



CITY OF LEEDS, ALABAMA

REGULAR COUNCIL MEETING AGENDA

Leeds Municipal Annex - 1412 9th St, Leeds, AL 35094

June 01, 2020 @ 6:00 PM

CALL COUNCIL MEETING TO ORDER

ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

APPROVE COUNCIL MINUTES

[Minutes](#) from April 06, 2020

Minutes from April 20, 2020

Minutes from May 04, 2020

Minutes from May 18, 2020

REPORTS OF STANDING COMMITTEES OR SPECIAL BOARDS:

2. Finance Committee Report: Linda Miller
3. Public Safety Committee Report: Kenneth Washington
4. Public Works Committee Report: Ryan Bell

REPORTS OF OFFICERS:

5. Mayor's Report: Mayor David Miller
6. Police Department: Chief Atkinson
7. Fire Department: Chief Parsons
8. Library: Library Director Carden
9. Municipal Court: Magistrate Roberts
- [10.](#) Development Services Department: Zoning Administrator Watson
11. Public Works Department: Public Works Director Warren

OLD BUSINESS:

NEW BUSINESS:

- [12.](#) Resolution 2020-06-01: Consider 2020 "Back-to-School" Sales Tax Holiday
- [13.](#) Resolution 2020-06-02: Consider Authorization of professional engineering services

PUBLIC COMMENTS

All comments are to be limited to 2 minutes

ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-699-2585.

File Attachments for Item:

Minutes from April 06, 2020

Minutes from April 20, 2020

Minutes from May 04, 2020

Minutes from May 18, 2020



CITY OF LEEDS, ALABAMA

REGULAR COUNCIL MEETING MINUTES

GoToMeeting

April 06, 2020 @ 6:00 PM

CALL COUNCIL MEETING TO ORDER

Mayor David Miller called the meeting to order at 6:09 pm.

ROLL CALL

PRESENT

Mayor David Miller
Council member Eric Turner
Council member Johnny Dutton
Council member Linda Miller
Council member Ryan Bell
Council member Kenneth Washington

NEW BUSINESS:

1. Resolution 2020-03-04 (Carried over from the canceled regular meeting - March 16, 2020):
Consider Approval of Post Issuance Compliance Policy for Non-taxable Bonds

Motion to approve Resolution 2020-03-04 made by Council member Turner, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

2. Ordinance 2020-04-01: Consider Updating Certain City firearm Policies

Motion for Unanimous Consent to consider Ordinance 2020-04-01 made by Council member Bell, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Washington.

Motion to approve Ordinance 2020-04-01 made by Council member Turner, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

3. Resolution 2020-04-01: Consider Approval of Cost of Living Adjustment for Certain City First Responders

A correction was made to the resolution: 'in the amount of fifteen percent (15%) annually'. Motion to approved amended Resolution 2020-04-01 made by Council member Bell, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell Voting Abstaining: Council member Washington.

4. Resolution 2020-04-02: Consider Formal Repeal of City 2001 Tax Increment District

Motion to approve Resolution 2020-04-02 made by Council member Turner, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

5. Resolution 2020-04-03: Consider Approving the Purchase of Police Department vehicles and equipment

Motion to approve Resolution 2020-04-03 made by Council member Dutton, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

6. Resolution 2020-04-04: Consider ALDOT Maintenance Agreement for Traffic Signal - Park Drive @ Hwy 78 (Parkway Drive)

Motion to approve Resolution 2020-04-04 made by Council member Dutton, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

7. Resolution 2020-04-05: Consider COVID 19 City Budget Adjustments

Motion to approve Resolution 2020-04-05 made by Council member Dutton, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

ADJOURNMENT

Motion to adjourn made by Council member Dutton, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington

The meeting was adjourned at 6:29 pm.

David Miller, Mayor

ATTEST:

Toushi Arbitelle, City Clerk



CITY OF LEEDS, ALABAMA

REGULAR COUNCIL MEETING MINUTES

Leeds Municipal Annex - 1412 9th St, Leeds, AL 35094

April 20, 2020 @ 6:00 PM

CALL COUNCIL MEETING TO ORDER

Mayor David Miller called the meeting to order at 6:02 pm.

ROLL CALL

PRESENT

Mayor David Miller
Council member Eric Turner
Council member Johnny Dutton
Council member Linda Miller
Council member Ryan Bell
Council member Kenneth Washington

NEW BUSINESS:

Mayor read a statement regarding his responsibilities.

An Executive Session for the Council under Section 36-25A-7 (1 and 3) was recommended by City Attorney. Motion for Unanimous Consent to move into Executive Session made by Council member Turner, Seconded by Council member Dutton. Voting Yea: Council member Turner, Council member Dutton, Council member Miller, Council member Washington, Council member Ryan Bell and Mayor David Miller. The Council went into Executive Session at 6:05 pm and returned at 6:46 pm.

1. Resolution 2020-04-06: Consider Supplemental COVID-19 Budget Adjustments
Motion to deny Resolution 2020-04-06 and to amend Resolution 2020-04-01 to include ALL Public Safety employees was made by Council member Bell, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington
2. Resolution - 2020-04-07 - COVID-19 state & federal funding authorization & related services
Motion to approve Resolution 2020-04-04 made by Council member Bell, Seconded by Council member Dutton. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

ADJOURNMENT

Motion to adjourn made by Council member Dutton, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

The meeting adjourned at 6:50 pm.

David Miller, Mayor

ATTEST:

Toushi Arbitelle, City Clerk



CITY OF LEEDS, ALABAMA

REGULAR COUNCIL MEETING MINUTES

Leeds Municipal Annex - 1412 9th St, Leeds, AL 35094

May 04, 2020 @ 6:00 PM

CALL COUNCIL MEETING TO ORDER

Mayor David Miller called the meeting to order at 6:01 pm.

ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

PRESENT

Mayor David Miller
Council member Johnny Dutton
Council member Linda Miller
Council member Ryan Bell

ABSENT

Council member Eric Turner
Council member Kenneth Washington

INVOCATION

Mayor David Miller

PLEDGE OF ALLEGIANCE

Mayor David Miller

NEW BUSINESS:

1. Resolution 2020-05-01: Consider Establishing the Use of Electronic Voting and Ballot Marking Devices
Motion to approve Resolution 2020-05-01 made by Council member Miller, Seconded by Council member Dutton. Voting Yea: Mayor Miller, Council member Dutton, Council member Miller, Council member Bell.
2. Resolution 2020-05-02: Consider Authorizing Flexible Work Schedules for Certain Employees of the City of Leeds
Motion to approve Resolution 2020-05-02 made by Council member Dutton, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Dutton, Council member Miller, Council member Bell.
3. Resolution 2020-05-03: Consider Acknowledging Updated Resurvey in regard to the Sale of Surplus Real Property
Motion to approve Resolution 2020-05-03 made by Council member Miller, Seconded by Council member Dutton. Voting Yea: Mayor Miller, Council member Dutton, Council member

Miller, Council member Bell.

ADJOURNMENT

Motion to adjourn made by Council member Dutton, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Dutton, Council member Miller, Council member Bell.

The meeting adjourned at 6:07 pm.

David Miller, Mayor

ATTEST:

Toushi Arbitelle, City Clerk



CITY OF LEEDS, ALABAMA

REGULAR COUNCIL MEETING MINUTES

Leeds Municipal Annex - 1412 9th St, Leeds, AL 35094

May 18, 2020 @ 6:00 PM

CALL COUNCIL MEETING TO ORDER

Mayor David Miller called the meeting to order at 6:03 pm.

ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

PRESENT

Mayor David Miller
Council member Eric Turner
Council member Johnny Dutton
Council member Linda Miller
Council member Ryan Bell
Council member Kenneth Washington

INVOCATION

Council member Eric Turner

PLEDGE OF ALLEGIANCE

Mayor David Miller

PUBLIC HEARING

1. Consider Determination of Certain Conditions to be an Annoyance and Public Nuisance in Violation of Chapter 32 of the Code of Ordinances at:

- A. 7650 Cahaba Ave
- B. 7648 Cahaba Ave
- C. 7598 Cahaba Ave
- D. 7594 Cahaba Ave
- E. 7565 Cahaba Ave
- G. 7294 Maine Ave
- H. 7284 Maine Ave
- I. 7280 Maine Ave
- J. 7276 Maine Ave
- K. 7270 Maine Ave
- L. 7375 Mississippi Ave
- M. 7371 Mississippi Ave
- N. 7367 Mississippi Ave
- O. 7376 Mississippi Ave
- P. 7384 Mississippi Ave
- Q. 7388 Mississippi Ave
- AB. 7779 Martin Luther King Dr
- AC. 7787 Martin Luther King. Dr
- AD. 7768 Martin Luther King Dr

AE. 7762 Martin Luther King Dr
 AH. 7799 Martin Luther King Dr
 AJ. 1629 Huntsville St.
 AK. 1641 Huntsville St.
 AL. 7831 Martin Luther King Dr
 AM. 7830 Martin Luther King Dr
 AN. 7837 Martin Luther King Dr
 AO. 7838 Martin Luther King Dr
 AP. 7718 Cahaba Ave
 AU. 1621 Huntsville St
 AV. 1625 Huntsville St

Zoning Administrator Brad Watson administratively granted an extension to the following addresses until the June 15, 2020 Council meeting:

AB. 7779 Martin Luther King Dr
 AN. 7837 Martin Luther King Dr
 AU. 1621 Huntsville St

Of the remaining list, no one was present. There was no Public Comment, and the matter was referred to Council.

Public Hearing closed at 6:06 pm.

APPROVE COUNCIL MINUTES

2. Minutes from March 02, 2020 meeting
3. Minutes from March 16, 2020 Emergency meeting

Motion to approve Minutes from March 02, 2020 meeting and March 16, 2020 Emergency meeting made by Council member Dutton, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell. Voting Abstaining: Council member Washington

REPORTS OF STANDING COMMITTEES OR SPECIAL BOARDS:

4. Finance Committee Report: Linda Miller
No Report.
5. Public Safety Committee Report: Kenneth Washington
No Report.
6. Public Works Committee Report: Ryan Bell
No Report.

REPORTS OF OFFICERS:

7. Mayor's Report: Mayor David Miller
Mayor Miller gave an update of the traffic light at Highway 119 and President Street.
8. Police Department: Chief Atkinson
No Report
9. Fire Department: Chief Parsons

Chief Parsons handed out a packet to Mayor and Council members. He gave an update of his Department's heart monitors that have built-in WiFi capacity.

10. Library: Library Director Carden
Absent
11. Municipal Court: Magistrate Roberts
No Report
12. Development Services Department: Zoning Administrator Watson
No Report
13. Public Works Department: Public Works Director Warren
Absent

OLD BUSINESS:

There was no Old Business for discussion.

NEW BUSINESS:

14. Ordinance 2020-05-01 Consider Updating City Fee Schedule
Motion for Unanimous Consent to consider Ordinance 2020-05-01 made by Council member Turner, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.
Motion to approve Ordinance 2020-05-01 made by Council member Miller, Seconded by Council member Dutton. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.
15. Ordinance 2020-05-02 Consider Changing Municipal Election Voting Location
Motion for Unanimous Consent to consider Ordinance 2020-05-02 made by Council member Bell, Seconded by Council member Dutton. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.
Motion to approve Ordinance 2020-05-02 made by Council member Dutton, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.
16. Resolution 2020-05-04 Consider Determination of Breach of Development Agreement - Half Shell Leeds
An Executive Session for the Council under Section 36-25A-7 (1, 3 and 7) was recommended by City Attorney Brunson. Motion for Unanimous Consent to move into Executive Session made by Council member Turner, Seconded by Council member Bell. Voting Yea: Council member Turner, Council member Dutton, Council member Miller, Council member Washington, Council member Ryan Bell and Mayor David Miller. The Council went into Executive Session at 6:20 pm and returned at 6:52 pm.
Motion to approve Resolution 2020-05-04 made by Council member Washington, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.
17. Resolution 2020-05-05 Declaring certain property surplus and authorizing its sale

Motion to table Resolution 2020-05-05 made by Council member Bell, Seconded by Council member Washington. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

18. Consider Resolutions for Determination of Certain Conditions to be an Annoyance and Public Nuisance in Violation of Chapter 32 of the Code of Ordinances at:

C. R20-000536 - 7598 Cahaba Ave
 D. R20-000539 - 7594 Cahaba Ave
 E. R20-000789 - 7565 Cahaba Ave
 G. R20-000792 - 7294 Maine Ave
 H. R20-000793 - 7284 Maine Ave
 I. R20-000794 - 7280 Maine Ave
 J. R20-000795 - 7276 Maine Ave
 K. R20-000800 - 7270 Maine Ave
 L. R20-000802 - 7375 Mississippi Ave
 M. R20-000803 - 7371 Mississippi Ave
 N. R20-000805 - 7367 Mississippi Ave
 O. R20-000806 - 7376 Mississippi Ave
 P. R20-000808 - 7384 Mississippi Ave
 Q. R20-000809 - 7388 Mississippi Ave
 AC. R20-000826 - 7787 Martin Luther King. Dr
 AD. R20-000827 - 7768 Martin Luther King Dr
 AE. R20-000828 - 7762 Martin Luther King Dr
 AH. R20-000831 - 7799 Martin Luther King Dr
 AJ. R20-000835 - 1629 Huntsville St
 AK. R20-000836 - 1641 Huntsville St
 AL. R20-000837 - 7831 Martin Luther King Dr
 AM R20-000838 - 7830 Martin Luther King Dr
 AO. R20-000840 - 7838 Martin Luther King Dr
 AP. R20-000841 - 7718 Cahaba Ave
 AR. R20-000477 - 7648 Cahaba Ave
 AS. R20-000476 - 7650 Cahaba Ave
 AV. R20-000470 - 1625 Huntsville St

Motion to approve the updated list made by Council member Bell, Seconded by Council member Miller. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

19. Motion for Unanimous Consent to add Resolution 2020-05-06 to the agenda made by Council member Bell, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

Motion to approve Resolution 2020-05-06 made by Council member Turner, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

PUBLIC COMMENTS

There was none.

ADJOURNMENT

Motion to adjourn made by Council member Turner, Seconded by Council member Bell. Voting Yea: Mayor Miller, Council member Turner, Council member Dutton, Council member Miller, Council member Bell, Council member Washington.

The meeting was adjourned at 7:02 pm.

David Miller, Mayor

ATTEST:

Toushi Arbitelle, City Clerk

File Attachments for Item:

10. Development Services Department: Zoning Administrator Watson

Department Hours- OT

04/07/20 to 04/20/20

Department	OT	COM	Totals
	45:41	6:28	52:09

ADMIN	0:33		0:33
COURT		4:01	4:01
DEV	0:10		0:10
POLICE	7:24		7:24
STREET	37:34	2:27	40:01

CV19 REG/OT**CV19 REG/OT**

Employee	CVR	CVO	Totals
Totals	168:00	216:00	384:00

Blount, Lafredrick	6:00	18:00	24:00
Borrello, Joseph	6:00	18:00	24:00
Ford, Jon	72:00		72:00
Hannah, Christian	6:00	18:00	24:00
Harris, Nathan	6:00	18:00	24:00
Jenkins, Michael	6:00	18:00	24:00
Johnson, Benjamin K	6:00	18:00	24:00
Kearns, David	6:00	1:00	7:00
Mollica, Charles J	6:00	18:00	24:00
Moman, Justin		24:00	24:00
Paterno, Tyler	6:00	11:00	17:00
Rossetti, Joshua	6:00	18:00	24:00
Smotherman, Johnatt	24:00		24:00
Tipton, Christopher	6:00	18:00	24:00
Williams, Cortney	6:00	18:00	24:00

Department Hours- OT

04/21/20 to 05/04/20

Department	OT	FDC	Totals
	29:47	8:00	37:47

ADMIN	8:50		8:50
DEV	0:54		0:54
FIRE		8:00	8:00
FIRE2	4:00		4:00
POLICE	0:20		0:20
STREET	15:43		15:43

Department Hours- OT

05/05/20 to 05/18/20

Department	OT	Totals
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ADMIN	5:29	5:29
POLICE	3:24	3:24
STREET	0:33	0:33

File Attachments for Item:

12. Resolution 2020-06-01: Consider 2020 "Back-to-School" Sales Tax Holiday

**CITY OF LEEDS
RESOLUTION 2020-06-01**

AUTHORIZING MUNICIPAL BACK-TO-SCHOOL SALES AND USE TAX HOLIDAY

WHEREAS, §40-23-210 through 213, Code of Alabama, 1975, as amended, allows for municipalities to authorize a back-to-school exemption from sales and use taxes starting at 12:01 a.m. on the third Friday in July and ends at twelve midnight the following Sunday; and

WHEREAS, in order to be effective, a municipality must provide such authorization by resolution or ordinance, adopted at least 30 days prior to the third full weekend of July, exempting the “covered items” from municipal sales or use taxes during the same time period, under the same terms, conditions, and definitions as provided for the state sales tax holiday; and

WHEREAS, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the sales tax holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue at least 30 days prior to the effective date of the resolution or ordinance.

WHEREFORE BE IT RESOLVED AS FOLLOWS, that:

1. The City Council hereby provides for an exemption of the municipal sales and use tax, starting at 12:01 a.m. on the third Friday in July and ending at twelve midnight the following Sunday, applicable to purchases of items covered by and in accordance with §40-23-210 through 213, Code of Alabama, 1975 as amended and ALDOR Rule 810-6-3-.65 Sales Tax Holiday for “Back-to-School” (e.g. see Exhibit A).
2. The Mayor and Staff shall have the all necessary authority to fully comply with the actions and authorizations provided for herein.
3. The City Clerk shall immediately certify a copy of this Resolution under seal of the City of Leeds and forward same to the Alabama Department of Revenue to be recorded and posted accordingly.

APPROVED this 1st day of June 2020.

AYES:	_____
NAYS:	_____
ABSENT FROM VOTING:	_____
ABSTAIN:	_____

CITY OF LEEDS, ALABAMA

David Miller, MAYOR

ATTEST:

City Clerk

In my capacity of City Clerk of the City of Leeds, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a properly called meeting held on the 1st day of June 2020.

Toushi Arbitelle, City Clerk

EXHIBIT A

2020 SALES TAX HOLIDAY

Alabama will hold its 15th annual sales tax holiday, beginning Friday, July 17, 2020 at 12:01 a.m. and ending Sunday, July 19, 2020 at 12 midnight, giving shoppers the opportunity to purchase certain school supplies, computers and clothing free of state sales tax. Local sales tax may apply.

For more information, contact us 8:00 a.m. – 5:00 p.m., CST Monday through Friday

334-242-1490 or 866-576-6531

CLOTHING - \$100 or Less, per article of clothing

EXEMPT:

Includes all human wearing apparel suitable for general use - Not an all-inclusive list

<ul style="list-style-type: none"> • Belts • Boots • Caps • Coats • Diapers • Dresses • Gloves • Gym Suits • Hats 	<ul style="list-style-type: none"> • Hosiery • Jackets • Jeans • Neckties • Pajamas • Pants • Raincoats • Robes • Sandals 	<ul style="list-style-type: none"> • Scarves • School Uniforms • Shirts • Shoes • Shorts • Socks • Sneakers • Underwear
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TAXABLE:

<p>Clothing Accessories:</p> <ul style="list-style-type: none"> • Belt Buckles (sold separately) • Briefcases • Cosmetics • Costume masks (sold separately) • Hair Notions (barrettes, hair bows, etc.) • Handbags • Handkerchiefs • Jewelry • Patches & Emblems (sold separately) • Sewing Equipment & Supplies (pins (patterns, scissors, tape measures, etc.) • Sewing Materials (thread, fabric, buttons, zippers, etc.) • Sunglasses, eyeglasses, contacts (prescription or nonprescription) • Umbrellas • Wallets • Watches • Wigs & hair pieces 	<p>Protective Equipment:</p> <ul style="list-style-type: none"> • Breathing Masks • Clean Room Apparel & Equipment • Ear & Hearing Protectors • Face Shields • Hard Hats • Helmets • Paint or Dust Respirators • Protective Gloves • Safety Glasses & Goggles • Safety Belts • Tool Belts • Welders Gloves & Masks 	<p>Sport or Recreational Equipment:</p> <ul style="list-style-type: none"> • Ballet or Tap Shoes • Band Instruments • Cleated or Spiked Athletic Shoes • Gloves (baseball, bowling, boxing, hockey, golf, etc.) • Goggles • Hand & Elbow Guards • Life Preserves & Vests • Mouth Guards • Roller & Ice Skates • Shin Guards • Shoulder Pads • Ski Boots • Waders • Wetsuits & Fins
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COMPUTERS, COMPUTER SOFTWARE, & SCHOOL COMPUTER SUPPLIES - A single purchase with a sales price of \$750 or Less

EXEMPT:

COMPUTERS – For purposes of the exemption, a computer may include a laptop, desktop, or tower computer system which consists of a central processing unit (CPU), and devices such as a display monitor, keyboard, mouse, and speakers sold as a computer package. Computer parts and devices not sold as part of a package with the CPU, will not qualify for the exemption.

COMPUTER SOFTWARE

SCHOOL COMPUTER SUPPLIES – An item commonly used by a student in a course of study in which a computer is used – **All-inclusive list includes:**

- Computer Storage Media; diskettes, compact disks
- Handheld electronic schedulers, except devices that are cellular phones
- Personal digital assistants, except devices that are cellular phones
- Computer Printers
- Printer Supplies for Computers (printer paper, printer ink)

TAXABLE:

- Furniture
- Any systems, devices, software, peripherals designed or intended primarily for recreational use, or
- Video games of a non-educational nature

SCHOOL SUPPLIES, SCHOOL ART SUPPLIES & SCHOOL INSTRUCTIONAL MATERIAL - Sales Price of \$50 or Less, per item (Noncommercial Purchases)

EXEMPT:

SCHOOL SUPPLIES - All Inclusive List:

<ul style="list-style-type: none"> • Binders • Blackboard Chalk • Book Bags • Calculators • Cellophane Tape • Compasses • Composition Books • Crayons • Erasers • Folders (expandable, pocket, plastic & manila) • Glue, paste, and paste sticks 	<ul style="list-style-type: none"> • Highlighters • Index Cards • Index Card Boxes • Legal Pads • Lunch Boxes • Markers • Notebooks • Paper (loose leaf ruled notebook paper, copy paper, graph paper, tracing paper, manila paper, colored paper, poster board, and construction paper) 	<ul style="list-style-type: none"> • Pencil Boxes & Other School Supply Boxes • Pencil Sharpeners • Pencils • Pens • Protractors • Rulers • Scissors • Writing Tablets
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SCHOOL ART SUPPLIES - All Inclusive List:

<ul style="list-style-type: none"> • Clay & Glazes • Paints (Acrylic, Tempera & Oil) • Paintbrushes for artwork 	<ul style="list-style-type: none"> • Sketch and Drawing Pads • Watercolors
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SCHOOL INSTRUCTIONAL MATERIAL – All Inclusive List: (Written material commonly used by a student in a course of study as a reference and to learn the subject being taught)

- Reference Maps and Globes
- Required Textbooks on an official schoolbook list with a sales price of more than \$30 and less than \$50

BOOKS – Sales Price of \$30 or Less, per book (Noncommercial Purchases)

EXEMPT:

BOOKS - The term book is defined as a set of printed sheets bound together and published in a volume with an ISBN number.

TAXABLE:

- Magazines
- Newspapers

- Any Other Document Printed or Offered for Sale in a Non-Bound Form

File Attachments for Item:

13. Resolution 2020-06-02: Consider Authorization of professional engineering services

**CITY OF LEEDS
RESOLUTION NO.: 2020-06-02**

IN REGARDS TO THE APPROVAL AND AUTHORIZATION OF PROFESSIONAL ENGINEERING AND CONSULTING FOR STORMWATER CALCULATIONS AND SIMILAR SERVICES IN THE CITY OF LEEDS ON AN AS-NEEDED BASIS.

WHEREAS, as a result of the City having passed a new storm water fee ordinance that bases the fee (Commercial Property Only) on the amount of impervious surface located on the property, the City has a regular need to engage the services of a professional engineer/consultant to perform studies and calculations for, without limitation, storm water calculations for commercial developments; and

WHEREAS, considering the uniqueness of the services, there are limited firms that are capable of performing said services, and Hydro Engineering Services provided the attached proposal; and,

WHEREAS, the City is legally authorized to hire and obtain professionals to perform various professional engineering services.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Recitals above are true, correct and included herein as if fully set forth.
2. The Hydro Engineering Services is hereby approved to perform engineering services for the City on an as-needed project basis subject to the terms and conditions identified within the attached proposal:
3. City Council hereby finds that it is in the best interest of the City and serves a real public benefit to authorize the aforementioned professional services Agreement.
4. The Mayor and staff shall have the full authority to do those things, perform those functions, and to sign necessary documentation in order to carry out and complete the actions so authorized herein.
5. That the provisions of this Resolution are severable. If any part of this Resolution is determined by a court of law to be invalid, unenforceable or unconstitutional, such determination shall not affect any other part of this Resolution.

Adopted and approved this the 1st day of June 2020

AYES:	_____
NAYS:	_____
ABSENT FROM VOTING:	_____
ABSTAIN:	_____

CITY OF LEEDS, ALABAMA

David Miller, MAYOR

DATE

ATTEST:

Toushi Arbitelle, CITY CLERK

As the City Clerk of the City of Leeds, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 1st day of June 2020.

Toushi Arbitelle, CITY CLERK



28 May 2020

Mr. Brad Watson
Zoning Administrator
City of Leeds – Development Services
1404 9th Street
Leeds, Alabama 35094

Re: City of Leeds
Commercial Parcels
Stormwater Fees

Dear Mr. Watson,

Hydro Engineering Solutions a Division of Hydro, LLC (Hydro) is pleased to provide this proposal to assist the City of Leeds in developing stormwater fees for commercial parcels located within Jefferson, Shelby and St. Clair Counties. For commercial parcels (Class I and Class II), the stormwater fee is \$0.005 per square foot of commercial space not to exceed \$3,000. The City’s Ordinance Number 2019-03-02 provides an exemption for schools and churches.

Our proposed scope of services, schedule and fees are described below.

SCOPE OF SERVICES

To assist the City in establishing a stormwater fee for commercial parcels, Hydro shall provide the following services:

1. Assist in identifying data to be requested from Jefferson, Shelby, and St. Clair Counties that may include but is not limited to parcels, parcel number, buildings, transportation layers, parking areas, tax information, property class, and exemption codes in an ArcGIS or Excel format;
2. Process the data obtained from each county and develop a spreadsheet that contains parcel number, assessment class, exempt codes, impervious area, and stormwater fee;
3. The project deliverable for commercial parcels shall be:
 - Jefferson County – A text file that contains tax year, parcel number, and stormwater fee;
 - Shelby County – An excel spreadsheet that contains the parcel number and stormwater fee; and,

P.O. Box 2889
2124 Moores Mill Road, Suite 120
Auburn, Alabama 36831-2889

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- St. Clair County – Hydro has left a message for Mr. Todd Ray at the county tax office. The deliverable for St. Clair County will have to be determined.

SCHEDULE

Hydro is prepared to initiate work upon receipt of written authorization to proceed. The anticipated schedule for each county is as follows:

1. Jefferson County – It is our understanding that the stormwater fees have to be submitted to Jefferson County by 1 July 2019. As a result, Hydro must receive all requested data from Jefferson County by 9 June 2020. The project deliverables shall be provided by 26 June 2020.
2. Shelby County – Typically, Shelby County will provide an updated spreadsheet of parcel data in mid-June. The project deliverables shall be provided within two weeks of receipt of the County's spreadsheet.
3. St. Clair County – As noted above, Hydro has left a message for Mr. Todd Ray. The schedule will have to be determined.

FEES

Hydro shall provide the services described herein for a lump sum fee of \$14,500. Our fees are based on the following assumptions:

1. Hydro receives written authorization to proceed by 5 June 2020.
2. The City of Leeds shall provide existing ArcGIS data that may include but is not limited to city limits, parcels, buildings, roads, parking areas, etc.
3. Jefferson County shall provide the following ArcGIS data layers and information:
 - Parcel Layer: Polygon layer that contains Parcel ID, City (Tax Division), Municipal Code, Assessment Class, Exempt Code, Over 65 Code, and Disability Code.
 - Building Layer: Polygon layer that contains building perimeter and area.
 - Transportation Layer: Polygon layer that contains roads, parking and other impervious areas.
 - Current list of exempt codes to identify parcels that are exempt from paying the stormwater fee.
4. Shelby County shall provide the following:
 - Spreadsheet that includes Parcel Number, Property Class, Commercial Square Feet, Impervious Square Feet, Total Square Feet, and exemption codes.

- Current list of exempt codes to identify parcels that are exempt from paying the stormwater fee.
5. St. Clair County shall provide the following:
- St. Clair County has provided GIS data for parcels, buildings and public roads. Additional information has been requested from the County that includes parking areas and drives, assessment class, and exemption codes. At a minimum, the assessment class and exemption codes are needed for each parcel.
 - Since the existence of an ArcGIS polygon layer with parking areas and driveways cannot be verified at this time, this proposal has been developed based on the assumption that Hydro will trace the impervious areas for each commercial parcel. This will be accomplished using existing available aerial photographs.
 - Current list of exempt codes to identify parcels that are exempt from paying the stormwater fee.

Summary

You may authorize Hydro to proceed with this work by signing and returning a copy of this proposal. We appreciate the opportunity to assist the City of Leeds with this project. If you have any questions or require any additional information, please contact me at (334) 740-6000.

Sincerely,

Hydro Engineering Solutions
A Division of Hydro, LLC



Dewayne Smith, P.E.
Vice President

I accept the terms and conditions of this proposal and authorize Hydro Engineering Solutions a Division of Hydro to proceed with the scope of services as described herein.

Name

Title

Signature

Date

