



Regular Council Meeting Agenda

Tuesday, February 15, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

Notice is hereby given of a Regular Council Meeting of the City of Hilshire Village, Texas Council to be held on Tuesday, February 15, 2022 at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055

The meeting will be in person and social distancing is requested. Face Mask are recommended.

Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.

Zoom Information for those attending via Zoom

<https://zoom.us/j/98323937595?pwd=MVd0N0xFYlV3L0hKeElwcEl6Ly9Cdz09>

Meeting ID: 983 2393 7595

Passcode: 009221

One tap mobile

+13462487799,,98323937595#,,,,*009221# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

Meeting ID: 983 2393 7595

Passcode: 009221

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO susan.blevins@hilshirevillagetexas.com.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

1. **CALL TO ORDER**

- 1.A. Invocation - Council Member Gordy
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

2. **CITIZEN'S COMMENTS**

This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. **REPORTS TO COUNCIL**

- 3.A.** Police Report
- 3.B.** Building Official Report
- 3.C.** Engineer Report:
 - 1302 Friarcreek Lane
 - 1238 Glourie Drive
 - 8201 Mallie Court
 - Hilshire Green Infrastructure Improvements
 - Street Sign Replacement
 - Wirt Road Safety Project /City of Houston Interlocal Agreement
 - Water Meter Vault Upgrades8001 Bromley Road

4. **DISCUSSION AND POSSIBLE ACTION**

- 4.A.** Discussion and Possible Authoriazation to staff to accept the quote from Generators of Houston for a life safety generator to be used at the City's lift station
- 4.B.** Discussion and Possible Authorization to HDR to write a proposal for engineering for a Capital Improvement Project for the Rehabilitation of Water, Sewer, Paving and Drainage on Hilshire Green using Grant Funds provided by the American Rescue Plan
- 4.C.** Discussion and Possible Approval of Resolution Number 2022-225 of the City of Hilshire Village authorizing the Mayor to execute an amendment to the Verizon Agreement to match GPS coordinates and a street address
- 4.D.** Discussion and Possible Approval of Ordinance Number 819-2022 of the City of Hilshire Village Code of Ordinance amending Chapter 10, Traffic Regulations to allow certain parking on the east side of Glenhilshire Drive

- [4.E.](#) Discussion and Possible Action on other parking area problems
- [4.F.](#) Discussion and Possible Approval of the change in location for one of the flock cameras
- [4.G.](#) Discussion and Possible Approval of Resolution # 2022-224 of the City of Hilshire Village approving Amendment Number 6 of the Village Fire Department Interlocal Agreement reinstating the City of Bunkerhill Village
- [4.H.](#) Discussion and Possible Approval of Ordinance Number 818-2022 amending the City of Hilshire Village, Texas Ordinance Number 801-2020 adopting the City's General Budget for Fiscal Year Ending 2021
- [4.I.](#) Discussion and Possible approval of changes to benefits for the city employees

5. **REPORTS TO COUNCIL**

- [5.A.](#) Fire Commissioner's Report (Commissioner Byrne)
- [5.B.](#) Mayor Herron's Report
- [5.C.](#) City Administrator's Report: (City Administrator Blevins)
Complaint Log
Consent Agenda
- [5.D.](#) City Treasurer's Report (City Administrator Blevins)

6. **CONSENT AGENDA**

- [6.A.](#) Disbursements
- [6.B.](#) Minutes from the Regular Council Meeting of January 18, 2022
- [6.C.](#) Check Registers
- [6.D.](#) Approval of Resolution # 2022-223 of the City of Hilshire Village authorizing the Mayor to execute Endo Tx Subdivision Release Forms with Endo Health Solutions Inc., Endo Pharmaceuticals Inc., Endo International PLC, Par Pharmaceutical, Inc., and Par Pharmaceutical Companies, Inc. and TEVA for the national opioid settlement
- [6.E.](#) Proclamation in memory of Robert Sommer

7. **CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).**

- [7.A.](#) Dilberate the employment and duties of a public employee - the city administrator

7.B. Discussion and Possible Action to deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

8. ADDITIONAL COUNCIL COMMENTS

9. FUTURE AGENDA TOPICS

10. ANNOUNCEMENTS

11. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible February 11, 2022 at 3:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

01\01\2022
thru 01\31\2022
Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
22	ALARM	8
23	AMBULANCE CALL	3
24	ANIMAL CALL	1
135	BUSINESS CHECK	43
60	FIRE CALL	1
70	INFORMATION	10
77	MENTAL HEALTH COMMITMENT	1
81	OPEN DOOR	1
86	PUBLIC RELATIONS	160
88	RECOVERY STOLEN VEHICLE	1
96	SOLICITOR	2
104	SUSPICIOUS PERSON	4
105	SUSPICIOUS VEHICLE	1
11	TRAFFIC STOP	44
111	VEHICLE BLOCKING ROADWAY	25
112	VEHICLE CHECK	5
	Total	310

BUILDING REPORT SUMMARY

January 2022

Plan Review:

1. None

Permits:

Demolition	1
Remodel	1
HVAC	2
Electrical	6
Fence	2
Plumbing	6
Spa	1
Roof	1
Tree Removal	2
Irrigation	1
Fire Sprinkler	1
Parking Pad	1

Total: 25

Change of Occupancy Use:

- None

Extended Permit Request:

- None

Inspections:

Pass	15
Fail	4
Cancelled	1

Total: 20

Red Tag Stop Work Orders Issued:

- None

Building Finals / Certificates of Occupancy:

- None

Plan Review and Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	Tue 1/4/22	HV-22-001M	1324 Pine Chase Dr	Air Express AC & Heating	\$ 160.00	Mechanical - Replacement
2	Thu 1/6/22	HV-21-014I	1334 Glourie Dr	The Outdoor Remedy	\$ 240.00	Irrigation
3	Fri 1/7/22	HV-22-002P	1326 Ridgeley Dr	Triple M Plumbing	\$ 180.00	Sewer Disconnect
4	Fri 1/7/22	HV-22-003GE	1339 Friarcreek	Grasten Power Technologies	\$ 205.00	Electrical - Generator
5	Fri 1/7/22	HV-22-003GP	1339 Friarcreek	Tri-Tek Plumbing	\$ 280.00	Plumbing - Generator
6	Tue 1/11/22	HV-22-005T	1007 Ridgeley Dr	CVL Tree Service	\$ -	Tree Removal - Hazard
7	Tue 1/11/22	HV-22-006DEMO	1 Pine Creek Ln	Property Owner	\$ 230.00	Demolition - Interior
8	Wed 1/12/22	HV-21-095SPE	1334 Glourie Dr	Affordable Electrical	\$ 205.00	Swimming Pool Electrical
9	Thu 1/13/22	HV-22-007F	1232 Ridgeley Dr	Rio Grande Fence	\$ 175.00	Fence
10	Thu 1/13/22	HV-22-008R	7902 Hilshire Green	Holden Roofing	\$ 240.00	Roof
11	Thu 1/13/22	HV-21-045M	7907 Hilshire Green	Air Stream	\$ 405.00	Mechanical New Construction
12	Mon 1/17/22	HV-22-009T	1103 Glourie Drive	RF Tree Service	\$ -	Tree Removal
13	Tue 1/18/22	HV-21-061FS	1123 Guinea Dr	Eagle Life Safety	\$ 320.00	Fire Sprinkler System
14	Wed 1/19/22	HV-22-011E	1201 Archley Dr	EVYS Electric Inc	\$ 160.00	Electrical - Emergency Disconnect & Reconnect
15	Wed 1/19/22	HV-22-012P	1242 Ridgeley Dr	Nick's Plumbing & Sewer Services	\$ 180.00	Plumbing - Gas Line
16	Thu 1/20/22	HV-21-063GP	10 Hickory Shadows	Tri-Tek Plumbing	\$ 280.00	Plumbing - Gas Line for Generator
17	Fri 1/21/22	HV-22-013F	8201 Mallie Ct	Plan and Planting	\$ 175.00	Fence Permit

Plan Review and Permit Log

18	Fri 1/21/22	HV-22-015V	8210 Burkhart Rd	McKinnon & Associates	\$ 125.00	Parking Pad
19	Wed 1/26/22	HV-22-010GE	1302 Friarcreek Ln	A&A GenPro	\$ 330.00	Electrical - Generator w/ Prefab Slab
20	Mon 1/24/22	HV-22-014B	1319 Pine Chase Drive	Fire Reconstruction Inc	\$ 270.00	Building Repairs - Fire Damage
21	Tue 1/25/22	HV-22-014E	1319 Pine Chase Drive	Hutchinson Electric	\$ 210.00	Electrical - Repair
22	Wed 1/26/22	HV-22-010GP	1302 Friarcreek Ln	Tri-Tek Plumbing	\$ 280.00	Plumbing - Generator
23	Thu 1/27/22	HV-21-080SPP	7915 S Villa Cir	Kalin Plumbing	\$ 280.00	Plumbing - Swimming Pool & OD Kitchen

Inspection Log

Log #	Address	Permit #	Request Type	Pass or Fail	Date	Inspector
22-001	7915 S Villa Circle	HV-21-080SP	Swimming Pool Layout	Pass	1/6/22	BBG
22-003	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Engineer Reinspection	Fail - no changes	1/6/22	Javier Vasquez
22-004	1334 Glourie Dr	HV-21-014I	Irrigation cover	Pass	1/6/22	BBG
22-005	1326 Ridgeley Dr	HV-22-002P	Sewer Disconnect	Fail	1/11/22	BBG
22-006	1326 Glourie	HV-20-099P	shower pan	Pass	1/13/22	BBG
22-007	1233 Archley	HV-21-110GE	Electrical Reconnect	Pass	1/13/22	BBG
22-008	1326 Ridgeley Dr	HV-22-002P	Sewer Disconnect	Fail	1/14/22	BBG
22-009	1334 Glourie Dr	HV-21-095SP-E	Swimming Pool Electrical Bonding	Pass	1/14/22	BBG
22-010	1326 Glourie	HV-20-099E	Electrical Rough	Pass	1/14/22	BBG
22-011	7915 S Villa Circle	HV-21-080SP	Rebar	Pass	1/17/22	BBG
22-012	1310 Ridgeley Dr	HV-21-047EC	Drainage Pre-Construction	Cancelled - Contractor not ready	1/17/22	Javier Vasquez
22-013	1 Hickory Shadows	HV-21-067D	Secondary Drainage Final	Pass	1/11/22	Javier Vasquez
22-014	1226 Glourie Dr	HV-21-109DEMO	Pre-Demo Inspection - Silt Fencing	Pass	1/20/22	BBG
22-015	10 Hickory Shadows Dr	HV-21-063GP	Generator Gas Ground	Pass	1/21/22	BBG
22-016	10 Hickory Shadows Dr	HV-21-063GP	Generator Gas Test	Pass	1/21/22	BBG
22-017	1232 Ridgeley Dr	HV-22-007F	Fence Repair Final (Pickets Only)	Pass	1/21/22	BBG
22-018	7907 Hilshire Green	HV-21-045E	Electrical Rough In	Fail	1/25/22	BBG

Inspection Log

22-019	1240 Archley Dr	HV-21-083GE	Electrical Meter Release - Generator	Pass	1/28/22	BBG
22-020	1240 Archley Dr	HV-21-083GP	Gas Underground & Test	Pass	1/28/22	BBG
22-021	7915 S Villa Circle	HV-21-080SPP	Gas Underground & Rough - pool & outdoor kitchen	Pass	1/28/22	BBG



February 11, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for February 15, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from January 15, 2022 to February 11, 2022.

1. On-Going Services (10336207):

a. 8001 Bromley Road –

- On February 4, 2022, HDR reviewed and returned to the City the Drainage Plan Resubmittal for 8001 Bromley Road. All comments/corrections requested by HDR in the January 13, 2022 review were addressed. The drainage plan resubmittal was approved with exceptions noted.

b. 1302 Friarcreek Lane –

- On February 2, 2022, HDR received an Erosion Control Plan Resubmittal for 1302 Friarcreek Lane. HDR is currently reviewing the erosion control plan resubmittal.

c. 1238 Glourie Drive –

- On January 21, 2022, HDR met the Resident for consultation of a proposed parking pad. Requirements of the parking pad and proposed layout were discussed for the Resident to finalize a layout of the parking pad.
- HDR is currently working with the resident for review of the parking pad permit and installation.

hdrinc.com 4828 Loop Central Drive, Suite 800
Houston, Texas 77081
T 713-622-9264 F 713-622-9265
Texas Registered Engineering Firm F-754

d. 8201 Mallie Court –

- On January 13, 2022, HDR reviewed and returned to the City and Contractor the review for an updated erosion control plan for 8201 Mallie Court. The erosion control plan update was incomplete (i.e., required to show cross sections to verify updated cut & fill calculations) and must be revised and resubmitted.

e. 7906 N. Villa Court –

- On February 7, 2022, HDR received an As Built Drainage Plan for the property at 7906 N. Villa Court. HDR is currently reviewing the as built drainage plan submittal.

f. 12 Pine Creek Lane –

- On January 31, 2022, HDR received a Drainage Plan for 12 Pine Creek Lane for construction of a new home on the lot. HDR is currently reviewing the proposed drainage plan.

g. Hilshire Green Infrastructure Improvements –

- HDR has updated the City's CIP Costs using a 4% inflation/escalation factor across the border, including the Hilshire Green Infrastructure Improvements. Please note that due to current COVID-19 and market conditions, the construction cost estimated for each remaining project may be impacted and could be higher than anticipated. However, as we move forward with projects, HDR will advise the City accordingly, just like it has been done in the past.
- HDR will request authorization from City Council to prepare a proposal for engineering design services associated with the Hilshire Green Paving, Drainage & Utility Improvements CIP at the February 15, 2022 Regular City Council Meeting.

h. Street Sign Replacement –

- On November 4, 2020, HDR coordinated with the City on issuing a Purchase Order to the Contractor (Batterson, LLP) for material and installation of various sign replacements within the City and new signage for “no parking” along the east curve section of Ridgeley just south of Mallie Court.
- The Contractor was able to secure materials in December 2021 for the project installation and received the materials on January 26, 2022.
- HDR is currently working with Contractor on the field installation portion of the project and expect the project to be complete by the end of February 2022.

- i. Wirt Road Safety Project/City of Houston Interlocal Agreement –
 - HDR has been working on the Draft Interlocal Agreement between the City of Houston and the City of Hilshire Village for the Wirt Road Safety Project.
 - The Draft ILA will be forwarded to Mayor Russell Herron for review and comments next week, and then forwarded to Mr. Scott Bounds (City Counsel – Olson & Olson) for final review before it is sent to the COH for their review and comments.

- j. Water Meter Vault Upgrades –
 - The COH had planned replacement of the four (4) water meters at Pine Chase Grove (2 locations), Hickory Shadows S/D, and Hilshire Villas S/D, the week of February 7 – February 11, 2022.
 - The City sent notifications to all customers of potential low pressure and/or water service disruption during this time due to the meter replacement work.
 - HDR is awaiting confirmation from the COH that the water meters have been replaced.
 - As part of the City’s CIP Costs Update, HDR has also updated/deleted the cost for engineering and construction associated with the two (2) water meter replacements in Pine Chase Grove and the one in the Hickory Shadows S/D since they are being replaced by the COH at no cost to the City of Hilshire Village. However, HDR has updated the Hickory Shadows S/D budget for the future replacement of the Meter Vault once the ROW/Easement issues with TxDOT are resolved.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)

GENERATOR QUOTES RECEIVED

Generators of Houston	Generac QTA25 with aluminum enclosure		
	NFPA Life Safety Level 1 sound, Remote Annunciator		
		\$33,510.00	30 Week
Generators of Houston	Generac QTA35	\$36,550.	26-30
Power Now		\$37,940	26-30

I sent to ten (10) Generator Companies including two (2) Underutilized Businesses



REQUEST FOR QUOTATION: Back-up water-cooled generator for a City of Hilshire Village wastewater lift station.

PURPOSE: Purchase, installation and maintenance of a standby emergency generator and automatic transfer switch (ATS) for a Hilshire Village wastewater lift station.

WORK: Evaluate, design, install and maintain for two (2) years an emergency generator at a City of Hilshire wastewater lift station sufficient to operate the lift station in event of failure of the primary electrical service.

EVALUATION: The City of Hilshire Village reserves the right to accept or reject in part or in whole any proposal submitted and to waive any technicalities for the best interest of the City. The City reserves the right to determine "or equal" status.

AWARD OF CONTRACT: The City may award a contract for the bidder's goods and services if the City determines that the bidder's proposal is in the best interest of the City and is the best value of the proposals received. In determining the best value, the City may consider:

1. The purchase price;
2. The reputation of the bidder and of the bidder's goods or services;
3. The quality of the bidder's goods and services;
4. The extent to which the goods or services meet the City's needs; and
5. The total long-term cost to the City to acquire the bidder's goods or services

If part of a Texas cooperative purchasing program or certified HUB vendor, please provide identification number.

INSURANCE: Vendor/Supplier shall furnish the City a "Certificate of Insurance" showing a minimum coverage in effect of \$1 million general liability insurance, commercial automotive insurance, and workers compensation insurance.

Deadline: Deadline for response to this Request for Quotation is January 25, 2022 @ 10:00 a.m.

EPA, STATE LAWS: Vendor/Supplier shall conform to all EPA, federal, state, and local code regulations.

PERMITS: The City requires that the vendor apply for a permit for the work to be performed. However, the applicable permit fees will be waived. Electrician and plumber contractor working on project will need to provide the appropriate licenses to work in the City of Hilshire Village.

INVOICES: Invoices must be submitted by the vendor/supplier to the City of Hilshire Village. Any contract awarded will be subject to the provisions of the Texas Prompt Payment Act.

Schedule of values shall be provided and approved by the City of Hilshire Village prior to invoicing.

TAXES: The City of Hilshire Village is exempt from Federal Manufacturers Excise and State Sales Tax. Tax must not be included in quote. Tax exemption certificates will be executed by the City and furnished upon request.

GENERAL SPECIFICATIONS:

GENERATOR:

A 25KW Generac Industrial Natural Gas Generator, or equal. The Vendor/Supplier shall determine the generator and model needed to provide power to the City's existing lift station. Also, the location of placement – Site Map is Attached

The existing lift stations electrical service is 230V, 3 Phase, 60HZ.

The lift station has two ABS submersible pumps, each rated at 2.95 HP, 9.2 A (FLA-full load amp), 230 V, 3 Phase, 60Hz.

The lift station also requires 120v power for the duplex control panel, which includes the pump controls, cabinet cooling fans, FleetZoom monitoring system, etc.

AUTOMATIC TRANSFER SWITCH: Contactor shall design and provide an automatic transfer switch (ATS) required for the Generator's operation.

WARRANTY AND MAINTENANCE: 2 year limited standby system warranty required.

NATURAL GAS SUPPLY: Contractor shall coordinate with CenterPoint Gas, arrange and provide all gas service lines, meters, regulators and gas plumbing required for the Generator's operation.

LOCATION OF INSTALLATION: 1018 Ridgeley Drive, Houston, Texas 77055. Located in the City of Hilshire Village off Wirt Road

INSTALLATION & REMOVAL: Contractor shall provide lifting services for the placement of the new generator. The new generator shall be mounted to a concrete pad to be provided by the Contractor. All conduit required will be supplied by the Contractor. Generator will be wired to the Lift Station by the Contractor. The new unit will be tested at startup to ensure that it meets the specifications required and that it is operational. A load bank test will be performed and documentation will be provided to the City of the successful test. The initial startup date will be scheduled at a later date. After confirmation that the new unit is functioning as specified then the Contractor will perform a simulated loss of power to check the transfer operations.

COST: Total cost of Generator Installation \$ _____

PAYMENT: Terms for payment required by vendor/supplier are _____

NAME OF COMPANY: _____

COMPANY ADDRESS: _____

PHONE: _____

EMAIL: _____

PRINTED NAME OF AUTHORIZED REPRESENTATIVE: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

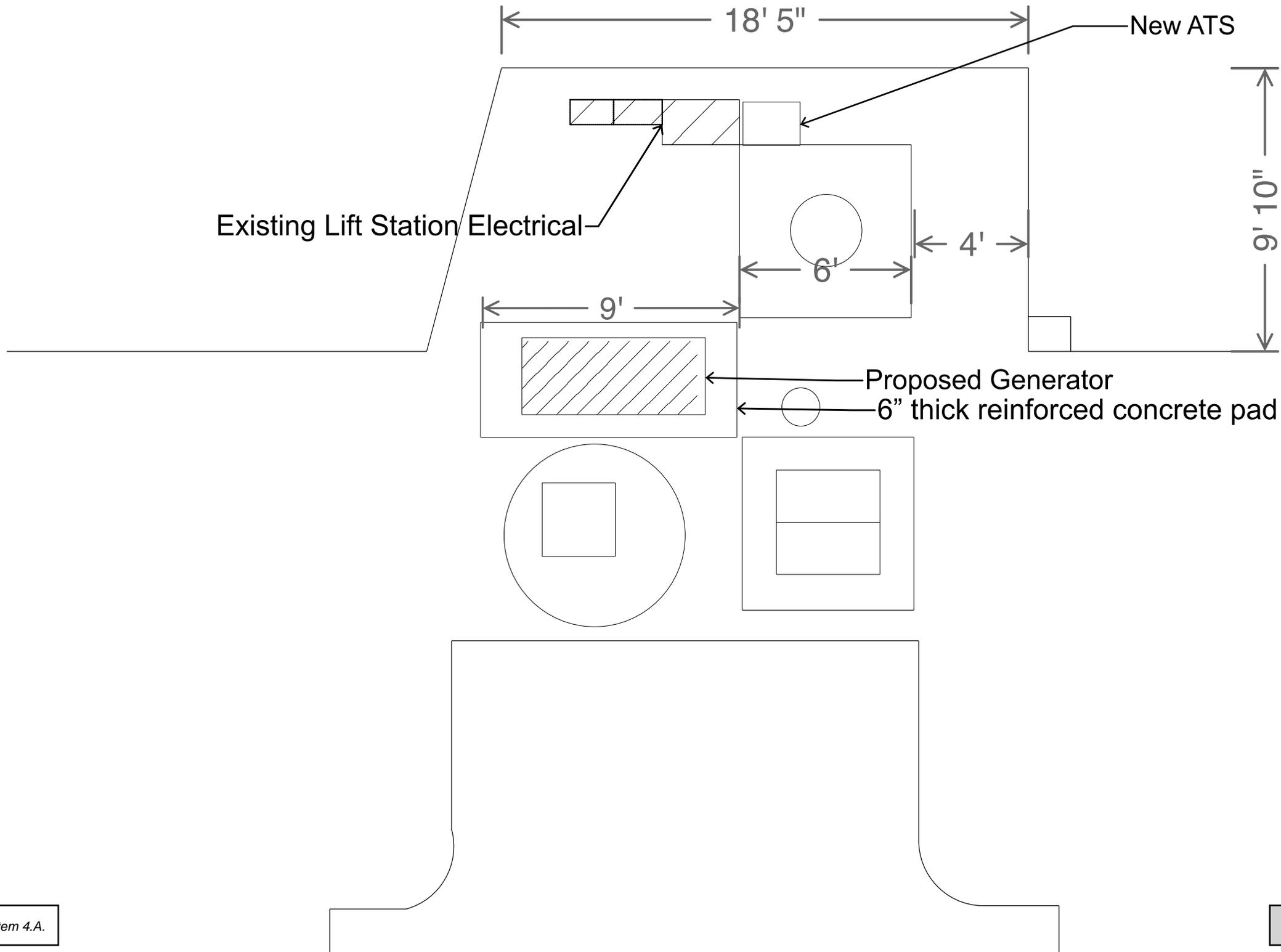
CITY CONTACT FOR TECHNICAL QUESTIONS:

Susan.blevins@hilshirevillagetexas.com

DELIVER, E-MAIL, OR MAIL RESPONSES TO:

Susan.blevins@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055



From: Dan Tragni <dan.tragni@generatorsofhouston.com>
Sent: Tuesday, February 8, 2022 11:27 PM
To: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Cc: Misty Velasquez <misty.velasquez@generatorsofhouston.com>
Subject: RE: Response to request for Lift Station Generator

Susan,

Following up on the smaller Generac Emergency Generator model QTA25 with aluminum enclosure. I have attached the specification on the enclosure and installation. Dimensions make this a much better fit for the very tight space.

This unit will have all the features required for meeting a Life Safety Level II generator. Lead time for the equipment is 30 weeks after receipt of order.

Pricing is reduced to \$33,510.00.

Let us know if there is any additional information you need.

Sincerely,

Dan Tragni

I was able to determine if the 25kW generator is available in Emergency NFPA Life Safety and it is. Attached is the Submittal and page 2 has the highlighted options.

The dimensions as smaller and that will assist in the footprint parameters that we have. The optional features include Level I sound enclosure in Aluminum, and Remote Annunciator. I do not have a final price on the generator with these options but it will be less than the 35kW that was quoted.



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WORK: Evaluate, design, install and maintain for two (2) years an emergency generator at a City of Hilshire wastewater lift station sufficient to operate the lift station in event of failure of the primary electrical service.

EVALUATION: The City of Hilshire Village reserves the right to accept or reject in part or in whole any proposal submitted and to waive any technicalities for the best interest of the City. The City reserves the right to determine "or equal" status.

AWARD OF CONTRACT: The City may award a contract for the bidder's goods and services if the City determines that the bidder's proposal is in the best interest of the City and is the best value of the proposals received. In determining the best value, the City may consider:

1. The purchase price;
2. The reputation of the bidder and of the bidder's goods or services;
3. The quality of the bidder's goods and services;
4. The extent to which the goods or services meet the City's needs; and
5. The total long-term cost to the City to acquire the bidder's goods or services

If part of a Texas cooperative purchasing program or certified HUB vendor, please provide identification number.

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WARRANTY AND MAINTENANCE: 2 year limited standby system warranty required.

NATURAL GAS SUPPLY: Contractor shall coordinate with CenterPoint Gas, arrange and provide all gas service lines, meters, regulators and gas plumbing required for the Generator's operation.

LOCATION OF INSTALLATION: 1018 Ridgeley Drive, Houston, Texas 77055. Located in the City of Hilshire Village off Wirt Road

INSTALLATION & REMOVAL: Contractor shall provide lifting services for the placement of the new generator. The new generator shall be mounted to a concrete pad to be provided by the Contractor. All conduit required will be supplied by the Contractor. Generator will be wired to the Lift Station by the Contractor. The new unit will be tested at startup to ensure that it meets the specifications required and that it is operational. A load bank test will be performed and documentation will be provided to the City of the successful test. The initial startup date will be scheduled at a later date. After confirmation that the new unit is functioning as specified then the Contractor will perform a simulated loss of power to check the transfer operations.

COST: Total cost of Generator Installation \$ 36,550.0

PAYMENT: Terms for payment required by vendor/supplier are zero down - 40% on release of equipment from factory
7 balance net 15 day after installation

NAME OF COMPANY: GENRG Power Solutions LLC dba Generators of Houston

COMPANY ADDRESS: 6106 Milwee St Houston Tx 77092

PHONE: 713-485-8936

EMAIL: CSR@generatorsofhouston.com dan.tragni@generatorsofhouston.com

PRINTED NAME OF AUTHORIZED REPRESENTATIVE: Dan Tragni Vice President

SIGNATURE OF AUTHORIZED REPRESENTATIVE: *Dan Tragni*

CITY CONTACT FOR TECHNICAL QUESTIONS:
Susan.blevins@hilshirevillagetexas.com

DELIVER, E-MAIL, OR MAIL RESPONSES TO:

Susan.blevins@hilshirevillagetexas.com

City of Hilshire Village
8301 Westview
Houston, Texas 77055



January 13, 2022

COST: Total cost of Generator Installation \$ 37,940.00

PAYMENT: Terms for payment required by vendor/supplier are 50% with acceptance of proposal, balance due upon start-up

NAME OF COMPANY:

Power Now LLC.

COMPANY ADDRESS:

215 S. Persimmon St. Tomball, TX. 77375

PHONE: 832-448-0478

EMAIL: john@powernowllc.com

PRINTED NAME OF AUTHORIZED REPRESENTATIVE:

John Taggart

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

CITY CONTACT FOR TECHNICAL QUESTIONS:

Susan.blevins@hilshirevillagetexas.com

DELIVER, E-MAIL, OR MAIL RESPONSES TO:

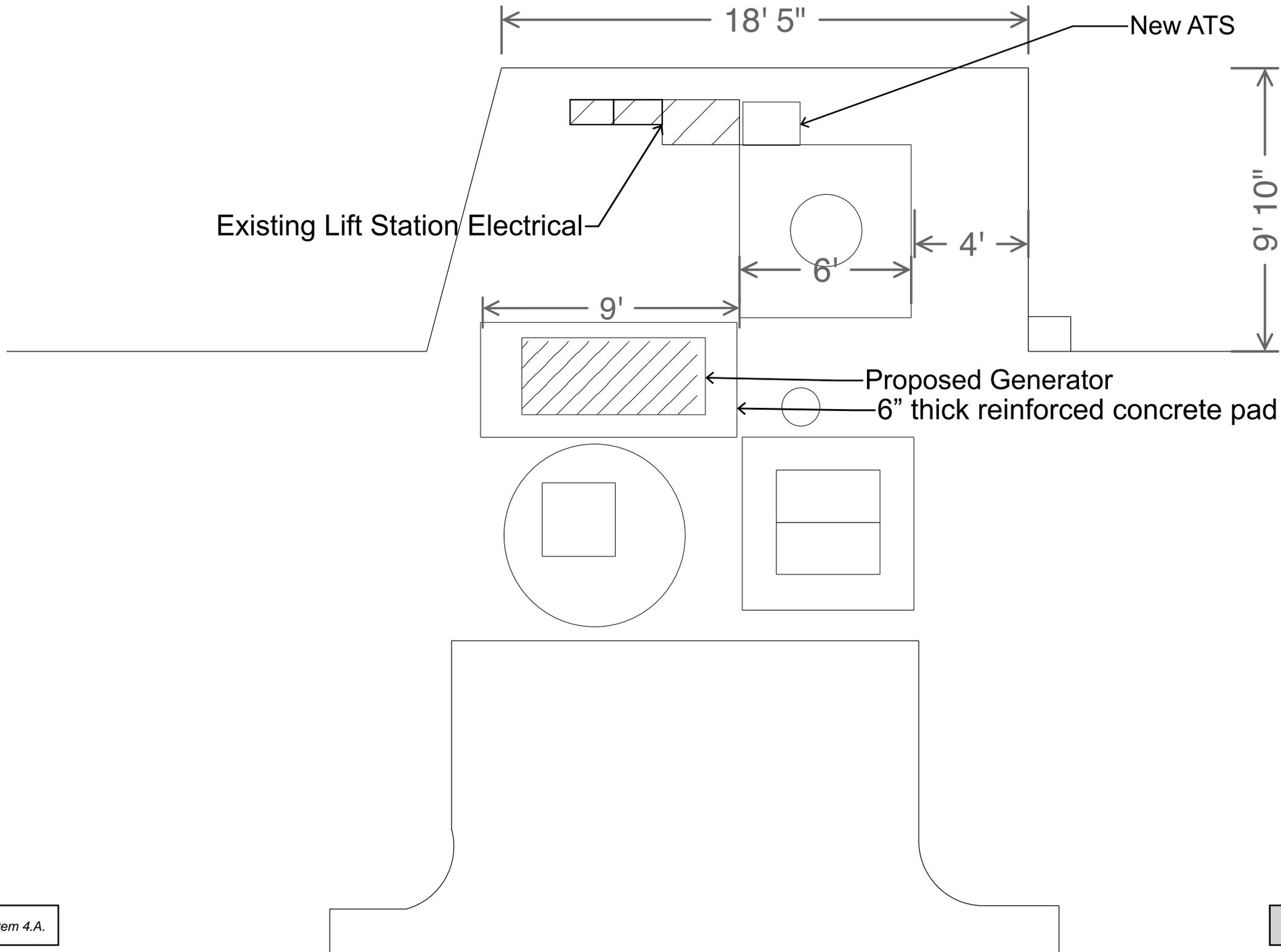
Susan.blevins@hilshirevillagetexas.com

City of Hilshire Village

8301 Westview

Houston, Texas 77055

832-448-0478 fax 281-256-1487 P.O.Box 1535 Cypress, TX. 77410 www.powernowllc.com





EPA Certified / Stationary Emergency

OUTPUT POWER OPTIONS					Natural Gas 125°C STANDBY RATING		LP Vapor 125°C STANDBY RATING		sKVA
Make	Voltage	Alternator	Phase	Hertz	kW/kVA	Amps	kW/kVA	Amps	30% Voltage Dip
Marathon	277/480	283CSL1507	3	60	25/31	38	25/31	38	123
	120/208	283CSL1507	3	60	25/31	87	25/31	87	93
	120/240	283CSL1507	3	60	25/31	75	25/31	75	93
	120/240	283CSL1507	1	60	25/25	104	25/25	104	43
	120/240	283PSL1717	1	60	25/25	104	25/25	104	62



Engine Data

Manufacturer	PSI
Model	2.4L
Aspiration	Natural Aspiration
Arrangement	Inline, 4-Cycle
Firing Order	1-3-4-2
Displacement: L (in. ³)	2.4 (143.5)
Bore: mm (in.)	86.5 (3.4)
Stroke: mm (in.)	100 (3.93)
Compression Ratio	9:5.1
Gross Horsepower: Natural Gas	42.81
LP Vapor	46.52
Rated RPM	1800
Governor	Isochronous
Speed Regulation	±0.5%

Engine Liquid Capacity

Oil system: qt. (L)	4.5 (4.25)
---------------------	------------

Engine Electrical

Electric Volts: DC	12
Cold Cracking Amps	565
Battery(s) Required	1

Fuel System

Fuel Type	Natural Gas, LP Vapor or Duel Fuel
Minimum Fuel Supply Size:	
Natural Gas	0.75" NPT
LP Vapor	0.75" NPT
Fuel Supply Pressure: in. H2O (kPa)	7-11 (1.74-2.74)

Filters and Quantity

Air Cleaner Quantity	1
Oil Filter(s) Quantity	1

Air Requirements

Air Filter(s) Type	Dry
Max Air Intake Restriction: in. H ₂ O (kPa)	
Clean	3.00 (1.49)
Dirty	13.00 (3.24)
Combustion Air: CFM (m ³ /min)	74.74 (21.6)

Exhaust System

Gas Flow: CFM (m ³ /min)	248.22 (7.0)
Maximum Exhaust Back Pressure: in. H ₂ O (kPa)	40.9 (10.2)

Fuel Consumption Natural Gas - 130°C

At 100% of Power Rating: lb/hp-hr	0.359
At 75% of Power Rating: lb/hp-hr	N/A
At 50% of Power Rating: lb/hp-hr	N/A
At 25% of Power Rating: lb/hp-hr	N/A

Fuel Consumption LP Vapor - 130°C

At 100% of Power Rating: lb/hp-hr	0.377
At 75% of Power Rating: lb/hp-hr	N/A
At 50% of Power Rating: lb/hp-hr	N/A
At 25% of Power Rating: lb/hp-hr	N/A

GENERAL GUIDELINES FOR DERATION: Altitude: Derate 0.5% per 100m (328 ft.) Elevation above 1000m (3279 ft.) Temperature: Derate 1.0% per 10°C (18°F) temperature above 25°C (77°F)

RATINGS: All three-phase units are rated at 0.8 power factor. All single-phase units are rated at 1.0 power factor.

125° RATINGS: 125° apply to installations served by a reliable utility source. The standby rating is applicable to varying loads for the duration of a power outage. There is no overload capability for this rating. Ratings are in accordance with ISO-3046/1, BS 5514, AS 2789, and DIN 6271.

105° RATINGS: 105° ratings apply to installations where utility power is unavailable or unreliable. At varying load the number of generator set operating hours is unlimited. A 10% overload capacity is available for one hour in twelve. Ratings are in accordance with ISO-8528/1, overload power in accordance with ISO-3046/1, BS5514, AS2789, and DIN 6271. For limited running time and base load ratings consult the factory. The generator set manufacturer reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever.

Alternator Data

Manufacturer	Marathon
Type	Self-Excited
Insulation NEMA Rise/Temp	NEMA N/125°C
Hertz	60
Phase	3
RPM	1800
Leads	12
Amortisseur Windings	Full
CFM Cooling Required	250
Voltage Regulator	SE350
Sensing	Single Phase
Voltage Regulation, No Load - Full Load	1.0%

Features

- NEMA MG1-32, BS5000, and IEC 34-1 compliant; CE & CSA Certified and UL Listed
- Self-ventilated and drip proof construction
- Two-thirds pitch stator and skewed rotor
- Wet wound, epoxied field windings
- Designed to withstand overspeeds of up to 125%
- Analog voltage regulator
- Easy access front-panel adjustments
- Under-frequency, stability and voltage adjustments
- Internal provisions for automatic voltage build up from generator residual voltage
- Electromagnetic interference filter

Alternator Data

Manufacturer	Stamford
Type	Self-Excited
Insulation NEMA Rise/Temp	NEMA H/125°C
Hertz	60
Phase	3
RPM	1800
Leads	12
Amortisseur Windings	Full
CFM Cooling Required	340
Voltage Regulator	AS480
Sensing	Single Phase
Voltage Regulation, No Load - Full Load	1.0%

Features

- BS EN 60034, BS5000, VDE 0530, NEMA MG1-32, IEC34, CSA C22.2-100, and AS1359 compliant
- IP23 enclosure
- Dynamically balanced to exceed BS6861:Part 1 Grade 2.5 vibration standard
- Quality assurance to BS EN ISO 9001
- Self-ventilated and drip proof construction
- Two-thirds pitch stator and skewed rotor
- Heavy duty bearings
- Fully guarded
- Overexcitation protection
- Under frequency protection
- Overload protection
- Paralleling compatible
- Single-phase sensing



DGC2020 Digital Controller

- Integrated engine-genset control, protection, and metering
- Microprocessor allows for exact measurement, setpoint adjustment, and timing functions
- Front panel 3 position controls and indicators enable quick and simple operation
- Emergency stop push button and an Alarm Horn with silence button
- A wide temperature-range liquid crystal display (LCD) with backlighting
- SAE J1939 Engine ECU communications
- Remote RS-485 communications for Optional RDP-110 Remote Annunciator
- 4 programmable contact inputs and 10 contact outputs (2 ADC rated)
- Modbus Communications with RS-485, Battery Backup for Real Time Clock, UL recognized, CSA certified, CE approved, HALT (Highly Accelerated Life Tests) tested
- IP 54 Front Panel rating with integrated gasket and NFPA 110 Level 1 Compatible.
- Manual Override Keyswitch



Analog Controller with Emergency Bypass Key Switch

- Automatic CANBUS Engine Control
- Oil Pressure, Water Temperature, Battery Voltage and RPM Gauges
- Automatic Gauge Zeroing on Shutdown
- AC Voltage, Frequency, Percent of Load, and Run-Time Metering
- 3-Position Auto-Off-Manual Control Switch
- LED Status Lights: Low Oil Pressure, High Temperature, Overcrank, Overspeed, & Engine Start

Standard Features:

Warranty

2 Year Standard
5 Year Comprehensive

- Heavy Duty Steel Base
- Vibration Isolators
- Oil Drain Valve with Extension
- Battery Rack & Cables
- High Ambient Unit Mounted Radiator
- Battery Charging Alternator
- Factory Powder Coating
- Factory Test
- Owner's Manual

Controller Options

DGC-2020HD Controller for Paralleling
Fiber Optic Ethernet (DGC-2020HD)
RS-232 Port & Generator Protection (DGC-2020)
Flush or Surface Mount Remote Annunciator
Remote Mount Break Glass E-Stop Switch

Miscellaneous Options:

- Battery Charger
- Coolant Drain Kit
- Block Heater
- Line Circuit Breaker
- Pad Type Battery Heater
- Battery Heater Blanket w/Thermostat
- Oil Pan Heater
- Generator Strip Heater

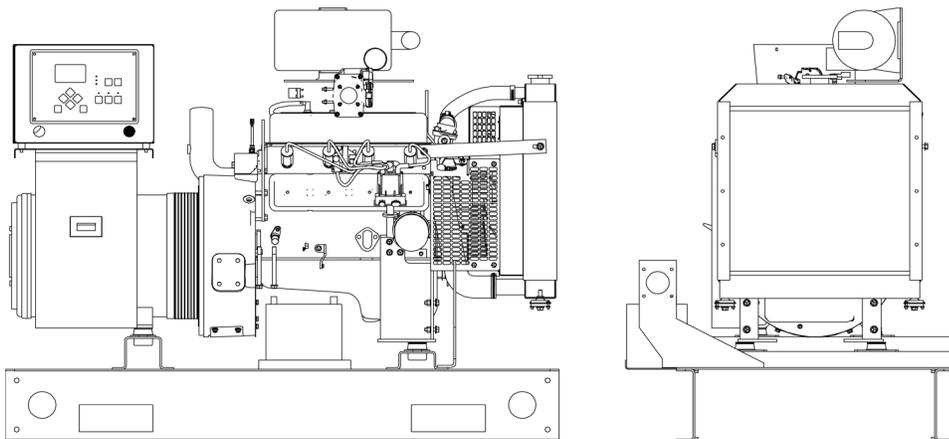
Open Unit

Options:

- Radiator Duct Flange
- Flex Exhaust
- Critical Silencer

OVERALL SIZE: 60"L x 35"W x 48"H
Approximate Weight: 1,000 lbs.

Note: Dimensions and weights reflect standard open unit with no options and are subject to change.



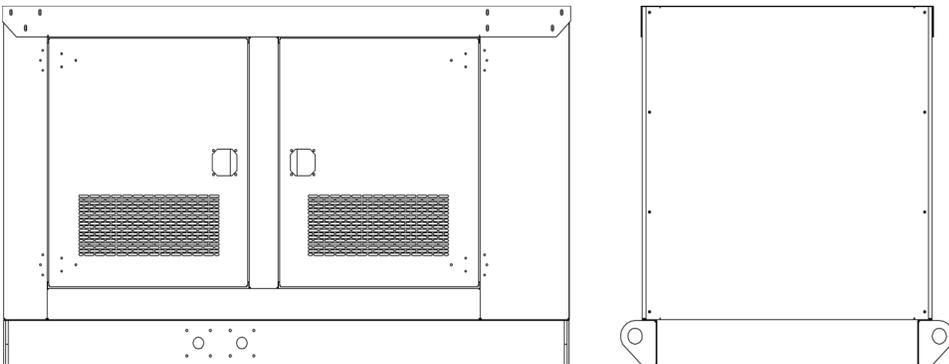
Standard Enclosed Unit

Options:

- Sound Attenuated Enclosure
- Load Center, Lights & GFI Receptacle

OVERALL SIZE: 78"L x 40"W x 46"H
Approximate Weight: 1,400 lbs.

Note: Dimensions and weights reflect standard enclosed unit with no options and are subject to change.



Note: The above drawings are provided for reference only and should not be used for planning installation. Contact your local distributor for more information.

**CITY OF HILSHIRE VILLAGE
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS (2022-2023)**

2/10/2022

Project Area	Water		Sanitary Sewer		Paving &
	Engineering	Construction	Engineering	Construction	Engineering
Friar Creek Lane & Creekstone Circle	\$0	\$0	\$0	\$0	\$120,000
Guinea Drive	\$0	\$0	\$0	\$0	\$117,000
Burkhart Road (Ridgeley to Glourie)	\$0	\$0	\$0	\$0	\$98,000
Hilshire Grove Lane	\$61,000	\$239,000	\$61,000	\$239,000	\$81,000
Hilshire Green Lane	\$40,000	\$156,000	\$51,000	\$202,000	\$59,000
Hickory Shadows Drive	\$108,000	\$428,000	\$0	\$0	\$152,000
Hilshire Oaks Drive	\$35,000	\$136,240	\$12,000	\$46,000	\$49,000
Glenhilshire Drive	\$19,000	\$76,000	\$43,000	\$169,000	\$56,000
Bromley (Ridgeley to Pine Chase)	\$0	\$0	\$0	\$0	\$73,000
Pine Creek Lane	\$0	\$0	\$0	\$0	\$0
Bridle Spur Lane	\$0	\$0	\$0	\$0	\$0
Archley Drive	\$0	\$0	\$0	\$0	\$0
Ridgeley Drive including Mallie Ct, Glourie Circle and Burkhart West End	\$0	\$0	\$0	\$0	\$0
Pine Chase & Glourie Drive, including Bromley, Anadell and Pine Chase Grove	\$0	\$0	\$0	\$0	\$0
Channel Crossings on Ridgeley	\$0	\$0	\$0	\$0	\$0
Glourie Drive (Burkhart to Ridgeley)	\$0	\$0	\$0	\$0	\$0
Hilshire Villas S/D	\$0	\$0	\$0	\$0	\$0
Lift Station Generator	N/A	N/A	\$5,000	\$40,000	N/A
Tie-In Hilshire Villas Water System to Hilshire Village	\$10,000	\$40,000	N/A	N/A	N/A
Water Meter Vault at Hickory Shadows	\$5,000	\$20,000	N/A	N/A	N/A
Water Meter Vault at Pine Chase Grove	\$0	\$0	N/A	N/A	N/A
Water Meter Vault at Pine Chase Grove	\$0	\$0	N/A	N/A	N/A
Sub-total for Completed Projects or WIP	\$0	\$0	\$0	\$0	\$0
Sub-total for Priority 1	\$15,000	\$60,000	\$5,000	\$40,000	\$0
Sub-total for Priority 2	\$244,000	\$959,240	\$124,000	\$487,000	\$0

Sub-total for Priority 3	\$19,000	\$76,000	\$43,000	\$169,000	\$805,000
Total	\$278,000	\$1,095,240	\$172,000	\$696,000	\$805,000

Legend

Completed/In-progress
Priority 1/Under Design
Priority 2
Priority 3



Notes

(1) Revised 2022 CIP Costs using a 4.0% escalation factor per year from 2021 CIP Costs.

Drainage Construction	Total Project Cost	Number of Residents	Year of Original Infrastructure
\$477,000	\$597,000	21	1969
\$463,000	\$580,000	13	
\$390,000	\$488,000	4	1957
\$319,000	\$1,000,000	16	1989
\$232,000	\$740,000	13	1972
\$607,000	\$1,295,000	24	1980
\$194,000	\$472,240	10	1988
\$218,000	\$581,000	4	1998
\$290,000	\$363,000	3	
\$0	\$0	10	2017
\$0	\$0		2017
\$0	\$0	21	2019
\$0	\$0	47	
\$0	\$0		
\$0	\$0		
\$0	\$0		
\$0	\$0		
N/A	\$45,000		
N/A	\$50,000		
N/A	\$25,000		
N/A	\$0		
N/A	\$0		
\$0	\$0		
\$0	\$120,000		
\$0	\$1,814,240		

\$3,190,000	\$4,302,000
\$3,190,000	\$6,236,240

**FIRST AMENDMENT TO
CONCEALED NETWORK NODE DEPLOYMENT AGREEMENT**

THIS FIRST AMENDMENT TO CONCEALED NETWORK NODE DEPLOYMENT AGREEMENT (“First Amendment”) is made and entered into as of the _____ day of _____, 2022, between the City of Hilshire Village, (the “City”), with its principal offices located at 8301 Westview Drive, Houston, TX 77055, and GTE MOBILNET OF SOUTH TEXAS, LP d/b/a Verizon Wireless, (“Verizon”), with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920. The City and Verizon are referred to individually as a “Party” and collectively as the “Parties.”

WHEREAS the City and Verizon are parties to that certain Streetlight Network Node Deployment Agreement dated September 21, 2021 (the “Agreement”), whereby the City has consented to, and pre-approved, Verizon’s deployment of Network Nodes (“Approved Nodes”) at locations throughout the City; and

WHEREAS The City and Verizon now desire to amend the Agreement to correct the address of one of the Approved Nodes.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. Exhibit A of the Agreement is hereby deleted in its entirety and replaced with the attached Exhibit A1.
2. Except as specifically modified by this First Amendment, all of the terms and conditions of the Agreement shall remain in full force and effect. Neither Party is in default of the Agreement as of the date of this First Amendment. In the event of a conflict between any term or provision of the Agreement and this First Amendment, the terms and provisions of this First Amendment shall control. All captions are for reference purposes only and shall not be used in the construction or interpretation of this First Amendment. All capitalized terms used but not defined in this First Amendment have the meanings set forth in the Agreement.

[Signature Page Follows]

This First Amendment has been executed by each Party's duly authorized representative effective as of the date first above written.

CITY:
CITY OF HILSHIRE VILLAGE, TEXAS

Mayor

ATTEST:

City Secretary

LESSEE:
GTE MOBILNET OF SOUTH TEXAS, LIMITED
PARTNERSHIP

By: Sandra Loughridge

Title: Director – Network Field Engineering

Date: _____

EXHIBIT "A1"

Site Name	Address	City	Zip	State	Structure Owner	1A/2C Latitude	1A/2C Longitude	Site Latitude	Site Longitude
HOU_SPRING_BRANCH_133_TX - B	1203 2/3 Archley Dr	Houston	77055	TX	CenterPoint Energy	29.79073	-95.4896	29.79073	-95.4896
HOU_SPRING_BRANCH_151_TX - B	1023 2/3 Ridgeley Dr	Houston	77055	TX	CenterPoint Energy	29.78703	-95.4859	29.78703	-95.4859
HOU_SPRING_BRANCH_118_TX - A	8109 2/3 Bromley St	Houston	77055	TX	CenterPoint Energy	29.79238	-95.4888	29.79238	-95.4888
HOU_SPRING_BRANCH_115_TX - A	1307 2/3 Ridgeley Dr	Houston	77055	TX	CenterPoint Energy	29.79366	-95.4909	29.79366	-95.4909

RESOLUTION NO. 2022-225

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, AND THE CITY SECRETARY TO ATTEST, RESPECTIVELY, AN AMENDED CONCEALED NETWORK NODE DEPLOYMENT AGREEMENT WITH GTE MOBILNET OF SOUTH TEXAS, LP D/B/A VERIZON WIRELESS FOR THE INSTALLATION OF CERTAIN NETWORK NODES AND RELATED EQUIPMENT SUBJECT TO THE CITY'S RIGHT-OF-WAY MANAGEMENT ORDINANCE.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:

Section 1. That the Mayor and City Secretary be, and they are hereby, authorized and directed to execute and attest, respectively, that certain "Amended Concealed Network Node Deployment Agreement" between the City and GTE Mobilnet of South Texas, LP. A copy of such Agreement is attached hereto as Exhibits "A" and is made a part hereof for all purposes.

PASSED, APPROVED AND RESOLVED on this 15th day of February, 2022.

Russell Herron
Mayor

ATTEST:

Susan Blevins
City Secretary



ORDINANCE NO. 819-2022

AN ORDINANCE AMENDING CHAPTER 10, TRAFFIC REGULATIONS, OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, TO ALLOW CERTAIN PARKING ON THE EAST SIDE OF GLENHILSHIRE DRIVE; AND MAKING FINDINGS AND PROVISIONS RELATED THERETO.

WHEREAS, Texas Transportation Code Section 542.201 authorizes the City to enact and enforce rules regulating traffic that do not conflict with Texas's Rules of the Road, and the City has previously adopted traffic regulations applicable within the City; and

WHEREAS, the City Council finds that due to the unique character of Glenhilshire Drive, including the street's width, the location of driveways on one street side, and other distinguishing factors, it is appropriate to allow parking on east side of Glenhilshire Drive.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:

*Note: **Strikethroughs are deletions. Underscores are additions.***

Section 1. Chapter 10, Traffic Regulations, of the Code of Ordinances of the City of Hilshire Village, Texas, is hereby amended by amending Section 10.601, Regulations Generally, to read as follows:

Sec. 10.601. Regulations Generally.

(a) No person shall stop, park, or leave standing any unattended vehicle upon the paved part of any street in the City so as to impede the reasonable flow of traffic or passage of emergency vehicles.

(b) No person shall stop, park, or leave standing any unattended vehicle in a manner that impedes the ingress or egress of a public or private driveway.

(c) Vehicles may not be parked on the street from 1:00 am until 5:00 am without a valid parking permit issued by the City.

(d) It is an exception to the application of subsection (c) of this section that the person parked the vehicle on the east side of Glenhilshire Drive.

Section 2. The City Administrator is authorized to post signs at appropriate locations along the street listed above as set forth in this ordinance.

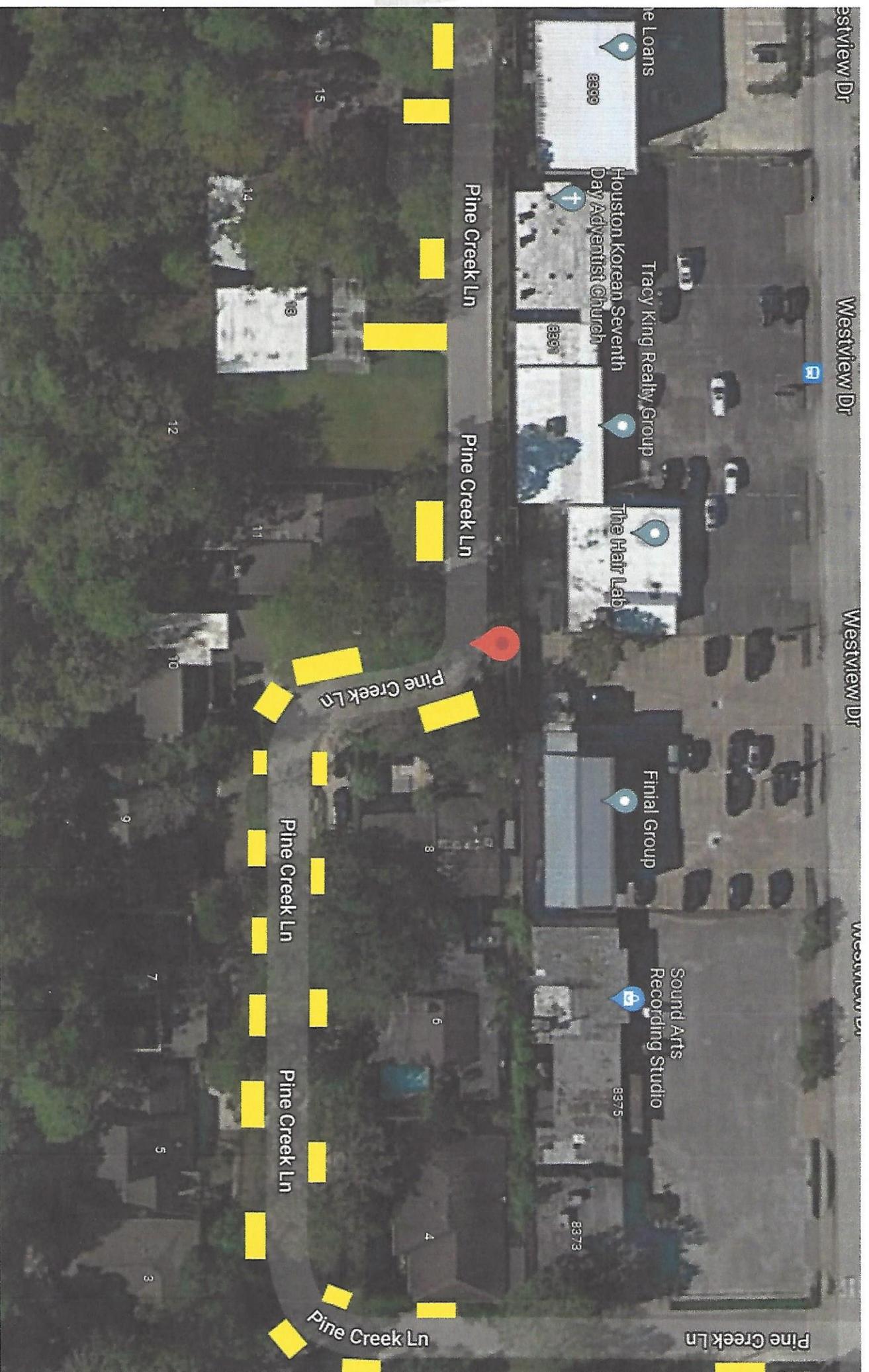
PASSED, APPROVED, AND ADOPTED this **15th** day of **February, 2022.**

Russell Herron, Mayor

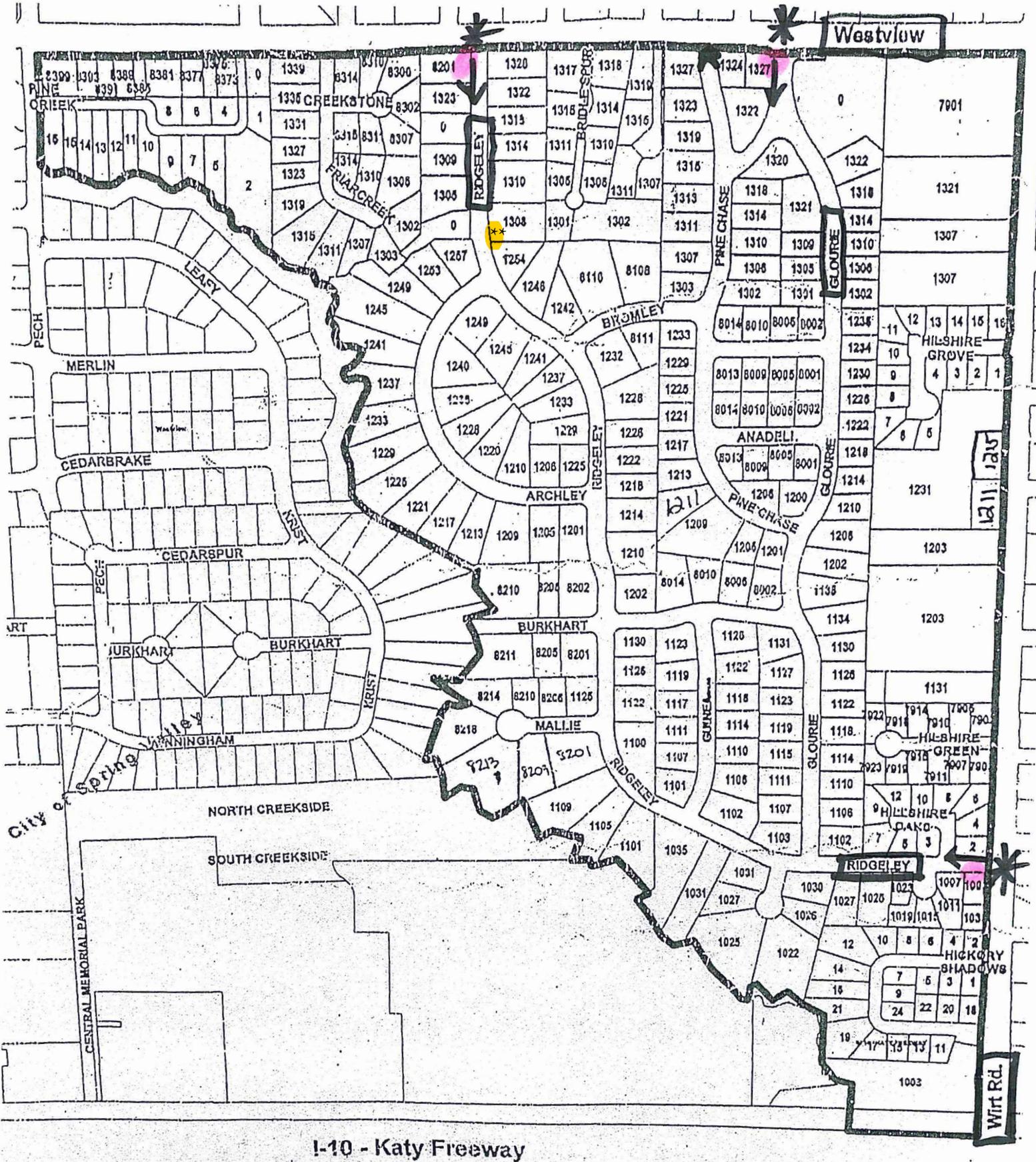
ATTEST:

Susan Blevins, City Secretary





New location so that solar panels work





RESOLUTION NUMBER 2022-224

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, APPROVING AMENDMENT #6 TO THE VILLAGE FIRE DEPARTMENT INTERLOCAL COOPERATION AGREEMENT AND AUTHORIZING EXECUTION OF THE AMENDMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, of the Texas Government Code, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof; and

WHEREAS, on December 20, 1978, the Cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Hunter’s Creek Village, Piney Point Village and Spring Valley Village, Texas entered into an Interlocal Cooperation Agreement (1978 Interlocal) to form the Village Fire Department; and

WHEREAS, an amendment to the original Interlocal Cooperation Agreement granting the Board of Commissioners the power to enter into a contract to provide fire and emergency medical services to the City of Bunker Hill Village was approved in Amendment # 5; and

WHEREAS, an amendment to the original Interlocal Cooperation Agreement readmitting Bunker Hill Village as a full participating member of the Village Fire Department effective April 1, 2022. power to enter into a contract to provide fire and emergency medical services to the City of Bunker Hill Village was approved in Amendment # 5; and

WHEREAS, upon full review and consideration of the Amendment and all related matters, the City Council finds that the City of Hilshire Village’s best interests are being served, desires to approve the Amendment and to authorize the Mayor to execute the Amendment on behalf of the City of Hilshire Village.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, THAT:

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council, after review of the Amendment thereof, hereby approves the attached Amendment #6 to the Village Fire Department Interlocal Cooperation Agreement.

Section 3. The City Council also authorizes the Mayor to execute the Amendment on behalf of the City of Hilshire Village and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 15th day of February, 2022.

Russell Herron, Mayor
City of Hilshire Village, Texas

ATTEST:

Susan Blevins, City Secretary
City of Hilshire Village, Texas



City of
BUNKER HILL VILLAGE
WWW.BUNKERHILLTX.GOV

January 13, 2022

The Honorable Tom Jinks & Members of the City Council
Mayor and City Council, City of Hedwig Village

The Honorable Russell Herron & Members of the City Council
Mayor and City Council, City of Hilshire Village

The Honorable Jim Pappas & Members of the City Council
Mayor and City Council, City of Hunters Creek Village

The Honorable Mark Kobelan & Members of the City Council
Mayor and City Council, City of Piney Point Village

The Honorable Marcus Vajdos & Members of the City Council
Mayor and City Council, City of Spring Valley

Chairman Jay Carlton & Members of the Village Fire Commission
Village Fire Department

RE: *City of Bunker Hill Village ("City") reentry to Village Fire Department ("VFD")*

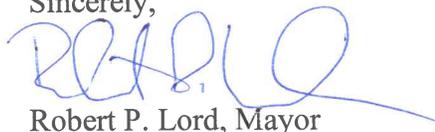
Dear Mayors, Members of the City Councils, Chairman Carlton and Members of the Village Fire Commission:

Thank you for the letter from Mr. Brandon D. Morris with Randle Law Officer dated January 4, 2022 outlining the opportunity and process for Bunker Hill Village to reenter the VFD.

On behalf of the City Council, I am writing to inform you of the City's interest in becoming a full member of the Village Fire Department with early entry as noted in Mr. Morris' letter. Action was taken to authorize this letter at a Special City Council Meeting held on Thursday, January 6, 2022. In addition, upon re-entry, the City respectfully requests immediate reimbursement of the escrow funds contributed for 2019, 2020 and 2021 in accordance with the October 2019 Agreement as well as any other actions as required.

We appreciate this opportunity and look forward to working with all parties involved to see this accomplished.

Sincerely,


Robert P. Lord, Mayor

cc: Bunker Hill City Council



PHONE: (713) 467-9762 | 11977 MEMORIAL DRIVE, HOUSTON, TEXAS 77024 | FAX: (713) 827-8752



Memorial City Plaza II
820 Gessner, Suite 1570
Houston, TX 77024-4494

January 20, 2022

The Honorable Mayor Jinks & Members of the City Council, City of Hedwig Village

The Honorable Mayor Herron & Members of the City Council, City of Hilshire Village

The Honorable Mayor Pappas & Members of the City Council, City of Hunters Creek Village

The Honorable Mayor Kobelan & Members of the City Council, City of Piney Point Village

The Honorable Mayor Vajdos & Members of the City Council, City of Spring Valley

RE: City of Bunker Hill Village ("Bunker Hill") reentry to Village Fire Department ("VFD")

Dear Mayors & Council Members,

As you all are aware, the City of Bunker Hill Village ("Bunker Hill") submitted a letter dated January 13, 2022, expressing their interest in becoming a full member of the Village Fire Department ("VFD") effective April 1, 2022. By this letter, the VFD Board of Commissioners requests that each of the member cities place an item on the agenda for your next city council meeting to discuss readmitting Bunker Hill Village as a full participating member of the Village Fire Department, effective April 1, 2022. This ensures that there will be ample time to discuss and resolve any potential issues prior to our target effective date of April 1, 2022.

In order to readmit Bunker Hill by April 1, 2022, each of the Member Cities must execute an amendment to the 1983 Interlocal Agreement which originally established the Village Fire Department. Within the same amendment, the existing Services Agreement between Bunker Hill Village and the VFD will be extinguished. The proposed amendment which would accomplish each of these goals is attached to this letter as Exhibit A. Further Discussion of the current relationship between Bunker Hill Village and the Village Fire Department, along with the implications of reentry can be found in the memorandum dated December 13, 2021 attached as Exhibit B. On behalf of the Village Fire Department thank you for your cooperation and attention to this matter.

Very truly yours,

Brandon D. Morris

Randle Law Office LTD., L.L.P

Enclosures

(281) 657-2000

brandon@jgradyrandlepc.com

Exhibit – A

Village Fire Department Interlocal Cooperation Agreement Amendment #6

Exhibit – B

Memorandum Dated December 13, 2021
Re: Readmission Procedure and Implications

Village Fire Department Interlocal Cooperation Agreement Amendment #6

Pursuant to Article 16A. of the Village Fire Department Interlocal Cooperation Agreement, all contracting cities hereby approve the following amendment to Article 1 thereof:

Article 1.

“1.00. Notwithstanding any other article or provision herein, the City of Bunker Hill Village shall be considered a “Contracting City” under this Agreement immediately upon final execution of this Amendment #6. The Interlocal Agreement for Fire Protection and Emergency Services executed November 13, 2019 (“2019 Interlocal Agreement”), is hereby extinguished by agreement of all Parties thereto; provided however, that Section 4.6 of the 2019 Interlocal Agreement shall survive.

(Amend #6 - 4/1/2022)”

This Amendment may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one Amendment agreement.

HEDWIG VILLAGE:

By: _____
Tom Jinks
Mayor

Date: _____

ATTESTED:

Kelly Johnson
City Administrator/City Secretary-Treasurer

HILSHIRE VILLAGE:

By: _____
Russell Herron
Mayor

Date: _____

ATTESTED:

Susan Blevins
City Administrator/City Secretary

PINEY POINT VILLAGE:

By: _____
Mark Kobelan
Mayor

Date: _____

ATTESTED:

Karen Farris
City Secretary

SPRING VALLEY VILLAGE:

By: _____
Marcus Vajdos
Mayor

Date: _____

ATTESTED:

Roxanne Benitez
City Secretary

HUNTERS CREEK VILLAGE:

By: _____
Jim Pappas
Mayor

Date: _____

ATTESTED:

Tom Fullen
City Administrator/City Secretary

BUNKER HILL VILLAGE:

By: _____
Robert Lord
Mayor

Date: _____

ATTESTED:

Karen Glynn
City Administrator/City Secretary

VILLAGE FIRE DEPARTMENT:

By: _____

Date: _____

ATTESTED:



Memorial City Plaza II
820 Gessner, Suite 1570
Houston, TX 77024-4494

MEMORANDUM

FROM: Brandon Morris
TO: Chief Foster and the Village Fire Department Board of Commissioners
RE: Bunker Hill Village Admission Procedure and Implications
DATE: December 13, 2021

In October of 2019, the Village Fire Department (“VFD”) along with each of its member Cities, and Bunker Hill Village (“Bunker Hill”) entered into an Agreement for Fire Protection and Emergency Services (“Service Agreement”). Bunker Hill acknowledged in the Services Agreement that their prior actions had constituted a unilateral withdrawal from the VFD. Accordingly, Bunker Hill is not currently a member of the Village Fire Department. This memorandum addresses the procedures for readmission of Bunker Hill as a member of VFD as well as some of the implications of admitting Bunker Hill as a member.

I. Current Relationship of VFD and Bunker Hill

The Village Fire Department was created through an Interlocal Agreement in 1983 by its member Cities (the “1983 Interlocal”). VFD currently has an active Services Agreement with Bunker Hill Village under which VFD provides fire suppression and EMS services to Bunker Hill (the “Services Agreement”). The Services Agreement has a term of 4 years from January 1, 2020 through December 31, 2023. Under the Services Agreement, Bunker Hill is a customer of the Village Fire Department with no voting rights. Pursuant to the Services Agreement, VFD provides Fire suppression and Emergency services to Bunker Hill at the same level and in the same manner as Fire and Emergency Services are provided to the member cities of the VFD. In return, Bunker Hill pays a proportionate share in an amount equal to 19% of the annual budget of the VFD.

II. Readmission Procedure

The Services Agreement specifically provides that Bunker Hill may become a full member of VFD effective January 1, 2024, provided that Bunker Hill is in good standing under the Agreement and Bunker Hill provides written notice of their intent to become a member by May 1, 2022. This is the only method of re-entry which is specifically addressed in the Services Agreement. In order for Bunker Hill to be admitted as a member of VFD earlier than January 1, 2024, written approval of all member cities is required under either the Services Agreement or the 1983 Interlocal. Since Bunker Hill is no longer a party to the 1983 Interlocal Agreement, the quickest and cleanest method of re-entry would be to



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Houston, TX 77024-4494

amend the 1983 Interlocal Agreement, making Bunker Hill a member of the VFD once again and extinguishing the existing Services Agreement.

III. Implications of Readmitting Bunker Hill

If Bunker Hill were admitted as a member of the VFD, the Board of Commissioners would consist of six (6) members rather than the current five (5) members. This would mean that a quorum of the Board of Commissioners would now require four (4) Commissioners to be present, rather than the current requirement of three (3). There are a number of practical implications of allowing Bunker Hill to be readmitted as a member of the VFD. Generally speaking, Bunker Hill would resume their ability to vote on any official business of the VFD including budget approval. Other important implications are specifically outlined below:

- Under the Services Agreement, Bunker Hill is required to pay a proportionate share in an amount equal to 19% of the approved VFD budget as well as an amount equal to 19% of the total for funds and expenditures approved by VFD in excess of the adopted Annual Budget at the conclusion of each closed fiscal year. Bunker Hill pays these amounts without having any vote regarding the budget or other approved expenditures.
- During the term of the Services Agreement, Bunker Hill assumes any civil liability that may arise from all services provided to Bunker Hill by VFD under the Agreement. Upon re-entry, VFD would assume any potential civil liability for Fire and EMS services provided to Bunker Hill going forward.
- Under the Services Agreement, Bunker Hill must pay a portion of VFD's current post retirement pension liability to be held by VFD. The post retirement liability totaling \$223,668.00 is to be paid to VFD in 1/3 increments (\$74,556.00) on January 1 of each year from 2020-2022. Bunker Hill must additionally make payments for increases to the VFD employee post-retirement liability in arrears on January 1 of each calendar year under the Services Agreement. While re-entry would not relieve Bunker Hill of their proportionate share of these liabilities, these amounts currently held by VFD and any interest earned thereon would have to be immediately repaid to Bunker Hill.
- Terminating the Services Agreement does not relieve Bunker Hill of any obligation or liability of VFD which occurred prior to termination of the Agreement, including any such post retirement pension liability.



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- Under the current Services Agreement, Bunker Hill is not entitled to any return of ambulance revenues since they are a customer of VFD rather than a member. Once readmitted, Bunker Hill would be entitled to their share of the ambulance funds going forward in the same manner as any other member city.
- Under the Services Agreement, Bunker Hill does not acquire any equity or ownership interest in any equipment assets of VFD. Upon re-entry, Bunker Hill would acquire a proportionate ownership interest in these assets going forward.
- The Services Agreement provides that even if Bunker Hill is readmitted prior to January 1, 2024, Bunker Hill's representatives may not serve as the Chairman or Vice Chairman of VFD until after January 1, 2024.

IV. Conclusion

If readmitted, Bunker Hill would once again be a voting member of the VFD. Under the 1983 ILA, this would affect quorum requirements, budget approval, and the decisions of the VFD going forward. Bunker Hill would be able to appoint a Commissioner and an Alternate to serve on the VFD Board of Commissioners and Bunker Hill's Commissioner would have the right to vote on all official business of the VFD.

ORDINANCE NO. 818-2022

AN ORDINANCE AMENDING THE CITY OF HILSHIRE VILLAGE, TEXAS, ORDINANCE NUMBER 801-2020 PASSED AND APPROVED SEPTEMBER 21, 2020, SAME BEING AN ORDINANCE APPROVING AND ADOPTING THE CITY’S GENERAL BUDGET FOR FISCAL YEAR ENDING 2021, BY APPROVING “BUDGET AMENDMENT NO. 1” TO THE “ORIGINAL GENERAL BUDGET OF THE CITY OF HILSHIRE VILLAGE, TEXAS, FOR THE FISCAL YEAR ENDING 2021”; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT.

* * * * *

WHEREAS, by Ordinance No. 801-2020, the City Council of the City of Hilshire Village, Texas adopted its “Original General Budget for Fiscal Year Ending 2021”, and

WHEREAS, the City Council has determined that revenues and/or reserves are available for supplemental appropriation, and/or that the transfer of certain funds interdepartmentally is economically feasible and in the best interest of prudent budgeting; and

WHEREAS, the City Council desires to amend said Original General Budget to reflect such supplemental appropriation and/or transfer in the Fiscal Year Ending 2021; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE, STATE OF TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The “Original General Budget of the City of Hilshire Village, Texas, for the Fiscal Year Ending 2021,” is hereby amended as shown on “Budget Amendment No.1” to the “Original Budget of the City of Hilshire Village, Texas, for the Fiscal Year Ending 2021”. Said Budget Amendment No. 1, shall be attached to and made a part of such Original General Budget by the City Secretary and shall be filed as required by state law, a true and correct copy of which is attached hereto as Exhibits “A,” and made a part hereof for all purposes.

Section 3. In the event any clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part

declared to be invalid or unconstitutional; and the City Council of the City of Hilshire Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, and ADOPTED this 15th day of February, 2022.

Russell Herron, Mayor

ATTEST:

Susan Blevins, City Secretary



City of Hilshire Village, Texas -
 ORDINANCE 805-2021
 BUDGET AMENDMENT
 NUMBER 1 OF ORDINANCE 801-2020
 FYE 2020

**CITY OF HILSHIRE VILLAGE
 ORDINANCE NUMBER 818-2022**

AMENDMENT NO. 1 FYE 2021

AMENDING ORDINANCE 801-2020

	Year to Date Actuals	Year to Date Budget	Year to Date Difference	Amendment 1	Amended Budget
DESCRIPTION/PURPOSE: RECLASSIFY BUDGET LINE ITEMS					
General Revenue					
Property Taxes - Current	1,145,314.93	1,107,036.00	38,278.93		1,107,036.00
Property Taxes - Delinquent	1,906.27	0.00	1,906.27		0.00
Franchise tax	56,391.08	55,000.00	1,391.08	1,391.08	56,391.08
City Sales Tax	53,800.52	54,000.00	(199.48)	(199.48)	53,800.52
Interest Income - C o O	0.00	918.00	(918.00)	(918.00)	0.00
Int. Income(CD-Gen. Fund)	657.74	0.00	657.74		0.00
Int. Income-Gen funds	23.17	0.00	23.17		0.00
Int. Income-Taxes	5,895.73	3,850.00	2,045.73	1,622.57	5,472.57
Alarm Permits and Misc. Fees	1,670.00	1,800.00	(130.00)		1,800.00
Pet Permits	0.00	0.00	0.00		0.00
Other Income	5,586.08	400.00	5,186.08	5,186.08	5,586.08
Court Fees	3,520.69	3,608.00	(87.31)	(87.31)	3,520.69
Garbage Income	82,277.77	84,444.00	(2,166.23)	(2,166.23)	82,277.77
Sales Tax Discount Income	45.07	33.00	12.07		33.00
Ambulance Income	0.00	0.00	0.00		0.00
Building Permits	62,906.04	65,000.00	(2,093.96)	(2,093.96)	62,906.04
Plan Check for Construction	22,615.25	25,000.00	(2,384.75)	(2,384.75)	22,615.25
Plan Check for Drainage	10,150.00	10,500.00	(350.00)	(350.00)	10,150.00
Grant - Covid	30,689.02	0.00	30,689.02		0.00
Budget transfer to Expenses	0.00	0.00	0.00		0.00
Total General Revenues	1,483,449.36	1,411,589.00	71,860.36	(0.00)	1,411,589.00

City of Hilshire Village, Texas -
ORDINANCE 805-2021
BUDGET AMENDMENT
NUMBER 1 OF ORDINANCE 801-2020
FYE 2020

	Year to Date Actuals	Year to Date Budget	Year to Date Difference	Amendment 1	Amended Budget
General Expense					
Police Protection/Court	522,030.00	522,030.00	0.00		522,030.00
Police - Council Meetings	0.00	0.00	0.00		0.00
Fire Protection	205,490.45	215,490.45	(10,000.00)		215,490.45
Fire Station Renovation	10,000.00	15,000.00	(5,000.00)		15,000.00
Cert Supplies	0.00	1,000.00	(1,000.00)		1,000.00
Trash Service	81,595.08	84,035.00	(2,439.92)		84,035.00
Mosquito Spraying	3,655.00	3,000.00	655.00	655.00	3,655.00
Street Lights	5,846.90	6,887.00	(1,040.10)		6,887.00
Tax Collection Fees	12,141.00	13,728.00	(1,587.00)		13,728.00
Audit Fees	17,850.00	17,850.00	0.00		17,850.00
Single Audit Fees		2,500.00	(2,500.00)		2,500.00
Legal Fees	12,984.50	17,000.00	(4,015.50)		17,000.00
Legal Fees - Zoning	2,008.00	3,000.00	(992.00)		3,000.00
Wages, Taxes, Benefits	149,779.44	149,584.00	195.44	195.44	149,779.44
FICA Tax	9,286.32	9,274.00	12.32	12.32	9,286.32
Medicare Tax	2,171.85	2,169.00	2.85	2.85	2,171.85
SUTA Tax	519.40	774.00	(254.60)		774.00
Medical & Life Insurance	23,613.87	28,195.00	(4,581.13)		28,195.00
Retirement	15,230.09	14,162.00	1,068.09	1,068.09	15,230.09
Grant Covid	28,946.08	0.00	28,946.08	28,946.08	28,946.08
Board of Adjustment	0.00	3,500.00	(3,500.00)		3,500.00
Insurance	4,012.08	5,000.00	(987.92)		5,000.00
Education	1,716.46	5,000.00	(3,283.54)		5,000.00
City Hall Exterior	0.00	0.00	0.00		0.00
City Hall Operations	16,515.14	14,000.00	2,515.14	2,515.14	16,515.14
City Hall Maintenance	4,456.20	3,000.00	1,456.20	1,456.20	4,456.20
City Hall Interior Paint	0.00	10,000.00	(10,000.00)	(10,000.00)	0.00
City Hall Interior Flooring	0.00	15,000.00	(15,000.00)	(15,000.00)	0.00
Web Hosting & Maintenance	1,500.00	1,500.00	0.00		1,500.00
Bank Charges	2,697.11	2,000.00	697.11	697.11	2,697.11
Dues	1,387.90	2,000.00	(612.10)		2,000.00
Public Notices	1,660.00	5,000.00	(3,340.00)		5,000.00
Office Supplies	3,301.66	4,000.00	(698.34)		4,000.00
Election/Voting Machine Rent	(20.00)	3,800.00	(3,820.00)		3,800.00
City Hall Equipment/Furnishing	6,011.49	6,000.00	11.49	11.49	6,011.49
Misc. /Contingencies	0.00	15,000.00	(15,000.00)	(14,466.03)	533.97
Village Independence Festival	0.00	3,000.00	(3,000.00)		3,000.00
Books for Library	250.00	250.00	0.00		250.00
Miscellaneous	170.58	4,000.00	(3,829.42)		4,000.00
Mayor/Council/Administrator	1,741.98	3,000.00	(1,258.02)		3,000.00
Mayor's Telecom	0.00	0.00	0.00		0.00
Codification	2,464.75	4,000.00	(1,535.25)		4,000.00
Bldg. Permit Administration	36,524.52	38,000.00	(1,475.48)		38,000.00
Inspection	760.00	2,000.00	(1,240.00)		2,000.00
Generator Maintenance	0.00	1,245.00	(1,245.00)		1,245.00
Engineering for Grant Funds	0.00	3,000.00	(3,000.00)		3,000.00
Engineering Plan Checking	37,206.22	60,500.00	(23,293.78)		60,500.00
Non-Metro Engineering Services	53,906.31	50,000.00	3,906.31	3,906.31	53,906.31
Hazard Mitigation Projects	0.00	5,000.00	(5,000.00)		5,000.00
Total General Expense	1,279,410.38	1,374,473.45	(95,063.07)	0.00	1,374,473.45
NO CHANGE IN BUDGET					

City of Hilshire Village, Texas -
 ORDINANCE 805-2021
 BUDGET AMENDMENT
 NUMBER 1 OF ORDINANCE 801-2020
 FYE 2020

Year to Date Actuals	Year to Date Budget	Year to Date Difference	Amendment 1	Amended Budget
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RECAP

REVENUES

2020 Adopted Budget Revenues	1,411,589.00
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NO CHANGE

EXPENSES

2020 Adopted Budget Expenses	1,374,473.45
Amended #1	0.00

NO CHANGE IN BUDGET JUST RECLASIFICACION	1,374,473.45
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City of Hilshire Village, Texas -
ORDINANCE 805-2021
BUDGET AMENDMENT
NUMBER 1 OF ORDINANCE 801-2020
FYE 2020

	Year to Date Actuals	Year to Date Budget	Year to Date Difference	Amendment 1	Amended Budget
OPERATING REVENUES					
Water Revenues	\$ 291,391.24	311,719.00	(20,327.76)		311,719.00
Sewer Revenues	136,677.35	139,020.00	(2,342.65)		139,020.00
Maintenance Revenue	42,019.06	41,880.00	139.06		41,880.00
Garbage	0.00	0.00	0.00		0.00
Sales Tax - Garbage	0.00	0.00	0.00		0.00
Utility Services Income	1,550.04	3,712.00	(2,161.96)		3,712.00
Meter Installation	14,671.39	3,000.00	11,671.39		3,000.00
Transfer from Fund Balance	0.00	0.00	0.00		0.00
Transfer/Surpluses	0.00	0.00	0.00		0.00
Interest	15.11	0.00	15.11		0.00
Interest-Utility Billing	2,176.04	2,452.00	(275.96)		2,452.00
TOTAL					
OPERATING REVENUES	488,500.23	501,783.00	(13,282.77)	0.00	501,783.00
OPERATING EXPENSES					
City Water Supply (COH)	193,984.59	202,253.00	(8,268.41)	(8,268.41)	193,984.59
Wastewater Disposal (COH)	93,445.98	93,891.00	(445.02)		93,891.00
Utilities -Lift Station	3,625.13	3,295.00	330.13	330.13	3,625.13
Utilities - Lift Station	0.00	0.00	0.00		0.00
Utilities- Pine Chase Grove	0.00	166.00	(166.00)		166.00
Bad Debt Expense	0.00	2,000.00	(2,000.00)		2,000.00
Bank Charges	7.50	0.00	7.50	7.50	7.50
Repairs to Water Lines	70,776.01	45,000.00	25,776.01	25,776.02	70,776.02
Repairs to Sewer Lines	11,821.75	15,000.00	(3,178.25)	(2,944.55)	12,055.45
Repairs to Water Vaults	0.00	0.00	0.00		0.00
Repairs to Lift Station	12,062.24	12,000.00	62.24	62.64	12,062.64
Meter Replacement	110.97	4,550.00	(4,439.03)	(4,439.03)	110.97
Pump Replacement	0.00	0.00	0.00		0.00
New Construction Meter Install	9,983.27	3,000.00	6,983.27	6,983.27	9,983.27
Utility Line Locator Services	6,571.73	6,000.00	571.73	571.73	6,571.73
Engineering for Water Vault	0.00	5,000.00	(5,000.00)	(5,000.00)	0.00
Water/Sewer System Upgrades	0.00	0.00	0.00		0.00
Engineer-CDBG	0.00	0.00	0.00		0.00
HCFC - tceq	395.38	395.00	0.38	0.38	395.38
TCEQ Equipment	0.00	0.00	0.00		0.00
Legal	0.00	3,000.00	(3,000.00)	(3,000.00)	0.00
TCEQ-Engineering	3,965.31	4,000.00	(34.69)	(34.69)	3,965.31
Meter Reader	3,502.50	3,458.00	44.50		3,458.00
Water Quality Testing	28,842.72	25,228.00	3,614.72	3,614.72	28,842.72
Utility Billing Costs	6,810.63	7,209.00	(398.37)		7,209.00
Office Supplies & Postage	0.00	600.00	(600.00)		600.00
Mayor & Council Expenses	0.00	125.00	(125.00)		125.00
Depreciation Expense	0.00	0.00	0.00		0.00
Miscellaneous- Contingency	0.00	5,000.00	(5,000.00)	(5,000.00)	0.00
Utility Engr. On-Call Services	5,069.29	13,729.00	(8,659.71)	(8,659.71)	5,069.29
TOTAL					
OPERATING EXPENSES	450,975.00	454,899.00	(3,924.00)	0.00	454,899.00

City of Hilshire Village, Texas -
 ORDINANCE 805-2021
 BUDGET AMENDMENT
 NUMBER 1 OF ORDINANCE 801-2020
 FYE 2020

Year to Date Actuals	Year to Date Budget	Year to Date Difference	Amendment 1	Amended Budget
RECAP				
REVENUES				
	2020 Adopted Budget Revenues		Amended #1	
			NO CHANGE	501,783.00
EXPENSES				
	2020 Adopted Budget Expenses			454,899.00
			Amended #1	0.00
			NO CHANGE IN BUDGET JUST RECLASIFICATION	454,899.00

CITY OF HILSHIRE VILLAGE
 FYE 2017
 BUDGET AMENDMENT 2

	Year to Date Actuals	Year to Date Budget	Year to Date Difference 1	Amendment Amended Budget	New Year to Date Actuals after Auditors Adjustments	Amended Budget	Year to Date Difference 2	Amendment Amended Budget	Final Amended Budget
Metro Expenses									
Metro - Hilshire Villas Insp									
Metro - TxDOT Noise Mitigation									
Metro Funded Misc.									
Street Signs									
Street Signs - Engineering									
Metro Hilshire Villas Eng Insp									
Total Other Metro Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Year to Date Actuals	Year to Date Budget	Year to Date Difference
UNRESTRICTED GENERAL FUND			
General Revenue			
Property Taxes - Current	1,001,817.37	985,612.00	16,205.37
Property Taxes - Delinquent	970.41	0.00	970.41
Franchise tax	62,975.45	65,794.68	(2,819.23)
City Sales Tax	51,069.23	43,439.00	7,630.23
Interest Income - C o O	207.65	0.00	207.65
Int. Income(CD-Gen. Fund)	5.31	0.00	5.31
Int. Income-Gen funds	682.56	588.00	94.56
Int. Income-Taxes	3,789.20	3,850.00	(60.80)
Alarm Permits and Misc. Fees	1,996.00	1,446.00	550.00
Pet Permits	0.00	142.00	(142.00)
Other Income	25.00	400.00	(375.00)
Court Fees	9,074.27	7,215.00	1,859.27
Garbage Income	80,760.64	84,481.00	(3,720.36)
Sales Tax Discount Income	28.32	33.00	(4.68)
Ambulance Income	4,819.61	9,147.00	(4,327.39)
Building Permits/Plan Checks	71,794.29	50,000.00	21,794.29
Inspections	17,425.00	25,000.00	(7,575.00)
Plan Check for Drainage	10,000.00	15,000.00	(5,000.00)
Exxon Grant	0.00	500.00	(500.00)
Transfer from HVCEFFC	0.00	0.00	0.00
Budget transfer to Expenses	0.00	0.00	0.00
Total General Revenues	1,317,440.31	1,292,647.68	24,792.63

BENEFITS OFFERED BY LOCAL CITIES

	Holidays	Sick Days	Vacation - 1 yr	Vacation - 5 yrs	Vacation - 10 yrs	Vacation - 15 yrs	Vacation - 20 yrs	Max. Days Accrual	TMRS	Emp Deposit Rate	Updated Service Credits	Suppl. Death Benefit	CPI	% Health Insurance Premium Paid by Employer: Single	% Health Insurance Premium Paid by Employer: Family
Bunker Hill	10	12	10	15	20	20	20	5	2 to 1	7%	Y	Y	0%	100%	75%
Hedwig Village	9	10	10	15	15	20	20	0	2 to 1	5%	N	Y	0%	100%	75%
Hilshire Village	10	5	10	15	15	15	15		2 to 1	5%	N	y	0%	100%	0%
Hunters Creek	10	12	10	10	13	15	15	5	2 to 1	7%	Y	Y	0%	100%	75%
Jersey Village	10	12	10	10	15	20	20	20	2 to 1	7%	Y	Y	70%	97%	95%
Katy	11	8	10	15	15	20	20	V	2 to 1	7%	Y	Y	70%	100%	85%
Memorial Villages PD	10	8	10	15	15	20	20	10	2 to 1	7%	Y	Y	0%	100%	64%
Piney Point	10	10	10	15	15	20	20	5	2 to 1	5%	N	Y	0%	100%	50%
Spring Valley	10	10	10	15	15	15	15	5	2 to 1	7%	N	Y	0%	100%	55%
Village Fire Dept														100%	75%

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
 Bunker Hill Village Hedwig Village Hilshire Village Hunters Creek Village Piney Point Village Spring Valley Village Houston Totals	Total Number of Incidents 2022			Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents							
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2021 Calls are:		Fire Alarms	% of Fire Calls
												Fire	EMS		
	23	11	34	9	3:28	100%	6:12	100%	2	4:06	100%	68%	32%	14	61%
	24	19	43	14	2:56	100%	3:08	100%	3	3:22	100%	56%	44%	10	42%
	5	5	10	4	3:17	100%	5:09	100%	0			50%	50%	3	0%
	22	8	30	5	5:07	100%	5:38	100%	0			73%	27%	13	59%
	19	9	28	7	4:31	100%	3:45	100%	1	2:47	100%	68%	32%	12	63%
	10	17	27	8	3:12	100%	4:51	100%	1	3:27	100%	37%	63%	1	10%
	9	0	9												
Totals	112	69	181	47	3:45	100%	4:47	100%	7	3:25	100%	62%	38%	53	39%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.



Harris County Appraisal District

13013 Northwest Freeway
Houston TX 77040
Telephone: (713) 812-5800

P.O. Box 920975
Houston TX 77292-0975
Information Center: (713) 957-7800



Board of Directors

February 2, 2022

Board of Directors

Mike Sullivan, Chairman
Martina Lemond Dixon, Secretary
Al Odom, Assistant Secretary
Ann Harris Bennett, Director
Tax Assessor-Collector, Ex-Officio Director
Jim Robinson, Director
Jonathan Cowen, Director
Kathy Blueford-Daniels, Director

Roland Altinger, Chief Appraiser
Jason Cunningham, Deputy Chief Appraiser
Teresa S. Terry, Taxpayer Liaison Officer

Honorable Russell Herron
City of Hilshire Village
8301 Westview Drive
Houston, TX 77055-

Dear Mayor Herron:

I am honored to serve as your voice on the Harris County Appraisal District Board of Directors, where I represent all cities in Harris County other than Houston. Thank you for electing me to represent you. My current term as a director began in January 2022 and runs through the end of December 2023.

On January 19th, the board conducted this year's election of officers. My colleagues nominated and elected me as Chairman, which I appreciated them doing. Martina Lemond Dixon (representing ISDs other than Houston ISD, as well as local community colleges) was elected Secretary, and Al Odom (representing the City of Houston) was elected Assistant Secretary.

Additionally, we have two new board members. Jonathan Cowen was recently elected to represent the conservation and reclamation districts. Kathy Blueford-Daniels was appointed by Houston ISD as their representative.

The Appraisal District is in the process of valuing properties as of January 1st, which is mandated by the state. For your planning purposes, this year's protest deadline is May 16th. Filing a property appraisal protest is made easy with our district's convenient online system. Our iFile and iSettle process continues to be used by more and more property owners. Links to these resources can be found at www.HCAD.org.

Certified estimates for your jurisdiction will be issued to you by the end of April. We expect another year of high appraisal protests due to the region's economic growth, as well as continuous population growth. As a point of reference, for calendar year 2021, 454,000 protests were filed, with 230,000 of those settled informally.

Please feel free to reach out to me with any questions or concerns. I appreciate the opportunity to represent you and your city and am fully committed to helping deliver the highest quality of service to you and your constituents.

Respectfully,

Mike Sullivan
Board of Directors, Chairman

CITY OF HILSHIRE VILLAGE
COMPLAINT FORM

Date Notified	Person Taking Call	Resident Reporting Problem	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
6/28/21	Cassie Stephens	Cassie Stephens	Tire in the water vault area	Pine Chase Grove	The tire was filled with concrete/asphalt and looks to have been a base for a pole for tetherball. Heavier equipment is needed to remove. Will try to find someone to pick up and dispose of.	Cassie asked a builder in the area if he could pick up the tire and put it in his construction dumpster. He agreed and will take care of it.	
11/4/21	Cassie Stephens	Cassie Stephens	Construction materials visible on a lot that is no longer pending development. Also asked the current property owners to remove the large pots at the front of the ravine.	1210 Ridgeley	Property owner responded that they will have the items removed.	12/3 The pots were removed but the stacked wood remains. 2/10 The property was sold to a new owner. Cassie sent him a message to move the lumber or offer it to citizens to pick up on their own. The owner responded that they are happy to let citizens take it. Cassie spoke with Robert Byrne who suggested active boy scout family the Griffiths who will check out what's there.	
11/18/21	Cassie Stephens	Russell Herron	Dead trees	1231 Wirt Rd	Cassie sent an email to the church office.	The church responded that they will have the trees inspected. 1/11/22 Cassie sent follow up email to the church board. They responded that they are waiting on one more quote then approval from the board.	
1/9-1/18	Cassie Stephens	Multiple Reports	Received parking ticket.	Hilshire Village	Cassie explained the ordinance, most callers understood the ordinance and will comply.	No further action taken.	1/9 - 1/18
1/10/22	Cassie Stephens		Cement bump in front of the parking pad could be a trip hazard.	1306 Pine Chase Dr	Cassie sent a message to the property owner asking him to remove the extra concrete.	Owner said he would take a look.	
1/14/22	Susan Blevins	Robert Byrne	Flushing out of the wrong hydrants.	Bridle Spur	Susan talked to Mickayla with Inframark to make sure they flush from the end of the cul-de-sac in front of 1302 Bridle Spur.		2/9/2022
1/18/22	Cassie Stephens	Robert Byrne	Holiday lights and decorations out of season. Seeking clarification of ordinance.	1306 Bridle Spur	Research was performed on Hilshire Village ordinances and other cities.	No ordinance was found to define or limit the time frame for holiday decorations or lights, so long as they were not offensive in nature or illumination to neighbors.	1/25/2022
1/21/22	Cassie Stephens	Richard Gray	Meter box lid missing	1327 Friarcreek Ln	Messaged Mickayla	Lid was replaced.	2/7/2022
1/23/22	Susan Blevins	Friendly Neighbor	Water leak next door.	1317 Ridgeley Dr	Susan had the water turned off by Inframark and contacted the property owner.	No further action taken.	1/23/2022
1/24/22	Susan Blevins	Paul Maddock	Garbage was not collected. They walked up his driveway but didn't empty the can.	8 Hilshire Oaks	Susan sent a message to GFL rep to send a truck back.	The garbage was not retrieved the following day, Susan send a follow-up email to make sure it is collected on Thursday. Garbage was collected.	1/27/2022
1/24/22	Cassie Stephens	James Blakeslee	Inquiring about the construction on Wirt Road, impeding his access in and out of the subdivision because of traffic backup.	Hickory Shadows	Cassie explained the expansion of the left turn lane and requested a timeframe from the contractor.	The project is estimated to last 2 months.	1/26/2022

CITY OF HILSHIRE VILLAGE
COMPLAINT FORM

Date Notified	Person Taking Call	Resident Reporting Problem	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
1/24/22	Cassie Stephens	Doug Winnie	The garbage team collected personal items that weren't in a can or at the curb. The owner provided video from his security system of the incidents.	1 Hilshire Grove	Cassie forwarded the videos to GFL account representatives for resolution with the owner.	GFL responded that they will handle it.	1/24/2022
1/25/22	Susan Blevins	Paul Maddock	Culvert appears to be clogged.	1030 Glourie Circle	Susan spoke with the property owner who said the culverts are clear and during rain events water flows easily. He said they only mow every other week and allow the leaves to stay on the lawn to retain moisture because they don't have an irrigation system.	Cassie drove by and took a photo of the north end of the culvert under their driveway. It appears that accumulation of leaves is preventing the culvert from being clear. Although water probably flows, it is inhibited by the debris.	
1/27/22	Cassie Stephens	Lift Station Alarm	Lift stations had power failure 5:15 am.	Ridgeley Lift Station	Cassie sent a message to Inframark technician to investigate.	Inframark handled. There is an issue with the communications of the well level indicator.	1/28/2022
1/27/22	Cassie Stephens	Fred Lyu	GFL is leaving the big collection cans behind the commercial area, making a mess.	8385 Westview Dr	Cassie sent an email to the area manager asking about the procedure and to troubleshoot an alternate solution.	Did not receive a response, Cassie forwarded the message to customer service.	
1/28/22	Cassie Stephens	Yvonne Andrews	The garbage truck damaged the curb again. Her husband has a construction company and had his guys make the repair. She asked if the truck could turn into the cul-de-sac from the other direction allowing more room to swing out.	Hilshire Oaks	Cassie sent a request to the customer service team at GFL to possibly change the route or be more careful at this entrance.	The message was forwarded to the operations team.	
1/31/22	Susan Blevins	Travis Crites	Their main water meter has a leak, concerned especially about the cold temperatures coming.	8111 Bromley Rd	Susan sent Inframark technician to investigate.	Leak is at the meter, City responsible. Repairs are scheduled.	2/2/2022
1/31/22	Susan Blevins	Grady Farris	Trash cans are being left with the lid open and collect water making it difficult to retrieve and drain them.	1138 Glourie Dr	Susan sent a notice email to GFL rep.	No further action taken.	1/31/2022
1/31/22	Susan Blevins	Paul Maddock	There appears to be a clogged inlet.	1025 Ridgeley	Susan sent Inframark technician Mickayla to investigate.		
2/7/22	Cassie Stephens	Donna Archer	Garbage was skipped.	1307 Friarcreek Ln	Cassie sent an email to the area manager and the government account rep. Received notice that the area manager was no longer in that position but the message had been forwarded to the operations team.	Also received an email to customer service for more handling of day to day issues and requests.	2/10/2022
2/8/22	Susan Blevins	Lisa Ferchau	Construction on Wirt Road is blocking the exit and entry to Hickory Shadows. There is a port-a-potty in the street blocking drive access.	Wirt Rd & I-10	Susan spoke with the contractor and investigated personally, the construction precautions are necessary and although they block traffic from turning left in and out of the subdivision, they are there for safety and should not be moved by residents.	Susan responded to the citizen informing of the safety requirements as a result of traffic studies and engineering.	2/9/2022



Regular Council Meeting Minutes

Tuesday, January 18, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

This meeting was held in person at City Hall with remote attendees present.

1. CALL TO ORDER

Mayor Pro Tem Maddock called to order the Regular Council Meeting at 6:30 P.M.

1.A. The **invocation** was given by Council Member Schwarz.

1.B. **Pledge of Allegiance**

1.C. **PRESENT**

Mayor Russell Herron*
Council Member Mike Gordy
Council Member Robert Byrne
Council Member Andy Carey
Mayor Pro Tem Paul Maddock
Council Member David Schwarz

Also Present: City Engineer Him*, City Attorney Rutherford*, City Administrator Blevins, Assistant City Secretary Stephens, Spring Valley Police Captain Lane, Spring Valley Police Captain Schulze. City Attorney Bounds* arrived late.

*Present and visible remotely.

2. CITIZEN'S COMMENTS

Bill Bristow, 1233 Pine Chase Drive, said the City Building Inspector is leaving inspection result tags which display the City of Spring Valley and aren't dated or signed.

Richard Raines, 9 Pine Creek Lane, said he questions how Ordinance 778 is enforced. He said the ordinance is supposed to keep street parked vehicles from making it harder to get in and out of driveways, but his neighbor continuously has a vehicle parked on the street making access to his driveway difficult. He said his neighbor has been confrontational about the situation and Spring Valley Police Officers have been involved. He suggested the ordinance be amended to include "on Pine Creek Lane it is unlawful to leave standing or park any vehicle directly behind a driveway".

Mike Autenreith & Susan Oehl, 7903 Hilshire Green Drive, said they are in attendance to hear about how CARES Act funds will be used and what the next steps are in regards to Hilshire Green Drive infrastructure repairs.

3. REPORTS TO COUNCIL

- 3.A. **Mayor Herron's Report:** Mayor Herron thanked **Diane Rager, 8213 Mallie Ct**, for the summary of council activities in the Hilshire Village Civic Club Newsletter.

Mayor Herron said there are six (6) projects underway: Police Safety Technology, Wirt Road Safety, Lift Station Generator, Pavement Drop-Off, Hilshire Green Infrastructure and Street Lighting Improvements.

- 3.B. **Police Report:** Captain Lane said last month there were 210 calls for service, of which 116 were public relations. He stated that there were 61 citations issued, 40 being traffic violations solely on Ridgeley Drive, and the remaining 21 being parking citations. Captain Lane said numerous complaints were received about Ridgeley Drive and he stated that he provided Administrator Blevins a list of the parking violation hot spots.

Captain Lane stated that site surveys for the **License Plate Reader Cameras** at Ridgeley and Westview need to be re-done due to tree coverage blocking the solar panel.

Captain Lane said that vehicles traveling on **Burkhart Road onto Ridgeley Drive** have to be very cautious because there is limited visibility. He said adding four way stop signs at that intersection would allow more time for drivers to enter the roadway. Council Member Byrne said there also were not any stop signs on either end of Anadell Street. Council Member Schwarz said the stop signs need to be clearly visible.

- 3.C. **Building Official Report:** There was nothing outstanding to report.

- 3.D. **Engineer's Report:** Engineer Him said the City of Houston asked HDR to develop the **Interlocal Agreement** to be reviewed by Mayor Herron and Attorney Bounds before submittal to City of Houston. He stated that the City of Houston staff will confirm with Council Member Peck on the contribution of funds.

Administrator Blevins stated that the **Verizon Cell Node** cabinet locations were marked. Engineer Him said shrubs will be planted to hide the appearance of the cabinets. He said adjustments were suggested to Verizon for some of the cabinets to allow clearance for the shrubbery on the ditch side. Administrator Blevins stated that the citizens will be contacted before installation.

Engineer Him said that the City of Houston will be replacing the water meters at no cost to Hilshire Village and the CARES Act funds received by the City can now be used for a portion of the **Hilshire Green Infrastructure Improvements**. Engineer Him said the money from the CARES Act will cover the engineering design of the Hilshire Green roadway, water, and sewer lines.

Michael Autenreith, 7903 Hilshire Green Drive, said the old-style street inlet grates are not efficient and often get clogged. He stated that some type of cut in the street was done years ago and is separating.

Susan Oehl Autenreith, 7903 Hilshire Green Drive, asked for clarification on replacing water meters on Hilshire Green Drive. Engineer Him explained that the

water meters being installed by the City of Houston are not residential, but for the interconnect from City of Houston to Hilshire Village.

Sid Rewari, 7902 Hilshire Green Drive, said the end of the cul-de-sac could use drains as there are none. He said he has lived there a year and has seen the water standing on the pavement.

Mayor Herron said that Hilshire Green is the oldest street in the City that has not had a major re-vamp of infrastructure. He said it was designed to connect with the old Wirt Road when it still had ditches.

4. DISCUSSION AND POSSIBLE ACTION

4.A. Discussion and possible approval of a license to use the City's right-of-way for the placement of small boulders for the purpose of protecting a city water meter at 8307 Creekstone

Motion made by Council Member Gordy, Seconded by Council Member Byrne.

Engineer Him said that his recommendation is to bury the boulders allowing six (6) inches or less to remain above ground. He said it is important that the rocks not be too tall so that drivers have space to safely turn around without causing damage to their vehicle. He also stated that he is recommending a reflector stick or button be installed for nighttime visibility. Council Member Byrne said reflectors on the roadway would be more effective than on the rocks.

Engineer Him said the cul-de-sac drains from the center outwards and the ditches in that area are shallow. Attorney Bounds said he did not think the City would be liable for accidents due to the rocks, only for special defects like potholes. Mayor Herron said a parking pad with a retaining wall would also work, but the boulders are also a good solution.

Gregg & Karin Donovan, 8307 Creekstone Circle, were in attendance and agreed to Engineer Him's recommendation to bury the boulders and add reflectors.

Voting Yea to approve a license to use the City's right-of-way for the burying of small boulders and the addition of reflectors for the purpose of protecting a city water meter at 8307 Creekstone Circle: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion passed unanimously.

4.B. Discussion of resident's complaint of parking ordinance regarding property at 1319 Glenhilshire Drive

Attorney Bounds said it is very uncommon to do variances for parking ordinances. He said he suggested it be put on the next agenda so Council can discuss resolutions.

Robert Shaw, 1319 Glenhilshire Drive, said that their garage and driveway are not big enough to store all of their vehicles. He stated that there are four houses in his cul-de-sac and the street is wide, allowing room to park on the street. He stated that he has spoken to two (2) of his neighbors and they don't have an issue with

one vehicle parked on the street.

Administrator Blevins said the overnight street parking permit is a temporary solution because it is only renewable three (3) times consecutively.

Council Member Byrne said as long as there are not cars parked on both sides of the street then he doesn't have a problem with it.

Mayor Herron said the ordinance was written to encourage people to utilize their driveways and garages to store their vehicles. He said cars parked on the street make it dangerous to turn in and out to the busy roads like Westview Drive. Mr. Shaw responded that their vehicle is parked at least 100 feet from the intersection with Westview Drive.

Attorney Bounds confirmed that the exception would be for all of Glenhilshire Drive. Council Member Gordy asked if a fire truck can turn around with a car parked on the street. Council Member Byrne said if a parking zone was created on the opposite side of the street, where there are no homes, then the resident side would be open and accessible for first response vehicles. Attorney Bounds stated that this would need to be adopted as an exception to the ordinance.

The Council will include this as an agenda item at next month's regular council meeting.

- 4.C. **Discussion and possible approval of the City of Hilshire Village Ordinance Number 817-2022 amending Ordinance Number 816-2021 providing for the holding of a General Election on May 7, 2022 for the purpose of electing one (1) Mayor and two (2) Council Members, Position one (1) and two (2) for a term of two (2) years and providing details relating to the holding of such elections**

Motion made by Council Member Byrne, Seconded by Council Member Schwarz.

Administrator Blevins said the election code requirement that a polling place be open for two (2) twelve-hour days during early voting has been eliminated. She stated that now, the City is only required to be open for four (4) hours. Administrator Blevins said the office will be open at least from 9 AM to 12:00 PM and 1 PM to 5 PM.

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz
The motion passed unanimously.

5. **CLOSED EXECUTIVE SESSION:** The Council did not convene into executive session.

6. **DISCUSSION AND POSSIBLE ACTION**

7. **REPORTS TO COUNCIL**

- 7.A. **Fire Commissioner's Report:** Commissioner Byrne said the department is working on completing final items for the Fire Station Renovation such as overhead doors, air conditioning balancing and landscaping.

Commissioner Byrne stated that Bunker Hill is requesting to rejoin the Interlocal

Agreement by May. He said the commission is making the recommendation to bring them back in.

Administrator Blevins said the Fire Department requested that the payments for both fire services and the insurance coop to be made electronically instead of by check.

Commissioner Byrne reminded the Council and attendees that there is still cold weather ahead and generators need to be tested before power outages occur. Council Member Byrne said a reminder to test and maintain generators should be sent to citizens.

7.B. City Administrator's Report

7.C. City Treasurer's Report: Administrator Blevins said the City is paying for multiple utility markings at the same job sites every two weeks. She said often the contractor does not yet have a permit and are not ready to begin work. Council Member Gordy said if the contractor digs within a two (2) week window of the request then the responsibility is theirs, but it's on the City, or service provider, if the lines are not marked when requested.

8. CONSENT AGENDA

Motion made by Council Member Gordy, Seconded by Council Member Byrne.

- 8.A. Disbursements
- 8.B. Minutes from the Regular Council Meeting
- 8.C. Check Registers

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz
The motion passed unanimously.

9. ADDITIONAL COUNCIL COMMENTS

10. FUTURE AGENDA TOPICS

- Pine Creek Lane Street Parking
- Hilshire Green Infrastructure Project (Water, Sewer, Street Paving)
- Glenhilshire Drive Parking Zone

11. ANNOUNCEMENTS

12. ADJOURNMENT

Motion made by Council Member Carey, Seconded by Council Member Byrne.

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey,

Mayor Pro Tem Maddock, Council Member Schwarz
The motion passed unanimously.

The meeting was adjourned at 7:52 P.M.

Paul Maddock, Mayor Pro Tem

ATTEST:

Susan Blevins, City Secretary

CITY OF HILSHIRE VILLAGE
Check Register
 For the Period From Jan 1, 2022 to Jan 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
ACH 01-04-22	1/4/22	A T & T	11114	385.92
ACH 01-04-22 2	1/4/22	Sprg.Valley GenFund- Pol	11114	46,511.84
8633	1/4/22	GFL Environmental	11114	6,799.59
8634	1/4/22	Village Fire Department	11114	27,950.43
8635	1/4/22	Villages Mutual Insurance	11114	1,750.17
8636	1/11/22	Sanchez Landscaping	11114	320.00
8637	1/12/22	Centerpoint-Energy	11114	33.82
ACH01-14-22	1/14/22	Susan N. Blevins	11114	3,149.29
ACH1 01-14-22	1/14/22	Cassandra L. Stephens	11114	1,616.78
8638	1/18/22	Mark Schulze	11114	200.00
8639	1/18/22	Hudson Energy Services L	11114	575.51
8640	1/18/22	Amegy Bank	11114	965.04
8641	1/18/22	Olson & Olson, Attys at L	11114	700.00
8642	1/18/22	BBG Consulting	11114	2,750.00
8643	1/18/22	HDR	11114	6,441.00
8644	1/18/22	A T & T	11114	116.93
ELECTRONIC 01-	1/28/22	Internal Revenue Service	11114	1,879.58
ACH 01-1-31-22	1/31/22	Susan N. Blevins	11114	3,161.02
ACH1 01-31-22	1/31/22	Cassandra L. Stephens	11114	1,771.05
ELECTRONIC 01-	1/31/22	Internal Revenue Service	11114	1,923.24
8645	1/31/22	Fazio Eliz	11114	455.00
8646	1/31/22	Houston Chronicle	11114	93.00
Total				<u>109,549.21</u>

CITY OF HILSHIRE VILLAGE - UTILITY FUND

Check Register

For the Period From Jan 1, 2022 to Jan 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4104	1/4/22	Marissa Ianucci	11012	318.90
4105	1/4/22	James Scott	11012	358.01
4106	1/4/22	A T & T	11012	352.14
4107	1/4/22	Inframark, LLC	11012	2,000.00
4108	1/12/22	Hudson Energy Services L	11012	22.03
4109	1/18/22	Cityof Houston#7099-300	11012	16,794.79
4110	1/18/22	Cityof Houston#7099-300	11012	13,365.50
4111	1/18/22	City of Houston, Public W	11012	7,281.78
4112	1/18/22	HDR	11012	764.07
4113	1/18/22	Inframark, LLC	11012	3,862.59
4114	1/18/22	Texas Excavation Safety S	11012	19.95
4115	1/18/22	USIC Locating Services	11012	501.27
Total				<u>45,641.03</u>

RESOLUTON NO. 2022-223

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PHARMACEUTICAL MANUFACTURERS ENDO HEALTH SOLUTIONS INC., ENDO PHARMACEUTICALS INC., ENDO INTERNATIONAL PLC, PAR PHARMACEUTICAL, INC., AND PAR PHARMACEUTICAL COMPANIES, INC. (“ENDO”) AND TEVA (“TEVA”), AS ADDITIONAL SETTLING PARTIES WITHIN THE NATIONAL OPIOID SETTLEMENT PARTICIPATION PREVIOUSLY AUTHORIZED BY THE CITY.

WHEREAS, the City of Hilshire Village, Texas (the “City”), through Resolution No. 2022-223, duly authorized participation in the opioid settlement and adopted the Texas Term Sheet; and

WHEREAS, pharmaceutical manufacturers Endo Health Solutions Inc., Endo Pharmaceuticals Inc., Endo International PLC, Par Pharmaceutical, Inc., and Par Pharmaceutical Companies, Inc. (“Endo”) and TEVA have now joined the proposed opioid settlement; and

WHEREAS, the City Council of the City hereby finds that there is a substantial need for repayment of opioid-related expenditures and payment to abate opioid-related harms in and about the City; and

WHEREAS, the City desires to execute the settlement release forms with ENDO and TEVA in their entirety; and **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF HILSHIRE VILLAGE TEXAS:

SECTION 1. THAT the statements provided in the caption and the recitals of this Resolution are true and correct and are adopted herein for all intents and purposes.

SECTION 2. THAT the Mayor is authorized to execute the settlement release documents with ENDO and TEVA in a timely manner.

PASSED AND APPROVED ON THE 15TH DAY OF FEBRUARY, 2022.

CITY OF HILSHIRE VILLAGE

RUSSELL HERRON, MAYOR

ATTEST:

SUSAN BLEVINS, CITY SECRETARY

Exhibit A

**TEXAS SUBDIVISION AND SPECIAL DISTRICT
ELECTION AND RELEASE FORM**

This Election and Release Form for Texas Participating Subdivisions¹ resolves opioid-related Claims against Endo/Par under the terms and conditions set forth in the Endo/Par Texas State-Wide Opioid Settlement Agreement between Endo/Par, the State of Texas, and the Counties of Dallas, Bexar, Harris and Tarrant (the “Agreement”), the provisions of which are here incorporated by reference in their entirety. Upon executing this Election and Release Form, a Participating Subdivision agrees that, in exchange for the consideration described in the Agreement, the Participating Subdivision is bound by all the terms and conditions of the Agreement, including but not limited to the Release found in Section VII of the Agreement and the provisions concerning participation by Subdivisions or Special Districts in Section VIII, and the Participating Subdivision and its signatories expressly represent and warrant on behalf of themselves that they have, or will have obtained on or before the Effective Date or on or before the execution of this Election and Release Form if executed after the Effective Date, the authority to settle and release, to the maximum extent of the Subdivision’s and Special District’s power, all Released Claims related to Covered Conduct. If this Election and Release Form is executed on or before the Initial Participation Date, the Participating Subdivision shall dismiss Endo/Par and all other Released Entities with prejudice from all pending cases in which the Participating Subdivision has asserted Covered Claims against Endo/Par or a Released Entity no later than the Initial Participation Date. If this Election and Release Form is executed after the Initial Participation Date, the Participating Subdivision shall dismiss Endo/Par and all other Released

¹ The Agreement defines a “Participating Subdivision” as a Subdivision or Special District that signs this Election and Release Form and meets the requirements for becoming a Participating Subdivision under subsection VIII.A. of the Agreement.

Entities with prejudice from all pending cases in which the Participating Subdivision has asserted Covered Claims against Endo/Par or a Released Entity concurrently with the execution of this form. By executing this Election and Release Form, the Participating Subdivision submits to the jurisdiction of the Honorable Robert Schaffer, *In Re: Texas Opioid Litigation*, MDL No. 18-0358, Master File No. 2018-63587, in the 152nd Judicial District Court, Harris County, Texas.

Dated: _____

Texas Subdivision Name: _____

By: _____

[NAME]

[TITLE]

[ADDRESS]

[TELEPHONE]

[EMAIL ADDRESS]

Exhibit B

**TEXAS SUBDIVISION AND SPECIAL DISTRICT
ELECTION AND RELEASE FORM**

This Election and Release Form for Texas Participating Subdivisions¹ resolves opioid-related Claims against Teva under the terms and conditions set forth in the Teva Texas State-Wide Opioid Settlement Agreement between Teva, the State of Texas, and the Counties of Dallas, Bexar, Harris and Tarrant (the “Agreement”), the provisions of which are here incorporated by reference in their entirety. Upon executing this Election and Release Form, a Participating Subdivision agrees that, in exchange for the consideration described in the Agreement, the Participating Subdivision is bound by all the terms and conditions of the Agreement, including but not limited to the Release found in Section VII of the Agreement and the provisions concerning participation by Subdivisions or Special Districts in Section VIII, and the Participating Subdivision and its signatories expressly represent and warrant on behalf of themselves that they have, or will have obtained on or before the Effective Date or on or before the execution of this Election and Release Form if executed after the Effective Date, the authority to settle and release, to the maximum extent of the Subdivision’s and Special District’s power, all Released Claims related to Covered Conduct. If this Election and Release Form is executed on or before the Initial Participation Date, the Participating Subdivision shall dismiss the Released Claims with prejudice and sever Teva and all other Released Entities from all pending cases in which the Participating Subdivision has asserted Covered Claims against Teva or a Released Entity no later than the Initial Participation Date. If this Election and Release Form is executed after the Initial Participation Date, the Participating Subdivision shall dismiss the

¹ The Agreement defines a “Participating Subdivision” as a Subdivision or Special District that signs this Election and Release Form and meets the requirements for becoming a Participating Subdivision under subsection VIII.A. of the Agreement.

Released Claims with prejudice and sever Teva and all other Released Entities from all pending cases in which the Participating Subdivision has asserted Covered Claims against Teva or a Released Entity concurrently with the execution of this form. By executing this Election and Release Form, the Participating Subdivision submits to the jurisdiction of the Honorable Robert Schaffer, *In Re: Texas Opioid Litigation*, MDL No. 18-0358, Master File No. 2018-63587, in the 152nd Judicial District Court, Harris County, Texas.

Dated: _____

Texas Subdivision Name: _____

By: _____

[NAME]

[TITLE]

[ADDRESS]

[TELEPHONE]

[EMAIL ADDRESS]

A PROCLAMATION RECOGNIZING ROBERT SOMMER

Proclamation December 21, 2021

WHEREAS, on November 19th the life of Robert "Bob" Sommer came to a close, and

WHEREAS, Bob Sommer has been involved in this community since moving to Hilshire Village with his wife, June, in 1965 and always had the best interest of the people of the village in mind and was passionate about the community he served, and

WHEREAS, Bob Sommer served this community on the Village Independence Festival Committee from its inception, and

WHEREAS, Bob Sommer served this community as election judge for eighteen years, and

WHEREAS, Bob Sommer volunteered his time weekly at City Hall for more than twenty-five years, earning grant money for the city and the flag pole at City Hall, and

WHEREAS, Bob Sommer was at all times a man of service, and performed faithfully his duties to this country as a volunteer in the US Army Air Corps, eventually retiring as a major, and

WHEREAS, we mourn his loss and extend to his family our sincere sympathy and deep realization that our City has lost a true friend, and

WHEREAS, the City wishes to remember and celebrate Bob's service to this City, and

WHEREAS, the City will place a marker with Bob's name and years of service on the City's memory bench located at City Hall

NOW, THEREFORE, BE IT SAID that this proclamation be made a part of the official record of the City of Hilshire Village, and that an official copy of this expression of our sympathy be delivered to his family.

ATTEST

Russell Herron, Mayor

Susan Blevins, City Secretary

