

# CITY OF LYNDEN

## CITY COUNCIL MINUTES OF REGULAR MEETING



May 2, 2022

### 1. CALL TO ORDER

Mayor Korthuis called to order the May 2, 2022 regular session of the Lynden City Council at 7:00 p.m. at the city's council chambers. This was an in-person meeting with the option to call into the meeting via telephone.

### ROLL CALL

Members present: Mayor Scott Korthuis, Councilors Gary Bode, Ron De Valois, Brent Lenssen, Nick Laninga, Kyle Strengtholt and Mark Wohlrab.

Members absent: Councilor Kuiken

Staff present: Fire Chief Mark Billmire, HR Director Kari Heeringa, Parks Director Brent DeRuyter, Planning Director Heidi Gudde, Police Chief Steve Taylor, Public Works Director Steve Banham, City Clerk Pam Brown, City Administrator John Williams, and City Attorney Bob Carmichael

### OATH OF OFFICE

- Firefighter Anthony Taylor
- Firefighter Kerri Jenkins
- Firefighter Jordan Hastings

### SUMMARY REPORTS AND PRESENTATIONS

Introduction of Police Officers

- Travis Lipton
- Ben Ellis
- Tanner Holland

Introduction of recently hired HR Director Kari Heeringa.

Council recognition of Parks Director Brent DeRuyter's 1-year anniversary.

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### APPROVAL OF MINUTES

*Councilor Strengholt moved, and Councilor De Valois seconded to approve the April 18, 2022, regular council meeting minutes as presented. Motion approved on 6-0 vote.*

CITIZEN COMMENT- None

### 2. CONSENT AGENDA

#### Payroll Liability to April 10 through April 23, 2022

##### EFT & Other Liabilities

##### Non-L&I Liabilities

Monthly EFT .....	\$346,526.84
Check Liability.....	\$0.00
Total Non-L&I Liabilities .....	\$346,526.84
Quarterly Liabilities .....	\$13,839.92
<b>Total EFT &amp; Other Liabilities</b>	<b>\$360,366.76</b>

#### Approval of Claims – May 3, 2022

Manual Warrants No.	=	through	=		\$0.00
EFT Payment Pre-Pays					\$0.00
				Sub Total Pre-Pays	\$0.00
Voucher Warrants No.	<u>24501</u>	through	<u>24596</u>		\$312,246.44
EFT Payments					\$40,035.53
				Sub Total	\$352,281.97
				Total Accts. Payable	\$352,281.97

AMENDED Resolution No. 1047- Interlocal Agreement for Building Services

Award Bid for Main Street Bridge Project

Park and Trail Advisory Re-appointment of Committee Member

Automated Lock Agreement with Security Solutions

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***Councilor Bode moved, and Councilor Wohlrab seconded to approve the Consent Agenda. Motion passed with a 6-0 vote.***

***Councilor De Valois thanked Parks and Trail Advisory committee member Tim Beek for his continued service to the Lynden community.***

### **3. PUBLIC HEARING - None**

### **4. UNFINISHED BUSINESS- None**

### **5. NEW BUSINESS**

#### Final Plat Approval – Kode Kamp Long Plat, Phase 2

City Council granted preliminary approval for the Kode Kamp Vista long plat on March 15, 2021. The subdivision of approximately 28 acres is located at the northeast corner of Kamm Road and Northwood Road. Ultimately it divides the property into 92 lots.

The first of two phases of this plat have come forward for final plat approval. Phase 2 includes the remaining 27 lots located in the northwest corner of the property. The property has a zoning of RMD (Residential Mixed Density) which allows for the inclusion of duplexes, however, Kode Kamp Vista is dedicated solely to single family use and the plat will be noted as such.

Council is being asked to consider final plat approval for Phase 2 of the Kode Kamp Vista Long Plat under the following conditions:

1. Completion of all punch list items.
2. Submittal and acceptance of required maintenance bonds and any necessary performance bonds.
3. Payment of final inspection fees for plat construction.
4. Submittal of final as-built drawings.
5. Submittal and recording of final plat mylars.
6. Final development fees paid in full.
7. Installation of all streetlights and street trees.
8. Recording of necessary utility and access easements.
9. Completion of development agreement obligations related to off-site improvements

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***Councilor Lenssen moved, and Councilor Strengholt seconded to grant final approval of Phase 2 of the Kode Kamp Vista Long Plat subject to conditions 1-9 and to authorize the Mayor's signature on the final plat documents. Motion passed with a 6-0 vote.***

### Proposal for Addition of One Police Officer (19<sup>th</sup>) for LPD

Public Safety Committee recommended that the Council approve a budget amendment to fund one additional police officer position beginning July 1, 2022.

Options for funding include:

- 1) Applying for a COPS grant – deadline is June 16, 2022 with awards announced in October-November.
- 2) Fund position from the Public Safety Reserve Fund.
- 3) Fund position from General Fund.

After some discussion for each option the following motion was made:

***Councilor Wohlrab moved, and Councilor Bode seconded that council approve the funding of the 19<sup>th</sup> police officer's capital outlay from Fund 357 (equipment) and fund the 19<sup>th</sup> officer's wages, by July 1, 2022, from the General Fund. Motion passed with a 6-0 vote.***

## 6. OTHER BUSINESS

Councilor Lenssen reporting for the Community Development Committee:

- Equitable 3<sup>rd</sup> party review of building permits
- CSL zones throughout the city
- Update to LMC Chapter 19 sections

## 7. EXECUTIVE SESSION

Council entered executive session to discuss acquisition of real estate purchase or lease as allowed by RCW 42.30.110 (1)(b). The executive session was expected to last 10 minutes and reconvene at 7:28 p.m. with an expected decision.

The Council meeting reconvened at 7:28 p.m.

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***Councilor Bode moved, and Councilor De Valois seconded for Council authorization for Mayor or his designee to negotiate with Ms. Kopak and Ms. Buffer, the Bouwmans, and Mr. Oppewall and sign the applicable easement paperwork, pending any required legal review by the City Attorney. Motion passed with a 6-0 vote.***

### 8. ADJOURNMENT

The May 2, 2022, regular session of the Lynden City Council adjourned at 7:30 p.m.

Pamela D. Brown

Pamela D. Brown  
City Clerk

Scott Korthuis

Scott Korthuis  
Mayor