



Regular Council Meeting Agenda

Tuesday, September 16, 2025 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

The City Council of Hilshire Village, Texas will meet on Tuesday, September 16, 2025, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to Cassie.Stephens@HilshireVillageTexas.com.

Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

View Meeting via Teams

Meeting ID: 295 774 453 970 2

Passcode: mU9co69c

1. CALL TO ORDER

1.A. Invocation

1.B. Pledge of Allegiance

1.C. Roll Call

2. CITIZEN'S COMMENTS

Citizens may address the Council for up to three minutes on any topic, whether on the agenda or not. Speakers can choose to speak immediately or wait until the relevant agenda item is discussed, if applicable. When addressing the Council, speakers must use the microphone and state their name and address before speaking. Any prepared remarks should be submitted to the City Secretary before the meeting begins. Please note that due to Open Meetings Act regulations, the Council cannot deliberate on non-agenda items raised during this time. Such items may be scheduled for a future meeting if Council action is required.

3. PRESENTATION BY LOWEST BIDDER

3.A. Presentation and Consideration of Contractor Qualifications for the Hickory Shadows Paving, Drainage, and Water Line Replacement Project

The apparent low bidder, Caan Construction, will be given the opportunity to present their qualifications and respond to questions regarding their ability to complete the project. City Council will consider the qualifications and may take

action to award the contract to the lowest responsible bidder in accordance with Texas Local Government Code, Chapter 252.

4. TAX RATE PUBLIC HEARING

- 4.A. Public Hearing on the Proposed 2025 Property Tax Rate (Voter-Approval Rate of \$0.529226 per \$100 valuation, comprised of \$0.440076 for Maintenance & Operations and \$0.089150 for Debt Service).

5. REPORTS TO COUNCIL

- 5.A. Spring Valley Police Report
- 5.B. Fire Commissioner's Report (Commissioner Garofalo, Mayor Buesinger) Announcement of Brian Croft as the New Fire Chief
- 5.C. City Engineer's Report (HDR Engineering)
- 5.D. Building Official's Report (Secretary Stephens)
- 5.E. Mayor Buesinger's Report
- 5.F. City Secretary's Report: (Secretary Stephens)
Call Log
Consent Agenda
- 5.G. City Treasurer's Report (Secretary Stephens)

6. CONSENT AGENDA

- 6.A. Approve Disbursements
- 6.B. Approve Minutes from the Regular Council Meeting July 15, 2025
- 6.C. Approve Minutes from the Public Hearing and Special Council Meeting August 9, 2025
- 6.D. Approve Check Registers August 2025
- 6.E. Approve Proclamation Recognizing Domestic Violence Awareness Month
- 6.F. Approve Proclamation Recognizing World Teacher Day
- 6.G. Approve Proclamation for National Night Out to be held at Mallie Court.
- 6.H. Approve Proclamation for Halloween night to be celebrated on Archley Drive

7. DISCUSSION AND POSSIBLE ACTION

- 7.A. Discussion and possible action to award the bid for the Hickory Shadows Paving, Drainage and Water Line Replacement Project. (HDR Engineering)

- 7.B.** Discussion and possible authorization to amend the scope of work to be performed by Infrastructure Construction Services (ICS) for the 1209 Pine Chase Drive Drainage Easement Improvements Project to include the removal and replacement of the deteriorated concrete slope paving, removal and replacement of the broken segment of 24-inch RCP at the pipe outfall entrance, and the installation of a turf reinforcement mat/erosion control blanket along the drainage easement ditch for an additional cost of \$9,675.00, or a total project cost of \$23,025.00. (HDR Engineering)
- 7.C.** Discussion and possible action to approve Ordinance 851-2025 adopting the Ad Valorem tax rate of \$0.529226 per \$100 valuation, which is comprised of \$0.440076 for maintenance and operations, and \$0.089150 for debt service. [ROLL CALL VOTE] (Secretary Stephens)
- 7.D.** Discussion and possible action to approve of Ordinance 852-2025 amending Appendix “A” Fee Schedule of the Code of Ordinances of the City of Hilshire Village, Texas by deleting section 7.200 and replacing with a new section 7.200 establishing new utility rates. (Secretary Stephens)

8. FUTURE AGENDA TOPICS

9. ADJOURNMENT

NOTES:

*Agenda items may be considered in any order.

* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible September 10, 2025 at 5:00 p.m.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX 713-973-7793 for further information.