



Regular Council Meeting Minutes

Tuesday, November 15, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

This meeting was held in person with remote attendees present.

1. CALL TO ORDER

Mayor Buesinger called to order the Regular Council Meeting at 6:30 P.M.

1.A. Invocation was given by Council Member Gordy.

1.B. Pledge of Allegiance

1.C. PRESENT

Mayor Buesinger
Council Member Gordy
Council Member Crawford
Council Member Carey
Mayor Pro Tem Maddock
Council Member Schwarz

Also present were: City Attorney Bounds, City Engineer Him, City Engineer Vasquez*, City Building Official Taylor, Spring Valley Police Captain Lane, Village Fire Chief Foster, Fire Commissioner Presswood, Alternate Fire Commissioner Cooper, City Administrator Blevins, City Secretary Stephens, and City Clerk Ray.

*Present remotely.

2. Bill Swann, 1302 Bridle Spur Lane, said that there was a bill passed in the last legislative session regarding solar panels that might conflict with the City's current ordinance. He said that the City of Spring Valley has amended its ordinance to comply and asked that the City Attorney review the bill language.

Ron Presswood, 8202 Burkhart Road, said that he is exercising his right to an open discussion of agenda item 8.A. under the Texas Government Code as his position as Fire Commissioner is the topic of discussion.

Brian Muecke, Hedwig Village, said that a letter was circulated which includes allegations against Village Fire Chief Foster. He stated that Chief Foster responded to the allegations in a six (6) page document to the Villages and did not receive a reply. Mr. Muecke said that Chief Foster subsequently retained an attorney who issued a letter on his behalf, which Mr. Muecke read aloud.

Allen Carpenter, Spring Valley, stated that he has been a Spring Valley Council Member for 13 years, Mayor Pro Tem for the last 12 years, has served as Fire Commissioner for 13 years, being the entire tenure of Chief Foster, and has been the Commission Chair twice. He said he feels an obligation to speak on the behalf of his Fire Chief, who works for the Fire Commission, not the Cities. He said it is contradictory to have a resolution in support of the Fire Department and a closed executive session regarding the Fire Commissioner. Mr. Carpenter stated that the Council, not the Mayor, has the right to appoint the city's fire commissioner. He said that Hilshire Village owes an apology to the Fire Chief for the accusations in the letter, some of which he said were decisions made by the Fire Commissioners.

John Cooper, 1214 Ridgeley Drive, said that he has been the Alternate Fire Commissioner for the last two and a half months. He stated that he has spent time at the Fire Department and the employees are happy. He said that no one except Fire Commissioner Presswood should give a directive to the Fire Chief per the Interlocal Agreement, that the Fire Commissioner speaks on behalf of the City. Mr. Cooper said that gossip is being spread without giving the opportunity to respond with facts, and it is likely going to be subject of a libel lawsuit, which the citizens will be paying for. He said that if Commissioner Presswood is removed from the commission then he should also be removed because he doesn't want to be a part of it.

Robert Byrne, 1305 Bridle Spur Lane, stated that recently there has been information allowed to enter the public domain that accuses the Village Fire Chief of lack of transparency, mismanagement of the department's budget and resources, inaccurately reporting operations and misappropriating funds. He said that this has been taken out of context in an effort to undermine the character and employment of the person in charge of directing operations that protect lives and property. He stated that his past experience as a Council Member and fire commissioner has allowed him to have personal knowledge that rebukes the allegations in the letter. He suggested that the Council have conversations with Commissioners and Fire Chief Foster to address the accusations before taking any action. Mr. Byrne said that the Council's understanding of the Interlocal Agreement, the actions of the governing commissioners and how the Fire Chief receives orders and takes action on those orders is critical.

David Foster, Village Fire Chief, said that he has been with the Village Fire Department for 12 years and for 43 years he has been putting on his uniform with the sole intent to protect residents and property. He said that his administrator received a letter from Hilshire Village with serious allegations which are easily proven to be false including that he stole \$20,000. He said he understands there is a movement between three (3) of the Memorial Village Mayors to terminate his employment and stated that he is 61 years old and will have difficulty finding another fire chief job especially with a letter like this in the public. Chief Foster said that if an investigation is needed, he thinks it would be fair to have the State Patrol and State Rangers get involved.

Bill Bristow, 1233 Pine Chase Drive, said that he is interested in updates on the drainage channel at 1209 Pine Chase Drive. He stated that he is interested in the agenda discussion regarding items in the front yard. Mr. Bristow asked that a summary discussion be had after the executive session for the public to hear. He also stated that he still has trouble hearing the speakers and asked that the City make arrangements for him or he will

contact the State of Texas to make a complaint.

Michael Autenrieth, 7903 Hilshire Green Drive, said that he encourages the Council to get to the bottom of the issues with the Fire Chief. He also stated that the ordinance prohibiting parking between the hours of 1:00 A.M. and 5:00 A.M. has unintended consequences. He said that an amendment should be made to allow for circumstances when City Hall is not open, and you cannot purchase a parking pass.

3. REPORTS TO COUNCIL

3.A. Police Report: Police Captain Lane said that there were 214 calls for service last month, 89 being business checks, 61 public relations, and 12 traffic stops. He stated that there was six (6) burglary of motor vehicle incidents. The night shift patrol was able to locate and identify the suspects and is working with surrounding agencies on those cases.

Captain Lane said the new Flock cameras for Pine Creek Lane, Friarcreek Lane, and Hickory Shadows are scheduled to be installed in late November.

3.B. Building Official Report: Building Official Taylor said that residential construction has been steady, and job site violations are being addressed. He stated that the inspectors will continue to monitor the sites weekly.

Building Official Taylor said that BBG Consulting has merged with SAFEbuilt, a national group. He stated that the City's inspectors and leadership will remain the same.

3.C. Engineer Report: Engineer Vasquez said that his observation of the vegetation around the drainage channel at **1209 Pine Chase Drive** did not cause concern. Engineer Him said that he will schedule a meeting with Mr. Bristow to discuss the area and determine any necessary action.

Council Member Carey said that the new drainage pattern from the construction at **7907 Hilshire Green Drive** is highlighting the issue of the street not draining properly.

Mayor Pro Tem Maddock asked if the **City of Houston water quality** issue has been resolved. Engineer Him said that the sample test results have come back at normal levels. He also stated that the City is getting new contacts for the City of Houston Public Works Department.

4. REPORTS TO COUNCIL

4.A. Fire Commissioner's Report: Commissioner Presswood said that the **fire station roof** needs to be replaced, and during the construction, the vehicles will need to be stored elsewhere. He said the repair of the roof on the back of the building has estimates that are above the budgeted amount, but the commission is looking at alternatives such as a coating on the roof with a 20-year warranty. Robert Byrne, a fire department committee member, said that they met with the architect, general contractor, subcontractor, and HVAC contractor to make a plan

for the roof to be repaired at the expense of the general contractor and his subcontractor. He stated that the work is estimated to start in the middle of December with as minimal impact to operations as possible.

Commissioner Presswood said that four (4) of the six (6) Memorial Villages have approved the **Bunker Gear** replacement costs. He stated that the original request was for \$150,000 but the quote came in at \$121,000. Commissioner Presswood said that there is \$50,000 allocated to bunker gear in the 2023 Budget, and approximately \$70,000 will be transferred from the Ambulance Revenue Fund. Council Member Gordy asked if this purchase would replace all of the bunker gear suits, and if the new suits have any carcinogenic materials. Commissioner Presswood said that the department has 13 sets of the newer generation which don't need to be replaced at this time. He said in the new gear the PFA material is encapsulated.

Commissioner Presswood said that the department is over budget by less than one (1) percent and the Fire Chief is taking actions to limit spending for the rest of the year.

Council Member Carey said that the budget does not appear to include contingencies for unexpected disasters. Council Member Crawford asked if there were any anticipated major expenses for this year. Commissioner Presswood answered, "Not that I am aware of."

4.B. Mayor Buesinger's Report: Mayor Buesinger apologized for missing the last council meeting, he was out of town on a business meeting. He did not have any items to report.

4.C. City Administrator's Report: Administrator Blevins said that the property owner of 1209 Pine Chase Drive has been asked to trim the vegetation around the drainage channel. She said that there was a **water line break** caused by Verizon right-of-way work which has been repaired and the City will be reimbursed. Administrator Blevins stated that a late arrival invoice from Inframark was added to the consent agenda.

Council Member Carey said that there was a flickering streetlight on Archley Drive. Secretary Stephens asked for the pole number to report to CenterPoint for repairs.

4.D. City Treasurer's Report: Administrator Blevins presented the fund balance statements. She said that the second half of the American Rescue Grant in the amount of \$103,000 was received. Administrator Blevins said that the newly opened TexPool account is earning interest. She stated that the City is now fully protected with positive pay on all accounts to prevent fraud attempts. This process requires online verification of physical checks and electronic payments issued before the funds are released.

5. DISCUSSION

5.A. Discussion of front yard obstructions

Secretary Stephens said that the document presented is a summary of different types of items that could be in a front yard.

Mayor Pro Tem Maddock said that recreation in front yards should be allowed as long as it doesn't create an eye sore, specifically large items.

Bill Bristow, 1233 Pine Chase Drive, said that the sports equipment should be brought out when in use and then put back away. He said that when he was younger, they played in backyards.

Attorney Bounds said that some cities have ordinances against fixed structures with exceptions of basketball goals, or requirements that they are in the backyard, while others don't restrict these items at all. He said that sound and lighting are also concerns.

Council Member Carey said that basketball goals are an exception, but other things need to be temporary or in the backyard.

Council Member Gordy said that the reason this came up is because of the batting cage at Pine Chase Grove. He stated that when COVID had everyone at home families were spending more time in their front yards with play equipment. He said basketball goals and rope swings are not as unappealing as the batting cage.

Mayor Pro Tem Maddock said the demographics of the City are changing, and more young families are moving in.

Council Member Schwarz said that it seems like the size of the batting cage is the issue.

Robert Byrne, 1305 Bridle Spur Lane, said that the Planning and Zoning Committee previously discussed this issue, and he would share what they had prepared.

6. CONSENT AGENDA

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Gordy.

- 6.A. Disbursements
- 6.B. Minutes from the Regular Council Meeting October 18, 2022
- 6.C. Minutes from the Special Council Meeting November 7, 2022
- 6.D. Check Registers

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

7. DISCUSSION AND POSSIBLE ACTION

- 7.A. Discussion and Possible Action to Approve recommendations by the Villages Mutual Insurance Cooperative Board for 2023 Insurance Carriers being Blue Cross Blue Shield (Medical, dental, life and long-term disability), and Superior Vision (Vision) for the City of Hilshire Village’s Employee Benefits**

Motion made by Council Member Gordy, Seconded by Council Member Crawford.

Administrator Blevins said that the 2023 Budget took in account a rate increase.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

Motion carried 5-0.

- 7.B. Discussion and Possible Approval of Resolution Number 2022-239 showing support of the Village Fire Department Employees**

Motion made by Council Member Gordy, Seconded by Mayor Pro Tem Maddock.

Commissioner Presswood asked that an amendment be made to strike the words "fiscal responsibility" from the Resolution.

Bill Bristow, 1233 Pine Chase Drive, said that he appreciates the Village Fire Department and everything they do for the City.

Council Member Gordy amended his motion to approve Resolution Number 2022-239 with the words "and fiscal prudence" stricken, seconded by Mayor Pro Tem Maddock.

Voting Yea on the amended motion: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

Motion carried 5-0.

8. CLOSED EXECUTIVE SESSION:

- 8.A. Recess to closed meeting to deliberate the appointment, evaluation and duties of a public officer, the Fire Commissioner, as permitted by Tex. Gov’t Code 551.074.**

Ron Presswood, Fire Commissioner, exercised his right to an open session per TEXAS GOVERNMENT CODE Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING. (b).

Mayor Buesinger asked Commissioner Presswood if he had hired legal

representation. Commissioner Presswood answered, "No". Mayor Buesinger said that he received a letter that appeared to be drafted by an attorney.

Mayor Buesinger said that the Village Fire Department's 2023 Budget was presented at the same time as a request for approval of amendments to the 2021 and 2022 Budgets for overages. He stated that he was surprised by these amendments and their causes. Mayor Buesinger said that there was considerable discussion about why the City was not informed earlier. He said that the City has the highest property tax rate of the Memorial Villages and has to plan the budget very carefully as there is not a large commercial area to bring in sales tax revenue.

Mayor Buesinger stated that he attended a Village Fire Department Commission meeting along with other Memorial Village Mayors, where the topic of discussion was budget exceedance in the case of a major event. He said that the meeting did not result in any action, but his interpretation of the message from the commissioners to the department was not to worry, the cities would find a way to fund it. Mayor Buesinger said that he did not think it was in the fire commissioner's authority to approve transfers or increases in the budget. He stated that he later received a call from a Memorial Village Mayor asking about a letter issued by Commissioner Presswood. He said the attorney from Hunters Creek wrote a response to the Village Fire Department that the letter is in conflict with the Interlocal Agreement. Mayor Buesinger said that because of these issues a new direction is needed and therefore is nominating himself as the fire commissioner for the City.

Council Member Carey asked what letter was issued by Commissioner Presswood. Attorney Bounds said that the letter is dated October 5, 2022. Secretary Stephens displayed the letter on the screen in council chambers. Mayor Buesinger said that the letter appears to give the Fire Chief the authority to spend necessary funds possibly exceeding the budget which is not what the Interlocal Agreement says.

Council Member Carey asked what happens if there is an emergency situation. Mayor Buesinger said that the Council will be notified and will conduct an emergency meeting. Council Member Carey asked if the Home Depot is burning down, they will have to meet? Attorney Bounds said the budget should be prepared to include situations like that. Mayor Buesinger said that the Interlocal Agreement states that if the budget is exceeded then it needs to be approved by all six (6) cities. Mayor Buesinger said that minor emergency funds need to be built into the budget, and it doesn't seem to be happening that way.

Council Member Gordy said that the Council was not informed as early as they should have been when the budget overages started, and a change in commission representation was made because of that lack of communication. He stated that the City has a very tight budget, and the Council works hard to maintain the fund balance. He said that there was no time to prepare for these amendments, a failure at the commission level to report to the City. Council Member Gordy said that when the City requested a copy of the budget in excel format it was refused. He stated that he has spent a lot of time at the Fire Department volunteering to help with the construction of the fire station and can tell that it is organized, but he has a concern

with the way the budget is managed.

Mayor Pro Tem Maddock said when the line of communication is not working, you shorten the line of communication. He stated that Former Mayor Whiting was appointed the fire commissioner and was very involved. Council Member Schwarz asked if the other Memorial Villages are having the same conversation. Mayor Buesinger said that other city leaders are present and attending virtually.

Council Member Crawford said that the letter issued by Commissioner Presswood is not in line with the Interlocal Agreement which is what should be referred to for process and procedure in the case of an emergency. He said that he was confused about why the letter was issued in the first place, and the additional document provided tonight is new to him. Administrator Blevins said that she did not distribute the document regarding Chief Foster and that it was sent by accident to a Fire Department staff member. She said she called that person and asked that the email be deleted, but it was not. Attorney Bounds said that the document given to the Council tonight was not the original email that was sent, it had been changed.

Council Member Carey asked if there were enough funds in the current budget to cover a significant emergency. Council Member Crawford said at this point in the year and considering the usage of funds at this time there is not enough money for a major incident. Council Member Crawford said a contingency fund should be created. Attorney Bounds said that there is a certain spending power that administrators have in the case of emergencies and that an emergency meeting can be called within one (1) hour to authorize funds beyond that or to generate a plan.

Council Member Gordy said that this excess money was spent before it was brought to the Council and did not understand how that could happen.

9. DISCUSSION AND POSSIBLE ACTION

9.A. Discuss and act on items discussed in the closed meeting: Consider approval of a Resolution Number 2022-240 appointing a Fire Commissioner

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Gordy.

Bill Bristow, 1233 Pine Chase Drive, said the Council was elected to serve at all times and asked that anyone who is appointed or elected be in attendance at all meetings.

Commissioner Presswood said that the letter he sent as chairman was based on commission discussions that the Chief was concerned about staffing the second ambulance and exceeding the budget. He said he thought they were clear on the direction they were going. Commissioner Presswood stated that this and next year's budgets are zero (0) sum budgets and that in previous years the participating cities did not want a contingency account. He said that the reason that the Excel version of the budget was not provided is that there was a prior incident where the budget was changed and distributed which caused issues. It was decided by the

commission, not Fire Department Staff, that it would no longer be provided in that format.

Council Member Carey asked if the budget was prepared to accommodate for major fires. Commissioner Presswood said there are overtime funds, but they were depleted by staffing the second ambulance. Council Member Crawford asked if there is budgeting for disaster response beyond basic operations. Commissioner Presswood said it is a zero (0) sum budget.

Council Member Gordy said the commission should come back to the cities and request a budget amendment as issues arise. Commissioner Presswood said that if the budget is exceeded, at the next commission meeting it would be discussed and brought to the cities. Council Member Crawford said that he did not think the commission adhered to that process, the City was not informed until several months later. Commissioner Presswood said that during the pandemic the commission was faced with a lot of overtime but could not predict the effect it would cause and kept rolling the issue to the next meeting. He said the commissioners are in agreement that they should have gone to the cities for a budget amendment. Commissioner Presswood said that he did not write the letter he issued, but he read it and thought it was clear.

Allen Carpenter, Spring Valley, said that the budget amendment for overtime was significant due to staffing the second ambulance. He stated that the 2023 Budget has a permanent staff on the second ambulance. Fire Commissioner Carpenter said that the commission advised the Fire Chief to staff the second ambulance and then they would figure out the funding. He said that budget amendments are not made until the end of the year after the audit is complete. Council Member Gordy said that is not how Hilshire Village operates, and that is the root of the problem. Council Member Carey said that process needs to change. Council Member Gordy said that Spring Valley has the ability to collect revenue that Hilshire Village cannot. He said budget amendments hit the City harder than other Memorial Villages. Commissioner Carpenter said that although he is a Council Member for Spring Valley when he is at the fire station, he works for the Fire Department. Council Member Gordy said that the commissioners serve at the discretion of the Council and have more than one job to do. He said the City was informed of amendments late in the fiscal year and did not appreciate how it was presented Commissioner. Carpenter said that historically the Fire Department has run on an extremely lean budget. Administrator Blevins said that this is the first time she can remember that the Fire Department has come back for more money and that usually there is a transfer which is a normal practice. Commissioner Carpenter said that in the past the commission was able to use EMS revenue to cover overages, but because it was assigned to the capital improvement project there were no extra funds available. He stated that when Spring Valley has an overage they dip into their reserve, which is "huge".

Brian Muecke, Hedwig Village, said that there appear to be ulterior motives and not of the charitable variety. He said that he has not been to Hilshire Village since former Mayor Whiting and has never seen four (4) mayors present at a meeting. He asked if the Council had ever been informed of these documents and why there is a quorum of mayors with all eyes on Hilshire Village. He stated there are ulterior motives.

Amended motion was to approve Resolution Number 2022-240 appointing the Fire Commissioner to be Robert Buesinger

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

10. ADDITIONAL COUNCIL COMMENTS None

11. FUTURE AGENDA TOPICS

Play equipment discussion.
Alternate Fire Commissioner opening.

12. ANNOUNCEMENTS None

13. ADJOURNMENT

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

The meeting was adjourned at 9:12 P.M.

Robert F. Buesinger, Mayor

ATTEST:

Cassie Stephens, City Secretary

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

10\01\2022
 thru 10\31\2022
 Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
22	ALARM	3
23	AMBULANCE CALL	1
24	ANIMAL CALL	3
150	ASSAULT	1
147	BURGLARY - BUSINESS	1
149	BURGLARY - MOTOR VEHICLE	6
135	BUSINESS CHECK	89
54	DECEASED PERSON	1
60	FIRE CALL	3
62	FOUND PROPERTY	2
65	GAS LEAK	1
70	INFORMATION	10
76	LOUD NOISE	2
81	OPEN DOOR	2
162	PARKING VIOLATION	2
86	PUBLIC RELATIONS	61
92	SERVICE CALL	1
96	SOLICITOR	1
99	STALLED VEHICLE	1
103	SUSPICIOUS ACTIVITY	2
104	SUSPICIOUS PERSON	3
105	SUSPICIOUS VEHICLE	1
154	THEFT	1
11	TRAFFIC STOP	12
111	VEHICLE BLOCKING ROADWAY	1
112	VEHICLE CHECK	1
163	VIOLATION OF CITY ORDINANCE	1
117	WELFARE CONCERN	1
	Total	214

BUILDING REPORT SUMMARY

for the month of
October 2022

Plan Review:

1. Interior Remodel - 8002 Bromley
2. SFR – 1210 Hilshire Villas

Permits:

Demolition	2
Dumpster	2
Generator	3
Irrigation	2
Plumbing	7
Tree Removal	2
Total:	18

Change of Occupancy Use: None

Extended Permit Request: None

Inspections:

Pass	38
Fail	4
Consult	0
Canceled	0

Total: 42

Red Tag / Stop Work Orders Issued:

- 1303 Friarcreek trash behind porta potty
- 12 Pine Creek trash on jobsite
- 1303 Friarcreek trash behind porta potty
- 1311 Friarcreek porta potty privacy screen
- 1311 Friarcreek porta potty privacy screen

Building Finals / Certificates of Occupancy:

- 7907 Hilshire Green
- 14 Pine Creek – Conditional

Plan Review Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	Tue 10/4/22	HV-22-092GE	8210 Mallie Ct	Kiss Generator	\$205.00	Generator-Electrical
2	Tue 10/4/22	HV-22-095D	1117 Guinea	Demolition Experts	\$25.00	Dumpster
3	Thu 10/6/22	HV-22-096I	1226 Ridgeley	Moss Landscaping	\$240.00	Irrigation
4	Thu 10/6/22	HV-22-097GE	7919 Hilshire Green	Kiss Generator	\$205.00	Generator -Electrical
5	Thu 10/6/22	HV-22-096I	1228 Ridgeley	Moss Landscaping	\$240.00	Irrigation
6	Fri 10/7/22	HV-22-092GP	12 Hilshire Oaks	Cooper Plumbing	\$180.00	Plumbing
7	Mon 10/10/22	HV-22-097GP	7919 Hilshire Green	Sweets Plumbing	\$280.00	Generator -Plumbing
8	Mon 10/10/22	HV-22-092GP	8210 Mallie Ct	Sweets Plumbing	\$280.00	Generator Plumbing
	Thu 10/13/22	HV-22-100D	7906 Hilshire Green	Sammy Saleik	\$25.00	Dumpster
9	Fri 10/14/22	HV-22-048E	1210 Ridgeley Dr	House of Power Electric	\$455.00	Electric - SFR
10	Tue 10/18/22	HV-22-091P	8005 Anadell	Hernandez Monreal Plumbing	\$180.00	Sewer Disconnect
11	Thu 10/20/22	HV-22-103GP	1018 Ridgeley	GENRG Power Solutions	\$0.00	Generator -Plumbing
12	Thu 10/20/22	HV-22-103GE	1018 Ridgeley	GENRG Power Solutions	\$0.00	Generator - Electrical
	Thu 10/20/22	HV-22-102R	8002 Bromley	Studio DB Construction	\$1,240.47	Plan Review -Interior Remodel
13	Thu 10/20/22	HV-22-101	8009 Anadell	Bartlett Tree Experts	\$25.00	Tree removal
	Fri 10/21/22	HV-22-104	1210 Hilshire Villa	Reed Fine Homes	\$0.00	Plan Review -NSFR
14	Tue 10/25/22	HV-22-059DEM	1311 Friarcreek Ln	Quick Silver Hauling	\$330.00	Demolition SFR
15	Tue 10/25/22	HV-22-069GP	1115 Glourie Dr	Tri Tek Plumbing	\$280.00	Generator-Plumbing
16	Wed 10/26/22	HV-22-091DEM	8005 Anadell	Dennis Williams Co, Inc	\$330.00	Demolition SFR
17	Thu 10/27/22	HV-22-048P	1210 Ridgeley	JLA Plumbing	\$530.00	SFR - Plumbing
18	Fri 10/28/22	HV-22-105T	1241 Ridgeley	Arbor Pro	\$0.00	Tree Removal

Inspection Log

Address	Log #	Permit #	Request Type	Pass or Fail	Date	Inspector
10/3/22	22-285	HV-22-079GE	Eletrical undreground	PASS	10/4/22	BBG
10/3/22	22-285	HV-22-079GE	TCI	PASS	10/4/22	BBG
10/3/22	22-287	HV-099I	Irrigation Final	PASS	10/4/22	BBG
10/3/22	22-324	HV-22-069GE	Foundation Slab	PASS	10/3/22	BBG
10/6/22	22-288	HV-22-079P	Plumbing Ground	PASS	10/7/22	BBG
10/6/22	22-289	HV-22-079P	Plumbing Ground	PASS	10/7/22	BBG
10/6/22	22-325	HV-22-069GE	Electrical Underground	PASS	10/6/22	BBG
10/7/22	22-290	HV-22-098P	Gas Line	PASS	10/10/22	BBG
10/11/22	22-291	HV-22-095	Dumpster	PASS	10/12/22	LR
10/12/22	22-292	HV-22-095	Pre-Con	FAIL	10/13/22	HDR
10/12/22	22-293	HV-22-048I	Pre-Con	FAIL	10/13/22	BBG
10/12/22	22-294	HV-22-091	Pre-Con	PASS	10/13/22	HDR
10/12/22	22-294	HV-22-091	Pre-Con	PASS	10/13/22	BBG
10/12/22	22-294	HV-22-091	Pre-Con	PASS	10/14/22	Cary Moran
10/13/22	22-297	HV-22-097GE	Underground	PASS	10/14/22	BBG
10/13/22	22-298	HV-22-097GP	Gas Test	FAIL	10/14/22	BBG
10/13/22	22-299	HV-22-059P	Sewer Disconnect	FAIL	10/14/22	BBG
10/14/22	22-300	HV-22-092GP	Gas Test	PASS	10/17/22	BBG
10/14/22	22-301	HV-22-097GP	Gas Meter	PASS	10/17/22	BBG
10/17/22	22-302	HV-22-059P	Sewer Disconnect	PASS	10/18/22	BBG
10/17/22	22-303	HV-22-048E	House of Power	PASS	10/18/22	BBG
10/17/22	22-304	HV-22-092GP	Plumbing final	PASS	10/18/22	BBG
10/17/2022	22-321	HV-22-097GP	Gas Test	PASS	10/17/2022	BBG
10/18/22	22-305	HV-22-059P	Sewer Disconnect	PASS	10/19/22	BBG
10/18/22	22-306	HV-22-069GE	TCI	PASS	10/19/22	BBG
10/19/22	22-307	HV-21-111P	Shower Pan	PASS	10/21/22	BBG
10/20/2022	22-317	HV-22-069GE	Electrical Final	PASS	10/20/2022	BBG
10/20/2022	22-318	HV-22-090P	PLBG Underground/Final	PASS	10/20/2022	BBG
10/21/2022	22-319	HV-22-097GP	Plumbing Final	PASS	10/21/2022	BBG
10/21/2022	22-320	HV-22-097GE	Electrical Final	PASS	10/21/2022	BBG
10/24/22	22-308	HV-22-078	Pre-Con	PASS	10/24/22	HDR
10/24/22	22-308	HV-22-078	Pre-Con	PASS	10/24/22	BBG

Inspection Log

Address	Log #	Permit #	Request Type	Pass or Fail	Date	Inspector
10/24/22	22-310	HV-22-091P	Sewer Disconnect	PASS	10/25/22	BBG
10/24/22	22-311	HV-21-078	Final Drainage	PASS	10/28/22	HDR
10/24/2022	22-322	HV-22-092GE	Electrical TCI	PASS	10/24/2022	BBG
10/25/22	22-312	HV-22-087GE	Electrical underground	PASS	10/26/22	BBG
10/25/22	22-312	HV-22-087GE	Electrical Panel Final	PASS	10/26/22	BBG
10/25/22	22-314	HV-22-066P	Shower Pan	PASS	10/27/22	BBG
10/25/22	22-315	HV-22-066P	Plumbing Final	PASS	10/27/22	BBG
10/25/22	22-323	HV-22-069GP	Gas Test/ Underground	PASS	10/25/22	BBG
10/26/22	22-316	HV-22-066B	Driveway Pre-Pour	PASS	10/27/22	BBG
10/26/22	22-326	HV-22-066B	Final HVAC Inspection - Remodel	PASS	10/27/22	BBG

Hilshire Village Job Site Maintenance - October 2022

10/3/2022		
Demo & New Construction	1123 Guinea Dr	No violations
New Project	1126 Guinea Dr	No violations
New Project	12 Pine Creek Ln	No violations
New Home	1210 Ridgley	No violations
1303 Friarcreek Ln	1303 Friarcreek Ln	Violation given to remove trash from behind porta potty
1311 Friarcreek Ln	1311 Friarcreek Ln	No violations
1315 Friarcreek Ln	1315 Friarcreek Ln	No violations
1315 Ridgeley	1315 Ridgeley	No violations
New Project	1326 Glourie Dr	No violations
removed fencing to early	7907 Hilshire Green Dr	No violations
7919 Hilshire Green Dr	7919 Hilshire Green Dr	No violations
8005 Anadell St	8005 Anadell St	No violations
8005 Bromley St	8005 Bromley St	No violations
10/10/2022		
Demo & New Construction	1123 Guinea Dr	No violations
New Project	1126 Guinea Dr	No violations
New Project	12 Pine Creek Ln	No violations
New Home	1210 Ridgley	No violations
1303 Friarcreek Ln	1303 Friarcreek Ln	No violations
1311 Friarcreek Ln	1311 Friarcreek Ln	No violations
1315 Friarcreek Ln	1315 Friarcreek Ln	No violations
1315 Ridgeley	1315 Ridgeley	No violations
New Project	1326 Glourie Dr	No violations
removed fencing to early	7907 Hilshire Green Dr	No violations
7919 Hilshire Green Dr	7919 Hilshire Green Dr	No violations
8005 Anadell St	8005 Anadell St	No violations
8005 Bromley St	8005 Bromley St	No violations
10/17/2022		
Demo & New Construction	1123 Guinea Dr	No violations
New Project	1126 Guinea Dr	No violations
New Project	12 Pine Creek Ln	Violation: trash must be disposed of into a proper trash container
New Home	1210 Ridgley	No violations
1303 Friarcreek Ln	1303 Friarcreek Ln	second violation: to remove trash behind porta potty
1311 Friarcreek Ln	1311 Friarcreek Ln	violations: for needing to install port-o-let screen
1315 Friarcreek Ln	1315 Friarcreek Ln	No violations
1315 Ridgeley	1315 Ridgeley	No violations
New Project	1326 Glourie Dr	No violations
removed fencing to early	7907 Hilshire Green Dr	No violations
7919 Hilshire Green Dr	7919 Hilshire Green Dr	No violations
8005 Anadell St	8005 Anadell St	No violations
8005 Bromley St	8005 Bromley St	No violations

10/24/2022		
Demo & New Construction	1123 Guinea Dr	No violations
New Project	1126 Guinea Dr	No violations
New Project	12 Pine Creek Ln	No violations
New Home	1210 Ridgley	No violations
1303 Friarcreek Ln	1303 Friarcreek Ln	No violations
1311 Friarcreek Ln	1311 Friarcreek Ln	violation given for lack of port-o-let screen
1315 Friarcreek Ln	1315 Friarcreek Ln	No violations
1315 Ridgeley	1315 Ridgeley	No violations
New Project	1326 Glourie Dr	No violations
removed fencing to early	7907 Hilshire Green Dr	No violations
7919 Hilshire Green Dr	7919 Hilshire Green Dr	No violations
8005 Anadell St	8005 Anadell St	No violations
8005 Bromley St	8005 Bromley St	No violations



November 11, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for November 15, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from October 14, 2022 to November 11, 2022.

1. On-Going Services (10336207):

a. 1311 Friarcreek Lane –

- On November 2, 2022, HDR received a Drainage Plan resubmittal for 1311 Friarcreek Lane. The drainage plan is currently being reviewed for comments.

b. 1315 Friarcreek Lane –

- On November 11, 2022, HDR reviewed and returned comments for the Drainage Plan for 1315 Friarcreek Lane.

c. 7907 Hilshire Green Drive –

- On October 19, 2022, HDR reviewed and returned the As-Built Drainage Plan for 7907 Hilshire Green Drive. All comments/corrections coordinated with the Contractor were addressed on October 13, 2022. The as built drainage plan resubmittal was approved with exceptions noted.

d. 1210 Hilshire Villa Drive –

- On November 11, 2022, HDR reviewed and returned comments for the Drainage Plan for 1210 Hilshire Villa Drive.

hdrinc.com 4828 Loop Central Drive, Suite 800
Houston, Texas 77081
T 713-622-9264 F 713-622-9265
Texas Registered Engineering Firm F-754

- e. 1209 Pine Chase Drive –
 - On October 31, 2022, HDR provided a site visit to the drainage easement near 1209 Pine Chase Drive to review existing conditions regarding a concern of the vegetation/landscaping that could cause a drainage/flooding issue. At the time of the site visit, the existing vegetation/landscaping did not visibly appear to be a drainage concern within the existing easement.

- f. 2 Pine Creek Lane –
 - On November 3, 2022, HDR provided a site visit to 2 Pine Creek Lane to review erosion control work taking place along rear property adjacent to the creek. The Contractor was nearing completion of rebuilding a retaining wall that had collapsed. HDR and the City have been in coordination with the Property Owner’s representatives to request a complete submittal of the project plans and details for completing permitting and construction of the project.

- g. 12 Pine Creek Lane –
 - On November 10, 2022, the Utility Contractor that performed the initial asphalt paving utility repair in front of 12 Pine Creek Lane performed a surface repair to correct the asphalt surfacing. The work was completed and will be monitored accordingly.

- h. 7915 S. Villa Circle –
 - On November 11, 2022, HDR reviewed and returned the As-Built Pool Drainage Plan for 7915 S. Villa Circle. All comments/corrections coordinated with the Engineer on October 14, 2022 were addressed. The as built pool drainage plan resubmittal was approved with exceptions noted.

- i. Pine Chase Grove Water Meters –
 - HDR continues efforts to coordinate with the City of Houston to provide guidance on options to improve the appearance and safety of the Pine Chase Grove easement area.

- j. Water Quality Issues –
 - HDR held an initial meeting with the City of Houston Drinking Water Operations on October 24, 2022. The following was discussed and administered during the meeting:
 - Future regular scheduled meetings.
 - Currently, the points of contact within the City of Houston for all water quality related issues were provided: Phillip Goodwin, Lin Shih, and Venus Price.

- The 311 system will still be used to report issues for record keeping; however, additional efforts will be made to have them addressed timely.
- City of Houston water sampling and procedures were provided to coordinate future procedures to monitor the water quality for the Hilshire Village drinking water.

k. Wirt Road Safety Project/ Interlocal Agreements –

- HDR coordinated with Harris County (HC) on the Interlocal Agreement (ILA) between the City of Hilshire Village (HV) and HC. On October 24, 2022, HC sent the ILA to the HV and HDR for review. The City’s Legal Counsel (Mr. Scott Bounds – Olson & Olson, LLP) and HDR reviewed the ILA. The ILA was reviewed and approved by City Council during the November 7, 2022 Special Council Meeting. The City transmitted the executed ILA to HC on the same date to be added into the November 29, 2022 Commissioners Court Agenda for final review and approval.
- HDR has also been coordinating with the City of Houston (COH) regarding ILA between HV and COH. On October 17, 2022 and November 8, 2022, HDR followed up with the COH (Mr. Patrick Nguyen – COH Transportation and Drainage Operations Division Manager) on the status of the ILA and were informed that it is still under review by the COH’s Contract/Agreement Section.
- HDR has coordinated with the private utility companies (i.e. CenterPoint Energy Gas & Electric, AT&T, Verizon, and Comcast) to request record drawing information on their facilities within the project area in order to include in this information in the drawings.
- HDR has been coordinating with Landtech, Inc. (Survey Subconsultant) on the survey work schedule for this project. We anticipate survey work will be completed before the end of November 2022.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)

**Village Fire Department
2022 Strategic Plan Performance Report**

2022 OPERATING BUDGET	Standards/Base	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD Total
Percentage if spending 100% of budget		25.00%	25.00%	25.00%	8.30%	83.30%
Actual Percentage of Budget Spent	100%	23.22%	25.30%	26.37%	8.85%	83.74%
Department Budget	\$7,789,561.06	\$1,808,825.15	\$1,970,679.65	\$2,054,325.43	\$689,393.64	\$6,523,223.87
Personnel Expenses Total	\$6,693,219.90	\$1,568,604.43	\$1,660,277.23	\$1,751,543.21	\$581,504.87	\$5,561,929.74
Percentage Personnel Budget Spent		23.44%	24.81%	26.17%	8.69%	83.11%
Overtime	\$353,000.00	\$77,989.40	\$132,688.25	\$131,520.77	\$27,028.73	\$369,227.15
% Overtime Budget Spent		22.09%	37.59%	37.26%	7.66%	104.60%
Capital Expenditures	\$230,400.00	\$10,481.47	\$11,187.42	\$58,952.45	\$17,455.76	\$98,077.10
% Capital Budget Spent		4.55%	4.86%	25.59%	7.58%	42.58%
Operational Expenditures	\$865,941.12	\$229,738.25	\$299,215.00	\$243,829.77	\$90,433.01	\$863,216.03
% Operational Budget Spent		26.53%	34.55%	28.16%	10.44%	99.68%
EMERGENCY OPERATIONS:						
Average Dispatch Time, high priority calls	60 Seconds	0:44	0:38	0:42	0:42	0:41
Average Turnout Times, high priority calls	60 Seconds	0:54	1:01	0:59	1:00	0:58
Average Total Response high priority EMS calls	6:30	4:46	4:43	4:46	1:02	4:45
# Incidents	6:50	3:48	4:37	4:33	178	15:14
# Responses		551	554	623	352	2080
VFD Patients		915	916	1095	75	3001
Patients Transported		152	130	229	48	559
EMS REVENUE						
EMS Revenue Fund Balance		\$67,769.08	\$111,718.14	\$181,953.45	\$221,736.31	\$221,736.31
Revenue Collected, Avg Per Patient		\$459.26	\$370.74	\$431.42	\$792.52	\$513.49
Amount Billed		\$360,586.58	\$111,443.56	\$382,803.18	\$98,220.25	\$953,053.57
Gross Revenue Received		\$69,807.25	\$48,196.21	\$98,794.26	\$38,041.18	\$254,838.90
Fire Marshal:						
# of General Plans Reviewed		10	6	8	5	29
# of Sprinkler Systems Reviewd		45	52	55	12	164
# Fire Investigated		1	1	0	0	2
# Inspections YTD		171	238	433	594	594
Fire Prevention Permits		15	8	7	1	31
Residential Sprinklers to date		2200	2225	2250	2255	2250
# of Community Ed Events		20	9	11	23	63
% of Homes with Sprinkler Systems	6708	32.8%	33.1%	33.3%	33.6%	33.6%

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A	Total Number of Incidents 2022			Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents							
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2022 Calls are:		Fire Alarms	% of Fire Calls
												Fire	EMS		
Bunker Hill Village	139	109	248	45	3:17	100%	5:49	100%	23	5:38	100%	56%	44%	69	50%
Hedwig Village	170	242	412	141	3:00	100%	2:58	100%	20	3:15	100%	41%	59%	70	41%
Hilshire Village	33	38	71	21	3:31	100%	5:04	100%	3	5:42	100%	46%	54%	12	36%
Hunters Creek Village	218	111	329	45	3:48	100%	5:21	100%	20	4:32	100%	66%	34%	101	46%
Piney Point Village	196	91	287	48	3:33	100%	4:53	100%	18	4:19	100%	68%	32%	93	47%
Spring Valley Village	174	173	347	82	2:37	100%	4:23	100%	29	4:05	100%	50%	50%	44	25%
Houston	95	3	98												
Totals	1025	767	1792	382	3:18	100%	4:45	100%	113	4:35	100%	57%	43%	389	41%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

CITY OF HILSHIRE VILLAGE
COMPLAINT FORM

Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
3/2/22	Drainage issues in the right-of-way caused by hydrant flushing.	1324 Pine Chase Grove	Area was reported on 11/13/19 and addressed by DonMar Grading on 10/20/20.	City of Houston has been contacted and we are awaiting a meeting to discuss the area. The homeowners do not want the area fenced.	
9/24/22	Resident complaining that plumber and asphalt crew did a haphazard and unworkmanlike job	12 Pine Creek	Susan and Lisa spoke with Mr. Harbison	11/10 Contractor returned and under the supervision of HDR engineers the repair is being made.	
9/24/22	Resident complained about asphalt crew.	12 Pine Creek		11/10 Contractor returned and under the supervision of HDR engineers the repair is being made.	
10/14/22	CenterPoint repair caused Comcast cables to be disconnected. Homeowner was able to get cable repaired but asking for help on getting the abandoned lines removed. One is in his back yard near the pool and the other are in front yards of multiple homes on Ridgeley.	1241 Ridgeley Dr	Contacted Comcast		
10/14/22	Sewer issue	1025 Ridgeley	Inframark technician sent out	Inframark technician couldn't find any issues on City side, contractor was unable to check sewer clean-out because it required a special tool. Issue is on the owner's side of the meter, repairs made.	10/17/2022
10/14/22	Water leak, due to Verizon hitting line	1225 Ridgely	Called Inframark	Inframark technician repaired tap line.	10/14/2022
10/14/22	Recycling pick-up was missed	1237 Ridgeley	Sent a note to GFL to make sure recycling isn't missed this coming week	Recycling was collected.	10/20/2022
10/19/22	Faucets running brown water	8012 Anadell	Asked the resident to continue to run water to see if that clears the situation	Problem resolved	10/19/2022
10/19/22	Cable running across driveway from comcast box, lid open w/cables coming out for last two months	11 Hilshire Grove	Contacted Comcast	Comcast corrected same week	10/20/2022

CITY OF HILSHIRE VILLAGE
COMPLAINT FORM

Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
10/31/22	Water coming from neighbor at 1119 Guinea into backyard	1119 Guinea	Call resident at 1119 Guinea	Hose left on overnight by child, turned off	10/31/2022
11/2/22	Dogs in front yard on invisible leashes	Burkhart and Guinea	Sent city-wide email notice referencing City's ordinance loose animals in the front yard and fencing requirements.	Also called and spoke with a citizen who has an electric fence who said it helps when one of the dogs escapes through the front door. Citizen said he would like to appeal to City Council. Informed him of the next meeting date.	11/2/2022
11/2/22	Mr. Mochon stated that his driveway as damaged when the city replaced the water and sewer lines	8310 Creekstone	City staff and city engineer researched the area and found historical images indicating that the damage was pre-existing.	Informed property owner and provided photos.	11/3/2022
11/4/22	Street light flickering	7922 Hilshire Green	Reported issue to CenterPoint, pole #297592, tracking number 1405792332	CenterPoint made the repair.	11/4/2022

CITY OF HILSHIRE VILLAGE

FYE 2023 FUNDS

(Source: Bank Statement 10/31/22)

31-Oct-22

31-Oct-22	General Fund
General Fund	
Amegy Checking	\$ 230,926
General Fund Reserve (TexPool)	\$ 1,003,287
Amegy Savings	\$ 521,714
Owed to Utility Fund for American Rescue	\$ (103,303)
<hr/>	
General Fund Balance	\$ 1,652,623

31-Oct-22	Utility Fund
Utility Fund	
Amegy Bank Checking	\$ 448,429
Amegy Checking - American Rescue Plan Funds	\$ 100,106
American Rescue Funds need to be transferred from General Fund	\$ 103,303
<hr/>	
	\$ 651,838

31-Oct-22	Metro #1
Metro #1	
Amegy Savings	\$ 159,812
Fraud owed back	\$ 3,766
Tex Pool	\$ 358,489
Metro #1 Fund	\$ 522,067
<hr/>	
Metro #1 Fund Available	\$ 522,067

31-Oct-22	Tax Note
Anticipation Note	
Anticipation Note	\$ 2,319
<hr/>	
Anticipation Note Balance	\$ 2,319

31-Oct-22	Child Safety
Child Safety	
Child Safety	\$ 8,696
<hr/>	
	\$ 8,696
<hr/>	
Child Safety Fund	\$ 8,696

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST	
1022010553	11/23/2018	13 WEEK	2/21/2019	\$1,000,000.00	2.02%		
	11/30/2018					\$442.79	
	12/31/2018					\$1,717.81	
	1/31/2019					\$1,720.73	
	2/21/2019					\$1,111.74	
						\$4,993.07	
							\$1,004,993.07
							-\$1,004,993.07
1022300241	2/21/2019	4 WEEK	3/21/2019	\$500,000.00	2.15%		
	2/28/2019					\$235.65	
	3/21/2019					\$589.66	
						\$825.31	
							\$500,825.31
							-\$500,825.31
1022394688	3/21/2019	4 WEEK	4/18/2019	\$500,000.00	2.16%		
	3/29/2019					\$325.57	
	4/18/2019					\$503.58	
						\$829.15	
							\$500,829.15
							-\$500,829.15
1022502103	4/18/2019	4 WEEK	5/16/2019	\$500,000.00	2.22%		
	4/30/2019					\$395.47	
	5/16/2019					\$456.74	
						\$852.21	
							\$500,852.21
							-\$500,852.21
1022594288	5/16/2019	4 WEEK	6/13/2019	\$200,000.00	2.26%		
	5/30/2019					\$198.22	
	6/13/2019					\$148.81	
						\$347.03	
							\$200,347.03
							-\$200,347.03

GENERAL FUND CDARS ACCOUNT

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1022010588	11/23/2018	26 WEEK	5/23/2019	\$1,000,000.00	2.18%	
	11/30/2018					\$477.87
	12/31/2018					\$1,854.07
	1/31/2019					\$1,857.46
	2/28/2019					\$1,680.70
	3/29/2019					\$1,864.05
	4/30/2019					\$1,807.19
	5/23/2019					\$1,327.37
						\$10,868.71
						\$1,010,868.71
						-\$1,010,868.71
						MATURED AND DEPOSITED INTO SAVINGS

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1022616486	5/23/2019	13 WEEK	8/22/2019	\$1,000,000.00	2.25%	
	5/31/2019					\$554.89
	6/31/19					\$1,852.03
	7/31/2019					\$1,917.33
	8/22/2019					\$1,300.93
						\$5,625.18
						\$1,005,625.18
						-\$1,005,625.18
						MATURED AND DEPOSITED INTO SAVINGS

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1022924741	8/22/2019	13 WEEK	11/21/2019	\$1,000,000.00	1.79%	
	8/30/2019					\$490.50
	9/30/2019					\$1,473.01
	10/31/2019					\$1,524.36
	11/21/2019					\$984.74
						\$4,472.61
						\$1,004,472.61
						-\$1,004,472.61

GENERAL FUND CDARS ACCOUNT

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST	
1023243527	11/21/2019	4 WEEK	12/19/2019	\$900,000.00	1.39%		
	11/29/2019					\$342.76	
	12/19/2019					\$617.40	
						<u>\$960.16</u>	
							\$900,960.16
			MATURED AND DEPOSITED INTO SAVINGS				<u>-\$900,960.16</u>
ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST	
1023328808	12/19/2019	4 WEEK	1/16/2020	\$900,000.00	1.39%		
	12/31/2019					445.65	
	1/16/2020					514.51	
						<u>\$960.16</u>	
							\$900,960.16
			MATURED AND DEPOSITED INTO SAVINGS				<u>-\$900,960.16</u>
ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST	
1023415336	1/16/2020	13 WEEK	4/16/2020	\$1,000,000.00	1.38%		
	1/31/2020					605.09	
	2/28/2020					1097.65	
	3/31/2020					1174.71	
	4/16/2020					568.93	
						<u>3446.38</u>	
							\$1,003,446.38
			MATURED AND DEPOSITED INTO SAVINGS				<u>-\$1,003,446.38</u>
ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST	
1023721836	4/16/2020	4 WEEK	5/14/2020	\$1,000,000.00	0.2%		
	4/30/2019					\$82.17	
	5/14/2020					\$71.27	
						<u>\$1,000,153.44</u>	
							\$1,000,153.44
							<u>-\$1,000,153.44</u>
ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST	
1023811924	5/14/2020	4 WEEK	6/11/2020	\$1,000,000.00	0.05%		\$1,000,000.00
	5/30/2020					\$13.73	
	6/11/2020					\$24.62	
						<u>\$1,000,038.35</u>	
							\$1,000,038.35
			MATURED AND DEPOSITED INTO SAVINGS				<u>-\$1,000,038.35</u>

GENERAL FUND CDARS ACCOUNT

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1023895346	6/11/2020	26 WEEK	12/10/2020	\$1,000,000.00	0.09%	
	6/30/2020					\$ 49.30
	7/30/2020					\$ 76.47
	8/30/2020					\$ 76.42
	9/30/2020					\$ 74.02
	10/30/2020					\$ 76.47
	11/30/2020					\$ 73.98
						<u>\$1,000,426.66</u>

ACCOUNT	DATE	TERM	MATURITY DATE	AMOUNT	RATE	INTEREST
1023895346	6/11/2020	26 WEEK	12/10/2020	\$1,000,000.00	0.09%	
	12/10/2020					\$ 22.24
						<u>\$1,000,448.90</u>
			MATURED AND DEPOSITED INTO SAVINGS			<u>\$ (1,000,448.90)</u>
						<u>\$1,000,022.24</u>

CDARS DETAIL ACCOUNT OVERVIEW

GENERAL FUND TEX POOL

ACCOUNT	DATE	DEPOSIT AMOUNT	INTEREST
449/7926200002		\$100,000.00	original test deposit
	9/20/2022	\$900,000.00	deposit
	9/26/2022	-100	test withdrawal
			\$893.17 interest
	9/30/2022		<u>\$1,000,793.17</u>

ACCOUNT	DATE	AMOUNT	INTEREST
449/7926200002			\$2,493.48 interest
	10/31/2022		<u>\$1,003,286.65</u>

GENERAL FUND TEX POOL

ACCOUNT	DATE	DEPOSIT AMOUNT	INTEREST
449/792620001	8/31/2022		<u>\$57,367.33</u>

ACCOUNT	DATE	DEPOSIT AMOUNT	INTEREST
	9/30/2022	\$300,000.00	\$230.49
			<u>\$357,597.82</u>

ACCOUNT	DATE	DEPOSIT AMOUNT	INTEREST
	10/31/2022		\$890.99
			<u>\$358,488.81</u>

Items in Front Yards Discussion

Existing Hilshire Village Ordinance Language:

02:Y-01 **Yard**: "Yard" shall mean an open, unoccupied space, other than a **court***, unobstructed from the ground to the sky by any building or structure, except where specifically provided by this code, on the lot on which a building is situated.

Chapter 12 Planning & Zoning, Exhibit "A"

**I believe the term "court" in this context refers to a courtyard*

02:Y-02 **Yard, front**: "Front yard" shall mean a yard extending across the lot front between the right of way line of the street of address and the support foundation of the building (front line of building) including extension therefrom to the side property lines, not including porches, steps, or other minor extensions of the dwelling.

Chapter 12 Planning & Zoning, Exhibit "A"

Accessory structure shall mean structures which are on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure (such as garages and storage sheds).

Chapter 3 Building and Construction, Sec 3.301 - Definitions

(3) **Structure** means anything constructed or erected with a fixed, permanent location on the ground or attached to something having a fixed, permanent location on the ground.

Chapter 10 Traffic Control, Sec 10.605 Parking on Unsurfaced Areas

Existing language regarding lighting (commercial area)

Chapter 12 – Planning & Zoning, Exhibit "A", 13.4.9 Lighting Plan (Business Operating Requirements)

- Lighting shall not be more than twenty (20) feet high, except decorative holiday lights that are used not more than forty-five (45) days out of any three-hundred-sixty-five-day period, and all lighting shall be directed away from any residentially zoned area.
- Lighting shall be shielded and shall not spill over across property lines to residential properties.

Language for Discussion and Consideration:

Yard, rear: "Rear yard" shall mean the area between a front building line and a rear lot line, including extension therefrom to the side property lines.

Courtyard, Court: an unroofed area that is completely or mostly enclosed by the walls of a building

Playground Equipment

- basketball goals
 - mobile goals vs permanently cemented goals
 - allowed to be placed at the edge of a residential driveway for use within the boundaries of the lot
 - if facing the street, allowed to be in the right-of-way?
 - ROW could be anywhere from 5 to 29 feet from the edge of the pavement depending on the street
 - special considerations for a cul-de-sac?

Items in Front Yards Discussion

- batting cages
 - Consider a maximum height of fourteen (14) feet for any playground equipment located within the side or rear setbacks of a rear yard
 - Also consider: No lighting shall be affixed to the play equipment or mounted as part of the facility that is more than twenty (20) feet high. Lighting shall be shielded and shall not spill over across property lines to residential properties.
- obstacle slacklines
 - Consider attachment to trees and freestanding framing
- playscapes, playhouses, and treehouses
 - Classified as an accessory building/structure?
 - If allowed in the rear yard, height, and lighting restrictions?
- soccer goals
- swing sets
 - Can we delineate between a swing set and “leisure type” furniture or single-person swings such as:
 - hanging and A-frame bench swings
 - swings hanging from trees (handmade and saucer swings)
 - tire swings
- trampolines

Temporary Play/Playground Equipment

- Consider “permanent” after 7 consecutive days
- inflatable bounce houses and other rental play equipment
 - Temporary playground equipment that is erected and removed within seven (7) days shall be allowed to be placed in a front yard so as not to encroach on the City’s right-of-way or any easement.
- Lawn game sets

Miscellaneous items to consider:

- Animal Kennels
- Mechanical equipment such as:
 - central air-conditioning units
 - heat pumps
 - solar collecting equipment
 - pool equipment
 - satellite dishes
 - backup generators

Suggestion: Mechanical equipment in existence at the time of the ordinance adoption shall be permitted to remain until the equipment is non-functional or is replaced.



Regular Council Meeting Minutes

Tuesday, October 18, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

This meeting was held in person with remote attendees present.

1. CALL TO ORDER

Mayor Pro Tem Maddock called to order the Regular Council Meeting at 6:30 P.M.

1.A. The **invocation** was given by Council Member Schwarz

1.B. **Pledge of Allegiance**

1.C. **PRESENT**

Council Member Andy Carey
Council Member Justin Crawford
Mayor Pro Tem Paul Maddock
Council Member David Schwarz

ABSENT

Mayor Bob Buesinger
Council Member Mike Gordy

Also present were: City Administrator Blevins, Assistant City Secretary Stephens, City Clerk Ray, City Engineer Him, City Engineer Vasquez, City Attorney Bounds* and Attorney Ramsey, Olson & Olson, Spring Valley Police Chief Schulze, Spring Valley Police Sergeant Menchaca, Village Fire Chief Foster, and Fire Commissioner Presswood.

*Present remotely

2. CITIZEN'S COMMENTS

Bill Bristow, 1233 Pine Chase Drive, asked the Council to address the drainage easement at 1209 Pine Chase Drive. He stated that he is concerned about his house flooding if this area does not drain properly.

3. DISCUSSION AND POSSIBLE ACTION

3.A. **Discussion and Possible Approval of a Proclamation recognizing Domestic Violence Awareness Month**

Motion made by Council Member Schwarz, Seconded by Council Member Carey.

Mayor Pro Tem Maddock introduced State Representative Lacey Hull. Representative Hull said that she looks forward to continuing her work on domestic abuse awareness and prevention in the coming legislative session as well as other crime issues. She said she serves on the Health and Human Service Committee and the Insurance Committee and enjoys working on the issues that affect day to day lives of citizens.

Voting Yea: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 4-0.

4. REPORTS TO COUNCIL

4.A. Police Report

Sergeant Menchaca said that in September there were 210 calls for service, 117 business checks, 49 public relations, and 12 traffic stops. He stated that Spring Valley Police Officers stopped an 18-year-old male who matched the description of an individual of interest who confessed to illegally entering vehicles.

Sergeant Menchaca stated that the Flock license plate reader cameras were utilized in a mail theft case. He stated that the vehicle license plate was captured and the photo on the registered owner's ID matched the video provided by the bank where the check was cashed. Sergeant Menchaca said that this individual has a criminal history for similar offenses.

Sergeant Menchaca said opportunistic criminals look for unlocked vehicles where they can easily get cash and valuables that can be sold.

4.B. Building Official Report

Administrator Blevins said in September there were various plan reviews, two (2) generator permits, and three (3) new construction projects. She said that one (1) red tag was issued for overgrown grass.

4.C. Engineer Report

Engineer Vasquez said that there was new infrastructure installed at **12 Pine Creek Lane** and the asphalt patch will need to be rebuilt.

Engineer Vasquez stated that there is a scheduled meeting on Monday with representatives of the **City of Houston Public Works** to coordinate direct contacts and operating procedures.

Engineer Him said the Interlocal Agreement for the **Wirt Road Safety Project** is under review by the City of Houston. He also stated that he sent a follow-up email to Harris County, who informed him that they were reviewing the Interlocal Agreement.

Engineer Vasquez said that the City of Houston has not responded regarding the **Pine Chase Grove** water meter vault area improvements. Engineer Him said that the City of Houston should not be flushing the backflow preventer in this area. Administrator Blevins said that she will remind Inframark how to flush the area, and asked residents to call City Hall if the water is being improperly flushed.

4.D. Fire Commissioner's Report

Commissioner Presswood said that the protective film on the windows on the fire station overhead doors has been installed.

Mayor Pro Tem Maddock asked what should have been done to prevent the issues with the roof. Commissioner Presswood said that the architect was supposed to do an inspection after the first layer of roofing, but that was not done. Chief Foster said that the contract required a superintendent on site, but they did not coordinate properly. He also stated that the contractor was supposed to perform twice weekly inspections.

Mayor Pro Tem Maddock asked about staffing the third ambulance. Chief Foster said they get assistance from the City of Houston when all their vehicles are in use.

5. DISCUSSION AND POSSIBLE ACTION

5.A. Discussion and Possible Action to use part of the contingency account in the FYE 2023 Budget for the purchase of three (3) additional flock cameras

Motion made by Council Member Gordy, seconded by Council Member Schwarz

Administrator Blevins said that the approved 2023 Budget included the cost to rent three (3) Flock License Plate Reader Cameras. She stated that she did not realize at the time that the rental fees are annual and asked the Council if they would like to increase the budget item to include funds for three (3) additional camera rentals to be installed at Hickory Shadows Drive, Pine Creek Lane, and Friarcreek Lane. The funds can be transferred from the contingency budget item or the HVCEFFC revenue.

Voting Yea: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 4-0.

5.B. Discussion and possible approval of a property owner's request to waive the cost of installation of a sewer line for the new development of # 12 Pine Creek Lane

Motion made by Council Member Crawford, Seconded by Council Member Schwarz.

Brian Gaudet, **12 Pine Creek Lane**, said that he disagrees with the cost of the water and sewer line installation, but is more concerned with the way that the City

communicated during the process. He stated that he agreed for the water line to be installed but was billed for both the water and sewer line before he approved the sewer work. He said that the City set a precedent by asking for his approval but did not wait for approval on both utility lines.

Attorney Bounds said that he represents a water district, and the charges are in line with those assessed to Mr. Gaudet.

Engineer Him said that there are several factors that could affect the cost of infrastructure work at any time including the economy of scale and increases in construction rates.

The council discussed the eventual need for a sewer connection for the new development, the costs and municipal procedures as compared with industry standards, and the right of the City to direct a contractor to install utility lines. It was decided that the infrastructure had to be installed, and the cost is the responsibility of the developer and/or property owner.

Voting Nay: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion failed 0-4.

5.C. Discussion and Possible action regarding a letter from the Village Fire Department's Board of Commissioners dated October 5, 2022, related to Funding of Significant Incidents (emergency events).

Motion made by Council Member Schwarz, seconded by Council Member Carey

Attorney Bounds stated that the letter conflicts with the Interlocal Agreement which states that all cities must approve budget transfers. He said if a city does not approve the budget, then they have the option to leave the Interlocal Agreement. Attorney Bounds said if the commission is going to spend money outside of the approved amounts in the budget, then they need the participating city's approval.

Commissioner Presswood said that the letter is a result of the effects that the COVID pandemic had on the department's budget and the need to staff a second ambulance. He said if there is a potential of exceeding the budget then the commission will adjust for that at the next regularly scheduled meeting. Commissioner Presswood said this is for emergency situations.

City Attorney Bounds said that there are procedures for city councils to meet in declared emergency situations in order to approve fund expenditures.

Chief Foster said that the Fire Department historically has not had a contingency fund and in emergency spending situations waited for additional money from the participating cities through a budget amendment. He said that the attorney for the Fire Department issued a different opinion than the participating city's attorneys regarding the letter issued by Commissioner Presswood.

Attorney Bounds said that a contingency limit could be approved by the participating cities, but the Village Fire Department cannot transfer allocated funds on other budget items without approval. He added that the budget presented by the Fire Department does not show all revenue sources.

The council did not take action on agenda item 5.C.

5.D. Discussion and Possible Appointment of Cassandra Stephens as City Secretary

Motion made by Council Member Schwarz, seconded by Council Member Crawford

Voting Yea: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 4-0.

5.E. Administer Oath of Office for City Secretary

Assistant City Secretary Stephens took the oath of office as City Secretary.

The Council recessed for a reception in honor of City Secretary Stephens at 8:39 P.M. and reconvened at 8:45 P.M.

5.F. Discussion and Possible Approval for the City of Hilshire Village to become an ERCOT Corporate Member with a \$100.00 annual membership fee

Motion made by Council Member Carey, seconded by Council Member Crawford

Voting Yea: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 4-0.

5.G. Discussion of front yard obstructions

Council Member Crawford said that the ordinance from the Town of Trophy Club may be too simple but does not require definitions of open-air structures.

Council Member Schwarz stated that he did not want to create an ordinance that was too restrictive on outdoor living and therefore not family-friendly.

Mayor Pro Tem Maddock said that he thought the ordinance from the City of Hunters Creek Village looked good but might be too specific.

Administrator Blevins asked if an ordinance is passed can the City give the property owner notice of a timeframe to remove the items that would be in violation?

6. CLOSED EXECUTIVE SESSION: The Council did not convene into an Executive Session.

7. REPORTS TO COUNCIL

- 7.A. **Mayor Buesinger's Report:** No outstanding items to report.
- 7.B. **City Administrator's Report:** City Administrator Blevins said that the water line break caused by Verizon's right-of-way work on Ridgeley Drive was repaired.
- 7.C. **City Treasurer's Report:** City Administrator Blevins stated that there was fraudulent activity on an account that is rarely used, and the funds have been recovered.

8. CONSENT AGENDA

Motion made by Council Member Schwarz, Seconded by Council Member Carey.

- 8.A. Disbursements
- 8.B. Minutes From the Public Hearing and Special Council Meeting, September 19, 2022
- 8.C. Minutes From the Regular Council Meeting, September 20, 2022
- 8.D. Check Registers
- 8.E. 4th Quarter Investment Report

Voting Yea: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 4-0.

9. ADDITIONAL COUNCIL COMMENTS

Council Member Carey asked that a reminder be sent to the residents on Pine Creek Lane regarding loose dogs as he has received multiple notices from Pine Creek Lane citizens.

10. FUTURE AGENDA TOPICS

The Council would like to review a draft ordinance regarding playground equipment in residential front yards.

11. ANNOUNCEMENTS None

12. ADJOURNMENT

Motion made by Council Member Schwarz, seconded by Council Member Crawford.

Voting Yea: Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 4-0.

The meeting was adjourned at 9:06 P.M.

Paul Maddock, Mayor Pro Tem

ATTEST:

Cassie Stephens, City Secretary



Special Council Meeting Minutes

Monday, November 07, 2022 at 6:00 PM
8301 Westview Drive, Houston, Tx 77055

This meeting was held in person at City Hall, there were no remote attendees.

1. CALL TO ORDER

Mayor Pro Tem Maddock called to order the Special Council Meeting at 6:00 P.M.

1.A PRESENT

Council Member Mike Gordy
Council Member Justin Crawford
Council Member Andy Carey
Mayor Pro Tem Paul Maddock

ABSENT

Mayor Bob Buesinger
Council Member David Schwarz

Also Present Were: City Engineer Him, City Administrator Blevins and City Secretary Stephens.

2. CITIZEN COMMENTS

Alan Carpenter, Spring Valley Village, stated that the Village Fire Department Budget is managed by the Commissioners, not the Fire Chief. He said if there is an issue or questions about the Fire Department procedures those should be directed to the commissioner representing the City.

Bill Bristow, 1233 Pine Chase Drive, said that he is against the construction of the Wirt Road Sidewalk Project for fiscal and safety reasons.

3. DISCUSSION AND POSSIBLE ACTION

3.1 Discussion and possible approval of the Harris County Interlocal Agreement for the Wirt Road Safety Project.

Motion made by Council Member Crawford, Seconded by Council Member Gordy.

Engineer Him said that there is a deadline to submit the Interlocal Agreement in order to be considered at the November 29th Harris County Commissioners meeting. He stated that if the deadline is missed their next meeting is in December.

Engineer Him said that there were three (3) items in the Interlocal Agreement that Attorney Bounds raised regarding a definition of engineer, the responsibility of

maintenance, and that no additional funding shall be sought. He said that after a discussion with Attorney Bounds these items are not of great concern and can be explained within the context of the Agreement and typical right-of-way procedures. Engineer Him stated that if there are concerns from Harris County then further discussion and amendments can be implemented as necessary.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey

Voting Nay: Mayor Pro Tem Maddock

The motion carried 3-1.

4. **ADDITIONAL COUNCIL COMMENTS** None.

5. **ADJOURNMENT**

Motion made by Council Member Gordy, Seconded by Council Member Carey.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock

The motion carried 4-0.

The meeting was adjourned at 6:15 P.M.

Paul Maddock, Mayor Pro Tem

ATTEST:

Cassie Stephens, City Secretary

CITY OF HILSHIRE VILLAGE
Check Register
 For the Period From Oct 1, 2022 to Oct 31, 2022

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
8839	10/1/22	GFL Environmental	11114	6,799.59
8848	10/18/22	TML Intergovernmental R	11114	5,340.78
8849	10/18/22	Municipal Code Corporati	11114	225.00
8850	10/18/22	Amegy Bank	11114	103.86
8851	10/18/22	CARLOS MENCHACA	11114	200.00
8852	10/24/22	ADT	11114	633.05
8853	10/26/22	A T & T	11114	133.27
8854	10/26/22	AT&T U-verse	11114	385.94
8855	10/26/22	Cary M. Moran	11114	80.00
ACH 1 10-25-22	10/25/22	Ray, Lisa	11114	35.39
ACH 1 10-7-22	10/7/22	Village Fire Department	11114	22,107.81
ACH 10-15-22	10/15/22	Blevins, Susan N.	11114	3,295.62
ACH 10-25-22	10/24/22	Stephens, Cassandra L.	11114	203.86
ACH 10-31-22	10/31/22	Blevins, Susan N.	11114	3,295.62
ACH 10-7-22	10/7/22	Sprg. Valley GenFund- Pol	11114	50,736.75
ACH 2 10-7-22	10/7/22	Villages Mutual Insurance	11114	4,569.38
ACH1 10-15-22	10/15/22	Stephens, Cassandra L.	11114	1,838.30
ACH1 10-15-23	10/15/22	Ray, Lisa	11114	1,278.57
ACH1 10-31-22	10/31/22	Ray, Lisa	11114	1,449.15
ACH2 10-31-22	10/31/22	Stephens, Cassandra L.	11114	1,999.96
ELECTRONIC 10-	10/6/22	Cashier, Tx Workforce Co	11114	6.40
ELECTRONIC 10-	10/14/22	Internal Revenue Service	11114	2,242.87
ELECTRONIC 10-	10/24/22	A T & T	11114	390.08
ELECTRONIC 10-	10/31/22	Internal Revenue Service	11114	2,314.55
Total				<u>109,665.80</u>

CITY OF HILSHIRE VILLAGE - UTILITY FUND

Check Register

For the Period From Oct 1, 2022 to Oct 31, 2022

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
4233	10/24/22	A T & T	11012	403.35
4236	10/27/22	Catherine Wheeler	11012	2,965.25
4237	10/28/22	Inframark, LLC	11012	<u>2,000.00</u>
Total				<u><u>5,368.60</u></u>

MEMORANDUM

TO: Honorable Tom Jinks, Mayor, City of Hedwig Village
Honorable Jim Pappas, Mayor, City of Hunters Creek Village
Honorable Marcus Vajdos, Mayor, City of Spring Valley Village
Honorable Robert Buesinger, Mayor, City of Hilshire Village
Ron Presswood, Chair, VFD Board of Commissioners
Mr. Gary Schenk, President, Memorial Villages Water Authority

FROM: Trey Cantu, Chair, Villages Mutual Insurance Group

CC: Villages Mutual Insurance Group Board
Members' City/Board Secretaries

DATE: October 25, 2022

SUBJECT: VMIG Board Recommendation for Plan Year 2023 Insurance Carriers

The Board Members of the Villages Mutual Insurance Group ("VMIG") met on Thursday, October 20, 2022, to review and discuss the renewal proposal submitted by Blue Cross/Blue Shield ("BCBS"), as well as a renewal proposal from Superior Vision.

The renewal proposal from BCBS included the current (3) medical plans at a net 4% increase requiring ancillary bundle coverages (dental & life). The new contract with BCBS for Group Basic Life/ADD and Voluntary VB Life/ADD & LTD will replace Lincoln Financial Group. The new contract with BCBS for Group Dental will replace Guardian. The renewal proposal from Superior Vision (vision coverage), included no rate increases for Plan Year 2023. The Board accepted the renewal proposals from these providers.

The Board's recommendation for Plan Year 2023 is as follows:

Type of Insurance	Carrier
Medical	Blue Cross/Blue Shield
Dental	Blue Cross/Blue Shield
Vision	Superior Vision
Life/AD&D	Blue Cross/Blue Shield
Long-Term Disability	Blue Cross/Blue Shield
Supplemental Life	Blue Cross/Blue Shield

Please place the above-recommended types of insurance and carriers on your Council or Board Agendas as soon as possible in November for consideration and advise us in writing of your Council's or Board's action.

If you have any questions, please feel free to contact Katherine Stuart at Village Fire Department at (713)468-7941.



**A RESOLUTION OF
THE CITY OF HILSHIRE VILLAGE, TEXAS
RECOGNIZING THE VILLAGE FIRE DEPARTMENT**

* * * * *

WHEREAS, the Villages of Bunker Hill Village, Hedwig Village, Hilshire Village, Hunters Creek Village, Piney Point Village, and Spring Valley Village entered into an interlocal agreement on December 20, 1978 to establish a common municipal fire department to provide fire prevention, protection, suppression, investigation, and emergency ambulance service for the property and inhabitants of each city; and

WHEREAS, the City of Hilshire Village recognizes, appreciates, and honors the service of the men and women of the Village Fire Department; and

WHEREAS, the noble profession of firefighting and EMS services demands that they willingly put their lives on the line to help those in need,

WHEREAS, with the heroic efforts of these Village Fire Department Firefighters, the City of Hilshire Village acknowledges that fighting fires is a hazardous profession which requires physical strength, stamina, extensive training, courage, and selfless concern for the welfare of our citizens and their fellow firefighters; and

WHEREAS, for the physically and technically demanding jobs they tirelessly perform so we can live our lives, these employees are deserving of our unending gratitude and profound respect; and

WHEREAS, the department's employees deserve proper leadership, training, equipment and tools to do their jobs, along with competitive compensation, also recognizing that the taxpayers of the city demand and deserve proper accountability and fiscal prudence;

NOW THEREFORE, be it proclaimed by the Mayor, City Council and Citizens of the City of Hilshire Village, Texas, that the City does hereby recognize and support the Village Fire Department employees for their duty and dedication to the safety of our citizens; we hereby express our gratitude for their service and reaffirm our commitment to ensuring that they be properly managed, trained, equipped, and compensated.

Robert F. Buesinger, Mayor

Attest:

Cassandra Stephens, City Secretary

Resolution Number 2022-239

RESOLUTION # 2022-240

A RESOLUTION OF THE CITY OF HILSHIRE VILLAGE, TEXAS
DESIGNATING THE CITY OF HILSHIRE VILLAGE'S
COMMISSIONER TO THE VILLAGE FIRE DEPARTMENT BOARD
OF COMMISSIONERS

BE IT RESOLVED, by the Mayor and City Council of the City of Hilshire Village,
Texas, that _____ is hereby designated as the City's
Commissioner to the Village Fire Department Board of Commissioners.

PASSED AND ADOPTED by the City Council of the City of Hilshire Village, the 15th
of November 2022.

Robert F. Buesinger, Mayor

ATTEST:

Cassandra Stephens, City Secretary

