

CITY OF LYNDEN

PARKS DEPARTMENT

Main Number: (360) 354-6717



Parks and Rec. District Combination Committee Meeting Agenda

City Hall - 300 Fourth Street

5:00 PM August 17, 2020

Roll Call

Action Items

1. Approval of Parks Committee Minutes- July 20, 2020
2. Decision on Trail Names
-Tabled from last meeting
3. Approve privacy fence funds for Rena Rudy on 17th St.
-Use bond funds for fence along new sidewalk, which will be part of the trail section to Dickinson Park
4. Benson Barn Report and Proposal-direction forward?
- Update Estimates
-Select lobby size and usage
5. Draft Parks Master Plan for review
-Comments to be forwarded to Planning
6. Berthusen Restrooms report on progress-permit status
-Shoreline Permit Approved
-Out for bid Aug.5, 2020
-Pre bid meeting Aug.13, 2020
-Bid opening Aug. 20, 2020
-Approve going to Council for approval, if it meets engineer estimate
7. Decision on whether to lease out rental space at Benson Rd.

Information Items

8. Rec. District updates
9. Pump Track - Open
10. Hooligans at Bender- On going problem
11. Art Wall - Progress

Items Added

Next Meeting Dates:
Park Committee: September 21, 2020
Rec. District: September 9, 2020

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Vern Meenderinck, Parks Director
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PARKS AND REC. DISTRICT COMBINATION COMMITTEE MINUTES July 20, 2020

1. **ROLL CALL:**

Members Present: Mayor Scott Korthuis; Councilors, Ron DeValois, Nick Laninga and Mark Wohlrab

Rec. District Commissioners Present: Ron Van Soest, Rick Lair, and Bob Johnson

Staff Present: City Administrator Mike Martin; Parks Director Vern Meenderinck; and Park Admin. Assist. Nancy Norris

Guest Present: Kevin Rus, Rick Stump

2. **ACTION ITEMS:**

A. **Approval of Parks Committee Minutes- June 15, 2020**

De Valois motioned to approve the minutes, and Wohlrab seconded the motion, Laninga concurred.

Action: The Parks Committee Minutes from June 15, 2020 were approved.

B. **Decide on possible names for new sections of trails**

With the extension and development of the Jim Kaemingk Sr Trail. Parks Committee was asked if the whole trail system should bear the same name or have different sections of the trail be named differently?

Action: Parks Committee would like to table this action item to the next meeting

C. **Benson Barn report and proposal- direction forward?**

Parks Committee and Rec. District Commissioners reviewed the three (3) sets of plans for the barn and the cost associated with each plan. The consensus leaned in favor of Plan 3. Plan 3 would keep the integrity of the Barn.

Action: Both Committees asked if Tim Faber could attend the August 17, 2020 Parks Committee meet to work on more details with the structure of the Barn.

D. **Draft Parks Master Plan**

Vern asked the Committees to review the Master Plan and return with comments back by the August meeting. The impact fees have not been figured in yet. The adoption of the Plan needs to be completed by Dec. 31, 2020.

Action: Review Draft copy and return with comments before the August 17, 2020 Parks Committee meeting.

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3. INFORMATION ITEMS:

A. **Rec. District updates, discussion of future plans/projects etc.**

The Rec. District is pleased to see the fruition of the bond with the planning and development of future Parks and Trails. They praised the Rotary Sports Park Development and now the Volunteer Pump Track development two great recreation opportunities for the community.

Action: Rec. District will attend the August Parks Committee meeting August 17, 2020

B. **Berthusen Restroom report on progress- permit status**

There will be a Public hearing on shorelines permit- July 29, 2020

C. **Pump track plans-**

Pump Track volunteer coordinators Kevin Rus and Rick Stumph shared with the committees, the project timeline and temporary dirt track, while funds are being raised for the approved asphalt track.

The dirt track was created July 16-20, 2020 and should be ready to use by the first of August. More packing needs to be done and sod laid on the edges to help from it eroding. Donations of equipment and man hours were given to create the dirt track. Approximately \$6000 will be needed, for a small storage shed, \$3,000 for the sod, and \$50,000 for the future (next 2years is the goal) for the asphalt track. A Boy Scout will be putting up a fence, shelter for shade, park rules and benches as a project to achieve his Eagle Scout Badge/Status.

Action: The Rec. District donated \$3,000 for the Sod.

Action: The Parks Committee approved to allow a small shed like structure to store track maintenance tools to be placed in the vicinity of the pump track, for volunteers to maintain the track.

D. **Basketball Courts Noise Complaints**

There have been some unruly users on the new basketball courts and complaints by others park users. Lynden PD has made an effort to make a presence occasionally in hopes this will deter the unwanted atmosphere.

E. **Art wall Progress**

Crux Concrete is moving forward with creating an art wall, they are engineering a design for approval. Vern and Mark will meet to discuss the location.

4. ITEMS ADDED:

A. **Dickenson Park Lot Line Adjustment**

There will be a meeting July 22, 2020 to discuss the lot line adjustment and to review the trail development.

Adjourned 6:05pm.

NEXT MEETING DATES

Joint Parks Committee and Rec. District: August 17, 2020



