that this project will include Park Place and will also address ADA deficiencies.

6th Street Sewer CIPP (CC 5/16/2022)

Advertising for bid in April. Sandal discussed pipe sizes for project.

Grover Overlay (CC 7/18/2022)

This project is tentatively scheduled to occur between the Farmers Day Parade (June 4) and RazzFest (July 15-16). If the project is delayed the work will occur late summer.

Industrial Condensate Outfall

Banham stated that work is suspended awaiting materials. Work should resume in May.

Bender Road Emergency Waterline

Staff will be advertising for this Small Works Roster project in April. The waterline replaced will be the same size as the existing watermain, with a new hydrant in the vicinity.

East Front Street Stabilization

Staff is finalizing the scope and budget to include permitting. Banham stated he would like to have this project done this year but is uncertain whether this will happen.

NEW BUSINESS:

13. Bay Lyn Drive Sewer Extension

De Valois asked for an update on this project. Banham stated that staff is working on easements and design for the new pump station.

14. Concerns about 7th Street Sidewalk

Kuiken stated he has noticed that the top layer of asphalt on Front and 7th Streets has spalling. Staff stated this can be caused when salt is applied to new concrete during times of snow and ice.

15. Left-hand Turn Lane at Main Street and Guide Meridian

The proposed gas station going in the southwest corner of Main and Guide is requesting a north-bound left turn into their site. Since this is a State route, WSDOT has reviewed the plan and provided comments to the City. WSDOT has indicated the left turn may be difficult to include in their design of the Guide widening, particularly if a roundabout is used in place of a signal. The Committee expressed strong interest in the design of the WSDOT Guide Widening project, noting that a left-hand turn lane should remain for truck traffic to enter the new gas station proposed at the corner of Main Street and Guide Meridian. Banham stated he will contact WSDOT to communicate the City's direction.

16. WSDOT Culvert Replacement at Duffner Drive

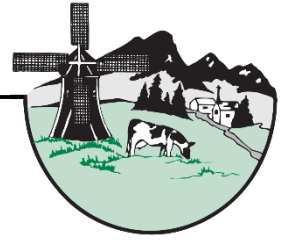
Banham explained that staff will be working with WSDOT to extend a 12-inch waterline along the west side of the Guide Meridian with the WSDOT culvert replacement proposed this summer, noting that this concurrent work will minimize delays and detours. This waterline will include crossings to serve the east side.

ADJOURNMENT: The meeting was adjourned at 5:25 p.m.

NEXT MEETING: May 4, 2022

CITY OF LYNDEN

EXECUTIVE SUMMARY



<u>Meeting Date:</u>	April 18, 2022	
<u>Name of Agenda Item:</u>	Calendar	
<u>Section of Agenda:</u>	Other Business	
<u>Department:</u>	Administration	
<u>Council Committee Review:</u>		<u>Legal Review:</u>
<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Yes - Reviewed
<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works	<input type="checkbox"/> No - Not Reviewed
<input type="checkbox"/> Parks	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Review Not Required
<u>Attachments:</u>		
<u>Summary Statement:</u>		
<u>Recommended Action:</u>		

April 18, 2022

Monday

4:00 PM - 5:00 PM

Parks Committee Meeting -- City Hall 1st Floor Large Conference Room

April 20, 2022

Wednesday

4:00 PM - 5:30 PM

Community Development Committee Mtg -- City Hall 2nd Floor Conf Room

April 21, 2022

Thursday

2:00 PM - 4:00 PM

Technical Review Committee -- Planning; Department

 Microsoft Teams meeting
Join on your computer or mobile app[Click here to join the meeting](#)**Or call in (audio only)**[+1 253-948-9362,,149929047#](#) United States, Tacoma

Phone Conference ID: 149 929 047#

[Find a local number](#) | [Reset PIN](#)[Learn More](#) | [Meeting options](#)**April 24, 2022**

Sunday

All Day

4/24 - 5/7 Pay Period

April 26, 2022

Tuesday

9:00 AM - 10:00 AM

Copy: Leadership Team Meeting -- Annex Council Chamber

April 27, 2022

Wednesday

All Day

Administrative Professionals Day -- United States

April 27, 2022 Continued

Wednesday

All Day Court -- Annex Council Chamber; Annex South East Conference Room; Annex East Training Room; Annex North East Conference Room

April 28, 2022

Thursday

7:00 PM - 9:00 PM Planning Commission -- TBD: Virtual Meeting or Annex Council Chamber

April 29, 2022

Friday

All Day PAYDAY
PAYDAY