



Regular Council Meeting Agenda

Tuesday, July 19, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

The City Council of the City of Hilshire Village, Texas will meet on Tuesday, July 19, 2022 at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.

Social distancing is requested and face masks are recommended. Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing.

Join Zoom Meeting

<https://us06web.zoom.us/j/89944829203?pwd=VWFpc3YwSEUzR1FVbWxZVDdadVRmUT09>

Meeting ID: 899 4482 9203

Passcode: 197997

One tap mobile

+13462487799,,89944829203#,,,,*197997# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

Meeting ID: 899 4482 9203

Passcode: 197997

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO susan.blevins@hilshirevillagetexas.com

1. CALL TO ORDER

1.A. Invocation - Mayor Pro Tem Maddock

1.B. Pledge of Allegiance

1.C. Roll Call

2. CITIZEN'S COMMENTS

This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL

3.A. Police Report

3.B. Building Official Report

3.C. Engineer Report:
Engineer's Report:
8006 Anadell Street
1315 Friarcreek
1126 Guinea Drive
7907 Hilshire Green Drive
1210 Ridgeley Drive
Verizon/MCI metro Fiber Optic Cable
Wirt Road Safety Project/City of Houston Interlocal Agreement

3.D. Fire Commissioner Report

4. DISCUSSION AND POSSIBLE ACTION

4.A. Discussion and approval to allow for the proposed home construction at 1210 Ridgeley Drive to construct a walkway and brick retaining wall within a portion of the existing finger of the ravine by providing mitigation by earthen cut to offset the filled area.

4.B. Discussion and approval of a LED Replacement Agreement with CenterPoint Energy Houston Electric, LLC

5. REPORTS TO COUNCIL

5.A. Mayor Buesingers Report:
Meeting with Commissioner Ramsey - Wirt Road Safety Project
- Water - City of Houston - Spring Valley

5.B. City Administrator's Report: (City Administrator Blevins)
Complaint Log
Consent Agenda
HVCEFFC

5.C. City Treasurer's Report (City Administrator Blevins)
Quarterly Investment Report
Meeting with Council Member Crawford on Investments

6. **CONSENT AGENDA**

6.A. Approve Disbursements

6.B. Approve the Minutes from the Regular Council Meeting, June 21, 2022

6.C. Approve the Check Registers

6.D. Approve the Quarterly Investment Report

7. **CLOSED EXECUTIVE SESSION:** City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).

7.A. Discuss the appointment and duties of the Fire Commissioner

7.B. Discussion and Possible Action to appoint a Fire Commissioner

8. **ADDITIONAL COUNCIL COMMENTS**

9. **FUTURE AGENDA TOPICS**
FYE 2023 BUDGET

10. **ANNOUNCEMENTS**

11. **ADJOURNMENT**

NOTES:

*Agenda items may be considered in any order.

* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of council to discuss the agenda items above.

*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible July 15, 2022 at 3:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.

SPRING VALLEY POLICE DEPARTMENT

Calls - By Type

06\01\2022
thru 06\30\2022
Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
6	ACCIDENT	1
22	ALARM	5
23	AMBULANCE CALL	2
135	BUSINESS CHECK	195
56	DISTURBANCE	2
60	FIRE CALL	1
70	INFORMATION	2
71	INVESTIGATION	2
77	MENTAL HEALTH COMMITMENT	2
81	OPEN DOOR	2
86	PUBLIC RELATIONS	33
92	SERVICE CALL	1
103	SUSPICIOUS ACTIVITY	1
104	SUSPICIOUS PERSON	4
105	SUSPICIOUS VEHICLE	4
11	TRAFFIC STOP	5
111	VEHICLE BLOCKING ROADWAY	8
112	VEHICLE CHECK	2
Total		272

BUILDING REPORT SUMMARY

for the month of
June 2022

Plan Review: New Construction – 1315 Friarcreek
Drainage – 1315 Friarcreek
Garage Addition – 7919 Hilshire
Bathroom Remodel – 1015 Ridgeley
Fence – 1115 Glourie

Extended Permit Request: None

Permits:

Accessory Building	1
Drainage/Erosion Control	1
Electrical	2
Fence	1
Paving-Partial Driveway	1
Plumbing	1
Roofing	1
Tree Removal	2

Total: 10

Change of Occupancy Use:

- None

Inspections:

Pass	24
Fail	4
Consult	0
Canceled	5

Total: 33

Red Tag / Stop Work Orders Issued:

- 1226 Glourie Drive – debris & high grass

Building Finals / Certificates of Occupancy:

- None

Plan Review and Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	Tue 6/7/22	HV-22-060R	8315 Creekstone Cir	(Owner)	\$ 240.00	Roof
	Wed 6/8/22	HV-22-062	1015 Ridgeley Dr	Precision Repair & Remodeling	N/A	Plan Review - Bathroom Remodel
	Fri 6/10/22	HV-22-063F	1115 Glourie Dr	Texas Fence	\$ -	Plan Review - Fence
2	Fri 6/10/22	HV-22-064T	1309 Ridgeley	Santos Tree Service	\$ -	Tree Removal - Dead
3	Fri 6/10/22	HV-22-063F	1115 Glourie Dr	Texas Fence	\$ 175.00	Fence
4	Mon 6/13/22	HV-22-065V	1111 Guinea Dr	Owner Sarah Barrasa	\$ 240.00	Paving - Partial Driveway Replacement
5	Tue 6/7/22	HV-22-061G	1119 Glourie Dr	Quality Generators	\$ 330.00	Electrical - Generator
	Fri 6/17/22	HV-22-066B	7919 Hilshire Green	Hubley Homes	\$ 288.86	Plan Review - Garage Addition
6	Tue 6/21/22	HV-22-068	1330 Glourie Drive	Hogue Landscape Services	\$ 25.00	Tree Removal - Hazard
7	Tue 6/21/22	HV-22-052E	1126 Guinea Drive	Standard Electric	\$ 455.00	Electric - New Construction w/T-Pole
8	Fri 6/24/22	HV-22-066B	7919 Hilshire Green	Hubley Homes	\$ 577.71	Garage Addition
	Mon 6/27/22	HV-22-071B	1315 Friarcreek	Built Green Custom Homes	\$ 4,224.10	Plan Review - New Construction
	Mon 6/27/22	HV-22-071D	1315 Friarcreek	Built Green Custom Homes	\$ 1,800.00	Plan Review - Drainage
9	Wed 6/29/22	HV-22-072P	1314 Ridgeley Drive	Clean Team Plumbing	\$ 180.00	Plumbing - Re-pipe
10	Mon 6/27/22	HV-21-078D	14 Pine Creek Ln	Steadfast Custom Homes	\$ 460.00	Drainage - New Construction

Inspection Log

Log #	Address	Permit #	Request Type	Pass or Fail	Date	Inspector
1	22-168 1131 Glourie Dr	HV-21-028E	Remodel Electrical Meter Release	Cancelled		
2	22-169 1131 Glourie Dr	HV-21-028M	Remodel HVAC Final	Cancelled		
3	22-170 1131 Glourie Dr	HV-21-028P	Remodel Plumbing Final	Cancelled		
4	22-171 1131 Glourie Dr	HV-21-028B	Remodel Building Final	Cancelled		
5	22-172 1 Pine Creek Ln	HV-22-006P	Remodel Plumbing Final	Pass	6/7/22	BBG
6	22-173 1 Pine Creek Ln	HV-22-006M	Remodel HVAC Vent Hood & Final	Pass	6/7/22	BBG
7	22-174 1 Pine Creek Ln	HV-22-006E	Remodel Electrical Final	Pass	6/7/22	BBG
8	22-175 1 Pine Creek Ln	HV-22-006B	Remodel Building Final	Pass	6/7/22	BBG
9	22-176 7915 S Villa Circle	HV-21-080SP	Swimming Pool Final	Fail	6/6/22	BBG
10	22-177 7915 S Villa Circle	HV-21-080SPP	Outdoor Kitchen Plumbing Final	Pass	6/6/22	BBG
11	22-178 7915 S Villa Circle	HV-21-080SPE	Outdoor Kitchen Electrical Final	Pass	6/6/22	BBG
12	22-179 7915 S Villa Circle	HV-21-105G	Generator Final	Pass	6/6/22	BBG
13	22-180 1220 Archley Dr	HV-22-037V	Parking Pad Form	Pass	6/6/22	Javier Vasquez
14	22-181 1226 Glourie Dr	None	Zoning Ordinance Violation	Fail - Violation Posted	6/9/22	BBG
15	22-182 7907 Hilshire Green	HV-21-045B	Driveway Layout	Pass	6/10/22	BBG
16	22-183 8315 Creekstone Cir	HV-22-060R	Roof Final	Pass	6/15/22	BBG
17	22-184 1111 Guinea Dr	HV-22-065V	Driveway Section Final	PASS	6/16/22	BBG
18	22-185 1220 Archley Dr	HV-22-037V	Parking Pad Final	PASS	6/16/22	BBG
19	22-186 1003 Ridgeley	HV-22-043B	Roof Final	FAIL	6/28/22	BBG
20	22-187 1210 Ridgeley Dr	HV-22-046DEMO-	Demo Final Gazebo	PASS	6/16/22	BBG
21	22-188 6 Hilshire Grove Ln	HV-22-050GE	Generator Final	FAIL	6/17/22	BBG
22	22-189 8002 Bromley Rd	HV-22-055AB	Pergola	PASS	6/17/22	BBG
23	22-190 1126 Guinea Drive	HV-22-052DEMO	Pre-Demo	PASS	6/20/22	BBG
24	22-190 1126 Guinea Drive	HV-22-052P	Plumbing- Sewer Disconnect	PASS	6/20/22	BBG
25	22-192 10 Pine Creek Ln	HV-22-029R	Roof Final	PASS	6/24/22	BBG
26	22-190 1126 Guinea Drive	HV-22-052DEMO	Pre-Demo	PASS	6/21/22	Javier Vasquez
27	22-194 12 Pine Creek	HV-22-018B	Wind Straps & Clips	PASS	6/23/22	BBG

Inspection Log

Log #	Address	Permit #	Request Type	Pass or Fail	Date	Inspector
28 22-195	7915 South Villa Circle	HV-21-080SP	Swimming Pool Final Reinspection	PASS	6/23/22	BBG
29 22-196	1126 Guinea Drive	HV-22-052E	T-Pole Inspection	PASS	6/28/22	BBG
30 22-197	7907 Hilshire Green	HV-21-045D	Cover Drainage Inspection	PASS Pending	6/29/22	Javier Vasquez
31 22-198	7919 Hilshire Green	HV-22-066B	Rebar Inspection	Cancelled		
32 22-199	1314 Ridgley Drive	HV-22-072P	Re-pipe	PASS	6/30/22	BBG
33 22-200	12 Pine Creek	HV-22-018B	Nail Pattern	PASS	7/1/22	BBG



July 15, 2022

Mayor and City Council
City of Hilshire Village
8301 Westview Drive
Houston, Texas 77055

Re: Engineer's Report for July 19, 2022 Council Meeting
HDR Job No. 10281855

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from June 17, 2022 to July 15, 2022.

1. On-Going Services (10336207):

a. 8006 Anadell Street –

- On July 15, 2022, HDR reviewed and returned a Pool Drainage As Built Plan for 8006 Anadell Street. HDR is currently awaiting resubmittal of the drainage plan to address minor comments.

b. 1315 Friarcreek Lane –

- On July 15, 2022, HDR reviewed and returned a Drainage Plan for 1315 Friarcreek Lane. HDR is currently awaiting resubmittal of the drainage plan to address minor comments.

c. 1126 Guinea Drive –

- On June 20, 2022, HDR performed a pre-demolition inspection for 1126 Guinea Drive. The inspection was passed with exceptions noted.

d. 7907 Hilshire Green Drive –

- On June 29, 2022, HDR performed a drainage cover inspection for 7907 Hilshire Green Drive. The inspection was passed with exceptions noted.

e. 1210 Ridgeley Drive –

- On June 14, 2022, HDR reviewed and returned comments for the Drainage Plan for 1210 Ridgeley Drive.

hdrinc.com 4828 Loop Central Drive, Suite 800
Houston, Texas 77081
T 713-622-9264 F 713-622-9265
Texas Registered Engineering Firm F-754

- On June 22, 2022, BEC Engineering provided a request to proceed with an option to provide earthen cut/fill mitigation for the ravine finger portion within the lot to allow for installation of a brick retaining wall.
 - On June 24, 2022, HDR provided a response to BEC Engineering that a request will need to be made to City Council to review and provide discussion and approval to allow for the proposed earthen cut/fill mitigation.
 - BEC Engineering will be providing information related to the proposed earthen cut/fill mitigation request and will be presenting to the City Council on July 19, 2022 to discuss the request details and seek approval to move forward with submittal of the proposed drainage improvements to include the earthen cut/fill mitigation.
- f. Verizon MCImetro Fiber Optic Cable –
- On July 15, 2022, HDR reviewed and returned to the City the Verizon/MCImetro Fiber Optic Cable Plans for the Verizon One Cell Node Tower at the intersection of Ridgeley Drive and Archley Drive (South). There are minor comments and revisions required on these plans, therefore, it must be revised and resubmitted for final review and approval by the City.
- g. Wirt Road Safety Project/City of Houston Interlocal Agreement –
- HDR has been coordinating with the City of Houston (COH) regarding the design and permitting requirements for the Wirt Road Safety Project Sidewalk Improvements.
 - On July 7, 2022, Mr. Patrick Nguyen (COH Division Manager in Transportation & Drainage Operation – TDO Branch) confirmed that although the COH is not participating financially on this project, an Interlocal Agreement (ILA) with the COH will still be required to outline responsibilities and contributions, since we will be working within their right-of-way.
 - On July 14, 2022, Mr. Nguyen (COH TDO) confirmed that the COH Planning and COH Multimodal Safety & Design Branch (MSD) will accept sidewalk design plans from City of Hilshire Village with partial right-of-way survey for the west side of Wirt Road, and Plan View only. The sidewalk design plans will be submitted through TDO Inter-Agency for review distribution and approval. The COH has requested that these requirements be documented and incorporated into the ILA.
 - The COH MSD is also recommending that we look at potential crosswalk locations and conduct survey at these locations in case sidewalks and ramps need to be added on the east side of Wirt Road. HDR will coordinate with the COH on the need for these crosswalks during the design of the project. HDR proposes to initially survey only the Wirt Road west right-of-way, and have an additional/supplemental task (if needed) to survey crossing streets per location if COH requires us to provide crosswalks/ramps at any of these locations.

- HDR is coordinating with Survey and Urban Forester Subconsultants to get their proposals revised accordingly. HDR will update the design level of effort and revise the Engineering Design Services Proposal, as well as the Draft COH ILA accordingly, for discussion and potential action in the August 16, 2022 Regular City Council Meeting.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM
Civil Engineer

cc: Files (10336207)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	Total Number of Incidents 2022			Life Threatening (LT) EMS Incidents					Life Threatening (LT) Fire Incidents						
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2022 Calls are:		Fire Alarms	% of Fire Calls
												Fire	EMS		
Bunker Hill Village	78	61	139	27	3:21	100%	5:48	100%	15	5:31	100%	56%	44%	38	49%
Hedwig Village	98	136	234	74	2:56	100%	2:58	100%	15	3:11	100%	42%	58%	41	42%
Hilshire Village	11	25	36	14	3:53	100%	5:19	100%	1	5:42	100%	31%	69%	5	0%
Hunters Creek Village	102	71	173	32	3:58	100%	5:26	100%	12	4:24	100%	59%	41%	42	41%
Piney Point Village	94	53	147	27	3:29	100%	4:50	100%	8	4:03	100%	64%	36%	49	52%
Spring Valley Village	103	106	209	52	2:53	100%	4:23	100%	16	4:26	100%	49%	51%	23	22%
Houston	49	0	49												
Totals	535	452	987	226	3:25	100%	4:47	100%	67	4:27	100%	54%	46%	198	34%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

VILLAGE FIRE DEPT. May BUDGETARY SUMMARY	BUDGET YEAR 22'	YEAR TO DATE	% USED	% BUDGET	MONTHLY EXPENSES May
CAPITAL:					
CONTINGENCY-PHYSICAL PLANT	40,000.00	0.00	0.00%	41.50%	0.00
MISC. TOOLS, EQUIP., & HOSE	75,000.00	2,924.66	3.90%	41.50%	2,924.66
PROTECTIVE GEAR	26,000.00	5,618.81	21.61%	41.50%	0.00
COMPUTER/ RADIO EQUIPMENT	89,400.00	11,813.90	13.21%	41.50%	0
TOTAL CAPITAL EXPENDITURES	230,400.00	20,357.37	8.84%	41.50%	2,924.66
PERSONNEL EXPENDITURES:					
SALARIES	4,261,343.00	1,771,421.97	41.57%	41.50%	369,055.61
457 PLAN CONTRIBUTION	84,227.00	35,094.60	41.67%	41.50%	7,018.92
SALARIES - OVERTIME	110,000.00	194,475.01	176.80%	41.50%	59,787.65
PROF. CERTIFICATION PAY	50,000.00	22,125.55	44.25%	41.50%	4,237.36
FICA TAX	344,676.00	148,406.41	43.06%	41.50%	32,288.66
DISABILITY INSURANCE	26,000.00	10,857.15	41.76%	41.50%	2,155.39
EMPLOYEE RETIREMENT	324,599.00	138,216.58	42.58%	41.50%	28,410.89
HOSPITALIZATION INSURANCE	941,760.00	358,923.92	38.11%	41.50%	70,879.30
MEAL ALLOWANCES	35,000.00	12,180.00	34.80%	41.50%	2,916.00
WORKMENS' COMP. INSURANCE	40,084.00	15,306.58	38.19%	41.50%	0.00
TOTAL PERSONNEL EXPENDITURES	6,217,689.00	2,707,007.77	43.54%	41.50%	576,749.78
OPERATIONAL EXPENDITURES:					
AMBULANCE MEDICAL SUPPLIES	62,000.00	23,905.53	38.56%	41.50%	2,879.61
BLDG. SUPPLIES & MAINTENANCE	45,000.00	34,749.91	77.22%	41.50%	10,341.81
EMERGENCY CONTINGENCY	20,000.00	12,511.00	62.56%	41.50%	0.00
DUES/SUBSCRIPTIONS/MANUALS	8,000.00	1,515.50	18.94%	41.50%	0.00
FIRE PREVENTION/PUBLIC RELATIONS	15,000.00	4,330.06	28.87%	41.50%	0.00
GAS & OIL	45,000.00	52,938.80	117.64%	41.50%	3,390.03
INSURANCE - CASUALTY	49,066.00	47,632.12	97.08%	41.50%	6,286.99
MAINTENANCE OF EQUIPMENT:	179,000.00	100,000.57	55.87%	41.50%	11,018.09
MISCELLANEOUS EXPENDITURES:	7,200.00	-1,062.78	-14.76%	41.50%	983.43
POSTAGE/PRINTING/STATIONERY:	128,200.00	50,827.53	39.65%	41.50%	6,924.99
PROFESSIONAL SERVICES:	126,150.00	65,169.27	51.66%	41.50%	13,183.74
PUBLIC UTILITIES	65,000.00	29,139.97	44.83%	41.50%	5,368.71
RENT	10.00	10.00	100.00%	41.50%	0.00
STATE CERTIFICATION FEES	6,000.00	687.17	11.45%	41.50%	600.00
TRAINING PROGRAMS	33,000.00	9,808.01	29.72%	41.50%	4,440.18
EMS	17,000.00	10,084.00	0.00%	41.50%	0.00
UNIFORMS	20,000.00	9,232.22	46.16%	41.50%	353.14
TOTAL OPERATIONAL EXPENDITURES	825,626.00	451,478.88	54.68%	41.50%	65,770.72
GRAND TOTAL	\$7,273,715.00	\$3,178,844.02	43.70%	41.50%	\$645,445.16
	0				Over budget by 2.19%
CAPITAL REPLACEMENT FUND	180,000.00				
FACILITY FUND	0.00				
TOTAL BUDGET FOR 2022	\$7,453,715.00	\$0.00			

8.3

On Thu, Jul 14, 2022 at 11:32 AM Robert Byrne <rbyrne56@icloud.com> wrote:
Susan,

The installation of the fire hydrant Storz adapters is now complete throughout the city.

The attachments are items that I believe you and the council should be aware of related to the adapters. One is a picture of the tool 'Storz Spanner' needed by Inframark while removing and replacing these caps on our hydrants and the PDF related to the issues around the Hydrants, Storz Adapters and related issues.

The Chief is being copied so he is informed since it is related to VFD services and is asked to comment if needed.

Thank you,

Robert

From: David Foster <foster@villagefire.org>
Sent: Thursday, July 14, 2022 11:40 AM
To: Robert Byrne <rbyrne56@icloud.com>
Cc: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Subject: Re: Council Packet for Meeting July 19, 2022

All I can say is, this project will have a huge impact in our response to fires within the City of Hilshire Village. You are the only City in the area, including Houston, that have these adapters installed. We, the fire department, must attach these adapters before we can attach our large diameter hose to the hydrant. With our limited staffing, this saves us significant time in our initial fire attack.

As the Fire Chief, I thank Robert Byrne and the City of Hilshire for initiating and then completing this project.

David Foster
Fire Chief
Village Fire Department



Fire Hydrant Storz Adapters

July 14, 2022

General Information:

1. These dramatically decrease the amount of time it takes to attach a fire hose to the hydrant. It replaces the VFD adapter they have to install prior to attaching their hose and supplying water to the pumper truck.
2. There are two brands of Storz adapters installed on our hydrants, one is Fyrelane and the other Harrington. They both operate the same with caps that are removed and replaced the same.
3. The VFD is professionally skilled with the operation of these adapters.

Important Notes:

1. Most ever hydrant in our city is in need of maintenance for a variety of reasons, mostly for proper prep work and being repainted. City council has approved this maintenance to occur after the adapters were installed. A new color for all hydrants has previously been approved with help from the Fire Marshall.
2. **No part** of the Storz adapter should be painted. All parts are designed to provide function without paint. This includes some with the connecting cable that has built in reflectors for better recognition at night.
3. Our city's service provider for checking water chemical residual contents must have the proper tool for removing the adapter cap to avoid damaging the device. This tool is called a 'Storz Spanner'. The ears that project from the cap are for the tool to connect to while removing or replacing it. The ears are **not designed** to support any other way of loosening or tightening the cap. When replacing the cap only 4 light taps with the proper tool are needed to sufficiently secure the cap.
4. During installation of the adapters it was noticed several of the smaller traditional threaded caps on the hydrants were very loose and incorrectly tightened. There is a risk with a cap that is easily removed by hand. This allows the hydrant to be susceptible to vandalism or having foreign objects placed in them which interferes with their performance supplying water. Our city's service provider, as described in 3 above must retighten the caps properly. **The cap must be snug (unable to be removed by hand)** and not overtightened after every use of the hydrant for any reason.
5. If a hydrant ever needs to be removed the city needs to **properly remove** the adapter prior to the hydrant removal and save for reinstallation.



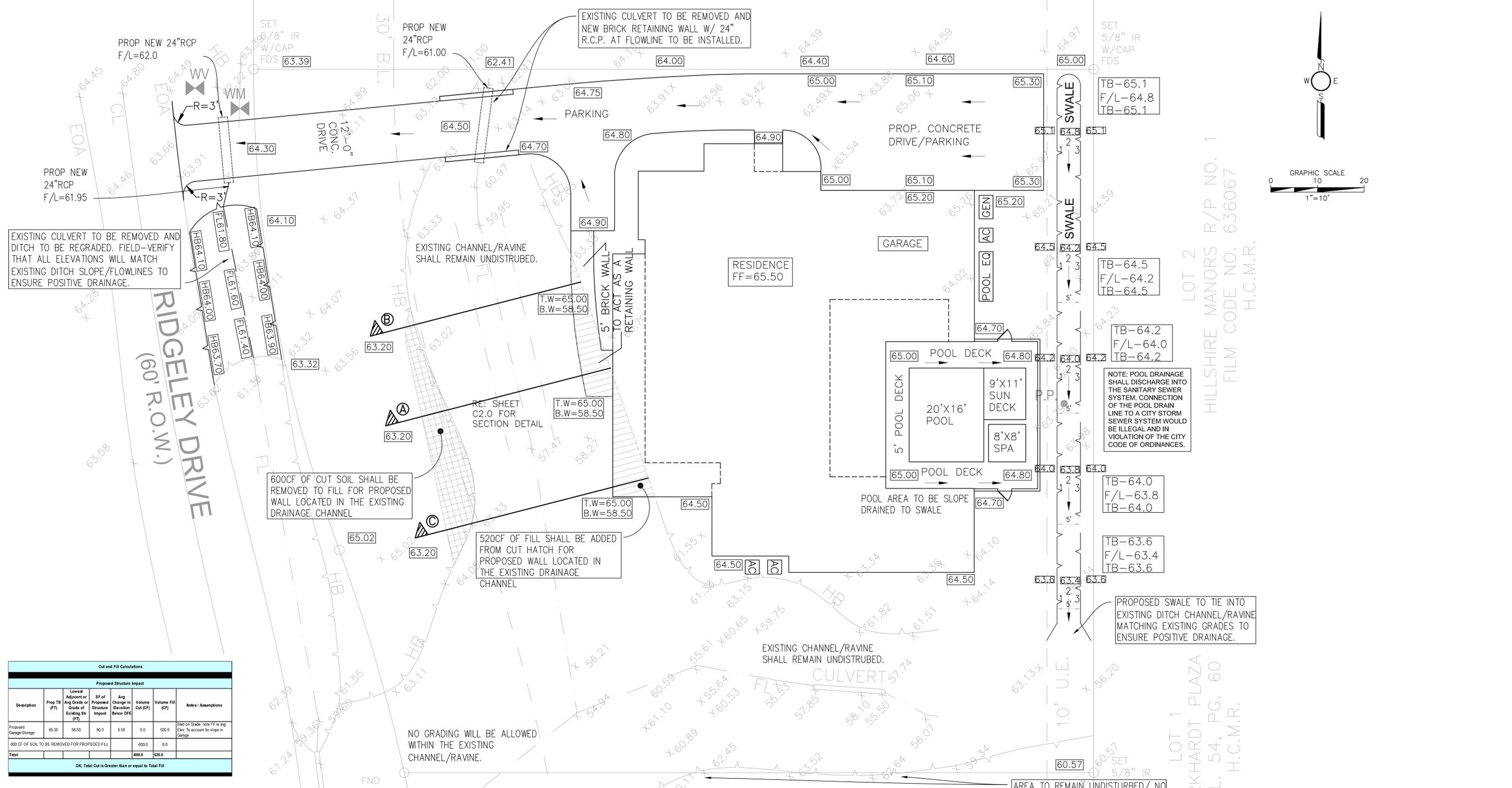
NO.	DATE	ISSUES/REVISIONS
0	07/15/2022	ISSUED FOR PERMIT

BEC ENGINEERS AND CONSULTANTS, LLC
 BEC ENGINEERS AND CONSULTANTS, LLC
 Suite 440 | Houston, TX 77042
 3200 Wilcrest Dr., Suite 440 | Houston, TX 77042
 PH: 281.460.2724 | TBP# REC-15-1724

ANDY SHACKOULS MCCOLLUM CUSTOM HOMES
 1210 RIDGELEY DRIVE
 HILLSHIRE VILLAGE, TX, 77055

REF # 22-1220-0001
 DRN AS CHK FA DES XB
DRAINAGE PLAN
 SHEET NO. **C1.0**

THIS DRAWING IS THE PROPERTY OF BEC ENGINEERS AND CONSULTANTS, LLC. REG # F-18690 AND MAY NOT BE REPRODUCED OR USED WITHOUT WRITTEN PERMISSION. ANY UNAUTHORIZED ALTERATION WILL VOID ANY AND ALL RESPONSIBILITY BY BEC, ITS EMPLOYEES AND REPRESENTATIVES.



Cut and Fill Calculations						
Proposed Structure Impact						
Description	Prop TB (PT)	Level of Adjacent or Avg Grade or Grade of Existing Str (FT)	SF of Proposed Change in Elevation Below DFE	Avg Volume Cut (CY)	Volume Fill (CY)	Notes / Assumptions
Proposed Garage/Storage	65.00	58.50	800	6.50	0.0	Slab on Grade, note FF in and Elev. To account for slope in Garage
400 CF OF SOIL TO BE REMOVED FOR PROPOSED FILL				-600.0	0.0	
Total				400.0	0.0	

OK, Total Cut is Greater than or equal to Total Fill

SCALE: 1"=10' ON 24X36

NOTE:
 AN ADDITIONAL NOTICE WILL BE PROVIDED IN THE FINAL REVIEW LETTER REGARDING ANY OVERAGE OF THE IMPERVIOUS MAXIMUM WILL RESULT IN REMOVAL OF IMPERVIOUS AREA TO MEET THE CITY REQUIREMENTS.

HOUSE & FLATWORK COVERAGE BEHIND BUILDING LINES	
SLAB=	5,497.0 sq.ft.
FLATWORK=	2,659.0 sq.ft.
POOL/EQ/AC/GENERATOR=	1,077.0 sq.ft.
TOTAL=	9,250.0 sq.ft.

LOT COVERAGE	
LOT=	20,122 sq.ft.
COVERAGE=	45.96 %

HOUSE & FLATWORK COVERAGE IN FRONT OF BUILDING LINES	
SLAB=	0 sq.ft.
FLATWORK=	551 sq.ft.
TOTAL=	551 sq.ft.

LOT COVERAGE	
LOT=	4,628.0 sq.ft.
COVERAGE=	11.91 %

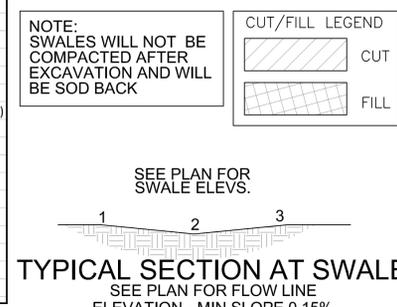
SECTION AT SWALE	
Cross sectional area:	1.5 sq ft
Wetted perimeter:	5 ft
Channel Length:	30 ft
Top flow line:	63.7 ft
Bottom flow line:	63.1 ft
SLOPE:	1.1 %
C = 0.6 * Ia + 0.2	0.4376 acres
TC = 10*A*0.1761 + 15	24.1 min
I = b/(d+tc)*e	3.83 inches/hour
area =	0.57 acres
Q = CIA =	0.95 CFS

Area of Lot	24750
Impervious Area	9801
% Coverage	39.60%

V = (K/n)*R^(2/3)*Sf*1/2	
Where	
K = 1.49	(English Units)
n = 0.03	(grass Earth channel)
R = 0.300	ft (area/wetted perimeter)
Sf = 0.0200	ft/ft (headloss/length)
therefore	
V = 3.15	ft/sec
Qswale(B) = V*A	
Qswale(B) = 4.72	CFS

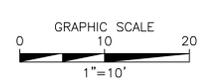
NOTE: each swale to convey half of drainage area
 2yr 0.95 CFS

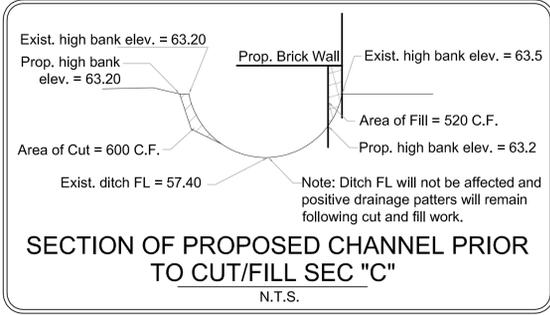
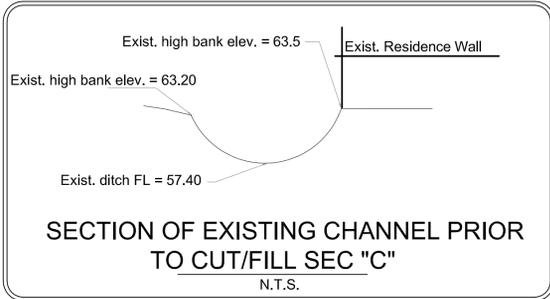
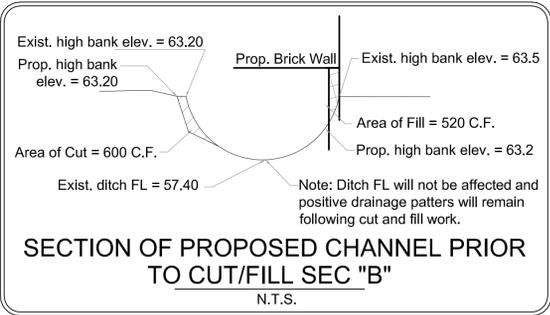
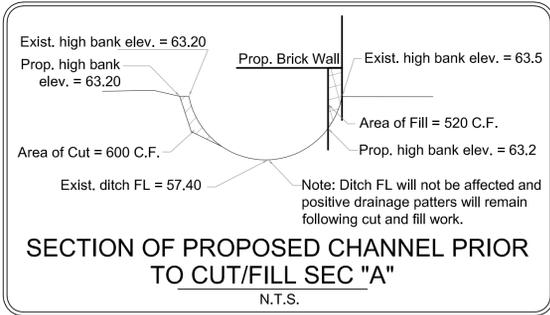
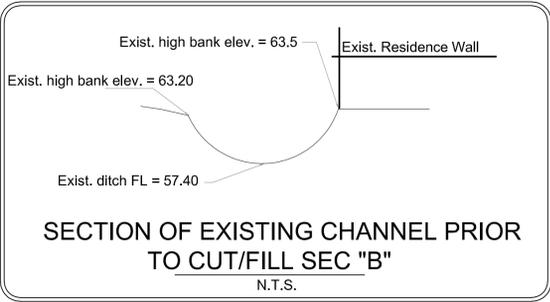
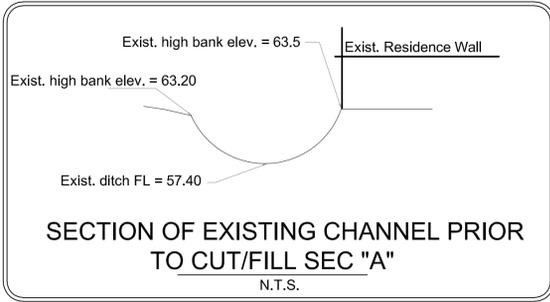
No fill shall be brought to site, no changes shall be made to existing grading or drainage plan (as-built), and there shall be no drainage impact to drainage channel properties. Contractor/builder shall be 100% liable for deviation from these requirements based on City Inspection.



LEGEND	
T/G	= TOP OF GRATE
F/L	= FLOW LINE
XX XX	= PROPOSED ELEVATION
X	= EXISTING ELEVATION
-	= SLOPE DIRECTION
☒	= 12" SQ. CATCH BASIN
FF	= FINISH FLOOR ELEVATION

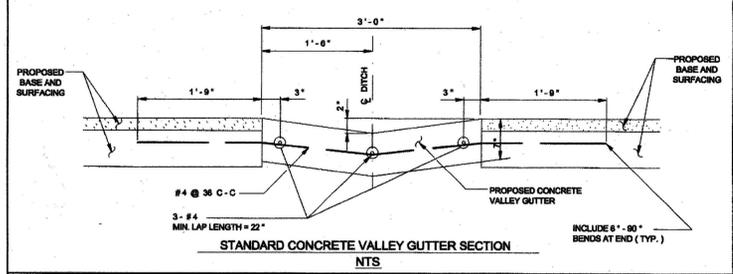
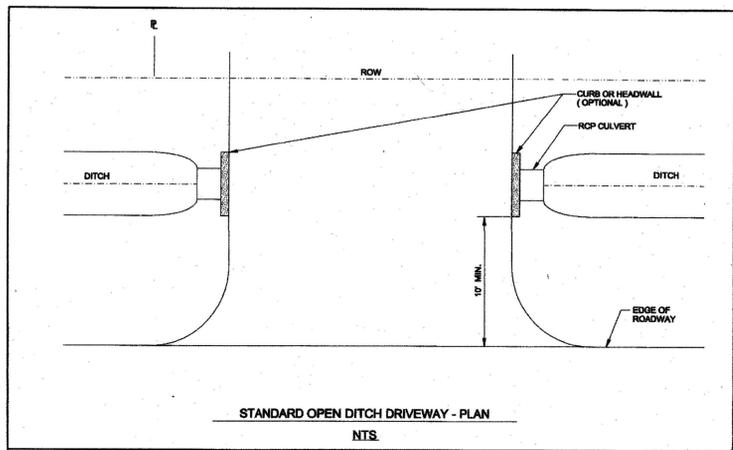
ELEVATION INFORMATION
 BM:
 FLOODPLAIN REFERENCE MARK NUMBER 210215 IS A HCFO BRASS DISK STAMPED 0210215 IN KEY MAP 451 W IN THE BUFFALO BAYOU WATERSHED NEAR STREAM W 140-00-00, ELEV = 68.31'.
 NAVD 1988, 2001 ADJ.
 TBM:
 BASE FLOOD INFORMATION:
 SUBJECT PROPERTY SCALES IN ZONE "X UNSHADED" AS PER FEMA MAP PANEL # 48201C0665 M (N.A.V.D. 1988, 2001 ADJUSTMENT)





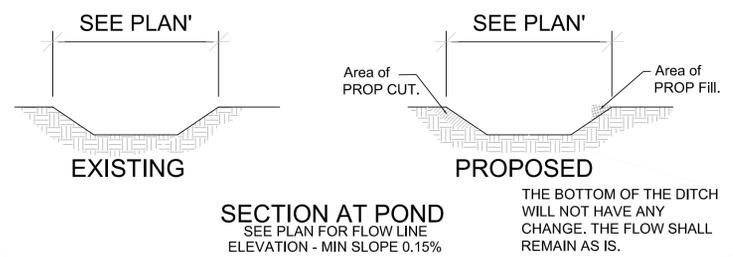
EXISTING DITCH:		PROPOSED DITCH:	
B1=	7 ft	B1=	7 ft
B2=	35.5 ft	B2=	35.5 ft
H=	5.7 ft	H=	5.7 ft
Length of Channel=	140 ft	Length of Channel=	140 ft
Cross Sectional Area		Cross Sectional Area	
$((B1+B2)/2)*H=$	121.13 ft ²	$((B1+B2)/2)*H=$	121.13 ft ²
$Q = (K/n)AR^{(2/3)}S^{(1/2)}$		$Q = (K/n)AR^{(2/3)}S^{(1/2)}$	
K=	1.49 (english units)	K=	1.49 (english units)
n=	0.045 (earthen channel)	n=	0.045 (earthen channel)
R=	9.69	R=	9.69
S=	0.0001	S=	0.0001
V=	1.50 f/s	V=	1.50 f/s
Q=	182.29 cfs	Q=	182.29 cfs
Q _{exist} =	182.29	Q _{prop} =	182.29 = Q _{exist} = 182.29
Volume =	16957.50 ft ³	Volume =	16957.50 ft ³

1. ALL EXCAVATED SOIL FROM THE FOUNDATION SHALL BE REMOVED FROM THE CONSTRUCTION SITE PRIOR TO THE START OF FRAMING AND MAY NOT BE USED AS FILL DIRT UNLESS SPECIFICALLY CALLED FOR ON PLANS.
2. CONSTRUCTION SITE IS TO MAINTAINED FREE OF ANY OPEN TRENCHES, PITS HOLES OR OTHER EXCAVATIONS THAT MAY HOLD WATER AND AT NO TIME MAY RUNOFF FROM CONSTRUCTION SITE TRAVERSE NEIGHBORING PROPERTY.
3. RUNOFF SHALL BE FILTERED TO PREVENT SAND, MUD AND DIRT OF ANY KIND FROM ENTERING CITY STORM DRAINAGE SYSTEM.
4. THE PROPERTY WILL BE REQUIRED TO CONTAIN AND CONVEY THEIR STORM DRAINAGE WITHIN THEIR LOT AND FROM THE BACK TO THE FRONT DITCH AT GLOURIE DRIVE. ELEVATIONS TO PROVIDED TO MEET THIS REQUIREMENT. A ROT BOARD INTO THE GROUND CAN BE PROVIDED ALONG THE FENCE LINE AND GRADE PROPERTY TO DRAIN ACCORDINGLY.
5. EXISTING DRAINAGE FROM OTHER PROPERTIES DRAINING INTO AND THROUGH THE LOT TO BE DEVELOPED OR RE-DEVELOPED SHALL BE MAINTAINED DURING AND AFTER CONSTRUCTION ACTIVITIES ARE COMPLETED.
6. PROPOSED LANDSCAPING/ PLANTING AREAS ALONG THE PROPERTY PERIMETER SHALL NOT IMPEDE THE STORM WATER FLOW INTO AND THROUGH SWALES OR STORM SEWER INLETS. NO RAISED FLOWER BEDS WILL BE ALLOWED ALONG THE PERIMETER OF THE PROPERTY. NO LANDSCAPING/ PLANTING WILL BE PERMITTED IN THE DRAINAGE SWALES.
7. PROPOSED OR EXISTING RAIN GUTTER DOWNSPOUTS SHALL NOT BE TIED INTO EXISTING OR PROPOSED UNDERGROUND STORM SEWER LINES THAT DRAIN DIRECTLY INTO THE CITY'S DITCHES ON THE FRONT AND/OR SIDE OF THE OWNER'S PROPERTY, NOR SHALL THEY BE EXTENDED TO TIE DIRECTLY INTO THE CITY'S DITCHES.
8. POSITIVE DRAINAGE TO A CITY DRAINAGE FACILITY MUST BE MAINTAINED AT ALL TIMES
9. NO ELEVATION CHANGES SHALL OCCUR AROUND AND WITHIN 3-FT OF THE PERIMETER OF THE PROPERTY WHICH COULD BECOME A PHYSICAL BARRIER FOR THE NATURAL FLOW OF WATER FROM ADJACENT PROPERTIES INTO THE PROPERTY BEING DEVELOPED OR REDEVELOPED.



1. REINFORCED CONCRETE PIPE (RCP) CULVERTS AND CONCRETE VALLEY GUTTER GRADES SHALL BE SET BY CITY ENGINEER. PROFILE SHOWING THE PROPOSED AND EXISTING DITCH FLOW LINE WILL BE REQUIRED WHERE CONCRETE VALLEY GUTTERS ARE TO BE CONSTRUCTED IN LIEU OF CULVERTS.
2. CULVERT SIZE WILL BE APPROVED BY CITY ENGINEER WITH 24" DIAMETER MINIMUM.
3. SPACING OF TYPE "D" OR "D-1" INLETS SHALL BE DETERMINED BY CITY ENGINEER. SEE DRAWING NO. 02832-07 FOR TYPE "D" OR DRAWING NO. 02832-08 FOR TYPE "D-1".
4. DRIVEWAY MAY BE CONCRETE, ASPHALT OR ANY OTHER MATERIAL WHICH WILL NOT PERMIT WIND OR WATERBORNE EROSION.
5. A 3- FOOT CONCRETE VALLEY GUTTER SECTION SHALL BE CONSTRUCTED THROUGH THE PROPOSED DRIVEWAY WHERE THE CITY ENGINEER DETERMINES THE INSTALLATION OF DITCH CULVERTS TO BE IMPRACTICAL DUE TO INSUFFICIENT DEPTH. THE VALLEY GUTTER SECTION WILL BE CONSTRUCTED OF 5- 1/2 SACK CEMENT PER CUBIC YARD OF CONCRETE.

CITY OF HOUSTON
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING
DRIVEWAYS WITH CULVERTS OR VALLEY GUTTERS ON OPEN DITCH TYPE STREETS
(NOT TO SCALE)
APPROVED BY: [Signature]
CITY ENGINEER
DIRECTOR OF PUBLIC WORKS AND ENGINEERING
EFF DATE: OCT-01-2009 DWG NO: 02754-02



NO	DATE	ISSUES/REVISIONS
0	07/15/2022	ISSUED FOR PERMIT

BEC ENGINEERS AND CONSULTANTS, LLC
3200 Wilcrest Dr., Suite 440 | Houston, TX 77042
PH: 281-410-2724 | FAX: 281-410-2724
REG # F-18680

ANDY SHACKOULS
MCCOLLUM CUSTOM HOMES
1210 RIDGELEY DRIVE
HILLSHIRE VILLAGE, TX, 77055

REF #: 22-1220-0001
DRN: AS CHK: FA DES: XB
STANDARD NOTES AND DETAIL
SHEET NO. C2.0

From: Pindell, Angela M <Angela.Pindell@centerpointenergy.com>
Sent: Monday, June 27, 2022 3:24 PM
To: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Subject: RE: [External Email] street lights

Hi Susan,

Please see attached LED agreement letter. There is no upfront cost for the conversion, however CenterPoint may request recovery of the expenses associated with converting the lights to LED through either a distribution capital recovery factor application under Public Utility Commission of Texas Substantive Rule 25.243 or other rate proceeding. The exact method and duration for the recovery has not been determined, so I am unable to provide the future cost. Typically, it is a small charge applied to every customer's bill for a defined time-period. Once the costs are collected, the charge is removed.

If you would like to proceed, please sign and return the attached agreement.

Thanks,

Angie

LED STREET LIGHT INSTALLATION AGREEMENT

This LED Street Light Installation Agreement is entered into by and between CenterPoint Energy Houston Electric, LLC (“CenterPoint” or the “Company”) and the City of Hilshire Village (“Customer”) (collectively, the “Signatories”).

1. CenterPoint will procure and install LED luminaires and new photoelectric relays for all street lights within the City for which replacements satisfactory to the Customer and CenterPoint are commercially available (hereinafter the “Project”). A current list of satisfactory and commercially available LED luminaire replacements for existing mercury vapor, high pressure sodium, and metal halide street lights is set forth in section 6.1.1.1.6 of CenterPoint’s Tariff for Retail Delivery Service (the “Tariff”).
2. The Project shall commence within twelve months of the effective date of this agreement and shall be complete no later than one year after commencement. The Company reserves the right to change that completion date depending on the demand for LED luminaires by other retail customers to ensure an efficient and non-discriminatory deployment of LED luminaires throughout the Company’s service territory. After commencement of the Project, all new streetlights installations within the City will consist of LED luminaires satisfactory to the Customer and CenterPoint that are commercially available, unless otherwise agreed to in writing by CenterPoint and the Customer.
3. The Customer acknowledges that the Company’s ability to commence and complete the Project on the timeline set forth in paragraph 2 above is dependent upon factors such as workforce availability and vendor production constraints which could affect the commencement and completion dates. The Company will notify the Customer upon the occurrence of any event that will affect the commencement and completion dates.
4. The Customer acknowledges that CenterPoint may request recovery of the capital (including a reasonable return) and expenses associated with the Project through either a distribution capital recovery factor application under Public Utility Commission of Texas Substantive Rule 25.243 or other rate proceeding. The Customer agrees that the Project is prudent, reasonable and necessary and acknowledges that CenterPoint may request recovery by CenterPoint of all used and useful capital (including a reasonable return) and the reasonable and necessary expenses associated with the Project.
5. During the Project period, CenterPoint will work in good faith with vendors to identify satisfactory LED replacement luminaires for those street light luminaires within the City that are not currently part of the Project. As the Company and the Customer agree on additional LED replacement luminaires, the Company will seek regulatory approval of rates for those street lights not currently part of the Project, if different than the rates described in the Company’s Tariff, and following regulatory approval, if needed, will add those street lights to the Project.
6. The Signatories agree that this agreement may be executed in multiple counterparts.
7. This agreement is effective on the date it is signed by all parties.

CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC

By: _____
Name: _____
Title: _____
Date: _____

CITY OF HILSHIRE VILLAGE

By: _____
Name: _____
Title: _____
Date: _____

The full version of CenterPoint Tariff Book can be found at <https://www.centerpointenergy.com/en-us/Documents/RatesandTariffs/HoustonElectric/CNP-Retail-Del-Tariff-Book-HOU.pdf>

I have attached what I believe to be relevant information

CenterPoint Energy Houston Electric, LLC
 Applicable: Entire Service Area

CNP 8020

6.1.1.1.6 LIGHTING SERVICES
 (Street Lighting and Miscellaneous Lighting Services)

STREET LIGHTING SERVICE

AVAILABILITY

Street lighting service is available to cities, governmental agencies, real estate developers and other groups (herein referred to as Retail Customers) requesting the installation of Company-owned and maintained street lighting systems along public streets, roadways or other public access areas in accordance with Section 6.1.2.2, Construction Services, in this Tariff. Street lighting service is not applicable to privately-owned street lighting systems. Privately-owned street lighting systems may be eligible for Delivery Service under the Company's applicable rate schedule for Secondary or Primary Service.

TYPE OF SERVICE

Street lighting service consists of the installation of Company-owned street lights, fixtures, luminaires and lamps (collectively, Lamps) and (if requested by Retail Customer) ornamental standards along public streets, roadways or other public access areas in accordance with section 6 of the Company's Construction Services Policy in Section 6.1.2.2 of this Tariff, as well as the delivery of Electric Power and Energy at Company's standard Secondary Distribution Voltages to, and the maintenance and replacement of, such installations pursuant to the rates set forth in this Rate Schedule. If ornamental standards are not requested by Retail Customer, the Lamp installations will be mounted on the Company's existing distribution poles, if available, and served by overhead conductors.

Street lighting service will be provided at various voltages as determined by the Company. Delivery Service under this Rate Schedule is an Unmetered Service. Company will install, own and maintain the street lighting service installations provided hereunder. Company's street lighting service is built to NESC standards. At the request of Customer and at Company's discretion, Company may build to other standards, with Customer being responsible for any difference in cost. All street Lamps, including LED Lamps, will burn out and/or dim over time, and therefore the lumens delivered by a street Lamp will vary over time and will vary from Lamp to Lamp. Company will replace burned out street Lamps, and/or make maintenance repairs during regular working hours, at its own cost and expense and will generally have the lighting service restored within 72 hours after notification by the Retail Customer, but with no adjustment of payments hereunder due to outage or varying levels of lumens. Street Lamps furnished hereunder shall operate under normal conditions from approximately thirty minutes after sunset to approximately thirty minutes before sunrise every night in the year and the assumed total time of operations will be approximately four thousand (4,000) hours each year for each light furnished.

CenterPoint Energy Houston Electric, LLC

Applicable: Entire Service Area

CNP 8020

MONTHLY RATE**I. Transmission and Distribution Charges**

The monthly charges listed in the table below cover the provision of Delivery Service to street lighting systems requested by Retail Customer and installed by Company pursuant to this Rate Schedule, including the maintenance but excluding the installation of those systems. Charges for the installation of street lighting systems are governed by the Construction Services Policy in Section 6.1.2.2 of this Tariff.

In addition to the following monthly charges per Lamp, an additional \$0.89 per month will be charged for each Lamp with a break-away base if requested by Retail Customer and installed by Company.

Lamp Type		Schedule	Schedule	Schedule	Schedule	Schedule	Monthly
Initial Lumen	Watt (Bulb Only)	A*	B*	C*	D*	E*	KWH
Mercury Vapor							
22,600 Lumen	400	\$3.94	\$16.37	N.A.	\$11.46	\$10.19	150
7,800 Lumen	175	\$3.46	N.A.	N.A.	\$10.98	N.A.	69
4,200 Lumen	100	\$3.48	\$15.97	N.A.	\$11.00	N.A.	41
High Pressure Sodium Vapor							
50,000 Lumen	400	\$3.91	\$16.35	N.A.	\$11.43	\$10.16	160
28,000 Lumen	250	\$3.80	\$16.23	\$8.94	\$11.32	\$10.05	106
15,000 Lumen	150	\$3.69	\$16.13	\$8.83	\$11.21	\$9.94	58
9,500 Lumen	100	\$3.67	\$16.08	N.A.	\$11.19	\$9.93	38
6,000 Lumen	70	\$3.64	\$16.08	N.A.	\$11.16	N.A.	29
Metal Halide							
32,200 Lumen	400	\$4.94	N.A.	N.A.	\$17.25	\$14.11	159
19,475 Lumen	250	\$9.14	N.A.	N.A.	\$16.50	\$13.34	96
12,900 Lumen	175	\$7.22	N.A.	N.A.	\$14.67	\$12.52	70
7,900 Lumen	100	\$6.63	N.A.	N.A.	\$14.08	\$11.93	40
Light Emitting Diode (LED)							
15,100 Lumen	180	\$4.57	N.A.	N.A.	\$6.05	\$22.19	64
10,850 Lumen	115	\$4.20	\$16.66	\$19.23	\$11.74	\$10.73	38
7,900 Lumen	95	\$3.86	\$16.31	\$9.27	\$11.39	\$10.38	32
4,800 Lumen	45	\$3.47	\$15.93	N.A.	\$11.01	\$10.00	17
2,000 Lumen	20	\$3.47	N.A.	N.A.	\$11.01	N.A.	8

CenterPoint Energy Houston Electric, LLC
Applicable: Entire Service Area

CNP 8020

*** DESCRIPTION OF LIGHTING CONFIGURATIONS**

- Schedule A -one or more Lamps mounted on existing distribution poles and served by overhead conductors.
Schedule B -single Lamp mounted on ornamental standard and served by overhead conductors. Limited to existing installations.
Schedule C -twin Lamps mounted on ornamental standard and served by overhead conductors. Limited to existing installations.
Schedule D -single Lamp mounted on ornamental standard and served by underground conductors, or decorative residential streetlights.
Schedule E -twin Lamps mounted on ornamental standard and served by underground conductors.

- II. Transition Charge:** See Schedules TC2, TC3, SRC, and TC5
- III. Nuclear Decommissioning Charge:** See Rider NDC
- IV. Transmission Cost Recovery Factor:** See Rider TCRF
- V. Other Charges or Credits:**
- | | |
|--|----------------------|
| A. Municipal Account Franchise Credit
(see application and explanation below) | (\$0.001597) per kWh |
| B. Rate Case Expenses Surcharge | See Rider RCE |
| C. Energy Efficiency Cost Recovery Factor | See Rider EECRF |
| D. Accumulated Deferred Federal
Income Tax Credit | See Rider ADFIT |
| E. Distribution Cost Recovery Factor | See Rider DCRF |
| F. Unprotected Excess Deferred
Income Tax | See Rider UEDIT |

OTHER PROVISIONS

Municipal Account Franchise Credit. A credit equal to the amount of franchise fees included in the Transmission and Distribution Charges will be applied to municipal accounts receiving service within the incorporated limits of such municipality which imposes a municipal franchise fee upon the Company based on the kWh within that municipality and who have signed an appropriate Franchise Agreement.

CenterPoint Energy Houston Electric, LLC
Applicable: Entire Service Area

CNP 8020

LED Street Lamp Lumen Levels. By choosing an LED street lighting option, Retail Customer (1) acknowledges that there will be variances in lumen levels and energy consumption between individual LED Lamps and between an LED Lamp and the applicable lumen and watt levels for the Lamp set forth in the table above, and (2) agrees to not hold Company liable for any variations in LED Lamp performance.

The Initial Lumen and Watt levels shown in the table above for LED street lights reflect a target average lumen output and a target average wattage level and may not be representative of any particular LED Lamp.

The Monthly KWH level shown in the table above for LED street Lamps reflects a target average KWH level and may not be representative of any particular LED luminaire.

MISCELLANEOUS LIGHTING SERVICE

AVAILABILITY

Miscellaneous Lighting Service is available in areas designated by Company with suitable locations, where permission for installation has been granted by all affected parties, and where facilities of adequate capacity and suitable voltage are adjacent to the lighting fixture(s) to be served. All new fixtures installed by Company for the provision of Miscellaneous Lighting Service must be purchased from a third-party vendor and owned by the Retail Customer or the Retail Customer's REP ("Customer Owned Installation" or "Customer Owned Fixture"). All Customer Owned Fixtures must be approved by Company prior to installation and must conform to one of the lamp types described in the table below, except that metal halide and mercury vapor fixtures will no longer be approved by Company for installation as Customer Owned Fixtures. Existing Company owned fixtures will continue to be owned by the Company ("Company Owned Installation" or "Company Owned Fixture"). Miscellaneous Lighting Service consists of the delivery of electric power and energy to, and the installation and maintenance of lighting fixtures, as described herein. Retail Customer's electric power and energy must be provided by the Retail Customer's REP in accordance with Applicable Legal Authorities and the Company's Tariff.

TYPE OF SERVICE

Miscellaneous Lighting Service is provided as an Unmetered Service at Company's standard secondary distribution voltages to Customer Owned and Company Owned Fixtures which operate automatically every night from dusk to dawn. The Company will install, make electrical connection(s), and maintain the lighting fixture(s), whether Customer Owned or Company Owned.

Charges for services shall commence on the date that the electrical connection is made.

CenterPoint Energy Houston Electric, LLC

Applicable: Entire Service Area

CNP 8020

MONTHLY RATE**I. Transmission and Distribution Charges**

In addition to the installation charges described below for Customer Owned Fixtures, the following monthly charges apply to Miscellaneous Lighting Service.

- A. Only the T&D Charge below is applicable to Customer Owned Installations.
- B. The T&D Charge and the Fixture Charge below are applicable to Company Owned Installations. In addition to the T&D Charge and the Fixture Charge for each lamp type in the table below, an additional charge of \$2.16 per month is charged for a span of secondary which was installed exclusively for Miscellaneous Lighting Service and Retail Customer did not reimburse Company for construction cost (applies only to installations existing as of 1-1-2002).

<u>TYPE OF LAMP</u>	<u>T&D CHARGE</u>	<u>LUMEN RATING</u>	<u>TOTAL WATTAGE</u>	<u>FIXTURE CHARGE¹</u>	<u>MONTHLY KWH</u>
<u>Floodlighting/Directional Lighting</u>					
-	-				
High Pressure Sodium					
High Pressure Sodium (150 watts)	\$3.39	15,000	185	\$3.76	
High Pressure Sodium (250 watts)	\$4.12	28,000	315	\$4.49	
High Pressure Sodium (400 watts)	\$3.69	50,000	475	\$4.06	
High Pressure Sodium (1,000 watts)	\$6.94	140,000	1,100	N.A.	
Light Emitting Diode (LED)					
Light Emitting Diode (40 watts)	\$3.39	4,800	40	\$3.76	14
LED Alternative For 150W High Pressure Sodium					
Light Emitting Diode (70 watts)	\$4.12	7,900	70	\$4.49	24
LED Alternative For 250W High Pressure Sodium					
Light Emitting Diode (100 watts)	\$3.69	11,300	100	\$4.06	33
LED Alternative For 400W High Pressure Sodium					
Light Emitting Diode (175 watts)	\$6.94	15,100	175	N.A.	58
LED Alternative For 1,000W High Pressure Sodium					

CenterPoint Energy Houston Electric, LLC
 Applicable: Entire Service Area

CNP 8020

<u>TYPE OF LAMP</u>	<u>T&D CHARGE</u>	<u>LUMEN RATING</u>	<u>TOTAL WATTAGE</u>	<u>FIXTURE CHARGE¹</u>	<u>MONTHLY KWH</u>
Metal Halide					
Metal Halide (175w) (no new installations)	\$9.24	12,900	210	N/A	70
Metal Halide (250w) (no new installations)	\$17.08	19,475	294	N/A	98
Metal Halide (400 w) (no new installations)	\$6.96	32,200	476	N/A	159
Metal Halide (1,000w) (no new installations)	\$13.44	104,500	1,100	N/A	367
Roadway/General Lighting					
High Pressure Sodium (150 watts)	\$2.30	15,000	185	\$2.42	61
Light Emitting Diode (95 watts)	\$2.30	7,900	95	\$2.42	32
LED Alternative For 150W High Pressure Sodium					
Guard Lighting					
High Pressure Sodium (100 watts)	\$2.29	9,500	120	\$2.42	40
Light Emitting Diode (40 watts)	\$2.29	4,800	40	\$2.42	14
LED Alternative For 100W High Pressure Sodium					

¹ Applies only to Company Owned Fixtures that are Company-owned and installed prior to September 1, 2000.

II. Transition Charge: See Schedules TC2, TC3, SRC, and TC5

III. Nuclear Decommissioning Charge: See Rider NDC

IV. Transmission Cost Recovery Factor: See Rider TCRF

V. Other Charges or Credits:

A. Municipal Account Franchise Credit (see application and explanation below) (\$0.002372) per kWh

B. Rate Case Expenses Surcharge See Rider RCE

CenterPoint Energy Houston Electric, LLC

Applicable: Entire Service Area

CNP 8020

C. Energy Efficiency Cost Recovery Factor	See Rider EECRF
D. Accumulated Deferred Federal Income Tax Credit	See Rider ADFIT
E. Distribution Cost Recovery Factor	See Rider DCRF
F. Unprotected Excess Deferred Income Tax	See Rider UEDIT

OTHER PROVISIONS

Municipal Account Franchise Credit. A credit equal to the amount of franchise fees included in the Transmission and Distribution Charges will be applied to municipal accounts receiving service within the incorporated limits of such municipality which imposes a municipal franchise fee upon the Company based on the kWh within that municipality and who have signed an appropriate Franchise Agreement.

Acceptable Lamp Types for Installation. For Miscellaneous Lighting Service, the Company no longer installs Customer Owned Fixtures that use mercury vapor or metal halide lighting. Only Customer Owned Fixtures using high pressure sodium or LED lighting are accepted by Company for installation. Existing mercury vapor and metal halide installations (whether Customer Owned Installations or Company Owned Installations) will be converted to the appropriate high pressure sodium or LED equivalent from time to time during the normal course of maintenance when individual lamps burn out. Mercury vapor Guard Lighting installations with 7,800 lumen lamps will be converted to 9,500 lumen high pressure sodium, at no up-front cost to the Retail Customer.

LED Lumen Levels. By choosing an LED miscellaneous lighting option, Retail Customer (1) acknowledges that there will be variances in lumen levels and energy consumption between individual LED lamps and between the an LED Lamp and the applicable lumen and watt levels for the other lamp types set forth in the table above, and (2) agrees to not hold Company liable for any variations in LED Lamp performance.

INSTALLATION AND MAINTENANCE FOR CUSTOMER OWNED FIXTURES

Company will install and maintain the lighting fixture(s) served hereunder. For all Miscellaneous Lighting fixture installations except Guard Lighting fixtures, the Company will provide for each fixture the bulb and the photoelectric relay at the time of installation. Company will replace burned out lamps and make other maintenance repairs during Company's regular working hours at Company's expense, but with no adjustment of payments hereunder due to outage. Maintenance includes replacement of burned-out lamps (bulbs) and malfunctioning photoelectric relays.

CenterPoint Energy Houston Electric, LLC

Applicable: Entire Service Area

CNP 8020

Damages due to vandalism, storms, accidents or manufacturing defects are not included under maintenance. Generally, Company will make maintenance repairs under this tariff within 72 hours after notification by the Retail Customer or REP.

The Retail Customer will be charged a one-time fee per lighting fixture to cover the Company's standard installation as detailed below. Standard installation consists of installing the lighting fixture on an existing wooden distribution pole and connecting service supplied from an existing or new overhead secondary conductor on the pole as detailed below. Standard installations are made during normal Company business hours. The charges below include both the labor to install and eventually remove fixtures. Any additional construction and/or cost required to provide service will be at the Retail Customer's expense, for an additional charge. Any additional facilities so required will be owned, installed and maintained by the Company.

Retail Customer or REP must purchase/provide all lighting fixtures. Only un-metered lighting fixtures meeting Company Service Standards and specifications will be allowed under this tariff. The Retail Customer or REP will own the lighting fixture.

CenterPoint Energy Houston Electric, LLC

Applicable: Entire Service Area

CNP 8020

CUSTOMER OWNED FIXTURES STANDARD INSTALLATION FEES	One Light per Pole	Two Lights per Pole	Three Lights per Pole
Flood Light			
High Pressure Sodium			
Installations without secondary			
150w, 250w, 400w	\$325	\$350	\$405
1000w	\$370	\$450	\$550
Installations with 150 feet of secondary			
150w, 250w, 400w	\$425	\$450	\$505
1000w	\$470	\$550	\$655
Light Emitting Diode			
Installations without secondary			
40w, 100w, 180w	\$325	\$350	\$405
	\$370	\$450	\$550
Installations with 150 feet of secondary			
40w, 100w, 180w	\$425	\$450	\$505
	\$470	\$550	\$655
Guard Light			
Installations without secondary			
100w HPS	\$325	N/A	N/A
Installations with secondary			
100w HPS	\$365	N/A	N/A
Installations without secondary			
100w LED	\$325	N/A	N/A
Installations with secondary			
100w LED	\$365	N/A	N/A
Roadway Light			
Installations without secondary			
150w HPS	\$335	N/A	N/A
Installations with secondary			
150w HPS	\$375	N/A	N/A
Installations without secondary			
95w LED	\$335	N/A	N/A
Installations with secondary			
150w HPS 95w LED	\$375	N/A	N/A

INSTALLATION AND MAINTENANCE FOR COMPANY OWNED FIXTURES

Company Owned Fixtures were installed by the Company before September 1, 2000. Company will replace burned out lamps and make other maintenance repairs during Company's regular working hours at Company's expense, but with no adjustment of payments hereunder due to outage. Maintenance includes replacement of burned-out lamps (bulbs) and malfunctioning photoelectric relays, and damages due to vandalism, storms, accidents or manufacturing defects.

CenterPoint Energy Houston Electric, LLC

Applicable: Entire Service Area

CNP 8020

Generally, Company will make maintenance repairs under this tariff within 72 hours after notification by the Retail Customer or REP.

EXTRAORDINARY MAINTENANCE ACTIVITIES

For Customer Owned Fixtures, Company will charge Retail Customer an additional fee as detailed below for each occurrence of the extraordinary maintenance activities listed hereunder.

CUSTOMER OWNED FIXTURES EXTRAORDINARY MAINTENANCE FEE	
ACTIVITY	FEE
(1) Replace a vandalized shield (parts and labor)	\$125.00
(2) Make adjustments to the fixture (labor only)	\$125.00
(3) Replace a fixture (labor only)	\$125.00
(4) Relocate a fixture (labor only)	As Calculated

NOTICE

This Rate Schedule is subject to the Company's Tariff and Applicable Legal Authorities.

From: Scott Bounds <sbounds@olsonllp.com>
Sent: Tuesday, July 12, 2022 2:15 PM
To: Susan Blevins <susan.blevins@hilshirevillagetexas.com>
Cc: Tommy Ramsey <tramsey@olsonllp.com>
Subject: LED lights - centerpoint

Pearland

EXECUTIVE SUMMARY BACKGROUND The City has over 9,000 streetlights and the numbers are increasing each year due to development, City road construction projects and through citizen requests. The City requirements in the Engineering Design Criteria Manual (EDCM) sets a design spacing of approximately 200 feet between each streetlight, which includes lighting at intersections and at the end of cul-de-sacs. The distance is based upon a 35' cobra head high pressure sodium light. For several years CenterPoint Energy has been presenting the possibility for the City to convert from the current sodium high-pressure bulb streetlights to the Light Emitting Diode (LED) bulb streetlight heads that still maintain the current criteria for spacing. As indicated in the attached memo the City's reluctance was due to the potential for a capital recovery fee for costs associated with the conversion. The City elected to wait, it paid off, and as a result CenterPoint has developed a rate structure in the 2020 Tariff that now has a monthly cost for LED bulb significantly reducing the possibility of a capital recovery fee. With the tariff addressing the LED costs, which significantly decreases the risk, and after the presentation with CenterPoint indicating the total annual kilowatt-hour reduction will net a savings to the City for this conversion. **SCOPE OF CONTRACT/AGREEMENT** To convert the existing streetlights to LED bulbs, CenterPoint is requesting that the City enter into the agreement to begin the process to change out the existing sodium high-pressure bulbs with the new LED bulbs. The changeout would use the existing streetlight poles and just change out the bulb assembly. **BID AND AWARD SCHEDULE** Upon execution of the agreement CenterPoint would have 12 months to start the work and once started would have 12 months to complete the conversion of the streetlights.

HOUSTON EXPERIENCE:

<https://kinder.rice.edu/2016/03/23/whats-the-big-deal-about-houstons-new-street-lights>

CITY OF HILSHIRE VILLAGE
COMPLAINT FORM

Date Notified	Person Taking Call	Resident Reporting Problem	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
3/2/22	Susan Blevins	Brock Griffiths	Drainage issues in the right-of-way caused by hydrant flushing.	1324 Pine Chase Grove	Area was reported on 11/13/19 and addressed by DonMar Grading on 10/20/20.	Susan, Javier and Council Member Byrne met at the site. Inframark has changed their mode of flushing using a fire hydrant hose going out to street. City of Houston has been contacted and we are awaiting a meeting to discuss the area. The homeowners do not want the area fenced.	
3/29/22	Susan Blevins	Vimal Patel	Tree next door is dying, hazard	1200 Pine Chase	Unable to locate the tree in question by driving by. Will need more direction from the neighbor.	Susan located the tree. The new property owner has been notified and sent a list of recent companies who have obtained a permit in Hilshire. 7/14/22 Sent reminder to new homeowners about hazard tree.	
5/17/22	Susan Blevins	David Schwarz	Swimming pool is stagnant and attracting mosquitos.	1209 Archley Dr	Cassie sent an email to the property owner. This address has been vacant for years.	Property owner responded that he will schedule the cleaning. He said again that the house and pool will eventually be demolished. Owner reported the pool has been cleaned.	6/27/2022
5/28/22	Susan Blevins	Bob Buesinger	There is a fallen limb on the street.	1031 Ridgeley Dr	Fire department cleared the obstacle.	There is still debris in the yard, the homeowner will hire a contractor. The City hired a tree removal company working in the area to remove the branch.	6/28/2022
6/3/22	Cassie Stephens	Lisa Ferchau	Large dead tree in the neighbor's front yard.	7 Hickory Shadows	House is for sale, will contact the owner of record and realtor if needed.		
6/17/22			Car parked in front driveway making it difficult to backout	13 Pine Creek In	Found contractor and asked them to move the vehicle	Car moved	6/17/2022
6/29/22			Water has strange smell	7914 Hilshire Green	Emailed resident City of Houston's public notice	Susan also notified the city engineer who contacted city of Houston Patrick Nguyen and Veronica Davis.	
6/29/22			Water running at park	1003 Wirt Rd & others	Inframark flushing lines		6/29/2022
6/29/22			Water running at park	1003 Wirt Rd & others	Inframark flushing lines	Inframark turned off the water.	6/29/2022
6/30/22			Missed trash	1106 Guinea	Emailed GFLCS	Truck coming back to pick-up debris	6/30/2022
6/22/22	Susan	Brian Knust	Noticed reduction in water pressure, asked if it is part of the drought plan.	1254 Ridgeley	Susan responded that it might be because people are trying to water their lawns more, but will consult with the city engineer.		
7/5/22	Cassie Stephens	David Schwarz	Car stickers are not visible through tint.	1220 Archley		Will order external stickers next time.	7/7/2022
7/6/22	Lisa Ray	Yvonne Andrews	Her water has a smell and the lift station stinks.	7 Hilshire Oaks	Inframark technician dispatched to check the odor blocker at the lift station. No issues were found.	Homeowner had been away for a couple days and after running their faucets the algae smell dissipated.	7/6/2022



Regular Council Meeting Minutes

Tuesday, June 21, 2022, at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

This meeting was held in person at City Hall with remote attendees present.

1. CALL TO ORDER

1.A. **Invocation** was given by Council Member Gordy

1.B. **Pledge of Allegiance**

1.C. **PRESENT**

Mayor Bob Buesinger
Council Member Mike Gordy
Council Member Justin Crawford
Council Member Andy Carey
Mayor Pro Tem Paul Maddock
Council Member David Schwarz

Also Present Were: City Attorney Bounds, Spring Valley Captain Lane, City Engineer Him*, City Engineer Vasquez*, Village Fire Chief Foster, Village Fire Administrator Longoria, Fire Commissioner Byrne, Administrator Blevins, Assistant City Secretary Stephens, City Clerk Ray

2. CITIZEN'S COMMENTS: None

3. REPORTS TO COUNCIL

3.A. **Introduction of the new City Clerk, Lisa Ray to Council**

Mayor Buesinger introduced Lisa Ray, who came to Hilshire Village from West University where she was a permit clerk.

3.B. **Police Report:** Captain Lane said there were a total of 309 calls for service in the month of May including 139 business checks, 126 public relations. He also stated that 22 traffic citations were issued.

Captain Lane said that the (3) Flock **license plate reader cameras** have been installed and are operational. City Administrator Blevins said that she was pleased that the City had not received any complaints from any residents.

3.C. **Fire Commissioner's Report:** Commissioner Byrne said that the department advertised open positions for the staffing of the second ambulance. He said that the Chief suggested the posting list six (6) open positions to get a better response, though only three (3) candidates will be hired.

Commissioner Byrne said that on June 10th there was a report to the commissioners

about an outbreak of COVID on one of the shifts. He said staff overtime was needed to cover that shift.

Commissioner Byrne stated that on June 16th there was a power outage at the main building and the backup generator did not start. He said they called a third-party contractor to replace an electrical relay, and that the power outage was because of how hard the air conditioners were working. Commissioner Byrne stated that there is a second generator that services only the dispatch annex building which has been testing fine.

Commissioner Byrne said there was an apartment fire last week. Chief Foster said that there was a woman living alone who fell asleep and a candle initiated the fire. He said the resident had 2nd-degree burns. Chief Foster stated that there were 12 firefighters on duty that morning, normally there are only 10. He said it took the City of Houston 20 minutes to get to the scene.

- 3.D. Building Official's Report:** Administrator Blevins said that there were 17 permits and 17 inspections including the demolition of the non-conforming gazebo at 1210 Ridgeley Drive.
- 3.E. Engineer's Report:** Engineer Vasquez stated that the month of May was business as usual with drainage plan reviews and site inspections. He said that a meeting is being coordinated with the City of Houston regarding the water meters in the Pine Chase Grove cul-de-sac.

Engineer Him said that he is waiting on confirmation from the City of Houston on if the plan and profile are required, he has not received a response.

4. DISCUSSION AND POSSIBLE ACTION

- 4.A. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-232 approving the Village Fire Department's 2021 Intra-Budgetary Transfers to balance the deficit of \$120,822 and to approve the 2021 Audit**

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Gordy.

Council Member Gordy said that the City of Hilshire Village has the smallest commercial area of the Memorial Villages and relies mostly on property taxes. He said that he expected the overtime for the second ambulance but did not anticipate the 5% raise and the upcoming 7% increase in salary. Council Member Gordy said that he would like to see more data about the comparison of the salaries to justify these numbers.

Mayor Buesinger said that he would like to see benchmark data on how the department compares to others. He stated that he would also like to see the turnover rate.

Voting Yea: Council Member Gordy, Council Member Crawford, Council

Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

4.B. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-233 approving a Budget Amendment of \$515,846 for the Village Fire Department's 2022 Budget

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

Chief Foster said the 0.07% increase based on the Consumer Price Index became effective in January of this year.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

4.C. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-231 approving the Proposed 2023 Village Fire Department Budget in the amount of \$8,689,847.78 with Hilshire Village's 2023 Annual Assessment being \$260,695.42

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Carey.

Councilmember Gordy asked about the 7% increase for cost of living. Chief Foster said that the fire commissioners believed that the department missed the boat for cost of living for this year, so they recommended that there be a 12% cost of living increase in the 2023 Budget. He said the anticipated cost of living adjustment was going to be extreme and they decided to put some of the increase in the current budget to soften the blow.

Councilmember Gordy said that he doesn't know what the comparable numbers are. He said that with the internal city staff the revenue does not support cost of living adjustments.

Chief Foster said that there was a conversation about a survey performed eight (8) years ago that indicated the department was below average. He said that at the time the competition included the City of Houston, but now smaller departments are also seeking more fire medics. Chief Foster said recently they have had City of Houston applicants because of the increased benefits and salary the Village Fire Department offers.

Council Member Gordy asked if the department is catching up in competitiveness, evidenced by the number of applicants. Chief Foster said that he does not want the department to be offering the most benefits but wants to be around the 75% mark.

He said because they do their budgets so early it is hard to estimate the salary figures.

Councilmember Gordy said there is more than one way to attract an employee and asked about the new fire station as an enticer. Chief Foster said that they are still in the early phases of hiring since the station was just finished.

Chief Foster said that 13 years ago the department eliminated service credits and other benefits from the retiree services. He said if there was better health insurance for retirees than the older person, he has on staff could retire and then he could hire a new person for a reduction in cost for the budget.

Commissioner Byrne said the commission has been working on the 2023 Budget for a year, trying to predict the costs. He stated that he has been on the commission for seven (7) years and has watched as the budget gets reduced. He said he thinks they have been as responsible as they can be.

Councilmember Crawford asked about the reason for staff leaving. Chief Foster said that he had to let some go, others have been able to get promoted to other departments. Councilmember Crawford asked if the cost per living is distributed equally across all levels of responders. Chief Foster said yes, 7% based on their salary across the board, except for himself.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

4.D. Authorize the City Administrator to enter a one-year contract with Houston Community Newspapers & Media Group for publication advertisements

Motion made by Council Member Schwarz, Seconded by Mayor Pro Tem Maddock.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

4.E. Authorize City Administrator to purchase Express Vote Ballot Marking Device for Elections for a not to exceed amount of \$3,795.00 for equipment and warranty license and maintenance and support fees annually of \$167.50

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

- 4.F. Authorize approval of Ordinance Number 823-2022 of the City of Hilshire Village Code of Ordinance granting to CenterPoint Energy Resources Corp, DBA CenterPoint Energy Texas Gas Operations, the right, privilege and franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-way of the City of Hilshire Village, Texas for the transportation, delivery, sale and distribution of Natural Gas; containing other provisions relating to the foregoing subject; proving for severability and providing an effective date.**

Attorney Bounds said the advantage of the franchise agreement is that you get higher franchise fees.

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Carey.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

- 4.G. Authorization of Resolution # 2022-234 approving tax-exempt financing by the Hilshire Village Cultural Education Facilities Finance Corporation for the benefit of Providence Classical School, and related matters.**

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

Councilmember Crawford chairs the HVCEFFC and said that this will be 67% of the available funds. Attorney Bounds said the 10 million is the cap for this type of financing.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

- 4.H. Approval of the City of Hilshire Village Ordinance # 822-2022 approving utility billing due dates and fees**

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

City Administrator Blevins said that due to the mail service being extremely slow and elderly residents unable to manage on-line payments that she was recommending that the billing deadlines be tweaked to allow more time before letters and disconnect notices are issued.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

- 4.I. Approve salary increase of 5% for Assistant City Secretary to be effective immediately**

Motion made by Council Member Schwarz, Seconded by Mayor Pro Tem Maddock.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

5. REPORTS TO COUNCIL

- 5.A. Mayor Buesinger's Report:** Mayor Buesinger stated that a meeting has been scheduled with Commissioner Ramsey, Council Member Gordy, Council Member Carey, and himself for June 24th.

Council Member Schwarz asked that the idea of Harris County purchasing Lot 1 on Glourie to become a public park be discussed at this meeting with Commissioner Ramsey.

- 5.B. City Administrator's Report:** Administrator Blevins said that the City of Houston has announced that Stage 1 of the Drought Contingency Plan has been activated which includes voluntary alternating days for residential exterior water usage.

Administrator Blevins said that the variance for 7919 Hilshire Green was approved at the June 6th Board of Adjustment meeting.

- 5.C. City Treasurer's Report:** Administrator Blevins said there was fraudulent activity on the utility account. She said she has been working with Amegy bank to recover the funds. Administrator Blevins said that the city is entering into a positive pay program to prevent future fraud.

6. CONSENT AGENDA

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

- 6.A. Disbursements
- 6.B. Approve Minutes from the Regular Council Meeting of May 17, 2022
- 6.C. Check Registers

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

7. CLOSED EXECUTIVE SESSION: The Council convened into Executive Session as authorized by Texas Government Code **at 8:02 P.M.**

7.A. Discussion of the duties of the Fire Commissioner

7.B. Discussion and Possible Action to deliberate and consider any actions necessary on any items discussed in the Executive Session. NONE

The Council reconvened the Regular Council Meeting at 8:54 P.M.

8. ADDITIONAL COUNCIL COMMENTS

9. FUTURE AGENDA TOPICS:

Lighting: Council Member Schwarz suggested hiring consultants to prepare plans for comparison and direction.

Structures in front of the front building line

10. ANNOUNCEMENTS

11. ADJOURNMENT Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Gordy.

Voting Yea: Council Member Gordy, Council Member Crawford, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion carried 5-0.

The meeting was adjourned at 9:01 P.M.

Robert Buesinger, Mayor

ATTEST:

Susan Blevins, City Secretary

CITY OF HILSHIRE VILLAGE
Check Register
For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
06-01-22	6/1/22	Sprg.Valley GenFund- Pol	11114	46,511.84
06-01-22 1	6/1/22	Village Fire Department	11114	18,633.62
ACH 06-01-22 2	6/1/22	Villages Mutual Insurance	11114	1,775.00
8728	6/1/22	GFL Environmental	11114	6,799.59
8729	6/1/22	Hilshire Village Civic Clu	11114	170.00
8730	6/1/22	John Cooper	11114	130.00
8731	6/1/22	Hilshire Village Beautifica	11114	90.00
8732	6/1/22	Glennie Scott Allen	11114	20.00
8733	6/1/22	Willaim Swann	11114	20.00
8731V	6/1/22	Hilshire Village Beautifica	11114	-90.00
06-02-22	6/2/22	A T & T	11114	380.57
8734	6/6/22	Westview Landscaping Ini	11114	90.00
ACH 06-06-22	6/6/22	Texas Municipal Retireme	11114	1,767.98
8735	6/9/22	Sanchez Landscaping	11114	540.00
8736	6/9/22	Houston Chronicle	11114	320.94
ACH 06-15-22	6/15/22	Susan N. Blevins	11114	3,161.02
ACH1 06-15-22	6/15/22	Cassandra L. Stephens	11114	1,771.05
ACH2 05-15-22	6/15/22	Lisa Ray	11114	487.41
ELECTRONIC 06-	6/20/22	State Comptroller	11114	1,154.40
8737	6/21/22	Centerpoint-Energy	11114	26.87
8738	6/21/22	A T & T	11114	116.84
8739	6/21/22	Hudson Energy Services L	11114	596.75
8740	6/21/22	ADT	11114	633.05
8741	6/21/22	Amegy Bank	11114	973.25
8742	6/21/22	Justin Lane	11114	200.00
8743	6/21/22	Harris County Mayors &	11114	1,000.00
8744	6/21/22	OFFICE DEPOT	11114	78.60
8745	6/21/22	Petty Cash	11114	78.67
8746	6/21/22	BBG Consulting	11114	2,750.00
8747	6/21/22	Olson & Olson, Attys at L	11114	1,725.00
8748	6/21/22	Northwest Pest Patrol	11114	280.76
8749	6/22/22	HDR	11114	4,543.66
8750	6/22/22	HDR	11114	4,529.46
ACH 06-30-22	6/30/22	Susan N. Blevins	11114	3,161.02
ACH02 06-30-22	6/30/22	Lisa Ray	11114	1,787.18
Item 6.C. 0-22	6/30/22	Cassandra L. Stephens	11114	1,818.67

CITY OF HILSHIRE VILLAGE
Check Register
For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
ACH 06-30-22	6/30/22	Texas Municipal Retireme	11114	2,074.58
ELECTRONIC 06-	6/30/22	Internal Revenue Service	11114	2,008.62
ELECTRONIC1 06	6/30/22	Internal Revenue Service	11114	<u>2,262.24</u>
Total				<u><u>114,378.64</u></u>

CITY OF HILSHIRE VILLAGE - UTILITY FUND

Check Register

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4164	6/1/22	A T & T	11012	350.52
4165	6/1/22	Inframark, LLC	11012	2,000.00
4166	6/1/22	Inframark, LLC	11012	2,027.53
4165V	6/1/22	Inframark, LLC	11012	-2,000.00
4166V	6/1/22	Inframark, LLC	11012	-2,027.53
4164V	6/1/22	A T & T	11012	-350.52
4167	6/6/22	Hudson Energy Services L	11012	21.67
4168	6/7/22	Cityof Houston#7099-300	11012	42,154.31
4169	6/7/22	City of Houston, Public W	11012	16,263.52
4170	6/22/22	HDR	11012	1,059.10
4171	6/22/22	HDR	11012	132.44
4172	6/22/22	Inframark, LLC	11012	2,645.38
4173	6/22/22	Texas Excavation Safety S	11012	19.00
4174	6/22/22	USIC Locating Services	11012	846.78
4175	6/22/22	Flameout Design & Fabric	11012	4,600.00
Total				<u>67,742.20</u>

Reporting Period 3rd Quarter FYE 2022 (using actual bank statements)

Values as of 30-Jun-22

<u>Investments</u>			<u>Market Value as of 12/31/21</u>	<u>Market Value as of 03/31/22</u>	<u>Market Value as of 06/30/22</u>	<u>% Int</u>	<u>Maturity</u>	<u>Account Name</u>
Petty Cash						0.00%		Operating
Checking Account	2500702761	Amegy Bank	\$234,372.27	\$134,358.78	\$91,134.93	0.00%		General Operating Fund
Checking Account	3692515	Amegy Bank	\$100,189.96	\$14,229.30	\$24,176.27	0.00%		Debt Service Account
Checking Account	2500702795	Amegy Bank	\$408,537.71	\$551,162.27	\$595,640.18	0.00%		Utility Fund* *Includes \$100,105.53 grant funds
Total Checking Accounts								
Savings Account	2500702803	Amegy Bank	\$363,485.90	\$363,353.46	\$360,578.46	0.00%		Savings Metro 1
Savings Account	2500702787	Amegy Bank	\$440,570.56	\$298,160.75	\$1,748,988.24	0.00%		General Fund
Savings Account	53740293	Amegy Bank	\$7,778.27	\$7,778.27	\$7,778.27	0.00%		Child Safety
Total Savings Account								
CDARS Interest Accrued		Amegy Bank	\$1,000,598.60	\$1,700,634.74	\$0.00			General Fund
Total CD's								
Tex Pool		Tex Pool	\$57,084.87	\$57,096.86	\$57,188.31	0.46%		Metro # 1
Total Tex Pool								
Total Investments			\$2,612,618.14	\$3,126,774.43				

These investments are in compliance with the investment policy of the City of Hilshire Village
And with the relevant provisions of Chapter 2256 of the Texas Government Code.

Susan Blevins

Susan Blevins 7/15/2022