



Regular Council Meeting Agenda

Tuesday, November 21, 2023 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

The City Council of the City of Hilshire Village, Texas will meet on Tuesday, November 21, 2023, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.

Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing.

Join Zoom Meeting

<https://us06web.zoom.us/j/88139745838?pwd=BscZ2beg0h5UtTHQwjIRKPKmG79B36.1>

Meeting ID: 881 3974 5838

Passcode: 0123

One tap mobile

+1 346-248-7799, 881 3974 5838#, *0123#

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO Cassie.Stephens@HilshireVillageTexas.com.

1. CALL TO ORDER

1.A. Invocation (Council Member Carey)

1.B. Pledge of Allegiance

1.C. Roll Call

2. **CITIZEN'S COMMENTS**

This is an opportunity for citizens to speak to the Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers must address the council at the microphone and give their name and address before voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the

City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL

- 3.A.** Police Report
- 3.B.** Building Official Report (Clerk Ray)
- 3.C.** Engineer Report (Engineer Him)
 - On-Going Plan Review
 - City Water and Testing
 - Hilshire Green Paving, Drainage & Utility Improvements
 - Pine Chase Grove Water Meter area
 - Wirt Road Safety Project/Interlocal Agreements
- 3.D.** Fire Commissioner's Report (Mayor Buesinger)
- 3.E.** Mayor Buesinger's Report
- 3.F.** City Secretary's Report: (City Secretary Stephens)
 - Complaint Log
 - Consent Agenda
 - 90-Day Outlook
- 3.G.** City Treasurer's Report (City Secretary Stephens)
 - Check Registers, Financials

4. CONSENT AGENDA

- 4.A.** Approve Disbursements
- 4.B.** Approve Check Registers and Financials through October 2023
- 4.C.** Approve Minutes from the Regular Council Meeting September 19, 2023
- 4.D.** Approve Minutes from the Regular Council Meeting October 17, 2023

5. DISCUSSION AND POSSIBLE ACTION

- 5.A.** Discussion and possible action to approve the Village Mutual Insurance Cooperative Board's recommendations to provide Medical, Dental, Vision, Life, AD&D, Long Term Disability, and Supplemental Life for City employees for the 2024 Budget year. (Secretary Stephens)
- 5.B.** Discussion and possible action to approve the Village Fire Department Budget Amendment 2023-05 to reallocate \$146,651 between budget categories at no additional cost to the City. (Mayor Buesinger)

- 5.C.** Discussion and possible approval for Lead and Copper Rule Revised Service Line Inventory with a not-to-exceed cost of \$40,300 (Engineer Him)
- 5.D.** Discussion and possible action to opt out of a proposed settlement with 3M Company and Dow Chemical to provide money to water utilities to test for and treat PFAS in public water systems due to the potential hazards associated with PFAS. (Attorney Bounds)
- 5.E.** Discussion and possible approval of City of Hilshire Village Resolution # 2023-253 authorizing joining a coalition of cities in the Texas, Gulf Coast, South Texas, and Beaumont/East Texas divisions served by CenterPoint Gas and suspending the effective date of the rate change. (Secretary Stephens)
- 5.F.** Discussion and possible approval of City of Hilshire Village Resolution # 2023-254 to become a participating member of the Harris-Galveston Area Council, and payment of annual dues. (Secretary Stephens)
- 5.G.** Discussion and possible action to appoint or reappoint a director to the Subsidence District Board for a two-year term. (Secretary Stephens)

6. DISCUSSION

7. ADDITIONAL COUNCIL COMMENTS

8. FUTURE AGENDA TOPICS

9. ANNOUNCEMENTS

10. ADJOURNMENT

NOTES:

*Agenda items may be considered in any order.

* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of council to discuss the agenda items above.

*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible November 17, 2023 at 3:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting.

Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

10\01\2023
 thru 10\31\2023
 Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
145	ACCIDENT - FSGI	1
22	ALARM	4
23	AMBULANCE CALL	2
135	BUSINESS CHECK	772
65	GAS LEAK	1
68	HOUSE CHECK	51
70	INFORMATION	4
76	LOUD NOISE	1
81	OPEN DOOR	5
162	PARKING VIOLATION	4
86	PUBLIC RELATIONS	38
96	SOLICITOR	2
97	SPECIAL ASSIGNMENT	3
104	SUSPICIOUS PERSON	1
105	SUSPICIOUS VEHICLE	2
11	TRAFFIC STOP	26
111	VEHICLE BLOCKING ROADWAY	2
112	VEHICLE CHECK	3
163	VIOLATION OF CITY ORDINANCE	2
117	WELFARE CONCERN	1
Total		925

SPRING VALLEY VILLAGE POLICE DEPARTMENT

**MONTHLY NEWSLETTER:
NOVEMBER 2023**

**1025 CAMPBELL ROAD
HOUSTON, TX 77055
PHONE: 713-465-8323**



**COMMUNITY MATTERS.
WE ARE A TEAM.**

INTRODUCTION

Hilshire Village Residents,

Fall is officially upon us. Hopefully everyone is gearing up for the holidays and enjoying the fall weather.

KEEP IN MIND:

- Be sure to lock all doors and windows in your home, when you are not on the premises.
- Lock your vehicle when it is unoccupied.

As always we are here if you need us.

Sincerely,
Chief M. Schulze



NOVEMBER 2022

DATE	DAY	SPECIAL DAYS FOR THIS MONTH
NOVEMBER 01, 2023	WEDNESDAY	COLON CANCER AWARENESS MONTH
NOVEMBER 05, 2023	SUNDAY	DAYLIGHT SAVINGS ENDS
NOVEMBER 07, 2023	TUESDAY	ELECTION DAY
NOVEMBER 10, 2023	FRIDAY	MARINE CORPS BIRTHDAY
NOVEMBER 11, 2023	SATURDAY	VETERANS DAY
NOVEMBER 23, 2023	THURSDAY	THANKSGIVING



**COMMUNITY MATTERS.
WE ARE A TEAM.**



NOVEMBER AWARENESS:

COLON CANCER

Awareness Month



CDC Vital Signs™
November 2013

Colorectal Cancer Tests Save Lives

The best test is the test that gets done

Colorectal cancer (CRC) is the second leading cancer killer of men and women in the US, following lung cancer. The US Preventive Services Task Force (USPSTF) recommends three CRC screening tests that are effective at saving lives: colonoscopy, stool tests (guaiac fecal occult blood test-FOBT or fecal immunochemical test-FIT), and sigmoidoscopy (now seldom done).

Testing saves lives, but only if people get tested. Studies show that people who are able to pick the test they prefer are more likely to actually get the test done. Increasing the use of all recommended colorectal cancer tests can save more lives and is cost-effective.

To increase testing, doctors, nurses, and health systems can:

- ◊ Offer all recommended test options with advice about each.
- ◊ Match patients with the test they are most likely to complete.
- ◊ Work with public health professionals to:
 - Get more adults tested by hiring and training "patient navigators," who are staff that help people learn about, get scheduled for, and get procedures done like colonoscopy.
 - Create ways to make it easier for people to get FOBT/FIT kits in places other than a doctor's office, like giving them out at flu shot clinics or mailing them to people's homes.

→ See page 4
Want to learn more? Visit
<http://www.cdc.gov/vitalsigns>

National Center for Chronic Disease Prevention and Health Promotion
Division of Cancer Prevention and Control



**COMMUNITY MATTERS.
WE ARE A TEAM.**

SPRING VALLEY POLICE DEPARTMENT

HILSHIRE VILLAGE

CALLS BY TYPE: 10-01-2023 THRU 10-31-2023

TYPE	DESCRIPTION	#OF
145	ACCIDENT – <u>FSGI</u>	1
22	ALARM	4
23	AMBULANCE CALL	2
135	BUSINESS CHECK	772
65	GAS LEAK	1
68	HOUSE CHECK	51
70	INFORMATION	4
76	LOUD NOISE	1
81	OPEN DOOR	5
162	PARKING VIOLATION	4
86	PUBLIC RELATIONS	38
96	SOLICITOR	2
97	SPECIAL ASSIGNMENT	3
104	SUSPICIOUS PERSON	1
105	SUSPICIOUS VEHICLE	2
11	TRAFFIC STOP	26
111	VEHICLE BLOCKING ROADWAY	2
112	VEHICLE CHECK	3
163	VIOLATION CITY ORDINANCE	2
117	WELFARE CONCERN	1
	TOTAL	925



**COMMUNITY MATTERS.
WE ARE A TEAM.**

1025 CAMPBELL ROAD, HOUSTON, TX 77055

PHONE: 713-465-8323 / EMAIL:
DISPATCH@SPRINGVALLEYTX.COM

IMPORTANT NUMBERS AT A GLANCE



**COMMUNITY MATTERS.
WE ARE A TEAM.**

EMERGENCY

NON - EMERGENCY

911 - FOR ALL EMERGENCY	713-465-8323
988 – NATIONAL SUICIDE & MENTAL HEALTH	

SPRING VALLEY VILLAGE

VILLAGE FIRE DEPARTMENT

SPRING VALLEY - CITY HALL	713-465-8308	VILLAGE FIRE DEPARTMENT	713-465-2323
SPRING VALLEY - PD	713-465-8323	VFD - NON-EMERGENCY	713-468-7941
SPRING VALLEY - PD FAX	713-465-3135		
SPRING VALLEY - COURT	713-465-0333		

HILSHIRE VILLAGE

HILSHIRE VILLAGE – CITY HALL	713-973-1779		
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Status	Address	Construction Type
Active	1126 Guinea Drive	New Construction
Active	8005 Anadell	New Construction
Active	1319 Pine Chase	Remodel
Active	1226 Glourie Dr	New Construction
Active	1210 Ridgeley Dr	New Construction
Active	1311 Friarcreek Ln	New Construction
Active	1315 Friarcreek	New Construction
Active	1131 Wirt	Swimming Pool
Active	1242 Ridgeley	Remodel & Drainage
Active	1242 Ridgeley	Swimming Pool
Active	1306 Glourie Dr	New Construction
Active	1218 Ridgeley	Swimming Pool
Active	8002 Burkhart	New Construction
Active	7 Pine Creek	Remodel
Active	1126 Guinea Drive	Swimming Pool
Anticipated	1222 Glourie	New Construction
Anticipated	1117 Guinea	New Construction
Anticipated	1214 Ridgeley	New Construction
Permit Pending	1210 Hilshire Villas	New Construction
Permit Pending	1236 Archley	New Construction
Permit Pending	1201 Archley	New Construction
Permit Pending	14 Pine Creek	Swimming Pool
Permit Pending	1241 Ridgeley	Swimming Pool
Permit Pending	1201 Archley	Swimming Pool

Plan Review Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	10/2/2023	HV-23-072P	7 Pine Creek Lane	Rebollar Plumbing	\$ 480.00	Plumbing-Remodel
2	10/2/2023	HV-23-077T	1203 Wirt Road - Terra	Davey Tree	\$ -	Tree Removal - Dead
3	10/4/2023	HV-23-043P	1226 Glourie	Dash Plumbing	\$ 530.00	Plumbing -NSFR
4	10/4/2023	HV-23-078P	7903 Hilshire Green	We Do Pipes	\$ 180.00	Plumbing-Repipe
5	10/6/2023	HV-23-061T	1117 Guinea	Dennis Williams	\$ 25.00	Tree Removal - Demo
6	10/6/2023	HV-22-091H	8005 Anadell	High Performance	\$ 405.00	HVAC-NSFR
	10/11/2023	HV-23-082B	1201 Archley	Shorter Investment Gr	\$ 4,220.17	Plan Review - NSFR
	10/11/2023	HV-23-082D	1201 Archley	Shorter Investment Gr	\$ 1,800.00	Plan Review - Drainage
7	10/12/2023	HV-23-072E	7 Pine Creek Lane	ME Electric	\$ 330.00	Electric-Remodel
8	10/12/2023	HV-23-079T	9 Hickory Shadows	Allan Torregrossa	\$ -	Tree Removal - Dead
9	10/17/2023	HV-23-080SD	1236 Archley	Hernandez Monreal Pl	\$ 180.00	Plumbing - Sewer Disconnect
10	10/17/2023	HV-23-083P	8315 Creekstone	Blake Plumbing	\$ 180.00	Plumbing- Repipe
11	10/17/2023	HV-23-084F	6 Pine Creek	Rio Grande Fence	\$ 175.00	Fence
	10/19/2023	HV-23-071AD	1241 Ridgeley	Coerver Custom Home	\$ 1,000.00	Drainage Plan Review
12	10/26/2023	HV-23-084T	1318 Ridgeley	Tree Care	\$ 25.00	Tree Removal - Hazard
13	10/30/2023	HV-22-94SP	1126 Guinea Drive	Athletic Design	\$ 460.00	Swimming Pool Drainage
14	10/30/2023	HV-22-94SP	1126 Guinea Drive	Athletic Design	\$ 280.00	Swimming Pool-Electrical
15	10/30/2023	HV-22-94SP	1126 Guinea Drive	Athletic Design	\$ 320.00	Turf
16	10/31/2023	HV-23-085P	1127 Glourie	John Moore	\$ 180.00	Plumbing- Repipe

Permits	
Drainage	1
Electrical	1
Fence	1
HVAC	1
Plumbing	6
Swimming Pool	1
Tree Removal	4
Turf	1
Total	16

Inspection Log

Log #	Address	Permit #	Inspection Type	Result	Date	Inspector
23-307	1126 Guinea	HV-22-093P	Plumbing Final	PASS	10/3/23	BBG
23-308	1210 Ridgeley Dr	HV-22-048SPE	Pool- Underground Electric	PASS	10/3/23	BBG
23-309	1306 Glourie Dr	HV-23-007P	Shower Pan	PASS	10/3/23	BBG
23-310	8002 Burkhart	HV-23-029P	Plumbing Ground	PASS	10/3/23	BBG
23-311	8002 Burkhart	HV-23-029P	Plumbing Sewer	PASS	10/3/23	BBG
23-312	1306 Glourie Dr	HV-23-007H	HVAC Cover	FAIL	10/5/23	BBG
23-313	1306 Glourie Dr	HV-23-007H	HVAC Cover	PASS	10/9/23	BBG
23-314	1226 Glourie	HV-23-043P	ground	PASS	10/9/23	BBG
23-315	1226 Glourie	HV-23-043P	sewer/water	PASS	10/9/23	BBG
23-316	1306 Glourie Dr	HV-23-007H	HVAC Cover	PASS	10/10/23	BBG
23-317	1315 Friarcreek	HV-22-071P	shower pan	PASS	10/10/23	BBG
23-318	1126 Guines	HV-21-061M	vnet hood	PASS	10/11/23	BBG
23-319	1126 Guinea	HV-21-061M	HVAC Final	PASS	10/11/23	BBG
23-320	1319 Pine Chase Drive	HV-23-031P	Ground & Sewer	PASS	10/11/23	BBG
23-321	8002 Burkhart	HV-23029B	Pre Pour Foundation	PASS	10/13/23	BBG
23-322	7 Pine Creek	HV-23-072B	Frmae	PASS	10/13/23	BBG
23-323	1117 Guinea	HV-23-061DEMO	Demo Final	PASS	10/16/23	BBG
23-324	1117 Guinea	HV-23-061T	Tree Final	PASS	10/18/23	Cary Moran
23-325	1226 Glourie	HV-23-043B	Foundation	PASS	10/16/23	BBG
23-326	8002 Burkhart	HV-23-029B	Foundation	PASS	10/16/23	BBG
23-327	1126 Guinea	HV-22-093E2	Electrical Final	PASS	10/16/23	BBG
23-328	1218 Ridgeley	HV-23-052SP	Area Drain Cover	PASS	10/18/23	BBG
23-329	1319 Pine Chase Drive	HV-23-056B	Foundation	PASS	10/17/23	BBG
23-330	14 Pine Creek In	HV-23-064SP	Silt Fencing	PASS	10/18/23	HDR

Inspection Log

Log #	Address	Permit #	Inspection Type	Result	Date	Inspector
23-331	6 Pine Creek	HV-23-083	Fence Final	PASS	10/19/23	BBG
23-332	1236 Archley	HV-23-080SD	Sewer Disconnect	FAIL	10/19/23	BBG
23-333	8005 Anadell	HV-23-091P	Plumbing Top-Out	PASS	10/19/23	BBG
23-334	1218 Ridgeley	HV-23-052SP	Deck Steel	PASS	10/20/23	BBG
23-335	7 Pine Creek	HV-23-072P	Plumbing - Ground	PASS	10/24/23	BBG
23-336	7 Hilshire Oaks	HV-23-047	Plumbing Ground	PASS	10/26/23	BBG
23-337	8005 Anadell	HV-22-091H	HVAC Rough-In	PASS	10/26/23	BBG
23-338	1306 Glourie Dr	HV-23-007P	Amailey Plumbing	PASS	10/26/23	BBG
23-339	1126 Guinea	HV-22-093B	Flatwork	PASS	10/27/23	BBG
23-340	1126 Guinea	HV-22-093B	Building Final	FAIL	10/27/23	BBG
23-341	1126 Guinea	HV-22-093B	Tree Final	PASS	10/27/23	Cary Moran
23-342	1126 Guinea	HV-22-093B	Drainage Final	PASS	10/27/23	HDR
23-344	1123 Guniea	HV-22-094SP	Swimming Pool- Layout	PASS	10/31/23	BBG
			Inspections:			
			Cancelled		0	
			Failed		3	
			Pass		35	
			Total		38	



November 17, 2023

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for November 21, 2023 Council Meeting
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from October 13, 2023 to November 17, 2023.

1. On-Going Services (10361759):

a. 1201 Archley Drive –

- On November 9, 2023, HDR reviewed and returned comments for the Drainage Plan for 1201 Archley Drive. The drainage plan shall be revised and resubmitted to address all comments.

b. 1241 Archley Drive –

- On November 17, 2023, HDR reviewed and returned comments for the Drainage Plan for 1241 Archley Drive. The drainage plan shall be revised and resubmitted to address all comments.

c. 1236 Archley Drive –

- On November 17, 2023, HDR reviewed and returned comments for the Drainage Plan for 1236 Archley Drive. All previous comments/corrections were addressed by the engineer on October 17, 2023. The drainage plan was approved with exceptions noted.

d. 8002 Burkhart Road –

- On October 26, 2023, HDR reviewed and returned comments for a proposed temporary culvert at 8002 Burkhart Road. The site plan was approved with exceptions noted.

hdrinc.com 4828 Loop Central Drive, Suite 800
Houston, Texas 77081
T 713-622-9264 F 713-622-9265
Texas Registered Engineering Firm F-754

- e. 1315 Friarcreek Lane –
 - On October 24, 2023, HDR reviewed and returned comments for a right of way permit at 1315 Friarcreek Lane for the installation of gas service to this address. The right-of-way permit was approved with exceptions noted.
 - On November 17, 2023, HDR reviewed and returned comments for the Drainage Plan Amendment for 1315 Friarcreek Lane. All previous comments/corrections were addressed by the engineer on October 17, 2023. The drainage plan was approved with exceptions noted.
- f. 1117 Guinea Drive –
 - On November 14, 2023, HDR attended the pre-development meeting for 1117 Guinea Drive. The Developer was made aware of the pertinent development items for drainage as noted in the City Code of Ordinances.
- g. 1126 Guinea Drive –
 - On October 26, 2023, HDR reviewed and returned comments for the Pool Drainage Plan for 1126 Guinea Drive. All previous comments/corrections were addressed by the engineer on October 10, 2023. The drainage plan was approved with exceptions noted.
 - A revised pool layout was submitted on November 2, 2023 to the approved plan dated October 26, 2023. On November 17, 2023, HDR reviewed and returned comments for the revised Pool Drainage Plan for 1126 Guinea Drive. All previous comments/corrections were addressed by the engineer on November 2, 2023. The drainage plan was approved with exceptions noted.
- h. 14 Pine Creek Lane –
 - On November 17, 2023, HDR reviewed and returned comments for the Pool Drainage Plan for 14 Pine Creek Lane. All previous comments/corrections were addressed by the engineer on October 11, 2023. The drainage plan was approved with exceptions noted.
- i. 1310 Ridgeley Drive –
 - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being reviewed for comments and as built inspection pending.

j. City Water and Testing

- InfraMark has continued to report to City Staff routine testing information as part of the daily testing of City water and have remained within State compliance. The water pressures have improved from recent months and have not been an issue as of recent monitoring.
- On October 30, 2023, HDR coordinated with City Staff to stop the supplemental daily monitoring of the water entry point at City Hall now that pressures since the beginning of October 2023 have improved steadily (i.e. back to normal 50 psi of pressure), and low disinfectant residual issues have not been experienced as of late either.
- Regular weekly water entry point sampling will continue to monitor abnormalities in the system and if necessary, resume monitoring activities and coordination with City of Houston.

k. Hilshire Green Paving, Drainage & Utility Improvements –

- Survey and Geotechnical work have been scheduled to commence after the Thanksgiving Holiday. Once the survey and geotechnical information is received, HDR will process the data, prepare backgrounds and begin redline design of proposed improvements.
- In the meantime, HDR has been working on general drawing sheets and standard details, as well as, the technical specifications.

l. Pine Chase Grove Water Meters –

- HDR has continued to process and review the topographic survey information in order to provide an update with existing conditions and detail recommendations for improving the water meter area along with grading and drainage.

m. Wirt Road Safety Project/ Interlocal Agreements –

- Mr. Embry Woods (City of Houston Transportation and Drainage Operations – COH TDO) transmitted an electronic copy of the fully executed Interlocal Agreement (ILA) between Hilshire Village and the COH on October 26, 2023.
- Now that the HV-COH ILA has been executed by the City, HDR has requested Mr. Woods to help expedite the review of the preliminary sidewalk plans submitted by HDR on July 27, 2023 to the City, as well as, the recommended action(s) regarding the School of the Woods right-of-way issue with Mr. Jose Laguna (COH TDO) and the City's Real Estate Group.

- On October 26, 2023, HDR coordinated with Ms. Tina Liu (HC Precinct 3) and City Staff to provide an update status on the Wirt Road Safety Project.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



E. Him, P.E. for

Javier Vasquez, P.E., CFM

City Engineer for City of Hilshire Village

cc: Files (10361759)



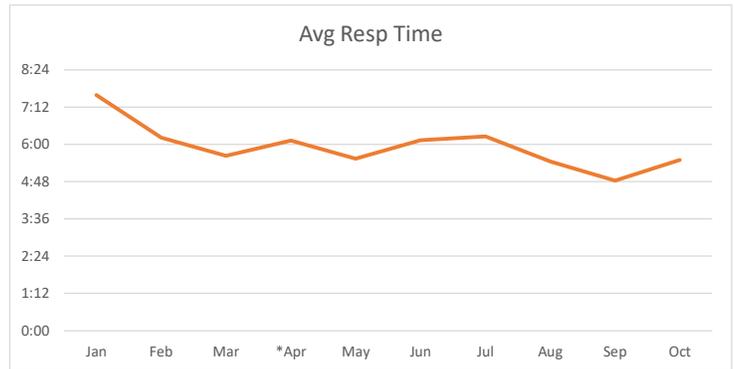
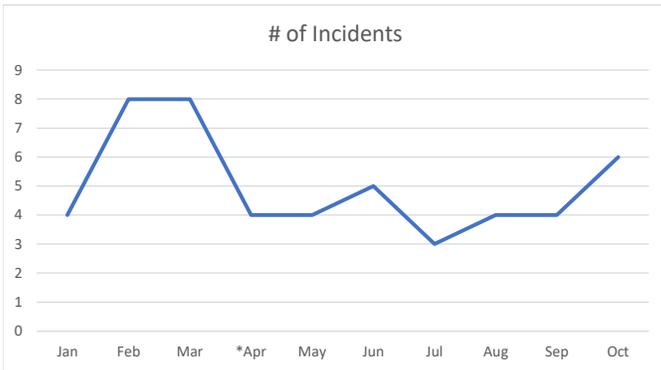
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	4	8	8	5	4	5	4	7	5	6	56
Back Pain	0	0	0	0	0	0	1	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	0	0	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	1	0	0	0	0	0	0	1	0	0	2
Chest Pain	1	1	0	0	1	0	0	0	0	1	4
Fall Victim	0	1	2	0	0	0	0	0	0	2	5
Fire Alarm Business	0	0	0	0	0	0	0	1	0	0	1
Fire Alarm Church or School	0	0	0	1	0	0	0	0	0	0	1
Fire Alarm Residence	0	0	0	0	2	1	0	1	0	0	4
Gas Leak	0	0	0	0	0	0	0	0	0	1	1
Heart Problems	0	0	1	0	0	1	0	0	0	0	2
Hemorrhage/Laceration	0	1	0	1	0	0	0	0	0	0	2
Medical Alarm	0	0	0	0	1	0	0	1	0	0	2
Motor Vehicle Collision	0	1	0	1	0	3	0	0	1	2	8
Motor Vehicle Collision with Entrapment	0	0	2	0	0	0	0	0	0	0	2
Object Down in Roadway	0	0	0	1	0	0	0	0	0	0	1
Overdose/Poisoning	0	0	0	0	0	0	1	0	0	0	1
Possible D.O.S.	0	1	0	0	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1	1	0	0	2
Psychiatric Emergency	1	0	0	0	0	0	0	0	0	0	1
Service Call Non-emergency	0	2	1	0	0	0	0	0	1	0	4
Sick Call	0	1	2	1	0	0	1	1	2	0	8
Unconscious Party/Syncope	0	0	0	0	0	0	0	1	0	0	1
Unknown Medical Emergency	0	0	0	0	0	0	0	0	1	0	1

Month	# of Incidents	Avg Resp Time
Jan	4	7:35
Feb	8	6:13
Mar	8	5:38
*Apr	4	6:07
May	4	5:32
Jun	5	6:08
Jul	3	6:15
Aug	4	5:27
Sep	4	4:50
Oct	6	5:30

* Note: Excludes cancelled calls beginning in April.



City of Hilshire Village
Complaint Log

Person Taking Call	Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
Lisa	8/4/23	Archley/Ridgeley CenterPoint patch not fixed	Archley/Ridgeley Intersection	Contact Javier Vasquez to follow-up with CenterPoint Rep.		
Cassie	9/7/23	His truck was stolen from his driveway. Although his doorbell camera caught some footage, the license plate of the accompanying vehicle was not able to be seen. Requesting a Flock LPR on Hilshire Green.	7906 Hilshire Green	Talking with council about additional cameras.		
Lisa	9/26/23	Electricity outage	1249 Archley Dr	Contacted CenterPoint to conduct a street assessment	Waiting on updates from CenterPoint reliability group. The contact is out of office until 10/18	
Lisa	9/26/23	Electricity outage	1221 Archley Dr	Contacted CenterPoint to conduct a street assessment	Waiting on updates from CenterPoint reliability group. The contact is out of office until 10/18	
Lisa	10/31/23	missed trash	1221 Archley Dr	Contacted GFL, they've notified operations to pickup trash	No further action required	10/31/2023
Cassie	11/3/23	water leaking from meter	1118 Glourie	Inframark Technicain going out to shut off water and assess the problem	Leak coming from 1114 Glourie, notified resident	11/3/2023
Lisa	11/6/23	missed trash	Hilshire Grove	Contacted GFL, they've notified operations to pickup the filter the following week	No further action required	11/6/2023
Cassie	11/8/23	Electricity outage	Archley Drive - 16 homes	Found that the outage was already on the Centerpoint Outage Tracker, reached out to representatives to get a reconnect ETA	Representative was not aware of the outage, was looking into the issue with their engineers.	
Cassie	11/15/23	Requested a bulk trash pickup, confirmed that the items can be taken.	9 Hickory Shadows	Sent message to GFL to expect the mattress and box spring.	Items were collected.	11/16/2023
Cassie	11/16/23	Water valves missing protective caps in easement	1213 Archley	Inframark technician made sure the valves were open and put caps back on	No further action required	11/16/2023

Disbursements Presented to Council 11/21/2023

FYE 2023

Professional Service	Gen Fund	Utility	Metro	Ant. Note
HDR Engineering	7,903.27			
Total	7,903.27	-	-	-

FYE 2024

Professional Service	Gen Fund	Utility	Metro	Ant. Note
811 (Texas Excavation)		23.75		
Northwest Pest	254.40			
Olson & Olson	1,425.00			
SVPD CM Security	200.00			
USIC	353.89	241.98		
Total	2,233.29	265.73	-	-

CITY OF HILSHIRE VILLAGE
BUDGET FYE 2023 FUNDS
 (Source: Bank Statement 10-31-23)

31-Oct-23

31-Oct-23		General Fund
General Fund		
Amegy Checking	\$	89,588
General Fund Reserve (TexPool)	\$	1,669,018
Amegy Savings	\$	189,714
General Fund Immediately Available	\$	1,948,319
From Anticipation Note		
<hr/>		
General Fund	\$	1,948,319

31-Oct-23		Metro #1
Metro #1		
Amegy Savings	\$	153,055
Tex Pool	\$	477,091
Metro #1 Fund	\$	630,147
<hr/>		
Metro #1 Fund Available	\$	630,147

31-Oct-23		Utility Fund
Utility Fund		
Amegy Bank Checking	\$	423,348
Amegy Checking - American Rescue Plan Funds (\$200,408-\$33,510 for generator)	\$	166,899
Central Bank Lock Box	\$	5,634
Utility Fund	\$	595,881

31-Oct-23		Child Safety
Child Safety		
Child Safety	\$	8,696
	\$	8,696
<hr/>		
Child Safety Fund	\$	8,696

31-Oct-23		Tax Note
Anticipation Note		
Anticipation Note	\$	11,619
	\$	11,619
<hr/>		
Anticipation Note Balance	\$	11,619

City of Hilshire Village, Texas - General Fund
Statement of Revenues and Expenditures
For the One Month Ending October 31, 2023

GENERAL FUND	Oct 2023 Actuals	Oct 2023 Budget	Oct 2023 Difference	Year to Date Actuals	Year to Date Budget	Year to Date Difference
Property Taxes - Current	\$ 5,532.09	\$ 7,000.00	(1,467.91)	\$ 5,532.09	7,000.00	(1,467.91)
Property Taxes - Delinquent	(1,021.45)	0.00	(1,021.45)	(1,021.45)	0.00	(1,021.45)
Franchise tax	190.35	0.00	190.35	190.35	0.00	190.35
City Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00
Int. Income-Gen funds	7,561.86	2,500.00	5,061.86	7,561.86	2,500.00	5,061.86
Int. Income-Taxes	0.00	333.33	(333.33)	0.00	333.33	(333.33)
Alarm Permits and Misc. Fees	0.00	125.00	(125.00)	0.00	125.00	(125.00)
Pet Permits	8.00	0.00	8.00	8.00	0.00	8.00
Other Income	0.00	333.33	(333.33)	0.00	333.33	(333.33)
Court Fees	0.00	0.00	0.00	0.00	0.00	0.00
Garbage Income	14,568.38	0.00	14,568.38	14,568.38	0.00	14,568.38
Sales Tax Discount Income	0.00	0.00	0.00	0.00	0.00	0.00
Ambulance Income	0.00	0.00	0.00	0.00	0.00	0.00
Building Permits	4,635.00	0.00	4,635.00	4,635.00	0.00	4,635.00
Plan Check for Construction	8,418.07	0.00	8,418.07	8,418.07	0.00	8,418.07
Plan check for Drainage	4,600.00	0.00	4,600.00	4,600.00	0.00	4,600.00
Total General Revenues	44,492.30	10,291.66	34,200.64	44,492.30	10,291.66	34,200.64
Police Protection/Court	49,066.94	55,810.42	(6,743.48)	49,066.94	55,810.42	(6,743.48)
Police - Council Meetings	200.00	266.67	(66.67)	200.00	266.67	(66.67)
Fire Protection	21,724.62	21,724.62	0.00	21,724.62	21,724.62	0.00
Trash Service	7,004.27	0.00	7,004.27	7,004.27	0.00	7,004.27
Mosquito Spraying	0.00	0.00	0.00	0.00	0.00	0.00
Street Lights	0.00	541.67	(541.67)	0.00	541.67	(541.67)
Tax Collection Fees	0.00	0.00	0.00	0.00	0.00	0.00
Audit Fees	0.00	0.00	0.00	0.00	0.00	0.00
Legal Fees	0.00	1,916.67	(1,916.67)	0.00	1,916.67	(1,916.67)
Wages,Taxes,Benefits	10,087.96	10,067.10	20.86	10,087.96	10,067.10	20.86

City of Hilshire Village, Texas - General Fund
Statement of Revenues and Expenditures
For the One Month Ending October 31, 2023

GENERAL FUND	Oct 2023	Oct 2023	Oct 2023	Year to	Year to	Year to
	Actuals	Budget	Difference	Date Actuals	Date Budget	Date Difference
FICA Tax	563.92	624.17	(60.25)	563.92	624.17	(60.25)
Medicare Tax	131.88	146.00	(14.12)	131.88	146.00	(14.12)
SUTA Tax	0.00	96.75	(96.75)	0.00	96.75	(96.75)
Medical & Life Insurance	2,815.75	4,271.30	(1,455.55)	2,815.75	4,271.30	(1,455.55)
Retirement	450.90	594.21	(143.31)	450.90	594.21	(143.31)
Financial Consultant	0.00	0.00	0.00	0.00	0.00	0.00
Board of Adjustment	0.00	291.67	(291.67)	0.00	291.67	(291.67)
Insurance	7,091.52	7,000.00	91.52	7,091.52	7,000.00	91.52
Education	0.00	208.33	(208.33)	0.00	208.33	(208.33)
City Hall Operations	1,245.66	1,666.67	(421.01)	1,245.66	1,666.67	(421.01)
City Hall Maintenance	0.00	666.67	(666.67)	0.00	666.67	(666.67)
Website Development	0.00	0.00	0.00	0.00	0.00	0.00
Web Hosting & Maintenance	0.00	200.00	(200.00)	0.00	200.00	(200.00)
Bank Charges	225.22	250.00	(24.78)	225.22	250.00	(24.78)
Dues	100.00	0.00	100.00	100.00	0.00	100.00
Public Notices	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	333.33	(333.33)	0.00	333.33	(333.33)
Election/Voting Machine Rent	0.00	0.00	0.00	0.00	0.00	0.00
City Hall Equipment/Furnishing	1,708.23	2,000.00	(291.77)	1,708.23	2,000.00	(291.77)
Misc. /Contingencies	0.00	1,250.00	(1,250.00)	0.00	1,250.00	(1,250.00)
Books for Library	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	416.67	(416.67)	0.00	416.67	(416.67)
Mayor/Council/Administrator	0.00	250.00	(250.00)	0.00	250.00	(250.00)
Codification	0.00	300.00	(300.00)	0.00	300.00	(300.00)
Bldg. Permit Administration	0.00	0.00	0.00	0.00	0.00	0.00
Utility Locate	0.00	0.00	0.00	0.00	0.00	0.00
Inspection- Arborist	0.00	0.00	0.00	0.00	0.00	0.00
Generator Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
Engineering for Grant Funds	0.00	250.00	(250.00)	0.00	250.00	(250.00)
Engineering Plan Checking	0.00	0.00	0.00	0.00	0.00	0.00
Non-Metro Engineering Services	0.00	4,166.67	(4,166.67)	0.00	4,166.67	(4,166.67)
Metro Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
Hazard Mitigation Projects	0.00	416.67	(416.67)	0.00	416.67	(416.67)

City of Hilshire Village, Texas - General Fund
Statement of Revenues and Expenditures
For the One Month Ending October 31, 2023

	Oct 2023 Actuals	Oct 2023 Budget	Oct 2023 Difference	Year to Date Actuals	Year to Date Budget	Year to Date Difference
GENERAL FUND						
Total General Expense	102,416.87	115,726.26	(13,309.39)	102,416.87	115,726.26	(13,309.39)
NET GENERAL FUND	(57,924.57)	(105,434.60)	47,510.03	(57,924.57)	(105,434.60)	47,510.03
Int. Income-Child Safety	0.00	0.00	0.00	0.00	0.00	0.00
Child Safety Income	67.43	75.00	(7.57)	67.43	75.00	(7.57)
Child Safety Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Child Safety	67.43	75.00	(7.57)	67.43	75.00	(7.57)
Certificate of Obligations	0.00	0.00	0.00	0.00	0.00	0.00
METRO						
Metro - Revenue	103,000.00	103,000.00	0.00	103,000.00	103,000.00	0.00
Int. Income-Metro1	2,161.57	0.00	2,161.57	2,161.57	0.00	2,161.57
Total Other Metro Revenue	105,161.57	103,000.00	2,161.57	105,161.57	103,000.00	2,161.57
Metro-Ditch/Ravine Cleaning	0.00	0.00	0.00	0.00	0.00	0.00
Metro-Curb&Gutter Repairs	0.00	0.00	0.00	0.00	0.00	0.00
Metro-Point Repairs on Asphalt	0.00	0.00	0.00	0.00	0.00	0.00
Metro Funded Misc.	0.00	1,666.67	(1,666.67)	0.00	1,666.67	(1,666.67)
Street Signs	0.00	166.67	(166.67)	0.00	166.67	(166.67)
Street Signs - Engineering	0.00	83.33	(83.33)	0.00	83.33	(83.33)
Total Other Metro Expense	0.00	1,916.67	(1,916.67)	0.00	1,916.67	(1,916.67)
Total Other Metro	105,161.57	101,083.33	4,078.24	105,161.57	101,083.33	4,078.24

City of Hilshire Village, Texas - General Fund
Statement of Revenues and Expenditures
For the One Month Ending October 31, 2023

GENERAL FUND	Oct 2023 Actuals	Oct 2023 Budget	Oct 2023 Difference	Year to Date Actuals	Year to Date Budget	Year to Date Difference
DEBT TAX						
Property Taxes-Debt-Current	1,224.33	2,000.00	(775.67)	1,224.33	2,000.00	(775.67)
Property tax-debt-delinquent	(183.86)	0.00	(183.86)	(183.86)	0.00	(183.86)
Int. Income-Debt Taxes	0.00	0.00	0.00	0.00	0.00	0.00
Int. Income-Anticipation Note	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt Tax Revenue	1,040.47	2,000.00	(959.53)	1,040.47	2,000.00	(959.53)
Total Debt Tax Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt Tax	1,040.47	2,000.00	(959.53)	1,040.47	2,000.00	(959.53)

City of Hilshire Village, Texas - Utility Fund
Statement of Revenues and Expenses
For the One Month Ending October 31, 2023

UTILITY ACCOUNT	Oct 2023	Oct 2023	Oct 2023	Year to	Year to	Year to
	Actuals	Budget	Difference	Date Actuals	Date Budget	Date Difference
OPERATING REVENUES						
Water Revenues	\$ 0.00	\$ 0.00	0.00	\$ 0.00	0.00	0.00
Sewer Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Utility Services Income	0.00	0.00	0.00	0.00	0.00	0.00
Meter Installation	0.00	166.67	(166.67)	0.00	166.67	(166.67)
Interest	0.00	0.00	0.00	0.00	0.00	0.00
Interest-Utility Billing	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL						
OPERATING REVENUES	0.00	166.67	(166.67)	0.00	166.67	(166.67)
OPERATING EXPENSES						
City Water Supply (COH)	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Disposal (COH)	0.00	9,820.00	(9,820.00)	0.00	9,820.00	(9,820.00)
Utilities -Lift Station	545.73	500.00	45.73	545.73	500.00	45.73
Repairs to Water Lines	0.00	4,166.67	(4,166.67)	0.00	4,166.67	(4,166.67)
Repairs to Sewer Lines	0.00	1,666.67	(1,666.67)	0.00	1,666.67	(1,666.67)
Repairs to Lift Station	0.00	1,250.00	(1,250.00)	0.00	1,250.00	(1,250.00)
Meter Replacement	0.00	709.92	(709.92)	0.00	709.92	(709.92)
New Construction Meter Install	0.00	833.33	(833.33)	0.00	833.33	(833.33)
Utility Line Locator Services	1,200.00	583.33	616.67	1,200.00	583.33	616.67
Legal	0.00	41.67	(41.67)	0.00	41.67	(41.67)
TCEQ-Engineering	0.00	166.67	(166.67)	0.00	166.67	(166.67)
Water Quality Testing	0.00	7,512.50	(7,512.50)	0.00	7,512.50	(7,512.50)
Utility Billing Costs & Meter Reader	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies & Postage	0.00	50.00	(50.00)	0.00	50.00	(50.00)
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous- Contingency	0.00	416.67	(416.67)	0.00	416.67	(416.67)
Utility Engr. On-Call Services	0.00	416.67	(416.67)	0.00	416.67	(416.67)
TOTAL						
OPERATING EXPENSES	1,745.73	28,134.10	(26,388.37)	1,745.73	28,134.10	(26,388.37)

City of Hilshire Village, Texas - Utility Fund
Statement of Revenues and Expenses
For the One Month Ending October 31, 2023

UTILITY ACCOUNT	Oct 2023 Actuals	Oct 2023 Budget	Oct 2023 Difference	Year to Date Actuals	Year to Date Budget	Year to Date Difference
TOTAL OPERATING						
NET INCOME	(1,745.73)	(27,967.43)	26,221.70	(1,745.73)	(27,967.43)	26,221.70



Regular Council Meeting Minutes

Tuesday, September 19, 2023 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

1. Mayor Buesinger called to order the Regular Council Meeting at 6:31 P.M.

1.A. **Invocation** was given by Mayor Buesinger.

1.B. **Pledge of Allegiance**

1.C. **PRESENT**

Mayor Bob Buesinger
Council Member Mike Gordy
Council Member Justin Crawford
Mayor Pro Tem Andy Carey
Council Member Kristi Cooper

ABSENT

Council Member Mark Huber

Also present were: City Attorney Bounds, Olson & Olson, Engineer Him*, Engineer Vasquez*, HDR Engineering, Spring Valley Police Captain Lane, Lieutenant Menchaca, City Secretary Stephens, and City Clerk Ray.

*Present remotely.

2. CITIZEN'S COMMENTS

Sharon Birkman Fink, Glourie Drive, expressed concern over the loss of trees in the City over the years and encouraged the Council and community to invest in the future of the wooded environment.

3. REPORTS TO COUNCIL

3.A. **Police Report:** Lieutenant Menchaca said that in the month of August there were 640 calls for service. Of those 512 were business checks, 4 parking violations, 34 public relations and 29 traffic stops resulting in 27 violations. He said that there was a theft of construction materials on Ridgely Drive, but at this time there are no suspects. In September there was a vehicle stolen from Hilshire Green Drive where there are no License Plate Reader Cameras, and the investigation is ongoing.

Lieutenant Menchaca said that the department achieved reaccreditation after the intensive Texas Best Practice Audit.

- 3.B. **Building Official Report:** Secretary Stephens said that there are 7 new homes under construction. 24 permits were issued in August and 32 inspections were performed.

Secretary Stephens said that there is a new commercial tenant at 8399 Westview Drive who performs immigration services.

She said that she has received an application for an amendment to the Specific Use Permit for the Holy Cross Lutheran Church to expand the Spring Branch Food Pantry again. Additionally, the Terrace United Methodist Church is discussing upgrades to their building as well as the potential sale of a portion of their lot.

- 3.C. **Engineer Report:** Engineer Vasquez said that inspections and drainage plan reviews are ongoing and there were no significant items to discuss.

Mayor Buesinger asked about a Right-of-Way Permit on the construction log. Engineer Vasquez said that a permit is necessary for CenterPoint to install a new gas line. Engineer Him said that the contractor is responsible for restoration of any damages as part of the installation.

Engineer Him said that they have released the surveyor for the **Hilshire Green Capital Improvement Project**. Private utility information has been requested and once received, the redline design will be prepared.

Engineer Him said that the City of Houston had additional comments on the **Wirt Road Sidewalk** Interlocal Agreement. Those were reviewed and the City of Houston had it on today's agenda. Engineer Him said that he received a call from Jose Laguna following up on the concept design and confirmed that Patrick Nguyen is the person who will review the design specifications. He also asked for a status on the Real Estate Group on the School of the Woods right-of-way designation.

Engineer Him said that a quote was received to replace the **Pine Chase Grove Backflow Preventer** for \$7,500 and a repair quote has been requested. There was discussion about the relocation of a backflow preventer, and a decision was made not to relocate it. Instead, other solutions for reducing erosion from the flushing of equipment were considered. The Council asked for an estimate for a shield and fencing to protect the equipment and citizens. Engineer Vasquez confirmed that the field survey has been received for Pine Chase Grove and is under review. This will help determine the boundaries of the easement.

- 3.D. **Fire Commissioner's Report:** Interim Deputy Chief Tim Miller gave the report on behalf of Interim Chief Miller. He said that repairs to a ladder rack are underway after a low hanging branch caused damages. He said the department responded to an overnight fire at a restaurant from a meat smoker which was able to be put out quickly. In Hilshire Village there were 4 fire and 3 EMS calls with an average response time of 5:27, well under the standard response time. He said that the Main Station Roof and Annex Roof projects are still under review

by the Fire Commission.

Secretary Stephens said that the City received 3rd Quarter Ambulance Funds and 4th Quarter is expected.

Council Member Cooper asked for an update on the search for a Fire Chief and the special audit. Mayor Buesinger said that both items are on the Commission's agenda for discussion.

3.E. **Mayor Buesinger's Report:** Mayor Buesinger did not have any outstanding items to report.

3.F. **City Secretary's Report:** Secretary Stephens said that several complaints regarding the water odor have been received, and that Inframark is working on water flushing and testing the residuals. So far, none of the water quality testing has indicated unsafe conditions. She said that technicians are dispatched to locations with extraordinary conditions and nearby hydrants are being flushed. Secretary Stephens said that Engineer Him and Engineer Vasquez are reviewing the hydrant flushing locations schedule to ensure that the entire city is covered.

Mayor Buesinger asked about a flowing hydrant that the Village Fire Department was called out to close. Secretary Stephens said that an Inframark technician was flushing the hydrant. The Council expressed concern over the length of time that the hydrant was unattended, and requested that there be a sign or notice if they leave an open hydrant. Engineer Him said that typically a hydrant is flushed for about 30-45 minutes to bring new chemicals into the lines and correct the residual readings, and citizens should call if it lasts longer than one hour.

Secretary Stephens said that she met with the new Spring Valley Village City Administrator and had a great discussion on how the two cities can work together. She said that October is Pedestrian Safety Month and the Civic Club is hosting National Night Out as well as Halloween.

3.G. **City Treasurer's Report:** Secretary Stephens said that she received a summary of account types from Amegy Bank and asked the Council to review the information. The City is due for a depository comparison through the legal request for proposal process.

4. CONSENT AGENDA

Motion made by Mayor Pro Tem Carey, Seconded by Council Member Crawford.

4.A. Approve Disbursements

4.B. Approve Check Registers

4.C. Approve the Minutes from the Budget Workshop, August 1, 2023

4.D. Approve the Minutes from the Budget Workshop, August 8, 2023

- 4.E. Approve the Minutes from the Regular Council Meeting August 15, 2023
- 4.F. Approve a proclamation recognizing National Night Out to be held October 3, 2023, on Bromley Road
- 4.G. Approve a proclamation recognizing World Teacher Day as October 5, 2023
- 4.H. Approve a proclamation recognizing Halloween Night to be held October 31, 2023, on Archley Drive

Voting Yea: Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Cooper

The motion carried 4-0.

5. DISCUSSION AND POSSIBLE ACTION

- 5.A. **Discussion and possible approval of a component of the tax rate in the amount of \$0.116098/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City for the 2023 tax year.**

Motion made by Council Member Gordy, Seconded by Mayor Pro Tem Carey.

Roll Call Vote:

Council Member Gordy	Aye
Council Member Crawford	Aye
Mayor Pro Tem Carey	Aye
Council Member Cooper	Aye

The motion carried 4-0

- 5.B. **Discussion and Possible Approval of a component of the tax rate in the amount of \$0.444334/100 to fund the City's maintenance and operation expenditures for the 2023 tax year.**

Motion made by Council Member Crawford, Seconded by Mayor Pro Tem Carey.

Roll Call Vote:

Council Member Gordy	Aye
Council Member Crawford	Aye
Mayor Pro Tem Carey	Aye
Council Member Cooper	Aye

The motion carried 4-0

- 5.C. **Discussion and Possible Approval of the 2023 property tax rate be increased by the adoption of a tax rate of \$0.560432/100 which is effectively a 3.02 percent increase in the tax rate.**

Motion made by Council Member Gordy, Seconded by Council Member Cooper.

Roll Call Vote:

Council Member Gordy	Aye
Council Member Crawford	Aye
Mayor Pro Tem Carey	Aye
Council Member Cooper	Aye

The motion carried 4-0

- 5.D. **Discussion and Possible Approval of the City of Hilshire Village Ordinance Number 832-2023 providing for the Levy and Collection of Ad Valorem Taxes for the Year 2023 Providing for two components to the Proposed Tax Rate consisting of a Tax Rate of \$0.116098/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City and a Tax Rate of \$0.444334/100 for the purpose of funding Maintenance and Operation Expenditures.**

Motion made by Council Member Crawford, Seconded by Council Member Gordy.

Roll Call Vote:

Council Member Gordy	Aye
Council Member Crawford	Aye
Mayor Pro Tem Carey	Aye
Council Member Cooper	Aye

The motion carried 4-0

- 5.E. **Discuss and possibly authorize a contract extension for Hudson Energy**

Motion made by Council Member Gordy, Seconded by Council Member Crawford.

After discussion regarding the remaining term of the current agreement, and the potential for the market to change, the council did not deem it necessary to execute a renewal at this time. The Council advised Secretary Stephens to revisit the contract 12 months prior to its expiration.

No vote was taken.

- 5.F. **Discussion and possible direction to city staff regarding the Citizens Emergency Response Team**

Motion made by Mayor Pro Tem Carey, Seconded by Council Member Crawford.

After discussion, the Council decided that the citizens of Hilshire Village should lead and manage the Citizens Emergency Response Team independently, in the same manner as it was created.

Voting Yea: Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Cooper

The motion carried 4-0

- 5.G. **Discuss and possibly approve the City of Hilshire Village Resolution # 2023-252 nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District for a two (2) year term.**

Motion made by Council Member Cooper, Seconded by Mayor Pro Tem Carey.

Mayor Buesinger said that this position serves the Harris County cities other than Houston. Mike Sullivan is currently in the position.

Voting Yea: Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Cooper

The motion carried 4-0

6. DISCUSSION

- 6.A. **Discussion regarding the possible addition of Flock License Plate Reader cameras.**

Mayor Buesinger said that there are five entries into the City that are not monitored by license plate reader cameras. There are currently six cameras installed in the city. Captain Lane said with a camera in place, they could create a "hot list," which is a list of vehicles matching a specific description related to the theft. This list can aid in monitoring and identifying vehicles of interest more effectively.

The Council requested that Secretary Stephens obtain pricing for additional cameras and crime statistics from the Spring Valley Police Department for their most effective placement.

7. **ADDITIONAL COUNCIL COMMENTS** There were none.

8. **FUTURE AGENDA TOPICS** There were none.

9. **ANNOUNCEMENTS** There were none.

10. **ADJOURNMENT** There were none.

Motion made by Mayor Pro Tem Carey, Seconded by Council Member Crawford.

Voting Yea: Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Cooper

The motion carried 4-0

The meeting was adjourned at 8:18 P.M.

ATTEST

Mayor Robert F. Buesinger

City Secretary Cassie Stephens



Regular Council Meeting Minutes

Tuesday, October 17, 2023 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

1. CALL TO ORDER

Mayor Buesinger called to order the Regular Council Meeting at 6:31 P.M.

1.A. Council Member Cooper gave the **invocation**.

1.B. **Pledge of Allegiance**

1.C. **PRESENT**

Mayor Bob Buesinger
Mayor Pro Tem Andy Carey
Council Member Mark Huber
Council Member Kristi Cooper

ABSENT

Council Member Mike Gordy
Council Member Justin Crawford

Also present: City Attorney Bounds, Olson & Olson, Engineer Him, HDR Engineering, Spring Valley Police Chief Schulze, Captain Lane and Sergeant Menchaca, Secretary Stephens and Clerk Ray

2. **CITIZEN'S COMMENTS:** None

3. REPORTS TO THE COUNCIL

3.A. **Police Report:** For the month of September there were 1,014 calls for service including 872 business checks, 2 parking violations, and 36 public relations. The Flock License Plate Reader Cameras recorded 41,000 plate reads and there were five hits on a vehicle involved in possible harassment. Captain Lane reported that new lanes will be striped on Bingle to include a bike lane. This construction will likely cause congestion on Wirt Road and Blalock.

3.B. **Building Official Report:** Secretary Stephens said that there were no outstanding issues to discuss in the building report. She said there were 23 permits issued last month and 45 inspections were conducted. The council did not have questions.

3.C. **Engineer's Report:** Engineer Him said that the cooler temperatures were having a positive effect on the water pressure. Engineer Him had a virtual meeting with Inframark to discuss the monitoring plan prepared in 2022. He provided Inframark with comments and amendments for

compliance with TCEQ. Also discussed was the frequency of chemical residual testing which may need to shift to a seasonal schedule. Engineer Him requested additional pricing breakdowns from Inframark's testing, as he feels that the 260% increase is too high.

After reviewing the quote to repair the Pine Chase Grove Backflow Preventer, Engineer Him recommended that the Council approve to replace the equipment under Agenda Item 5.A. The Pine Chase Grove survey is under geotechnical review and is expected to be ready this month.

Engineer Him said that he is expecting an executed copy of the Wirt Road Sidewalk Interlocal Agreement from the City of Houston. He said that he is coordinating with Jose Laguna on the design review.

- 3.D. **Fire Commissioner's Report:** Chief Miller said that there are four openings at the station and they have narrowed down the candidates to three applicants. He said that on September 29th the ladder truck was involved in a minor accident while responding to a fire in Houston and suffered a bent bumper. On October 2nd there was a house fire in Spring Valley Village. The sprinkler system activated and isolated the flames in the garage. Chief Miller said the next commission meeting is on October 25th.

Mayor Buesinger said that the search for a Fire Chief is ongoing. He also said that he attended the Village Fire Department Family Day where service awards were proudly presented.

Council Member Cooper asked if there were any updates on the search for a Fire Chief. Mayor Buesinger said that the hiring process was in the works along with the special audit which the auditors were collecting hundreds of pages of documents and scanning them for review. He said that there should be updates on both at the fire commissioner's meeting this month.

- 3.E. **Mayor Buesinger's Report:** Mayor Buesinger said that he attended the Spring Valley Police Coffee with Cops event, and was pleased to see multiple Hilshire Village residents there to support the Police Department.

Mayor Buesinger asked if the canceled National Night Out event was going to be rescheduled, Secretary Stephens said she hadn't heard back from the Civic Club and it seemed that they were moving forward with the Halloween Event.

Council Member Cooper asked if the Halloween event was in a different location this year, Secretary Stephens had not been notified about a different location, and the event was scheduled to take place on Archley Drive.

- 3.F. **City Secretary's Report:** Secretary Stephens said there had been an increase in water complaints in previous months along with electrical outage complaints on Archley Drive. She said she is unsure what the issue is but the area experiences isolated and frequent outages. An outage history report was requested from CenterPoint. Secretary Stephens reminded the Council that the Memorial Villages Recycling Day

is scheduled for October 28th. She provided an update from CenterPoint regarding the Street Light LED Conversion, hopefully, to be completed toward the end of the year, but there is a chance that CenterPoint's budgetary issues might push the project to next year.

- 3.G. **City Treasurer's Report:** Secretary Stephens said that she had received the utility reports for the end of Fiscal Year 2023. Council Member Huber asked what were the options for the surplus amount other than putting it into a savings account. Attorney Bounds said surplus and actuals would need to be discussed and amended, City Secretary Stephens said she would look at how surpluses have been treated in the previous years.

Secretary Stephens met with Spring Valley Public Works directors and City Administrator John McDonald about sharing and servicing water supply in the future. Currently, Spring Valley does not have the capacity to take on Hilshire Village but they are open to discussing future options. They are willing to revisit an interlocal agreement for traffic sign replacement and smaller operational work.

Mayor Buesinger asked about the Village Insurance rates. City Secretary Stephens said she was anticipating continuance for medical coverage with Blue Cross Blue Shield due to a decrease in overall cost.

Secretary Stephens is consulting with other Villages for a request for proposals from banks for depository services.

4. **CONSENT AGENDA**

Motion made by Council Member Huber, Seconded by Mayor Pro Tem Carey

4.A Approve disbursements

4.B Approve check registers

4.C Approve minutes from the Public Hearing on September 12, 2023

Voting Yea: Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

The motion carried 3-0.

5. **DISCUSSION AND POSSIBLE ACTION**

- 5.A. **Discussion and Possible action to approve the replacement of the backflow preventer at Pine Chase Grove for \$9,450.**

Motion made by Mayor Pro Tem Carey, Seconded Council Member Huber

Engineer Him said that this is the smaller, six-inch, backflow preventer.

Voting Yea: Council Member Crawford, Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

The motion carried 3-0.

5.C. Discussion and Possible Action to approve an amended contract with Inframark, LLC.

Motion made by Council Member Cooper, Seconded by Mayor Pro Tem Carey.

Clay Brandenburg, Inframark Senior Account Manager, said that the current pricing is approaching ten years old. He said that the proposed pricing brings them out of a deficit for our service area, although not providing more than approximately 15% profit to Inframark. He stated that although he was not able to negotiate on the base costs, he would agree to reducing the subcontractor service markup from 20% to 15%.

The motion was amended to approve the amended contract with Inframark, LLC with the change of subcontractor pricing to be reduced from 20% to 15%.

Voting Yea on the amended motion: Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

The motion carried 3-0.

5.D. Discussion and Possible action to approve of the City of Hilshire Village Ordinance #833-2023 amending Chapter 7, Offenses and Nuisances, of the Code of Ordinances to provide for public tree care and regulating tree preservation.

Motion made by Mayor Pro Tem Carey, Seconded Council Member Huber

The motion was amended to approve the City of Hilshire Village Ordinance #833-2023 amending Chapter 7, Offenses and Nuisances, of the Code of Ordinances to provide for public tree care and regulating tree preservation “as shown by attached exhibit”.

Voting Yea to the amended motion: Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

The motion carried 3-0.

6. ANNOUNCEMENTS None

7. ADDITIONAL COUNCIL COMMENTS None

8. FUTURE AGENDA TOPICS The Council expressed concerns over the south Ridgeley curve. Both sides of the street are dangerous for street parking although only the inside of the curve is currently a No Parking Zone.

Attorney Bounds said that the City will automatically be included in the PFAS Class Action Lawsuit unless opting out by December 4th.

9. ADJOURNMENT

Motion made by Council Member Cooper, Seconded by Mayor Pro Tem Carey

Voting Yea: Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

The motion carried 3-0.

The meeting was adjourned at 8:03 P.M.

ATTEST:

Robert F. Buesinger, Mayor

Cassie Stephens, City Secretary

2024 VMIG

Monthly Insurance Premium Rates

2024 Medical Plans (UHC)

	2024 TOTAL MONTHLY Benefit Premium
UHC Choice Plus Premier (BCYD) - PPO	
Employee Only	\$708.94
Employee + Spouse	\$1,715.64
Employee + Child(ren)	\$1,283.19
Employee + Family	\$2,360.78
UHC Choice Plus Premier (BCYE) - PPO	
Employee Only	\$689.07
Employee + Spouse	\$1,667.55
Employee + Child(ren)	\$1,247.22
Employee + Family	\$2,294.60
UHC Navigate (CZWG) - HMO	
Employee Only	\$622.54
Employee + Spouse	\$1,506.54
Employee + Child(ren)	\$1,126.80
Employee + Family	\$2,073.05

2024 Dental Plans (UHC)

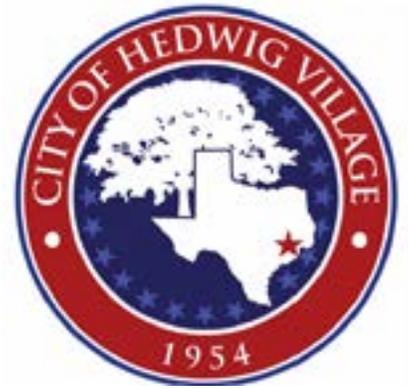
	2024 TOTAL MONTHLY Benefit Premium
PPO Plan 2P208/U90	
Employee Only	\$33.97
Employee + Spouse	\$67.95
Employee + Child(ren)	\$83.31
Employee + Family	\$128.60
Value MAC PLAN P0208	
Employee Only	\$24.88
Employee + Spouse	\$49.76
Employee + Child(ren)	\$59.48
Employee + Family	\$92.31

2024 Vision Plan (UHC)

	2024 TOTAL MONTHLY Benefit Premium
Vision Plan	
Employee Only	\$5.58
Employee + Spouse	\$11.17
Employee + Child(ren)	\$12.83
Employee + Family	\$19.75



Village Fire Department



2024 Benefit Guide VILLAGE MUTUAL INSURANCE GROUP

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Open Enrollment Calendar of Events	
November 13	Annual Enrollment Opens
November 24	Completed Enrollment Forms to your HR department
January 1	Elections are effective

Please see your specific HR department for specific employer payroll deduction premium rates offered through the Village Mutual Insurance Group “VMIG”

FINE PRINT: The information contained in this enrollment guide is an outline of the coverage offered by Villages Mutual Insurance Group. It does not include all of the terms, exclusions, limitations and conditions of the actual contract language. If there is a conflict between the information in this guide and the actual plan documents or policies, the documents or policies will always govern. Complete details about the benefits can be obtained by reviewing current plan descriptions, contracts, certificates, policies and plan documents. Plan documents or policies will be made available for review upon request. Villages Mutual Insurance Group reserves the right to modify, amend, suspend or terminate any plan at any time for any reason.

If you have Medicare or will become eligible for Medicare in the next 12 months, Federal law gives you more choices about your prescription drug coverage. Please refer to your Medicare Part D Non-Creditable Coverage Notice on pages 14-15 of this guide for more details.

This document is an outline of the coverage provided under your employer’s benefit plans based on information provided by your company. It does not include all the terms, coverage, exclusions, limitations, and conditions contained in the official Plan Document, applicable insurance policies and contracts (collectively, the “plan documents”). The plan documents themselves must be read for those details. The intent of this document is to provide you with general information about your employer’s benefit plans. It does not necessarily address all the specific issues which may be applicable to you. It should not be construed as, nor is it intended to provide, legal advice. To the extent that any of the information contained in this document is inconsistent with the plan documents, the provisions set forth in the plan documents will govern in all cases. If you wish to review the plan documents or you have questions regarding specific issues or plan provisions, you should contact your Human Resources/Benefits Department.

Enrollment Eligibility

Villages Mutual Insurance Group is proud to provide our employees and their families with a comprehensive and affordable benefits package, allowing you to enroll in those plans that best fit your family's needs. This guide can help you make sure you're enrolled in the benefits that best fit your life situation. At this time, you may enroll or make changes to your elections. Get ready by taking the time to know more about your options and then take action to enroll.

- » **Employee Eligibility:** All FT (full-time) employees are eligible for Medical, Dental, Vision, Life and Disability benefits the first of the month following your employer waiting period.
- » **Dependent Eligibility:** Dependents eligible for coverage include your legal spouse and children under age 26. For medical, dental and vision children under age 26 are eligible regardless of marital or dependent status. Older children who were disabled prior to the limiting age and grandchildren are also considered eligible dependents if you are their legal guardian and are claiming them as a dependent for tax purposes. Other family members under age 26 may be covered if you have a court order or claim them as a federal tax dependent. For the Voluntary Life product the limit age of a child is 25, if they are a full time student.
- » **Benefit Enrollment Period:** After your initial enrollment period (when you first become eligible for benefits), you may enroll, waive coverage, or change your benefit elections during the stated annual open enrollment period each year (for coverage to become effective January 1) or at any time during the plan year in the event of a qualified change in status (also called a "life event"). **If you have a change in status and wish to change any of your benefit elections, you must complete an election change form within 30 days of the date of the event.**
- » **Upon Your Initial Date of Eligibility** you will be enrolled in all lines of coverage which are 100% employer-paid (no cost to you). These lines of coverage include Group Term Life, Long-Term Disability and the Employee Assistance Program.

Qualified Changes in Status:

- » Employee's marriage or divorce or death of employee's spouse
- » Birth, adoption or death of a dependent child
- » Change in employee's, spouse's or dependent child's employment status that affects benefit eligibility
- » Child becoming ineligible for coverage due to reaching age 26
- » Change in the employee's, spouse's or a dependent child's residence that affects eligibility for coverage
- » Employee's receipt of a Qualified Medical Child Support Order or leter from the Attorney General ordering the employee to provide (or allowing the employee to drop) Medical coverage for a child
- » Changes made by a spouse or dependent child during his/her annual enrollment period with another employer
- » The employee, spouse or dependent child becoming eligible or ineligible for CHIP, Medicare or Medicaid
- » Significant employer – or carrier – initiated changes in or cancellation on of the employee's, spouse's or dependent child's coverage

Medical and Pharmacy Plans

UHC Medical Plans - PPO Plans have Out-of-Network benefits			
BENEFIT	UHC Choice Plus Premier (BCYD)-PPO	UHC Choice Plus Premier (BCYE)-PPO	UHC Navigate (CZWG)-HMO
	In-Network	In-Network	In-Network ONLY
Annual Deductible Individual/Family	\$1,000 / \$2,000	\$1,500 / \$3,000	\$1,000 / \$2,000
Maximum Out-of-Pocket Individual/Family	\$4,000 / \$8,000	\$5,000 / \$10,000	\$4,000 / \$8,000
Routine Preventive Care	\$0 copay	\$0 copay	\$0 copay
PCP Office Visit	\$25 copay	\$25 copay	\$10 copay
SPC Office Visit	\$50 copay	\$50 copay	\$60 copay
Virtual Visits	\$0 copay	\$0 copay	\$0 copay
Lab and X-ray	\$0 copay	\$0 copay	\$40 copay
Complex Imaging	20% after ded	20% after ded	\$500 copay
Inpatient Facility	20% after ded	20% after ded	20% after ded
Outpatient Facility	20% after ded	20% after ded	20% after ded
Emergency Services	\$250 copay + Deductible + 20%		
Urgent Care Services	\$75 copay	\$75 copay	\$25 copay
Inpatient Mental Health	20% after ded	20% after ded	20% after ded
Outpatient Mental Health	\$25 copay	\$25 copay	\$10 copay

UHC Pharmacy			
Rx BENEFIT	Retail and Specialty Network	Out-of-Network	Mail Order
Tier 1 (\$)	\$15 copay	\$15 copay	\$37.50 copay
Tier 2 (\$\$)	\$45 copay	\$45 copay	\$112.50 copay
Tier 3 (\$\$\$)	\$85 copay	\$85 copay	\$212.50 copay
Tier 4 (\$\$\$\$)	\$200 copay	\$200 copay	\$500 copay

You can receive a 90-day supply of medicine through your mail order pharmacy benefit. Only certain Prescription Drug Products are available through mail order. Please visit myuhc.com or call Customer Care at the telephone number on the back of your ID card for more information.

Virtual Visits

Why virtual visits?

Doctors can treat a wide range of health conditions - including many of the same conditions as an emergency room (ER) or urgent care - and may even prescribe medications, if needed. **With a UnitedHealthcare plan, your cost for 24/7 Virtual Visit is usually \$0.**

Consider 24/7 Virtual Visits for these common conditions:

- » Allergies
- » Cold/Flu
- » Eye Infections
- » Sore throats
- » Headaches/migraines
- » Insect Bites/rashes
- » Stomachaches/Nausea
- » Eye Infections

With 24/7 Virtual Visits, you can connect to a doctor by phone or video through myuhc.com or the UnitedHealthcare app

Visit with a doctor 24/7 - Whenever, Wherever

- » Call at **1.855.615.8335**
- » Download the UnitedHealthcare app
- » Sign in at myuhc.com/virtualvisits

Dental and Vision Plan

UHC Dental Coverage - Dual Choice Options		
BENEFIT	PPO PLAN 2P208/U90	VALUE MAC PLAN P0208
Calendar Year Deductible	\$50 per person/\$150 per family	\$50 per person/\$150 per family
Preventative Care (Cleanings, Exams, X-ray)	0%, deductible waived	0%, deductible waived
Basic Care (Endo, Perio, Oral Surgery)	20% after deductible	20% after deductible
Major Care (Crowns, Bridges, Dentures)	50% after deductible	50% after deductible
Orthodontics (Adults & Children)	50% deductible waived \$1,500 lifetime maximum	N/A
Annual Maximum Benefit	\$1,500 per person	\$1,500 per person

For the best coverage reimbursement, use in-network providers. Please visit myuhc.com to find an in-network provider.



**USE YOUR FREE
DENTAL CLEANINGS
and \$10 VISION
EXAMS FOR
PREVENTIVE CARE**

UHC Vision Coverage		
BENEFIT	IN-NETWORK	OUT-OF-NETWORK REIMBURSEMENT
Examinations	\$10 copay	Up to \$40
Frame	\$25 copay, \$150 allowance + 30% off balance (if applicable)	Up to \$45
Standard Lenses	Single Lenses: \$25 copay Bifocal: \$25 copay Trifocal: \$25 copay	Single: Up to \$40 Bifocal: Up to \$60 Trifocal: Up to \$80
Contact Lenses	Elective: \$150 allowance Necessary: Covered in full Fitting Appointment: Covered in full after copay	Elective: Up to \$150 Necessary: Up to \$210 Fitting Appointment: Not Covered
Frequency	Comprehensive Exam: 1 every 12 months Lenses (Eyeglass or Contact): 1 every 12 months Frames: 1 every 24 months	-

For the best coverage reimbursement, use in-network providers. Please visit myuhcvision.com or call Customer Service at 800.638.3120 to find an in-network provider

Life /AD&D

The Hartford Life/AD&D Benefits

Group Term Life/AD&D

Life insurance can provide security for your dependents in the event of your death or terminal illness. Villages Mutual Insurance Group Health Plan provides a basic level of life insurance for all full-time employees of \$50,000 benefit ADEA age reduction at age 65.

Optional Term Life

Employees can purchase additional life insurance coverage through The Hartford for themselves or their families.

Employee

- » Up to \$500,000
- » Increments of \$10,000
- » New Entrant guaranteed issue limit: \$250,000
- » ADEA age reduction at age 65

Dependent Coverage

- » Dependent coverage no more than 50% of EE Coverage
- » Spouse coverage in units of \$5,000, up to \$250,000
- » New Entrant Spouse guaranteed issue limit: \$50,000
- » Child coverage: Live Birth to age 26— \$10,000

Existing amounts will be grandfathered without Evidence of Insurability (EOI). If you are applying for new supplemental coverage more than 31 days after you first became eligible or increasing your existing coverage more than one increment over the grandfathered or exceeding the guaranteed issue limits, you must submit an Evidence of Insurability (EOI) form.

Benefit coverage reduces for employee and spouse beginning at the attainment of age 65.

Optional Life/AD&D Rate Chart

Employee: The rates shown below are per \$10,000 of coverage for employee.

YOUR AGE	COST PER MONTH	YOUR AGE	COST PER MONTH	YOUR AGE	COST PER MONTH
Under Age 30	\$1.50	Age 45-49	\$4.00	Age 65-69	\$26.90
Age 30-34	\$1.60	Age 50-54	\$7.50	Age 70-74	\$44.40
Age 35-39	\$1.90	Age 55-59	\$11.80	Age 75-79	\$44.40
Age 40-44	\$2.70	Age 60-64	\$16.30	Age 80+	\$44.40

Spouse: The payroll deduction premium rates per \$1,000 of coverage are the same as the qualified employee.

Child: Child rate is \$2.14 monthly for coverage.

Disability Coverage and EAP

The Hartford Long Term Disability Benefits

Long-term disability is intended to protect your income for a long duration after you have depleted short-term disability or any sick leave your company may offer.

Long Term Disability

- › Monthly benefit of up to 60% of monthly earnings; disability benefits are taxable
- › \$10,000 maximum monthly benefit
- › Coverage begins on 91st day of disability
- › Coverage lasts up to the earliest of Social Security Natural Retirement Age Benefits include mental health, back to work incentives and survivor benefits.
- › First 24 Months protected under “own occupation” definition.

The Hartford Employee Assistance Programs

Ability Assist Counseling Services

Provides access to Master’s degree clinicians for 24/7 assistance if you’re enrolled in the long term disability plan. This includes 3 face-to-face visits per occurrence per year for emotional concerns and unlimited phone consultations for financial, legal, and work-life concerns.

You and your immediate household family members can get 24/7 help with

- › Depression
- › Substance Abuse
- › Legal and Financial Concerns
- › Marital/family difficulties
- › Stress Management/anxiety
- › Child or Elder care

For more information on Ability Assist Counseling Services:

Call [1-800-964-3577](tel:1-800-964-3577)

Visit www.guidanceresources.com

Company name: [Abili](#) Company ID: [HLF902](#)

Travel Assistance Program

Travel Assistance is available when traveling more than 100 miles from home and for 90 days or less. Services include but are not limited to:

Medical assistance, including worldwide medical referrals, medical monitoring, prescription transfer, replacement of medical devices and corrective lenses.

Emergency transports, medical repatriations and evacuations and repatriations of mortal remains.

Identity Theft Support Services

Identity Theft Support Services⁶ provide 24/7/365 assistance including education on how to prevent theft and guidance on what to do if a theft occurs. Caseworkers help review credit information, and if a theft has occurred, will notify major credit bureaus, assist with completing an identity theft affidavit, help with replacing credit/debit cards and more.

For more information on Travel Assistance or Identity Theft Support Services:

- Call from U.S. and Canada: [800-243-6108](tel:800-243-6108) (toll-free)
- Call from Outside U.S.: [202-828-5885](tel:202-828-5885)
- Or email: assist@imglobal.com

Legal Notices

Women's Health & Cancer Rights Act

Do you know that your plan, as required by the Women's Health and Cancer Rights Act of 1998, provides benefits for mastectomy-related services including all states of reconstruction and surgery to achieve symmetry between the breasts, prostheses, and complications resulting from a mastectomy, including lymphedema? Contact your Human Resources for more information

Michelle's Law

Michelle's Law requires group health plans to provide continued coverage for a dependent child covered under the plan if the child loses eligibility under Villages Mutual Insurance Group Health Plan because of the loss of student status resulting from a medically necessary leave of absence from a post-secondary educational institution. If your child is covered under Villages Mutual Insurance Group Health Plan, but will lose eligibility because of a loss of student status caused by a medically necessary leave of absence, your child may be able to continue coverage under our plan for up to one year during the medically necessary leave of absence.

This coverage continuation may be available if on the day before the medically necessary leave of absence begins your child is covered under Villages Mutual Insurance Group Health Plan and was enrolled as a student at a post-secondary educational institution.

A "medically necessary leave of absence" means a leave of absence from a post-secondary educational institution (or change in enrollment status in that institution) that: (1) begins while the child is suffering from a serious illness or injury, (2) is medically necessary, and (3) causes the child to lose student status as defined under our plan.

The coverage continuation is available for up to one year after the first day of the medically necessary leave of absence and is the same coverage your child would have had if your child had continued to be a covered student and not needed to take a medical leave of absence. Coverage continuation may end before the end of one year if your child would otherwise lose eligibility under the plan – for example, by reaching age 26.

If your child is eligible for this coverage continuation and loses coverage under the plan at the end of the continuation period, COBRA continuation may be available at the end of the Michelle's Law coverage continuation period.

If you have any questions concerning this notice or your child's right to continued coverage under Michelle's law, please contact Human Resources.

HIPAA Notice of Privacy Practices Reminder

Villages Mutual Insurance Group Health Plan is committed to the privacy of your health information. The administrators of the Villages Mutual Insurance Group Health Plan (the "Plan") use strict privacy standards to protect your health information from unauthorized use or disclosure.

The Plan's policies protecting your privacy rights and your rights under the law are described in the Plan's Notice of Privacy Practices. You may receive a copy of the Notice of Privacy Practices by contacting Human Resources.

HIPAA Special Enrollment Rights

VILLAGES MUTUAL INSURANCE GROUP INITIAL NOTICE OF YOUR HIPAA SPECIAL ENROLLMENT RIGHTS

Our records show that you are eligible to participate in the Villages Mutual Insurance Group Health Plan (to actually participate, you must complete an enrollment form and pay part of the premium through payroll deduction).

A federal law called HIPAA requires that we notify you about an important provision in the plan - your right to enroll in the plan under its "special enrollment provision" if you acquire a new dependent, or if you decline coverage under this plan for yourself or an eligible dependent while other coverage is in effect and later lose that other coverage for certain qualifying reasons.

Loss of Other Coverage (Excluding Medicaid or a State Children's Health Insurance Program). If you decline enrollment for yourself or for an eligible dependent (including your spouse) while other health insurance or group health plan coverage is in effect, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing toward your or your dependents' other coverage). However, you must request enrollment within 30 days after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage).

Loss of Coverage for Medicaid or a State Children's Health Insurance Program. If you decline enrollment for yourself or for an eligible dependent (including your spouse) while Medicaid coverage or coverage under a state children's health insurance program is in effect, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage. However, you must request enrollment within 60 days after your or your dependents' coverage ends under Medicaid or a state children's health insurance program.

New Dependent by Marriage, Birth, Adoption, or Placement for Adoption. If you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and your new dependents. However, you must request enrollment within 30 days after the marriage, birth, adoption, or placement for adoption.

Eligibility for Medicaid or a State Children’s Health Insurance Program. If you or your dependents (including your spouse) become eligible for a state premium assistance subsidy from Medicaid or through a state children’s health insurance program with respect to coverage under this plan, you may be able to enroll yourself and your dependents in this plan. However, you must request enrollment within 60 days after your or your dependents’ determination of eligibility for such assistance.

To request special enrollment or to obtain more information about the plan’s special enrollment provisions, contact Human Resources.

Premium Assistance Under Medicaid and the Children’s Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you’re eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren’t eligible for Medicaid or CHIP, you won’t be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a state listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are **not** currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial **877.KIDS.NOW** or www.insurekidsnow.gov to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren’t already enrolled. This is called a “special enrollment” opportunity, and **you must request coverage within 60 days of being determined eligible for premium assistance.** If you have questions about enrolling in your employer plan, contact the Department of Labor at www.askebsa.dol.gov or call **866.444.EBSA (3272)**.

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of January 31, 2023. Contact your state for more information on eligibility.

<p>ALABAMA – Medicaid http://myalhipp.com 855.692.5447</p>	<p>GEORGIA – Medicaid GA HIPP Website: https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp 678.564.1162, Press 1 GA CHIPRA Website: https://medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra 678.564.1162, Press 2</p>
<p>ALASKA – Medicaid The AK Health Insurance Premium Payment Program http://myakhipp.com/ 866.251.4861 CustomerService@MyAKHIPP.com Medicaid Eligibility: https://health.alaska.gov/dpa/Pages/default.aspx</p>	<p>INDIANA – Medicaid Healthy Indiana Plan for low-income adults 19-64 http://www.in.gov/fssa/hip/ 877.438.4479 All other Medicaid https://www.in.gov/medicaid/ 800.457.4584</p>
<p>ARKANSAS – Medicaid http://myarhipp.com 855.MyARHIPP (855.692.7447)</p>	<p>IOWA – Medicaid and CHIP (Hawki) Medicaid: https://dhs.iowa.gov/ime/members 800.338.8366 Hawki: http://dhs.iowa.gov/Hawki 800.257.8563 HIPP: https://dhs.iowa.gov/ime/members/medicaid-a-to-z/hipp 888.346.9562</p>
<p>CALIFORNIA – Medicaid Health Insurance Premium Payment (HIPP) Program http://dhcs.ca.gov/hipp 916.445.8322 Fax: 916.440.5676 Email: hipp@dhcs.ca.gov</p>	<p>KANSAS – Medicaid https://www.kancare.ks.gov/ 800.792.4884 HIPP Phone: 800.766.9012</p>
<p>COLORADO – Medicaid and CHIP Health First Colorado (Colorado’s Medicaid Program) https://www.healthfirstcolorado.com Member Contact Center: 800.221.3943 State Relay 711 Child Health Plan Plus (CHP+) https://www.colorado.gov/pacific/hcpf/child-health-plan-plus Customer Service: 800.359.1991 State Relay 711 Health Insurance Buy-In Program (HIBI) https://www.colorado.gov/pacific/hcpf/health-insurance-buy-program HIBI Customer Service: 855.692.6442</p>	<p>KENTUCKY – Medicaid Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP): https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx 855.459.6328 KIHIPPPROGRAM@ky.gov KCHIP: https://kidshealth.ky.gov/Pages/index.aspx 877.524.4718 Medicaid: https://chfs.ky.gov</p>
<p>FLORIDA – Medicaid www.flmedicaidtprecovery.com/flmedicaidtprecovery.com/hipp/index.html 877.357.3268</p>	<p>LOUISIANA – Medicaid www.medicaid.la.gov or www.la.gov/lahipp 888.342.6207 (Medicaid hotline) or 855.618.5488 (LaHIPP)</p>

MAINE – Medicaid
Enrollment: https://www.mymaineconnection.gov/benefits/s/?language=en_US 800.442.6003 TTY: Maine relay 711 Private Health Insurance Premium: https://www.maine.gov/dhhs/ofi/applications-forms 800.977.6740 TTY: Maine relay 711
MASSACHUSETTS – Medicaid and CHIP
https://www.mass.gov/masshealth/pa 800.862.4840 TTY: 617.886.8102
MINNESOTA – Medicaid
https://mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/other-insurance.jsp 800.657.3739
MISSOURI – Medicaid
http://www.dss.mo.gov/mhd/participants/pages/hipp.htm 573.751.2005
MONTANA – Medicaid
http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP 800.694.3084 Email: HHSHIPProgram@mt.gov
NEBRASKA – Medicaid
http://www.ACCESSNebraska.ne.gov Phone: 855.632.7633 Lincoln: 402.473.7000 Omaha: 402.595.1178
NEVADA – Medicaid
http://dhcnp.nv.gov 800.992.0900
NEW HAMPSHIRE – Medicaid
https://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program 603.271.5218 Toll free number for the HIPP program: 800.852.3345, ext. 5218
NEW JERSEY – Medicaid and CHIP
Medicaid: http://www.state.nj.us/humanservices/dmahs/clients/medicaid 609.631.2392 CHIP: http://www.njfamilycare.org/index.html 800.701.0710
NEW YORK – Medicaid
https://www.health.ny.gov/health_care/medicaid/ 800.541.2831
NORTH CAROLINA – Medicaid
https://medicaid.ncdhhs.gov/ 919.855.4100
NORTH DAKOTA – Medicaid
http://www.nd.gov/dhs/services/medicalserv/medicaid 844.854.4825
OKLAHOMA – Medicaid and CHIP
http://www.insureoklahoma.org 888.365.3742
OREGON – Medicaid
http://healthcare.oregon.gov/Pages/index.aspx http://www.oregonhealthcare.gov/index-es.html 800.699.9075
PENNSYLVANIA – Medicaid and CHIP
https://www.dhs.pa.gov/Services/Assistance/Pages/HIPP-Program.aspx 800.692.7462 CHIP Website: https://www.dhs.pa.gov/CHIP/Pages/CHIP.aspx CHIP Phone: 800.986.KIDS (5437)
RHODE ISLAND – Medicaid and CHIP
http://www.eohhs.ri.gov 855.697.4347 or 401.462.0311 (Direct Rlte Share Line)
SOUTH CAROLINA – Medicaid
http://www.scdhhs.gov 888.549.0820
SOUTH DAKOTA – Medicaid
http://dss.sd.gov 888.828.0059
TEXAS – Medicaid
http://gethipptexas.com 800.440.0493

UTAH – Medicaid and CHIP
Medicaid: https://medicaid.utah.gov CHIP: http://health.utah.gov/chip 877.543.7669
VERMONT – Medicaid
http://www.greenmountaincare.org Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access 800.250.8427
VIRGINIA – Medicaid and CHIP
https://www.coverva.org/en/famis-select https://www.coverva.org/hipp/ Medicaid and Chip: 800.432.5924
WASHINGTON – Medicaid
https://www.hca.wa.gov/ 800.562.3022
WEST VIRGINIA – Medicaid
https://dhhr.wv.gov/bms/ or http://mywvhipp.com/ Medicaid: 304.558.1700 CHIP Toll-free: 855.MyWVHIPP (855.699.8447)
WISCONSIN – Medicaid and CHIP
https://www.dhs.wisconsin.gov/badgercareplus/p-10095.htm 800.362.3002
WYOMING – Medicaid
https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/ 800.251.1269

To see if any other states have added a premium assistance program since January 31, 2023, or for more information on special enrollment rights, contact either:

U.S. Department of Labor
Employee Benefits Security Administration
www.dol.gov/agencies/ebsa
866.444.EBSA (3272)

U.S. Department of Health and Human Services
Centers for Medicare & Medicaid Services
www.cms.hhs.gov
877.267.2323, Menu Option 4, Ext. 61565

OMB Control Number 1210-0137 (expires 1/31/2023)

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.

The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email ebsa.opr@dol.gov and reference the OMB Control Number 1210-0137.

Important Notice From Villages Mutual Insurance Group About Your Prescription Drug Coverage And Medicare

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with Villages Mutual Insurance Group Health Plan and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

1. Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
2. Villages Mutual Insurance Group Health Plan has determined that the prescription drug coverage offered by the Villages Mutual Insurance Group Health Plan medical plan is, on average for all plan participants, expected to pay out as much as standard Medicare prescription drug coverage pays and is therefore considered Creditable Coverage. Because your existing coverage is Creditable Coverage, you can keep this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug plan.

WHEN CAN YOU JOIN A MEDICARE DRUG PLAN?

You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15th to December 7th.

However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

WHAT HAPPENS TO YOUR CURRENT COVERAGE IF YOU DECIDE TO JOIN A MEDICARE DRUG PLAN?

If you decide to join a Medicare drug plan, your current Villages Mutual Insurance Group Health Plan coverage may or may not be affected. Your current coverage pays for other health expenses in addition to prescription drug.

If you enroll in a Medicare prescription drug plan, you and your eligible dependents will be eligible to receive all of your current health and prescription drug benefits. As long as you are an active employee, the Villages Mutual Insurance Group Health Plan prescription drug coverage will be considered primary, and benefits will have to be coordinated with the Medicare prescription drug plan. If you do decide to join a Medicare drug plan and drop your current Villages Mutual Insurance Group Health Plan coverage, be aware that you and your dependents may not be able to get this coverage back.

WHEN WILL YOU PAY A HIGHER PREMIUM (PENALTY) TO JOIN A MEDICARE DRUG PLAN?

You should also know that if you drop or lose your current coverage with Villages Mutual Insurance Group Health Plan and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the

Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

FOR MORE INFORMATION ABOUT THIS NOTICE OR YOUR CURRENT PRESCRIPTION DRUG COVERAGE...

Contact the person listed below for further information. NOTE: You'll get this notice each year. You will receive a copy of this notice during the annual election period (before the next period you can join a Medicare drug plan), or if this coverage through Villages Mutual Insurance Group Health Plan changes. You also may request a copy of this notice at any time.

FOR MORE INFORMATION ABOUT YOUR OPTIONS UNDER MEDICARE PRESCRIPTION DRUG COVERAGE...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You will get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

FOR MORE INFORMATION ABOUT MEDICARE PRESCRIPTION DRUG COVERAGE:

- » Visit www.medicare.gov.
- » Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help.
- » Call **1.800.MEDICARE (1.800.633.4227)**. TTY users should call **1.877.486.2048**.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at www.socialsecurity.gov, or call them at **1.800.772.1213 (TTY 1.800.325.0778)**.

REMEMBER: KEEP THIS CREDITABLE COVERAGE NOTICE. IF YOU DECIDE TO JOIN ONE OF THE MEDICARE DRUG PLANS, YOU MAY BE REQUIRED TO PROVIDE A COPY OF THIS NOTICE WHEN YOU JOIN TO SHOW WHETHER OR NOT YOU HAVE MAINTAINED CREDITABLE COVERAGE AND, THEREFORE, WHETHER OR NOT YOU ARE REQUIRED TO PAY A HIGHER PREMIUM (A PENALTY).

Date: January 1, 2024

Name of Entity: Villages Mutual Insurance

Contact: Group Human Resources Department

Questions About Your Benefits?

Benefit	Vendor	Group #	Phone #	Web
Medical	UHC	0933797	866.801.4409	myuhc.com
Prescription Drugs	UHC	0933797	866.801.4409	myuhc.com
Dental	UHC	0933797	877.816.3596	myuhc.com
Vision	UHC	0933797	800.638.3120	myuhcvision.com
Life/AD&D	The Hartford	922323	860.547.5000	www.thehartford.com/employee-benefits/employees
Voluntary Life/AD&D	The Hartford	922323	860.547.5000	www.thehartford.com/employee-benefits/employees
Long-Term Disability	The Hartford	922323	860.547.5000	www.thehartford.com/employee-benefits/employees
Ability Assist	The Hartford	Company Name: Abili Company ID: HLF902	800.964.3577	www.guidanceresources.com
Travel Assistance Program	The Hartford	-	800.243.6108	email: assist@imglobal.com



Notes



This benefit summary prepared by



Gallagher

Insurance | Risk Management | Consulting

TO: Wendy Baimbridge, City of Hedwig Village
Gerardo Barrera, City of Bunker Hill Village
Bobby Pennington, City of Piney Point Village
John McDonald, City of Spring Valley Village
Tom Fullen, City of Hunters Creek Village
Cassie Stephens, City of Hilshire Village

CC: Village Fire Department Commissioner and Alternates

From: Marlo Longoria
Date: November 8, 2023
Re: 2023-05 Budget Amendment

During a special fire commission board meeting on November 7, 2023, the Village Fire Department Board of Commissioners unanimously approved the intra-budgetary transfers listed below and request a budget amendment 2023-05 of \$146,651 to be considered at your next council meeting. The 2023 budget has a projected overall surplus of \$137,966.39 with the proposed amendment.

The surplus was calculated by the category balance for capital expenditure of \$16,777.66, personnel expenditure of \$73,646.64, operational expenditure of \$35,365.74, and additional income of projected YE interest of \$12,176.35. The excess in various areas relieves the deficit of \$146,651 in other areas of the budget. All items listed below will **NOT** result in additional assessments in 2023, it only identifies the projected line items that are being adjusted for 2023.

Please place this budget amendment on your agenda for consideration and advise us on your council's action in writing.

Thank you,

Marlo Longoria

Enclosed- Proposed 2023-05 Amendment

Budget Line-Item Increases

Capital Expenditures: (Possible Insurance Reimbursement)

Protective Gear: \$125,000 to \$140,810

This is the gear that was damaged during an HFD chemical fire. Houston is seeking reimbursement from the building owner but will not be remedied soon. We have filed a claim with our insurance. Total claim filed \$18,722.79.

Total transferred:

\$15,810

Total Capital Expenditure Increase: \$15,810

Personnel Expenditures:

Salaries Overtime: \$504,000 to \$560,817

Two employees are out on injury. Adjustments to time off have been made that should keep us within budget. Also increased to address any unforeseen circumstances.

Total transferred:

\$56,817

Disability Insurance: \$26,432 to \$33,000

This is the latest projection LTD tied to salaries to true up the line item.

Total transferred:

\$6,568

Retirement: \$ 372,991 to \$373,951

This is the latest projection tied to salaries, 457, OT, and cert pay. Adjusting to true up line item.

Total transferred:

\$960

Unemployment claim: \$0.00 to \$10,000

Unemployment taxes and fees for terminated employees.

Total transferred:

\$10,000

Total Personnel Expenditure Increase: \$74,345

Operational Expenditures:

Gas & Oil: \$55,000 to \$84,514

Overage is dependent on fuel inventory at the year-end and cities' payment of invoices.

Total transferred:

\$29,514

Insurance-Casualty: \$67,576 to \$94,558

1st Quarter insurance policy for 2023-2024 \$20,073

Fuel Insurance policy and increased prem. \$3,673
Increased agreed value \$3,876.
Total transferred:
\$26,982

Total Operations Expenditures Increase: \$56,496

Total Budget Line-Item Increase: \$146,651

Budget Line-Item Decreases

Personnel Expenditures:

Salaries: \$5,093,944 to \$5,041,944
To end of year including hiring 1 person on 12/1/2023 gives a surplus on this 52,932.02.
Total transferred:
\$52,000

Hospitalization: \$1,120,284 to \$1,040,284
To end-of-year projection of surplus in line item \$83,868.81
Total transferred:
\$80,000

Total Personnel Expenditures Decrease: \$132,000

Operational Expenditures:

Public Utilities: \$75,000 to \$60,349
To the end of the year with a surplus of \$14,651
Total transferred:
\$14,651

Total Operations Expenditures Decrease: \$14,651

Total Budget Line-Item Decrease: \$146,651

****All end-of-year amounts are projected at an estimated rounded cost****



Headquarters: 14701 St. Mary's Lane, Suite 400, Houston, Texas 77079

t 713.953.5200 LJAENV.com

Offices: Arlington • Austin • Corpus Christi • Houston (HQ) • Katy • McKinney • Buford, GA • Tulsa, OK • Goldsby, OK

October 23, 2023

PROPOSAL

Inframark, LLC
Vanessa Chapa
Compliance Manager
2002 West Grand Avenue Parkway North
Suite 100
Katy, Texas 77449

Via email: vanessa.chapa@inframark.com

Re: Proposal for Lead and Copper Rule Revised Service Line Inventory: Phases I and II for the City of Hillshire Village
LJAES047-23351

Dear Vanessa:

At the request of **Inframark, LLC** ("Client"), LJA Environmental Services, LLC ("LJA") has prepared this proposal to provide environmental services for a Lead and Copper Rule Revised Service Line Inventory.

Scope of Work and Cost Estimate

LJA proposes to provide the services listed below. A detailed scope of work for each task is provided in Attachment A. Proposed costs are fixed fees, to be billed on a percent-complete basis.

- Task I) Phase I LCRR: Desktop Analysis..... \$5,000.00
 - Task II) Phase II LCRR: Field Inspections \$35,300.00
- TOTAL ESTIMATE \$40,300.00**

Extraneous circumstances that could potentially impact this Proposal, including agency coordination or review, accessibility, unforeseen circumstances, design changes, and state or federal regulatory changes, may also affect project costs which are not included in this estimate. This proposal and cost estimate are valid for 90 days.

Schedule

The proposed scope of work is anticipated to be complete within six (6) months of receipt of an executed proposal and boundary survey/plat or other suitable property boundary. The project completion schedule is the goal of all parties; it does not, however, reflect unusual delays due to forces beyond the Consultant's control and/or modifications to the scope of work based upon actual findings or additional requests by the Client, its agents, or governmental agencies.

Information Needs

- Connection address list from the billing department, Consumer Confidence Report, etc.
- Existing GIS data or access to the data
- Access to Historical Records

Terms and Conditions

LJA proposes to conduct these efforts per the terms and conditions of its 2021 Professional Services Agreement with Inframark, LLC. If this proposal is acceptable, please complete, sign, and return the Proposal Acceptance Form (page 3), along with the information requested above ("Information Needs").

LJA appreciates the opportunity to provide environmental consulting services for this project. Should you have any questions about this proposal, please contact me at (281) 239-5181, or dschlitzkus@lja.com.

Sincerely,



Dyer Schlitzkus
LCRR Program Director



Susan Alford, REM, ENV SP
President

Attachment:

A – Detailed Scope of Work

Signature Page Follows

Proposal Acceptance and Right of Entry

Client authorizes LJA to commence services upon execution of this Agreement. Client and LJA agree that this Agreement, the Proposal, and any attachments incorporated herein by reference (the "Agreement") constitute the entire Agreement between the parties. The signatory below also represents that the Client has, or has secured, the legal authority to grant permission for LJA's personnel to enter the subject property, as necessary, to conduct project activities, and that such permission is hereby granted to LJA by execution of this Agreement. If Client is a Corporation, Partnership, or other business entity, the individual signing below warrants that they have the authority to bind and to sign on behalf of the Client.

Project: Lead and Copper Rule Revised Service Line Inventory: Phases I and II for the City of Hillshire Village

- Task I) Phase I LCRR: Desktop Analysis..... \$5,000.00
- Task II) Phase II LCRR: Field Inspections \$35,300.00

TOTAL ESTIMATE \$40,300.00

Accepted by Client:

Organization (Legal Name)

Signature

Mailing Address

Printed Name

City, State, ZIP

E-mail Address

Phone

Date

Billing Contact:

Printed Name

E-mail Address

Please provide:

- Your project name, if different from above: _____
- Your P.O. or project number, if applicable: _____
- Project Owner/Sponsor (required if public project): _____

ATTACHMENT A

TASK 1

Phase I – LCRR SLI Desktop Analysis

LJA proposes to initiate a Phase I – LCRR SLI desktop analysis for the Client. Specifically, LJA will create a custom, secure, real-time, online GIS platform to host and update the project information. Our team will work with and coordinate with the Client to upload existing GIS data to the platform. Connection points will be populated into the “Detailed Inventory” tab of the Texas Commission on Environmental Quality (TCEQ) SLI for Public Water Systems (RG-593/ Form 20943) to create the service line list. Service lines constructed in and after 1989 will immediately be listed as “Non-Lead” on the table, thus reducing further analysis and efforts. Additionally, LJA will assess the amount and types of other hard copy and electronic data (e.g., meter replacement data, engineered drawings, connection reports, hard/electronic files, etc.) to be reviewed and uploaded to the platform to determine an effort level and cost with completing the Historical Records Review portion of the LCRR SLI, as necessary, and to further reduce supplementary analysis and efforts. These efforts conducted under Phase I are proposed to ultimately determine Phase II – SLI Field Investigations scope and cost estimate on the remaining pre-1989 service lines and where prior data does not exclude lead pipes. All data will be reviewed for QA/QC. LJA will also provide general regulatory and compliance management support for the LCRR program throughout the project.

Deliverables will involve the following tasks:

1. Create a secure, custom, online web dashboard of the entire distribution system;
2. Provide unlimited users, so that the City of Hillshire Village can track progress and make recommendations;
3. Contact the County CAD offices and receipt of parcel boundaries;
4. Delineate data to the specific system/property boundaries;
5. Document structure build dates;
6. Sort data pre-1988 and post-1989;
7. Document service lines and mains constructed in/after 1989 as “Non-Lead” and exclude from further analysis;
8. Upload current and existing GIS files (from the City of Hillshire Village) of the distribution systems, service addresses, meter locations, etc.;
9. Initiate the service line inventory table, via metadata/attributes within the online mapper;
10. QA/QC of data;
11. Provide regulatory and compliance support for the LCRR program;
12. As necessary, scope completing the Historical Records Review based on a determination of the amount and types of existing records the City of Hillshire Village has retained over the years; and,
13. Scope pre-1988 sites for infield investigations and make a determination of true effort/cost for digging/potholing task (Phase II).

TASK 2

Phase II – LCRR Field Inspections

LJA proposes to initiate Phase II – LCRR Field Inspections for the Client. Specifically, LJA will investigate service line material types at meter locations determined to be installed prior to January 1, 1989. It is assumed approximately 353 service lines will be required to have investigations on both (system- and customer-owned) sides of the meters. Therefore, LJA is calculating up to 353 connections to be included under Phase II – Field Investigations.

LJA crew(s) will travel to the locations to investigate service line material types on both the public and private sides of the meter boxes, or as necessary. Crews will inspect the system within the meter box, and if the material types are not able to be determined, will hand dig an approximate 6-inch hole on either or both sides of the box to expose the pipe materials. Magnetic and scratch inspection tests will be completed, photographs taken, data recorded on the online GIS platform, and the water line will be re-covered with the dig material. Data collected will be utilized for population into the “Detailed Inventory” tab of the Texas Commission on Environmental Quality (TCEQ) SLI for Public Water Systems (RG-593/ Form 20943) to further complete the service line list. All data will be reviewed for QA/QC. LJA will also provide general regulatory and compliance management support for the LCRR program throughout the project.

After completion of this Phase, LJA will be able to provide the Client with the locations of galvanized requiring replacement (GRR) service lines, lead service lines, and any problematic locations not able to be inspected.

Deliverables will involve the following tasks:

14. A completed draft SLI table, via metadata/attributes within the online mapper;
15. QA/QC of data; and,
16. Provide regulatory and compliance support for the LCRR program.

Assumptions:

1. This proposal assumes all meter locations and lines are accessible. This proposal does not include additional field efforts that may be required where there are problematic locations, for example, concrete, fences, homeowner/tenant disapproval, and other obstacles preventing crews from conducting the inspections. Such locations will be documented accordingly, and crews would need to return to these sites under a separate scope and estimate.
2. If necessary, LJA may need a City of Hillshire Village employee to assist with problem areas and/or where meter box locations cannot be located.

STAFF REPORT REGARDING CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS'S STATEMENT OF INTENT TO CHANGE RATES IN THE TEXAS DIVISION

ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE ON OR BEFORE DECEMBER 4, 2023

On October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company), filed a Statement of Intent seeking to change rates in the Texas Division. In the filing, the Company asserts it is entitled to a \$37.4 million increase in annual non-gas revenue or a 5.8% increase over current adjusted revenues, excluding gas costs. In addition to requesting a change in rates, the Company is proposing to consolidate the Houston, Texas Coast, South Texas and Beaumont/East Texas Divisions into a new single division, the Texas Division.

The law provides that a rate request made by a gas utility cannot become effective until at least 35 days following the filing of the application to change rates. CenterPoint has proposed an effective date of December 4, 2023. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, CenterPoint's rate request is deemed administratively approved.**

Purpose of Resolution:

The purpose of the Resolution is to authorize membership of the City into the Cities Served by CenterPoint Gas coalition, to extend the effective date of the Company's proposed rate increase, and to give the City time to review the rate-filing package. The resolution suspends the December 4, 2023 effective date of the Company's request for the maximum period permitted by law to allow the City to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy to pursue, including settlement and ultimately to approve reasonable rates. The Resolution must be passed before December 4, 2023.

Explanation of "Be It Ordained" Paragraphs:

Section 1. This section incorporates the "whereas" provisions in preamble into the Resolution.

Section 2. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective so long as the City has a legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as the "maximum period allowed by law" rather than ending by a specific date. This is because the Company controls the effective date and can extend its effective date and, therefore, extend the deadline for final city action to increase the time that the City retains jurisdiction (for example, if necessary to reach settlement on the case).

If the effective date is not otherwise extended by the Company, the City must take final action on CenterPoint's request to raise rates by December 4, 2023.

Section 3. This section confirms that the City has authorized formal membership into the Cities Served by CenterPoint Gas (Cities) and authorizes the hiring of outside attorneys and consultants to work on this matter.

Section 4. This section explains that, as a member of Cities, the City will work with the coalition to review the application to insure fair and just rates and authorizes intervention in the Railroad Commission proceeding.

Section 5. By law, the Company must reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by Cities will present their invoices to Cities which will then seek reimbursement from CenterPoint. The City will not incur liability for payment of rate case expenses by adopting a suspension resolution.

Section 6. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the resolution was properly noticed.

Section 7. This section provides that both CenterPoint's designated representative and counsel for Cities will be notified of the City's action by sending a copy of the approved and signed resolution to certain designated individuals.

Section 8. This section identifies the effective date of the Resolution as the time it is adopted.

Recommendation

The City Staff recommends adoption of the resolution suspending the effective date of CenterPoint's proposed rate increase.

RESOLUTION NO. 2023-253

A RESOLUTION BY THE CITY OF HILSHIRE VILLAGE, TEXAS AUTHORIZING AND APPROVING MEMBERSHIP IN THE CITIES SERVED BY CENTERPOINT GAS (CITIES) FOR THE PURPOSE OF PROTECTING THE INTEREST OF THE CITY AND ITS CITIZENS WITH RESPECT TO CENTERPOINT MATTERS; FURTHER SUSPENDING THE DECEMBER 4, 2023 EFFECTIVE DATE OF THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO CHANGE RATES IN THE TEXAS DIVISION; TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY CENTERPOINT GAS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, on or about October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) filed with the City of Hilshire Village and the other affected Texas municipalities a Statement of Intent seeking to change rates within the Texas division to be effective December 4, 2023; and

WHEREAS, the City is a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, the Cities Served by CenterPoint Gas (Cities) is a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to gas issues affecting rates charged in CenterPoint's service area; and

WHEREAS, the Cities Served by CenterPoint Gas (Cities) has hired outside consultants to review the Company's filing, negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action; and

WHEREAS, the Gas Utility Regulatory Act § 104.107 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days; and

WHEREAS, the City retains its rights as a city with original jurisdiction including the right to suspend the application; and

WHEREAS, the City's consultants and attorneys recommend that the City suspend the application for further review.

WHEREAS, CenterPoint has filed an application with the Railroad Commission that could become the docket into which appeals of city action on the CenterPoint filing are consolidated;

WHEREAS, the Gas Utility Regulatory Act § 103.022 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:

SECTION 1. That the findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. That the December 4, 2023, effective date of the request to increase rates submitted by CenterPoint on or about October 30, 2023, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

SECTION 3. That the City is a member of the Cities Served by CenterPoint Gas (Cities) municipalities in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Jamie L. Mauldin of the law firm of Lloyd Gosselink Rochelle and Townsend, P.C. ,Karl J. Nalepa of the consulting firm of ReSolved Energy Consulting, L.L.C., and Lane Kollen of J. Kennedy & Associates, Inc., as well as any additional consultants deemed necessary, to review the Company's filing, negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 4. That the City shall work with Cities in the review and evaluation of whether the proposed rates are appropriate, fair, just, and reasonable; and intervene as a necessary party in the Railroad Commission of Texas' consideration of the CenterPoint rate filing as it affects the customers in the unincorporated areas of CenterPoint's Texas Division.

SECTION 5. That the City's reasonable rate case expenses shall be reimbursed in full by CenterPoint.

SECTION 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 7. That a copy of this Resolution shall be sent to Keith L. Wall, CenterPoint Energy, at P.O. Box 2628, Houston, Texas 77252-2628, and to Jamie L. Mauldin at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

SECTION 8. That this Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

Scott Bounds, Olson & Olson
CITY ATTORNEY

I, Cassie Stephens, Secretary of the City Council of the City of Hilshire Village, Texas, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Hilshire Village, Texas, at its regular meeting held of the 21st day of November, 2023, as the same appears in the records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Hilshire Village this 21st day of November, 2023.

Secretary for the City Council
of the City of Hilshire Village, Texas

Ms. Mauldin's Direct Line: (512) 322-5890
Email: jmauldin@lglawfirm.com

MEMORANDUM

TO: Cities Served by CenterPoint Gas (Cities)
FROM: Jamie Mauldin
Samantha Miller
DATE: October 31, 2023
RE: CenterPoint – Intent to Change Gas Utility Rates

CONFIDENTIAL/ATTORNEY-CLIENT COMMUNICATION
CITY ACTION REQUIRED NO LATER THAN DECEMBER 4

On October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) filed a Statement of Intent to Change Rates in. In the filing, CenterPoint is seeking a \$37.4 million increase in annual non-gas revenue or a 5.8% increase over current adjusted revenues, excluding gas costs. In addition to requesting a change in rates, the Company is proposing to consolidate the Houston, Texas Coast, South Texas and Beaumont/East Texas Divisions into a new single division, the Texas Division.

In order to represent all cities in the new Texas Division who retain their original jurisdiction, we have created the coalition Cities Served by CenterPoint Gas (Cities). Cities have engaged the services of consultants to review CenterPoint's filing. The consultants will review the filing and identify adjustments that should be made to CenterPoint's request. We are recommending that Cities adopt the resolution authorizing membership of the City into the Cities Served by CenterPoint Gas coalition and suspending the effective date of CenterPoint's proposed rate increase.

The Gas Utility Regulatory Act permits cities to suspend the rate change for 90 days after the date the rate change would otherwise be effective. The resolution allowing suspension of the rate change must be passed before the December 4, 2023, effective date. **Accordingly, we request that each city schedule the draft suspension resolution included with this memorandum for consideration at their next council meeting.**

If you have any concerns or questions, please do not hesitate to contact us. We appreciate your continued support.

1720/51/8708341



H-GAC's Bylaws

Article I - Organization and Purpose



Section 1

The Houston-Galveston Area Council is the voluntary association of local governments for Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton counties comprising the Gulf Coast State Planning Region designated by the Governor of Texas.

Section 2

The Houston-Galveston Area Council's purpose is to assist local governments in serving today and helping to plan for tomorrow. The Houston-Galveston Area Council shall function as a Regional Planning Commission under Ch. 391 of the Texas Local Government Code, and may exercise powers conferred on it by State Law or by its member local governments.

Article II - Membership



Section 1

Membership in the Houston-Galveston Area Council shall be voluntary. Any County, City, or Independent School District located in whole or in part within the Gulf Coast State Planning Region may become a member by appropriate action of its governing body, and payment of dues.

Section 2

A member of the Houston-Galveston Area Council may withdraw from membership by action of its governing body. Governmental entities may be readmitted to membership by complying with the provisions of Section 1 of this Article.

Article III - General Assembly



Section 1 - Membership

The General Assembly shall consist of delegates from all member governmental entities of the Council.

Section 2 - Composition

All members of the General Assembly shall be elected officials of the Commissioner's Court, City Council, or Independent School District Board of Trustees which they represent.

- a. The Commissioners' Court of each member County shall select two (2) elected officials as representatives and two (2) elected officials as alternates to the General Assembly, all of whom shall be members of the Commissioners' Court.
- b. The City Council of each member city having a population of 100,000 or more according to the most recent Federal Census shall select two (2) of its members as representatives and two (2) of its members as alternates to the General Assembly.
- c. Each member city with a population not in excess of 99,999 according to the most recent Federal Census shall select one (1) member of its governing body as its representative and one (1) member of its governing body as an alternate to the General Assembly.
- d. Each member independent school district shall select one (1) member of its governing body as its representative and one (1) member of its governing body as an alternate to the General Assembly.
- e. In the event that a representative to the General Assembly becomes ineligible to serve or resigns, the representative's duly appointed alternate shall assume the duties and exercise the powers of that representative. In the event that a representative to the General Assembly is unable to attend a meeting of the General Assembly, the representative's duly appointed alternate shall assume the duties and exercise the powers of that representative for that meeting.

Article IV - General Assembly Meetings



Section 1 - Meetings

The Chair shall call an Annual Meeting of the General Assembly in the first quarter of each year. The Annual Meeting's principal business will be to hear a report of the Houston-Galveston Area Council's activities for the preceding year and to determine the Council's officers for the current year.

Article V - Offices and Election



Section 1 - Officers

The Officers of the Houston-Galveston Area Council will be Chair, Chair Elect, and Vice Chair. All officers shall be members of the General Assembly and the Board of Directors.

Section 2 - Officer Nominations

The Chair shall annually appoint an Elections Committee, which shall consist of not less than three, nor more than seven members of the Board of Directors, including any past Presidents or past Chairs currently serving on the Board of Directors. During appointment of the Elections Committee, the Chair will call for any interest from the Board members to be considered for nomination to an officer position. The Elections Committee shall recommend nominees for the offices listed in Section 1 for consideration by the Board of Directors. The Board of Directors will select nominees for Officers not less than one month before the Annual Meeting of the General Assembly.

Section 3 - Officer Election

A ballot containing the Board of Directors recommended officer nominees shall be provided to each representative of the General Assembly at least fifteen days prior to the Annual Meeting. The Ballot shall allow write-in votes to be cast for each position. Ballots shall be returned to the Elections Committee for tabulation in accordance with the instructions on the ballot form.

Section 4 - Ballot Tabulation

The Elections Committee shall receive the ballots immediately prior to the Annual Meeting. The Elections Committee shall tabulate all ballots and shall announce its tabulation at the Annual Meeting. Officers shall be elected by a simple majority of the ballots cast.

Section 5 - Officer Vacancies

Should a vacancy occur in the office of the Chair, the Chair Elect shall become Chair for the balance of the unexpired term. Should a vacancy occur in the office of Chair Elect, the Vice Chair shall become Chair Elect for the balance of the unexpired term. Should a vacancy occur in the office of Vice Chair, the Elections Committee shall submit the name of a member of the Board of Directors to serve the balance of the unexpired term. Additional nominations by the Board of Directors shall be in order. Election shall be through a simple majority of the Board of Directors.

Article VI - Board of Directors



Section 1 - Responsibility and Officers

The Board of Directors shall be the governing body of the Houston-Galveston Area Council. It shall be responsible for the general policies and programs of the Houston-Galveston Area Council and for control of its funds. The Chair of the Houston-Galveston Area Council, or if absent, the Chair Elect, or if absent, the Vice Chair, shall preside at meetings of the Board of

Directors. In the event all officers are absent, members present shall designate a presiding officer. The Vice Chair shall also serve as Chair of the Board's Finance and Budget Committee, and shall attest the official actions of the Board as necessary.

In the event of a declared Federal, State or Local emergency or disaster, and the H-GAC Board of Directors is unable to convene in a duly or special called meeting, H-GAC Board officers, can exercise temporary authority to empower the Executive Director to authorize related procurements, or agreements which require immediate action related to declared emergency or disaster. All agreements, or procurements must be presented for ratification at the next duly or special called meeting of the H-GAC Board.

Section 2 - Terms and Method of Appointment

The Board of Directors of the Houston-Galveston Area Council shall serve terms of one year to begin January 1 and shall be composed of representatives of the General Assembly as follows:

- One (1) representative and one (1) alternate from each member County except Harris County, which shall have two (2) representatives and two (2) alternates, selected by the Commissioners' Court of each member County.
- One (1) representative and one (1) alternate from each member Home Rule City over 25,000 population except the City of Houston which shall have two (2) representatives and two (2) alternates, selected by the City Councils of such member cities.
- The Houston Independent School District General Assembly representative and alternate;
- Two (2) representatives and two (2) alternates representing all member Home Rule Cities, with populations under 25,000, selected by and from the General Assembly representatives of member Home Rule Cities by mutually agreeable procedure.
- Two (2) representatives and two (2) alternates representing all member General Law Cities, selected by and from the General Assembly representatives of member General Law Cities by mutually agreeable procedure.
- One (1) representative and one (1) alternate representing all member independent school districts, other than the Houston Independent School District, selected by and from the General Assembly representatives of member independent school districts by mutually agreeable procedure.
- In the event that a representative to the Board of Directors becomes ineligible to serve or resigns, the representative's duly appointed alternate shall assume the duties and exercise the powers of that representative. In the event a representative to the Board of Directors is unable to attend a meeting of the Board of Directors, the representative's duly appointed alternate shall assume the duties and exercise the powers of that representative for that meeting.

- The Board Chair shall appoint a member of the state legislature as an ex-officio non-voting member of the Board of Directors. The term of this member will be coterminous with the term of the Chair.

Section 3 - Meetings

The Board of Directors shall meet monthly at a time and place it shall designate. Special meetings of the Board of Directors may be called by the Chair or by written request of at least four (4) members of the Board of Directors.

Section 4 - Quorum

A simple majority of the Board of Directors shall constitute a quorum for the transaction of all business. When a quorum is present, the majority vote of members present shall decide any question under consideration, except Bylaw amendments.

Section 5 - Rules of Procedure

The Board of Directors may establish rules of procedure for its meetings to assure efficient and orderly transaction of business. An item may be placed on the agenda of the Board of Directors if so requested by at least six Board members.

Section 6 - Committees

Committees may be created, modified, or dissolved upon recommendation of the Chair and confirmation by the Board of Directors. Committees created by this Board will include a Chair and Vice Chair position. In the event officers are absent, members present shall designate a presiding officer.

Article VII - Executive Director



Section 1 - Employment

The Board of Directors shall employ an Executive Director who shall serve at the pleasure of the Board of Directors.

Section 2 - Responsibilities of Executive Director

The Executive Director shall be the chief administrative officer of the Houston-Galveston Area Council, and shall, subject to the rules and regulations of the Board of Directors, act for and in the name of the Houston-Galveston Area Council and appoint and remove all subordinate employees of the Houston-Galveston Area Council. The Executive Director shall, subject to the rules and regulations of the Board of Directors, acquire and/or dispose of all materials, equipment and property required for the operation of the Houston-Galveston Area Council.



Section 1 - Dues Schedule

Each member of the Houston-Galveston Area Council shall pay annual dues on the basis of the following schedule:

- Counties, cities, and towns shall pay annually \$200.00 or four cents (\$.04) per capita, whichever is greater.
- Population figures shall be as set forth in the most recent Federal Census.
- School Districts shall pay annually \$200.00 each or three cents (\$.03) per Average Daily Attendance for the most recent Federal Census year, whichever is greater.

Section 2 - Annual Dues

Each member shall pay an amount equal to one year's dues to the Houston-Galveston Area Council within thirty (30) days from the date of joining. Annual dues shall be paid by January 1 of each calendar year.

Section 3 - Members in Arrears

A member more than six months in arrears in its dues may be denied voting privileges until dues are paid.

Section 4 - Fund Sources

The Houston-Galveston Area Council may apply for, contract for, receive and expend funds from the State of Texas, the Federal Government, or any other source. The Houston-Galveston Area Council shall have no power to tax.

Section 5 - Depository and Expenditures

Funds of the Houston-Galveston Area Council shall be kept in a depository designated by the Board of Directors and shall be expended in accordance with policies adopted by the Board of Directors.

Section 6 - Bond and Insurance

The Board of Directors shall maintain Fidelity Bond coverage of a type and amount sufficient to reasonably safeguard the assets of the Council. The Board of Directors shall also maintain such other insurance, including Directors and Officers Liability Insurance, as it deems prudent.

Section 7 - Fiscal Year

The fiscal year of the Houston-Galveston Area Council shall be the Calendar Year.

Section 8 - Annual Service Plan and Budget

The Executive Director shall prepare an annual budget and service plan setting out recommended program and financial priorities for the Council. The recommended budget and

service plan shall be presented in the fourth quarter of each year, and shall take effect the following January 1 upon approval by the Board of Directors.

Article IX - Annual Report and Audit



Section 1 - Annual Report

The Council shall prepare an annual report which shall be submitted to all member governmental units.

Section 2 - Annual Audit

An audit of the Council's financial accounts and transactions during the preceding fiscal year shall be made annually by independent certified public accountants selected by the Board of Directors. The annual financial report and audit report shall be presented to the Board of Directors upon its completion.

Article X - Amendment



Section 1 - Proposed Amendments

The Board of Directors may propose amendments to these bylaws.

Section 2 - Proposed Amendment Ballot

Any proposed amendment must be fully set out in writing as a ballot, and furnished to each member of the Board of Directors, at least fourteen (14) days in advance of the meeting at which amendments are to be acted upon. Each member of the Board of Directors shall execute and return the ballot in a sealed envelope in accordance with instructions contained in the ballot for tabulation by the Elections Committee. Bylaws may be amended by a three-quarters affirmative majority vote of the Board of Directors.

About the Houston-Galveston Area Council

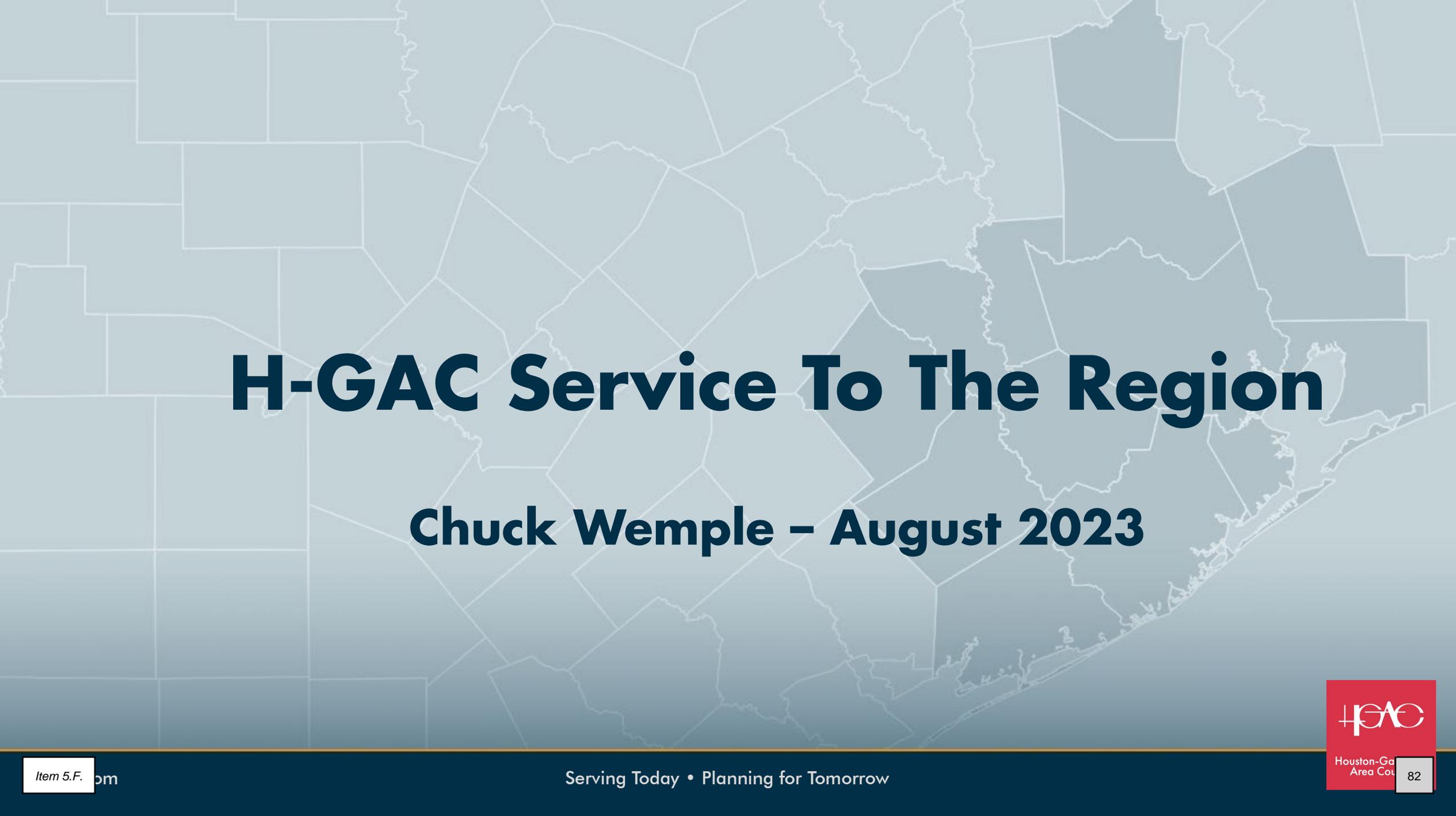
Leadership

H-GAC's Bylaws

Contact Info

Would you like to contact us about this topic? Please contact us at:

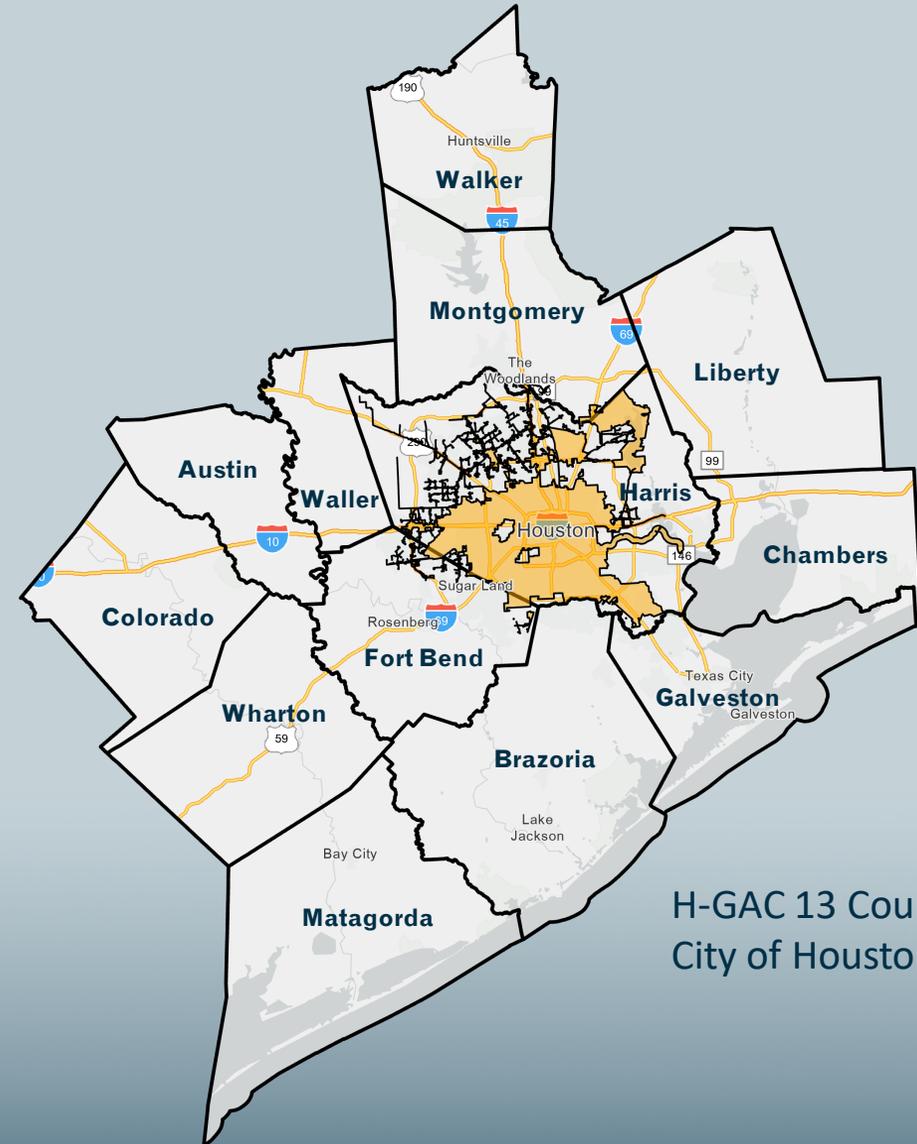
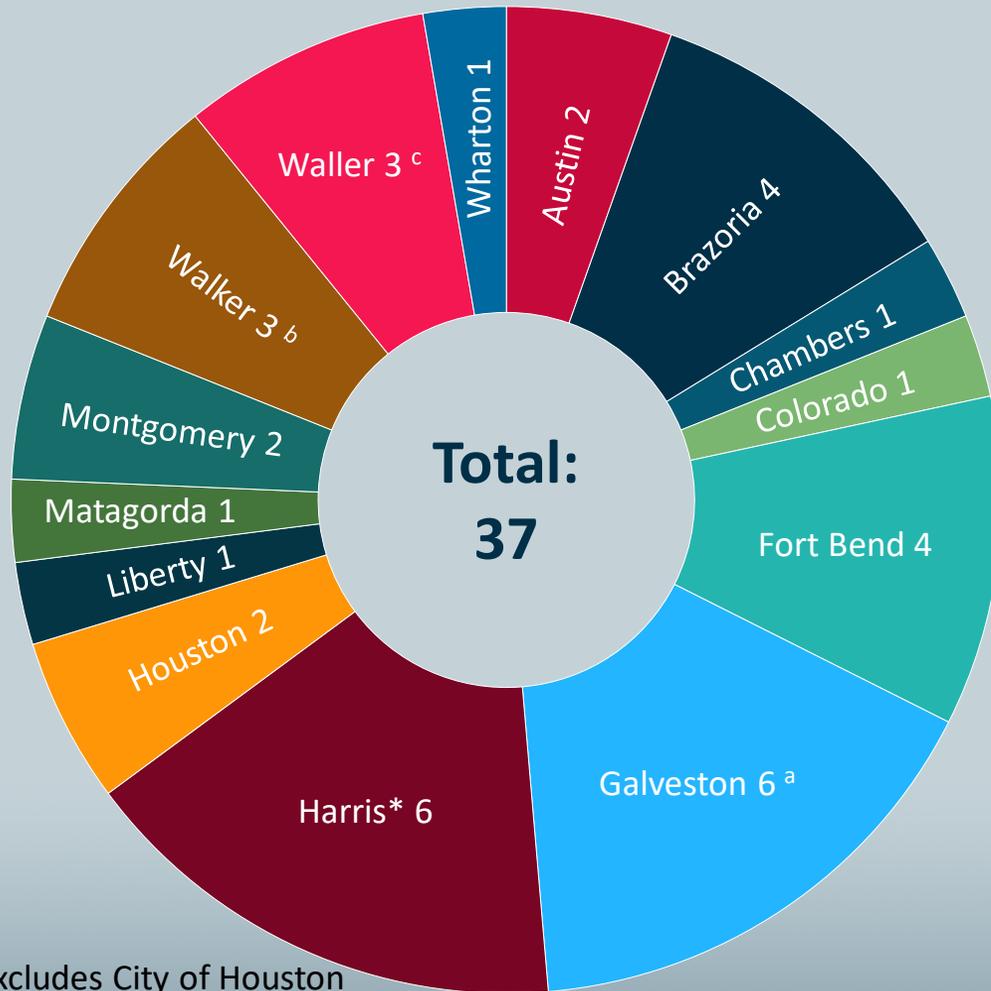
713-627-3200

A light blue map of the Houston-Galveston Area Council region, showing county boundaries. The map is centered on the Gulf of Mexico coast.

H-GAC Service To The Region

Chuck Wemple – August 2023

H-GAC Board Members



H-GAC 13 Counties & City of Houston

* Harris County excludes City of Houston

^a Includes two members representing Home Rule Cities (Dickinson and La Marque)

^b includes one member representing Independent School Districts (Huntsville ISD)

^c Includes two members representing General Law Cities (Pattison and Waller)

H-GAC Advisory Committee Representation

- City of Houston is eligible to appoint up to **38 appointees** to Board advisory Committees including:
 - Criminal Justice Advisory Committee
 - National Resources Advisory Committee
 - Regional Air Quality Planning Advisory Committee
 - Regional Homeland Security Coordinating Council
 - Regional Flood Management Council
 - Solid Waste Management Committee

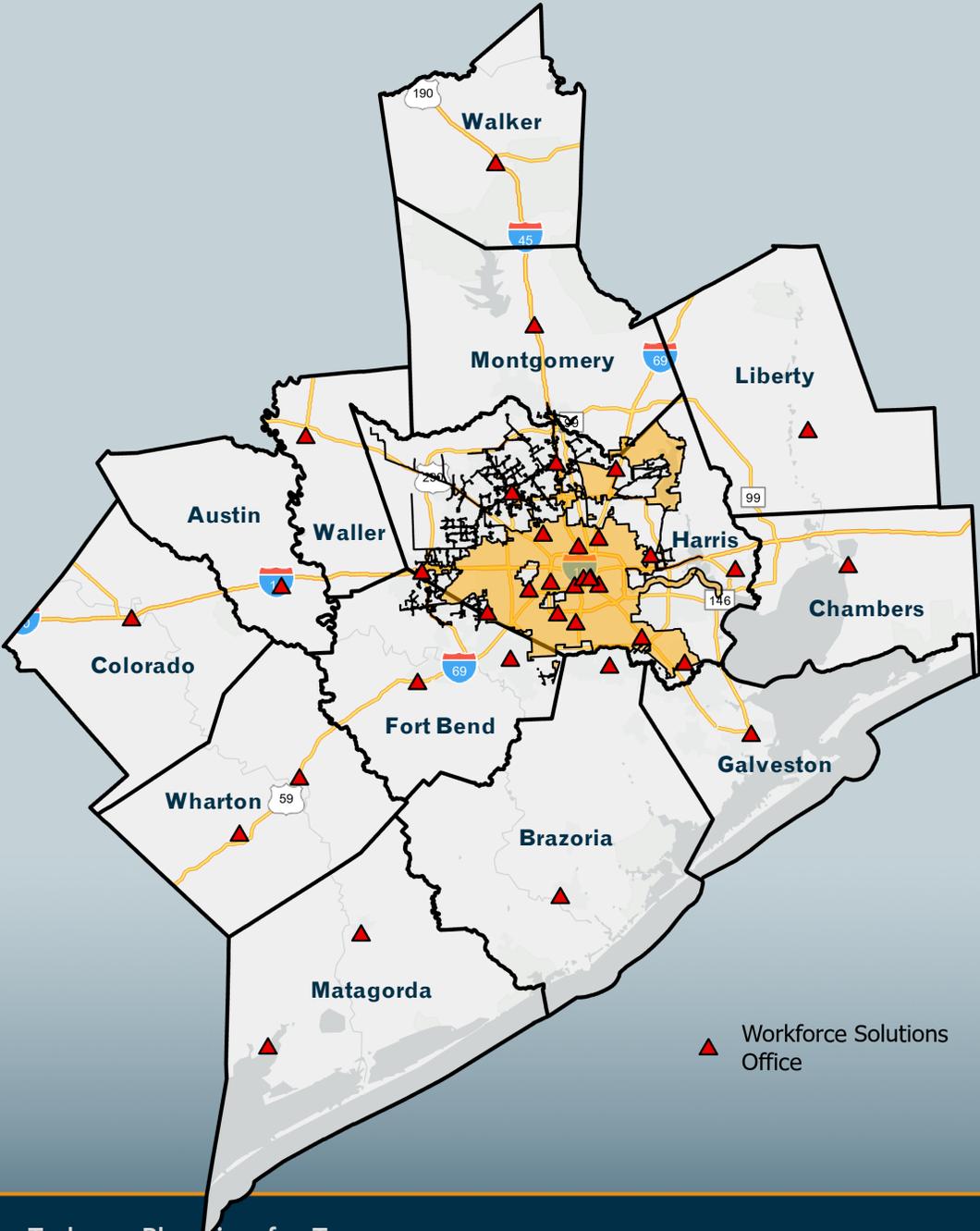
H-GAC – Funding to Communities

- Direct Services
 - individuals based on eligibility
- Competitive Grants
 - submit applications for scoring, committee work
- Allocations
 - disaster recovery methods of distribution
- Regional Work – studies and plans, 9-1-1
- Collaborate on Grant Applications

Direct Services

Workforce Solutions Offices (2022)

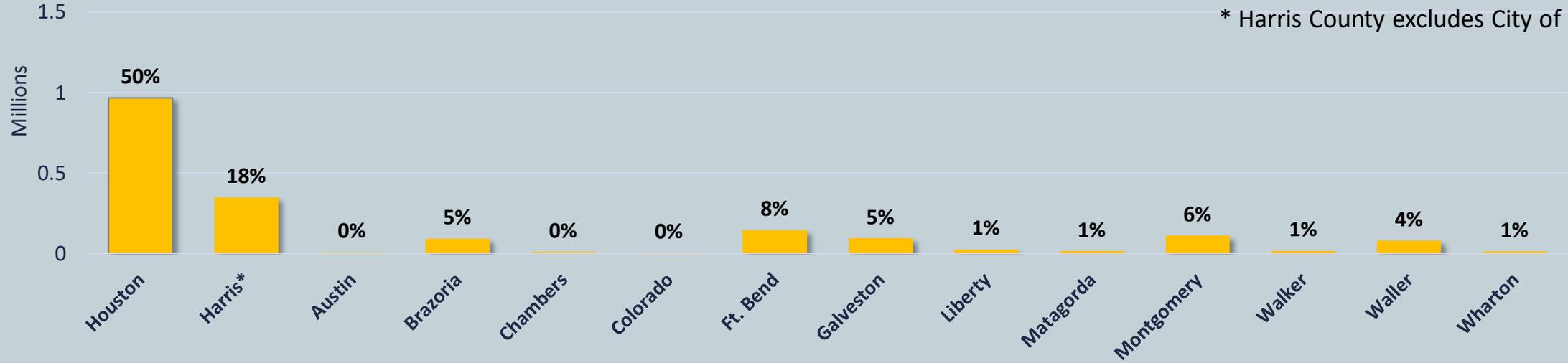
Out of 37 Workforce Solutions Offices, 18 are located inside Houston City limits



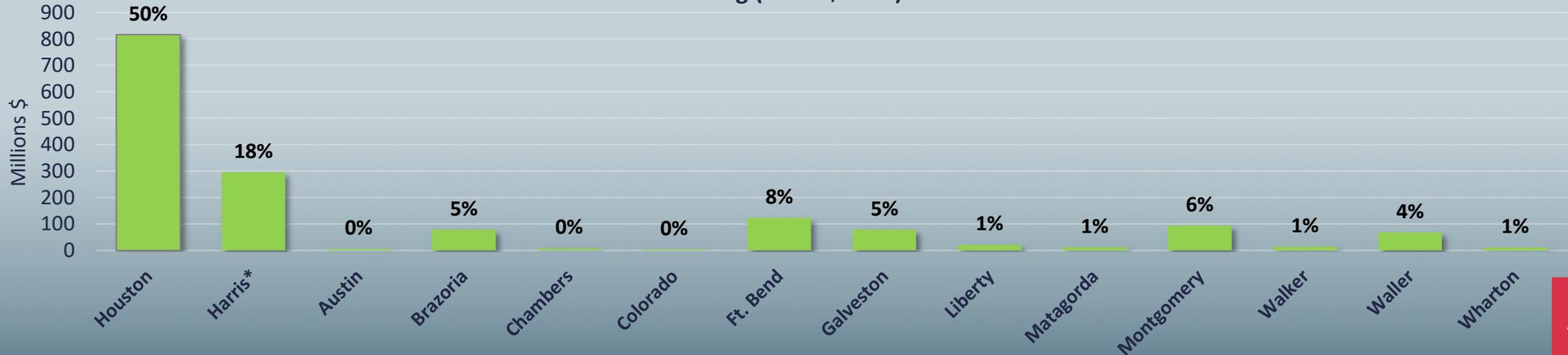
Workforce Services (2018-2022)

Number of People Enrolled in Employment Services and Adult Education (total: 1.9M)

* Harris County excludes City of Houston



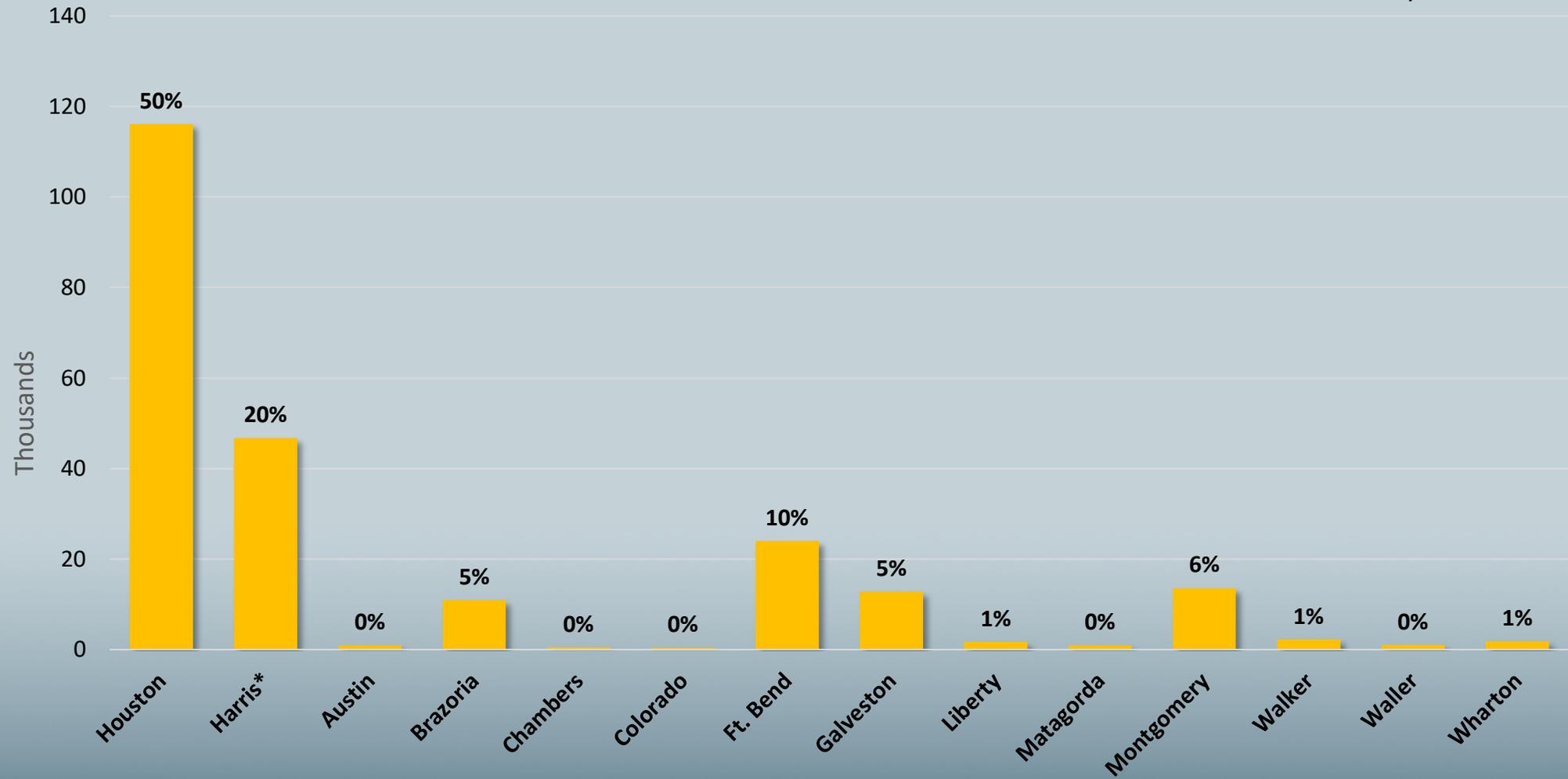
Funding (total: \$ 1.6B)



Subsidized Child Care Services (2018-2022)

Number of Children Enrolled in Subsidized Child Care Program (Total 234K)

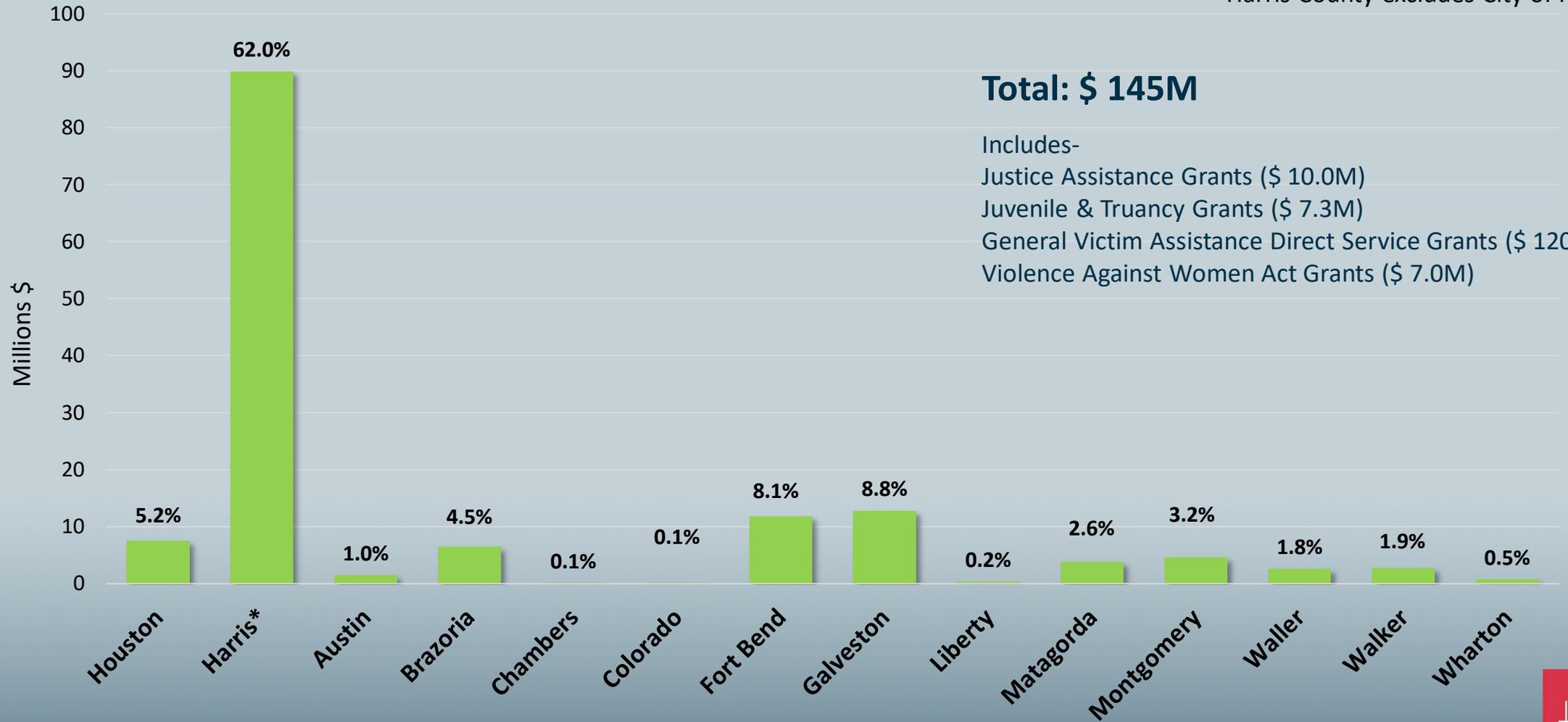
* Harris County excludes City of Houston



Competitive Awards

Criminal Justice Planning Grants (2018-2021)

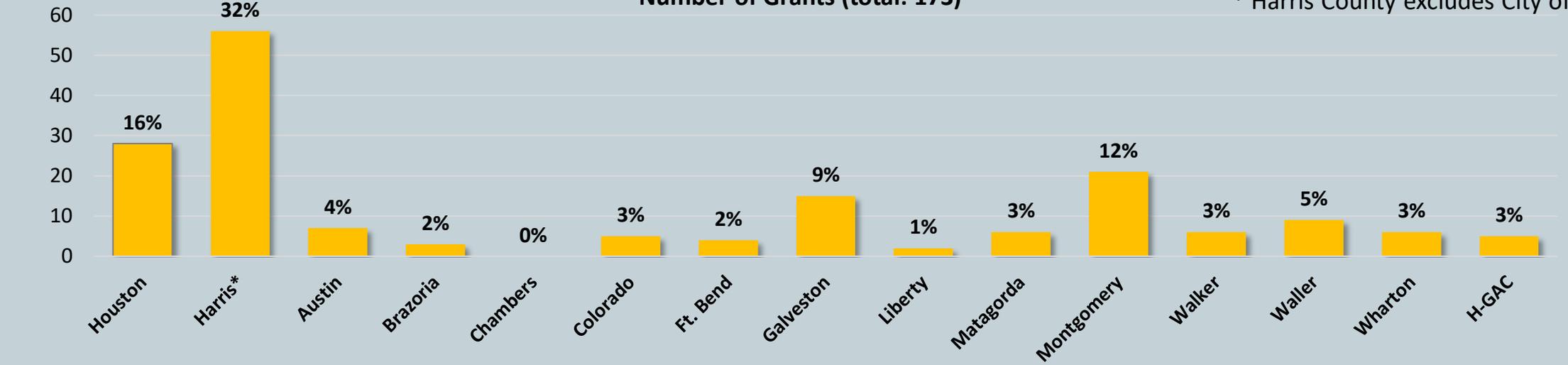
* Harris County excludes City of Houston



Homeland Security Grants (2018-2022)

Number of Grants (total: 173)

* Harris County excludes City of Houston



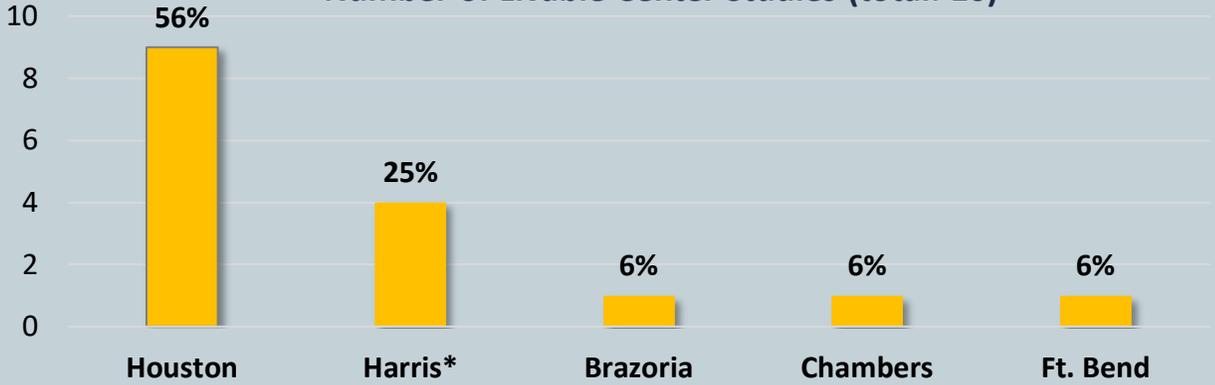
Funding (total: \$ 9.1M)



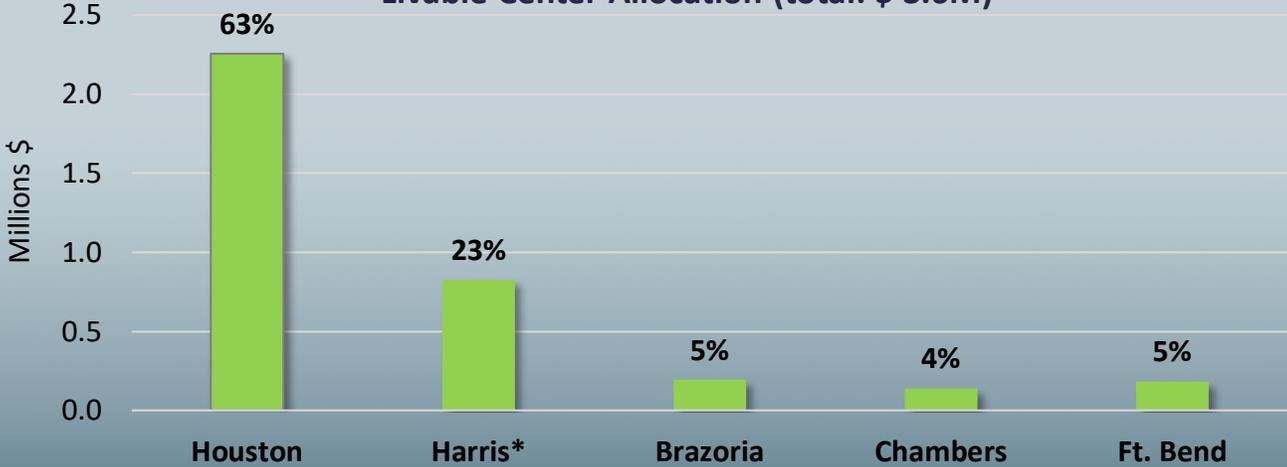
Livable Center Studies (2018-2023)

* Harris County excludes City of Houston

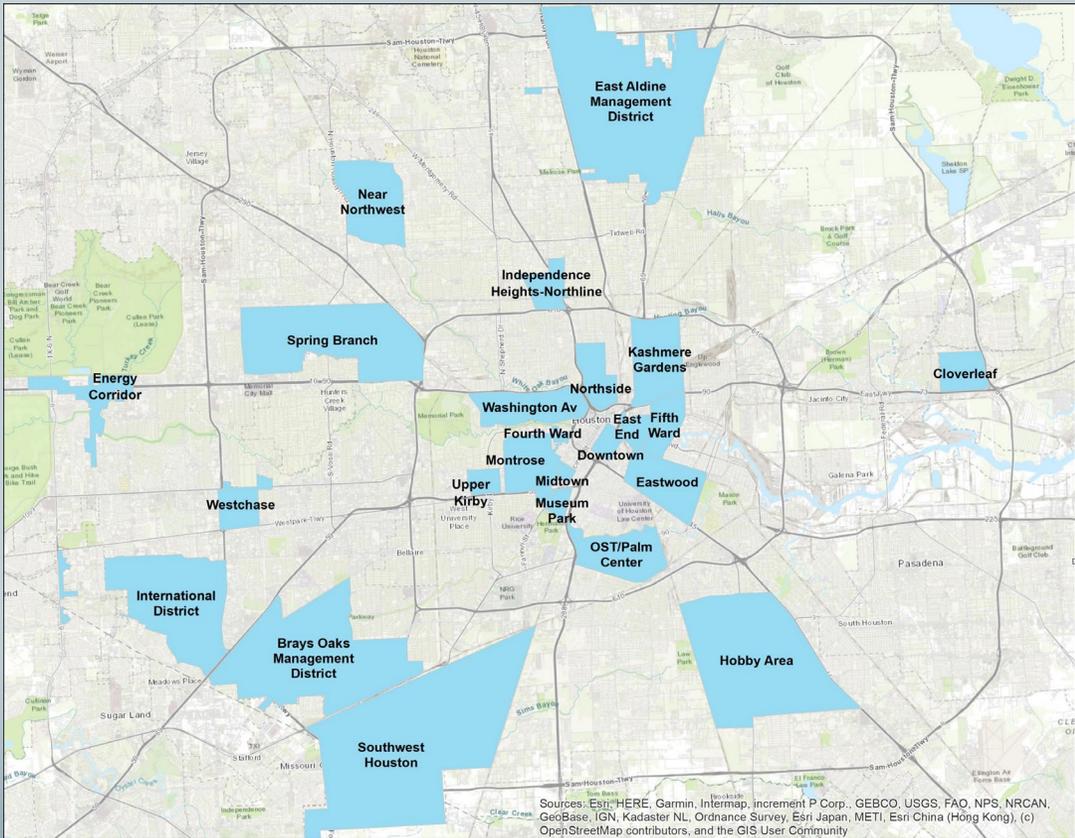
Number of Livable Center Studies (total: 16)



Livable Center Allocation (total: \$ 3.6M)



Livable Center Studies in Houston

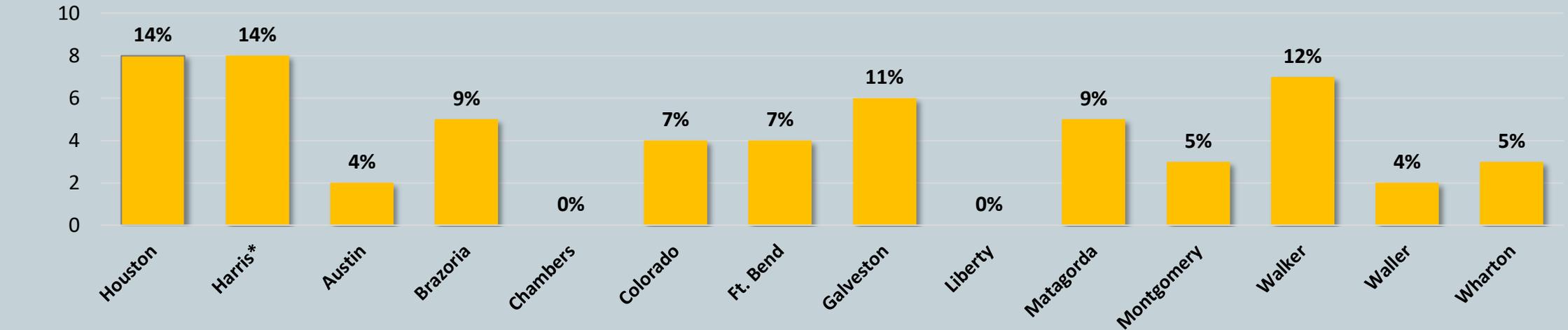


Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

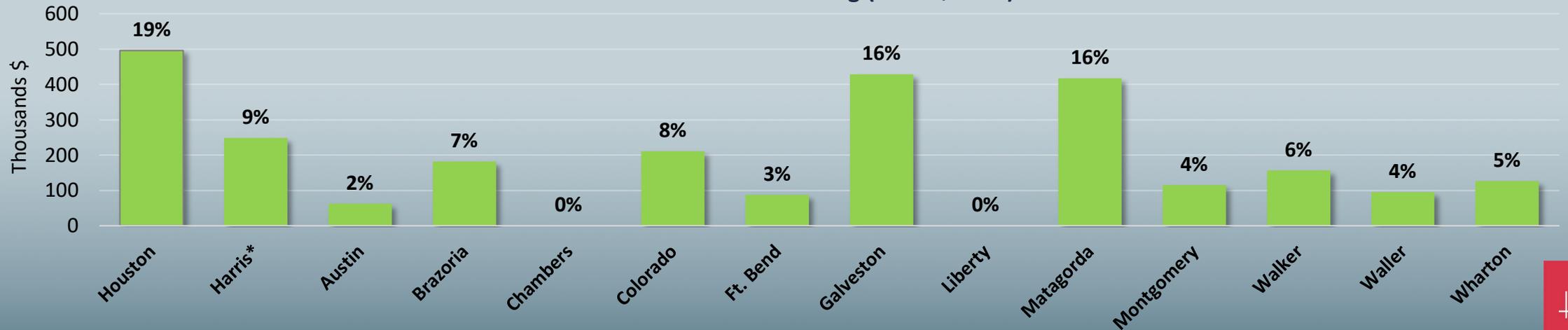
Solid Waste Grants (2019-2023)

Number of Solid Waste Grants (total: 57)

* Harris County excludes City of Houston

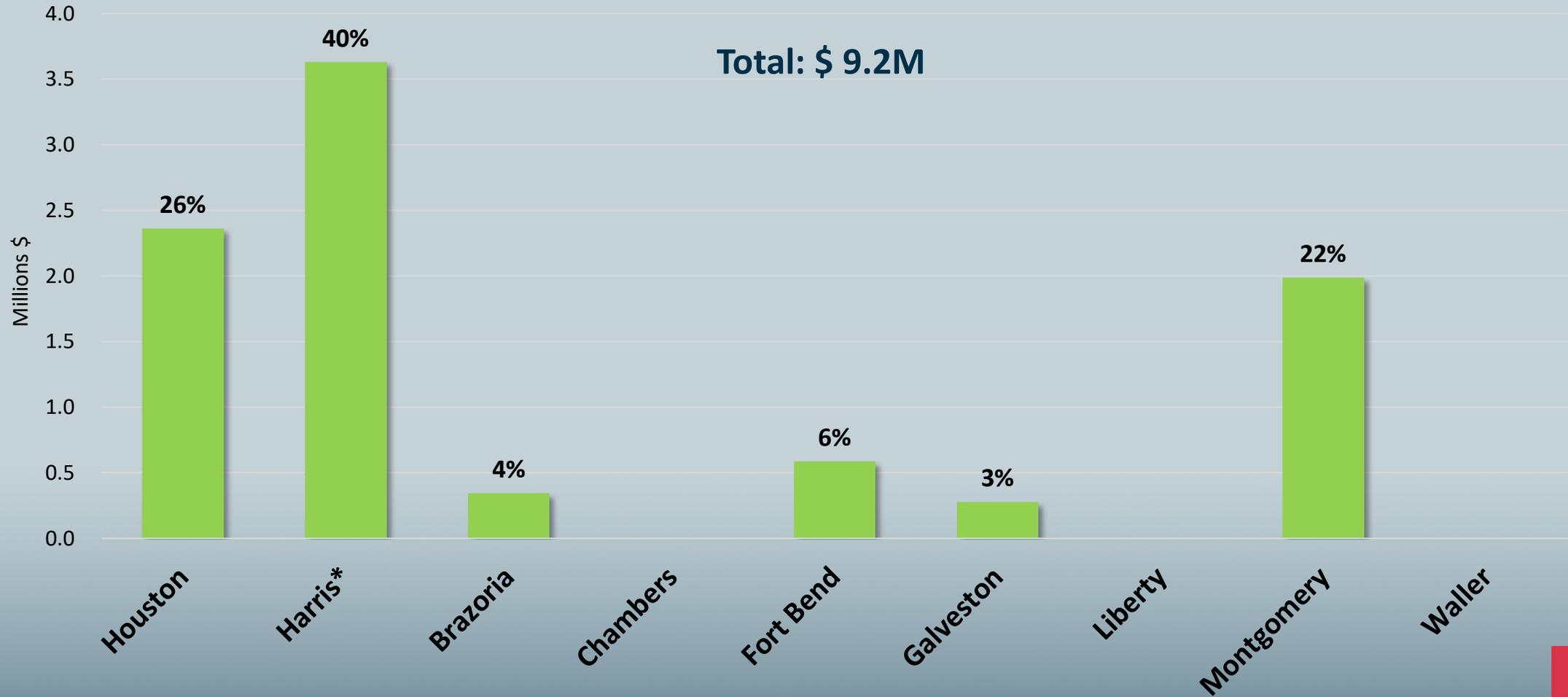


Solid Waste Grant Funding (total: \$2.6M)



Clean Vehicles Program Grant Funds (2018-2022)

* Harris County excludes City of Houston

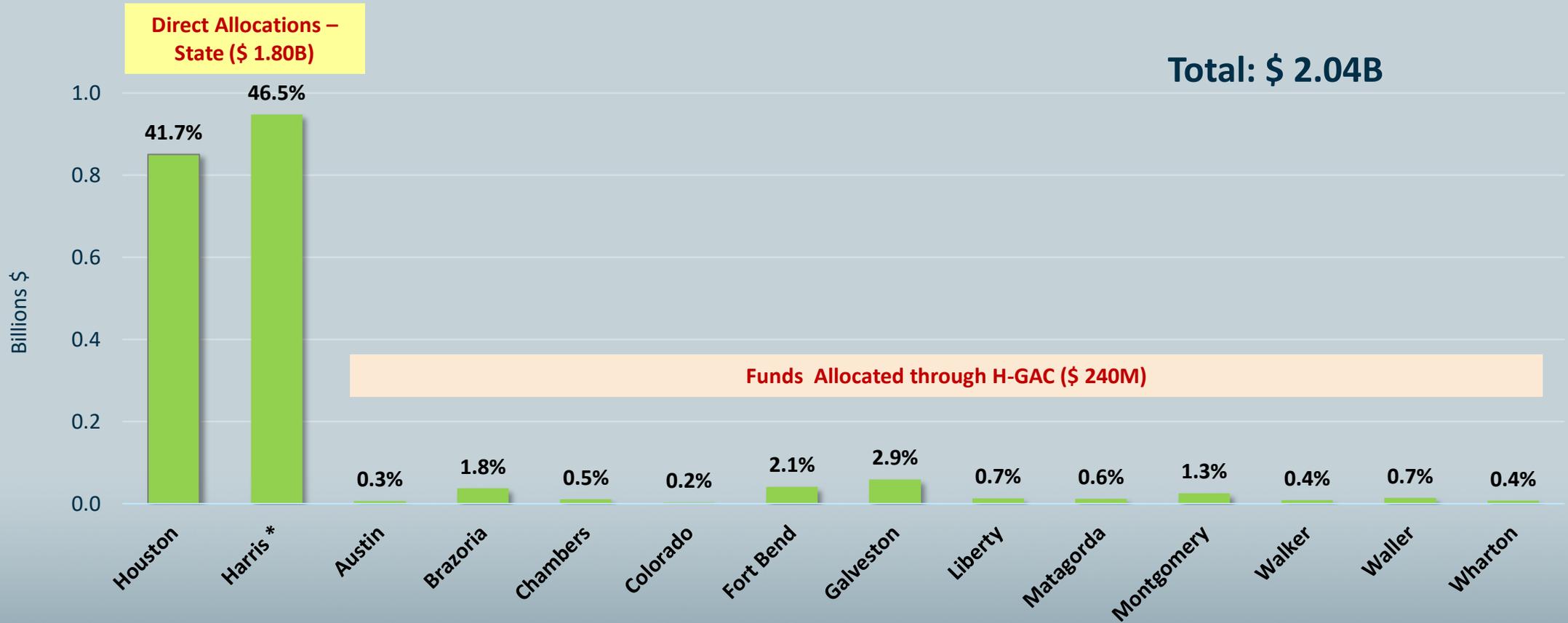


Allocations

Harvey Allocation Round One (GLO)

(includes Housing Buyouts & Infrastructure Programs)

* Harris County excludes City of Houston

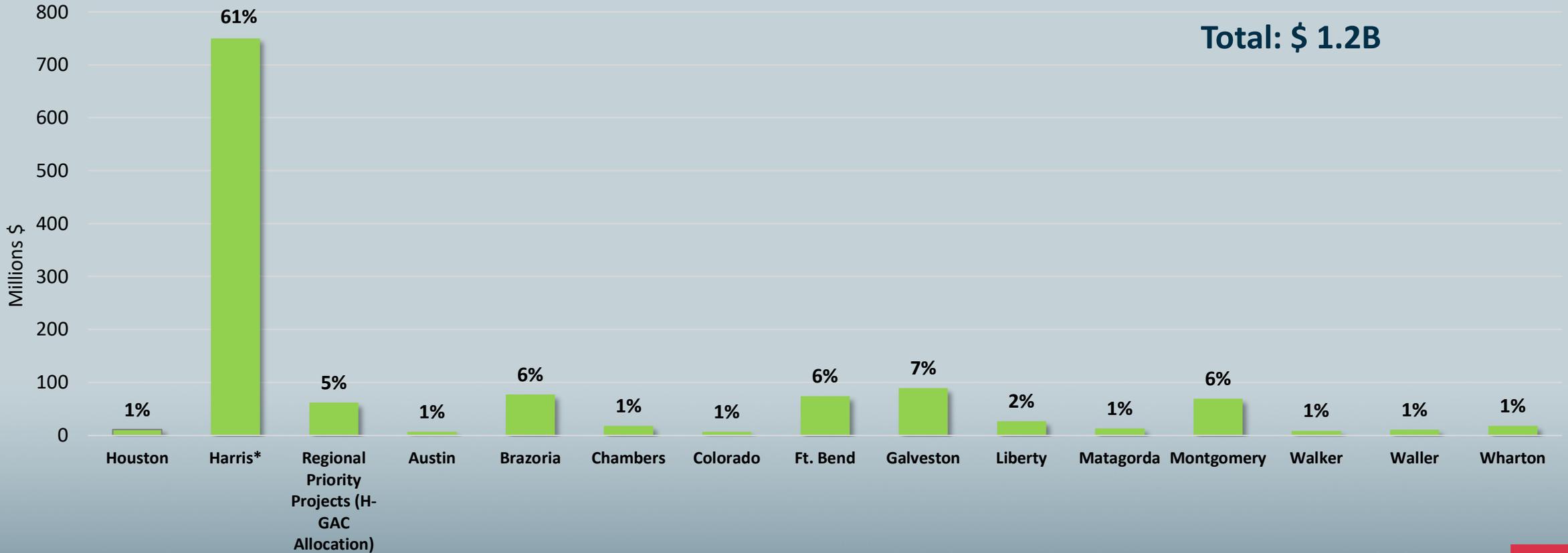


2020 Community Development Block Grant Mitigation Funds

* Harris County received direct allocation from Texas General Land Office

Direct Allocation – State (\$ 750M)

Total: \$ 1.2B



A light blue map of the Houston-Galveston Area Council region, showing county boundaries. The word "Transportation" is overlaid in the center in a large, bold, dark blue font.

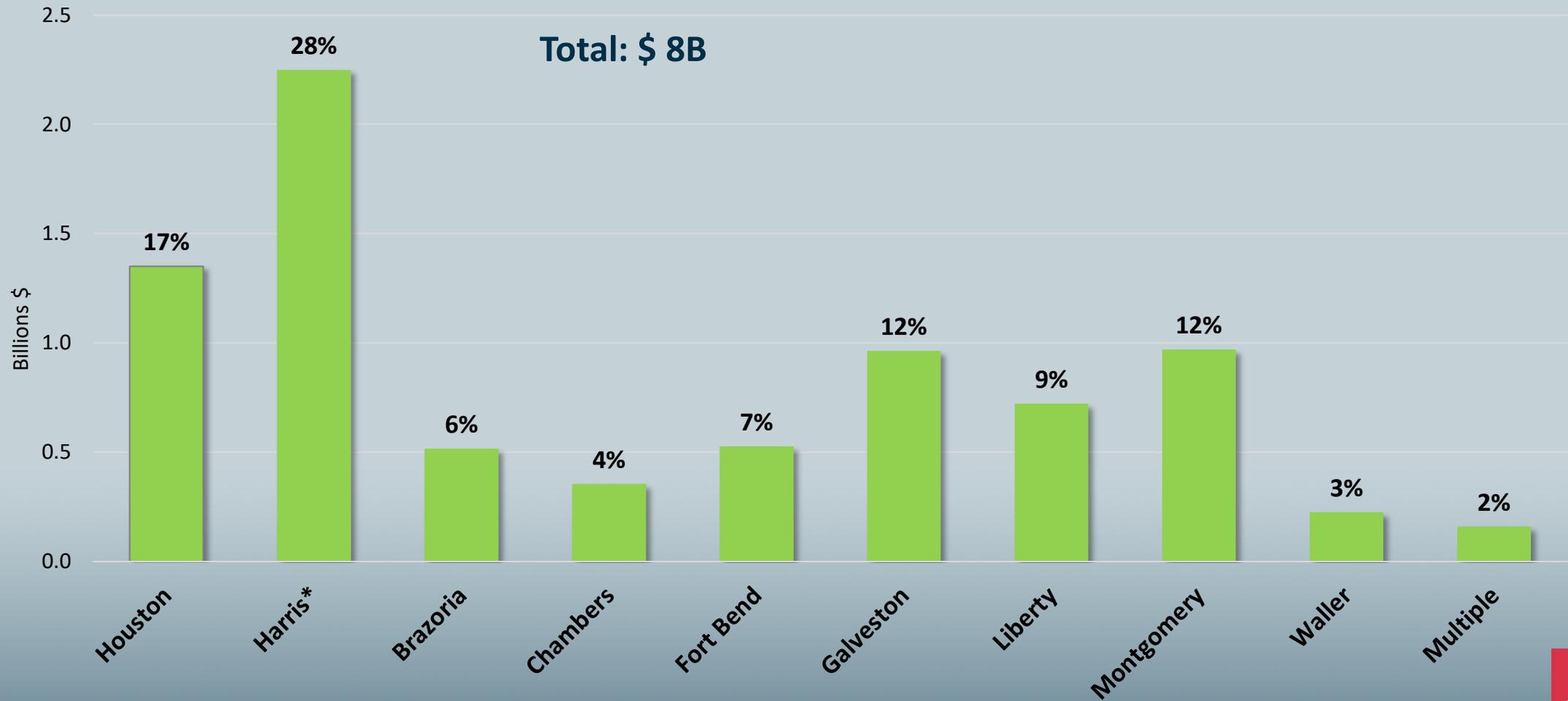
Transportation

Transportation Policy Council

- Total Seats 28
 - Houston - 3
 - Harris County (excluding Houston) - 4

Transportation Improvement Program (2017-2022)

* Harris County excludes City of Houston



Transportation Activities

- **13-County COG Region**
 - Regionally Coordinated Transportation Plan, 2022
- **8-County MPO Region**
 - 2045 Active Transportation Plan, 2019
 - Resilience and Durability to Extreme Weather Pilot Program, 2021
 - Regional Goods Movement Plan, 2021-ongoing
 - Foresight Panel on Environmental Effects Report Update, 2021
 - Congestion Management Process, 2022
 - Regional Transit Onboard Origin/Destination Survey, 2022
 - 2045 Regional Transportation Plan Update
 - High-Capacity Transit Task Force Report, 2019

Transportation Activities

■ City of Houston

- Spring Branch Trail Study, 2020
- Southeast Houston Mobility Plan, 2019
- Southeast Harris County Mobility Plan, 2022
- Washington Avenue Corridor Study (2023 kickoff)
- TIRZ 13/Old 6th Ward Mobility Study (2023 kickoff)

■ Harris County (excluding Houston)

- Southeast Harris County Mobility Plan, 2022
- 4 Intersection Safety Audits
 - Barker Cypress @ US 290
 - Fry Rd @ US 290
 - Springwoods Village Pkwy @ IH 45
 - Aldine Mail Route Rd @ Hardy Toll Road

Transportation Activities

■ Tow and Go Program

- Over the 5-year period from May 2018 through April 2023, Tow and Go has performed 163,000 “No Cost” tows. This is an average of 87 tows per day.

- City of Houston 151,276 Tows, \$ 9.5M (Started on May 1, 2018)
- Harris County 11,644 Tows, \$ 0.7M (Started on August 1, 2020)

Additional Slides

H-GAC Advisory Committee Representation



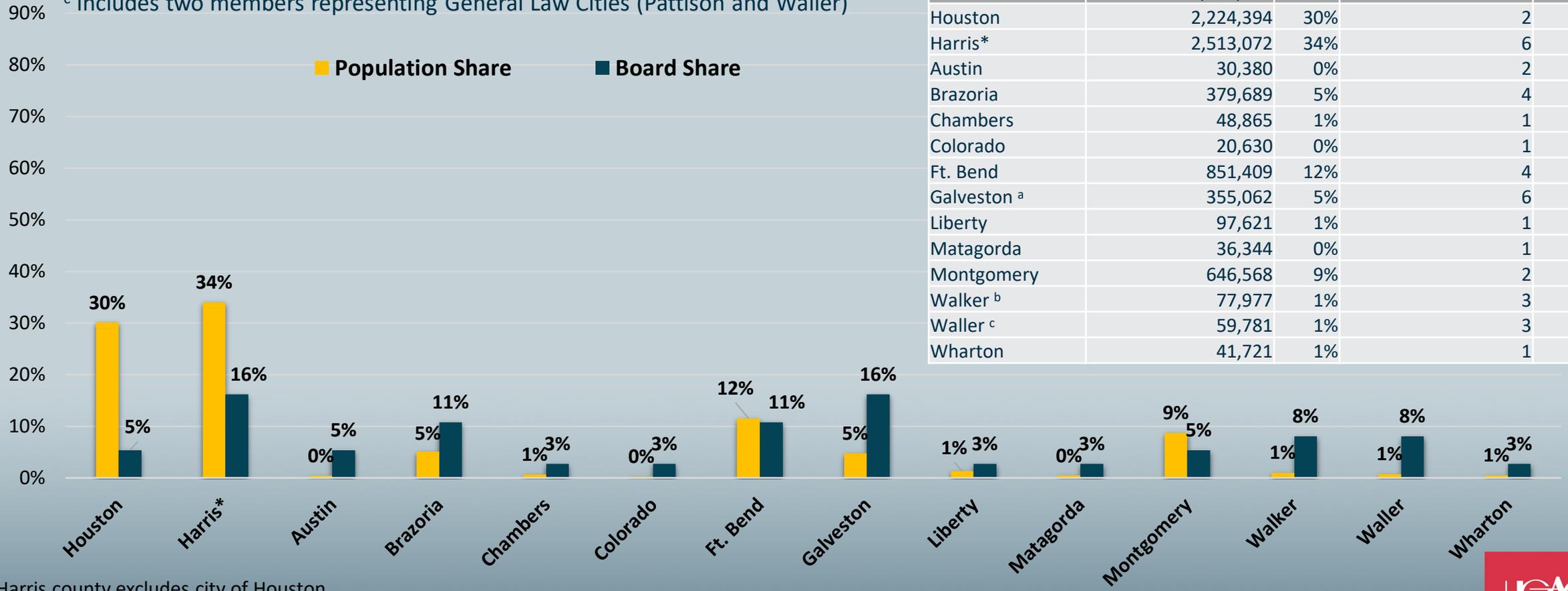
Population vs. Board Member Share

* Harris county excludes city of Houston

^a Includes two members representing Home Rule Cities (Dickinson and La Marque)

^b includes one member representing Independent School Districts (Huntsville ISD)

^c Includes two members representing General Law Cities (Pattison and Waller)



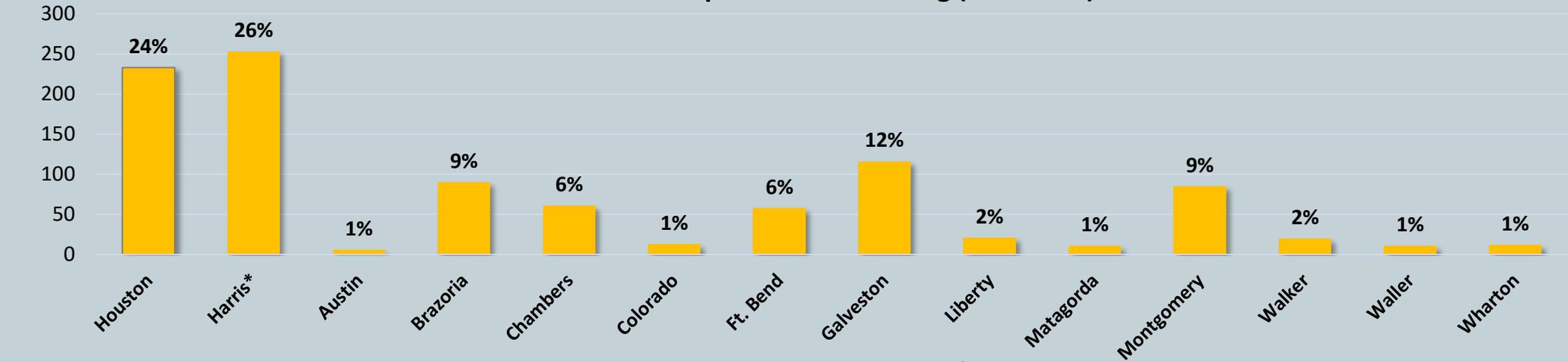
	2021 Population	%	Board Members	%
Total	7,383,513	100%	37	100%
Houston	2,224,394	30%	2	5%
Harris*	2,513,072	34%	6	16%
Austin	30,380	0%	2	5%
Brazoria	379,689	5%	4	11%
Chambers	48,865	1%	1	3%
Colorado	20,630	0%	1	3%
Ft. Bend	851,409	12%	4	11%
Galveston ^a	355,062	5%	6	16%
Liberty	97,621	1%	1	3%
Matagorda	36,344	0%	1	3%
Montgomery	646,568	9%	2	5%
Walker ^b	77,977	1%	3	8%
Waller ^c	59,781	1%	3	8%
Wharton	41,721	1%	1	3%

* Harris county excludes city of Houston

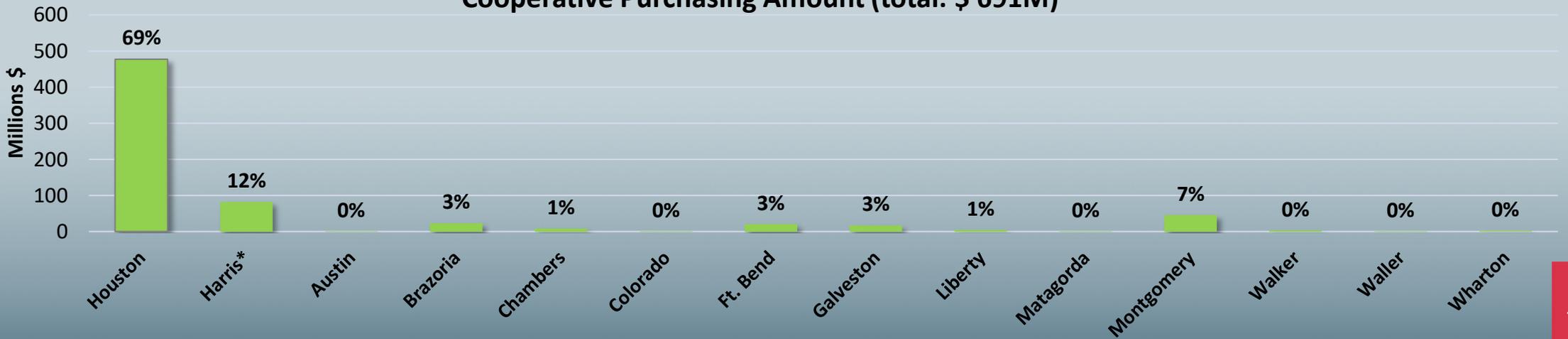
H-GACBuy Cooperative Purchasing Program (2018-2022)

Number of Cooperative Purchasing (total: 990)

* Harris County excludes City of Houston



Cooperative Purchasing Amount (total: \$ 691M)



About the Houston-Galveston Area Council

The Houston-Galveston Area Council (H-GAC) is the regional organization through which local governments consider issues and cooperate in solving area wide problems. Through H-GAC, local governments also initiate efforts in anticipating and preventing problems, saving public funds.

The 13-county H-GAC service region is growing, becoming more diverse, and constantly changing. In order to address the needs of citizens and businesses, local governments are providing leadership to guide regional development wisely and manage change constructively.

H-GAC is committed to serving all its voluntary member governments fairly and equitably. With that, in October 2023, the H-GAC Board of Directors and Transportation Policy Council initiated committees to review the voting structures and representation by all participating members and recommend any bylaw changes. The work of the committees will focus on the city of Houston Proposition B and may consider changes beyond the scope of that specific proposition.

How We're Structured

As a local regional planning organization, our job is to provide a forum for collaboration among our members to support our region. This means we can't prioritize one city, county, or school district over another and often means having tough conversations and taking on challenges that affect our entire region.

Our programs are carried out under the policy direction of H-GAC's local elected official [Board of Directors](#) made up of the region's local governments and their elected officials. The board is made up of 37 elected officials representing 13 counties, 107 cities, and 11 independent school district members throughout the region.

Mission Statement

H-GAC's mission is to serve as the instrument of local government cooperation, promoting the region's orderly development and the safety and welfare of its citizens.

The foundation for responsible public service in a rapidly changing region is H-GAC's program of regional planning. H-GAC provides planning programs in most areas of shared governmental concern.

All H-GAC programs are carried out under the policy direction of H-GAC's local elected official Board of Directors. H-GAC is made up of the region's local governments and their elected officials, and works together with public and private sector organizations and a host of volunteers.

The 13 counties in H-GAC's service region are: Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton. There are more than 100 member cities in the region.

The Houston-Galveston Area Council is committed to assuring non-discrimination in its programs and activities to the effect that no person shall on the grounds of race, color, national origin, sex, age, disability or income status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any federally or non-federally funded program or activity administered by the Houston-Galveston Area Council.

HOUSTON-GALVESTON AREA COUNCIL 2022 Annual Report



Houston-Galveston
Area Council



SERVING TODAY ■ PLANNING FOR TOMORROW



Houston-Galveston
Area Council



The Houston-Galveston Area Council is one of the largest regional planning commissions in the country. Our service area spans 13 counties and includes 177 cities and 84 independent school districts. The 290-member staff of professionals and 37-member board of directors understand that a strong economy and rapid growth brings both opportunities and challenges. We meet these challenges in three key ways: providing a forum for jurisdictions of all sizes to come together to solve regional issues; identifying and prioritizing funding opportunities; and providing direct services.

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Welcome Letters



SALLY BRANSON
Board Chair

FROM OUR CHAIR

The Houston-Galveston region welcomed 2022 with great optimism. This was the year we could finally look to life beyond the pandemic. As the old saying goes, “out of adversity comes opportunity.” The Houston-Galveston Area Council capitalized on many new opportunities in 2022 while never losing sight of our primary objective to be a positive impact on people’s lives in our region.

A key opportunity H-GAC seized upon is how we interact with the people and partners of the region. As face-to-face meetings became safer to have, H-GAC set out to take the conversation beyond our agency’s offices and directly to communities. We met with local governments, community partners, stakeholders, and the public where they live versus asking them to travel to us. We went to see what they’re seeing and understand firsthand each of their unique needs. The details of our conversations are covered in this year’s annual report.

H-GAC continues to foster regional collaboration and provide a platform for all to be heard. We understand our region is stronger when we all work together. We learned so much from our community conversations. We look forward to continuing them in 2023 and the new opportunities they will bring for us to better serve this great 13-county region and the people who call it home.

FROM OUR EXECUTIVE DIRECTOR

The Houston-Galveston Area Council was excited to resume in-person meetings and activities in 2022. However, it was not enough to simply return to the way things were before the shutdown. If we were going to resume in-person engagement, we had to do so in a meaningful way. To truly understand the issues and the needs of our region’s cities and counties, we had to meet people where they are. We had to immerse ourselves in their communities, see what they are seeing, and really engage with them at a deep level.

The annual report showcases the many ways H-GAC leaders and staff brought the conversation directly to the people – local government leaders, partners, community organizations, and most importantly, residents. What we learned from these discussions will be critical as our agency undergoes its own internal transformation to provide more impactful programs and better serve this great region.

We encourage you to keep the conversations going. Join us at our meetings and events. Invite us out to your community. Reach out to me, our board of directors, and our team. Meaningful discussions bring intentional, lasting change. Our region, and the world, have experienced so much these last few years. However, if there is one thing I have learned as a service-leader, it’s that when we all work together with as many voices at the table as possible, there is no challenge we cannot overcome.



CHUCK WEMPLE
Executive Director



H-GAC team members representing their favorite sports teams as part of an agency-wide Spirit Week. During Spirit Week, we came together to have meaningful conversations about developing our H-GAC core values.

Growing H-GAC for the Future of Our Region

TRANSFORMING OUR PHYSICAL FOOTPRINT

In 2022, H-GAC fully implemented a hybrid work environment to encourage more collaboration between employees and departments as well as support better workplace flexibility. As a result, H-GAC was left with a surplus of office supplies and gently used furniture. Rather than let these items end up in a landfill, H-GAC arranged to donate the supplies and furniture to its member independent school districts and governments. As a gesture of gratitude, one of the school districts, Alief ISD, invited H-GAC representatives to its business partner appreciation breakfast in May, where they presented H-GAC with a special recognition award. Alief ISD also recognized H-GAC at its May school board meeting.

Future office renovations will help to further optimize the hybrid work environment and provide the infrastructural and network support necessary to accommodate H-GAC's rapidly growing team and the array of programs and services it provides.

EXPANDING OUR LEADERSHIP TEAM

As its staff and programs expand, so too has H-GAC's leadership roster. In 2022, H-GAC welcomed new leaders Onyinye Akujuo, Juliet Stipeche, and Jochen Floesser. Akujuo serves as the new Chief Operating Officer and oversees the operation of H-GAC's transportation planning programs, public safety, contracts and procurement, H-GAC's enterprise programs, community planning, and data analytics and research initiatives. She also helps to champion innovative

solutions on critical regional issues through strategic leadership and collaboration.

Floesser leads H-GAC's newest department, the Data Analytics and Research Department. He leads in developing robust data models and forecasts for local and regional economic development, transportation planning, air quality, population growth, land use, and flood mitigation.

Stipeche is the new Director of Human Services. She leads Gulf Coast Workforce Solutions, the Houston-Galveston Area Agency on Aging, and the Aging and Disability Resource Center programs. She also serves as executive director of the Gulf Coast Workforce Board.

LAUNCHING THE DATA ANALYTICS AND RESEARCH DEPARTMENT

The Data Analytics and Research Department was developed as part of an organizational restructuring that united under a single banner combining several forecast modeling, analysis, and data groups that were previously spread amongst several of H-GAC's existing departments.

As one department, Data Analytics and Research serves as the central information hub local government entities, planning agencies, research institutions, and members of the public can turn to for data-driven research and analytics about the 13-county region. Entities use this data for critical planning activities, including economic forecasting, growth projections, identifying public service needs and gaps, transportation, housing, environmental planning, air quality research, and even strategic community outreach. Many of the department's research projects and reports are available online at datalab.h-gac.com as interactive mapping applications and digital storyboards.



ONYINYE AKUJUO
Chief Operating Officer



JOCHEN FLOESSER
Director of Data Analytics
and Research



JULIET STIPECHE
Director of Human Services



In 2022, H-GAC hosted a series of pop-ups, where elected officials, community representatives, and other city and county officials could meet to discuss immediate and long-term community needs, and share ideas on how H-GAC can better service their residents.



Meeting with H-GAC leaders and staff, discuss

Conversations with Local Governments

MEETING WITH LOCAL LEADERS COUNTY BY COUNTY

For years, H-GAC has served as the place where local governments can come together. In 2022, H-GAC started a series of pop-up town halls where elected officials, community representatives, and other city and county officials could meet with H-GAC leaders and staff directly, discuss immediate and long-term community needs, and share ideas on how H-GAC can better service them and their residents.

Additionally, H-GAC leaders and staff are attending more city, county, and school board meetings, as well as community events, workshops, and public meetings hosted by local governments and their partners, to better understand the communities we serve and what the local issues are. We are learning, sharing ideas, discussing solutions, and exploring novel opportunities to advance and enhance each municipality and the neighborhoods within from the grassroots.

INCREASING ENGAGEMENT AND EXCHANGE OF IDEAS

As a result of these efforts, attendance and engagement at H-GAC's intergovernmental events have skyrocketed. Annual workshops and new training events, such as the board orientation event in the fall of 2022, have received record attendance. H-GAC's first-ever City Managers Summit, which was held on Aug. 12, received an overwhelming response, with city managers and staff from across the region in attendance. H-GAC also experienced widespread engagement by emergency management leaders and state and federal representatives at a December summit event to address

fragility in the region's electric grid. This new level of engagement with local governments has also opened new opportunities for partnerships, to expand and improve member services, and even add new member governments to H-GAC.

Community and environmental team members are also hosting workshops and field trips out in the region to directly engage local governments, city planners, community groups, partner organizations, and residents, and share best practices in addressing regional issues such as conservation, water quality, parks and natural areas, sustainable infrastructure, solid waste management, downtown revitalization, and housing affordability. On Aug. 3, the community and environmental team hosted the Missing Middle Housing Summit, a peer-exchange event that brought together local government professionals, housing experts, and community advocates to discuss the reasons behind a lack of diversity in housing types beyond large-scale complexes and single-family homes and potential solutions to improve access to affordable housing. Throughout the year, they have hosted roundtable discussions and summits with local governments and stakeholders on revitalizing and supporting rural and small-town downtown spaces.

In December, our transportation experts partnered with the Federal Highway Administration to organize a two-day freight and technology peer exchange at the E.B. Cape Center in Houston's East End. The goal of the event was to bring together freight experts, planners, industry leaders, transportation, city and state transportation agency officials from across the region and the nation to discuss the future of freight, its challenges and opportunities, and what it all means for the residents of the region. Taking on these issues and engaging with leaders, advocates, experts, state and federal officials is already leading to new funding opportunities and partnerships that will increase the impact of H-GAC's programs now and in the years to come.



Funded through a homeland security grant secured by H-GAC, Klein ISD Police Department is one of five ALERRT training hubs in the region to which police departments can send their officers for training.

Conversations with Transportation and Public Safety Partners

Tragic incidents such as the Uvalde school shooting have drawn national attention to the issue of school safety. On top of that, roadway fatalities are increasing nationwide. Texas and the H-GAC region are no exception to this harrowing trend. In fact, Texas is leading in roadway fatalities. It does not have to be this way. In 2022, H-GAC took critical steps together with public safety and transportation organizations to

address issues of safety in our schools, on our roads, and in our communities.

TRAINING REGIONAL LAW ENFORCEMENT TO KEEP ALERRT TO THREATS

For years, H-GAC has been a leading provider of law enforcement education. By working with partner institutions and thanks to a combination of state and federal funding, H-GAC provides free law enforcement training that arms officers with the latest knowledge and tactics they need to protect communities and save lives. Classes are made available at facilities throughout the 13 counties, and they include ALERRT training, the gold standard of active shooter training.

ALERRT (Advanced Law Enforcement Rapid Response Training) is a specialized, research-based program that trains law enforcement officers and first responders to immediately and effectively respond to active shooter events. The program originated from the ALERRT Center at Texas State University in 2002 in response to the 1999 Columbine attack. Since its inception, the ALERRT curriculum has become the national standard in active shooter response training. The vital training has proven to shorten response times in an active shooter crisis and strengthen law enforcement coordination and abilities.

H-GAC recognized the importance of ALERRT early on. In addition to the quality, research-driven curriculum, H-GAC saw the tremendous need for active shooter training through its surveying of law enforcement jurisdictions across the region. H-GAC became one of the first law enforcement training providers in Texas to offer ALERRT. It remains the only council of government in Texas that provides it, and it is made available for free to all law enforcement officers in the region.

Klein ISD Police Department quickly seized the opportunity to train its officers with ALERRT, and it now serves as one of five training hubs in the region to which police departments can send their officers. At these hubs, officers practice team movement, room entry techniques, approaching and breaching the crisis, administering first aid to victims, and post engagement priorities of work in real-world scenarios. H-GAC provides the equipment used in the training while Texas State University provides the curriculum. Since Klein ISD Police Department became a training hub in 2013, hundreds of officers from all corners of the region have trained at this facility. Combined with the other four training hubs, thousands of officers have the knowledge necessary to answer the call quickly when the worst happens.



David Fink, transportation manager, discusses the Tow and Go program with Fox 26 Houston and provides safety tips to prevent vehicles from stalling. Tow and Go is a key strategy in solving the region's freeway congestion and traffic safety issues.

BOLSTERING EMERGENCY COMMUNICATIONS INFRASTRUCTURE

When responding to an emergency or disaster, communication is critical. Having a robust emergency communications infrastructure in place that provides strong signal connection can make all the difference in coordinating rapid response to an emergency and saving lives. In the fall of 2022, Austin County officials broke ground on a new radio communications tower that will significantly boost signal strength and connectivity for emergency communications in the western rural part of the region.

This new tower is one of many improvement projects H-GAC has helped fund through federal homeland security grants over the years. H-GAC will continue to work with law enforcement agencies and public safety officials to strengthen our region's emergency communications infrastructure and ensure the communications system remains secure and reliable for our region's first responders no matter where they are assisting people.

A NEW TASKFORCE TO ADDRESS TRAFFIC SAFETY ISSUES

To start making a meaningful impact towards improving traffic safety in the region, H-GAC's Transportation Policy Council in 2022 authorized the formation of a Transportation Safety Taskforce. This taskforce, made of city and county officials, state and local transportation agency representatives, community advocacy group leaders, and safety experts, will take a comprehensive approach to roadway safety and consider new, aggressive strategies, policies, and programs that will reduce roadway injuries and fatalities and achieve better, tangible safety outcomes.

The taskforce began meeting in the fourth quarter of 2022 and is slated to remain active for at least 12 months. Additionally, H-GAC has been conducting intersection safety audits targeting those intersections at highest risk for serious and fatal crashes. The recommendations from these audits will lay the groundwork for better road design that will help prevent serious crashes and better serve drivers, cyclists, and pedestrians.



H-GAC partnered with CyclingSavvy and the American Bicycling Education Association to provide free on-the-bike training classes for adults at parks and greenspaces throughout the region – from Galveston and League City to The Woodlands and Winnie, Texas.



Craig Raborn, director of transportation, discusses Connect Smart, the region's first mobility app that integrates trip planning with a variety of travel options.



H-GAC participated in Crash Responder Safety Week, an initiative recognizing traffic incident management in our communities.

IMPROVING ROADWAY SAFETY AND ACCESSIBILITY THROUGH TECHNOLOGY

Another important component of transportation safety is reducing congestion. Research suggests that as traffic congestion increases, especially when a high rate of speed is maintained, so do the frequency and volume of crashes, injuries, and fatalities. Reduced traffic congestion can help improve safety on our roads as well as increase access to areas for work and play for people of all abilities. It also helps to improve air quality and livability.

On Sept. 16, H-GAC joined with the Texas Department of Transportation and transportation providers across the region to celebrate the launch of ConnectSmart, the

region's first mobility app that integrates trip planning and navigation with a variety of travel options in a one-stop source. The app is the culmination of years of collaboration between H-GAC, TxDOT, Houston tech firm Metropia, city and county agencies, transportation providers such as METRO and B-Cycle, and partner agencies such as Houston TranStar. With it, users can not only plan an entire trip from start to finish, but they can also discover the best transportation options for that trip, including those beyond driving. It also has H-GAC's Tow and Go program fully integrated so that drivers can easily call for assistance if they find themselves stranded on the freeway due to mechanical failure and receive a free tow to the nearest exit.

EMPOWERING COMMUTERS WITH SAFE, RELIABLE TRANSPORTATION OPTIONS USING PARTNER PROGRAMS

H-GAC's Commute Solutions partners with transportation providers, employers, colleges and universities, and property managers to help commuters in the region discover transportation options beyond single-occupancy driving. Throughout 2022, Commute Solutions team members attended employer and community events to meet commuters directly, understand their travel needs, and educate them on the many transportation options available to them. The team has also worked with employers to help build robust commuter and telework programs that incentivize workers to take advantage of carpool/vanpool, transit, biking, walking, and telework options where available to them.

A shining example of this work is Commute Solutions' partnership with the University of Houston Downtown. UH Downtown is launching a Basic Needs Initiative to improve student access to those basic needs (e.g., food, housing, childcare, mental health, financial resources, etc.) that are vital for ensuring strong academic performance, increasing graduation, and supporting their overall well-being. An important component of this initiative is transportation, which is where Commute Solutions has stepped in to help. Commute Solutions is working with the university to bolster its travel demand program for students and connect them with reliable commuting options to get to campus.

Research conducted by Commute Solutions found the most popular commuting option students want to use is carpooling. Therefore, the modified travel demand program will be centered around connecting students with ways to organize carpools and vanpools to travel to campus safely and affordably. Other commuting options, such as public transportation, biking, and walking (if

possible) will be shared as well. This partnership is one example of how Commute Solutions works closely with universities, colleges, employers, and area transportation providers to ensure our region's students, workers, and travelers can get where they need to go on time and safely no matter what their socioeconomic means or abilities are.

classes for adults at parks and green spaces throughout the region – from Galveston and League City to The Woodlands and Winnie, Texas.

These classes, in tandem with a free, online course, cover the basics of bicycling traffic rules and offer a safe space where residents of all bicycling abilities can practice defensive riding



H-GAC and the Federal Highway Administration hosted the Freight Technology Peer Exchange to highlight key freight traffic and regional safety issues. Pictured are Chuck Wemple, H-GAC Executive Director, and Carol Haddock, City of Houston Public Works Director.

TRAINING RESIDENTS TO BIKE SAFER RIGHT WHERE THEY LIVE

According to a recent survey by the Kinder Institute for Urban Research, more than half of the region's residents want to bike more often. However, many hesitate due to safety concerns and lack of awareness of the rules of bicycling on roadways. In 2022, H-GAC partnered with CyclingSavvy and the American Bicycling Education Association to provide free on-the-bike training

techniques and handling unexpected situations right where they live. More confident and knowledgeable bike riders are also more predictable to the motorists and pedestrians with whom they share the road. Not only does this make for safer roadways, but it can also help to foster community cohesion by offering residents another means of interacting with their surroundings and their neighbors.



Workforce Solutions assisted Bay City and Matagorda County in convincing major employer Tenaris to build a \$1.8 billion seamless pipe mill. Since it opened, it has created hundreds of quality jobs for area residents and helped stimulate the local economy.



Chef Shawn Watkins opened The Fat Grass restaurant in Bay City with the help of a loan received from the Houston-Galveston Area Local Development Corporation.

Conversations with Businesses and Economic Development Partners

CONTINUING ECONOMIC RECOVERY, PROMOTING RESILIENCY

The Houston-Galveston region continues to recover from the economic impacts of the COVID-19 pandemic. However, new issues, such as ongoing supply chain shortages, the war in Ukraine, and inflation, threaten to disrupt what progress has been made for businesses and communities.

In 2022, the Houston-Galveston Area Local Development Corporation partnered with Fort Bend County to launch a new revolving loan program to help small businesses continue their recovery from the pandemic and better position themselves to weather future disruptions. Named the Triple 'R' Loan Program – which stands for “Regional, Revolving, Resilience” – the program provides loans for businesses to cover working

capital costs and grants to help cover critical business expenses and needs.

To ensure disadvantaged small businesses in the county had an equal chance at applying for the program, the local development corporation partnered with church groups and other community nonprofits to raise awareness for harder to reach populations. The result was nearly 500 applications from small business owners across Fort Bend County. Nearly all these applicants were approved for funding, with almost \$10 million in funding distributed.

In the long term, the local development corporation hopes to make the Triple 'R' Loan program a regional program and a model for other cities, counties, and municipalities in the H-GAC service area.

DRAWING BUSINESS – BIG AND SMALL – TO RURAL COUNTIES

From Tesla to Hewlett Packard, big businesses have been flocking to Texas in recent years. The Houston-Galveston region, with its access to some of the world’s largest ports, a suite of well-developed global industries, and a skilled, diverse workforce, is drawing more than its fair share. Major employers like this can make all the difference when they set up shop in rural counties. They keep well-paying jobs inside the county so that residents do not have to travel elsewhere for quality work. With these jobs, residents can buy homes, goods, and services locally and stimulate the local economy.

In 2022, Workforce Solutions stepped up its work with local government leaders and economic development groups to ensure our region’s rural cities and counties are not left behind in the race to attract big business. They are working to create success stories like that of Bay City in Matagorda County.

With their help, Bay City successfully won an agreement with Tenaris to build a \$1.8 billion steel pipe manufacturing facility. Since it opened in 2017, the plant has generated hundreds of quality manufacturing jobs and made a substantial economic impact on Bay City and Matagorda County as a whole.

In addition to attracting big businesses to rural counties, H-GAC seeks to help entrepreneurs in rural counties launch and grow their businesses so they can play their part in uplifting their local economy and promoting quality of life. Entities like the Houston-Galveston Area Local Development Corporation and the Gulf Coast Economic Development District are reaching out to rural city and county leaders and partners to provide access to small business financing and educational opportunities in the neighborhoods these entrepreneurs call home.

They want aspiring small business owners to achieve the same success as Shawn Watkins, the chef and owner of The Fat Grass Restaurant and Bar in Bay City. Watkins opened Fat Grass in 2010 with the help of a loan he received through the local development corporation. Twelve years later, his restaurant is thriving and has become a beloved staple for Bay City residents and visitors.

A COMMUNITY APPROACH TO REVITALIZING UNDERSERVED NEIGHBORHOODS

One of the major challenges to rapid economic growth is the fact that it can often be disproportionate, especially when it comes to historically underserved neighborhoods. As the region recovers from the pandemic, H-GAC's small business and economic development representatives are reaching out to these neighborhoods to discuss

how they can help ensure these communities are part of the recovery and have the resources they need to not only revitalize, but also thrive in the future.

For communities like the African American-founded Community of Barrett in Harris County, revitalization and economic opportunity are not the only important factors. They must also ensure the history and cultural character of their neighborhoods are not diminished as revitalization occurs. H-GAC is taking a strategic, community-driven approach to revitalizing communities like Barrett.



Chambers County Commissioner Billy Combs describes the challenges from rapid industrial growth while touring the KTN plastic packaging facility in Baytown.

In 2022, H-GAC representatives from the Houston-Galveston Area Local Development Corporation, Workforce Solutions, the Livable Centers program, and the Gulf Coast Economic Development District met with the Barrett Economic and Community Development organization to discuss next steps towards implementing a development plan originally formed by Harris County Precinct 2. The plan includes several key elements that will improve safety and mobility, bolster youth education and workforce development, and spark local entrepreneurship and innovation that creates jobs, stimulates the local economy, and honors and celebrates the rich historical roots of the community.

MANAGING ECONOMIC GROWING PAINS

Despite recent events, the region continues to grow at a rapid rate. Some of the fastest-growing areas are

in the counties directly surrounding Harris County. In one example, Fulshear, a city in northwest Fort Bend County, experienced a more than 1,300% population increase according to the preliminary results of the 2020 U.S. Census. Cities like Iowa Colony, Conroe, Katy, Manvel, and Mont Belvieu have also experienced unprecedented population growth and land development.

While this kind of growth can bring great opportunities for a city or township, it can also create strains on infrastructure, exacerbate pre-existing inequities, and pose environmental and quality of life issues. In 2022, H-GAC visited with county and city leaders to better understand the issues that have arisen from rapid growth and development and how they are impacting the communities they serve.

A prime example of communities facing challenges from rapid growth is Chambers County. Due to an unprecedented increase in industrial development, residents, particularly those near the Cedar Point industrial complex, are facing increased traffic and congestion from construction and freight vehicles moving and shipping goods and materials from warehouses along the ports. The increased industrial traffic has created safety and quality of life concerns and is putting a strain on area roadways.

H-GAC leaders and officials have visited with city and county officials, residents, and other stakeholders to better understand their issues. From these visits and conversations, H-GAC experts are developing long-term planning strategies that will mitigate these economic growing pains. They are also working to expedite funding resources necessary to implement those strategies.



Mike Burns, principal transportation planner, receives feedback from Liberty County residents at a public meeting H-GAC hosted in Dayton, Texas about the update of the 2045 Regional Transportation Plan.

Conversations with Residents

MEETING PEOPLE WHERE THEY LIVE

H-GAC's office at Timmons Lane has long served as a gathering place for public meetings. However, not everyone in the region has the time or capability to physically travel there to participate, especially if they live in the outermost counties of H-GAC's service area. To help address these types of issues and encourage more public participation, the transportation team took a different approach when it came time to update its 2045 Regional Transportation Plan.

Rather than host several public meetings at the H-GAC office, the team took the meetings out into the region. H-GAC representatives held public meetings in each county of the eight-county metropolitan planning area,

first in May and later in the fall of 2022. Each public meeting was specially organized so that residents in attendance could discuss transportation issues specific to their county and to allow for more in-depth feedback. H-GAC also put out a visioning survey so that anybody in the region unable to attend public meetings could still make their voices heard through online feedback.

Workforce Solutions also in November 2022 took the state's largest hiring event for veterans and their families directly to the people. In lieu of hosting a single job fair or going fully virtual, the agency hosted multiple Hiring Red, White and You! job fair events on the same day at career offices in communities across the region. The community-driven approach allowed for more convenient participation and opportunities to make a more personal connection between veterans and employers. As a result, many participants received on-the-spot job interviews and even employment offers.

AMPLIFYING OUTREACH WITH VIRTUAL TECHNOLOGY

In addition to hosting more public meetings out in the region, H-GAC has taken full advantage of virtual technologies to host more virtual and hybrid meetings that increase accessibility to those in the public who want to participate but are unable to physically travel. When H-GAC was called upon to develop a method of distribution for nearly half a billion dollars in U.S. Department of Housing and Urban Development Community Development Block Grant Mitigation funds that would help support disaster mitigation and resiliency improvement projects, H-GAC made full use of virtual meeting technology to allow for more members of the public in communities across the region to participate.

This resulted in participation from a wider, more diverse collective of members of the public as well as local government leaders, state and national representatives, advocacy groups, and community leaders. The feedback from such a diverse array of people was instrumental in ensuring the final method of distribution allocates the mitigation funds in a manner that is equitable, meets local needs, and makes the most impact in increasing the region's resiliency.

PROMOTING WORKFORCE DEVELOPMENT THROUGH MEDIA PARTNERSHIPS

The COVID-19 pandemic offered a unique opportunity for Workforce Solutions to partner with major, local TV media on showcasing area employers and helping residents find quality jobs and develop good careers. As of 2022, Workforce Solutions has partnerships with ABC 13, Fox 26, Univision 45, and KHOU 11, where they hold weekly virtual jobs fairs featuring employers in the area and they provide important information and tips to help residents in their job search.

Through these partnerships, Workforce Solutions has amassed an accumulated viewership of more than 253 million. The partnerships have helped thousands of residents find jobs with area employers, including Rolando Cardona, a high school dropout who, after attending an ABC 13 virtual job fair, secured an



apprenticeship with Apache, obtained his GED, and is buying his first home at the age of 21.

Another new partnership established in 2022 is a weekly, 30-minute show, titled, "Your Career, Your Choice – powered by Workforce Solutions." The show helps viewers navigate the local job market with expert advice from workforce professionals and employers. It also provides viewers with local resources and organizations that can help them advance from only having a job to having a well-paying career with unlimited growth potential. The first season concluded in late 2022. Episodes aired Saturdays on KHOU's sister station Quest Texas 55 and are currently available to view online on the Workforce Solutions YouTube channel.

One of Workforce Solutions' most groundbreaking media partnerships has been with Strada Education Network. Together with Workforce Solutions' counterparts in Greater Dallas, North Central Texas, and Tarrant County, they entered a new frontier in storytelling by helping Roadtrip Nation produce its latest

documentary film. It was the first time Roadtrip Nation has ever worked with a public workforce system organization.

The film premiered in September 2022, called "Wide Open Range." It follows four young adults based out of Houston and Dallas – Yesenia Anaya, Chandler Foreman, Keilahn Garrett, and Anthony Martinez – as they travel across the Lone Star State to talk with aerospace engineers, artists, motivational speakers, and other inspiring Texans and discover their potential career pathways. It is available to view online at RoadtripNation.com. The film aired on Houston Public Media and was shared across Workforce

Solutions' social networks.

ASSISTING THE NEXT GENERATION IN DEVELOPING MEANINGFUL CAREERS

For young people in the region like the Roadtrippers in "Wide Open Range" who are unsure of their career path or simply want to explore their options, Workforce Solutions is here to help.

Their career counselors provide resources and counseling to help young people prepare graduation plans, improve their financial literacy, and explore a variety of post-high school education avenues to find an occupation that will lead them to a fulfilling, life-long career. They also offer professional development for teachers and administrators. The career education specialists have agreements with numerous school districts in the region, including El Campo ISD, Fort Bend ISD, Galveston ISD, HISD, Goose Creek Consolidated ISD, Sheldon ISD, and Spring ISD. Since 2019, they have impacted more than 64,000 students.



The Roadtrip Nation documentary 'Wide Open Range' follows four young adults based out of Houston and Dallas as they travel across the Lone Star State to talk with aerospace engineers, artists, motivational speakers, and other inspiring Texans and discover potential career pathways.

To further aid young people, Workforce Solutions partnered with BridgeYear, an organization that connects underserved youth to careers and educational pathways, to introduce virtual reality technology into their educational programs. Students can use virtual reality headsets to simulate working in 28 different career options in six industries. The career education counselors have provided the headsets at schools, job fairs, career education events, and other community events throughout the region, providing young people a highly visual, accessible way to explore a wide variety of career options and experience the exciting possibilities the future can hold for them.

Workforce Solutions also continues its grant-funded apprenticeships program to place individuals into paid registered apprenticeships with participating employers throughout the region. So far, more than 1,300 apprentices have been placed in 23 career fields ranging from information technology and cybersecurity to skilled trades and childcare services.

CREATING CAREER OPPORTUNITIES FOR DISABLED AND AT-RISK GROUPS

Employers flock to the Houston-Galveston region for its diverse, skilled workforce. For the betterment of the region, it is essential that disabled and at-risk groups have equitable opportunities to participate in that workforce. H-GAC via Workforce Solutions is doing its part to ensure these groups have the skills, support, and resources they need to overcome barriers, find quality jobs, and achieve career and economic success.

In 2022, Workforce Solutions, the Foster Youth Collaborative, and 45 partner agencies throughout the region hosted the inaugural Foster Youth Conference. With many foster youths at high risk of becoming homeless after aging out of foster care, the goal of the conference was to connect foster youth to resources, including employment and job training opportunities as well as wrap around services, they will need after leaving foster care. Eighty-five youth attended the inaugural event, and, due to the event's resounding success, the next conference has already been scheduled for May 2023, during Foster Youth Awareness Month.

Additionally, Workforce Solutions concluded its Supported Employment Pilot in 2022. The goal of the program was to help individuals with intellectual development disabilities/autism to achieve incremental workplace success leading to long-term competitive employment. Participants received job placement and a coach at one of 18 participating worksites throughout the region. Of the 29 individuals referred to participate in the program, half had been deemed “unemployable.” At the conclusion of the pilot, more than half of the participants became permanently employed.

Workforce Solutions also has a training and employment navigator pilot to assist human trafficking victims in recovering and reentering the workforce. This important pilot is funded through the Texas Workforce Commission’s Texas Employment Empowerment Model. Through it, the agency has received 39 referrals from organizations classified as Commercial Sexually Exploited Youth Advocacy Agencies. They include The Landing, YMCA, Common Thread, and Unbound Houston. Workforce Solutions is currently hosting seminars to increase employer awareness of the pilot and encourage membership in the Texas Businesses Against Trafficking partnership. Since

the seminars began in April 2022, nine area employers have expressed interest in joining.

HELPING OLDER RESIDENTS WEATHER THE INFLATION STORM

A more volatile global economy has raised the inflation rate to the highest it’s been in 40 years. While residents all over are feeling the impact on their wallets, older adults, especially those on fixed incomes, have been especially hit hard. As their funds get stretched to the limit and necessities like food, transportation, and prescription medications become harder to afford, more senior citizens in the region are turning to area service providers like the Houston-Galveston Area Agency on Aging and the Texas Gulf Coast Aging and Disability Resource Center for aid.

The Medicare benefits counselors with the Area Agency on Aging provide free, unbiased assistance to senior citizens and their caregivers in navigating their Medicare benefits plans. They take calls and conduct monthly visits to community and retirement centers out in the region to assist seniors. Given their expertise of state, federal, and local programs as well as their partnership with local nonprofits and care providers, the

Medicare benefits counselors have proven to be crucial allies in helping seniors weather the inflation storm. They have worked to connect seniors with assistance programs that will help them save on food, housing, gas, transportation services, and prescription medications.

The Texas Gulf Coast Aging and Disability Resource Center, which provides information and referrals to long-term service and support programs, has also become an important resource in helping seniors and people with disabilities by assisting them in securing affordable housing and in-home care arrangements. The Area Agency on Aging also assists seniors through its congregate meals and delivery programs, free health education workshops conducted at community centers as well as virtually through Zoom, and through their ombudsmen, who educate and advocate for those living in long-term care facilities.

Each of these groups, with the generous help of nonprofits, care providers, and other community partners, is empowering our region’s older adult and disabled residents to overcome uncertainty and remain healthy, secure, and independent for as long as possible.



Mallory Freitag-Hejja, aging program administrator, attends a seniors exercise class hosted by the Area Agency on Aging.



Workforce Solutions’ career offices play a critical role in helping residents find quality jobs and build lasting careers.



The Houston-Galveston Area Local Development Corporation received a National Association of Regional Councils Achievement Award in recognition of their small business financial assistance programs.

Conversations with Our Peer Professionals

PROMOTING REGIONALISM AND COOPERATIVE LEADERSHIP AT EVERY LEVEL

As one of the country's largest councils of governments, H-GAC has long positioned itself as a leader in advancing cooperative leadership and regionalism among its fellow professional organizations. State and national organizations like the Texas Municipal League, the Texas Association of Regional Councils, and the National Association of Regional Councils offer ample opportunities to share knowledge and ideas that will address large-scale issues that universally affect everyone. Over the years, many H-GAC leaders and board members served as officers and committee members of these organizations. That continued in 2022.

Waller City Councilmember Nancy Arnold, who serves on the H-GAC Board of Directors and several advisory committees, was named president-elect of the Texas Association of Regional Councils. Executive Director Chuck Wemple served as second vice chair of the

National Association of Regional Councils' Executive Council, the association's advisory body.

H-GAC leaders also serve as officers of the Texas Municipal League Region 14. Sugar Land Mayor Joe Zimmerman serves as president, Webster Mayor Pro Tem Beverly Gaines serves as vice president, Intergovernmental Relations Director Rick Guerrero serves as secretary-treasurer, and Huntsville Mayor Andy Brauning serves as board director. H-GAC also hosted meetings and events with these organizations, allowing their representatives the opportunity to experience for themselves the tremendous growth and change occurring in the H-GAC region.

By participating on committees and boards of these organizations, H-GAC serves as a bridge of learning and ideas. The latest research and trends from state and national experts can reach local governments that may otherwise not have the budget or capacity to access them. And the successes, challenges, and opportunities discovered through H-GAC's work with communities in the region can be advanced to stoke larger conversations and drive policy to create lasting positive impact on residents and future generations in the region, Texas, and even the nation.

ACHIEVING LOCAL, STATE, AND NATIONAL RECOGNITION

More than ever, H-GAC leadership and staff are being invited to serve on national, state, and local leadership boards and committees and speak at professional conferences, where they can share success stories, establish best practices, and empower their peer professionals with knowledge and experience so they can replicate H-GAC's successes in their communities. At the same time, H-GAC continues to garner local, state, and national awards and honors for its programs and team members.

Some of the awards and honors H-GAC teams received in 2022 include:

- H-GAC's communications team was named Government Communications Team of the Year at the Public Relations Society of America Houston Chapter's Excalibur Awards ceremony in July.
- The Houston-Galveston Area Local Development Corporation received a National Association of Regional Councils Achievement Award in recognition of their small business financial assistance programs, which steered more than \$12 million in federal funding to support small businesses in the region through the pandemic and beyond.
- The Houston-Galveston Area Local Development Corporation received a Community Development Financial Institutions (CDFI) technical assistance award, which will help increase the group's internal capacity and put it on the pathway to full CDFI certification. Achieving CDFI certification would establish the local development corporation as a federally recognized entity that empowers economically distressed communities and provides financial services to underserved and low-income groups.



Juliet Stipeche, director of human services, was named one of the Top 30 Influential Women in Houston for 2022.

- Two Livable Centers studies and the Regional Conservation Initiative received regional and state chapter awards by the Texas chapter of the American Planning Association.
- The National League of Cities accepted the City of Houston and H-GAC's Small Business Collaborative into its next cohort. The league will provide technical assistance, best practices, and additional resources for the collaborative to establish an ecosystem of small business resource providers.
- Jamila Owens, transportation manager who oversees Commute Solutions and H-GAC's bike-pedestrian programs, was elected to the Association for Commuter Transportation National Certification's board of trustees.
- Juliet Stipeche, director of human services, was named one of the Top 30 Influential Women in Houston for 2022.
- Onyinye Akujuo, H-GAC chief operating officer, and Allie Isbell, transportation assistant director, were named 'Women on the Move' by WTS International – Houston Chapter.
- Robyn Egbert, outreach coordinator in communications, served on the Public Relations Society of America Houston Chapter's board of directors. She also led the planning and execution of PR Day, the organization's signature annual event, in October.
- Ronnie Barnes, Darryl Briscoe, Omar Fortune, and Isaac Perez from H-GAC's enterprise programs became certified by the Texas Economic Development Council as basic economic developers. They are now eligible to obtain further certification through the International Economic Development Council and become fully certified economic developers.



Pictured from left, Allie Isbell, assistant transportation director, and Onyinye Akujuo, chief operating officer, were honored by the WTS International Houston Chapter as transportation women on the move.



Workforce Solutions apprenticeship program provides professionals with the mentorship and training necessary to improve their work skills and advance their careers. The program combines paid on-the-job training under the supervision of experienced journey workers with related classroom instruction.



H-GAC's communications team participates in PR Day held by the Public Relations Society of America Houston Chapter, the premier public relations organization in the country.



Jamila Owens, travel demand management manager, presents an award to METRO's Board of Directors, recognizing their critical role in H-GAC's Commute Solutions initiative.



H-GAC's Livable Centers program joined Harris County Public Health and Harris County Precinct 2 in a training that helps provide technical skills needed for infrastructure audits.



H-GAC's Regional Conservation Initiative earned Silver recognition in the Environmental Planning category from the American Planning Association Texas Chapter. This award honors efforts to create more sustainable and greener communities.



City of Waller Councilmember Nancy Arnold with fellow Texas Association of Regional Councils board officers.



H-GAC Transportation Principal Planner Andrew DeCandis discusses electric vehicles on a panel at the 2022 Evolve Houston Relaunch Event.



H-GAC Chair Elect and Waller County Judge Trey Duhon speaking at the H-GAC pop-up event in Waller County.

How Our Community Conversations Will Shape the Future of H-GAC and the Region

2022 has been a transformative year for H-GAC. Across the agency, team members have raised the bar in how we work and how we engage leaders, partners, and residents. We have had many important conversations and learned important lessons.

Resiliency in all ways will continue to be a regionwide issue. We must do more to fortify our roads, our utilities, and other critical infrastructure to not only stand against more extreme weather events but also external public security threats. We must work to fortify our regional economy to weather adverse economic events from an increasingly more volatile future by promoting forward-thinking, adaptable skills in our workforce, encouraging entrepreneurship and innovation, and increasing access to affordable, quality education and training for youth.

Accessibility to basic needs will continue increase in importance as our population grows and becomes more diverse. More than ever, people need equitable access to affordable housing, quality childcare, physical and mental health care, and even high-speed internet. H-GAC must do its part to address the gaps in access to these important needs and the opportunities that spring from them. Our most vulnerable populations, such as

seniors and people with disabilities, will also continue to require support in maintaining independence and quality of life through uncertainty.

We must be able to assist those communities currently experiencing adverse impacts from too much growth too quickly, and we must continue to foster economic opportunity in our rural communities by aiding them in revitalizing small towns, increasing access to affordable high-speed internet, bolstering rural transportation planning efforts, improving existing infrastructure, establishing new infrastructure where needed, improving communications resources for emergency responders, and bringing quality jobs to the region.

In 2023 and beyond, what we have learned will serve as the bedrock in transforming how H-GAC serves the region. It will set us on the path towards a more customer-centered approach to engaging with residents and stakeholders, the programs and services we provide, and regional planning. It will also be a critical guideline in setting long-term goals for the region and the core values we must have to achieve those goals.

2022 showed just how much H-GAC's work matters to the leaders and residents of this region. We will continue to build on our success and take it farther by fostering more collaboration, embracing more community voices, and increasing the quality and quantity of our programs and services. But we cannot do this work alone. We will need everybody's involvement from every corner of the region.

Financials and Auditing

H-GAC’s unified budget for 2022 is presented below. This summary provides an overview of the funding streams and anticipated expenditures by program area. Budget documents and audit reports can be viewed at h-gac.com. In addition to the independent annual audit, H-GAC routinely undergoes monitoring and evaluation by funding partners and the internal auditing department. The internal auditing staff conducts pre-award assessments, contracts compliance inspections, and works with agency departments to identify process improvements.

EXPENDITURES BY PROGRAM

Aging	\$12,053,445
Community & Environmental	\$7,520,180
Data Services	\$5,193,591
Workforce	\$413,543,256
Public Services	\$8,705,339
Transportation	\$24,733,764
Local Activities	\$196,610
Capital Expenditures	\$929,000
TOTAL	\$472,875,185

FUNDING SOURCES

U.S. Environmental Protection Agency	\$200,000
U.S. Department of Agriculture	\$9,559
Commission on State Emergency Communication	\$654,904
Texas Division of Emergency Management	\$1,874,389
Texas Department of Transportation	\$25,073,979
Texas Criminal Justice Division	\$1,161,508
Texas Workforce Commission	\$414,255,447
Texas Commission on Environmental Quality	\$2,933,918
Texas General Land Office	\$149,057
Texas Health and Human Services Commission	\$9,612,000
Other Public Agencies	\$9,187,112
Local Contracts	\$6,452,653
Houston-Galveston Area Council Funds	\$1,310,659
TOTAL	\$472,875,185



NANCY HAUSSLER
Chief Financial Officer



JEAN MAHOOD
Director of Finance



CHARLES HILL
Director of Internal Audit

2022 Board of Directors

The Houston-Galveston Area Council Board of Directors is composed of 37 elected officials representing 13 counties, 107 cities, and 11 school districts. The board leads collaborative efforts with local governments that consider regional issues and fosters cooperation in solving area-wide challenges.

AUSTIN COUNTY

Honorable Tim Lapham
County Judge

BRAZORIA COUNTY

Honorable Stacy Adams
Commissioner

CHAMBERS COUNTY

Honorable Tommy Hammond
Commissioner

COLORADO COUNTY

Honorable Ty Prause
County Judge

FORT BEND COUNTY

Honorable Andy Meyers
Commissioner

GALVESTON COUNTY

Honorable Joseph Giusti
Commissioner

HARRIS COUNTY

Honorable Lina Hidalgo
County Judge

Honorable Adrian Garcia
Commissioner

LIBERTY COUNTY

Honorable Jay Knight
County Judge

MATAGORDA COUNTY

Honorable Nate McDonald
County Judge

MONTGOMERY COUNTY

Honorable Charlie Riley
Commissioner

WALKER COUNTY

Honorable Jimmy Henry
Commissioner

WALLER COUNTY

Honorable Trey Duhon
County Judge

WHARTON COUNTY

Honorable Phillip Spenrath
County Judge

CITY OF ALVIN

Honorable Martin Vela
Councilmember

CITY OF BAYTOWN

Honorable Charles R. Johnson
Councilmember

CITY OF CONROE

Honorable Jody Czajkoski
Mayor

CITY OF DEER PARK

Honorable Bill Patterson
Councilmember

CITY OF FRIENDSWOOD

Honorable Sally Branson
Councilmember

CITY OF GALVESTON

Honorable Craig Brown
Mayor

CITY OF HOUSTON

Honorable Sallie Alcorn
Councilmember

Honorable Letitia Plummer
Councilmember

CITY OF HUNTSVILLE

Honorable Andy Brauning
Mayor

CITY OF LAKE JACKSON

Honorable Gerald Roznovsky
Mayor

CITY OF LA PORTE

Honorable Chuck Engelken, Jr.
Councilmember

CITY OF LEAGUE CITY

Honorable Larry Millican
Councilmember

CITY OF MISSOURI CITY

Honorable Jeffrey Boney
Mayor Pro Tem

CITY OF PASADENA

Honorable Cary Bass
Councilmember

CITY OF PEARLAND

Honorable Kevin Cole
Mayor

CITY OF ROSENBERG

Honorable Kevin Raines
Mayor

CITY OF SUGAR LAND

Honorable Joe Zimmerman
Mayor

CITY OF TEXAS CITY

Honorable Jami Clark
Commissioner

GENERAL LAW CITIES

Honorable Joe Garcia
Mayor, City of Pattison

Honorable Nancy Arnold
Councilmember, City of Waller

HOME RULE CITIES

Honorable Carolyn Bilski
Mayor, City of Sealy

Honorable Cecil Willis
Mayor, City of Stafford

INDEPENDENT SCHOOL DISTRICTS

Honorable Rissie Owens
Trustee, Huntsville ISD

EX-OFFICIO, NON-VOTING

Honorable Garnet Coleman
State Representative
Texas House of Representatives
District 147

2022 Board of Directors Officers



HON. SALLY BRANSON
CHAIR
Councilmember
City of Friendswood



HON. TREY DUHON
CHAIR ELECT
County Judge
Waller County



HON. RISSIE OWENS
VICE CHAIR
Trustee
Huntsville ISD



HON. WILLIAM KING, III
CHAIR
January – May 2022
Councilmember
City of Dickinson



HON. KEN CLARK
CHAIR ELECT
January – May 2022
Commissioner
Galveston County

Past H-GAC Board Chairs

- County Judge Bill Elliott* | Harris County | 1966, 1970
- Commissioner Dixie Brown* | Brazoria County | 1967
- Mayor Eddie Schreiber* | City of Galveston | 1968
- Councilmember Lee McLemore* | City of Houston | 1969
- County Judge Oscar F. Nelson, Jr.* | Chambers County | 1971
- Mayor Emmett Lowry* | City of Texas City | 1972
- Trustee Leonard Robbins* | Houston ISD | 1973
- County Judge Ray Holbrook | Galveston County | 1974
- County Judge Lester J. Cranek* | Colorado County | 1975
- Councilmember Homer Ford* | City of Houston | 1976
- Mayor Benny Howard | City of Richwood | 1977
- Commissioner Tom Bass* | Harris County | 1978
- Commissioner Charles T. Doyle | City of Texas City | 1979
- Mayor Ben Babovec* | City of Rosenberg | 1980
- County Judge R. A. Deison* | Montgomery County | 1980-81
- Councilmember Mary Elizabeth Wilbanks* | City of Baytown | 1982
- Mayor Tom Reid | City of Pearland | 1983
- County Judge Jon Lindsay | Harris County | 1984
- Councilmember Verne Cox* | City of Pasadena | 1985
- County Judge Jodie Stavinoha* | Fort Bend County | 1986
- Councilmember Christin Hartung | City of Houston | 1987
- County Judge A. M. McCaig* | Waller County | 1988
- Mayor John Coggeshall* | City of Galveston | 1989
- Commissioner Billy Joe Plaster* | Brazoria County | 1990
- Alderwoman Sandra Cable* | City of Stafford | 1991
- Commissioner Joe Malak, Jr.* | Walker County | 1992
- Councilmember Ernest McGowen, Sr.* | City of Houston | 1993
- County Judge J. Lee Dittert, Jr.* | Austin County | 1994
- Councilmember Sandra Pickett | City of Liberty | 1995
- Commissioner Bob Lutts* | Fort Bend County | 1996
- Director Tom Manison* | Waters Davis SWCD | 1997
- Commissioner H. Frank Simpson* | City of Texas City | 1998
- County Judge Carolyn Bilski | Austin County | 1999
- County Judge John Willy | Brazoria County | 2000
- Councilmember Guy Sutherland* | City of La Porte | 2001
- Alderman Terry Henley | City of Meadows Place | 2002
- Commissioner Andy Meyers | Fort Bend County | 2003
- Councilmember Bill Welch | City of Pasadena | 2004
- County Judge Greg Westmoreland | Matagorda County | 2005
- Councilmember Denton McDugle | City of Deer Park | 2006
- Councilmember Addie Wiseman | City of Houston | 2007
- Commissioner B.J. Gaines, Jr. | Walker County | 2008
- County Judge Al Jamison* | Colorado County | 2009
- Councilmember Kerry Neves | City of Dickinson | 2010
- Commissioner Craig Doyal | Montgomery County | 2011
- Mayor Delores Martin | City of Marvel | 2012
- County Judge Ed Emmett | Harris County | 2013
- Councilmember Darrell Morrison | City of Pasadena | 2014
- County Judge Nate McDonald | Matagorda County | 2015
- Councilmember Chuck Engelken, Jr. | City of La Porte | 2016
- Commissioner Gary Nelson | Chambers County | 2017
- Councilmember Floyd Emery | City of Missouri City | 2018
- Commissioner Stacy Adams | Brazoria County | 2019
- Councilmember Nancy Arnold | City of Waller | 2020
- County Judge Phillip Spenrath | Wharton County | 2021
- Mayor Pro Tem William King III | City of Dickinson | 2022

*Deceased

2022 H-GAC Members

COUNTIES (13)

Austin
Brazoria
Chambers
Colorado
Fort Bend
Galveston
Harris
Liberty
Matagorda
Montgomery
Walker
Waller
Wharton

CITIES OVER 25,000 (17)

Alvin
Baytown
Conroe
Deer Park
Friendswood
Galveston
Houston
Huntsville
La Porte
Lake Jackson
League City
Missouri City
Pasadena
Pearland
Rosenberg
Sugar Land
Texas City

HOME RULE CITIES (37)

Angleton

Bay City
Bellaire
Cleveland
Clute
Dayton
Dickinson
El Campo
Freeport
Fulshear
Galena Park
Hempstead
Hitchcock
Humble
Iowa Colony
Jacinto City
Jersey Village
Katy
La Marque
Liberty
Manvel
Mont Belvieu
Nassau Bay
Palacios
Prairie View
Richmond
Richwood
Santa Fe
Seabrook
Sealy
Stafford
Sweeny
Tomball
Webster
West University Place
Wharton
Willis

GENERAL LAW CITIES (53)

Anahuac
Arcola
Bayou Vista
Beach City
Bellville
Brazoria
Brookshire
Brookside Village
Bunker Hill Village
Clear Lake Shores
Columbus
Daisetta
Danbury
Eagle Lake
East Bernard
El Lago
Hedwig Village
Hillcrest Village
Holiday Lakes
Hunters Creek Village
Jamaica Beach
Jones Creek
Kemah
Kendleton
Magnolia
Meadows Place
Morgan's Point
Needville
New Waverly
Oak Ridge North
Old River-Winfree
Oyster Creek
Panorama Village
Pattison
Piney Point Village

Riverside
San Felipe
Shenandoah
Shoreacres
South Houston
Southside Place
Splendora
Spring Valley Village
Stagecoach
Surfside Beach
Taylor Lake Village
Thompsons
Tiki Island
Waller
Wallis
Weimar
West Columbia
Weston Lakes

INDEPENDENT SCHOOL DISTRICTS (11)

Alief ISD
Columbia-Brazoria ISD
Deer Park ISD
Fort Bend ISD
Hempstead ISD
Hitchcock ISD
Huntsville ISD
Magnolia ISD
Needville ISD
Pearland ISD
Waller ISD

Advisory Committees & Affiliate Groups

Advisory committees and their affiliated groups are an essential part of H-GAC's work. The leadership and knowledge of the volunteers that serve on these committees is the key to their success. Many of H-GAC's advisory committees are appointed by the board, based upon nominations from individual board members and other groups.

ADVISORY COMMITTEES

Aging and Disability Advisory Committee

Purpose: Advise H-GAC Board of Directors on needs, services, and programs for older citizens in 12 H-GAC counties (all but Harris).

Contact: Romania Paniagua, Administrative Assistant
Romania.Paniagua@h-gac.com
713-993-4507

Clean Rivers Program Basin Steering Committee

Purpose: Serves as the primary forum for discussion of water quality issues and advises the H-GAC Board of Directors on all administrative matters related to the Clean Rivers Program.

Contact: Todd Running, Water Resources Program Manager
Todd.Running@h-gac.com
713-993-4549

Criminal Justice Advisory Committee

Purpose: Advise H-GAC Board of Directors on law enforcement and criminal justice issues.

Contact: Madeline McGallion, Public Safety Program Manager
Madeline.McGallion@h-gac.com
713-993-2427

Natural Resources Advisory Committee

Purpose: Advise H-GAC Board of Directors and staff on environmental and natural resources issues.

Contact: Rachel Windham, Planner
Rachel.Windham@h-gac.com
713-993-2497

Regional Air Quality Planning Advisory Committee

Purpose: Advise H-GAC Board of Directors and, as appropriate, Transportation Policy Council on air quality issues.

Contact: Andrew DeCandis, Principal Planner
Andrew.DeCandis@h-gac.com
832-681-2589

Regional Flood Management Committee

Purpose: Assist and advise elected officials on issues related to all aspects of flood management in the region.

Contact: Justin Bower, Principal Planner
Justin.Bower@h-gac.com
713-499-6653

Regional Homeland Security Coordinating Council

Purpose: Assist and advise elected officials on matters related to regional homeland security issues.

Contact: Justin Riley, Principal Public Safety Planner
Justin.Riley@h-gac.com
832-681-2548

Solid Waste Management Committee

Purpose: Assist and advise elected officials on issues related to solid waste management in the region.

Contact: Cheryl Mergo, Community and Environmental Senior Program Manager
Cheryl.Mergo@h-gac.com
713-993-4520

AFFILIATE GROUPS

Area Emission Reduction Credit Organization

Purpose: Promotes coexistence of air quality improvement and economic development by generating and trading emission reduction credit and receiving/dispersing funds from local Supplemental Environment Projects and Clean School Bus Program donations.

Contact: Jim Mahood, Senior Program Coordinator
CleanVehicles@h-gac.com
832-681-2511

Energy Purchasing Corporation

Purpose: Acts as an agent to negotiate purchase of electricity on behalf of participating political subdivisions.

Contact: Gwen Norman, Public Services Contract and Energy Manager
Gwen.Norman@h-gac.com
713-993-2420

Gulf Coast Economic Development District

Purpose: Assist and advise elected officials on issues related to economic develop and provide oversight to H-GAC economic development planning programs.

Contact: Darryl Briscoe, Planner
Darryl.Briscoe@h-gac.com
713-499-6686

Geographic Data Workgroup

Purpose: Consortium of regional area geographic users involved in collectively sharing, distributing, and acquiring digital geospatial data.

Contact: Molly Eskelson, GIS Analyst
Molly.Eskelson@h-gac.com
832-681-2622

Gulf Coast Regional 9-1-1 Emergency Communications District

Purpose: Promote enhanced public safety and increased fiscal and service efficiencies in the administration of emergency communications for the municipalities and counties of Brazoria, Chambers, Colorado, Matagorda, Liberty, Walker, Waller, and Wharton.

Contact: Kim Ward, Senior Manager
Kim.Ward@gulfcoast911.org
713-993-4514

Gulf Coast Workforce Board

Purpose: Provide policy guidance, planning, oversight, and evaluation for the Texas Gulf Coast region's public workforce system.

Contact: Juliet Stipeche, Director of Human Services
Juliet.Stipeche@wrksolutions.net
713-993-4524

Houston-Galveston Area Local Development Corporation

Purpose: Implement Small Business Administration Section 504 loan program; provide long-term, moderate interest loans to eligible small businesses.

Contact: Omar Fortune, Public Services Senior Manager
Omar.Fortune@h-gac.com
713-993-2409

Transportation Policy Council

Purpose: Provide policy guidance and overall coordination of transportation planning activities within the H-GAC eight-county metropolitan planning area; select/approve federal funding for highway and transit projects in the eight counties.

Contact: Craig Raborn, Director of Transportation
Craig.Raborn@h-gac.com
713-993-4585

Department and Program Contacts

COMMUNICATIONS AND OUTREACH

Program Area	Contact Name	Contact Information
Communications and Public Outreach	Meagan Coughlin, APR Director of Communications and Outreach	713-993-4504 Meagan.Coughlin@h-gac.com

COMMUNITY AND ENVIRONMENTAL PLANNING

Program Area	Contact Name	Contact Information
Bringing Back Main Street	Andrea Tantillo Principal Communications Coordinator	832-681-2507 Andrea.Tantillo@h-gac.com
Clean Rivers Program	Todd Running Water Resources Program Manager	713-993-4549 Todd.Running@h-gac.com
Clean Waters Initiative	Rachel Windham Planner	713-993-2497 Rachel.Windham@h-gac.com
Criminal Justice Planning	Madeline McGallion Public Safety Program Manager	713-993-2427 Madeline.McGallion@h-gac.com
Elder Justice	Jackie Pontello Principal Program Coordinator	346-500-4620 Jackie.Pontello@h-gac.com
Emergency Preparedness	Justin Riley Senior Public Safety Planner	832-681-2548 Justin.Riley@h-gac.com
Floodplains/Flooding	Justin Bower Principal Planner	713-499-6653 Justin.Bower@h-gac.com
Hazard Mitigation	Cheryl Mergo Community and Environmental Senior Program Manager	713-993-4520 Cheryl.Mergo@h-gac.com
Law Enforcement Training	Michael Lambert Public Safety Planner	713-993-6655 michael.lambert@h-gac.com
Livable Centers	Jose Cantu Community and Environmental Planner	832-681-2679 Jose.Cantu@h-gac.com
Parks and Natural Areas	Andrea Tantillo Principal Communications Coordinator	832-681-2507 Andrea.Tantillo@h-gac.com
Regional Conservation	Cheryl Mergo Community and Environmental Senior Program Manager	713-993-4520 Cheryl.Mergo@h-gac.com
Solid Waste/Recycling	Erin Livingston Principal Planner	832-681-2525 Erin.Livingston@h-gac.com
Trash Bash	Kendall Guidroz Senior Planner	713-993-2469 Kendall.Guidroz@h-gac.com
Trash Free Texas	Kendall Guidroz Senior Planner	713-993-2469 Kendall.Guidroz@h-gac.com
Water Resources/Water Quality	Todd Running Water Resources Program Manager	713-993-4549 Todd.Running@h-gac.com

DATA ANALYTICS AND RESEARCH

Program Area	Contact Name	Contact Information
Aerial Imagery/LiDAR	Thushara Ranatunga Principal Data Analyst	832-681-2551 Thushara.Ranatunga@h-gac.com
Air Quality/Air Quality Conformity Analysis	Graciela Lubertino Principal Data Analyst	713-993-4582 Graciela.Lubertino@h-gac.com
Census Information	Pramod Sambidi Senior Manager	713-993-2451 Pramod.Sambidi@h-gac.com
Data Analysis Services and Products	Jochen Floesser Direct of Data Analytics and Research	713-993-4544 Jochen.Floesser@h-gac.com
Employment Data/Forecast – Population and Employment	Pramod Sambidi Senior Manager	713-993-2451 Pramod.Sambidi@h-gac.com
Geographic Data Workshop	Thushara Ranatunga Principal Data Analyst	832-681-2551 Thushara.Ranatunga@h-gac.com
Land Cover Data	Thushara Ranatunga Principal Data Analyst	832-681-2551 Thushara.Ranatunga@h-gac.com
Land Use Data	Sungmin Lee Manager	832-681-2561 Sungmin.Lee@h-gac.com
Regional Economic/ Demographic Data	Pramod Sambidi Senior Manager	713-993-2451 Pramod.Sambidi@h-gac.com
Regional Travel Network	Frank Pagliei Principal GIS Analyst	713-993-2463 Frank.Pagliei@h-gac.com
Travel Demand Modeling	Heng Wang Manager	832-681-2996 Heng.Wang@h-gac.com
Web Applications and Interactive Tools	Sungmin Lee Manager	832-681-2561 Sungmin.Lee@h-gac.com

DATA SERVICES

Program Area	Contact Name	Contact Information
Aerial Imagery/ArcGIS	Tanya Nguyen Director of Data Services	713-993-4569 Tanya.Nguyen@h-gac.com
Gulf Coast Regional 9-1-1 Emergency Communications District	Kim Ward Senior Manager	713-993-2459 Kim.Ward@gulfcoast911.org

HUMAN SERVICES

Program Area	Contact Name	Contact Information
Area Agency on Aging	Mallory Freitag Heijja Administrator	1-800-437-7396 (main line) 713-993-4535 (direct) Mallory.Freitag@h-gac.com
Texas Gulf Coast Aging and Disability Resource Center	Curtis Cooper Senior Manager	855-937-2372 (main line) 713-993-4534 (direct) Curtis.Cooper@h-gac.com
Workforce Solutions	Juliet Stipeche Director of Human Services	713-993-4524 Juliet.Stipeche@wrksolutions.net

INTERGOVERNMENTAL RELATIONS

Program Area	Contact Name	Contact Information
Intergovernmental Relations	Rick Guerrero Director of Intergovernmental Relations	713-993-4598 Rick.Guerrero@h-gac.com

H-GAC ENTERPRISE PROGRAMS

Program Area	Contact Name	Contact Information
Gulf Coast Economic Development District	Darryl Briscoe Planner	713-499-6686 Darryl.Briscoe@h-gac.com
HGACBuy Cooperative Purchasing	Ronnie Barnes Director of Public Services	713-499-6665 Ronnie.Barnes@h-gac.com
HGAC Energy	Gwen Norman Public Services Contract and Energy Manager	713-993-2420 Gwen.Norman@h-gac.com
Houston-Galveston Area Local Development Corporation	Omar Fortune Public Services Senior Manager	713-993-2409 Omar.Fortune@h-gac.com

TRANSPORTATION

Program Area	Contact Name	Contact Information
Bicycle and Pedestrian	Jamila Owens Manager	832-681-2522 Jamila.Owens@h-gac.com
Clean Cities/Clean Vehicles	James Garland Assistant Director	832-681-2692 James.Garland@h-gac.com
Commute Solutions	Jamila Owens Manager	832-681-2522 Jamila.Owens@h-gac.com
Freight and Goods Movement	James Garland Assistant Director	832-681-2692 James.Garland@h-gac.com
Gulf Coast Regional Tow and Go Program	David Fink Manager	713-993-4558 David.Fink@h-gac.com
Hurricane Evacuation Planning	David Fink Manager	713-993-4558 David.Fink@h-gac.com
Public Transportation	Jamila Owens Manager	832-681-2522 Jamila.Owens@h-gac.com
Regional Transportation Plan	Anita Hollmann Transportation Regional Manager	713-993-4587 Anita.Hollmann@h-gac.com
Transportation Improvement Program	Adam Beckom Manager	713-993-4567 Adam.Beckom@h-gac.com
Transportation Performance Measures	Karen Owen Senior Planner	832-681-2614 Karen.Owen@h-gac.com
Transportation Planning Studies	Allie Isbell Assistant Director	713-993-2411 Allie.Isbell@h-gac.com
Transportation Safety	David Fink Manager	713-993-4558 David.Fink@h-gac.com

Tribute to Ken Clark



Galveston County Commissioner
and H-GAC Chair Elect

As we look back on 2022, we honor the life and service of former Galveston County Commissioner and H-GAC Board Member Ken Clark. He served on the Galveston County Commissioners Court since 1998 and was appointed to serve on the Board of Directors for the Houston-Galveston Area Council in 2009. During his time on the H-GAC Board, Ken served on committees such as the Legislative and Planning Committees and as the chair of several committees including the Finance and Budget Committee and the Transportation Policy Council, where he helped secure hundreds of millions of dollars in road and drainage projects for Galveston County communities and the region as a whole.

Ken Clark was nominated to serve as the vice chair of the Houston-Galveston Area Council Board of Directors in 2021 and in 2022 to serve as chair elect.

Clark was a passionate voice for improving transportation in the region and deeply committed to community and public service. He was a strong advocate for fiscal responsibility and government accountability and was known for bringing a candid approach to the dialogue he shared with his fellow board and committee members. Ken wasn't afraid to ask the important questions to ensure the organization would efficiently meet the needs of his constituents, as well as the 13 counties served by the Houston-Galveston Area Council.

Ken Clark's loss has been felt deeply throughout the region and will continue to be felt in the years to come by all who had the fortune to work with him, especially all at the Houston-Galveston Area Council.



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@HouGalvAreaCog

RESOLUTION NO. 2023-254

Membership in the Houston-Galveston Area Council

WHEREAS, the Governor of the State of Texas has identified the Gulf Coast State Planning Region (consisting of the 13 counties of Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton) as a state planning region for purposes of sub-state regional planning; and

WHEREAS, the local governments of the Houston-Galveston region, including counties, cities, and school districts created the Houston-Galveston Area Council in 1966 in response to their common interests and concerns and the need for a joint regional approach to resolve areawide problems; and

WHEREAS, this voluntary, cooperative venture was intended to assist local governments in serving today and helping to plan for tomorrow to improve their citizens' quality of life by addressing regional issues, problems, and opportunities; by setting priorities and devising policies, plans, and programs to deal with them; and by achieving efficient and effective action on areawide matters and related actions in order to insure the orderly growth and development of the region;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

SECTION 1. That the City of Hilshire Village wishes to become a participating member of the Houston-Galveston Area Council created for the purposes set out above, and hereby applies for membership in said organization by submission of this Resolution and payment of annual dues.

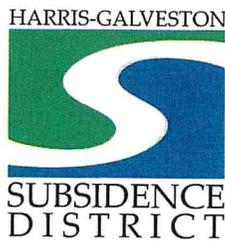
SECTION 2. That this Resolution shall take effect immediately on its adoption.

PASSED on this 21st day of, 2023 at a meeting of the City Council of the City of Hilshire Village, Texas.

ATTEST:

City Secretary Cassie Stephens

Mayor Robert F. Buesinger



October 20, 2023

Mayor Robert (Bob) Buesinger
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Dear Mayor Buesinger:

As General Manager of the Subsidence District, it is my responsibility to notify you when the term of office of a director on the Subsidence District Board, who is appointed by the Mayor of the City of Hilshire Village, is about to expire.

The mayors of the Cities of Humble, Piney Point Village, Hedwig Village, Bunker Hill Village, Hunters Creek Village, Hilshire Village, and Village of Spring Valley are to jointly appoint one Director from Harris County, to the Subsidence District Board (Sec. 8801.051(j)). All appointed directors to the Subsidence District Board must be residents of, and qualified voters in, the District.

The term of office of Mr. Kyle Sears will expire on January 31, 2024. The term of this position is two years and expires on January 31 of **even** years.

A Director with an expired term will continue to serve until reappointed or replaced.

Please send a letter confirming your appointment or reappointment, to the address listed below, or via email to eroach@subsidence.org, as we must have this in writing.

Your interest in and support of the Subsidence District has been of great value to the District, and I look forward to working with you and your staff in the future. Please contact me at 281-486-1105 if you have any questions concerning the board appointments.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael J. Turco".

Michael J. Turco
General Manager