



Regular Council Meeting Agenda

Tuesday, May 17, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

Notice is hereby given of a Regular Council Meeting of the City of Hilshire Village, Texas Council to be held on Tuesday, May 17, 2022 at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055

The meeting will be in person and social distancing is requested. Face Mask are recommended.

Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.

Join Zoom Meeting

<https://us06web.zoom.us/j/89656756166?pwd=TGdVcUt5NUgweGJLaHJoVCtQMUIaZz09>

Meeting ID: 896 5675 6166

Passcode: 228870

One tap mobile

+13462487799,,89656756166#,,,,*228870# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

Meeting ID: 896 5675 6166

Passcode: 228870

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO susan.blevins@hilshirevillagetexas.com.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

Reception to thank Mayor Herron and Council Member Byrne for their services and to Welcome the new Mayor Robert (Bob) Buesinger and the new Council Member Justin Crawford - Acutal meeting should start at 6:45 PM

1. CALL TO ORDER

1.A. Invocation given by Council Member Schwarz

1.B. Pledge of Allegiance

1.C. Roll Call

2. DISCUSSION AND POSSIBLE ACTION

2.A. Approve Minutes from the Regular Council Meeting of April 19, 2022

2.B. Discussion and Possiible Approval of Ordinance Number 821-2022 of the City of Hilshire Village, Texas canvassing the returns and declaring the results of the General Election held on May 7, 2022 for the purpose of electing one (1) Mayor and two (2) Council Members for a full term of two (2) years

2.C. Administer Oaths of Office for one (1) Mayor and two (2) Council Members

2.D. New Council takes their position on the dais

2.E. Recognition of service to Mayor Russell Herron and Council Member Robert Byrne

2.F. Recognition of service to Election Judge, John Cooper, and all the Election Workers

3. CITIZEN'S COMMENTS

This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. REPORTS TO COUNCIL

- 4.A. Police Report:
Location of Flock Cameras
- 4.B. Building Official Report
- 4.C. Fire Commissioner's Report (Commissioner Byrne)
- 4.D. Engineer Report:
8006 Anadell Street
2 Pine Creek Lane
1210 Ridgeley Drive
7915 S. Villa Circle
Bromley Street Repair/Pine Chase Drive Yard Inlet Replacement
Street Sign Replacement
Wirt Road Safety Project/City of Houston Interlocal Agreement

5. **DISCUSSION AND POSSIBLE ACTION**

- 5.A. Discussion and Possible Authorization for the Mayor to enter into a contract with BBG Consulting, Inc. for Plan Review, Inspections, Building Official and Code Enforcement Service.
- 5.B. Discussion and Possible Authorization for the Engineering work and permitting fees for the sidewalk along the west side of Wirt Road from Westview to Hickory Shadows Park for a not to exceed amount of \$91,014
- 5.C. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-232 approving the Village Fire Department's 2021 Intra-Budgetary Transfers to balance the deficit of \$120,822 and to approve the 2021 Audit
- 5.D. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-233 approving a Budget Amendment of \$515,846 for the Village Fire Department's 2022 Budget
- 5.E. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-231 approving the Proposed 2023 Village Fire Department Budget in the amount of \$8,689,847.78 with Hilshire Village's 2023 Annual Assessment being \$260,695.42
- 5.F. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-229 appointing Mayor Pro Tem to be Paul Maddock
- 5.G. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-228 appointing Bank Signatories to be the Mayor, Mayor Pro Tem Maddock and Council Member Gordy
- 5.H. Discussion and Possible Approval of the City of Hilshire Village Resolution # 2022-230 changing the Signatories on the Accounts at TexPool and to authorize the City Administrator to open an account for the General Fund
- 5.I. Discussion and Possible Authorization for the Mayor to enter into contracts for the improvements to the City Hall Building for paint and carpet not to exceed \$25,000,

contracts for upgrades to lighting, filing systems, computer relocates, etc. not to exceed \$20,000 and contracts for exterior building repairs not to exceed \$10,000 per the City's approved budget

- 5.J. Discussion and Possible Approval of the Renewal of the Business Operation Certificate for 8373 Westview

6. **REPORTS TO COUNCIL**

- 6.A. Mayor Buesinger's Report
- 6.B. City Treasurer's Report (City Administrator Blevins)
- 6.C. City Administrator's Report: (City Administrator Blevins)
 - Complaint Log
 - Consent Agenda
 - Discuss landscaping of Verizon Boxes
 - Discuss Ordinance 811-2021 Fee Schedule (billing charges from Inframark)
 - HCAD Certified Estimates
 - HVCEFFC
 - Board Of Adjustment Hearing

7. **CONSENT AGENDA**

- 7.A. Approve Disbursements
- 7.B. Approve Check Registers for April 2022
- 7.C. Approving the Proclamation for Police Week

8. **CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).**

- 8.A. Deliberate the appointment, employment, duties, pay and benefits of public employees

9. **DISCUSSION AND POSSIBLE ACTION**

- 9.A. Discussion and Possible Approval of a change in the City's medical benefits for Employees
- 9.B. Discussion and Possible Approval of an offer for employment for a City Clerk/Permit Clerk

10. **ADDITIONAL COUNCIL COMMENTS:**

Council Member Gordy - Residents for Responders

11. FUTURE AGENDA TOPICS:

Lighting
Structures in front of the front building line

12. ANNOUNCEMENTS

13. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible May 13, 2022 at 3:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.