

HEWITT TEXAS

CITY COUNCIL REGULAR MEETING

February 06, 2023 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Vacant**, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. [Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.]

REGULAR AGENDA ITEMS

1. Presentation and update on the Texas Intrastate Fire Mutual Aid System (TIFMAS) program.
2. Presentation of the Hewitt Ballistic Shield Project.
3. Presentation of Hewitt's 2022 Racial Profiling Report.
4. Approve minutes of the Special City Council Meeting of January 23, 2023.

5. Presentation of City Engineer's Report by City Engineer Miles Whitney, P.E.

- Update on pending utility projects.
- Update on pending street projects.
- Update on pending drainage projects.

6. Discussion and update for the repair/replacement of the Automated Meter Reading system.

7. Discussion and possible action authorizing the City Manager to enter into an agreement with Duke's Root Control for CCTV of gravity sanitary sewer mains.

8. Discussion and possible action on **Resolution No. 2023-01** authorizing the City Manager to execute an interlocal agreement with the City of Waco for the exchange of real property.

9. Discussion and possible action on **Ordinance No. 2023-02** ordering a Joint General Election, authorizing the City Manager to execute an Election Services Contract with the McLennan County Elections Administrator, and establishing Early Voting and Election Day Vote Centers and dates/times of operation.

10. Discussion and possible action concerning rescheduling the Council Meeting of Monday, February 20, 2023 to Tuesday, February 21, 2023.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on February 01, 2023, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 1

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Presentation and update on the Texas Intrastate Fire Mutual Aid System (TIFMAS) program.

STAFF RECOMMENDATION/ITEM SUMMARY:

Presentation of TIFMAS activities over the last year as well as cost and reimbursements.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

No action needed

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 2

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Presentation of the Hewitt Police Ballistic Shield Project.

STAFF RECOMMENDATION/ITEM SUMMARY:

On September 1, 2022, the Hewitt Police Department submitted a grant to the Texas Office of the Governor – Criminal Justice Division for a school-based ballistic shield project. This grant was focused on providing ballistic shields for Independent School District law enforcement agencies, or those municipal agencies that provide school-based law enforcement to their respective school districts. On December 19, 2022, the Hewitt Police Department was awarded \$13,552.08 for three ballistic shields that will be assigned to the Hewitt Police Officers designated as School Resource Officers that serve the Midway Independent School District.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

None

ATTACHMENTS:

Statement of Grant Award – Office of the Governor

Statement of Grant Award (SOGA)

Item 2.

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	4617701	Award Amount:	\$13,552.08
Date Awarded:	12/19/2022	Grantee Cash Match:	\$0.00
Grant Period:	09/01/2022 - 08/31/2023	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2023	Grantee GPI:	\$0.00
Program Fund:	SH-Bullet-Resistant Shield Grant Program	Total Project Cost:	\$13,552.08
Grantee Name:	Hewitt, City of		
Project Title:	Hewitt Police Ballistic Shield Project		
Grant Manager:	Madeline De Amaral		
Unique Entity Identifier (UEI):	SN5LF9F23855		

CFDA:	N/A
Federal Awarding Agency:	NA
Federal Award Date:	N/A - State Funds
Federal/State Award ID Number:	2023-SH-ST-0000
Total Federal Award/State Funds Appropriated:	\$50,000,000.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No
Federal/State Award Description:	This purpose of this funding is to equip peace officers with bullet-resistant shields.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 3

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Presentation of Hewitt's 2022 Racial Profiling Report.

STAFF RECOMMENDATION/ITEM SUMMARY:

Each year, law enforcement agencies are required to collect information relating to motor vehicle stops in which a ticket, citation, or warning is issued and to arrests made as a result of those stops, including information relating to:

- the race or ethnicity of the individual detained;
- whether a search was conducted and, if so, whether the individual detained consented to the search;
- whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- whether the peace officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop;
- the location of the stop; and
- the reason for the stop; and
- requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision to the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state and the Texas Commission on Law Enforcement.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

No action needed

ATTACHMENTS:

State of Texas Racial Profiling Report
Analysis of Racial Profiling for the Hewitt Police Department

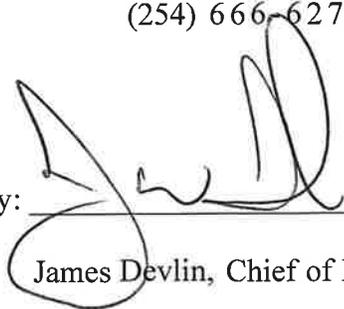
AN ANALYSIS OF RACIAL PROFILING FOR
THE HEWITT POLICE DEPARTMENT
For 2022

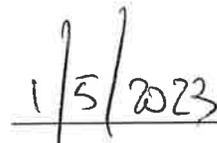


January 4, 2023

Hewitt Police
Department 100
Patriot Court
Hewitt, Texas 76643
(254) 666-6272

Reviewed and Approved by:


James Devlin, Chief of Police


Date

Racial Profiling Report | Full

Agency Name: HEWITT POLICE DEPT.
Reporting Date: 01/04/2023
TCOLE Agency Number: 309204

Chief Administrator: JAMES W. DEVLIN

Agency Contact Information:
Phone: (254) 666-1661
Email: jdevlin@cityofhewitt.com

Mailing Address:
100 PATRIOT COURT
HEWITT, TX 76643-0610

This Agency filed a full report

HEWITT POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the HEWITT POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the HEWITT POLICE DEPT. if the individual believes that a peace officer employed by the HEWITT POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the HEWITT POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the HEWITT POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The HEWITT POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: TUCK M. SAUNDERS
Assistant Chief

Date: 01/04/2023

Total stops: 6087

Street address or approximate location of the stop

City street	5699
US highway	388
County road	0
State highway	0
Private property or other	0

Was race or ethnicity known prior to stop?

Yes	232
No	5855

Race / Ethnicity

Alaska Native / American Indian	66
Asian / Pacific Islander	157
Black	1153
White	4055
Hispanic / Latino	656

Gender

Female	2284
Alaska Native / American Indian	24
Asian / Pacific Islander	52
Black	418
White	1599
Hispanic / Latino	191
Male	3803
Alaska Native / American Indian	42
Asian / Pacific Islander	105
Black	735
White	2456
Hispanic / Latino	465

Reason for stop?

Violation of law	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	5

Hispanic / Latino	2
Preexisting knowledge	46
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	9
White	26
Hispanic / Latino	10
Moving traffic violation	2934
Alaska Native / American Indian	39
Asian / Pacific Islander	104
Black	546
White	1970
Hispanic / Latino	275
Vehicle traffic violation	3098
Alaska Native / American Indian	27
Asian / Pacific Islander	52
Black	596
White	2054
Hispanic / Latino	369
Was a search conducted?	
Yes	694
Alaska Native / American Indian	7
Asian / Pacific Islander	5
Black	179
White	397
Hispanic / Latino	106
No	5393
Alaska Native / American Indian	59
Asian / Pacific Islander	152
Black	974
White	3658
Hispanic / Latino	550
Reason for Search?	
Consent	133
Alaska Native / American Indian	3
Asian / Pacific Islander	1
Black	15
White	91

Hispanic / Latino	23
Contraband	3
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	1
Probable	452
Alaska Native / American Indian	2
Asian / Pacific Islander	4
Black	139
White	248
Hispanic / Latino	59
Inventory	59
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	14
White	28
Hispanic / Latino	16
Incident to arrest	47
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	10
White	29
Hispanic / Latino	7

Was Contraband discovered?

Yes	374
Alaska Native / American Indian	2
Asian / Pacific Islander	1
Black	107
White	220
Hispanic / Latino	44
No	320
Alaska Native / American Indian	5
Asian / Pacific Islander	4
Black	72
White	177
Hispanic / Latino	62

Did the finding result in arrest?

(total should equal previous column)

Yes	2	No	0
Yes	1	No	0
Yes	36	No	71
Yes	113	No	107
Yes	14	No	30

Description of contraband	
Drugs	282
Alaska Native / American Indian	2
Asian / Pacific Islander	0
Black	76
White	173
Hispanic / Latino	31
Weapons	11
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	8
White	2
Hispanic / Latino	1
Currency	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Alcohol	45
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	7
White	29
Hispanic / Latino	9
Stolen property	3
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	0
Hispanic / Latino	0
Other	32
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	12
White	16
Hispanic / Latino	3
Result of the stop	
Verbal warning	4601

Alaska Native / American Indian	46
Asian / Pacific Islander	143
Black	823
White	3173
Hispanic / Latino	416
Written warning	327
Alaska Native / American Indian	4
Asian / Pacific Islander	3
Black	79
White	195
Hispanic / Latino	46
Citation	854
Alaska Native / American Indian	12
Asian / Pacific Islander	9
Black	194
White	489
Hispanic / Latino	150
Written warning and arrest	21
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	14
Hispanic / Latino	6
Citation and arrest	14
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	9
Hispanic / Latino	2
Arrest	270
Alaska Native / American Indian	4
Asian / Pacific Islander	2
Black	53
White	175
Hispanic / Latino	36
Arrest based on	
Violation of Penal Code	219
Alaska Native / American Indian	3
Asian / Pacific Islander	2

Black	34
White	148
Hispanic / Latino	32
Violation of Traffic Law	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	5
Hispanic / Latino	2
Violation of City Ordinance	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Outstanding Warrant	76
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	21
White	44
Hispanic / Latino	10

Was physical force resulting in bodily injury used during stop?

Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	6087
Alaska Native / American Indian	66
Asian / Pacific Islander	157
Black	1153
White	4055
Hispanic / Latino	656

Number of complaints of racial profiling

Total 0
Resulted in disciplinary action 0
Did not result in disciplinary action 0

Comparative Analysis

Use TCOLE's auto generated analysis
Use Department's submitted analysis

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Analysis Report

HEWITT POLICE DEPT.

01. Total Traffic Stops:	6087	
02. Location of Stop:		
a. City Street	5699	93.63%
b. US Highway	388	6.37%
c. County Road	0	0.00%
d. State Highway	0	0.00%
e. Private Property or Other	0	0.00%
03. Was Race known prior to Stop:		
a. NO	5855	96.19%
b. YES	232	3.81%
04. Race or Ethnicity:		
a. Alaska/ Native American/ Indian	66	1.08%
b. Asian/ Pacific Islander	157	2.58%
c. Black	1153	18.94%
d. White	4055	66.62%
e. Hispanic/ Latino	656	10.78%
05. Gender:		
a. Female	2284	37.52%
i. Alaska/ Native American/ Indian	24	0.39%
ii. Asian/ Pacific Islander	52	0.85%
iii. Black	418	6.87%
iv. White	1599	26.27%
v. Hispanic/ Latino	191	3.14%
b. Male	3803	62.48%
i. Alaska/ Native American/ Indian	42	0.69%
ii. Asian/ Pacific Islander	105	1.72%
iii. Black	735	12.07%
iv. White	2456	40.35%
v. Hispanic/ Latino	465	7.64%
06. Reason for Stop:		
a. Violation of Law	9	0.15%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%

Racial Profiling Analysis Report

iii. Black	2	22.22%
iv. White	5	55.56%
v. Hispanic/ Latino	2	22.22%
b. Pre-Existing Knowledge	46	0.76%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	1	2.17%
iii. Black	9	19.57%
iv. White	26	56.52%
v. Hispanic/ Latino	10	21.74%
c. Moving Traffic Violation	2934	48.20%
i. Alaska/ Native American/ Indian	39	1.33%
ii. Asian/ Pacific Islander	104	3.54%
iii. Black	546	18.61%
iv. White	1970	67.14%
v. Hispanic/ Latino	275	9.37%
d. Vehicle Traffic Violation	3098	50.90%
i. Alaska/ Native American/ Indian	27	0.87%
ii. Asian/ Pacific Islander	52	1.68%
iii. Black	596	19.24%
iv. White	2054	66.30%
v. Hispanic/ Latino	369	11.91%
07. Was a Search Conducted:		
a. NO	5393	88.60%
i. Alaska/ Native American/ Indian	59	1.09%
ii. Asian/ Pacific Islander	152	2.82%
iii. Black	974	18.06%
iv. White	3658	67.83%
v. Hispanic/ Latino	550	10.20%
b. YES	694	11.40%
i. Alaska/ Native American/ Indian	7	1.01%
ii. Asian/ Pacific Islander	5	0.72%
iii. Black	179	25.79%
iv. White	397	57.20%
v. Hispanic/ Latino	106	15.27%
08. Reason for Search:		
a. Consent	133	2.18%

Racial Profiling Analysis Report

i. Alaska/ Native American/ Indian	3	2.26%
ii. Asian/ Pacific Islander	1	0.75%
iii. Black	15	11.28%
iv. White	91	68.42%
v. Hispanic/ Latino	23	17.29%
b. Contraband in Plain View	3	0.05%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	33.33%
iv. White	1	33.33%
v. Hispanic/ Latino	1	33.33%
c. Probable Cause	452	7.43%
ii. Alaska/ Native American/ Indian	2	0.44%
i. Asian/ Pacific Islander	4	0.88%
iii. Black	139	30.75%
iv. White	248	54.87%
v. Hispanic/ Latino	59	13.05%
d. Inventory	59	0.97%
i. Alaska/ Native American/ Indian	1	1.69%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	14	23.73%
iv. White	28	47.46%
v. Hispanic/ Latino	16	27.12%
e. Incident to Arrest	47	0.77%
i. Alaska/ Native American/ Indian	1	2.13%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	10	21.28%
iv. White	29	61.70%
v. Hispanic/ Latino	7	14.89%
09. Was Contraband Discovered:		
YES	374	6.14%
i. Alaska/ Native American/ Indian	2	0.53%
Finding resulted in arrest - YES	2	
Finding resulted in arrest - NO	0	
ii. Asian/ Pacific Islander	1	0.27%
Finding resulted in arrest - YES	1	
Finding resulted in arrest - NO	0	
iii. Black	107	28.61%

Racial Profiling Analysis Report

Finding resulted in arrest - YES	36	
Finding resulted in arrest - NO	71	
iv. White	220	58.82%
Finding resulted in arrest - YES	113	
Finding resulted in arrest - NO	107	
v. Hispanic/ Latino	44	11.76%
Finding resulted in arrest - YES	14	
Finding resulted in arrest - NO	30	
b. NO	320	5.26%
i. Alaska/ Native American/ Indian	5	1.56%
i. Asian/ Pacific Islander	4	1.25%
iii. Black	72	22.50%
iv. White	177	55.31%
v. Hispanic/ Latino	62	19.38%
10. Description of Contraband:		
a. Drugs	282	4.63%
i. Alaska/ Native American/ Indian	2	0.71%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	76	26.95%
iv. White	173	61.35%
v. Hispanic/ Latino	31	10.99%
b. Currency	1	0.02%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%
c. Weapons	11	0.18%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	8	72.73%
iv. White	2	18.18%
v. Hispanic/ Latino	1	9.09%
d. Alcohol	45	0.74%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	7	15.56%
iv. White	29	64.44%

Racial Profiling Analysis Report

v. Hispanic/ Latino	9	20.00%
e. Stolen Property	3	0.05%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	3	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%
f. Other	32	0.53%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	1	3.13%
iii. Black	12	37.50%
iv. White	16	50.00%
v. Hispanic/ Latino	3	9.38%

11. Result of Stop:

a. Verbal Warning	4601	75.59%
i. Alaska/ Native American/ Indian	46	1.00%
ii. Asian/ Pacific Islander	143	3.11%
iii. Black	823	17.89%
iv. White	3173	68.96%
v. Hispanic/ Latino	416	9.04%
b. Written Warning	327	5.37%
i. Alaska/ Native American/ Indian	4	1.22%
ii. Asian/ Pacific Islander	3	0.92%
iii. Black	79	24.16%
iv. White	195	59.63%
v. Hispanic/ Latino	46	14.07%
c. Citation	854	14.03%
i. Alaska/ Native American/ Indian	12	1.41%
ii. Asian/ Pacific Islander	9	1.05%
iii. Black	194	22.72%
iv. White	489	57.26%
v. Hispanic/ Latino	150	17.56%
d. Written Warning and Arrest	21	0.34%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	4.76%
iv. White	14	66.67%
v. Hispanic/ Latino	6	28.57%

Racial Profiling Analysis Report

e. Citation and Arrest	14	0.23%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	3	21.43%
iv. White	9	64.29%
v. Hispanic/ Latino	2	14.29%
f. Arrest	270	4.44%
i. Alaska/ Native American/ Indian	4	1.48%
ii. Asian/ Pacific Islander	2	0.74%
iii. Black	53	19.63%
iv. White	175	64.81%
v. Hispanic/ Latino	36	13.33%
12. Arrest Based On:		
a. Violation of Penal Code	219	3.60%
i. Alaska/ Native American/ Indian	3	1.37%
ii. Asian/ Pacific Islander	2	0.91%
iii. Black	34	15.53%
iv. White	148	67.58%
v. Hispanic/ Latino	32	14.61%
b. Violation of Traffic Law	9	0.15%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	2	22.22%
iv. White	5	55.56%
v. Hispanic/ Latino	2	22.22%
c. Violation of City Ordinance	1	0.02%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	100.00%
v. Hispanic/ Latino	0	0.00%
d. Outstanding Warrant	76	1.25%
i. Alaska/ Native American/ Indian	1	1.32%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	21	27.63%
iv. White	44	57.89%
v. Hispanic/ Latino	10	13.16%

Racial Profiling Analysis Report

13. Was Physical Force Used:

a. NO	6087	100.00%
i. Alaska/ Native American/ Indian	66	1.08%
ii. Asian/ Pacific Islander	157	2.58%
iii. Black	1153	18.94%
iv. White	4055	66.62%
v. Hispanic/ Latino	656	10.78%
b. YES	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
b 1. YES: Physical Force Resulting in Bodily Injury to Suspect	0	
b 2. YES: Physical Force Resulting in Bodily Injury to Officer	0	
b 3. YES: Physical Force Resulting in Bodily Injury to Both	0	
14. Total Number of Racial Profiling Complaints Received:	0	

REPORT DATE COMPILED 01/04/2023

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the City Council Special Meeting of January 23, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

CITY COUNCIL SPECIAL MEETING

January 23, 2023 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Vacancy**, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Fortenberry called the Regular Meeting to order at 7:00 PM and announced a quorum was present.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

1. PRESENTATION OF DEPARTMENT SPOTLIGHT-GENERAL SERVICES AND COURT.

Human Resources Director Jessica Higgins presented the department spotlight for General Services and Municipal Court.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. [Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.]

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

REGULAR AGENDA ITEMS

2. APPROVE MINUTES OF THE CITY COUNCIL SPECIAL WORKSHOP/REGULAR MEETING OF JANUARY 09, 2023.

MOTION: Council Member Erica Bruce moved approval of the minutes as presented but to allow for corrections.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

3. BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING DECEMBER 31, 2022.

City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the December Financial Statements electronically for the Council to review and inquired if Council had any questions. Council raised no questions or concerns. **No action was required.**

4. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDING DECEMBER 31, 2022.

City Manager Bo Thomas presented a summary of the investment report prepared by Valley View Consulting, L.L.C.

MOTION: Council Member Bob Potter moved approval of the Quarterly Investment Report as of December 31, 2022.

SECOND: Council Member Erica Bruce

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

5. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE PURCHASE OF PHASE 2 RENEW/RE-TOP POUR-IN-PLACE SURFACE FOR THE HEWITT PARK ADA PLAYGROUND.

City Manager Bo Thomas presented. General Services Director Scott Coleman responded to Council's questions.

MOTION: Mayor Pro Tem Michael Bancale moved to authorize the purchase of Phase 2 Hewitt Park ReNew/Re-Top from Robertson Recreational Services in the amount of \$42,436.16.

SECOND: Council Member Erica Bruce

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Mayor Steve Fortenberry recessed the Regular Meeting to convene the following Executive Session at 7:27 PM.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (City Manager Evaluation).

Mayor Steve Fortenberry reconvened the Regular Meeting at 8:15 PM.

6. DISCUSSION AND POSSIBLE ACTION ON EVALUATION/EMPLOYMENT OF CITY MANAGER (IF NEEDED).

MOTION: Council Member Erica Bruce stated, “Based on our evaluation process, I move a five percent (5%) cost of living increase with an additional five (5%) performance increase for a total of 10 % annual salary increase for our city manager with an extension of the contract for an additional year.”

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Erica Bruce moved to adjourn the Regular meeting at 8:16 PM.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 5

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the report from City Engineer Miles Whitney, P.E.

- Update on pending utility projects.
- Update on pending street projects.
- Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and respond to any questions regarding the Engineer's Report.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

Report

HEWITT TEXAS II

CITY ENGINEER'S REPORT
January 31, 2023

Utility Projects

Chaparral, Crescent, and Will Boleman

We are currently finalizing waterline realignment designs.

Commerce Park Plant Improvements

- Well
Revised reports have been sent to STGCD for their review and consideration to amend the existing permit withdrawal location. Updates from STGCD state that our request is to be on their agenda in March.
- Plant
 - Geotechnical bores have been performed.

Street/Transportation Projects

Chaparral, Crescent, and Will Boleman

Project topo has been taken and geotechnical bores have been performed. Geotech reports are to be prepared shortly.

Drainage Projects

N/A

By:



Miles W. Whitney P.E.

Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 6

SUBMITTED BY: Kevin Reinke, Utilities Director

ITEM DESCRIPTION:

Discussion and update for the repair/replacement of the Automated Meter Reading system.

STAFF RECOMMENDATION/ITEM SUMMARY:

Hewitt's meter system is automated through Neptune Technologies. The system was initiated in 2013, and past replacements have been covered under warranty by Neptune. Council authorized the continuation of the replacement program in the 2022/2023 budget. The department is purchasing and installing 100 new meters with integrated registers and 55 retrofit registers to replace non-working units. The cost for the project is \$41,100.00.

FISCAL IMPACT:

Amount Budgeted – \$60,000.00
Line Item in Budget – 20-50362-91-00

SUGGESTED MOTION:

N/A

ATTACHMENTS:

Quote for the product from Core and Main.



Customer #	051293
Order #	S259179
Date Ordered	01/23/23
Job #	
Job Name	METER QUOTE
Purchase Order #	METER QUOTATION
Method of Shipment	PICKUP
Contract Order #	0000000
Ordered By	KEVIN
Ship Via	WILL CALL

Sold To:
 CITY OF HEWITT
 STOCK-WACO
 ATTN: ACCOUNTS PAYABLE
 200 PATRIOT CT
 HEWITT, TX 76643-4100

Ship To:
 CITY OF HEWITT
 Branch - 140
 1601 South Wall St
 Belton, TX 76513 0000

Branch:
 BELTON TX
 Branch - 140
 1601 South Wall St
 Belton, TX 76513 0000
 Phone: 254-939-8998

Bid Seq#	Product Code	Description	Qty Ordered	Qty Shipped	Qty B/O	Net Price	UOM	Ext Price
	4306ED2B31RWG3	T10 5/8X3/4 NWD ED2B31RWG3 R900I NO LEAD	100			235.00000	EA	23500.00
	42RRETRO008R9001	NEPTUNE 5/8 R900I RETROFIT REG ISTER ONLY PIT APPLICATION RW2G13	60			200.00000	EA	12000.00
	4307GSEU1B2G1	5/8X3/4 MACH10 R900I EU1B2G1 GAL	100			301.33000	EA	30133.00

Terms in accordance with shipping manifest.

Special Instructions/Comments:

Total Ordered:	65633.00
Tax Amount:	.00
Other Charges:	.00
Total:	65633.00

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 7

SUBMITTED BY: Kevin Reinke, Utilities Director

ITEM DESCRIPTION:

Discussion and possible action authorizing the City Manager to enter into an agreement with Duke's Root Control for CCTV of gravity sanitary sewer mains.

STAFF RECOMMENDATION/ITEM SUMMARY:

In early 2020, Hewitt hired Duke's Root Control to conduct an inflow/infiltration system of the gravity portion of the sanitary sewer system. In concurrence with the I&I study, the next step is to camera the trouble areas identified during the initial phase. Duke's has set the BuyBoard rate under contract #676-22 for the scope of work needed. Council authorized during the budget funds to help reduce I&I during rain events up to \$80,000.00.

FISCAL IMPACT:

Amount Budgeted – \$80,000.00
Line Item in Budget – 20-50370-91-00

SUGGESTED MOTION:

I move approval to authorize the City Manager to enter into an agreement with Duke's Root Control in an amount not to exceed \$60,000.00 to camera trouble areas identified in the initial I&I study.

ATTACHMENTS:

BuyBoard contract from Duke's Root Control

BuyBoard 676-22 Price List for Line Inspection Services

BuyBoard Spec Item No. Category	Part / Item Number	Item Description	List Price	Hourly Rate
1	C-060	6" Sewer Pipe Light Cleaning & CCTV - Off Road	\$5.10 / LF	\$525 / HR
2	C-061	6" Sewer Pipe Light Cleaning & CCTV - On Road	\$2.94 / LF	\$525 / HR
3	C-080	8" through 12" Sewer Pipe Light Cleaning & CCTV - Off Road	\$5.10 / LF	\$525 / HR
4	C-081	8" through 12" Sewer Pipe Light Cleaning & CCTV - On Road	\$2.85 / LF	\$525 / HR
5	C-140	14" through 18" Sewer Pipe Light Cleaning & CCTV - Off Road	\$5.40 / LF	\$525 / HR
6	C-141	14" through 18" Sewer Pipe Light Cleaning & CCTV - On Road	\$3.30 / LF	\$525 / HR
7	C-200	20" through 27" Sewer Pipe Light Cleaning & CCTV - Off Road	\$5.70 / LF	\$525 / HR
8	C-201	20" through 27" Sewer Pipe Light Cleaning & CCTV - On Road	\$3.30 / LF	\$525 / HR
9	C-300	30" through 36" Sewer Pipe Light Cleaning & CCTV - Off Road	\$7.20 / LF	\$525 / HR
10	C-301	30" through 36" Sewer Pipe Light Cleaning & CCTV - On Road	\$3.30 / LF	\$525 / HR
11	C-500	Heavy Cleaning of Sewer Pipe	\$900 / HR	\$900 / HR
12	C-600	Lateral Service Connection CCTV Inspection	\$600 EA	\$525 / HR
13	C-700	Mobilization (if needed)	\$1,500 EA	N/A
14	S-400	Sanitary Sewer Mainline Smoke Testing	\$0.85 / LF	\$950 / HR

BuyBoard 676-22 Price List for Monitoring Services

BuyBoard Spec Item No. Category	Part / Item Number	Item Description	List Price	Hourly Rate
15	S-600	Dukes 360 Triage (SL RAT, iTracker, MHI)	\$2.25 / LF	\$950 / HR
16	S-200	iTracker only	\$0.90 / LF	\$950 / HR
17	S-300	SL RAT	\$0.40 / LF	\$450 / HR
18	S-101	Level 1 Manhole Inspections	\$95 EA	\$525 / HR
19	S-102	Level 2 Manhole Inspections	\$175 EA	\$525 / HR

Effective 10/1/22

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 8

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2023-01** authorizing the City Manager to enter into an interlocal agreement with the City of Waco for the exchange of real property for the historical use pumping permit of Plant 3 Webo well site.

STAFF RECOMMENDATION/ITEM SUMMARY:

In February 2013, the cities of Hewitt and Waco entered into an interlocal agreement authorizing Waco to obtain property (land and equipment) at the Webo Plant 3 well site and its water rights including a lease of the Lorena well site for 10 years. Circumstances have changed over the last 10 years including Hewitt City Council adopting a resolution to no longer provide utility services outside the Hewitt corporate boundary. Therefore, this interlocal agreement will authorize Waco to keep the Lorena lease site and water line and customers north of the Hewitt corporate limits along the I-35 frontage road.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I move approval of Resolution No. 2023-01 authorizing the City Manager to execute the interlocal agreement with Waco immediately upon approval of the Southern Trinity Water Conservation District approval of the transfer of the pumping permit.

ATTACHMENTS:

Resolution and Exhibits

RESOLUTION NO. 2023-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH THE CITY OF WACO TO: (1) TRANSFER THE WATER RIGHT FOR THE WEBO WELL FROM THE CITY OF WACO TO THE CITY OF HEWITT; (2) TRANSFER THE OLD LORENA WELL PROPERTY AND ALL THE INFRASTRUCTURE FROM HEWITT TO WACO; AND (3) TRANSFER OWNERSHIP OF A WATER LINE AND APPURTENANCES FROM HEWITT TO WACO; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Hewitt and Waco entered into an Interlocal Agreement in February 2013, which included terms concerning Waco obtaining the real property of the Webo (“Plant 3”) well site and water rights to Plant 3, and a lease of the Lorena well site for ten years; and

WHEREAS, Hewitt now wishes to have the Plant 3 well water rights; and

WHEREAS, Waco now wishes to have the real property of the Lorena well site;

WHEREAS, Waco also wishes to have several water connections and water line infrastructure along Interstate 35 from approximately Hewitt’s Northern limit boundary (along Interstate 35) to Corporation Boulevard; and

WHEREAS, the parties desire to enter into this Interlocal Cooperation Agreement pursuant to Chapter 791 of the *Texas Government Code*,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1. The City Manager is authorized to execute the necessary documents.

SECTION 2. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED this _____ day of _____, 20_____.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney

MEMORANDUM OF AGREEMENT

This Agreement (the “Agreement”) is entered into this ____ day of _____, 2023, by and between the City of Hewitt, Texas, a municipal corporation (hereinafter referred to as “Hewitt”), and the City of Waco, Texas, a municipal corporation (hereinafter referred to as “Waco”), which entities do hereby agree as follows:

WITNESSETH:

WHEREAS, Hewitt and Waco entered into an Interlocal Agreement in February 2013, which included terms concerning Waco obtaining the real property of the Webo (“Plant 3”) well site and water rights to Plant 3, and a lease of the Lorena well site for ten years; and

WHEREAS, Hewitt now wishes to have the Plant 3 well water rights; and

WHEREAS, Waco now wishes to have the real property of the Lorena well site; and

WHEREAS, Waco also wishes to have several water connections and water line infrastructure along Interstate 35 from approximately Hewitt’s Northern limit boundary (along Interstate 35) to Corporation Boulevard; and

WHEREAS, the parties desire to enter into this Interlocal Cooperation Agreement pursuant to Chapter 791 of the *Texas Government Code*,

NOW, THEREFORE, in consideration of the mutual promises and other valuable consideration as shall be set out herein, the City of Waco (“Waco”), and the City of Hewitt (“Hewitt”) (collectively “the parties”) agree as follows:

The foregoing recitals are incorporated herein and made findings of fact.

- 1. Conveyance of Webo (Plant 3) well site water rights.** Waco will retain the plant and equipment known as the Webo water well site, as shown in Exhibit A, but Waco agrees to transfer the well permit to Hewitt. The parties agree to complete and file all necessary documentation to transfer Permit Number HUPP-2010-036 with regards to Well #3 located at N31D 26M 56S / W97D 15M 42S with the maximum flow rate of 150 gpm from Waco to Hewitt, to include the 241.95 acre-feet per calendar years associated with the well as historical use, as stated in the Memorandum of Agreement dated June 27, 2011. Hewitt shall then have historical usage of the well site for regulatory and supply purposes for a Replacement well to be constructed by Hewitt (“Replacement Well”). Waco shall cooperate in the administrative process of transferring well permit with any regulatory agencies, but said transfer (including the completion and filing of the application and the expense of all

filings) will be Hewitt's responsibility. In this transfer, Waco is **not** providing any property access rights to Hewitt; the General Warranty Deed (at McLennan County Clerk's Document No. 2013006458) is not being amended. All water rights to the Property, including regulatory rights such as HUPP are to be transferred to Hewitt by Waco. Waco agrees that the HUPP will be transferred to Hewitt's Replacement Well if the transfer is approved by the Southern Trinity Groundwater Conservation District ("STGCD"). Waco agrees to assist with and support the transfer before the STGCD. Waco shall plug and abandon the well on the Property in accordance with the current rules of the STGCD if the HUPP transfer is approved by the STGCD.

2. **Lorena Road well site.** Hewitt agrees to convey the real property, along with the plant and equipment, known as the Lorena Road water well site, to Waco by execution of a separate Purchase and Sales Agreement (which will result in delivery of a Special Warranty Deed). The site is shown on the survey drawing attached Exhibit B-1, B-2, B-3, B-4. An inventory of the site equipment is included in Exhibit C, as was provided in the Memorandum of Agreement between Waco and Hewitt. Hewitt shall retain historical usage of the well site for regulatory and supply purposes for its Replacement Well, but Waco is **not** providing any property access rights to Hewitt, nor does Hewitt retain such rights to the property. All water rights to the Property, including regulatory rights such as HUPP are retained by or transferred to Hewitt. Waco agrees that the HUPP will be transferred to Hewitt's Replacement Well if the transfer is approved by the STGCD. Waco agrees to assist with and support the transfer before the STGCD. Hewitt shall plug and abandon the well on the Property in accordance with the current rules of the STGCD if the HUPP transfer is approved by the STGCD.
3. **Utility Line along Interstate 35 from (approximately) Hewitt's Northern Limit Boundary (along I-35) to Corporation Boulevard.** Hewitt agrees to convey its water line infrastructure, along with any and all appurtenances, to Waco by execution and delivery of a Quitclaim Deed in the form of Exhibit D. The site is showing the construction drawing attached Exhibit E. Waco shall coordinate with Hewitt on the transfer since cutting and capping, and the installation of flush valves on the line will have to occur to sever the connection with Hewitt.
4. The purpose of Hewitt entering into these agreements is to obtain HUPP capacity for transfer to and use at its Replacement Well on another property. Waco agrees and covenants that it shall not directly or indirectly object to or oppose or cause an objection to the transfer of the HUPP, permitting or operation of the Replacement Well.
5. **Representations and Warranties.** Each party hereto hereby represents and warrants that:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

THE CITY OF WACO, TEXAS

By: _____
Bradley Ford, City Manager

Date: _____

ATTEST:

Michelle Hicks, City Secretary

APPROVED AS TO FORM & LEGALITY:

Kathleen Perdon, Sr. Asst. City Attorney

THE CITY OF HEWITT, TEXAS

By: _____
Everett "Bo" Thomas, City Manager

ATTEST

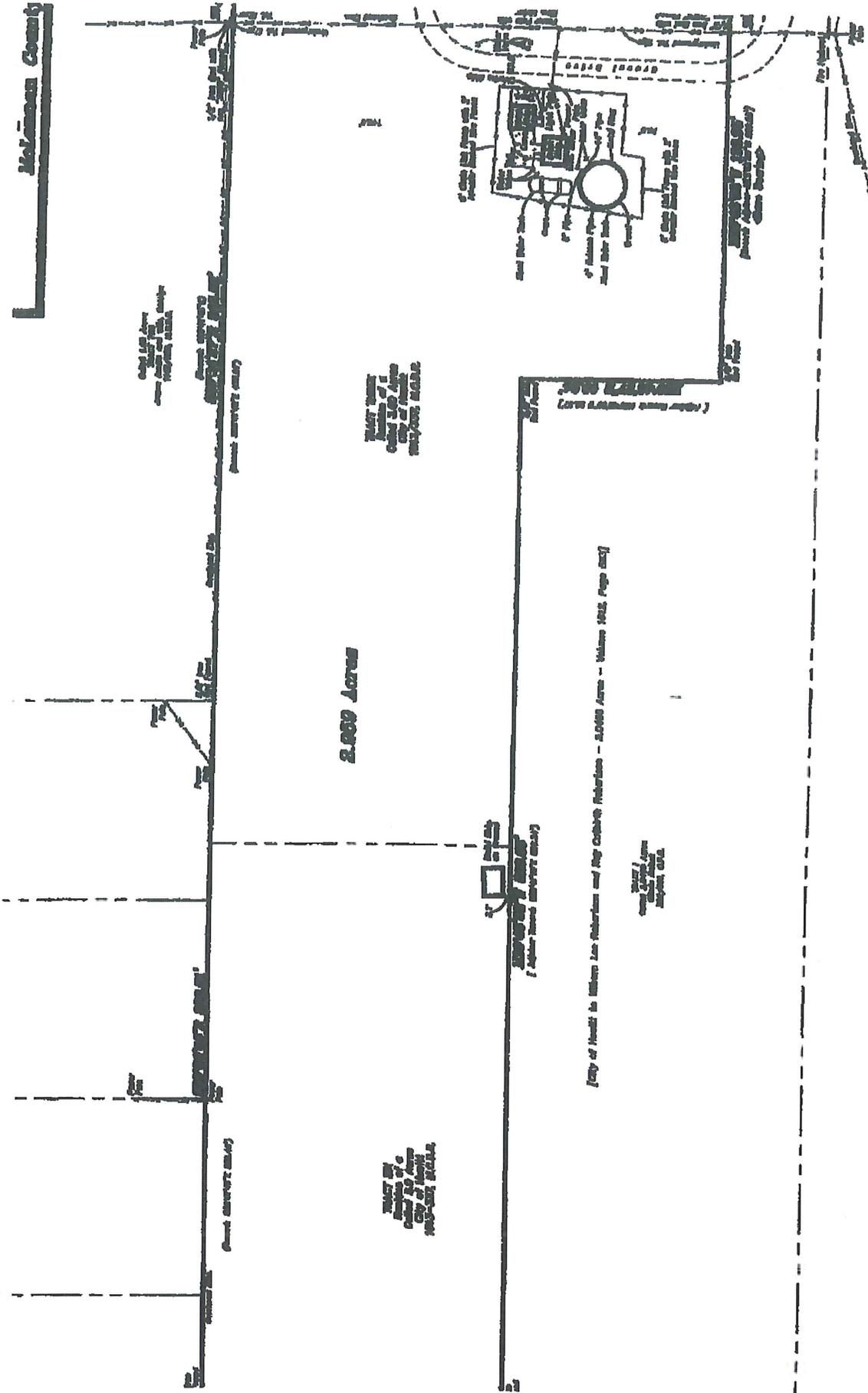
City Secretary

Date: _____

EXHIBIT "A"

Exhibit "A"

Item 8.



I hereby state that to the best of my professional knowledge and belief that this plot and the survey on which it is based meets the requirements for land surveys in the State of Texas.

This 20th day of *March* 2008

This survey was performed without the benefit of a title report. Any interest in this plot is not shown in public records owned by the surveyor and may not be subject to comments or instruments pertaining to this property.

McLennan County David Roberts
 0251- Criminal Public Defender of McLennan County, Texas

LETH LTD. does not make or warrant any land area description.

Texas, according to Volume 1483, Page Records of McLennan

M.C.D.R. - McLennan County Deed Records

This survey was performed without the be Record information on this plat is based search by the surveyor and may not incl instruments pertaining to this property

LETH LTD. does not make or warrant a

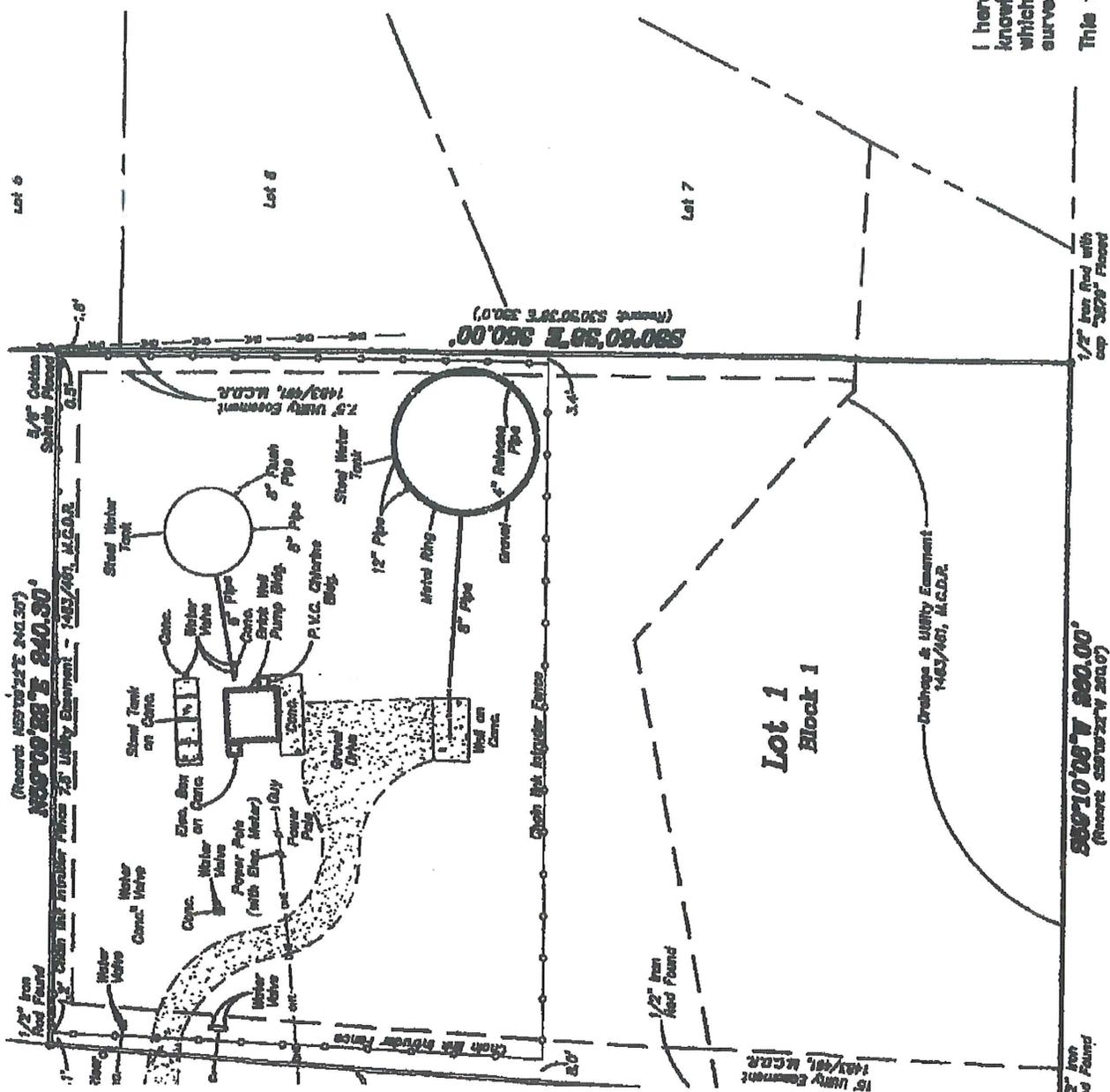
This sketch represents a survey made o performance of this survey persons work observed conditions along the boundary; knowledge they are as shown.

Exhibit B-1

I hereby state that to the best of my professional knowledge and belief that this plat and the survey which it is based meets the requirements for land surveys in the State of Texas.

This the 19 day of May 2008.

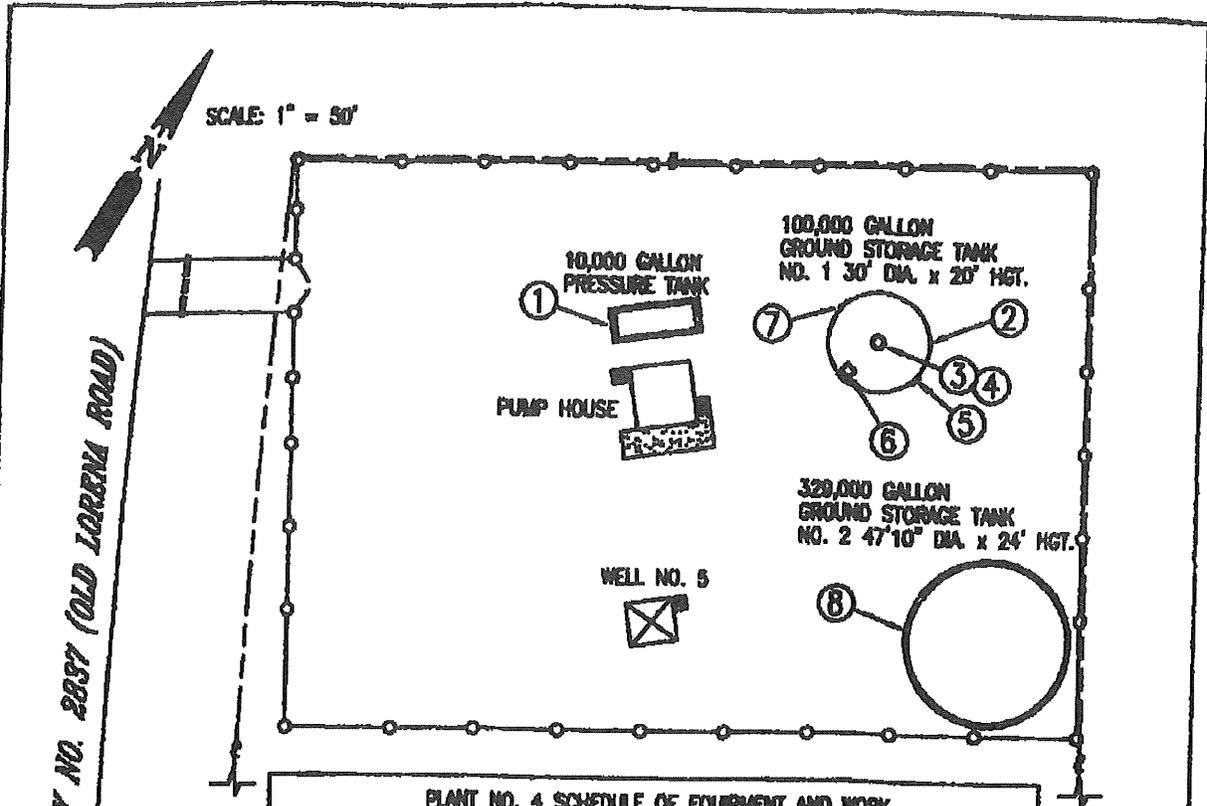
[Handwritten signature]



Called 8.03 Area High Drive 1253/107, M.C.D.R.

5' Intruder Fence with 2' Barbed Wire Fence

Exhibit B-2



-F.M. HIGHWAY NO. 2887 (OLD LORENA ROAD)

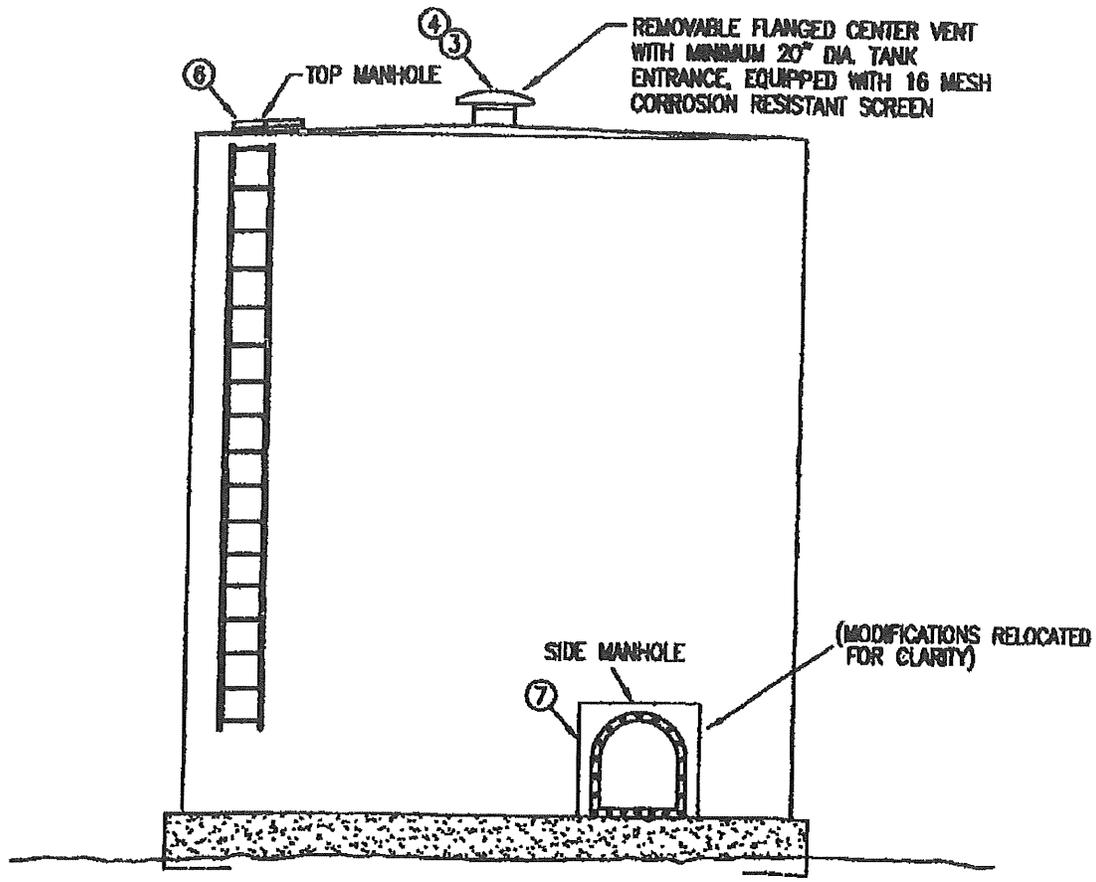
SCALE: 1" = 50'

PLANT NO. 4 SCHEDULE OF EQUIPMENT AND WORK	
①	EXISTING 10,000 GAL. 6' DIA. x 26' PRESSURE TANK TO BE CLEANED, PRIMED AND PAINTED ON THE INTERIOR AND EXTERIOR SURFACES IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS
②	EXISTING 100,000 GAL., 30' DIA. x 20' GROUND STORAGE TANK TO BE CLEANED, PRIMED AND PAINTED ON THE INTERIOR AND EXTERIOR SURFACES IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS
③	REMOVE EXISTING VENT AND REPAIR OPENING WITH 1/4" STEEL PLATE WELDED IN PLACE
④	INSTALL REMOVABLE CENTER VENT AS SHOWN IN ATTACHED DETAIL
⑤	EXISTING SIDE MANHOLE
⑥	INSTALL NEW HINGED TOP MANHOLE AS SHOWN IN ATTACHED DETAIL
⑦	INSTALL NEW SIDE MANHOLE AS SHOWN IN ATTACHED DETAIL
⑧	EXISTING 320,000 GAL., 47'-10" DIA. x 24' GROUND STORAGE TANK TO BE CLEANED, PRIMED AND PAINTED ON TOP SURFACE ONLY IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS

CITY OF HEWITT
PLANT NO. 4 AND WELL NO. 5 LAYOUT

DUFF CONSULTING ENGINEERS INC.
408 NORTH 19th
WACO, TEXAS 76798
(817) 798-8444 NEW-PL4

Exhibit B-3

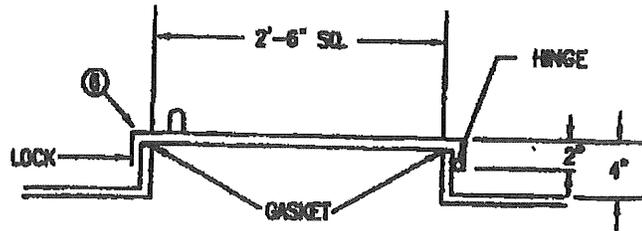


GROUND STORAGE TANK
SCALE: NONE

DUFF CONSULTING ENGINEERS INC.
4201 NORTH 19th
WACO, TEXAS 76708
(817) 756-5414

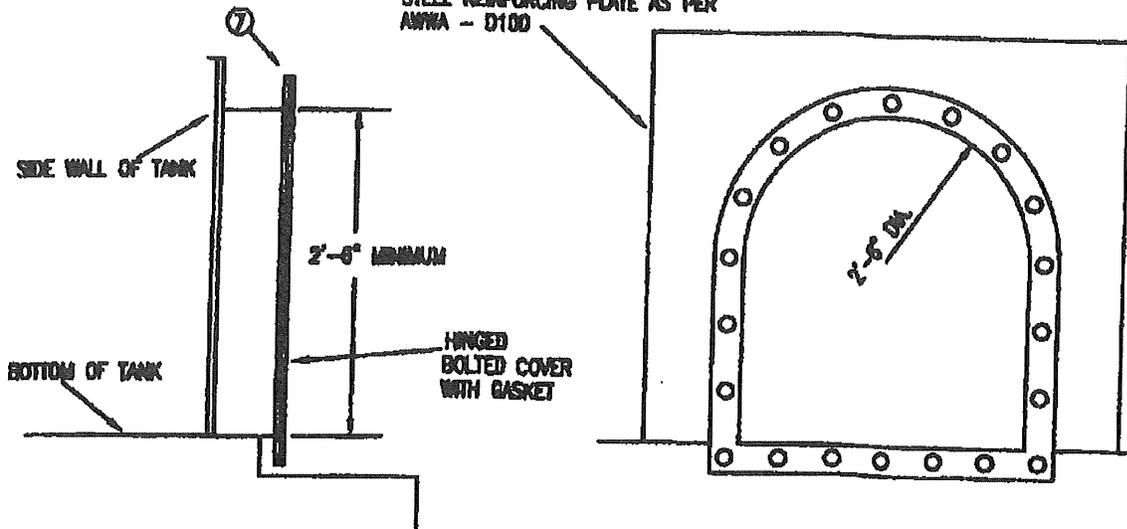
H-CRTANK

Exhibit B-4



PROPOSED TOP MANHOLE DETAIL NO. 6
SCALE: NONE

NOTE:
MANHOLE TO BE A MINIMUM OF 3/8"
THICK STEEL AND IS TO BE WELDED
TO TANK WALL AND FLOOR INCLUDING
STEEL REINFORCING PLATE AS PER
AWWA - D100



PROPOSED SIDE MANHOLE DETAIL NO. 7
SCALE: NONE

DUFF CONSULTING ENGINEERS INC.
4301 NORTH 19th
WACO, TEXAS 76708
(817) 786-5414

H-PL4DET

Exhibit C

**INVENTORY OF WATER PLANTS IN CITY OF HEWITT'S
RURAL SERVICE AREA**

CHAPEL ROAD PLANT (ALSO KNOWN AS PLANT NO. 3)

80 GPM Well

64,400 Gal. Steel Ground Storage Tank

5,000 Gal. Steel Pressure Tank

12 Ft. x 14 Ft. CMU Building housing Two Service Pumps, rated at 240 GPM @ 130 Ft. TDH each, Air Compressor, Electrical, Controls, Piping and Valves

12 Ft. x 12 Ft. CMU Building housing the Well Pump, Starter, Electrical and Controls

4 Ft. x 4 Ft. Fiberglass Building housing Gas Chlorinator and Scales

All housed within approximately 263 Ft. of 6 Ft. Ht., Chain Link, Intruder Resistant Fence

All on 2.959 Acres of Land

FH HWY. 2837 PLANT (ALSO KNOWN AS PLANT NO. 4)

500 GPM Well

329,000 Gal. Steel Ground Storage Tank

100,000 Gal. Steel Ground Storage Tank

10,000 Gal. Steel Pressure Tank

18 Ft. x 18 Ft. Brick Building housing Two Service Pumps, rated at 500 GPM @ 162 Ft. TDH each, Air Compressor, Electrical, Controls, Piping and Valves

4 Ft. x 4 Ft. Fiberglass Building housing Gas Chlorinator and Scales

All housed within approximately 810 Ft. of 6 Ft. Ht., Chain Link, Intruder Resistant Fence

All on Lot 1, Block 1 of the Waco One-O-One Addition, Part 1



William E. Aston, P.E.
August 10, 2010



DUFF CONSULTING ENGINEERS, INC.
Texas Registered Engineering Firm F-0400

QUITCLAIM DEED

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

DATE: _____, 2022

GRANTOR: City of Hewitt, Texas, a municipal corporation

GRANTOR'S MAILING ADDRESS: P. O. Box 610
(INCLUDING COUNTY) Hewitt, McLennan County, Texas 76702-2570

GRANTEE: City of Waco, Texas, a municipal corporation

GRANTEE'S MAILING ADDRESS: P. O. Box 2570
(INCLUDING COUNTY) Waco, McLennan County, Texas 76702-2570

CONSIDERATION: Ten and No/100 Dollars (\$10.00) and other good and valuable consideration

PROPERTY: Any and all rights, title, and interest to the transmission lines, valves, meters, equipment, and other appurtenances in place as described on the attached Exhibit A, duly incorporated herein as though fully copied and set forth at length.

Reservations from and Exceptions to Conveyance and Warranty: This conveyance is expressly subject to all easements, restrictions, rights-of-way, exceptions, reservations, and covenants of whatsoever nature of record or apparent on the grant, if any, and all of the zoning laws and other restrictions, regulations, ordinances and statutes of municipal or other governmental authorities applicable to or enforceable against the above described property.

Grantor, for the consideration described above and subject to the reservations from and exceptions to conveyance and warranty, GRANTS, SELLS, and CONVEYS to Grantee any and all interest the Grantor may hold in the transmission lines, valves, meters, equipment, and other appurtenances in place as described on the attached Exhibit A, such that neither Grantor nor Grantor's legal representatives, successors or assigns shall have, claim, or demand any right or title to the Property or any part of it.

Grantor represents and warrants to Grantee that Grantor has the requisite power and authority to enter into, execute and deliver this Deed and to consummate the transactions contemplated hereby. The Property is hereby sold, transferred and assigned to Grantees "as is" and "with all faults."

Notwithstanding anything to the contrary contained in this Quitclaim Deed, in the event that a Grantor has received any warranty of title with respect to the Property, then such Grantor does by this instrument transfer and assign to Grantee, to the extent transferable, such warranty of title to the extent (and only to the extent) it pertains to and covers the Grantor's interest in and to the Property.

GRANTOR:
THE CITY OF HEWITT

By: _____
Name: _____
Title: City Manager

ATTEST

City Secretary

Date Signed

THE STATE OF TEXAS §
 §
COUNTY OF MCLENNAN §

This instrument was acknowledged before me on the ____ day of _____, 2022, by _____, City Manager of THE CITY OF HEWITT, a municipal corporation, on behalf of said corporation.

[NOTARY STAMP]

Notary for the State of: _____
My Commission Expires: _____

EXHIBIT A

PROPERTY DESCRIPTION

Utility Line along Interstate 35 from (approximately) Hewitt's Northern Limit Boundary (along I-35) to Corporation Boulevard. Hewitt agrees to convey its water line infrastructure, along with any and all appurtenances, to the City of Waco along the path/site shown in the construction drawing and aerial photograph attached as part of this Exhibit A.

THIS CONVEYANCE SHALL NOT INCLUDE THE 10" FORCE MAIN WHICH REMAINS THE CITY OF HEWITT'S.

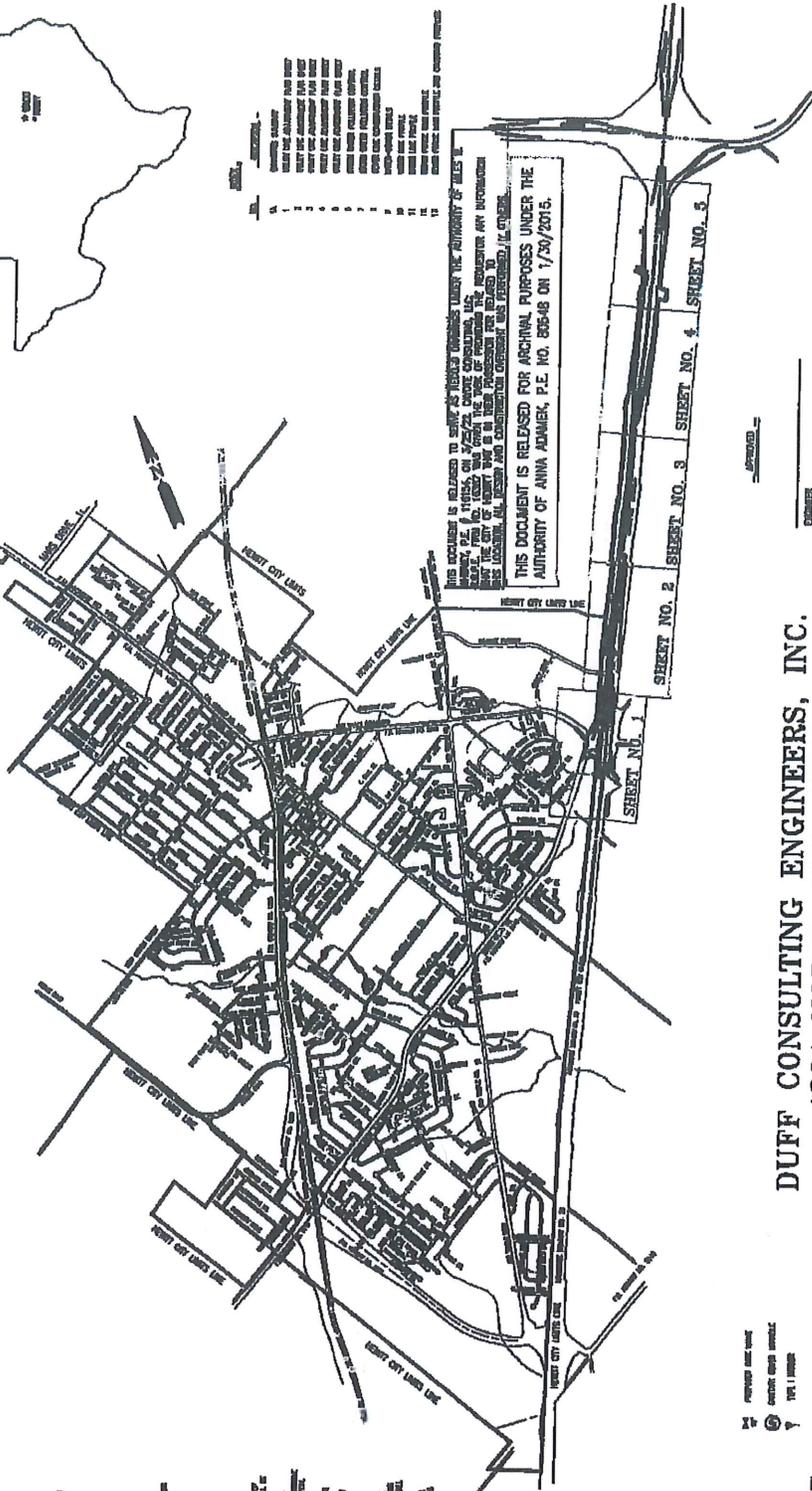
EXHIBIT "E"

Exhibit "E"

CITY OF HEWITT
McLENNAN COUNTY, TEXAS
PROPOSED 2007 UTILITY LINE RELOCATIONS
INTERSTATE HIGHWAY NO. 35
PROJECT NO. 07-02-W&S

GENERAL NOTES

1. THE CITY ENGINEER HAS REVIEWED THE PLANS AND SPECIFICATIONS AND HAS APPROVED THEM FOR THE CITY OF HEWITT.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ACCESS TO ALL ADJACENT PROPERTIES.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING ALL UTILITIES AND STRUCTURES TO ORIGINAL OR BETTER CONDITION.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY GUARDRAILS AND SAFETY DEVICES.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY SIGNAGE AND TRAFFIC CONTROL.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY LIGHTING AND ILLUMINATION.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY DRAINAGE AND EROSION CONTROL.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY CONSTRUCTION AND SAFETY PLAN.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY CONSTRUCTION AND SAFETY PLAN.
12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY CONSTRUCTION AND SAFETY PLAN.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY CONSTRUCTION AND SAFETY PLAN.
14. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY CONSTRUCTION AND SAFETY PLAN.
15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY CONSTRUCTION AND SAFETY PLAN.



DUFF CONSULTING ENGINEERS, INC.
4201 NORTH 19th STREET
WACO, TEXAS 76708
(254) 756 - 5414
FAX: 753 - 2642

REVISIONS
 7/14/07
 CITY OF HEWITT
 PROJECT NO. 07-02-W&S

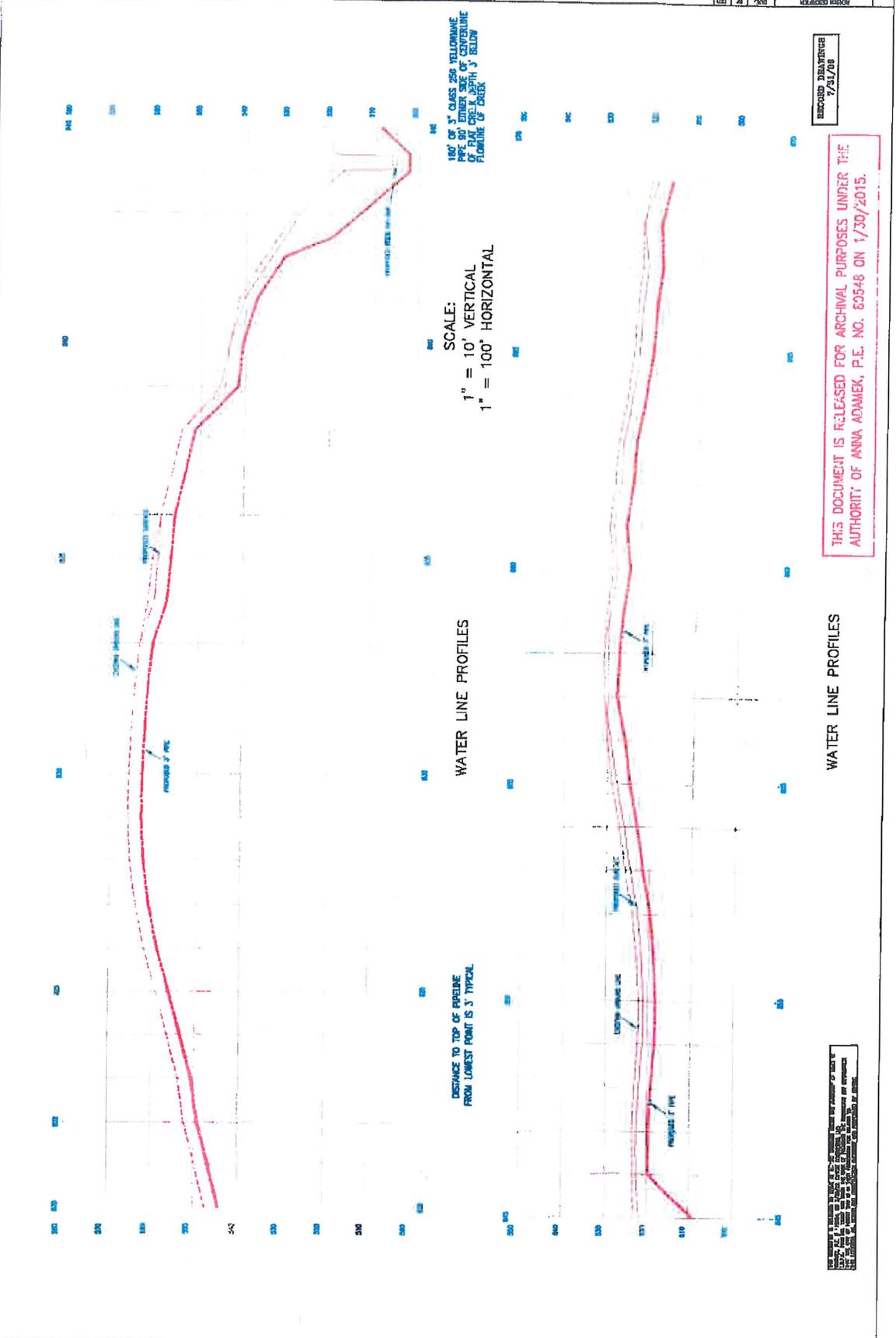


DATE	APPROVED BY	DESIGNED BY	CHECKED BY	SCALE

City of Hewitt
 Engineering, Inc.
 1000 North 11th Street
 Grand Rapids, Michigan 49504
 Phone: (616) 941-1100
 Fax: (616) 941-1101
 Email: info@cityofhewitt.com

CITY OF HEWITT
 PROPOSED 2007 UTILITY LINE RELOCATIONS
 FOR INTERSTATE HIGHWAY NO. 35
 PROJECT NO. 07-02-WRS
 PROPOSED WATER LINE PROFILE

NO.	DATE	DESCRIPTION
1	12/21/10	ISSUED FOR PERMITS



THIS DOCUMENT IS RELEASED FOR ARCHIVAL PURPOSES UNDER THE AUTHORITY OF ANNA ADAMEK, P.E. NO. 65548 ON 1/30/2015.

THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF THE CITY OF HEWITT AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE CITY OF HEWITT.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 9

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2023-02** ordering a Joint General Election, authorizing the City Manager to execute an Election Services Contract with the McLennan County Elections Administrator, and establishing Early Voting and Election Day Vote Centers and dates/times of operation.

STAFF RECOMMENDATION/ITEM SUMMARY:

Pursuant to provisions of the Texas Election Code and the City Charter, **Ordinance No. 2023-02** orders the Joint General Election for May 6, 2023.

The **Joint General Election** will be conducted for the purpose of electing Council Members for Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large in conformity with the valid provisions of the Charter of the City of Hewitt and the laws of the State of Texas.

The City will contract with the McLennan County Elections Administrator to conduct the election. This contract allows the City to share election expenses with other entities. The entities will pay a pro-rata share of the election cost; however, the cost for each entity may increase depending on election cancellations.

Staff recommends approval of this ordinance ordering the Joint General Election.

FISCAL IMPACT:

Amount Budgeted – \$7,000

Line Item in Budget – 10-50210-61-00/20-50210-93-00

SUGGESTED MOTION:

I move to approve Ordinance No. 2023-02 ordering the Joint General Election to be held on May 6, 2023; authorizing the city manager to execute Election Services Contract with the Elections Administrator of McLennan County.

ATTACHMENTS:

Ordinance No. 2023-02 w/Exhibits

ORDINANCE NO. 2023-02

AN ORDINANCE OF THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, ORDERING A JOINT GENERAL ELECTION TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF ELECTING COUNCIL MEMBERS FOR WARD 1, PLACE 1; WARD 2, PLACE 1; WARD 3, PLACE 1; AND AT-LARGE; DESIGNATING POLLING LOCATIONS; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW; AUTHORIZING EXECUTION OF ELECTION SERVICES CONTRACT, AND ESTABLISHING EARLY VOTING AND ELECTION DAY VOTE CENTERS AND DATES/TIMES OF OPERATION.

WHEREAS, the terms for Council Members in Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large expire May of 2023, resulting in the need to order a General Election to elect one (1) person for each position in accordance with the City Charter and Election Code; and

WHEREAS, the Texas Constitution, the Texas Election Code, and the City Charter are applicable to said General Election and in order to comply with applicable laws, an ordinance is required to order the election and establish procedures consistent with the Constitution, the Code, and the Charter; and

WHEREAS, the election will be held jointly with McLennan County and other entities on May 6, 2023, to provide a convenient and cost-saving election to the voters in their respective jurisdictions;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS THAT:

Section 1. An election is hereby ORDERED to be held on May 6, 2023, for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for City Council Members in Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large. The Election will be conducted in accordance with the Texas Election Code and the Election Services Contract by and between McLennan County and other governmental entities. The first day to file an application for place on the ballot with the City Secretary was Wednesday, January 18, 2023, at 8:00 AM, with the last day for filing being Friday, February 17, 2023, at 5:00 PM, in accordance with Election Codes Sections 143.006 and 143.007.

Section 2. The Mayor is hereby directed to issue the Order of General Election attached as **Exhibit "A"** as required by the Texas Election Code in the form provided by the McLennan County Election Administrator.

Section 3. The General Election will be administered by the McLennan County Election Administrator pursuant to a joint election agreement and a contract for Election Services. For the purpose of this election, all election officials shall be appointed and designated in accordance with the provisions of the election services contract. The Elections Administrator will serve as Early

Voting Clerk. The City Manager is hereby authorized to execute a Contract for Election Services with the McLennan County Elections Administrator.

Section 4. McLennan County will execute Joint Election Services Contract and Agreements with Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, and McLennan Community College.

Section 5. The locations of Early Voting Sites and information on dates/hours of operations, as provided for by the Joint Election Agreement, are as follows:

EARLY VOTING SITES

McLennan County Elections Administration Office (Main Early Voting Site)

Records Building (Basement)
214 North 4th Street, Suite 300
Waco, TX 76701

Robinson Community Center

106 W. Lyndale Avenue
Robinson, TX 76706

Waco Multi-Purpose Community Center

1020 Elm Avenue
Waco, TX 76704

West Waco Library

5301 Bosque Boulevard
Waco, TX 76710

Hewitt City Hall/Library

200 Patriot Court
Hewitt, TX 76643

Applications for ballot by mail shall be received and processed by the McLennan County Elections Administrator, P.O. Box 2450, Waco, Texas 76703-2450. Applications for ballots must be received no later than the close of business on April 25, 2023.

Early Voting for the General Election shall begin Monday, April 24, 2023, and end Tuesday, May 2, 2023. The dates and hours designated for early voting by personal appearance at the early voting locations shall be set forth below and are also listed on the Order of General Election attached as **Exhibit "A"**:

Dates	Hours
Monday, April 24 thru Friday, April 28, 2023	8:00 AM – 5:00 PM
Saturday, April 29, 2023	7:00 AM – 7:00 PM
Monday, May 1 thru Tuesday, May 2, 2023	7:00 AM – 7:00 PM

For purposes of processing ballots cast in early voting, the election officers for the early voting ballot board for this election shall be appointed and designated in accordance with the provisions of the election services contract.

Section 6. On Election Day, the polls shall be open from 7:00 AM to 7:00 PM. Election Day Vote Centers are listed on **Exhibit “B”**.

Section 7. Voting on the date of the Election and early voting shall be by the use of a lawfully approved voting system. The preparation of the voting equipment to be used in connection with such voting system and the official ballots for the Election shall conform to the Texas Election Code (“Code”), as amended. The specific voting machines to be used shall be provided by McLennan County in accordance with the Contract for Elections Services with the McLennan County Elections Administrator.

Section 8. Notice of the elections hereby ordered shall be given in accordance with Texas state law. The City Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be published and/or posted in connection with the conduct of these elections.

PASSED and APPROVED this 6th day of February 2023.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney

EXHIBIT “A”

**ORDER OF GENERAL ELECTION
(ORDEN DE LA ELECCIÓN GENERAL)**

An election is hereby ordered to be held on May 6, 2023, for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for four (4) City Council Members (Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large) for the City of Hewitt.

(Por la presente se ordena que se llevará a cabo una elección el 6 de mayo de 2023, para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para cuatro (4) miembros del ayuntamiento (distrito electoral 1, lugar número 1; distrito electoral 2, lugar número 1; distrito electoral 3, lugar número 1, y en general) para la ciudad de Hewitt.)

The execution of a Joint Election Agreement with Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, and McLennan Community College is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, y McLennan Community College se autoriza y aprueba.)

**LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)**

**See attached List
(Véase la lista adjunta)**

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Early Voting Sites:
(Lugares de votación adelantada)**

McLennan County Elections Administration Office (Main Early Voting Site)
Records Building (Basement)
214 North 4th Street, Suite 300
Waco, TX 76701

Robinson Community Center
106 W. Lyndale Avenue
Robinson, TX 76706
Waco Multi-Purpose Community Center

1020 Elm Avenue
Waco, TX 76704

West Waco Library
5301 Bosque Boulevard
Waco, TX 76710

Hewitt City Hall/Library
200 Patriot Court
Hewitt, TX 76643

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Monday (lunes)	April 24, 2023 (24 de abril de 2023)	8:00 AM - 5:00 PM
Tuesday (martes)	April 25, 2023 (25 de abril de 2023)	8:00 AM - 5:00 PM
Wednesday (miércoles)	April 26, 2023 (26 de abril de 2023)	8:00 AM - 5:00 PM
Thursday (jueves)	April 27, 2023 (27 de abril de 2023)	8:00 AM - 5:00 PM
Friday (viernes)	April 28, 2023 (28 de abril de 2023)	8:00 AM - 5:00 PM
Saturday (sabado)	April 29, 2023 (29 de abril de 2023)	7:00 AM - 7:00 PM
Monday (lunes)	May 1, 2023 (1 de mayo de 2023)	7:00 AM - 7:00 PM
Tuesday (martes)	May 2, 2023 (2 de mayo de 2023)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

McLennan County Elections Administration
Mailing Address: P.O. Box 2450 Waco, Texas 76703-2450
Physical Address: 214 N. 4th Street, Suite 300 Waco, Texas 76701
Fax: (254) 757-5041
Phone: (254) 757-5043
ballotbymail@co.mclennan.tx.us
www.mclennanvotes.com

Applications for ballot by mail must be received no later than the close of business on April 25, 2023:

(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 25 de abril 2023:)

Issued this the _____ day of _____, 2023.
(Emitada el día _____ de _____ 2023.)

Mayor, City of Hewitt
(alcalde, ciudad de Hewitt)

Signature of Councilperson
(Firma del Concejal)

EXHIBIT “B”

MAY 6, 2023 ELECTION DAY VOTE CENTERS

(6 de mayo de 2023 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15 th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9 th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
Grace Church	4610 Bosque Boulevard, Waco
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1 st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Holy Spirit Episcopal Church	1624 Wooded Acres Drive, Waco
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
MCC Conference Center	4601 N. 19 th Street, Waco
Moody First United Methodist Church	500 6 th Street, Moody
Riesel ISD Urbantke Gymnasium	702 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18 th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center (Windsor Ave. Parking)	2415 Cumberland Avenue, Waco
The Venue at First Woodway Baptist Church	110 Ritchie Road, Woodway
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Waco Library	5301 Bosque Blvd., Waco
West Community Center	200 Tokio Road, West
Woodway City Hall	922 Estates Drive, Woodway

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 6, 2023

AGENDA ITEM #: 10

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action concerning rescheduling the Council Meeting of Monday, February 20, 2023 to Tuesday, February 21, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

February 20, 2023 meeting falls on President's Day which is as an official city holiday. Staff is asking the council to consider rescheduling the meeting from February 20, 2023 to February 21, 2023.

FISCAL IMPACT:

Amount Budget - NA
Line Item in Budget - NA

SUGGESTED MOTION:

None

ATTACHMENTS:

None