



Regular Council Meeting Agenda

Tuesday, December 19, 2023 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

The City Council of Hilshire Village, Texas will meet on Tuesday, December 19, 2023, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.

Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing. Kindly submit your comments in advance of the meeting to Cassie.Stephens@HilshireVillageTexas.com.

Join Zoom Meeting

<https://us06web.zoom.us/j/88139745838?pwd=BscZ2beg0h5UtTHQwjlRKPKmG79B36.1>

Meeting ID: 881 3974 5838

Passcode: 0123

One tap mobile: +1(346) 248-7799, 881 3974 5838#, *0123# (Houston)

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

1. **CALL TO ORDER**

1.A. Invocation (Council Member Gordy)

1.B. Pledge of Allegiance

1.C. Roll Call

2. **CITIZEN'S COMMENTS**

This is an opportunity for citizens to speak to Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers must address the council at the microphone and give their name and address before voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary before the beginning of the meeting.

3. REPORTS TO COUNCIL

- 3.A.** Police Report
- 3.B.** Building Official Report
Record Digitization Project Status
- 3.C.** Engineer Report
On-Going Plan Reviews
Hilshire Green Paving, Drainage & Utility Improvements
Pine Chase Grove Water Meter area
Wirt Road Safety Project/Interlocal Agreements
- 3.D.** Fire Commissioner's Report (Mayor Buesinger)
- 3.E.** Mayor Buesinger's Report
- 3.F.** City Secretary's Report: (City Secretary Stephens)
Complaint Log
2024 City Holiday Calendar
Consent Agenda
- 3.G.** City Treasurer's Report (City Secretary Stephens)
Annual Comprehensive Audit scheduled to begin January 22, 2024

4. CONSENT AGENDA

- 4.A.** Approve Disbursements
- 4.B.** Approve Minutes from the Regular Council Meeting November 21, 2023
- 4.C.** Approve Check Registers

5. DISCUSSION AND POSSIBLE ACTION

- 5.A.** Discussion and possible approval of City of Hilshire Village Ordinance #2023-834 providing for the holding of a General Election on May 4, 2024
- 5.B.** Discussion and possible action to approve the replacement of the emergency backup generator at City Hall with a not-to-exceed cost of \$9,396.00
- 5.C.** Discussion and possible action to approve the addition of Payee Match Protection on all bank accounts with check writing ability for a fee of \$0.06 per check.

6. DISCUSSION

- 6.A.** Review and discussion of potential improvements along the Pine Chase Grove water meter area.
- 6.B.** Discussion regarding City Hall security during normal operating hours.
- 6.C.** Discussion regarding the results of the LED Street Light Upgrade.

6.D. Discuss and provide direction to City Staff for the drafting of an amendment to City of Hilshire Village Ordinance 778 "On-Street Parking" for a No Parking Zone on the south side of Ridgeley Drive.

7. ADDITIONAL COUNCIL COMMENTS

8. FUTURE AGENDA TOPICS

Lead and Copper Service Line Survey - HDR Engineering

9. ANNOUNCEMENTS

10. ADJOURNMENT

NOTES:

*Agenda items may be considered in any order.

* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible on December 19, 2023, at 3:00 p.m.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX at 713-973-7793 for further information.