



Budget Workshop & Public Hearing Agenda

Tuesday, September 12, 2023 at 6:00 PM
8301 Westview Drive, Houston, Texas 77055

The City Council of Hilshire Village, Texas will meet on Tuesday, September 12, 2023, at 6:00 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.

Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing. Please send your presentation or comments prior to the meeting to Cassie.Stephens@HilshireVillageTexas.com for distribution to the Council.

Join Zoom Meeting

<https://us06web.zoom.us/j/87912737983?pwd=MjBxdnhqaXF2SHgyb09ndkZuZDMyQT09>

Meeting ID: 879 1273 7983

Passcode: 0912

One tap mobile

1-346-248-7799, 879 1273 7983#, *0912# US (Houston)

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

1. Call to Order

1.A. Roll Call

2. Public Hearing

2.A. Public Hearing on the Proposed Annual Budget for the Fiscal Year Ending 2024

2.B. Public Hearing on the Proposed Tax Rate for 2023

A tax rate of \$0.560432 per \$100 valuation has been proposed by the governing body of the City of Hilshire Village

PROPOSED TAX RATE \$ 0.560432 per \$100

NO-NEW-REVENUE TAX RATE \$ 0.551314 per \$100

VOTER-APPROVAL TAX RATE \$ 0.560432 per \$100

The no-new-revenue tax rate is the tax rate for the 2023 tax year that will raise the same amount of property tax revenue for the City of Hilshire Village from the same properties in both the 2022 tax year and the 2023 tax year.

The voter-approval tax rate is the highest tax rate that the City of Hilshire Village

may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that the City of Hilshire Village is proposing to increase property taxes for the 2023 tax year.

3. Budget and Tax Rate Workshop

3.A. Capital Improvements

3.B. Budget and Tax Rate Discussion

3.C. Utility Rates - Water, Sewer and Trash

4. Discussion and Possible Action

4.A. Discussion and possible approval of Ordinance Number 830-2023 amending Appendix "A" Fee Schedule of the Code of Ordinances of the City of Hilshire Village, Texas by deleting section 7.200 and replacing with a new section 7.200 establishing new water and trash rates.

AN ORDINANCE AMENDING APPENDIX "A" FEE SCHEDULE OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING SECTION 7.200 OF APPENDIX "A" THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 7.200 OF APPENDIX "A", ESTABLISHING NEW WATER, WATER DEPOSITS, BILLING CHARGES, SANITARY SEWER AND SOLID WASTE COLLECTION RATES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

4.B. Discussion and possible approval of Ordinance Number 831-2023 adopting the City of Hilshire Village, Texas General Budget for the Fiscal Year Ending 2024 in accordance with Section 102.007(c) of the Local Government Code. Adoption of this year's budget will require raising more revenue from property taxes than in the previous year.

4.C. Discussion and possible action to ratify the proposed property tax increase reflected in the Fiscal Year 2023-2024 Budget in accordance with Section 102.007 (c) of the Local Government Code. THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$157,959 OR %9.50, AND OF THAT AMOUNT, \$43,141 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

5. Announcements

The 2023 Tax Rate will be adopted at the Regular Council Meeting on September 19, 2023 @ 6:30 PM

6. Adjournment

NOTES:

*Agenda items may be considered in any order.

* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible on September 8, 2023, at 5:00 p.m.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX at 713-973-7793 for further information.

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Unrestricted General Fund</u>				
<u>Pass Through Cash Flow</u>				
Revenues				
42500 Trash Service Revenue	84,228	88,246	86,374	90,904
47000 Sales Tax Discount Income	23	33	23	33
47100 Building Permits/Inspections	84,005	64,000	87,000	65,000
47101 Re-Inspections	480	0	640	0
47102 Plan Review for Construction	21,274	20,000	41,964	25,000
47105 Plan Review for Drainage	10,000	9,000	15,860	10,000
Revenues	200,010	181,279	231,861	190,937
Expenses				
52500 Trash Service Expense	81,595	87,329	76,433	90,904
55000 Bldg. Permit Administration	33,000	38,000	2,750	38,000
55501 Arborist Inspections	720	2,000	1,040	2,000
56583 Engineering - Plan Review	28,531	44,000	30,000	48,000
55300 Utility Locate - Permits	0	9,000	10,068	12,000
Expenses	143,847	180,329	120,291	190,904
Net	56,164	950	111,571	33

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Revenues				
42100 Property Taxes - Current	1,200,042	1,263,929	1,276,479	1,380,414
42200 Property Taxes - Delinquent	10,567	0	1,384	
46700 Int. Income-Taxes	17,444	3,850	8,194	4,000
43000 Franchise Tax	60,490	55,000	61,156	50,000
44000 City Sales Tax	67,093	45,000	70,520	60,000
48300 Ambulance Income	0	0	7,448	0
48200 Court Fees	12,439	8,000	4,020	5,000
46000 Int. Income CDARS - General Fund	476	500	0	0
46100 Int. Income Gen Funds	900	0	56,397	30,000
47200 Pet Permits	0	0	90	0
47201 Alarm Permits and Misc. Fees.	1,439	1,500	2,699	1,500
48100 Other - ZBOA, SUPs, ORRs, Municipality Intermodal Permit Funds	4,221	4,000	3,722	4,000
Revenues	1,375,111	1,381,779	1,492,109	1,534,914
Expenses				
51500 Police Protection/Court	558,142	608,841	558,104	669,725
51700 Police Cameras	8,250	6,000	16,050	15,000
52000 Fire Protection	230,950	217,438	231,243	297,405
52050 Budget Amendments		0	29,243	
2022-001		0	8,685	
2022-002		<i>(Intrabudgetary Transfer)</i>		
2023-001		<i>(Intrabudgetary Transfer)</i>		
2023-002		0	1,499	
2023-003		0	5,520	
2023-004		0	13,538	
52100 Fire Department Overtime Overage		8,685	0	
52400 CERT Supplies	0	1,000	0	0
53400 Mosquito Spraying	2,793	3,500	2,217	3,500
Maintenance & Electrical for Decorative Street Lights		5,611		
53500 Street Lights	5,330	6,887	5,363	6,500
Expenses	805,465	857,962	842,220	992,130

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Unrestricted General Fund</u>				
<u>Excluding Pass Through Cash Flow Cont'd</u>				
Procedural and Professional				
54000 Tax Collection Fees	12,582	13,800	13,018	15,000
54520 Audit Fees, GASB Audit Reporting	18,950	19,510	19,510	20,085
54540 Legal Fees	15,658	17,000	15,675	23,000
54545 Legal Fees - Zoning	0	0	0	
56000 Board of Adjustment	1,096	3,500	0	3,500
56510 Insurance	5,187	6,093	5,557	7,500
56525 Bank Charges	3,105	3,000	2,234	3,000
51600 Police -Council Meeting	2,450	3,200	2,200	3,200
56526 Dues	2,141	2,500	2,500	2,500
56530 Public Notices- Newspaper Notices	2,331	5,000	1,000	5,000
56560 Municode Ordinance Codification	2,636	4,000	2,920	4,000
56580 Village Ind. Festival	0	0	0	5,000
56581 Books for Library	250	250	250	250
56579 Villages Recycling/Shred/Rx Event	359	500	532	600
56550 Miscellaneous	2,741	4,000	8,001	5,000
56570 Contingency	0	15,000	0	15,000
56587 Hazard Mitigation Projects	0	5,000	0	5,000
56582 Engineering for new Grant Money	0	3,000	0	3,000
56585 Non-Metro Engineering Services	49,519	50,000	25,500	50,000
Expenses	119,006	155,353	98,896	170,635

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

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<u>Unrestricted General Fund</u>				
<u>Excluding Pass Through Cash Flow Cont'd</u>				
City Hall Operations				
56520 City Hall Operations	17,453	18,000	20,140	20,000
56521 City Hall Building Maintenance	455	8,000	700	8,000
56518 City Hall Upgrades	15,000	2,500	0	2,500
56519 Exterior Building	3,796	2,500	1,830	2,500
56540 Office Supplies & Postage	3,288	4,000	4,297	4,000
56545 City Hall Equipment/Technology/So	6,727	7,000	5,000	15,000
56522 Website Development	1,500	0	0	0
56523 Website Hosting and Maintenance	1,500	1,500	3,209	1,700
55600 City Hall Generator Maintenance	145	1,245	1,389	1,400
54300 Employee Wages and Benefits	175,601	234,817	158,943	189,595
56551 Mayor/Council/City Admin Expenses	2,436	3,000	3,038	3,000
Financial Consultant				7,200
56515 Education	3,504	2,500	2,419	2,500
56541 Election/Voting Machine Rent	7,246	2,500	2,204	2,500
City Hall Operations Expenses	238,651	287,562	203,168	259,895
General Fund Revenues TOTAL	1,575,121	1,563,058	1,723,970	1,725,851
General Fund Expenses TOTAL	1,306,969	1,481,206	1,264,575	1,613,564
Total Net Unrestricted General Fund	268,153	81,853	459,395	112,287

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted General Fund</u>				
<u>Pass through cash flow</u>				
Child Safety				
48400 Child Safety Fees	918	849	895	900
Transfer from Child Safety Account	0	7,000	7,000	
Revenues	918	7,849	7,895	900
53700 Child Safety Expenses	0	7,000	7,000	0
Expenses	0	7,000	7,000	0
Net	918	849	895	900
Metro				
41000 Income - Metro 1	103,000	103,000	103,000	103,000
46500 Interest - Metro 1	518	0	16,272	0
46400 Interest - Metro 2	0	0	0	0
Revenues	103,518	103,000	119,272	103,000
53600 Street Signs	0	2,000	1,430	2,000
53650 Engineering Services for Sign	0	1,000	0	1,000
53000 Metro Funded Misc. Expense	9,657	20,000	6,773	20,000
53002 Metro Funded Ditch/Ravine Cleaning	0	30,000	0	30,000
53003 Curb & Gutter Street Repairs	0	30,000	0	0
53004 Asphalt Road Point Repairs	0	20,000	0	20,000
Expenses	9,657	103,000	8,203	73,000
Net	93,861	0	111,069	30,000

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted General Fund</u>				
<u>Pass Through Cash Flow Cont'd</u>				
Debt Tax				
42101 Property Taxes-Debt-Current	355,583	371,693	369,224	360,682
42201 Property Taxes-Debt-Delinquent	2,478	0	569	0
46800 Int-Income-Debt Taxes-SBISD	4,540	0	2,316	0
Revenues	362,601	371,693	372,110	360,682
57000 Principal on 2014 Tax Note - TIB	135,000	140,000	140,000	145,000
57500 Interest on 2014 Tax Note - TIB	7,646	4,709	4,709	1,588
57000 Principal on 2018 Tax Note - Amegy	195,000	200,000	200,000	205,000
57500 Interest on 2018 Tax Note - Amegy	20,529	14,987	14,987	9,094
Expenses	358,175	359,696	359,696	360,682
Net	4,426	11,997	12,414	0

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Capital Improvements</u>				
Wirt Road Safety Project				
Transfer from Metro	0	49,385		49,385
Transfer from General Fund	0	40,000		40,000
Transfer from Child Safety	0	0		
Revenues	0	89,385		89,385
Engineering for Sidewalks	0	60,415		60,415
City of Houston Permits	0	8,700		8,700
Supplemental	0	20,270		20,270
Expenses	0	89,385		89,385
Net	0	0	0	0
American Rescue Plan Act (partial)		200,409	155,000	45,409
Transfer from Anticipation Note		698,010		1,725,000
Anticipation Note Interest				213,047
Transfer from METRO				233,592
Transfer from Utility Fund				70,000
Transfer from General Fund				100,000
Revenues		898,419	155,000	2,387,048
Hilshire Green Infrastructure Project			114,000	665,000
Hickory Shadows Water and Paving				1,362,000
Friarcreek Drainage Channel & 1209 Pine Chase				120,000
Water Vault Hickory Shadows		32,500		27,000
Tie in Hilshire Villas		53,000		0
Lift Station Generator		33,510	39,290	0
Interest on Anticipation Note				213,047
Expenses		119,010	153,290	2,387,047
Net		779,409	1,710	1

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted Utility Fund</u>				
Water				
45000 Water Revenues	333,475	352,290	330,426	436,016
45009 New Construction Meter Installation	18,579	2,000	24,946	2,000
45002 Maintenance Revenues	42,078	42,360	42,439	42,360
Revenues	394,132	396,650	397,810	480,376
51001 City Water Supply (City of Houston)	284,656	280,140	260,544	303,495
51006 Utilities- Pine Chase Grove	0	166	0	0
55501 Repairs to Water Lines	51,665	50,000	40,607	50,000
55503 Repairs to Water Vaults	0	0	0	0
56000 Meter Reader	3,557	4,154	4,124	0
56002 Utility Billing Costs & Meter Reading	7,715	7,209	8,309	10,800
55505 Meter Replacement	977	1,750	6,815	8,519
55507 New Construction Meter Installation	18,355	2,000	34,769	10,000
56001 Water Quality Testing	26,701	29,500	27,476	90,150
Expenses	393,626	374,919	382,644	472,964
Net	506	21,731	15,166	7,412
Sewer				
45001 Sewer Revenues	136,041	138,576	140,877	169,674
Revenues	136,041	138,576	140,877	169,674
51002 Wastewater Disposal (City of Houston)	96,874	100,947	109,305	117,840
51003 Utilities -Lift Station	4,602	5,259	6,740	6,000
55502 Repairs to Sewer Lines	17	15,000	1,923	20,000
55504 Repairs to Lift Station	11,648	12,000	10,290	15,000
55506 Replacement of Lift Station Pumps	0	0	0	0
Expenses	113,141	133,206	128,258	158,840
Net	22,900	5,370	12,619	10,834

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted Utility Fund Cont'd</u>				
MISC Operating				
45040 Interest - Bank	0	0	0	0
45060 Interest Utility Billing	3,466	2,491	2,665	2,500
45008 Utility Services Income	2,475	2,427	580	1,500
45003 Garbage - holding account	0	0	0	0
45004 Garbage - Sales Tax - holding account	0	0	0	0
45025 Transfer/Surpluses	0	0	0	0
Revenues	5,942	4,919	3,245	4,000
60000 On Call Engineering Services	14,710	13,729	2,973	5,000
55508 Utility Line Locator Services	11,734	6,950	4,849	7,000
58000 Contingency	63	5,000	1,702	5,000
52000 Bank Charges	0	0	0	0
56003 Office Supplies & Postage	0	600	353	600
56004 Mayor & Council Expenses	0	0	0	0
52000 Bad Debt	0	500	0	0
55561 Extra TCEQ equipment	0	0	0	0
55560 Harris County Flood Control (TCEQ)	395	395	395	395
55562 Legal	225	500	75	500
55563 Legal - City Engineer	2,052	4,000	2,085	2,000
Expenses	29,180	31,674	12,432	20,495
Utility Operating Net	167	345	18,598	1,751

Notes (1) Revised 2023 CIP Costs using a 5.0% escalation factor per year from 2022 CIP Costs.

Capital Improvement Project Area	Water		Sanitary Sewer		Paving & Drainage		Engineering Total	Construction Total	Total Project Cost	Number of SFRs	Year of Original Infrastructure
	Engineering	Construction	Engineering	Construction	Engineering	Construction					
Hilshire Green Lane	42,000	164,000	54,000	213,000	62,000	244,000	158,000	621,000	779,000	12	1972
Hickory Shadows Drive	114,000	450,000	-	-	160,000	638,000	274,000	1,088,000	1,362,000	23	1980
Water Meter Vault at Hickory Shadows	6,000	21,000	N/A	N/A	N/A	N/A	6,000	21,000	27,000		
Friarcreek Lane Drainage Channel	-	-	-	-	-	-	-	-	100,000		
1209 Pine Chase Easement	-	-	-	-	-	-	-	-	20,000		
Sub-total for Priority 1	162,000	635,000	54,000	213,000	222,000	882,000	438,000	1,730,000	2,288,000		
Hilshire Oaks Drive	37,000	144,000	13,000	49,000	52,000	204,000	102,000	397,000	499,000	10	1988
Hilshire Grove Lane	65,000	251,000	65,000	251,000	86,000	335,000	216,000	837,000	1,053,000	16	1989
Sub-total for Priority 2	102,000	395,000	78,000	300,000	138,000	539,000	318,000	1,234,000	1,552,000		
Friar Creek Lane & Creekstone Circle	-	-	-	-	126,000	501,000	126,000	501,000	627,000	21	1969
Guinea Drive	-	-	-	-	123,000	487,000	123,000	487,000	610,000	13	
Glenhilshire Drive	20,000	80,000	46,000	178,000	59,000	229,000	125,000	487,000	612,000	4	1998
Burkhart Road (Ridgeley to Glourie)	-	-	-	-	103,000	410,000	103,000	410,000	513,000	4	1957
Bromley (Ridgeley to Pine Chase)	-	-	-	-	77,000	305,000	77,000	305,000	382,000	3	
Tie-In Hilshire Villas Water System to Hilshire Village (pending all homes built)	11,000	42,000	N/A	N/A	N/A	N/A	11,000	42,000	53,000		
Sub-total for Priority 3	31,000	122,000	46,000	178,000	488,000	1,932,000	565,000	2,232,000	2,797,000		
Total	295,000	1,152,000	178,000	691,000	848,000	3,353,000	1,321,000	5,196,000	6,517,000		
Pine Creek Lane	-	-	-	-	-	-	-	-	-	16	2017
Bridle Spur Lane	-	-	-	-	-	-	-	-	-	10	2017
Archley Drive	-	-	-	-	-	-	-	-	-	21	2019
Ridgeley Drive including Mallie Ct, Glourie Circle and Burkhart West End	-	-	-	-	-	-	-	-	-	66	
Pine Chase & Glourie Drive, including Bromley, Anadell and Pine Chase Grove	-	-	-	-	-	-	-	-	-	67	
Channel Crossings on Ridgeley	-	-	-	-	-	-	-	-	-		
Glourie Drive (Burkhart to Ridgeley)	-	-	-	-	-	-	-	-	-	17	
Hilshire Villas S/D	-	-	-	-	-	-	-	-	-	10	2017
Wirt Businesses & Residences	-	-	-	-	-	-	-	-	-	8	
Westview Businesses & Residences	-	-	-	-	-	-	-	-	-	14	
Water Meter Vault at Pine Chase Grove	-	-	-	-	-	-	-	-	-		CoH
Water Meter Vault at Pine Chase Grove	-	-	-	-	-	-	-	-	-		CoH
Lift Station Generator	-	-	-	-	-	-	-	-	-		2022



City of Hilshire Village
Budget
Fiscal Year Ending 2024

This budget will raise more total property taxes than last year's budget by \$157,959 or 9.50%, and of that amount, \$43,141 is tax revenue to be raised from new property added to the tax roll this year.

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48200 Court Fees	12,439	8,000	4,020	5,000
46000 Int. Income CDARS - General Fund	476	500	0	0
46100 Int. Income Gen Funds	900	0	56,397	30,000
47200 Pet Permits	0	0	90	0
47201 Alarm Permits and Misc. Fees.	1,439	1,500	2,699	1,500
48100 Other - ZBOA, SUPs, ORRs, Municipality Intermodal Permit Funds	4,221	4,000	3,722	4,000
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51700 Police Cameras	8,250	6,000	16,050	15,000
52000 Fire Protection	230,950	217,438	231,243	297,405
52050 Budget Amendments		0	29,243	
2022-001		0	8,685	
2022-002		<i>(Intrabudgetary Transfer)</i>		
2023-001		<i>(Intrabudgetary Transfer)</i>		
2023-002		0	1,499	
2023-003		0	5,520	
2023-004		0	13,538	
52100 Fire Department Overtime Overage		8,685	0	
52400 CERT Supplies	0	1,000	0	0
53400 Mosquito Spraying	2,793	3,500	2,217	3,500
Maintenance & Electrical for Decorative Street Lights		5,611		
53500 Street Lights	5,330	6,887	5,363	6,500
Expenses	805,465	857,962	842,220	992,130

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Unrestricted General Fund</u>				
<u>Excluding Pass Through Cash Flow Cont'd</u>				
Procedural and Professional				
54000 Tax Collection Fees	12,582	13,800	13,018	15,000
54520 Audit Fees, GASB Audit Reporting	18,950	19,510	19,510	20,085
54540 Legal Fees	15,658	17,000	15,675	23,000
54545 Legal Fees - Zoning	0	0	0	
56000 Board of Adjustment	1,096	3,500	0	3,500
56510 Insurance	5,187	6,093	5,557	7,500
56525 Bank Charges	3,105	3,000	2,234	3,000
51600 Police -Council Meeting	2,450	3,200	2,200	3,200
56526 Dues	2,141	2,500	2,500	2,500
56530 Public Notices- Newspaper Notices	2,331	5,000	1,000	5,000
56560 Municode Ordinance Codification	2,636	4,000	2,920	4,000
56580 Village Ind. Festival	0	0	0	5,000
56581 Books for Library	250	250	250	250
56579 Villages Recycling/Shred/Rx Event	359	500	532	600
56550 Miscellaneous	2,741	4,000	8,001	5,000
56570 Contingency	0	15,000	0	15,000
56587 Hazard Mitigation Projects	0	5,000	0	5,000
56582 Engineering for new Grant Money	0	3,000	0	3,000
56585 Non-Metro Engineering Services	49,519	50,000	25,500	50,000
Expenses	119,006	155,353	98,896	170,635

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Unrestricted General Fund</u>				
<u>Excluding Pass Through Cash Flow Cont'd</u>				
City Hall Operations				
56520 City Hall Operations	17,453	18,000	20,140	20,000
56521 City Hall Building Maintenance	455	8,000	700	8,000
56518 City Hall Upgrades	15,000	2,500	0	2,500
56519 Exterior Building	3,796	2,500	1,830	2,500
56540 Office Supplies & Postage	3,288	4,000	4,297	4,000
56545 City Hall Equipment/Technology/So	6,727	7,000	5,000	15,000
56522 Website Development	1,500	0	0	0
56523 Website Hosting and Maintenance	1,500	1,500	3,209	1,700
55600 City Hall Generator Maintenance	145	1,245	1,389	1,400
54300 Employee Wages and Benefits	175,601	234,817	158,943	189,595
56551 Mayor/Council/City Admin Expenses	2,436	3,000	3,038	3,000
Financial Consultant				7,200
56515 Education	3,504	2,500	2,419	2,500
56541 Election/Voting Machine Rent	7,246	2,500	2,204	2,500
City Hall Operations Expenses	238,651	287,562	203,168	259,895
General Fund Revenues TOTAL	1,575,121	1,563,058	1,723,970	1,725,851
General Fund Expenses TOTAL	1,306,969	1,481,206	1,264,575	1,613,564
Total Net Unrestricted General Fund	268,153	81,853	459,395	112,287

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted General Fund</u>				
<u>Pass through cash flow</u>				
Child Safety				
48400 Child Safety Fees	918	849	895	900
Transfer from Child Safety Account	0	7,000	7,000	
Revenues	918	7,849	7,895	900
53700 Child Safety Expenses	0	7,000	7,000	0
Expenses	0	7,000	7,000	0
Net	918	849	895	900
Metro				
41000 Income - Metro 1	103,000	103,000	103,000	103,000
46500 Interest - Metro 1	518	0	16,272	0
46400 Interest - Metro 2	0	0	0	0
Revenues	103,518	103,000	119,272	103,000
53600 Street Signs	0	2,000	1,430	2,000
53650 Engineering Services for Sign	0	1,000	0	1,000
53000 Metro Funded Misc. Expense	9,657	20,000	6,773	20,000
53002 Metro Funded Ditch/Ravine Cleaning	0	30,000	0	30,000
53003 Curb & Gutter Street Repairs	0	30,000	0	0
53004 Asphalt Road Point Repairs	0	20,000	0	20,000
Expenses	9,657	103,000	8,203	73,000
Net	93,861	0	111,069	30,000

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted General Fund</u>				
<u>Pass Through Cash Flow Cont'd</u>				
Debt Tax				
42101 Property Taxes-Debt-Current	355,583	371,693	369,224	360,682
42201 Property Taxes-Debt-Delinquent	2,478	0	569	0
46800 Int-Income-Debt Taxes-SBISD	4,540	0	2,316	0
Revenues	362,601	371,693	372,110	360,682
57000 Principal on 2014 Tax Note - TIB	135,000	140,000	140,000	145,000
57500 Interest on 2014 Tax Note - TIB	7,646	4,709	4,709	1,588
57000 Principal on 2018 Tax Note - Amegy	195,000	200,000	200,000	205,000
57500 Interest on 2018 Tax Note - Amegy	20,529	14,987	14,987	9,094
Expenses	358,175	359,696	359,696	360,682
Net	4,426	11,997	12,414	0

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Capital Improvements</u>				
Wirt Road Safety Project				
Transfer from Metro	0	49,385		49,385
Transfer from General Fund	0	40,000		40,000
Transfer from Child Safety	0	0		
Revenues	0	89,385		89,385
Engineering for Sidewalks	0	60,415		60,415
City of Houston Permits	0	8,700		8,700
Supplemental	0	20,270		20,270
Expenses	0	89,385		89,385
Net	0	0	0	0
American Rescue Plan Act (partial)		200,409	155,000	45,409
Transfer from Anticipation Note		698,010		1,725,000
Anticipation Note Interest				213,047
Transfer from METRO				233,592
Transfer from Utility Fund				70,000
Transfer from General Fund				100,000
Revenues		898,419	155,000	2,387,048
Hilshire Green Infrastructure Project			114,000	665,000
Hickory Shadows Water and Paving				1,362,000
Friarcreek Drainage Channel & 1209 Pine Chase				120,000
Water Vault Hickory Shadows		32,500		27,000
Tie in Hilshire Villas		53,000		0
Lift Station Generator		33,510	39,290	0
Interest on Anticipation Note				213,047
Expenses		119,010	153,290	2,387,047
Net		779,409	1,710	1

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted Utility Fund</u>				
Water				
45000 Water Revenues	333,475	352,290	330,426	436,016
45009 New Construction Meter Installation	18,579	2,000	24,946	2,000
45002 Maintenance Revenues	42,078	42,360	42,439	42,360
Revenues	394,132	396,650	397,810	480,376
51001 City Water Supply (City of Houston)	284,656	280,140	260,544	303,495
51006 Utilities- Pine Chase Grove	0	166	0	0
55501 Repairs to Water Lines	51,665	50,000	40,607	50,000
55503 Repairs to Water Vaults	0	0	0	0
56000 Meter Reader	3,557	4,154	4,124	0
56002 Utility Billing Costs & Meter Reading	7,715	7,209	8,309	10,800
55505 Meter Replacement	977	1,750	6,815	8,519
55507 New Construction Meter Installation	18,355	2,000	34,769	10,000
56001 Water Quality Testing	26,701	29,500	27,476	90,150
Expenses	393,626	374,919	382,644	472,964
Net	506	21,731	15,166	7,412
Sewer				
45001 Sewer Revenues	136,041	138,576	140,877	169,674
Revenues	136,041	138,576	140,877	169,674
51002 Wastewater Disposal (City of Houston)	96,874	100,947	109,305	117,840
51003 Utilities -Lift Station	4,602	5,259	6,740	6,000
55502 Repairs to Sewer Lines	17	15,000	1,923	20,000
55504 Repairs to Lift Station	11,648	12,000	10,290	15,000
55506 Replacement of Lift Station Pumps	0	0	0	0
Expenses	113,141	133,206	128,258	158,840
Net	22,900	5,370	12,619	10,834

Operating Budget 2023-2024
Fiscal Year 2024 Proposed Budget

	FY 2022 Year End Actual	FY2023 Original Budget	FY 2023 Projected Actuals	FY 2024 Proposed Budget
<u>Restricted Utility Fund Cont'd</u>				
MISC Operating				
45040 Interest - Bank	0	0	0	0
45060 Interest Utility Billing	3,466	2,491	2,665	2,500
45008 Utility Services Income	2,475	2,427	580	1,500
45003 Garbage - holding account	0	0	0	0
45004 Garbage - Sales Tax - holding account	0	0	0	0
45025 Transfer/Surpluses	0	0	0	0
Revenues	5,942	4,919	3,245	4,000
60000 On Call Engineering Services	14,710	13,729	2,973	5,000
55508 Utility Line Locator Services	11,734	6,950	4,849	7,000
58000 Contingency	63	5,000	1,702	5,000
52000 Bank Charges	0	0	0	0
56003 Office Supplies & Postage	0	600	353	600
56004 Mayor & Council Expenses	0	0	0	0
52000 Bad Debt	0	500	0	0
55561 Extra TCEQ equipment	0	0	0	0
55560 Harris County Flood Control (TCEQ)	395	395	395	395
55562 Legal	225	500	75	500
55563 Legal - City Engineer	2,052	4,000	2,085	2,000
Expenses	29,180	31,674	12,432	20,495
Utility Operating Net	167	345	18,598	1,751

Total tax rate = M&O Tax + I&S (Debt Tax)	TAX YEAR 2021	TAX YEAR 2022	TAX YEAR 2023	FYE 2024 Prop. Tax Revenue	FYE 2024 Other Revenue	FYE 2024 Total Expense	Surplus/ (Deficit)
	FYE 2022	FYE 2023	FYE 2024				
M&O Potential Rates							
Certified Roll	265,845,890	282,179,303	310,670,290				
No New Revenue Rate	0.441513	0.432771	0.429309	1,333,736	345,437	1,613,564	65,609
Voter Approved Rate	0.455049	0.447917	0.444334	1,380,414	345,437	1,613,564	112,287
De Minimis Rate							
I&S (Debt Tax) Potential Rates							
Prop Valuation Including new personal property	265,845,890	286,643,435	310,670,290				
No New Revenue Rate	0.134835	0.126915	0.122005	379,033		360,682	18,352
Voter Approved Rate	0.134835	0.129671	0.116098	360,682		360,682	0
De Minimis Rate	0.762574	0.736874					
Total Tax Rate							
No New Revenue Rate	0.576348	0.559686	0.551314	1,712,769			
Voter Approved Rate	0.589884	0.577588	0.560432	1,741,096			
De Minimis Rate	0.762574	0.736874	0.706349				

Tax Year	TOTAL TAX RATE	ADOPTED M&O TAX RATE*	DEBT TAX	
2023	0.560432	0.444334	0.116098	Proposed rates
2022	0.577588	0.447917	0.129671	
2021	0.589884	0.455049	0.134835	
2020	0.590120	0.449316	0.140804	
2019	0.559069	0.419265	0.139804	
2018	0.568407	0.412808	0.155599	
2017	0.502159	0.439057	0.063102	
2016	0.482302	0.415369	0.066933	
2015	0.488080	0.415397	0.072683	
2014	0.533441	0.449828	0.083613	
2013	0.574261	0.464023	0.110238	

	2022	2023	Change	Nominal Difference	% Difference
Total tax rate (per \$100 of value)	0.577588	0.560432	Decrease of 0.017156 per \$100, or -3.02%	-0.017156	3.02%
Average homestead taxable value	893,650.00	970,629	Increase of 76,979 or 8.26%	76,979.00	-8.26%
Tax on average homestead	5,161.62	5,439.72	Increase of 278.10, or 5.25%	278.1	-5.25%
Total tax levy on all properties	1,583,137.00	1,741,096.00	Increase of 157,959, or 9.50%	157,959.0	-9.50%

Collected from new property	43,141.49
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FY 2024 Hilshire Village Proposed Utility Rates

No minimum usage, bi-monthly billing			
Current Ordinance 824-2022 9/19/22	Residential	Commercial "C"	Commercial-Holy Cross Church
Water / 1000 gal	7.50	7.50	7.50
Sewer flat rate	74.00	74.00	525.94
Maintenance	20.00	20.00	20.00
Garbage	47.14	47.14	47.14

Proposed 2024 Rates			
Water / 1000 gal	8.50	8.50	8.50
Sewer flat rate	89.00	89.00	600.00
Maintenance	20.00	20.00	20.00
Garbage	48.56	48.56	48.56

Water Usage / 1,000 gal		Bi-Monthly Billing Difference	
Low Usage	16	16.00	16.00
Mid Usage	54	54.00	54.00
High Usage	154	154.00	154.00
Sewer		15.00	15.00
Maintenance		-	-
Garbage		1.42	1.42

Water			
DATE	City of Houston Rates / 1,000 gal	DATE	City of Hilshire Village Billing Rates / 1,000 gal
4/1/09	1.8840	12/1/09	4.65
1/1/10	2.1840		
4/1/10	2.1900		
1/1/11	3.0110		
4/1/11	3.0680	10/1/11	4.95
4/1/12	3.1690		
4/1/13	3.2836		
4/1/14	3.3382	9/1/14	5.50
4/1/15	3.4690		
4/1/16	3.5170	9/26/16	5.75
4/1/17	3.6370		
4/1/18	3.7390	10/17/17	6.00
4/1/19	3.8400	10/17/18	6.25
4/20/20	3.9800	10/19/19	6.50
4/21/21	4.0400	10/20/20	6.75
9/21/21	4.4050	10/20/21	7.00
5/1/22	4.4400	10/1/22	7.50
5/1/23	4.8700	10/1/23	8.50

CITY OF HOUSTON Proposed Billings for FYE 2024(Expense)									
	Min Gal / Day	Gals	Rate/1000	Cost	Plus	Rate/1000	Cost	Total	
10/1/2023	3,242,600	6,470,000	\$ 4.870	\$ 31,509	3,227,400	\$ 1.060	\$ 3,421	\$ 34,930	
11/1/2023	3,138,000	3,959,000	\$ 4.870	\$ 19,280	821,000	\$ 1.060	\$ 870	\$ 20,151	
12/1/2023	3,242,600	3,503,000	\$ 4.870	\$ 17,060	260,400	\$ 1.060	\$ 276	\$ 17,336	
1/1/2024	3,242,600	2,952,000	\$ 4.870	\$ 14,376	-290,600	\$ 1.060	\$ (308)	\$ 14,068	
2/1/2024	2,824,200	2,952,000	\$ 4.870	\$ 14,376	127,800	\$ 1.060	\$ 135	\$ 14,512	
3/1/2024	3,242,600	3,019,000	\$ 4.870	\$ 14,703	-223,600	\$ 1.060	\$ (237)	\$ 14,466	
4/1/2024	3,138,000	4,513,000	\$ 5.310	\$ 23,964	1,375,000	\$ 1.060	\$ 1,458	\$ 25,422	
5/1/2024	3,242,600	3,865,000	\$ 5.310	\$ 20,523	622,400	\$ 1.113	\$ 693	\$ 21,216	
6/1/2024	3,242,600	4,582,000	\$ 5.310	\$ 24,330	1,339,400	\$ 1.113	\$ 1,491	\$ 25,821	
7/1/2024	2,824,200	7,633,000	\$ 5.310	\$ 40,531	4,808,800	\$ 1.113	\$ 5,352	\$ 45,883	
8/1/2024	3,242,600	5,978,000	\$ 5.310	\$ 31,743	2,735,400	\$ 1.113	\$ 3,045	\$ 34,788	
9/1/2024	3,138,000	5,978,000	\$ 5.310	\$ 31,743	2,840,000	\$ 1.113	\$ 3,161	\$ 34,904	
		55,404,000						\$ 303,495	

ORDINANCE NO. 830-2023

AN ORDINANCE AMENDING APPENDIX “A” FEE SCHEDULE OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING SECTION 7.200 OF APPENDIX “A” THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 7.200 OF APPENDIX “A”, ESTABLISHING NEW WATER, WATER DEPOSITS, BILLING CHARGES, SANITARY SEWER AND SOLID WASTE COLLECTION RATES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:

Section 1. The Code of Ordinances of the City of Hilshire Village, Texas (the “Code”), is hereby amended by deleting Section 7.200 of Appendix A and substituting therefore a new Section 7.200 of Appendix A to provide as follows with an effective date for all invoices rendered after date of Ordinance.

Sec. 7.200 Water Rates Established

(a) Residential and Non-Residential, Bi-Monthly Charges:

- (1) The charge for water is \$8.50/1000 gallons – no minimum
- (2) The flat rate bi-monthly sewer charge is \$89.00, and the maintenance charge is \$20.00.

(b) Commercial “C”, Bi-Monthly Charges

- (1) The charge for water is \$8.50/1000 gallons – no minimum
- (2) The flat rate bi-monthly sewer charge is \$89.00 and the maintenance charge of \$20.00.

(c) Commercial-Holy Cross Church, Bi-Monthly Charges:

- (1) The charge for water is \$8.50/1000 gallons – no minimum.
- (2) The flat rate bi-monthly sewer charge is \$600.00, and the maintenance charge is \$20.00.

Meter Deposit

- (1) A deposit for water meter hookup for any new residential, non-residential, or commercial customer shall be required in the amount of \$500.00 per meter. The refund will be returned on the last water bill after a call for disconnection.

(2) If in the event an existing resident's water is turned off due to non-payment, a deposit will be required, in an amount necessary to cause a total deposit balance of \$500.00, prior to reconnection of water service. Such deposit shall be mandatory if there is no deposit, or there is a deposit in an amount less than \$500.00 remaining on the account.

Billing Charges Established for Residential, Non-Residential, and Commercial

*All Payments, as described below, shall be made in person or online (if applicable) at such place that payments are received, unless otherwise approved by the City or an authorized contractor for the City, with an authorized payment method (not to include personal checks).

(1) Returned Check Fee is \$25.00

(2) Meter Verification/Re-Read will be no charge if the meter was read incorrectly, one free re-read per year, and \$20.00 thereafter if the meter was read correctly by Inframark Water & Infrastructure Services.

(3) A Service Account Transfer fee of \$15.00 will be charged for new accounts or when a resident moves from one address to another within the city, so that the records follow the resident.

(4) Billing statements shall be mailed bi-monthly by the tenth (10th) day of each billing month.

(5) The payment due date shall be thirty (30) calendar days from the statement mailed date.

(6) If payment has not been received by the tenth (10th) day after the statement due date, a delinquent letter shall be mailed to the billing address and a delinquent letter fee of \$10.00 shall be applied to the account. The account holder shall have ten (10) business days (excluding holidays), from the date that such delinquent letter is issued, to pay all delinquent bills before a red tag is issued.

(7) Red tag fee is \$20.00. Once a red tag is issued, the account holder shall have five (5) business days (excluding holidays), from the date that such red tag is issued, to pay all delinquent bills before the water is turned off.

(8) Turn off fee is \$50.00.

(9) Reconnect fee is \$50.00.

(10) Removal of Meter due to unauthorized usage after turn off is \$100.00.

(11) Insufficient Funds Fee is \$25.00.

Solid waste collection charges:

Per residential unit, school, church, public building, or similar use is \$48.56 bi-monthly, excluding sales tax. Additionally, a fuel surcharge and disposal environmental fee will be charged by the City if and when the Vendor's bill includes these fees.

Section 2. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 3. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional and the City Council of the City of Hilshire Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 12th day of September, 2023.

Robert F. Buesinger, Mayor

ATTEST:

Cassie Stephens, City Secretary

ORDINANCE NO. 831-2023

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF HILSHIRE VILLAGE, TEXAS, BUDGET FOR THE FISCAL YEAR ENDING 2024; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS, AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

* * * * *

WHEREAS, within the time and in the manner required by law, the Mayor of the City of Hilshire Village, Texas (the "City"), has prepared and submitted to the City Council a general budget of proposed expenditures and revenues of the City of Hilshire Village for the fiscal year ending 2024, beginning October 1, 2023, and ending on September 30, 2024; and

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and pursuant to a motion of the City Council; and

WHEREAS, the City Council has considered the proposed general budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, this budget will raise more total property taxes than last year's budget by \$157,959 or 9.50%, and of that amount, \$43,141 is tax revenue to be raised from new property added to the tax roll this year; and

WHEREAS, a copy of such general budget and cover page has been filed with the City Secretary and will be posted on the entity's website until the date of the first anniversary the budget is adopted; and

WHEREAS, the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the general budget described in the preamble of this Ordinance, a copy of which is attached hereto and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which reads as follows: “The Official Budget of the City of Hilshire Village, Texas, for the Fiscal Year Beginning October 1, 2023, and ending September 30, 2024.” Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of its adoption thereof, including any and all changes adopted thereto, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

Section 4. The City Council takes cognizance of the fact, that in order to facilitate operations of the City and its various departments and activities and to make adjustments occasioned by events transpiring during the year, some transfers may be necessary to and from some accounts contained within the budget as originally adopted. Accordingly, should the Mayor from time to time determine that transfers are necessary from unexpected funds in one or more budget accounts to another budget account, and the same may be accomplished without creating a deficit in the requirements of any City Department or activity, he/she shall recommend such transfers to the City Council by attaching such recommended transfers to an ordinance amending the official budget. Upon approval of such ordinance by the City Council, an amendment sheet reflecting such transfer or transfers shall be attached to the budget as specifically adopted, whereupon the City Council shall treat such funds as if they had been thus budgeted in the first instance.

PASSED, APPROVED, AND ADOPTED on this 12th day of September, 2023 by a roll call vote.

Pos. 1, Mike Gordy

Pos. 2, Justin Crawford

Pos. 3, Andy Carey

Pos. 4, Mark Huber

Pos. 5, Kristi Cooper

CITY OF HILSHIRE VILLAGE

APPROVED:

Robert F. Buesinger, Mayor

ATTEST:

Cassie Stephens, City Secretary