



AGENDA
CITY OF LAKE WORTH BEACH
REGULAR CITY COMMISSION MEETING
CITY HALL COMMISSION CHAMBER
TUESDAY, MARCH 02, 2021 - 6:00 PM

ROLL CALL:

INVOCATION OR MOMENT OF SILENCE: led by Vice Mayor Andy Amoroso

PLEDGE OF ALLEGIANCE: led by Commissioner Herman Robinson

AGENDA - Additions / Deletions / Reordering:

PRESENTATIONS: (there is no public comment on Presentation items)

- A. Presentation from Palm Beach County Community Services Director James Green
- B. PBSO update by Captain Todd Baer

COMMISSION LIAISON REPORTS AND COMMENTS:

PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:

APPROVAL OF MINUTES:

- A. [Regular Meeting - February 2, 2021](#)
- B. [Regular Meeting - February 16, 2021](#)

CONSENT AGENDA: (public comment allowed during Public Participation of Non-Agendaed items)

- A. [Payments of Fiscal Year 2020 Invoices](#)
- B. [Second Amendment to Retail Lease with Maxplan Enterprises, Inc., d/b/a Kilwins Chocolates and Ice Cream](#)
- C. [Ratification of appointments to the City Tree Board](#)

CITY ATTORNEY'S REPORT:

CITY MANAGER'S REPORT:

ADJOURNMENT:

[Attachment - Draft Agenda - March 16, 2021](#)

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

**MINUTES
CITY OF LAKE WORTH BEACH
REGULAR MEETING OF THE CITY COMMISSION
CITY HALL COMMISSION CHAMBER
TUESDAY, FEBRUARY 2, 2021 - 6:00 PM**

The meeting was called to order by Mayor Triolo on the above date at 6:00 PM in the City Commission Chamber located at City Hall, 7 North Dixie Highway, Lake Worth Beach, Florida.

ROLL CALL: Present were Mayor Pam Triolo; Vice Mayor Andy Amoroso; and Commissioners Scott Maxwell, Carla Blockson and Herman Robinson. Also present were City Manager Michael Bornstein, City Attorney Glen Torcivia and City Clerk Deborah M. Andrea.

INVOCATION OR MOMENT OF SILENCE: led by Commissioner Carla Blockson.

PLEDGE OF ALLEGIANCE: led by Commissioner Herman Robinson.

AGENDA - Additions/Deletions/Reordering:

There were no changes to the agenda.

PRESENTATIONS: (there is no public comment on Presentation items)

- A. Presentation by Nicole Patterson, Principal of North Grade Elementary
Ms. Patterson relayed that North Grade Elementary was a dual language K-8 Title I school that opened in 1926 and had 43 classrooms in the main building, 17 concretables, a remodeled media center, four computer labs, a Science lab, Art and Music rooms, a parent center, a resource room, 12 Google certified staff, all classrooms had smartboards and every student had a Chromebook. She explained the student demographics and how the school grade was calculated. She spoke about the keys to the school's success such as staying positive during COVID, participation in motivating Reading Plus, Tutorial, Low 25% groups, I-Ready, Istation, Success Maker Academic programs, strategic use of support staff to target areas in need of improvement: small group instruction (Push in and virtual support during all Reading Blocks K-5 and all math blocks 3 -5), virtual parent training opportunities, before and after school tutorials and the extracurricular opportunities/clubs including virtual Band (beginning & advanced), virtual News Team, virtual Recorder Program, virtual Chorus, Special Olympics and PBSO's No Place for Hate & Shop with a Cop. She listed the many partnerships and grants that aided the school and the students. She said that the challenges and barriers were COVID 19, virtual learning/ hybrid teaching, having three schools in one with dual language/gifted/regular programs, a lack of oral language development due to cultural norms, attendance, parental participation, teacher retention and support, lack of early development learning and the transient population. She stated that the opportunities for growth included Google classroom/resources/certified teachers, computers in every child's hands, ensure the right interventions were in place to increase student gains, continue oral language development with all students, increase

explicit planning for whole and small group instruction, continue parent and community involvement and implement a summer program for non-English speaking students new to the program.

Vice Mayor Amoroso thanked Ms. Patterson and stated that he was stocking the school's food bank.

Ms. Patterson said that the students were going home on the weekends with backpacks filled with food. She expressed that the community had opened their hearts and their wallets.

Mayor Triolo said that the Mayor's Council would be working on attendance as well as honoring the teachers.

Ms. Patterson explained that the school was safe with protocols and social distancing and encouraged students to return to in person learning.

Commissioner Robinson asked if the SAC group was meeting and if the school was fully staffed.

Ms. Patterson replied that the meetings were both virtual and in person, depending on the attendees' preferences. She said that they were fully staffed but there were no substitute teachers.

COMMISSION LIAISON REPORTS AND COMMENTS:

Commissioner Robinson: said that for the next 28 days there needed to be conversations about racial equity. He stated that there were candidate debates and was surprised that residents did not know that they could vote for a candidate from each district. He requested commitment to proceed with decisions from the work sessions and announced that applications were being received for the charter committee.

Vice Mayor Amoroso: reported that he had been very busy with meetings for all of the committees on which he served and that the Palm Beach League of Cities had a packet with legislative issues for the upcoming session. He said that there were three maps from the CRA for restaurants, shops and murals with location instructions. He stated that there were green bags that would be left downtown to use when shopping in place of plastic bags. He announced that there would be a forum regarding policing on the following Wednesday night at the Osborne Center.

Commissioner Blockson: announced that there were still volunteers working on the unity wall and she had attended the Haitian Church which had taken over the Scottish Rite; she was trying to visit the churches in the City to see what was needed.

Commissioner Maxwell: said that his focus was to help those without computer/internet access to have actionable results for obtaining vaccine information. He wondered if it was appropriate for the commission to have a plaque created for the unity wall since it was owned by residents,

not the City. Commissioner Blockson stated that the first part of the wall was reserved for a plaque and said it was a great idea. The commission gave consensus for a plaque.

Mayor Triolo: stated that the project on 10th Avenue North should be revisited regarding what the City could do to improve the grade. She said that new businesses were moving to the City and there were positive reports from the Gulfstream Hotel.

PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:

Deborah Andrea, City Clerk, read the comments submitted by the following:

Diane Brown wrote that it was very important to continue with the dedication of six million dollars of sales tax money was set aside by the commission to rebuild the pool at the Casino building.

Don Rosenshine wrote that there was more enthusiasm for the pool at the Casino and the six million should not be reallocated to another project until the pool was completed.

APPROVAL OF MINUTES:

Action: Motion made by Vice Mayor Amoroso and seconded by Commissioner Maxwell to approve the following minutes:

- A. Regular Meeting - January 5, 2021
- B. Regular Meeting - January 19, 2021

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

CONSENT AGENDA: (public comment allowed during Public Participation of Non-Agendaed items)

Action: Motion made by Commissioner Maxwell and seconded by Commissioner Robinson to approve the Consent Agenda.

- A. Work Order #6 with the Paving Lady

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

PUBLIC HEARINGS:

There were no Public Hearings on the agenda.

UNFINISHED BUSINESS:

- A. Clarification of Direction on 17 South M Street - Leisure Services Offices Relocation study

City Manager Bornstein stated that there was concern expressed about the building on S M Street and there was a feasibility study regarding moving the building. He explained that the scope had been limited and there was no language about Bryant Park; the commission had not approved nor discussed moving the structure to Bryant Park. He said that a feasibility study was still necessary regarding moving the building, but any mention of Bryant Park had been removed.

Comments/requests summary:

1. Mayor Triolo said that a Parks Master Plan was necessary and had been discussed for many years. She stated that there needed to be an understanding about what the residents wanted.

City Manager Bornstein apologized for creating confusion regarding Bryant Park.

2. Commissioner Robinson expressed pleasure in reconsidering decisions and was disturbed that the City would act as a developer, putting something in a neighborhood without speaking with the neighborhood. He said that there was an issue about what to do with the building and there was not enough planning about what to do with the area. He asked how many lots were in the five block area and suggested moving the building to the parking lot at the golf course.

City Manager Bornstein stated that the study would relay the costs and feasibility of moving the building which had historic value. He requested a motion for clarification.

Action: Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to approve the feasibility study removing any mention of Bryant Park. **Motion was rescinded.**

City Clerk Andrea read the comments submitted by the following:

Cliff Kohlmeyer wrote in opposition to removing the historic structure.

Claudia Harrison, Chief Communications Officer at Compass Community Center, wrote in opposition to relocating the house at 17 S M Street.

Silvia Rotela wrote to oppose relocating the house at 17 S M Street.

Lisa Koeper wrote in opposition to moving the historic structure.

Diane Lombardo wrote that she was deeply troubled by the proposed L & M Street Project and the fate of 17 S. M Street.

Richard Stowe wrote in opposition to moving the structures at 17 S M Street.

Richard Guercio wrote that he opposed the project.

The following individuals read their comments via Zoom:

Chuck Royce said that it seemed from the comments that the house would not be moved to Bryant Park and therefore had no further comment.

Tom Conboy said that he was disappointed that the item had been approved at the previous meeting with old information.

City Manager Bornstein clarified that the Howard Park grant work was related to CBDG funding and had been submitted with information available at the time. He explained that the building on south M had been purchased for a potential parking garage, which fell through and that the CRA had been contacted to see if there was any interest in a project for the lot.

Mayor Triolo stated that a rendering had been put out when there was no project and residents were upset about a project that did not exist. She said that the residents had been upset for no reason because the cart was put before the horse.

City Manager Bornstein apologized for releasing data showing what could be built on the lot and said that there were no projects being considered at that time.

Mayor Triolo said that putting unapproved information out created confusion in the community.

Commissioner Robinson stated that the problem was with one building and the commission had a responsibility to express their ideas, direction and concerns to the public regarding a project that could go there. He said that he wanted further discussion with the CRA about a development that would blend with the neighborhood and stated that time was money and he was tired of putting decisions off.

Mayor Triolo reiterated the need for a Parks Master Plan. She said that Commissioner Robinson had spoken with developers about the ballfields without discussing the issue with the community. She said that there were no plans that warranted moving the building and requested that the study be put off until there was a project pending.

Commissioner Robinson said that he had not spoken with any developers regarding the ballfields, a Parks Master Plan was off topic and it was the commission's responsibility to act on their investments as the City's underutilized assets were growing.

Commissioner Blockson said that the commission should give direction to staff, not the other way around and expressed frustration with no decisions being made. She suggested taking a pause to listen to the neighborhoods before giving direction to the City Manager.

Vice Mayor Amoroso stated that an overall Parks Master Plan was needed, including addressing the issues at the golf course. He said that there were buildings in the parks and had been some at Bryant Park previously.

Commissioner Robinson stressed the need to move the development on South M Street forward and not talk about other issues.

Mayor Triolo stated that the property had to be used for parking because the land was purchased with sales tax money.

Commissioner Maxwell said that the issue would not be resolved at the meeting and stated that there should be a step back taken as there was no proposed project or developer to discuss.

Commissioner Robinson opined that the CRA should be given direction to incorporate the building into a development project and make it the developer's problem.

Vice Mayor Amoroso iterated that a CRA bought land and put projects together to bring revenue to a City.

Action: Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to table funding a feasibility study until a project came forward that would necessitate moving the building.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell and Blockson. NAYS: Commissioner Robinson.

NEW BUSINESS:

A. Ordinance No. 2020-20 – First Reading – amending Chapter 23 “Land Development Regulations” regarding changes to temporary uses, home occupations and several minor modifications related to development standards for parking and accessory dwelling units, and maintenance easements on zero lot line properties

City Attorney Torcivia read the ordinance by title only.

ORDINANCE 2020-20 - AN ORDINANCE OF THE CITY OF LAKE WORTH BEACH, FLORIDA, AMENDING CHAPTER 18 “UTILITIES,” ARTICLE 7 “STORMWATER UTILITY”, SECTION 18-103. – “ON SITE DRAINAGE” BY REQUIRING MAINTENANCE EASEMENTS FOR ZERO LOT LINE LOTS; AMENDING CHAPTER 23 “LAND DEVELOPMENT REGULATIONS, BY ADDING A NEW SECTION 23.2-37. – “TEMPORARY USE PERMIT” TO CREATE AN APPROVAL PROCESS FOR TEMPORARY USES; AMENDING ARTICLE 3 “ZONING DISTRICTS,” DIVISION 1 “GENERALLY,” SECTION 23.3-6 “USE TABLES” TO ESTABLISH TEMPORARY USES PERMITTED BY ZONING DISTRICT; AMENDING ARTICLE 4, “DEVELOPMENT STANDARDS,” SECTION. 23.4-1. – “SECONDARY (ACCESSORY) DWELLING UNITS,” SECTION 23.4-6. – “HOME OCCUPATIONS,” SECTION 23.4-10. – “OFF-STREET PARKING” TO CLARIFY DEVELOPMENT STANDARDS RELATED TO ACCESSORY DWELLING UNITS AND PARKING AS WELL AS PROVIDE ADDITIONAL FLEXIBILITY FOR HOME OCCUPATION USES IN MIXED USE DISTRICTS, AND ADDING A NEW SECTION 23.4-22 – “TEMPORARY USES” TO ESTABLISH DEVELOPMENT REVIEW STANDARDS FOR TEMPORARY USES; BY AMENDING ARTICLE 5 “SUPPLEMENTARY REGULATIONS” SECTION 23.5-7. – “CONCURRENCY

MANAGEMENT AND PUBLIC FACILITY CAPACITY” TO REQUIRE MAINTENANCE EASEMENTS ON ZERO LOT LINE LOTS; AND PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE

City Attorney Torcivia stated that the Mayor had discretion to have the presentation before a motion was made.

Erin Sita, Community Sustainability Assistant Director, stated that the ordinance was part of a series of amendments in 2020 to address code updates prioritized by the City Commission at the March 5, 2020 work session. She summarized that the proposed amendments in Exhibits A and H standardized access easement requirements for zero lot line lots, in Exhibits B and G added new Section 23.2-37. – Temporary Use Permit to create a new temporary use review permit process and review standards (Exhibit B) and created new Section 23.4-22 – Temporary uses to establish supplementary development standards for temporary uses (Exhibit G), in Exhibit C amended the City’s use tables to establish permitted temporary uses by zoning district, in Exhibit D clarified the size and construction standards for accessory dwelling units, in Exhibit E allowed for additional flexibility for home occupation office uses in mixed use districts and in Exhibit F clarified and consolidated parking requirements for accessory dwelling units (ADUs).

William Waters, Community Sustainability Director, explained that because there was a greater interest in working from home, a series of parameters and performance standards were created to allow a broader professional type of home occupation in properties already located in mixed-use districts. He iterated that the approval would be case by case basis through a conditional use approval in a preapproved project with a limited number of employees and clients. He said that there was a need for smaller office spaces that could eventually grow into bigger businesses that would require brick and mortar spaces. He stated that the change in parking for ADUs would not open up any other areas to ADUs.

Action: Motion made by Commissioner Robinson and seconded by Commissioner Blockson to approve Ordinance No. 2020-20 on first reading and schedule the second reading and public hearing for February 16, 2021.

Comments/requests summary:

1. Commission Robinson stated that the amendments would eliminate any ADUs in single family dwellings.

Mr. Waters stated that ADUs were not allowed in single family areas and could be discussed by the various neighborhoods before staff would bring anything forward. He said that the existing ADUs were grandfathered in.

Vice Mayor Amoroso asked if staff would be bringing ADUs back, asked about home occupations in different districts and if sober homes would be allowed.

Mr. Waters replied that ADUs would be brought back at commission direction and that home occupations would only be allowed in mixed-use districts on a project by project

basis with a public hearing. He explained that it would be a limited allowance and medical was excluded, therefore no sober homes would be allowed.

Vice Mayor Amoroso wanted to ensure that the door would not be opened on uses that were not previously allowed, like medical billing with a large number of employees.

Mr. Waters stated that it would be difficult to get an approval and a business could only have a few employees.

City Manager Bornstein asked Mr. Waters why the use would be allowed.

Mr. Waters iterated that young people were starting businesses in their homes with one or two employees and people were working from home because of the pandemic, which was not allowed. He said that many small businesses had started and then moved into bigger spaces when the businesses grew; there was great interest in home occupations. He said that live-work units had more uses other than professional offices with commercial uses.

City Clerk Andrea read the comment submitted by the following:

Richard Stowe wrote to request that the commission remove the sixty percent formula of habitable floor area formula from ADUs.

Mr. Waters stated that the issues Mr. Stowe raised were not in the ordinance.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

CITY ATTORNEY'S REPORT:

City Attorney Torcivia did not provide a report.

CITY MANAGER'S REPORT:

A. Leadership Academy

City Manager Bornstein said that the curriculum for the Leadership Academy, which had been brought forward by the commission, had been developed for residents and business owners with participation from the commission and staff, with site visits in the future. He stated that the program would start in the next month or so to show residents what took place in the City, including the challenges facing staff and the commission. He said that a contract for Racial Equity And Leadership (REAL) 102 would be brought back for commission consideration and there had been positive feedback on REAL 101 from the staff participants. He stated that the City would be watching PBSO's criminal justice program with interest and that working with Healthier Lake Worth would provide valuable data for visioning sessions and moving forward. He said that better days were ahead after a tough year and expressed gratitude for the positive energy in the City.

B. Capital Projects (CIP)

City Manager Bornstein said that he had received requests for information about CIP. He stated that the projects were over \$150 million dollars and a written report would be brought back to the next meeting with data showing the funding sources for the projects and how much investment the City had done and was continuing to do at the commission's direction.

ADJOURNMENT:

Action: Motion made by Vice Mayor Amoroso and seconded by Commissioner Blockson to adjourn the meeting at 7:56 PM.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

Pam Triolo, Mayor

ATTEST:

Deborah M. Andrea, CMC, City Clerk

Minutes Approved: March 2, 2021

**MINUTES
CITY OF LAKE WORTH BEACH
REGULAR MEETING OF THE CITY COMMISSION
CITY HALL COMMISSION CHAMBER
TUESDAY, FEBRUARY 16, 2021 - 6:00 PM**

The meeting was called to order by Mayor Triolo on the above date at 6:00 PM in the City Commission Chamber located at City Hall, 7 North Dixie Highway, Lake Worth Beach, Florida.

ROLL CALL: Present were Mayor Pam Triolo; Vice Mayor Andy Amoroso; and Commissioners Scott Maxwell, Carla Blockson and Herman Robinson. Also present were City Manager Michael Bornstein, City Attorney Christy L. Goddeau and City Clerk Deborah M. Andrea.

INVOCATION OR MOMENT OF SILENCE: led by Mayor Pam Triolo.

PLEDGE OF ALLEGIANCE: led by Commissioner Scott Maxwell.

AGENDA - Additions/Deletions/Reordering:

Item L, Professional Services Agreement (Special Magistrate Services) with Myrabelle Roche, of MRN Law, P.A., was added to the Consent Agenda.

Action: Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to approve the agenda as amended.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

PRESENTATIONS: (there is no public comment on Presentation items)

A. Presentation by Dr. Elvis Epps, Principal of Lake Worth High School (LWHS)
Dr. Epps gave the history of Lake Worth High School and stated that they would be celebrating their Centennial next year. spoke about Community Outreach Projects that included the Annual Toy Drive, the Annual Thanksgiving Dinner Giveaway, Middle School Band Camps and AFROTC Performances. He announced that Christopher Cain was Teacher of the Year, Tracy Bailey was Assistant Principal of the Year, Stephanie Burch was Support Person of the Year, Chief Derek Townsend was AFROTC Outstanding Instructor of the Year, Dr. Tiffany Cox was selected as a 2020 Yamaha 40 Under 40 leader in music, the AFROTC Unit was rated superior in the Top 5% of all units in the U.S. and the Basketball team were District Champions. He discussed the school's strengths, weaknesses, opportunities and threats and how to meet the needs of all students. He reported about the COVID-19 protocols and safety plan, stating that District and Federal Guidelines were in place. He iterated that the school would work hard to get through the pandemic; some teachers were working remotely, but all were working to ensure that students would not fall behind.

Vice Mayor Amoroso expressed gratitude that Dr. Epps was addressing mental illness and asked about the homeless numbers, how the school's food pantry was doing and if the needed repairs were being completed.

Dr. Epps replied that the homeless numbers had increased and they were working to solve the problem with community agencies. He said that the food pantry was good but they would need help and the repair work had been completed.

Commissioner Robinson stated that Dr. Epps' leadership was inspiring and he enjoyed hearing talk about expectation. He opined that responses to challenges set the City apart and he looked forward to celebrating Homecoming.

Dr. Epps stated that the Centennial celebration should be big, for more than one day.

Mayor Triolo suggested going from the high school to Bryant Park at night so that the community could celebrate.

Dr. Epps responded that the celebration would be big and that Dr. Annette Gilbert, a LWHS graduate from the 1970s would be chairing the event in conjunction with the alumni association. He said that planning had begun two years earlier and hoped that the pandemic would be over. He donated a book about the history of the HS to the City.

Commissioner Blockson inquired about the number of students who had contracted COVID and how many received Fs.

Dr. Epps answered that there had only been about four or five students of the 600 on campus. He stated that there was a dashboard with data on the school district's website. He said that between 300 and 400 had received Fs, but many had asked for a chance to make up or redo the work; many had been rolled into a course recovery.

Mayor Triolo expressed pride and awe in the work being done and that good strides would be made through future actions and what had been discussed.

Dr. Epps stated that community professionals had been invited to read to students and to speak to students about entrepreneurship virtually. He thanked Mayor Triolo for volunteering to be a part of their SAC.

COMMISSION LIAISON REPORTS AND COMMENTS:

Commissioner Robinson: wished Lee Antieu good health on her 102nd birthday. He expressed appreciation to Leisure Services for their efforts to maintain normalcy and that a lot of kids had attended the Luau. He announced that there was still space for artwork on the Unity Wall and thanked the neighborhoods for giving the candidates an opportunity to meet the people. He reported that PBSO's meeting at the Osborne Community Center went well and the applications for the Charter Review Committee had been slow and choices should be made after the election. He said that COVID was still dangerous and precautions should be taken.

Vice Mayor Amoroso: said that it was great to see Barbara Jeeves and her staff and Capt. Baer and his staff at the Forum for Policing in PBC. He reported that he had attended Zoom meetings for the National League of Cities and the Sober Homes Task Force and would attend the PBC League of Cities meeting. He thanked Leisure Services for their hard work and for thinking outside the box to come up with fun events for the community. He expressed appreciation to Emeric Jeancombe and his staff and the parking department for helping with food distribution every Tuesday; distribution would continue as long as there was a need.

Commissioner Blockson: said that she had attended the Forum on Policing and had concern about having more police presence because of the grant; Capt. Baer was looking into having a police substation in District 1. She said that the community should know that the police were coming with programs to help the young people and a substation would increase the relationship between the police and the community.

Commissioner Maxwell: expressed concern about the vaccine roll out because he saw mass vaccination programs in other counties but LWB did not have anything. He asked if there was an issue in the county. He stated that he had called the County Commissioners but had not received any feedback and expressed increasing concern in being able to work with the county and the City was not receiving enough focus.

City Manager Bornstein replied that the county was not moving towards having points of vaccination in locations such as Lake Worth Towers, but were focused on larger sites as they did with testing, plus Governor DeSantis is doing the roll out in another level with Publix. He said that the county was ramping up vaccination locations in as many places as possible and the City was working with Fire Rescue to try to facilitate giving vaccines in places such as the Towers.

Mayor Triolo stated that she had spoken with some County Commissioners and because of how LWB organized the testing sites, the City would be second to get vaccines to distribute locally when the vaccines became available. She said that the discussion should be brought back as an agenda item.

Mayor Triolo: announced that LWB had earned recognition from the Arbor Day Foundation as a 2020 Tree City USA for making the planting and care of trees a priority. She thanked everyone who attended the Family Date Night at Bryant Park, which was a lot of fun and Leisure Services for thinking outside the box to bring events in an unusual time. She announced that the Street Painting Festival would be virtual with photographs shared via social media and the City had received a commendation from the U.S. Census for participation in the Partnership Program. She thanked Jessica Savidge, Ben Kerr and all City staff who had worked tirelessly on the effort. She said that the City had been through a lot, but was working together and wished everyone a happy Black History Month.

PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:

Deborah Andrea, City Clerk, said that there was one public comment via Zoom:

Cliff Kohlmeyer said that Dr. Epps was a good example of public service, gave kudos to Tree Board Chair Richard Stowe for his award from the Arbor Day Foundation and thanked Commissioner Robinson for suggesting that the CRA incorporate the building on M Street into a new development and inviting public participation in the planning process.

APPROVAL OF MINUTES:

Action: Motion made by Vice Mayor Amoroso and seconded by Commissioner Blockson to approve the following minutes:

A. Regular Meeting – February 2, 2021

Action: Superseding Motion made by Commissioner Robinson and seconded by Commissioner Blockson to revise the Minutes to reflect that Commissioner Robinson did not meet with any developers about the northwest ballfields and incorporate that there was a chosen developer by the CRA for the L and M Street project.

Commissioner Blockson stated that Commissioner Robinson should be able to add his interpretation to the minutes.

Mayor Triolo said that she had no objections as long as Commissioner Robinson was not suggesting that there was a project that had already been vetted.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

CONSENT AGENDA: (public comment allowed during Public Participation of Non-Agendaed items)

Action: Motion made by Vice Mayor Amoroso and seconded by Commissioner Maxwell to approve the Consent Agenda.

- A. Interlocal Agreement with Solid Waste Authority (SWA)
- B. Authorization to increase the existing Purchase Order with Rehrig Pacific Co. for the procurement of Garbage Carts
- C. Authorization of Purchase Order for Quicklime from LHoist North America of Alabama, LLC, for the Water Treatment Plant
- D. Work Order #1 and First Amendment with B&B Underground Construction, Inc. for 6th Avenue South emergency manhole repairs
- E. Change Order #1 with Foster Marine Contractors, Inc. for District 3, Year 3 outfall project
- F. Resolution No. 03-2021 – Documenting the levy of municipal special assessment liens for unpaid lot clearing charges
- G. Resolution No. 04-2021 - Public Hearing - Approve a Historic Preservation Ad Valorem Tax Exemption for the property located at 322 South L Street.
- H. Resolution No. 05-2021 - Public Hearing - Approve a Historic Preservation Ad Valorem Tax Exemption for the property located at 407 South Lakeside Drive.
- I. Proclamation declaring February 26-28, 2021 as National Eating Disorders Awareness Week
- J. Proclamation for 211 Awareness Week and 50th Anniversary
- K. Agreement to extend the deadlines referenced in the “Mediation Settlement Agreement” relating to the development of properties located at and 7 North B Street, 15 N B Street and 1602 Lake Avenue (hereinafter “Project Properties”)
- L. (added) Professional services agreement (special magistrate services) with Mrynabelle Roche, of MRN Law, P.A

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

PUBLIC HEARINGS:

- A. Ordinance No. 2020-20 – Second Reading – amending Chapter 23 “Land Development Regulations” regarding changes to temporary uses, home occupations and several minor modifications related to development standards for parking and accessory dwelling units, and maintenance easements on zero lot line properties

City Attorney Goddeau read the ordinance by title only.

ORDINANCE 2020-20 - AN ORDINANCE OF THE CITY OF LAKE WORTH BEACH, FLORIDA, AMENDING CHAPTER 18 “UTILITIES,” ARTICLE 7 “STORMWATER UTILITY”, SECTION 18-103. – “ON SITE DRAINAGE” BY REQUIRING MAINTENANCE EASEMENTS FOR ZERO LOT LINE LOTS; AMENDING CHAPTER 23 “LAND DEVELOPMENT REGULATIONS, BY ADDING A NEW SECTION 23.2-37. – “TEMPORARY USE PERMIT” TO CREATE AN APPROVAL PROCESS FOR TEMPORARY USES; AMENDING ARTICLE 3 “ZONING DISTRICTS,” DIVISION 1 “GENERALLY,” SECTION 23.3-6 “USE TABLES” TO ESTABLISH TEMPORARY USES PERMITTED BY ZONING DISTRICT; AMENDING ARTICLE 4, “DEVELOPMENT STANDARDS,” SECTION. 23.4-1. – “SECONDARY (ACCESSORY) DWELLING UNITS,” SECTION 23.4-6. – “HOME OCCUPATIONS,” SECTION 23.4-10. – “OFF-STREET PARKING” TO CLARIFY DEVELOPMENT STANDARDS RELATED TO ACCESSORY DWELLING UNITS AND PARKING AS WELL AS PROVIDE ADDITIONAL FLEXIBILITY FOR HOME OCCUPATION USES IN MIXED USE DISTRICTS, AND ADDING A NEW SECTION 23.4-22 – “TEMPORARY USES” TO ESTABLISH DEVELOPMENT REVIEW STANDARDS FOR TEMPORARY USES; BY AMENDING ARTICLE 5 “SUPPLEMENTARY REGULATIONS” SECTION 23.5-7. – “CONCURRENCY MANAGEMENT AND PUBLIC FACILITY CAPACITY” TO REQUIRE MAINTENANCE EASEMENTS ON ZERO LOT LINE LOTS; AND PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE

Action: Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to approve Ordinance No. 2020-20.

Mayor Triolo iterated that the ordinance was having the second reading and any mention of accessory dwelling units (ADUs) referred to existing units or those in mixed use areas.

William Waters, Community Sustainability Director, confirmed that the ADU regulations were only for those already allowed, it did not expand the allowable areas.

City Clerk Andrea stated that there were no public comments.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None

UNFINISHED BUSINESS:

There were no Unfinished Business items on the agenda.

NEW BUSINESS:

There were no New Business items on the agenda.

LAKE WORTH BEACH ELECTRIC UTILITY

CONSENT AGENDA:

- 1) Work Order No. 1 with Hooper Corp. for construction services for electric distribution System Hardening and Reliability Improvements
- 2) Ratification of Capital Project and Emergency Purchase Order(s) for the replacement of the Power Plant Unit GT2/S5 138kV underground cable

Action: Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to approve the Electric Utility Consent Agenda.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

CITY ATTORNEY'S REPORT:

City Attorney Goddeau did not provide a report.

CITY MANAGER'S REPORT:

City Manager Bornstein did not provide a report.

ADJOURNMENT:

Action: Motion made by Vice Mayor Amoroso and seconded by Commissioner Blockson to adjourn the meeting at 7:21 PM.

Vote: Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Blockson and Robinson. NAYS: None.

Pam Triolo, Mayor

ATTEST:

Deborah M. Andrea, CMC, City Clerk

Minutes Approved: March 2, 2021

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: March 2, 2021

DEPARTMENT: Financial Services

TITLE:

Payments of Fiscal Year 2020 Invoices

SUMMARY:

Authorization for payment of multiple outstanding invoices for goods and services provided in Fiscal Year 2020 not paid prior to the closure of the accounts for the fiscal year.

BACKGROUND AND JUSTIFICATION:

Financial Services Division received multiple invoices for goods and services provided to City Departments during Fiscal Year 2020. Though the goods and services were approved and provided for in Fiscal Year 2020 the invoices for said goods and services provided by multiple Vendors were not paid prior to the Fiscal Year 2020's books being closed. As such, the payment for the services requires authorization of the use of Fiscal Year 2021 funds to cover the expenditures.

The item provides for the necessary authorization by the City Commission to utilize Fiscal Year 2021 funds in the amount of \$16,591.45 to cover the expenses incurred and goods and services received in Fiscal Year 2020.

MOTION:

Move to approve/disapprove authorization of the use of Fiscal Year 2021 funds to pay for expenditures and services incurred in Fiscal Year 2020.

ATTACHMENT(S):

Fiscal Impact
Invoice List

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	0	0	0	0
Operating Expenditures	16,591.45	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	16,591.45	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

See attached spreadsheet.

Department	DATE	Invoice Number	PO #	GL Account	Amount	Company Name
CITY CLERK	8/21/2020	10417864757	183260	001-1030-519.64-15	\$1,495.06	DELL
IT	9/17/2020	10424751294	183460	510-1520-519.64-15	\$1,495.06	DELL
WATER	9/16/2020	376		402-7021-533.46-46	\$1,800.00	ADVANTAGE COMMUNICATION
WATER	9/14/2020	9013224987		402-7021-533.46-46	\$2,420.45	ALLIED
WATER	9/21/2020	9013252585		402-7021-533.46-46	\$2,655.11	ALLIED
WATER	9/19/2020	40607487		402-7021-533.46-46	\$6,588.26	EMERSON-MICRO MOTION
WATER	9/19/2020	150176137	181730	402-7021-533.46-46	\$137.51	EMERSON-MICRO MOTION
				Total:	\$16,591.45	

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: March 2, 2021

DEPARTMENT: City Attorney

TITLE:

Second Amendment to Retail Lease with Maxplan Enterprises, Inc., d/b/a Kilwins Chocolates and Ice Cream

SUMMARY:

The Second Amendment to the Retail Lease with Maxplan Enterprises, Inc., d/b/a Kilwins Chocolates and Ice Cream (“Kilwins”) seeks authorization from the City to assign the Lease to Pura Vida Treats, Inc., d/b/a Kilwins Chocolates & Ice Cream Lake Worth Beach with related amendments to the Retail Lease.

BACKGROUND AND JUSTIFICATION:

On February 2, 2012, the City and Kilwins entered a retail lease for Units #3 and #4 at the Lake Worth Beach Municipal Casino Building (“Lease”). The Lease provided an initial term of ten (10) years with two (2) five (5) year options for renewal. On August 13, 2020, the City and Kilwins amended the Lease to address conditions related to the COVID-19 pandemic. In January 2021, Kilwins approached the City about an assignment of the Lease Pure Vida Treats, Inc., which would take over the Premises but continue to operate the location as Kilwins Chocolates & Ice Cream Lake Worth Beach. Kilwins also requested that the City waive Section 6.3 of the Lease, by which the Landlord would waive its right to receive any profits received by Kilwins as a result of the assignment of the Lease. Consistent with the prior assignment of similar leases at the Casino Building, Kilwins and Pura Vida Treats have submitted the following:

- A cover letter providing the name and address of the proposed assignee and continued use as a chocolates and ice cream operation;
- A copy of the executed purchase and sale agreement;
- Financial information on Pura Vida Treats, the new operator;
- Updated certificates of insurance;
- New security deposit amount of \$7,563.98 (two months’ rent);
- The \$1,000 administrative fee required to be paid to the City for the consideration of the assignment; and,
- \$1,164.20 to cover the City Attorney’s fees for reviewing the request and preparing the Second Amendment to the lease.

In order to document the proposed assignment and related revisions to the Lease, the City Attorney has prepared the attached Second Amendment to the Lease. The proposed Second Amendment provides the City’s consent to the assignment and release of Kilwins and waives Section 6.3 of the Lease. The other revisions to the Lease are to maintain the current rental

payments with a 3.5% annual increase and increase in patio rental rate. The term of the Lease is not being changed by the Second Amendment.

MOTION:

Move to approve / not approve the Second Amendment to Retail Lease with Maxplan Enterprises, Inc., d/b/a Kilwins Chocolates and Ice Cream

ATTACHMENT(S):

Fiscal Impact Analysis (not applicable)
Second Amendment to Retail Lease

SECOND AMENDMENT TO RETAIL LEASE

THIS SECOND AMENDMENT TO THE RETAIL LEASE (“Second Amendment”) is made between the **City of Lake Worth Beach**, a Florida municipal corporation (“Landlord”), and **Maxplan Enterprises, Inc.**, a Florida corporation (the “Tenant/Assignor”), and **Pura Vida Treats, Inc.**, a Florida corporation (“Tenant/Assignee”) (collectively Landlord, Tenant/Assignor, and Tenant/Assignee are referred to as the “Parties”).

RECITALS

WHEREAS, on February 2, 2012, the Landlord and Tenant/Assignor entered into a Retail Lease agreement for the lease of unit nos. 3 and 4 on the first floor of the Lake Worth Municipal Casino Building for use by the Tenant/Assignor as a retail ice cream and chocolates establishment (the “Lease”); and

WHEREAS, on August 13, 2020, the Landlord and the Tenant/Assignor entered into the First Amendment to the Lease to revise certain terms and conditions of the Lease as a result of the COVID-19 pandemic; and

WHEREAS, in January 2021, Tenant/Assignor contacted the Landlord about an assignment of the Lease to the Tenant/Assignee with Tenant/Assignee to assume the operation of the ice cream and chocolates establishment under the Lease; and

WHEREAS, the Tenant/Assignor has paid the Landlord \$1,000 as required by the Lease to consider the Tenant/Assignor’s request for the assignment; and

WHEREAS, the Tenant/Assignee has also requested that the Landlord waive Section 6.3 of the Lease, by which the Landlord would waive its right to receive any profits received by Tenant/Assignor as a result of the assignment of the Lease; and

WHEREAS, in consideration of the Tenant/Assignee’s requests, the Landlord has other revisions to the Lease which include, but are not limited to, the Tenant/Assignee providing a deposit of two (2) months’ Base Rent as of the 10th year of the Lease which is Seven Thousand Five Hundred Sixty-Three and Ninety-Eight/100 Dollars (\$7,563.98); the Tenant/Assignee providing updated certificates of insurance under the requirements of the Lease; and, clarifying that the annual Base Rent increase will be at 3.5% per year for the Term and renewal options; and

WHEREAS, the Parties desire to amend the Lease consistent with the Parties’ requests and as further set forth herein; and

WHEREAS, the Landlord finds amending the Lease as set forth herein serves a valid public purpose.

NOW THEREFORE, in consideration of the promises and mutual covenants contained in the Lease, the First Amendment, and this Second Amendment, and for other good and valuable consideration, the receipt of which the Parties expressly acknowledge, the Parties agree as follows:

1. **City Commission Consideration.** This Second Amendment will be considered by the Landlord’s City Commission at a public meeting on **March 2, 2021**.

2. **Approval of Assignment.** Upon the Effective Date of this Second Amendment (as defined below), the Parties agree to and the Landlord consents to the assignment of the Lease to the Tenant/Assignee, Pura Vida Treats, Inc. As of the Effective Date of this Second Amendment, the following amendments are made to the Lease:
- a. **Tenant.** Subsection 1.2 is deleted and amended in full to reflect the new name of the Tenant as, “Pura Vida Treats, Inc., a Florida corporation.”
 - b. **Tenant’s Trade Name.** Subsection 1.3 is deleted and amended in full to reflect the new trade name of the Tenant as, “Kilwins Chocolates & Ice Cream Lake Worth Beach.”
 - c. **Security Deposit.** Subsection 1.17 is deleted and amended in full to reflect the Security Deposit as, “Seven Thousand Five Hundred Sixty-Three and Ninety-Eight/100 Dollars (\$7,563.98) to be paid to Landlord prior to the Landlord’s execution of this Second Amendment. Security equals two (2) months of the tenth year base rent.”
 - d. **Tenant’s Notice Address.** Subsection 1.19 is deleted and amended in full to reflect the Tenant’s Notice Address as, “Pura Vida Treats, Inc., Attn: Wayne Pyers and Ileana Moya, 10 S. Ocean Blvd., Lake Worth Beach, FL 33460.”
 - e. **Landlord’s Notice Address.** Subsection 1.20 is deleted and amended in full to reflect Landlord’s Notice Address as, “c/o City Manager, City of Lake Worth Beach, 7 N. Dixie Highway, Lake Worth Beach, FL 33460; with a copy sent to the City of Lake Worth Beach, Attn: City Attorney, 7 N. Dixie Highway, Lake Worth Beach, FL 33460.”
 - f. **Landlord and Tenant Broker.** Subsections 1.21 and 1.22 and Section 24 are deleted for the purpose of this Second Amendment as the Parties have not utilized a broker for this Second Amendment.
 - g. **Grease Traps.** Subsection 15.6 is deleted and amended in full to clarify the current operation of Grease Traps at the Project: “Landlord and/or a prior tenant has installed grease trap and other equipment necessary to maintain the Tenant’s operation in a clean and sanitary manner and free from insects, rodents, vermin, and other pests. No discharge of grease or grease laden water or other materials or food stuffs shall be introduced by Tenant into the waste water disposal or drainage systems serving the Project; however, if such discharge occurs, in addition to all other rights and remedies under this Lease, Tenant shall be responsible for all costs and expenses (including any fines or penalties imposed by governmental authorities) which may be assessed against Landlord or Landlord may incur. Tenant shall contract with a licensed and qualified vendor for the regular maintenance and pumping of the grease trap and proper disposal of the same. Tenant shall provide a copy of the grease trap contract to the Landlord upon the Rent Commencement Date. In the event Tenant fails to have the grease trap regularly and properly maintained and/or pumped, the Landlord shall be entitled to utilize Tenant’s contracted vendor (or another vendor of Landlord’s choice) to timely and properly maintain and/or pump the grease trap. Tenant shall be responsible for all costs incurred for the maintenance and pumping of the grease trap. Tenant shall also be

9. ***Effective Date.*** This Second Amendment shall not be binding upon the Parties until approved by the Landlord's City Commission of the City of Lake Worth Beach. The Effective Date of this Second Amendment shall be the date this Second Amendment is fully executed by the Landlord's Mayor and Clerk.

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SIGNATURE PAGES FOLLOW

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IN WITNESS WHEREOF, the Parties have caused this Second Amendment to the Retail Lease to be executed by their duly authorized representatives.

LANDLORD: CITY OF LAKE WORTH BEACH, FLORIDA

Witness:

By: _____

Print Name: _____

By: _____

Pam Triolo, Mayor

ATTEST:

Date: _____

Deborah M. Andrea, City Clerk

STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of • physical presence or • online notarization on this ____ day of _____ 2021, by Pam Triolo, as the Mayor of the City of Lake Worth Beach (Landlord), who is personally known to me.

Notary Seal:

Notary Public Signature

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

APPROVED FOR FINANCIAL
SUFFICIENCY:

By: _____
Glen J. Torcivia, City Attorney

By: _____
Bruce T. Miller, Financial Services Director

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TENANT/ASSIGNOR AND TENANT/ASSIGNEE SIGNATURE PAGE FOLLOW

wp

TENANT/ASSIGNOR: MAXPLAN ENTERPRISES, INC.

Witnesses:

By: [Signature]
Print Name: Melissa Coyne

By: [Signature]
Print Name: BEATRICE Holliman

By: [Signature]
RAAFATIBRAHIM,
President
[Corporate Seal]

STATE OF Florida
COUNTY OF Alameda

THE FOREGOING Second Amendment to Retail Lease was acknowledged before me by means of • physical presence or • online notarization on this 25th day of February 2021, by Raafat Ibrahim, as the Owner [title] of Maxplan Enterprises, Inc., a Florida Corporation, who is personally known to me or who has produced driver's license as identification, and who did take an oath that he is duly authorized to execute the foregoing instrument and bind the TENANT/ASSIGNOR to the same.



[Signature]
Notary Public Signature

TENANT/ASSIGNEE: PURA VIDA TREATS, INC.

Witnesses:

By: [Signature]
Print Name: Allie Cecilo

By: [Signature]
Print Name: Rodney Robinson

By: [Signature]
Wayne Piers
Pura Vida Treats, Inc. President
[Corporate Seal]

STATE OF Virginia
COUNTY OF Henrico

THE FOREGOING Second Amendment to Retail Lease was acknowledged before me by means of • physical presence or • online notarization on this 23 day of February 2021, by Wayne Piers, as the President [title] of Pura Vida Treats, Inc., a Florida Corporation, who is personally known to me or who has produced Virginia Piers's license as identification, and who did take an oath that he or she is duly authorized to execute the foregoing instrument and bind the TENANT/ASSIGNEE to the same.

Notary Seal:

[Signature]
Notary Public Signature

Kevin Alison Burt
Commonwealth of Virginia
Notary Public
7553846
expires 06/30/2021

WB

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: March 2, 2021

DEPARTMENT: City Commission

TITLE:

Ratification of appointments to the City Tree Board

SUMMARY:

Ratification of appointments to the City Tree Board.

BACKGROUND AND JUSTIFICATION:

On February 5, 2013, the Commission adopted an ordinance amending the board member appointment process to allow for the selection of board members by individual elected officials. In accordance with the ordinance, the board appointments would be effective upon ratification by the Commission as a whole.

The following reappointments are requested to be ratified.

City Tree Board

Vice Mayor Amoroso's appointment of Donna Kerner to the City Tree Board to fill an unexpired term ending on July 31, 2021 and another term ending on July 31, 2024.

Vice Mayor Pro Tem Maxwell's appointment of Diane Brown to the City Tree Board to fill an unexpired term ending on July 31, 2022.

MOTION:

Move to approve/disapprove the ratification of the Vice Mayor Amoroso's appointment of Donna Kerner to the City Tree Board to fill an unexpired term ending on July 31, 2021 and another term ending on July 31, 2024 and Vice Mayor Pro Tem Maxwell's appointment of Diane Brown to the City Board to fill an unexpired term ending on July 31, 2022.

ATTACHMENT(S):

Fiscal Impact Analysis: N/A

Membership board log

Board applications



CITY TREE BOARD

Three -Year Terms

MEMBERS	APPOINTED	PHONE	ETHICS TRAINING	TERM EXPIRES
VACANT (McVoy's resignation) (Mayor's Appointment)				07/31/2023
VACANT (Hahn's resignation) (Vice Mayor's Appointment – District 3)				07/31/2021
VACANT (Clukey's resignation) (District 1 Appointment)				07/31/2022
Richard Stowe 414 N. Federal Highway - richstowe@gmail.com (District 2 Appointment)	04/23/13	H: 561-231-3509	YES	07/31/2021
Ginny Powell 224 North Palmway - Ginny_lou@live.com (District 4 Appointment)	06/18/19	C: 561-315-4565	YES	07/31/2022
VACANT (Guyaux's resignation) (Mayor's Appointment)				07/31/2022
Andrew Gottlieb 141 Harvard Drive - Adgottlieb71@gmail.com (Vice Mayor's Appointment – District 3)	08/06/19	C: 561-635-4374	YES	07/31/2022
ADVISOR City Horticulturist, David McGrew (Community Sustainability)		W: 561-586-1677	YES	

The board was created to establish policy and provide standards within the City landscape ordinance for tree preservation and protection, both public and private, to include, but not be limited to, providing educational materials on proper planting, pruning techniques, insect and disease control, planting of native species, inventory of existing trees, permit guidelines including rules for tree removal, opportunities for citizen involvement and City tree sales. The planting of trees provides a continuing shade canopy into the future.

Ord. No. 2014-07, effective 02/11/14, the Tree Board has been amended to reinsert the provision for electing officers, including a secretary, for a term of one year. Ord. No. 2008-14, effective 7/10/08, amended attendance requirements: a member who fails to attend three consecutive regularly scheduled meetings or 20% of regularly scheduled meetings held within a 12-month period shall have his/her seat declared vacant by the City Clerk and the City Commission shall promptly fill such vacancy.

Ord. No. 2007-42, effective 10/02/07, increased membership from five to seven resident members and eliminated the alternate member. City Horticulturist shall be the advisor to the Board.

Meetings: Second Thursday of each month at 6:00 PM. **FINANCIAL DISCLOSURE FORMS ARE NOT REQUIRED.**

VOLUNTEER ADVISORY BOARD APPLICATION

BOARD/S YOU ARE APPLYING TO BE ON	· City Tree Board
NAME	Donna Kerner
RESIDENCE ADDRESS	1012 N J St Lake Worth Beach, FL 33460 United States
DO YOU HAVE A DIFFERENT MAILING ADDRESS?	No
PHONE	(202) 320-2841
BUSINESS PHONE	(202) 320-2841
CELL PHONE	(202) 320-2841
EMAIL	dakerner@hotmail.com
ARE YOU A CITIZEN OF THE UNITED STATES?	Yes
ARE YOU A REGISTERED PALM BEACH COUNTY VOTER?	Yes
ARE YOU A REGISTERED LAKE WORTH VOTER?	Yes
HOW LONG HAVE YOU BEEN A RESIDENT OF LAKE WORTH BEACH?	7 years
LIST ALL PROPERTIES OWNED AND/OR BUSINESS INTERESTS IN LAKE WORTH	1012 N. J St
WHAT IS YOUR OCCUPATION?	Independent Consultant
EMPLOYER?	Retired Federal Government
ARE YOU CURRENTLY SERVING ON ANY CITY ADVISORY BOARD?	No
HAVE YOU EVER SERVED ON A CITY OF LAKE WORTH BOARD?	No
DO YOU SERVE ON ANY BOARDS IN FLORIDA, OR ARE YOU AN ELECTED OR APPOINTED STATE, COUNTY, OR MUNICIPAL OFFICE HOLDER, OR PALM BEACH COUNTY EMPLOYEE?	No
HIGH SCHOOL	Half Hollow Hills
DATE OF GRADUATION	06/21/1974
COLLEGE	Florida International University
DATE OF GRADUATION	05/21/1994
RESUME ATTACHMENT	· Donna-A.-Kerner-Resume-1.docx
WORK EXPERIENCE	Please see attached resume
INTEREST/ACTIVITIES	Gardening, kayaking, swimming, snorkeling, cycling, golfing
COMMUNITY INVOLVEMENT	Board of Directors, Mango Groves Neighborhood Association Volunteer, Sierra Club Volunteer, Grassy Waters Preserve Volunteer, Lake Worth Playhouse Palm Beach County Board of Elections League of Women Voters

6. A - WHY DO YOU DESIRE TO SERVE ON THIS BOARD (FIRST PREFERENCE)

I'd like to help ensure that the policy and standards within the City landscape ordinance for tree preservation and protection, both public and private, are closely monitored and upheld.

6. B - WHY DO YOU DESIRE TO SERVE ON THIS BOARD (SECOND PREFERENCE)

I'd like to provide educational and training materials on proper planting, pruning techniques and planting native species at Lake Worth Beach.

6. C - WHY DO YOU DESIRE TO SERVE ON THIS BOARD (THIRD PREFERENCE)

I'd like to ensure that we provide life-giving, sustainable shade canopy.

CONSENT

✓ I agree to the privacy policy.

I understand the responsibilities associated with being a board/committee member, and I have adequate time to serve if appointed.

I have read the attached Ordinance No. 2010-29 and Article XIII (Palm Beach County) Code of Ethics and understand the policy on the City of Lake Worth Beach Code of Ethics. Within 30 days after appointment, I

understand that I am required to participate in Ethics Training and submit an Acknowledgement of Receipt form to the City Clerk's Office in order to continue to serve on my appointed board.

*THIS APPLICATION IS VALID FOR ONE (1) YEAR FROM THE DATE SIGNED ABOVE.

*THIS APPLICATION IS NOT VALID WITHOUT APPLICANT'S PROOF OF RESIDENCY.

SIGNATURE

Donna Kerner

VOLUNTEER ADVISORY BOARD APPLICATION

BOARD/S YOU ARE APPLYING TO BE ON	• City Tree Board
NAME	Diane R. Brown
RESIDENCE ADDRESS	905 N Lakeside Dr Lake Worth Beach, FL 33460 United States
UPLOAD PROOF OF RESIDENCY	• 6E3C5F16-5F9D-41B2-9438-2C73D95701D3.jpeg
DO YOU HAVE A DIFFERENT MAILING ADDRESS?	No
PHONE	(561) 389-8551
CELL PHONE	(561) 389-8551
EMAIL	meadowrockers@bellsouth.net
ARE YOU A CITIZEN OF THE UNITED STATES?	Yes
ARE YOU A REGISTERED PALM BEACH COUNTY VOTER?	Yes
ARE YOU A REGISTERED LAKE WORTH VOTER?	Yes
HOW LONG HAVE YOU BEEN A RESIDENT OF LAKE WORTH BEACH?	2 1/2 years
LIST ALL PROPERTIES OWNED AND/OR BUSINESS INTERESTS IN LAKE WORTH	905 B Lakeside Dr
WHAT IS YOUR OCCUPATION?	Retired RN
ARE YOU CURRENTLY SERVING ON ANY CITY ADVISORY BOARD?	No
HAVE YOU EVER SERVED ON A CITY OF LAKE WORTH BOARD?	No
DO YOU SERVE ON ANY BOARDS IN FLORIDA, OR ARE YOU AN ELECTED OR APPOINTED STATE, COUNTY, OR MUNICIPAL OFFICE HOLDER, OR PALM BEACH COUNTY EMPLOYEE?	No
HIGH SCHOOL	Hillside HS, Hillside NJ
DATE OF GRADUATION	06/20/1969
COLLEGE	Boston University
DATE OF GRADUATION	05/20/1973
WORK EXPERIENCE	Gardening, RN, construction
INTEREST/ACTIVITIES	Gardening, volunteer visitor center in LWB
COMMUNITY INVOLVEMENT	Volunteer visitor center LWB
6. A - WHY DO YOU DESIRE TO SERVE ON THIS BOARD (FIRST PREFERENCE)	Interested in trees and landscaping in LWB

CONSENT

✓ I agree to the privacy policy.

I understand the responsibilities associated with being a board/committee member, and I have adequate time to serve if appointed.

I have read the attached Ordinance No. 2010-29 and Article XIII (Palm Beach County) Code of Ethics and understand the policy on the City of Lake Worth Beach Code of Ethics. Within 30 days after appointment, I

understand that I am required to participate in Ethics Training and submit an Acknowledgement of Receipt form to the City Clerk's Office in order to continue to serve on my appointed board.

*THIS APPLICATION IS VALID FOR ONE (1) YEAR FROM THE DATE SIGNED ABOVE.

*THIS APPLICATION IS NOT VALID WITHOUT APPLICANT'S PROOF OF RESIDENCY.

SIGNATURE

Diane R Brown



AGENDA
CITY OF LAKE WORTH BEACH
REGULAR CITY COMMISSION MEETING
CITY HALL COMMISSION CHAMBER
TUESDAY, MARCH 16, 2021 - 6:00 PM

ROLL CALL:

INVOCATION OR MOMENT OF SILENCE: led by Commissioner Herman Robinson

PLEDGE OF ALLEGIANCE: led by Commissioner Scott Maxwell

AGENDA - Additions / Deletions / Reordering:

PRESENTATIONS: (there is no public comment on Presentation items)

- A. Palm Beach State College presentation
- B. Presentation by Denise Sanon, Principal of Barton Elementary School

COMMISSION LIAISON REPORTS AND COMMENTS:

PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:

APPROVAL OF MINUTES:

CONSENT AGENDA: (public comment allowed during Public Participation of Non-Agendaed items)

- A. Stantec Agreement for FY2021
- B. Dataprose Utility Billing & Mailing

PUBLIC HEARINGS:

UNFINISHED BUSINESS:

NEW BUSINESS:

- A. Temporary Downtown Sidewalk Cafe Guildelines

LAKE WORTH BEACH ELECTRIC UTILITY:

PRESENTATION: (there is no public comment on Presentation items)

CONSENT AGENDA: (public comment allowed during Public Participation of Non-Agendaed items)

PUBLIC HEARING:

NEW BUSINESS:

CITY ATTORNEY'S REPORT:

CITY MANAGER'S REPORT:

ADJOURNMENT:

Attachment: Draft Agenda - April 6, 2021

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)