

**The City of Lake Worth Tree Board**  
**Regular Meeting Minutes**  
January 11, 2024

**Call to order:** 6:06 PM

**Members Present:** D. Kerner, G. Powell, D. Brown, B. Jungles

**Members Absent:** P. Hallowell

**Staff Present:** David McGrew, City Horticulturist/Board Advisor

**Agenda additions, deletions, reordering:** Table Tree and landscape Board Goals and Objectives for 2024 to the next meeting

**Approval of minutes:** tabled to next meeting.

D. Kerner read a public comment from former Tree and Landscape Board member G. Timor

The Board discussed the tree removal and permitting process.

**New Business**

A. Election of Chair and Vice-Chair

Motion by D. Brown to retain D. Kerner as the Chairperson.

Seconded by G. Powell

Yays: 4            Nays: 0

Motion by D. Brown to retain G. Powell as Vice chairperson.

Seconded by B. Jungles

Yays: 4            Nays: 0

B. 2024 Arbor Day observance discussion and planning

The Advisor reported that the Arbor Day Proclamation will be read by the Commission at the April 16, 2024, Commission meeting. The Board discussed possible planting locations.

C. Tree and landscape Board Goals and objectives for 2024-Tabled to next meeting.

**Old Business:**

A. Bryant Park tree planting update

The advisor reported that he spoke to the interim City Manager who told him that the procurement process for the Bryant Park tree planting would be a request for qualifications (RFQ). This process would allow the City to enter a 3-year contract with the option for two 1-year renewals. The board discussed the scope of work and the RFQ process. The board will hold a workshop meeting for January 29, 2024 at 6:00 PM to draft the scope of work for the RFQ.

B. Beach landscape inspection and renovation update

The advisor reported that he will work Grounds Maintenance to address the board's concerns using city staff. The board then discussed the beach landscape and renovation.

C. Community outreach update

The advisor reported that the website upgrade is scheduled to go live at the end of January. The board discussed

then discussed the website upgrade and the brochure. The advisor informed the board that he would speak to management about sending the brochure to the graphic designer.

The advisor to the Board that he was invited to speak at the Bryant Park Neighborhood Association meeting on Monday January 22, 2024 at 6:30 PM

Adjourned 8:00 PM