



# Regular Council Meeting Agenda

Tuesday, December 16, 2025 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of Hilshire Village, Texas will meet on Tuesday, December 16, 2025, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com). Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

View Meeting via Teams  
Meeting ID: 236 245 334 886 94  
Passcode: oz7v9yQ9

## **1. CALL TO ORDER**

- 1.A. Invocation (Council Member Schwarz)
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

## **2. CITIZEN'S COMMENTS**

Citizens may address the Council for up to three minutes on any topic, whether on the agenda or not. Speakers can choose to speak immediately or wait until the relevant agenda item is discussed, if applicable. When addressing the Council, speakers must use the microphone and state their name and address before speaking. Any prepared remarks should be submitted to the City Secretary before the meeting begins. Please note that due to Open Meetings Act regulations, the Council cannot deliberate on non-agenda items raised during this time. Such items may be scheduled for a future meeting if Council action is required.

## **3. REPORTS TO COUNCIL**

- 3.A. Spring Valley Police Report
- 3.B. Village Fire Report
- 3.C. City Engineer's Report (HDR Engineering)
- 3.D. Building Official's Report (Secretary Stephens)
- 3.E. Mayor Buesinger's Report

- 3.F. City Secretary's Report: (Secretary Stephens)  
Call Log  
Consent Agenda  
2026 City Holiday Calendar
- 3.G. City Treasurer's Report (Secretary Stephens)  
HVCEFFC/HVHEFC vacancy

#### **4. CONSENT AGENDA**

- 4.A. Approve Disbursements
- 4.B. Approve Minutes from the Regular Council Meeting November 18, 2025.
- 4.C. Approve November Check Registers

#### **5. PUBLIC HEARING**

- 5.A. The City of Hilshire Village City Council will hold a public hearing for the purpose of receiving testimony for or against granting a Specific Use Permit amendment, in accordance with the City's Zoning Ordinance, to Holy Cross Lutheran Church, located at 7901 Westview Drive. They seek permission to add new outdoor refrigerated units to be utilized for the Food Pantry.

#### **6. DISCUSSION AND POSSIBLE ACTION**

- 6.A. Discussion and possible action to approve an application for a Specific Use Permit amendment to Holy Cross Lutheran Church, located at 7901 Westview Drive, for the purpose of adding new outdoor refrigerated units to be utilized for the Food Pantry. (Mayor Buesinger)
- 6.B. Discussion and possible approval to ratify changes to the Village Mutual Insurance Cooperative Board's recommendations to provide Dental Insurance for City employees for the 2026 calendar year. (Secretary Stephens)
- 6.C. Discussion and possible action to approve Ordinance 853-2025 amending regulations related to artificial turf installation and use. (Secretary Stephens)
- 6.D. Discussion and possible action to approve Ordinance 854-2025 establishing a tree removal fee structure and related provisions. (Secretary Stephens)
- 6.E. Discussion and possible action to approve Ordinance 855-2025 amending permit expiration and renewal provisions. (Secretary Stephens)
- 6.F. Discussion and possible action to approve Ordinance 856-2025 ordering the May 2, 2026 general election for the positions of Mayor, Council Position 1 and Council Position 2. (Secretary Stephens)
- 6.G. Discussion and possible action to evaluate street lighting needs and consider installation of lamps on existing poles. (Mayor Buesinger)

## 7. FUTURE AGENDA TOPICS

## 8. ADJOURNMENT

### NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible December 10, 2025 at 5:00 p.m.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX 713-973-7793 for further information.