



Regular Council Meeting Agenda

Tuesday, March 15, 2022 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

Notice is hereby given of a Regular Council Meeting of the City of Hilshire Village, Texas Council to be held on Tuesday, March 15, 2022 at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055

The meeting will be in person and social distancing is requested. Face Mask are recommended.

Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.

Zoom Information for those attending via Zoom

<https://zoom.us/j/93810822226?pwd=cTRqTi8wTDBaMIRFYIBmVUE0U1JuUT09>

Meeting ID: 938 1082 2226

Passcode: 279946

One tap mobile

+13462487799,,93810822226#,,,,*279946# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

Meeting ID: 938 1082 2226

Passcode: 279946

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO susan.blevins@hilshirevillagetexas.com.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

1. CALL TO ORDER

- 1.A. Invocation - Council Member Maddock
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

2. CITIZEN'S COMMENTS

This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL

- 3.A. Police Report
- 3.B. Building Official Report
- 3.C. Engineer Report:
 - 1302 Friarcreek Lane
 - 1238 Glourie Drive
 - 1334 Glourie Drive
 - 8201 Mallie Court
 - 7906 N. Villa Court
 - 2 Pine Creek Lane
 - 12 Pine Creek Lane
 - 1122 Ridgeley Drive Ditch Area Improvements
 - 1310 Ridgeley
 - Street Sign Replacement
 - Wirt Road Safety Project/City of Houston Interlocal Agreement

4. DISCUSSION AND POSSIBLE ACTION

- 4.A. Discussion and Possible Approval of Ordinance Number 820-2022 amending the City's General Budget for Fiscal Year Ending 2021
- 4.B. Discussion and Possible Approval of the City of Hilshire Village's Fiscal Year Ending 2021 Audit
- 4.C. Discussion and Consideration of improvement to the ditch area at 1122 Ridgeley to allow for construction of a parking pad to allow for daytime and overnight parking for the safety of the residents and drivers along the street curve on Ridgeley Drive

- 4.D. Discussion and Possible direction to staff regarding clean up of the Right of Way at Pine Chase Grove
- 4.E. Discussion and Possible Approval of Resolution Number 2022-226 of the City Council of the City of Hilshire Village, Texas, requesting Municipalities Waste Disposal Council of Harris County, Texas, appoint Robert Swanson to the Board of Directors of the Gulf Coast Authority.
- 4.F. Discussion on the need for a new coordinator for the Hilshire Village Community Emergency Response Team (HV-CERT)
- 4.G. Discussion and Possible Direction to staff regarding parking issues on Pine Creek Lane

5. REPORTS TO COUNCIL

- 5.A. Fire Commissioner's Report (Commissioner Byrne)
- 5.B. Mayor Herron's Report
- 5.C. City Administrator's Report: (City Administrator Blevins)
Complaint Log
Consent Agenda
CenterPoint Energy Resources Corp Franchise Agreement
Investment Policy
- 5.D. City Treasurer's Report (City Administrator Blevins)

6. DISCUSSION AND POSSIBLE ACTION

- 6.A. Discussion and Possible Approval of an allocation of \$2,400.00 to the Village Fire Department to supplement their fixed meal allowance due to unforeseen cost of living expenses

7. CONSENT AGENDA

- 7.A. Approve Disbursements
- 7.B. Approve Resolution 2022-227 approving the City Investment Policy for 2022
- 7.C. Approve Minutes from the Regular Council Meeting of February 15, 2022
- 7.D. Approve Check Registers
- 7.E. Approve Proclamation recognizing the Spring Event to be held on April 3, 2022 on Pine Chase Grove

8. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections

551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).

8.A. Deliberate the appointment, employment and duties of a public employee

9. DISCUSSION AND POSSIBLE ACTION

9.A. Discussion and Possible Approval of a change in the City's medical benefits for Employees

9.B. Discussion and Possible Approval of an offer for employment for a City Clerk/Permit Clerk

10. ADDITIONAL COUNCIL COMMENTS

11. FUTURE AGENDA TOPICS

12. ANNOUNCEMENTS

13. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible March 11, 2022 at 4:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.