



# CITY OF LEEDS, ALABAMA

## REGULAR COUNCIL MEETING AGENDA

Leeds Municipal Annex - 1412 9th Street; Leeds, Alabama 35094

**October 18, 2021 @ 6:00 PM**

---

### CALL COUNCIL MEETING TO ORDER

### ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

### APPROVE COUNCIL MINUTES

- [1.](#) Minutes from October 04, 2021

### REPORTS OF OFFICERS:

2. Mayor's Report: Mayor David Miller
- [3.](#) Police Department: Chief Atkinson  
September 2021 Report
4. Fire Department: Chief Parsons
5. Library: Library Director Carden
6. Municipal Court: Magistrate Roberts
- [7.](#) Development Services Department: City Administrator Watson  
Over-time report
8. Public Works Department: Public Works Director Warren
9. Social Services Department: Director Bryan

### OLD BUSINESS:

### NEW BUSINESS:

- [10.](#) Resolution 2021-10-04: Consider Declaring and Deeming Certain Municipal Property Surplus and No Longer Needed for Public Purposes & Authorizing and Approving Sale
- [11.](#) Resolution 2021-10-05: Consider Budget Adjustment for City Streetlight
- [12.](#) Resolution 2021-10-06: Consider Appointment to the Board of Trustees of the Leeds Jane Culbreth Library
- [13.](#) Resolution 2021-10-07: Consider Authorizing Purchase of SRO Vehicle and Hiring a School Resource Officer
- [14.](#) Resolution 2021-10-08: Consider Authorizing Interim City Financial Audit
15. Resolution 2021-10-09: Consider Budget Amendment for Emergency Culvert Repair

### PUBLIC COMMENTS

*All comments are to be limited to 2 minutes*

### ADJOURNMENT

---

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-699-2585.

**File Attachments for Item:**

1. Minutes from October 04, 2021



# CITY OF LEEDS, ALABAMA

## REGULAR COUNCIL MEETING MINUTES

Leeds Municipal Annex - 1412 9th Street; Leeds, Alabama 35094

**October 04, 2021 @ 6:00 PM**

---

### CALL COUNCIL MEETING TO ORDER

Mayor David Miller called the meeting to order at 6:05 pm.

### ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

#### PRESENT

Mayor David Miller  
Council member Kenneth Washington  
Council member Eric Turner  
Council member Johnny Dutton  
Council member Angie Latta  
Council member Devoris Ragland-Pierce

#### INVOCATION

Council member Eric Turner

#### PLEDGE OF ALLEGIANCE

Mayor David Miller

### PUBLIC HEARING

1. RA21-000005: A request for the Rezoning of a Certain Property at 1615 Ashville Road from B-2 (General Business District) to I-1 (Light Industrial District) to allow for climate-controlled storage

Mayor Miller explained the item to those present. There was no public comment. Item was referred to Council.

Public Hearing closed at 6:07 pm.

### APPROVE COUNCIL MINUTES

2. Minutes from September 07, 2021

Motion to approve minutes from September 07, 2021 made by Council member Turner, Seconded by Council member Latta. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

### REPORTS OF OFFICERS:

3. Mayor's Report: Mayor David Miller

Mayor Miller reported that Rowan Springs sink hole has been repaired. Also, he announced that the City will accept applications for a vacancy on the Board of Trustees for the Leeds Jane Culbreth Library. An application link will be on the City's website for the next two (2) weeks.

4. Police Department: Chief Atkinson

No Report

5. Fire Department: Chief Parsons

Chief Parsons gave a report of training with ALEA and ambulance driver training at First Baptist Church parking lot.

6. Library: Library Director Carden

Report is in Council packet

7. Municipal Court: Magistrate Roberts

Ms. Roberts reported that the fiscal year ended with \$336,479 being deposited into the City's General Fund.

8. Development Services Department: City Administrator Watson

No Report

9. Public Works Department: Public Works Director Warren

No Report.

Council member Washington reported about items being dumped throughout the City. Fines should be enforced for dumping.

10. Social Services Department: Director Bryan

Mayor Miller presented Ms. Bryan a \$10,000 check from Jefferson County for the Senior Center. Ms. Bryan thanked Chief Parsons and the Fire Department for providing birthday lunch last month. Also, Ms. Bryan presented copies of October's activities and lunch menus.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

11. Ordinance 21-001672: Consider Determination of Assenting to the Rezoning at 1615 Ashville Road

Motion for Unanimous Consent to consider Ordinance 21-001672 made by Council member Dutton, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce.

Motion to approve Ordinance 21-001672 as indicated on the application (B-2 General Business District to I-1 Light Industrial District) made by Council member Turner, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

12. Ordinance 2021-10-01: Consider the Authorization and Implementation of Emergency Medical Transport Services for City Fire Department

Motion for Unanimous Consent to consider Ordinance 2021-10-01 made by Council member Latta, Seconded by Council member Washington. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce.

Motion to approve Ordinance 2021-10-01 made by Council member Latta, Seconded by Council member Washington. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

13. Resolution 2021-10-01: Consider Renewal of Fire Department Training and Scheduling Software Agreements

Motion to approve Resolution 2021-10-01 made by Council member Ragland-Pierce, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

14. Resolution 2021-10-02: Consider Approval of Mutual Aid Consortium with Alabama Fire Chief's Association

Motion to approve Resolution 2021-10-02 made by Council member Dutton, Seconded by Council member Latta. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

15. Resolution 2021-10-03: Moton Center

General George Bowman presented the Moton Center Educational Foundation's vision and projection for the Moton Center. Along with Priority Soldiers, they are asking for the City's support and good will. They want to create a tri-county service center for veterans and their families. Also present: Dr. Carl Marbury, Moton Center CEO; Dr. Gloria Haynes, Moton Center Executive Director; Mr. Ken Phillips, Priority Soldiers CEO and Mr. Billy Eyster, Eyster Properties.

Mayor Miller responded that the City would need to meet again in a work session for further discussion.

## **PUBLIC COMMENTS**

Mr. Joey Hardy, 1780 Whitmire Street, has flooding at his residence. Mayor Miller referred the matter to the Development Office and City Engineer for review. Ms. Ragland-Pierce said that the Development office has looked at his issues. Mr. Watson stated that he was waiting to hear back from Goodwyn, Mills & Cawood as they were the engineering firm of record for the sidewalk project.

## **ADJOURNMENT**

An Executive Session for the Council under Section 36-25A-7 (a)(3) was recommended by City Attorney Johnny Brunson. Council members Turner and Washington also asked for an Executive Session under Section 36-25A-7 (a)(1). None of the items discussed will need a vote afterwards.

Motion for Unanimous Consent to add Executive Session to the agenda made by Council member Washington, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member

Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

Motion to adjourn meeting into Executive Session made by Council member Washington, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce.

The meeting adjourned at 7:03 pm.

---

David Miller, Mayor

Attest:

---

Toushi Artbitelle, City Clerk

**File Attachments for Item:**

3. Police Department: Chief Atkinson  
September 2021 Report



J ATKINSON  
CHIEF OF POLICE

THE CITY OF LEEDS  
LEEDS POLICE DEPARTMENT

1040 PARK DRIVE  
LEEDS, ALABAMA 35094-2213  
BUS: (205) 699-2581  
FAX: (205) 702-6556



DAVID MILLER  
MAYOR

DATE: October 12, 2021

Mayor and Council:

The following is a summary of the Police Department activities for the month of September and the 2021 year-to-date totals.

**Police Department Activity Summary**

Category	*Calls Answered	Accidents Investigated	All Reports	Traffic Stops	Traffic Citations	Warning Citations	Non-Traffic Citations	Misd. Arrests	Felony Arrests	Warrants Served
Sep 2021	730	35	160	241	170	126	11	16	24	98
2021 YTD	6556	315	1516	2637	1631	1101	42	220	151	844
Sep 2020	791	34	210	397	352	151	1	41	32	67
2020 YTD	7454	310	1537	2868	2321	1189	20	302	134	444
Category	*Officer Assists	*Public Assists	Court Hours	Training Hours	Shifts Worked	Miles Driven	Dispatch CFS	Business Cks/Card		
Sep 2021	359	186	34	48	250	20,498	1632	257		
2021 YTD	2938	2076	380	341	2147	189,482	15119	1828		
Sep 2020	338	301	35	250	246	22,261	1676	222		
2020 YTD	2887	2671	160	514	2265	164,211	14342	2199		

\*Calls answered, Officer Assists and Public Assists equal all calls.

**Jail Expenses**

**Prisoner Transportation**

No. of Inmate Days	32	Sep 2021	Miles =	3,120.0	Sep 2021	Hours =	52.0
Sep Expenses	\$1,040.00	2021 YTD	Miles =	14,771.5	2021 YTD	Hours =	504.0
2021 YTD	\$24,082.50						
2020 Total	\$40,507.50	2020 Total	Miles =	14,162.2	2020 Total	Hours =	522.0

**False Alarms**

False Alarms	Burglary Business	Burglary Residence	Robbery Business	Robbery Residence	Totals	Chargeable	
Sep 2021	12	10	0	0	22	22	
2021 YTD	88	68	4	0	160	160	
2020 Total	170	118	15	1	304	304	

**Assigned Cases**

<b>Statistics for Leeds, Alabama</b>	<b>Homicide</b>	<b>Rape</b>	<b>Robbery</b>	<b>Assault</b>	<b>Burglary</b>	<b>Felony Theft</b>	<b>MVT</b>
Sep 2021	0	11	3	1	1	8	1
2021 YTD	0	20	4	12	18	110	16
Cases Cleared YTD	0	18	4	13	11	50	9
Sep 2020	0	0	0	1	4	3	0
2020 YTD	1	4	4	7	41	60	10

Respectfully Submitted,

Sgt. J.Scott

**File Attachments for Item:**

7. Development Services Department: City Administrator Watson  
Over-time report

# Department Hours- OT

From 09/21/21 to 10/04/21

Department	OT	COM	FDC	Totals
	146:39	4:00	54:45	205:24
ADM-1	7:50			7:50
CRT-11	16:02	4:00		20:02
DEV-50	6:01			6:01
FIRE1-26	18:00		54:45	72:45
POL-22	74:45			74:45
STR-80	24:01			24:01

**File Attachments for Item:**

9. Resolution 2021-10-04: Consider Declaring and Deeming Certain Municipal Property Surplus and No Longer Needed for Public Purposes & Authorizing and Approving Sale

**RESOLUTION NO. 2021-10-04**

**RESOLUTION DECLARING AND DEEMING CERTAIN MUNICIPAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR PUBLIC PURPOSES & AUTHORIZING AND APPROVING SALE.**

**WHEREAS**, the City of Leeds, Alabama has certain items of personal property which are no longer needed by the City for municipal purposes; and

**WHEREAS**, Section 11-43-56 of the Code of Alabama 1975 authorizes the municipal governing body to dispose of unneeded personal property; and

**WHEREAS**, the City Police Department has recently identified certain equipment to be damaged, inoperable, unsafe, or otherwise in need of replacement; and

**WHEREAS**, the efforts to properly maintain the inventory of equipment have resulted in older surplus equipment being available.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEEDS, ALABAMA, AS FOLLOWS:**

1. The above Recitals are true and correct and included herein as if fully set forth.
2. The personal property owned by the City of Leeds and hereby determined to be surplus and no longer needed is identified as:

2015 Ford Explorer 1FM5K8AR4FGB83393
2014 Ford Interceptor 1FAHP2MK1EG131609
2013 Ford Interceptor 1FAHP2M86DG105896
2005 Ford Crown Vic 2FAHP71W85X149345
2001 Ford Econoline Van 1FBSS31L21HB31130
1997 Ford Truck 1FTDF1724VNC61557

Make/Model	Caliber	Serial Number	Magazines
Glock 17	9MM	HV776US	3
Glock 19	9MM	WV597US	1
Glock 19	9MM	ZN982US	1
Glock 30	.45	EZC561	1
H&K USP	9MM	24-9904	1
Smith & Wesson Bodyguard	.380	EAPB04	1
Smith & Wesson 15-3	.38	31<13257	n/a
Sig Sauer P226	9MM	U632163	3
Sig Sauer P226	9MM	U632164	4

- 3. The City staff is hereby authorized to lawfully dispose of the subject surplus property by the best legal means possible.
- 4. The Mayor and City staff shall have the full authority to do those things, perform those functions, and to sign necessary documentation in order to carry out the actions so authorized herein.

**APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Leeds, Alabama on this the 18th day of October 2021.

**AYES:** \_\_\_\_\_  
**NAYS:** \_\_\_\_\_  
**ABSENT FROM VOTING:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**CITY OF LEEDS, ALABAMA**

\_\_\_\_\_  
**David Miller, MAYOR**

\_\_\_\_\_  
**DATE**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

In my capacity as the City Clerk of the City of Leeds, hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18th day of October 2021.

\_\_\_\_\_  
 Toushi Arbitelle

**File Attachments for Item:**

10. Resolution 2021-10-05: Consider Waiving Standing City Streetlight Policy and Amending City Budget for related costs

**CITY OF LEEDS  
RESOLUTION NO.: 2021-10-05**

**WAIVING STANDING PRACTICE/POLICY AND APPROVING A BUDGET ADJUSTMENT  
FOR THE INSTALLATION OF NEW RESIDENTIAL STREETLIGHT**

**WHEREAS**, it has been requested that the City place a public streetlight along a City Street at the general location of Georgia Ave @ Albany; and

**WHEREAS**, considering that the City’s standing policy is to not install, pay for, or otherwise sponsor neighborhood streetlights due to the related perpetual associated cost and expenditure of public funds, said policy would require a waiver in order for the subject request to be approved; and

**WHEREAS**, the estimated cost of such installation would approach \$2500 for installation and a continuing \$600 annually, and considering that such expenditures were not contemplated within the previously approved City Budget, a budget amendment and adjustment would be necessary in order for these payments to be properly credited.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Leeds that:

1. The Recitals above are true, correct, and included herein as if fully set forth.
2. The City standing policy, to not pay for nor to provide additional residential street lighting, is hereby waived in order to place a new streetlight/lamp at Georgia Ave @ Albany.
3. The City budget item (#80-4200) shall be amended to pay for, accommodate, and to perpetually maintain a new streetlight at Georgia Ave @ Albany.
4. The Mayor and staff shall have the full authority to do those things, perform those functions, make such decisions, and to sign necessary documentation in order to carry out and fully complete the actions so authorized herein.

**ADOPTED and APPROVED** this the 18th day of October 2021.

CITY OF LEEDS, ALABAMA:

\_\_\_\_\_  
DAVID MILLER, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
TOUSHI ARBITELLE, CITY CLERK

<b>AYES:</b>	_____
<b>NAYS:</b>	_____
<b>ABSENT FROM VOTING:</b>	_____
<b>ABSTAIN:</b>	_____

I, Toushi Arbitelle, City Clerk of the City of Leeds, hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18th day of October 2021.

\_\_\_\_\_  
**Toushi Arbitelle, City Clerk**

**File Attachments for Item:**

11. Resolution 2021-10-06: Consider Appointment to the Board of Trustees of the Leeds Jane Culbreth Library

**CITY OF LEEDS  
RESOLUTION NO.: 2021-10-06**

**APPOINTMENTS TO THE  
BOARD OF TRUSTEES OF THE LEEDS JANE CULBRETH LIBRARY**

**WHEREAS**, by the authority vested in the Leeds City by State law (i.e. 11-90-1 et seq, Code of Alabama 1975), the City Council is authorized to establish and to maintain a public library system which is maintained by a City-appointed Library Board; and

**WHEREAS**, the most recent list of Board appointees and the associated term of office are as follows:

<b>Name</b>	<b>Position</b>	<b>Expiration</b>
Brent Reese	Trustee	July 2025
Susan Miller	Trustee	July 2025
LaToya Hall Turner	Trustee	March 2022
Vicky Dean	Trustee	January 2023
Joseph R Kemp	Trustee	January 2024

*NOTE: a chairman or officers have yet to be elected among the members*

**WHEREAS**, the City Council is desirous of making the necessary appointment of one (1) citizen to the Board of the Leeds Jane Culbreth Library due to the resignation of Ms. Vicky Dean as a Trustee on the Board to serve the subject unexpired term; and

**WHEREAS**, City Council has received an application for appointment, and the Council has determined that the candidate possess the necessary qualifications to serve this entity.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Leeds, Alabama, that:

- A. The above Recitals are included herein as if fully set forth.
- B. Based on the applications submitted to the Council in the order of qualified candidates received, the following named person is hereby appointed to serve on the Board of Trustees of the Leeds Jane Culbreth Library:

<b>APPOINTEE</b>	<b>EXPIRATION OF TERM</b>
Barbara Carney	January, 2023

- C. The Clerk is hereby directed to notify the above-named person of their appointment and to further notify the respective board of said appointment.
- D. All resolutions, or parts of resolutions of the City of Leeds, Alabama, in conflict with this Resolution are hereby repealed to the extent of such conflict.
- E. The Mayor shall have the full authority to do those things, perform those functions, and to sign necessary documentation in order to carry out the actions so authorized herein.

Done this 18<sup>th</sup> day of October, 2021.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT FROM VOTING:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**CITY OF LEEDS, ALABAMA**

\_\_\_\_\_  
**David Miller, MAYOR**

\_\_\_\_\_  
**Date**

**ATTEST:**

\_\_\_\_\_  
**Toushi Arbitelle, City Clerk**

I, Toushi Arbitelle, City Clerk of the City of Leeds, hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18<sup>th</sup> day of October 2021.

\_\_\_\_\_  
Toushi Arbitelle, City Clerk

**File Attachments for Item:**

12. Resolution 2021-10-07: Consider Authorizing Purchase of SRO Vehicle and Hiring a School Resource Officer

**RESOLUTION NO.: 2021-10-07**

**APPROVAL FOR THE PURCHASE OF SRO VEHICLE AND THE HIRING OF AN SRO OFFICER**

**WHEREAS**, the City Police Department is in need of a vehicle for use primarily by the school resource officer; and

**WHEREAS**, the City School Board has agreed to share the costs related to the purchase of a vehicle for the City School Resource Officer; and

**WHEREAS**, the City Council wishes to provide authorization and approval of the vehicle purchase.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Leeds as follows:

1. The above Recitals are true and correct and included herein this Resolution of the City Council as if fully set forth.
2. Subject to the City School Board providing an appropriation of the related costs in the approximate amount of \$30,000.00, the authorization is hereby provided to make the purchase of a vehicle for the City’s Police Department for the primary use by the School Resource Officer with the specifications of the vehicle being in the discretion of the Police Chief.
3. Subject to the City School Board providing an annual appropriation to the City of the related costs in the approximate amount of \$30,000.00 annually, the authorization is hereby provided to hire an SRO and to amend the budget to accommodate such personnel in the maximum amount of \$40,000.00 annually.
4. The Mayor and City staff are hereby authorized to take all necessary actions and execute the necessary documentation in order to complete the actions so authorized.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LEEDS, ALABAMA** on this 18<sup>th</sup> day of October 2021.

CITY OF LEEDS, ALABAMA

\_\_\_\_\_  
DAVID MILLER, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT FROM VOTING:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

In capacity as City Clerk of the City of Leeds, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18<sup>th</sup> day of October 2021.

\_\_\_\_\_  
Toushi Arbitelle, City Clerk

**File Attachments for Item:**

13. Resolution 2021-10-08: Consider Authorizing Interim City Financial Audit

# CITY OF LEEDS

## RESOLUTION NO.: 2021-10-08

### AUTHORIZING INTERIM CITY FINANCIAL AUDIT

**WHEREAS**, although it is required by §11-43-85 of the Code of Alabama 1977 for the Mayor to present to the City Council the annual audit report, it is sometimes prudent to assess the City financial condition and procedures out of the normal cycle; and

**WHEREAS**, the City has historically been subject to a ransomware attack and has even recently been subject to a cyber-attack which jeopardized certain City funds in regard to a specific financial transaction; and

**WHEREAS**, the Finance Committee of the City has made a recommendation to authorize an interim audit to ensure the integrity of City finances.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Leeds that:

1. The Recitals above are true, correct and included herein as if fully set forth.
2. The requested interim audit is hereby authorized.
3. The related expense for the subject audit shall be paid from City funds as determined by the City Administrator.
4. The Finance Committee shall be in charge of both hiring the auditing firm and for the management of the subject audit.
5. The Mayor and staff shall have the full authority to do those things, perform those functions, make such decisions, and to sign necessary documentation in order to carry out and fully complete the actions so authorized herein.

**ADOPTED and APPROVED** this the 18<sup>th</sup> day of October 2021.

CITY OF LEEDS, ALABAMA

\_\_\_\_\_  
DAVID MILLER, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT FROM VOTING:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

\_\_\_\_\_  
TOUSHI ARBITELLE, CITY CLERK

In my capacity as City Clerk of the City of Leeds, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18<sup>th</sup> day of October 2021.

\_\_\_\_\_  
City Clerk