



CITY OF LEEDS, ALABAMA

FINANCE COMMITTEE MEETING AGENDA

City Hall Annex - 1410 9th St, Leeds, AL 35094

January 24, 2024 @ 4:00 PM

CALL TO ORDER

ROLL CALL

OLD BUSINESS

NEW BUSINESS

- [1.](#) Budget Reports
- [2.](#) FC2024-01-04 - Public Works Proposal - Budgeted FY24
3. Executive Session

ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-699-2585.

File Attachments for Item:

1. Budget Reports

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
01-3000 Admin				
01-3001 Sales Tax	3,136,542.29	15,450,000.00	-12,313,457.71	20.30 %
01-3002 Sellers Use Tax	306,991.79	1,030,000.00	-723,008.21	29.81 %
01-3003 Simplified Sellers Use Tx	328,610.67	824,000.00	-495,389.33	39.88 %
01-3004 Consumer Use Tax	397,959.86	669,500.00	-271,540.14	59.44 %
01-3005 Direct Pay Permit Tax	42,975.14	39,140.00	3,835.14	109.80 %
01-3006 Audit Revenues		0.00	0.00	
01-3010 Business License	281,880.21	3,090,000.00	-2,808,119.79	9.12 %
01-3011 Sales Tax Collected to be rebated	413,901.31		413,901.31	
01-3012 Excise Tax	11,068.57	51,500.00	-40,431.43	21.49 %
01-3014 Production Privilege - State of Alabama	80.63	309.00	-228.37	26.09 %
01-3015 Production Privilege - Jefferson County		7,725.00	-7,725.00	
01-3020 Tobacco Tax	19,377.62	92,000.00	-72,622.38	21.06 %
01-3030 Ad Valorem	800,241.10	1,390,000.00	-589,758.90	57.57 %
01-3038 Road Tax Distribution	6,155.39	17,510.00	-11,354.61	35.15 %
01-3040 Auto & Boat Sales/Use Tax	27,533.77	87,550.00	-60,016.23	31.45 %
01-3050 Manufactured (Mobile) Home Tax	317.50	316.67	0.83	100.26 %
01-3070 Wine & Beer Tax	19,461.48	61,800.00	-42,338.52	31.49 %
01-3078 Liquor Tax	37,983.75	139,050.00	-101,066.25	27.32 %
01-3080 Rental Lease Tax	81,744.71	257,500.00	-175,755.29	31.75 %
01-3090 Lodging Tax	82,695.88	309,000.00	-226,304.12	26.76 %
01-3104 Alabama Trust Fund Rev		105,286.60	-105,286.60	
01-3112 Franchise Fee - Utility	32,582.72	144,200.00	-111,617.28	22.60 %
01-3116 Payments In Lieu Tax	4,257.09	4,120.00	137.09	103.33 %
01-3120 Recycling Center Proceeds	946.88	3,605.00	-2,658.12	26.27 %
01-3124 Insurance Proceeds	718.46		718.46	
01-3215 RDA Reimbursements from	263.21		263.21	
01-3300 ABC Profits	2,956.46		2,956.46	
01-3400 Contractual Buc-ee's Donation		25,000.00	-25,000.00	
01-3506 Restitution (Rec'd From Court)	848.12	1,339.00	-490.88	63.34 %
01-3508 Magistrate Training Rev - Rec'd From Court	664.00	2,575.00	-1,911.00	25.79 %
01-3512 Court Monthly Report Fees	80,886.69	206,000.00	-125,113.31	39.27 %
01-3802 Carryover Funds		1,900,000.00	-1,900,000.00	
01-3900 Retiree Insurance Premiums	7,173.43	27,810.00	-20,636.57	25.79 %
01-3904 Interest Earned	140,753.84	283,250.00	-142,496.16	49.69 %
01-3907 American Rescue Plan				
01-3909 American Rescue Plan-Jeff Co	27,596.26		27,596.26	
Total 01-3907 American Rescue Plan	27,596.26		27,596.26	
01-3908	1,028.30		1,028.30	
01-3997 Misc Fees	2,968.14	0.00	2,968.14	
Total 01-3000 Admin	6,299,165.27	26,220,086.27	-19,920,921.00	24.02 %
01-3201 ACH Error	145,083.80		145,083.80	

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
11-3000 Court				
11-3504 Court Fines & Forfeitures	200,872.60	721,000.00	-520,127.40	27.86 %
11-3910 Interest Earned	7,277.21		7,277.21	
Total 11-3000 Court	208,149.81	721,000.00	-512,850.19	28.87 %
12-3000 Cemetery				
12-3300 Cemetery Lot Sales	20.00		20.00	
12-3302 Cemetery-Gen Fund Open/Close	5,385.00	15,450.00	-10,065.00	34.85 %
12-3904 Cemetery-Interest Earned	4,827.46	7,210.00	-2,382.54	66.96 %
Total 12-3000 Cemetery	10,232.46	22,660.00	-12,427.54	45.16 %
14-3000 TIF District				
14-3106 DO NOT USE- TIF District Revenue	184,401.81	613,341.31	-428,939.50	30.07 %
Total 14-3000 TIF District	184,401.81	613,341.31	-428,939.50	30.07 %
16-3000 Social Services Revenues				
16-3112 Social Services-Revenue	4,275.63	30,900.00	-26,624.37	13.84 %
Total 16-3000 Social Services Revenues	4,275.63	30,900.00	-26,624.37	13.84 %
17-3000 Grant Income				
17-3216 Grant Funds Received	3,230.10		3,230.10	
22-3217 22-3217 Police Grant Funds	2,892.88		2,892.88	
Total 17-3000 Grant Income	6,122.98		6,122.98	
19-3000 Capital Projects				
19-3200 Transfer in from Fund Balance		8,000,000.00	-8,000,000.00	
Total 19-3000 Capital Projects		8,000,000.00	-8,000,000.00	
22-3000 Police				
22-3550 Police Report Fees	1,385.67	9,270.00	-7,884.33	14.95 %
22-3998 Police-Misc Revenues		8,755.00	-8,755.00	
Total 22-3000 Police	1,385.67	18,025.00	-16,639.33	7.69 %
22-3354 Other Primary Income	921.50		921.50	
26-3000 Fire				
26-3994 Racing Commission Revenue	6,687.87		6,687.87	
26-3996 Fire Protection Systems	389.16		389.16	
26-3997 Fire Donations	500.00		500.00	
26-3998 St Clair Fire Co Fire Tax		91,383.68	-91,383.68	
26-3999 DO NOT USE Fire-Misc Fees	433.00		433.00	
Total 26-3000 Fire	8,010.03	91,383.68	-83,373.65	8.77 %
40-3000 Parks				
40-3401 Parks-Knights of Columbus Bingo	2,080.00	5,150.00	-3,070.00	40.39 %
Total 40-3000 Parks	2,080.00	5,150.00	-3,070.00	40.39 %
50-3000 Development				
50-3202 Development-Building Permits	51,098.42	180,250.00	-129,151.58	28.35 %
50-3203 Development-Self Certification	1,337.70		1,337.70	
Total 50-3202 Development-Building Permits	52,436.12	180,250.00	-127,813.88	29.09 %

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
50-3204 Development-Electrical Permits	18,778.75	51,500.00	-32,721.25	36.46 %
50-3206 Development-Plumbing Permits	7,487.84	20,600.00	-13,112.16	36.35 %
50-3207 Development-Gas Permit	936.45	4,429.00	-3,492.55	21.14 %
50-3208 Development-Mechanical Permits	8,368.43	30,900.00	-22,531.57	27.08 %
50-3209 Development-Sign Permit	515.53	1,545.00	-1,029.47	33.37 %
50-3210 Development-Yard Sale Permits	631.92	1,545.00	-913.08	40.90 %
50-3211 Development-Demolition Permit	245.28	412.00	-166.72	59.53 %
50-3212 Development-Land Disturbance Permits	2,408.40	8,653.00	-6,244.60	27.83 %
50-3214 Development-Zoning Fee	175.48	309.00	-133.52	56.79 %
50-3215 Development- Roof Permit	1,721.33	3,502.00	-1,780.67	49.15 %
50-3216 Development-Variance Fee	699.20	2,060.00	-1,360.80	33.94 %
50-3217 Development-Rezoning Fee	547.83		547.83	
50-3220 Development-Assessment Letter Fee	2,049.40	8,652.00	-6,602.60	23.69 %
50-3222 Development-Street Cut - Utilities	600.47	824.00	-223.53	72.87 %
50-3299 Development-Misc Permit Fee	1,901.18	17,510.00	-15,608.82	10.86 %
50-3999 Development-Misc Revenues	10.29	144.20	-133.91	7.14 %
50-6501 Recording Fee Reimbursement	103.83		103.83	
Total 50-3000 Development	99,617.73	332,835.20	-233,217.47	29.93 %
51-3000 Storm Water				
51-3218 Jeff Co - Storm Water Revenue	2,345.17		2,345.17	
51-3219 St. Clair Storm Water Revenue	23,570.84		23,570.84	
Total 51-3000 Storm Water	25,916.01		25,916.01	
83-3000 Solid Waste				
83-3855 Solid Waste Franchise Fee		41,200.00	-41,200.00	
83-3856 Solid Waste-Trash And Limb Fee Revenue	53,969.90	231,750.00	-177,780.10	23.29 %
83-3999 Solid Waste-Misc & Other Revenue	2,412.21		2,412.21	
Total 83-3000 Solid Waste	56,382.11	272,950.00	-216,567.89	20.66 %
DO NOT USE-Sales	-1,423.69		-1,423.69	
Total Income	\$7,050,321.12	\$36,328,331.46	\$ -29,278,010.34	19.41 %
GROSS PROFIT	\$7,050,321.12	\$36,328,331.46	\$ -29,278,010.34	19.41 %
Expenses				
01-4000 Admin Exp	85,802.51		85,802.51	
01-4001 Salaries & Wages	51,099.91	267,476.00	-216,376.09	19.10 %
01-4002 Payroll Taxes	3,649.58	20,354.92	-16,705.34	17.93 %
01-4004 Admin Health Insurance	11,235.00	71,184.00	-59,949.00	15.78 %
01-4005 Retiree Health Insurance Prem.	7,426.00	21,000.00	-13,574.00	35.36 %
01-4006 Retirement	1,348.64	39,452.71	-38,104.07	3.42 %
01-4015 Admin-Admin-EE Life & Disability Ins	55.24		55.24	
01-4016 Admin - Overtime	492.90	11,933.00	-11,440.10	4.13 %
01-4018 Employment Expense		200.00	-200.00	
01-4019 Uniform Allowance		6,000.00	-6,000.00	
01-4100 Insurance - General	76,545.87	600,000.00	-523,454.13	12.76 %

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
01-4110 Workers Comp Insurance	154,613.00	175,000.00	-20,387.00	88.35 %
01-4112 Jeff Co Personnel Board	93,505.17	110,000.00	-16,494.83	85.00 %
01-4200 Electrical Utilities	5,156.10	20,000.00	-14,843.90	25.78 %
01-4201 Internet	9,714.00	100,000.00	-90,286.00	9.71 %
01-4202 Telephone	293.37	3,500.00	-3,206.63	8.38 %
01-4203 Cell / Wireless Services	535.05	3,700.00	-3,164.95	14.46 %
01-4204 Gas Utilities	66.19	1,500.00	-1,433.81	4.41 %
01-4206 Water Utilities	225.30	1,500.00	-1,274.70	15.02 %
01-4208 Sewer Utilities	264.41	1,500.00	-1,235.59	17.63 %
01-4212 Storm Water Fee	12.50	30.00	-17.50	41.67 %
01-4300 Office Supplies	3,812.56	2,500.00	1,312.56	152.50 %
01-4302 Over Under Cash Account		100.00	-100.00	
01-4304 Copier & Printer Mtc	1,268.85	1,500.00	-231.15	84.59 %
01-4306 Department Supplies	832.16	7,000.00	-6,167.84	11.89 %
01-4308 PR Advertising		900.00	-900.00	
01-4310 Legal Notices		1,500.00	-1,500.00	
01-4312 Printing		575.00	-575.00	
01-4314 Subscriptions	48,174.94	40,000.00	8,174.94	120.44 %
01-4316 Dues & Fees	19,894.12	92,000.00	-72,105.88	21.62 %
01-4320 Postage	1,055.96	6,000.00	-4,944.04	17.60 %
01-4322 Computer Support	500.00	6,250.00	-5,750.00	8.00 %
01-4324 Computer Software	3,539.63	20,000.00	-16,460.37	17.70 %
01-4326 Computer Hardware	1,235.43	50,000.00	-48,764.57	2.47 %
01-4328 Server Support	52,211.16	190,000.00	-137,788.84	27.48 %
01-4330 Education & Training		10,000.00	-10,000.00	
01-4332 Travel	27.53	500.00	-472.47	5.51 %
01-4400 Contract Services	73,603.36	280,000.00	-206,396.64	26.29 %
01-4402 Attorney/Legal	73,260.00	233,870.00	-160,610.00	31.33 %
01-4404 Auditing/Accounting	44,310.00	125,000.00	-80,690.00	35.45 %
01-4405 Warrant Issuance Expense		0.00	0.00	
01-4406 Engineering Services		5,000.00	-5,000.00	
01-4500 Repair & Maint Auto	39.90	1,500.00	-1,460.10	2.66 %
01-4508 Repair & MTC - General	7,200.11	25,000.00	-17,799.89	28.80 %
01-4520 Fuel Expense - Auto	202.51	1,300.00	-1,097.49	15.58 %
01-4600 CARES Act Expenditures		0.00	0.00	
01-4702 Economic Redevelopment	26,700.00	23,000.00	3,700.00	116.09 %
01-4710 Misc Refund	56,605.75	500.00	56,105.75	11,321.15 %
01-4716.01 Sales Tax Rebates - Buc-ee's	393,237.35	1,750,000.00	-1,356,762.65	22.47 %
01-4716.02 Sales Tax Rebates - Neighbors	17,096.12		17,096.12	
01-4716.03 Sales Tax Rebates - Trigreen	785.65		785.65	
01-4716.04 Sales Tax Rebates - Leeds Village	8,742.36		8,742.36	
01-4999 Transfer Out - Debt Service		6,500,000.00	-6,500,000.00	
01-5000 Bank Error		0.00	0.00	

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
01-5011 City Prosecutor	14,833.32	43,000.00	-28,166.68	34.50 %
01-5012 Appeals		0.00	0.00	
01-6004 Service Charges	937.55	1,800.00	-862.45	52.09 %
01-6704 Asset Purchase		60,000.00	-60,000.00	
01-6710 Emergency / Disaster	121,762.16	0.00	121,762.16	
01-7720 772 Grant Agreement		0.00	0.00	
01-8000 Budget Amendments		0.00	0.00	
COVID19 COVID-19		0.00	0.00	
Total 01-4000 Admin Exp	1,473,909.22	10,933,125.63	-9,459,216.41	13.48 %
01-4301 ACH Correction	145,083.80		145,083.80	
10-4000 Mayor		0.00	0.00	
10-4100 Mayoral Discretionary Funds- Non-Budgeted	2,075.59	0.00	2,075.59	
10-4202 Mayor-Telephone		0.00	0.00	
10-4203 Mayor-Cell/Wireless Services	329.91	2,500.00	-2,170.09	13.20 %
10-4300 Mayor-Office Supplies	42.68	750.00	-707.32	5.69 %
10-4326 Mayor-Computer Hardware		500.00	-500.00	
10-4332 Mayor-Travel		1,000.00	-1,000.00	
10-4412 Mayor-Public Relations	908.86	37,000.00	-36,091.14	2.46 %
10-6702 Mayor-City Projects	465.22	8,000.00	-7,534.78	5.82 %
Total 10-4000 Mayor	3,822.26	49,750.00	-45,927.74	7.68 %
11-4000 Court Exp				
11-4001 Court-Salaries & Wages	39,150.18	336,915.19	-297,765.01	11.62 %
11-4002 Court-Payroll Taxes	2,795.81	10,755.11	-7,959.30	26.00 %
11-4004 Court-Health Insurance	8,749.25	71,184.00	-62,434.75	12.29 %
11-4006 Court-Retirement	869.06	20,845.97	-19,976.91	4.17 %
11-4015 Court-EE Life & Disability Ins	0.84		0.84	
11-4016 Court - Overtime	70.84	14,221.41	-14,150.57	0.50 %
11-4019 Uniform Allowance		7,000.00	-7,000.00	
11-4200 Court-Electrical Utilities	1,641.55	10,000.00	-8,358.45	16.42 %
11-4202 Court-Telephone Expense	236.05	1,000.00	-763.95	23.61 %
11-4203 Court-Cell / Wireless Services	454.90	2,000.00	-1,545.10	22.75 %
11-4204 Court-Gas Utilities	11.58	0.00	11.58	
11-4206 Court-Water Utilities	39.65		39.65	
11-4208 Court-Sewer Utilities	116.04		116.04	
11-4300 Court-Office Supplies	88.07	2,000.00	-1,911.93	4.40 %
11-4304 Court-Copier & Printer Mtc	203.43	2,000.00	-1,796.57	10.17 %
11-4306 Court-Department Supplies	1,275.38	3,000.00	-1,724.62	42.51 %
11-4312 Court-Printing		2,500.00	-2,500.00	
11-4314 Court-Subscriptions	900.00	3,000.00	-2,100.00	30.00 %
11-4316 Court-Dues & Fees	805.51	4,000.00	-3,194.49	20.14 %
11-4324 Court-Computer Software		2,500.00	-2,500.00	
11-4326 Court-Computer Hardware		2,500.00	-2,500.00	
11-4330 Court-Education & Training		8,000.00	-8,000.00	

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
11-4332 Court-Travel		1,000.00	-1,000.00	
11-4400 Court-Contract Services	190.50	5,000.00	-4,809.50	3.81 %
11-4500 Court-Repair & Maint Auto		10,000.00	-10,000.00	
11-4508 Court-Repair & MTC - Buildings		2,000.00	-2,000.00	
11-4520 Court-Fuel Expense - Auto	255.62	1,000.00	-744.38	25.56 %
11-5000 Court-Govt Agencies Monthly Report Fees	40,511.35	160,000.00	-119,488.65	25.32 %
11-5002 Court-Restitution	635.00	5,000.00	-4,365.00	12.70 %
11-5008 Court-Magistrate Training		2,000.00	-2,000.00	
11-5010 Court-Municipal Judge	12,833.32	36,000.00	-23,166.68	35.65 %
11-5060 Court-Driving School Expenses		5,000.00	-5,000.00	
11-6998 Court to Court Transfer	94,398.75	100,000.00	-5,601.25	94.40 %
11-6999 Court to GF Transfer	36,288.54	125,000.00	-88,711.46	29.03 %
11-8000 Budget Amendments	679.89		679.89	
Total 11-4000 Court Exp	243,201.11	955,421.68	-712,220.57	25.45 %
12-4000 Cemetery Exp				
12-4206 Cemetery-Water Utilities		1,200.00	-1,200.00	
12-4306 Cemetery-Department Supplies		3,500.00	-3,500.00	
12-4400 Cemetery-Contract Services	5,600.00	46,000.00	-40,400.00	12.17 %
Total 12-4000 Cemetery Exp	5,600.00	50,700.00	-45,100.00	11.05 %
13-4000 Council				
13-4001 Council-Salaries & Wages	12,100.00	75,000.00	-62,900.00	16.13 %
13-4002 Council-Payroll Taxes	925.61	6,500.00	-5,574.39	14.24 %
13-4140 Election Expense		0.00	0.00	
13-4203 Cell / Wireless Services-Council	836.29	6,000.00	-5,163.71	13.94 %
13-4316 Council-Dues & Fees		500.00	-500.00	
13-4330 Council-Education & Training	1,599.22	5,000.00	-3,400.78	31.98 %
13-4412 Council-Community Programs		5,000.00	-5,000.00	
Total 13-4000 Council	15,461.12	98,000.00	-82,538.88	15.78 %
16-4000 Social Services				
16-4001 Social Services-Salaries & Wages	15,022.40	77,206.32	-62,183.92	19.46 %
16-4002 Payroll Taxes	1,140.77	4,900.72	-3,759.95	23.28 %
16-4004 Social Services-Health Insurance	2,276.50	17,796.00	-15,519.50	12.79 %
16-4006 Social Services Retirement	292.12	9,498.76	-9,206.64	3.08 %
16-4015 Social Services-EE Life & Disability Ins	-130.37		-130.37	
16-4016 Social Services Overtime		2,640.87	-2,640.87	
16-4019 Uniform Allowance		2,000.00	-2,000.00	
16-4202 Telephone	63.05	400.00	-336.95	15.76 %
16-4203 Cell / Wireless Services	106.44	700.00	-593.56	15.21 %
16-4306 Social Services-Department Supplies	3,661.01	10,500.00	-6,838.99	34.87 %
16-4400 Social Services-Contract Services	16,746.50	80,000.00	-63,253.50	20.93 %
Total 16-4000 Social Services	39,178.42	205,642.67	-166,464.25	19.05 %
19-4000 City Projects				
19-6102 Parks & Paving-City Projects		1,500,000.00	-1,500,000.00	

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
19-6304 Hwy 78/Pres St-Engineering	16,150.50		16,150.50	
19-6305 Hwy 78/Pres St-Construction Match		4,000,000.00	-4,000,000.00	
19-6701 Downtown Revitalization	146,400.00	4,000,000.00	-3,853,600.00	3.66 %
19-6702 Capital Projects		500,000.00	-500,000.00	
Total 19-4000 City Projects	162,550.50	10,000,000.00	-9,837,449.50	1.63 %
21-4000 E-911 Exp				
21-4202 E911-Telephone	114,878.39	160,000.00	-45,121.61	71.80 %
Total 21-4000 E-911 Exp	114,878.39	160,000.00	-45,121.61	71.80 %
22-4000 Police Exp	1,354.50		1,354.50	
22-4001 Police-Salaries & Wages	417,827.89	2,430,454.07	-2,012,626.18	17.19 %
22-4002 Police-Payroll Taxes	32,338.79	184,957.55	-152,618.76	17.48 %
22-4004 Police-Health Insurance	110,342.00	551,676.00	-441,334.00	20.00 %
22-4006 Police-Retirement	13,005.08	358,491.98	-345,486.90	3.63 %
22-4012 Police-Uniforms	4,049.99	30,000.00	-25,950.01	13.50 %
22-4014 Police-Other Benefits	3,090.00	11,500.00	-8,410.00	26.87 %
22-4015 Police-EE Life & Disability Ins	-1,385.25		-1,385.25	
22-4016 Police Overtime	22,630.91		22,630.91	
22-4017 22-4017 Police OT Reimbursement	1,855.44		1,855.44	
22-4018 Police-Employment Expense	836.00	3,500.00	-2,664.00	23.89 %
22-4019 Uniform Allowance		62,000.00	-62,000.00	
22-4101 Police-Insurance - Deductible		10,000.00	-10,000.00	
22-4200 Police-Electrical Utilities	6,638.41	15,000.00	-8,361.59	44.26 %
22-4202 Police-Telephone	1,149.12	7,000.00	-5,850.88	16.42 %
22-4203 Police-Cell / Wireless Services	5,627.92	22,000.00	-16,372.08	25.58 %
22-4204 Police-Gas Utilities	141.40	1,000.00	-858.60	14.14 %
22-4206 Police-Water Utilities	118.62	600.00	-481.38	19.77 %
22-4208 Police-Sewer Utilities	245.31	900.00	-654.69	27.26 %
22-4300 Police-Office Supplies	3,073.81	10,000.00	-6,926.19	30.74 %
22-4304 Police-Copier & Printer Mtc	56.67	1,000.00	-943.33	5.67 %
22-4306 Police-Department Supplies	1,138.55	10,000.00	-8,861.45	11.39 %
22-4312 Police-Printing		5,500.00	-5,500.00	
22-4314 Police-Subscriptions	11,216.81	30,000.00	-18,783.19	37.39 %
22-4316 Police-Dues & Fees	504.95	1,500.00	-995.05	33.66 %
22-4324 Police-Computer Software	144.00	15,000.00	-14,856.00	0.96 %
22-4326 Police-Computer Hardware		8,000.00	-8,000.00	
22-4330 Police-Education & Training	9,192.67	25,000.00	-15,807.33	36.77 %
22-4332 Police-Travel	611.94	5,000.00	-4,388.06	12.24 %
22-4400 Police-Contract Services	14,096.79	60,000.00	-45,903.21	23.49 %
22-4412 Police-Community Program	2,255.35	8,000.00	-5,744.65	28.19 %
22-4420 Police-Jail Expense	20,390.00	70,000.00	-49,610.00	29.13 %
22-4422 Police-Juvenile Detention Service		5,000.00	-5,000.00	
22-4500 Police-Repair & Maint Auto	20,812.40	130,000.00	-109,187.60	16.01 %
22-4508 Police-Repair & MTC - Buildings	27,114.04	10,000.00	17,114.04	271.14 %

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
22-4509 Police-Canine		2,000.00	-2,000.00	
22-4514 Police-Firing Range	1,080.73	15,000.00	-13,919.27	7.20 %
22-4520 Police-Fuel Expense - Auto	34,747.50	100,000.00	-65,252.50	34.75 %
22-4552 Police Confiscated Funds		0.00	0.00	
22-4601 Police-Investigations Expense	266.40	6,000.00	-5,733.60	4.44 %
22-6702 Police-City Projects		15,000.00	-15,000.00	
22-6704 Police-Asset Purchase		500,000.00	-500,000.00	
22-8000 Budget Amendments	274,627.18		274,627.18	
Total 22-4000 Police Exp	1,041,195.92	4,721,079.60	-3,679,883.68	22.05 %
23-4000 Civic Appropriation Expense				
23-4001 Leeds High School Band	15,000.00	15,000.00	0.00	100.00 %
23-4002 Leeds Arts Council	15,000.00	15,000.00	0.00	100.00 %
23-4003 Exceptional Foundation	2,500.00	2,500.00	0.00	100.00 %
23-4004 Clastran	5,000.00	5,000.00	0.00	100.00 %
23-4405 Literary Club	5,000.00	5,000.00	0.00	100.00 %
23-4412 Leeds Youth Athletic Association, Inc.	60,000.00	60,000.00	0.00	100.00 %
23-5000 Main Street Leeds Corporation	25,000.00	50,000.00	-25,000.00	50.00 %
23-5001 Board of Education Grants	250,000.00	500,000.00	-250,000.00	50.00 %
Total 23-4000 Civic Appropriation Expense	377,500.00	652,500.00	-275,000.00	57.85 %
24-4000 Redevelopment Authority				
24-4300 RDA Payments to	229.80		229.80	
24-4400 RDA - Annual Appropriation	85,000.00	85,000.00	0.00	100.00 %
Total 24-4000 Redevelopment Authority	85,229.80	85,000.00	229.80	100.27 %
26-4000 Fire Exp				
26-4001 Fire-Salaries & Wages	441,946.37	2,725,572.52	-2,283,626.15	16.21 %
26-4002 Fire-Payroll Taxes	33,136.97	207,416.07	-174,279.10	15.98 %
26-4004 Fire-Health Insurance	110,646.00	640,656.00	-530,010.00	17.27 %
26-4006 Fire-Retirement	13,338.85	402,021.95	-388,683.10	3.32 %
26-4012 Fire-Uniforms	16,116.55	50,000.00	-33,883.45	32.23 %
26-4015 Fire-EE Life & Disability Ins	9,049.72	15,000.00	-5,950.28	60.33 %
26-4016 Fire Overtime	13,779.01	119,065.58	-105,286.57	11.57 %
26-4018 Fire-Employment Expense		3,000.00	-3,000.00	
26-4019 Uniform Allowance		56,000.00	-56,000.00	
26-4110 Fire-Workers Comp Insurance		0.00	0.00	
26-4112 Fire-Jeff Co Personnel Board		0.00	0.00	
26-4200 Fire-Electrical Utilities	7,743.99	23,000.00	-15,256.01	33.67 %
26-4202 Fire-Cell / Wireless Services	2,433.67	9,000.00	-6,566.33	27.04 %
26-4203 Fire-Telephone	493.39	2,500.00	-2,006.61	19.74 %
26-4204 Fire-Gas Utilities	790.32	18,000.00	-17,209.68	4.39 %
26-4206 Fire-Water Utilities	340.93	2,700.00	-2,359.07	12.63 %
26-4208 Fire-Sewer Utilites	285.75	1,500.00	-1,214.25	19.05 %
26-4300 Fire-Office Supplies	150.85	600.00	-449.15	25.14 %
26-4306 Fire-Department Supplies	6,659.06	14,000.00	-7,340.94	47.56 %

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
26-4307 26-4307 Fire Pre Paid Legal	-561.15		-561.15	
26-4308 Fire-PR Advertising		0.00	0.00	
26-4312 Fire-Printing		500.00	-500.00	
26-4316 Fire-Dues & Fees	1,287.05	7,100.00	-5,812.95	18.13 %
26-4320 Fire-Postage		0.00	0.00	
26-4324 Fire-Computer Software	10,878.62	39,000.00	-28,121.38	27.89 %
26-4326 Fire-Computer Hardware		5,000.00	-5,000.00	
26-4330 Fire-Education & Training	8,093.40	31,000.00	-22,906.60	26.11 %
26-4332 Fire-Travel	1,486.50	1,000.00	486.50	148.65 %
26-4400 Fire-Contract Services	4,990.96	8,150.00	-3,159.04	61.24 %
26-4412 Fire-Community Programs	89.95	4,000.00	-3,910.05	2.25 %
26-4500 Fire-Repair & Maint Auto	13,321.32	55,000.00	-41,678.68	24.22 %
26-4508 Fire-Repair & MTC - Building	3,588.89	4,500.00	-911.11	79.75 %
26-4512 Fire-Repair & MTC - Comm Radio		4,000.00	-4,000.00	
26-4514 Fire-Repair & MTC-General	1,469.75	3,100.00	-1,630.25	47.41 %
26-4516 Fire-Repair & MTC - Grounds		0.00	0.00	
26-4520 Fire-Fuel Expense - Auto	9,965.23	30,000.00	-20,034.77	33.22 %
26-4530 Fire-Department Tools	310.38	6,600.00	-6,289.62	4.70 %
26-4540 Fire-Medical Supplies	4,936.78	39,000.00	-34,063.22	12.66 %
26-4602 Fire-Rent - Fire Hydrants	4,364.81	24,000.00	-19,635.19	18.19 %
26-4700 Fire-Council approval	1,482.50		1,482.50	
26-6704 Fire-Asset Purchase	61,613.86	71,000.00	-9,386.14	86.78 %
Total 26-4000 Fire Exp	784,230.28	4,622,982.12	-3,838,751.84	16.96 %
33-4000 Depot		0.00	0.00	
33-4200 Depot-Electrical Utilities	1,126.03	3,100.00	-1,973.97	36.32 %
33-4204 Depot-Gas Utilities		0.00	0.00	
33-4206 Depot-Water Utilities	47.18	250.00	-202.82	18.87 %
33-4508 Depot-Repair & MTC - Building		11,500.00	-11,500.00	
33-6702 Depot-City Projects		0.00	0.00	
33-8000 Budget Amendments		0.00	0.00	
Total 33-4000 Depot	1,173.21	14,850.00	-13,676.79	7.90 %
34-4000 Visitor's Center		0.00	0.00	
34-4200 Visitor's Center-Electrical Utilities	317.04	1,500.00	-1,182.96	21.14 %
34-4202 Visitor's Center-Internet	229.94	1,200.00	-970.06	19.16 %
34-4204 Visitor's Center-Gas Utilities	56.21	1,400.00	-1,343.79	4.02 %
34-4206 Visitor's Center-Water Utilities	47.18	250.00	-202.82	18.87 %
34-4208 Visitor's Center-Sewer Utilities	59.41	500.00	-440.59	11.88 %
34-4400 Visitor's Center-Contract Services	345.73	1,000.00	-654.27	34.57 %
34-4508 Visitor's Center-Repair & MTC - Building	1,797.96	2,500.00	-702.04	71.92 %
Total 34-4000 Visitor's Center	2,853.47	8,350.00	-5,496.53	34.17 %
40-4000 Parks Exp		0.00	0.00	
40-4001 Parks-Salaries & Wages		0.00	0.00	
40-4002 Parks-Payroll Taxes		0.00	0.00	

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
40-4004 Parks-Health Insurance		0.00	0.00	
40-4006 Parks-Retirement		0.00	0.00	
40-4015 Parks-Ee Life & Disability Ins		0.00	0.00	
40-4110 Parks-Workers Comp Insurance		0.00	0.00	
40-4112 Parks-Jeff Co Personnel Board		0.00	0.00	
40-4200 Parks-Electrical Utilities	24,842.34	70,000.00	-45,157.66	35.49 %
40-4202 Parks-Cell / Wireless Services	118.66	1,500.00	-1,381.34	7.91 %
40-4203 Parks-Telephone		0.00	0.00	
40-4204 Parks-Gas Utilities	330.41	3,500.00	-3,169.59	9.44 %
40-4206 Parks-Water Utilites	1,696.05	8,700.00	-7,003.95	19.49 %
40-4208 Parks-Sewer Utilites	1,004.55	2,400.00	-1,395.45	41.86 %
40-4300 Parks - Office Supplies		0.00	0.00	
40-4304 Parks-Copier & Printer MTC		0.00	0.00	
40-4306 Parks-Department Supplies	183.26	6,000.00	-5,816.74	3.05 %
40-4308 Parks-PR Advertising		0.00	0.00	
40-4400 Parks-Contract Services	6,027.96	13,000.00	-6,972.04	46.37 %
40-4414 Parks-Downtown Beautification	7,537.58	15,000.00	-7,462.42	50.25 %
40-4416 Parks-Tree Commission	300.00	2,000.00	-1,700.00	15.00 %
40-4500 Parks-Repair & MTC - Auto		0.00	0.00	
40-4508 Parks-Repair & MTC - Building	15,961.91	25,000.00	-9,038.09	63.85 %
40-4514 Parks-Repair & MTC - General	1,047.23	8,000.00	-6,952.77	13.09 %
40-4516 Parks-Repair & MTC - Grounds	4,057.12	30,000.00	-25,942.88	13.52 %
40-4520 Parks-Fuel Expense - Auto		0.00	0.00	
40-6300 Parks-Long Term Debt Prin Ret		0.00	0.00	
40-6302 Parks - Long term Debt Interest		0.00	0.00	
40-6710 Parks - Emergency / Disaster		20,000.00	-20,000.00	
40-8000 Budget Amendments	33,443.50	0.00	33,443.50	
Total 40-4000 Parks Exp	96,550.57	205,100.00	-108,549.43	47.07 %
50-4000 Development Exp				
50-4001 Development-Salaries & Wages	58,397.88	470,505.86	-412,107.98	12.41 %
50-4002 Development-Payroll Taxes	4,440.06	35,805.50	-31,365.44	12.40 %
50-4004 Development-Health Insurance	5,671.50	88,980.00	-83,308.50	6.37 %
50-4006 Development-Retirement	1,530.44	69,399.61	-67,869.17	2.21 %
50-4012 Development-Uniforms	87.77	3,000.00	-2,912.23	2.93 %
50-4015 Development-Ee Life & Disability Ins	1,062.98		1,062.98	
50-4016 Development Overtime	318.69		318.69	
50-4018 Development-Employment Expense		100.00	-100.00	
50-4019 Uniform Allowance		8,000.00	-8,000.00	
50-4101 Development-Insurance - Deductible		5,000.00	-5,000.00	
50-4110 Development-Workers Comp Insurance		0.00	0.00	
50-4112 Development-Jeff Co Personnel Board		0.00	0.00	
50-4131 Development-Const. Ind. Craft Train	95.00	6,000.00	-5,905.00	1.58 %
50-4200 Development-Electrical Utilities	951.01	3,000.00	-2,048.99	31.70 %

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
50-4202 Development-Telephone	382.29	2,000.00	-1,617.71	19.11 %
50-4203 Development-Cell / Wireless Services	1,000.84	4,500.00	-3,499.16	22.24 %
50-4206 Development-Water Utilities	47.18	250.00	-202.82	18.87 %
50-4208 Development-Sewer Utilities	64.68	400.00	-335.32	16.17 %
50-4300 Development-Office Supplies	3,715.81	4,000.00	-284.19	92.90 %
50-4303 Development-Copier & Printer Mtc		1,000.00	-1,000.00	
50-4306 Development-Department Supplies	442.11	5,500.00	-5,057.89	8.04 %
50-4316 Development-Dues & Fees	636.43	800.00	-163.57	79.55 %
50-4324 Development-Computer Software	1,160.68	15,000.00	-13,839.32	7.74 %
50-4326 Development-Computer Hardware	3,563.43	15,000.00	-11,436.57	23.76 %
50-4330 Development-Education & Training	114.00	30,000.00	-29,886.00	0.38 %
50-4332 Development-Travel		2,500.00	-2,500.00	
50-4400 Development-Contract Services	2,770.44	1,000.00	1,770.44	277.04 %
50-4402 Development-Attorney/Legal		0.00	0.00	
50-4406 Development-Engineer Services	7,222.50	85,000.00	-77,777.50	8.50 %
50-4412 Development-Community Programs		50,000.00	-50,000.00	
50-4500 Development-Repair & Maint Auto	380.85	30,000.00	-29,619.15	1.27 %
50-4520 Development-Fuel Expense - Auto	1,404.74	3,500.00	-2,095.26	40.14 %
50-6500 Development-Taxes & Recording Fees	593.33	2,700.00	-2,106.67	21.98 %
50-6702 Development - City Projects		0.00	0.00	
50-6703 Unsafe Building Removal	1,750.00		1,750.00	
Total 50-6702 Development - City Projects	1,750.00	0.00	1,750.00	
Total 50-4000 Development Exp	97,804.64	942,940.97	-845,136.33	10.37 %
51-4000 Storm Water Exp				
51-4318 Storm Water - Dues & Fees-Govt		7,000.00	-7,000.00	
51-4330 Storm Water - Educ & Training		1,000.00	-1,000.00	
51-4400 Storm Water - Contract Svcs		25,000.00	-25,000.00	
51-4412 Storm Water - Community Programs		5,000.00	-5,000.00	
51-4530 Storm Water - Dept Tools		100,000.00	-100,000.00	
Total 51-4000 Storm Water Exp		138,000.00	-138,000.00	
70-4000 Library				
70-4001 Library-Salaries & Wages	46,176.11	297,140.80	-250,964.69	15.54 %
70-4002 Library-Payroll Taxes	3,504.26	12,925.13	-9,420.87	27.11 %
70-4004 Library-Health Insurance	9,106.00	106,776.00	-97,670.00	8.53 %
70-4006 Library-Retirement	1,041.46	43,828.27	-42,786.81	2.38 %
70-4015 Library-Ee Life & Disability Ins	8.94	200.00	-191.06	4.47 %
70-4016 Library Overtime	175.36	12,925.13	-12,749.77	1.36 %
70-4018 Library-Employment Expense		0.00	0.00	
70-4110 Library-Workers Comp Insurance		0.00	0.00	
70-4200 Library-Electrical Utilities	2,702.14	9,500.00	-6,797.86	28.44 %
70-4202 Library-Telephone	1,348.83	5,800.00	-4,451.17	23.26 %
70-4203 Library-Cell / Wireless Services	106.44	850.00	-743.56	12.52 %
70-4204 Library-Gas Utilities	31.24	2,000.00	-1,968.76	1.56 %

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
70-4206 Library-Water Utilities	173.07	1,000.00	-826.93	17.31 %
70-4208 Library-Sewer Utilities	775.12	2,000.00	-1,224.88	38.76 %
70-4300 Library-Office Supplies	579.27	2,000.00	-1,420.73	28.96 %
70-4306 Library-Department Supplies	1,051.62	2,500.00	-1,448.38	42.06 %
70-4308 Library-Pr Advertising	930.89	7,500.00	-6,569.11	12.41 %
70-4314 Library-Subscriptions	369.12	1,000.00	-630.88	36.91 %
70-4316 Library-Dues & Fees	276.06	1,400.00	-1,123.94	19.72 %
70-4318 Summer Reading Program	45.95	5,000.00	-4,954.05	0.92 %
70-4326 Library-Computer Hardware	332.25	400.00	-67.75	83.06 %
70-4330 Library-Education & Training	7.78	1,500.00	-1,492.22	0.52 %
70-4332 Library-Travel	66.81	800.00	-733.19	8.35 %
70-4350 Library-Books - Juvenile	1,253.35	5,000.00	-3,746.65	25.07 %
70-4352 Library-Books - Adult	3,127.64	6,000.00	-2,872.36	52.13 %
70-4354 Library-Audio/Video	5,021.79	15,000.00	-9,978.21	33.48 %
70-4356 Library-Jeff Co Library System	12,431.42	40,000.00	-27,568.58	31.08 %
70-4400 Library-Contract Services	310.81	800.00	-489.19	38.85 %
70-4412 Library-Community Programs		0.00	0.00	
70-4508 Library-Repair & MTC	1,594.44	2,200.00	-605.56	72.47 %
70-4514 Library-Repair & MTC - General		0.00	0.00	
70-4520 Library-Fuel Expense - Auto		0.00	0.00	
70-4600 Library-Rent - Building	4,000.00	12,000.00	-8,000.00	33.33 %
70-4601 LIBRARY EXPENSES		0.00	0.00	
70-6704 Library-Asset Purchase		0.00	0.00	
70-8000 Budget Amendments		0.00	0.00	
Total 70-4000 Library	96,548.17	598,045.33	-501,497.16	16.14 %
80-4000 Streets				
80-4001 Streets-Salaries & Wages	88,426.57	705,085.92	-616,659.35	12.54 %
80-4002 Streets-Payroll Taxes	6,817.71	53,657.04	-46,839.33	12.71 %
80-4004 Streets-Health Insurance	20,562.50	231,348.00	-210,785.50	8.89 %
80-4006 Streets-Retirement	2,666.74	358,491.98	-355,825.24	0.74 %
80-4012 Streets-Uniforms		5,000.00	-5,000.00	
80-4015 Streets-Ee Life & Disability Ins	-164.48	4,000.00	-4,164.48	-4.11 %
80-4016 Streets Overtime	2,946.47	30,009.44	-27,062.97	9.82 %
80-4018 Streets-Employment Expense		2,500.00	-2,500.00	
80-4019 Uniform Allowance		22,000.00	-22,000.00	
80-4101 Streets-Insurance Deductible		5,000.00	-5,000.00	
80-4200 Streets-Electrical Utilities	59,985.85	165,000.00	-105,014.15	36.36 %
80-4202 Streets-Telephone	129.82	2,000.00	-1,870.18	6.49 %
80-4203 Streets-Cell / Wireless Services	647.73	1,300.00	-652.27	49.83 %
80-4204 Streets-Gas Utilities	126.66	5,000.00	-4,873.34	2.53 %
80-4206 Streets-Water Utilities	231.90	1,250.00	-1,018.10	18.55 %
80-4208 Streets-Sewer Utilities	214.13	1,000.00	-785.87	21.41 %
80-4304 Streets-Copier & Printer Mtc		250.00	-250.00	

City of Leeds - General Fund

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
80-4306 Streets-Department Supplies	2,898.06	25,000.00	-22,101.94	11.59 %
80-4314 Streets-Subscriptions		0.00	0.00	
80-4330 Streets-Education and Training	4,000.00	5,000.00	-1,000.00	80.00 %
80-4400 Streets-Contract Services	27,920.00	200,000.00	-172,080.00	13.96 %
80-4402 Streets-Attorney/Legal		0.00	0.00	
80-4406 Streets-Engineering Services	4,117.50	45,000.00	-40,882.50	9.15 %
80-4500 Streets-Repair & Maint Auto	12,975.58	15,000.00	-2,024.42	86.50 %
80-4502 Streets-Repair & MTC - Road Heavy		550.00	-550.00	
80-4508 Streets-Repair & MTC - Building	2,368.35	10,000.00	-7,631.65	23.68 %
80-4510 Streets-Repair & MTC - Streets	8,117.25	45,000.00	-36,882.75	18.04 %
80-4516 Streets-Repair & MTC - Grounds	368.40	3,000.00	-2,631.60	12.28 %
80-4520 Streets-Fuel Expense - Auto	4,715.50	15,000.00	-10,284.50	31.44 %
80-4530 Streets-Department Tools		3,000.00	-3,000.00	
80-4604 Streets-Equipment Rent/Lease		1,000.00	-1,000.00	
80-6702 Streets-City Projects		50,000.00	-50,000.00	
80-6704 Streets-Asset Purchase	120,162.00	100,000.00	20,162.00	120.16 %
80-6705 Trash/Limb-Asset Purchase		0.00	0.00	
80-8000 Budget Amendments		0.00	0.00	
Total 80-4000 Streets	370,234.24	2,110,442.38	-1,740,208.14	17.54 %
83-4000 Solid Waste Exp		0.00	0.00	
83-4210 Solid Waste-Disposal Fee	40,821.41	75,000.00	-34,178.59	54.43 %
83-4300 Solid Waste-Department Supplies	510.88	1,800.00	-1,289.12	28.38 %
83-4402 Solid Waste-Attorney/Legal		0.00	0.00	
83-4502 Solid Waste-Repair & MTC -Auto	21,994.04	15,000.00	6,994.04	146.63 %
83-4520 Solid Waste-Fuel Expense-Solid Waste	7,354.54	23,000.00	-15,645.46	31.98 %
83-4522 Solid Waste-Fuel Expense		0.00	0.00	
83-4530 Solid Waste-Department Tools		0.00	0.00	
Total 83-4000 Solid Waste Exp	70,680.87	114,800.00	-44,119.13	61.57 %
Total Expenses	\$5,227,685.99	\$36,666,730.38	\$ -31,439,044.39	14.26 %
NET OPERATING INCOME	\$1,822,635.13	\$ -338,398.92	\$2,161,034.05	-538.61 %
Other Expenses				
01-6000 Transfers				
01-6994 SW to SW Transfer	732,038.65		732,038.65	
01-6997 GF to Gas Tax Transfers	164,024.39		164,024.39	
01-6999 General Funds Transfers	-963,074.28		-963,074.28	
Total 01-6000 Transfers	-67,011.24		-67,011.24	
Total Other Expenses	\$ -67,011.24	\$0.00	\$ -67,011.24	0.00%
NET OTHER INCOME	\$67,011.24	\$0.00	\$67,011.24	0.00%
NET INCOME	\$1,889,646.37	\$ -338,398.92	\$2,228,045.29	-558.41 %

City of Leeds - Police Dept

Profit and Loss

October 1, 2023 - January 23, 2024

	TOTAL
Income	
300 Income	
304 Confiscated Funds (Evidence)	150,120.00
390 Interest Credit	174.51
Total 300 Income	150,294.51
Total Income	\$150,294.51
GROSS PROFIT	\$150,294.51
Expenses	
Total Expenses	
NET OPERATING INCOME	\$150,294.51
NET INCOME	\$150,294.51

City of Leeds - Gas Tax

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
04-3000 Four Cent Revenue				
04-3800 GAS TAX	100,732.19	350,000.00	-249,267.81	28.78 %
04-3904 4 CENT INTEREST EARNED	4,940.40	5,800.00	-859.60	85.18 %
Total 04-3000 Four Cent Revenue	105,672.59	355,800.00	-250,127.41	29.70 %
07-3000 Seven Cent Revenue				
07-3800 7 CENT GAS TAX	1,354,524.46	108,000.00	1,246,524.46	1,254.19 %
07-3801 JEFF CO ROAD TAX	217,530.25	400,000.00	-182,469.75	54.38 %
07-3850 Rebuild Alabama	36,310.46	105,000.00	-68,689.54	34.58 %
07-3904 7 CENT INTEREST EARNED	14,717.36	9,500.00	5,217.36	154.92 %
Total 07-3000 Seven Cent Revenue	1,623,082.53	622,500.00	1,000,582.53	260.74 %
Total Income	\$1,728,755.12	\$978,300.00	\$750,455.12	176.71 %
GROSS PROFIT	\$1,728,755.12	\$978,300.00	\$750,455.12	176.71 %
Expenses				
04-4000 Four Cent Expenses		12.00	-12.00	
04-4400 Tax Collection Fees	1,266.47	4,700.00	-3,433.53	26.95 %
Total 04-4000 Four Cent Expenses	1,266.47	4,712.00	-3,445.53	26.88 %
07-4000 Seven Cent Expenses				
07-4400 CONTRACT SERVICES		100.00	-100.00	
07-4510 7 CT RPR & MTC - STREETS		55,000.00	-55,000.00	
07-6996 Jeff Co Road Tax Transfer	1,315,494.07		1,315,494.07	
Total 07-4000 Seven Cent Expenses	1,315,494.07	55,100.00	1,260,394.07	2,387.47 %
07-6997 7C Transfer to General Fund (4304)		5,600.00	-5,600.00	
08-4000 2020 Paving Project				
08-2023-4000 Other Business Expenses		912,888.00	-912,888.00	
Total 08-4000 2020 Paving Project		912,888.00	-912,888.00	
Total Expenses	\$1,316,760.54	\$978,300.00	\$338,460.54	134.60 %
NET OPERATING INCOME	\$411,994.58	\$0.00	\$411,994.58	0.00%
NET INCOME	\$411,994.58	\$0.00	\$411,994.58	0.00%

City of Leeds - Debt Service

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
09-3007 Transfer-In from Fund Balance		2,300,000.00	-2,300,000.00	
09-3008 OCCUPATIONAL TAX	645,470.07	2,145,000.00	-1,499,529.93	30.09 %
09-3399 GF to Debit Service Transfer		6,500,000.00	-6,500,000.00	
09-3904 INTEREST EARNED	3,694.38	17,000.00	-13,305.62	21.73 %
09-3906 PEBA REIMBURSEMENT (SCHOOL)	316,507.82	450,000.00	-133,492.18	70.34 %
Total Income	\$965,672.27	\$11,412,000.00	\$ -10,446,327.73	8.46 %
GROSS PROFIT	\$965,672.27	\$11,412,000.00	\$ -10,446,327.73	8.46 %
Expenses				
09-1392 2015 PEBA (due Apr/Sept)	3,125.00	411,100.00	-407,975.00	0.76 %
09-1393 2016 PEBA (due Apr/Sept)		309,285.00	-309,285.00	
09-1394 2017 PEBA (due Apr/Sept)		3,495,213.76	-3,495,213.76	
09-4304 Office Supplies	174.67		174.67	
09-4400 Tax Collection Fees	13,537.44	45,000.00	-31,462.56	30.08 %
09-6100 BOND FEES		4,000.00	-4,000.00	
09-6200 2017A GO Warrants (due monthly)	23,375.00		23,375.00	
09-6400 2020A GO Warrants (due Nov/May)	45,822.28	91,770.00	-45,947.72	49.93 %
09-6401 2020B GO Warrants (due Nov/May)	666,424.96	1,700,666.56	-1,034,241.60	39.19 %
09-6402 2020C GO Warrants (due monthly)	2,481,095.82	2,400,000.00	81,095.82	103.38 %
09-6500 2021A GO Warrants (due Nov/May)	38,644.00	57,260.50	-18,616.50	67.49 %
09-6501 2021B GO Warrants (due Nov/May)	987,022.26	1,042,540.00	-55,517.74	94.67 %
19-6507 2017 GO School Warrants (due monthly)	242,382.50	950,000.00	-707,617.50	25.51 %
40-6300 2017B GO Warrants (due monthly)	44,125.67	160,000.00	-115,874.33	27.58 %
Total Expenses	\$4,545,729.60	\$10,666,835.82	\$ -6,121,106.22	42.62 %
NET OPERATING INCOME	\$ -3,580,057.33	\$745,164.18	\$ -4,325,221.51	-480.44 %
Other Income				
09-3900 Miscellaneous Revenue	7,635.97		7,635.97	
Total Other Income	\$7,635.97	\$0.00	\$7,635.97	0.00%
NET OTHER INCOME	\$7,635.97	\$0.00	\$7,635.97	0.00%
NET INCOME	\$ -3,572,421.36	\$745,164.18	\$ -4,317,585.54	-479.41 %

File Attachments for Item:

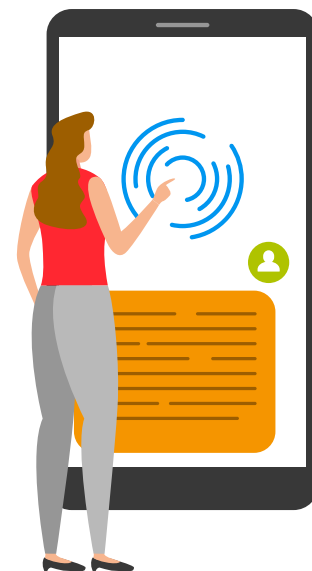
2. FC2024-01-04 - Public Works Proposal - Budgeted FY24

SeeClickFix 311 CRM

POWERED BY CIVICPLUS

Request Package

Proposal valid for 60 days from date of receipt



CivicPlus Company Overview

CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.



Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

EXPERIENCE

- 25+** Years
- 12,500+** Customers
- 900+** Employees

RECOGNITION

- Inc. 5000** 11-time Honoree
- GovTech** 2023 Top 100 Company
- Stevie® Awards** Recognized with multiple, global awards for sales and customer service excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 12,500 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

302 S. 4th Street Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951

civicplus.com



Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

What sets us apart is our Civic Experience Platform. CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



Features & Functionality

The SeeClickFix 311 CRM is a proven leader of public service 311 request and work management software solutions. Through the use of web and mobile app services, we have helped millions of residents and hundreds of local governments build stronger communities. CivicPlus is committed to helping people and governments build more transparent, collaborative, and engaged communities.

Request & Work Order Management

IMPROVE STAFF EFFICIENCIES

- Easy-to-use mobile apps and website forms give residents a great experience allowing them to manage their request.
- Built-in duplicate detection saves you time and money.
- Geolocation detection from photos for increased location accuracy and ability to upload multiple photos.
- Automatic assignment workflows and due date escalation notification for quick documentation and resolution.
- Internal work orders created from service requests with related photos, locations, and details.
- Easily configure public and private settings for request categories and customizable questions.
- Easily log requests on behalf of residents with automatic updates sent.
- Support for marketing and rollout initiatives to ensure success at launch.
- Simple, clear report interfaces for quick access to data and core metrics.
- Recurring data exports tailored to your reporting requirements.
- Notification functionality for service request status.
- Mobile tools tailored to workers out in the field.
- Over 20 productized integrations and several API options.



RESIDENT MANAGEMENT

- View a resident's profile with their history of interactions.
- Automatic creation of a resident profile.
- Tag profiles for grouping together (business owners, neighborhood watch groups, e.g.).
- Add notes to keep unique information to better personalize interactions with each resident.

ACCESSIBILITY COMPLIANCE

We continuously work to improve best practices and adherence to WCAG, iOS, and Android accessibility guidelines.



INTEGRATION CAPABILITIES

The SeeClickFix 311 CRM can be integrated with numerous other software programs through our connectors. This will allow the system to work with your existing software. Implementation and/or annual subscription fees may apply. Other integrations may be available. Please contact your sales representative for more details.

Current Integrations

- Accela Automation
- ArcGIS Online
- ArcGIS Workforce
- Bigbelly
- Brightly Asset Essentials
- Cartegraph Operations Management Software (OMS)
- Cityworks Asset Management Software (AMS)
- CivicPlus Code Enforcement, Permitting, and Licensing
- Infor Public Sector (IPS)
- Lagan (Verint CRM)
- Lucity
- Maximo
- Microsoft Dynamics
- Motorola PremierOne CSR
- Naviline
- Oracle Service Cloud
- PubWorks
- TRAKiT
- Tyler Technologies Enterprise Permitting & Licensing Software (EnerGov)
- Tyler Technologies Enterprise Asset Management (EAM)
- VUEWorks

Mobile App

Every organization utilizing the SeeClickFix 311 CRM for request management can deploy branding for the SeeClickFix container application, which geolocates the user and shows the relevant organization(s) for the resident's location. The SeeClickFix mobile application has thousands of reviews with over a 4+ rating in both the Google Play and Apple stores. We update our apps, including Android and iOS, when new features become available or serious bugs have been identified.

- Geo-specific SeeClickFix app.
- Utilization of mobile buttons to display content like payment sites, phone numbers, social media, etc. This can enable you to have an organization-wide mobile app for residents to connect with all aspects of your organization.
- Your internal staff can access most functionality to include due dates, assignments, and internal and public commentary for mobile management of requests.
- Allow for geographic-specific notifications via push to the app, email, and/or your web portal.



The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Local governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

CivicPlus Portal strengthens your community's comprehensive resident relationship management capabilities. With a single username and password, residents can submit a public works request, ask a question, pay a utility bill, or register for an upcoming event. The result is more engaged and invested residents who are more likely to collaborate with you on the success of your community with fewer phone calls, walk-ins, or emails to your department asking how to submit a request or question.

INTEGRATION HUB

With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus products or with third parties (for an additional fee) without the need for a developer. You can even easily create integrations using manual import, polling, and webhooks (for an additional cost).



For example, automatically create a request in the SeeClickFix 311 CRM with an IoT device.

The Integration Hub will reduce the amount of manual work your staff needs to do in the course of their daily work. This will save valuable time by automating your most time-consuming manual workflows.

Implementation

Project Timeline

From project kickoff to announcing the launch of your SeeClickFix 311 CRM, the implementation process averages 8-12 weeks. For projects that include specific integration to an approved third-party system, the timeline generally expands to 12-18 weeks. Your staff will work with a CivicPlus implementation consultant to establish a workable schedule once final scope has been determined and your project kicks off. This overview provides you with an outline of what to expect during each phase.

<p>PHASE 1: INTRODUCTION & PLANNING</p>	<ul style="list-style-type: none"> • Introduction call • Final project timeline developed
<p>PHASE 2: ACCOUNT CONFIGURATION</p>	<ul style="list-style-type: none"> • Configuration of account and best practices • Identify branding standards for mobile app • One hour backend control training
<p>PHASE 3: USER TRAINING & TESTING</p>	<ul style="list-style-type: none"> • User training with customized agenda • User testing and revisions
<p>PHASE 4: MARKETING PLANNING</p>	<ul style="list-style-type: none"> • Launch and public announcement planning • Development of press release, social media campaign templates, and digital marketing images
<p>PHASE 5: LAUNCH</p>	<ul style="list-style-type: none"> • Assistance with launch press release • Press conference/council meeting assistance • Create theme campaigns for specific request types • Assistance developing messaging for PSA video or radio segment announcement

Approaching Your Project Implementation

Phase 1: Introduction & Planning

Implementation begins with an introduction call that includes your leadership team and implementation consultant. We will review your organization's goals, establish a timeline for launching your SeeClickFix 311 CRM, determine which departments will use the solution, and field any questions you have. During the introduction call, we will also determine if a kickoff presentation with your leadership team is needed.

After the introduction call, your implementation consultant will develop a final project timeline based on final scope, agreed milestones, and key deliverables.

Phase 2: Account Configuration

During this phase, your team will gain access to your SeeClickFix 311 CRM account and receive consultation on how to best configure your settings. This phase will also include a one-hour training session on the backend controls via webinar.

We will train you to configure your account for success. Configuration will include setting up members, request types, automatic assignments, and notifications, escalation contacts, timeline response goals, recurring data exports, preformatted response messages, custom emails, geographical areas for tracking and reporting, and mobile app buttons that link to webpages, call phone numbers, or display custom content.

Phase 3: User Training & Testing

Your training will include:

- How to effectively respond to service requests
- Understanding the differences between internal and external communications
- Process to generate work orders
- Creating usable reports
- Overview of new core concepts of application rules for request categories
- Secondary questions
- Workflows
- Request status alerts
- Notices
- User roles
- Access levels

We offer two approaches to training. Depending on the needs of your organization, training can be virtual for live groups or we can develop a train-the-trainer approach and work with two to three people on your team who will then train the remainder of your staff.

After training, authorized members can begin testing the platform to better understand the features and capabilities of the system. This testing also allows for feedback for configuration changes needed prior to launch.



See Click Fix offers two-three free monthly tutorials for customers to attend online at their convenience. We will review the topics you were previously trained on, and you can ask questions from our lead trainer. Many customers find these refresher tutorials extremely valuable as a review or even training of new staff members.

The goal of the SeeClickFix 311 CRM training is to educate system admins for the implementation process. If a custom agenda is required, we will work with you stakeholders to develop the best training for your team.

Your's responsibilities will include:

- Securing stakeholder availability for meeting(s) to customize training agenda.
- Ensure admins are available to participate in the system admin training.
- Have team members available for the SeeClickFix 311 CRM install, provide training on best practices, and system configuration.

Phase 4: Marketing Planning

We will host a specific call to discuss launch and public announcement planning. We can provide a variety of resources to assist in marketing, including our User Adoption Guide and downloadable materials available from our Help Desk.

The basic steps for marketing planning and launch include:

- Setting official launch and announcement date
- Completing a launch questionnaire
- Adding web portal and app links to your website
- Adding the app to Facebook page(s)
- Developing and executing marketing plan



Phase 5: Launch & Announcement

Your customer success manager will work with you to successfully announce the launch of the SeeClickFix 311 CRM in your community. This consulting and assistance may include:

- Assistance with crafting a press release
- Assistance with draft announcement language and design of organization newsletter, flyers, and other community-wide notices
- Assistance creating theme campaigns about specific request types (fall clean up, back to school, hurricane season preparation, etc.)
- Assistance with content/message of public service announcement video or radio segment



Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 9 a.m. – 6 p.m. (ET) to assist with any questions or concerns regarding the technical functionality and usage of your new solution.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

Support at a Glance

- Technical support engineers available 9 a.m. – 6 p.m. (ET) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)



AWARD-WINNING

CivicPlus has been honored with two Gold Stevie® Awards, three Silver Stevie® Awards, and seven Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, and Remote Customer Service Innovation of the Year. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.



CONTINUING PARTNERSHIP

We won't disappear after your application is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.



MAINTENANCE

- Extensive automated test suites integrated with version control system
- Web based products receive updates daily via a continuous integration process.
- Mobile apps are managed on a standard schedule for features (every 2-3 months) and as needed for bug fixes

Hosting & Security

The SeeClickFix 311 CRM's operational goal is 99.9% availability. All our systems are monitored continuously with automatic contact mechanisms and escalation to multiple members of our engineering team if a problem is detected. When problems occur, we use various methods to communicate status updates with partners.

Our services operate within the data centers of Linode and AWS, both of which employ numerous techniques to ensure reliable uptimes for our equipment and network access. When outages occur in these facilities, we do depend on our vendors to provide timely updates and resolution.

We have designed our services with redundancy and recovery procedures in mind to mitigate single points of failure. This includes redundant systems, the ability to provision new instances if necessary, and regular data backups. Databases are replicated in real time to a secondary server and backed up at a different data center every four hours for disaster recovery purposes.

Our software and operational configurations are managed in a version control system, and in a worst-case scenario we are able to re-deploy our services from the database backups and version control repositories.

DDOS MITIGATION

We have rate limits and filters in place for our public endpoints to discard most forms of abusive traffic. In a more severe situation, we would be able to migrate our services to alternate IP addresses or employ a commercial DDOS mitigation service to respond to a persistent attack.



SYSTEM SECURITY

- Our server software is updated regularly to minimize exposure to security problems.
- We monitor various security announcement lists in order to respond quickly to any vulnerabilities.
- Systems are accessible to engineers only on an as-needed basis.
- Our software is revision controlled and can be used to recreate our systems as needed for scaling, repairs, or disaster recovery.
- Our systems have restricted visibility to the Internet via firewall mechanisms.
- We support SSL encryption on all our services, including integrations with remote systems.

DATA CENTERS

Our data centers provider employ a variety of physical and system security practices. For more details on their security policies:

- Linode: linode.com/security
- AWS: aws.amazon.com/security
- Heroku: heroku.com/policy/security



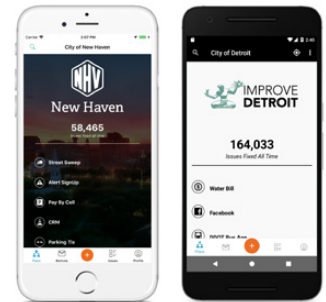
Optional Enhancements

CONVERSATIONS

Conversations is a multi-channel communication tool designed to improve and simplify citizen and local government engagement. Inbound citizen messages from email, text, in-person, and digital media channels are consolidated into a single interface for rapid outbound response. Citizen communication histories are documented at the individual profile level to facilitate optimal service interactions. Flexible internal processes and tools can be configured to ensure better service and more efficient internal workflows.

MARKETPLACE MOBILE APP

The Marketplace app upgrades the SeeClickFix app to a named app in the Google Play and Apple store with your organization's branding. SeeClickFix has built over 200 Marketplace branded apps for city and county governments throughout the U.S. and Canada. With the Marketplace app, you'll receive all of the great benefits of the SeeClickFix container app, but with custom branding - including design and marketing support.



CIVICPLUS CHATBOT POWERED BY FRASE

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI) to deliver exceptional customer experiences to citizens using your solution. Our Chatbot crawls your CRM and other linked databases to create a continually, automatically updated, AI-powered knowledgebase that you don't have to maintain separately.

IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your CivicEngage website your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Azure Active Directory (AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.





CivicPlus

302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #:
Date:
Expires On:

Statement of Work
 Q-61980-1
 1/19/2024 9:27 AM
 3/19/2024

Client:
 LEEDS, ALABAMA

Bill To:
 LEEDS, ALABAMA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Javier Mendez		javier.mendez@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	SeeClickFix Request	Unlimited gov user licenses for service request management tool to intake citizen submissions via mobile app. Assign requests internally, resolve issues and measure request performance. Includes support and virtual training services.	Renewable
1.00	SeeClickFix Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable
1.00	Marketplace App Annual	Marketplace App Annual	Renewable
1.00	SeeClickFix Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable

List Price -- Year 1 Total	USD 18,794.01
Total Investment - Initial Term	USD 14,095.51
Annual Recurring Services - Year 2	USD 19,733.71

Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)