

HEWITT TEXAS

CITY COUNCIL REGULAR MEETING

November 21, 2022 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Charlie Turner**, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

1. Special Presentation by Library Director Waynette Ditto regarding the notification of a grant award from the Universal Service Administrative Company to fund mobile hotspots and chromebooks.
2. Special presentation by Library Director Waynette Ditto regarding the grant award funding from the Texas State Library and Archives Commission for the library trailer and notification of the Hewitt Public Library's accreditation.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. [Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.]

REGULAR AGENDA ITEMS

3. Approve minutes of the City Council Workshop/Regular Meeting of November 07, 2022.

4. Briefing and discussion concerning Financial Statements ending October 31, 2022.

5. Presentation of the report from City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

6. Authorize the purchase of a Pierce Fire Engine in the amount of \$841,133.22 as per the Houston-Galveston Area Council (HGAC) quote.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on November 16, 2022, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 21, 2022

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the City Council Workshop and Regular Meeting of November 07, 2022.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

CITY COUNCIL WORKSHOP/REGULAR MEETING

November 07, 2022 at 6:45 PM

Hewitt Public Safety Facility - Training Room, 100 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Charlie Turner**, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

WORKSHOP MEETING - 6:45 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:45 PM and announced a quorum was present. Council Member Charlie Turner was absent.

WORKSHOP AGENDA

1. PRESENTATION OF DEPARTMENT SPOTLIGHT.

Human Resources Director Jessica Higgins presented the department spotlight for the Utilities Department.

WORKSHOP ADJOURNMENT

MOTION: Council Member Erica Bruce moved to adjourn the workshop meeting at 6:52 PM.

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: Turner

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM and announced a quorum was present. Council Member Charlie Turner was absent.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. [Note: Prior to the meeting, the citizen must complete a “Public Comment Form” and present it to the City Secretary.]

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

REGULAR AGENDA ITEMS

2. APPROVE MINUTES OF THE CITY COUNCIL WORKSHOP/REGULAR MEETING OF OCTOBER 17, 2022.

MOTION: Mayor Pro Tem Michael Bancala moved approval of the minutes but to allow for corrections.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancala, and Fortenberry

NAYES: None

ABSENT: Turner

MOTION PASSED.

3. DISCUSSION AND ACTION ON RESOLUTION NO. 2022-15 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE GREATER HEWITT CHAMBER OF COMMERCE FOR THE MARKETING AND PROMOTION OF HEWITT.

City Manager Bo Thomas presented. Executive Director Alissa Cady expressed appreciation to Mayor and Council for the City’s partnership.

MOTION: Council Member Johnny Stephens moved approval of **Resolution No. 2022-15** authorizing the City Manager to enter into an agreement with the Greater Hewitt Chamber of Commerce for the marketing and promotion of Hewitt.

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancala, and Fortenberry

NAYES: None

ABSENT: Turner

MOTION PASSED.

4. CONTINUED DISCUSSION CONCERNING THE 2022-2027 STRATEGIC PLAN UPDATE - FIRE DEPARTMENT.

City Manager Bo Thomas stated Fire Chief Jonathan Christian would wrap up the previous Workshop presentation on the 2022-2027 Strategic Plan Update. Chief Christian provided his recommendations on a timeline for the planning process (new engine, station design/planning, and additional staffing plan). The Council discussed lead time for bidding out the new engine, financing of the engine, and if the current station will accommodate the additional staffing plan. Mr. Thomas further explained the funding for the engine would come from current certificates of obligation and discussed options for future financing of the other items in the plan. He also mentioned the Staffing for Adequate Fire and Emergency Response (SAFER) Grant opportunity that provides financial assistance to help fire departments fund the proper staffing to comply with the National Fire Protection Association (NFPA) standards for response time.

ADJOURNMENT

MOTION: Council Member Bob Potter moved to adjourn the meeting at 7:43 PM.

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancala, and Fortenberry

NAYES: None

ABSENT: Turner

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 21, 2022

AGENDA ITEM #: 4

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending October 31, 2022.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending October 31, 2022, were sent electronically on November 7, 2022. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 21, 2022

AGENDA ITEM #: 5

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the report from City Engineer Miles Whitney, P.E.

- Update on pending utility projects.
- Update on pending street projects.
- Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and respond to any questions regarding the Engineer's Report.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

Report

HEWITT TEXAS

CITY ENGINEER'S REPORT November 15, 2022

Utility Projects

See E. Warren St. Imp.

Commerce Park Plant Improvements

- Well
 - Having continued permitting and groundwater modeling discussions with the Southern Trinity Groundwater Conservation District (STGCD). Reports have been sent to STGCD for their review and consideration to amend the existing permit withdrawal location.
- Plant
 - Geotechnical bores have been performed.

Street/Transportation Projects

E. Warren Street Improvements

Final walkthrough is being held 11/16/2022, Contractor will be finishing this project up shortly.

Chaparral, Crescent, and Will Boleman

Project topo has been taken, awaiting geotechnical bores to be taken for soil characteristics to determine final roadway design needs.

Drainage Projects

N/A

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 21, 2022

AGENDA ITEM #: 6

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Authorize the purchase of Pierce Fire Engine in the amount of \$841,133.22 as per the Houston-Galveston Area Council (HGAC) quote.

STAFF RECOMMENDATION/ITEM SUMMARY:

After addressing the need to initiate the purchase of a new fire apparatus, two vendors were identified and asked to submit proposals and pricing. Pricing was submitted through the HGAC (Houston-Galveston Area Council) cooperative purchasing agreement. Both vendors submitted comparable engine specifications in regard to powerplant (510 HP), pumps (1500 GPM), water capacity (750 gallons), and hose capacity. Pierce Manufacturing Inc. delivered a superior specification as well as a lower quote and has been selected as the best choice for the department. The Peirce engine quote came in at \$841,133.22, with an expected delivery at the end of January 2024. The Engine drawing has been put together as a starting point, with final drawings and specifications to be finalized during the design phase of the engine build.

We are asking for the Council to authorize the purchase of the Pierce Fire Engine in the amount of \$841,133.22 so that the pricing can be locked in and that the final design process may begin.

FISCAL IMPACT:

Amount Budgeted – \$841,133.22
Line Item in Budget – Certificates of Obligation

SUGGESTED MOTION:

I move approval of the purchase of the Pierce Fire Engine in the amount of \$841,133.22 as per the Houston-Galveston Area Council (HGAC) quote.

ATTACHMENTS:

Proposal
Hewitt Engine Drawing

Siddons Martin Emergency Group, LLC
3500 Shelby Lane
Denton, TX 76207
GDN P115891
TXDOT MVD No. A115890

Item 6.



November 1, 2022

Jonathan Christian, Fire Chief
HEWITT FIRE DEPARTMENT
100 PATRIOT CT
HEWITT, TX 76643

Proposal For: 2022 Hewitt Pumper

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to HEWITT FIRE DEPARTMENT. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB HEWITT FIRE DEPARTMENT and training on operation and use of the apparatus.

Description	Amount
<hr/>	
Qty. 1 - 717 - Pierce-Custom Enforcer Pumper, 2nd Gen	
(Unit Price - \$866,121.00)	
Delivery within 15-16 months of order date	
QUOTE # - SMEG-0004761-1	
	Vehicle Price \$866,121.00
	Chassis Prepay Discount (\$12,661.98)
	Full Prepay Discount (\$14,325.80)
	<hr/> 717 - UNIT TOTAL \$839,133.22
	SUB TOTAL \$839,133.22
	<hr/> HGAC FS12-19 (FIRE) \$2,000.00
	<hr/> TOTAL \$841,133.22

Price guaranteed until 1/31/2023

Additional: Price includes 2 trips to Pierce for 3 Hewitt FD personnel, delivery and 3 days of training after delivery. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Brian Peters

Brian Peters

I, _____, the authorized representative of HEWITT FIRE DEPARTMENT, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date

PUMPER
BODY
 Long Aluminum 2nd Gen Pumper
CHASSIS
 FireForce Chassis

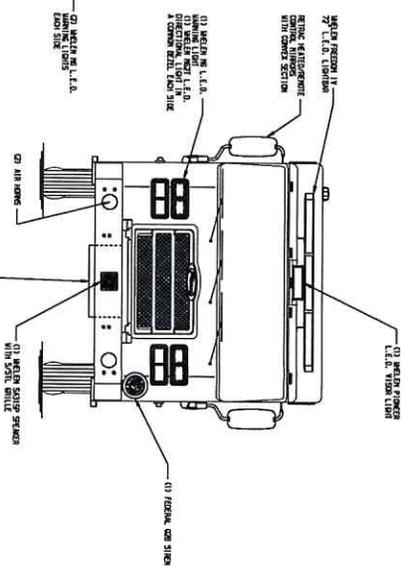
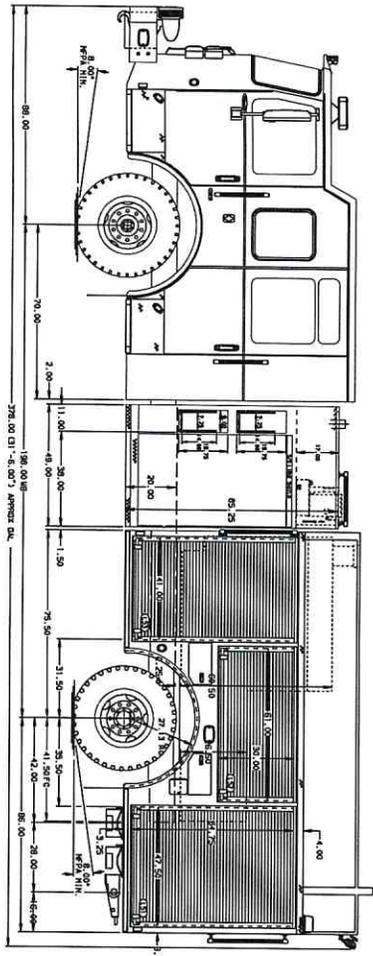
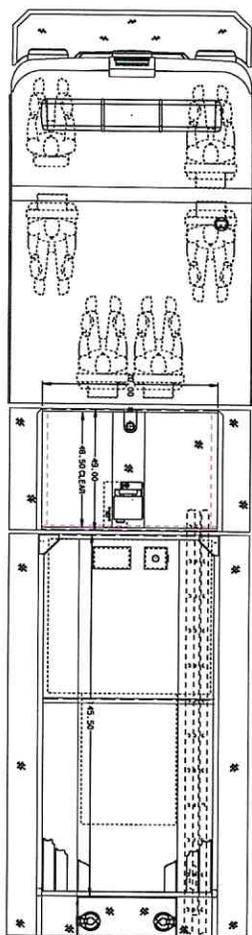
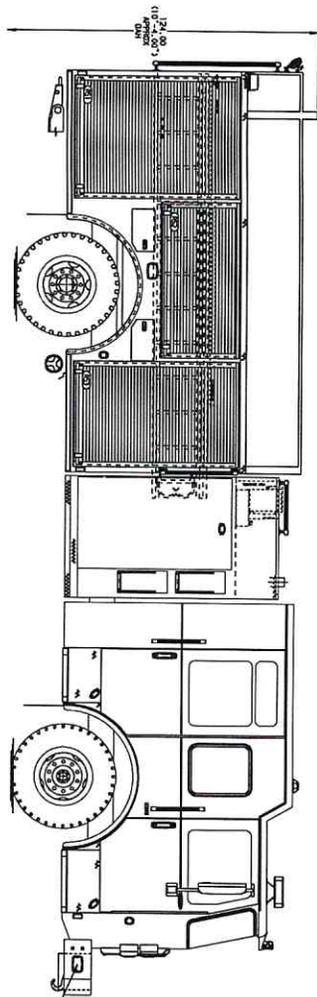
CHASSIS
AXLE, FRONT, CUSTOM
 15,500 lb Max-Axle
AXLE, REAR
 27,000 lb Max-Axle
ENGINE
 510 hp Power Take-Off Engine
TRANSMISSION
 Allison 300 Gen, 4000 RPS P
BUMPER
 19" Extended Reinforced Steel
CAB
 2010 FireForce Cab

BODY
WATER TANK
 750 Gallon New York Single Water Tank
COMP. PUMPER, REAR
 30" x 24" Fr. Relpup Rear Comp.
COMP. PUMPER, LEFT SIDE
 18" Relpup Full Height & Depth Front & Rear
COMP. PUMPER, RIGHT SIDE
 18" Relpup Full Height & Depth Front & Rear

FIRE SUPPRESSION
PURPHOUSE
 38" Control-Zone Side Mount
PUMP
 1500 GPM Redwood CSU
CROSSSLAYS, 1.50"
 1.50" Castalloy Not Required
CROSSSLAYS, 2.50"
 2.50" Castalloy Not Required
SPEEDSLAYS
 Speedalloy Not Required
GENERATOR
 Generator Not Required
FOAM SYSTEM
 Heavy 3 Single Light Foam System
FOAM CELL
 20 Gallon Foam Cell, Mounted Water

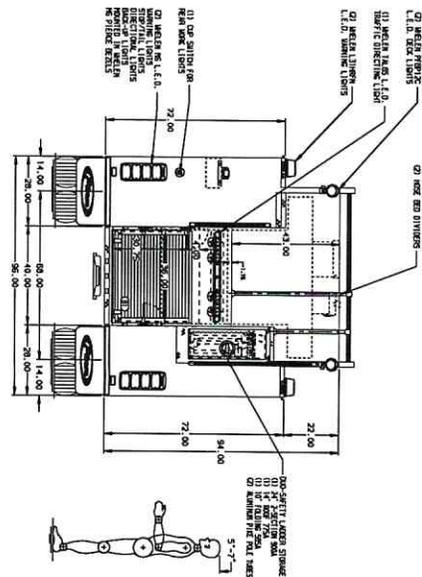
Side Ball and Frontal Impact Protection

NOTE
 DIMENSIONS SHOWN ARE APPROXIMATE
 AND ARE SUBJECT TO MINOR DEVIATIONS
 IN CONSTRUCTION OR BE NECESSARY IN
 MINOR DETAILS NOT SHOWN.



HOSEBED CAPACITY

182 1	100' of 3.0" O.D. HOSE
182 2	100' of 3.0" O.D. MAX HOSE



NOTICE
 DIMENSIONS SHOWN ARE APPROXIMATE
 AND ARE SUBJECT TO MINOR DEVIATIONS
 IN CONSTRUCTION OR BE NECESSARY IN
 MINOR DETAILS NOT SHOWN.

CUSTOMER APPROVAL

APPROVED BY:	DATE:			
CHASSIS DATA:	TITLE:			
PIERCE	2022 Hewlett 2nd Gen Pumper			
REV	DATE	BY	CHK	DWG NO.
1				

Price Manufacturing Inc.

JOB NO.	DATE
1,24	