



CITY OF LEEDS, ALABAMA

REDEVELOPMENT AUTHORITY AGENDA

1412 9th St, Leeds, AL 35094

January 02, 2024 @ 4:30 PM

CALL TO ORDER:

ROLL CALL:

DETERMINATION OF QUORUM:

APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

- [1.](#) Minutes from October 02, 2023
- [2.](#) Minutes from November 06, 2023
- [3.](#) Minutes from November 28, 2023

NEW BUSINESS:

- [4.](#) RDA2023-01-01 - Discussion regarding grant application - Shops on Main
5. RDA2023-01-02 - Discussion - Historic Downtown Walk
- [6.](#) RDA2023-01-03: Approval of previous payables from July 2023 to November 2023

OLD BUSINESS:

OTHER BUSINESS:

CHAIRMAN'S COMMUNICATION:

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-699-2585.

File Attachments for Item:

1. Minutes from October 02, 2023



CITY OF LEEDS, ALABAMA

REDEVELOPMENT AUTHORITY MINUTES

1412 9th St, Leeds, AL 35094

October 02, 2023 @ 4:30 PM

CALL TO ORDER:

Chairman Michael Cauble called the meeting to order at 4:32 pm.

ROLL CALL:

PRESENT

Chairperson Mike Cauble
Vice-Chairperson Andrea Howard
Secretary Dave Mackey
Board Member Larry King

APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

1. Minutes from July 10, 2023

Motion to approve Minutes from July 10, 2023 made by Vice-Chairperson Howard, Seconded by Board Member King. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

NEW BUSINESS:

2. Downtown Streetscape Project - Light Poles/Lamps

Motion to approve black light poles/lamps and Red Sunset brick subject to landscape design made by Vice-Chairperson Howard, Seconded by Board Member King. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

3. FG2023-09-01: Consider Façade Grant Application for Standard Furniture

Mr. Jacob Shevin, Standard Furniture representative, presented façade information to the members.

Motion to approve FG2023-09-01 subject to 2023-2024 budget approval made by Secretary Mackey, Seconded by Board Member King. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

OLD BUSINESS:

There was none.

OTHER BUSINESS:

There was none.

CHAIRMAN'S COMMUNICATION:

Chairman Michael Cauble called on Ms. Laura Roberts, Leeds High School Band Booster President. The Band Boosters are raising money to send the band to Pearl Harbor for a special performance. Their goal is to raise \$200k for their trip. They are proposing to have a food tent at the Gazebo during Atrix openings and the Christmas Tree lighting.

Motion for Unanimous Consent to add Ms. Robert's request to the agenda made by Secretary Mackey, Seconded by Vice-Chairperson Howard. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

Motion to allow LHS Band Boosters to set up a food tent at the Gazebo for October made by Secretary Mackey, Seconded by Vice-Chairperson Howard. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

ADJOURNMENT:

Chairperson Cauble adjourned the meeting at 5:03 pm.

Mr. Michael Cauble, Chairman

Ms. Andrea Howard, Secretary

File Attachments for Item:

2. Minutes from November 06, 2023



CITY OF LEEDS, ALABAMA

REDEVELOPMENT AUTHORITY MINUTES

1412 9th St, Leeds, AL 35094

November 06, 2023 @ 4:30 PM

CALL TO ORDER:

Chairman Michael Cauble called the meeting to order at 4:30 pm.

ROLL CALL:

PRESENT

Chairperson Mike Cauble
Vice-Chairperson Andrea Howard
Secretary Dave Mackey
Board Member Larry King

APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

Previous meeting minutes were unavailable for review.

NEW BUSINESS:

1. RDA23-10-01 - 2023-24 Budget

Motion to approve RDA23-10-01 made by Vice-Chairperson Howard, Seconded by Secretary Mackey. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

2. RDA23-10-02 - Professional Services Contract - Advertising & Social Media

Motion to approve RDA23-10-02 made by Secretary Mackey, Seconded by Vice-Chairperson Howard. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

3. RDA23-10-03 - Authorize use of Parkway Parking Lot

Motion to approve RDA23-10-03 made by Vice-Chairperson Howard, Seconded by Secretary Mackey. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey. Voting Abstaining: Board Member King

4. RDA23-11-01 - Reimbursement of Facade Grant - 9th St.

Motion to approve RDA23-11-01 made by Secretary Mackey, Seconded by Board Member King. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

5. RDA23-11-02 - Food Truck - Downtown - Wahington, Kenneth

Motion to approve RDA23-11-02 to allow food trucks at locations as specified in the Redevelopment Authority area (9th Street @ cement plant and 8th Street parking lot) made by Secretary Mackey, Seconded by Board Member King. Voting Yea: Chairperson Cauble, Vice-Chairperson Howard, Secretary Mackey, Board Member King

OLD BUSINESS:

There was none.

OTHER BUSINESS:

There was none.

CHAIRMAN'S COMMUNICATION:

Next meeting will be Monday, January 08, 2024.

ADJOURNMENT:

Chairperson Cauble adjourned the meeting at 5:03 pm.

Mr. Michael Cauble, Chairman

Ms. Andrea Howard, Secretary

File Attachments for Item:

3. Minutes from November 28, 2023



CITY OF LEEDS, ALABAMA

REDEVELOPMENT AUTHORITY/HISTORIC PRESERVATION COMMISSION MINUTES

1412 9th St, Leeds, AL 35094

November 28, 2023 @ 3:00 PM

CALL TO ORDER:

Chairman Michael Cauble called the combined meeting with the Consolidated Review Committee to order at 4:33 pm.

ROLL CALL:

PRESENT

Chairperson Mike Cauble
Secretary Dave Mackey

ABSENT

Vice-Chairperson Andrea Howard
Board Member Larry King

CRC MEMBERS PRESENT

City Administrator Brad Watson
Council Member Johnny Dutton
Fire Chief Parsons

APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

There was none.

NEW BUSINESS:

1. HPC2023-11-01 - A request by Christopher Architecture to allow for the removal of a non-contributing building and a certificate of appropriateness for an addition to an existing structure located at 1524 9th St, TPID: 2500211023001.000, Form Based Code, Jefferson County

Motion to approve HPC2023-11-01 made by City Administrator Watson, Seconded by Secretary Mackey. Voting Yea: Chairperson Cauble, Secretary Mackey, City Administrator Watson, Council Member Dutton, and Fire Chief Parsons.

Motion to issue Certificate of Appropriateness that the addition will not harm or negatively affect the historic district made by Secretary Mackey, Seconded by City Administrator Watson. Voting Yea: Chairperson Cauble, Secretary Mackey, City Administrator Watson, Council Member Dutton, and Fire Chief Parsons.

OLD BUSINESS:

There was none.

OTHER BUSINESS:

There was none.

CHAIRMAN'S COMMUNICATION:

There was none.

ADJOURNMENT:

Chairperson Cauble adjourned the meeting at 3:23 pm.

Mr. Michael Cauble, Chairman

Ms. Andrea Howard, Secretary

File Attachments for Item:

4. RDA2023-01-01 - Discussion regarding grant application - Shops on Main



Hometown Grants

Get up to \$50,000 to bring your community project idea to life.

[Submit your proposal](#)

We're investing \$25M in 500 rural towns over 5 years to jumpstart projects and build stronger communities. Together, we can help upgrade tech at your local library, build new hiking trails, revitalize historic buildings, and so much more.

What to know about Hometown Grants.

What kinds of projects will T-Mobile fund?

We'll help fund projects that foster local connections, like technology upgrades, outdoor spaces, the arts, and community centers.

What is needed to apply for a grant?

T-Mobile awards up to \$50,000 for shovel-ready projects. Applicant's proposal must include plans, budget, timeline, anticipated impact, and up to five letters of support.

Who can request a grant?

Elected officials, town managers/employees, tribal leaders, or nonprofit community leaders from small towns with population less than 50,000 can apply.

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Matt Wechtel – Chair of the Madison County NC Commissioners – Marshall, NC

Apply for a Hometown Grant for your town.

We award 25 grants each quarter to small towns just like yours. Let us know what project you'd like funding for.

[Create account and apply](#)

A colorful mural created by community members in Murray, KY.

Here's how to apply:

Step 1:

[Click here](#) (or click the "Apply now" button below) to create an account with our partner, Main Street America™.

Step 2:

You'll be taken to an application page with detailed steps, drop-down menus, fillable forms, and places to upload documents.

Hometown Grants are intended for "shovel-ready projects". Information required for your application includes:

- Project plan proposal with a detailed budget and timeline
- Up to 5 letters of support from stakeholders in the community
- Examples of in-kind donation possibilities/additional funding to cover the remainder of the project
- Details on permits needed or already obtained

Step 3:

After submitting your proposal, you'll get a confirmation email that your application was received. Within 60 days of the application window closing, every applicant will be notified via email whether their project proposal is a winner.

Our nonprofit partners

T-Mobile partners with SmartGrowth America and Main Street America on our grant selection panel.



Got Questions about Hometown Grants?

What is the T-Mobile Hometown Grants Program?



How does the T-Mobile Hometown Grants program work?



What should I submit during the application process?



How are towns selected?



What kinds of projects will T-Mobile fund?



Who can request a grant?



What are key submission deadlines?



How will winners be notified?



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File Attachments for Item:

6. RDA2023-01-03: Approval of previous payables from July 2023 to November 2023

Leeds Redevelopment Authority

Account QuickReport

July - November, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
60-4000 Admin Expenses								
60-4400 Contract Services								
07/01/2023	Bill	June 2023 services	adr BUSINESS & MARKETING STRATEGIES	June 2023 services	60-4000 Admin Expenses:60-4400 Contract Services		3,166.67	3,166.67
08/01/2023	Bill	July 2023 services	adr BUSINESS & MARKETING STRATEGIES	July 2023 services	60-4000 Admin Expenses:60-4400 Contract Services		3,166.67	6,333.34
08/01/2023	Bill	Reimbursement	CITY OF LEEDS	Reimbursement: Quickbooks for Aug 2023	60-4000 Admin Expenses:60-4400 Contract Services		58.30	6,391.64
09/01/2023	Bill	Aug 2023 services	adr BUSINESS & MARKETING STRATEGIES	Aug 2023 services	60-4000 Admin Expenses:60-4400 Contract Services		3,166.67	9,558.31
09/01/2023	Bill	Reimbursement	CITY OF LEEDS	Reimbursement: Quickbooks for Sept 2023	60-4000 Admin Expenses:60-4400 Contract Services		63.60	9,621.91
10/01/2023	Bill	Reimbursement	CITY OF LEEDS	Reimbursement: Quickbooks for Oct 2023	60-4000 Admin Expenses:60-4400 Contract Services		63.60	9,685.51
10/01/2023	Bill	Sept 2023 services	adr BUSINESS & MARKETING STRATEGIES	Sept 2023 services	60-4000 Admin Expenses:60-4400 Contract Services		3,166.67	12,852.18
11/01/2023	Bill	Reimbursement	CITY OF LEEDS	Reimbursement: Quickbooks for Nov 2023	60-4000 Admin Expenses:60-4400 Contract Services		63.60	12,915.78
11/01/2023	Bill	Oct 2023 Services	adr BUSINESS & MARKETING STRATEGIES	Oct 2023 services	60-4000 Admin Expenses:60-4400 Contract Services		3,166.67	16,082.45
Total for 60-4400 Contract Services							\$16,082.45	
60-4410 Advertising								
07/01/2023	Bill	Reimbursement	CITY OF LEEDS	Mail Chimp Account for Everyone Leeds Monthly Subscription-May 2023	60-4000 Admin Expenses:60-4410 Advertising		13.00	13.00
08/01/2023	Bill	Reimbursement	CITY OF LEEDS	Mail Chimp Account for Everyone Leeds Monthly Subscription-July 2023	60-4000 Admin Expenses:60-4410 Advertising		13.00	26.00
09/01/2023	Bill	Reimbursement	CITY OF LEEDS	Mail Chimp Account for Everyone Leeds Monthly Subscription-Aug 2023	60-4000 Admin Expenses:60-4410 Advertising		13.00	39.00
10/01/2023	Bill	Reimbursement	CITY OF LEEDS	Mail Chimp Account for Everyone Leeds Monthly Subscription-Sept 2023	60-4000 Admin Expenses:60-4410 Advertising		13.00	52.00
11/01/2023	Bill	Reimbursement	CITY OF LEEDS	Mail Chimp Account for Everyone Leeds Monthly Subscription-Oct 2023	60-4000 Admin Expenses:60-4410 Advertising		13.00	65.00
Total for 60-4410 Advertising							\$65.00	
60-4570 Downtown Project								
07/01/2023	Bill	Reimbursement	CITY OF LEEDS	Summer 2023 movies for Open Air Cinema	60-4000 Admin Expenses:60-4570 Downtown Project		1,410.00	1,410.00
Total for 60-4570 Downtown Project							\$1,410.00	
60-4580 Farmer's Market								
07/01/2023	Bill	Reimbursement	CITY OF LEEDS	Temp pole for Farmer's Market (05/08/2023-06/07/2023)	60-4000 Admin Expenses:60-4580 Farmer's Market		30.17	30.17
08/01/2023	Bill	Reimbursement	CITY OF LEEDS	Electrical work on temp pole panel	60-4000 Admin Expenses:60-4580 Farmer's Market		60.00	90.17
08/01/2023	Bill	Reimbursement	CITY OF LEEDS	Temp pole for Farmer's Market (06/07/2023-07/07/2023)	60-4000 Admin Expenses:60-4580 Farmer's Market		29.70	119.87
09/01/2023	Bill	Reimbursement	CITY OF LEEDS	Temp pole for Farmer's Market (07/07/2023-08/08/2023)	60-4000 Admin Expenses:60-4580 Farmer's Market		28.51	148.38
10/01/2023	Bill	Reimbursement	CITY OF LEEDS	Temp pole for Farmer's Market (08/08/2023-09/07/2023)	60-4000 Admin Expenses:60-4580 Farmer's Market		28.51	176.89
10/01/2023	Bill	Reimbursement	CITY OF LEEDS	Temp pole for Farmer's Market (09/07/2023-09/12/2023) - FINAL	60-4000 Admin Expenses:60-4580 Farmer's Market		4.90	181.79
Total for 60-4580 Farmer's Market							\$181.79	
60-4600 Façade Grant Reimbursement								
11/01/2023	Bill	FG 1509 9th Street	9TH ST LOFTS LLC	Façade Grant Reimbursement (1509 9th Street)	60-4000 Admin Expenses:60-4600 Façade Grant Reimbursement		3,000.00	3,000.00
11/02/2023	Bill	FG 1511 9th Street	9TH ST LOFTS LLC	Façade Grant Reimbursement (1511 9th Street)	60-4000 Admin Expenses:60-4600 Façade Grant Reimbursement		3,000.00	6,000.00
11/03/2023	Bill	FG 1513 9th Street	9TH ST LOFTS LLC	Façade Grant Reimbursement (1513 9th Street)	60-4000 Admin Expenses:60-4600 Façade Grant Reimbursement		3,000.00	9,000.00
Total for 60-4600 Façade Grant Reimbursement							\$9,000.00	
60-4700 Parking Lot Lease Payment								
07/01/2023	Bill	July 2023 Lease	WINFRED LEE BARNES-14.001	Parking Lot Lease: 2500211024014001 - July 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		399.58	399.58
07/01/2023	Bill	July 2023 Lease	LEE BARNES-16.000	Parking Lot Lease: 2500211024016000 - July 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		799.17	1,198.75
07/01/2023	Bill	July 2023 Lease	WINFRED LEE BARNES-6.000	Parking Lot Lease: 2500211024006000 - July 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		1,318.33	2,517.08
07/01/2023	Bill	July 2023 Lease	SIMONE BARNES-15.000	Parking Lot Lease: 2500211024015000 - July 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		400.98	2,918.06
07/01/2023	Bill	July 2023 Lease	FRANK W LITTLE-7.000	Parking Lot Lease: 2500211024007000 - July 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		291.67	3,209.73
08/01/2023	Bill	Aug 2023 Lease	LEE BARNES-16.000	Parking Lot Lease: 2500211024016000 - Aug 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		799.17	4,008.90
08/01/2023	Bill	Aug 2023 Lease	FRANK W LITTLE-7.000	Parking Lot Lease: 2500211024007000 - Aug 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		291.67	4,300.57
08/01/2023	Bill	Aug 2023 Lease	WINFRED LEE BARNES-6.000	Parking Lot Lease: 2500211024006000 - Aug 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		1,318.33	5,618.90
08/01/2023	Bill	Aug 2023 Lease	WINFRED LEE BARNES-14.001	Parking Lot Lease: 2500211024014001 - Aug 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		399.58	6,018.48
08/01/2023	Bill	Aug 2023 Lease	SIMONE BARNES-15.000	Parking Lot Lease: 2500211024015000 - Aug 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		400.98	6,419.46
09/01/2023	Bill	Sept 2023 Lease	WINFRED LEE BARNES-14.001	Parking Lot Lease: 2500211024014001 - Sept 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		399.58	6,819.04
09/01/2023	Bill	Sept 2023 Lease	FRANK W LITTLE-7.000	Parking Lot Lease: 2500211024007000 - Sept 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		291.67	7,110.71
09/01/2023	Bill	Sept 2023 Lease	SIMONE BARNES-15.000	Parking Lot Lease: 2500211024015000 - Sept 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		400.98	7,511.69
09/01/2023	Bill	Sept 2023 Lease	WINFRED LEE BARNES-6.000	Parking Lot Lease: 2500211024006000 - Sept 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		1,318.33	8,830.02
09/01/2023	Bill	Sept 2023 Lease	LEE BARNES-16.000	Parking Lot Lease: 2500211024016000 - Sept 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		799.17	9,629.19
10/01/2023	Bill	Oct 2023 Lease	FRANK W LITTLE-7.000	Parking Lot Lease: 2500211024007000 - Oct 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		291.67	9,920.86
10/01/2023	Bill	Oct 2023 Lease	SIMONE BARNES-15.000	Parking Lot Lease: 2500211024015000 - Oct 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		400.98	10,321.84
10/01/2023	Bill	Oct 2023 Lease	WINFRED LEE BARNES-6.000	Parking Lot Lease: 2500211024006000 - Oct 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		1,318.33	11,640.17
10/01/2023	Bill	Oct 2023 Lease	LEE BARNES-16.000	Parking Lot Lease: 2500211024016000 - Oct 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		799.17	12,439.34
10/01/2023	Bill	Oct 2023 Lease	WINFRED LEE BARNES-14.001	Parking Lot Lease: 2500211024014001 - Oct 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease Payment		399.58	12,838.92
11/01/2023	Bill	Nov 2023 Lease	LEE BARNES-16.000	Parking Lot Lease: 2500211024016000 - Nov 2023	60-4000 Admin Expenses:60-4700 Parking Lot Lease		799.17	13,638.09

Leeds Redevelopment Authority

Account QuickReport

July - November, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
11/01/2023	Bill	Nov 2023 Lease	WINFRED LEE BARNES-6.000	Parking Lot Lease: 2500211024006000 - Nov 2023	Payment 60-4000 Admin Expenses:60-4700 Parking Lot Lease		1,318.33	14,956.42
11/01/2023	Bill	Nov 2023 Lease	SIMONE BARNES-15.000	Parking Lot Lease: 2500211024015000 - Nov 2023	Payment 60-4000 Admin Expenses:60-4700 Parking Lot Lease		400.98	15,357.40
11/01/2023	Bill	Nov 2023 Lease	WINFRED LEE BARNES-14.001	Parking Lot Lease: 2500211024014001 - Nov 2023	Payment 60-4000 Admin Expenses:60-4700 Parking Lot Lease		399.58	15,756.98
11/01/2023	Bill	Nov 2023 Lease	FRANK W LITTLE-7.000	Parking Lot Lease: 2500211024007000 - Nov 2023	Payment 60-4000 Admin Expenses:60-4700 Parking Lot Lease		291.67	16,048.65
Total for 60-4700 Parking Lot Lease Payment							\$16,048.65	
Total for 60-4000 Admin Expenses							\$42,787.89	
TOTAL							\$42,787.89	